



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 20th July in the Council Chambers, Northampton commencing at 1.00pm.

10.00am Councillors to meet at GMA access road for inspection of proposed sites for viewing platforms and Lynton Convict Hiring Station.

3.00pm Citizenship Ceremony for Renuka Sah.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L KEEFFE', is shown above the printed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

13th July 2018



~ Agenda ~

20th July 2018

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 20th July 2018, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

13th July 2018

SHIRE OF NORTHAMPTON

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  _____

Date 13th July 2018

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

**AGENDA
ORDINARY MEETING OF COUNCIL
20 July 2018**

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 15th June 2018

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri
on 15th June 2018

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6.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

6.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Glenn Bangay	Building Surveyor	
Mr Neil Broadhurst	Manager of Works	
Mrs Deb Carson	Planning Officer	

6.2.1 LEAVE OF ABSENCE

Cr D Pike

6.2.2 APOLOGIES

Cr S Stock-Standen

6.3 QUESTION TIME

Nil

6.4 DISCLOSURE OF INTEREST

Cr Tim Hay declared a financial interest in Item 7.3.4 as he is the Applicant and may incur a gain or loss from the decision of Council.

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6.5 CONFIRMATION OF MINUTES

6.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18 th MAY 2018
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Moved Cr SUCKLING, seconded Cr KRAKOUER

That the minutes of the Ordinary Meeting of Council held on the 18th May 2018 be confirmed as a true and correct record, subject to the following changes:

- Heading numbering from Minute 5.9.3 onwards to be corrected.

CARRIED 7/0

6.5.2 BUSINESS ARISING FROM MINUTES

Nil

6.6 RECEIVAL OF MINUTES

Nil

6.7 WORKS & ENGINEERING REPORT

6.7.1 INFORMATION ITEMS MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)
--

Noted

Mr Neil Broadhurst departed the meeting at 1.06pm.

6.8 HEALTH & BUILDING REPORT

6.8.1 HORROCKS GREEN – WASTE DUMPING STATION (ITEM 7.2.1)

Moved Cr CARSON, seconded Cr SMITH

That Council:

1. Permit the use of the designated area to the North of Mitchell Street Horrocks to be used as a green-waste only dumping area by the general public, for a trial period of 6 months.

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2. Approve of purchase and erection of appropriate signage for control of the green waste site.
3. Require the Horrocks Community Centre Inc to monitor the site on the behalf of the Council and to ensure only green-waste is dumped on this site by the general public.
4. Require Management to present a report to the February 2019 meeting of Council advising of the effectiveness of the site and recommendations for continued use or closure of the site.

CARRIED 7/0

6.8.2 BUILDING APPROVALS (ITEM 7.2.2)
--

Noted

6.9 TOWN PLANNING REPORT

6.9.1 LOCAL PLANNING POLICY REVIEW (ITEM 7.3.1)
--

Moved Cr SUCKLING, seconded Cr STEWART

That Council, pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to:

1. Adopt the amended Local Planning Policies for public comment and advertise them for a period of 21 days;
2. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the amended Local Planning Policies and proceed to publish a notice to this effect in the local newspaper; and
3. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.

CARRIED 7/0

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6.9.2 REVIEW OF SHIRE OF NORTHAMPTON LOCAL PLANNING SCHEME NO.10 HERITAGE LIST & UPDATE OF MUNICIPAL HERITAGE INVENTORY (ITEM 7.3.2)
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Moved Cr KRAKOUER, seconded Cr STEWART

That Council resolve to initiate:

1. A review of the Shire of Northampton Local Planning Scheme No. 10 Heritage List 2015 for the purposes of consultation, and pursuant to Schedule 2 - Deemed Provisions, Part 3, cl 8 (3) of the *Planning and Development (Local Planning Schemes) Regulations*; and
2. An update of the Shire of Northampton Municipal Heritage Inventory, for the purposes of consultation.

CARRIED 7/0

6.9.3 RENEWAL OF AGREEMENT – KALBARRI BOAT HIRE – CANOE SAFARIS (ITEM 7.3.3)
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Moved Cr SUCKLING, seconded Cr SMITH

That Council:

1. Grant Development Approval for an experiential use (canoe safaris) over Reserves 12996, 25307 & 26591 and Lot 1545, Murchison River Foreshore, Kalbarri subject to the following conditions:
 - a) This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Local Planning Scheme No. 11 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;
 - b) This Development Approval is subject to:
 - (i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;

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- (ii) Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*; and
 - (iii) A license agreement being entered into by the applicant and the Shire in accordance with Council's Policy 9.2 – *Requirements for License Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities*;
- c) This Development Approval shall remain valid whilst the License Agreement referred to in Condition (b)(iii) remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid.

Advice Notes:

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;

Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

2. Authorise delegation to the Chief Executive Officer and Planning Officer for the preparation and execution of the License Agreement, with any disputes to be referred back to Council for final determination.

CARRIED 7/0

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Cr Hay declared a financial interest in Item 7.3.4 as is the applicant and may incur a financial gain or loss from the decision of Council and left the meeting at 1.23pm.

**6.9.4 APPLICATION FOR DEVELOPMENT APPROVAL AND LICENSE AGREEMENT
– PINK LAKE AND LUCKY BAY SIGHT-SEEING TOURS (ITEM 7.3.4)**

Moved Cr SIMKIN, seconded Cr CARSON

1. That Council grant Development Approval for an experiential use (sightseeing tours) over the land areas of Unallocated Crown Land as identified, subject to the following conditions:
 - a) This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Local Planning Scheme No. 10 – Northampton* and the *Planning and Development Act (2005)* only;
 - b) This Development Approval is subject to the continuing Approval of the Minister of Lands by means of a valid License Agreement with the Department of Planning, Lands and Heritage (or relevant state lands authority) in accordance with the provisions of the *Land Administration Act (1997)*;
 - c) This Development Approval shall remain valid whilst the License Agreement referred to in Condition (b) remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid;
 - d) The proposed tour, to traverse the areas of Unallocated Crown Land as identified in the attached approved plans dated 15 June 2018, shall be limited to the provision of one (1) six-seater side-by-side buggy;
 - e) The Applicant shall provide an Emergency Management Plan to the Shire of Northampton, and be to the approval of the local government, prior to the commencement of the proposed use;
 - f) The Applicant shall contact the Shire of Northampton's Environmental Health Officer to ensure compliance with the Food Act (2008) prior to commencement of the proposed use;
 - g) Tour times shall be limited to the hours of 8am and 5pm, Sunday to Saturday inclusive;

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- h) The Applicant shall comply with the requirements set out by the Department of Biodiversity, Conservation and Attractions, to the satisfaction of the Local Government, for the protection of migratory bird species;
- i) The Applicant shall conduct the tours ONLY using existing pathways, roads and tracks as identified in the attached approved plans dated 15 June 2018, and shall not negatively impact, degrade or damage the natural amenity within the approved land locations in any way; and
- j) The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the Shire of Northampton's Local Planning Policy – Commercial Recreational Tourism Activity.

Advice Notes:

- Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;*
- Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
- Note 3. The Applicant is advised to familiarise themselves with the Aboriginal Heritage Due Diligence Guidelines, which are designed to assist proponents to identify and mitigate any risks to Aboriginal Heritage, available at <https://www.daa.wa.gov.au/globalassets/pdf-files/ddg>.*
- Note 4. With regard to Condition 1(h), the Applicant will be provided with advice from the Department of Biodiversity, Conservation and Attractions (Parks and Wildlife) relating to the environmental significance of the Hutt Lagoon system and migratory shorebirds and waders located there.*
- Note 5: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*
-

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2. That Council not approve the proposed sign at the Pink Lake Lookout, on the basis that it is not considered appropriate that signs of a commercial nature be approved in this location, as this would set a precedent for other signs and would have a detrimental result of the visual amenity of the area, and that the sign is considered to be remote from the primary place of business activity.

CARRIED 6/0

Cr Hay returned to the meeting at 1.31pm.

6.9.5 PROPOSED CONDITIONS OF SUBDIVISION OF MULTIPLE GENERAL RURAL LOTS, PORT GREGORY ROAD, SANDY GULLY (ITEM 7.3.5)

Moved Cr SUCKLING, seconded Cr STEWART

1. That Council correspond with the Department of Planning, Lands and Heritage to reiterate that Council does not support the original subdivision application for an eight lot subdivision, as it is not supported by the provisions of Council's Local Planning Strategy;
2. That, should an approval for subdivision be considered in relation to WAPC 155721, then the following conditions be imposed:
 - (a) Prior to the commencement of subdivisional works, an environmental management plan for the Hutt River tributary is to be prepared and approved to ensure the protection and management of the sites' environmental assets, with satisfactory arrangements being made for the implementation of the approved plan. (with the Department of Water and Environmental Regulation to be the clearing authority);
 - (b) A fence restricting vehicle and stock access to the Hutt River tributary is to be constructed on the Hutt River tributary vegetation boundary to protect native vegetation;
 - (c) A bushfire management plan is to be prepared and information be provided to demonstrate that the measures contained within the bushfire management plan have been implemented during subdivisional works;
 - (d) The landowner/applicant shall provide a written undertaking to the satisfaction of the Western Australian Planning Commission to advise prospective purchasers of the provisions of the local government's local planning scheme that relate to the use and management of the land; and

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- (e) A notification, pursuant to Section 70A of the Transfer of Land Act 1893 is to be placed on the certificates of title of the proposed lots (only to those lots where applicable). Notice of this notification is to be included on the diagram or plan of survey (deposited plan). The notification is to state as follows: 'Reticulated sewerage, water and network electricity supply is not available to the lot'.
3. That Council request the WAPC to require the Applicant to provide transport, road and access detail for further consideration by Mains Roads WA and the Shire of Northampton, or apply suitable conditions so as to minimise and rationalise access points, as an increase in access points (particularly in that location) has the potential to impact upon traffic flow and the safe movement of vehicles entering and exiting the existing road network. Should an approval be granted that allows access points to Port Gregory Road, then Mains Roads WA should be the clearing authority for any transport, road and access conditions applied.

