



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 18<sup>th</sup> July 2014 in the Council Chambers, Northampton commencing at 1.00pm.

The agenda for the above-mentioned meeting is enclosed.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'G. Keeffe', is placed above the name of the Chief Executive Officer.

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**11<sup>th</sup> July 2014**





# ~ Agenda ~

**18<sup>th</sup> July 2014**

## **NOTICE OF MEETING**

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Friday 18<sup>th</sup> July 2014, at The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**11<sup>th</sup> July 2014**



## SHIRE OF NORTHAMPTON

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Signed  \_\_\_\_\_

Date 11<sup>th</sup> July 2014

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**18<sup>th</sup> July 2014**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. CONFIRMATION OF MINUTES**

- 4.1 Ordinary Meeting of Council – 20 June 2014

**5. RECEIVAL OF MINUTES -**

- 5.1 Northampton Bushfire Advisory Committee Minutes – 9 July 2014

**6. REPORTS**

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

**7. COUNCILLORS & DELEGATES REPORTS**

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

**8. INFORMATION BULLETIN**

None

**9. NEW ITEMS OF BUSINESS**

**10. NEXT MEETING**

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**SHIRE OF NORTHAMPTON**

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20 June 2014**

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**6.1 OPENING**

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.00pm.

**6.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr C Simkin	Deputy President	Northampton Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr M Holt		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mrs Hayley Williams	Principal Planner	
Mr Glenn Bangay	Principal EHO/Building Surveyor	

**6.2.1 LEAVE OF ABSENCE**

Nil

**6.2.2 APOLOGIES**

Cr D Pike, Cr Stock-Standen

**6.3 QUESTION TIME**

There were no questions to Council from members of the public.

**6.4 CONFIRMATION OF MINUTES**

**6.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 23<sup>rd</sup> MAY 2014**

Moved Cr SCOTT, seconded Cr HOLT

That the minutes of the Ordinary Meeting of Council held on the 23<sup>rd</sup> May 2014 be confirmed as a true and correct record.

CARRIED 7/0

**6.4.2 BUSINESS ARISING FROM MINUTES**

Nil

**6.5 RECEIVAL OF MINUTES**

Nil

**6.6 WORKS REPORT**

**6.6.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM  
6.1.1)**

Noted

**6.6.2 DIRECTIONAL/ADVERTISING SIGNS – KALBARRI INTERSECTION OF  
GREY STREET / CLOTWORTHY STREET (ITEM 6.1.2)**

Moved Cr SIMKIN, seconded Cr CARSON

That Council approves Management's decision to remove all of the existing signage at the intersection of Grey Street and Clotworthy Street and replacement signage be limited to the signage as per the submitted design and associated traffic directional signage.

CARRIED 7/0

Neil Broadhurst left the meeting at 1.18pm.

**6.7 HEALTH/BUILDING REPORT**

**6.7.1 BUILDING STATISTICS (ITEM 6.2.1)**

Noted

**6.7.2 REGIONAL TENDER FOR WASTE SERVICES (ITEM 6.2.2)**

Moved Cr CARSON, seconded Cr GLIDDON

That the Shire of Northampton:

1. Supports the principal of a regional waste services contract;
2. Will support the apportioning of the project costs for the development of tender documents and contract on a percentage basis of 25% with the other participating Local Governments.

CARRIED 7/0

**6.8 TOWN PLANNING REPORT**

**6.8.1 MODIFICATIONS & REVOCATION TO LOCAL PLANNING POLICIES -  
PUBLIC COMMENT (ITEM 6.3.1)**

Moved Cr HOLT, seconded Cr SCOTT

That Council pursuant to Section 2.4 of the *Shire of Northampton Local Planning Scheme No. 10* and Section 8.9 of the *Shire of Northampton Town Planning Scheme No. 9 (Kalbarri Townsite)* resolve to:

- 1) Adopt the following modified Local Planning Policies for public comment to supercede existing Local Planning Policies of the same name;
  - Use of Shipping Containers – Sea Containers;
  - Temporary Accommodation Camps;
  - Consultation for Planning Proposals;
  - Alfresco Dining;
  - Agroforestry;
  - Caravans for Temporary Accommodation;
  - Commercial Recreational Tourism Activity on Crown Reserves;
  - Construction of Barnstyle Sheds and Prefabricated Shed Structures;
  - Extractive Industry;
  - Outbuildings;

- Residential Design Codes – Buildings on Boundary;
  - Land Development Specifications.
- 2) Advertise the rescission/revocation of the following Local Planning Policies:
- Water Quality Testing;
  - Holiday Homes - Kalbarri Vision;
  - BYO Liquor Permit; and
  - Residential Type Development.
- 3) Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the modified Local Planning Policies and proceed to publish a notice to this effect in the local newspaper; and
- 4) Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.

CARRIED 7/0

6.8.2	PROPOSED THREE GROUPED DWELLINGS - HOLIDAY ACCOMMODATION - LOT 11 (NO. 11) HACKNEY STREET, KALBARRI (ITEM 6.3.2)
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Moved Cr CARSON, seconded Cr STANICH

That Council grant Planning Approval for three grouped dwellings for holiday accommodation purposes on Lot 11 (No. 11) Hackney Street, Kalbarri subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 24 June, 2014 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
2. If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
3. A building permit shall be issued by the local government prior to the commencement of any work on the site;

4. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;
5. Installation of crossing place/s to the standards and specifications of the local government;
6. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
7. The maximum height of any fill is not to exceed 0.6m as shown on the attached approved plans dated 24 June, 2014;
8. Access and car parking areas to be paved, drained and thereafter maintained to the approval of the local government;
9. Should the development be intended for strata titling/subdivision in the future then the applicant is advised that the group/multiple dwellings are to be developed in order to achieve the minimum site area per dwelling in accordance with 5.1.1 of the *Residential Design Codes 2013* (as amended);
10. The permanent screening, as shown on the attached approved plan(s) dated 24 June, 2014 being erected in accordance with Clause 5.4.1 (C1.2) of the *Residential Design Codes 2013*;
11. Front walls and fences within the primary street setback area are to be visually permeable 1.2m above natural ground level in accordance with Clause 5.2.4 (C4) of the *Residential Design Codes 2013*; and
12. Prior to the commencement of the approved use, all land indicated as landscaped area on the attached approved plan(s) dated 24 June 2014 are to be landscaped effectively and maintained thereafter to the approval of the local government.

Advice Note

Note 1: Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.

Note 2: If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 7/0

6.8.3	PROPOSED OUTBUILDING – LOT 931 (NO. 24) CROCOS CIRCUIT, KALBARRI (ITEM 6.3.3)
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Moved Cr STANICH, seconded Cr SCOTT

That Council:

- 1) Grant formal planning approval, subject to no written, author-identified objections being received from adjoining landowners by 24<sup>th</sup> June, 2014, for an outbuilding to be constructed upon Lot 931 (No. 24) Crocos Circuit, Kalbarri subject to compliance with the following conditions:
  - a Development shall be in accordance with the attached approved plan(s) dated 20 June 2014 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
  - b Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.
  - c The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
  - d The approved outbuilding is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes.
  - e The development shall be consistent or complimentary in colour with existing development onsite.
  - f A building permit shall be issued by the local government prior to the commencement of any work on the site;
  - g The walls of the outbuilding are to be constructed of coated metal sheeting (i.e. colorbond), the use of uncoated metal sheeting (i.e. zinalume) is not permitted.
  - h All stormwater is to be disposed of on-site to the specifications and approval of the local government;
  - i This approval is valid for a period of two (2) years from the date of approval and will deemed to have lapsed if the development has not substantially commenced before the expiration of this period;

- j Prior to the commencement of the approved use, all land indicated as landscaped area on the attached approved plan(s) dated 20 June 2014 are to be landscaped effectively and maintained thereafter to the approval of the local government;
- k The existing outbuilding shall be demolished and materials removed from the lot;
- 2) Should there be any written, author-identified objections received during the advertising period, grant delegation to the Chief Executive Officer to assess the validity of the objection against the Local Planning Policy.

Notes:

- a) Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.
- b) Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.

CARRIED 7/0

<b>6.8.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)</b>
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Noted

Hayley Williams left the meeting at 1.34pm.

<b>6.9 FINANCE REPORT</b>
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<b>6.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)</b>
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Moved Cr HOLT, seconded Cr SIMKIN

That Municipal Fund Cheques 20138 to 20176 inclusive, totalling \$461,742.02, Municipal EFT payments numbered EFT12403 to EFT12499 inclusive totalling \$275,702.35, Direct Debit payments GJ1109 to GJ1113 totalling \$1,166.59 Trust Fund Cheques 1950-1957, totalling \$8,107.10 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

6.9.2 MONTHLY FINANCIAL STATEMENTS MAY 2014 (ITEM 6.4.2)

Moved Cr CARSON, seconded Cr STANICH

That Council adopts the Monthly Financial Report for the period ending 31 May 2014.

CARRIED 7/0

6.9.3 2014-2015 FEES AND CHARGES SCHEDULE/MINIMUM RATES (ITEM 6.4.3)

Moved Cr CARSON, seconded Cr STANICH

1. That Council reviews and adopts the schedules of Rates, Fees and Charges for the 2014/2015 Financial Year as presented.
2. That Council lists within the 2014/15 Draft Budget the minimum rate of \$475 on all rateable Gross Rental Value and Unimproved Value properties for the 2014/2015 Financial Year.

CARRIED 7/0

6.9.4 BUDGET SUBMISSIONS 2014-2015 (ITEM 6.4.4)

Moved Cr STANICH, seconded Cr SCOTT

That Council list for consideration within the draft 2014/15 Budget a provision of \$1,400 towards the development of the Binu Tourist Information sign.

CARRIED 7/0

6.9.5 INTERIM AUDIT REPORT (ITEM 6.4.5)

Noted

**6.10 ADMINISTRATION & CORPORATE REPORT**

**6.10.1 2014/2015 BUDGET MEETING (ITEM 6.5.1)**

Moved Cr SCOTT, seconded Cr HOLT

That Council holds a Special Meeting of Council to consider the 2014/2015 Budget on Wednesday 30<sup>th</sup> July 2014, commencing 1.00pm at the Northampton Council Chambers.

CARRIED 7/0

**6.10.2 AUGUST COUNCIL MEETING (ITEM 6.5.2)**

Moved Cr SCOTT, seconded Cr SIMKIN

That the meeting of Council scheduled for Friday 15<sup>th</sup> August 2014, be re-scheduled to Friday 22<sup>nd</sup> August 2014.

CARRIED 7/0

**6.10.3 SENIOR STAFF PERFORMANCE REVIEWS (ITEM 6.5.3)**

Moved Cr SIMKIN, seconded Cr CARSON

That Council adopt the recommendations of the Performance Review Committee in relation to the staff reviews for 2013/2014.

CARRIED 7/0

**6.10.4 RISK MANAGEMENT POLICY (ITEM 6.5.4)**

Moved Cr STANICH, seconded Cr GLIDDON

That the Risk Management Policy as presented be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**6.10.5 PROPOSED HORROCKS COMMUNITY CENTRE (ITEM 6.5.5)**

Moved Cr STANICH, seconded Cr CARSON

That Council:

1. Adopt the revised plan for the proposed Horrocks Community Centre as submitted.
2. Approve of the use of the portion of Lot 9501 for the new Centre.
3. Approve Council contributions as stated in the cost estimates being in-kind \$591,525 and cash cost of \$67,700 for grant applications and consideration in future budgets.
4. Submit an Expression of Interest for Mid West Investment Plan funding for the construction of the new Centre.

CARRIED 7/0

**6.10.6 MID WEST INVESTMENT PLAN FUNDING APPLICATION FOR BINNU  
WEST ROAD & WHITE CLIFFS ROAD PROJECTS (ITEM 6.5.6)**

Moved Cr STANICH, seconded Cr GLIDDON

That Council amend the Corporate Business Plan to include the proposed road works for Binnu West Road and White Cliffs Road as per the details contained within Item 6.5.6 of the Administration and Corporate Report.

CARRIED 7/0

**6.10.7 CORPORATE BUSINESS PLAN (ITEM 6.5.7)**

Moved Cr GLIDDON, seconded Cr HOLT

That Council adopts the revised Corporate Plan as per the review undertaken 16 April 2014 and incorporating the changes for the inclusion of the Binnu West and White Cliffs Road projects.

CARRIED 7/0

6.10.8 NORTHAMPTON BOWLING CLUB – BUILDING INSURANCE (ITEM 6.5.8)
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Moved Cr SCOTT, seconded Cr WILSON

That Council not support the payment of building insurance for the Northampton Bowling club as requested.

CARRIED BY AN ABSOLUTE MAJORITY 6/1

6.10.9 DOG EXERCISE AREAS (ITEM 6.5.9)
--

Moved Cr SCOTT, seconded Cr STANICH

That the following areas are declared dog exercise areas/prohibited areas:

*PLACES WHERE DOGS ARE ABSOLUTELY PROHIBITED*

1. *Restrictions applying throughout the district*
  - 1.1 *A public building.*
  - 1.2 *A shop or other place of business, not being where dogs are sold or treated for illness or injury.*
2. *Kalbarri Beaches*
  - 2.1 *Chinaman's Beach - that section of beach between the boat ramp and Chinaman's Point.*
  - 2.2 *Blue Holes Beach Area - that section of beach 100m South and 100m North of the Blue Holes Carpark, except that it will be permitted to walk a dog on a leash on the rear most section of the beach to get to the area beyond these points where a dog can be exercised off the leash.*
  - 2.3 *Red Bluff - that section of beach from the carpark to a point 200m North of the carpark.*
  - 2.4 *Pelican Feeding Area - for the hours between 8:00am and 9:30am in that portion of reserve 25307 contained within the Westerly projection of the Northern Boundary of Woods Street and the Westerly projection of the Northern Boundary of Lot 53 Grey Street, but excluding the Public Footpath on the Western Boundary of the reserve with Grey Street.*
3. *Port Gregory Beach*
  - 3.1 *That section of beach 200m South-East and 200m North-West of the Jetty, except that it will be permitted to walk a dog on a leash on the rear most section of the beach to get to the area beyond these points where a dog can be exercised off the leash.*

4. Horrocks Beach
  - 4.1 That section of beach between the boat ramp and a point 200m south of the boat ramp.
5. Northampton
  - 5.1 Hampton Gardens - being Lot 27 Hampton Road.
  - 5.2 Northampton Recreation Oval - being part of reserve 23432 Harvey Road.
  - 5.3 Kings Park - being lots 8 & 9 of 198 Hampton Road.

PLACES WHERE DOGS CAN BE EXERCISED AT

1. Kalbarri
  - 1.1 River Foreshore North - being that area of reserve 25307 that extends North from a line described by the Westerly Projection of the Southern boundary of Cole Street.
  - 1.2 Coastal Reserves - being that part of reserve 25307 south of a Line described by the Westerly projection of the Northern Boundary of Hackney Street and reserve 34550.
  - 1.3 Kalbarri Town Oval - being reserve 25447.
2. Horrocks
  - 2.1 That area of beach North of the boat ramp.
3. Port Gregory
  - 3.1 That area of beach located beyond a point 200m South-East and a point 200m North-West of the Jetty.

Additional places outside townsites where dogs are required to be kept on a leash

1. That area of freehold located South of the Kalbarri Townsite that is encompassed by;
  - (i) the Southern townsite boundary, and
  - (ii) the National Park to the South and East, and
  - (iii) Red Bluff Road and George Grey Drive to the West

That Council approaches the Northampton Golf Club for their approval to use the golf course as a designated dog exercise area for the Northampton townsite.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**6.10.10 COUNCILLORS SITTING FEES & INCIDENTAL COSTS (ITEM 6.5.10)**

Moved Cr CARSON, seconded Cr STANICH

That Councillor Sitting Fees and Incidental Costs are paid for the 2014/2015 Financial Year as per the level paid in the 2013/2014 Financial Year.

- Council Meeting sitting fee - \$150.00 per meeting
- Committee Meeting sitting fee - \$70.00 per meeting
- Annual Allowance for President \$10,000
- Annual Allowance for Deputy President \$1,000
- Annual allowance in lieu of reimbursement of expenses - \$500.00

CARRIED BY AN ABSOLUTE MAJORITY 5/2

Cr Holt wished for his name to be recorded for voting against the motion.

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.02pm.

Meeting reconvened at 3.11pm with the following in attendance:

Cr Wilson, Cr Simkin, Cr Carson, Cr Scott, Cr Gliddon, Cr Stanich, Cr Holt, Chief Executive Officer Garry Keefe, Deputy CEO Grant Middleton, Mr Glenn Bangay Principal EHO/Building Surveyor.

**6.10.11 PROPOSED RE-ALIGNMENT OF RESERVE BOUNDARIES, RESERVES  
30502, 31883 & 26591 (ITEM 6.5.11)**

Moved Cr GLIDDON, seconded Cr SIMKIN

That Council requests the Department of Lands to undertake a boundary re-alignment for Crown Reserves and create new reserves as proposed in Item 6.5.9 of the Administration & Corporate Report.

CARRIED 7/0

6.10.12 ASSIGNMENT OF LEASE ON LOT 12158, RESERVE 29152 -  
HORROCKS CARAVAN PARK (ITEM 6.5.12)

Moved Cr HOLT, seconded Cr STANICH

That Council

1. Approve an assignment of lease for Reserve 29152, being the Horrocks Beach Caravan Park to transfer the lease from Sydney and Kaye Barnes to Summerstar Pty Ltd.
2. Cancel the existing lease that expires in 2020 and enter into a new lease for a term of 21 years.
3. Allow for a further renewal term of 21 years should legal advice allow for such a renewal term.

CARRIED 7/0

6.10.13 STAFF HOUSING - NORTHAMPTON (ITEM 6.5.13)

Moved Cr CARSON, seconded Cr GLIDDON

That Council:

1. Commit to the construction of a new 4 x 2 staff residence on Lot 23 Rake Place, Northampton and raise a loan to cover the cost of the construction to a maximum of \$600,000 and this loan not be raised until 1 January 2015 so as no loan repayments occur in 2014/15.
2. Call tenders on a design and construct basis for a 4 x2 residence.

CARRIED 7/0

6.10.14 REDUCTION IN FINANCIAL ASSISTANCE GRANTS (ITEM 6.5.14)

Noted

**6.10.15 WA TREASURY CORPORATION – MASTER LENDING AGREEMENT  
(ITEM 6.5.15)**

Moved Cr SCOTT, seconded Cr SIMKIN

That Council

1. Enters into a Master Lending Agreement with Western Australian Treasury Corporation, in accordance with the Master Lending Agreement:
2. Approves the affixation of the Common Seal of the Shire of Northampton to the Master Lending Agreement in the presence of the President and the Chief Executive Officer, each of whom shall sign the agreement to attest the affixation of the Common Seal; and
3. Authorises the Chief Executive Officer to sign schedule documents under the Master Lending Agreement and to give instructions there under on behalf of the Shire.

CARRIED 7/0

**6.11 SHIRE PRESIDENTS REPORT**

Nil

**6.12 DEPUTY SHIRE PRESIDENTS REPORT**

Since the last Council meeting Cr Simkin reported on his attendance at the following:

31/5 Kalbarri Canoe and Cray Festival  
3/6 Senior Staff Performance Review  
18/6 Aged Care Forum - Geraldton  
Northampton Community Centre Meeting

**6.13 COUNCILLORS REPORTS**

**6.13.1 CR HOLT**

Since the last Council meeting Cr Holt reported on his attendance at the following:

31/5 & 1/6 Kalbarri Canoe and Cray Festival  
13/6 Meeting with Shane Love – Sport and Recreation

**6.13.2 CR GLIDDON**

Since the last Council meeting Cr Gliddon reported on her attendance at the following:

- 3/6 Senior Staff Performance Reviews
- 5/6 Coastal Management Forum
- 14/6 Roadwise Meeting

**6.13.3 CR SCOTT**

Since the last Council meeting Cr Scott reported on his attendance at the following:

- 5/6 Coastal Management Forum
- 18/6 Aged Care Forum – Geraldton

**6.13.4 CR CARSON**

Since the last Council meeting Cr Carson reported on his attendance at the Senior Staff Performance Reviews on 3<sup>rd</sup> June 2014.

**6.13.5 CR STANICH**

Since the last Council meeting Cr Stanich reported on his attendance conducting building inspections with the Principal EHO/Building Surveyor Mr Glenn Bangay on Friday 6<sup>th</sup> June 2014.

**6.14 INFORMATION BULLETIN**

Noted

**6.15 NEW ITEMS OF BUSINESS**

**6.15.1 LETTER TO THE PREMIER**

Moved Cr GLIDDON, seconded Cr SCOTT

That Council directs the CEO to correspond with the Premier of Western Australia pointing out that Kalbarri is a tourist destination recognised both nationally and internationally and should be given due consideration for infrastructure investment to further develop tourism economy in Kalbarri similar to what the Premier is promoting in areas of Coral Bay and the Abrolhos Islands.

CARRIED 7/0

**6.16 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held on the 18<sup>th</sup> July 2014 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

**6.17 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.12pm.

## SHIRE OF NORTHAMPTON

### Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Binnu Hall on Wednesday 9<sup>th</sup> July 2014.

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#### 1. OPENING - PRESENT

The Chief Fire Control Officer opened the meeting at 6.15pm with the following persons in attendance.

Steve Williams	Chief Fire Control Officer	Northampton Fire Service
Grant Middleton	Deputy CEO	Shire of Northampton
Todd Henville	BFCO	Ajana/Binnu
Jerome Drew	BFCO	Ajana/Binnu
Anton Atkinson	DFCO	Ajana/Binnu
Bruce Cornell		Ajana/Binnu
Matt Johnson		Ogilvie/Balla

#### 2. APOLOGIES

Len Simmons	Kalbarri
Marshall Clifton	Alma
Lindsay Rowe	Horrocks
Northampton Brigade	
Davis Atkins	DP&W

#### 3. CONFIRMATION OF MINUTES

Moved Todd Henville seconded Matt Johnson

That the Minutes of the Bush Fire Advisory Committee Meeting held on 29<sup>th</sup> May 2013, be confirmed as a true and accurate record.

CARRIED

#### 4. BUSINESS ARISING FROM MINUTES

- The burning periods implemented last year were deemed appropriate and would be retained for the 14/15 year.
- The purchasing of magnetic numbers has not occurred and is with DFES.
- Issues in relation to SMS communication had largely been sorted out.
- The Sandy Gully and Alma Brigades have amalgamated.
- Radio call attendance continues to be an issue. Steve Williams to distribute WAERN DVD and instructions to Brigades.

#### 5. BRIGADE REPORTS

##### 5.1 Ajana/Binnu

Anton Atkinson reported that it had been a quiet year. The brigade had attended northerly fires (twin tanks), pole top fires and one lightning strike. There had been no header fires.

## SHIRE OF NORTHAMPTON

### Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Binnu Hall on Wednesday 9<sup>th</sup> July 2014.

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Jerome requested that DFES be contacted in relation to funding and support for the CBFCO in performing his duties. Some local government authorities have a CEMO allocated which takes considerable pressure of staff.

#### **5.2 Northampton Town**

Total call outs attended = 25

Hazmat = 1, Pole Fires = 2, Bush Fires = 3, Pole Fires = 2, Assist Police or Ambulance = 3, Road Crash Rescue = 12, ABA (Alarm Calls) = 2

5 School visits – Binnu, Chapman Valley, Yuna, St Marys, N.D.H.S  
Cadet Training Nights – Teach fire safety to cadets aged 11-17  
Community Services – Check smoke alarms for elderly, Show Day, Airing of the Quilts, burn green waste at Rubbish Tip  
LEMC – Attend Meetings  
Hazard reduction burns around town = 49

#### **5.3 Ogilvie/Balla**

Quiet Year, one lightning strike.

### **6. REPORTS**

#### **6.1 Chief Fire Control Officer**

Mr Steve Williams discussed the restricted burning dates and affirmed that the dates worked well last year and would be retained for 2013/2014 if all agreed.

Steve thanked all volunteers for their attendance at fire and rescue situations and expressed that it had been a quiet year. Steve asked that brigades consider smoke causing issues with highway traffic when burning off as there had been complaints due to poor visibility due to heavy smoke

Steve advised that if Brigades were interested in providing assistance with town burn off's it could be a good training opportunity and help with fund raising. Steve would contact all brigades and determine interest and availability.

#### **6.2 FESA - Bush Fire Service**

Nil

### **7. ELECTION OF OFFICERS**

Mr Grant Middleton, Deputy CEO, took the chair and declared all positions vacant.

#### **7.1 Chief Fire Control Officer**

Mr Middleton called for nominations for Chief Fire Control Officer.

## SHIRE OF NORTHAMPTON

### Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Binnu Hall on Wednesday 9<sup>th</sup> July 2014.

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Anton Atkinson nominated Steve Williams and Steve Williams accepted the nomination.

There being no further nominations for the position of Chief Fire Control Officer, Steve Williams was declared elected to the position.

#### **7.2 Deputy Chief Fire Control Officers**

##### **7.2.1 North**

Steve Williams nominated Todd Henville and Todd Henville accepted the nomination.

There being no further nominations Todd Henville was declared elected as a Deputy Chief Fire Control Officer for the ensuing 12 months.

##### **7.2.2 South**

Steve Williams nominated Marshall Clifton.

Marshall Clifton was absent from the meeting and his acceptance of the Deputy Chief Fire Control Officer South position will be confirmed at a later date.

#### **8. GENERAL BUSINESS**

##### **8.1 Burning Period**

Discussion took place and it was agreed that the burning timeframes for 2014/2015 be retained as per 2013/2014:

Restricted Period	15/09/2014 - 14/10/2014
Prohibited Burning	15/10/2014 - 01/03/2015
Restricted Period	02/03/2015 - 15/04/2015

##### **8.2 Training**

Todd Henville advised that the Sector Commanders training currently being offered would be worthwhile for members, Steve Williams offered to distribute training details. Additionally it was agreed that the fire bomber training would be advantageous.

##### **8.3 Harvest Bans**

Jerome Drew queried the Harvest Ban process and asked if it had changed as it appeared that some bans were on days when the temperature wasn't extreme. Steve Williams explained that the process hadn't changed and that he took readings at different locations prior to imposing the bans. As requested Steve Williams agreed that he would contact as many officers as possible prior to imposing bans to ensure all climatic factors were considered.

##### **8.4 Critical Information**

It was discussed that there are times when critical information isn't relayed, especially to remote locations. Members asked if critical information such as the Fire Danger Index and Harvest Bans could be put on the shires website. Additionally it was requested that CBH be added to the contact list when bans

**SHIRE OF NORTHAMPTON**

**Minutes of the Annual Bush Fire Advisory Committee Meeting held at the  
Binnu Hall on Wednesday 9<sup>th</sup> July 2014.**

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were being imposed. The delay in receiving SMS messages was raised and it was explained that there had been some issues with the Telstra messaging service that had been resolved during last year's fire season.

It was requested if Steve Williams could contact DFES in relation to the availability of Mobile Repeater Stations. This equipment would assist with communication when fighting large fires.

**9. CLOSURE**

There being no further business the Chief Fire Control Officer thanked everyone for their attendance and declared the meeting closed at 7.10pm.

## WORKS & ENGINEERING REPORT CONTENTS

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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**6.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM**

<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>9<sup>th</sup> July 2014</b>
<b>APPENDICES:</b>	<b>1. Nil.</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

**Specific Road Works**

- Maintenance grading carried out on Isseka East, Norman Well, Frosty Gully, Isachar Back, Reynolds, Ogilvie East and Nolba Stock Route Roads.
- General gravel road patching works and drainage improvement works carried out on Isachar Back, Teakle, Back, Teakle and Rob Roads.

**Maintenance Items**

- Various chemical spraying applications.
- Portion of Ajana to Kalbarri, Chilimony, Horrocks and Gregory Spur Road shoulder graded taking advantage of wet conditions
- Culvert clearances.
- Northampton office garden area landscaping commenced.
- Northampton and Kalbarri tip recycling sheds completed.

**Other Items (Budget)**

- Kalbarri – Grey Street works continuing.
- Kalbarri – Atkinson Crescent stormwater works continuing.
- Northampton – Mary Street enhancement works.

**Plant Items**

- Budget item. – Kalbarri Truck – Mid August 2014 delivery.

**Staff/Personnel Items**

- Nil.

