



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 17<sup>th</sup> June 2016 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is placed above the name and title.

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> June 2016**



# ~ Agenda ~

**17<sup>th</sup> June 2016**

## **NOTICE OF MEETING**

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 17<sup>th</sup> June 2016, at the

Allen Centre, Kalbarri commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**10<sup>th</sup> June 2016**

## SHIRE OF NORTHAMPTON

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  \_\_\_\_\_

Date 10<sup>th</sup> June 2016

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**17<sup>th</sup> June 2016**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. CONFIRMATION OF MINUTES – COUNCIL**

- 4.1 Ordinary Meeting of Council – 20<sup>th</sup> May 2016

**5. RECEIVAL OF MINUTES**

**6. REPORTS**

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

**7. COUNCILLORS & DELEGATES REPORTS**

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

**8. INFORMATION BULLETIN**

**9. NEW ITEMS OF BUSINESS**

**10. NEXT MEETING**

**11. CLOSURE**

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**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,  
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**5.1 OPENING**

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.00pm.

**5.2 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr M Scott	Deputy President	Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr M Holt		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Hayley Williams	Principal Planner	
Mr Glenn Bangay	Principal Building Surveyor	
Mrs Deb Carson	Community Development/Planning Officer	

**5.2.1 LEAVE OF ABSENCE**

Nil

**5.2.2 APOLOGIES**

Nil

**5.3 QUESTION TIME**

Nil

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**5.4 CONFIRMATION OF MINUTES**

**5.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15<sup>th</sup> APRIL 2016**

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That the minutes of the Ordinary Meeting of Council held on the 15<sup>th</sup> April 2016 be confirmed as a true and correct record subject to the following amendment:

Minute 4.16 - change word President to Deputy President.

CARRIED 9/0

**5.4.2 BUSINESS ARISING FROM MINUTES**

Noted

**5.5 RECEIVAL OF MINUTES**

**5.5.1 RECEIVAL OF MINUTES – BUSH FIRE ADVISORY COMMITTEE MEETING 14<sup>th</sup> APRIL 2016**

Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That the minutes of the Bush Fire Advisory Committee held on the 14<sup>th</sup> April 2016 be received.

CARRIED 9/0

**5.5.2 ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING (ITEM 3.5.2)**

Moved Cr SCOTT, seconded Cr HOLT

That the following changes be adopted for 2016/2017 as recommended by the Bush fire Advisory Committee:

1. Increase the fire break width for residential properties over 0.2ha from 2 metres to 3 meters for the whole Shire.
2. Appoint the following:

Mr Len Simmons as Deputy Chief Bush Fire Control Officer – North  
Mr Michael Morris as Deputy Chief Bush Fire Control Officer – South  
Mr Ric Davey as Deputy Bush Fire Control Officer

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3. Implement the following restricted and prohibited burning times:

Restricted Period	01/09/2016 – 14/10/2016
Prohibited Period	15/10/2016 – 01/03/2017
Restricted Period	02/03/2017 – 15/04/2017

CARRIED 9/0

**5.6 WORKS REPORT**

**5.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)**

Noted

**5.6.2 KALBARRI FORESHORE (MARINA GRASSED AREA) REPLACEMENT OF PLAYGROUND EQUIPMENT (ITEM 6.1.2)**

Moved Cr HOLT, seconded Cr KRAKOUER

That Council approves as authorised expenditure the purchase and installation of one Arch Bridge 2m with infill rails (A035-G-UX) estimated cost of \$2,283 (GST exclusive), to replace the damaged bridge playground component located at the Marina Playground area on the Kalbarri Foreshore, with consideration given to replacing the timber tread with a reconstituted plastic option (subject to cost).

CARRIED BY AN ABSOLUTE MAJORITY 9/0

Neil Broadhurst left the meeting at 1.20pm.

**5.7 HEALTH/BUILDING REPORT**

**5.7.1 BUILDING STATISTICS (ITEM 6.2.1)**

Noted

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**5.8 TOWN PLANNING REPORT**

5.8.1 PROPOSED LAND-BASED FISHING TOURS LICENSE AGREEMENT – RESERVE 12996 (NORTH), R26591 (LOT 355) AND LOT 944, MURCHISON HOUSE STATION, KALBARRI & HOME BUSINESS LOT 153 (NO. 16) SMITH STREET, KALBARRI (ITEM 6.3.1)

Moved Cr STANICH, seconded Cr SUCKLING

That Council:

1. Grant Development Approval for the experiential use (land-based fishing tours) of Reserve 12996 (North) and Reserve 26591 Murchison River Foreshore Kalbarri, and the use of Lot 944, with the following conditions:
  - i. This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Town Planning Scheme No. 9 –Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an Agreement/Licence with the Shire of Northampton or the State of Western Australia in their capacities as management bodies of the reserves/lots within which the use is proposed to be located;
  - ii. The proposed tour that traverses the Murchison River from Reserve 12996 to Reserve 26591, and land areas of Reserves 12996 and 26591 and Lot 944, shall be limited to a maximum of two (2) canoes, one (1) motorised pontoon, and one (1) six-seater all-terrain vehicle;
  - iii. The Applicant shall provide an Emergency Management Plan, including a Fire Management Plan, to the Shire of Northampton, and to the approval of the local government, prior to the commencement of the proposed use;
  - iv. The Applicant shall contact the Shire of Northampton's Environmental Health Officer to ensure compliance with the *Food Act (2008)* prior to commencement of the proposed use;
  - v. The Applicant shall conduct the tours using existing pathways, roads and tracks, and shall not negatively impact, degrade or damage the natural amenity within the approved land locations in any way;
  - vi. The Applicant shall obtain appropriate approvals for commercial vessel safety with the Australian Maritime Safety Authority, and/or use approved vessels only, to traverse the Murchison River between Reserves 12996 and 26591;

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- vii. The applicant shall comply with Department of Transport's requirements to use navigational and anchor lights during hours of restricted visibility;
- viii. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the Shire of Northampton's *Local Planning Policy – Commercial Recreational Tourism Activity*;
- ix. This Development Approval is subject to:
  - (a) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;
  - (b) Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;
  - (c) A licence agreement being entered into by the applicant and the Shire in accordance with Council's *Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves*;
- x. This Development Approval shall remain valid whilst the agreement referred to in Condition 1ix (c) remains current and valid, and on the expiration or in the termination of such Licence Agreement, this Development Approval shall cease to be valid;
- xi. Authorise delegation to the Chief Executive Officer and Principal Planner for preparation and execution of the Licence Agreement in Condition 1ix (c) above with any disputes to be referred back to Council for final determination; and
- xii. Refer the modified agreement to Department of Regional Development and Lands – State Land Services for approval.

Advice Notes

- 1. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.
- 2. If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

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2. Grant Development Approval for the proposed Home Business, to be used for storage of business requisites and ATV, upon Lot 153 (No. 16) Smith Street, Kalbarri subject to the following conditions:
  - i. The business activity on the property shall be limited to the establishment of a Home Business (Storage and Booking Office) and related administrative duties;
  - ii. The activity is at all times to comply with the definition of "Home Business" under the relevant Town Planning Scheme;
  - iii. The Home Business (Storage and Booking Office) shall not exceed the area shown upon the attached approved plan dated 23 May 2016 of D/A 2016-022;
  - iv. This approval is issued only to Robert Tenaglia and is NOT transferable to any other person or to any other land parcel. Should there be a change of the occupier on the land in respect of which this planning approval is issued this approval shall no longer be valid;
  - v. The operator is responsible to ensure that no parking of vehicles associated with the Home Business (Storage and Booking Office) occurs within a public carriageway, including the road verge; and
  - vi. This approval is valid until 30 June 2017, after which the further renewal of the approval by the local government is required annually. This is the responsibility of the applicant and the local government will not automatically re-issue approvals.

Advice Notes

1. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
2. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005 Part 14*. An application must be made within 28 days of determination.

CARRIED 9/0

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**5.8.2 NORTHAMPTON MAIN STREET - CONCEPT PLAN - FEE PROPOSAL  
(ITEM 6.3.2)**

Moved Cr STANICH, seconded Cr CARSON

That Council lists a provision of \$33,000 for the preparation of the Northampton Main Street Concept Plan (Bypass constructed) as presented, for consideration within the draft 2016/17 Budget.

CARRIED 9/0

**5.8.3 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.3)**

Noted

**5.9 FINANCE REPORT**

**5.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)**

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Municipal Fund Cheques 20909 to 20912 inclusive totalling \$29,868.64, Municipal EFT payments numbered EFT14941 to EFT14951 inclusive totalling \$13,304.43, Trust Fund Cheques 2128 to 2129, totalling \$600.00, Direct Debit payments numbered DD15382.1 to DD15415.9 inclusive totalling \$51,070.67 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**5.9.2 MONTHLY FINANCIAL STATEMENTS APRIL 2016 (ITEM 6.4.2)**

Moved Cr KRAKOUER, seconded Cr SCOTT

That Council adopts the Monthly Financial Report for the period ending 30 April 2016.

CARRIED 9/0

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5.9.3 BUDGET SUBMISSIONS 2016-2017 (ITEM 6.4.3)

Moved Cr SCOTT, seconded Cr HOLT

That Council list the following for further consideration within the draft 2016/17 Budget:

1. A provision of \$1,760 to replace pads on 11 of the 12 defibrillation units within Northampton town as requested by the St John Ambulance Northampton Sub Branch.
2. The raising of \$31,500 through a Specified Area Rate on the Kalbarri Townsite for TV Advertising (GWN), Australia's Coral Coast marketing campaign and event promotion during 2017 as requested by the Kalbarri Visitors Centre.

CARRIED 9/0

Moved Cr SCOTT, seconded Cr PIKE

That Council list a provision of \$40,000 within the draft 2016/17 Budget for the Kalbarri Visitors Centre annual operational subsidy including costs to update the Visitors Centre website, training and management associated with their social media presence and upgrading computer towers.

MOTION LOST 4/5

Moved Cr CARSON, seconded Cr HOLT

That Council list a provision of \$35,000 within the draft 2016/17 Budget for the Kalbarri Visitors Centre annual operational subsidy including costs to update the Visitors Centre website, training and management associated with their social media presence and upgrading computer towers.

CARRIED 8/1

Cr Stock Standen voted against the motion

Moved Cr SUCKLING, seconded Cr CARSON

That Council list a provision of \$500 within the draft 2016/17 Budget to sponsor the Annual Conference of the Isolated Children's Parent's Association WA.

CARRIED 6/3

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**5.9.4 GRANT APPLICATION – CONSERVATION MANAGEMENT PLAN ALMA SCHOOL (ITEM 6.4.4)**

Moved Cr SCOTT, seconded Cr STOCK-STANDEN

That Council endorse the submitting of a grant application to Lotterywest for a Conservation Plan for the Alma School building and that \$5,000 be committed within the 2016/2017 budget should the grant application be successful.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**5.10 ADMINISTRATION & CORPORATE REPORT**

**5.10.1 REVIEW OF STRATEGIC COMMUNITY PLAN (ITEM 6.5.1)**

Moved Cr HOLT, seconded Cr SUCKLING

That Council delete the following Key Actions from the Shire of Northampton's Community Strategic Plan:

- 1.1.1 – Support for Visitor Centres for development of strategic plans
- 1.2.4 – Housing Affordability to attract youth to the Shire
- 1.3.1 – Increase in apprenticeships in the region
- 2.1.3 – Purchasing of low energy vehicles
- 3.5.4 – Development of a Community Swimming Pool
- 4.4.2 – Improve Community Security
- 4.4.3 - Promote Shire as a Safe Community

CARRIED 9/0

Hayley Williams departed the meeting at 2:33pm returning at 2:35pm

**5.10.2 CORPORATE BUSINESS PLAN REVIEW (ITEM 6.5.2)**

Cr Suckling and Cr Krakouer departed the meeting at 2:53pm  
Cr Sucking and Cr Krakouer returned to the meeting at 2:55pm

Moved Cr STANICH, seconded Cr SUCKLING

That Council:

1. Adopt the changes to the Corporate Business Plan as presented for Buildings (Renewals and New Works) and Recreation; and

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2. Revise the costings for the Northampton Bowling Club project, to comprise one ten rink bowling green and one small function area as per Option 1 and the Northampton Bowling Club be requested to provide comment on the revised proposal.

CARRIED 9/0

ADJOURNMENT

Council adjourned at 2:57pm.

Meeting reconvened at 3:06pm with the following in attendance:

Cr Simkin, Cr Scott, Cr Stock-Standen, Cr Carson, Cr Stanich, Cr Suckling, Cr Holt, Cr Pike, Cr Krakouer, Garry Keeffe, Grant Middleton, Neil Broadhurst, Hayley Williams, Glenn Bangay and Deb Carson.

5.10.2 CORPORATE BUSINESS PLAN REVIEW (ITEM 6.5.2) CONTINUED
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Moved Cr CARSON, seconded Cr HOLT

That Council:

1. Adopt the changes to the Corporate Business Plan as presented for Road Projects and Footpaths;
2. Include the following road projects within the Corporate Business Plan:  
  
Fifth Avenue, Northampton construct and bitumen seal south end;  
Bateman Street, Northampton (west), construct and bitumen seal west end;  
Gwalla Street, Northampton (to the cemetery) construct and bitumen seal;  
Second Avenue, Northampton, construct and bitumen seal street.
3. Include a new footpath from the existing dual use pathway on Red Bluff Road to traverse to the parking area of Red Bluff, estimated cost of \$50,000 for the financial year 2017/18.

CARRIED 9/0

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Council Adopt the proposed Plant Replacement schedule as presented within the Corporate Business Plan with the exception of the purchase of the multi tyred roller in 2016/17 with this plant replacement option to be deleted and that Council make a provision of \$30,000 within the 2016/17 Budget to upgrade the existing multi tyred roller.

CARRIED 9/0

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Neil Broadhurst departed the meeting at 3:29pm

5.10.3 LEGAL ADVICE – OUTSTANDING RATES, LOT 7 HAMPTON ROAD  
(ITEM 6.5.3)

Moved Cr KRAKOUER, seconded Cr STANICH

That Councillors Simkin, Suckling and Stock-Standen meet with Mr Tomelty to determine if he can agree upon a repayment schedule to pay off the rates and charges debt within a reasonable time period, and if a repayment schedule is determined that this be formulated into an agreement and part of that agreement to state that should any default in a repayment occur, then sale of the property to recover all outstanding rates and charges is to proceed, and the matter to be listed for further consideration at the June 2016 Council meeting.

CARRIED 9/0

5.10.4 REQUEST FOR ADDITIONAL DOG EXERCISE AREA - KALBARRI (ITEM  
6.5.4)

Moved Cr SCOTT, seconded Cr HOLT

That Council advertises the proposal for an additional dog exercise area, to be located upon the lawn area near Chinaman's Beach, Kalbarri and call for submissions on the proposal with the matter to then be referred back to Council for final determination.

CARRIED 9/0

5.10.5 DISPOSAL OF LOT 3001, CLOTWORTHY STRET, KALBARRI (ITEM 6.5.5)

Moved Cr SCOTT, seconded Cr SUCKLING

That Council supports the sale of Lot 3001 Clotworthy Street as a single lot that is transferred in freehold to the adjoining landowner of Lot 839, and advise the Department of Lands accordingly.

CARRIED 9/0

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5.10.6 LOCAL GOVERNMENT WEEK CONFERENCE 2016 (ITEM 6.5.6)

Moved Cr CARSON, seconded Cr SIMKIN

That Councillors Simkin, Scott, Suckling, Krakouer, Holt and the CEO attend the 2016 WA Local Government Convention.

CARRIED 9/0

5.10.7 LOCAL LAWS REVIEW (ITEM 6.5.7)

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council secures a provision of \$12,000 within the 2016/17 draft budget to undertake a review of all of Council's current Local Laws.

CARRIED 9/0

5.10.8 HORROCKS COMMUNITY CENTRE PROGRESS & CAR PARKS (ITEM 6.5.8)

Moved Cr CARSON, seconded Cr SUCKLING

That Council approves the use of 2015/16 budget provisions for Harvey Road pavement repairs and West Street drainage for construction of the second car park at the Horrocks Community Centre.

CARRIED BY AN ABSOLUTE MAJORITY 8/1

Cr Pike voted against the motion

5.10.9 PROPOSED KALBARRI TO SHARK BAY ROAD (ITEM 6.5.9)

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Councillors Simkin, Scott and the CEO meet with Shark Bay Shire Council representatives in Shark Bay to further pursue the proposed Kalbarri to Shark Bay Road.

CARRIED 9/0

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**5.10.10 REQUEST FOR PAYMENT OF SECURITY FENCE (ITEM 6.5.10)**

Moved Cr SUCKLING, seconded Cr CARSON

That Council approves the use of \$2,275 of the 2015/16 Budget provision of \$5,000 for the Lions Park ablutions leach drain upgrade, for the purchase of security fencing materials for the Lions Park reticulation tanks and that the Northampton Lions Club to erect the fence at their cost.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**5.10.11 OUTSTANDING RATES – FURTHER ACTION FOR RECOVERY PROPOSED (ITEM 6.5.11)**

Moved Cr SCOTT, seconded Cr HOLT

That Council instruct its debt collecting agency to undertake proceedings as per the provisions of *Section 6.64 of the Local Government Act 1995* to sell Lots 355, 3135, 3136, 386 and 1618, owned by Rodney MacKenzie for the recovery of outstanding rates and charges as:

1. The proprietor has refused, neglected or failed to pay the outstanding rates or services charges for the past six years.
2. An attempt was made to recover the rates or services charge by lodging a claim in the Magistrates Court of Western Australian in June 2013, however, this recovery action was unsuccessful.
3. The proprietor has failed to communicate with the Shire in order to come to a resolution.

CARRIED 9/0

**5.11 SHIRE PRESIDENT'S REPORT**

Since the last Council meeting Cr Simkin reported on his attendance at the following:

21/4/16	Geraldton Universities Centre graduation ceremony
26/4/16	Enerji and Western Power pre-meeting re Kalbarri Power
29/4/16	Meeting at Horrocks Community Centre for inspection
2/5/16	Main Roads- proposed road train assembly area- site inspections

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**5.12 DEPUTY SHIRE PRESIDENT'S REPORT**

Since the last Council meeting Cr Scott reported on his attendance at the following:

27/4/16	Western Power meeting
18/4/16	Inspection of building assets with EHO

**5.13 COUNCILLORS' REPORTS**

**5.13.1 CR HOLT**

Since the last Council meeting Cr Holt reported on his attendance at:

26/4/16	Enerji and Western Power pre-meeting re Kalbarri Power
27/4/16	Western Power meeting
17/5/16	Kalbarri Development Association Meeting

**5.14 INFORMATION BULLETIN**

Noted

**5.15 NEW ITEMS OF BUSINESS**

Nil

**5.16 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held on Friday the 17<sup>th</sup> June 2016 commencing at 1.00pm at the Allen Centre in Kalbarri.

**5.17 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4:20pm.

**WORKS & ENGINEERING REPORT CONTENTS**

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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<b>6.1.1</b>	<b>INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM</b>
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<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>9th June 2016</b>
<b>APPENDICES:</b>	<b>1. Nil.</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

**Specific Road Works**

- Maintenance grading carried out on Ogilvie West, Yallabartharra, Swamps, Chilimony, Cripps, Rosser, Rob, Larrard, Rosehill, Sandy gully, Suckling, and Harvey Roads.
- Gravel Patching/Sheeting/Verge works carried Rob, Isachar Back and Ogilvie West Roads.

**Maintenance Items**

- Northampton – Signs and associated infrastructure, various locations.
- Northampton oval fertilized.
- Northampton and Kalbarri new tip signs installed.
- Kalbarri – Jacques shelter assistance.
- Kalbarri – Canoe and Cray festival assistance.
- Kalbarri – Sallys tree toilet block graffiti.
- Verge works including tree pruning/removal.
- Verge side spraying – Townsite and rural roads.

**Other Items (Budget)**

- Northampton – Lion's Park works continuing.
- Northampton – Bateman Street works complete.
- Northampton – Stephen Street asphalt sealing works complete.
- Horrocks – Commencement of Community Centre car park and Southern car park works.
- Kalbarri – Kalbarri Road – Reseal works complete.

**Plant Items**

- P177 - Iveco Truck – Air-conditioning condenser and sundry items. (Northampton Auto electrics) PTO Drive/Outdrive unit replaced (Shire).
- P228 - Mitsubishi truck – Brake reline and general maintenance, general body maintenance and repairs (DTrans).
- P203 - Caterpillar Grader – Air-conditioning condenser and repairs (Northampton Auto Electrics).
- P167 – Kalbarri rubbish vehicle – Awarded – delivery late june 2016.

**Staff/Personnel Items**

Nil.

**OFFICER RECOMMENDATION – ITEM 6.1.1**

**For Council information.**

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2015/2016)

(June 2016)

2015/2016 Budget Works	Status	Comments
<b><u>Regional Road Group Projects</u></b>		
Kalbarri Road Bitumen edge reinstatement - carry over 2014/2015	COMPLETE	
Kalbarri Road Reseal 46 - 52 slk	COMPLETE	
<b><u>Roads to Recovery</u></b>		
Northampton - Stephen Street Asphalt seal from NWCH to Fitzgerald Street	COMPLETE	
Horrocks - Mitchell Street Add kerbing and Slurry/Asphalt seal		Defer to 2016/2017
Horrocks Road Replace timber culvert at Bowes River turnoff	COMPLETE	
Chilimony Road Apply Reseal to 14/15 pavement repairs	COMPLETE	
Chilimony Road Reconstruct 8.85 - 10.10 and 11.7 - 12.85 slk		Defer to 2016/2017
Kalbarri Road Shoulder Recondition 46 to 54 slk		Expenditure of RRG funds for reseal. These works not advised
<b><u>Royalties for Regions Funding</u></b>		
Binnu West Road Stage 1 of 2, Construct and seal	COMPLETE	
Horrocks Community Centre Construction - Bulk Earthworks	COMPLETE	
Cont.		

2015/2016 Budget Works	Status	Comments
<b><u>MUNICIPAL FUND CONSTRUCTION</u></b> (Carry over 2014/15)		
<b>Northampton - Bateman Street</b> Widen North side from NWC to Barlow (inc footpath)	COMPLETE	
<b>Northampton - West Street</b> Upgrade to stormwater infrastructure		Defer to 2016/2017
<b>Horrocks - Gance Street</b> Construct carpark and beach access area (south carpark)	In progress	Combined with Horrocks Community Centre Car park works
<b>Harvey Road</b> Pavement Repairs		Defer to 2016/2017
<b><u>Kalbarri</u></b>		
<b>Central Foreshore Carpark</b> Reseal carpark VMR, Sallys tree area	COMPLETE	February 2016 general meeting reallocation of funds to alternative location Reseal Chinamans Lane
<b>Northern boat ramp</b> Reseal carpark area	COMPLETE	
<b>Walker Street</b> Install kerb to east side of seal edge	COMPLETE	
<b>Smith Street / Carlton Street intersection</b> Upgrade and additional drainage	In progress	
<b>Clotworthy Street / Grey Street intersection</b> Construct and seal carpark area	COMPLETE	
<b><u>Horrocks</u></b>		
<b>Mitchell Street</b> Slurry seal and add kerb to west side	In progress	
<b><u>OTHER WORKS - SPECIFIC / MAINTENANCE</u></b>		
North Road - NWCH to Chilmony (Gravel sheeting) Ogilvie East Road - Nolba to Balla Whellarra Balla Whellarra Road - 1.1km yellow sand	COMPLETE	
Cont.		

2015/2016 Budget Works	Status	Comments
<b><u>MUNICIPAL FOOTPATHS</u></b>		
<b>Northampton - Stephen Street</b> Carry over works from 2014/2015	COMPLETE	
<b>Northampton - Hampton toilets</b> Bateman Street to toilets	COMPLETE	
<b>Kalbarri - Malaluca trail</b> Repairs to existing (Provisional Sum)	COMPLETE	
<b><u>OTHER WORKS - Ovals/Foreshores/Parks/Gardens</u></b>		
<b>Northampton oval</b> Decompaction works	COMPLETE	
<b>Kalbarri - Marina Foreshore Park</b> New BBQ	COMPLETE	
<b>Kalbarri - CBD area carpark</b> Develop concept plans	COMPLETE	Concept drawing complete - Works priced for 2016/2017 budget consideration
<b>Horrocks Jetty</b> Maintenance works to pier supports	In progress	
<b>Horrocks - Foreshore Park</b> New BBQ, pad and shelter to replace existing	COMPLETE	
<b>Gregory Refuse Site</b> Establish new dump area	COMPLETE	
<b>Gregory Caravan Park</b> Removal of Tamarisk trees along Simkin Place boundary	COMPLETE	
<b>Gregory Water Supply</b> Establish new alignment and replace pipeline		2015/2016 funds approved to go into reserve
<b><u>OTHER WORKS - Depots</u></b>		
<b>Kalbarri Depot</b> Chemical Shower installation	COMPLETE	
<b>Kalbarri Depot</b> Office front cover/awning Cont.	COMPLETE	

2015/2016 Budget Works	Status	Comments
<b><u>PLANT ITEMS - Major</u></b>		
Northampton - Grader Purchase new - trade/sell:P193 Caterpillar 12H	COMPLETE	Delivered 9th September 2015
Northampton - Crew Cab Light Truck Purchase New - trade/sell:P174 Crew Cab Truck	COMPLETE	Delivered 12th May 2016
Northampton - Leading Hand Const (D/Cab Utility) Purchase New - trade/sell:P212 Toyota Hilux	COMPLETE	Delivered 5th May 2016
Northampton - Mechanic (S/Cab Utility) Purchase New - trade/sell:P205 Ford Ranger	COMPLETE	Delivered 5th May 2016
Northampton - Grader Ute (S/Cab Utility) Purchase New - trade/sell:P198 Ford Ranger	COMPLETE	Delivered 5th May 2016
Northampton - Ranger Ute (Extra Cab Utility) Purchase New - trade/sell:P192 Ford Ranger	COMPLETE	Delivered 5th May 2016
Kalbarri - Maint Light Truck Purchase New - trade/sell:P167 Maint Truck	RFQ AWARDED	Delivery June 2016
Aggregate spreader boxes Purchase 1 x New	COMPLETE	Delivered 4th September 2015
<b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b>		
Traffic counters x 2	COMPLETE	
Northampton - Rotary Drill/Jack Hammer	COMPLETE	
Northampton - Small chainsaw		Sundry Tools budget expired - no further expenditure 2015/2016
Northampton - Polesaw	COMPLETE	
Northampton - Generator 4 - 5 KVA	COMPLETE	
Northampton - Chainsaw Chaps x 4	COMPLETE	
Northampton - Gardeneres - Hedge Clippers		Sundry Tools budget expired - no further expenditure 2015/2016
Northampton - Gardeners - Wet/Dry vacuum	COMPLETE	
Northampton - Gardeners - Lawnmowers	COMPLETE	
Kalbarri - Whipper Snipper	COMPLETE	
Kalbarri - Back Pack blower	COMPLETE	
Kalbarri - Trailer Ramp for exist trailer	COMPLETE	
Two Way Radios - Uniden to suit x 4 (2 x Nton, 2 x Kalb)	COMPLETE	



## HEALTH AND BUILDING REPORT CONTENTS

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**6.2.1 INFORMATION ITEM: BUILDING STATISTICS**

<b>DATE OF REPORT:</b>	<b>10<sup>th</sup> June 2016</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Glenn Bangay – Principal EHO/Building Surveyor</b>

**1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for May 2016.

**OFFICER RECOMMENDATION – ITEM 6.2.1**

**For Council information.**

**SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MAY 2016**

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees			
									1. App Fee	2. BCITF	3. BRB	4. Other
5/05/2016	1418	Northampton Motors & Machinery PO Box 446 NORTHAMPTON	Alan Nicholson PO Box 193 NORTHAMPTON	52 (Lot 479) Gwalla St NORTHAMPTON	Storage/Display	1. Concrete 2. Steel 3. Zinc	270	\$19,500	1. 0.00 2. 0.00 3. 61.65 4. 0.00			
17/05/2016	1420	J & J Higgott PO Box 491 KALBARRI	L E Nairn Pty Ltd PO Box 261 KALBARRI	3 (Lot 144) Mortimer St KALBARRI	Dwelling & Shed	1. Concrete 2. Steel 3. C/Bond	323	\$280,000	1. 896.00 2. 560.00 3. 383.60 4. 0.00			
17/05/2016	1422	A Glazier 42 Nettigan Ave GIRRAHWEEN	West Steel Sheds 45 Bradford St GERALDTON	22 (Lot 23) Phelps Loop KALBARRI	Shed	1. Concrete 2. Steel 3. C/Bond	15	\$6,000	1. 95.00 2. 0.00 3. 61.65 4. 0.00			
17/05/2016	1423	R & A Box PO Box 53 NORTHAMPTON	Shoreline Outdoor World PO Box 3223 GERALDTON	872 (Lot 11) Port Gregory Road PORT GREGORY	Shed	1. Concrete 2. Steel 3. C/Bond	52	\$15,765	1. 95.00 2. 0.00 3. 61.65 4. 0.00			
25/05/2016	1384	S Bridgeman PO Box 525 NORTHAMPTON	Hoseys Contracting PO Box 364 KALBARRI	62 (Lot 56) Mitchell Street HORROCKS	Retaining Wall	1. L/Stone 2. n/a 3. n/a	n/a	\$19,000	1. 95.00 2. 0.00 3. 61.65 4. 0.00			
25/05/2016	1424	Corhen Pty Ltd 187 Liddelow Road BANJUP	Owner/Builder	4 (Lot 859) Gallant Close KALBARRI	Patio	1. B/Paving 2. n/a 3. C/Bond	20	\$3,600	1. 95.00 2. 0.00 3. 61.65 4. 0.00			
31/05/2016	1425	J & J Higgott PO Box 491 KALBARRI	Leo Ledger PO Box 204 KALBARRI	3 (Lot 144) Mortimer St KALBARRI	Demolition	1. n/a 2. n/a 3. n/a	50	\$2,320	1. 95.00 2. 0.00 3. 0.00 4. 0.00			

## TOWN PLANNING REPORT

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<b>6.3.1</b>	<b>PROPOSED SCHEME AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF TRANSPORTABLE, PREFABRICATED AND RELOCATED BUILDINGS INTO SCHEME</b>												
	<table> <tr> <td><b>FILE REFERENCE:</b></td> <td><b>10.8.7.4</b></td> </tr> <tr> <td><b>DATE OF REPORT:</b></td> <td><b>7 June 2016</b></td> </tr> <tr> <td><b>REPORTING OFFICER:</b></td> <td><b>Debbie Carson - Planning Officer</b></td> </tr> <tr> <td><b>RESPONSIBLE OFFICER:</b></td> <td><b>Garry Keeffe – Chief Executive Officer</b></td> </tr> <tr> <td><b>APPENDICES:</b></td> <td></td> </tr> <tr> <td>1.</td> <td>Local Planning Scheme No. 10 – Amendment No. 4</td> </tr> </table>	<b>FILE REFERENCE:</b>	<b>10.8.7.4</b>	<b>DATE OF REPORT:</b>	<b>7 June 2016</b>	<b>REPORTING OFFICER:</b>	<b>Debbie Carson - Planning Officer</b>	<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe – Chief Executive Officer</b>	<b>APPENDICES:</b>		1.	Local Planning Scheme No. 10 – Amendment No. 4
<b>FILE REFERENCE:</b>	<b>10.8.7.4</b>												
<b>DATE OF REPORT:</b>	<b>7 June 2016</b>												
<b>REPORTING OFFICER:</b>	<b>Debbie Carson - Planning Officer</b>												
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe – Chief Executive Officer</b>												
<b>APPENDICES:</b>													
1.	Local Planning Scheme No. 10 – Amendment No. 4												

**AUTHORITY / DISCRETION:**

**Legislative**      *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

**SUMMARY:**

A Scheme Amendment is proposed to allow the Shire of Northampton to reinstate controls for the development of transportable, prefabricated and relocated buildings into the Shire of Northampton’s *Local Planning Scheme No. 10 (Northampton)*. This report recommends that Council initiate the Scheme Amendment for the purpose of advertising the Scheme Amendment for public comment.

**BACKGROUND:**

In August 2015, the State Government introduced new regulations in the form of the *Planning and Development (Local Planning Schemes) Regulations 2015*, with these new regulations taking effect in October 2015. The new regulations allow the development of single houses and ancillary dwellings that are in compliance with the *State Planning Policy 3.1 - Residential Design Codes (R-Codes)* provisions, without the requirement for local government development approval. The new regulations state:

**“61. Development for which development approval is not required**

- (1)      *Development approval of the local government is not required for the following works -*
  
- (c)      *the erection or extension of a single house on a lot if the R-Codes apply to the development and the development satisfies*

*the deemed-to-comply requirements of the R-Codes unless the development is located in a place that is —*

- (i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
  - (ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
  - (iii) included on a heritage list prepared in accordance with this Scheme; or*
  - (iv) within an area designated under the Scheme as a heritage area; or*
  - (v) the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29;*
- (d) the erection or extension of an ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house or a grouped dwelling if the R-Codes apply to the development and the development satisfies the deemed-to-comply requirements of the R-Codes unless the development is located in a place that is —*
- (i) entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
  - (ii) the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or*
  - (iii) included on a heritage list prepared in accordance with this Scheme; or*
  - (iv) within an area designated under the Scheme as a heritage area; or*

- (v) *the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29;*

As a result of these new deemed provisions, sections of the Shire of Northampton's *Local Planning Scheme No. 10* relating to transportable, prefabricated and relocated buildings have become superseded by the higher level regulations.

The new regulations do not give consideration to whether a proposed building is new, second hand, purpose built or transported on site from another location, nor whether the proposed building will negatively impact upon the streetscape, amenity or landscape values of a locality.

It is proposed that a new amendment be introduced (Scheme Amendment No. 4, *Local Planning Scheme No. 10* – refer to **Appendix 1**) to allow the Shire of Northampton (in pursuance of Part 5, Section 75 of the *Planning and Development Act 2005*) to maintain suitable planning controls for the development of transportable, prefabricated and relocated buildings including single houses, ancillary dwellings and outbuildings.

The amendment resolves to amend the *Local Planning Scheme No. 10* by:

1. Modifying landuse controls and definitions applicable to 'transportable, prefabricated or relocated buildings';
2. Introducing new landuse definitions for 'repurposed dwelling' and 'second hand dwelling' and listing both uses in Table 1 – Zoning Table;
3. Modifying the landuse permissibility symbols in Table 1 – Zoning Table that apply to a 'single house' in the Rural Residential, Rural Smallholdings and Bushland Protection Zone; and
4. Inserting a new 'Schedule A – Supplementary to Deemed Provisions' to outline 'requirements for planning approval' that are supplementary to the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The Amendment is considered to be a standard amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:

1. the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
2. the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.

#### **COMMUNITY CONSULTATION:**

Advertising will take place in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* for a "Standard Amendment" and the Shire's *Local Planning Policy – Consultation for Planning Proposals*.

#### **GOVERNMENT CONSULTATION:**

Should the proposed scheme amendment be initiated by Council, the Scheme Amendment will be referred to the Environmental Protection Agency for their consent to advertise. Advertising will then take place in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*, wherein the proposed Scheme Amendment will be referred to relevant government departments for their comment.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

Gray and Lewis Land Use Planners have been engaged to prepare the Scheme Amendment No. 4 at a cost of \$2,500 plus GST as per 2015/16 budgetary provisions for Town Planning Scheme Expenses. There will also be additional costs associated with advertising the Scheme Amendment.

#### **STATUTORY IMPLICATIONS:**

*State:* *Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local:* *Shire of Northampton - Local Planning Scheme No. 10 - Northampton District*

As a result of the new deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, sections of the Shire of Northampton's *Local Planning Scheme No. 10* have become superseded by the higher level regulations. An Amendment to the Shire of Northampton's *Local Planning Scheme No. 10* would be required to address the inconsistency between the existing Scheme provisions and the deemed provisions of the new regulations, in order to maintain former planning controls over transportable, prefabricated and relocated buildings.

*Draft Local Planning Scheme No. 11* - Kalbarri Townsite has recently received consent to advertise from the WA Planning Commission subject to some minor modifications. Given the timing of statutory advertising it is not considered necessary to amend the existing Town Planning Scheme No. 9. Draft Scheme No. 11 will also include provisions to allow the Shire of Northampton (in pursuance of Section 75 of the *Planning and Development Act 2005*) to maintain suitable planning controls for the development of transportable, prefabricated and relocated buildings including single houses, ancillary dwellings and outbuildings.

**POLICY IMPLICATIONS:**

The Shire has an adopted *Local Planning Policy – Relocated Dwellings and Second hand Cladding Materials*, which includes the objectives to:

1. ensure that any development proposing to use a second hand building or second hand cladding material meets acceptable aesthetic and amenity requirements in the locality for which it is proposed; and
2. address the issue of public sensitivity to exposure risks from asbestos cement cladding.

With the introduction of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council and staff have limited ability to apply this *Local Planning Policy* to proposed transportable, relocated and second hand buildings, as these buildings currently do not require development approval if they meet the deemed-to-comply provisions of the *R-Codes*. The *Local Planning Policy* is considered separate to the *Local Planning Scheme*, and therefore only acts as a guideline to assist the Shire of Northampton to make decisions under the Scheme where a development approval assessment is in progress.

**COMMENT:**

The proposed amendment is considered to be necessary if Council wishes to maintain their ability to implement planning controls for the development of transportable, prefabricated or relocated buildings, including single houses, ancillary dwellings and outbuildings. A Scheme Amendment will give Council the ability to require development approval for any house or building that meets the definition of a 'transportable, prefabricated or relocated building', a 'repurposed dwelling' or a 'second hand dwelling', and will allow Council to give due consideration to whether

the proposed building will negatively impact upon the streetscape, amenity or landscape values of a locality.

**VOTING REQUIREMENT:**

*Absolute Majority Required:* No

**CONCLUSION:**

It is recommended that Council initiate Scheme Amendment No. 4 to Local Planning Scheme No. 10 for the purpose of advertising.

OFFICER RECOMMENDATION – ITEM 6.3.1	INITIATION
<p>1. That Council, pursuant to Part 5, Section 75, of the <i>Planning and Development Act 2005</i>, amend the <i>Shire of Northampton Local Planning Scheme No. 10</i> subject to:</p> <ul style="list-style-type: none"> <li>(a) Modify landuse controls and definitions applicable to ‘Transportable, prefabricated or relocated buildings’;</li> <li>(b) Introduce new landuse definitions for ‘repurposed dwelling’ and ‘second hand dwelling’ and listing both uses in Table 1 – Zoning Table;</li> <li>(c) Modify the landuse permissibility symbols in Table 1 – Zoning Table that apply to a ‘single house’ in the Rural Residential, Rural Smallholdings and Bushland Protection Zone; and</li> <li>(d) Insert a new ‘Schedule A – Supplementary to Deemed Provisions’ to outline ‘requirements for planning approval’ that are supplementary to the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i>.</li> </ul> <p>2. The Amendment is considered to be a standard amendment under the provisions of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> for the following reasons:</p> <ul style="list-style-type: none"> <li>(a) the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and</li> </ul>	

**(b) the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.**

**APPENDIX 1**

**PROPOSAL TO AMEND A LOCAL PLANNING SCHEME**

<b>LOCAL GOVERNMENT</b>	Shire of Northampton
<b>DESCRIPTION OF LOCAL PLANNING SCHEME</b>	Shire of Northampton Town Planning No 10
<b>TYPE OF SCHEME</b>	DISTRICT SCHEME
<b>SERIAL NO. OF AMENDMENT</b>	4
<b>PROPOSAL</b>	<ol style="list-style-type: none"> <li>1. Modifying landuse controls and definitions applicable to 'Transportable, Prefabricated or Relocated buildings'.</li> <li>2. Introducing new definitions for 'repurposed dwelling; and 'second hand dwelling' and listing both uses in Table 1 – Zoning Table.</li> <li>3. Modifying the landuse permissibility symbols in Table 1 – Zoning Table that apply to a 'single house' in the Rural Residential, Rural Smallholdings and Bushland Protection zone.</li> <li>4. Inserting a new 'Schedule A – Supplementary to Deemed Provisions' to outline 'requirements for planning approval' that are supplementary to the Planning and Development (Local Planning Schemes) Regulations 2015.</li> </ol>
<b>AMENDMENT TYPE</b>	Standard

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**SCHEME AMENDMENT REPORT**

**1.0 INTRODUCTION**

This amendment is being pursued to ensure suitable planning controls are maintained for the development and control of transportable, prefabricated or relocated buildings.

The amendment introduces new landuse definitions for 'repurposed dwelling' and 'second hand dwelling' as provided by the Department of Planning.

Existing Scheme provisions relating to this type of 'transportable' development have been reviewed having regard for advice from the Department of Planning, the Minister for Planning and the Planning and Development (Local Planning Schemes) Regulations 2015.

## **2.0 BACKGROUND**

### **2.1 Snapshot of Northampton**

The Northampton townsite is approximately 52 kilometres north of Geraldton, in the mid-west region of Western Australia.

The Shire encompasses the popular tourist destinations of Horrocks, Port Gregory, Kalbarri and Northampton. The Shire is extremely diverse from the coastal lifestyle of Kalbarri to the heritage trails through Northampton. Tourism is a growing industry within the Shire of Northampton and one that receives support from the Northampton Shire Council.

The Shire of Northampton is bounded by the Chapman Valley, Shark Bay, Mullewa and Murchison Shires and the Indian Ocean. The Shire has two Town Planning Schemes being Local Planning No 10, and Local Planning Scheme No 9 (which covers Kalbarri and is under review).

### **2.2 Shire of Northampton Local Planning Scheme No 10 ('the Scheme')**

Part 8 of the Shire of Northampton Local Planning Scheme No 10 outlines 'Permitted Development' under Clause 8.2.

Clause 8.2. (b) (iv) and (v) outlines that planning approval is required for a 'transportable, prefabricated or relocated building' or a single house proposed in the Rural Residential, Rural Smallholdings or Bushland Protection zone.

Clause 5.11.2 of the Scheme outlines matters the Council will consider in determining any application for a 'transportable, prefabricated or relocated building'.

Clause 5.11.2.1 of the Scheme outlines requirements that these types of buildings have to be of a satisfactory condition, will not detrimentally impact on the amenity of an area, and are of an appropriate design in terms of facades, colours, materials and design features.

Clause 5.11.2.2 of the Scheme also outlines important planning considerations for assessment of these structures including the proximity to and visibility of the building from a street or other public place.

The Scheme has an existing landuse definition for 'Transportable, Prefabricated or Relocated Building' as follows:

*'means any building, whether or not designed for human habitation or use,  
and:  
(a) is a new building designed to be transported as a whole building or in  
parts; or*

- (b) most or all of the components of the building are prefabricated off site for assembly on site; or*
- (c) is a previously used building which is to be disassembled and/or removed from one location to be assembled and/or affixed in another location; '*

### **2.3 Legislative Changes**

In November 2014, a discussion paper and consultation draft were released for the proposed Planning and Development (Local Planning Schemes) Regulations ('the Regulations').

The new Regulations replace the previous Town Planning Regulations 1967 which were recognised as being outdated and needing improvement. The Regulations were a result of an initiative of the State Government's planning reform agenda.

The Planning and Development (Local Planning Schemes) Regulations 2015 were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations have introduced 'deemed provisions' that automatically apply to every Local Planning Scheme in Western Australia including the Shire of Northampton Local Planning Scheme No 10.

The deemed provisions are now legally operative. If there is a conflict between the Shires Town Planning Scheme No 10 and the deemed provisions, the deemed provisions in the Regulations prevail.

The deemed provisions mainly deal with administrative matters and procedures that are commonly contained in most local planning schemes including local planning policies, heritage protection, structure plans, development applications and approvals, enforcement and administration.

As a result of the 'deemed provisions' entire sections of the existing Scheme have become superceded by the higher level Regulations, however this is not a matter being addressed as part of this Scheme Amendment.

#### **2.3.1 Single House controls**

The Department of Planning has indicated that one of the key intentions behind recent planning reform measures was to reduce the number of development applications required for single dwellings.

Advice has been provided (at an officer level) that if a single house complies with the Residential Design Codes, Building Code of Australia and the Health Act, regardless of whether it is built on site or relocated from elsewhere, then the initial perspective was that planning approval should not be required.

The 'deemed provisions' of the Regulations allow most single houses as permitted development where they comply with the Residential Design Codes, irrespective of whether the single house is new, second hand, purpose built or transported on site from another location.

The Department of Planning construes a repurposed, second hand or transportable dwelling as a single house which does not require planning approval under the Regulations, unless it entails a variation to the Residential Design Codes.

Gray & Lewis is of the view that the new Regulations failed to recognise the potential for second hand or transportable buildings, dwellings and outbuildings to negatively impact on streetscape, amenity and landscape values of a locality.

### **2.3.2 Ministerial advice**

A petition co-signed by several local governments was lodged to the office of the Minister of Planning in August 2015 seeking changes to the Regulations to ensure that local governments could continue to control the use of transportable and relocated dwellings due to potential impact on streetscape and amenity.

In response the Minister for Planning advised of support of two new definitions for repurposed dwelling and second hand dwelling – [Attachment 1](#).

The Minister also advised that *'each local government will be able to make the determination as to whether to amend its town planning scheme to include these definitions and make these uses discretionary in the Residential zone'*.

## **2.4 Preliminary Consultation with the Department of Planning**

The Department of Planning has provided informal advice on options for local governments in dealing with 'repurposed' and 'second hand' dwellings:

- ***Situation 1 - Local Planning Scheme (LPS) contains separate use class in zoning table.***

In this instance, no scheme amendment is required and the Scheme continues to operate without being impacted by the single dwelling exemption in the deemed provisions of the Regulations.

- ***Situation 2 – LPS contains a definition for transportable / second-hand dwelling and requires development approval for that land use.***

Local Government can undertake a scheme amendment to insert the relevant use class into the zoning table.

By doing this, the requirement for approval of a transportable/second-hand dwelling is separated from the single house provisions in the Scheme, the existing scheme provisions are reflected and the scheme is consistent with the deemed provisions.

Such an amendment would be considered to be a basic amendment (Regulation 34(c) and construed as an amendment to make the scheme consistent with another provision of the scheme.

- ***Situation 3 – LPS does not contain separate use class for transportable / second-hand dwelling.***

A scheme amendment is required to insert the land use definition(s) and the requirement for development approval in the zoning table. Given that the definitions drafted by the Department of Planning are currently not in the Model Provisions of the Regulations, this type of amendment is considered to be a standard amendment (Regulation 34(b)).

Each local government will be able to make the determination as to whether to amend its planning scheme to include these definitions and make these uses discretionary (development approval required) in the Residential zone.

Situation 3 applies to the Shire of Northampton Local Planning Scheme No 10. This amendment is generally consistent with preliminary advice provided by the Department of Planning.

Gray & Lewis has liaised with Department of Planning officers in regards to this amendment, to ensure what is proposed will be generally acceptable at a state planning level. The Amendment still requires comprehensive assessment by the Western Australian Planning Commission (WAPC).

## **2.5 Relevant Local Government Documents**

Apart from the Shires Scheme which is discussed in Section 2.2, there is a Local Planning Policy relevant to this amendment.

### ***2.5.1 Shire of Northampton Local Planning Policy – Relocated Dwellings & Second hand cladding materials***

The Shire has an adopted Local Planning Policy for 'Relocated dwellings & second hand cladding materials' which has been operative since 2014.

The Policy includes objectives to:

- Ensure that any development proposing to use a second hand building or second hand cladding material meets acceptable aesthetic and amenity requirements in the locality for which it is proposed.
- Address the issue of public sensitivity to exposure risks from asbestos cement cladding.