CARRIED 7/0

**6.9.6 PROPOSED FRONT BOUNDARY FENCE – LOT 92 (NO. 5) CHARLTON
LOOP, KALBARRI (ITEM 7.3.6)**

Moved Cr HAY, seconded Cr STEWART

That Council grant formal development approval for a 1.5m high colorbond and slat panel fence to be constructed along the front property boundary of Lot 92 (No. 5) Charlton Loop, Kalbarri, subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 15 June 2018 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
 3. The fence height shall be limited to 1.5 metres as amended and marked in 'RED' on the attached approved plan(s) dated 15 June 2018;
 4. A building permit shall be issued by the local government prior to the commencement of any work on the site;
-

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5. Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
6. The existing fence, as approved by the State Administrative Tribunal in relation to Matter Number DR 142 2006, be removed prior to, or within three (3) months, of the new fence being constructed;
7. A manoeuvring/vehicle turnaround area shall be provided and maintained within the lot, so that all vehicles exiting the lot may do so in forward gear;
8. The materials used in the construction of the front fence shall be as per the schedule of colours and materials provided to the local government. This schedule shall not be modified or altered without the prior written approval of the local government; and
9. The slat panelling of the fence above 900mm from natural ground level shall comply with the definition of "visually permeable" of the State Planning Policy 3.1 - Residential Design Codes (refer to Advice Note 3 for further information).

Advice Notes:

1. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
 2. If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
 3. The Applicant is advised that "visually permeable" is defined with the State Planning Policy 3.1 – Residential Design Codes as meaning a vertical surface that has:
 - continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area;
 - continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or
 - a surface offering equal or lesser obstruction to view; as viewed directly from the street.
 4. If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision
-

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reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 7/0

6.9.7 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.7)

Noted.

6.9.8 INFORMATION ITEM – MODERNISING WESTERN AUSTRALIA'S PLANNING SYSTEM – GREEN PAPER CONCEPTS FOR A STRATEGICALLY – LED SYSTEM (ITEM 7.3.8)
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Noted.

6.10 FINANCE REPORT

6.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Municipal Fund Cheques 21449 to 21462 inclusive totalling \$52,206.87, Municipal EFT payments numbered EFT17882 to EFT18024 inclusive totalling \$585,418.03, Trust Fund Cheques 2323 to 2329, totalling \$4,255.39, Direct Debit payments numbered GJ1104 to GJ1109 inclusive totalling \$339,384.54 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

6.10.2 MONTHLY FINANCIAL STATEMENTS – MAY 2018 (ITEM 7.4.2)
--

Moved Cr SMITH, seconded Cr CARSON

That Council adopts the Monthly Financial Report for the period ending 31 May 2018.

CARRIED 7/0

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6.10.3 2018 – 2019 FEES AND CHARGES SCHEDULE/MINIMUM RATES (ITEM 7.4.3)
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Cr Hay declared a financial interest in 7.4.3 (in relation to the proposed Lucky Bay camp ground fee changes) as he is the operator of a caravan park and may incur a financial gain or loss from the decision of Council and left the meeting at 2.04pm.

Moved Cr SUCKLING, seconded Cr SMITH

That Council adopt an overnight charge to be applied to charter/commercial buses at a rate of \$5 per person per night, for the Lucky Bay and Little Bay camping grounds.

CARRIED 6/0

Cr Hay returned to the meeting at 2.09pm.

Moved Cr CARSON, seconded Cr SUCKLING

1. That Council adopts the Schedule of Fees and Charges for the 2018/2019 Financial Year as presented, subject to the following change:
 - Deletion of M Grove lease fee
2. That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$550 per assessment for the 2018/2019 Financial Year.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

6.11 ADMINISTRATION & CORPORATE REPORT

6.11.1 2018/2019 BUDGET MEETING (ITEM 7.5.1)

Moved Cr SMITH, seconded Cr STEWART

That Council holds a Special Meeting of Council to consider the 2018/2019 Budget on Friday 27th July 2018, commencing 1.00pm at the Northampton Council Chambers.

CARRIED 7/0

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6.11.2 SHIRE OF NORTHAMPTON PROPERTY LOCAL LAW (ITEM 7.5.2)

Moved Cr SIMKIN, seconded Cr SUCKLING

That Council:

1. Resolves to make the *Shire of Northampton Local Government Property Local Law 2018*.
2. In accordance with section 3.12 of the Local Government Act 1995, give public notice of its intention to make the new Local Law.

CARRIED 7/0

6.11.3 APPOINTMENT OF AUTHORISED OFFICERS (ITEM 7.5.3)
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Moved Cr SMITH, seconded Cr CARSON

That the following persons be declared authorised officers to exercise powers pursuant to the Bush Fires Act 1954:

Robert McKenzie – Chief Bush Fire Control Officer

Len Simmons - Deputy Bush Fire Control Officer North

Michael Morris - Deputy Bush Fire Control Officer South

Other Authorised Officers

Garry Keeffe

Kyle Carson

Matt Johnson

Greg Poett

Grant Middleton

Chad Graham

Lindsay Rowe

Scott Bridgeman

And that all previous appointments are hereby cancelled.

CARRIED 7/0

6.11.4 SALE OF HOLDEN CAPTIVA (ITEM 7.5.4)
--

Moved Cr KRAKOUER, seconded Cr SUCKLING

That the tender submitted by Cris Barton, offering a price of \$14,000 plus GST, for the Holden Captiva be accepted.

CARRIED 7/0

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6.11.5 NORTHAMPTON IGA – ART SIGN (ITEM 7.5.5)

Moved Cr SUCKLING, seconded Cr HAY

That Council approves the art signage on the railing at the front car park of the Northampton IGA as per the presented design, subject to the sign being maintained in good condition at all times and, should the sign become in a dilapidated state, then the Council reserves the right to remove the sign.

CARRIED 7/0

6.11.6 SENIOR STAFF PERFORMANCE REVIEWS (ITEM 7.5.6)

Mr Garry Keefe, Mr Glenn Bangay and Mr Grant Middleton declared a financial interest in Agenda Item 7.5.6 as they are senior staff of the Shire of Northampton, and may incur a gain or loss from the decision of Council.

Moved Cr STEWART, seconded Cr SUCKLING

That Council receives and adopts the performance reviews as presented, and:

1. Approves the request of the Deputy Chief Executive Officer for a salary increase of \$10,000 per annum; and
2. Approves the request of the change of employment conditions of the Building Surveyor to reduce working days from five days to three days as from 1 January 2019 as part of his transition to retirement, and extend the existing employment contract to 30 June 2020.

CARRIED 7/0

6.12 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

26/05/2018	Northampton Volunteer Dinner and Recognition Evening
31/05/2018	Official opening of the Nature Playground in Kalbarri
11/06/2018	Senior Staff Performance Reviews

6.13 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Krakover reported on his attendance at the following:

31/05/2018	Official opening of the Nature Playground in Kalbarri
11/06/2018	Senior Staff Performance Reviews

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri
on 15th June 2018

6.14 COUNCILLORS' REPORTS

6.14.1 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

30/05/2018	Kalbarri Roadwise Committee meeting
31/05/2018	Kalbarri Health Group meeting
12/06/2018	Kalbarri Visitor Centre meeting
31/05/2018	Official opening of the Nature Playground in Kalbarri
11/06/2018	Senior Staff Performance Reviews

6.14.2 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at:

11/06/2018 Senior Staff Performance Reviews

6.15 NEW ITEMS OF BUSINESS

Nil

6.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 20th July 2018 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

6.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 2.36pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 17 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 20TH JULY 2018

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	5th July 2018

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Ogilvie East, Balla Whellarra, Binu East, Elphick, Ajana East, Diepeveen, Hulme, Eastough, Barrell Well, Ralph, Monegarry, Horan, Harvey, Horry, Blue Well, Bowes Spring, Frosty Gully, James and Wickens South Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Willow Gully Road and Bowes River Road.

Maintenance Items

- Northampton – ‘Northampton Ewe Turn’ preparation and clean-up works.
- Northampton and surrounds – General Guidepost and Sign replacement works.
- Kalbarri – Murchison Station Access Road gravel stockpiled - 500m³ used with grader and trucks to repair initial worst areas prior to School holiday period, Additional 300m³ stockpiled for future works.

Other Items (Budget)

- Rural – Chilimony Road (stage 3) shoulder reconditioning works continuing.
- Rural – Horrocks Road (stage 3) Shoulder reconditioning and drainage works continuing.

Plant Items

- P286 - New Pig Trailer – Returned for reworks to Howard Porter mid-west service agent (Dtrans) for repairs/rework – No cost to Shire.
- P204 - Vibe Roller – Replace cracked drum drive plate plus associated works – PEMCO Diesel
- P280 - Prime Mover – Collision with Kangaroo – Pending panel replacement/repairs through insurance – Kings Panel works
- P259 - Grader ute - Collision with Kangaroo – Pending panel replacement/repairs through insurance – Kings Panel works

Staff/Personnel Items

- Nil.

