

**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton Road, Northampton on 23 July 2021**

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**1.0 OPENING**

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

In opening the meeting the President thanked staff for their effort in preparing the budget as presented.

**1.1 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr T Hay		Northampton Ward
Cr R Suckling		Northampton Ward
Cr Stock-Standen		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works and Technical Services	
Mrs Leanne Rowe	Finance Officer	

**2.1 LEAVE OF ABSENCE**

Nil

**2.2 APOLOGIES**

Cr S Smith, Cr L Sudlow

**2.3 QUESTION TIME**

No members of the public were present therefore no questions were put to Council.

**3.0 SPECIFIC ITEMS**

**3.1 LOCAL HEALTH PLAN (ITEM 3.1)**

Noted

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**3.2 KALBARRI RSL MEMORIAL UPGRADE/RENEWAL (ITEM 3.2)**

Moved Cr STEWART, seconded Cr PIKE

That Council remove the net provision of \$42,070 from the budget for RSL monument and consider the redevelopment of the monument as part of the new Kalbarri Foreshore Plan.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**3.3 PLANT REPLACEMENT PROGRAMME (ITEM 3.3)**

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council remove the draft budget allocations for the Back Hoe (2<sup>nd</sup> Machine) of \$205,000 and the 2WD Light Truck of \$55,000 from the 2021/2022 Budget.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**3.4 BUILDING CONTROL (ITEM 3.4)**

Moved Cr PIKE, seconded Cr STEWART

That Council employ a full time Building Surveyor at an overall extra cost of \$40,000 to be included in the 2021/2022 budget.

CARRIED BY AN ABSOLUTE MAJORITY 6/1

Cr Suckling voted against the motion

**3.5 GREGORY WATER SUPPLY MONITORING SYSTEM (ITEM 3.5)**

Moved Cr STEWART, seconded Cr SUCKLING

That Council authorise the installation of the (Option 1) within the 2021/22 Budget which is a monitoring system only and can incorporate existing by using a mobile telephone or computer application to determine that tanks are full or empty and that pumps are on or off.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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**3.6 PORT GREGORY CAR PARK – IMPROVEMENT WORKS (ITEM 3.6)**

Moved Cr HAY, seconded Cr STOCK-STANDEN

That Council:

1. Not progress with the proposed Port Gregory Car Park Improvement works and that the gravel works to the area be undertaken to control water run off with the option of removing the shelter that is being undermined, and
2. The CEO to commence a process with the various government departments that have an interest in reserves in this area to re-align the reserve boundaries to allow for the for the whole of the car park area to be included in Councils existing reserve.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**3.7 NORTHAMPTON REFUSE SITE – CONTAMINATED SOIL TESTING (ITEM 3.7)**

Noted

**3.8 PURCHASE OF LOT 72 SEVENTH AVENUE, NORTHAMPTON (ITEM 3.8)**

Moved Cr SIMKIN, seconded Cr PIKE

That Council approve the purchase of Lot 72 Seventh Avenue, Northampton for a purchase price of \$320,000 with the purchase to be funded from the insurance payout of the damaged residence on Lot 84 Seventh Avenue, and other insurance payouts to be received for declared for already approved demolished or to be demolished buildings.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**4.0 DISCUSSION OF 2021/2022 DRAFT MUNICIPAL BUDGET**

Council reviewed the new items list to ensure that the draft budget for 2021/2022 could be adopted as a balanced budget.

The following items were removed from the 2021/2022 Draft Budget:

Port Gregory W/S monitoring system - savings	- \$7,500
Solarspan at the Allen Centre	- \$16,000
Kalbarri - DUP cut down lawn edging	-\$25,000
Horrocks - DUP cut down lawn edging	-\$11,220
Building Reserve Transfer	-\$10,000
Attachment for claw bucket (trees)	-\$30,000

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**4.1 RESERVE FUNDS – PHOTOCOPIER PURCHASE**

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council authorise the use of \$10,000 for the office equipment reserve for the purchase of a photocopier.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**4.2 LOAN FUNDS – PLANT PURCHASE**

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council authorise a loan of \$100,000 for the purchase of Plant (Loader) be included in the 2021/2022 budget.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**4.3 COUNCILLOR FEES AND ALLOWANCES**