The subject Policy may require review dependent on the final outcome achieved by this Scheme Amendment.

## **3.0 PROPOSED AMENDMENT**

This amendment seeks to introduce revised planning controls over transportable buildings in a manner and format that is compatible with the Planning and Development (Local Planning Schemes) Regulations 2015.

The amendment has been compiled in consultation with the Department of Planning and Shire of Northampton following detailed assessment of the Regulations, existing Scheme requirements, general planning considerations and desirable development outcomes.

Careful consideration has been afforded to achieving adequate landuse and development controls that protect existing streetscapes, whilst adhering to the general guidance provided by the Minister for Planning.

This Amendment seeks to retain existing controls over 'transportable, pre-fabricated or relocated buildings' (in a modified form) as well as introduce new landuse and development controls for 'repurposed dwellings' and 'second hand dwellings'.

Justification for the amendment is provided in the document below.

### **3.1 Re-introducing historic Planning Controls – Repurposed Dwellings and Second Hand dwellings**

Prior to the Planning and Development (Local Planning Schemes) Regulations 2015, all transportable, prefabricated or relocated buildings required planning approval under the Scheme, irrespective of whether they were habitable or non habitable, new or second hand.

One of the main objectives of this scheme amendment is to retain a high level of planning control over these types of development as has been afforded to the Shire historically.

The Shire has been able to achieve better development outcomes as a result of the Scheme controls, particularly when dealing with second hand transportable dwellings.

This amendment proposes to:

- a) Introduce new landuse definitions for 'repurposed dwelling' and 'second hand dwelling'; and
- b) Ensure the new landuses of 'repurposed dwelling' and 'second hand dwelling' are listed in the Scheme's Zoning table.

### **3.2 Development Control (Amenity and Streetscape)**

The use of transportable or prefabricated buildings may be an attractive option for use as a dwelling due to the cost of constructing new housing in the Shire.

Costs are further increased in any areas identified as Bushfire Prone as declared by the Fire and Emergency Services Commissioner.

It is recognised that there are number of housing companies which specialise in new architecturally designed (transportable) dwellings.

This amendment will not result in control over new transportable buildings designed to be used as dwellings, as the Minister for Planning has only indicated support for control over second hand or prefabricated dwellings.



The amendment seeks to introduce clear planning controls for any re-purposed or second hand dwelling.

The historic approach of local governments to control these types of development through the planning process has ensured that any second hand buildings for use as a dwelling still achieve a reasonable development outcome, are of a suitable quality and do not negatively impact on streetscape and amenity, particularly in Residential zones, Rural Residential zones, and areas of Landscape Protection.



Example transportable being refurbished  
Shire of Bridgetown-Greenbushes

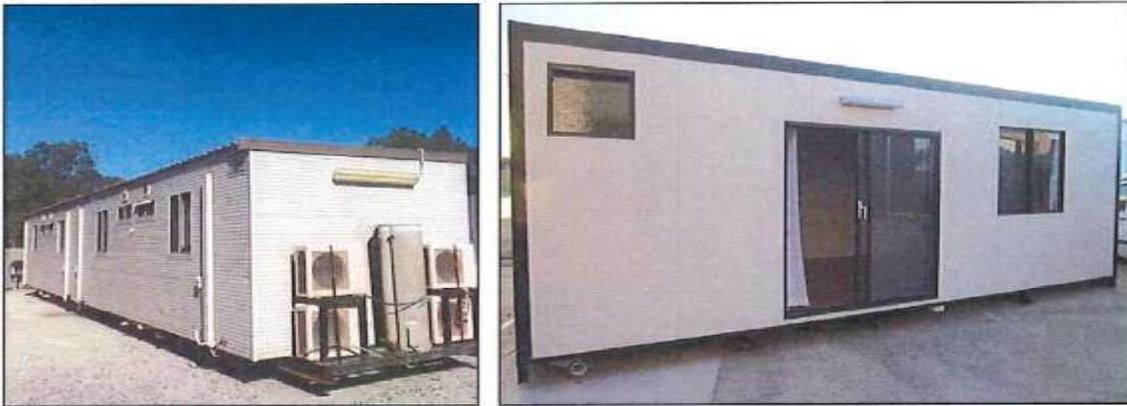
The condition, appearance and quality of a second hand transportable building proposed to be used as a dwelling can vary greatly, and the development outcome is often influenced by the extent of upgrading proposed by the applicant. Many local governments control upgrading through conditions placed on a planning approval.

The use of a second hand transportable (second hand dwelling) may not be appropriate in certain locations. Built forms with a lack of eave overhang, low roof pitch, industrial/reflective materials and lack of architectural detailing may give

weight to an argument that the building is in conflict with the expected character of an area.

The potential for poor quality second hand dwellings to impact on the amenity of an area has been recognised in several cases determined by the State Administrative Tribunal. In *Larratt vs City of Armadale (WASAT 75, 2009)* the Tribunal considered an application to use a transportable building for ancillary accommodation in Churchman Brook, which is a low density estate with a semi-rural character in hills of the Darling Ranges.

The Tribunal was *'in agreement with the respondent that the appearance of the proposed development is out of character with the existing dwelling and those that generally create the character of the locality.'* The Tribunal upheld the City of Armadale's decision to refuse the development and *'determined that the proposed development will have an adverse impact on the amenity of the locality'*.



Above: Examples of second hand dwellings that lack architectural detail

The use of second hand dwellings will potentially result in unacceptable development with poor aesthetics, and potential to negatively impact on amenity and streetscapes.



Hence this amendment seeks to introduce a new Clause 5.11.3.1 to outline matters for consideration of a 'repurposed dwelling' or 'second hand dwelling' for protection of amenity, streetscape and the character of a locality.

Clause 5.11.3.1 has been drafted to be generally compatible with streetscape elements of the Residential Design Codes (Clause 5.1(d) and 5.1.2.2 P2.2).

### 3.3 Landuse Definitions

#### 3.3.1 New Definitions: Second hand dwellings & Repurposed dwellings

In order to control second hand dwellings and repurposed dwellings, the Department of Planning suggests introduction of the following definitions (without modification) as supported by the Minister for Planning:

**Repurposed Dwelling:** means a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.

**Second-Hand Dwelling:** means a dwelling that has been in a different location, and has been dismantled and transported to another location (in whole or in parts) for habitable purposes, but does not include a new modular or transportable dwelling.

The definitions provided in the Ministers advice only deals with 'dwellings' which is defined in the Residential Design Codes as '*a building or portion of a building being used, adapted, or designed to intended to be used for the purpose of human habitation on a permanent basis by a single person, a single family, or no more than six persons who do not comprise a single family*'.

The definitions may be applied to applications proposing to use a 'repurposed dwelling' or 'second hand dwelling' as a single house, grouped dwelling, aged or dependent persons dwelling, caretakers dwelling and farmworkers dwelling (if permanently occupied).

#### 3.3.2 Review Existing Definition: Transportable, Prefabricated or Relocated Building

As outlined in Section 2.2 the Scheme has an existing landuse definition for 'Transportable, Prefabricated or Relocated Building' which captures a wide range of development types including and not limited to:

- Transportable dwellings (new or second hand);
- Sea containers (often applied for use as an outbuilding ancillary to a dwelling);
- Dongas (for short term forms of accommodation, ablutions and/or offices).

It is considered important to retain the existing definition in a modified form as it:

- controls the use of transportable buildings for other forms of accommodation that may not constitute a dwelling (occupied permanently). This may include Bed and Breakfast, Cabin, Caravan Park, Chalet, Eco-tourism, Farm Stay.

Guesthouse, Holiday Home, Lodging House, Tourism Development and Tourist Resort.

- Controls the use of transportable buildings for commercial use such as offices and ablutions.
- Controls the use of sea containers which can be modified to be used for forms of accommodation.

Transportable buildings come in a wide variety of forms, conditions and finishes – refer examples below.

**Examples of transportable buildings for commercial use or forms of short term accommodation**



Above: Example new office



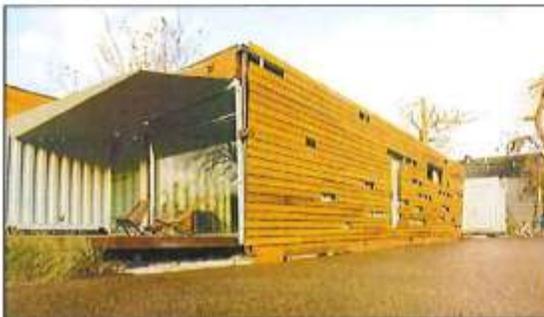
Example second hand office



Above: Example new cabins



Example: Second hand ablutions



Above: Example re-clad sea container



Example: Sea container accommodation

This amendment proposes to modify the existing definition for 'Transportable, Prefabricated or Relocated Building' in the Scheme so it will not overlap or conflict with the proposed 'second hand dwelling' and 'repurposed dwelling' definitions as follows:

**Transportable, Prefabricated, or Relocated Building** means any building that is not a dwelling, and:

- (a) is a building proposed to be transported as a whole or in parts; or
- (b) most or all of the components of the building are prefabricated off site for assembly on site; or
- (c) is a second hand building or is clad with second hand materials.

Existing Clause 5.11.2.1 will be retained as it controls transportable, prefabricated or relocated buildings (that are not dwellings).

In assessing development proposals, the Shire can have regard for a range of considerations in accordance with Regulation 67 (Matters to be considered by the local government) under the Planning and Development (Local Planning Schemes) Regulations 2015.

### 3.4 Permitted Development

Part 8 of the Scheme is somewhat superfluous as it is overridden by Clause 61 in Part 7 of the Regulations which outlines 'development for which development approval is not required'.

It is not within the scope of this amendment to update the entire Scheme to comply with the new Regulations, however this amendment reviews the landuse permissibility's for a single house in the Rural Residential, Rural Smallholdings or Bushland Protection zone in Table 1 to ensure consistency with existing Clause 8.2 (v).

The amendment proposes to include a new 'Schedule A – Supplementary to Deemed Provisions (Additional provisions to the Deemed Provisions of the Regulations). Schedule A is a mechanism whereby the Shire can include provisions that complement or expand, but not conflict with, the Regulations.

Schedule A will:

1. Ensure any single house that is permitted in a zone is exempt from planning approval only where it complies with the site and development requirements of the Scheme, and is not within any heritage area.

Essentially this makes it clear that any single house not designated as a permitted use in the relevant zone does require planning approval.

Single houses in the Town Centre, Rural Residential, Rural Smallholdings or Bushland Protection zone will continue to require planning approval.

2. Ensure any 'Transportable, Prefabricated or Relocated Building' proposed to be used as an outbuilding or garage requires planning approval.

#### 4.0 CONCLUSION

The amendment can be justified based on sound planning principles. The main catalyst of the amendment is simply to ensure the Shire can continue to adequately protect the amenity, streetscape and locality characteristics when considering development of a transportable or pre-fabricated nature.

### PLANNING AND DEVELOPMENT ACT 2005

#### SHIRE OF NORTHAMPTON

#### TOWN PLANNING SCHEME NO 10

#### AMENDMENT 4

The Shire of Northampton Council under and by virtue of the powers conferred upon it in that behalf by the *Planning and Development Act 2005* hereby amends the above local planning scheme by:

1. Inserting new definitions in alphabetical order under '1.2 Land Use definitions' in 'Schedule 1 Dictionary of Defined Words and Expressions' to state as follows:

**Repurposed Dwelling:** means a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.

**Second-Hand Dwelling:** means a dwelling that has been in a different location, and has been dismantled and transported to another location (in whole or in parts) for habitable purposes, but does not include a new modular or transportable dwelling.

2. Inserting 'Repurposed Dwelling' and 'Second-Hand Dwelling' in alphabetical order into 'Table 1 – Zoning Table' to control landuse permissibility as follows:

Zone \ Use Class	Residential	Town Centre	Industry	General Rural	Rural Residential	Rural Smallholdings	Bushland Protection	Caravan, Camping and Cabin
Repurposed Dwelling	A	A	X	D	D	D	D	A
Second-Hand Dwelling	A	A	X	D	D	D	D	A

3. Modifying the landuse permissibility symbols in 'Table 1 – Zoning Table' that apply to a 'single house' in the 'Rural Residential', 'Rural Smallholdings' and 'Bushland Protection' zone(s) as follows:

Zone \ Use Class	Residential	Town Centre	Industry	General Rural	Rural Residential	Rural Smallholdings	Bushland Protection	Caravan, Camping and Cabin
Single House	P	D	X	P	D	D	D	X

4. Modifying the existing definition of 'Transportable, Prefabricated or Relocated Building' under '1.1 General definitions' in 'Schedule 1 Dictionary of Defined Words and Expressions' which currently states as follows:

**'Transportable, Prefabricated or Relocated Building:** means any building, whether or not designed for human habitation or use, and:

- (a) is a new building designed to be transported as a whole building or in parts; or
- (b) most or all of the components of the building are prefabricated off site for assembly on site; or
- (c) is a previously used building which is to be disassembled and/or removed from one location to be assembled and/or affixed in another location; '

To state as follows:

**Transportable, Prefabricated, or Relocated Building** means any building that is not a dwelling, and:

- (a) is a building proposed to be transported as a whole or in parts; or
- (b) most or all of the components of the building are prefabricated off site for assembly on site; or
- (c) is a second hand building or is clad with second hand materials.

5. Inserting a new 'Schedule A – Supplementary to Deemed Provisions (Additional provisions to the Deemed Provisions of the Regulations)' after 'Schedule 18 Heritage List' to state as follows:

**'Schedule A – Supplementary to Deemed Provisions**  
(Additional provisions to the Deemed Provisions of the Regulations)

These provisions are to be read in conjunction with the deemed provisions (Schedule 2) contained in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**PART 7 – REQUIREMENT FOR DEVELOPMENT APPROVAL**

- 61 (1) (k) The erection or extension of a single house on a lot if a single house is listed as a 'P' use in Table 1: Zoning Table as applicable to the relevant zone, and the development satisfies the site and development requirements set out in this Scheme unless the development:
- (i) is located in a place that is entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
  - (ii) is located in a place that is the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
  - (iii) is located in a place that is included on a heritage list prepared in accordance with this Scheme; or
  - (iv) is located in a place that is within an area designated under the Scheme as a heritage area; or
  - (v) is located in a place that is the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29.

- 61 (1) (l) The erection or extension of an ancillary dwelling, outbuilding, external fixture, boundary wall or fence or patio, pergola, veranda, garage, carport or swimming pool on the same lot as a single house if a single house is listed as a 'P' use in Table 1: Zoning Table as applicable to the relevant zone, and the development satisfies the site and development requirements set out in this Scheme unless the development:
- (i) is located in a place that is entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or
  - (ii) is located in a place that is the subject of an order under the Heritage of Western Australia Act 1990 Part 6; or
  - (iii) is located in a place that is included on a heritage list prepared in accordance with this Scheme; or
  - (iv) is located in a place that is within an area designated under the Scheme as a heritage area; or
  - (v) is located in a place that is the subject of a heritage agreement entered into under the Heritage of Western Australia Act 1990 section 29; and/or
  - (vi) is a Transported, Prefabricated or Relocated building.
- 61 (1) (m) The erection or extension of an outbuilding or garage on the same lot as a dwelling if the R-Codes apply to the development and the development satisfies the deemed-to-comply requirements of the R-Codes unless –
- (i) the outbuilding or garage is a Transportable, Prefabricated or Relocated building.

6. Insert a new Clause 5.11.3 and subclause 5.11.3.1 to state as follows:

**5.11.3 Repurposed Dwelling or Second Hand Dwelling**

5.11.3.1 In determining an application for a Repurposed Dwelling or Second Hand Dwelling, the local government will have regard to the following matters:

- (a) The objectives of the relevant zone;
- (b) The ability of the built form including roof pitch, eaves, colours, material and architectural details to complement the expected character of the locality;
- (c) The potential for negative visual impact or conflict with any established streetscape and character of the locality;
- (c) Any proposed upgrading, alterations and additions which will enhance the elevations and architectural detail of proposed development;
- (d) Potential glare from reflective materials;
- (e) The potential for existing or proposed landscaping and vegetation to mitigate visual impacts of the development;
- (f) Landscape protection and landscape characteristics of the locality.

7. Renumber existing Clauses '5.11.3 to 5.11.5' to Clauses '5.11.4 to 5.11.6' accordingly as follows:

**5.11.4 Outdoor Storage**

**5.11.5 Advertisements**

**5.11.6 Building Height**

8. Updating the Table of Contents to reflect this Scheme Amendment.

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.

## Attachment 1



RECEIVED  
12 JAN 2016

BY: .....  
**Minister for Planning; Culture & the Arts**  
Government of Western Australia

Our Ref: 33-30197

Ms Liz Bushby  
Gray & Lewis Land Use Planners  
Suite 5  
2 Hardy Street  
SOUTH PERTH WA 6151

Dear Ms Bushby

**PETITION – PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES)  
REGULATIONS 2015 - TRANSPORTABLE BUILDINGS AS DWELLINGS**

Thank you for your letter of 21 August 2015, regarding the application of deemed provisions and transportable dwellings.

Following your representation, and those from a number of local governments expressing similar amenity concerns, I requested that the Department of Planning undertake further consideration of this matter.

The Department recommended, and I support, the use of two new definitions for repurposed building and second-hand dwelling to separate them from single houses:

- *repurposed dwelling* – a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.
- *second-hand dwelling* – a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling.

Each local government will be able to make the determination as to whether to amend its planning scheme to include these definitions and make these uses discretionary (development approval required) in the Residential zone. The Western Australian Planning Commission (WAPC) will shortly be issuing a Planning Bulletin to provide guidance on the introduction of these definitions into planning schemes.

I appreciate you raising this matter with me and trust the above information is of assistance.

Yours sincerely

**JOHN DAY  
MINISTER FOR PLANNING;  
CULTURE AND THE ARTS**

30 DEC 2015

11th Floor, 2 Havelock Street, West Perth, Western Australia 6005  
Telephone: +61 8 6552 6200 Facsimile: +61 8 6552 6201 Email: Minister.Day@dpc.wa.gov.au

**6.3.2 ADOPTION OF SCHEME AMENDMENT – REZONING FROM ‘PUBLIC PURPOSE - POLICE’ TO ‘RESIDENTIAL R10’ – LOT 501 (NO. 80) HAMPTON ROAD, NORTHAMPTON**

<b>LOCATION:</b>	Lot 501 (No. 80) Hampton Road, Northampton
<b>FILE REFERENCE:</b>	10.8.7.2 / A4713
<b>APPLICANT:</b>	Department of Housing
<b>OWNER:</b>	The Housing Authority
<b>DATE OF REPORT:</b>	8 June 2016
<b>REPORTING OFFICER:</b>	Debbie Carson – Planning Officer
<b>RESPONSIBLE OFFICER:</b>	Garry Keeffe – Chief Executive Officer
<b>APPENDICES:</b>	
1.	Local Planning Scheme No. 10 – Amendment No. 3
2.	Schedule of Submissions

**AUTHORITY / DISCRETION:**

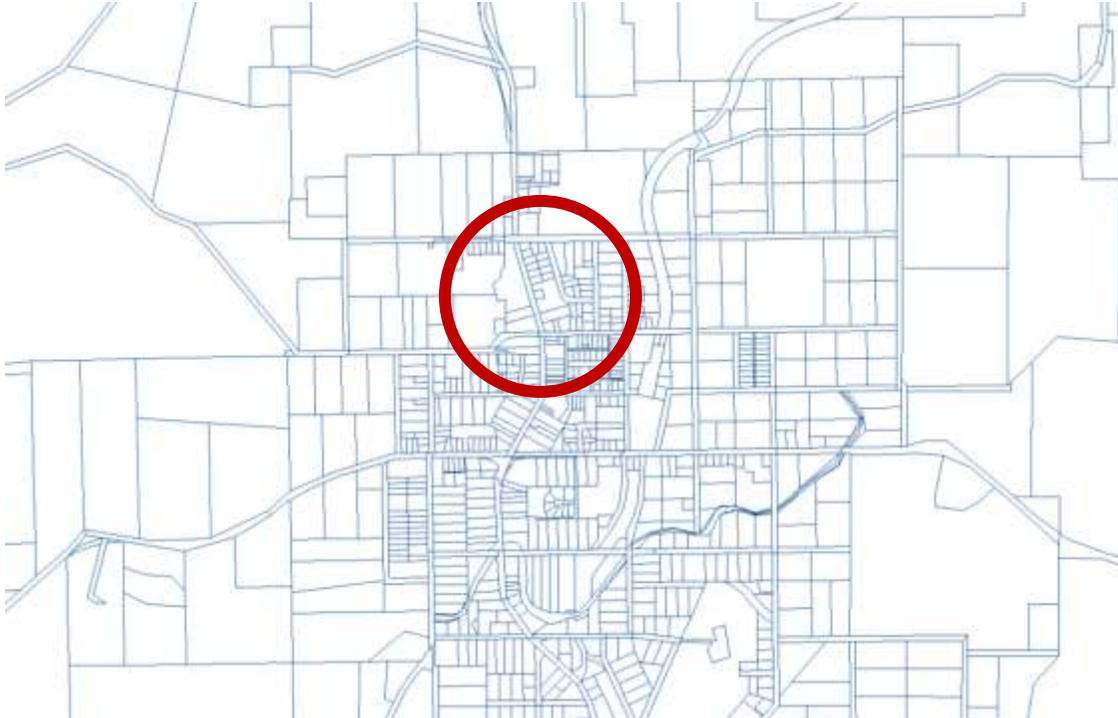
**Legislative**      *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

**SUMMARY:**

The advertising period for the Local Planning Scheme Amendment has concluded with a total of four (4) submissions being received, all submissions being from service authorities/government agencies.

This report recommends that Council adopt the Scheme Amendment and that it be forwarded to the Minister for Planning for final endorsement.

**Figure 1 – Locality Plan - Lot 501 (No. 80) Hampton Road, Northampton**



**Figure 2 – Site Plan - Lot 501 (No. 80) Hampton Road, Northampton**



**BACKGROUND:**

A request was received from the Housing Authority on 21 December 2015 to rezone Lot 501 Hampton Road, Northampton from “Public Purpose – Police” to “Residential R10”.

The Housing Authority acquired Lot 501 from the Police Department in 2009. Since this time the Authority has been attempting to have the residence utilised in some form by Government agencies and the rental market. To date, these actions have not been successful and as a result, the property has been mostly vacant and the dwelling is now deteriorating. The Housing Authority now wishes to regularise the zoning of the property. Once the site is rezoned, the Housing Authority intends to re-furbish the dwelling and sell the property.

A copy of the proposed Scheme Amendment is included in **Appendix 1**.

In consideration of the application the following information is provided:

Lot Size	1032m <sup>2</sup>
Existing Development	Single House
Existing Services	Water, Power & Phone
Access & Frontage	Hampton Road (30.44m)
Topography	Rises above road level
Vegetation	Cleared
Surrounding Land Uses	Public Purpose – Police Station, Residential R10, Town Centre

The Scheme Amendment was placed before a meeting of Council on 17 February 2016 at which it was resolved:

*“That Council pursuant to Part 5 of the Planning and Development Act 2005 amend Shire of Northampton Local Planning Scheme No.10 subject to the preparation and lodgment of appropriate scheme amendment documentation to:*

1. *Rezone Lot 501 (No. 80) Hampton Road, Northampton from ‘Public Purpose-Police’ to ‘Residential R10’; and*
2. *Amend the Scheme Maps accordingly.*

### **COMMUNITY / GOVERNMENT CONSULTATION:**

The Scheme Amendment was publicly advertised in accordance with the provisions of the *Planning and Development Act 2005* and *Planning and Development (Local Planning Schemes) Regulations 2015*. Advertising of the Scheme Amendment began on Wednesday 20<sup>th</sup> April and closed on Friday 3<sup>rd</sup> June, 2016.

A total of four submissions were received from Government Agencies and Service Authorities. No objections were raised to the proposed Scheme Amendment.

A summary, comment and recommendation for each submission is attached in the 'Schedule of Submissions' (refer to **Appendix 2**).

A copy of the actual submissions are available to Council upon request.

### **FINANCIAL & BUDGET IMPLICATIONS:**

The Applicant/Owner has previously made a payment to the Shire of \$7,377.00 being the fee for a major scheme amendment which includes a zoning change.

### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local: Shire of Northampton Local Planning Scheme No. 10*

#### **Local Planning Scheme No. 10**

Lot 501 is zoned 'Public Purpose - Police' under *Local Planning Scheme No. 10* (Northampton & Horrocks).

#### **Planning and Development (Local Planning Schemes) Regulations**

Based upon advice received from the Department of Planning the proposed amendment is considered to fit within the "Standard Amendment" category.

### **POLICY IMPLICATIONS:**

*Local: Shire of Northampton Local Planning Strategy (2009)*

Lot 501 is designated as “Public Purpose – Police” under the *Shire of Northampton Local Planning Strategy*.



The subject land is located within the Northampton Townsite. The aim of this precinct is:

*To function as the administrative centre of the Shire and service centre for the surrounding rural hinterland.*

Relevant strategies and actions to the proposed rezoning are:

<p>Promote infill residential development, industrial expansion and rural living where existing services and infrastructure can be fully utilised.</p>	<ul style="list-style-type: none"> <li>• Promote choice and variety in lot sizes and housing choices to meet the full range of residential lifestyles needs including:             <ul style="list-style-type: none"> <li>– medium density housing (R30);</li> <li>– small and large lot residential and rural-residential;</li> <li>– aged persons’ accommodation; and</li> <li>– rural-residential lifestyles.</li> </ul> </li> <li>• Encourage opportunities through the preparation of new local planning schemes for urban consolidation subject to:             <ul style="list-style-type: none"> <li>– compatibility with existing character;</li> <li>– protection/enhancement of residential amenity;</li> </ul> </li> </ul>
--	--

	<ul style="list-style-type: none"> <li>– landscape values;</li> <li>– protection of important views throughout town;</li> <li>– retention of existing pockets of remnant vegetation; and</li> <li>– protection/enhancement of existing heritage values.</li> </ul> <ul style="list-style-type: none"> <li>• Ensure that residential subdivision and development utilises existing zoned land with any future rezonings being considered on the basis of:             <ul style="list-style-type: none"> <li>– need for additional land;</li> <li>– promotion of the orderly extension of servicing infrastructure;</li> <li>– access to community facilities; and</li> <li>– avoiding land with significant on-site impediments or off-site impacts.</li> </ul> </li> </ul>
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Although Lot 501 is not designated for residential purposes under the Strategy it is considered to currently have access to existing infrastructure and provides good access to community facilities given its proximity to the town centre. The surrounding land uses are predominantly residential so it is not considered to be at odds with orderly and proper planning of the locality.

**STRATEGIC IMPLICATIONS:**

Nil.

**VOTING REQUIREMENT:**

*Absolute Majority Required:* No

**COMMENT/CONCLUSION:**

The proposed amendment is considered to be supported by the aims, strategies and actions of the Northampton Townsite Precinct within the Shire of Northampton Local Planning Strategy. It is also considered that the amendment would have minimal impact on the land in the scheme area and would not result in any significant environmental, social, economic or governance impacts.

It is therefore recommended that the ‘Schedule of Submissions’ be endorsed and Scheme Amendment No. 3 be adopted for final approval.

**OFFICER RECOMMENDATION – ITEM 6.3.2**

**ADOPTION**

**That Council:**

- 1) Endorse the ‘Schedule of Submissions’ for Amendment No. 3 to Local Planning Scheme No. 10 as attached to Item 6.3.2 of the June Town Planning Report 2016;**
- 2) Pursuant to Part 5 of the Planning and Development Act 2005 (as amended) adopt for final approval Amendment No. 3 (Standard Scheme Amendment as per the Planning and Development (Local Planning Schemes) Regulations 2015) to Local Planning Scheme No. 10 - Northampton without modification; and**
- 3) Refer the Standard Scheme Amendment to the Department of Planning and seek final approval of the Scheme Amendment from the Minister for Planning.**

**APPENDIX 1 – LOCAL PLANNING SCHEME NO. 10 - AMENDMENT NO. 3**

FILE NO. \_\_\_\_\_  
PART OF AGENDA \_\_\_\_\_

**PROPOSAL TO AMEND A LOCAL PLANNING SCHEME.**

- 1) LOCAL AUTHORITY: SHIRE OF NORTHAMPTON
- 2) DESCRIPTION OF LOCAL PLANNING SCHEME: LOCAL PLANNING SCHEME No.10
- 3) TYPE OF SCHEME: LOCAL PLANNING SCHEME
- 4) SERIAL NUMBER OF AMENDMENT: AMENDMENT No.3
- 5) PURPOSE:
1. Rezoning Lot 501 Hampton Road, Northampton from 'Public Purposes - Police' to 'Residential R10'.
  2. Amending the Scheme Maps accordingly.

## 1.0 Introduction

### 1.1 Summary of Proposal

This Scheme Amendment seeks to rezone Lot 501 (80) Hampton Road, Northampton from 'Public Purposes – Police' to 'Residential R10'. The intent of the Amendment is to recognise the existence of the residential dwelling on the site and to allow the continuation of the residential use in accordance with the *Shire of Northampton Local Planning Scheme No. 10 (LPS10)*.

This Scheme Amendment report supports a request to the Shire of Northampton to amend LPS10 to include Lot 501 in the 'Residential' R10 zone. The report includes a description of the following matters:

- Location of the site;
- Description of existing land use;
- Overview of relevant planning; and
- Detailed explanation of the proposed Scheme Amendment.

### 1.2 Background

The Government Regional Officer's Housing (GROH) branch of the Housing Authority (HA) acquired the subject site in October 2009 from the Western Australian Police Force.

Post-acquisition, HA sought interest from the Western Australian Police but the response was that there is unlikely to be Police demand for the site for at least the next ten years.

HA has also explored housing private tenants in the property but there has been little response.

As a result, the property has been mostly vacant and the dwelling is now deteriorating.

HA has received "in principle" support from the Northampton Shire Council to rezone the site.

Once the site is rezoned, HA intends to re-furbish the dwelling and sell the property on the open market.

### 1.3 Role of the Housing Authority

HA has a broad Government role to identify land which is considered appropriate for affordable housing.

At the same time, HA has an obligation to deliver public housing outcomes, while achieving reasonable financial outcomes for the State Government.

The addition of Lot 501 to the housing market in Northampton achieves all of the above objectives.



Figure 1: Location Plan – Proposed Scheme Amendment areas

#### *1.4 Location and Surrounding Land Use*

Lot 501(80) Hampton Road is located within the town of Northampton just north of the area zoned as a town centre.

The site currently has an existing dwelling and is zoned "Public Purposes (Police)" under the Shire of Northampton LPS10.

The site is a regular shape and rises slightly above road level.

Lot 501 has frontage to Hampton Road; this allows the site to fully address the street and provide efficient access.

The surrounding locality generally contains single storey detached houses developed at the Residential R10 code. Some 150m to the south of the site is the Northampton town centre.

A desktop investigation of the subject site was undertaken using the Heritage Office State Heritage Register database. The investigation indicated that the subject site is not identified as a site of heritage significance.

#### *1.5 Cadastral Information*

The subject site comprises one land parcel, being Lot 501 on Certificate of Title Volume 2729 Folio 432.

Lot 501 has a total area of 1,032m<sup>2</sup> with a frontage of 30.44m along Hampton Road.

#### *1.6 Servicing*

##### *1.6.1 Sewer*

The site is currently not connected to sewer. A R10 site is not required to be connected to sewer.

##### *1.6.2 Water*

A Dial before you dig (DBYG) search indicates that existing water services are located along Hampton Road, providing the site with access to reticulated water supply.



Figure 2: Connection to Water Services

#### 1.6.3 Roads

The subject site maintains frontage to Hampton Road. This forms part of the national highway network as it converts to the North West Coastal Highway north and south of the township.

While this roadway is a freight route and carries regional level traffic, the residential uses on the site are not intensifying and should not unduly interfere with the traffic movement on the road.

#### 1.6.4 Gas

Existing gas services are available at the subject site.

#### 1.6.5 Electricity

A DBYG search indicates that low voltage overhead powerlines are available along Hampton Road.

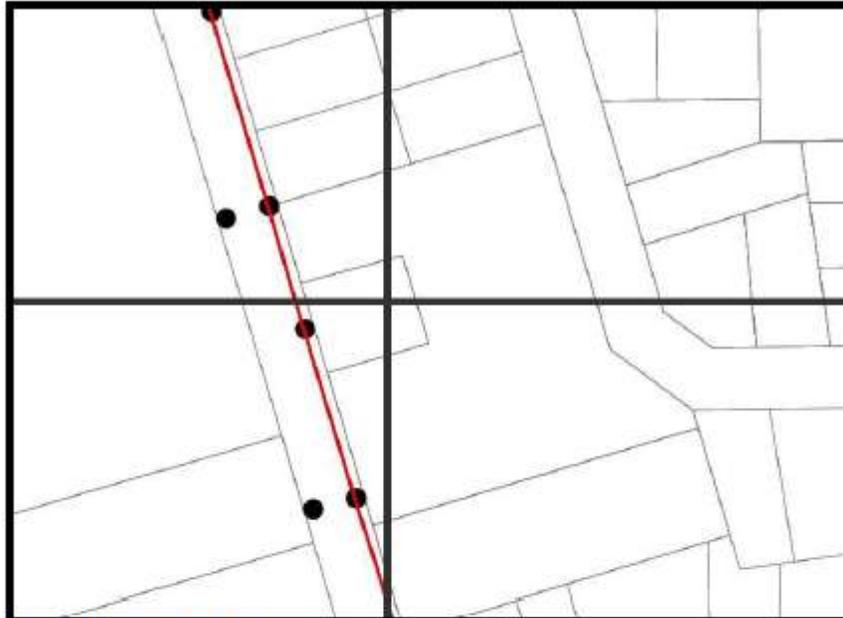


Figure 3: Overhead Power

## 2.0 Planning Context

### 2.1 Shire of Northampton Local Planning Scheme No. 10

The site is situated within the township of Northampton. It is classified as 'Public Purposes – Police' under the *Local Planning Scheme No. 10* (LPS10).

Figure 4 below shows the current zoning of the site and the surrounding area.

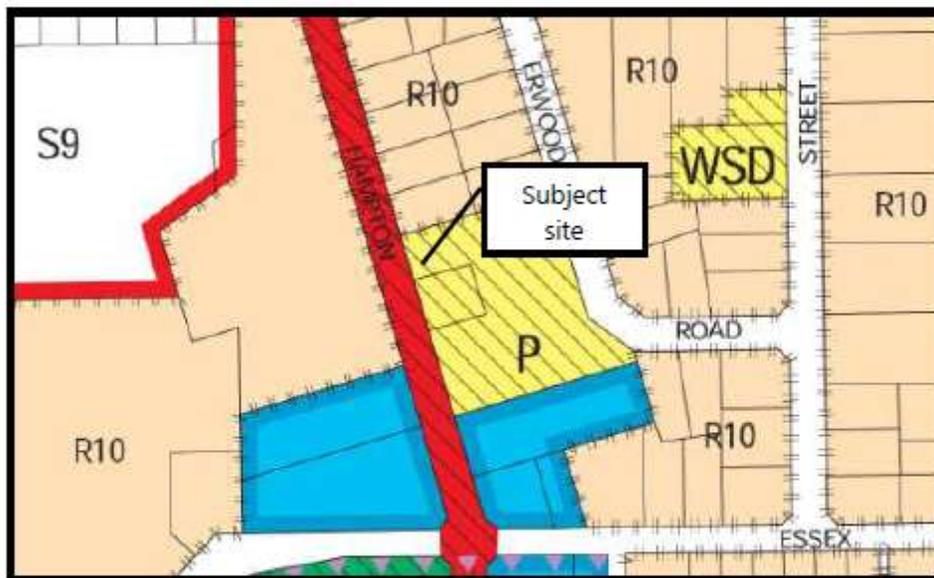


Figure 4: Current Zoning of Lot 501

### 2.2 Use Class Permissible

The zoning of Lot 501 to residential purposes will result in additional uses being permitted on the site, as per the existing land use table in the Scheme.

The uses permissible are detailed below:

- Single house – 'P' use;
- Home office – 'P' use;
- Home Occupation - 'D' use;
- Group dwelling – 'D' use;
- Aged or dependent persons dwelling - 'P' use.

These uses are all considered appropriate for the site should they be proposed in the future. Figure 5 shows the proposed zoning.

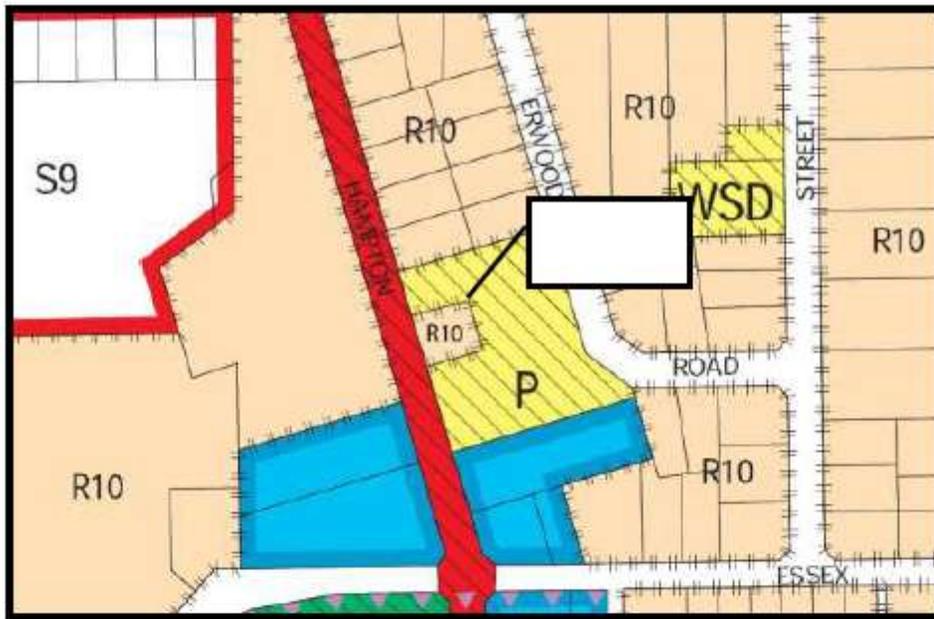


Figure 5: Proposed Zoning of Lot 501

### 3.0 Rationale for Amendments to the Scheme

The primary justification for the proposed amendment includes:

- The existing dwelling is suitable for residential use
- The recognition of the residential use of the site facilitates more residential activity around the Northampton town centre.
- The site presents a good opportunity for housing that is well located in terms of employment, recreational facilities and shopping amenities.
- Rezoning the site will allow HA to re-furbish the dwelling and sell the property on the open market.

### 4.0 Conclusion

The proposal is considered consistent with the principles of orderly and proper planning.

It is respectfully requested that the Shire of Northampton approve the proposed scheme amendment to include Lot 501 (80) Hampton Road, Northampton in the Residential (R10) zone.

**APPENDIX A – EXISTING ZONING**



**APPENDIX B – PROPOSED ZONING**



**APPENDIX 2 – SCHEDULE OF SUBMISSIONS**

No	Submitter	Property Address	Submission Detail	Comment/Recommendation
1.	<b>Department of Mines and Petroleum</b>  Mineral House, 100 Plain St, East Perth WA 6004	No affected property address	- No objection.	- Noted.
2.	<b>Main Roads Western Australia</b>  Midwest Gascoyne Region, Eastward Rd, Geraldton WA 6530	No affected property address	- No objection.	- Noted.
3.	<b>State Heritage Office</b>  Bairds Building, 491 Wellington St, Perth WA 6850	No affected property address	- No objection.	- Noted.
4.	<b>Water Corporation</b>  629 Newcastle St, Leederville WA 6007	No affected property address	- No objection.	- Noted.

**6.3.3 NORTHERN PLANNING PROGRAM FUNDING TO UNDERTAKE LOCAL STRATEGY REVIEW AND PROJECTS**

<b>FILE REFERENCE:</b>	<b>10.4.2/10.4.5.1/10.5.4</b>
<b>DATE OF REPORT:</b>	<b>8 June 2016</b>
<b>REPORTING OFFICER:</b>	<b>Debbie Carson - Planning Officer</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe – Chief Executive Officer</b>
<b>APPENDICES:</b>	<b>1.</b>

**AUTHORITY / DISCRETION:**

**Executive** *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

**SUMMARY:**

Three strategic planning projects have recently been approved for funding through the Department of Planning, comprising:

- Local Planning Strategy Review - \$25,000;
- District Water Management Strategy - \$70,000; and
- Coastal Management Strategy - \$60,000

In order to formally begin the process to commence these planning projects, it is recommended Council resolve to initiate each of the three projects.

**BACKGROUND:**

Local Planning Strategy Review

The current *Local Planning Strategy* (LPS) was completed in 2008 and is recommended for review. It has been identified that the Strategy’s content is outdated and requires adjustment for it to be a useful guiding document for Council planning. Since 2008, a number of projects and studies have been undertaken by the Shire of Northampton that outdates the existing *Local Planning Strategy*:- a review of the *Local Planning Scheme (Northampton)* has been completed, a number of new *Local Planning Policies* have come into effect, and several relevant state and regional regulations, policies and plans have also changed, been revised or come into effect since this time. Key local data and statistics, such as population, housing,

economics and employment are likely to have also changed since 2008. A review of the current *Local Planning Strategy* will address these changes, and provide a revised Strategy that is better able to guide Council's planning and decision making processes.

Local planning strategies establish the planning framework for each local government and provide the strategic basis for local planning schemes. They set out the local government's objectives for future land-use planning and development, and include a broad framework by which to pursue those objectives. An LPS needs to address the social, environmental, resource management and economic factors that affect, and are affected by, land use and development.

The local planning strategy should:

- be consistent with State and regional planning policy, including current strategies and structure plans (or provide the rationale for why it is not);
- provide strategic direction for land-use planning and development over the ensuing 10 years or longer as the basis for the local planning scheme;
- set out the strategic direction for sustainable resource management and development in the context of State and regional planning;
- provide the rationale for the zoning and reservation of land and for the provisions of the scheme relating to development and development control;
- provide a strategic framework for assessment and decision-making in relation to proposed scheme amendments, subdivision, and development;
- provide the context for coordinated planning and programming of physical and social infrastructure at the local level;
- assess the capacity of infrastructure such as water, sewerage, electricity and roads to ensure there is sufficient infrastructure in a locality to accommodate managed growth; and
- identify the need for further studies or investigation within a local government area to address longer-term strategic planning and development issues.

The overarching objective of this project is to prepare a *Local Planning Strategy Review*, for adoption by the Northampton Shire Council and endorsement by the Western Australian Planning Commission.

#### Horrocks District Water Management Strategy

Currently, the Horrocks water supply is provided with a scheme supply from inland bores, however this supply has a limited ability to meet future land development

and population growth requirements. The Shire of Northampton's current *Local Planning Strategy* identifies the need for protection of the water resources in this area for future population and economic growth needs, and the *Horrocks Beach Local Planning Strategy* indicates that the provision of an adequate and secure water supply is a major issue and constraint to the progression of the Strategy. This is supported by advice received from the Department of Water, who indicate that water supplies in the area are unlikely to be sufficient to meet any substantial developments or the expansion plans for Horrocks, and that an additional water supply will most likely be needed to service the full extent of those plans.

As the population of Horrocks Beach grows, therefore, there will be an increasing need for the orderly and proper planning and management of water resources. Poor water management and planning can lead to significant environmental, property and public health risks through contamination and flooding. The development of a *Horrocks District Water Management Strategy* will provide a strategy to guide the management of the district's water resources and the land use planning and development within Horrocks and its surrounds.

This preparation of a *Water Management Strategy* for the locality of Horrocks will aim to:

- Review the land use and existing hydrologic information of the area;
- Identify geological conditions and environmental resources within the catchment;
- Identify and undertake appropriate surface and/or ground water monitoring and modeling;
- Investigate the risks to water resources identified and provide strategies and recommendations; and
- Identify infrastructure requirements to use and manage the water resources

The main objective of this project is to prepare a *Horrocks District Water Management Strategy* for adoption by the Northampton Shire Council and endorsement by the Western Australian Planning Commission.

#### Shire of Northampton Coastal Strategy Review

The current Shire of *Northampton Coastal Strategy* was completed in 2006 and Council has identified that the Strategy's contents is outdated and requires adjustments for it to be a useful guiding document for Council planning. The *Northampton Coastal Strategy Review* will encompass all coastline areas within the

Shire of Northampton, with the exception of Horrocks and Kalbarri, which have both recently had Coastal Management Strategies completed.

The aim of the *Shire of Northampton Coastal Strategy* is to guide decision making in relation to the management, protection and planning of foreshore and coastal areas.

Since 2006, there have been some significant changes to areas along the coastline of the Shire, including the sand movements within the Port Gregory jetty and foreshore area, the development of the Halfway Bay and Lucky Bay camping nodes, and the use of coastal areas by several new commercial and recreational tourism activities. Additionally, the Department of Planning has updated its *State Planning Policy 2.6 – State Coastal Planning Policy 2013*, which provides an overarching framework for coordinating governmental and private activities to ensure an integrated approach for coastal planning. As well, the recently prepared *Horrocks Beach Coastal Management Strategy* has addressed coastal management issues at the Horrocks Beach, Little Bay and Bowes River mouth localities, thus outdating the information relating to these areas within the *2006 Northampton Coastal Management Strategy*.

The main objective of this project is to prepare a *Northampton Coastal Strategy Review* for adoption by the Northampton Shire Council and endorsement by the Western Australian Planning Commission, and will result in all coastal areas within the Shire of Northampton having current and relevant management strategies.

#### **COMMUNITY & GOVERNMENT CONSULTATION:**

The Local Planning Strategy review, the Horrocks District Water Management Strategy and the Shire of Northampton Coastal Strategy review will each follow the procedure for the adoption of a Local Planning Strategy and will therefore involve a high level of community and stakeholder consultation along with the statutory advertising measures.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

The *Local Planning Strategy* review has been set to a budget of \$25,000 exclusive of GST. The *Horrocks District Water Management Strategy* has been set to a budget of \$70,000 exclusive of GST. The *Shire of Northampton Coastal Strategy* review

has been set to a budget of \$60,000 exclusive of GST. These amounts will be covered by grant funding provided by the Department of Planning. No additional costs will be incurred by Council for the preparation of the strategy.

**STATUTORY IMPLICATIONS:**

- State: Planning and Development Act 2005*  
*SPP 2.6 - Coastal Planning*  
*SPP 2.9 – Water Resources*  
*Department of Planning’s Better Urban Water Management 2008*  
*Environmental Protection Act 1986*  
*Planning and Development (Local Planning Schemes) Regulations 2015*
- Local: Shire of Northampton Local Planning Scheme No. 10*

**POLICY IMPLICATIONS:**

- Local: Shire of Northampton Local Planning Strategy*  
*Horrocks Beach Local Planning Strategy (2015)*

**STRATEGIC IMPLICATIONS:**

- Local: Shire of Northampton Planning for the Future 2013-2023*

**COMMENT:**

The review of the *Local Planning Strategy* and the *Shire of Northampton Coastal Strategy* are considered as being important to guide the Council planning and decision-making processes effectively. Whilst both documents have functioned well it is considered necessary to provide updated strategies that examine the current and future changes in planning and land use. The development of a *Horrocks District Water Management Strategy* is considered essential to guiding decision making in relation to the management, protection and planning of foreshore and coastal areas. A *District Water Management Strategy* will enable the Northampton Shire Council to identify surface and ground water reserves, identify the risks to the existing water resources and implement strategies to reduce those risks, and identify the infrastructure requirements to use and manage the water resources effectively.

