



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 16th March 2018 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L KEEFFE', is shown within a light blue rectangular box.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

9th March 2018



~ Agenda ~

16th March 2018

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 16th February 2018, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

9th March 2018

SHIRE OF NORTHAMPTON

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  _____

Date 9th March 2018

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

**AGENDA
ORDINARY MEETING OF COUNCIL
16 MARCH 2018**

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

Section 5.60A:

*“a person has a **financial interest** in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.”*

Section 5.60B:

*“a person has a **proximity interest** in a matter if the matter concerns –*

- (a) a proposed change to a planning scheme affecting land that adjoins the person’s land; or*
 - (b) a proposed change to the zoning or use of land that adjoins the person’s land;*
- or*
- (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person’s land.”*

Regulation 34C (Impartiality):

*“**interest** means an interest that could, or could reasonably be perceived to, adversely affect the **impartiality** of the person having the interest and includes an interest arising from kinship, friendship or membership of an association.”*

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 16th February 2018

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. INFORMATION BULLETIN

- Part 1 - Senior Staff Information Report
- Part 2 - General Information Items

10. NEW ITEMS OF BUSINESS FOR DECISION

11. NEXT MEETING

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**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street Kalbarri on
16th February 2018**

2.1 OPENING

The President welcomed Councillor Hay to his first Council meeting and thanked all Councillors, staff and members of the gallery present for their attendance and declared the meeting open at 1.00pm.

2.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Vice President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr T Hay		Northampton Ward
Cr P Stewart		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works	
Mrs Hayley Williams	Principal Planner	

2.2.1 LEAVE OF ABSENCE

Nil

2.2.2 APOLOGIES

Cr Pike

2.3 QUESTION TIME

Jacqueline Willbond asked about the request to clear 40HA of land in Kalbarri, what was the proposed horticultural activity.

The Chief Executive Officer replied that there was concern with the request and Management responded not supporting the clearing application until a dust management plan had been submitted for Council consideration.

The application did not indicate the type of horticulture activity. Also referred to an agenda item to be considered by the Council at today's meeting, refer to Administration and Corporate Report Item 6.3.7.

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**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street Kalbarri on
16th February 2018**

2.4 DISCLOSURE OF INTEREST

Cr Suckling - Works Report, Item 6.4.1 as is a part owner of property on Rob Road.

2.5 CONFIRMATION OF MINUTES**2.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15TH
DECEMBER 2017**

Moved Cr STEWART, seconded Cr SUCKLING

That the minutes of the Ordinary Meeting of Council held on the 15th December
2017 be confirmed as a true and correct record.

CARRIED 8/0

2.5.2 BUSINESS ARISING FROM MINUTES

Nil

2.6 RECEIVAL OF MINUTES**2.6.1 AUDIT COMMITTEE MEETING - 15TH DECEMBER 2017**

Moved Cr SUCKLING, seconded Cr KRAKOUER

That the minutes of the Audit Committee Meeting held on the 16th February 2018
be received.

CARRIED 8/0

2.6.2 ANNUAL ELECTOR'S MEETING - 15TH DECEMBER 2017

Moved Cr CARSON, seconded Cr SUCKLING

That the minutes of the Annual Elector's Meeting held on the 15th December 2017
be received.

CARRIED 8/0

There were no matters from the Annual Elector's Meeting for Council to consider.

2.7 WORKS REPORT

Cr Suckling declared an interest in Item 6.4.1 as she is a part owner of property on Rob Road and therefore could incur a financial gain or loss from the decision of Council and left the meeting at 1.07pm.

2.7.1	RESTRICTED ACCESS VEHICLE ROAD REVIEWS - OGILVIE WEST ROAD & ROB ROAD (ITEM 6.4.1)
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Moved Cr CARSON, seconded Cr STEWART

That staff be directed to obtain costings to reconstruct and bitumen seal sections of Rob Road from the Chilimony Road through to the entrance of Weennie Farm to achieve an 8% incline/decline for RAV4 road classification purposes, and these costings to be presented to Council for further consideration.

MOVED 8/0

Cr Suckling returned to the meeting at 1.26pm

Neil Broadhurst left the meeting at 1.26pm.

2.8 TOWN PLANNING

2.8.1	TOWN PLANNING – SHIRE OF NORTHAMPTON – DRAFT HORROCKS DISTRICT WATER MANAGEMENT STRATEGY – CONCLUSION OF PUBLIC ADVERTISING & FINAL ADOPTION (ITEM 6.1.1)
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Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council:

1. Endorses the *Horrocks District Water Management Strategy* (Final May 2017) subject to the recommended amendments included within the Schedule of Submissions Table attached as Appendix 1 to the Town Planning Report 16 February 2018; and
2. Adopt the *Horrocks District Water Management Strategy* (Final May 2017) as a Local Planning Policy under *Local Planning Scheme No. 10*.

CARRIED 8/0

2.8.2	DRAFT LOCAL PLANNING STRATEGY – CONSENT TO ADVERTISE (ITEM 6.1.2)
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Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council:

- 1) Adopt the Draft Northampton Local Planning Strategy dated December 2017 for public comment purposes and forward; and
- 2) Forward the draft Strategy to the Western Australian Planning Commission seeking consent to advertise in accordance with Regulation 13 of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

CARRIED 8/0

2.8.3	NORTHAMPTON MAIN STREET URBAN DESIGN STUDY - CONCLUSION OF PUBLIC ADVERTISING & FINAL ADOPTION (ITEM 6.1.3)
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Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council:

1. Endorses the *Northampton Mainstreet Urban Design Study* (Final January 2018) subject to the recommended amendments included within the Schedule of Submissions Table as Appendix 1 to the Town Planning Report 16 February 2018; and
2. Adopts the Northampton Main Street Urban Design Study (Final January 2018) as a Local Planning Policy under *Local Planning Scheme No. 10*.

CARRIED 8/0

2.8.4	DRAFT LOCAL PLANNING POLICY - REPURPOSED AND SECOND-HAND DWELLINGS (ITEM 6.1.4)
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Moved Cr STEWART, seconded Cr SMITH

That Council pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

1. Adopt draft Local Planning Policy 'Repurposed and Second-hand Dwellings' for public comment and advertise it for a period of 21 days;
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2. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval Local Planning Policy 'Repurposed and Second-hand Dwellings' and proceed to publish a notice to this effect in the local newspaper; and
3. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.

CARRIED 8/0

2.8.5 CONCEPT PROPOSAL - HORROCKS CARAVAN PARK – LOT 101 GLANCE STREET, HORROCKS (ITEM 6.1.5)

Moved Cr KRAKOUER, seconded Cr STEWART

That Council:

1. Support in principle the concept plan for the development of Lot 101 Glance Street, Horrocks for 8 chalets and 24 ensuite sites for caravan/camping subject to the following conditions being applied to a Development Application when submitted and approved:
 - a. A legal agreement to be formed between Summerstar Pty Ltd and the Shire of Northampton to ensure that when reticulated sewer is directly available at the property that Summerstar Pty Ltd will, at their expense, connect the site to the reticulated sewerage system. This agreement is to be at the cost of Summerstar Pty Ltd and to the specifications of the Local Government;
 - b. All stormwater and drainage is to be disposed of to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the local government;
 - c. The crossover to the caravan park, the internal access roads and car parking areas are to be paved/sealed, kerbed, line marked, drained and thereafter maintained to the satisfaction of the local government;
 - d. Detailed plans of the proposed cross over, road construction and parking areas is required to be submitted to the local government prior to commencing work onsite;

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Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street Kalbarri on 16th February 2018

- e. Repair or reinstatement to the road pavement, road network, access way, kerbing, verge and dual use pathway to the requirements and approval of the local government;
 - f. Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
 - g. The applicant is to implement the requirements of the Bushfire Management Plan dated [INSERT DATE] to the approval of the Department of Fire & Emergency Services and the local government;
 - h. All loading and unloading to take place within the boundaries of the premises and undertaken in a manner so as to cause minimum interference with other vehicular traffic;
 - i. No additional signs are to be erected on the lot without the local government's approval;
 - j. Any lighting device is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists;
 - k. Rubbish storage areas are to be screened where they are visible from the street to the satisfaction of the local government;
 - l. The ablution facilities are required to comply with the specifications of the Caravan and Camping Regulations 1997 to the satisfaction of the local government;
 - m. Prior to commencement of the development/land use, the landowner/proponent shall enter into a legal agreement prepared by the local government's solicitors at the landowner/proponents cost with the local government, to ensure that the tourist accommodation shall only be used for short-stay accommodation purposes, with a maximum stay of 3 months occupancy per annum by any single tenant. The legal agreement shall charge the land and authorise the local government to lodge an absolute caveat to ensure that successors in title are likewise required to enter into a legal agreement in the same terms; and
 - n. A materials and colour schedule being submitted at the time of application for a building permit with such colours and materials to be to the approval of the local government.
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2. The proponent is advised that the proposed conditions are based upon the information submitted by Halsall and Associates in the Concept Plan/Report received 23 January 2018, noting there is no information pertaining to existing/proposed site levels, retaining, stormwater drainage or lighting.
3. The proponent is advised that the proposed development is also required to provide a slop hopper/cleaner's sink within the laundry facility as per the requirements of the *Caravan Park and Camping Grounds Regulations 1997*.
4. The proponent is further advised that the proposal not to connect the development to reticulated sewerage is to be referred to the relevant Government Departments/Agencies for their comment and support, including Department of Health and Water Corporation.

CARRIED 8/0

2.8.6 RECONSIDERATION REQUEST – PROPOSED SUBDIVISION OF MULTIPLE GENERAL RURAL LOTS, PORT GREGORY ROAD, SANDY GULLY (ITEM 6.1.6)

Moved Cr CARSON, seconded Cr KRAKOUER

That Council support the application for the creation of 8 lots as per the presented subdivision plan.

MOTION TIED 4/4

The President Cr Simkin used his casting vote and voted against the motion.

MOTION LOST 4/5

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council:

1. Not support the proposed subdivision of Lots 104, 6705, 6728, 7577, 7578, 7874, 7875, 9293, 10063 and 10201 Port Gregory Road, Sandy Gully into eight (8) lots for the following reasons:
 - a) The proposed reduction of lot sizes to the south of Port Gregory Road would limit the land's ability to be used for extensive agricultural purposes as they are more akin to Rural Smallholding lot sizes.

b) On this basis, it is considered that the lot size reduction does not support the objectives nor adequately address the provisions of the *State Planning Policy 2.5 – Rural Planning* nor the *Shire of Northampton's Local Planning Strategy*.

2. Supports boundary rationalisation and subdivision of the landholding that allows for two (2) lots north of Port Gregory Road and three (3) lots south of Port Gregory Road on the basis that a minimum lot size of 90 hectares is considered to be a more appropriate lot size for the locality.

CARRIED 8/0

2.8.7	AMENDED DEVELOPMENT APPLICATION – PROPOSED CARAVAN & CHALET PARK, OFFICE AND SHOP – LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI (ITEM 6.1.7)
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Moved Cr SIMKIN, seconded Cr SMITH

1. That Council determine that the proposed amendments to DA 2016-063 for the development of a Caravan Park & Chalet Park, Shop and Office on Lot 10646 (No. 399) Red Bluff Road, Kalbarri constitute a minor amendment in accordance with Clause 77(1) (c) of the "Deemed Provisions" of the Planning and Development (Local Planning Schemes) Regulations 2015;
2. That Council refuse the requested fee reduction of 33% of the original application fee at this stage until the total cost of the development is provided where a reduction can be re-considered by Council.
3. Subject to favourable resolution of the above, that Council approve the proposed amendments to DA 2016-063 for the development of a Caravan Park & Chalet Park, Shop, Office and Caretaker's Dwelling on Lot 10646 (No. 399) Red Bluff Road, Kalbarri subject to the same conditions and associated advice notes being applied with the exception of:
 - a) Modifying the date of Condition No. 2 to commence from the date of the approved amended plans, not the original approval date (18 November 2016);
 - b) Removing Condition No. 3 relating to the land exchange;
 - c) Removing Condition No. 7 relating to external car parking area;
 - d) Modifying Condition No. 13 to state "The Applicant is to implement the Dust Management Policy dated December 2016";

- e) Including an additional condition that states "Boat/Trailer Parking along the eastern boundary of Lot 10646 shall not obstruct the emergency access point"; and
- f) Including a condition that states "Compliance is required with the Caravan Parks and Camping Grounds Act 1995 and the recommendations of the Kalbarri Townsite Local Planning Strategy and the Applicant shall therefore amend their plans to include the provision of an onsite manager's residence".

CARRIED 8/0

2.8.8 PROPOSED REPURPOSED DWELLING DEVELOPMENT AND HOLIDAY HOME USE – LOT 67 (NO. 2) HORAN WAY, HORROCKS (ITEM 6.1.8)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council grant development approval to the proposed Repurposed Dwelling and Holiday Home use upon Lot 67 (No. 2) Horan Way, Horrocks subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
3. A driveway, crossover, manoeuvring area and parking area shall be installed, compacted and drained, and thereafter maintained to a minimum gravel standard on the eastern side of the new development for access onto Horan Way, as marked in RED on the attached approved plan(s) dated [insert date], and shall be to the standards and approval of the local government;
4. A materials and colour schedule for the dwelling shall be submitted prior to construction of the dwelling, and be to the approval of the local government. The materials and colours chosen shall be non-reflective and in keeping with the natural coastal environment so as to lessen the visual impact of the repurposed dwelling on the amenity of the area;
5. A building permit shall be issued by the local government prior to the commencement of any work on site;

6. All stormwater is to be disposed of on-site to the specifications and approval of the local government;
 7. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
 8. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;
 9. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:
 - (a) all illumination is confined within the boundaries of the property; and
 - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;
 10. Screening along the south/western side of the deck area, as marked in RED on the attached approved plan(s) dated [insert date] shall comply with the requirements of the *State Planning Policy 3.1 - Residential Design Codes* and be designed, installed and maintained such that the screening is permanently fixed, and limited to a maximum 25% visual permeability;
 11. Any storage of non-fixed materials associated with, or located upon, the site shall occur within the dwelling OR be suitably screened from view from the street/s. The open air storage of equipment and materials is not permitted unless otherwise approved by the local government. Any proposed structure that shall be used to screen equipment and materials may be subject to further application and development/building approval for that use/addition;
 12. All parking of holiday home guest vehicles (such as boats and trailers) shall be provided for within the property boundary, and the street verge area shall be kept free of such vehicles at all times;
 13. Only that building identified on the attached approved plan(s), dated [insert date], shall be used for the purpose of providing short-term holiday accommodation, and the approved use shall not extend to any other future buildings or land within the lot without further application being made to the local government for consideration and approval;
 14. The number of guests using the dwelling and property for holiday home accommodation purposes shall be limited to two (2) guests at all times;
 15. The holiday home shall only be used for short stay accommodation purposes, with a maximum stay of 3 months occupancy per annum by any single tenant;
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16. The Applicant is to implement and maintain noise management and reporting mechanisms for any guest noise or behaviour complaints. A copy of any complaints received are to be provided to the Local Government in writing within seven (7) days for its information and records, with a response in relation to the incident and how it was managed to also be provided by the Applicant to the Local Government;
17. The Shire of Northampton reserves the right to revoke this holiday home approval, or require a Noise Management Plan be prepared and adhered to by the Applicant, in the event that:
 - (a) excessive noise or behaviour complaints are received from nearby residents; and
 - (b) the local government determines that such complaints have been insufficiently managed or dealt with by the applicant;
18. New guest (check-in) arrivals shall be limited to the hours of between 7am and 8pm unless otherwise approved by the local government; and
19. Any proposed signage for the Holiday Home use shall be subject to further application to the local government.

Advice Notes:

- Note 1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 7/1

CR Krakouer voted against the motion.

2.8.9 THIRD PARTY APPEAL RIGHTS (ITEM 6.1.9)

Moved Cr SUCKLING, seconded Cr SMITH

That Council advise WALGA that it does not support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels, as it is considered that this will create a precedent for the state government to introduce Third Party Appeal Rights for all development decisions.

CARRIED 8/0

Hayley Williams left the meeting at 2.20 pm.

2.9 FINANCE REPORT

2.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.2.1)

Moved Cr HAY, seconded Cr SUCKLING

That Municipal Fund Cheques 21356 to 21392 inclusive totalling \$138,742.86, Municipal EFT payments numbered EFT17316 to EFT17518 inclusive totalling \$903,584.01, Trust Fund Cheques 2247 to 2303, totalling \$27,506.92, Direct Debit payments numbered GJ0605 to GJ0713 inclusive totalling \$456,898.82 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

2.9.2 MONTHLY FINANCIAL STATEMENTS – DECEMBER 2017

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council adopts the Monthly Financial Report for the period ending 31 December 2017.

CARRIED 8/0

2.9.3 MONTHLY FINANCIAL STATEMENTS – JANUARY 2018

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council adopts the Monthly Financial Report for the period ending 31 January 2018.

CARRIED 8/0

ADJOURNMENT

Council adjourned at 2.30pm.

Meeting reconvened at 2.40pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Carson, Cr Suckling, CR Stock-Standen, Cr Hay, Cr Stewart, Cr Smith, Garry Keefe and Grant Middleton.

2.10 ADMINISTRATION & CORPORATE REPORT

2.10.1 REVIEW OF CORPORATE BUSINESS PLAN INCLUDING ASSET MANAGEMENT PLANS AND LONG TERM FINANCIAL PLAN (ITEM 6.3.1)

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council produces 1,200 information pamphlets as presented, subject to amending the dollar figures in buildings renewal to whole dollars, to be posted out to all residents seeking community input in the review of the Council's Corporate Business Plan.

CARRIED 8/0

2.10.2 OUTSTANDING RATES & SERVICE CHARGES (ITEM 6.3.2)

Moved Cr SIMKIN, seconded Cr HAY

That Councillors Simkin, Suckling and Stock-Standen approach the property owner of Lot 7 Hampton Road, Northampton to ascertain the reasons for not adhering to the payment plan/arrangements and discuss options of additional payments to reduce the outstanding debt.

CARRIED 8/0

2.10.3 INDICATIVE REGIONAL ROAD GROUP FUNDING 2018/19 (ITEM 6.3.3)

Noted

2.10.4 8 KNOT ZONE – LUCKY BAY (ITEM 6.3.4)

Moved Cr HAY, seconded Cr SUCKLING

That the Department of Transport be advised that the Council no longer wishes to pursue a 8 knot zone for boats/vessels in the Lucky Bay area.

CARRIED 8/0

2.10.5 HELICOPTER USE – CANOE & CRAY CARNIVAL (ITEM 6.3.5)

Moved Cr STEWART, seconded Cr CARSON

That Council approves the use of a helicopter for joy rides from the Kalbarri foreshore parkland area for the Canoe and Cray Carnival subject to the following conditions:

1. All re-fuelling must be undertaken at the Kalbarri Airport and not on the foreshore.
2. Operational site to be manned at all times.
3. Helicopter not to be stored on parklands overnight and is to be re-located to Kalbarri Aerodrome.
4. Operational site to be roped off and marshalled.
5. Site to be maintained in a clean and tidy state during operation and upon vacating the site.
6. Compliance with all CASA requirements.

CARRIED 8/0

2.10.6 PUBLIC SEATING – ALLEN CENTRE LAWN AREA (ITEM 6.3.6)

Moved Cr SMITH, seconded Cr SUCKLING

That Council:

1. Support the installation of three curved styled seats on the lawn area in front of the Allen Centre car park and the Kalbarri Visitors Centre be advised that the seats are to be constructed from recycled plastic materials which is longer lasting and basically maintenance free and in keeping with all other seating in Kalbarri.

2. That if the KVC do accept Councils recommendation with the use of the recycled plastic material, then funds from the Kalbarri Specified Area Rate raised for tourism promotion and infrastructure be used for the balance of funds required for the seating.

CARRIED 8/0

2.10.7 PROPOSED CLEARING OF VEGETATION – KALBARRI (ITEM 6.3.7)

Moved Cr SUCKLING, seconded Cr STEWART

That Council note the information and endorse Managements response to the Department of Water and Environmental Regulation in not supporting a clearing permit for the clearing of 40 hectares of natural vegetation on Lot 10792 Red Bluff Road, Kalbarri, until such time a dust management plan is approved by the Council.

CARRIED 8/0

2.10.8 PROMOTIONAL SIGNAGE – NORTHAMPTON, HORROCKS AND PORT GREGORY (ITEM 6.3.8)

Moved Cr STEWART, seconded Cr HAY

That Council supports the proposal for promotional signage for Northampton, Horrocks and Port Gregory and Management have costs obtained for consideration in the 2018/19 Budget.

CARRIED 8/0

2.10.9 REVIEW OF THE LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996 AND LOCAL GOVERNMENT (AUDIT) REGULATIONS 1996 (ITEM 6.3.9)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council responds as per the following for each proposed legislative amendment.

1. Financial Management Regulations

Regulation 17A (1) – Council supports the change.

Regulation 17A (4) & (5)

The recommended changes are supported however do not believe they are enough. Asset Revaluations should only be required to be undertaken every five years, as is the Queensland requirement.

If five years is not to be considered then an alternative recommendation is that the Salaries Administrative Tribunal bands be used, ie if in Band 4 only require revaluation every "x" amount of years.

It is questionable the benefit of valuing assets which cannot be sold and infrastructure assets. Does not give a true reflection of the Councils financial situation as the value of these assets only inflates the financial position but in reality those assets cannot be sold

New Regulation 17B

Council support the new regulation however question to what extent must a local authority apply it. The regulation states "non-consumable" but does not provide any other direction of what is required in the register. Recommend that the Department provide guidelines for this regulation.

2. Audit RegulationsRegulation 9 - Performance Audit

As the changes relate to the Auditor General now undertaking the audit of local governments the changes are supported, however if the Auditor general is to compare all local governments by use of the various plans then a standardized format should be developed by the Department.

Regulation 16 – Audit Committee

Council questions the actual legislative need for an Audit Committee when the whole Council can undertake the same role.

Regulation 17(2) – CEO to Review Certain Systems and Procedures

Council supports the change in the time frame to review procedures from once in every two calendar years to once in every three financial years as reduces the cost burden to Council.

However it is considered that there should be different levels of requirements for different 'bands' of local governments and the Departments expectations need to be amended to allow reviews to be done in house.

CARRIED 7/1

Cr Smith voted against the motion being the part relating to the Audit Committee legislative requirement.

2.10.10	PROPOSED LEASE OF PORTION OF CROWN RESERVE 52436 (ITEM 6.3.10)
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Noted.

2.10.11	FIXED WIRELESS INTERNET SERVICE (ITEM 6.3.11)
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Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council support the High Speed Fixed Wireless Project to service the rural areas of the Shires of Northampton and Chapman Valley and commit a contribution equivalent to the financial contribution to be made by the Shire of Chapman Valley to a maximum of \$30,000 and this be declared as authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

2.10.12	SPORTS SCHOLARSHIP APPLICATION (ITEM 6.3.12)
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Moved Cr HAY, seconded Cr SUCKLING

That Council contributes \$1,000 to Amy Gould to assist with costs for her attendance to compete in the 2018 Albury Australian Junior Polo-cross Classic and this contribution be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

2.11 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

26/1/18	Australia Day Presentation – Northampton Community Centre
15/2/18	Batavia LEMC meeting in Geraldton
16/2/18	Audit Committee Meeting

2.12 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Krakouer reported on his attendance at the following:

26/1/18	Citizenship Ceremony in Kalbarri on 26/1/2018
16/2/18	Audit Committee Meeting

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street Kalbarri on
16th February 2018

2.13 COUNCILLORS' REPORTS

2.13.1 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

15/2/18 Kalbarri Visitor Centre Committee Meeting

16/2/18 Audit Committee Meeting

2.13.2 CR SUCKLING

Since the last Council meeting Cr Suckling reported on her attendance at the Audit Committee Meeting on 16/2/18.

2.13.3 CR HAY

Since the last Council meeting Cr Hay reported on his attendance at the Citizenship Ceremony in Kalbarri on 26/1/2018.

2.13.4 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at the Audit Committee Meeting on 16/2/18.

2.14 INFORMATION BULLETIN

Noted

2.15 NEW ITEMS OF BUSINESS

Cr Stock-Standen again raised the issue of the installation of viewing platforms for persons to view the Hutt Lagoon (Pink Lake) as there are still safety concerns on George Grey Drive with ad hoc parking and persons not paying attention to basic road rules especially with the large number of trucks using this section of the road for the GMA Garnet operations.

CEO advised that no grant funding has yet been identified, Council has in the past corresponded to the Mid West Development Commission in seeking funding which was unsuccessful, BASF (beta-carotene operations) have indicated a \$20,000 contribution if Council progresses with the platforms.

CEO also advised that the installation of the platforms will be difficult due to the swampy terrain and various options will need to be considered.

Moved Cr STOCK-STANDEN, seconded Cr HAY

That Council directs the Chief Executive Officer to write to the Premier of Western Australia seeking funding to assist with the construction of viewing platforms for the Hutt Lagoon (Pink Lake) to address road traffic safety concerns on George Grey Drive.

CARRIED 8/0

2.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 16th March 2018 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

2.14 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.03pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 21 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 16 th MARCH 2018

PRESIDING MEMBER: _____

DATE: _____

TOWN PLANNING CONTENTS

7.3.1	PROPOSED SINGLE DWELLING - R-CODE VARIATIONS - LOT 200 (NO. 65) GLANCE STREET, HORROCKS	2
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7.3.1	PROPOSED SINGLE DWELLING - R-CODE VARIATIONS - LOT 200 (NO. 65) GLANCE STREET, HORROCKS
	<p>LOCATION: Lot 200 (No. 65) Glance Street, Horrocks</p> <p>APPLICANT: Teakle and Lalor</p> <p>OWNER: A. Jupp</p> <p>FILE REFERENCE: 10.5.1.1 (A3649/65 GLAN)</p> <p>DATE OF REPORT: 1 March 2018</p> <p>RESPONSIBLE OFFICER: Hayley R Williams - Principal Planner</p> <p>APPENDICES:</p> <ol style="list-style-type: none"> 1. Application Details 2. Supporting R-Codes justification (2.02.2018) 3. Additional R-Code justification (26.02.2018)

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

Council is in receipt of an application for the development of a single dwelling upon Lot 200 (No. 65) Glance Street, Horrocks. Council consideration is required due to a number of variations to the 'Deemed-to-Comply' provisions of the Residential Design Codes and an objection from an adjoining landowner.

This report recommends Council grant development approval to the single dwelling subject to conditions. Some of the recommended conditions will result in minor amendments to the proposed development in order to adequately address the design principles for lot boundary setback and building height.

LOCALITY PLANS:

Figure 1. Locality plan of Lot 200 (No. 65) Glance Street, Horrocks

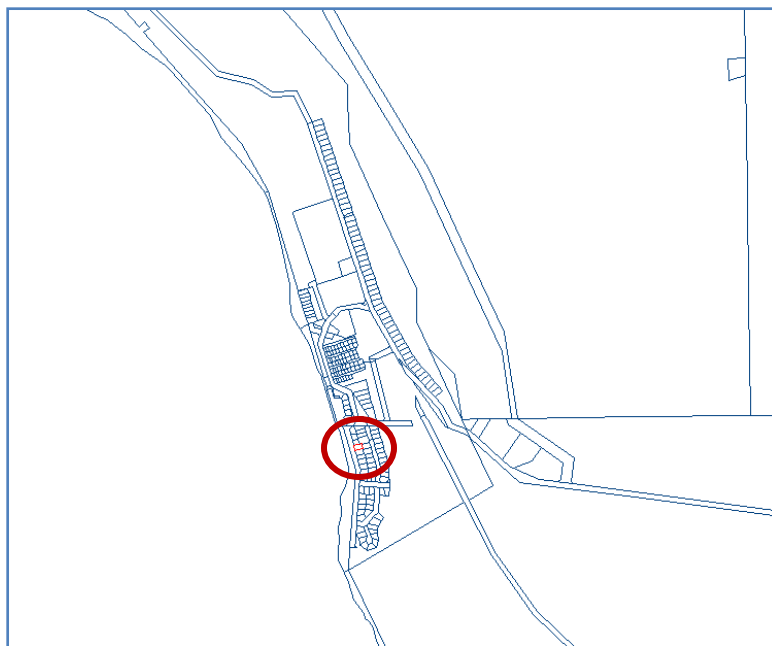


Figure 2. Site plan of Lot 200 (No. 65) Glance Street, Horrocks



BACKGROUND:

An application has been received for the development of a single dwelling upon Lot 200 (No. 65) Glance Street, Horrocks which is seeking a number of variations to the Residential Design Codes of Western Australia ('R-Codes').

The Proposal:

The proposed single dwelling is comprised of an undercroft garage, with separate games, lounge and ensuite facilities, along with a ground and first floor which includes four bedrooms, 2 bathrooms, kitchen, living, study and laundry. The floor space attributed to the dwelling, excluding the verandahs and alfresco area is approximately 348m². The floor space of the ground floor is approximately 233m² being 38% of the lot. The dwelling is to be located centrally within the lot, with the following setbacks:

	Ground Floor	First Floor
Side (N)	3.13m	4.63m
Side (S)	1.5m	5.0m
Front (W)	5.42m with an average of 6m	
Rear (E)	Well setback from rear boundary	

The building's wall height is proposed to be 8 metres at its highest point with a roof pitch height under 9 metres from natural ground level. The single dwelling is proposed to be constructed of hardiplank cladding for the walls and Colorbond ultra custom orb for the roof with a timber frame. There is no colour schedule provided with the application.

Copies of the applicant's site, floor and elevation plans have been included as **Appendix 1** to this report.

In consideration of the application the following information is provided:

Lot Size	613m ²
Existing Development	Vacant, Residential R20 zoning
Access & Frontage	Access via Glance Street
Services	Water, Sewer, Telephone and Power
Topography	Varied levels, 4m over site
Vegetation	Cleared
Surrounding Land Uses	Residential R20, Vacant lots to northern and southern boundaries

The application has been brought before Council for the following variations to the Residential Design Codes:

- Reduced setback to the southern boundary;
- Increased wall height along the southern boundary; and
- Increased vehicular access along the frontage of Lot 200.

It is noted there are a number of other variations being sought to the development, however these are considered to have been adequately addressed through both the application of the design principles and support from the adjoining landowner.

A copy of the Applicant's justification to proposed R-Code variations is included in **Appendix 2**.

COMMUNITY CONSULTATION:

Given the variations being sought by the proposed single dwelling, the application has been advertised in accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which requires the local government to give notice to adjacent landowners who are likely to be impacted by the proposed development:

"(3) (a) by giving notice of the proposed use or development to owners and occupiers of properties in the vicinity of the development who, in the opinion of the local government, are likely to be affected by the granting of development approval, including a statement that submissions may be made to the local government by a specified day being a day not less than 14 days from the day on which the notice is given to the person..."

In accordance with the above requirements, correspondence was sent to all four adjoining landowners. The advertising period for this consultation was from 9 February 2018 to 23 February 2018.

During that period three submissions were received, two in support of the proposed development and one being an objection to the proposal. The objection was in relation to the reduced side setback and increased wall height variations, and the potential of these variations to directly affect

access to sunlight along their northern boundary and have visual privacy impacts. A copy of this correspondence can be made available to Councillors upon request.

