



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 16th October 2015 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.15pm.

A handwritten signature in blue ink, appearing to read 'Garry L. Keefe', is shown within a small rectangular box.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

9th October 2015



~ Agenda ~

16th October 2015

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 16th October 2015, at the

Allen Centre, Kalbarri commencing at 1:00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

9th October 2015

SHIRE OF NORTHAMPTON

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Signed  _____

Date 9th October 2015

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

**AGENDA
ORDINARY MEETING OF COUNCIL
16th October 2015**

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. CONFIRMATION OF MINUTES – COUNCIL

- 4.1 Ordinary Meeting of Council – 18th September 2015

5. RECEIVAL OF MINUTES

- 5.1 Horrocks Community Centre Tender Selection Committee –
30th September 2015

6. REPORTS

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

7. COUNCILLORS & DELEGATES REPORTS

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

8. INFORMATION BULLETIN

9. NEW ITEMS OF BUSINESS

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 18 September 2015

9.1	OPENING	3
9.2	PRESENT	3
9.2.1	LEAVE OF ABSENCE	3
9.2.2	APOLOGIES	3
9.3	QUESTION TIME	3
9.4	CONFIRMATION OF MINUTES	4
9.4.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21 st August 2015	4
9.4.3	BUSINESS ARISING FROM MINUTES	4
9.4.3.1	RUBBISH TIP CHARGES	4
9.5	RECEIVAL OF MINUTES	5
9.6	WORKS REPORT	6
9.7	HEALTH/BUILDING REPORT	7
9.7.1	BUILDING STATISTICS (ITEM 6.2.1)	7
9.7.2	ENVIRONMENTAL STANDARDS FOR RURAL LANDFILLS (ITEM 6.2.2)	8
9.7.3	NORTHAMPTON RAINWATER STORAGE TANK WATER SAMPLE RESULTS (ITEM 6.2.3)	8
9.8	TOWN PLANNING REPORT	8
9.8.1	INFORMATION ITEM - DRAFT LOCAL PLANNING SCHEME NO. 11- KALBARRI TOWNSITE (ITEM 6.3.1)	8
9.8.2	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)	8
9.8.3	REQUEST FOR WAIVER OF PLANNING AND BUILDING APPLICATION FEES – PYLON SIGN – LOT 4 (NO. 243) HAMPTON ROAD, NORTHAMPTON (ITEM 6.3.3)	8
9.9	FINANCE REPORT	9
9.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	9
9.9.2	MONTHLY FINANCIAL STATEMENTS AUGUST 2015 (ITEM 6.4.2)	9
9.10	ADMINISTRATION & CORPORATE REPORT	9
9.10.1	SPECIAL MEETING – SWEARING IN OF NEW COUNCILLORS, ELECTION OF PRESIDENT, DEPUTY PRESIDENT AND MEMBERS OF COMMITTEES (ITEM 6.5.1)	9
9.10.2	ROADS TO RECOVERY FUNDING (ITEM 6.5.2)	10
9.10.3	KALBARRI COMMUNITY FACILITY/CENTRE (ITEM 6.5.3)	10
9.10.4	NORTHAMPTON FIRE BRIGADE – CHANGE OF STATUS (ITEM 6.5.4)	10

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 18 September 2015**

9.10.5	SALE OF PORTION OF LOT 29 REYNOLDS STREET, NORTHAMPTON (ITEM 6.5.5)	10
9.10.6	TENDER 1/2016 – HORROCKS COMMUNITY CENTRE (ITEM 6.5.6)	11
9.11	SHIRE PRESIDENT'S REPORT	11
9.12	COUNCILLORS' REPORTS	11
9.12.1	CR GLIDDON	11
9.12.2	CR SCOTT	12
9.12.3	CR CARSON	12
9.12.4	CR PIKE	12
9.14	INFORMATION BULLETIN	12
9.15	NEW ITEMS OF BUSINESS	12
9.15.1	CONSIDERATION OF PURCHASE OF TRI AXLE SIDE TIPPING SEMI TRAILER	12
9.15.2	COUNCIL DELEGATIONS	13
9.16	NEXT MEETING OF COUNCIL	13
9.17	CLOSURE	13

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 18 September 2015

9.1 OPENING

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.00pm.

9.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Mr Garry Keffe	Chief Executive Officer	
Mr Grant Middleton	Acting Chief Executive Officer	
Mrs Hayley Williams	Principal Planner	
Mr Glenn Bangay	Principal EHO/Building Surveyor	
Mr Neil Broadhurst	Manager of Works	
Mrs Debbie Carson	Community Development Officer	
Mr Shane Krakouer	Cr-elect	

9.2.1 LEAVE OF ABSENCE

Nil

9.2.2 APOLOGIES

Cr Simkin and Cr Holt.

9.3 QUESTION TIME

Nil

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 18 September 2015

9.4 CONFIRMATION OF MINUTES

9.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21st August 2015

Moved Cr SCOTT, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 21st August 2015 be confirmed as a true and correct record with the following changes;

8.9.2 June should read July in heading

CARRIED 7/0

9.4.3 BUSINESS ARISING FROM MINUTES

9.4.3.1 RUBBISH TIP CHARGES

CEO advised that Council at the August meeting formally adopted the 2015/16 Budget and within that document were the fees and charges schedule and within that schedule fees/charges for refuse site disposal fees for waste were included being the following:

*Small Loads Inert/General Waste/Green waste \$2.00 per load
Green Waste \$2.00 per load
Mattress \$5.00*

*Tyre disposal \$20 for truck/tractor and \$5 for car tyres and \$2 for motor cycle tyres – previous charge was only \$5 for any type of tyre
LPG Bottles small \$2
LPG Bottles large \$10*

CEO reported that many complaints to these new fees have been received and before their implementation advertising should have been undertaken so as residents are fully aware of the new fees.

At the Budget Meeting held 28 August 2015, the CEO did raise the issue that the Council will need to look at additional fees and charges to assist in recouping growing costs at the refuse sites but this comment related to residents disposing of mainly household waste in 240 litre bins and 200litre drums and as these are being disposed of in the putrescible waste bin the Council incurs costs for the disposal of that waste at Meru tip site and these are the costs the Council needs to try and reduce by way of a new fee. The CEO indicated that Management will investigate and prepare a report on this sector with fees for further Council consideration.

It is the CEO's opinion that Council has been presented new fees and charges for adoption without any formal basis as to why they should be introduced. When a local government charges fees it is for a service to try and reduce costs incurred to deliver that service but there needs to be a basis for that charge.

It is concerning that the charges for the inert, green waste and mattress disposal has been prioritised by staff where their disposal costs are very minimal compared to the transfer station putrescible waste bins.

In regards to the tyre disposal charges there appears to have been no substantial basis on how these charges have been determined.

The current charge was \$5 for any tyre type. Under the new refuse contract with Toxfree (who will collect and dispose of tyres) has within the contract an option for disposal fees for tyres through a 30m³ skip bin a weekly fee of \$30/week for bin rental and estimated disposal cost of \$20,000 per annum based on 4000 tyres and 10kg per tyre equates to 40 tonne which per tyre is \$5 per tyre disposal. There is no reasoning for different fees for different tyres and the existing \$5 per tyre adequately covers the costs that the Council will incur.

The CEO therefore has taken the action to suspend the charging of these new tip fees until the Council has re-considered them. The CEO also recommends that Council suspend the new fees and Management prepare a detailed report on additional refuse site fees and charges that the Council could introduce to assist in the recovery of costs for the operation of the Northampton and Kalbarri refuse sites.

Moved Cr STANICH, seconded Cr SCOTT

That Council suspend the new rubbish tip fees until a comprehensive report of fees and charges is submitted to Council for consideration.

CARRIED 7/0

9.5 RECEIVAL OF MINUTES

Nil

9.6 WORKS REPORT

9.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

9.6.2 REQUEST FOR QUOTE (RFQ) ANNUAL SUPPLY OF BITUMEN 2015/2016 (ITEM 6.1.2)

Moved Cr PIKE, seconded Cr STANICH

That the Request for Quote (RFQ) (Supply, Spray Bituminous Products) submitted by Fulton Hogan for the annual 2015/2016 supply of road bitumen be accepted.

CARRIED 7/0

9.6.3 REQUEST FOR QUOTE (RFQ) ANNUAL SUPPLY OF AGGREGATE 2015/2016 (ITEM 6.1.3)

Moved Cr STOCK-STANDEN, seconded Cr SCOTT

That the Request for Quote (RFQ) (Supply and Deliver Sealing Aggregates) submitted by Holcim Australia Pty Ltd for the 2015/2016 annual supply of road aggregate be accepted.

CARRIED 7/0

9.6.4 REQUEST FOR QUOTE (RFQ) MOTOR GRADER 2015/2016 (ITEM 6.1.4)

Moved Cr CARSON, seconded Cr STOCK-STANDEN

That Council accept the tender submitted by Westrac to supply a Caterpillar 12M Motor Grader at \$347,375 (exc GST). Trade vehicle P193 – NR487 be released to Westrac at the trade price of \$85,000 (exc GST).

Total price to Council = \$262,375 (exc. GST).

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 18 September 2015**

9.6.5	RESTRICTED ACCESS VEHICLE ROUTES – NETWORK 7 APPLICATION FOR 36.5m ROAD TRAINS (ITEM 6.1.5)
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Moved Cr CARSON, seconded Cr STANICH

That Council:

1. Endorses the use of 36.5m truck combinations on the following roads as per Council's current policy conditions;

Telegraph Road – 0.00 to 5.31 slk (Binnu West Road to M Royce gateway).

Ralphs Road – 0.00 to 3.15 slk (Binnu East Road to gateway 200m north of D Harris's driveway).

Diepeveen Road – 0.00 to 6.15 slk (Binnu East Road to P Diepeveen gateway).

2. Staff have Nolba Road assessed for future 36.5m truck combination use.

CARRIED 7/0

9.6.6	SOIL CONTAMINATION OF LIONS PARK
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CEO reported on the current status in cleaning up the remaining contaminated soil in the Lions Park and the drain through the Northampton Caravan Park. Recent tests have shown that an additional 250 to 300 cubic metres of soil still needs to be removed however these works are primarily in the Lions Park with a minimal amount to be excavated within the caravan park drain.

It is hoped that these excavation works will commence within two to three weeks as still need to wait for Department of Environment and Regulation comments on the report of the recent contamination findings before excavation can commence.

In addition the licence for the dump bund at the Northampton refuse site is currently being assessed by the Department of Environment and Regulation.

Neil Broadhurst departed the meeting at 2.05pm.

9.7	HEALTH/BUILDING REPORT
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9.7.1	BUILDING STATISTICS (ITEM 6.2.1)
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Noted

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 18 September 2015

9.7.2	ENVIRONMENTAL STANDARDS FOR RURAL LANDFILLS (ITEM 6.2.2)
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Noted

9.7.3	NORTHAMPTON RAINWATER STORAGE TANK WATER SAMPLE RESULTS (ITEM 6.2.3)
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Noted

9.8	TOWN PLANNING REPORT
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9.8.1	INFORMATION ITEM - DRAFT LOCAL PLANNING SCHEME NO. 11- KALBARRI TOWNSITE (ITEM 6.3.1)
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Noted

9.8.2	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)
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Noted

9.8.3	REQUEST FOR WAIVER OF PLANNING AND BUILDING APPLICATION FEES – PYLON SIGN – LOT 4 (NO. 243) HAMPTON ROAD, NORTHAMPTON (ITEM 6.3.3)
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Moved Cr GLIDDON, seconded Cr STOCK-STANDEN

That Council waive the Planning Application and the Building Application Fee payable for the installation of a pylon sign for St. John Ambulance on Lot 4 (No. 243) Hampton Road, Northampton in recognition of the valuable service the ambulance provides to the Northampton community.

CARRIED 7/0

Hayley Williams departed the meeting at 2:16pm

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 18 September 2015

9.9 FINANCE REPORT

9.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr PIKE, seconded Cr SCOTT

That Municipal Fund Cheques 20708 to 20710 and 20727 to 20743 inclusive totalling \$32,236.54, Municipal EFT payments numbered EFT14052 to EFT14151 inclusive totalling \$594,468.43, direct Debit payments numbered GJ0202 to GJ0207 totalling \$1,323.73, Trust Fund Cheques 2068-2075, totalling \$4,702.15 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

9.9.2 MONTHLY FINANCIAL STATEMENTS AUGUST 2015 (ITEM 6.4.2)

Moved Cr SCOTT, seconded Cr GLIDDON

That Council adopts the Monthly Financial Report for the period ending 31 August 2015.

CARRIED 7/0

9.10 ADMINISTRATION & CORPORATE REPORT

9.10.1 SPECIAL MEETING – SWEARING IN OF NEW COUNCILLORS, ELECTION OF PRESIDENT, DEPUTY PRESIDENT AND MEMBERS OF COMMITTEES (ITEM 6.5.1)

Moved Cr SCOTT, seconded Cr PIKE

That a Special meeting of Council be held Monday 19 October 2015 commencing at 9.30am to be held at the Northampton Council Chambers, Hampton Road Northampton, with the order of Business to be:

1. Swearing in of Councillors
2. Election of President
3. Election of Deputy President
4. Election of Committees
5. Election/Appointment of Delegates

CARRIED 7/0

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 18 September 2015

9.10.2	ROADS TO RECOVERY FUNDING (ITEM 6.5.2)
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Noted

9.10.3	KALBARRI COMMUNITY FACILITY/CENTRE (ITEM 6.5.3)
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Noted

9.10.4	NORTHAMPTON FIRE BRIGADE – CHANGE OF STATUS (ITEM 6.5.4)
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Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council:

1. Support the transition of the Northampton Volunteer Fire Service to the Northampton Volunteer Fire and Rescue Service.
2. Approve for the Northampton VFRS to remain on the portion of Lot 14 Stephen Street and support the construction of a new Fire Brigade Station on this lot within the area the Service currently uses.

CARRIED 7/0

9.10.5	SALE OF PORTION OF LOT 29 REYNOLDS STREET, NORTHAMPTON (ITEM 6.5.5)
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Moved Cr SCOTT, seconded Cr STANICH

That Council accepts the offer from Anthony Farmer for the purchase of approximately 930m² of Council Lot 29 Reynolds Street subject to the provision of Section 3.58 of the Local Government Act 1995 and associated Regulations and that all subdivision costs are met by the applicant.

CARRIED 7/0

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 18 September 2015**

9.10.6 TENDER 1/2016 – HORROCKS COMMUNITY CENTRE (ITEM 6.5.6)

Moved Cr GLIDDON, seconded Cr SCOTT

That a committee consisting Cr Simkin, Cr Stock-Standen, Cr Scott (with Cr Carson as alternate) and the CEO be formed to determine and award the tender for the construction of the new Horrocks Community Centre.

CARRIED 7/0

ADJOURNMENT

Council adjourned at 2:33pm.

Meeting reconvened at 2:44pm with the following in attendance:

Cr Wilson, Cr Carson, Cr Stanich, Cr Stock-Standen, Cr Gliddon, Cr Scott, Cr Pike
Chief Executive Officer Garry Keeffe, Deputy CEO Grant Middleton, Mr Glenn
Bangay Principal EHO/Building Surveyor, Community Development Officer Mrs
Debbie Carson, Mr Shane Krakouer Cr-elect.

9.11 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Wilson reported on his attendance at the following:

3/9/15 Grass tree unveiling

9.12 COUNCILLORS' REPORTS

9.12.1 CR GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance at:

26/8/15	Roadwise meeting Kalbarri
4/9/15	Opening of SES Outdoor Classroom
	Kalbarri Art and Craft Exhibition
11/9/15	Tidy Towns Awards in Perth
15/9/15	Visitor Centre Committee meeting and AGM
16/9/15	Canoe and Cray Carnival AGM

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,
Northampton on 18 September 2015**

9.12.2 CR SCOTT

Since the last Council meeting Cr Scott reported on his attendance at:

11/9/15 Kalbarri PCYC meeting

9.12.3 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at:

Sept 2015 West Binnu Road Project

9.12.4 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

4/9/15 Opening of SES Outdoor Classroom

9.14 INFORMATION BULLETIN

Noted

9.15 NEW ITEMS OF BUSINESS

**9.15.1 CONSIDERATION OF PURCHASE OF TRI AXLE SIDE TIPPING SEMI
TRAILER**

Cr Stanich recommended to Council that consideration for the purchase of a tri axle tipping trailer should be given due consideration either within the current budget or the 2016/17 Budget. Cr Stanich advised that due to the downturn in mining there are a large number of these trailers available for sale and for very reasonable prices.

Moved Cr STANICH, seconded Cr STOCK-STANDEN

That management investigate the availability and cost of a second-hand tri-axle side tipper trailer/s, including tri-axle dolly, and identify possible avenues to purchase a trailer/s in the 2015/16 financial year, or for inclusion in the draft 2016/17 budget.

CARRIED 7/0

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 18 September 2015

9.15.2 COUNCIL DELEGATIONS

Moved Cr GLIDDON, seconded Cr SCOTT

That Council consider the appointment of delegates at the Special meeting of Council for the following organisations;

Kalbarri Visitor Centre, Northampton Visitor Centre, Horrocks Community Centre, Kalbarri Roadwise committee and the Kalbarri Development Association which now includes the Kalbarri Foreshore Development committee.

CARRIED 7/0

9.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on the 16th October 2015 commencing at 1.00pm at the Allen Centre, Grey Street Kalbarri.

9.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3:28pm.

SHIRE OF NORTHAMPTON

**Minutes of the Horrocks Community Centre Tender Selection Committee held at the
Northampton Council Chambers, Hampton Road, Northampton, on
Wednesday 30th September 2015**

HCC1	OPENING	2
HCC2	PRESENT	2
HCC3	APOLOGIES	2
HCC4	ELECTION OF CHAIRPERSON	2
HCC6	CLOSURE	2

SHIRE OF NORTHAMPTON**Minutes of the Horrocks Community Centre Tender Selection Committee held at the
Northampton Council Chambers, Hampton Road, Northampton, on
Wednesday 30th September 2015**

HCC1 OPENING

There being no Chairperson elected due to a newly formed Committee, the CEO declared the meeting open at 5.00pm.

HCC2 PRESENT

Cr C Simkin	Northampton Ward (Member)
Cr S Stock-Standen	Northampton Ward (Member)
Cr M Scott	Kalbarri Ward (Member)
Mr Garry Keefe	Chief Executive Officer (Member)

Horrocks Community Centre Inc Members present

Mr Murray Criddle
Mrs Michelle Allen

HCC3 APOLOGIES

Nil

HCC4 ELECTION OF CHAIRPERSON

Cr Stock-Standen nominated Cr Simkin. There being no other further nominations Cr Simkin was elected to the position of Chairperson and took the chair.

HCC5 CONSIDERATION OF TENDERS

The CEO presented all tenders assessments undertaken by the Council appointed architect and discussion on the tender took place.

Moved Cr STOCK-STANDEN, seconded Cr SCOTT

That the tender submitted by Geraldton Building Services and Cabinets for the construction of the Horrocks Community Centre at the tendered price of \$782,276 inclusive of GST be accepted.

CARRIED 4/0

HCC6 CLOSURE

There being no further business, the Chairperson thanked all present for their attendance and declared the meeting closed at 5.26pm.

WORKS & ENGINEERING REPORT CONTENTS

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
6.1.2	NORTHAMPTON COMMUNITY CENTRE CAR PARK LINE MARKING AND SIGNAGE FOR SCHOOL DROPOFF AND PICKUP AREA	4
6.1.3	CONSIDERATION FOR ROAD WORKS COOLCALALAYA ROAD	6
6.1.4	KALBARRI SUPERMARKET / GILGAI TAVERN CAR PARK AREA CONCEPT PLANS AND ADVERTISING	8

6.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	8th October 2015
APPENDICES:	1. Nil.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Coolcalalaya, Riverside, Pindanno, Warribanno Chimney, Barrel Well, Eastough, Hulme, Ajana East, Murphy, Wickens, Wickens South, Balla Whelarra, Binu Sand Plain, Monegarra, Horan, Reynolds, Ogilvie South, Sudlow, Yerina Springs, Bishop Gully, Ralph, Yallabartharra, and Swamps Roads.
- Gravel Patching/Sheeting carried out on Warribanno Chimney, Ogilvie School, Wickens, Ajana East, Binu East, and Box Road.

Maintenance Items

- Northampton and Kalbarri – Side entry pit/stormwater liner clearances.
- Northampton 'Airing of Quilts' setup/preparation and cleanup works.
- Kalbarri - 'Zest festival' setup/preparation and cleanup works
- Northampton – Guideposts, various locations.
- Kalbarri – Pothole works, various locations.

Other Items (Budget)

- Binu West construction works – Works continuing, First stage completed 8th October 2015 to primerseal stage.
- Northampton Tip – Containment cell works continuing. Site levelled and yellow sand imported, Plastic liner contractor appointed and materials ordered.
- Horrocks Road. – Culvert replacement works awarded. Contractor to commence 12th October 2015.

Plant Items

- Grader arrived – 9th October 2015.
- Spreader box arrived – 5th October 2015.

Staff/Personnel Items

- 'Work for the Dole' crew active in Northampton and Kalbarri town sites assisting with general town tidy-up works..

OFFICER RECOMMENDATION – ITEM 6.1.1

For Council information.

**6.1.2 NORTHAMPTON COMMUNITY CENTRE CAR PARK
LINE MARKING AND SIGNAGE FOR SCHOOL DROPOFF AND PICKUP AREA**

FILE REFERENCE:	12.1.1
DATE OF REPORT:	8th October 2015
REPORTING OFFICER:	Neil Broadhurst
APPENDICES:	1. Email (NDHS – 25 September 2015)

BACKGROUND:

As per the attached email from Mr. Paul Luxton (Northampton District High School – Friday 25th September 2015).

The Shire of Northampton's Manager of Works and Technical Services Mr. Neil Broadhurst has met onsite several times with School staff to observe the drop off and pickup process involved at this particular location. The morning process is a progressive drop off of students in a random type manner spread over a 15 to 20 minute session in a reasonably orderly fashion due to the staggered times in which students are dropped off. The afternoon pickup session is vastly different given parents arrive all within a 10 minute period with a high number of students (some very young) departing the school at the same time. The school has taken the step to have the afternoon pickup point manned by a teacher with assistance from parents to ensure students are controlled as much as possible and cross traffic areas in a controlled supervised manner. However keeping the area immediately in front of the school clear from vehicles (to ensure clear visibility etc.) and the unmarked central parking area in general has a very ad-hoc arrangement for vehicle parking control.

It is suggested a very simple addition to the line marking and signage of the area be undertaken to enhance the parking and general traffic movement of the area. Signs would be specifically worded for areas of controlled parking within the same timeframe as for the 40km/hr school zone criteria and line marking would be an enhancement of the existing line marking/parking set out. No loss of parking would occur as a result of these works for other periods of parking requirements involving the Northampton Country Club.

It should be noted that the area in question is utilized by the Northampton District High School however the area (Lot 469) is listed as land use of Recreation/Showground vested under the management of the Shire of Northampton.

FINANCIAL & BUDGET IMPLICATIONS:

The 2015/2016 Budget has no provisions for the signage and line marking works proposed, however line marking has been quoted to cost \$900.00 (plus GST) and signs and poles would total \$167.00 (plus GST) and installation.

The Northampton District High School has advised that if Council was to organize the signs and poles the school could fund this component of the works (\$167.00 plus GST)

STATUTORY IMPLICATIONS:

The Shire of Northampton has no 'Parking bylaws' in place. Signage and line markings would be advisory only.

COMMENT:

Management have inspected the location several times to observe the situation and advise that the situation could be enhanced greatly with relatively little expenditure. It is not anticipated that the works shall create no confusion as signs shall clearly indicate parking restrictions apply during 'School times' only with additional line marking within the central area to enhance the existing arrangement/s already in place.

It is requested that Council endorse managements request to undertake the works with works being approved as authorised expenditure.

CONCLUSION:

That Council approves the works to place additional line mark and signage as per the attached plan to enhance the area of parking within lot 469 being the Recreation/Showground Land use area as vested in the management of the Shire of Northampton.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.1.2

That Council instruct Management to undertake improvement works to the Northampton District High School area including the installation of additional line marking and signage to Lot 469 being the sealed car parking area at the Northampton Community Centre, and that these works are approved as authorized expenditure within the 2015/2016 budget.

Neil Broadhurst

From: LUXTON Paul [Northampton District High Sch] [Paul.Luxton@education.wa.edu.au]
Sent: Friday, 25 September 2015 9:38 AM
To: Garry Keefe
Cc: Grant Middleton; Hayley Williams; Neil Broadhurst; SUCKLING Roslyn [Northampton District High Sch]
Subject: Community Centre Car Park

Dear Garry,

I would like the Shire Council to reconsider marking the sealed car park on the south side of Northampton District High School.

This is a subject that we have had several discussions with the Works Foreman over and had been given the impression that the Shire Council would work with us to ensure the safety of children (and adults) in the Northampton school community in this area.

Due to the fact the school is not able to provide an afternoon town bus run the Community Centre car park is now extremely busy every school afternoon.

Unfortunately there is no clear marking on the ground immediately outside the south end of the school for parents to follow when picking up their children. When we have 70+ children trying to access their parents cars at the end of a school day the situation becomes extremely chaotic. Subsequently we feel that there is foreseeable risk of a tragic accident happening. Something I am sure that Council would agree with needs to be avoided at all costs.

I would implore the Shire Council to consider marking the ground as we had previously discussed with the Works Foreman. A solution to the situation of conflicts with other events could be avoided perhaps with the application of two signs similar in style to the 40kph hour School Zone signs which could state the no parking zones apply during school days & times only. If the Shire Council were to organise the signs and poles the school would consider paying for it.

The Northampton school community is very much hoping that the Council is able to see its way through to supporting the school to support its parents and children in maintaining a safe and supportive environment in which to raise their children.

Given the fact that the line markers will be in town soon I would also like to request that this submission is given a high priority for discussion.

Regards

Paul Luxton
Principal
Northampton DHS
08 99341183 / 0477711456

PROGRESS

ITEM No:	DATE
6.1.2	16/10



ITEM No:	DATE
6.1.2	16, 10

**6.1.3 CONSIDERATION FOR ROAD WORKS
COOLCALALAYA ROAD**

FILE REFERENCE:	12.1.1
DATE OF REPORT:	8th September 2015
REPORTING OFFICER:	Neil Broadhurst
APPENDICES:	1. Email Yandi Pastoral Stn (2nd October 2015)

BACKGROUND:

As per the attached email from Mr. Jerome Drew (Yandi Pastoral Station – Friday 2nd October 2015).

Coolcalalaya is an unsealed road that starts just south of the Murchison Bridge on the North West Coastal Highway and continues east servicing several farming locations including Riverside and Yandi. The Shire of Northampton's area of responsibility concludes at the Shire of Northampton and Murchison common boundary. Length of road to Coolcalalaya Station approximately 55 kilometres. The road pavement received extensive gravel sheeting as part of the gas line installation works but has received very little since other than periodic maintenance grading and some small areas of flood damage works on a as needs basis. As per the email presented the largest heavy vehicle movements occur over the harvest period covering grain haulage.

FINANCIAL & BUDGET IMPLICATIONS:

The 2015/2016 Budget makes no provision for road construction works other than periodic maintenance requirements.

STATUTORY IMPLICATIONS:

Coolcalalaya Road (Road No 32) is gazetted within the Shire of Northampton to the Shire of Murchison boundary.

COMMENT:

Management are aware of the condition of the road through periodic road inspections and public reporting. The availability of good quality road building material has in the past been an issue in regards to access though at this stage has not been investigated fully.

No consideration or planning by management has been undertaken to consider this road within a structured construction program.

CONCLUSION:

Council is requested to direct management how they wish to progress with the request for future road construction works on the Coolcalalaya Road.

VOTING REQUIREMENT:

Nil.

OFFICER RECOMMENDATION – ITEM 6.1.3

Council is requested to direct management how they wish to progress with the request for future road construction works on the Coolcalalaya Road.

Neil Broadhurst

ITEM No: 6.1.2	DATE 16/10
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From: Garry Keefe
Sent: Friday, 2 October 2015 7:50 AM
To: Neil Broadhurst
Subject: FW: Coolcalalaya Road repairs

This will need to be an agenda item for Council to consider a staged re-sheeting programme.

Garry L Keefe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au

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-----Original Message-----

From: jm.lmdrew@bigpond.com [mailto:jm.lmdrew@bigpond.com]
Sent: Thursday, 1 October 2015 5:02 PM
To: Garry Keefe
Subject: Coolcalalaya Road repairs

Garry Keefe

I have been speaking to Neil and Craig Simkin over recent times about the Coolcalalaya Road.

Over the past 30 years the gravel has gradually been eroded by rainfall etc leaving larger sharp stones on surface, which are then graded off each time the road is graded.

So now there are large areas which no longer have any gravel for your drivers to work with.

In my discussions with Neil and Craig I have suggested the Shire start allocating some money over a number of years to re-gravel some of the road each year - maybe 1 kilometre per year. For this to happen it needs to be discussed by the Shire, so I am asking that you add it as agenda item to Shire meetings over the next few months. Maybe someone else has a different idea on how to sort the problem.

Part of the discussion needs to be the availability of gravel in close proximity to the section being tackled. To begin with the area near the "10 mile pool" would be best section to start, as it is very close to the original gravel pit (Although I don't like this particular gravel as it more of small stones rather than gravel and it doesn't hold together very well - corrugates quickly, dirt washes away from sharp stones etc). There is the very high quality gravel further up the Coolcalalaya road, which is a long way to transport, but the areas which had this gravel applied over the top are the easiest to maintain and are very difficult to break up.

Otherwise the shire has to negotiate with Bob Porter, as to any other possible gravel.

ITEM No:	DATE
6.1.2	16/10

Considering Riverside has the largest number of heavy vehicles across the bad sections of this road and makes the largest amount of income from this road out of all the businesses that use this road.

Also Riverside grain cartage trucks are responsible for the road being very badly damaged every harvest for the past 25 year (their trucks drive at speed and continuously drive in the same wheel tracks). John Logue has been slowly educating his contractor, so the road damage is reducing from year to year, which in turn saves the contractor money on vehicle maintenance. So Riverside and Bob Porter have the most to gain from this road being repaired, but I am sure Bob will not see it this way.

I expect Bob will try to blame Murchison Off Road Adventures for the high traffic numbers and road damage. But MOA has only been running for about 7 years, and when they have about 1000 people there at ANZAC day long week end, the road does get damaged - badly corrugated and the issues with this road have been developing for much longer than that.

We know our own cartage contractor (Btec) educates his drivers to look after the road, slow down and move across the road with each trip, which can be proven by the fact that our North side of the river access road (which Riverside trucks don't use) will be in better condition after harvest than before and only requires grading about every 2 years.

Another user of the Coolcalalaya Road is the "Gas pipeline". They may not use this road very often, but when the pipeline was built, there was always going to be a need for the road to be used for pipeline maintenance and therefore funds should be available for ongoing maintenance of this road.

Thank You
Jerome Drew

Yandi Pastoral Co
PMB 62
Geraldton WA 6531
0419 849437
08 9936 1020

6.1.4	KALBARRI SUPERMARKET/GILGAI TAVERN CAR PARK AREA CONCEPT PLANS AND ADVERTISING
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FILE REFERENCE:	12.1.1
DATE OF REPORT:	8th September 2015
REPORTING OFFICER:	Neil Broadhurst
APPENDICES:	1. Concept Plans attached

BACKGROUND:

Council within the approved 2015/2016 budget made provision for the drafting of concept plans for layout of plans for the car park area for the Kalbarri Supermarket/Gilgai Tavern area.

These plans have been drafted and are available for advertising to gain comments from shop owners and public as to the design that would best suit the general area.

Based on feedback Management shall submit an item for Council at the December general meeting.

FINANCIAL & BUDGET IMPLICATIONS:

The 2015/2016 budget made provision for concept plans only. There is no provision made for actual construction works within the 2015/2016 budget.

STATUTORY IMPLICATIONS:

Nil.

COMMENT:

Management shall arrange a two (2) month advertising period for concept plans plus a mail out to all current shop owners and tenants in the complex area.

CONCLUSION:

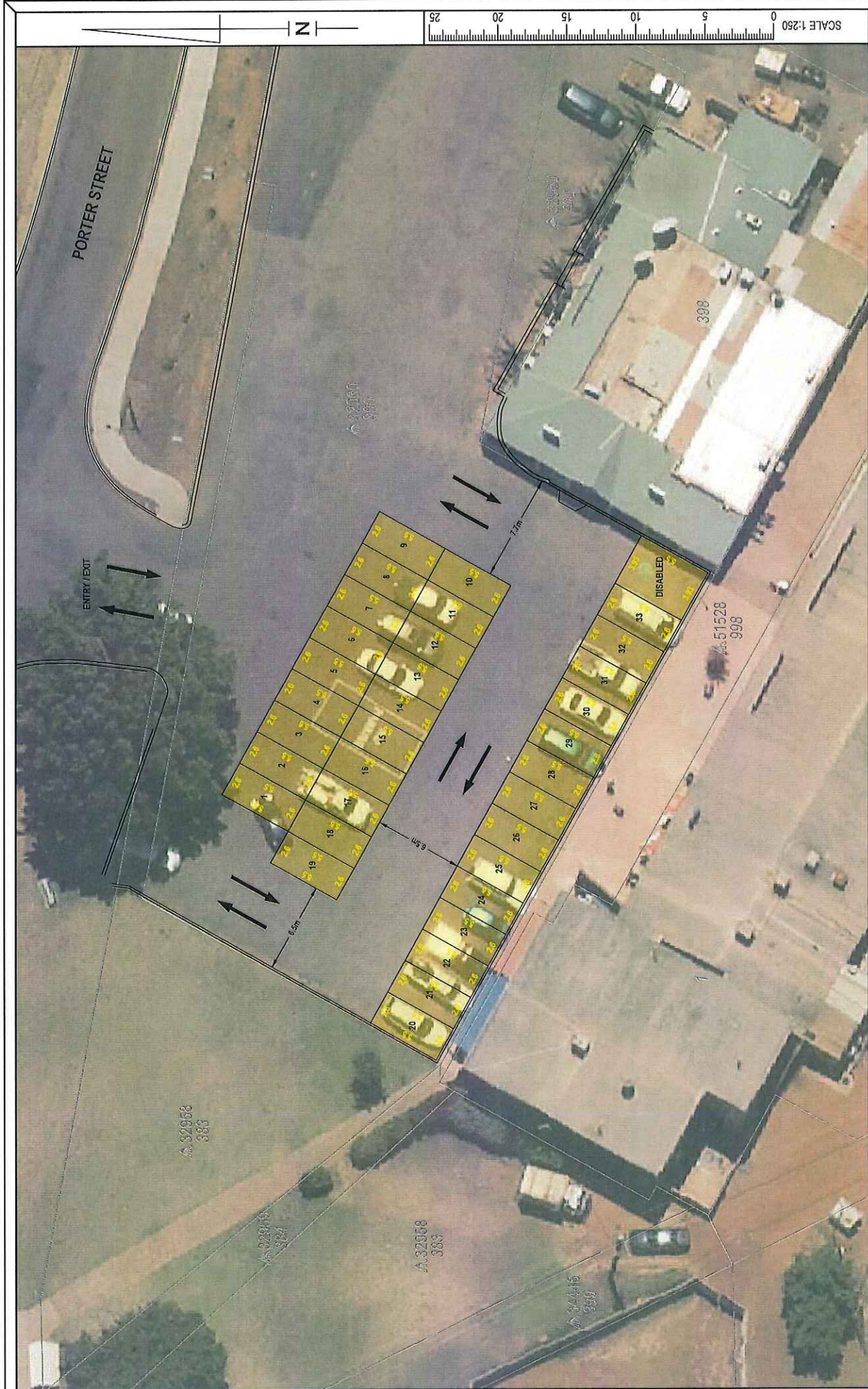
Council to recommend the advertising of the concept plans for car parking arrangements within the Kalbarri Supermarket / Gilgai Tavern area for public comments.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.1.4

Council recommend and direct management to advertise the concept plans for car parking arrangements within the Kalbarri Supermarket / Gilgai Tavern area for public comment.

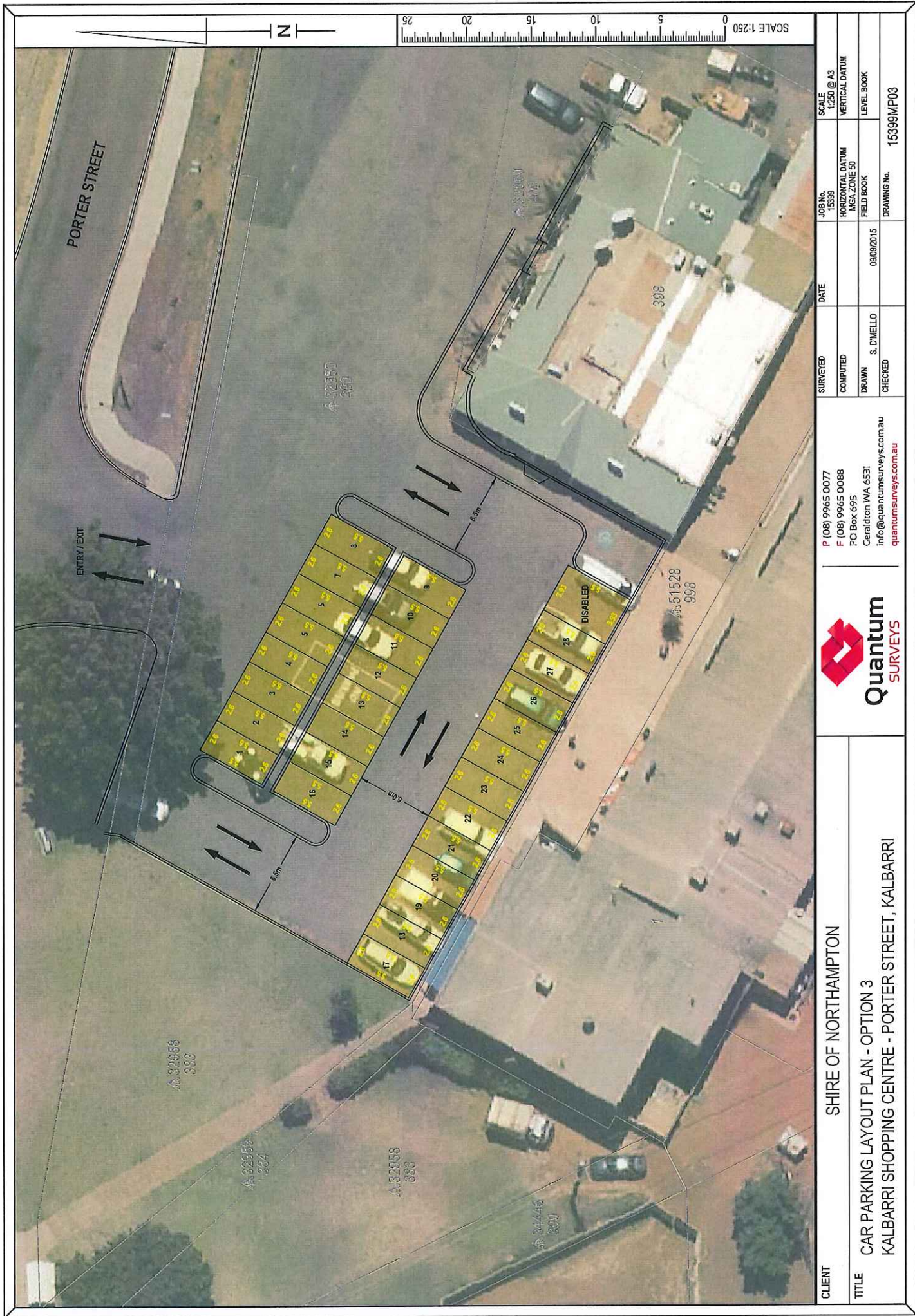


CLIENT	SHIRE OF NORTHAMPTON		<div></div>				SURVEYED	DATE	JOB No. 15399	SCALE 1:250 @ A3		
TITLE	CAR PARKING LAYOUT PLAN - OPTION 1 KALBARRI SHOPPING CENTRE - PORTER STREET, KALBARRI		<div><p>P (08) 9965 0077 F (08) 9965 0088 PO Box 695 Geraldton WA 6531 info@quantumsurveys.com.au quantumsurveys.com.au</p></div>				COMPUTED			HORIZONTAL DATUM MGA ZONE 50	VERTICAL DATUM	
							DRAWN	S. DWELLO	09/09/2015		FIELD BOOK	LEVEL BOOK
							CHECKED					
							DRAWING No.		15399MPO1			





CLIENT	SHIRE OF NORTHAMPTON		 Quantum SURVEYS	P (08) 9965 0077 F (08) 9965 0088 PO Box 695 Geraldton WA 6531 info@quantumsurveys.com.au quantumsurveys.com.au	SURVEYED	DATE	JOB No. 15399	SCALE 1:250 @ A3
					COMPUTED		HORIZONTAL DATUM MGA ZONE 50	VERTICAL DATUM
TITLE	CAR PARKING LAYOUT PLAN - OPTION 2 KALBARRI SHOPPING CENTRE - PORTER STREET, KALBARRI			DRAWN	S. D'AMELLO	09/09/2015	FIELD BOOK	LEVEL BOOK
				CHECKED				
				DRAWING No.		15399MP02		



CLIENT	SHIRE OF NORTHAMPTON		 Quantum SURVEYS	P (08) 9965 0077 F (08) 9965 0088 PO Box 695 Geraldton WA 6531 info@quantumsurveys.com.au quantumsurveys.com.au	SURVEYED	DATE	JOB No. 15398	SCALE 1:250 @ A3
					COMPUTED		HORIZONTAL DATUM MGA ZONE 50	VERTICAL DATUM
					DRAWN	S. D'AMELLO	FIELD BOOK	LEVEL BOOK
					CHECKED		09/09/2015	
TITLE	CAR PARKING LAYOUT PLAN - OPTION 3 KALBARRI SHOPPING CENTRE - PORTER STREET, KALBARRI						DRAWING No. 15399MP03	



CLIENT	SHIRE OF NORTHAMPTON					
	CAR PARKING LAYOUT PLAN - OPTION 4					
TITLE	KALBARRI SHOPPING CENTRE - PORTER STREET, KALBARRI					
<div><div>Quantum SURVEYS</div></div> <div><div>P (08) 9965 0077</div><div>F (08) 9965 0088</div><div>PO Box 695</div><div>Geraldton WA 6531</div><div>info@quantumsurveys.com.au</div><div>quantumsurveys.com.au</div></div>		SURVEYED	DATE	JOB No.	SCALE	
		COMPUTED		15399	1:250 @ A3	
		DRAWN			HORIZONTAL DATUM	VERTICAL DATUM
		CHECKED			MGA ZONE 50	
				09/09/2015	FIELD BOOK	LEVEL BOOK
			DRAWING No.	15399MP04		





CLIENT	SHIRE OF NORTHAMPTON		<div></div> <div>Quantum SURVEYS</div> <div>P (08) 9965 0077 F (08) 9965 0088 PO Box 695 Geraldton WA 6531 info@quantumsurveys.com.au quantumsurveys.com.au</div>	SURVEYED	DATE	JOB No. 15399	SCALE 1:250 @ A3
	TITLE	CAR PARKING LAYOUT PLAN - OPTION 5 KALBARRI SHOPPING CENTRE - PORTER STREET, KALBARRI		COMPUTED		HORIZONTAL DATUM MGA ZONE 50	VERTICAL DATUM
				DRAWN	S. D'AMELLO	FIELD BOOK	LEVEL BOOK
				CHECKED		09/09/2015	
				DRAWING No.		15399MP05	



CLIENT	SHIRE OF NORTHAMPTON		<div><div>Quantum SURVEYS</div></div> <div><div>P (08) 9965 0077 F (08) 9965 0088 PO Box 695 Geraldton WA 6531 info@quantumsurveys.com.au quantumsurveys.com.au</div></div>	SURVEYED	DATE	JOB No. 15399	SCALE 1:250 @ A3
	TITLE			COMPUTED		HORIZONTAL DATUM MGA ZONE 50	VERTICAL DATUM
CAR PARKING LAYOUT PLAN - OPTION 7 KALBARRI SHOPPING CENTRE - PORTER STREET, KALBARRI		DRAWN	S. DWELLO	08/10/2015	FIELD BOOK	LEVEL BOOK	
		CHECKED				DRAWING No. 15399MP07	

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2015/2016)

(October 2015)

2015/2016 Budget Works	Status	Comments
<u>Regional Road Group Projects</u>		
Kalbarri Road Bitumen edge reinstatement - carry over 2014/2015	COMPLETE	
Kalbarri Road Reseal 46 - 52 slk		
<u>Roads to Recovery</u>		
Northampton - Stephen Street Asphalt seal from NWCH to Fitzgerald Street.		
Horrocks - Mitchell Street Add kerbing and Slurry/Asphalt seal		
Horrocks Road Replace timber culvert at Bowes River turnoff	COMMENCED	Contractor component awarded to WBHO - Onsite 12th October
Chilimony Road Apply Reseal to 14/15 pavement repairs		
Chilimony Road Reconstruct 8.85 - 10.10 and 11.7 - 12.85 slk		
Kalbarri Road Shoulder Recondition 46 to 54 slk		
<u>Royalties for Regions Funding</u>		
Binnu West Road Stage 1 of 2. Construct and seal	COMPLETE	
Horrocks Community Centre Construction - Bulk Earthworks		
Cont.		

2015/2016 Budget Works	Status	Comments
<p><u>MUNICIPAL FUND CONSTRUCTION</u> <i>(Carry over 2014/15)</i></p> <p>Northampton - Bateman Street Widen North side from NWC to Barlow (inc footpath)</p> <p>Northampton - West Street Upgrade to stormwater infrastructure</p> <p>Horrocks - Glance Street Construct carpark and beach access area (south carpark)</p> <p>Harvey Road Pavement Repairs</p> <p><u>Kalbarri</u></p> <p>Central Foreshore Carpark Reseal carpark VMR, Sallys tree area</p> <p>Northern boat ramp Reseal carpark area</p> <p>Walker Street Install kerb to east side of seal edge</p> <p>Smith Street / Carlton Street intersection Upgrade and additional drainage</p> <p>Clotworthy Street / Grey Street intersection Construct and seal carpark area</p> <p><u>Horrocks</u></p> <p>Mitchell Street Slurry seal and add kerb to west side</p> <p><u>OTHER WORKS - SPECIFIC / MAINTENANCE</u></p> <p>North Road - NWC to Chilmington (Gravel sheeting)</p> <p>Ogilvie East Road - Nolba to Balla Whellarra</p> <p>Balla Whellarra Road - 1.1km yellow sand</p> <p>Cont.</p>	<p>Completed</p>	

2015/2016 Budget Works	Status	Comments
<u>MUNICIPAL FOOTPATHS</u>		
Northampton - Stephen Street Carry over works from 2014/2015	COMPLETE	
Northampton - Hampton toilets Bateman Street to toilets	COMPLETE	
Kalbarri - Malaluca trail Repairs to existing (Provisional Sum)		
<u>OTHER WORKS - Ovals/Foreshores/Parks/Gardens</u>		
Northampton oval Decompaction works		Contractor - November 2015
Kalbarri - Marina Foreshore Park New BBQ.		
Kalbarri - CBD area carpark Develop concept plans		Concept Drawings completed for public consultation
Horrocks Jetty Maintenance works to pier supports		
Horrocks - Foreshore Park New BBQ, pad and shelter to replace existing		
Gregory Refuse Site Establish new dump area.		
Gregory Caravan Park Removal of Tamarisk trees along Simkin Place boundary	COMPLETE	
Gregory Water Supply Establish new alignment and replace pipeline		
<u>OTHER WORKS - Depots</u>		
Kalbarri Depot Chemical Shower installation		
Kalbarri Depot Office front cover/awning		
Cont.		