**OFFICER RECOMMENDATION – ITEM 6.1.1**

**For Council information.**

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2013/2014)

(July 2014)

2013/2014 Budget Works	Status	Comments
<b><u>Regional Road Group Projects</u></b>		
<b>George Grey Drive</b> Reconstruct Shoulders - Eco-Flora	COMPLETE	
<b>Ajana Kalbarri Road</b> Bitumen edge reinstatement	COMPLETE	
<b>Northampton to Nabawa Road</b> Reseal corner and pavement repairs	COMPLETE	
<b><u>Roads To Recovery</u></b>		
<b>Mary Street - Northampton</b> NWCH to Barlow - Street improvements	COMMENCED Carry over to 2014/15	Stormwater complete.
<b>Grey Street - Kalbarri (inc B/Spot funding)</b> Reconstruct from Clotworthy Street north	COMMENCED Carry over to 2014/15	Works outstanding - Paving, White lines, Dual Use Pathway, General tidy up, Bollards Signage installation.
<b>Forrest Street - Northampton</b> Reconstruction and drainage - Stephen to floodway	COMPLETE	
<b><u>Royalties for Regions Funding</u></b>		
<b>Ogilvie East Road - Stage 1</b> Reseal 2012/2013 works	COMPLETE	
<b>Ogilvie East Road - Stage 2</b> Reseal 2012/2013 works	COMPLETE	
<b>Ogilvie East Road - Stage 3A</b> Construct to: primerseal (corners - 1.4km's)	COMPLETE	
<b>Ogilvie East Road - Stage 3B</b> Construct to: primerseal (2.2km's)	COMPLETE	Completed to gravel finish only
Cont.		
<b>2013/2014 Budget Works</b>	<b>Status</b>	<b>Comments</b>

<b><u>Black Spot Funding</u></b>		
<b>Grey Street - Kalbarri (inc RTR funding)</b> Reconstruct from Clotworthy Street north	COMMENCED Carry over to 2014/15	See Roads to Recovery Funding
<b><u>Regional Development</u></b>		
<b>Northampton</b> Northampton Light Industrial Area - 5 Lots	COMPLETE	
<b><u>Recreational Boating Facility Fund</u></b> Kalbarri Northern Boatramp Car park area	COMPLETE	
<b><u>MUNICIPAL FUND CONSTRUCTION</u></b>		
<b><u>2012/2013 Carry Over Works</u></b>		
<b>Kalbarri - Hotel Car Park</b> Reseal 2011/2012 works	DEFER	Defer for relisting 2014/2015
<b>Kalbarri - Boat Hire Carpark</b> Reseal 2011/2012 works	COMPLETE	
<b>Kalbarri - Maggee Crescent</b> Reseal and replace kerb	DEFER	South end kerbed for St Johns opening Defer for relisting 2014/2015
<b>Ogilvie West Road</b> Realign corner and install culvert	DEFER	Clearing permit received with modified conditions Culvert materials onsite
<b><u>New Works (2012/2013 Budget)</u></b>		
<b><u>Kalbarri</u></b>		
<b>Auger Street</b> Reseal - Smith to Mallard (220m)	COMPLETE	Not all complete; list remainder for 2014/2015
<b>Batavia Circle</b> Reseal - Orabanda to Glass (xxxm)	DEFER	Defer for relisting 2014/2015
<b>Hasleby Street</b> Reseal - (335m)	COMPLETE	
Cont.		
<b>2013/2014 Budget Works</b>	<b>Status</b>	<b>Comments</b>

<b><u>Northampton</u></b>		
<b>Bateman Street</b> Reseal - (2012/2013 works - Essex to Shea	COMPLETE	
<b>Essex Street</b> Reseal - (0.5 - 0.8) replace kerb north side	COMPLETE	
<b>Fifth Avenue</b> Reseal - (0.0 - 0.2)	COMPLETE	
<b>Fourth Avenue</b> Reseal - (0.0 - 0.2)	COMPLETE	
<b>Gwalla Avenue</b> Reseal - (0.38 - 0.73)	COMPLETE	
<b>Harney Street</b> Install kerb from Bruce to Barron south side	COMPLETE	
<b>Third Avenue</b> Install solar street light	COMPLETE	
<b><u>Rural</u></b>		
<b>Harvey Road</b> Pavement repairs - various	DEFER	Defer for relisting 2014/2015
<b><u>MUNICIPAL FOOTPATHS</u></b>		
<b><u>Kalbarri Townsite</u></b>		
<b>Kalbarri - Malaluca trail</b> Repairs to existing (Provisional Sum)		
<b>Northampton - Bicentennial Park</b> Asphalt internal footpaths - Red asphalt	COMPLETE	Additional area to be listed for consideration 2014/2015 budget
<b>Northampton - Stephen Street</b> Forrest to Brook - Continue existing	COMPLETE	Additional area to be listed for consideration 2014/2015 budget
Cont.		
<b>2013/2014 Budget Works</b>	<b>Status</b>	<b>Comments</b>

**OTHER WORKS - SPECIFIC / MAINTENANCE**

Ogilvie West Road - Staged works for bus route  
Hatch Road - West of cross roads  
Ogilvie West Road - Chilimony Road to Teakles corner  
Yerina Springs Road - 2 areas  
Harvey Road - Staged works

**OTHER WORKS - Foreshores/Parks/Gardens**

**Horrocks foreshore lawns:**

Install upgraded reticulation system

COMPLETE

**Horrocks foreshore - Jetty**

Replace 4 x ladders; Repairs to lower platform

COMPLETE

**Northampton - Hampton Road (general)**

Street bins x 8

COMPLETE

**Binnu - Community Hall area**

Supply bollards

COMPLETE

Product received - community to install

**OTHER WORKS - Depots**

Nil.

Cont.

**2013/2014 Budget Works**

**Status**

**Comments**

<b><u>PLANT ITEMS - Major</u></b>		
<b>Northampton - Construction Loader</b> Purchase: new - trade/sell P197 Volvo L90E	COMPLETE	
<b>Kalbarri - 6 Wheel tipper</b> Purchase Second Hand - trade/sell P044 Mitsi Truck	AWARDED	April 2014 - Purchase 1 x FUSO single axle tip truck Delivery - Approx mid August
<b>Kalbarri - Ranger's Vehicle</b> Purchase: New - trade/sell P216 Ford Ranger	COMPLETE	
<b>Manager of Works and Technical Services</b> Purchase: New - trade/sell P223 Nissan Patrol	COMPLETE	
<b>Northampton - Zero turn mower or similar</b> Purchase: new - trade/sell P170 Gianni	COMPLETE	
<b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b>		
Kalbarri Depot - Compressor	COMPLETE	
Northampton - Cable locator (Manager of Works)	COMPLETE	
Northampton - GPS trip meter (Manager of Works)	COMPLETE	
Northampton - Concrete Saw	COMPLETE	
Northampton - Gardeners Shed - fuel cabinet	COMPLETE	
Kalbarri - Motorised hedge trimmer	COMPLETE	
Kalbarri - Ranger Bar light	COMPLETE	
Kalbarri - Field tool box and kit	COMPLETE	
Kalbarri - 20lt Spray tow along	COMPLETE	
Kalbarri - Utility 8m boom spray	COMPLETE	

**HEALTH AND BUILDING REPORT CONTENTS**

<b>6.2.1</b>	<b>BUILDING STATISTICS FOR THE MONTH OF JUNE 2014</b>	<b>2</b>
<b>6.2.2</b>	<b>REQUEST FOR WAIVER OF BUILDING FEES – ST JOHN AMBULANCE NORTHAMPTON</b>	<b>2</b>

**6.2.1 INFORMATION ITEM: BUILDING STATISTICS**

**DATE OF REPORT:** 8<sup>th</sup> JULY 2014  
**RESPONSIBLE OFFICER:** Glenn Bangay – Principal EHO/Building Surveyor

**BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for June 2014.

**OFFICER RECOMMENDATION – ITEM 6.2.1**

**For Council information.**

**6.2.2 REQUEST FOR BUILDING FEE WAIVER**

**LOCATION:** Lot 4 Hampton Road, Northampton  
**FILE REF:**  
**APPLICANT/OWNER:** St John Ambulance Northampton  
**DATE OF REPORT:** 8<sup>th</sup> July 2014  
**RESPONSIBLE OFFICER:** Glenn Bangay – Principal EHO/Building Surveyor  
**CONFLICT OF INTEREST:** Nil  
**APPENDICES:**  
1. Correspondence from Andrea Teakle on behalf of the St John Ambulance WA Ltd

**SUMMARY**

Correspondence has been received from St John Ambulance requesting that the Building Permit Fees be waived for the proposed carport on the above mentioned property, the request is based on the nature of the organisation being a non-for profit group and is completely run by volunteers as well as the valuable service it provides Northampton and surrounding areas.

## BACKGROUND

Building approval has been obtained by the St John Ambulance Association to construct a carport structure on the front of the Northampton Ambulance Centre; the building fees consist of \$90.00 Building Permit Fee and \$40.50 Building Registration Board Fee.

Council can decide to waive the \$90.00 Building Permit Fee but the St John Ambulance will need to apply to the Building Commission for the waiver of the Building registration Board fee of \$40.50.

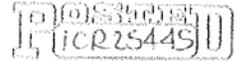
A copy of the applicant's correspondence requesting the waiver of the Building Permit Fees is included as Appendix 1 to this report.

## FINANCIAL & BUDGET IMPLICATIONS

St John Ambulance has requested in writing (Refer to Appendix 1) that Council waive the Building Permit Fees associated with the proposed carport, in light of the valuable community service that the St John Ambulance provides to Northampton and the surrounding areas and is a non-for profit organisation that is run completely by volunteers in Northampton.

The Building Permit Fees are \$90.00 and the waiving of this fee will have minimal impact on Council's finances and budget.

<b>OFFICER RECOMMENDATION – ITEM 6.2.2</b>	<b>WAIVE FEES</b>
<b>That Council waive the \$90.00 Building Permit Fee for the proposed carport at the St John Ambulance Depot in Northampton and that St John Ambulance is advised to apply to the Building Commission for the waiver of the Building Registration Board Fee of \$40.50.</b>	



*In the Service of Humanity*



20 June 2014

CB  
13-3-2

Northampton St Johns Ambulance  
Po box 104  
Northampton  
6535 WA

Dear Town Planner

I am writing to you on behalf of the Northampton Ambulance, to request that you waiver the fee's attached to the proposed carport to be built here in Northampton at our local sub-center.

We are a self-funded non- for profit group that is run completely by volunteers, so your assistance in keeping our cost down will be greatly appreciated.

Kind regards

Chairperson

Andrea Teakle

Teaks @midwest.com.au / 0429 341701

**SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JUNE 2014**

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
12/06/2014	1192	S & M Baldwin PO Box 614 KALBARRI	Owner/Builder	Lot 16 Goodenia Way KALBARRI	Garage	1. Concrete 2. Steel 3. Steel	36	\$4,500	1. 90.00 2. 0.00 3. 40.50 4. 0.00
13/06/2014	1230	A Nolis & N Nanchev 2 Brondoon St BALCATT	Owner/Builder	Lot 10 Erriary Rd WEST BINNU	Store/Ablution	1. Concrete 2. C/Bond 3. C/Bond		\$14,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
13/06/2014	1232	S Tarasek PO Box 375 KALBARRI	Owner/Builder	Lot 971 Pederick St KALBARRI	Garage	1. Concrete 2. C/Bond 3. C/Bond		\$15,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
27/06/2014	1242	G Jones 21 Warralon Way SOUTH HEDLAND	Plunkett Homes PO Box 2781 GERALDTON	Lot 270 Explorer Ave KALBARRI	Dwelling	1. Concrete 2. Brick 3. Tiles	213	\$386,000	1. 773.40 2. 772.00 3. 347.40 4. 0.00
27/06/2014	1240	S Mitchell PO Box 142 PANNAWONICA	Aussie Sheds 279 Place Rd WEBBERTON	Lot 18 Mitchell St HORROCKS	Shed	1. Concrete 2. C/Bond 3. C/Bond	52	\$15,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
27/06/2014	1241	St Johns Ambulance PO Box 104 NORTHAMPTON	CSS Contracting 14 Strickland St GERALDTON	Lot 4 Hampton Rd NORTHAMPTON	Carport	1. Gravel 2. n/a 3. Zinc	60	\$8,250	1. n/a 2. 0.00 3. 40.50 4. 0.00
27/06/2014	1243	D & M Hawksley PO Box 682 NORTHAMPTON	Owner/Builder	Lot 47 Gwalla St NORTHAMPTON	Shed	1. Concrete 2. M/clad 3. M/clad	72	\$17,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
27/06/2014	1245	Shire of Northampton PO Box 61 NORTHAMPTON	Owner/Builder	Res 48527 Porter St KALBARRI	Shed	1. Gravel 2. T/Deck 3. T/Deck	120	\$20,000	1. n/a 2. n/a 3. n/a 4. n/a
27/06/2014	1244	Shire of Northampton PO Box 61 NORTHAMPTON	Owner/Builder	Res 22838/25328 Stephen St NORTHAMPTON	Shed	1. Gravel 2. T/Deck 3. T/Deck	120	\$20,000	1. n/a 2. n/a 3. n/a 4. n/a

**TOWN PLANNING REPORT**

**CONTENTS**

<b>6.3.1</b>	<b>LEGAL ADVICE – RETAINING WALL ENCROACHMENTS, MITCHELL STREET HORROCKS .....</b>	<b>2</b>
<b>6.3.2</b>	<b>REQUEST FOR WAIVER OF PLANNING AND BUILDING APPLICATION FEES – CAR PORT – LOT 4 (NO. 243) HAMPTON ROAD, NORTHAMPTON .....</b>	<b>10</b>
<b>6.3.3</b>	<b>SUMMARY OF PLANNING INFORMATION ITEMS .....</b>	<b>14</b>

**6.3.1 LEGAL ADVICE – RETAINING WALL ENCROACHMENTS, MITCHELL STREET HORROCKS**

<b>LOCATION:</b>	Mitchell Street, Horrocks
<b>FILE REFERENCE:</b>	10.5.1.1
<b>DATE OF REPORT:</b>	9 July 2014
<b>REPORTING OFFICER:</b>	Hayley Williams – Principal Planner
<b>APPENDICES:</b>	
<b>1.</b>	<b>Legal Advice – McLeods Barristers and Solicitors</b>

**AUTHORITY / DISCRETION:**

**Quasi-Judicial** *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State*

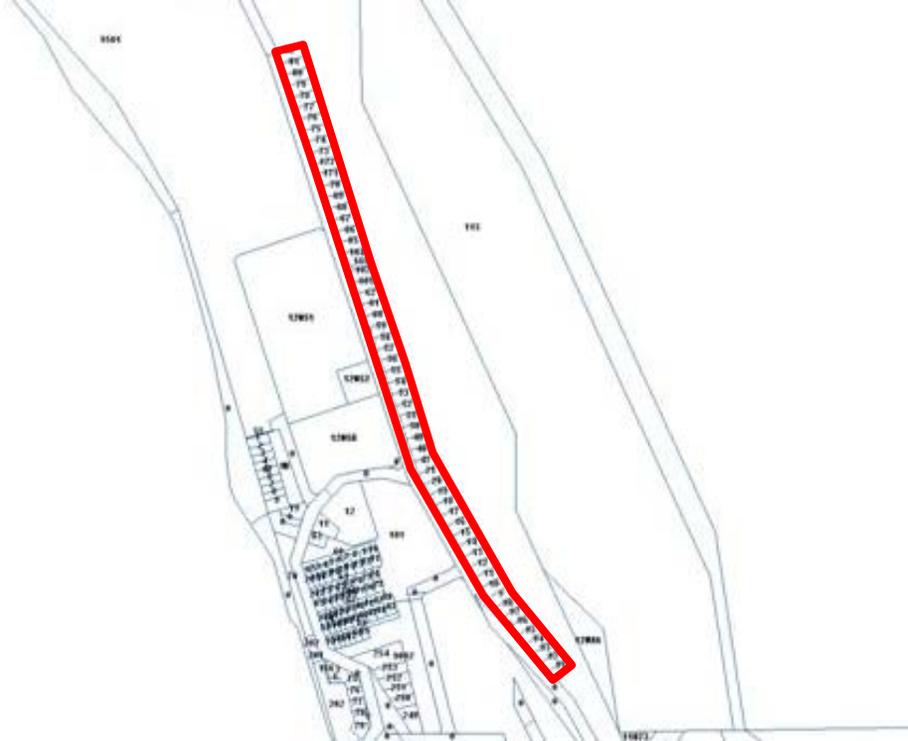
**Executive** *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

**SUMMARY:**

Legal advice has been received from McLeods Barristers and Solicitors regarding the issue of retaining wall encroachments at the rear of properties along Mitchell Street, Horrocks. A copy of the legal advice is included in **Appendix 1**.

It is recommended Council undertake a survey of the rear alignment of lots along Mitchell Street, where retaining walls have been constructed and instruct Mcleods to arrange easements over the encroachments.

**LOCALITY PLANS:**



**BACKGROUND:**

Council resolved at their Ordinary Council Meeting held on 23 May 2014:

1. *To investigate the number of retaining walls and their footings built on lots along Mitchell Street, Horrocks without approval from the Shire of Northampton or not in accordance with their Planning Approval or Building Permit;*
2. *To seek a legal opinion on the matter in particular focusing on a way to resolve the matter without having to remove retaining walls where they are safe and accord to engineering certification;*
3. *Correspond with Mr Lennon advising him that Council agrees with his request in principle however, a legal opinion needs to be sought before proceeding.*

**COMMUNITY & GOVERNMENT CONSULTATION:**

Nil.

**FINANCIAL & BUDGET IMPLICATIONS:**

Costs will be incurred through surveying and the creation of easements should this be the option that Council prefers.

**STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Local: Shire of Northampton Town Planning Scheme No. 10*

The land is zoned “Residential” and “Parks and Recreation” under Local Planning Scheme No. 10.

The zoning will not be affected should Council consider the easement option.

**COMMENT:**

The legal advice provided by McLeods Barristers and Solicitors indicates the granting of an easement over the land the subject of the encroachment to the encroaching lot owners as being the most common option to resolve encroachments in a cost effective and timely manner.

Of high importance is the need for the Shire of Northampton to require the encroaching lot owners to indemnify the Shire for the respective development on the land. This can be done through the easement option.

Council will also need to consider the previous request made by Mr Lennon regarding the purchase of a portion of land at the rear of Lot 66 Mitchell Street, Horrocks, in light of the legal advice that has now been received.

**VOTING REQUIREMENT:**

*Absolute Majority Required: No.*

**CONCLUSION:**

It is recommended that Council consider the options provided in the correspondence from McLeods Barristers and Solicitors.

<p><b>OFFICER RECOMMENDATION – ITEM 6.3.1</b> <b>For Council consideration</b></p>
--



Our Ref  
Your Ref

FG:JL:NORT-35856

19 June 2014

Mrs H Williams  
Principal Planner  
Shire of Northampton  
PO Box 61  
NORTHAMPTON WA 6535

**By Mail and Email:** [planner@northampton.wa.gov.au](mailto:planner@northampton.wa.gov.au)

Dear Hayley

**Advice – Excavation and Retaining Walls, Mitchell Street, Horrocks**

Thank you for your instructions in your letter of 4 June 2014.

You have requested our advice on the encroachment of retaining walls and excavation on the Horrocks Escarpment (**Lot 9501**) and ways to resolve the issues without requiring the removal of the structures, in particular:

1. whether it is best to sell a portion of land to accommodate the encroachments of retaining walls into Lot 9501; or
2. if there are other alternatives available to Council such as an easement?

**Background**

By way of a brief summary of the background mentioned in your letter we confirm:

- (a) It has recently been brought to the attention of the Shire that a number of properties with frontage onto Mitchell Street, Horrocks have retaining walls (along their rear (eastern) boundaries) which have been constructed over property boundaries and protrude over Lot 9501. The Shire is currently investigating whether these structures were built without planning approval or within a planning approval however not in accordance with the relevant planning approval or building permit;
- (b) The Shire of Northampton is registered as the proprietor of an estate in fee simple in Lot 9501 on Deposited Plan 56048 and being the whole of the land comprised in Certificate of Title Volume 2682 Folio 176 (**Lot 9501**);
- (c) Lot 9501 is zoned 'Park and Recreation' under the Shire of Northampton Local Planning Scheme No 10;
- (d) A Geotechnical report has been undertaken on Lot 9501 and the Shire has concerns



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35856-14.06.20-PL-Northampton1

25 June 2014  
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**Advice – Excavation and Retaining Walls, Mitchell Street, Horrocks**

*McLeods*  
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that the environment on Lot 9501 is potentially hazardous;

- (e) It would appear that the owner of Lot 66 Mitchell Street, Horrocks (**Lot 66**) has carried out excavation works without Shire approval and has lodged an application for planning approval to construct a retaining wall along the eastern boundary of the property. The survey of Lot 66 shows that an additional 3 - 4 metres has been excavated beyond the boundary of Lot 66 into Lot 9501.
- (f) The owner of Lot 66 (K&B Lennon Nominees Pty Ltd) has made a request to the Shire to purchase that portion of Lot 9501 in which its excavation works protrude to enable the construction of the retaining wall entirely within its property boundary.

Against that background we now turn to the questions you have posed.

**Should the Shire sell a portion of land to accommodate the encroachments of retaining walls into Lot 9501?**

Selling a portion of land to accommodate the encroachments of retaining walls into Lot 9501 would involve the Shire subdividing Lot 9501 and selling the subject portions of Lot 9501 to respective encroaching landowners enabling the relocation of the lot boundaries. Although this option would provide a permanent resolution to the matter, this process could be costly and time consuming if the respective owners of the properties are not prepared to bear all the costs associated with such an undertaking. Such costs would entail meeting the costs of any conditions of submission approval imposed by the WAPC, survey costs and legal fees. It may also be the case that the WAPC may not approve the proposed subdivision. The Shire would have a better idea as to whether such a subdivision is likely to be supported by the WAPC.

In addition, as the Shire is currently investigating the properties which abut Lot 9501 and believes that many of the retaining walls of these properties also encroach onto Lot 9501, the Shire may encounter further issues or disputes in negotiating with the different landowners for the re-surveying, subdivision and transfer of the respective portions and in our experience could take several years to resolve and finalise the necessary transfers.

In the meantime, the Shire may be exposed to liability in the event any loss or damage occurred to any person or the property of any person as a result of the construction of the retaining wall and related works in Lot 9501. If the Shire does decide to proceed on this basis, we would strongly recommend the Shire require the respective encroaching owners to indemnify the Shire until such time as the relevant portions of Lot 9501 are transferred to the Shire. This is not unreasonable given that the unauthorised retaining wall works constitute trespass of the land which is a tort actionable by the Shire against the encroaching owners. The form of such indemnity is discussed further below.

**Alternative options available to regularise the encroachments**

There are a number of other options available to the Shire in respect to an encroachment of this nature, from the grant of a lease or easement to the encroaching owner through to enforcement action.

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We note that the Shire is seeking advice on its options to regularise the use of this land without requiring the removal of retaining walls so our advice focusses on options to achieve this. However, if the Shire would like further advice in regard to the enforcement process, please let us know.

#### Grant of Lease

One option to regularise the encroachments would be for the Shire to grant a lease to each of the encroaching owners for a specified time. However, as the encroachments are retaining walls of the property and there is no indication that the retaining walls could be easily removed at a later stage, a lease might not be an acceptable solution as the lease does not provide finality and would not offer a permanent solution to resolve the encroachment issues.

#### Grant of Easement

Another option available to the Shire, is to grant an easement over the land the subject of the encroachment to the respective encroaching owners, to allow those portions of the walls erected on Lot 9501 (as the Servient Tenement) to remain to provide the necessary support and to permit the wall to encroach onto Lot 9501. The grant of easement could be made to run with the land and only expire in the event that any retaining wall is demolished. The easement would need to contain a provision requiring the owner to be responsible to repair and maintain the encroachments and also take out public liability insurance to ensure that the Shire would be insured in the event of any claim being made for loss or damages caused to any person or property by virtue of the encroachment.

#### **Protection for the Shire**

If the Shire did permit the encroaching portion of the retaining wall to remain on Lot 9501 pursuant to regulation 17 Local Government (Uniform Local Provisions) Regulations 1996 (**LG Uniform Regulations**) the respective encroaching lot owners would need to comply with the obligations of Regulation 17 in relation to the encroachment on Local Government Land.

Under regulation 17(5) of the LG Uniform Regulations the Shire would be able to impose such conditions as it thought fit on granting permission.

In addition, under regulation 17(8) LG Uniform Regulations a person who constructs anything in accordance with permission granted under this regulation is required to:

- "(a) maintain it; and*
- (b) obtain from an insurance company approved by the local government an insurance policy, in the joint names of the local government and the person, indemnifying the local government against any claim for damages which may arise in, or out of, its construction, maintenance or use."*

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and it is an offence if the encroaching owners fail to comply with this regulation (regulation 17(9) LG Uniform Regulations).

Insurance

Therefore, pursuant to regulation 17(8) the Shire could insist that the encroaching owners obtain public liability insurance in relation to the encroachments.

Indemnity

Additional protection could also be provided, by the Shire granting approval subject to a condition which requires the encroaching landowners to indemnify the Shire against any claims which might be made in the future arising from the development and use of Lot 9501. The indemnity agreement would need to be created in a deed which would be supported by an absolute caveat lodged against the certificate of title to the land for the purpose of ensuring all future owners provided the same indemnity to the Shire.

As the Shire has concerns over the environment of Lot 9501 and that it may be potentially hazardous, we would strongly recommend that the Shire requires the owners of the subject properties to enter into a deed of indemnity to indemnify the Shire against any action, loss or damage that may result through the use of that portion of Lot 9501.

This will be important to protect the Shire in any event, whether the Shire retains ownership of Lot 9501 and regularises the encroachments either through a grant a Lease or Easement or to protect the Shire for the time being whilst the sale of the encroaching portions to the respective landowners is finalised.

**Conclusion**

All of the options presented would regularise the encroachment of the retaining walls onto the reserve. Whilst the most appropriate option will ultimately depend on whether the Shire wishes to retain control over Lot 9501 and the timeliness and ease in which it wishes the issue to be resolved, the granting of an easement over the land the subject of the encroachment to the encroaching lot owners is probably the most common option to resolve encroachments in a cost effective and timely manner.

In any case, we would again emphasise the importance of the Shire requiring the encroaching lot owners to indemnify the Shire for the respective developments on the reserve.

It should also be noted that if the Shire decides to subdivide and sell the encroaching portions of Lot 9501 to the respective lot owners or Lease those respective portions, the Shire will be required to comply with section 3.58 of the *Local Government Act 1995* which deals with the requirements of local governments when disposing of interests in property.

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We trust the above advice is satisfactory for present purposes but if any further advice or explanation of this advice is required please do not hesitate to contact Jennifer Long or Fiona Grgich of this firm.

Yours sincerely



Contact: Jennifer Long  
Email: [jlong@mcleods.com.au](mailto:jlong@mcleods.com.au)  
Partner Responsible: Fiona Grgich

**6.3.2 REQUEST FOR WAIVER OF PLANNING AND BUILDING APPLICATION FEES – CAR PORT – LOT 4 (NO. 243) HAMPTON ROAD, NORTHAMPTON**

<b>LOCATION:</b>	Lot 4 (No. 243) Hampton Road, Northampton
<b>FILE REFERENCE:</b>	10.8.1.3 / 243 HAM (A1892)
<b>OWNER:</b>	St John Ambulance Inc. - Northampton
<b>DATE OF REPORT:</b>	9 July 2014
<b>REPORTING OFFICER:</b>	Hayley Williams – Principal Planner
<b>APPENDICES:</b>	1. Letter Requesting Waiver of Planning and Building Fees

**AUTHORITY / DISCRETION:**

**Executive**                      *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

**SUMMARY:**

An Application has been approved for the construction of a carport for the St. John's Ambulance in Northampton.

The Application was approved under delegation (P/A 2014-025) on 16 June, 2014. However, Council consideration is required as the Applicant has requested a waiver of the Planning Application and Building Application fees. This report recommends wavier of the fees based on the valuable service that St. John Ambulance provides to the Northampton community.

**BACKGROUND:**

An Application for Planning Approval was submitted in May 2014 to construct a carport at Lot 4 (No. 243) Hampton Road, Northampton for St. John Ambulance.

The proposed carport was issued Planning Approval (P/A 2014-025) on 16 June, 2014 subject to its compliance with standard conditions.

A copy of the applicant's letter requesting the waiver of Planning and Building Application Fees is included as **Appendix 1** to this report.

**COMMUNITY & GOVERNMENT CONSULTATION:**

Nil.

**FINANCIAL & BUDGET IMPLICATIONS:**

St. John Ambulance has requested in writing (Refer to Appendix 1) that Council waive the Planning and Building fees associated with this development in light of the valuable community service that the ambulance provides to Northampton residents.

**STATUTORY IMPLICATIONS:**

*State: Planning and Development Regulations 2009*

*Local: Shire of Northampton Local Planning Scheme No. 10 - Northampton*

Lot 4 is zoned "Town Centre" under *Local Planning Scheme No. 10 – Northampton*.

The Application for Planning Approval for the development was approved under delegation as it complied with all relevant portions of *Local Planning Scheme No. 10*.

Planning and Development Regulations 2009

The *Planning and Development Regulations (2009)* are to be read in conjunction with the *Planning and Development Act (2005)*. They are essentially a consolidation of various regulations made under previous Acts that were repealed when the *Planning and Development Act (2005)* came into force, and are intended to help simplify and streamline the planning system.

Clause 52, Part 7 of Division 3 of the *Planning and Development Regulations (2009)* deals with the local government's power to waive or refund fees, and states:

*A local government may waive or refund, in whole or in part, payment of a fee for a planning service.*

**COMMENT:**

Given the valuable resource that the St. John Ambulance provides to the Northampton community, it is considered appropriate that Council waive the Planning and Building Application fees.

**VOTING REQUIREMENT:**

*Absolute Majority Required:*    Yes

**CONCLUSION:**

It is recommended that Council waive the Planning Application and the Building Application Fee payable for the construction of a carport for St. John Ambulance on Lot 4 (No. 243) Hampton Road, Northampton.

**OFFICER RECOMMENDATION – ITEM 6.3.2**

**WAIVE FEES**

**That Council waive the Planning Application and the Building Application Fee payable for the construction of a carport for St. John Ambulance on Lot 4 (No. 243) Hampton Road, Northampton in recognition of the valuable service the ambulance provides to the Northampton community.**

**APPENDIX 1**

*For the Service of Humanity*



20 June 2014

Northampton St Johns Ambulance  
Po box 104  
Northampton  
6535 WA

Dear Town Planner

I am writing to you on behalf of the Northampton Ambulance, to request that you waive the fee's attached to the proposed carport to be built here in Northampton at our local sub-center.

We are a self-funded non- for profit group that is run completely by volunteers, so your assistance in keeping our cost down will be greatly appreciated.