Additionally, the purpose of the *District Water Management Strategy*, as outlined in *Better Urban Water Management*, will be to demonstrate that the land is capable of supporting the change in land use and will be able to achieve appropriate urban water management outcomes. The DWMS informs the decision making

process associated with the proposed land use change. This involves demonstrating that the development:

- will not detrimentally impact water resources and associated environmental values
- can manage surface water and groundwater
- can be serviced with water and wastewater.

**VOTING REQUIREMENT:**

*Absolute Majority Required:* No.

**CONCLUSION:**

It is recommended that Council initiate the review of the *Local Planning Strategy* (2008) and the *Shire of Northampton Coastal Strategy* (2006) and the preparation of a *Horrocks District Water Management Strategy*.

**OFFICER RECOMMENDATION – ITEM 6.3.4**

**INITIATION**

**That Council resolve to initiate the review of the Local Planning Strategy (2008) and the Shire of Northampton Coastal Strategy (2006) and the preparation of a Horrocks District Water Management Strategy.**

<b>6.3.4</b>	<b>PROPOSED OUTBUILDING – LOT 18 (NO. 6314) AJANA-KALBARRI ROAD, KALBARRI</b>	
	<b>LOCATION:</b>	<b>Lot 18 (No. 6314) Ajana-Kalbarri Road, Kalbarri</b>
	<b>FILE REFERENCE:</b>	<b>10.6.1.1</b>
	<b>APPLICANT:</b>	<b>D. Milne</b>
	<b>OWNER:</b>	<b>D. Milne</b>
	<b>DATE OF REPORT:</b>	<b>9 June 2016</b>
	<b>REPORTING OFFICER:</b>	<b>Debbie Carson - Planning Officer</b>
	<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe – Chief Executive Officer</b>
	<b>APPENDICES:</b>	
	1.	Site, floor and elevation plans
	2.	Schedule of submissions

**AUTHORITY / DISCRETION:**

**Quasi-Judicial**      *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

**SUMMARY:**

The Shire is in receipt of an application for a proposed outbuilding (shed) upon Lot 18 (No. 6314) Ajana-Kalbarri Road, Kalbarri. The proposed development requires Council consideration due to the outbuilding’s wall heights exceeding the heights specified in the *Local Planning Policy - Outbuildings*, and a reduced boundary setback to those specified in the *Town Planning Scheme No. 9 (Kalbarri Townsite)*, with an objection received from an adjoining landowner. This report recommends conditional approval of the application.

**LOCALITY PLANS:**

**Figure 1 – Location Plan – Lot 18 (No. 6314) Ajana-Kalbarri Road, Kalbarri**



**Figure 2 – Site Plan - Lot 18 (No. 6314) Ajana-Kalbarri Road, Kalbarri**



**BACKGROUND:**

An application has been received for the development of an outbuilding (shed) to be used for private purposes upon Lot 18 (No. 6314) Ajana-Kalbarri Road. Figure 1 provides a Location Plan for the subject property and figure 2 provides an aerial site plan for the property.

As part of the application to Council the applicant has provided:

- Completed Form of Application for Planning Approval for the outbuilding;
- Site, floor and elevation plans for the outbuilding;
- Description of use and need for reduced setback and increased shed wall height; and
- Additional information incidental to the development assessment requirements for the proposed outbuilding

Full copies of all information received in relation to this proposal can be provided to Councillors upon request.

**THE PROPOSAL:**

The proposed development comprises one 16.0 metre by 7.0 metre building with a total area of 112m<sup>2</sup>.

The proposed outbuilding is to be located at the south-western area of the lot to the rear of the single dwelling, with the following setbacks:

Front (road facing S boundary) -	44.5m
Side (adjoining lot W) -	6.0m
Side (adjoining lot E) -	100.0m
Rear (adjoining Lot N) -	10.0m

The applicant proposes to construct the outbuilding comprising Colorbond steel for the walls and Zinalume sheeting for the roof cladding. The outbuilding's wall height increases from the lowest height on the western elevation of 3.4m to a maximum height on the eastern elevation of 4.6m. The roof is proposed to have a pitch of 9.73°. Copies of the applicant's site, floor and elevation plans have been included as **Appendix 1** to this report.

The Applicant/Owner has advised that the proposed use of the outbuilding will be for storage and minor works upon two vehicles and an excavator, and use will be for non-commercial (private) purposes.

In consideration of the application the following information is provided:

Lot Size	8,382m <sup>2</sup>
Zoning	Special Rural (Rural Residential)
Existing Development	Single House and Outbuilding
Existing Services	Water, Power & Phone
Access & Frontage	Ajana-Kalbarri Road
Topography	Flat
Vegetation	Cleared at proposed site
Surrounding Land Uses	Special Rural landholdings, National Park and Parklands Reserve

#### **COMMUNITY & GOVERNMENT CONSULTATION:**

The proposed outbuilding was advertised to adjoining landowners of Lot 18 (No. 6314) Ajana-Kalbarri Road, Kalbarri for a period of 14 days, with letters sent to these landowners. Consultation commenced on 23 May 2016 and concluded on 6 June 2016. During this time one (1) submission was received, and is included in the Schedule of Submissions (**Appendix 2**).

#### **FINANCIAL & BUDGET IMPLICATIONS:**

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

#### **STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Local: Shire of Northampton Town Planning Scheme No. 9 – Kalbarri Townsite*

The land is zoned “Special Rural” under *Town Planning Scheme No. 9 – Kalbarri Townsite*. The objectives of the Special Rural zone, as per section 3.1.2.5 of the Town Planning Scheme No. 9, are to:

- (a) provide land close to the existing urban centre for such uses as hobby farms, nurseries, cottage industries, the keeping of horses, stables or residential retreats; and

- (b) make provision for the retention and enhancement of the rural landscape consistent with the existing land uses and the amenity of the adjoining properties.

### 5.1 - Development Standards

The provisions of the *Town Planning Scheme No. 9* set out the development standards for minimum setbacks in the Special Rural Zone as per below:

Front (road facing) boundary -	15m
Side boundaries -	10.0m
Rear boundary -	10.0m

The outbuilding proposal meets the setback requirements for the front, rear and eastern boundaries but proposes a reduced setback by four metres on the western boundary to six (6) metres.

#### 5.10 – Use of setbacks

With regard to setback in non-residential areas, the *Town Planning Scheme No. 9* (Kalbarri Townsite) states:

*“The setback areas within any Zone, except for residential use within the Residential Zone, shall not be used for any purpose other than one or more of the following without the approval of Council:*

- *A means of access/egress;*
- *Landscaping*
- *The loading and unloading (but not storage) of goods;*
- *The parking of vehicles;*
- *Trade display provided no more than 10 percent of the area is to be used.”*

#### Appendix 8 (3) – Ajana- Kalbarri Road Special Rural Zone

Specific provisions are also made within the *Town Planning Scheme No. 9* (Kalbarri Townsite) for the Special Rural landholdings along the Ajana-Kalbarri Road, and these are set out below:

- “(i) *Minimum Lot Size: The minimum lot size shall be in accordance with the present subdivision pattern for the land;*
- (ii) *Development Standards: Site requirements shall be in accordance with Table 2 – Development Standards for the Special Rural Zone with any variation subject to Council approval;*
- (iii) *No horses may be kept on any lot unless the landowner satisfies Council that they will be stabled and hand fed and that this provision warrants relaxation;*
- (iv) *Water Supply Provision: Where reticulated water supply is not available to a lot, a dwelling shall not be permitted unless a roof catchment water supply and storage of a minimum of 92,000 litres is provided for domestic purposes is incorporated into the Application for a Building Licence;*
- (v) *Stormwater Disposal: Any stormwater runoff created by the development shall be contained and disposed of within the site to the satisfaction of Council;*
- (vi) *Land Management: All land is to be managed in such a manner as to avoid the land being laid bare in vegetation resulting in loose, wind erodible conditions. All land shall be managed in such a manner that there will be no extensive clearing of the land save for vegetation that has to be removed for building, servicing, firebreaks or accessway construction;*
- (vii) *Effluent Disposal: All on-site effluent disposal systems shall be constructed so as to achieve a minimum vertical separation of 2.0 metres between the system and the highest known groundwater level; and*
- (viii) *Stocking Rates: Applications for keeping stock on any of the properties shall be accompanied by advice from the Department of Agriculture regarding maximum acceptable stocking rates and associated land care controls.”*

**POLICY IMPLICATIONS:**

Local: *Shire of Northampton Kalbarri Townsite Strategy*  
*Shire of Northampton Local Planning Policy – Outbuildings*  
*Shire of Northampton Local Planning Policy Consultation for Planning Proposals*

The *Kalbarri Townsite Strategy* makes the following recommendations for the River Residential area:

PRECINCT	RIVER RESIDENTIAL
<b>Objective</b>	<i>To develop a quality residential estate of mixed density, capitalising on the general northerly orientation of the site and the extensive views of the Murchison River.</i>
	<b>Use &amp; Development Provisions</b>
	<p><b>Low Density Mixed Residential Estate :</b></p> <p>Subdivision and development to be subject to :</p> <ul style="list-style-type: none"> <li>▫ Environmental assessment including detailed Flora &amp; Fauna assessment and identification and ceding of an appropriate River Foreshore Reserve;</li> <li>▫ Native Title clearance and Aboriginal Heritage assessment; and</li> <li>▫ Approval by Council and the WA Planning Commission of a Detailed Local Structure Plan of Precinct providing for a range of lot sizes and residential opportunities ranging from R12.5 to R30. Minimum 28 day public advertising period for Local Structure Plan.</li> </ul>
	<p>All lots of 500m<sup>2</sup> or greater shall be subject of a minimum lot width of 17m and a minimum side setback to one side of 3m to facilitate the parking in the rear yard of recreational vehicles.</p> <p>Two storey building height limit.</p> <p>All development to be subject to Climate and Landscape Design Guidelines.</p>
	<p>Include in new Kalbarri Planning Scheme Text provisions for a “Residential Development” Zone and associated Local Area and Detailed Local Structure Plan provisions as a pre-condition to subdivision and development approvals.</p> <p>Ensure that any proposed tourist sites within Precinct are identified on Detailed Local Structure Plan, including type of accommodation and density.</p> <p>Following receipt of an acceptable Detailed Local Structure Plan</p>

	rezone site under new Kalbarri Planning Scheme to include the land east of Anchorage Lane in the Residential Development Zone – minimum 42 day public advertising during rezoning period.
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#### Local Planning Policy – Outbuildings (2014)

Council adopted the *Outbuildings Local Planning Policy* on 16 November 2007 and the policy was amended on 16 June 2014.

The policy has the following objectives:

- *To allow for a regional variation to the Residential Design Codes for Clause 5.4.3 – Outbuildings.*
- *To provide clear definition of what constitutes an “outbuilding”.*
- *To ensure that outbuildings are not used for habitation or commercial purposes by controlling building bulk (size and height).*
- *To limit the visual impact of outbuildings.*

In this policy, Outbuildings are defined as per the *Residential Design Codes of WA (2013)* as being “an enclosed non-habitable structure that is detached from any dwelling, but not a garage.”

The policy details the maximum standards for outbuildings for the Special Rural (Rural Residential) zone (as per 4.2.2 (c), as being:

- *“240m<sup>2</sup> in aggregate area with a maximum wall height of 4.0m and a total maximum height of 6.5m measured from natural ground level.”*

Other standards of the policy include:

**4.2.4** *Other than for general storage and/or agricultural purposes an outbuilding shall not be used for any commercial or industrial use (with the exception of an approved home based business) without the prior approval of the local government.*

*The storage of any items in connection with a commercial or industrial operation (eg Cray pots, building materials etc) is considered contrary to the objectives of this policy and is therefore not considered sufficient*

*justification for an increase in the maximum standards as prescribed in Clause 4.2.2.*

- 4.2.6** *Other than on rural land greater than 20ha, all non-brick and non-masonry constructed outbuildings in excess of 60m<sup>2</sup> in area are to be of a colour so as to complement the dwelling on the lot and/or visual character of the landscape (in general non-reflective building materials consistent with the character of the area, however, zincalume roofing may be permitted).*

### **4.3 Consultation**

*Any variation to any part of the above policy will require consultation with affected landowners and/or occupiers and their written neighbour consent to these variations should preferably be given.*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

#### Local Planning Policy – Consultation for Planning Proposals (2014)

Council adopted the *Consultation for Planning Proposals Local Planning Policy* on 20 February 2009 and the policy was amended on 16 June 2014.

The policy has the following objectives:

- *To develop a method by which proposals can be classified according to their likely impact.*
- *To clearly define the different levels of consultation that will be undertaken and advice that will be provided in respect of a range of land use and development proposals, to provide the community with adequate and appropriate opportunities to be kept informed and comment on and respond to issues and proposals.*
- *To detail the requirements for consultation based on the level of impact of the proposal.*
- *To outline the process the local government will use when undertaking consultation and considering submissions.*

4.6.3 of the policy addresses the matters to be taken into consideration of submissions, based upon valid planning grounds:

- a. *Considerations outlined in the relevant town planning scheme, local government policy or strategy;*
- b. *Potential for detrimental impact on the enjoyment of nearby properties from such causes as the affect on views to and from the development site, overshadowing, privacy, noise impact, or the scale, height, external appearance and bulk of proposed new developments;*
- c. *Impact of the proposal on streetscape and the amenity of the locality;*
- d. *Heritage values or significance;*
- e. *The adequacy of access, egress, parking and manoeuvring including disabled access;*
- f. *Traffic generation and probable effect on safety and traffic movement;*
- g. *Removal of, or increased threat to, natural vegetation;*
- h. *The assessed fire hazard appropriate to the land and the proposed new land use and development;*
- i. *Any other environmental consideration including but not limited to potential for soil erosion or land degradation, water quality degradation, or increased environmental risk;*
- j. *Potential loss of any community service or benefit;*
- k. *Adequacy of community and public utility services; and*
- l. *Any other matter relevant to orderly and proper planning.*

**STRATEGIC IMPLICATIONS:**

Nil

**COMMENT:**

**Western boundary setback**

The proposed outbuilding is considered to comply with the development standards of the *Town Planning Scheme No. 9*, with the exception of the provision requiring a ten (10) metre setback on the western boundary of the lot. An objection to the reduction of the setback was received from the adjoining landowner to the proposed boundary setback, and the comments are provided within the Schedule of Submissions in **Appendix 2**.

The proposed positioning of the shed is unlikely to afford visual privacy or sound buffering for the habitable dwelling on Lot 18, but may provide such for the area to the rear of the Lot. Adversely, it is questionable whether an additional 4m setback would decrease noise or disturbance for the adjoining landowners at Lot 17. A condition for landscaping to create a vegetative buffer on the western side of the outbuilding could be placed upon the approval if a reduced setback was allowed. It is noted that the Special Rural lots are smaller than the usual 1ha minimum, however until the zone is changed (with the implementation of *Local Planning Scheme No.11*) the objectives of *Town Planning Scheme No. 9* still apply. The reduced boundary setbacks on the adjoining landowner's lot is the result of subdividing the existing property, whereby a minimum lot size with 10m setbacks was unachievable, therefore setback was taken at a minimum to achieve subdivision.

Given the increased height of the shed and the objection from the adjoining landowner it is recommended that the minimum setback of 10 metres be required.

#### **Wall height of outbuilding**

The proposed outbuilding complies with the objectives and standards of the *Local Planning Policy – Outbuildings* with the exception of an increase to the maximum wall height of 4 metres for outbuildings within the Special Rural zone. However, the total outbuilding height does comply with the maximum ridge height standard of 6.5 metres.

The applicant proposes to use the outbuilding to store his excavator and thus an increased shed height would be required to accommodate the equipment. The applicant has advised that the excavator is used for such private purposes as clearing firebreaks and for general garden use, as the applicant has a physical disability and the equipment assists him to undertake such tasks.

It is recommended that an increase in wall height be approved as the total height of the outbuilding is in compliance with the Local Planning Policy for Outbuildings.

### **Zincalume Roof Sheeting**

The applicant has proposed to use Colorbond wall sheeting and Zincalume roof sheeting for the outbuilding. The pitch of the roof has been calculated to be 9.73° across a span of 7 metres.

The *Local Planning Policy – Outbuildings* states that the use of Zincalume is not permitted for wall sheeting, however may be permitted for the use of roof sheeting. An objection to the use of Zincalume was raised by the adjoining landowner with concerns that the reflection of sunlight may cause problems with the shed being in close proximity to the submitter's residence. The applicant has cited longevity of Zincalume to be the reason for the choice of materials.

Given the shallow pitch of the roof, it is recommended that the use of Zincalume be approved as an acceptable material for use for roof sheeting only, with the walls of the outbuilding to be constructed from Colorbond sheeting material.

### **VOTING REQUIREMENT:**

*Absolute Majority Required:* No.

### **CONCLUSION:**

It is recommended that Council grant development approval to the proposed outbuilding on Lot 18 (No. 6314) Ajana-Kalbarri Road, Kalbarri subject to conditions, approving the increase in wall height to 4.6 metres and the use of Zincalume for roof sheeting only, but requiring a modification to the application of an increased western boundary setback to ten (10) metres to comply with the *Town Planning Scheme No. 9* development standards. Alternatively, Council may allow the reduced setback to 6 metres to the western lot boundary, and require the applicant undertake and maintain landscaping works to screen the outbuilding on its western elevation to create a vegetative buffer between the outbuilding and Lot 17.

OFFICER RECOMMENDATION – ITEM 6.3.4	APPROVAL
<b>That Council:</b>	
<b>1. Grant formal development approval of the proposed outbuilding on Lot 18 (No. 6314) Ajana-Kalbarri Road, Kalbarri subject to the following conditions:</b>	
<b>i. Development shall be in accordance with the attached approved plan(s) dated 20 June 2016 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;</b>	
<b>ii. A building permit shall be issued by the local government prior to the commencement of any work on the site;</b>	
<b>iii. All stormwater is to be disposed of onsite to the approval of the local government;</b>	
<b>iv. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;</b>	
<b>v. The approved outbuilding is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Shire of Northampton and shall NOT be used for habitation, commercial or industrial purposes;</b>	
<b>vi. The outbuilding walls are to be constructed of coated metal sheeting (Colorbond), in a colour to match the existing single house as shown on the attached approved plan dated 20 June 2016 and the use of Zinalume or matching Colorbond may be used to construct the roof sheeting of the outbuilding;</b>	
<b>vii. The outbuilding is to be setback 10m from the western lot boundary, as marked in red on the amended site plans, in compliance with 5.1. of the <i>Town Planning Scheme No. 9 (Kalbarri Townsite)</i>; and</b>	
<b>viii. A Bushfire Attack Level (BAL) assessment, in accordance with <i>State Planning Policy 3.7 Planning in Bushfire Prone Areas</i> be undertaken and submitted to the Shire of Northampton prior to lodgment of an application for a building permit, and if the BAL Assessment indicates</b>	

**a BAL rating higher than 29 (BAL-40 or BAL-FZ), then the approval shall become invalid until modifications to the application are able to achieve a BAL rating of 29 or less to reduce fire risk.**

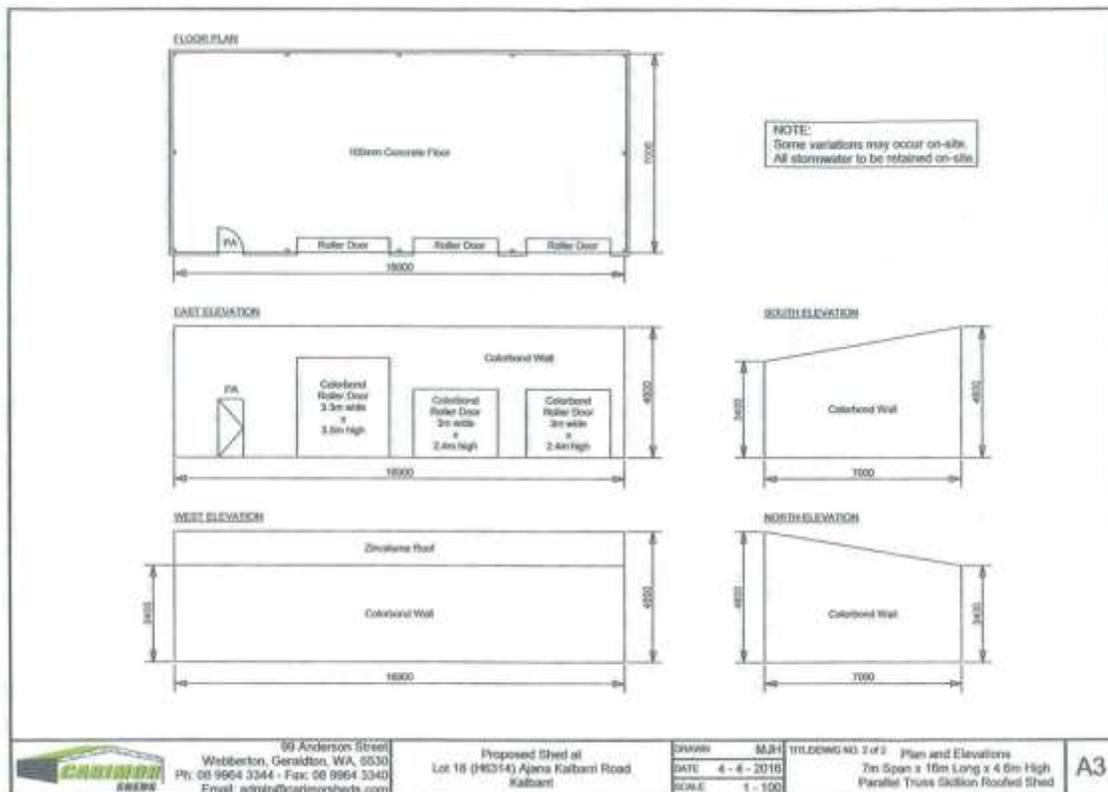
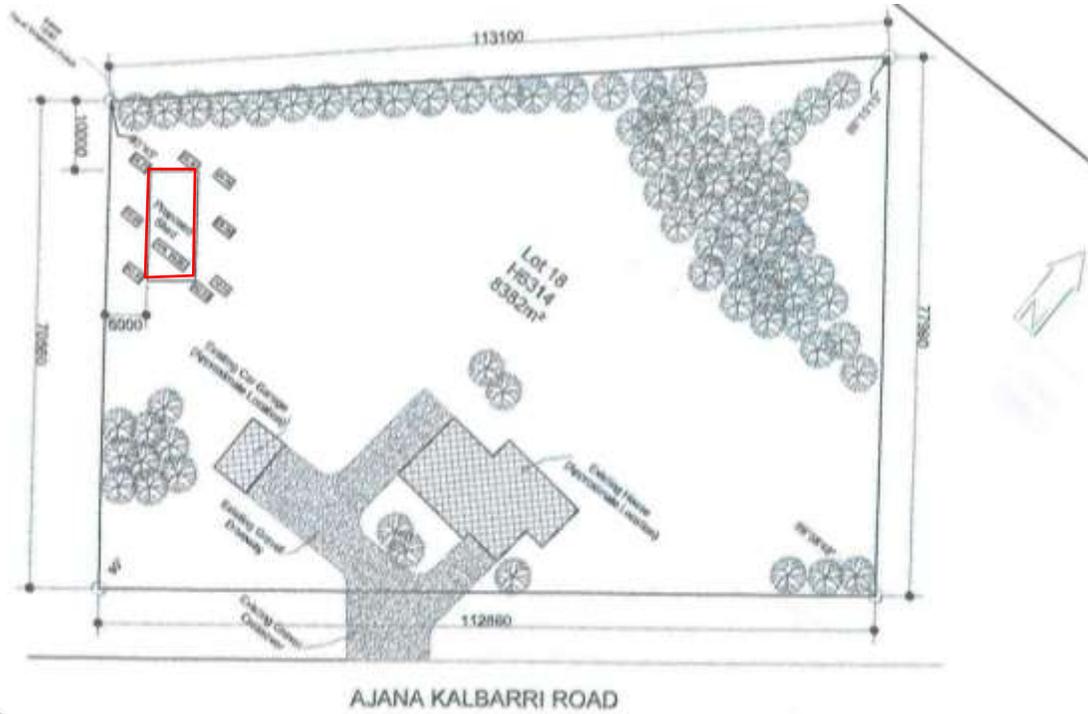
**Advice Notes:**

***Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.***

***Note 2: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.***

***Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.***

**APPENDIX 1 – SITE, FLOOR AND ELEVATION PLANS**



**APPENDIX 2 – SCHEDULE OF SUBMISSIONS**

No	Submitter	Property Address	Submission Detail	Comment/Recommendation
1.	<b>Alexander Read and Wendy Gilbert</b>	Lot 17 Ajana-Kalbarri Road, Kalbarri 6536	<ol style="list-style-type: none"> <li>1. Close proximity to registered horse paddock - workshop noise may impact on horses well being or cause a nervous reaction putting riders at risk</li> <li>2. Question as to why a reduced setback on western boundary but not northern boundary</li> </ol>	<p>- Noted. Applicant has addressed the reduced setback citing that it is necessary to increase visual privacy from adjoining landowner and to create a sound buffer from adjoining landowner's donkey. The applicant has also suggested that a 10 metre setback is too large for the size of the block and that the adjoining landowner has an outbuilding within 0.6 metres and 1.5 meters from front and side lot boundaries.</p> <p>The proposed positioning of the shed is unlikely to afford visual privacy or sound buffering for the habitable dwelling, but may provide this for the area to the rear of the Lot. Adversely, it is unlikely that an additional 4m setback would decrease noise or disturbance. A condition for landscaping to create a vegetative buffer on the western side of the outbuilding could be placed upon the approval if a reduced setback was allowed. It is noted that the Special Rural lots are smaller than the usual 1ha minimum, however until the zone is changed (with the implementation of <i>Local Planning Scheme No. 11</i>) the objectives of <i>Town Planning Scheme No. 9</i> still apply. The reduced boundary setbacks on the adjoining landowner's lot is the result of subdividing the existing property, whereby a minimum lot size with 10m setbacks was unachievable, therefore setback was taken at a minimum to achieve subdivision. Given the increased height of the shed and the objection from the adjoining landowner it is recommended that the minimum setback of 10 metres be required.</p>

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			<p>3. Proposed shed would be in closer proximity to submitters house than Mr Milnes’</p> <p>4. Zinalume roof visible from submitter’s property - concern that reflection of sunlight may cause problems with the shed being in close proximity to submitter’s residence.</p> <p>5. Concern over size of power cable to the shed – may indicate commercial activities in the future.</p> <p>6. Concern over height of building - may indicate commercial activities in the future.</p> <p>7. Council building standards should be adhered to encourage good neighbourly relations and prevent complaints to Council.</p> <p>8. Further accompanying information provided relating to past adjoining landowner disputes</p>	<ul style="list-style-type: none"> <li>- Distance to adjoining landowner’s house with reduced setback would be approximately 30m rather than 34m without setback, therefore unlikely to increase disturbance substantially.</li> <li>- Pitch of roof is 9.73° and therefore it is unlikely to cause substantial reflection, applicant has provided valid reason for use of Zinalume roof being longevity of materials, and Outbuilding LPP states that the use of Zinalume for roof sheeting “may be permitted”. It is recommended that approval for the use of Zinalume for <u>roofing only</u> be permitted</li> <li>- Applicant has advised outbuilding will be used for non-commercial activities. Any commercial use would require a separate application for development approval and this is addressed in conditions of approval</li> <li>- Not a valid planning consideration</li> <li>- Not a valid planning consideration</li> </ul>
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**6.3.5 SUMMARY OF PLANNING INFORMATION ITEMS**

**DATE OF REPORT:** 8 June 2016  
**REPORTING OFFICER:** Debbie Carson – Planning Officer  
**RESPONSIBLE OFFICER:** Garry Keeffe – Chief Executive Officer

**COMMENT:**

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
022	Robert Tenaglia	LOT 153 (NO. 16) SMITH STREET, KALBARRI	PROPOSED HOME BUSINESS – LAND-BASED FISHING TOURS	20 May 2016
023	Eileen Lindsell	LOT 81(NO. 53) DARWINIA DRIVE, KALBARRI	ANNUAL RENEWAL OF HOME BUSINESS - BAKEHOUSE	12 May 2016
024	Helene Parker	LOT 21 (NO. 225) HAMPTON ROAD, NORTHAMPTON	MARKET STALL – ARTS AND CRAFTS	17 May 2016
025	Tim Dance	Lot 138 (NO. 7) BROOK STREET, NORTHAMPTON	SINGLE DWELLING EXTENSIONS	17 May 2016
026	S Bridgeman	LOT 56 (NO. 62) MITCHELL STREET, HORROCKS	PROPOSED RETAINING WALL	24 May 2016
027	Robert Tengalia	RESERVES 26591 AND 12996 AND LOT 944 MURCHISON RIVER AND FORESHORE KALBARRI	EXPERIENTIAL USE - LAND-BASED FISHING TOURS	20 May 2016

**OFFICER RECOMMENDATION – ITEM 6.3.5**

**For Council Information**

6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	MONTHLY FINANCIAL STATEMENTS – MAY 2016	14
6.4.3	2016-2017 FEES AND CHARGES SCHEDULE/MINIMUM RATES	38
6.4.4	FINANCIAL MANAGEMENT REVIEW	40
6.4.5	QUOTE – SUPPLY OF STAFF VEHICLE (DCEO)	57

**6.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 June 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 17<sup>th</sup> June 2016, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.1**

**That Municipal Fund Cheques 20913 to 20950 inclusive totalling \$86,568.17, Municipal EFT payments numbered EFT14952 to EFT15160 inclusive totalling \$1,237,004.32, Trust Fund Cheques 2130 to 2136, totalling \$2,915.00, Direct Debit payments numbered GJ1104 to GJ1120 inclusive totalling \$342,187.35 be passed for payment and the items therein be declared authorised expenditure.**

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<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
20913	02-05-2016	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	167.05
20914	02-05-2016	SYNERGY	ELECTRICITY CHARGES	3418.90
20915	03-05-2016	SHANE KRAKOUER	COURSE - REIMB FUEL	514.80
20916	03-05-2016	ALCIDA LINK	REFUND RENT OVERPAYMENT	219.01
20917	05-05-2016	ALINTA ENERGY	GAS	147.60
20918	10-05-2016	PETTY CASH - NCCA	PETTY CASH RECOUP	144.05
20919	10-05-2016	TELSTRA	TELEPHONE CHARGES	4142.55
20920	10-05-2016	WATER CORPORATION	WATER USE & SERVICE CHARGES	439.95
20921	13-05-2016	DEPARTMENT OF HEALTH	APPLICAT (SEWERAGE) LUCKY BAY CAMPING	46.50
20922	16-05-2016	AUSTRALIA POST	POSTAGE	379.90
20923	16-05-2016	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	APPARATUS LICENCE RENEWAL FEES	43.00
20924	16-05-2016	BINNU LIQUOR & GENERAL STORE	BATTERY FOR FIRE TRUCK, FUEL	292.00
20925	16-05-2016	A REYNOLDS	CARPET CLEANING	187.00
20926	16-05-2016	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	16856.32
20927	16-05-2016	DPT. OF ENVIRONMENT REGULATION	RENEW LICENCES REFUSE SITES	1092.87
20928	16-05-2016	FLASH FLOWERS	ANZAC WREATHS	142.75
20929	16-05-2016	GERALDTON MOWER & REPAIR SPECIALISTS	SERVICE CHAIN SAW	396.80
20930	16-05-2016	BILGOMAN AUTO TECH	SERVICE VEHICLE	201.34
20931	16-05-2016	MARINA HOME & LEISURE	WATER COOLER	97.95
20932	16-05-2016	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE	3469.75
20933	16-05-2016	M & J PHYLAND	SHADE SHELTER JAQUES REIMBURS.	488.13
20934	16-05-2016	TELSTRA	TELEPHONE CHARGES	41.55
20935		CANCELLED		
20936	25-05-2016	PETTY CASH - NCCA	PETTY CASH RECOUP	185.80
20937	26-05-2016	AUSTRALIA POST	POSTAGE	322.40
20938	26-05-2016	KALBARRI CAFE	KALB SHOULDER CREW - EVENING MEALS	330.00
20939	26-05-2016	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	7162.56



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Chq #	Date	Name	Description	Amount
20940	26-05-2016	DEPARTMENT OF HUMAN SERVICES	NCCA REFUND MAT LEAVE OVERPAYMENT	1839.60
20941	26-05-2016	KALBARRI GAS	GAS	135.00
20942	26-05-2016	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES	1692.14
20943	26-05-2016	SYNERGY	STREETLIGHTS ELECTRICITY CHARGES	31575.40
20944	26-05-2016	TELSTRA	TELEPHONE CHARGES	1484.63
20945	26-05-2016	L.E NAIRN PTY LTD	REFUND SEPTIC TANK FEES	236.00
20946	05-06-2016	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	2164.32
20947	05-06-2016	GERALDTON MOWER & REPAIR SPECIALISTS	CHAINSAW FUEL/OILS	562.00
20948	05-06-2016	IPLEX PIPELINES AUSTRALIA PTY LTD	HCC - STORMWATER PIPES	690.05
20949	05-06-2016	NORTHAMPTON LIONS CLUB	DRUM MUSTER	258.50
20950	05-06-2016	NORTHAMPTON OLD SCHOOL INC	SEED FUNDING	5000.00
				<b><u>\$86,568.17</u></b>

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**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

EFT #	Date	Name	Description	Amount
EFT14952	16-05-2016	ABROLHOS ELECTRICS	ELECTRICAL RETIC DECODERS, WIRING	880.00
EFT14953	16-05-2016	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	440.00
EFT14954	16-05-2016	AMAZZINI & SON	BATEMAN ST - TERRACOTTA PAVERS	6242.40
EFT14955	16-05-2016	BOSTON CONTRACTING	WATER CART HIRE	5512.38
EFT14956	16-05-2016	KAREN BRADLEY	KALB CAMP SCHOOL - REIMB INCORP FEE	145.00
EFT14957	16-05-2016	CHEM CENTRE	WATER SAMPLES	315.70
EFT14958	16-05-2016	MIDWEST CHEMICAL & PAPER	CLEANING PRODUCTS	266.77
EFT14959	16-05-2016	CLARKSON FREIGHTLINES	FREIGHT	367.61
EFT14960	16-05-2016	COATES HIRE OPERATIONS PTY LIMITED	ROLLER HIRE	2076.25
EFT14961	16-05-2016	BS & JA COCKRAM	LITTLE BAY ABLT BATTERIES, FIX DOORS	1255.34
EFT14962	16-05-2016	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	67.21
EFT14963	16-05-2016	CONCEPT MEDIA PTY LTD	ADVERTISEMENT - KALB VISITOR CENTRE	787.05
EFT14964	16-05-2016	COURIER AUSTRALIA	FREIGHT	331.36
EFT14965	16-05-2016	COVS PARTS PTY LTD	PARTS	940.67
EFT14966	16-05-2016	C Y O'CONNOR TAFE WA	COURSE FEES - RANGER	267.81
EFT14967	16-05-2016	D-TRANS	TRUCK MODIFICATIONS - ISUZU TRUCK	4332.08
EFT14968	16-05-2016	FENN PLUMBING & GAS	PLUMBING	649.00
EFT14969	16-05-2016	FORPARK AUSTRALIA	ORBIT PLAYGROUND STRUCT - LIONS PARK	15970.90
EFT14970	16-05-2016	FREEMANS LIQUID WASTE PTY LTD	PUMP OUT SEPTIC TANKS	1870.00
EFT14971	16-05-2016	FULTON HOGAN	BITUMEN	220030.89
EFT14972	16-05-2016	GERALDTON BUILDING SERVICES & CABINETS	HCC PROGRESS CLAIM # 5	108789.23
EFT14973	16-05-2016	GERALDTON TROPHY CENTRE	NAME BADGE	46.00
EFT14974	16-05-2016	GERALDTON TURF FARM	LIONS PARK, TURF	2225.00
EFT14975	16-05-2016	GNC QUALITY PRECAST GERALDTON	STORMWATER CONC PRODUCTS	10572.23
EFT14976	16-05-2016	GRAY & LEWIS	SCHEME AMENDMENT TPS 10	2750.00

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<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT14977	16-05-2016	HASLEBYS HARDWARE SUPPLIES	HARDWARE	989.51
EFT14978	16-05-2016	NR & DJ HAYNES	BUILDING MAINTENANCE	1010.06
EFT14979	16-05-2016	HILLE, THOMPSON & DELFOS	PREPARE PLAN - RUBBISH TIP RESERVE	1045.00
EFT14980	16-05-2016	INSTANT RACKING & SHELVING	SHELVING- NTON CREATIVE ARTS GROUP	1050.00
EFT14981	16-05-2016	JASON SIGNMAKERS	SIGNS	1491.60
EFT14982	16-05-2016	JLW ENGINEERING	PLANT REPAIRS	189.20
EFT14983	16-05-2016	JONO DALE PLUMBING, GAS & AIR-CON	PLUMBING	297.00
EFT14984	16-05-2016	KALBARRI AUTO CENTRE	PLANT SERVICE	495.00
EFT14985	16-05-2016	KALBARRI HARDWARE & BUILDING SUPPLIES	HARDWARE	192.98
EFT14986	16-05-2016	KALBARRI MOTOR HOTEL	KALBARRI ROAD SHOULDERING CREW	413.50
EFT14987	16-05-2016	KALBARRI EXPRESS FREIGHT	FREIGHT	316.53
EFT14988	16-05-2016	KALBARRI SUPERMARKET	SUNDRY FOOD ITEMS	619.58
EFT14989	16-05-2016	KALBARRI B P SERVICE STATION	GAS, FUEL	246.62
EFT14990	16-05-2016	KALBARRI WAREHOUSE	SAFETY BOOTS	472.30
EFT14991	16-05-2016	KALBARRI DOCTORS SURGERY	FLU VACCINE	74.00
EFT14992	16-05-2016	KALBARRI PEST CONTROL	VISUAL TERMITE INSP,GENERAL PEST CONT	2010.00
EFT14993	16-05-2016	KALBARRI GRAVEL & SAND SUPPLIES	SUPPLY GRAVEL	360.00
EFT14994	16-05-2016	KOMATSU AUSTRALIA PTY LTD	PARTS	386.50
EFT14995	16-05-2016	KP FABRICATION & WELDING PTY LTD	TIPPER - FABRICATE NEW FUEL TANK	1694.00
EFT14996	16-05-2016	KALBARRI SITEWORKS	PLANT HIRE, VERGE SIDE PICKUP	7337.00
EFT14997	16-05-2016	NORTHAMPTON TOWING	TRANSPORT ROLLER	400.40
EFT14998	16-05-2016	LGIS RISK MANAGEMENT	REGIONAL RISK COORDINATOR 2015/16	5882.80
EFT14999	16-05-2016	MARKETFORCE	ADVERTISING	998.77
EFT15000	16-05-2016	MARILANDY PTY LTD	NCCA RELIEF STAFF	9258.70
EFT15001	16-05-2016	LGRCEU	PAYROLL DEDUCTIONS	291.00
EFT15002	16-05-2016	GERALDTON TOYOTA	VEHICLE SERVICE	457.90
EFT15003	16-05-2016	MIDWEST TREE SERVICES	TREE LOPPING	660.00

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<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15004	16-05-2016	CENTREL PTY LTD	FUEL PURCHASES	18226.87
EFT15005	16-05-2016	M L COMMUNICATIONS	WAGOE REPEATER SITE REPAIRS	4827.45
EFT15006	16-05-2016	MOORE STEPHENS	MANAGEMENT REPORTING WORKSHOP DCEO	2090.00
EFT15007	16-05-2016	NORTHAMPTON IGA & LIQUOR STORE	GOODS, REFRESHMENTS	366.07
EFT15008	16-05-2016	NORTHERN COUNTRY ZONE OF THE LOCAL GOVERNMENT ASS	ELECTED MEMBERS TRAINING DAY	120.00
EFT15009	16-05-2016	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	2501.17
EFT15010	16-05-2016	NORTHAMPTON AUTO ELECTRICS	PLANT REPAIRS	1659.10
EFT15011	16-05-2016	NORTHAMPTON PHARMACY	MEDICATION	190.65
EFT15012	16-05-2016	NOVUS WINDSCREENS GERALDTON	REPLACE WINDSCREEN	577.50
EFT15013	16-05-2016	CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS	425.32
EFT15014	16-05-2016	ONESTEEL DISTRIBUTION	REO MESH SHEETS	81.44
EFT15015	16-05-2016	KALBARRI PALM RESORT	ACCOMM - KAL RD SHOULDER CREW	1863.00
EFT15016	16-05-2016	PATIENCE SANDLAND PTY LTD	10M3 CLEAN LOAM, DELIVERY	308.40
EFT15017	16-05-2016	PERTH SAFETY PRODUCTS PTY LTD	TRAFFIC CONES	616.00
EFT15018	16-05-2016	PEST-A-KILL	EXTERRA ELEVENTH YEAR	1840.00
EFT15019	16-05-2016	PURCHER INTERNATIONAL	PARTS	113.58
EFT15020	16-05-2016	QUANTUM SURVEYS	PREPARE DESIGN/GREY ST-RED BLUFF RD	3085.50
EFT15021	16-05-2016	HOLCIM AUSTRALIA PTY LTD	SEALING AGGREGATE - KALBARRI RD	2002.15
EFT15022	16-05-2016	RED DUST HOLDINGS	HIRE EXCAVATOR	495.28
EFT15023	16-05-2016	RGI SIGNWORKS WA P/L	RANGER DECALS	440.00
EFT15024	16-05-2016	E. & M.J. ROSHER PTY LTD	PARTS	430.25
EFT15025	16-05-2016	FRANK RYSTENBERG	KALB DEPOT OFFICE-CARPORT/VERANDAH	6500.00
EFT15026	16-05-2016	SEASIDE SIGNS	SAFETY INFORMATION BOARDS	167.64
EFT15027	16-05-2016	SPALDING ELECTRICAL SERVICES	HORROCKS - RETIC PUMP WORKS	191.40
EFT15028	16-05-2016	STAR TRACK EXPRESS	FREIGHT	80.71
EFT15029	16-05-2016	SUNNY INDUSTRIAL BRUSHWARE	SEGMENTS	1395.90
EFT15030	16-05-2016	MIDWEST AUTO GROUP	PLANT REPAIRS	168.67

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**FINANCE REPORT – 17 JUNE 2016**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15031	16-05-2016	SUNFLAME ELECTRICAL	NTON DEPOT REWIRE HOIST	452.50
EFT15032	16-05-2016	THURKLE'S DOZING	GRAVEL PUSH UP/STOCKPILE	12947.00
EFT15033	16-05-2016	2V NET IT SOLUTIONS	LAPTOP, COMPUTER MTCE	2799.00
EFT15034	16-05-2016	DATATRAX PTY LTD	TOURISM TOUCHSCREEN	695.00
EFT15035	16-05-2016	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION	34705.82
EFT15036	16-05-2016	TRU-LINE TRAFFIC MANAGEMENT PTY LTD	RESEAL WORKS TRAFFIC CONTROL	8749.13
EFT15037	16-05-2016	LANDGATE	VALUATION EXPENSES	10742.93
EFT15038	16-05-2016	WESTRAC EQUIPMENT PTY LTD	PARTS	128.47
EFT15039	16-05-2016	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	2511.31
EFT15040	16-05-2016	NORTHAMPTON TYRES	13 TYRES, PUNCTURE REPAIRS	5842.00
EFT15041	16-05-2016	CANCELLED		
EFT15042	16-05-2016	WILLIAMS & HUGHES	FEES - HCC LEASE	2796.52
EFT15043	16-05-2016	WOODCOCK CT & L	TOILET TISSUE, HARDWARE	1664.40
EFT15044	16-05-2016	YOUNG MOTORS P/L	VEHICLE SERVICE	363.25
EFT15045	28-04-2016	MG & DJ DRAGE	LIONS PARK SHELTER CONCRETE	2323.20
EFT15046	05-05-2016	GLENN BANGAY	REIMB OFFICE GOODS	32.14
EFT15047	05-05-2016	ROBERT MCKENZIE	ANIMAL EUTHANASIA	420.00
EFT15048	05-05-2016	LB & BJ RYAN	REIMB TELSTRA LINE RENTAL	49.95
EFT15049	05-05-2016	STEVE WILLIAMS	CAT EUTHANASIA	20.00
EFT15050	19-05-2016	HOST CATERING SUPPLIES	HCC CROCKERY & CUTLERY	3855.63
EFT15051	19-05-2016	HAYLEY BAIKIE	NCCA REIMB REFRESHMENTS	156.50
EFT15052	19-05-2016	FLEUR BEERE	RELIEF CLEANING	600.00
EFT15053	19-05-2016	ROB HORSTMAN	NCCA REIMB FLOWERS, REFRESHMENTS	329.00
EFT15054	19-05-2016	GRANT MIDDLETON	REIMB INTERNET	199.80
EFT15055	19-05-2016	PRIME MEDIA GROUP LTD	ADVERTISING KVC	9900.00
EFT15056	19-05-2016	TECHNICAL MAINTENANCE SUPPORT	NTON FERAL ERADIC GRANT - PIG BAIT TRAIL	30330.89
EFT15057	19-05-2016	HAYLEY WILLIAMS	REIMB BUNNINGS PLANT, RETIC HOUSE	352.07
EFT15058	18-05-2016	AUSTRALIAN TAXATION OFFICE	BAS APRIL 2016	32078.00

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 17 JUNE 2016**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15059	24-05-2016	MIDWEST KERBING	HKS DRIVEWAY CROSSOVER,DUP	3300.00
EFT15060	24-05-2016	MIDWEST TREE SERVICES	KALB VERGE SIDE COLLEC, TREE LOPP	10769.00
EFT15061	24-05-2016	ABROLHOS ELECTRICS	RCD TESTING, ELECTRICAL	6617.16
EFT15062	26-05-2016	ABROLHOS PLUMBING SERVICE	PLUMBING REPAIRS/MTCE	968.00
EFT15063	26-05-2016	AFGRI EQUIPMENT AUST PTY LTD	PARTS	402.77
EFT15064	26-05-2016	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	396.00
EFT15065	26-05-2016	KALBARRI IGA	GOODS	28.08
EFT15066	26-05-2016	BATAVIA CONCRETE	LIONS PARK - CONCRETE	3119.16
EFT15067	26-05-2016	FLEUR BEERE	CLEANING - AGED CARE	300.00
EFT15068	26-05-2016	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS, FUEL	510.09
EFT15069	26-05-2016	BUNNINGS BUILDING SUPPLIES	LIONS PARK - CEMENT SEALER	246.62
EFT15070	26-05-2016	JUPPS CARPETS & CERAMICS PTY LTD	HCC FLOOR COVERINGS	12970.00
EFT15071	26-05-2016	CENTRAL WEST PUMP SERVICE	RETIC PUMP MTCE, NEW PUMP DAVEY	3403.64
EFT15072	26-05-2016	CLARKSON FREIGHTLINES	FREIGHT - LIONS PARK FORPARK PLAYGROUND	383.41
EFT15073	26-05-2016	COASTAL PLUMBING & GAS FITTING	PLUMBING	1713.14
EFT15074	26-05-2016	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	65.04
EFT15075	26-05-2016	STAPLES	P/COPIER MTCE	853.07
EFT15076	26-05-2016	CORPORATE HEALTH PROFESSIONALS	BI ANNUAL HEARING TEST - OUTSIDE CREW	2310.00
EFT15077	26-05-2016	CORAL COAST RETIC	REPAIR RETIC	154.00
EFT15078	26-05-2016	COURIER AUSTRALIA	FREIGHT	193.07
EFT15079	26-05-2016	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING MTCE	330.00
EFT15080	26-05-2016	SIMON DRAGE	BOTANIC LINE - REIMB PAINT	550.00
EFT15081	26-05-2016	D-TRANS	PARTS	1597.84
EFT15082	26-05-2016	ATOM SUPPLY	LIFTING CHAIN	375.78
EFT15083	26-05-2016	GERALDTON TROPHY CENTRE	UNIFORMS	72.70