The Applicant and Landowner were given the opportunity to address the objection by the adjoining landowner. It was recommended by Shire staff to move the proposed dwelling an additional 0.1 metres off the southern boundary so that it would comply with the requirement to be setback 1.6m and potentially mitigate the potential for impact on access to natural light along the northern boundary. The landowner chose not to exercise this option. A copy of the Applicant's additional justification of the R-Code variations in response to the objection are included in **Appendix 3**.

FINANCIAL & BUDGET IMPLICATIONS:

An Application for Development Approval fee has been charged in line with the 2017/18 statutory Planning Fees and Charges for a single dwelling seeking multiple R-Code variations.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*

State Planning Policy 3.1 - Residential Design Codes (2015)

Local: *Shire of Northampton Local Planning Scheme No. 10*

Shire of Northampton Local Planning Scheme No. 10

The land is zoned "Residential R20" under the *Shire of Northampton Local Planning Scheme No. 10* with a "Single Dwelling" considered a permitted use.

The objective of the "Residential" zone is:

"To provide a variety of lot sizes and housing types, and accommodate a range of compatible uses, to cater for the diverse housing needs of the community at a range of densities that can ultimately support the provision of local services."

State Planning Policy 3.1 - Residential Design Codes (2015)

The *Residential Design Codes* (R-Codes) are formulated using a modified “performance” approach. The “Deemed-to-Comply” provisions contained in the R-Codes provide a means by which development can be assessed as being compliant, while the “Design Principles” allow the possibility of other ways of achieving an acceptable outcome.

The proposed single dwelling complies with the “Deemed-to-Comply” provisions of the *Residential Design Codes (2015)*, with the exception of:

- Lot Boundary Setbacks - Clause 5.1.3;
- Building Height - Clause 5.1.6;
- Vehicular Access - Clause 5.3.5;
- Retaining walls - Clause 5.3.8; and
- Visual Privacy – Clause 5.4.1.

Whilst the proposed development is seeking numerous variations, of particular concern and therefore focus of this report are those relating to the objection from the adjoining landowner. However, it is noted the objection relating to Visual Privacy is considered to be addressed through screening measures proposed by the Applicant and setbacks that address the “Deemed-to-Comply” provisions of the R-Codes.

Therefore the following Clauses to be examined in further detail are:

- Lot Boundary Setbacks - Clause 5.1.3; and
- Building Height - Clause 5.1.6.

It is also necessary to examine Clause 5.3.5 - Vehicular Access as this contributes to the reduced setback along the southern boundary.

Lot Boundary Setbacks - Clause 5.1.3

The proposed development is not able to satisfy the following “Deemed-to-Comply” provision(s) of the R-Codes in terms of lot boundary setbacks under clause 5.1.3:

“C3.1 Buildings which are set back in accordance with the following provisions, subject to any additional measures in other elements of the R-Codes:

- buildings set back from lot boundaries in accordance with Table 1, Tables 2a and 2b”*

The setback required as per table 2a is 1.6 metres, with the applicant proposing a setback of 1.5 metres.

Where the "Deemed-to-Comply" provisions are not able to be met, it is necessary to assess that component of the design against the relevant design principle(s).

The design principles for lot boundary setbacks are:

"P3.1 Buildings set back from lot boundaries so as to:

- reduce impacts of building bulk on adjoining properties;*
- provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties; and*
- minimise the extent of overlooking and resultant loss of privacy on adjoining properties."*

Building Height - Clause 5.1.6

The proposed development is not able to satisfy the following "Deemed-to-Comply" provision(s) of the R-Codes in terms of lot boundary setbacks under clause 5.1.6:

"Buildings which comply with Table 3 for Category B area buildings, except where stated otherwise in the scheme, the relevant local planning policy, local structure plan or local development plan."

Table 3 states the following maximum building heights for Category B buildings:

Top of external wall (roof above)	6m
Top of external wall (concealed roof)	7m
Top of pitched roof	9m

The wall height of the proposed development is 8 metres which exceeds the 6 metre maximum height and which therefore cannot be considered to be "Deemed-to-Comply".

Where the "Deemed-to-Comply" provisions are not able to be met, it is necessary to assess that component of the design against the relevant design principle(s).

The design principles for building height are:

"P6 Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape, including road reserves and public open space reserves; and where appropriate maintains:

- adequate access to direct sun into buildings and appurtenant open spaces;*
- adequate daylight to major openings into habitable rooms; and*
- access to views of significance."*

Vehicular Access - Clause 5.3.5

The proposed development is not able to satisfy the following "Deemed-to-Comply" provision(s) of the R-Codes in terms of vehicular access under clause 5.3.5:

"C5.2 Driveways to primary or secondary street provided as follows:

- no driveway wider than 6m at the street boundary and driveways in aggregate no greater than 9m for any one property.*

C5.3 Driveways shall be:

- no closer than 0.5m from a side lot boundary or street pole.*

C5.4 Driveways designed for two way access to allow for vehicles to enter the street in forward gear where:

- the distance from a car space to the street is 15m or more."*

The proposed driveway spans 12.42m, which is double the allowable width for any one driveway and 3.42m wider than the allowable aggregate driveway under the R-Codes. The proposed northern driveway abuts the northern boundary, whereas the "Deemed-to-Comply provisions require a setback of 0.5m. The northern driveway exceeds 15 metres in length however there is no proposed two way access or maneuvering area to allow vehicles to access the street in forward gear.

Where the "Deemed-to-Comply" provisions are not able to be met, it is necessary to assess that component of the design against the relevant design principle(s).

The design principles for vehicular access are:

"P5.1 Vehicular access provided for each development site to provide:

- vehicle access safety;*
- reduced impact of access points on the streetscape;*
- legible access;*
- pedestrian safety;*
- minimal crossovers; and*
- high quality landscaping features."*

Further examination and analysis of the above variations and the application of the "design principles" is contained within the Comment section of this report.

POLICY IMPLICATIONS:

Nil.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

Assessment of the application indicates that the proposed single dwelling complies with the objectives of the "Residential" zone as prescribed by the Shire of Northampton *Local Planning Scheme No. 10*. There are however, a number of variations being sought to the "Deemed-to-Comply" provisions of the *Residential Design Codes*. Whilst some of these provisions can be supported by application of the design principles, there are a number of exceptions including lot boundary setback, wall height and vehicular access which are discussed further below.

Lot Boundary Setback

Although the variation to the lot boundary setback is minimal at 0.1m, the combination of the reduction in the side setback and increased wall height (from 6m to 8m) further exacerbates the impact of building bulk along the southern boundary.

Direct overlooking from the ground floor balcony has been addressed with the installation of 1.68m screening along the southern elevation. Should Council consider granting approval to the proposed development then a condition will be applied ensuring this screening is installed and maintained.

The first floor office window is setback 5 metres and is therefore considered to satisfy the "Deemed-to-Comply" requirement of 4.5m setback to a bedroom/study. However, it may be considered appropriate (given the window is south facing) that in order to minimise the extent of overlooking and resultant loss of privacy on the adjoining property, that the subject window be modified to be a highlight window (with a sill level of 1.6m).

The Applicant has provided additional justification in response to the concern regarding visual privacy and the reduced setback by stating:

"We feel the owner of Lot 201 is just objecting because they have the opportunity, grasping at overlooking without realising that the visual privacy is fully compliant with the deemed to comply provisions of the R-Codes."

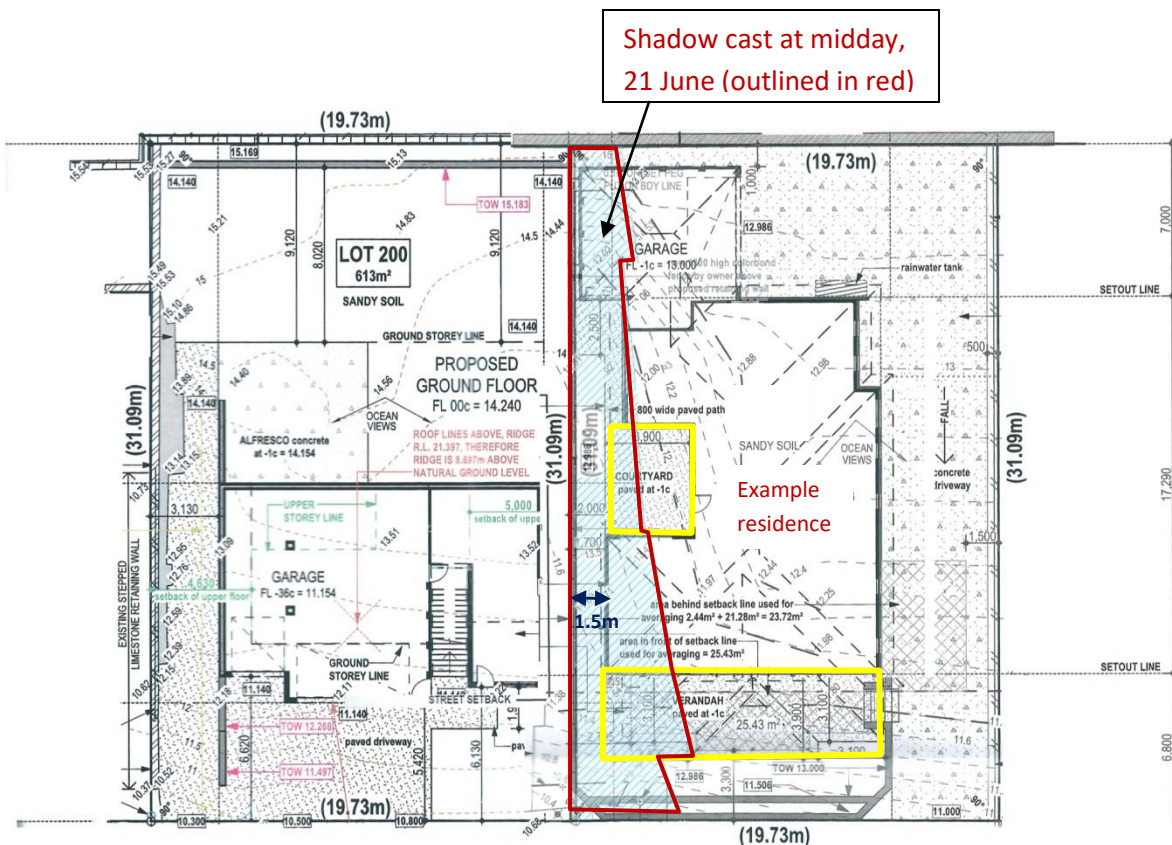
It is acknowledged that the setbacks comply with provisions relating to visual privacy. However, in relation to reduced setback and increased wall height, it is considered that the extent of overlooking and resultant loss of privacy to the adjoining lot is not being minimised by the proposed development, as is required under design principle P3.1 (Clause 5.1.3).

The other concern raised by the adjoining landowner relates to the impact that the reduced setback has on providing adequate direct sun to the adjoining property. Although the site is currently vacant and there is no dwelling in which to assess a direct impact, it is considered that (with both a reduction in lot boundary setback and an increased wall height) the

optimisation of the northern aspect of the adjoining landholding for outdoor living will be potentially impacted upon by the proposed development.

Figure 3 below illustrates the potential impact of both reduced lot boundary setback and increased wall height on an example single storey development on the adjoining southern lot that may attempt to optimise the northern aspect of that site for outdoor living.

Figure 3. Shadow cast from the proposed dwelling over an example dwelling that has a 1.5m setback



Generally a 1.5m setback satisfies the "Deemed-to-Comply" provisions of the R-Codes for a single storey development. With this setback applied, it is evident that overshadowing from the proposed development onto Lot 201 has the potential to impact on the provision of adequate direct sun to habitable room windows and outdoor living areas that are attempting to optimise the northern aspect of the site. Whilst it is acknowledged this matter can be compensated through the design features of a new dwelling

on Lot 201, it is not considered appropriate to allow the Applicant's proposed variation when it clearly does not address the design principles of Clause 5.1.3.

It is considered that this impact could be reduced, if only slightly, by an increased setback from the southern boundary to 1.6 metres. Therefore it is recommended that, should Council grant approval to the proposed development, conditions be applied requiring that the southern lot boundary setback be increased to achieve a 1.6m setback and that the office window be amended to have a minimum sill height of 1.6m.

Building Height

The proposed single dwelling has a maximum wall height of 8m which significantly exceeds the 6m required by the R-Codes. Whilst this is not considered unusual in Horrocks given the undulating sites within the coastal environment, most developments will achieve appropriate setbacks to their lot boundaries.

The Applicant has provided justification to the variation based upon the proposed development achieving adequate direct sun and states:

"The house has been designed so that there is no useable outdoor living areas on the southern side of Lot 200 therefore a 1.5m setback has no detrimental effect on the provision of direct sun to the building and appurtenant open space."

Whilst this is evident, the justification provided does not address the design principles in terms of adverse impact on the amenity of **adjoining properties** except for maintaining:

"Because there is no existing dwelling on Lot 201 Glance Street, it is not possible to address this element at this stage however we can address the deemed to comply provisions of the R-Codes Solar access for the adjoining site."

Solar access is not a provision that is being disputed in terms of compliance with the "Deemed-to-Comply" provisions of the R-Codes, as the overshadowing cast by the building is within the 25% that is considered acceptable for the R20 coding.

However, it is appropriate that building height maintains adequate access to direct sun into buildings and appurtenant open spaces including upon adjoining properties. Whilst this is difficult to quantify where there is no existing dwelling upon the adjoining property, it is probable that future development will want to optimise use of the northern aspect of the site and it is likely that both an increased wall height and a reduced setback will have some adverse impact on the amenity of the adjoining site in terms of accessing direct sun into a north facing outdoor living area.

A key objective of Part 5 of the *Residential Design Codes (Clause 5.1 Context)* is:

- (c) *To ensure adequate provision of direct sun and ventilation for buildings and to ameliorate the impacts of building bulk, privacy and overshadowing on **adjoining properties**.*

It is considered that the combination of both increased building height and reduced lot boundary setback will create an adverse impact on the amenity of the adjoining property, and therefore, neither the design principles or a key objective of the *Residential Design Codes* is being satisfied by the proposed development. For these reasons it is recommended, should Council grant approval to the proposed development, that conditions be applied requiring that the southern lot boundary setback be increased to achieve a 1.6m setback and that the office window be amended to have a minimum sill height of 1.6m.

Vehicular Access

The proposed width of the vehicular access is 12.42m, which is far in excess of the 9m specified as the maximum aggregate width under the "Deemed-to-Comply" provisions of the R-Codes. The Applicant has provided the following justification:

"...we ask Shire take the following into consideration.

Vehicular access provided for each development site to provide:

- *Vehicle access safety - The garage is setback 10m from the kerb and located in approximately the middle of Lot 200 therefore adequate sight lines are provided. The paved driveway up the north side of the proposed residence is only*

proposed to access the back yard when needed for maintenance and gardening, this driveway will be used very rarely.

- *Reduced impact on access points on the streetscape - One wide driveway or access point has been proposed which we believe is a better outcome than three 3m wide driveways which would comply with the Deemed to comply provisions of the R-Codes...*
- *Legible access - the garage doors and paved driveway will be clearly visible from the street therefore the access points are very clear.*
- *Pedestrian safety - There is a footpath located on the opposite side of the road therefore the width of this proposed driveway will not affect the safety of pedestrians.*
- *Minimal crossovers - Only one crossover is proposed on Lot 200 however the reason it is wider than 9m as stipulated in the Deemed to comply provisions of the R-Codes is that there is a triple garage and the owner also wants paving up the North side of the property. If the Lot was flat the owner would install gravel up the north side of the property however due to the natural slope of the site gravel could be slippery and paving would be a lot safer.*
- *High quality landscaping features - We believe this house will have high aesthetic quality and will enhance the overall quality of the streetscape of the town. The front yard will be fully landscaped and maintained, this home will be an asset to Horrocks"*

The proposed increase by 3.42m from the maximum permissible aggregate width of 9m is not considered to adequately address the design principles of the R-Codes for vehicular access. Firstly, the side setback area (should it be used for vehicular access to the rear of the property) will not comply with C5.4 of the "Deemed-to-Comply" requirements which states:

"Driveways designed for two way access to allow for vehicles to enter the street in forward gear where:

- *the driveway serves five or more dwellings;*
- *the distance from a car space to the street is 15m or more..."*

Although the Applicant has stated vehicular access safety is achieved through the footpath being located on the other side of the road and clear sightlines, vehicle access safety also refers to the onsite maneuvering of vehicles and the safety of occupants and visitors. Given that the side driveway does not provide two way access nor maneuverability, it is therefore considered that the proposal does not adequately address this element of the design principles. However, given that the Applicant/landowner has indicated this driveway will rarely be used (and will not be the principal form of access) then this may be considered appropriate by Council.

The Applicant has stated the streetscape is enhanced by the dwelling, rather than specifically addressing how the impact of the increased vehicular access will be addressed by the inclusion of high quality landscaping. The increased vehicular access width of 12.42m is only compensated for by a limited amount of landscaping within the southern portion of the front setback. Extensive paving of the setback area may be considered high quality landscaping given that it will provide a long term solution to maintenance of the front setback.

The crossover, although considered to be extremely wide, concentrates the vehicle access point to the middle and north setback areas of the lot. Given the three car garage is visible from the street it is also considered that the access point to the property is legible.

The proposed variation is considered to adequately satisfy the design principles for '5.3.5 - Vehicular Access' and therefore no amendments to this design element are sought.

Additional Justification

In determining the application the Applicant has stated they:

"...would also like Council to consider the value a house like this will have to Horrocks. [They] believe a house of this grand nature built along the beach front will be a great asset to Horrocks, enhancing the overall quality of the area.

Please also keep in mind the building industry is really suffering at the moment and a house like this, if it goes ahead will provide work for many local struggling tradesmen."

The objectives of the *Residential Design Codes* in relation to residential development are:

- "(a) To provide residential development of an appropriate design for the intended residential purpose, density, context of place and scheme objectives.*
- (b) To encourage design consideration of the social, environmental and economic opportunities possible from new housing and an appropriate response to local amenity and place.*
- (c) To encourage design which considers and respects heritage and local culture.*
- (d) To facilitate residential development which offers future residents the opportunities for better living choices and affordability."*

Further, the R-Codes states that:

"In making a determination on the suitability of a proposal, the decision-maker shall exercise its judgement, having regard to the following:

- (a) any relevant purpose, objectives and provisions of the scheme;*
- (b) any relevant objectives and provisions of the R-Codes;*
- (c) a provision of a local planning policy adopted by the decision-maker consistent with and pursuant to the R-Codes; and*
- (d) orderly and proper planning."*

Based upon the above objectives and provisions of the *Residential Design Codes*, the Applicant and owner's requests (i.e. that consideration be given to the struggling building industry and the proposed dwelling being an asset to Horrocks) are not valid planning considerations, and therefore a decision of Council cannot be made upon these grounds but rather must be

based upon the objectives and provisions of the R-Codes as outlined in previous sections.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council grant development approval to the proposed single dwelling upon Lot 200 (No. 65) Glance Street, Horrocks, subject to the conditions outlined below. These conditions aim to minimise overlooking as well as reduce the shadow cast upon the adjoining property in response to the adjoining landowner's objection.

OFFICER RECOMMENDATION – ITEM 7.3.1	APPROVAL
<p>That Council grant development approval to the proposed Single Dwelling upon Lot 200 (No. 65) Glance Street, Horrocks subject to the following conditions:</p> <ol style="list-style-type: none">1. Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;3. A building permit shall be issued by the local government prior to the commencement of any work on site;4. The applicant is to prepare, submit and adhere to stormwater and drainage plans to the approval of the Local Government, with all costs met by the applicant;5. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;	

- 6. The Applicant shall provide a colour schedule for the dwelling prior to construction of the dwelling, which shall be to the approval of the local government. The colours chosen shall be non-reflective and in keeping with the natural coastal environment;**
- 7. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;**
- 8. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:**
 - (a) all illumination is confined within the boundaries of the property; and**
 - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;**
- 9. Installation of crossing places and verge gradients shall be to the standards and specification of the local government (refer to Advice Note 1);**
- 10. The external face of all retaining walls shall have a smooth surface finish with tooled joints, to the approval of the local government;**
- 11. The roof of the dwelling shall be constructed using coated metal sheeting (Colorbond) and the use of Zinalume is not permitted;**
- 12. A landscaping plan shall be submitted for approval by the local government, and once approved, prior to the commencement of the approved use, the approved landscaping plan is to be implemented in full and maintained thereafter to the approval of the local government;**
- 13. The upper storey office window on the southern façade, as marked in 'RED' on the attached approved plan(s) dated [insert date], shall be modified to become a highlight window with a minimum sill height of 1.6m, so as to maintain visual privacy for adjoining landholders, to the approval of the local government.**
- 14. The setback from the southern boundary, as marked in 'RED' on the attached approved plan(s) dated [insert date], shall be modified from 1.5 metres to 1.6 metres, so as to meet the requirements of Clause 5.1.3 of the *Residential Design Codes (2015)*;**

- 15. Additional retaining shall be constructed as marked in 'RED' on the attached approved plan(s) dated [insert date] within the front setback areas, to the approval of the local government (refer to Advice Note 1); and**
- 16. The Applicant/Owner shall install and maintain visual screening upon the southern side of Balcony 2 as marked in 'RED' on the attached approved plan(s) dated [insert date] so as to address the requirements of Clause 5.4.1 of the *Residential Design Codes (2015)*.**

Advice Notes::

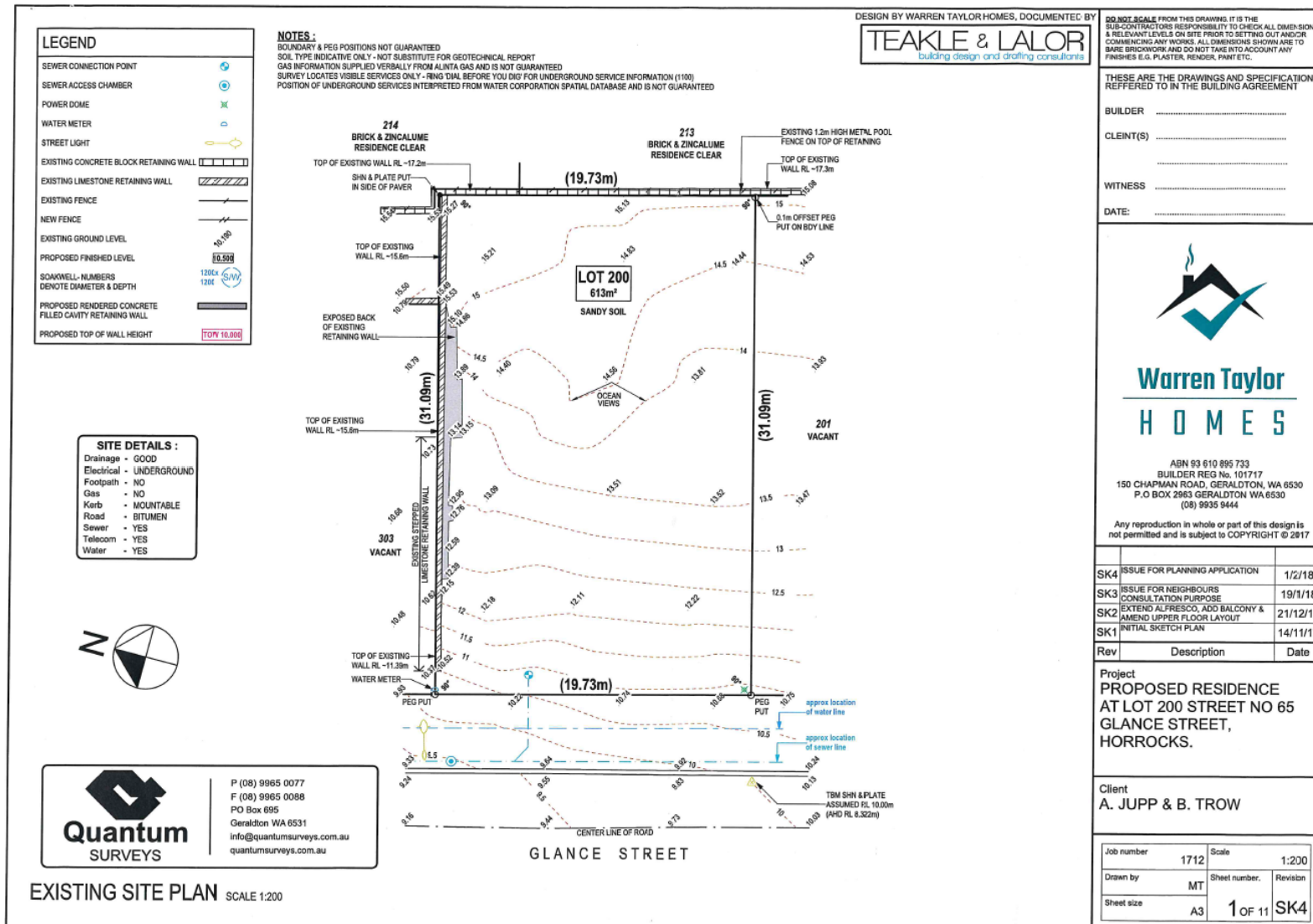
Note 1: *With regard to Condition No.'s 8 and 13, it is advised that the Applicant should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient and additional retaining requirements.*

Note 2: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*

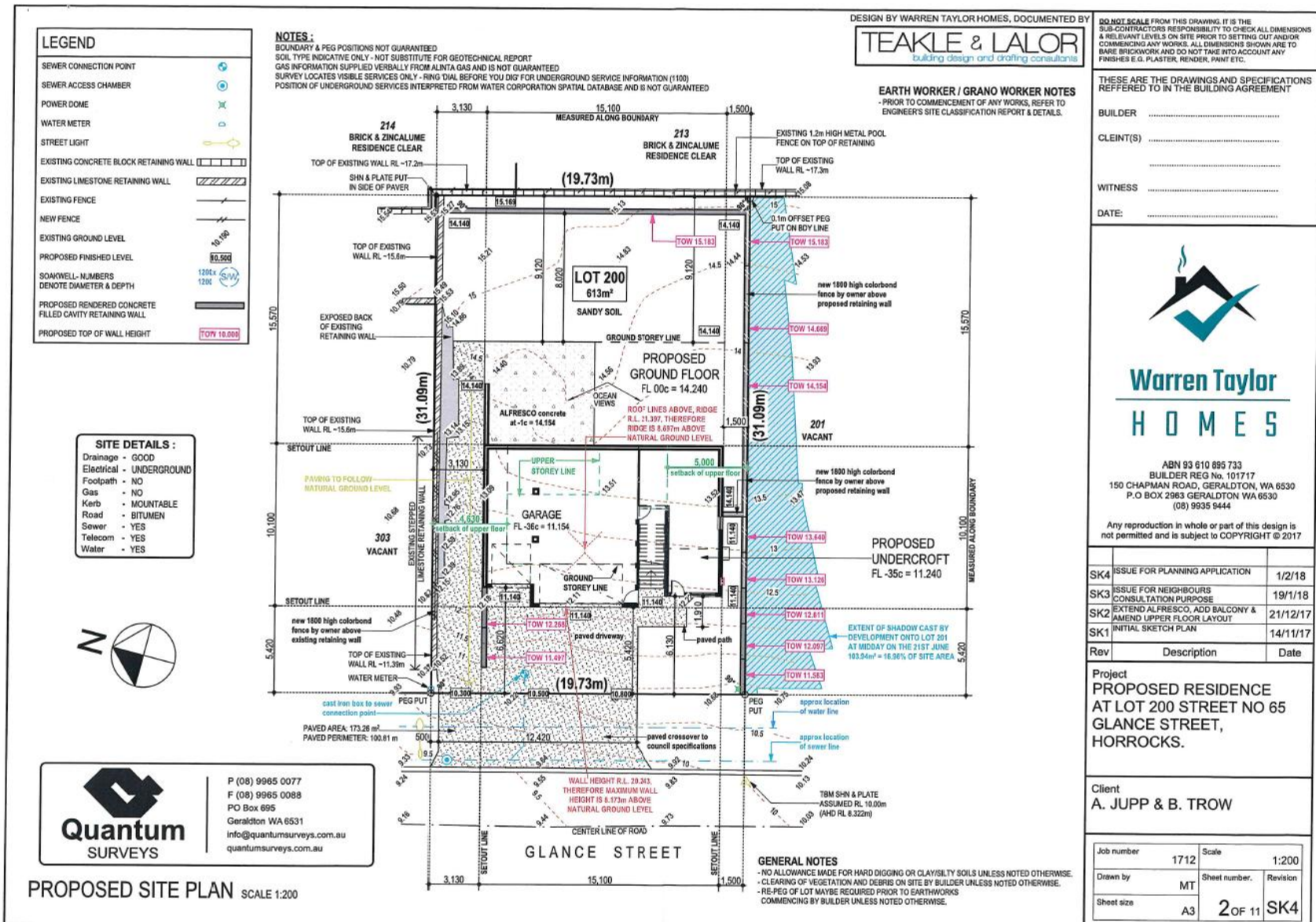
Note 3. *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

Note 4. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

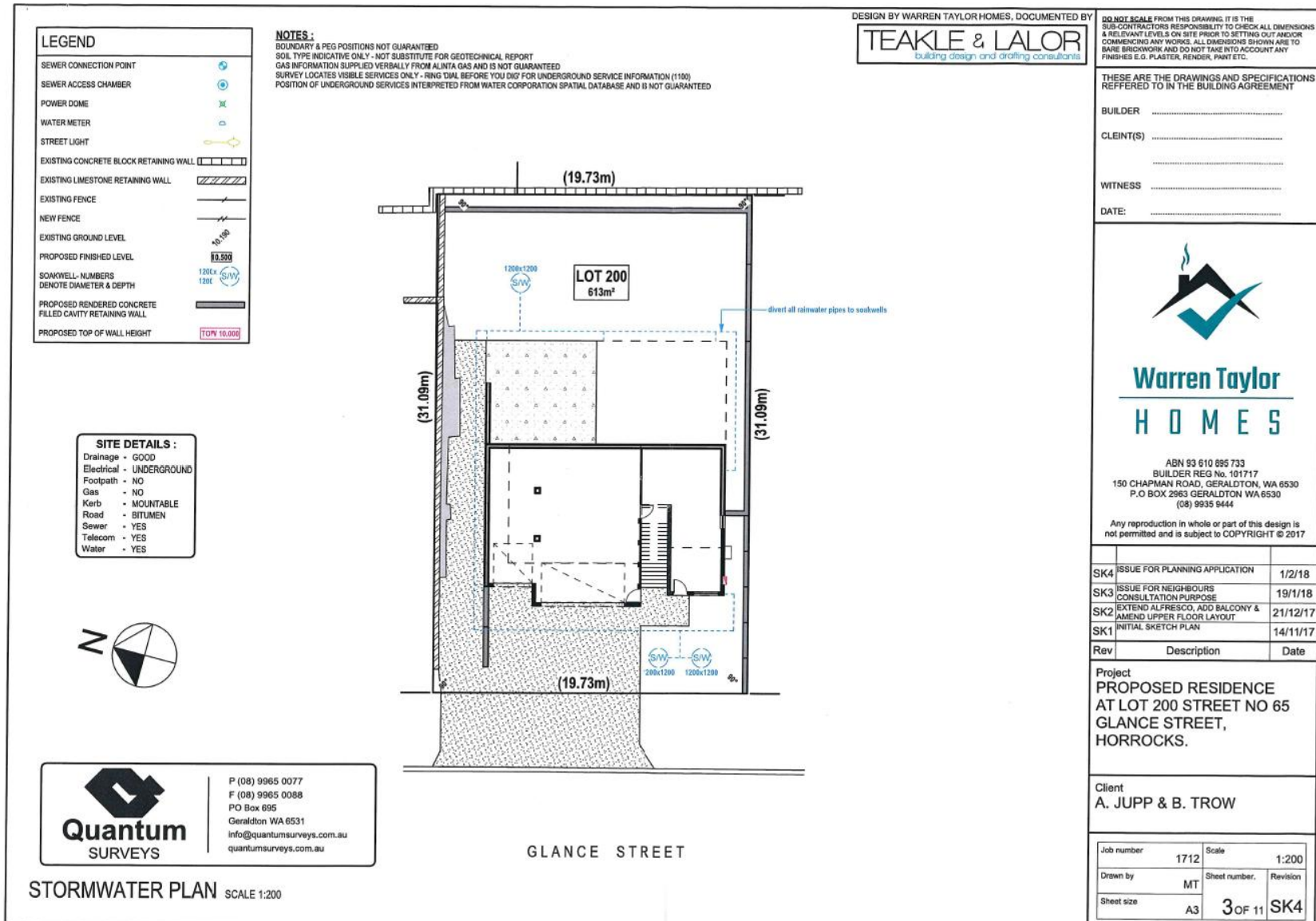
APPENDIX 1. SITE, FLOOR AND ELEVATION PLANS