2015/2016 Budget Works	Status	Comments
<u>PLANT ITEMS - Major</u>		
Northampton - Grader Purchase new - trade/sell P193 Caterpillar 12H	COMPLETE	Delivered 9th September
Northampton - Crew Cab Light Truck Purchase New - trade/sell P174 Crew Cab Truck		
Northampton - Leading Hand Const (D/Cab Utility) Purchase New - trade/sell P212 Toyota Hilux		
Northampton - Mechanic (S/Cab Utility) Purchase New - trade/sell P205 Ford Ranger		
Northampton - Grader Ute (S/Cab Utility) Purchase New - trade/sell P198 Ford Ranger		
Northampton - Ranger Ute (Extra Cab Utility) Purchase New - trade/sell P192 Ford Ranger		
Kalbarri - Maint Light Truck Purchase New - trade/sell P167 Maint Truck		
Aggregate spreader boxes Purchase 1 x New	COMPLETE	Delivered 4th September
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>		
Traffic counters x 2	COMPLETE	
Northampton - Rotary Drill/Jack Hammer	COMPLETE	
Northampton - Small chainsaw		
Northampton - Polesaw	COMPLETE	
Northampton - Generator 4 - 5 KVa	COMPLETE	
Northampton - Chainsaw Chaps x 4	COMPLETE	
Northampton - Gardeneres - Hedge Clippers		
Northampton - Gardeneres - Wet/Dry vacuum	COMPLETE	
Northampton - Gardeneres - Lawnmowers	COMPLETE	
Kalbarri - Whipper Snipper	COMPLETE	
Kalbarri - Back Pack blower	COMPLETE	
Kalbarri - Trailer Ramp for exist trailer	COMPLETE	
Two Way Radios - Under to suit x 4 (2 x Nikon, 2 x Kalb)	COMPLETE	

HEALTH AND BUILDING REPORT CONTENTS

6.2.1	BUILDING STATISTICS FOR SEPTEMBER 2015	2
6.2.2	REFUSE SITE FEES AND CHARGES 2015/2016 REVIEW	3
6.2.3	PROPOSAL FOR HOLIDAY PARKS AND CAMPING GROUNDS LEGISLATION	14

6.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	5th OCTOBER 2015
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for September 2015.

OFFICER RECOMMENDATION – ITEM 6.2.1
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For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - SEPTEMBER 2015

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCIF 3. BRB 4. Other
1/09/2015	1361	S Vlahov 24 Candlebark Drive STRATHALBYN	L Hose PO Box 364 KALBARRI	Lot 4 Mortimer Street KALBARRI	Demolition	1. n/a 2. n/a 3. ACM	30	\$1,500	1. 95.00 2. 0.00 3. 0.00 4. 0.00
8/09/2015	1352	E Trow-Kennedy PO Box 510 GERALDTON	Owner/Builder	Lot 51 First Avenue HORROCKS	Patio	1. B/Paving 2. n/a 3. C/Bond	15	\$2,000	1. 95.00 2. 0.00 3. 61.65 4. 0.00
23/09/2015	1360	B K Bilbe 201 Eighth Street GERALDTON	F Rystenberg PO Box 492 KALBARRI	Lot 291 Mallard Street KALBARRI	Verandah	1. Timber 2. n/a 3. Zinc	80	\$17,000	1. 95.00 2. 0.00 3. 61.65 4. 0.00
23/09/2015	1356	Northampton Botanic Line Northampton Shire	S Drage PO Box 124 NORTHAMPTON	Lot 500 Brook Street NORTHAMPTON	Shelter/Storage Shed	1. Concrete 2. W/brd 3. Zinc	36	\$19,000	1. 95.00 2. 0.00 3. 61.65 4. 0.00
23/09/2015	1363	P & D Mavor PO Box 93 NORTHAMPTON	L Connolly 278 Eliza Shaw Drive WHITE PEAK	Lot 226 Onslow Street NORTHAMPTON	Addition	1. Concrete 2. Brick 3. Tiles	12	\$25,000	1. 95.00 2. 50.00 3. 61.65 4. 0.00
23/09/2015	1364	J Graeber & K Walton PO Box 504 KALBARRI	WA Country Builders PO Box 567 GERALDTON	Lot 67 Boronia Circuit KALBARRI	Dwelling	1. Concrete 2. Brick 3. C/Bond	266	\$329,997	1. 626.99 2. 659.99 3. 452.09 4. 0.00
30/09/2015	1366	D Wall 16b Montessori Place KINGSLEY	Simple Life Nom P/L PO Box 147 KALBARRI	Lot 270 Stenodia Street KALBARRI	Addition	1. Timber 2. Timber 3. n/a	3	\$15,378	1. 95.00 2. 0.00 3. 61.65 4. 0.00

6.2.2	FEES & CHARGES REFUSE SITES – 2015/2016 REVIEW
DATE OF REPORT:	28th September 2015
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor
APPENDICES 1:	Revised fees & charges

BACKGROUND:

Following some confusion with the fees and charges that were adopted by Council at previous meetings a review of all the fees and charges for Councils two manned refuse sites, Northampton and Kalbarri, was requested to be undertaken and a new set of fees and charges provided with details on how various types of waste are handled, treated or recycled and the approximate costs of these actions.

COMMENT:

The cost of running the two refuse sites and transfer stations is approximately \$300,000 per annum (including weighbridge fees)(see Attachment B), the only return on these costs, other than a portion of the refuse collection charges included in annual rates, is tip fees that are paid on entry to the two refuse sites to use the inert site, green waste dumping sites, metals dump area, tyre recycling dump area, or the transfer bins for household putrescible waste to be transferred to the Meru Refuse site in Geraldton. Currently all ratepayers cover the costs of running the refuse sites, including the cost of transporting putrescible waste to the Meru facility, including those that do not use the refuse site facilities. Handling, treating, recycling and disposal of any waste products come at a cost.

It is noted that the expenditure figures for 2014/2015 (\$249,148.85) are considerably lower than the previous years, part of this can be attributed to a review of Councils refuse contractors invoices, by Grant Middleton (DCEO), Leanne Rowe (Finance Officer) and myself, for the previous year and including the 2014/2015 figures, invoices included overcharging and charges for services not provided.

Services being provided at both the refuse sites by the contractor were constantly monitored to ensure services were only provided when needed, and the use of the waste compaction transfer station at the Kalbarri depot was terminated, saving Council in excess of \$5,000 a month in lease fees and compactor bin collection charges.

Tip site fee revenue in 2013/2014 was \$36,729, 2014/2015 was \$22,798 and the anticipated revenue for 2015/2016 is \$25,000.

MINIMUM FEE

It is recommended that a minimum fee of \$2.00 be implemented for users of both Northampton and Kalbarri refuse sites. The fee will provide “user pays” revenue that will reduce the amount those ratepayers who do not regularly use the refuse sites subsidising the cost of running these facilities for those that do use them regularly.

It is considered that some discretion may have to be applied by the tip managers if a person takes a very minimal item/s to the refuse site.

The Shire of Shark Bay has a minimum fee of \$5.00 or \$5/m³ and the

City of Greater Geraldton has a minimum fee of \$5.00.

The Shire of Irwin has a minimum fee for a 240litre bin of \$8.00/bin

Following are details and specifics on how certain waste products are handled and dealt with at the Northampton and Kalbarri refuse sites:

TYRES

The cost of storage, collection and disposal to a recycling point in Geraldton, by Councils contractor Toxfree, is \$500/tonne:

- Motor vehicle tyres: average weight 10kg

Collection and processing by Toxfree \$500/tonne equates to \$5/tyre

The Shire of Shark Bay charge \$7/tyre (not recycled, buried on site), the City of Greater Geraldton charge \$3.60/tyre without rim and \$7/tyre with rim and the Shire of Irwin charges \$5.50/tyre.

- Truck tyres: average weight: 50kg up to 85kg

Collection and processing by Toxfree \$500/ton equates to \$25/truck tyre (@ 50kg)

The Shire of Shark Bay charge \$15/truck tyre (not recycled, buried on site), the City of Greater Geraldton charge \$17/truck tyre without rim and charge \$29.10/truck tyre with rim and the Shire of Irwin charges \$15/truck tyre and up to \$37/tractor tyre.

NOTE!

Additional to the above costs are the labour costs to pack the bulk bins with the tyres before collection. The provision and rental of the bulk bins is included in the \$500/tonne cost.

The alternative treatment of tyres is as per the DER licence requirements:

"To be stored in piles of up to 100 units with a 6m separation distance between piles.

Tyres shall only be landfilled:

- *In batches separated from each other by at least 300mm of soil and each consisting of not more than 40 cubic metres of tyres reduced to pieces; or*
- *In batches separated from each other by at least 300mm of soil and each consisting of not more than 1000 whole tyres."*

New/amended fees

Motor vehicle (10kg)	\$5.00 (GST inclusive)
Motor vehicle tyre with rim	\$6.00 (GST inclusive)
Truck tyre (50kg)	\$25.00 (GST inclusive)
Truck tyre with rim	\$30.00 (GST inclusive)

GREEN WASTE

Green waste must be treated as per the Department of Environment and Regulation Licence requirements for both refuse sites:

"Burning of green waste only;

- *To be dried and seasoned for at least 2 months before burning; (this requires a minimum of two green waste lay down areas)*
- *To take place in a designated burning area at least 25m from the boundary of any active disposal areas;*
- *To take place in trenches or windrows; and*
- *To take place only when an adequate supply of water is available to effectively manage the burning process; (The local volunteer fire brigade captains advise the Shire when the most opportune times are for the burning of the green waste)*
- *Ensure burning does not commence before 8am and the Fire Control Officer for the landfill site declares the area safe by 12 noon on the same day;*
- *ensure that, from the time burning commences until the Fire Control Officer for the Premises declares the area safe, that;*
 - *a fire vehicle is present carrying at least 500 litres of water, fitted with at least 30 metres of 19mm diameter rubber hose and with a pump capacity capable of delivering a minimum of*

250 litres of water per minute at a minimum of 700kPA through a nozzle capable of projecting water by spray or jet; and

- *persons are present, who have such qualifications in firefighting as are approved."*

The local volunteer fire brigades at both Kalbarri and Northampton carry out the burning of the green waste piles as and when they deem the climatic conditions appropriate for the burn, this is done with the assistance and co-operation of Council staff.

The green waste pile requires pushing up and consolidating on a regular basis to comply with the DER licence conditions.

NOTE!

Not all rural refuse sites in WA are given permission by DER to burn green waste.

The Shire of Shark Bay charges \$7.50/m³ for contaminated green waste, the City of Greater Geraldton charges \$80/tonne (non mulchable/non-recyclable) and the Shire of Irwin charges \$57.00/m³ for non-recyclable green waste.

New/amended fees

Commercial vehicle/ute/trailer	\$10.00 per load (GST inclusive)
Commercial vehicle/large tandem	
Trailer/truck	\$15.00 per load (GST inclusive)
Residential vehicle/ute/trailer	\$2.00 per load (GST inclusive)

LPG CYLINDERS

LPG cylinders are classified as dangerous goods and should not be buried or placed in the metals recycling stockpile as they present a problem with a potential explosion and fire.

They are required to have all the gasses removed and left empty for a minimum of 24 hours, the valves are then to be removed and the cylinder cut in half.

The cylinder parts can then be placed in the metals stockpile.

New/amended fees

Small LPG	\$5.00 per unit (GST inclusive)
Large LPG	\$10.00 per unit (GST inclusive)

MATTRESSES

Mattresses are sorted, after they have been dumped at the refuse sites, into two piles, foam mattresses and metal spring and/or timber framed mattresses.

The metal and/or timber framed mattresses are dismantled and the metal springs etc. are placed in the metals stockpile, the timber (in most cases is furniture grade timber) is removed and on sold in the Reuse and Recycle Sheds (for making amateur craypots, etc.), the remaining cloth is either placed in the inert refuse site or burnt with the green waste.

Mattresses present a number of problems in a refuse site; they take up valuable space and make achieving adequate compaction very difficult due to their specifics of their flexible structure.

Some of the foam type mattresses are used by commercial fisherman on the decks of boats, other uses are being investigated, they cannot be burnt due to the toxic fumes they emit when burnt.

Shire of Shark Bay and City of Greater Geraldton do not have a separate charge for mattresses; Shire of Irwin charges \$18.00 per double and \$9.00 per single mattress

New/amended fees

Small (single)	\$10.00 per unit (GST inclusive)
Large (double etc)	\$20.00 per unit (GST inclusive)

PUTRESCIBLE WASTE

It has become common practice for residents to bring excess kitchen or household waste to the refuse sites to be disposed of into the bulk bins that are then transported to the Meru facility, by Councils contractor, some residents do this to avoid paying an extra refuse collection fee on their rates (an extra \$330/annum per bin), this service is carried out at the following costs:

1. Rental of 10 x 6m³ front lift bins (5 at each refuse site) \$19.33 (Exc GST) on each bin \$193.30/week

2. Servicing the front lift bins weekly \$56.25 (Exc GST) per bin per week, averaging 8 services per week (4 bins per refuse site per week) \$450.00/week
3. Weighbridge fees at the Meru Waste facility, currently \$72/ton average weight per service of both refuse sites is approximately 3.75 ton @ \$72/ton \$270.00/week

The cost of servicing the bulk bins, including weighbridge fees is \$913.30/week

The waste in an average 240litre bin when collected at the roadside weighs approximately 20+kg. For a resident to take a 240litre bin to the refuse site it would be assumed that it would be full, therefore assuming it would contain approximately 30kg the weighbridge fees alone would be \$2.16/240litre bin.

Two separate charges are proposed one for the standard 240l bin at \$2.00 per dump and for a 200l drum at \$5.00 per dump. The EHO states that the 200l drums often contain heavy items from workshops etc the reason being for the higher charge.

Council staff service all public bins in parks, foreshores, public ablutions, etc. and this refuse is also placed in the bulk bins.

Shire of Shark Bay and the City of Greater Geraldton charge a minimum of \$5.00 for domestic waste and the Shire of Irwin charges a fee of \$8.00 per 240 litre bin with a minimum charge of \$18.00 for unsorted general household waste.

New/amended fees

Putrescible waste in 240l refuse bin \$2.00 (GST inclusive)

Putrescible waste in 200l drum \$5.00 (GST inclusive)

ASBESTOS CONTAINING MATERIAL

It is proposed to set up an area in the Northampton and the Kalbarri refuse sites to receive asbestos containing material (ACM) that has been presented to the refuse site in a manner compliant to the Code of Practice for the Handling of ACM. Forty eight hours' notice will be required before disposal can take place. ACM must be double wrapped and sealed in black plastic, large quantities must be presented on pallets, to allow Council staff to remove the ACM, with Councils machinery, in a safe manner and place in the refuse site to be buried.

Providing this service and removing the need to transport the ACM to the Meru refuse site, will provide incentive for the locals to use the refuse sites rather than dumping the ACM in other areas illegally.

Any ACM must be wrapped and sealed and not contained in general waste with sand etc, currently persons are allowed to remove 10m³ of ACM without a licence, which is the equivalent of approximately 3 sheets of an ACM fence, all Local Authorities charge by m³, weight or by the sheet.

The receipt of ACM is within the current DER licence restrictions and requirements for both manned refuse sites, and will require the setting up and implementation of an Asbestos Handling and Management Plan for both the refuse sites.

The Shire of Shark Bay charges \$77.00/m³ (or \$2.00 per sheet) for ACM, the City of Greater Geraldton charges \$132.00/tonne (or \$11.00 per sheet) and Shire of Irwin charges \$40.00/m³ (or \$8.00 per sheet)

New/amended fees

Asbestos containing material	\$55/m ³ (GST inclusive)
Asbestos containing material – minimum fee	\$5 per sheet (GST inclusive)

CAR BODIES

Advice has been received from Sims Metal and other scrap metal collection agencies that no longer will Local Governments be paid for removal of scrap metal but a fee per ton will now apply. This fee may be as high as \$60.00 to \$65.00 per tonne, depending on the world trade price for recyclable steel.

City of Greater Geraldton does not have a fee for car bodies, Shire of Shark Bay charges \$36.00 per car body and \$52.00 per truck body, Shire of Irwin charges \$35.00 per car body.

New/amended fees

\$35 (GST inclusive) per car body

ANIMAL CARCASSES

Currently Council receives animal carcasses at the Northampton refuse site for no charge; the DER licence conditions require that:

"All carcasses should be buried as soon as practicable after deposit and prior to compaction, with a minimum cover of 150mm."

Shire of Shark Bay charges \$10/m³ for offal and animal carcasses, City of Greater Geraldton charges \$129/ton for offal, \$6/carcass for a small animal and up to \$12/carcass for a large animal, the Shire of Irwin charges \$50/m³ for offal, \$7.00 per small carcass and \$9.50 per large carcass.

New/amended fees

\$5.00 (GST inclusive) per carcass

SUMMARY:

A review of all fees and charges for the refuse sites at Northampton and Kalbarri has been undertaken and a new set of fees and charges are recommended, see Appendices 1.

STATUTORY REQUIREMENTS

Section 6.19 of the Local Government Act 1995 states:

If a local government wishes to impose any fees and charges under this subdivision after the annual budget has been adopted it must, before introducing the fees and charges, give local public notice of:

- (a) it's intention to do so; and
- (b) the date which it is proposed fees or charges will be imposed.

It is the recommendation of Management that the new fees apply as from 1 January 2016. This will provide ample time for advertising of the new fees.

VOTING:

Section 6.16 of the Local Government Act 1995 requires an absolute majority of Council when adopting any fees and charges.

OFFICER RECOMMENDATION – ITEM 6.2.2**That Council:**

1. **Adopt the new fees and charges for the Northampton and Kalbarri Refuse Sites for the remainder of the 2015/2016 financial year, and the new fees and charges be advertised in both local papers and notices placed on the notice boards advising of the new changes and the commencement date of the new fees and charges to be from the 1st January 2016.**

SHIRE OF NORTHAMPTON

HEALTH AND BUILDING REPORT – 16 OCTOBER 2015

DESCRIPTION	COMMENTS	2014/2015 UNIT RATE		2015/2016 UNIT RATE		
		Total		Std Rate	GST	Total
REFUSE SITES						
<u>Northampton & Kalbarri Refuse Sites</u>						
General Waste - Rubble, Builders Rubble contaminated with refuse	Commercial Vehicles \$15/m ³ - Min \$55.00	\$49.50	per load	\$50.00	\$5.00	\$55.00
	Putrescible Waste (Placed in bulk bins)	\$25.00		\$50.00	\$5.00	\$55.00
	Cardboard (Recycling Bin)	\$66.00	per load	\$60.00	\$6.00	\$66.00
	Cardboard (Recycling Bin)	\$66.00	per load	\$60.00	\$6.00	\$66.00
Residential 240l bins	Putrescible Waste (Placed in bulk bins)			\$1.82	\$0.18	\$2.00
Residential 200litre drum	Putrescible Waste (Placed in bulk bins)			\$4.54	\$0.45	\$5.00
Tray Back/Utility type vehicles	General Waste (Inert)	\$16.50	per load	\$15.00	\$1.50	\$16.50
	Putrescible Waste (Placed in bulk bins)	\$27.50	per load	\$25.00	\$2.50	\$27.50
	Cardboard (Recycling Bin)	\$27.50	per load	\$25.00	\$2.50	\$27.50
Trailers	General Waste (Inert)	\$16.50	per load	\$15.00	\$1.50	\$16.50
	Putrescible Waste (Placed in bulk bins)	\$27.50	per load	\$25.00	\$2.50	\$27.50
	Cardboard (Recycling Bin)	\$27.50	per load	\$25.00	\$2.50	\$27.50
Special Burials	Asbestos Containing Material		per m/3	\$50.00	\$5.00	\$55.00
	Asbestos Containing Material....Minimum Fee			\$4.55	\$0.45	\$5.00
Mattresses	Small (single)		per unit	\$9.09	\$0.91	\$10.00
	Large (Double etc.)		per unit	\$18.18	\$1.82	\$20.00
LPG Bottles	Small		per unit	\$4.55	\$0.46	\$5.00
	Large		per unit	\$9.09	\$0.91	\$10.00
Tyres	Motor vehicle (10kg)	\$5.50	per tyre	\$4.55	\$0.46	\$5.00
	Motor vehicle with rim		per tyre	\$5.45	\$0.55	\$6.00
	Truck tyres (50kg)		per tyre	\$22.73	\$2.27	\$25.00

SHIRE OF NORTHAMPTON
HEALTH AND BUILDING REPORT – 16 OCTOBER 2015

Animal carcass Car bodies <u>Green waste</u> Commercial Vehicles/ute/trailer Commercial vehicles/large tandem trailer/truck Residential Vehicles/ute/trailer	Truck tyres with rims		per tyre	\$27.27	\$2.73	\$30.00	per tyre
			per carcass	\$4.55	\$0.45	\$5.00	per carcass
			per body	\$31.82	\$3.18	\$35.00	per body
				\$9.09	\$0.91	\$10.00	per load
				\$13.64	\$1.36	\$15.00	per load
				\$1.82	\$0.18	\$2.00	per load

Attachment B:

	REFUSE COLLECTION					
	2013/2014		2014/2015		2015/2016	
EXPENDITURE						
Refuse Collection...Kalbarri	\$ 370,537.22		\$ 261,520.18	370537	\$ 345,000.00	
Northampton Tip Costs	\$ 180,116.84		\$ 135,116.71		\$ 161,900.00	
Kalbarri Tip Costs	\$ 213,647.15	\$ 393,763.99	\$ 137,414.47	\$ 272,531.18	\$ 156,100.00	\$ 318,000.00
Binnu Tip Costs	\$ 8,684.00		\$ 8,946.91		\$ 8,750.00	
Port Gregory Tip Costs	\$ 13,806.73		\$ 11,837.78		\$ 23,330.00	
Halfway Bay Costs	\$ 21,518.73		\$ 13,422.49		\$ 15,000.00	
Street Bin Collections	\$ 110,646.22		\$ 104,605.20		\$ 105,850.00	
Refuse site maintenance	\$ 76.56					
Refuse site depreciation	\$ 5,131.85		\$ 2,147.39		\$ 2,150.00	
Ind/Comm Refuse collection	\$ 20.70					
Admin alloc to sanitation	\$ 4,150.40		\$ 4,176.42		\$ 4,441.00	
Purchase 24l carts					\$ 2,500.00	
Total Cost	\$ 928,336.40		\$ 679,187.55	\$ 249,148.85	\$ 825,021.00	
REVENUE						
Kalbarri Collections (1127 @ \$330)	\$ 363,653.67		\$ 367,528.68		\$ 371,910.00	
Other Collections (667 @ \$330)	\$ 216,281.99		\$ 218,837.91		\$ 220,110.00	
Kalbarri Business Collections (173 @ \$660)	\$ 110,650.58		\$ 108,675.00		\$ 114,180.00	
Other Business Collections (41 @ \$660)	\$ 27,720.00	\$ 718,306.24	\$ 27,060.00	\$ 722,101.59	\$ 27,060.00	\$ 733,260.00
Tip Fees	\$ 36,729.49		\$ 22,797.71		\$ 25,000.00	
Halfway Bay	\$ 8,750.00		\$ 9,004.45		\$ 8,750.00	
240l carts	\$ 2,895.37		\$ 4,129.89		\$ 4,000.00	
Grants	\$ 22,489.66		\$ 18,400.34			
Reimbursements wharf bins			\$ 2,437.00			
Total Revenue	\$ 789,170.76		\$ 778,870.98	\$ 10,299.78	\$ 771,010.00	
WEIGHBRIDGE FEES (MERU)	\$ 105,307.00		\$ 126,564.00	\$ 75,000.00	\$ 140,000.00	
12.5% of Weighbridge Fees are from the two Transfer Stations						

6.2.3	PROPOSAL FOR HOLIDAY PARKS AND CAMPING GROUNDS LEGISLATION
	DATE OF REPORT: 30 th September 2015 RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

BACKGROUND:

The State Government is undertaking a review of the Caravan and Camping Grounds Act 1995 (Caravan Parks Act) with a view to developing new legislation which provides a clear framework for operators, regulating authorities and users.

A first Consultation Paper was released by the Department of Local Government and Communities (DLGC) in May 2014 for public comment. The consultation period ended on 1st September 2014 and 127 submissions were received. These submissions can be categorised as follows:

- | | |
|----------------------------------|----------------|
| • Caravan park users | 42 submissions |
| • Local governments | 39 submissions |
| • Caravan park operators | 22 submissions |
| • Consumer representative groups | 9 submissions |
| • State Government agencies | 8 submissions |
| • General public | 4 submissions |
| • Industry representatives | 3 submissions |

Feedback received through the consultation undertaken in 2014 has been analysed and has assisted in forming the most appropriate options and recommendations to address the specific issues, in this second paper.

Since the Caravan Parks Act took effect in 1997, no substantial amendments have been made. The result is that some provisions are no longer relevant to the current market or consumer expectation. In addition to being overly prescriptive, regulatory failure has resulted in the legislation being applied inconsistently by the local governments. As a result of the feedback received on the previous recommendations proposed and the significant nature of the changes required to the Act, it has been determined that the existing Caravan Parks Act should be repealed and a new Act developed to replace it.

The new legislation will aim to provide a more flexible operating environment, which will provide more opportunities and greater choice for consumers.

The following are the recommendations from the DLGC on the proposed changes to the legislation, the only recommendation that I would strongly recommend Council support the option that has been included in place of the proposed recommendation by the DLGC is "State Government and Local Government Facilities", the DLGC is of the opinion that public sector bodies should be exempt from the legislation, i.e. State or local government owned facilities should be exempt from complying with the proposed legislation. Submissions for this round of public consultation close on the 30th November 2015.

SUMMARY OF RECOMMENDATIONS:

1. Terminology and Definitions

Before consideration is given to addressing the range of issues to be dealt with in the new legislation, the current terminology needs to be reviewed.

Previous consultation proposed a raft of changes to the terminology currently used throughout the Caravan Parks Act and regulations. A key proposal was to change the definition of a 'caravan park' to 'holiday park', with the view that this term more accurately reflected the different types of accommodation provided by a facility:

"Holiday park" will mean an area of land on which accommodation vehicles and/or tents are situated for habitation, primarily by short-stay occupiers, local planning schemes will dictate what buildings are allowed on the land.

"Accommodation vehicle" is the term used to reflect all types of vehicles used or capable of being used for habitation. This includes caravans and campervans.

The new legislation is to be titled the Holiday Parks and Camping Grounds Act.

A park home will no longer be considered to be a caravan and will instead need to be compliant with, and be regulated under, the Building Act 2011 and associated Regulations.

Whilst the term 'holiday park' may imply that residential use is not allowed, this will not be the case. Residential use will be permitted, subject to the zoning and local planning schemes.

Long term accommodation developments will be dealt with under legislation that is relevant to that type of residential development i.e. retirement villages, park home villages, lifestyle villages, etc. and will be regulated under town planning and building legislation.

2. What will the legislation apply to?

Caravan parks and camping grounds have evolved in recent years towards being mixed-use, including for residential and higher tourism use. Nature based parks are also being established which offer a range of facilities, from lower level basic facilities to higher end luxury safari camps.

Feedback received noted that it should not be the responsibility of the Caravan Parks Act to determine what buildings are allowed on the land designed for caravans or camping, this should be determined through the planning process.

It is proposed that a facility that has designated two or more sites for short-stay accommodation vehicles and/or tents, the facility would be considered a holiday park, and requires approval to operate. Residential parks must provide 10 such sites, or a prescribed percentage of such sites, to be eligible for an approval to operate. Park home parks and other residential developments consisting mostly of park homes for the purpose of long term residential living, which do not provide at least 10 designated short-stay sites for tents and/or accommodation vehicles, will not be considered holiday parks for the purpose of the Caravan Parks Act.

The legislation will not specify the mix of accommodation allowed on the facility; rather it will focus on the health and safety of users and protecting the environment. The approval of buildings provided on a facility will be determined through the planning process. The mix of accommodation will be a matter for local planning schemes and regulated at the local government level.

All buildings on a facility, including transportable buildings, must be compliant with the Building Act. This includes accommodation vehicles which have been converted into buildings for the purposes of permanent habitation.

Residential parks already established on caravan park or tourism zoned land will continue on that land; however, proposed new residential park developments should not access caravan park or tourism zoned land in the future.

Unless owned by the owner of the facility, any buildings and associated structures on the facility must be transportable.

Proposed new park home developments intended primarily for long-stay, residential or non-tourism purposes should be accessing land zoned for Special Use-Park Home Park.

If a park home facility, such as a development consisting predominantly of park homes for the purposes of residential living, does not provide 10 or more short-stay sites for accommodation vehicles and or/tents, then it is not classed as a holiday park under the new Caravan Parks Act.

3. Camping at a place other than an approved facility.

People camp on private property for a range of reasons and for different lengths of time. In addition to potentially disturbing neighbours, camping of this type may have a significant impact on the environment and the health and safety of the campers may not be assured, especially if there is limited access to necessary health and hygiene facilities such as toilets, water or dump points. (Such as visiting relatives)

A person may camp for up to three nights in any 28 day period on land where the landowner has given permission.

A landowner may apply to the local government seeking approval for a person to camp longer than three nights but not more than three months.

Only one accommodation vehicle and/or tent is allowed on the property at any time without an event approval.

The local government must consult with the affected neighbours; consider the health and safety of users, impact on the environment and feasibility of staying in an approved facility before an approval can be granted.

A simplified management plan must be submitted with each application which addresses basic health and safety concerns, including waste management and access to water.

There is a financial burden on local governments to undertake inspections prior to approving an application; this will be addressed through the imposition of an appropriate fee.

NOTE!

This does not include the road reserve in the front of a property (verge).

4. State Government and Local Government facilities.

Under the current Caravans Park Act, facilities operated by public sector bodies are exempt from compliance. This means that if a local government operates a facility, it must ensure compliance with the prescribed standards, but a state government agency is not under the same obligation.

The Department of Parks and Wildlife (DPaW), owns approximately 300 facilities, directly operating 260 of those facilities (predominantly nature based parks), and are the biggest park provider in the state. Under the current Caravans Park Act, they are exempt.

The recommendation of the department is for the 'status quo' to continue with state government agency's being exempt from compliance as they currently comply with the proposed standards.

Management disagree with this premise; Staff has observed many 'short term' roadside stop over points that have been poorly maintained and managed, all facilities providing sites for accommodation vehicles and/or tents should be required to comply with the same set of minimum standards to be prescribed in the regulations.

Therefore Council should direct the Principal EHO/Building Surveyor to reply to the consultation paper that we strongly recommend that:

"All providers must comply with the Caravan Parks Act and Regulations, regardless of who owns or operates them, to maintain the minimum acceptable standards for the health and safety of users and protection of the environment."

5. What will not be covered by the proposed legislation?

Park Home Parks: Facilities which are solely or predominantly developed for the provision of long-stay residential park homes will not be captured under this legislation or be able to access caravan park-zoned land. The same applies for other residential developments such as a collection of chalets or cottages.

Roadside Rest areas: Roadside rest areas should be dealt with under existing road and parking legislation rather than the Caravan Parks Act. Roadside rest areas are provided for fatigue management under Main Roads legislation, these areas will no longer be covered under the Caravan Parks Act.

It has been raised that due to the number of overseas and interstate users, if a local government infringes a user for overstaying, it is easy for the user to give false information, and the infringement notice is never paid and cannot be tracked. However, if a roadside rest area or other areas where illegal camping/parking is undertaken, the infringement becomes enforceable as a parking/traffic offence, the registered owner of the vehicle could be tracked through the registration number. If the vehicle is a hire vehicle, the hire company can identify the hirer of the vehicle at the time of the offence. This will require the local governments, with the assistance of the DLGC, to implement a set of uniform local laws to deal with illegal camping/parking, to enable the enforcement of these actions as a traffic/parking offence.

6. Licensing of Facilities.

A facility operator will be required to submit an application for approval to operate with a management plan. The management plan will be used to assess the application, set conditions under which a facility can operate, and be used as the basis for ongoing and subsequent inspections. An initial inspection will be required before an approval to operate can be granted, and subsequent inspections must then be undertaken annually. Local governments will be able to charge inspection fees and have the discretion to extend the period between inspections to two years, if the facility is fully compliant at the previous inspection and no substantial complaints have been received since that time.

If a new planning approval application is submitted or there are any redevelopments or substantial changes to a facility, a new application for approval to operate must be submitted. A substantial change would be defined as one requiring amendments to the management plan. Such changes may include, but are not limited to, a change of owner, operator or lessee, and the removal of facilities.

This would place the emphasis on inspections rather than licence renewals, reduce red tape and the financial impost on compliant operators, provide an incentive for remaining compliant, and ensure that operators continuously protect the health and safety of users and the environment.

7. Licence Categories.

The Caravan Park Regulations currently provide for seven licence categories. These are:

- Caravan park licence
- Camping ground licence

- Caravan park and camping ground licence
- Park home park licence
- Transit park licence (stay of no longer than three consecutive nights)
- Nature based park licence
- Temporary licence

The legislation prescribes different health and safety standards for many of these categories. Most notably, nature based parks and transit parks can provide fewer facilities than caravan parks, due to the expected length of stay.

The recommended option is:

That there are three categories:

- Holiday park
- Nature based park
- Event approval

This option proposes that there are three approval categories; however, each facility must comply with the same minimum outcomes-based standards.

- A holiday park approval will include caravan parks that traditionally provide mixed-use accommodation types, but specifically sites for accommodation vehicles and tents. Sites can be provided for both long-stay and short-stay.
- A nature based park approval will be for facilities that are not in close proximity to an area that is built up with structures used for business, industry or dwelling houses at intervals of less than 100metres for a distance of 500metres or more, and has been predominantly formed by nature and has limited or controlled artificial light and noise intrusion. Stays will be restricted to no more than 28 days in any three month period.
- An event approval will be special events where there is more than one accommodation vehicle and/or tent outside of an approved facility. An approval cannot be issued for any period greater than seven days and no more than four approvals can be issued for the property in a year.
- All facilities must abide by minimum standards as prescribed. These standards will be outcome-based, rather than prescriptive, to allow for flexibility in approach.

8. Conditions of Approval to Operate.

The current legislation is very prescriptive in the requirements that are placed on operators. The provisions do not allow operators the flexibility to think critically about their target market and facility, nor to develop proposals to address these and the particular risks of the location.

In addition to the new legislation setting the minimum standards to apply across all facilities, it is proposed that operators must also complete a management plan and submit it with their initial request for an approval to operate. If the application is of an event approval, a management plan will be required; however, it may not necessarily contain the same level of detail as required for a holiday park or nature based park application.

Management plans are documents providing essential details on how a facility is to be designed and managed and the type of facilities to be provided. The plan will outline how the operator will meet the minimum standards and address any risks specific to the facility.

Once agreed, the plan will form the basis of an approval to operate and will be the ongoing management tool for the operator and the local government. The approved plan will form the minimum standards with which the facility is required to comply, and compliance with these standards will be checked during inspections.

It is proposed that the regulations will prescribe what needs to be incorporated into the plan, including:

- The number and type of proposed sites
- The proposed maximum capacity of the facility
- Environmental impact and sustainability
- Waste management
- Traffic management, and
- Risk management.

A local government has the discretion to apply specific conditions to an approved management plan. A facility operator can appeal to SAT to oppose the conditions required by the local government.

9. Penalties

The current penalties in the legislation have not been increased for 20 years, and are therefore unlikely to act as an effective deterrent to non-compliance. It is also unlikely that such outdated penalties are above cost recovery for local governments, which may result in a lack of proactive enforcement.

It is proposed that penalties are modelled on the Food Act and Building Act, as these Acts also deal with health and safety issues. Overall, this may result in a tenfold increase. For example, court-imposed penalties may increase from \$5,000 to \$50,000 for breaching notifications and conditions. It is crucial that the penalties effectively deter non-compliance and provide an incentive for local governments to enforce the provisions.

10. Prerequisites of Accommodation Vehicles.

Holiday Parks may have residents who are permanent, or wish to become permanent, and would like to convert their vehicle into a more permanent structure, such as through the addition of an annexe or carport. Park operators may also use on-site caravans as a form of accommodation for short-term tourists. These caravans may be plumbed, have gas and electricity, and while they take the form of a caravan, they would no longer be capable of being licensed under the Road Traffic Act.

These accommodation types will either be roadworthy and/or movable in case of an emergency, or otherwise meet the compliance standards required for a building. A person using a converted accommodation vehicle as a residence should have the same safety standards as a person living in a building. This will require the installation of smoke alarms, RCDs and insulation. The building must remain transportable.

While it is unlikely that a converted accommodation vehicle would precisely meet the standards of a Class 1a building under the Building Code of Australia, the Code is flexible in application, as it requires that performance requirements be met. The Building Code provides flexibility for owners to demonstrate that the broader performance requirements of the Code are met. This may be through, for example, access to communal toilet and shower facilities rather than the requirement to install a private toilet and shower in the converted accommodation vehicle.

Advisory Committee

In 2010, the Department of the Premier and Cabinet released a circular advising that Ministers and agencies are encouraged to utilise interdepartmental working groups and other forms of consultation in place of establishing a committee.

To comply with this directive, consideration must be given to abolishing the Caravan Parks and Camping Grounds Advisory Committee in favour of other means of engagement.

The objective is to introduce a mechanism which facilitates an effective, flexible and responsive approach to stakeholder engagement.

With the removal of the Committee, a variety of consultation methods can be used, dependent on the issue. This may include workshops with specific stakeholders or the development of email distribution lists for different topics. With a range of different methods of consultation available, abolishing the Committee in favour of proactive consultation on an as needed basis would both reduce red tape and encourage a wider range of views from stakeholders across the broader caravanning and camping industry.

11. Transition Provisions.

Holiday Parks and Camping Grounds:

The objective is to ensure that operators and users have an adequate period of time to become compliant with any new legislation provisions, whilst ensuring that facilities are compliant under existing provisions in the meantime.

To enable all facilities to prepare a suitable management plan, it is proposed that an application for approval to operate can be submitted to the relevant local government at any time within the first five years (**this is too long it should be within the first two/three years**), provided that it is approved by the end of the fifth year. During this period, the annual licensing and inspection requirements as prescribed in the current legislation will continue to apply.

Converted Accommodation Vehicles:

The object is to ensure that the financial impact of the new legislation on occupiers of converted accommodation vehicles is minimal, while still introducing measures to protect their health and safety.

Any converted accommodation vehicles that are no longer licenced under the Road Traffic Act are exempt from the new provisions, subject to any future substantial modifications.

All converted accommodation vehicles must ensure that smoke alarms and RCDs are fitted within 12 months.

Converted accommodation vehicles must have smoke alarms and RCDs fitted prior to being sold, rented, leased or hired out.

Converted accommodation vehicles must be capable of assessment as a Class 1a building under the Building Code, prior to being sold.

Converted accommodation vehicles must remain transportable.

Regulations:

The new Holiday Parks and Camping Grounds Act will be supported by regulations; it is expected that the regulations will prescribe the following:

The minimum standards that facilities must abide by:

- Modified penalties
- Prescribed form and content of the management plan, and
- Prescribed forms, including an infringement notice and approval to operate.

The existing Regulations will be reviewed at a later stage, during which time public input will be sought.

OFFICER RECOMMENDATION – ITEM 6.2.3**For Council information.**

TOWN PLANNING CONTENTS

6.3.1	PROPOSED GROUPED DWELLING - RELOCATED BUILDINGS – LOT 285 (NO. 6) GOULD STREET, KALBARRI.....	2
6.3.2	PROPOSED RELOCATED SINGLE DWELLING – LOT 255 (NO. 58) FLORA BOULEVARD, KALBARRI	27
6.3.3	PROPOSED ITINERANT FOOD VAN - KALBARRI	46
6.3.4	SUMMARY OF PLANNING INFORMATION ITEMS.....	55

6.3.1	PROPOSED GROUPED DWELLING - RELOCATED BUILDINGS – LOT 285 (NO. 6) GOULD STREET, KALBARRI
	<p>LOCATION: Lot 285 (No. 6) Gould Street, Kalbarri</p> <p>FILE REFERENCE: 10.6.1.1 / 6 GOU / A219</p> <p>APPLICANT: J Studders</p> <p>OWNER: J Studders</p> <p>DATE OF REPORT: 5 October 2015</p> <p>REPORTING OFFICER: Hayley R Williams – Principal Planner</p> <p>APPENDICES:</p> <ol style="list-style-type: none"> 1. Application details 2. Photos of second-hand outbuilding

AUTHORITY / DISCRETION:

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

The Applicant/Owner has submitted amended plans for a proposed grouped dwelling on Lot 285 (No. 6) Gould Street, Kalbarri. The amended plans include:

- Removal of primary second-hand transportable buildings;
- The development of one new transportable building;
- A verandah and deck that joins the two structures;
- A porch and deck that joins the smaller transportable;
- The second-hand outbuilding being set 1m off the rear and side boundaries;
- The development of a car port on the front elevation of the outbuilding; and
- The provision of two car bays and storeroom to the existing dwelling.

The Applicant/Owner has addressed the matters raised in Council's resolution from the Ordinary Council Meeting held on 21 August 2015 and as such it is recommended that Development Approval be granted.

LOCALITY PLANS:

Figure 1 – Location Plan – Lot 285 (No. 6) Gould Street, Kalbarri



Figure 2 – Site Plan – Lot 285 (No. 6) Gould Street, Kalbarri



BACKGROUND:

Council at their meeting held on 21 August 2015 resolved to refuse the Application for Development Approval for a grouped dwelling to be constructed out of multiple relocated second-hand buildings as per the following resolution:

"That Council overturn the recommendations of the Town Planner and;

1. *Refuse to grant formal planning approval for a grouped dwelling and outbuilding to be constructed of second hand relocated buildings located upon Lot 285 (No. 6) Gould Street, Kalbarri for the following reasons:*
 - a) *The proposed development, in particular the nil setback of the second-hand outbuilding, does not comply with the objectives of the Residential Zone as stated in Town Planning Scheme No. 9, in particular the promotion and safeguarding of the amenity of the residential area and its inhabitants;*
 - b) *In accordance with Clause 10.3.2 (c) of Town Planning Scheme No. 9 – Kalbarri Townsite the design and external appearance (including exterior cladding) of the proposed development is considered to have a negative effect on the amenity of existing buildings and the area generally;*
 - c) *The proposed development does not comply with the Precinct Objectives for the area annotated as "Old Kalbarri" within the Kalbarri Townsite Local Planning Strategy as the proposal is not considered to be sensitive residential redevelopment;*
 - d) *The proposed development does not comply with the objectives of the Shire of Northampton Relocated Buildings and Second Hand Cladding Materials Local Planning Policy as the Applicant has not demonstrated, to the satisfaction of Council, that the use of the second hand buildings will not result in any adverse affect on the amenity or aesthetics of the area in which it is proposed;*
 - e) *The proposed development has not complied with the Application Requirements set out in the Shire of Northampton Relocated Buildings and Second Hand Cladding Materials Local Planning Policy as*

follows:

- (i) *Clear and concise details of works proposed to make the second-hand buildings aesthetically acceptable has not been entirely provided to Council. Details lacking as part of the Application for Planning Approval are:*
 - (a) *Proposed method of enclosing the footings of all buildings;*
 - (b) *Elevation of all proposed roof structures – in particular noting limited details have been provided for the connecting verandah and car port structure; and*
 - (c) *details on colours and materials and works to remediate the external appearance of all three buildings.*

Notes:

1. If the Applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

2. Council requests the Applicant/Landowner submit another planning application that carefully addresses the matters outlined in the aforementioned resolution 1 a)-e).

3. The Application for Planning Approval Fee be waived should the Applicant/Owner decide to submit another Planning Application."

The Applicant/Owner has sought assistance from an Architectural Draftsperson to prepare appropriate plans addressing Council's reasons for refusal. As part of the modified plans, the Applicant/Owner is now seeking to include a new transportable building which forms the main component of the development. The smaller second-hand building, which will be joined to the new transportable by a verandah/breezeway and will have a porch attached to the north elevation.

The outbuilding is still proposed to use secondhand materials but will be setback a minimum of 1 metre from the rear and side boundaries and a car port will be attached to the building which will improve its appearance.

The site plan, floor plan and elevations are included in **Appendix 1**. A photo of the secondhand outbuilding and smaller transportable building is also included in **Appendix 2**.

The Applicant/Owner has provided the following colour schedule for the development. All wall cladding, gutters and downpipes are to be a combination of coastal blues and surfmist. This will match the existing dwelling on Lot 285.



A comprehensive list of colours and building materials is provided on Plan 1 of 4 (**Appendix 1**).

Proposed Lot 1 will contain the existing house with 400.5m² and proposed Lot 2 will contain the grouped dwelling with 356.5m². The common property vehicular accessory has a total area of 33m².

The proposed grouped dwelling has a vehicular access (driveway) with a 3.0 metre width and two (2) car bays are provided. Two car bays are provided for the existing dwelling. The Applicant/Owner is proposing to use gravel for the vehicular accessway.

The Proposal:

In consideration of the application the following information is provided:

Lot Size	418m ²
Existing Development	Single Dwelling on front of lot
Existing Services	Water, Power, Phone & Sewer.
Access & Frontage	Gould Street
Topography	Flat
Vegetation	Established vegetation and street trees
Surrounding Land Uses	Residential, Parks and Recreation

COMMUNITY CONSULTATION:

The proposed development was referred to three adjoining landowners. Two landowners responded stating they had no objections to the proposal and one landowner responded highlighting the following concerns:

- All stormwater runoff from the proposed development to be contained on Lot 285;
- Adequate sized gutters and drainage to support rain/stormwater collection prevented from entering Lot 292 Gould Street;
- The whole of the structure to be constructed on (nil setback) to fenceline and not overhanging or encroaching Lot 292;
- Have concerns of 9 metre gutter on boundary fence not being maintained.

The submitters concerns are now considered to be addressed through the setting back of the outbuilding a minimum of 1 metre.

FINANCIAL & BUDGET IMPLICATIONS:

Shire of Northampton Local Planning Policy 'Relocated Buildings and Second Hand Cladding Materials' requires the applicant to lodge a bond of \$1,500.00 (for the construction of the smaller transportable and outbuilding only) with the Shire that is refunded after works relating to conditions of approval have been met. The bond is forfeited if the conditions relating to the external appearance of the building are not completed within 12 months.

This is based upon a bond, of at least 5% of the estimated value of an equivalent new building, to a maximum of \$10,000 and minimum of \$500 (amended LPP February 22nd 2013). The policy only relates to second-hand / relocated buildings and does not apply to new transportable buildings.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*

Local: *Shire of Northampton Town Planning Scheme No. 9 – Kalbarri Townsite*

The land is zoned “Residential R30” under *Town Planning Scheme No. 9 - Kalbarri Townsite* with a “Grouped Dwelling” listed as a use that may be permitted at Council discretion.

The objectives of the Residential zone include:

- (a) *to ensure that land uses are compatible and complementary to the residential purpose of the Zone;*
- (b) *to provide a mix of housing types to cater for the range of demands created by a diverse population, which chooses to live in and visit the town;*
- (c) *promote and safeguard health, safety, convenience, the general welfare and the amenities of the residential areas and their inhabitants;*
- (d) *ensure that other uses and activities compatible with the predominant use are allowed for;*
- (e) *promote “modified grid” subdivision patterns for new development as a means of improving legibility in preference to the widespread use of culs de sac;*
- (f) *promote the use of water sensitive urban design; and*
- (g) *promote the orientation of dwellings and lots to encourage energy efficiency.*

Residential Design Codes (2013)

Clause 5.5.3. “Residential Development – Residential Design Codes” states:

Unless otherwise provided for in the Scheme the development of land for any of the residential purposes dealt with by the Residential Design Codes shall conform to the provisions of those Codes.

The development must therefore be assessed against the provisions of the *Residential Design Codes (2013)*.

The *Residential Design Codes* (R-Codes) are formulated using a modified “performance” approach. The “Deemed to Comply” provisions contained in the Codes provide a means by which development can be deemed-to-comply, while the Design Principles allow the possibility of other ways of achieving an acceptable outcome. Where a proposal does not meet the deemed-to-comply provision(s) of the R-Codes and addresses the design principle(s), the local government is required to exercise judgement to determine the proposal.