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2017/2018)

(July 2018)

2017/2018 Budget Works	Status	Comments
<u>Regional Road Group Projects</u>		
Kalbarri Road Shoulder Reconditioning works 23.00 - 33.00 slk	COMPLETE	Contracted Works awarded to Quadrio Earthmoving Works complete
Horrocks Road Shoulder Reconditioning works 13.50 - 16.75 slk	Commenced	Completed gravel importation works, shoulder grading and site clean up works remaining.
<u>Roads to Recovery</u>		
Chilimony Road Shoulder Reconstruction - Stage 3 (North of North Road)	Commenced	Commenced verge/vegetation works
Chilimony Road Reseal Stage 2	COMPLETE	
Horrocks - Mitchell Street Add kerbing and Slurry/Asphalt seal	COMPLETE	
Wundi Road / Parker Road Gravel Sheeting approx 4.5 - 5 kms	COMPLETE	
<u>Royalties for Regions Funding</u>		
White Cliffs Road Construct and seal - Stage 1 of 2 (Total 12.8kms)	COMPLETE	Pending Reseal . 7.3 km to primerseal stage
<u>Black Spot Funding</u>		
Kalbarri - Grey Street/Red Bluff Road - Chinamans Construct corner and develop car park area etc.	COMPLETE	
Cont.		
2017/2018 Budget Works	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION</u>		
<u>(Carry over 2016/17)</u>		
Northampton - West Street Upgrade stormwater, Reseal Bateman to Stephen	COMPLETE	
Northampton - Kitson Court Reseal	COMPLETE	
Kalbarri - Gallant Close Reseal	COMPLETE	
Kalbarri - Hackney Street Reseal	COMPLETE	
<u>Kalbarri (New 2017/2018)</u>		
VMR Carpark area Reseal Carpark area	COMPLETE	
<u>Rural (New 2017/2018)</u>		
Sandy Gully Road RAV4 Network upgrade works	COMPLETE	
Swamps Road RAV4 Network upgrade works	COMPLETE	
<u>OTHER WORKS - SHIRE ASSISTED WORKS</u>		
Kalbarri - Sporting complex Tennis, Netball, Basketball Construct and seal carpark area	COMPLETE	
Northampton - Lions Park Redevelopment and install of new playground equipment	COMPLETE	Pending cleanup of creek area when area is sufficiently dried out
Cont.		
2017/2018 Budget Works	Status	Comments
<u>MUNICIPAL FOOTPATHS</u>		

Northampton - Stephen Street Replace DUP from NWCH to West Street		Telstra infrastructure corrections required to lid heights
<u>OTHER WORKS - Depots/Yards etc</u>		
Horrocks Jetty Maintenance works to pier supports	COMPLETE	
Kalbarri - Depot Yard Construct Community bus shed/cover		
Northampton - Wannerenooka Storage Tanks New Tanks x 4 plus barrier fence replacement	COMPLETE	
Northampton - Wheal of May pipeline Replacement of pipeline from site to Wannerenooka Road	COMPLETE	
Northampton - Oval Boundary Fence Replacement of last section of Boundary fence	COMPLETE	
Rural - RAV4 Surveys Survey assessments for road gradient identification.	Ongoing	Road survey approved to be undertaken to identify non conforming areas Additional topographical survey being undertaken to undertake design/costings
Cont.		
2017/2018 Budget Works	Status	Comments
<u>PLANT ITEMS - Major</u>		
Northampton - Tandem axle pig trailer	COMPLETE	Delivered May 2018

Purchase new - trade/sell P184 Tandem axle pig trailer		
Kalbarri - New Large Mower Purchase new - trade/sell P210 Northampton Mower (JD)	COMPLETE	Delivered March 2018
Northampton - Utility - Maint Leading Hand Purchase New - trade/sell P222 - Horrocks utility	COMPLETE	Delivered December 2017
Northampton - Utility - Kalbarri Leading Hand Purchase New - trade/sell P211 - Kalbarri utility	COMPLETE	Delivered December 2017
Northampton - Sedan - EHO vehicle Purchase New - trade/sell P257 - Sedan	COMPLETE	Delivered December 2017
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>		
Northampton - Dia 400mm auger	COMPLETE	
Northampton - Chainsaw	COMPLETE	
Northampton - Plate compactor	COMPLETE	
Northampton - Vertical Ram/compactor	COMPLETE	
Northampton - 4 inch water transfer pump	COMPLETE	
Northampton Gardeners - Blower/Vac	COMPLETE	
Northampton Gardeners - Whipper Snipper	COMPLETE	
Kalbarri - Extendable Chainsaw	COMPLETE	
Kalbarri - Blower/Vac	COMPLETE	
Kalbarri - Post Hole Digger	COMPLETE	
Lucky Bay - Chainsaw and safety equipment	COMPLETE	
<u>OTHER WORKS - SPECIFIC / MAINTENANCE</u>		
Ogilvie East Road - Nolba to Balla Whellarra		
Balla Whellarra Road - 1.1km yellow sand		

HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF JUNE 2018	2
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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 13 th July 2018
	RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for June 2018.

OFFICER RECOMMENDATION – ITEM 7.2.1
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For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JUNE 2018									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
01/06/2018	1605	J Langley PO Box 226 NORTHAMPTON	G Chadforth C/- PO Box 226 NORTHAMPTON	6 (Lot 4) Thornton St NORTHAMPTON	Shed Extension	1. Concrete 2. C/Bond 3. C/Bond	24	\$10,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
15/06/2018	1609	R & T Strickman 9 Maxine Crt LESMURDIE	F Rystenberg PO Box 452 KALBARRI	14 (Lot 299) Mallard St KALBARRI	Alterations to 2 Storey Building	1. Timber 2. Brick 3. Zinc	19	\$18,500	1. 97.70 2. 0.00 3. 61.65 4. 0.00
22/06/2018	1610	N Bramwell PO Box 544 KALBARRI	Owner/Builder	5 (Lot 92) Charlton Loop KALBARRI	Front Boundary Fence	1. n/a 2. n/a 3. n/a	n/a	\$4,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00

TOWN PLANNING CONTENTS

7.3.1	PROPOSED RENEWAL OF LICENCE AGREEMENT 2015-001 – KALBARRI WILDERNESS TOURS (CANOE TOURS).....	2
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7.3.6	SUMMARY OF PLANNING INFORMATION ITEMS.....	86

7.3.1	PROPOSED RENEWAL OF LICENCE AGREEMENT 2015-001 – KALBARRI WILDERNESS TOURS (CANOE TOURS)	
	LOCATION:	Reserve 12996 (North and South), Lots 3 and 13 (Murchison House Station) Murchison River, and Lot 17 (No. 6322) Ajana-Kalbarri Road, Kalbarri
	FILE REFERENCES:	10.6.7, 10.6.1.3, R12996, A4815, License Agreement 2015-001
	APPLICANT:	Alex Read and Wendy Gilbert
	OWNER:	State of Western Australia / Shire of Northampton / Murchison House Station
	DATE OF REPORT:	4 July 2018
	REPORTING OFFICER:	Debbie Carson – Planning Officer
	APPENDICES:	
	1.	Licence Agreement 2015-001

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An application has been received for the renewal of Use-Hire Site License Agreement 2015-001 for a further 3 year period in accordance with Council policy. The existing license agreement is for the provision of supervised canoe tours, and no changes to the existing use is proposed. The application also includes the renewal of the home business approval for a home booking office, and as an occasional meeting point for customers to the tours.

The proposal is currently being advertised, with the advertising due to conclude on Tuesday 17th July 2018.

An Addendum to this report will be provided to Council following that closing date, so as to provide Council with a complete assessment which will detail and address any submissions received during the advertising period, the Applicant's past performance, as well as provide a recommendation and any conditions of approval that will be required for the proposed renewal.

BACKGROUND:

The original application for Kalbarri Wilderness Tours was lodged by Frank Seidler in January 2008, and was brought before Council at its Ordinary Meeting on 20 June 2008. At this meeting, Council resolved to:

- “1 *Grant planning approval for an experiential use (guided canoe tours) over Lots 13 and 3 (Murchison House Station) and portion of Reserve 12996 – Northern Foreshore (for emergency access only), Kalbarri subject to the following conditions:*
- a. An agreement being entered into by the Applicant and the Local Government in accordance with the “Commercial Recreational Activity on Crown Reserves” Local Planning Policy;*
 - b. The Agreement being for a fixed 12 month period upon which a review will be undertaken on the performance of the activity;*
 - c. The Agreement being subject to a maximum of one tour each morning per day;*
 - d. The Agreement being subject to written notification of any conflicts with other river users and written quarterly updates on the following items:*
 - i. Number of tours conducted;*
 - ii. Number of times Reserve 12996 (Northern Foreshore) has been accessed*
 - e. A Licence (or other formal approval) being granted for the operations by the Department for Planning & Infrastructure with the local government to be provided a copy of that approval;*
 - f. This planning approval shall remain valid while the agreement required by this planning approval remains current and valid, and on the expiration or earlier termination of the agreement, this planning approval shall cease to be valid;*
 - g. The Licensee complying with the requirements of the Health (Food Hygiene) Regulations and ensuring that all putrescible and other waste is removed from Lot 3 on each tour; and*
 - h. The Licensee and the activity are to comply with the Aboriginal Heritage Act.*

- 2 *Authorise delegation to the Chief Executive Officer and Principal Planner for preparation and execution of the agreement with any disputes to be referred back to Council for final determination."*

Council considered a new application by Alex Read and Wendy Gilbert (who purchased the business) for the same tour operations, and at their meeting held on 18 June 2011 resolved to:

- "1 *Transfer Use/Hire Site Agreement 009-09 – Kalbarri Wilderness Tours (Canoe Tours) from Mr Frank Seidler to Mr Alex Read and Ms Wendy Gilbert;*
- 2 *Require that a fee of \$150.00 be paid for the transferral of the agreement;*
- 3 *Enter into a three (3) year Licence Agreement with the Applicant in accordance with the Council Policy 9.2 – Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational, and Tourism Activities;*
- 4 *Authorise delegation to the Chief Executive Officer and Principal Planner for preparation and execution of the Licence Agreement in Point 3 above with any disputes to be referred back to Council for final determination; &*
- 5 *Refer the modified agreement to Department of Regional Development and Lands – State Land Services for approval.*

Advice Note:

- (i) *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business."*

Alex Read and Wendy Gilbert were granted a License Agreement by Council for a 4 year period from 1 July 2011 to 30 June 2015 with the use of the Reserve 12996 being for emergency access only. The License Agreement was subsequently renewed for a further 3 year period to 30 August 2018, however the approval was amended to include approval for an additional launching site from Nanny Goat Well, with a maximum of six (6) trailerised, three-seater canoes to be allowed to launch from this site (approved at the 24 July 2015 Ordinary Meeting of Council).