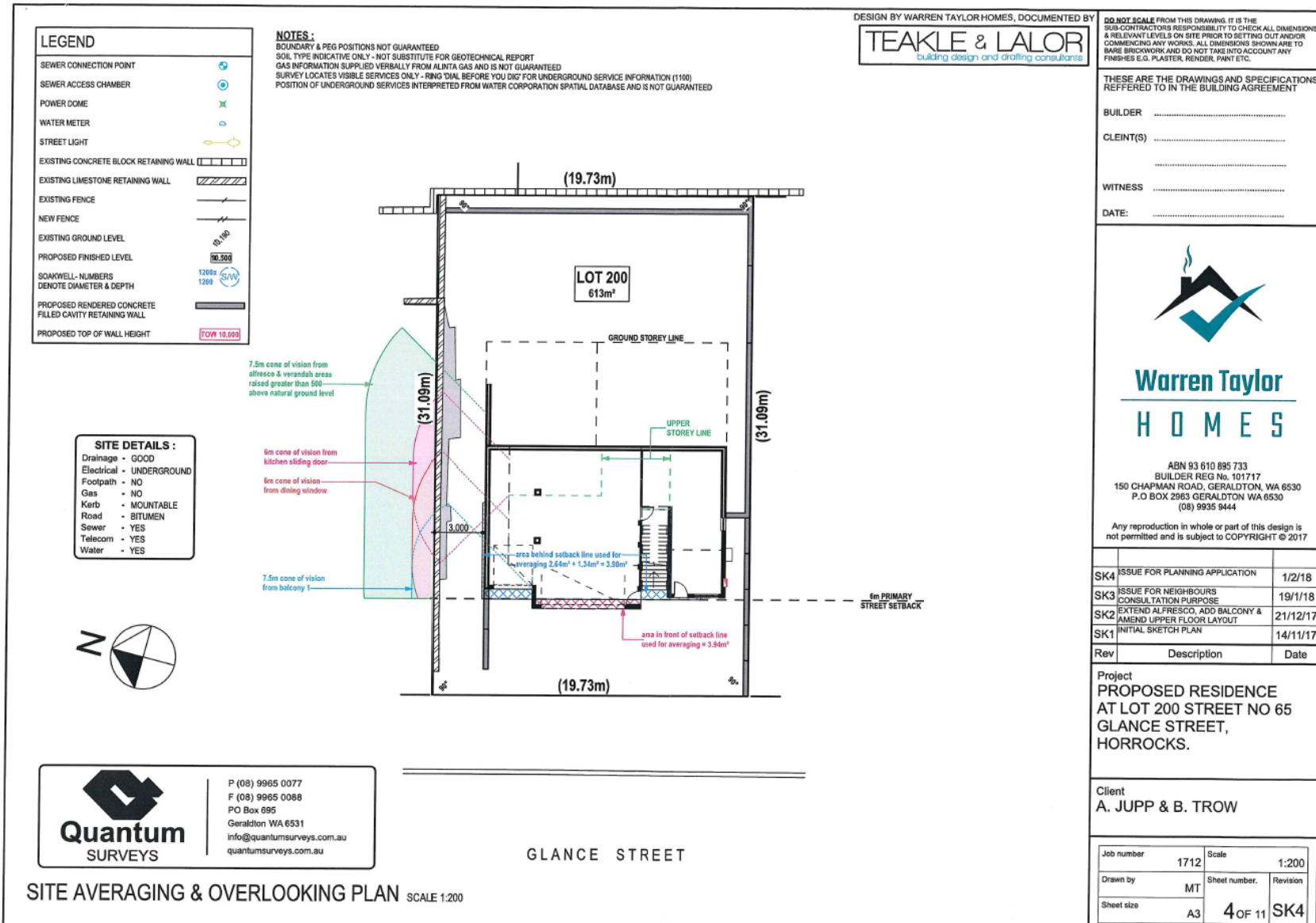
SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 16 MARCH 2018



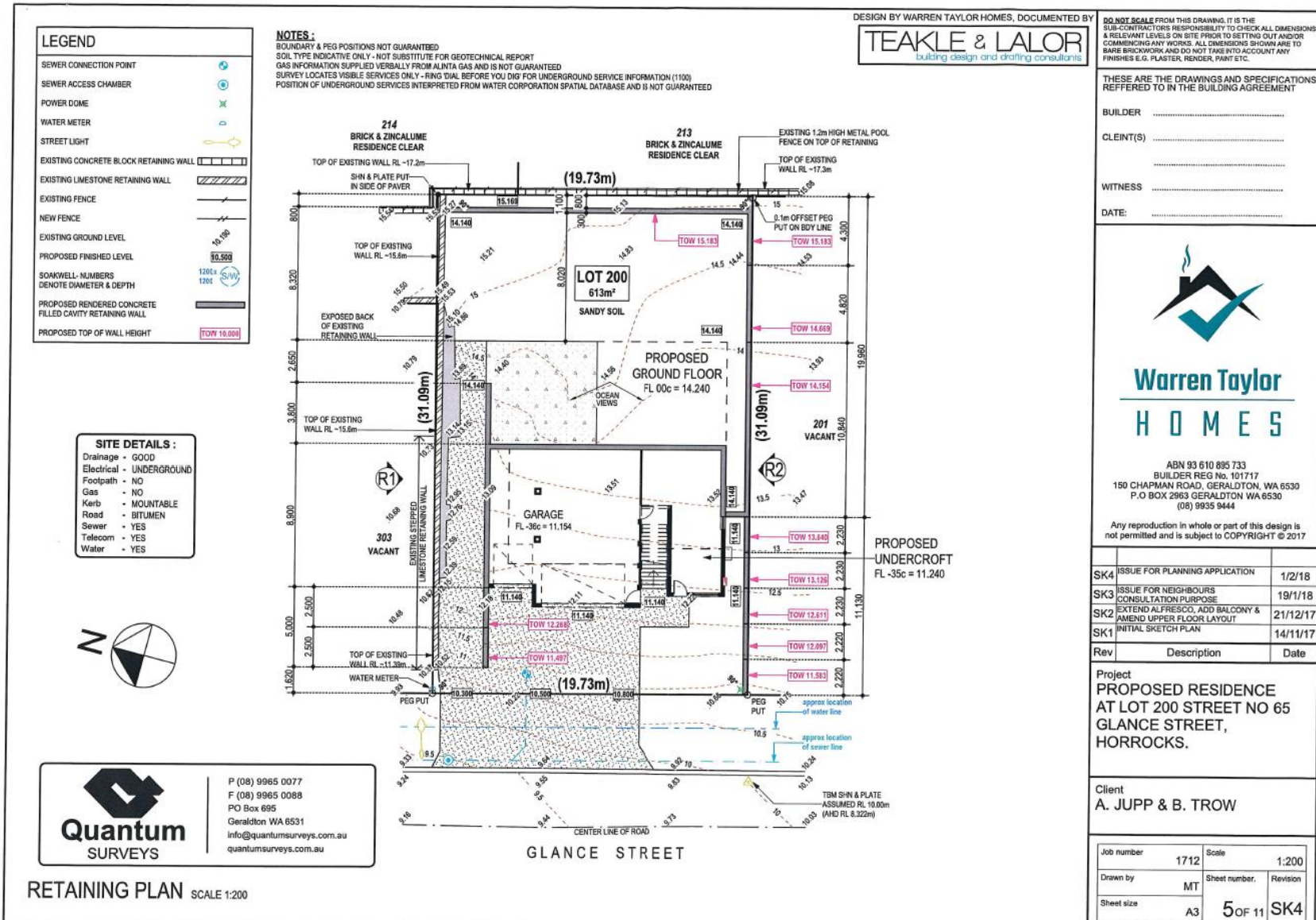
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TOWN PLANNING REPORT – 16 MARCH 2018



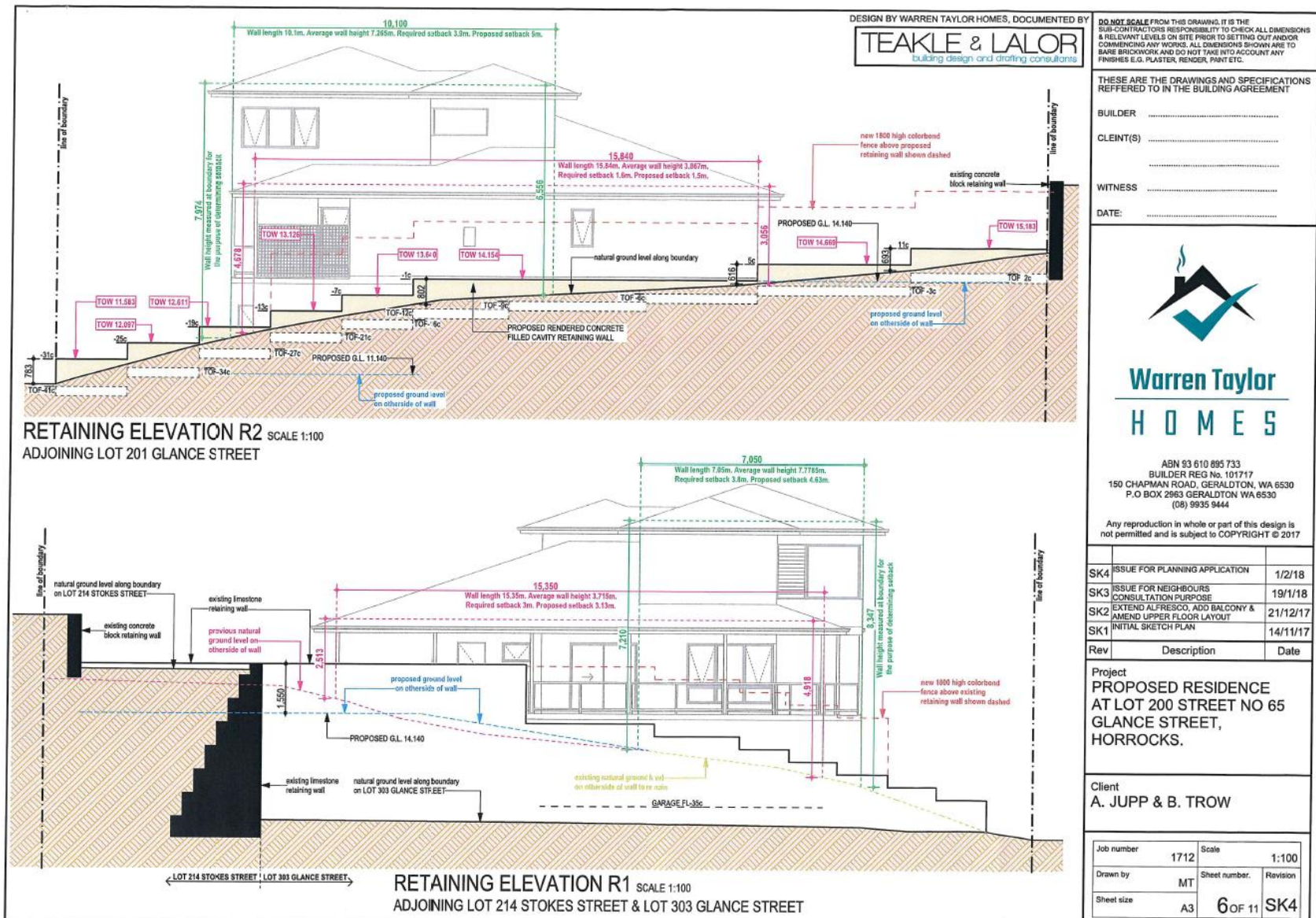
SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 16 MARCH 2018



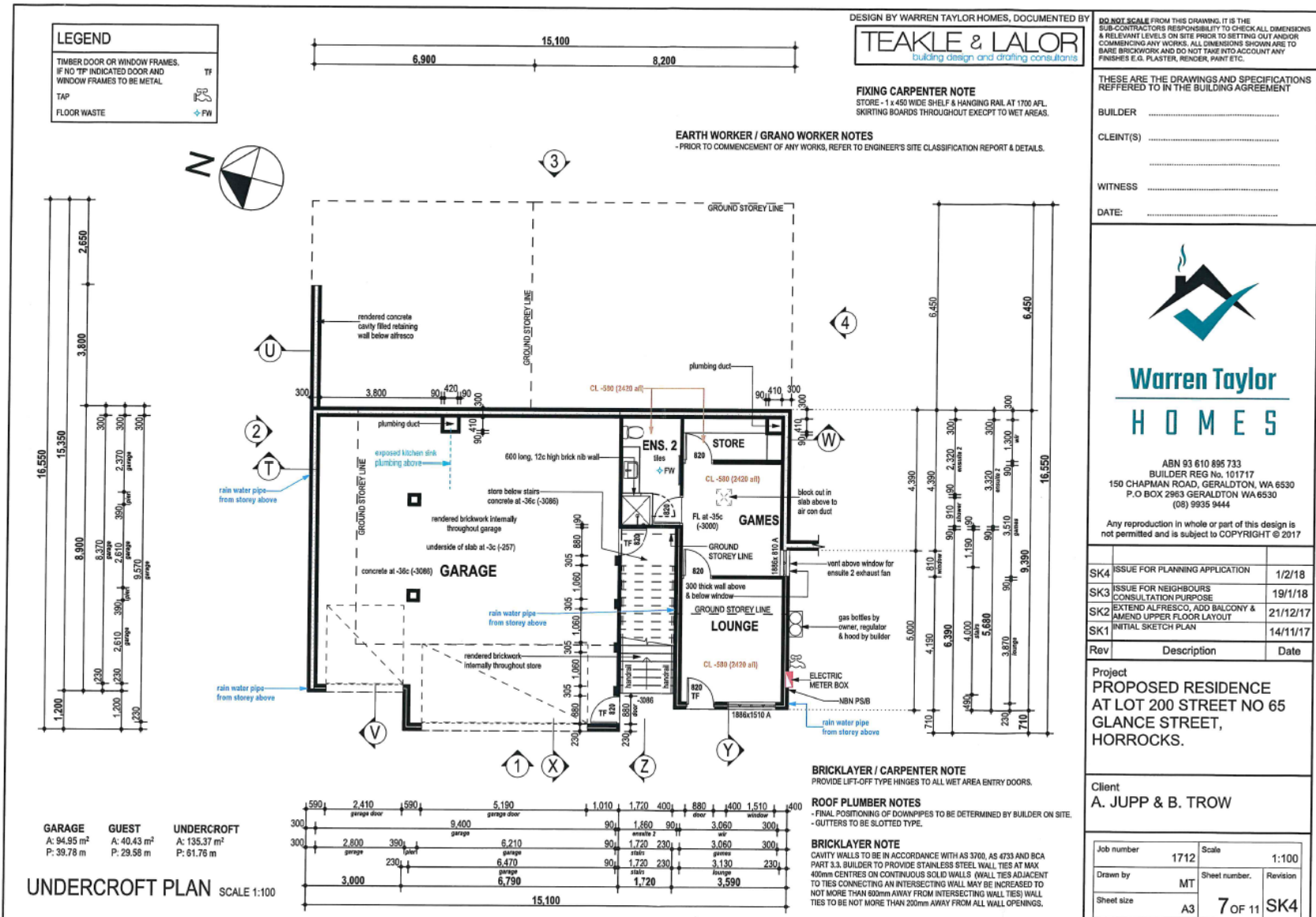
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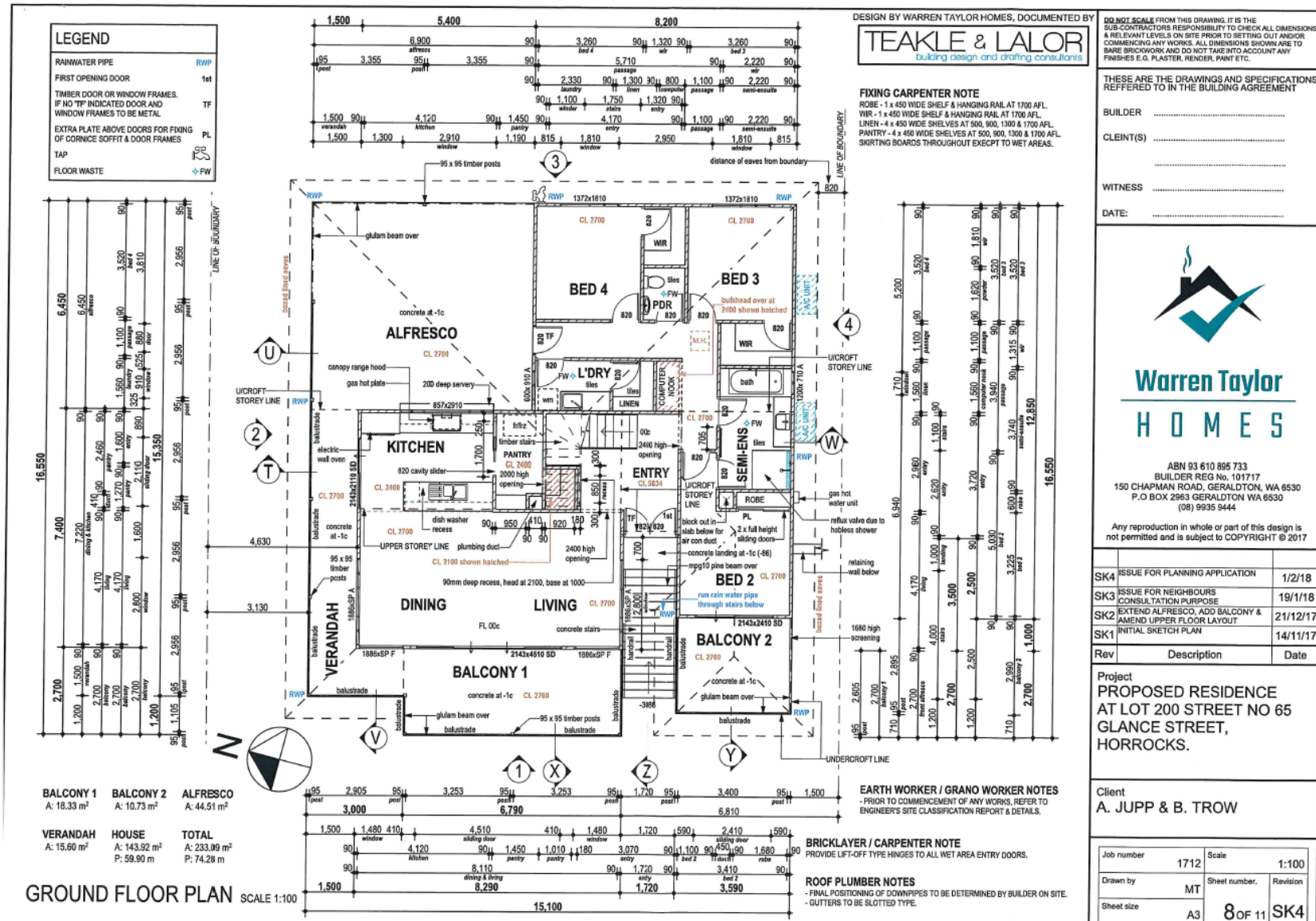
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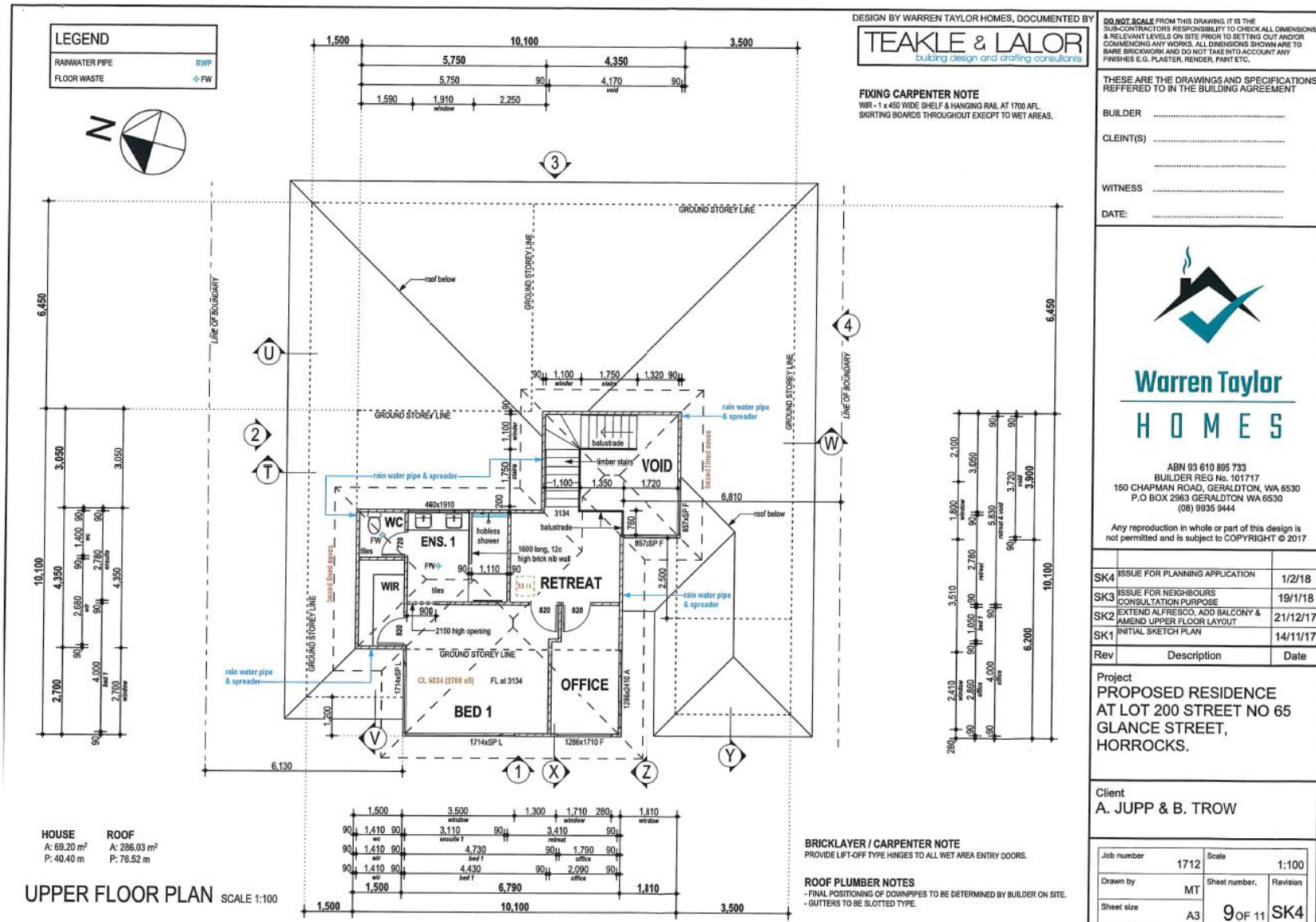
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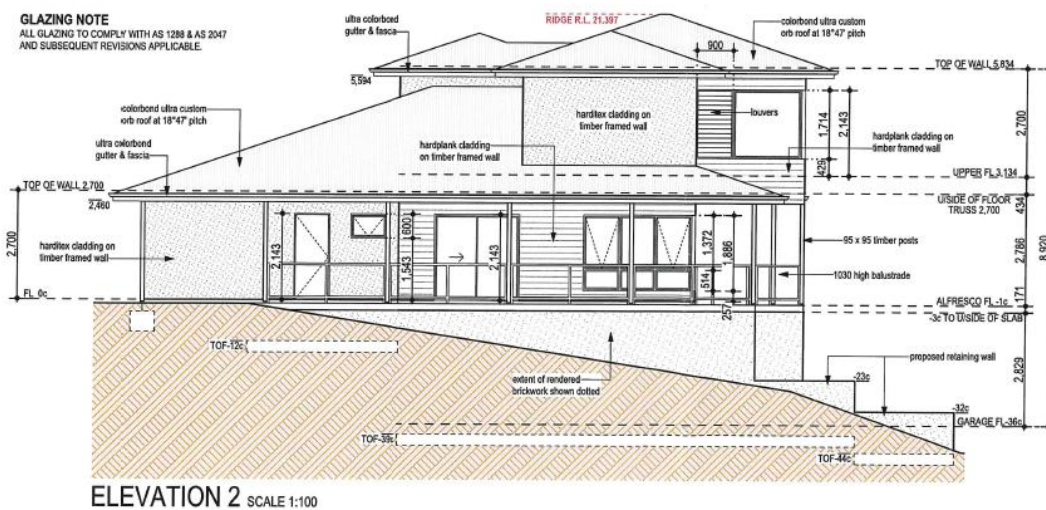
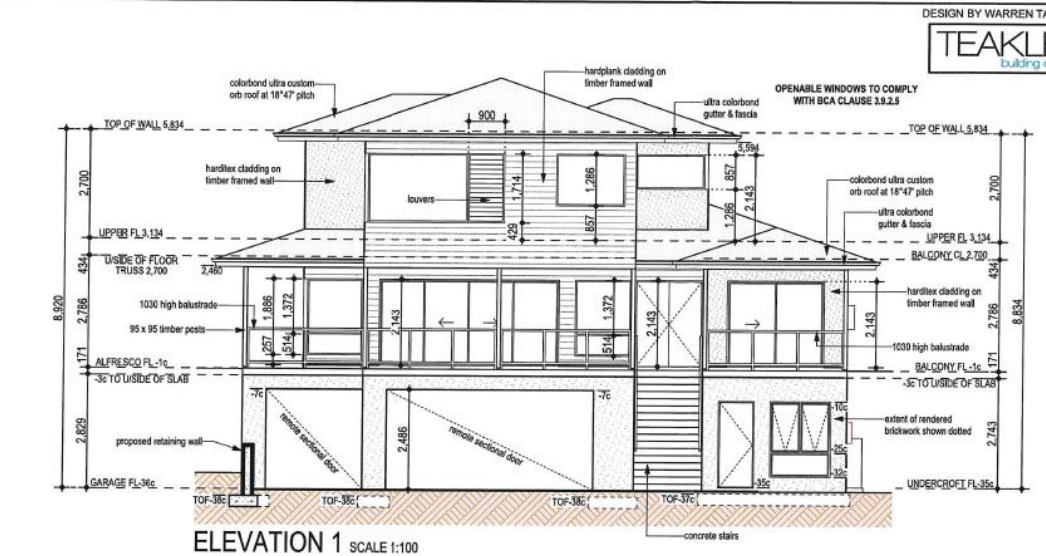


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SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 16 MARCH 2018





DESIGN BY WARREN TAYLOR HOMES, DOCUMENTED BY

TEAKLE & LALOR
building design and drafting consultants

DO NOT SCALE FROM THIS DRAWING. IT IS THE SUB-CONTRACTORS RESPONSIBILITY TO CHECK ALL DIMENSIONS & RELEVANT LEVELS ON SITE PRIOR TO SETTING OUT AND/OR COMMENCING ANY WORKS. ALL DIMENSIONS SHOWN ARE TO BARE BRICKWORK AND DO NOT TAKE INTO ACCOUNT ANY FINISHES E.G. PLASTER, RENDER, PAINT ETC.

THESE ARE THE DRAWINGS AND SPECIFICATIONS
REFERRED TO IN THE BUILDING AGREEMENT

BUILDER SEEKING A NEW CHALLENGE

CLEINT(S)

WITNESS _____

DATE: _____



Warren Taylor
H O M E S

ABN 93 610 895 733
BUILDER REG No. 101717
150 CHAPMAN ROAD, GERALDTON, WA 6530
P.O BOX 2963 GERALDTON WA 6530
(08) 9935 9444

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SK4	ISSUE FOR PLANNING APPLICATION	1/2/18
SK3	ISSUE FOR NEIGHBOURS CONSULTATION PURPOSE	19/1/18

SK2	EXTEND ALFRESCO, ADD BALCONY & AMEND UPPER FLOOR LAYOUT	21/12/17
SK1	INITIAL SKETCH PLAN	14/11/17

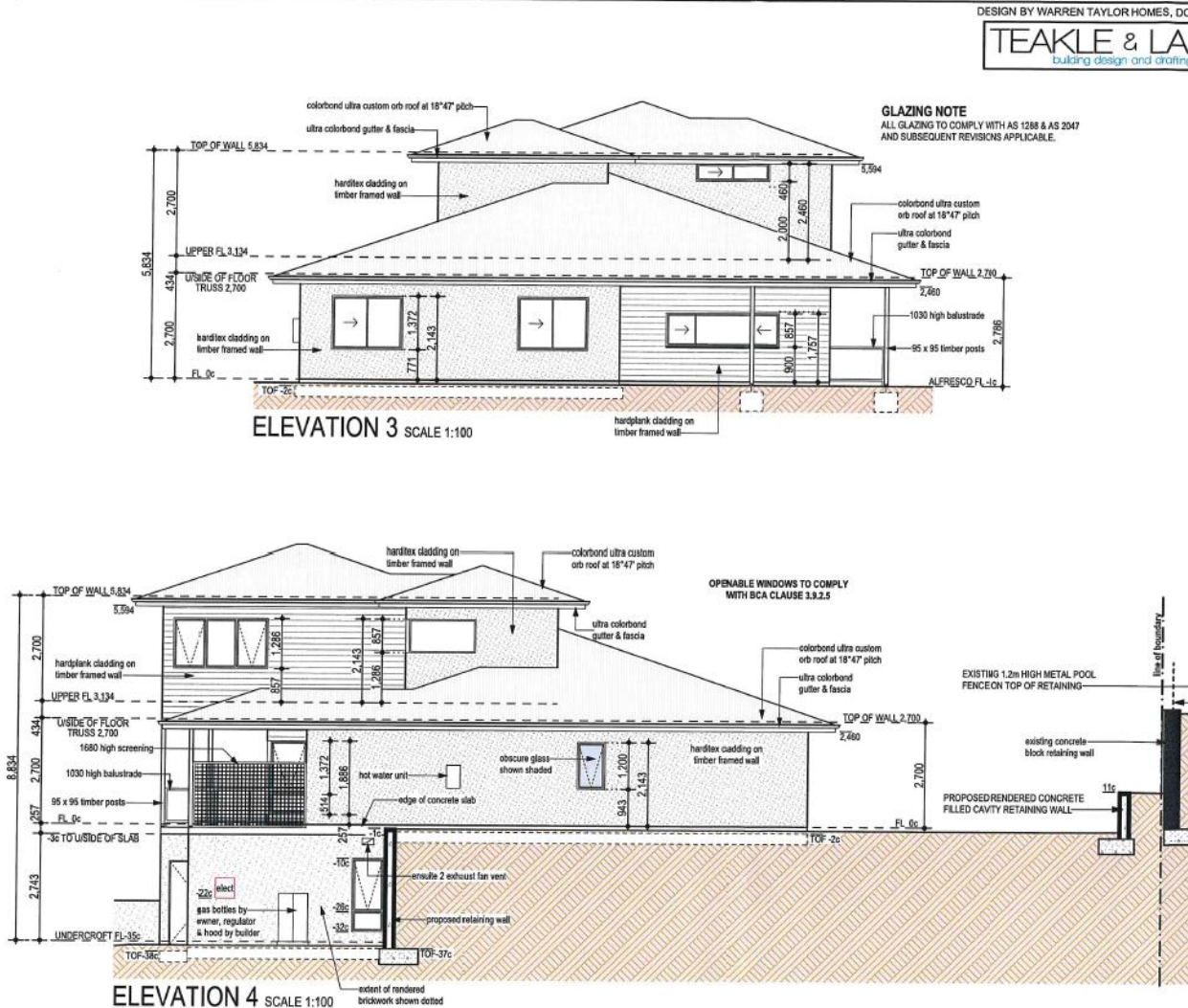
Rev	Description	Date
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Project
PROPOSED RESIDENCE
AT LOT 200 STREET NO 6
GLANCE STREET,
HORROCKS.