In making a determination on the suitability of a proposal, the decision-maker shall exercise its judgement, having regard to the following:

- a. *any relevant purpose, objectives and provisions of the scheme;*
- b. *any relevant objectives and provisions of the R-Codes;*
- c. *a provision of a local planning policy adopted by the decision-maker consistent with and pursuant to the R-Codes; and*
- d. *orderly and proper planning.*

The proposed development is considered to comply with the deemed-to-comply provisions of the R-Codes with some minor variations that can be achieved through the application of the design principles such as the reduced secondary street setback. The other matter that requires consideration is the construction of the vehicular accessway using gravel.

5.1.2 - Street Setback

The eastern side of the proposed grouped dwelling has its setback from Nanda Drive, which is considered to be a secondary street, although presently unconstructed. The setback required by the R-Codes is 1.5 metre and the grouped dwelling is proposed to have a setback of 1 metre. Therefore the Design Principles need to be considered:

P2.1 Buildings set back from street boundaries an appropriate distance to ensure they:

- *contribute to, and are consistent with, an established streetscape;*
- *provide adequate privacy and open space for dwellings;*
- *accommodate site planning requirements such as parking, landscape and utilities; and*
- *allow safety clearances for easements for essential service corridors.*

P2.2 Buildings mass and form that:

- *uses design features to affect the size and scale of the building;*
- *uses appropriate minor projections that do not detract from the character of the streetscape.*
- *minimises the proportion of the façade at ground level taken up by building services, vehicle entries and parking supply, blank walls, servicing infrastructure access and meters and the like; and*
- *positively contributes to the prevailing development context and streetscape.*

The proposed reduction in the secondary street setback is considered to be minor in nature. It is also noted that the existing dwelling on the front of Lot 285 has a slightly reduced setback of 1.4 metres and would be consistent with the development context and streetscape. The provision of car parking, landscaping and utilities are also provided for onsite which also supports a reduction in this setback. Therefore it is considered that a setback of 1 metre meets the Design Principles for Street Setback.

5.3.5 -Vehicular Access

Again the proposed grouped dwelling complies with the deemed-to-comply provisions of the R-Codes by providing a 3.0 metre wide vehicular access. However, the common property driveway is proposed to be constructed of gravel. The deemed-to-comply provisions state:

C5.3 Driveways shall be:

- *no closer than 0.5m from a side lot boundary or street pole;*
- *no closer than 6m to a street corner or the point at which a carriageway begins to deviate;*
- *aligned at right angles to the street alignment;*
- *located so as to avoid street trees, or, where this is unavoidable, the street trees replaced at the applicant's expense or re-planting arrangements to be approved by the decision-maker; and*
- ***adequately paved and drained.***

The design criteria for Clause 5.3.5 states:

P5 Vehicular access provided for each development site to provide:

- *vehicle access safety;*
- *reduced impact of access points on the streetscape;*
- *legible access;*

- *pedestrian safety;*
- *minimal crossovers; and*
- *high quality landscaping features.*

A street view of the site shows the current informal access arrangement and gravel vehicular access. As a condition of planning approval the Applicant / Owner shall be required to construct and drain the common property driveway using paving in order to address the R-Codes.



Figure 3 – Street view of Lot 285 (No. 6) Gould Street, Kalbarri

Town Planning Scheme Provisions & Standards:

Relocated buildings are described as:

“...a building which has been previously constructed on a building site whether within the Scheme Area or elsewhere and whether occupied or not.”

Clause 5.21 contains the following provisions in regard to relocated buildings:

“A relocated building may not be transported to and placed on any lot or utilised for any purpose within the Scheme Area without the prior written approval of Council and in accordance with any conditions contained in such approval.

In considering whether or not to grant approval for a relocated building Council shall have special regard to:

- a) the existing appearance and proposed external materials and finishes of the building, and any alterations proposed thereto;*

- b) *the amenity of the locality, including the existing buildings in the area;*
- c) *the visual prominence of the site on which the building is to be located;*
- d) *any landscaping or screening proposed for the site; and*
- e) *all applicable statutes, by-laws and regulations relating to buildings applicable both to the relocated building and the lot upon which it is to be located following transportation.*

In granting an approval for a relocated building Council may impose conditions which require landscaping to be established within a specified time and thereafter maintained.”

These provisions of the Scheme will be further discussed in the Comment section of this report.

POLICY IMPLICATIONS:

Local: *Kalbarri Townsite Local Planning Strategy (2012)*
Shire of Northampton Local Planning Policy - Relocated Dwellings and Second-hand Cladding Materials.

Kalbarri Townsite Local Planning Strategy (2012)

The objective of the Old Kalbarri Precinct is:

To facilitate the sensitive, broad scale residential re-development of the older residential portion of Kalbarri while retaining the landscape ambience and protecting the residential amenity of the area from the intrusive impacts of random short stay accommodation.

Precinct Planning: Allowance of the R30 coding is subject to demolition of existing framed construction and the retention of mature vegetation on the site. Where necessary, setback and design concessions should be provided to ensure retention of mature vegetation.

The amended proposal is considered to address the objectives of the Old Kalbarri Precinct as defined in the *Kalbarri Townsite Local Planning Strategy*.

Local Planning Policy – Relocated Dwellings & Second Hand Cladding Materials (2013)

Council adopted the *Relocated Dwellings & Second Hand Cladding Materials Local Planning Policy* on 21 July 2005 and the policy was amended on 22 February 2013.

This policy states that second-hand buildings ‘meet acceptable aesthetic and amenity requirements’ for the locality in which they are proposed. In particular Clauses 2.1 and 2.2 state:

“4.1.1 The use of second hand cladding materials and second hand buildings can result in unacceptable development by reason of poor aesthetic result and by adversely affecting the amenity of an area.

4.1.2 Accordingly, Council requires that an applicant demonstrate, to the satisfaction of Council, that the proposed use of a second hand building and/or the use of second hand cladding material will not result in any adverse affect on the amenity or the aesthetics of the area within which it is proposed.”

The Local Planning Policy also includes a list of application requirements required by the Policy. These are outlined below:

“4.2.1 In the case of a proposed second hand building, photographs of all sides of building, in-situ. It is necessary that an adequate number of photographs be taken to ensure that they clearly demonstrate the condition of the building and that the whole of each side can be seen in photographs provided.

4.2.2 In the case of proposed use of second hand cladding material, it is necessary for the applicant to show by photograph or by other means that the material is or will be able to be treated so that it will become acceptable within the locality proposed.

4.2.3 In all cases, an inspection of the building or cladding material, in-situ, will be carried out and an inspection report furnished to Council. Where it is not practicable for the

Shire Building Surveyor to carry out the inspection it will be done by the Building Surveyor for the area in which it is located or by such other person that is acceptable to Council. All cost for a building inspection will be borne by the applicant.

- 4.2.4 Clear concise details of works proposed to make the second hand building or cladding material aesthetically acceptable so that it will not adversely affect the amenity of the area within which it is proposed.*
- 4.2.5 It may be sufficient to demonstrate that the proposed development will be isolated, from the view of neighbours or significant roads to make consideration of aesthetics and amenity irrelevant to the application.*
- 3.6 A clear timeframe over which it is proposed that the above works will be carried out. SUCH TIME-FRAME SHALL BE AS SHORT AS PRACTICABLE.*
- 3.7 Photographs of buildings in near vicinity of the site upon which building is proposed.*
- 3.8 Any other additional detail required to demonstrate that the end product will be aesthetically acceptable and not a detriment to the amenity of the locality where it is proposed."*

The amendments proposed by the Applicant/Landowner are considered to be sufficient in addressing the Local Planning Policy. The use of second-hand building materials is minimal given it is now isolated to a portion of the outbuilding and smaller transportable building. Both structures will be addressed with additions, through the provision of a car port on the front elevation of the outbuilding and a porch, verandah and deck surrounding the transportable building. Should Council grant approval to the development a condition will be placed on the approval to ensure that all wall cladding, gutters and downpipes are painted in a colour from the colour schedule.

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

The proposed grouped dwelling is considered to comply with the provisions of the *Residential Design Codes* (2013) with the exception of the proposed construction materials for the common property driveway.

Visual Appearance

The amendments proposed to the grouped dwelling development has significantly improved its external appearance from what was submitted for Council consideration in August 2015.

Clause 5.21 of Scheme No. 9 relates specifically to relocated buildings and states that Council shall have special regard to the existing appearance and proposed external materials and finishes of the buildings. The Applicant proposes to utilise all the existing materials and has stated they will be cleaned prior to fitting and painted when complete. The Applicant/Owner proposes to utilise a colour schedule with coastal blues and surfmist colorbond for wall cladding and roof sheeting. Other components such as columns, external beams, barges and capping will also be painted to match.

The transportable dwellings, outbuilding and car port are considered to address the requirements of *Town Planning Scheme No. 9* and its associated Local Planning Policies.

Vehicular Access

In order to adequately address the requirements of the R-Codes pertaining to vehicular access, the grouped dwelling development shall be required to pave/seal

and drain the driveway as this will reduce the impact of access points on the streetscape and provide a high quality landscaping feature.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council grant development approval to the proposed grouped dwelling subject to a number of conditions.

OFFICER RECOMMENDATION – ITEM 6.3.1		APPROVAL
1	<p>Grant formal development approval for a grouped dwelling and outbuilding to be constructed upon Lot 285 (No. 6) Gould Street, Kalbarri subject to the following conditions:</p> <p>a) Development shall be in accordance with the attached approved plan(s) dated 16 October, 2015 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;</p> <p>b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;</p> <p>c) The proposed outbuilding shall be located a minimum of 1 metre from the rear (south) and side (west) boundaries as shown in red on the attached approved plans dated 16 October 2015;</p> <p>d) Development shall be in accordance with the approved building materials and colour schedule for the proposed grouped dwelling, outbuilding and car port;</p>	

- e) **The space between the ground level and the floor level of the relocated dwellings shall be suitably enclosed to the approval of the Local Government;**
- f) **All verandah posts, rafters, downpipes, gutters and facias are to be painted or replaced in a colour and/or materials that are from the approved building materials and colour schedule to the approval of the Local Government;**
- h) **Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;**
- i) **Installation of crossing place/s to the standards and specifications of the Local Government;**
- j) **All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;**
- k) **A building permit shall be issued by the Local Government prior to the commencement of any work on the site;**
- l) **In accordance with Shire of Northampton Local Planning Policy 'Relocated Dwellings and Second Hand Cladding Materials' the applicant is required to make payment to the Shire of Northampton a bond to the amount of \$1500.00 that must be accompanied by a statutory declaration, signed by the applicants and appropriately witnessed, indicating that the bond will be forfeited to Council if:**
 - (i) **The works described in the development approval and building permit are not carried out within a period of one year from the date of issue of the necessary building permit; and**
 - (ii) **Any notice duly served upon the builder is not promptly complied with.**

- p) Access and car parking areas to be paved/sealed, drained and thereafter maintained to the approval of the local government;**
- q) The Applicant/Owner is required to make arrangements with and to the satisfaction of the Water Corporation, for the provision of reticulated sewerage to all lots/units within the subdivision/development;**
- r) Should the development be intended for strata titling/subdivision in the future then the applicant is advised that the group dwellings are to be developed in order to achieve the minimum site area per dwelling in accordance with 5.1.1 of the *Residential Design Codes* (2013); and**
- s) Should the development be intended for strata or survey strata titling in the future please be advised that the Western Australian Planning Commission may require the provision of common property within the strata or survey strata subdivision in accordance with the *Residential Design Codes* (2013).**

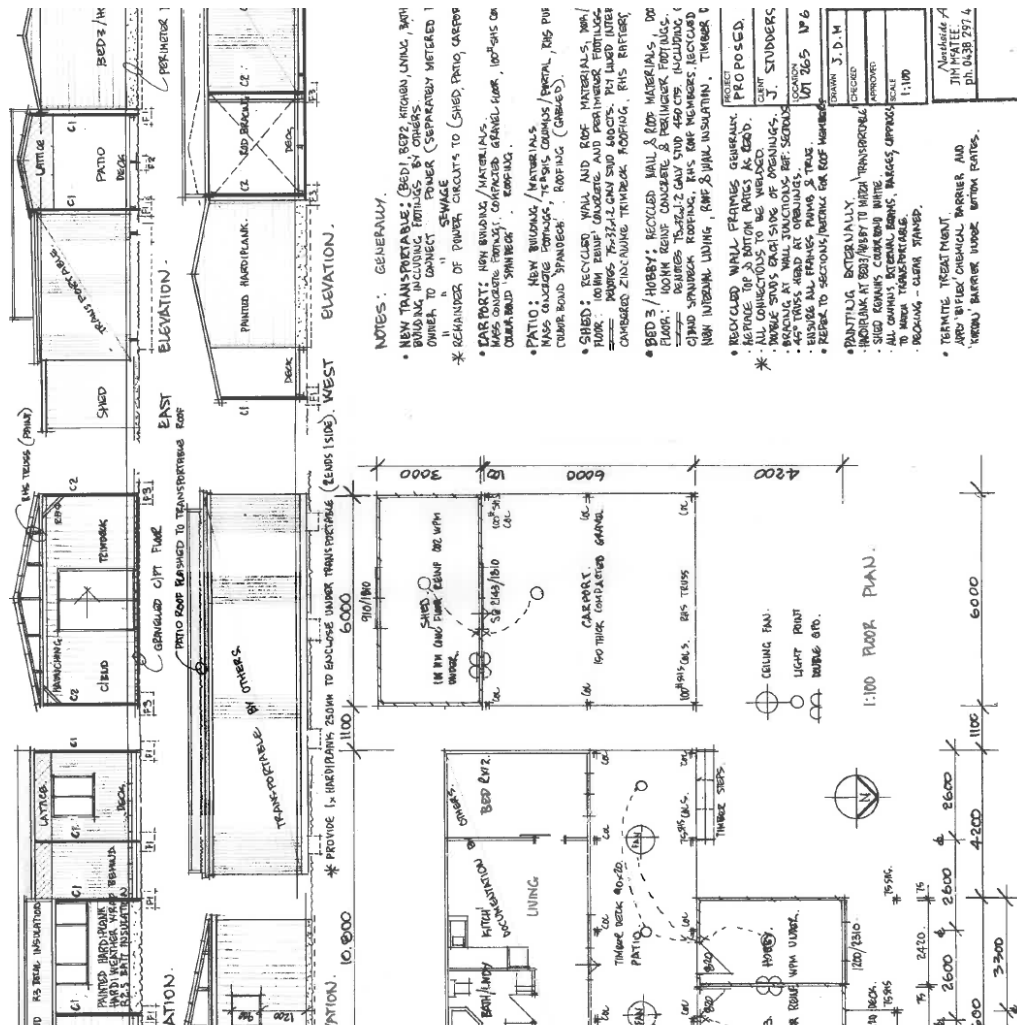
Advice Notes:

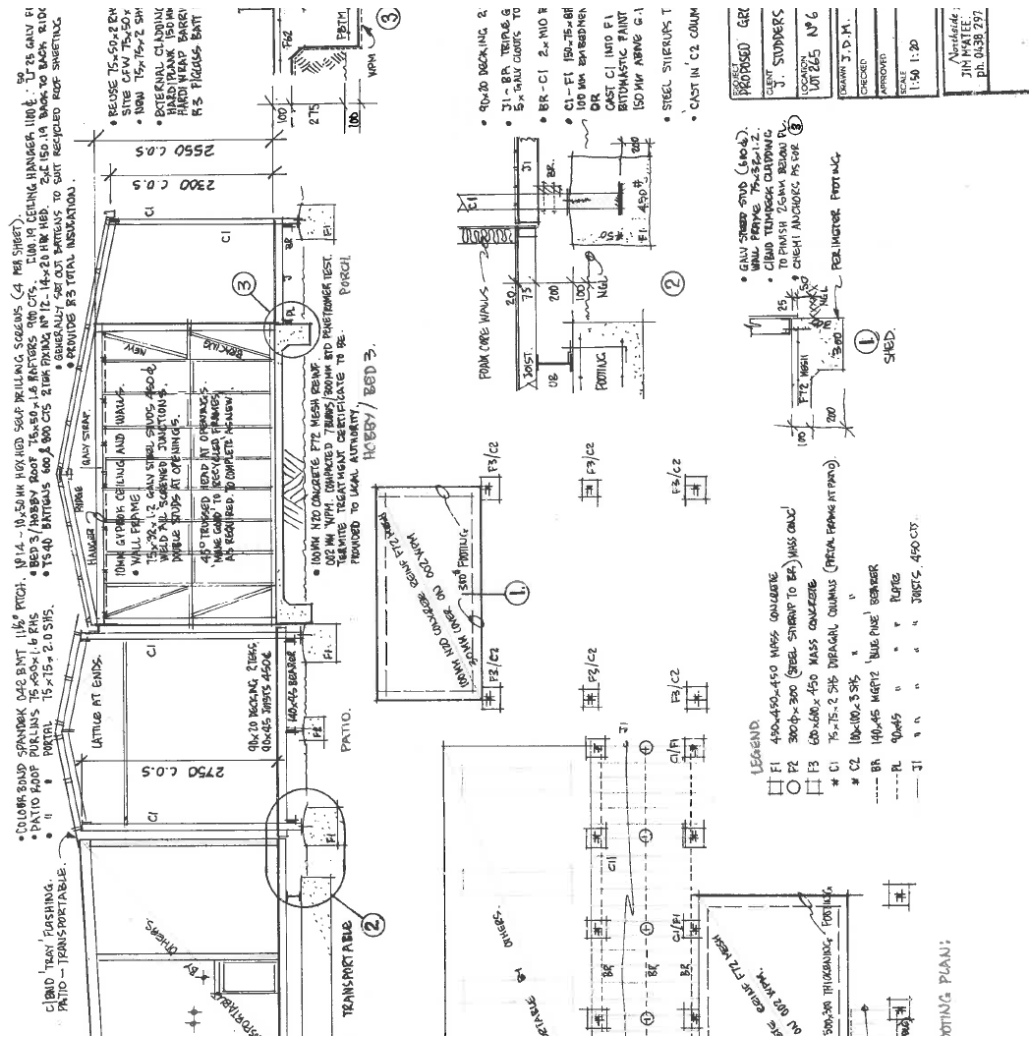
Note 1: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;*

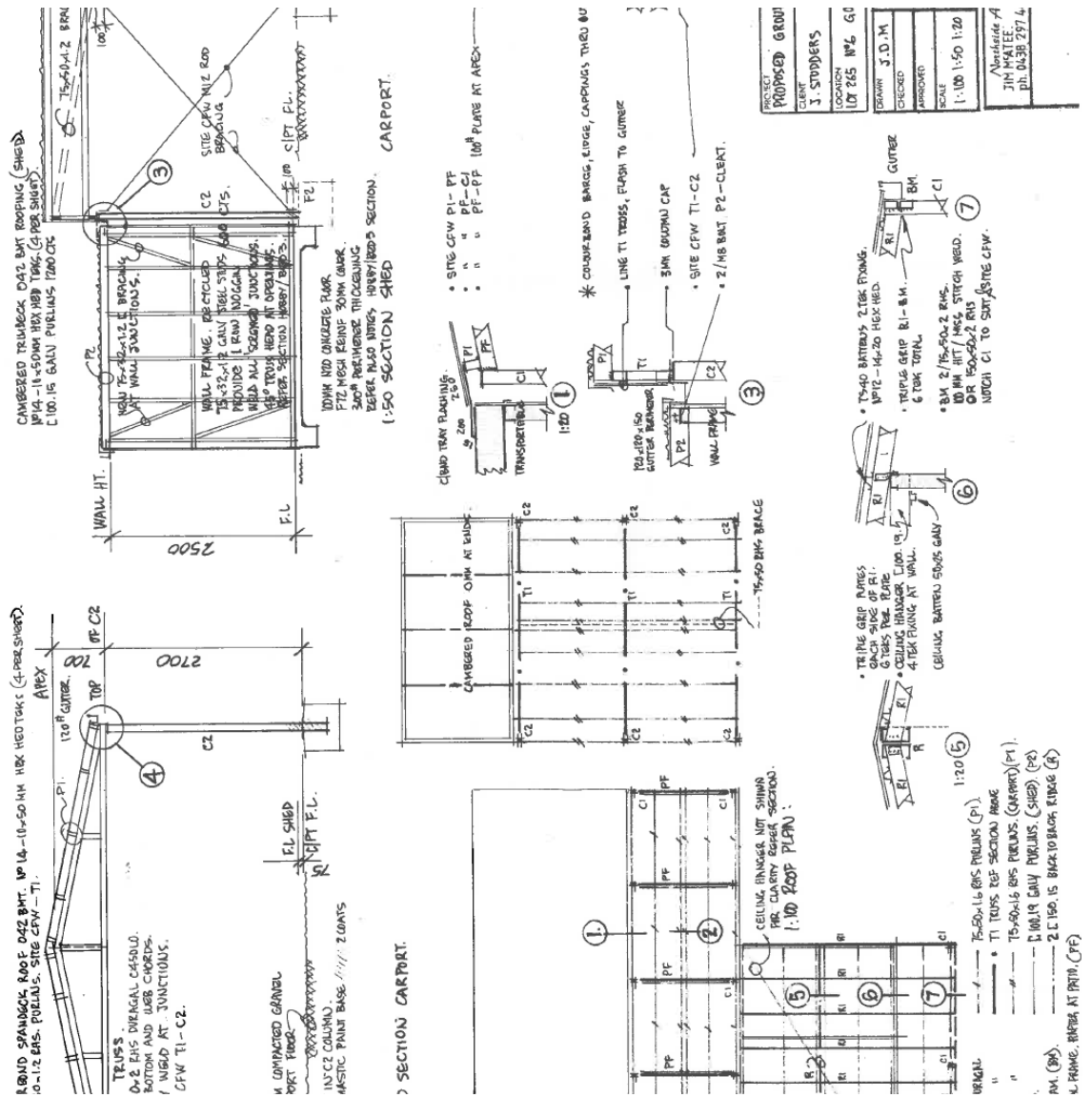
Note 2: *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained;*

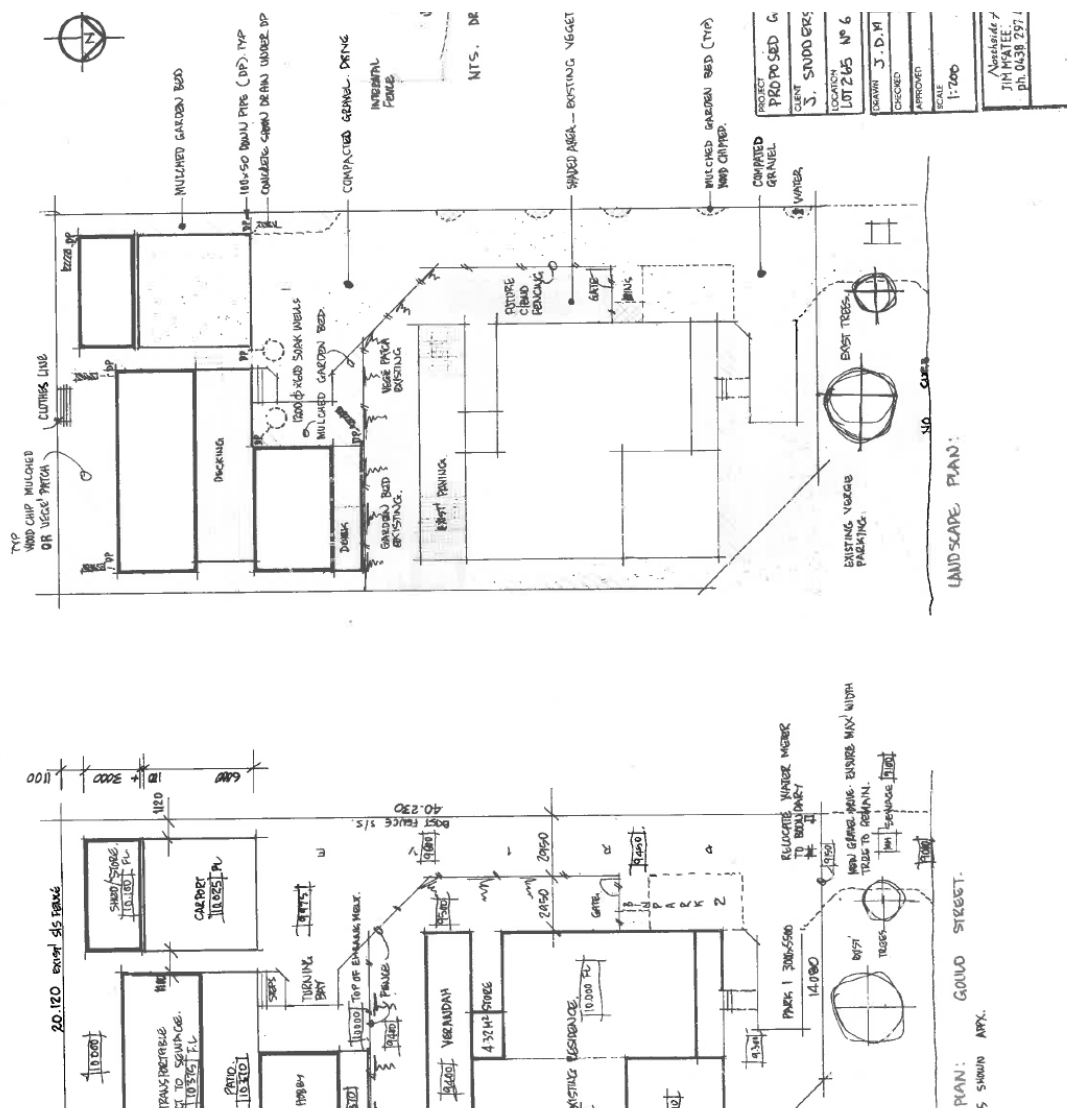
Note 3: *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

APPENDIX 1 – Application Details









Example of New Transportable to be used as main component of grouped dwelling, to be painted in colours from approved schedule.



Example of New Transportable wall cladding.



APPENDIX 2 – Photos of Second-Hand Buildings



Smaller Transportable to be joined to new transportable by veranda/breezeway.



Second-hand Outbuilding

6.3.2 PROPOSED RELOCATED SINGLE DWELLING – LOT 255 (NO. 58) FLORA BOULEVARD, KALBARRI

LOCATION:	Lot 255 (No. 58) Flora Boulevard, Kalbarri
FILE REFERENCE:	10.6.1.1 / 58 FLO / A4132
APPLICANT:	D Jones
OWNER:	E Rundle
DATE OF REPORT:	7 September 2015
REPORTING OFFICER:	Hayley R Williams – Principal Planner
APPENDICES:	
1. Illustration of proposed relocated single dwelling	
2. Application details	

AUTHORITY / DISCRETION:

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

The Shire is in receipt of an application for a single dwelling on Lot 255 (No. 58) Flora Boulevard, Kalbarri. The proposed development requires Council consideration given the application is for a transportable dwelling. The Applicant has undertaken some improvements to the transportable dwelling through including a roof pitch of 10% and a pergola to the front elevation, this report recommends approval of the application.

Figure 1 – Location Plan – Lot 255 (No. 58) Flora Boulevard, Kalbarri

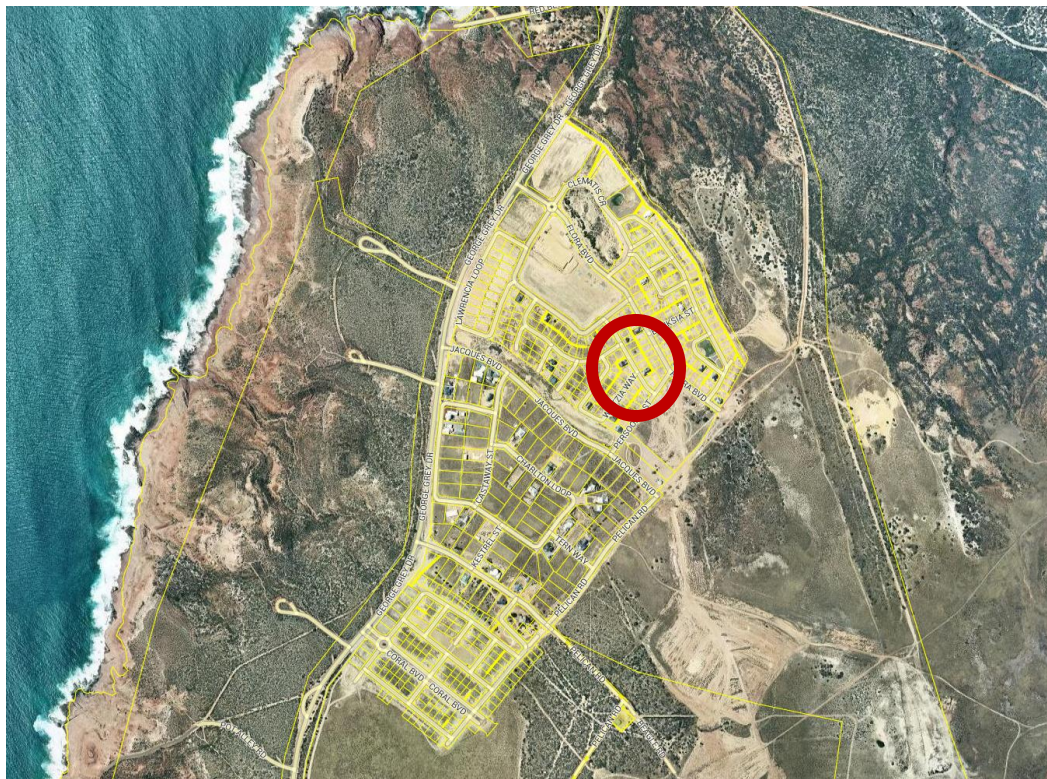
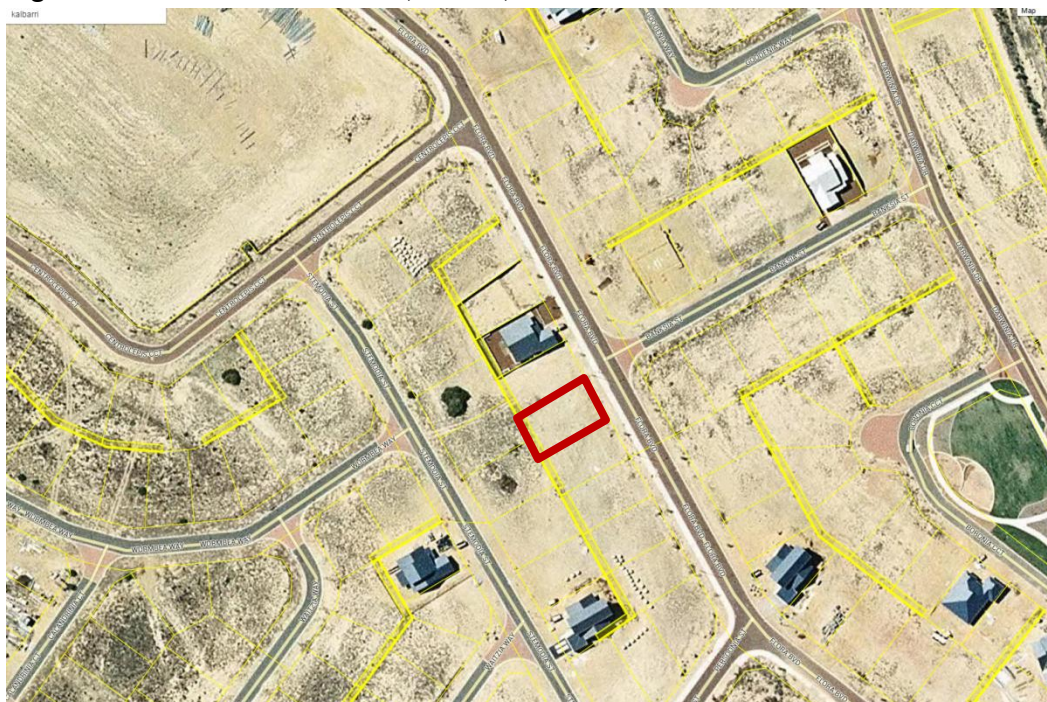


Figure 2 – Site Plan – Lot 255 (No. 58) Flora Boulevard, Kalbarri



BACKGROUND:

An application has been received for the development of a single dwelling upon Lot 255 (No. 58) Flora Boulevard, Kalbarri. Figure 1 provides a Location Plan for the subject property.

The single dwelling is comprised of one transportable building. An illustration of the transportable building is included in **Appendix 1**.

The proposed single dwelling is to be sited at the front of the lot with the following setbacks:

Front (internal boundary) –	6.0m
Side (adjoining lot) -	1.0m
Side (adjoining lot) -	4.5m
Rear (adjoining Lot) -	22.0m

The dwelling has a proposed setback of 6.0 metres from the front boundary, 1.0 and 4.5 metres from the side boundaries. It is proposed to be setback 22 metres from the rear boundary.

The applicant proposes to utilise colorbond steel for the wall and roof cladding. The dwelling is rectangular in shape measuring 12.0 x 3.0 metres with a total area of 36m². The roof is proposed to have a minimal pitch of 10 degrees. The finished floor level of the dwelling is proposed to correspond with natural ground level with the footings being constructed 1.5 metres into the ground.

The proposed single dwelling has a vehicular access (driveway) with a 4.5 metre width and two (2) car bays are provided at the rear of the building.

The transportable floor plan consists of two bedrooms, kitchen and living area and two bathrooms. A copy of the applicant's site, floor and elevation plans have been included as **Appendix 2** to this report.

Since initially lodging the application and after being made aware of the need for additional works to remediate the transportable dwelling, the Applicant has modified the proposed building by including an additional 5% to the roof pitch (10% in total) and a deck and pergola to the front elevation.

The Proposal:

In consideration of the application the following information is provided:

Lot Size	543m ²
Existing Development	Vacant
Existing Services	Water, Power, Phone & Sewer.
Access & Frontage	Flora Boulevard
Topography	Sloping site
Vegetation	Cleared
Surrounding Land Uses	Residential R20

Planning and Development (Local Planning Scheme) Regulations 2015

It is also important to note by way of background that with the commencement of the “Deemed Provisions” on the 19th October 2015, a transportable structure that is to be used as a single dwelling will be exempt from obtaining planning approval.

The “Deemed Provisions” are standardised provisions which will override certain components of planning schemes throughout the State of Western Australia. One part of the deemed provisions is a list of development that does not require development approval.

Therefore if a transportable structure complies with the “Deemed-to-Comply” criteria of the Residential Design Codes, such as: setbacks; car parking; open space etc. then development approval is not required and the Applicant/Owner would only be required to lodge a Building Application permit.

The result of this is that a Building Permit can only deal with those matters outlined by the Building Code of Australia and does not consider design elements such as amenity.

Therefore, should Council consider refusing this application for development approval then it is possible after the 19th of October 2015 for the Applicant to lodge a building application permit, omitting the pergola, deck and pitched roof.

Shire of Northampton staff in association with other regional local governments have lodged a petition with the Minister for Planning to bring his attention to this

serious issue. Shire Staff have also written to local Members of Parliament and the Shadow Minister for Planning in the hope that additional pressure can be placed on the Minister to address this issue before the 19th of October 2015. To date no response has been received from the Department of Planning or the Ministers Office.

COMMUNITY CONSULTATION:

Nil.

FINANCIAL & BUDGET IMPLICATIONS:

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*

Local: *Shire of Northampton Town Planning Scheme No. 9 –Kalbarri Townsite*

The land is zoned “Residential R20” under *Town Planning Scheme No. 9 – Kalbarri Townsite* with a “Single Dwelling” listed as a permitted use.

The objectives of the Residential zone include:

- (a) *to ensure that land uses are compatible and complementary to the residential purpose of the Zone;*
- (b) *to provide a mix of housing types to cater for the range of demands created by a diverse population, which chooses to live in and visit the town;*
- (c) *promote and safeguard health, safety, convenience, the general welfare and the amenities of the residential areas and their inhabitants;*
- (d) *ensure that other uses and activities compatible with the predominant use are allowed for;*
- (e) *promote “modified grid” subdivision patterns for new development as a means of improving legibility in preference to the widespread use of culs de sac;*
- (f) *promote the use of water sensitive urban design; and*

- (g) *promote the orientation of dwellings and lots to encourage energy efficiency.*

Residential Design Codes (2013)

Clause 5.5.3. "Residential Development – Residential Design Codes" states:

Unless otherwise provided for in the Scheme the development of land for any of the residential purposes dealt with by the Residential Design Codes shall conform to the provisions of those Codes.

The development must therefore be assessed against the provisions of the Residential Design Codes (2013).

The Residential Design Codes (R-Codes) are formulated using a modified "performance" approach. The "Deemed to Comply" provisions contained in the Codes provide a means by which development can be "deemed-to-comply", while the Design Principles allow the possibility of other ways of achieving an acceptable outcome. Where a proposal does not meet the "deemed-to-comply" provision(s) of the R-Codes and addresses the design principle(s), the local government is required to exercise judgement to determine the proposal.

In making a determination on the suitability of a proposal, the decision-maker shall exercise its judgement, having regard to the following:

- e. any relevant purpose, objectives and provisions of the scheme;*
- f. any relevant objectives and provisions of the R-Codes;*
- g. a provision of a local planning policy adopted by the decision-maker consistent with and pursuant to the R-Codes; and*
- h. orderly and proper planning.*

The proposed development is considered to comply with the deemed-to-comply provisions of the R-Codes with the exception of street setback.

5.1.2 - Street Setback

The northern side of the proposed grouped dwelling has its setback from Flora Boulevard, which is considered to be the primary street. The setback required by the R-Codes is 6.0 metres. However it is unclear according to the site plan as to whether the setback has been taken from the Lot boundary, or from the street verge. Furthermore, the Applicant has made amendments to the proposal by including a pergola and deck area with a 3.0 metre width without modifying the site plan. If the setback has been taken from the street verge, then this will not

comply with the requirements of the R-Codes. This will reduce the front setback potentially down to 3 metres therefore exceeding the 1m projection and 20% of the frontage permitted under the deemed-to-comply provisions. Therefore the Design Principles need to be considered:

P2.1 Buildings set back from street boundaries an appropriate distance to ensure they:

- *contribute to, and are consistent with, an established streetscape;*
- *provide adequate privacy and open space for dwellings;*
- *accommodate site planning requirements such as parking, landscape and utilities;*
and
- *allow safety clearances for easements for essential service corridors.*

P2.2 Buildings mass and form that:

- *uses design features to affect the size and scale of the building;*
- *uses appropriate minor projections that do not detract from the character of the streetscape;*
- *minimises the proportion of the façade at ground level taken up by building services, vehicle entries and parking supply, blank walls, servicing infrastructure access and meters and the like; and*
- *positively contributes to the prevailing development context and streetscape.*

The proposed reduction in the secondary street setback is considered to be of high importance given that this would be inconsistent with the development context and streetscape and therefore it is considered necessary, should Council grant Development Approval, that a condition be applied requiring a minimum setback of 6.0 metres.

5.3.4 – Design of Carparking Spaces & 5.3.5 Vehicular Access

The proposed single dwelling complies with the deemed-to-comply provisions of the R-Codes by providing a 6.0 metre wide parking and manoeuvring area. However, as a condition of planning approval the Applicant / Owner shall be advised that vehicles exiting the property from the rear of the building shall only be permitted to do so in forward gear along with vehicular access being paved and sealed.

5.3.7 – Site Works

Minimal details have been provided within the application regarding excavation or fill for the establishment of the proposed single dwelling. As a condition of planning approval the Applicant / Owner shall be required to include amendments on their site plan showing the proposed level of fill and for that fill to not exceed 0.5m above the natural ground level.

5.3.8 - Retaining Walls

No details have been provided within the application regarding retaining walls or setback of retaining. As a condition of planning approval the Applicant / Owner shall be required to include, for approval, amendments on their site plan should retaining be required.

5.3.9 - Stormwater Management

No details have been provided within the application regarding stormwater management. As a condition of planning approval the Applicant / Owner shall be required to dispose of all stormwater on-site to the specifications and approval of the local government.

Town Planning Scheme Provisions & Standards

Clause 5.10 contains the following provisions in regard to relocated buildings:

Relocated buildings are described as:

“...a building which has been previously constructed on a building site whether within the Scheme Area or elsewhere and whether occupied or not.”

Clause 5.21 contains the following provisions in regard to relocated buildings:

“A relocated building may not be transported to and placed on any lot or utilised for any purpose within the Scheme Area without the prior written approval of Council and in accordance with any conditions contained in such approval.

In considering whether or not to grant approval for a relocated building Council shall have special regard to:

- f) *the existing appearance and proposed external materials and finishes of the building, and any alterations proposed thereto;*
- g) *the amenity of the locality, including the existing buildings in the area;*
- h) *the visual prominence of the site on which the building is to be located;*
- i) *any landscaping or screening proposed for the site; and*
- j) *all applicable statutes, by-laws and regulations relating to buildings applicable both to the relocated building and the lot upon which it is to be located following transportation.*

In granting an approval for a relocated building Council may impose conditions which require landscaping to be established within a specified time and thereafter maintained.”

These provisions of the Scheme will be further discussed in the Comment section of this report.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy - Relocated Dwellings and Second-hand Cladding Materials.

Local Planning Policy – Relocated Dwellings & Second Hand Cladding Materials (2013)

Council adopted the *Relocated Dwellings & Second Hand Cladding Materials Local Planning Policy* on 21 July 2005 and the policy was amended on 22 February 2013. However the intent of this policy is to govern second-hand buildings and second-hand building materials and can not be applied in this case.

The other Local Planning Policy that performs a similar function in guiding the application process and regulating prefabricated shed structures addresses the same key issues but again cannot be applied due to the subject matter being considered different.

As a result of increasing applications for transportable dwellings that are new but are in a style that is more appropriate for mine workers accommodation, the above policies will be modified to ensure that these types of proposals can be carefully guided in addition to the controls contained with the Town Planning Scheme.

However, this will be guided by the deemed provisions of the Local Planning Scheme Regulations.

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

The proposed single dwelling - relocated building is considered to comply with the provisions of *the Residential Design Codes* (2013) with the exception of provisions relating to the street setback. Provisions for car manoeuvring, site works, retaining walls and stormwater management are considered to be matters that can be dealt with by Planning Conditions requiring amendments before the issuing of the Building Permit. Important consideration needs to be given to the proposed development in line with the objectives and standards outlined by *Town Planning Scheme No. 9- Kalbarri Townsite*.

Visual Appearance

Clause 5.21 of Scheme No. 9 relates specifically to relocated buildings and states that Council shall have special regard to the existing appearance and proposed external materials and finishes of the buildings. The Applicant proposes to use Colorbond steel for wall cladding in a cream colour, the pergola, gutters and down pipes are proposed to be painted in a colour to match. The roof cladding is also proposed to be colorbond steel.

The extensive use of colorbond steel on a transportable structure only assists in exacerbating the look of the dwelling as a typical mining donga. Should Council consider granting planning approval it should be a requirement for the Applicant/Owner to utilise another form of wall cladding such as weatherboard or similar. This will assist in ameliorating the appearance of the transportable structure.

Under the provisions of *Town Planning Scheme No. 9* the amenity of the locality including existing buildings in the area is a key consideration. Examples of existing

buildings in close proximity to the proposed development are included on page 36.



No. 49 Flora Boulevard, Kalbarri (25 metres from proposed development)



No. 4 Banksia Street, Kalbarri (45 metres from proposed development)



No. 61 Flora Boulevard, Kalbarri (90 metres from proposed development)

It is further noted Lot 255 Flora Boulevard is visually prominent. The site where the building is to be located is on a small residential block of 543m², there is no significant vegetation present to screen the proposal and it is located on the elevated side of Flora Boulevard.

Street Setback

The proposed development will be situated with a 3.0 metre setback from the primary street being Flora Boulevard. The pergola and deck protrudes more than 1m and occupies more than 20% of the frontage.

The reduction in the front setback is not considered to contribute to or considered to be consistent with the established streetscape. Other dwellings in the vicinity may have reduced front setbacks, however they meet the average setback rule and are providing design features that enhance the streetscape.

The projection of a full length verandah down to 3.0 metres is considered to detract from the character of the streetscape. Furthermore it could be argued that the entire development, in particular the front façade, does not positively contribute to the prevailing development context and streetscape, however, this provision of the R-Codes specifically relates to the setback and not the construction type/style.

Regardless, the Scheme and the Local Planning Policy both emphasise the importance of visual impact and the need to safeguard amenity of neighbouring properties and the locality. As such it should be a requirement for the building to be setback a minimum of 6.0 metres from the street boundary.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council grant development approval to the proposed relocated single dwelling subject to conditions.