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 17 JUNE 2016**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15084	26-05-2016	GERALDTON AUTO WHOLESALERS	DMAX VEHICLES	139412.10
			2016 SINGLE CAB 4X4 \$28246.95	
			2016 SINGLE CAB 4X2 \$38679.45	
			2016 SPACE CAB 4X4 \$39748.25	
			2016 CREW CAB 4X4 \$32737.45	
EFT15085	26-05-2016	GG PUMPS AND ELECTRICAL	LIONS PARK REPAIR FLOAT VALVE	701.77
EFT15086	26-05-2016	GREAT NORTHERN RURAL SERVICES	DECODER, SOLENOID	1530.90
EFT15087	26-05-2016	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES	13931.33
EFT15088	26-05-2016	GUARDIAN PRINT & GRAPHICS	MINUTE BOOK BINDING	895.00
EFT15089	26-05-2016	HAINES SIGNS	SIGNS & DECALS BOTANTIC LINE	440.00
EFT15090	26-05-2016	HASLEBYS HARDWARE SUPPLIES	ANT DUST, HARDWARE, SPRAY & MARK, TAPE, FILE, BATTERY, AXE, SHOVEL,	1360.14
EFT15091	26-05-2016	NR & DJ HAYNES	HKS JETTY - ADD STEP	1242.34
EFT15092	26-05-2016	J R & A HERSEY	GLOVES, BROOM HANDLES	527.01
EFT15093	26-05-2016	JASON SIGNMAKERS	SIGNS/BRACKETS	952.47
EFT15094	26-05-2016	KALBARRI AUTO CENTRE	2 TYRES, 1 PUNCTURE REPAIR	550.00
EFT15095	26-05-2016	KALBARRI MOTOR HOTEL	NTON SHOULDER CREW - MEALS	227.00
EFT15096	26-05-2016	KALBARRI EXPRESS FREIGHT	FREIGHT	35.97
EFT15097	26-05-2016	KALBARRI SUPERMARKET	NTON SHOULDER CREW - GOODS	619.58
EFT15098	26-05-2016	KALBARRI CRASH	INSURANCE EXCESS	300.00
EFT15099	26-05-2016	KALBARRI WAREHOUSE	RUSTGUARD, PAINT, SHACKLE,	548.05
EFT15100	26-05-2016	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	420.00
EFT15101	26-05-2016	KALBARRI PEST CONTROL	GENERAL URBAN PEST CONTROL	160.00
EFT15102	26-05-2016	KALBARRI SIGNS	TIP SIGNS	778.00
EFT15103	26-05-2016	KALBARRI PIZZA AND PASTA	NTON CREW - EVENING MEALS	206.20
EFT15104	26-05-2016	KIDS HUB TRAINING & CONSULTANCY	NCCA WORKSHOP	550.00
EFT15105	26-05-2016	MACH 1 AUTO ONE	FLOOR/DASH MATS	403.94
EFT15106	26-05-2016	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT15107	26-05-2016	CENTREL PTY LTD	FUEL PURCHASES	1917.80

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 17 JUNE 2016**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15108	26-05-2016	MJB INDUSTRIES PTY LTD	CULVERTS	20760.30
EFT15109	26-05-2016	M L COMMUNICATIONS	VHF RADIOS, OFFICE PHONE SERVICE	4002.77
EFT15110	26-05-2016	MODERN TEACHING AIDS PTY LTD	NCCA CLEANING PRODUCTS	520.31
EFT15111	26-05-2016	MOORE STEPHENS	JUNE 2016 AUDIT	9905.98
EFT15112	26-05-2016	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	294.34
EFT15113	26-05-2016	NORTHAMPTON PHARMACY	MEDICATION	393.45
EFT15114	26-05-2016	PURCHER INTERNATIONAL	2016 FUSO CANTER CREW CAB TRUCK	62195.80
EFT15115	26-05-2016	HOLCIM AUSTRALIA PTY LTD	SEALING AGGREGATE, CONCRETE	68202.60
EFT15116	26-05-2016	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING - ASPHALT WORKS	5049.00
EFT15117	26-05-2016	OWEN SIMKIN	WATER CUSTODIAN	179.70
EFT15118	26-05-2016	SUNFLAME ELECTRICAL	LIONS PARK - TOILETS REROUTE CABLE	1980.00
EFT15119	26-05-2016	TOTALLY WORKWEAR - GERALDTON	WORK BOOTS	362.11
EFT15120	26-05-2016	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION	38248.58
EFT15121	26-05-2016	TRU-LINE EXCAVATIONS & PLUMBING PTY LTD	TELSTRA LID REPLACEMENT	834.35
EFT15122	26-05-2016	TRU-LINE TRAFFIC MANAGEMENT PTY LTD	TRAFFIC CONTROL - SHOULDER GRADING	8818.70
EFT15123	26-05-2016	LANDGATE	VALUATION EXPENSES	49.20
EFT15124	26-05-2016	VERLINDENS ELECTRICAL GERALDTON	ELECTRICAL REPAIRS	1815.00
EFT15125	26-05-2016	VISIMAX	DCALS	197.60
EFT15126	26-05-2016	WESTRAC EQUIPMENT PTY LTD	PARTS	342.64
EFT15127	26-05-2016	WESTERN AUSTRALIAN TREASURY CORP	LOANS 149, 151 & 154	58607.72
EFT15128	26-05-2016	NORTHAMPTON TYRES	PUNCTURE REPAIRS	269.50
EFT15129	26-05-2016	WOODLANDS DISTRIBUTORS & AGENCIES	DOG WASTE BAGS	392.70
EFT15130	26-05-2016	WOODCOCK CT & L	FERTILISER, DYNAMIC LIFTER, HARDWARE	2090.95
EFT15131	30-05-2016	GERALDTON EARTHMOVING CONTRACTORS	LUCKY BAY CAMPING NODE DEVELOP	45672.00
EFT15132	02-06-2016	GLENN BANGAY	REIMB ACCOMM, MEALS - BAL ASSESS	857.40
EFT15133	02-06-2016	NEIL BROADHURST	REIMB SYNERGY	246.00
EFT15134	02-06-2016	GRANT MIDDLETON	REIMB MEALS FINANCIAL REPORTING WSHOP	58.35

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 17 JUNE 2016**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15135	02-06-2016	LB & BJ RYAN	REIMB TELSTRA LINE RENTAL	49.95
EFT15136	05-06-2016	ABROLHOS ELECTRICS	RCD TESTING, ELECTRICAL	8172.34
EFT15137	05-06-2016	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	181.50
EFT15138	05-06-2016	P & M AUTOMOTIVE EQUIPMENT	INSPECT DEPOT HOIST	367.07
EFT15139	05-06-2016	STAPLES	P/COPIER MTCE, STATIONERY	1455.94
EFT15140	05-06-2016	COURIER AUSTRALIA	FREIGHT	38.43
EFT15141	05-06-2016	COVS PARTS PTY LTD	PROTECTIVE CLOTHING	406.82
EFT15142	05-06-2016	D-TRANS	TRUCK FUEL TANK REPAIRS	1481.76
EFT15143	05-06-2016	FENN PLUMBING & GAS	PLUMBING	181.50
EFT15144	05-06-2016	GERALDTON LOCK & KEY SPECIALISTS	PADLOCKS	250.50
EFT15145	05-06-2016	GERALDTON SIGN MAKERS	CAMPING SIGNS	2509.65
EFT15146	05-06-2016	TANYA HENKEL	HERITAGE ADVISORY SERVICE	1287.65
EFT15147	05-06-2016	KALBARRI EXPRESS FREIGHT	FREIGHT	205.03
EFT15148	05-06-2016	KALBARRI PEST CONTROL	VISUAL TERMITE INSPECT, PEST CONTROL	640.00
EFT15149	05-06-2016	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT15150	05-06-2016	MIDWEST KERBING	KERBING - STEPHEN/BATEMAN STS	11567.60
EFT15151	05-06-2016	MIDWEST FINANCIAL	FBT RETURN 31 MAR 2016	935.00
EFT15152	05-06-2016	MITCHELL & BROWN	NTON BOWLING CLUB OVEN/HOB	2500.00
EFT15153	05-06-2016	QK TECHNOLOGIES PTY LTD	NCCA WEB LDC	1150.00
EFT15154	05-06-2016	HOLCIM AUSTRALIA PTY LTD	MALALUCA PATHWAY - CONCRETE	920.48
EFT15155	05-06-2016	MIDWEST AUTO GROUP	VEHICLE SERVICE	425.01
EFT15156	05-06-2016	TEAKLE & LALOR	HCC - CONTRACT ADMINISTRATION	5640.63
EFT15157	05-06-2016	2V NET IT SOLUTIONS	COMPTER MTCE - REMOTE BACKUP	398.00
EFT15158	05-06-2016	WESTRAC EQUIPMENT PTY LTD	PARTS	941.65
EFT15159	05-06-2016	NORTHAMPTON TYRES	4 TYRES	1617.00
EFT15160	05-06-2016	WINDOWISE PTY LTD	BUILDING MAINTENANCE	222.20
				<b><u>\$1,237,004.32</u></b>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 JUNE 2016

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**TRUST FUND CHEQUES**

<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2130	23-05-2016	PCYC - GERALDTON	KIDSPORT	110.00
2131	23-05-2016	KALBARRI JUNIOR FOOTBALL CLUB	KIDSPORT	280.00
2132	23-05-2016	STATESIDE BASKETBALL CLUB INC	KIDSPORT	200.00
2133	11-05-2016	JOHN LINK	REFUND HOUSE BOND	100.00
2134	11-05-2016	BOND ADMINISTRATOR	HOUSING BONDS	1160.00
2135	23-05-2016	KAZUALS NETBALL CLUB	KIDSPORT	495.00
2136	25-05-2016	NORTHAMPTON HISTORICAL SOCIETY	SPECIAL SERIES NUMBER PLATES	570.00
				<b>2,915.00</b>

**SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 JUNE 2016**

**DIRECT DEBITS**

<b>Jnl #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
	07-04-16	PAYROLL	FN/E 6/4/2016	75326.00
	21-04-16	PAYROLL	FN/E 20/4/2016	75345.00
GJ1104	30/04/2016	NAB BANK FEES	FEES	445.58
GJ1105	30/04/2016	BPOINT	FEES	63.25
GJ1106	30/04/2016	BPAY	FEES	56.32
GJ1108	30/04/2016	CEO CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			TP TRAINING FLIGHTS/ACCOMM	741.15
			NCCA CLICK CARTRIDGES	367.70
				<u>1222.79</u>
GJ1109	30/4/2016	DCEO CORPORATE CARD	BANK CHARGES	10.59
			COMP EXP	100.99
			P251 - FUEL	36.66
			OFFICE MTCE - BUNNINGS CABLE	4.49
			OFFICE EXP - LANDGATE	164.00
				<u>316.73</u>
GJ1110	30/4/2016	WESTNET	FEES	66.00
GJ1112	30/4/2016	NAB LOAN 152 FACILITY FEE	CEO SS LOAN FACILITY FEE	2669.73
GJ1113	30/4/2016	NAB LOAN 152 INTEREST	CEO SS LOAN INTEREST 4 APRIL 2016	9672.77
	5/5/2016		FN/E 4/5/2016	
		PAYROLL		77,233.00
	19-05-16	PAYROLL	FN/E 19/5/2016	79,513.00
	23-05-16	CLICKSUPER	SUPERANNUATION FN/E 19/5/2016	18566.89
GJ1114	31-05-16	NAB BANK FEES	FEES	165.29
GJ1115	31-05-16	BPOINT	FEES	188.02
GJ1116	31-05-16	BPAY	FEES	13.20



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 17 JUNE 2016

Jnl #	Date	Name	Description	Amount
GJ1118	31-05-16	CEO CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			KAL CAMP TRAILER LICENSE	25.20
			RAKE PL HOUSE - BUNNINGS	484.20
			MITCHELL & BROWN COMPUTER MOUSE	40.00
			COUNCILLOR TRAINING - ACCOMM	175.00
			REFRESHMENTS	<u>35.90</u>
				874.24
GJ1119	31-05-16	DCEO CORPORATE CARD	BANK CHARGES	9.00
			LICENSING CV CHECKS	89.80
			STATIONERY	79.26
			LIONS PARK –ONESTEEL	<u>205.48</u>
				383.54
GJ1120	31-05-16	WESTNET	FEES	<u>66.00</u>
				<b><u><u>\$342,187.35</u></u></b>

**6.4.2 MONTHLY FINANCIAL STATEMENTS – MAY 2016**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 June 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. Monthly Financial Report for May 2016 2. Schedule Format provided as separate attachment (Appendix B)</b>

**SUMMARY**

Council to adopt the draft monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 31 May 2016 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Appendix A	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

**FINANCIAL & BUDGET IMPLICATIONS:**

Total operating expenditure at 31<sup>st</sup> May 2016 is over budget by \$1,579,174 which is predominately due to additional depreciation totalling \$1,593,955. The additional depreciation costs are a result of Infrastructure Assets being re-valued at the close of the 2014/2015 financial year.

Generally a large proportion of capital works projects have been completed apart from the Lucky Bay camp ground which has been delayed and the Roads to Recovery funded Chilimony Road reconstruction and sealing works which have been deferred to next financial year. Other Roads to Recovery works including Kalbarri Road and Stephen Street in Northampton have been completed and payment of bitumen and aggregate will be finalised in June.

**STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.2**

**That Council adopts the Draft Monthly Financial Report for the period ending 31 May 2016.**

**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 May 2016**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1      Significant Accounting Policies (presented annually)

Note 2      Explanation of Material Variances

Note 3      Net Current Funding Position

Note 4      Cash and Investments

Note 5      Budget Amendments (presented as per budget review process)

Note 6      Receivables

Note 7      Cash Backed Reserves

Note 8      Capital Disposals

Note 9      Rating Information

Note 10     Information on Borrowings

Note 11     Grants and Contributions

Note 12     Trust

Appendix A   Details of Capital Acquisitions

Appendix B   Detailed Schedules (presented separately)

## Shire of Northampton

### Compilation Report

For the Period Ended 31 May 2016

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 31 May 2016 of \$1,879,804.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

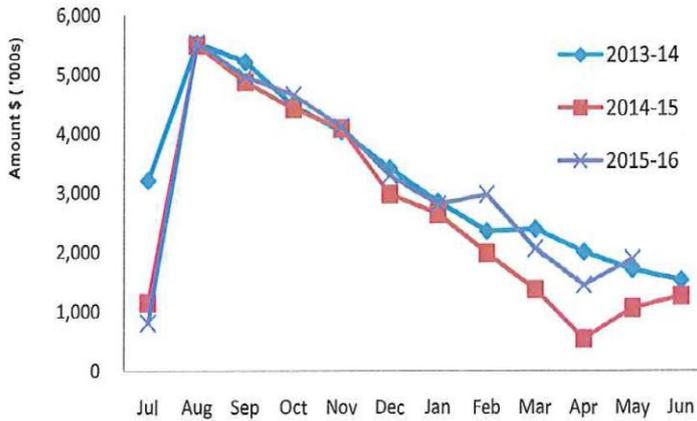
### Preparation

Prepared by: Grant Middleton

Date prepared: 10/05/2016

**Shire of Northampton**  
Monthly Summary Information  
For the Period Ended 31 May 2016

**Liquidity Over the Year (Refer Note 3)**



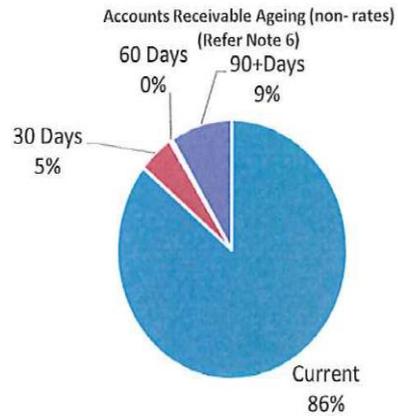
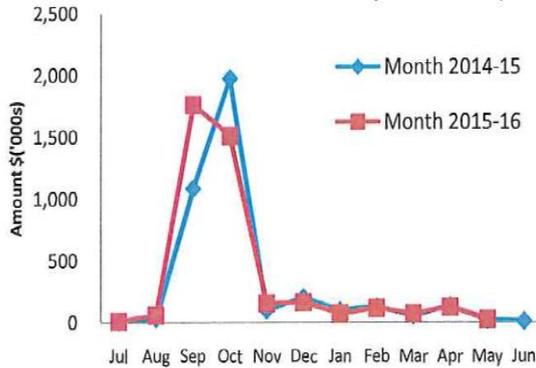
**Cash and Cash Equivalents as at period end**

Unrestricted	\$ 1,541,206
Restricted	<u>\$ 3,611,277</u>
	<u>\$ 5,152,483</u>

**Receivables**

Rates	\$ 262,575
Other	<u>\$ 92,077</u>
	<u>\$ 354,653</u>

**Rates Receivable (Refer Note 6)**

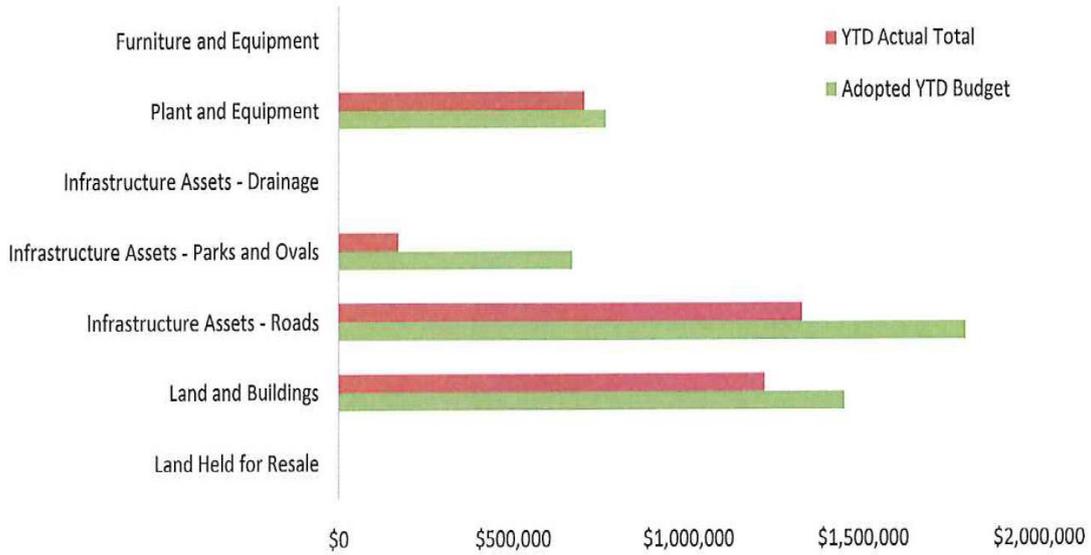


**Comments**

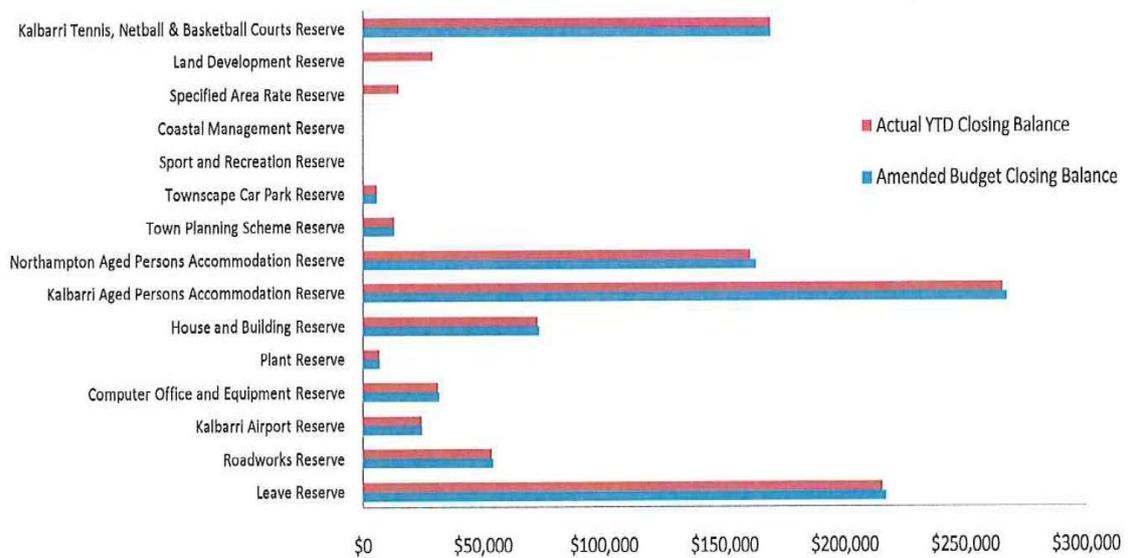
This information is to be read in conjunction with the accompanying Financial Statements and notes.

**Shire of Northampton**  
Monthly Summary Information  
For the Period Ended 31 May 2016

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**

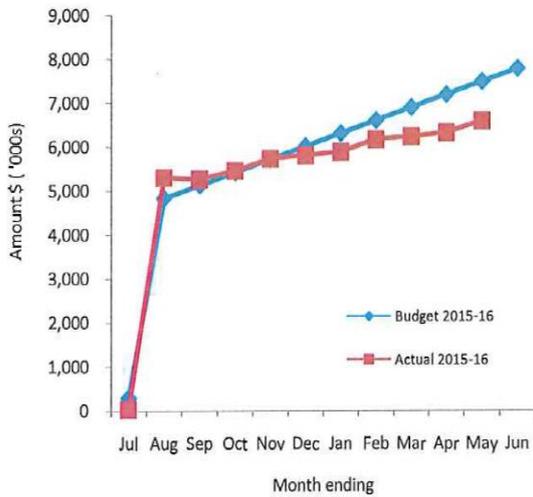


**Comments**

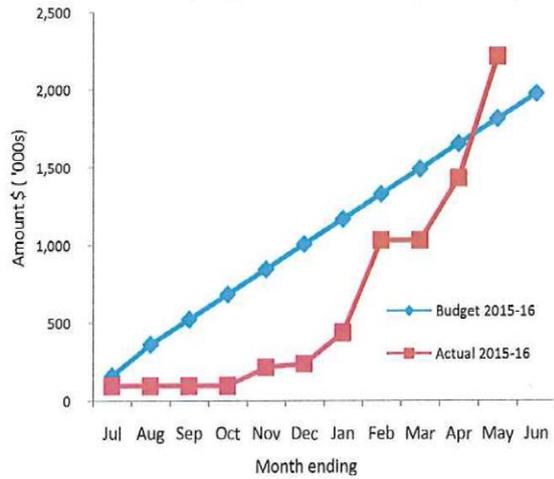
**Shire of Northampton**  
Monthly Summary Information  
For the Period Ended 31 May 2016

**Revenues**

Budget Operating Revenues -v- Actual (Refer Note 2)

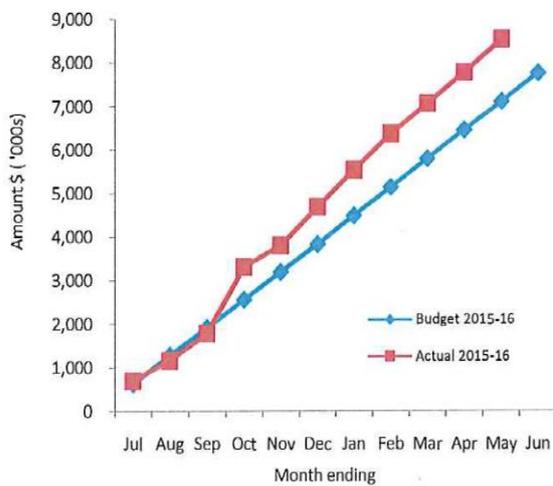


Budget Capital Revenue -v- Actual (Refer Note 2)

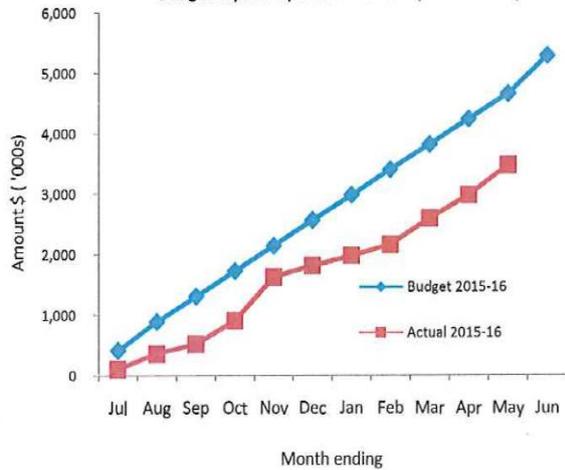


**Expenditure**

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



**Comments**

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 31 May 2016

Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
	\$ 16,700	\$ 26,279	\$ 54,531	\$ 28,252	% 107.51%	▲
9	4,813,157	4,753,021	4,751,294	(1,727)	(0.04%)	▲
	80,373	73,623	142,420	68,797	93.45%	▲
	52,840	48,422	27,556	(20,866)	(43.09%)	▼
	199,660	183,007	205,906	22,899	12.51%	▲
	21,570	19,767	20,796	1,029	5.20%	▲
	808,960	741,499	834,809	93,310	12.58%	▲
	56,715	51,931	92,769	40,838	78.64%	▲
	238,125	156,486	179,928	23,442	14.98%	▲
	123,811	123,563	162,776	39,213	31.74%	▲
	146,087	133,881	112,968	(20,913)	(15.62%)	▼
	6,557,998	6,311,479	6,585,752	274,273		▲
<b>Operating Expense</b>						
	(794,084)	(738,414)	(744,063)	(5,649)	(0.76%)	▼
	(105,299)	(96,492)	(94,051)	2,441	2.53%	▲
	(632,075)	(581,565)	(482,453)	99,112	17.04%	▲
	(219,535)	(201,135)	(191,310)	9,825	4.88%	▲
	(216,984)	(198,825)	(247,691)	(48,866)	(24.58%)	▼
	(111,814)	(102,344)	(125,792)	(23,448)	(22.91%)	▼
	(1,294,136)	(1,185,866)	(1,059,150)	126,716	10.69%	▲
	(1,457,433)	(1,335,246)	(1,364,664)	(29,418)	(2.20%)	▼
	(2,529,770)	(2,232,578)	(3,868,421)	(1,635,843)	(73.27%)	▼
	(244,215)	(233,849)	(208,133)	25,716	11.00%	▲
	(51,172)	(46,739)	(146,500)	(99,761)	(213.44%)	▼
	(7,656,517)	(6,953,053)	(8,532,227)	(1,579,174)		
<b>Funding Balance Adjustments</b>						
	1,888,665	1,731,191	3,325,146	1,593,955	92.07%	▲
8	(58,000)	(52,174)	56,042	108,216	(207.41%)	
	0	0	0	0		
	732,146	1,037,443	1,434,712	397,269		
<b>Capital Revenues</b>						
11	2,531,210	2,320,263	2,214,188	(106,075)	(4.57%)	▼
8				0		
	2,531,210	2,320,263	2,214,188	(106,075)		
<b>Capital Expenses</b>						
	0	0	0	0		
13	(1,555,900)	(1,446,637)	(1,217,944)	228,693	15.81%	▲
13	(1,953,604)	(1,790,745)	(1,324,283)	466,462	26.05%	▲
13	(727,815)	(667,128)	(173,330)	493,798	74.02%	▲
13	(119,925)	(109,912)	(58,712)	51,200	46.58%	▲
13	0	0	0	0		
13	0	0	0	0		
13	(827,000)	(762,652)	(702,101)	60,551	7.94%	▲
13	0	0	0	0		
	(5,184,244)	(4,777,074)	(3,476,370)	1,300,704		
<b>Net Cash from Capital Activities</b>						
	(2,653,034)	(2,456,811)	(1,262,182)	1,194,629		
<b>Financing</b>						
	0	0	0	0		
	0	0	0	0		
	20,621	18,887	19,108	221	1.17%	▲
7	628,383	418,922	628,383	209,461	50.00%	▲
	0	0	0	0		
10	(168,586)	(112,391)	(168,585)	(56,195)	(50.00%)	▼
7	(89,685)	(59,790)	(163,118)	(103,328)	(172.82%)	▼
	390,733	265,628	315,787	50,159		
<b>Net Operations, Capital and Financing</b>						
	(1,530,155)	(1,153,740)	488,317	1,642,056		
3	1,530,155	1,530,155	1,391,487	(138,668)	(9.06%)	▼
3	0	376,415	1,879,804	1,503,388		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 31 May 2016

Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
	\$	\$	\$	\$	%	
9	4,005,044	4,012,270	3,984,769	(27,501)	(0.69%)	▼
11	1,296,989	1,201,233	1,393,321	192,088	15.99%	▲
	1,085,766	995,137	1,101,664	106,527	10.70%	▲
	112,200	102,839	86,588	(16,251)	(15.80%)	▼
	0	0	19,409	19,409		▲
8	0	0	0	0		
	<b>6,499,999</b>	<b>6,311,479</b>	<b>6,585,752</b>	<b>274,273</b>		▲
<b>Operating Expense</b>						
	(2,782,411)	(2,549,866)	(2,475,436)	74,430	2.92%	▲
	(2,307,329)	(2,116,703)	(1,731,934)	384,769	18.18%	▲
	(344,650)	(315,689)	(330,716)	(15,027)	(4.76%)	▼
	(1,888,665)	(1,731,191)	(3,325,146)	(1,593,955)	(92.07%)	▼
	(73,303)	(67,177)	(70,267)	(3,090)	(4.60%)	▼
	(243,352)	(222,728)	(262,762)	(40,034)	(17.97%)	▼
	(16,808)	(1,873)	(279,925)	(278,052)	(14845.27%)	▼
8	58,000	52,174	(56,042)	(108,216)		
	<b>(7,598,518)</b>	<b>(6,953,053)</b>	<b>(8,532,227)</b>	<b>(1,579,174)</b>		
<b>Funding Balance Adjustments</b>						
	1,888,665	1,731,191	3,325,146	1,593,955	92.07%	▲
8	(58,000)	(52,174)	56,042	108,216	(207.41%)	
	0	0	0	0		
	<b>732,146</b>	<b>1,037,443</b>	<b>1,434,712</b>	<b>397,269</b>		
<b>Capital Revenues</b>						
11	2,531,210	2,320,263	2,214,188	(106,075)	(4.57%)	▼
	<b>2,531,210</b>	<b>2,320,263</b>	<b>2,214,188</b>	<b>(106,075)</b>		
<b>Capital Expenses</b>						
	0	0	0	0		
13	(1,555,900)	(1,446,637)	(1,217,944)	228,693	15.81%	▲
13	(1,953,604)	(1,790,745)	(1,324,283)	466,462	26.05%	▲
13	(727,815)	(667,128)	(173,330)	493,798	74.02%	▲
	(119,925)	(109,912)	(58,712)	51,200		
	0	0	0	0		
	0	0	0	0		
13	(827,000)	(762,652)	(702,101)	60,551	7.94%	▲
13	0	0	0	0		
	<b>(5,184,244)</b>	<b>(4,777,074)</b>	<b>(3,476,370)</b>	<b>1,300,704</b>		
	<b>(2,653,034)</b>	<b>(2,456,811)</b>	<b>(1,262,182)</b>	<b>1,194,629</b>		
<b>Financing</b>						
	0	0	0	0		
	0	0	0	0		
	20,621	18,887	19,108	221	1.17%	
7	628,383	418,922	628,383	209,461	50.00%	
	0	0	0	0		
10	(168,586)	(112,391)	(168,585)	(56,195)	(50.00%)	▼
7	(89,685)	(59,790)	(163,118)	(103,328)	(172.82%)	▼
	<b>390,733</b>	<b>265,628</b>	<b>315,787</b>	<b>50,159</b>		
<b>Net Operations, Capital and Financing</b>						
	<b>(1,530,155)</b>	<b>(1,153,740)</b>	<b>488,317</b>	<b>1,642,056</b>		
3	1,530,155	1,530,155	1,391,487	(138,668)	(9.06%)	▼
3	0	376,415	1,879,804	1,503,388		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 31 May 2016

Capital Acquisitions	Note	YTD 31 05 2016				Variance (b) - (c)
		YTD Actual New /Upgrade/Renewal (a)	YTD Actual Total (b) = (a)	Adopted YTD Budget (c)	Amended Annual Budget	
Land Held for Resale	13	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Land and Buildings	13	1,217,944	1,217,944	1,446,637		(228,693)
Infrastructure Assets - Roads	13	1,324,283	1,324,283	1,790,745		(466,462)
Infrastructure Assets - Footpaths	13	58,712	58,712	109,912		(51,200)
Infrastructure Assets - Parks and Ovals	13	173,330	173,330	667,128		(493,798)
Infrastructure Assets - Drainage	13	0	0	0		0
Plant and Equipment	13	702,101	702,101	762,652		(60,551)
Furniture and Equipment	13	0	0	0		0
<b>Capital Expenditure Totals</b>		<b>3,476,370</b>	<b>3,476,370</b>	<b>4,777,074</b>	<b>0</b>	<b>(1,300,704)</b>

**Funded By:**

Capital Grants and Contributions	2,214,188	2,320,263	2,531,210	106,075
Borrowings	0	0	0	0
Own Source Funding - Cash Backed Reserves				
<b>Total Own Source Funding - Cash Backed Reserves</b>	<b>-628,383</b>	<b>418,922</b>	<b>628,383</b>	<b>(1,047,305)</b>
Own Source Funding - Operations	1,891,025	2,037,889	(3,159,593)	(146,864)
<b>Capital Funding Total</b>	<b>3,476,370</b>	<b>4,777,074</b>	<b>0</b>	<b>(1,300,704)</b>

Comments and graphs

Capital Expenditure Program YTD



SHIRE OF NORTHAMPTON  
STATEMENT OF BUDGET AMENDMENTS  
(Statutory Reporting Program)  
For the Period Ended 31 May 2016

	Adopted Budget	Adopted Budget Amendments (Note 5)	Amended Annual Budget
	\$	\$	\$
<b>Operating Revenues</b>			
Governance	16,700		16,700
General Purpose Funding	4,813,157	(20,390)	4,792,767
Law, Order and Public Safety	80,373	7,200	87,573
Health	52,840	(15,000)	37,840
Education and Welfare	199,660		199,660
Housing	21,570		21,570
Community Amenities	808,960	6,700	815,660
Recreation and Culture	56,715	14,588	71,303
Transport	238,125	12,509	250,634
Economic Services	123,811	9,990	133,801
Other Property and Services	146,087	5,000	151,087
<b>Total Operating Revenue</b>	<b>6,557,998</b>	<b>20,597</b>	<b>6,578,595</b>
<b>Operating Expense</b>			
Governance	(794,084)	9,500	(784,584)
General Purpose Funding	(105,299)	(1,740)	(107,039)
Law, Order and Public Safety	(632,075)	(17,370)	(649,445)
Health	(219,535)	0	(219,535)
Education and Welfare	(216,984)	(10,228)	(227,212)
Housing	(111,814)	(6,130)	(117,944)
Community Amenities	(1,294,136)	27,724	(1,266,412)
Recreation and Culture	(1,457,433)	(30,839)	(1,488,272)
Transport	(2,529,770)	91,950	(2,437,820)
Economic Services	(244,215)	8,927	(235,288)
Other Property and Services	(51,172)	11,695	(39,477)
<b>Total Operating Expenditure</b>	<b>(7,656,517)</b>	<b>83,489</b>	<b>(7,573,028)</b>
<b>Funding Balance Adjustments</b>			
Add back Depreciation	1,888,665		1,888,665
Adjust (Profit)/Loss on Asset Disposal	(58,000)		(58,000)
Adjust Provisions and Accruals	0		0
<b>Net Cash from Operations</b>	<b>732,146</b>	<b>104,086</b>	<b>836,232</b>
<b>Capital Revenues</b>			
Grants, Subsidies and Contributions	2,531,210		2,531,210
Proceeds from Sale of Investments	0		0
<b>Total Capital Revenues</b>	<b>2,531,210</b>	<b>0</b>	<b>2,531,210</b>
<b>Capital Expenses</b>			
Land Held for Resale	0		0
Land and Buildings	(1,555,900)		(1,555,900)
Infrastructure - Roads	(1,953,604)		(1,953,604)
Infrastructure - Parks & Ovals	(727,815)		(727,815)
Infrastructure - Footpaths	(119,925)		(119,925)
Plant and Equipment	(827,000)		(827,000)
Furniture and Equipment	0		0
<b>Total Capital Expenditure</b>	<b>(5,184,244)</b>	<b>0</b>	<b>(5,184,244)</b>
<b>Net Cash from Capital Activities</b>	<b>(2,653,034)</b>	<b>0</b>	<b>(2,653,034)</b>
<b>Financing</b>			
Proceeds from New Debentures	0		0
Proceeds from Advances	0		0
Self-Supporting Loan Principal	20,621		20,621
Transfer from Reserves	628,383		628,383
Purchase of Investments	0		0
Advances to Community Groups	0		0
Repayment of Debentures	(168,586)		(168,586)
Transfer to Reserves	(89,685)		(89,685)
<b>Net Cash from Financing Activities</b>	<b>390,733</b>	<b>0</b>	<b>390,733</b>
<b>Net Operations, Capital and Financing</b>	<b>(1,530,155)</b>	<b>104,086</b>	<b>(1,426,069)</b>
<b>Opening Funding Surplus(Deficit)</b>	<b>1,530,155</b>	<b>(138,668)</b>	<b>1,391,487</b>
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(34,582)</b>	<b>(34,582)</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

**Note 2: EXPLANATION OF MATERIAL VARIANCES (> \$5,000)**

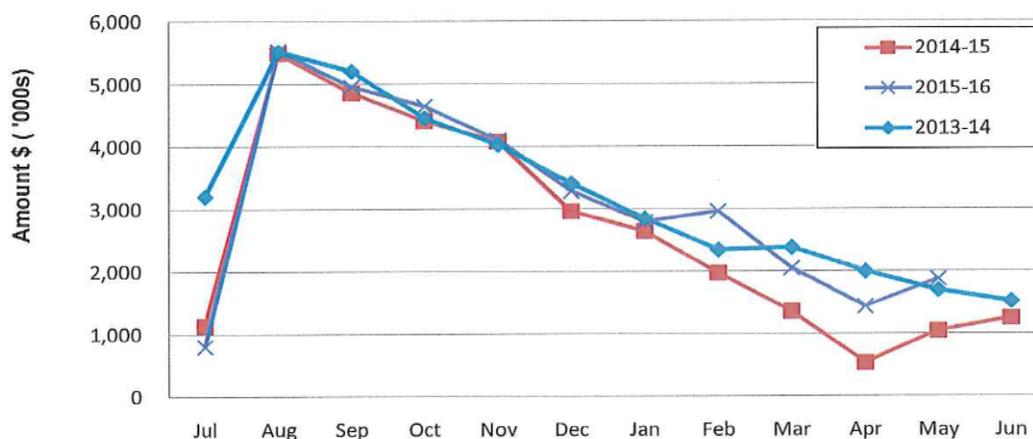
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	28,252	107.51%	▲	Permanent	Add revenue due to rebates, commissions, admin fees
Law, Order and Public Safety	68,797	93.45%	▲	Timing	Inc \$40k for Feral Eradication plus ESL refund 14/15
Health	(20,866)	(43.09%)	▼	Timing	Reduced Health/Building billings
Education and Welfare	22,899	12.51%	▲	Permanent	Additional NCCA revenue compared to budget
Community Amenities	93,310	12.58%	▲	Timing	Rubbish Removal Fees Budget = Flat Profile
Recreation and Culture	40,838	78.64%	▲	Timing	Var Inc Kalb Skate Park Grant & Kalb Camp revenue
Transport	23,442	14.98%	▲	Timing	Actuals and budget will converge as year progresses
Economic Services	39,213	31.74%	▲	Timing	Var due to unbudgeted grants inc NACC
Other Property and Services	(20,913)	(15.62%)	▼	Timing	Var due reduced private works and plant hire
<b>Operating Expense</b>					
Governance	(5,649)	(0.76%)	▼	Timing	Minor variance including increased insurance costs
Law, Order and Public Safety	99,112	17.04%	▲	Timing	Containment cell and fire clean-up savings
Health	9,825	4.88%	▲	Timing	Actuals and budget will converge as year progresses
Education and Welfare	(48,866)	(24.58%)	▼	Permanent	Additional NCCA expenditure compared to budget
Housing	(23,448)	(22.91%)	▼	Timing	Additional depreciation, understated budget
Community Amenities	126,716	10.69%	▲	Timing	Invoice lag for rubbish collection services
Recreation and Culture	(29,418)	(2.20%)	▼	Timing	Additional depreciation due to revaluation of assets
Transport	(1,635,843)	(73.27%)	▼	Timing	Add depreciation due to revaluation of roads etc
Economic Services	25,716	11.00%	▲	Timing	Savings due to no employment costs for Lucky Bay.
Other Property and Services	(99,761)	(213.44%)	▼	Timing	Var largely due to increased holiday pay
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	(106,075)	(4.57%)	▼	Timing	R2R funding available due to successful re-audit
<b>Capital Expenses</b>					
Land and Buildings	228,693	15.81%	▲	Timing	Horrocks Community building completed May 2016
Infrastructure - Roads	466,462	26.05%	▲	Timing	R2R works late but in progress, Chillimony Rd deferred
Infrastructure - Parks & Ovals	493,798	74.02%	▲	Timing	Var due to Lucky Bay not commencing 15/16
Infrastructure - Footpaths	51,200	46.58%	▲	Timing	Footpath program approximately 50% complete
Plant and Equipment	60,551	7.94%	▲	Timing	Kalbarri truck to be purchased late June 2016.
<b>Financing</b>					
Repayment of Debentures	(56,195)	(50.00%)	▼	Timing	Loan payments processed quarterly
Transfer to Reserves	(103,328)	(172.82%)	▼	Timing	Interest transfer to reserves processed periodically
Transfer from Reserves	209,461	50.00%		Timing	Transfers from reserves processed September 2015

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)	
Note	YTD 31 May 2016	30th June 2016	
	\$	\$	
<b>Current Assets</b>			
Cash Unrestricted	4	1,541,206	1,412,521
Cash Restricted	4	3,611,277	5,184,209
Receivables - Rates	6	262,575	248,365
Receivables -Other	6	92,077	87,046
Receivables - Rubbish		49,787	44,427
Emergency Services Levy		66,156	58,640
Interest / ATO Receivable/Trust		65,673	0
Land Held for Resale		245,455	245,455
Inventories		32,595	10,870
		5,966,801	7,291,533
<b>Less: Current Liabilities</b>			
Payables		(74,489)	(200,429)
Income Received in Advance		(2,511,923)	(3,633,963)
Provisions/Accruals/Adjustment		(401,231)	127,900
		(2,987,643)	(3,706,492)
Less: Cash Reserves	7	(1,099,355)	(1,564,619)
Less: Restricted Cash - Prepaid FAG's Grants			(767,320)
<b>Net Current Funding Position</b>		<b>1,879,804</b>	<b>1,253,102</b>

Note 3 - Liquidity Over the Year



**Comments - Net Current Funding Position**

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.00%	1,039,756			1,039,756	National	At Call
Trust Bank Account	0.00%			265,548.86	265,549	National	At Call
WATC (OCDF) - Horrocks	1.70%		230,474.17		230,474	WATC	N/A
WATC (OCDF) - Binnu/White Cliffs	1.70%		1,962,158.11		1,962,158	WATC	N/A
National - Binnu/White Cliffs	3.00%		319,291		319,291	National	05-Jul-16
Cash On Hand	Nil	1,450			1,450	N/A	On Hand
<b>(b) Term Deposits</b>							
<b>Municipal Investments</b>							
TD 983663***	2.57%	0			0	National	06-May-16
TD 23-674-9***	2.97%	0			0	National	26-Jan-16
TD 23-688-9***	2.90%	500,000			500,000	National	02-Jun-16
<b>Reserves Investments</b>							
TD 16-236-****	3.03%		755,568		755,568	National	16-Jun-16
TD 16-236-****	2.80%		36,500		36,500	National	16-Jun-16
A/C 83-970-****	2.98%		307,286		307,286	National	30-May-16
<b>Total</b>		<b>1,541,206</b>	<b>3,611,277</b>	<b>265,549</b>	<b>5,418,032</b>		

Comments/Notes - Investments

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Schedule	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		Permanent Changes			\$	\$	\$	\$
		Opening Deficit adjustment					(138,668)	(138,668)
		<u>Revenue Adjustments</u>						(138,668)
		Rates - Additional rates levied compared to budget		Operating Revenue		3,500		(135,168)
		Discount - Extra rates discount for early payments		Operating Revenue			(7,520)	(142,688)
		Back Rates - additional rates levied		Operating Revenue		5,000		(137,688)
		Rates - write-off (lot 14 One Chale Road Galena)		Operating Revenue			(21,370)	(159,058)
		Fire Break Fines - Extra Fines Issued In Kalbarri		Operating Revenue		6,000		(131,688)
		Camping Fines - Extra fines issued		Operating Revenue		1,200		(157,858)
		Reduced Health/Building billings for other Shires		Operating Revenue			(15,000)	(172,858)
		Planning Fees - Extra Income received to date		Operating Revenue		6,700		(166,158)
		Lotterywest Grant - Kalbarri Skate Park from 14/15		Operating Revenue		18,338		(147,820)
		Old Police Station - Reduce rent due to MEEEDAC vacating		Operating Revenue			(3,750)	(151,570)
		GST - Refund from ATO for MRD direct Grant		Operating Revenue		12,509		(139,061)
		Rent for LIA units not included in 15/16 budget		Operating Revenue		9,990		(129,071)
		Reduced Income Sale of Scrap Metal		Operating Revenue			(10,000)	(139,071)
		Sale of Land (Portion) - Lot 29 Reynolds street		Operating Revenue		15,000		(124,071)
								(124,071)
		<u>Expense Adjustments</u>						(124,071)
		Conference Expenses - Savings low attendance LG week		Operating Expenses		6,000		(118,071)
		Election Expenses - Savings due to no election		Operating Expenses		3,500		(120,571)
		Conference Expenses - Savings, staff not attending LGMA		Operating Expenses		3,500		(120,571)
		Legal Costs - Extra costs due to PCYC issue		Operating Expenses			(2,300)	(120,371)
		CEO Vehicle Purchase - extar costs compared to budget		Capital Expenses			(3,940)	(124,511)
		Consultants - Savings Corporate Plan Review		Operating Expenses		1,000		(119,571)
		Communications - Replace Wago repeater tower wires		Operating Expenses			(7,660)	(128,031)
		Fire Control - Property mulching/fire break clearing		Operating Expenses			(9,710)	(134,221)
		NCC - 2014/2015 surplus not transferred to trust		Operating Expenses			(12,228)	(140,259)
		Youth Achievement Grants - Savings no applications		Operating Expenses		2,000		(132,221)
		Oval Residence - Septic Tank Repairs		Operating Expenses			(2,425)	(142,684)
		Lot 454 Fitzgerald St - Septic Tank Repairs		Operating Expenses			(1,305)	(133,526)
		Lot 454 Fitzgerald St - Fence Repair/Replacement		Operating Expenses			(2,400)	(145,084)
		Port Gregory Refuse site - New dump area not required		Operating Expenses		10,000		(123,526)
		Legal Costs - Additional costs Horrocks encroachments		Operating Expenses			(4,980)	(138,506)
		TPS - Savings Revitalisation Plan		Operating Expenses		2,325		(142,759)
		TPS - Savings Main Street Urban Design		Operating Expenses		8,000		(115,526)
		TPS - Savings computer charges municipal inventory		Operating Expenses		4,750		(133,756)
		TPS - Savings Horrocks Beach LPS		Operating Expenses		8,200		(134,559)
		TPS - Savings Kalbarri Scheme Review		Operating Expenses		20,804		(94,722)
		TPS - Savings Kalbarri Scheme Maps		Operating Expenses		5,000		(128,756)
		Hampton Garden Toilets - Savings DUP installation		Operating Expenses		1,130		(143,954)
		Sallys Tree - Additional costs to empty septic tanks		Operating Expenses			(2,505)	(141,011)
		Kalbarri Community Bus - Window replacement costs		Operating Expenses			(5,000)	(148,954)
		Kalbarri Oval - Additional bore pump repairs		Operating Expenses			(1,910)	(142,921)
		Northampton Oval - Repair Exhibition Building ceilings		Operating Expenses			(2,270)	(151,224)
		Northampton Oval - Repairs to External Toilets		Operating Expenses			(2,355)	(145,276)
		Northampton Oval - Replace Bore Pump		Operating Expenses			(13,395)	(164,619)
		Kalbarri Camp - Maintenance Costs		Operating Expenses			(2,579)	(147,855)
		Kalbarri Camp - Bus Expenditure		Operating Expenses			(5,895)	(170,514)
		Old Police Station - Re-oil wooden verendah		Operating Expenses			(1,005)	(146,281)
		Chiverton House - Replaster shower recess		Operating Expenses			(1,600)	(166,219)
		Chiverton House - Repaint water damaged rooms		Operating Expenses			(1,070)	(147,351)
		Old Northampton School - Repair building, water damage		Operating Expenses			(2,125)	(168,344)
		Old Roads Board Building - Savings in restoration works		Operating Expenses		3,365		(143,986)
		Footpaths - Savings Glance DUP works deferred 16/17		Operating Expenses		55,000		(113,344)
		Carparks - Glance Street South deferred to 16/17		Operating Expenses		38,000		(105,986)
		Street Lighting - Additional costs 15/16		Operating Expenses			(10,000)	(123,344)
		Kalbarri Airport - Generator Repairs		Operating Expenses			(11,050)	(134,394)
		Building Control - Vehicle Purchase Savings		Operating Expenses		8,927		(125,467)
		Insurance - Extra worker compensation insurance 15/16		Operating Expenses			(13,305)	(138,772)
		Parts and Repairs - Savings 15/16		Operating Expenses		25,000		(113,772)
					0	284,738	(319,320)	