Client
A. JUPP & B. TROW

Job number	1712	Scale		1:100
Drawn by	MT	Sheet number.	Revision	
Sheet size	A3	10 OF 11	SK4	

SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 16 MARCH 2018



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THESE ARE THE DRAWINGS AND SPECIFICATIONS REFERRED TO IN THE BUILDING AGREEMENT

BUILDER

CLEINT(S)

WITNESS

DATE:



Warren Taylor
HOMES

ABN 63 610 895 733
BUILDER REG No. 101717
150 CHAPMAN ROAD, GERALDTON, WA 6530
P.O BOX 2563 GERALDTON WA 6530
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SK1	INITIAL SKETCH PLAN	14/11/17

Rev	Description	Date
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Project	PROPOSED RESIDENCE AT LOT 200 STREET NO 65 GLANCE STREET, HORROCKS.
---------	---------------------------------------------------------------------

Client
A. JUPP & B. TROW

Job number	1712	Scale	1:100
Drawn by	MT	Sheet number.	Revision
Sheet size	A3	11 OF 11	SK4

APPENDIX 2. R-CODES VARIATIONS ASSESSMENT/JUSTIFICATION PROVIDED BY APPLICANT

TEAKLE & LALOR

building design and drafting consultants

Address/Postal: G1/219 Foreshore Drive
Geraldton WA 6530
Phone: (08) 9964 1882
Email address: tl@teakleandlallor.com.au

Shire of Northampton
PO Box 61,
Northampton WA 6535.

Attention: Hayley Williams,

Re: Proposed residence at Lot 200 Street Number 65 Glance Street, Horrocks.

Please find enclosed three copies of Warren Taylor Homes drawing number 1712 drawing sheets 1 of 11 to 11 of 11 (all SK4) for the above project and a completed Application For Development Approval form for which we request development approval and the following Residential Design Codes, Design principle assessments.

- Construction of retaining wall along the Southern boundary of Lot 200 Glance Street in accordance with the Design principles of the R-Codes.
- Construction of residence setback 1.5m from the Southern boundary of Lot 200 Glance Street in accordance with the Design principles of the R-Codes.
- Visual privacy of Lot 303 Glance Street in accordance with the Design principles of the R-Codes.
- Construction of residence with an 8m wall height on Lot 200 Glance Street in accordance with the Design principles of the R-Codes.
- Construction of a 12.42m wide driveway on Lot 200 Glance Street in accordance with the Design principles of the R-Codes.

We have carried out the neighbour consultation process with Russell Carson the owner of Lot 201 Street Number 67 Glance Street. Russell chose not to support or object to the proposed residence on the grounds that he believes any decision should be made by the Shire of Northampton.

We have carried out the neighbour consultation process with Bernie & Jenny Cockram the owners of Lot 303 Street Number 63 Glance Street. Bernie & Jenny have signed the form and have shown strong support for the proposed residence. Please find enclosed the signed neighbour consultation form.

In support of our request we provide the following justification in relation to each of the above matters.

1. Construction of retaining wall along the Southern boundary of Lot 200 Glance Street.

The proposed retaining wall along the Southern boundary of Lot 200 exceeds 0.5m in height to a maximum height of 0.8m above natural ground level. Please refer to drawing sheets 5 & 6 of 11 for details of this retaining wall. We request this retaining wall be assessed under the R-Codes Design principles 5.3.8 P8 Retaining walls. In support of this request we ask Shire take the following into consideration.

Retaining walls that result in land which can be effectively used for the benefit of residents and do not detrimentally affect adjoining properties and are designed, engineered and landscaped having due regard to clauses 5.3.7 and 5.4.1.

The proposed finished ground level height for the 1.5m wide strip of land to the right of the undercroft will be lower than natural ground level, the first 11.1m of the southern retaining wall is proposed for the purpose of excavating Lot 200 to provide usable flat ground around the undercroft. This portion of retaining wall is for the purpose of excavation, not filling, therefore the retaining wall will have minimal, if any impact on the adjoining Lot 201 Glance Street.

The middle 10.8m portion of the southern retaining wall is retaining fill, this portion of wall ranges in height from 0 to 0.6m high. We do not believe this proportion of wall with an average height of 0.4m could be deemed to detrimentally affect the adjoining Lot 201 Glance Street.

The rear yard of Lot 200 is proposed lower than natural ground level, the rear 9.1m portion of the southern retaining wall is proposed for the purpose of excavating Lot 200 to provide a usable flat back yard. This portion of retaining wall is for the purpose of excavation, not filling, therefore the retaining wall will have minimal, if any impact on the adjoining Lot 201 Glance Street.

The construction of this retaining wall along the southern boundary of Lot 200 allows more effective use of the available site therefore the amenity of the development is enhanced.

- [Site works 5.3.7 P7.1 - Development that considers and responds to the natural features of the site and requires minimal excavation/fill.](#)

The Southern boundary of Lot 200 Glance Street slopes just over 4m in height from front to back. By providing an undercroft design and stepping the house up the site we believe we have minimised the amount of excavation and fill required.

- [Site works 5.3.7 P7.2 – Where excavation/fill is necessary, all finished levels respecting the natural ground level at the lot boundary of the site and as viewed from the street.](#)

The proposed retaining wall along the Southern boundary of Lot 200 Glance Street steps following the natural slope of the land. We believe the visual impact this retaining wall will have on Lot 201 Glance Street and on the streetscape is very minimal.

- [Visual privacy 5.4.1.](#)

Privacy will be achieved by the construction of an 1800 high fence above this retaining wall.

2. Construction of residence setback 1.5m from the Southern boundary of Lot 200 Glance Street.

The setback required by table 2a of the R-Codes is 1.6m, the proposed wall is setback 1.5m from Southern boundary of Lot 200 Glance Street. Please refer to drawing sheets 2 & 6 of 11 for details of this setback. We request this wall be assessed under the R-Codes Design principles 5.1.3 P3.1 Lot boundary setbacks. In support of this request we ask Shire take the following into consideration.

[Buildings set back from lot boundaries so as to:](#)

- [Reduce impacts of building bulk on adjoining properties.](#)

The reason for the request to locate the house 1.5m from the Southern boundary instead of the 1.6m stipulated in Table 2a is the owner of Lot 200 Glance Street wants to ensure they can drive a vehicle up the North side of the property. The residence is proposed 3.1m from the Northern boundary however there is an existing limestone block retaining wall located just inside the northern boundary therefore the distance from the proposed house to the limestone wall is approximately 2.7m.

We believe there will be minimal difference in regards to the impact of building bulk on Lot 201 Glance Street whether the ground floor of the residence is setback 1.6m or 1.5m from the boundary. The proposed residence has been designed so the upper floor is located in approximately the middle of Lot 200 Glance Street, this has been done to minimise the impact of building bulk the residence could have on either adjoining side neighbour.

- Provide adequate direct sun and ventilation to the building and open spaces on the site and adjoining properties.

Adequate direct sun to the building and appurtenant open spaces has been provided on the north side of the building onto which the majority of living areas adjoin. The house has been designed so that there is no usable outdoor living areas on the Southern side of Lot 200 therefore a 1.5m setback has no detrimental effect on the provision of direct sun to the building and appurtenant open spaces.

Because there is no existing dwelling on Lot 201 Glance Street it is not possible to address this element at this stage however we can address the Deemed to comply provisions of the R-Codes 5.4.2 Solar access for adjoining sites C2.1. At midday on the 21st of June 103.94m² of shadow will be cast from the development onto the adjoining Lot 201 Glance Street. Please refer to drawings sheet 2 of 11 for details of the shadow cast by the development. The shadow cast onto the adjoining Lot (16.9% of the Lot) is within the requirements of clause 5.4.2 C2.1 of the R-Codes.

- Minimise the extent of overlooking and resultant loss of privacy on adjoining properties.

There are no major openings in the ground floor wall of the proposed residence which is proposed 1.5m from the boundary in lieu of 1.6m. The 1.5m strip of land down the southern side of Lot 200 Glance Street could not be classified active habitable space due to the width. There will also be an 1800 high fence constructed along the boundary therefore we believe the issue of overlooking and resultant loss of privacy on the adjoining neighbour is not an issue.

3. Visual privacy of Lot 303 Glance Street.

The ground floor living, verandah, balcony 1 and alfresco are higher than 0.5m above natural ground level and are closer to the Northern boundary of Lot 200 than the distances stipulated in the Deemed to comply provisions of the R-Codes 5.4.1 Visual privacy C1.1. Please refer to drawing sheet 4, 6 and 8 of 11 for details of the privacy cone of visions onto Lot 303 Glance Street. We request this overlooking be assessed under the R-Codes Design principles 5.4.1 P1.1 & P1.2 Visual privacy. In support of this request we ask Shire take the following into consideration.

Minimal direct overlooking of active habitable space and outdoor living areas of adjacent dwellings achieved through:

- *Building layout and location;*
- *Design of major openings;*
- *Landscape screening of outdoor active habitable spaces; and/or*
- *Location of screening devices.*

Maximum visual privacy to side and rear boundaries through measures such as:

- *Offsetting the location of ground and first floor windows so that viewing is oblique rather than direct;*
- *Building to the boundary where appropriate;*
- *Setting back the first floor from the side boundary;*
- *Providing higher or opaque and fixed windows; and/or*
- *Screen devices (including, landscaping, fencing, obscure glazing, timber screens, external blinds, window hoods and shutters).*

The verandah is only 1.5m wide, the verandah has been proposed to enhance the aesthetics of the house and to provide protection to the Northern windows. Due to the verandah width this area could not be classified active habitable space. The R-Codes definition of habitable room states that a hallway or verandah are not classified habitable rooms, neither are other spaces occupied neither frequently nor for extended periods of time. A narrow verandah as in this case will not be occupied for extended periods of time.

The cone of visions from the Balcony 1, Living & Dining room overlap the boundary by 1.37m. A 1.8m high fence is proposed above the existing limestone retaining wall located on the boundary. This fence may not be 1.65m high above the house floor level as stipulated in the Deemed to comply provisions of the R-Codes however because Lot 303 Glance Street is so much lower than Lot 200 this fence directs any outlook out over the neighbouring property and not down into the neighbour's yard.

The outlook from the Alfresco is directed out over Lot 303 Glance Street and not down into the neighbour's yard. This is achieved by the 3.1m setback from the boundary and the existing limestone wall and new 1800 high fence above.

The owners of Lot 303 Glance Street have sighted the plans and have signed a neighbour consultation form strongly supporting the proposed dwelling on Lot 200 Glance Street. The owners of Lot 303 Glance Street are happy to see a quality family home going up that will be an asset to Horrocks.

4. Construction of residence with an 8m wall height on Lot 200 Glance Street.

The maximum wall height stipulated by table 3 of the R-Codes is 6.0m, the maximum wall height of the proposed residence exceeds 6m in height to a maximum height of 8m above natural ground level. Please refer to drawing sheets 2 & 10 of 11 for details of the wall height. We request this wall height be assessed under the R-Codes Design principles 5.1.6 P6 Building height. In support of this request we ask Shire take the following into consideration.

Building height that creates no adverse impact on the amenity of adjoining properties or the streetscape, including road reserves and public open space reserves; and where appropriate maintains:

- Adequate access to direct sun into buildings and appurtenant open spaces.
Because there is no existing dwelling on Lot 201 Glance Street it is not possible to address this element. When the time comes to build on Lot 201 if the owners follow good design principles then their proposed residence should be located towards the south side of their property leaving space to the north for outdoor living and to take advantage of the northern solar aspect of their Lot.

The wall height at the rear (3m high) and sides of the proposed residence is a lot less than at the front of the dwelling, this is due to the 4m natural slope of the site. The proposed residence has been designed so the upper floor is located in approximately the middle of Lot 200, this has been done to minimise the impact of building height.

- Adequate daylight to major openings into habitable rooms.
Because there is no existing dwelling on Lot 201 Glance Street it is not possible to address this element other than to reaffirm that the Deemed to comply provisions of the R-Codes 5.4.2 Solar access for adjoining sites are met.
- Access to views of significance.
Whilst the views in this area are generally good ocean views, they cannot be classified as unique or significant in planning terms. Loss of general views cannot be considered valid grounds on which to reject a variation to the maximum wall height.

5. Construction of a 12.42m wide driveway on Lot 200 Glance Street.

The maximum driveway width stipulated in the R-Codes for a single driveway is 6m and driveways in aggregate no greater than 9m for any one property, the proposed driveway exceeds 9m in width to a maximum width of 12.42m. Please refer to drawing sheets 2 of 11 for details of the driveway. We request this driveway be assessed under the R-Codes Design principles 5.3.5 P5.1 Vehicular access. In support of this request we ask Shire take the following into consideration.

Vehicular access provided for each development site to provide:

- Vehicle access safety.
The garage is setback 10m from the kerb and located in approximately the middle of Lot 200 therefore adequate sight lines are provided. The paved driveway up the north side of the proposed residence is only proposed to access the back yard when needed for maintenance and gardening, this driveway will be used very rarely.
- Reduced impact of access points on the streetscape.
One wide driveway or access point has been proposed which we believe is a better outcome than three 3m wide driveways which would comply with the Deemed to comply provisions of the R-Codes 5.3.5 C5.2 Vehicular access.
- Legible access.
The garage doors and paved driveway will be clearly visible from the street therefore the access points are very clear.
- Pedestrian safety.
There is a footpath located on the opposite side of the road therefore the width of this proposed driveway will not affect the safety of pedestrians.
- Minimal crossovers.
Only one crossover is proposed on Lot 200 however the reason it is wider than 9m as stipulated in the Deemed to comply provisions of the R-Codes is that there is a triple garage and the owner also wants paving up the North side of the property. If the Lot was flat the owner would install gravel up the north side of the property however due to the natural slope of the site gravel could be slippery and paving will be a lot safer.
- High quality landscaping features.
We believe this house will have high aesthetic quality and will enhance the overall quality of the streetscape and the town. The front yard will be fully landscaped and maintained, this home will be an asset to Horrocks.

Should you have any queries or require any further information, please do not hesitate to call us on (08) 9964 1882.

Yours faithfully,

Paul Lalor
Partner
Teakle & Lalor

2nd February 2018

APPENDIX 3. ADDITIONAL RESPONSE PROVIDED BY APPLICANT

TEAKLE & LALOR
building design and drafting consultants

Address/Postal: G1/219 Foreshore Drive
Geraldton WA 6530
Phone: (08) 9964 1882
Email address: tl@teakleandlallor.com.au

Shire of Northampton
PO Box 61,
Northampton WA 6535.

Attention: Hayley Williams,

Re: Proposed residence at Lot 200 Street Number 65 Glance Street, Horrocks.

The owner of Lot 200 Glance Street does not wish to amend their proposed plans as they believe the Wall height and Southern boundary setback meet the Design principles of the R-Codes.

Thank you for the opportunity to respond to the neighbours concerns regarding "building bulk", "access to direct sunlight on the lot's northern aspect", and "overlooking" in relation to Lot 201 Street Number 67 Glance Street.

We provide the following response in relation to each of the above comments.

1. Overlooking onto Lot 201 Glance Street.

The Southern side of the proposed residence on Lot 200 facing Lot 201 Glance Street has the following features.

- The undercroft games room window looks directly into a retaining wall.
- There are no major openings on the ground floor facing Lot 201.
- The ground floor balcony 2 will be screened.
- The upper floor retreat and office are setback the required distances from the boundary to comply with the Deemed to comply provisions of the R-Codes.

The proposed development is fully compliant with the R-Codes Deemed to comply provisions 5.4.1 Visual privacy. We feel the owner of Lot 201 is just objecting because they have the opportunity, grasping at overlooking without realising that the Visual privacy is fully compliant with the Deemed to comply provisions of the R-Codes.

2. Access to direct sunlight for Lot 201 Glance Street.

The proposed development is compliant with the R-Codes Deemed to comply provisions 5.4.2 Solar access for adjoining sites C2.1. At midday on the 21st of June 103.94m² of shadow will be cast from the development onto the adjoining Lot 201 Glance Street. Please refer to drawings sheet 2 of 11 for details of the shadow cast by the development. The shadow cast onto the adjoining Lot (16.9% of the Lot) is within the requirements of clause 5.4.2 C2.1 of the R-Codes.

If the proposed residence was located 1.6m from the boundary instead of the proposed 1.5m then 101.92m² of shadow will be cast from the development onto the adjoining Lot 201 Glance Street. Both the 103.94m² and 101.92m² areas noted above are well within the 153.25m² allowed under the Deemed to comply provisions of the R-Codes.

Again we feel the owner of Lot 201 is just objecting because they have the opportunity, grasping at sunlight without realising that the Solar access for adjoining sites is fully compliant with the Deemed to comply provisions of the R-Codes.

3. Impact of building bulk on Lot 201 Glance Street.

In relation to the wall height, the proposed residence has been designed so the upper floor is located in approximately the middle of Lot 200 Glance Street, this has been done so that the portion of building with a wall height greater than 6m is as far as possible from each boundary. Locating the upper floor in the middle of the lot will minimise the impact of the portion of building with a wall height greater than 6m high.

Lot 200 Glance Street slopes 4m from front to back. A typical two storey residence will have a wall height of approximately 6m. Once you locate a two storey residence on a sloping site then there is nearly always a portion of the building with a wall height greater than 6m. Most two storey residences we are involved with do not meet the Deemed to comply provisions of the R-Codes 5.1.6 Building height therefore the residences are designed to meet the Design principles of the R-Codes and justification is provided.

There are many two storey residences located on sloping sites in the surrounding area of Horrocks. Most of these homes would have a wall height greater than 6m above natural ground level therefore must have been approved by meeting the Design principles of the R-Codes as we are requesting in this case.

In relation to the 100mm requested reduced setback, we believe there will be minimal difference in regards to the impact of building bulk on Lot 201 Glance Street whether the ground floor of the residence is setback 1.6m or 1.5m from the boundary.

We would also like council to consider the value a house like this will have to Horrocks. We believe a house of this grand nature built along the beach front will be a great asset to Horrocks, enhancing the overall quality of the area.

Please also keep in mind the building industry is really suffering at the moment and a house like this, if it goes ahead will provide work for many local struggling tradesmen.

Should you have any queries or require any further information, please do not hesitate to call us me (08) 9964 1882.

Yours faithfully,

Paul Lalor
Partner
Teakle & Lalor

26th February 2018

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7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 March 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 16th March 2018, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21393 to 213409 inclusive totalling \$53,362.28, Municipal EFT payments numbered EFT17519 to EFT17630 inclusive totalling \$327,166.13, Trust Fund Cheques 2304 to 2313, totalling \$841.65, Direct Debit payments numbered GJ0811 to GJ0816 inclusive totalling \$223,037.10 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

Chq #	Date	Name	Description	Amount
21393	02/02/2018	PETTY CASH - NCCA	PETTY CASH	200.00
21394	06/02/2018	WATER CORPORATION	WATER USE & SERVICE CHARGES	14680.12
21395	06/02/2018	NORTHAMPTON LIONS CLUB	SALE OF SCRAP	2370.72
21396	09/02/2018	TELSTRA	TELEPHONE CHARGES	505.72
21397	12/02/2018	AUSTRALIA POST	POSTAGE	498.63
21398	12/02/2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	7022.00
21399	12/02/2018	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	454.60
21400	12/02/2018	KALBARRI GAS	GAS	135.00
21401	15/02/2018	LANDGATE	REGISTRATION BINNU TENNIS CLUB LEASE	337.40
21402	15/02/2018	LP & AK ATKINSON	RATE REFUND	181.89
21403	15/02/2018	MR GRAEME JOHN CLIFTON	RATE REFUND	538.43
21404	19/02/2018	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	169.85
21405	20/02/2018	SYNERGY	ELECTRICITY CHARGES	22789.60
21406	22/02/2018	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	99.10
21407	22/02/2018	TELSTRA	TELEPHONE CHARGES	2048.90
21408	22/02/2018	WATER CORPORATION	WATER USE & SERVICE CHARGES	330.32
21409	23/02/2018	FARRAH GOULD	SPORTS SCHOLARSHIP - AMY GOULD	1000.00
				\$ 53,362.28

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT17519	31/01/2018	ABROLHOS ELECTRICS	INSTALLED SECURITY SYSTEM	5413.76
EFT17520	01/02/2018	WESTERN AUSTRALIAN TREASURY CORP	LOAN GUARANTEE FEES	3725.83
EFT17521	08/02/2018	GLENN BANGAY	REIMB WESTNET	67.72
EFT17522	08/02/2018	GRANT MIDDLETON	REIMB WESTNET	389.97
EFT17523	08/02/2018	KERRY & LYNN MILNE	REIMB CLEANING GOODS IGA	10.42
EFT17524	08/02/2018	LB & BJ RYAN	REIMB DODO LINE RENTAL	319.20
EFT17525	08/02/2018	OWEN SIMKIN	REIMB FUEL	51.48
EFT17526	12/02/2018	AFGRI EQUIPMENT AUST PTY LTD	HOUSING	2351.68
EFT17527	12/02/2018	ALLIED SEATING GROUP	SEAT COVER	227.40
EFT17528	12/02/2018	KALBARRI IGA	GOODS	26.39
EFT17529	12/02/2018	ARROW BRONZE	NICHE WALL PLAQUE	350.68
EFT17530	12/02/2018	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	1450.53
EFT17531	12/02/2018	BELL'S BUILDING & RENOVATIONS	AGED CARE BUILDING REPAIRS	165.00
EFT17532	12/02/2018	JAMES WILLIAM BRADSHAW	NCCA BUILDING REPAIRS/MTCE	1975.00
EFT17533	12/02/2018	BROADVIEW VENTURES P/L	NBG HRS WORKED	5355.64
EFT17534	12/02/2018	BUNNINGS BUILDING SUPPLIES	PLANTS	190.50
EFT17535	12/02/2018	CLAW ENVIRONMENTAL	DRUMS	2110.02
EFT17536	12/02/2018	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	73.51
EFT17537	12/02/2018	COMPU-STOR	ARCHIVE BOXES	222.34
EFT17538	12/02/2018	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	474.31
EFT17539	12/02/2018	COURIER AUSTRALIA	FREIGHT	49.73
EFT17540	12/02/2018	COVS PARTS PTY LTD	PARTS	1335.89
EFT17541	12/02/2018	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING MTCE	330.00
EFT17542	12/02/2018	DEPARTMENT OF PRIMARY INDUSTRIES	NBG RESTRICTED CHEMICAL PERMITS	1732.50
EFT17543	12/02/2018	SIMON DRAGE	BUILDING REPAIRS/MTCE	3993.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

EFT #	Date	Name	Description	Amount
EFT17544	12/02/2018	FENN PLUMBING & GAS	KAL PCYC LEACH DRAINS, AGED HOMES	6754.00
EFT17545	12/02/2018	ATOM SUPPLY	JOINT EXPANSION	52.33
EFT17546	12/02/2018	GERALDTON TYREPOWER	4 TYRES, WHEEL BALANCE	1156.00
EFT17547	12/02/2018	GERALDTON PET MEAT SUPPLIES	NBG DOG MEATS	1100.00
EFT17548	12/02/2018	GREAT SOUTHERN FUEL SUPPLY	DEPOTS & FUEL CARD FUEL PURCHASES	22628.72
EFT17549	12/02/2018	HASLEBYS HARDWARE SUPPLIES	PAINT, HARDWARE, HUNTER SPRINKLERS	2070.86
EFT17550	12/02/2018	TANYA HENKEL	HERITAGE ADVISORY SERVICES	1685.70
EFT17551	12/02/2018	IPLEX PIPELINES AUSTRALIA PTY LTD	GREY/RED BLUFF CNR STORM WATER PIPES	1673.39
EFT17552	12/02/2018	JG'S FERAL PEST CONTROL	NBG DOGGING WORK	3987.50
EFT17553	12/02/2018	KALBARRI HARDWARE & BUILDING SUPPLIES	RAPIDSET, TAPE MEASURE, HARDWARE	394.50
EFT17554	12/02/2018	KALBARRI EXPRESS FREIGHT	FREIGHT	173.86
EFT17555	12/02/2018	KALBARRI SUPERMARKET	GOODS - NTON CONST CREW	93.90
EFT17556	12/02/2018	KALBARRI B P SERVICE STATION	FUEL	264.52
EFT17557	12/02/2018	KALBARRI LAWNMOWING SERVICE	LAWN MOWING, GARDENING	680.00
EFT17558	12/02/2018	KALBARRI NEWSAGENCY	STATIONERY	59.85
EFT17559	12/02/2018	KALBARRI SHUTTLE	BUS HIRE	346.50
EFT17560	12/02/2018	KINGS BODYWORKS	NR9772 FORD RANGER PANEL REPAIRS	1875.54
EFT17561	12/02/2018	KOMATSU AUSTRALIA PTY LTD	PARTS	269.94
EFT17562	12/02/2018	THE LUSCOMBE SYNDICATE	NCCA CLEANING GOODS	188.33
EFT17563	12/02/2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT17564	12/02/2018	GERALDTON TOYOTA	PLANT SERVICE	788.44
EFT17565	12/02/2018	MIDWEST MULCHING MOWING	FIRE PREVENT MULCHING, VERGE MOWING	12650.00
EFT17566	12/02/2018	MIDWEST TRAFFIC CONTROLLERS	KAL - RED BLUFF CNR TRAFFIC CONTROL	385.00
EFT17567	12/02/2018	MIDWEST FERAL SERVICES	NBG WILD DOG CONTROL	550.00
EFT17568	12/02/2018	NORTHAMPTON IGA & LIQUOR STORE	GOODS	68.03

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

EFT #	Date	Name	Description	Amount
EFT17569	12/02/2018	NORTHAMPTON NEWSAGENCY	STATIONERY	863.20
EFT17570	12/02/2018	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL REPAIRS	1088.60
EFT17571	12/02/2018	NOVUS WINDSCREENS GERALDTON	REPLACE WINDSCREEN	649.76
EFT17572	12/02/2018	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	1896.00
EFT17573	12/02/2018	PROFESSIONAL TRAPPING SUPPLIES	NBG CAMERAS, FEEDER KIT	5552.00
EFT17574	12/02/2018	PURCHER INTERNATIONAL	PARTS	1619.22
EFT17575	12/02/2018	QUANTUM SURVEYS	RAV4, LOT 1 BINNU ROAD WEST BINNU	9934.75
EFT17576	12/02/2018	HOLCIM AUSTRALIA PTY LTD	KAL DUP SPORT&REC CONCRETE	3773.00
EFT17577	12/02/2018	STATE LAW PUBLISHER	ADVERTISING	199.24
EFT17578	12/02/2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	CHILIMONY RD DOZER HIRE	2662.00
EFT17579	12/02/2018	TOTAL TOILETS	LIQUID WASTE REMOVAL	899.02
EFT17580	12/02/2018	TOX FREE AUSTRALIA PTY LTD	RES/COMM REFUSE COLLECT, SITE MTCE	39885.55
EFT17581	12/02/2018	URQUHART AVIATION FUEL PTY LTD	NBG AVIATION FUEL	2609.20
EFT17582	12/02/2018	LANDGATE	VALUATION EXPENSES	339.75
EFT17583	12/02/2018	WESTRAC EQUIPMENT PTY LTD	PARTS, REPAIR RIPPER CONTROL FAULT	958.81
EFT17584	12/02/2018	WA LOCAL GOVERNMENT ASSOCIATION	COURSE UNDERSTANDING LG	195.00
EFT17585	12/02/2018	WESTERN POWER	STREETLIGHT SHADE INSTALLED	729.50
EFT17586	12/02/2018	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	710.24
EFT17587	12/02/2018	WESTERN AUSTRALIAN TREASURY CORP	LOAN 155	14558.26
EFT17588	12/02/2018	YANDI PASTORAL COMPANY	NBG EMAILS/MEETINGS	759.00
EFT17589	12/02/2018	AUSTRALIAN TAXATION OFFICE	BAS JAN 2018	41472.00
EFT17590	21/02/2018	KIM MCGOWAN	SURVEY PROPOSED LEASE LOT 200 GREY ST	1430.00
EFT17591	22/02/2018	HAYLEY BAIKIE	REIMB NCCA TEMPORARY WAIVER	108.00
EFT17592	22/02/2018	RIC DAVEY	REIMB HAT KVC	59.95
EFT17593	22/02/2018	CANCELLED		