An excerpt from the current agreement has been included as **Appendix 1** to this report.

The Proposal

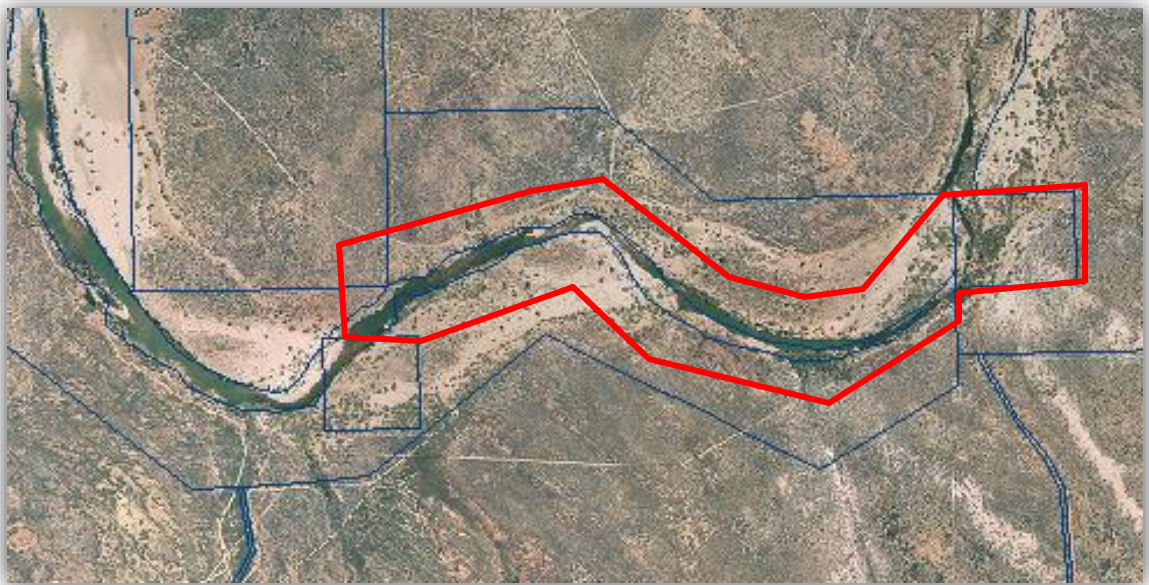
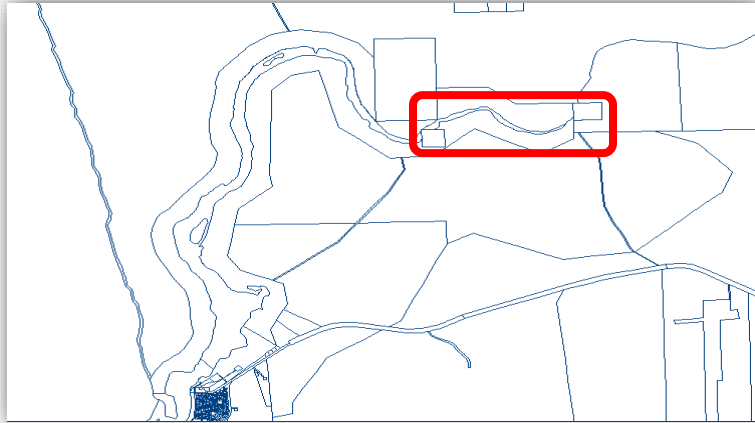
The proposal consists of fully guided canoe tours, where customers are typically collected from their accommodation in Kalbarri, but occasionally meeting at the Applicant's residential address at Lot 17 (No. 6322) Ajana-Kalbarri Road. Canoeists are then transported in a Tourist Coach tour bus to Murchison House Station (Lot 13) where the trailerised canoes are stationed (alternatively, lesser able-bodied persons may be transported to Nanny Goat Well site upon Reserve 12996 for a shortened canoe tour).

From the Murchison House Station launch site, canoeists are guided downstream for approximately 3km past Gregory's Rock to Lot 3 (also part of Murchison House Station). The tour group is given a barbeque breakfast in an outback kitchen (contained wholly within Lot 3) with the canoe tour then returning to Murchison House Station (Lot 13) via the same route. One tour is conducted daily, with the canoe tours operating from 8.00am to 1.00pm.

The tour predominantly utilises Murchison House Station's freehold land, however, access to Reserve 12996 (North) is required in case of emergency, as well as for the launching of canoes at Nanny Goat Well for the shorter tours (provided for those persons with physical disabilities, elderly persons etc).

The current approval allows the launching of twelve (12) three-seater canoes from Murchison House Station (Lot 13) and six (6) three-seater canoes from Reserve 12996 (Nanny Goat Well site), and no changes to this arrangement has been requested by the Applicant.

LOCATION PLANS:



COMMUNITY & GOVERNMENT CONSULTATION:

The application was formally advertised for public comment and referrals made to relevant Government agencies and departments with the advertising period commencing on 29 June 2018 and due to close on 17 July 2018, in accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. A notice was placed in the Geraldton Guardian, on the Shire website and available at both the Northampton and Kalbarri Shire offices. The

application was also forwarded to the following governmental agencies for consideration:

- Department of Water and Environmental Regulation;
- Department of Planning, Lands and Heritage;
- Yamatji Marlpa Aboriginal Corporation;
- Department of Biodiversity, Conservation and Attractions;
- Department of Mines, Industry Regulation and Safety;
- Department of Transport;
- Department of Jobs, Tourism, Science and Innovation;
- Department of Primary Industries and Regional Development; and
- Department of Health.

The application, in relation to the proposed home business only, was also advertised to one (1) adjoining landowner.

FINANCIAL & BUDGET IMPLICATIONS:

The applicant has paid a development application fee of \$447.00.

Should Council grant Development Approval to this application and enter into a License Agreement for a period of three (3) years, the Applicant will be required to also pay in advance an annual Reserve User Fee of \$500.00 as per Council Policy 9.2.5 (5.2- Reserve User Fee), to a total of \$1500.00 for the three years, as well as pay the License Agreement document preparation fee of \$150.

Alternatively, should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 11 – Kalbarri

Planning and Development (Local Planning Schemes) Regulations 2015

The Deemed Provisions for local planning schemes states that the local government must undertake the following in determining an application for development approval:

“In considering an application for development approval the local government is to have due regard to the following matters to the extent that, in the opinion of the local government, those matters are relevant to the development the subject of the application –

- (a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (i) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;*
- (l) the effect of the proposal on the cultural heritage significance of the area in which the development is located*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource*
- (q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety*
- (s) the adequacy of –*

- (i) *the proposed means of access to and egress from the site; and*
- (ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles*
- (f) *the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;*
- (u) *the availability and adequacy for the development of the following -...*
 - (v) *access by older people and people with disability;*
- (y) *any submissions received on the application"*

Shire of Northampton Local Planning Scheme No. 11 – Kalbarri

Lot 13 (Murchison House Station) is zoned "Rural" under *Local Planning Scheme No. 11 – Kalbarri*. Lot 3 is also zoned "Rural", although Reserve 12996 (North) traverses its southeastern and western lot boundaries under the Scheme mapping.

Reserve 12996 is vested with the Shire of Northampton for the purposes of "Parkland and Recreation" and is identified as "Public Open Space" under Scheme 11, with the objectives of this Reserve being:

- *"To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152;" (e.g. a reserve for foreshore management) and*
- *"To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage."*

As the Application requires the renewal of the home booking office, the following provisions of the *Local Planning Scheme No. 11* also apply, in relation to the proposed use of Lot 17 (No. 6322) Ajana-Kalbarri Road, Kalbarri.

Lot 17 Ajana-Kalbarri Road is zoned "Residential R2.5" under *Local Planning Scheme No. 11 – Kalbarri* with the Scheme stating the following purposes and intent for the 'Residential' zone:

- *To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- *To provide for a range of non-residential uses, which are compatible with and complementary to residential development.*

The proposed use of the residential land falls under the definition of a Home Business, with a Home Business defined under the Scheme as being:

“a dwelling or land around a dwelling used by an occupier of the dwelling to carry out a business, service or profession if the carrying out of the business, service or profession –

- (a) does not involve employing more than 2 people who are not members of the occupier’s household; and*
- (b) will not cause injury to or adversely affect the amenity of the neighbourhood; and*
- (c) does not occupy an area greater than 50 m²; and*
- (d) except as otherwise approved by the local government, does not involve the retail sale, display or hire of any goods unless the sale, display or hire is done only by means of the Internet; and*
- (e) does not result in traffic difficulties as a result of the inadequacy of parking or an increase in traffic volumes in the neighbourhood; and*
- (f) does not involve the presence, use or calling of a vehicle of more than 4.5 tonnes tare weight; and*
- (g) does not involve the use of an essential service that is greater than the use normally required in the zone in which the dwelling is located.”*

A 'Home Business' use is listed as an "A" use under the *Local Planning Scheme No. 11*, meaning that:

"the use is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the deemed provisions."

