



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 18<sup>th</sup> May 2018 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is placed above the printed name.

**GARRY L KEEFFE  
CHIEF EXECUTIVE OFFICER**

**11<sup>th</sup> May 2018**



# ~ Agenda ~

**18<sup>th</sup> May 2018**

## **NOTICE OF MEETING**

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 18<sup>th</sup> May 2018, at

The Council Chambers, Northampton commencing at 1.00pm.

**GARRY KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**11<sup>th</sup> May 2018**

**SHIRE OF NORTHAMPTON**

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Signed  \_\_\_\_\_

Date 11<sup>th</sup> May 2018

**GARRY L KEEFFE**  
**CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**18 May 2018**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. DISCLOSURE OF INTEREST**

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

Section 5.60A:

*“a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”*

Section 5.60B:

*“a person has a **proximity interest** in a matter if the matter concerns –*

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or*
  - (b) a proposed change to the zoning or use of land that adjoins the person’s land;*
- or
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”*

Regulation 34C (Impartiality):

*“**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”*

**5. CONFIRMATION OF MINUTES**

- 5.1 Ordinary Meeting of Council – 20<sup>th</sup> April 2018
- 5.2 Special Meeting of Council – 4<sup>th</sup> May 2018

**6. RECEIVAL OF MINUTES**

- 6.1 Annual Bush Fire Advisory Meeting – 18<sup>th</sup> April 2018

**7. REPORTS**

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

**8. COUNCILLORS & DELEGATES REPORTS**

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

**9. NEW ITEMS OF BUSINESS FOR DECISION**

**10. NEXT MEETING**

**11. CLOSURE**

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**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on  
20<sup>th</sup> April 2018**

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**4.1 OPENING**

The Deputy President thanked all Councillors, staff and members of the gallery present for their attendance and declared the meeting open at 1.00pm.

**4.2 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr P Stewart		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Deb Carson	Planning Officer	

**4.2.1 LEAVE OF ABSENCE**

Cr Pike

**4.2.2 APOLOGIES**

Nil

**4.3 QUESTION TIME**

Mr Mark Grove addressed Council and asked why at question time he can ask a question, but he doesn't get that opportunity during the Council Meeting and during the relevant Agenda Item.

The President advised Mr Grove that this is the correct process of Council and applies to all members of the gallery and is not case specific.

**4.4 DISCLOSURE OF INTEREST**

Cr Krakouer declared a financial interest in item 7.5.4 as he has a financial interest in a business of a similar nature and may incur a gain or loss from the decision of Council.

**4.5 CONFIRMATION OF MINUTES**

**4.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 16<sup>th</sup> MARCH 2018**

Moved Cr Suckling seconded Cr Krakouer

That the minutes of the Ordinary Meeting of Council held on the 16<sup>th</sup> March 2018 be confirmed as a true and correct record subject to the following changes:

- Item 3.2.2. Councillor Stock-Standen submitted her apologies for the March meeting, which was not notated.

CARRIED 8/0

**4.5.2 BUSINESS ARISING FROM MINUTES**

Nil

**4.6 RECEIVAL OF MINUTES**

Nil

**4.7 WORKS & ENGINEERING REPORT**

**4.7.1 KALBARRI – RED BLUFF ROAD BEACH  
BEACH ACCESS FROM RAINBOW JUNGLE PARKING BAY (ITEM 7.1.1)**

Moved Cr HAY, seconded Cr STEWART

That Council direct staff to seek quotes for the installation of post and panel steps for beach access from the Rainbow Jungle Parking Bay, for further consideration within the draft 2018/19 Budget.

CARRIED 7/1

4.7.2 KALBARRI – HACKNEY STREET – RESERVE 38533 - COIN OPERATED  
LAUNDROMAT - WESFARMERS KLEENHEAT GAS REQUEST FOR USE  
OF RESERVE (ITEM 7.1.2)

Moved Cr SUCKLING, seconded Cr HAY

That Council not approve the installation of traffic bollards within the area of Reserve 38533 for private infrastructure protection, as per the request from Wesfarmers Kleenheat Pty Ltd dated 22<sup>nd</sup> March 2018.

TIED VOTE 4/4

Being a tied vote, the President Cr Simkin exercised his casting vote and voted against the motion.

MOTION LOST 4/5

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council approves the request of the applicant to install four bollards within the area of the Reserve 38533, with the bollard type to be as per the specifications required by Kleenheat Gas for the protection of the gas bottles.

CARRIED 8/0

Mr Neil Broadhurst departed the meeting at 1.29pm.

#### **4.8 FINANCE REPORT**

4.8.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Municipal Fund Cheques 21410 to 21425 inclusive totalling \$63,329.22, Municipal EFT payments numbered EFT17631 to EFT17742 inclusive totalling \$768,965.91, Trust Fund Cheques 2314 to 2320, totalling \$2,456.25, Direct Debit payments numbered GJ0903 to GJ0910 inclusive totalling \$239,572.39 be passed for payment and the items therein be declared authorised expenditure

CARRIED BY AN ABSOLUTE MAJORITY 8/0

4.8.2 MONTHLY FINANCIAL STATEMENTS – MARCH 2018 (ITEM 7.4.2)

Moved Cr STEWART, seconded Cr CARSON

That Council adopts the Monthly Financial Report for the period ending 31 March 2018.

CARRIED 8/0

4.8.3 BUDGET SUBMISSIONS 2018-2019 (ITEM 7.4.3)

Moved Cr STOCK STANDEN, seconded Cr CARSON

That Council list the St John Ambulance Northampton request for \$2,750, being for defibrillator pads and batteries, for further consideration within the draft 2018/19 Budget.

MOTION LOST 3/5

Moved Cr CARSON, seconded Cr KRAKOUER

Based upon the quotes received, that Council not list the solar panel project, being for the Kalbarri Sport and Rec building, within the draft 2018/19 Budget.

CARRIED 7/1

Cr Smith voted against the motion

Moved Cr SIMKIN, seconded Cr HAY

That Council defers a decision regarding the RSL Hall budget request, and direct Shire staff to source further quotes for guttering and tree removal, for further consideration at the May Ordinary Meeting of Council.

CARRIED 8/0

Moved Cr STEWART, seconded CR SUCKLING

That Council does not support the request from Veterans of WA for \$1,000-\$2,000, and therefore does not list the project for further consideration within the draft 2018/19 Budget.

CARRIED 8/0

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on**  
**20<sup>th</sup> April 2018**

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Moved Cr SMITH, seconded Cr STEWART

That Council list the following for further consideration within the draft 2018/19 Budget:

- Kalbarri Visitor Centre - \$35,000 operating grant
- Kalbarri Visitor Centre (specified area rate) - \$30,000 for Nature's Playground promotions and marketing
- Abri Vossos Olhos - \$10,000 to be used towards production of a doco-fictional film featuring Kalbarri and Northampton
- Northampton Lions Club - \$10,000 purchase of 20 mobile alerts
- Northampton Botanic Line - \$1,500 – establishment of an avenue of trees
- Northampton Community Centre - \$28,000 – being for a 4-year loan for gym equipment

CARRIED 8/0

Mr Grant Middleton departed the meeting at 2.02pm, returning at 2.03pm.

Mrs Hayley Williams entered the meeting at 2.03pm.

<b>4.9</b>	<b>ADMINISTRATION &amp; CORPORATE REPORT</b>
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4.9.1	FISHING BOAT "SANTA BARBARA" (ITEM 7.5.3)
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Moved Cr CARSON, seconded Cr STEWART

That Council:

1. Not approve the refurbishment of the boat on the Kalbarri Foreshore/Council land and that these refurbishments to be undertaken in the Light Industrial Area only;
2. Requires that when the boat is removed that it is taken immediately to the Light Industrial Area;
3. Does not support the proposed location at the Kalbarri Northern Boat Ramp;
4. Undertakes a site inspection of potential locations at the June Council meeting; and
5. Undertakes the preparation of a Local Structure Plan for the Anchorage A1 Precinct.

CARRIED 8/0

Mrs Hayley Williams departed the meeting at 2.22pm

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4.9.2 REVIEW OF DELEGATIONS AND POLICIES (ITEM 7.5.1)
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Moved Cr SUCKLING, seconded Cr STEWART

1. That all current delegations as reviewed to remain in force.
2. That delegation W05 – Licence to Deposit Materials on or Excavate Adjacent to a Street, be deleted as the Local Government Act (Miscellaneous Provision) 1960 relating to this subject has been repealed.
3. That Policy 2.3 Purchasing Policy and Tender Guide Purchasing Policy be amended as per the following:
  - i) To include the following table in regard to what limit certain officers can purchase goods: Up to \$5,000 Administration Officer Up to \$20,000 Mechanic & Leading Hands Up to \$50,000 CEO, Deputy CEO, Manager for Works, Planner & Principal EHO/Building Surveyor Up to \$150,000 CEO, Deputy CEO & Manager for Works
  - ii) That the existing policy for goods to be purchased between the values of \$20,000 to \$149,999 be amended to require two written quotes and not three due to the difficulty in obtaining three quotes for certain works within the shire.
4. That Policy 4.15, Employee Long Service Recognition be amended to include payments for 25 years' service of \$700 and for 35 years' service of \$1,200 and that designated Senior Staff (including the Environmental Health Officer) not be entitled to the payment as they receive other benefits as part of their salary package.
5. That Policy's 7.1 Attendance at Bush Fire Advisory Meetings, 10.5 Kalbarri Marquee and 10.8 Residential Verge Side Rubbish Collection be deleted as are now obsolete.
6. That the new policy for the recovery of Rate and Sundry Debtors recovery as per the following wording be adopted:

To assist in the timely and effective collection of debts the following shall be the process for the recovery of monies owing to the Shire of Northampton.

**POLICY STATEMENT/S:**

**RATES**

**1. Rate Notices**

Rate Notices shall be sent out to all ratepayers as soon as possible after the budget has been set, or in the case of interim rates, as soon as possible after a revaluation has been received. Instalment Notices are to be sent at the specified dates.

**2. Issue Final Notice – 14 Days After Due Date**

A Final Notice is to be issued for all rates/charges remaining outstanding 14 days after the due date, (apart from those ratepayers who have opted to pay by instalments or special arrangement). Letter-advising ratepayers of applicable interest charges on the outstanding amounts should be issued in lieu of a final notice.

**3. 14 Days after Final Notice – Notice of Intent to Summons**

If payment not received within 14 days of final notice being issued, (allowing for postal delays), a Notice of Intent to Summons is to be issued, allowing 14 days for payment of the account, prior to commencement of legal action. Debtors who have made an arrangement to pay - A Notice of Intent to Summons is to be issued 14 days after the default of an arrangement to pay.

**4. Authority to Undertake Legal Action**

The Chief Executive Officer is authorised to undertake legal action for the recovery of all current and arrears rates and charges remaining outstanding 14 days after the date of issue of the Notice of Intent to Summons (in note 4 above). Discretion is to be exercised on the amount owed and/or term outstanding when initiating such legal action.

**5. Form of Legal Action**

Legal Action for debts may be either through the Local Court, by Council Solicitors or any Commercial Debt Collection Agencies with the CEO's approval.

**6. Sale of Land**

The Chief Executive Officer is to bring to the Council's attention, any rates which remain unpaid for a period of three years for: -

- i) A determination on taking possession, or
- ii) Selling the land for the recovery of rates in accordance with the provisions of the Local Government Act 1995.
- iii) Or alternatively, placing a caveat against the land to secure Council's interest.

**7. Other Considerations**

The Council would need to consider the following issues when determining whether to sell land for outstanding rates: -

- i) Whether the cost to recover the rates or transfer the land outweighs the amount outstanding,
- ii) Whether it would be more cost effective to caveat the land rather than take possession.

**SUNDRY DEBTORS**

**1. Initial Invoice**

An invoice should be sent as soon as possible after the debt has been incurred.

**2. Statement Issued at End of Month**

Statements for all amounts outstanding should be issued at the end of each month.

**3. After One Month - Second Statement and Letter of Demand**

Sundry debtors should be sent a first statement at month's end, then a final account one month later. The second account is to be accompanied by a letter pointing out that if money is not paid, or reasons given why it cannot be paid within 14 days, legal action will be proceeded with in accordance with sections 4, 5 and 6 of the Rate Collection Policy.

Exceptions are employees who have arranged to have payments deducted from wages or salaries.

7. That all current policies as reviewed remain in force.

CARRIED 8/0

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4.9.3	PROPOSED LEASE OF PORTION OF RESERVE 52436 – M GROVE (ITEM 7.5.4)
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Cr Krakouer departed the meeting at 2.33pm.

Moved Cr SUCKLING, seconded Cr STEWART

That Council:

1. Approves of the lease area as per survey plan contained within the Agenda Item 7.5.4;
2. Adopts an annual rent of \$12,500 (exclusive of GST) for lease of 628m<sup>2</sup> of portion of Reserve 52436 and advertise the proposal as per the requirements of the Local Government Act 1995 and associated Regulations; and
3. If no submissions are received, then the CEO be directed to progress with entering into a lease agreement with the proponent, Mr Grove.

CARRIED 7/0

Cr Krakouer returned to the meeting at 2.38pm

4.9.4	REVIEW OF STRATEGIC COMMUNITY PLAN (ITEM 7.5.2)
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Moved Cr STEWART, seconded Cr SMITH

That Council amends the 2016-2026 Community Strategic Plan as per the following:

**ACTIONS FOR DELETION**

Strategy - Economy & Marketing

1. Delete Action 1.3.1 – advocate for TAFE courses at regional centres as no requests have been made from the community. TAFE will primarily run courses at their Geraldton premises.

Strategy - Environment

2. Delete Action 2.2.2 - "no go zones" in coastal areas as none received and does not seem to be a community priority. Individual requests can be considered by the Council on its merit.
3. Delete Action 2.2.6 – Development of camping areas at Lucky Bay, as this has now been achieved.
4. Delete Action 2.3.3 – Promote environmentally friendly building initiatives, as this is now legislated under the Building Act of Australia.

Strategy - Infrastructure

5. Delete Action 3.2.3 – Implement a framework to prioritise road works, Council's current practice to list priority road works within the Corporate Business Plan is considered to be effective in maintaining and improving our road network.
6. Delete Action 3.2.4 – Increase parking capacity throughout towns. The Corporate Business Plan has identified car parks that are to be further developed.
7. Amend Action 3.3.3 - Examine the viability to establish alternative marine facilities - incorporate Boat Launching facilities.
8. Delete Action 3.4.1 – Advocate for power requirements, with the Kalbarri micro grid now being progressed by the State Government consider this action has been achieved.
9. Delete 3.5.1 – Develop sporting assets register and plan for the next 20 years. Council has undertaken extensive improvements to key sporting facilities and infrastructure and future projects are included in Council's Corporate Business Plan.

Social and Community

10. Delete Action 4.2.1 – Support Visitor Centres and volunteer groups to stage events. Council has existing Policies to support community groups who hold events and this is considered sufficient.
-

11. Delete Action 4.5.1 – Develop regular forums for community groups. As this has not been a request of Council to any great degree, it is considered that the action no longer be required.

Organisational

12. Delete Action 5.2.3 – Mobile Library Service, survey was undertaken with little interest shown, not called upon by the community and if the call comes at a later date it can be re-implemented.

CARRIED 8/0

ADJOURNMENT

Council adjourned at 2.57pm.

Meeting reconvened at 3:08pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Stock-Standen, Cr Carson, Cr Suckling, Cr Hay, Cr Smith, Cr Stewart, Garry Keeffe, Grant Middleton and Debbie Carson.

4.9.6 ECO FLORA WATER BORE AND PIPELINE ACCESS (ITEM 7.5.5)
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Mr Grant Middleton departed the meeting at 3.13pm, returning at 3.16pm.

Mr Neil Broadhurst entered the meeting at 3.16pm.

Moved Cr STEWART, seconded Cr SUCKLING

That Council:

1. Enter into an “Access Licence Agreement” with Allsage Pty Ltd and Mr Ron Clarke to allow access to Council operated bores and associated pipelines, for the extraction and supply of water to the Eco Flora and Capital Hill parklands.
2. Offer to pay an annual rent of \$500 to each party with agreements.
3. Advise the licensors that Council requires the annual rent to be increased by the CPI (Perth) March quarter, not 4% as requested.

**SHIRE OF NORTHAMPTON**

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4. That a ten year term with a ten year renewal option be agreed as requested.
5. Clause 3.2 be amended to include repairs/maintenance to access roads and surrounding land as requested.
6. Clause 5(c)(ii) be amended to include the wording "draw water as per the conditions of the water withdrawing licence as issued by the Department of Water as per the provisions of the *Rights in Water Irrigation Act 1914*."
7. Clauses 11.2, 11.5 be amended with the deletion of notices by facsimile.
8. Clause 12 be amended with all costs associated with the preparation and registration of the access agreement being the responsibility of Council.

CARRIED 8/0

Mr Neil Broadhurst departed the meeting at 3.25pm

4.9.7 REVIEW OF CORPORATE BUSINESS PLAN AND LONG-TERM FINANCIAL PLAN (ITEM 7.5.6)
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Moved Cr SIMKIN, seconded Cr SMITH

That Council holds a Special Meeting of Council to review the Corporate Business Plan and Long Term Financial Plan on Friday 4th May 2018 commencing at 1.00pm.

CARRIED 8/0

4.9.8 REVITALISING AGRICULTURAL REGION FREIGHT (ITEM 7.5.7)
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Moved Cr KRAKOUER, seconded Cr STEWART

That Council respond to the Department of Primary Industries & Regional Development as per the following:

Q1 Commodity Supply chains are the grain, stock, mining and general freight industry with the primary route being the North West Coastal Highway with local feeder roads. There are also two off rail CBH facilities that require all transport of grain from these facilities on the NWCH.

Q2 No comment by Council.

- Q3 Main infrastructure constraint is the route through the Northampton townsite, by-pass for heavy vehicles is required.
- Also need for the NWCH and freight route from Northampton to Dongara to be pursued to allow 53.5m road trains to travel from Carnarvon to Muchea (Perth).
- Q4 No comment by Council.
- Q5 The priority for the six objectives for the RARF Project be as per the following:
1. Connected and continuous supply chains
  2. Improved road safety
  3. Improved transport efficiency
  4. Regional economic growth
  5. Optimised infrastructure and policy environment
  6. Seamless modal integration
- Q6 Increase in lime sands as being used in farming production more often than previously.
- Q7 Changes to truck/trailer design progression to allow heavier loads etc.
- Q8 No other opportunities known.
- Q9 No data or publications available.
- Q 10 For all future road improvements both state and federal government to ensure funding is secured for future road projects including the purchase of private land for future routes.

CARRIED 8/0

#### **4.10 SHIRE PRESIDENT'S REPORT**

Since the last Council meeting Cr Simkin reported on his attendance at the following:

- 6/4/2018 Joe Hollomby Scholarship Ceremony event  
12/4/2018 Regional Road Group meeting  
12/4/2018 Graduation ceremony of Geraldton Universities Centre

#### **4.11 DEPUTY SHIRE PRESIDENT'S REPORT**

Nil

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**4.12 COUNCILLORS' REPORTS**

**4.1.2.1 CR HAY**

Since the last Council meeting Cr Hay reported on his attendance at:

28/3/2018      Tourism Council Meeting at Edge Resort

**4.1.2.2 CR SMITH**

Since the last Council meeting Cr Smith reported on his attendance at:

28/3/2018      Tourism Council Meeting at Edge Resort

10/4/2018      Kalbarri Visitor Centre Meeting

11/4/2018      Regional Health meeting in Kalbarri

**4.1.2.3 CR STEWART**

Since the last Council meeting Cr Stewart reported on his attendance at:

23/4/2018      Kalbarri Development Association meeting

28/3/2018      Tourism Council Meeting at Edge Resort

**4.13 INFORMATION BULLETIN**

Noted

**4.14 NEW ITEMS OF BUSINESS**

The Chief Executive Officer questioned Councillors as to whether they would prefer to receive the Information Bulletin items via email, rather than with the Agenda on a monthly basis.

Moved Cr CARSON, seconded Cr SMITH

That Council amend the Agenda to remove the Information Bulletin Item, with staff to send such information to Councillors as it is received.

CARRIED 8/0

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on  
20<sup>th</sup> April 2018**

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**4.15 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held on Friday the 18<sup>th</sup> May 2018 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

**4.16 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.54pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 16 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 18<sup>TH</sup> MAY 2018

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

## SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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### 1. OPENING - PRESENT

The Chief Fire Control Officer opened the meeting at 2.10pm with the following persons in attendance.

Rob McKenzie	Chief Bush Fire Control Officer	Shire of Northampton
Grant Middleton	Deputy CEO	Shire of Northampton
Mike Raykos	District Fire Coordinator	DP&W
Mike Paxman	Senior Ranger	DP&W
Ric Davey	Kalbarri Ranger	Shire of Northampton
Kyle Carson	Captain	Ajana/Binnu BFB
Jerome Drew	Admin/BFB Officer	Ajana/Binnu BFB
Stan Sutherland	FCO	Kalbarri VFRS
Trevor Dunstan	BRPC	Shire of Irwin/ Carnamah/Northampton

### 2. APOLOGIES

Lindsay Rowe	Captain	Horrocks BFB
Len Simmons	Captain	Kalbarri VFRS
Michael Morris	Captain	Northampton VFS

### 3. CONFIRMATION OF MINUTES

Moved – Ric Davey, Seconded – Mike Paxman

That the minutes from the Bush Fire Advisory Committee Meeting held on 6<sup>th</sup> April 2017 and the minutes from the Special Bush Fire meeting held 10<sup>th</sup> October 2017, be confirmed as a true and accurate record.

CARRIED

### 4. BUSINESS ARISING FROM MINUTES

Nil

### 5. BRIGADE REPORTS

#### 5.1 Chief Bush Fire Control Officer

Rob McKenzie briefed attendees on the following:

Isseka – Attended fire north side of Coronation Beach. Replaced pump on light tanker, pump had been used incorrectly.

Horrocks – No fires attended.

Port Gregory/Yallabatharra – Pole fire on George Grey Drive north of Port Gregory turn off. Port Gregory Has a new captain – Greg Poet.

Ajana/Binnu – Truck Bay fire north of Galena Bridge. Impressive response from the brigade as they had the fire under control quickly and stood Kalbarri down as assistance was not required.

## SHIRE OF NORTHAMPTON

Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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### **5.2 Brigade Reports**

#### Northampton Volunteer Fire Service

Total call outs attended = 18

Structural fires = 5, Electrical Fire = 1, Rescue (Commercial Premises) = 1, Traffic Accident = 2, Lightning strike = 1, Scrub fires = 6, Pole Fire = 1, Fire caused by campers = 1, Prescribed Burns = 39

#### Kalbarri VFRS

Total call outs attended = 21

Scrub Fires = 7, Pole Top Fires = 2, Fire Alarm (False = 4, Sinking Vessel = 1, Structural Fires = 2, Medical Assistance = 2, Road Crash Rescue = 4

#### Ajana/Binnu BFB

Structural (Shearing Shed) = 1, Lightning Strike = 2

### **5.3 Department of Parks and Wildlife**

Report from Mike Paxman attached.

### **5.4 Department of Fire and Emergency Services**

No Report

### **5.5 Bushfire Risk Planning**

Trevor Dunstan briefed attendees in relation to the Mitigation Activity (MAF) grant funding that has been secured by the Shire of Northampton. Grant funding totaling \$93,840 has been allocated to mitigation works involving mulching and parkland clearing activities. All works are scheduled to be completed by the end of April 2018. Further funding will be requested for high risk areas when round two opens for grant applications. Any known high risk areas should be sent to the Deputy CEO or CBFCO for possible inclusion in the next round.

#### **5.5.1 Deputy Chief Fire Control Officer North**

A copy of Len Simmons Full Report is attached.

#### **5.5.2 Deputy Chief Fire Control Officer South**

No Report

## SHIRE OF NORTHAMPTON

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### **6. ELECTION OF OFFICERS**

Outgoing Chief Bush Fire Control Officer Rob McKenzie vacated the chair. Mr Grant Middleton, Deputy CEO, took the chair and declared all positions vacant.

#### **6.1 Chief Bush Fire Control Officer**

Mr Middleton called for nominations for Chief Bush Fire Control Officer. Ric Davey nominated Rob McKenzie and Rob McKenzie accepted the nomination. There were no further nominations.

Moved – Ric Davey, Seconded – Jerome Drew

That the Annual Bush Fire Advisory Committee recommends that Rob McKenzie be appointed to the position as Chief Bush Fire Control Officer.

CARRIED

Rob McKenzie resumed as meeting chair.

### **6.2 Deputy Chief Bush Fire Control Officers**

#### **6.2.1 North**

Mr McKenzie called for nominations for Deputy Chief Bush Fire Control Officer - North. Mike Paxman nominated Len Simmons, Len had indicated prior to the meeting that he would accept the nomination. There were no further nominations.

Moved – Mike Paxman, Seconded – Jerome Drew

That the Annual Bush Fire Advisory Committee recommends that Len Simmons be appointed to the position as Deputy Bush Chief Fire Control Officer North.

CARRIED

#### **6.2.2 South**

Mr McKenzie called for nominations for Deputy Chief Bush Fire Control Officer - South. Jerome Drew nominated Michael Morris. Rob McKenzie contacted Michael and he accepted the nomination. There were no further nominations.

Moved – Jerome Drew, Seconded – Stan Sutherland

That the Annual Bush Fire Advisory Committee recommend that Michael Morris be appointed to the position as Deputy Chief Bush Fire Control Officer South.

CARRIED

Ensure DFES communications centre is notified of the appointed officers where required.

Action - CBFCO

## SHIRE OF NORTHAMPTON

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### **7. GENERAL BUSINESS**

#### **7.1 First and Final Firebreaks Notice**

Discussion took place and it was agreed that the burning timeframes for 2018/2019 be retained as per the timeframes in 2017/2018.

Moved – Stan Sutherland, seconded – Kyle Carson

That the burning timeframes be recommended to Council as follows:

Restricted Period	1/09/2018 - 14/10/2018
Prohibited Burning	15/10/2018 - 1/03/2019
Restricted Period	2/03/2019 - 15/04/2019

CARRIED

#### **7.2 Burning Off and Fire Breaks on Council land**

The process was explained for seeking permission to burn on Council controlled land.

#### **7.3 Post Amalgamation discussion - Port Gregory/Yallabatharra BFB's**

Rob McKenzie gave a briefing on the process undertaken and how the combined brigade was currently operating. Despite initial resistance to the change the amalgamated brigade had good numbers and was demonstrating good progress.

#### **7.4 Other Business**

Fire information related signage to be replaced/updated at the Galena Bridge site.

Action - CBFCO

There was general discussion about the recent announcement of the Rural Fire Service Division made by the Premier Mark McGowan and the Emergency Services Minister Fran Logan.

Rob McKenzie reminded members to keep up to date with PPE and order equipment of a regular basis each year rather than putting in bulk orders. Jerome Drew advised that he had been working on replacing equipment and building up a small reserve of spare PPE for new members and replacement.

## SHIRE OF NORTHAMPTON

**Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.**

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### **8. CLOSURE**

There being no further business the Chief Fire Control Officer thanked everyone for their attendance and declared the meeting closed at 3.30pm.

## SHIRE OF NORTHAMPTON

### Minutes of the Annual Bush Fire Advisory Committee Meeting held at the Northampton Council Chambers Building, Northampton on Wednesday 18<sup>th</sup> April 2018.

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Government of Western Australia  
Department of Parks and Wildlife

Mike Paxman  
08 99371140  
Mike.paxman@dpaw.wa.gov.au

#### Parks and Wildlife Fire Report – 2017/18 Season

Northampton Shire Fire Advisory

A.G.M. 18 April 2018

**Bushfires-** the Park has once again experienced a quiet fire season with only two bushfires, both on November 16, resulting from lightning. Both fires were located south of the Murchison River and north of the Loop/Z Bend road. One of the fires was rapidly tracked and contained while the second fire was eventually contained due to the assistance of favourable weather conditions after burning approximately 6,500 HA of bush.

**Prescribed burns-** A number of prescribed burns were completed during autumn 2017 (assisted by Kalbarri VFRS volunteers and Parks and Wildlife staff from Geraldton) –with burns providing improved fire protection to: the powerline south of town; Park neighbours and other critical infrastructure including the Shire managed Kalbarri/Ajana Road and Park tourist roads.

Further prescribed burns are planned for the first week of May this year and will once again focus on improving protection to the Kalbarri Townsite as well as other critical infrastructure and assets. Most of these burns will be open edge burns and will help complement the fuel reduction mulching and scrub rolling which has continued to be implemented and maintained during this season.

The strong and coordinated combined agency approach to fire protection and mitigation has continued this year. Details of this program will be provided to the group (at today's meeting) by Parks and Wildlife Geraldton District Fire Coordinator Mike Raykos.

On behalf of the Department of Parks and Wildlife I wish to thank members of the Kalbarri, Binu/Ajana and Northampton Brigades for their continued support and assistance throughout the year.

Mike Paxman

Senior Ranger  
Kalbarri National Park  
18 April 2018

## SHIRE OF NORTHAMPTON

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### KALBARRI VOLUNTEER FIRE & RESCUE SERVICE

#### NORTHAMPTON SHIRE - BUSH FIRE A.G.M. REPORT

18/4/2018

Kalbarri has been working on a tenure blind mitigation program in conjunction with National Parks (DBAC), WaterCorp & the Shire to establish a 500 meter fire buffer around the perimeter of the town with great success and intends to have the buffer completed before the coming fire season.

There are still some overgrown areas of great concern within the town site on Shire land but funding for the mitigation of this land seems to be on track.

Brigade numbers are the best they have ever been and the winter training calendar is underway with a combined Northampton-Kalbarri 'Introduction to Fire Fighting' course being conducted today.

Generally a very quiet 12 months with scrub fire numbers being down due to a mild summer and few electrical storms, also a reduction in road crash rescue calls.

KALBARRI TOTAL TURN OUTS = 21 (April to April)

Scrub Fires x 7

Pole Top Fires x 2

Fire Alarms (false) x 4

Sinking Vessel x 1

Structural Fires x 2

Medical Assistance x 2

Road Crash Rescue x 4

Please tender my apologies for today's meeting but I was already committed to delivering the Intro to FF course today which will give us 8 additional qualified Fire Fighters in the district.

Regards



Len Simmons

Captain, Kalbarri Volunteer Fire & Rescue Service.

Mob. 0417 902 321

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**5.1 OPENING**

The President thanked all Councillors, staff present for their attendance and declared the meeting open at 1.00pm.

**5.2 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr T Hay		Northampton Ward
Cr R Suckling		Northampton Ward
Cr S Smith		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mr Glenn Bangay	EHO/Building Surveyor	
Mrs Hayley Williams	Principal Planner	

**5.2.1 LEAVE OF ABSENCE**

Cr D Pike

**5.2.2 APOLOGIES**

Cr S Stock-Standen & Cr P Stewart

**5.3 QUESTION TIME**

Nil

**5.4 CORPORATE BUSINESS PLAN REVIEW**

**5.4.1 CORPORATE BUSINESS PLAN REVIEW (ITEM 6.5.1)**

Council reviewed the documentation forming the Corporate Business Plan.

**5.4.2 CP7 - WORK FORCE PLAN**

Moved CR KRAKOUER seconded CR CARSON

That Council:

1. Not re-employ a full-time planner

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2. Engage Mrs Hayley Williams to undertake Town Planning requirements on a contract on a as needs basis.
3. Not replace the Planner vehicle that is scheduled to be replaced in 2018/19 and this be sold.
4. The engaging of a contract planner be reviewed in six months and twelve months' time.

CARRIED 6/0

5.4.3 CP1 – BUILDINGS – CAPITAL UPGRADE/NEW WORKS
---

Moved Cr SUCKLING, seconded Cr SMITH

That the following changes to the Buildings Capital Upgrade – New Works asset management plan be made:

1. RSL Hall redevelopment - \$512,000 with the raising of a loan for the project to be considered and amount to be raised will be dependent on the outcome of the grant application being successful.
2. Restoration works to the Alma Hall at a value of \$37,500 be listed for 2018/19.
3. Redevelopment works to the Kalbarri Town Talk building to allow for co-location of after school child care at a value of \$55,400 be listed for 2018/19.
4. That the construction of the Blue Holes ablution cost be amended to \$105,000 and to be undertaken in 2018/19.
5. That the construction costs for the Pink Lake viewing platform be amended to \$123,000 and to be undertaken in 2018/19 and 2019/20.

CARRIED 6/0

5.4.4 CP1.2 – BUILDINGS – CAPITAL UPGRADES/RENEWAL
--

Moved Cr CARSON, seconded Cr HAY

That the following changes to the Buildings Capital Upgrades Renewal asset management plan be made:

**SHIRE OF NORTHAMPTON**

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1. That the floor coverings replacement for the Northampton office be amended to \$18,000 and for the Allen Centre to \$13,000 with both replacements to occur in 2018/19
2. That \$35,000 for the recladding of the Kalbarri Camp and Community Hall be listed for consideration in 2019/20.

CARRIED 6/0

5.4.5 CP2 – RECREATION – CAPITAL RENEWAL
--

Moved Cr HAY, seconded Cr SUCKLING

That the following changes to the Recreation Capital Renewal asset management plan be made:

1. \$33,000 for Council's contribution for playing lights for the Kalbarri Bowling Club be listed in 2018/19.
2. \$25,000 for the replacement of the Port Gregory playground be listed in 2018/19 and is subject to the Port Gregory Progress Association submitting a grant application for the playground of \$12,500.
3. That the provision for a shelter over the Horrocks Playground be deferred to 2019/20 and the Council undertaken an inspection of the site to further determine if the shelter is to proceed.
4. \$36,000 for the replacement of the roof section over the Northampton Squash courts be listed for 2018/19.
5. That Stage 2 as listed in the plan now be deferred as Stage 3 with the Stage 3 being the construction of the dual use pathway to occur in 2018/19 due to grant application for the project being successful.
6. \$25,000 for the bitumen sealing of the car park on the Kalbarri foreshore located south of the IGA car park to occur in 2018/19 to compliment the new dual use pathway.
7. That the provision of \$9,700 for foreshore vegetation control be removed from the plan as is an operating expense not a capital expense.
8. \$25,000 for the installation of a rock embankment wall on the Kalbarri river foreshore from the VMR north for the control of erosion be undertaken in 2018/19.
9. \$30,000 for the resealing of the Northampton Community Centre access road and car parks be undertaken in 2018/19.

CARRIED 6/0

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5.4.6 CP3 – ROAD PROJECTS & CARPARKS
--------------------------------------

Moved Cr KRAKOUER, seconded Cr CARSON

That the following changes to Road Projects and Carparks asset management plan be made:

1. That the request to expand the carpark at Blue Holes not be approved.
2. That the request for gravel sheeting on Swamps Road and Yallabatharra Road not be included within the Corporate Business Plan as these works form part of the road maintenance program.
3. That the request for the bitumen sealing of the balance of Gwalla Street, Northampton at an estimated cost of \$127,300 be listed for further consideration in 2021/22
4. That the request for the bitumen sealing of the balance of Fifth Avenue, Northampton at an estimated cost of \$54,615 be listed for further consideration in 2019/20.
5. For the Port Gregory Road works for shoulder reconditioning and sealing, a submission be lodged for Regional Road Group Funding for 2019/20 at an estimated cost of \$176,800 and that road shoulder grading be undertaken in 2018/19.
6. That the requested works for the bitumen sealing of the balance of Harvey Road and a portion of Horry Road at an estimated cost of \$551,000 be listed for further consideration in 2022/23 with a second bitumen seal at an estimated cost of \$115,500 to be listed in 2023/24 if the works do progress.
7. That re-sheeting and road improvements for Von Bibra Road at an estimated cost of \$25,000 be listed for 2018/19.
8. That the upgrade works to Rob Road to allow for RAV3 truck combination use be deferred for future consideration and not be included within the Corporate Business Plan at this stage and that a provision of \$5,000 be included within the 2018/19 Budget for additional survey works to determine if the road can be diverted around the hills to allow the RAV3 use.
9. That the provision of \$121,000 for the re-sealing of George Grey Drive, Kalbarri be deferred until 2019/20.
10. The works proposed for Hatch Road be amended to replace the main culvert on the road at an estimated cost of \$92,000 to be funded by the Roads to Recovery Programme for 2018/19.

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11. That a provision of \$54,000 be listed in 2018/19 to undertake a survey for the creation of a road reserve for a road to Little Bay, Horrocks.
12. That the re-sealing and installation of kerb for Karina Mews, Kalbarri at an estimated cost of \$40,000 be listed for 2018/19.
13. That the following proposed road works be deferred from 2018/19 to 2020/21
  - Fifth Avenue, Northampton - reseal \$14,000
  - Forrest Street, Northampton - reseal \$35,000
  - Gance Street, Horrocks - \$22,000
14. Fourth Avenue, Northampton re-sealing works of \$6,000 scheduled for 2018/19 be deleted as these works have been undertaken.
15. That the estimated cost for works on Stephen Street, Northampton reseal be amended to \$71,700 as reseal is to be an aggregate seal and not an asphalt seal as originally proposed and these works to be listed in 2020/21.
16. That the estimated cost for works on Gantheume Cres, Kalbarri reseal be amended to \$28,500 as reseal is to be an aggregate seal and not an asphalt seal as originally proposed.
17. Binu East road re-seal works listed in 2021/22 and 2022/23 be deleted as they are already within the asset management plan.
18. That re-seal works for the Balla Whellarra Road at an estimated cost of \$455,000 be brought forward to 2022/23 and Roads to Recovery funds be used for these works.
19. Works scheduled for Smith Street, Kalbarri in 2020/21 be amended to kerb renewal and reseal in sections 0.00 to 0.40 SLK and 0.66 to 0.77 SLK.

CARRIED 6/0

ADJOURNMENT

Council adjourned at 2.58pm. During the afternoon tea adjournment, the Council inspected Thornton Street and Erwood Road, Northampton.

Hayley Williams left the meeting at 2.58pm.

Meeting reconvened at 3:16pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Carson, Cr Suckling, Cr Hay, Cr Smith, Garry Keefe, Grant Middleton, Neil Broadhurst and Glenn Bangay.

5.4.7 CP3 – ROAD PROJECTS & CARPARKS CONTINUED

Moved Cr SUCKLING, seconded Cr SIMKIN

That Management re-cost the construction and bitumen sealing of 40meters of Erwood Road off Thornton Street, Northampton and the installation of kerb and drainage and re-seal of Thornton Street and re-submit to Council for further consideration.

CARRIED 6/0

5.4.8 CP4 – FOOTPATH PROGRAMME

Moved Cr HAY, seconded Cr SUCKLING

That the following changes to the asset management plan be made:

1. List for consideration in 2018/19 Option 1 for Nanda Drive, Kalbarri with pathway to be on the north side of Nanda Drive at an estimated cost of \$12,550.
2. Footpath for Essex Street, Northampton at an estimate cost of \$42,000 which was to occur in 2017/18 now be deferred until 2019/20.
3. List for consideration in 2019/20 a footpath on Grey Street from Red Bluff Road, Kalbarri through to Rushton Street with pathway to be on the south side of Grey street at an estimated cost of \$135,000.
4. List for consideration in 2019/20 a footpath on Glass Street from Tiki Cove, Kalbarri at an estimated cost of \$35,400.
5. That a footpath to access Chinaman's Beach ablutions, Kalbarri at an estimated cost of \$11,000 be listed for 2018/19.

CARRIED 5/1

5.4.9 CP5 – PLANT PURCHASES

Moved Cr SIMKIN, seconded Cr KRAKOUER

1. That a new water tank for replacement of existing water tank used for road works at a cost of \$26,000 be listed for consideration on 2018/19.
2. That the replacement of the Town Planner vehicle be deleted from the asset plan.

CARRIED 6/0

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**SHIRE OF NORTHAMPTON**  
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5.5 LONG TERM FINANCIAL PLAN

5.5.1 RATES DISCOUNT

Moved Cr SIMKIN, seconded Cr HAY

That Council no longer offer a rates discount for early payment as from 1 July 2018.

CARRIED 5/1

**5.6 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.00pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 8 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 18 MAY 2018

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

## **WORKS & ENGINEERING REPORT CONTENTS**

7.1.1	NORTHAMPTON – STORM EVENT 4 <sup>th</sup> MARCH 2018 CLEANUP AND ASSOCIATED WORKS/COSTS	2
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**7.1.1 NORTHAMPTON – STORM EVENT 4<sup>th</sup> MARCH 2018  
CLEANUP AND ASSOCIATED WORKS/COSTS**

<b>REPORTING OFFICER:</b>	<b>Neil Broadhurst - MWTS</b>
<b>DATE OF REPORT:</b>	<b>9 May 2018</b>
<b>APPENDICES:</b>	<b>Nil.</b>

**BACKGROUND:**

Following the storm event on the 4<sup>th</sup> March 2018 significant damage was received from strong winds and substantial rainfall. In combination with Shire of Northampton's own resources and local Contractor's cleanup works were immediately initiated.