Kind regards

Chairperson

Andrea Teakle

Teaks @midwest.com.au / 0429 341701

St John Ambulance Western Australia Ltd.  
209 Great Eastern Highway, Belmont Western Australia | PO Box 183, Belmont Western Australia 6064  
Tel 08 9334 1222 | Fax 08 9277 6652 | Email [info@stjohnambulance.com.au](mailto:info@stjohnambulance.com.au) | ABN 55 028 488 715 | ACN 165 969 403  
[www.stjohnambulance.com.au](http://www.stjohnambulance.com.au)

<b>6.3.3</b>	<b>SUMMARY OF PLANNING INFORMATION ITEMS</b>
<b>DATE OF REPORT:</b>	<b>10 June 2014</b>
<b>REPORTING OFFICER:</b>	<b>Hayley Williams - Principal Planner</b>

**COMMENT:**

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

<b>REF</b>	<b>APPLICANT</b>	<b>LOCATION</b>	<b>PROPOSED DEVELOPMENT / USE</b>	<b>DATE</b>
024	R Stent	Lot 10452 (No 620) Magee Road, West Binnu	Ancillary Dwelling – New Transportable	16 June 2014
025	CSS Contracting & St John Ambulance	Lot 4 (No. 243) Hampton Road, Northampton	Carport	16 June 2014
026	Daly International	Lot 115 White Cliffs Road, Horrocks	Telecommunications facility – Renewal of Application 2012-027	20 June 2014
029	S Timms	Lot 839 (No. 16) Ajana-Kalbarri Road, Kalbarri	Change of Use – Motor Vehicle Repair	1 July 2014

<b>OFFICER RECOMMENDATION – ITEM 6.3.3</b>	<b>For Council Information</b>
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6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	DRAFT MONTHLY FINANCIAL STATEMENTS JUNE 2014	12

**6.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 July 2014</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 18<sup>th</sup> July 2014, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.1**

**That Municipal Fund Cheques 20177 to 20226 inclusive, totalling \$73,355.69, Municipal EFT payments numbered EFT12500 to EFT12613 inclusive totalling \$497,850.14, Direct Debit payments GJ1211 to GJ1215 totalling \$562.02, Trust Fund Cheques 1958-1976, totalling \$21,490.65 be passed for payment and the items therein be declared authorised expenditure.**

**SHIRE OF NORTHAMPTON  
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<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
20177	12-06-2014	PETTY CASH - NORTHAMPTON	RECOUP	180.30
20178	12-06-2014	DEPT OF TRANSPORT	TRANSFER OF VEHICLE LICENCE	16.00
20179	12-06-2014	SYNERGY	ELECTRICITY CHARGES	14126.95
20180	12-06-2014	WATER CORPORATION	WATER CHARGES	11148.52
20181	12-06-2014	TELSTRA	TELEPHONE CHARGES	1763.49
20182	12-06-2014	PETTY CASH - KALBARRI	RECOUP	90.20
20183	24-06-2014	ROSS JONATHON MCDONALD	RATE REFUND	50.48
20184	24-06-2014	DES STANICH	COUNCILLOR FEES JUNE 2014	1109.74
20185	24-06-2014	TERRY CARSON	COUNCILLOR FEES JUNE 2014	1586.85
20186	24-06-2014	PATRICIA GLIDDON	COUNCILLOR FEES JUNE 2014	1041.82
20187	24-06-2014	MAC HOLT	COUNCILLOR FEES JUNE 2014	750.00
20188	24-06-2014	DESMOND PIKE	COUNCILLOR FEES JUNE 2014	473.93
20189	24-06-2014	SANDRA STOCK-STANDEN	COUNCILLOR FEES JUNE 2014	671.82
20190	24-06-2014	MALCOLM SCOTT	COUNCILLOR FEES JUNE 2014	1075.75
20191	24-06-2014	CRAIG SIMKIN	COUNCILLOR FEES JUNE 2014	1150.88
20192	24-06-2014	GORDON WILSON	COUNCILLOR FEES JUNE 2014	2247.31
20193		CANCELLED		
20194		CANCELLED		
20195	27-06-2014	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	163.69
20196	27-06-2014	REG BATTERSBY	PORT GREGORY WATER LINE REPAIRS	510.00
20197	27-06-2014	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	447.45
20198	27-06-2014	SHIRE OF CHAPMAN VALLEY	ADMIN SERVICES	80.00
20199	27-06-2014	VEOLIA ENVIRONMENTAL SERVICES (AUSTRALIA) PTY LTD	REFUSE COLLECTION/SERVICES	12582.68
20200	27-06-2014	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	178.80
20201	27-06-2014	KALBARRI GAS	GAS	140.00
20202	27-06-2014	STATE LIBRARY OF WA	FREIGHT RECOUP ILL	568.20

**SHIRE OF NORTHAMPTON  
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<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
20203	27-06-2014	MARINA HOME & LEISURE	KEYS CUT	12.00
20204	27-06-2014	MS JOBINA MATTENS	STERILISATION SUBSIDY	20.00
20205	27-06-2014	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES	3324.81
20206	27-06-2014	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	747.11
20207	27-06-2014	NORTHAMPTON LIONS CLUB	DRUM MUSTER	754.32
20208	27-06-2014	ONESTEEL DISTRIBUTION	OZPROFILE ANGLE	781.26
20209	27-06-2014	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	378.98
20210	27-06-2014	REST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	207.22
20211	27-06-2014	SYNERGY	ELECTRICITY CHARGES	2376.35
20212	27-06-2014	STEWART & HEATON CLOTHING CO PTY LTD	FIRE BRIGADES - PPE	158.73
20213	27-06-2014	TELSTRA	RELOCATE PIT/TELEPHONE CHARGES	6673.29
20214	27-06-2014	WATER CORPORATION	WATER CHARGES	397.29
20215	01-07-2014	PETTY CASH - NORTHAMPTON	RECOUP	155.85
20216	09-07-2014	KALBARRI IGA	REFRESHMENTS	38.30
20217	09-07-2014	REG BATTERSBY	PORT GREGORY WATER LINE REPAIRS	297.50
20218	09-07-2014	B P ROADHOUSE NORTHAMPTON	FUEL/REFRESHMENTS	347.71
20219	09-07-2014	COVS PARTS PTY LTD	INVERTER WELDER	319.00
20220	09-07-2014	GERALDTON MOWER & REPAIR SPECIALISTS	REPAIR JOHN DEERE MOWER	2975.30
20221	09-07-2014	R GREEN	BOBCAT WORK - BOAT RAMP/PLAYGROUND	350.00
20222	09-07-2014	DEPARTMENT OF LOCAL GOVERNMENT	NCCA ANNUAL FEE 14/15	192.00
20223	09-07-2014	BRAD MEAGHER	REIMBURSE TENANT CLEANING	330.00
20224	09-07-2014	TELSTRA	TELEPHONE CHARGES	139.77
20225	09-07-2014	WATER CORPORATION	WATER CHARGES	20.50
20226	09-07-2014	WURTH AUSTRALIA WEST	GRAFFITI EX OUTDOOR	203.54
				<b>\$73,355.69</b>

SHIRE OF NORTHAMPTON  
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**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT12500	18-06-2014	AUSTRALIAN TAXATION OFFICE	MAY 2014 BAS	7271.00
EFT12501	19-06-2014	GLENN BANGAY	REIMB FUEL SHARK BAY	210.12
EFT12502	19-06-2014	KEVIN BROWN	REIMB TELSTRA LINE RENTAL	46.95
EFT12503	19-06-2014	NEIL BROADHURST	REIMB TELSTRA	140.20
EFT12504	19-06-2014	CAPE YORK CONNECTIONS	NTON OFFICE PREP PAINTING	3000.00
EFT12505	19-06-2014	RIC DAVEY	KALB AIRPORT TRAINING REIMB PARKING & MEALS	68.60
EFT12506	19-06-2014	HALAM HOME HANDYMAN SERVICES	RETIC REPAIRS	1289.15
EFT12507	19-06-2014	E & S KOPPENSTEINER	REIMB FUEL	117.64
EFT12508	19-06-2014	THOMAS LACHLAN	REIMB FUEL	161.47
EFT12509	19-06-2014	LITTLE BAY SUPER FUND	PAYROLL DEDUCTIONS	129.14
EFT12510	19-06-2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS	13593.79
EFT12511	19-06-2014	RAYMOND MEAGHER	REIMB HAT	29.95
EFT12512	19-06-2014	T & J NEWMAN	CONTRACT CLEANER	1082.30
EFT12513	19-06-2014	MARTIN PARKER	REIMB BOOTS	119.25
EFT12514	19-06-2014	LB & BJ RYAN	REIMB TELSTRA LINE RENTAL	736.20
EFT12515	19-06-2014	SH SMITH	RELIEF RANGER DUTIES 28 MAY - 18 JUNE 2014	4790.50
EFT12516	23-06-2014	WESTRAC EQUIPMENT PTY LTD	CUTTING EDGES, BIT END	4073.61
EFT12517	27-06-2014	ANGIE'S CAFE	REFRESHMENTS	231.00
EFT12518	27-06-2014	AUSSIE SHEDS	NTON LIA - 4TH INSTALMENT	100000.00
EFT12519	27-06-2014	BEAUREPAIRES	1 TYRE	203.75
EFT12520	27-06-2014	CAPE YORK CONNECTIONS	AGED UNITS PREP PAINTING	2860.00
EFT12521	27-06-2014	CLARKSON FREIGHTLINES	FREIGHT	181.89
EFT12522	27-06-2014	CLICK CARTRIDGES	NCCA PRINTER CARTIDGES	290.62
EFT12523	27-06-2014	COASTAL PLUMBING & GAS FITTING	KAL DEPOT RELOCATE CHEMICAL WASTE DUMP	3645.62

SHIRE OF NORTHAMPTON  
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EFT #	Date	Name	Description	Amount
EFT12524	27-06-2014	COASTAL ELECTRICAL & SOLAR	SALLYS TREE POWER POLE/FLOODLIGHT	4323.50
EFT12525	27-06-2014	BS & JA COCKRAM	LITTLE BAY TOILETS - REPLACE FAN	337.58
EFT12526	27-06-2014	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	262.93
EFT12527	27-06-2014	STAPLES	P/COPIER MTCE TRAVEL	112.20
EFT12528	27-06-2014	COURIER AUSTRALIA	FREIGHT	188.96
EFT12529	27-06-2014	EP DRAFFIN MANUFACTURING P/L	STREET BINS	6340.40
EFT12530	27-06-2014	ESSENTIAL ENVIRONMENTAL	KALBARRI/HORROCKS COASTAL MANAG.	4851.75
EFT12531	27-06-2014	DEPARTMENT OF FIRE AND EMERGENCY	13/14 ESL AJUSTMENTS	1161.06
EFT12532	27-06-2014	GERALDTON BRICK	GREY ST PAVERS	18159.60
EFT12533	27-06-2014	ATOM SUPPLY	LIFTING HOOKS	96.78
EFT12534	27-06-2014	GERALDTON TROPHY CENTRE	POLO SHIRTS & EMBROIDERY	75.10
EFT12535	27-06-2014	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	1211.19
EFT12536	27-06-2014	GREAT NORTHERN RURAL SERVICES	PARTS	143.04
EFT12537	27-06-2014	J R & A HERSEY	PROTECTIVE CLOTHING	490.54
EFT12538	27-06-2014	HOLLYWOOD TOUCH	FENCE - STRAIGHT PICKETS	345.00
EFT12539	27-06-2014	HOSEXPRESS	HYDRAULIC HOSE	230.61
EFT12540	27-06-2014	HOSEY'S CONTRACTING	SITE WORKS - KAL & NTON REFUSE SITE SHEDS	17204.00
EFT12541	27-06-2014	JASON SIGNMAKERS	SIGNS	577.50
EFT12542	27-06-2014	KALBARRI AUTO CENTRE	VEHICLE SERVICE	1155.00
EFT12543	27-06-2014	KALBARRI MOTOR HOTEL	EVENING MEALS - NTON WORKS CREW	4601.50
EFT12544	27-06-2014	KALBARRI EXPRESS FREIGHT	FREIGHT	195.44
EFT12545	27-06-2014	KALBARRI WAREHOUSE	HARDWARE	326.05
EFT12546	27-06-2014	KESCO EDUCATIONAL PTY LTD	NCCA SCRAPBOOKS	31.90
EFT12547	27-06-2014	LGRCEU	PAYROLL DEDUCTIONS	155.20
EFT12548	27-06-2014	GERALDTON TOYOTA	PARTS	123.21
EFT12549	27-06-2014	MIDWEST TRAFFIC CONTROLLERS	TRAFFIC MANAGEMENT	1611.50
EFT12550	27-06-2014	CENTREL PTY LTD	FUEL PURCHASES	25625.73

**SHIRE OF NORTHAMPTON  
FINANCE REPORT – 18 JULY 2014**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT12551	27-06-2014	KALBARRI PALM RESORT	ACCOMM - NTON WORKS CREW	4017.00
EFT12552	27-06-2014	THE PALM PLACE	PLANTS	255.00
EFT12553	27-06-2014	PGV ENVIRONMENTAL	OVERSEE DIRECT SEEDING	4787.78
EFT12554	27-06-2014	HOLCIM AUSTRALIA PTY LTD	SEALING AGG	8380.61
EFT12555	27-06-2014	SPORT AND RECREATION SURFACES PTY LTD	NTON NETBALL GROUND SLEEVES/POLES	36707.80
EFT12556	27-06-2014	THE BANGAY SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	1104.53
EFT12557	27-06-2014	THURKLE'S DOZING	DOZER - GRAVEL PUSH UP	39853.00
EFT12558	27-06-2014	THE PLANNING GROUP WA PTY LTD	NTON REVITALISATION PLAN PHASE 2 & 3	3470.50
EFT12559	27-06-2014	TRU-LINE EXCAVATIONS & PLUMBING PTY LTD	LOCATE TELSTRA CABLE	407.00
EFT12560	27-06-2014	VERLINDENS ELECTRICAL GERALDTON	NTON NETBALL COURTS - CLAIM 2 JUNE (ADDITIONAL COSTS ROCK)	18777.00
EFT12561	27-06-2014	KRISTY WILLIAMS	REVIEW CORPORATE BUSINESS PLAN	1397.50
EFT12562	27-06-2014	QUENTIN B & DM WILLIS	REFUND DOG COLLAR FEE	77.00
EFT12563	27-06-2014	WOODCOCK CT & L	FERTILISER, HARDWARE	6931.17
EFT12564	27-06-2014	DEPT OF TRANSPORT	PLANT LICENSE	243.65
EFT12565	03-07-2014	GLENN BANGAY	REIMB MEMBERSHIP AUSTRALIAN INSTITUTE BUILDING SURVEYORS	609.50
EFT12566	03-07-2014	E & S KOPPENSTEINER	REIMB ALLOY LOADING RAMPS	211.00
EFT12567	03-07-2014	WA SUPER	SUPERANNUATION CONTRIBUTIONS	14242.46
EFT12568	03-07-2014	T & J NEWMAN	CONTRACT CLEANER	1144.80
EFT12569	03-07-2014	LD & LJ ROWE	REIMB TAFE FEES CERT IV ACCOUNTING	254.25
EFT12570	03-07-2014	M SPARLING	REIMB HIGH RISK WORK LICENSE	69.00
EFT12571	03-07-2014	JOE TARCHINI	REIMB UNIFORM NTON FAMILY STORE	99.75
EFT12572	08-07-2014	SIGNATURE ENGRAVING PTY LTD	BENCH SEAT - 122 RED SINGLE BRICKS	2267.98
EFT12573	09-07-2014	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	4451.04
EFT12574	09-07-2014	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	3898.96

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 18 JULY 2014**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT12575	09-07-2014	BUNNINGS BUILDING SUPPLIES	PLANTS	182.60
EFT12576	09-07-2014	CAPE YORK CONNECTIONS	NTON OFFICE PAINTING	1743.50
EFT12577	09-07-2014	CLARKSON FREIGHTLINES	FREIGHT - CULVERT PRODUCTS	425.61
EFT12578	09-07-2014	STAPLES	P/COPIER MTCE	2642.74
EFT12579	09-07-2014	COURIER AUSTRALIA	FREIGHT	9.91
EFT12580	09-07-2014	EL CABALLO MOTEL	ACCOMMODATION WORKS & PARKS	250.00
EFT12581	09-07-2014	ENGRAVING SERVICES CO	ANNUAL CONFERENCE NEIL & MICK	
EFT12582	09-07-2014	ESSENTIAL ENVIRONMENTAL	CAST BRONZE PLAQUE	1604.87
EFT12583	09-07-2014	GERALDTON BRICK	KALB & HKS BCH COASTAL MANAGEMENT	21153.00
EFT12584	09-07-2014	GERALDTON TROPHY CENTRE	PLANS - MILESTONE 2 & 3	
EFT12585	09-07-2014	GERALDTON AUTO WHOLESALERS	GREY ST PAVERS	7282.63
EFT12586	09-07-2014	HASLEBYS HARDWARE SUPPLIES	COUNCILLOR BADGES	108.60
EFT12587	09-07-2014	J R & A HERSEY	VEHICLE SERVICE	67.82
EFT12588	09-07-2014	JONO DALE PLUMBING, GAS & AIR-CON	PADBOLT, BATTERY, BIN BAGS, ROUNDUP, FUSILADE	1879.39
EFT12589	09-07-2014	KALBARRI AUTO CENTRE	PROTECTIVE CLOTHING	490.54
EFT12590	09-07-2014	KALBARRI SES UNIT INC.	PLUMBING	937.20
EFT12591	09-07-2014	KALBARRI HARDWARE & BUILDING SUPPLIES	VEHICLE SERVICE	490.60
EFT12592	09-07-2014	KALBARRI EXPRESS FREIGHT	14/15 ESL 1ST INSTALMENT	8387.50
EFT12593	09-07-2014	KALBARRI B P SERVICE STATION	SPRINKLERS, HARDWARE	525.93
EFT12594	09-07-2014	KALBARRI LAWNMOWING SERVICE	FREIGHT	98.32
EFT12595	09-07-2014	KALBARRI CARRIERS	FUEL, HARDWARE	179.37
EFT12596	09-07-2014	LGRCEU	LAWNMOWING & GARDENING	615.00
EFT12597	09-07-2014	MIDWEST KERBING	FREIGHT - OVAL FENCING	82.23
EFT12598	09-07-2014	MIDLAND CARAVAN PARK	PAYROLL DEDUCTIONS	155.20
EFT12599	09-07-2014	NORTHAMPTON IGA & LIQUOR STORE	GREY ST CONCRETE KERBING	32626.00
			ACCOMMODATION - MUNICIPAL LAW	1400.00
			REFRESHMENTS	198.71



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 18 JULY 2014

EFT #	Date	Name	Description	Amount
EFT12600	09-07-2014	NORTHAMPTON NEWSAGENCY	STATIONERY/NEWSPAPERS	118.90
EFT12601	09-07-2014	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL REPAIRS	1913.60
EFT12602	09-07-2014	NORTHAMPTON PHARMACY	WC MEDICATION	452.77
EFT12603	09-07-2014	THE PLANNING INSTITUTE OF AUSTRALIA	2014/15 MEMBERSHIP - HAYLEY WILLIAMS	590.00
EFT12604	09-07-2014	PURCHER INTERNATIONAL	PARTS	895.02
EFT12605	09-07-2014	QUANTUM SURVEYS	SURVEY APRIL - JUNE	8989.75
EFT12606	09-07-2014	HOLCIM AUSTRALIA PTY LTD	CRACKER DUST	864.00
EFT12607	09-07-2014	MIDWEST SWEEPING CONTRACTORS	ROAD SWEEPING	2244.00
EFT12608	09-07-2014	DV & ME SIMPSON	YELLOW SAND SUPPLY	3279.38
EFT12609	09-07-2014	2V NET IT SOLUTIONS	COMPTER MTCE	660.00
EFT12610	09-07-2014	LANDGATE	VALUATION EXPENSES	220.67
EFT12611	09-07-2014	VERLINDENS ELECTRICAL GERALDTON	OLD RAILWAY ST SOCKET OUTLET	319.55
EFT12612	09-07-2014	WOODCOCK CT & L	FENCING, FERTILISER, HARDWARE, SPRAYS	5621.93
EFT12613	09-07-2014	DOWNER EDI WORKS PTY LTD	EMULSION	275.00
				<b><u>\$497,850.14</u></b>



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 18 JULY 2014

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**DIRECT DEBITS – MUNICIPAL ACCOUNT**

<b>Jnl #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
GJ1211	30/06/2014	BANK FEES	FEES	189.78
GJ1212	30/06/2014	COMPUTER EXPENSES	WESTNET	70.99
GJ1213	30/06/2014	BPOINT	FEES	53.81
GJ1215	30/06/2014	CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			REFRESHMENTS	133.50
				<hr/>
				<b>\$562.02</b>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 18 JULY 2014

**TRUST FUND CHEQUES**

Chq #	Date	Name	Description	Amount
1958	9/06/2014	SHIRE OF NORTHAMPTON	BRB AGENT FEE	231.00
1959	9/06/2014	DEPT COMMERCE BUILDING COMMISSION	BRB PAYMENT	3500.00
1960	9/06/2014	BUILDING CONSTRUCTION INDUSTRY TRAINING	BCITF PAYMENT	5830.87
1961	9/06/2014	SHIRE OF NORTHAMPTON	BCITF AGENT FEE	105.60
1962	10/06/2014	DEPT COMMERCE BUILDING COMMISSION	BFB PAYMENT	3816.72
1963	10/06/2014	SHIRE OF NORTHAMPTON	BRB AGENT FEE	242.00
1964	10/06/2014	SHIRE OF NORTHAMPTON	BCITF AGENT FEE	66.00
1965	10-06-14	BUILDING CONSTRUCTION INDUSTRY TRAINING	BCITF PAYMENT	3871.38
1966	11-06-14	KAZUALS NETBALL CLUB	KIDSPORT	440.00
1967	11-06-14	PIONEER LODGE INC	ONELIFE CATERING	200.00
1968	11-06-14	SAFE IN OZ PTY LTD	ONELIFE TRAINING WORKSHOP	440.00
1969	13-06-14	NORTHAMPTON NETBALL ASSOCIATION	KIDSPORT	1453.00
1970	24-06-14	DEPT PLANNING INFRASTRUCTURE	SPECIAL SERIES PLATES 3030NR	220.00
1971	25-06-14	SHIRE OF NORTHAMPTON	KIDSPORT	69.08
1972	25-06-14	PIONEER LODGE INC	ONELIFE CATERING	340.00
1973	25-06-14	NORTHAMPTON NEWSAGENCY	ONELIFE	130.00
1974	26-06-14	WINDY HILL KITCHEN	ONELIFE CATERING	315.00
1975	26-06-14	SHELBY KENNEDY - BE INSPIRED LIFE COACH	ONELIFE	200.00
1976	26-06-14	SHANE MARKHAM	REFUND SPECIAL SERIES PLATE O/PAYMENT	20.00
				<b>\$21,490.65</b>

**6.4.2 DRAFT MONTHLY FINANCIAL STATEMENTS JUNE 2014**

<b>FILE REFERENCE:</b>	1.1.1
<b>DATE OF REPORT:</b>	10 July 2014
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>REPORTING OFFICER:</b>	Grant Middleton
<b>APPENDICES:</b>	1. Draft Monthly Financial Report for June 2014 2. Schedule Format provided as separate attachment

**SUMMARY**

Council to adopt the monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 June 2014 are attached, and include:

1. Income Statement by Function/Activity
2. Income Statement by Nature or Type
3. Statement of Financial Activity
4. Variance Explanation
5. Notes to and Forming Part of the Statement
6. Schedule Format (Separate Attachment)

**FINANCIAL & BUDGET IMPLICATIONS:**

The Draft Financial Statements for June 2014 exclude final invoices associated with the Grey Street works and Veolia accounts for June 2014

**STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.2**

**That Council adopts the Draft Monthly Financial Report for the period ending 30 June 2014.**

**SHIRE OF NORTHAMPTON**  
**DRAFT MONTHLY STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014**

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<b>SHIRE OF NORTHAMPTON</b> <b>INCOME STATEMENT BY FUNCTION/ACTIVITY</b> <b>FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014</b>
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	YTD ACTUAL 2013/14 \$	YTD BUDGET 2013/14 \$	ANNUAL BUDGET 2013/14 \$	ACTUAL 2012/13 \$
<b>REVENUE</b>				
Governance	27,833	23,650	23,650	74,755
General Purpose Funding	4,444,654	4,455,227	4,455,227	4,855,578
Law, Order & Public Safety	392,330	72,764	72,764	194,688
Health	34,889	33,300	33,300	56,544
Education & Welfare	106,483	55,545	55,545	51,926
Housing	36,153	24,096	24,096	24,461
Community Amenities	994,224	839,398	839,398	936,557
Recreation & Culture	362,616	1,031,851	1,031,851	678,102
Transport	1,124,826	1,259,628	1,259,628	1,353,431
Economic Services	108,384	142,683	142,683	143,634
Other Property & Services	149,278	185,469	185,469	671,926
<b>TOTAL OPERATING REVENUE</b>	<b>7,781,670</b>	<b>8,123,611</b>	<b>8,123,611</b>	<b>9,041,602</b>
<b>EXPENSES</b>				
Governance	(773,743)	(782,108)	(782,108)	(387,114)
General Purpose Funding	(118,622)	(93,580)	(93,580)	(261,945)
Law, Order & Public Safety	(272,175)	(305,602)	(305,602)	(326,274)
Health	(223,733)	(203,467)	(203,467)	(239,773)
Education & Welfare	(120,217)	(75,013)	(75,013)	(109,097)
Housing	(114,160)	(86,689)	(86,689)	(119,889)
Community Amenities	(1,288,338)	(1,201,547)	(1,201,547)	(1,105,700)
Recreation & Culture	(1,331,349)	(1,314,719)	(1,314,719)	(1,391,964)
Transport	(2,146,326)	(2,967,734)	(2,967,734)	(2,592,884)
Economic Services	(161,911)	(200,885)	(200,885)	(231,310)
Other Property & Services	157,359	(31,906)	(31,906)	(265,962)
<b>TOTAL OPERATING EXPENSES</b>	<b>(6,393,215)</b>	<b>(7,263,250)</b>	<b>(7,263,250)</b>	<b>(7,031,911)</b>
<b>BORROWING COSTS EXPENSE</b>				
Recreation & Culture	(14,823)	(6,684)	(6,684)	(6,510)
Transport	(163,213)	(39,935)	(39,935)	(50,560)
Other Property and Services	(26,730)	(26,730)	(26,730)	(22,243)
<b>TOTAL BORROWING COSTS EXPENSE</b>	<b>(204,765)</b>	<b>(73,349)</b>	<b>(73,349)</b>	<b>(79,314)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>				
	1,183,689	787,012	787,012	1,930,377

**SHIRE OF NORTHAMPTON  
INCOME STATEMENT BY NATURE OR TYPE  
FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014**

	YTD ACTUAL 2013/14 \$	YTD BUDGET 2013/14 \$	ANNUAL BUDGET 2013/14 \$	ACTUAL 2012/13 \$
<b>REVENUE</b>				
Rates	3,552,259	3,576,181	3,576,181	3,391,103
Operating Grants, Subsidies and Contribution	1,529,711	1,276,256	1,276,256	2,133,865
Non Operating Grants, Subsidies and Contributions	1,472,199	2,053,052	2,053,052	2,176,188
Fees and Charges	1,082,551	1,075,622	1,075,622	1,174,277
Interest Earnings	144,462	142,500	142,500	135,666
Other	488	0	0	27,160
Profit on Asset Disposal				
<b>TOTAL OPERATING REVENUE</b>	<b>7,781,670</b>	<b>8,123,611</b>	<b>8,123,611</b>	<b>9,038,259</b>
<b>EXPENSES</b>				
Employee Costs	(2,182,541)	(2,316,079)	(2,316,079)	(2,113,305)
Materials and Contracts	(2,070,688)	(2,280,550)	(2,280,550)	(2,208,585)
Utilities Charges (Electricity, Gas, Water etc.)	(354,086)	(322,960)	(322,960)	(340,250)
Depreciation on Non Current Assets	(1,592,280)	(1,946,640)	(1,946,640)	(1,737,412)
Interest Expenses	(73,349)	(71,233)	(71,233)	(79,314)
Insurance Expenses	(246,532)	(244,270)	(244,270)	(266,957)
Other Expenditure	10,393	(193,367)	(193,367)	(365,402)
Loss on Asset Disposal	(88,897)	38,500	38,500	3,343
<b>TOTAL OPERATING EXPENSES</b>	<b>(6,597,981)</b>	<b>(7,336,599)</b>	<b>(7,336,599)</b>	<b>(7,107,882)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATIONS</b>	<b>1,183,689</b>	<b>787,012</b>	<b>787,012</b>	<b>1,930,377</b>

