

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,  
Northampton on 15 April 2016**

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**4.1 OPENING**

The Deputy President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.00pm.

**4.2 PRESENT**

Cr M Scott	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr M Holt		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Hayley Williams	Principal Planner	
Mr Glenn Bangay	Principal Building Surveyor	

**4.2.1 LEAVE OF ABSENCE**

Nil

**4.2.2 APOLOGIES**

Cr Simkin and Cr Stock-Standen

**4.3 QUESTION TIME**

Nil

**4.4 CONFIRMATION OF MINUTES**

**4.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18<sup>th</sup>  
MARCH 2016**

Cr Holt advised for Minute 3.7.3 he did not vote against extending of the Sally's Tree toilet only Option 1 of the officers report and therefore recommended that the minutes should read after the word "basins", "as defined as option 1 and excluded options 2 and 3 of the officers report."

In addition the amount of \$38,000 (GST Exc) is incorrect to what was stated in the officer's report of \$43,500 GST inclusive which equates to \$38,715.

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Moved Cr KRAKOUER, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 18<sup>th</sup> March 2016 be confirmed as a true and correct record subject to the following amendment:

Minute 3.7.3, second motion to read:

*“That Council list for consideration in the draft 2016/2017 budget a provision of \$38,000 (GST exclusive) for proposed extensions to the Sally’s Tree ablution block to provide an extra six (6) water closets and two (2) extra hand basins as defined as option 1 and excludes options 2 and 3 of the officers report;*

*and that the budget amount be changed to \$40,000.”*

CARRIED 7/0

**4.4.2 BUSINESS ARISING FROM MINUTES**

Noted

**4.5 RECEIVAL OF MINUTES**

Nil

**4.6 WORKS REPORT**

**4.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)**

Noted

**4.6.2 REQUEST FOR QUOTE – 2 WHEEL DRIVE SINGLE CAB TRUCK 2015/2016. SUPPLY ONE (1) NEW 2 WHEEL DRIVE SINGLE CAB TRUCK AND/OR SALE OF 2 WHEEL DRIVE SINGLE CAB TRUCK AS A TRADE OR SALE ONLY BASIS (ITEM 6.1.2)**

Moved Cr STANICH, seconded Cr HOLT

That Council accept the tender submitted by Purcher International for the supply of a 2 Wheel Drive Single Cab Truck, purchase price \$79,110 (GST exc) plus an additional cost of \$3,700 (GST exc) for the installation of automatic transmission, with the trade vehicle (Shire plant number P167 – NR107) be released to Purcher International at the trade price of \$15,000 (GST exc), net cost to Council \$67,810.

CARRIED 7/0

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**4.7 HEALTH/BUILDING REPORT**

**4.7.1 BUILDING STATISTICS (ITEM 6.2.1)**

Noted

Neil Broadhurst left the meeting at 1.22pm.

**4.8 TOWN PLANNING REPORT**

**4.8.1 PROPOSED RELOCATED BUILDING (COMMERCIAL KITCHEN) – LOT 830 (NO. 14) BRIDGEMAN ROAD, KALBARRI (ITEM 6.3.1)**

Moved Cr STANICH, seconded Cr HOLT

That Council:

1. Grant formal development approval of the proposed relocated building for a commercial kitchen on Lot 830 (No. 14) Bridgeman Road, Kalbarri subject to the following conditions:
  - i. Development shall be in accordance with the attached approved plan(s) dated 18 April 2016 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
  - ii. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;
  - iii. A building permit shall be issued by the local government prior to the commencement of any work on the site;
  - iv. A detailed schedule of external finishes, materials and colours to be used in the construction of the development shall be submitted prior to lodgment of an application for a building permit to the approval of the local government;
  - v. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;
  - vi. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;

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- vii. A Bushfire Attack Level (BAL) assessment, in accordance with *State Planning Policy 3.7 Planning in Bushfire Prone Areas* be undertaken and submitted, with any further conditions from this assessment addressed, prior to lodgment of an application for a building permit, to the approval of the local government;
- viii. A detailed landscape plan be required for the effective screening of the relocated building from view of the primary street, which shall be submitted prior to lodgment of an application for a building permit to the approval of the local government, and that this area be landscaped effectively and maintained thereafter to the approval of the local government;
- ix. A separate area shall be set aside for the loading and unloading of vehicles from the existing car parking area, to the approval of the local government; and
- x. That an addition such as a verandah or awning be installed to improve the visual aesthetics of the building, to the approval of the local government.