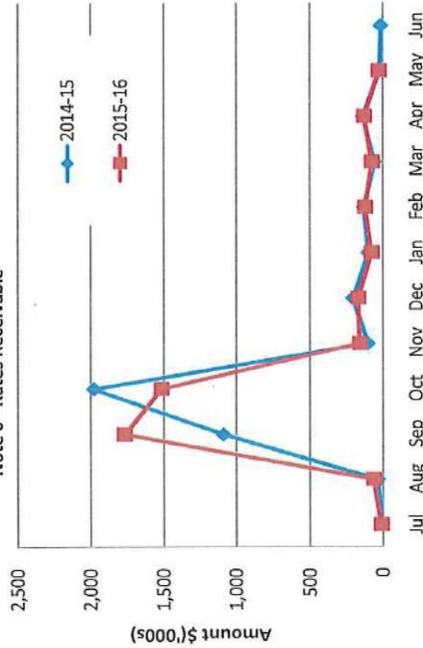
SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 6: RECEIVABLES**

**Receivables - Rates Receivable**

	YTD 31 May 2016	30 June 2015
Opening Arrears Previous Years	\$ 248,365	\$ 212,108
Levied this year	3,984,771	3,799,302
Less Collections to date	(3,970,561)	(3,763,045)
Equals Current Outstanding	262,575	248,365
<b>Net Rates Collectable</b>	<b>262,575</b>	<b>248,365</b>
% Collected	93.80%	93.81%

**Note 6 - Rates Receivable**



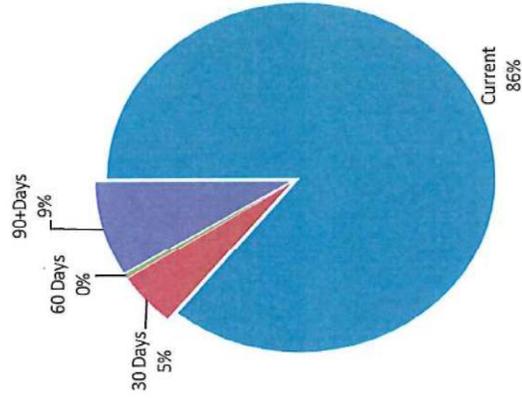
Comments/Notes - Receivables Rates

**Receivables - General**

	Current	30 Days	60 Days	90+Days
Receivables - General	\$ 79,115	\$ 4,545	\$ 374	\$ 8,044
<b>Total Receivables General Outstanding</b>	<b>92,077</b>			

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**



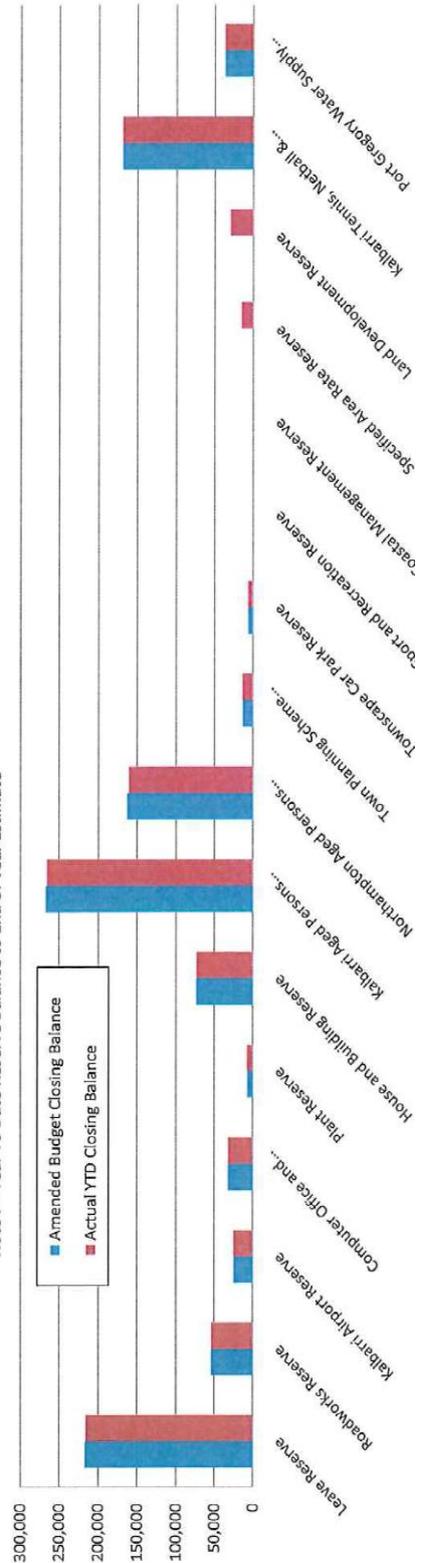
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 207,189	5,000	3,575	5,000	5,000	0	0		\$ 217,189	\$ 215,764
Roadworks Reserve	51,960	2,000	1,440	0	0	0	0		53,960	53,400
Kalbarri Airport Reserve	4,464	200	154	20,000	20,000	0	0		24,664	24,618
Computer Office and Equipment Reserve	30,384	1,500	1,070	0	0	0	0		31,884	31,454
Plant Reserve	6,628	300	225	0	0	0	0		6,928	6,853
House and Building Reserve	60,687	2,500	1,795	10,000	10,000	0	0		73,187	72,482
Kalbarri Aged Persons Accommodation Reserve	238,283	8,000	5,730	20,960	21,466	0	0		267,243	265,479
Northampton Aged Persons Accommodation Reserve	154,934	8,000	5,730	0	0	0	0		162,934	160,664
Town Planning Scheme Reserve	13,096	0	0	0	0	0	0		13,096	13,096
Townscape Car Park Reserve	5,758	0	0	0	0	0	0		5,758	5,758
Sport and Recreation Reserve	6,225	0	0	0	0	(6,225)	(6,225)		0	0
Coastal Management Reserve	105,145	0	0	0	0	(105,145)	(105,145)		0	0
Specified Area Rate Reserve	460	0	0	0	15,000	(460)	(460)		0	15,000
Land Development Reserve	516,553	0	0	0	29,209	(516,553)	(516,553)		0	29,209
Kalbarri Tennis, Netball & Basketball Courts Reserve	162,853	0	(0)	6,225	6,225	0	0		169,078	169,078
Port Gregory Water Supply Reserve	0	0	0	36,500	36,500	0	0		36,500	36,500
	<b>1,564,619</b>	<b>27,500</b>	<b>19,719</b>	<b>98,685</b>	<b>143,400</b>	<b>(628,383)</b>	<b>(628,383)</b>		<b>1,062,421</b>	<b>1,099,355</b>

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal			Disposals			Adopted Current Budget YTD 31 05 2016			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)	Disposals	Adopted Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance		
\$	\$	\$	\$		\$	\$	\$		
45,600	(17,328)	33,636	5,364	Plant and Equipment	12,000	5,364	(6,636)		
172,500	(35,232)	85,000	(52,268)	Toyota Prado - CEO	(54,000)	(52,268)	1,732		
			0	Cat 12H Grader	(15,000)	0	15,000		
18,000	(2,266)	10,500	(5,234)	4 Wheel Light Tip Truck	(1,000)	(5,234)	(4,234)		
			0	4 Wheel Dual Cab Light Tip Truck	500	0	(500)	Vehicle Retained	
19,500	(5,524)	7,727	(6,249)	Utility - Maint Grader 2WD Single Cab	(4,000)	(6,249)	(2,249)		
21,200	(6,006)	12,727	(2,467)	Utility - Northampton Mechanic 4WD	(4,000)	(2,467)	1,533		
9,650	(2,734)	5,455	(1,462)	Utility - Northampton Const't 4WD Dual Cab	(3,500)	(1,462)	2,038		
45,600	(17,328)	34,545	6,273	Utility - Northampton Ranger Extra Cab 4WD	11,000	6,273	(4,727)		
				Toyota Prado - EHO/Building Surveyor					
<b>276,800</b>	<b>(86,417)</b>	<b>189,591</b>	<b>(56,042)</b>		<b>(58,000)</b>	<b>(56,042)</b>	<b>1,958</b>		

Comments - Capital Disposal/Replacements

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 9: RATING INFORMATION		Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>Differential General Rate</b>												
General GRV		0.073928	1,566	19,660,499	1,468,215	2,321	(375)	1,470,161	1,468,212	0	0	1,458,212
General UV		0.010796	457	196,322,235	2,116,702	1,500	5,379	2,123,581	2,116,701	0	0	2,116,701
Sub-Totals			2,023	215,982,734		3,821	5,004	3,593,742	3,584,913	0	0	3,584,913
<b>Minimum Payment</b>												
General GRV		495.00	976	5,182,366	488,565	0	0	488,565	488,120	0	0	483,120
General UV		495.00	58	2,180,211	23,265	0	0	23,265	28,710	0	0	28,710
Sub-Totals			1,034	7,362,577		0	0	511,830	511,830	0	0	511,830
Write-offs								4,105,572				4,096,743
Discounts								(21,621)				0
Amount from General Rates								(142,545)				(135,000)
Ex-Gratia Rates								3,941,406				3,961,743
Specified Area Rates								0				0
Totals								43,365				43,300
								3,984,771				4,005,043

Comments - Rating Information

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 01-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
<b>Other Property</b>								
Loan 152 - Staff Housing *	375,242		14,466	14,466	360,776	360,776	25,087	25,087
Loan 154 - Staff Housing	350,000		30,116	30,116	319,884	319,884	12,349	13,440
<b>Recreation &amp; Culture</b>								
Loan 147 - Kalbarri Bowling Club*	6,432		3,115	3,115	3,317	3,317	180	403
Loan 148A - Kalbarri Library Extensions	100,735		23,676	23,676	77,059	77,059	4,403	4,475
Loan 151 - Kalbarri Bowling Club*	17,137		3,040	3,040	14,097	14,097	1,030	1,084
<b>Transport</b>								
Loan 149 - Plant Purchases	190,717		59,096	59,096	131,621	131,621	13,505	14,123
Loan 153 - Plant Purchases	323,900		35,077	35,077	288,823	288,823	13,714	14,691
	1,364,163	0	168,585	168,586	1,195,578	1,195,577	70,267	73,303

\* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received Not Received
<b>GENERAL PURPOSE FUNDING</b>			\$	\$	\$	\$	\$
4611 Grants Commission - General	WALGGC	(Y/N)	406,092	0	406,092	0	406,092 (0)
4621 Grants Commission - Roads	WALGGC	Y	312,233	0	312,233	0	312,233 0
0291 Airing of the Quilts	Lotterywest	Y	0	4,000	0	4,000	4,000 0
<b>LAW, ORDER, PUBLIC SAFETY</b>							
Kalbarri SES - Building	Royalties for Regions			633	633		633 0
Bush Fire Brigade Operating Grant	Dept. of Fire & Emergency Serv.	Y	32,470	17,795	50,265	0	50,265 0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	28,103	0	28,103	0	28,103 0
Grant FESA - SES		Y		0	0	0	0 0
Feral Eradication Group		Y		40,000	40,000	0	40,000 0
<b>EDUCATION AND WELFARE</b>							
NCCA Professional Development Prog'				230	0	0	230 0
<b>COMMUNITY AMENITIES</b>							
3865 Horrocks Community Centre	Royalties For Regions (MWDC)	Y	876,500	0	0	876,500	676,500 200,000
<b>RECREATION AND CULTURE</b>							
Kalbarri Skate Park		Y	0	0	0	0	21,147 2,786
Heritage Advisory Services	State Heritage Office	Y	6,170	0	6,170	0	3,384 0
Botanic Line		Y		35,351	35,351		35,351 0
Seniors Week		Y		1,491	1,491		1,491 0
<b>TRANSPORT</b>							
RRG Grants - Capital Projects	Regional Road Group	Y	140,330	0	0	140,330	140,333 (3)
Black Spot funding	State Government		0	0	0	0	0 0
R2R - Chiltern Road	Roads to Recovery	Y	650,630	0	650,630	650,630	717,520 (66,890)
RFR - Binnu West	State Government	Y	488,750	0	488,750	488,750	532,982 0
MRWA Maintenance Grants	Main Roads WA	Y	149,600	0	149,600	0	149,600 0
Roads Safety Community Grants	Main Roads WA	Y		9,161	0	0	9,161 0
Lucky Bay	Tourism WA	Y	375,000			375,000	118,091 256,909
<b>TOTALS</b>			<b>3,465,878</b>	<b>68,661</b>	<b>1,029,938</b>	<b>2,535,210</b>	<b>3,247,116</b> <b>392,802</b>

Operating 1,032,929  
Non-operating 2,214,188  
3,247,116

Operating 934,668  
Non-operating 2,531,210  
3,465,878

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 31-May-16
	\$	\$	\$	\$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	0		0	0
Transportable Housing Bond	10,755	520		11,275
Footpath Deposits	59,820		(11,764)	48,056
Horrocks Retention Fee - Parking/Stage	1,819		0	1,819
Retentions - Subdivisions	85,592		(15,800)	69,792
Building Levies (BCITF & BRB)	16,389		1,057	17,446
Community Bus Bond	5,000	1,400	(400)	6,000
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	3,958	434	(274)	4,119
Nomination Deposits	0	0		0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	1,806	-406		1,400
Council Housing Bonds	1,460	760	(1,700)	520
BROC - Management Funds	1		0	1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	1,310		(220)	1,090
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	460	310	(770)	0
Auction	0			0
Kidsport	14,946		(11,234)	3,712
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	50,540	12,228		62,768
Horrocks Memorial Wall	3,208	500	(171)	3,538
One Life	3,963	0	(100)	3,863
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	25,152	0	25,152
	<b>266,027</b>	<b>40,898</b>	<b>(41,376)</b>	<b>265,549</b>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Level of Completion Indicators



Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 30.12.2014				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
		<b>Governance</b>					
1.00	●	Solar Panels - Northampton Office	(38,180)	(38,178)	(38,180)	(2)	
1.00	●	CEO Vehicle	(55,000)	(55,000)	(52,578)	2,422	
1.00	●	<b>Governance Total</b>	<b>(93,180)</b>	<b>(93,178)</b>	<b>(90,758)</b>	<b>2,420</b>	
		<b>Education and Welfare</b>					
0.00	○	Education and Welfare Total	0	0	0	0	
		<b>Housing</b>					
1.00	●	Construct new staff Housing - Rake Place	(206,830)	(206,830)	(241,174)	(34,344)	
1.00	●	<b>Housing Total</b>	<b>(206,830)</b>	<b>(206,830)</b>	<b>(241,174)</b>	<b>(34,344)</b>	
		<b>Law, Order And Public Safety</b>					
0.00	○	Law, Order And Public Safety Total	0	0	0	0	
		<b>Community Amenities</b>					
0.07	○	Develop Binnu Refuse site	(40,500)	(37,125)	(2,670)	34,455	
1.00	●	Construct Bund - Northampton Tip	(150,000)	(137,500)	(134,655)	2,844	
1.00	●	Horrocks Community Centre	(1,035,700)	(949,377)	(776,825)	172,552	
0.25	○	<b>Communities and Amenities Total</b>	<b>(1,226,200)</b>	<b>(1,124,002)</b>	<b>(914,150)</b>	<b>209,852</b>	
		<b>Recreation And Culture</b>					
1.00	●	Solar Panels - Kalbarri Office	(14,190)	(13,002)	(4,190)	(1,188)	
1.00	●	Fishing Platform - Solar Light	(5,000)	(4,576)	(5,075)	(499)	
0.83	●	Replace BBQ Kalbarri Marina	(7,200)	(6,600)	(5,988)	612	
0.91	●	Horrocks - Replace Shelter/slab	(15,020)	(13,767)	(13,686)	82	
1.23	●	Lions Park - Playground/Shelter/BBQ etc	(70,535)	(64,652)	(86,791)	(22,139)	
1.12	●	<b>Recreation And Culture Total</b>	<b>(111,945)</b>	<b>(102,597)</b>	<b>(125,730)</b>	<b>(23,133)</b>	
		<b>Transport</b>					
0.68	●	Road Construction	(1,953,604)	(1,790,745)	(1,324,283)	466,462	
0.49	●	Footpath Construction	(119,925)	(109,912)	(58,712)	51,200	

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 31 May 2016

Level of Completion Indicators



Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 30.12.2014				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
0.00	○	Carpport/Verandah Kalbarri Depot Office	(6,500)	(5,958)	0	5,958	
0.16	○	Purchase portion of Lot 21 Hampton Road	(64,000)	(58,667)	(10,249)	48,418	
1.00	●	Grader	(359,000)	(329,988)	(347,261)	(17,273)	
0.00	○	4 Wheel Light Tip Truck - Kalbarri	(85,000)	(77,926)	0	77,926	
1.00	●	4 Wheel Dual Cab Truck	(85,000)	(76,999)	(67,712)	9,287	
1.00	●	Mitsubishi - Canter 2003 (Value Adjustment)	0	0	(15,000)	(15,000)	
1.07	●	Utility - M Grader - 2WD Single Cab	(33,000)	(30,249)	(35,191)	(4,942)	
0.84	●	Utility - Northampton Mechanic 4WD	(40,000)	(36,666)	(33,421)	3,245	
0.94	●	Utility - Northampton Cons't 4WD Extra Cab	(45,000)	(41,249)	(42,517)	(1,268)	
0.99	●	Utility - Northampton Ranger 4WD Extra Cab	(42,000)	(38,499)	(41,603)	(3,104)	
1.00	●	Spreader Boxes inc Camera/stand	(28,000)	(25,663)	(26,200)	(537)	
0.70	○	Transport Total	(2,861,029)	(2,622,521)	(2,002,149)	620,372	
		Other Property and Services					
1.00	●	BS/EHO Vehicle	(55,000)	(50,413)	(40,618)	9,795	
0.10	○	Lucky Bay Caravan and Camp Grounds	(630,060)	(577,533)	(61,790)	515,743	
0.15	○	Other Property and Services Total	(685,060)	(627,946)	(102,408)	525,538	
0.00	○	Capital Expenditure Total	(5,584,244)	(4,777,074)	(3,476,370)	1,300,704	
		By Class					
0.00	○	Land Held for Resale	0	0	0	0	
0.78	○	Land and Buildings	(1,555,900)	(1,446,637)	(1,217,944)	228,693	
0.68	○	Infrastructure Assets - Roads	(1,953,604)	(1,790,745)	(1,324,283)	466,462	
0.49	○	Infrastructure Assets - Footpaths	(119,925)	(109,912)	(58,712)	51,200	
0.24	○	Infrastructure Assets - Parks and Ovals	(727,815)	(667,128)	(173,330)	493,798	
0.85	○	Plant and Equipment	(827,000)	(762,652)	(702,101)	60,551	
0.00	○	Furniture and Equipment	0	0	0	0	
0.67	○	Capital Expenditure Total by Class	(5,184,244)	(4,777,074)	(3,476,370)	1,300,704	

**6.4.3 2016-2017 FEES AND CHARGES SCHEDULE/MINIMUM RATES**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 June 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>

**SUMMARY:**

Council to consider the recommended Fees and Charges Schedule and the minimum rate charge for inclusion in the Draft 2016/2017 Budget.

(Shire of Northampton – Schedule of Fees and Charges 2016/2017 provided as separate attachment)

**BACKGROUND:**

**FEES AND CHARGES**

Council is requested to review the schedule of fees and charges and adopt a draft schedule for budget preparation purposes. The forecast Consumer Price Index – Perth (CPI) for 2016/2017 listed in the Department of Treasury 2016/2017 Budget Fact Sheet is 1.75% while the ABS March Quarter Perth CPI figure for 2016 was 0.7%. Management has used the inflation factor derived from the Corporate Business Plan of 3.00% for any general fee and charges increases and 1.00% for leases as per lease agreement conditions.

**SETTING OF MINIMUM RATE**

The minimum rate increased last year (2015/2016) from \$475.00 to \$495.00. Prior to 2014/2015 the minimum rate had not increased for two years. It is recommended that the minimum rates increase in line with the annual rates increase.

The minimum rate for 2009/2010 to 2015/2016 was set as per the following:

2016/2017	-	\$520.00	Proposed
2015/2016	-	\$495.00	Adopted
2014/2015	-	\$475.00	Adopted
2013/2014	-	\$450.00	Adopted
2012/2013	-	\$450.00	Adopted
2011/2012	-	\$440.00	Adopted
2010/2011	-	\$425.00	Adopted
2009/2010	-	\$400.00	Adopted

It is proposed that the minimum rate be increased to \$520.00 which equates to a 5% increase from the 2015/2016 minimum rate. The increase of 5.00% is consistent with the rating increase approved in the 2015-2019 Corporate Business Plan (CBP). There are legislative restrictions involved with setting a

minimum rate, the Local Government Act that stipulates that no more than 50% of properties can be charged the minimum rate. The Shire is well below the legislated threshold and the proposed minimum of \$520.00 is not disproportionate to the GRV minimum rates charged at the Shire of Chapman Valley.

Comparison with other Shires (16/17 proposed)

		GRV	UV
Shire of Chapman Valley	16/17	\$540	\$350
Mullewa (City of Greater Geraldton)	16/17	\$1,010	\$1,010
City of Greater Geraldton	16/17	\$1,010	\$1,010
Shire of Irwin	16/17	\$932	\$932
Shire of Mingenew	15/16	\$650	\$650
Shire of Shark Bay	16/17	\$800	\$835

**FINANCIAL & BUDGET IMPLICATIONS:**

The adopted schedule of fees and charges and minimum rates will assist in the preparation of the 2016/2017 draft budget.

**STATUTORY IMPLICATIONS:**

As per the requirements of the Local Government Act, Council is required to adopt its schedule of Fees and Charges as part of the Annual Budget adoption process.

Section 6.16 Local Government Act 1995 requires the Local Government to adopt a Schedule of Fees & Charges when adopting the Annual Budget.

Section 6.35(4) Local Government Act 1995 stipulates that the Local Government cannot apply a minimum to more than 50% of rated properties in the rating category.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.3**

1. That Council reviews and adopts the Schedule of Fees and Charges for the 2016/2017 Financial Year as presented.
2. That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$ (to be inserted) per assessment for the 2016/2017 Financial Year.

**6.4.4 FINANCIAL MANAGEMENT REVIEW**

<b>FILE REFERENCE:</b>	<b>1.1.3</b>
<b>DATE OF REPORT:</b>	<b>10 June 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>Financial Management Review 2016</b>

**SUMMARY**

Council to consider the Financial Management Review report prepared and conducted by Moore Stephens as presented.

**BACKGROUND:**

Auditors from Moore Stephens conducted the Financial Management Review with staff in the Northampton office on the 18<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> of April 2016.

The Financial Management Review is conducted to assist the Chief Executive Officer in relation to the appropriate and effectiveness of the financial management systems of the Shire. The CEO is to undertake a Financial Management Review at least once every four years and report the results to Council.

All items identified in the Financial Management Review report have either been resolved or will be resolved prior to the Annual Audit visit. The report should give Council some comfort as to the current level of financial performance and acumen exhibited by staff plus the effectiveness of our financial management systems.

The following is a response to the summary of matters noted for improvement in the Financial Management Review.

Rates (Compliance Matter/Low Risk)

Finding - A brief statement of the consequences of default in payment omitted from rate notices. (Compliance Matter/Low Risk)

*Action/Response - The 2016/2017 annual rates notice will be modified to include the relevant text.*

Fees and Charges (Compliance Matter/Low Risk)

Finding – Fees and charges at Little Bay camping site not included in the Budget.

*Action/Response – Little Bay camping fees have been included in the 2016/2017 Draft Fees and Charges Schedule.*

Purchases, Payments and payables - Including Purchase Orders (Systems and Procedures/Medium Risk)

Finding – No proper segregation of duties surrounding EFT payments and changing of banking details.

*Action/Response – The process associated with electronic payments for creditors has been modified to ensure there is appropriate segregation of duties. As per the Shires existing process all change of bank account details for creditors are presented by the Finance Officer to the Deputy CEO for checking and authorisation.*

Salaries and Wages (Systems and Procedures/Medium Risk)

Finding – No proper segregation of duties surrounding EFT payments and changing of banking details.

*Action/Response – The process associated with electronic payments for payroll has been modified to ensure there is appropriate segregation of duties and all bank account changes for payroll are presented by the Finance Officer to the Deputy CEO for checking and authorisation.*

Finding – Payroll reconciliations have not been reviewed since July 2015.

*Action/Response – A payroll reconciliation report is prepared and presented by the Finance Officer to the Deputy CEO each month as part of the monthly reconciliation process.*

Fixed Assets – including Acquisition and Disposal of Property (Systems and Procedures/Low Risk)

Finding – Accounting Policy needs to be reviewed.

*Action/Response – The Significant Accounting Policy is adopted each year as part of the Budget process and the 2016/2017 document has been modified to include the depreciation associated with Parks and Ovals which was not included in prior years.*

Cost and Administration Overall Allocations (Systems and Procedures/Low Risk)

Finding – Public works Overheads, plant Operating costs and Salaries and Wages over/under allocations.

*Action/Response – All overhead costs are reviewed each month including ABC, Plant, Wages and Overhead allocations. Only wages and overhead allocations have significant variations which will be reconciled at the end of the financial year.*

**FINANCIAL & BUDGET IMPLICATIONS:**

The budget includes a provision for the Financial Management Review.

## STATUTORY REQUIREMENTS

Local Government (Financial Management) Regulations 1996 (as amended)  
Regulation 5(2)(c).

5. CEO's duties as to financial management

(2) The CEO is to —

(a) ensure that the resources of the local government are effectively and efficiently managed; and

(b) assist the council to undertake reviews of fees and charges regularly (and not less than once in every financial year); and

(c) undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every 4 financial years) and report to the Local Government the results of those reviews.

## VOTING REQUIREMENT:

Simple Majority

### **OFFICER RECOMMENDATION – ITEM 6.4.4**

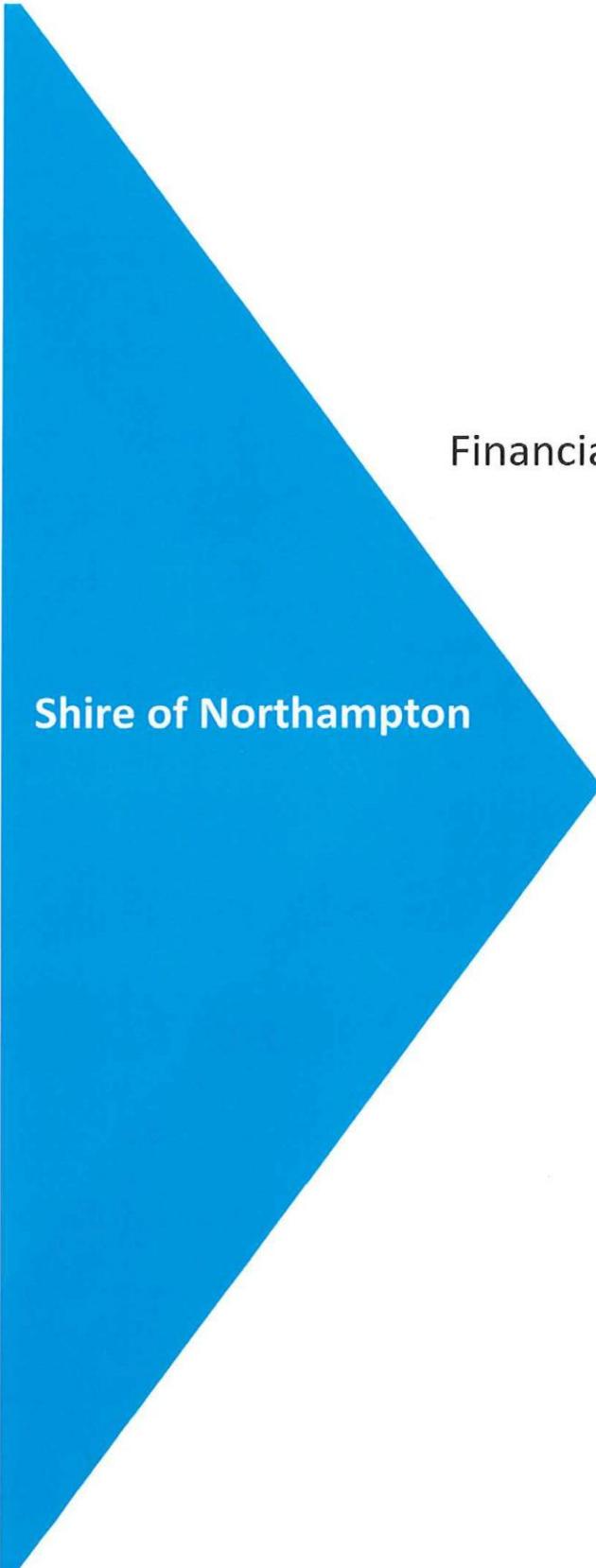
**That Council accept the 2016 Financial Management Review report as presented.**

**MOORE STEPHENS**

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Financial Management Review

2016



**Shire of Northampton**

Serious about **Success**<sup>®</sup>

## MOORE STEPHENS

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## Disclaimer

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The objective of this review as outlined in greater detail in Part 2.0 of this report as presented, is to assist the Chief Executive Officer of the Shire of Northampton discharge responsibilities in respect to Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended).

It has been prepared by Moore Stephens (WA) Pty Ltd for this sole purpose.

It is not intended to be used by any other individual or organisation.

Confidential – this document and the information contained in it are confidential and should not be used or disclosed in any way without our prior consent.

Moore Stephens (WA) Pty Ltd carries on business separately and independently from other Moore Stephens member firms around Australia and worldwide.

Services provided under this engagement are provided by Moore Stephens (WA) Pty Ltd and not by any other independent Moore Stephens member firm. No other independent Moore Stephens member has any liability for services provided by other members.

## MOORE STEPHENS

Level 15, Exchange Tower,  
2 The Esplanade, Perth, WA 6000

PO Box 5785, St Georges Terrace, WA 6831

T +61 (0)8 9225 5355

F +61 (0)8 9225 6181

[www.moorestephenswa.com.au](http://www.moorestephenswa.com.au)

### 1.0 Independent Reviewer's Report to the Chief Executive Officer (CEO) of the Shire of Northampton

At the request of the CEO, Moore Stephens (WA) Pty Ltd was engaged to conduct a limited assurance review of the appropriateness and effectiveness of the Shire of Northampton's financial management systems and procedures. The objective of the review is to assist the CEO discharge responsibilities in respect to Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended). The review was conducted for the period 1 July 2015 to 31 March 2016.

#### CEO'S RESPONSIBILITY FOR MAINTAINING AND REVIEWING FINANCIAL MANAGEMENT SYSTEMS AND PROCEDURES

The CEO is responsible for implementing policies, procedures and controls which are designed to ensure the effective and efficient management of the Shire's resources. In accordance with Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended), the CEO is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures. At least once in every four financial years the CEO is to report the results of those reviews to Council.

#### OUR RESPONSIBILITY

Our responsibility is to provide a report expressing limited assurance, designed to enhance the confidence of the CEO to assist reporting on the appropriateness and effectiveness of the financial management systems as required by Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 (as amended). We conducted our engagement in accordance with Australian Standard on Assurance Engagements ASAE 3500 Performance Engagements issued by the Australian Auditing and Assurance Standards Board and the Audit Guidelines, in order to state whether, based on the procedures performed, anything has come to our attention that causes us to believe that Shire's financial management systems have not been operating effectively. Our engagement provides limited assurance as defined in ASAE 3500.

Our procedures were agreed to with the CEO in our engagement letter dated 3 February 2016.

#### LIMITATIONS OF USE

This report is made solely to the CEO of the Shire of Northampton for the purpose of reporting under Local Government (Financial Management) Regulation 5(2)(c). We disclaim any assumption of responsibility for any reliance on this report to any person other than the CEO of the Shire of Northampton, or for any purpose other than that for which it was prepared. We disclaim all liability to any other party for all costs, loss, damages, and liability that the other party might suffer or incur arising from or relating to or in any way connected with the contents of our report, the provision of our report to the other party, or the reliance on our report by the other party.

**MOORE STEPHENS**

**1.0 Independent Reviewer's Report to the Chief Executive Officer  
(CEO) of the Shire of Northampton (Continued)**

**INHERENT LIMITATIONS**

A limited assurance engagement is substantially less in scope than a reasonable assurance engagement conducted in accordance with ASAE 3500 and consequently does not allow us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we will not express an opinion providing reasonable assurance.

We cannot, in practice, examine every activity and procedure, nor can we be a substitute for management's responsibility to maintain adequate controls over all levels of operations and its responsibility to prevent and detect irregularities, including fraud. Accordingly, readers of our reports should not rely on the report to identify all potential instances of non-compliance which may occur.

Any projection of the evaluation of the level of compliance to future periods is subject to the risk that the systems may become inadequate because of changes in conditions, or that the degree of compliance with management procedures may deteriorate.

**INDEPENDENCE**

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

**CONCLUSION**

Based on our work described in this report (which is not an audit), nothing has come to our attention to indicate the Shire of Northampton has not established and maintained, in all material respects, appropriate and effective financial management systems and procedures during the period covered by our review being 1 July 2015 to 31 March 2016.

For those aspects of the Shire of Northampton's Financial Management systems and procedures which were assessed as having opportunities for improvement, our findings are summarised as Part 2.0 of this report and detailed observations and comments are located at Part 3.0 of this report.

  
GREG GODWIN  
DIRECTOR

  
MOORE STEPHENS (WA) PTY LTD  
CHARTERED ACCOUNTANTS

Date: 8 June 2016  
Perth, WA

## 2.0 Objective, Scope and Overview of Findings

### OBJECTIVE

The objective of our engagement as outlined in our engagement letter is as follows:

To provide a report expressing limited assurance designed to enhance the confidence of the intended user (in this instance the CEO) in the performance of the control environment of the financial management system of the Shire of Northampton (administered by Shire staff being the Responsible Party) for which the intended user (CEO) is ultimately responsible in accordance with the Act and Regulations.

It includes the performance of assurance procedures designed to test the financial management system and report to the CEO on the appropriateness and effectiveness of the control environment within, as required by Financial Management Regulation 5(2)(c).

We trust this report will assist in the ongoing review and improvement of the Shire's financial management practices and procedures.

### SCOPE

As agreed our examination covered the period 1 July 2015 to 31 March 2016. To this end we examined the following financial systems and procedures of Council:-

- Bank Reconciliations
- Trust Funds
- Receipts and Receivables
- Rates
- Fees and Charges
- Purchases, Payments and Payables (Including Purchase Orders)
- Payroll
- Credit Card Procedures
- Fixed Assets (Including Acquisition and Disposal of Property)
- Cost and Administration Overhead Allocations
- Minutes and Meetings
- Budget
- Financial Reports
- Registers (Including Annual and Primary Returns)
- Delegations
- Audit Committee
- Insurance
- Storage of Documents/Record Keeping
- Plan for the future
- General Compliance and Other Matters

We did not necessarily examine compliance with provisions of the Act or Regulations, which were not financial in nature. That is, Parts 2, 4, 8 and 9 of the Act, some provisions of Parts 3 and 5 as well as most regulations (apart from the Financial Management Regulations), which did not impact on the areas examined above.

### OVERVIEW OF FINDINGS

As referred to in Part 1.0 of this report, a summary of our findings and detailed observations may be found in Parts 3.0 and 4.0 on the following pages.

Addressing the issues highlighted will help to ensure the controls and procedures established are not compromised in the future and the integrity of the financial management system is maintained.

### 3.0 Summary of Findings

The following is a brief summary of matters noted for improvement together with our assessment of the level of risk in relation to each item:

Key:				
S	Systems and Procedures		H	High Risk
C	Compliance Matter		M	Medium Risk
			L	Low Risk
FINDINGS	REF	PAGE	NATURE	RISK
<b>RATES</b>	4.4	6		
A brief statement of the consequences of default in payment omitted from rate notices.			C	L
<b>FEES AND CHARGES</b>	4.5	7		
Fees charged at Little Bay camping site not included in the Budget.			C	L
<b>PURCHASES, PAYMENTS AND PAYABLES (INCLUDING PURCHASE ORDERS)</b>	4.6	7		
No proper segregation of duties surrounding EFT payments and changing of banking details.			S	M
<b>SALARIES AND WAGES</b>	4.7	8		
No proper segregation of duties surrounding EFT payments and changing of banking details.			S	M
Payroll reconciliations have not been reviewed since July 2015.			S	M
<b>FIXED ASSETS (INCLUDING ACQUISITION AND DISPOSAL OF PROPERTY)</b>	4.9	9		
Accounting policy needs to be reviewed.			S	L
<b>COST AND ADMINISTRATION OVERHEAD ALLOCATIONS</b>	4.10	9		
Public Works Overheads, Plant Operating Costs and Salaries and Wages are over/under allocated.			S	L

**Please Note:** The assessment of risk as detailed above is our assessment based on the circumstances surrounding the procedures performed. An assessment of "Low Risk" is to be read in the context of our assessment of risk to the organisation as a whole. It is not intended to indicate no further action is required. Our assessments are provided solely to assist you understand the nature of the matters raised and to prioritise any remedial action.

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## 4.0 Areas Examined with Detailed Observations and Comments

---

### 4.1 BANK RECONCILIATIONS AND PETTY CASH

#### Bank Reconciliations

An examination of bank reconciliations and procedures for the period under review revealed that bank reconciliations were performed and review on a monthly basis with no exceptions noted.

#### Petty Cash

An examination of the petty cash system and procedures for the period under review revealed that Controls and procedures are operating effectively and are appropriate for the Shire's current scope of operations.

### 4.2 TRUST FUNDS

Trust funds held by Council were examined to determine proper accountability in the Shire's financial management system and compliance with regulatory requirements. Trust fund reconciliations have been performed and appropriately reviewed on a monthly basis.

### 4.3 RECEIPTS AND RECEIVABLES

Detailed testing of a sample of receipts, judgmentally selected, was performed. This included tracing to individual receipt detail, bank deposits and the general ledger to ensure allocation/posting was correctly performed. The receivables system including raising of invoices was also reviewed with limited testing in respect to allocation/posting.

Overall testing was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for Council's current scope of operations.

### 4.4 RATES

The Shire's rating procedures were examined to determine if they were adequate in ensuring rates were being imposed or raised correctly. This also included inspection of the rate record, rate notices, instalment notices, valuation reconciliations and general ledger.

We randomly selected and tested ten annual rate notices and eight interim rate notices for the period under review. This included:

- sighting the notices;
- re-performing the calculations;
- ascertaining whether the valuations applied agree to Landgate's valuation roll/report and rates per dollar imposed are as adopted budget;
- ensuring the rate system is properly updated; and
- checking proper posting to the general ledger.

From testing, we concluded the rate system and record is being properly maintained, rates are correctly imposed as well as posted to general ledger.

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## 4.0 Areas Examined with Detailed Observations and Comments (Continued)

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### 4.4 RATES (CONTINUED)

Notwithstanding this, the following matter is brought to your attention:

- The rate notice or accompanying information and instalment notice or accompanying information did not include a brief statement of the consequences of default in payment of rates and service charges as required by Local Government (Financial Management) Regulations 56(4)(h) and 57(2) respectively.

**Comment: To help ensure compliance with statutory provisions, these requirements should be correctly addressed in the future.**

### 4.5 FEES AND CHARGES

Fees and Charges imposed at the time of budget adoption were found to be in accordance with legislative requirements except for the following matter:

- Annual budget for the year end 30 June 2016 does not include camping fees currently being collected from campers on Little Bay.

**Comment: To help ensure compliance with Local Government (Financial Management) Regulations 6.15(2), collection of any income or revenue by the Shire should be included in the budget.**

### 4.6 PURCHASES, PAYMENTS AND PAYABLES (INCLUDING PURCHASE ORDERS)

Nineteen payment transactions were randomly selected and testing performed to determine whether purchases were authorised/budgeted and payments were supported, certified, authorised and correctly allocated. The Shire's purchases, payments and payables system was also examined to determine if adequate controls are in place for ensuring liabilities are properly recorded and payments properly controlled.

Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations except for the following matter:

- During our review of controls over the processing of payments by Electronic Funds Transfer (EFT) we noted the loading of EFT payments and changing of staff and creditors banking details are not adequately segregated.

**Comment: To help ensure all payments are bona fide and appropriately authorised this matter should be investigated further and appropriate higher level control measures that are preventative (rather than detective) in nature be implemented.**

The system should be structured to allow for risk areas to be easily reviewed and these reviews should be routinely conducted by staff independent of the payment process.

## 4.0 Areas Examined with Detailed Observations and Comments (Continued)

### 4.7 SALARIES AND WAGES

Four individual employees were randomly selected from four pay runs (also randomly selected) and for each employee, the following tests were performed:

- the employee existed;
- the correct rate of pay was used;
- non-statutory deduction authorities are on hand;
- time sheets are properly completed and authorised;
- hours worked are authorised; and
- allocations are reasonable and correctly posted.

In addition, we selected the first pay of two new employees and the last pay of two terminating employees (randomly selected).

The Shire's payroll system was also reviewed to determine if adequate controls were in place to help ensure wages and salaries were properly processed and payments are properly controlled.

During our review of controls and procedures over payroll, the following matters were noted and raised for your consideration:

- Our review of the processing of payroll by Electronic Funds Transfer (EFT) revealed the controls over the loading of EFT payments and changing of staff banking details are not adequately segregated.

**Comment: To maintain the integrity of the EFT payments system, each step in the process should be reviewed by a person independent of preparation. In addition, all steps in the process should be reviewed and conflicting steps be adequately segregated where practicable.**

- Payroll reconciliations have not been reviewed since July 2015.

**Comment: To help ensure the completeness and accuracy of subsidiary ledgers, the general ledger should be reconciled to the respective subsidiary ledgers on a regular basis (at least monthly). These reconciliations should be signed and dated by the preparer and should be independently reviewed with this review evidenced accordingly.**

### 4.8 CREDIT CARD PROCEDURES

A review of the Shire's credit card procedures was performed to determine if adequate controls were in place.

Two credit cards are currently in use. We randomly selected and tested credit card transactions from July 2015 to March 2016 across both cards to determine whether they are legitimate and usual in the context of the Shire's operations. This included:

- sighting tax invoices;
- ascertaining whether the transaction was for bona fide Shire business; and
- determining whether transactions were in line with the Shire's credit card policy.

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## 4.0 Areas Examined with Detailed Observations and Comments (Continued)

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### 4.8 CREDIT CARD PROCEDURES (CONTINUED)

Overall testing was completed satisfactorily. Controls and procedures are considered to be operating effectively and are appropriate for the Shire's current scope of operations.

### 4.9 FIXED ASSETS (INCLUDING ACQUISITION AND DISPOSAL OF PROPERTY)

The fixed assets management system including controls over acquisition and disposal of assets, updating of the fixed assets register, depreciation of fixed assets and reconciliation of the fixed assets register to the general ledger was examined.

Four asset additions and one asset disposal were judgementally selected and testing performed to ensure:

- the tax invoices existed;
- correct posting to the general ledger;
- fixed assets register was promptly updated; and
- classification of assets was correct.

Fifteen assets were judgementally selected and testing performed to ensure the depreciation rate used was in line with Council's policy.

We concluded fixed assets are properly accounted for and supporting controls are appropriate for the Shire's current scope of operations.

Notwithstanding this, the following matter is brought to your attention:

- Depreciation charge for Parks and Ovals is not included in the accounting policy.

**Comment: In order to ensure depreciation rates of all asset classes held by the Shire are appropriately reflected on the accounting policy, the accounting policy should be regularly reviewed and updated for changes if required.**

### 4.10 COST AND ADMINISTRATION OVERHEAD ALLOCATIONS

The Shire's cost and administration allocation system was examined to determine if indirect costs have been properly reallocated to various jobs/programs. This included review of the allocation basis or rates used to ensure they are appropriate and regularly reviewed. The following matter was noted:

- As at 31 March 2016, Public Works Overhead and Plant Operating Cost allocations were under allocated by approximately \$150,000 and \$10,000 respectively and Salaries and Wages overhead cost allocations were over allocated by approximately \$62,000.

**Comments: To help ensure allocations are correctly allocated and controlled, the Shire's cost and administration overhead allocations should be performed more regularly and charge out rates should be kept current. Whilst this has no effect on the net operating result, it may distort the true cost of individual jobs and specific expenditures at a given point in time.**

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## 4.0 Areas Examined with Detailed Observations and Comments (Continued)

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### 4.11 MINUTES AND MEETINGS

Council meeting minutes were reviewed to ensure compliance with procedures and protocols. The procedures and protocols surrounding meetings and the quality of minutes were found to be of a satisfactory standard and in accordance with legislative requirements.

### 4.12 BUDGET

The budget document for the year ended 30 June 2016 and documents surrounding budget adoption were reviewed to ensure compliance with regulatory requirements. All statutory requirements were satisfactorily met and the budget was of satisfactory form and content.

### 4.13 FINANCIAL REPORTS

The following reports were reviewed for compliance with legislative requirements:

- Annual Report;
- Annual Financial Report; and
- Monthly Financial Reports.

All were found to be of a satisfactory standard and in compliance with legislative requirements.

### 4.14 COMPLIANCE WITH INTEGRATED PLANNING AND REPORTING

New regulations relating to Integrated Planning came into effect on 1 July 2013. Department of Local Government and Communities Circular no.15-2013 required local governments to have the following in place by 6 September 2013:

- Strategic Community Plan;
- Corporate Business Plan;
- Workforce Plan;
- Long Term Financial Plan; and
- Asset Management Plan(s).