Works undertaken were to fallen and damaged trees many of which requiring the use of a professional tree lopper. Roadworks consisted of clearing tree debris and sand and other wash materials that covered road surfaces etc. while also scouring many of the road verge areas requiring material to be carted to reinstate the road verge areas. The replacement of one bench seat is also included due to replacement being required at Hampton Gardens. The initial most critical works were carried out as a matter of urgency with the remainder of the works completed on a priority basis. All the works with the exclusion of a few roadside verge areas (to be completed by Shires own labor/plant resources) have been completed.

**FINANCIAL & BUDGET IMPLICATIONS:**

Council within the 2017/2018 approved budget have an allocation within Routine Maintenance provisions for the use of contractors and/or tree lopping works.

Currently expenditure is as follows; (figures exclude GST)

The current overall road maintenance budget shows;

	Budget	Actual
Materials	\$56,000	\$51,182
Contractors	\$190,000	\$112,170

Expenditure to date surrounding the storm event for 4<sup>th</sup> March 2018 is as follows;  
(These figures are in addition to the above)

Materials/Contractors	\$13,208.47
Wages/Plant	\$16,884.78
Outstanding Materials/Contractor	\$42,736.50 (Mid-West Trees)
<b>Total</b>	<b>\$72,829.75</b>

Considering the tree lopping and other Materials/Contractor expenses for the storm cleanup works the total Routine Maintenance budget provisions for the 2017/2018 financial year should not be expended pending any further unforeseen circumstances.

**SUMMARY:**

Council Senior Staff have listed this item as information to Council as to the results of the storm event experienced in Northampton on the 4<sup>th</sup> March 2018.

The tree lopping component would seem significant however Senior Staff see the work as being professionally completed over a period of 15 separate works days that required the use of a cherry picker and mulching machinery. Little if any damage was done to the surrounding areas requiring works that otherwise would have been traversed by loaders or trucks to remove any debris. In addition works carried out have left remaining standing trees clean of broken or hanging branches and shaped to best allow natural regrowth.

**COMMENT:**

Council Senior Staff list this item as a Council information item.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.1.1**

**For Council information.**

## TOWN PLANNING CONTENTS

7.3.1	PROPOSED HOLIDAY HOUSE - LOT 256 (NO. 6) HASLEBY STREET, KALBARRI .....	2
7.3.2	REVOKATION OF LOCAL PLANNING POLICIES .....	32

**7.3.1 PROPOSED HOLIDAY HOUSE - LOT 256 (NO. 6) HASLEBY STREET, KALBARRI**

<b>LOCATION:</b>	Lot 256 (No. 6) Hasleby Street, Kalbarri
<b>APPLICANT:</b>	KJ & PS Walker
<b>OWNER:</b>	KJ & PS Walker
<b>FILE REFERENCE:</b>	10.6.1.3 / 6 HAS /A154
<b>DATE OF REPORT:</b>	2 May 2018
<b>REPORTING OFFICER:</b>	Deb Carson – Planning Officer
<b>APPENDICES:</b>	
1.	Site, floor and elevation plans
2.	Written description of the proposal
3.	Schedule of Submissions

**AUTHORITY / DISCRETION:**

*Quasi-Judicial* when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

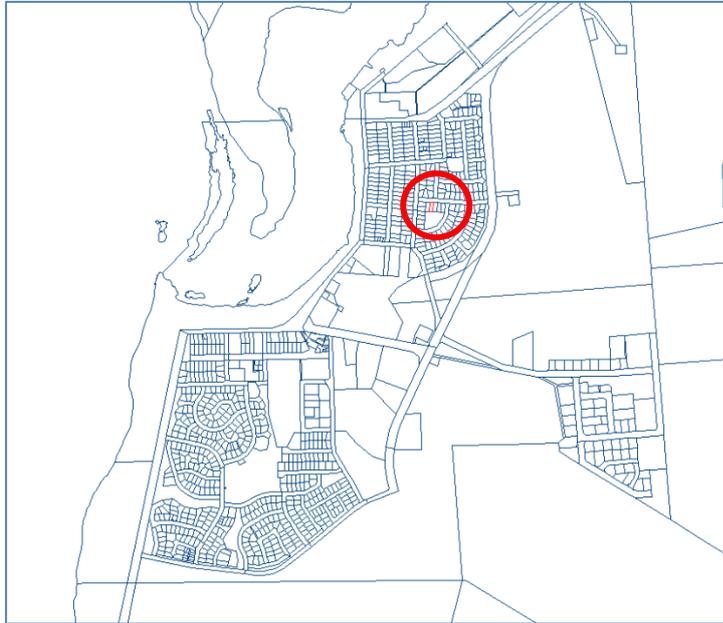
**SUMMARY:**

An Application for Development Approval has been received for the proposed use of an existing dwelling at Lot 256 (No. 6) Hasleby Street as a 'Holiday House'. Shire staff requested that the landowner submit a development application in response to a written complaint received about guest behavior, as the owners did not have the correct planning approvals in place to use the dwelling for holiday accommodation. The proposed use was advertised for a period of 14 days with letters sent to 43 landowners, during which time five submissions were received by the deadline date and two further submissions were received outside of the deadline. The submissions received comprised three supporting the proposed use, two who were indifferent (neither objected nor supported) and two who objected to the proposed use. Due to there being letters of objection to the proposal, the proposed use has been referred to Council for their consideration and determination.

This report recommends Council grant development approval to the proposed use of the dwelling as a 'Holiday House' subject to conditions. Several of the recommended conditions aim to mitigate and/or reduce the impacts upon adjoining and adjacent landowners.

**LOCALITY PLANS:**

**Figure 1. Locality plan of Lot 256 (No. 6) Hasleby Street, Kalbarri**



**Figure 2. Site plan of Lot 256 (No. 6) Hasleby Street, Kalbarri**



## **BACKGROUND:**

The Shire of Northampton received a few phone calls and email queries in December 2017 regarding the use of Lot 256 Hasleby Street, Kalbarri as a holiday house, and were advised that holidaymakers using the dwelling were causing disruption and impacting upon the local amenity of the area. A formal written complaint regarding the 'Holiday House' use was lodged with the Shire of Northampton in February 2018, following the Christmas holiday period.

Upon receiving the complaint it was determined that the landowner did not have a valid Development Approval for the use of the dwelling as a 'Holiday House' in order to operate a holiday accommodation business. Despite this, the dwelling had been used to provide holiday accommodation since 2009. As a result, the Shire of Northampton contacted the landowner, requesting that they lodge an Application for Development Approval for the dwelling to be used as a 'Holiday House' in order for Council to consider the proposal.

The Applicant has now lodged an Application for Development Approval and, as part of the application, the Applicant has provided:

- Completed Application for Development Approval form for a 'Holiday House';
- Site, floor and elevation plans;
- Cover letter and operational information;
- A copy of the Holiday and Short Term Rental Code of Conduct;
- A copy of the House Rules and guest information compendium; and
- Copies of the Guest Notice which is displayed within the house, Guest Arrival Information email, and Booking Terms and Conditions.

A copy of the site, floor and elevation plans has been included as Appendix 1, and the cover letter and House Rules has been included as Appendix 2 to this report. Full copies of all information received in relation to this proposal can be provided to Councillors upon request.

## **The Proposal:**

The single dwelling is existing and comprises a two-storey, four-bedroom, two-bathroom house with verandahs and open balconies on three sides, being upon the north, west and south facing facades (see Figure 3, below). The dwelling has an outbuilding in the south western corner of the property, with a swimming pool located towards the rear boundary on the eastern side of that outbuilding.

**Figure 3. Photograph of dwelling upon Lot 256 (No. 6) Hasleby Street, Kalbarri**



The dwelling has the following lot boundary setbacks:

	<b>Setback</b>
<b>Front (N)</b>	7.5m
<b>Rear (S)</b>	25.0m
<b>Side (W)</b>	3.0m
<b>Side (E)</b>	3.6m

Copies of the applicant's site, floor and elevation plans have been included as **Appendix 1** to this report.

In consideration of the application the following information is provided:

<b>Lot Size</b>	819m <sup>2</sup>
<b>Existing Development</b>	Residential R12.5/R30 zoning
<b>Access &amp; Frontage</b>	Frontage to Hasleby Street
<b>Services</b>	Water, Sewer, Telephone and Power
<b>Topography</b>	Flat
<b>Vegetation</b>	Cleared
<b>Surrounding Land Uses</b>	Residential R12.5/30, Public open space (park) adjacent to rear boundary

The dwelling owners operate the 'Holiday House' as a short-term holiday rental known as "Seashells Holiday House". The 'Holiday House' caters for up to 8 persons (unless a variance is agreed upon in advance), and parking of guest vehicles is limited to 3 vehicles (including boats), with no pets allowed. The current annual average occupancy rate is 64%.

Guest bookings are made through various outlets, including "Stayz" website and the Kalbarri Visitor Centre. Check-in is from 2pm and check-out is 10am.

Guest conduct is guided by the “Holiday and Short Term Rental Code of Conduct”, which is a guiding framework prepared by the Holiday Rental Industry Australia, with which “Stayz” is a participating organisation. In addition to the code of conduct, the owners provide a copy of their “House Rules” to their guests:- once at the time of booking and again prior to guest arrival. They also display key house rules around the house in strategic locations.

The owners are based in Geraldton, and therefore use a local representative to assist them with managing the holiday accommodation and to respond to any issues.

### **COMMUNITY & GOVERNMENT CONSULTATION:**

The application and proposed use was advertised in accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which requires the local government to give notice to adjacent landowners who are likely to be impacted by the proposed development:

*“(3) (a) by giving notice of the proposed use or development to owners and occupiers of properties in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval, including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is given to the person...”*

In accordance with the above requirements, correspondence was sent to 43 landowners located within 100 metres of the property boundaries. The advertising period for this consultation was from 12 April 2018 to 27 April 2018.

During that period, five submissions were received by the deadline date and two further submissions were received outside of the deadline. The submissions received comprised three (3) supporting the proposed use, two (2) who were indifferent (neither objected nor supported) and two (2) who objected to the proposed use. The objections were in relation to antisocial guest behavior, the house being used as a party place by large groups, rubbish impacts on adjoining landholdings, lighting impacts, guest numbers exceeding 8 persons including some who bring their own camping equipment to cater for additional guests, vehicles in excess of the number allowed by the House Rules, guests trespassing on the adjacent landholding, lack of a local manager/representative, and late-night arrivals. The submissions received are detailed further in the Schedule of

Submissions in **Appendix 3** of this report. A full copy of the submissions received can also be made available to Councillors upon request.

**FINANCIAL & BUDGET IMPLICATIONS:**

An Application for Development Approval fee has been charged in line with the 2017/18 Statutory Planning Fees and Charges for determining a Development Application.

Should Council refuse this application and the Applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

**STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*State Planning Policy 3.1 - Residential Design Codes (2015)*

*Local: Shire of Northampton Local Planning Scheme No. 11 - Kalbarri Townsite*

**Shire of Northampton Local Planning Scheme No. 11 - Kalbarri Townsite**

The subject lot is zoned "Residential R12.5/R30". It is also located within Special Control Area No.4 (SCA4). The objectives of the Residential zone are as follows:

Residential	<ul style="list-style-type: none"> <li>• To provide for a range of housing and a choice of residential densities to meet the needs of the community.</li> <li>• To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.</li> <li>• To provide for a range of non-residential uses, which are compatible with and complementary to residential development.</li> </ul>
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The purpose, objectives and additional provisions for the Special Control Area (SCA 4) for the Old Kalbarri Residential Precinct is detailed below:

Name of Area	Purpose and Objectives	Additional Provisions
Old Kalbarri Residential Precinct (SCA 4)	<ul style="list-style-type: none"> <li>• To facilitate the redevelopment of the Old Kalbarri residential precinct;</li> <li>• To encourage the progressive removal and replacement of the existing framed construction housing and provide a broader range of housing choices; and</li> <li>• To facilitate the retention of advanced and mature vegetation of the area so as to retain the ambience and residential amenity of the location; and</li> <li>• To ensure all development will accord with the objectives and guidelines established for the Special Control Area in the Kalbarri Townsite Local Planning Strategy.</li> </ul>	<p>The local government may permit a residential development at a density greater than R12.5 provided that the local government is satisfied that:-</p> <ul style="list-style-type: none"> <li>(a) all existing fibro, framed construction buildings on the lot are to be demolished as part of the proposed development;</li> <li>(b) existing trees and vegetation as specified by the local government are retained in the proposed development;</li> <li>(c) the development is connected to reticulated sewerage; and</li> <li>(d) the proposed development does not exceed the provisions of the R30 Code.</li> </ul>

Under *Local Planning Scheme No. 11*, a 'Holiday House' is given the following meaning:

*"a single dwelling on one lot used to provide short-term accommodation but does not include a bed and breakfast"*.

A 'Holiday House' is listed as an "A" use under the *Local Planning Scheme No. 11*, meaning that:

*"the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions"*

The minimum carparking requirements for a 'Holiday House' under the Scheme (Schedule 4) is the provision of two car parking bays.

State Planning Policy 3.1 - Residential Design Codes (R-Codes) (2015)

Whilst the proposal is not for a residential development, the proposed use is located within a residential area. Due to the nature of the proposed use, it is relevant to therefore consider the provisions of the R-Codes, and in particular the Deemed-to-Comply provision and Design Principles in relation to Visual Privacy, when considering this application:

5.4.1 *Visual Privacy (deemed-to-comply provisions)*

C1.1 *Major openings and unenclosed outdoor active habitable spaces, which have a floor level of more than 0.5m above natural ground level and overlook any part of any other residential property behind its street setback line are:*

- i. *set back, in direct line of sight within the cone of vision, from the lot boundary, a minimum distance as prescribed in the table below:*

<b>Types of habitable rooms/ active habitable spaces</b>	<b>Setback for areas coded R50 or lower</b>
Major openings to bedroom and studies	4.5m
Major openings to habitable rooms other than bedrooms and studies	6m
<i>Unenclosed outdoor active habitable spaces</i>	<i>7.5m</i>

As the setback distance from the balcony to the side lot boundary does not meet the deemed-to-comply provisions of the R-Codes, the Design Principles of the R-Code could therefore be given consideration:

P1.1 *Minimal direct overlooking of active habitable spaces and outdoor living areas of adjacent dwellings achieved through:*

- *building layout and location;*
- *design of major openings;*
- *landscape screening of outdoor active habitable spaces; and/or*
- *location of screening devices.*

P1.2 *Maximum visual privacy to side and rear boundaries through measures such as:*

- *offsetting the location of ground and first floor windows so that viewing is oblique rather than direct;*
- *building to the boundary where appropriate;*
- *setting back the first floor from the side boundary;*
- *providing higher or opaque and fixed windows; and/or*
- *screen devices (including landscaping, fencing, obscure glazing, timber screens, external blinds, window hoods and shutters).*

**POLICY IMPLICATIONS:**

*Local: Local Planning Strategy - Kalbarri Townsite (Kalbarri Townsite Strategy)*

*Local Planning Strategy - Kalbarri Townsite (Kalbarri Townsite Strategy)*

The Kalbarri Townsite Strategy cites the following strategic objectives:

- *To enhance Kalbarri's position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- *To broaden Kalbarri's economic and employment base by furthering Kalbarri's position as a desirable alternative residential and employment location within the Mid-West.*
- *To protect and enhance Kalbarri's unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.*

The property is located within the "Old Kalbarri" Precinct whereby the following relevant use and development provisions must be considered:

*In the zoning table of the Kalbarri Planning Scheme, identify short stay accommodation within the precinct as an "SA" Use requiring Council approval and public comment to respect the amenity of surrounding residents.*

Additionally, the Strategy emphasises the importance of tourism to Kalbarri:

*It is considered that Kalbarri's long term security of visitors lies heavily in expanding and promoting the Intrastate family market and, in particular, heightening the range of experiences and services available*

*to families. This requires... the provision of accommodation, attractions, and entertainment...*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016 -2026*

The proposal meets the following strategic objectives of the Strategic Plan:

Strategies: Increase support for tourism across the shire and enable tourism to become a major and sustainable industry for the shire

Increase the number and affordability of short term and long term accommodation options available within the shire

Key Actions: Work with local residents to produce small quality developments in the major town centres

**COMMENT:**

The application and proposed use is considered to comply with the objectives of the "Residential" zone as prescribed by the *Shire of Northampton's Local Planning Scheme No. 11 – Kalbarri Townsite*. The proposed use is also considered to comply with the provisions of the *Local Planning Strategy – Kalbarri Townsite* and the *Shire of Northampton's Community Strategic Plan*.

Notwithstanding this, two objections have been received during the consultation stage of the application process. As outlined above, the objections were based predominantly upon adjoining and adjacent landowner impacts, of which the major issues are addressed under their own heading below.

Noise and Antisocial Behaviour of Guests

Noise and antisocial behavior by guests using the holiday house is an ongoing concern for some adjacent landowners, as reflected in the submissions received. With regard to this, it is noted that the owners of the holiday house have in place

“House Rules” which are communicated to guests in a variety of different formats (including the initial booking, pre-arrival, in-house compendium and via signs within the house). The owners use the *Holiday Rental Industry Australia’s Holiday and Short Term Rental Code of Conduct* as their guide for the preparation of the “House Rules”. These rules are the basis for establishing acceptable standards of behavior so as to minimise any adverse social or environmental impacts. Holiday accommodation managers are required to comply with the Code of Conduct as a condition of membership under a participating organisation (i.e. to be able to be listed on “Stayz”). As part of the Code, managers must outline to guests and visitors the consequences of not complying with the terms and conditions, which is evidenced within the various documents provided by the Applicant. For example, the following information is included in the “House Rules” document:

*“Disturbance to our neighbours, including excessive/offensive noise and anti-social behavior is prohibited and may result in termination of rental with no refund and loss of bond and eviction...The guest is responsible for any visitors on the property and should inform them of the Code of Conduct for Holiday Rental and House Rules.”*

One notable requirement of the Code of Conduct is that managers must have and implement a complaints handling procedure. Should Council determine to approve the proposed use, then it is recommended that this be included as a condition of approval, including the preparation and implementation of a Noise Management Procedure.

It is further noted that the adjoining landowner has stated that contacting the owners has, in the past, antagonised intoxicated guests and made the problem worse. This appears to be exacerbated by the fact that there is sometimes not a local Police presence and that the owners live remotely from Kalbarri. The owners have advised that there is a local manager available to address issues with the holiday house, and it is recommended that, should Council approve the proposed use, a local manager be required to attend the premise in instances that are triggered via the Complaints Management and Noise Management Procedures. It is further noted that, should an instance occur whereby guests are acting in a dangerous or antisocial behavior that is in contravention to the law, then it is the observer’s responsibility to contact the owner or the local Police Authority so that the Management Procedures can be actioned. It appears that noise impacts have been exacerbated because they are not being reported, which makes it difficult for the owners to manage if they are not informed. Should Council determine to approve the proposed use, it is recommended that a condition be placed on the approval requiring the Applicant to make their Complaints Management and Noise Management Procedures available to adjacent landowners, so that problems can be reported in a timely manner.

It is also noted that noise from normal recreational and social activities are evident in any residential area where living and entertaining spaces are located in close proximity. It is not the role of the local government to govern typical residential noise and so noises in relation to (for example) child play, swimming pool use and outdoor entertaining is not addressed within the recommended conditions of approval, as they are not considered to be valid planning considerations.

In addition to the above, it is noted that the primary external entertaining area is the rear balcony. The western end of this balcony is located in close proximity to the western lot boundary, being a distance of only 3 metres. As per the Residential Design Codes, unenclosed outdoor active habitable spaces should be set back 7.5 metres from the lot boundary where possible, so as to satisfy the deemed-to-comply provisions. This is clearly unachievable as the balcony is existing, and therefore the design provisions of the R-Codes have been considered, to guide the potential mitigation measures that might maximise visual privacy and reduce noise impacts upon adjoining landowners. Measures such as screening devices by means of obscured glass, timber screens or fixed shutters and external blinds are offered as measures that would demonstrate compliance with the Design Principles of the R-Codes, in order to increase visual privacy and reduce overlooking. It is therefore recommended that, should Council determine to approve the proposed use, a condition of approval requiring the installation of permanent screening along the southern section of the western balcony, be included.

#### Trespassing/ Nuisance Visitors

Trespassing of guests onto adjoining landholdings to access Peet Park (which is located at the rear of the property) or to retrieve balls from the neighbour's backyard appears to be an ongoing concern for one adjoining landholding. Whilst recreational and ball sport activities are considered usual backyard activities (which will sometimes result in stray balls over fences), trespassing upon adjoining properties is a criminal matter, and therefore is not a matter to be governed by the local government. It is noted however, that the property boundary fence, as the result of distinctly different ground levels between adjoining lots, has a reduced wall height upon lot 256 compared with the neighbouring lot. The Applicant has advised that they have sought quotes to retain and re-fence that section of fencing so as to correct this problem, and they plan to undertake this work in the medium term. Council could however, (should they wish to impose a condition) require the Applicant to (at a minimum) maintain a temporary screen or barrier along the fence line to mitigate this problem as an interim measure.

It is also noted that the “House Rules” provide a warning that at no times should guests access the property at 4 Hasleby Street (the adjoining landholding), as a result of previous issues with trespassing upon that landholding by guests. It is considered, however, that this may (on occasions) actually provoke antagonistic behavior by guests towards those neighbours as it singles them out, and it is therefore recommended that (should Council approve the proposed use) a condition be included that requires the removal of all references to 4 Hasleby Street upon existing guest information, with the wording to be replaced with a blanket trespassing warning applying to all neighbouring properties.

#### Occupancy and Vehicle Numbers

Concerns have been raised with regard to the number of guests staying at the holiday house, with large groups sometimes using the house, exacerbating noise and adjoining landholder impacts. The property comprises four bedrooms and is able to cater for up to 8 guests as per the bedding configuration. It is noted that larger groups may be agreed with owners prior to arrival, however it is usual for Council to impose a condition that allows the maximum number of guests to be equal to what the bedding configuration of the house allows. It is therefore recommended that should Council approve the proposed use, then a condition restricting the number of guests to eight (8) be included. Further, it is recommended that the number of vehicles upon the site be restricted to three (3) vehicles (including boats) overnight, and that no camping or caravans be allowed for use as on-site accommodation in addition to the existing accommodation provided.

With regard to all of the above concerns, it is noted for Council information that correspondence was sent to 43 landowners that are located within a radius of 100 metres of Lot 256 Hasleby Street. Of the 43 letters sent, only seven (7) responses were received, with two (2) being objections, three (3) being letters of support and two (2) being indifferent. It is considered that if no submission is received, then the landowner has no objection to the proposal. This indicates that the majority of landowners within the immediate area do not object to the continuing use of Lot 256 Hasleby Street as a ‘Holiday House’. Given this and the substantial history of the property being used for holiday accommodation purposes, as well as consideration that the concerns can be adequately addressed by conditions of approval, it is recommended that the proposed use be granted Development Approval subject to conditions.

#### **VOTING REQUIREMENT:**

*Absolute Majority Required:*     No

## **CONCLUSION:**

It is recommended that Council grant development approval to the proposed use of the single dwelling as a 'Holiday House' upon Lot 256 (No. 6) Hasleby Street, Kalbarri, subject to the conditions outlined below. These conditions aim to minimise overlooking as well as reduce noise and other impacts upon the adjoining properties and the amenity of the local area.

<b>OFFICER RECOMMENDATION – ITEM 7.3.1</b>	<b>APPROVAL</b>
<b>That Council grant development approval to the proposed use of a 'Holiday House' upon Lot 256 (No. 6) Hasleby Street, Kalbarri subject to the following conditions:</b>	
1.	<b>Development/use shall be in accordance with the attached approved plan(s) and documents dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;</b>
2.	<b>Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;</b>
3.	<b>The "Holiday House" shall be limited to a maximum of 8 guests at any one time;</b>
4.	<b>The overnight parking of vehicles on Lot 256 (No. 6) Hasleby Street, Kalbarri shall be limited to three (3) vehicles, inclusive of boat trailers;</b>
5.	<b>All parking of vehicles (including boats and trailers) associated with the guests is to be provided for within the property boundary, and the street verge area is to be kept free of such vehicles;</b>
6.	<b>The "Holiday House" is to be used for short stay accommodation only, with a maximum stay of 3 months occupancy per annum by any single tenant.</b>
7.	<b>Any lighting installed on the building, yard areas or car parking areas shall be modified such that:</b>

- (a) all illumination is confined within the boundaries of the property; and**
  - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;**
- 8. Screening along the southern portion of the western side of the balcony area, as marked in RED on the attached approved plan(s) dated [insert date] shall be implemented and shall comply with the requirements of the State Planning Policy 3.1 - Residential Design Codes. The screening shall be designed, installed and maintained such that the screening is permanently fixed, and limited to a maximum 50% visual permeability;**
- 9. Only that building identified on the attached approved plan(s), dated [insert date], shall be used for the purpose of providing short-term holiday accommodation or allowing overnight accommodation, and the approved use shall not extend to any other buildings or land within the lot without further application being made to the local government for consideration and approval;**
- 10. The Applicant shall prepare and implement a Complaints Handling Procedure in accordance with the Holiday Rental Industry Australia's Holiday and Short Term Rental Code of Conduct, and which shall include a Noise Management Procedure, to the approval of the local government. Complaints that are received by the Applicant shall be recorded in a complaints register, with this register to be made available to the local government upon their request.**
- 11. The Applicant shall take reasonable steps to ensure that their Complaints Handling Procedure, including their Noise Management Procedure, is made available to adjacent landowners, to the approval of the local government;**
- 12. The Applicant shall maintain a local point of contact/manager within Kalbarri that can respond to instances where there is a noise or other complaint, with contact of that person being triggered by the approved Complaints and/or Noise Management Procedures;**
- 13. The Applicant shall remove all references to 4 Hasleby Street that is contained within existing guest information, and replace that wording with a blanket trespassing warning that applies to all neighbouring properties.**

- 14. The Shire of Northampton reserves the right to revoke this “Holiday House” approval, or require appropriate measures to be taken, in the event that:**
- (a) excessive noise or behaviour complaints are received from nearby residents; and**
  - (b) the local government determines that such complaints have been insufficiently managed or dealt with by the applicant; and**
- 15. Any domestic rubbish that is in addition to, and exceeds the capacity of, the existing bins outside of collection days, shall be removed and transferred to the Kalbarri Rubbish Tip at the expense of the Applicant.**

**Advice Notes**

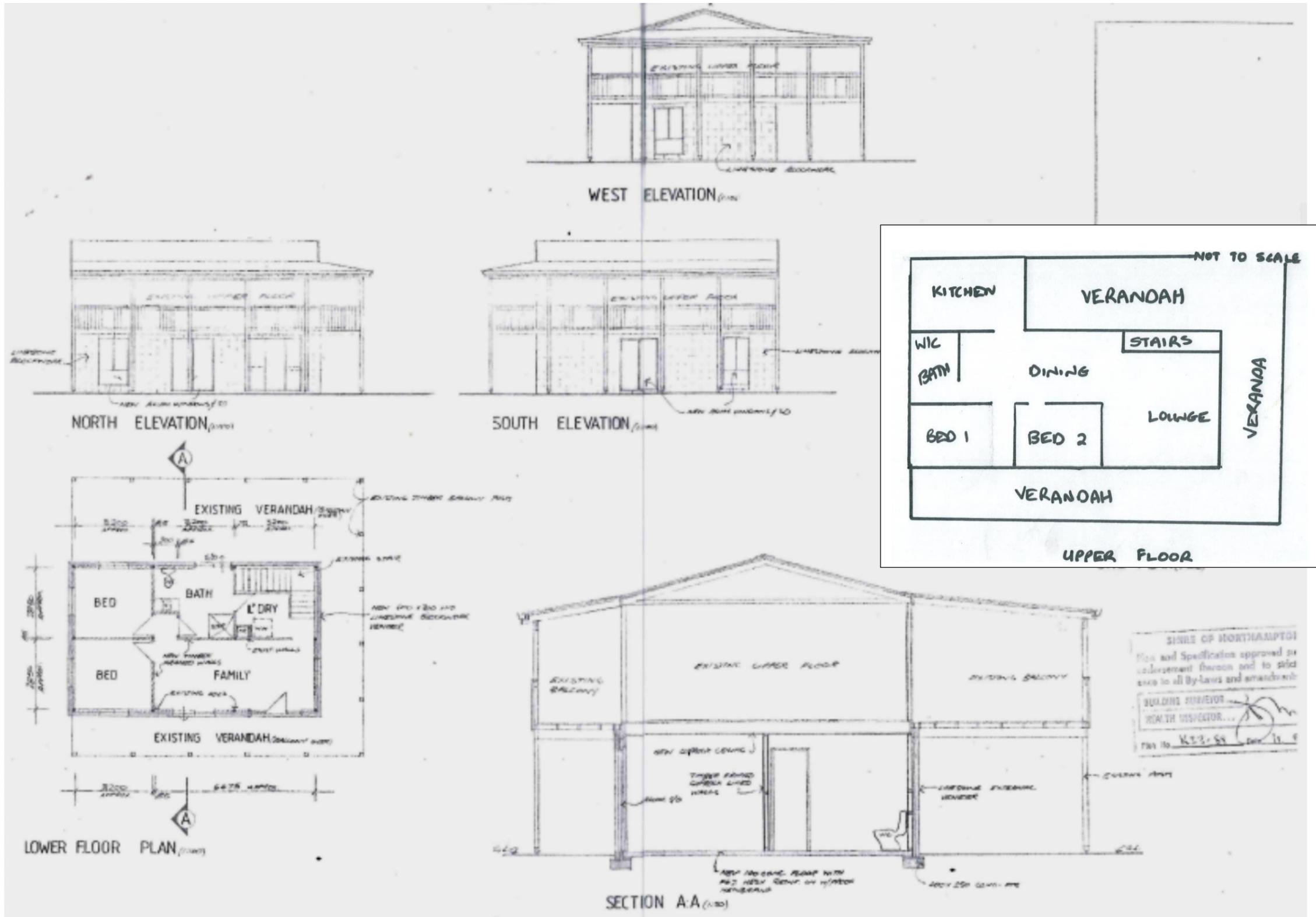
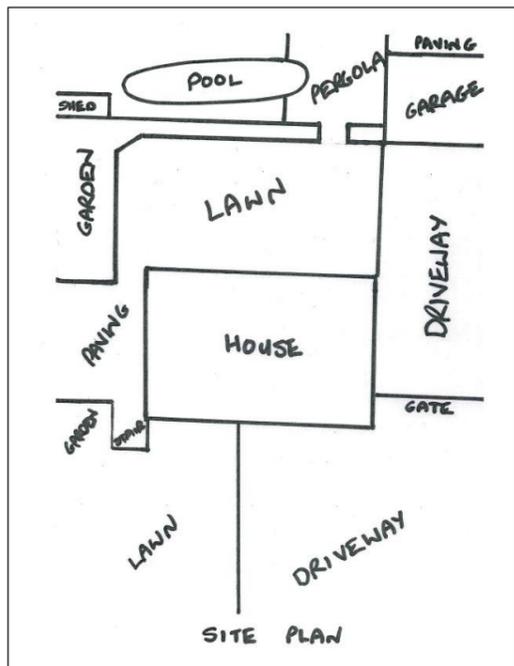
**Note 1. With regard to Condition No. 9, the Applicant is advised that no caravans, camper trailers or tents are allowed to accommodate additional guests on-site in addition to the maximum number of guest allowed at Condition No. 3.**

**Note 2. With regard to Condition No. 6, the Applicant is advised that should the Applicant wish to revert the “Holiday House” use back to permanent residential accommodation, whereby persons can reside for longer than 3 months, they shall be required to lodge an Application for Development Approval with the local government to initiate that change of use.**

**Note 3. With regard to Condition No. 11, the Applicant is advised that publishing the Complaints Management Procedure (and Noise Management Procedure) via a relevant website, and/or distributing information fliers to adjacent landowners, would be considered to be an acceptable means of satisfying that condition.**

**Note 4. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.**

APPENDIX 1. SITE, FLOOR AND ELEVATION PLANS



## APPENDIX 2. WRITTEN DESCRIPTION OF PROPOSAL (EDITED TO REMOVE PERSONAL INFORMATION)

Shire of Northampton  
Hayley Williams  
P O Box 61  
NORTHAMPTON WA 6535

Dear Hayley

**RE: 6 HASLEBY STREET KALBARRI – FILE No. A154**

On your request please find attached our Application for Development Approval - Change of Use of the abovementioned property owned by us.

Attached you will also find the following:

- Copy of the Holiday and Short Term Rental Code of Conduct written by the Holiday Rental Industry Association
- Site Plan and Floor Plan of dwelling
- House Compendium Document that includes our House Rules, this is found on our dining table on arrival.
- Copy of Guest Notice that is affixed to the Front Door and Front of fridge in the Kitchen
- Copy of Guest Arrival email
- Copy of Guest Terms and Conditions that they accept on receipt of their deposit

We would like to address the following pertinent points in regards to this property:

- We have been operating our Holiday House since 2009. Prior to this it was permanent rental since 2002.
- We have adopted the attached Holiday and Short Term Rental Code of Conduct and are a member of the Stayz – HomeAway Group who are a participating organization
- We have our own house rules that are given to guests on their request for booking and again on an email with their entry details for arrival.  
Our house rules clearly state in bold which are displayed in prominent places around the house as well as on emails to the guest that; Disturbance to our neighbors, including excessive noise and offensive behaviour, is prohibited and may result in termination of rental and loss of bond and under no circumstances are you to enter the property at 4 Hasleby Street Kalbarri (this was included on our notices after Laurie and Jan Sutton expressed concern that children were retrieving their balls from their property).
- Parking is limited to 3 vehicles, including motor vehicles, marine craft and trailers
- Domestic rubbish is collected twice a week by the local Shire contractor at our request
- The Swimming Pool has recently, (January 2018) been inspected by a Shire representative. It also has displayed in the pool area a large sign with emergency information and pool rules.
- Both of our direct neighbours, Mira Mirkovic and Laurie & Jan Sutton were advised when they purchased their properties that our intent was always to have this home as a holiday house for families, including ours. When we started this venture we advised that if there was any complaint that they advise us first so we can deal with it directly, both Jamie and Penny's phone numbers were given to them. If continued issues are had we have advised that they are to contact police as per any other noise complaint incident.

- We are very diligent in completing background checks on social media and of the like websites of all proposed guests. And in the past have denied rental to enquirers due to this practice. We actively target families.
- We have held since inception fully comprehensive landlords and public liability insurance.
- We have a local representative that can assist when required. This contact is Honor Ash.
- We have, since inception, been a member of the Kalbarri Visitor Centre.
- Our current occupancy rate is at an annual average of 64%.

As you can see we take our operation of a holiday house quite seriously and have put these measures in place to protect us but also our local community.

If you have any further queries or require clarification please do not hesitate to contact us.

Kind Regards

Jamie & Penny Walker



# Seashells

Holiday House - Kalbarri

## House Rules

To maintain a good standard for our guests we are guided by the Holiday Rental Code of Conduct and require certain conditions to be complied with. This code can be found at <http://www.hria.com.au/?page=Code>.

We appreciate most will respect our property but the occasional abuse requires that we state the following conditions.

Deposit of 50% non-refundable is required to secure the booking. Payment of the rental deposit constitutes the guest (licensee) acceptance of these Terms and Conditions.

Balance of the rental amount must be received in full 28 days prior to occupancy. If not the owner has the right to cancel the booking and attempt to re let it.

Cancellation if caused by the guest and within 28 days of arrival, money paid is not refundable unless the house is re-let for the entire period. If a refund is made due to the property being relet then a \$50 cancellation fee will apply. If the property is cancelled by the guest outside of the 28 days of arrival a full refund will be given and a cancellation fee of \$50 will apply.

The owners will make every effort to ensure the property is available as booked. However the owners reserve the right to make alterations to bookings due to unforeseen circumstances.

Disturbance to our neighbours, including excessive/offensive noise and anti-social behaviour is prohibited and may result in termination of rental with no refund and loss of bond and eviction.

Guests and Visitors must not create noise, which is offensive to neighbours especially between 10pm-8am and during arrival and departure at any time throughout the occupancy. And must not enter neighbours properties or encroach on their space.

Guests and Visitors must abide by any noise abatement conditions, standards and orders issued by police or any regulatory authority to minimise impacts upon the residential amenity of neighbours and local community.

The guest is responsible for any visitors on the property and should inform them of the Code of Conduct for Holiday Rental and House Rules.

Number of Guests should not exceed the number stated on the Confirmation Notice or subsequently agreed in writing or email. Fees will apply for excess guests not agreed with the owners in advance.



# Seashells

Holiday House - Kalbarri

## Climate

Kalbarri enjoys a warm Mediterranean climate with refreshing afternoon ocean breezes, this is one of the main reasons why Kalbarri is such a popular holiday destination. The summers are very warm but the winter months are very mild and enable visitors to enjoy the local sights all year round.

Month	Average Temperature (°C)		Average Days of		Rainfall
	Minimum	Maximum	Sunshine	Rain	(Average. mm)
January	19.6	33.3	29.7	0.8	4.6
February	20.7	34.3	26.4	1	8.3
March	19.2	32.6	28.7	1.4	13.3
April	16.3	29.4	26.0	2.5	20
May	13.3	26.0	23.3	5.4	56.8
June	11.1	22.9	18	8.3	78.8
July	9.7	21.8	21	8.5	69.6
August	9.9	22.5	23	6.8	48.3
September	10.9	24.0	24	4.6	24.2
October	12.6	26.3	26	2.6	14.2
November	14.9	28.2	28	1.6	7.2
December	17.5	31.2	30	0.5	3.8

## Emergency Numbers

Ambulance	Ph 99370100
Fire	Ph 000 - Only in Emergencies
Kalbarri Health Centre (Doctor)	Ph 99370100
Police	Ph 99371006
Sea Search & Rescue	Ph 99372112
State Emergency Service	Ph 130030039
After Hours Emergency Number	Ph 0408 411 043

If you have any suggestions to further improve our facilities please do not hesitate to contact us on Mobile 0408 411 043 or 0428 847 735 or

Email: [seashellsholidayhousekalbarri@bigpond.com](mailto:seashellsholidayhousekalbarri@bigpond.com)



## Seashells

Holiday House - Kalbarri

Parties and Functions are strictly prohibited. The tariff charged is for domestic use only and not commercial. Accordingly this rate does not allow for the extra wear associated with functions in terms of cleaning, garbage removal, wear and tear, repairs etc. Use contrary to this may result in loss of your bond and/or additional payments.

Do not have large numbers of people on the upstairs balcony.

Swimming pool is for the use of guests only. Do not take glassware or use anything sharp in the pool. Please supervise all children at all times.

This is strictly a non-smoking property.

Damage, Breakages must be reported to the owners immediately.

Theft and Loss are the guests responsibility during their stay.

Loss of property - the owners take no responsibility for the tenant's personal property.

Parking is for a maximum of 3 vehicles only including motor vehicle, marine craft and/or trailer.

Rubbish is collected twice per week, any excess rubbish to the green SULO bin will incur an extra charge. The green SULO bin is to be placed on verge at the left of the drive on Sunday and Thursday night.

Departure - the property should be left in a similar state to its condition on arrival. Check-out time is strictly 10.00am, to allow time to prepare property for next guests.

Bond of \$250 is payable at the same time as the balance amount. The bond will be refunded within 7 days in full to the clients nominated account subject to the above conditions being met. It is designed to cover any additional costs incurred, including but not limited to, any breakage, damage or excess cleaning requirements, extra guests beyond those declared and disturbance to our neighbours.

Linen is supplied

Pets are not allowed.



## Seashells

Holiday House - Kalbarri

The consequences of not complying with the Terms and Conditions requirements as above can include enforcement action from the Owner, security services, and local councils or, in some instances, the Police.

The Owners reserve the right, in accordance with law, to terminate the permission to occupy and to evict from the Property, Guests or Visitors who refuse to follow these House Rules, Code of Conduct or By-Laws or who cause a nuisance.

Any complaints or disputes are to be placed in writing to the owners and emailed to [seashellsholidayhousekalbarri@bigpond.com](mailto:seashellsholidayhousekalbarri@bigpond.com).

Note: Variances can be agreed on but only by arrangement with the owner in writing.