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014

	NOTE	2013/14 YTD Actual \$	2013/14 YTD Budget \$	2013/14 Full Year Budget \$	Variances Budget to Actual Y-T-D %
<b>Operating</b>					
<b>Revenues</b>	1,2				
Governance		27,833	44,650	44,650	37.66%
General Purpose Funding		906,645	866,796	866,796	(4.60%)
Law, Order, Public Safety		392,330	65,764	65,764	(496.57%)
Health		34,889	33,300	33,300	(4.77%)
Education and Welfare		106,483	55,545	55,545	(91.71%)
Housing		36,153	24,096	24,096	(50.04%)
Community Amenities		994,224	839,398	839,398	(18.44%)
Recreation and Culture		362,616	1,040,533	1,040,533	65.15%
Transport		1,124,826	1,310,628	1,310,628	14.18%
Economic Services		108,384	142,683	142,683	24.04%
Other Property and Services		149,278	510,500	510,500	70.76%
		<u>4,243,661</u>	<u>4,933,893</u>	<u>4,933,893</u>	
<b>Expenses</b>	1,2				
Governance		(773,743)	(797,608)	(797,608)	2.99%
General Purpose Funding		(118,622)	(93,580)	(93,580)	(26.76%)
Law, Order, Public Safety		(272,175)	(308,602)	(308,602)	11.80%
Health		(223,733)	(203,467)	(203,467)	(9.96%)
Education and Welfare		(120,217)	(75,013)	(75,013)	(60.26%)
Housing		(114,160)	(86,689)	(86,689)	(31.69%)
Community Amenities		(1,288,338)	(1,202,467)	(1,202,467)	(7.14%)
Recreation & Culture		(1,346,172)	(1,359,476)	(1,359,476)	0.98%
Transport		(2,309,538)	(3,190,169)	(3,190,169)	27.60%
Economic Services		(161,911)	(200,885)	(200,885)	19.40%
Other Property and Services		130,630	(3,136)	(3,136)	4265.48%
		<u>(6,597,981)</u>	<u>(7,521,092)</u>	<u>(7,521,092)</u>	
<b>Adjustments for Non-Cash (Revenue) and Expenditure</b>		<u>(2,354,320)</u>			
(Profit)/Loss on Asset Disposals	4	88,897	(38,500)	(38,500)	330.90%
Depreciation on Assets	2(a)	1,592,280	2,005,044	2,005,044	20.59%
Plant Depreciation		0	0		
<b>Capital Revenue and (Expenditure)</b>					
Purchase Land Held for Resale	3	(373,835)	(683,912)	(683,912)	45.34%
Purchase Land and Buildings	3	(159,390)	(1,225,365)	(1,225,365)	86.99%
Purchase Infrastructure Assets - Roads	3	(1,549,462)	(1,999,739)	(1,999,739)	22.52%
Purchase Infrastructure Assets - Parks & Other	3	(742,248)	(314,750)	(314,750)	(135.82%)
Purchase Plant and Equipment	3	(757,264)	(604,842)	(604,842)	(25.20%)
Purchase Furniture and Equipment	3	(33,195)	(43,264)	(43,264)	23.27%
Proceeds from Disposal of Assets		168,955	162,500	162,500	(3.97%)
Proceeds from Sale of Land			0	0	#DIV/0!
Repayment of Debentures	5	(191,275)	(194,433)	(194,433)	1.62%
Proceeds from New Debentures	5	0	0	0	#DIV/0!
Self-Supporting Loan Principal Income		17,339	47,408	47,408	63.49%
Transfers to Reserves (Restricted Assets)	6	(106,471)	(107,600)	(107,600)	1.05%
Transfers from Reserves (Restricted Assets)	6	50,708	67,143	67,143	24.48%
Transfers from Grants Restricted Assets			0		
Transfers from Land Sales	6	0	0	0	
Transfer to Land Sales		0	0	0	
ADD Net Current Assets July 1 B/Fwd	7	2,333,095	1,955,498	1,955,498	
LESS Net Current Assets Year to Date	7	1,521,824	0	0	
<b>Amount Raised from Rates</b>	8	<u>(3,538,009)</u>	<u>(3,561,931)</u>	<u>(3,561,931)</u>	

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014

Variance Explanation (>= \$5,000)

Operating Revenues

Governance	↓	(\$16,817)	Var is non cash due to sale of assets accounting treatment.
General Purpose Funding	↑	\$39,849	Var due to additional discount and rates write off
Law, Order, Public Safety	↑	\$326,566	Var associated with transfer of fire vehicles (Horrocks/Isseka)
Education and Welfare	↑	\$50,938	NCAA Revenue plus OneLife Grant
Housing	↑	\$12,057	Var due to additional residential rent
Community Amenities	↑	\$154,826	Var due to grant funding for Heritage & Foreshore plans
Recreation and Culture	↓	(\$677,917)	Grant funding variance - Tennis/Netball courts
Transport	↓	(\$185,802)	Grant funding variance - Roads
Economic Services	↓	(\$34,299)	Visitor Centre loan repayment, remainder to be paid 14/15
Other Property and Services	↓	(\$361,222)	Var assoc with transfer of MW Investment Plan LIA funding

Expenses

Governance	↓	(\$23,865)	Var variance associated with allocation of (ABC) admin costs
General Purpose Funding	↑	\$25,042	Variance due to recoverable legal expenses
Law, Order, Public Safety	↓	(\$36,427)	Reduced Kalbarri Rangers costs due to vacancy
Health	↑	\$20,266	Add costs associated with EHO Salary (reduced leave)
Education and Welfare	↑	\$45,204	NCAA Expenditure from March 2014
Housing	↑	\$27,471	Additional building maintenance costs
Community Amenities	↑	\$85,871	Var due to additional refuse collection costs
Recreation & Culture	↓	(\$13,304)	Reduced Allen Centre cleaning centre costs
Transport	↓	(\$880,631)	Variance associated with underspent Muni Roads program.
Economic Services	↓	(\$38,974)	Var due to alloc of Building salaries and reimbursements
Other Property and Services	↓	(\$133,766)	Profit on sale and asset write-off

Adjustments for Non-Cash (Revenue) and Expenditure

Depreciation on Assets	↓	(\$412,764)	Under-allocation due to Plant & Equip revaluation
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Capital Revenue and (Expenditure)

Purchase Land Held for Resale	↓	(\$310,077)	Var due to Northampton Industrial Units delay
Purchase Land and Buildings	↓	(\$1,065,975)	Skate Park costs transferred to Parks & Gardens
Purchase Infrastructure Assets - Roads	↓	(\$450,277)	Road Program will underspend including blackspot
Purchase Infrastructure Assets - Parks	↑	\$427,498	Includes Skate Park Expenditure (from Land & Buildings)
Purchase Plant and Equipment	↑	\$152,422	Var - Horrocks /Isseks Fire Trucks, Truck purchase delayed
Self-Supporting Loan Principal Income	↓	(\$30,149)	Budget figure includes interest.

**SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014**

3. ACQUISITION OF ASSETS	2013/14 YTD \$	2013/14 Budget \$
The following assets are budgeted to be acquired during the year:		
<b><u>By Program</u></b>		
<b>Governance</b>		
Server Replacement	33,195	35,764
Replace DCEO Vehicle	38,518	38,200
<b>Law, Order, Public Safety</b>		
Kalbarri & Northampton Cat Pounds	19,250	19,800
Horrocks & Binnu Fire Sheds	10,308	12,500
Replace Kalbarri Ranger Vehicle	43,173	40,000
Transfer of Vehicles from DFES	301,420	0
<b>Health</b>		
Replace Airconditioners - Northampton Doctors Surgery	9,435	8,100
Install Pergola to front of Kalbarri Doctors Surgery	4,014	7,500
<b>Education and Welfare</b>		
Timber Patio to rear of Kalbarri Childcare Facility		10,750
<b>Recreation and Culture</b>		
Supply/Erect picnic shelter- Marina Playground		10,750
Fish Cleaning Stations - Kalbarri	24,861	30,000
Beach access platform - Horrocks	11,268	12,200
Kalbarri Northern Boat Ramp	175,962	172,800
Horrocks Jetty Access Ladders	8,462	12,000
Kalbarri Skate Park Redevelopment & Ablutions	82,841	456,630
Northampton Netball Court Upgrade		65,500
Kalbarri Tennis & Netball Courts		644,585
Hampton Gardens car park & pathway	521,521	7,500
Lions Playground Northampton		30,000
Sally's Tree Playground Kalbarri		30,000
Port Gregory Shade Shelters		17,000
Recycle sheds for Northampton and Kalbarri Tips	33,542	
<b>Transport</b>		
Road Construction	1,461,852	1,917,009
Footpath Construction	87,610	82,730
Loader - Northampton	274,631	299,000
Tip Truck - Kalbarri		123,000
Replace Works Managers Vehicle	58,074	62,242
Front Deck Mower - Northampton	41,448	42,400
<b>Other Property and Services</b>		
Northampton Light Industrial Area	366,531	618,412
Horrocks Stage 3 Subdivision	0	10,000
Halfway Bay Cottages	7,304	55,500
	<b>3,615,219</b>	<b>4,871,872</b>
<b><u>By Class</u></b>		
Land Held for Resale	373,835	683,912
Land and Buildings	159,390	1,225,365
Infrastructure Assets - Roads	1,549,462	1,999,739
Infrastructure Assets - Parks and Ovals	742,248	322,250
Plant and Equipment	757,264	604,842
Furniture and Equipment	33,195	35,764
	<b>3,615,392</b>	<b>4,871,872</b>

**SHIRE OF NORTHAMPTON**  
**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014**

**4. DISPOSALS OF ASSETS**

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net Book Value	Sale Proceeds	Profit(Loss)	Profit(Loss)
	2013/14 YTD \$	2013/14 YTD \$	2013/14 YTD \$	2013/14 BUDGET \$
Administration	19,239	19,091	(149)	(5,500)
Law, Order & Public Safety	42,740	41,409	(1,331)	(7,000)
Recreation & Culture	2,959	0	(2,959)	0
Transport	88,325	108,455	20,130	51,000
Other Property and Services	104,588	0	(104,588)	0
	257,852	168,955	(88,897)	38,500

<u>By Class</u>	Net Book Value	Sale Proceeds	Profit(Loss)	Sale Proceeds
	2013/14 YTD \$	2013/14 YTD \$	2013/14 YTD \$	2012/13 BUDGET \$
Toyota Kluga (DCEO)- Asset 41708	19,239	19,091	(149)	(5,500)
Ford Ranger Utility (Kal Ranger)- Asset 41693	17,533	13,636	(3,897)	(7,000)
FESA - Fast Attack - Horrocks (Disposal) - Asset 41651	13,269	17,773	4,503	0
FESA - Fast Attack - Isseka (Disposal) - Asset 41639	11,938	10,000	(1,938)	0
Nissan Patrol (MWS) - Asset 41700	26,005	25,455	(550)	6,000
Front Deck Mower (Kalbarri) - Asset 41689			0	(31,500)
Volvo Loader (Northampton) - Asset 41674	62,320	83,000	20,680	66,500
Mitsubishi Tip Truck (Kalbarri) - Asset 40063			0	10,000
Front Deck Mower (Horrocks Golf Club) - Asset 80126	2,959	0	(2,959)	0
Write-Off of Various Disposed Land Assets	104,588	0	(104,588)	0
	257,852	168,955	(88,897)	38,500

<u>Summary</u>	2013/14 YTD \$	2013/14 BUDGET \$
Profit on Asset Disposals	25,183	82,500
Loss on Asset Disposals	(114,081)	(44,000)
	<u>(88,897)</u>	<u>38,500</u>

SHIRE OF NORTHAMPTON  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 01-Jul-13	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2013/14 Budget	2013/14 Actual \$	2013/14 Budget	2013/14 Actual \$	2013/14 Budget	2013/14 Actual \$
<b>Other Property</b>	408,877		13,240	13,240	395,638	395,638	26,730	26,730
152 - Staff Housing*								
<b>Recreation &amp; Culture</b>	12,103		2,746	1,395	9,357	10,708	746	746
147 - Kalbarri Bowling Club*								
148 - Kalbarri Library Extensions	132,709		12,529	10,724	110,716	121,985	2,500	4,616
151 - Kalbarri Bowling Club*	22,710		2,705	2,705	20,005	20,005	1,322	1,322
<b>Transport</b>	296,987		51,241	51,241	245,746	245,746	20,943	20,943
149 - Plant Purchases	79,579		79,579	79,579	0	0	3,419	3,419
150 - Plant Purchases	390,000		32,393	32,393	357,607	357,607	15,573	15,573
153 - Plant Purchases								
	1,342,965	0	194,433	191,275	1,139,069	1,151,690	71,233	73,349

\* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

5. INFORMATION ON BORROWINGS CONT

(b) New Debentures

**SHIRE OF NORTHAMPTON  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
AS AT 30 JUNE 2014**

	2014 YTD \$	2014 Budget \$	2013 Actual \$
<b>6. RESERVES - CASH BACKED</b>			
<b>(a) Leave Reserve</b>			
Opening Balance	100,143	100,143	94,180
Amount Set Aside / Transfer to Reserve	53,281	5,800	5,963
Amount Used / Transfer from Reserve	-	46,480	-
	<u>153,424</u>	<u>152,223</u>	<u>100,143</u>
<b>(b) Roadwork's Reserve</b>			
Opening Balance	49,920	49,920	46,948
Amount Set Aside / Transfer to Reserve	-	-	2,972
Amount Used / Transfer from Reserve	-	-	-
	<u>49,920</u>	<u>49,920</u>	<u>49,920</u>
<b>(c) Kalbarri Airport Reserve</b>			
Opening Balance	20,534	20,533	19,311
Amount Set Aside / Transfer to Reserve	1,480	1,200	1,223
Amount Used / Transfer from Reserve	(17,700)	(17,700)	-
	<u>4,314</u>	<u>4,033</u>	<u>20,534</u>
<b>(d) Computer and Office Equipment Reserve</b>			
Opening Balance	27,081	27,081	25,469
Amount Set Aside / Transfer to Reserve	1,938	1,600	1,612
Amount Used / Transfer from Reserve	-	-	-
	<u>29,019</u>	<u>28,681</u>	<u>27,081</u>
<b>(e) Plant Reserve</b>			
Opening Balance	5,988	5,989	5,632
Amount Set Aside / Transfer to Reserve	370	300	357
Amount Used / Transfer from Reserve	-	-	-
	<u>6,358</u>	<u>6,289</u>	<u>5,988</u>
<b>(f) House and Building Reserve</b>			
Opening Balance	54,539	54,539	51,291
Amount Set Aside / Transfer to Reserve	3,618	3,000	3,248
Amount Used / Transfer from Reserve	-	-	-
	<u>58,157</u>	<u>57,539</u>	<u>54,539</u>
<b>(g) Kalbarri Aged Persons Accommodation Reserve</b>			
Opening Balance	186,104	186,104	175,023
Amount Set Aside / Transfer to Reserve	28,935	10,000	11,081
Amount Used / Transfer from Reserve	-	16,720	-
	<u>215,038</u>	<u>212,824</u>	<u>186,104</u>

**SHIRE OF NORTHAMPTON  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
AS AT 30 JUNE 2014**

6. RESERVES - CASH BACKED (continued)	2014 YTD \$	2014 Budget \$	2013 YTD \$
<b>(h) Bridge Reconstruction Reserve (combined with Roadworks Reserve)</b>			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(i) Northampton Aged Persons Reserve</b>			
Opening Balance	106,657	106,657	100,307
Amount Set Aside / Transfer to Reserve	7,237	6,000	6,351
Amount Used / Transfer from Reserve	-	-	-
	<u>113,894</u>	<u>112,657</u>	<u>106,657</u>
<b>(j) Town Planning Scheme Reserve</b>			
Opening Balance	23,282	23,282	21,896
Amount Set Aside / Transfer to Reserve	549	504	1,386
Amount Used / Transfer from Reserve	(11,140)	(11,200)	-
	<u>12,691</u>	<u>12,586</u>	<u>23,282</u>
<b>(k) Community Bus Reserve</b>			
Opening Balance	0	-	0
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>0</u>	<u>-</u>	<u>0</u>
<b>(l) Townscape Car Park Reserve</b>			
Opening Balance	5,385	5,385	5,065
Amount Set Aside / Transfer to Reserve	372	300	321
Amount Used / Transfer from Reserve	-	-	-
	<u>5,758</u>	<u>5,685</u>	<u>5,385</u>
<b>(m) Refuse Management Reserve</b>			
Opening Balance	-	-	353
Amount Set Aside / Transfer to Reserve	-	-	7
Amount Used / Transfer from Reserve	-	-	(360)
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(n) Sport and Recreation Reserve</b>			
Opening Balance	5,585	5,585	5,252
Amount Set Aside / Transfer to Reserve	370	300	333
Amount Used / Transfer from Reserve	-	-	-
	<u>5,955</u>	<u>5,885</u>	<u>5,585</u>
<b>(o) Coastal Management Reserve</b>			
Opening Balance	94,627	94,627	88,992
Amount Set Aside / Transfer to Reserve	6,643	5,500	5,634
Amount Used / Transfer from Reserve	-	-	-
	<u>101,270</u>	<u>100,127</u>	<u>94,627</u>

**SHIRE OF NORTHAMPTON  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
AS AT 30 JUNE 2014**

6. RESERVES - CASH BACKED (continued)	2014 YTD \$	2014 Budget \$	2013 YTD \$
<b>(p) Kalbarri Youth Activities Reserve</b>			
Opening Balance	-	-	775
Amount Set Aside / Transfer to Reserve			16
Amount Used / Transfer from Reserve	-	-	(791)
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(q) Specified Area Rate Reserve</b>			
Opening Balance	2,201	2,201	12,452
Amount Set Aside / Transfer to Reserve	859	700	349
Amount Used / Transfer from Reserve	-	-	(10,600)
	<u>3,060</u>	<u>2,901</u>	<u>2,201</u>
<b>(r) Footpath Reserve</b>			
Opening Balance	-	-	440
Amount Set Aside / Transfer to Reserve			9
Amount Used / Transfer from Reserve	-	-	(450)
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(s) POS Reserve</b>			
Opening Balance	-	-	-
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(t) Northampton Industrial Units</b>			
Opening Balance	-	-	304,907
Amount Set Aside / Transfer to Reserve			6,419
Amount Used / Transfer from Reserve	-	-	(311,326)
	<u>-</u>	<u>-</u>	<u>-</u>
<b>(u) Northampton 150th Anniversary Reserve</b>			
Opening Balance	21,048	21,048	10,000
Amount Set Aside / Transfer to Reserve	820	820	11,048
Amount Used / Transfer from Reserve	(21,868)	(21,868)	-
	<u>-</u>	<u>-</u>	<u>21,048</u>
<b>(v) Land Development Reserve</b>			
Opening Balance	505,289	505,289	339,193
Amount Set Aside / Transfer to Reserve			166,096
Amount Used / Transfer from Reserve	-	(10,000)	-
	<u>505,289</u>	<u>495,289</u>	<u>505,289</u>
<b>TOTAL CASH BACKED RESERVES</b>	<u>1,264,147</u>	<u>1,246,639</u>	<u>1,208,383</u>

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014

7. NET CURRENT ASSETS	2013/14	Brought
Composition of Estimated Net Current Asset Position	YTD	Forward
	Actual	01-Jul
	\$	\$
<b>CURRENT ASSETS</b>		
Cash on Hand - Unrestricted	1,350	1,350
Cash - Unrestricted	1,102,041	2,404,269
Cash - Reserves Restricted	1,264,147	1,208,382
Rates Outstanding	211,914	244,184
Refuse Charge Debtors	46,196	36,643
Sundry Debtors	420,215	17,648
Emergency Services Levy	43,784	48,660
GST Recievable	61,077	0
Provision for Doubtful Debts - Loc 1146 Drage Rd	(4,730)	(4,730)
Accrued Income / Prepaid Exp	(2,067)	
Inventories	8,065	11,287
	<u>3,151,992</u>	<u>3,967,693</u>
<b>LESS: CURRENT LIABILITIES</b>		
Less: Cash - Reserves - Restricted	(1,264,147)	(1,208,382)
Payables and Provisions	(143,792)	(253,724)
GST Payable	(56,337)	(90,180)
Adjustment	(145,623)	
Accrued Interest on Debentures	(20,270)	(20,271)
Accrued Expenditure	-	(2,067)
Accrued Wages and Salaries	-	(59,974)
Current Employee Benefit Provision	(443,836)	(443,836)
Add back: component of leave liability not required to be funded	443,836	443,836
	<u>(1,630,168)</u>	<u>(1,634,598)</u>
<b>NET CURRENT ASSET POSITION</b>	<u><u>1,521,824</u></u>	<u><u>2,333,095</u></u>

SHIRE OF NORTHAMPTON  
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY  
STATEMENT OF FINANCIAL ACTIVITY

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2013/14 YTD Rate Revenue \$	2013/14 YTD Interim Rates \$	2013/14 YTD Back Rates \$	2013/14 YTD Total Revenue \$	2012/13 Actual \$
Differential General Rate	0.067410	1,549	19,662,087	1,325,421	192		1,325,613	1,227,040
General GRV	0.009844	463	194,708,403	1,916,709	(3,946)		1,912,763	1,805,064
<b>Sub-Totals</b>		2,012	214,370,490	3,242,130	(3,754)	0	3,238,376	3,032,104
<b>Minimum Rates</b>	<b>Minimum \$</b>							
General GRV	450	988	5,201,246	444,600			444,600	450,450
General UV	450	56	1,980,199	25,200			25,200	22,243
<b>Sub-Totals</b>		1,044	7,181,445	469,800	0	0	469,800	472,693
<b>Specified Area Rates (Note 9)</b>								
Write-offs							3,708,176	3,504,797
Discounts							14,250	37,820
<b>Totals</b>							3,722,426	3,542,617
							(12,579)	(52,870)
							(157,587)	(146,226)
							3,552,259	3,343,521

**SHIRE OF NORTHAMPTON**

**NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY**

**FOR THE PERIOD 1 JULY 2013 TO 30 JUNE 2014**

**9. TRUST FUNDS**

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

	Balance 01-Jul-13 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-14 \$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	431			431
Transportable Housing Bond	16,515	520	(520)	16,515
Footpath Deposits	49,820	3,000	(5,000)	47,820
Horrocks Retention Fee - Parking/Stage 2	1,800			1,800
Retentions - Subdivisions	164,737			164,737
Building Levies (BCITF & BRB)	9,850		(2,605)	7,246
Community Bus Bond	4,600	400	(200)	4,800
Safer WA Funds	4,330		(4,330)	0
Northampton Cemetery Funds	920		(920)	0
Unclaimed Monies - Rates	2,729	858	(758)	2,829
Nomination Deposits	-	320		320
DOLA - Parks & Gardens Development	-			0
Aged Unit Bond	1,506	100		1,606
Council Housing Bonds	1,460			1,460
BROC - Management Funds	1,174			1,174
Kalbarri Youth Space Project Funds	1,125	500	(1,125)	500
Burning Off Fees	216			216
RSL Hall Key Bond	430	220		650
Peet Park Donations	-			0
Willa Guthurra	-			0
Special Series Plates	1,090	220	(20)	1,290
Auction	-			0
Kidsport	17,219	11,000	(7,663)	20,555
Public Open Space	-			0
ReDone (Kalbarri Park/Beach Shelters)	10,785		(10,750)	35
NCCA	11,000	25,000	(10,000)	26,000
Horrocks Memorial Wall		4,270	(743)	3,528
One Life	0	13,303	(8,840)	4,463
	<u>306,737</u>			<u>312,975</u>

**Shire of Northampton  
Schedule Format  
2013/2014  
Summary**

	<b>Ytd Actual 30/06/2014</b>	<b>Ytd Budget 30/06/2014</b>	<b>Annual Budget 30/06/2014</b>
<b>Operating Revenue</b>			
Governance	-27,833	-23,650	-23,650
General Purpose Funding	-4,444,654	-4,455,227	-4,455,227
Law, Order, Public Safety	-392,330	-72,764	-72,764
Health	-34,889	-33,300	-33,300
Education and Welfare	-106,283	-55,545	-55,545
Housing	-30,770	-16,796	-24,096
Community Amenities	-995,144	-840,318	-840,318
Recreation and Culture	-145,325	-122,444	-122,444
Transport	-130,984	-131,890	-149,590
Economic Services	-108,384	-142,683	-142,683
Other Property and Services	-148,790	-185,469	-185,469
<b>Total Revenue</b>	<b>-6,565,387</b>	<b>-6,080,086</b>	<b>-6,105,086</b>
<b>Operating Expenditure</b>			
Governance	773,738	797,608	797,608
General Purpose Funding	118,756	93,580	93,580
Law, Order, Public Safety	270,844	308,602	308,602
Health	223,733	203,467	203,467
Education and Welfare	120,217	75,013	75,013
Housing	114,174	86,689	86,689
Community Amenities	1,290,094	1,202,467	1,202,467
Recreation and Culture	1,362,358	1,359,476	1,359,476
Transport	2,330,498	3,190,169	3,190,169
Economic Services	161,911	200,885	200,885
Other Property and Services	253,529	58,636	58,636
<b>Total Expenditure</b>	<b>7,019,851</b>	<b>7,576,592</b>	<b>7,576,592</b>
Profit/Loss Sale of Asset	944	-51,000	-51,000
<b>Net (Profit)/Loss</b>	<b>454,464</b>	<b>1,496,506</b>	<b>1,420,506</b>

**Schedule Format**  
**2013/2014**  
**General Purpose Revenue - Schedule 3**

	YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>RATES</b>			
<b><i>Operating Revenue</i></b>			
0263	1,013	-9,000	-9,000
4033	-16,529	-16,646	-16,646
0264	-33,737	0	0
4501	-3,708,176	-3,711,931	-3,711,931
4560	157,587	150,000	150,000
4511	-26,272	-35,000	-35,000
4541	0	0	0
4591	-14,610	-15,000	-15,000
4530	0	0	0
4711	-1,054	-2,500	-2,500
4570	12,579	0	0
Total Operating Income	<u>-3,629,199</u>	<u>-3,640,077</u>	<u>-3,640,077</u>

<b><i>Operating Expenditure</i></b>			
4012	53,065	53,210	53,210
4022	8,006	8,110	8,110
4032	2,000	2,112	2,112
4052	4,067	4,700	4,700
4062	1,570	1,500	1,500
4072	11,987	12,500	12,500
4082	36,354	10,000	10,000
4102	305	0	0
4172	0	0	0
Total Operating Expenditure	<u>117,354</u>	<u>92,132</u>	<u>92,132</u>

**GENERAL PURPOSE GRANT FUNDING**

<b><i>Operating Revenue</i></b>			
4611	-398,208	-406,887	-406,887
4621	-314,722	-318,263	-318,263
0223	0	0	0
4603	-102,525	-90,000	-90,000
Total Operating Income	<u>-815,455</u>	<u>-815,150</u>	<u>-815,150</u>
<b><i>Operating Expenditure</i></b>			
4642	1,402	1,448	1,448

**Schedule Format  
2013/2014  
Governance / Members - Schedule 4**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>GOVERNANCE</b>				
	<b><i>Operating Income</i></b>			
0013	CONTRIBUTIONS	-1,223	-100	-100
	<b><i>Operating Expenditure</i></b>			
0012	MEMBERS TRAVELLING	4,887	6,000	6,000
0022	CONFERENCE EXPENSES	16,913	18,500	18,500
0032	ELECTION EXPENSES	4,061	5,000	5,000
0052	ALLOWANCES	11,000	11,000	11,000
0062	MEMBERS EXPENSES OTHER	15,552	15,450	15,450
0072	REFRESHMENTS & RECEPTIONS	13,969	15,000	15,000
0092	ADMIN ALLOC TO GOVERNANCE	116,986	120,851	120,851
0102	INSURANCE	3,870	3,870	3,870
0112	SUBSCRIPTIONS	30,751	29,130	29,130
0122	PUBLIC RELATIONS	500	0	0
0132	MEETING ATTENDANCE FEES	18,110	18,950	18,950
0142	ASSET DEPRECIATION	313	300	300
0152	COUNCIL CHAMBERS MAINT	1,840	900	900
	<b><i>Total Operating Expenditure</i></b>	238,754	244,951	244,951
<b>ADMINISTRATION</b>				
	<b><i>Operating Income</i></b>			
0133	CONTRIBUTIONS	-1,391	-2,500	-2,500
0153	REBATES AND COMMISSIONS	-13,786	-11,100	-11,100
0233	- OTHER CHARGES	-708	-750	-750
0243	- PHOTOCOPYING	-1,020	-1,200	-1,200
0253	- INFO SEARCH FEE	-9,705	-8,000	-8,000
	<b><i>Total Operating Income</i></b>	-26,610	-23,550	-23,550
0283	PROFIT/LOSS SALE OF ASSET	149	5,500	5,500
	<b><i>Operating Expenditure</i></b>			
0272	- SALARIES - MUNICIPAL	431,622	431,970	431,970
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	52,414	58,270	58,270
0312	- INSURANCE	39,492	37,729	37,729
0332	- CONFERENCES & SEMINAR	7,045	9,000	9,000
0342	- TRAINING COSTS	5,511	2,000	2,000
0372	- OFFICE MAINTENANCE	44,520	47,282	47,282
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	3,234	33,000	33,000
0412	COMMUNITY CENSUS	0	0	0

**Schedule Format**  
**2013/2014**  
**Governance / Members - Schedule 4**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>30/06/2014</b>	<b>30/06/2014</b>	<b>30/06/2014</b>
0422	- PRINTING & STATIONERY	11,512	13,500	13,500
0432	- TELEPHONE	24,053	22,700	22,700
0442	- ADVERTISING	1,811	5,000	5,000
0452	- OFFICE EQUIPT MTCE	8,057	12,000	12,000
0462	- BANK CHARGES	9,772	12,000	12,000
0482	- POSTAGE & FREIGHT	3,781	4,000	4,000
0492	- OFFICE EXPENSES OTHER	17,739	10,500	10,500
0495	OFFICE SECURITY EXPENSES	948	2,000	2,000
0496	CAPITAL WORKS PLAN - R4R	0	0	0
0497	INDIGENOUS COMMUNITIES - DLG	0	0	0
0498	DROUGHT ASSISTANCE PROJECTS	0	0	0
0502	- COMPUTER EXPENSES	81,186	77,551	77,551
0512	ROUNDING ACCOUNT	3	0	0
0532	ACCRUED INTEREST ON LOANS	0	0	0
0572	- VEHICLE RUNNING EXP.	18,381	13,000	13,000
0582	- TRAVELLING & ACCOM.	0	0	0
0592	- FRINGE BENEFITS TAX	19,589	16,000	16,000
0672	- AUDIT FEES	34,725	27,200	27,200
0692	- LEGAL EXPENSES	8,885	10,000	10,000
0732	ADMIN UNIFORMS	3,275	4,000	4,000
0762	BAD DEBTS WRITE OFF	0	10,551	10,551
0174	DEPRECIATION	48,748	46,000	46,000
0742	LESS ALLOCATED TO MEMBERS	-876,300	-905,253	-905,253
0942	ADMIN ALLOC TO GENERAL ADMIN	534,981	552,657	552,657
	<b>Total Operating Expenditure</b>	<b>534,984</b>	<b>552,657</b>	<b>552,657</b>
	<b>Capital Income</b>			
0175	PROCEEDS SALE OF ASSETS	0	-21,000	-21,000
	<b>Capital Expenditure</b>			
0134	FURNITURE AND EQUIPMENT	33,195	35,764	35,764
0164	PLANT & EQUIPMENT	38,518	38,200	38,200
0184	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>71,712</b>	<b>73,964</b>	<b>73,964</b>