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

EFT #	Date	Name	Description	Amount
EFT17594	22/02/2018	AUSTRAL MERCANTILE COLLECTIONS	SUNDRY DEBTORS LEGAL EXPENSES	19.97
EFT17595	22/02/2018	AUSRECORD	STATIONERY	536.25
EFT17596	22/02/2018	BLUESTAR EARTHMOVING	REDBLUFF RD/CHINAMANS GRAVEL SUPPLY	27417.50
EFT17597	22/02/2018	CENTRAL WEST PEST CONTROL	NCCA PEST CONTROL	120.00
EFT17598	22/02/2018	COASTAL ELECTRICAL & SOLAR	ALLEN CENTRE/AGED CARE UTS ELECTRICAL	1193.26
EFT17599	22/02/2018	CORSIGN WA PTY LTD	RHS POSTS	4144.80
EFT17600	22/02/2018	COURIER AUSTRALIA	FREIGHT	414.59
EFT17601	22/02/2018	COVS PARTS PTY LTD	PARTS	1527.71
EFT17602	22/02/2018	SIMON DRAGE	LUCKY BAY REPAIR RETIC	396.00
EFT17603	22/02/2018	DEPARTMENT OF EDUCATION & TRAINING	NCCA RETURN UNEXPENDED LDCPDP FUNDS	830.21
EFT17604	22/02/2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	495.75
EFT17605	22/02/2018	ATOM SUPPLY	DRILL HAMMER, SLING, CHAIN,SHACKLE	869.47
EFT17606	22/02/2018	GERALDTON TROPHY CENTRE / WORKWEAR & SAFETY	EMBOIDER LOGO	45.95
EFT17607	22/02/2018	GERALDTON AUTO WHOLESALERS	PLANT SERVICE	613.73
EFT17608	22/02/2018	GERALDTON APPLIANCE REPAIR	NCCA REPAIR HISENSE MACHINE	273.90
EFT17609	22/02/2018	GILGAI TAVERN	NTON CONST CREW - EVENING MEALS	342.50
EFT17610	22/02/2018	JASON SIGNMAKERS	SIGNS	417.95
EFT17611	22/02/2018	JCB CONSTRUCTION EQUIPMENT AUST	PARTS	389.04
EFT17612	22/02/2018	KALBARRI AUTO CENTRE	VEHICLE REPAIR POWER STEERING	352.00
EFT17613	22/02/2018	KALBARRI EXPRESS FREIGHT	FREIGHT	71.94
EFT17614	22/02/2018	KALBARRI WAREHOUSE	MULCH, RETIC,	738.25
EFT17615	22/02/2018	KALBARRI CARRIERS	FREIGHT	73.92
EFT17616	22/02/2018	KALBARRI PEST CONTROL	TERMITE INSPECT, GENERAL PEST CONTROL	2080.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

EFT #	Date	Name	Description	Amount
EFT17617	22/02/2018	KALBARRI SITEWORKS	KAL SPORT & REC BOBCAT/LOADER HIRE	1903.00
EFT17618	22/02/2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT17619	22/02/2018	NORTHAMPTON COMMUNITY NEWS INC	REIMB PLATINUM ELECTRICIANS	1099.56
EFT17620	22/02/2018	KALBARRI PALM RESORT	NTON CONST CREW - ACCOMM	869.00
EFT17621	22/02/2018	SHAWNY'S COUNTRY KITCHEN	NTON CONST CREW - DINNER/LUNCHES	188.00
EFT17622	22/02/2018	THE SHEARING SHED CAFE	NCCA CATERING	65.00
EFT17623	22/02/2018	SPALDING ELECTRICAL SERVICES	ELECTRICAL MTCE	1599.40
EFT17624	22/02/2018	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	KAL DEPOT/OFFICE FIRST AID KITS RESTOCK	659.95
EFT17625	22/02/2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	BINNU WEST RD GRAVEL STOCKPILE	10164.00
EFT17626	22/02/2018	2V NET IT SOLUTIONS	SETUP IPAD, EMAIL ADD	132.00
EFT17627	22/02/2018	THE PLANNING GROUP WA PTY LTD	FINAL PREP OF MAIN STREET CONCEPT	8764.25
EFT17628	22/02/2018	VIVA GRASS	NCC SOFTFALL RUBBER	14294.50
EFT17629	22/02/2018	WESTRAC EQUIPMENT PTY LTD	GRADER 2500 HR SERVICE, REPAIRS	7252.39
EFT17630	22/02/2018	WOODCOCK CT & L	FERTILISERS, HUNTER SPRINKLERS CHEMICAL PUMP	11374.93
				\$ 327,166.13

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2304	08/02/2017	DEPT PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 111NR	200.00
2305	09/02/2018	DEPT OF MINES, INDUSTRY REGULATION	BRB JAN 2018	56.65
2306	09/02/2018	SHIRE OF NORTHAMPTON	BRB COMMISSION JAN 2018	5.00
2307	14/02/2017	WILLIAM STEWART SMITH	REFUND COUNCIL NOMINATION	80.00
2308	14/02/2018	SANDRA STOCK-STANDEN	REFUND COUNCIL NOMINATION	80.00
2309	14/02/2018	CRAIG SIMKIN	REFUND COUNCIL NOMINATION	80.00
2310	14/02/2018	PETER STEWART	REFUND COUNCIL NOMINATION	80.00
2311	14/02/2018	ALAN GAVIN WALKER	REFUND COUNCIL NOMINATION	80.00
2312	14/02/2018	TIMOTHY HAY	REFUND COUNCIL NOMINATION	80.00
2313	23/02/2018	NORTHAMPTON DISTRICT HIGH SCHOOL	ONELIFE PRINTING - NORTHAMPTON NEWS	100.00
				\$ 841.65

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 MARCH 2018

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	8/02/2018	PAYROLL	FN/E 07/02/18	92008.00
	9/02/2018	CLICKSUPER	SUPERANNUATION FN/E 07/02/2018	18605.79
	22/02/2018	PAYROLL	FN/E 21/02/2018	91170.00
	26/02/2018	CLICKSUPER	SUPERANNUATION FN/E 21/02/2018	19826.69
GJ0811	28/02/2018	NAB BANK FEES	BANK FEES/MERCHANT FEES	196.57
GJ0812	28/02/2018	BPOINT	FEES	74.55
GJ0814	28/02/2018	BPAY	FEES	95.92
GJ0815	28/02/2018	CEO CORPORATE CARD	BANK CHARGES	9.00
			P275 VEHICLE LICENCE	650.05
			LANDGATE	25.30
			OFFICE EXP - MOB PHONE COVER	55.00
				739.35
GJ0816	28/02/2018	DCEO CORPORATE CARD	BANK FEES	9.00
			NCCA IINET	114.79
			KAL CHILD CARE IINET	80.14
			P277 NUMBER PLATES	116.30
				320.23
				<u>\$223,037.10</u>

7.4.2	MONTHLY FINANCIAL STATEMENTS – FEBRUARY 2018
FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 March 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton/Leanne Rowe
APPENDICES:	Monthly Financial Report for February 2018

SUMMARY

Council to adopt the draft monthly financial reports as presented.

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 28 February 2018 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)
F	

FINANCIAL & BUDGET IMPLICATIONS:

Total operating revenue at 28th February 2018 has a positive variance of \$556,198 which is largely due to receipt of the \$200,000 unbudgeted Feral Eradication grant and the overpayment of the Direct Roads grant. While operating expenditure has a negative variance of \$127,075 which is mainly associated with the non cash write off of the old Kalbarri Bowling Green which has been replaced with a new surface.

Investing and Financing variances will reconcile as the year progresses

The brought forward position at 30 June 2017 has been adjusted from the budgeted position of \$649,494 to \$593,148 as per the audited Annual Financial Statement's, the variance will be incorporated into the March budget review.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 28 February 2018.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 28 February 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 28 February 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented on page 6 and shows a surplus as at 28 February 2018 of \$4,149,211.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 567,914 White Cliffs Road construction part completed

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$231,222 White Cliffs grant funding

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
DUP - Pathways Kalbarri Foreshore Redevelopment	19%	\$ 255,000	\$ 255,000	\$ 49,207
Car Park Construction Kalbarri Sport & Rec	50%	\$ 182,835	\$ 182,820	\$ 92,084
Road Construction	48%	\$ 2,984,104	\$ 1,989,336	\$ 1,421,422
Footpath Construction	71%	\$ 114,465	\$ 76,288	\$ 81,832
Replace EHO Vehicle	99%	\$ 30,000	\$ 30,000	\$ 29,658
Pig Trailer	0%	\$ 85,000	\$ 56,664	\$ -
Kalbarri Leading Hand Utility	79%	\$ 48,000	\$ 48,000	\$ 37,896
Northampton Leading Hand Utility	96%	\$ 48,000	\$ 48,000	\$ 45,887
Kalbarri Foreshore Mower	1%	\$ 53,000	\$ 52,998	\$ 553
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	123%	\$ 850,521	\$ 652,838	\$ 1,043,583
Non-operating Grants, Subsidies and Contributions	94%	\$ 2,805,289	\$ 2,414,003	\$ 2,645,225
	101%	\$ 3,655,810	\$ 3,066,841	\$ 3,688,808
Rates Levied	100%	\$ 4,335,996	\$ 4,322,835	\$ 4,335,592

% Compares current ytd actuals to annual budget

		Closing Balance 30 June 2018	Current Year 28 Feb 2018
Financial Position			
Adjusted Net Current Assets	639%	\$ 649,494	\$ 4,149,211
Cash and Equivalent - Unrestricted	472%	\$ 717,159	\$ 3,385,936
Cash and Equivalent - Restricted	37%	\$ 3,017,835	\$ 1,103,891
Receivables - Rates	226%	\$ 270,016	\$ 610,696
Receivables - Other	39%	\$ 250,076	\$ 96,760
Payables	13%	\$ 695,899	\$ 93,863

% Compares current ytd actuals to prior year actuals at the same time

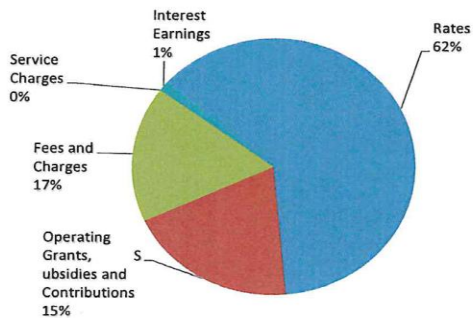
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

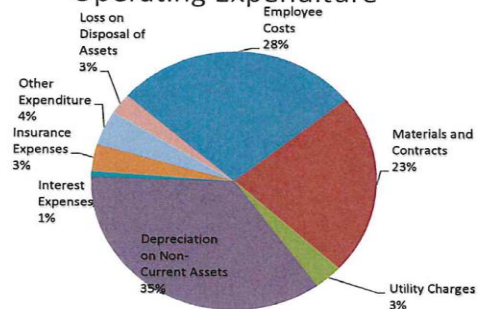
Prepared by: Grant Middleton/Leanne Rowe
Date prepared: 06/03/2018

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 28 February 2018

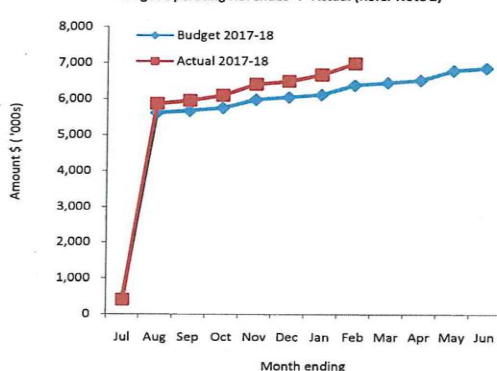
Operating Revenue



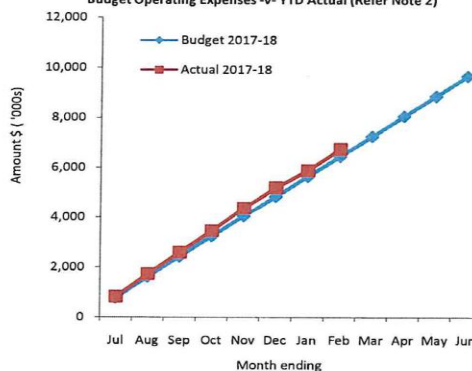
Operating Expenditure



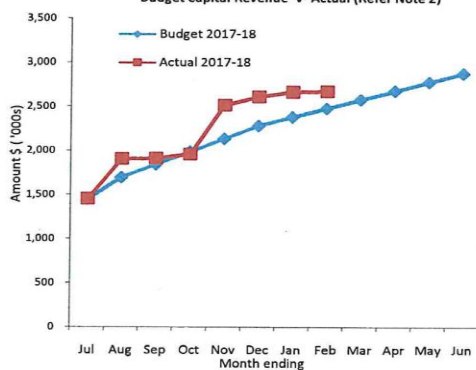
Budget Operating Revenues -v- Actual (Refer Note 2)



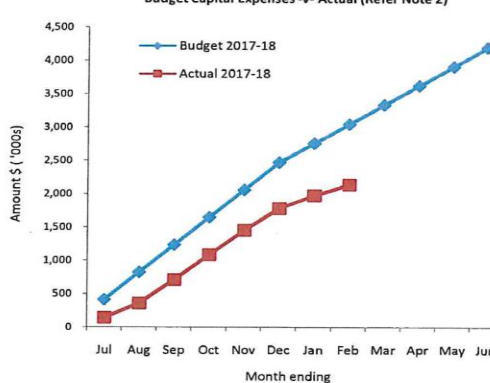
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 16 MARCH 2018

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 28 February 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	649,494	649,494	593,148	(56,346)	(9%)	
Revenue from operating activities							
Governance		40,370	26,896	76,752	49,856	185%	▲
General Purpose Funding	9	5,133,939	4,933,273	4,937,936	4,663	0%	
Law, Order and Public Safety		86,513	57,640	356,438	298,798	518%	▲
Health		48,403	32,248	26,336	(5,912)	(18%)	▼
Education and Welfare		204,322	140,254	168,966	28,712	20%	▲
Housing		39,936	26,616	26,347	(269)	(1%)	▼
Community Amenities		837,697	807,924	822,359	14,435	2%	▲
Recreation and Culture		32,087	21,344	33,526	12,182	57%	▲
Transport		88,210	86,128	166,226	80,098	93%	▲
Economic Services		199,128	150,837	210,278	59,441	39%	▲
Other Property and Services		128,760	85,808	163,457	77,649	90%	▲
		6,839,365	6,368,968	6,988,619			
Expenditure from operating activities							
Governance		(862,407)	(579,705)	(570,795)	8,910	2%	▲
General Purpose Funding		(237,955)	(158,600)	(138,424)	20,176	13%	▲
Law, Order and Public Safety		(396,906)	(267,434)	(306,977)	(39,543)	(15%)	▼
Health		(207,173)	(136,724)	(133,261)	3,463	3%	▲
Education and Welfare		(374,010)	(274,596)	(273,947)	649	0%	▲
Housing		(119,310)	(79,384)	(61,103)	18,281	23%	▲
Community Amenities		(1,503,911)	(1,002,224)	(921,273)	80,951	8%	▲
Recreation and Culture		(1,630,297)	(1,086,240)	(1,130,410)	(44,170)	(4%)	▼
Transport		(4,042,222)	(2,697,188)	(2,684,493)	12,695	0%	▲
Economic Services		(417,270)	(278,072)	(326,875)	(48,803)	(18%)	▼
Other Property and Services		(33,761)	(22,432)	(201,446)	(179,014)	(798%)	▼
		(9,825,222)	(6,582,599)	(6,749,004)			
Operating activities excluded from budget							
Add back Depreciation		3,631,550	2,421,008	2,394,243	(26,765)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,504	173,740	170,236	4858%	▲
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		649,193	2,210,881	2,807,598			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	2,805,289	2,414,003	2,645,225	231,222	10%	▲
Proceeds from Disposal of Assets	8	40,000	18,996	18,455	(541)	(3%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(180,125)	(129,264)	(158,083)	(28,819)	(22%)	▼
Infrastructure Assets - Roads	13	(2,984,104)	(1,989,336)	(1,421,422)	567,914	29%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(251,520)	(210,282)	41,238	16%	▲
Infrastructure Assets - Footpaths	13	(552,300)	(514,108)	(223,124)	290,984	57%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(264,000)	(235,662)	(113,994)	121,668	52%	▲
Furniture and Equipment	13	(22,200)	(14,800)	(9,198)	5,602	38%	▲
Amount attributable to investing activities		(1,418,715)	(701,691)	527,577			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		33,188	22,112	24,824	2,712	12%	▲
Transfer from Reserves	7	351,443	234,295	371,444	137,148	59%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(197,136)	(131,424)	(123,286)	8,138	6%	▲
Transfer to Reserves	7	(67,467)	(44,978)	(52,094)	(7,116)	(16%)	▼
Amount attributable to financing activities		120,028	80,005	220,887			
Closing Funding Surplus(Deficit)	3	(0)	2,238,689	4,149,211	1,910,522	85%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 16 MARCH 2018

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (By Nature or Type) For the Period Ended 28 February 2018

	Note	Amended Annual Budget \$	Amended YTD Budget \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus (Deficit)	3	649,494	649,494	593,148	(56,346)	(9%)	▼
Revenue from operating activities							
Rates	9	4,335,996	4,322,835	4,335,592	12,757	0%	▲
Operating Grants, Subsidies and Contributions	11	1,199,004	889,108	1,365,829	476,721	54%	▲
Fees and Charges		1,191,265	1,061,641	1,199,063	137,422	13%	▲
Interest Earnings		113,100	95,384	88,135	(7,249)	(8%)	▼
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	0			
		6,839,365	6,368,968	6,988,619			
Expenditure from operating activities							
Employee Costs		(2,855,051)	(1,902,928)	(1,871,609)	31,319	2%	▲
Materials and Contracts		(2,306,052)	(1,564,902)	(1,524,779)	40,123	3%	▲
Utility Charges		(354,175)	(235,944)	(218,327)	17,617	7%	▲
Depreciation on Non-Current Assets		(3,631,550)	(2,421,008)	(2,394,243)	26,765	1%	▲
Interest Expenses		(70,683)	(47,104)	(49,265)	(2,161)	(5%)	▼
Insurance Expenses		(210,845)	(140,264)	(224,747)	(84,483)	(60%)	▼
Other Expenditure		(393,366)	(266,945)	(292,294)	(25,349)	(9%)	▼
Loss on Disposal of Assets	8	(3,500)	(3,504)	(173,740)			
		(9,825,222)	(6,582,599)	(6,749,004)			
Operating activities excluded from budget							
Add back Depreciation		3,631,550	2,421,008	2,394,243	(26,765)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,504	173,740	170,236	4858%	▲
Adjust Provisions and Accruals			0	0	0		
Amount attributable to operating activities		649,193	2,210,881	2,807,598			
Investing activities							
Grants, Subsidies and Contributions	11	2,805,289	2,414,003	2,645,225	231,222	10%	▲
Proceeds from Disposal of Assets	8	40,000	18,996	18,455	(541)	(3%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(180,125)	(129,264)	(158,083)	(28,819)	(22%)	▼
Infrastructure Assets - Roads	13	(2,984,104)	(1,989,336)	(1,421,422)	567,914	29%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(251,520)	(210,282)	41,238	16%	▲
Infrastructure Assets - Footpaths	13	(552,300)	(514,108)	(223,124)	290,984	57%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(264,000)	(235,662)	(113,994)	121,668	52%	▲
Furniture and Equipment	13	(22,200)	(14,800)	(9,198)	5,602	38%	▲
Amount attributable to investing activities		(1,418,715)	(701,691)	527,577			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		33,188	22,112	24,824	2,712	12%	▲
Transfer from Reserves	7	351,443	234,295	371,444	137,148	59%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(197,136)	(131,424)	(123,286)	8,138	6%	▲
Transfer to Reserves	7	(67,467)	(44,978)	(52,094)	(7,116)	(16%)	▼
Amount attributable to financing activities		120,028	80,005	220,887			
Closing Funding Surplus (Deficit)	3	(0)	2,238,690	4,149,211	1,910,521	85%	▲

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

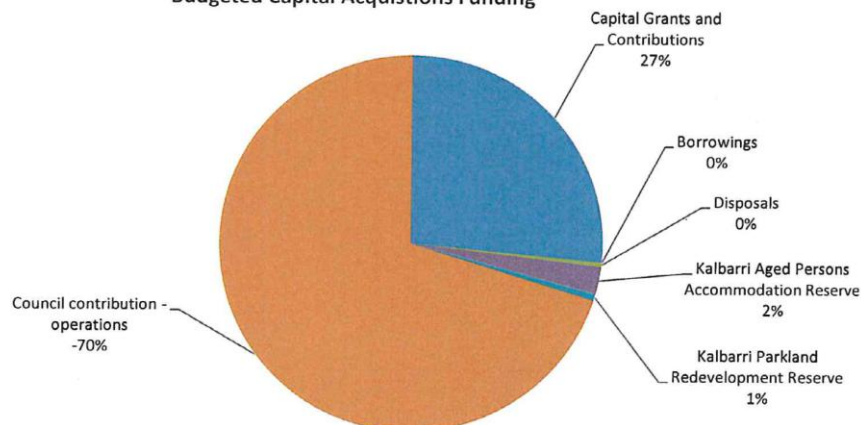
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 28 February 2018

Capital Acquisitions

	Note	YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	Amended YTD Budget (d)	Amended Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	-85,158	-64,750	-129,264	-180,125	-149,908	-20,644
Infrastructure Assets - Roads	13	-8,175	-1,421,422	-1,989,336	-2,984,104	-1,429,597	559,739
Infrastructure Assets - Parks & Ovals	13	-92,502	-117,780	-251,520	-261,275	-210,282	41,238
Infrastructure Assets - Footpaths	13	-223,124	0	-514,108	-552,300	-223,124	290,984
Plant and Equipment	13	-29,658	-84,336	-235,662	-264,000	-113,994	121,668
Capital Expenditure Totals		-438,617	-1,697,485	-3,134,690	-4,264,004	-2,136,102	998,588
Capital acquisitions funded by:							
Capital Grants and Contributions				2,414,003	2,805,289	2,645,225	
Borrowings				0	0	0	
Disposals				18,996	40,000	18,455	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				163,921	245,882	-245,883	
Kalbarri Parkland Redevelopment Reserve				39,464	59,196	-59,195	
Council contribution - operations				-5,771,074	-7,414,371	-4,494,704	
Capital Funding Total				-3,134,690	-4,264,004	-2,136,102	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$5,000.

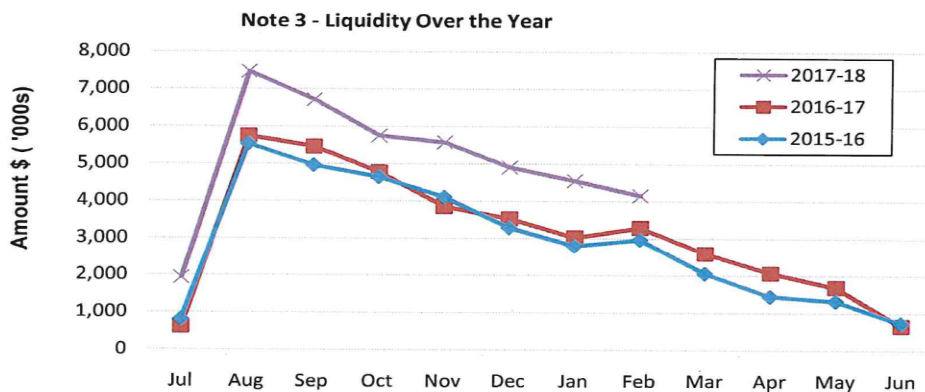
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	49,856	185%	▲	Timing	Actuals and budget will converge as year progresses
Law, Order and Public Safety	298,798	518%	▲	Permanent	Var includes Feral Eradication grant \$200k
Education and Welfare	28,712	20%	▲	Permanent	Variance due to NCCA revenue
Community Amenities	14,435	2%	▲	Timing	Add Planning fees & budget profile commercial refuse
Recreation and Culture	12,182	57%	▲	Timing	Alma school grant and misc lease/reserve revenue
Transport	80,098	93%	▲	Timing	Var due to overpayment of Direct Roads grant
Economic Services	59,441	39%	▲	Timing	Var due to lease budget profiles & Ewe Turn project
Other Property and Services	77,649	90%	▲	Permanent	Var due add sale of scrap and plant hire revenue
Operating Expense					
Governance	8,910	2%	▲	Timing	Var due to subscriptions & donations budget profile
General Purpose Funding	20,176	13%	▲	Timing	Actuals and budget will converge as year progresses
Housing	18,281	23%	▲	Timing	Var due to reduced depreciation from reval process
Community Amenities	80,951	8%	▲	Timing	Actuals and budget will converge as year progresses
Transport	12,695	0%	▲	Permanent	Var due to reduced depreciation and muni roadworks
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	231,222	10%	▲	Permanent	White Cliffs grant funding
Capital Expenses					
Infrastructure Assets - Roads	567,914	29%	▲	Timing	White Cliffs Road construction part completed
Infrastructure Assets - Parks and Gardens	41,238	16%	▲	Timing	Projects ongoing
Infrastructure Assets - Footpaths	290,984	57%	▲	Timing	Projects ongoing
Plant and Equipment	121,668	52%	▲	Timing	Pig Trailer and Kalbarri Mower to be purchased in coming months
Furniture and Equipment	5,602	38%	▲	Timing	Phone system replacement delayed to 18/19

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years (Audited) Closing 30 June 2018 \$	Current 28 Feb 2018 \$
Current Assets			
Cash Unrestricted	4	783,615	3,385,936
Cash Restricted	4	3,017,835	1,103,891
Receivables - Rates	6	263,223	610,696
Receivables - Other	6	266,764	96,760
Receivables - Rubbish		45,034	63,353
Emergency Services Levy		60,500	53,187
ATO Receivable		0	27,202
Inventories		8,196	11,477
Accruals/Adjustment		0	6,951
		4,445,167	5,359,454
Less: Current Liabilities			
Payables		(762,355)	(93,863)
Income Received in Advance		(1,994,045)	(399,450)
Provisions/Accruals		(71,829)	(12,489)
		(2,828,229)	(505,801)
Less: Cash Reserves	7	(1,023,790)	(704,441)
Net Current Funding Position		593,148	4,149,211



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,376,315			1,376,315	National	-	At Call
Trust Bank Account			130,791	130,791	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binu/White Cliffs		399,450		399,450	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
TD 31-056-****				0	National	2.34%	15-Dec-17
TD 35-623-****	1,000,000			1,000,000	National	2.55%	13-Mar-18
TD 31-067-****	503,527			503,527	National	2.45%	16-Apr-18
TD 31-032****	504,644			504,644	National	2.44%	15-May-18
(c) Term Deposits - Reserves							
TD 16-236-****		704,442		704,442	National	2.45%	28-Jun-18
				0			
Total	3,385,936	1,103,891	130,791	4,620,618			

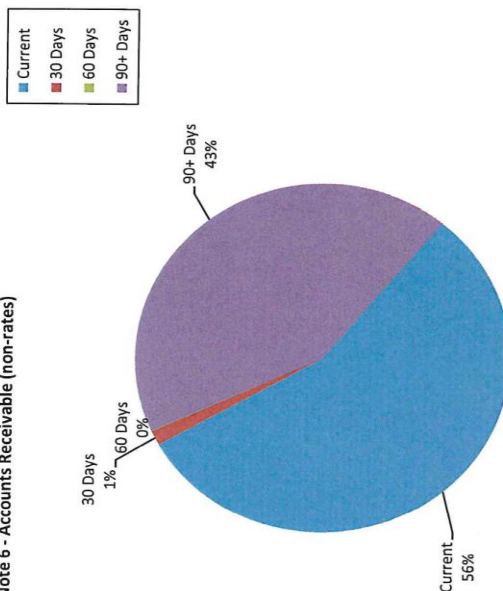
Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

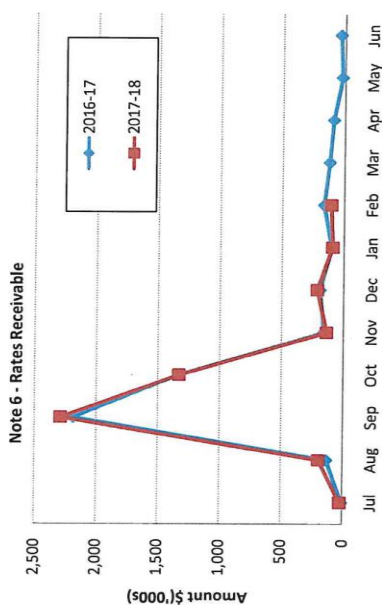
Receivables - Rates Receivable	28 Feb 2018	30 June 2017	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
Opening Arrears Previous period	\$ 263,223	\$ 229,706						
Levied this year	4,335,592	4,708,328	Receivables - General	54,057	1,293	55	41,355	96,760
Less Collections to date	(3,988,119)	(4,174,812)	Balance per Trial Balance					
Equals Current Outstanding	610,696	263,223	Sundry Debtors					96,760
			Receivables - Other					0
Net Rates Collectable	610,696	263,223	Total Receivables General Outstanding					96,760
% Collected	86.72%	94.07%						

Amounts shown above include GST (where applicable)

Note 6 - Accounts Receivable (non-rates)



Note 6 - Rates Receivable



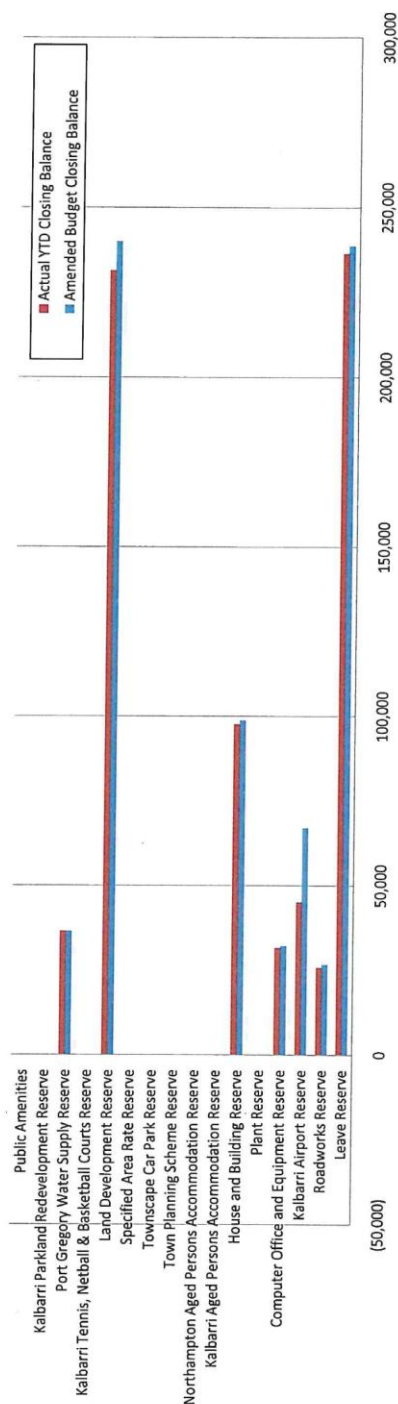
Comments/Notes - Receivables Rates

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 228,314	\$ 5,440	\$ 3,090	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 238,754	\$ 236,404
Roadworks Reserve	49,940	2,000	1,175	0	0	(25,310)	(25,310)	26,630	25,805
Kalbarri Airport Reserve	44,922	200	185	21,827	20,000	0	(20,000)	66,949	45,107
Computer Office and Equipment Reserve	30,725	1,500	865	0	0	0	0	32,225	31,590
Plant Reserve	7,319	0	0	0	0	(7,319)	(7,319)	0	(0)
House and Building Reserve	86,252	2,500	1,360	10,000	10,000	0	0	98,752	97,612
Kalbarri Aged Persons Accommodation Reserve	245,882	0	0	0	0	(245,882)	(245,882)	0	(1)
Northampton Aged Persons Accommodation Reserve	5,024	0	0	0	0	(5,024)	(5,024)	0	(0)
Town Planning Scheme Reserve	3,596	0	0	0	0	(3,596)	(3,596)	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	5,038.00	0.00	0.04	0.00	0.00	(5,038.00)	(5,038.51)	0.00	(0)
Land Development Reserve	221,004	19,000	10,419	0	0	0	0	240,004	231,423
Kalbarri Tennis, Netball & Basketball Courts Reserve	78	0	0	0	0	(78)	(78)	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	59,196	0	0	0	0	(59,196)	(59,195)	0	1
Public Amenities	0	0	0	0	0	0	0	0	0
	1,023,790	30,640	17,094	36,827	35,000	(351,443)	(371,444)	739,814	704,441