Internal signs displayed within Holiday House



Seashells  
Holiday House  
Kalbarri

Ph 0408 411 043/0428 847 735

Please be considerate to the next guests and abide by the following;

- Check out time is **strictly 10am** unless prior arrangement is made
- Please ensure the green SULO bin is placed on the front verge to the left of the drive on **Sunday and Thursday night**
- On departure please leave the house in a clean and tidy condition with dishes washed and put away, including emptying the dishwasher, sand swept up from floors, tables and kitchen benches wiped down, BBQ cleaned (if used), and the house of general neat appearance. An **additional charge** will apply if excess cleaning is required over and above the normal allotted time.
- Please refer to the house compendium for all other house rules and notes
- **Please note any disturbance to our neighbours, including excessive noise/offensive behaviour, is prohibited and may result in termination of rental agreement and loss of bond. At no time is there to be any access to the property at 4 Hasleby Street Kalbarri**

APPENDIX 3. SCHEDULE OF SUBMISSIONS

No	Date Received	Submitter	Submission Detail	Comment/Recommendation
1.	23/04/2018	S & I Fennell	<b>Support</b>  subject to all conditions being met, especially for the next door neighbours.	- Noted.
2.	24/04/2018	M. Mirkovic	<b>Support</b>  Has been living in the house next door since 2002 and has not had any problems with the holiday house during that period.	- Noted
3.	25/04/2018	N & D Haynes	<b>Indifferent</b>	- Noted
4.	26/04/2018	A & V Still	<b>Indifferent</b>  We have not experienced any problems with the holiday house, although we are also only in Kalbarri periodically. As long as there are no problems with noise or disruption to the neighbourhood we support this.	- Noted
5.	27/04/2018	L & J Sutton	<b>Objection</b>  (Summarised)  Major Issues- Noise and Unruly/Antisocial Behaviour- people party all day and all night with no respect, yelling obscenities, screaming, urinating over the balcony, vomiting etc Constant throwing of balls against the colorbond fence, bombing into the pool.	Noted. Noise and visual impacts that are not matters for the Police can be dealt with via conditions of approval including: <ul style="list-style-type: none"> <li>• Limiting guest numbers (refer to conditions 3, 4 and 9)</li> </ul>

SHIRE OF NORTHAMPTON  
TOWN PLANNING REPORT – 18 MAY 2018

			<p>This goes on, without respite during all hours of the night and into the early morning. On a few occasions we have rung the owners who have rung the tenants to shut the noise down, with the tenants then becoming aggressive and shouting at us over the balcony. So we don't want anymore retaliation from tenants who are intoxicated and become abusive.</p> <p>Rubbish – Tenants throw rubbish or it is blown in the wind over the balcony into our property. We are constantly picking up litter. Most tenants put the bin out when they leave, but leave the bin overflowing so that the rubbish gets blown down the street. Another issues s empty stubbies thrown over the rear fence from the pool area into Peet Park.</p> <p>Light- beacon lighting is left on all hours and shines into our house. We have had to install additional block out blinds to stop this.</p> <p>Vehicles and Occupancy- On most occasions there is more than the allotted number of guests (last week was 13 people) with one sleeping in a vehicle outside. In the last few years there have been far more than are allowed. We have seen additional tents erected on the balcony, camper trailers parked on the back lawn.</p>	<ul style="list-style-type: none"> <li>• Screening along the western balcony to provide a visual and noise screen (refer to condition 8)</li> <li>• Requirement for Complaints and Noise Management Procedures to be implemented and followed (refer to condition 10)</li> <li>• Requirement for a local manager to be made available (refer to condition 12)</li> <li>• Noise and Complaints procedure to be made publicly available (refer to condition 11)</li> <li>• Revocation of Development Approval if management not considered sufficient (refer to condition 14)</li> </ul> <p>Noted. Rubbish impacts have been addressed through the inclusion of condition 15.</p> <p>Noted. Light impacts have been addressed through the inclusion of condition 7 (and enhanced by condition 8).</p> <p>Noted. Guest and vehicle numbers can be limited by conditions, as addressed within conditions 3, 4, 5 and 9.</p>
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SHIRE OF NORTHAMPTON  
TOWN PLANNING REPORT – 18 MAY 2018

			<p>Arrivals are happening from anywhere between 10:30pm and 1:30am in the morning.</p> <p>Invasion of Our Privacy – We continually have people in our yard. Adults jump the fence, children wander in and out through our front entrance at their leisure. Some jump our fence and use our back access into Peet Park. Some tenants will knock on the door but this is an invasion of our privacy also, especially when it is every five minutes to get into the backyard to get a ball. Maybe suggest the Walkers put in some rear access to Peet Park.</p> <p>Management – We have not been advised of any Landlord or local representative for this property. This property needs a local representative so we do not have to keep ringing the owners in Geraldton, which has proved fruitless and often makes the situation worse.</p> <p>Seashells needs appropriate management and someone to contact locally and maybe attend to check on situations mentioned above. If the above issues were addressed by appropriate management or some other agent locally, and the code of conduct for holiday accommodation was adhered to and enforced to</p>	<p>Trespassing is considered to be a matter for the Western Australian Police, however Council could consider imposing an additional condition that requires the owner to install temporary screening on the western boundary fence so as to reduce this impact, prior to them installing a more permanent wall and fence.</p> <p>With regard to rear access, this was given consideration however, due to the location of the swimming people at the rear of the property, it was determined that a rear access gate would increase the risk of unauthorised access to the swimming pool, and therefore increase the risk of a child accessing the property from Peet Park without appropriate parental supervision.</p> <p>The owner has advised that a local representative is available, however, a condition has been applied as condition 12, to reinforce this requirement.</p>
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SHIRE OF NORTHAMPTON  
TOWN PLANNING REPORT – 18 MAY 2018

			ensure that our right to live in peace, quiet and privacy was maintained we would support the existing holiday accommodation.	
6.	1/5/2018  (outside of deadline)	GP Donaldson	<b>objection</b>  The owners do not appear to vet their clients very well. I don't feel that permanent residents should have to put up with constant rowdy behavior and people yelling obscenities at the neighbours, when they have been told to quieten down.	Noted. As outlined above, conditions limiting the number of guests, and the complaints and noise management procedures in considered to address these issues.
7.	4/05/2018  (outside of deadline)	J Booth & I Bursnell	<b>support (in principle with conditions)</b>  (Summarised)  There have been countless times that that holiday tenants have been allowed to occupy that premise without any consideration of the number of people, or the noise and social disturbance that it causes other permanent residents.  We have experienced:  Noise levels that are excessive most of the time and are probably caused by large numbers of guests. The problem may be that the owners do not live in Kalbarri and are not aware of the level of noise disruption.  We estimate that 80% of group bookings exceed the allowed numbers and large groups appear to use the property as a party house. It is not uncommon for us to	Noted. As addressed above at submission 5.

			<p>have to close all our doors, windows and blinds to cut down noise and excessive light pollution.</p> <p>Lights are left on by guests which cause light pollution problems for nearby neighbours.</p> <p>The House Rules state that the number of guests should not exceed the number stated, except as agreed – this does not specify how many guests the owners are allowing and their plan to charge additional fees for extra people is not good enough. More responsible management must be undertaken.</p> <p>We believe that it is the owner's responsibility to ensure their business is not disrupting the local community surrounding it, therefore we propose the following conditions</p> <ul style="list-style-type: none"> <li>• Must nominate or employ a local manager with their name and contact number being provided to all nearby residents</li> <li>• Must control their advertising and the property comments online to remove any reference to the property being a party house</li> <li>• Limit the property occupancy to a maximum of 6 guests per booking (max 8 if more than 4 children in one family)</li> <li>• Manager to refuse occupancy to any excess tenants outside the booking conditions. If occupants fail to comply and continue to intentionally breach their booking conditions, then the manager must be authorised to cancel the booking completely and request people to vacate the property.</li> </ul>	
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SHIRE OF NORTHAMPTON  
TOWN PLANNING REPORT – 18 MAY 2018

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			<ul style="list-style-type: none"> <li>• Ensure that the number of external light globes are reduced so as not to create excessive lighting disruption currently being caused.</li> </ul> <p>On the basis of these types of conditions being applied we are prepared to support the application in principle. This support would be withdrawn if these conditions are not met and unmanaged noise and light pollution continue to disrupt other persons living in the residential area.</p>	
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**7.3.2 REVOKATION OF LOCAL PLANNING POLICIES**

<b>FILE REFERENCE:</b>	<b>10.4.1</b>
<b>DATE OF REPORT:</b>	<b>2 May 2018</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Garry Keeffe – Chief Executive Officer</b>
<b>APPENDICES:</b>	
1.	<b>Recently adopted Local Planning Policy – ‘Repurposed And Second Hand Dwellings’</b>
2.	<b>Policies for revocation - Local Planning Policy - Construction of Barnstyle Sheds and Prefabricated Structures and Local Planning Policy - Relocated Dwellings and Second-hand cladding materials</b>

**AUTHORITY / DISCRETION:**

**Legislative**                      *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

**SUMMARY:**

With the recent adoption of the Local Planning Policy - Repurposed and Secondhand Dwellings by Council it is now recommended the following Local Planning Policies be revoked:

- Construction of Barnstyle Sheds and Prefabricated Structures; and
- Relocated dwellings and Second-hand Cladding Materials.

It is recommended that Council resolve to publishing a notice of revocation pursuant to Schedule 2, Part 2 of the "Deemed Provisions" of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

**BACKGROUND:**

In February 2018, Council adopted the Local Planning Policy for Repurposed and Second-hand Dwellings, as the application of (and information within) some of the Shire of Northampton's Local Planning Policies were of limited value, in light of new Scheme provisions. The new Local Planning Policy aimed to supersede two existing Policies, with those being:

- The 'Construction of Barnstyle Sheds and Prefabricated Shed Structures' Policy, and
- the 'Relocated Dwellings and Second-hand Cladding Materials' Policy.

At the 16 February 2018 Ordinary Meeting, Council resolved the following:

*That Council pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 resolve to:*

- 1. Adopt draft Local Planning Policy 'Repurposed and Second-hand Dwellings' for public comment and advertise it for a period of 21 days;*
- 2. Should no written, author-identified objections be received during the 21day advertising period, then adopt for final approval Local Planning Policy 'Repurposed and Second-hand Dwellings' and proceed to publish a notice to this effect in the local newspaper; and*
- 3. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.*

No submissions were received in relation to the new Local Planning Policy, therefore the adoption for final approval was considered to have been enacted. Therefore, the two outdated Local Planning Policies are now superseded, and should be revoked in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Copies of the modified Local Planning Policies are included in **Appendix 1** and the Local Planning Policies proposed to be revoked are included in **Appendix 2**.

#### **COMMUNITY CONSULTATION:**

It is recommended that the public notice of revocation be placed in the Geraldton Guardian along with:

- Notices displayed at both the Northampton and Kalbarri Offices; and
- Notice made available on Northampton website.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

The cost of advertising the revocation of the Local Planning Policies is covered by the Council's existing Planning budget allocation.

**STATUTORY IMPLICATIONS:**

*State: Planning and Development Act 2005*

*Planning and Development (Local Planning Schemes) Regulations 2015*

*Local: Shire of Northampton Town Planning Scheme No. 10 and 11*

Schedule 2, Part 2 of the "Deemed Provisions" includes the procedure for revoking a Local Planning Policy:

**6. Revocation of local planning policy**

*A local planning policy may be revoked —*

- (a) by a subsequent local planning policy that —*
  - (i) is prepared in accordance with this Part; and*
  - (ii) expressly revokes the local planning policy;*
- or*
- (b) by a notice of revocation —*
  - (i) prepared by the local government; and*
  - (ii) published in a newspaper circulating in the Scheme area.*

**POLICY IMPLICATIONS:**

New policies aim to address matters in light of changes in the regulatory framework.

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Planning for the Future 2013-2023*

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

**COMMENT/CONCLUSION**

With the finalisation and adoption of the new Local Planning Policy 'Repurposed and Second-hand Dwellings', together with the new Scheme provisions, it is considered that the two existing Local Planning Policies as detailed above are of limited value, and therefore should be formally revoked in accordance with Schedule 2, Part 2 of the "Deemed Provisions" of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and for the Notice of Revocation to be published in the Geraldton Guardian, with the notice to also be made available upon the Shire of Northampton's website and at their Kalbarri and Northampton Offices.

**VOTING REQUIREMENT:**

*Absolute Majority Required:*    *No.*

<b>OFFICER RECOMMENDATION – ITEM 7.3.2</b>	<b>REVOKE</b>
<p><b>That Council pursuant to Schedule 2, Part 2 of the "Deemed Provisions" of the Planning and Development (Local Planning Schemes) Regulations 2015, prepares a Notice of Revocation for the following Local Planning Policies:</b></p> <ul style="list-style-type: none"><li>• <b>Construction of Barnstyle Sheds and Prefabricated Structures; and</b></li><li>• <b>Relocated dwellings and Second-hand Cladding Materials.</b></li></ul> <p><b>With the Notice of Revocation to be published in the Geraldton Guardian in accordance with the Regulations, and also upon the Shire's website and at the Kalbarri and Northampton Offices.</b></p>	

**APPENDIX 1.**  
**RECENTLY ADOPTED LOCAL PLANNING POLICY - REPURPOSED AND SECOND HAND DWELLINGS'**

		<h2>Repurposed &amp; Second-hand Dwellings</h2> <h3>Local Planning Policy</h3>
Version 2		
<p><b>Scheme Provisions:</b> LPS #11 3.1 Zoning and Development Table 4.8.20 Repurposed Dwellings LPS #10 4.1 Zoning and Development Table 5.11.3 Repurposed or Second Hand Dwelling</p>	<p><b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005</p>	<p><b>Special procedural considerations:</b> The Council at its discretion may advertise the proposed repurposed or second-hand dwelling within a designated locality to ascertain the views of the neighbouring and nearby residents prior to the application being considered.</p>
<p><b>1.0 PURPOSE</b></p> <p>Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.</p> <p>The use of transportable or modular dwellings is a necessary and acceptable part of the State's housing product, and there should be no controls in planning schemes that seek to prohibit this form of development. However, it is reasonable for local governments to control the repurposing of buildings where they haven't been previously used as a house, particularly for former mine site 'dongas', shipping containers or sheds.</p> <p>It is not intended that a policy be applied rigidly, but each application be examined on its merits, with the objectives and intent of the policy the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the policy provisions and that mere compliance will result in an approval.</p> <p>The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.</p> <p><b>2.0 SCOPE</b></p> <p>A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.</p> <p><b>3.0 OBJECTIVES</b></p> <p>3.1 To ensure that any development proposing to use a repurposed or second hand building meets acceptable aesthetic and amenity requirements in the locality for which it is proposed.</p>		

3.2 To ensure that any repurposed or second-hand dwelling does not detract from an existing (or reasonably desired) streetscape.

3.3 To enable the local government to retain such monies (bonds) to ensure the desired standard of development is achieved.

#### 4.0 DEFINITIONS

**Repurposed Dwelling:** means a building or structure not previously used as a single house, which has been repurposed for use as a dwelling.

**Second-Hand Dwelling:** means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a new modular or transportable dwelling.

#### 5.0 POLICY MEASURES

##### 5.1 Conditions

Buildings that are repurposed for residential use or are second-hand dwellings are, in some instances, of poor condition and as such the local government may impose conditions to ensure the building presentation is of an acceptable standard to enhance the streetscape appearance. Such conditions may include (but are not limited to) the following:

- a) Need for additional setbacks over and above the prescribed minimum and the need for screening via landscaping and/or boundary fencing;
- b) A bond/bank guarantee and legal agreement to ensure the external appearance of the repurposed or second-hand dwelling has been completed to the approval of the local government;
- c) The space between the ground level and the floor level being suitably enclosed;
- d) Upgrading, alterations or additional design features that will enhance the elevations and architectural detail of the proposed development (ie. roof pitch, eaves, colours/materials and external treatments);
- e) The roof and / or walls being clad of non-reflective materials and be consistent or complimentary in colour with the surrounding natural landscape features or desired streetscape; and
- f) Require landscaping and constructed vehicle access to be established within a specified timeframe and thereafter maintained.

##### 5.2 Development Guidelines

All repurposed and second-hand dwellings shall adequately address the following development standards:

###### 5.2.1 Verandahs, balconies etc on frontages

In order to ensure that the repurposed or second-hand dwelling does not detract from an existing (or reasonably desired) streetscape, the proposed development is required to provide verandahs, awnings, balconies, porches, porticos or other architectural relief on the elevations that are viewed from the street.

#### **5.2.2 Materials**

The use of 'Zincalume' or light coloured 'Colorbond' roof sheeting is permitted for dwellings under this Policy. However, care must be taken to ensure the location of the dwelling and the roof pitch used does not produce glare nuisance to surrounding properties or passing traffic.

The use of most types of wall cladding for dwellings is supported in the spirit of allowing architectural choice. Steel wall cladding is to be pre-painted 'Colorbond' custom orb type. 'Trimdeck' profile wall sheeting is not permitted. The use of unpainted 'Zincalume' wall sheeting is not permitted, unless used as an architectural feature on no more than 10% of the surface area of a facade.

Where appropriate the use of varied building materials is encouraged to provide architectural relief.

#### **5.2.3 Roof Design**

Roof design can utilise gable, hipped or skillion design. Flat roofs are only permitted where the design of the building has been extensively enhanced by other external treatments and is an integral part of the modern profile of the dwelling.

#### **5.2.4 External Treatments**

Notwithstanding the requirement of Clause 5.2.1 above, in order to achieve high standard of dwelling construction and an appropriate level of amenity repurposed and second-hand dwellings will be required to address their external facades with additional windows or larger openings, the use of verandahs, decking or other architectural relief to side and rear elevations.

It is also recommended that alternative materials be sought for window treatments (ie wooden French and bi-fold doors).

#### **5.2.5 Landscaping**

In order to not detract from an existing (or reasonably desired) streetscape the proposed development is required to lodge and implement a landscape plan.

### **5.3 Application Requirements**

5.3.1 Photographs will need to be submitted that clearly illustrate the in-situ condition and appearance of the entire building (all sides and roof).

5.3.2 An inspection of a proposed second-hand building, in-situ, will be carried out and an inspection report furnished to Council. Where it is not practicable for the Shire Building Surveyor to carry out the inspection it will be done by the Building Surveyor for the area in which it is located or by such other person that is acceptable to Council. All cost for a building inspection will be borne by the applicant.

5.3.3 Clear concise details of proposed works to be undertaken to ensure the repurposed or second-hand dwelling's presentation is of an acceptable standard to that of the locality. This will generally include elevations of the proposed finished works.

5.3.4 It may be sufficient to demonstrate that the proposed development will be isolated from the view of neighbours or significant roads to make consideration of aesthetics and amenity irrelevant to the

application.

5.3.5 A clear timeframe for the completion of the above works, with such time frame to be as short as practicable and a maximum of 12 months.

5.3.6 Any other additional information required to demonstrate that the repurposed or second-hand dwelling will be aesthetically acceptable, contribute positively to the desired streetscape and comply with the objectives of this policy.

#### 5.4 Bond / Bank Guarantees

5.4.1 Prior to the issue of any building permit for a repurposed or second-hand dwelling the local government shall require the lodging of:

(a) A bond amount equivalent to 20% of the estimated value of the approved works to be undertaken to ensure the building presentation is of an acceptable standard, with a minimum amount of \$5,000.00;

(b) A statutory declaration, signed by the applicant(s) and appropriately witnessed, indicating that the bond will be forfeited to Council if:

(i) The approved works are not carried out within the approved timeframe; or

(iii) Any notice duly served upon the builder is not promptly complied with.

5.4.2 Bond moneys will only be refunded (if not forfeited) after works required to prevent forfeiture have been carried out to the approval of the Building Surveyor.

5.4.3 In addition to plans and specifications normally required for any building application the Building Surveyor may, at his/her discretion, require such reports by others to satisfy him/herself that the repurposed/second-hand dwelling will meet the requirements of the Building Code. This requirement is most likely to be exercised where original plans for a structure cannot be sourced or where they are not of an acceptable standard.

	The Principal Planner/Chief Executive Officer as per the Delegations Policy and Register/		
<b>6.0 ADOPTION</b>	16 June 2005	Advertising	Minute 6.9.2
	21 July 2005	Final Approval	Minute 7.11.3
	V2 16 June 2014	Advertising / Final Approval	(Minutes 6.8.1)
	16 February 2018	Advertising / Final Approval	

**APPENDIX 2. LOCAL PLANNING POLICIES TO BE REVOKED**

		<h2>Construction of Barnstyle Sheds and Prefabricated Shed Structures</h2> <h3>Local Planning Policy</h3>
Version 2		
<p><b>Scheme Provisions:</b> TPS #9 5.12 – Prefabricated buildings LPS #10 5.11.2 – Prefabricated buildings</p>	<p><b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Town Planning Scheme No. 9 Planning and Development Act 2005</p>	<p><b>Special procedural considerations:</b></p>
<p><b>1.0 PURPOSE</b></p> <p>Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.</p> <p>It is not intended that a policy be applied rigidly, but each application be examined on its merits, with the objectives and intent of the policy the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the policy provisions and that mere compliance will result in an approval. This approach has produced many examples of inappropriate built form that has a long-term impact on the amenity and sustainability of the locality.</p> <p>The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.</p> <p><b>2.0 SCOPE</b></p> <p>2.1 A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.</p> <p>2.2 Relationship of this Policy to the Residential Design Codes. This policy has been made in accordance with Part 5, Section 5.2 of the Residential Design Codes (R-Codes). This Policy is to be read in conjunction with the R-Codes.</p>		

2.3 This policy has been made to complement Clauses 5.11.2 of *Local Planning Schemes No. 10* (Northampton District) and Clause 5.12 of *Town Planning Scheme No. 9* (Kalbarri Townsite). These sections of the Shire's Schemes outline the requirements for transportable, relocated or prefabricated buildings within the Shire. The Schemes state that Council may permit the erection of a "prefabricated building" on a lot providing that the design of the building is to the satisfaction of Council and in its opinion the building will not detrimentally affect the amenity of the area and it has a facade appropriate to that prevailing within the vicinity.

### **3.0 OBJECTIVE**

- 3.1 To set out the approval requirements for the development of barn style sheds or other prefabricated shed structures when used as dwellings;
- 3.2 Provide acceptable development provisions for the appearance of barn style sheds or other prefabricated shed structures in the Shire of Northampton to complement the streetscape provisions of the Residential Design Codes of Western Australia.

### **4.0 POLICY STATEMENT**

#### **4.1 Background**

- 4.1.1 In recent years a trend has developed for the marketing of "barn style" sheds as permanent dwellings. The Building Code of Australia can be applied to recognise such structures as dwellings but Council has concerns about the amenity and appearance of such structures in a residential or rural residential environment. Essentially the buildings have the appearance and finish of a shed and their location on the smaller lots of the Residential Zone and in areas of high visibility within the Special Rural/Rural Smallholding Zone and similar sized lots can detract from the appearance and amenity of surrounding lots.
- 4.1.2 This Policy applies to the construction of barn style sheds or any other prefabricated shed structure that is proposed to be used as a dwelling in the Shire of Northampton.
- 4.1.3 This Policy applies to the following zones: Residential, Special Rural and Rural Smallholding. It also applies to lots zoned "Rural" or "General Rural" that are under 20ha and located within the Townsite boundaries of Northampton, Kalbarri, Isseka and Horrocks.
- 4.1.4 This policy requires that an Application for Planning Approval is required to be lodged with the Shire of Northampton for the construction of barn style sheds or any other prefabricated shed structure that is proposed to be used as a dwelling.

#### **4.2 Development Guidelines**

All barn style sheds or other prefabricated shed structures must meet the following development standards

##### **4.2.1 Verandahs, balconies etc on frontages**

The provisions of Element 5.2 – Streetscape requirements of the R-Codes applies to all residential development within the Shire of Northampton.

In order to achieve an attractive streetscape all barn style sheds or other prefabricated shed structures are required to provide verandahs, awnings, balconies, porches, porticos or other

architectural relief on the elevations that are viewed from the street.

#### 4.2.2 Materials

The use of 'Zincalume' or light coloured 'Colorbond' roof sheeting is permitted for dwellings under this Policy. However, care must be taken to ensure the location of the dwelling and the roof pitch used does not produce glare nuisance to surrounding properties or passing traffic.

The use of most types of wall cladding for dwellings is supported in the spirit of allowing architectural choice. Steel wall cladding is to be pre-painted 'Colorbond' custom orb type. 'Trimdeck' profile wall sheeting is not permitted. The use of unpainted 'Zincalume' wall sheeting is not permitted, unless used as an architectural feature on no more than 10% of the surface area of a facade.

Where appropriate the use of alternative building materials ie. wood, masonry is encouraged to provide architectural relief to the extensive use of colorbond.

#### 4.2.3 Roof Design

Roof design can utilise gable, hipped or skillion design and must incorporate a roof pitch. Flat roofs are not permitted.

#### 4.2.4 External Treatments

Notwithstanding the requirement of Clause 4.4.1 above, in order to achieve high standard of dwelling construction and an appropriate level of amenity barn style sheds or other prefabricated shed structure will be required to address their external facades with additional windows or larger openings, the use of verandahs or other architectural relief to side and rear elevations.

It is also recommended that alternative materials be sought for window treatments (ie wooden French and bi-fold doors – Refer Appendix A – Example 2).

#### 4.2.5 Landscaping

In order to achieve an attractive streetscape and break up the length of continuous 'Colorbond' walls, barn style sheds or other prefabricated shed structures are required to lodge and implement a landscape plan.

#### 4.2.6 Building Code of Australia Requirements

Barn style sheds or other prefabricated shed structures are to meet all relevant requirements of Class 1 buildings as provided by the Building Code of Australia.

Furthermore, barn style sheds or other prefabricated shed structures are required to meet the applicable energy efficiency ratings.

### 4.3 **Application Requirements**

4.3.1 An application for a barn style dwelling or other prefabricated shed structure will not be favourably considered by Council unless the following information has been submitted with the application for planning approval form:

- a) A site plan to a scale of not less than 1:500 showing:
  - (i) street name, lot number, north point and the dimensions of the site;
  - (ii) the location of dwelling proposed to be erected on the site;

<ul style="list-style-type: none"> <li>(iii) the proposed means of access for vehicles to and from the site;</li> <li>(iv) the location, number dimensions and layout of all car parking spaces intended to be provided;</li> </ul> <p>b) A landscape plan of not less than 1:500 showing:</p> <ul style="list-style-type: none"> <li>(i) the location, dimensions and design of any landscaped areas, open space areas, open storage or trade display area and particulars of the manner in which it is proposed to develop the same;</li> </ul> <p>c) Floor plans and elevations of the dwelling, including all exterior finishes proposed to be erected. It is noted that all four elevations are required to be provided as part of the Application for Planning Approval.</p>			
<b>4.4 Consultation Requirements</b>			
4.4.1 In the case of proposed development that:			
<ul style="list-style-type: none"> <li>a) requires the exercise of discretion by Council under the R-Codes or under an adopted Local Planning Policy; and</li> <li>b) may, in the opinion of Council, adversely affect the amenity of an adjoining property,</li> </ul> <p>the provisions of Section 4.2 and 4.3 of the R-Codes apply to provide for affected property owners to view and comment on the proposed development.</p>			
<b>5.0 RESPONSIBILITY</b>	The Principal Planner/Chief Executive Officer as per the Delegations Policy and Register.		
<b>6.0 ADOPTION</b>	20 June 2008	Advertising	Minutes 6.7.4
	15 August 2008	Final Approval	Minutes 2.7.2
	V2 16 June 2014	Advertising / Final Adoption	(Minutes 6.8.1)

	<h2 style="margin: 0;">APPENDIX A – EXAMPLES &amp; DOCUMENTARY</h2>
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<b>EXAMPLE 1</b>			
	GOOD DESIGN	POOR DESIGN	COMMENT
Frontage	√		Balcony treatment is considered to soften front elevation, however, use of same materials, no landscaping and small windows creates “shed” look. Balustrade is also required for the balcony.
Materials		√	Use of same materials, standard shed construction with no additional features.
Roof Design	√		Gabled roof considered appropriate.
External Treatments		√	No external treatments.
Landscaping		√	No landscaping.
<p><u>Overall comment:</u> Typical barn style shed containing no eaves, few windows and external treatments to break up the external facades. The use of balcony is supported where it complies with the Visual Privacy provisions of the R-Codes. <u>Overall Poor Design.</u></p>			



<b>EXAMPLE 2</b>			
	GOOD DESIGN	POOR DESIGN	COMMENT
Frontage	√		Balcony treatment and verandahs help to soften frontage. Use of alternative materials is also considered to contribute to the streetscape
Materials	√		Excellent use of alternate materials and colour
Roof Design	√		Gabled roof considered appropriate.
External Treatments	√		Verandahs, large windows and doors to the side elevations help to soften appearance of "shed" look.
Landscaping	√		Excellent use of landscaping
<b>Overall comment:</b>			
This is considered to be an excellent example of how barn style sheds can be treated to create a positive streetscape element. The use of alternative materials and colour softens the appearance of "Colorbond". Landscaping also contributes in a positive manner. <u>Overall Good Design.</u>			



<b>EXAMPLE 3</b>			
	GOOD DESIGN	POOR DESIGN	COMMENT
Frontage	√		Balcony treatment and verandahs help to soften frontage. Use of different colours is also considered to contribute to the streetscape
Materials	√		Although a standard material is used throughout, the colours help to break up and mitigate the effects of monotone facades.
Roof Design	√		Gabled roof considered appropriate.
External Treatments	√		Windows and doors are considered to soften the appearance of the “shed” look.
Landscaping		√	No landscaping provided.
<p><b>Overall comment:</b>                      This prefabricated structure contains a large amount of detail, through the increased use of openings, verandahs to all four elevations and contrasting colours. It is considered to be a good example of how prefabricated shed structures can be addressed to soften their appearance and provide a high level of amenity. <u>Overall Good Design.</u></p>			

		<h2>Relocated Dwellings &amp; Second-hand Cladding Materials</h2> <h3>Local Planning Policy</h3>
Version 2		
<p><b>Scheme Provisions:</b> TPS #9 3.1 Zoning and Development Table LPS #10 4.1 Zoning and Development Table</p>	<p><b>Other References:</b> Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Town Planning Scheme No. 9 Planning and Development Act 2005</p>	<p><b>Special procedural considerations:</b> The Council at its discretion may advertise the proposed relocation of a building within a designated locality to ascertain the views of the neighbouring and nearby residents prior to the application being considered.</p>
<p><b>1.0 PURPOSE</b></p> <p>Local Planning Policies are guidelines used to assist the local government in making decisions under the Scheme. The Scheme prevails should there be any conflict between this Policy and the Scheme.</p> <p>It is not intended that a policy be applied rigidly, but each application be examined on its merits, with the objectives and intent of the policy the key for assessment. However, it should not be assumed that the local government, in exercising its planning discretion, be limited to the policy provisions and that mere compliance will result in an approval. This approach has produced many examples of inappropriate built form that has a long-term impact on the amenity and sustainability of the locality.</p> <p>The Shire encourages applicants to produce innovative ways of achieving the stated objectives and acknowledges that these may sit outside the more traditional planning and architectural approaches. In these instances the local government is open to considering (and encourages) well-presented cases, during pre-application consultation, having due regard to the outcome of any public consultation undertaken and the orderly and proper planning of the locality.</p> <p><b>2.0 SCOPE</b></p> <p>A Local Planning Policy is not part of the Scheme and does not bind the local government in respect of any application for planning approval but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.</p> <p><b>3.0 OBJECTIVE</b></p> <p>3.1 To ensure that any development proposing to use a second hand building or second hand cladding material meets acceptable aesthetic and amenity requirements in the locality for which it is proposed.</p> <p>3.2 To address the issue of public sensitivity to exposure risks from asbestos cement cladding.</p>		

#### **4.0 POLICY STATEMENT**

##### **4.1 Policy**

- 4.1.1 The use of second hand cladding materials and second hand buildings can result in unacceptable development by reason of poor aesthetic result and by adversely affecting the amenity of an area.
- 4.1.2 Accordingly, Council requires that an applicant demonstrate, to the satisfaction of Council, that the proposed use of a second hand building and/or the use of second hand cladding material will not result in any adverse affect on the amenity or the aesthetics of the area within which it is proposed.
- 4.1.3 Whilst Health Regulation specifically permits the reuse of asbestos cement cladding when it is part of a relocated building and the material is not removed for transport of the building, it is recognised that for some people the relocation of a building with roofing and wall cladding material of asbestos cement to a site near them or near where they may develop in the future is an emotive issue.
- 4.1.4 In terms of new development having a second hand building clad with asbestos cement relocated to an area where buildings with asbestos cement cladding are not predominant may result in persons feeling a level of threat from the development and further the development may have an adverse effect of property values and the amenity of the areas.
- 4.1.5 As a result it will be required, unless specific approval is given otherwise, that all external asbestos cement cladding be removed and replaced with new material prior to the relocation of a transported building to its new site.
- 4.1.6 This requirement need not apply to all second hand buildings particularly where they are to be relocated in predominantly rural areas and are to be located at least 100m from a house on an adjoining property.

##### **4.2 Application Requirements**

- 4.2.1 In the case of a proposed second hand building, photographs of all sides of building, in-situ. It is necessary that an adequate number of photographs be taken to ensure that they clearly demonstrate the condition of the building and that the whole of each side can be seen in photographs provided.
- 4.2.2 In the case of proposed use of second hand cladding material, it is necessary for the applicant to show by photograph or by other means that the material is or will be able to be treated so that it will become acceptable within the locality proposed.
- 4.2.3 In all cases, an inspection of the building or cladding material, in-situ, will be carried out and an inspection report furnished to Council. Where it is not practicable for the Shire Building Surveyor to carry out the inspection it will be done by the Building Surveyor for the area in which it is located or by such other person that is acceptable to Council. All cost for a building inspection will be borne by the applicant.
- 4.2.4 Clear concise details of works proposed to make the second hand building or cladding material aesthetically acceptable so that it will not adversely affect the amenity of the area within which it is proposed.
- 4.2.5 It may be sufficient to demonstrate that the proposed development will be isolated, from the view of neighbours or significant roads to make consideration of aesthetics and amenity irrelevant to the application.

4.2.6 A clear timeframe over which it is proposed that the above works will be carried out. SUCH TIME-FRAME SHALL BE AS SHORT AS PRACTICABLE.

4.2.7 Photographs of buildings in near vicinity of the site upon which building is proposed.

4.2.8 Any other additional detail required to demonstrate that the end product will be aesthetically acceptable and not a detriment to the amenity of the locality where it is proposed.

#### 4.3 Final Approval Requirements

4.3.1 The following will be lodged with Council prior to the issue of any Building Licence:

- (a) A bond, of at least 5% of the estimated value of an equivalent new building, to a maximum of \$10,000 and minimum of \$500 (amended February 22<sup>nd</sup> 2013).
- (b) A statutory declaration, signed by the applicant(s) and appropriately witnessed, indicating that the bond will be forfeited to Council if:
  - (i) The works described in the application are not carried out within the timeframe indicated;
  - (ii) Within 12 months of the date of the agreement, the development does not reach a point where externally it appears complete; and
  - (iii) Any notice duly served upon the builder is not promptly complied with.

4.3.2 Bond moneys will only be refunded (if not forfeited) after works required to prevent forfeiture have been carried out to the satisfaction of the Building Surveyor.

4.3.3 In addition to plans and specifications normally required for any building application the Building Surveyor may, at his/her discretion, require such reports by others to satisfy him/herself that the building/material when re-erected will meet the requirements of the Building Code. This requirement is most likely to be exercised where original plans for a structure cannot be sourced or where they are not of an acceptable standard.

