



**File No:** 4.1.14

**NOTICE OF ORDINARY MEETING OF COUNCIL**

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 21<sup>st</sup> October 2016 in the Allen Centre, Kalbarri commencing at 1.00pm.

There will be a presentation from Western Power on the Kalbarri Microgrid Study for the Reference Group at 9.00am until 10.00am and a Council briefing will commence at 11.00am until 12.00pm.

The agenda for the above-mentioned meeting is enclosed.

Lunch will be served from 12.00pm.

**GRANT MIDDLETON  
ACTING CHIEF EXECUTIVE OFFICER**

**14<sup>th</sup> October 2016**



## ~ Agenda ~

**21<sup>st</sup> October 2016**

### **NOTICE OF MEETING**

Dear Elected Member

The next ordinary meeting of the Northampton Shire Council will be held on Friday 21<sup>st</sup> October 2016, at The Allen Centre, Kalbarri commencing at 1.00pm.

**GRANT MIDDLETON  
ACTING CHIEF EXECUTIVE OFFICER**

**14<sup>th</sup> October 2016**

## SHIRE OF NORTHAMPTON

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Signed



Date 14<sup>th</sup> October 2016

**GRANT MIDDLETON**  
**ACTING CHIEF EXECUTIVE OFFICER**

**AGENDA**  
**ORDINARY MEETING OF COUNCIL**  
**21<sup>st</sup> October 2016**

**1. OPENING**

**2. PRESENT**

- 2.1 Leave of Absence
- 2.2 Apologies

**3. QUESTION TIME**

**4. CONFIRMATION OF MINUTES**

- 4.1 Ordinary Meeting of Council – 16<sup>th</sup> September 2016

**5. RECEIVAL OF MINUTES -**

**6. REPORTS**

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

**7. COUNCILLORS & DELEGATES REPORTS**

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

**8. INFORMATION BULLETIN**

**9. NEW ITEMS OF BUSINESS**

**10. NEXT MEETING**

**11. CLOSURE**

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

9.1	OPENING	3
9.2	PRESENT	3
9.2.1	LEAVE OF ABSENCE	3
9.2.2	APOLOGIES	3
9.3	QUESTION TIME	3
9.4	CONFIRMATION OF MINUTES	6
9.4.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 26 <sup>TH</sup> AUGUST 2016	6
9.4.2	BUSINESS ARISING FROM MINUTES	6
9.5	RECEIVAL OF MINUTES	6
9.6	WORKS REPORT	6
9.6.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)	6
9.6.2	REQUEST FOR QUOTE (RFQ) – ANNUAL SUPPLY OF BITUMEN 2016/2017 (ITEM 6.1.2)	6
9.6.3	REQUEST FOR QUOTE (RFQ) – ANNUAL SUPPLY OF AGGREGATE 2016/2017 (ITEM 6.1.3)	7
9.7	HEALTH/BUILDING REPORT	7
9.7.1	BUILDING STATISTICS (ITEM 6.2.1)	7
9.8	TOWN PLANNING REPORT	7
9.8.1	REVIEW OF THE LOCAL PLANNING STRATEGY AND COASTAL MANAGEMENT PLAN, AND THE PREPARATION OF A HORROCKS DISTRICT WATER MANAGEMENT STRATEGY – APPOINTMENT OF CONSULTANT TEAMS (ITEM 6.3.1)	7
9.8.2	ADOPTION OF SCHEME AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF TRANSPORTABLE, PREFABRICATED AND RELOCATED BUILDINGS INTO SCHEME (ITEM 6.3.2)	8
9.8.3	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.3)	8
9.8.4	PROPOSED EXTRACTIVE INDUSTRY (HARD ROCK QUARRY) STANDARD OPERATIONS – LOTS 29, 52 AND 7890 (NO. 199) HATCH ROAD, BOWES (ITEM 6.3.4)	9
9.8.5	LAND EXCHANGE (ROAD CLOSURE AND WIDENING) - KALBARRI (ITEM 6.3.5)	16
9.9	FINANCE REPORT	16
9.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	16
9.9.2	MONTHLY FINANCIAL STATEMENTS AUGUST 2016 (ITEM 6.4.2)	16
9.9.3	WAIVE OF 2016/2017 RATES – HALFWAY BAY (ITEM 6.4.3)	17
9.10	ADMINISTRATION & CORPORATE REPORT	17

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

9.10.1	TENDER – KALBARRI TENNIS, NETBALL & BASKETBALL COURTS (ITEM 6.5.1)	17
9.10.2	EXPRESSIONS OF INTEREST – PLAYING LIGHTS, KALBARRI TENNIS, NETBALL & BASKETBALL COURTS (ITEM 6.5.2)	17
9.10.3	LEASE OF COUNCIL CONTROLLED PROPERTY (ITEM 6.5.3)	18
9.10.4	LAND TENURE - NORTHAMPTON RSL (ITEM 6.5.4)	18
9.10.5	PROPOSED COMMUNITY CONCERTS – NORTHAMPTON AND KALBARRI – HOSTING RAY RYDER (ITEM 6.5.5)	18
9.11	SHIRE PRESIDENT'S REPORT	19
9.12	DEPUTY SHIRE PRESIDENT'S REPORT	19
9.13	COUNCILLORS' REPORTS	19
9.13.1	CR HOLT	19
9.13.2	CR CARSON	19
9.13.3	CR SUCKLING	19
9.14	INFORMATION BULLETIN	20
9.15	NEW ITEMS OF BUSINESS	20
9.16	NEXT MEETING OF COUNCIL	20
9.17	CLOSURE	20

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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#### 9.1 OPENING

The President thanked all Councillors, staff and members of the gallery present for their attendance and declared the meeting open at 1.00pm.

#### 9.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr M Scott	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr D Stanich		Northampton Ward
Cr R Suckling		Northampton Ward
Cr M Holt		Kalbarri Ward
Cr S Krakouer		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Deb Carson	Planning Officer	

##### 9.2.1 LEAVE OF ABSENCE

Cr Pike

##### 9.2.2 APOLOGIES

Cr Stock-Standen

#### 9.3 QUESTION TIME

Mr Rob Horstman (former President of the Northampton Child Care Association) addressed Council, thanking Council for their involvement, support and assistance in keeping the doors of the NCCA open, and for helping them to attain a level of financial sustainability. Mr Hortsman advised that the group has now subsequently repaid the funds given to the Association by the Council, as a gesture of thanks and good will.

Cr Simkin acknowledged and thanked Mr Hortsman for his address to Council.

Ms Tonya Constantine asked Council if the Northampton Shire Council or councillors, as individuals or as beneficiaries of a company or trust, have been offered any inducement by Boral or any of its subsidiaries, to support the proposed Hard rock quarry such as, but not limited to, construction of dwellings for council use; the promise of contracts for works such as road works, cartage of water, rock or fuel.

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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Cr Simkin addressed Ms Constantine's question stating that no inducements had ever been offered or accepted by the Northampton Shire Council or its Councillors.

Ms Constantine also raised the issue of precoating the crushed granite and stated that the information relating to this within the Agenda report was inadequate. Ms Constantine questioned what chemicals would be used in the precoating process, how the chemical waste is managed, and how Council could approve a project that would be using an unknown chemical to coat 200,000 tonnes of rock per year.

Cr Simkin responded that the precoating substance was a diesel mixture however an answer couldn't be provided in relation to the composition of the chemicals used.

Ms Constantine also asked whether, during the Planning Officer's site visit to Boral's Orange Grove rock quarry, the Planning Officer asked any of the nearby residents of the quarry what effect living close to a quarry had on their quality of life.

CEO Garry Keefe advised that this was not the role of Local Government to do so.

Ms Margi Weir addressed Council stating that Boral, in their response to landowners concerns regarding groundwater resource impacts, had not given adequate consideration to the local water supplies, and requested that Condition 36 of the recommendation for development approval have much tighter controls than it currently has.

Cr Simkin advised that tighter conditions would be given further consideration.

Ms Weir also asked why the impacts on residents didn't apply to Boral, and why the site of the proposed hard rock quarry was even being considered when there is a second quarry in the district which is not currently being used, and questioned why Council was pushing an agenda and questioned whether Council had a vested interest in the quarry.

Cr Simkin responded that the Council was neither pushing an agenda, nor have a vested interest in the proposal. It is the statutory duty and role of Council to determine the application.

Ms Nicola Hearman addressed the issue of the school bus and requested that Council require Boral to deliver school children to the Jackson Rd turnoff and provide a sealed road to that location, as was stated would occur in the Management Plan and which was reinforced by Boral representative Anthony Watson in his correspondence.

Planning Officer Deb Carson advised that there is difficulty in requiring this given that the Department of Transport regulates the school bus stop locations, however it was acknowledge by Council and staff that the concerns regarding the school bus could be given more consideration in the conditions of approval (if granted).



## SHIRE OF NORTHAMPTON

### **Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016**

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Ms Nicola Hearman also stated that the proposal went against the provisions of the Local Planning Strategy, quoting an excerpt from the Strategy relating to the Moresby Ranges.

The Planning Officer advised that the excerpt was taken from section 5.8 which relates to the Moresby Range land units (in relation to Part V – Land Capabilities section of the Local Planning Strategy), not the Moresby Precinct as it had been interpreted by landowners, and therefore the excerpt is not applicable to the proposed quarry landholding, as this landholding falls within the Northampton Block land unit area (refer to LPS Figure 4).

Ms Hearman also advised that the noise consultants had been contacted to question where the measurement was taken from with regard to the point of noise emissions for their noise modelling. Ms Hearman advised that the consultant stated that this measurement was taken from the height of the bund, not the edge of the quarry pit.

This information was noted by Council.

Mr Peter Treharne addressed Council asking why only one site was drilled for granite identification and testing.

CEO Garry Keeffe advised that the drilling and mineral investigations undertaken by the applicant were not a Council consideration.

Mr Roy Routledge addressed Council asking whether other locations for the provision of hard rock granite had been considered during the site selection process.

CEO Garry Keeffe advised that it was not the role of the Local Government to direct applicants to other more suitable locations, and that the Council had received an application for a rock quarry upon the given lot with which it has to assess against its Town Planning provisions.

Mr Lyndon Crudeli addressed Council asking why the other, existing quarry site was not a planning consideration.

CEO Garry Keeffe advised that it is not the role of the Local Government to direct applicants to suitable sites, and that its role is to assess applications as they are received on their own merits.

Mr John Angell addressed Council asking if the local government would provide protection for damage incurred to dwellings as a result of the quarry operations.

Conditions 30 and 31 were read to Mr Angell, with the conditions requiring the applicant to undertake structural surveys of all buildings and other assets including cement water tanks prior to the commencement of any blasting operations, and that the proponent would be

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

required to rectify any damage incurred thereafter if they were the result of quarrying activities.

#### 9.4 CONFIRMATION OF MINUTES

##### 9.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 26<sup>TH</sup> AUGUST 2016

Moved Cr SCOTT, seconded Cr SUCKLING

That the minutes of the Ordinary Meeting of Council held on the 26<sup>th</sup> August 2016 be confirmed as a true and correct record.

CARRIED 7/0

##### 9.4.2 BUSINESS ARISING FROM MINUTES

Nil

#### 9.5 RECEIVAL OF MINUTES

Nil

#### 9.6 WORKS REPORT

##### 9.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

##### 9.6.2 REQUEST FOR QUOTE (RFQ) – ANNUAL SUPPLY OF BITUMEN 2016/2017 (ITEM 6.1.2)

Moved Cr CARSON, seconded Cr HOLT

That the Request for Quote (RFQ) (Supply, Spray Bituminous Products) submitted by Boral for the annual 2016/2017 supply of road bitumen be accepted.

CARRIED 7/0

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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9.6.3	REQUEST FOR QUOTE (RFQ) – ANNUAL SUPPLY OF AGGREGATE 2016/2017 (ITEM 6.1.3)
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Moved Cr SCOTT, seconded Cr SUCKLING

That the Request for Quote (RFQ) (Supply and Deliver Sealing Aggregates) submitted by Holcim Australia Pty Ltd for the 2016/2017 annual supply of road aggregate be accepted.

CARRIED 7/0

Neil Broadhurst departed the meeting at 2:37pm

<b>9.7 HEALTH/BUILDING REPORT</b>
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9.7.1	BUILDING STATISTICS (ITEM 6.2.1)
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Noted

<b>9.8 TOWN PLANNING REPORT</b>
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9.8.1	REVIEW OF THE LOCAL PLANNING STRATEGY AND COASTAL MANAGEMENT PLAN, AND THE PREPARATION OF A HORROCKS DISTRICT WATER MANAGEMENT STRATEGY – APPOINTMENT OF CONSULTANT TEAMS (ITEM 6.3.1)
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Moved Cr, KRAKOUER seconded Cr SCOTT

That Council engage the services of the following consultants:

1. Larry Smith Planning for the review of the Local Planning Strategy;
2. Land Insights for the review of the Coastal Management Strategy; and
3. RPS for the preparation of the Horrocks District Water Management Strategy.

CARRIED 7/0

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,  
Northampton on 16 September 2016**

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9.8.2	ADOPTION OF SCHEME AMENDMENT TO LOCAL PLANNING SCHEME NO. 10 (NORTHAMPTON) – INCLUSION OF TRANSPORTABLE, PREFABRICATED AND RELOCATED BUILDINGS INTO SCHEME (ITEM 6.3.2)
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Moved Cr SCOTT, seconded Cr SUCKLING

That Council:

1. Endorse the 'Schedule of Submissions' for Amendment No. 4 to Local Planning Scheme No. 10 as attached to Item 6.3.2 of the September Town Planning Report 2016;
2. Pursuant to Part 5 of the Planning and Development Act 2005 (as amended) adopt for final approval Amendment No. 4 (Standard Scheme Amendment as per the Planning and Development (Local Planning Schemes) Regulations 2015) to Local Planning Scheme No. 10 - Northampton without modification; and
3. Refer the Standard Scheme Amendment to the Department of Planning and seek final approval of the Scheme Amendment from the Minister for Planning.

Advice Note:

1. Scheme Amendment No. 4 of the Local Planning Scheme No. 10 is considered a Standard Scheme Amendment for the following reasons:
  - a) the amendment would have minimal impact on land in the scheme area that is not the subject of the amendment; and
  - b) the amendment does not result in any significant environmental, social, economic or governance impacts in the scheme area.

CARRIED 7/0

9.8.3	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.3)
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Noted

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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9.8.4 PROPOSED EXTRACTIVE INDUSTRY (HARD ROCK QUARRY) STANDARD OPERATIONS – LOTS 29, 52 AND 7890 (NO. 199) HATCH ROAD, BOWES (ITEM 6.3.4)

The Council Agenda motion relating to this item was amended for the purpose of modifying conditions to address applicant and landowner requests.

Moved Cr HOLT, seconded Cr SUCKLING

That Council grant formal development approval for the establishment of an Extractive Industry upon Lots 29, 52 & 7890 Hatch Road, Bowes subject to compliance with the following conditions:

1. Development shall be in accordance with the received Management Plan for a standard quarry only, and shall be subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed Management Plan shall not be modified or altered without the prior written approval of the Local Government;
2. If the development, the subject of this approval, is not substantially commenced within a period of 2 years after the date of determination, the approval shall lapse and be of no further effect;
3. This approval authorises the use of Lots 29, 52 & 7890 Hatch Road, Bowes for the purposes of Extractive Industry to continue for a period of 10 years from the date of the planning approval, (any extension beyond this time will require the further consideration of Council);
4. The development is restricted to excavating a maximum of 200,000 tonne of product per year;
5. A minimum setback distance of 50 metres to all bunds shall be maintained from the road frontages to Hatch and Starling Roads and to any rivers or creeklines within the vicinity of the quarry, with a 5.0m wide tree planting program being established within the 50 metre setback area around the external perimeter of the proposed quarry within 12 months from commencement of works on-site;
6. The proponent is to install and maintain appropriate fencing around the perimeter of the proposed quarry which is compatible with the scenic rural nature of the adjoining land, to the approval of the Local Government;
7. The permitted hours of operation for the development, inclusive of the on-site operation of the Extractive Industry and all associated vehicle movements, shall be:

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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Monday to Saturday – 7:00am to 5:00pm;  
Sundays and Public Holidays – no operations.

Permitted hours for blasting is between 9:00am to 2:00pm

8. The proponent is to submit and adhere to a Bushfire Management Plan prepared to the requirements of *State Planning Policy 3.7 – Planning in Bushfire Prone Areas* to the approval of the Local Government prior to commencement of works onsite;
9. The location, design, construction and maintenance of the intersection (and approaches to the intersection) of Hatch Road and the North West Coastal Highway shall be to the approval of Main Roads WA and the Local Government, with all costs to be met by the proponent;
10. The installation of warning/safety signage along North West Coastal Highway and Hatch Road to the approval of Main Roads WA and the Local Government, with all costs to be met by the proponent;
11. The applicant shall upgrade Hatch Road to a minimum bitumen seal of 10 metre width from the intersection of Hatch Road and the North West Coastal Highway to a minimum distance of 100m past the entry point of the quarry site, with the provision of a slip lane adjacent to the quarry exit point, with all costs to be met by the proponent;
12. The proponent is to contribute to the maintenance of Hatch Road by way of a negotiated/agreed annual payment to the Local Government based on the number of “loaded truck” truck movements. The agreement is to be prepared by the Local Government’s appointed Solicitor at the proponent’s expense;
13. Arrangements being made with the Local Government for the upgrading of Elephant Hill Lookout loop road to match new Hatch Road profile;
14. Arrangements being made with the Local Government and Main Roads WA for an appropriate solution to the safe delivery of school bus children that addresses landowners’ concerns and requirements, to the satisfaction of the Local Government;
15. The applicant is to cease all truck movements along Hatch Road from or to the quarry during designated school bus drop off and pick up times;

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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16. The crossover between the property gates and Hatch Road pavement shall be constructed to a bitumen standard consistent with the road surface and in accordance with Local Government specifications, with all costs to be met by the proponent;
17. The construction and maintenance of the internal roads and vehicle manoeuvring areas shall be to the approval of the Local Government, with all costs to be met by the proponent;
18. The car parking area adjacent to the site office shall be constructed to a compacted gravel standard and suitably drained in accordance with Local Government specifications;
19. The proposed site office shall be connected to a potable drinking water supply based on rainwater catchment with a minimum storage capacity to be determined in liaison with the local government;
20. The proposed site office shall be connected to an on-site effluent disposal system that is located, designed and installed to the approval of the Local Government;
21. A building permit for the proposed office shall be issued by the local government prior to installation;
22. The proponent is to implement and maintain reporting mechanisms and monitoring for noise and dust (and other) complaints throughout the duration of the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the Local Government. Such response(s) will be treated as conditions of approval/required modifications to the Management Plan;
23. A copy of all complaints and the associated response(s) are to be provided to the Local Government for its information and records;
24. Reports relating to the monitoring of noise and dust emissions are to be forwarded to the Local Government every 3 months for its information and records;
25. Perimeter bunding is to be constructed to a minimum of 8m in height and is to be installed prior to the commencement of the Extractive Industry and thereafter maintained to the approval of the Local Government and the Department of Environment Regulation;

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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26. The crushing plant shall, at all times, be located in a position that provides the best screening, noise attenuation and safety for landowners and employees, to the satisfaction of the local government;
27. Noise auditing is to be undertaken, with all costs to be met by the proponent, in accordance with the following:
- (a) A noise audit is to be undertaken which includes noise monitoring and acoustic analysis at locations determined by the local government including Oakabella Homestead and two other nearby locations, to assist in ensuring the development's compliance with the Environmental Protection (Noise) Regulations 1997;
  - (b) A noise audit is to be undertaken at the commencement of operations upon the site, following the construction phase of the development;
  - (c) Should a noise audit recommend that any measure(s) require to be undertaken by the proponent to reduce any noise level or impact, the proponent shall comply with any such recommendation, with all costs to be met by the proponent and all works at the site are to cease until the noise level breach has been resolved;
  - (d) This condition does not prevent the Local Government from requiring the proponent to undertake additional noise audits, acoustic analysis or noise measurements at any time as directed, should the operations upon the site be altered or circumstances surrounding the development site change (e.g. construction of new dwellings within 1000m of the site).
28. The proponent is to undertake off-site dust monitoring at sensitive premises as directed by the local government with all costs to be met by the proponent;
29. Should dust emission levels at monitoring locations at any time exceed the requirements of the DER regulations as a result of quarrying activities, operations shall cease immediately, until such time that emissions are reduced to acceptable levels, to the satisfaction of the DER;



## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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30. All buildings and at-risk structures, including cement tanks, within a 1,500m radius of the quarry site, are to be inspected by a structural engineer and a subsequent detailed report provided to each landowner and the Local Government prior to commencement of blasting operations, to the approval of the Local Government, at the expense of the proponent;
31. In the event that damage is caused to any of the inspected buildings and at risk structures in association with the operations of the Extractive Industry, the damage shall be repaired at the expense of the proponent to the satisfaction of the Local Government;
32. In the event of damage to Oakabella Homestead or its associated outbuildings, the proponent shall cease blasting and engage a structural engineer with proven heritage experience to undertake an assessment. In the event that damage has occurred, the proponent shall engage a heritage architect to restore and repair any damage, with such works referred to the Office of Heritage prior to the commencement of these works;
33. Local plant species, or similar native varieties, shall be selected and used for the rehabilitation of quarry benches, and for all vegetative plantings within the lot boundaries, and rehabilitation shall be in accordance with the endorsed Management Plans;
34. The applicant shall take all reasonable measures to ensure that road closures for blasting activities do not interfere with the passage of emergency vehicles or other vehicles in the event of a life-threatening situation;
35. The timing of road closures of Hatch and Starling Roads for blasting activities shall be determined in consultation with, and to the approval of, the Local Government's Chief Executive Officer and notification shall be given to adjoining landowners and local road users, with a minimum of seven days notice by way of written notification;
36. Should the operation of the Extractive Industry cause any off-site water impacts, the proponent shall be responsible at its expense to remedy the situation to the satisfaction of the Local Government;
37. Post closure requirements shall become applicable upon the earlier of the following events:

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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- (a) acknowledgement by the proponent that extractive activities are completed; or
- (b) (unless the proponent obtains a fresh development approval for the extractive industry) the Local Government advises that it deems the extractive industry to have been effectively completed.

#### Advice Notes:

- i. Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.
- ii. In relation to Condition 9, the proponent is required to submit to Main Roads WA a Traffic Assessment based on the WA Planning Commissions *Transport Impact Assessment Guidelines* to guide the necessary requirements for the upgrade of the intersection.
- iii. In relation to condition 37, the local government may only so deem where it has sought in writing Documented Proof of Continuance from the last-known operator (copied to the owner), and such Documented Proof has not been provided within 3 months of being requested. It is the proponent's responsibility to keep Documented Proof.

"Continuance" for the purpose of this clause means that the cartage of extracted material from the site has not fallen below 50 truckloads in each year for the period of two years preceding the local government seeking Documented Proof of Continuance.

"Documented Proof" means cartage records or the like containing at least the following details:

- (a) the date of cartage;
- (b) the approximate volume of cartage;
- (c) the destination of cartage;
- (d) if the operator owned the truck used, the registration number and driver of the truck, the destination and the customer; and
- (e) if the operator did not own the truck used, the business to which the truck belonged.

No person shall forge or falsely modify records documents for the purpose of creating or facilitating Documented Proof.

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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- iv. The clearing of remnant vegetation is to be in accordance with the requirements of the Department of Environment Regulation;
- v. The applicant is advised that the local government strongly supports the formation of a Community Reference Group guided by an independent facilitator to minimise potential conflicts between community and operations e.g. appropriate timing for road closures associated with blasting operations;
- vi. The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation. It is the responsibility of the proponent to obtain any additional approvals required before the development/use lawfully commences;
- vii. Weed Management standards and ongoing monitoring are to be undertaken by the proponent to the satisfaction of the Department of Agriculture and Food WA;
- viii. A Section 5C 'Licence to Take Groundwater' is required if groundwater is being used from the existing bore or other water source on-site or other groundwater well off-site;
- ix. Any damage to the road pavement of North West Coastal Highway, including the surface, by reason of use of the road in connection with the development is to be repaired to the approval of Main Roads WA with all costs to be met by the proponent
- x. If an applicant is aggrieved by this determination, there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

#### MOTION LOST 3/4

Cr Krakouer, Cr Scott, Cr Stanich and Cr Carson voted against the motion

Moved Cr STANICH, seconded Cr CARSON

That Council not adopt the officer recommendation, for the reason that the proposed standard operations of the hard rock quarry does not comply with Clause 5.2 of the *Shire of Northampton Local Planning Policy – Extractive Industry*, in that Council is not satisfied that the proposal guarantees the protection of water

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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resources for the adjoining landowners who are reliant upon the groundwater resources in this area.

Advice Note:

1. If an applicant is aggrieved by this determination, there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

CARRIED 5/2

9.8.5	LAND EXCHANGE (ROAD CLOSURE AND WIDENING) - KALBARRI (ITEM 6.3.5)
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Moved Cr STANICH, seconded Cr HOLT

That Council pursuant to section 58 of the Land Administration Act 1997 (as amended) initiate road closure action for the Red Bluff Beach Road reserve as shown upon Concept Plan 217A dated 17 June 2016.

CARRIED 7/0

<b>9.9</b>	<b>FINANCE REPORT</b>
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9.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)
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Moved Cr SCOTT, seconded Cr CARSON

That Municipal Fund Cheques 21008 to 21022 inclusive totalling \$23,904.01, Municipal EFT payments numbered EFT15427 to EFT15526 inclusive totalling \$415,612.74, Trust Fund Cheques 2161 to 2163, totalling \$10,960.00, Direct Debit payments numbered GJ02002 to GJ0208 inclusive totalling \$209,976.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

9.9.2	MONTHLY FINANCIAL STATEMENTS AUGUST 2016 (ITEM 6.4.2)
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Moved Cr SCOTT, seconded Cr SUCKLING

That Council adopts the Monthly Financial Report for the period ending 31 August 2016.

CARRIED 7/0

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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9.9.3 WAIVE OF 2016/2017 RATES – HALFWAY BAY (ITEM 6.4.3)
---

Moved Cr SUCKLING, seconded Cr SCOTT

That Council in accordance with section 6.47 of the Local Government Act 1995 waive the rates for the camp leases designated as 1-31 Half Way Bay on Reserve 34945.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

#### ADJOURNMENT

Council adjourned at 2:41pm.

Meeting reconvened at 2:51pm with the following in attendance:

Cr Simkin, Cr Scott, Cr Carson, Cr Stanich, Cr Suckling, Cr Holt, Cr Krakouer, Garry Keefe, Grant Middleton and Debbie Carson.

<b>9.10 ADMINISTRATION &amp; CORPORATE REPORT</b>
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9.10.1 TENDER – KALBARRI TENNIS, NETBALL & BASKETBALL COURTS (ITEM 6.5.1)
---

Moved Cr SIMKIN, seconded Cr SCOTT

That Council accept the tender from West Coast Synthetics to provide an acrylic playing surface for multipurpose courts at Kalbarri, to the amount of \$288,300 exc GST.

CARRIED 7/0

9.10.2 EXPRESSIONS OF INTEREST – PLAYING LIGHTS, KALBARRI TENNIS, NETBALL & BASKETBALL COURTS (ITEM 6.5.2)
--

Moved Cr HOLT, seconded Cr STANICH

That Council accept the expression of interest from Gantheume Bay Electrical to provide playing lights for the multipurpose courts at Kalbarri, to the amount of \$67,690 exc GST.

CARRIED 7/0

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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9.10.3 LEASE OF COUNCIL CONTROLLED PROPERTY (ITEM 6.5.3)
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Moved Cr SCOTT, seconded Cr STANICH

That Council:

1. Approve the lease at a peppercorn rent of Lot 1 Onslow Street, Northampton, to the Northampton Men's Shed Inc and that the lease be entered into when the outcome of their grant application for the construction of a workshop is known.
2. Approve the lease at a peppercorn rent of a portion of crown reserve 48528, Nanda Drive, Kalbarri, to the Kalbarri Men's Shed Inc and that the lease be entered into when the outcome of their grant application for the construction of a workshop is known.

CARRIED 7/0

9.10.4 LAND TENURE - NORTHAMPTON RSL (ITEM 6.5.4)
---

Moved Cr SUCKLING, seconded Cr SIMKIN

That Council progress with the transfer of Lot 123 Hampton Road into the ownership of the Northampton Shire Council and enter into a Deed to set out the conditions of the transfer of the land and securing continued use by the RSL.

CARRIED 7/0

9.10.5 PROPOSED COMMUNITY CONCERTS – NORTHAMPTON AND KALBARRI – HOSTING RAY RYDER (ITEM 6.5.5)
--

Moved Cr SCOTT, seconded Cr HOLT

That Council advise the proponent that although it supports the concerts and music workshops and can see benefits for our communities, the Council has concerns with possible financial liability in the organising of the events and further could take considerable staff time which is beyond our current staff resources, therefore the Council will not undertake the seeking of grant funding and planning of the concerts and music workshops as requested.

CARRIED 7/0

## SHIRE OF NORTHAMPTON

### Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road, Northampton on 16 September 2016

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#### 9.11 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

30/8/16	Western Power meet and greet with new CEO Guy Chalkley
31/8/16	Meeting with Boral representatives in Council Chambers
31/8/16	Community meeting regarding BORAL application
2/9/16	Horrocks Community Centre opening
6/9/16	Main Roads meeting regarding Highway Bypass route
7/9/16	On-site inspection at proposed BORAL site
9/9/16	Meeting with BORAL representatives at Council Chambers

#### 9.12 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Scott reported on his attendance at the following:

31/8/16	Meeting with BORAL representatives in Council Chambers
31/8/16	Community meeting regarding BORAL application
2/9/16	Horrocks Community Centre opening
7/9/16	On-site inspection at proposed BORAL site

#### 9.13 COUNCILLORS' REPORTS

##### 9.13.1 CR HOLT

Since the last Council meeting Cr Holt reported on his attendance at:

30/8/16	Western Power meet-and-greet with new CEO Guy Chalkley
2/9/16	Horrocks Community Centre opening

##### 9.13.2 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at:

7/9/16	On-site inspection at proposed BORAL site
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##### 9.13.3 CR SUCKLING

Since the last Council meeting Cr Suckling reported on her attendance at:

31/8/16	Meeting with BORAL representatives in Council Chambers
31/8/16	Community meeting regarding BORAL application
2/9/16	Horrocks Community Centre opening
7/9/16	On-site inspection at proposed BORAL site

## SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers Hampton Road,  
Northampton on 16 September 2016

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### 9.14 INFORMATION BULLETIN

Noted

### 9.15 NEW ITEMS OF BUSINESS

Cr Scott was approached by a member of the public about decorating main precincts during the Christmas period, and so he contacted the City of Perth who advised they had many items of decorations they would be willing to give away.