As a 'Home Business', the length of any Development Approval would be limited to a twelve month period, as per Clause 4.8.17 of the Scheme:

- "(a) An approval to conduct a home business, home occupation or industry-cottage is issued on an annual basis only to a specific occupier of a particular parcel of land. It shall not be transferred or assigned to any other person and shall not be transferred from the land in respect of which it was granted. Should there be a change of the occupier on the land in respect of which a development approval is issued, the approval is cancelled.*
- (b) If, in the opinion of the local government, any activities the subject of subclause 4.8.16 is causing a nuisance or annoyance to owners or occupiers of land in the locality, the local government may not re-issue an approval."*

The Applicant would therefore be required to re-apply for Development Approval (of the home business only) annually, should an approval be granted by Council.

POLICY IMPLICATIONS:

*Local: Shire of Northampton Kalbarri Coastal Management Strategy
Shire of Northampton Local Planning Policy – Commercial Recreational
Tourism Activity*

Shire of Northampton Kalbarri Coastal Management Strategy

The objectives for this Strategy relate to environmental protection, protection of assets and facilitating ongoing human uses of the coast. The objectives of this Strategy are to:

- *“Protect and maintain the environmental and cultural values of the Kalbarri coast. To ensure significant landscape, environmental features and conservation values are preserved and/or enhanced. This includes maintaining the coastal environment and the social, environmental and economic services which they currently provide.*
- *Protect and maintain the environmental and cultural values of the Murchison River. To conserve areas of geological, environmental and cultural significance, minimise the impact of human activities on the values and preserve the important cultural and recreational values of the River Reserve.*
- *Protect and enhance the attraction of Kalbarri as a tourist destination- To ensure that Kalbarri can continue to support a local tourist economy and to enhance Kalbarri’s position as a premier holiday destination within Western Australia;*
- *Protect and maintain facilities and access for commercial and recreational use- To facilitate ongoing, sustainable public access and recreational use of the area for current and future generations. Ensure the facilities are adequate to meet the current needs of the community, visitors and local industry; and*
- *Manage public safety and protect infrastructure- To ensure public safety and the protection of infrastructure from damage by coastal and fluvial forces.”*

The riverine area of Kalbarri is an important and sacred area for the local Nanda people, and the areas accessed by the proposed tour are nearby to cultural sites. The Strategy states the following in relation to Aboriginal Heritage:

“The area is an important and sacred area for the local Nanda people with many Dreaming stories associated with the natural features such as the rocks, hills, Murchison River, streams and springs. The Nanda believe that the landscape and features in the area were formed by the activities of their ancestors and the Beemarra river serpent during the Dreamtime. The Nanda hold long standing, traditional knowledge of the landscape and natural resources in the study area.

The study area contains a number of cultural sites that are important to the Nanda people ... some of which are registered with the Department of Aboriginal Affairs”

The Strategy continues to emphasise the Aboriginal Heritage of the area, stating:

“It is important to note that the cultural values associated with the foreshore environment are not represented only by the registered aboriginal heritage sites. The land and water environment of coastal areas contains many sustaining values associated with the use and enjoyment of the land that are important to the region’s Aboriginal community.”

Commercial Recreational Tourism Activity on Crown Reserves -Local Planning Policy (2014)

The application has been lodged under Council’s ‘Commercial Recreational Tourism Activity on Crown Reserves’ Local Planning Policy.

The objectives of the Policy are as follows:

- *“To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;*
- *To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;*
- *To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;*
- *To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;*
- *To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; &*
- *To provide criteria for assessing and determining applications.”*

Section 3.3.3 of the Policy states the following in relation to water-based activities:

“3.3.3.1 Permission will be given to the use of the beach area for guided tours/hiring of water based equipment, provided the applicant is prepared to comply with the terms of any licence of the relevant authority of the water body.

3.3.3.2 *The activities are not to dominate the main informal water-based activity, conflict with the designated water based activity or create a public danger.*

3.3.3.3 *All activities must be located adjacent to constructed public carpark areas and public conveniences.*

3.3.3.4 *The activity is not to damage, or lead to the degradation of, the coastal or marine environment.*

3.3.3.5 *All activities are not to create a public nuisance to nearby residents, or affect residential amenity and is not to create public nuisance to other regular water-based activities."*

Furthermore, Section 3.4.2 of the Policy states:

"3.4.2.1 Based on experience of the impacts of previous/similar activities (within or outside the Shire), the fragile nature of certain areas, and/or the dominant public use of certain areas, Council is of the view that certain activities should not be supported in certain areas and also that a restriction on the number of certain activities in certain areas should be prescribed.

3.4.2.2 These restrictions are attached to this policy and are based on knowledge and experience at this time and may be amended from time to time by Council as further knowledge and experience is accumulated."

A Local Planning Policy shall not bind Council in respect of any application for Development Approval but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future

Strategies: Increase support for tourism across the shire and enable tourism to become a major and sustainable industry for the shire

Promotion of industrial and commercial activities that add value to the existing industries and activities within the shire

Better protection of coastal precincts/areas

Key Actions: 2.2.1 Protect coastal land and manage access to coastal areas by designating entry and exit points to coastal areas and river banks and develop roadside reserves in coastal areas

VOTING REQUIREMENT:

Simple Majority Required

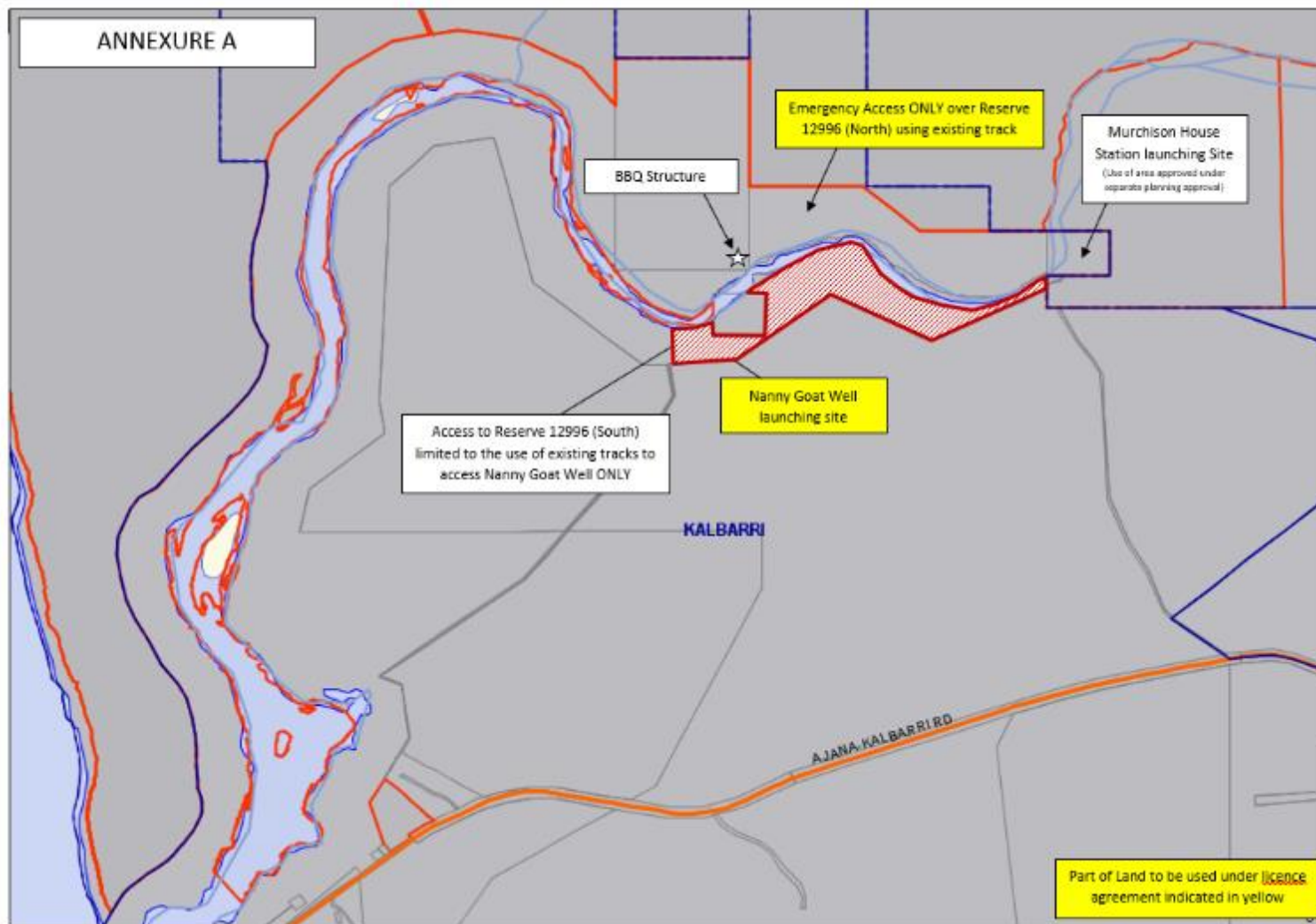
COMMENT/CONCLUSION:

The current License Agreement is due to expire on 30th August 2018. Despite this, Council only recently received the application and required information, and therefore the application is still currently in advertising, with advertising scheduled to close on Tuesday 17th July 2018. An Addendum to this report will therefore be provided to Council following that closing date, so as to provide Council with a complete assessment which will detail and address any submissions received, the Applicant's past performance, as well as provide a recommendation and any conditions of approval that will be required for the proposed renewal.

OFFICER RECOMMENDATION – ITEM 7.3.1

To be provided as an Addendum to Council

APPENDIX 1 – LICENCE AGREEMENT 2015-001





SCHEDULE**ITEM 1: THE LAND**

- (a) Part of Reserve No. 12996 being land more particularly described as Lot 12678 on Deposited Plan 31670 and being the whole of the land comprised in Crown Land Certificate of Title Volume 3127 and Folio 646, as shown on the attached plan marked “Annexure A”.