<b>5.0 RESPONSIBILITY</b>	The Principal Planner/Chief Executive Officer as per the Delegations Policy and Register/		
<b>6.0 ADOPTION</b>	16 June 2005	Advertising	Minute 6.9.2
	21 July 2005	Final Approval	Minute 7.11.3
	V2 16 June 2014	Advertising / Final Approval	(Minutes 6.8.1)

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – APRIL 2018	12
7.4.3	BUDGET SUBMISSIONS 2018-2019	35

**7.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 May 2018</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 18<sup>th</sup> May 2018, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 7.4.1**

**That Municipal Fund Cheques 21426 to 21448 inclusive totalling \$85,662.42, Municipal EFT payments numbered EFT17743 to EFT17881 inclusive totalling \$544,041.70, Trust Fund Cheques 2321 to 2322, totalling \$400.00, Direct Debit payments numbered GJ1003 to GJ1009 inclusive totalling \$222,567.60 be passed for payment and the items therein be declared authorised expenditure.**

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Chq #	Date	Name	Description	Amount
21426		CANCELLED		
21427	04-04-2018	IE & EM TEAKLE	RATE REFUND	101.46
21428	04-04-2018	AUSTRALIAN NURSING FEDERATION INDUSTRIAL UNION OF WORKERS PERTH	RATE REFUND	987.13
21429	09-04-2018	TELSTRA	TELEPHONE CHARGES	1288.55
21430	09-04-2018	SYNERGY	ELECTRICITY CHARGES	17138.40
21431	09-04-2018	WATER CORPORATION	WATER USE & SERVICE CHARGES	13966.92
21432	12-04-2018	ANCHORAGE CARAVAN PARK	ACCOMM RON CHAPPLE	475.20
21433	12-04-2018	AUSTRALIA POST	POSTAGE	281.67
21434	12-04-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	5856.90
21435	12-04-2018	GERALDTON MOWER & REPAIR SPECIALISTS	2.8KVA HONDA GENERATOR	899.00
21436	12-04-2018	SHIRE OF NORTHAMPTON	PAYROLL SUNDRY DEBTOR DEDUCTIONS	29820.00
21437	23-04-2018	LANDGATE	REGIST LEASE LOT 101 MITCHELL ST HKS	168.70
21438	23-04-2018	HORROCKS COMMUNITY CENTRE INC	HCC REFUND WATER CORP OVERCHARGE	5378.75
21439	24-04-2018	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	184.00
21440	27-04-2018	ALINTA ENERGY	GAS	97.85
21441	27-04-2018	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY	RENEW REPEATER LIC	44.00
21442	27-04-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	2862.00
21443	27-04-2018	GERALDTON FLORAL STUDIO	ANZAC DAY WREATHS	120.00
21444	27-04-2018	HARVEY NORMAN ELECTRICS GERALDTON	NCCA FRIDGE HAIER 454L TOP MOUNT	700.00
21445	27-04-2018	SYNERGY	ELECTRICITY CHARGES	2787.90
21446	27-04-2018	SHIRE OF NORTHAMPTON	VEHICLE LICENCE	162.90
21447	27-04-2018	TELSTRA	TELEPHONE CHARGES	1988.87
21448	27-04-2018	WATER CORPORATION	WATER USE & SERVICE CHARGES	356.22
				<b>\$85,666.42</b>

**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

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<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17743	05-04-2018	HAYLEY BAIKIE	NCCA REIMB STATIONERY, HIGHCHAIR	288.28
EFT17744	05-04-2018	NEIL BROADHURST	REIMB GLASSES	300.00
EFT17745	05-04-2018	TONY NICHOLS	REIMB GLASSES	235.00
EFT17746	05-04-2018	LEO RYAN	REIMB DODO LINE RENTAL	39.90
EFT17747	09-04-2018	ALL NORTH HELICOPTERS PTY LTD	NBG FERRY & SHOOT	10296.00
EFT17748	09-04-2018	BROADVIEW VENTURES P/L	NBG SERVICES PROVIDED	3461.73
EFT17749	09-04-2018	DEPARTMENT OF PRIMARY INDUSTRIES AND	NBG DPIRD STAFF, AMMO	3443.04
EFT17750	09-04-2018	GERALDTON PET MEAT SUPPLIES	NBG MEAT BAIT	2420.00
EFT17751	09-04-2018	RJ + J HUGHES	NBG SERVICES PROVIDED	4611.75
EFT17752	09-04-2018	E & S KOPPENSTEINER	REIMB PLANTS	1145.42
EFT17753	09-04-2018	LJ & FP MANN	NBG LPMT CO-ORDINATOR	5066.45
EFT17754	09-04-2018	MIDWEST FERAL SERVICES	NBG CONTROL WILD DOGS	769.30
EFT17755	09-04-2018	NORTHAMPTON COMMUNITY NEWS INC	NBG MARCH ADVERTISING	100.00
EFT17756	09-04-2018	THE SHEARING SHED CAFE	NBG CATERING	247.50
EFT17757	09-04-2018	PENNY WALKER (MONEYPENNY)	NBG BOARD SECRETARY/TREASURER	1426.66
EFT17758	09-04-2018	YANDI PASTORAL COMPANY	NBG SERVICES PROVIDED	1157.99
EFT17759	06-04-2018	SURFSIDE CARPET CLEANING	CLEAN CARPETS	850.00
EFT17760	09-04-2018	AUSTRALIAN TAXATION OFFICE	MARCH 2018 BAS	4076.00
EFT17761	23-03-2018	SIMON DRAGE	BUILDING MTCE, STORM DAMAGE REPAIRS	3150.92
EFT17762	12-04-2018	ABROLHOS ELECTRICS	BUILDING MTCE, STORM DAMAGE REPAIRS	2259.51
EFT17763	12-04-2018	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	STORM DAMAGE BOBCAT HIRE/BOBCAT HIRE	11314.60
EFT17764	12-04-2018	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	3031.50
EFT17765	12-04-2018	BIN BOMB PTY LTD	BIN BOMBS	406.34
EFT17766	12-04-2018	BLACKWOODS	TRAFFIC CONES	802.30
EFT17767	12-04-2018	BOSTON CONTRACTING	WANNERENOOKA TANK SITE WATER TRUCK	600.88
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17768	12-04-2018	BUNNINGS BUILDING SUPPLIES	PLANTS	483.18

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EFT17769	12-04-2018	CLARKSON FREIGHTLINES	FREIGHT	154.33
EFT17770	12-04-2018	COLAS WESTERN AUSTRALIA PTY LTD	VARIOUS PRIME/BITUMEN SUPPLY	18052.28
EFT17771	12-04-2018	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	82.69
EFT17772	12-04-2018	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	209.11
EFT17773	12-04-2018	COURIER AUSTRALIA	FREIGHT	53.04
EFT17774	12-04-2018	COVS PARTS PTY LTD	RAGS, CRC, DEGREASER	438.52
EFT17775	12-04-2018	CRAMER & NEILL REFRIGERATION	OFFICE AIR CONDITIONING MTCE	273.63
EFT17776	12-04-2018	SIMON DRAGE	STORM DAMAGE NTON DR SURGERY	487.30
EFT17777	12-04-2018	D-TRANS	P126 WATER TANK REPAIRS	2138.22
EFT17778	12-04-2018	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	MTCE GRADE	840.00
EFT17779	12-04-2018	GARVON CONSTRUCTIONS	ALLEN CENTRE MTCE PERGOLA	1100.55
EFT17780	12-04-2018	GERALDTON BRICK	GREY/RED BLUFF PAVERS (SUNSET)	12013.10
EFT17781	12-04-2018	GERALDTON SIGN MAKERS	KAL AIRPORT - SIGNS	497.20
EFT17782	12-04-2018	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	401.60
EFT17783	12-04-2018	GILGAI TAVERN	NTON CREW ACCOMM	63.00
EFT17784	12-04-2018	GLENVIEW MACHINE KERBING	CHINAMANS CONCRETE KERBING	24237.45
EFT17785	12-04-2018	GREAT NORTHERN RURAL SERVICES	SOLENOID COIL LATCHING	270.88
EFT17786	12-04-2018	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES DEPOTS/FUEL CARDS	22708.21
EFT17787	12-04-2018	HASLEBYS HARDWARE SUPPLIES	RETIC, HUNTER SPRINKLERS, HARDWARE	3102.12
EFT17788	12-04-2018	C + J HANSON PLUMBING CONTRACTORS	PLUMBING	198.00
EFT17789	12-04-2018	HOSEY'S CONTRACTING	HKS FSHORE SUPP & INSTALL FENCE	3872.00
EFT17790	12-04-2018	JASON SIGNMAKERS	SIGNS	1301.08
EFT17791	12-04-2018	JONO DALE PLUMBING, GAS & AIR-CON	PLUMBING	322.00
EFT17792	12-04-2018	KALBARRI AUTO CENTRE	KAL RANGER UTE 4 TYRES	1639.00
EFT17793	12-04-2018	KALBARRI HARDWARE & BUILDING SUPPLIES	HUNTER SPRINKLERS, HARDWARE	3286.92
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17794	12-04-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	43.16
EFT17795	12-04-2018	KALBARRI SUPERMARKET	NTON CONST CREW - SUNDRY FOOD ITEMS	275.31

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EFT17796	12-04-2018	KALBARRI B P SERVICE STATION	FUEL, SPILFIX,	523.04
EFT17797	12-04-2018	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	660.00
EFT17798	12-04-2018	KALBARRI NEWSAGENCY	STATIONERY	39.70
EFT17799	12-04-2018	KALBARRI PEST CONTROL	KAL CAMP INSTALL FULL TERMITE BARRIER	2348.00
EFT17800	12-04-2018	KALBARRI REFRIGERATION&AIRCON	NNEWS SERVICE AIRCON	275.00
EFT17801	12-04-2018	KALBARRI GRAVEL & SAND SUPPLIES	RED BLUFF BOBCAT HIRE	2960.10
EFT17802	12-04-2018	KOMATSU AUSTRALIA PTY LTD	FAN	412.38
EFT17803		CANCELLED		
EFT17804	12-04-2018	KALBARRI SITEWORKS	RED BLUFF CNR DIGGER HIRE	165.00
EFT17805	12-04-2018	LGRCEU	PAYROLL DEDUCTIONS	194.00
EFT17806	12-04-2018	MIDWEST TREE SERVICES	LOP TREES	1232.00
EFT17807	12-04-2018	MIDWEST KERBING & CONCRETE	WEST ST INSTALL KERBING	14795.00
EFT17808	12-04-2018	MIDWEST GROUNDWATER	WATER TANKS MAIN TANK REPLACEMENT	9333.34
EFT17809	12-04-2018	NATURE PLAYGROUNDS	NATURE PLAYGROUND CLAIM # 3	62916.65
EFT17810	12-04-2018	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	829.71
EFT17811	12-04-2018	NORTHAMPTON AUTO ELECTRICS	PLANT LED BEACON	453.60
EFT17812	12-04-2018	NORTHAMPTON PHARMACY	HYDRALYTE	124.60
EFT17813	12-04-2018	NORTHAMPTON FAMILY STORE	UNIFORMS	783.25
EFT17814	12-04-2018	NOVUS WINDSCREENS GERALDTON	WINDSCREEN (CR TAKEN UP - KAL BUS)	4.35
EFT17815	12-04-2018	CLEANPAK TOTAL SOLUTIONS	DISINFECTANT	43.45
EFT17816	12-04-2018	KALBARRI PALM RESORT	ACCOMM NTON CONST CREW	1343.00
EFT17817	12-04-2018	QUANTUM SURVEYS	RED BLUFF CNR SURVEY/DESIGN/SETOUT	4807.00
EFT17818	12-04-2018	HOLCIM AUSTRALIA PTY LTD	KAL SPORT&REC CONC FOR FOOTPATH	7456.90
EFT17819	12-04-2018	REPEAT PLASTICS WA	HAMPTON GARDENS STORM DAMAGE REPLACE BENCH SEAT	465.52
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17820	12-04-2018	MIDWEST SWEEPING CONTRACTORS	NTON STORM CLEANUP SWEEP STREETS	2618.00
EFT17821	12-04-2018	SAFETY BARRIERS WA PTY LTD	RED BLUFF CNR GUARDRAIL	20405.00
EFT17822	12-04-2018	SHAWNY'S COUNTRY KITCHEN	RED BLUFF CONST CREW MEALS	199.00

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EFT17823	12-04-2018	STAR TRACK EXPRESS	FREIGHT	5.16
EFT17824	12-04-2018	2V NET IT SOLUTIONS	COMPTER MTCE	1862.40
EFT17825	12-04-2018	TOX FREE AUSTRALIA PTY LTD	RES/COMM REFUCE COLLECTIONS	41914.95
EFT17826	12-04-2018	TRAVELWEST PUBLICATIONS (HELLO PERTH)	KVC WA MAP LISTING	975.00
EFT17827	12-04-2018	WESTRAC EQUIPMENT PTY LTD	PLANT SERVICE	11559.80
EFT17828	12-04-2018	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	TRAINING COUNCILLOR	200.00
EFT17829	12-04-2018	WEST AUSTRALIAN NEWSPAPERS LTD	KVC ADVERTISING	679.44
EFT17830	12-04-2018	NORTHAMPTON TYRES	6 TYRES, O RING	1846.00
EFT17831	12-04-2018	WILLIAMS & HUGHES	LEGAL FEES WATER BORE ACCESS	2095.50
EFT17832	12-04-2018	WOODCOCK CT & L	BLEACH, HARDWARE	2631.00
EFT17833	13-04-2018	DONNA BYRON	NBG AFTERNOON TEA	240.00
EFT17834	13-04-2018	DEPARTMENT OF PRIMARY INDUSTRIES	NBG RESTRICTED CHEMICAL PERMITS	1617.00
EFT17835	13-04-2018	DRONES	NBG DRONE PACKAGE SESSION	880.00
EFT17836	13-04-2018	ELDERS RURAL SERVICES AUSTRALIA LTD	NBG 1080	3942.65
EFT17837	13-04-2018	GERALDTON PET MEAT SUPPLIES	NBG DOG BAITS	7260.00
EFT17838	13-04-2018	JG'S FERAL PEST CONTROL	NBG DOGGING WORK	6600.00
EFT17839	13-04-2018	MIDWEST FERAL SERVICES	NBG SUPPLY SERVICES WILD DOGS	1100.00
EFT17840	13-04-2018	MIDWEST PEST MANAGEMENT	NBG NBG FIELD EXPERIENCE FOR WILD DOG CONTROL	4305.00
EFT17841	13-04-2018	PENNY WALKER (MONEYPENNY)	NBG REIMB EXP BAITING & CATERING	7293.36
EFT17842	13-04-2018	WESTERN TRAPPING SUPPLIES	NBG DOGLESS #5, HARDWARE	2168.00
EFT17843	13-04-2018	WOODCOCK CT & L	NBG 1080, CORNSACKS, STENCIL	6497.30
EFT17844	27-04-2018	CAROLYN FOX	NCCA CAROLYN FOX SERVICES	250.00
EFT17845	27-04-2018	ABROLHOS ELECTRICS	BUILDING ELECTRICAL	642.07
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17846	27-04-2018	AUSSIE TREE SERVICES	HKS LOP 4 GUM TREES	1039.50
EFT17847	27-04-2018	BARKER TRANSPORT ENGINEERING PTY LTD	RED BLUFF CNR SIGN POLE MODIFICATIONS	75.00
EFT17848	27-04-2018	BOYA EQUIPMENT	PARTS	96.23

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 18 MAY 2018

EFT17849	27-04-2018	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS, FUEL	357.60
EFT17850	27-04-2018	CATWEST PTY LTD	RED BLUFF CNR LINE MARKING	2252.25
EFT17851	27-04-2018	CENTRAL WEST CONCRETE PTY LTD	RED BLUFF RD INSTALL DUP	27489.00
EFT17852	27-04-2018	COATES HIRE OPERATIONS PTY LIMITED	MITCHELL ST ROLLER HIRE	1064.25
EFT17853	27-04-2018	COURIER AUSTRALIA	FREIGHT	65.20
EFT17854	27-04-2018	CRAMER & NEILL REFRIGERATION	HOUSE AIRCON REPAIRS	2203.36
EFT17855	27-04-2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	264.44
EFT17856	27-04-2018	GEORGE GIUDICE PAVING	RED BLUFF CNR INSTALL PAVING	12532.52
EFT17857	27-04-2018	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	313.10
EFT17858	27-04-2018	GNC QUALITY PRECAST GERALDTON	MITCHELL ST CONC LIDS FRO SUMPS	1250.70
EFT17859	27-04-2018	HOSEY'S CONTRACTING	HCC INSTALL WALL	3600.00
EFT17860	27-04-2018	KALBARRI MOTOR HOTEL	CONST CREW EVENING MEALS	159.00
EFT17861	27-04-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	215.82
EFT17862	27-04-2018	KALBARRI WAREHOUSE	PLIER, CLIP, BROOM HANDLE, RAKE	162.45
EFT17863	27-04-2018	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	220.00
EFT17864	27-04-2018	KALBARRI SITEWORKS	RED BLUFF CNR BOBCAT/EXCAVATOR HIRE	2343.00
EFT17865	27-04-2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT17866	27-04-2018	MIDWEST MULCHING MOWING	FIRE PREVENTION WORKS VARIOUS	39842.00
EFT17867	27-04-2018	NOVUS WINDSCREENS GERALDTON	WINDSCREEN REPLACEMENT	846.50
EFT17868	27-04-2018	CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS	1242.02
EFT17869	27-04-2018	HOLCIM AUSTRALIA PTY LTD	CRACKER DUST	90.95
EFT17870	27-04-2018	REPEAT PLASTICS WA	PT GREG PARK PREMIER TABLE	942.60
EFT17871	27-04-2018	MIDWEST SWEEPING CONTRACTORS	ROAD SWEEPING	4207.50
<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT17872	27-04-2018	STAR TRACK EXPRESS	FREIGHT	79.07
EFT17873	27-04-2018	STEVES TYRE & MECHANICAL	KAL TIP UTE NEW BATTERY	248.00
EFT17874	27-04-2018	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	NCCA FIRST AID KIT SERVICE	102.80
EFT17875	27-04-2018	MIDWEST AUTO GROUP	VEHICLE SERVICE	678.05

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FINANCE REPORT – 18 MAY 2018

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EFT17876	27-04-2018	LANDGATE	SLIP SUBSCRIPTION/LICENCE	2514.00
EFT17877	27-04-2018	WESTLINE CONTRACTING	RED BLUFF CNR WHITELINING & MARKINGS	9613.56
EFT17878	27-04-2018	NORTHAMPTON TYRES	SUPPLY & FIT 4 TYRES	1535.00
EFT17879	27-04-2018	AT & DE WILSON PTY LTD	STORM DAMAGE OLD SCHOOL REPAIRS	17281.00
EFT17880	12-04-2018	KALBARRI SPORTS & REC	KSR PAVILLION OF SOUTHERN WALL	7000.00
EFT17881	27-04-2018	OWEN SIMKIN	REIMB FUEL	21.06
				<b>\$544,041.70</b>

**TRUST FUND CHEQUES**

<b>Chq #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
2321	05-04-2018	JOE GOODWIN	REFUND COMMUNITY BUS BOND	200.00
2322	13-04-2018	DEPARTMENT PLANNING/INFRASTRUCTURE	SPECIAL SERIES PLATES 454 NR	200.00
				<hr/> <b>\$400.00</b> <hr/>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 18 MAY 2018

**DIRECT DEBITS**

Jnl #	Date	Name	Description	Amount
	5/04/2018	PAYROLL	FN/E 04/04/2018	91552.00
	6/04/2018	CLICKSUPER	SUPERANNUATION FN/E 04/04/2018	19294.55
	19/04/2018	PAYROLL	FN/E 18/04/2018	87965.00
	20/04/2018	CLICKSUPER	SUPERANNUATION FN/E 18/04/2018	19860.01
GJ1003	30/04/2018	NAB BANK FEES	BANK FEES/MERCHANT FEES	233.86
GJ1004	30/04/2018	BPOINT	FEES	87.25
GJ1005	30/04/2018	BPAY	FEES	111.76
GJ1007	30/04/2018	CEO CORPORATE CARD	BANK CHARGES	9.00
			P276 VEHICLE LICENCE	25.10
			NR1 FUEL	60.00
			OFFICE EXP PARKING	6.00
GJ1008	30-04-18	DCEO CORPORATE CARD	BANK FEES	9.00
			NCCA IINET	112.58
			KAL CHILD CARE IINET	83.35
			STAFF TRAINING ACCOMM	478.00
			MEMBER EXP	22.00
			COMPUTER EXP	224.00
GJ1009	30-04-18	NAB BANK FEES	CEO SS LOAN 152 FACILITY FEE	2434.14
				<b><u>\$222,567.60</u></b>

**7.4.2 MONTHLY FINANCIAL STATEMENTS – APRIL 2018**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 May 2018</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>Monthly Financial Report for April 2018</b>

**SUMMARY**

Council to adopt the draft monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 30 April 2018 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

**FINANCIAL & BUDGET IMPLICATIONS:**

Total operating revenue at 30<sup>th</sup> April 2018 has a positive variance of \$642,112 compared to budget which is in part due to receipt of the \$200,000 unbudgeted Feral Eradication grant plus the overpayment of the Direct Roads grant and the receipt of other funds including the Bush Fire Risk Mitigation Grant. While operating expenditure has a negative variance of \$127,838 compared to budget which is mainly associated with the non-cash write off of the old Kalbarri Bowling Green which has been replaced with a new surface.

Investing and Financing variances will reconcile as the year progresses

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The brought forward position at 30 June 2017 has been adjusted from the budgeted position of \$649,494 to \$593,148 as per the audited Annual Financial Statement's, the variance was incorporated into the March 2018 budget review.

**STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 7.4.2**

**That Council adopts the Monthly Financial Report for the period ending 30 April 2018.**

**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the Period Ended 30 April 2018**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON  
Information Summary  
For the Period Ended 30 April 2018

## Key Information

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

### Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

### Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 30 April 2018 of \$2,509,122.

### Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

### Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 426,361 White Cliffs Road construction part completed

### Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$ 173,194 White Cliffs grant funding

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
<b>Significant Projects</b>				
DUP - Pathways Kalbarri Foreshore Redevelopment	87%	\$ 255,000	\$ 255,000	\$ 220,798
Car Park Construction Kalbarri Sport & Rec	62%	\$ 182,835	\$ 182,820	\$ 113,487
Road Construction	69%	\$ 2,984,104	\$ 2,486,670	\$ 2,060,309
Footpath Construction	109%	\$ 114,465	\$ 95,360	\$ 124,938
Replace EHO Vehicle	99%	\$ 30,000	\$ 30,000	\$ 29,658
Pig Trailer	0%	\$ 85,000	\$ 70,830	\$ -
Kalbarri Leading Hand Utility	79%	\$ 48,000	\$ 48,000	\$ 37,896
Northampton Leading Hand Utility	96%	\$ 48,000	\$ 48,000	\$ 45,887
Kalbarri Foreshore Mower	128%	\$ 53,000	\$ 52,998	\$ 67,853
<b>Grants, Subsidies and Contributions</b>				
Operating Grants, Subsidies and Contributions	123%	\$ 850,521	\$ 663,930	\$ 1,043,583
Non-operating Grants, Subsidies and Contributions	99%	\$ 2,805,289	\$ 2,609,639	\$ 2,782,833
	105%	\$ 3,655,810	\$ 3,273,569	\$ 3,826,416
Rates Levied	100%	\$ 4,335,996	\$ 4,329,415	\$ 4,336,139

*% Compares current ytd actuals to annual budget*

Financial Position		Closing (Audited)	
		Balance 30 June 2018	Current Year 30 Apr 2018
Adjusted Net Current Assets	423%	\$ 593,148	\$ 2,509,123
Cash and Equivalent - Unrestricted	264%	\$ 783,615	\$ 2,068,452
Cash and Equivalent - Restricted	37%	\$ 3,017,835	\$ 1,104,860
Receivables - Rates	162%	\$ 263,223	\$ 425,663
Receivables - Other	8%	\$ 266,764	\$ 21,652
Payables	15%	\$ 762,355	\$ 111,909

*% Compares current ytd actuals to prior year actuals at the same time*

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

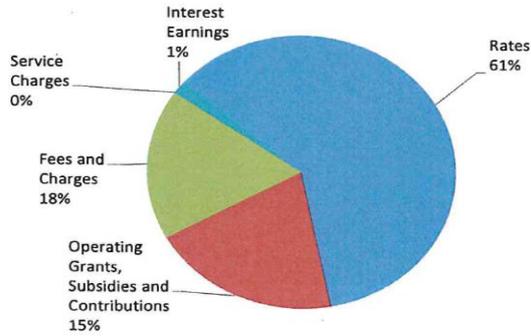
## Preparation

Prepared by: Grant Middleton

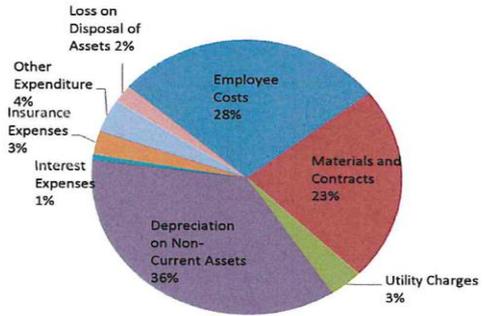
Date prepared: 9/05/2018

SHIRE OF NORTHAMPTON  
Information Summary  
For the Period Ended 30 April 2018

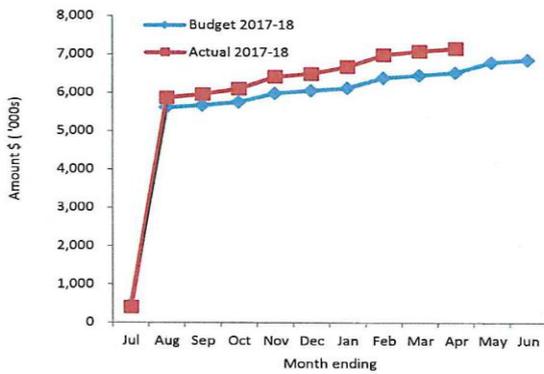
Operating Revenue



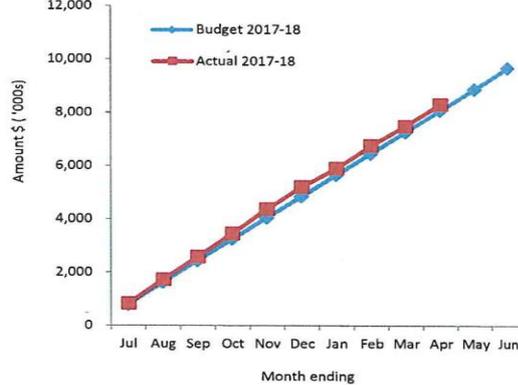
Operating Expenditure



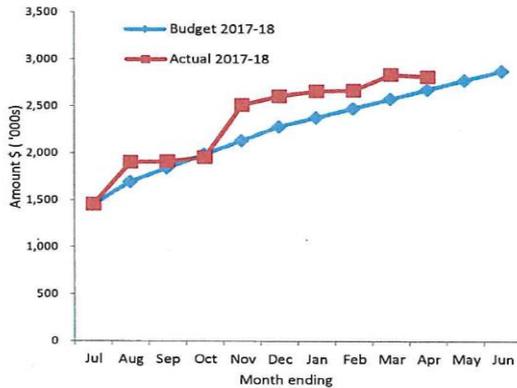
Budget Operating Revenues -v- Actual (Refer Note 2)



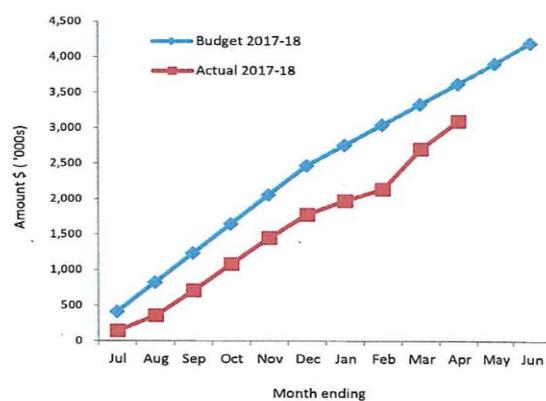
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(Statutory Reporting Program)  
For the Period Ended 30 April 2018

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
					\$	%	
<b>Opening Funding Surplus(Deficit)</b>	3	649,494	649,494	<b>593,148</b>	(56,346)	(9%)	
<b>Revenue from operating activities</b>							
Governance		40,370	33,620	<b>85,562</b>	51,942	154%	▲
General Purpose Funding	9	5,133,939	4,945,845	<b>4,969,302</b>	23,457	0%	▲
Law, Order and Public Safety		86,513	72,050	<b>357,372</b>	285,322	396%	▲
Health		48,403	40,310	<b>26,690</b>	(13,620)	(34%)	▼
Education and Welfare		204,322	172,268	<b>188,939</b>	16,671	10%	▲
Housing		39,936	33,270	<b>31,951</b>	(1,319)	(4%)	▼
Community Amenities		837,697	822,790	<b>847,330</b>	24,540	3%	▲
Recreation and Culture		32,087	26,680	<b>41,817</b>	15,137	57%	▲
Transport		88,210	87,160	<b>169,716</b>	82,556	95%	▲
Economic Services		199,128	174,967	<b>237,781</b>	62,814	36%	▲
Other Property and Services		128,760	107,260	<b>201,873</b>	94,613	88%	▲
		<b>6,839,365</b>	<b>6,516,220</b>	<b>7,158,332</b>			
<b>Expenditure from operating activities</b>							
Governance		(862,407)	(720,957)	<b>(680,918)</b>	40,039	6%	▲
General Purpose Funding		(237,955)	(198,250)	<b>(166,070)</b>	32,180	16%	▲
Law, Order and Public Safety		(396,906)	(336,532)	<b>(457,195)</b>	(120,663)	(36%)	▼
Health		(207,173)	(171,904)	<b>(161,738)</b>	10,166	6%	▲
Education and Welfare		(374,010)	(324,246)	<b>(311,920)</b>	12,326	4%	▲
Housing		(119,310)	(99,230)	<b>(76,641)</b>	22,589	23%	▲
Community Amenities		(1,503,911)	(1,252,780)	<b>(1,167,184)</b>	85,596	7%	▲
Recreation and Culture		(1,630,297)	(1,357,800)	<b>(1,344,502)</b>	13,298	1%	▲
Transport		(4,042,222)	(3,369,610)	<b>(3,357,729)</b>	11,881	0%	▲
Economic Services		(417,270)	(347,590)	<b>(393,141)</b>	(45,551)	(13%)	▼
Other Property and Services		(33,761)	(28,040)	<b>(217,438)</b>	(189,398)	(675%)	▼
		<b>(9,825,222)</b>	<b>(8,206,939)</b>	<b>(8,334,477)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,631,550	3,026,260	<b>3,000,372</b>	(25,888)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,504	<b>171,522</b>	168,018	4795%	▲
Adjust Provisions and Accruals		0	0	<b>0</b>	0		
<b>Amount attributable to operating activities</b>		<b>649,193</b>	<b>1,339,045</b>	<b>1,995,750</b>			
<b>Investing Activities</b>							
Non-operating Grants, Subsidies and Contributions	11	2,805,289	2,609,639	<b>2,782,833</b>	173,194	7%	▲
Proceeds from Disposal of Assets	8	40,000	18,996	<b>27,089</b>	8,093	43%	▲
Land Held for Resale		0	0	<b>0</b>	0		
Land and Buildings	13	(180,125)	(154,680)	<b>(165,083)</b>	(10,403)	(7%)	▼
Infrastructure Assets - Roads	13	(2,984,104)	(2,486,670)	<b>(2,060,309)</b>	426,361	17%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(256,386)	<b>(222,511)</b>	33,875	13%	▲
Infrastructure Assets - Footpaths	13	(552,300)	(533,180)	<b>(459,223)</b>	73,957	14%	▲
Infrastructure Assets - Drainage	13	0	0	<b>0</b>	0		
Heritage Assets	13	0	0	<b>0</b>	0		
Plant and Equipment	13	(264,000)	(249,828)	<b>(181,294)</b>	68,534	27%	▲
Furniture and Equipment	13	(22,200)	(18,500)	<b>(9,198)</b>	9,302	50%	▲
		<b>(1,418,715)</b>	<b>(1,070,609)</b>	<b>(287,697)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	<b>0</b>	0		
Proceeds from Advances		0	0	<b>0</b>	0		
Self-Supporting Loan Principal		33,188	27,640	<b>33,093</b>	5,453	20%	▲
Transfer from Reserves	7	351,443	292,869	<b>371,444</b>	78,574	27%	▲
Advances to Community Groups		0	0	<b>0</b>	0		
Repayment of Debentures	10	(197,136)	(164,280)	<b>(144,521)</b>	19,759	12%	▲
Transfer to Reserves	7	(67,467)	(56,223)	<b>(52,094)</b>	4,128	7%	▲
<b>Amount attributable to financing activities</b>		<b>120,028</b>	<b>100,007</b>	<b>207,921</b>			
<b>Closing Funding Surplus(Deficit)</b>	3	<b>(0)</b>	<b>1,017,936</b>	<b>2,509,122</b>	<b>1,491,186</b>	<b>146%</b>	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF FINANCIAL ACTIVITY  
(By Nature or Type)  
For the Period Ended 30 April 2018

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening Funding Surplus (Deficit)</b>	3	649,494	649,494	593,148	(56,346)	(9%)	▼
<b>Revenue from operating activities</b>							
Rates	9	4,335,996	4,329,415	4,336,139	6,724	0%	▲
Operating Grants, Subsidies and Contributions	11	1,199,004	956,218	1,432,903	476,685	50%	▲
Fees and Charges		1,191,265	1,126,357	1,276,056	149,699	13%	▲
Interest Earnings		113,100	104,230	113,233	9,003	9%	▲
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	2,218			
		<b>6,839,365</b>	<b>6,516,220</b>	<b>7,160,550</b>			
<b>Expenditure from operating activities</b>							
Employee Costs		(2,855,051)	(2,378,660)	(2,329,631)	49,029	2%	▲
Materials and Contracts		(2,306,052)	(1,939,368)	(1,930,244)	9,124	0%	▲
Utility Charges		(354,175)	(294,930)	(290,519)	4,411	1%	▲
Depreciation on Non-Current Assets		(3,631,550)	(3,026,260)	(3,000,372)	25,888	1%	▲
Interest Expenses		(70,683)	(58,880)	(61,322)	(2,442)	(4%)	
Insurance Expenses		(210,845)	(175,330)	(224,747)	(49,417)	(28%)	▼
Other Expenditure		(393,366)	(330,007)	(326,119)	3,888	1%	▲
Loss on Disposal of Assets	8	(3,500)	(3,504)	(173,740)			
		<b>(9,825,222)</b>	<b>(8,206,939)</b>	<b>(8,336,694)</b>			
<b>Operating activities excluded from budget</b>							
Add back Depreciation		3,631,550	3,026,260	3,000,372	(25,888)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,504	171,522	168,018	4795%	▲
Adjust Provisions and Accruals		0	0	0	0		
<b>Amount attributable to operating activities</b>		<b>649,193</b>	<b>1,339,045</b>	<b>1,995,750</b>			
<b>Investing activities</b>							
Grants, Subsidies and Contributions	11	2,805,289	2,609,639	2,782,833	173,194	7%	▲
Proceeds from Disposal of Assets	8	40,000	18,996	27,089	8,093	43%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(180,125)	(154,680)	(165,083)	(10,403)	(7%)	▼
Infrastructure Assets - Roads	13	(2,984,104)	(2,486,670)	(2,060,309)	426,361	17%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(256,386)	(222,511)	33,875	13%	▲
Infrastructure Assets - Footpaths	13	(552,300)	(533,180)	(459,223)	73,957	14%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(264,000)	(249,828)	(181,294)	68,534	27%	▲
Furniture and Equipment	13	(22,200)	(18,500)	(9,198)	9,302	50%	▲
<b>Amount attributable to investing activities</b>		<b>(1,418,715)</b>	<b>(1,070,609)</b>	<b>(287,697)</b>			
<b>Financing Activities</b>							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		33,188	27,640	33,093	5,453	20%	▲
Transfer from Reserves	7	351,443	292,869	371,444	78,574	27%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(197,136)	(164,280)	(144,521)	19,759	12%	▲
Transfer to Reserves	7	(67,467)	(56,223)	(52,094)	4,128	7%	▲
<b>Amount attributable to financing activities</b>		<b>120,028</b>	<b>100,007</b>	<b>207,921</b>			
<b>Closing Funding Surplus (Deficit)</b>	3	<b>(0)</b>	<b>1,017,936</b>	<b>2,509,122</b>	<b>1,491,186</b>	<b>146%</b>	<b>▲</b>

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

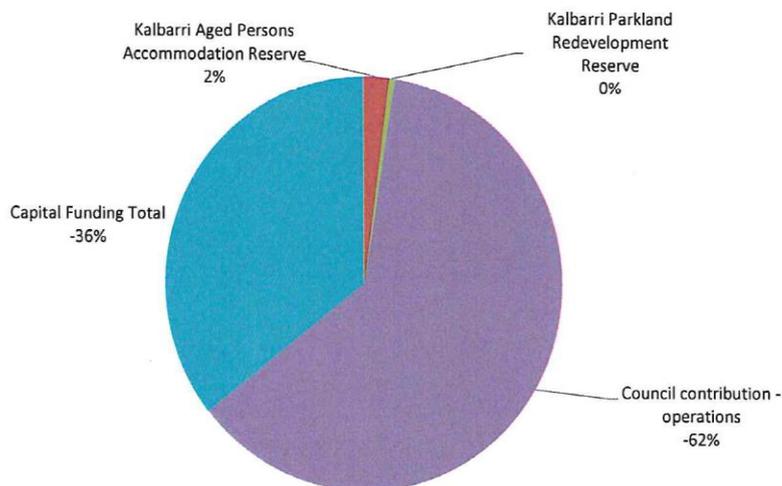
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 30 April 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(92,158)	(64,750)	(154,680)	(180,125)	(156,908)	(2,228)
Infrastructure Assets - Roads	13	(8,175)	(2,060,309)	(2,486,670)	(2,984,104)	(2,068,484)	418,186
Infrastructure Assets - Parks & Ovals	13	(104,732)	(117,780)	(256,386)	(261,275)	(222,511)	33,875
Infrastructure Assets - Footpaths	13	(459,223)	0	(533,180)	(552,300)	(459,223)	73,957
Plant and Equipment	13	(29,658)	(151,636)	(249,828)	(264,000)	(181,294)	68,534
<b>Capital Expenditure Totals</b>		<b>(693,946)</b>	<b>(2,403,673)</b>	<b>(3,699,244)</b>	<b>(4,264,004)</b>	<b>(3,097,619)</b>	<b>601,625</b>
<b>Capital acquisitions funded by:</b>							
Capital Grants and Contributions				2,609,639	2,805,289	2,782,833	
Borrowings				0	0	0	
Disposals				18,996	40,000	27,089	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				184,412	245,882	(245,883)	
Kalbarri Parkland Redevelopment Reserve				44,397	59,196	(59,195)	
Council contribution - operations				(6,556,687)	(7,414,371)	(5,602,464)	
<b>Capital Funding Total</b>				<b>(3,699,244)</b>	<b>(4,264,004)</b>	<b>(3,097,619)</b>	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

**Note 2: Explanation of Material Variances**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$5,000.

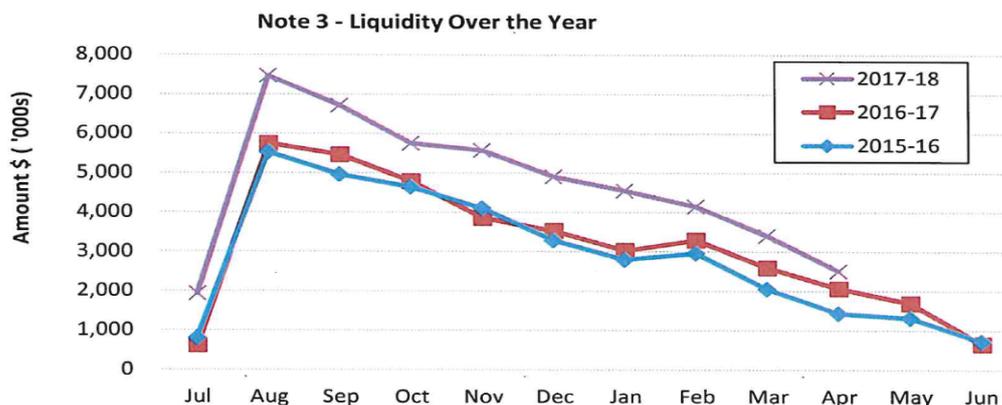
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	51,942	154%	▲	Timing	Positive variance due to add rebates and contributions
General Purpose Funding	23,457	0%	▲	Timing	Var largely due to legal charges revenue
Law, Order and Public Safety	285,322	396%	▲	Permanent	Var due to Feral Eradication and Fire Mitigation grants
Health	(13,620)	-34%	▼	Timing	Health/Building billings to be processed
Education and Welfare	16,671	10%	▲	Permanent	Variance due to Kalbarri aged Unit revenue
Community Amenities	24,540	3%	▲	Timing	Add Planning fees & refuse site fees
Recreation and Culture	15,137	57%	▲	Timing	Alma school grant and misc reimbursement revenue
Transport	82,556	95%	▲	Timing	Var due to overpayment of Direct Roads grant
Economic Services	62,814	36%	▲	Timing	Var due to Lease Fees, Ewe Turn & Lucky Bay Camping
Other Property and Services	94,613	88%	▲	Permanent	Var due add sale of scrap revenue
<b>Operating Expense</b>					
Governance	40,039	6%	▲	Timing	Actuals and budget will converge as year progresses
General Purpose Funding	32,180	16%	▲	Timing	Var due to valuations budget profile
Law, Order and Public Safety	(120,663)	-36%	▼	Permanent	Var due to Feral Eradication grant expenditure
Health	10,166	6%	▲	Timing	Actuals and budget will converge as year progresses
Education and Welfare	12,326	4%	▲	Permanent	Variance due to NCCA and Kalbarri Aged Housing
Housing	22,589	23%	▲	Timing	Var due to reduced depreciation from reval process
Community Amenities	85,596	7%	▲	Timing	Actuals and budget will converge as year progresses
Recreation and Culture	13,298	1%	▲	Timing	Actuals and budget will converge as year progresses
Transport	11,881	0%	▲	Permanent	Var due to reduced depreciation and muni roadworks
Economic Services	(45,551)	-13%	▼	Timing	Var due to Ewe turn and add Lucky Bay expenditure
Other Property and Services	(189,398)	-675%	▼	Permanent	Var includes disposal cost of old Kal'b bowling green
<b>Capital Revenues</b>					
Non-operating Grants, Subsidies and Contributions	173,194	7%	▲	Permanent	White Cliffs grant funding
Proceeds from Disposal of Assets	8,093	43%	▲	Timing	Pig Trailer to be disposed May - June
<b>Capital Expenses</b>					
Land and Buildings	(10,403)	-7%	▼	Timing	Projects ongoing
Infrastructure Assets - Roads	426,361	17%	▲	Timing	White Cliffs Road construction part completed
Infrastructure Assets - Parks and Gardens	33,875	13%	▲	Timing	Projects ongoing
Infrastructure Assets - Footpaths	73,957	14%	▲	Timing	Projects ongoing
Plant and Equipment	68,534	27%	▲	Timing	Pig Trailer to be purchased May - June
Furniture and Equipment	9,302	50%	▲	Timing	Phone system replaced, payment processed May 2018

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

**Note 3: Net Current Funding Position**

Positive=Surplus (Negative=Deficit)

	Note	Last Years (Audited) Closing 30 June 2018	Current 30 Apr 2018
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	4	783,615	2,068,452
Cash Restricted	4	3,017,835	1,104,860
Receivables - Rates	6	263,223	425,663
Receivables - Other	6	266,764	21,652
Receivables - Rubbish		45,034	58,965
Emergency Services Levy		60,500	42,170
ATO Receivable		0	0
Inventories		8,196	9,484
Accruals/Adjustment		0	7,134
		<b>4,445,167</b>	<b>3,738,380</b>
<b>Less: Current Liabilities</b>			
Payables		(762,355)	(111,909)
Income Received in Advance		(1,994,045)	(400,418)
Provisions/Accruals		(71,829)	(12,489)
		<b>(2,828,229)</b>	<b>(524,816)</b>
Less: Cash Reserves	7	(1,023,790)	(704,441)
<b>Net Current Funding Position</b>		<b>593,148</b>	<b>2,509,123</b>