Moved Cr SCOTT, seconded Cr STANICH

Staff to undertake investigations into light/electronic options for Christmas decorations for its communities for 2017, and report back to Council.

CARRIED 7/0

### 9.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 21 October 2016 commencing at 1.00pm at the Allen Centre in Kalbarri.

### 9.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3:34pm.



**WORKS & ENGINEERING REPORT CONTENTS**

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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<b>6.1.1</b>	<b>INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM</b>	
	<b>REPORTING OFFICER:</b> <b>DATE OF REPORT:</b> <b>APPENDICES:</b>	<b>Neil Broadhurst - MWTS</b> <b>12th October 2016</b> <b>1. Nil.</b>

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

### **Specific Road Works**

- Maintenance grading carried out on Hatch, Starling, Jackson, Oakabella, East Oakabella, Isachar, Ruddaway, Walsh, Larrard, Rosehill, Suckling, Swamp, Rob, Yerina Springs, Burges and Erriary Roads.
- Gravel Patching/Sheeting/Verge works carried out on Erriary, Binu West, Telegraph, Ogilvie West and Yerina Springs Road.

### **Maintenance Items**

- Northampton – Signs and associated infrastructure, various locations.
- Northampton - Verge works including tree pruning/drainage improvements.
- Northampton – Airing of Quilts preparation works.
- Kalbarri – Town site pothole works.
- Kalbarri – Assistance with Sally's Tree sewer grinder installation works.
- Kalbarri – Foreshore and general road/kerbside chemical spraying.
- Rural – Replaced Larrard Road culvert.
- Assistance to RSL for machinery shed construction.
- Fire break inspections for all areas.

### **Other Items (Budget)**

- Rural – Binu West Road – Construction works continuing.
- Northampton – Pioneer Lodge bulk earthworks commenced.
- Kalbarri – Sporting Complex works commenced. Site meeting undertaken with all major construction parties onsite. Final design, timeframes and programmes discussed.
- Lucky Bay – Toilets/Dump Point/Caretaker accommodation unit/Caretaker office unit/Shed, associated plumbing and earthworks.
- Wannerenooka borefield works to replace the existing mineshaft water source.

### **Plant Items**

- Kalbarri rubbish vehicle – Delivered 4<sup>th</sup> August 2016. – Problems with tipper arm and tray being resolved through discussion with suppliers/s.
- P184 – Tandem Pig Trailer – Brake reline – Dtrans
- P201 – Vibrating roller – Fan and engine balancer/Radiator - PEMCO.

**Staff/Personnel Items**

- Up to 4 x Casual staff for Binu West Road and Airing of Quilts Town cleanup works.
- Rangers x 2 attended state conference.
- Lucky Bay caretaker position interviews and appointment.

**OFFICER RECOMMENDATION – ITEM 6.1.1**

**For Council information.**

# SHIRE OF NORTHAMPTON

## WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2016/2017)

(October 2016)

2016/2017 Budget Works	Status	Comments
<b><u>Regional Road Group Projects</u></b>		
<b>Kalbarri Road</b> Shoulder Reconditioning works 36 - 46 slk		Stage 2 of 4
<b>Horrocks Road</b> Shoulder Reconditioning works 9.4 - 13.4 slk		Stage 2 of 3
<b><u>Roads to Recovery</u></b>		
<b>Binnu East Road</b> Bitumen Reseal 18.4 to 22.4 slk	COMPLETE	
<b>Chilimony Road</b> Reconstruct 8.85 - 10.10 and 11.7 - 12.85 slk		
<b>Horrocks - Mitchell Street</b> Add kerbing and Slurry/Asphalt seal		
<b>Binnu East Road</b> Bitumen Reseal 14.4 to 18.4 and 22.4 to 26.4 slk		
<b><u>Royalties for Regions Funding</u></b>		
<b>Binnu West Road</b> Construct and seal - Stage 2 of 2 (Total 9kms min)	Commenced	
<b>White Cliffs Road</b> Construct and seal - Stage 1 of 2 (Total 12kms)		
Cont.		



2016/2017 Budget Works	Status	Comments
<b><u>MUNICIPAL FOOTPATHS</u></b>		
<b>Horrocks - Glance Street</b> Dual Use Pathway around southern car park	COMPLETE	
<b>Kalbarri - Grey Street</b> Replace DUP plus improvements to front of Allen Centre		
<b>Northampton - Stephen Street</b> Replace DUP from NWCH to West Street		
<b><u>MUNICIPAL FOOTPATHS</u></b>		
<b>Northampton oval</b> Verti drain and verti mow works		Late October 2016
<b>Horrocks Jetty</b> Maintenance works to pier supports		
<b><u>OTHER WORKS - Depots</u></b>		
<b>Northampton - NWCH Yard</b> Replace front fence and gates.		
<b>Kalbarri - Depot Yard</b> Upgrade/Repair loading ramp and bulk storage area.		
<b>Northampton - Wannerenooka Boresite</b> New bore and associated infrastructure		New bore drilled
<b>Northampton - Wannerenooka Storage Tanks</b> New Tanks x 2 plus barrier fence replacement		Site inspected and subject to Lead contamination review.
<b>Northampton - Street Bins</b> Replace/Additional steet bins		
<b>Northampton - Event bins</b> Additional bins for event requirements	COMPLETE	
<b>Northampton - Office</b> Install Rail to car park embankment	COMPLETE	
Cont.		

2016/2017 Budget Works	Status	Comments
<b><u>PLANT ITEMS - Major</u></b> <b>Northampton - Prime Mover</b> Purchase new - trade/sell P136 Mitsubishi Prime Mover <b>Northampton - 6 Wheel Truck</b> Purchase New - trade/sell P177 6 Wheel Tip Truck <b>Northampton - Manager of Works</b> Purchase new - trade/sell P223 Toyota Prado <b><u>PLANT ITEMS - Minor/Other/Sundry tools</u></b>  Northampton - Fertiliser Spreader Northampton - Leading Hand - Trip meter Northampton - Depot pressure cleaner Northampton - Small Chainsaw Northampton - Depot Air Grease Gun Northampton - Dia 400mm auger Northampton - Hitachi combo tool kit Northampton - Gardeners - Whipper Snipper FS94 Northampton - Gardeners - Blower vacuum BR450 Northampton - Gardeners - Hedge Clippers HS82T Kalbarri - Hitachi combo tool kit Kalbarri - Blower BG86C Kalbarri - Large Chainsaw Kalbarri - Reticulation remote phone applic Kalbarri - Drill Press Horrocks - Hitachi combo tool kit Two Way Radios - Uniden to suit x 4 (2 x Nton, 2 x Kalb)  <b><u>OTHER WORKS - SPECIFIC / MAINTENANCE</u></b> Ogilvie East Road - Nolba to Balla Whellarra Balla Whellarra Road - 1.1km yellow sand		Vehicle ordered August 30th, Delivery late November 2016

**HEALTH AND BUILDING REPORT CONTENTS**

6.2.1	BUILDING STATISTICS FOR THE MONTH OF SEPTEMBER 2016	2
6.2.2	AMENDED HEALTH ACT 1911 AND THE NEW PUBLIC HEALTH ACT 2016	4



<b>6.2.1</b>	<b>INFORMATION ITEM: BUILDING STATISTICS</b>
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<b>DATE OF REPORT:</b>	<b>14<sup>th</sup> October 2016</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Glenn Bangay – Principal EHO/Building Surveyor</b>

**1. BUILDING STATISTICS**

Attached for Councils' information are the Building Statistics for September 2016.

<b>OFFICER RECOMMENDATION – ITEM 6.2.1</b>
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<b>For Council information.</b>
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SHIRE OF NORTHAMPTON  
HEALTH AND BUILDING REPORT – 21<sup>st</sup> October 2016

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - SEPTEMBER 2016

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
12/09/2016	1456	T & R Cripps PO Box 115 NORTHAMPTON	N Watson PO Box 261 NORTHAMPTON	1451 (Lot 4565) Ogilvie East Road OGILVIE	Shed	1. Concrete 2. Steel 3. Steel	88	\$11,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
12/09/2016	1444	B Cornell 327 Ajana East Road AJANA	B Cornell 327 Ajana East Road AJANA	38 (Lot 18) Essex Street NORTHAMPTON	Retaining Wall	1. n/a 2. Concrete 3. n/a	n/a	\$15,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00
21/09/2016	1447	M Ash PO Box 422 NORTHAMPTON	M Barnden PO Box 184 NORTHAMPTON	33 (Lot 84) Port Street PORT GREGORY	Shed	1. Concrete 2. Brick 3. Zinc	130	\$50,000	1. 160.00 2. 100.00 3. 68.50 4. 0.00
21/09/2016	1457	M Scott Transport PO Box 279 NORTHAMPTON	M Scott PO Box 279 NORTHAMPTON	123 (Lot 2) Seventh Ave NORTHAMPTON	Garage	1. Concrete 2. C/Bond 3. C/Bond	66	\$15,000	1. 96.00 2. 0.00 3. 61.65 4. 0.00

**6.2.2 AMENDED HEALTH ACT 1911 and the NEW PUBLIC HEALTH ACT 2016**

<b>FILE REFERENCE:</b>	<b>4.2.8</b>
<b>DATE OF REPORT:</b>	<b>14 September 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Wendy Dallywater (Environmental Health Officer)</b>
<b>APPENDICES:</b>	<b>1. Legislation Update – Amended Health Act 1911 (amended on 25<sup>th</sup> July 2016) and the Public Health Act 2016</b>

**BACKGROUND:**

On 25<sup>th</sup> July 2016 the Western Australian Parliament passed legislation to adopt the new Public Health Act 2016 (new Act), together with the supporting Public Health (Consequential Provisions) Act 2016. These Acts will repeal much of the Health Act 1911 and are designed to better protect and promote the health of all Western Australians. The Acts will be progressively introduced over the next 3 to 5 years.

**COMMENT:**

The purpose of the Act is to:

1. Promote and improve public health and wellbeing and to prevent disease, injury, disability and premature death.
2. Protect individuals and communities from diseases and other public health risks and to provide, to the extent reasonably practicable, a healthy environment for all Western Australians.
3. Promote the provision of information to individuals and communities about public health risks.
4. Encourage individuals and communities to plan for, create and maintain a healthy environment.
5. Provide for the prevention or early detection of diseases and other public health risks, and certain other conditions of health.
6. Support programmes and campaigns intended to improve public health.
7. Facilitate the provision of information to decision-making authorities about public health risks and benefits to public health that may result from certain proposals.

8. Provide for the collection, disclosure and use of information about the incident and prevalence of diseases, other public health risks in the State and certain other conditions of health, for research or public health purposes.
9. Reduce the inequalities in public health of disadvantaged communities.
10. Provide for functions in relation to public health to be performed by the State and local governments.

There are five principles of the Act:-

Sustainability – Ensure that our decisions and actions not only benefit people today, but do not have adverse consequences for future generations.

Precautionary – When there is limited scientific evidence it is better to ‘err on the side of caution’ to protect public health.

Proportionality – Decisions and responses should be made proportionate to the public health risk present.

Intergenerational Equity – The present generation should ensure that public health is maintained or enhanced to ensure future generations benefit.

Local Government – The functions of local governments in relation to public health should be acknowledged and respected through its involvement in a range of activities that include –

- Planning processes
- Environmental monitoring and management
- Health promotion and
- More traditional public health concerns such as:
  - Waste management
  - Prevention of infectious diseases
  - Food safety, and
  - Monitoring drinking water quality.

The Crown is bound by the Act, however, the Crown can apply to the Minister for an exemption for up to 10 years to give it time to become compliant. Whether an exemption can be extended after 10 years is unknown. The Crown cannot be exempt from compliance with the following Parts of the Act:

- Part 9 – Notifiable infectious diseases and related conditions
- Part 11 – Serious public health incident powers
- Part 12 – Public Health emergencies
- Part 15 – Inquiries
- Part 16 – Powers of entry, inspection and seizure
- Part 18 – Liability, evidentiary and procedural matters, and
- Part 19 – Miscellaneous matters.

Some people believe that Local Governments will be required to play a more active part in improving the health of their communities. Whether this is just through the identification of health issues within the community such as a large number of people suffering from obesity or asthma or diabetes and acknowledging this in its local Public Health Plan and Public Health Policies, or whether the Local Government is required to provide means to actively combat these health issues is unclear at present.

The State Government will prepare a Public Health Plan. Local Governments will need to write and submit to the Health Department its Public Health Plan within 2 years of stage 5 of the implementation being implemented (that is in approximately 5 years time).

The new Public Health Act 2016 will be less prescriptive than the old Health Act 1911 and will be based on the health risk to the community. Similar to the Building legislation which allows for alternative means or applications to meet certain standards or criteria, the new Act will be written in the same way. Officers have always had the ability to consider alternative methods or means to some extent but now individual interpretations are likely to mean less uniformity across the State.

Reference to Environmental Health Officers is being removed and replaced with Authorised Officers. An Authorised Officer is someone that the Local Government appoints to carry out certain tasks. Authority identification cards are issued by the Local Government.

The Health Department of WA Environmental Health Directorate (EHD) has recently advised that its role will become a broader state-wide system manager. The Directorate's changes will be phased in over five years as the new Act is implemented. The EHD has identified improvements in the process of environmental health licensing to reduce red-tape. The EHD will be restructured to continue to provide core health services, supported by system support and licensing, with team members channelled into being Risk Assessors (remain specialised in key fields of food, water, hazards, radiation and science, and policy), and Functional Streams (responsible for risk management and streamlining processes across the EHD).

Attached is some additional information regarding this legislation changes and includes some Frequently Asked Questions and Answers regarding the new Acts which may be of interest to Council.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

Council may need to budget for a consultant to draft its local Public Health Plan and Policies (depending on how extensive the Plan and Policies need to be) in 5 years time, but there may be other financial implications that are identified as the new Act is implemented.

**STATUTORY IMPLICATIONS:**

The new Public Health Act 2016 and the Public Health (Consequential Provisions) Act 2016, along with the amendments to the Health Act 1911 will occur over the next 3 to 5 years.

**POLICY IMPLICATIONS:** Nil

**STRATEGIC IMPLICATIONS:**

The Shire's Community Strategic Plan will need to include or reflect outcomes identified in the local Public Health Plan.

**VOTING REQUIREMENT:**

Simple Majority

**OFFICER RECOMMENDATION – ITEM 6.2.2**

**For Council's information.**

## Legislation Update

### Amended Health Act 1911 (amended on 25<sup>th</sup> July 2016) and the Public Health Act 2016

#### About the Public Health Act 2016

The Public Health Act 2016 (new Act), together with the supporting Public Health (Consequential Provisions) Act 2016, are now law in Western Australia.

These Acts will repeal much of the outdated Health Act 1911 and are designed to better protect and promote the health of all Western Australians.

As there is a significant amount of work required to transition to the new regulatory framework, the Acts will be progressively introduced over the next 3 to 5 years.

#### FAQs

##### Q. What is the purpose of the new Act?

A. The Public Health Act 2016 provides a flexible and proactive framework for the regulation of public health, with key features including:

- Promoting public health and well-being in the community
- Helping to prevent disease, injury, disability and premature death
- Informing individuals and communities about public health risks
- Encouraging individuals and their communities to plan for, create and maintain a healthy environment
- Supporting programs and campaigns intended to improve public health
- Collecting information about the incidence and prevalence of diseases and other public health risks for research purposes
- Reducing the health inequalities in public health of disadvantaged communities.

##### Q. Why is WA's public health legislation being changed?

A. New and modern law is needed to protect the health of Western Australians. The Health Act 1911 is limited in that it:

- Makes reference to out-dated public health risks and issues (eg. Removal of night soil, and lime washing walls after a person with an infectious disease has left a boarding house, etc)
- Deals with issues that have since been captured by other legislation
- Does not address emerging public health issues such as bio-terrorism, new industries and epidemic chronic diseases
- Is prescriptive and reactive.

The Public Health Act 2016 provides a modern, flexible and proactive risk based framework for the regulation of public health.

**Q. What are the key features of the new Act?**

A. The key features are as follows:

- A risk based framework which provides a set of regulatory tools which can be applied to regulate any given risk to public health
- The binding of the Crown which gives effect to the principle that all persons are entitled to the same public health standards
- A modern framework for infectious diseases that uses four public health tools to aid in the prevention and control of the spread of infectious diseases and related conditions
- A modern framework for public health emergencies which provided for the exercise of wide scale where there is an overwhelming need to take action to protect public health
- Public health planning that requires government to take a strategic and forward thinking approach to protecting and promoting public health
- Public health assessments that provide for an assessment of the public health risks and benefits arising from particular proposals to be undertaken in conjunction with existing approval processes
- A coordinated and streamlined approach to regulation that provides that all regulation relating to broad policy areas will be consolidated and streamlined into single regulatory instruments
- Appropriate penalties that will deter unlawful conduct thereby preventing or minimising harm to public health

**Q. When does the new Act take effect?**

A. As there is a significant amount of work required to transition to the new regulatory framework, the Public Health Act 2016 will be implemented in a staged manner over the next 3 to 5 years.

This means that the old Health Act 1911 (which will be known as the Health (Miscellaneous Provisions) Act 1911), and all regulations made under the Health Act 1911, will continue to be the main enforcement tool, until the new provisions of the Public Health Act 2016 are proclaimed over the coming years.

There will be five stages of implementation:-

Stages 1 and 2 –

Stage 1 will come into operation upon Royal Assent of the new legislation and stage 2 on the following day. These 2 stages involve various technical matters required to facilitate the transition from the Health Act 1911 to the Public Health Act 2016. During this process the Health Act 1911 and its associated regulations, by-laws and local laws will remain in force.



## Local Government Preparation

The first six months following Royal Assent should be considered business as usual for local government, who are to continue to enforce the Health Act 1911 and subsidiary legislation.

While these introductory stages will have no practical implications for local governments, local governments will need to start preparing for stage 3. The Department of Health will work closely with local governments in the lead up to stage 3 providing further information on how to prepare for this stage.

### Stage 3 -

Stage 3 will occur on a date fixed by proclamation, although it is anticipated this will occur within 6 months of the date of Stages 1 and 2.

During this stage, key elements of the administrative framework provided by Part 2 of the Public Health Act 2016 will come into operation to replace the equivalent administrative framework provided by Part II of the Health Act 1911. This includes provisions establishing the Chief Health Officer and enabling enforcement agencies to designate authorised officers for the purposes of the Act.

Technical amendments will also be made to facilitate the transition from the old to the new legislation. This will include making relevant amendments to the Health Act 199 and its associated regulations and by-laws, to replace references to:

- The “Health Act 1911” with references to the “Health (Miscellaneous Provisions) Act 1911”
- “Executive Director, Public Health” with references to “Chief Health Officer”
- “environmental health officer” with references to “authorised officer”.

The following regulations and by-laws made under the Health (Miscellaneous Provisions) Act 1911 will also be repealed:

- Annual Report Form (Local Authorities) Regulations
- Form for Result of Sample Analysis Regulations
- Health Act (Local Authorities Sewerage Undertakings) Model By-Laws
- Local Health Boards (Annual Statement of Accounts) regulations 1961
- Model By-laws – Handling Dead Bodies
- Model By-laws – Series “A”.

All other regulations, by-laws and local laws made under the Health (Miscellaneous Provisions) Act 1911 will remain in operation.

## Local government preparation

In order to minimise the impact on local governments, section 312 of the Public Health Act includes a transitional provision. Under that section, persons who are currently appointed as

environmental health officers will be deemed to be designated as authorised officers for the purpose of the Public Health Act, the Health Act and a range of other relevant Acts.

To prepare for this stage, local governments should:

- Identify all persons who hold a current appointment as an environmental health officer
- Issue to each of those persons a certificate of authority in accordance with section 30 of the Public Health Act
- Prepare and maintain a list of those authorised officers in accordance with section 27 of the Public Health Act.

Designations of persons to whom the transitional provision does not apply are to be made in accordance with Part 2 Division 4 of the Public Health Act.

It is noted that an amendment will be made to section 3.5 of the Local Government Act 1995 to authorise local laws for matters relating to public health to be made under that Act.

Local governments are encouraged to utilise this mechanism for all new local laws in anticipation of the repeal of the local law making powers provided by the Health (Miscellaneous Provisions) Act 1911 in stage 5. The Department of Health will be coordinating a working group comprising of representatives from the Department, Western Australian Local Government Association (WALGA) and local governments to consider the new regulatory framework and what it means for existing health local laws.

#### Stage 4 –

Stage 4 will occur on a date fixed by proclamation.

Provisions in the Public Health Act relating to notifiable infectious diseases and related conditions, prescribed conditions of health, serious public health incident powers and public health emergencies will commence during this stage.

Equivalent provisions in the Health (Miscellaneous Provisions) Act 1911 and regulations made under that Act will be repealed.

Local government preparation

No action is required by local governments to implement this stage.

#### Stage 5 –

Stage 5 will occur on a date fixed by proclamation and will be the most significant stage of implementation for enforcement agencies as it represents the point at which they move from the framework provided by the Health (Miscellaneous Provisions) Act 1911 to the Public Health Act 2016.

The development of new regulations under the Public Health Act 2016 relating to environmental health matters will commence, and feature provisions for:

- The built environment
- Water
- Body art and personal appearances
- Pests and vectors.

Equivalent provisions in the health (Miscellaneous Provisions) Act 1911 and regulations and by-laws made under that Act will be repealed.

The following provisions will also commence with the enforcement provisions:

- Public Health Planning
- Public Health Assessments and
- Registration and Licensing.

Local government preparation

Stage 5 will be the most significant stage of implementation for local government.

The Department of Health will work closely with local government in the lead up to this stage, including consulting in respect of the development of required regulations.

**Q. What is meant by the general public health duty?**

A. The centrepiece of the Act is the legal duty on all persons to conduct their activities in a way that does not cause harm to the health of others.

In essence, we all have a legal responsibility to protect another person from harm.

If a person is found to breach the general duty by putting another person's health at risk, further enforcement action can be taken under the Act.

**Q. Who enforces the new Act?**

A. Local governments are the recognised enforcement agency for public health matters within their jurisdiction.

Local governments delegate the power to enforce the Act to "authorised Officers" (previously known as environmental health officers). Authorised officers are responsible for investigating any public health related matter.

**Q. Will the Health Act 1911 be retained?**

A. Yes. The Health Act 1911 will be retained in an amended format and re-named the Health (Miscellaneous Provisions) Act 1911. It will contain various matters relating to public health such as community health centres, child health and Mortality Committees.

**Q. What will happen to the regulations under the old Act?**

A. There are 45 regulations made under the Health Act.

The following regulations will be retained under the Health Act (re-named the Health (Miscellaneous Provisions) Act 1911):

- Health (Notifications by Midwives) Regulations 1994
- Health (Rottnest Island) By-Laws
- Health (Section 335(5)(d) Abortion Notice) Regulations 1998
- Notification of Stillbirth and Neo-Natal Death Regulations
- Registration, Enforcement and Discharge of Local Authority Charges on Land, Regulations.

The following regulations will be repealed in Stage 3 of implementation:

- Annual Report Form (Local Authorities) Regulations
- Form for Result of Sample Analysis Regulations
- Health Act (Local Authorities Sewerage Undertakings) Model By-Laws
- Local Health Boards (Annual Statement of Accounts) regulations 1961
- Model By-laws – Handling Dead Bodies
- Model By-laws – Series “A”.

The following regulations will be transitioned under the Public Health Act during Stage 4 of implementation:

- Blood and Tissue (Transmissible Diseases) Regulations 1985
- Health (Cervical Screening Register) Regulations 1991
- Health (Notification of Lead Poisoning) Regulations 1985
- Health (Notification of Stimulant Induced Psychosis) Regulations 2010
- Health (Western Australian Cancer Register) Regulations 2011
- Health (Western Australian Register of Developmental Anomalies) Regulations 2010.

The remaining regulations will be repealed. Where required, new regulations will be made in accordance with the regulatory framework provided by the Public Health Act.

The timeline for implementation Stages 1 to 5 outlined above gives further details of the staged approach to implementing the Act.

## **Q. How will the Act be enforced?**

A. A graduated process of enforcement action is provided in the new legislation to give people the opportunity to discuss compliance issues with a local government authorised officer and take the necessary steps to comply.

Where a person does not comply, the Public Health Act 2016 provides four main types of enforcement options:

### Enforcement Options

Infringement Notice	An infringement notice is a notice that the person to whom it is directed has committed an offence under a regulation, and requires payment of a specified monetary amount for the offence within a specified time.
Improvement Notice	An improvement notice is a written legal notice that either requires or prohibits a person from taking specified action. There are no penalties associated with a failure to comply with an improvement notice.
Enforcement Order	An enforcement order is a written legal order that orders specific action to be taken or prohibits action to be taken by a person. Non-compliance with an enforcement order gives rise for prosecution.
Prosecution	In cases that warrant prosecution in a court of law.

### Changes in Penalties

The new legislation prescribes significantly higher penalties that can be applied to people who create public health risks. The aim is to deter unlawful conduct and prevent or minimise harm to public health.

It is the responsibility of the Courts to determine the appropriate punishment and penalties that apply.

### Fees

Local government have an important role in enforcing public health legislation within their local jurisdiction.

In order to fund the cost of administration, inspection regimes and other service provision, local government are now able to charge a fee for service in accordance with Sect 6.16(2) of the Local Government Act 1995.

### **Local Government Enforcement Agencies**

A number of resources are being developed to assist enforcement agencies to prepare for the implementation of the new Act. These include:

- Timeline to implement the Public Health Act 2016
- Public Health Act Toolkit for Local Government
- Public Health Planning.

### **The Crown – the Binding of the Crown and the Exemptions**

The Public Health Act binds the Crown which means the Crown is required to comply with the provisions of the Act and new regulations.

However, it is recognised that some Crown and Crown authorities may not be capable of achieving immediate compliance with the Act. This is because improvements to infrastructure or service delivery to meet health requirements may only be achieved in the medium to long term.

The Act recognises that incremental measures may be required, and in appropriate circumstances the Minister for Health may exempt the Crown or a Crown authority from compliance with specific provisions of the Act or regulations.

Local government will primarily be the enforcement agency responsible for enforcing the Act on Crown land.

The Crown or a Crown authority may submit a request to the Minister for Health seeking an exemption under Part 17 from compliance with the Act.

An exemption may be granted from one or more provisions of the Act, or from one or more provisions of the regulations, or from a combination of both. An exemption can be issued for a period of up to 10 years.

The Crown or Crown authority may apply for an exemption by submitting a request in writing to the Minister. The request should include a completed copy of the Department's preferred exemption request form and any other relevant documentation.

The Crown cannot be exempt from the provisions of the following Parts of the Act:

- Part 9 – Notifiable infectious diseases and related conditions
- Part 11 – Serious public health incident powers

- Part 12 – Public Health emergencies
- Part 15 – Inquiries
- Part 16 – Powers of entry, inspection and seizure
- Part 18 – Liability, evidentiary and procedural matters
- Part 19 – Miscellaneous matters.

## **TOWN PLANNING REPORT**

<b>6.3.1</b>	<b>SUMMARY OF PLANNING INFORMATION ITEMS.....</b>	<b>2</b>
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SHIRE OF NORTHAMPTON  
TOWN PLANNING REPORT – 16 SEPTEMBER 2016

**6.3.1 SUMMARY OF PLANNING INFORMATION ITEMS**

**DATE OF REPORT:** 14 October 2016  
**REPORTING OFFICER:** Debbie Carson – Planning Officer

**COMMENT:**

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

051	WB Cornell	LOT 18 (NO. 38) ESSEX STREET, NORTHAMPTON	PROPOSED RETAINING WALL	6 September 2016
052	Halsall & Associates	1 GLANCE STREET, HORROCKS	PROPOSED CARAVAN PARK REDEVELOPMENT	9 September 2016 - DAPS Panel determination
053	M Barnden	Lot 84 (NO. 33) PORT STREET, PORT GREGORY	PROPOSED OUTBUILDING	14 September 2016
054	BORAL Resources (WA) Ltd	LOTS 29, 52 & 7890 (NO. 199) HATCH ROAD, BOWES	PROPOSED EXTRACTIVE INDUSTRY (HARD ROCK QUARRY)	16 September 2016 Ordinary Meeting of Council (REFUSAL)
055	John Ralph	LOT 601 (NO. 141) HAMPTON ROAD, NORTHAMPTON	PROPOSED OUTBUILDING – R-CODE VARIATIONS	22 September 2016
056	Pioneer Lodge Inc	LOT 7 (No. 70) ROBINSON STREET, NORTHAMPTON	PROPOSED NEW 1 & 2 BEDROOM INDEPENDENT LIVING UNITS- AGED PERSONS ACCOMMODATION	22 September 2016

**OFFICER RECOMMENDATION – ITEM 6.3.1**

**For Council Information**

6.4.1	ACCOUNTS FOR PAYMENT	2
6.4.2	MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2016	8

**6.4.1 ACCOUNTS FOR PAYMENT**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 October 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Leanne Rowe/Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. List of Accounts</b>

**SUMMARY**

Council to authorise the payments as presented.

**BACKGROUND:**

A list of payments submitted to Council on 21<sup>st</sup> October 2016, for confirmation in respect of accounts already paid or for the authority to those unpaid.