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
Plant and Equipment							
P257	Toyota Aurion (Health)	10,456	9,091	(1,365)	11,000	15,000	4,000
P184	Pig Trailer				11,000	10,000	(1,000)
P210	Kalbarri Mover				6,500	9,000	2,500
P211	Kalbarri Leading Hand Utility	5,878	3,455	(2,423)	6,000	2,000	(4,000)
P222	Northampton Leading Hand Utility	8,621	5,909	(2,712)	9,000	4,000	(5,000)
A-80117	Disposal of Old Kalbarri Bowling Green	167,239	0	(167,239)	0	0	0
		192,194	18,455	0	43,500	40,000	6,500
				(173,740)			(10,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 9: Rating Information	RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	YTD Actual			Amended Budget		
					Rate	Interim Rates	Back Rates	Rate Revenue	Interim Rate	Back Rate
					\$	\$	\$	\$	\$	\$
	Differential General Rate									
	General GRV	0.080220	1,610	13,687,966	1,613,187	7,201	837	1,621,225	1,615,931	0
	General UV	0.012717	450	177,399,858	2,284,350	(1,190)		2,283,160	2,284,349	0
	Sub-Totals		2,060	191,087,824	3,897,537	6,011	837	3,904,385	3,900,280	0
	Minimum Payment									
	General GRV	\$ 535.00	968	6,455,747	522,695			522,695	517,880	0
	General UV	\$ 535.00	53	655,079	23,005			23,005	28,355	0
	Sub-Totals		1,021	7,110,826	545,700	0	0	545,700	546,235	0
			3,081	198,198,650	4,443,237	6,011	837	4,450,085	4,446,515	0
	Discounts/Concession							(153,514)		
	Amount from General Rates							4,296,571		
	Ex-Gratia Rates							0		
	Specified Area Rates							39,021		
	Totals							4,335,592		39,481
										4,335,996

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$
Recreation and Culture								
Loan 148A - Kalbarri Library Extension	52,405		12,706	25,672	39,699	26,733	1,241	2,180
Transport								
Loan 149 - Plant Purchases	68,156		33,470	68,156	34,686	0	2,813	4,284
Loan 153 - Plant Purchases	252,322		37,983	37,983	214,339	214,339	10,587	11,336
Other Property and Services								
Loan 154 - Staff Housing	288,775		15,937	32,134	272,838	256,641	5,684	11,043
Self Supporting Loans								
Loan 147 - Kalbarri Bowling Club	0		0	0	0	0	0	0
Loan 151 - Kalbarri Bowling Club	10,875		1,683	3,416	9,192	7,459	363	670
Loan 152 - Staff Housing	345,268		8,058	16,327	337,210	328,941	11,516	22,760
Loan 155 - Pioneer Lodge	400,000		13,448	13,448	386,552	386,552	17,062	18,410
	1,417,801	0	123,286	197,136	1,294,515	1,220,665	49,265	70,683

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

SHIRE OF NORTHAMPTON FINANCE REPORT – 16 MARCH 2018

SHIRE OF NORTHAMPTON NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 28 February 2018

Note 11: Grants

	Grant Provider	Type	Opening Balance (a)	Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	Revenue	YTD Actual (Expenditure) (c)	Unspent Grant (a)+(b)-(c)
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	383,734	0	287,802	383,734		383,734	287,801	0	0
Grants Commission - Roads	WALGGC	Operating	0	318,224	0	238,668	318,224		318,224	238,668	0	0
Law, Order and Public Safety												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	34,030	0	22,443	34,030		34,030	19,630	(35,926)	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	32,533	0	21,925	32,533		32,533	19,176	(17,895)	0
Grant Feral Eradication	Department of Primary Industries	Operating	0	0	0	0	0		0	258,490	(69,961)	0
Bushfire Risk Mitigation Grant	State Emergency Management Committee	Operating	0	0	0	0	0		0	46,920	0	0
Education and Welfare												
NCAA Fundraising	Dept of Primary Industries & Regional Dev	Non-operating	0	0	0	0	0		0	0	0	0
Pioneer Lodge	Dept of Primary Industries & Regional Dev	Non-operating	0	0	0	0	0		0	3,769	(68,693)	(64,924)
Community Amenities												
Recreation and Culture												
Finger Jetty	Department of Transport	Non-operating	0	0	0	0	0		0	0	(6,920)	(6,920)
Kalbarri Tennis, Netball & Basketball	CSRF	Non-operating	0	0	30,156	30,156	30,156		30,156	78,206	(76,840)	1,366
Kalbarri Tennis, Netball & Basketball	Royalties for Regions	Non-operating	0	0	22,668	22,668	22,668		22,668	0	0	0
Kalbarri Bowling Club	R4R Grant	Non-operating	0	0	9,360	9,360	9,360		9,360	0	(3,855)	(3,855)
Kalbarri Bowling Club	CSRF	Non-operating	0	0	15,000	15,000	15,000		15,000	0	0	0
Lions Park Re-development	Royalties for Regions	Non-operating	0	0	4,590	4,590	4,590		4,590	100,803	55,318	156,121
Kalbarri Nature Based Playground	Lottery West	Non-operating	0	0	96,205	96,205	96,205		96,205	0	0	0
Seniors Week	Seniors WA	Operating	0	0	0	0	0		0	1,216	0	0
Transport												
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	257,900	171,928	257,900		257,900	194,933	(129,318)	65,615
Grey St/Red Bluff Road Corner	State Government	Non-operating	0	0	265,300	176,864	265,300		265,300	116,732	0	116,732
White Cliff's	State Government (R4R)	Non-operating	0	0	1,300,000	1,300,000	1,300,000		1,300,000	1,454,273	(98,401)	455,871
RFR - Binu West	Federal Government (R2R)	Non-operating	0	0	650,630	433,752	650,630		650,630	498,624	(277,323)	221,301
DUP - Footpath Grant (Stephen Street)	Dept. of Transport	Non-operating	0	0	0	0	0		0	0	0	0
MRWA Maintenance Grants	Main Roads WA	Operating	0	82,000	0	82,000	82,000		82,000	163,862	0	0
WA Road Safety Commission	Kalbarri Roadwise	Non-operating	0	0	0	0	0		0	0	0	0
Economic Services												
Lucky Bay	Tourism WA Coastal Nodes Grant	Non-operating	0	0	138,480	138,480	138,480		138,480	0	(37,184)	(37,184)
Lucky Bay	Royalties for Regions Funding - 16/17	Non-operating	0	0	15,000	15,000	15,000		15,000	197,885	0	197,885
TOTALS			0	850,521	2,805,289	3,066,841	3,655,810	0	3,655,810	3,688,808	(1,617,792)	1,151,215
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	850,521	0	652,838	850,521	0	850,521	1,043,583	(123,781)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	0	0	0	0	0	0	0	0	0
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	2,805,289	2,414,003	2,805,289	0	2,805,289	2,645,225	(1,494,010)	1,151,215
TOTALS			0	850,521	2,805,289	3,066,841	3,655,810	0	3,655,810	3,688,808	(1,617,792)	1,151,215

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 28 Feb 2018
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275		(6,775)	19,500
Footpath Deposits	30,820		(15,000)	15,820
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		0	30,683
Building Levies (BCITF & BRB)	182	1,656		1,838
Community Bus Bond	6,400	800	(3,000)	4,200
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	(295)	4,043
Nomination Deposits	0	480	(480)	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	0		0
Council Housing Bonds	520	0	0	520
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	230	(460)	420
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	1,240	(800)	1,870
Auction	0			0
Kidsport	2,937	2,500	(4,558)	879
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(11,821)	47,484
Horrocks Memorial Wall	765	250	(495)	520
One Life	3,513	0	(500)	3,013
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
	167,819	7,156	(44,184)	130,791

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

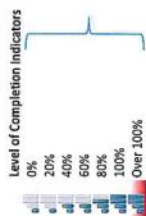
Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Governance								
Replace N'hampton photo-copier	101340	0	(9,198)	(9,198)	(9,200)	(6,133)	(3,065)	
Replace N'hampton phone system	101340	0	0	0	(13,000)	(8,667)	8,667	
Governance Total		0	(9,198)	(9,198)	(22,200)	(14,800)	5,602	
Education and Welfare								
Pioneer Lodge (Car Park)	130520	0	0	0	0	0	0	
Education and Welfare Total		0	0	0	0	0	0	
Health								
Replace EHO Vehicle	113240	(29,658)	0	(29,658)	(30,000)	(30,000)	342	
Health Total		(29,658)	0	(29,658)	(30,000)	(30,000)	342	
Communities Amenities								
Develop Binnu Refuse site	133050	(8,318)	0	(8,318)	(30,600)	(20,400)	12,082	
Communities Amenities Total		(8,318)	0	(8,318)	(30,600)	(20,400)	12,082	
Recreation And Culture								
DUP - Pathways Kalbarri Foreshore Redevelopment	136940	(49,207)	0	(49,207)	(255,000)	(255,000)	205,793	
Kalbarri Tennis, Netball & Basketball Courts	137140	(76,840)	0	(76,840)	(60,000)	(40,000)	(36,840)	
Car Park Construction Kalbarri Sport & Rec	138840	(92,084)	0	(92,084)	(182,835)	(182,820)	90,736	
Lions Park - Equipment etc	137160	(55,318)	0	(55,318)	(50,330)	(50,327)	(4,991)	
Wanneroo Water Storage Tanks/Pipeline	137160	0	(113,924)	(113,924)	(181,740)	(181,729)	67,805	
Kalbarri Bowling Green Replacement	137540	0	(3,855)	(3,855)	(26,205)	(17,464)	13,609	
Binnu Tennis Courts - Resurfacing	137440	0	(64,750)	(64,750)	(27,600)	(27,600)	(37,150)	
Recreation And Culture Total		(273,449)	(182,530)	(455,979)	(783,710)	(754,940)	298,961	
Transport								
Road Construction	Various	0	(1,421,422)	(1,421,422)	(2,984,104)	(1,989,336)	567,914	
Footpath Construction	150900	(81,832)	0	(81,832)	(114,465)	(76,288)	(5,544)	
Land Purchase Binnu Road	150900	(8,175)	0	(8,175)	(25,310)	(16,872)	8,697	
Pig Trailer	142140	0	0	0	(85,000)	(56,664)	56,664	
Kalbarri Leading Hand Utility	142240	0	(37,896)	(37,896)	(48,000)	(48,000)	10,104	
Northampton Leading Hand Utility	142240	0	(45,887)	(45,887)	(48,000)	(48,000)	2,113	
Kalbarri Foreshore Mower	142540	0	(553)	(553)	(53,000)	(52,998)	52,445	
Kalbarri Depot Ramp	151300	0	0	0	(16,615)	(11,068)	11,068	
Bus Shelter - Kalbarri Depot	151300	0	0	0	(20,000)	(13,324)	13,324	
Transport Total		(90,007)	(1,505,758)	(1,595,765)	(3,394,494)	(2,312,550)	716,785	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 28 February 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Economic Services	150160	(37,184)	0	(37,184)	(3,000)	(2,000)	(35,184)	
Other Property and Services		(37,184)	0	(37,184)	(3,000)	(2,000)	(35,184)	
Capital Expenditure by Program Total		(438,617)	(1,697,485)	(2,136,102)	(4,264,004)	(3,134,690)	998,588	
Capital Expenditure By Class								
Land Held for Resale	Various	0	0	0	0	0	0	
Land and Buildings	Various	(85,158)	(64,750)	(149,908)	(180,125)	(129,264)	(28,819)	
Infrastructure Assets - Roads	Various	(8,175)	(1,421,422)	(1,429,597)	(2,984,104)	(1,989,336)	559,739	
Infrastructure Assets - Footpaths	Various	(223,124)	0	(223,124)	(552,300)	(514,108)	290,984	
Infrastructure Assets - Parks and Ovals	Various	(92,502)	(117,780)	(210,282)	(261,275)	(251,520)	41,238	
Plant and Equipment	Various	(29,658)	(84,336)	(113,994)	(264,000)	(235,662)	121,668	
Furniture and Equipment	Various	0	(9,198)	(9,198)	(22,200)	(14,800)	5,602	
Capital Expenditure Total by Class		(438,617)	(1,697,485)	(2,136,102)	(4,264,004)	(3,134,690)	990,413	



7.4.3 2017/2018 BUDGET REVIEW

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 March 2017
REPORTING OFFICER:	Garry Keeffe/Grant Middleton
APPENDICES:	Budget Review

BACKGROUND:

Local Governments are required to conduct a budget review between 1 January and 31 March each financial year.

COMMENT:

The intention of the legislation is to ensure local governments conduct at least one budget review between six and nine months into the financial year.

A Budget review is a detailed comparison of the year to date actual results with the adopted or amended budget. It establishes whether a local government continues meeting its budget commitments, is in receipt of income and incurs expenditure in accordance with the adopted budget.

The current review is indicating an overall budget operating deficit of \$81,470. Council is advised that this is predicted operating deficit and not a cash deficit. As a number of road works are still not completed additional changes to the estimated deficit balance could occur.

Significant changes to items listed in the 2017/2018 Budget Review include the following:

Expenditure

- Telephone System Upgrade - \$13,000 – Savings due to upgrade being postponed until 2018/2019. The budget had initially been reallocated to fund the Kalbarri Town Talk building renovations which has subsequently been postponed until 2018/2019 to coincide with the grant funding determination.
- Fire Breaks/Slashing \$15,000 – Savings due to receipt of Bush Fire Risk Management funding.
- Binnu Refuse Site redevelopment - \$15,000 provision for environmental assessment and works be deferred due to the delay in the land purchase and transfer of land which is now within its final stages.
- Planning Consultancy/Conference Expenses \$17,224 - Savings from Kalbarri Scheme Review and planning services not required plus conference expense savings.

- Kalbarri Sport & Rec – Net increased costs of \$21,159 for verandah extensions, the Community Bus shed funds were reallocated to this project.
- Kalbarri Road – Increased cash component of \$95,925 due to contractors undertaking all works rather than a mix of inside staff hours and contractor costs.
- Machinery Purchase – Savings of \$26,550 from the purchase of the Pig Trailer, extra costs totalling \$13,498 from the purchase of the Kalbarri Mower and savings of 12,217 from the purchase of the leading hand utilities.
- Kalbarri Airport – Additional costs associated with CASA compliance requirements totalling \$18,040 funded by the reversal of the \$20,000 Airport Reserve Fund transfer.
- Fixed Wireless Internet – Funding to a maximum of \$30,000 approved at the February council meeting for the contribution towards a fixed wireless internet service.
- Workers Compensation Insurance – Council's insurer (LGIS) has charged an additional premium of \$12,285 for workers compensation insurance due to a variance between actual payroll expenses for the 2016/2017 financial year and the estimate provided in March 2017 due to additional casuals being engaged for road works.

Income

- Legal Fees - Receipt of \$22,954 as a recoup of legal fees, not included in the 2017/2018 budget.
 - Rebates and Commissions \$21,219 – Additional funds from LGIS associated with scheme refund, good driver refunds and building revaluation subsidy.
 - Refuse site Fees \$20,000 – Additional refuse site fees based on current receipting profile.
 - Kalbarri Nature Playground – Net reduction in income of \$78,370 which is due to the postponement of the \$168,370 transfer from the Aged Housing Reserve and the receipt of the unbudgeted Grant totalling \$90,000.
 - Direct Road Grant – Additional amount of \$12,370 received which was over the budget estimate.
 - Private Works – Additional income of \$13,310 associated with lead tailings works.
-

- Sale of Scrap – Increase of \$35,325 from the sale of scrap metal.
- Kalbarri Aged Accommodation Units, Equity Payout – one of the biggest factors that is going to affect the 2017/18 Budget, is the non payment of \$168,370 equity payout for the Kalbarri Aged Persons Units. Council was to receive this payout in 2017/18 and is to be used for the construction of the Kalbarri Nature Playground.

Recent advice has been received that the transfer of ownership of the units will now not take place this financial year due to the requirement to undertake a Native Title Futures Act Process. Basically as the Council did not receive a Management Order for the reserve until 1997 and the Native Title Futures Act came into operation in 1993, native title on the lot was not extinguished, but suppressed. Therefore in order to validate the current tenure and facilitate the intended use and stewardship a “future acts” process will be required.

The Department of Planning, Lands and Heritage also advised that an alternative to the above process is to put the transfer on hold until the end of the calendar year. They indicate that it is anticipated that the Nanda Claim will be finalised by consent determination and depending how the determination considers the reserve, a future act process may not be necessary.

Following a meeting with the Department of Planning, Heritage and Lands Native Title Unit (attended to by President, Deputy President and CEO) the Department requested all details in regards to the units transfer in the hope that they may be able fast track this process in their current negotiations with the native title claimants. If not then the process could take twelve months.

Summary

The current budget review addresses the reduced carryover figure of \$56,346 as per the Annual Financial Statements for 2016/2017. Financial Management Regulation 33 (2A) (c) requires the outcomes for the end of the financial year to be part of the budget review process. The amount included in the 2016/2017 budget as a carryover was estimated at \$649,494 whereas the Annual Financial Statements for 2016/2017 detail a carryover amount of \$593,148.

The difference between the budgeted estimated carried forward figure and the actual carried forward figure as per the annual financials of \$56,346 is predominately due to the impact of an accrued payment for RPS Planning and the quarterly FBT payment.

Adjustment to carryover figure from 2016/2017	\$56,346
Adjustment Roadwise funds not b/fwd as restricted cash	\$20,976
Increased Expenses 2017/2018	\$76,097
Increased Revenue 2017/2018	<u>\$56,949</u>
Estimated Deficit @ 30 June 2018	<u>\$96,470</u>

The budget review considers all relevant changes in expense and income plus allowing for the change in the carryover figure resulting in an estimated deficit amount of \$81,856.

STATUTORY IMPLICATIONS:

General Financial Management of Council
Local Government (Financial Management) Regulation 33A 1996

Regulation 33A (1) (2) (3) and (4) of the FM Regulations requires the results of the budget review to be submitted to Council within 30 days of the review. Council is then to consider the review and determine whether or not to adopt the review, any part of the review and any recommendations made in the review.

FINANCIAL & BUDGET IMPLICATIONS:

Main implications will be changes to the 2017/2018 Budget if further projects need to be deleted.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

That Council in accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2017/2018 Budget and note any variances or recommendations.

APPENDICES 1 – 2017/18 Budget Review

2017/2018 BUDGET REVIEW AS AT 31 MARCH 2018

Item	Reason	Variance
EXPENDITURE		
Schedule 3		
<u>Rates</u>		
Legal Fees	Additional costs for advice on MRAC rate exemption claim	\$ 4,537
	Additional costs in legal fees for recovery (note also additional income)	\$ 11,486
Schedule 4		
<u>Members</u>		
Election Expenses	Less expenditure due to no election	-\$ 1,595
Purchase of ties & scarves	Approved expenditure of \$2,500, actual cost \$1,220 but no payment requested to date, purchased in November 2017	
Members Other	Employee Long service awards	\$ 2,700
<u>Administration</u>		
Staff Conference expenses	Savings as CEO and DCEO did not attend LGMA conference	-\$ 3,000
Staff Training	Based on current trend estimate savings	-\$ 2,500
Advertising Costs	Extra cost for local laws advertising	\$ 2,600
Legal Expenses	Advice on Native Title Status at Lucky Bay	\$ 3,888
Telephone Upgrade	Northampton office - defer to 2018/19 if alloc used for Kalbarri Town Talk Building renovations which will now not occur until 2018/19 as grant wont be determined until May 2018	-\$ 13,000
Schedule 5		
Fire Control - Communications	Less expenditure for electricity consumption to radio tower	-\$ 3,000
Fire Breaks/Slashing	Savings due to receipt of Fire Mitigation Grant funding	-\$ 15,000
Aerial Inspections for fire breaks	No aerial inspection undertaken	-\$ 1,500
Schedule 6		
<u>Education & Welfare</u>		
Northampton Child Care Centre	Replace split airconditioner	\$ 1,300
Kalbarri Child Care Centre	Reduced costs in fence replacement	-\$ 1,112
Youth Programs to Achieve	Additional scholarship provided in 2017/18	\$ 2,000
Pioneer Lodge	Completion of project carried over to 2018/19 budget \$76,000 expenditure, \$5,024 in reserve interest to be transferred net \$70,976, actual expenditure \$68,693 - overall savings	-\$ 2,283
Schedule 7		
<u>Health</u>		
EHO Vehicle Changeover	Extra cost than budget estimate	\$ 5,567
Kalbarri Doctors Surgery	Replace air-conditioning unit	\$ 1,385
Schedule 9		
<u>Housing</u>		
Lot 6 Robinson St Northampton	Main pipe replacement	\$ 1,050
Schedule 10		
<u>Refuse Removal</u>		
Binnu Refuse Site	Due to delay in land purchase, allocation for DER risk assessment and works approval be deferred until 2019/20	-\$ 15,000

2017/2018 BUDGET REVIEW AS AT 31 MARCH 2018

Item	Reason	Variance
<u>Town Planning</u>		
Kalbarri Scheme Review	Reduced costs than expected	-\$ 10,224
Consulting Planner	Unlikely to use provision	-\$ 5,000
Conference Expenses	Planner did not attend conference	-\$ 2,000
<u>Other Community Amenities</u>		
Horrocks Community Centre	Costs incurred for final inspection and minor adjusted works required	\$ 2,164
Kalbarri Community Bus Shed	Not to proceed to assist with KSRC verandah	-\$ 20,000
Lions Park Toilets	Additional septic pump outs than expected	\$ 2,670
	Additional costs incurred for septic installation	\$ 1,134
Schedule 11		
<u>Public Halls & Civic Centres</u>		
RSL Hall	Extra cost due to power line falling and tree trimming	\$ 1,733
	Replace trestles - defer to 2018/19, little use of them	-\$ 1,000
<u>Swimming Areas & Beaches</u>		
Horrocks Jetty	Jetty "T" repairs cost \$31,000, budgeted \$34,000 to allow for cost increase, contractor retained price as per original quote	-\$ 2,250
Port Gregory Foreshore	Replace table & chair setting	\$ 1,850
	Transfer BBQ from car park to playground park, defer to 2018/19 due to extra costs to provide electricity for BBQ	-\$ 2,500
<u>Other Sport & Recreation - Parks & Gardens</u>		
Lions Park	Replace bore pump	\$ 2,185
<u>Sport & Recreation Facilities</u>		
Kalbarri Oval	additional costs for embankment works to tennis courts area	\$ 1,207
Kalbarri Sport & Rec Club	net result in additional costs to verandah extensions - budget error and request from Kalbarri Sport & Rec Club, provision for community bus shed \$20,000 used to cover the additional costs	\$ 21,159
Northampton Recreation Oval	Boundary fence replacement less than budget estimate	-\$ 3,245
	Repair lolly shop roof - cost \$2,040, insurance \$945	\$ 1,095
	Verti Cutting of oval not required, relist in 2018/19	-\$ 4,100
Northampton Community Centre	Replace shade sails over playground - insurance excess payable	\$ 1,000
	Soft Fall replacement - less than estimate as new quotes sought	-\$ 7,640
Wannernooka Pipe Line	costs less than estimated	-\$ 2,737
<u>Other Culture</u>		
Heritage Advisory Services	Expend anticipate to be less than budget based on current trend	-\$ 6,000
Schedule 12		
<u>Road Works</u>		
Kalbarri Road	Additional "cash" cost due to contractors doing all works	\$ 95,925
Update of ROMANS data	Alloc to engage consultants to do road data not required	-\$ 2,000
<u>Depots</u>		
Kalbarri Depot	Replaced bore pump that services depot tanks & cemetery	\$ 2,991
	Fire services allocation not required	-\$ 4,000

2017/2018 BUDGET REVIEW AS AT 31 MARCH 2018

Item	Reason	Variance
Machinery Purchase	Pig trailer	
	net cost 48450	
	net budget 75000 savings	-\$ 26,550
	Mower - Kalbarri	
	net cost 57498	
	net budget 44000 extra cost	\$ 13,498
Machinery Purchase (continued)		
	2 x utilities	
	net cost 83783	
	net budget 96000 savings	-\$ 12,217
<u>Kalbarri Airport</u>		
CASA compliance requirements	Runway inspection 4800	
	ARO Training 3740	
	Signal circles re-painting 9500	\$ 18,040
	Take off survey review Incl in runway inspect	
	(\$20,000 reserve transfer provision used, refer Sch 15)	
Schedule 13		
Port Gregory Water Supply	New pump installed, budget \$3,000 for bore/pump mntce	
	\$5,515 extra expenditure	\$ 2,515
Northampton Light Industrial Area	Plumbing repairs to crack pipe under slab Unit 3	\$ 2,263
Lucky Bay Caretaker	Install Security Cameras	\$ 2,150
Fixed Wireless Internet Service	If funds required for 2017/18 refer to February 2018 meeting	\$ 30,000
Schedule 14		
<u>Public Works & Overheads</u>		
Workers Compensation Insurance	Additional cost for wages adjustment for 2016/17 due to number of casual employees employed	\$ 12,285
Schedule 15		
Airport Reserve Fund	Transfer not to occur due to CASA compliance requirements	-\$ 20,000
Plant Reserve	Transfer not to occur, Balance of Plant Transfer due to Budget adoption change to accommodate Main Roads Grant reduction	-\$ 1,827
ESTIMATED INCREASED EXPENDITURE		\$ 61,097

2017/2018 BUDGET REVIEW AS AT 31 MARCH 2018

Item	Reason	Variance
INCOME		
Schedule 3		
Rates		
Rates Levied	Additional rates levied	\$ 2,639
	Additional discount claimed	-\$ 3,498
Legal Fees	Error in budget due to incorrect General Ledger account being used budget shows \$2,500 should have been equal to estimated expenditure	\$ 22,954
Schedule 4		
Reimbursement s- Admin	Transfer transportable housing trust bonds - forfeited & paid but wrong general ledger account used	\$ 4,000
Rebates	Additional funds from local government insurance for	
	Overall scheme dividend	\$ 13,263
	Good Driver Rebate	\$ 5,156
	Building Insurance Rebate	\$ 2,800
Schedule 5		
Animal Control	Dog & Cat Licences - less income than budget expectation	-\$ 3,000
Schedule 10		
Refuse Site Fees	Expect additional income based on current trend received \$32,912 as at 31 Jan, budget \$35,000 averaging \$4,700 per month, equates to annual income of \$56,400	\$ 20,000
Cemetery Fees	Based on current rend, less income expected	-\$ 3,000
Schedule 11		
Kalbarri Nature Playground	Grant received for playground - not budgeted for	\$ 90,000
	Funds for equity for playground now not going to be received in 2017/18 due to Native Title Futures Act requirements to transfer reserve from Council management to Dept of Housing	-\$ 168,370
Schedule 12		
Road Grant	Direct Maintenance grant, additional grant than estimated	\$ 12,370
Schedule 13		
Caravan Parks Land Leases	Additional income for lease of ptn of Lot 101 Horrocks	\$ 11,500
Port Gregory Water Supply	Additional Income - BASF contrib	\$ 1,500
Schedule 14		
Private Works	Additional income received for Drage St, lead tailings route	\$ 13,310
Sale of Scrap	Increase income from scrap metal sales	\$ 35,325
ESTIMATED ADDITIONAL INCOME TO BE RECEIVED		\$ 56,949
Summary		
	Increased costs to be incurred	-\$ 61,097
	Increase in Income	\$ 56,949
	Roadwise funds held not brought forward as restricted cash	-\$ 20,976
	Opening Budget Deficit Adjustment C/FWD @ 30/06/2017	-\$ 56,346
	Estimated Deficit/Surplus at 30 June 2018	-\$ 81,470

Shire of Northampton
Schedule Format
2017/2018
Summary

	Ytd Actual 28/02/2018	Ytd Budget 28/02/2018	Annual Budget 30/06/2018
Operating Revenue			
Governance	-76,752	-26,896	-40,370
General Purpose Funding	-4,937,936	-4,933,273	-5,133,939
Law, Order, Public Safety	-356,438	-57,640	-86,513
Health	-26,336	-32,248	-48,403
Education and Welfare	-168,966	-128,056	-192,122
Housing	-26,347	-26,616	-39,936
Community Amenities	-822,359	-807,924	-837,697
Recreation and Culture	-33,526	-21,344	-32,087
Transport	-166,226	-86,128	-88,210
Economic Services	-210,278	-150,837	-199,128
Other Property and Services	-163,457	-85,808	-128,760
Total Operational Revenue	-6,988,619	-6,356,770	-6,827,165
Operating Expenditure			
Governance	570,795	579,705	862,407
General Purpose Funding	138,424	158,600	237,955
Law, Order, Public Safety	306,977	267,434	396,906
Health	122,805	125,720	196,173
Education and Welfare	273,947	274,596	374,010
Housing	61,103	79,384	119,310
Community Amenities	921,273	1,002,224	1,503,911
Recreation and Culture	1,130,410	1,086,240	1,630,297
Transport	2,679,358	2,689,688	4,034,722
Economic Services	326,875	278,072	417,270
Other Property and Services	34,206	22,432	33,761
Total Operating Expenditure	6,566,173	6,564,095	9,806,722
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-17,217	-21,158	-25,648
Housing	0	0	0
Community Amenities	0	0	0
Recreation and Culture	-182,405	-180,329	-181,472
Transport	-2,264,562	-2,082,544	-2,473,830
Economic Services	-197,885	-153,480	-153,480
Other Property and Services	0	0	0
Total Capital Revenue	-2,662,068	-2,437,511	-2,834,430

Shire of Northampton
Schedule Format
2017/2018
Summary

	Ytd Actual 28/02/2018	Ytd Budget 28/02/2018	Annual Budget 30/06/2018
Capital Expenditure			
Governance	9,198	14,800	22,200
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	29,658	30,000	30,000
Education and Welfare	0	0	0
Housing	15,937	21,416	32,134
Community Amenities	8,318	20,400	30,600
Recreation and Culture	470,368	774,324	812,795
Transport	1,667,218	2,383,302	3,500,632
Economic Services	37,184	2,000	3,000
Other Property and Services	11,340	10,880	16,325
Total Capital Expenditure	2,249,222	3,257,122	4,447,686
 Profit/Loss Sale of Asset	 168,605	 -3,996	 -4,000