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council set the sitting fees for Councillors for 2021/2022 as per the following rates:

Per meeting fee

Council meetings	\$250
President	\$500

Council committee meetings

President and Elected Member	\$100
Community Committee Meeting	\$50

CARRIED 7/0

**4.4 COUNCILLOR FEES AND ALLOWANCES**

Moved Cr STEWART, seconded Cr KRAKOUER

That Council set the allowances for Councillors for 2021/2022 as per the following rates:

President Annual Allowance	\$14,000
Deputy President Annual Allowance	\$3,500

CARRIED 7/0

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**4.5 SETTING OF RATE IN THE DOLLAR AND MINIMUMS (ITEM 4)**

Moved Cr HAY, seconded Cr SUCKLING

That the Draft Municipal Fund Budget for 2021/2022 be adopted as a balanced budget and the following charges be levied:

*General Rates*

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.079956 (7.9956¢) and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.011493 (1.1493¢) to achieve a 0% increase in rates revenue.

*Minimum Rates*

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$565.00 per assessment.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.0 SPECIFIED AREA RATES – SETTING OF RATE IN THE DOLLAR AND STATING OF THE PURPOSE OF THE SPECIFIED RATE (ITEM 5.0)**

**5.1 PORT GREGORY SPECIFIED AREA RATE (ITEM 5.1)**

Moved Cr STEWART, seconded Cr HAY

That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.037394 (3.7394¢) to raise approximately \$21,000 to fund the operating cost of maintaining the Port Gregory Water Supply and increase the BASF contribution from \$1,500 to \$5,000.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

**5.2 KALBARRI TOURISM SPECIFIED AREA RATE (ITEM 5.2)**

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That the specified area rate in the dollar, for all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 be set at \$0.001821 (0.1821¢), to raise approximately \$30,000 being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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Minute number 5.3 to 5.6 adopted by en bloc resolution

<b>5.3</b>	<b>DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION</b>
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Moved Cr Suckling, seconded Cr Stewart

That the due date for the payment of rates be 1<sup>st</sup> October 2021 and the remaining due dates for rate instalment payments be 3<sup>rd</sup> December 2021, 4<sup>th</sup> February 2022 and 8<sup>th</sup> April 2022.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>5.4</b>	<b>ADMINISTRATION FEE FOR INSTALMENT OPTION (ITEM 8)</b>
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Moved Cr Suckling, seconded Cr Stewart

That an administration fee of \$5.00 per rate instalment payment be charged.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>5.5</b>	<b>SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION (ITEM 9)</b>
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Moved Cr Suckling, seconded Cr Stewart

That an instalment interest rate of 5% per annum be charged on all rate assessments that are paid by instalments.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>5.6</b>	<b>SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION (ITEM 10)</b>
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Moved Cr Suckling, seconded Cr Stewart

That a penalty interest rate of 7% per annum be applicable to the outstanding rates amount if a ratepayer defaults on the payment of a rates instalment.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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Minute number 6.0 to 9.0 adopted by en bloc resolution

6.0	REFUSE FEES (ITEM 6)
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Moved Cr HAY, seconded Cr Stewart

1. That the refuse fee for residential refuse collection be set at \$335.00 and the fee for business refuse collection be set at \$670.00.
2. That the refuse fee for Half Way Bay Cottages be set at \$263.64 per cottage plus GST.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

7.0	CONSIDERATION OF TRUST AND RESERVE FUND 2021/2022 DRAFT BUDGETS (ITEM 7)
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Moved Cr HAY, seconded Cr Stewart

The Trust and Reserve Fund Budgets for 2021/2022 be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

8.0	TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES (ITEM 8)
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Moved Cr HAY, seconded Cr Stewart

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services as approved within the 2021/2022 Budget.

CARRIED 7/0

9.0	MATERIAL VARIANCE (ITEM 9)
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Moved Cr HAY, seconded Cr Stewart

That the Budget Variance parameters for the 2021/2022 financial year be set at \$5,000 as per FM Reg 34 (5).

CARRIED 7/0

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10.0 CLOSURE

There being no further business, the President thanked Councillors for their determination of the budget and declared the meeting closed at 2.18pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 6 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 20<sup>th</sup> AUGUST 2021

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_