**FINANCIAL & BUDGET IMPLICATIONS:**

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

**POLICY IMPLICATIONS:**

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

**VOTING REQUIREMENT:**

Absolute Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.1**

**That Municipal Fund Cheques 21023 to 21048 inclusive totalling \$165,186.37, Municipal EFT payments numbered EFT15527 to EFT15626 inclusive totalling \$670,814.38, Trust Fund Cheques 2164 to 2168, totalling \$10,670.00, Direct Debit payments numbered GJ03006 to GJ0314 inclusive totalling \$229,865.15[ be passed for payment and the items therein be declared authorised expenditure.**

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 21 OCTOBER 2016

Chq #	Date	Name	Description	Amount
21023	12-09-2016	AMY SMITH	NCCA REIMB REFRESH	140.81
21024	13-09-2016	UNIVERSAL MARINA SYSTEMS	FLOATING FINGER JETTY 40% DEPOSIT	26227.11
21025	13-09-2016	LYNN FLANNERY	RATE REFUND	200.00
21026	15-09-2016	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	162.90
21027	14-09-2016	SYNERGY	ELECTRICITY CHARGES	17686.05
21028	14-09-2016	TELSTRA	TELEPHONE CHARGES	2741.92
21029	15-09-2016	AUSTRALIAN TAXATION OFFICE	AUGUST 2016 BAS	26595.00
21030		CANCELLED		
21031	22-09-2016	RIGHT 4 THE ROAD	VEHICLE INSPECTIONS	310.30
21032	29-09-2016	SHIRE OF NORTHAMPTON	KAL AGED CARE UNIT REFUSE/ESL	4099.54
21033	29-09-2016	DEPARTMENT OF TRANSPORT	VEHICLE LICENSES TO 30 SEPT 17	11620.40
21034	06-10-2016	AUSTRALIA POST	POSTAGE	2525.50
21035	06-10-2016	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	10587.60
21036	06-10-2016	DEPARTMENT OF TRANSPORT	RENEW JETTY LICENCE RES 26951 KALB	40.30
21037	06-10-2016	GARRY DUNGATE	PAVING REPAIRS, INSTAL PLAQUE	2277.00
21038	06-10-2016	GERALDTON MOWER & REPAIR	2 CH/SAWS, WHIP SNIP&PARTS, 2 BLOWERS	4929.35
21039	06-10-2016	KALBARRI GAS	GAS	135.00
21040	06-10-2016	KLEENHEAT GAS	FACILITY FEE	69.30
21041	06-10-2016	LOCAL GOVERNMENT SUPERVISORS ASSOC. WA INC	SUPERVISORS CONFERENCE	1829.50
21042	06-10-2016	NORTHAMPTON COMMUNITY CENTRE	FUNCTION ROOM HIRE	75.00
21043	06-10-2016	NORTHAMPTON TOURIST ASSOCIATION	2016/17 FUNDING	25000.00
21044	06-10-2016	NORTHAMPTON COUNTRY BUTCHERS	REFRESHMENTS	44.02
21045	06-10-2016	RAC BUSINESSWISE	ROADSIDE ASSIST	714.00
21046	06-10-2016	MALCOLM SCOTT	REIMB FUEL	96.16
21047	06-10-2016	UNIVERSAL MARINA SYSTEMS	ENGINEER, MANUFAC FLOATING PONTOON	26227.11
21048	06-10-2016	WREN OIL	OIL WASTE DISPOSAL	852.50
				<b><u>\$165,186.37</u></b>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 21 OCTOBER 2016

**ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT**

EFT #	Date	Name	Description	Amount
EFT15527	06-09-2016	JOHN PAPAS TRAILERS	LUCKY BAY - TRAILER	1200.00
EFT15528	08-09-2016	AUSSIE SHEDS	LUCKY BAY SHED KIT 2ND INSTAL	3415.00
EFT15529	08-09-2016	GLENN BANGAY	REIMB FEES WASTE/RECYCLE CONF, LGMA	2531.95
EFT15530	08-09-2016	SEAN BOYCE	REIMB LH MOBILE	45.00
EFT15531	08-09-2016	BS & JA COCKRAM	NTON OFFICE BARRIER/HAND RAIL	1782.00
EFT15532	08-09-2016	E & S KOPPENSTEINER	REIMB BENARA PLANTS, FUEL, TELSTRA	475.39
EFT15533	08-09-2016	ELDERS RURAL SERVICES AUSTRALIA LTD	HCC FENCING/GATE	4690.53
EFT15534	30-09-2016	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL REPAIRS	2574.58
EFT15535	30-09-2016	GERALDTON AUTO WHOLESALEERS	2016 MUX LST WAGON 4X4 AUTO	21840.10
EFT15536	30-09-2016	YOUNG MOTORS P/L	2013 MITSUBISHI TRITON GLX 4X4	22490.00
EFT15537	04-10-2016	MIDWEST MULCHING MOWING	MULCH VEGETATION - CHILIMONY, WHITE CLIFFS, BINNU EAST&WEST, OGILVIE	42729.00
EFT15538	04-10-2016	ABROLHOS ELECTRICS	TAG & TEST ELECTRICAL EQUIP	7367.91
EFT15539	06-10-2016	GLENN BANGAY	REIMB CONFS ACCOMM/MEALS, WESTNET	1964.61
EFT15540	06-10-2016	NEIL BROADHURST	REIMB SYNERGY	467.35
EFT15541	06-10-2016	RIC DAVEY	REIMB FUEL	50.00
EFT15542	06-10-2016	DIANNE HAYNES	REIMB FUEL	153.52
EFT15543	06-10-2016	E & S KOPPENSTEINER	REIMB BENARA, FUEL, TELSTRA	1260.30
EFT15544	06-10-2016	JOE TARCHINI	REIMB GLASSES	279.50
EFT15545	06-10-2016	ABCO PRODUCTS PTY LTD	E-ZYME CRYSTALS	526.94
EFT15546	06-10-2016	AFGRI EQUIPMENT AUST PTY LTD	PARTS	2098.90
EFT15547	06-10-2016	KALBARRI IGA	GOODS	53.01
EFT15548	06-10-2016	LP & AK ATKINSON	GRAVEL - AJANA EAST ROAD	3187.80
EFT15549	06-10-2016	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	748.44
EFT15550	06-10-2016	AUSSIE SHEDS	LUCKY BAY SHED KIT FINAL INSTAL	3415.00
EFT15551	06-10-2016	BLACKTOP MATERIALS ENGINEERING PTY LTD	MATERIALS TESTING	1804.00

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 21 OCTOBER 2016**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15552	06-10-2016	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS, FUEL	2345.08
EFT15553	06-10-2016	BUNNINGS BUILDING SUPPLIES	FENCING, PLANTS	1125.88
EFT15554	06-10-2016	CHEM CENTRE	WATER SAMPLES	1060.40
EFT15555	06-10-2016	CHEFMASTER AUSTRALIA	BIN LINERS	344.55
EFT15556	06-10-2016	COASTAL PLUMBING & GAS FITTING	PLUMBING	3651.12
EFT15557	06-10-2016	COATES HIRE OPERATIONS PTY LIMITED	ROLLER HIRE	1484.32
EFT15558	06-10-2016	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	67.21
EFT15559	06-10-2016	STAPLES	P/COPIER MTCE	1369.46
EFT15560	06-10-2016	COURIER AUSTRALIA	FREIGHT	917.68
EFT15561	06-10-2016	COVS PARTS PTY LTD	RAGS.CABLE TIES, SUPER WASH	1021.72
EFT15562	06-10-2016	D-TRANS	PIG TRAILER BRAKES MAINT, PARTS	3198.03
EFT15563	06-10-2016	CENTRAL REGIONAL TAFE	LOAD RESTRAINT TRAINING	1645.60
EFT15564	06-10-2016	DEPARTMENT OF FIRE AND EMERGENCY	16/17 ESL	242959.51
EFT15565	06-10-2016	FORPARK AUSTRALIA	REPLACE PLAYGROUND PARTS	2726.90
EFT15566	06-10-2016	GERALDTON SIGN MAKERS	SIGNS	2539.79
EFT15567	06-10-2016	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM - DEC QUARTER	262.90
EFT15568	06-10-2016	GNG PLUMBING CO	HCC GAS INSTAL BBQ COOKER FRYER	1991.00
EFT15569	06-10-2016	GREAT NORTHERN RURAL SERVICES	PARTS	30.65
EFT15570	06-10-2016	GOUGH PLASTICS	LUCKY BAY DUMP EZY	1469.60
EFT15571	06-10-2016	GRASSTREES AUSTRALIA	PLANTS	815.00
EFT15572	06-10-2016	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES	23632.75
EFT15573	06-10-2016	NR & DJ HAYNES	HORROCKS - CARPARK SOUTH	858.00
EFT15574	06-10-2016	J R & A HERSEY	PROTECTIVE CLOTHING	339.68
EFT15575	06-10-2016	HITACHI	HARDWARE	37.09
EFT15576	06-10-2016	HOSEXPRESS	HOSES	31.02
EFT15577	06-10-2016	JASON SIGNMAKERS	SIGNS	5446.54
EFT15578	06-10-2016	JONO DALE PLUMBING, GAS & AIR-CON	PLUMBING	2009.57
EFT15579	06-10-2016	KALBARRI SES UNIT INC.	ESL 2ND INSTALMENT 2016/2017	8250.00

**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 21 OCTOBER 2016**

<b>EFT #</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT15580	06-10-2016	KALBARRI HARDWARE & BUILDING SUPPLIES	HARDWARE	131.15
EFT15581	06-10-2016	KALBARRI EXPRESS FREIGHT	FREIGHT	218.22
EFT15582	06-10-2016	KALBARRI B P SERVICE STATION	FUEL	184.20
EFT15583	06-10-2016	KALBARRI WAREHOUSE	HARDWARE	310.75
EFT15584	06-10-2016	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	420.00
EFT15585	06-10-2016	KALBARRI CARRIERS	FREIGHT	702.24
EFT15586	06-10-2016	KALBARRI NEWSAGENCY	STATIONERY	33.80
EFT15587	06-10-2016	KALBARRI AUTO ELECTRICS	INSTAL UHF RADIO, SWITCH BLOCK	1602.80
EFT15588	06-10-2016	KALBARRI PEST CONTROL	GENERAL URBAN PEST CONTROL	1075.00
EFT15589	06-10-2016	KALBARRI SIGNS	SIGNS	55.00
EFT15590	06-10-2016	KALBARRI VISITORS CENTRE INC	OPERATING SUBSIDY 16/17	35000.00
EFT15591	06-10-2016	KOMATSU AUSTRALIA PTY LTD	PARTS	4437.73
EFT15592	06-10-2016	LGISWA	WC INS ADJUSTMENT 15/16	5708.79
EFT15593	06-10-2016	RAJ MAVATH PTY LTD	AUDIT HCC, BINNU WEST RD	1045.00
EFT15594	06-10-2016	LGRCEU	PAYROLL DEDUCTIONS	232.80
EFT15595	06-10-2016	MIDWEST MULCHING MOWING	MULCH ENTRANCE NTON REFUSE SITE	275.00
EFT15596	06-10-2016	CENTREL PTY LTD	FUEL PURCHASES	1835.07
EFT15597	06-10-2016	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	1497.60
EFT15598	06-10-2016	NORTHAMPTON PHARMACY	WC MEDICATION	389.70
EFT15599	06-10-2016	CLEANPAK TOTAL SOLUTIONS	TOILET MATERIALS	1110.84
EFT15600	06-10-2016	OCEAN CENTRE HOTEL	ACCOMMODATION	514.00
EFT15601	06-10-2016	PEAK CONSULTANTS PTY LTD	PIONEER LODGE ELECTRICAL SERVICES	3575.00
EFT15602	06-10-2016	PROTECTOR FIRE SERVICES	SERV FIRE EQP, REPL EXTINGUISHERS	12585.49
EFT15603	06-10-2016	PUBLIC LIBRARIES WA INC.	PLWA MEMBERSHIP 16/17	165.00
EFT15604	06-10-2016	QUANTUM SURVEYS	SURVEYS, BINNU WEST, HKS	10304.80
EFT15605	06-10-2016	HOLCIM AUSTRALIA PTY LTD	CRACKER DUST	255.84
EFT15606	06-10-2016	REPEAT PLASTICS WA	FREE STANDING SEATS	2689.81
EFT15607	06-10-2016	E. & M.J. ROSHER PTY LTD	LUCKY BAY KUBOTA GENERATOR	9405.00

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 21 OCTOBER 2016

EFT #	Date	Name	Description	Amount
EFT15608	06-10-2016	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING	6743.00
EFT15609	06-10-2016	SHIRE OF SHARK BAY	SBDC MERCHANDISE - PLATES	200.00
EFT15610	06-10-2016	STATEWIDE BEARINGS	PARTS	49.50
EFT15611	06-10-2016	MIDWEST AUTO GROUP	PARTS	98.00
EFT15612	06-10-2016	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	BINNU WEST GRAVEL PUSHUP	60742.00
EFT15613	06-10-2016	2V NET IT SOLUTIONS	COMPTER MTCE	200.00
EFT15614	06-10-2016	TOTALLY WORKWEAR - GERALDTON	UNIFORMS	361.92
EFT15615	06-10-2016	DATATRAX PTY LTD	TOURISM TOUCHSCREEN - DEC QUARTER	695.00
EFT15616	06-10-2016	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION	25272.25
EFT15617	06-10-2016	LANDGATE	VALUATION EXPENSES	64.70
EFT15618	06-10-2016	VERLINDENS ELECTRICAL GERALDTON	WHEEL OF MAY REPAIR FLOAT SWITCH	1007.60
EFT15619	06-10-2016	IT VISION	COMPUTER MTCE	242.00
EFT15620	06-10-2016	WA PLANNING & LOGISTICS	PLANNING SERVICES JULY/AUG 16	5940.00
EFT15621	06-10-2016	WESTRAC EQUIPMENT PTY LTD	PARTS	454.73
EFT15622	06-10-2016	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	COUNCILLOR TRAINING	520.00
EFT15623	06-10-2016	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	1349.34
EFT15624	06-10-2016	WESTERN RESOURCE RECOVERY PTY LTD	PUMP SEPTICS	3588.40
EFT15625	06-10-2016	WOODCOCK CT & L	FERTILISERS, SPRAYS, SPRAY UNIT, TANK	28392.75
EFT15626	06/10/2016	WRIGHT WAY GLASS	OVAL HOUSE - REPLACE GLASS	350.68
				<b><u>\$670,814.38</u></b>



SHIRE OF NORTHAMPTON  
FINANCE REPORT – 21 OCTOBER 2016

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**TRUST FUND CHEQUES**

Chq #	Date	Name	Description	Amount
2164	06-09-2016	SHIRE OF NORTHAMPTON	NCCA - PAYMENT 2011 LOANED FUNDS	10000.00
2165	07-09-2016	NORTHAMPTON COMMUNITY NEWS	ONELIFE - JULY ADVERTISING	50.00
2166	22-09-2016	NATASHA RYAN	REFUND RSL HALL BOND	220.00
2167	21-09-2016	KIM WILSON	REFUND BUS BOND	200.00
2168	29-09-2016	DEPT PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 0323NR	200.00
				<b>\$10,670.00</b>

SHIRE OF NORTHAMPTON  
FINANCE REPORT – 21 OCTOBER 2016

**DIRECT DEBITS**

Jnl #	Date	Name	Description	Amount
	8/09/2016	PAYROLL	FN/E 7/09/2016	84238.00
	09/09/2016	CLICKSUPER	SUPERANNUATION FN/E 7/09/2016	19057.97
	22/09/2016	PAYROLL	FN/E 21/09/2016	84860.00
	23/09/2016	CLICKSUPER	SUPERANNUATION FN/E 21/09/2016	19456.48
GJ0306	30/09/2016	NAB BANK FEES	FEES	1163.67
GJ0307	30/09/2016	BPOINT	FEES	139.37
GJ0308	30/09/2016	BPAY	FEES	429.44
GJ0310	30/09/2016	CEO CORPORATE CARD	WESTNET	104.94
			BANK CHARGES	9.00
			STATIONERY	362.70
			LG WEEK	928.31
			PLANT FUEL	53.68
			OFFICE EXP FLIGHTS, TAXI	791.88
			NCCA SUGESTION BOX	101.99
GJ0311	30/09/2016	DCEO CORPORATE CARD	BANK CHARGES	9.00
			SUPERVISORS CONF ACCOMMODATION	689.59
			TYTAGS SPRAYER	278.80
			POLICE CV CHECK	44.90
GJ0312	30/09/2016	WESTNET	FEES	66.00
GJ0313	05/09/2016	NAB	CEO SS LOAN 152 PRINCIPAL	7704.83
GJ0314	05/09/2016	NAB	CEO SS LOAN 152 INTEREST	9374.60
				<b><u>\$229,865.15</u></b>

**6.4.2 MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2016**

<b>FILE REFERENCE:</b>	<b>1.1.1</b>
<b>DATE OF REPORT:</b>	<b>10 October 2016</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDICES:</b>	<b>1. Monthly Financial Report for September 2016</b>
	<b>2. Schedule Format provided as separate attachment (Appendix B)</b>

**SUMMARY**

Council to adopt the draft monthly financial reports as presented.

**BACKGROUND:**

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 30 September 2016 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as required)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Appendix A	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

**F****FINANCIAL & BUDGET IMPLICATIONS:**

Total operating expenditure at 30<sup>th</sup> September 2016 is under budget by \$232,400 and capital expenditure is under budget by \$649,855 which is largely due to the major capital works commencing later this calendar year.

Depreciation expense is under budget by \$80,015 due to depreciation expense being not being charged for plant and equipment and furniture and equipment pending the revaluation of both expenditure categories. This situation will be resolved once the revaluation process is completed as part of the 2015/2016 annuals process.

**STATUTORY IMPLICATIONS:**

Local Government (Financial Management) Regulation 34 1996  
Local Government Act 1995 section 6.4

**POLICY IMPLICATIONS:**

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

**VOTING REQUIREMENT:**

Simple Majority Required:

**OFFICER RECOMMENDATION – ITEM 6.4.2**

**That Council adopts the Monthly Financial Report for the period ending 30 September 2016.**

**SHIRE OF NORTHAMPTON**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30 September 2016**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

**TABLE OF CONTENTS**

Compilation Report	
Monthly Summary Information	
Statement of Financial Activity by Program	
Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
Statement of Budget Amendments	
Note 1	Significant Accounting Policies (presented annually)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per budget review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants and Contributions
Note 12	Trust
Appendix A	Details of Capital Acquisitions
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**Shire of Northampton****Compilation Report**

For the Period Ended 30 September 2016

**Report Purpose**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

**Overview**

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

**Statement of Financial Activity by reporting program**

Is presented on page 6 and shows a surplus as at 30 September 2016 of \$5,456,643.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

**Preparation**

Prepared by: Grant Middleton

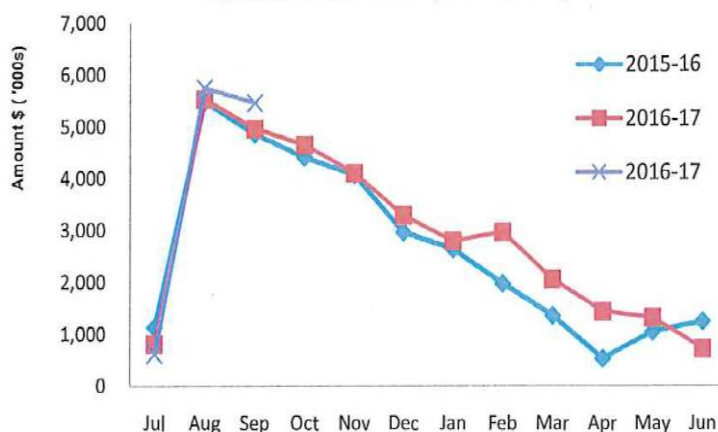
Date prepared: 10/10/2016

## Shire of Northampton

### Monthly Summary Information

For the Period Ended 30 September 2016

Liquidity Over the Year (Refer Note 3)



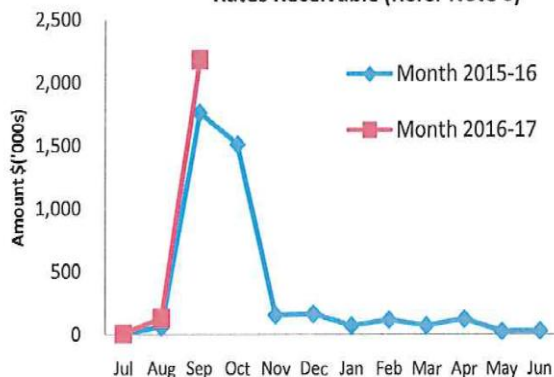
### Cash and Cash Equivalents as at period end

Unrestricted	\$ 2,918,136
Restricted	\$ 3,258,178
	<u>\$ 6,176,313</u>

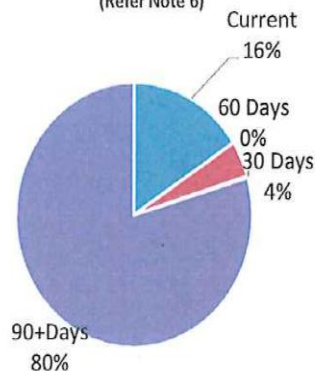
### Receivables

Rates	\$ 2,381,455
Other	\$ 66,237
	<u>\$ 2,447,692</u>

Rates Receivable (Refer Note 6)



Accounts Receivable Ageing (non-rates)  
(Refer Note 6)



### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

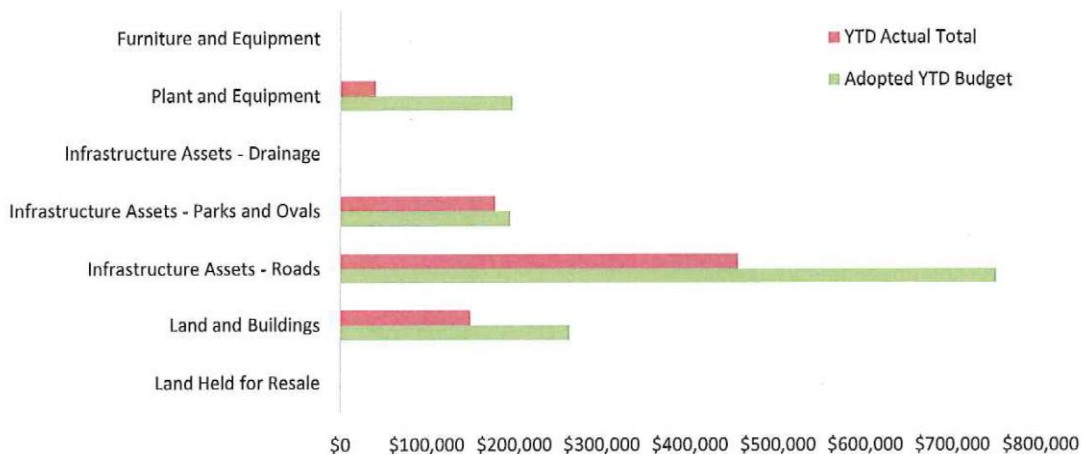


**Shire of Northampton**

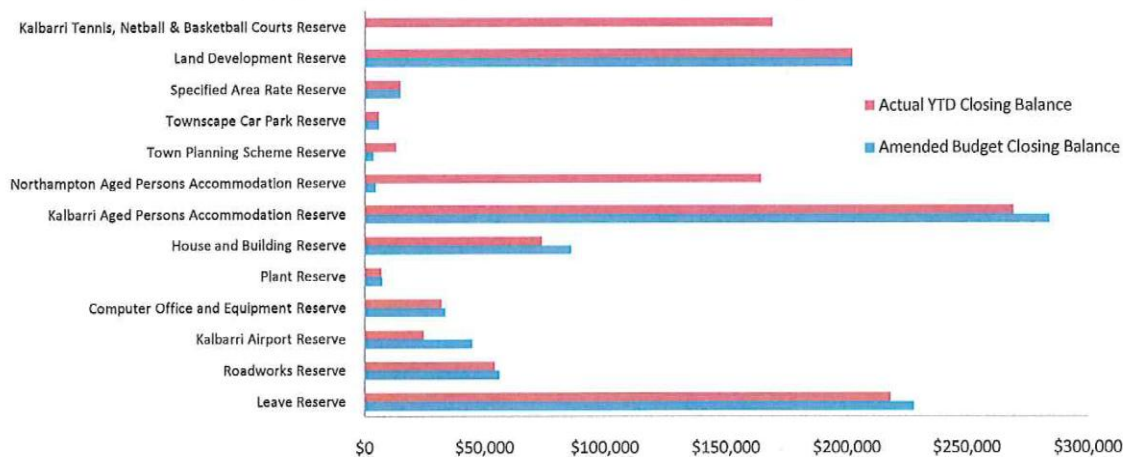
**Monthly Summary Information**

For the Period Ended 30 September 2016

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.

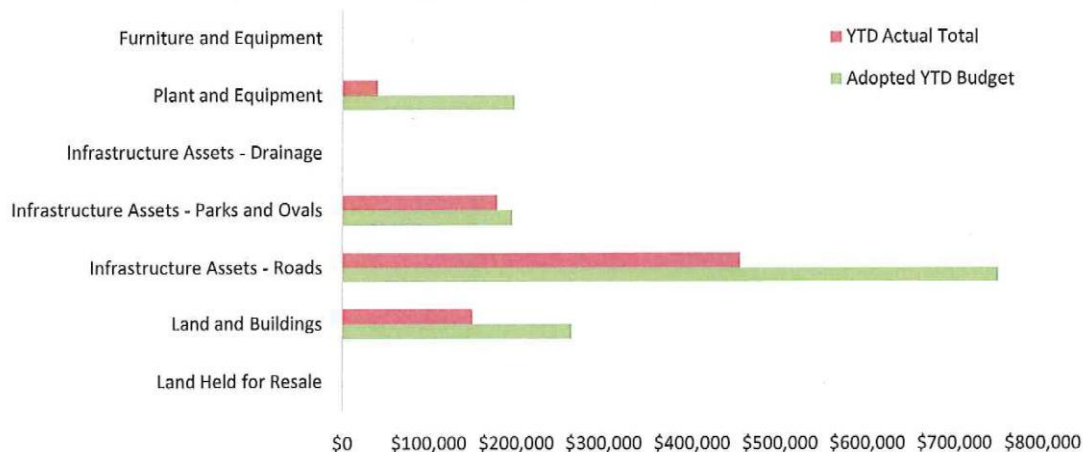


**Shire of Northampton**

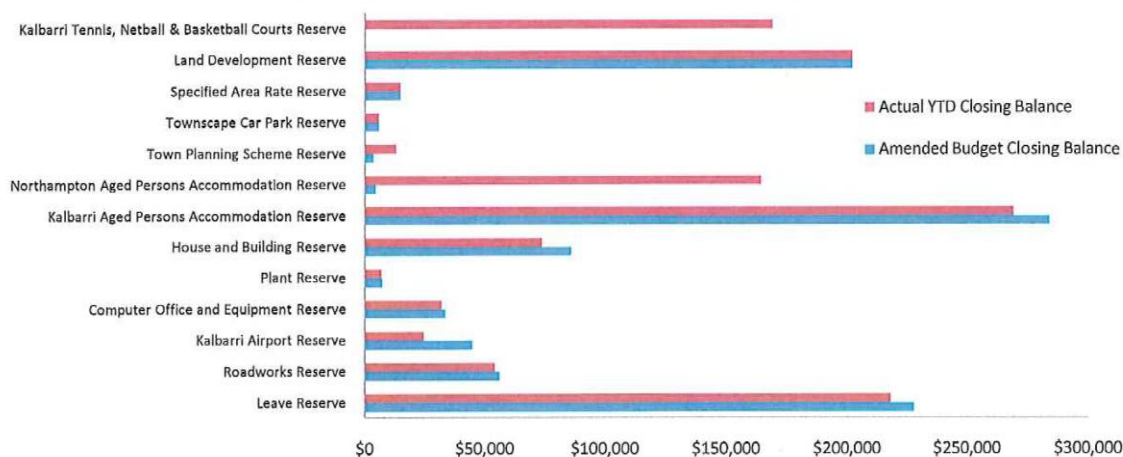
**Monthly Summary Information**

For the Period Ended 30 September 2016

**Capital Expenditure Program YTD (Refer Note 13)**



**Year To Date Reserve Balance to End of Year Estimate (Refer Note 7)**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## SHIRE OF NORTHAMPTON FINANCE REPORT – 21 OCTOBER 2016

### SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 30 September 2016

	Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Governance		50,200	13,543	18,969	5,426	40.07%	▲
General Purpose Funding	9	5,782,398	4,686,386	4,588,007	(98,379)	(2.10%)	▼
Law, Order and Public Safety		91,280	22,812	18,376	(4,436)	(19.45%)	▼
Health		52,500	13,122	6,764	(6,358)	(48.45%)	▼
Education and Welfare		195,585	48,888	60,743	11,855	24.25%	▲
Housing		33,196	8,298	9,000	702	8.46%	▲
Community Amenities		838,127	773,664	768,902	(4,762)	(0.62%)	▼
Recreation and Culture		45,750	11,424	4,876	(6,548)	(57.31%)	▼
Transport		167,210	162,548	161,155	(1,393)	(0.86%)	▼
Economic Services		167,745	41,925	49,299	7,374	17.59%	▲
Other Property and Services		123,818	30,942	12,405	(18,537)	(59.91%)	▼
<b>Total Operating Revenue</b>		<b>7,547,809</b>	<b>5,813,552</b>	<b>5,698,497</b>	<b>(115,055)</b>		
<b>Operating Expense</b>							
Governance		(834,493)	(200,891)	(223,505)	(22,614)	(11.26%)	▼
General Purpose Funding		(104,457)	(26,103)	(27,507)	(1,404)	(5.38%)	▼
Law, Order and Public Safety		(341,833)	(85,413)	(84,862)	551	0.65%	▲
Health		(205,562)	(51,363)	(45,837)	5,526	10.76%	▲
Education and Welfare		(245,937)	(61,455)	(63,797)	(2,342)	(3.81%)	▼
Housing		(115,122)	(28,737)	(28,429)	308	1.07%	▲
Community Amenities		(1,475,160)	(368,670)	(251,005)	117,665	31.92%	▲
Recreation and Culture		(1,742,590)	(406,710)	(388,328)	18,382	4.52%	▲
Transport		(3,913,696)	(967,635)	(947,555)	20,080	2.08%	▲
Economic Services		(278,173)	(69,519)	(40,078)	29,441	42.35%	▲
Other Property and Services		(40,508)	(10,083)	57,722	67,805	672.47%	▲
<b>Total Operating Expenditure</b>		<b>(9,297,531)</b>	<b>(2,276,579)</b>	<b>(2,043,179)</b>	<b>233,400</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		3,623,365	905,829	825,814	(80,015)	(8.83%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	12,000	(1,000)	0	1,000	(100.00%)	▼
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>1,885,643</b>	<b>4,441,802</b>	<b>4,481,132</b>	<b>39,330</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	3,776,775	768,048	1,008,240	240,192	31.27%	▲
Proceeds from Disposal of Assets	8	135,000	56,270	20,909	(35,361)	(62.84%)	▼
<b>Total Capital Revenues</b>		<b>3,911,775</b>	<b>824,318</b>	<b>1,029,149</b>	<b>204,831</b>		
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(2,306,030)	(262,842)	(149,832)	113,010	43.00%	▲
Infrastructure - Roads	13	(2,998,860)	(749,691)	(454,156)	295,535	39.42%	▲
Infrastructure - Parks & Ovals	13	(778,550)	(194,625)	(177,513)	17,112	8.79%	▲
Infrastructure - Footpaths	13	(432,840)	(108,204)	(39,988)	68,216	63.04%	▲
Infrastructure - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(609,980)	(196,786)	(40,805)	155,981	79.26%	▲
Furniture and Equipment	13	0	0	0	0		
<b>Total Capital Expenditure</b>		<b>(7,126,260)</b>	<b>(1,512,148)</b>	<b>(862,293)</b>	<b>649,855</b>		
<b>Net Cash from Capital Activities</b>		<b>(3,214,485)</b>	<b>(687,830)</b>	<b>166,856</b>	<b>854,686</b>		
<b>Financing</b>							
Proceeds from New Debentures		400,000	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		22,043	5,508	1,633	(3,875)	(70.36%)	▼
Transfer from Reserves	7	343,500	85,875	0	(85,875)	(100.00%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(177,773)	(44,443)	(39,608)	4,835	10.88%	▲
Transfer to Reserves	7	(107,157)	(26,789)	(1,598)	25,191	94.04%	▲
<b>Net Cash from Financing Activities</b>		<b>480,613</b>	<b>20,151</b>	<b>(39,574)</b>	<b>(59,724)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(848,229)</b>	<b>3,774,123</b>	<b>4,608,414</b>	<b>834,292</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>848,229</b>	<b>848,229</b>	<b>848,229</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>4,622,352</b>	<b>5,456,643</b>	<b>834,292</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF NORTHAMPTON**  
**FINANCE REPORT – 21 OCTOBER 2016**