**Comments - Net Current Funding Position**

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
<b>(a) Cash Deposits</b>							
Municipal Bank Account	1,055,755			1,055,755	National	-	At Call
Trust Bank Account			133,175	133,175	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binuu/White Cliffs		400,418		400,418	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
<b>(b) Term Deposits - Municipal</b>							
TD 31-056-****				0	National	2.34%	15-Dec-17
TD 35-623-****	0			0	National	2.55%	13-Mar-18
TD 31-067-****	506,603			506,603	National	2.43%	18-Jun-18
TD 31-032****	504,644			504,644	National	2.44%	15-May-18
<b>(c) Term Deposits - Reserves</b>							
TD 16-236-****		704,442		704,442	National	2.45%	28-Jun-18
				0			
<b>Total</b>	<b>2,068,452</b>	<b>1,104,860</b>	<b>133,175</b>	<b>3,306,487</b>			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 5: Budget Amendments  
Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
<b>Permanent Changes</b>						
	Opening Deficit adjustment		Opening Deficit Adjustment		(56,346)	(56,346)
	Roadwise funds not b/fwd as restricted cash		Adjustment		(20,976)	(77,322)
<u>Expenditure Adjustments</u>						
4082	Rates - Legal Fees		Operating Expenses		(16,023)	(93,345)
0032	Election Expenses - Reduced election expenditure		Operating Expenses	1,595		(91,750)
0062	Members Other - Employee Long Service Awards		Operating Expenses		(2,700)	(94,450)
0332	Conference Exp - Savings, CEO/DCEO did not attend LGMA conference		Operating Expenses	3,000		(91,450)
0342	Staff Training - Savings based on current expenditure trend		Operating Expenses	2,500		(88,950)
0442	Advertising - Extra costs for Local Laws advertising		Operating Expenses		(2,600)	(91,550)
0692	Legal Expenses - Advice on Native Title status Lucky Bay		Operating Expenses		(3,888)	(95,438)
0134	Telephone Upgrade - Project Deferred, Budget allocation used for Kalbarri		Capital Expenses	13,000		(82,438)
1052	Fire Control Communications - Savings electricity for radio mast		Operating Expenses	3,000		(79,438)
1062	Fire Breaks/Slashing - Savings due to receipt of Fire Mitigation funding		Operating Expenses	15,000		(64,438)
1072	Aerial Inspections - Savings no aerial inspections 16/17		Operating Expenses	1,500		(62,938)
1312	Northampton Child Care Centre - Replace split system aircon		Operating Expenses		(1,300)	(64,238)
3202	Kalbarri Child Care Centre - Reduced cost for fence replacement		Operating Expenses	1,112		(63,126)
1314	Youth Programs - Additional scholarship provided 17/18		Operating Expenses		(2,000)	(65,126)
3062	Pioneer Lodge - Overall savings from project		Operating Expenses	2,283		(62,843)
1324	EHO Vehicle Changeover - Additional expenditure		Capital Expenses		(5,567)	(68,410)
2312	Kalbarri Doctors Surgery - Replace airconditioning unit		Operating Expenses		(1,385)	(69,795)
3442	Lot 6 Robinson St - Main pipe replacement		Operating Expenses		(1,050)	(70,845)
3305	Binnu Refuse Site land purchase delay		Capital Expenses	15,000		(55,845)
4372	Kalbarri Scheme Review - Reduced costs		Operating Expenses	10,224		(45,621)
4372	Consulting Planner - Unlikely to use provision		Operating Expenses	5,000		(40,621)
4382	Conference Expenses - Planner did not attend conference		Operating Expenses	2,000		(38,621)
4492	Horrocks Community Centre - Final inspection and minor works costs		Operating Expenses		(2,164)	(40,785)
5130	Kalbarri Community Bus Shed - funds utilised for KSRC verandah		Capital Expenses	20,000		(20,785)
4582	Lions Park Toilets - Additional septic pump outs		Operating Expenses		(2,670)	(23,455)
4582	Lions Park Toilets - Additional costs for septic installation		Operating Expenses		(1,134)	(24,589)
4702	RSL Hall Northampton - Power line repairs due to fallen tree		Operating Expenses		(1,733)	(26,322)
4702	RSL Hall Northampton - Defer replacement of trestles to 18/19		Operating Expenses	1,000		(25,322)
4972	Horrocks Jetty - Savings from Jetty "T" replacement		Operating Expenses	2,250		(23,072)
5012	Port Gregory Foreshore - Replace table and chair setting		Operating Expenses		(1,850)	(24,922)
5012	Port Gregory Foreshore - Delay moving BBQ to playground until 18/19		Operating Expenses	2,500		(22,422)
5022	Lions Park - Replace Bore Pump		Operating Expenses		(2,185)	(24,607)
4962	Kalbarri Oval - Addition work on Tennis court embankment		Operating Expenses		(1,207)	(25,814)
3884	Kalbarri Sport & Rec - Add costs verandah ext (Bus shed funds utilised)		Operating Expenses		(21,159)	(46,973)
5122	Northampton Rec Oval - Savings on Boundary Fence Replacement		Operating Expenses	3,245		(43,728)
5122	Northampton Rec Oval - Lolly shop Roof, net amount		Operating Expenses		(1,095)	(44,823)
5122	Northampton Rec Oval - Verti cutting not required 18/19		Operating Expenses	4,100		(40,723)
5072	Northampton Community Centre - Shade sail replacement insurance excess		Operating Expenses		(1,000)	(41,723)
5072	Northampton Community Centre - Savings soft fall replacement		Operating Expenses	7,640		(34,083)
3716	Wannerooka Pipeline - cost savings from replacement		Capital Expenses	2,737		(31,346)
5572	Heritage Advisory Services - Anticipated spend less than budger allocation		Operating Expenses	6,000		(25,346)
5030	Kalbarri Road Construction - Additional cash cost due to contractors being engaged		Capital Expenses		(95,925)	(121,271)
5860	Romans Data - Consultancy work to update data not required		Operating Expenses	2,000		(119,271)
5910	Kalbarri Depot - Costs to replace bore pump		Operating Expenses		(2,991)	(122,262)
5910	Kalbarri Depot - Fire Services allocation not required		Operating Expenses	4,000		(118,262)
4214	Machinery Purchase - Pig Trailer purchase savings		Capital Expenses	26,550		(91,712)
4214	Machinery Purchase - Additional costs for Kalbarri mower purchase		Capital Expenses		(13,498)	(105,210)
4224	Machinery Purchase - Savings on purchase of 2 utilities		Capital Expenses	12,217		(92,993)
5932	CASA Requirements - Runway Inspection, ARO Training, paint signal circles		Operating Expenses		(18,040)	(111,033)
6752	Port Gregory Water Supply - Additional expenditure to replace pump		Operating Expenses		(2,515)	(113,548)
6812	Northampton LIA - Plumbing repairs to pipe under unit 3 slab		Operating Expenses		(2,263)	(115,811)
5016	Lucky Bay Caretaker Setup - Install Security Cameras		Operating Expenses		(2,150)	(117,961)
6372	Fixed Wireless Internet Service		Operating Expenses		(30,000)	(147,961)
7172	Workers compensation Insurance - Adjustment for 16/17 insurance payment		Operating Expenses		(12,285)	(160,246)
	Airport Reserve Fund - Transfer not undertaken due to additional CASA costs		Operating Expenses	20,000		(140,246)
	Plant Reserve Fund - Budget adoption change		Operating Expenses	1,827		(138,419)

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 5: Budget Amendments  
Amendments to original budget since budget adoption. Surplus/(Deficit)

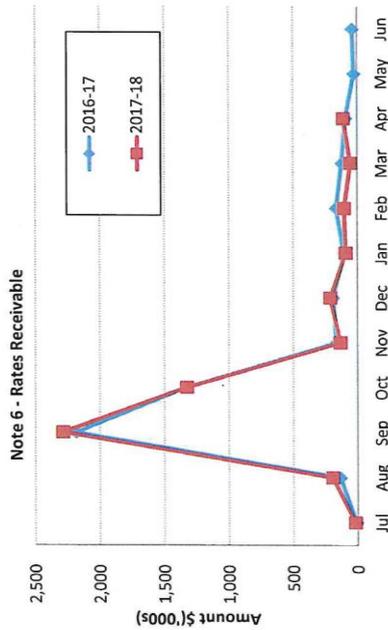
GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<u>Revenue Adjustments</u>						
4501	Rates General - Additional rates levied		Operating Revenue	2,639		(138,419)
4560	Rates Discount - Additional discount claimed		Operating Revenue		(3,498)	(135,780)
0264	Legal Fees - Reimbursement of Legal Fees (No budget)		Operating Revenue	22,954		(139,278)
0133	Reimbursements - Forfeited housing bonds		Operating Revenue	4,000		(116,324)
0153	Rebates/Commissions - Insurance Scheme Dividend		Operating Revenue	13,263		(112,324)
0153	Rebates/Commissions - Good Driver Rebate		Operating Revenue	5,156		(99,061)
0153	Rebates/Commissions - Building Insurance Rebate		Operating Revenue	2,800		(93,905)
0773	Animal Control - Less income for Dog and Cat Licences		Operating Revenue		(3,000)	(91,105)
3323	Refuse Site Fee's - Additional Income at refuse sites		Operating Revenue	20,000		(94,105)
3853	Burial Fee's/Niche Wall - Reduced Income		Operating Revenue		(3,000)	(74,105)
3735	Kalbarri Nature Playground Grant		Capital Revenue	90,000		(77,105)
7340	Transfer from reserves for Kalbarri Nature Playground delayed		Capital Revenue		(168,370)	12,895
6281	Road Grant - Additional payment		Operating Revenue	12,370		(155,475)
5563	Caravan Park Leases - Additional income for lot 101 Horrocks		Operating Revenue	11,500		(143,105)
5993	Port Gergory Water Supply - Additional income (BASF contribution)		Operating Revenue	1,500		(131,605)
6153	Additional income - Drage St lead tailings route		Operating Revenue	13,310		(130,105)
6423	Sale of Scrap - Increased income from sale of scrap		Operating Revenue	35,325		(116,795)
				426,097	(507,567)	(81,470)

Classifications Pick List  
Operating Revenue  
Operating Expenses  
Capital Revenue  
Capital Expenses  
Opening Surplus(Deficit)  
Non Cash Item

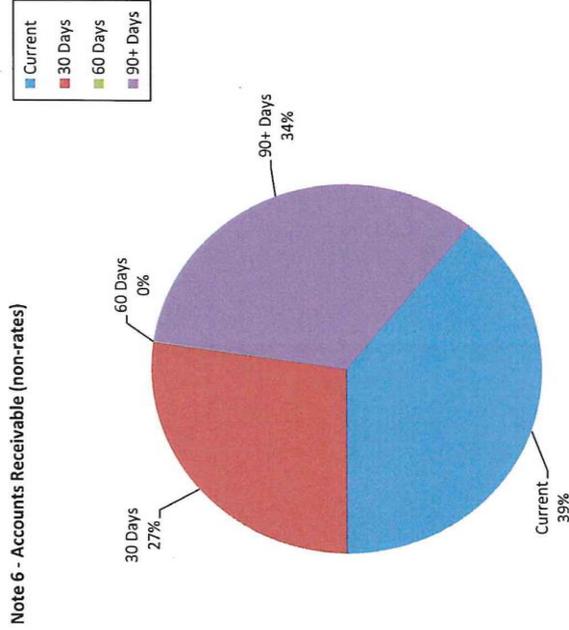
SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

	30 Apr 2018	30 June 2017		Current	30 Days	60 Days	90+ Days	Total
<b>Note 6: Receivables</b>								
<b>Receivables - Rates Receivable</b>								
Opening Arrears Previous period	\$ 263,223	\$ 229,706	Receivables - General	\$ 8,481	\$ 5,898	\$ 18	\$ 7,255	\$ 21,652
Levied this year	4,336,139	4,208,328	Receivables - General					
Less Collections to date	(4,173,699)	(4,174,812)	Balance per Trial Balance					
Equals Current Outstanding	<b>425,663</b>	<b>263,223</b>	Sundry Debtors					21,652
			Receivables - Other					0
<b>Net Rates Collectable</b>	<b>425,663</b>	<b>263,223</b>	<b>Total Receivables General Outstanding</b>					<b>21,652</b>
% Collected	90.75%	94.07%						

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

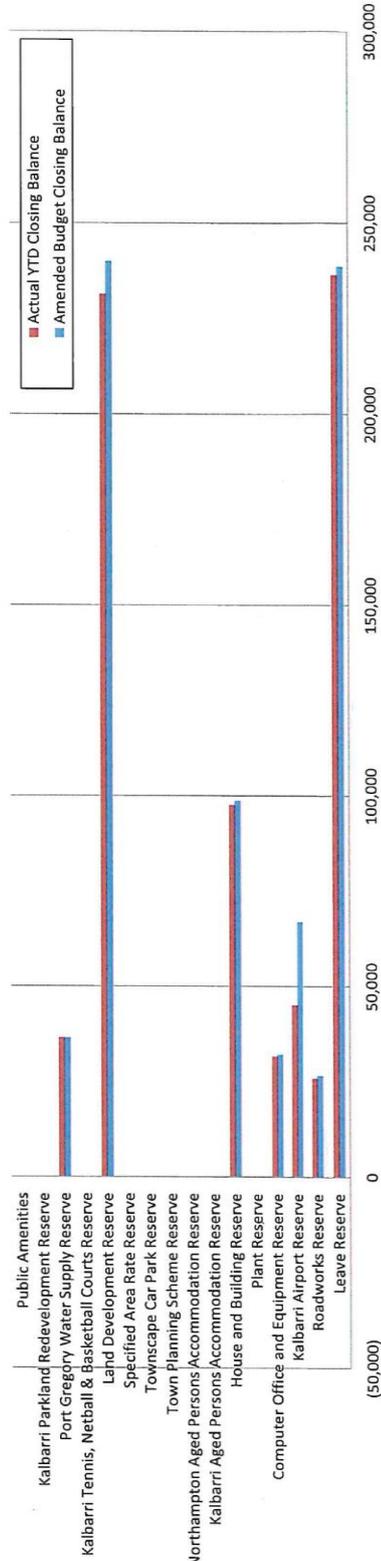


SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 228,314	\$ 5,440	\$ 3,090	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 238,754	\$ 236,404
Roadworks Reserve	49,940	2,000	1,175	0	0	(25,310)	(25,310)	26,630	25,805
Kalbarri Airport Reserve	44,922	200	185	21,827	20,000	0	(20,000)	66,949	45,107
Computer Office and Equipment Reserve	30,725	1,500	865	0	0	0	0	32,225	31,590
Plant Reserve	7,319	0	0	0	0	(7,319)	(7,319)	0	(0)
House and Building Reserve	86,252	2,500	1,360	10,000	10,000	0	0	98,752	97,612
Kalbarri Aged Persons Accommodation Reserve	245,882	0	0	0	0	(245,882)	(245,883)	0	(1)
Northampton Aged Persons Accommodation Reserve	5,024	0	0	0	0	(5,024)	(5,024)	0	(0)
Town Planning Scheme Reserve	3,596	0	0	0	0	(3,596)	(3,596)	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	5,038	0	0	0	0	(5,038)	(5,039)	0	(0)
Land Development Reserve	221,004	19,000	10,419	0	0	0	0	240,004	231,423
Kalbarri Tennis, Netball & Basketball Courts Reserve	78	0	0	0	0	(78)	(78)	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	59,196	0	0	0	0	(59,196)	(59,195)	0	1
Public Amenities	0	0	0	0	0	0	0	0	0
	<b>1,023,790</b>	<b>30,640</b>	<b>17,094</b>	<b>36,827</b>	<b>35,000</b>	<b>(351,443)</b>	<b>(371,444)</b>	<b>739,814</b>	<b>704,441</b>

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
	<b>Plant and Equipment</b>						
P257	Toyota Aurion (Health)	10,456	9,091	(1,365)	11,000	15,000	4,000
P184	Pig Trailer				11,000	10,000	(1,000)
P210	Kalbarri Mover	6,417	8,635	2,218	6,500	9,000	2,500
P211	Kalbarri Leading Hand Utility	5,878	3,455	(2,423)	6,000	2,000	(4,000)
P222	Northampton Leading Hand Utility	8,621	5,909	(2,712)	9,000	4,000	(5,000)
A-80117	Disposal of Old Kalbarri Bowling Green	167,239	0	(167,239)	0	0	
		<b>198,611</b>	<b>27,089</b>	<b>2,218</b>	<b>43,500</b>	<b>40,000</b>	<b>6,500</b>
				<b>(173,740)</b>			<b>(10,000)</b>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 9: Rating Information	RATE TYPE	Number of Properties	Rateable Value	YTD Actual				Amended Budget					
				Rate in	Rate	Interim Rates	Back Rates	Total Revenue	Rate	Interim Rate	Back Rate	Total Revenue	
	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate													
General GRV	0.080220	1,610	13,687,966	1,613,187	7,327	839	1,621,353	1,615,931	0	0	0	1,615,931	
General UV	0.012717	450	177,399,858	2,284,350	(739)		2,283,611	2,284,349	0	0	0	2,284,349	
<b>Sub-Totals</b>		<b>2,060</b>	<b>191,087,824</b>	<b>3,897,537</b>	<b>6,588</b>	<b>839</b>	<b>3,904,964</b>	<b>3,900,280</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,900,280</b>	
Minimum Payment	\$												
General GRV	535.00	968	6,455,747	522,695			522,695	517,880	0	0	0	517,880	
General UV	535.00	53	655,079	23,005			23,005	28,355	0	0	0	28,355	
<b>Sub-Totals</b>		<b>1,021</b>	<b>7,110,826</b>	<b>545,700</b>	<b>0</b>	<b>0</b>	<b>545,700</b>	<b>546,235</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>546,235</b>	
Discounts/Concession													
Amount from General Rates		3,081	198,198,650	4,443,237	6,588	839	4,450,664	4,446,515	0	0	0	4,446,515	
Ex-Gratia Rates							(153,549)	(150,000)				(150,000)	
Specified Area Rates							4,297,115	4,296,515				4,296,515	
<b>Totals</b>							<b>39,025</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>39,481</b>	
<b>Comments - Rating Information</b>							<b>4,336,139</b>	<b>4,335,996</b>				<b>4,335,996</b>	

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

**Note 10: Information on Borrowings**  
(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Loans	Actual	Budget	Actual	Budget	Actual	Budget	
			\$	\$	\$	\$	\$	\$	
<b>Recreation and Culture</b>									
Loan 148A - Kalbarri Library Extension	52,405		25,672	25,672	26,733	26,733	2,052	2,180	
<b>Transport</b>									
Loan 149 - Plant Purchases	68,156	33,470	68,156	68,156	34,686	0	2,813	4,284	
Loan 153 - Plant Purchases	252,322	37,983	37,983	37,983	214,339	214,339	10,587	11,336	
<b>Other Property and Services</b>									
Loan 154 - Staff Housing	288,775	15,937	32,134	32,134	272,838	256,641	5,684	11,043	
<b>Self Supporting Loans</b>									
Loan 147 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0	
Loan 151 - Kalbarri Bowling Club	10,875	1,683	3,416	9,192	7,459	363	670		
Loan 152 - Staff Housing	345,268	16,327	16,327	328,941	328,941	22,761	22,760		
Loan 155 - Pioneer Lodge	400,000	13,448	13,448	386,552	386,552	17,062	18,410		
	1,417,801	144,521	197,136	1,273,280	1,220,665	61,322	70,683		

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 11: Grants

Grant Provider	Type	Opening Balance (a)	Amended Budget Operating (b)	YTD Budget (c)	Annual Budget (d)	Post Variations (e)	Expected Revenue (d)+(e)	YTD Actual Revenue (Expenditure) (c)	Unspent Grant (a)-(d)+(c)	
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>General Purpose Funding</b>										
Grants Commission - General	Operating	0	383,734	0	383,734	0	383,734	287,801	0	
Grants Commission - Roads	Operating	0	318,224	0	318,224	0	318,224	238,668	0	
<b>Law, Order and Public Safety</b>										
FESA Grant - Operating Bush Fire Brigade	Operating	0	34,030	0	34,030	0	34,030	19,630	(40,546)	
Dept of Fire & Emergency Serv.	Operating	0	32,533	0	32,533	0	32,533	19,176	(26,402)	
Grant FESA - SES	Operating	0	0	0	0	0	0	258,490	(86,368)	
Grant Feral Eradication	Operating	0	0	0	0	0	0	46,920	(32,440)	
Bushfire Risk Mitigation Grant	Operating	0	0	0	0	0	0	0	0	
<b>Education and Welfare</b>										
NCAA Fundraising	Non-operating	0	0	0	0	0	0	0	0	
Pioneer Lodge	Non-operating	0	0	0	0	0	0	3,769	(68,693)	
<b>Community Amenities</b>										
<b>Recreation and Culture</b>										
Finger Jetty	Non-operating	0	0	0	0	0	0	0	(6,211)	
Kalbarri Tennis, Netball & Basketball	Non-operating	0	30,156	0	30,156	0	30,156	78,206	(83,840)	
Kalbarri Tennis, Netball & Basketball	Non-operating	0	22,668	0	22,668	0	22,668	0	0	
Kalbarri Bowling Club	Non-operating	0	9,360	0	9,360	0	9,360	0	(3,855)	
Kalbarri Bowling Club	Non-operating	0	15,000	0	15,000	0	15,000	0	0	
Lions Park Re-development	Non-operating	0	4,590	0	4,590	0	4,590	100,803	168,351	
Kalbarri Nature Based Playground	Non-operating	0	96,205	0	96,205	0	96,205	0	0	
Seniors Week	Operating	0	0	0	0	0	0	1,216	0	
<b>Transport</b>										
RRG Grants - Capital Projects	Non-operating	0	257,900	0	257,900	0	257,900	237,033	(449,809)	
Grey St/Red Bluff Road Corner	Non-operating	0	265,300	0	265,300	0	265,300	212,240	212,240	
White Cliffs	Non-operating	0	1,300,000	0	1,300,000	0	1,300,000	1,454,273	(995,189)	
REF - Binmu West	Non-operating	0	650,630	0	650,630	0	650,630	498,624	(354,205)	
DUP - Footpath Grant (Stephen Street)	Non-operating	0	0	0	0	0	0	0	0	
MRWA Maintenance Grants	Operating	0	82,000	0	82,000	0	82,000	163,862	0	
WA Road Safety Commission	Non-operating	0	0	0	0	0	0	0	0	
<b>Economic Services</b>										
Lucky Bay	Non-operating	0	138,480	0	138,480	0	138,480	0	(37,184)	
Lucky Bay	Non-operating	0	15,000	0	15,000	0	15,000	197,885	197,885	
<b>TOTALS</b>		<b>0</b>	<b>850,521</b>	<b>2,805,289</b>	<b>3,273,569</b>	<b>0</b>	<b>3,655,810</b>	<b>3,826,416</b>	<b>(2,139,430)</b>	<b>829,159</b>
<b>SUMMARY</b>										
Operating		0	850,521	0	850,521	0	850,521	1,043,583	(185,756)	
Operating - Tied		0	0	0	0	0	0	0	0	
Non-operating		0	0	2,805,289	2,805,289	0	2,805,289	2,782,833	(1,953,674)	
<b>TOTALS</b>		<b>0</b>	<b>850,521</b>	<b>2,805,289</b>	<b>3,273,569</b>	<b>0</b>	<b>3,655,810</b>	<b>3,826,416</b>	<b>(2,139,430)</b>	<b>829,159</b>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

**Note 12: Trust Fund**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Apr 2018
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275		(6,775)	19,500
Footpath Deposits	30,820		(15,000)	15,820
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		0	30,683
Building Levies (BCITF & BRB)	182	3,680		3,862
Community Bus Bond	6,400	1,200	(3,400)	4,200
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	(295)	4,043
Nomination Deposits	0	480	(480)	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	0		0
Council Housing Bonds	520	0	0	520
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	230	(460)	420
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	1,550	(1,000)	1,980
Auction	0			0
Kidsport	2,937	2,500	(4,558)	879
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(11,821)	47,484
Horrocks Memorial Wall	765	500	(495)	770
One Life	3,513	0	(500)	3,013
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
	<b>167,819</b>	<b>10,140</b>	<b>(44,784)</b>	<b>133,175</b>

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
<b>Governance</b>								
Replace N'hampton photo-copier	101340	0	(9,198)	(9,198)	(9,200)	(7,667)	(1,531)	
Replace N'hampton phone system	101340	0	0	0	(13,000)	(10,833)	10,833	
<b>Governance Total</b>		<b>0</b>	<b>(9,198)</b>	<b>(9,198)</b>	<b>(22,200)</b>	<b>(18,500)</b>	<b>9,302</b>	
<b>Education and Welfare</b>								
Pioneer Lodge (Car Park)	130520	0	0	0	0	0	0	
<b>Education and Welfare Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Health</b>								
Replace EHO Vehicle	113240	(29,658)	0	(29,658)	(30,000)	(30,000)	342	
<b>Health Total</b>		<b>(29,658)</b>	<b>0</b>	<b>(29,658)</b>	<b>(30,000)</b>	<b>(30,000)</b>	<b>342</b>	
<b>Communities Amenities</b>								
Develop Binnu Refuse site	133050	(8,318)	0	(8,318)	(30,600)	(25,500)	17,182	
<b>Communities Amenities Total</b>		<b>(8,318)</b>	<b>0</b>	<b>(8,318)</b>	<b>(30,600)</b>	<b>(25,500)</b>	<b>17,182</b>	
<b>Recreation And Culture</b>								
DUP - Pathways Kalbarri Foreshore Redevelopment	136940	(220,798)	0	(220,798)	(255,000)	(255,000)	34,202	
Kalbarri Tennis, Netball & Basketball Courts	137140	(83,840)	0	(83,840)	(60,000)	(50,000)	(33,840)	
Car Park Construction Kalbarri Sport & Rec	138840	(113,487)	0	(113,487)	(182,835)	(182,820)	69,333	
Lions Park - Equipment etc	137160	(67,548)	0	(67,548)	(50,330)	(50,327)	(17,221)	
Wannerooka Water Storage Tanks/Pipeline	137160	0	(113,924)	(113,924)	(181,740)	(181,729)	67,805	
Kalbarri Bowling Green Replacement	137540	0	(3,855)	(3,855)	(26,205)	(21,830)	17,975	
Binnu Tennis Courts - Resurfacing	137440	0	(64,750)	(64,750)	(27,600)	(27,600)	(37,150)	
<b>Recreation And Culture Total</b>		<b>(485,673)</b>	<b>(182,530)</b>	<b>(668,202)</b>	<b>(783,710)</b>	<b>(769,306)</b>	<b>101,104</b>	
<b>Transport</b>								
Road Construction	Various	0	(2,060,309)	(2,060,309)	(2,984,104)	(2,486,670)	426,361	
Footpath Construction	150900	(124,938)	0	(124,938)	(114,465)	(95,360)	(29,578)	
Land Purchase Binnu Road	150900	(8,175)	0	(8,175)	(25,310)	(21,090)	12,915	
Pig Trailer	142140	0	0	0	(85,000)	(70,830)	70,830	
Kalbarri Leading Hand Utility	142240	0	(37,896)	(37,896)	(48,000)	(48,000)	10,104	
Northampton Leading Hand Utility	142240	0	(45,887)	(45,887)	(48,000)	(48,000)	2,113	
Kalbarri Foreshore Mower	142540	0	(67,853)	(67,853)	(53,000)	(52,998)	(14,855)	
Kalbarri Depot Ramp	151300	0	0	0	(16,615)	(13,836)	13,836	
Bus Shelter - Kalbarri Depot	151300	0	0	0	(20,000)	(16,654)	16,654	
<b>Transport Total</b>		<b>(133,113)</b>	<b>(2,211,946)</b>	<b>(2,345,059)</b>	<b>(3,394,494)</b>	<b>(2,853,438)</b>	<b>508,379</b>	

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 April 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
<b>Economic Services/Other Property and Services</b>								
Lucky Bay Camp Grounds - Signage	150160	(37,184)	0	(37,184)	(3,000)	(2,500)	(34,684)	
<b>Other Property and Services Total</b>		<b>(37,184)</b>	<b>0</b>	<b>(37,184)</b>	<b>(3,000)</b>	<b>(2,500)</b>	<b>(34,684)</b>	
<b>Capital Expenditure by Program Total</b>		<b>(693,946)</b>	<b>(2,403,673)</b>	<b>(3,097,619)</b>	<b>(4,264,004)</b>	<b>(3,699,244)</b>	<b>601,625</b>	
<b>Capital Expenditure By Class</b>								
Land Held for Resale	Various	0	0	0	0	0	0	
Land and Buildings	Various	(92,158)	(64,750)	(156,908)	(180,125)	(154,680)	(2,228)	
Infrastructure Assets - Roads	Various	(8,175)	(2,060,309)	(2,068,484)	(2,984,104)	(2,486,670)	418,186	
Infrastructure Assets - Footpaths	Various	(459,223)	0	(459,223)	(552,300)	(533,180)	73,957	
Infrastructure Assets - Parks and Ovals	Various	(104,732)	(117,780)	(222,511)	(261,275)	(256,386)	33,875	
Plant and Equipment	Various	(29,658)	(151,636)	(181,294)	(264,000)	(249,828)	68,534	
Furniture and Equipment	Various	0	(9,198)	(9,198)	(22,200)	(18,500)	9,302	
<b>Capital Expenditure Total by Class</b>		<b>(693,946)</b>	<b>(2,403,673)</b>	<b>(3,097,619)</b>	<b>(4,264,004)</b>	<b>(3,699,244)</b>	<b>601,625</b>	



**7.4.3 BUDGET SUBMISSIONS 2018-2019**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 May 2018</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. Detailed Budget Submissions</b>

**SUMMARY:**

Council to consider budget submissions from groups or organisations for funding in the 2018/2019 Budget.

**BACKGROUND:**

The public advertising period for the lodgement of Budget submissions for projects to be considered in Councils 2018/2019 Budget closed on the 30th March 2018.

The submissions detailed below have been received and Council is requested to consider if these projects are to be included within the 2018/2019 Draft Budget for consideration. Details of the funding requests have been provided as an attachment to this agenda item.

It is also suggested that all applicant's requests which can obtain funding from other sources be informed to actively pursue these grants to offset expenditure requirements.- In some cases it may be prudent to defer items until 2019/2020 whilst funding is being sought.

Whilst the projects listed below have been presented after the 31<sup>st</sup> March 2018 deadline it is requested that council consider the projects for listing in the draft 2018/2019 budget.

**1. Northampton Visitor Centre - \$25,000**

The Northampton Tourist Association has requested an operating grant of \$25,000 for the 2018/2019 financial year. The Visitor Centre have stated that they will strive to keep the doors open to promote the Shire and make all visitors to our town feel special.

*Management comment – No increase from the 2016/2017 and 2017/2018 budget allocation of \$25,000.*

**2. Northampton Community Centre - \$4,000**

A request has been received from the Northampton Community Centre to re-tile the male and female change rooms that adjoin the squash courts. The existing tiles are old, cracked and hard to clean.

*Management comment – Staff inspected the change rooms and as the wall tiles are in good condition the it was deemed only necessary to replace the floor tiles.*

**3. Northampton Community Centre - \$37,030 - \$40,710**

The Northampton Community Centre has requested the South Netball and Basketball courts be re-surfaced. These courts are in poor condition and are used during the winter netball season by approximately 50 juniors. The courts are also utilised for the NCVSSA winter and summer carnivals. There is large cracks, fading of lines, plus loose surfaces on the court surrounds.

*Management comment – West Coast synthetic surfaces have provided a quotation with two options.*

*Option 1 - Five coat Laykold Acrylic System \$40,710*

*Option 2 – Four Coat Laykold Acrylic System \$37,030*

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 7.4.3**

**That Council consider the above projects for inclusion within the draft 2018/19 Budget.**



**NORTHAMPTON TOURIST ASSOCIATION (INC)**

PO BOX 289  
 NORTHAMPTON WA 6535  
 PH: 08 9934 1488  
 E: [info@northampton.com.au](mailto:info@northampton.com.au)  
 W: [www.northampton.com.au](http://www.northampton.com.au)  
 ABN 22 162 089 380

Attention CEO Garry L Keefe  
 Shire of Northampton  
 PO Box 61  
 NORTHAMPTON WA 6535

NORTHAMPTON SHIRE COUNCIL				
File:				
1314118				
Admin	Eng	Hlth Bldg	Town Plan	Rang

Dear Garry

The Northampton Tourist Association make application for funding for the forthcoming budget financial year 2018/2019.

We are most appreciative of Council's financial assistance of \$25,000.00 in the past.

We will strive to keep our doors open to promote our Shire and make all visitors to our town feel special.

Attached is a copy of our Income and Expenditure for the financial year 1/11/16 to 31/10/17.

We look forward to Council's continued support.

Yours faithfully

*J. Varney*  
 Justeen Varney  
 Treasurer

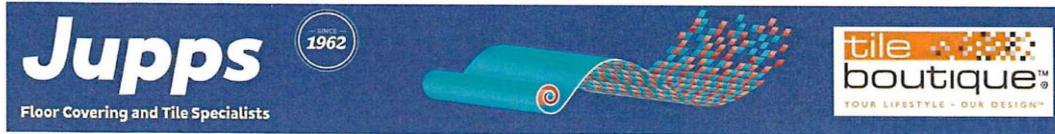
April 13 2018

NORTHAMPTON TOURIST ASSOCIATION INC.  
INCOME 1/11/16 TO 31/10/17

Income	November	December	January	February	March	April	May	June	July	August	September	October	Total
VC Sales	1272.15	842.05	555.35	229.55	298.35	713.45	650.15	1534.57	894.15	1631.10	1617.95	1318.05	11556.87
TransWA	575.45	402.40	551.50	188.65	160.10	238.5	245.00	114.85	251.95	218.90	149.5	284.40	3381.20
2 <sup>nd</sup> Hand Books	15.00	4.00	8.00		10.00	11.00	14.00	5.00	12.00	7.00	8.00	9.00	103.00
Photocopying	.30		1.75							.50			2.55
Directory			4.00	3.00	50.00	16.00	24.00			16.00		4.00	117.00
Memberships	325.00	325.00	195.00	420.00	320.00	45.00	55.02				97.50	4.00	1782.52
Consignment	70.00	72.00	46.00	8.35	4.00	25.00	84.50	74.00	106.00	81.00	100.00	180.70	851.55
Aust Day	400.00		50.00										450.00
Donations	.20		3.25			6.75	6.75		.30	0.15	1.00	171.70	190.10
Brochure Adv			2550.00	600.00	100.00	200.00			200.00				3650.00
Shire Grant											25000.00		25000.00
Integrity							110.00	220.00					330.00
Signage	550.00	250.00		50.00		265.00	120.00	197.48		20.00		130.00	1582.48
WA Tourism Grant							660.00						660.00
Insurance Claim	6295.00												6295.00
Other	2887.00 Grant Off Equip	2.05		0.15		2.60				11.50			2903.30
<b>Total</b>	<b>12390.10</b>	<b>1897.50</b>	<b>3964.85</b>	<b>1499.70</b>	<b>942.45</b>	<b>1523.30</b>	<b>1969.42</b>	<b>2145.90</b>	<b>1464.4</b>	<b>1986.15</b>	<b>26973.95</b>	<b>2097.85</b>	<b>58855.57</b>
<i>Bank Reconcile</i>													
Opening Bal	31383.76	36262.53	26002.02	25017.33	23601.72	20579.12	17624.98	14969.22	13337.04	12304.83	10442.55	33798.85	33798.85
Income	12390.10	1897.50	3964.85	1499.7	942.45	1523.30	1969.42	2145.90	1464.4	1986.15	26973.95	2097.85	2097.85
Expenses	-7511.33	-12158.01	-4949.54	-2915.31	-3965.05	-4477.44	-4625.18	-3778.08	-2496.61	-3848.43	-3617.65	2723.09	2723.09
<b>Total Funds</b>	<b>36262.53</b>	<b>26002.02</b>	<b>25017.33</b>	<b>23601.72</b>	<b>20579.12</b>	<b>17624.98</b>	<b>14969.22</b>	<b>13337.04</b>	<b>12304.83</b>	<b>10442.55</b>	<b>33798.85</b>	<b>33173.61</b>	<b>33173.61</b>
Bank St Close B	36262.53	26002.02	25017.33	23601.72	20579.12	17624.98	14969.22	13337.04	12304.83	10442.55	33798.85	33173.61	33173.61
U/P Cheques	-	-	-	-	-	-	-	-	-	-	-	-	-
Reconc Balance	36262.53	26002.02	25017.33	23601.72	20579.12	17624.98	14969.22	13337.04	12304.83	10442.55	33798.85	33173.61	33173.61

NORTHAMPTON TOURIST ASSOCIATION INC.  
EXPENDITURE 1/1/16 TO 31/10/17

Expenditure	November	December	January	February	March	April	May	June	July	August	September	October	Total
Stock	3435.49	601.10	325.06	50.89	-	200.55	955.67	398.54	291.23	1070.30	682.92	254.54	7816.29
Wages	2970.00	1980.00	1980.00	1560.00	1575.00	1635.00	2970.00	1980.00	1980.00	1980.00	1980.00	1980.00	24570.00
C/signment	56.00	163.20	29.14		49.80	16.00	70.65	48.80	36.80	29.00		288.40	787.79
TransWA	535.72	401.25	395.05	429.88	168.43	107.07	187.15	211.82	52.65	191.96	162.83		2843.81
Phone	209.12	208.30	201.09	232.44	143.58	123.62	131.71	121.75	121.73	124.94	91.40	101.56	1811.24
Advertising		450.00								66.00	200.00		716.00
Insurance					835.23						264.00		1099.23
Australia Day				101.20	531.35								632.55
Post/Stationery		33.16	51.95	84.90	31.00	18.95	50.00		14.20	32.60	46.50		363.26
Memberships			300.00				175.00	578.00 <sup>twice</sup>					1053.00
Computer Exp		110.00		66.00	463.00			32.00				23.59	694.59
Amenities					62.71			8.67		12.13			83.51
Signs & Maint		6545.00											6545.00
Bank Fees	80.00	40.00		40.00	80.00	68.00		80.00		80.00	40.00		508.00
Shop Fittings			1667.25			23.25				36.50			1727.00
Honorariums	225.00				150.00bd		85.00bd	225.00		225.00	150.00	75.00	1135.00
Integrity								93.50					93.50
Audit				200.00									200.00
Brochure Adv						2035.00							2035.00
Fixed Term													
Entertainment		277.00			24.95								301.95
Directory						250.00							250.00
Tourism Grant		1799.00											1799.00
Total	7511.33	12158.01	4949.54	2915.31	3965.05	4477.44	4625.18	3778.08	2496.61	3848.43	3617.65	2723.09	57065.72



## QUOTATION 4581

<b>DATE</b>	4 <sup>th</sup> May 2018	<b>ABN: 96009395877</b>
<b>CLIENT</b>	Shire of Northampton	<b>7 ANZAC TERRACE</b>
<b>ATTENTION</b>	Debbie Carson	<b>PO Box 947</b>
<b>POSTAL ADDRESS</b>	Po Box 61, Northampton 6535	<b>GERALDTON WA 6531</b>
<b>SITE ADDRESS</b>	Northampton Country Club	<b>Ph: 08 9921 2661</b>
<b>EMAIL</b>	<a href="mailto:cdo@northampton.wa.gov.au">cdo@northampton.wa.gov.au</a>	<b>Fax: 08 9921 5058</b>
		<b>BSB: 06 6000 ACC: 1136 1118</b>
		<b>HOME PHONE</b>
		<b>WORK PHONE</b> 9934 1022
		<b>MOBILE</b>

### DETAILS OF QUOTATION

We are pleased to provide a quotation to supply and install Grafito 200 x 200 non slip ceramic tiles on top of existing tiles to the men's and ladies' change rooms.

This includes floor preparation to make the floor good to receive new tiles and new diminishing trims to ramp the tiles to carpet level.

**Price to supply and install ceramic tiles \$4400.00 INCL GST**

We thank you for the opportunity in the submission of this quotation and we await your further instructions.

**Brad Smith**



WEST COAST  
**synthetic surfaces**

16 April 2018

Shire of Northampton  
Att: Debbie Carson

Dear Debbie

**Quotation No 1862: Northampton Community Centre**

Thank you for the opportunity to provide a quotation for resurfacing two netball/basketball courts at Northampton Community Centre.

**Brief business history**

West Coast Synthetic Surfaces (WCSS) specialises in acrylic surfacing of hard courts and synthetic turf surfacing of courts, cricket wickets and recreation areas. We have extensive experience in design, installation, maintenance and construction, which includes earthworks, fencing, court furniture and lighting.

For over 17 years, we have been servicing local governments, schools, sports associations and clubs, childcare centres and private homes. All our products used are 100% Australian made and supported with warranties with the assurance that installation is completed by highly qualified installers.

**Qualitative criteria**

We have extensive experience in completing similar projects of supplying goods and services. Laykold® is our proposed product and is manufactured in Melbourne, Victoria, proudly Australian made. We are also proud members of the Sports Contractors Association and the representative for Western Australia.

**Resources**

WCSS own all our own plant and equipment for performing the resurfacing works.

**Methodology and price**

Refer to the following pages.

We trust this quotation meets your requirements and please contact me on 0419 944 341 if you require any further information.