Based upon our review, it appears all statutory requirements were satisfactorily met.

### 4.15 DELEGATIONS

The delegations register was reviewed for completeness and compliance and deemed to be satisfactorily maintained and appropriate for the Shire's needs.

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## 4.0 Areas Examined with Detailed Observations and Comments (Continued)

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### 4.16 AUDIT COMMITTEE

Council's establishment of its audit committee and the constituted membership was examined by us and found to be in compliance with the requirements of the Act.

The audit committee also met with the auditor during the year as required by Section 7.12A (2) of the Act.

### 4.17 INSURANCE

Discussions with staff and review of policy documents revealed policies are current. Evidence also exists to suggest an annual review of insurance risks occurs.

### 4.18 INVESTMENTS

The Shire's investment policy was reviewed to help ensure its adequacy and compliance with legislative requirements.

Internal control procedures and restrictions over investments are properly maintained and adhered to the investment policy which fully comply with the requirements of Local Government (Financial Management) Regulation 19C.

### 4.19 IT GENERAL ENVIRONMENT

Whilst reviewing the adequacy of the Shire's IT general environment, we noted general controls such as access to the computer system, regular changes to passwords and the review and data back up into the cloud are being performed. Based on our review, this approach is considered appropriate for the Shire's needs.

### 4.20 FINANCIAL INTEREST REGISTER

The register was examined to ensure compliance with regulatory requirements.

Our review noted the register was deemed to be satisfactorily maintained and appropriately maintained.

### 4.21 TENDER REGISTER

The tender register was reviewed for completeness and compliance and deemed to be satisfactorily maintained and appropriate for the Shire's needs.

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## 5.0 Reminders

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The Shire is reminded of the following item:

- FBT Return to be lodged by 21 May 2016.

**6.4.5 QUOTE – SUPPLY OF STAFF VEHICLE (DCEO)**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 June 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>Nil</b>

**SUMMARY**

Council to approve the listing of the replacement DCEO vehicle in the 2016/2017 Draft Budget.

**BACKGROUND:**

The 2016/2017 Draft Corporate Business Plan includes the provision of a vehicle for the Deputy Chief Executive Officer.

Three quotes have been obtained for the replacement of the 2013 Hyundai Santa Fe Elite from Geraldton Auto Wholesalers and Midwest Auto Group. The quotations include the supply and installation of a tow bar, window tint and floor mats. The trade vehicle 101NR (P251) was purchased in September 2013 and has travelled approximately 121,000 kms.

**FINANCIAL & BUDGET IMPLICATIONS:**

The draft Corporate Business Plan and draft Plant and Equipment Asset Management Plans list the replacement of the DCEO vehicle (101NR) with an estimated purchase price of \$40,000 and an estimated trade price of \$20,000.

**SUMMARY OF QUOTES:**

The quoted prices for the replacement vehicle are as follows: (Prices shown are GST exclusive)

Geraldton Auto Wholesalers

ISUZU MUX LST (3.0L Turbo Diesel, 5 year warranty 130,000km)	
Wagon 4x4 Auto	\$39,013.64
Trade Hyundai Santa Fe P251	<u>\$20,909.09</u> (\$23,000 inc GST)
<i>Total</i>	<i>\$18,104.55 (Exc GST)</i>

Midwest Auto Group

HYUNDAI SANTA FE MY16 (2.2L Turbo Diesel, 5 year warranty Unlimited km)	
Wagon AWD	\$43,027.73
Trade Hyundai Santa Fe P251	<u>\$21,818.18</u> (\$24,000 inc GST)
<i>Total</i>	<i>\$21,209.55 (Exc GST)</i>

Midwest Auto Group

FORD EVEREST AMBIENT (3.2L Turbo Diesel, 5 year warranty 120,000km)	
Wagon 6SPD AWD Auto	\$46,168.48
Trade Hyundai Santa Fe P251	\$21,818.18 (\$24,000 inc GST)
<b>Total</b>	<b>\$24,350.30 (Exc GST)</b>

**COMMENT:**

An assessment of the quotes has the Isuzu under the draft budget consideration with a changeover price of \$18,104.55 while the Ford Everest is well over at \$24,350.30 and the Hyundai Santa Fe over the draft budget at \$21,209.55.

Options on the three vehicles are similar aside from the Ford Everest which does not include Satellite Navigation. Both the Ford Everest and Santa Fe are full time all wheel drive vehicles, the Isuzu is a two wheel drive with four wheel drive available on demand.

Fuel consumption is similar for the three vehicles which are all turbo diesels with the smaller motor of the Hyundai Santa Fe being the most economical. The Isuzu MUX is a well priced vehicle with numerous options and is slightly larger than the Hyundai Santa Fe.

Total changeover value to purchase the Isuzu MUX is \$39,013.64 (outgoing) for the new vehicle, \$21,818.18 (incoming) being recovered for the trade vehicle. Total expenditure being \$18,104.55 (Draft Budget = \$20,000.00)

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.5**

**That Council accepts the quote submitted by (enter name) for the supply of one (make/model) with trade vehicle (101NR) to be released to (enter name). Total price to Council (\$ enter amount (exc. GST)).**

**Shire of Northampton  
Schedule Format  
2015/2016  
Summary**

	Ytd Actual 31/05/2016	Ytd Budget 31/05/2016	Annual Budget 30/06/2016
<b>Operating Revenue</b>			
Governance	-54,531	-26,279	-28,700
General Purpose Funding	-4,755,294	-4,753,021	-4,813,157
Law, Order, Public Safety	-142,420	-73,623	-80,373
Health	-27,556	-48,422	-52,840
Education and Welfare	-206,136	-183,007	-199,660
Housing	-20,796	-19,767	-21,570
Community Amenities	-834,809	-741,499	-808,960
Recreation and Culture	-80,458	-51,931	-56,715
Transport	-1,561,602	-1,329,548	-1,436,835
Economic Services	-152,134	-123,563	-134,811
Other Property and Services	-112,968	-133,881	-146,087
<b>Total Operational Revenue</b>	<b>-7,948,703</b>	<b>-7,484,541</b>	<b>-7,779,708</b>
<b>Operating Expenditure</b>			
Governance	749,427	766,414	834,085
General Purpose Funding	94,051	96,492	105,299
Law, Order, Public Safety	454,880	581,565	632,075
Health	191,310	201,135	219,535
Education and Welfare	235,969	198,825	216,984
Housing	113,443	90,024	98,374
Community Amenities	1,058,381	1,185,866	1,294,136
Recreation and Culture	1,364,664	1,335,246	1,457,433
Transport	3,736,359	2,340,824	2,563,770
Economic Services	214,406	260,436	284,215
Other Property and Services	146,500	46,739	51,172
<b>Total Operating Expenditure</b>	<b>8,359,389</b>	<b>7,103,566</b>	<b>7,757,078</b>
<b>Capital Revenue</b>			
Governance	-33,636	-40,000	-40,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	0	0	0
Community Amenities	-676,500	-803,451	-876,500
Recreation and Culture	-4,642	-5,632	-6,155
Transport	0	0	0
Economic Services	-257,781	-485,558	-520,145
Other Property and Services	-531,019	-529,808	-531,019
<b>Total Capital Revenue</b>	<b>-1,503,579</b>	<b>-1,864,449</b>	<b>-1,973,819</b>

**Shire of Northampton  
Schedule Format  
2015/2016  
Summary**

	<b>Ytd Actual 31/05/2016</b>	<b>Ytd Budget 31/05/2016</b>	<b>Annual Budget 30/06/2016</b>
<b>Capital Expenditure</b>			
Governance	52,578	55,000	55,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	241,174	206,830	206,830
Community Amenities	914,150	1,124,002	1,226,200
Recreation and Culture	155,560	129,932	141,776
Transport	2,096,322	2,708,838	2,955,202
Economic Services	102,408	627,946	685,060
Other Property and Services	36,974	13,255	14,466
<b>Total Capital Expenditure</b>	<b>3,599,166</b>	<b>4,865,803</b>	<b>5,284,534</b>
Profit/Loss Sale of Asset	155,364	-96,246	-58,000
<b>Net (Profit)/Loss</b>	<b>2,506,274</b>	<b>2,620,379</b>	<b>3,288,085</b>

**Schedule Format**  
**2015/2016**  
**General Purpose Revenue - Schedule 3**

	YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>RATES</b>			
<b><i>Operating Revenue</i></b>			
0263	0	-2,288	-2,500
4033	-2,475	-16,852	-18,388
0264	-6,503	0	0
4501	-4,100,566	-4,096,332	-4,096,744
4560	142,545	123,750	135,000
4511	-27,280	-23,375	-25,500
4541	-5,004	0	0
4591	-16,169	-14,201	-15,500
4530	0	0	0
4711	-1,296	-1,100	-1,200
4570	21,621	0	0
Total Operating Income	<u>-3,995,126</u>	<u>-4,030,398</u>	<u>-4,024,832</u>

<b><i>Operating Expenditure</i></b>			
4012	51,921	55,088	60,107
4022	8,281	8,657	9,450
4032	0	0	0
4052	5,806	4,675	5,100
4062	1,474	1,375	1,500
4072	12,569	11,451	12,500
4082	12,252	13,750	15,000
4102	194	88	97
4172	0	0	0
4522	156	0	0
Total Operating Expenditure	<u>92,654</u>	<u>95,084</u>	<u>103,754</u>

**GENERAL PURPOSE GRANT FUNDING**

<b><i>Operating Revenue</i></b>			
4611	-406,092	-372,251	-406,092
4621	-312,233	-286,209	-312,233
0223	0	0	0
4603	-41,843	-64,163	-70,000
Total Operating Income	<u>-760,168</u>	<u>-722,623</u>	<u>-788,325</u>

<b><i>Operating Expenditure</i></b>			
4642	1,398	1,408	1,545

**Schedule Format  
2015/2016  
Governance / Members - Schedule 4**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>GOVERNANCE</b>				
	<b><i>Operating Income</i></b>			
0013	CONTRIBUTIONS	-6,781	-176	-200
	<b><i>Operating Expenditure</i></b>			
0012	MEMBERS TRAVELLING	1,825	2,288	2,500
0022	CONFERENCE EXPENSES	20,615	24,497	24,500
0032	ELECTION EXPENSES	1,489	4,576	5,000
0052	ALLOWANCES	11,000	10,076	11,000
0062	MEMBERS EXPENSES OTHER	9,647	7,975	8,700
0072	REFRESHMENTS & RECEPTIONS	14,378	13,750	15,000
0092	ADMIN ALLOC TO GOVERNANCE	116,606	118,140	128,883
0102	INSURANCE	3,318	3,036	3,318
0112	SUBSCRIPTIONS	18,305	24,541	26,775
0122	PUBLIC RELATIONS	2,000	0	0
0132	MEETING ATTENDANCE FEES	10,950	16,302	17,790
0142	ASSET DEPRECIATION	287	286	315
0152	COUNCIL CHAMBERS MAINT	830	814	920
	<b><i>Total Operating Expenditure</i></b>	211,252	226,281	244,701
<b>ADMINISTRATION</b>				
	<b><i>Operating Income</i></b>			
0133	CONTRIBUTIONS	-16,152	-913	-1,000
0153	REBATES AND COMMISSIONS	-15,806	-14,201	-15,500
0233	- OTHER CHARGES	-777	-451	-500
0243	- PHOTOCOPYING	-990	-1,375	-1,500
0253	- INFO SEARCH FEE	-10,025	-9,163	-10,000
0293	GRANT - REVENUE (VARIOUS)	-4,000	0	0
	<b><i>Total Operating Income</i></b>	-47,750	-26,103	-28,500
0283	PROFIT/LOSS SALE OF ASSET	28,272	12,000	12,000
	<b><i>Operating Expenditure</i></b>			
0272	- SALARIES - MUNICIPAL	430,236	456,038	497,500
0282	- LONG SERVICE LEAVE	1,252	0	0
0302	ADMIN SUPERANNUATION	60,733	61,787	67,410
0312	- INSURANCE	35,603	36,993	40,359
0332	- CONFERENCES & SEMINAR	5,446	8,294	9,055
0342	- TRAINING COSTS	4,649	5,038	5,500
0372	- OFFICE MAINTENANCE	36,172	34,320	37,455
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	41,030	39,435	43,030

**Schedule Format**  
**2015/2016**  
**Governance / Members - Schedule 4**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
0412	COMMUNITY CENSUS	0	0	0
0422	- PRINTING & STATIONERY	12,348	11,451	12,500
0432	- TELEPHONE	20,830	19,250	21,000
0442	- ADVERTISING	744	2,288	2,500
0452	- OFFICE EQUIPT MTCE	11,531	11,451	12,500
0462	- BANK CHARGES	10,225	10,076	11,000
0482	- POSTAGE & FREIGHT	4,796	3,201	3,500
0492	- OFFICE EXPENSES OTHER	13,989	16,489	18,000
0495	OFFICE SECURITY EXPENSES	951	913	1,000
0496	CAPITAL WORKS PLAN - R4R	0	0	0
0497	INDIGENOUS COMMUNITIES - DLG	0	0	0
0498	DROUGHT ASSISTANCE PROJECTS	0	0	0
0502	- COMPUTER EXPENSES	42,264	41,591	45,380
0512	ROUNDING ACCOUNT	-24	0	0
0532	ACCRUED INTEREST ON LOANS	0	0	0
0572	- VEHICLE RUNNING EXP.	13,108	15,576	17,000
0592	- FRINGE BENEFITS TAX	18,325	21,186	23,123
0602	EXPENSES - GRANT RELATED	4,955	0	0
0672	- AUDIT FEES	28,045	28,963	31,600
0692	- LEGAL EXPENSES	22,994	9,163	10,000
0732	ADMIN UNIFORMS	4,361	2,750	3,000
0762	BAD DEBTS WRITE OFF	0	913	1,000
0174	DEPRECIATION	53,824	47,663	52,000
0742	LESS ALLOCATED FROM GOVERNANCE	-873,455	-884,961	-965,413
0942	ADMIN ALLOC TO GENERAL ADMIN	533,244	540,265	589,385
	<b>Total Operating Expenditure</b>	<b>538,175</b>	<b>540,133</b>	<b>589,384</b>
	<b>Capital Income</b>			
0175	PROCEEDS SALE OF ASSETS	-33,636	-40,000	-40,000
	<b>Capital Expenditure</b>			
0134	FURNITURE AND EQUIPMENT	0	0	0
0164	PLANT & EQUIPMENT	52,578	55,000	55,000
0184	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>52,578</b>	<b>55,000</b>	<b>55,000</b>

**Schedule Format  
2015/2016  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>FIRE PREVENTION</b>				
<b><i>Operating Revenue</i></b>				
0583	EMERGENCY SERVICES LEVY	-82,368	-59,180	-64,573
0584	REIMBURSEMENTS	0	0	0
0585	KALBARRI SES EQUIPMENT/BUILDING GRANT	-633	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSMENTS	-6,292	-220	-250
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	-1,100	-1,144	-1,250
	<b><i>Total Operating Revenue</i></b>	<b>-90,393</b>	<b>-60,544</b>	<b>-66,073</b>
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
<b><i>Operating Expenditure</i></b>				
1042	FIRE INSURANCE	16,625	15,235	16,625
1052	COMM. MTCE AND REPAIRS	14,068	3,256	3,586
1062	FIRE CONTROL EXP. OTHER	32,108	19,118	20,879
1072	AERIAL INSPECTIONS	0	1,375	1,500
1082	FIRE FIGHTING	152,787	285,417	311,380
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	15,984	16,192	17,667
1142	KALBARRI SES OPERATIONS	31,924	28,100	28,103
1144	KALBARRI SES EQUIPMENT/BUILDING GRANT	637	0	0
1152	PORT GREGORY FIRE SHED	486	143	157
1154	ISSEKA FIRE SHED	0	187	208
1156	HORROCKS FIRE/AMBULANCE SHED	158	143	158
1158	BINNU FIRE SHED	662	44	48
1304	ASSET DEPRECIATION	46,733	36,663	40,000
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	1,549	2,156	2,370
	<b><i>Total Operating Expenditure</i></b>	<b>313,721</b>	<b>408,029</b>	<b>442,681</b>
<b><i>Capital Revenue</i></b>				
0525	GOVERNMENT GRANTS	0	0	0
<b><i>Capital Expenditure</i></b>				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2015/2016  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>ANIMAL CONTROL</b>				
<b><i>Operating Revenue</i></b>				
0763	- FINES AND PENALTIES	-22	-2,288	-2,500
0773	- DOG REGISTRATION	-9,296	-10,076	-11,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-210	-495	-550
0833	MISC GRANTS	-40,000	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-49,528</b>	<b>-12,859</b>	<b>-14,050</b>
<b><i>Operating Expenditure</i></b>				
1162	DOG CONTROL EXPENSES	15,054	22,880	25,000
1172	ADMIN ALLOC TO ANIMAL CON	3,057	3,091	3,379
1192	CAT CONTROL EXPENSES	5,149	2,794	3,065
	<b><i>Total Operating Expenditure</i></b>	<b>23,260</b>	<b>28,765</b>	<b>31,444</b>
<b><i>Capital Expenditure</i></b>				
1164	DOG POUND CAGES	0	0	0
<b>OTHER LAW, ORDER AND PUBLIC SAFETY</b>				
<b><i>Operating Revenue</i></b>				
0843	ILLEGAL CAMPING FINES	-2,500	-220	-250
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
<b><i>Operating Expenditure</i></b>				
1212	SALARIES (RANGER)	103,759	128,282	139,950
1232	CONTROL EXPENSES OTHER	1,834	9,614	10,500
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	0	0	0
4132	LAW & ORDER ASSET DEPRECN	12,306	6,875	7,500
	<b><i>Total Operating Expenditure</i></b>	<b>117,899</b>	<b>144,771</b>	<b>157,950</b>

**Schedule Format  
2015/2016  
Education and Welfare - Schedule 6**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>PRE-SCHOOL</b>				
<b>Operating Revenue</b>				
1043	GRANT - NOCCA BUILDING	0	0	0
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	-43,815	-33,605	-36,660
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-51,074	-50,413	-55,000
1133	NCCA SESSION FEES (WEEKLY)	-50,668	-50,413	-55,000
1143	NCCA MEMBERSHIP REVENUE	-120	-913	-1,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	-230	0	0
163	TRANS FROM LEAVE RESERVE	0	0	0
1103	REIMBURSEMENTS	-10,512	0	0
	<b>Total Operating Revenue</b>	-156,419	-135,344	-147,660
<b>Operating Expenditure</b>				
1312	NCCA - BUILDING RELATED EXPENSES	10,492	14,762	16,133
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	149,970	135,344	147,660
1332	NCCA - GRANT RELATED EXPENSES (GST FREE)	5,447	0	0
1314	YOUTH PROGAM	0	1,826	2,000
1412	ASSET DEPRECIATION	19,415	10,538	11,500
3202	KALBARRI CHILD CARE CENTRE	6,775	8,701	9,501
	<b>Total Operating Expenditure</b>	192,100	171,171	186,794
<b>Capital Expenditure</b>				
1316	LAND & BUILDINGS	0	0	0
<b>WELFARE</b>				
<b>Operating Revenue</b>				
0853	AGED UNITS RENTAL INCOME	-49,717	-47,663	-52,000
<b>Operating Expenditure</b>				
2362	KALBARRI AGED HOUSING MAINT	43,869	27,654	30,190
2332	NORTHAMPTON AGED CARE	0	0	0
	<b>Total Operating Expenditure</b>	43,869	27,654	30,190

**Schedule Format  
2015/2016  
Health - Schedule 7**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>PREVENTATIVE SERVICES</b>				
<b><i>Operating Revenue</i></b>				
1673	- FOOD VENDORS	-1,310	-770	-840
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-14,916	-36,201	-39,500
	<b><i>Total Operating Revenue</i></b>	<b>-16,226</b>	<b>-36,971</b>	<b>-40,340</b>
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
<b><i>Operating Expenditure</i></b>				
2012	SALARIES	101,114	107,437	117,210
2022	HEALTH SUPERANNUATION	15,943	16,654	18,170
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	20,315	19,481	21,272
2052	VEHICLE RUNNING EXPENSES	11,245	12,364	13,500
2082	HEALTH BUILDING MAINT	83	66	83
2102	ADMIN ALLOC TO HEALTH	7,075	7,161	7,820
	<b><i>Total Operating Expenditure</i></b>	<b>155,774</b>	<b>163,163</b>	<b>178,055</b>
<b><i>Capital Revenue</i></b>				
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<b><i>Total Capital Revenue</i></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><i>Capital Expenditure</i></b>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
<b>OTHER HEALTH</b>				
<b><i>Operating Revenue</i></b>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,000	-9,163	-10,000
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-1,329	-2,288	-2,500
2093	RENT LOT 14 CALLION WAY	0	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-11,329</b>	<b>-11,451</b>	<b>-12,500</b>
<b><i>Operating Expenditure</i></b>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	4,331	4,466	4,887
2342	DOCTORS SURGERY - NORTHAMPTON	3,247	4,180	4,593

**Schedule Format  
2015/2016  
Health - Schedule 7**

		<b>YTD Actual 31/05/2016</b>	<b>YTD Budget 31/05/2016</b>	<b>Annual Budget 30/06/2016</b>
2382	ASSET DEPRECIATION	27,957	29,326	32,000
2392	LOT 7 STEPHEN STREET	0	0	0
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	<b>Total Operating Expenditure</b>	<b>35,535</b>	<b>37,972</b>	<b>41,480</b>
	<b>Capital Revenue</b>			
2083	LAND SALES RESERVE	0	0	0
	<b>Capital Expenditure</b>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2015/2016  
Housing - Schedule 9**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>STAFF HOUSING</b>				
<i><b>Operating Revenue</b></i>				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-14,194	-16,104	-17,570
2853	CHARGES - STAFF RENTALS	0	0	0
	<i><b>Total Operating Revenue</b></i>	-14,194	-16,104	-17,570
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
<i><b>Operating Expenditure</b></i>				
3162	- LOT 71 MITCHELL	0	0	0
3172	- OVAL RESIDENCE	9,836	2,387	2,619
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	9,460	4,851	5,310
3222	ASSET DEPRECIATION	48,906	37,576	41,000
3232	- LOT 43 BATEMAN ST	2,664	4,675	5,110
3242	LOT 42 BATEMAN STREET	4,822	3,443	3,774
3252	ADMIN ALLOC TO STAFF HOUS	5,066	5,126	5,599
3282	605 SALAMIT PLACE	11,431	11,352	12,408
3432	LOT 23 RAKE PLACE NORTHAMPTON	5,153	4,345	4,750
	<i><b>Total Operating Expenditure</b></i>	97,338	73,755	80,570
<i><b>Capital Revenue</b></i>				
2425	LOAN FUND PROCEEDS	0	0	0
<i><b>Capital Expenditure</b></i>				
2494	LAND & BUILDINGS - STAFF HOUSING	241,174	206,830	206,830
<b>HOUSING OTHER</b>				
<i><b>Operating Revenue</b></i>				
3013	RENT LOT 11 HAMPTON ROAD	0	0	0
3003	REIMBURSEMENTS - HOUSING OTHER	-6,602	-3,663	-4,000
	<i><b>Total Operating Revenue</b></i>	-6,602	-3,663	-4,000
<i><b>Operating Expenditure</b></i>				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	913	1,000
3442	RESIDENCE - LOT 6 ROBINSON ST	4,746	4,455	4,870
3452	LOT 11 HAMPTON ROAD	0	0	0
3482	LOT 74 SEVENTH AVENUE	5,631	4,048	4,444
3492	14 CALLION WAY KALBARRI - DOCTO	5,728	6,853	7,490
	<i><b>Total Operating Expenditure</b></i>	16,105	16,269	17,804

**Schedule Format  
2015/2016  
Housing - Schedule 9**

		<b>YTD Actual 31/05/2016</b>	<b>YTD Budget 31/05/2016</b>	<b>Annual Budget 30/06/2016</b>
	<b><i>Capital Revenue</i></b>			
2455	LAND SALES RESERVE	0	0	0
	<b><i>Capital Expenditure</i></b>			
3034	43 BATEMAN STREET	0	0	0

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>SANITATION - HOUSEHOLD</b>				
<i><b>Operating Revenue</b></i>				
3253	- KALBARRI RESIDENTIAL	-372,023	-340,912	-371,910
3263	- OTHER RESIDENTIAL	-220,825	-201,762	-220,110
3273	- 240 LITRE CARTS	-2,912	-3,663	-4,000
	<i><b>Total Operating Revenue</b></i>	-595,759	-546,337	-596,020
<i><b>Operating Expenditure</b></i>				
3812	DOMESTIC REFUSE COLLECT.	318,239	316,250	345,000
3826	DEPRECIATION - REFUSE SITES	1,971	1,969	2,150
3832	PURCHASE OF 240L CARTS	3,707	2,288	2,500
3854	NORTHAMPTON REFUSE SITE	105,989	148,390	161,900
3856	KALBARRI REFUSE SITE MAINTENANCE	134,166	143,077	156,100
3858	BINNU REFUSE SITE MAINTENANCE	5,601	8,019	8,750
3860	PORT GREGORY REFUSE SITE MAINTENANCE	6,517	21,373	23,330
3861	LUCKY BAY REFUSE COLLECTION	10,259	13,750	15,000
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	4,018	4,070	4,441
	<i><b>Total Operating Expenditure</b></i>	590,467	659,186	719,171
<i><b>Capital Expenditure</b></i>				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
<i><b>Operating Revenue</b></i>				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES -OTHER	-26,920	-22,913	-25,000
3343	- INDUSTRIAL	-114,743	-104,665	-114,180
3353	- COMMERCIAL	-9,227	-8,019	-8,750
3373	- CARAVAN PARKS	0	0	0
3383	INDUSTRIAL REFUSE COLLECTION - GST	-27,060	-24,805	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-4,324	-3,663	-4,000
	<i><b>Total Operating Revenue</b></i>	-182,275	-164,065	-178,990
<i><b>Operating Expenditure</b></i>				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	81,926	97,020	105,850
3774	DRUM MUSTER	3,722	3,663	4,000
	<i><b>Total Operating Expenditure</b></i>	85,649	100,683	109,850

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
	<b><i>Capital Expenditure</i></b>			
3305	REFUSE - LAND AND BUILDING	137,325	174,625	190,500
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<b><i>Total Capital Expenditure</i></b>	137,325	174,625	190,500

**SANITATION - SEWERAGE**

	<b><i>Operating Revenue</i></b>			
3543	CHARGES - SEPTIC TANKS	-1,057	-550	-600
3553	SEPTIC TANK INSPECTIONS	-961	-451	-500
	<b><i>Total Operating Revenue</i></b>	-2,018	-1,001	-1,100

**TOWN PLANNING AND REGIONAL DEVELOPMENT**

	<b><i>Operating Revenue</i></b>			
3743	PLANNING FEES	-40,535	-22,913	-25,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	-2,962	-132	-150
3833	REIMBURSEMENTS	-3,400	0	0
	<b><i>Total Operating Revenue</i></b>	-46,897	-23,045	-25,150
3935	P/L ON SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
4202	SALARIES	77,752	95,161	103,820
4212	SUPERANNUATION-PLANNING	11,181	9,031	9,860
4232	PRINTING & STATIONERY	225	220	250
4242	ADVERTISING	1,491	913	1,000
4252	INSURANCE	2,203	1,936	2,112
4262	CONFERENCE EXPENSES	0	1,826	2,000
4272	VEHICLE OPERATING COSTS	3,820	3,201	3,500
4282	CONSULTANTS EXPENSES	0	0	0
4302	LEGAL EXPENSES	13,878	1,826	2,000
4322	NORTHAMPTON TOWNSCAPE	0	0	0
4342	HORROCKS TOWNSCAPE	0	0	0
4372	TOWN PLAN SCHEME EXPENSES	11,716	54,263	59,200
4382	CONTROL EXPENSES	8,673	3,696	4,050
4402	ASSET DEPRECIATION	5,801	4,576	5,000
4472	TP - ACCRUED LS LEAVE	0	0	0
4482	TP ACCRUED ANNUAL LEAVE	0	0	0
4852	PLANNING BUILDING MAINT	111	99	111
4862	FRINGE BENEFITS TAX PLANN	6,363	7,227	7,885

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
4872	ADMIN ALLOC TO TOWN PLAN	6,202	6,281	6,854
	<b>Total Operating Expenditure</b>	149,416	190,256	207,642
	<b>Capital Revenue</b>			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0
	<b>Capital Expenditure</b>			
4014	PLANT & EQUIPMENT	0	0	0
<b>OTHER COMMUNITY AMENITIES</b>				
	<b>Operating Revenue</b>			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-5,750	-2,750	-3,000
3863	REIMBURSEMENTS	-865	-2,750	-3,000
3883	FUNERAL DIRECTORS LICENSE	-300	-176	-200
3893	BUS HIRE	-944	-1,375	-1,500
	<b>Total Operating Revenue</b>	-7,860	-7,051	-7,700
	<b>Operating Expenditure</b>			
4422	NORTHAMPTON CEMETERY MAIN	18,903	28,776	31,420
4432	ASSET DEPRECIATION	1,938	913	1,000
4442	TOWN PARK TOILETS	18,587	19,173	20,934
4452	ASSET DEPRECIATION	28,367	18,326	20,000
4462	KALBARRI CEMETERY MAINT	17,220	22,803	24,900
4572	KINGS PARK TOILETS	10,329	11,935	13,043
4582	LIONS PARK TOILETS NPTON	11,640	17,259	18,846
4592	SALLY'S TREE TOILETS	25,594	16,995	18,556
4652	JETTY TOILETS -KALBARRI	9,365	11,187	12,246
4732	HORROCKS TOILETS/CHGROOMS	29,665	28,589	31,206
4752	PORT GREGORY TOILET BLOCK	15,666	16,137	17,621
4802	CHINAMANS TOILET BLOCK	14,057	10,714	11,716
4807	BINNU TOILETS	20,986	22,770	24,862
4812	RED BLUFF TOILET BLOCK	6,577	6,501	7,123
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	3,956	3,663	4,000
	<b>Total Operating Expenditure</b>	232,850	235,741	257,473
	<b>Capital Revenue</b>			
3865	HORROCKS COMMUNITY CENTRE GRANTS	-676,500	-803,451	-876,500

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		<b>YTD Actual 31/05/2016</b>	<b>YTD Budget 31/05/2016</b>	<b>Annual Budget 30/06/2016</b>
	<b><i>Capital Expenditure</i></b>			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	0	0
3360	HORROCKS COMMUNITY CENTRE (PREVIOUSLY	776,825	949,377	1,035,700
	<b><i>Total Capital Expenditure</i></b>	<b>776,825</b>	<b>949,377</b>	<b>1,035,700</b>

**Schedule Format  
2015/2016  
Recreation and Culture - Schedule 11**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>PUBLIC HALLS</b>				
<i><b>Operating Revenue</b></i>				
4043	REIMBURSEMENTS	-6,866	-9,163	-10,000
4053	CHARGES - HALL HIRE	-265	-913	-1,000
4063	ALLEN COMM. CENTRE	-1,295	-2,750	-3,000
	<i><b>Total Operating Revenue</b></i>	<b>-8,427</b>	<b>-12,826</b>	<b>-14,000</b>
<i><b>Operating Expenditure</b></i>				
4672	- PORT GREGORY HALL	1,843	2,343	2,564
4682	- ALMA HALL	458	869	958
4692	- BINNU HALL	7,799	9,229	10,095
4702	- RSL HALL	16,119	15,664	17,125
4704	OGILVIE HALL/SCHOOL	0	0	0
4712	- AJANA HALL	5,621	5,302	5,812
4772	- ALLEN COMM. CENTRE	51,813	62,315	68,014
4782	- HORROCKS COMM. CENTRE	17,531	19,283	21,059
4792	ASSET DEPRECIATION	85,357	82,500	90,000
4832	ADMIN ALLOC TO HALLS	1,048	1,056	1,158
3534	DEPRECIATION	0	0	0
	<i><b>Total Operating Expenditure</b></i>	<b>187,588</b>	<b>198,561</b>	<b>216,785</b>
<i><b>Capital Expenditure</b></i>				
3514	LAND & BUILDINGS	14,190	13,002	14,190
3515	BINNU HALL	0	0	0
	<i><b>Total Capital Expenditure</b></i>	<b>14,190</b>	<b>13,002</b>	<b>14,190</b>
<b>SWIMMING AREAS AND BEACHES</b>				
<i><b>Operating Revenue</b></i>				
3973	CONTRIBUTIONS	-8,696	-6,413	-7,000
3975	CONTRIBUTIONS/DONATIONS	-3,024	0	0
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,695	-4,301	-4,695
	<i><b>Total Operating Revenue</b></i>	<b>-16,415</b>	<b>-10,714</b>	<b>-11,695</b>
<i><b>Operating Expenditure</b></i>				
3982	ASSET DEPRECIATION	44,859	42,163	46,000
4952	- KALBARRI F/SHORE RES.	141,361	116,996	127,667
4972	- HORROCKS F/SHORE RES.	53,995	74,228	81,016
5012	- PORT GREGORY F/SHORE	6,348	3,498	3,835

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	1,099	0	0
	<b>Total Operating Expenditure</b>	247,661	236,885	258,518
	<b>Capital Income</b>			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	0	0
4526	LAND SALES RESERVE	0	0	0
	<b>Total Capital Income</b>	0	0	0
	<b>Capital Expenditure</b>			
3664	FORESHORE INFRASTRUCTURE	5,075	4,576	5,000
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
4527	LITTLE BAY REDEVELOPMENT GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	<b>Total Capital Expenditure</b>	5,075	4,576	5,000
<b>OTHER RECREATION AND SPORT</b>				
	<b>Operating Revenue</b>			
4333	- EDUCATION DEPT - OVAL	-2,778	-2,541	-2,780
4373	CONTRIBUTIONS & DONATIONS	-1,396	0	0
4383	CONTRIBUTIONS	0	0	0
4423	LEASES & RENTALS	-2,693	-2,453	-2,685
4433	INTEREST REBURSEMENT	-2,854	-1,353	-1,485
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-11,787	-7,326	-8,000
4455	TRUST BOND CONTRIBUTION - CAPITAL HILL	0	0	0
4473	GRANTS	-21,147	0	0
4563	KALBARRI CAMP SCHOOL - GENERAL INCOME	-1,718	0	0
4573	KALBARRI CAMP SCHOOL - BUS INCOME	-509	0	0
4583	KALBARRI CAMP SCHOOL - CAMP INCOME (A	-2,182	0	0
	<b>Total Operating Revenue</b>	-47,064	-13,673	-14,950
4393	PROFIT/LOSS ON SALE	0	0	0
	<b>Operating Expenditure</b>			
4962	- KALBARRI OVAL RESERVE	23,427	24,475	26,724
4969	KALBARRI SKATE PARK	10,240	11,682	12,784
4982	- HORROCKS OVAL RESERVE	2,715	3,520	3,862

**Schedule Format  
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Recreation and Culture - Schedule 11**

	YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
4992 - PARKS, RES, GARDENS GEN	188,840	167,904	183,202
4998 PARKS & GARDENS - PORT GREGORY	2,070	2,288	2,500
5002 ADMIN ALLOC TO OTHER REC	16,159	16,368	17,860
5022 - LIONS PARK	3,327	21,307	23,278
5032 - BI-CENTENIAL PARK	10,401	5,423	5,940
5072 NORTHAMPTON COMMUNITY CENTRE	43,101	55,066	60,105
5082 - KALBARRI REC CENTRE	14,389	6,160	6,748
5092 - HORROCKS REC CENTRE	990	1,452	1,585
5102 INTEREST ON LOANS	5,613	5,456	5,962
5112 NORTHAMPTON BOWLING CLUB	0	0	0
5115 KALBARRI GOLF & BOWLING CLUB	0	0	0
5122 - NORTHAMPTON REC OVAL	77,074	59,048	64,446
5142 EXHIBITION HALL NPTN OVAL	0	0	0
5162 BINNU RECREATION AREA	0	0	0
5169 NORTHAMPTON GOLF CLUBHOUSE	828	759	828
5172 ASSET DEPRECIATION	250,809	284,163	310,000
5192 REC - ACCRUED ANNUAL LEAV	0	0	0
5212 ACCRUED INTEREST ON LOANS	0	0	0
5262 KALBARRI CAMP SCHOOL - BUILDING/GROUN	4,404	0	0
5272 KALBARRI CAMP SCHOOL - BUS EXPENDITURE	6,564	0	0
5282 KALBARRI CAMP SCHOOL - EVENT EXPENDITU	0	0	0
<b>Total Operating Expenditure</b>	<b>660,950</b>	<b>665,071</b>	<b>725,824</b>
<b>Capital Revenue</b>			
3775 SS LOAN - BOWL CLUBS	-4,642	-5,632	-6,155
3777 LAND SALES RESERVE	0	0	0
<b>Total Capital Revenue</b>	<b>-4,642</b>	<b>-5,632</b>	<b>-6,155</b>
<b>Capital Expenditure</b>			
3624 PRINCIPAL ON LOANS	29,830	27,335	29,831
3654 SKATE PARK CONSTRUCTION	0	0	0
3714 LAND & BUILDING	0	0	0
3715 FURNITURE & EQUIPMENT	0	0	0
3716 PARKS & OVALS INFRASTRUCTURE	106,464	85,019	92,755
3734 PLANT & EQUIPMENT	0	0	0
<b>Total Capital Expenditure</b>	<b>136,294</b>	<b>112,354</b>	<b>122,586</b>

**TELEVISION AND RADIO REBROADCASTING**

<b>Operating Expenditure</b>			
5232 T.V. RECEIVER STATION	0	0	0
5242 ASSET DEPRECIATION	0	0	0

**Schedule Format  
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Recreation and Culture - Schedule 11**

	YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>Total Operating Expenditure</b>	0	0	0
<b>LIBRARIES</b>			
<b>Operating Revenue</b>			
4613 CHARGES - LOST BOOKS	-3	-44	-50
4623 REIMBURSEMENTS	-299	-44	-50
4653 INTERNET ACCESS FEE - KALBARRI	-468	-913	-1,000
<b>Total Operating Revenue</b>	-770	-1,001	-1,100
<b>Operating Expenditure</b>			
5312 SALARIES	39,388	35,629	38,870
5322 LIBRARY SUPERANNUATION	3,317	3,388	3,700
5332 LIBRARY OPERATING OTHER	4,058	3,861	4,217
5334 LIBRARY INTERNET SERVICE	1,831	2,046	2,250
5342 LIBRARY BUILDING MTCE	728	660	728
5352 ACCRUED ANNUAL LEAVE	0	0	0
5372 ASSET DEPRECIATION	0	0	0
5402 ADMIN ALLOC TO LIBRARIES	79,397	80,443	87,756
<b>Total Operating Expenditure</b>	128,719	126,027	137,521
<b>OTHER CULTURE</b>			
<b>Operating Revenue</b>			
4703 150 YEAR CELEBRATIONS - REVENUE (INC BRI	-348	0	0
4713 MOONIEMIA CENTRE REIMB	0	0	0
4763 GRANT - HERITAGE ADVISORY SERVICE	-3,384	-5,654	-6,170
4773 CHARGES - OLD POLICE STN	-4,050	-8,063	-8,800
4793 GOVERNMENT GRANTS	0	0	0
<b>Total Operating Revenue</b>	-7,782	-13,717	-14,970
<b>Operating Expenditure</b>			
1712 NORTHAMPTON NEWS BUILDING	3,368	5,456	5,984
5512 OLD RAILWAY STATION	1,924	2,651	2,922
5522 OLD POLICE STATION	4,946	4,433	4,870
5532 CHIVERTON HOUSE	12,551	13,497	14,752
5542 MOONIEMIA CENTRE	4,650	7,073	7,716
5552 KALBARRI ART & CRAFT CNTR	1,732	3,179	3,482
5572 HIST PROJECTS/HERITAGE SITES	6,769	11,308	12,340
5582 OLD ROADS BOARD BUILDING	18,104	20,240	22,098
5592 LYNTON HISTORICAL SITE	1,873	1,188	1,321
5622 DONATIONS BY COUNCIL	0	0	0
5642 OTHER EXPENDITURE	0	0	0

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/05/2016</b>	<b>31/05/2016</b>	<b>30/06/2016</b>
5652	ASSET DEP'N CULTURE	81,191	38,500	42,000
5662	GRANT EXP - INC SENIORS WEEK ETC	1,241	0	0
5672	NORTHAMPTON 150TH CELEBRATION	0	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BI	1,399	1,177	1,300
	<b>Total Operating Expenditure</b>	<b>139,746</b>	<b>108,702</b>	<b>118,785</b>

**Schedule Format  
2015/2016  
Transport - Schedule 12**

	YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>			
<i><b>Capital Expenditure</b></i>			
5030	208,884	192,951	210,500
5060	263,745	460,713	502,614
5090	58,712	109,912	119,925
5150	0	0	0
5180	0	0	0
5210	172,033	574,508	626,740
5214	0	0	0
5215	679,622	562,573	613,750
5224	94,173	86,317	94,173
	<b>Total Capital Expenditure</b>	<b>1,986,974</b>	<b>2,167,702</b>
<i><b>Capital Revenue</b></i>			
5208	0	0	0
5483	0	0	0
7485	0	0	0
	<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>			
<i><b>Operating Expenditure</b></i>			
5982	24,195	24,508	26,742
5992	27,218	26,411	28,814
6002	0	0	0
6262	37	176	200
5850	1,108,172	1,285,185	1,402,036
5860	6,495	7,777	8,495
5910	9,331	18,777	20,507
5920	1,000	1,826	2,000
5930	29,350	26,719	29,171
5950	186	231	260
5960	113,177	100,826	110,000
5980	0	0	0
5990	422,828	229,163	250,000
6000	0	0	0
6010	0	0	0
3994	2,129,765	834,163	910,000
	<b>Total Operating Expenditure</b>	<b>2,555,762</b>	<b>2,788,225</b>
<i><b>Operating Revenue</b></i>			
6223	-3,321	-3,201	-3,500

**Schedule Format  
2015/2016  
Transport - Schedule 12**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
6281	- MRD MAINTENANCE	-149,600	-149,600	-149,600
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
5205	ROADS TO RECOVERY FUNDING	-717,520	-596,409	-650,630
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	0	0	0
5209	ROYALTIES FOR REGIONS - OGILVIE EAST RD	-532,982	-448,019	-488,750
5481	.- REGIONAL ROAD GROUP FUNDING	-140,333	-128,634	-140,330
5561	CONTRIBUTIONS	0	0	0
	<b>Total Operating Revenue</b>	<b>-1,543,756</b>	<b>-1,325,863</b>	<b>-1,432,810</b>

**ROAD PLANT PURCHASES**

**Operating Revenue**

4265	CONTRIBUTIONS	-15,000	0	0
	<b>Total Operating Revenue</b>	<b>-15,000</b>	<b>0</b>	<b>0</b>

**Operating Expenditure**

3610	LESS PLANT DEPN WRITTEN BACK	-172,583	-167,728	-182,985
4275	PROCEEDS SALE OF ASSETS	0	0	0
4315	- MACHINERY (PROCEEDS OF TRADE)	-95,500	-109,998	-110,000
4395	DISPOSAL OF VEHICLES (P/L)	36,087	0	0
	<b>Total Operating Expenditure</b>	<b>-231,996</b>	<b>-277,726</b>	<b>-292,985</b>

**Capital Revenue**

4345	LOAN PROCEEDS	0	0	0
	<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>

4285	- UTILITIES (PROCEEDS OF TRADE)	-25,909	-33,996	-34,000
4405	DISPOSAL OF MACHINERY (P/L)	153,001	-74,250	-81,000

**Capital Expenditure**

4034	LAND & BUILDINGS	10,249	64,625	70,500
4214	ROAD PLANT/MACHINERY	414,973	484,913	529,000
4224	UTILITIES (VEHICLES)	152,732	146,663	160,000
4234	TRUCKS	15,000	0	0
4254	OTHER EQUIPMENT	26,200	25,663	28,000
	<b>Total Capital Expenditure</b>	<b>619,154</b>	<b>721,864</b>	<b>787,500</b>

**Schedule Format  
2015/2016  
Transport - Schedule 12**

	YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016	
<b>AERODROMES</b>				
<i><b>Operating Revenue</b></i>				
5113	CHARGES - LANDING FEES	-1,923	-2,849	-3,110
5133	HANGAR SITE LEASE	-923	-836	-915
5183	CITY OF GN/GRN - OPERATING CONTRIBUTIOI	0	0	0
	<i><b>Total Operating Revenue</b></i>	-2,845	-3,685	-4,025
<i><b>Operating Expenditure</b></i>				
5902	ADMIN ALLOCATED TO AERODROMES	15,286	15,477	16,895
5912	ASSET DEPRECIATION	45,636	21,076	23,000
5932	KALBARRI AIRPORT MTCE	35,679	26,235	28,635
5935	OLD KALBARRI AIRPORT	0	0	0
	<i><b>Total Operating Expenditure</b></i>	96,600	62,788	68,530
<i><b>Capital Revenue</b></i>				
5163	Airport Reserve	0	0	0

**Schedule Format  
2015/2016  
Economic Services - Schedule 13**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>RURAL SERVICES</b>				
<i>Operating Revenue</i>				
5513	CONTRIBUTIONS/GRANTS	-20,160	0	0
<i>Operating Expenditure</i>				
6232	GRANT EXPENDITURE (NACC) PREVIOUS	7,705	0	0
<b>TOURISM AND AREA PROMOTION</b>				
<i>Operating Revenue</i>				
5543	CONTRIBUTIONS	0	0	0
5563	LEASES/RENTALS	-48,211	-44,187	-48,211
5573	CARAVAN PARK LICENCES	-4,387	-4,125	-4,500
5583	REIMBURSEMENTS	-9,000	-11,000	-12,000
5593	KAL TOURISM SPEC RATE	-30,065	-27,500	-30,000
	<b>Total Operating Revenue</b>	-91,663	-86,812	-94,711
<i>Operating Expenditure</i>				
6322	CARAVAN PARKS/CAMPING GDS	0	0	0
6362	HERITAGE - RAILWAY CARRIAGE	580	814	900
6372	TOURISM & PROMOTION GENERAL	71,489	80,223	87,527
6382	AREA PROMOTION	0	0	0
6392	ASSET DEPRECIATION	1,222	1,375	1,500
6402	LUCKY BAY	0	20,691	22,588
	<b>Total Operating Expenditure</b>	73,290	103,103	112,515
<i>Capital Income</i>				
5005	GRANTS - TOURISM & AREA PROMOTIOI	-118,091	-343,750	-375,000
7335	TFR FROM COASTAL MANAGEMENT RES	-105,145	-105,145	-105,145
	<b>Total Capital Income</b>	-223,236	-448,895	-480,145
<i>Capital Expenditure</i>				
5016	INFRASTRUCTURE ASSETS - TOURISM	61,790	577,533	630,060
<b>BUILDING CONTROL</b>				
<i>Operating Revenue</i>				
5653	- BUILDING PERMITS	-18,491	-16,500	-18,000
5673	S/POOL INSPECTION FEES	-3,937	-5,500	-6,000
5713	BUILDING REIMBURSEMENTS	-614	-275	-300
5733	DEMOLITION FEES	0	0	0