**SHIRE OF NORTHAMPTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 30 September 2016**

	Note	Adopted Budget	Adopted YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>		\$	\$	\$	\$	%	
Rates	9	4,206,481	4,302,160	4,240,379	(61,781)	(1.44%)	▼
Operating Grants, Subsidies and Contributions	11	2,066,265	637,285	624,004	(13,281)	(2.08%)	▼
Fees and Charges		1,164,763	855,285	818,665	(36,620)	(4.28%)	▼
Interest Earnings		110,300	17,822	14,470	(3,352)	(18.81%)	
Other Revenue		0	0	979	979		
Profit on Disposal of Assets	8	0	0	0	0		
<b>Total Operating Revenue</b>		<b>7,547,809</b>	<b>5,812,552</b>	<b>5,698,497</b>	<b>(114,055)</b>		
<b>Operating Expense</b>							
Employee Costs		(2,610,020)	(652,332)	(594,946)	57,386	8.80%	▲
Materials and Contracts		(2,131,893)	(532,779)	(376,171)	156,608	29.39%	▲
Utility Charges		(364,375)	(91,029)	(55,739)	35,290	38.77%	▲
Depreciation on Non-Current Assets		(3,623,365)	(905,829)	(825,814)	80,015	8.83%	▲
Interest Expenses		(62,923)	(15,723)	(16,862)	(1,139)	(7.24%)	
Insurance Expenses		(220,260)	(54,954)	(135,339)	(80,385)	(146.28%)	▼
Other Expenditure		(272,695)	(23,933)	(38,308)	(14,375)	(60.06%)	▼
Loss on Disposal of Assets	8	(12,000)	1,000	0	(1,000)		
<b>Total Operating Expenditure</b>		<b>(9,297,531)</b>	<b>(2,275,579)</b>	<b>(2,043,179)</b>	<b>232,400</b>		▲
<b>Funding Balance Adjustments</b>							
Add back Depreciation		3,623,365	905,829	825,814	(80,015)	(8.83%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	12,000	(1,000)	0	1,000	(100.00%)	
Adjust Provisions and Accruals		0	0	0	0		
<b>Net Cash from Operations</b>		<b>1,885,643</b>	<b>4,441,802</b>	<b>4,481,132</b>	<b>39,330</b>		
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<b>Capital Expenses</b>							
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Land and Buildings	13	(2,306,030)	(262,842)	(149,832)	113,010	43.00%	▲
Infrastructure - Roads	13	(2,998,860)	(749,691)	(454,156)	295,535	39.42%	▲
Infrastructure - Parks & Ovals	13	(778,550)	(194,625)	(177,513)	17,112	8.79%	▲
Infrastructure - Footpaths		(432,840)	(108,204)	(39,988)	68,216		
Infrastructure - Drainage		0	0	0	0		
Heritage Assets		0	0	0	0		
Plant and Equipment	13	(609,980)	(196,786)	(40,805)	155,981	79.26%	▲
Furniture and Equipment	13	0	0	0	0		
<b>Total Capital Expenditure</b>		<b>(7,126,260)</b>	<b>(1,512,148)</b>	<b>(862,293)</b>	<b>649,855</b>		
<b>Net Cash from Capital Activities</b>		<b>(3,214,485)</b>	<b>(687,830)</b>	<b>166,856</b>	<b>854,686</b>		
<b>Financing</b>							
Proceeds from New Debentures		400,000	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		22,043	5,508	1,633	(3,875)	(70.36%)	
Transfer from Reserves	7	343,500	85,875	0	(85,875)	(100.00%)	
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Transfer to Reserves	7	(107,157)	(26,789)	(1,598)	25,191	94.04%	▲
<b>Net Cash from Financing Activities</b>		<b>480,613</b>	<b>20,151</b>	<b>(39,574)</b>	<b>(59,724)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(848,229)</b>	<b>3,774,123</b>	<b>4,608,414</b>	<b>834,292</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>848,229</b>	<b>848,229</b>	<b>848,229</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>4,622,352</b>	<b>5,456,643</b>	<b>834,292</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON  
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING  
For the Period Ended 30 September 2016

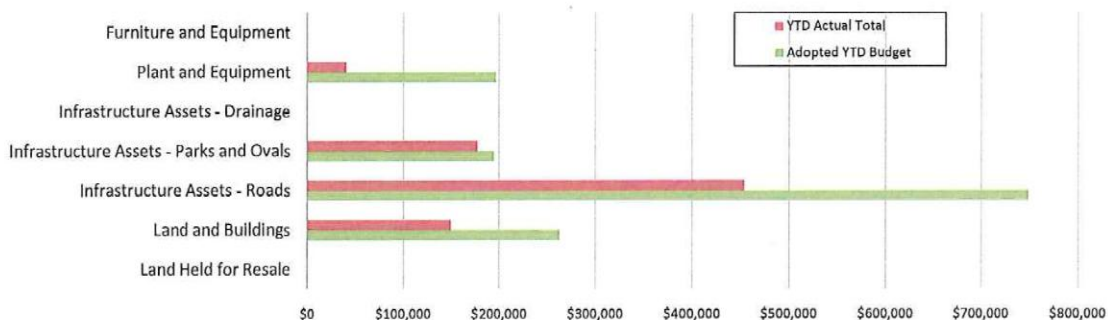
Capital Acquisitions	Note	YTD 30 09 2016			
		YTD Actual New /Upgrade/Renewal (a)	YTD Actual Total (b) = (a)	Adopted YTD Budget (c)	Variance (b) - (c)
		\$	\$	\$	\$
Land Held for Resale	13	0	0	0	0
Land and Buildings	13	149,832	149,832	262,842	(113,010)
Infrastructure Assets - Roads	13	454,156	454,156	749,691	(295,535)
Infrastructure Assets - Footpaths	13	39,988	39,988	108,204	(68,216)
Infrastructure Assets - Parks and Ovals	13	177,513	177,513	194,625	(17,112)
Infrastructure Assets - Drainage	13	0	0	0	0
Plant and Equipment	13	40,805	40,805	196,786	(155,981)
Furniture and Equipment	13	0	0	0	0
<b>Capital Expenditure Totals</b>		<b>862,293</b>	<b>862,293</b>	<b>1,512,148</b>	<b>(649,855)</b>

**Funded By:**

Capital Grants and Contributions	1,008,240	768,048	3,776,775	240,192
Borrowings	0	0	400,000	0
Own Source Funding - Cash Backed Reserves				
Total Own Source Funding - Cash Backed Reserves	0	85,875	343,500	(85,875)
Own Source Funding - Operations	(145,947)	601,955	(4,655,275)	(747,902)
<b>Capital Funding Total</b>	<b>862,293</b>	<b>1,512,148</b>	<b>0</b>	<b>(649,855)</b>

Comments and graphs

Capital Expenditure Program YTD



**Note 2: EXPLANATION OF MATERIAL VARIANCES ( > \$5,000 )**

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>	\$	%			
Governance	5,426	40.07%	▲	Permanent	Actuals and budget will converge as year progresses
General Purpose Funding	(98,379)	(2.10%)	▼	Timing	Var due to discount allowed budget profile
Health	(6,358)	(48.45%)	▼	Timing	Reduced Health/Building billings
Education and Welfare	11,855	24.25%	▲	Permanent	Additional NCCA revenue compared to budget
Recreation and Culture	(6,548)	(57.31%)	▼	Timing	Actuals and budget will converge as year progresses
Economic Services	7,374	17.59%	▲	Timing	Kalbarri Tourism spec area rate budget profile
Other Property and Services	(18,537)	(59.91%)	▼	Timing	Actuals and budget will converge as year progresses
<b>Operating Expense</b>					
Governance	(22,614)	(11.26%)	▼	Timing	Annual Insurance Payments processes in July
Health	5,526	10.76%	▲	Timing	Actuals and budget will converge as year progresses
Community Amenities	117,665	31.92%	▲	Timing	Var due to the lag in refuse invoices
Recreation and Culture	18,382	4.52%	▲	Timing	Actuals and budget will converge as year progresses
Transport	20,080	2.08%	▲	Timing	Increased O&M postings pending road program start
Economic Services	29,441	42.35%	▲	Timing	Actuals and budget will converge as year progresses
Other Property and Services	67,805	672.47%	▲	Timing	Var due to allocations and stock control, will reconcile
<b>Capital Revenues</b>					
Grants, Subsidies and Contributions	240,192	31.27%	▲	Timing	Var due to Binu West % part RRG grant funding rec'd
Proceeds from Disposal of Assets	(35,361)	(62.84%)	▼	Permanent	No vehicles disposal processed pending revaluation
<b>Capital Expenses</b>					
Land and Buildings	113,010	43.00%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure - Roads	295,535	39.42%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure - Parks & Ovals	17,112	8.79%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure - Footpaths	68,216	63.04%	▲	Timing	Actuals and budget will converge as year progresses
Plant and Equipment	155,981	79.26%	▲	Timing	Actuals and budget will converge as year progresses
<b>Financing</b>					
Transfer to Reserves	25,191	94.04%	▲	Timing	Transfers to be processed during October
Transfer from Reserves	(85,875)	(100.00%)		Timing	Transfers to be processed during October



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

**Note 3: NET CURRENT FUNDING POSITION**

		Positive=Surplus (Negative=Deficit)	
	Note	YTD 30 Sep 2016	30th June 2016
		\$	\$
<b>Current Assets</b>			
Cash Unrestricted	4	2,918,136	723,776
Cash Restricted	4	3,258,178	3,578,772
Receivables - Rates	6	2,381,455	160,199
Receivables -Other	6	66,237	87,046
Receivables - Rubbish		350,935	46,487
Emergency Services Levy		(66,605)	63,798
Interest / ATO Receivable/Trust		40,203	107,167
Land Held for Resale		233,182	245,455
Inventories		49,137	10,555
		9,230,857	5,023,256
<b>Less: Current Liabilities</b>			
Payables		(307,896)	(315,761)
Income Received in Advance		(1,972,549)	(2,329,780)
Provisions/Accruals/Adjustment		(208,139)	(245,455)
		(2,488,585)	(2,890,996)
<b>Less: Cash Reserves</b>	7	(1,285,629)	(1,284,031)
<b>Net Current Funding Position</b>		<b>5,456,643</b>	<b>848,229</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

**Note 4: CASH AND INVESTMENTS**

	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>							
Municipal Bank Account	0.00%	1,916,686			1,916,686	National	At Call
Trust Bank Account	0.00%			209,184	209,184	National	At Call
WATC (OCDF) - Horrocks	1.45%		-		0	WATC	N/A
WATC (OCDF) - Binu/White Cliffs	1.45%		1,972,549		1,972,549	WATC	N/A
National - Binu/White Cliffs	3.00%		0		0	National	05-Jul-16
Cash On Hand	Nil	1,450			1,450	N/A	On Hand
<b>(b) Term Deposits</b>							
<b>Municipal Investments</b>							
TD 16-236-****	2.66%	1,000,000			1,000,000	National	20-Jun-17
					0		
					0		
<b>Reserves Investments</b>							
TD 16-236-****	2.90%		805,036		805,036	National	15-Oct-16
TD 16-236-****	2.90%		173,307		173,307	National	15-Oct-16
A/C 83-970-****	2.98%		307,286		307,286	National	28-Nov-16
<b>Total</b>		<b>2,918,136</b>	<b>3,258,178</b>	<b>209,184</b>	<b>6,385,498</b>		

Comments/Notes - Investments

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

**Note 6: RECEIVABLES**

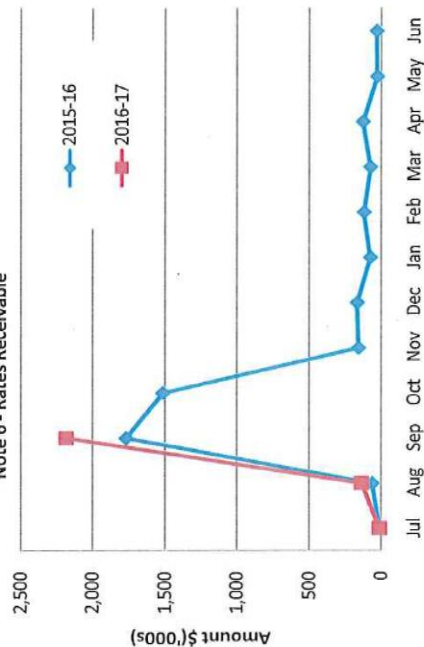
**Receivables - Rates Receivable**

Opening Arrears Previous Years  
Levied this year  
Less Collections to date  
Equals Current Outstanding

**Net Rates Collectable**  
% Collected

	YTD 30 Sep 2016	30 June 2015
	\$	\$
	229,706	212,108
	4,240,379	3,799,302
	(2,088,631)	(3,763,045)
	<b>2,381,455</b>	<b>248,365</b>
	<b>2,381,455</b>	<b>248,365</b>
	46.72%	93.81%

**Note 6 - Rates Receivable**



Comments/Notes - Receivables Rates

**Receivables - General**

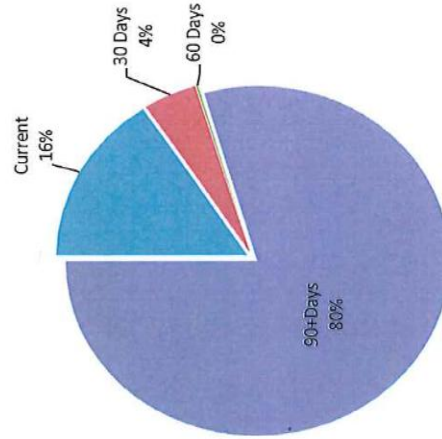
Receivables - General

**Total Receivables General Outstanding**

Amounts shown above include GST (where applicable)

**Note 6 - Accounts Receivable (non-rates)**

	Current	30 Days	60 Days	90+Days
	\$	\$	\$	\$
	10,466	2,969	117	52,686
	<b>66,237</b>			



Comments/Notes - Receivables General

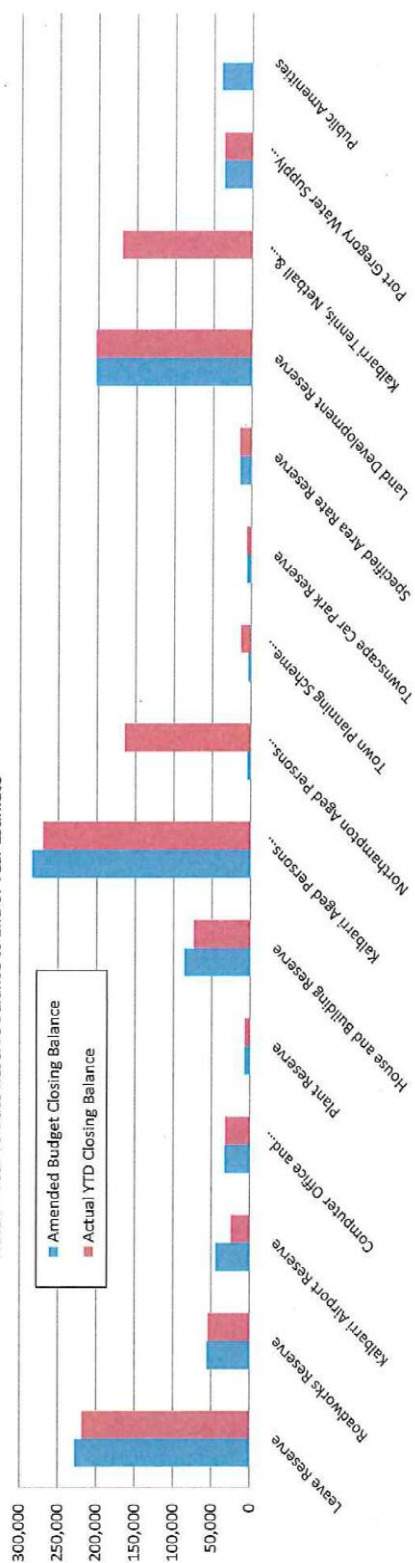


SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

Note 7: Cash Backed Reserve

2016-17										
Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 217,874	\$ 5,000	\$ 320	\$ 5,000	\$ 0	\$ 0	\$ 0		\$ 227,874	\$ 218,194
Roadworks Reserve	54,245	2,000	130	0	0	0	0		56,245	54,375
Kalbarri Airport Reserve	24,703	200	15	20,000	0	0	0		44,903	24,718
Computer Office and Equipment Reserve	32,087	1,500	100	0	0	0	0		33,587	32,187
Plant Reserve	6,979	300	23	0	0	0	0		7,279	7,002
House and Building Reserve	73,537	2,500	160	10,000	0	0	0		86,037	73,697
Kalbarri Aged Persons Accommodation Reserve	268,859	8,000	500	7,157	0	0	0		284,016	269,359
Northampton Aged Persons Accommodation Reserve	164,044	5,500	350	0	0	(165,000)	0		4,544	164,394
Town Planning Scheme Reserve	13,096	0	0	0	0	(9,500)	0		3,596	13,096
Townscape Car Park Reserve	5,758	0	0	0	0	0	0		5,758	5,758
Specified Area Rate Reserve	15,000	0	0	0	0	0	0		15,000	15,000
Land Development Reserve	202,271	0	0	0	0	0	0		202,271	202,271
Kalbarri Tennis, Netball & Basketball Courts Reserve	169,078	0	0	0	0	(169,000)	0		78	169,078
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0		36,500	36,500
Public Amenities	0	0	0	40,000	0	0	0		40,000	0
	<b>1,284,031</b>	<b>25,000</b>	<b>1,598</b>	<b>82,157</b>	<b>0</b>	<b>(343,500)</b>	<b>0</b>	<b>0</b>	<b>1,047,688</b>	<b>1,285,629</b>

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Adopted Current Budget			Comments
Cost	Accum Depr	Proceeds	Profit (Loss)	YTD 30 09 2016			
				Adopted Annual Budget Profit/(Loss)	Actual Profit/(Loss)	Variance	
\$	\$	\$	\$	\$	\$	\$	
				1,000	0	(1,000)	
				1,000	0	(1,000)	
				0	0	0	
				(1,000)	0	1,000	
				(13,000)	0	13,000	
0	0	0	0	(12,000)	0	12,000	

Plant and Equipment

0 Hyundai Santa Fe 2013 101NR P251 (DCEO)  
0 Toyota Prado DSL Wagon 2013 131NR P223 (MWS)  
0 Mitsubishi Canter 4x2 Maintenance NR107 P167  
0 Mitsubishi Truck NR7949 P136 (Prime Mover)  
0 Iveco Powerstar 6x4 NR1209 P177 Tip Truck

Comments - Capital Disposal/Replacements

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

Note 9: RATING INFORMATION											
RATE TYPE											
Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$	
Differential General Rate	General GRV					1,552,271	1,553,079	0	0	1,553,079	
	General UV					2,221,036	2,221,037	0	0	2,221,037	
	Sub-Totals			0	0	3,773,307	3,774,116	0	0	3,774,116	
Minimum Payment											
General GRV	520.00	969	3,781,019	509,080	0	0	509,080	503,880	0	0	503,880
	520.00	53	655,079	22,360	0	0	22,360	27,560	0	0	27,560
	Sub-Totals		1,022	4,436,098		0	0	531,440	531,440	0	0
Write-offs Discounts Amount from General Rates Ex-Gratia Rates Specified Area Rates Totals						4,304,747				4,305,556	
						(3)				0	
						(107,329)				(142,500)	
						4,197,415				4,163,056	
						0				0	
						42,964				43,425	
						4,240,379				4,206,481	

Comments - Rating Information



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

10. INFORMATION ON BORROWINGS  
(a) Debenture Repayments

Particulars	Principal 01-Jul-15	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual \$	Amended Budget \$	Actual \$	Amended Budget \$	Actual \$	Amended Budget \$
Other Property								
Loan 152 - Staff Housing *	375,242		7,705	15,508	367,537	359,734	9,375	23,818
Loan 154 - Staff Housing	350,000		0	31,110	350,000	318,890		12,260
Recreation & Culture								
Loan 147 - Kalbarri Bowling Club*	6,432		1,633	3,315	4,799	3,117	106	175
Loan 148A - Kalbarri Library Extensions	100,735		12,202	24,655	88,533	76,080	1,576	3,350
Loan 151 - Kalbarri Bowling Club*	17,137		0	3,220	17,137	13,917		885
Transport								
Loan 149 - Plant Purchases	190,717		0	63,465	190,717	127,252		9,390
Loan 153 - Plant Purchases	323,900		18,069	36,500	305,831	287,400	5,805	13,045
	1,364,163	0	39,608	177,773	1,324,555	1,186,390	16,862	62,923

\* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

(b) New Debentures

No new debentures were raised during the reporting period.

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider	Approval	2016-17 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Reoup Status Received	Not Received
<b>GENERAL PURPOSE FUNDING</b>								
4611 Grants Commission - General	WALGGC	Y	813,145	0	813,145	0	\$	\$
4621 Grants Commission - Roads	WALGGC	Y	674,110	0	674,110	0	202,537	610,608
0291							168,714	505,397
<b>LAW, ORDER, PUBLIC SAFETY</b>								
0583 Bush Fire Brigade Operating Grant	Dept. of Fire & Emergency Serv.	Y	33,780	0	33,780	0	8,381	25,400
0583 Grant FESA - SES	Dept. of Fire & Emergency Serv.	Y	33,000	0	33,000	0	8,250	24,750
<b>EDUCATION AND WELFARE</b>								
1083 Pioneer Lodge - Building Development	Royalties For Regions (MWDC)	Y	704,545	90,909	0	704,545	90,909	613,636
1163 NCAA Fundraising				0	0	0	100	0
<b>COMMUNITY AMENITIES</b>								
3865 Horrocks Community Centre		Y		0	0	0	68,048	0
<b>RECREATION AND CULTURE</b>								
4763 Heritage Advisory Services	State Heritage Office	Y	6,500	0	6,500	0	0	6,500
4523 Kalbarri Foreshore Redevelopment	National Stronger Regions	N	180,000	0	0	180,000	0	180,000
4523 Finger Jetty	Department of Transport	Y	80,000	0	0	80,000	0	80,000
4473 Kalbarri Tennis, Netball & Basketball	CSRFF	Y	225,000			225,000	204,012	20,988
4473 Kalbarri Tennis, Netball & Basketball	Royalties for Regions	Y	226,680			226,680	0	226,680
4473 Kalbarri Tennis, Netball & Basketball	Kalbarri Sport & Rec Club		20,000			20,000	0	20,000
<b>TRANSPORT</b>								
5481 RRG Grants - Capital Projects	Regional Road Group	Y	326,667	0		326,667	130,667	196,000
5209 Binnu West	Roads to Recovery	Y	323,253	0		323,253	323,253	(0)
5209 White Cliff's	Roads to Recovery	Y	600,000			600,000	0	600,000
5205 RFR - Binnu West	State Government	Y	751,495	0		751,495	0	0
5281 MRWA Maintenance Grants	Main Roads WA	Y	161,000	0	161,000		161,000	0
<b>ECONOMIC</b>								
5005 Lucky Bay	Tourism WA Coastal Nodes Grant	Y	147,885			147,885	0	147,885
5005 Lucky Bay	Royalties for Regions Funding - 16/	Y	191,250			191,250	191,250	0
<b>TOTALS</b>			<b>5,498,310</b>	<b>90,909</b>	<b>1,721,535</b>	<b>3,776,775</b>	<b>1,557,121</b>	<b>3,257,842</b>
Operating			1,721,535				548,881	
Non-operating			3,776,775				1,008,240	
			<b>5,498,310</b>				<b>1,557,121</b>	

SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

**Note 12: TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 16	Amount Received	Amount Paid	Closing Balance 30-Sep-16
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Transportable Housing Bond	26,275			26,275
Footpath Deposits	38,556		(9,000)	29,556
Retentions - Subdivisions	69,794		0	69,794
Building Levies (BCITF & BRB)	182	3,996		4,178
Community Bus Bond	6,000	1,000	(800)	6,200
Unclaimed Monies - Rates	4,336	0		4,336
Nomination Deposits	0	0		0
Aged Unit Bond	0		0	0
Council Housing Bonds	520	760	(760)	520
BROC - Management Funds	1			1
RSL Hall Key Bond	650	420	(220)	850
Special Series Plates	220	310	(200)	330
Kidsport	2,356	4,810		7,166
Northampton Child Care Association	62,768	0	(10,000)	52,768
Horrocks Memorial Wall	3,367	250	(171)	3,447
One Life	3,813	0	(50)	3,763
Kalbarri Camp School	25,152	0	(25,152)	0
	<b>243,990</b>	<b>11,546</b>	<b>(46,352)</b>	<b>209,184</b>



Level of Completion Indicators



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

Note 13: CAPITAL ACQUISITIONS

% of Completion	Level of Completion Indicator	Infrastructure Assets	YTD for the Period Ended 30 September 2016				Strategic Reference / Comment
			Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	
1.00	●	Governance					
		DCEO Vehicle	(40,000)	(40,000)	(40,805)	(805)	
1.02	●	Governance Total	(40,000)	(40,000)	(40,805)	(805)	
0.00	○	Education and Welfare					
		Pioneer Lodge (Car Park)	(95,465)	0	(1,656)	(1,656)	
0.00	○	Pioneer Lodge (8 Units) Construction Costs	(1,269,545)	0	(3,250)	(3,250)	
0.00	○	Education and Welfare Total	(1,365,010)	0	(4,906)	(3,250)	
0.00	○	Community Amenities					
		Develop Binnu Refuse Site	(45,100)	(11,274)	0	11,274	
0.00	○	Sally's Tree Grinder Pump	(30,000)	(7,500)	0	7,500	
1.29	●	Horrocks Community Centre	(110,400)	(55,194)	(142,287)	(87,093)	
0.77	●	Communities and Amenities Total	(185,500)	(73,968)	(142,287)	(68,319)	
0.39	○	Recreation And Culture					
		Floating Finger Jetty - northern boat ramp	(80,000)	(19,998)	(31,343)	(11,345)	
0.00	○	DUP - Pathways Kalbarri Foreshore Redevelopment	(270,000)	(67,500)	0	67,500	
0.00	○	Kalbarri Tennis, Netball & Basketball Courts	(755,520)	(188,874)	(2,638)	186,236	
0.00	○	Replace BBQ Kalbarri Marina	(4,000)	(1,000)	0	1,000	
0.00	○	Horrocks - Replace Shelter/slab	(16,680)	(4,168)	0	4,168	
0.08	○	Lions Park - Playground/Shelter/BBQ etc	(45,380)	(11,341)	(3,818)	7,523	
0.03	○	Recreation And Culture Total	(1,171,580)	(292,881)	(37,800)	266,426	
0.15	○	Transport					
		Road Construction	(2,998,860)	(749,691)	(454,156)	295,535	
0.25	○	Footpath Construction	(162,840)	(40,704)	(39,988)	716	
0.00	○	4 Wheel Light tip Truck - Kalbarri	(82,810)	(20,702)	0	20,702	
0.00	○	Prime Mover	(220,000)	(55,000)	0	55,000	
0.00	○	Tip Truck - Northampton	(210,000)	(52,500)	0	52,500	
0.00	○	Works Manager 4 Wheel Drive	(57,170)	(28,584)	0	28,584	
0.13	○	Transport Total	(3,731,680)	(947,181)	(494,144)	453,037	

Level of Completion Indicators



SHIRE OF NORTHAMPTON  
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
For the Period Ended 30 September 2016

Note 13: CAPITAL ACQUISITIONS

		YTD for the Period Ended 30 September 2016					
% of Completion	Level of Completion Indicator	Infrastructure Assets	Amended Annual Budget	Amended YTD Budget	YTD Actual	Variance (Under)/Over	Strategic Reference / Comment
		Other Property and Services					
0.23	○	Lucky Bay Caravan and Camp Grounds	(632,490)	(158,118)	(142,351)	15,767	
0.23	○	Other Property and Services Total	(632,490)	(158,118)	(142,351)	15,767	
0.12	○	Capital Expenditure Total	(7,126,260)	(1,512,148)	(862,293)	662,856	
		By Class					
0.00	○	Land Held for Resale	0	0	0	0	
0.06	○	Land and Buildings	(2,306,030)	(262,842)	(149,832)	113,010	
0.15	○	Infrastructure Assets - Roads	(2,998,860)	(749,691)	(454,156)	295,535	
0.09	○	Infrastructure Assets - Footpaths	(432,840)	(108,204)	(39,988)	68,216	
0.23	○	Infrastructure Assets - Parks and Ovals	(778,550)	(194,625)	(177,513)	17,112	
0.07	○	Plant and Equipment	(609,980)	(196,786)	(40,805)	155,981	
0.00	○	Furniture and Equipment	0	0	0	0	
0.12	○	Capital Expenditure Total by Class	(7,126,260)	(1,512,148)	(862,293)	649,855	