Kind regards,



**Mark Tucker**  
Managing Director

[www.westcoastsyn.com.au](http://www.westcoastsyn.com.au)

T. 08 9306 2725 | M. 0419 944 341 | E. [westcoastss@bigpond.com](mailto:westcoastss@bigpond.com)  
Unit 3/32 Attwell Street, Landsdale WA 6065

ABN 55 620 550 727

## Methodology and price

### Scope of works

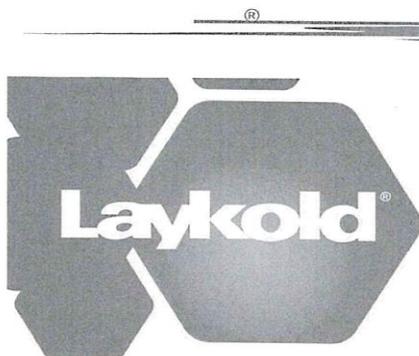
Approx: 33m x 35.5m

<p><b>Netball/basketball courts with fibreglass membrane</b></p> <p>Option 1 <b>Five Coat Laykold® Acrylic System</b></p> <ul style="list-style-type: none"> <li>• Grind entire surface</li> <li>• High-pressure clean entire surface</li> <li>• Patch all cracks</li> <li>• Patch areas that pond with water as shown in picture provided</li> <li>• Patch all asphalt seams to improve levelness</li> <li>• Apply one coat of Acrylic® resurfacer with fibreglass membrane</li> <li>• Apply two coats of Laykold® acrylic resurfacer</li> <li>• Apply two coats of Laykold® texture colour</li> <li>• Line mark for basketball and netball</li> </ul>	<p><b>\$40,710 + GST</b></p>
<p>Option 2 <b>Four Coat Laykold® Acrylic System</b></p> <ul style="list-style-type: none"> <li>• Grind entire surface</li> <li>• High-pressure clean entire surface</li> <li>• Patch all cracks</li> <li>• Patch areas that pond with water as shown in picture provided</li> <li>• Patch all asphalt seams to improve levelness</li> <li>• Apply one coat of Laykold® acrylic resurfacer with fibreglass membrane</li> <li>• Apply one coats of Laykold® acrylic resurfacer</li> <li>• Apply two coats of Laykold® texture colour</li> <li>• Line mark for basketball and netball</li> </ul>	<p><b>\$37,030 + GST</b></p>
<p><b>Notes</b></p> <ul style="list-style-type: none"> <li>• No allowance for hard digging</li> <li>• Water source required within 30 metres of courts</li> <li>• The fibreglass membrane system has been designed to aid in the prevention of cracks returning through a newly installed surface. Though this has proven to be a very successful system, we cannot guarantee against the possibility of some cracks returning over time</li> <li>• There are areas on this court that hold water, we can improve these areas though cannot guarantee we will eliminate the problem</li> </ul>	

[www.westcoastsyn.com.au](http://www.westcoastsyn.com.au)

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Unit 3/32 Attwell Street, Landsdale WA 6065

ABN 55 620 550 727



**A trusted name for 75 years.**

In the 1920's, cold pour asphalt was first developed by road manufacturers in the US. This system led to a boom in tennis hard courts during the 1940's. The leader was **Laykold®** – which means to "lay cold".

Over time, **Laykold®** became a major brand that led in synthetic acrylic resin paints that literally changed the face of tennis in the 60's. As competition increased, sand was later introduced to control ball speed.

Today, literally tens of thousands of **Laykold®** tennis courts can be found worldwide. From the oldest established tennis centres to the most exclusive. The **White House**, which is the official residence of the President of the United States boasts a 669m<sup>2</sup> **Laykold®** tennis court.

Presently, approx 12,500 tennis courts are coated in **Laykold®** every year in the United States alone.

The **Sony Ericsson Open** which is a major ATP & WTA tournament, selected **Laykold®** as their official surface.

In Australia, ATP's manufacturing facility is located in Melbourne and is the largest synthetic surface manufacturer in the Southern Hemisphere. It is the winner of the "Victorian Export Governor Awards" and placed in the "Victorian Manufacturing Hall of Fame".

Clubs, Schools and Council in Australia, when given the option are more often choosing **Laykold®** as their official surface for its enduring quality and sporting performance.

**For more information visit the Laykold® website:**  
[www.sportsbyapt.com/brand/laykold](http://www.sportsbyapt.com/brand/laykold)

[www.westcoastsyn.com.au](http://www.westcoastsyn.com.au)

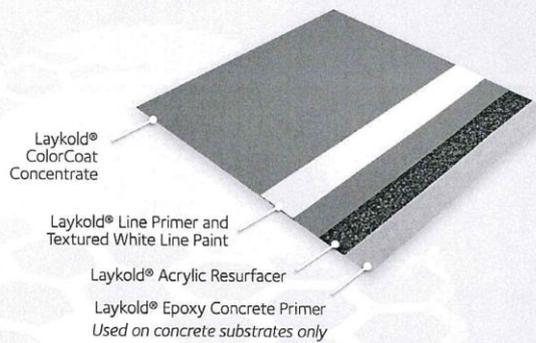
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**Laykold®**

## COLORCOAT

Laykold® ColorCoat system is a durable, fade and wear resistant, all-weather tennis and athletic surface, designed to beautify asphalt and/or concrete substrates while providing the desired speed of play.



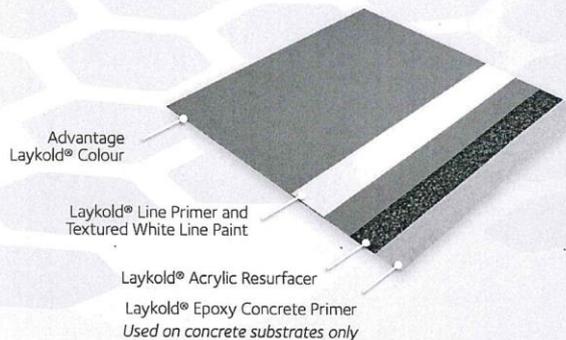
## HIGHLIGHTS

- Manufactured by APT in an ISO 9001 Quality Assured facility
- Can be adjusted to meet desired court pace
- Versatile application – tennis, basketball, netball, in-line, multisport, play courts and more
- Environmentally friendly – does not contain asbestos, lead or mercury
  - A wide variety of long lasting colors
- Superior quality reputation for over 75 years
  - Custom colours available
- Nobody covers the court like Laykold®!

## ADVANTAGE

Laykold® Advantage system is comprised of factory textured colors using a select blend of silica sands. Batch mixing is simplified, resulting in superior quality control and a consistent surface pace regardless of location or applicator.

*\*Highlight: Advantage is factory textured.*



**PERFORMANCE  
ENHANCING  
SURFACE  
TECHNOLOGY**



www.laykold.com • 03 8792 8000

## Terms and conditions

### Payment schedule

- On approval of quote, 20% deposit is required to commence the project
- Final payment required 30 days from date of invoice
- Late payments may incur fees and charges
- All goods and services supplied remain the property of WCSS until full payment is received.

### Clarifications and exclusions

- No allowance has been made for the reduction of low spots in the court, which is 3mm or more under a 3m straight edge when measured in any direction that shall cause any water ponding. This quotation is based on the courts complying with industry standards
- No allowance for use of a crane, forklift or any other equipment hire required due to lack of clear access or obstructions
- This quotation is based on clear access to site, power and water at all times throughout the installation of the sports surface
- No allowance for hard, rock digging.

### Warranty

- Manufacturers five year warranty
- No guarantee is offered or implied against new and or existing cracks reflecting through the surface. Sub grade movement during seasonal changes and or expansion and contraction of pavement cannot be calculated and may be in excess of the systems capabilities.

### Health and safety

All materials submitted in this quotation are non-toxic and do not come under the classification of dangerous goods Classification 4.1 and are unlikely to cause any adverse health effects.

- All Laykold® products are 100% water based and are non hazardous
- All Laykold® products do not contain any lead, solvents or heavy metals
- MSDS's are available upon request.

### Work schedule

WCSS will work closely with the client to achieve all outcomes necessary to deliver the project to suit your necessary schedule.

[www.westcoastsyn.com.au](http://www.westcoastsyn.com.au)

T. 08 9306 2725 | M. 0419 944 341 | E. westcoastss@bigpond.com  
Unit 3/32 Attwell Street, Landsdale WA 6065

ABN 55 620 550 727

## Acceptance of quote

To accept this quotation, please return a signed and dated copy of this letter via email to **westcoastss@bigpond.com**

I have read and understood the terms and conditions from West Coast Synthetic Surfaces and accept the quotation.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_

**Shire of Northampton  
Schedule Format  
2017/2018  
Summary**

	Ytd Actual 30/04/2018	Ytd Budget 30/04/2018	Annual Budget 30/06/2018
<b>Operating Revenue</b>			
Governance	-85,562	-33,620	-40,370
General Purpose Funding	-4,969,302	-4,945,845	-5,133,939
Law, Order, Public Safety	-357,372	-72,050	-86,513
Health	-26,690	-40,310	-48,403
Education and Welfare	-188,939	-160,070	-192,122
Housing	-31,951	-33,270	-39,936
Community Amenities	-843,112	-822,790	-837,697
Recreation and Culture	-41,817	-26,680	-32,087
Transport	-169,716	-87,160	-88,210
Economic Services	-237,781	-174,967	-199,128
Other Property and Services	-198,114	-107,260	-128,760
<b>Total Operational Revenue</b>	<b>-7,150,355</b>	<b>-6,504,022</b>	<b>-6,827,165</b>
<b>Operating Expenditure</b>			
Governance	680,918	720,957	862,407
General Purpose Funding	166,070	198,250	237,955
Law, Order, Public Safety	457,195	336,532	396,906
Health	151,282	160,900	196,173
Education and Welfare	311,920	324,246	374,010
Housing	76,641	99,230	119,310
Community Amenities	1,167,042	1,252,780	1,503,911
Recreation and Culture	1,344,502	1,357,800	1,630,297
Transport	3,354,526	3,362,110	4,034,722
Economic Services	393,141	347,590	417,270
Other Property and Services	17,244	28,040	33,761
<b>Total Operating Expenditure</b>	<b>8,120,482</b>	<b>8,188,435</b>	<b>9,806,722</b>
<b>Capital Revenue</b>			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-17,217	-23,398	-25,648
Housing	0	0	0
Community Amenities	-4,218	0	0
Recreation and Culture	-182,405	-180,897	-181,472
Transport	-2,402,170	-2,278,180	-2,473,830
Economic Services	-197,885	-153,480	-153,480
Other Property and Services	0	0	0
<b>Total Capital Revenue</b>	<b>-2,803,894</b>	<b>-2,635,955</b>	<b>-2,834,430</b>

**Shire of Northampton  
Schedule Format  
2017/2018  
Summary**

	<b>Ytd Actual 30/04/2018</b>	<b>Ytd Budget 30/04/2018</b>	<b>Annual Budget 30/06/2018</b>
<b>Capital Expenditure</b>			
Governance	9,198	18,500	22,200
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	29,658	30,000	30,000
Education and Welfare	0	0	0
Housing	15,937	26,770	32,134
Community Amenities	8,318	25,500	30,600
Recreation and Culture	695,557	793,536	812,795
Transport	2,416,147	2,941,878	3,500,632
Economic Services	37,184	2,500	3,000
Other Property and Services	51,362	13,600	16,325
<b>Total Capital Expenditure</b>	<b><u>3,263,362</u></b>	<b><u>3,852,284</u></b>	<b><u>4,447,686</u></b>
 Profit/Loss Sale of Asset	 168,605	 -3,996	 -4,000

**Schedule Format  
2017/2018  
General Purpose Revenue - Schedule 3**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>RATES</b>			
<b>Operating Revenue</b>			
0223	0	0	0
0263	0	-2,080	-2,500
0264	-29,155	0	0
4033	-3,331	-16,550	-19,866
4501	-4,449,825	-4,446,515	-4,446,515
4511	-31,829	-29,160	-35,000
4541	-839	0	0
4560	153,527	150,000	150,000
4570	22	0	0
4591	-15,395	-14,160	-17,000
4711	-1,244	-910	-1,100
<b>Total Operating Income</b>	<b>-4,378,069</b>	<b>-4,359,375</b>	<b>-4,371,981</b>
<b>Operating Expenditure</b>			
4012	51,006	53,020	63,630
4022	7,860	8,210	9,860
4032	0	0	0
4052	3,035	3,620	4,350
4062	3,089	1,660	2,000
4072	2,354	53,830	64,600
4082	33,474	10,410	12,500
4102	149	120	149
4522	157	0	0
<b>Total Operating Expenditure</b>	<b>101,123</b>	<b>130,870</b>	<b>157,089</b>

**GENERAL PURPOSE GRANT FUNDING**

<b>Operating Revenue</b>			
4603	-64,764	-60,000	-60,000
4611	-287,801	-287,802	-383,734
4621	-238,668	-238,668	-318,224
<b>Total Operating Income</b>	<b>-591,233</b>	<b>-586,470</b>	<b>-761,958</b>
<b>Operating Expenditure</b>			
4642	64,947	67,380	80,866

**Schedule Format  
2017/2018  
Governance / Members - Schedule 4**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>GOVERNANCE</b>				
<b>Operating Income</b>				
0013	CONTRIBUTIONS	-1,686	0	0
<b>Operating Expenditure</b>				
0012	MEMBERS TRAVELLING	2,330	2,500	3,000
0022	CONFERENCE EXPENSES	12,962	14,697	14,700
0032	ELECTION EXPENSES	3,405	4,160	5,000
0052	ALLOWANCES	14,500	12,080	14,500
0062	MEMBERS EXPENSES OTHER	10,641	6,660	8,000
0072	REFRESHMENTS & RECEPTIONS	10,385	12,910	15,500
0092	ADMIN ALLOC TO GOVERNANCE	142,827	148,190	177,834
0102	INSURANCE	3,619	3,010	3,619
0112	SUBSCRIPTIONS	35,386	43,070	51,685
0132	MEETING ATTENDANCE FEES	11,980	18,190	21,830
0152	COUNCIL CHAMBERS MAINT	948	660	809
	<b>Total Operating Expenditure</b>	<b>248,983</b>	<b>266,127</b>	<b>316,477</b>
<b>ADMINISTRATION</b>				
<b>Operating Income</b>				
0133	CONTRIBUTIONS	-15,700	-3,330	-4,000
0153	REBATES AND COMMISSIONS	-58,503	-21,760	-26,120
0233	- OTHER CHARGES	-679	-750	-900
0243	- PHOTOCOPYING	-539	-700	-850
0253	- INFO SEARCH FEE	-8,455	-7,080	-8,500
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	<b>Total Operating Income</b>	<b>-83,876</b>	<b>-33,620</b>	<b>-40,370</b>
<b>Operating Expenditure</b>				
0174	DEPRECIATION	25,910	37,500	45,000
0272	- SALARIES - MUNICIPAL	401,381	419,370	503,250
0282	- LONG SERVICE LEAVE	19,986	0	0
0302	ADMIN SUPERANNUATION	60,985	57,050	68,460
0312	- INSURANCE	31,746	30,970	37,171
0332	- CONFERENCES & SEMINAR	3,658	6,260	7,520
0342	- TRAINING COSTS	2,519	4,160	5,000
0372	- OFFICE MAINTENANCE	31,216	34,250	41,113
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	17,398	14,580	17,500
0422	- PRINTING & STATIONERY	11,539	12,500	15,000
0432	- TELEPHONE	21,768	21,120	25,350
0442	- ADVERTISING	11,095	8,160	9,800
0452	- OFFICE EQUIPT MTCE	9,515	10,830	13,000
0462	- BANK CHARGES	10,726	9,580	11,500
0482	- POSTAGE & FREIGHT	4,127	4,160	5,000
0492	- OFFICE EXPENSES OTHER	12,777	12,070	14,500
0495	OFFICE SECURITY EXPENSES	1,781	1,660	2,000

**Schedule Format**  
**2017/2018**  
**Governance / Members - Schedule 4**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
0502	- COMPUTER EXPENSES	38,016	51,780	62,150
0512	ROUNDING ACCOUNT	-6,526	0	0
0572	- VEHICLE RUNNING EXP.	12,032	12,500	15,000
0592	FRINGE BENEFITS TAX	21,986	25,410	30,500
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	14,039	24,500	29,400
0692	- LEGAL EXPENSES	15,119	8,330	10,000
0732	ADMIN UNIFORMS	2,314	3,330	4,000
0742	LESS ALLOCATED FROM GOVERNANCE	-781,632	-811,010	-973,214
0762	BAD DEBTS WRITE OFF	0	830	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	438,461	454,940	545,930
	<b>Total Operating Expenditure</b>	<b>431,935</b>	<b>454,830</b>	<b>545,930</b>
	<b>Capital Income</b>			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	<b>Total Capital Income</b>	<b>0</b>	<b>0</b>	<b>0</b>
0175	PROCEEDS SALE OF ASSETS	0	0	0
	<b>Capital Expenditure</b>			
0134	FURNITURE AND EQUIPMENT	9,198	18,500	22,200
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>9,198</b>	<b>18,500</b>	<b>22,200</b>

**Schedule Format**  
**2017/2018**  
**Law, Order and Public Safety - Schedule 5**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>FIRE PREVENTION</b>				
<b>Operating Revenue</b>				
0583	EMERGENCY SERVICES LEVY	-42,806	-58,790	-70,563
0623	REIMBURSEMENTS	-18	-2,280	-2,750
0673	FIRE INFRINGEMENTS	0	-410	-500
	<b>Total Operating Revenue</b>	<b>-89,744</b>	<b>-61,480</b>	<b>-73,813</b>
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
<b>Operating Expenditure</b>				
1042	FIRE INSURANCE	11,200	9,330	11,200
1052	COMM. MTCE AND REPAIRS	2,624	7,150	8,625
1062	FIRE CONTROL EXP. OTHER	40,546	49,110	58,950
1072	AERIAL INSPECTIONS	0	1,250	1,500
1082	FIRE FIGHTING	2,986	10,550	12,700
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	1,092	1,770	2,140
1132	ADMIN ALLOC TO FIRE PREVENTION	23,431	24,310	29,174
1142	KALBARRI SES OPERATIONS	26,402	35,832	35,833
1152	PORT GREGORY FIRE SHED	374	90	115
1154	ISSEKA FIRE SHED	138	100	128
1156	HORROCKS FIRE/AMBULANCE SHED	113	90	113
1158	BINNU FIRE SHED	199	30	37
1304	ASSET DEPRECIATION	33,466	37,500	45,000
	<b>Total Operating Expenditure</b>	<b>175,011</b>	<b>177,112</b>	<b>205,515</b>
<b>Capital Revenue</b>				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
<b>Capital Expenditure</b>				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2017/2018  
Law, Order and Public Safety - Schedule 5**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>ANIMAL CONTROL</b>				
<b>Operating Revenue</b>				
0763	- FINES AND PENALTIES	-972	-830	-1,000
0773	- DOG REGISTRATION	-7,416	-8,330	-10,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-250	-160	-200
0833	MISC GRANTS	-258,490	0	0
	<b>Total Operating Revenue</b>	<b>-267,128</b>	<b>-9,320</b>	<b>-11,200</b>
<b>Operating Expenditure</b>				
1162	DOG CONTROL EXPENSES	13,232	15,460	18,560
1172	ADMIN ALLOC TO ANIMAL CON	1,872	1,940	2,331
1192	CAT CONTROL EXPENSES	3,577	2,480	3,000
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	156,952	0	0
	<b>Total Operating Expenditure</b>	<b>175,632</b>	<b>19,880</b>	<b>23,891</b>
<b>Capital Expenditure</b>				
1164	DOG POUND CAGES	0	0	0
<b>OTHER LAW, ORDER AND PULIC SAFETY</b>				
<b>Operating Revenue</b>				
0843	ILLEGAL CAMPING FINES	-500	-1,250	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
<b>Operating Expenditure</b>				
1212	SALARIES (RANGER)	86,368	117,900	141,500
1232	CONTROL EXPENSES OTHER	5,784	7,890	9,500
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	287	0	0
4132	LAW & ORDER ASSET DEPRECEN	14,113	13,750	16,500
	<b>Total Operating Expenditure</b>	<b>106,552</b>	<b>139,540</b>	<b>167,500</b>

**Schedule Format  
2017/2018  
Education and Welfare - Schedule 6**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>PRE-SCHOOL</b>				
<b>Operating Revenue</b>				
1043	GRANT - NCCA BUILDING	0	0	0
1103	NCCA - REIMBURSEMENTS	-21,380	-9,830	-11,802
1113	NCCA - SUSTAINABILITY FUNDING (MONTHLY) D	0	-27,700	-33,250
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-60,243	-41,660	-50,000
1133	NCCA SESSION FEES (WEEKLY)	-40,905	-50,000	-60,000
1143	NCCA MEMBERSHIP REVENUE	-2,000	-1,660	-2,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	0	0	0
	<b>Total Operating Revenue</b>	<u>-124,528</u>	<u>-130,850</u>	<u>-157,052</u>
<b>Operating Expenditure</b>				
1312	NCCA - BUILDING RELATED EXPENSES	20,754	12,700	15,264
1314	YOUTH PROGAM	4,000	1,660	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	117,134	112,560	135,090
1332	NCCA - GRANT RELATED EXPENSES	3,815	0	0
1342	NCCA - SUPERANNUATION	8,074	8,460	10,160
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	5,916	6,130	7,366
1412	ASSET DEPRECIATION	5,318	17,500	21,000
3202	KALBARRI CHILD CARE CENTRE	14,359	15,020	18,046
	<b>Total Operating Expenditure</b>	<u>179,369</u>	<u>174,030</u>	<u>208,926</u>
<b>Capital Expenditure</b>				
1316	LAND & BUILDINGS	0	0	0
<b>WELFARE</b>				
<b>Operating Revenue</b>				
0853	AGED UNITS RENTAL INCOME	-47,349	-13,880	-16,660
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-17,062	-15,340	-18,410
	<b>Total Operating Revenue</b>	<u>-64,411</u>	<u>-29,220</u>	<u>-35,070</u>
<b>Operating Expenditure</b>				
2362	KALBARRI AGED HOUSING MAINT	46,796	58,880	70,674
2332	NORTHAMPTON AGED CARE	0	0	0
3012	INT ON LOANS	17,062	15,340	18,410
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	68,693	75,996	76,000
	<b>Total Operating Expenditure</b>	<u>132,551</u>	<u>150,216</u>	<u>165,084</u>
<b>Capital Revenue</b>				
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-13,448	-11,200	-13,448
1083	GRANTS	-3,769	-12,198	-12,200
	<b>Total Capital Revenue</b>	<u>-17,217</u>	<u>-23,398</u>	<u>-25,648</u>

**Schedule Format**  
**2017/2018**  
**Education and Welfare - Schedule 6**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>Capital Expenditure</b>			
3052 PIONEER LODGE (CARPARK)	0	0	0
<b>Total Capital Expenditure</b>	0	0	0

**Schedule Format  
2017/2018  
Health - Schedule 7**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>PREVENTATIVE SERVICES</b>				
<i><b>Operating Revenue</b></i>				
1673	- FOOD VENDORS	-700	-830	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-13,020	-29,160	-35,000
	<b>Total Operating Revenue</b>	<b>-13,720</b>	<b>-29,990</b>	<b>-36,000</b>
1764	PROFIT/LOSS ON SALE ASSET	1,365	0	0
<i><b>Operating Expenditure</b></i>				
2012	SALARIES	88,221	94,600	113,520
2022	HEALTH SUPERANNUATION	14,838	14,650	17,590
2042	CONTROL EXPENSES OTHER	13,880	18,380	22,068
2052	VEHICLE RUNNING EXPENSES	9,031	9,160	11,000
2082	HEALTH BUILDING MAINT	64	50	64
2102	ADMIN ALLOC TO HEALTH	1,033	1,070	1,287
	<b>Total Operating Expenditure</b>	<b>127,068</b>	<b>137,910</b>	<b>165,529</b>
1385	DISPOSAL OF ASSETS (P/L)	9,091	11,004	11,000
<i><b>Capital Revenue</b></i>				
1396	GOVERNMENT GRANTS	0	0	0
	<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
<i><b>Capital Expenditure</b></i>				
1324	PLANT AND EQUIPMENT - HLT	29,658	30,000	30,000
<b>OTHER HEALTH</b>				
<i><b>Operating Revenue</b></i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,403	-8,660	-10,403
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-2,567	-1,660	-2,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	<b>Total Operating Revenue</b>	<b>-12,970</b>	<b>-10,320</b>	<b>-12,403</b>
<i><b>Operating Expenditure</b></i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	3,254	2,620	3,164
2342	DOCTORS SURGERY - NORTHAMPTON	13,963	9,960	11,980
2382	ASSET DEPRECIATION	16,089	25,410	30,500
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
	<b>Total Operating Expenditure</b>	<b>24,215</b>	<b>22,990</b>	<b>30,644</b>

**Schedule Format  
2017/2018  
Health - Schedule 7**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
	<b><i>Capital Revenue</i></b>			
2083	LAND SALES RESERVE	0	0	0
	<b><i>Capital Expenditure</i></b>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<u>0</u>	<u>0</u>	<u>0</u>

**Schedule Format  
2017/2018  
Housing - Schedule 9**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>STAFF HOUSING</b>				
<b>Operating Revenue</b>				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-26,549	-27,860	-33,436
	<b>Total Operating Revenue</b>	<b>-26,549</b>	<b>-27,860</b>	<b>-33,436</b>
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
<b>Operating Expenditure</b>				
3172	- OVAL RESIDENCE	3,044	4,050	4,889
3212	- LOT 454 FITZGERALD	2,506	3,060	3,689
3222	ASSET DEPRECIATION	24,678	45,830	55,000
3232	- LOT 43 BATEMAN ST	3,530	3,120	3,752
3242	LOT 42 BATEMAN STREET	4,197	4,280	5,158
3252	ADMIN ALLOC TO STAFF HOUS	1,039	1,070	1,293
3262	INTEREST ON LOANS	5,684	9,200	11,043
3282	605 SALAMIT PLACE	6,629	7,560	9,097
3432	LOT 23 RAKE PLACE NORTHAMPTON	8,924	7,300	8,785
	<b>Total Operating Expenditure</b>	<b>60,230</b>	<b>85,470</b>	<b>102,706</b>
<b>Capital Revenue</b>				
2425	LOAN LIABILITY - HOUSING	0	0	0
<b>Capital Expenditure</b>				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	15,937	26,770	32,134
	<b>Total Capital Expenditure</b>	<b>15,937</b>	<b>26,770</b>	<b>32,134</b>
<b>HOUSING OTHER</b>				
<b>Operating Revenue</b>				
3003	REIMBURSEMENTS - HOUSING OTHER	-5,402	-5,410	-6,500
	<b>Total Operating Revenue</b>	<b>-5,402</b>	<b>-5,410</b>	<b>-6,500</b>
<b>Operating Expenditure</b>				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	3,363	2,330	2,821
3482	LOT 74 SEVENTH AVENUE	8,791	7,130	8,587
3492	14 CALLION WAY KALBARRI - DOCTO	4,257	4,300	5,196
	<b>Total Operating Expenditure</b>	<b>16,411</b>	<b>13,760</b>	<b>16,604</b>

**Schedule Format  
2017/2018  
Community Amenities - Schedule 10**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>SANITATION - HOUSEHOLD</b>				
<b>Operating Revenue</b>				
3253	KALBARRI RESIDENTIAL	-374,318	-374,550	-374,550
3263	OTHER RESIDENTIAL	-224,880	-224,730	-224,730
3273	240 LITRE CARTS	-2,781	-3,330	-4,000
	<b>Total Operating Revenue</b>	<b>-601,979</b>	<b>-602,610</b>	<b>-603,280</b>
<b>Operating Expenditure</b>				
3812	DOMESTIC REFUSE COLLECT.	298,316	308,330	370,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	1,789	1,790	2,150
3832	PURCHASE OF 240L CARTS	1,682	2,500	3,000
3854	NORTHAMPTON REFUSE SITE	125,016	140,610	168,750
3856	KALBARRI REFUSE SITE MAINTENANCE	132,162	164,400	197,300
3858	BINNU REFUSE SITE MAINTENANCE	7,563	10,320	12,400
3860	PORT GREGORY REFUSE SITE MAINTENANCE	2,483	6,270	7,550
3861	LUCKY BAY REFUSE COLLECTION	17,005	18,750	22,500
3892	ADMIN ALLOC TO SANITATION	1,438	1,490	1,791
	<b>Total Operating Expenditure</b>	<b>587,454</b>	<b>654,460</b>	<b>785,441</b>
<b>Capital Expenditure</b>				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
<b>Operating Revenue</b>				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-43,550	-35,000	-35,000
3343	BUSINESS REFUSE KALBARRI	-112,860	-114,180	-114,180
3353	REFUSE FEES - LUCKY BAY	-9,227	-7,680	-9,227
3383	BUSINESS REFUSE OTHER	-26,266	-22,550	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-3,525	-3,330	-4,000
	<b>Total Operating Revenue</b>	<b>-195,429</b>	<b>-182,740</b>	<b>-189,467</b>
<b>Operating Expenditure</b>				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	81,421	81,230	97,500
3774	DRUM MUSTER	2,869	3,330	4,000
	<b>Total Operating Expenditure</b>	<b>84,291</b>	<b>84,560</b>	<b>101,500</b>

**Schedule Format  
2017/2018  
Community Amenities - Schedule 10**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
	<b>Capital Expenditure</b>			
3305	REFUSE - LAND	8,318	25,500	30,600
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>8,318</b>	<b>25,500</b>	<b>30,600</b>

**SANITATION - SEWERAGE**

	<b>Operating Revenue</b>			
3543	CHARGES - SEPTIC TANKS	-1,770	-830	-1,000
3553	SEPTIC TANK INSPECTIONS	-1,223	-830	-1,000
	<b>Total Operating Revenue</b>	<b>-2,993</b>	<b>-1,660</b>	<b>-2,000</b>

**TOWN PLANNING AND REGIONAL DEVELOPMENT**

	<b>Operating Revenue</b>			
3743	PLANNING FEES	-33,409	-25,000	-30,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	0	-120	-150
3833	REIMBURSEMENTS	0	0	0
	<b>Total Operating Revenue</b>	<b>-33,409</b>	<b>-25,120</b>	<b>-30,150</b>
3935	P/L ON SALE OF ASSET	0	0	0
	<b>Operating Expenditure</b>			
4202	SALARIES	87,956	95,550	114,670
4212	SUPERANNUATION-PLANNING	11,331	9,080	10,900
4232	PRINTING & STATIONERY	0	200	250
4242	ADVERTISING	1,805	830	1,000
4252	INSURANCE	3,600	2,910	3,500
4262	CONFERENCE EXPENSES	0	1,660	2,000
4272	VEHICLE OPERATING COSTS	4,176	4,160	5,000
4282	CONSULTANTS EXPENSES	0	4,160	5,000
4302	LEGAL EXPENSES	2,400	4,160	5,000
4372	TOWN PLAN SCHEME EXPENSES	49,750	99,470	119,370
4382	CONTROL EXPENSES	4,964	2,940	3,550
4402	ASSET DEPRECIATION	3,840	5,250	6,300
4852	PLANNING BUILDING MAINT	85	70	85
4862	FRINGE BENEFITS TAX PLANN	10,092	11,660	14,000
4872	ADMIN ALLOC TO TOWN PLAN	12,592	13,060	15,679
	<b>Total Operating Expenditure</b>	<b>192,592</b>	<b>255,160</b>	<b>306,304</b>
	<b>Capital Revenue</b>			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0

**Schedule Format  
2017/2018  
Community Amenities - Schedule 10**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
	<b>Capital Expenditure</b>			
4014	PLANT & EQUIPMENT	0	0	0
	<b>OTHER COMMUNITY AMENITIES</b>			
	<b>Operating Revenue</b>			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-3,184	-5,000	-6,000
3863	REIMBURSEMENTS	-1,091	-1,250	-1,500
3883	FUNERAL DIRECTORS LICENSE	-300	-250	-300
3893	BUS HIRE	-4,727	-4,160	-5,000
	<b>Total Operating Revenue</b>	<b>-9,303</b>	<b>-10,660</b>	<b>-12,800</b>
	<b>Operating Expenditure</b>			
4422	NORTHAMPTON CEMETERY MAIN	17,169	13,280	15,960
4432	ASSET DEPRECIATION	1,062	1,750	2,100
4442	TOWN PARK TOILETS	14,963	15,730	18,905
4452	ASSET DEPRECIATION	39,182	25,830	31,000
4462	KALBARRI CEMETERY MAINT	10,030	17,160	20,620
4492	HORROCKS COMMUNITY CENTRE	17,621	5,710	6,881
4572	KINGS PARK TOILETS	17,333	14,860	17,850
4582	LIONS PARK TOILETS NPTON	32,319	23,630	28,375
4592	SALLY'S TREE TOILETS	21,499	17,600	21,150
4652	JETTY TOILETS -KALBARRI	10,048	12,540	15,070
4732	HORROCKS TOILETS/CHGROOMS	53,384	40,210	48,280
4752	PORT GREGORY TOILET BLOCK	16,260	15,850	19,060
4802	CHINAMANS TOILET BLOCK	13,252	14,150	17,005
4807	BINNU TOILETS	23,283	25,570	30,700
4812	RED BLUFF TOILET BLOCK	5,054	6,400	7,710
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	10,246	8,330	10,000
	<b>Total Operating Expenditure</b>	<b>302,705</b>	<b>258,600</b>	<b>310,666</b>
	<b>Capital Revenue</b>			
3865	HORROCKS COMMUNITY CENTRE GRANTS	-4,218	0	0
	<b>Capital Expenditure</b>			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	0	0
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2017/2018  
Recreation and Culture - Schedule 11**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018	
<b>PUBLIC HALLS</b>				
<b>Operating Revenue</b>				
4043	REIMBURSEMENTS	-14,384	-7,500	-9,000
4053	CHARGES - HALL HIRE	-434	-830	-1,000
4063	ALLEN COMM. CENTRE	-568	-450	-550
	<b>Total Operating Revenue</b>	<b>-15,386</b>	<b>-8,780</b>	<b>-10,550</b>
<b>Operating Expenditure</b>				
4672	- PORT GREGORY HALL	2,185	2,110	2,540
4682	- ALMA HALL	13,725	4,850	5,835
4692	- BINNU HALL	7,397	7,550	9,080
4702	- RSL HALL	12,928	13,490	16,230
4712	- AJANA HALL	4,150	5,750	6,935
4772	- ALLEN COMM. CENTRE	53,711	49,910	59,920
4782	- HORROCKS COMMUNITY KITCHENS	18,765	17,720	21,285
4792	ASSET DEPRECIATION	45,898	77,500	93,000
4832	ADMIN ALLOC TO HALLS	7,681	7,970	9,564
	<b>Total Operating Expenditure</b>	<b>166,441</b>	<b>186,850</b>	<b>224,389</b>
<b>Capital Expenditure</b>				
3514	LAND & BUILDINGS	0	0	0
3515	BINNU HALL	0	0	0
	<b>Total Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SWIMMING AREAS AND BEACHES</b>				
<b>Operating Revenue</b>				
3973	CONTRIBUTIONS	0	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,837	-4,030	-4,837
	<b>Total Operating Revenue</b>	<b>-4,837</b>	<b>-4,030</b>	<b>-4,837</b>
<b>Operating Expenditure</b>				
3982	ASSET DEPRECIATION	45,344	42,500	51,000
4952	- KALBARRI F/SHORE RES.	134,665	171,360	205,670
4972	- HORROCKS F/SHORE RES.	68,228	67,330	80,830
5012	- PORT GREGORY F/SHORE	4,216	2,730	3,300
6742	- HORROCKS FORESHORE	860	0	0
	<b>Total Operating Expenditure</b>	<b>253,313</b>	<b>283,920</b>	<b>340,800</b>
<b>Capital Income</b>				
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	0	0
4526	LAND SALES RESERVE	0	0	0
	<b>Total Capital Income</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2017/2018  
Recreation and Culture - Schedule 11**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>Capital Expenditure</b>			
3664	FORESHORE INFRASTRUCTURE	0	0
3669	LITTLE BAY REDEVELOPMENT	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0
3684	HORROCKS JETTY	0	0
3694	NATURE PLAYGROUND - KALBARRI FORESHOF	220,798	255,000
4527	MISC GRANT	0	0
3672	ZUYTDORP MEMORIAL	0	0
	<b>Total Capital Expenditure</b>	<b>220,798</b>	<b>255,000</b>
<b>OTHER RECREATION AND SPORT</b>			
<b>Operating Revenue</b>			
4333	- EDUCATION DEPT - OVAL	-2,947	-2,450
4373	CONTRIBUTIONS & DONATIONS	0	0
4383	CONTRIBUTIONS	-1,036	0
4423	LEASES & RENTALS	-2,857	-2,380
4433	INTEREST REIMBURSEMENT	-692	-550
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-2,119	-5,470
	<b>Total Operating Revenue</b>	<b>-9,651</b>	<b>-13,050</b>
4393	PROFIT/LOSS ON SALE	0	0

**Schedule Format  
2017/2018  
Recreation and Culture - Schedule 11**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>Operating Expenditure</b>				
4962	- KALBARRI OVAL RESERVE	40,254	22,490	27,025
4969	KALBARRI SKATE PARK	8,918	7,220	8,710
4982	- HORROCKS OVAL RESERVE	703	2,910	3,519
4992	- PARKS, RES, GARDENS GEN	222,969	173,340	208,036
4998	PARKS & GARDENS - PORT GREGORY	630	4,290	5,150
5002	ADMIN ALLOC TO OTHER REC	14,547	15,090	18,112
5022	- LIONS PARK	42,412	11,140	13,400
5032	- BI-CENTENIAL PARK	5,118	6,490	7,800
5072	NORTHAMPTON COMMUNITY CENTRE	93,101	108,310	130,020
5082	- KALBARRI REC CENTRE	9,935	12,120	14,585
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS,	3,407	1,760	2,130
5102	INTEREST ON LOANS	2,415	2,370	2,850
5122	- NORTHAMPTON REC OVAL	89,869	78,690	94,460
5169	NORTHAMPTON GOLF CLUBHOUSE	575	1,090	1,325
5172	ASSET DEPRECIATION	201,753	212,500	255,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	10,324	12,480	14,995
	<b>Total Operating Expenditure</b>	<b>747,054</b>	<b>672,290</b>	<b>807,117</b>
<b>Capital Revenue</b>				
3735	GRANT REVENUE	-100,803	-100,795	-100,795
3775	SS LOAN - BOWL CLUBS	-3,318	-2,840	-3,415
4473	GRANTS	-78,206	-77,184	-77,184
7395	TFR FROM KALBARRI TENNIS NETBALL RESER\	-78	-78	-78
	<b>Total Capital Revenue</b>	<b>-182,405</b>	<b>-180,897</b>	<b>-181,472</b>
<b>Capital Expenditure</b>				
3624	PRINCIPAL ON LOANS	27,355	24,230	29,085
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	83,840	50,000	60,000
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	181,472	232,056	232,070
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	64,750	27,600	27,600
3754	INFRASTRUCTURE RECREATION	3,855	21,830	26,205
3884	CAR PARK CONSTRUCTION	113,487	182,820	182,835
	<b>Total Capital Expenditure</b>	<b>474,759</b>	<b>538,536</b>	<b>557,795</b>
<b>TELEVISION AND RADIO REBROADCASTING</b>				
<b>Operating Expenditure</b>				
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	<b>Total Operating Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2017/2018  
Recreation and Culture - Schedule 11**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>LIBRARIES</b>			
<b>Operating Revenue</b>			
4613	0	-40	-50
4623	-230	-80	-100
4653	-377	-410	-500
	<b>Total Operating Revenue</b>	<b>-530</b>	<b>-650</b>
<b>Operating Expenditure</b>			
5312	44,886	40,190	48,230
5322	2,819	3,800	4,570
5332	10,780	10,800	12,970
5334	400	410	500
5342	624	520	625
5402	410	420	511
	<b>Total Operating Expenditure</b>	<b>56,140</b>	<b>67,406</b>
<b>OTHER CULTURE</b>			
<b>Operating Revenue</b>			
0913	-150	0	0
4703	0	0	0
4713	0	0	0
4743	-1,216	0	0
4763	-7,820	0	0
4773	-151	-830	-1,000
4793	-2,000	-1,660	-2,000
	<b>Total Operating Revenue</b>	<b>-2,490</b>	<b>-3,000</b>
<b>Operating Expenditure</b>			
1712	3,431	4,870	5,875
5512	635	2,340	2,850
5522	5,500	4,720	5,705
5532	5,447	11,440	13,760
5542	21,154	4,940	5,945
5552	643	1,530	1,850
5562	0	0	0
5572	8,211	13,410	16,100
5582	791	2,110	2,565
5592	36,377	31,370	37,650
5612	10,000	6,660	8,000
5652	23,308	73,330	88,000
5662	989	0	0
5682	1,288	1,880	2,285
	<b>Total Operating Expenditure</b>	<b>158,600</b>	<b>190,585</b>