ITEM 2: PRESCRIBED HOURS

- (a) Times: 7.00am to 7.00pm.
- (b) Days: Sunday to Saturday inclusive.

ITEM 3: PERMITTED USE

- (a) Supervised tours involving the Permitted Vehicles and Permitted Equipment.
- (b) One (1) Tour is permitted each morning.

ITEM 4: TERM OF LICENCE

Three (3) years) commencing on [30 August 2015] and expiring on [30 August 2018].

ITEM 5: LICENCE FEE

Licence Fee amount: \$1,500.00 exclusive of GST.

Manner of Payment: Full Licence fee payable in advance.

ITEM 6: PERMITTED STRUCTURES

Nil.

ITEM 7: PERMITTED VEHICLES

Two (2) 4WD Vehicles and one (1) trailer.

ITEM 8: PERMITTED EQUIPMENT

Six (6) three seater canoes.

ITEM 9: ADDITIONAL TERMS, COVENANTS AND CONDITIONS

- (a) All Permitted Vehicles and Equipment are to be removed from the Licensed Area, the Reserves and any other public areas when the Licensee is not using the Licensed Area for the Permitted Use.
 - (b) The Licensee and the activity are to comply with the Aboriginal Heritage Act.
 - (c) The Licensee shall report to the Shire any accidents, fire, rubbish dumping and environmental damage within the Licensed Area.
 - (d) The Applicant complying with the requirements of the Health (Food Hygiene) Regulations and ensuring that all putrescible and other waste is removed each tour.
-

7.3.2	SUBDIVISION APPLICATION - PROPOSED TWO (2) LOT SUBDIVISION - LOT831 (NO. 30) BRIDGEMAN ROAD, KALBARRI
	<p>LOCATION:</p> <p>APPLICANT:</p> <p>OWNER:</p> <p>FILE REFERENCE: 10.6.4 –</p> <p>DATE OF REPORT:</p> <p>REPORTING OFFICER: Hayley Williams - Consultant Planner</p> <p>RESPONSIBLE OFFICER: Garry Keeffe - Chief Executive Officer</p> <p>APPENDICES:</p> <p>1.</p>

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

The landowner of Lot 831 (No. 30) Bridgeman Road, Kalbarri has lodged an application to subdivide their property into 2 lots with the Western Australian Planning Commission ('WAPC'), who are seeking Council's comment upon this matter.

A list of recommended subdivision conditions relevant from a Local Government standpoint, and which are based upon the Model Conditions set out in the WAPC's Model Subdivision Conditions Schedule 2017, are provided for Council consideration. Should Council determine to endorse those proposed conditions, they will then be forwarded to the WAPC for consideration.

LOCALITY PLANS:

Figure 1 – Location Plan – Lot 831 (No. 30) Bridgeman Road, Kalbarri

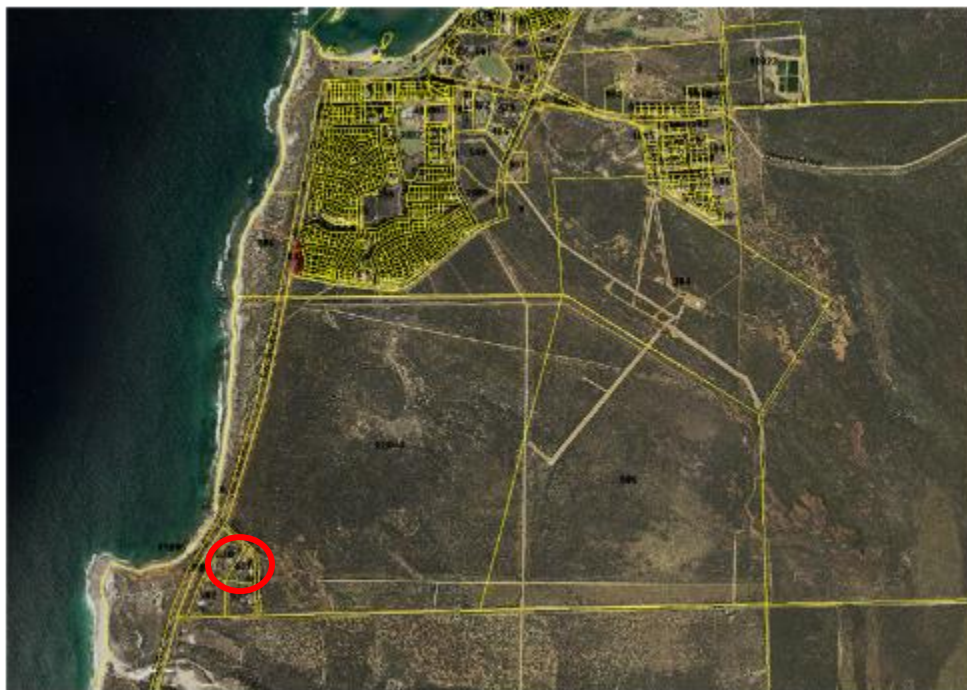


Figure 2 – Aerial – Lot 831 (No. 30) Bridgeman Road, Kalbarri



BACKGROUND:

The Western Australian Planning Commission (WAPC) has referred an application for the proposed subdivision of two (2) lots on Bridgeman Road, Kalbarri. The Commission has requested that the Shire provides information, comments and/or recommended conditions pertinent to the application so that they may determine the application.

The proposal:

The application proposes to subdivide Lot 831 into two (2) lots as follows:

Proposed Lot 1	1.012ha	Vacant
Proposed Lot 2	1.081ha	Retain existing two-storey single house and associated outbuilding.

Lot 831 has direct frontage to Bridgeman Road and contains remnant vegetation. The existing development includes a dwelling that was granted a building permit in 2000 and, due to it being substantially incomplete, was granted an extension in 2007. An outbuilding was granted a building permit in 1999.

There is no existing tourism development or accommodation contained on Lot 831. The owner previously applied to develop a Botanical Golf Park on a portion of the lot, however, the development approval was never acted upon and has therefore lapsed.

No additional supporting information was provided with the referred subdivision application, however, it is noted that the Lot is located within a Bushfire Prone Area.

COMMUNITY& GOVERNMENT CONSULTATION:

As part of the referral process, the WAPC has also referred the subdivision application to the Department of Biodiversity, Conservation and Attractions, Water Corporation and Western Power for comment.

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 11 - Kalbarri Townsite

Lot 831 Bridgeman Road, Kalbarri is zoned "Special Use - 9" under *Local Planning Scheme No. 11*. The zoning provides for a number of special uses which are considered 'D' (discretionary) uses.

The primary objective of the zone is to facilitate the coordinated redevelopment of the precinct for mixed use tourism purposes, including both accommodation and recreational tourism activities.

No.	Description of Land	Special Use	Conditions
SU 9	Lot 582 Red Bluff Road and Lots 830, 831 & 832 Bridgeman Road	'D' Uses: Caravan Park Caretaker's Dwelling Cinema / Theatre Educational Establishment Fast Food Outlet Holiday Accommodation Industry – Cottage Motel Recreation – Private Restaurant Serviced Apartment Shop Tourist Development	Objectives (a) To facilitate the co-ordinated redevelopment of the precinct for Mixed Use Tourism purposes to provide for the broad accommodation and recreational needs of visitors and the recreational needs of residents; (b) To facilitate shared vehicular and pedestrian access between access sites; (c) To facilitate shared parking between sites; and (d) To facilitate the release of surplus land within the George Grey Drive road reserve for visitor and coach parking Conditions 1. Subdivision within the precinct will be supported where it is demonstrated that the subdivision is required to give effect to development consistent with the purpose and objectives of the precinct. 2. The minimum lot area within the precinct shall be 1 ha. 3. In considering any development application, the local government is to have regard to the appropriateness of the uses proposed, the provision made

			<p>for integration and sharing of vehicular access and parking with adjacent sites and pedestrian connectivity with adjacent sites;</p> <p>4. The local government shall not permit more than two access points to George Grey Drive for the whole of the precinct. Such access points shall be positioned to benefit the whole of the precinct and shall be linked to facilitate two way access to George Grey Drive from the western portions of the precinct.</p> <p>5. The local government shall require a minimum 6 metre wide public road along the western boundaries of and within lots 582 and 830 George Grey Drive.</p> <p>6. In determining the extent of surplus land within the George Grey Drive road reserve forward of the precinct, the local government shall maintain a minimum vegetated buffer along George Grey Drive of 10 metres.</p> <p>7. Except as otherwise approved by the local government and Department of Health in the case of low key tourist developments, all development shall be connected to reticulated sewer and water supply.</p> <p>8. The cost of providing reticulated sewer and water supply to the lots within the precinct shall be borne by the owners and the costs shared pro-rata between the owners based on the area of each lot in accordance with a Development Contributions Plan.</p> <p>9. The local government may enter into agreements with owners and applicants to facilitate the co-ordinated development of the precinct.</p>
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POLICY IMPLICATIONS:

State: Planning Bulletin 83/2013 - Planning for Tourism

SPP 3.7 Planning in Bushfire Prone Areas

Local: Kalbarri Townsite Local Planning Strategy

Kalbarri Townsite Local Planning Strategy

The strategic vision of the *Kalbarri Townsite Local Planning Strategy* is:

To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.

The strategic objectives of the Strategy are:

- *To enhance Kalbarri's position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- *To broaden Kalbarri's economic and employment base by furthering Kalbarri's position as a desirable alternative residential and employment location within the Mid-West.*
- *To protect and enhance Kalbarri's unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.*

The *Kalbarri Townsite Local Planning Strategy* does not include any specific use and development provisions for the existing four lots located on the corner of Bridgeman and Red Bluff Road. However the adjoining precinct builds upon the existing tourism function of the locale with reference to a mixture of tourism uses, including accommodation and attractions.