**Shire of Northampton**  
**Schedule Format**  
**2015/2016**  
**Summary**

	<b>Ytd Actual 30/09/2016</b>	<b>Ytd Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>Operating Revenue</b>			
Governance	-18,969	-12,543	-50,200
General Purpose Funding	-4,588,007	-4,686,386	-5,782,398
Law, Order, Public Safety	-18,376	-22,812	-91,280
Health	-6,764	-13,122	-52,500
Education and Welfare	-60,843	-48,888	-195,585
Housing	-9,000	-8,298	-33,196
Community Amenities	-768,902	-773,664	-838,127
Recreation and Culture	-4,876	-11,424	-45,750
Transport	-161,155	-162,548	-167,210
Economic Services	-50,279	-33,294	-133,205
Other Property and Services	-12,405	-30,942	-123,818
<b>Total Operational Revenue</b>	<b>-5,699,576</b>	<b>-5,803,921</b>	<b>-7,513,269</b>
<b>Operating Expenditure</b>			
Governance	223,505	220,891	835,493
General Purpose Funding	27,507	26,103	104,457
Law, Order, Public Safety	84,862	85,413	341,833
Health	45,837	51,363	205,562
Education and Welfare	63,797	61,455	245,937
Housing	28,429	28,737	115,122
Community Amenities	250,711	368,670	1,475,160
Recreation and Culture	387,933	406,710	1,627,590
Transport	947,555	1,003,884	4,015,696
Economic Services	40,078	69,519	278,173
Other Property and Services	-57,722	10,083	40,508
<b>Total Operating Expenditure</b>	<b>2,042,491</b>	<b>2,332,828</b>	<b>9,285,531</b>
<b>Capital Revenue</b>			
Governance	-20,909	-20,000	-20,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-90,909	0	-1,269,545
Housing	0	0	0
Community Amenities	-68,048	-4,749	-9,500
Recreation and Culture	-205,645	-269,046	-907,215
Transport	-954,269	-536,598	-2,116,415
Economic Services	-191,250	-84,783	-339,135
Other Property and Services	0	-3,876	-15,508
<b>Total Capital Revenue</b>	<b>-1,531,030</b>	<b>-919,052</b>	<b>-4,677,318</b>

**Shire of Northampton**  
**Schedule Format**  
**2015/2016**  
**Summary**

	<b>Ytd Actual 30/09/2016</b>	<b>Ytd Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>Capital Expenditure</b>			
Governance	40,805	40,000	40,000
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	4,906	0	1,365,010
Housing	0	7,776	31,110
Community Amenities	142,287	73,968	185,500
Recreation and Culture	51,634	300,678	1,202,770
Transport	512,212	972,171	3,831,645
Economic Services	142,351	158,118	632,490
Other Property and Services	46,287	3,876	15,508
<b>Total Capital Expenditure</b>	<b>940,483</b>	<b>1,556,587</b>	<b>7,304,033</b>
Profit/Loss Sale of Asset	0	-1,000	12,000
<b>Net (Profit)/Loss</b>	<b>-4,247,633</b>	<b>-2,833,558</b>	<b>4,398,977</b>

**Schedule Format**  
**2015/2016**  
**General Purpose Revenue - Schedule 3**

		YTD Actual 30/09/2016	YTD Budget 30/09/2016	Annual Budget 30/06/2017
	<b>RATES</b>			
	<b><i>Operating Revenue</i></b>			
0263	LEGAL CHARGES - RATES	0	-624	-2,500
4033	RATE EQUIVALENT PAYMENTS	0	-4,821	-19,287
0264	LEGAL CHARGES RATES (NO GST)	-4,871	0	0
4501	GENERAL RATES LEVIED	-4,304,747	-4,305,556	-4,305,556
4560	LESS DISCOUNT ALLOWED	107,329	14,250	142,500
4511	PLUS NON PAYMENT PENALTY	-5,794	-6,873	-27,500
4541	BACK RATES	0	0	0
4591	INSTALMENT PENALTY INTRST	-6,859	-4,125	-16,500
4530	EXCESS PAID TO TRUST	0	0	0
4711	PENS. DEF. RATES INTEREST	0	-324	-1,300
4570	LESS RATES WRITTEN OFF	3	0	0

Total Operating Income	-4,214,939	-4,308,073	-4,230,143
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	<b><i>Operating Expenditure</i></b>			
4012	RATES SALARIES	14,025	15,399	61,600
4022	SUPERANNUATION	2,174	2,385	9,550
4032	OFFICERS INSURANCE	0	0	0
4052	PRINTING & STATIONERY RAT	3,101	1,275	5,100
4062	POSTAGE & FREIGHT	2,030	375	1,500
4072	VALUATION EXPENSES	606	3,123	12,500
4082	RATES LEGAL EXPENSES	5,059	3,123	12,500
4102	BUILDING MAINT - RATING	83	39	165
4172	ANNUAL & LS LEAVE ACCRUAL	0	0	0
4522	CENTERLINK FEES	46	0	0

Total Operating Expenditure	27,123	25,719	102,915
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**GENERAL PURPOSE GRANT FUNDING**

	<b><i>Operating Revenue</i></b>			
4611	GRANTS COMMISSION	-202,537	-203,286	-813,145
4621	GRANTS COMMISSION (ROADS)	-168,714	-168,527	-674,110
0223	- INSTALMENT FEES	0	0	0
4603	INTEREST ON INVESTMENTS	-1,817	-6,500	-65,000

Total Operating Income	-373,068	-378,313	-1,552,255
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	<b><i>Operating Expenditure</i></b>			
4642	ADMIN ALLOC TO GP FUNDING	384	384	1,542

**Schedule Format**  
**2015/2016**  
**Governance / Members - Schedule 4**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
	<b>GOVERNANCE</b>			
	<b><i>Operating Income</i></b>			
0013	CONTRIBUTIONS	0	-48	-200
	<b><i>Operating Expenditure</i></b>			
0012	MEMBERS TRAVELLING	0	750	3,000
0022	CONFERENCE EXPENSES	15,029	17,194	20,500
0032	ELECTION EXPENSES	0	375	1,500
0052	ALLOWANCES	0	3,249	13,000
0062	MEMBERS EXPENSES OTHER	1,466	2,400	9,600
0072	REFRESHMENTS & RECEPTIONS	3,893	3,999	16,000
0092	ADMIN ALLOC TO GOVERNANCE	32,048	32,148	128,594
0102	INSURANCE	3,619	903	3,620
0112	SUBSCRIPTIONS	17,006	7,644	30,580
0122	PUBLIC RELATIONS	0	0	0
0132	MEETING ATTENDANCE FEES	0	4,962	19,850
0142	ASSET DEPRECIATION	0	78	315
0152	COUNCIL CHAMBERS MAINT	3,470	210	870
	<b><i>Total Operating Expenditure</i></b>	<b>76,531</b>	<b>73,912</b>	<b>247,429</b>
	<b>ADMINISTRATION</b>			
	<b><i>Operating Income</i></b>			
0133	CONTRIBUTIONS	-11,052	-999	-4,000
0153	REBATES AND COMMISSIONS	-5,458	-8,250	-33,000
0233	- OTHER CHARGES	-203	-198	-800
0243	- PHOTOCOPYING	-186	-300	-1,200
0253	- INFO SEARCH FEE	-2,070	-2,748	-11,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	<b><i>Total Operating Income</i></b>	<b>-18,969</b>	<b>-12,495</b>	<b>-50,000</b>
0283	PROFIT/LOSS SALE OF ASSET	0	-1,000	-1,000
	<b><i>Operating Expenditure</i></b>			
0272	- SALARIES - MUNICIPAL	114,527	122,376	489,510
0282	- LONG SERVICE LEAVE	1,853	0	0
0302	ADMIN SUPERANNUATION	16,603	16,650	66,610
0312	- INSURANCE	17,396	9,924	39,705
0332	- CONFERENCES & SEMINAR	2,875	1,836	7,350
0342	- TRAINING COSTS	548	1,248	5,000
0372	- OFFICE MAINTENANCE	8,687	9,693	38,805
0382	- ACCRUED ANNUAL LEAVE	0	0	0
0392	ACCRUED LS LEAVE	0	0	0
0402	INT ON LOANS	0	0	0
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	7,200	9,249	37,000

**Schedule Format**  
**2015/2016**  
**Governance / Members - Schedule 4**

		<b>YTD Actual</b> <b>30/09/2016</b>	<b>YTD Budget</b> <b>30/09/2016</b>	<b>Annual Budget</b> <b>30/06/2017</b>
0412	COMMUNITY CENSUS	0	0	0
0422	- PRINTING & STATIONERY	7,503	3,249	13,000
0432	- TELEPHONE	5,942	5,337	21,350
0442	- ADVERTISING	582	249	1,000
0452	- OFFICE EQUIPT MTCE	3,032	3,249	13,000
0462	- BANK CHARGES	2,713	3,000	12,000
0482	- POSTAGE & FREIGHT	650	1,500	6,000
0492	- OFFICE EXPENSES OTHER	3,350	3,621	14,500
0495	OFFICE SECURITY EXPENSES	239	249	1,000
0496	CAPITAL WORKS PLAN - R4R	0	0	0
0497	INDIGENOUS COMMUNITIES - DLG	0	0	0
0498	DROUGHT ASSISTANCE PROJECTS	0	0	0
0502	- COMPUTER EXPENSES	35,405	12,021	48,095
0512	ROUNDING ACCOUNT	0	0	0
0532	ACCRUED INTEREST ON LOANS	0	0	0
0572	- VEHICLE RUNNING EXP.	2,532	3,498	14,000
0592	- FRINGE BENEFITS TAX	0	9,279	37,125
0602	EXPENSES - GRANT RELATED	417	0	0
0672	- AUDIT FEES	1,000	6,174	24,700
0692	- LEGAL EXPENSES	659	2,499	10,000
0732	ADMIN UNIFORMS	57	999	4,000
0762	BAD DEBTS WRITE OFF	0	249	1,000
0174	DEPRECIATION	6,710	14,625	58,500
0742	LESS ALLOCATED FROM GOVERNANCE	-240,062	-240,810	-963,250
0942	ADMIN ALLOC TO GENERAL ADMIN	146,558	147,015	588,064
	<b>Total Operating Expenditure</b>	<b>146,974</b>	<b>146,979</b>	<b>588,064</b>
	<b>Capital Income</b>			
0175	PROCEEDS SALE OF ASSETS	-20,909	-20,000	-20,000
	<b>Capital Expenditure</b>			
0134	FURNITURE AND EQUIPMENT	0	0	0
0164	PLANT & EQUIPMENT	40,805	40,000	40,000
0184	PRINCIPAL ON LOANS	0	0	0
	<b>Total Capital Expenditure</b>	<b>40,805</b>	<b>40,000</b>	<b>40,000</b>

**Schedule Format**  
**2015/2016**  
**Law, Order and Public Safety - Schedule 5**

		<b>YTD Actual</b> <b>30/09/2016</b>	<b>YTD Budget</b> <b>30/09/2016</b>	<b>Annual Budget</b> <b>30/06/2017</b>
	<b>FIRE PREVENTION</b>			
	<b><i>Operating Revenue</i></b>			
0583	EMERGENCY SERVICES LEVY	-16,631	-17,694	-70,780
0584	REIMBURSEMENTS	0	0	0
0585	KALBARRI SES EQUIPMENT/BUILDING GRANT	0	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSEMENTS	0	-1,500	-6,000
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0673	FIRE INFRINGEMENTS	0	-249	-1,000
	<b><i>Total Operating Revenue</i></b>	<b>-16,631</b>	<b>-19,443</b>	<b>-77,780</b>
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
1042	FIRE INSURANCE	8,400	2,100	8,400
1052	COMM. MTCE AND REPAIRS	3,893	915	3,690
1062	FIRE CONTROL EXP. OTHER	7,655	6,078	24,340
1072	AERIAL INSPECTIONS	0	375	1,500
1082	FIRE FIGHTING	2,206	2,202	8,820
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVN	4,393	4,404	17,627
1142	KALBARRI SES OPERATIONS	17,574	8,250	33,000
1144	KALBARRI SES EQUIPMENT/BUILDING GRANT	0	0	0
1152	PORT GREGORY FIRE SHED	123	30	130
1154	ISSEKA FIRE SHED	0	36	145
1156	HORROCKS FIRE/AMBULANCE SHED	63	30	130
1158	BINNU FIRE SHED	20	9	40
1304	ASSET DEPRECIATION	2,457	12,750	51,000
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	184	531	2,140
	<b><i>Total Operating Expenditure</i></b>	<b>46,968</b>	<b>37,710</b>	<b>150,962</b>
	<b><i>Capital Revenue</i></b>			
0525	GOVERNMENT GRANTS	0	0	0
	<b><i>Capital Expenditure</i></b>			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>0</b>	<b>0</b>	<b>0</b>

**Schedule Format**  
**2015/2016**  
**Law, Order and Public Safety - Schedule 5**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>ANIMAL CONTROL</b>				
	<b><i>Operating Revenue</i></b>			
0763	- FINES AND PENALTIES	-250	-123	-500
0773	- DOG REGISTRATION	-941	-2,499	-10,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-100	-123	-500
0833	MISC GRANTS	0	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-1,291</b>	<b>-2,745</b>	<b>-11,000</b>
	<b><i>Operating Expenditure</i></b>			
1162	DOG CONTROL EXPENSES	4,925	4,254	17,030
1172	ADMIN ALLOC TO ANIMAL CON	840	840	3,371
1192	CAT CONTROL EXPENSES	650	1,164	4,670
	<b><i>Total Operating Expenditure</i></b>	<b>6,415</b>	<b>6,258</b>	<b>25,071</b>
	<b><i>Capital Expenditure</i></b>			
1164	DOG POUND CAGES	0	0	0
<b>OTHER LAW, ORDER AND PUBLIC SAFETY</b>				
	<b><i>Operating Revenue</i></b>			
0843	ILLEGAL CAMPING FINES	-455	-624	-2,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
1212	SALARIES (RANGER)	29,128	36,072	144,300
1232	CONTROL EXPENSES OTHER	2,087	1,998	8,000
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	264	0	0
4132	LAW & ORDER ASSET DEPRECN	0	3,375	13,500
	<b><i>Total Operating Expenditure</i></b>	<b>31,479</b>	<b>41,445</b>	<b>165,800</b>

**Schedule Format  
2015/2016  
Education and Welfare - Schedule 6**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>PRE-SCHOOL</b>				
	<b><i>Operating Revenue</i></b>			
1043	GRANT - NOCCA BUILDING	0	0	0
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	-11,074	-9,519	-38,085
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-12,272	-12,999	-52,000
1133	NCCA SESSION FEES (WEEKLY)	-20,012	-12,498	-50,000
1143	NCCA MEMBERSHIP REVENUE	-570	-249	-1,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	-100	0	0
1103	NCCA - REIMBURSEMENTS	0	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-44,027</b>	<b>-35,265</b>	<b>-141,085</b>
	<b><i>Operating Expenditure</i></b>			
1312	NCCA - BUILDING RELATED EXPENSES	5,874	5,025	20,130
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPI	37,303	32,862	131,465
1332	NCCA - GRANT RELATED EXPENSES (GST FREE)	1,656	0	0
1342	NCCA - SUPERANNUATION	2,667	2,403	9,620
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	1,632	6,537
1314	YOUTH PROGAM	0	498	2,000
1412	ASSET DEPRECIATION	5,332	5,250	21,000
3202	KALBARRI CHILD CARE CENTRE	953	2,979	11,935
	<b><i>Total Operating Expenditure</i></b>	<b>53,785</b>	<b>50,649</b>	<b>202,687</b>
	<b><i>Capital Expenditure</i></b>			
1316	LAND & BUILDINGS	0	0	0
<b>WELFARE</b>				
	<b><i>Operating Revenue</i></b>			
0853	AGED UNITS RENTAL INCOME	-16,815	-13,623	-54,500
	<b><i>Operating Expenditure</i></b>			
2362	KALBARRI AGED HOUSING MAINT	10,012	10,806	43,250
2332	NORTHAMPTON AGED CARE	0	0	0
	<b><i>Capital Revenue</i></b>			
0715	LOAN INCOME - AGED HOUSIN	0	0	-400,000
0815	TRANSFER FROM AGED RESERV	0	0	-165,000
1083	GRANTS	-90,909	0	-704,545
	<b><i>Total Capital Revenue</i></b>	<b>-90,909</b>	<b>0</b>	<b>-1,269,545</b>



**Schedule Format**  
**2015/2016**  
**Education and Welfare - Schedule 6**

		<b>YTD Actual</b> <b>30/09/2016</b>	<b>YTD Budget</b> <b>30/09/2016</b>	<b>Annual Budget</b> <b>30/06/2017</b>
	<b><i>Capital Expenditure</i></b>			
3052	PIONEER LODGE (CARPARK)	1,656	0	95,465
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	3,250	0	1,269,545
	<b><i>Total Capital Expenditure</i></b>	4,906	0	1,365,010

**Schedule Format  
2015/2016  
Health - Schedule 7**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>PREVENTATIVE SERVICES</b>				
	<b><i>Operating Revenue</i></b>			
1673	- FOOD VENDORS	0	-375	-1,500
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-6,525	-9,873	-39,500
	<b><i>Total Operating Revenue</i></b>	-6,525	-10,248	-41,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
2012	SALARIES	25,558	28,185	112,750
2022	HEALTH SUPERANNUATION	4,245	4,365	17,470
2032	ACCRUED ANNUAL & LS LEAVE	0	0	0
2042	CONTROL EXPENSES OTHER	5,867	4,449	17,810
2052	VEHICLE RUNNING EXPENSES	1,692	3,123	12,500
2082	HEALTH BUILDING MAINT	36	15	70
2102	ADMIN ALLOC TO HEALTH	1,945	1,950	7,802
	<b><i>Total Operating Expenditure</i></b>	39,343	42,087	168,402
	<b><i>Capital Revenue</i></b>			
1375	PROCEEDS SALE OF ASSET	0	0	0
1396	GOVERNMENT GRANTS	0	0	0
	<b><i>Total Capital Revenue</i></b>	0	0	0
	<b><i>Capital Expenditure</i></b>			
1324	PLANT AND EQUIPMENT - HLT	0	0	0
<b>OTHER HEALTH</b>				
	<b><i>Operating Revenue</i></b>			
2023	LEASE - DOCTORS SURGERY (NORTHA	0	-2,499	-10,000
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-239	-375	-1,500
2093	RENT LOT 14 CALLION WAY	0	0	0
	<b><i>Total Operating Revenue</i></b>	-239	-2,874	-11,500
	<b><i>Operating Expenditure</i></b>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	974	738	2,975
2342	DOCTORS SURGERY - NORTHAMPTON	731	915	3,685

**Schedule Format**  
**2015/2016**  
**Health - Schedule 7**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
2382	ASSET DEPRECIATION	4,789	7,623	30,500
2392	LOT 7 STEPHEN STREET	0	0	0
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	<b>Total Operating Expenditure</b>	6,494	9,276	37,160
	<b>Capital Revenue</b>			
2083	LAND SALES RESERVE	0	0	0
	<b>Capital Expenditure</b>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	0	0	0

**Schedule Format  
2015/2016  
Housing - Schedule 9**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>STAFF HOUSING</b>				
	<b><i>Operating Revenue</i></b>			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-7,526	-6,423	-25,696
2853	CHARGES - STAFF RENTALS	0	0	0
	<b><i>Total Operating Revenue</i></b>	-7,526	-6,423	-25,696
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
3162	- LOT 71 MITCHELL	0	0	0
3172	- OVAL RESIDENCE	680	1,422	5,700
3192	- LOT 10 ESSEX	0	0	0
3212	- LOT 454 FITZGERALD	3,384	795	3,205
3222	ASSET DEPRECIATION	14,099	13,248	53,000
3232	- LOT 43 BATEMAN ST	710	837	3,365
3242	LOT 42 BATEMAN STREET	733	957	3,840
3252	ADMIN ALLOC TO STAFF HOUS	1,392	1,395	5,587
3262	INTEREST ON LOANS	0	3,063	12,260
3282	605 SALAMIT PLACE	2,313	2,322	9,300
3432	LOT 23 RAKE PLACE NORTHAMPTON	2,606	1,416	5,680
	<b><i>Total Operating Expenditure</i></b>	25,918	25,455	101,937
	<b><i>Capital Revenue</i></b>			
2425	LOAN LIABILITY - HOUSING	0	0	0
	<b><i>Capital Expenditure</i></b>			
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	0	7,776	31,110
	<b><i>Total Capital Expenditure</i></b>	0	7,776	31,110
<b>HOUSING OTHER</b>				
	<b><i>Operating Revenue</i></b>			
3013	RENT LOT 11 HAMPTON ROAD	0	0	0
3003	REIMBURSEMENTS - HOUSING OTHER	-1,474	-1,875	-7,500
	<b><i>Total Operating Revenue</i></b>	-1,474	-1,875	-7,500
	<b><i>Operating Expenditure</i></b>			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	249	1,000
3442	RESIDENCE - LOT 6 ROBINSON ST	511	624	2,510
3452	LOT 11 HAMPTON ROAD	0	0	0

**Schedule Format**  
**2015/2016**  
**Housing - Schedule 9**

		<b>YTD Actual</b> <b>30/09/2016</b>	<b>YTD Budget</b> <b>30/09/2016</b>	<b>Annual Budget</b> <b>30/06/2017</b>
3482	LOT 74 SEVENTH AVENUE	1,243	1,158	4,655
3492	14 CALLION WAY KALBARRI - DOCTO	757	1,251	5,020
	<b>Total Operating Expenditure</b>	2,510	3,282	13,185
	<b>Capital Revenue</b>			
2455	LAND SALES RESERVE	0	0	0
	<b>Capital Expenditure</b>			
3034	43 BATEMAN STREET	0	0	0

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>SANITATION - HOUSEHOLD</b>				
	<b><i>Operating Revenue</i></b>			
3253	- KALBARRI RESIDENTIAL	-373,230	-372,240	-372,240
3263	- OTHER RESIDENTIAL	-222,090	-220,770	-220,770
3273	- 240 LITRE CARTS	-495	-999	-4,000
	<b><i>Total Operating Revenue</i></b>	<b>-595,815</b>	<b>-594,009</b>	<b>-597,010</b>
	<b><i>Operating Expenditure</i></b>			
3812	DOMESTIC REFUSE COLLECT.	61,881	92,499	370,000
3826	DEPRECIATION - REFUSE SITES	541	537	2,150
3832	PURCHASE OF 240L CARTS	1,800	750	3,000
3854	NORTHAMPTON REFUSE SITE	24,698	39,108	156,440
3856	KALBARRI REFUSE SITE MAINTENANCE	32,578	40,932	163,750
3858	BINNU REFUSE SITE MAINTENANCE	2,285	1,437	5,750
3860	PORT GREGORY REFUSE SITE MAINTENANCE	1,087	2,424	9,715
3861	LUCKY BAY REFUSE COLLECTION	1,275	3,123	12,500
3888	ACCRUED INTEREST ON LOANS	0	0	0
3890	INTEREST ON LOANS	0	0	0
3892	ADMIN ALLOC TO SANITATION	1,104	1,107	4,431
	<b><i>Total Operating Expenditure</i></b>	<b>127,249</b>	<b>181,917</b>	<b>727,736</b>
	<b><i>Capital Expenditure</i></b>			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
<b>SANITATION - OTHER</b>				
	<b><i>Operating Revenue</i></b>			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES -OTHER	-8,467	-45,000	-45,000
3343	- INDUSTRIAL	-114,840	-114,180	-114,180
3353	- COMMERCIAL	0	-2,304	-9,227
3373	- CARAVAN PARKS	0	0	0
3383	INDUSTRIAL REFUSE COLLECTION - GST	-27,060	-6,765	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	0	-999	-4,000
	<b><i>Total Operating Revenue</i></b>	<b>-150,367</b>	<b>-169,248</b>	<b>-199,467</b>
	<b><i>Operating Expenditure</i></b>			
3722	IND/COMM REFUSE COLLECT	56	0	0
3772	STREET REFUSE COLLECT/LITTER	23,555	27,972	111,900
3774	DRUM MUSTER	947	999	4,000
	<b><i>Total Operating Expenditure</i></b>	<b>24,557</b>	<b>28,971</b>	<b>115,900</b>

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
	<b><i>Capital Expenditure</i></b>			
3305	REFUSE - LAND AND BUILDING	0	11,274	45,100
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	<b><i>Total Capital Expenditure</i></b>	0	11,274	45,100
<b>SANITATION - SEWERAGE</b>				
	<b><i>Operating Revenue</i></b>			
3543	CHARGES - SEPTIC TANKS	-590	-249	-1,000
3553	SEPTIC TANK INSPECTIONS	-429	-249	-1,000
	<b><i>Total Operating Revenue</i></b>	-1,019	-498	-2,000
<b>TOWN PLANNING AND REGIONAL DEVELOPMENT</b>				
	<b><i>Operating Revenue</i></b>			
3743	PLANNING FEES	-11,164	-7,500	-30,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	0	-36	-150
3833	REIMBURSEMENTS	-8,071	0	0
	<b><i>Total Operating Revenue</i></b>	-19,235	-7,536	-30,150
3935	P/L ON SALE OF ASSET	0	0	0
	<b><i>Operating Expenditure</i></b>			
4202	SALARIES	19,649	16,683	66,740
4212	SUPERANNUATION-PLANNING	1,457	1,587	6,350
4232	PRINTING & STATIONERY	0	60	250
4242	ADVERTISING	0	249	1,000
4252	INSURANCE	1,850	870	3,490
4262	CONFERENCE EXPENSES	0	498	2,000
4272	VEHICLE OPERATING COSTS	303	873	3,500
4282	CONSULTANTS EXPENSES	8,505	8,748	35,000
4302	LEGAL EXPENSES	894	1,500	6,000
4322	NORTHAMPTON TOWNSCAPE	0	0	0
4342	HORROCKS TOWNSCAPE	0	0	0
4372	TOWN PLAN SCHEME EXPENSES	268	54,249	217,000
4382	CONTROL EXPENSES	1,535	885	3,550
4402	ASSET DEPRECIATION	0	1,575	6,300
4472	TP - ACCRUED LS LEAVE	0	0	0
4482	TP ACCRUED ANNUAL LEAVE	0	0	0
4852	PLANNING BUILDING MAINT	47	21	95
4862	FRINGE BENEFITS TAX PLANN	0	2,277	9,115

**Schedule Format  
2015/2016  
Community Amenities - Schedule 10**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
4872	ADMIN ALLOC TO TOWN PLAN	1,704	1,707	6,839
	<b>Total Operating Expenditure</b>	36,212	91,782	367,229
	<b>Capital Revenue</b>			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	-4,749	-9,500
	<b>Capital Expenditure</b>			
4014	PLANT & EQUIPMENT	0	0	0
<b>OTHER COMMUNITY AMENITIES</b>				
	<b>Operating Revenue</b>			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-1,630	-1,449	-5,800
3863	REIMBURSEMENTS	0	-249	-1,000
3883	FUNERAL DIRECTORS LICENSE	0	-75	-300
3893	BUS HIRE	-837	-600	-2,400
	<b>Total Operating Revenue</b>	-2,466	-2,373	-9,500
	<b>Operating Expenditure</b>			
4422	NORTHAMPTON CEMETERY MAIN	3,480	7,098	28,420
4432	ASSET DEPRECIATION	532	525	2,100
4442	TOWN PARK TOILETS	4,585	3,801	15,235
4452	ASSET DEPRECIATION	7,834	7,749	31,000
4462	KALBARRI CEMETERY MAINT	6,499	4,848	19,425
4572	KINGS PARK TOILETS	3,982	3,573	14,315
4582	LIONS PARK TOILETS NPTON	4,485	3,519	14,090
4592	SALLY'S TREE TOILETS	4,515	4,266	17,080
4652	JETTY TOILETS -KALBARRI	2,900	2,583	10,365
4732	HORROCKS TOILETS/CHGROOMS	6,233	8,895	35,595
4752	PORT GREGORY TOILET BLOCK	4,199	5,157	20,645
4802	CHINAMANS TOILET BLOCK	3,192	4,293	17,210
4807	BINNU TOILETS	5,675	5,691	22,780
4812	RED BLUFF TOILET BLOCK	1,170	2,004	8,035
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	3,412	1,998	8,000
	<b>Total Operating Expenditure</b>	62,692	66,000	264,295



**Schedule Format**  
**2015/2016**  
**Community Amenities - Schedule 10**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
	<b><i>Capital Revenue</i></b>			
3865	HORROCKS COMMUNITY CENTRE GRANTS	-68,048	0	0
	<b><i>Capital Expenditure</i></b>			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	7,500	30,000
3360	HORROCKS COMMUNITY CENTRE	142,287	55,194	110,400
	<b><i>Total Capital Expenditure</i></b>	142,287	62,694	140,400

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		YTD Actual 30/09/2016	YTD Budget 30/09/2016	Annual Budget 30/06/2017
<b>PUBLIC HALLS</b>				
	<b>Operating Revenue</b>			
4043	REIMBURSEMENTS	-721	-1,749	-7,000
4053	CHARGES - HALL HIRE	-487	-75	-300
4063	ALLEN COMM. CENTRE	-391	-375	-1,500
	<b>Total Operating Revenue</b>	-1,599	-2,199	-8,800
	<b>Operating Expenditure</b>			
4672	- PORT GREGORY HALL	722	681	2,745
4682	- ALMA HALL	186	1,392	5,575
4692	- BINNU HALL	1,697	4,005	16,060
4702	- RSL HALL	2,994	4,353	17,430
4704	OGILVIE HALL/SCHOOL	0	0	0
4712	- AJANA HALL	2,296	1,779	7,145
4772	- ALLEN COMM. CENTRE	15,199	14,247	57,010
4782	- HORROCKS COMMUNITY KITCHENS	4,640	5,346	21,400
4792	ASSET DEPRECIATION	23,481	23,250	93,000
4832	ADMIN ALLOC TO HALLS	288	288	1,156
3534	DEPRECIATION	0	0	0
	<b>Total Operating Expenditure</b>	51,502	55,341	221,521
	<b>Capital Expenditure</b>			
3514	LAND & BUILDINGS	0	0	0
3515	BINNU HALL	0	0	0
	<b>Total Capital Expenditure</b>	0	0	0
<b>SWIMMING AREAS AND BEACHES</b>				
	<b>Operating Revenue</b>			
3973	CONTRIBUTIONS	-1,099	-2,250	-9,000
3975	CONTRIBUTIONS/DONATIONS	0	0	0
3976	TRUST BOND CONTRIBUTION - CAPITAL HILL/I	0	0	0
4293	KALBARRI JETTY BERTH FEES	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	0	-1,173	-4,695
	<b>Total Operating Revenue</b>	-1,099	-3,423	-13,695
	<b>Operating Expenditure</b>			
3982	ASSET DEPRECIATION	12,746	12,249	49,000
4952	- KALBARRI F/SHORE RES.	40,482	43,704	174,855
4972	- HORROCKS F/SHORE RES.	40,314	21,654	86,640
5012	- PORT GREGORY F/SHORE	51	1,395	5,595