OFFICER RECOMMENDATION – ITEM 6.3.2

APPROVAL

- 1 Grant formal development approval for a relocated single dwelling to be constructed upon Lot 255 (No. 58) Flora Boulevard, Kalbarri subject to the following conditions:**
- a) Development shall be in accordance with the attached approved plan(s) dated 16 October, 2015 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;**
 - b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;**
 - c) The proposed relocated dwelling, including the pergola and deck, shall be setback a minimum of 6 metres from the primary street boundary as shown in red on the attached approved plans dated 16 October 2015;**
 - d) A schedule indicating colour and materials of the proposed relocated single dwelling is to be submitted for assessment and approval by the Local Government prior to the issue of a building permit;**
 - e) The space between the ground level and the floor level of the relocated dwelling shall be suitably enclosed to the approval of the Local Government;**
 - f) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;**
 - g) Installation of crossing place/s to the standards and specifications of the Local Government;**

- h) All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;**
- i) A building permit shall be issued by the Local Government prior to the commencement of any work on the site;**
- j) Access and car parking areas to be paved/sealed, drained and thereafter maintained to the approval of the local government;**
- k) The car parking area behind the proposed relocated single dwelling shall be designed to allow for vehicles to enter Flora Boulevard in a forward gear;**
- l) The Applicant/Owner is required to make arrangements with and to the satisfaction of the Water Corporation, for the provision of reticulated sewerage to all lots/units within the subdivision/development;**

- 2. To review existing Shire of Northampton Local Planning Policies that address both new and second-hand transportable buildings, as well as, any prefabricated structure and prepare a new Local Planning Policy that will address these types of developments in all zones across the Shire.**

Advice Notes:

Note 1: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;*

Note 2: *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained;*

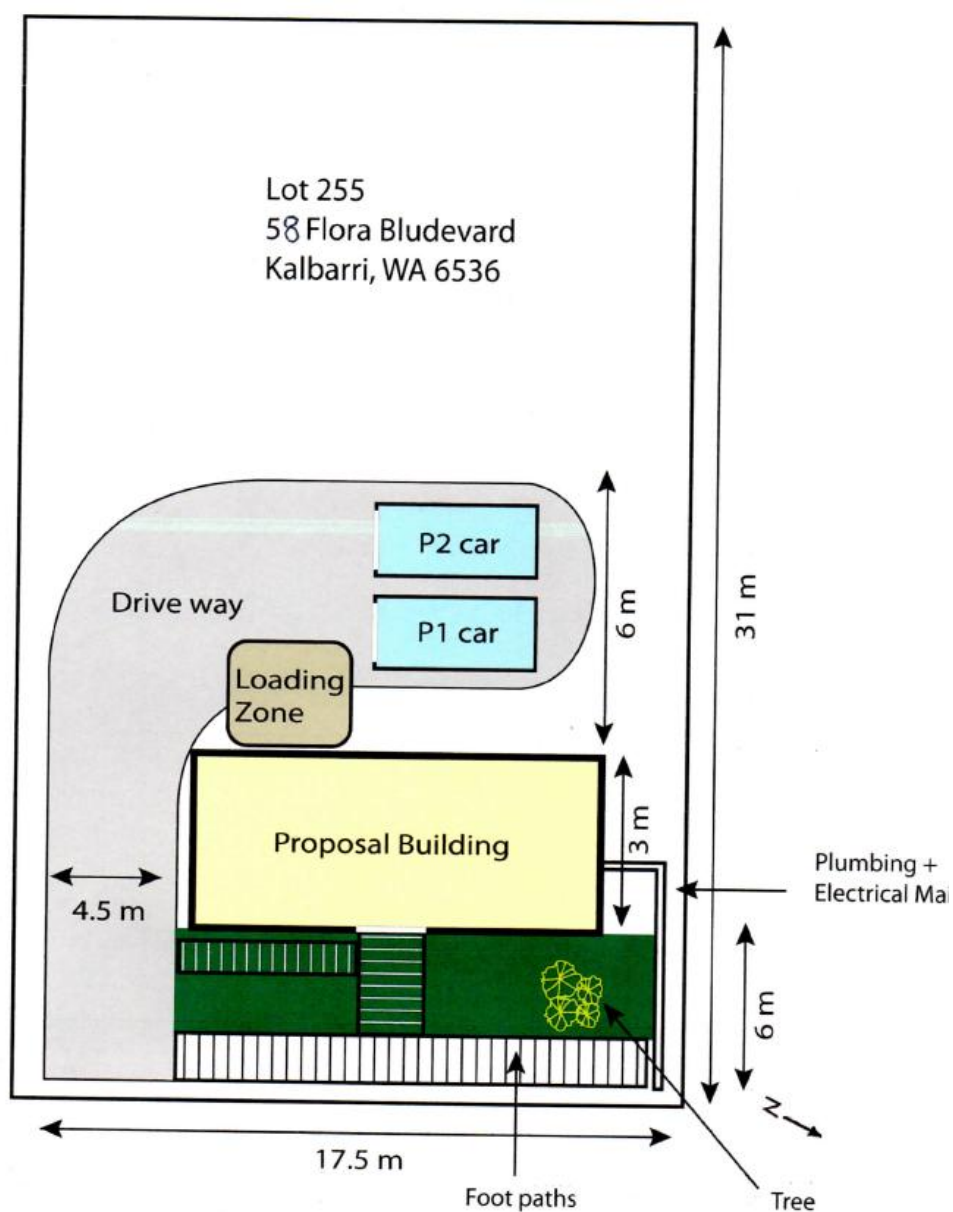
Note 3: *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

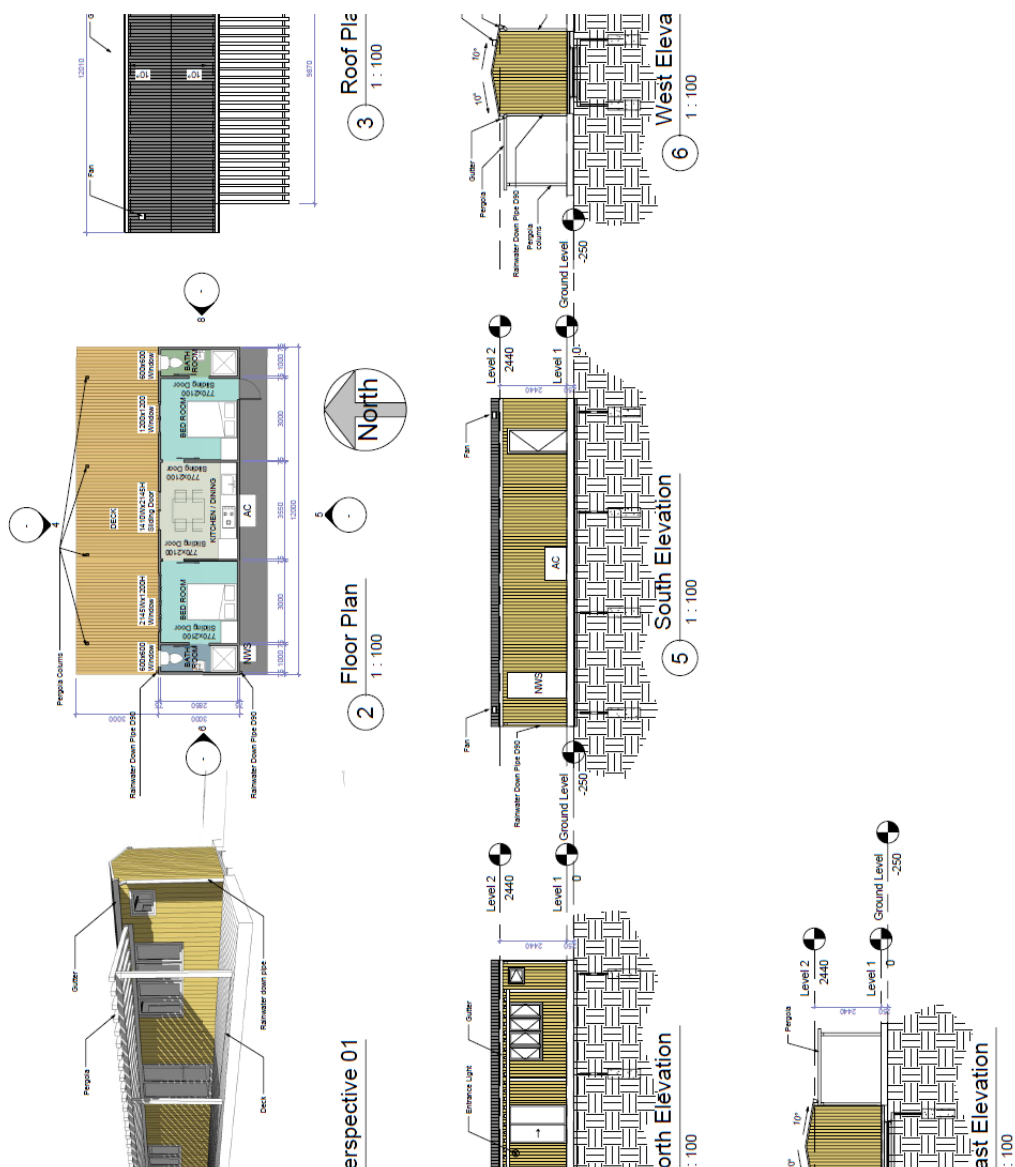


APPENDIX 1 – Illustration of Proposed Relocated Single Dwelling



APPENDIX 2 – Application Details





6.3.3	PROPOSED ITINERANT FOOD VAN – KALBARRI
	<p>LOCATION: Red Bluff Road Reserve, Kalbarri</p> <p>APPLICANT: M & J Phyland</p> <p>OWNER: Shire of Northampton</p> <p>FILE REFERENCE: 10.6.1.3, 13 GLA (A134) R25307, R27004, R34550</p> <p>DATE OF REPORT: 6 October 2015</p> <p>REPORTING OFFICER: Hayley Williams - Principal Planner</p> <p>APPENDICES:</p> <p>1 Application details</p> <p>2 Letter of Support – Rainbow Jungle</p>

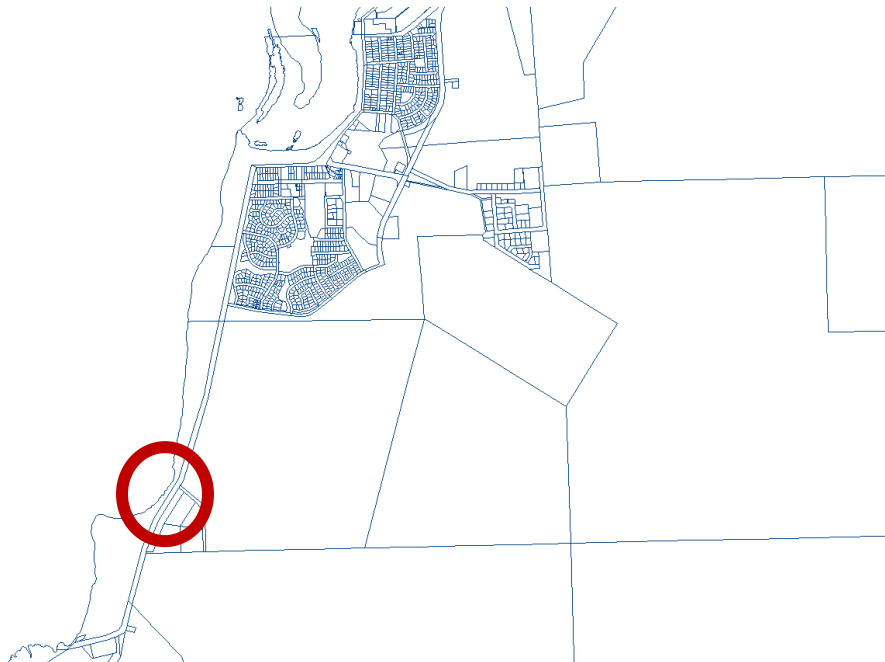
AUTHORITY / DISCRETION:

Quasi-Judicial – when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

Council is in receipt of an application for the use of an additional site for the itinerant food van, being the car park opposite Rainbow Jungle, located within Red Bluff Road Reserve. At the conclusion of the statutory advertising period no submissions were received. A letter of support has also been provided by the owner of Rainbow Jungle. Therefore this report recommends conditional approval of the food van to operate at the additional site.

LOCALITY PLANS:



BACKGROUND:

Council at their ordinary meeting held on 25 September, 2013 resolved:

That Council grant formal planning approval for the operation of an itinerant food van subject to compliance with the following:

Conditions:

- a. *The itinerant food van is ONLY to be operated at the following locations:*
 - i. *Jacques Point (Reserve 34550);*
 - ii. *Red Bluff Beach Road Reserve; &*
 - iii. *Kalbarri Industrial Area.*
- b. *The itinerant food van is ONLY to be operated at the following locations between the hours of 8:30pm-12:00am (midnight):*
 - i. *Carparking area adjacent Kalbarri Beach Resort (Reserve 25307); &*
 - ii. *Sally's Tree (Reserve 25307).*

Additional approval was granted by Council for the same operations of the coffee van and a licence was entered into on the 25th August 2014 for a three year period.

The Proposal:

The Applicant is seeking to include an additional operating area for their coffee van. The location is within the car park opposite Rainbow Jungle is located within the road reserve.

The Applicant has included a site plan detailing where they are proposing to park their coffee van and parking arrangement within the car park. A copy of this is included in **Appendix 1** of this report.

The Applicant also consulted with the owner of Rainbow Jungle and their written support is provided to the proposal, refer **Appendix 2**.

COMMUNITY & GOVERNMENT CONSULTATION:

The proposed additional area of operation was advertised for public comment. A notice was placed in the Geraldton Guardian on Wednesday September 16th 2015 with advertising closing on Wednesday 30th September 2015. Notice of the development was advertised at each of the Shire's administration buildings.

No submissions were received.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*

Local: *Shire of Northampton Town Planning Scheme No. 9 – Kalbarri*

The land is not zoned under *Town Planning Scheme No. 9 – Kalbarri Townsite* as it is located within the road reserve of Red Bluff Road. Figure 3 illustrates the location of the road reserve.

Figure 3 – Zoning Map, Town Planning Scheme No. 9 – Kalbarri Townsite



POLICY IMPLICATIONS:

Local: Council Policy 8.5 – Conditions of Approval of Itinerant Food Vendors.

Shire of Northampton Council Policy 8.5 'Conditions of Approval of Itinerant Food Vendors' states:

"An application under the Shire of Northampton Health Local Laws 2007 Part 10 Section 10.1.2 Itinerant Food Vendor's Licence shall only be approved subject to the following:

- (i) excepting where specifically approved by Council so that the proprietor or proprietors do not operate within 500 Metres of any business within the Shire offering similar produce for sale;*
- (ii) excepting where specifically approved by Council the proprietor or proprietors shall not operate within a Townsite during the normal trading hours of any business within that Townsite which is offering similar produce for sale;*
- (iii) the proprietor or proprietors shall not park in any Car Park, Rest Area, Roadside or Verge excepting for the period it takes to serve his immediate customer after which he/they must move on;*
- (iv) the proprietor or proprietors only offering for sale foods for which they have been specifically approved and licensed by the Council;*
- (v) the Itinerant Food Vendors vehicle meeting the requirement of the Health Act 1911 and any associated Regulations; and*
- (vi) the proprietor or proprietors meeting any other conditions which the Council may from time to time impose."*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT & CONCLUSION:

Given the requirements of the Scheme, the Shire's 'Commercial Recreational Tourism Activity on Crown Reserves' Local Planning Policy and Council policy the following guidance is given pertaining to additional site requested by the Applicant.

Red Bluff Road Reserve

Zoning:	Road Reserve
Control:	Shire of Northampton

Figure 2 – Proposed location for itinerant food van at Car Park on Red Bluff Road



The area is 3.5km from the Kalbarri commercial areas and less than 500m from Rainbow Jungle being the closest commercial business. A letter has been received from the operators of Rainbow Jungle in support of the application.

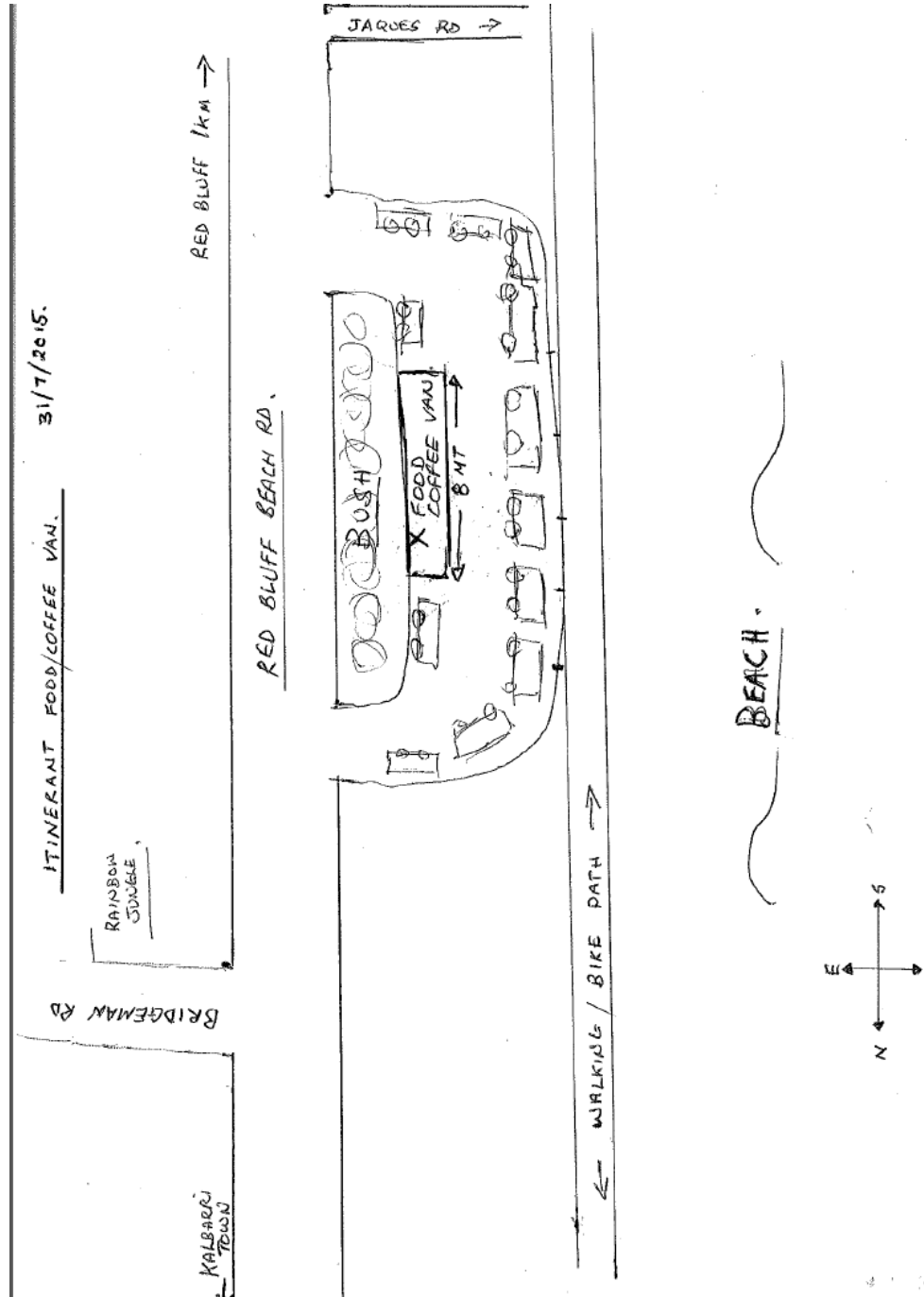
This location is considered to meet the objectives and requirements of the Shire's Policy's, Local Laws and Scheme and support for the operation of the itinerant food van upon at this additional site is recommended.

VOTING REQUIREMENT:

Absolute Majority Required: No.

OFFICER RECOMMENDATION – ITEM 6.3.3	APPROVAL
<p>1. That Council grant formal development approval for the operation of an itinerant food van at the additional location – car park within Red Bluff Road Reserve subject to compliance with the following:</p> <p>a. The itinerant food van shall operate at the additional location indicated upon the attached approved plan(s) dated 16 October 2015 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.</p> <p>b. This approval is valid until 25 September 2017, after which the development will be returned to Council for further consideration.</p> <p>c. All conditions contained within Planning Approval 2014-038 granted by Council on 22 August 2014 are applicable to this approval and the itinerant food van shall operate in accordance with these conditions and this amendment.</p> <p>Advice Notes:</p> <p>1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect</p> <p>2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained</p> <p>3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.</p>	

Appendix 1 – Application Details



Appendix 2 – Letter of Support, Rainbow Jungle



Red Bluff Road,
PO Box 188, Kalbarri WA 6536
Phone/Fax: (08) 9937 1248
Email: rainbowjungle@wn.com.au
www.rainbowjunglekalbarri.com

20th August 2015

The CEO Northampton Shire
Garry Keefe
PO Box 61
Northampton WA 6535

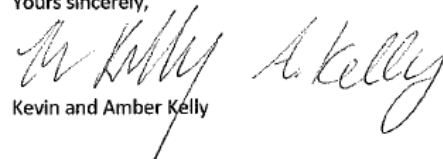
Dear Garry,

We are writing in regards to the proposed use of the car park off Red Bluff Road opposite Bridgeman Road in Kalbarri by the business Bean Drifting. We understand that this car park is to be used when weather and road conditions prevent the business from operating at their usual venue at the lower car park at Jacques Point in Kalbarri.

Bean Drifting has our support in this proposal. We frequent their business daily and have observed firsthand how difficult it is for them to operate from the car park at Jacques when the roads are muddy and full of puddles.

Furthermore we would also like to say that we think Bean Drifting is a wonderful asset to the Kalbarri community and enhances our reputation as a tourist friendly town by enabling people to experience friendly service, affordable food and great coffee whilst enjoying ocean views.

Yours sincerely,


Kevin and Amber Kelly

6.3.4 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 9 September 2015
REPORTING OFFICER: Hayley Williams - Principal Planner

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
038	D Harrington	LOT 383 (NO. 61) WEST STREET, NORTHAMPTON	COTTAGE INDUSTRY RENEWAL – CABINET MAKING	16 September 2015
039	S Gillard	LOT 823 (NO. 5) KARINA MEWS, KALBARRI	PROPOSED OUTBUILDING – NIL BOUNDARY SETBACKS AND CAR PORT	21 September 2015
040	Shire of Northampton	LOT 9501 NORTH COURT, HORROCKS	PROPOSED HORROCKS COMMUNITY CENTRE	1 October 2015
041	Kalbarri Boat Hire – J Morgan	RESERVE 1996 AND 26591 MURCHISON RIVER FORESHORE, KALBARRI	CANOE TOURS – EXPERIENTIAL USE	2 October 2015
042	St Johns Ambulance – D Reynolds	LOT 4 (NO. 243) HAMPTON ROAD, NORTHAMPTON	PROPOSED PYLON SIGN	6 October 2015

OFFICER RECOMMENDATION – ITEM 6.3.4

For Council Information

6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2015	10

6.4.1	ACCOUNTS FOR PAYMENT
FILE REFERENCE:	1.1.1
DATE OF REPORT:	7 October 2015
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 16th October 2015, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.1

That Municipal Fund Cheques 20711 to 20759 inclusive totalling \$93,321.75, Municipal EFT payments numbered EFT14152 to EFT14271 inclusive totalling \$684,421.05, direct Debit payments numbered GJ0302 to GJ0309 totalling \$20,079.55, Trust Fund Cheques 2076 to 2079, totalling \$1,030.00 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

Chq #	Date	Name	Description	Amount
20711	08-09-2015	BUILDING LINES	REFUND BA 1353 FEES	95.00
20712	10-09-2015	WESTERN POWER	HCC RELOCAT WESTERN POWER ASSETS	5035.00
20713	11-09-2015	PHIL BEDDALL	COMMUNITY BUS INSPECTION	151.25
20714	22-09-2015	DEPT OF TRANSPORT	VEHICLE LICENSES 30 SEPT 2016	8812.90
20715	22-09-2015	SYNERGY	ELECTRICITY CHARGES	28205.45
20716	23-09-2015	AUSTRALIA POST	POSTAGE	1962.41
20717	23-09-2015	REG BATTERSBY	EXCAVATE FOR PIPE REPAIRS	722.50
20718	23-09-2015	KJ MCGOWAN & CJ ARMSTRONG	GRAVEL CARTAGE	1782.00
20719	23-09-2015	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL	1470.30
20720	23-09-2015	NORTHAMPTON ENVIRONMENTAL GROUP	REIMBURSE, SLASHING, SEEDLINGS, ROUNDUP, WETTA SOIL	2940.35
20721	23-09-2015	RAC BUSINESSWISE	ROADSIDE ASSIST	686.00
20722	23-09-2015	RHONDA BARBETTI	UNIFORM EMBROIDERY	876.50
20723	23-09-2015	TELSTRA	TELEPHONE CHARGES	85.23
20724	24-09-2015	STEBERT PTY LTD	RATE REFUND	40.17
20725	25-09-2015	PETER BLASGUND	RATE REFUND	973.80
20726	01-10-2015	PETTY CASH - KALBARRI	PETTY CASH RECOUP	87.80
<i>cheques 20727 - 20743 used previously</i>				
20744	02-10-2015	SHIRE OF NORTHAMPTON	DEBTOR DEDUCTIONS	19230.00
20745	06-10-2015	TELSTRA	TELEPHONE CHARGES	1188.05
20746	06-10-2015	SYNERGY	ELECTRICITY CHARGES	4505.30
20747	06-10-2015	WATER CORPORATION	WATER USE & SERVICE CHARGES	7184.15
20748	06-10-2015	AMP LIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	288.19
20749	06-10-2015	AUSTRALIAN SUPER	SUPERANNUATION CONTRIBUTIONS	448.36
20750	06-10-2015	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	531.28
20751	06-10-2015	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	2456.64
20752	06-10-2015	DEPT OF TRANSPORT	VEHICLE LICENSE TO 28/10/16	640.65

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

Chq #	Date	Name	Description	Amount
20753	06-10-2015	GERALDTON MOWER & REPAIR SPECIALISTS	WHIP SNIP & BLOWER SPARE PARTS	282.40
20754	06-10-2015	PATRICIA GILL	NCCA - REIMB 300 RAFFLE TICKETS	143.00
20755	06-10-2015	KLEENHEAT GAS	FACILITY FEE	68.20
20756	06-10-2015	MLC NOMINEES PTY LTD	SUPERANNUATION CONTRIBUTIONS	1656.24
20757	06-10-2015	THE TRUSTEE FOR MTAA SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	149.83
20758	06-10-2015	PRIME SUPER	SUPERANNUATION CONTRIBUTIONS	429.12
20759	06-10-2015	REST SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	193.68
				<u>\$93,321.75</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT14152	10-09-2015	GLENN BANGAY	REIMB UNIFORMS	162.90
EFT14153	10-09-2015	E & S KOPPENSTEINER	REIMB DOMUS NURSERY - PLANTS	2942.93
EFT14154	10-09-2015	WA SUPER	SUPERANNUATION CONTRIBUTIONS	15241.33
EFT14155	22-09-2015	AUSTRALIAN TAXATION OFFICE	BAS AUGUST 2015	22331.00
EFT14156	23-09-2015	ABROLHOS ELECTRICS	REPAIRS SUMP & BORE PUMPS	2068.55
EFT14157	23-09-2015	AGWEST MACHINERY	PARTS	257.55
EFT14158	23-09-2015	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	1947.00
EFT14159	23-09-2015	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	369.60
EFT14160	23-09-2015	AUSTRALIA PACIFIC VALUERS PTY LTD	ASSETS VALUATION	9834.00
EFT14161	23-09-2015	BATAVIA COAST TRIMMERS	SEAT COVER	88.00
EFT14162	23-09-2015	BOSTON CONTRACTING	REFRESHMENTS	275.00
EFT14163	23-09-2015	BUNNINGS BUILDING SUPPLIES	TREES	193.60
EFT14164	23-09-2015	CHEFMASTER AUSTRALIA	BIN LINERS	929.20
EFT14165	23-09-2015	MIDWEST CHEMICAL & PAPER	CLEANING PRODUCTS	45.22
EFT14166	23-09-2015	CLICK CARTRIDGES	NCCA INK CARTRIDGES	383.02
EFT14167	23-09-2015	BS & JA COCKRAM	RAKE PLC HOUSE - SHED	6879.31
EFT14168	23-09-2015	VEOLIA ENVIRONMENTAL SERVICES (AUSTRALIA) PTY LTD	REFUSE COLLECTION	19269.54
EFT14169	23-09-2015	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	66.55
EFT14170	23-09-2015	COOL COAST MAINTENANCE	REPAIR PLAYGROUND EQUIPMENT	170.00
EFT14171	23-09-2015	COURIER AUSTRALIA	FREIGHT	200.42
EFT14172	23-09-2015	COVS PARTS PTY LTD	PARTS	1185.41
EFT14173	23-09-2015	C Y O'CONNOR TAFE WA	COURSE FEES REPTILE HANDLING	450.00
EFT14174	23-09-2015	DEVPRO UNIT DEVELOPMENTS	RAKE PL HOUSE - 50% PRACTICAL COMPL	45504.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

EFT #	Date	Name	Description	Amount
EFT14175	23-09-2015	SIMON DRAGE	REPAIR FIBRO FENCE	2398.00
EFT14176	23-09-2015	EP DRAFFIN MANUFACTURING P/L	STREET BIN LINERS - INSERTS	720.50
EFT14177	23-09-2015	ATOM SUPPLY	PROTECTIVE CLOTHING	245.60
EFT14178	23-09-2015	GERALDTON DIESEL INJECTION SERVICE	AJANA/BINNU FA - DYNO TUNE	412.50
EFT14179	23-09-2015	GREAT NORTHERN RURAL SERVICES	BAILEYS SOIL TESTING	461.00
EFT14180	23-09-2015	NR & DJ HAYNES	SHOW GROUNDS - REPLACE CEILING	1426.70
EFT14181	23-09-2015	J R & A HERSEY	HARDWARE	322.11
EFT14182	23-09-2015	IRRIGATION AUSTRALIA LTD	IRRIGATION EFFICIENCY COURSE	850.00
EFT14183	23-09-2015	JACKTOM PTY LTD	DRY HIRE SEMI SIDETIPPER	1540.00
EFT14184	23-09-2015	JASON SIGNMAKERS	SIGNS	382.80
EFT14185	23-09-2015	KALBARRI EXPRESS FREIGHT	FREIGHT	260.18
EFT14186	23-09-2015	KALBARRI WAREHOUSE	GLOVES, BOOTS	290.80
EFT14187	23-09-2015	KALBARRI AUTO ELECTRICS	UHF MICROPHONE	34.00
EFT14188	23-09-2015	LGISWA	15/16 PROPERTY INSURANCE	1426.36
EFT14189	23-09-2015	STATE LIBRARY OF WA	BETTER BEGINNINGS	110.00
EFT14190	23-09-2015	METRO COUNT	TRAFFIC COUNTERS	6688.00
EFT14191	23-09-2015	GERALDTON TOYOTA	VEHICLE SERVICE	612.03
EFT14192	23-09-2015	MIDWEST KERBING	TOWN PK INSTALL DUP & PRAM RAMP	4950.00
EFT14193	23-09-2015	MW GROUP AFFILIATED AGRICULTURAL SOC	DONATION 2015 MID WEST DISTRICT DISPLAY	250.00
EFT14194	23-09-2015	MIDWEST MULCHING MOWING	FIRE PREVENTION/MULCHING	2838.00
EFT14195	23-09-2015	MIDWEST TREE SERVICES	TREE LOPPING -- RUBBISH TRUCK ACCESS	682.00
EFT14196	23-09-2015	CENTREL PTY LTD	FUEL PURCHASES	35045.79
EFT14197	23-09-2015	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	509.04
EFT14198	23-09-2015	CLEANPAK TOTAL SOLUTIONS	TOILET PRODUCTS	902.17
EFT14199	23-09-2015	HOLCIM AUSTRALIA PTY LTD	BINNU WEST RD SEALING AGG	24275.50
EFT14200	23-09-2015	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING	2431.00
EFT14201	23-09-2015	TEAKLE & LALOR	HCC - ARCHITECTURAL SERVICES	27533.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

EFT #	Date	Name	Description	Amount
EFT14202	23-09-2015	VERLINDENS ELECTRICAL GERALDTON	TEST BBQ, REPAIR ELECTRICAL	903.10
EFT14203	23-09-2015	WESTRAC EQUIPMENT PTY LTD	PARTS	4621.05
EFT14204	23-09-2015	THE WHEEL ALIGNERS	7 TYRES, PUNCTURE REPAIR	3088.00
EFT14205	23-09-2015	WOODCOCK CT & L	POLE SAW, BRUSH CUTTER, GLYPHOSATE	11299.25
EFT14206	24-09-2015	HAYLEY BAIKIE	NCCA REIMB IINET	93.05
EFT14207	24-09-2015	GLENN BANGAY	REIMB RYDGES - WASTE/RECYCLE CONF	991.80
EFT14208	24-09-2015	KEVIN BROWN	REIMB TELSTRA LINE RENTAL	47.95
EFT14209	24-09-2015	NEIL BROADHURST	REIMB TELSTRA	103.76
EFT14210	24-09-2015	RIC DAVEY	REIMB BUNNINGS NAILS	37.00
EFT14211	24-09-2015	E & S KOPPENSTEINER	REIMB TELSTRA	114.88
EFT14212	24-09-2015	WA SUPER	SUPERANNUATION CONTRIBUTIONS	15049.86
EFT14213	24-09-2015	LB & BJ RYAN	REIMB TELSTRA LINE RENTAL 19 SEPT 15	47.95
EFT14214	24-09-2015	GEOFFREY STEPHENS	REIMB ENGERIX B ADULT VAC	39.55
EFT14215	23-09-2015	DEPT OF TRANSPORT	VEHICLE LICENSE	27.15
EFT14216	06-10-2015	AFGRI EQUIPMENT AUST PTY LTD	PG GREG FIRE TRUCK SERVICE	1506.46
EFT14217	06-10-2015	AIRPORT LIGHTING SPECIALISTS PTY LTD	LAMPS	904.42
EFT14218	06-10-2015	ARROW BRONZE	NICHE WALL PLAQUE	255.58
EFT14219	06-10-2015	BATAVIA FENCING	RAKE PC HOUSE INSTALL HARDI FENCE	13865.00
EFT14220	06-10-2015	BJAM ELECTRICAL	REPLACE SECURITY LIGHTS	416.05
EFT14221	06-10-2015	RAY BLICK PLUMBING & GAS SERVICE	RAM/EXHIBITION REPLACE TOILET SUITES	2590.00
EFT14222	06-10-2015	BOSTON CONTRACTING	WATER CART HIRE	16093.00
EFT14223	06-10-2015	BUNNINGS BUILDING SUPPLIES	TREES	304.25
EFT14224	06-10-2015	COASTMAC TRAILERS	TRAILER RAMP	1279.75
EFT14225	06-10-2015	VEOLIA ENVIRONMENTAL SERVICES (AUSTRALIA) PTY LTD	REFUSE COLLECTION	3706.60
EFT14226	06-10-2015	STAPLES	P/COPIER MTCE	1170.49
EFT14227	06-10-2015	COURIER AUSTRALIA	FREIGHT	266.27
EFT14228	06-10-2015	COVS PARTS PTY LTD	PARTS	214.56

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

EFT #	Date	Name	Description	Amount
EFT14229	06-10-2015	D-TRANS	AIR TANK REPAIRS	74.25
EFT14230	06-10-2015	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	GRADE TIP ROAD	600.00
EFT14231	06-10-2015	ESPLANADE HOTEL FREMANTLE	ACCOMMODATION ROB MCKENZIE	492.50
EFT14232	06-10-2015	DEPARTMENT OF FIRE AND EMERGENCY	15/16 ESL	228246.97
EFT14233	06-10-2015	FORPARK AUSTRALIA	PLAYGROUND EQUIPMENT PARTS	1644.50
EFT14234	06-10-2015	FULTON HOGAN	BINNU WEST RD BITUMEN	51619.92
EFT14235	06-10-2015	GANTHEAUME BAY ELECTRICAL	KANGA TRENCH HIRE - RETIC	165.00
EFT14236	06-10-2015	ATOM SUPPLY	BOOTS	154.63
EFT14237	06-10-2015	GERALDTON TROPHY CENTRE	SHIRTS & EMBROIDERY	143.20
EFT14238	06-10-2015	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM - QUARTER	525.80
EFT14239	06-10-2015	GHD PTY LTD	CONTAMINATION CELL PROJECT MAN/DESIGN	9707.50
EFT14240	06-10-2015	C + J HANSON PLUMBING CONTRACTORS	PLUMBING	636.10
EFT14241	06-10-2015	JASON SIGNMAKERS	MAGNETIC SIGNS	495.00
EFT14242	06-10-2015	JONO DALE PLUMBING, GAS & AIR-CON	HOUSE, REPLACE TAPS	198.00
EFT14243	06-10-2015	KALBARRI HARDWARE & BUILDING SUPPLIES	HARDWARE	716.28
EFT14244	06-10-2015	KALBARRI B P SERVICE STATION	FUEL	196.87
EFT14245	06-10-2015	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	420.00
EFT14246	06-10-2015	LANCALL	FIRE PROJECT ADMIN & MANAGEMENT	880.00
EFT14247	06-10-2015	LOCAL HEALTH AUTHORITIES ANALYTICAL COMMITTEE	15/16 ANALYTICAL SERVICES	801.41
EFT14248	06-10-2015	ODETE LOVETT	STEAM VAC ALLEN CENTRE	230.00
EFT14249	06-10-2015	RAJ MAVATH PTY LTD	AUDIT OGILVIE EAST ROAD	880.00
EFT14250	06-10-2015	LGRCEU	PAYROLL DEDUCTIONS	194.00
EFT14251	06-10-2015	MIDWEST MULCHING MOWING	FIREBREAK WORKS	825.00
EFT14252	06-10-2015	MIDWEST TREE SERVICES	LOP & WOODCHIP TREES	3378.10

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

EFT #	Date	Name	Description	Amount
EFT14253	06-10-2015	MIDLAND TOURIST PARK	ACCOMM - TRAINING R DAVEY	280.00
EFT14254	06-10-2015	MITCHELL & BROWN	SIERRA CYCLONIC VACUUM	229.00
EFT14255	06-10-2015	MOORE STEPHENS	ASSIST CASHFLOW WORKSHEETS	550.00
EFT14256	06-10-2015	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	785.44
EFT14257	06-10-2015	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	39.95
EFT14258	06-10-2015	CLEANPAK TOTAL SOLUTIONS	TOILET ROLLS	140.32
EFT14259	06-10-2015	JL & FA RALPH	GRAVEL VERGE	720.00
EFT14260	06-10-2015	HOLCIM AUSTRALIA PTY LTD	BINNU WEST RD AGG, DUP CONCRETE	22356.91
EFT14261	06-10-2015	ROSELAKE HOLDINGS PTY LTD	CHEMICAL SPRAYING - RURAL ROADS	5390.55
EFT14262	06-10-2015	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING	4375.25
EFT14263	06-10-2015	SAI GLOBAL LIMITED	ANNUAL BCA FEES 15/16	2416.70
EFT14264	06-10-2015	SHANE CROTHERS HOMES PTY LTD	RSL CONCEPT DRAWING REV 1, 2 & 3	1925.00
EFT14265	06-10-2015	OWEN SIMKIN	WATER CUSTODIAN	194.34
EFT14266	06-10-2015	THE BANGAY SUPERANNUATION FUND	PAYROLL DEDUCTIONS	2730.16
EFT14267	06-10-2015	THURKLE'S DOZING	DOZER FOR PAD CONTAMINATION SOIL	7018.00
EFT14268	06-10-2015	2V NET IT SOLUTIONS	COMPTER MTCE	548.00
EFT14269	06-10-2015	DATATRAX PTY LTD	TOURISM TOUCHSCREEN QUARTERLY	695.00
EFT14270	06-10-2015	LANDGATE	VALUATION EXPENSES	403.41
EFT14271	06-10-2015	WESTLINE CONTRACTING	LINEMARKING - PARKING BAYS	2970.00
				<u>\$684,421.05</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

DIRECT DEBITS – MUNICIPAL ACCOUNT

Jnl #	Date	Name	Description	Amount
GJ0302	30/09/2015	NAB BANK FEES	FEES	364.58
GJ0303	30/09/2015	BPOINT	FEES	125.56
GJ0305	30/09/2015	CEO CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			REFRESHMENTS	116.95
			OFFICE EXP REFRESHMENTS	105.00
			MEMBER EXP REFRESHMENTS	105.00
			FUEL NR1	356.07
				796.96
GJ0306	30/09/2015	DCEO CORPORATE CARD	BANK CHARGES	9.00
			CONFERENCE EXPS	1638.0
				2
				1647.02
GJ0307	30/09/2015	WESTNET	FEES	0.66
GJ0308	30/09/2015	NAB LOAN 152	CEO SS LOAN PRINCIPAL	7059.58
GJ0309	30/09/2015	NAB LOAN 152	CEO SS LOAN INTEREST	10019.85
				\$20,079.55

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2076	07/09/2015	PUMAS NETBALL CLUB	KIDSPORT	190.00
2077	07/09/2015	ST PATS FOOTBALL CLUB	KIDSPORT	140.00
2078	08/09/2015	BUILDING LINES	REFUND BA 1353 FEES	500.00
2079	1/10/2015	KOBIE CONNOLLY	REFUND COMMUNITY BUS BOND	200.00
				\$1,030.00

6.4.2	MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2015
	<p>FILE REFERENCE: 1.1.1</p> <p>DATE OF REPORT: 7 October 2015</p> <p>DISCLOSURE OF INTEREST: Nil</p> <p>REPORTING OFFICER: Grant Middleton</p> <p>APPENDICES: 1. Monthly Financial Report for September 2015 2. Schedule Format provided as separate attachment (Appendix B)</p>

SUMMARY

Council to adopt the draft monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 30 September 2015 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments (N/A)

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (N/A)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Appendix A	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

Total expenditure at the close of September 2015 is generally on budget with no major items of plant purchased. Depreciation will be under allocated due to the requirement to revalue roads and other infrastructure for 2014/2015. Subsequently no depreciation costs for these asset classes can be processed until the fair value adjustments are made in the asset register which will occur during October as part of the annual audit process.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.2

That Council adopts the Draft Monthly Financial Report for the period ending 30 September 2015.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
For the Period Ended 30 September 2015

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Compilation Report	
Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
Statement of Budget Amendments	
Note 1	Significant Accounting Policies (presented annually)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per budget review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
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Appendix B	Detailed Schedules (presented seperately)

Shire of Northampton

Compilation Report

For the Period Ended 30 September 2015

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 30 September 2015 of \$5,244,474.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Grant Middleton

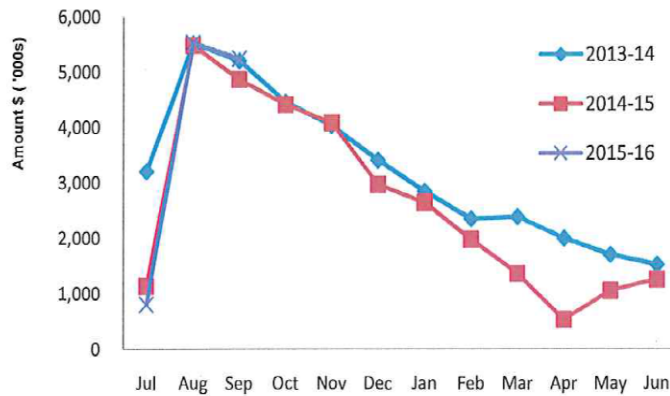
Date prepared: 5/10/2015

Shire of Northampton

Monthly Summary Information

For the Period Ended 30 September 2015

Liquidity Over the Year (Refer Note 3)



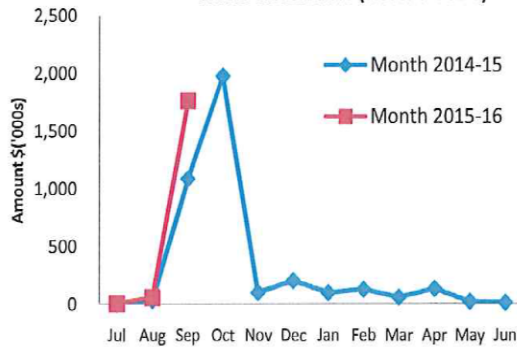
**Cash and Cash Equivalents
as at period end**

Unrestricted	\$ 2,554,145
Restricted	\$ 4,528,719
	<u>\$ 7,082,864</u>

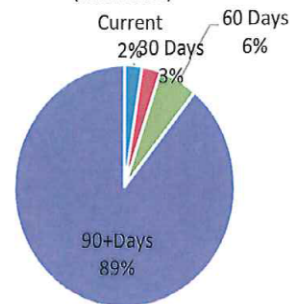
Receivables

Rates	\$ 2,473,971
Other	\$ 17,576
	<u>\$ 2,491,547</u>

Rates Receivable (Refer Note 6)



**Accounts Receivable Ageing (non-rates)
(Refer Note 6)**

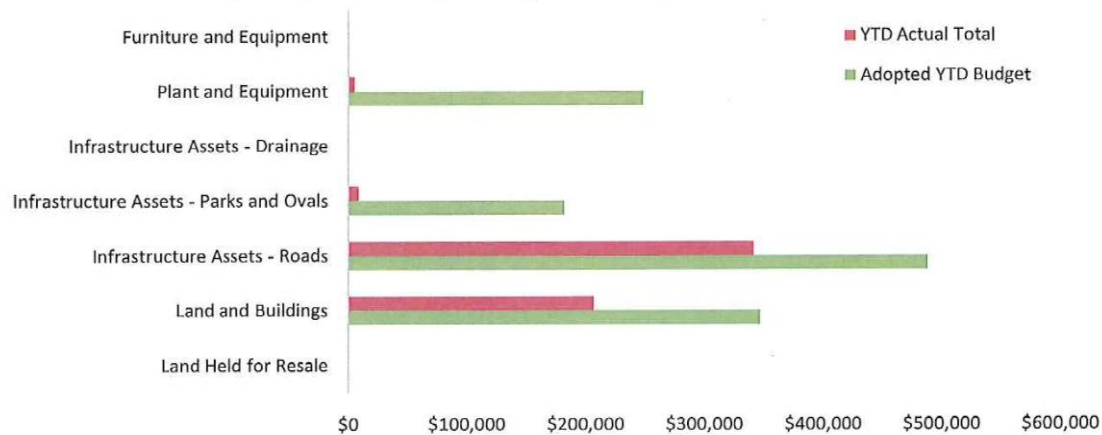


Comments

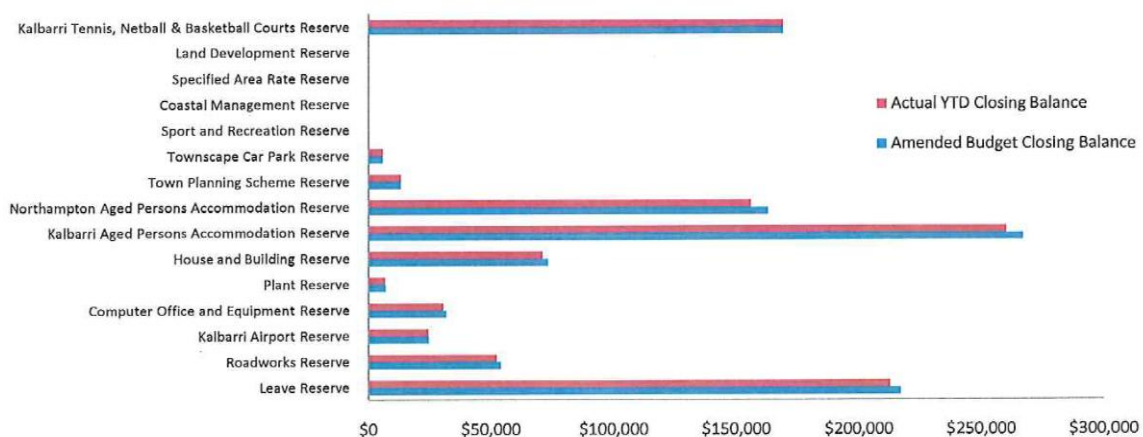
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Northampton
Monthly Summary Information
For the Period Ended 30 September 2015

Capital Expenditure Program YTD (Refer Note 13)



Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)

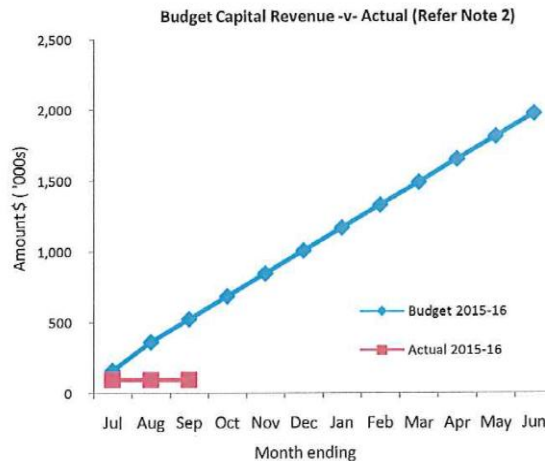
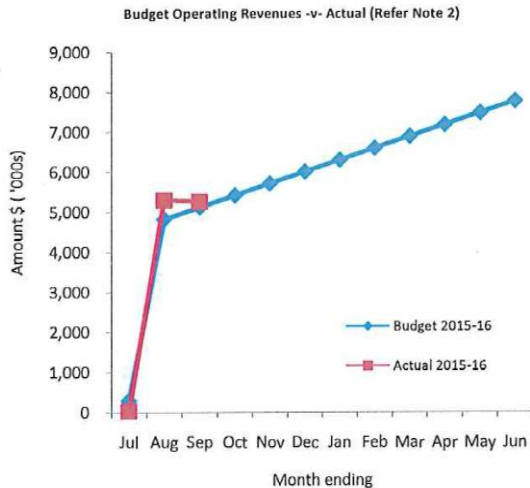


Comments

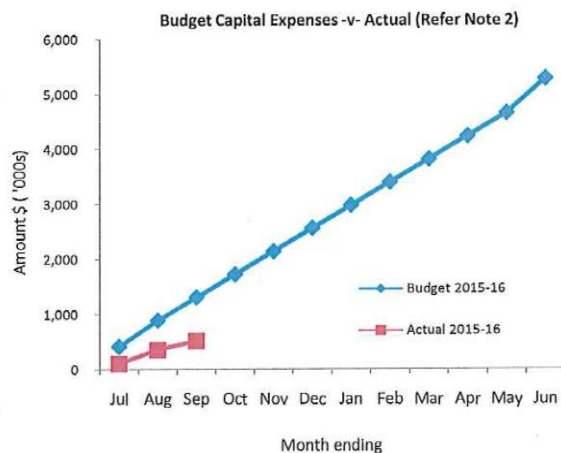
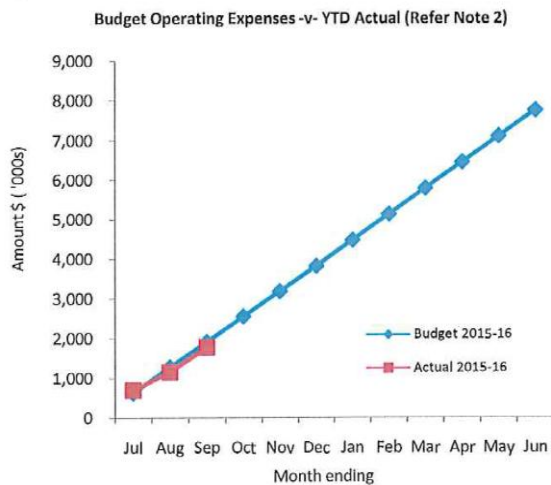
This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire of Northampton
Monthly Summary Information
For the Period Ended 30 September 2015