**Schedule Format  
2013/2014  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>FIRE PREVENTION</b>				
<b><i>Operating Revenue</i></b>				
0583	EMERGENCY SERVICES LEVY	-107,286	-61,064	-61,064
0584	REIMBURSEMENTS	500	0	0
0585	KALBARRI SES - EQUIPMENT PURCHASE REVEI	0	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSMENTS	-257	0	0
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	0	-1,000	-1,000
0703	GRANT - EMERGENCY SERVICES VEHICLE AND	-273,648	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-380,690</b>	<b>-62,064</b>	<b>-62,064</b>
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	-2,565	0	0
<b><i>Operating Expenditure</i></b>				
1042	FIRE INSURANCE	17,908	17,908	17,908
1052	COMM. MTCE AND REPAIRS	2,267	3,642	3,642
1062	FIRE CONTROL EXP. OTHER	23,275	20,449	20,449
1072	AERIAL INSPECTIONS	0	1,500	1,500
1082	FIRE FIGHTING	6,289	3,820	3,820
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	2,625	1,635	1,635
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	16,036	16,566	16,566
1142	KALBARRI SES OPERATIONS	26,600	28,136	28,136
1144	KALBARRI SES - EQUIPMENT PURCHASE	0	0	0
1152	PORT GREGORY FIRE SHED	299	303	303
1154	ISSEKA FIRE SHED	0	255	255
1156	HORROCKS FIRE SHED	0	255	255
1158	BINNU FIRE SHED	0	60	60
1304	ASSET DEPRECIATION	27,790	20,000	20,000
	<b><i>Total Operating Expenditure</i></b>	<b>123,090</b>	<b>114,529</b>	<b>114,529</b>
<b><i>Capital Revenue</i></b>				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
<b><i>Capital Expenditure</i></b>				
0338	LAND & BUILDINGS	29,558	32,300	32,300
0334	PLANT & EQUIPMENT	301,420	0	0
0514	PLANT & EQUIPMENT	43,173	40,000	40,000

**Schedule Format**

**2013/2014**

**Law, Order and Public Safety - Schedule 5**

	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
	<b>30/06/2014</b>	<b>30/06/2014</b>	<b>30/06/2014</b>
<b><i>Total Capital Expenditure</i></b>	374,151	72,300	72,300

**Schedule Format  
2013/2014  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>ANIMAL CONTROL</b>				
<i><b>Operating Revenue</b></i>				
0623	REIMBURSMENTS	-257	0	0
0763	- FINES AND PENALTIES	-323	-1,500	-1,500
0773	- DOG REGISTRATION	-9,993	-6,500	-6,500
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-920	-200	-200
0833	MISC GRANTS	0	0	0
	<i><b>Total Operating Revenue</b></i>	-11,236	-8,200	-8,200
<i><b>Operating Expenditure</b></i>				
1162	DOG CONTROL EXPENSES	12,766	12,880	12,880
1172	ADMIN ALLOC TO ANIMAL CON	3,067	3,168	3,168
1192	CAT CONTROL EXPENSES	3,417	7,390	7,390
	<i><b>Total Operating Expenditure</b></i>	19,251	23,438	23,438
<i><b>Capital Expenditure</b></i>				
1164	DOG POUND CAGES	0	0	0
<b>OTHER LAW, ORDER AND PULIC SAFETY</b>				
<i><b>Operating Revenue</b></i>				
0843	ILLEGAL CAMPING FINES	-404	-2,500	-2,500
0873	PROFIT/LOSS FROM SALE OF ASSET	3,897	7,000	7,000
<i><b>Operating Expenditure</b></i>				
1212	SALARIES (RANGER)	102,501	146,835	146,835
1232	CONTROL EXPENSES OTHER	12,214	10,000	10,000
1242	FLOOD CONTROL EXPENSES - KALBARRI	24	0	0
4122	ABANDONED VEHICLES	0	0	0
4132	LAW & ORDER ASSET DEPRECN	13,764	13,800	13,800
	<i><b>Total Operating Expenditure</b></i>	128,503	170,635	170,635

**Schedule Format  
2013/2014  
Education and Welfare - Schedule 6**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>PRE-SCHOOL</b>				
<i><b>Operating Revenue</b></i>				
1043	GRANT - NOCCA BUILDING	0	0	0
1103	REIMBURSEMENTS	-318	-545	-545
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	-17,515	0	0
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-13,084	0	0
1133	NCCA SESSION FEES (WEEKLY)	-22,337	0	0
1143	NCCA MEMBERSHIP REVENUE	-470	0	0
1163	NCCA FUNDRAISING/GRANTS REVENUE	-446	0	0
	<i><b>Total Operating Revenue</b></i>	-54,170	-545	-545
<i><b>Operating Expenditure</b></i>				
1312	NCCA - BUILDING RELATED EXPENSES	16,892	19,303	19,303
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	36,906	0	0
1314	YOUTH PROGAM	1,000	2,000	2,000
1412	ASSET DEPRECIATION	6,210	6,200	6,200
3202	KALBARRI CHILD CARE CENTRE	10,355	5,830	5,830
	<i><b>Total Operating Expenditure</b></i>	71,362	33,333	33,333
<i><b>Capital Expenditure</b></i>				
1316	LAND & BUILDINGS	0	10,750	10,750
<b>WELFARE</b>				
<i><b>Operating Revenue</b></i>				
0853	AGED UNITS RENTAL INCOME	-52,113	-55,000	-55,000
<i><b>Operating Expenditure</b></i>				
2362	AGED HOUSING MAINT	48,855	41,680	41,680
3002	C ONSULTANTS - AGED HOUSING	0	0	0
	<i><b>Total Operating Expenditure</b></i>	48,855	41,680	41,680

**Schedule Format  
2013/2014  
Health - Schedule 7**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>PREVENTATIVE SERVICES</b>				
<i><b>Operating Revenue</b></i>				
1673	- FOOD VENDORS	-560	-600	-600
1763	CONTRIBUTIONS	-32,435	-30,000	-30,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<i><b>Total Operating Revenue</b></i>	-32,995	-30,600	-30,600
<i><b>Operating Expenditure</b></i>				
2012	SALARIES	114,873	92,200	92,200
2022	HEALTH SUPERANNUATION	17,450	14,060	14,060
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	20,040	20,455	20,455
2052	VEHICLE RUNNING EXPENSES	14,261	20,000	20,000
2082	HEALTH BUILDING MAINT	137	0	0
2102	ADMIN ALLOC TO HEALTH	7,098	7,333	7,333
	<i><b>Total Operating Expenditure</b></i>	173,859	154,048	154,048
<i><b>Capital Revenue</b></i>				
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<i><b>Total Capital Revenue</b></i>	0	0	0
<i><b>Capital Expenditure</b></i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
<b>OTHER HEALTH</b>				
<i><b>Operating Revenue</b></i>				
2023	LEASE - KALBARRI SURGERY	0	0	0
2033	RENTAL LOT 43 BATEMAN STREET (DC	-84	0	0
2035	RENTAL COUNCIL PROPERTY (NEW NI	0	0	0
2043	REIMBURSMENTS - OTHER	-1,810	-2,700	-2,700
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i><b>Total Operating Revenue</b></i>	-1,893	-2,700	-2,700
<i><b>Operating Expenditure</b></i>				
2312	DOCTOR SURGERY - KALBARRI	2,690	3,200	3,200
2342	DOCTORS SURGERY - NORTHAMPTON	16,110	13,219	13,219
2382	ASSET DEPRECIATION	31,075	33,000	33,000

**Schedule Format  
2013/2014  
Health - Schedule 7**

	<b>YTD Actual 30/06/2014</b>	<b>YTD Budget 30/06/2014</b>	<b>Annual Budget 30/06/2014</b>
<b><i>Total Operating Expenditure</i></b>	49,874	49,419	49,419
<b><i>Capital Revenue</i></b>			
2083 LAND SALES RESERVE	0	0	0
<b><i>Capital Expenditure</i></b>			
0834 LAND & BUILDINGS	9,435	8,100	8,100
1644 FURNITURE AND EQUIPMENT	0	0	0
<b><i>Total Capital Expenditure</i></b>	9,435		8,100

**Schedule Format  
2013/2014  
Housing - Schedule 9**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>STAFF HOUSING</b>				
<i><b>Operating Revenue</b></i>				
2833	CONTRIBUTIONS	-4,835	0	0
2843	RESIDENTIAL RENTAL	-25,935	-16,796	-16,796
2853	CHARGES - STAFF RENTALS	0	0	0
	<i><b>Total Operating Revenue</b></i>	-30,770	-16,796	-16,796
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
<i><b>Operating Expenditure</b></i>				
3162	- LOT 71 MITCHELL	0	0	0
3172	- OVAL RESIDENCE	5,333	2,510	2,510
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	5,214	7,012	7,012
3222	ASSET DEPRECIATION	37,931	38,500	38,500
3232	- LOT 43 BATEMAN ST	6,710	5,912	5,912
3242	LOT 42 BATEMAN STREET	7,914	4,162	4,162
3252	ADMIN ALLOC TO STAFF HOUS	5,083	5,250	5,250
3282	605 SALAMIT PLACE	13,809	10,112	10,112
	<i><b>Total Operating Expenditure</b></i>	81,995	73,458	73,458
<i><b>Capital Expenditure</b></i>				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
<b>HOUSING OTHER</b>				
<i><b>Operating Revenue</b></i>				
3013	RENT LOT 11 HAMPTON ROAD	0	0	0
3003	REIMBURSEMENTS - HOUSING OTHER	-5,383	-7,300	-7,300
<i><b>Operating Expenditure</b></i>				
3422	ESL PAYMENTS FOR MISC PROPERTY	731	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	3,396	636	636
3452	LOT 11 HAMPTON ROAD	3,822	636	636
3482	LOT 74 SEVENTH AVENUE	14,792	3,097	3,097
3492	14 CALLION WAY KALBARRI - DOCTO	9,437	8,862	8,862
	<i><b>Total Operating Expenditure</b></i>	32,178	13,231	13,231
<i><b>Capital Revenue</b></i>				
2455	LAND SALES RESERVE	0	0	0
<i><b>Capital Expenditure</b></i>				
3034	43 BATEMAN STREET	0	0	0

**Schedule Format  
2013/2014  
Housing - Schedule 9**

<b>YTD Actual 30/06/2014</b>	<b>YTD Budget 30/06/2014</b>	<b>Annual Budget 30/06/2014</b>
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**Schedule Format  
2013/2014  
Community Amenities - Schedule 10**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>SANITATION - HOUSEHOLD</b>				
<b>Operating Revenue</b>				
3253	- KALBARRI RESIDENTIAL	-363,654	-363,000	-363,000
3263	- OTHER RESIDENTIAL	-216,282	-215,490	-215,490
3273	- 240 LITRE CARTS	-2,895	-5,000	-5,000
	<b>Total Operating Revenue</b>	<b>-582,831</b>	<b>-583,490</b>	<b>-583,490</b>
<b>Operating Expenditure</b>				
3812	DOMESTIC REFUSE COLLECT.	354,568	278,000	278,000
3826	DEPRECIATION - REFUSE SITES	5,132	5,000	5,000
3832	PURCHASE OF 240L CARTS	0	3,000	3,000
3854	NORTHAMPTON REFUSE SITE	174,941	176,900	176,900
3856	KALBARRI REFUSE SITE MAINTENANCE	211,177	188,030	188,030
3858	BINNU REFUSE SITE MAINTENANCE	8,064	4,570	4,570
3860	PORT GREGORY REFUSE SITE MAINTENANCE	12,827	6,833	6,833
3861	LUCKY BAY REFUSE COLLECTION	20,439	6,000	6,000
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	4,031	4,164	4,164
	<b>Total Operating Expenditure</b>	<b>791,178</b>	<b>672,497</b>	<b>672,497</b>
<b>Capital Expenditure</b>				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
<b>Operating Revenue</b>				
3313	GRANTS - OTHER	-22,490	0	0
3323	REFUSE SITE FEES -OTHER	-36,675	-35,000	-35,000
3343	- INDUSTRIAL	-110,651	-140,140	-140,140
3353	- COMMERCIAL	-8,750	-8,000	-8,000
3373	- CARAVAN PARKS	0	0	0
3383	INDUSTRIAL REFUSE COLLECTION - GST	-27,720	-27,720	-27,720
3405	REIMBURSEMENTS - DRUMMUSTER	-7,609	-4,000	-4,000
	<b>Total Operating Revenue</b>	<b>-213,894</b>	<b>-214,860</b>	<b>-214,860</b>
<b>Operating Expenditure</b>				
3722	IND/COMM REFUSE COLLECT	21	0	0
3772	STREET REFUSE COLLECT/LITTER	110,646	105,700	105,700
3774	DRUM MUSTER	4,921	4,500	4,500
	<b>Total Operating Expenditure</b>	<b>115,588</b>	<b>110,200</b>	<b>110,200</b>

**Schedule Format  
2013/2014  
Community Amenities - Schedule 10**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
	<b><i>Capital Expenditure</i></b>			
3335	REFUSE SITE CAPITAL	33,542	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<b><i>Total Capital Expenditure</i></b>	33,542	0	0
<b>SANITATION - SEWERAGE</b>				
	<b><i>Operating Revenue</i></b>			
3543	CHARGES - SEPTIC TANKS	-678	-1,000	-1,000
3553	SEPTIC TANK INSPECTIONS	-715	-1,000	-1,000
	<b><i>Total Operating Revenue</i></b>	-1,393	-2,000	-2,000
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>				
	<b><i>Operating Revenue</i></b>			
3743	PLANNING FEES	-37,225	-20,000	-20,000
3763	GRANTS	-139,260	0	0
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	-179	-150	-150
3833	REIMBURSEMENTS	-11,198	-11,198	-11,198
	<b><i>Total Operating Revenue</i></b>	-187,862	-31,348	-31,348
3935	P/L ON SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
4202	SALARIES	67,947	21,780	21,780
4212	SUPERANNUATION-PLANNING	5,729	980	980
4232	PRINTING & STATIONERY	0	250	250
4242	ADVERTISING	1,884	3,000	3,000
4252	INSURANCE	582	2,445	2,445
4262	CONFERENCE EXPENSES	0	2,000	2,000
4272	VEHICLE OPERATING COSTS	4,712	5,000	5,000
4282	CONSULTANTS EXPENSES	32,358	48,300	48,300
4302	LEGAL EXPENSES	541	2,000	2,000
4322	NORTHAMPTON TOWNSCAPE	0	0	0
4342	HORROCKS TOWNSCAPE	0	0	0
4372	TOWN PLAN SCHEME EXPENSES	29,529	80,200	80,200
4382	CONTROL EXPENSES	7,154	6,100	6,100
4402	ASSET DEPRECIATION	3,670	6,000	6,000
4472	TP - ACCRUED LS LEAVE	0	0	0
4482	TP ACCRUED ANNUAL LEAVE	0	0	0
4852	PLANNING BUILDING MAINT	170	0	0
4862	FRINGE BENEFITS TAX PLANN	8,829	6,000	6,000
4872	ADMIN ALLOC TO TOWN PLAN	6,222	6,427	6,427

**Schedule Format  
2013/2014  
Community Amenities - Schedule 10**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
	<b>Total Operating Expenditure</b>	169,325	190,482	190,482
	<b>Capital Revenue</b>			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	-11,200	-11,200	-11,200
	<b>Total Capital Revenue</b>	-11,200	-11,200	-11,200
	<b>Capital Expenditure</b>			
4014	PLANT & EQUIPMENT	0	0	0
<b>OTHER COMMUNITY AMENITIES</b>				
	<b>Operating Revenue</b>			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-4,175	-5,920	-5,920
3863	REIMBURSEMENTS	-3,056	-1,500	-1,500
3883	FUNERAL DIRECTORS LICENSE	-200	-200	-200
3893	BUS HIRE	-1,733	-1,000	-1,000
	<b>Total Operating Revenue</b>	-9,164	-8,620	-8,620
	<b>Operating Expenditure</b>			
4422	NORTHAMPTON CEMETERY MAIN	21,498	20,340	20,340
4432	ASSET DEPRECIATION	991	1,000	1,000
4442	TOWN PARK TOILETS	15,183	11,460	11,460
4452	ASSET DEPRECIATION	21,615	25,000	25,000
4462	KALBARRI CEMETERY MAINT	18,825	25,100	25,100
4572	KINGS PARK TOILETS	12,221	14,370	14,370
4582	LIONS PARK TOILETS NPTON	13,763	14,589	14,589
4592	SALLY'S TREE TOILETS	16,282	14,829	14,829
4652	JETTY TOILETS -KALBARRI	8,913	17,811	17,811
4732	HORROCKS TOILETS/CHGROOMS	29,013	32,894	32,894
4752	PORT GREGORY TOILET BLOCK	15,776	16,570	16,570
4802	CHINAMANS TOILET BLOCK	10,246	8,054	8,054
4807	BINNU TOILETS	19,304	15,259	15,259
4812	RED BLUFF TOILET BLOCK	7,536	5,512	5,512
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	2,837	6,500	6,500
	<b>Total Operating Expenditure</b>	214,002	229,288	229,288
	<b>Capital Expenditure</b>			
3344	PUBLIC AMENITIES	4,014	7,500	7,500

**Schedule Format**  
**2013/2014**  
**Community Amenities - Schedule 10**

<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
<b>30/06/2014</b>	<b>30/06/2014</b>	<b>30/06/2014</b>

**Schedule Format  
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Recreation and Culture - Schedule 11**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>PUBLIC HALLS</b>				
<i><b>Operating Revenue</b></i>				
4043	REIMBURSEMENTS	-9,704	-12,500	-12,500
4053	CHARGES - HALL HIRE	-975	-1,000	-1,000
4063	ALLEN COMM. CENTRE	-634	-1,500	-1,500
	<i><b>Total Operating Revenue</b></i>	-11,314	-15,000	-15,000
<i><b>Operating Expenditure</b></i>				
4672	- PORT GREGORY HALL	2,754	4,399	4,399
4682	- ALMA HALL	2,423	1,318	1,318
4692	- BINNU HALL	7,709	8,792	8,792
4702	- RSL HALL	19,098	19,035	19,035
4704	OGILVIE HALL/SCHOOL	834	60	60
4712	- AJANA HALL	6,212	7,600	7,600
4772	- ALLEN COMM. CENTRE	44,866	72,133	72,133
4782	- HORROCKS COMM. CENTRE	21,949	19,056	19,056
4792	ASSET DEPRECIATION	63,099	63,000	63,000
4832	ADMIN ALLOC TO HALLS	1,052	1,086	1,086
3534	DEPRECIATION	0	0	0
	<i><b>Total Operating Expenditure</b></i>	169,994	196,479	196,479
<i><b>Capital Expenditure</b></i>				
3515	BINNU HALL	0		0
<b>SWIMMING AREAS AND BEACHES</b>				
<i><b>Operating Revenue</b></i>				
3973	CONTRIBUTIONS	-5,646	-6,000	-6,000
3975	CONTRIBUTIONS/DONATIONS	-26,450	-25,750	-25,750
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	0	-500	-500
4303	RESERVE LEASES - KALBARRI FORESHORE	-6,034	-4,887	-4,887
4347	CONTRIBUTIONS	-210	0	0
	<i><b>Total Operating Revenue</b></i>	-38,340	-37,137	-37,137
<i><b>Operating Expenditure</b></i>				
3982	ASSET DEPRECIATION	40,560	39,000	39,000
4952	- KALBARRI F/SHORE RES.	132,322	118,511	118,511
4972	- HORROCKS F/SHORE RES.	54,640	54,555	54,555
5012	- PORT GREGORY F/SHORE	2,565	4,240	4,240
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	869	0	0

**Schedule Format  
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Recreation and Culture - Schedule 11**

	YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>Total Operating Expenditure</b>	230,955	216,306	216,306
<b>Capital Income</b>			
4513 KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523 GRANTS	-176,063	-176,063	-176,063
4526 LAND SALES RESERVE	0	0	0
<b>Total Capital Income</b>	-176,063	-176,063	-176,063
<b>Capital Expenditure</b>			
3664 FORESHORE INFRASTRUCTURE	36,303	52,950	52,950
3669 LITTLE BAY REDEVELOPMENT	0	0	0
3670 HORROCKS FORESHORE SEAWALL	0	0	0
3674 KALBARRI BOAT RAMP UPGRADE	175,962	172,800	172,800
3684 HORROCKS JETTY	8,462	12,000	12,000
4527 LITTLE BAY REDEVELOPMENT GRANT	0	0	0
3672 ZUYTDORP MEMORIAL	0	0	0
<b>Total Capital Expenditure</b>	220,727	237,750	237,750
<b>OTHER RECREATION AND SPORT</b>			
<b>Operating Revenue</b>			
4333 - EDUCATION DEPT - OVAL	-2,618	-2,550	-2,550
4423 LEASES & RENTALS	-2,539	-3,741	-3,741
4433 INTEREST REIMBURSEMENT	-2,068	-2,068	-2,068
4453 REIMBURSEMENTS- REC. CTRE	-8,918	-7,500	-7,500
4455 TRUST BOND CONTRIBUTION - CAPITAL HILL	-5,455	-5,455	-5,455
<b>Total Operating Revenue</b>	-21,598	-21,314	-21,314
4393 PROFIT/LOSS ON SALE	2,959	0	0
<b>Operating Expenditure</b>			
4962 - KALBARRI OVAL RESERVE	23,812	26,004	26,004
4969 KALBARRI SKATE PARK	0	0	0
4982 - HORROCKS OVAL RESERVE	3,281	3,673	3,673
4992 - PARKS, RES, GARDENS GEN	176,882	180,600	180,600
4998 PARKS & GARDENS - PORT GREGORY	2,160	2,250	2,250
5002 ADMIN ALLOC TO OTHER REC	16,212	16,747	16,747
5022 - LIONS PARK	2,553	3,245	3,245
5032 - BI-CENTENIAL PARK	12,884	6,820	6,820
5072 NORTHAMPTON COMMUNITY CENTRE	55,432	65,342	65,342
5082 - KALBARRI REC CENTRE	7,824	7,419	7,419
5092 - HORROCKS REC CENTRE	1,736	3,462	3,462

**Schedule Format  
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**Recreation and Culture - Schedule 11**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
5102	INT ON LOANS - LOAN 135	6,684	4,568	4,568
5112	NORTHAMPTON BOWLING CLUB	0	60	60
5115	KALBARRI GOLF & BOWLING CLUB	8,279	10,500	10,500
5122	- NORTHAMPTON REC OVAL	79,047	71,202	71,202
5142	EXHIBITION HALL NPTN OVAL	0	0	0
5162	BINNU RECREATION AREA	3,243	3,200	3,200
5169	NORTHAMPTON GOLF CLUBHOUSE	0	0	0
5172	ASSET DEPRECIATION	265,308	273,000	273,000
5192	REC - ACCRUED ANNUAL LEAV	0	0	0
5212	ACCRUED INTEREST ON LOANS	0	0	0
	<b>Total Operating Expenditure</b>	<b>665,337</b>	<b>678,092</b>	<b>678,092</b>
	<b>Capital Revenue</b>			
3775	SS LOAN - BOWL CLUBS	-4,100	-5,451	-5,451
3777	LAND SALES RESERVE	0	0	0
4383	CONTRIBUTIONS	-34,024	-22,166	-22,166
4473	GRANTS	-25,651	-749,251	-749,251
	<b>Total Capital Revenue</b>	<b>-63,775</b>	<b>-776,868</b>	<b>-776,868</b>
	<b>Capital Expenditure</b>			
3624	PRINCIPAL ON LOANS	14,823	17,980	17,980
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	LAND & BUILDING	82,841	1,166,715	1,166,715
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	521,521	84,500	84,500
3734	PLANT & EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>619,184</b>	<b>1,269,195</b>	<b>1,269,195</b>
<b>TELEVISION AND RADIO REBROADCASTING</b>				
	<b>Operating Expenditure</b>			
5232	T.V. RECEIVER STATION	95	0	0
5242	ASSET DEPRECIATION	0	0	0
	<b>Total Operating Expenditure</b>	<b>95</b>	<b>0</b>	<b>0</b>
<b>LIBRARIES</b>				
	<b>Operating Revenue</b>			
4613	CHARGES - LOST BOOKS	-32	-50	-50
4623	REIMBURSEMENTS	-464	-75	-75
4653	INTERNET ACCESS FEE - KALBARRI	-724	-750	-750

**Schedule Format  
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Recreation and Culture - Schedule 11**

	YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>Total Operating Revenue</b>	-1,220	-875	-875
<b>Operating Expenditure</b>			
5312 SALARIES	32,420	30,990	30,990
5322 LIBRARY SUPERANNUATION	2,811	2,870	2,870
5332 LIBRARY OPERATING OTHER	4,171	3,874	3,874
5334 LIBRARY INTERNET SEVICE	2,339	2,300	2,300
5342 LIBRARY BUILDING MTCE	1,151	1,250	1,250
5352 ACCRUED ANNUAL LEAVE	0	0	0
5372 ASSET DEPRECIATION	0	0	0
5402 ADMIN ALLOC TO LIBRARIES	79,656	82,288	82,288
<b>Total Operating Expenditure</b>	122,549	123,572	123,572
<b>OTHER CULTURE</b>			
<b>Operating Revenue</b>			
0913 REIMBURSEMENT/CONTRIBUTIONS	-2,455	0	0
4703 150 YEAR CELEBRATIONS - REVENUE (INC BRIK	-17,599	0	0
4713 MOONIEMIA CENTRE REIMB	-482	0	0
4763 GRANT - HERITAGE ADVISORY SERVICE	-3,004	-5,250	-5,250
4773 CHARGES - OLD POLICE STN	0	-1,000	-1,000
4783 REIMBURSEMENTS - LYNTON WORKS	-2,813	0	0
4793 GOVERNMENT GRANTS	-46,500	-41,868	-41,868
<b>Total Operating Revenue</b>	-72,853	-48,118	-48,118
<b>Operating Expenditure</b>			
1712 NORTHAMPTON NEWS BUILDING	8,043	8,163	8,163
5512 OLD RAILWAY STATION	4,280	1,543	1,543
5522 OLD POLICE STATION	3,331	6,476	6,476
5532 CHIVERTON HOUSE	7,991	7,466	7,466
5542 MOONIEMIA CENTRE	1,841	3,060	3,060
5552 KALBARRI ART & CRAFT CNTR	10,455	10,211	10,211
5572 HIST PROJECTS/HERITAGE SITES	6,009	10,500	10,500
5582 OLD ROADS BOARD BUILDING	1,066	8,994	8,994
5592 LYNTON HISTORICAL SITE	3,909	2,364	2,364
5622 DONATIONS BY COUNCIL	0	0	0
5642 OTHER EXPENDITURE	1,750	0	0
5652 ASSET DEP'N CULTURE	6,356	6,250	6,250
5662 150 YEAR CELEBRATIONS - BRICKS EXPENDITU	30	0	0
5672 NORTHAMPTON 150TH CELEBRATION	118,366	80,000	80,000
<b>Total Operating Expenditure</b>	173,427	145,027	145,027

**Schedule Format  
2013/2014  
Transport - Schedule 12**

	YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>			
<i>Capital Expenditure</i>			
5030 REGIONAL ROAD GROUP	265,983	249,830	249,830
5060 - MUNICIPAL FUND	209,628	370,192	370,192
5090 FOOTPATH CONSTRUCTION	87,610	82,730	82,730
5150 BLACKSPOT PROJECTS	401,064	374,350	374,350
5180 CAR PARKS CONSTRUCTION	0	0	0
5210 ROADS TO RECOVERY	66,857	360,408	360,408
5214 ROYALTIES FOR REGIONS (BATEMAN ST)	0	0	0
5215 ROYALTIES 4 REGIONS WORKS	545,679	562,229	562,229
5224 PRINCIPAL ON LOANS	163,213	163,213	163,213
<b>Total Capital Expenditure</b>	<b>1,740,033</b>	<b>2,162,952</b>	<b>2,162,952</b>
<i>Capital Revenue</i>			
5205 ROADS TO RECOVERY FUNDING	-320,675	-320,675	-320,675
5206 FOOTPATH FUNDING	0	0	0
5208 LAND SALES RESERVE	0	0	0
5207 BLACKSPOT FUNDING	-524,092	-374,350	-374,350
5209 ROYALTIES FOR REGIONS - OGILVIE ST	0	-270,000	-270,000
5481 - REGIONAL ROAD GROUP FUNDING	-148,620	-162,713	-162,713
5483 ROYALTIES 4 REGIONS (BATEMAN ST)	0	0	0
7485 ROADWORK RESERVE TFR TO MUNI	0	0	0
5561 CONTRIBUTIONS	-455	0	0
<b>Total Capital Revenue</b>	<b>-993,842</b>	<b>-1,127,738</b>	<b>-1,127,738</b>
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>			
<i>Operating Expenditure</i>			
5982 ADMIN ALLOC TO ROAD MAINT	24,274	25,076	25,076
5992 INTEREST ON LOANS - TPT	39,935	39,935	39,935
6002 ACCRUED INTEREST ON LOANS	0	0	0
6262 APB DEPOT	2,278	60	60
5850 - MUNICIPAL FUND RDWKS	1,092,539	1,691,745	1,691,745
5860 ROMANS DATA COLLECTION	6,886	6,000	6,000
5910 KALBARRI DEPOT MAINT.	15,672	10,708	10,708
5920 CROSSOVERS	1,000	4,000	4,000
5930 NORTHAMPTON DEPOT MAINT	28,280	29,076	29,076
5950 HORROCKS DEPOT MAINT.	271	157	157
5960 LIGHTING OF STREETS	126,398	122,800	122,800
5980 DIRECTIONAL ADVERT SIGNS	0	0	0
5990 ASSET DEPRECIATION	217,427	358,000	358,000
6000 ACCRUED LONG SERVICE LEAV	0	0	0
6010 TSPT ACCRUED ANNUAL LEAVE	0	0	0