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
5042	ENVIROFUND GRANTS - HUTT RIVER	0	0	0
6742	- HORROCKS FORESHORE	52	0	0
	<b>Total Operating Expenditure</b>	93,646	79,002	316,090
	<b>Capital Income</b>			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	-64,998	-260,000
4526	LAND SALES RESERVE	0	0	0
	<b>Total Capital Income</b>	0	-64,998	-260,000
	<b>Capital Expenditure</b>			
3664	FORESHORE INFRASTRUCTURE	31,343	19,998	80,000
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	DUP FOOTPATH - SCHEDULE 11	0	67,500	270,000
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	<b>Total Capital Expenditure</b>	31,343	87,498	350,000
	<b>OTHER RECREATION AND SPORT</b>			
	<b>Operating Revenue</b>			
4333	- EDUCATION DEPT - OVAL	0	-693	-2,780
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	0	0	0
4423	LEASES & RENTALS	0	-669	-2,685
4433	INTEREST REMBURSEMENT	-106	-264	-1,058
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-914	-2,157	-8,632
4455	TRUST BOND CONTRIBUTION - CAPITAL HILL	0	0	0
4563	KALBARRI CAMP SCHOOL - GENERAL INCOME	0	0	0
4573	KALBARRI CAMP SCHOOL - BUS INCOME	-979	0	0
4583	KALBARRI CAMP SCHOOL - CAMP INCOME (A	0	0	0
	<b>Total Operating Revenue</b>	-2,000	-3,783	-15,155
4393	PROFIT/LOSS ON SALE	0	0	0

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
	<b><i>Operating Expenditure</i></b>			
4962	- KALBARRI OVAL RESERVE	5,938	6,408	25,660
4969	KALBARRI SKATE PARK	1,706	3,273	13,115
4982	- HORROCKS OVAL RESERVE	124	969	3,895
4992	- PARKS, RES, GARDENS GEN	55,135	54,153	216,645
4998	PARKS & GARDENS - PORT GREGORY	400	636	2,550
5002	ADMIN ALLOC TO OTHER REC	4,441	4,455	17,820
5022	- LIONS PARK	1,771	1,503	6,050
5032	- BI-CENTENIAL PARK	1,547	1,932	7,740
5072	NORTHAMPTON COMMUNITY CENTRE	11,303	15,288	61,195
5082	- KALBARRI REC CENTRE	2,269	3,654	14,645
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS)	424	378	1,515
5102	INTEREST ON LOANS	1,682	1,101	4,410
5112	NORTHAMPTON BOWLING CLUB	0	0	0
5115	KALBARRI GOLF & BOWLING CLUB	0	1,500	6,000
5122	- NORTHAMPTON REC OVAL	22,643	30,198	120,830
5142	EXHIBITION HALL NPTN OVAL	0	0	0
5162	BINNU RECREATION AREA	0	0	0
5169	NORTHAMPTON GOLF CLUBHOUSE	319	852	3,415
5172	ASSET DEPRECIATION	61,783	69,999	280,000
5182	HORROCKS COMMUNITY CENTRE	1,427	771	3,090
5192	REC - ACCRUED ANNUAL LEAV	0	0	0
5212	ACCRUED INTEREST ON LOANS	0	0	0
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	1,606	3,537	14,160
5272	KALBARRI CAMP SCHOOL - SPARE (EXBUS EXP	0	0	0
5282	KALBARRI CAMP SCHOOL - EVENT EXPENDITU	0	0	0
	<b><i>Total Operating Expenditure</i></b>	<b>174,518</b>	<b>200,607</b>	<b>802,735</b>
	<b><i>Capital Revenue</i></b>			
3775	SS LOAN - BOWL CLUBS	-1,633	-1,632	-6,535
3777	LAND SALES RESERVE	0	0	0
4473	GRANTS	-204,012	-117,918	-471,680
7395	TFR FROM KALBARRI TENNIS NETBALL RESERV	0	-84,498	-169,000
	<b><i>Total Capital Revenue</i></b>	<b>-205,645</b>	<b>-204,048</b>	<b>-647,215</b>
	<b><i>Capital Expenditure</i></b>			
3624	PRINCIPAL ON LOANS	13,835	7,797	31,190
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	LAND & BUILDING	2,638	188,874	755,520
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	3,818	16,509	66,060
3734	PLANT & EQUIPMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	<b>20,291</b>	<b>213,180</b>	<b>852,770</b>

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		<b>YTD Actual</b> <b>30/09/2016</b>	<b>YTD Budget</b> <b>30/09/2016</b>	<b>Annual Budget</b> <b>30/06/2017</b>
<b>TELEVISION AND RADIO REBROADCASTING</b>				
	<b><i>Operating Expenditure</i></b>			
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	<b><i>Total Operating Expenditure</i></b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>LIBRARIES</b>				
	<b><i>Operating Revenue</i></b>			
4613	CHARGES - LOST BOOKS	0	-12	-50
4623	REIMBURSEMENTS	0	-12	-50
4653	INTERNET ACCESS FEE - KALBARRI	-138	-123	-500
	<b><i>Total Operating Revenue</i></b>	<b>-138</b>	<b>-147</b>	<b>-600</b>
	<b><i>Operating Expenditure</i></b>			
5312	SALARIES	10,485	11,676	46,710
5322	LIBRARY SUPERANNUATION	799	1,110	4,440
5332	LIBRARY OPERATING OTHER	974	2,100	8,400
5334	LIBRARY INTERNET SERVICE	487	558	2,250
5342	LIBRARY BUILDING MTCE	346	171	690
5352	ACCRUED ANNUAL LEAVE	0	0	0
5372	ASSET DEPRECIATION	0	0	0
5402	ADMIN ALLOC TO LIBRARIES	21,822	21,888	87,559
	<b><i>Total Operating Expenditure</i></b>	<b>34,912</b>	<b>37,503</b>	<b>150,049</b>
<b>OTHER CULTURE</b>				
	<b><i>Operating Revenue</i></b>			
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI	-12	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4763	GRANT - HERITAGE ADVISORY SERVICE	0	-1,623	-6,500
4773	CHARGES - OLD POLICE STN	-29	-249	-1,000
4793	GOVERNMENT GRANTS	0	0	0
	<b><i>Total Operating Revenue</i></b>	<b>-41</b>	<b>-1,872</b>	<b>-7,500</b>
	<b><i>Operating Expenditure</i></b>			
1712	NORTHAMPTON NEWS BUILDING	1,118	900	3,615
5512	OLD RAILWAY STATION	283	642	2,600
5522	OLD POLICE STATION	1,311	1,071	4,315
5532	CHIVERTON HOUSE	1,947	3,465	13,875

**Schedule Format**  
**2015/2016**  
**Recreation and Culture - Schedule 11**

		<b>YTD Actual</b> <b>30/09/2016</b>	<b>YTD Budget</b> <b>30/09/2016</b>	<b>Annual Budget</b> <b>30/06/2017</b>
5542	MOONIEMIA CENTRE	855	747	2,995
5552	KALBARRI ART & CRAFT CNTR	264	846	3,390
5572	HIST PROJECTS/HERITAGE SITES	1,312	3,084	12,340
5582	OLD ROADS BOARD BUILDING	2,458	300	1,225
5592	LYNTON HISTORICAL SITE	1,096	672	2,700
5622	DONATIONS BY COUNCIL	0	0	0
5642	OTHER EXPENDITURE	0	0	0
5652	ASSET DEP'N CULTURE	22,297	21,999	88,000
5662	GRANT EXP - INC SENIORS WEEK ETC	0	0	0
5672	NORTHAMPTON 150TH CELEBRATION	0	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BL	413	531	2,140
	<b>Total Operating Expenditure</b>	<b>33,355</b>	<b>34,257</b>	<b>137,195</b>

**Schedule Format  
2015/2016  
Transport - Schedule 12**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS</b>				
<b><i>Capital Expenditure</i></b>				
5030	REGIONAL ROAD GROUP	3,653	128,970	515,900
5060	- MUNICIPAL FUND	23,714	89,049	356,230
5090	FOOTPATH CONSTRUCTION	39,988	40,704	162,840
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5210	ROADS TO RECOVERY	110,619	224,907	899,650
5214	ROYALTIES FOR REGIONS (BATEMAN ST) BUD	0	0	0
5215	ROYALTIES 4 REGIONS WORKS	316,170	306,765	1,227,080
5224	PRINCIPAL ON LOANS	18,069	24,990	99,965
	<b>Total Capital Expenditure</b>	<b>512,212</b>	<b>815,385</b>	<b>3,261,665</b>
<b><i>Capital Revenue</i></b>				
5205	ROADS TO RECOVERY FUNDING	0	-187,872	-751,495
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	0	0	0
5209	ROYALTIES FOR REGIONS - OGILVIE EAST RD	-323,253	-230,811	-923,253
5481	.- REGIONAL ROAD GROUP FUNDING	-130,667	-81,666	-326,667
5561	CONTRIBUTIONS	0	0	0
5208	LAND SALES RESERVE	0	0	0
5483	ROYALTIES 4 REGIONS (BATEMAN ST)	0	0	0
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	<b>Total Capital Revenue</b>	<b>-954,269</b>	<b>-500,349</b>	<b>-2,001,415</b>
<b>MAINTENANCE OF ROADS, BRIDGES AND DEPOTS</b>				
<b><i>Operating Expenditure</i></b>				
5982	ADMIN ALLOC TO ROAD MAINT	6,650	6,669	26,682
5992	INTEREST ON LOANS - TPT	5,805	5,607	22,435
6002	ACCRUED INTEREST ON LOANS	0	0	0
6262	APB DEPOT	17,494	5,229	20,930
5850	- MUNICIPAL FUND RDWKS	266,224	269,946	1,079,821
5860	ROMANS DATA COLLECTION	6,606	2,151	8,605
5910	KALBARRI DEPOT MAINT.	1,688	5,868	23,505
5920	CROSSOVERS	500	498	2,000
5930	NORTHAMPTON DEPOT MAINT	6,396	7,908	31,640
5950	HORROCKS DEPOT MAINT.	48	60	250
5960	LIGHTING OF STREETS	22,662	31,248	125,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5990	ASSET DEPRECIATION	23,620	112,500	450,000
6000	ACCRUED LONG SERVICE LEAV	0	0	0
6010	TSPT ACCRUED ANNUAL LEAVE	0	0	0

**Schedule Format  
2015/2016  
Transport - Schedule 12**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
3994	DEPRECIATION	619,492	581,250	2,325,000
	<b>Total Operating Expenditure</b>	977,185	1,028,934	4,115,868
	<b>Operating Revenue</b>			
6223	CONTRIBUTION (INC STREET LIGHTING)	0	-873	-3,500
6281	- MRD MAINTENANCE	-161,000	-161,000	-161,000
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	<b>Total Operating Revenue</b>	-161,000	-161,873	-164,500

**ROAD PLANT PURCHASES**

	<b>Operating Revenue</b>			
4265	CONTRIBUTIONS	0	0	0
	<b>Total Operating Revenue</b>	0	0	0
	<b>Operating Expenditure</b>			
3610	LESS PLANT DEPN WRITTEN BACK	-55,000	-49,161	-196,654
4275	PROCEEDS SALE OF ASSETS	0	0	0
4395	DISPOSAL OF VEHICLES (P/L)	0	0	0
	<b>Total Operating Expenditure</b>	-55,000	-49,161	-196,654
	<b>Capital Revenue</b>			
4345	LOAN LIABILITY - PLANT	0	0	0
4285	- UTILITIES (PROCEEDS OF TRADE)	0	-15,000	-30,000
4315	- MACHINERY (PROCEEDS OF TRADE)	0	-21,249	-85,000
	<b>Total Capital Revenue</b>	0	-36,249	-115,000
4405	DISPOSAL OF MACHINERY (P/L)	0	0	13,000
	<b>Capital Expenditure</b>			
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	0	128,202	512,810
4224	UTILITIES (VEHICLES)	0	28,584	57,170
4234	TRUCKS	0	0	0
4254	OTHER EQUIPMENT	0	0	0
	<b>Total Capital Expenditure</b>	0	156,786	569,980



**Schedule Format  
2015/2016  
Transport - Schedule 12**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>AERODROMES</b>				
	<b><i>Operating Revenue</i></b>			
5113	CHARGES - LANDING FEES	-155	-441	-1,770
5133	HANGAR SITE LEASE	0	-234	-940
5183	CITY OF GN/GRN - OPERATING CONTRIBUTIOI	0	0	0
	<b><i>Total Operating Revenue</i></b>	-155	-675	-2,710
	<b><i>Operating Expenditure</i></b>			
5902	ADMIN ALLOCATED TO AERODROMES	4,201	4,212	16,857
5912	ASSET DEPRECIATION	11,262	12,498	50,000
5932	KALBARRI AIRPORT MTCE	9,907	7,401	29,625
5935	OLD KALBARRI AIRPORT	0	0	0
	<b><i>Total Operating Expenditure</i></b>	25,370	24,111	96,482
	<b><i>Capital Revenue</i></b>			
5163	Airport Reserve	0	0	0

**Schedule Format**  
**2015/2016**  
**Economic Services - Schedule 13**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>RURAL SERVICES</b>				
	<b><i>Operating Revenue</i></b>			
5513	CONTRIBUTIONS/GRANTS	0	0	0
	<b><i>Operating Expenditure</i></b>			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0	0
<b>TOURISM AND AREA PROMOTION</b>				
	<b><i>Operating Revenue</i></b>			
5543	CONTRIBUTIONS	0	0	0
5563	LEASES/RENTALS	0	-13,443	-53,780
5573	CARAVAN PARK LICENCES	0	-1,125	-4,500
5583	REIMBURSEMENTS	0	0	0
5593	KAL TOURISM SPEC RATE	-31,038	-7,875	-31,500
	<b><i>Total Operating Revenue</i></b>	-31,038	-22,443	-89,780
	<b><i>Operating Expenditure</i></b>			
6322	CARAVAN PARKS/CAMPING GDS	0	0	0
6362	SPARE (EX HERITAGE - RAILWAY CARRIA	50	0	0
6372	TOURISM & PROMOTION GENERAL	919	23,517	94,077
6382	AREA PROMOTION	0	0	0
6392	ASSET DEPRECIATION	335	375	1,500
6402	LUCKY BAY	1,640	8,907	35,650
	<b><i>Total Operating Expenditure</i></b>	2,945	32,799	131,227
	<b><i>Capital Income</i></b>			
5005	GRANTS - TOURISM & AREA PROMOTIO	-191,250	-84,783	-339,135
7335	TFR FROM COASTAL MANAGEMENT RES	0	0	0
	<b><i>Total Capital Income</i></b>	-191,250	-84,783	-339,135
	<b><i>Capital Expenditure</i></b>			
5016	INFRASTRUCTURE ASSETS - TOURISM	142,351	158,118	632,490
<b>BUILDING CONTROL</b>				
	<b><i>Operating Revenue</i></b>			
5653	- BUILDING PERMITS	-3,941	-4,998	-20,000
5673	S/POOL INSPECTION FEES	-2,558	-1,500	-6,000
5713	BUILDING REIMBURSEMENTS	0	-249	-1,000
5733	DEMOLITION FEES	0	0	0
	<b><i>Total Operating Revenue</i></b>	-6,499	-6,747	-27,000

**Schedule Format**  
**2015/2016**  
**Economic Services - Schedule 13**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
	<b><i>Operating Expenditure</i></b>			
6412	SALARIES	16,554	17,931	71,730
6422	BUILDING SUPERANNUATION	2,282	2,775	11,110
6432	VEHICLE RUNNING EXPENSES	1,263	999	4,000
6442	CONTROL EXPENSES OTHER	2,707	4,266	17,080
6452	ACCRUED LONG SERVICE LVE	0	0	0
6462	ACCRUED ANNUAL LEAVE	0	0	0
6472	BUILD CONTROL BUILD MAIN	36	15	70
6492	ASSET DEPN -ECON SERV BUI	8,504	3,000	12,000
5195	DISPOSAL OF ASSET	0	0	0
6512	ADMIN ALLOC TO BUILD CONT	2,641	2,649	10,596
	<b><i>Total Operating Expenditure</i></b>	<b>33,986</b>	<b>31,635</b>	<b>126,586</b>
	<b><i>Capital Revenue</i></b>			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	<b><i>Capital Expenditure</i></b>			
5124	PLANT AND EQUIPMENT	0	0	0

**Schedule Format**  
**2015/2016**  
**Economic Services - Schedule 13**

		<b>YTD Actual</b> <b>30/09/2016</b>	<b>YTD Budget</b> <b>30/09/2016</b>	<b>Annual Budget</b> <b>30/06/2017</b>
	<b>OTHER ECONOMIC SERVICES</b>			
	<b><i>Operating Revenue</i></b>			
5933	REIMBURSEMENTS	-816	-1,125	-4,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-11,925	-2,979	-11,925
	<b><i>Total Operating Revenue</i></b>	<b>-12,741</b>	<b>-4,104</b>	<b>-16,425</b>
	<b><i>Operating Expenditure</i></b>			
6752	- PORT GREGORY	1,239	3,258	13,040
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS P	1,908	1,827	7,320
	<b><i>Total Operating Expenditure</i></b>	<b>3,147</b>	<b>5,085</b>	<b>20,360</b>

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>PRIVATE WORKS</b>				
	<b><i>Operating Revenue</i></b>			
6153	- PLANT HIRE	-3,289	-3,498	-14,000
	<b><i>Operating Expenditure</i></b>			
6912	PRIVATE WORKS - SCH 14	412	4,164	16,690
<b>OTHER PROPERTY AND SERVICES</b>				
	<b><i>Operating Revenue</i></b>			
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	0	-5,952	-23,818
5613	CONTRIB - HALF WAY BAY COTTAGE SURVEYS	0	0	0
5623	LEASE FEES - HALF WAY BAY COTTAGES	0	-3,999	-16,000
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	<b><i>Total Operating Revenue</i></b>	0	-9,951	-39,818
	<b><i>Operating Expenditure</i></b>			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	9,375	5,952	23,818
6768	HALF WAY BAY COTTAGES	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7025	PROFIT / LOSS ON SALE	0	0	0
7035	SALE / DISPOSAL ACCOUNT	0	0	0
7065	PROFIT LOSS LAND HELD FOR RESALE VALUE	0	0	0
	<b><i>Total Operating Expenditure</i></b>	9,375	5,952	23,818
	<b><i>Capital Revenue</i></b>			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	0	-3,876	-15,508
6654	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7500	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
	<b><i>Total Capital Revenue</i></b>	0	-3,876	-15,508
	<b><i>Capital Expenditure</i></b>			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	7,705	3,876	15,508
6664	LOAN PAYMENT	0	0	0
	<b><i>Total Capital Expenditure</i></b>	7,705	3,876	15,508

**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

**YTD Actual    YTD Budget    Annual Budget**  
**30/09/2016    30/09/2016    30/06/2017**

**PUBLIC WORKS OVERHEADS**

***Operating Expenditure***

7112	ENGINEERING SALARIES	28,500	30,873	123,500
7122	ENGINEERING BUILD MAINT	70	15	70
7132	ENG. OFFICE & OTHER EXP.	3,741	3,342	13,400
7142	VEHICLE RUNNING EXPENSES	1,416	2,250	9,000
7152	SUPERANNUATION OF WORKMEN	51,672	57,090	228,363
7162	SICK AND HOLIDAY PAY	35,409	61,248	245,000
7172	INSURANCE ON WORKS	37,117	18,219	72,885
7182	LONG SERVICE LEAVE	11,488	6,249	25,000
7192	PROTECTIVE CLOTHING	9,780	4,998	20,000
7202	PUBLIC LIABILITY INSURANC	0	0	0
7222	ACCRUED ANNUAL LEAVE	0	0	0
7232	ADMIN ALLOC TO PWOH	7,370	7,392	29,572
7242	STAFF TRAINING	7,020	5,322	21,300
7252	ALLOWANCES	79	1,971	7,900
7282	FRINGE BENEFIT TAX	0	2,868	11,475
7302	LESS ALLOC. TO WKS & SRVS	-235,497	-201,864	-807,465

<b><i>Total Operating Expenditure</i></b>	<b>-41,836</b>	<b>-27</b>	<b>0</b>
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**PLANT OPERATION**

***Operating Revenue***

6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	0	-1,248	-5,000
6433	INSURANCE CLAIMS - VEHICLES	0	-249	-1,000
6443	DIESEL FUEL REBATE	-9,116	-12,498	-50,000

<b><i>Total Operating Revenue</i></b>	<b>-9,116</b>	<b>-13,995</b>	<b>-56,000</b>
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***Operating Expenditure***

7312	FUELS AND OILS	1,327	56,250	225,000
7322	TYRES AND TUBES	8,756	6,249	25,000
7332	PARTS AND REPAIRS	35,562	48,750	195,000
7342	REPAIR WAGES	30,158	27,648	110,600
7352	INSURANCE AND LICENSES	39,023	9,714	38,865
7362	EXPENDABLE TOOLS/STORES	4,794	4,095	16,385
7382	ADMIN ALLOC TO PLANT OP'N	2,281	2,286	9,151
7502	LESS ALLOC. TO WKS & SRVS	-133,047	-154,998	-620,001

<b><i>Total Operating Expenditure</i></b>	<b>-11,145</b>	<b>-6</b>	<b>0</b>
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**Schedule Format  
2015/2016  
Other Property and Services - Schedule 14**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
<b>MATERIALS</b>				
	<b><i>Capital Expenditure</i></b>			
6620	MATERIALS PURCHASED	0	0	0
6630	STOCK RECEIVED CONTROL	38,582	0	0
6750	LESS MATERIALS ALLOCATED	0	0	0
	<b><i>Total Capital Expenditure</i></b>	38,582	0	0
<b>SALARIES AND WAGES</b>				
	<b><i>Operating Revenue</i></b>			
6941	REIMB. - WORKERS COMPENS.	0	-3,498	-14,000
	<b><i>Operating Expenditure</i></b>			
6810	GROSS SALARIES FOR YEAR	296,258	268,446	1,073,790
6820	GROSS WAGES FOR YEAR	408,201	415,560	1,662,244
6830	WORKERS COMPENSATION	0	0	0
6890	SALARIES ALLOC FRM SCH 20	-296,881	-268,446	-1,073,790
6900	WAGES ALLOC FRM SCH 20	-422,106	-415,560	-1,662,244
	<b><i>Total Operating Expenditure</i></b>	-14,528	0	0

**Schedule Format**  
**2015/2016**  
**Funds Transfers/Reserve Funds**

**RESERVE TRANSFERS**

		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>30/09/2016</b>	<b>30/09/2016</b>	<b>30/06/2017</b>
<b><i>Schedule 15 Reserves</i></b>				
7120	TFR TO ROADWORKS GENERAL	130	0	0
7130	TFR TO KALBARRI AERODROME RES	15	0	0
7140	TFR TO PLANT RESERVE	23	0	0
7150	TOWNSCAPE CARPARK RES TFR	0	0	0
7160	TFR TO SPORT & RECREATION RESERVE	0	0	0
7170	TFR TO KALB - AGED PERSONS ACCOM	500	0	0
7190	LAND SALES ACCOUNT	0	0	0
7210	TFR TO COMPUTER & OFFICE EQUIP	100	0	0
7220	TFR TO BUILDING - HOUSING	160	0	0
7240	TFR TO LEAVE RESERVE	320	0	0
7250	TFR TO BUS RESERVE	0	0	0
7260	TFR TO BRIDGE RECON RES	0	0	0
7270	TFR TO PUBLIC AMENITIES RESERVE	0	0	0
7271	TFR TO COASTAL MANAGEMENT RESERVE	0	0	0
7280	TFR TO FOOTPATH RESERVE	0	0	0
7290	TFR TO NPTON AGED ACCOM RESERVE	350	0	0
7300	TFR TO TPS REVIEW RESERVE	0	0	0
7301	TFR TO KALBARRI SPECIFIED AREA RATE	0	0	0
7303	TFR TO POS DEVELOPMENT KALBARRI	0	0	0
7305	TFR TO NORTHAMPTON INDUSTRIAL UNITS RI	0	0	0
7315	TFR TO LAND DEVELOPMENT RESERVE	0	0	0
7325	TFR TO 150TH ANNIVERSARY - NORTHAMPTO	0	0	0
7180	TRANSFER TO REFUSE MANAGEMENT RESERV	0	0	0
7320	TFR FROM PLANT RESERVE	0	0	0
7380	TFR FROM ROADWORKS	0	0	0
7385	TFR TO KALBARRI TENNIS NETBALL RESERVE	0	0	0
7410	TFR FROM RESTRICTED CASH	0	0	0
7470	TFR FROM KALBARRI TOURISM SPEC AREA RA	0	0	0
7435	TFR FROM INDUSTRIAL UNIT RESERVE	0	0	0
7445	TFR FROM TOWN PLANNING RESERVE	0	0	0
<b>Net Transfers to Reserve</b>		<b>1,598</b>	<b>0</b>	<b>0</b>

**RESERVE BANK ACCOUNTS**

		<b>Balance</b>	<b>YTD</b>
0741	REFUSE MANAGEMENT BANK	0	0
0861	LEAVE RESERVE BANK	218,194	320
0801	ROADWORKS RESERVE BANK	54,375	130
0821	KALBARRI AERODROME BANK	24,717	15
0841	COMP & OFFICE EQUIP BANK	32,187	100
0881	HOUSE & BUILDING RESERVE	73,697	160



**Schedule Format  
2015/2016  
Funds Transfers/Reserve Funds**

		<b>RESERVE TRANSFERS</b>		
		<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>
		<b>30/09/2016</b>	<b>30/09/2016</b>	<b>30/06/2017</b>
0871	KAL AGED PERSONS ACCOMM RESRV	269,359	500	
0761	BRIDGE RECON RES BANK	0	0	
0911	NPTON AGED PERSONS BANK	164,394	350	
0961	TPS REVIEW RESERVE	13,096	0	
0811	BUS RESERVE BANK	0	0	
0831	PLANT RESERVE BANK	7,002	23	
0851	SPORT & RECREATION RESERVE	0	0	
0791	PUBLIC AMENITIES RESERVE	0	0	
1871	COASTAL MANAGEMENT RESERVE	0	0	
0731	KAL TOURISM SPEC RATE RES	15,000	0	
0891	FOOTPATH RESERVE	0	0	
0901	TOWNSCAPE CARPARK RESERVE	5,758	0	
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0	0	
0091	MAJOR LAND TRANS BANK	202,271	0	
0975	150TH ANNIVERSARY RESERVE BANK	0	0	
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	169,078	0	
<b>Total</b>		<b>1,249,129</b>	<b>1,598</b>	

**Schedule Format**

**2015/2016**

**Trust Funds**

**TRUST FUND**

		<b>YTD Actual 30/09/2016</b>	<b>YTD Budget 30/09/2016</b>	<b>Annual Budget 30/06/2017</b>
	<b>EXPENSES</b>			
8260	RETENTIONS	0	0	0
8280	HOUSING BONDS	0	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	HOSPITAL BENEFIT FUND	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND EXPENSE	800	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	0	0	0
8470	NOMINATION DEPOSITS	0	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	0	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	200	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	200	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0

		YTD Actual 30/09/2016	YTD Budget 30/09/2016	Annual Budget 30/06/2017
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	KAL T/SCAPE PLAYGRND FUND	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	220	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	760	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	0	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	190	0	0
8897	NCCA - EXPENSES	10,000	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	171	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	50	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	25,152	0	0
	<b>TOTAL EXPENSES</b>	<b>37,742</b>	<b>0</b>	<b>0</b>
<b>INCOME</b>				
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	-760	0	0
8301	FOOTPATH DEPOSITS	9,000	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,000	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0

		YTD Actual 30/09/2016	YTD Budget 30/09/2016	Annual Budget 30/06/2017
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	0	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-3,996	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	-200	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	KAL T/SCAPE PLAYGRND FUND	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	-420	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	0	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	-110	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	-5,000	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0

		YTD Actual 30/09/2016	YTD Budget 30/09/2016	Annual Budget 30/06/2017
8902	HORROCKS MEMORIAL WALL - INCOME	-250	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	<b>TOTAL INCOME</b>	<b>-2,736</b>	<b>0</b>	<b>0</b>
	Trust Fund Movement	35,006	0	0
0711	TRUST FUND BANK	-34,806		
	Difference	200		

**ADMINISTRATION & CORPORATE REPORT**

**TABLE OF CONTENTS**

<b>6.5.1</b>	<b>PROPOSED REGIONAL SUBSIDIARIES LEGISLATION.....</b>	<b>2</b>
<b>6.5.2</b>	<b>PROPOSED RAIL CROSSING SIGNAL POLE – MARY STREET RAILWAY PRECINCT ENTRANCE, ROAD RESERVE.....</b>	<b>37</b>
<b>6.5.3</b>	<b>SALE OF PORTION OF LOT 9001 GLASS STREET, HORROCKS.....</b>	<b>43</b>
<b>6.5.4</b>	<b>CHRISTMAS – NEW YEAR CLOSE DOWN PERIOD.....</b>	<b>51</b>
<b>6.5.5</b>	<b>UNBUDGETED EXPENDITURE REQUEST – NORTHAMPTON NEWS BUILDING.....</b>	<b>52</b>

<b>6.5.1</b>	<b>PROPOSED REGIONAL SUBSIDIARIES LEGISLATION</b>
<b>FILE REFERENCE:</b> 4.2.8 <b>DATE OF REPORT:</b> 15 September 2016 <b>REPORTING OFFICER:</b> Garry Keeffe <b>APPENDICES:</b> 1. Letter from Department of Local Governments 2. Consultation paper – Proposal for Regional Subsidiaries Legislation	

**SUMMARY:**

That Council endorses the actions of the CEO in his response to the Department of Local Government in respect to the proposed regulations to govern Regional Subsidiaries

**BACKGROUND:**

Correspondence (see Appendices 1) has been received from the Department of Local Government & Communities (DLGC) accompanied by the *Consultation Paper - Proposal for Regional Subsidiaries Legislation* (Paper) seeking comment on the Paper by the 30<sup>th</sup> September 2013.

With the September Council meeting being held earlier in the month and due to the volume of information, a report could not be completed in time for inclusions within the September Council meeting agenda, however could have been submitted as a late item but again due to the volume of information it was considered by the CEO too onerous of a task for Councillors to digest and therefore a response has been made on Councils behalf and submitted to DLGC accordingly.