**Schedule Format  
2015/2016  
Economic Services - Schedule 13**

	YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b><i>Total Operating Revenue</i></b>	-23,043	-22,275	-24,300
<b><i>Operating Expenditure</i></b>			
6412 SALARIES	61,728	66,616	72,680
6422 BUILDING SUPERANNUATION	8,906	10,318	11,260
6432 VEHICLE RUNNING EXPENSES	2,343	4,576	5,000
6442 CONTROL EXPENSES OTHER	19,837	16,313	17,809
6452 ACCRUED LONG SERVICE LVE	0	0	0
6462 ACCRUED ANNUAL LEAVE	0	0	0
6472 BUILD CONTROL BUILD MAIN	83	66	83
6492 ASSET DEPN -ECON SERV BUI	11,282	176	200
5195 DISPOSAL OF ASSET	0	0	0
6512 ADMIN ALLOC TO BUILD CONT	9,608	9,735	10,620
<b><i>Total Operating Expenditure</i></b>	113,787	107,800	117,652
<b><i>Capital Revenue</i></b>			
5175 PROCEEDS SALE OF ASSETS	-34,545	-36,663	-40,000
5185 P/L ON SALE OF ASSET	28,272	10,076	11,000
<b><i>Capital Expenditure</i></b>			
5124 PLANT AND EQUIPMENT	40,618	50,413	55,000

**Schedule Format  
2015/2016  
Economic Services - Schedule 13**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>OTHER ECONOMIC SERVICES</b>				
<i><b>Operating Revenue</b></i>				
5933	REIMBURSEMENTS	-3,968	-2,288	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-13,300	-12,188	-13,300
	<i><b>Total Operating Revenue</b></i>	-17,268	-14,476	-15,800
<i><b>Operating Expenditure</b></i>				
6752	- PORT GREGORY	11,056	45,221	49,341
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	8,567	4,312	4,707
	<i><b>Total Operating Expenditure</b></i>	19,624	49,533	54,048

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>PRIVATE WORKS</b>				
<i><b>Operating Revenue</b></i>				
6153	- PLANT HIRE	-12,910	-18,326	-20,000
<i><b>Operating Expenditure</b></i>				
6912	PRIVATE WORKS - SCH 14	9,040	23,892	26,085
<b>OTHER PROPERTY AND SERVICES</b>				
<i><b>Operating Revenue</b></i>				
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-25,087	-22,990	-25,087
5613	CONTRIB - HALF WAY BAY COTTAGE SURVEYS	0	0	0
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-14,663	-16,000
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	<i><b>Total Operating Revenue</b></i>	-41,087	-37,653	-41,087
<i><b>Operating Expenditure</b></i>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	25,087	22,990	25,087
6768	HALF WAY BAY COTTAGES	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7025	PROFIT / LOSS ON SALE	0	0	0
7035	SALE / DISPOSAL ACCOUNT	0	0	0
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	0	0	0
	<i><b>Total Operating Expenditure</b></i>	25,087	22,990	25,087
<i><b>Capital Revenue</b></i>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-14,466	-13,255	-14,466
6654	LOAN FUND PROCEEDS - SELF SUPPORTING LOAN	0	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7500	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	-516,553	-516,553	-516,553
	<i><b>Total Capital Revenue</b></i>	-531,019	-529,808	-531,019
<i><b>Capital Expenditure</b></i>				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	14,466	13,255	14,466
6664	LOAN PAYMENT	0	0	0
	<i><b>Total Capital Expenditure</b></i>	14,466	13,255	14,466

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

**YTD Actual    YTD Budget    Annual Budget  
31/05/2016    31/05/2016    30/06/2016**

**PUBLIC WORKS OVERHEADS**

***Operating Expenditure***

7112	ENGINEERING SALARIES	106,272	114,686	125,120
7122	ENGINEERING BUILD MAINT	83	66	83
7132	ENG. OFFICE & OTHER EXP.	12,635	9,955	10,878
7142	VEHICLE RUNNING EXPENSES	6,434	10,538	11,500
7152	SUPERANNUATION OF WORKMEN	198,917	214,588	234,101
7162	SICK AND HOLIDAY PAY	242,118	183,326	200,000
7172	INSURANCE ON WORKS	95,472	75,317	82,167
7182	LONG SERVICE LEAVE	31,804	0	0
7192	PROTECTIVE CLOTHING	19,197	18,326	20,000
7202	PUBLIC LIABILITY INSURANC	0	0	0
7222	ACCRUED ANNUAL LEAVE	0	0	0
7232	ADMIN ALLOC TO PWOH	26,815	27,159	29,638
7242	STAFF TRAINING	9,839	20,790	22,700
7252	ALLOWANCES	6,733	2,684	2,940
7282	FRINGE BENEFIT TAX	10,944	12,694	13,850
7302	LESS ALLOC. TO WKS & SRVS	-623,551	-690,228	-752,977
	<b><i>Total Operating Expenditure</i></b>	<b>143,713</b>	<b>-99</b>	<b>0</b>

**PLANT OPERATION**

***Operating Revenue***

6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-4,277	-13,750	-15,000
6433	INSURANCE CLAIMS - VEHICLES	-950	0	0
6443	DIESEL FUEL REBATE	-42,504	-45,826	-50,000
	<b><i>Total Operating Revenue</i></b>	<b>-47,731</b>	<b>-59,576</b>	<b>-65,000</b>

***Operating Expenditure***

7312	FUELS AND OILS	168,271	229,163	250,000
7322	TYRES AND TUBES	20,761	32,076	35,000
7332	PARTS AND REPAIRS	130,875	215,413	235,000
7342	REPAIR WAGES	96,156	87,571	95,550
7352	INSURANCE AND LICENSES	37,615	34,925	38,114
7362	EXPENDABLE TOOLS/STORES	15,777	13,398	14,620
7382	ADMIN ALLOC TO PLANT OP'N	8,298	8,404	9,171
7502	LESS ALLOC. TO WKS & SRVS	-484,801	-620,994	-677,455
	<b><i>Total Operating Expenditure</i></b>	<b>-7,048</b>	<b>-44</b>	<b>0</b>

**MATERIALS**

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
	<b><i>Capital Expenditure</i></b>			
6620	MATERIALS PURCHASED	147,799	0	0
6630	STOCK RECEIVED CONTROL	23,438	0	0
6750	LESS MATERIALS ALLOCATED	-148,730	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>22,507</b>	<b>0</b>	<b>0</b>
<b>SALARIES AND WAGES</b>				
	<b><i>Operating Revenue</i></b>			
6941	REIMB. - WORKERS COMPENS.	-11,240	-18,326	-20,000
	<b><i>Operating Expenditure</i></b>			
6810	GROSS SALARIES FOR YEAR	1,153,231	1,036,673	1,130,920
6820	GROSS WAGES FOR YEAR	1,437,226	1,456,059	1,588,439
6830	WORKERS COMPENSATION	13,229	0	0
6890	SALARIES ALLOC FRM SCH 20	-1,146,891	-1,036,673	-1,130,920
6900	WAGES ALLOC FRM SCH 20	-1,481,088	-1,456,059	-1,588,439
	<b><i>Total Operating Expenditure</i></b>	<b>-24,292</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2015/2016  
Funds Transfers/Reserve Funds**

**RESERVE TRANSFERS**

	YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
<b>Schedule 15 Reserves</b>			
7120	1,440	0	0
7130	20,154	0	0
7140	225	0	0
7150	0	0	0
7160	0	0	0
7170	27,196	0	0
7190	0	0	0
7210	1,070	0	0
7220	11,795	0	0
7240	8,575	0	0
7250	0	0	0
7260	0	0	0
7270	0	0	0
7271	0	0	0
7280	0	0	0
7290	5,730	0	0
7300	0	0	0
7301	15,000	0	0
7303	0	0	0
7305	0	0	0
7315	29,209	0	0
7325	0	0	0
7180	0	0	0
7320	0	0	0
7380	0	0	0
7385	6,225	0	0
7410	0	0	0
7470	-460	0	0
7435	0	0	0
7445	0	0	0
<b>Net Transfers to Reserve</b>	<b>126,158</b>	<b>0</b>	<b>0</b>

**RESERVE BANK ACCOUNTS**

	Balance	YTD
0741	0	0
0861	215,764	8,575
0801	53,400	1,440
0821	24,617	20,154
0841	31,454	1,070
0881	72,482	11,795

**Schedule Format  
2015/2016  
Funds Transfers/Reserve Funds**

<b>RESERVE TRANSFERS</b>		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/05/2016</b>	<b>31/05/2016</b>	<b>30/06/2016</b>
0871	KAL AGED PERSONS ACCOMM RESRV	265,479	27,196	
0761	BRIDGE RECON RES BANK	0	0	
0911	NPTON AGED PERSONS BANK	160,664	5,730	
0961	TPS REVIEW RESERVE	13,096	0	
0811	BUS RESERVE BANK	0	0	
0831	PLANT RESERVE BANK	6,853	225	
0851	SPORT & RECREATION RESERVE	0	(6,225)	
0791	KALBARRI YOUTH ACTIVITIES RESERVE	0	0	
1871	COASTAL MANAGEMENT RESERVE	0	(105,145)	
0731	KAL TOURISM SPEC RATE RES	15,000	14,540	
0891	FOOTPATH RESERVE	0	0	
0901	TOWNSCAPE CARPARK RESERVE	5,758	0	
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0	0	
0091	MAJOR LAND TRANS BANK	29,209	(487,344)	
0975	150TH ANNIVERSAY RESERVE BANK	0	0	
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	169,078	6,225	
<b>Total</b>		<b>1,062,854</b>	<b>(501,764)</b>	

**Schedule Format**

**2015/2016**

**Trust Funds**

**TRUST FUND**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>31/05/2016</b>	<b>31/05/2016</b>	<b>30/06/2016</b>
	<b>EXPENSES</b>			
8260	RETENTIONS	15,800	0	0
8280	HOUSING BONDS	1,180	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	HOSPITAL BENEFIT FUND	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND	400	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	-359	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	0	0	0
8470	NOMINATION DEPOSITS	0	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	0	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	KAL T/SCAPE PLAYGRND FUND	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	0	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	0	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	770	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	14,234	0	0
8897	NCCA - EXPENSES	0	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	171	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	100	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	<b>TOTAL EXPENSES</b>	<b>32,296</b>	<b>0</b>	<b>0</b>
	<b>INCOME</b>			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	-760	0	0
8301	FOOTPATH DEPOSITS	11,764	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND	-1,400	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	-75	0	0
8481	NOMINATION DEPOSITS	0	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-1,057	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	-200	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	KAL T/SCAPE PLAYGRND FUND	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	220	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	406	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	-110	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	-3,000	0	0
8898	NCCA - INCOME	-12,228	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0

		YTD Actual 31/05/2016	YTD Budget 31/05/2016	Annual Budget 30/06/2016
8902	HORROCKS MEMORIAL WALL - INCOME	-500	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	-25,152	0	0
	<b>TOTAL INCOME</b>	<b>-32,091</b>	<b>0</b>	<b>0</b>
	Trust Fund Movement	205	0	0
0711	TRUST FUND BANK	-478		
	Adjustment	274		
	Difference	0		

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 3 - GENERAL PURPOSE REVENUE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Rate	GST	Total	
<b><u>SALE OF REPORTS</u></b>							
Owners & Occupiers Electoral Roll		\$25.00		\$25.00	Nil	\$25.00	per roll
Property Addresses Report		\$20.00		\$20.00	Nil	\$20.00	per report
<b><u>RATES INSTALMENT FEES &amp; CHARGES</u></b>							
Rate Instalment Fee	<i>Charged on each additional instalment notice sent</i>	\$5.00		\$5.00	Nil	\$5.00	per instalment
Rate Instalment Interest Percent	<i>Interest % charged on rate instalment option</i>	5.00%		5.00%	Nil	5.00%	per instalment
Late Payment Penalty Interest	<i>Interest charged per annum calculated on daily</i>	10.00%		10.00%	Nil	10.00%	per annum/daily
<b><u>LOCAL AUTHORITY PROPERTY ENQUIRY REPORTS</u></b>							
Account Inquiry - Rates, Orders and Requisitions		\$90.00		\$90.00	Nil	\$90.00	per inquiry
Account Inquiry - Orders and Requisitions Only		\$55.00		\$55.00	Nil	\$55.00	per inquiry
Account Inquiry - Rates Only		\$35.00		\$35.00	Nil	\$35.00	per inquiry
Provide additional Rates Instalment Notice	<i>Dependant on circumstances - refer CEO/DCEO</i>			\$5.00	Nil	\$5.00	per account

**SCHEDULE 4 - GOVERNANCE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Single side incl GST	Double sided incl GST	Single side incl GST	GST	Total	Double sided incl GST
<b><u>PHOTOCOPY CHARGES</u></b>							
A4 Copies		\$0.30	\$0.40	\$0.30	Nil	\$0.30	\$0.40
A3 Copies		\$0.40	\$0.50	\$0.40	Nil	\$0.40	\$0.50
A4 use of own paper		\$0.10	\$0.20	\$0.10	Nil	\$0.10	\$0.20
A4 Copies - Colour		\$0.50	\$1.00	\$0.50	Nil	\$0.50	\$1.00
A3 Copies - Colour		\$1.00	\$2.00	\$1.00	Nil	\$1.00	\$2.00
A4 Laminating	<i>per sheet</i>			\$0.91	\$0.09	\$1.00	
A3 Laminating	<i>per sheet</i>			\$1.82	\$0.18	\$2.00	
Binding	<i>per booklet</i>			\$1.82	\$0.18	\$2.00	
<b><u>FACSIMILE CHARGES</u></b>							
Fee to Send - First page		\$2.00		\$1.82	\$0.18	\$2.00	
Fee to Send - extra pages		\$0.50		\$0.45	\$0.05	\$0.50	
Fee to Receive		\$0.50		\$0.45	\$0.05	\$0.50	
<b><u>SCANNING/EMAIL</u></b>							
Scanning/email 1 - 5 pages				\$0.91	\$0.09	\$1.00	
Scanning/email per additional 20 pages				\$0.91	\$0.09	\$1.00	
<b><u>COUNCIL AGENDAS</u></b>							
Purchase of Agenda		\$15.00		\$13.64	\$1.36	\$15.00	per Agenda
Purchase of Agenda		\$165.00		\$150.00	\$15.00	\$165.00	per Year

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 5 - LAW, ORDER AND PUBLIC SAFETY**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		1 Year	3 Years	1 Year	GST	3 Years	Lifetime
<b><u>DOG REGISTRATION FEE'S</u></b>							
Unsterilised Dog/Bitch	Fees as per the DOG Act 1976	\$50.00	\$120.00	\$50.00	N/A	\$120.00	\$250.00
Sterilised Dog/Bitch		\$20.00	\$42.50	\$20.00	N/A	\$42.50	\$100.00
Working Dog (Farm)						¼ of Registration Fee	
Unsterilised Dog/Bitch (Pensioner)		\$25.00	\$60.00	\$25.00	N/A	\$60.00	\$125.00
Sterilised Dog/Bitch (Pensioner)		\$10.00	\$21.25	\$10.00	N/A	\$21.25	\$50.00
<b><u>DOG POUND AND OTHER RELATED CHARGES</u></b>							
Seizure & Impounding Fee	Set by Council	\$44.00		\$44.00	N/A	\$44.00	
Sustenance	Set by Council	\$16.50		\$16.50	N/A	\$16.50	per day
Animal Destruction Fee	Set by Council	\$55.00		\$55.00	N/A	\$55.00	per animal
Possum/Cat Trap Hire	Set by Council	\$55.00		\$55.00	N/A	\$55.00	refundable
Kennel Application Fee	Fixed under local law	\$100.00		\$100.00	N/A	\$100.00	per application
Annual Kennel Registration Fee	Fixed under local law	\$50.00		\$50.00	N/A	\$50.00	per annum
Renewal of Kennel Licence	Fixed under local law	\$50.00		\$50.00	N/A	\$50.00	per annum
Dog Barking Control Device	Hire Fee per week	\$22.00		\$22.00	N/A	\$22.00	per week
Dog Barking Control Device	deposit	\$55.00		\$55.00	N/A	\$55.00	refundable
<b><u>CAT REGISTRATION FEE'S</u></b>							
Sterilised Cat (31/5/13 - 31/10/14)	Fees as per the CAT Act 2011	N/A	N/A	N/A	N/A	N/A	N/A
Sterilised Cat		\$20.00	\$42.50	\$20.00	N/A	\$42.50	(Lifetime) \$100.00
Pensioner Owned Cat		\$10.00	\$21.25	\$10.00	N/A	\$21.25	(Lifetime) \$50.00
Annual application to Breed (per cat)		\$100.00		\$100.00			
<b><u>CAT POUND AND OTHER RELATED CHARGES</u></b>							
Seizure & Impounding Fee	Set by Council	\$44.00	N/A	\$44.00	N/A	N/A	per animal
Sustenance	Set by Council	\$16.50	N/A	\$16.50	N/A	N/A	per day
Animal Destruction Fee	Set by Council	\$55.00	N/A	\$55.00	N/A	N/A	per animal
Cat Trap Hire	Set by Council	\$55.00		\$55.00	N/A	N/A	refundable

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 6 - EDUCATION & WELFARE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
Northampton Day Care - NOCCA	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum
Kalbarri Day Care Centre	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum

**SCHEDULE 7 - HEALTH**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
Kalbarri Doctors Surgery	Increase of 3.0% applied per Corporate Business Plan	\$5,500.00		\$5,150.00	\$515.00	\$5,665.00	per annum
Northampton Doctors Surgery	Lease fee approved by Council 24/07/15	\$5,500.00		\$5,150.00	\$515.00	\$5,665.00	per annum
Trading in Public Places Policy	annual fee	\$220.00		\$200.00	\$20.00	\$220.00	per annum
Offensive Trades Licenses	Fish Handling Fee license	\$100.00		\$100.00	Nil	\$100.00	License pa
Offensive Trades Licenses	Fish Processing Fee License	\$170.00		\$170.00	Nil	\$170.00	License pa
Offensive Trades Licenses		\$10.00		\$10.00	Nil	\$10.00	per inspection
Water Monitoring of Private Water Samples	Microbiological Water Sample	\$44.00		\$44.00	Nil	\$44.00	per sample
	Chemical Water Sample	\$44.00		\$44.00	Nil	\$44.00	per sample
	Microbiological Water Sample & Chemical	\$66.00		\$66.00	Nil	\$66.00	per sample
Water Monitoring of Semi Public Pools	Microbiological Water Sample & Chemical	\$35.00		\$35.00	Nil	\$35.00	per sample
Food Act Registration		\$140.00		\$140.00	Nil	\$140.00	License pa
Itinerant Food Vendor License	annual fee	\$165.00		\$150.00	\$15.00	\$165.00	per annum

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 9 - HOUSING**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b>STAFF</b>							
Lot 43 Bateman Street - Northampton	Set by Employment Contract						
Lot 605 Salamit Place - Kalbarri	Set by Employment Contract						
Lot 23 Rake Place - Northampton	Set by Employment Contract						
<b>OTHER</b>							
Oval Residence		\$190.00		\$150.00	Nil	\$150.00	per week
Lot 74 Seventh Avenue - Northampton		\$133.00		\$133.00	Nil	\$133.00	per week
Lot 6 Robinson Street - Northampton		\$130.00		\$130.00	Nil	\$130.00	per week
Lot 14 Callion Way - Kalbarri	Doctors Residence reduced to Nil	\$0.00		\$0.00	\$0.00	\$0.00	
Lot 454 Fitzgerald St - Northampton	Doctors Residence reduced to Nil	\$0.00		\$0.00	\$0.00	\$0.00	
Lot 42 Bateman Street - Northampton	Doctors Residence reduced to Nil	\$0.00		\$0.00	\$0.00	\$0.00	

**SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b>PLANNING REPORTS</b>							
Rural Strategy							per copy
Town Planning Scheme Reports							per copy
CD Digital copy		\$11.00		\$10.00	\$1.00	\$11.00	
<b>PLANNING SERVICES</b>							
Development Applications	(a) Not more than \$50,000	\$147.00		\$147.00	Nil	\$147.00	
	(b) More than \$50,000 but not more than \$500,000	0.32% of the estimated cost of		0.32% of the estimated cost of development			
	(c) More than \$500,000 but not more than \$2.5 million	\$1,700 + 0.257% for every \$		\$1,700 + 0.257% for every \$1 in excess of \$500,000			
	(d) More than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$		\$7,161 + 0.206% for every \$1 in excess of \$2.5 million			
	(e) More than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$		\$12,633 + 0.123% for every \$1 in excess of \$5 million			
	(f) More than \$21.5 million	\$34,196.00		\$34,196.00			
Penalty Provisions NOTE:	If development has commenced, or been carried out, an additional amount by way of penalty, that is twice the amount of the fee payable for determination of the application.(in addition to the initial application fee)						

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE		
		Total		Std Rate	GST	Total
<b><u>SUBDIVISION CLEARANCE - LANDSCAPING</u></b>						
Legal Agreement						
Bond	not more than \$10,000 More than \$10,000					
Amended Plans	(this applies where a determination is already given by the Council or where amended plans are submitted and not requested by the Council)					
<b><u>SUBDIVISION CLEARANCE - LANDSCAPING</u></b>						
Subdivision Clearances	not more than 5 lots between 6 and 195 lots (first 5 lots charged at \$73 each) more than 195 lots	\$73.00 \$35.00 \$7,393.00		\$73.00 \$35.00 \$7,393.00	Nil Nil Nil	\$73.00 \$35.00 \$7,393.00
Residential Design Code	Performance criteria assessment	\$73 per assessment with minimum of \$147 and maximum of \$73		\$73 per assessment with minimum of \$147 and maximum of \$730		
Extractive Industry	Initial Fee Renewal Fee	\$739.00 \$315.00		\$739.00 \$315.00	Nil Nil	\$739.00 \$315.00
<i>Penalty Provisions NOTE:</i>	<i>If development has commenced, or been carried out, an additional amount of \$1,478 by way of penalty</i>					
Home Occupations/Cottage Industries	initial fee renewal fee	\$222.00 \$73.00		\$222.00 \$73.00	Nil Nil	\$222.00 \$73.00
<i>Penalty Provisions NOTE:</i>	<i>If the home occupation or cottage industry has commenced, an additional amount of \$444 by way of penalty</i>					
Other Planning Charges	Change of use/continuation of non-conforming use where development is not occurring	\$295.00		\$295.00	Nil	\$295.00
<i>Penalty Provisions NOTE:</i>	<i>If the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$556 by way of penalty.</i>					
	Demolition where Planning Approval is required	\$147.00		\$147.00	Nil	\$147.00
	Relocation of Building Envelope	\$147.00		\$147.00	Nil	\$147.00
	Reply to Property Settlement Questionnaire	\$90.00		\$90.00	Nil	\$90.00
	Issue of written planning advice	\$73.00		\$73.00	Nil	\$73.00
	Extension of current Planning Approval	\$131.00		\$119.09	\$11.91	\$131.00
	Issue of Section 40 Certificate	\$76.00		\$69.09	\$6.91	\$76.00
	Issue of Zoning Certificate	\$73.00		\$73.00	Nil	\$73.00
	Road/ROW/PAW request for closure	\$657.00		\$597.27	\$59.73	\$657.00

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
Town Planning Scheme Amendments	Minor - amendment that involves only textural changes or rectifies a zoning anomaly	\$4,023.00		\$3,657.27	\$365.73	\$4,023.00	50% refundable if not advertised
	Major - amendment that involves a zoning change	\$7,377.00		\$6,706.36	\$670.64	\$7,377.00	50% refundable if not advertised
	Minor - Structure Plans, Outline Development Plans & Subdivision Guide Plans or similar	\$3,348.00		\$3,043.64	\$304.36	\$3,348.00	50% refundable if not advertised
	Modification to plans once approval given	\$1,077.00		\$979.09	\$97.91	\$1,077.00	
	Major - Structure Plans, Outline Development Plans & Subdivision Guide Plans or similar	\$6,043.00		\$5,493.64	\$549.36	\$6,043.00	
	Modification to plans once approval is given (major)	\$2,147.00		\$1,951.82	\$195.18	\$2,147.00	
	Detailed Area Plan, Design Guidelines or similar	\$932.00		\$847.27	\$84.73	\$932.00	
	Advertising	On site signage (per sign)	\$323.00		\$293.64	\$29.36	\$323.00
Newspaper advertising (per advertisement)		\$323.00		\$293.64	\$29.36	\$323.00	
	(1) A 'minor' Town Planning Scheme Amendment is one that involves only textural changes or rectifies a zoning anomaly A 'major' Town Planning Scheme Amendment is one that involves the rezoning of land.						
	(2) "Cost Recovery" is calculated on the basis of costs incurred by the Shire from outside suppliers plus a 10% Administration charge.						
	(3) Fees are non-refundable unless otherwise stated.						
	CD digital copy of planning document	\$26.00		\$23.64	\$2.36	\$26.00	
	Pre-Strata inspection	\$329.00		\$299.09	\$29.91	\$329.00	

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b>REFUSE SITES</b>							
<u>Northampton &amp; Kalbarri Refuse Sites</u>							
Commercial							
Commercial Vehicles	General Waste - Builders Rubble, contaminated with refuse	\$55.00		\$50.00	\$5.00	\$55.00	per load
	\$15/m <sup>3</sup> - Min \$55.00	\$16.50		\$15.00	\$1.50	\$16.50	per m/3
	Putrescible Waste (Placed in bulk bins)	\$55.00		\$50.00	\$5.00	\$55.00	per load
	Cardboard	\$55.00		\$50.00	\$5.00	\$55.00	per load
	Green Waste	\$11.00		\$10.00	\$1.00	\$11.00	per load
	Mattress - Single	\$5.50		\$4.55	\$0.45	\$5.00	per unit
	Mattress - Double or larger	\$5.50		\$9.09	\$0.91	\$10.00	per unit
<u>Non-commercial</u>							
Tray Back/Utility type vehicles/Trailers	General Waste (Inert)	\$5.50		\$4.55	\$0.45	\$5.00	per load
	Small Loads Inert/General Waste/Greenwaste	\$2.20		\$1.82	\$0.18	\$2.00	per load
Putrescible Waste	Bulk Transfer Bins	\$16.50		\$15.00	\$1.50	\$16.50	per load
	Putrescible Waste (200l/240l)	\$2.20		\$4.55	\$0.45	\$5.00	per drum/bin
Miscellaneous	Cardboard	\$22.00		\$20.00	\$2.00	\$22.00	per load
	Mattress - Single	\$5.50		\$4.55	\$0.45	\$5.00	per unit
	Mattress - Double/Queen/King	N/A		\$9.09	\$0.91	\$10.00	per unit
	Truck/Tractor Tyres (No rim)	\$20.00		\$18.18	\$1.82	\$20.00	each
	Motor Vehicle Tyres (No rim)	\$6.50		\$5.91	\$0.59	\$6.50	each
	Motor Cycle Tyres (No rim)	\$2.20		\$1.82	\$0.18	\$2.00	each
	LPG Bottles - Small	\$2.20		\$1.82	\$0.18	\$2.00	each
	LPG Bottles - Large	\$11.00		\$10.00	\$1.00	\$11.00	each
Special Burials	Asbestos (Kalbarri rubbish tip only)	N/A		\$68.18	\$6.82	\$75.00	per m/3
Tip pass	Tip passes x 4			\$18.18	\$1.82	\$20.00	per book
240L Wheelie Bin	Recoup of cost of 240L bins	\$95.00		\$86.36	\$8.64	\$95.00	per bin
Port Gregory Fishermans Wharf	1.5m <sup>3</sup> - Front Loader Bin (Serviced Weekly)	\$42.08		\$38.64	\$3.86	\$42.50	per bin/ week
Kalbarri Fishermans Wharf	3.0m <sup>3</sup> - Front Loader Bin (Serviced Weekly)	\$84.15		\$77.27	\$7.73	\$85.00	per bin/ week
Half Way Bay - Rubbish Removal		\$290.00		\$263.64	\$26.36	\$290.00	per bin/ year

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 10 - REFUSE/TOWN PLANNING/CEMETERY/PUBLIC CONVENIENCES/SEWERAGE**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b>COMMUNITY BUS</b>							
Hire of Bus	all fuel costs plus fee	\$0.65		\$0.59	\$0.06	\$0.65	per kilometre
	seniors and school children	\$0.55		\$0.50	\$0.05	\$0.55	per kilometre
Deposit	Refundable deposit	\$200.00		\$200.00	Nil	\$200.00	refundable
<b>CEMETERY BURIAL FEES</b>							
Ordinary Grave for an adult (Mon to Friday)		\$440.00		\$454.55	\$45.45	\$500.00	
Ordinary Grave for an adult (Sat, Sun or Public Holiday)		\$495.00		\$545.45	\$54.55	\$600.00	
Grave for a child under 7 years (Mon to Fri)		\$220.00		\$272.73	\$27.27	\$300.00	
Grave for a child under 7 years (Sat, Sun or Public Holiday)		\$275.00		\$363.64	\$36.36	\$400.00	
Test dig via request (at cost to applicant)							
Excavator/Rock Breaker if required charged back to applicant at cost.							
<b>CEMETERY REOPENING FEES</b>							
Ordinary Grave for an adult		\$200.00		\$181.82	\$18.18	\$200.00	
Grave for a child under 7 years		\$160.00		\$145.45	\$14.55	\$160.00	
<b>CEMETERY/MISCELLANEOUS CHARGES</b>							
Funeral Directors Licence		\$100.00		\$100.00	Nil	\$100.00	
Monument Fee		\$55.00		\$50.00	\$5.00	\$55.00	
Single Niche Wall Fee		\$27.50		\$25.00	\$2.50	\$27.50	
Double Niche Wall Fee		\$55.00		\$50.00	\$5.00	\$55.00	
Plaque for Niche Wall							
Septic Tank Application Fee	<i>Charges are fixed by State legislation.</i>	\$118.00		\$118.00	Nil	\$118.00	per application
Inspection Fee		\$118.00		\$118.00	Nil	\$118.00	per inspection
Local Government Report Fee		\$118.00		\$118.00	Nil	\$118.00	per report

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 11 - RECREATION AND CULTURE/LIBRARIES**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b><u>OLD POLICE STATION RENTALS</u></b>							
Northampton Tourist Association	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum
Northampton Toy Library	Peppercorn Lease	\$1.00		\$0.91	\$0.09	\$1.00	per annum
<b><u>INTERNET ACCESS FEE</u></b>							
Email & Internet Service		\$5.50		\$5.00	\$0.50	\$5.50	per 1/2 hour
Printer fee		\$0.50		\$0.50	inclusive of GST	\$0.50	per page
<b><u>FORESHORE LEASES</u></b>							
4 Degrees Pty Ltd (Reserve 31833)	Increase as per lease conditions = March Qtr CPI - 1.0%	\$4,015.44		\$3,686.90	\$368.69	\$4,055.59	per annum
<b><u>OVAL RESERVE RENTALS</u></b>							
Northampton Agricultural Society	Increase of 3.0% applied per Corporate Business Plan	\$545.70		\$510.97	\$51.10	\$562.07	per annum
Northampton Football club	Increase of 3.0% applied per Corporate Business Plan	\$2,216.14		\$2,075.11	\$207.51	\$2,282.62	per annum
Northampton Cricket Club	Increase of 3.0% applied per Corporate Business Plan	\$200.97		\$188.19	\$18.82	\$207.00	per annum
Education Department	Increase of 3.0% applied per Corporate Business Plan	\$3,055.68		\$2,861.23	\$286.12	\$3,147.35	per annum
<b><u>KALBARRI FORESHORE RESERVE</u></b>							
Kalbarri Boat Hire	Increase as per lease conditions = March Qtr CPI - 1.0%	\$1,148.51		\$1,054.54	\$105.45	\$1,160.00	per annum

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 11 - RECREATION AND CULTURE/LIBRARIES**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b><u>RSL HALL NORTHAMPTON HIRE CHARGES</u></b>							
Weddings/Parties/Functions		\$125.00		\$113.64	\$11.36	\$125.00	per booking
Bond for Weddings/Parties/etc...		\$230.00		\$209.09	\$20.91	\$230.00	per booking
Meetings		\$17.00		\$15.45	\$1.55	\$17.00	per booking
Travelling Shows/Films		\$65.00		\$59.09	\$5.91	\$65.00	per booking
Local Club/Organisations Meeting		No charge		No charge			
Chair Hire Fee		\$22.00		\$20.00	\$2.00	\$22.00	per 50 chairs min of 50 chairs
Trestle Hire Fee		\$11.00		\$10.00	\$1.00	\$11.00	per trestle
<b><u>ALLEN CENTRE MEETING ROOM HIRE CHARGES</u></b>							
Local Club Meeting		No charge		No charge			
Local Club Meeting with drinks/food		\$20.00		\$18.18	\$1.82	\$20.00	per booking/day
Hire of Meeting room by outside groups/organisations		\$65.00		\$59.09	\$5.91	\$65.00	per booking/day
Other uses		At discretion of Council				At discretion of Council	
<b><u>Other</u></b>							
Marque's for Weddings/Ceremonies/Functions on Council controlled Reserves		\$220.00		\$200.00	\$20.00	\$220.00	per booking

**SCHEDULE 12 - TRANSPORT**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b><u>DIRECTIONAL SIGNS</u></b>							
Single Sided Sign	<i>At cost of sign and freight</i>	At Cost		At Cost	10%		per sign
Double Sided Sign	<i>At cost of sign and freight</i>	At Cost		At Cost	10%		per sign
Installation of signs (Existing Post/Structure)		\$50.00		\$45.45	\$4.55	\$50.00	per sign
Installation of signs (New Location)		At Cost		At Cost	10%		
<b><u>KALBARRI AIRSTRIP CHARGES</u></b>							
Pexton Nominees Hangar Fees	<i>Increase as per lease conditions = March Qtr CPI - 1.0%</i>	\$627.77		\$576.41	\$57.64	\$634.05	per annum
Pexton Nominees Landing Fees	<i>Increase of 3.0% applied per Corporate Business Plan</i>	\$1,404.92		\$1,277.20	\$127.72	\$1,404.92	per annum
Kalbarri Skydive Landing Fees	<i>Increase of 3.0% applied per Corporate Business Plan</i>	\$1,404.92		\$1,277.20	\$127.72	\$1,404.92	per annum
Voluntary Landing contribution		\$15.50		\$14.09	\$1.41	\$15.50	per landing
Passenger Service Fee (RPT)		\$15.50		\$14.09	\$1.41	\$15.50	per passenger - arriving & departing
Additional Hangar Site	per square metre	\$5.50		\$5.00	\$0.50	\$5.50	per annum
Hanger No 2 - G McFarlane	No increase 15/16, New Agreed Rate	\$387.20		\$352.00	\$35.20	\$387.20	per annum
Permanent private aircraft parking	in lieu of landing charges	\$264.00		\$240.00	\$24.00	\$264.00	per annum

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 13 - RURAL SERVICES/TOURISM/BUILDING CONTROL/WATER SUPPLY**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b>CARAVAN PARK LEASES</b>							
Horrocks Caravan Park - R29152	<i>Malnis Nominees - CPI Increase of 1.0 % per March Qtr CPI</i>	\$21,294.00		\$19,551.76	\$1,955.18	\$21,506.94	per annum
Lot 588 Grey Street, Kalbarri	<i>RW &amp; DE Allen - CPI Increase of 1.0 % per March Qtr CPI</i>	\$23,119.20		\$21,227.62	\$2,122.76	\$23,350.39	per annum
Lot 589 Grey Street, Kalbarri	<i>RW &amp; DE Allen - Annual Rental as per Landgate Valuation</i>	\$8,619.00		\$13,000.00	\$1,300.00	\$14,300.00	per annum
<b>CARAVAN PARK LICENCES</b>							
Murchison Caravan Park	<i>Set by state legislation</i>	\$615.00		\$615.00	Nil	\$615.00	per annum
Anchorage Caravan Park	<i>Set by state legislation</i>	\$672.00		\$672.00	Nil	\$672.00	per annum
Horrocks Beach Caravan Park	<i>Set by state legislation</i>	\$492.00		\$492.00	Nil	\$492.00	per annum
Port Gregory Caravan Park	<i>Set by state legislation</i>	\$393.00		\$393.00	Nil	\$393.00	per annum
Tudor Caravan Park	<i>Set by state legislation</i>	\$786.00		\$786.00	Nil	\$786.00	per annum
Red Bluff Caravan Park	<i>Set by state legislation</i>	\$408.00		\$408.00	Nil	\$408.00	per annum
Wageo Caravan Park	<i>Set by state legislation</i>	\$90.00		\$90.00	Nil	\$90.00	per annum
Little Bay camping fees				\$13.64	\$1.36	\$15.00	per vehicle per night
<b>BUILDING PERMITS</b>							
Class 1 and 10 Buildings (Uncertified)	<i>Set by state legislation</i>	32.0%		32.0%	Nil	32.0%	value of application
Class 1 and 10 Buildings (Certified)	<i>Set by state legislation</i>	19.0%		19.0%	Nil	19.0%	value of application
Minimun Building application Fee	<i>Set by state legislation</i>	\$95.00		\$95.00	Nil	\$95.00	per application
All other Building Classes - Class 2 to 9	<i>Set by state legislation</i>	9.0%		9.0%	Nil	9.0%	value of application
Application to Extend a Building Permit	<i>Set by state legislation</i>	\$95.00		\$95.00	Nil	\$95.00	per application
Demolotion Permit Class 1 & 10	<i>Set by state legislation</i>	\$95.00		\$95.00	Nil	\$95.00	per application
Demolotion Permit Class 2 to 9	<i>Set by state legislation</i>	\$95.00		\$95.00	Nil	\$95.00	per storey
Building Services Levy (BSL) < \$45,000	<i>Set by state legislation</i>	\$61.65		\$61.65	Nil	\$61.65	
Building Services Levy (BSL) > \$45,000	<i>Set by state legislation</i>	0.137%		0.137%	Nil	0.137%	value of application
CITF Levy (BSL) - \$20,000	<i>Set by state legislation</i>	20.0%		20.0%	Nil	20.0%	value of application
Bond for kerbs, verges & paths	<i>Bond requested at discretion of Building Surveyor</i>	\$500.00		\$500.00	Nil	\$500.00	prior to application
Bond - Relocated Dwellings	<i>Bond refundable on completion of building</i>	\$10,000.00		\$10,000.00	Nil	\$10,000.00	prior to application
Building Certification Service	<i>Under New Building Act 2011</i>	\$176.00		\$160.00	\$16.00	\$176.00	per hour
Septic Tank & Effluent Disposal Fees	<i>Set by state legislation - includes application fee and inspection f</i>	\$236.00		\$236.00	Nil	\$236.00	per application
<b>SWIMMING POOL INSPECTION FEES</b>							
Annual Pool Inspection Fee	<i>Pool inspection every 4 years, charge is per annum.</i>	\$16.50		\$16.50	Nil	\$16.50	per annum
<b>STANDPIPE WATER</b>							
Water purchase from Shire standpipe	<i>Includes additional administration component of 10% Minimum charge of \$20.00 per Truck</i>	\$2.00		\$2.00	Nil	\$2.00	per KL

**SHIRE OF NORTHAMPTON - SCHEDULE OF FEES AND CHARGES  
2016/2017**

**SCHEDULE 14 - PRIVATE WORKS/OTHER PROPERTY**

DESCRIPTION	COMMENTS	2015/2016 UNIT RATE		2016/2017 UNIT RATE			
		Total		Std Rate	GST	Total	
<b>PLANT HIRE CHARGES</b>							
Prime Mover & Low Loader		\$175.00		\$159.09	\$15.91	\$175.00	per hour
12 Tonne Tip Truck		\$130.00		\$118.18	\$11.82	\$130.00	per hour
Small Tip Truck		\$85.00		\$77.27	\$7.73	\$85.00	per hour
Grader		\$165.00		\$150.00	\$15.00	\$165.00	per hour
Loader		\$135.00		\$122.73	\$12.27	\$135.00	per hour
Backhoe		\$110.00		\$100.00	\$10.00	\$110.00	per hour
Tractor		\$100.00		\$90.91	\$9.09	\$100.00	per hour
Roller		\$100.00		\$90.91	\$9.09	\$100.00	per hour
Plate Compactor		\$110.00		\$100.00	\$10.00	\$110.00	per day
Jack Hammer		\$100.00		\$90.91	\$9.09	\$100.00	per day
Genset		\$90.00		\$81.82	\$8.18	\$90.00	per day
Sale of Gravel	<i>Dependant on location - refer Manager of Works</i>						per m <sup>3</sup>
Sale of Sand	<i>Dependant on location - refer Manager of Works</i>						per m <sup>3</sup>

**ADMINISTRATION & CORPORATE REPORT**

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**6.5.1 2016/2017 BUDGET MEETING**

<b>FILE REFERENCE:</b>	<b>1.1.2</b>
<b>DATE OF REPORT:</b>	<b>30 May 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keefe</b>

**SUMMARY:**

Selection of a date and time for the 2016/17 Budget meeting.

**COMMENT:**

Preparation of the 2016/2017 Budget is underway and Council is requested to consider a date for the meeting.

Past practice has been to hold the budget meeting on the fourth Friday of July which is the 29<sup>th</sup> July. Unfortunately the CEO is not available this date due to a personal commitment and therefore request Council to hold the budget meeting on Wednesday 27<sup>th</sup> July 2016.

Previous practice has been to commence the meeting at 1.00pm.

The meeting will formally consider the draft budget and then the required accounting format will be presented at the August 2016 meeting for formal adoption.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 5.25 Administration Regulation 12(3)*

Council is to give public notice of the Special Meeting.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.1**

**That Council holds a Special Meeting of Council to consider the 2016/2017 Budget on Wednesday 27<sup>th</sup> July 2016, commencing 1.00pm at the Northampton Council Chambers.**

**6.5.2 SENIOR STAFF PERFORMANCE REVIEWS**

<b>FILE REFERENCE:</b>	<b>17.2.2, 17.2.15, 17.2.37, 17.2.31 &amp; 17.2.28</b>
<b>DATE OF REPORT:</b>	<b>3 June 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>CEO, DCEO, Manager for Works &amp; Technical Services, EHO/Building Surveyor</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Review Results – Principal Planner</b> <b>2. Review Results – Manager of Works</b> <b>3. Review Results – EHO/Building Surveyor</b> <b>4. Review Results – Deputy CEO</b> <b>5. Review Results - CEO</b>

**SUMMARY:**

Review of Senior Staff performance for 2015/2016 and consider any recommendations from the Performance Review Panel.

**COMMENT:**

Performance Reviews for all senior staff were undertaken on Thursday 2 June 2016.

The results of the reviews are provided separate to the main agenda.

**FINANCIAL & BUDGET IMPLICATIONS:**

Employment contracts for the CEO, Manager for Works and Technical Services, Principal Planner and the EHO/Building Surveyor were renewed in April 2016 and no further changes to their employment conditions or salary resulted from the performance reviews.

The Deputy CEO employment contract expires 13<sup>th</sup> January 2018 and he has requested that the current contract be terminated and a new contract with all same conditions and salary (with the annual salary increase of CPI or 2.5% whichever is the greater) be entered into for another five year term as of 1 July 2016. The Review Panel is supportive of this request as it results in all senior staff employment contracts commencing as from 1 July 2016.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.2**

**That Council considers any recommendations made by the Performance Review Panel.**

**6.5.3 CORPORATE BUSINESS PLAN**

<b>FILE REFERENCE:</b>	<b>4.2.4</b>
<b>DATE OF REPORT:</b>	<b>8 June 2015</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Complete document to be sent under separate cover</b>

**SUMMARY:**

Council to formally adopt the revised Corporate Business Plan.

**BACKGROUND:**

Council undertook a review of the Corporate Business Plan which included all Asset Management Plans at the ordinary meeting held 20 May 2016.

All amendments from the review have now been made to the CBP.

**COMMENT:**

The Long Term Financial Plan which forms part of the CBP has been based on rate increases of 5% over the life of the plan. However due to Council preferences in projects and projected expenditure and income, the actual rates increases will vary but again is very dependent on what projects the Council undertakes in certain years and if other funding avenues not yet identified can be found for those projects.

This results in the ratios for certain aspects of the plan being outside the standard ratios set by the Department of Local Government.

With the revised LTFP these ratios are as per the following:

	<u>16/17</u>	<u>17/18</u>	<u>18/19</u>	<u>19/20</u>
Current – Target > or = 1.1	1.02	1.00	1.81	1.44
To achieve these targets rate increases need to be	8%	4%	4%	4%
Rates Coverage – Target > or = 40%	47.1%	46.6%	47.5%	48.4%

A ratio that varies is that of the Operating Surplus Ratio. Two scenarios have been provided one which includes asset depreciation and one that doesn't. Reason is that due to the revaluation of a majority of our assets, the depreciation rate has also increased significantly.

The Operation Surplus Ratio when asset depreciation is not included meets the target of plus or minus 0% to 15%, however when depreciation is included it varies significantly to -49.3% to -51.93%. It is considered that as asset depreciation is not cash backed by the Council for the replacement of assets then the ratio excluding asset depreciation is more relevant to our situation. This also applies to the Asset Sustainability Ratio and Asset Consumption Ratio.

All other ratios are within the target standard.

Management is still reviewing the plan and should any further changes be made Council will be advised at the meeting.

As stated the CBP will be forwarded under separate cover and due to its size will be posted out in printed format early next week.

During the 2016/17 Budget deliberations, any new projects/major or capital purchases that have not been listed in the CBP will require a further increase in rates if other sources of revenue are not available.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995*

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016-2026  
Shire of Northampton Corporate Business Plan.*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.3**

**That Council adopts the revised Corporate Plan as per the review undertaken 20 May 2016 and as presented in its entirety at the 17 June 2016 Council meeting.**

<b>6.5.4</b>	<b>ROAD BLACK SPOT FUNDING APPLICATION</b>	
	<b>LOCATION:</b>	<b>Corner of Grey Street and Red Bluff Road</b>
	<b>FILE REFERENCE:</b>	<b>12.1.7</b>
	<b>DATE OF REPORT:</b>	<b>2 June 2016</b>
	<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
	<b>APPENDICES:</b>	<b>1. Design</b>

**SUMMARY:**

Council to consider design for Black Spot Road Works to allow submission of Black Spot Funding application.

**LOCALITY PLANS:**



**BACKGROUND:**

Council has previously considered this project with the appointing of Shawmac Consulting to prepare a Road Safety Audit and a design for the upgrade of the corner at Grey Street and Red Bluff Road.

A design and costings have been received (see Appendices) and Council is requested to consider the design to allow for submission of a Black Spot Funding application for the proposed works.

A full printed version of the design will be tabled at the meeting.

**COMMENT:**

Management has reviewed the design and is supportive of it.

The costings provided by Shawmac however have been revised by management as the costs indicated involve the use of contractors, include an additional allowance cost due to works being in Kalbarri and include GST on all costs. This is not the case if Council staff and plant are used.

Also the following costs have not been allowed for within the Shawmac costings:

- Brick paving within the guard rail island – additional cost of \$21,000.
- Replace the inside kerb of corner – additional cost of \$12,500.
- Reseal using asphalt in preference to aggregate seal - additional cost of \$91,200. Note that the consultants only allowed for a single coat seal in areas shown grey whereas staff proposal is to asphalt the whole area, the corner and the car parking areas.
- Correction to gravel purchases and transportation to Kalbarri.
- Additional storm water drainage outlets and not construct sump as proposed.
- Remove the 450mm culvert shown under the Back Beach access road as not considered necessary by allowing drainage to enter natural dirt area prior to this intersection.

The Revised costs utilising Council staff and plant and taking the above into consideration is \$396,000 of which \$340,450 is materials costs. Shawmac estimated \$328,530 GST exclusive.

With regards to the asphalt versus one coat seal, the costs shown by Shawmac are only to remedy works required as recommended within the road safety audit. With the grant application the Council may be required to fund asphalt works from its own resources as it may not be approved as part of the Black Spot grant, however the application will be submitted for the revised works as proposed by staff.

The funding for Black Spot is normally on a 2:1 basis. In exceptional circumstances additional funds can be allocated however that is not considered in this case.