**Schedule Format  
2017/2018  
Transport - Schedule 12**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>			
<b>Capital Expenditure</b>			
5030	686,842	678,220	813,880
5034	19,918	20,660	24,799
5060	124,573	95,360	114,465
5090	155	47,600	57,130
5130	0	30,490	36,615
5150	0	0	0
5180	0	0	0
5204	8,175	21,090	25,310
5210	354,205	564,450	677,375
5215	999,189	1,175,740	1,410,920
5224	71,453	88,440	106,138
	<b>2,264,511</b>	<b>2,722,050</b>	<b>3,266,632</b>
<b>Capital Revenue</b>			
5205	-498,624	-542,190	-650,630
5206	0	0	0
5207	-212,240	-221,080	-265,300
5209	-1,454,273	-1,300,000	-1,300,000
5481	-237,033	-214,910	-257,900
5561	0	0	0
7485	0	0	0
	<b>-2,402,170</b>	<b>-2,278,180</b>	<b>-2,473,830</b>
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>			
<b>Operating Expenditure</b>			
3994	2,119,229	2,083,330	2,500,000
5820	723	0	0
5850	741,285	949,740	1,139,726
5860	6,745	7,280	8,745
5910	13,418	10,650	12,810
5920	1,000	1,660	2,000
5930	25,105	26,700	32,062
5950	158	390	493
5960	98,610	104,160	125,000
5980	0	0	0
5982	9,819	10,180	12,226
5990	320,189	250,000	300,000
5992	13,400	13,010	15,620
6000	0	0	0
6002	69,492	0	0
6262	2,299	2,230	2,685
	<b>3,421,471</b>	<b>3,459,330</b>	<b>4,151,367</b>

**Schedule Format  
2017/2018  
Transport - Schedule 12**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>Operating Revenue</b>			
6223	CONTRIBUTION (INC STREET LIGHTING) -3,223	-2,910	-3,500
6281	- MRD MAINTENANCE -163,862	-82,000	-82,000
6351	DIRECTIONAL ADVERT SIGNS -81	0	0
	<b>Total Operating Revenue</b> -167,166	<b>-84,910</b>	<b>-85,500</b>

**ROAD PLANT PURCHASES**

<b>Operating Revenue</b>			
4265	CONTRIBUTIONS 0	0	0
	<b>Total Operating Revenue</b> 0	<b>0</b>	<b>0</b>

<b>Operating Expenditure</b>			
3610	LESS PLANT DEPN WRITTEN BACK -164,386	-163,870	-196,654
4275	PROCEEDS SALE OF ASSETS 0	0	0
	<b>Total Operating Expenditure</b> -164,386	<b>-163,870</b>	<b>-196,654</b>

4285	- UTILITIES (PROCEEDS OF TRADE) -9,364	-6,000	-6,000
4315	- MACHINERY (PROCEEDS OF TRADE) -8,635	-18,996	-19,000
4395	DISPOSAL OF VEHICLES (P/L) 14,499	16,500	16,500
4405	DISPOSAL OF MACHINERY (P/L) 6,417	15,996	16,000

<b>Capital Expenditure</b>			
4034	LAND & BUILDINGS 0	0	0
4214	ROAD PLANT/MACHINERY 0	70,830	85,000
4224	UTILITIES (VEHICLES) 83,783	96,000	96,000
4234	TRUCKS 0	0	0
4254	OTHER EQUIPMENT 67,853	52,998	53,000
	<b>Total Capital Expenditure</b> 151,636	<b>219,828</b>	<b>234,000</b>

**AERODROMES**

<b>Operating Revenue</b>			
5113	CHARGES - LANDING FEES -1,616	-1,470	-1,770
5133	HANGAR SITE LEASE -934	-780	-940
	<b>Total Operating Revenue</b> -2,551	<b>-2,250</b>	<b>-2,710</b>

<b>Operating Expenditure</b>			
5902	ADMIN ALLOCATED TO AERODROMES 1,554	1,610	1,934
5912	ASSET DEPRECIATION 47,376	41,660	50,000
5932	KALBARRI AIRPORT MTCE 48,511	23,380	28,075
	<b>Total Operating Expenditure</b> 97,442	<b>66,650</b>	<b>80,009</b>

<b>Capital Revenue</b>			
5163	Airport Reserve 0	0	0

**Schedule Format  
2017/2018  
Economic Services - Schedule 13**

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>RURAL SERVICES</b>			
<i>Operating Revenue</i>			
5513	CONTRIBUTIONS/GRANTS	0	0
<i>Operating Expenditure</i>			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0
<b>TOURISM AND AREA PROMOTION</b>			
<i>Operating Revenue</i>			
5543	CONTRIBUTIONS	-15,335	0
5563	LEASES/RENTALS	-66,063	-54,317
5573	CARAVAN PARK LICENCES	-4,612	-3,750
5583	REIMBURSEMENTS	0	0
5593	KAL TOURISM SPEC RATE	-29,544	-25,000
5603	LUCKY BAY CAMPING FEES	-55,804	-40,000
	<b>Total Operating Revenue</b>	<b>-171,357</b>	<b>-116,397</b>
<i>Operating Expenditure</i>			
6312	ADMIN ALLOCATED TO ECONOMIC SERV	20,973	21,760
6352	LITTLE BAY CAMPING AREA	14,591	15,310
6372	TOURISM & PROMOTION GENERAL	101,597	77,330
6392	ASSET DEPRECIATION	18,771	20,830
6402	LUCKY BAY	115,708	94,240
	<b>Total Operating Expenditure</b>	<b>271,641</b>	<b>229,470</b>
<i>Capital Income</i>			
5005	GRANTS - TOURISM & AREA PROMOTIOI	-197,885	-153,480
5035	PROCEEDS SALE OF ASSET	0	0
7335	TFR FROM COASTAL MANAGEMENT RES	0	0
	<b>Total Capital Income</b>	<b>-197,885</b>	<b>-153,480</b>
5045	DISPOSAL OF ASSET P&L	0	0
<i>Capital Expenditure</i>			
5016	INFRASTRUCTURE ASSETS - TOURISM	37,184	2,500
5054	VEHICLE PURCHASE	0	0
	<b>Total Capital Expenditure</b>	<b>37,184</b>	<b>2,500</b>
<b>BUILDING CONTROL</b>			
<i>Operating Revenue</i>			
5653	- BUILDING PERMITS	-18,972	-16,660
5673	S/POOL INSPECTION FEES	-4,530	-5,000
5713	BUILDING REIMBURSEMENTS	-614	-410
5733	DEMOLITION FEES	0	0
	<b>Total Operating Revenue</b>	<b>-24,116</b>	<b>-22,070</b>

**Schedule Format  
2017/2018  
Economic Services - Schedule 13**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b><i>Operating Expenditure</i></b>				
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	58,752	61,270	73,530
6422	BUILDING SUPERANNUATION	8,187	9,500	11,400
6432	VEHICLE RUNNING EXPENSES	4,001	2,910	3,500
6442	CONTROL EXPENSES OTHER	12,748	14,120	16,965
6472	BUILD CONTROL BUILD MAIN	64	50	65
6492	ASSET DEPN -ECON SERV BUI	9,994	10,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	4,643	4,810	5,781
	<b><i>Total Operating Expenditure</i></b>	<b>98,389</b>	<b>102,660</b>	<b>123,241</b>
<b><i>Capital Revenue</i></b>				
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
<b><i>Capital Expenditure</i></b>				
5124	PLANT AND EQUIPMENT	0	0	0
<b>OTHER ECONOMIC SERVICES</b>				
<b><i>Operating Revenue</i></b>				
5933	REIMBURSEMENTS	-247	-2,080	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-31,080	-26,520	-31,830
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-10,981	-7,900	-9,481
	<b><i>Total Operating Revenue</i></b>	<b>-42,307</b>	<b>-36,500</b>	<b>-43,811</b>
<b><i>Operating Expenditure</i></b>				
6752	- PORT GREGORY	14,538	9,610	11,550
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	8,573	5,850	7,039
	<b><i>Total Operating Expenditure</i></b>	<b>23,111</b>	<b>15,460</b>	<b>18,589</b>

**Schedule Format  
2017/2018  
Other Property and Services - Schedule 14**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>PRIVATE WORKS</b>				
<b>Operating Revenue</b>				
6153	- PLANT HIRE	-41,802	-11,660	-14,000
<b>Operating Expenditure</b>				
6912	PRIVATE WORKS - SCH 14	24,530	9,150	11,000
<b>OTHER PROPERTY AND SERVICES</b>				
<b>Operating Revenue</b>				
5613	LITTLE BAY - CAMPING FEES	-10,726	-8,330	-10,000
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-13,330	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-20,327	-18,960	-22,760
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	<b>Total Operating Revenue</b>	<b>-47,053</b>	<b>-40,620</b>	<b>-48,760</b>
<b>Operating Expenditure</b>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	22,761	18,960	22,760
6768	HALF WAY BAY COTTAGES	0	0	0
	<b>Total Operating Expenditure</b>	<b>22,761</b>	<b>18,960</b>	<b>22,760</b>
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
<b>Capital Revenue</b>				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-16,327	-13,600	-16,325
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	<b>Total Capital Revenue</b>	<b>0</b>	<b>0</b>	<b>0</b>
6654	SALE / DISPOSAL ACCOUNT	167,239	0	0
<b>Capital Expenditure</b>				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	16,327	13,600	16,325
6664	LOAN PAYMENT	0	0	0
	<b>Total Capital Expenditure</b>	<b>16,327</b>	<b>13,600</b>	<b>16,325</b>

**Schedule Format  
2017/2018  
Other Property and Services - Schedule 14**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>WORKS OVERHEADS</b>				
	<b>Operating Expenditure</b>			
7112	ENGINEERING SALARIES	105,187	109,650	131,590
7122	ENGINEERING BUILD MAINT	126	100	125
7132	ENG. OFFICE & OTHER EXP.	10,460	11,650	13,995
7142	VEHICLE RUNNING EXPENSES	8,162	6,250	7,500
7152	SUPERANNUATION OF WORKMEN	202,505	199,520	239,427
7162	SICK AND HOLIDAY PAY	229,766	187,500	225,000
7172	INSURANCE ON WORKS	80,499	56,910	68,295
7182	LONG SERVICE LEAVE	13,041	25,000	30,000
7192	PROTECTIVE CLOTHING	18,478	16,660	20,000
7232	ADMIN ALLOC TO PWOH	6,110	6,340	7,608
7242	STAFF TRAINING	18,685	10,820	13,000
7252	ALLOWANCES	7,312	3,120	3,750
7282	FRINGE BENEFIT TAX	10,452	12,080	14,500
7302	LESS ALLOC. TO WKS & SRVS	-705,220	-645,650	-774,789
	<b>Total Operating Expenditure</b>	<b>5,561</b>	<b>-50</b>	<b>1</b>
<b>IT OPERATION</b>				
	<b>Operating Revenue</b>			
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-42,704	-4,160	-5,000
6433	INSURANCE CLAIMS - VEHICLES	-11,563	-830	-1,000
6443	DIESEL FUEL REBATE	-49,873	-41,660	-50,000
	<b>Total Operating Revenue</b>	<b>-104,140</b>	<b>-46,650</b>	<b>-56,000</b>
	<b>Operating Expenditure</b>			
7312	FUELS AND OILS	175,103	208,330	250,000
7322	TYRES AND TUBES	23,003	25,000	30,000
7332	PARTS AND REPAIRS	161,145	187,500	225,000
7342	REPAIR WAGES	97,689	87,490	105,000
7352	INSURANCE AND LICENSES	43,536	36,550	43,865
7362	EXPENDABLE TOOLS/STORES	15,390	15,990	19,190
7382	ADMIN ALLOC TO PLANT OP'N	2,421	2,510	3,014
7502	LESS ALLOC. TO WKS & SRVS	-538,229	-563,390	-676,069
	<b>Total Operating Expenditure</b>	<b>-19,942</b>	<b>-20</b>	<b>0</b>

**Schedule Format  
2017/2018  
Other Property and Services - Schedule 14**

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
<b>MATERIALS</b>				
<b>Capital Expenditure</b>				
6620	MATERIALS PURCHASED	177,635	0	0
6630	STOCK RECEIVED CONTROL	31,806	0	0
6750	LESS MATERIALS ALLOCATED	-174,405	0	0
	<b>Total Capital Expenditure</b>	<b>35,035</b>	<b>0</b>	<b>0</b>
<b>RESOURCES AND WAGES</b>				
<b>Operating Revenue</b>				
6941	REIMB. - WORKERS COMPENS.	-5,119	-8,330	-10,000
<b>Operating Expenditure</b>				
6810	GROSS SALARIES FOR YEAR	992,726	962,840	1,155,410
6820	GROSS WAGES FOR YEAR	1,670,360	1,468,510	1,762,220
6830	WORKERS COMPENSATION	8,090	0	0
6890	SALARIES ALLOC FRM SCH 20	-1,018,469	-962,840	-1,155,410
6900	WAGES ALLOC FRM SCH 20	-1,668,375	-1,468,510	-1,762,220
	<b>Total Operating Expenditure</b>	<b>-15,668</b>	<b>0</b>	<b>0</b>

**Schedule Format  
2017/2018  
Funds Transfers/Reserve Funds**

**RESERVE BANK ACCOUNTS**

**Ytd Balance  
30/04/2018**

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	236,404
0801	ROADWORKS RESERVE BANK	25,805
0821	KALBARRI AERODROME BANK	45,107
0841	COMP & OFFICE EQUIP BANK	31,590
0881	HOUSE & BUILDING RESERVE	97,612
0871	KAL AGED PERSONS ACCOMM RESRV	0
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	231,423
0975	150TH ANNIVERSAY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
<b>Total</b>		<b>704,442</b>

**Schedule Format  
2017/2018  
Trust Funds**

<b>TRUST FUND</b>		<b>YTD Actual 30/04/2018</b>	<b>YTD Budget 30/04/2018</b>	<b>Annual Budget 30/06/2018</b>
<b>EXPENSES</b>				
8260	RETENTIONS	0	0	0
8280	HOUSING BONDS	0	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	HOSPITAL BENEFIT FUND	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND EXPENSE	3,400	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	295	0	0
8470	NOMINATION DEPOSITS	480	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	2,775	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	FERAL ERADICATION GRANT - EXP	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0

		YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	460	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	0	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	1,000	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	4,558	0	0
8897	NCCA - EXPENSES	11,821	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	495	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	500	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	<b>TOTAL EXPENSES</b>	<b>25,784</b>	<b>0</b>	<b>0</b>
	<b>INCOME</b>			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	0	0	0
8301	FOOTPATH DEPOSITS	15,000	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,200	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	-480	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-3,680	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0

	YTD Actual 30/04/2018	YTD Budget 30/04/2018	Annual Budget 30/06/2018
8531	INTEREST ON F/PATH INVEST	0	0
8541	TRANSPORTABLE HOUSE BONDS	4,000	0
8551	BURNING OFF FEES	0	0
8561	HORROCKS WATER SUPPLY	0	0
8571	SALE OF HISTORICAL BOOKS	0	0
8581	SALE OF DIRECTORY	0	0
8591	HERITAGE GRANTS	0	0
8601	KALBARRI ASSESMENT STUDY	0	0
8611	CONSERVATION INCENTIVES	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0
8641	SPECIAL ISSUE LICENSE PLA	-1,000	0
8651	GALENA MANAGEMENT PLAN	0	0
8661	LCDC-LAND PLAN PROJECT	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0
8681	SPORT & REC STUDY KALB.	0	0
8691	COASTWEST GRANTS	0	0
8701	PORT KALB RETENTION FUNDS	0	0
8711	FERAL ERADICATION GRANT - REV	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0
8731	INCOME - LANDSCAPING DOLA	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0
8771	GWALLA WALLS FUND - INC	0	0
8781	RSL HALL KEY BOND - INCOM	-230	0
8791	SAFER NPTN RDWISE FUND IN	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0
8811	NABAWA ROAD FUNDING	0	0
8821	AGED PERSONS UNITS BONDS	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0
8841	DEPT TPT - SPEC PLATES	-550	0
8851	AGED UNITS RENTAL INCOME	0	0
8861	BRB LEVY RECEIVED	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0
8881	CDO GRANT	0	0
8890	PEET PARK DONATIONS - INC	0	0
8892	AUCTION - INCOME	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0
8895	KIDSPORT - INCOME	-2,500	0
8898	NCCA - INCOME	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	-500	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0
	<b>TOTAL INCOME</b>	<b>8,860</b>	<b>0</b>
	Trust Fund Movement	34,644	0
0711	TRUST FUND BANK	-34,644	0
	Difference	0	0

**ADMINISTRATION & CORPORATE REPORT**

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**7.5.1**

**CORPORATE BUSINESS PLAN**

<b>FILE REFERENCE:</b>	<b>4.2.4</b>
<b>DATE OF REPORT:</b>	<b>9 May 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Complete document to be sent under separate cover</b>

**SUMMARY:**

Council to formally adopt the revised Corporate Business Plan.

**BACKGROUND:**

Council undertook a review of the Corporate Business Plan which included all Asset Management Plans at the Special meeting held 4 May 2018.

All amendments from the review have now been made to the CBP.

**COMMENT:**

As per the CEO's email of 8 May 2018, a number of changes were recommended to the roads programme as a result of the final outcome when the Council altered the year works were to occur, as per the following:

1. For the 2018/19 Programme a large proportion of costings for all road works were incorrect upon review of their actual costs. The overall result is that the total amount of works will change from \$2,361,300 to 2,408,540 with our own resources changing from \$512,655 to \$559,895.
2. 2019/20 Programme resulted in our own resources totaling \$705,870. To reduce this to around the \$500,000 mark it is recommended that the following projects be deferred until 2020/21 where at present the own resources total is \$222,500.

Browne Boulevard	\$ 16,500
Castaway Street	\$ 15,000
Mortimer Street	\$ 66,000
George Grey Drive	\$121,000

Note with George Grey Drive being relocated to 2020/21 it is proposed to be 100% funded through the R2R programme.

3. 2022/23 Programme has also resulted in two projects proposed to be funded from the Roads to Recovery Programme, being:

Harvey & Horry Roads Stage 1,  
total cost \$551,000, R2R Funding \$320,675

Balla Whellarra reseal  
total cost \$455,000, R2R Funding \$320,675

As a result, one of these projects now need to be deferred to a later year and it was recommended that the Balla Whellarra reseal be deferred to 2023/24 to be funded jointly by R2R and own resources. Stage 2 of the Horry and Harvey Roads of \$155,000 to be funded from own resources.

As previously advised there is a review of the actual funds being allocated for the R2R programme which we should know within the coming week once the Federal Government Budget has been handed down. This will no doubt change the programme in future years.

To assist in the finalizing of the Long Term Financial Plan, the above changes have been made within the document and Councillors were requested to provide advice supporting the above changes which are to now be formally resolved at the May 2018 Council meeting.

### **Outcome to Long Term Financial Plan**

Following consideration of the Asset Management Plans that form part of the Corporate Business Plan, the Long Term Financial Plan has been completed which shows that the rate increases for the first three years will need to be 3% and 2.5% for the remaining seven years. However, this can change when the plan is reviewed and to maintain adequate cash flow the plan is dependent on the following loans:

2018/2019 - RSL Hall Redevelopment	- \$250,000
2019/2020 - Plant Loan	- \$500,000
2020/2021 - Northampton Bowling club (Synthetic Green)	- \$100,000

The \$100,000 loan for 2020/21 is not confirmed, this may change when the time comes to deliver this project however have allowed the loan to be a self-supporting loan from the Bowling Club if the project progresses.

Also due to Council preferences in projects and projected expenditure and income, the actual rate increases will vary but again is very dependent on what projects the Council undertakes in certain years and if other funding avenues not yet identified can be found for those projects.

With the revised LTFP these ratios are as per the following:

	<u>18/19</u>	<u>19/20</u>	<u>21/22</u>	<u>22/23</u>
Current – Target > or = 1.1	0.93	0.07	(0.24)	0.07
To achieve these targets rate increases need to be	3.0%	3.0%	3.0%	2.5%
Rates Coverage – Target > or = 40%	48.8%	49.3%	49.7%	50.2%

The current ratio sits just below the target for 2018/2018 at 0.93 but is well below the acceptable target for 2019/2020 to 2022/2023 but does improve to 1.14 for 2022/2023 and shows a steady improvement to 2.04 by 2027/2028. This is due to the large works program over the next 4 years combined with the Corporate Business Plan model not allowing for a brought forward cash component.

The rates coverage ratio of > 40% is above acceptable limits for all years from 2018/2019 – 2027/2028 and is 48.8% for 2018/2019.

The operating surplus ratio is below the industry standard due to the calculation including depreciation which has been inflated for the last three years due to the revaluation of infrastructure road assets. This situation will be addressed during this years (2017/2018) revaluation process and it is anticipated that total depreciation will be reduced, and the operating surplus ratio will improve significantly.

Management is still reviewing the plan, and should any further changes be made Council will be advised at the meeting.

As stated the CBP will be forwarded under separate cover and due to its size will be posted out in printed format early next week.

During the 2018/19 Budget deliberations, any new projects/major or capital purchases that have not been listed in the CBP will require a further increase in rates if other sources of revenue are not available. As has been expressed to Council any new projects not of an urgent nature should be deferred to future years and included within the CBP.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995*

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016-2026  
Shire of Northampton Corporate Business Plan.*

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.1**

**That Council adopts the revised Corporate Business Plan as per the review undertaken 4 May 2018 incorporating the following changes:**

**1. That the following roadworks be deferred from 2019/20 to 2020/21**

<b>Browne Boulevard</b>	<b>reseal</b>	<b>\$16,500</b>
<b>Castaway Street</b>	<b>reseal</b>	<b>\$15,000</b>
<b>Mortimer Street</b>	<b>reconstruct, drainage</b>	<b>\$66,000</b>
<b>George Grey Drive</b>	<b>reseal</b>	<b>\$121,000</b>

**2. That the resealing of the Balla Whelarra Road be deferred from deferred from 2021/23 to 2022/23.**

**7.5.2 LOCAL GOVERNMENT WEEK CONFERENCE 2018**

<b>FILE REFERENCE:</b>	<b>4.1.8</b>
<b>CORRESPONDENT:</b>	<b>WALGA</b>
<b>DATE OF REPORT:</b>	<b>30 April 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Conference Program 2. Notice of AGM</b>

**SUMMARY:**

Advice from WALGA of the Local Government Week 2018 Conference.

Council to resolve who will be attending the conference.

**LOCAL GOVERNMENT WEEK CONVENTION**

Details have been received (attached to the agenda) from WALGA for the 2018 Local Government Week Convention and the Annual General Meeting.

The conference is to be held at the Perth Convention Exhibition Centre. The format for 2018 is summarised as per the following:

Wednesday 1 August – 1.30pm Annual General Meeting

Thursday 2 August - Main Convention sessions

Friday 3 August - Conference sessions continue

I have also been advised that should a partner wish to attend a guest speaker session then they can do so at no cost however need to be registered separately for that particular session. Councillors are required to advise if their partner wishes to attend a guest speaker session.

Cost for a full delegate is \$1,475. Registrations close 3 July 2018.

As per Council policy, a maximum of five Councillors are to attend the convention.

**FINANCIAL & BUDGET IMPLICATIONS:**

A committed provision within the 2018/2019 budget is made annually for all costs associated with attendance to the conference.

**COMMENT:**

It is recommended that a firm commitment be obtained from Councillors who wish to attend the convention at the May meeting to allow early registration.

All registrations will be undertaken by Management, Councillors are requested not to progress with registration on line as indicated within the brochure.

In preparation for attendance, six rooms have been temporary booked at the Intercontinental Perth City Hotel, previously known as the Rydges.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.2**

**That Cr's (to be inserted) and the CEO attend the 2018 WA Local Government Convention.**

## APPENDICES 1 – Local Government Week Programme

2018 WA Local Government Convention

Information and Registration • 7

# The program

## Tuesday, 31 July (Pre-Convention)

- 3.30pm – 5.30pm Mayors and Presidents' Forum (separate registration – by invitation only)  
5.30pm – 7.00pm Mayors and Presidents' Reception (separate registration – by invitation only)

## Wednesday, 1 August (Pre-Convention)

- 7.00am – 9.00am Council Controlled Organisations – How Local Government Can Meet Market Failures  
To register for this breakfast please visit [www.walga.asn.au/events](http://www.walga.asn.au/events)
- 9.00am – 12.15pm **State & Local Government Forum (separate registration)**  
Followed by Lunch
- 10.00am Delegate Service Desk open for Convention Registration (PCEC Level 2)
- 12.00pm – 1.15pm Luncheon for 2018 WALGA Honours Recipients (by invitation only)
- 1.30pm – 5.00pm **WALGA Annual General Meeting (includes presentation of Honours Awards)**
- 5.00pm – 6.30pm **Convention Opening Welcome Reception**  
A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

## Thursday, 2 August

- 7.00am Delegate Service Desk open for Registration (PCEC Level 2)
- 7.00am – 8.30am ALGWA (WA) AGM and Breakfast.  
Register online via Delegate Registration. Other enquiries to Heather Henderson – M: 0457 733 469 or E: [hhenderson195@hotmail.com](mailto:hhenderson195@hotmail.com)
- 7.00am – 8.45am PHAIWA Children's Health and Wellbeing Awards and Breakfast.  
To register for this breakfast please visit [www.phaiwa.org.au](http://www.phaiwa.org.au)
- 9.00am **SESSION 1 Opening Keynote Presentation**  
**Anh Do**  
Author, Actor, Producer and Comedian  
*Anh Do appears by arrangement with Saxton Speakers*
- 10.15am – 11.00am Refreshments
- 11.00am **SESSION 2 Big Picture Economy**  
**Dr Geoff Raby**  
Chairman and CEO of Geoff Raby & Associates; Former Australian Ambassador to China  
*Dr Geoff Raby appears by arrangement with Saxton Speakers*
- 11.45am **SESSION 3 Demographic snapshot of Australia: now and towards 2020**  
**Mark McCrindle**  
Research Based Futurist

12.30pm - 1.30pm

Lunch

1.30pm

#### SESSION 4 CONCURRENT SESSIONS

##### Leading Local Economies

The session will explore the important role of Local Government in sustainable economic development. Speakers from academia, business and Local Government will provide short presentations and participate in a facilitated discussion about the role that Local Government can play in leading their local economy on a path to sustainable growth.

##### Too Toxic to Talk

We've all come across them: they are the people who drain you of energy instead of enriching you, the people who pull you down instead of raising you up, the people who require more than they can provide; the negative, whining, needy, manipulative people who can turn a happy day into a living hell. No matter how good our people skills are in general, most of us have problems with dealing effectively with this kind of people. Even those with really sharp people skills often get caught up in the polluting relationships (personal or professional) toxic people create.

The good news is that there are effective ways to deal with toxic people and this session will provide a number of strategies to assist in these situations.

##### Changing Nature of Communities & Empowering your Community and Creating Great Places

We all know our communities are changing. Information is abundant, but how do we make sense of it, engage the vast diversity and apply it to our individual circumstance to create vibrant, liveable activated communities for all to enjoy?

The Office of Multicultural Interests will present on these changes and introduce Search Diversity WA, a new online tool that allows you to search and download data on cultural, faith and language statistics in WA from the Australian Bureau of Statistics Census information.

*Followed by*

Every place and community is different. So how can you harness the uniqueness and creativity of your citizens and make your town centre the very best it can be?

The Town Team Movement is a non-profit organisation helping 'town teams' to organise and empower their local communities by working proactively with their Local Government create active, resilient and successful places. This session will provide practical advice on how to involve your community in creating authentic great places, as well as present case studies for regional communities to consider.

##### Field Trip: Nature Play WA 'Walkshop'

(Maximum 24 participants)\*\*

Do you want to create a more connected community where kids and families are outdoors, more often, for the sake of their health, happiness and connection to nature?

Join Nature Play WA for a 'walkshop' from the PCEC to Elizabeth Quay where you will:

- Learn what makes a great nature play space;
- Discover how developing nature play spaces can spark important community conversation and connections; and,
- Discuss strategies for activating your natural assets through events and digital site interpretation.

Walk and talk about what's happening in your Local Government, ask questions, reflect and discuss opportunities to translate your learnings into action.

By bringing unstructured outdoor play (nature play) back into our children's lives we can help their cognitive, emotional and physical development and ensure they build resilience and imagination that are so important for a fulfilling life. And we can build stronger communities in the process!

### Field Trip: White Gum Valley Estate

(Maximum 30 participants)\*\*

White Gum Valley Estate (WGV) is a modern, sustainable residential development in the City of Fremantle that is an Innovation through Demonstration project. This development features cutting edge water and energy-saving initiatives that will reduce resident's living expenses, such as shared solar photovoltaic systems, energy trading between residents, a shared electric vehicle and a community bore. The development also features in-situ use of demolition materials for construction, retention of significant trees to meet WGV's target of 30% tree canopy cover, and use of edible plants in landscaping. The development has a strong focus on affordability and social inclusion, through provision of a diversity of housing types and tenures, including social housing and adult share houses.

This tour will discuss the process of Local Government, the development industry and utility providers partnering to deliver a housing precinct that is a showcase in sustainability and affordability, and how some of the innovations used in WGV can be adopted in both urban and regional areas.

*\*\*Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 3 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified. Delegates interested in joining a field trip will also be asked to indicate a second preference when registering, should they not be successful during the ballot process.*

3.00pm - 3.45pm

Refreshments

3.45pm

Banners in the Terrace Awards

4.00pm

**SESSION 5 The Granny Whisperer**

**Billie Jordan**

Founder of the Hip Op-eration Crew

7.00pm – 11.00pm

**Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom**

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and after-dinner entertainment.

## Friday, 3 August

7.00am

Delegate Service Desk open

8.00am – 9.15am

**Convention Breakfast with Bradd Hogg (\$88)**

*Brad Hogg appears by arrangement with Cheri Gardiner & Associates*

9.30am

**SESSION 6 Conversations**

A panel conversation around the current political system in Australia and the future for Local Government.

Mark Latham, former Federal Labor Leader

Jacqui Lambie, former Senator

Liam Bartlett, 60 Minutes reporter, award winning broadcaster and journalist

*Liam Bartlett appears by arrangement with Cheri Gardiner & Associates*

10.45am – 11.30am

Refreshments



11.30am

### SESSION 7 CONCURRENT SESSIONS

All delegates will be asked to indicate session preference when registering to assist with venue planning.

#### How Prepared Are We?

Each year Local Governments contribute to an annual Emergency Preparedness report. The Emergency Preparedness Report is a state-wide assessment on the preparedness of the State to combat emergencies. This style of reporting started in 2012 following some catastrophic fires in the preceding fire season. WA is the only state in Australia to do such a report and since its inception it has become the sentinel document for Emergency Preparedness here in Western Australia. This session will highlight the key findings and provide an overview of the state's preparedness against a number of risks/hazards our communities may face.

There are new NDRRA arrangements coming into effect on 1 July 2018 which will impact on State and Local Governments after an eligible event. The session provides a great opportunity to hear about the latest developments and trends in the increasingly important recovery space, and will include any Machinery of Government changes to DFES and the Emergency Management agencies:

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#### South West Native Title Settlement and Local Government

Following the very successful Aboriginal Culture and Heritage Preservation Forum run in 2017, this session will focus on the South West Native Title Settlement including what Local Government needs to know, how to engage in the process including tools and tips and what some Local Governments are doing already including the importance of Reconciliation Action Plans. Presentations will include examples of the meaningful and committed work that is already occurring in Local Governments across the State as part of the process.

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#### Getting Professional Performance from Non-Professionals

Council Members in Western Australia have incredibly diverse careers, interests and cultures but when they come together to represent their communities, there is a universal expectation of high performance. Governing a Local Government's affairs, managing large budgets, determining levels of service, providing stewardship of substantial assets, observing uncompromising standards of personal behaviour set out in the Local Government Act and meeting high expectations of your community are all part of the day-to-day life of Council Members.

The combination of personal and civic responsibilities creates tremendous pressures that can and do impact on the ability to perform at a high level. It is arguable that Council Members share many similarities with elite amateur sportspeople as both are expected to perform at a level equivalent with professionals in their field but without the support structures or generous financial rewards and accolades commonly seen in modern politics or sport.

Dwayne Nestor is a high performance coach who spent 12 years developing elite amateur and professional athletes and worked for many years with up-and-coming talent at the Western Force. He has rare insight into the demands placed on both elite professional and elite amateur athletes and in this session will discuss the psychological mindset required for elite amateurs to achieve professional outcomes.

### Field Trip: Nature Play WA ‘Walkshop’

(Maximum 24 participants) \*\*

Do you want to create a more connected community where kids and families are outdoors, more often, for the sake of their health, happiness and connection to nature?

Join Nature Play WA for a ‘walkshop’ from the PCEC to Elizabeth Quay where you will:

- Learn what makes a great nature play space;
- Discover how developing nature play spaces can spark important community conversation and connections; and,
- Discuss strategies for activating your natural assets through events and digital site interpretation.

Walk and talk about what’s happening in your Local Government, ask questions, reflect and discuss opportunities to translate your learnings into action.

By bringing unstructured outdoor play (nature play) back into our children’s lives we can help their cognitive, emotional and physical development and ensure they build resilience and imagination that are so important for a fulfilling life. And we can build stronger communities in the process!

### Field Trip: City of Cockburn Landfill, Community Drop-off Facility, Household Hazardous Waste Facility, Resource Recovery Workshop and Reuse Shop Tour

(Maximum 30 participants)\*\*

The City of Cockburn has it all on one site! This tour will take in the range of waste related activities that occur at the Henderson Waste Recovery Park, including a highly profitable Reuse Shop, temporary or low cost Community Drop-off Facility and landfill operations.

*\*\*Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 3 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified. Delegates interested in joining a field trip will also be asked to indicate a second preference when registering, should they not be successful during the ballot process.*

1.00pm – 2.00pm	Lunch
2.00pm	<b>SESSION 8 World Famous Conference Ending Summary Paul Huschilt</b>
3.00pm	Official Close of the 2018 Local Government Convention and Refreshments



# Partner activities

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

## Wednesday, 1 August

### Opening Welcome Reception in the Trade Exhibition

5.00pm – 6.30pm

**\$65**

## Thursday, 2 August

### Ferguson Valley Tour

8.30am – 4.30pm

Shhh... this is the one to discover a little known destination within a couple of hours of Perth. After leaving the Convention Centre it's all aboard the Australind Train to Brunswick Junction where we will be met by a local coach company for the scenic drive around the Ferguson Valley. This is a hidden valley nestled in the lush rolling countryside with some funky wineries and breweries, one of which will be our lunch stop. If we are lucky we might see a gnome or two before heading back to the city by coach.

**Includes:** Australind train and comfortable coach transport, morning and afternoon tea, lunch, midday size cider/beer, and accompanying guide

**\$220** (minimum 15 – maximum 30)

### Indoor Rock Climbing

9.30am – 1.00pm

Want to experience the fun and excitement of vertical rock climbing? This session will give you the starting point for a solid foundation of fundamental skills and techniques for climbing to become your own Spiderman!

**Includes:** Two-hour Rock climbing course, shoe hire, light lunch and transfers.

**\$95** (minimum 10 – maximum 20)

### The World of Wine and Cheese

1.45pm – 3.30pm

Join a witty and engaging tour of natural Western Australian wines from our awarding local "Young Guns of Wines" and the cheeses that make them shine. This will be an insightful journey into the new wave of natural winemaking, wines and artisan cheeses from some of WA's great talents.

**Includes:** Cheese & Wine course

**\$140** (minimum 10 – maximum 16)

### Gala Dinner Hair & Make-up (at the PCEC)

2.00pm – 4.30pm

Take the fuss out of getting ready for the Convention Gala Dinner by allowing the Makeup and Hair students (fully supervised) from Perth College of Beauty take care of you.

**Includes:** Hair and Make-up.

**\$60** (minimum 15 – maximum 30)

### Convention Gala Dinner (at the PCEC)

7.00pm – 11.00pm

**\$140** for partners of Full Delegates and Life Members

**\$190** for all other guests

## Friday, 3 August

### Breakfast with Brad Hogg (at the PCEC)

8.00am – 9.15am

**\$88**

### A Walk Back in Time

9.30am – 11.30am

Be transported back in time and experience the period of the convicts in the Swan Rover Colony. Western Australia became a destination for convicts from 1850 – 1868. The convicts played an important part in the construction of many significant Perth landmarks including the Perth Town Hall and the Supreme Court. Visit these landmarks and learn about the Convict and Gold rush eras.

**Includes:** Walking tour and morning tea.

**\$50** (minimum 10 – maximum 20)

### Travel Smart (at the PCEC)

9.30am – 3.00pm

Learn all that you need to know about going overseas and coming back home safely. Experts will cover everything from the government's efforts to prevent, respond to and recover from pests and diseases that threaten the economy and environment, to the cool and quirky places that many people may not have thought of travelling to.

**Includes:** Expert speakers, morning tea and lunch.

**\$150** (minimum 15 – maximum 40)

# General information

## ONLINE CONVENTION REGISTRATIONS

Visit [www.walga.asn.au/lgc18](http://www.walga.asn.au/lgc18) to complete your registration online.

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on Wednesday, 1 August. The Convention Gala Dinner on Thursday evening and Convention Breakfast on Friday morning are optional, and a ticket fee applies.

## Convention fees

Prices are per person and are all inclusive of GST.  
Deadline for all Registrations is **Tuesday, 3 July 2018**.

### Convention Registration

Full Delegate	\$1,475
WALGA Life Members	Complimentary

### Day Delegate Registration

Day: Thursday, 2 August	\$845
Day: Friday, 3 August	\$720

### Optional Extras

#### Gala Dinner

Full Delegate & Partner	\$140 each
WALGA Life Member & Partner	\$140 each
Gala Dinner Only	\$190 each

#### Breakfast

ALGWA Breakfast (Thursday)	\$55
Convention Breakfast with Brad Hogg (Friday)	\$88

### Partners/Guests

Opening Reception (Wednesday)	\$65
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

**Elected Member Professional Development**  
– see enclosed leaflet for details.

## Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of **Tuesday, 3 July 2018**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

## Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

## Accommodation

Hotel information and booking forms are available at [www.walga.asn.au/lgc18](http://www.walga.asn.au/lgc18). Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

## Inter-venue transfers

A limited service will be provided between CBD hotels and the PCEC for the **Gala Dinner** on Thursday evening. The limited transfer schedule will be displayed at the Delegate Service Desk. The convenient, **free and frequent bus services** operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to [www.transperth.wa.gov.au](http://www.transperth.wa.gov.au) - and hotel staff can offer some local advice to guests.

## PCEC Parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) parking space in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated on the registration form – please note the **non-extendable deadline for these requests is Tuesday, 3 July 2018**.

## Enquiries

Ulla Prill, WALGA Marketing  
and Events Officer

T 08 9213 2043

F 08 9213 2077

E [registration@walga.asn.au](mailto:registration@walga.asn.au)

Information in this brochure is correct at time  
of printing but may be subject to change.

**7.5.3 SALARIES & ALLOWANCES TRIBUNAL REVIEW DECISION**

<b>FILE REFERENCE:</b>	<b>4.1.1</b>
<b>CORRESPONDENT:</b>	<b>Salaries &amp; Administrative Tribunal</b>
<b>DATE OF REPORT:</b>	<b>3 May 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Copy of SAT report (be forwarded separately due to its volume)</b>

**SUMMARY:**

Council to review sitting fees for 2018/19 due to change of Band for the Shire of Northampton from Band 4 to Band 3.

**BACKGROUND:**

The Salaries and Allowances Tribunal (SAT) is established under the *Salaries and Allowances Act 1975*, and has the responsibility for both determining and recommending rates of remuneration for the Governor, Members of Parliament, Judges, Magistrates, the Parliamentary Inspector of the Corruption and Crime Commission, Clerks of the Parliament, Commissioners of the Western Australian Industrial Relations Commission, Local Government CEOs, Local Government Elected Members, Members of the Special Division of the Public Service and Prescribed Office Holders.

Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to Chief Executive Officers of local governments".

Section 7B(2) of the SA Act requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine the amount of:

- fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
- expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
- allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

SAT has now issued a determination and the has made a change to the Shire of Northampton's classification from Band 4 to Band 3.

Council, through management, has previously lodged submissions for reconsideration of the classification as this shire was being classified the same as the likes of Chapman Valley, Mingenew, Three Springs and other smaller rural local authorities. The change was requested due to this shires size, diversity (coastal and rural) population, number of towns and overall additional roles and responsibilities this Council has.

**COMMENT:**

The above change has no affect in the salaries for the CEO or the annual allowance to the President and Deputy President as current payments are within the revised Band 3 classification, however the change does affect the level of sitting fees currently being paid.

**Sitting Fees**

The current fee payment for Band 4 is a minimum of \$90 and a maximum of \$236, for the President minimum \$90 and maximum \$485.

The current fee paid is \$180 per Council meeting, \$75 per committee meeting and \$50 per Community meeting where that Councillor is an appointed delegate by the Council. The President receives \$360 per Council meeting.