**COMMENT:**

At Appendices 2 is a copy of the Paper to this Agenda Report with the CEO comments highlighted in yellow that has been submitted.

Council is advised that some of the information provided within this report has been provided by the CEO of the Shire of Chapman Valley and his input was requested due to his previous experience in a Regional Council which in some manner can relate to the operations of a Regional Subsidiary.

All comment relating to the Consultation Paper are to be forwarded by 30 September 2016.

## STATUTORY ENVIRONMENT

The *Local Government Legislation Amendment Bill 2014* will be introduced as amendments to the Act to enable regional subsidiaries to be formed. This Bill is currently under consideration by the WA Legislative Council.

The Paper has been circulated seeking feedback on how to develop Regulations to complement the proposed legislation.

## STRATEGIC IMPLICATIONS

The Regional Subsidiaries Legislation has been in development for many years and has been touted as being a vehicle to assist local governments in delivering services to its constituents on an efficient, regional basis. It has also been portrayed as a way of removing the bureaucratic red tape of the Regional Local Government Model for regional service delivery, a model I have been directly exposed to and can state from experience is a significantly flawed.

The CEO's response to the Paper along the lines of not burdening the *Regional Subsidiaries Model* with the same bureaucratic and administrative regulatory red tape associated with the *Regional Local Government Model*. However; also maintaining a level of accountability within Subsidiaries Model.

## CONSULTATION

The proposed Regional Subsidiaries legislation has been around for many years and now the Bill has moved to the Legislative Council for final scrutiny (and hopefully endorsement) the DLGC has commenced the process of consultation with the industry on the development of Regulations to be associated with the new legislation.

## VOTING REQUIREMENTS

Simple Majority

### OFFICER RECOMMENDATION – ITEM 6.5.1

1. That Council endorse the comments provided by the CEO and the submissions to the Department of Local Government & Communities on the *Consultation Paper – Proposal for Regional Subsidiaries Legislation*



- 2. Should Council not support a comment provided by the CEO in the submission then an amended comment on that section be forwarded to the Department of Local Government & Communities accordingly. (Note if no changes then this part of the recommendation to be deleted).**
- 3. Council authorise the Chief Executive Officer to comment further on the Consultation Paper for Regional Subsidiaries Legislation as he considers necessary and inform the Council of any significant deviation from those endorsed in item 1 of the recommendation.**

## APPENDICES 1



Government of **Western Australia**  
Department of **Local Government and Communities**

Our Ref: 469-16 E1631957

To all local governments,

### CONSULTATION PAPER – REGIONAL SUBSIDIARIES

The *Local Government Legislation Amendment Bill 2014* is currently being debated in the Legislative Council.

This Bill proposes to allow two or more local governments to come together to create a regional subsidiary for the purposes of providing joint services and other collaborative projects within their districts.

The Department is currently considering what regulations may be necessary to ensure the successful introduction of regional subsidiaries into Western Australia.

Attached to this letter is a consultation paper which sets out several legislative proposals. The paper also includes a short survey designed to give the Department an indication of how local governments view the concept of regional subsidiaries.

This paper is being circulated throughout the local government sector to provide the opportunity for feedback and suggestions. Submissions can be provided by mail, fax or email using the details provided in the consultation paper.

If your local government intends to make submissions on the proposals, it would be appreciated if they could be provided by **Friday, 30 September 2016**.

If you have any queries, please contact Mr Steven Elliott, Senior Legislation Officer on 6552 1642 or by email at [legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au).

Yours sincerely



Brad Jolly  
A/DIRECTOR GENERAL

2 September 2016

Gordon Stephenson House  
140 William Street Perth WA 6000  
GPO Box R1250 Perth WA 6844

Tel: (08) 6551 8700 Fax: (08) 6552 1555 Freecall: 1800 620 511 (Country only)  
Email: [info@dlgc.wa.gov.au](mailto:info@dlgc.wa.gov.au) Website: [www.dlgc.wa.gov.au](http://www.dlgc.wa.gov.au)

ENCLOSURE

## APPENDICES 2



Government of **Western Australia**  
Department of **Local Government and Communities**

# Consultation Paper

## Proposal for Regional Subsidiaries

### Legislation

5 August 2016

This consultation paper is an initiative of the Western Australia Department of Local Government and Communities. It is supported by the Liberal-National Government's Royalties for Regions program for the purposes of improving local government services in regional areas.

## Contents

Introduction .....	<b>Error! Bookmark not defined.</b>
Submissions.....	<b>Error! Bookmark not defined.</b>
Regional subsidiaries in Western Australia .....	1
Regulatory Proposals .....	10
1. Local governments are to consult with districts prior to proposing a regional subsidiary .....	11
2. The procedure for approving a charter.....	12
3. The procedure for amending a charter.....	14
4. Employees of regional subsidiary – long service leave and superannuation .....	15
5. Conflicts of interest must be reported .....	16
6. Minister can investigate a regional subsidiary and issue directions .....	18
7. Minister can wind up a regional subsidiary .....	19
8. A regional subsidiary is subject to the directions of its constituent councils .....	20
9. Subsidiary must prepare annual budgets and financial statements .....	21
10. Subsidiary must provide information to constituent councils when requested ....	22
11. Liabilities of regional subsidiary guaranteed by constituent local governments ..	24
12. Charter must address what occurs when a regional subsidiary is insolvent .....	25
13. Protection from liability.....	26
14. Limits on investment and corporate acquisition .....	27
15. Tender requirements apply to the regional subsidiary .....	28
16. Charter to address certain matters.....	29
Appendix 1 – Stakeholder survey.....	31
Appendix 2 – Local Government Amendment Bill .....	33

## Introduction

This consultation paper is an invitation for comment on legislative proposals to regulate the operation of regional subsidiaries in Western Australia.

## *Submissions*

Please address all comments and submissions:

By email to:

[legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au) noting “Regional Subsidiaries Consultation” in the subject line.

By post to:

Senior Legislation Officer – Regional Subsidiaries Consultation

Department of Local Government and Communities  
GPO Box R1250  
PERTH WA 6844

If you have any queries in relation to the consultation paper, please contact:

Senior Legislation Officer – Regional Subsidiaries Consultation

Email: [legislation@dlgc.wa.gov.au](mailto:legislation@dlgc.wa.gov.au)

Telephone: (08) 6551 8700

Free call: 1800 620 511 (Country Only)

Fax: (08) 6552 1555

Comments, queries and submissions should be forwarded no later than  
**30 September 2016.**

## Regional subsidiaries in Western Australia

The Liberal-National Government proposes to provide local governments with the power to form bodies known as “regional subsidiaries”.

These regional subsidiaries will be able to be established by agreement between two or more local governments, in order to provide services or carry out activities in the local governments’ respective districts.

This mechanism has been used in South Australia for over a decade and has proven to be a successful method of regional collaboration between local governments. It is intended to add this option to the other collaborative mechanisms available to local governments under the *Local Government Act 1995* and other legislation.

A regional subsidiary will be:

- A body corporate with perpetual succession and a common seal;
- Governed by a charter approved by the Minister for Local Government; and
- Managed by a governing board appointed under the charter.

From a regulatory compliance perspective, regional subsidiaries are intended to form a compromise between existing collaborative mechanisms:



### Flexible arrangement - Lower regulation

The intention of the Liberal-National Government is to create an option that takes advantage of the structure of a Statutory Regional Local Government, while avoiding the level of regulation that applies to such entities.

The *Local Government Legislation Amendment Bill 2014* will introduce amendments to the Act to enable regional subsidiaries to be formed. This Bill is currently under consideration by the Legislative Council.

A copy of the current Bill can be freely accessed at the Parliamentary website at [www.parliament.wa.gov.au](http://www.parliament.wa.gov.au). For convenience, the proposed amendments in the Bill relating to regional subsidiaries are replicated in Appendix 2.

While there is an emphasis on reducing regulatory compliance, the successful introduction of regional subsidiaries into Western Australia will require legislation to:

- Facilitate how regional subsidiaries are created;
- Ensure that regional subsidiaries conduct their business in a transparent, accountable manner; and
- Minimise the potential financial risks that could arise from forming these bodies.

To this end, the Department has formulated a number of legislative proposals which could potentially be drafted into regulations.

The Department seeks feedback from the local government sector on the appropriateness of these proposals and whether alternative approaches should be taken on particular issues.

## Regulatory Proposals

The Department's legislative proposals are provided on the following pages.

Each proposal will include a short explanation of what the proposal will involve, followed by the Department's reasoning for why the proposal should be implemented.

### Guidance Questions

Your comments and feedback are welcomed on all or part of this consultation paper.

Guidance questions have been created to assist you with your submission. If you respond to specific questions, it would be appreciated if you could reference the proposal number for ease of processing.

## 1. Local governments are to consult with districts prior to proposing a regional subsidiary

It is proposed that prior to the Minister approving a draft charter, the constituent local governments will carry out sufficient consultation in their respective districts.

The consultation is intended to operate in a similar manner to the consultation required for major trading activities and land acquisitions under section 3.59 of the *Local Government Act 1995*. This would include:

- Preparation of a business plan.
- Business plan to be posted on the local government's websites.
- State-wide public notice of the proposal.
- A period of 6 weeks to inspect the business plan and make submissions on the proposal.
- Any submissions received during this period must be taken into consideration by the constituent local governments.

If significant changes are made to the proposal after the consultation process, the proposal must be advertised for further comment. This would be done via a repetition of the above steps.

The term "significant change" would be defined in the regulations to mean "any change relating to the proposed function, activities or membership of the regional subsidiary". Changes that do not alter the fundamental elements of the original proposal would not require additional consultation.

If the Minister determines that insufficient consultation has occurred in one or more districts of the constituent councils, the Minister may refrain from approving the charter until sufficient consultation occurs in those remaining districts.

### **Reason**

The *Local Government Act 1995* currently has a consultation process for proposed major trading activities and land acquisitions. It is justifiable to have a similar process for regional subsidiaries, given the potential financial implications.



If a proposal is significantly changed after consultation, this proposal will need to be readvertised for further submissions. If a charter were significantly changed and then approved without further consultation, it would increase the possibility that stakeholders will react negatively or feel marginalised during the final stage of the process.

In the event that one of the constituent councils has not met consultation requirements, the Minister can refrain from approving the proposal until that council has carried out sufficient consultation.

#### **Guidance questions: Proposal 1**

- 1) Will this level of consultation allow your community to make informed comments on a proposed subsidiary?
- 2) Is this the correct level of consultation that should occur? Why or why not?
- 3) When consultation concludes and the draft charter is prepared, should a copy of the draft charter be circulated for public comment as well? Why or why not?
- 4) Other comments? This is over the top and there should be thresholds in place before the consultation process would be necessary. There are legislated thresholds in place under the legislation for Major Trading Activities so something similar should be included for Regional Subsidiaries to ensure excessive regulatory red tape is not required for the simple tasks to be taken on by a group of LGAs.

## **1. The procedure for approving a charter**

It is proposed that when making an application for Ministerial approval of a draft charter, the constituent councils will submit the following:

- A copy of the proposed business case.
- A copy of the draft charter duly executed by each constituent local government;
- A resolution from each constituent council endorsing the draft charter (*absolute majority*);
- Evidence that each constituent council has complied with consultation requirements;
- Evidence that the councils have obtained legal advice confirming that the proposed charter is legal and enforceable.

## Reason

The Minister's approval of the charter is the final legislative decision which will occur prior to the Regional Subsidiary coming into legal existence under the Act. In using this power, the Minister must consider all relevant information.

This proposal will ensure that the Minister has access to sufficient documentary evidence to be satisfied that:

- (a) sufficient consultation has occurred;
- (b) all submissions received during consultation were duly considered;
- (c) the draft charter has been endorsed by all constituent councils; and
- (d) the charter will be legally enforceable.

The endorsement of the charter will require an absolute majority of the council, similar to how these councils would approve entry into a major trading activity or major land acquisition.

Once the charter is approved by the Minister, the regional subsidiary will operate as an independent entity. Neither the Act nor the Regulations will contain any direct means for constituent local government to enforce the terms of the charter over the regional subsidiary. The subsidiary will also be responsible for complying with all legislation that might be applicable to the subsidiary's activities.

This makes it important for constituent councils to obtain legal advice when drafting the charter to ensure the document is enforceable and in compliance with the law.

### Guidance questions: Proposal 2

- 1) What other information should be provided to the Minister when considering a draft charter?
- 2) Other comments? As per the previous comment, this appears excessive and there should be thresholds in place before the Business Cases would be necessary. There are legislated thresholds in place under the legislation for Major Trading Activities so something similar should be included for Regional Subsidiaries to ensure excessive regulatory red tape is not required for the simple tasks to be taken on by a group of LGAs.

## The procedure for amending a charter

It is proposed that in order to amend a charter, the following information will need to be provided to the Minister:

- A draft copy of the charter as amended; and
- An endorsement of the amended charter, either by resolution of the regional subsidiary's board or by resolutions from the constituent councils supporting the proposal.

The public consultation requirements for proposing a charter will apply to any proposed amendment which would make a significant change to the charter. The term "significant change" will be defined to mean any amendment which would change the regional subsidiary's current function, activities or membership.

### Reason

The Act provides that a Minister can approve an amendment to a charter, but provides no further information on who can propose an amendment or what process is involved aside from the Minister's approval.

The Department assumes that the majority of amendments would be proposed by the regional subsidiary themselves, via a process set out in the regional subsidiary's charter. However, the Act does not expressly prohibit the constituent local governments from proposing their own charter amendments.

Since the unanimous support of the constituent councils is needed to create the charter, it would be difficult for the Minister to justify approving an amendment that is directly proposed by a constituent council unless:

- It is unanimously supported by the other constituent councils; or
- It has a sufficient level of support as defined in the charter.

If the constituent councils wish to have the ability to propose direct amendments without unanimous support, the charter will need to cover this matter in sufficient detail.

**Guidance questions: Proposal 3**

- 1) Should the constituent councils have the power to propose amendments to a charter after a regional subsidiary is created? Why or why not?

Yes, as things may change once the activity become operational and aspects arise that may not have been thought of when charter was original developed.

- 2) Should amendments only be proposed by the board of the regional subsidiary itself? Why or why not? Yes as this maintains the independence of the subsidiary and distances the individual LGA from the decision making process.

- 3) Is it appropriate for the Minister to approve an amendment made in accordance with the charter if some of the constituent councils object to the proposal? Only if the amendment is significant to the original charter.

- 4) Other comments? Who is to determine what is or isn't a "significant change"?

## 2. Employees of regional subsidiary - long service leave and superannuation

### Option 1

Employees of regional subsidiary count as local government employees if specified in the charter.

### Option 2:

The Regulations will provide that employees of regional subsidiaries will always count as local government employees.

### **Proposal**

The Regulations could provide that an employee will count as a local government employee for the purpose of long service leave, superannuation benefits and other award conditions, if specified in the subsidiary's charter.

Alternatively, the Regulations could provide that the employees of regional subsidiaries would count as local government employees in all cases.

## Reason

Under option 1, a regional subsidiary will specify in their charter whether their employees will be covered by existing local government regulations or awards or alternatively, have their minimum benefits defined by other awards.

Under option 2, regulations would ensure that employees of regional subsidiaries would count as local government employees in all cases. This would ensure that minimum benefits are secured for all employees under current local government legislation.

South Australian legislation provides all employees in regional subsidiaries are counted as local government employees. In other jurisdictions, the employees of regional local government organisations receive standard benefits under federal or state awards.

This would tend to indicate that option 2 is more consistent with other jurisdictions, while option 1 would provide more flexibility.

This proposal only relates to the minimum benefits for the employees of regional subsidiaries and will not prevent a subsidiary from offering more generous benefits to its employees if it chooses to do so.

### Guidance questions: Proposal 4

- 1) Do you support constituent local governments being able to specify in the charter whether or not employees will operate under the Local Government Award? Why or why not? **Yes as this gives the independence of the regional subsidiary group.**
- 2) Should all employees of a regional subsidiary be treated in the same way, or should the regional subsidiary be allowed to determine this issue on an employee-by-employee basis? **The regional subsidiary be allowed to determine this issue on an employee-by-employee basis**
- 3) Other comments?

## 3. Conflicts of interest must be reported

It is proposed that Part 5 Division 6 ('disclosure of financial interests') of the *Local Government Act 1995* will apply to regional subsidiaries.

A member of the board of a regional subsidiary would count as a 'member' for the purposes of those sections of the Act. The employees of the subsidiary will count as local government employees for the purposes of those sections.

The application of Part 5 Division 6 would be modified in several ways:

- Provision will be made for situations where the subsidiary has no chief executive officer;
- Conflicts of interest must be disclosed to the constituent councils, not just to the board of the subsidiary.

### Reason

It is important that regional subsidiaries conduct their activities in an accountable and transparent manner.

Conflicts of interest can potentially undermine the management of the subsidiary. It can also undermine the reputation of the subsidiary and the constituent councils, even if the conflict of interest is merely perceived.

While it would be possible for regional subsidiaries to manage their own conflicts of interest, there is no guarantee that a completely internal system would sufficiently manage the issue. An internal system would also lack the statutory penalties which are provided in the Act.

### Guidance questions: Proposal 5

- 1) Should regional subsidiaries disclose conflicts of interest to the constituent local governments who formed the subsidiary? Why or why not? **No, this should be handled separately to retain independence of the regional subsidiary**
- 2) If the regional subsidiary only needed to report conflicts of interest to its own board, would this be sufficient to manage the issue? **Yes**
- 3) Should a regional subsidiary be required to have a code of conduct for their board members? Why or why not? **Yes as it maintains the integrity of the subsidiary**
- 4) Should regional subsidiaries also be required to have procedures in place for dealing with requests under Freedom of Information legislation? **Yes, simply follow the legislative requirements**
- 5) Other comments? **It is important those associated with both the regional subsidiary and a participating LGA are not expected to repeat the requirements of lodging an Annual Financial Declaration to both the Subsidiary and the LGA. This was a problem with the Regional Local Government structure and one that must be avoided at all costs in the Subsidiary legislation.**

#### 4. Minister can investigate a regional subsidiary and issue directions

It is proposed that Part 8 ('Scrutiny of Local Governments') of the *Local Government Act 1995* will apply to regional subsidiaries.

This would allow the Minister to make inquiries into the affairs and performance of a regional subsidiary. Any report resulting from an inquiry would need to be released to the regional subsidiary and the constituent councils.

If the regional subsidiary fails to comply with the recommendations of the report, the Minister will have the power to suspend the board of the regional subsidiary. The regional subsidiary will be placed under the control of an administrator for the purposes of implementing the recommendations.

##### **Reason**

Part 8 of the Act provides a mechanism for the investigation and direction of local governments. While regional subsidiaries are separate from local government, they should be covered by the same enforcement mechanisms.

Since the regional subsidiaries are formed from the constituent councils, the report of any investigation will be issued to those councils in addition to the regional subsidiary itself. The Minister will have the power to suspend the board of a regional subsidiary.

In practice, the use of this power would only be contemplated in situations where:

- Serious misconduct or mismanagement has been identified;
- The regional subsidiary refused to comply with directions from the Minister; and
- The constituent councils are unable to resolve the issue directly.

##### **Guidance question: Proposal 6**

- 1) Do you agree with this proposal? Why or why not? **Yes as it maintains control and instills accountability of the Subsidiary**

## Minister can wind up a regional subsidiary

It is proposed that section 3.63(1)(a) of the *Local Government Act 1995* will apply to regional subsidiaries. This will allow the Minister to issue a direction that a regional subsidiary is to be wound up.

If the Minister issues a direction to abolish a regional subsidiary, the Minister will issue a notice in the *Government Gazette*. The regional subsidiary will be deemed to commence winding up on the day in which the notice occurs, or on a later date as specified in the notice.

At the point of winding up, all the regional subsidiary's assets will be vested in the constituent councils. Assets and liabilities will be distributed:

- in accordance with the winding up provisions of the charter; or
- by unanimous agreement of the constituent councils.

### Reason

Section 3.63 of the Act gives the Minister the power to wind up a regional local government. It is desirable that a similar power exist for regional subsidiaries to ensure that the Minister can intervene in emergency situations.

In practice, this power would only be used in situations where serious misconduct is identified and the activities of the subsidiary must be immediately halted.

### Guidance questions: Proposal 7

- 1) Should the Minister have the power to wind up a subsidiary? Why or why not? **Yes**
- 2) If the Minister has the power to wind up a subsidiary, in what circumstances should this power be used? **The subsidiary becoming dysfunctional or serious misconduct or mismanagement has been identified**
- 3) Should the direction require the unanimous approval of the constituent councils? Why or why not? **Yes as this will remove the process of LGAs opting in or out as they feel the need.**
- 4) Other comments? **Option should be made available within the charter to determine if a participating LGA can (or cannot) opt out of the subsidiary. Preferably the opting out decision should be very difficult to ensure the situation of an LGA opting out simply due to a change of Councillors or CEO at any one time. This was a real problem with the Regional Local Government model and one that needs to be dealt with within the Charter. Unanimous decision of all participating LGAs to allow an LGA to opt out or to allow others in should be a requirement. This will make the initial decision by an LGA to become a member of a**



subsidiary being dealt with more seriously at the time.

## 6. A regional subsidiary is subject to the directions of its constituent councils

It is proposed that charters must include a provision ensuring that regional subsidiaries will be subject to any direction issued by the constituent councils.

This direction can be issued by the unanimous support of the constituent councils or by a lesser majority of the councils as specified in the charter. A constituent council can endorse their support of a direction via an absolute majority resolution.

### Reason

In cases where the regional subsidiary cannot solve an issue internally or makes a controversial decision, the constituent local governments should reserve the power to step in and issue directions on how the subsidiary should proceed.

This power should be established in the charter of the regional subsidiary. This will mean that if a regional subsidiary refuses to comply with a direction from the constituent councils, the charter can be used to enforce the direction in court.

This proposal is intended to ensure that the constituent councils retain a degree of control over the subsidiary. The proposal is not intended to force constituent councils into an ongoing managerial role – the power could be used as often or rarely as the constituent councils decide.

**Guidance questions: Proposal 8**

- 1) Is it important for local governments to have a power to issue directions to a regional subsidiary? Why or why not? Not really as I thought the idea of a subsidiary was to act independently of the LGA.
- 2) Should a local government keep this power in reserve, even if the local government prefers not to use it? No
- 3) Other comments? If the Charter is robust and detailed enough on the purpose & function of the subsidiary I cannot see the need for the LGAs to be involved.

## 7. Subsidiary must prepare annual budgets and financial statements

It is proposed that regulations will require a regional subsidiary to prepare annual budgets. The relevant provisions of the *Local Government (Financial Management) Regulations 1996* relating to budgets will apply to the regional subsidiary subject to all necessary modification.

The Regulations will also include a requirement that the regional subsidiary prepare an annual financial report setting out the subsidiary's financial activities, assets and liabilities. The complexity of these documents will depend on the particular activities conducted by the regional subsidiary.

In addition to being provided to the board of the regional subsidiary, these documents must also be provided to the constituent local governments who formed the subsidiary.

### Reason

This proposal will ensure that regional subsidiaries conduct sufficient levels of financial planning and management.

The Regulations will require copies of reports and budgets to be provided to constituent local governments. The purpose of this is to ensure that constituent councils:

- are aware of the subsidiary's ongoing financial situation; and
- can use the subsidiary's statements to estimate their own exposure to the subsidiary's assets and liabilities.

If the financial statements indicate that a regional subsidiary is having trouble meeting its debts, the constituent councils can use this information to determine whether the subsidiary should be wound up or given financial assistance.

**Guidance questions: Proposal 9**

- 1) Will annual budgets and financial statements provide sufficient information? What other financial records should the regional subsidiary need to prepare and provide to the subsidiary's board? **Should suffice**
- 2) Should these documents be provided to the constituent councils who formed the subsidiary, or merely provided to the subsidiary's own board? Which option do you prefer and why? **Provide to the constituent councils.**
- 3) Other comments? **It is important the financial reporting is not too onerous, otherwise the subsidiary will simply exhaust resources in financial reporting compliance rather than in undertaking the tasks it has been setup to do. There should be a tiered approach to financial reporting and compliance and perhaps based on the revenue/expenditure levels of a subsidiary. The last thing we need is for a subsidiary established to undertake a simple service delivery task to be burdened by red tape and bureaucracy.**

## 8. Subsidiary must provide information to constituent councils when requested

It is proposed that constituent councils will have an individual right to access any documents or records which are produced by the regional subsidiary, even when these documents are sensitive and confidential.

This will be achieved by making section 5.92 of the *Local Government Act 1995* apply to regional subsidiaries. In addition to the board of the subsidiary having the right to access information, the section will be modified so the right extends to each of the constituent councils who formed the subsidiary.

Section 5.93 of the Act ('improper use of information') will also apply to the regional subsidiary and constituent councils. This will ensure that any information obtained from the regional subsidiary can only be used for proper and lawful purposes.

A duty of confidentiality would not release a subsidiary from its obligation to report the information to a constituent council if the disclosure is required by the charter or requested by that council.

If a document is confidential, a disclosure to a constituent council will not constitute a breach of duty. However:

- the regional subsidiary must advise the person to whom the duty is held of the nature and extent of the disclosure; and
- any person to whom the document is disclosed will be bound by the same duty of confidentiality that applied to the subsidiary.

### **Reason**

South Australian legislation ensures that constituent councils have complete access to information in a regional subsidiary, even where this information is sensitive or confidential.

If this provision is not replicated in the Regulations, it will create the possibility that a regional subsidiary may use confidentiality as a reason to conceal vital information from the constituent councils. This non-disclosure could significantly impact the constituent councils' ability to make judgements on the regional subsidiary's activities and financial situation.

While disclosure is important, this must be balanced by sufficient protection to ensure confidential information is used correctly.

For this reason, a person or council who accesses information from a regional subsidiary will not be allowed to use it for improper purpose. The person requesting the information will also be bound by any duty of confidentiality which might apply over the information.

This proposal only relates to the regional subsidiary's obligation to provide information to its board and constituent councils. It would not impact an individual's right to request information from the subsidiary under existing Freedom of Information legislation.

**Guidance questions: Proposal 10**

- 1) Do you agree with this proposal? Why or why not? Yes as it removes the opportunity for the subsidiary to withhold important information under the excuse of confidentiality.
- 2) Should regional subsidiaries be allowed to conceal information from constituent local governments? Why or why not? Depends on what the information is. For example, if it is legal advice to be used against a constituent LGA then I suppose this would be legitimate.
- 3) Should regional subsidiaries be allowed to refuse to disclose information that has been requested by constituent local governments? Why or why not? Depends on what the information is. For example, if it is legal advice to be used against a constituent LGA then I suppose this would be legitimate.
- 4) If regional subsidiaries were allowed to conceal or deny information to constituent local governments, what should be done to prevent this from being misused? Sounds like legal advice would assist here.
- 5) Other comments?

## 9. Liabilities of regional subsidiary guaranteed by constituent local governments

It is proposed that constituent councils will be jointly and severally liable for the liabilities of a regional subsidiary, in the event that normal winding up procedures are insufficient to discharge all liabilities owed by that subsidiary.

### Reason

While the formation of regional subsidiaries is a flexible and useful tool for local governments, it comes with the responsibility of ensuring that a regional subsidiary carries on business in a responsible and sustainable manner.

While it is not intended for regional subsidiaries to take out loans in their own right, their activities may result in them owing significant debts. These liabilities will need to be settled if the regional subsidiary winds up before these debts are discharged.

In the event that a regional subsidiary is required to wind up, it is important that the constituent councils be guarantors for any liability which remains after the winding up has concluded.

**Guidance questions: Proposal 11**

- 1) Should local governments be the guarantors of a regional subsidiary's debts? If not, what is the alternative? Ideally the subsidiary would be an entity responsible for its own debts/liabilities; however, the ability should still be there for the constituent LGAs to underwrite such debt/liability and therefore have responsibility for the subsidiaries debt/liability. The Charter should determine this, rather than the regulations setting this as a pre-requisite condition of the subsidiary being established.
- 2) What other protections do you believe are necessary to avoid a regional subsidiary incurring excessive levels of debt? Borrowing through the WA Treasury only may be a mechanism to manage sustainable debt.
- 3) Other comments?

## 11. Charter must address what occurs when a regional subsidiary is insolvent

It is proposed that the charter of a regional subsidiary must address what occurs if a regional subsidiary becomes insolvent, or becomes aware that insolvency is likely within the financial year.

The charter must also include a provision preventing a regional subsidiary from operating while insolvent, except to the extent needed for winding up procedures.

### Reason

Insolvency represents the greatest risk that a regional subsidiary may pose to constituent local governments. This is due to the fact that the constituent local governments would be the guarantors of a regional subsidiary's outstanding liabilities.

If a regional subsidiary is permitted to continue activities while insolvent, this creates the possibility that the subsidiary's liabilities will spiral out of control and cause significant financial burdens on the constituent councils who may end up covering those debts.

For this reason, the charter should have clear instructions on what should occur in situations where a regional subsidiary (or the constituent councils) become aware that a regional subsidiary is unable to pay its debts.

Ideally, the charter should include:

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- clear instructions for when the regional subsidiary must be wound up; and
- the ability for the constituent councils to take control of a regional subsidiary if it does not wind up when required.

This proposal is not intended to prevent regional subsidiaries from operating at a loss, since this may be unavoidable depending on the nature of the subsidiary's activities.

If a subsidiary is designed to operate at a loss, the constituent councils would be expected to have ongoing funding systems in place so that the subsidiary can meet its liabilities as they become due.

If a point is reached where the constituent councils are no longer willing to provide money to allow the subsidiary to meet ongoing liabilities, this would be a good indication that the subsidiary should either be wound up or reorganise its activities to a more sustainable model.

#### **Guidance questions: Proposal 12**

- 1) Should regional subsidiaries be allowed to operate at a loss? Why or why not? Not unless an approved Business Case for a significant activity details there will be loss at particular times (e.g. early years of establishing an activity of the subsidiary).
- 2) How should constituent councils monitor the debts that a subsidiary is incurring? Audited Financial Statement provided to constituent LGA. However; this level of reporting should be determined by the level of revenue/expenditure activities of the subsidiary (i.e. one size should not fit all). Some subsidiaries may be operating very simply inexpensive activities, which will not require the level of scrutiny of a subsidiary involve in a large scale high revenue/expenditure activity. As previously mentioned, the level of consultation, prior business case requirements, reporting, etc. needs to be scales within the regulations to cater for differing situations.
- 3) Other comments?