Revenues



Expenditure



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 16 OCTOBER 2015

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 30 September 2015**

Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
Governance	16,700	(4,833)	4,026	8,859	(183.30%)	▼
General Purpose Funding	4,813,157	4,272,157	4,212,470	(59,687)	(1.40%)	▼
Law, Order and Public Safety	80,373	20,079	11,694	(8,385)	(41.76%)	▼
Health	52,840	13,206	805	(12,401)	(93.90%)	▼
Education and Welfare	199,660	49,911	57,097	7,186	14.40%	▲
Housing	21,570	5,391	4,896	(495)	(9.19%)	▼
Community Amenities	808,960	202,227	744,790	542,563	268.29%	▲
Recreation and Culture	56,715	14,163	2,968	(11,195)	(79.05%)	▼
Transport	238,125	171,728	159,120	(12,608)	(7.34%)	▼
Economic Services	123,811	30,951	56,911	25,960	83.87%	▲
Other Property and Services	146,087	36,513	12,428	(24,085)	(65.96%)	▼
Total Operating Revenue	6,557,998	4,811,493	5,267,206	455,713		▲
Operating Expense						
Governance	(794,084)	(182,890)	(254,714)	(71,824)	(39.27%)	▼
General Purpose Funding	(105,299)	(26,316)	(27,406)	(1,090)	(4.14%)	▼
Law, Order and Public Safety	(632,075)	(157,970)	(291,446)	(133,476)	(84.49%)	▼
Health	(219,535)	(54,855)	(54,985)	(130)	(0.24%)	▲
Education and Welfare	(216,984)	(54,225)	(53,890)	335	0.62%	▲
Housing	(111,814)	(27,912)	(28,999)	(1,087)	(3.89%)	▼
Community Amenities	(1,294,136)	(323,418)	(212,881)	110,537	34.18%	▲
Recreation and Culture	(1,457,433)	(364,158)	(319,088)	45,070	12.38%	▲
Transport	(2,529,770)	(596,409)	(383,212)	213,197	35.75%	▲
Economic Services	(244,215)	(61,029)	(95,129)	(34,100)	(55.87%)	▼
Other Property and Services	(51,172)	(12,747)	(71,061)	(58,314)	(457.47%)	▼
Total Operating Expenditure	(7,656,517)	(1,861,929)	(1,792,811)	69,118		▲
Funding Balance Adjustments						
Add back Depreciation	1,888,665	472,143	231,974	(240,169)	(50.87%)	▼
Adjust (Profit)/Loss on Asset Disposal	(58,000)	(5,502)	0	5,502	(100.00%)	▼
Adjust Provisions and Accruals	0	0	0	0		
Net Cash from Operations	732,146	3,416,205	3,706,368	290,163		
Capital Revenues						
Grants, Subsidies and Contributions	2,531,210	632,799	95,780	(537,019)	(84.86%)	▼
Proceeds from Disposal of Assets	0	0	0	0		
Total Capital Revenues	2,531,210	632,799	95,780	(537,019)		
Capital Expenses						
Land Held for Resale	0	0	0	0		
Land and Buildings	(1,555,900)	(346,806)	(206,893)	139,913	40.34%	▲
Infrastructure - Roads	(1,953,604)	(488,385)	(341,490)	146,895	30.08%	▲
Infrastructure - Parks & Ovals	(727,815)	(181,944)	(8,584)	173,360	95.28%	▲
Infrastructure - Footpaths	(119,925)	(29,976)	(53,909)	(23,933)	(79.84%)	▼
Infrastructure - Drainage	0	0	0	0		
Heritage Assets	0	0	0	0		
Plant and Equipment	(827,000)	(247,996)	(5,000)	242,996	97.98%	▲
Furniture and Equipment	0	0	0	0		
Total Capital Expenditure	(5,184,244)	(1,295,107)	(615,875)	679,232		
Net Cash from Capital Activities	(2,653,034)	(662,308)	(520,095)	142,213		
Financing						
Proceeds from New Debentures	0	0	0	0		
Proceeds from Advances	0	0	0	0		
Self-Supporting Loan Principal	20,621	5,151	2,988	(2,164)	(42.00%)	▼
Transfer from Reserves	628,383	52,365	628,383	576,018	1100.00%	▲
Advances to Community Groups	0	0	0	0		
Repayment of Debentures	(168,586)	(14,049)	(37,674)	(23,625)	(168.16%)	▼
Transfer to Reserves	(89,685)	(7,474)	(65,651)	(58,177)	(778.42%)	▼
Net Cash from Financing Activities	390,733	35,994	528,046	492,052		
Net Operations, Capital and Financing	(1,530,155)	2,789,891	3,714,319	924,428		
Opening Funding Surplus(Deficit)	1,530,155	1,530,155	1,530,155	0	0.00%	
Closing Funding Surplus(Deficit)	0	4,320,046	5,244,474	924,428		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 OCTOBER 2015

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 30 September 2015

	Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	4,005,044	4,070,134	4,055,036	(15,098)	(0.37%)	▼
Operating Grants, Subsidies and Contributions	11	1,296,989	436,409	396,765	(39,644)	(9.08%)	▼
Fees and Charges		1,085,766	271,401	797,871	526,470	193.98%	▲
Interest Earnings		112,200	28,047	17,534	(10,513)	(37.48%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	0	0		
Total Operating Revenue		6,499,999	4,805,991	5,267,206	461,215		▲
Operating Expense							
Employee Costs		(2,782,411)	(695,418)	(712,687)	(17,269)	(2.48%)	▼
Materials and Contracts		(2,307,329)	(576,644)	(530,830)	45,814	7.94%	▲
Utility Charges		(344,650)	(86,097)	(66,887)	19,210	22.31%	▲
Depreciation on Non-Current Assets		(1,888,665)	(472,143)	(231,974)	240,169	50.87%	▲
Interest Expenses		(73,303)	(18,321)	(18,796)	(475)	(2.59%)	▼
Insurance Expenses		(243,352)	(60,744)	(148,674)	(87,930)	(144.76%)	▼
Other Expenditure		(16,808)	47,438	(82,963)	(130,401)	274.89%	▼
Loss on Disposal of Assets	8	58,000	5,502	0	(5,502)		▼
Total Operating Expenditure		(7,598,518)	(1,856,427)	(1,792,811)	63,616		▲
Funding Balance Adjustments							
Add back Depreciation		1,888,665	472,143	231,974	(240,169)	(50.87%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(58,000)	(5,502)	0	5,502	(100.00%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Net Cash from Operations		732,146	3,416,205	3,706,368	290,163		
Capital Revenues							
Grants, Subsidies and Contributions	11	2,531,210	632,799	95,780	(537,019)	(84.86%)	▼
Total Capital Revenues		2,531,210	632,799	95,780	(537,019)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(1,555,900)	(346,806)	(206,893)	139,913	40.34%	▲
Infrastructure - Roads	13	(1,953,604)	(488,385)	(341,490)	146,895	30.08%	▲
Infrastructure - Parks & Ovals	13	(847,740)	(181,944)	(8,584)	173,360	95.28%	▲
Infrastructure - Footpaths			(29,976)	(53,909)	(23,933)		▼
Infrastructure - Drainage			0	0	0		
Heritage Assets			0	0	0		
Plant and Equipment	13	(827,000)	(247,996)	(5,000)	242,996	97.98%	▲
Furniture and Equipment	13	0	0	0	0		
Total Capital Expenditure		(5,184,244)	(1,295,107)	(615,875)	679,232		
Net Cash from Capital Activities		(2,653,034)	(662,308)	(520,095)	142,213		
Financing							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		20,621	5,151	2,988	(2,164)	(42.00%)	▼
Transfer from Reserves	7	628,383	52,365	628,383	576,018	1100.00%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(168,586)	(14,049)	(37,674)	(23,625)	(168.16%)	▼
Transfer to Reserves	7	(89,685)	(7,474)	(65,651)	(58,177)	(778.42%)	▼
Net Cash from Financing Activities		390,733	35,994	528,046	492,052		
Net Operations, Capital and Financing		(1,530,155)	2,789,891	3,714,319	924,428		
Opening Funding Surplus(Deficit)	3	1,530,155	1,530,155	1,530,155	0	0.00%	
Closing Funding Surplus(Deficit)	3	0	4,320,046	5,244,474	924,428		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

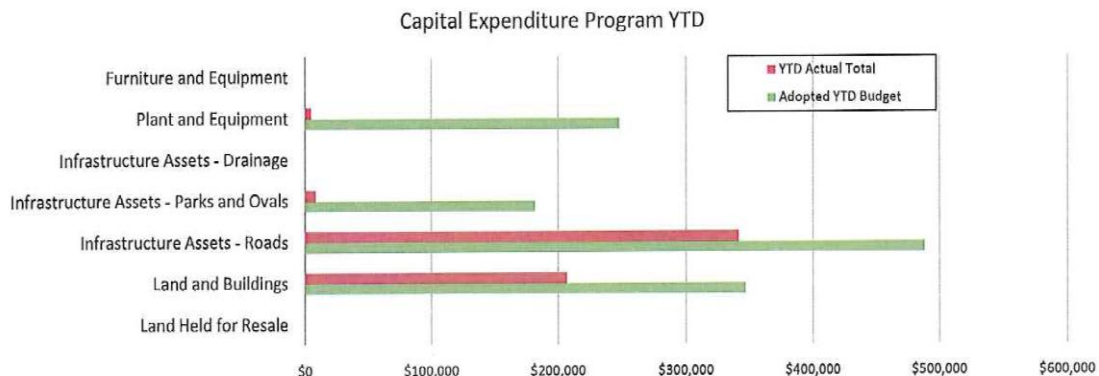
SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 September 2015

YTD 30 09 2015						
Capital Acquisitions	Note	YTD Actual New / Upgrade/Renewal (a)	YTD Actual Total (b) = (a)	Adopted YTD Budget (c)	Amended Annual Budget	Variance (b) - (c)
Land Held for Resale	13	\$ 0	\$ 0	\$ 0	\$	\$ 0
Land and Buildings	13	206,893	206,893	346,806		(139,913)
Infrastructure Assets - Roads	13	341,490	341,490	488,385		(146,895)
Infrastructure Assets - Footpaths	13	53,909	53,909	29,976		23,933
Infrastructure Assets - Parks and Ovals	13	8,584	8,584	181,944		(173,360)
Infrastructure Assets - Drainage	13	0	0	0		0
Plant and Equipment	13	5,000	5,000	247,996		(242,996)
Furniture and Equipment	13	0	0	0		0
Capital Expenditure Totals		615,875	615,875	1,295,107	0	(679,232)

Funded By:

Capital Grants and Contributions	95,780	632,799	2,531,210	537,019
Borrowings	0	0	0	0
Own Source Funding - Cash Backed Reserves				
Total Own Source Funding - Cash Backed Reserves	-628,383	52,365	628,383	(680,748)
Own Source Funding - Operations	1,148,938	609,943	(3,159,593)	538,995
Capital Funding Total	615,875	1,295,107	0	(679,232)

Comments and graphs



Note 2: EXPLANATION OF MATERIAL VARIANCES (> \$5,000)

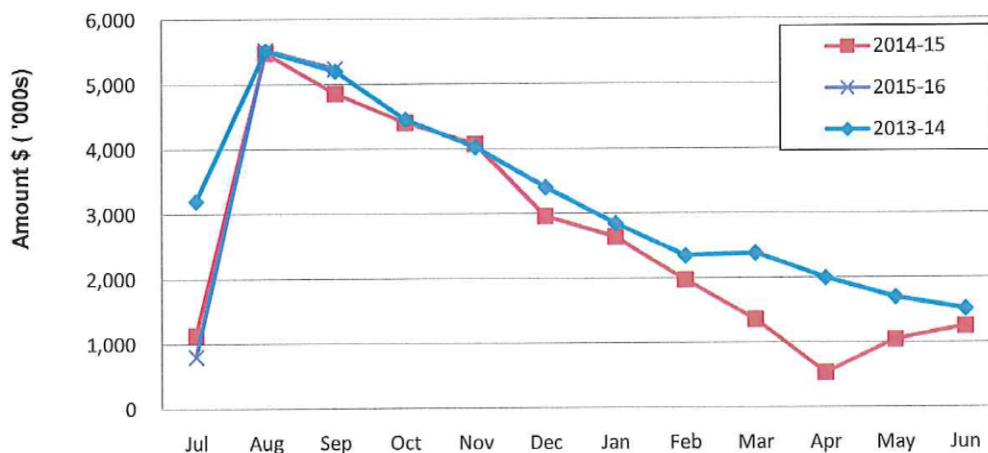
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	(59,687)	(1.40%)	▼	Timing	Temporary variance, timing difference with discount
Law, Order and Public Safety	(8,385)	(41.76%)	▼	Timing	ESL Budget Profile - temporary variance
Health	(12,401)	(93.90%)	▼	Timing	Health/Building billing not raised
Education and Welfare	7,186	14.40%	▲	Permanent	Additional NCCA revenue compared to budget
Community Amenities	542,563	268.29%	▲	Timing	Rubbish Removal Fees Budget = Flat Profile
Recreation and Culture	(11,195)	(79.05%)	▼	Timing	Budget profile associated with reimbursements etc
Transport	(12,608)	(7.34%)	▼	Timing	Actuals and budget will converge as year progresses
Economic Services	25,960	83.87%	▲	Timing	Kalbarri spec Area Rate Budget = Flat Profile
Other Property and Services	(24,085)	(65.96%)	▼	Timing	Actuals and budget will converge as year progresses
Operating Expense					
Governance	(71,824)	(39.27%)	▼	Timing	Annual Insurance Payments processed in July
Law, Order and Public Safety	(133,476)	(84.49%)	▼	Timing	Var due to fire clean up costs budget profile
Community Amenities	110,537	34.18%	▲	Timing	Var = refuse invoice lag from new contractor
Recreation and Culture	45,070	12.38%	▲	Timing	No depreciation posted due to Fair Value process
Transport	213,197	35.75%	▲	Timing	No depreciation posted due to Fair Value process
Economic Services	(34,100)	(55.87%)	▼	Timing	Var due to Visitor Centre annual payments bud profile
Other Property and Services	(58,314)	(457.47%)	▼	Timing	Annual Insurance Payments processed in July
Capital Revenues					
Grants, Subsidies and Contributions	(537,019)	(84.86%)	▼	Timing	No major capital road grants received July - September
Capital Expenses					
Land and Buildings	139,913	40.34%	▲	Timing	Rake Place house at lock up stage
Infrastructure - Roads	146,895	30.08%	▲	Timing	Road construction program in early stages
Infrastructure - Parks & Ovals	173,360	95.28%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure - Footpaths	(23,933)	(79.84%)	▼	Timing	Accruals to be reversed during October
Plant and Equipment	242,996	97.98%	▲	Timing	No plant items purchased July - September
Financing					
Repayment of Debentures	(23,625)	(168.16%)	▼	Timing	Loan payments processed quarterly
Transfer to Reserves	(58,177)	(778.42%)	▼	Timing	Transfers processed periodically
Transfer from Reserves	576,018	1100.00%		Timing	Transfers processed during September

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 3: NET CURRENT FUNDING POSITION

		Positive=Surplus (Negative=Deficit)	
		YTD 30 Sep 2015	30th June 2015
		\$	\$
Current Assets			
Cash Unrestricted	4	2,554,145	1,412,521
Cash Restricted	4	4,528,719	5,184,209
Receivables - Rates	6	2,473,971	248,365
Receivables -Other	6	17,576	87,046
Receivables - Rubbish		355,534	44,427
Emergency Services Levy		59,920	58,640
Interest / ATO Receivable/Trust		49,816	0
Land Held for Resale		245,455	245,455
Inventories		50,714	10,870
		10,335,850	7,291,533
Less: Current Liabilities			
Payables		(73,221)	(200,429)
Income Received in Advance		(3,526,832)	(3,633,963)
Provisions/Accruals/Adjustment		(489,435)	127,900
		(4,089,488)	(3,706,492)
Less: Cash Reserves	7	(1,001,887)	(1,564,619)
Less: Restricted Cash - Prepaid FAG's Grants			(767,320)
Net Current Funding Position		5,244,474	1,253,102

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 4: CASH AND INVESTMENTS

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits							
Municipal Bank Account	0.00%	2,552,795			2,552,795	National	At Call
Trust Bank Account	0.00%			256,384	256,384	National	At Call
WATC (OCDF)	1.95%		3,526,832		3,526,832	WATC	N/A
Cash On Hand	Nil	1,350			1,350	N/A	On Hand
(b) Term Deposits							
Municipal Investments					0		
Reserves Investments							
TD 16-236-****	3.55%		744,806		744,806	National	17-Dec-15
A/C 83-970-****	3.10%		257,080		257,080	National	01-Dec-15
Total		2,554,145	4,528,719	256,384	7,339,248		

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 6: RECEIVABLES

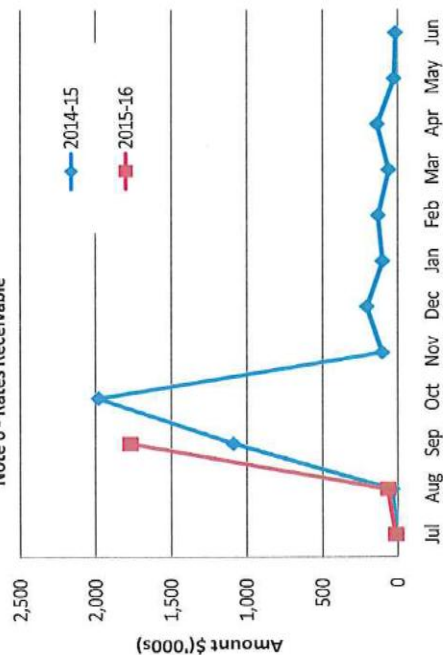
Receivables - Rates Receivable

Opening Arrears Previous Years
Levied this year
Less Collections to date
Equals Current Outstanding

Net Rates Collectable
% Collected

YTD 30 Sep 2015	30 June 2015
\$ 248,365	\$ 212,108
4,055,038	3,799,302
(1,829,432)	(3,763,045)
2,473,971	248,365
2,473,971	248,365
42.51%	93.81%

Note 6 - Rates Receivable

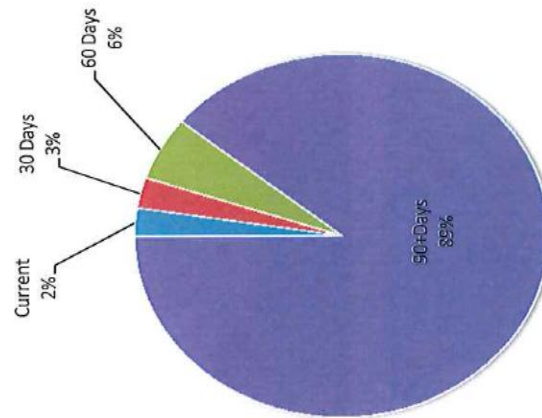


Comments/Notes - Receivables Rates

Receivables - General	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
Receivables - General	440	479	994	15,663
Total Receivables General Outstanding				17,576

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



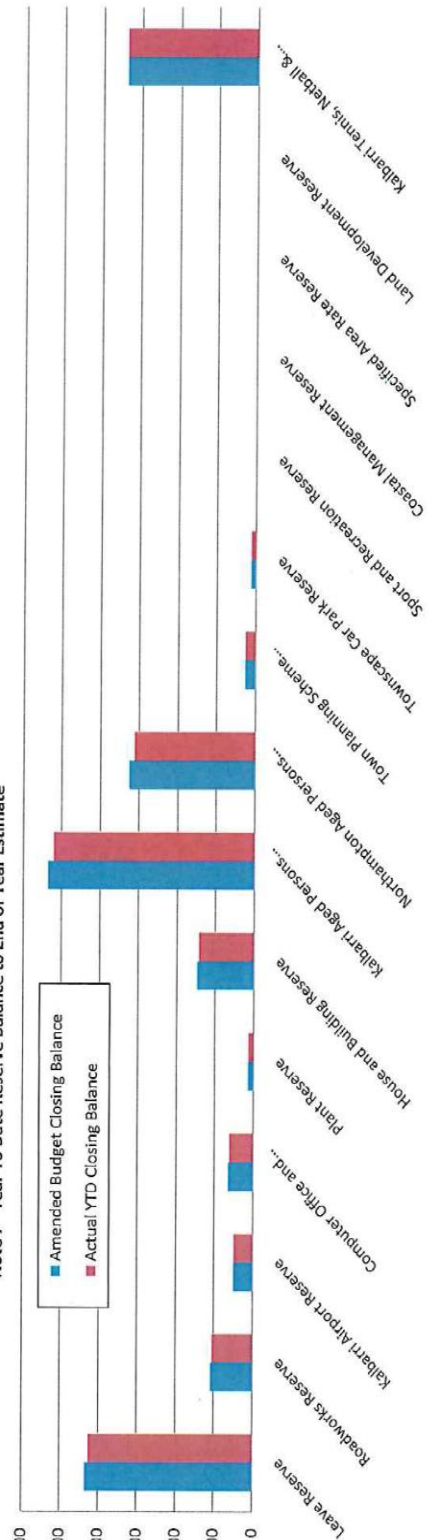
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 7: Cash Backed Reserve

2015-16									
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance
Leave Reserve	\$ 207,189	\$ 5,000	\$ 630	\$ 5,000	\$ 5,000	\$ 0	\$ 0		\$ 212,819
Roadworks Reserve	51,960	2,000	260	0	0	0	0		52,220
Kalbarri Airport Reserve	4,464	200	30	20,000	20,000	0	0		24,664
Computer Office and Equipment Reserve	30,384	1,500	180	0	0	0	0		30,564
Plant Reserve	6,628	300	41	0	0	0	0		6,669
House and Building Reserve	60,687	2,500	315	10,000	10,000	0	0		71,002
Kalbarri Aged Persons Accommodation Reserve	238,283	8,000	1,005	20,960	20,960	0	0		260,248
Northampton Aged Persons Accommodation Reserve	154,934	8,000	1,005	0	0	0	0		162,934
Town Planning Scheme Reserve	13,096	0	0	0	0	0	0		13,096
Townscape Car Park Reserve	5,758	0	0	0	0	0	0		5,758
Sport and Recreation Reserve	6,225	0	0	0	0	(6,225)	(6,225)		0
Coastal Management Reserve	105,145	0	0	0	0	(105,145)	(105,145)		0
Specified Area Rate Reserve	460	0	0	0	0	(460)	(460)		0
Land Development Reserve	516,553	0	0	0	0	(516,553)	(516,553)		0
Kalbarri Tennis, Netball & Basketball Courts Reserve	162,853	0	0	6,225	6,225	0	0		169,078
	1,564,619	27,500	3,466	62,185	62,185	(628,383)	(628,383)		1,025,921
									1,001,887

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Disposals	Adopted Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)		YTD 30 09 2015			
					Adopted Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$		\$	\$	\$	
				Plant and Equipment				
			0	Toyota Prado - CEO	12,000	0	(12,000)	
			0	Cat 12H Grader	(54,000)	0	54,000	
			0	4 Wheel Light Tip Truck	(15,000)	0	15,000	
			0	4 Wheel Dual Cab Light Tip Truck	(1,000)	0	1,000	
			0	Utility - Maint Grader 2WD Single Cab	500	0	(500)	
			0	Utility - Northampton Mechanic 4WD	(4,000)	0	4,000	
			0	Utility - Northampton Cons't 4WD Dual Cab	(4,000)	0	4,000	
			0	Utility - Northampton Ranger Extra Cab 4WD	(3,500)	0	3,500	
			0	Toyota Prado - EHO/Building Surveyor	11,000		(11,000)	
0	0	0	0		(58,000)	0	58,000	

Comments - Capital Disposal/Replacements

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 9: RATING INFORMATION											
RATE TYPE											
Differential General Rate											
General GRV	0.073928	1,566	19,660,499	1,468,215	(238)	(375)	1,467,602	1,468,212	0	0	1,468,212
General UV	0.010796	457	196,322,235	2,116,702	943	5,379	2,123,024	2,116,701	0	0	2,116,701
Sub-Totals		2,023	215,982,734		705	5,004	3,590,626	3,584,913	0	0	3,584,913
Minimum Payment											
General GRV	495.00	976	5,182,366	488,565	0	0	488,565	483,120	0	0	483,120
General UV	495.00	58	2,180,211	23,265	0	0	23,265	28,710	0	0	28,710
Sub-Totals		1,034	7,362,577		0	0	511,830	511,830	0	0	511,830
Write-offs											
Discounts							4,102,456				4,096,743
Amount from General Rates							(8)				0
Ex-Gratia Rates							(90,712)				(135,000)
Specified Area Rates							4,011,736				3,961,743
Totals							0				0
							43,302				43,300
							4,055,038				4,005,043

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

10. INFORMATION ON BORROWINGS
(a) Debenture Repayments

Particulars	Principal 01-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Other Property								
Loan 152 - Staff Housing *	375,242		7,060	14,466	368,182	360,776	10,020	25,087
Loan 154 - Staff Housing	350,000		0	30,116	350,000	319,884	-	13,440
Recreation & Culture								
Loan 147 - Kalbarri Bowling Club *	6,432			3,115	6,432	3,317		403
Loan 148A - Kalbarri Library Extensions	100,735		13,250	23,676	87,485	77,059	2,266	4,475
Loan 151 - Kalbarri Bowling Club *	17,137			3,040	17,137	14,097		1,084
Transport								
Loan 149 - Plant Purchases	190,717		0	59,096	190,717	131,621	0	14,123
Loan 153 - Plant Purchases	323,900		17,364	35,077	306,536	288,823	6,510	14,691
	1,364,163	0	37,674	168,586	1,326,489	1,195,577	18,796	73,303

* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2015-16 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status Received Not Received
GENERAL PURPOSE FUNDING			\$	\$	\$	\$	\$
4611 Grants Commission - General	WALGGC	Y	406,092	0	406,092	0	101,523 304,569
4621 Grants Commission - Roads	WALGGC	Y	312,233	0	312,233	0	78,058 234,175
LAW, ORDER, PUBLIC SAFETY							
Kalbarri SES - Building	Royalties for Regions			633	633	0	0 0
EDUCATION AND WELFARE							
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Y	32,470	0	32,470	0	9,593 22,877
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	28,103	0	28,103	0	(0) 28,103
COMMUNITY AMENITIES							
3865 Horrocks Community Centre	NCCA Professional Development Prog			780			780 0
RECREATION AND CULTURE							
Heritage Advisory Services	State Heritage Office	Y	6,170	0	6,170	0	0 0
TRANSPORT							
RRG Grants - Capital Projects	Regional Road Group	Y	140,330	0		876,500	95,000 781,500
Black Spot funding	State Government	Y	0	0		140,330	0 140,330
R2R - Chilimony Road	Roads to Recovery	Y	650,630	0		650,630	0 650,630
RFR - Ogilvie East	State Government	Y	488,750	0		488,750	0 488,750
MRWA Maintenance Grants	Main Roads WA	Y	149,600	0	149,600		149,600 0
Roads Safety Community Grants	Main Roads WA	Y		9,161			9,161 0
ECONOMIC	Tourism WA	Y	375,000			375,000	0 0
TOTALS			3,465,878	10,574	935,301	2,531,210	444,348 2,657,104

Operating	934,668
Non-operating	2,531,210
	<u>3,465,878</u>
	<u>444,348</u>

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 15	Amount Received	Amount Paid	Closing Balance 30-Sep-15
	\$	\$	\$	\$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	0		0	0
Transportable Housing Bond	10,755		0	10,755
Footpath Deposits	59,820	1,000		60,820
Horrocks Retention Fee - Parking/Stage	1,818		0	1,818
Retentions - Subdivisions	85,592		0	85,592
Building Levies (BCITF & BRB)	16,390		(11,888)	4,502
Community Bus Bond	5,000	200		5,200
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,178	3,166		7,344
Nomination Deposits	0	320		320
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	1,806	0		1,806
Council Housing Bonds	1,460			1,460
BROC - Management Funds	0		0	0
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	1,090		(220)	870
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	460		0	460
Auction	0			0
Kidsport	14,946		(2,220)	12,726
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	50,539	0		50,539
Horrocks Memorial Wall	3,209		0	3,209
One Life	3,963	0	0	3,963
Conservation Incentives	0	0	0	0
	266,026	4,686	(14,328)	256,384

Level of Completion Indicators



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 30.12.2014				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
0.00	○	Governance					
0.00	○	Solar Panels - Northampton Office	(38,180)	(19,089)	0	19,089	
0.00	○	CEO Vehicle	(55,000)	(55,000)	0	55,000	
0.00	○	Governance Total	(93,180)	(74,089)	0	74,089	
0.00	○	Education and Welfare					
0.00	○	Education and Welfare Total	0	0	0	0	
0.80	●	Housing					
0.80	●	Construct new staff Housing - Rake Place	(206,830)	0	(145,581)	(145,581)	
		Housing Total	(206,830)	0	(145,581)	(145,581)	
0.00	○	Law, Order And Public Safety					
0.00	○	Law, Order And Public Safety Total	0	0	0	0	
0.00	○	Community Amenities					
0.20	○	Develop Binnu Refuse site	(40,500)	(10,125)	0	10,125	
0.10	○	Construct bund - Northampton Tip	(150,000)	(37,500)	(5,935)	31,565	
0.10	○	Horrocks Community Centre	(1,035,700)	(258,921)	(55,376)	203,545	
		Communities and Amenities Total	(1,226,200)	(306,546)	(61,311)	245,235	
0.00	○	Recreation And Culture					
0.00	○	Solar Panels - Kalbarri Office	(14,190)	(3,546)	0	3,546	
0.00	○	Fishing Platform - Solar Light	(5,000)	(1,248)	0	1,248	
0.00	○	Replace BBQ Kalbarri Marina	(7,200)	(1,800)	0	1,800	
0.00	○	Horrocks - Replace Shelter/slab	(15,020)	(3,755)	0	3,755	
0.00	○	Lions Park - Playground/Shelter/BBQ etc	(70,535)	(17,632)	0	17,632	
0.00	○	Recreation And Culture Total	(111,945)	(27,981)	0	27,981	

Level of Completion Indicators



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 September 2015

Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD 30.12.2014				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
0.20	○	Transport					
0.20	○	Road Construction	(1,953,604)	(488,385)	(341,490)	146,895	
0.00	○	Footpath Construction	(119,925)	(29,976)	(53,909)	(23,933)	
0.00	○	Carpport/Verandah Kalbarri Depot Office	(6,500)	(1,625)	0	1,625	
0.00	○	Purchase portion of Lot 21 Hampton Road	(64,000)	(16,000)	0	16,000	
0.00	○	Grader	(359,000)	(89,997)	0	89,997	
0.00	○	4 Wheel Light Tip Truck - Kalbarri	(85,000)	(21,252)	0	21,252	
0.00	○	4 Wheel Dual Cab Truck	(85,000)	(21,000)	0	21,000	
0.00	○	Utility - M Grader - 2WD Single Cab	(33,000)	(8,250)	0	8,250	
0.00	○	Utility - Northampton Mechanic 4WD	(40,000)	(10,000)	0	10,000	
0.00	○	Utility - Northampton Const't 4WD Extra Cab	(45,000)	(11,250)	0	11,250	
0.00	○	Utility - Northampton Ranger 4WD Extra Cab	(42,000)	(10,500)	0	10,500	
0.10	○	Spreader Boxes inc Camera/stand	(28,000)	(6,999)	(5,000)	1,999	
0.00	○	Transport Total	(2,861,029)	(715,233)	(400,399)	314,834	
0.00	○	Other Property and Services					
0.00	○	BS/EHO Vehicle	(55,000)	(13,749)	0	13,749	
0.00	○	Lucky Bay Caravan and Camp Grounds	(630,060)	(157,509)	(8,584)	148,925	
0.00	○	Other Property and Services Total	(630,060)	(157,509)	(8,584)	162,674	
0.00	○	Capital Expenditure Total	(5,129,244)	(1,295,107)	(615,875)	679,232	
0.00	○	By Class					
0.00	○	Land Held for Resale	0	0	0	0	
0.20	○	Land and Buildings	(1,555,900)	(346,806)	(206,893)	139,913	
0.20	○	Infrastructure Assets - Roads	(1,953,604)	(488,385)	(341,490)	146,895	
0.20	○	Infrastructure Assets - Footpaths	(119,925)	(29,976)	(53,909)	(23,933)	
0.00	○	Infrastructure Assets - Parks and Ovals	(727,815)	(181,944)	(8,584)	173,360	
0.00	○	Plant and Equipment	(827,000)	(247,996)	(5,000)	242,996	
0.00	○	Furniture and Equipment	0	0	0	0	
0.10	○	Capital Expenditure Total by Class	(5,184,244)	(1,295,107)	(615,875)	679,232	

Shire of Northampton
Schedule Format
2015/2016
Summary

	Ytd Actual 30/09/2015	Ytd Budget 30/09/2015	Annual Budget 30/06/2016
Operating Revenue			
Governance	-4,026	-7,167	-28,700
General Purpose Funding	-4,212,470	-4,272,157	-4,813,157
Law, Order, Public Safety	-11,694	-20,079	-80,373
Health	-805	-13,206	-52,840
Education and Welfare	-57,877	-49,911	-199,660
Housing	-4,896	-5,391	-21,570
Community Amenities	-744,790	-202,227	-808,960
Recreation and Culture	-2,968	-14,163	-56,715
Transport	-149,959	-471,404	-1,436,835
Economic Services	-56,911	-33,699	-134,811
Other Property and Services	-12,428	-36,513	-146,087
Total Operational Revenue	-5,258,825	-5,125,917	-7,779,708

Operating Expenditure			
Governance	254,714	222,890	834,085
General Purpose Funding	27,406	26,316	105,299
Law, Order, Public Safety	291,446	157,970	632,075
Health	54,985	54,855	219,535
Education and Welfare	53,890	54,225	216,984
Housing	28,999	24,552	98,374
Community Amenities	212,881	323,418	1,294,136
Recreation and Culture	319,088	364,158	1,457,433
Transport	382,371	613,407	2,563,770
Economic Services	95,129	71,028	284,215
Other Property and Services	71,061	12,747	51,172
Total Operating Expenditure	1,791,970	1,925,566	7,757,078

Capital Revenue			
Governance	0	-40,000	-40,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	0	0	0
Community Amenities	-95,000	-219,123	-876,500
Recreation and Culture	-2,988	-1,536	-6,155
Transport	0	0	0
Economic Services	0	-130,035	-520,145
Other Property and Services	0	-132,753	-531,019
Total Capital Revenue	-97,988	-523,447	-1,973,819

Shire of Northampton
Schedule Format
2015/2016
Summary

	Ytd Actual 30/09/2015	Ytd Budget 30/09/2015	Annual Budget 30/06/2016
Capital Expenditure			
Governance	0	55,000	55,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	145,581	0	206,830
Community Amenities	61,311	306,546	1,226,200
Recreation and Culture	13,251	35,436	141,776
Transport	417,762	738,774	2,955,202
Economic Services	8,584	171,258	685,060
Other Property and Services	47,687	3,615	14,466
Total Capital Expenditure	694,176	1,310,629	5,284,534
Profit/Loss Sale of Asset	0	-25,248	-58,000
Net (Profit)/Loss	-2,870,666	-2,413,169	3,288,085

Schedule Format
2015/2016
General Purpose Revenue - Schedule 3

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	RATES			
	<i>Operating Revenue</i>			
0263	LEGAL CHARGES - RATES	0	-624	-2,500
4033	RATE EQUIVALENT PAYMENTS	0	-4,596	-18,388
0264	LEGAL CHARGES RATES (NO GST)	-3,621	0	0
4501	GENERAL RATES LEVIED	-4,097,450	-4,093,060	-4,096,744
4560	LESS DISCOUNT ALLOWED	90,712	33,750	135,000
4511	PLUS NON PAYMENT PENALTY	-5,646	-6,375	-25,500
4541	BACK RATES	-5,004	0	0
4591	INSTALMENT PENALTY INTRST	-8,136	-3,873	-15,500
4530	EXCESS PAID TO TRUST	0	0	0
4711	PENS. DEF. RATES INTEREST	0	-300	-1,200
4570	LESS RATES WRITTEN OFF	8	0	0

Total Operating Income	<u>-4,029,137</u>	<u>-4,075,078</u>	<u>-4,024,832</u>
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	<i>Operating Expenditure</i>			
4012	RATES SALARIES	15,583	15,024	60,107
4022	SUPERANNUATION	2,415	2,361	9,450
4032	OFFICERS INSURANCE	0	0	0
4052	PRINTING & STATIONERY RAT	2,996	1,275	5,100
4062	POSTAGE & FREIGHT	1,474	375	1,500
4072	VALUATION EXPENSES	537	3,123	12,500
4082	RATES LEGAL EXPENSES	3,793	3,750	15,000
4102	BUILDING MAINT - RATING	97	24	97
4172	ANNUAL & LS LEAVE ACCRUAL	0	0	0
4522	CENTERLINK FEES	46	0	0

Total Operating Expenditure	<u>26,942</u>	<u>25,932</u>	<u>103,754</u>
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GENERAL PURPOSE GRANT FUNDING

	<i>Operating Revenue</i>			
4611	GRANTS COMMISSION	-101,523	-101,523	-406,092
4621	GRANTS COMMISSION (ROADS)	-78,058	-78,057	-312,233
0223	- INSTALMENT FEES	0	0	0
4603	INTEREST ON INVESTMENTS	-3,752	-17,499	-70,000

Total Operating Income	<u>-183,333</u>	<u>-197,079</u>	<u>-788,325</u>
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	<i>Operating Expenditure</i>			
4642	ADMIN ALLOC TO GP FUNDING	464	384	1,545

Schedule Format
2015/2016
Governance / Members - Schedule 4

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	GOVERNANCE			
	<i>Operating Income</i>			
0013	CONTRIBUTIONS	-32	-48	-200
	<i>Operating Expenditure</i>			
0012	MEMBERS TRAVELLING	0	624	2,500
0022	CONFERENCE EXPENSES	16,231	20,549	24,500
0032	ELECTION EXPENSES	1,400	1,248	5,000
0052	ALLOWANCES	0	2,748	11,000
0062	MEMBERS EXPENSES OTHER	741	2,175	8,700
0072	REFRESHMENTS & RECEPTIONS	1,287	3,750	15,000
0092	ADMIN ALLOC TO GOVERNANCE	38,732	32,220	128,883
0102	INSURANCE	3,318	828	3,318
0112	SUBSCRIPTIONS	15,475	6,693	26,775
0122	PUBLIC RELATIONS	0	0	0
0132	MEETING ATTENDANCE FEES	0	4,446	17,790
0142	ASSET DEPRECIATION	79	78	315
0152	COUNCIL CHAMBERS MAINT	331	222	920
	<i>Total Operating Expenditure</i>	77,593	75,581	244,701
	ADMINISTRATION			
	<i>Operating Income</i>			
0133	CONTRIBUTIONS	0	-249	-1,000
0153	REBATES AND COMMISSIONS	0	-3,873	-15,500
0233	- OTHER CHARGES	-66	-123	-500
0243	- PHOTOCOPYING	-294	-375	-1,500
0253	- INFO SEARCH FEE	-3,635	-2,499	-10,000
0293	GRANT - COMMUNITY CENSUS	0	0	0
	<i>Total Operating Income</i>	-3,994	-7,119	-28,500
0283	PROFIT/LOSS SALE OF ASSET	0	12,000	12,000
	<i>Operating Expenditure</i>			
0272	- SALARIES - MUNICIPAL	132,054	124,374	497,500
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	17,438	16,851	67,410
0312	- INSURANCE	17,554	10,089	40,359
0332	- CONFERENCES & SEMINAR	2,923	2,262	9,055
0342	- TRAINING COSTS	0	1,374	5,500
0372	- OFFICE MAINTENANCE	9,850	9,360	37,455
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	41,030	10,755	43,030

Schedule Format
2015/2016
Governance / Members - Schedule 4

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
0412	COMMUNITY CENSUS	0	0	0
0422	- PRINTING & STATIONERY	5,297	3,123	12,500
0432	- TELEPHONE	3,419	5,250	21,000
0442	- ADVERTISING	89	624	2,500
0452	- OFFICE EQUIPT MTCE	2,062	3,123	12,500
0462	- BANK CHARGES	1,176	2,748	11,000
0482	- POSTAGE & FREIGHT	557	873	3,500
0492	- OFFICE EXPENSES OTHER	1,310	4,497	18,000
0495	OFFICE SECURITY EXPENSES	239	249	1,000
0496	CAPITAL WORKS PLAN - R4R	0	0	0
0497	INDIGENOUS COMMUNITIES - DLG	0	0	0
0498	DROUGHT ASSISTANCE PROJECTS	0	0	0
0502	- COMPUTER EXPENSES	35,787	11,343	45,380
0512	ROUNDING ACCOUNT	1	0	0
0532	ACCRUED INTEREST ON LOANS	0	0	0
0572	- VEHICLE RUNNING EXP.	3,987	4,248	17,000
0592	- FRINGE BENEFITS TAX	0	5,778	23,123
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	0	7,899	31,600
0692	- LEGAL EXPENSES	0	2,499	10,000
0732	ADMIN UNIFORMS	488	750	3,000
0762	BAD DEBTS WRITE OFF	0	249	1,000
0174	DEPRECIATION	14,864	12,999	52,000
0742	LESS ALLOCATED FROM GOVERNANCE	-290,125	-241,353	-965,413
0942	ADMIN ALLOC TO GENERAL ADMIN	177,121	147,345	589,385
	Total Operating Expenditure	177,122	147,309	589,384
	Capital Income			
0175	PROCEEDS SALE OF ASSETS	0	-40,000	-40,000
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	0	0	0
0164	PLANT & EQUIPMENT	0	55,000	55,000
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	0	55,000	55,000

Schedule Format
2015/2016
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	FIRE PREVENTION			
	<i>Operating Revenue</i>			
0583	EMERGENCY SERVICES LEVY	-9,593	-16,140	-64,573
0584	REIMBURSEMENTS	0	0	0
0585	KALBARRI SES EQUIPMENT/BUILDING GRANT	-633	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSMENTS	0	-60	-250
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	0	-312	-1,250
	<i>Total Operating Revenue</i>	-10,226	-16,512	-66,073
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	<i>Operating Expenditure</i>			
1042	FIRE INSURANCE	16,625	4,155	16,625
1052	COMM. MTCE AND REPAIRS	9,182	888	3,586
1062	FIRE CONTROL EXP. OTHER	6,654	5,214	20,879
1072	AERIAL INSPECTIONS	0	375	1,500
1082	FIRE FIGHTING	201,779	77,841	311,380
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	5,309	4,416	17,667
1142	KALBARRI SES OPERATIONS	7,025	7,025	28,103
1144	KALBARRI SES EQUIPMENT/BUILDING GRANT	637	0	0
1152	PORT GREGORY FIRE SHED	175	39	157
1154	ISSEKA FIRE SHED	0	51	208
1156	HORROCKS FIRE/AMBULANCE SHED	79	39	158
1158	BINNU FIRE SHED	24	12	48
1304	ASSET DEPRECIATION	11,441	9,999	40,000
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	215	588	2,370
	<i>Total Operating Expenditure</i>	259,145	110,642	442,681
	<i>Capital Revenue</i>			
0525	GOVERNMENT GRANTS	0	0	0
	<i>Capitla Expenditure</i>			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	0	0	0

Schedule Format
2015/2016
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
ANIMAL CONTROL				
	<i>Operating Revenue</i>			
0763	- FINES AND PENALTIES	0	-624	-2,500
0773	- DOG REGISTRATION	-605	-2,748	-11,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	0	-135	-550
0833	MISC GRANTS	0	0	0
	<i>Total Operating Revenue</i>	-605	-3,507	-14,050
	<i>Operating Expenditure</i>			
1162	DOG CONTROL EXPENSES	3,310	6,240	25,000
1172	ADMIN ALLOC TO ANIMAL CON	1,015	843	3,379
1192	CAT CONTROL EXPENSES	405	762	3,065
	<i>Total Operating Expenditure</i>	4,730	7,845	31,444
	<i>Capital Expenditure</i>			
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PUBLIC SAFETY				
	<i>Operating Revenue</i>			
0843	ILLEGAL CAMPING FINES	-864	-60	-250
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	<i>Operating Expenditure</i>			
1212	SALARIES (RANGER)	23,429	34,986	139,950
1232	CONTROL EXPENSES OTHER	762	2,622	10,500
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	0	0	0
4132	LAW & ORDER ASSET DEPRECN	3,380	1,875	7,500
	<i>Total Operating Expenditure</i>	27,571	39,483	157,950

Schedule Format
2015/2016
Education and Welfare - Schedule 6

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
PRE-SCHOOL				
	<i>Operating Revenue</i>			
1043	GRANT - NOCCA BUILDING	0	0	0
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	-11,019	-9,165	-36,660
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-12,779	-13,749	-55,000
1133	NCCA SESSION FEES (WEEKLY)	-19,848	-13,749	-55,000
1143	NCCA MEMBERSHIP REVENUE	0	-249	-1,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	-780	0	0
163	TRANS FROM LEAVE RESERVE	0	0	0
1103	REIMBURSEMENTS	0	0	0
	<i>Total Operating Revenue</i>	-44,426	-36,912	-147,660
	<i>Operating Expenditure</i>			
1312	NCCA - BUILDING RELATED EXPENSES	3,094	4,026	16,133
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPP	33,719	36,912	147,660
1332	NCCA - GRANT RELATED EXPENSES (GST FREE)	0	0	0
1314	YOUTH PROGAM	0	498	2,000
1412	ASSET DEPRECIATION	5,332	2,874	11,500
3202	KALBARRI CHILD CARE CENTRE	1,270	2,373	9,501
	<i>Total Operating Expenditure</i>	43,416	46,683	186,794
	<i>Capital Expenditure</i>			
1316	LAND & BUILDINGS	0	0	0
WELFARE				
	<i>Operating Revenue</i>			
0853	AGED UNITS RENTAL INCOME	-13,451	-12,999	-52,000
	<i>Operating Expenditure</i>			
2362	KALBARRI AGED HOUSING MAINT	10,474	7,542	30,190
2332	NORTHAMPTON AGED CARE	0	0	0
	<i>Total Operating Expenditure</i>	10,474	7,542	30,190

**Schedule Format
2015/2016
Health - Schedule 7**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
PREVENTATIVE SERVICES				
	<i>Operating Revenue</i>			
1673	- FOOD VENDORS	-445	-210	-840
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-360	-9,873	-39,500
	<i>Total Operating Revenue</i>	-805	-10,083	-40,340
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<i>Operating Expenditure</i>			
2012	SALARIES	30,386	29,301	117,210
2022	HEALTH SUPERANNUATION	5,033	4,542	18,170
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	3,959	5,313	21,272
2052	VEHICLE RUNNING EXPENSES	3,695	3,372	13,500
2082	HEALTH BUILDING MAINT	42	18	83
2102	ADMIN ALLOC TO HEALTH	2,350	1,953	7,820
	<i>Total Operating Expenditure</i>	45,464	44,499	178,055
	<i>Capital Revenue</i>			
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
	<i>Capital Expenditure</i>			
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
	<i>Operating Revenue</i>			
2023	LEASE - DOCTORS SURGERY (NORTHA	0	-2,499	-10,000
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	0	-624	-2,500
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i>Total Operating Revenue</i>	0	-3,123	-12,500
	<i>Operating Expenditure</i>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	773	1,218	4,887
2342	DOCTORS SURGERY - NORTHAMPTON	950	1,140	4,593