The change of Band as determined by SAT now provides the following minimum and maximums payables:

	Minimum	Maximum
Per meeting fee		
Council meetings		
Elected member	\$191	\$406
President	\$191	\$628
Council committee meetings		
President and Elected Member	\$96	\$203
Annual Meeting Fees		
Elected Member	\$7,612	\$16,205
President	\$7,612	\$25,091

**President Annual Allowance**

The current fee for the President Allowance is \$12,000. With the change in Band the minimum amount payable is \$1,015 with a maximum of \$36,591.

The Deputy President range is 25% of the above as per section 5.98A(1) of the Local Government Act 1995.

**FINANCIAL & BUDGET IMPLICATIONS:**

Council is requested to adopt revised sitting fees for Council, Committees of Council and community meetings attended by delegates to assist with the 2018/19 Budget preparation.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.3**

**For Council determination.**

**7.5.4 NON PAYMENT OF RATES – LOT 7 HAMPTON ROAD, NORTHAMPTON**

<b>LOCATION:</b>	<b>Lot 7 Hampton Road, Northampton</b>
<b>FILE REFERENCE:</b>	<b>3.1.8</b>
<b>CORRESPONDENT:</b>	<b>N Tomelty</b>
<b>DATE OF REPORT:</b>	<b>3 May 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Correspondence from Mr Tomelty</b>

Due to the confidential nature of this matter, a separate report is provided.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.4**

**For Council determination.**

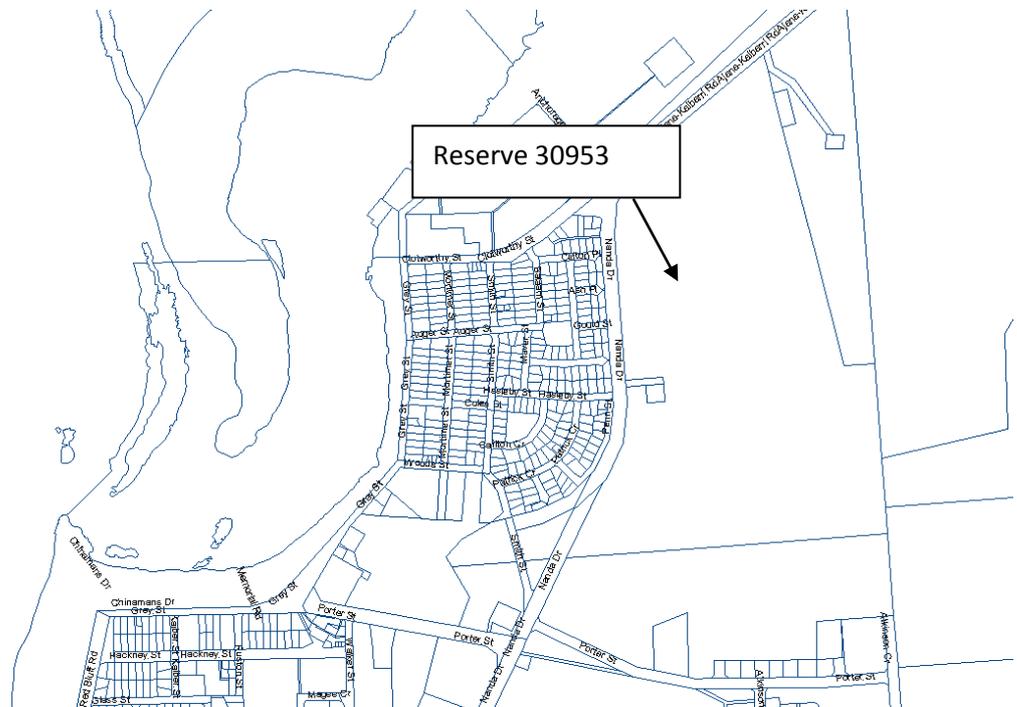
**7.5.5 LEASE RENEWAL – KALBARRI GOLF & BOWLING CLUB**

<b>LOCATION:</b>	<b>Reserve 30953</b>
<b>FILE REFERENCE:</b>	<b>9.1.4</b>
<b>DATE OF REPORT:</b>	<b>3 May 2017</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to approve the renewal of lease for crown reserve 30953 to the Kalbarri Golf and Bowling Club Inc.

**LOCALITY PLANS:**



**BACKGROUND:**

Reserve 30953 has a Management Order drawn in favour of Council for the purposes of recreation and is currently leased to the Kalbarri Golf and Bowling Club Inc for a 21 year period.

The lease expires 30 June 2018 and the club has again requested a renewal of the lease for the same period.

**COMMENT:**

Council as per the requirements of Section 3.58 of the Local Government Act is to formally resolve to renew the lease as a lease is determined as a disposition of land.

The renewal of the lease for a further period of 21 years is supported.

**FINANCIAL & BUDGET IMPLICATIONS:**

Financial costs for the preparation of a new lease will be incurred of which in the past the Council has incurred all costs due to the limited financial capabilities of sporting bodies. Estimated cost is \$1,500 to \$2,000.

A peppercorn rent of \$1 per annum applies.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 3.58 and regulations.*

There is no requirement to advertise this lease renewal as under the *Local Government (Functions and General) Regulations 1996* a disposition to a sporting body is exempt from advertising requirements.

*State: Land Administration Act 1997*

As per the provisions of the *Land Administration Act 1997*, the approval of the Minister for Lands for the renewal of the lease is required.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.5**

**That Council renew the existing lease on Reserve 30953 to the Kalbarri Golf and Bowling Club Inc for a further term of 21 years.**

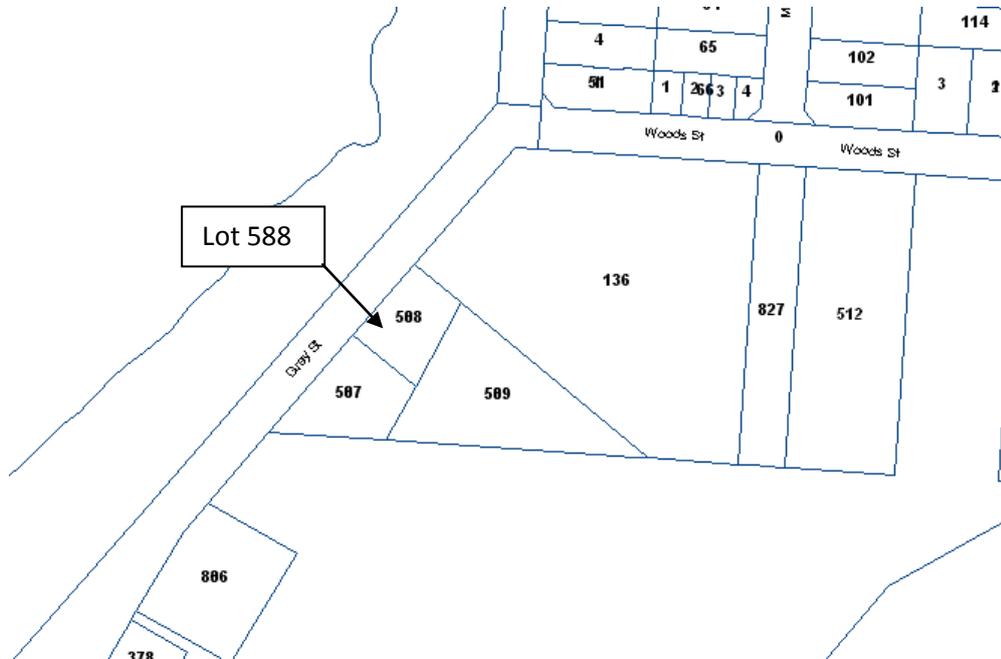
**7.5.6 REVISED MARKET ANNUAL RENT – LOT 588**

<b>LOCATION:</b>	<b>Lot 588, Reserve 37445 Grey Street, Kalbarri</b>
<b>FILE REFERENCE:</b>	<b>9.1.4</b>
<b>DATE OF REPORT:</b>	<b>3 May 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. Valuation Report</b>

**SUMMARY:**

Council to adopt revised annual rent as per revised market rent.

**LOCALITY PLANS:**



**BACKGROUND:**

Lot 588, Crown Reserve 37445 is leased to the Murchison River Caravan Park.

As per Item 5(b) of “The Schedule” of the lease for the above property, a market review of the annual rent is to be undertaken every five years with the next review due 27<sup>th</sup> April 2018.

A rent review by a licenced valuer has now been obtained and is at Appendices 1.

The lessee supports the rent review.

**COMMENT:**

The current annual rent is \$21,440pa and the rental review has determined that the current market rent remain unchanged.

Although the rent review recommends no change, the annual rent is still increased by CPI (Perth March quarter) annually.

**FINANCIAL & BUDGET IMPLICATIONS:**

Costs for the valuation are to be shared equally between both parties. Cost of the market rental valuation is estimated at \$1,200.

**STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995*

There are no statutory implications as this mater only relates to a rental revue.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.6**

**That Council adopt the Annual Market Rental Valuation of \$21,440 per annum for Lot 588 Grey Street, Kalbarri.**

**APPENDICES 1 – Market Valuation Report**



**VALUATION REPORT**



**Lot 588, 92 Grey Street  
Kalbarri, Western Australia 6536**

Prepared For	Shire of Northampton
Report Purpose	Rental purposes
Valuation Date	30 January 2018
Our Reference	8583176
Client Reference	9.1.4/OCR29569

Opteon (Midwest WA) Pty Ltd  
ABN 88 620 160 812  
P.O. Box 308 Geraldton WA 6531  
P (08) 9921 4782 E [geraldton.info@opteonsolutions.com](mailto:geraldton.info@opteonsolutions.com)  
W [www.opteonsolutions.com](http://www.opteonsolutions.com)

**SOLUTIONS WITH EXCELLENCE**  
Liability limited by a scheme approved under Professional Standards Legislation

Lot 588, 92 Grey Street  
Kalbarri, Western Australia 6536  
Our Reference: 8583176



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### Appendices

1. Instructions
2. Certificate of Title
3. Licence

Lot 588, 92 Grey Street  
Kalbarri, Western Australia 6536  
Our Reference: 8583176



## 1.0 Executive Summary

### 1.1 Instructions

Instructing Party	Garry Keeffe, Shire of Northampton
Client / Authorised Party	Shire of Northampton
Client Reference	9.1.4/OCR29569
Valuation Purpose	Rental purposes - <i>Please note, this report does not meet Practice Standards for valuations for mortgage/finance purposes and is specifically unsuitable for this purpose.</i>

### 1.2 Property Details

Property Address	Lot 588, 92 Grey Street, Kalbarri, Western Australia 6536
Property Description	The subject land comprises a ground lease site, being Crown Reserve 37445 and more specifically having a land area of 1,426 sqm occupied by Donald William Allen and operated as part of the larger Murchison Caravan Park.
Title Reference	Lot 588 Plan 184647 Volume LR3044 Folio 475
Tenure Type	Freehold
Registered Proprietor	Shire of Northampton
Total Site Area	1,426 sqm
Encumbrances	Not specified herein.
Lettable Area	1,426 sqm
Zoning	Special Use 5

### 1.3 Property Profile

#### Market

Leasing Volumes	We have reviewed ground lease transactions within the Midwest and Gascoyne regions. There is a very low volume of ground rental sites with ocean side locations. Lease terms generally exceed 10 years and 21- year terms are common. These factors result in extremely low levels of lease transactions. Accordingly, the volume of comparable evidence is limited. We have had regard to the best available evidence at the date of valuation.
Stock Levels	As noted above, there is a very low level of supply of ocean side ground rental sites. Supply within this market is contained. At this time, we are not aware of any vacancies
Vacancies	There are no vacancies of similar sites which we are aware of.

#### Assumptions & Recommendations:

Verifiable Assumptions	<ul style="list-style-type: none"> <li>The instructions and information supplied contain a full disclosure of all information that is relevant</li> </ul>
------------------------	---

### 1.4 Key Valuation Outputs

Passing Net Rent	\$21,440 pa
Market Net Rent	\$21,440 pa

Lot 588, 92 Grey Street  
Kalbarri, Western Australia 6536  
Our Reference: 8583176



## 1.5 Valuation

### Market Rent

<b>Market Net Rent:</b>	<b>\$21,440 pa</b>
-------------------------	--------------------

This valuation is exclusive of GST

<b>Date of Inspection</b>	30 January 2018
<b>Date of Valuation</b>	30 January 2018
<b>Date Issued</b>	21 February 2018
<b>Currency of Valuation</b>	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.
<b>Pecuniary Interest</b>	We confirm that the valuer does not have any pecuniary interest that would conflict with the proper valuation of the property.

### Signatories



**Michael Maurici** AAPI CPV  
Managing Director  
API No: 78200 WA Lic No: 44792  
**Inspecting Valuer**

<b>Important</b>	<i>This Executive Summary must be read in conjunction with the remainder of this report. The Executive Summary is only a synopsis designed to provide a brief overview and must not be acted upon in isolation to the contents of the valuation report.</i>
<b>Third Party Disclaimer</b>	<i>This report has been prepared for the private and confidential use of our client, Shire of Northampton for the specified purpose. It should not be reproduced in whole or part without the express written authority of Opteon (Midwest WA) Pty Ltd or relied upon by any other party for any purpose and the valuer shall not have any liability to any party who does so. Our warning is registered here, that any party, other than those specifically named in this paragraph should obtain their own valuation before acting in any way in respect of the subject property.</i>
<b>Digital Copies of Reports</b>	<i>Where a report has been provided in digital copy and has not been received directly via our firm, the report contents, especially the valuations and critical assumptions, should be verified by contacting the issuing office to ensure the contents are bona fide. In particular if the reader of this report has suspicions that the report appears to be tampered or altered then we recommend the reader contact the issuing office.</i>
<b>Reliance on Whole Report</b>	<i>This valuation should be read in its entirety, inclusive of any summary and annexures. The valuer and valuation firm does not accept any responsibility where part of this report has been relied upon without reference to the full context of the valuation report.</i>

Lot 588, 92 Grey Street  
Kalbarri, Western Australia 6536  
Our Reference: 8583176



## 2.0 Instructions

Instructions have been received to undertake a valuation of the property as per the details below.

<b>Instructing Party</b>	Garry Keeffe, Shire of Northampton
<b>Property Address</b>	Lot 588, 92 Grey Street, Kalbarri, Western Australia 6536
<b>Date of Instructions</b>	24 January 2018
<b>Client / Authorised Party</b>	Shire of Northampton
<b>Valuation Purpose</b>	Rental purposes - <i>Please note, this report does not meet Practice Standards for valuations for mortgage/finance purposes and is specifically not suitable for this purpose.</i>
<b>Specific Instructions</b>	Assessment of the Market Value of the property as at the Date of Valuation.
<b>Documentation Provided</b>	Information we have been provided with and relied upon in undertaking our valuation includes: <ul style="list-style-type: none"> <li>Lease and associated documents</li> </ul>
<b>Scope of Work</b>	The scope of work undertaken by the valuer in completing the valuation has included: <ul style="list-style-type: none"> <li>Collation of information from relevant parties regarding the subject property;</li> <li>Undertaking our own research regarding the subject property;</li> <li>An inspection of the property and measurement of buildings where required;</li> <li>Undertaking market research of similar properties;</li> <li>Preparation of valuation calculations; and</li> <li>Preparation of this report.</li> </ul>
<b>Compliance</b>	Our valuation has been prepared with reference to the Australian Property Institute Practice Standards and Guidance Notes.

A copy of our instructions is attached to this report.

## 3.0 Basis of Valuation & Definitions

This valuation has been prepared in accordance with definitions and Valuation Applications of the International Valuation Standards Council (IVSC) and endorsed by the Australian Property Institute.

<b>Market Rent</b>	The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.
<b>Face Rent</b>	<i>"The rent shown on a lease document which may include incentives."</i>
<b>Effective Rent</b>	<i>"The actual liability for rent after adjustments for any incentives and costs to the face rent are taken into account."</i>

## 4.0 Date of Valuation

<b>Valuation Date</b>	30 January 2018
<b>Date of Inspection</b>	30 January 2018
<b>Currency of Valuation</b>	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.

Lot 588, 92 Grey Street  
Kalbarri, Western Australia 6536  
Our Reference: 8583176



## 5.0 Location

<b>Location</b>	Coastal tourism and fishing industry support town situated on the Murchison river mouth. Located approximately 165km north of Geraldton. Small permanent population.
<b>Neighbourhood</b>	The subject property is located in a well-established residential neighbourhood, comprising predominantly dwellings of varying age and style.
<b>Access</b>	From an operation aspect the site is accessed via the adjoining land which forms the Murchison River Caravan Park. Secondary access is provided by the adjoining Black Rock Cafe Car park or Grey Street (for pedestrians).
<b>Parking</b>	Onsite parking is provided.
<b>Transport &amp; Infrastructure</b>	The town provides all essential infrastructure services for a town of this scale including emergency services, healthcare and education.  Transport services are limited primary to road networks with connectivity to North/South routes via the North West Coastal Highway (east of Kalbarri). The town provides a small harbour catering the local fishing industry. All other supporting services are located in the City of Greater Geraldton located circa 150km south.

### Location Map



Sourced from Google Maps - [www.google.com](http://www.google.com)

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**Specific Location Map**



Sourced from Google Maps - [www.google.com](http://www.google.com)

## 6.0 Tenure

### 6.1 Title Particulars:

Title Reference	Tenure	Registered Proprietor	Title Area
Lot 588 Plan 184647 Volume LR3044 Folio 475	Freehold	Shire of Northampton	1,426 sqm
<b>Total Site Area</b>			<b>1,426 sqm</b>

## 7.0 Planning

Local Government Area	Shire of Northampton
Planning Scheme	Town Planning Scheme No. 11
Current Zoning	Special Use 5
Existing Use	Tourist Accommodation
Permitted Uses	Caravan Park is a 'P' permitted use. Ancillary 'A' uses include; Amusement Parlour, Caretakers Dwelling, Fast Food Outlet, Holiday Accommodation, Multiple Dwelling, Restaurant/Cafe, Serviced Apartment, Small Bar and Small Shop.
Zoning Effect	Existing use conforms
Heritage Issues	Not applicable

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## 8.0 Site

### 8.1 Site Details

<b>Site Description</b>	The land is predominantly regular in shape, fronting Grey Street and forms part of the larger Murchison River Caravan Park.
<b>Street Frontage</b>	43.7 meters
<b>Depth</b>	37.25 meters
<b>Dimensions</b>	The shape and dimensions of the property are shown on the Title plan.
<b>Source of Site Area</b>	The site area has been obtained from the Title Plans.
<b>Site Area</b>	1,426 sqm
<b>Identification</b>	The property has been identified by reference to Street number in conjunction with online Cadastral Plan.

### 8.2 Services

<b>Services</b>	Electricity, telephone, town water, septic tank, bottled gas, connected
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## 9.0 Description of Premises

The premises comprise a ground rental tenancy with a lease area of 1,426 sqm with occupancy use - Caravan Park. Due to the ground lease nature of the site we have not provided a detailed description of the improvements.

### 9.1 Ground Rental Area

<b>Total Lettable Area</b>	1,426 sqm
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## 10.0 Photography



Western boundary



Southern boundary

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Outlook

## 11.0 Occupancy and Lease Details

<b>Occupancy Status</b>	Occupied by lessee
<b>Leases Sighted</b>	We confirm having been provided with signed copies of the relevant Lease. The Lease have been registered on Title.

### 11.1 Lease Summary

<b>Lessee</b>	Ronald William Allen
<b>Demised Premises</b>	Lot 588, 92 Grey Street Kalbarri WA 6536
<b>Commencement Date</b>	27 April 2003
<b>Initial Term</b>	21 yrs
<b>Options</b>	None
<b>Expiry Date</b>	27 April 2024
<b>Commencing Rent</b>	\$5,000 pa
<b>Current Rent</b>	\$21,440 pa
<b>Rent Reviews</b>	Annual CPI rent reviews and market reviews on the lease anniversary for years 2008, 2013, 2018 and 2023.
<b>Net or Gross</b>	Net
<b>Outgoings</b>	The tenant pays for all utilities, rates and taxes.
<b>Permitted Use</b>	Caravan Park

## 12.0 Financial Details & Analysis

### 12.1 Passing & Market Rent

The current rent reflects \$15.035 psm overall and is considered to be within market parameters.

Accordingly, the current rent has been adopted as a reflection of Market Rental for the property for the purposes of our valuation.

From information provided, a review of lease documents and analysis of market evidence, the current/passing income and market income (based on rental evidence as detailed later in this report) from the property has been calculated as follows:

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\$21,440 per annum reflecting \$15 psm (after rounding) or \$2,680 per bay/site which we consider reasonable.

## 13.0 General Comments

The subject land comprises a ground lease site, being a portion of Crown Reserve 37445 and more specifically having a land area of 1,426sqm as identified on the original lease document.

The land is occupied pursuant to a lease document with lessor being the Shire of Northampton and Lessee being Ronald William Allen.

The land is zoned Special Use 5 which permits the use as a Caravan Park.

The subject land forms a small part of the Murchison Caravan Park of which has a licence for 170 bays (total).

The lease commenced in July 2003 for a term of 21 years.

The current passing rent is \$21,440 per annum excluding GST and was last reviewed to market in 2013.

The purpose of this report is to provide a ground rental market valuation.

We have reviewed the best available evidence which at the date of valuation supports the current passing rent as market, albeit with a higher than average level of subjectivity.

## 14.0 Leasing Analysis

### 14.1 Market

<b>Leasing Volumes</b>	We have reviewed ground lease transactions within the Midwest and Gascoyne regions. There is a very low volume of ground rental sites with ocean side locations. Lease terms generally exceed 10-years and 21-year terms are common. These factors result in extremely low levels of lease transactions. Accordingly, the volume of comparable evidence is limited. We have had regard to the best available evidence at the date of valuation.
<b>Stock Levels</b>	As noted above, there is a very low level of supply of ocean side ground rental sites. Supply within this market is contained. At this time, we are not aware of any vacancies
<b>Vacancies</b>	There are no vacancies of similar sites which we are aware of.

## 15.0 Market Evidence

### 15.1 Rental Evidence

#### Market Rents:

In forming our opinion of the Market Rental Value of the subject property, we have had regard to various lease transactions (a selection of which are detailed below: which for confidentiality reasons cannot be disclosed however have been retained on our files.)

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<b>Property</b>	Lot 254 North West Coastal Highway, Gladstone , WA	
<b>Lease Rental</b>	\$7,000 pa Net	
<b>Date Rent Set</b>	Dec 2014	
<b>Tenancy Area</b>	581 ha	
<b>Tenancy Use – Description</b>	Camping ground	
<b>Lease Term &amp; Options</b>	7 years 1 option of 7 years	
<b>Rent Review Method</b>	Annual CPI and market review at option.	
<b>Rental Analysis</b>	\$117 per site or \$12 per ha	
<b>Comparability</b>	This ground lease site, whilst considerably larger, it is considered significantly inferior overall, providing no services and low levels of occupancy and higher levels of ongoing site (ground lease) maintenance. A considerably higher rent would apply to the subject.	
<b>Comments</b>	The ground lease site comprises a larger allotment of 580ha, located circa 150 km south of the Carnarvon town site, Along the North West Coastal Highway. The land is un- utilised serviced and around 40 ha is utilised as the Gladstone Campsite. The site is the location of the historic Gladstone Jetty, saltwater ablutions and 60 camping bays.	

<b>Property</b>	Lot 130 Monkey Mia Road, Monkey Mia, WA	
<b>Lease Rental</b>	\$72,000 pa Net	
<b>Date Rent Set</b>	May 2014	
<b>Tenancy Area</b>	71,832 sqm	
<b>Tenancy Use – Description</b>	Caravan Park	
<b>Lease Term &amp; Options</b>	99 years	
<b>Rent Review Method</b>	The greater of CPI or market rent review.	
<b>Rental Analysis</b>	\$407 per bay or \$10,023 per ha	
<b>Comparability</b>	This ground lease site comprises a similar ocean side location but around 50 times larger comprising the entire Monkey Mia Dolphin Resort.  The lease reflects a rate of \$407 per bay. On a scale comparison basis, a considerably higher rate should apply to the subject but much lower quantum or rent.	
<b>Comments</b>	The property comprises an ocean front ground lease site with a land area of 7.1832 ha located within the town of Monkey Mia, developed as the Monkey Mia Dolphin Resort 177 licenced sites.	

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<b>Property</b>	Horrocks Beach Caravan Park, 1 North Court, Horrocks, WA	
<b>Lease Rental</b>	\$19,747 pa Net	
<b>Date Rent Set</b>	Apr 2010	
<b>Tenancy Area</b>	19,315 sqm	
<b>Tenancy Use – Description</b>	Caravan Park	
<b>Lease Term &amp; Options</b>	21 years 21 years	
<b>Rent Review Method</b>	Annual CPI and market review every 4 years (due August 2019).	
<b>Rental Analysis</b>	\$184per site or \$10,224 per ha	
<b>Comparability</b>	This ground lease site comprises a similar ocean side location but more than 10 times larger comprising the entire Horrocks Beach Caravan Park. On balance, the subject land is considered inferior overall.	
	The site reflects a rate of \$184 per bay/site and on the basis of scale a higher rate would apply to the subject. The site however has not been reviewed to market for around 8 years and the rent appears low in comparison to the balance of evidence.	
<b>Comments</b>	The property is a leasehold beachfront caravan park positioned within the coastal township of Horrocks which is located approximately 80 kilometres to the north of Geraldton. The caravan park comprises a total of 107 bays being a mixture of cabins, vans, powered and unpowered camp sites. In addition, there is a manager's residence/reception and shop and communal facilities to include 2 ablution blocks, camper's kitchen, barbeque area, laundries and fish cleaning area.	

<b>Property</b>	Lot 946, 250 Ocean Drive, Port Denison, WA	
<b>Lease Rental</b>	\$78,450 pa Net	
<b>Date Rent Set</b>	Jan 2000	
<b>Tenancy Area</b>	12,000 sqm	
<b>Tenancy Use – Description</b>	Caravan Park	
<b>Lease Term &amp; Options</b>	5 years 1 option of 21 years	
<b>Rent Review Method</b>	Fixed rent increases for years 1 - 10. In years 6 to 26, the rent shall be 6% of the gross sales or \$20,000 (whichever is greater).	
<b>Rental Analysis</b>	\$1,171 per site or \$65,375 per ha	
<b>Comparability</b>	This ground lease site comprises a similar ocean side location but around 15 times larger comprising the entire Big 4 Dongara Denison Caravan Park. On balance, the subject land is considered significantly inferior overall.	
	The site reflects a rate of \$1,170 per bay/site. This is the highest rate per site for our evidence which appears to be a function of the unique rental calculation being 6% of gross sales. We have taken a cautious approach to comparison on this basis.	
<b>Comments</b>	The property comprises a ground lease site (Crown Reserve) with a land area of 1.2ha. The property is located on Ocean Drive in central Port Denison with direct ocean frontage and is occupied by Big 4 Dongara Denison Beach Holiday Park. The property is licenced for 67 sites/bays.	

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<b>Property</b>	Lot 589 Grey Street, Kalbarri, WA	
<b>Lease Rental</b>	\$13,130 pa Net	
<b>Date Rent Set</b>	May 2010	
<b>Tenancy Area</b>	4,028 sqm	
<b>Tenancy Use – Description</b>	Caravan Park	
<b>Lease Term &amp; Options</b>	21 years	
<b>Rent Review Method</b>	Annual CPI reviews and market review at on anniversary of lease in 2005, 2010, 2015 and 2020.	
<b>Rental Analysis</b>	\$571 per site or \$3.26 per square meter	
<b>Comparability</b>	This ground lease site located adjacent the subject, forming part of the Murchison Caravan Park. The land area is larger however it does not have street frontage, ocean proximity and there are only 2 potential occupiers (adjoining land owners/occupiers). The subject site is considered superior overall.	
<b>Comments</b>	The property comprises a ground rental lease site (Crown Reserve) with a land area of 4,028sqm. The land forms part of the Murchison River Caravan Park. The land does not have direct street frontage and is triangular in shape. The land is located 1 lot behind Grey Street which fronts the Murchison River. The site comprises 23 of 170 bays for the park.	

#### Market Rent Conclusions:

We have reviewed ground rental evidence within the Midwest and Gascoyne Regions with a tourism/caravan park use and a coastal location.

The nature of evidence is limited. Many towns within this region provide no comparable evidence. Furthermore, lease terms are generally long and market reviews are infrequent.

Our ground rental evidence can be summarised briefly as follows;

- Lease areas between 4,028 and 71,832 sqm
- Between 21 bays and 177 bays
- Rates of between \$184 per bay and \$2,680 per bay

The adjoining site, Lot 589 Grey Street is the most comparable site on a location, scale and use basis. The site was reviewed to market in 2015 with a passing rent of \$13,130 pa or \$571 per site. There are only 2 potential occupiers for this site and it does not have street frontage/river proximity. The subject is considered significantly superior and on balance this lease supports the passing rent.

Lot 254 North West Coastal Highway is difficult to compare however the subject site is considered to be superior on a location and use basis.

Lot 130 Money Mia Road comprises what we consider a superior location but is considerably larger (around 50 times larger) with a rate of \$407 per bay. The rent was set to market in 2014. The subject is significantly smaller and on balance, which supports a much higher rate per bay. On balance, the subject rate of \$2,980 per site is supported.

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1 North Court Horrocks is difficult to compare directly, the site does not have ocean frontage and it is around 10 times larger. Furthermore, the site has not been reviewed to market for around 8 years. The passing rent of \$19,747 appears out of line with the rest of the market and accordingly we have taken a cautious approach with comparison.

250 Ocean Drive (Big 4 Dongara Denison Holiday Park) has a similar location, but considerably larger in scale with 67 sites/bays and 1.2ha (15 times larger) The lease is such that the current rent is assessed at 6.00% of gross collection and a market review has not been undertaken since commencement. The current rent is \$78,450 per annum which equates to \$1,171 per bay. Although the lease structure requires some consideration it is our opinion that the scale of the subject required an upward adjustment to the rate per bay which supports the current passing rent.

As noted throughout this report, our evidence is limited in volume and additionally by scale comparability. Due to these limitations, there is increased subjectivity for our conclusion. The subject passing rent of \$21,440 is supported by our market parameters and we have therefore adopted the passing rent as market.

## 16.0 Valuation Methodology

### 16.1 Adopted Valuation Method

The most appropriate method of valuation for a property of this nature is by market comparison whereby the subject property is compared with rentals of comparable properties and adjustments made for points of difference.

### 16.2 Valuation Calculations

Our valuation calculations are summarised as follows:

Market Rental Assessment			
Tenancy:	Area:	Rate:	Rental:
Ground Rental Area	1,426 sqm	@ \$15.035 psm	\$21,440
<b>Total Net Market Rental:</b>			<b>\$21,440</b>

### 16.3 Conclusion

Having regard to the above calculations, and after taking into account both the positive and negative attributes of the property, from an objective and unbiased, yet balanced point of view, we are of the opinion that the Market Rental Value of the property is \$21,440 pa.

#### Variance in Market Value

*Due to the unique characteristics of the property and limited amount of available, confirmed, comparable market evidence we advise that there is likely to be a greater degree of variation in the price prospective purchasers may offer to pay for the property. This volatility is likewise demonstrated within our valuation calculations which show a comparatively higher degree of variation of possible values.*

## 17.0 Goods & Services Tax

<b>Treatment of GST</b>	All amounts and values expressed in this report are exclusive of GST unless otherwise specified.
<b>Recommendation</b>	If there is any uncertainty as to the treatment of GST then we recommend you seek advice from a qualified accountant regarding the nature of any potential transaction or services supplied, the GST status of the parties involved, and confirmation of any potential GST liability.

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## 18.0 Rental Value

### 18.1 Market Rental Value - Vacant Possession

We are of the opinion that the Market Net Rental Value of the tenancy/property with vacant possession, as at 30 January 2018 subject to the comments in this report, is:

\$21,440 pa

<b>Date of Inspection</b>	30 January 2018
<b>Date of Valuation</b>	30 January 2018
<b>Date Issued</b>	21 February 2018
<b>Currency of Valuation</b>	90 days from the date of valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.

#### Signatories



**Michael Maurici** AAPI CPV  
Managing Director  
API No: 78200 WA Lic No: 44792  
Inspecting Valuer

<b>Important</b>	<i>This valuation is subject to the definitions, qualifications and disclaimers and other comments contained within this report.</i>
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## 19.0 Assumptions, Conditions & Limitations

<b>Area Disclaimer</b>	<i>In the event actual surveyed areas of the property are different to the areas adopted in this valuation the survey should be referred to the valuer for comment on any valuation implications. We reserve the right to amend our valuation in the event that a formal survey of areas differs from those detailed in this report.</i>
<b>Asbestos Disclaimer</b>	<i>We are not experts in the identification of Asbestos and therefore, in the absence of an environmental consultant's report concerning the presence of any asbestos fibre within the subject property, this valuation is made on the assumption that there is no: asbestos material present; health risk from asbestos within the property; or there is any material expense relating to the repair, management or replacement of asbestos materials in the foreseeable future. Should an expert's report establish that there is an asbestos related health risk or a requirement to undertake asbestos remediation works then we reserve the right to review this valuation.</i>
<b>Building Services Disclaimer</b>	<i>No documentation or certification has been sighted to verify the condition of building services, and we have assumed that all building services are: adequate in specification; in good operational condition; and satisfactorily maintained.</i>
<b>Environmental Disclaimer</b>	<i>This report is not an environmental audit and no advice is given in any way relating to environmental or pollution matters. Any comments given as to environmental or pollution factors in relation to the property are not given in the capacity as an expert. This assessment of value is on basis that the property is free of contamination or environmental issues affecting the property not made known to the valuer. In the event the property is found to contain contamination the matter should be referred to this office for comment. Given contamination issues can have an impact on the Market Value of the property, we reserve the right to review and if necessary vary our valuation if any contamination or other environmental hazard is found to exist.</i>
<b>Full Disclosure Disclaimer</b>	<i>Whilst we have attempted to confirm the veracity of information supplied, the scope of work did not extend to verification of all information supplied or due diligence. Our valuation and report has been prepared on the assumption the instructions and information supplied has been provided in good faith, is not in any way misleading or deceptive, contains a full disclosure of all information that is relevant, there are no undisclosed agreements in place that affect the property and the sale price includes GST. The valuer and valuation firm does not accept any responsibility or liability whatsoever in the event the valuer has been provided with insufficient, false or misleading information.</i>

**7.5.7 LOWER KITCHEN USE CHANGE – NORTHAMPTON COMMUNITY CENTRE**

<b>LOCATION:</b>	<b>Northampton Community Centre</b>
<b>FILE REFERENCE:</b>	<b>11.1.8</b>
<b>CORRESPONDENT:</b>	<b>Northampton Community Centre Inc</b>
<b>DATE OF REPORT:</b>	<b>8 May 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>

**SUMMARY:**

Council to consider the approval for changes to the lower kitchen for use as a store room for sporting bodies.

**BACKGROUND:**

A request has been received from the NCC seeking approval to turn the downstairs kitchen into a multi user storage area.

The NCC currently has 7 sporting/user groups who are all seeking more storage for their respective clubs. It has been suggested that the downstairs kitchen which is outdated and has been replaced upstairs with the new fully functional kitchen be the ideal area for storage.

The NCC Committee proposes that the bench in the middle of the kitchen be removed and offered to a school or community group, that cupboards and benches on the eastern wall be removed and the oven be sold off, to allow for storage cupboards or racks to be installed by the respective groups.

**COMMENT:**

Management has no concerns with the proposal as the NCC and its sporting bodies would be well aware of the little use the lower kitchen has.

The request is being submitted for Council approval as it is a condition under the current lease that any changes to the premises must be approved by the Council.

The proposed changes are not structural and are merely a change in storage cupboards etc.

**FINANCIAL & BUDGET IMPLICATIONS:**

None for the Council.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.7**

**That Council approve of the changes to the lower kitchen of the Northampton Community Centre for the use as a storage room for sporting bodies as requested by the Northampton Community Centre Inc.**

**7.5.8 INVITATION TO PARTICIPATE IN HOLIDAY GUIDE 2019**

<b>FILE REFERENCE:</b>	<b>13.2.1</b>
<b>CORRESPONDENT:</b>	<b>Kalbarri Visitors Centre</b>
<b>DATE OF REPORT:</b>	<b>10 May 2018</b>
<b>REPORTING OFFICER:</b>	<b>Garry Keeffe</b>
<b>APPENDICES:</b>	<b>1. KVC Correspondence</b>

**SUMMARY:**

Council to consider a request from the Kalbarri Visitors Centre (KVC) to participate in their annual Kalbarri Holiday Planner publication.

**BACKGROUND:**

The KVC produces approximately 60,000 holiday guides annually to promote Kalbarri and some other parts of the Shire of Northampton. However, the “surrounding areas” are not overly promoted and with their publication the KVC consider that placing other areas of the shire within the planner will increase visitor awareness to these areas.

**COMMENT:**

Unfortunately there is limited evidence of the promotion of other areas of the Shire, apart from information provided at the Northampton Visitors Centre and by individual tour/business operators. No other formal promotion like Kalbarri undertakes occurs for the balance of the shire.

The KVC proposal is to expand the current two page spread to a four page spread that will cover most of the shire outside Kalbarri.

The Shire is becoming a popular attraction to visitors and if an overall visitors guide incorporating the whole Shire can be undertaken then this is no doubt of benefit to the Shire.

**FINANCIAL & BUDGET IMPLICATIONS:**

The cost to produce the planner is estimated at \$54,000 of which it is partially funded through the Specified Area Rate on the Kalbarri townsite. In addition there is a cost for warehouse and distribution fees of \$15,000.

The KVC is seeking \$3,300 for Council to be involved and this is considered to be very reasonable for such promotion and recommend that Council list for consideration within the 2018/19 draft and future budgets a provision of \$3,300 to be part of the Kalbarri Holiday Guide.

**STRATEGIC IMPLICATIONS:**

*Local: Shire of Northampton Community Strategic Plan 2016-2026*

A key strategy of the plan is “Increase support for tourism across the shire and enable tourism to become a major and sustainable industry for the shire.”

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**OFFICER RECOMMENDATION – ITEM 7.5.8**

**That Council list for consideration within the 2018/19 Budget a provision of \$3,300 for tourism promotion in the Kalbarri Holiday Guide 2019 and if approved the provision to continue for future budgets.**

**APPENDICES 1 – KVC Correspondence**



10<sup>th</sup> May 2018

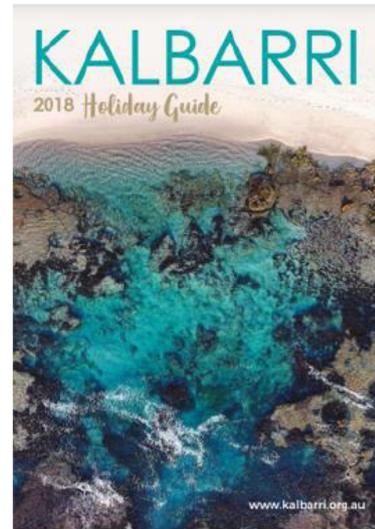
Mr Garry Keeffe  
Chief Executive Officer  
Shire of Northampton  
Po Box 61, Northampton WA 6535

Dear Garry and Shire of Northampton Councillors,

**Re: Kalbarri Holiday Guide 2019 - Request for funding**

The Kalbarri Visitor Centre (KVC) request council to consider an expense of \$3300 to put towards producing the 2019 Kalbarri Holiday Guide. Please see our 2018 guide (right) A live version can be viewed on the following link: <https://www.kalbarri.org.au/plan/holiday-guide-2018>

- Currently the KVC produce and distribute 60,000 planners annually throughout WA, to promote our town and the Shire of Northampton. The guides can be found in all Visitor Centres and a number of accommodation venues throughout the State.
- This cost to produce a guide is approx. \$54,000 for production. This is generated by the sale of advertising and support from Visitor Centre memberships.
- The warehousing and distribution fees are \$15,000 which is absorbed by the Visitor Centre each year, also considered a benefit of becoming a member of our centre. This also helps to keep advertising costs down and aid in the promotion of Kalbarri as a desirable holiday destination.



The Kalbarri Holiday Guide is sought after, we receive so many positive comments from neighbouring regions and constantly commended by visitors that our book is user friendly, colourful, easy to understand and informative. Information is the key in producing a great book, if we are successful with our request from shire we would like to use these funds to expand the information on “Surrounding areas within the Shire.” Currently we allocate two open facing pages to Northampton, Horrocks and Port Gregory (See below). Additional funding would allow us to expand this information to a 4-page spread, (two open facing pages.) Hence improving information on our destination and the visitor information within shire.

We thank Council for their consideration and look forward to a favourable decision

Warm Regards



Tracy Grosvenor  
Manager, Kalbarri Visitor Centre