Advice Note

- 1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;
- 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained;
- 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005 Part 14*. An application must be made within 28 days of determination.

CARRIED 7/0

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4.8.2	DRAFT LOCAL PLANNING POLICY – INTENSIVE AGRICULTURE & ANIMAL HUSBANDRY (ITEM 6.3.2)
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Moved Cr STANICH, seconded Cr CARSON

That Council pursuant to Schedule 2 - Deemed Provisions, Part 2, cl. 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

1. Adopt draft Local Planning Policy 'Intensive Agriculture' for public comment and advertise it for a period of 21 days;
2. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval Local Planning Policy 'Intensive Agriculture' and proceed to publish a notice to this effect in the local newspaper; and
3. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.

CARRIED 7/0

4.8.3	DRAFT LOCAL PLANNING POLICY – HERITAGE CONSERVATION & DEVELOPMENT (ITEM 6.3.3)
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Moved Cr SUCKLING, seconded Cr PIKE

That Council pursuant to Schedule 2 - Deemed Provisions, Part 2, cl. 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

1. Adopt draft Local Planning Policy 'Heritage Conservation and Development' for public comment and advertise it for a period of 21 days;
2. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval Local Planning Policy 'Heritage Conservation and Development' and proceed to publish a notice to this effect in the local newspaper; and
3. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.

CARRIED 7/0

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4.8.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)

Noted

**4.9 FINANCE REPORT**

4.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr HOLT, seconded Cr SUCKLING

That Municipal Fund Cheques 20890 to 20908 inclusive totalling \$72,000.12, Municipal EFT payments numbered EFT14838 to EFT14940 inclusive totalling \$666,012.59 direct Debit payments numbered GJ0904 to GJ0913 totalling \$197,935.44, Trust Fund Cheques 2115 to 2127, totalling \$5,535.50 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

4.9.2 MONTHLY FINANCIAL STATEMENTS MARCH 2016 (ITEM 6.4.2)

Moved Cr CARSON, seconded Cr KRAKOUER

That Council adopts the Monthly Financial Report for the period ending 31 March 2016.

CARRIED 7/0

4.9.3 BUDGET SUBMISSIONS (ITEM 6.4.3)

Moved Cr CARSON, seconded Cr HOLT

That Council list the following for further consideration within the draft 2016/17 Budget.

1. Northampton Visitor Centre - \$25,000

A provision of \$25,000 for their general operating grant.

2. Binu Hall Committee - \$6,600

A provision of \$6,600 for the installation of floor coverings at the Binu Hall. The total cost is approximately \$15,000 with \$7,000 being contributed by the Northern Agri Group.

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3. Men's Shed Kalbarri - \$670

A provision of \$670 for the purchase and transport of a 6 speed Midi Lathe.

Council not support the provision of \$2,750 for Kalbarri Fireworks display as the Council has not funded these or any other community fireworks displays in the past and are deemed the responsibility of the community group conducting such displays.

CARRIED 7/0

**4.10 ADMINISTRATION & CORPORATE REPORT**

**4.10.1 CLAIM OF INCORRECT STATEMENT IN MARCH 2016 COUNCIL MINUTES (ITEM 6.5.1)**

Moved Cr SCOTT, seconded Cr KRAKOUER

That Council advise the Kalbarri Board Riders Club that it does not support their claim as the minutes do not state that the Kalbarri Board Riders Club did agree to the site chosen for the proposed Jakes Point ablutions, the minutes are stating the fact of what occurred prior to the decision being made by the Council and further that the minutes and the agenda report clearly states that the decision was based on consultation with the Kalbarri Board Riders Club, not on their preferred location or any other advice.

CARRIED 7/0

**4.10.2 REVIEW OF DELEGATIONS & POLICIES (ITEM 6.5.2)**

Moved Cr STANICH, seconded Cr SUCKLING

1. That all current delegations as reviewed to remain in force; and
2. That all current policies as reviewed remain.

CARRIED 7/0

**4.10.3 RENT REVIEW – LOT 589 GREY STREET MURCHISON CARAVAN PARK (ITEM 6.5.3)**

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council adopts an annual rent of \$13,000 plus GST for Lot 589 Grey Street, Kalbarri.

CARRIED 7/0

4.10.4 STREET LIGHTING TARIFFS (ITEM 6.5.4)

Item on tariffs levied by Synergy be noted.

Cr Holt's email submission to all Councillors on recommended action the Council should undertake to assist with energy efficiencies and part of the micro-grid strategy was tabled and discussed.