Schedule Format
2015/2016
Health - Schedule 7

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
2382	ASSET DEPRECIATION	7,797	7,998	32,000
2392	LOT 7 STEPHEN STREET	0	0	0
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	Total Operating Expenditure	9,521	10,356	41,480
	Capital Revenue			
2083	LAND SALES RESERVE	0	0	0
	Capital Expenditure			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2015/2016
Housing - Schedule 9**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
STAFF HOUSING				
	<i>Operating Revenue</i>			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-3,422	-4,392	-17,570
2853	CHARGES - STAFF RENTALS	0	0	0
	<i>Total Operating Revenue</i>	-3,422	-4,392	-17,570
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	<i>Operating Expenditure</i>			
3162	- LOT 71 MITCHELL	0	0	0
3172	- OVAL RESIDENCE	1,232	651	2,619
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	6,505	1,323	5,310
3222	ASSET DEPRECIATION	12,883	10,248	41,000
3232	- LOT 43 BATEMAN ST	900	1,275	5,110
3242	LOT 42 BATEMAN STREET	997	939	3,774
3252	ADMIN ALLOC TO STAFF HOUS	1,683	1,398	5,599
3282	605 SALAMIT PLACE	2,327	3,096	12,408
3432	LOT 23 RAKE PLACE NORTHAMPTON	37	1,185	4,750
	<i>Total Operating Expenditure</i>	26,565	20,115	80,570
	<i>Capital Revenue</i>			
2425	LOAN FUND PROCEEDS	0	0	0
	<i>Capital Expenditure</i>			
2494	LAND & BUILDINGS - STAFF HOUSING	145,581	0	206,830
HOUSING OTHER				
	<i>Operating Revenue</i>			
3013	RENT LOT 11 HAMPTON ROAD	0	0	0
3003	REIMBURSEMENTS - HOUSING OTHER	-1,474	-999	-4,000
	<i>Total Operating Revenue</i>	-1,474	-999	-4,000
	<i>Operating Expenditure</i>			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	249	1,000
3442	RESIDENCE - LOT 6 ROBINSON ST	470	1,215	4,870
3452	LOT 11 HAMPTON ROAD	0	0	0
3482	LOT 74 SEVENTH AVENUE	664	1,104	4,444
3492	14 CALLION WAY KALBARRI - DOCTO	1,300	1,869	7,490
	<i>Total Operating Expenditure</i>	2,434	4,437	17,804

Schedule Format
2015/2016
Housing - Schedule 9

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	<i>Capital Revenue</i>			
2455	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
3034	43 BATEMAN STREET	0	0	0

**Schedule Format
2015/2016
Community Amenities - Schedule 10**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
SANITATION - HOUSEHOLD				
	<i>Operating Revenue</i>			
3253	- KALBARRI RESIDENTIAL	-371,250	-92,976	-371,910
3263	- OTHER RESIDENTIAL	-220,110	-55,026	-220,110
3273	- 240 LITRE CARTS	-824	-999	-4,000
	<i>Total Operating Revenue</i>	-592,184	-149,001	-596,020
	<i>Operating Expenditure</i>			
3812	DOMESTIC REFUSE COLLECT.	39,903	86,250	345,000
3826	DEPRECIATION - REFUSE SITES	541	537	2,150
3832	PURCHASE OF 240L CARTS	0	624	2,500
3854	NORTHAMPTON REFUSE SITE	22,790	40,470	161,900
3856	KALBARRI REFUSE SITE MAINTENANCE	22,681	39,021	156,100
3858	BINNU REFUSE SITE MAINTENANCE	0	2,187	8,750
3860	PORT GREGORY REFUSE SITE MAINTENANCE	608	5,829	23,330
3861	LUCKY BAY REFUSE COLLECTION	1,595	3,750	15,000
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	1,335	1,110	4,441
	<i>Total Operating Expenditure</i>	89,453	179,778	719,171
	<i>Capital Expenditure</i>			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
	<i>Operating Revenue</i>			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES -OTHER	-2,119	-6,249	-25,000
3343	- INDUSTRIAL	-113,520	-28,545	-114,180
3353	- COMMERCIAL	0	-2,187	-8,750
3373	- CARAVAN PARKS	0	0	0
3383	INDUSTRIAL REFUSE COLLECTION - GST	-27,060	-6,765	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-999	-4,000
	<i>Total Operating Revenue</i>	-142,699	-44,745	-178,990
	<i>Operating Expenditure</i>			
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	22,452	26,460	105,850
3774	DRUM MUSTER	999	999	4,000
	<i>Total Operating Expenditure</i>	23,451	27,459	109,850

**Schedule Format
2015/2016
Community Amenities - Schedule 10**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	<i>Capital Expenditure</i>			
3305	REFUSE - LAND AND BUILDING	5,935	47,625	190,500
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<i>Total Capital Expenditure</i>	5,935	47,625	190,500
SANITATION - SEWERAGE				
	<i>Operating Revenue</i>			
3543	CHARGES - SEPTIC TANKS	-354	-150	-600
3553	SEPTIC TANK INSPECTIONS	-322	-123	-500
	<i>Total Operating Revenue</i>	-676	-273	-1,100
TOWN PLANNING AND REGIONAL DEVELOPMENT				
	<i>Operating Revenue</i>			
3743	PLANNING FEES	-7,499	-6,249	-25,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	-250	-36	-150
3833	REIMBURSEMENTS	0	0	0
	<i>Total Operating Revenue</i>	-7,749	-6,285	-25,150
3935	P/L ON SALE OF ASSET	0	0	0
	<i>Operating Expenditure</i>			
4202	SALARIES	23,021	25,953	103,820
4212	SUPERANNUATION-PLANNING	2,552	2,463	9,860
4232	PRINTING & STATIONERY	0	60	250
4242	ADVERTISING	0	249	1,000
4252	INSURANCE	1,152	528	2,112
4262	CONFERENCE EXPENSES	0	498	2,000
4272	VEHICLE OPERATING COSTS	1,062	873	3,500
4282	CONSULTANTS EXPENSES	0	0	0
4302	LEGAL EXPENSES	2,243	498	2,000
4322	NORTHAMPTON TOWNSCAPE	0	0	0
4342	HORROCKS TOWNSCAPE	0	0	0
4372	TOWN PLAN SCHEME EXPENSES	2,550	14,799	59,200
4382	CONTROL EXPENSES	786	1,008	4,050
4402	ASSET DEPRECIATION	1,593	1,248	5,000
4472	TP - ACCRUED LS LEAVE	0	0	0
4482	TP ACCRUED ANNUAL LEAVE	0	0	0
4852	PLANNING BUILDING MAINT	55	27	111
4862	FRINGE BENEFITS TAX PLANN	0	1,971	7,885

**Schedule Format
2015/2016
Community Amenities - Schedule 10**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
4872	ADMIN ALLOC TO TOWN PLAN	2,060	1,713	6,854
	Total Operating Expenditure	37,076	51,888	207,642
	Capital Revenue			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
OTHER COMMUNITY AMENITIES				
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-1,250	-750	-3,000
3863	REIMBURSEMENTS	-232	-750	-3,000
3883	FUNERAL DIRECTORS LICENSE	0	-48	-200
3893	BUS HIRE	0	-375	-1,500
	Total Operating Revenue	-1,482	-1,923	-7,700
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	2,119	7,848	31,420
4432	ASSET DEPRECIATION	532	249	1,000
4442	TOWN PARK TOILETS	9,703	5,229	20,934
4452	ASSET DEPRECIATION	7,676	4,998	20,000
4462	KALBARRI CEMETERY MAINT	3,136	6,219	24,900
4572	KINGS PARK TOILETS	2,812	3,255	13,043
4582	LIONS PARK TOILETS NPTON	2,996	4,707	18,846
4592	SALLY'S TREE TOILETS	7,800	4,635	18,556
4652	JETTY TOILETS -KALBARRI	2,474	3,051	12,246
4732	HORROCKS TOILETS/CHGROOMS	5,929	7,797	31,206
4752	PORT GREGORY TOILET BLOCK	4,808	4,401	17,621
4802	CHINAMANS TOILET BLOCK	3,125	2,922	11,716
4807	BINNU TOILETS	4,946	6,210	24,862
4812	RED BLUFF TOILET BLOCK	1,738	1,773	7,123
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	3,107	999	4,000
	Total Operating Expenditure	62,901	64,293	257,473
	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	-95,000	-219,123	-876,500

Schedule Format
2015/2016
Community Amenities - Schedule 10

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	<i>Capital Expenditure</i>			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	0	0
3360	HORROCKS COMMUNITY CENTRE (PREVIOUSLY	55,376	258,921	1,035,700
	<i>Total Capital Expenditure</i>	55,376	258,921	1,035,700

Schedule Format
2015/2016
Recreation and Culture - Schedule 11

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
PUBLIC HALLS				
	Operating Revenue			
4043	REIMBURSEMENTS	-545	-2,499	-10,000
4053	CHARGES - HALL HIRE	-250	-249	-1,000
4063	ALLEN COMM. CENTRE	-59	-750	-3,000
	Total Operating Revenue	-854	-3,498	-14,000
	Operating Expenditure			
4672	- PORT GREGORY HALL	984	639	2,564
4682	- ALMA HALL	229	237	958
4692	- BINNU HALL	4,677	2,517	10,095
4702	- RSL HALL	3,767	4,272	17,125
4704	OGILVIE HALL/SCHOOL	0	0	0
4712	- AJANA HALL	2,144	1,446	5,812
4772	- ALLEN COMM. CENTRE	12,924	16,995	68,014
4782	- HORROCKS COMM. CENTRE	4,255	5,259	21,059
4792	ASSET DEPRECIATION	23,409	22,500	90,000
4832	ADMIN ALLOC TO HALLS	348	288	1,158
3534	DEPRECIATION	0	0	0
	Total Operating Expenditure	52,737	54,153	216,785
	Capital Expenditure			
3514	LAND & BUILDINGS	0	3,546	14,190
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	0	3,546	14,190
SWIMMING AREAS AND BEACHES				
	Operating Revenue			
3973	CONTRIBUTIONS	-1,142	-1,749	-7,000
3975	CONTRIBUTIONS/DONATIONS	0	0	0
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	0	-1,173	-4,695
	Total Operating Revenue	-1,142	-2,922	-11,695
	Operating Expenditure			
3982	ASSET DEPRECIATION	0	11,499	46,000
4952	- KALBARRI F/SHORE RES.	29,142	31,908	127,667
4972	- HORROCKS F/SHORE RES.	9,722	20,244	81,016
5012	- PORT GREGORY F/SHORE	213	954	3,835

Schedule Format
2015/2016
Recreation and Culture - Schedule 11

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	80	0	0
	Total Operating Expenditure	39,155	64,605	258,518
	Capital Income			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	0	0
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	0	0	0
	Capital Expenditure			
3664	FORESHORE INFRASTRUCTURE	0	1,248	5,000
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
4527	LITTLE BAY REDEVELOPMENT GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	Total Capital Expenditure	0	1,248	5,000
OTHER RECREATION AND SPORT				
	Operating Revenue			
4333	- EDUCATION DEPT - OVAL	0	-693	-2,780
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	0	0	0
4423	LEASES & RENTALS	0	-669	-2,685
4433	INTEREST REBURSEMENT	-765	-369	-1,485
4453	REIMBURSEMENTS- REC. CTRE	0	-1,998	-8,000
4455	TRUST BOND CONTRIBUTION - CAPITAL HILL	0	0	0
4473	GRANTS	0	0	0
	Total Operating Revenue	-765	-3,729	-14,950
4393	PROFIT/LOSS ON SALE	0	0	0
	Operating Expenditure			
4962	- KALBARRI OVAL RESERVE	4,960	6,675	26,724
4969	KALBARRI SKATE PARK	4,340	3,186	12,784
4982	- HORROCKS OVAL RESERVE	459	960	3,862
4992	- PARKS, RES, GARDENS GEN	49,006	45,792	183,202
4998	PARKS & GARDENS - PORT GREGORY	200	624	2,500
5002	ADMIN ALLOC TO OTHER REC	5,367	4,464	17,860

Schedule Format
2015/2016
Recreation and Culture - Schedule 11

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
5022	- LIONS PARK	104	5,811	23,278
5032	- BI-CENTENIAL PARK	783	1,479	5,940
5072	NORTHAMPTON COMMUNITY CENTRE	13,245	15,018	60,105
5082	- KALBARRI REC CENTRE	4,231	1,680	6,748
5092	- HORROCKS REC CENTRE	192	396	1,585
5102	INTEREST ON LOANS	2,266	1,488	5,962
5112	NORTHAMPTON BOWLING CLUB	0	0	0
5115	KALBARRI GOLF & BOWLING CLUB	0	0	0
5122	- NORTHAMPTON REC OVAL	15,507	16,104	64,446
5142	EXHIBITION HALL NPTN OVAL	0	0	0
5162	BINNU RECREATION AREA	0	0	0
5169	NORTHAMPTON GOLF CLUBHOUSE	414	207	828
5172	ASSET DEPRECIATION	49,200	77,499	310,000
5192	REC - ACCRUED ANNUAL LEAV	0	0	0
5212	ACCRUED INTEREST ON LOANS	0	0	0
	Total Operating Expenditure	150,275	181,383	725,824
	Capital Revenue			
3775	SS LOAN - BOWL CLUBS	-2,988	-1,536	-6,155
3777	LAND SALES RESERVE	0	0	0
	Total Capital Revenue	-2,988	-1,536	-6,155
	Capital Expenditure			
3624	PRINCIPAL ON LOANS	13,251	7,455	29,831
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	LAND & BUILDING	0	0	0
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	0	23,187	92,755
3734	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	13,251	30,642	122,586
TELEVISION AND RADIO REBROADCASTING				
	Operating Expenditure			
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0
LIBRARIES				
	Operating Revenue			
4613	CHARGES - LOST BOOKS	0	-12	-50

Schedule Format
2015/2016
Recreation and Culture - Schedule 11

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
4623	REIMBURSEMENTS	0	-12	-50
4653	INTERNET ACCESS FEE - KALBARRI	-142	-249	-1,000
	Total Operating Revenue	-142	-273	-1,100
	Operating Expenditure			
5312	SALARIES	10,463	9,717	38,870
5322	LIBRARY SUPERANNUATION	880	924	3,700
5332	LIBRARY OPERATING OTHER	437	1,053	4,217
5334	LIBRARY INTERNET SERVICE	405	558	2,250
5342	LIBRARY BUILDING MTCE	364	180	728
5352	ACCRUED ANNUAL LEAVE	0	0	0
5372	ASSET DEPRECIATION	0	0	0
5402	ADMIN ALLOC TO LIBRARIES	26,372	21,939	87,756
	Total Operating Expenditure	38,922	34,371	137,521
OTHER CULTURE				
	Operating Revenue			
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI	-65	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4763	GRANT - HERITAGE ADVISORY SERVICE	0	-1,542	-6,170
4773	CHARGES - OLD POLICE STN	0	-2,199	-8,800
4793	GOVERNMENT GRANTS	0	0	0
	Total Operating Revenue	-65	-3,741	-14,970
	Operating Expenditure			
1712	NORTHAMPTON NEWS BUILDING	701	1,488	5,984
5512	OLD RAILWAY STATION	609	723	2,922
5522	OLD POLICE STATION	2,426	1,209	4,870
5532	CHIVERTON HOUSE	3,580	3,681	14,752
5542	MOONIEMIA CENTRE	2,417	1,929	7,716
5552	KALBARRI ART & CRAFT CNTR	708	867	3,482
5572	HIST PROJECTS/HERITAGE SITES	1,862	3,084	12,340
5582	OLD ROADS BOARD BUILDING	866	5,520	22,098
5592	LYNTON HISTORICAL SITE	1,873	324	1,321
5622	DONATIONS BY COUNCIL	0	0	0
5642	OTHER EXPENDITURE	0	0	0
5652	ASSET DEP'N CULTURE	22,297	10,500	42,000
5662	150 YEAR CELEBRATIONS - BRICKS EXPENDITL	0	0	0
5672	NORTHAMPTON 150TH CELEBRATION	0	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BI	660	321	1,300
	Total Operating Expenditure	37,999	29,646	118,785

**Schedule Format
2015/2016
Transport - Schedule 12**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS				
<i>Capital Expenditure</i>				
5030	REGIONAL ROAD GROUP	0	52,623	210,500
5060	- MUNICIPAL FUND	0	125,649	502,614
5090	FOOTPATH CONSTRUCTION	53,909	29,976	119,925
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5210	ROADS TO RECOVERY	3,185	156,684	626,740
5214	ROYALTIES FOR REGIONS (BATEMAN ST) BUDGET	0	0	0
5215	ROYALTIES 4 REGIONS WORKS	338,305	153,429	613,750
5224	PRINCIPAL ON LOANS	17,364	23,541	94,173
	<i>Total Capital Expenditure</i>	412,762	541,902	2,167,702
<i>Capital Revenue</i>				
5208	LAND SALES RESERVE	0	0	0
5483	ROYALTIES 4 REGIONS (BATEMAN ST)	0	0	0
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS				
<i>Operating Expenditure</i>				
5982	ADMIN ALLOC TO ROAD MAINT	8,036	6,684	26,742
5992	INTEREST ON LOANS - TPT	6,510	7,203	28,814
6002	ACCRUED INTEREST ON LOANS	0	0	0
6262	APB DEPOT	37	48	200
5850	- MUNICIPAL FUND RDWKS	302,009	350,505	1,402,036
5860	ROMANS DATA COLLECTION	6,495	2,121	8,495
5910	KALBARRI DEPOT MAINT.	1,301	5,121	20,507
5920	CROSSOVERS	500	498	2,000
5930	NORTHAMPTON DEPOT MAINT	8,127	7,287	29,171
5950	HORROCKS DEPOT MAINT.	54	63	260
5960	LIGHTING OF STREETS	22,521	27,498	110,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5990	ASSET DEPRECIATION	69,273	62,499	250,000
6000	ACCRUED LONG SERVICE LEAV	0	0	0
6010	TSPT ACCRUED ANNUAL LEAVE	0	0	0
3994	DEPRECIATION	0	227,499	910,000
	<i>Total Operating Expenditure</i>	424,863	697,026	2,788,225
<i>Operating Revenue</i>				
6223	CONTRIBUTION (INC STREET LIGHTING)	0	-873	-3,500

**Schedule Format
2015/2016
Transport - Schedule 12**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
6281	- MRD MAINTENANCE	-149,600	-149,600	-149,600
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
5205	ROADS TO RECOVERY FUNDING	0	-162,657	-650,630
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	0	0	0
5209	ROYALTIES FOR REGIONS - OGILVIE EAST RD	0	-122,187	-488,750
5481	.- REGIONAL ROAD GROUP FUNDING	0	-35,082	-140,330
5561	CONTRIBUTIONS	0	0	0

Total Operating Revenue		-149,600	-470,399	-1,432,810
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ROAD PLANT PURCHASES

Operating Revenue

4265	CONTRIBUTIONS	0	0	0
	Total Operating Revenue	0	0	0

Operating Expenditure

3610	LESS PLANT DEPN WRITTEN BACK	-57,928	-45,744	-182,985
4275	PROCEEDS SALE OF ASSETS	0	0	0
4315	- MACHINERY (DISPOSAL OF ASSET)	0	-54,999	-110,000
4395	DISPOSAL OF ASSETS (P/L)	0	0	0
	Total Operating Expenditure	-57,928	-100,743	-292,985

Capital Revenue

4345	LOAN PROCEEDS	0	0	0
	Total Capital Revenue	0	0	0

4285	- UTILITIES (PROFIT/LOSS SALE OF ASSET)	0	-16,998	-34,000
4405	PROFIT/LOSS ON SALE ASSET	0	-20,250	-81,000

Capital Expenditure

4034	LAND & BUILDINGS	0	17,625	70,500
4214	ROAD PLANT/MACHINERY	0	132,249	529,000
4224	UTILITIES (VEHICLES)	0	39,999	160,000
4254	OTHER EQUIPMENT	5,000	6,999	28,000
	Total Capital Expenditure	5,000	196,872	787,500

Schedule Format
2015/2016
Transport - Schedule 12

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	AERODROMES			
	<i>Operating Revenue</i>			
5113	CHARGES - LANDING FEES	-359	-777	-3,110
5133	HANGAR SITE LEASE	0	-228	-915
5183	CITY OF GN/GRN - OPERATING CONTRIBUTIOI	0	0	0
	<i>Total Operating Revenue</i>	-359	-1,005	-4,025
	<i>Operating Expenditure</i>			
5902	ADMIN ALLOCATED TO AERODROMES	5,077	4,221	16,895
5912	ASSET DEPRECIATION	0	5,748	23,000
5932	KALBARRI AIRPORT MTCE	10,358	7,155	28,635
5935	OLD KALBARRI AIRPORT	0	0	0
	<i>Total Operating Expenditure</i>	15,435	17,124	68,530
	<i>Capital Revenue</i>			
5163	Airport Reserve	0	0	0

**Schedule Format
2015/2016
Economic Services - Schedule 13**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
RURAL SERVICES				
	<i>Operating Revenue</i>			
5513	CONTRIBUTIONS/GRANTS	0	0	0
	<i>Operating Expenditure</i>			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	2,940	0	0
TOURISM AND AREA PROMOTION				
	<i>Operating Revenue</i>			
5543	CONTRIBUTIONS	0	0	0
5563	LEASES/RENTALS	0	-12,051	-48,211
5573	CARAVAN PARK LICENCES	0	-1,125	-4,500
5583	REIMBURSEMENTS	-3,000	-3,000	-12,000
5593	KAL TOURISM SPEC RATE	-30,002	-7,500	-30,000
	<i>Total Operating Revenue</i>	-33,002	-23,676	-94,711
	<i>Operating Expenditure</i>			
6322	CARAVAN PARKS/CAMPING GDS	0	0	0
6362	HERITAGE - RAILWAY CARRIAGE	109	222	900
6372	TOURISM & PROMOTION GENERAL	55,632	21,879	87,527
6382	AREA PROMOTION	0	0	0
6392	ASSET DEPRECIATION	335	375	1,500
6402	LUCKY BAY	0	5,643	22,588
	<i>Total Operating Expenditure</i>	56,076	28,119	112,515
	<i>Capital Income</i>			
5005	GRANTS - TOURISM & AREA PROMOTIO	0	-93,750	-375,000
7335	TFR FROM COASTAL MANAGEMENT RES	0	-26,286	-105,145
	<i>Total Capital Income</i>	0	-120,036	-480,145
	<i>Capital Expenditure</i>			
5016	INFRASTRUCTURE ASSETS - TOURISM	8,584	157,509	630,060
BUILDING CONTROL				
	<i>Operating Revenue</i>			
5653	- BUILDING PERMITS	-5,456	-4,500	-18,000
5673	S/POOL INSPECTION FEES	-2,244	-1,500	-6,000
5713	BUILDING REIMBURSEMENTS	-553	-75	-300
5733	DEMOLITION FEES	0	0	0

Schedule Format
2015/2016
Economic Services - Schedule 13

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	<i>Total Operating Revenue</i>	-8,253	-6,075	-24,300
	<i>Operating Expenditure</i>			
6412	SALARIES	18,842	18,168	72,680
6422	BUILDING SUPERANNUATION	2,597	2,814	11,260
6432	VEHICLE RUNNING EXPENSES	864	1,248	5,000
6442	CONTROL EXPENSES OTHER	3,608	4,449	17,809
6452	ACCRUED LONG SERVICE LVE	0	0	0
6462	ACCRUED ANNUAL LEAVE	0	0	0
6472	BUILD CONTROL BUILD MAIN	42	18	83
6492	ASSET DEPN -ECON SERV BUI	52	48	200
5195	DISPOSAL OF ASSET	0	0	0
6512	ADMIN ALLOC TO BUILD CONT	3,191	2,655	10,620
	<i>Total Operating Expenditure</i>	29,197	29,400	117,652
	<i>Capital Revenue</i>			
5175	PROCEEDS SALE OF ASSETS	0	-9,999	-40,000
5185	P/L ON SALE OF ASSET	0	2,748	11,000
	<i>Capital Expenditure</i>			
5124	PLANT AND EQUIPMENT	0	13,749	55,000

Schedule Format
2015/2016
Economic Services - Schedule 13

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	OTHER ECONOMIC SERVICES			
	<i>Operating Revenue</i>			
5933	REIMBURSEMENTS	-2,356	-624	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-13,300	-3,324	-13,300
	<i>Total Operating Revenue</i>	-15,656	-3,948	-15,800
	<i>Operating Expenditure</i>			
6752	- PORT GREGORY	2,723	12,333	49,341
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	4,192	1,176	4,707
	<i>Total Operating Expenditure</i>	6,915	13,509	54,048

**Schedule Format
2015/2016
Other Property and Services - Schedule 14**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
PRIVATE WORKS				
	<i>Operating Revenue</i>			
6153	- PLANT HIRE	-423	-4,998	-20,000
	<i>Operating Expenditure</i>			
6912	PRIVATE WORKS - SCH 14	1,080	6,516	26,085
OTHER PROPERTY AND SERVICES				
	<i>Operating Revenue</i>			
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	0	-6,270	-25,087
5613	CONTRIB - HALF WAY BAY COTTAGE SURVEYS	0	0	0
5623	LEASE FEES - HALF WAY BAY COTTAGES	0	-3,999	-16,000
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	<i>Total Operating Revenue</i>	0	-10,269	-41,087
	<i>Operating Expenditure</i>			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	10,020	6,270	25,087
6768	HALF WAY BAY COTTAGES	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7025	PROFIT / LOSS ON SALE	0	0	0
7035	SALE / DISPOSAL ACCOUNT	0	0	0
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	0	0	0
	<i>Total Operating Expenditure</i>	10,020	6,270	25,087
	<i>Capital Revenue</i>			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	0	-3,615	-14,466
6654	LOAN FUND PROCEEDS - SELF SUPPORTING LOAN	0	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7500	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	-129,138	-516,553
	<i>Total Capital Revenue</i>	0	-132,753	-531,019
	<i>Capital Expenditure</i>			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	7,060	3,615	14,466
6664	LOAN PAYMENT	0	0	0
	<i>Total Capital Expenditure</i>	7,060	3,615	14,466

**Schedule Format
2015/2016
Other Property and Services - Schedule 14**

YTD Actual YTD Budget Annual Budget
30/09/2015 30/09/2015 30/06/2016

PUBLIC WORKS OVERHEADS

Operating Expenditure

7112	ENGINEERING SALARIES	32,439	31,278	125,120
7122	ENGINEERING BUILD MAINT	42	18	83
7132	ENG. OFFICE & OTHER EXP.	3,277	2,715	10,878
7142	VEHICLE RUNNING EXPENSES	1,456	2,874	11,500
7152	SUPERANNUATION OF WORKMEN	59,568	58,524	234,101
7162	SICK AND HOLIDAY PAY	54,758	49,998	200,000
7172	INSURANCE ON WORKS	41,524	20,541	82,167
7182	LONG SERVICE LEAVE	6,996	0	0
7192	PROTECTIVE CLOTHING	10,477	4,998	20,000
7202	PUBLIC LIABILITY INSURANC	0	0	0
7222	ACCRUED ANNUAL LEAVE	0	0	0
7232	ADMIN ALLOC TO PWOH	8,907	7,407	29,638
7242	STAFF TRAINING	4,231	5,670	22,700
7252	ALLOWANCES	0	732	2,940
7282	FRINGE BENEFIT TAX	0	3,462	13,850
7302	LESS ALLOC. TO WKS & SRVS	-177,935	-188,244	-752,977
	Total Operating Expenditure	45,738	-27	0

PLANT OPERATION

Operating Revenue

6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-2,045	-3,750	-15,000
6433	INSURANCE CLAIMS - VEHICLES	0	0	0
6443	DIESEL FUEL REBATE	-9,960	-12,498	-50,000
	Total Operating Revenue	-12,005	-16,248	-65,000

Operating Expenditure

7312	FUELS AND OILS	4,306	62,499	250,000
7322	TYRES AND TUBES	7,635	8,748	35,000
7332	PARTS AND REPAIRS	25,010	58,749	235,000
7342	REPAIR WAGES	24,114	23,883	95,550
7352	INSURANCE AND LICENSES	34,773	9,525	38,114
7362	EXPENDABLE TOOLS/STORES	9,720	3,654	14,620
7382	ADMIN ALLOC TO PLANT OP'N	2,756	2,292	9,171
7502	LESS ALLOC. TO WKS & SRVS	-147,129	-169,362	-677,455
	Total Operating Expenditure	-38,816	-12	0

MATERIALS

**Schedule Format
2015/2016
Other Property and Services - Schedule 14**

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	<i>Capital Expenditure</i>			
6620	MATERIALS PURCHASED	0	0	0
6630	STOCK RECEIVED CONTROL	40,627	0	0
6750	LESS MATERIALS ALLOCATED	0	0	0
	<i>Total Capital Expenditure</i>	40,627	0	0
SALARIES AND WAGES				
	<i>Operating Revenue</i>			
6941	REIMB. - WORKERS COMPENS.	0	-4,998	-20,000
	<i>Operating Expenditure</i>			
6810	GROSS SALARIES FOR YEAR	336,193	282,729	1,130,920
6820	GROSS WAGES FOR YEAR	441,209	397,107	1,588,439
6830	WORKERS COMPENSATION	3,253	0	0
6890	SALARIES ALLOC FRM SCH 20	-328,942	-282,729	-1,130,920
6900	WAGES ALLOC FRM SCH 20	-398,674	-397,107	-1,588,439
	<i>Total Operating Expenditure</i>	53,038	0	0

Schedule Format
2015/2016
Funds Transfers/Reserve Funds

RESERVE TRANSFERS

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	<i>Schedule 15 Reserves</i>			
7120	TFR TO ROADWORKS GENERAL	260	0	0
7130	TFR TO KALBARRI AERODROME RES	20,030	0	0
7140	TFR TO PLANT RESERVE	41	0	0
7150	TOWNSCAPE CARPARK RES TFR	0	0	0
7160	TFR TO SPORT & RECREATION RESERVE	-6,225	0	0
7170	TFR TO KALB - AGED PERSONS ACCOM	21,965	0	0
7190	LAND SALES ACCOUNT	0	0	0
7210	TFR TO COMPUTER & OFFICE EQUIP	180	0	0
7220	TFR TO BUILDING - HOUSING	10,315	0	0
7240	TFR TO LEAVE RESERVE	5,630	0	0
7250	TFR TO BUS RESERVE	0	0	0
7260	TFR TO BRIDGE RECON RES	0	0	0
7270	TFR TO KALBARRI YOUTH ACTIVITIES RESERVE	0	0	0
7271	TFR TO COASTAL MANAGEMENT RESERVE	-105,145	0	0
7280	TFR TO FOOTPATH RESERVE	0	0	0
7290	TFR TO NPTON AGED ACCOM RESERVE	1,005	0	0
7300	TFR TO TPS REVIEW RESERVE	0	0	0
7301	TFR TO KALBARRI SPECIFIED AREA RATE	-460	0	0
7303	TFR TO POS DEVELOPMENT KALBARRI	0	0	0
7305	TFR TO NORTHAMPTON INDUSTRIAL UNITS RI	0	0	0
7315	TFR TO LAND DEVELOPMENT RESERVE	-516,553	0	0
7325	TFR TO 150TH ANNIVERSARY - NORTHAMPTO	0	0	0
7180	TRANSFER TO REFUSE MANAGEMENT RESERV	0	0	0
7320	TFR FROM PLANT RESERVE	0	0	0
7380	TFR FROM ROADWORKS	0	0	0
7385	TFR TO KALBARRI TENNIS NETBALL RESERVE	6,225	0	0
7410	TFR FROM RESTRICTED CASH	0	0	0
7470	TFR FROM KALBARRI TOURISM SPEC AREA RA	0	0	0
7435	TFR FROM INDUSTRIAL UNIT RESERVE	0	0	0
7445	TFR FROM TOWN PLANNING RESERVE	0	0	0
	Net Transfers to Reserve	-562,732	0	0

RESERVE BANK ACCOUNTS

		Balance	YTD
0741	REFUSE MANAGEMENT BANK	0	0
0861	LEAVE RESERVE BANK	212,819	5,630
0801	ROADWORKS RESERVE BANK	52,220	260
0821	KALBARRI AERODROME BANK	24,493	20,030
0841	COMP & OFFICE EQUIP BANK	30,564	180
0881	HOUSE & BUILDING RESERVE	71,002	10,315

**Schedule Format
2015/2016
Funds Transfers/Reserve Funds**

		RESERVE TRANSFERS		
		YTD Actual	YTD Budget	Annual Budget
		30/09/2015	30/09/2015	30/06/2016
0871	KAL AGED PERSONS ACCOMM RESRV	260,248	21,965	
0761	BRIDGE RECON RES BANK	0	0	
0911	NPTON AGED PERSONS BANK	155,939	1,005	
0961	TPS REVIEW RESERVE	13,096	0	
0811	BUS RESERVE BANK	0	0	
0831	PLANT RESERVE BANK	6,669	41	
0851	SPORT & RECREATION RESERVE	0	(6,225)	
0791	KALBARRI YOUTH ACTIVITIES RESERVE	0	0	
1871	COASTAL MANAGEMENT RESERVE	0	(105,145)	
0731	KAL TOURISM SPEC RATE RES	0	(460)	
0891	FOOTPATH RESERVE	0	0	
0901	TOWNSCAPE CARPARK RESERVE	5,758	0	
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0	0	
0091	MAJOR LAND TRANS BANK	0	(516,553)	
0975	150TH ANNIVERSARY RESERVE BANK	0	0	
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	169,078	6,225	
Total		1,001,886	(562,732)	

Schedule Format

2015/2016

Trust Funds

TRUST FUND

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
	EXPENSES			
8260	RETENTIONS	0	0	0
8280	HOUSING BONDS	0	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	HOSPITAL BENEFIT FUND	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND	0	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	-3,166	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	0	0	0
8470	NOMINATION DEPOSITS	0	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	0	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	KAL T/SCAPE PLAYGRND FUND	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	0	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	0	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	0	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	2,220	0	0
8897	NCCA - EXPENSES	0	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	0	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	0	0	0
	TOTAL EXPENSES	-946	0	0
INCOME				
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	0	0	0
8301	FOOTPATH DEPOSITS	-1,000	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND	-200	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	-320	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	11,888	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	0	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	KAL T/SCAPE PLAYGRND FUND	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	220	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	0	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	0	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	0	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	0	0	0

		YTD Actual 30/09/2015	YTD Budget 30/09/2015	Annual Budget 30/06/2016
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
	TOTAL INCOME	10,588	0	0
	Trust Fund Movement	9,642	0	0
0711	TRUST FUND BANK	-9,642		
	Difference	0		

ADMINISTRATION & CORPORATE REPORT

6.5.1	VEHICLE CHANGEOVER	2
6.5.2	RAKE PLACE VACANT LOTS	13
6.5.3	TOURISM PROMOTION	16
6.5.4	PROPOSED PURCHASE OF LOT 21 HAMPTON ROAD NORTHAMPTON	18
6.5.5	LOT 23 RAKE PLACE RESIDENCE - GST COSTS	19
6.5.6	LOT 452 ROBINSON STREET, NORTHAMPTON	21
6.5.7	CR's WILSON & GLIDDON	23

6.5.1	VEHICLE CHANGEOVER						
	<table> <tr> <td style="width: 40%;">DATE OF REPORT:</td><td>1 October 2015</td></tr> <tr> <td>REPORTING OFFICER:</td><td>Garry Keeffe</td></tr> <tr> <td>APPENDICES:</td><td>1. Quotes for changeover of admin vehicles</td></tr> </table>	DATE OF REPORT:	1 October 2015	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Quotes for changeover of admin vehicles
DATE OF REPORT:	1 October 2015						
REPORTING OFFICER:	Garry Keeffe						
APPENDICES:	1. Quotes for changeover of admin vehicles						

SUMMARY:

Council to determine quotes received for the replacement of administration vehicles.

BACKGROUND:

Within the 2015/16 Budget, provision was made for the replacement of the two 2012 Toyota Prado's, being the CEO and EHO/Building Surveyor vehicles.

FINANCIAL & BUDGET IMPLICATIONS:

The budget provision for the replacement of the two vehicles is a net changeover of \$15,000 per vehicle, total net cost \$30,000. This was based on trade values on vehicle purchases when the Corporate Business Plan was reviewed in April 2015.

COMMENT:

As from 1st October 2015, the tender threshold for the supply of goods and services increases from a limit of \$100,000 to \$150,000. As a result the Council is not required to call tenders for the replacement of the two vehicles, which they would have prior to the change due to the combined value being in excess of \$100,000 if both vehicles are purchased from the same supplier.

Quotes have been obtained from Geraldton based dealers on various vehicles and are at Appendices 1. The prices shown below are all GST exclusive with the exception of the trade values where GST has to be paid by Council being the reason why the trade values in the quotes provided differ than those in the summary table at Appendices 1

The quote from Young Motors for two Pajero's has advice that the changeover costs are better than those provided in April as they have managed to obtain firm trade in values rather than projected trade in values.

STRATEGIC IMPLICATIONS:

Corporate Business Plan – the changeover of the two vehicles forms part of the plant replacement program that has been adopted within the current Corporate Business Plan.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.1

For Council determination.

APPENDICES 1 – VEHICLE QUOTES

Admin Vehicle Quotes	New Vehicle	Trade Vehicle	Purch Price	Trade Value	Net Cost	Budget Variance
Geraldton Toyota	Prado GXL	Prado NR1	\$ 55,858.82	\$ 32,727.27	\$ 23,131.55	-\$ 8,131.55
		Prado 111NR	\$ 55,858.82	\$ 33,636.36	\$ 22,222.46	-\$ 7,222.46
Young Motors	Pajero GLX	Prado NR1	\$ 42,082.74	\$ 38,181.81	\$ 3,900.93	\$ 11,099.07
		Prado 111NR	\$ 42,082.74	\$ 40,909.09	\$ 1,173.65	\$ 13,826.35
Gtn Auto Wholesalers	Isuzu MUX	Prado 111NR	\$ 40,295.45	\$ 34,545.45	\$ 5,750.00	\$ 9,250.00
Auto Elite	Sorrento SLI	Prado 111NR	\$ 42,762.00	\$ 37,727.27	\$ 5,034.73	\$ 9,965.27
Youngs Jeep	Grand Chero Laredo	Prado NR1	\$ 49,630.00	\$ 36,363.64	\$ 13,266.36	\$ 1,733.64
		Prado 111NR	\$ 49,630.00	\$ 39,090.91	\$ 10,539.09	\$ 4,460.91
	Grand Chero Laredo	Prado NR1	\$ 49,630.00	\$ 36,363.64	\$ 13,266.36	\$ 1,733.64
		Prado 111NR	\$ 49,630.00	\$ 39,090.91	\$ 10,539.09	\$ 4,460.91
	Grand Chero Limited	Prado NR1	\$ 57,983.68	\$ 36,363.64	\$ 21,620.04	-\$ 6,620.04
		Prado 111NR	\$ 57,983.68	\$ 39,090.91	\$ 18,892.77	-\$ 3,892.77
	Grand Chero Limited	Prado NR1	\$ 57,983.68	\$ 36,363.64	\$ 21,620.04	-\$ 6,620.04
		Prado 111NR	\$ 57,983.68	\$ 39,090.91	\$ 18,892.77	-\$ 3,892.77

Vehicle comparisons	Prado	Jeep	Pajero	Isuzu MUX	Sorrent SLI
Engine Litres	3.0	3.0	3.2	3.0	2.2
(2016 Prado)	2.8				
Cylinders	4	V6	4	4	4
Vehicle Length	4930mm	4828mm	4900mm	4825mm	4780mm
Vehicle Height	1890mm	1802mm	1900mm	1830mm	1690mm
Vehicle Width	1885mm	1943mm	1875mm	1860mm	1890mm
Wheel Base	2790mm	2915mm	2780mm	2845mm	2780mm
Fuel Tank Capacity	140	93.5	88	65	71
(2016 Prado)	87				

	Cherokee Limited	Cherokee Laredo
Jeep Costs Calrification	\$ 65,350.00	\$ 56,000.00
Less dealer discount	-\$ 3,562.95	-\$ 3,402.00
Delivery Fee	\$ 950.00	\$ 950.00
Less GST	-\$ 5,703.37	-\$ 4,868.00
Tow Bar	\$ 950.00	\$ 950.00
	\$ 57,983.68	\$ 49,630.00



Midwest Pty. Ltd. Trading as Geraldton Toyota 01 7141 ACN 608 751 997 ABN 25 608 751 997
339 MARINE TERRACE, GERALDTON WA 6530
PO BOX 245, GERALDTON WA 6531
Phone: (08) 9964 0000 Parts Direct: (08) 9964 0011
FreeCall: 1800 633 669 Fax: (08) 9921 7401
Email: admin@geraldtontoyota.com.au
www.geraldtontoyota.com.au

QUOTATION

QUOTATION FOR :		QUOTE DETAILS	
Shire Of Northampton (2143) Po Box 61 Northampton WA 6535 E: dceo@northampton.wa.gov.au P: 0899341202		DATE : 29/09/2015 QUOTE : 14129 () DEPT : 112 New Toyota Vehicles Fleet REP : Lindsay Cannon STOCK No :	
QUOTATION DETAILS		PRICE	
MOTOR VEHICLE			
PRADO DSL WGN A/T GXL 4C78720 001		\$61,990.01	Factory Option (B0)
State Government		\$8,058.70-	
ACCESSORIES / OPTIONS			
GXL		No Charge	(Factory Fitted Option)
Floor Mats - Front - All Weather Rubber		\$83.90	
Cargo Mat - Rubber		\$240.06	
Floor Mats - 2nd Row - All Weather Rubber		\$70.28	
Tow Bar - with Small Round Plug		\$1,313.27	
Colour : Glacier White		No Charge	
Trim : Black Fabric		No Charge	
Dealer Delivery Fleet Govt		\$220.00	
TOTAL PRICE (Incl GST)		\$55,858.82	
GST Included		\$5,078.07	
ON ROAD COSTS			
Commercial 12 mth CTP (See CTP Policy for GST)		\$264.15	
Bulk Licence Fee		\$12.50	
Plate Change		\$24.70	
Plate Fee		\$24.70	
Recording Fee		\$12.85	
TOTAL		\$56,197.72	
TRADE DETAILS (Incl GST)			
PRADO 3.0L T/D 5 DOOR WGN A/T GXL 4C20300 001		\$36,000.00-	Registration NR1
TOTAL PAYABLE		\$20,197.72	Inc. GST

*NOTE - This quotation is valid for 7 days if signed by a manager and is subject to manufactures price increases.

Lindsay Cannon
Sales Consultant

Authorised Manager



Midwest Pty. Ltd. Trading as Geraldton Toyota OL 7141 ACN 008 751 997 ABN 25 008 751 997
339 MARINE TERRACE, GERALDTON WA 6530
PO BOX 245, GERALDTON WA 6531
Phone: (08) 9964 0000 Parts Direct: (08) 9964 0011
Freecall: 1800 633 669 Fax: (08) 9921 7401
Email: admin@geraldtontoyota.com.au
www.geraldtontoyota.com.au

QUOTATION

QUOTATION FOR :		QUOTE DETAILS	
Shire Of Northampton (2143) Po Box 61 Northampton WA 6535 E: dceo@northampton.wa.gov.au P: 0899341202		DATE :	25/09/2015
		QUOTE :	14115 (1)
		DEPT :	112 New Toyota Vehicles Fleet
		REP :	Lindsay Cannon
		STOCK No :	
QUOTATION DETAILS		PRICE	
MOTOR VEHICLE			
PRADO DSL WGN A/T GXL 4C78720 001		\$61,990.01	Factory Option (B0)
State Government		\$8,058.70-	
ACCESSORIES / OPTIONS			
GXL		No Charge	(Factory Fitted Option)
Floor Mats - Front - All Weather Rubber		\$83.90	
Cargo Mat - Rubber		\$240.06	
Floor Mats - 2nd Row - All Weather Rubber		\$70.28	
Tow Bar - with Small Round Plug		\$1,313.27	
Colour : Glacier White		No Charge	
Trim : Black Fabric		No Charge	
Dealer Delivery Fleet Govt		\$220.00	
TOTAL PRICE (Incl GST)		\$55,858.82	
GST Included		\$5,078.07	
ON ROAD COSTS			
Commercial 12 mth CTP (See CTP Policy for GST)		\$264.15	
Bulk Licence Fee		\$12.50	
Plate Change		\$24.70	
Plate Fee		\$24.70	
Recording Fee		\$12.85	
TOTAL		\$56,197.72	
TRADE DETAILS (Incl GST)			
PRADO 3.0L T/D 5 DOOR WGN A/T GXL 4C20300 002		\$37,000.00-	Registration 111NR
TOTAL PAYABLE		\$19,197.72	Inc. GST

*NOTE - This quotation is valid for 7 days if signed by a manager and is subject to manufactures price increases.

Lindsay Cannon
Sales Consultant

Authorised Manager

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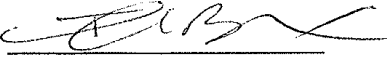
A.C.N. 008 941 424 A.B.N. 93 078 593 424
CATHEDRAL AVENUE, GERALDTON
P.O. BOX 13, GERALDTON, W.A. 6531
Phone : 08 9965 6999
Fax : 08 9965 6960
sales@youngmotors.com.au
www.youngmotors.com.au



QUOTATION

QUOTATION FOR :		QUOTE DETAILS	
Shire Of Northampton (northsh) Po Box 61 Northampton WA 6535 E: ceo@northampton.wa.gov.au M: 04073411202		DATE :	24/09/2015
		QUOTE :	18210 (3)
		DEPT :	113 Mitsubishi Sales
		REP :	Ian Bunker
		STOCK No :	
QUOTATION DETAILS		PRICE	
MOTOR VEHICLE			
2015 MITSUBISHI NX PAJERO GLX DSL AUTO WAGON			\$42,210.91
Dealer Discount			\$2,300.00-
ACCESSORIES / OPTIONS			
Tow Bar			\$817.28
Colour : WHITE			No Charge
Graphite Plus Tint Wagon / 4WD Wagon			\$450.00
Mitsubishi Dealer Delivery Fee			\$904.55
TOTAL PRICE (Excl. GST)			\$42,082.74
GST Payable			\$4,208.27
TOTAL			\$46,291.01
TRADE DETAILS (Incl GST)			
2012 TOYOTA LANDCRUISER PRADO GXL (4x4) MAN 4D WAGON DT4 DIESEL			\$42,000.00- Registration NR1
TOTAL PAYABLE			\$4,291.01 Inc. GST

*NOTE - This quotation is valid for 7 days if signed by a manager and is subject to manufactures price increases.


Ian Bunker
Fleet Manager


Authorised Manager

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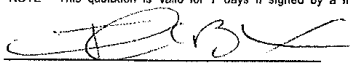
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A.C.N. 008 941 424 A.B.N. 93 078 995 434
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www.youngmotors.com.au



QUOTATION

QUOTATION FOR :		QUOTE DETAILS	
Shire Of Northampton (northsh) Po Box 61 Northampton WA 6535 E: ceo@northampton.wa.gov.au M: 04073411202		DATE :	25/09/2015
		QUOTE :	18229 ()
		DEPT :	113 Mitsubishi Sales
		REP :	Ian Bunker
		STOCK No :	
QUOTATION DETAILS		PRICE	
MOTOR VEHICLE			
2015 MITSUBISHI NX PAJERO GLX DSL AUTO WAGON			\$42,210.91
Dealer Discount			\$2,300.00-
ACCESSORIES / OPTIONS			
Tow Bar			\$817.28
Colour : WHITE			No Charge
Graphite Plus Tint Wagon / 4WD Wagon			\$450.00
Mitsubishi Dealer Delivery Fee			\$904.55
TOTAL PRICE (Excl. GST)			\$42,082.74
GST Payable			\$4,208.27
TOTAL			\$46,291.01
TRADE DETAILS (Incl GST)			
2012 TOYOTA LANDCRUISER PRADO GXL (4x4) AUTO 4D WAGON DT4 DIESEL			\$45,000.00- Registration 111NR
TOTAL PAYABLE			\$1,291.01 Inc. GST

*NOTE - This quotation is valid for 7 days if signed by a manager and is subject to manufactures price increases.