## **10. Protection from liability**

Section 9.56 of the Local Government Act will apply to the board members, employees and agents of a regional subsidiary as if they were the members, employees or agents of a local government under the Act.

### **Reason**

If local governments wish to delegate responsibilities to a regional subsidiary, it is appropriate that the board, employees and agents of the regional subsidiary should receive similar protection.

This protection will not extend to the regional subsidiary itself, which may remain liable for the actions and decisions which are carried out in the subsidiary's name.

**Guidance questions: Proposal 13**

- 1) Should the board members, employees or agents of regional subsidiaries receive this protection? Why or why not? Yes; however, how is this protection covered under insurance? Does the subsidiary need to take out its own liability insurance cover or is this reflected in the constituent LGs policies?
- 2) Should any of these groups not receive protection and if so, why?
- 3) Other comments?

## 11. Limits on investment and corporate acquisition

The regulations will provide that sections 3.60 and 6.14 of the Act and Clause 32 of the *Local Government (Financial Management) Regulations 1996* will apply to a regional subsidiary as if it were a local government.

This will mean that a regional subsidiary will be subject to the same investment restrictions which apply to local governments. This will prevent the subsidiary from conducting speculative investments or attempting to form or acquire a corporate interest.

The Regulations will not seek to obstruct investments which are directly connected and subservient to the subsidiary's activities. What qualifies as "directly connected" will depend on the purpose of the regional subsidiary and what assets need to be acquired to carry out this purpose.

### Reason

The Act provides safeguards regarding how local governments may invest their funding. It is important that similar safeguards be put in place over regional subsidiaries.



The proposal is chiefly designed to ensure that regional subsidiaries are not used as a mechanism for circumventing the existing restrictions on investment. Since regional subsidiaries have fewer compliance requirements, they are not intended to be used for risky financial ventures or speculative investment.

**Guidance questions: Proposal 14**

- 1) Should regional subsidiaries be covered by the same restrictions on investment that apply to local governments? Why or why not? **Yes. For the reason stated in your preamble**
- 2) Should regional subsidiaries be required to justify investments to the constituent councils, prior to these investments occurring? Why or why not? **No, this should determine by the subsidiary and reflected in the financial statement. Such issues should be incorporated in the Charter, not Regulation.**
- 3) Would your answers be different depending on whether the regional subsidiary is self-funding or dependent on local government funding? Why or why not? **No**
- 4) Other comments?

## 12. Tender requirements apply to the regional subsidiary

The regulations will provide that the requirements to invite tenders for goods and services will apply to regional subsidiaries. Section 3.57 of the Act and the tender provisions of the *Local Government (Functions and General) Regulations 1996* will apply with all necessary modifications.

### Reason

Local governments are required to spend their funds in a transparent and fair manner. This prevents the creation of circumstances which might be perceived as favouritism or a conflict of interest.

The proposal will ensure that regional subsidiaries are not used as a mechanism to circumvent the existing tender requirements for the acquisition of goods and services.

Since many regional subsidiaries will receive some form of funding by local governments, there is a clear interest in ensuring that local government tender requirements will continue to apply to these funds.

#### Guidance questions: Proposal 15

- 1) Should regional subsidiaries be required to hold tenders for the acquisition of goods and services? If not, what is the alternative? Yes and they should be able to use the WALGA preferred suppliers tender/eQuote system to deal with procurements.
- 2) If a regional subsidiary acquired goods or services in a manner that appeared corrupt or unfair, how should constituent councils deal with this? Simply report this to the Minister and let it be dealt with at this level, rather than the constituent councils becoming judge, jury & executioner on what only appears to an issue.
- 3) What other provisions of the Local Government Act and Regulations should apply to a regional subsidiary and why? As few as possible otherwise all we will have done is establish a Regional Council under a different name. The Charter for the establishment of a subsidiary needs to be the determining conditions, not over-loaded regulations. There must be flexibility in the regulations to allow for a vast range and type of subsidiaries to be established for many and varied activities.
- 4) Other comments?

### 13. Charter to address certain matters

The Act and Regulations will provide that a charter must address the following issues:

- Membership of the subsidiary.
- The specific powers of the subsidiary.
- How documents should be executed in the subsidiary's name.
- The constituency of the Board.
- How the meeting procedures of the board are to be determined.
- Financial reporting requirements.
- General reporting requirements.
- Access to information by the constituent councils.
- Dispute resolution between constituent councils.
- Process of winding up.

- Any circumstances in which the subsidiary must cease activity and commence winding up.
- How the constituent councils may issue directions to the regional subsidiary.
- Whether the charter may be amended and if so, how this should occur.

### **Reason**

A regional subsidiary is intended to conduct its activities in an independent manner. To achieve this, the charter must contain sufficient detail to allow the regional subsidiary to operate effectively on a day-to-day basis and provide guidance on how the subsidiary should deal with unexpected circumstances.

The regulations will only list the general matters which the charter must address. The regulations will not attempt to dictate how these items should be covered. It will be left to the constituent local governments to agree on the details and draft suitable provisions into the charter.

If a charter fails to address these issues in sufficient detail, it may result in the regional subsidiary having insufficient guidance on how to deal with certain circumstances. The Minister will take this into consideration when determining whether to approve a draft charter.

### **Guidance questions: Proposal 16**

- Are there any matters listed in this proposal that are unnecessary in a charter? If so, please explain why you believe this to be the case. **The Charter needs to be expanded to remove the need for overly prescriptive Regulations**
- Are there any matters that aren't listed in the proposal that should be included? If so, please explain why you believe this to be the case.

## Appendix 1 – Stakeholder survey

The following questions are to assist the Department in determining how the local government sector views the concept of regional subsidiaries.

Please read these questions and circle the options that most closely reflect your local government's views.

1. Please indicate whether your local government would consider forming a regional subsidiary for the following purposes:

- (a) Aged care services.
- (b) Childcare services.
- (c) Waste services.
- (d) Volunteer emergency services.
- (e) Road maintenance.
- (f) Management of local government building services.
- (g) Direct management of civic facilities (library, swimming pool, public parks etc.).
- (h) Office services (e.g. payroll, accounting, record keeping)
- (i) Other – please specify

Northampton's - a, b, c, e, f, h

- (i) Information & Communications Service Delivery to remote areas of shire

2. Has your local government held discussions with other local governments regarding the formation of regional subsidiaries?

- (a) Yes – detailed discussions.
- (b) Yes – but only for preliminary discussions.
- (c) No.

3. The primary goal(s) of a regional subsidiary should be to:

- (a) Reduce the burdens and costs of local government.
- (b) Allow local governments to pool their collective resources.
- (c) Reduce "red-tape" and regulatory compliance.
- (d) Increase services for district residents.
- (e) Other - Meet the needs of the community where the other tiers of government or the private sector have failed to deliver (e.g. medical service, ICT service).

4. Regional subsidiaries should be based on the following funding model
  - (a) Operate on a “for-profit” basis.
  - (b) Operate on a “cost-recovery” basis.
  - (c) Operate at a loss and be funded by loans from local governments.
  - (d) Any of the above, depending on the circumstances and the service it provides.
5. If a regional subsidiary raises profit during the course of its activities, the surplus money should be:
  - (a) Reinvested in a way that furthers the subsidiary’s goals under the charter.
  - (b) Reserved until needed for the subsidiary’s normal costs of business.
  - (c) Reserved for an undefined emergency.
  - (d) Distributed back to the local governments that formed it.
  - (e) Determined by the Charter as it could be a combination any (or all) of the above.
6. The constituent local governments should have the power to issue directions to their regional subsidiary:
  - (a) Whenever it is convenient to do so.
  - (b) Whenever the subsidiary’s charter permits.
  - (c) Only during emergencies.
  - (d) Never – the regional subsidiary should be independent.
7. The Minister should take direct control of a subsidiary in the following circumstances:
  - (a) It is acting contrary to its charter.
  - (b) It is acting contrary to the wishes of the constituent local governments that agreed to form it.
  - (c) It is incurring excessive levels of debt which it cannot repay.
  - (d) Never – any problems should be settled by the constituent local governments.
8. Do you believe the geographical location or population density of your district increase the potential benefit of forming a regional subsidiary?
  - (a) Yes.
  - (b) Possibly, but only for some services.
  - (c) Uncertain.
  - (d) No.

## Appendix 2 – Local Government Amendment Bill

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- Below is an extract of the proposed amendments contained in the *Local Government Amendment Bill 2014*. The areas highlighted in purple are the suggested amendments.
- The proposed amendments to the Act are in italics.
- The Bill is currently being debated in Parliament and the following extracts may not reflect the final version of the amendments.

### Western Australia

#### Local Government Act 1995

Incorporating the amendments proposed by the *Local Government Legislation Amendment Bill 2014*  
Pt. 2 (Bill No. 108-1 - Version 2)

##### **1.4. Terms used**

In this Act, unless the contrary intention appears —

*...regional subsidiary means a regional subsidiary established under section 3.69;*

##### **3.60. No capacity to form or acquire control of body corporate**

A local government cannot form or take part in forming, or acquire an interest giving it the control of, an incorporated company or any other body corporate except a regional local government *or regional subsidiary* unless it is permitted to do so by regulations.

##### **3.68. Other arrangements not affected**

Nothing in *sections 3.61 to 3.67* prevents local governments from making arrangements under which —

- (a) a local government performs a function for another local government; or
- (b) local governments perform a function jointly.

##### **3.69. Regional subsidiaries**

- (1) *Two or more local governments making arrangements under which they are to provide a service or carry on an activity jointly may, with the Minister's approval and in accordance with the regulations, form a subsidiary body (called a **regional subsidiary**) to provide that service or carry on that activity.*

- (2) *If the Minister approves the formation of a regional subsidiary, the Minister must, by notice in the Gazette, declare that the regional subsidiary is established —*
  - (a) *on the date set out in the notice; and*
  - (b) *under the name set out in the notice.*
- (3) *A regional subsidiary —*
  - (a) *is a body corporate with perpetual succession and a common seal; and*
  - (b) *is to have a governing body consisting of members appointed in accordance with the regional subsidiary's charter (as approved by the Minister in accordance with section 3.70(3)).*
- (4) *Without limiting subsection (3)(b), a governing body may consist of or include members who are not council members or employees.*

**3.70. Regional subsidiaries to have charter**

- (1) *Local governments proposing to form a regional subsidiary must prepare a charter addressing the following matters —*
    - (a) *the establishment and powers and duties of the regional subsidiary;*
    - (b) *the process for selecting and appointing members of the regional subsidiary's governing body;*
    - (c) *the qualifications that members of the regional subsidiary's governing body must have;*
    - (d) *the administration of the regional subsidiary, including the membership and procedures of its governing body, and the fees, allowances and expenses to be paid or reimbursed to the members of its governing body;*
    - (e) *the financial management, planning, auditing and reporting to be undertaken by the regional subsidiary;*
    - (f) *the process for amending the charter;*
    - (g) *the winding up of the regional subsidiary;*
    - (h) *any other matters required by the regulations to be dealt with in a charter.*
  - (2) *The local governments must forward the charter to the Minister when applying for approval for the formation of the regional subsidiary.*
  - (3) *A charter, and an amendment to a charter, are of no effect unless approved by the Minister.*
-

**3.71. Regulations about regional subsidiaries**

*Regulations may —*

- (a) regulate the procedure for applying to the Minister for approval for the formation of a regional subsidiary; and*
- (b) require the local governments proposing to form a regional subsidiary to consult with the community in their districts in accordance with the regulations; and*
- (c) provide that a specified provision of this Act applies in relation to a regional subsidiary subject to any prescribed or necessary modifications; and*
- (d) provide for or regulate any other matter that is necessary or convenient to be provided for or regulated in respect of a regional subsidiary.*

**3.72. Other provisions and arrangements not affected**

- (1) Section 3.69 has effect in addition to the provisions of this Division relating to regional local governments, and does not derogate from those provisions.*
- (2) Nothing in section 3.69 prevents local governments from making arrangements under which —*
  - (a) a local government provides a service or carries on an activity for another local government; or*
  - (b) local governments provide a service or carry on an activity jointly without forming a regional subsidiary.*

**5.49. Workers' compensation arrangement**

- (1) In this section —*

**arrangement** means the group self-insurance arrangement established under subsection (2);

**eligible body** means —

- (a) a local government; or*
- (b) a regional local government; or*
- (ca) a regional subsidiary; or*
- (c) any other body with functions relating to local government approved in writing by the Minister;*



**6.23. Powers of receivers**

- (1) A receiver is entitled to receive the general funds of the local government.
- (2) For the purposes of subsection (1) a receiver has the powers which a local government has with respect to general rates under this Part.
- (3) In relation to a regional local government a receiver is entitled to receive whichever of the following over which security has been given in a particular case —
  - (a) the financial contributions of the participants to the regional local government's funds as set out or provided for in the establishment agreement for the regional local government;
  - (b) Government grants which were not given to the regional local government for a specific purpose;
  - (c) the general funds of a participant to the extent that those funds secure either money borrowed by, credit obtained for, or financial accommodation extended to, the regional local government.
- (4) *In relation to a regional subsidiary, a receiver is entitled to receive whichever of the following over which security has been given in a particular case —*
  - (a) *the financial contributions of the participants to the regional subsidiary's funds as set out or provided for in the regional subsidiary's charter;*
  - (b) *Government grants that were not given to the regional subsidiary for a specific purpose;*
  - (c) *the general funds of a participant to the extent that those funds secure financial accommodation extended to the regional subsidiary.*

**6.5.2 PROPOSED RAIL CROSSING SIGNAL POLE – MARY STREET RAILWAY  
PRECINCT ENTRANCE, ROAD RESERVE**

<b>FILE REFERENCE:</b>	<b>11.3.3</b>
<b>APPLICANT:</b>	<b>Northampton Friends of the Railway</b>
<b>OWNER:</b>	<b>Shire of Northampton</b>
<b>DATE OF REPORT:</b>	<b>11 October 2016</b>
<b>REPORTING OFFICER:</b>	<b>Debbie Carson</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Grant Middleton</b>
<b>APPENDIX:</b>	
<b>1. Photographs of signal pole and proposed site</b>	

**SUMMARY:**

The Shire is in receipt of a proposal from the Northampton Friends of the Railway to install an old rail crossing signal pole near the Mary Street entrance to the Railway Precinct. This Application has been referred to Council as the pole is proposed to be located upon a Shire of Northampton road reserve and therefore approval is required.

The Northampton Friends of the Railway has also asked Council to consider waiving the fees associated with obtaining a building approval for the proposal, as the group is a not-for-profit community organisation with limited financial resources.

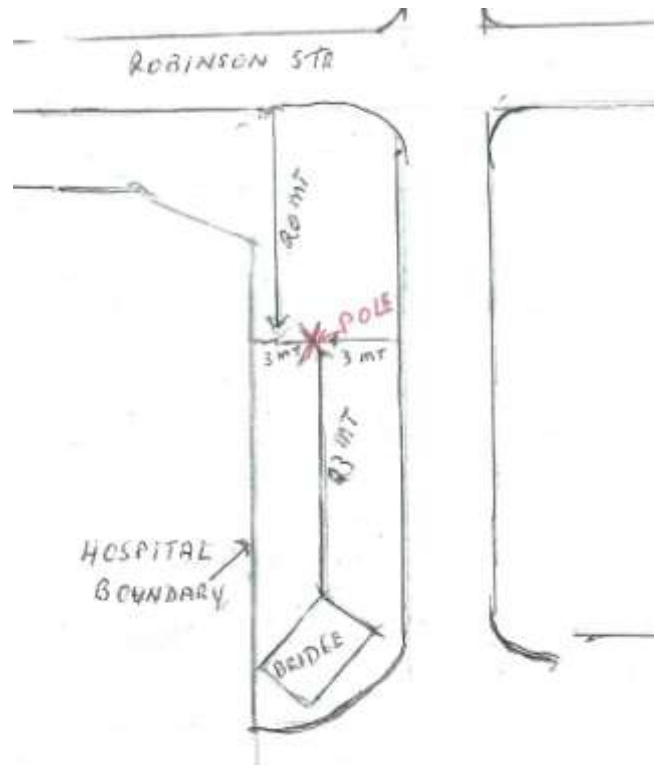
This report recommends Council approve the proposal and also the building fee waiver request.

**LOCATION AND SITE PLANS:**

**Figure 1. Proposed location of rail crossing pole**



**Figure 2.** Site plan showing setback distances from roads, adjacent lot boundary and historic Pooley Bridge (weighbridge)



#### BACKGROUND:

The Northampton Friends of the Railway have approached the Shire with a proposal to install an old rail crossing signal, made of cast iron construction and featuring a ring bell and flashing lights encasement, to be a feature to the entry to the Mary Street Railway Precinct. It is proposed that the pole will not have access to power, and therefore the bell and flashing lights will not be in working order. It is envisaged that the pole will act as an identifying feature for the Mary Street Railway Precinct, and the location has been selected so that the pole has visual prominence from along Mary Street. Should the pole be set within the Precinct itself, the pole would lose its visual prominence and defeat the purpose for its installation, and as well, could impact upon other items of historical importance such as the weighbridge.

#### THE PROPOSAL:

The proposal comprises one 4.5 metre high pole with bell and a set of rail crossing lights in encasement, in very good condition. The structure is to be located within the road reserve of the eastern end of Mary Street, with the following setbacks:

Distance to road N -	3.0m
Distance to Lot boundary S -	2.0m
Distance to Robinson St W -	20.0m
Distance to Lot boundary E -	16.0m

Photographs of the streetscape at Mary Street, proposed site (marked with white paint marking), and pole and light encasement are provided as **Appendix 1**.

#### **GOVERNMENT CONSULTATION:**

The Shire of Northampton's Heritage Advisor has been consulted, as the pole will be an entry statement of sorts to the Mary Street Railway Precinct, which is both listed within the Municipal Inventory (Place Number 077), and having a Management Category of 1 – 'Exceptional Significance' and is also listed on the State Heritage Register as Place No. 1911.

The Shire of Northampton's Heritage Advisor's has advised that she supports the location and installation of the proposed rail crossing pole.

#### **FINANCIAL & BUDGET IMPLICATIONS:**

Nil.

#### **STRATEGIC IMPLICATIONS:**

The installation of a rail crossing pole will support the strategic objective to:

*"Increase support for tourism across the Shire and enable tourism to become a major and sustainable industry for the Shire"*

#### **VOTING REQUIREMENT:**

*Simple Majority Required:*

#### **COMMENT/CONCLUSION:**

It is considered that the proposal would add to the visitor appeal of the Mary Street Railway Precinct and provide an identifying entry feature to draw people to the Precinct. It has been confirmed that no electrical, water or telephone service cables or pipes are located upon or near the proposed

installation area. It is considered to be an appropriate location with a reasonable setback from the road edge, hospital lot boundary, and from the historic weighbridge, and good visibility from the approach to the Precinct via Mary Street.

It is recommended that Council consider this request favourably, and also waives any associated building fees that may otherwise be incurred.

**OFFICER RECOMMENDATION – ITEM 6.5.2**

**That Council:**

- 1. Approve the installation of a rail crossing pole within the road reserve at the entrance to the Mary Street Railway Precinct; and**
- 2. Waive any fees associated with obtaining building approvals for the proposal.**

**Appendix 1. Photographs of the streetscape at Mary Street, proposed site (marked with white paint marking), and pole and light encasement**







<b>6.5.3</b>	<b>SALE OF PORTION OF LOT 9001 GLASS STREET, HORROCKS</b>
<b>LOCATION:</b> Lot 9001 Glass Street, Horrocks <b>FILE REFERENCE:</b> 9.1.4 / 10.5.3 <b>DATE OF REPORT:</b> 13 October 2016 <b>REPORTING OFFICER:</b> Debbie Carson <b>RESPONSIBLE OFFICER:</b> Grant Middleton <b>APPENDIX:</b> 1. Letter from landowner of Lot 61 (No. 5) Horan Way, Horrocks with lot and easement survey	

**SUMMARY:**

A request to purchase an encroachment easement situated upon Shire-owned land at Horrocks has been received from an adjoining landowner of the easement. Council is therefore required to consider this request to sell approximately 97.43m<sup>2</sup> of Lot 9001 Glass Street to the neighbouring property owners at Lot 61 Horan Way, Horrocks.

**LOCALITY PLANS:**

**Figure 1.** Location map of easement in relation to Horrocks township





**Figure 2.** Lot 9001 Glass Street, Horrocks (outlined in red)



**Figure 3.** Lot 61 (outlined in red) showing location of adjoining easement (hatched area)



**BACKGROUND:**

A request has been received from Mr P Lobato and Ms R Offer (owner), of Lot 61 (No. 5) Horan Way, Horrocks, to purchase approximately 97.43m<sup>2</sup> of the neighbouring Council-owned Lot 9001 Glass Street that is currently an easement burden upon the land for reasons of encroachment.

The easement was created in 2015 at the expense of the adjoining landowner when it was identified that structures had been built upon Council's land by the adjoining landowner as a result of lot boundaries not being correctly determined. Whilst the creation of the easement does allow the adjoining landowner to continue use of the area of land, no further built structures are currently allowed to be constructed upon the easement area. The adjoining landowners have therefore requested that Council consider the subdivision and sale of the area of land, in order for them to amalgamate the 97.43m<sup>2</sup> parcel into their own lot for the purposes of completing the renovation of their residence and erecting an outbuilding to garage their vehicles.

**THE PROPOSAL:**

The area of land being requested is a small area to the south-western portion of Lot 9001, with the same width alignment as Lot 61 as per the following draft plan.



### **FINANCIAL & BUDGET IMPLICATIONS:**

Costs that will be incurred for subdivision are professional and statutory planning fees for the application of a two lot subdivision/amalgamation and possibly further survey costs. All costs are to be met by the applicant however the Council will incur some settlement costs, which are expected to be offset by the income to be received for the sale of the land which is to be determined as per the Statutory requirements.

### **STATUTORY IMPLICATIONS:**

*State: Local Government Act 1995 – Section 3.58*

*Local: Local Planning Scheme No. 10 - Northampton*

#### Local Government Act 1995

Section 3.58 requires that

- (2) Except as stated in this section, a local government can only dispose of property to —
    - (a) the highest bidder at public auction; or
    - (b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.
  - (3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —
    - (a) it gives local public notice of the proposed disposition —
      - (i) describing the property concerned; and
      - (ii) giving details of the proposed disposition; and
      - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
    - and
    - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
  - (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
-

- (a) the names of all other parties concerned; and
- (b) the consideration to be received by the local government for the disposition; and
- (c) the market value of the disposition —
  - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
  - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

The above procedures will occur if Council approves the request.

Local Planning Scheme No. 10

The subdivision and amalgamation of the easement land will require a rezoning from “General Rural” to “Residential”.

**VOTING REQUIREMENT:**

*Simple Majority Required:*

**COMMENT/CONCLUSION:**

Lot 9001 is a 17.59ha area of currently unused and undeveloped land, which may be utilised for future residential subdivisions in the future. The selling of the portion requested would be expected to have minimal impact on any future operations of the Shire of Northampton and Council has no current plans for the vacant area.

Lot 9001 Glass Street is zoned “General Rural”, and Lot 61 Horan Way, Horrocks is zoned “Residential R20”, under the *Shire of Northampton Local Planning Scheme No. 10*.

The proposed lot configuration follows the same shape of the adjacent Lot 61 however does create a further minor irregularity to the lot pattern for future subdivision or development of Lot 9001 Glass Street.

Usually where a rezoning is required, a Scheme Amendment would also be required, however, due to the small land area and the fact that all of Lot 9001 will require rezoning in the Scheme maps in the future to reflect the fact that the land area is considered for future residential subdivision, it may be considered

to be an advice note in the approval that the new zoning will need to be reflected in the Scheme maps as part the next Scheme review/update process.

**OFFICER RECOMMENDATION – ITEM 6.5.3**

**That Council accepts the offer from P Lobato and R Offer for the purchase of approximately 97.43m<sup>2</sup> of Council Lot 9001 Glass Street, Horrocks subject to the provision of Section 3.58 of the Local Government Act 1995 and associated Regulations and that all subdivision costs are met by the applicant.**



**Appendix 1. Letter from landowner of Lot 61 (No. 5) Horan Way, Horrocks with lot and easement survey**



Dear Ms Carson

We tender this letter as a request for Council's consideration of an application to purchase the easement over Lot 61 (No. 5) Horan Way, Horrocks.  
(Easement M987582 – Deed made 6 February 2015)


We will shortly be finished the renovation of our residence on this block and would like to erect a shed to the rear to garage our vehicles. To this end we request Council consider our application to purchase the easement.

The dimensions of the easement as shown on the attached plan, Approved Easement on Lot 9001 on DP 57278, are 3.46 metres by 28.16 metres which gives a total area of 97.43 square metres.

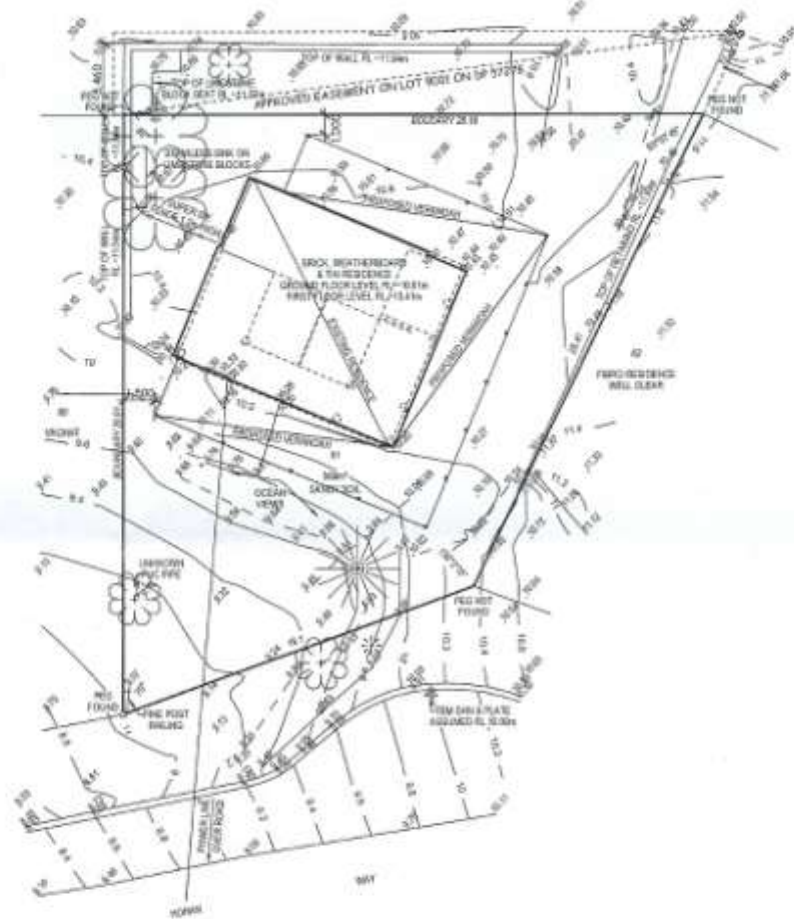
We acknowledge that we will bear the cost of survey fees, professional or statutory fees associated with valuation, subdivision and amalgamation of the easement, where applicable.


Please find attached: copies of a Contour and Feature Survey by Quantum Surveys dated 14<sup>th</sup> November 2012 and 5 Horan Way Horrocks by Blueprint Drafting, dated 2<sup>nd</sup> March 2015.

For your consideration



P. Lobato and R. Offer



 RESIDENTIAL / COMMERCIAL ARCHITECTURAL DRAFTING	25 CEDAR CRESCENT STRATHALBYN WA 6530 TEL : 9964 9503 FAX: 9965 5863 MOBILE : 0428 310558 EMAIL : drafting@westnet.com.au A.B.N. 73 893 382 504	CLIENT: <b>P &amp; R LOBATO</b>  ADDRESS: <b>5 HORAN WAY HORROCKS</b>	REVISION	SCALE: <b>1:200</b>
				DRAWN: <b>PEH</b> DATE: <b>2/3/15</b>
				SHEET NO: <b>1 OF 5</b>
				JOB NO: <b>2086</b>

<b>6.5.4</b>	<b>CHRISTMAS – NEW YEAR CLOSE DOWN PERIOD</b>
<b>FILE REFERENCE:</b>	<b>17.1.10</b>
<b>DATE OF REPORT:</b>	<b>13 October 2016</b>
<b>REPORTING OFFICER:</b>	<b>Grant Middleton</b>

**SUMMARY:**

Closing of administration offices during the Christmas/New Year period.

**BACKGROUND:**

Approval by delegation has been provided for a complete close down period for administration offices over the 2016/2017 Christmas and New Year period. The close down period will also apply to some works staff who may not be on annual leave or who are required to undertake normal duties, ie empty street bins etc.

The close down period will be for the period Monday 26<sup>th</sup> December 2016 to Friday 30<sup>th</sup> December 2016, with all operations commencing Tuesday 3<sup>rd</sup> January 2017 as Monday 2<sup>nd</sup> January is a Public Holiday in lieu of New Years day. This results in the administration offices being closed for six working days of which three days are public holidays.

To allow the close down period requires staff to take annual leave or other leave entitlements (including rostered day off entitlements) for the period with the exception of the three public holidays.

Advertising of the proposed closure will be undertaken.

<b>OFFICER RECOMMENDATION – ITEM 6.5.4</b>  <b>For Council information.</b>
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**6.5.5 UNBUDGETED EXPENDITURE REQUEST – NORTHAMPTON NEWS BUILDING**

**FILE REFERENCE:** 9.1.3  
**DATE OF REPORT:** 13 November 2016  
**REPORTING OFFICER:** Grant Middleton

**SUMMARY:**

Council to consider the request for ceiling fans to be installed in the Northampton News Building.

**BACKGROUND:**

Northampton Community News has approached Council in relation to the installation of fans in the building. Whilst the building is air conditioned the building gets quite warm in summer. A quote of \$1,200 has been obtained to supply and install the ceiling fans.

Council has the followings options:

- List the replacement of the fans for consideration in the 2017/2018 Budget
- Authorise unbudgeted expenditure totaling \$1,200 to install the fans

**FINANCIAL & BUDGET IMPLICATIONS:**

There is no provision in the 2016/2017 budget for the supply and installation of the ceiling fans. Council needs to approve the expenditure.

**STATUTORY IMPLICATIONS:**

*Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.*

**VOTING REQUIREMENT:**

*Absolute Majority Required:* - As there is no provision for this expenditure within the 2016/2017 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

**OFFICER RECOMMENDATION – ITEM 6.5.5**

**For Council consideration**