**Schedule Format  
2013/2014  
Transport - Schedule 12**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
3994	DEPRECIATION	852,903	818,000	818,000
	<b>Total Operating Expenditure</b>	2,407,862	3,105,557	3,105,557
	<b>Operating Revenue</b>			
6281	- MRD MAINTENANCE	-126,609	-126,600	-126,600
6301	PROFIT/LOSS SALE OF ASSET	0	0	0
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	<b>Total Operating Revenue</b>	-126,609	-126,600	-126,600

**ROAD PLANT PURCHASES**

	<b>Operating Revenue</b>			
4265	CONTRIBUTIONS	0	0	0
	<b>Total Operating Revenue</b>	0	0	0
4405	PROFIT/LOSS ON SALE ASSET	550	-51,000	-51,000
	<b>Operating Expenditure</b>			
3610	LESS PLANT DEPN WRITTEN BACK	-172,223	0	0
3630	LOSS UPON REVALUATION - PLANT &	0	0	0
	<b>Capital Revenue</b>			
4285	- UTILITIES (PROFIT/LOSS SALE OF ASSET)	0	0	0
4315	- MACHINERY (DISPOSAL OF ASSET)	0	-131,500	-131,500
4345	LOAN PROCEEDS	0	0	0
	<b>Total Capital Revenue</b>	0	-131,500	-131,500
	<b>Capital Expenditure</b>			
4214	ROAD PLANT/MACHINERY	274,631	422,000	422,000
4224	UTILITIES (VEHICLES)	58,074	62,242	62,242
4254	OTHER EQUIPMENT	41,448	42,400	42,400
	<b>Total Capital Expenditure</b>	374,152	526,642	526,642

**AERODROMES**

	<b>Operating Revenue</b>			
5113	CHARGES - LANDING FEES	-2,577	-4,740	-4,740

**Schedule Format  
2013/2014  
Transport - Schedule 12**

		<b>YTD Actual 30/06/2014</b>	<b>YTD Budget 30/06/2014</b>	<b>Annual Budget 30/06/2014</b>
5133	HANGAR SITE LEASE	-563	-550	-550
5143	CONTRIBUTIONS - AERODROME	-1,235	0	0
5183	CITY OF GN/GRN - OPERATING CONTF	0	0	0
	<b>Total Operating Revenue</b>	<b>-4,375</b>	<b>-5,290</b>	<b>-5,290</b>
	<b>Operating Expenditure</b>			
5902	ADMIN ALLOCATED TO AERODROMES	15,335	15,842	15,842
5912	ASSET DEPRECIATION	22,858	23,000	23,000
5932	KALBARRI AIRPORT MTCE	45,871	28,070	28,070
5935	OLD KALBARRI AIRPORT	10,794	17,700	17,700
	<b>Total Operating Expenditure</b>	<b>94,858</b>	<b>84,612</b>	<b>84,612</b>
	<b>Capital Revenue</b>			
5,163	Airport Reserve	-17,700	-17,700	-17,700

**Schedule Format  
2013/2014  
Economic Services - Schedule 13**

	YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>TOURISM AND AREA PROMOTION</b>			
<i><b>Operating Revenue</b></i>			
5543	0	0	0
5563	-46,439	-51,083	-51,083
5573	-4,387	-4,500	-4,500
5583	-16,000	-40,000	-40,000
5593	0	0	0
	<b>Total Operating Revenue</b>	<b>-66,826</b>	<b>-95,583</b>
<i><b>Operating Expenditure</b></i>			
6322	0	0	0
6362	837	1,131	1,131
6372	63,027	70,053	70,053
6382	0	0	0
6392	607	600	600
	<b>Total Operating Expenditure</b>	<b>64,471</b>	<b>71,784</b>
<b>BUILDING CONTROL</b>			
<i><b>Operating Revenue</b></i>			
5653	-19,008	-25,000	-25,000
5673	-4,924	-4,500	-4,500
5713	-586	-750	-750
5733	0	-100	-100
	<b>Total Operating Revenue</b>	<b>-24,517</b>	<b>-30,350</b>
<i><b>Operating Expenditure</b></i>			
6412	47,863	67,010	67,010
6422	7,367	10,220	10,220
6432	3,822	6,000	6,000
6442	17,794	18,328	18,328
6452	0	0	0
6462	0	0	0
6472	137	230	230
6492	207	200	200
5195	0	0	0
6512	9,639	9,958	9,958
	<b>Total Operating Expenditure</b>	<b>86,829</b>	<b>111,946</b>
<i><b>Capital Expenditure</b></i>			
5124	0	0	0

**Schedule Format  
2013/2014  
Economic Services - Schedule 13**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
	<b>OTHER ECONOMIC SERVICES</b>			
	<b><i>Operating Revenue</i></b>			
5933	REIMBURSMENTS	-2,791	-2,500	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5993	PT GREGORY SPEC AREA RATE	-14,250	-14,250	-14,250
	<b><i>Total Operating Revenue</i></b>	<b>-17,041</b>	<b>-16,750</b>	<b>-16,750</b>
	<b><i>Operating Expenditure</i></b>			
6752	- PORT GREGORY	10,611	17,155	17,155
6802	LOCAL BUSINESS ECONOMY STUDY	0	0	0
	<b><i>Total Operating Expenditure</i></b>	<b>10,611</b>	<b>17,155</b>	<b>17,155</b>

**Schedule Format  
2013/2014  
Other Property and Services - Schedule 14**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b>PRIVATE WORKS</b>				
<i><b>Operating Revenue</b></i>				
6153	- PLANT HIRE	-54,008	-20,000	-20,000
<i><b>Operating Expenditure</b></i>				
6912	PRIVATE WORKS - SCH 14	43,098	21,300	21,300
<b>OTHER PROPERTY AND SERVICES</b>				
<i><b>Operating Revenue</b></i>				
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-26,730	-39,969	-39,969
5613	CONTRIB - COTTAGE SURVEYS	0	-50,500	-50,500
	<i><b>Total Operating Revenue</b></i>	-26,730	-90,469	-90,469
7025	PROFIT / LOSS ON SALE	0	0	0
<i><b>Operating Expenditure</b></i>				
6582	SETTLEMENT EXPENSES - PROPERTY SALE	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	26,730	26,730	26,730
6768	HALF WAY BAY COTTAGES	7,304	55,500	55,500
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	104,588	0	0
	<i><b>Total Operating Expenditure</b></i>	138,622	82,230	82,230
<i><b>Capital Revenue</b></i>				
5633	GRANTS & CONTRIBUTIONS	-361,000	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-13,240	0	0
6654	LOAN FUND PROCEEDS - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	SALE / DISPOSAL ACCOUNT	0	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	-488	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	-365,000	-365,000
7500	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	-10,000	-10,000
	<i><b>Total Capital Revenue</b></i>	-374,728	-375,000	-375,000
<i><b>Capital Expenditure</b></i>				
7035	SALE / DISPOSAL ACCOUNT	0	0	0
6574	SUBDIVISIONS	0	10,000	10,000
6758	NORTHAMPTON INDUSTRIAL UNITS	371,151	618,412	618,412
6768	HALF WAY BAY COTTAGES	7,304	55,500	55,500
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	13,240	13,240	13,240
6664	LOAN PAYMENT	0	0	0

**Schedule Format  
2013/2014  
Other Property and Services - Schedule 14**

	<b>YTD Actual 30/06/2014</b>	<b>YTD Budget 30/06/2014</b>	<b>Annual Budget 30/06/2014</b>
<b>Total Capital Expenditure</b>	391,694	697,152	697,152
<b>PUBLIC WORKS OVERHEADS</b>			
<b>Operating Expenditure</b>			
7112 ENGINEERING SALARIES	115,363	115,360	115,360
7122 ENGINEERING BUILD MAINT	137	200	200
7132 ENG. OFFICE & OTHER EXP.	14,963	18,910	18,910
7142 VEHICLE RUNNING EXPENSES	11,004	10,000	10,000
7152 SUPERANNUATION OF WORKMEN	188,630	202,962	202,962
7162 SICK AND HOLIDAY PAY	197,913	225,000	225,000
7172 INSURANCE ON WORKS	74,678	73,350	73,350
7182 LONG SERVICE LEAVE	24,247	0	0
7192 PROTECTIVE CLOTHING	21,034	20,000	20,000
7202 PUBLIC LIABILITY INSURANC	0	0	0
7222 ACCRUED ANNUAL LEAVE	0	0	0
7232 ADMIN ALLOC TO PWOH	26,902	27,791	27,791
7242 STAFF TRAINING	17,561	18,280	18,280
7252 ALLOWANCES	17,248	2,500	2,500
7282 FRINGE BENEFIT TAX	12,414	9,000	9,000
7302 LESS ALLOC. TO WKS & SRVS	-788,626	-785,136	-785,136
<b>Total Operating Expenditure</b>	-66,530	-61,783	-61,783
<b>PLANT OPERATION</b>			
<b>Operating Revenue</b>			
6423 CONTRIBUTIONS	-10,837	-20,000	-20,000
6433 INSURANCE CLAIMS - VEHICLES	-2,290	-5,000	-5,000
6443 DIESEL FUEL REBATE	-37,218	-40,000	-40,000
<b>Total Operating Revenue</b>	-50,344	-65,000	-65,000
<b>Operating Expenditure</b>			
7312 FUELS AND OILS	296,461	300,000	300,000
7322 TYRES AND TUBES	38,780	30,000	30,000
7332 PARTS AND REPAIRS	164,804	250,000	250,000
7342 REPAIR WAGES	98,603	107,900	107,900
7352 INSURANCE AND LICENSES	43,739	44,774	44,774
7362 EXPENDABLE TOOLS/STORES	12,691	13,500	13,500
7382 ADMIN ALLOC TO PLANT OP'N	8,325	8,600	8,600
7502 LESS ALLOC. TO WKS & SRVS	-536,542	-737,885	-737,885
<b>Total Operating Expenditure</b>	126,861	16,889	16,889

**MATERIALS**

**Schedule Format**  
**2013/2014**  
**Other Property and Services - Schedule 14**

		YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
	<b><i>Capital Expenditure</i></b>			
6620	MATERIALS PURCHASED	268,837	0	0
6630	STOCK RECEIVED CONTROL	0	0	0
6750	LESS MATERIALS ALLOCATED	-269,124	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>-287</b>	<b>0</b>	<b>0</b>
<b>SALARIES AND WAGES</b>				
	<b><i>Operating Revenue</i></b>			
6941	REIMB. - WORKERS COMPENS.	-17,709	-10,000	-10,000
	<b><i>Operating Expenditure</i></b>			
6810	GROSS SALARIES FOR YEAR	927,374	812,520	812,520
6820	GROSS WAGES FOR YEAR	1,446,578	1,417,100	1,417,100
6830	WORKERS COMPENSATION	20,057	0	0
6890	SALARIES ALLOC FRM SCH 20	-928,945	-812,520	-812,520
6900	WAGES ALLOC FRM SCH 20	-1,453,585	-1,417,100	-1,417,100
	<b><i>Total Operating Expenditure</i></b>	<b>11,479</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2013/2014  
Funds Transfers/Reserve Funds**

**RESERVE TRANSFERS**

	YTD Actual 30/06/2014	YTD Budget 30/06/2014	Annual Budget 30/06/2014
<b><i>Schedule 15 Reserves</i></b>			
7120	0	0	0
7130	1,480	0	0
7140	370	0	0
7150	372	0	0
7160	370	0	0
7170	28,935	0	0
7190	0	0	0
7210	1,938	0	0
7220	3,618	0	0
7240	53,281	0	0
7250	0	0	0
7260	0	0	0
7270	0	0	0
7271	6,643	0	0
7280	0	0	0
7290	7,237	0	0
7300	609	0	0
7301	859	0	0
7303	0	0	0
7305	0	0	0
7325	-21,048	0	0
7180	0	0	0
7320	0	0	0
7380	0	0	0
7410	0	0	0
7470	0	0	0
7435	0	0	0
7445	0	0	0
Net Transfers to Reserve	84,664	0	0
<b><i>Schedule 23 Reserves</i></b>			
9300	0	0	0
9641	0	0	0
9651	0	0	0
9691	0	0	0
9702	0	0	0
9711	0	0	0
9741	0	0	0
9751	0	0	0
9791	0	0	0

**Schedule Format  
2013/2014  
Funds Transfers/Reserve Funds**

**RESERVE TRANSFERS**

	<b>YTD Actual 30/06/2014</b>	<b>YTD Budget 30/06/2014</b>	<b>Annual Budget 30/06/2014</b>
9811 KAL AGED ACCOM TFR EX MUNI	0	0	0
9812 HOUSE/BUILD INTEREST	0	0	0
9831 KAL AGED ACCOM INTEREST	0	0	0
9832 ROADWORKS TFR TO MUNI	0	0	0
9841 SPEC AREA RATE INTEREST	0	0	0
9843 BRIDGE RESERVE INTEREST	0	0	0
9861 FOOTPATH RESERVE	0	0	0
9862 KAL TOURISM RATE FROM MUNI	0	0	0
9891 TOWNSCAPE CARPARK RES TFR	0	0	0
9892 BUS RESERVE TFR TO MUNI	0	0	0
9901 NPTON AGED TFR FROM MUNI	0	0	0
9911 TPS REVIEW TFR TO RESRV	0	0	0
9921 SPORT & RECREATION RESERVE - EX MUNI	0	0	0
9941 POS DEVELOPMENT KALBARRI TFR	0	0	0
9951 NORTHAMPTON INDUSTRIAL UNITS RESERVE	0	0	0
Net Transfers from Reserve	0	0	0

**Schedule Format**

**2013/2014**

**Trust Funds**

**TRUST FUND**

	<b>YTD Actual 30/06/2014</b>	<b>YTD Budget 30/06/2014</b>	<b>Annual Budget 30/06/2014</b>
8261 RETENTIONS	0	0	0
8281 HOUSING BONDS	0	0	0
8301 FOOTPATH DEPOSITS	2,000	0	0
8401 CEMETERY FUNDRAISING	920	0	0
8421 COMMUNITY BUS BOND	-200	0	0
8423 WILA GUTHARRA	0	0	0
8440 UNCLAIMED MONIES	-100	0	0
8471 MISCELLANEOUS DEPOSITS	-220	0	0
8481 NOMINATION DEPOSITS	-320	0	0
8510 BUILDING TRAINING FUND	0	0	0
8511 BUILDING TRAINING FUND	2,605	0	0
8540 TRANSPORTABLE HOUSE BONDS	0	0	0
8551 BURNING OFF FEES	0	0	0
8781 RSL HALL KEY BOND - INCOM	0	0	0
8791 SAFER NPTN RDWISE FUND IN	4,330	0	0
8821 AGED PERSONS UNITS BONDS	-100	0	0
8831 YOUTH GRANT - SKATEBOARD	1,125	0	0
8841 DEPT TPT - SPEC PLATES	-220	0	0
8890 PEET PARK DONATIONS - INC	0	0	0
8895 KIDSPORT - INCOME	-11,000	0	0
8896 KIDSPORT - EXPENSES	7,663	0	0
8897 NCCA - EXPENSES	10,000	0	0
8898 NCCA - INCOME	-25,000	0	0
8891 PEET PARK DONATIONS - EXP	10,750	0	0
8892 AUCTION - INCOME	0	0	0
8893 AUCTION - EXPENSES	0	0	0
8894 PUBLIC OPEN SPACE (POS)	0	0	0
8900 COMMUNITY SKATE PARK - INCOME	-500	0	0
8901 HORROCKS MEMORIAL WALL - EXPENDITURE	743	0	0
8902 HORROCKS MEMORIAL WALL - INCOME	-4,270	0	0
8903 ONELIFE NORTHAMPTON - EXPENSES	8,840	0	0
8904 ONELIFE NORTHAMPTON - INCOME	-13,303	0	0
Trust Fund Movement	-6,258	0	0
107,110 Trust Fund Bank Movement	-13,733		
Difference	7,475		

**ADMINISTRATION & CORPORATE REPORT**

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**6.5.2 WA LOCAL GOVERNMENT ASSOCIATION MEMBER MOTIONS FOR AGM**

<b>FILE REFERENCE:</b>	<b>4.1.8</b>
<b>CORRESPONDENT:</b>	<b>WA Local Government Association</b>
<b>DATE OF REPORT:</b>	<b>8 July 2014</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Member motions</b>

**SUMMARY:**

The 2014 Annual General Meeting of the WA Local Government Association is to be held 6 August 2014 and Council is to consider member motions.

In previous years the Council has also authorised the voting delegates to use their discretion on the motions to be considered.

**COMMENT:**

For this year’s AGM there are five member motions both of which 4.1 to 4.4 are supported.

However with item 4.5 it is considered that there is not enough information on how different valuation systems will operate and what effect it has on properties within this shire.

It is considered that a full investigation into different valuation systems should occur first then presented to members for their consideration instead of the motion as it stands which is an immediate change to legislation.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.1**

**That**

- 1. Council delegates vote the affirmative for agenda items 4.1 to 4.4.**
- 2. Council delegates vote in the negative for item 4.5 as there is not enough information to allow for an amendment to Section 6.28 of the Local Government Act 1995 and that a full investigation on change of valuation system and its effects on rates should be undertaken before any amendment is considered.**

**APPENDICES 1**



**4. Consideration of Executive and Member Motions**

**4.1 WALGA State Conference – ESL Administration Fees Paid to Local Governments (05-024-02-0059 AH)**

Shire of Dardanup Delegate to move:

**MOTION**

That WALGA negotiate with the Department of Fire & Emergency Services to;

1. Annually increase the ESL Administration Fee paid to Local Governments by price and property growth indexation.
2. Make a once off increase to the total funds allocated for the ESL Administration Fee funds paid to Local Governments in 2015/16. This increase is recommended to be a compounded on annual property growth and price (CPI) since the introduction of the ESL.

**MEMBER COMMENT**

The Emergency Services Levy (ESL) was introduced by the WA State Government in 2003 to fund career and volunteer fire brigades, volunteer State Emergency Service (SES) units and volunteer emergency service units throughout the State.

The ESL also funds Department of Fire & Emergency Services' (DFES) corporate support costs.

The ESL is a State Government charge which is levied on rates notices issued by Local Governments. All ESL money collected by each Local Government is paid directly to DFES.

Local Governments are paid an annual administration fee to cover the cost of managing the billing and collection of the levy.

DFES allocates a fixed amount per year towards the ESL administration fee paid to Local Government. This total pool of funds has remained unchanged at \$2,250,000 since 2004/05 (Appendix 1).

**IN BRIEF**

- The Emergency Services Levy (ESL) in 2003 to fund career and volunteer fire brigades, volunteer State Emergency Service (SES) units and volunteer emergency service units.
- The ESL has not been reviewed since introduced.
- State Council policy position supports the need for a full review of the ESL to ensure funds are allocated for mitigation and response activities and to allow Local Government to have more control over the allocation and distribution of funds. RESOLUTION 219.3/2013.



- Software support costs.
- Associated support overheads.
- Debt recovery action.
- Ratepayers may elect to pay their rates in 4 instalments. For many ratepayers Council is therefore required to send 4 rate notices per financial year with associated incurred costs.

The declining amounts paid to the Shire for administering the ESL on behalf of DFES are grossly inadequate.

#### SECRETARIAT COMMENT

The aggregate annual ESL Administration Fee amount that DFES pays to Local Governments is approved by the Minister for Emergency Services (in accordance with the State Budget) and published annually in the *Government Gazette*.

It is correct that the fee has remained constant at \$2.25 million since the introduction of the ESL in 2003/04. A "once off" additional "Commencement Fee" of \$0.25 million was also paid in 2003/04 to assist Councils during the ESL implementation period.

The annual fee is distributed to Local Governments in accordance with a formula (originally approved by the ESL Executive Steering Committee) which is outlined in section 6 of the 'ESL Manual of Operating Procedures'. The distribution formula takes into account the amount of ESL funds each Local Government raises and the number of ESL assessments each issue's. The fee distribution formula has been the subject of two reviews to-date. Review participants (including WALGA and Local Government representatives) supported the retention of the original formulae.

Importantly however, the \$2.25m pool that is allocated to Local Governments under the formula was not reviewed.

The established State Government policy reflects the view of the then Minister and FESA that the \$2.25 million fee amount was reasonable and more than adequate to cover all of Local Government's 'out of pocket' ESL related expenses.

The \$2.25m pool was determined on the basis of an investigation, on FESA's behalf, by Ron Back in August 1998 into the additional cost/workload that a sample group of Local Governments would incur as administrators of the originally proposed property-based Fire Services Levy. Mr Back concluded that: *"On the basis of the evidence obtained from this review, and having regard to my own understanding of operating practices at other Councils, I was unable to identify any significant additional recurrent costs of the proposed new levy system arrangements to the participating Councils."* Mr Back presented his findings to a meeting of Local Government finance managers (principally metropolitan) held during that period.

WALGA has been advised by DFES that any request to increase the ESL Administration Fee pool would need to be justified by the sector and would require a business case that demonstrates that fee payments no longer cover all of the ESL related costs incurred by Local Governments.



Over the same 10 year time period, the total amount of ESL levied state wide has increased approximately 115% from \$116.16m \$249.70m (Appendix 2).

Budget Implications -

The Shire of Dardanup has experienced an ongoing decline in the actual ESL administration fee it receives.

Cost increases in terms of price and wage indexation together with the cost of administering greater numbers of properties has left the Shire with an increased burden of the cost of administering the ESL.

Officer Comment

Table A details the ESL administration fee paid to the Shire of Dardanup since 2004/05.

The annual administration fee paid to Council has seen an actual decline.

In 2004/05 Shire of Dardanup was receiving approximately \$1.99 per rateable assessment for the ESL administration fee.

This has seen an ongoing decline each year and as at 2013/14 the ESL administration fee paid to the Shire of Dardanup equated to approximately \$1.22 per rateable assessment.

Since 2004/05 the number of properties has increased in the Shire by 42.51% with a corresponding 138.64% increase in the amount of ESL levied on Shire of Dardanup properties and paid to the State.

Table A

	ESL Admin Fee	% Inc / Dec	ESL Levied	% Inc / Dec	Rateable Assessments	\$ / rateable Assessment	% Inc / Dec
2004/05	\$7,710		\$153,757		3,872	1.99	
2005/06	\$8,030	4.15%	\$173,817	13.05%	4,145	1.94	-2.71%
2006/07	\$8,160	1.62%	\$185,834	6.91%	4,483	1.82	-6.04%
2007/08	\$8,450	3.55%	\$264,971	42.58%	4,773	1.77	-2.74%
2008/09	\$8,310	-1.66%	\$238,804	-9.88%	4,968	1.67	-5.52%
2009/10	\$8,110	-2.41%	\$256,257	7.31%	5,098	1.59	-4.90%
2010/11	\$7,460	-8.01%	\$300,620	17.31%	5,130	1.45	-8.59%
2011/12	\$7,310	-2.01%	\$325,184	8.17%	5,292	1.38	-5.01%
2012/13	\$7,060	-3.42%	\$343,660	5.68%	5,395	1.31	-5.26%
2013/14	\$6,730	-4.67%	\$366,921	6.77%	5,518	1.22	-6.80%
10 Yr average	-12.71%		138.64%		42.51%	-38.75%	

It is evident that the ESL administration fee paid to Local Government has no population growth and price indexation mechanism.

Costs for administering the ESL on behalf of the State include:

- Staff costs for managing the rating system.
- Stationery (envelopes, rate notice printing).
- Postage.



**4.2 WALGA State Conference – Implications of Structural Reform (05-034-01-0103 TB)**

Shire of Dardanup Delegate to move:

**MOTION**

**That WALGA facilitate a meeting between country Local Government Elected Members with Professor Brian Dollery making a presentation on the implications of structural reform, by December 2014.**

**MEMBER COMMENT**

The current Minister for Local Government the Hon Tony Simpson embarked upon the reform of Local Government boundaries in the Perth metropolitan area in 2013 by submitting proposals to the Local Government Advisory Board. Local Government also submitted their proposals, each have been assessed by the LGAB.

It is expected that once the process has been completed in the metropolitan area the Minister will turn his attention to regional Western Australia, starting with regional centres and moving outward to all rural Local Governments.

During the metropolitan reform there has been a lot of debate about the benefits of reform and the implications to Local Governments and their communities in terms of the cost associated with the reform, the delivery of services and impacts on rates.

For over twenty years there have been boundary changes across Local Government in all states of Australia with the exception of WA. Even with the widespread reform experience there appears to be little evidence of reduced cost to the ratepayer, only increase costs, and in some cases in Queensland, the push to reverse amalgamations.

Since reform in Western Australia was officially announced in February 2009 there has been little or no effort by government to present a case for convincing the community that less Local Governments equates to better and more cost effective Local Government.

Research shows that there is a lot of literature on the negatives relating to amalgamating Local Governments, but very little highlighting the benefits.

It is acknowledged by WA Local Government Association that reform is likely to be pushed out to the rural Local Governments, this is evidenced in that has initiated the Country Reform Policy Forum, set up to allow Local Governments in the country areas to discuss and develop an understanding of the impacts of reform on Local Government and to explore options and opportunities that may influence government on what reform might look like.

The Shire of Dardanup and many Local Governments are aware of the work done by Professor Brian Dollery, Graduate School of Business, University of New England.

**IN BRIEF**

- Reform of Country Local Governments may follow the current metropolitan reform review.
- Shire of Dardanup recommends that WALGA facilitate a meeting between country Local Government Elected Members with Professor Brian Dollery making a presentation on the implications of structural reform, by December 2014.



Professor Dollery has many research papers and published on Local Government and seems to be the obvious person to invite to the west to do a presentation and participate in a debate about Local Government reform and the options that may be alternatives to boundary changes.

The Shire of Dardanup recommends that WALGA facilitate a meeting between country Local Government councillors with Professor Dollery making a presentation on the implications of structural reform, by December 2014.

Some of Professor Dollery's work include:-

*To date, Brian has published 357 refereed journal articles, 35 book chapters and 15 books. Recent books include Councils in Cooperation: Shares Services and Australian Local Government (2012), Local Government Reform: A Comparative Analysis of Advanced Anglo-American Countries (2008), The Theory and Practice of Local Government Reform (2008), Reform and Leadership in the Public Sector (2007) and Australian Local Government Economics (2006). Over the past two decades, Brian has worked with Local Government across all Australian states, largely in the area of structural change, financial sustainability and urban water problems. Brian is presently working on a book on Local Government finance and he is involved in the debate on structural reform in Tasmanian Local Government.*

#### SECRETARIAT COMMENT

The Association is preparing for the possibility of Non Metropolitan structural reform through the formation of the Country Reform Policy Forum. The Policy Forum has been established to undertake research into appropriate governance models for country Local Governments. There is no pre-determined outcome and all models are being reviewed.

Since the formation of the Systemic Sustainability Study (SSS) process, the Association has convened a number of forums and meetings where eminent structural reform experts have been showcased including Professor Dollery.



**4.3 Bushfire Management – Support Vehicles (05-024-03-0010 AH)**

Shire of Bridgetown-Greenbushes Delegate to move:

**MOTION**

**That WALGA lobby the Minister for Emergency Services seeking the inclusion of fire support vehicles as eligible items for capital and operational funding under the Emergency Services Levy.**

**MEMBER COMMENT**

A number of Local Governments (including the Shire of Bridgetown-Greenbushes) provide "Fire Support" vehicles for use by their Bush Fire Brigades. Such vehicles are very versatile, and perform a range of functions from incident control, sector and divisional command, to logistics and crew support at incidents. The benefit of having support vehicles is that it frees up dedicated fire appliances to carry out the task they are designed for - which is fire suppression. Current practice for Local Governments that do not provide Fire Support Vehicles is that either a Fire Fighting Appliance or a private vehicle is used for these roles.

The current position of the Department of Fire and Emergency Services (DFES) is that both capital and operational funding of these vehicles is ineligible under the Emergency Services Levy (ESL) Local Government Grants Scheme. As the Minister for Emergency Services is responsible for approving the LGGG manual and criterion, it is recommended that WALGA lobby the Minister for inclusion in the ESL grants system.

There are numerous fire support vehicles in the Western Australian Local Government brigade structures, either via a dedicated support brigade or as a component of a combatant brigade.

Fire support vehicles are used to assist combatant brigades involved in fire suppression activities with incident management, logistical and welfare support. This is in line with the expectations of DFES that Local Governments improve their local Incident Management capacity.

The rise of dedicated support brigades or provision of support services in a combatant brigade has a twofold effect within volunteer ranks. Firstly, it allows fire fighters to remain at the end of the hose and fighting the fire, rather than being taken off the fire ground to undertake non-combatant roles. Secondly it allows for people who want to assist during an emergency, but can't be a front line fire fighter, to utilise skills that they have, such as communications operators, scribes, plotters and aircraft controllers, to assist in the Incident Management Team.