Ian Bunker
Fleet Manager


Authorised Manager

**GERALDTON
ISUZU
UTE**

Geraldton Auto Sales Pty Ltd T/As
Geraldton Auto Wholesalers

ABN: 67 165 104 870 ACN: 165 104 870
EFT Payments: BSB 066 512; A/C 1058 3311
Please send remittance advice to
info@autowholesalers.com.au
MRB5567 AU37451

70 Flores Road
Geraldton
WA, 6530
Ph: 08 9964 2323
Fax: 08 9964 2434
DL MD24270

QUOTE			
Quote No.:	Q-1430	Date Issued:	24-SEP-15
Order Number:		Salesman:	Shane Casselton
Preferred Delivery Date:			
CUSTOMER(S)			
Name	SHIRE OF NORTHAMPTON	Phone (H)	Fax
Address	PO BOX 61 NORTHAMPTON WA 6535	Phone (W)	99341202
		Mobile	ACN
		Licence No	ABN
		Email	finance@northampton.wa.gov.au
		DOB	
VEHICLE SPECIFICATIONS			
Model Description	MUX LST WAGON 4X4 AUTO		
Make / Carline	ISUZU / MU-X		
Model Code	UIOR509		
Stock Type	NEW		
Colour / Trim	SPLASH WHITE / LEATHER		
Transmission Type / Fuel Type	AUTOMATIC / DIESEL		
Body Type / Engine Type	WAGON / 3.0L TURBO DIESEL		
Conditions			
VEHICLE PRICING			
RRP (inc GST)			54,000.00
TOW BAR MU-X (Accessory) (inc GST)			970.00
Dealer Delivery Fee (inc GST)			795.00
STREET LEGAL WINDOW TINT (inc GST)			440.00
less Discount (inc GST)			11,880.00
SUB-TOTAL (exc GST)			40,295.45
GST			4,029.55
PRICE BEFORE ON ROAD COSTS			44,325.00
Stamp Duty (calculated on 0.00)			0.00
PURCHASE PRICE			44,325.00
PRICING SUMMARY			
MUX LST WAGON 4X4 AUTO			\$44,325.00
less Trade-in Allowance (inc GST)			\$38,000.00
PRADO GXL WAGON 4X4 AUTO, 111NR, 96023 Kms, Build MMY 0412		\$38,000.00	
BALANCE PAYABLE			\$6,325.00
Cash Payment			\$6,325.00
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> Dealer Signature _____ </div> <div style="width: 30%;"> Customer Signature _____ </div> <div style="width: 30%;"> Date _____ </div> </div>			



Auto Elite

26 Webberton Road, Gerlinda WA 6530
PO BOX 1986, Geraldton WA 6530
PH: (08) 9921 8611 FAX: (08) 9921 8622
ABN: 33 088 578 376 - DC: 13965

Vehicle Quote Valid for 14 days

Date: 25/09/2015

Sold To: Shire of Northampton
199 Hampton Road
PO BOX 61
Northampton WA 6535

For Delivery To: Shire of Northampton
199 Hampton Road
PO BOX 61
Northampton WA 6535

To Supply: - New 2015

Make: KIA	Model: Sorento Sli DIESEL	Body Shape: Wagon
Transmission: Auto	Registration Number:	Colour : Clear White
Odometer : NEW	ENG:	VIN:

Retail Sale Price: **\$55,330**

NATIONAL FLEETCOST PRICE **\$ 42,990.00**

Dealer Delivery	\$595
License (12Month; Subject to any price chnages)	\$305.10
Fitted Window Tint	\$595
Fitted Towbar	\$1,199
Fitted Rubber Floor Mats	\$150.70
Side Steps	\$1,045
cargo Mat	\$158.40

TOTAL PRICE OF VEHICLE INC GST **\$ 47,038.20**

Trade In: 2012 Toyota Prado GXL D4D Tubro (REGO:111NR) **-\$ 41,500.00**

VEHICLE BALANCE DUE **\$ 5,538.20**

T/AS Auto Elite
National Australia Bank
BSB: 086 643
Account: 4754 37556



Auto Elite

25/09/2015 5:51 PM

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www.youngmotors.com.au



QUOTATION

QUOTATION FOR :		QUOTE DETAILS	
Shire Of Northampton (northsh) Po Box 61 Northampton WA 6535 E: ceo@northampton.wa.gov.au M: 04073411202		DATE :	01/10/2015
		QUOTE :	18274 ()
		DEPT :	114 Chrysler Dodge Jeep - NWC Hwy
		REP :	Benjamin Pepper
		STOCK No :	
QUOTATION DETAILS		PRICE	
MOTOR VEHICLE			
2015 JEEP GRAND CHEROKEE LAREDO (4X4) 3.0L			\$56,000.00
AUTO 4D WAGON			
Dealer Discount			\$3,402.00-
ACCESSORIES / OPTIONS			
Chrysler Jeep Dodge Dealer Delivery Fee			\$950.00
TOTAL PRICE (Incl GST)			\$53,548.00
GST Included			\$4,868.00
ON ROAD COSTS			
Registration 12mths Private			\$776.00
Stamp Duty			\$3,640.00
TOTAL			\$57,964.00
TRADE DETAILS (Incl GST)			
2012 TOYOTA LANDCRUISER PRADO GXL (4x4)		\$43,000.00-	Registration 1111NR
AUTO 4D WAGON DT4 DIESEL			
TOTAL PAYABLE		\$14,964.00	Inc. GST

NOTE - This quotation is valid for 7 days if signed by a manager and is subject to manufactures price increases.

Benjamin Pepper
Volkswagen / Chrysler Jeep

Authorised Manager

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Phone: (08) 9949 9770
Fax: (08) 9931 2321
north.reception@youngmotors.com.au
www.youngmotors.com.au



Motor Vehicle Repair
Lic: No. NNR230
874 South Street, Geraldton WA 6531
MOTORS VEHICLE & TRADING LIC. No. 100191

QUOTATION

QUOTATION FOR :		QUOTE DETAILS	
Shire Of Northampton (northsh) Po Box 61 Northampton WA 6535 E: ceo@northampton.wa.gov.au M: 04073411202		DATE :	01/10/2015
		QUOTE :	18279 ()
		DEPT :	114 Chrysler Dodge Jeep - NWC Hwy
		REP :	Benjamin Pepper
		STOCK No :	
QUOTATION DETAILS		PRICE	
MOTOR VEHICLE			
2015 JEEP GRAND CHEROKEE LIMITED 4x4 3.0L			\$65,350.00
AUTO DIESEL WAGON			
Dealer Discount			\$3,662.95-
ACCESSORIES / OPTIONS			
Chrysler Jeep Dodge Dealer Delivery Fee			\$950.00
TOTAL PRICE (Incl GST)			\$62,737.05
GST Included			\$5,703.37
ON ROAD COSTS			
Registration 12mths Standard			\$796.00
Stamp Duty			\$4,289.95
TOTAL			\$67,823.00
TRADE DETAILS (Incl GST)			
2012 TOYOTA LANDCRUISER PRADO GXL (4x4)		\$40,000.00-	Registration 1NR
AUTO 4D WAGON DT4 DIESEL			
TOTAL PAYABLE		\$27,823.00	Inc. GST

*NOTE - This quotation is valid for 7 days if signed by a manager and is subject to manufactures price increases.

Benjamin Pepper
Volkswagen / Chrysler Jeep

Authorised Manager

6.5.2 RAKE PLACE VACANT LOTS

LOCATION: Rake Place, Northampton
FILE REFERENCE: 9.1.4
DATE OF REPORT: 5 October 2015
REPORTING OFFICER: Garry Keeffe

SUMMARY:

Council to determine if sale values for four vacant lots is to be reduced in an effort to sell all lots.

LOCALITY PLANS:



BACKGROUND:

In 2012 the Council developed eight residential lots on the old school oval now being Axle Rest and Rake Place.

During the recent annual audit, the auditors queried if the Council has considered reducing the sale price of the lots in effort to sell the lots. This query is now being presented to Council for determination.

COMMENT:

When the residential lots were created the sale value for each lot was:

Lot 22	\$65,000	Lot 26	\$80,000 Sold
Lot 23	\$65,000 Council's	Lot 27	\$85,000 Sold
Lot 24	\$65,000	Lot 28	\$80,000 Sold
Lot 25	\$75,000	Lot 29	\$80,000

Since the development Lots 26, 27 and 28 have been sold and Lot 23 has been used for Council purposes with the construction of staff housing. The above prices have remained since 2012 and overall the prices would only just cover the costs for the development which at the time were paid for by sale of land funds.

There is no doubt that land values have decreased since the above development was completed however what that decreases is Management is unable to determine as do not have history of the value of other vacant lots at the time as compared to now. The only manner in which this could be determined is to again have the vacant lots available in Rake Place re-valued which will come at a cost.

Current vacant lots for sale in Northampton are as per the following:

Lot 42 & 43 Fifth Avenue	3036m ²	\$76,000
Lot 608 Bateman Street	2225m ²	\$85,000
Lot 511 Seventh Avenue	2066 m ²	\$81,000
Lot 512 Seventh Avenue	2066 m ²	\$77,000
Lot 510 Seventh Avenue	2066 m ²	\$82,000
Lot 507 Seventh Avenue	2066 m ²	\$85,000

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications on the operating financials as funds from the sale of land are deposited into the Land Development Reserve Fund.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 3.58 – land sold by private treaty must be advertised and the advert is to include the value of the land and the land sale price.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That Council considers the reduction of the sale prices of the available vacant lots in Rake Place.

6.5.3 TOURISM PROMOTION

FILE REFERENCE:	13.2.1
DATE OF REPORT:	5 October 2015
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Advice and invitation to be involved in tourism promotional programs on commercial television.

BACKGROUND:

Two offers have been received to participate by way of sponsorship for television tourism programs being WA Weekender televised on Channel 7/GWN and Destination WA televised on Channel9/WIN.

The Channel Seven proposal is for three minute segments in areas throughout the Shire of Northampton. The show is televised before the Seven News every Saturday afternoon then runs the following Saturday on 7TWO. Sponsorship requested is \$5,795 (plus GST) per segment.

The Channel Nine proposal is for the final program of the year scheduled for the 28 November 2015. The hour long program has eight feature stories and the cost of sponsorship is \$6,000 (plus GST) per feature story.

COMMENT:

The Council has not made any provision for such tourism expense within the 2015/16 Budget, however the matter is being brought to the attention of Council to gauge if any interest for such promotion should be included in future budgets.

We have received similar requests in the past and have advised the programme that the Council will not participate and suggest they contact tourism and business operators for such sponsorship.

FINANCIAL & BUDGET IMPLICATIONS:

As stated above there is no provision for such expenditure within the current budget.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2013-2023

Strategy - Increase support for tourism across the shire and enable tourism to become a major and sustainable industry for the shire

Key Actions

- 1.1.1 Support the Visitor Centres in each location to promote the unique natural, historical and cultural attractions across the Shire
- 1.1.2 Utilise Council employees to source funding and grants to support local tourism
- 1.1.3 Maximise the comfort of tourists by ensuring roads, footpaths and bicycle paths are sealed
- 1.1.4 Identify and prioritise new parking areas and develop a parking plan for each town
- 1.1.5 Work with the community to support events based tourism activities
- 1.1.6 Develop a strategy to maximise the aesthetics and streetscapes of major streets within the Shire
- 1.1.7 Develop the Kalbarri to Shark Bay Road

Measures of Success

- Maintain financial support for visitor centres in each location
- Assist the Visitor centres develop strategic plans
- Allocate council resources to identify and source funding to support tourism
- Number of paths sealed
- Preparation of car parking plan
- Number of created parking spaces in each location
- Number of activities promoting regional history
- Number of events held annually in the region
- Identify areas requiring streetscaping within communities
- Development of Kalbarri to Shark Bay Road

The strategic plan doesn't actually highlight television proposals as a directive of key strategy, it refers mainly to infrastructure and support to current visitors centres.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.3

For Council determination.

6.5.4	PROPOSED PURCHASE OF LOT 21 HAMPTON ROAD, NORTHAMPTON
LOCATION:	Hampton Road, Northampton
FILE REFERENCE:	9.2.3 & 10.8.2
DATE OF REPORT:	5 October 2015
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Advice that the purchase of part Lot 21 for future parking needs no longer proceeding.

BACKGROUND:

Council has been in negotiation to purchase a part of Lot 21 Hampton Road (Burnt Earth Café vacant lot area) to develop for future parking.

In the initial stages the Council required near 80% of the lot and a purchase price of that portion was agreed upon. However with advice from the WA Planning Commission that the proposed subdivision that was to progress for the car parking requirements would not be approved as did not follow the rural sewerage guidelines where the subdivision of the lot needed to be in equal portions.

Upon the above advice a revised offer was made to the owners who have now advised that they no longer wish to proceed with sale of any portion of the lot.

FINANCIAL & BUDGET IMPLICATIONS:

A provision was made in the 2015/16 Budget to use Land Development Reserve Funds for the purchase. These funds will no longer be used for the car parking, however as proposed in Item 6.5.5 it is now proposed to utilise these funds for the completion of the new residence on Lot 23 Rake Place Northampton.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.4

For Council information.

6.5.5	LOT 23 RAKE PLACE RESIDENCE - GST COSTS
LOCATION:	Lot 23 Rake Place, Northampton
FILE REFERENCE:	9.1.2
DATE OF REPORT:	5 October 2015
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to utilise the provision made for the part purchase of Lot 21 Hampton Roads utilising funds from the Land Development Reserve Fund now be used to the GST costs associated with the construction of the new staff residence on Lot 23 Rake Place.

BACKGROUND:

Within the 2014/15 and 2015/16 Budgets, Council made provision for the construction of a new residence which is now nearing completion, final inspection and handover of house only will be Friday 9th October 2015.

The residence was being funded by using a portion of the sale of Lot 11 Hampton Road \$132,715 and a loan of \$350,000.

In a review of the costs for the house an error has occurred in regards to GST provisions. Unfortunately when the financial details of the house and associated infrastructure were provided to Council, the costs excluded GST and this is the manner that the loan and the 2015/16 Budget have been based on.

Unfortunately the Council cannot claim GST on the construction of staff housing and associated infrastructure related to that house. This will result now in a short fall of funds of approximately \$25,925.

COMMENT:

With the shortfall, the Council is now requested to utilise the provision made for the part purchase of Lot 21 Hampton Roads, utilising funds from the Land Development Reserve Fund, to be used for the GST costs associated with completion of the new staff residence on Lot 23 Rake Place.

FINANCIAL & BUDGET IMPLICATIONS:

The total estimated cost provided to Council previously was \$482,000; the revised cost to include GST is now \$506,480. To account for the GST component it will now result in an overspend of \$25,925 in the 2015/16 budget and to cover this additional expenditure the Council should utilise the Land Improvements Reserve Fund.

An estimated additional costs is provided only at this stage as there are a number of outstanding items to be completed, mainly landscaping, floor coverings etc. The actual costs will be known at 31 October 2015.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – An absolute majority is required when adopting the annual budget and therefore any changes to that budget requires an absolute majority.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2014-2023

Strategy - Attract and retain the highest quality of employees

Key Action - 5.1.1 Construct high standard of housing for Shire employees

VOTING REQUIREMENT:

Absolute Majority Required

OFFICER RECOMMENDATION – ITEM 6.5.5

That Council approves the use of the Land Development Reserve Funds for the completion of the new staff residence at Lot 23 Rake Place Northampton.

6.5.6 LOT 452 ROBINSON STREET, NORTHAMPTON

LOCATION:	Northampton
FILE REFERENCE:	11.3.3
DATE OF REPORT:	6 October 2015
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Plan of Railway Station when operated

SUMMARY:

Council to consider a request in securing the balance of Lot 452 for railway heritage purposes.

LOCALITY PLANS:



BACKGROUND:

A request has been received from the Friends of the Railway Inc for Council to preserve the balance of Lot 452, as bounded in bold white in the locality plan, for future expansion of the Railway Heritage Precinct.

The Group state that they are seeking complete immunity of the balance of this lot from any future development from any parties except the Friend of the Railway.

The group indicates that the area was used for the actual railway lines then it should be retained. They also indicate that the area can be used for additional rail items, possible miniature railway site, convert area to parkland including picnic tables etc and additional information signage.

The group indicate that they will continue to monitor and control weed control in this area. The area is very well kept with mowing and weed spraying being undertaken annually.

COMMENT:

From a management perspective there are no concerns with the request. The only expansion for another use is the Pioneer Lodge to construct units in the area however the lot area would restrict the number of units and as Council has now secured a portion of the old hospital lot in Fitzgerald Street for this purpose there is no need for Pioneer Lodge to expand on the area in question.

The lot is zoned for Public Purposes, Railway Station so from a planning perspective the lot is already secured for the purpose requested. The zoning provides some certainty that the use is supported over the entire site however it is considered that the group is seeking assurance that Council is supportive for the land to continue for this purpose into the foreseeable future.

A zone is subject to change if Council determines it has a higher or better use.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.6

That Council commit that the use of the whole of Lot 452 Robinson Street be retained for Public Purposes for Railway Station incorporating railway heritage purposes only.

6.5.7**CR's WILSON & GLIDDON**

FILE REFERENCE:	4.1.1
DATE OF REPORT:	8 October 2015
REPORTING OFFICER:	Garry Keefe

It is with regret that both Councillors Wilson and Gliddon did not seek re-election and are now retiring from the office of Councillor.

I take this opportunity on behalf of all the staff to sincerely thank both Councillors for their leadership, professionalism, support and friendship whilst you held the office of Councillor.

Cr Wilson, your leadership as President has no doubt attributed to the continued development of the Shire as a whole and many projects have certainly been achieved as a result of your drive and with the support of the Council.

Cr Gliddon your efforts particular in the tourism industry will certainly be missed. Also your support has also seen many projects achieved for the benefit and betterment of the communities within the shire.

The staff wishes both Councillors all the best in their life outside of local government.

**SHIRE OF
NORTHAMPTON**

INFORMATION BULLETIN

16 OCTOBER 2015

AGENDA ITEM 8 INFORMATION BULLETIN

16 OCTOBER 2015

- 8.1.1 Minutes – Kalbarri Visitor Centre – 15 September 2015
- 8.1.2 Minister for Energy – advice on increase in Street Lighting Tariffs
- 8.1.3 Department of Parks & Wildlife – advice of availability of plan and summary of submissions received
- 8.1.4 WALGA – Benefits of preferred supply contracts and business services to this Council. Shows savings achieved
- 8.1.5 Terry Cripps – letter of thanks for works undertaken to approve access to CBH facilities on NWCH and North Road intersection.
- 8.1.6 Binu Balla Progress – letter of thanks for contribution towards the new tourism sign at Binu

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MINUTES OF COMMITTEE MEETING OF THE KVC (INC) Held at the Allen Centre TUESDAY 15th Sept 2015, 5pm

1. MEETING OPENED 5.00pm

2. PRESENT

Chairperson	Peter Grindley
Manager	Tracy Grosvenor
Shire Rep	Pat Gliddon
Committee	Rita Hansen, Deanne Hancock, Jenny McClintock

3. APOLOGIES

Committee	John Brandenburg
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4. CONFIRMATION OF MINUTES

Resolution to accept minutes of Committee Meeting held on the 11th Aug 2015 in the Allen Centre as true and correct.

Confirmed: Pat G Seconded: Deanne H

5. MATTERS ARISING

Paul advised that the Volley ball nets are still to be located

6. FINANCIAL REPORTS RECEIVED

August financial and annual reports were tabled

Confirmed: Pat G Seconded: Rita H

MATTERS ARISING

Nil

Peter commented that the financials are looking great for August

7. MANAGERS REPORT RECEIVED

Visitor Numbers for the month of August total 10,213, this is 717 down on last year, which I found quite surprising. The KVC has felt busier than ever, with constant lines of people and staff working tirelessly every day. The total turnover for Aug was just under \$204,000 and increase of \$42,850 on last year with an average increase of \$10,712 per week - this indicates staff are performing very well and I'm so proud of you girls – a big Thank You!

Financial Figures

Aug-15	This Year (2015)	Last Year (2014)	DIFF
Gross Income	\$203,696.00	160,846.00	42,850
Accommodation & Tours	\$174,108.00	140,406.00	33,702
Retails Sales	\$29,588	\$20,440	9,148
Commissions	\$15,710.00	\$13,321.00	2,389

August Marketing

- The Senior paper advertisement, full colour
- Your Guide to Western Australia, 1/4 page
- Scoop Traveller magazine 1/3 page
- Radio interview on Radio Mumma - Tourism in Kalbarri with Ron Hayward
- Weekly wildflower updates

ITEM No:	DATE
8-1-1	16 / 10

- Facebook posts every 2 to 3 days – generated 58 organic likes for the month of August. Current likes are sitting at 3882 with the most visits to our page coming from google and our website, showing the importance of our website. This directly offsets the time and energy we spend on keeping it up to date.
- Mine Style magazine full page colour advertisement with editorial (See right), this completes the last draw of the Specified area rate for 2014-2015
- Shire of Northampton approves the KVC's operating subsidy for 2015-16 at \$30,000
- Shire of Northampton approves funding to continue with the "Natures Playground" promotion or another year with \$15,000 for advertising and \$15,000 to refurbish the north and south entry statements

We hope all members had a great month, it really does feel as though Kalbarri is on the up and up!

Warm Regards
Tracy Grosvenor
Manager, Kalbarri Visitor Centre

Confirmed: Deanne H

Seconded: Pat G

MATTERS ARISING

Nil

8. CORRESPONDENCE IN

Tracy has been nominated for committee on the Visitor Centre Association of WA, Votes announced Sept 20 2015

8.1 CORRESPONDENCE OUT

Nil

9. GENERAL BUSINESS AND NEW ITEMS FOR BUSINESS

- **Constitution** - Midwest lawyers informed the KVC's constitution does not set out any rules relating to signatories to its bank accounts. Committee propose the following motion as an addition to **Section 13 (2)** under **Finance**

MOTION

All monies paid by the KVC, shall require two authorised signatories as defined by the constitution.

Moved: Paul L

Seconded: Rita H

Carried: All in favour

This motion is notified to members for 21days, and must be accepted at a general meeting by 75% of the attendance in order to be amended by the department of commerce.

- **Entry Statements** – Under the specified area rate, \$15,000 has been allocated to refurbish the existing north and south entry statements on approach to the Kalbarri township, committee discussed the proposal by Pat, Tracy & Deanne, ideas were shared and this will be talked over at the next meeting
- **Northern highway signage** – A sign with of an aerial image of Kalbarri exists on the northern highway as you drive south to approach the northern entrance on Ajana Rd. There is no text on this image, Pat G will follow this up with shire for the option to place the text "Kalbarri, turn off 250m" (for example)
- **VCAWA Tourism conference** – Tracy and Pat will attend the visitor centre servicing conference in Perth from Sept 21- 24th where we are finalist in Top Tourism Town for population under 5000 with Christmas Island and Exmouth, cross fingers for a positive result.
- **Caravan Parking signage** – Tracy advised that the direction signage for caravans when entering from the North and south has now been put in place - Thank you to the Shire of Northampton

ITEM No:

8.1.1

DATE

16/10

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- **Insurance for members** – Committee queried if all the appropriate paperwork for membership renewal has been provided by members including insurances as this is a very important document and the may put the KVC in a liable position if it has not been provided. Tracy to follow up with committee
- **Tour capacity for operators** – Committee queried the tour capacity of tour operators and requested Tracy to follow this up with Hayley from the Shire, to confirm the number of bookable seats and whether they include the guides on licences
- **Pink Lake Signage** – The Pink Lake is a huge untapped market and very favourable for foreign visitors, all agreed that signage and a pull over bay is essential for the visitor. Pat will follow up with the Shire to see what the option are to make this happen

10. NEXT MEETING

Next meeting, 13th October 2015, Allen Centre

11. CLOSURE

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 5.55pm

ITEM No:	DATE
8.1.1	16/10

MINUTES OF ANNUAL GENERAL MEETING OF THE KVC (INC)
Held at the Allen Centre TUESDAY 15th Sept 2015, 6pm

1. MEETING OPENED 6pm

2. PRESENT

Chairperson	Peter Grindley
Manager	Tracy Grosvenor
Shire Rep	Pat Gliddon
Committee	Rita Hansen, Deanne Hancock, Jenny McClintock, John Brandenburg
Members	Karen Hartig, Lui Palamara, Gudrun Pratt, Anne Stewart, Folola Church

3. APOLOGIES

Members Glen Hancock, Simone Chalmers

4. CONFIRMATION OF MINUTES

Resolution to accept minutes of AGM Meeting held on the 23rd Sept 2014 in the Allen Centre as true and correct.

Confirmed: Paul L

Seconded: Ann S

5. MATTERS ARISING

Nil

6. FINANCIAL & AUDITORS REPORTS RECEIVED

Annual financial reports of the KVC for year ending 2014-15 were received

Confirmed: Ann S

Seconded: Gudrun P

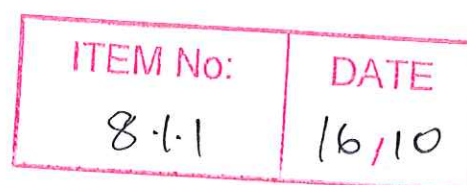
MATTERS ARISING

Great to hear we are back on track and trading in the positive

Gudrun commented on Tracy's long Service leave and if she had any future plans to redeem it. Tracy advised no immediate plans, however all liabilities to staff are put aside safely in a separate bank account, so when the time comes it will not affect the trading on the KVC

7. CHAIRMAN & MANAGER REPORT RECEIVED

Peter Grindley & Tracy Grosvenor presented their reports



Chairpersons Report

Welcome and thank you all for coming to the KVC AGM.

(Introduce committee members John Brandenburg, Jenny McClintock, Paul Loffler, Dee Hancock, Rita Hansen, Pat Gliddon (Shire Rep).

It has been another tough year for the KVC and for tourism in general. The truth is that we still haven't recovered from the GFC and that any recovery will continue to be slow. At this time last year moment the Australian dollar was about .90c to the US dollar but now it sits around 70c a 22% decrease. It is important to remember that Kalbarri is not the only location in WA with a downturn in tourism and visitors. The recovery from the GFC continues to be slow and unpredictable.

Your committee and the KVC management and staff feel that the KVC which, as you all know, was in serious financial difficulty a year or two ago has become much more financially acceptable and is heading in the right direction. This years Profit & Loss shows an audited profit of \$12,417. This year the KVC changed from Westpac to NAB for obvious reasons of convenience. Our new auditors MacNamara Rock and Associates seem to be stabilising and comforting factor for us all. Nowadays, the committee gets a lot more involved with the financial aspects of the operation. And a lot of time is spent working on the coming year's budget with the Manager.

This year the Canoe & Cray Carnival was cancelled due to lack of support. However the Canoe & Cray event is now an established legal entity with a constitution, bank accounts etc. It has an AGM tomorrow and hopefully with everyone attending it can be got up and running again. This year Paul Loffler, Jenny McClintock and Des Pike, Tracy and Mac Holt met with Joel Savage from Adventurethon in January. An idea was to possibly combine the "Adventurethon" which happened in January this year with the next CCC event. Of course the upcoming Zest festival is also another excellent event for Kalbarri and sadly events such as these tend to be left to a few hard-working and dedicated people to organise.

This year another great job was done on the new Kalbarri Holiday Planner. Don't forget the pads of A3 maps available from the KVC. They are a great item to give your customers and only cost 24 cents each.

This year submissions were put in for GWN Top Tourism Award and also Tidy Towns Awards. I'll let Tracy tell you how they went in her report along with the Volunteer Employer Recognition awards last November.

Some of the advertising activities this year included The Coral Coast spring campaign "win a summer getaway", also Boom Magazine, Scoop Traveller Magazine, Western Angler magazine, The West Australian, Red FM radio, and you would have seen the new "i" flags out the front of the KVC. The truck Mural and the Mitchell and Brown promotion continued to be a success. The Mitchell & Brown promotion was also on again this year - but rather than double-up on any of these agenda topics Tracy will comment on in her Managers report. This is an example of members' involvement in marketing Kalbarri for the greater good and I hope it continues.

This year your committee and KVC manager finally sorted out membership levels and fees. This is always a sensitive issue and it is very hard to please everyone with such a variety of businesses. It took several months for what we considered to be fair and new membership levels and fees to be decided upon and to still ensure that the KVC was run as a business. Two new categories were introduced – Property up to 2 rooms, and Services Local Business. It's important for local people in Kalbarri to understand that the KVC relies heavily on membership fees for its survival. As mentioned before your committee and management decided to ensure that 30% of membership fees are being put to advertising and promoting Kalbarri. We must remember that the KVC is a business and that business decisions must be made for it to always remain viable.

It's always good to see new faces and get new ideas. I'd like to welcome new members who joined this year. Hot Hut, Murchison Personalised Fishing Charters, Kalbarri Garden Apartments, The Blue Holes property, Greens Retreat, Steve's Tyre & Mechanical, Kalbarri Surf Shop, Carolanda Gifts, The Black Rock Café, The Anglican Church, Kalbarri Arts & Crafts inc. and Osprey Holiday Home. Welcome to them all. But each year there are businesses in Kalbarri who really should be members of their local tourism association and continue not to do so, sometimes simply for personality reasons – and I have no qualms mentioning them such as the Gilgai Tavern, the Upstairs restaurant to name a couple of obvious ones.

It is possible that the competition we ran last year in the Kalbarri Town talk challenging everyone in Kalbarri for an example of a business or entity in Kalbarri which is not affected by tourism may have registered with some people.

Your committee believes that in the future the KVC should not recommend to visitors any business that is not a member and decided this year that, where relevant, non-members would not be listed on the A3 map.

In the constitution of the KVC the objects of the KVC are:

- (1) To provide a Visitor Information Centre in Kalbarri and to be responsible for its successful operation. (That means to look after tourists when they arrive in Kalbarri).
- (2) To promote and market the Kalbarri area as an attractive tourist destination.
- (3) To facilitate and assist appropriate tourism development in the KALBARRI area.

ITEM No:	DATE
8.1.1	16/10

(4) To represent the tourism industry in the KALBARRI area and to co-ordinate the promotion of the objects of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly to members, except in good faith in the promotion of those objects.

We need to remind members that it is not the job of the KVC to market anyone's individual business. Each business in Kalbarri needs to be responsible for its own marketing. The KVC cannot and does not favour any one operator or business. Being a member of your local tourism organisation does not mean that instantly a lot of bookings are coming your way. And the KVC and its staff cannot be blamed if business does not come your way.

Finally, I would like to thank our Committee members for their dedication and support throughout this year, and I must on behalf of all of us members thank the KVC staff – our Manager Tracy, Lizzie, Kat, Amber, Hayley and Jill. Also a serious thanks to all our volunteers Mira and Felicity through the year and especially to our Pat Gliddon who is always so supportive and who also helps with our various award submissions. We are lucky to have such dedicated people working and helping in Kalbarri's KVC.

Peter Grindley
15/09/15

Managers Report

Dear Members,

Thank you all for coming tonight

The Kalbarri visitor Centre has done extremely well to trade out of the situation we found ourselves in a few years ago, we are thinking and growing as a team and striving for positivity, great customer service and really looking after the visitor when they arrive in kalbarri.

The total turnover through the centre this year was 1.76 million, with commissions at \$186,000

Visitors through the doors of the centre this year were 91,134 this is 3862 visitors lower than 13/14. Sale of Souvenirs has risen significantly this year at \$234,000, in spite of falling visitor numbers. The profit we make on souvenirs is an important income and what has helped us trade positively.

Staff super, PAYG liabilities are paid and up to date, as well as BAS being paid on time each quarter. Stock take was completed on June 30 with a total cost on hand of \$23,557 and a retail value of \$49,000. The budget is on target and we have all worked really hard to negotiate cost savings at every level. Efficient bookkeeping, procedures and team work have helped to maintain operations of the KVC.

Payments for the repayable loan by the shire of Northampton have continued with the final repayment due on March 31 2016. At this stage there is an amount of \$12,000 owing to the shire. Memberships were invoiced on 15th may this year with payments due for July 1, with an increase of 15 members on last year.

Although finances appear as are stable, we are still some time away from trading in the positive.

Leave liabilities, tax payments, insurance, audit and accounting fees are accounts that put pressure on funds and like all businesses, it becomes challenging to juggle at times

The Visitor centre completed an entry in the GWN7 Top Tourism awards under the category of "Top Tourism Town, population under 5000". The entry is a 25 page written submission accompanied by 20 photographs of our area, the awards are a great way to audit our business operations and allows us to raise the profile and reputation of the visitor centre and Kalbarri. This year we are a finalist with Exmouth & Christmas Island, the winners are announced Sept 21 – so we hope all goes well!

I'd like to thank all our members for their ongoing support throughout the year. Special thanks to all our staff Amber, Hayley, Katrina, Lizzie, Jill & Carolyn, thanks to our committee and volunteers for their team work and efficiency, we see a bright future for Kalbarri

Thankyou
Tracy Grosvenor
Manager Kalbarri Visitor Centre

ITEM No:	DATE
8.1.1	16/10

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Committee presented Pat Gliddon with Life membership of the KVC, flowers and a glass plaque – thank you Pat

The Kalbarri Visitor Centre awards

Honorary Life Membership to

"Patricia Gliddon"

In recognition of distinguished service and commitment to tourism in Kalbarri

Sept 2015

It was advised that Pat was already awarded life membership, however it had not been recorded anywhere in the KVC. Karen Hartig proposed we have a timber plaque made with the dates of life members listed and displayed with in the centre Paul L seconded this proposal and Tracy will follow up.

8. ELECTION OF COMMITTEE

Paul Loffler, Deanne Hancock, Jenny McClintock, Peter Grindley, Rita Hansen & John Brandenburg all renominated for another term on committee, leaving 3 places still available if there are any members that wish to support tourism and make a difference. Please email manager@kalbarri.org.au if you would like further information on becoming a committee member A chairperson will be decided at the next committee meeting on Oct 13 2015. A huge thankyou to committee for renominating.

9. GENERAL BUSINESS AND NEW ITEMS FOR BUSINESS

- **Appointment of Auditor for 2016** – Committee propose McNamara Rock & Associates to continue with auditing the KVC

Confirmed: Jenny Mc

Seconded: Pat G

All In favour

- **Constitution** - Midwest lawyers informed the KVC's constitution does not set out any rules relating to signatories to its bank accounts. Committee propose the following motion as an addition to **Section 13 (2)** under Finance

MOTION

All monies paid by the KVC, shall require two authorised signatories as defined by the constitution.

Moved: Paul L

Seconded: Rita H

Carried: All in favour

This motion is notified to members for 21days, and must be accepted at a general meeting by 75% of the attendance in order to be amended by the Department of Commerce.

Members input from around the room:

- **Lui Palamara** - Very happy with everything, no further suggestions thank you
- **Karen Hartig** – Queried the quarterly sundowners and were the KVC planning to continue them, committee advise "yes" we would love to, however attendance was always an issue, it's an opportunity for businesses to hold a sundowner and showcase what they have to offer in Kalbarri and on sell each other's business. Karen has offered to hold the next sundowner at "The two tin Cows B&B" – date to be confirmed and members will all be welcome – thank you Karen
- **Paul Loffler** – commented that the radio advertising in the southern region of Perth really worked, he received great feedback and lots of visitor were travelling for the warmth, keep up the advertising.
- **Deanne Hancock** – suggested to use more Facebook stalking in our marketing and posting onto all types of business pages, so more people are thinking about Kalbarri as a possible location choice – great idea Dee, thank you – Tray will work on this with Deanne

10. NEXT MEETING

Next Committee meeting 13th October 2015, Allen Centre 5pm

11. CLOSURE

There being no further business the Chairman thanked everyone for their attendance and declared the meeting closed at 7pm

ITEM No:	DATE
8.1.1	16/10

KALBARRI

Visitor Centre

Managers Report August 2015

Visitor Numbers for the month of August total 10,213, this is 717 down on last year, which I found quite surprising. The KVC has felt busier than ever, with constant lines of people and staff working tirelessly every day. The total turnover for Aug was just under \$204,000 and increase of \$42,850 on last year with an average increase of \$10,712 per week - this indicates staff are performing very well and I'm so proud of you girls – a big Thank You !

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August Marketing

- The Senior paper advertisement, full colour
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- Scoop Traveller magazine 1/3 page
- Radio interview on Radio Mumma - Tourism in

Kalbarri with Ron Hayward

- Weekly wildflower updates
- Facebook posts every 2 to 3 days – generated 58 organic likes for the month of August. Current likes are sitting at 3882 with the most visits to our page coming from google and our website, showing the importance of our website. This directly offsets the time and energy we spend on keeping it up to date.

- Mine Style magazine full page colour advertisement with editorial (See right), this completes the last draw of the Specified area rate for 2014-2015

- Shire of Northampton approves the KVC's operating subsidy for 2015-16 at \$30,000
- Shire of Northampton approves funding to continue with the "Natures Playground" promotion or another year with \$15,000 for advertising and \$15,000 to refurbish the north and south entry statements

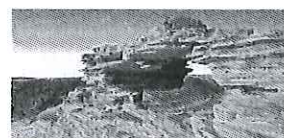
We hope all members had a great month, it really does feel as though Kalbarri is on the up and up!

Warm Regards
Tracy Grosvenor
Manager, Kalbarri Visitor Centre

KALBARRI

Western Australia

The perfect family holiday



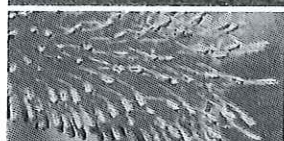
Kalbarri is a picturesque seaside town located 590km north of Perth, midway along Australia's Coral Coast. Located at the mouth of the Murchison River, it is an ideal setting in which to swim, fish and relax in the clear, blue water.



Surrounded by National Park, Kalbarri offers dramatic inland gorges and magnificent coastal scenery. With a range of walking trails and tours to suit all visitors, Kalbarri is your perfect holiday destination.



Humpback whales grace our coastline throughout our wildflower season, which begins in July and goes through until September. Just a short distance from town you can be surrounded by a massive variety of flowers – coupled with attractive winter weather, the wildflower season is not to be missed.



For the more adventurous, why not take a quad bike tour, fishing charter, horse ride or abseil the gorge. Kalbarri offers a range of tours to suit all levels, whether it be canoeing, sandboarding, scenic flights or a sunset river cruise or whale encounter.



Located in the main street of town, Kalbarri Visitor Centre is the first place to visit when you arrive. Here you can book tours, accommodation and day linears with our friendly staff, plus find all the local information on sightseeing, walking trails and what to see and do in the area.

Kalbarri Visitor Centre
Tours, Accommodation & Local advice
for all your holiday needs

PHONE (08) 9937 1104
www.kalbarri.org.au

Call us for great holiday deals

ITEM No:

8.1.1

DATE

16/10

Kalbarri Visitor Centre Inc TRADE

PO Box 219
KALBARRI WA 6536

Profit & Loss [Budget Analysis]

July 2015 through August 2015

14/09/2015
9:35:37 AM

	Selected Period	Budgeted	\$ Difference	% Difference
Income				
Retail Sales				
DEC - Day Passes	\$2,978.20	\$2,000.00	\$978.20	48.9%
DEC - Concession Passes	\$714.51	\$200.00	\$514.51	257.3%
Souvenirs	\$45,660.26	\$30,000.00	\$15,660.26	52.2%
Vehicle License Plates	\$222.72	\$490.00	-\$267.28	(54.5%)
Wi-Fi	\$184.52	\$70.00	\$114.52	163.6%
DEC - Holiday Passes	\$0.00	\$330.00	-\$330.00	(100.0%)
Total Retail Sales	\$49,760.21	\$33,090.00	\$16,670.21	50.4%
Booking System (Bookeasy)				
Book Easy Bookin Fee (1.92%)	\$5,720.39	\$4,500.00	\$1,220.39	27.1%
VC Booking Fee (1.08%)	\$3,217.74	\$2,700.00	\$517.74	19.2%
KVC Cancellation Fee	\$206.19	\$184.00	\$22.19	12.1%
Travel Reservations				
Flight Booking Fee	\$22.73	\$25.00	-\$2.27	(9.1%)
Total Travel Reservations	\$22.73	\$25.00	-\$2.27	(9.1%)
Commissions				
Commissions	\$37,112.12	\$30,000.00	\$7,112.12	23.7%
Commissions - TRANSWA	\$313.61	\$360.00	-\$46.39	(12.9%)
Membership				
Membership - External	\$100.00	\$5,000.00	-\$4,900.00	(98.0%)
Membership - Internal 2014/15	\$434.55	\$0.00	\$434.55	NA
Membership Add-Ons	\$385.46	\$1,200.00	-\$814.54	(67.9%)
Membership - Internal 2015/16	\$36,360.39	\$38,000.00	-\$1,639.61	(4.3%)
Other Income				
Northampton Shire Subsidy	\$30,000.00	\$30,000.00	\$0.00	0.0%
Award Winnings	-\$23.09	\$0.00	-\$23.09	NA
Interest Received	\$97.25	\$168.00	-\$70.75	(42.1%)
Other Income				
Total Income	\$163,707.55	\$145,227.00	\$18,480.55	12.7%
Cost of Sales				
Total Stock				
DEC - Day Passes	\$3,190.91	\$1,800.00	\$1,390.91	77.3%
DEC - Concession Passes	\$490.90	\$180.00	\$310.90	172.7%
Souvenirs	\$16,879.90	\$17,000.00	-\$120.10	(0.7%)
License Plates - Pay DPI	\$0.00	\$400.00	-\$400.00	(100.0%)
Consignment Stock - Souvenirs	\$2,224.57	\$1,360.00	\$864.57	63.6%
DEC - Holiday Passes	\$0.00	\$297.00	-\$297.00	(100.0%)
Total Total Stock	\$22,786.28	\$21,037.00	\$1,749.28	8.3%
Total Cost of Sales	\$22,786.28	\$21,037.00	\$1,749.28	8.3%
Gross Profit	\$140,921.27	\$124,190.00	\$16,731.27	13.5%
Expenses				
Advertising & Marketing				
Advertising - Print	\$0.00	\$1,000.00	-\$1,000.00	(100.0%)
Kalbarri Planner Distribution	\$920.00	\$2,000.00	-\$1,080.00	(54.0%)
Marketing & Promotion	-\$412.82	\$0.00	-\$412.82	NA
Messages On Hold	\$898.15	\$987.96	-\$89.81	(9.1%)
MembersSubscriptions - compulsory	\$899.00	\$1,000.00	-\$101.00	(10.1%)
Award Entry Fees	\$0.00	\$100.00	-\$100.00	(100.0%)
Freecall Phone (1800639468)	-\$20.90	\$0.00	-\$20.90	NA
Members Marketing	\$5,587.06	\$1,500.00	\$4,087.06	272.5%
Booking System Fees (Bookeasy)				
Bookeasy Booking Fee (1.92%)	\$3,546.55	\$4,500.00	-\$953.45	(21.2%)
Retail Bookeasy bookfee (0.5%)	\$228.57	\$150.00	\$78.57	52.4%
Bookeasy Affiliate Commission	\$277.59	\$250.00	\$27.59	11.0%
Bank Fees				
Merchant Fees	\$3,757.77	\$3,000.00	\$757.77	25.3%
Bank Charges	\$596.62	\$60.00	\$536.62	894.4%
Financial Fees				

ITEM No:

8-1-1

DATE

16/10

Kalbarri Visitor Centre Inc TRADE

Profit & Loss [Budget Analysis]

July 2015 through August 2015

14/09/2015
9:35:37 AM

	Selected Period	Budgeted	\$ Difference	% Difference
Accounting Fees	\$2,000.00	\$2,200.00	-\$200.00	(9.1%)
Audit Fees	\$4,995.00	\$5,500.00	-\$505.00	(9.2%)
Forensic Audit Fees	\$1,968.00	\$0.00	\$1,968.00	NA
Bookkeeping (Contract)	\$2,777.50	\$2,500.00	\$277.50	11.1%
MYOB - MPowerTransaction Fee	\$39.55	\$34.00	\$5.55	16.3%
Office Supplies				
Stationery	\$401.60	\$250.00	\$151.60	60.6%
Photocopier - Meter Charges	\$703.25	\$600.00	\$103.25	17.2%
Cleaning Products	\$8.43	\$50.00	-\$41.57	(83.1%)
Tea & Coffee	\$91.28	\$70.00	\$21.28	30.4%
Postage & Freight				
Postage	\$0.00	\$70.00	-\$70.00	(100.0%)
Freight Charges	\$76.04	\$70.00	\$6.04	8.6%
Wages & Salaries				
Wages & Salaries	\$37,062.83	\$37,000.00	\$62.83	0.2%
Superannuation - Staff	\$3,706.29	\$3,700.00	\$6.29	0.2%
Total Wages & Salaries	\$40,769.12	\$40,700.00	\$69.12	0.2%
Staff Expense (Other)				
Staff Amenities	\$171.82	\$200.00	-\$28.18	(14.1%)
Operating Expenses				
Telephone	\$613.63	\$670.00	-\$56.37	(8.4%)
Internet - Charges	\$135.32	\$140.00	-\$4.68	(3.3%)
Security Alarm	\$280.50	\$103.00	\$177.50	172.3%
Repairs & Maintenance	\$24.07	\$500.00	-\$475.93	(95.2%)
Electricity	\$1,458.42	\$1,000.00	\$458.42	45.8%
Computer Technician Fees	\$30.00	\$135.00	-\$105.00	(77.8%)
Computer Other- Software/Equip	\$62.85	\$70.00	-\$7.15	(10.2%)
Shopping Bags	\$0.00	\$90.00	-\$90.00	(100.0%)
Shop Fixtures	\$426.00	\$0.00	\$426.00	NA
Other Expense				
Conferences/Meetings/Shows	\$1,168.73	\$2,500.00	-\$1,331.27	(53.3%)
Total Expenses	\$74,478.70	\$71,999.96	\$2,478.74	3.4%
Operating Profit	\$66,442.57	\$52,190.04	\$14,252.53	27.3%
Other Income				
Other Expenses				
Net Profit / (Loss)	\$66,442.57	\$52,190.04	\$14,252.53	27.3%

ITEM No:	DATE
8.1.1	16/10

Kalbarri Visitor Centre Inc TRADE

PO Box 219
KALBARRI WA 6536

Profit & Loss [Last Year Analysis]

August 2015

14/09/2015
9:33:40 AM

	This Year	Last Year	\$ Difference	% Difference
Income				
Retail Sales				
DEC - Day Passes	\$1,483.66	\$556.39	\$927.27	166.7%
DEC - Concession Passes	\$572.71	\$207.24	\$365.47	176.4%
Souvenirs	\$24,530.19	\$17,758.36	\$6,771.83	38.1%
Vehicle License Plates	\$222.72	\$0.00	\$222.72	NA
Wi-Fi	\$89.53	\$59.98	\$29.55	49.3%
Total Retail Sales	\$26,898.81	\$18,581.97	\$8,316.84	44.8%
Booking System (Bookeasy)				
Book Easy Bookin Fee (1.92%)	\$2,173.84	\$1,859.17	\$314.67	16.9%
VC Booking Fee (1.08%)	\$1,222.80	\$1,045.78	\$177.02	16.9%
KVC Cancellation Fee	\$103.96	\$150.00	-\$46.04	(30.7%)
Travel Reservations				
Flight Booking Fee	\$0.00	\$22.73	-\$22.73	(100.0%)
Total Travel Reservations	\$0.00	\$22.73	-\$22.73	(100.0%)
Commissions				
Commissions	\$13,968.90	\$12,110.42	\$1,858.48	15.3%
Commissions - TRANSWA	\$313.61	\$182.66	\$130.95	71.7%
Membership				
Membership - External	\$0.00	\$45.45	-\$45.45	(100.0%)
Membership - Internal 2014/15	\$0.00	-\$869.10	\$869.10	100.0%
Membership Add-Ons	\$21.82	\$0.00	\$21.82	NA
Other Income				
Northampton Shire Subsidy	\$30,000.00	\$0.00	\$30,000.00	NA
Award Winnings	-\$373.09	\$0.00	-\$373.09	NA
Interest Received	\$28.69	\$37.23	-\$8.54	(22.9%)
Other Income				
Total Income	\$74,359.34	\$33,166.31	\$41,193.03	124.2%
Cost of Sales				
Total Stock				
DEC - Day Passes	\$1,227.27	\$736.36	\$490.91	66.7%
DEC - Concession Passes	\$245.45	\$245.46	-\$0.01	0.0%
Souvenirs	\$7,070.93	\$11,586.95	-\$4,516.02	(39.0%)
Consignment Stock - Souvenirs	\$1,221.02	\$506.75	\$714.27	141.0%
Total Total Stock	\$9,764.67	\$13,075.52	-\$3,310.85	(25.3%)
Total Cost of Sales	\$9,764.67	\$13,075.52	-\$3,310.85	(25.3%)
Gross Profit	\$64,594.67	\$20,090.79	\$44,503.88	221.5%
Expenses				
Advertising & Marketing				
Kalbarri Planner Distribution	\$920.00	\$605.45	\$314.55	52.0%
Marketing & Promotion	-\$412.82	\$0.00	-\$412.82	NA
MembSubscriptions - compulsory	\$899.00	\$0.00	\$899.00	NA
Freecall Phone (1800639468)	-\$7.95	\$47.39	-\$55.34	(116.8%)
Members Marketing	\$3,579.01	\$435.00	\$3,144.01	722.8%
Booking System Fees (Bookeasy)				
Bookeasy Booking Fee (1.92%)	\$0.00	\$1,859.17	-\$1,859.17	(100.0%)
Retail Bookeasy bookfee (0.5%)	\$125.68	\$112.65	\$13.03	11.6%
Bookeasy Affiliate Commission	\$169.73	\$47.70	\$122.03	255.8%
Bank Fees				
Merchant Fees	\$2,605.03	\$1,287.39	\$1,317.64	102.3%
Bank Charges	\$467.00	\$28.36	\$438.64	1,546.7%
Financial Fees				
Accounting Fees	\$0.00	\$3,300.00	-\$3,300.00	(100.0%)
Bookkeeping (Contract)	\$1,375.00	\$1,952.50	-\$577.50	(29.6%)
MYOB - MPowerTransaction Fee	\$19.00	\$12.09	\$6.91	57.2%
Office Supplies				
Stationery	\$118.74	\$334.59	-\$215.85	(64.5%)
Photocopier - Meter Charges	\$366.24	\$587.22	-\$220.98	(37.6%)
Cleaning Products	\$8.43	\$63.44	-\$55.01	(86.7%)