Schedule Format
2017/2018
General Purpose Revenue - Schedule 3

	YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
RATES			
Operating Revenue			
0223 - INSTALMENT FEES	0	0	0
0263 LEGAL CHARGES - RATES	0	-1,664	-2,500
0264 LEGAL CHARGES RATES (NO GST)	-26,106	0	0
4033 RATE EQUIVALENT PAYMENTS	-656	-13,240	-19,866
4501 GENERAL RATES LEVIED	-4,449,246	-4,446,515	-4,446,515
4511 PLUS NON PAYMENT PENALTY	-26,072	-23,328	-35,000
4541 BACK RATES	-839	0	0
4560 LESS DISCOUNT ALLOWED	153,498	150,000	150,000
4570 LESS RATES WRITTEN OFF	16	0	0
4591 INSTALMENT PENALTY INTRST	-15,395	-11,328	-17,000
4711 PENS. DEF. RATES INTEREST	-1,244	-728	-1,100
Total Operating Income	-4,366,044	-4,346,803	-4,371,981

Operating Expenditure			
4012 RATES SALARIES	40,925	42,416	63,630
4022 SUPERANNUATION	6,363	6,568	9,860
4032 OFFICERS INSURANCE	0	0	0
4052 PRINTING & STATIONERY RAT	3,035	2,896	4,350
4062 POSTAGE & FREIGHT	2,853	1,328	2,000
4072 VALUATION EXPENSES	2,197	43,064	64,600
4082 RATES LEGAL EXPENSES	29,873	8,328	12,500
4102 BUILDING MAINT - RATING	149	96	149
4522 CENTERLINK FEES	125	0	0
Total Operating Expenditure	85,519	104,696	157,089

GENERAL PURPOSE GRANT FUNDING

Operating Revenue			
4603 INTEREST ON INVESTMENTS	-45,424	-60,000	-60,000
4611 GRANTS COMMISSION	-287,801	-287,802	-383,734
4621 GRANTS COMMISSION (ROADS)	-238,668	-238,668	-318,224
Total Operating Income	-571,893	-586,470	-761,958
Operating Expenditure			
4642 ADMIN ALLOC TO GP FUNDING	52,905	53,904	80,866

**Schedule Format
2017/2018
Governance / Members - Schedule 4**

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
GOVERNANCE				
	Operating Income			
0013	CONTRIBUTIONS	-1,650	0	0
	Operating Expenditure			
0012	MEMBERS TRAVELLING	2,330	2,000	3,000
0022	CONFERENCE EXPENSES	12,916	14,697	14,700
0032	ELECTION EXPENSES	3,405	3,328	5,000
0052	ALLOWANCES	14,500	9,664	14,500
0062	MEMBERS EXPENSES OTHER	8,825	5,328	8,000
0072	REFRESHMENTS & RECEPTIONS	9,963	10,328	15,500
0092	ADMIN ALLOC TO GOVERNANCE	116,345	118,552	177,834
0102	INSURANCE	3,619	2,408	3,619
0112	SUBSCRIPTIONS	35,386	34,456	51,685
0132	MEETING ATTENDANCE FEES	11,980	14,552	21,830
0152	COUNCIL CHAMBERS MAINT	887	528	809
	Total Operating Expenditure	220,157	215,841	316,477
ADMINISTRATION				
	Operating Income			
0133	CONTRIBUTIONS	-11,653	-2,664	-4,000
0153	REBATES AND COMMISSIONS	-55,726	-17,408	-26,120
0233	- OTHER CHARGES	-631	-600	-900
0243	- PHOTOCOPYING	-472	-560	-850
0253	- INFO SEARCH FEE	-6,620	-5,664	-8,500
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-75,102	-26,896	-40,370
	Operating Expenditure			
0174	DEPRECIATION	20,517	30,000	45,000
0272	- SALARIES - MUNICIPAL	327,051	335,496	503,250
0282	- LONG SERVICE LEAVE	15,555	0	0
0302	ADMIN SUPERANNUATION	49,594	45,640	68,460
0312	- INSURANCE	31,746	24,776	37,171
0332	- CONFERENCES & SEMINAR	3,567	5,008	7,520
0342	- TRAINING COSTS	1,114	3,328	5,000
0372	- OFFICE MAINTENANCE	25,122	27,400	41,113
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	17,398	11,664	17,500
0422	- PRINTING & STATIONERY	8,346	10,000	15,000
0432	- TELEPHONE	15,893	16,896	25,350
0442	- ADVERTISING	11,098	6,528	9,800
0452	- OFFICE EQUIPT MTCE	8,371	8,664	13,000
0462	- BANK CHARGES	9,439	7,664	11,500
0482	- POSTAGE & FREIGHT	3,313	3,328	5,000
0492	- OFFICE EXPENSES OTHER	7,090	9,656	14,500
0495	OFFICE SECURITY EXPENSES	1,426	1,328	2,000

Schedule Format
2017/2018
Governance / Members - Schedule 4

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
0502	- COMPUTER EXPENSES	32,343	41,424	62,150
0512	ROUNDING ACCOUNT	-6,526	0	0
0572	- VEHICLE RUNNING EXP.	8,410	10,000	15,000
0592	FRINGE BENEFITS TAX	14,657	20,328	30,500
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	14,039	19,600	29,400
0692	- LEGAL EXPENSES	9,534	6,664	10,000
0732	ADMIN UNIFORMS	1,084	2,664	4,000
0742	LESS ALLOCATED FROM GOVERNANCE	-636,707	-648,808	-973,214
0762	BAD DEBTS WRITE OFF	0	664	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	357,164	363,952	545,930
	Total Operating Expenditure	350,638	363,864	545,930
Capital Income				
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
Capital Expenditure				
0134	FURNITURE AND EQUIPMENT	9,198	14,800	22,200
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	9,198	14,800	22,200

Schedule Format
2017/2018
Law, Order and Public Safety - Schedule 5

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	FIRE PREVENTION			
	Operating Revenue			
0583	EMERGENCY SERVICES LEVY	-42,806	-47,032	-70,563
0623	REIMBURSMENTS	-18	-1,824	-2,750
0673	FIRE INFRINGEMENTS	0	-328	-500
	Total Operating Revenue	-89,744	-49,184	-73,813
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	Operating Expenditure			
1042	FIRE INSURANCE	11,200	7,464	11,200
1052	COMM. MTCE AND REPAIRS	2,393	5,720	8,625
1062	FIRE CONTROL EXP. OTHER	35,926	39,288	58,950
1072	AERIAL INSPECTIONS	0	1,000	1,500
1082	FIRE FIGHTING	2,986	8,440	12,700
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	777	1,416	2,140
1132	ADMIN ALLOC TO FIRE PREVENTION	19,087	19,448	29,174
1142	KALBARRI SES OPERATIONS	17,895	26,874	35,833
1152	PORT GREGORY FIRE SHED	254	72	115
1154	ISSEKA FIRE SHED	138	80	128
1156	HORROCKS FIRE/AMBULANCE SHED	113	72	113
1158	BINNU FIRE SHED	199	24	37
1304	ASSET DEPRECIATION	26,751	30,000	45,000
	Total Operating Expenditure	117,718	139,898	205,515
	Capital Revenue			
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
	Capital Expenditure			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

Schedule Format
2017/2018
Law, Order and Public Safety - Schedule 5

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
ANIMAL CONTROL				
	Operating Revenue			
0763	- FINES AND PENALTIES	-772	-664	-1,000
0773	- DOG REGISTRATION	-6,896	-6,664	-10,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-150	-128	-200
0833	MISC GRANTS	-258,490	0	0
	Total Operating Revenue	-266,308	-7,456	-11,200
	Operating Expenditure			
1162	DOG CONTROL EXPENSES	9,897	12,368	18,560
1172	ADMIN ALLOC TO ANIMAL CON	1,525	1,552	2,331
1192	CAT CONTROL EXPENSES	2,972	1,984	3,000
1202	NORTHERN BIO GROUP GROUP DOG/PIG COM	87,708	0	0
	Total Operating Expenditure	102,102	15,904	23,891
	Capital Expenditure			
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
	Operating Revenue			
0843	ILLEGAL CAMPING FINES	-386	-1,000	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	Operating Expenditure			
1212	SALARIES (RANGER)	69,961	94,320	141,500
1232	CONTROL EXPENSES OTHER	5,257	6,312	9,500
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	283	0	0
4132	LAW & ORDER ASSET DEPRECN	11,656	11,000	16,500
	Total Operating Expenditure	87,157	111,632	167,500

**Schedule Format
2017/2018
Education and Welfare - Schedule 6**

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
PRE-SCHOOL				
	Operating Revenue			
1043	GRANT - NCCA BUILDING	0	0	0
1103	NCCA - REIMBURSEMENTS	-21,380	-7,864	-11,802
1113	NCAA - SUSTAINABILITY FUNDING (MONTHLY) D	0	-22,160	-33,250
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-55,794	-33,328	-50,000
1133	NCCA SESSION FEES (WEEKLY)	-33,550	-40,000	-60,000
1143	NCCA MEMBERSHIP REVENUE	-2,000	-1,328	-2,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	0	0	0
	Total Operating Revenue	-112,724	-104,680	-157,052
	Operating Expenditure			
1312	NCCA - BUILDING RELATED EXPENSES	18,337	10,160	15,264
1314	YOUTH PROGAM	4,000	1,328	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	94,016	90,048	135,090
1332	NCCA - GRANT RELATED EXPENSES	3,815	0	0
1342	NCCA - SUPERANNUATION	6,335	6,768	10,160
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	4,819	4,904	7,366
1412	ASSET DEPRECIATION	4,251	14,000	21,000
3202	KALBARRI CHILD CARE CENTRE	13,515	12,016	18,046
	Total Operating Expenditure	149,087	139,224	208,926
	Capital Expenditure			
1316	LAND & BUILDINGS	0	0	0
WELFARE				
	Operating Revenue			
0853	AGED UNITS RENTAL INCOME	-39,180	-11,104	-16,660
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-17,062	-12,272	-18,410
	Total Operating Revenue	-56,242	-23,376	-35,070
	Operating Expenditure			
2362	KALBARRI AGED HOUSING MAINT	39,104	47,104	70,674
2332	NORTHAMPTON AGED CARE	0	0	0
3012	INT ON LOANS	17,062	12,272	18,410
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	68,693	75,996	76,000
	Total Operating Expenditure	124,859	135,372	165,084
	Capital Revenue			
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-13,448	-8,960	-13,448
1083	GRANTS	-3,769	-12,198	-12,200
	Total Capital Revenue	-17,217	-21,158	-25,648

Schedule Format
2017/2018
Education and Welfare - Schedule 6

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	Capital Expenditure			
3052	PIONEER LODGE (CARPARK)	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2017/2018
Health - Schedule 7**

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
PREVENTATIVE SERVICES				
	<i>Operating Revenue</i>			
1673	- FOOD VENDORS	-700	-664	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-13,020	-23,328	-35,000
	<i>Total Operating Revenue</i>	-13,720	-23,992	-36,000
1764	PROFIT/LOSS ON SALE ASSET	1,365	0	0
	<i>Operating Expenditure</i>			
2012	SALARIES	70,758	75,680	113,520
2022	HEALTH SUPERANNUATION	11,937	11,720	17,590
2042	CONTROL EXPENSES OTHER	11,409	14,704	22,068
2052	VEHICLE RUNNING EXPENSES	7,395	7,328	11,000
2082	HEALTH BUILDING MAINT	64	40	64
2102	ADMIN ALLOC TO HEALTH	842	856	1,287
	<i>Total Operating Expenditure</i>	102,404	110,328	165,529
1385	DISPOSAL OF ASSETS (P/L)	9,091	11,004	11,000
	<i>Capital Revenue</i>			
1396	GOVERNMENT GRANTS	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
	<i>Capital Expenditure</i>			
1324	PLANT AND EQUIPMENT - HLT	29,658	30,000	30,000
OTHER HEALTH				
	<i>Operating Revenue</i>			
2023	LEASE - DOCTORS SURGERY (NORTHAMPTON)	-10,403	-6,928	-10,403
2033	RENTAL LOT 43 BATEMAN STREET (DOCTORS SURGERY)	0	0	0
2043	REIMBURSEMENTS - OTHER	-2,213	-1,328	-2,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i>Total Operating Revenue</i>	-12,616	-8,256	-12,403
	<i>Operating Expenditure</i>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	3,076	2,096	3,164
2342	DOCTORS SURGERY - NORTHAMPTON	13,555	7,968	11,980
2382	ASSET DEPRECIATION	12,860	20,328	30,500
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
	<i>Total Operating Expenditure</i>	20,401	15,392	30,644

Schedule Format
2017/2018
Health - Schedule 7

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	0	0	0

Schedule Format
2017/2018
Housing - Schedule 9

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	STAFF HOUSING			
	Operating Revenue			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-21,995	-22,288	-33,436
	Total Operating Revenue	-21,995	-22,288	-33,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	Operating Expenditure			
3172	- OVAL RESIDENCE	2,128	3,240	4,889
3212	- LOT 454 FITZGERALD	1,970	2,448	3,689
3222	ASSET DEPRECIATION	19,726	36,664	55,000
3232	- LOT 43 BATEMAN ST	3,275	2,496	3,752
3242	LOT 42 BATEMAN STREET	2,777	3,424	5,158
3252	ADMIN ALLOC TO STAFF HOUS	846	856	1,293
3262	INTEREST ON LOANS	5,684	7,360	11,043
3282	605 SALAMIT PLACE	5,182	6,048	9,097
3432	LOT 23 RAKE PLACE NORTHAMPTON	5,466	5,840	8,785
	Total Operating Expenditure	47,054	68,376	102,706
	Capital Revenue			
2425	LOAN LIABILITY - HOUSING	0	0	0
	Capital Expenditure			
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	15,937	21,416	32,134
	Total Capital Expenditure	15,937	21,416	32,134
	HOUSING OTHER			
	Operating Revenue			
3003	REIMBURSEMENTS - HOUSING OTHER	-4,352	-4,328	-6,500
	Total Operating Revenue	-4,352	-4,328	-6,500
	Operating Expenditure			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	2,982	1,864	2,821
3482	LOT 74 SEVENTH AVENUE	7,804	5,704	8,587
3492	14 CALLION WAY KALBARRI - DOCTO	3,263	3,440	5,196
	Total Operating Expenditure	14,049	11,008	16,604

Schedule Format
2017/2018
Community Amenities - Schedule 10

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
SANITATION - HOUSEHOLD				
	Operating Revenue			
3253	KALBARRI RESIDENTIAL	-374,262	-374,550	-374,550
3263	OTHER RESIDENTIAL	-224,952	-224,730	-224,730
3273	240 LITRE CARTS	-2,259	-2,664	-4,000
	Total Operating Revenue	-601,473	-601,944	-603,280
	Operating Expenditure			
3812	DOMESTIC REFUSE COLLECT.	233,844	246,664	370,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	1,430	1,432	2,150
3832	PURCHASE OF 240L CARTS	0	2,000	3,000
3854	NORTHAMPTON REFUSE SITE	98,908	112,488	168,750
3856	KALBARRI REFUSE SITE MAINTENANCE	106,216	131,520	197,300
3858	BINNU REFUSE SITE MAINTENANCE	5,905	8,256	12,400
3860	PORT GREGORY REFUSE SITE MAINTENANCE	1,789	5,016	7,550
3861	LUCKY BAY REFUSE COLLECTION	13,338	15,000	22,500
3892	ADMIN ALLOC TO SANITATION	1,172	1,192	1,791
	Total Operating Expenditure	462,603	523,568	785,441
	Capital Expenditure			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
	Operating Revenue			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-35,619	-35,000	-35,000
3343	BUSINESS REFUSE KALBARRI	-112,860	-114,180	-114,180
3353	REFUSE FEES - LUCKY BAY	-9,227	-6,144	-9,227
3383	BUSINESS REFUSE OTHER	-26,266	-18,040	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-3,525	-2,664	-4,000
	Total Operating Revenue	-187,498	-176,028	-189,467
	Operating Expenditure			
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	62,492	64,984	97,500
3774	DRUM MUSTER	2,869	2,664	4,000
	Total Operating Expenditure	65,361	67,648	101,500

Schedule Format
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Community Amenities - Schedule 10

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	Capital Expenditure			
3305	REFUSE - LAND	8,318	20,400	30,600
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	8,318	20,400	30,600
SANITATION - SEWERAGE				
	Operating Revenue			
3543	CHARGES - SEPTIC TANKS	-1,652	-664	-1,000
3553	SEPTIC TANK INSPECTIONS	-1,105	-664	-1,000
	Total Operating Revenue	-2,757	-1,328	-2,000
TOWN PLANNING AND REGIONAL DEVELOPMENT				
	Operating Revenue			
3743	PLANNING FEES	-24,863	-20,000	-30,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	0	-96	-150
3833	REIMBURSEMENTS	0	0	0
	Total Operating Revenue	-24,863	-20,096	-30,150
3935	P/L ON SALE OF ASSET	0	0	0
	Operating Expenditure			
4202	SALARIES	71,634	76,440	114,670
4212	SUPERANNUATION-PLANNING	9,450	7,264	10,900
4232	PRINTING & STATIONERY	0	160	250
4242	ADVERTISING	1,370	664	1,000
4252	INSURANCE	3,600	2,328	3,500
4262	CONFERENCE EXPENSES	0	1,328	2,000
4272	VEHICLE OPERATING COSTS	3,729	3,328	5,000
4282	CONSULTANTS EXPENSES	0	3,328	5,000
4302	LEGAL EXPENSES	2,400	3,328	5,000
4372	TOWN PLAN SCHEME EXPENSES	49,750	79,576	119,370
4382	CONTROL EXPENSES	4,746	2,352	3,550
4402	ASSET DEPRECIATION	3,069	4,200	6,300
4852	PLANNING BUILDING MAINT	85	56	85
4862	FRINGE BENEFITS TAX PLANN	6,728	9,328	14,000
4872	ADMIN ALLOC TO TOWN PLAN	10,257	10,448	15,679
	Total Operating Expenditure	166,820	204,128	306,304
	Capital Revenue			
3905	PROCEEDS OF ASSETS	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0

Schedule Format
2017/2018
Community Amenities - Schedule 10

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
	OTHER COMMUNITY AMENITIES			
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-1,770	-4,000	-6,000
3863	REIMBURSEMENTS	-723	-1,000	-1,500
3883	FUNERAL DIRECTORS LICENSE	-300	-200	-300
3893	BUS HIRE	-2,975	-3,328	-5,000
	Total Operating Revenue	-5,768	-8,528	-12,800
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	13,977	10,624	15,960
4432	ASSET DEPRECIATION	849	1,400	2,100
4442	TOWN PARK TOILETS	12,651	12,584	18,905
4452	ASSET DEPRECIATION	31,320	20,664	31,000
4462	KALBARRI CEMETERY MAINT	7,061	13,728	20,620
4492	HORROCKS COMMUNITY CENTRE	7,934	4,568	6,881
4572	KINGS PARK TOILETS	14,837	11,888	17,850
4582	LIONS PARK TOILETS NPTON	30,071	18,904	28,375
4592	SALLY'S TREE TOILETS	16,920	14,080	21,150
4652	JETTY TOILETS -KALBARRI	6,939	10,032	15,070
4732	HORROCKS TOILETS/CHGROOMS	26,625	32,168	48,280
4752	PORT GREGORY TOILET BLOCK	13,873	12,680	19,060
4802	CHINAMANS TOILET BLOCK	10,827	11,320	17,005
4807	BINNU TOILETS	18,324	20,456	30,700
4812	RED BLUFF TOILET BLOCK	4,134	5,120	7,710
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	10,147	6,664	10,000
	Total Operating Expenditure	226,489	206,880	310,666
	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	0	0
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2017/2018
Recreation and Culture - Schedule 11**

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
PUBLIC HALLS				
	Operating Revenue			
4043	REIMBURSEMENTS	-6,611	-6,000	-9,000
4053	CHARGES - HALL HIRE	-418	-664	-1,000
4063	ALLEN COMM. CENTRE	-136	-360	-550
	Total Operating Revenue	-7,166	-7,024	-10,550
	Operating Expenditure			
4672	- PORT GREGORY HALL	2,002	1,688	2,540
4682	- ALMA HALL	15,934	3,880	5,835
4692	- BINNU HALL	6,439	6,040	9,080
4702	- RSL HALL	10,912	10,792	16,230
4712	- AJANA HALL	3,421	4,600	6,935
4772	- ALLEN COMM. CENTRE	40,275	39,928	59,920
4782	- HORROCKS COMMUNITY KITCHENS	15,540	14,176	21,285
4792	ASSET DEPRECIATION	36,689	62,000	93,000
4832	ADMIN ALLOC TO HALLS	6,257	6,376	9,564
	Total Operating Expenditure	137,468	149,480	224,389
	Capital Expenditure			
3514	LAND & BUILDINGS	0	0	0
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	0	0	0
SWIMMING AREAS AND BEACHES				
	Operating Revenue			
3973	CONTRIBUTIONS	0	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,837	-3,224	-4,837
	Total Operating Revenue	-4,837	-3,224	-4,837
	Operating Expenditure			
3982	ASSET DEPRECIATION	36,245	34,000	51,000
4952	- KALBARRI F/SHORE RES.	107,240	137,088	205,670
4972	- HORROCKS F/SHORE RES.	60,731	53,864	80,830
5012	- PORT GREGORY F/SHORE	3,359	2,184	3,300
6742	- HORROCKS FORESHORE	561	0	0
	Total Operating Expenditure	208,136	227,136	340,800
	Capital Income			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	0	0	0
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	0	0	0

Schedule Format
2017/2018
Recreation and Culture - Schedule 11

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	Capital Expenditure			
3664	FORESHORE INFRASTRUCTURE	0	0	0
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	NATURE PLAYGROUND - KALBARRI FORESHOF	49,207	255,000	255,000
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	Total Capital Expenditure	49,207	255,000	255,000
OTHER RECREATION AND SPORT				
	Operating Revenue			
4333	- EDUCATION DEPT - OVAL	-2,947	-1,960	-2,947
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	-1,036	0	0
4423	LEASES & RENTALS	-2,857	-1,904	-2,858
4433	INTEREST REMBURSEMENT	-692	-440	-670
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-2,119	-4,376	-6,575
	Total Operating Revenue	-9,651	-8,680	-13,050
4393	PROFIT/LOSS ON SALE	0	0	0

Schedule Format
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Recreation and Culture - Schedule 11

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	Operating Expenditure			
4962	- KALBARRI OVAL RESERVE	35,805	17,992	27,025
4969	KALBARRI SKATE PARK	7,385	5,776	8,710
4982	- HORROCKS OVAL RESERVE	583	2,328	3,519
4992	- PARKS, RES, GARDENS GEN	188,846	138,672	208,036
4998	PARKS & GARDENS - PORT GREGORY	510	3,432	5,150
5002	ADMIN ALLOC TO OTHER REC	11,850	12,072	18,112
5022	- LIONS PARK	40,370	8,912	13,400
5032	- BI-CENTENIAL PARK	4,846	5,192	7,800
5072	NORTHAMPTON COMMUNITY CENTRE	88,609	86,648	130,020
5082	- KALBARRI REC CENTRE	8,488	9,696	14,585
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS)	2,462	1,408	2,130
5102	INTEREST ON LOANS	1,603	1,896	2,850
5122	- NORTHAMPTON REC OVAL	79,105	62,952	94,460
5169	NORTHAMPTON GOLF CLUBHOUSE	575	872	1,325
5172	ASSET DEPRECIATION	160,171	170,000	255,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	8,491	9,984	14,995
	Total Operating Expenditure	639,822	537,832	807,117
	Capital Revenue			
3735	GRANT REVENUE	-100,803	-100,795	-100,795
3775	SS LOAN - BOWL CLUBS	-3,318	-2,272	-3,415
4473	GRANTS	-78,206	-77,184	-77,184
7395	TFR FROM KALBARRI TENNIS NETBALL RESER	-78	-78	-78
	Total Capital Revenue	-182,405	-180,329	-181,472
	Capital Expenditure			
3624	PRINCIPAL ON LOANS	14,389	19,384	29,085
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	76,840	40,000	60,000
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	169,242	232,056	232,070
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	64,750	27,600	27,600
3754	INFRASTRUCTURE RECREATION	3,855	17,464	26,205
3884	CAR PARK CONSTRUCTION	92,084	182,820	182,835
	Total Capital Expenditure	421,161	519,324	557,795

TELEVISION AND RADIO REBROADCASTING

	Operating Expenditure			
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0

Schedule Format
2017/2018
Recreation and Culture - Schedule 11

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
LIBRARIES				
	Operating Revenue			
4613	CHARGES - LOST BOOKS	0	-32	-50
4623	REIMBURSEMENTS	-230	-64	-100
4653	INTERNET ACCESS FEE - KALBARRI	-324	-328	-500
	Total Operating Revenue	-554	-424	-650
	Operating Expenditure			
5312	SALARIES	37,469	32,152	48,230
5322	LIBRARY SUPERANNUATION	2,299	3,040	4,570
5332	LIBRARY OPERATING OTHER	10,642	8,640	12,970
5334	LIBRARY INTERNET SERVICE	300	328	500
5342	LIBRARY BUILDING MTCE	624	416	625
5402	ADMIN ALLOC TO LIBRARIES	334	336	511
	Total Operating Expenditure	51,667	44,912	67,406
OTHER CULTURE				
	Operating Revenue			
0913	REIMBURSEMENT/CONTRIBUTIONS	-150	0	0
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRIK	0	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4743	GRANT REVENUE - INC SENIORS WEEK	-1,216	0	0
4763	GRANT - HERITAGE	-7,820	0	0
4773	CHARGES - OLD POLICE STN	-132	-664	-1,000
4793	CONTRIBUTIONS/REIMBURSEMENTS	-2,000	-1,328	-2,000
	Total Operating Revenue	-11,319	-1,992	-3,000
	Operating Expenditure			
1712	NORTHAMPTON NEWS BUILDING	2,980	3,896	5,875
5512	OLD RAILWAY STATION	604	1,872	2,850
5522	OLD POLICE STATION	4,256	3,776	5,705
5532	CHIVERTON HOUSE	4,765	9,152	13,760
5542	MOONIEMIA CENTRE	5,444	3,952	5,945
5552	KALBARRI ART & CRAFT CNTR	643	1,224	1,850
5562	RAILWAY CARRIAGE - NORTHAMPTON	0	0	0
5572	HIST PROJECTS/HERITAGE SITES	6,920	10,728	16,100
5582	OLD ROADS BOARD BUILDING	759	1,688	2,565
5592	LYNTON HISTORICAL SITE	36,231	25,096	37,650
5612	GWALLA CEMETERY	10,000	5,328	8,000
5652	ASSET DEP'N CULTURE	18,631	58,664	88,000
5662	GRANT EXP - INC SENIORS WEEK ETC	989	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BL	1,095	1,504	2,285
	Total Operating Expenditure	93,317	126,880	190,585

Schedule Format
2017/2018
Transport - Schedule 12

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS				
Capital Expenditure				
5030	REGIONAL ROAD GROUP	129,318	542,576	813,880
5034	ADMIN ALLOC TO ROAD CONST	16,225	16,528	24,799
5060	- MUNICIPAL FUND	81,832	76,288	114,465
5090	FOOTPATH CONSTRUCTION	155	38,080	57,130
5130	DEPOT CONSTRUCTION	0	24,392	36,615
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5204	PURCHASE OF LAND	8,175	16,872	25,310
5210	ROADS TO RECOVERY	277,323	451,560	677,375
5215	ROYALTIES 4 REGIONS WORKS	998,401	940,592	1,410,920
5224	PRINCIPAL ON LOANS	71,453	70,752	106,138
	Total Capital Expenditure	1,582,883	2,177,640	3,266,632
Capital Revenue				
5205	ROADS TO RECOVERY FUNDING	-498,624	-433,752	-650,630
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	-116,732	-176,864	-265,300
5209	ROYALTIES FOR REGIONS - WHITE CLIFFS/BINI	-1,454,273	-1,300,000	-1,300,000
5481	- REGIONAL ROAD GROUP FUNDING	-194,933	-171,928	-257,900
5561	CONTRIBUTIONS	0	0	0
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	Total Capital Revenue	-2,264,562	-2,082,544	-2,473,830
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS				
Operating Expenditure				
3994	DEPRECIATION	1,692,858	1,666,664	2,500,000
5820	GRANT EXPENDITURE - ROADWISE PROGRAM	723	0	0
5850	- MUNICIPAL FUND RDWKS	583,602	759,792	1,139,726
5860	ROMANS DATA COLLECTION	6,745	5,824	8,745
5910	KALBARRI DEPOT MAINT.	10,496	8,520	12,810
5920	CROSSOVERS	1,000	1,328	2,000
5930	NORTHAMPTON DEPOT MAINT	20,081	21,360	32,062
5950	HORROCKS DEPOT MAINT.	130	312	493
5960	LIGHTING OF STREETS	77,528	83,328	125,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5982	ADMIN ALLOC TO ROAD MAINT	7,998	8,144	12,226
5990	ASSET DEPRECIATION	254,346	200,000	300,000
5992	INTEREST ON LOANS - TPT	13,400	10,408	15,620
6000	ACCRUED LONG SERVICE LEAV	0	0	0
6002	REFUND OF OVERPAYMENT - MAIN ROADS OI	69,492	0	0
6262	MISC DEPOT/YARDS (EX APB DEPOT)	2,299	1,784	2,685
	Total Operating Expenditure	2,740,699	2,767,464	4,151,367

Schedule Format
2017/2018
Transport - Schedule 12

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	Operating Revenue			
6223	CONTRIBUTION (INC STREET LIGHTING)	0	-2,328	-3,500
6281	- MRD MAINTENANCE	-163,862	-82,000	-82,000
6351	DIRECTIONAL ADVERT SIGNS	-81	0	0
	Total Operating Revenue	-163,943	-84,328	-85,500

ROAD PLANT PURCHASES

	Operating Revenue			
4265	CONTRIBUTIONS	0	0	0
	Total Operating Revenue	0	0	0

	Operating Expenditure			
3610	LESS PLANT DEPN WRITTEN BACK	-141,564	-131,096	-196,654
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-141,564	-131,096	-196,654

4285	- UTILITIES (PROCEEDS OF TRADE)	-9,364	-6,000	-6,000
4315	- MACHINERY (PROCEEDS OF TRADE)	0	-18,996	-19,000
4395	DISPOSAL OF VEHICLES (P/L)	14,499	16,500	16,500
4405	DISPOSAL OF MACHINERY (P/L)	0	15,996	16,000

	Capital Expenditure			
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	0	56,664	85,000
4224	UTILITIES (VEHICLES)	83,783	96,000	96,000
4234	TRUCKS	0	0	0
4254	OTHER EQUIPMENT	553	52,998	53,000
	Total Capital Expenditure	84,336	205,662	234,000

AERODROMES

	Operating Revenue			
5113	CHARGES - LANDING FEES	-1,349	-1,176	-1,770
5133	HANGAR SITE LEASE	-934	-624	-940
	Total Operating Revenue	-2,283	-1,800	-2,710

	Operating Expenditure			
5902	ADMIN ALLOCATED TO AERODROMES	1,266	1,288	1,934
5912	ASSET DEPRECIATION	37,870	33,328	50,000
5932	KALBARRI AIRPORT MTCE	41,087	18,704	28,075
	Total Operating Expenditure	80,223	53,320	80,009