**IN BRIEF**

- The activities of a fire support brigade or fire support personnel within a combatant brigade are "normal brigade activities" as prescribed under the Bush Fires Act.
- Despite fire support activities being in compliance with the Bush Fires Act, DFES has made a determination (interpretation) that capital and operational funding of fire support vehicles is not eligible under the ESL.
- The Minister for Emergency Services has legislative responsibility for issuing of guidelines for the collection and distribution of ESL funds.



The activities of a support brigade or support services within a combatant brigade are "normal brigade activities" as prescribed under section 35A of that Act:

**41. Bush fire brigades**

- (1) *For the purpose of carrying out normal brigade activities a Local Government may, in accordance with its local laws made for the purpose, establish and maintain one or more bush fire brigades and may, in accordance with those local laws, equip each bush fire brigade so established with appliances, equipment and apparatus.*

**35A. Terms used**

*Normal brigade activities means the following activities when carried out by a volunteer fire fighter—*

- (a) *the prevention, control or extinguishment of bush fires;*  
(b) *any act or operation at or about the scene of a bush fire, or in connection with a bush fire, which is necessary for, directed towards, or incidental to, the control or suppression of the fire or the prevention of spread of the fire, or in any other way necessarily associated with the fire including travelling and support services such as meals and communication systems;*

Whilst personnel in fire support vehicles don't carry out a combatant role during incidents, the operation of these vehicles is in compliance with the *Bush Fires Act 1954* and should therefore their capital and operating costs should be covered under ESL funding.

DFES should properly recognise and appropriately resource and fund support services where they have been established under a needs analysis to ensure support to front line firefighting crews is given and ultimately the protection of the community is increased through a more organised firefighting response.

The purpose of the ESL is to fund the State's fire and emergency capability. Support services are an integral component of emergency capability.

Under Section 36Y of the *Fire and Emergency Services Act* the Minister for Emergency Services can issue guidelines for the collection and distribution of ESL funds, hence the essence of the Motion is to lobby the Minister to seek a change to the current interpretation by DFES that funding of fire support vehicle capital and operational costs is not eligible expenditure under the ESL.

**SECRETARIAT COMMENT**

The Department of Fire and Emergency Services (DFES) is intending to repeal the *Fire Brigades Act 1942*, the *Bush Fires Act 1954*, and the *Fire and Emergency Services Act 1998* and develop a single *Emergency Services Act* to better deliver emergency services to Western Australians. The new legislation proposes to introduce a focus on shared responsibility for risk prevention, while also coordinating emergency preparedness and response delivery across government agencies, Local Government, volunteers and private landowners. The new legislation will include increased local government responsibility for risk management on its own land, as well as a stronger compliance role for risk mitigation on private land.

Consideration of funding support for such vehicles and equipment is likely to become more pressing in the next couple of years as the need for additional support vehicles will be increased when the State introduces the *Emergency Services Act* and policy requiring Local Governments to prepare tenure blind bushfire risk management plans (BRMP) for all lands within their district. The Office of



Bushfire Risk Management is currently piloting BRMP's with four Shires (Augusta Margaret River, Collic, Nannup and Boyup Brook) The project is expected to be completed by the end of 2014. The intention is for Local Government's with identified bushfire prone areas to have a BRMP in place. It is reasonable to expect Local Governments identified within bushfire prone areas will need the equipment and resources to undertake additional risk assessments, compliance inspections and mitigation works

The Association is currently advocating for a broad scale review and expansion of the Emergency Services Levy to provide the additional funding needed for the additional planning and mitigation works.

In the short term however, as the Minister can currently issue guidelines for the collection and distribution of ESL funds, it would be prudent to pursue appropriate changes to ensure that support vehicles, particularly in high risk areas, are eligible under the Emergency Services Levy (ESL) Local Government Grants Scheme.



#### 4.4 Contaminated Sites – Auditing Requirements (05-020-01-0001 MB)

City of Bunbury Delegate to move:

##### MOTION

That WALGA:

- a) Requests the State Government to transfer the responsibility for auditing of contaminated sites reports to the Department of Environment Regulation as either a statutory requirement or on a fee for service basis; and
- b) Investigates and implements measures to reduce the cost of resolving contaminated site issues on Local Government (e.g. discounted consultant fees under WALGA preferred supplier panel contracts)."

##### IN BRIEF

- The WA Contaminated Sites Act 2003 (the Act), was introduced by the State Government in 2007, in order to minimise the risk posed by contaminated sites to public and environmental health

##### MEMBER COMMENT

The *WA Contaminated Sites Act 2003* (the Act), was introduced by the State Government in 2007, in order to minimise the risk posed by contaminated sites to public and environmental health.

The Act requires responsible parties to report known and suspected contaminated sites to the Department of Environment Regulation, which in turn assigns each site a particular classification depending upon the risks involved and level of investigation and management required.

Both the investigation and management works are typically highly technical in nature, expensive and time consuming, and require the engagement of consultants. For example, the investigations associated with a moderately complex contaminated site may cost in excess of \$100,000, and require between six (6) and twelve months to complete. Management works, where required, can be considerably more expensive and time consuming.

In certain circumstances, particularly where contamination issues are complex, proponents may be required to appoint a private consultant contaminated sites auditor to review investigations and management works, prior to the information being supplied to the Department of Environment Regulation. Contaminated sites auditors are not employees of the department, but rather external consultants. In this manner, proponents at times need to appoint one consultant to undertake the investigations and management works, and a second consultant to review the work of the first consultant.

The appointment of contaminated sites auditors can be expensive with auditors, as private consultants, having an hourly rate in the order of \$300 per hour. It is understood that the resolution of a simple land fill site may attract an auditor fee in excess of \$50,000.

The current approach involving the use of contaminated sites auditors may also introduce inefficiencies to the State Government process as the work of an auditor, being the review of the first consultants work, must in turn be reviewed by the Department of Environment Regulation in determining whether the relevant contamination issue has been sufficiently resolved.

Arguably, it would be less financially burdensome on proponents and more efficient, if the auditing



review of contaminated site investigations and management works were to be completed by the Department of Environment Regulation, rather than consultants.

The contaminated sites auditor fees associated with the resolution of the contamination issues may result in a combined cost to Council in the order of hundreds of thousands of dollars.

If endorsed, the recommendation may achieve a change in the State Government's contaminated site process and cost savings for Council.

It is anticipated that various stakeholders may have concerns with the proposal as it represents a fundamental shift in the State Governments approach.

**SECRETARIAT COMMENT**

The State Government commenced a review of the Contaminated Sites Act in October 2012. The review has been through two rounds of public comment, and the Association developed submissions for each round. Table 1 outlines the policy review process to date.

*Table 1: Review schedule of Contaminated Sites Act 2007*

Stage 1	Stage 2	Stage 3	Stage 4	Stage 5	Stage 6	Stage 7
Release 1 <sup>st</sup> consultation document	1 <sup>st</sup> round of public consultation (12 weeks)	Review, analyse public comments	Release 2 <sup>nd</sup> discussion document	Further public consultation (12 weeks)	Review, analyse public comments	Forward review report (recommending changes) to Minister
Jun 12	Jun - Sep 12	Oct 12 - Oct 13	Nov 2013	Nov - Feb 14	Mar - Jun 14	July 14
Complete	Complete	Complete	Complete	Complete	Current	

The Association's advocacy messages delivered through the review process have been:

- All contaminated sites data should be publically available, free of charge;
- The State Government should recognise the legacy issues of many Local Government contaminated sites, and provide financial assistance for the investigation and remediation of these;
- Local Government officers should not be required to report suspected or known contamination;
- An additional site classification, "contaminated – investigation required" should be added;
- A three month time frame for information provision to the Contaminated Sites Committee should be imposed, but extensions made possible;
- The State Administrative Tribunal (SAT) should be responsible for reviewing both DER and Contaminated Sites Committee decisions, to increase administrative transparency.

Local Government were invited to provide input into both of the Association's submissions. During the first consultation round, seven Local Governments provided comment. During the second consultation round no comments were received from the sector. Legislation review is the most effective time to influence changes to government policy and legislation. The Association will consider all resolutions passed at the AGM, but notes that the State Government may be unwilling to consider the members' proposed amendments. This is due to the current stage of State Government's review, and the current financial constraints on the State Government budget.



The Association therefore proposes to advocate to the Office of the Auditor General to undertake an economic analysis of the core theme of the motion, to examine the effectiveness and efficiencies that could be achieved through the Department of Environment Regulation undertaking the contaminated site audit requirements, as defined in the Act.



**4.5 Review of Section 6.28 of the Local Government Act 1995 - Valuation of Land (05-034-01-0007 JMc)**

City of Bunbury Delegate to move:

**MOTION**

That WALGA requests the Minister for Local Government to review Section 6.28 of the Local Government Act that limits the methods of valuation of land to Gross Rental Value or Unimproved Value, and explores other alternatives.

***IN BRIEF***

- Section 6.28 of the Local Government Act 1995 limits the basis of rating to Gross Rental Valuation and Unimproved Value.
- This motion proposes an expansion of land valuation options for the basis of rating.

**MEMBER COMMENT**

The method of valuation of land to be used as the basis of rating in Western Australia is either: Gross Rental Value for predominantly non-rural purpose; or unimproved value of land for rural purposes. These are the only two methods available under the Section 6.28 of the Local Government Act in Western Australia.

Eastern State Local Governments can elect to rate on one of the following options:

- Site Value - levy on the unimproved value of land only and disregards the value of buildings, personal property and other improvements.
- Capital Value - value of the land including improvements
- Annual Value - rental value of a property (same as GRV).

It is suggested that a review of the options for the valuation of land for the basis of rating be conducted.

**SECRETARIAT COMMENT**

Alternative land valuation methods came under the scope of the WALGA Systemic Sustainability Study, particularly Capital Improved Valuations which is in operation in Victoria and South Australia.

Whilst the SSS did not land on a particular recommendation for action, it may be opportune to commence a discussion on the inherent advantages and disadvantages of the present and alternative land valuation methods, given the nexus to the Valuation of Land Act 1978 and its review anticipated in 2015/2016.

**6.5.2 SALE OF LOT 11 HAMPTON ROAD, NORTHAMPTON**

<b>LOCATION:</b>	<b>Lot 11 Hampton Rd, Northampton</b>
<b>FILE REFERENCE:</b>	<b>9.1.3</b>
<b>DATE OF REPORT:</b>	<b>8 July 2014</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to formally approve the sale of Lot 11 Hampton Road, Northampton.

**LOCALITY PLANS:**



**BACKGROUND:**

CEO emailed all Councillors that an offer of \$215,000 to purchase Lot 11 had been received. The property was listed at \$235,000. A majority of Councillors responded to sell the property at \$215,000 and now Council needs to formally approve the sale.

The purchasers are Brett and Rata Charlton.

**FINANCIAL & BUDGET IMPLICATIONS:**

From the sale price, settlement and commission costs will be deducted. Council is requested to use the sale proceeds for the construction of the proposed new residence on Lot 23 Rake Place which will reduce the loan amount required to construct the residence.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 3.58*

Although this property was put out to tender, the provision of the Act requires that if after six months of tenders being called (which is the case here) then advertising requirement of the sale, must be undertaken. This is also required even though the property had been publicly listed through a real estate agent.

The notice is to be for a minimum of 14 days and submissions on the sale are invited. The notice will appear in news papers the week commencing 7 July 2014.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.2**

**That Council sells Lot 11 Hampton Road to Brett and Rata Charlton for \$215,000.**

**6.5.3 SALE OF PROPERTIES FOR UNPAID RATES**

<b>FILE REFERENCE:</b>	<b>3.1.8</b>
<b>DATE OF REPORT:</b>	
<b>REPORTING OFFICER:</b>	<b>Garry Keefe</b>
<b>APPENDICES:</b>	<b>1.</b>

**SUMMARY:**

Due to the confidentiality of this matter, all details have been sent separately to the main agenda.

**OFFICER RECOMMENDATION – ITEM 6.5.3**

**For Council consideration.**

<b>6.5.4</b>	<b>HAMPTON ROAD CAR PARKING AREA</b>	
	<b>LOCATION:</b>	<b>Lot 21 Hampton Road, Northampton</b>
	<b>FILE REFERENCE:</b>	<b>9.2.3 &amp; 12.1.3</b>
	<b>DATE OF REPORT:</b>	<b>8 July 2104</b>
	<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
	<b>APPENDICES:</b>	<b>1. Plan of proposal</b>

**SUMMARY:**

Council to consider progressing with the possible subdividing and subsequent purchase of a portion of Lot 21 Hampton Road, Northampton for the purpose of car parking.

**BACKGROUND:**

The Shire President, Cr Wilson, has discussed with the CEO and the owners of Lot 21 Hampton Road of the possibility of the Council purchasing a portion of Lot 21 to improve car parking in the central business district area and also to allow pedestrian access from the car park to Hampton Road.

The proposal is that the shop, “Burnt Earth” would be excised from the balance of the lot, which is undeveloped, and then construct that portion into car parking.

The purchase would also place the small alfresco area under the control of Council who will then have the capacity to upgrade this area.

**COMMENT:**

The proposal has merit to improve parking within the central area of Northampton which is very limited. The proposal is to excise the area hatched in yellow, refer to Appendices 1.

The owners of the café have been contacted on the proposal and have given “in-principal” support.

Upon this land there is a septic system that is utilised by the café and a use agreement for this area would need to be entered into. In addition the café owners have requested that they wish to retain 3 metres into the alfresco area to maintain the outdoor seating area. This is not recommended as it is doubtful that any upgrades to this area will take place, however a use agreement can also be arranged for this area.

They also request that a 3 meter area to the rear of the building be retained as part of their property to allow rear access. This is acceptable.

If the proposal does proceed then a valuation for the land will need to be determined to allow a purchase price to be negotiated.

Before any further resources are used on this proposal, Council is requested to consider if it should proceed.

**FINANCIAL & BUDGET IMPLICATIONS:**

If the proposal proceeds, Council will incur costs for the subdivision of the required area, survey fees, legal fees for use hire agreements and land purchase costs. None of these costs are known at this point in time and no provision has been made within the 2014/15 Budget for these costs.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.4**

**That Council determines if it is to progress with the possible purchase of portion of Lot 21 Hampton Road for car parking requirements.**

**APPENDICES 1**



**6.5.5**

**REVIEW OF THE EMERGENCY SERVICES ACT**

<b>FILE REFERENCE:</b>	<b>5.1.5</b>
<b>DATE OF REPORT:</b>	<b>8 July 2014</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. CEO Comments on review.</b>

**SUMMARY:**

Council to consider submitting comments to the Department of Fire and Emergency Services as part of their review of the Emergency Services Act.

**BACKGROUND:**

The DFES has released the *Concept Paper: Review of the Emergency Services Acts* outlining possible options to simplify and modernize this legislation. Concept forwarded under separate cover.

**COMMENT**

The CEO's comments on the Concept Paper are as per Appendices 1. It is noted that many of the comments have been developed by the Chapman Valley CEO of which I concur with.

As with other local governments that share the same belief, it is time for local government to extricate itself out of the emergency services area and for this to be controlled by the State through DFES. It is not considered that most local government authorities are structured adequately enough to confidently handle the emergency service area which we are responsible for (i.e. Bush Fire). This is not a criticism of the enormously valued efforts of bush fire volunteers now and in the past, rather a reflection of the times we live in and the need to ensure the most appropriate body is responsible for emergency services and hazards associated with emergencies.

The current Bush Fire Act was enacted in 1954 and it is obvious the landscape and expectations of our constituents has changed significantly over the past 60 years. We now live in the age of:

- Higher community expectations;
- Higher quality of services requirements;
- Diminishing volunteer resources being available; and
- Litigation being far more prevalent.

The opportunity exists now for local government to hand something back to the State, yet retain some participation and input into emergency services in their districts.

To take the above action is not scare comments if DFES took over control all emergency service legislation, including bush fires the volunteers would abandon the bush fire brigades in their droves. There is no evidence to support such comments other than some local governments not being prepared to let something go that has historically been under their control, irrespective of whether they are performing the task to a satisfactory standard or, if they are, how long they can sustain this.

Examples of where State controlled volunteer services are operating include the State Emergency Services (SES) and Volunteer Fire Fighters (Structural Fires in Regional & Remote area). These services are well run and well resourced, therefore there is no reason this would not be repeated if the DFES took over control of the Bush Fires section of emergency services.

The other area of concern with the Bush Fire Control staying with the local government authority is enforcement of the legislation in the event of non-compliance. Legislative enforcement is a difficult area and one where it can go very wrong, simply because most small local governments do not have the legal knowledge or available funds at their disposal to always implement and see through enforcement. This along with the problem of living in a small community where the shire is undertaking legal action against people they know has always been very difficult, specifically when trying to take the personalities out of the process.

Enforcement of legislation is always better being undertaken by an organisation removed from the community and DFES would be better resourced and positioned to undertake this function of emergency services. However, would be able (or willing) to do this if the legislative responsibility remained with local government.

## **FINANCIAL IMPLICATIONS**

Council currently relies very heavily on funding from the Emergency Services Levy (ESL) for both its operational and Capital requirements of the Bush Fire emergency service. Without the ESL, Council would need to cover all the capital costs for new or replacement plant, equipment and building associated with the Bush Fire operations. In addition to this a significant majority of the operational cost of the Bush Fire Control activity in the Shire comes from the ESL.

The irony of the current structure is the DFES sets the eligible operational criteria and the capital replacement and upgrade program and administer the funds to local government in accordance with their guidelines and Risk to Resource Plans. This has effectively rendered the local government control over what will (or will not) be funded as almost non-existent.

There are no real concerns with the current funding structure as it creates an unbiased approach to funding and resource allocation. However, it is considered that this structure needs to go to the next step where the DFES should also take over responsibility of the legislation and the local government simply acts as a DFES agent to undertake the on-ground operations for Bush Fire control.

From a practical point, it is important the organisation best positioned and resourced to implement legislation should be the responsible agency, not who has historically been doing this. This does not mean the organisation best suited for the on-ground operations (Shires) cannot be an agent to the responsible organisation (DFES).

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – 6.5.5**

**That Council endorses the comments provided by the Chief Executive Officer for submission the Department of Fire and Emergency Services and the Western Australian Local Government Association for consideration as part of the current review of the Emergency Services Acts.**

**APPENDICES 1**

<b>CHAPTER 1 – EMERGENCY SERVICES LEVY (ESL)</b>			
1.1.1	PREFERRED OPTION: Responsibility for administration of the ESL to remain with DFES	Agree  (Conditional)	Remove responsibility of local government to raise the ESL and recover non-payment of the ESL. This should be transferred to the State and be raised by the Department of Finance at the same time they raise the State Land Tax.  It is understood the State Land Tax is not payable on all properties; however the same valuation process is relevant as it is derived through valuations provided by Landgate.
1.2.1	PREFERRED OPTION: Retain the current ESL funding model	Agree  (Conditional)	Remove responsibility of local government to raise the ESL and recover non-payment of the ESL. This should be transferred to the State and be raised by the Department of Finance at the same time they raise the State Land Tax.  It is understood the State Land Tax is not payable on all properties; however the same valuation process is relevant as it is derived through valuations provided by Landgate.
1.3	Additional Levies	Disagree with all options listed in this section.	Any additional levies would result a people paying multiple levies. Unless the system being contemplated can ensure multiple payments are removed it should not be considered.  The other option is to remove the land rate levy option and go totally to vehicle licensing.
1.4.1	PREFERRED OPTION: Provide clarification that adjustments will only be permitted in the current financial year	Agreed	

1.5	ESL should be expanded to include additional emergency response equipment	Agree	Eligible ESL expenditure should be expanded to include:  ~ Standpipes; ~ Legal and admin cost to recover unpaid ESL; ~ Legal cost to enforce non-compliance with legislation.
<b>CHAPTER 2: ADMINISTRATION AND MISCELLANEOUS PROVISIONS</b>			
2.1.1	PREFERRED OPTION: Abolish Fire Districts	Agreed	
2.2.1	PREFERRED OPTION: Allow local government to sub delegate powers as required	Agreed	
2.3.1	PREFERRED OPTION: Bush Fire Advisory Committees are removed from legislation and local government form hazard advisory committees to suit local needs	Agreed  (Conditional)	LGAs should be able to combine the current LEMC and Bush Fire Advisory Committee into the one Hazard Advisory Committee
2.4.1	PREFERRED OPTION: Emergency service powers are structured into general classes of powers (e.g. prevention; response; inspection; investigation and recovery)	Agreed	
2.5.1	PREFERRED OPTION: Water may be taken as required to perform a function under the Act, but will be replenished as soon as practicable, in certain cases	Agreed	
2.6.1	PREFERRED OPTION: Provide for approval of Industry Response Units to act as directed	Agreed	

2.7.1	PREFERRED OPTION: Establish investigation as a function of the FES Commissioner and provide specifically for investigation powers	Agreed	All legal proceeding for to enforcement of non-compliance with legislation should be the responsibility of DFES.
<b>CHAPTER 3: RISK MITIGATION</b>			
3.1.1	PREFERRED OPTION: Binding the Crown to the entire Act	Agreed	Main concern here is how the crown is going to be able to comply. As experienced in this shire the crown cannot look after lands under its control, how is it going to comply with fire breaks/control etc
3.2.1	PREFERRED OPTION: The FES Commissioner can direct State agencies	Agreed	
3.3.1	PREFERRED OPTION: Making provision for local government responsibilities in respect of risk mitigation activities on its land or land it manages, controls or is under its care	Agreed (Conditional)	The main issue with this option is costs. If LGAs are to have additional tasks place on them then the cost to resource these task need be forthcoming as well. Perhaps as an eligible expenditure item under the ESL or other funding mechanism. This Council has many vacant crown and freehold land and the cost for fire breaks etc will be significant.  If compliance is enforced then there needs to be flexibility in the removal of vegetation and other Departments such as the Department of Environment and Regulation must not get too involved in clearing permits etc.
3.4.1	PREFERRED OPTION: Local government will have an obligation to take such mitigation steps as required by the FES Commissioner	Agreed (Conditional)	This is agreed to; however, if LGAs are to have additional tasks place on them then the cost to resource these task need be forthcoming as well. Perhaps as an eligible expenditure item under the ESL.
3.5.1	PREFERRED OPTION: No further committees	Agreed (Conditional)	This should be expanded to combine the current LEMC and Bush Fire Advisory Committee into the one Hazard Advisory Committee

3.6.1	<p>PREFERRED OPTION: Local government and specified State agencies must report to the FES Commissioner on items specified in the legislation and additional matters as may be required by the FES Commissioner</p>	<p>Agreed  (Conditional)</p>	<p>This is agreed to; however, if LGAs are to have additional tasks place on them then the cost to resource these task need be forthcoming as well. Perhaps as an eligible expenditure item under the ESL.</p> <p>There is also ambiguity as to what this will entail i.e.</p> <p><i>"..on items specified in the legislation and additional matters as may be required by the FES Commissioner.."</i></p> <p>Until the Regulations are completed the actual requirement is unknown.</p>
3.7.1	<p>PREFERRED OPTION: Maintain current risk management planning arrangements</p>	<p>Agreed</p>	
3.8.1	<p>PREFERRED OPTION: Empower local government to issue notices to owners and occupiers to require them to mitigate the risk associated with other specified natural hazards</p>	<p>Disagree</p>	<p>This power should be placed with DFES and not local government. This would give the legislation more strength as the enforcement will be removed from local influences (e.g. political, resource availability, distanced from process).</p>
3.9.1	<p>PREFERRED OPTION: Local government may require the development and implementation of a hazard management plan on private land</p>	<p>Disagree</p>	<p>This power should be placed with DFES and not local government. This would give the legislation more strength as the enforcement will be removed from local influences (e.g. political, resource availability, distanced from process).</p>
3.10.1	<p>PREFERRED OPTION: The FES Commissioner may require private landowners to conduct risk mitigation on private land</p>	<p>Agree  (Conditional)</p>	<p>This power given to the FES Commissioner should be across all emergency areas (i.e. including Bush Fire). This would give the legislation more strength as the enforcement will be removed from local influences (e.g. political, resource availability, distanced from process).</p>

3.11.1	PREFERRED OPTION: Replace Restricted and Prohibited Burning Times with a single Fire Danger Period	Disagree  (Conditional)	When applying Restricted & Prohibitive Burning Times period it needs to be to each individual local government circumstances. The current arrangements satisfy this requirement.
3.12.1	PREFERRED OPTION: Local government is not permitted to alter Fire Danger Periods	Disagree	This Option states “ <i>..Any requirement to make an alteration can be referred to the FES Commissioner..</i> ”  There needs to be a mechanism where the local district/community can have input on the possible need to alter the Fire Danger Period.
3.13.1	PREFERRED OPTION: Allow for an automatic exemption to undertake an activity during a Total Fire Ban if the prescribed conditions are met. The person must notify DFES and local government of their intent to undertake the exempted activity	Agree  (Conditional)	Notification must be made to DFES only as it states quite clearly the FES Commissioner has the power here.  DFES should then notify the local government.  Also the issue that many persons get confused with is they interpret a total fire ban as a total harvest and movement of vehicle ban which is not the case. This needs to be clearly clarified.
3.14.1	PREFERRED OPTION: Remove all reference to Fire Danger Forecasts	Agreed	
3.15.1	PREFERRED OPTION: Replace Gazettal requirement with the FES Commissioner’s certificate of proof	Agreed	
3.17.1	PREFERRED OPTION: State agencies, local government and private landowners should not be afforded protection from civil liability in cases of risk mitigation activities	Agreed  (Conditional)	Under the condition it is guaranteed protection remains for those acting in good faith are protected.

3.18.1	PREFERRED OPTION: Prescribed Burning is defined and referred to as a distinct mitigation strategy	Agreed	
3.19.1	PREFERRED OPTION: The FES Commissioner has the power to provide a system that must be complied with in the case of every Prescribed Burn	Agreed	
3.20.1	PREFERRED OPTION: In the case of any conflict between the new emergency services Act (including any legislated guideline, notice or direction issued in terms of the Act) and any other prescribed Act, the new emergency services Act will prevail	Agree	
3.21.1	PREFERRED OPTION: Include provisions that deal specifically with Asset Protection Zones	Agree	
3.22.1	PREFERRED OPTION: Empower the FES Commissioner to designate hazard prone areas	Agree	
<b>CHAPTER 4: VOLUNTEER BRIGADES, GROUPS &amp; UNITS (BGUs)</b>			
4.1.1	PREFERRED OPTION: Recognise a single Volunteer Charter in the new emergency services Act	Agree	

4.2.1	PREFERRED OPTION: Retain the current legislative separation of the volunteer emergency services	Disagree	<p>The opportunity exists now, with this legislative review in process, to merge all the emergency services under the one State Government organisation (DFES).</p> <p>The perception Bush Fire Brigade volunteers will leave in their droves is a fallacy. Some may leave due to them not being willing to change, yet a majority will remain as they will still be keen to protect their (and their neighbours) assets and livelihoods.</p> <p>The cost listed in Option 4.2.2 for re-branding, new uniforms, etc. appear exorbitant and such one-off costs should not be a deterrent to implementing a necessary change.</p>
4.2.2	Establish a single volunteer service under the responsibility and management of the FES Commissioner	Agree	
4.3.1	PREFERRED OPTION: Provide a set of minimum administrative requirements, that apply to all BGUs	Agreed (Conditional)	<p>Subject to Item 4.2.2 being introduced for DFES to establish a single volunteer service under the responsibility and management of the FES Commissioner.</p> <p>If 4.2.1 is implemented then there will be additional administrative resources and costs imposed upon local governments which need to catered for, perhaps</p>
4.4.1	PREFERRED OPTION: Discipline and conduct matters handled at a BGU level in line with minimum specified requirements with some matters to be escalated to the FES Commissioner	Agreed (Conditional)	
4.5.1	PREFERRED OPTION: Legislation sets out that the FES Commissioner has the power to set training standards and those standards are set out in policy		
4.6.1	PREFERRED OPTION: Where DFES is responsible for managing BGUs, all	Agreed	

	members fall under the immediate order and control of the FES Commissioner	(Conditional)	as part of eligible expenditure under the ESL.
4.7.1	PREFERRED OPTION: No employment protection for volunteers provided in the new emergency services Act	Agreed	
4.8.1	PREFERRED OPTION: Retain the SES as a volunteer emergency service under DFES	Agreed	
4.9.1	PREFERRED OPTION PART A: Local government may, by agreement with DFES, hand over responsibility for a BFB to DFES	Agreed  (Conditional)	<p>This Option should be secondary to Option 4.9.5 i.e.</p> <p><i>“DFES to take responsibility for all BFBs”</i></p> <p>Many of the comments under this section need to be challenged as they are baseless and incorrect assumptions i.e.</p> <p><i>“..some BFB members would walk away if DFES took over responsibility and that removing BFBs from local government would result in a reduction of the local knowledge that is seen as vital to the successful functioning of BFBs.”</i></p> <p>There is no evidence this will occur and believe volunteer members will predominantly stay as they will see this as necessary to protect their (and their neighbours) assets and livelihoods</p> <p><i>“This option would result in a cost shift from local government to DFES.”</i></p> <p><i>“DFES has estimated that the cost to transfer all BFBs to DFES would be approximately \$23 million per year in additional staff across the state to support BFB administration. This cost represents personnel, vehicles, training,</i></p>

			<p><i>accommodation and associated costs to manage the transferred BFBs”</i></p> <p>So it is acceptable for local government to accept a \$23million cost burden yet not acceptable for the State to do so. Surely the ESL would cater for all the costs to run a BFB. If not they why not. This statement is basically stating the ESL is \$23m per annum short of what it should be to adequately support BFB.</p>
4.9.5	DFES to take responsibility for all BFBs	Agreed	<p>This Option should take preference over the Preferred Option stated at 4.9.1 i.e.</p> <p><i>“Local government may, by agreement with DFES, hand over responsibility for a BFB to DFES”</i></p>
4.9.2	PREFERRED OPTION PART B: DFES may take responsibility for a BFB under certain circumstances without agreement from local government	Agreed (Conditional)	<p>This Option should be secondary to Option 4.9.5 i.e.</p> <p><i>“DFES to take responsibility for all BFBs”</i></p>
4.9.3	PREFERRED OPTION PART C: The FES Commissioner may establish (or disband) a BFB	Agreed (Conditional)	<p>This Option should be secondary to Option 4.9.5 i.e.</p> <p><i>“DFES to take responsibility for all BFBs”</i></p>
4.9.4	PREFERRED OPTION PART D: Local government cannot establish (or disband) a BFB without the approval of the FES Commissioner	Agreed (Conditional)	<p>This Option should be secondary to Option 4.9.5 i.e.</p> <p><i>“DFES to take responsibility for all BFBs”</i></p> <p>The question here is:</p> <p>Will the ESL payment to local governments still be paid if the local government establishes a BFB yet the FES Commissioner disagrees with this action?</p>

<b>CHAPTER 5: RESPONSE, COMMAND AND CONTROL</b>			
5.1.1	PREFERRED OPTION A: Introduce Response Agreements (that include agreement on the primary responder for an area, and details of command and control at incidents)	Agreed  (Conditional)	Agreement should only be on the condition the resources required to adequately introduce the proposed Response Agreements are made available to local governments, perhaps through eligible ESL expenditure.  If such cost recovery is not forthcoming then all the more reason the BFB operation should be transferred to DFES (as per Item 4.9.5).
5.1.2	PREFERRED OPTION B: Until a Response Agreement has been established current arrangements will continue	Agreed  (Conditional)	
5.2.1	PREFERRED OPTION: The FES Commissioner may endorse certain people as 'Incident Controllers'	Agreed  (Conditional)	This reflects the FES Commissioner taking over more control of all emergency management area. Therefore it is important DFES take over BFB operations (as per Item 4.9.5).  Operators cannot function efficiently with two masters!
5.3.1	PREFERRED OPTION: The FES Commissioner has power to authorise a person to take control of an incident either upon request or due to the nature and extent of the incident	Agreed  (Conditional)	
5.4.1	PREFERRED OPTION: Requirement to notify DFES of all prescribed incidents anywhere in the State	Agreed  (Conditional)	Difficult to determine if this is agreed to until the <i>prescribed incidents</i> identified under legislation are known.  May result in additional legislative burden on LGAs. This needs to be clearly identified before this recommendation can progress.
5.5.1	PREFERRED OPTION: The new emergency services Act gives the Minister the power to set out the rank structures, for all BGUs, in the regulations	Agreed  (Conditional)	This reflects the FES Commissioner taking over more control of all emergency management area. Therefore it is important DFES take over BFB operations (as per Item 4.9.5).