**FINANCIAL & BUDGET IMPLICATIONS:**

If the funding application is successful the works will not proceed until 2017/18 and therefore the Council will need to budget for these works within the 2017/18 Budget.

**STRATEGIC IMPLICATIONS:**

Corporate Business Plan – Project is listed in future road works within 2017/18 of the Corporate Business Plan. No costs are shown as have yet to be determined.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.4**

**That Council endorses the design for the upgrade of the corner at Grey Street and Red Bluff Road as presented and that management progress with the submitting of a Black Spot Funding Application for these works.**



 Consulting Traffic & Civil Engineers, Risk Managers.					
Shire of Northampton - Red Bluff Road Black Spot Estimate - Ultimate Works					
Item	Description	Quantity	Unit	Rate	Cost
<b>1 Preliminaries</b>					
1.1	Mobilisation, Demobilisation				\$10,000
1.2	Service Locating				\$3,000
1.3	Insurances				\$2,000
1.4	Site Facilities				\$5,000
1.5	Supervision				\$5,000
1.6	Traffic Management				\$10,000
1.7	Detailed Design				\$25,000
<b>2 Clearing and Demolition</b>					
2.1	Clear Existing Vegetation	1500	m2	\$3	\$4,500
2.2	Remove Redundant Pavements	60	m2	\$20	\$1,200
2.3	Remove Redundant Barrier	135	m	Allow	\$2,000
2.4	Remove Redundant Footpath	100	m2	\$15	\$1,500
2.5	Remove Redundant Signage	4	ea	Allow	\$500
<b>3 Earthworks</b>					
3.1	Topsoil Strip and Respread	1500	m2	\$5	\$7,500
3.2	Import, Place, Compact Fill	1125	m3	\$35	\$39,375
3.3	Subgrade Preparation	1800	m2	\$4	\$6,300
3.4	Supply and Install Retaining Wall inc. Railings	40	m	\$500	\$20,000
3.5	Stabilisation of earthworks surfaces		Item	Allow	\$2,000
<b>4 Roadworks and Drainage</b>					
4.1	Supply, Place, Compact 250mm Gravel Basecourse	1800	m2	\$20	\$36,000
4.2	Supply and Install 2 coat seal	1600	m2	\$18	\$28,800
4.3	Supply and Install MK	90	m	\$20	\$1,800
4.4	Supply and Install SMK	300	m	\$25	\$7,500
4.5	Form, Shape Compact Vee Drain	110	m3	\$25	\$2,750
4.6	Supply and Install Concrete Footpath	360	m2	\$50	\$18,000
4.7	Supply and Install 450RCP Culvert	13	m	\$400	\$5,200
4.8	Supply and Install 450dia Headwalls	2	ea	\$1,000	\$2,000
4.9	Form, Shape, Compact Drainage Basin	50	m3	\$25	\$1,250
4.1	Planting for Drainage Basin	75	m2	Allow	\$2,000
<b>5 Barrier Installation</b>					
5.1	Supply and Install W-Beam Barrier	80	m	\$120	\$9,600
5.2	Supply and Install ET-2000 End Treatments	2	ea	\$3,000	\$6,000
<b>6 Signage and Linemarking</b>					
6.1	Supply and Install Misc. Signage - Allow	6	ea	\$500	\$3,000
6.2	Supply and Install Linemarking - Allow		Item	Allow	\$5,000
<b>7 Subtotal</b>					
					\$273,775
<b>8 Kalbarri Regional Factor</b>					
				35%	\$95,821.25
<b>9 Contingency</b>					
				20%	\$54,755
<b>10 Total</b>					
					\$328,530
<b>11 GST</b>					
				10%	\$32,853.00
<b>12 Total inc. GST</b>					
					\$361,383

**6.5.5 RANGER/CARETAKER – LUCKY BAY CAMPING NODE**

<b>LOCATION:</b>	Lucky Bay
<b>FILE REFERENCE:</b>	10.9.5
<b>DATE OF REPORT:</b>	2 June 2016
<b>REPORTING OFFICER:</b>	Garry Keeffe
<b>APPENDICES:</b>	<ol style="list-style-type: none"> <li>1. Design of Park Home</li> <li>2. Design of Transportable Residence</li> <li>3. Design of Sinclair Park Home</li> <li>4. Design of standalone ablution/laundry</li> <li>5. Sign Wording</li> <li>6. Draft envelope for camping fees</li> <li>7. Flat Bed Leach Drain System</li> </ol>

**SUMMARY:**

Council to provide direction to Management for proposed housing of a Ranger/Caretaker at Lucky Bay, also for collection of fees and signage wording.

**BACKGROUND:**

Council has been kept informed on the progress of the development of camping area at Lucky Bay throughout 2015/16.

The project is now getting to a stage where infrastructure, such as accommodation, needs to be determined to allow for the employ of a ranger/caretaker. In addition the Council will need to determine fees for camping.

**COMMENT:**

**1. Accommodation**

Two options to accommodate an onsite Ranger/Caretaker have been investigated, a Park Home and a formal transportable home, both consisting of two bedrooms and one bathroom as it is considered that either a single or a couple will be employed on site.

The costs for either option vary significantly as per below:

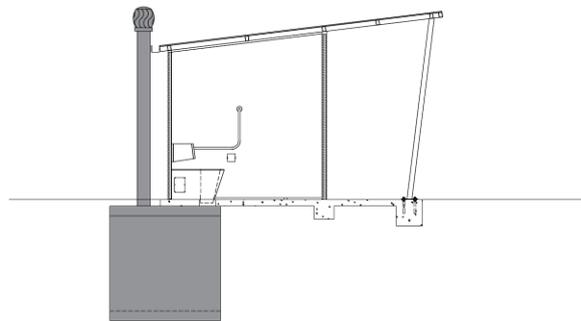
Park Home – Wisteria design, onsite	\$140,000
T&R Transportable Home – Cottesloe design, onsite	\$130,577
Fleetwood Park Home – Sinclair design, onsite	\$144,000

Above costs do not include floor coverings (except tiles in wet areas), window treatments, electrical and plumbing connection. The Fleetwood does include all floor coverings and a \$5,000 allowance for set up and connection to services.

Within each design they are built for connection to normal septic systems. In the case for Lucky Bay this cannot occur due to the water table level. Grey water from shower and sinks can be disposed of relatively easy within a new system of flat bed leach drain (see Appendices 7). The leach drain is a very shallow version and will have little effect on the water table. Sewerage cannot be disposed of in this system.

The public toilets being installed have a tank system for each pan with a fan exhaust system that results in near no smell coming from the toilet pan itself. It is proposed to use this system for the accommodation unit as well. It is relatively simple to install and the design for a single toilet as an example is shown below.

There is no water involved with the system and the tank is pumped out when full.



In addition to the initial building costs, Council will also require the following:

- Septic system similar to what's being used at the public ablutions plus a flat bed drainage system
- Electrical supply, both solar and generator. A quote for installation of a battery solar system has been obtained, \$22,000 for a 4.0kw system.
- Storage Shed for equipment such as cleaning materials etc \$10,000
- Water Storage Tank for potable water with pump
- Mobile telephone service and communication radio tower (to be determined depending on signals when the tower near the Beta-carotene mine is upgraded.
- Provision for a safety box to allow persons to place money and vehicle details when Ranger/Caretaker is not present.

The second option to house the ranger/caretaker is to employ persons that have their own accommodation in the form of a caravan or mobile home. This option is used in various nature based camping areas, national parks etc where persons travelling undertake such tasks for several months. It is considered that this option should be pursued prior to the Council providing accommodation on site.

To provide services for the self provided accommodation the Council will need to purchase a standalone ablution facility. A quote for a disabled facility as per Appendices 4 has been obtained. The use of a disabled ablution allows room for the installation of a shower and laundry facilities. The cost for a single ablution/laundry unit is approximately \$26,500 plus erection costs of \$4,000 (estimate).

## **2. Camping Fees**

The level of camping fees needs to be set by Council and advertised. Currently the Council charges \$15 per vehicle per night at Little Bay and considers this to be a easier method of charging than per person.

The Coastal Camping Nodes Group earlier indicated that the setting of fees for all coastal areas should be similar however they have not progressed this and is to be left to each individual Council. The Shire of Irwin have indicated that they are not going to charge for camping in their coastal areas as they do not have the ranger resources to administer the charge.

Camping fees at Coronation beach are \$8.00 per person per night, \$7.00 if a pensioner, Children U/16 free.

## **3. Information Signs**

At Appendices 4, is draft wording for proposed signage.

Sign #1 is intended to be located near the Ranger/Caretaker station. Within this sign it refers to an envelope. This is being developed on similar lines to what is currently used within National Parks where a visitor places their vehicle details on an envelope that also has a front ticket/tag which they retain for display and then the money and envelope are deposited in a safe box for collection. A draft of the style of envelope is at Appendices 5.

Sign #2 is proposed to be located on George Grey Drive near Balline Road (entrance into Half Way and Lucky Bay).

Sign #3 is proposed to be installed at the entrance to Luck Bay itself where the sand dune system commences.

Apart from signage it is also the intention to undertake advertising in newspapers circulating both the district and state advising the public of the camping fees.

Sign #4 is the proposed rules of camping. They are relatively simple. The section relating to length of stay is as per the provisions of the Caravan and Camping Regulation 5a, which states:

*(1) A person cannot be an occupier at a nature based park for more than 28 nights in total in a 3 month period starting on the first day that the person occupies a site at the facility.*

*(2) Sub clause (1) does not apply to the manager of the facility.*

Sign #5 is a sign at Coronation Beach indicating to users the dangers of the dune system and care should be taken. It is recommended that several of these signs be placed in prominent tracks leading into the dune systems at Lucky Bay.

#### **4. Regulatory Authority**

Currently there are Local Laws that relate to the Half Way Bay Cottage Reserve area only and cannot be used to police/manage the camping areas.

It is considered that the Councils Local Laws relating to Reserves and Foreshores are suffice to police/manage camping at Lucky Bay.

The Local Laws provides Council the power to persons to allow to camp on reserves under its control, specifically Section 8(h) which states:

*On a foreshore or reserve a person shall not without the consent of the Council:*

*(h) Camp, lodge or tarry overnight, or frequent for the purpose of camping, lodging or tarrying overnight except with the approval of Council.*

The penalty for a breach of this Local Law is a on the spot fine of \$50. A person who is convicted of an offence shall be liable to a maximum penalty of \$1,000 and a daily penalty during the breach of \$100 per day.

**FINANCIAL & BUDGET IMPLICATIONS:**

The 2016/17 Budget is being prepared and it is intended to have the following provisions for this project:

Caretakers Residence	150,000
Caretakers Vehicle	30,000
Storage Shed	10,000
Solar Power & Generator	24,000
Water storage and pump	5,000
Flat Bed Leach Drain System	6,000
Ablution/Laundry – if no residence	30,000
Sundry	5,000
Estimated total cost	260,000

To assist with the above, the Council has in its reserve fund for this project \$105,415 that was transferred into our municipal account during 2015/16 and as it has not been used will now be brought forward as restricted cash for the above purpose within the 2016/17 Budget. The net cost for Council if a residence is purchased will be \$124,585. If a residence is not supplied then the net cost to Council will be \$110,000.

An additional cost to the above is the employment of a ranger/caretaker. It is proposed that the employee will be paid at Level 3 of the Local Government Officers Award, which has a current salary of \$54,328, being \$27.50/hr for a 38 hour week. This is the current rate of pay for our general maintenance employees who also clean ablutions.

As per the Enterprise bargaining Agreement with staff, a 5% increase is awarded as a 1 July of each year, therefore the salary at 1 July 2016 will be \$57,044. Additional costs for superannuation 9.5% and insurances, approximately 2% will also be incurred, estimated total employee costs \$63,604.

However if the option of employing persons travelling and they utilise their own accommodation, the above costs will vary. The caretaker at Coronation Beach is paid \$18/hour for an average 20 hours per week plus provision of fuel as the caretaker utilises their own vehicle for collection of water etc.

Investigations into payments made to caretakers that operate within National Parks, known as camp ground hosts, has indicated that they volunteer their time in national parks around the state to carry out a variety of roles associated with park and visitor management.

Hosts bring their own caravan or tent, staying on site for varying lengths of time. The program is particularly popular among retirees. However, it is perfect for people who love camping and the great outdoors. In most cases, as a volunteer they choose where they would like to stay and for how long.

The Department's Community Involvement Unit coordinates the program and, along with other Parks and Wildlife staff, provides the campground hosts with training and support before and during their stays.

Campground hosts are often the first point of contact for visitors to the park. Hosts welcome visitors and may allocate a campsite or provide information about local plants and animals. They also hand out and collect visitor survey forms, provide general information, and answer enquiries.

Campground hosts may also assist Parks and Wildlife staff with light maintenance tasks.

In the Lucky Bay situation, the caretaker is required to undertake toilet cleaning and general maintenance as well as patrols of the areas to ensure camping fees have been paid therefore it is unlikely that the Council will be able to attract a campground host similar to those at DPaW, being on a volunteer basis.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – for any purchases above \$150,000 the Council will require to call tenders for those purchases.*

**STRATEGIC IMPLICATIONS:**

Project is listed within both the Strategic Community Plan and Corporate Business Plan.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.5**

**That Council provides direction to Management in regards to type of accommodation to be purchased, preference for the provision of ranger/caretaker, adopt a camping fee, (recommend \$15 per night per vehicle) and approve the wording for signs required at Lucky Bay.**

**APPENDICES 1 – Wisteria Park Home Floor Plan**

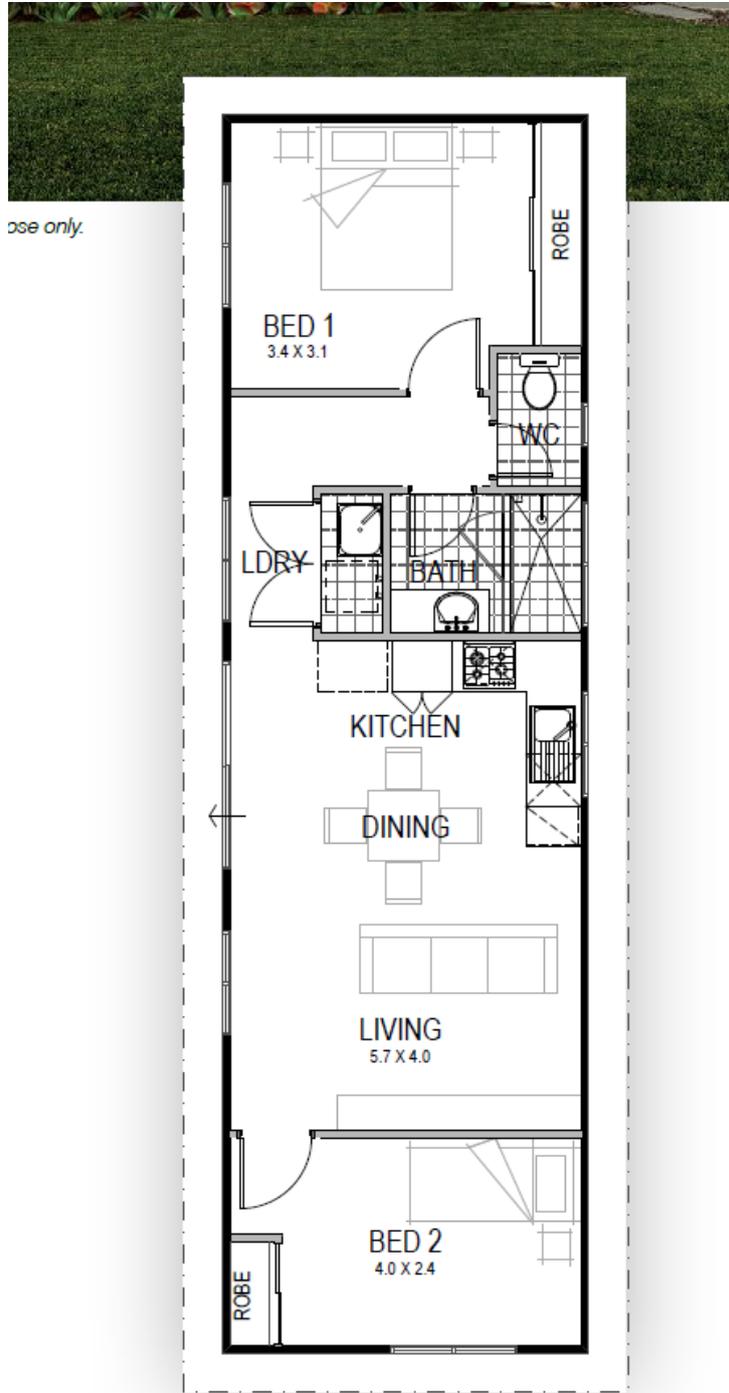


**WISTERIA**

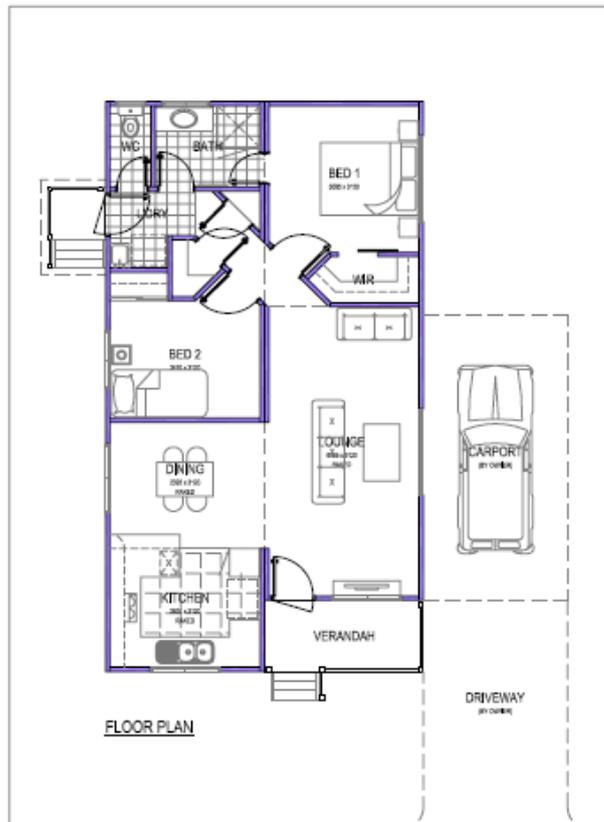
Length	11.7 m
Width	6.6 m
Living Area	49.5 m <sup>2</sup>
Verandah	14 m <sup>2</sup>
<b>Total</b>	<b>63.5 m<sup>2</sup></b>



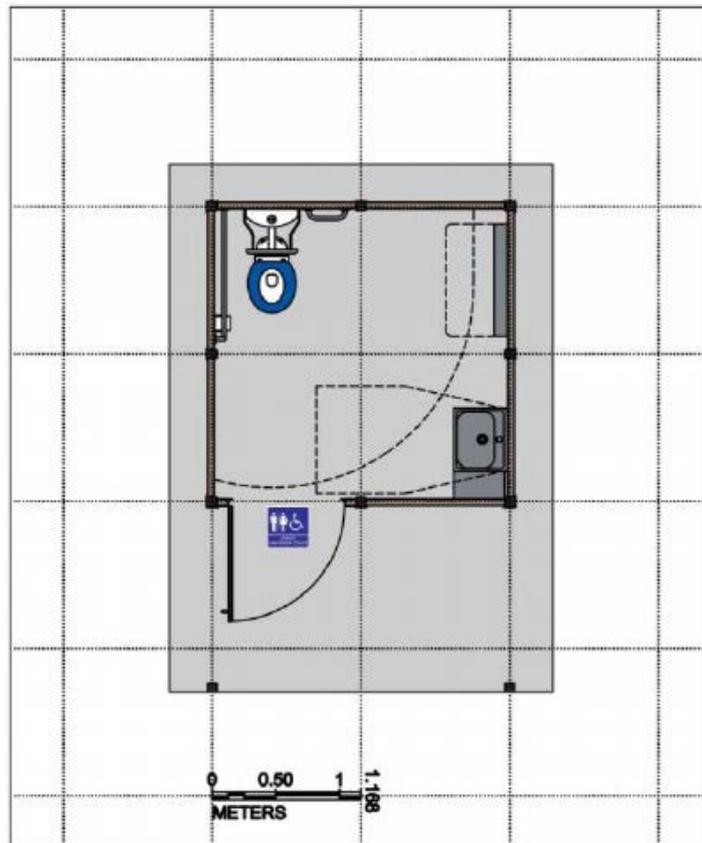
**APPENDICES 2 – T&R Transportable Home – Cottesloe Floor Plan**



**APPENDICES 3 – Fleetwood – Sinclair Floor Plan**



**APPENDICES 4 – Single Standalone Ablution/Laundry**



**APPENDICES 5 – Sign Wording**

**Sign 1**

<p style="text-align: center;"><b>SHIRE OF NORTHAMPTON</b></p> <p style="text-align: center;"><b>NOTICE</b></p> <p style="text-align: center;"><b>CAMPING FEES AT LUCKY BAY &amp; HALF WAY BAY NOW APPLY</b></p> <p style="text-align: center;"><b>\$15 PER VEHICLE PER NIGHT</b></p> <p style="text-align: center;"><b>PAY AT RANGER STATION</b></p> <p style="text-align: center;"><b>IF RANGER STATION UNATTENDED PLACE FEE IN PROVIDED ENVELOPE WITH DETAILS OF YOUR VEHICLE AND PLACE IN COLLECTION BOX</b></p> <p style="text-align: center;"><b>Penalty for nonpayment of fee will result in a \$50 on the spot fine or if convicted of breach a fine to a maximum of \$1,000 by order Shire of Northampton</b></p>
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**Sign 2**

<p style="text-align: center;"><b>SHIRE OF NORTHAMPTON</b></p> <p style="text-align: center;"><b>NOTICE</b></p> <p style="text-align: center;"><b>CAMPING FEES AT LUCKY BAY &amp; HALF WAY BAY NOW APPLY</b></p> <p style="text-align: center;"><b>\$15 PER VEHICLE PER NIGHT</b></p> <p style="text-align: center;"><b>PAY AT RANGER STATION</b></p>
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**Sign 3**

<p style="text-align: center;"><b>SHIRE OF NORTHAMPTON</b></p> <p style="text-align: center;"><b>NOTICE</b></p> <p style="text-align: center;"><b>NO CAMPING BEYOND THIS POINT UNLESS YOU HAVE ACCESS TO A CHEMICAL TOILET</b></p> <p style="text-align: center;"><b>Penalty \$50 on the spot fine or if convicted of breach a fine to a maximum of \$1,000 by order Shire of Northampton</b></p>
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**Sign 4**

**SHIRE OF NORTHAMPTON**

**CAMPING CONDITIONS**

1. This is a Nature Based camping area, no potable water provided or available. Must have own adequate water supply.
2. If you do not have a portable chemical toilet you must camp in areas 1 to 4 where ablutions are provided.
3. No medical services are available.
4. Drive Slowly – 40km/hr
5. Maximum stay is 28 consecutive days unless otherwise approved by the Council.
6. Use of mobile power generators external to the vehicle permitted, to be turned off at 9.30pm.
7. Dogs to be on leash at all times.
8. Fish offal to be placed in a sealed bag/container and placed in refuse bins or disposed of out to sea. Do not bury or dispose of within camping areas.
9. No Campfires from **14 October** through to **2 March** each year. Must bring own wood, collection of wood from bush areas strictly prohibited.
10. Clearing or removal of vegetation for any purpose is strictly prohibited.
11. Please place all rubbish in bins provided.
12. The Shire of Northampton accepts no liability for personal damage or loss to any vehicle, caravan and/or campervan.

**DUMP POINT – a waste dump pointed is (site details to be inserted)**

**Sign 5**



**APPENDICES 6 – Draft details for envelope for fees**

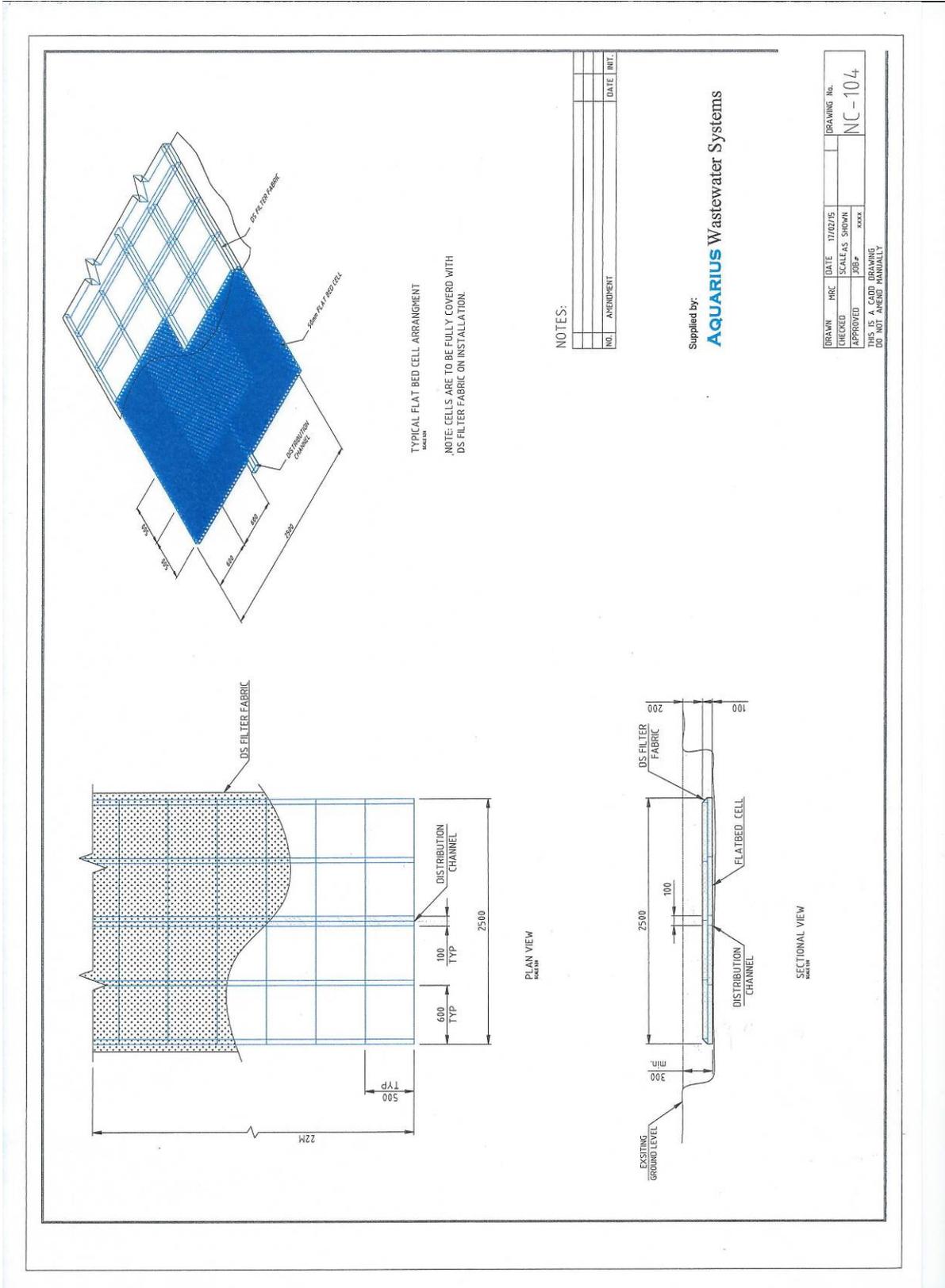


Front of envelope



Note the envelope will have a self carbon section to allow the information on the above slip to also be on the envelope that is placed in the collection box

APPENDICES 7 – Flat bed leach drain



**6.5.6 DEDICATION OF ROADS – WIDENING AND SEALING OF NORTH WEST COASTAL HIGHWAY**

<b>LOCATION:</b>	<b>North West Coastal Highway</b>
<b>FILE REFERENCE:</b>	<b>12.1.6</b>
<b>DATE OF REPORT:</b>	<b>3 June 2106</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Location Plans of widening</b>

**SUMMARY:**

Council to formally dedicate land as a road pursuant to Section 56 of the *Land Administration Act 1997*.

**BACKGROUND:**

At Appendices 1, are plans depicting land required for improvements works to be carried out on the North West Coastal Highway from Northampton to Binu by Main Roads WA. In order for the project to proceed, the land shown shaded yellow on the plans is required for inclusion in the road reserve.

MRWA has approached all land owners and other affected parties and arrangements for acquisition are being finalised. To enable the land to be dedicated as a road reserve, it is a requirement of the *Land Administration Act 1997* that local governments resolve to dedicate the road. Upon the formal dedication, this will satisfy the requirements of the Department of Lands who will arrange for the dedication of the road when the land has been acquired.

**STATUTORY IMPLICATIONS:**

*State: Land administration Act 1997 – Section 56*

**VOTING REQUIREMENT:**

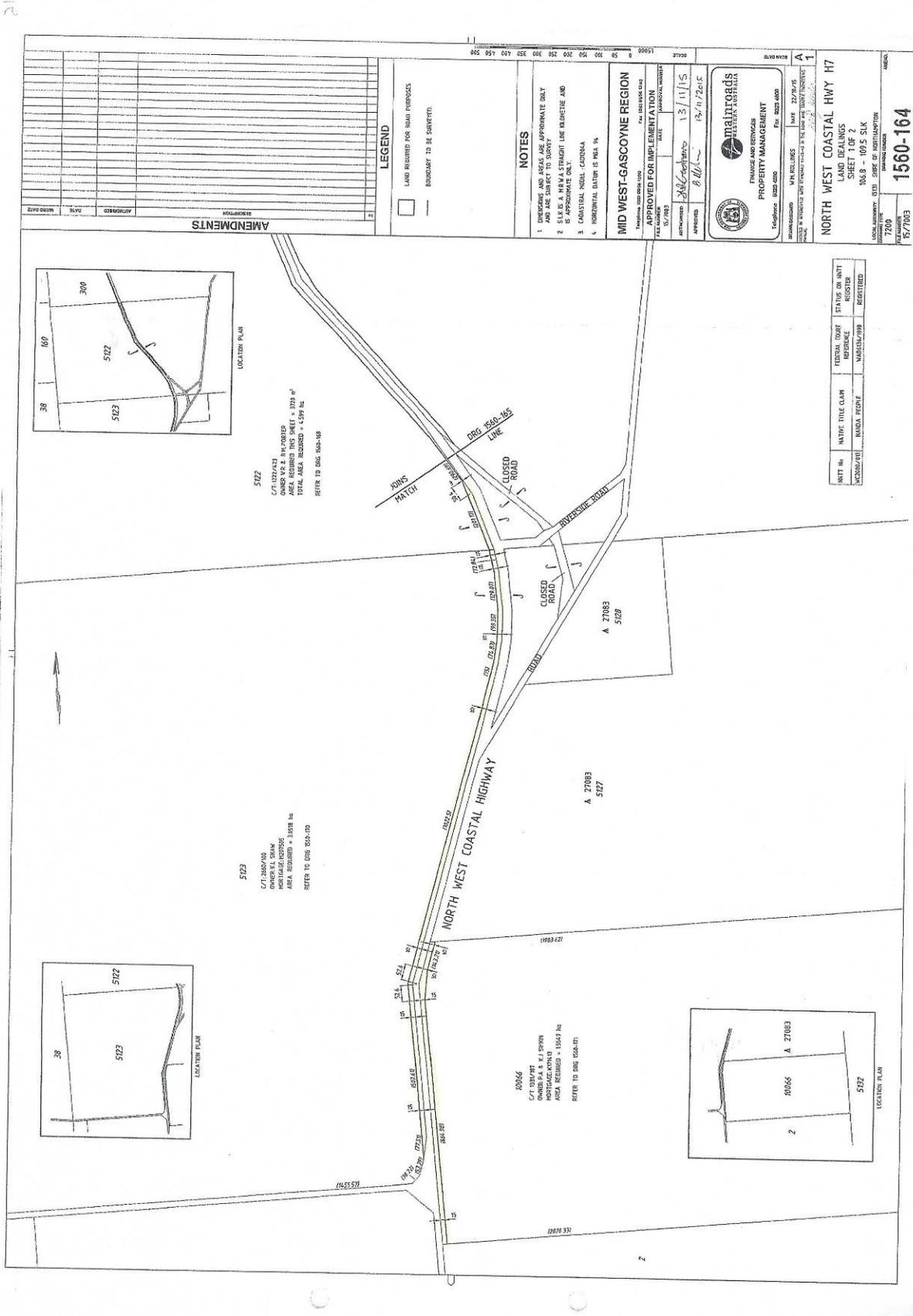
*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.6**

**That Council endorses the dedication of the land the subject of Main Roads Land Dealing Plans 1560-068, 1560-069, 1560-164 and 1560-165 as a road pursuant to section 56 of the *Land Administration Act 1997*.**









**6.5.7 NOTICE TO AMEND THE WALGA CONSTITUTION**

<b>FILE REFERENCE:</b>	<b>4.1.8</b>
<b>DATE OF REPORT:</b>	<b>3 June 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to provide direction to voting delegates at the WA Local Government Association Annual General Meeting on a motion to amend the WALGA Constitution.

**BACKGROUND:**

In accordance with Clause 29 of the Western Australian Local Government Association (WALGA) Constitution, notice has been given that, at the 3 August 2016 Annual General Meeting of WALGA, a motion to amend the WALGA Constitution will be put to delegates as an item of business. A full report will be included in the AGM Agenda papers.

The proposed amendments are outcomes of WALGA’s periodic governance review which commenced in July 2015 with the release of a discussion paper for feedback from the Local Government sector. The 2015 Review focused on ensuring consistency between the Constitution, Corporate Governance Charter and Standing Orders.

Following consultation with the sector, 15 responses were received from individual Local Governments as well as composite responses from the Great Eastern Country Zone, Central Country Zone and East Metropolitan Zone.

The proposed amendments to the Constitution, which were endorsed by Special Majority at the 2 March 2016 meeting of State Council, are as follows:

1. A term limit of two consecutive full terms will be applied to the President as is currently the case for the Deputy President;
2. Councillors whose Councils are suspended under Section 8.15C (2)(c) will be restricted from being Zone delegates;
3. The Constitution will specify that State Council is to adopt Standing Orders;
4. Confirmation that representatives will vote by secret ballot in elections;

5. Confirmation that the President does not have a casting vote in the case of a tied vote pertaining to an election; and,
6. A number of technical or minor wording amendments.

Specifically, State Council resolved by Special Majority, at their 2 March 2016 Meeting as follows:

*That the WALGA Constitution be amended as follows:*

1. *In Clause 5(7)(b) of the Constitution for “sub-clause 5(9)” read “sub-clause 5(11)”.*

2. *Clause 10 (2) of the Constitution be amended with the last sentence to read:*

*“The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16.”*

3. *Clause 10 of the Constitution be amended by inserting as sub-clause (9):*

*“(9) State Council shall adopt Standing Orders that will apply to all meetings.”*

4. *Clause 14(4a) and Clause 20 of the Constitution be amended by inserting as sub-clause (h) and sub-clause (j), respectively:*

*“is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C (2)(c) of the Local Government Act 1995”*

5. *Clause 16(2)(b) of the Constitution be amended to read:*

*“(b) representatives are to vote on the matter by secret ballot.”*

6. *Clause 17 of the Constitution be amended by inserting as sub-clause (5):*

*“(5) Where the incumbent President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.”*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.7**

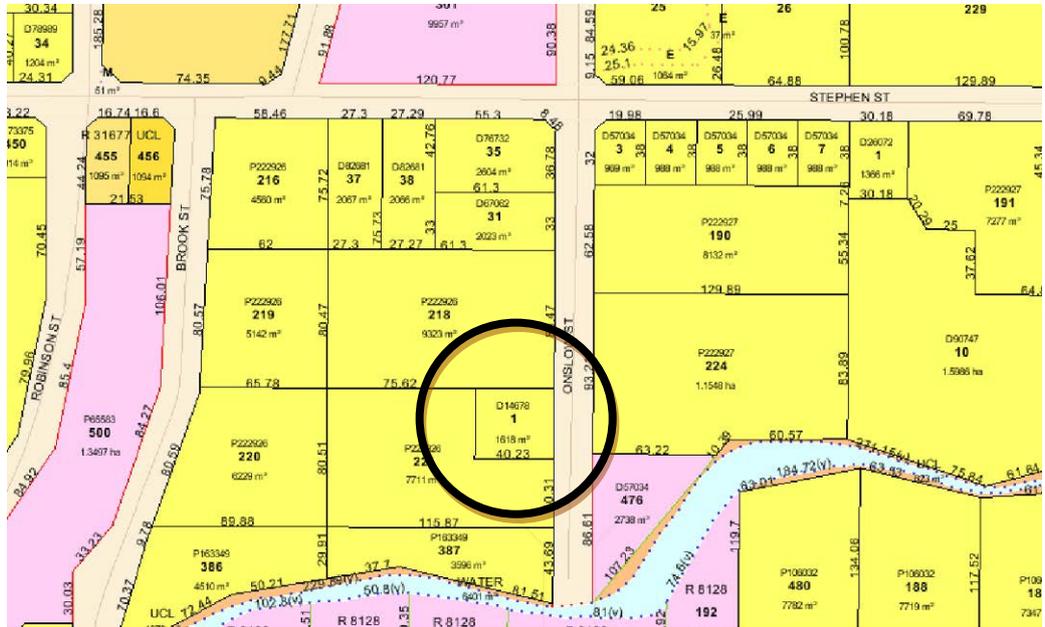
**That Council supports the motion for the amendment to the WALGA Constitution as proposed by WALGA and the voting delegates vote accordingly.**

<b>6.5.8</b>	<b>NORTHAMPTON MEN'S SHED</b>
<b>LOCATION:</b>	<b>Lot 1 Onslow Street, Northampton</b>
<b>FILE REFERENCE:</b>	<b>18.1.3</b>
<b>DATE OF REPORT:</b>	<b>3 June 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Information item on development of a Men's Shed in Northampton.

**LOCALITY PLANS:**



**BACKGROUND:**

The CEO has been holding discussions with the newly formed Northampton Men's Shed in an attempt to secure either premises or land for them to operate from.

The group has advised that they are able to obtain grant funding for the construction of a shed for their purposes if land can be found.

A lot has been identified being the old APB Depot on Lot 1 Onslow Street. The issue with the existing building is that it's constructed of asbestos and is in poor condition. A proposal is now submitted for Council to consider the demolition of this building.

**COMMENT:**

As stated the future use of the building is limited due to its asbestos construction and poor condition. For the Northampton Men's shed to progress their proposal, the demolition of the existing depot building and external toilet is recommended. A quote has been obtained for these works being \$16,500.

Once the demolition has occurred then the Northampton Men's shed can progress to seek funding for their shed.

If the project progresses then the lot will be leased to the Northampton Men's Shed. In addition entry rights will also be provided to the Northampton Environmental Group who utilise a small portion of the yard for storage of their equipment and access to water.

The yard has a number of old machinery items which belong to either the Northampton Motors and Machinery Group or Chiverton House. Each of these groups have been requested to remove their individual items as the current state of the lot is very untidy and approval was only given to the groups for temporary housing of these items. Some of the items have been on site now for several years.

With limited space at both the above group's current locations an area at the Northampton refuse site has been identified to place some of the pieces of machinery which then can be accessed at a later date.

**FINANCIAL & BUDGET IMPLICATIONS:**

It is requested that Council consider securing a provision for the demolition of the old APB buildings within the 2016/17 Budget.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.8**

**That Council secure a provision of \$16,500 within the 2016/17 Budget for the demolition of the ex APB Depot and external ablution on Lot 1 Onslow Street, Northampton.**

**6.5.9 LEGAL ADVICE – OUTSTANDING RATES, LOT 7 HAMPTON ROAD**

<b>LOCATION:</b>	Lot 7 Hampton Road, Northampton
<b>FILE REFERENCE:</b>	3.1.8
<b>DATE OF REPORT:</b>	8 June 2016
<b>REPORTING OFFICER:</b>	Garry Keeffe
<b>APPENDICES:</b>	1. Legal Advice

**BACKGROUND:**

This matter was listed for consideration at the May 2016 meeting where the Council resolved:

*“That Councillors Simkin, Suckling and Stock-Standen meet with Mr Tomelty to determine if he can agree upon a repayment schedule to pay off the rates and charges debt within a reasonable time period, and if a repayment schedule is determined that this be formulated into an agreement and part of that agreement to state that should any default in a repayment occur, then sale of the property to recover all outstanding rates and charges is to proceed, and the matter to be listed for further consideration at the June 2016 Council meeting.”*

The matter is now re-listed for Council determination.

Due to the confidential nature of this item, a report separate to the main agenda is provided.

**OFFICER RECOMMENDATION – ITEM 6.5.9**

**For Council consideration.**

**6.5.10 COUNCIL MEMBER SITTING FEES – 2016/17**

<b>FILE REFERENCE:</b>	<b>4.1.1</b>
<b>DATE OF REPORT:</b>	<b>8 June 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to determine level of sitting fees for 2016/17 to allow inclusion within the draft budget

**BACKGROUND:**

The Western Australian Salaries and Allowances Tribunal has revised its current levels for member sitting fees with new levels to apply as from 1 July 2016. For the Northampton Shire, being Band 4, the sitting fees that can be claimed are as per the following:

	Minimum	Maximum	Current Fee
<b>Council Meetings</b>			
Member	\$90	\$236	\$150
President	\$90	\$485	\$150
<b>Committee Meetings</b>			
Member	\$45	\$118	\$70
Presiding Member	\$45	\$118	\$70
<b>Prescribed Meetings (where members are appointed delegates to community meetings)</b>			
Member	\$45	\$118	\$45

Annual Fee in lieu of prescribed sitting fees for Council, Committee and Prescribed meetings are a minimum of \$3,553 and a maximum of \$9,410. The President is entitled to an allowance minimum \$3,553 to a maximum of \$19,341.

Annual allowance additional to sitting fees for the President is a minimum of \$508 to a maximum of \$19,864. The Deputy President is entitled to 25% of the above. Currently the president is paid \$10,000 and the Deputy President \$1,000.

**FINANCIAL & BUDGET IMPLICATIONS:**

New adopted fees to be included with the 2016/17 Budget.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Division 8, Section 5.98*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.10**

**Council review the sitting fees as per the revised minimum and maximum as provided by the WA Salaries and Allowances Tribunal to allow inclusion within the 2016/17 draft budget.**

**6.5.11 PROPOSED LEASE OVER STOCK ROUTE**

<b>LOCATION:</b>	<b>Eastough Road, Ajana</b>
<b>FILE REFERENCE:</b>	<b>9.2.3</b>
<b>DATE OF REPORT:</b>	<b>8 June 2016</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Plans of Stock Route and area to lease</b>

**SUMMARY:**

Council to provide comment on a proposal to lease a portion of a Stock Route.

**LOCALITY PLANS:**

See appendices.

**BACKGROUND:**

The Department of Lands is investigating a proposal to issue a *section 79* of the *Land Administration Act*, a lease for the purpose of “Cropping and Grazing” for a term of 10 years over the area, approximately 30ha, shown hatched in red on the attached plans. The applicant is the adjoining landowners of Lots 103 and 4654.

**COMMENT:**

From aerial photographs the land in question has been farmed previously and therefore there are no concerns from a management perspective.

**STATUTORY IMPLICATIONS:**

*State: Land Administration Act*

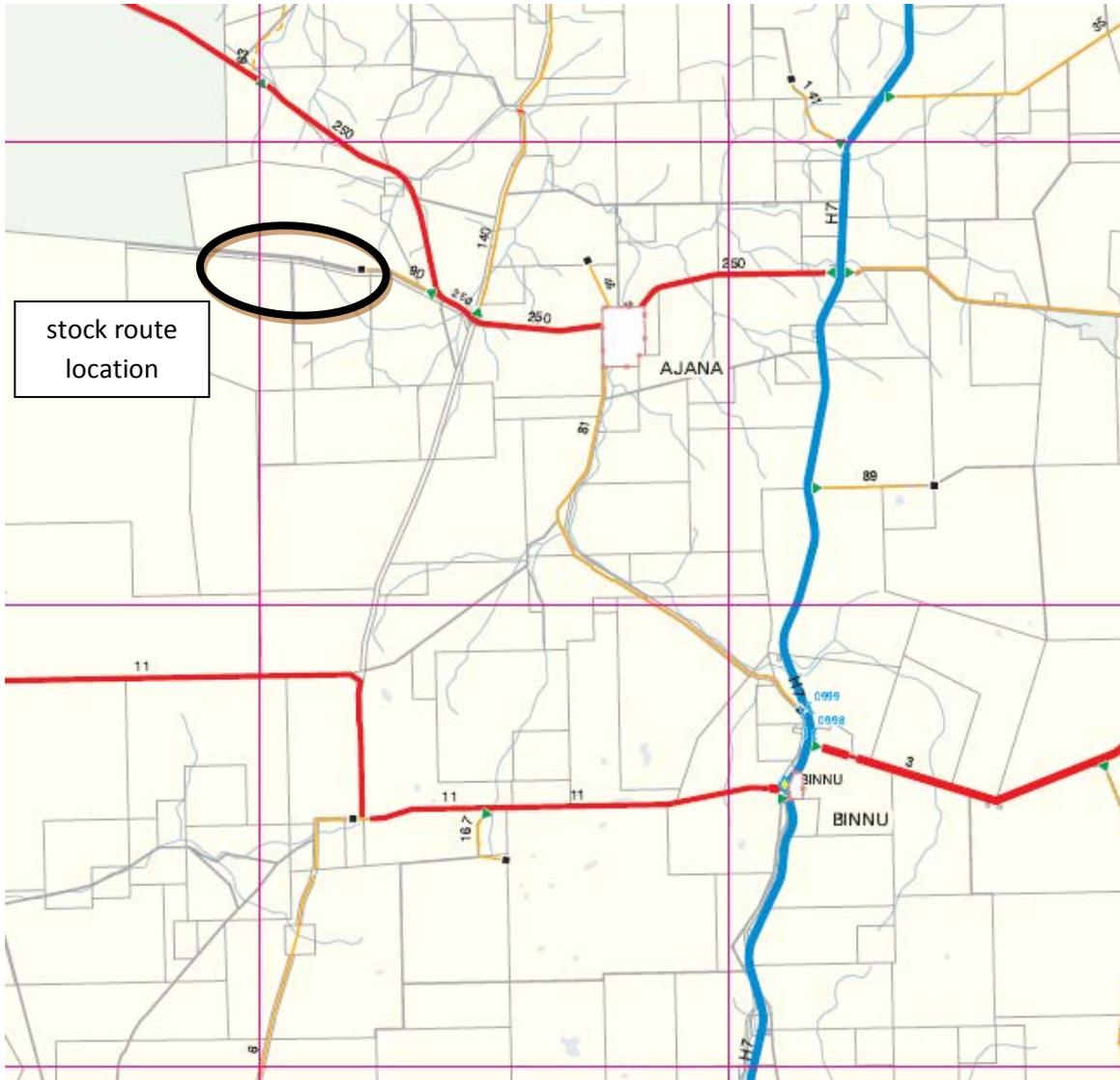
**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 6.5.11**

**That Council advises the Department of Lands that it has no objection to the proposed lease of approximately 30ha of existing stock route to the adjoining landowner of Lots 103 and 4654 as proposed.**

**Appendices 1 – Location Plan**







Printed : 09:41 Wed 17/Feb/2016  
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Scale : 1:8396 (Geographical)  
MGA : SW=259262.6E,6906227.0N Zone 50 / NE=-261722.0E,6908018.7N Zone 50  
Lat/Long : 114°33'11.388" , -27°56'50.229" / 114°34'42.611" , -27°55'53.643"  
H 184mm by W 297mm  
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