Cr Holt recommended that the Shire would need to:

- Resolve LED street lighting agreement with Synergy (using Political/MWDC).
- Survey all property owners with respect to current lighting use in the homes and businesses to identify LED bulb replacement needs in terms of quantity and wattage. Then to establish costings for bulk supply.
- As part of the same survey to identify what (if any) solar PV roof systems are currently installed on each property.
- Work with Political/MWDC towards a positive inclusion in grant/subsidy funding resulting from the micro-grid study.

Moved Cr STANICH, seconded Cr PIKE

That Council request from Western Power, Enerji Ltd and Synergy who are undertaking a feasibility study into a micro-grid power solution for Kalbarri if:

1. a survey of all property owners with respect to current lighting use in the homes and businesses to identify LED bulb replacement needs in terms of quantity and wattage; and
2. as part of the same survey are they intending to identify what (if any) solar PV roof systems are currently installed on each property in Kalbarri,

if so can they identify how such processes are to be delivered.

CARRIED 7/0

4.10.5 USE OF SOCIAL MEDIA FOR COMMUNICATION (ITEM 6.5.5)

Moved Cr HOLT, seconded Cr PIKE

That Council list a provision of \$6,000 within the draft 2016/17 budget for the employ/engaging of a person to introduce and monitor a Shire face book site for the Northampton Shire Council and if approved in the adopted budget then the site be reviewed after six months of operation.

MOTION LOST 3/4

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**4.10.6 ROADS TO RECOVERY PROGRAM (ITEM 6.5.6)**

Moved Cr CARSON, seconded Cr STANICH

That Council approve of the revised works program for the Roads to Recovery Program and note that Council is unable to comply with the requirements of Section 3.57 of the Local Government Act and associated Regulations for the inviting of tenders for the asphalt works on Stephen Street, Northampton due to time constraints imposed on Council to comply with the Roads to Recovery funding program.

CARRIED 7/0

**4.10.7 WALGA – NOTICE OF ANNUAL GENERAL MEETING (ITEM 6.5.7)**

Noted

**4.10.8 PROPOSED JAKES POINT ABLUTIONS (ITEM 6.5.8)**

Moved Cr CARSON, seconded Cr HOLT

That installation of toilets at Jakes Point be deferred for consideration in the 2018/19 financial year of the Corporate Business Plan.

CARRIED 7/0

Hayley Williams and Glenn Bangay left the meeting at 2.45pm.

ADJOURNMENT

Council adjourned at 2:45pm.

Meeting reconvened at 2:56pm with the following in attendance:

Cr Scott, Cr Pike, Cr Carson, Cr Holt, Cr Krakouer, Cr Suckling, Cr Stanich and Garry Keeffe.

**4.11 DEPUTY SHIRE PRESIDENT'S REPORT**

Since the last Council meeting Cr Scott reported on his attendance at the following:

12/4/2016	Regional Road Group six monthly meeting
12/4/2016	Kalbarri Councillors clinic
12/4/2016	Kalbarri Visitors Centre meeting

**4.12 COUNCILLORS' REPORTS**

**4.1.2.1 CR STANICH**

Since the last Council meeting Cr Stanich reported on his attendance at:

7/4/2016 Northampton Community Centre Meeting

**4.1.2.2 CR PIKE**

Since the last Council meeting Cr Pike reported on his attendance at:

2/3/2016 Western Power representatives meeting  
12/4/2016 Kalbarri Visitors Centre meeting

**4.1.2.3 CR HOLT**

Since the last Council meeting Cr Holt reported on his attendance at:

6/4/2016 Western Power representatives meeting

**4.1.2.4 CR KRAKOUER**

Since the last Council meeting Cr Krakouer reported on his attendance at:

22/3/2016 Grants Commission Public Hearing  
1/4/2016 Councillor training seminar in Geraldton  
2/4/2016 Northern Zone of WALGA Conference  
14/4/2016 Councillor training seminar in Geraldton

**4.1.2.5 CR CARSON**

Since the last Council meeting Cr Carson reported on his attendance at:

22/3/2016 Grants Commission Public Hearing

**4.1.2.6 CR SUCKLING**

Since the last Council meeting Cr Suckling reported on her attendance at:

1/4/2016 Councillor training seminar in Geraldton  
2/4/2016 Northern Zone of WALGA Conference

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**4.13 INFORMATION BULLETIN**

Noted

**4.14 NEW ITEMS OF BUSINESS**

Nil

**4.15 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held on Friday the 20<sup>th</sup> May 2016 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

**4.16 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.14pm.