5.6.1	PREFERRED OPTION: Remove the option for the FES Commissioner to appoint a BFLO	Agreed	
<b>CHAPTER 6: EMERGENCY SERVICES IN BUILT ENVIRONMENT</b>			
6.1.1	PREFERRED OPTION: DFES continues to have an advisory only role	Agreed	
6.2.1	PREFERRED OPTION: The FES Commissioner is not able to prevent the issue of an occupancy certificate	Agreed	
6.3.1	PREFERRED OPTION: The FES Commissioner may inspect premises and take certain action if there is potential danger to life or property from a hazard that DFES is responsible for or due to a failure to meet DFES operational requirements	Agreed (Conditional)	This reflects the FES Commissioner taking over more control of all emergency management area. Therefore it is important DFES take over BFB operations (as per Item 4.9.5).
6.4.1	PREFERRED OPTION: The FES Commissioner has the power to require the owner/occupier of premises to take steps to prevent or mitigate the effects, or potential effects, of any incident	Agreed (Conditional)	This reflects the FES Commissioner taking over more control of all emergency management area. Therefore it is important DFES take over BFB operations (as per Item 4.9.5).
6.5.1	PREFERRED OPTION: Powers to evacuate, close and use force granted for all premises (except Class 1 a) to the FES Commissioner	Agreed (Conditional)	This reflects the FES Commissioner taking over more control of all emergency management area. Therefore it is important DFES take over BFB operations (as per Item 4.9.5).

	or an authorised officer in the event of a potential danger to life or due to failure to meet DFES operational requirements		
6.6.1	PREFERRED OPTION: Publish a document of operational requirements (guidelines not set in legislation)	Agreed	
<b>CHAPTER 7: OFFENCES AND ENFORCEMENT</b>			
7.1.1	PREFERRED OPTION: Penalty amounts should be specified in units	Agreed	
7.2.1	PREFERRED OPTION: Assign enforcement powers to the parties asset out in Section 59 of the Bush Fires Act	Disagree	This power should be placed with DFES and not local government. This would give the legislation more strength as the enforcement will be removed from local influences (e.g. political, resource availability, distanced from process).
7.3.1	PREFERRED OPTION: Continue to allow enforcement agencies to issue warnings as they deem necessary	Agree (Conditional)	This power should be undertaken in consultation and direction of with DFES as eventual enforcement should be with DFES not the LGA. Therefore any warning should be undertaken in the proper format and process as not to adversely affect such enforcement (if required).  This would give the legislation more strength as the enforcement will be removed from local influences (e.g. political, resource availability, distanced from process).
7.4.1	PREFERRED OPTION PART A: Improve daily penalty provisions	Agree	
7.4.2	PREFERRED OPTION PART B: Introduce	Agree	

	graduated penalties for repeat offences		
7.5.1	PREFERRED OPTION: The new emergency services Act is listed as a prescribed Act under the <i>Criminal Procedure Act 2004</i>	Agree	
7.6.1	PREFERRED OPTION: Remove offences in the emergency services legislation when clearly duplicated in the <i>Criminal Code</i> or adequately addressed in another contemporary Act in Western Australia	Agree	
7.7.1	PREFERRED OPTION: The new emergency services Act provides for a single provision containing an offence for damage to any property owned or operated by a person performing a function under the emergency services legislation	Agree	
7.8.1	PREFERRED OPTION: Create a new, more general offence and simplify the elements required to prove the offence	Agree	
7.11	Supporting Local Government to undertake enforcement activities	Agree	<p>This needs to be strongly advocated within the Concept Paper as many LGAs do not have the resources or internal knowledge to adequately enforce legislation.</p> <p>Enforcement powers should be placed with DFES and not local government. This would give the legislation more strength as the enforcement will be removed from local influences.</p>

<b>CHAPTER 8: PROTECTION FROM LIABILITY</b>			
8.1.1	PREFERRED OPTION: Retain existing coverage for anything a person has done in good faith 'in the performance or purported performance of a function under the emergency services Acts'	Agree	
8.2.1	PREFERRED OPTION: Do not include specific groups (as specified in section 37(1a) of the Fire and Emergency Services Act) in the new emergency services Act	Agree	
8.3.1	PREFERRED OPTION: Protection is limited to Civil Liability	Agree	
8.4.1	PREFERRED OPTION: A new section is included stating that a Court may order a stay of proceedings if satisfied that there is no reasonable ground for alleging that the Protection from Liability would not apply	Agree	
8.5.1	PREFERRED OPTION: Emergency services legislation remains silent on burden of proof	Agree	
<b>CHAPTER 9: FIRE AND RESCUE SERVICE OPERATIONAL STAFF</b>			
9.1.1	PREFERRED OPTION: Administrative provisions contained in the regulations only	Agree	

**6.5.6 REPLACEMENT OF HOT WATER SYSTEMS – REQUEST FOR REIMBURSEMENT OF COSTS**

<b>LOCATION:</b>	<b>Northampton Community Centre</b>
<b>FILE REFERENCE:</b>	<b>11.1.8</b>
<b>DATE OF REPORT:</b>	<b>8 July 2014</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to consider reimbursing costs to the Northampton Community Centre (NCC) Inc for costs they incurred to replace hot water systems.

**BACKGROUND:**

A request has been received from the NCC for a reimbursement totaling \$6,152.85 for the replacement of two storage hot water systems.

Advice received is that a quote was obtained by the NCC to either repair or replace two systems. According to an electrician report, both units were drawing more power than they should which required the elements and thermostats to be replaced.

A plumber quoted to replace all elements and thermostats with another option being to replace the units. As the units were some 15 years of age the NCC decided to replace the two units.

**COMMENT:**

Each financial year Council makes provision within its budget an amount of \$8,000 which is a contribution made to the NCC to help with the maintaining of the facility. Payments are made only upon receipt of invoices and if Council Management considers that the costs incurred are not normal operating costs.

To date \$5,595 has been claimed. \$1,276 has also been a direct payment by Council for sanitary services which is considered as part of the normal operating costs and therefore as been allocated against the annual \$8,000 grant. Total cost to date \$6,871.

As can be seen the budget does not provide for the additional costs for the hot water systems replacements.

When such large items do fail the proper protocol is for the request to come to Council first before such expenditure is incurred by the NCC. No advice was received until the accounts were received.

Under the terms of the lease agreement, fixtures such as hot water systems, air-conditioners etc are the responsibility of Council.

**FINANCIAL & BUDGET IMPLICATIONS:**

With the 2013/14 budget now finished and the 2014/15 budget not yet adopted, the requested payment is deemed to be expenditure that needs to be authorised by Council and if Council does resolve to repay the full amount then a committed provision within the 2014/15 Budget will need to be made.

**STATUTORY IMPLICATIONS:**

*Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.*

**VOTING REQUIREMENT:**

*Absolute Majority Required:* - As there is no provision for this expenditure within the 2012/2013 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

<p><b>OFFICER RECOMMENDATION – ITEM 6.5.6</b></p> <p><b>For Council determination.</b></p>
--

**6.5.7 BOUNDARY CHANGE – SHIRE OF NORTHAMPTON & GREATER CITY OF GERALDTON – ABROLHOS ISLANDS**

<b>LOCATION:</b>	<b>Abrolhos Islands</b>
<b>FILE REFERENCE:</b>	<b>4.1.12</b>
<b>DATE OF REPORT:</b>	<b>9 July 2014</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. CGG correspondence</b>

**SUMMARY:**

Council to determine a request from the CGG to amend the shire boundaries and incorporate the Abrolhos Islands into the CGG.

**BACKGROUND:**

Historically and for no other reason than when boundaries were first introduced for local governments, the Abrolhos Islands are within the Shire of Northampton.

To allow for further tourism development and better emergency management of the islands, the City of Greater Geraldton considers that to best achieve the above that the islands should be within the boundaries of the City.

**COMMENT:**

An informal request was made to Council by Management to determine if Council had any reason to retain the islands within the Shire of Northampton. At the time the Councillors present indicated that it did not.

Management supports what the CGG are requesting and in reality this Council would have extreme difficulty in the management of any emergency and would have to come from the authorities based in Geraldton.

It is also considered that for tourism ventures to be developed at the islands, the larger council would have more resources and possible influence to get such development progressed.

At this stage Council only needs to support the request in-principle and then a formal process needs to be undertaken which will be done in association with the CGG.

**FINANCIAL & BUDGET IMPLICATIONS:**

At this stage there will be no costs to Council apart from staff time. If the proposal does progress then only costs for advertising would be incurred on a shared basis and those costs will be part of the annual budget allocation for advertising.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Schedule 2.1*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.7**

**That Council, in-principle, support a boundary adjustment for the Shire of Northampton and the City of Greater Geraldton to incorporate all islands within the Abrolhos Islands group within the City of Greater Geraldton boundaries.**

**APPENDICES 1**



Our Ref: D-14-44097  
Your Ref: n/a  
File Ref: GO/4/0002  
Enquiries: K Diehm

3 July 2014

NORTHAMPTON SHIRE COUNCIL				
File: 4-1-12				
07 JUL 2014				
Admin	Eng	18th Bldg	Town Plan	Range
CSL				

Mr Garry L Keefe  
Chief Executive Officer  
Shire of Northampton  
PO Box 61  
Northampton  
WA6535

Dear Mr Keefe

**LOCAL GOVERNMENT BOUNDARY ADJUSTMENT - ABROLHOS ISLANDS**

The purpose of this letter is to request the Shire of Northampton's consideration with respect to a voluntary local government boundary adjustment that would enable the Abrolhos Islands to be incorporated into the local government area of the City of Greater Geraldton.

The City of Greater Geraldton has a long and rich association with the Abrolhos Islands and its exclusion from our local government area creates difficulties for our Council with respect to emergency management and maximising the tourism potential on the islands, as detailed below.

**Emergency Management**

Currently, the City of Greater Geraldton has no obligation for emergency management on the Abrolhos Islands. However, it is likely that any response to an emergency event such as a marine search and rescue, response to a cyclone, tsunami, oil spill at the Abrolhos Islands will be launched and coordinated from a Geraldton base. The Regional Office for Police, Department of Fire and Emergency Services, Department of Parks and Wildlife and Geraldton Port Authority are all based in Geraldton. These agencies are likely to be heavily involved in co-ordinating an emergency response and have head offices, including facilities and venues to assist with the response, within the City of Greater Geraldton. Flights to and from the Abrolhos are also likely to leave from the Geraldton Airport whilst access to and from the islands by sea would generally be through the Geraldton Port.

Currently Northampton Shire has the recovery responsibility for the Abrolhos Islands following any disaster event. Larger Local Governments, such as the City of Greater Geraldton have a greater capacity to undertake recovery responsibilities through the provision of a Recovery Coordinator, and can provide dedicated resources in finance, community development and Infrastructure, while still delivering day to day service provision to the local community.



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A&N 55 907 677 173



Should a disaster event occur, the biggest impact in terms of any loss of life or impact to industry is likely to be felt in the Geraldton community. Most Recovery support agencies or organisations have bases in Geraldton – such as Department for Child Protection and Family Support, Department of Human Services, Red Cross, major Churches and other welfare organisations. It is likely that the activities of these agencies will need to be co-ordinated in the City of Greater Geraldton

For the above reasons, the City of Greater Geraldton believes that it would be in the best interests of its community and industry, that responsibility for the emergency management Abrohlos Islands be transferred to the City of Greater Geraldton through a local government boundary adjustment.

#### **Tourism**

The Abrohlos Islands are a significant tourism attraction for the City of Greater Geraldton and for the region generally. This is reflected by the Midwest Development Commission's blueprint which identifies investment in tourism at Kalbarri and the Abrohlos Islands as high priorities for the region.

Abrohlos Islands' fishing, aquaculture and tourism are major contributors to our local economy and the Geraldton business community have a considerable investment in its development and long term sustainability.

The future management of the Abrohlos islands is poised to undergo a major review in the very near future as the Department of Fisheries examines the changing demands for the use of the Islands including, the continued use of the islands as a fishing camps; the potential removal of derelict fishing camps; the potential removal of derelict jetties; and the development of tourism opportunities.

Presently the City of Greater Geraldton has no legitimate input into tourism activities on the Abrohlos Islands, despite the fact that Geraldton is recognised as the launching point for Abrohlos visitors and is the core attraction to our Museum and other tourist services. The Council is not currently represented on the Abrohlos Islands Management Advisory Committee and is likely to be unable to be represented due to the Abrohlos Islands not being within the City of Greater Geraldton's local government boundaries.

The successful future development of the Abrohlos Islands will require significant investment and cooperation between both State and local governments. It is considered that the City of Greater Geraldton has greater capacity, and a significant vested interest, to be best placed to influence and contribute to the future development and management of the Abrohlos Islands.

For the above reasons, the City of Greater Geraldton believes that it would be in the best interest of its community and industry to legitimise its input to the development of the Abrohlos Islands through a local government boundary adjustment.

The City of Greater Geraldton respectfully requests the Shire of Northampton to provide in principle approval to a proposed application for a local government boundary adjustment that would have the effect of transferring local government responsibilities for the Abrohlos Islands to our Council.



Subject to the in-principle agreement of your Council, I would propose that you and I work collaboratively to develop a formal submission for sign off from our respective Councils and a joint submission to the Local Government Advisory Board.

Should you require any additional information in relation to this matter please feel free to contact me on (08) 9956 6601.

Yours sincerely



Ken Diehm  
**CHIEF EXECUTIVE OFFICER**

**6.5.8 ROAD CLOSURE – UNMADE ROAD**

<b>LOCATION:</b>	<b>Reserve 15126, George Grey Drive</b>
<b>FILE REFERENCE:</b>	<b>9.1.4</b>
<b>DATE OF REPORT:</b>	<b>9 July 2104</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Map of area</b>

**SUMMARY:**

Council to approve the closure of unmade road that traverses through reserve 15126 and neighbouring freehold property.

**LOCALITY PLANS:**

See Appendices 1.

**BACKGROUND:**

Council at the March meeting resolved to advise the Department of Lands (DoL) that Reserve 15126 was surplus to its requirements and as the land was being utilised by GMA Garnet that the Management Order should be changed to GMA Garnet.

The DoL have advised that this reserve is traversed by a surveyed, unconstructed and unnamed dedicated road that also traverses through neighbouring freehold land, and requests if Council intends to construct the road and if not wishes to commence road closure action with disposal to adjoining freehold property owners

**COMMENT:**

It is very unlikely that this road will be constructed and it is recommended that Council commence the road closure process.

The closure of this road does not affect the alignment of the Port Gregory water supply pipeline and access as these are on a separate alignment.

**STATUTORY IMPLICATIONS:**

*State: Land Administration Act 1997 – Section 58 - Closing roads*

The provisions of Section 58 of the Land Administration Act requires the following:

- (1) When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.
- (2) When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.
- (3) A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.
- (4) On receiving a request delivered to him or her under subsection (2), the Minister may, if he or she is satisfied that the relevant local government has complied with the requirements of subsections (2) and (3) —
  - (a) by order grant the request; or
  - (b) direct the relevant local government to reconsider the request, having regard to such matters as he or she thinks fit to mention in that direction; or
  - (c) refuse the request.
- (5) If the Minister grants a request under subsection (4) —
  - (a) the road concerned is closed on and from the day on which the relevant order is registered; and
  - (b) any rights suspended under section 55(3)(a) cease to be so suspended.
- (6) When a road is closed under this section, the land comprising the former road —
  - (a) becomes unallocated Crown land; or
  - (b) if a lease continues to subsist in that land by virtue of section 57(2), remains Crown land.

As per the requirements of the above, the first process in the road closure is public advertising. Upon completion of the advertising period the matter is then referred to the DoL.

**FINANCIAL & BUDGET IMPLICATIONS:**

Costs will be incurred for advertising however these costs will be covered by Council annual advertising budget.

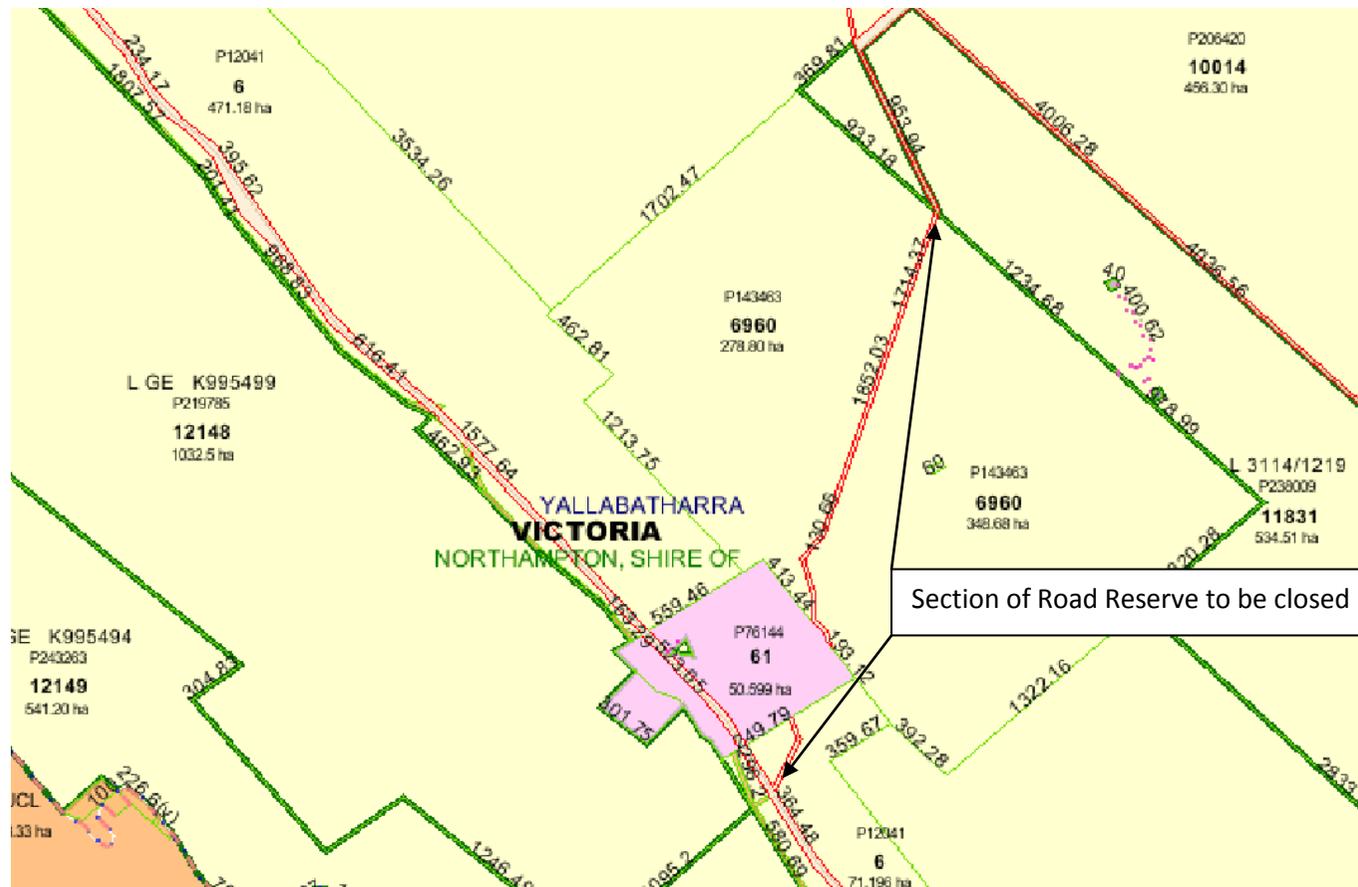
**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.8**

**That Council commence the process to have unmade road reserve that traverses through Reserve 15126 and neighbouring freehold property closed as per the provisions of Section 58 of the Land Administration Act 1997.**

APPENDICES 1



**6.4.4 LOCAL EMERGENCY MANAGEMENT COMMITTEE & LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

<b>FILE REFERENCE:</b>	<b>5.1.7</b>
<b>DATE OF REPORT:</b>	<b>10 July 2014</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. Northampton LEMC Minutes 13 May 2014</b>

**SUMMARY:**

The Local Emergency Management Committee (LEMC) for the Northampton District met on the 13<sup>th</sup> May 2014. It was agreed at this meeting pending approval from Council, the Shire of Chapman Valley and the State Emergency Management Committee (SEMC) to amalgamate the Locality of Northampton LEMC and the Shire of Chapman Valley LEMC. A copy of the minutes from the Northampton LEMC has been provided as an attachment.

**BACKGROUND:**

The possibility of combining the Shire of Chapman Valley LEMC and the Locality of Northampton LEMC has been proposed as a positive solution to reduce the duplication of activities for both attendees and staff having to administer the committees. A number of members attend both committees, the amalgamation will save operation hours that local police, ambulance and staff from the Department for Child Protection and Family Support, spend attending both committee meetings. The new Regional Committee will exclude the Locality of Kalbarri which will continue as a separate LEMC under the Shire of Northampton.

The Chapman Valley Council will be considering this matter also at their next meeting. Additionally the amalgamation has also been supported by the State Emergency Management Committee's Community Emergency Management Officer (Jonelle Tyson).

Once the amalgamation has been approved by both Councils the next step in the process will be to seek ratification from the State Emergency Management Committee via the District Emergency Management Committee (DEMC).

Further to the amalgamation process the Community Emergency Management Officer has discussed with staff the possibility of obtaining AWARE funding for the appointment of an Emergency Management position. This position would be able to assist with the preparation of Evacuation Plans, Local Area Management Arrangements, Desktop and Practical Exercises plus the many other administrative functions required by the Emergency Management Act.

**FINANCIAL & BUDGET IMPLICATIONS:**

No significant cost associated with the LEMC recommendations; however, in the event of a Regional Local Emergency Management Committee being established with the Shire of Chapman Valley there may be some administrative and operational cost savings recognised.

**STATUTORY IMPLICATIONS:**

Emergency Management Act 2005.

Shire of Northampton – Locality of Northampton Local Emergency Management Arrangements.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.4**

**That Council:**

- 1. Support the formation of a Regional Local Emergency Management Committee covering the Shire of Chapman Valley and the Locality of Northampton.**
- 2. Upon the successful establishment of the Regional Local Emergency Management committee, disband the existing Locality of Northampton**
- 3. Amend arrangements and policies etc to reflect the Regional Committee.**

## APPENDICES 1

### SHIRE OF NORTHAMPTON

#### Minutes of the LEMC Meeting held at the Northampton Council Chambers on Tuesday 13<sup>th</sup> May 2014.

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#### **1. OPENING - PRESENT**

In the absence of the Chairperson, Cr Gordon Wilson, Grant Middleton opened the meeting at 9.05 am with the following persons in attendance.

Grant Middleton	Deputy CEO Shire of Northampton
Steve Williams	CBFCO/Ranger Shire of Northampton
Stuart Gerreyn	OIC - WAPOL
Nic Chadbourne	Community Paramedic - St John Ambulance
Jonnelle Tyson	Community Emergency Management Officer (CEMO)
Lance Christie	Manager – Northampton Health Service

#### **2. APOLOGIES**

Gordon Wilson, Keith Shaw, Andrea Teakle, Greg Teakle

#### **3. CONFIRMATION OF MINUTES**

Moved Stuart Gerreyn, seconded Steve Williams

That the minutes of the LEMC meeting held on 11<sup>th</sup> February 2014 be confirmed as a true and correct record.

Carried

#### **4. BUSINESS ARISING FROM MINUTES**

The practical exercise for the Northampton and Kalbarri Local Emergency Management Committee's has been planned for Saturday Morning the 23<sup>rd</sup> August 2014. The location will be confirmed once the property owner has given consent for his property to be used. The property is located between Northampton and Kalbarri. Final arrangements will be confirmed at the August LEMC meeting.

The OIC Northampton Police Station (Stuart) and the OIC Kalbarri Police Station (Shaun) will liaise with each agency to ensure their particular requirements are satisfied.

#### **5. GENERAL BUSINESS**

##### **5.1 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA) ENDORSEMENT**

Moved Stuart Gerreyn, seconded Steve Williams

That the Local Emergency Management Arrangements (LEMA) be endorsed with the inclusion of any appropriate changes as suggested by the CEMO.

Carried

**SHIRE OF NORTHAMPTON**

**Minutes of the LEMC Meeting held at the Northampton Council Chambers on  
Tuesday 13<sup>th</sup> May 2014.**

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**5.2 REVIEW OF DESKTOP EMERGENCY MANAGEMENT EXERCISE**

Members participated in a general discussion to review the desktop exercise held on the 12<sup>th</sup> November 2013. Whilst there were a few identified deficiencies it was agreed that getting the key local emergency organisations involved in the exercise was extremely beneficial.

**5.3 SEMC – 11<sup>th</sup> MARCH 2014 MEETING HIGHLIGHTS**

Jonelle Tyson briefed attendees on the highlights of the SMEC Meeting from 11<sup>th</sup> March 2014.

**5.4 EMERGENCY MANAGEMENT PROCEDURES MANUAL (ADP – 5)**

The acting chair briefed attendees on the procedures manual update.

**6. GENERAL BUSINESS**

Jonelle Tyson briefed all members on the Emergency Management Network that has been formed, with Konrad Seidl elected as the inaugural chairperson. Jonelle also encouraged members to attend the 2014 Midwest/Gascoyne Emergency Management conference which will showcase world class presenters. The conference has been funded by AWARE funding which had been under-subscribed in the Midwest region compared to the South West who are very active in relation to funding applications. There was even the potential to employ someone part time to assist with the emergency management functions on a part time basis if funding was obtained.

There was general discussion about the possibility of combining the Northampton and Chapman Valley LEMC Committees. The Chapman Valley LEMC had discussed the proposal at an earlier meeting. All agreed that this was a good idea and would save on duplication of effort for both committees with the following motion put forward.

Moved Nic Chadbourne, seconded Stuart Gerreyn

That the Northampton Local Emergency Management Committee combine with the Chapman Valley Local Emergency Management committee.

Carried

Action – Once the Local Emergency Management Committees for Northampton and Chapman Valley have both agreed to amalgamate each shire will need to correspond with the State Emergency Management Committee. (SEMC)

WAERN – Members expressed an issue with the operation of their WAERN radio's. Jonelle Tyson has sent instructional DVD's and submitted a formal request for DFES to conduct WAERN training in Northampton.

Jonelle Tyson advised that she would confirm the DFES contact for LEMC which has been confirmed as Jason Dunne for the next seven week's, the position is currently being advertised.

**SHIRE OF NORTHAMPTON**

**Minutes of the LEMC Meeting held at the Northampton Council Chambers on  
Tuesday 13<sup>th</sup> May 2014.**

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**7. NEXT MEETING**

The next meeting of the locality of Northampton LEMC will be held at the Shire of Northampton's Council Chambers Tuesday 9.00am on 12<sup>th</sup> August 2014.

**8. CLOSURE**

There being no further business the Deputy CEO thanked everyone for their attendance and declared the meeting closed at 10.25am.