	Capital Revenue			
5163	Airport Reserve	0	0	0

Schedule Format
2017/2018
Economic Services - Schedule 13

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
RURAL SERVICES				
	Operating Revenue			
5513	CONTRIBUTIONS/GRANTS	0	0	0
	Operating Expenditure			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0	0
TOURISM AND AREA PROMOTION				
	Operating Revenue			
5543	CONTRIBUTIONS	-15,335	0	0
5563	LEASES/RENTALS	-66,063	-54,317	-54,317
5573	CARAVAN PARK LICENCES	-4,612	-3,000	-4,500
5583	REIMBURSEMENTS	0	0	0
5593	KAL TOURISM SPEC RATE	-29,540	-20,000	-30,000
5603	LUCKY BAY CAMPING FEES	-32,336	-26,664	-40,000
	Total Operating Revenue	-147,886	-103,981	-128,817
	Operating Expenditure			
6312	ADMIN ALLOCATED TO ECONOMIC SERV	17,085	17,408	26,114
6352	LITTLE BAY CAMPING AREA	11,309	12,248	18,400
6372	TOURISM & PROMOTION GENERAL	86,131	61,864	92,800
6392	ASSET DEPRECIATION	14,695	16,664	25,000
6402	LUCKY BAY	96,499	75,392	113,126
	Total Operating Expenditure	225,718	183,576	275,440
	Capital Income			
5005	GRANTS - TOURISM & AREA PROMOTIOI	-197,885	-153,480	-153,480
5035	PROCEEDS SALE OF ASSET	0	0	0
7335	TFR FROM COASTAL MANAGEMENT RES	0	0	0
	Total Capital Income	-197,885	-153,480	-153,480
5045	DISPOSAL OF ASSET P&L	0	0	0
	Capital Expenditure			
5016	INFRASTRUCTURE ASSETS - TOURISM	37,184	2,000	3,000
5054	VEHICLE PURCHASE	0	0	0
	Total Capital Expenditure	37,184	2,000	3,000
BUILDING CONTROL				
	Operating Revenue			
5653	- BUILDING PERMITS	-15,495	-13,328	-20,000
5673	S/POOL INSPECTION FEES	-4,530	-4,000	-6,000
5713	BUILDING REIMBURSEMENTS	-580	-328	-500
5733	DEMOLITION FEES	0	0	0
	Total Operating Revenue	-20,604	-17,656	-26,500

Schedule Format
2017/2018
Economic Services - Schedule 13

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
	<i>Operating Expenditure</i>			
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	47,440	49,016	73,530
6422	BUILDING SUPERANNUATION	6,628	7,600	11,400
6432	VEHICLE RUNNING EXPENSES	3,520	2,328	3,500
6442	CONTROL EXPENSES OTHER	11,283	11,296	16,965
6472	BUILD CONTROL BUILD MAIN	64	40	65
6492	ASSET DEPN -ECON SERV BUI	7,989	8,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	3,782	3,848	5,781
	<i>Total Operating Expenditure</i>	80,705	82,128	123,241
	<i>Capital Revenue</i>			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
5124	PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES				
	<i>Operating Revenue</i>			
5933	REIMBURSMENTS	-31	-1,664	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-30,776	-21,216	-31,830
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-10,981	-6,320	-9,481
	<i>Total Operating Revenue</i>	-41,788	-29,200	-43,811
	<i>Operating Expenditure</i>			
6752	- PORT GREGORY	12,450	7,688	11,550
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS I	8,002	4,680	7,039
	<i>Total Operating Expenditure</i>	20,452	12,368	18,589

Schedule Format
2017/2018
Other Property and Services - Schedule 14

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
PRIVATE WORKS				
	Operating Revenue			
6153	- PLANT HIRE	-38,895	-9,328	-14,000
	Operating Expenditure			
6912	PRIVATE WORKS - SCH 14	22,411	7,320	11,000
OTHER PROPERTY AND SERVICES				
	Operating Revenue			
5613	LITTLE BAY - CAMPING FEES	-7,697	-6,664	-10,000
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-10,664	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-11,517	-15,168	-22,760
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-35,214	-32,496	-48,760
	Operating Expenditure			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	11,517	15,168	22,760
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	11,517	15,168	22,760
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
	Capital Revenue			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-8,058	-10,880	-16,325
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	167,239	0	0
	Capital Expenditure			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	8,058	10,880	16,325
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	8,058	10,880	16,325

Schedule Format
2017/2018
Other Property and Services - Schedule 14

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
WORKS OVERHEADS				
	Operating Expenditure			
7112	ENGINEERING SALARIES	84,942	87,720	131,590
7122	ENGINEERING BUILD MAINT	126	80	125
7132	ENG. OFFICE & OTHER EXP.	8,946	9,320	13,995
7142	VEHICLE RUNNING EXPENSES	6,306	5,000	7,500
7152	SUPERANNUATION OF WORKMEN	165,057	159,616	239,427
7162	SICK AND HOLIDAY PAY	178,484	150,000	225,000
7172	INSURANCE ON WORKS	80,499	45,528	68,295
7182	LONG SERVICE LEAVE	13,041	20,000	30,000
7192	PROTECTIVE CLOTHING	16,299	13,328	20,000
7232	ADMIN ALLOC TO PWOH	4,977	5,072	7,608
7242	STAFF TRAINING	18,339	8,656	13,000
7252	ALLOWANCES	5,238	2,496	3,750
7282	FRINGE BENEFIT TAX	6,968	9,664	14,500
7302	LESS ALLOC. TO WKS & SRVS	-588,824	-516,520	-774,789
	Total Operating Expenditure	398	-40	1
IT OPERATION				
	Operating Revenue			
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-42,695	-3,328	-5,000
6433	INSURANCE CLAIMS - VEHICLES	0	-664	-1,000
6443	DIESEL FUEL REBATE	-41,534	-33,328	-50,000
	Total Operating Revenue	-84,229	-37,320	-56,000
	Operating Expenditure			
7312	FUELS AND OILS	171,826	166,664	250,000
7322	TYRES AND TUBES	16,562	20,000	30,000
7332	PARTS AND REPAIRS	133,152	150,000	225,000
7342	REPAIR WAGES	82,288	69,992	105,000
7352	INSURANCE AND LICENSES	42,959	29,240	43,865
7362	EXPENDABLE TOOLS/STORES	11,023	12,792	19,190
7382	ADMIN ALLOC TO PLANT OP'N	1,972	2,008	3,014
7502	LESS ALLOC. TO WKS & SRVS	-449,953	-450,712	-676,069
	Total Operating Expenditure	9,829	-16	0

Schedule Format
2017/2018
Other Property and Services - Schedule 14

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
MATERIALS				
	Capital Expenditure			
6620	MATERIALS PURCHASED	177,635	0	0
6630	STOCK RECEIVED CONTROL	53	0	0
6750	LESS MATERIALS ALLOCATED	-174,405	0	0
	Total Capital Expenditure	3,282	0	0
IES AND WAGES				
	Operating Revenue			
6941	REIMB. - WORKERS COMPENS.	-5,119	-6,664	-10,000
	Operating Expenditure			
6810	GROSS SALARIES FOR YEAR	803,684	770,272	1,155,410
6820	GROSS WAGES FOR YEAR	1,366,762	1,174,808	1,762,220
6830	WORKERS COMPENSATION	8,090	0	0
6890	SALARIES ALLOC FRM SCH 20	-831,966	-770,272	-1,155,410
6900	WAGES ALLOC FRM SCH 20	-1,356,518	-1,174,808	-1,762,220
	Total Operating Expenditure	-9,947	0	0

Schedule Format
2017/2018
Funds Transfers/Reserve Funds

RESERVE BANK ACCOUNTS

Ytd Balance
28/02/2018

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	236,404
0801	ROADWORKS RESERVE BANK	25,805
0821	KALBARRI AERODROME BANK	45,107
0841	COMP & OFFICE EQUIP BANK	31,590
0881	HOUSE & BUILDING RESERVE	97,612
0871	KAL AGED PERSONS ACCOMM RESRV	0
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	231,423
0975	150TH ANNIVERSARY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		704,442

Schedule Format

2017/2018

Trust Funds

TRUST FUND

YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
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EXPENSES

8260	RETENTIONS	0	0	0
8280	HOUSING BONDS	0	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	HOSPITAL BENEFIT FUND	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND EXPENSE	3,000	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	295	0	0
8470	NOMINATION DEPOSITS	480	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	2,775	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	FERAL ERADICATION GRANT - EXP	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	460	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	0	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	800	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	4,558	0	0
8897	NCCA - EXPENSES	11,821	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	495	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	500	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	TOTAL EXPENSES	25,184	0	0
	INCOME			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	0	0	0
8301	FOOTPATH DEPOSITS	15,000	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-800	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	-480	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-1,656	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0

		YTD Actual 28/02/2018	YTD Budget 28/02/2018	Annual Budget 30/06/2018
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	4,000	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	-800	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	FERAL ERADICATION GRANT - REV	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	-230	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	0	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	-440	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	-2,500	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	-250	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	TOTAL INCOME	11,844	0	0
	Trust Fund Movement	37,028	0	0
0711	TRUST FUND BANK	-37,028		
	Difference	0		

ADMINISTRATION & CORPORATE REPORT

7.5.1	COMPLIANCE AUDIT REPORT	2
7.5.2	DEDICATION FOR ROAD WIDENING	13

7.5.1 COMPLIANCE AUDIT REPORT

FILE REFERENCE:	1.1.3
DATE OF REPORT:	6 March 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Compliance Audit Return

SUMMARY:

Council to formally adopts the 2018 Compliance Audit Return.

BACKGROUND:

The Councils Audit Committee considered the 2018 Compliance Audit Return at their Committee Meeting held 16 February 2018.

The Council received the minutes of the Audit Committee at its 16 February meeting however did not formally adopt the Compliance Audit Return, which it is required to do prior to 31st March 2018.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – and associated Regulations

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council adopts the 2018 Compliance Audit Return as recommended by the Councils' Audit Committee.

APPENDICES 1 – 2018 Compliance Audit Return

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Northampton - Compliance Audit Return 2017

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of section of relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a)(b)(c) F&G Reg 7,9	Has the local government prepared a business plan for each major trading undertaking in 2017.	N/A		Garry Keeffe
2	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2017.	N/A		Garry Keeffe
3	s3.59(2)(a)(b)(c) F&G Reg 7,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2017.	N/A		Garry Keeffe
4	s3.59(4)	Has the local government given Statewide public notice of each proposal to commence a major trading undertaking or enter into a major land transaction for 2017.	N/A		Garry Keeffe
5	s3.59(5)	Did the Council, during 2017, resolve to proceed with each major land transaction or trading undertaking by absolute majority.	N/A		Garry Keeffe

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

Delegation of Power / Duty					
No	Reference	Question	Response	Comments	Respondent
1	s5.16, 5.17, 5.18	Were all delegations to committees resolved by absolute majority.	Yes		Garry Keffe
2	s5.16, 5.17, 5.18	Were all delegations to committees in writing.	Yes		Garry Keffe
3	s5.16, 5.17, 5.18	Were all delegations to committees within the limits specified in section 5.17.	Yes		Garry Keffe
4	s5.16, 5.17, 5.18	Were all delegations to committees recorded in a register of delegations.	Yes		Garry Keffe
5	s5.18	Has Council reviewed delegations to its committees in the 2016/2017 financial year.	Yes		Garry Keffe
6	s5.42(1), 5.43 Admin Reg 18G	Did the powers and duties of the Council delegated to the CEO exclude those as listed in section 5.43 of the Act.	Yes		Garry Keffe
7	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO resolved by an absolute majority.	Yes		Garry Keffe
8	s5.42(1)(2) Admin Reg 18G	Were all delegations to the CEO in writing.	Yes		Garry Keffe
9	s5.44(2)	Were all delegations by the CEO to any employee in writing.	Yes		Garry Keffe
10	s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority.	Yes		Garry Keffe
11	s5.46(1)	Has the CEO kept a register of all delegations made under the Act to him and to other employees.	Yes		Garry Keffe
12	s5.46(2)	Were all delegations made under Division 4 of Part 5 of the Act reviewed by the delegator at least once during the 2016/2017 financial year.	Yes		Garry Keffe
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record as required.	Yes		Garry Keffe

Disclosure of Interest					
No	Reference	Question	Response	Comments	Respondent
1	s5.67	If a member disclosed an interest, did he/she ensure that they did not remain present to participate in any discussion or decision-making procedure relating to the matter in which the interest was disclosed (not including participation approvals granted under s5.68).	Yes		Garry Keffe
2	s5.68(2)	Were all decisions made under section 5.68(1), and the extent of participation allowed, recorded in the minutes of Council and Committee meetings.	Yes		Garry Keffe

Department of Local Government, Sport and Cultural Industries - Compliance Audit Return



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
3	s5.73	Were disclosures under section 5.65 or 5.70 recorded in the minutes of the meeting at which the disclosure was made.	Yes		Garry Keeffe
4	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly elected members within three months of their start day.	Yes		Garry Keeffe
5	s5.75(1) Admin Reg 22 Form 2	Was a primary return lodged by all newly designated employees within three months of their start day.	Yes		Garry Keeffe
6	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all continuing elected members by 31 August 2017.	Yes		Garry Keeffe
7	s5.76(1) Admin Reg 23 Form 3	Was an annual return lodged by all designated employees by 31 August 2017.	Yes		Garry Keeffe
8	s5.77	On receipt of a primary or annual return, did the CEO, (or the Mayor/ President in the case of the CEO's return) on all occasions, give written acknowledgment of having received the return.	Yes		Garry Keeffe
9	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained the returns lodged under section 5.75 and 5.76	Yes		Garry Keeffe
10	s5.88(1)(2) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70 and 5.71, in the form prescribed in Administration Regulation 28.	Yes		Garry Keeffe
11	s5.88 (3)	Has the CEO removed all returns from the register when a person ceased to be a person required to lodge a return under section 5.75 or 5.76.	Yes		Garry Keeffe
12	s5.88(4)	Have all returns lodged under section 5.75 or 5.76 and removed from the register, been kept for a period of at least five years, after the person who lodged the return ceased to be a council member or designated employee.	Yes		Garry Keeffe
13	s5.103 Admin Reg 34C & Rules of Conduct Reg 11	Where an elected member or an employee disclosed an interest in a matter discussed at a Council or committee meeting where there was a reasonable belief that the impartiality of the person having the interest would be adversely affected, was it recorded in the minutes.	Yes		Garry Keeffe
14	s5.70(2)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to the Council or a Committee, did that person disclose the nature of that interest when giving the advice or report.	Yes		Garry Keeffe

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No	Reference	Question	Response	Comments	Respondent
15	s5.70(3)	Where an employee disclosed an interest under s5.70(2), did that person also disclose the extent of that interest when required to do so by the Council or a Committee.	Yes		Garry Keeffe
16	s5.103(3) Admin Reg 34B	Has the CEO kept a register of all notifiable gifts received by Council members and employees.	Yes		Garry Keeffe

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Was local public notice given prior to disposal for any property not disposed of by public auction or tender (except where excluded by Section 3.58(5)).	Yes		Garry Keeffe
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property.	Yes		Garry Keeffe

Elections

No	Reference	Question	Response	Comments	Respondent
1	Elect Reg 30G (1)	Did the CEO establish and maintain an electoral gift register and ensure that all 'disclosure of gifts' forms completed by candidates and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the candidates.	Yes		Garry Keeffe

Finance

No	Reference	Question	Response	Comments	Respondent
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act.	Yes		Garry Keeffe
2	s7.1B	Where a local government determined to delegate to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority.	N/A		Garry Keeffe
3	s7.3	Was the person(s) appointed by the local government to be its auditor, a registered company auditor.	Yes		Garry Keeffe
4	s7.3, 7.6(3)	Was the person or persons appointed by the local government to be its auditor, appointed by an absolute majority decision of Council.	Yes		Garry Keeffe

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No	Reference	Question	Response	Comments	Respondent
5	Audit Reg 10	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government within 30 days of completion of the audit.	Yes		Garry Keeffe
6	s7.9(1)	Was the Auditor's report for the financial year ended 30 June 2017 received by the local government by 31 December 2017.	Yes		Garry Keeffe
7	S7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken by the local government, was that action undertaken.	N/A		Garry Keeffe
8	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a report prepared on any actions undertaken.	Yes		Garry Keeffe
9	S7.12A (4)	Where the local government determined that matters raised in the auditor's report (prepared under s7.9 (1) of the Act) required action to be taken by the local government, was a copy of the report forwarded to the Minister by the end of the financial year or 6 months after the last report prepared under s7.9 was received by the local government whichever was the latest in time.	Yes		Garry Keeffe
10	Audit Reg 7	Did the agreement between the local government and its auditor include the objectives of the audit.	Yes		Garry Keeffe
11	Audit Reg 7	Did the agreement between the local government and its auditor include the scope of the audit.	Yes		Garry Keeffe
12	Audit Reg 7	Did the agreement between the local government and its auditor include a plan for the audit.	Yes		Garry Keeffe
13	Audit Reg 7	Did the agreement between the local government and its auditor include details of the remuneration and expenses to be paid to the auditor.	Yes		Garry Keeffe
14	Audit Reg 7	Did the agreement between the local government and its auditor include the method to be used by the local government to communicate with, and supply information to, the auditor.	Yes		Garry Keeffe

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Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	s5.56 Admin Reg 19DA (6) Audit Reg 9A (2)(a)	Has the local government adopted a Corporate Business Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	19 May 2017	Garry Keeffe
2	s5.56 Admin Reg 19DA (6) Audit Reg 9A (2)(a)	Has the local government adopted a modification to the most recent Corporate Business Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No	19 May 2017	Garry Keeffe
3	s5.56 Admin Reg 19C (7) Audit Reg 9A (2)(b)	Has the local government adopted a Strategic Community Plan. If Yes, please provide adoption date of the most recent Plan in Comments. This question is optional, answer N/A if you choose not to respond.	Yes	19 May 2017	Garry Keeffe
4	s5.56 Admin Reg 19C (7) Audit Reg 9A (2)(b)	Has the local government adopted a modification to the most recent Strategic Community Plan. If Yes, please provide adoption date in Comments. This question is optional, answer N/A if you choose not to respond.	No		Garry Keeffe
5	S5.56 Audit Reg 9A (2)(c)	Has the local government adopted an Asset Management Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	19 May 2017	Garry Keeffe
6	S5.56 Audit Reg 9A (2)(d)	Has the local government adopted a Long Term Financial Plan. If Yes, in Comments please provide date of the most recent Plan, plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	19 May 2017	Garry Keeffe
7	S5.56 Audit Reg 9A (2)(e)	Has the local government adopted a Workforce Plan. If Yes, in Comments please provide date of the most recent Plan plus if adopted or endorsed by Council the date of adoption or endorsement. This question is optional, answer N/A if you choose not to respond.	Yes	19 May 2017	Garry Keeffe

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Local Government Employees					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 18C	Did the local government approve the process to be used for the selection and appointment of the CEO before the position of CEO was advertised.	N/A		Garry Keeffe
2	s5.36(4) s5.37(3), Admin Reg 18A	Were all vacancies for the position of CEO and other designated senior employees advertised and did the advertising comply with s.5.36(4), 5.37(3) and Admin Reg 18A.	N/A		Garry Keeffe
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position of CEO under section 5.36(4).	N/A		Garry Keeffe
4	Admin Regs 18E	Did the local government ensure checks were carried out to confirm that the information in an application for employment was true (applicable to CEO only).	N/A		Garry Keeffe
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss a designated senior employee.	N/A		Garry Keeffe

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Official Conduct					
No	Reference	Question	Response	Comments	Respondent
1	s5.120	Where the CEO is not the complaints officer, has the local government designated a senior employee, as defined under s5.37, to be its complaints officer.	N/A		Garry Keeffe
2	s5.121(1)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that result in action under s5.110(6)(b) or (c).	N/A	none received	Garry Keeffe
3	s5.121(2)(a)	Does the complaints register maintained by the complaints officer include provision for recording of the name of the council member about whom the complaint is made.	N/A	none received	Garry Keeffe
4	s5.121(2)(b)	Does the complaints register maintained by the complaints officer include provision for recording the name of the person who makes the complaint.	N/A	none received	Garry Keeffe
5	s5.121(2)(c)	Does the complaints register maintained by the complaints officer include provision for recording a description of the minor breach that the standards panel finds has occurred.	N/A	none received	Garry Keeffe
6	s5.121(2)(d)	Does the complaints register maintained by the complaints officer include the provision to record details of the action taken under s5.110(6)(b) or (c).	N/A	none received	Garry Keeffe

Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	s3.57 F&G Reg 11	Did the local government invite tenders on all occasions (before entering into contracts for the supply of goods or services) where the consideration under the contract was, or was expected to be, worth more than the consideration stated in Regulation 11(1) of the Local Government (Functions & General) Regulations (Subject to Functions and General Regulation 11(2)).	Yes		Garry Keeffe
2	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than inviting tenders for a single contract.	Yes		Garry Keeffe
3	F&G Reg 14(1) & (3)	Did the local government invite tenders via Statewide public notice.	Yes		Garry Keeffe
4	F&G Reg 14 & 15	Did the local government's advertising and tender documentation comply with F&G Regs 14, 15 & 16.	Yes		Garry Keeffe

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No	Reference	Question	Response	Comments	Respondent
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer, notice of the variation.	Yes		Garry Keeffe
6	F&G Reg 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Reg 16.	Yes		Garry Keeffe
7	F&G Reg 18(1)	Did the local government reject the tenders that were not submitted at the place, and within the time specified in the invitation to tender.	Yes		Garry Keeffe
8	F&G Reg 18 (4)	In relation to the tenders that were not rejected, did the local government assess which tender to accept and which tender was most advantageous to the local government to accept, by means of written evaluation criteria.	Yes		Garry Keeffe
9	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17.	Yes		Garry Keeffe
10	F&G Reg 19	Was each tenderer sent written notice advising particulars of the successful tender or advising that no tender was accepted.	Yes		Garry Keeffe
11	F&G Reg 21 & 22	Did the local governments's advertising and expression of interest documentation comply with the requirements of F&G Regs 21 and 22.	Yes		Garry Keeffe
12	F&G Reg 23(1)	Did the local government reject the expressions of interest that were not submitted at the place and within the time specified in the notice.	Yes		Garry Keeffe
13	F&G Reg 23(4)	After the local government considered expressions of interest, did the CEO list each person considered capable of satisfactorily supplying goods or services.	Yes		Garry Keeffe
14	F&G Reg 24	Was each person who submitted an expression of interest, given a notice in writing in accordance with Functions & General Regulation 24.	Yes		Garry Keeffe
15	F&G Reg 24AD(2)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice.	N/A		Garry Keeffe
16	F&G Reg 24AD(4) & 24AE	Did the local government's advertising and panel documentation comply with F&G Regs 24AD(4) & 24AE.	N/A		Garry Keeffe

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No	Reference	Question	Response	Comments	Respondent
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16 as if the reference in that regulation to a tender were a reference to a panel application.	N/A		Garry Keeffe
18	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application, notice of the variation.	N/A		Garry Keeffe
19	F&G Reg 24AH(1)	Did the local government reject the applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time specified in the invitation for applications.	N/A		Garry Keeffe
20	F&G Reg 24AH(3)	In relation to the applications that were not rejected, did the local government assess which application(s) to accept and which application(s) were most advantageous to the local government to accept, by means of written evaluation criteria.	N/A		Garry Keeffe
21	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers, comply with the requirements of F&G Reg 24AG.	N/A		Garry Keeffe
22	F&G Reg 24AI	Did the local government send each person who submitted an application, written notice advising if the person's application was accepted and they are to be part of a panel of pre-qualified suppliers, or, that the application was not accepted.	N/A		Garry Keeffe
23	F&G Reg 24E	Where the local government gave a regional price preference in relation to a tender process, did the local government comply with the requirements of F&G Reg 24E in relation to the preparation of a regional price preference policy (only if a policy had not been previously adopted by Council).	Yes		Garry Keeffe
24	F&G Reg 24F	Did the local government comply with the requirements of F&G Reg 24F in relation to an adopted regional price preference policy.	Yes		Garry Keeffe
25	F&G Reg 11A	Does the local government have a current purchasing policy in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less.	Yes		Garry Keeffe

7.5.2

DEDICATION FOR ROAD WIDENING

LOCATION:	North West Coastal Highway
FILE REFERENCE:	12.1.6
CORRESPONDENT:	Main Roads WA
DATE OF REPORT:	6 March 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Map of Road Widening

SUMMARY:

Council to approve the excisions and dedication of a portion of Lot 11 on Deposited Plan 412639, as a road.

LOCALITY PLANS:

See Appendices 1.

BACKGROUND:

MRWA have identified a small section of the NWCH has been built on part of the Kalbarri National Park. MRWA to resolve this anomaly is required to excise the small portion of land from the park and have it dedicated as a road to form part of the NWCH.

This widening is a retrospective tidy up exercise, and no new construction has taken place as the road has been in existence for many years.

COMMENT:

Within the recommendation, point 3, it refers to Council indemnifying the Minister for Lands from any costs in relation to the dedication. Please note that MRWA provides that indemnification to the Council and the Minister for Lands on our behalf.

Apart from the above advice the request is supported as is a road dedication formality only.

STATUTORY IMPLICATIONS:

State: Land Administration Act 1997

VOTING REQUIREMENT:

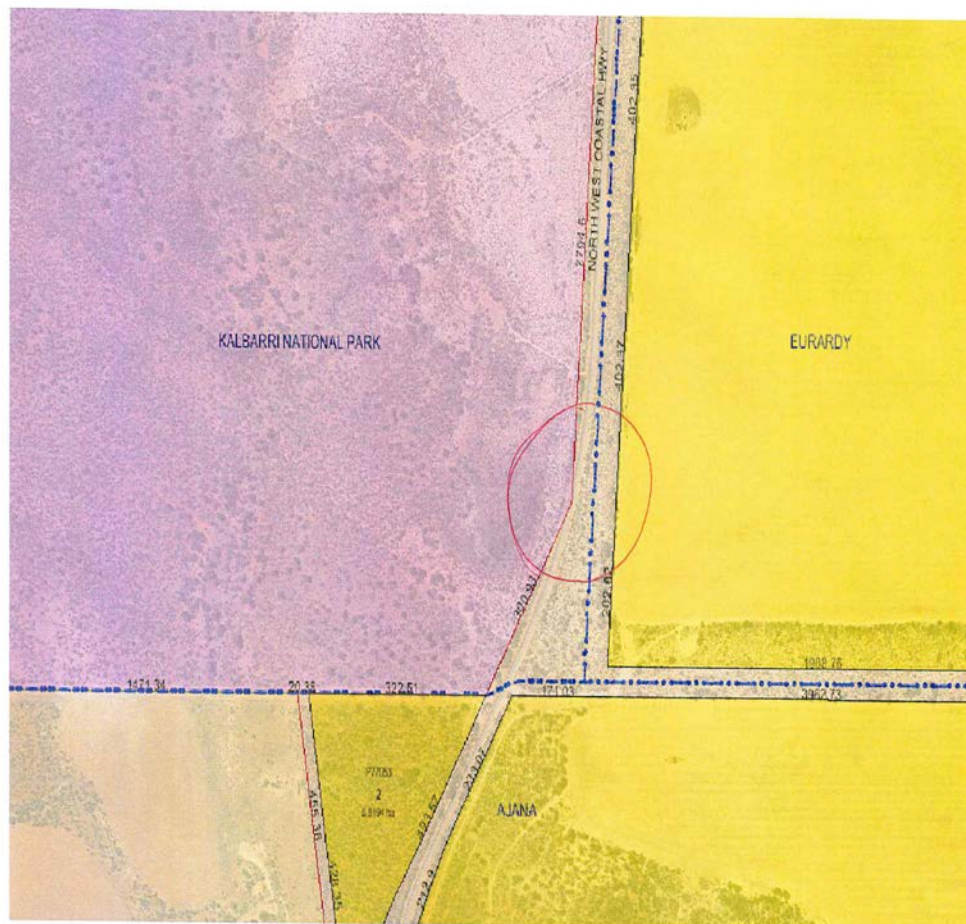
Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council:

- 1. Supports the excision from portion of the Kalbarri National Park, being Class A Reserve 27004, shown as Lot 11 on Deposited Plan 412639, and for Lot 11 to be dedicated as road widening under Main Roads control.**
- 2. Pursuant to section 56 of the *Land Administration Act 1997* resolves to dedicate the road widening shown as Lot 11 on Deposited Plan 412639.**
- 3. In accordance with section 56(4) of the *Land Administration Act 1997* indemnifies the Minister for Lands against any costs or claims that may arise as a result of the dedication.**
- 4. Request the Department of Planning, Lands and Heritage (on behalf of the Minister for Lands), to dedicate the widening on Deposited Plan 412639.**

APPENDICES 1 – Maps of road dedication area



VER.	AMENDMENT	AUTHORISED BY	DATE	<p>THE RESIDUE LAND COMPRISED IN 'A' CLASS RESERVE 27004 (KALBARRI NATIONAL PARK) IS NOT SHOWN ON THIS PLAN PURSUANT TO AN EXEMPTION GRANTED UNDER REGULATION 5(6) OF THE TRANSFER OF LAND (SURVEYS) REGULATIONS 1995. (APPROVAL ID 2-2017 DATED 11 DECEMBER 2017; LANDGATE FILE 02401-201003)."</p>
				<p>TYPE CROWN S.S.A. YES/NO</p> <p>PURPOSE SUBDIVISION</p> <p>PLAN OF ROAD WIDENING (LOT 11)</p> <p>FORMER TENURE RESERVE 27004</p> <p>LOCAL AUTHORITY SHIRE OF NORTHAMPTON</p> <p>LOCALITY KALBARRI NATIONAL PARK</p> <p>D.O.L. FILE</p> <p>FIELD RECORD 143102</p> <p>SURVEYOR'S CERTIFICATE - REG 54</p> <p>1. I, BRAD LEON COLLARD, being a duly qualified and licensed surveyor, depose that the plan is accurate and is a correct representation of the land shown thereon.</p> <p>(a) "survey" and/or "surveyor" means the same as in the Survey Act 1985.</p> <p>(b) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(c) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(d) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(e) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(f) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(g) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(h) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(i) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(j) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(k) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(l) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(m) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(n) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(o) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(p) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(q) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(r) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(s) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(t) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(u) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(v) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(w) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(x) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(y) "lot" means a lot as defined in the Survey Act 1985.</p> <p>(z) "lot" means a lot as defined in the Survey Act 1985.</p> <p>DATE</p> <p>LICENSED SURVEYOR</p> <p>LOGGED</p> <p>DATE</p> <p>FEE PAID</p> <p>DATE</p> <p>U.S.C.</p> <p>EXAMINED</p> <p>DATE</p> <p>WESTERN AUSTRALIAN PLANNING COMMISSION</p> <p>EXEMPT FROM WAPC APPROVAL</p> <p>Delegated under s.16 PAID 2005</p> <p>SUBJECT TO</p> <p>IN ORDER FOR DEALINGS</p> <p>FOR INSPECTOR OF PLANS AND SURVEYS</p> <p>APPROVED</p> <p>INSPECTOR OF PLANS AND SURVEYS/ AUTHORISED LAND OFFICER</p> <p>DATE</p>
				<p>Landgate</p> <p>DEPOSITED PLAN 412639</p> <p>SHEET 1 OF 1 SHEETS VERSION 1</p>