ITEM No:	DATE
8-1-1	16/10

Kalbarri Visitor Centre Inc TRADE

Profit & Loss [Last Year Analysis]

August 2015

14/09/2015
9:33:40 AM

	This Year	Last Year	\$ Difference	% Difference
Tea & Coffee	\$41.63	\$47.27	-\$5.64	(11.9%)
Postage & Freight				
Freight Charges	\$0.00	\$68.76	-\$68.76	(100.0%)
Wages & Salaries				
Wages & Salaries	\$17,506.10	\$17,382.55	\$123.55	0.7%
Superannuation - Staff	\$1,750.61	\$1,401.40	\$349.21	24.9%
Total Wages & Salaries	\$19,256.71	\$18,783.95	\$472.76	2.5%
Staff Expense (Other)				
Staff Uniforms	\$0.00	\$135.00	-\$135.00	(100.0%)
Staff Amenities	\$171.82	\$147.81	\$24.01	16.2%
Operating Expenses				
Telephone	\$314.79	\$321.99	-\$7.20	(2.2%)
Internet - Charges	\$71.73	\$63.59	\$8.14	12.8%
Repairs & Maintenance	\$0.00	\$753.90	-\$753.90	(100.0%)
Computer Technician Fees	\$0.00	\$30.00	-\$30.00	(100.0%)
Computer Other- Software/Equip	\$31.87	\$12.44	\$19.43	156.2%
Shopping Bags	\$0.00	\$117.85	-\$117.85	(100.0%)
Other Expense				
Depreciation	\$0.00	\$3,219.00	-\$3,219.00	(100.0%)
Conferences/Meetings/Shows	\$1,168.73	\$1,976.08	-\$807.35	(40.9%)
Total Expenses	\$31,289.37	\$36,350.59	-\$5,061.22	(13.9%)
Operating Profit	\$33,305.30	-\$16,259.80	\$49,565.10	304.8%
Other Income				
Other Expenses				
Net Profit / (Loss)	\$33,305.30	-\$16,259.80	\$49,565.10	304.8%

ITEM No:	DATE
8.1.1	16/10

Kalbarri Visitor Centre Inc TRADE

PO Box 219
KALBARRI WA 6536

Profit & Loss [Budget Analysis]

August 2015

14/09/2015
9:35:25 AM

	Selected Period	Budgeted	\$ Difference	% Difference
Income				
Retail Sales				
DEC - Day Passes	\$1,483.66	\$1,000.00	\$483.66	48.4%
DEC - Concession Passes	\$572.71	\$100.00	\$472.71	472.7%
Souvenirs	\$24,530.19	\$15,000.00	\$9,530.19	63.5%
Vehicle License Plates	\$222.72	\$245.00	-\$22.28	(9.1%)
Wi-Fi	\$89.53	\$35.00	\$54.53	155.8%
DEC - Holiday Passes	\$0.00	\$165.00	-\$165.00	(100.0%)
Total Retail Sales	\$26,898.81	\$16,545.00	\$10,353.81	62.6%
Booking System (Bookeasy)				
Book Easy Bookin Fee (1.92%)	\$2,173.84	\$2,250.00	-\$76.16	(3.4%)
VC Booking Fee (1.08%)	\$1,222.80	\$1,350.00	-\$127.20	(9.4%)
KVC Cancellation Fee	\$103.96	\$92.00	\$11.96	13.0%
Travel Reservations				
Flight Booking Fee	\$0.00	\$25.00	-\$25.00	(100.0%)
Total Travel Reservations	\$0.00	\$25.00	-\$25.00	(100.0%)
Commissions				
Commissions	\$13,968.90	\$15,000.00	-\$1,031.10	(6.9%)
Commissions - TRANSWA	\$313.61	\$180.00	\$133.61	74.2%
Membership				
Membership Add-Ons	\$21.82	\$0.00	\$21.82	NA
Other Income				
Northampton Shire Subsidy	\$30,000.00	\$30,000.00	\$0.00	0.0%
Award Winnings	-\$373.09	\$0.00	-\$373.09	NA
Interest Received	\$28.69	\$84.00	-\$55.31	(65.8%)
Other Income				
Total Income	\$74,359.34	\$65,526.00	\$8,833.34	13.5%
Cost of Sales				
Total Stock				
DEC - Day Passes	\$1,227.27	\$900.00	\$327.27	36.4%
DEC - Concession Passes	\$245.45	\$90.00	\$155.45	172.7%
Souvenirs	\$7,070.93	\$8,500.00	-\$1,429.07	(16.8%)
License Plates - Pay DPI	\$0.00	\$200.00	-\$200.00	(100.0%)
Consignment Stock - Souvenirs	\$1,221.02	\$680.00	\$541.02	79.6%
DEC - Holiday Passes	\$0.00	\$148.50	-\$148.50	(100.0%)
Total Total Stock	\$9,764.67	\$10,518.50	-\$753.83	(7.2%)
Total Cost of Sales	\$9,764.67	\$10,518.50	-\$753.83	(7.2%)
Gross Profit	\$64,594.67	\$55,007.50	\$9,587.17	17.4%
Expenses				
Advertising & Marketing				
Advertising - Print	\$0.00	\$500.00	-\$500.00	(100.0%)
Kalbarri Planner Distribution	\$920.00	\$1,000.00	-\$80.00	(8.0%)
Marketing & Promotion	-\$412.82	\$0.00	-\$412.82	NA
MembSubscriptions - compulsory	\$899.00	\$0.00	\$899.00	NA
Freecall Phone (1800639468)	-\$7.95	\$0.00	-\$7.95	NA
Members Marketing	\$3,579.01	\$1,500.00	\$2,079.01	138.6%
Booking System Fees (Bookeasy)				
Bookeasy Booking Fee (1.92%)	\$0.00	\$2,250.00	-\$2,250.00	(100.0%)
Retail Bookeasy bookfee (0.5%)	\$125.68	\$75.00	\$50.68	67.6%
Bookeasy Affiliate Commission	\$169.73	\$125.00	\$44.73	35.8%
Bank Fees				
Merchant Fees	\$2,605.03	\$1,500.00	\$1,105.03	73.7%
Bank Charges	\$467.00	\$30.00	\$437.00	1,456.7%
Financial Fees				
Accounting Fees	\$0.00	\$2,200.00	-\$2,200.00	(100.0%)
Audit Fees	\$0.00	\$5,500.00	-\$5,500.00	(100.0%)
Bookkeeping (Contract)	\$1,375.00	\$1,250.00	\$125.00	10.0%
MYOB - MPowerTransaction Fee	\$19.00	\$17.00	\$2.00	11.8%
Office Supplies				

ITEM No:

8.1.1

DATE

16/10

Kalbarri Visitor Centre Inc TRADE

Profit & Loss [Budget Analysis]

August 2015

14/09/2015
9:35:25 AM

	Selected Period	Budgeted	\$ Difference	% Difference
Stationery	\$118.74	\$125.00	-\$6.26	(5.0%)
Photocopier - Meter Charges	\$366.24	\$300.00	\$66.24	22.1%
Cleaning Products	\$8.43	\$25.00	-\$16.57	(66.3%)
Tea & Coffee	\$41.63	\$35.00	\$6.63	18.9%
Postage & Freight				
Postage	\$0.00	\$35.00	-\$35.00	(100.0%)
Freight Charges	\$0.00	\$35.00	-\$35.00	(100.0%)
Wages & Salaries				
Wages & Salaries	\$17,506.10	\$18,000.00	-\$493.90	(2.7%)
Superannuation - Staff	\$1,750.61	\$1,800.00	-\$49.39	(2.7%)
Total Wages & Salaries	\$19,256.71	\$19,800.00	-\$543.29	(2.7%)
Staff Expense (Other)				
Staff Amenities	\$171.82	\$0.00	\$171.82	NA
Operating Expenses				
Telephone	\$314.79	\$335.00	-\$20.21	(6.0%)
Internet - Charges	\$71.73	\$70.00	\$1.73	2.5%
Repairs & Maintenance	\$0.00	\$250.00	-\$250.00	(100.0%)
Electricity	\$0.00	\$500.00	-\$500.00	(100.0%)
Computer Technician Fees	\$0.00	\$65.00	-\$65.00	(100.0%)
Computer Other- Software/Equip	\$31.87	\$35.00	-\$3.13	(8.9%)
Shopping Bags	\$0.00	\$45.00	-\$45.00	(100.0%)
Other Expense				
Conferences/Meetings/Shows	\$1,168.73	\$2,500.00	-\$1,331.27	(53.3%)
Total Expenses	\$31,289.37	\$40,102.00	-\$8,812.63	(22.0%)
Operating Profit	\$33,305.30	\$14,905.50	\$18,399.80	123.4%
Other Income				
Other Expenses				
Net Profit / (Loss)	\$33,305.30	\$14,905.50	\$18,399.80	123.4%

ITEM No:	DATE
8.1.1	16/10

Kalbarri Visitor Centre Inc TRADEPO Box 219
KALBARRI WA 6536**Aged Receivables [Summary]**

31/08/2015

14/09/2015
9:32:44 AM

Page 1

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
Hamelin Pool Caravan Par	\$40.00	\$40.00	\$0.00	\$0.00	\$0.00
Ningaloo Whale Shark n Di	\$60.00	\$0.00	\$60.00	\$0.00	\$0.00
Shire of Northampton	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00
Total:	\$30,100.00	\$30,040.00	\$60.00	\$0.00	\$0.00
Ageing Percent:		99.8%	0.2%	0.0%	0.0%

ITEM No:	DATE
8-1-1	16 / 10

Kalbarri Visitor Centre Inc TRADE
PO Box 219
KALBARRI WA 6536

Aged Payables [Summary]

31/08/2015

14/09/2015
9:32:22 AM

Page 1

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
Bookkeeper Support Austr	\$140.00	\$0.00	\$0.00	\$0.00	\$140.00
IGA - Kalbarri	\$5.16	\$5.16	\$0.00	\$0.00	\$0.00
Telstra	\$13.50	\$13.50	\$0.00	\$0.00	\$0.00
Total:	\$158.66	\$18.66	\$0.00	\$0.00	\$140.00
Ageing Percent:		11.8%	0.0%	0.0%	88.2%

ITEM No:

8-1-1

DATE

16 / 10



Government of **Western Australia**
Department of **Parks and Wildlife**
Parks and Visitor Services Division

Your ref:
Our ref: 2008/005562-3
Enquiries: Clare Atkins
Phone: 9964 0901
Email: clare.atkins@dpaw.wa.gov.au

PROCESSED
10CR26591

Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON
WA 6535

NORTHAMPTON SHIRE COUNCIL				
File: 10-6-10				
21 SEP 2015				
Admn	Eng	Hlth Bldg	Town Plan	Reg
GK				

Dear Mr Keeffe

KALBARRI NATIONAL PARK MANAGEMENT PLAN 2015

Please find enclosed a copy of the *Kalbarri National Park Management Plan 2015*. The plan was prepared on behalf of the Conservation Commission of Western Australia, in accordance with sections 53 to 60 of the *Conservation and Land Management Act 1984*, and was released by the Minister for Environment on 14 August 2015. The plan will be in effect for a period of ten years, and will remain in force unless revoked by the Minister or a new plan is released.

The draft management plan was released in 2014. Submissions to the draft management plan were invited, and then considered in the preparation of the final management plan. The analysis of public submissions summary document is also enclosed.

The management plan and summary of public submissions can be downloaded electronically from the Department of Parks and Wildlife's website at: www.dpaw.wa.gov.au/parks/management-plans/approved-management-plans. Copies of the plan are also available from Department of Parks and Wildlife offices at Kensington, Geraldton and Kalbarri.

If you have any queries, please contact Clare Atkins, Planning Officer, on 9964 0901.

Yours sincerely

C. Atkins

for Jim Sharp
DIRECTOR GENERAL

17 September 2015

ITEM No:	DATE
8.1.3	16/10

Planning Branch
Locked Bag 104, Bentley Delivery Centre, Western Australia 6983
Phone: (08) 9964 0901 Fax (08) 9964 0977 Email: clare.atkins@dpaw.wa.gov.au
www.dpaw.wa.gov.au

Kalbarri National Park

Analysis of public submissions

to the

draft management plan 2014

Department of Parks and Wildlife

for the

Conservation Commission of Western Australia

ITEM No:	DATE
8.1.3	16 / 10

OVERVIEW

This document is an analysis of public submissions to the *Kalbarri National Park draft management plan 2014* (draft plan) (Department of Parks and Wildlife 2014). It presents key issues and themes that arose from the submissions and explains how these issues have been addressed in the final plan.

The plan was released for public comment by the Conservation Commission of Western Australia on 15 April 2014 and open for comment for a period of nine weeks closing on 20 June 2014. It was available in hardcopy and as a pdf on the internet. In addition to the plan, an Invitation to Comment form was also available to facilitate effective submissions to the plan.

It was anticipated there would be significant community interest in the release of the *Kalbarri National Park draft management plan 2014*. A communication strategy was developed to outline how stakeholders and members of the public were made aware of the release of the plan in an effective and efficient manner. The strategy included:

- a notice of the plan's release published in the *Government Gazette* on 15 April 2014*
- newspaper advertisements placed in the West Australian newspaper on 16 April and 21 May and in the Midwest Times on 24 April and 15 May 2014*
- a notice on the Parks and Wildlife webpage with an *Invitation to Comment* form.
- the draft plan and *Invitation to Comment* form being sent to 109 stakeholders, including State and Federal government departments, local government authorities, traditional owners, non-government organisations, community groups, local businesses and individuals. Letters notifying people that the draft plan had been released for public comment, details about where to obtain a copy and how to make a submission were sent to a further 153 stakeholders
- an open day at the Kalbarri Visitor Centre where the public could collect copies of the plan and submission forms and discuss the plan further with Parks and Wildlife staff
- a presentation to the Nanda Native Title Working Group
- copies of the plan being available for viewing at Parks and Wildlife libraries and offices in Perth, Geraldton and Kalbarri as well as at local government libraries in Geraldton, Northampton and Kalbarri
- posters advertising the release of the draft plan being displayed on community noticeboards in Kalbarri, at display locations and at receptions at Parks and Wildlife offices in Kensington, Geraldton and at the Park Headquarters in Kalbarri.

* requirement under the *Conservation and Land Management Act 1984* (CALM Act).

In addition, a number of media outlets ran stories following the release of the draft plan. These included *The West Australian* newspaper, GWN News, ABC Radio (Midwest and Wheatbelt, Northwest and Radio National) and *The Midwest Times* newspaper.

All submissions were collated into a table for analysis. The comments made in each submission were collated according to the major headings of the draft plan they addressed. Comments were summarised based on the main point of the comment.

METHODOLOGY

The draft plan was reviewed in the light of submissions received, according to the criteria outlined below.

1. The draft management plan *was* amended if a submission:
 - a) provided additional information of direct relevance to management
 - b) provided additional information on affected user groups of direct relevance to management
 - c) indicated a change in (or clarified) government legislation, management commitment or management policy
 - d) proposed strategies that would better achieve management objectives
 - e) indicated omissions, inaccuracies or a lack of clarity.
2. The draft management plan *was not* amended if a submission:
 - a) clearly supported proposals in the plan
 - b) made general statements and sought no change

ITEM No:	DATE
8-1.3	16/10

- c) made statements already in the plan or that were considered during the plan preparation
- d) addressed issues beyond the scope of the plan
- e) was one amongst several widely divergent viewpoints received on the topic but the text/strategies in the plan were still considered the preferred option
- f) contributed options that were not feasible (generally due to conflict with existing legislation, government policy, lack of resource capacity or lack of research knowledge to make decisions)
- g) was based on unclear/factually incorrect information
- h) provided details that are not appropriate or necessary for inclusion in a document aimed at providing management direction over the long term.

Comments made in submissions were assessed entirely on the cogency of points raised. No subjective weighting was given to any submission for reasons of its origin or any other factor that would give cause to elevate the importance of any submission above another.

ABOUT THE SUBMITTERS

Thirty-one submissions were received on the draft plan. Figures 1 and 2 show the breakdown of submitters according to category and location.

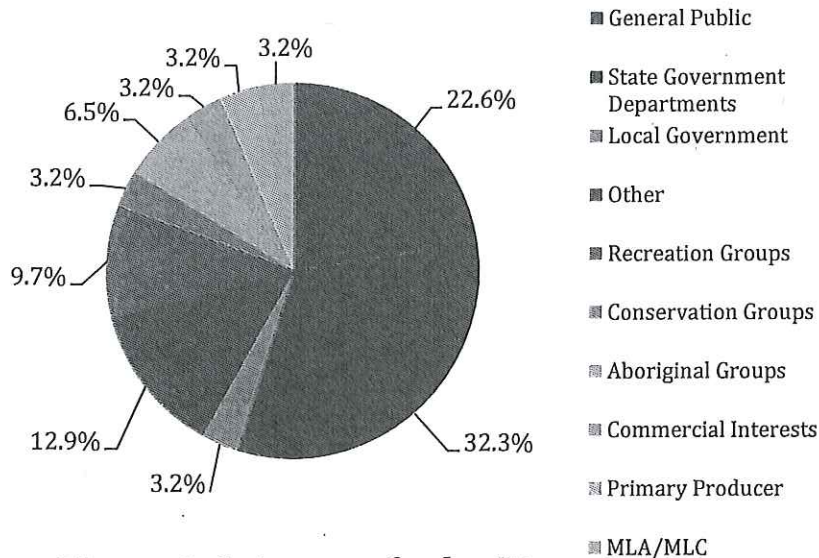


Figure 1: Category of submitter

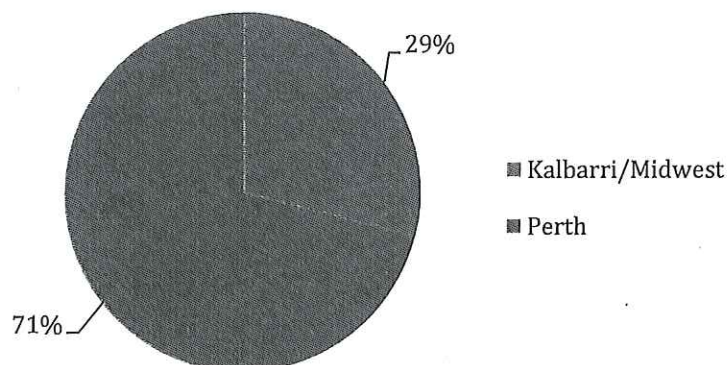


Figure 2: Location of submitter

ITEM No:	DATE
8-1-3	16 / 10

The *Invitation to Comment* form was sent to stakeholders who were sent a copy of the draft plan and was available with the draft plan on the Parks and Wildlife website. Ten submissions were received on the *Invitation to Comment* form. As well as asking submitters about each part of the draft plan, the *Invitation to Comment* form also asked submitters about accessing the plan. Eight submitters answered these questions and all indicated it was easy to obtain a copy of the plan. Of these, four found out about the plan via mail, two from word of mouth, one from a newspaper and one from the Parks and Wildlife website. All eight also commented it was either very easy or easy understand the draft plan.

KEY ISSUES AND THEMES

The 31 submissions received on the draft plan translated to 332 comments, addressing all aspects of the plan. Figure 3 shows the breakdown of comments according to chapter in the draft plan.

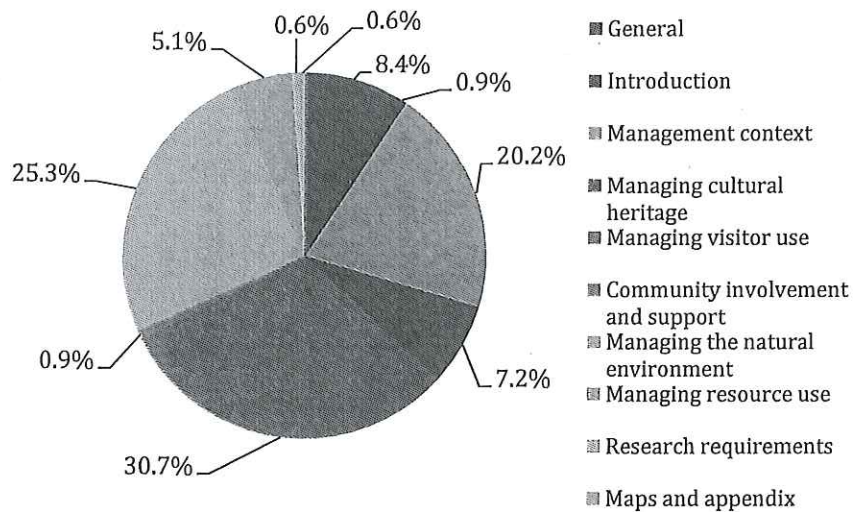


Figure 3: Comments by chapter

Just over 21% per cent of comments resulted in a change to the final plan (Figure 4). Over 17% of comments were supportive of the plan and a further 15.4% of comments were general and did not seek a change to the plan. The key issues and themes raised by submitters are outlined below, as well as how these comments were considered when amending the plan.

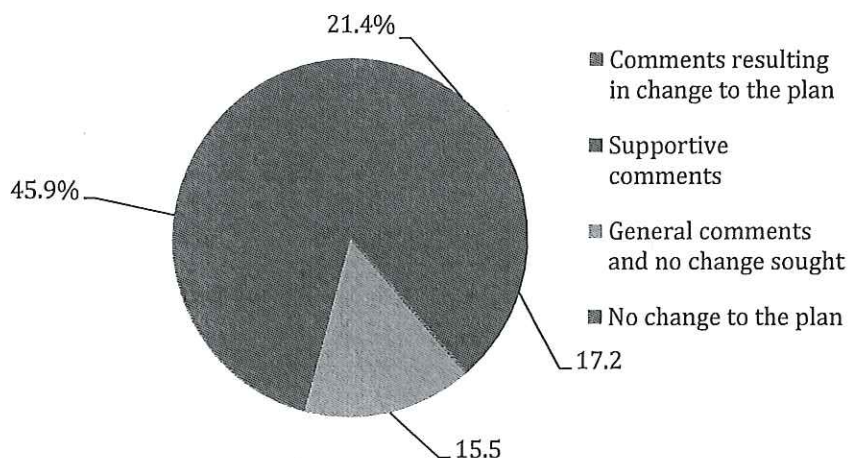


Figure 4: Types of comments and changes to the plan

Management context

Management arrangements with Aboriginal people

One of the outcomes for this section of the draft management plan was to determine the level of interest in pursuing joint management arrangements and an Indigenous Land Use Agreement (ILUA) with the Nanda native title claimants. There is a strong desire by Nanda to develop a joint management agreement and this was raised a number of times in their submission. Consequently, a management action about seeking further resources and support to develop joint management with Nanda was added.

Consideration of adjacent lands

There were a large number of comments about the adjacent lands considered for reservation (the second highest for any section of the plan). Just over three-quarters of these did not support the addition of these to the conservation reserve system. However, Parks and Wildlife thinks there is a very strong rationale for considering these areas for reservation and the final plan still proposes that these areas are added to the conservation reserve system because they;

- have a range of natural, cultural and recreational values requiring protection
- have the potential for the development of new and/or complementary recreation sites and experiences to those on offer in the park
- provide a more practical reserve management boundary
- support vegetation associations and floristic communities or landscape types that are not or not well represented in the conservation reserve system
- have been proposed for reservation for a long time (ie were recommended in *Conservation reserves for Western Australia: As recommended by the Environmental Protection Authority 1976: systems 1, 2, 3, 5* (EPA 1976) and the *Kalbarri plan* (Department of Planning and Urban Development 1992))
- improve ecological linkages to conservation reserves outside the planning area, providing larger areas with improved potential for conservation
- have been identified to compensate or offset previous excisions from the park
- provide refuges for species impacted by climate change, which will improve the resilience of affected species
- improve the representation and protection of important geodiversity in the area.

A number of submissions proposed the addition of the area of UCL located between Kalbarri and the park along a 15km section of river corridor, known locally as Paradise Flat. This area has only limited biodiversity values and is very degraded. As a result, this area was not included in the management plan to be considered for reservation.

Given the large response to the *Consideration of adjacent lands* section, detail was added to the plan to clarify the process that would be followed to progress these proposals, including negotiations with native title parties and other stakeholders.

Managing cultural heritage

Several comments were received providing additional information about Nanda cultural heritage and the significance of the park for Nanda. This information was added to the plan.

Managing visitor use

This chapter received the most comments of any chapter in the plan.

Visitor safety

A number of comments were received about improving mobile phone communication and how this would improve response times during emergencies in the park. A management action about improving communication in the park was outlined in the draft plan and will remain in the final. In addition one submitter suggested that improved mobile communication would allow the installation of defibrillators in the park. The plan now proposes investigating options for improving emergency equipment.

Several submitters provided information about risks associated with rock fishing and rock climbing which are popular activities in the park. These details were added to the plan.

Information, interpretation and education

Several comments were made about the strong desire of Nanda to establish a cultural and interpretive centre in the park. Detail was added to the plan outlining that Parks and Wildlife will consider any such proposals from Nanda about developing a cultural centre in the park.

ITEM No:	DATE
8-13	16/10

Access

Nearly half of the comments relating to access in the park supported the proposal to seal the remainder of the Loop/Z Bend Road.

Some submitters disagreed with Parks and Wildlife's position in the plan not to support a coastal road between Kalbarri and Steep Point. Since the release of the draft management plan, The Mid West Development Commission released the *Mid West tourism development strategy* (Evolve Solutions 2014), which proposes a four-wheel drive trail along the Zuytdorp Coast between Kalbarri and Shark Bay. The plan outlines Parks and Wildlife's opposition to the development of a two-wheel road along this section of coast and the reasons for this. However, on the basis of these submissions and the Mid West Development Commission's proposal, the plan now states that Parks and Wildlife will consider the development of a four-wheel drive trail subject to considerably more planning and feasibility assessment.

Visitor activities

Of the whole plan, this section received the most comments.

The draft management plan proposes providing a range of new facilities at Inyaka Wookai Watju (West Loop). Since the release of the draft plan, Parks and Wildlife has progressed the development of a "skywalk" lookout at this site. Following consultation with the Mid West Development Commission and Tourism Western Australia, this was also proposed in the *Mid West tourism development strategy* and was raised in one of the submissions. Consequently, the management action "develop a cantilevered lookout offering expansive views of the Murchison Gorge" was added to the plan to incorporate this proposal.

A large number of submissions expressed a strong desire for a more definite management action about the development of camping areas in the park. As a result, Parks and Wildlife will now investigate the feasibility of providing a vehicle-based camping area in the park and, on the basis of this investigation, develop a camping area as resources allow. Areas will be designated for camping within the park, initially for group camping and later for all visitors. The plan was changed to reflect this.

Managing the natural environment

Most comments on this chapter related to omissions, inaccuracies or lack of clarity and the plan was modified accordingly.

The most comments related to the *Introduced and other problem animals* section. There was some concern about the expense of aerial shooting. Parks and Wildlife has analysed the cost-benefit of aerial shooting and believes this is the most cost-effective method for the control of feral goats and pigs in the park. Additional information explaining this rationale was added to the plan.

One submitter suggested that ground shooting be used to supplement aerial shoot programs and this was added to the background text.

There was a comment suggesting that Parks and Wildlife works more closely with shooting groups and stakeholders in animal control programs. Another submitter suggested that the department work with apiarists to control feral bees. A management action about working with community groups and other relevant stakeholders to control introduced and problem animals was added as a management action.

Several submissions on this issue felt that the draft plan did not give enough emphasis to the control of pigs in the park. As a result, pigs were added to the management action, "Continue to control goats, seeking support and assistance from Murchison House Station". Also, pigs were added to the two existing key performance indicators and a new key performance indicator was added, "Pig damage in populations of threatened flora", with the target being, "The presence of pig damage recorded in populations of threatened and priority flora decreases"

A number of submitters thought there was not adequate information about Nanda burning. Additional information from the submissions and additional references were included in the background text.

Managing resource use

Information clarifying legislation associated with mineral and petroleum operations was added to the plan as a result of one submission.

Since the release of the draft management plan, Parks and Wildlife has done further work on Policy No. 41 *Beekeeping on public land* and the associated guidelines. The plan now refers to the assessment criteria in the

ITEM No:	DATE
8-1.3	16/10

policy which assesses applications for apiary sites against criteria such as proximity to threatened flora and ecological communities, weeds, disease risk areas and recreation sites.

References

Department of Parks and Wildlife (2014) *Kalbarri National Park draft management plan 2014*. Department of Parks and Wildlife, Perth

Department of Planning and Urban Development (1992) *Kalbarri plan*. Western Australia.

Evolve Solutions (2014) *Mid West tourism development strategy*. Mid West Development Commission, Geraldton

ITEM No:	DATE
8.1-3	16/10

NORTHAMPTON SHIRE COUNCIL				
File: 4-18				
22 SEP 2015				
Admin	Eng	Hlth Bldg	Town Plan	Rang
GH				



18 September 2015

Our Ref: 07-006-01-0033

Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
(DX 69436) PO Box 61
NORTHAMPTON WA 6535

POSTED
1CR26606

Dear Garry

Benefits of Preferred Supply Contracts and Business Services

WALGA delivers a wide range of value added products and services to Members that provide significant benefits.

WALGA's Preferred Supply contracts use the Local Government sector's combined purchasing power to achieve excellent financial savings and value for money on the cost of goods and services. WALGA contracts are tender exempt, meaning Local Governments can ensure full regulatory compliance in purchasing. Preferred Suppliers are legally required to provide their best prices on goods and services procured through a WALGA contract.

WALGA's contracts now cover 45 categories of goods and services and include more than 600 suppliers. WALGA is also adding a greater number of local and regional suppliers to Preferred Supply Panels.

During the 2014/15 financial year, nearly \$240 million in expenditure was transacted through WALGA's Preferred Supply contracts and Business Services. This resulted in nearly \$50 million in savings for our Members. The program also saves our Members the procurement costs given Preferred Suppliers are tender exempt. In 2014/15, there was an estimated reduction in the number of Local Government tenders resulting in millions of dollars in savings to the sector through procurement and administrative efficiencies.

Enclosed is a summary of your Council's/Shire's expenditure and savings through WALGA for 2014/15. The figures are provided through suppliers' reporting of your use of relevant Preferred Supply contracts and Business Services. The estimated financial savings are based on the Preferred Suppliers' discount off normal market rates provided to Members purchasing through the WALGA Panel.

For additional information, please contact John Filippone on 9213 2020 or email JFilippone@walga.asn.au

Yours sincerely

Ricky Burges
Ricky Burges
Chief Executive Officer

ITEM No:	DATE
8.1.4	16/10

2014/15 Expenditure & Savings

PREFERRED SUPPLY CONTRACTS & BUSINESS SERVICES



Shire of Northampton

This information is accurate as at : 15/09/2015

SUMMARY

Total Savings	\$107,266
Savings from Preferred Supply Contracts	\$101,278
LGIS Dividends	\$5,988
Total Subscription	\$25,290

WALGA SUBSCRIPTIONS

Business Service	Subscriber	Business Service	Subscriber
Asset management ROMAN II	YES	Environmental Planning Tool	NO
Council Connect	YES	Procurement Consultancy	YES
Councils Online	NO	Tax Service	YES
Local Laws	NO	Employee Relations	YES
Local Government Act Guide	YES		

PREFERRED SUPPLY CONTRACTS & BUSINESS SERVICES

Contract	Expected Savings 2014/15	Expenditure 2013/14	Est. Savings 2013/14	Expenditure 2014/15	Est. Savings 2014/15
Advertising Placement & Media Buying	Up to 25% below market rates	\$ -	\$ -	\$ 688	\$ 172
Ag & Turf Machinery & General Power Eqpt	An average discount of 12% against market rates	\$ 29,240	\$ 4,971	\$ -	\$ -
Asset Management	Discounted hourly rates	\$ 1,215	\$ 61	\$ 31,950	\$ 5,432
Audit Services	Up to 10% discount against market rates	\$ -	\$ -	\$ -	\$ -
Bill Payment	Up to 60% below market rates	\$ -	\$ -	\$ -	\$ -
Building Consultants	Discounted hourly rates	\$ -	\$ -	\$ -	\$ -
Bulk Fuel, Fuel Cards & Oils & Lubricant	Up to 50% below market prices	\$ -	\$ -	\$ -	\$ -
Call Centre Management Services	Up to 30% below market rates	\$ -	\$ -	\$ -	\$ -
Contestable Energy	Up to 30% off retail prices	\$ -	\$ -	\$ 18,910	\$ 3,309
Corporate Wardrobe, Workwear & Footwear	An average discount of 25% against market rates	\$ 382	\$ 95	\$ 2,621	\$ 655
Debt Management	An average discount of 25% against market rates	\$ -	\$ -	\$ -	\$ -
Engineering Consulting Services	Up to 40% below market rates	\$ -	\$ -	\$ -	\$ -
Environment & Sustainability Services	Up to 20% below market prices	\$ 22,990	\$ 2,299	\$ 51,030	\$ 6,379
Fuel Tax Rebates	Recovery of diesel fuel rebate revenue	\$ -	\$ -	\$ -	\$ -
General Hardware	Up to 44% below retail, 3% below wholesale	\$ 2,680	\$ 402	\$ 3,075	\$ 461
Heritage Advisory Services	Procurement benefits	\$ -	\$ -	\$ -	\$ -
IT and Related Services	Between 10% and 31% below market rates	\$ -	\$ -	\$ 57	\$ 9
Landscape Infrastructure	Between 5% and 20% below market rates	\$ 79,362	\$ 9,920	\$ 18,255	\$ 2,282
LED Luminaires	Up to 20% off retail, up to 10% off wholesale	\$ -	\$ -	\$ -	\$ -
Legal Services	Up to 50% below market rates	\$ -	\$ -	\$ -	\$ -
LGIS - Insurance Services & Risk Management	Member dividend provided by LGIS	\$ -	\$ 6,346	\$ -	\$ 5,988
Library Stocks and Related Services	Between 10% and 35% below RRP	\$ -	\$ -	\$ -	\$ -
Marketing & Communication Services	Up to 25% below market rates	\$ 4,210	\$ 1,684	\$ 96	\$ 24
Office and Workplace Supplies	Up to 70% below market rates	\$ 872	\$ 349	\$ 1,472	\$ 589
Office and Workplace Furniture and Fitout	An average discount of 20% against market rates	\$ 415	\$ 83	\$ 208	\$ 46
Operating Lease and Finance Solutions	Procurement benefits, investment opportunities	\$ -	\$ -	\$ -	\$ -
Organic Composting Services	Between 3% and 40% below market rates	\$ -	\$ -	\$ -	\$ -
OSH Legal	Up to 20% below market rates	\$ -	\$ -	\$ -	\$ -
Parking	Up to 15% off market rates based on volume	\$ -	\$ -	\$ -	\$ -
Plant and Equipment	Up to 20% off market rates	\$ -	\$ -	\$ -	\$ -
Playground Goods and Services	Up to 20% of market rates	\$ -	\$ -	\$ -	\$ -
RFID Technology	Hardware priced below market rates	\$ -	\$ -	\$ -	\$ -

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ITEM No:

DATE

8-1-4

16/10

2014/15 Expenditure & Savings

PREFERRED SUPPLY CONTRACTS & BUSINESS SERVICES



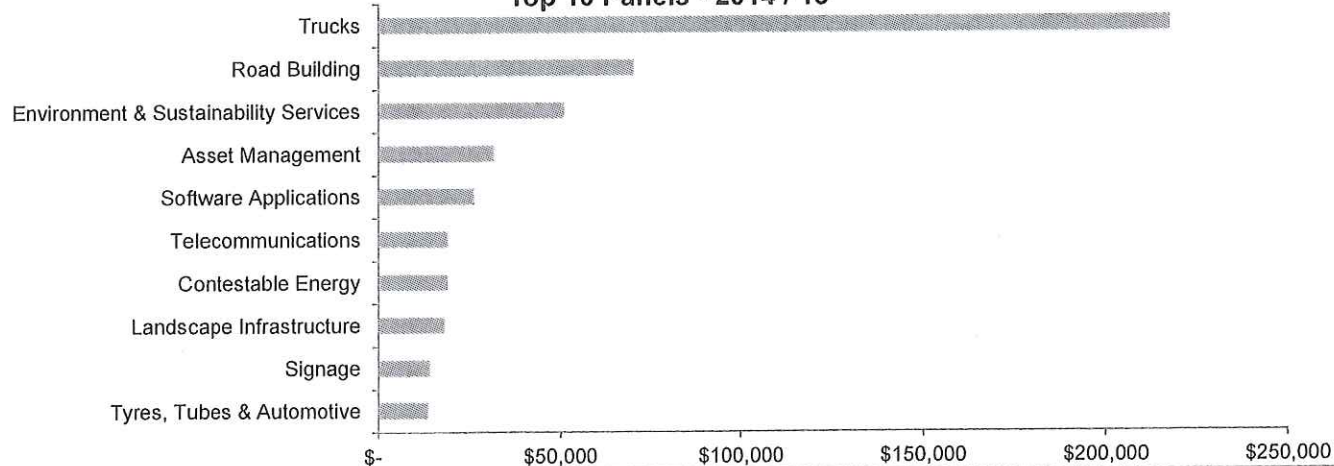
Shire of Northampton

continued from page 1...

PREFERRED SUPPLY CONTRACTS & BUSINESS SERVICES

Contract	Expected Savings	Expenditure 2013/14	Est. Savings 2013/14	Expenditure 2014/15	Est. Savings 2014/15
Road Building Materials & Related Services	Up to 16% savings plus mobilisation benefits	\$ 108,595	\$ 11,403	\$ 70,578	\$ 7,411
Security Systems and Services	Between 8% and 20% off services and hardware	\$ -	\$ -	\$ -	\$ -
Signage, Road Traffic and Other	An average discount of 15% below market rates	\$ 15,103	\$ 2,265	\$ 14,241	\$ 2,136
Software Applications	Up to 60% below market rates	\$ 22,934	\$ 3,440	\$ 26,413	\$ 4,622
Sustainable Energy Infrastructure	Between 2% and 40% off parts and hardware	\$ -	\$ -	\$ -	\$ -
Sweeping Equipment	An average discount of 10% against market rates	\$ -	\$ -	\$ -	\$ -
Telecommunications	Up to 70% below market rates	\$ 30,588	\$ 18,353	\$ 19,122	\$ 11,473
Temporary Personnel Services	An average discount of 20% against market rates	\$ -	\$ -	\$ -	\$ -
Town Planning	Discounted hourly rates	\$ -	\$ -	\$ -	\$ -
Trucks	Up to 30% below market rates	\$ -	\$ -	\$ 217,545	\$ 50,035
Tyres, Tubes & Automotive & Marine Batteries	Up to 42% for tyres and 60% for batteries	\$ 28,322	\$ 12,745	\$ 13,797	\$ 6,209
Used Oil	Up to 23% below market rates	\$ -	\$ -	\$ 150	\$ 35
Waste, Recycling & MGB's	Up to 20% off Collection, up to 32% off MGBs	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 346,909	\$ 74,416	\$ 490,209	\$ 107,266

Top 10 Panels - 2014 / 15



Assumptions and Notes

1. Savings are determined by requiring Preferred Suppliers to confirm in their Tender Response the discount off normal market rates provided exclusively to WALGA Members.
2. Pricing and discounts will vary between Preferred Suppliers.
3. Preferred Supplier pricing (where available) can be obtained as commercial in confidence information by logging into eQuotes.
4. While volume based purchasing by a Local Government could generate better than normal market prices, such an approach should not be able to deliver better pricing than WALGA rates. This is because WALGA pricing is based on whole-of-sector expenditure and the fact that all Preferred Suppliers are contractually required to provide their best pricing exclusively through the WALGA Panel.
5. Local Governments can use the tender exempt nature of Preferred Supply Panels to negotiate optimal value for money from Preferred Suppliers.
6. The Bill Payments contract expired on 1 March 2015 without a continuation into a new contract.
7. Savings are in addition to efficiency savings generated from the reduction in tendering and streamlined quotation processes.

ADVERTISING PLACEMENT AND MEDIA BUYING

Advertising and Media Services spend is broken down as stated below:

Total Advertising Spend	West Australian Spend	Community News Spend	Other Spend
\$688	\$688	\$0	\$0

ITEM No:

8.1.4

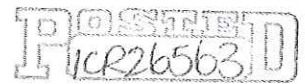
DATE

16/10

Terry Cripps
Wepowie Farming Co
PO Box 115
NORTHAMPTON WA 6535

OK

12-1-2



Mr Garry Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Dear Garry

I would like to thank the Shire of Northampton for their contribution of man power and machinery for the community busy bee at the CBH Sampling site at the corner of North West Coastal Highway and North Road. The widening of the road leading up to the sampling shed makes the site much safer and user friendly facility.

Yours sincerely

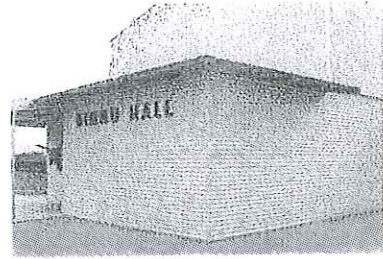
Terry Cripps

15 September 2015

ITEM No:	DATE
8-1-5	16 / 10

RECEIVED
ICR26538

Binnu Balla Progress Association.



Post Office

Binnu 6532

President: Brad Burns - 9933 1015

Secretary: Donna Malane - : 9936 1015

15 August 2015

To the Councillors and Staff of the Shire of Northampton

NORTHAMPTON SHIRE COUNCIL				
File: 11-1-1				
14 AUG 2015.				
Admin	Eng	Hlth Bldg	Town Plan	Rang
GM				

The Binnu Balla Progress Association would like to convey to you our sincere thanks for your support of the Binnu sign project. Although it has been a long time coming, the sign has now been designed, printed and installed by community members at a busy bee. It is near the toilet area at Binnu if any of you would like to stop and have a look next time you are driving past.

Please find attached an invoice for your contribution to the sign, as well as a copy of the invoices that we have paid out on and a photo of the completed product.

With thanks for your continuing support,

Donna Malane

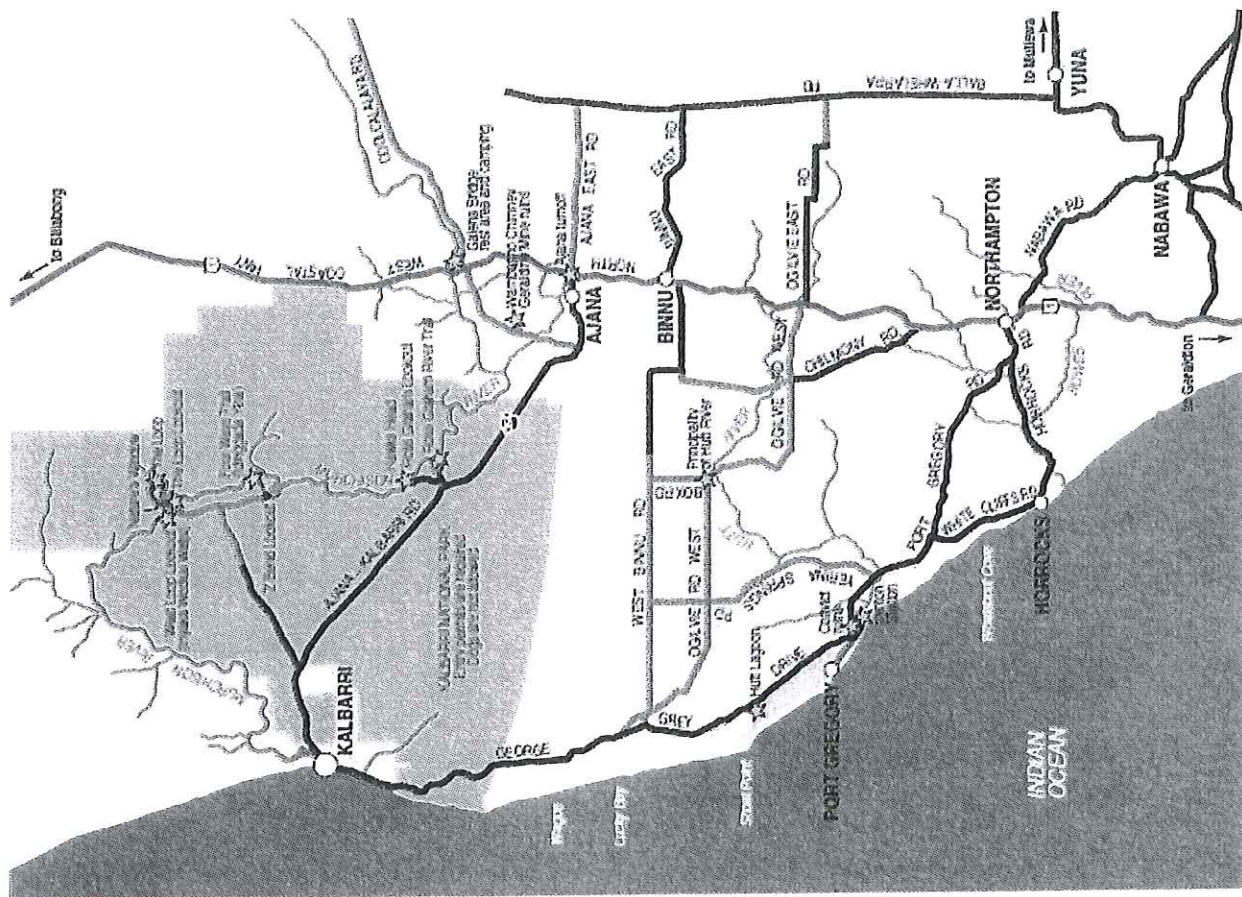
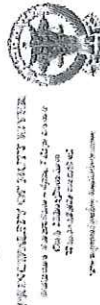
Secretary

Binnu Balla Progress Association

ITEM No:	DATE
8-1-6	16/10



Country Time
 2424 10th Ave
 Northampton, Ontario



DISTANCES FROM BINNU

KALBARRI-AJANA turnoff	11km
GALENA BRIDGE	25km
MURCHISON RIVER Free camping	
KALBARRI via AJANA	77km
BILLABONG	143km
OVERLANDER	190km
DENHAM	321km
YUNA via Binnu East Road and Ballo-Whelarra Rd	71km
HUTT RIVER PROVINCE via West Binnu Road and Box Road	30km
NORTHAMPTON	37km
GERALDTON	88km
PERTH	520km

ITEM No:

8-1-6

DATE

16/10