PRECINCT	TOURISTPARK
Objective	<i>To provide for affordable, family based, future tourist accommodation requirements in the vicinity of Red Bluff, capitalising on available views to the coast and Wittecarra Creek.</i>

Planning Area	Use & Development Provisions
	<p>Family Tourist Park :</p> <p>Broad mix of affordable, short stay residential accommodation styles including caravan / camping, budget family cabins, chalets and villas.</p> <p>Open density. Two storey height limit.</p> <p>Require minimum on-site facilities of small convenience store, covered BBQ area, pool, recreation room and outdoor recreation facilities including playground.</p> <p>Average 20m (minimum 10m) remnant vegetation buffer to be retained to Nanda Drive / Red Bluff Road.</p>
	<p>Development to be subject to :</p> <ul style="list-style-type: none"> ▫ Detailed Flora & Fauna assessment; ▫ Native Title clearance and Aboriginal Heritage assessment; ▫ Refinement of zone boundaries based on environmental and Aboriginal Heritage considerations; and ▫ Approval to Commence Development. <p>Following receipt of an acceptable development proposal rezone site under new Kalbarri Planning Scheme to include all of the land in the Tourist Accommodation Zone – minimum 42 day public advertising during rezoning period.</p>

PRECINCT	TOURIST ATTRACTIONS
Objective	<i>To provide for future tourist attractions that have larger land requirements and contribute to the overall attraction and activities within the Townsite.</i>
Planning Area	Use & Development Provisions
	<p>Tourist Attractions :</p> <p>Broad based zoning that provides for the development of a range of tourist attractions and activities, other than tourist accommodation.</p> <p>Single Caretaker / Manager residence only permitted per site.</p> <p>Average 20m (minimum 10m) remnant vegetation buffer to be retained to Nanda Drive.</p>
	<p>Subdivision and development to be subject to :</p> <ul style="list-style-type: none"> ▫ Detailed Flora & Fauna assessment; ▫ Native Title clearance and Aboriginal Heritage assessment; ▫ Refinement of zone boundaries based on environmental and Aboriginal

	<p>Heritage considerations;</p> <ul style="list-style-type: none"> ▫ Approval by Council and the WA Planning Commission of a Local Structure Plan providing for the subdivision of the land into a range of lot sizes suitable for tourist commercial activities. Minimum 28 day public advertising period for Local Structure Plan; and ▫ Approval to Commence Development of specific Tourist Attraction proposals. <p>Following adoption of an acceptable Local Structure Plan rezone site under new Kalbarri Planning Scheme to include all of the land in the Tourist Development Zone – minimum 42 day public advertising during rezoning period.</p>
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Planning Bulletin 83/2013 - Planning for Tourism

The policy objectives of the Planning for Tourism Planning Bulletin are:

- *Highlight the importance of strategic planning for tourism.*
- *Recognise local and regional variations in tourism demand and development pressures; and their impacts on the viability of tourism development, in assessing and determining tourism proposals.*
- *Provide guidance to local government in planning for tourism development to be undertaken as part of the local planning strategy process.*
- *Provide guidance on the development of non-tourism uses on tourism sites.*
- *Provide for flexibility in the design and assessment of tourism and mixed use development.*

The Planning Bulletin provides an overview on the size of tourism sites and states:

The size of the site should be adequate to accommodate a sustainable tourism facility with respect to its design, operation and function, and its site specific and wider impacts and consideration of future growth/expansion. This will require a site to be able to be developed without compromising the sustainable use of natural and cultural resources or existing social structures. Development of the site should also contribute to the delivery of diversified and balanced tourism opportunities.

The Planning Bulletin also addresses the subdivision of tourist zoned land and provides an overview for matters to be considered in the assessment of a subdivision application:

Subdivision of tourist zoned land

In assessing a subdivision application for land zoned for tourism purposes, the WAPC will, among other things including approved or adopted plans and policies, consider whether the proposed lots will:

- facilitate the development of a quality, sustainable tourism facility;*
- Incorporate those facilities associated with tourist accommodation developments such as recreation, entertainment facilities and integrated management facilities;*
- provide for current and future tourism demand;*
- have the capacity to accommodate the necessary services, management and support facilities without compromising the character, development flexibility or tourism amenity of the site;*
- provide the flexibility necessary to facilitate development of a quality tourism facility;*
- provide for the retention or enhancement of the strategic value of the site for tourism purposes, including the relationship between individual lots and areas of high tourism amenity (such as the beachfront) and the potential to accommodate current and future tourism demand; and*
- result in the wholesale subdivision of a large tourism lot where the residential component is located on separate lot(s) to the tourism component, resulting in tourism lots remaining undeveloped and the potential for future pressure to approve residential components on these tourism lots to finance development.*

State Planning Policy 3.7 - Planning for Bushfire Prone Areas

Clause 6.4 of the Policy includes an outline of information to accompany subdivision applications:

Any subdivision application to which policy measure 6.2 applies is to be accompanied by the following information in accordance with the Guidelines:

- a) a BAL Contour Map to determine the indicative acceptable BAL ratings across the subject site, in accordance with the Guidelines.*

BAL Contour Maps should be prepared by an accredited Bushfire Planning Practitioner;
b) the identification of any bushfire hazard issues arising from the BAL Contour Map; and
c) an assessment against the bushfire protection criteria requirements contained within the Guidelines demonstrating compliance within the boundary of the subdivision site. This information can be provided in the form of a Bushfire Management Plan or an amended Bushfire Management Plan where one has been previously endorsed.

The subdivision application was not accompanied by any supporting information for land contained within a Bushfire Prone Area. Should Council consider supporting the application, a condition is recommended that requires a BAL Contour Map and a Bushfire Management Plan to be prepared for the site.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Strategies:

- Increase support for tourism across the region.
- Provide for a range of short term and long term affordable accommodation types for tourists and professionals in regional centres.
 - 1.2.1. Attract developers through appropriate zoning and rezoning of residential blocks
 - 1.2.3. Work with local residents to produce small quality developments in major town centres.
- Promotion of industrial and commercial activities that add value to the existing industries and activities within the Shire.
 - 1.4.5 Revise town planning scheme to reflect current and emerging needs.

COMMENT:

The proposed two lot subdivision is considered to comply with the strategic objectives of the *Kalbarri Townsite Local Planning Strategy* and generally comply with the objectives of the Special Use Zone (SU9) under *Local Planning Scheme No. 11 - Kalbarri Townsite*. There are a number of matters that require consideration by Council and these are discussed further below.

Objectives and Conditions of SU9

The proposed subdivision of Lot 831 into two lots will provide an opportunity to facilitate the redevelopment of existing landholding for mixed use tourism purposes. At present Lot 831 contains a single house and outbuilding. Although the landowner has instigated the development of a tourism attraction on a portion of the lot, the project has not had the financial capital to proceed. It is considered that the subdivision of the lot into more manageable 1ha parcels will provide a greater opportunity for the coordinated redevelopment of the precinct. The other objectives relating to shared vehicular and pedestrian access, as well as shared parking, can also be achieved over the entire precinct, with both the proposed lot configuration and with subsequent development applications.

The proposed subdivision accords with the minimum lot area stipulated as a condition for the Special Use zone. However, the subdivision is not required to give effect to any existing development that is consistent with the purpose and objectives of the precinct. The subdivision of Lot 831 will result in proposed Lot 2 containing a single dwelling and an outbuilding, with no present mixed use tourism purpose. The existing development is considered to have non-conforming use rights and therefore any future modifications or redevelopment of the site will require an Application for Development Approval. The subdivision of Lot 831 will also result in a vacant land parcel, however, future development of this site will be required to accord with the prescribed special uses, objectives and conditions of the zone.

For the reasons described above, it is considered that the proposed subdivision will, in due course, result in the facilitation of the coordinated redevelopment of the precinct for mixed use tourism purposes.

Bushfire Planning

Lot 831 is located within a designated Bushfire Prone Area, therefore a BAL Contour Map or at minimum a BAL assessment for each new lot should have ideally accompanied the application.

A BAL Contour Map will identify bushfire hazard issues in relation to the proposed subdivision. If the BAL Contour Map indicates any lots will have a BAL 12.5 or above, a Bushfire Management Plan (BMP) will be required to be submitted with the subdivision application. It is likely, given their location, that the proposed lots would have a BAL of 12.5 or higher.

Should Council consider providing their support to the subdivision application, then it is recommended the approval be subject to appropriate conditions, which adequately address the bushfire risks associated with the site.

Other Considerations

The proposed subdivision is considered to accord with various provisions of Planning Bulletin – Planning for Tourism, in particular:

- The proposed subdivision will provide for current and future tourism demand;
- It will have the capacity to accommodate the necessary services, management and support facilities without compromising the character, development flexibility or tourism amenity of the site;
- It will provide the flexibility necessary to facilitate development of a quality tourism facility.

The size of the site is also considered adequate to accommodate a sustainable tourism facility with respect to its design, operation and function, and its site specific and wider impacts and consideration of future growth/expansion. The minimum 1ha lots with frontage to Bridgeman Road will also allow development of the site to deliver diversified and balanced tourism opportunities.

The Planning for Tourism Planning Bulletin also indicates that the WAPC will consider whether the proposal will result in a subdivision where the residential component is located on a separate lot to the tourism component. Although the proposed subdivision will result in this type of configuration, the lots are zoned special use which requires any future development to accord with the prescribed special uses, for example, a caretaker's dwelling would only be supported in conjunction with the development of tourism accommodation/attractions. Due to this, it is considered there is little potential for future pressure to approve residential components on the vacant tourism lot. However, to ensure that this restriction is made apparent to future owners, this information may need to be placed as a notification on the title.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

The proposed two lot subdivision is supported by the strategic and statutory planning framework and it is therefore recommended that Council notify the WAPC of their support, subject to conditions.

OFFICER RECOMMENDATION – ITEM 7.3.2

SUPPORT

That Council advise the Western Australian Planning Commission that it supports the Subdivision Application No. 156915, for the subdivision of Lot 831 (No. 30) Bridgeman Road, Kalbarri into two (2) lots, subject to the following conditions:

- 1. All buildings and effluent disposal systems (delete as applicable) having the necessary clearance from the new boundaries as required under the relevant legislation including the Local Planning Scheme, Building Act 2011, and National Construction Code Series/Building Code of Australia (as amended);**
- 2. A BAL Assessment is to be undertaken, and a bushfire management plan is to be prepared (if BAL 12.5 or higher) with additional information to be provided that demonstrates that the measures contained within the bushfire management plan have been implemented during subdivisional works (if applicable);**
- 3. The landowner/applicant shall provide a written undertaking to the satisfaction of the Western Australian Planning Commission to advise prospective purchasers of the provisions of the local government's local planning scheme that relate to the use of the land; and**
- 4. Written confirmation from the local government that all necessary local government approval(s) have been issued and that the whole of the building has been completed in accordance with those approvals.**

7.3.3 LOCAL PLANNING POLICY REVIEW	
LOCATION:	Whole of Shire
FILE REFERENCE:	10.4.11
APPLICANT:	Shire of Northampton
DATE OF REPORT:	3 July 2018
REPORTING OFFICER:	Hayley Williams - Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe - Chief Executive Officer
APPENDICES:	
1.	Draft Local Planning Policies
2.	Policy recommended for revocation

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY / BACKGROUND:

A review of the Shire of Northampton's Local Planning Policies is in progress to update the range of policies and address provisions and terminology within the newly adopted *Local Planning Scheme No. 11 - Kalbarri*, the *Planning and Development (Local Planning Schemes) Regulations* and other anomalies.

The Local Planning Policies presented to Council for consideration are:

- 1) Amendments to:
 - a) Extractive Industry
 - b) Halfway Bay Reserve Design Guidelines
 - c) Heritage Conservation and Development
 - d) Intensive Agriculture
 - e) Land Development Specifications
- 2) Revocation of:
 - a) Holiday Tourist Accommodation Car Parking.

This report recommends firstly, the initiation of the amended Local Planning Policies for public comment, and advertising of those for a period of 21 days, pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and secondly, preparing a notice of revocation

and publish a notice to this effect in a local newspaper in accordance with Schedule 2 - Deemed Provisions, Part 2, cl 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Copies of the amended Local Planning Policies are included as **Appendix 1** to this report for Council's information. A copy of the Local Planning Policy proposed to be revoked is included in **Appendix 2**.

COMMUNITY & GOVERNMENT CONSULTATION:

Schedule 2 - Deemed Provisions, Part 2, cl 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015* details the minimum advertising requirements for an amendment to a Local Planning Policy being no less than 21 days, unless the Local Government believes the amendment to be minor amendment.

It is recommended that the advertising period be for 21 days and include the following actions in accordance with part 2, cl 4 and 5, of the 'Deemed Provisions' of the LPS Regulations:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices; and
- Notice made available on Northampton website.

FINANCIAL & BUDGET IMPLICATIONS:

The cost of advertising the Local Planning Policies is covered by the Council's existing Planning budget allocation.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*
Planning and Development (Local Planning Schemes) Regulations 2015

Local: *Shire of Northampton Local Planning Scheme No. 10*
Shire of Northampton Local Planning Scheme No. 11

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for adopting Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained within the Shire of Northampton Planning Schemes.

POLICY IMPLICATIONS:

A Local Planning Policy does not bind the local government in respect of any application for planning approval, but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

STRATEGIC IMPLICATIONS:

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

COMMENT:

The review of the Local Planning Policies (LPP) has addressed the following matters within each of the Policies:

Extractive Industry

- Update terminology, Scheme and Regulation references.
- Amend objectives to remove reference to conditions and include objectives regarding no detrimental impact and road impact.
- Introduce definitions.
- Review application requirement section, including management plan and decommissioning plan requirements.

- Expand application requirements section including more detailed information regarding management plans and rehabilitation /decommissioning plans.
- Change wording surrounding Moresby Ranges strategy and visually sensitive areas.

Halfway Bay Cottages Reserve 34945

- Update terminology, Scheme and Regulation reference.
- Removal of reference to old Coastal Strategy.
- Change wording encouraging new materials in redevelopment.

Heritage Conservation and Development

- Update terminology, Scheme and Regulation reference and Heritage List, Municipal Heritage Inventory.

Intensive Agriculture and Animal Husbandry

- Update terminology, Scheme and Regulation reference, including reference to "X" use for Animal Husbandry in Kalbarri Scheme.
- Include the use classification animal husbandry-intensive for feed lot requirements.
- Change reference to government departments.
- Amend land use definitions.

Land Development Specifications

- Update terminology, Scheme and Regulation reference.

Holiday Tourism Accommodation Car Parking

- The policy is considered redundant due to a number of new inclusions within *Local Planning Scheme No. 11*, including the following:
 - Schedule 4 - Car Parking Table;
 - 4.8.10 - Tourist Bus and Coach Parking; and
 - 4.8.11 - Parking of Boats and Commercial Vehicles.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

That Council initiate advertising for the proposed amendments to the following Local Planning Policies:

- Extractive Industry
- Halfway Bay Reserve Design Guidelines
- Heritage Conservation and Development
- Intensive Agriculture
- Land Development Specifications

and revoke the *Holiday Tourism Accommodation Local Planning Policy* due to the updated provisions contained within Local Planning Scheme No. 11.

OFFICER RECOMMENDATION – ITEM 7.3.3


That Council

1. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

- Adopt the amended Local Planning Policies for public comment and advertise them for a period of 21 days;**
- Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the amended Local Planning Policies and proceed to publish a notice to this effect in the local newspaper; and**
- Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report; and**

2. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to revoke the *Holiday Tourism Accommodation Car Parking - Local Planning Policy* and publish a notice to this effect in the local newspaper.

APPENDIX 1 – DRAFT LOCAL PLANNING POLICIES

		<h2>Extractive Industry Local Planning Policy</h2>
Version 3		
Scheme Provisions: LPS #10 4.1 Zoning and Development Table 'Industry Extractive' A use in General Rural zone. LPS #11 3.2 Zoning Table 'Industry Extractive' A use in Rural zone.	Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005 Planning and Development (Local Planning Schemes) Regulations 2015	Special procedural considerations: Applications are required to be advertised for a minimum period of 14 days pursuant to cl. 64 of the Deemed Provisions of the LPS Regulations.
<h3>1.0 CITATION</h3> <p>This is a local planning policy prepared under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and the <i>Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite</i> ('the Scheme'). It may be cited as the Extractive Industry local planning policy.</p> <p>The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.</p> <h3>2.0 OBJECTIVE</h3> <p>2.1 Outline the information to be provided by applicants when lodging an Application for Development Approval for Extractive Industry;</p> <p>2.2 Set the advertising requirements to be followed prior to determining Extractive Industry applications;</p> <p>2.3 Identify requirements in relation to the siting and operation of Extractive Industries;</p> <p>2.4 Ensure that proposed haulage routes and road hierarchy are satisfactory to support an extractive industry without affecting the sustainability of the Shire's road assets; and</p> <p>2.5 Ensure Extractive Industry proposals occur without detrimentally impacting the environment, public safety, local amenity or the character and setting of the local area.</p>		

3.0 POLICY STATEMENT

3.1 Exemptions from the Policy

This policy does not apply to the following:

- a. The extraction of basic raw materials on Crown land (including reserves and pastoral leases), which are covered by the *Mining Act 1978*.
- b. The extraction of basic raw materials to a depth of no more than 1m and an area of no more than 1 hectare where the material is to be used for improvements on the same property, municipal purposes or road construction.

3.2 Definitions

For the purposes of this Policy, the following definitions apply:

“basic raw materials” means sand, (including silica sand) clay, hard rock, limestone, (including metallurgical limestone) gravel and other construction and road building materials.

“dam” means any man-made structure or excavation designed and constructed to intercept, accumulate and impound water flowing across, through or under any land and includes an off-stream dam, an on-stream dam, a gully-wall dam, a turkey-nest dam, an excavated soak and any structure, excavation or other device designed to act either solely or partly as a nutrient stripping basin but does not include ornamental ponds or other water features associated with landscaping and gardens.

“Environmentally Sensitive Area” means those areas where the land could be subject to restriction on the extraction of basic raw materials for an environmental or conservation reason.

“Major tourist route” means those roads classified Primary Distributor, District Distributor and Tourist Roads by the Shire’s Road Hierarchy.

“School bus route” means any public road utilised on a daily basis by a licenced school bus operator to transport children to and from an educational establishment registered by the Western Australian Department of Education.

“Sensitive land use” means in this Policy those uses that are sensitive to noise or other nuisances resulting from the extractive industry. Generally all forms of residential use, uses involving children such as kindergartens and schools and those involving doctors, hospitals and aged care facilities

3.3 Policy

3.3.1 Extractive industry will only be approved where the local government is satisfied that the proposal will not result in unacceptable environmental impacts as a result of noise, vibration, dust, lightspill, odour, visual intrusion or contamination.

3.3.2 Depending on the nature of the proposed extractive industry, local wind, topography and vegetation conditions, setback distances from site boundaries and existing watercourse or bodies may need to be increased. When determining such setbacks the local government shall consider existing and potential land-uses on adjoining and nearby properties.

3.3.3 The local government may require the preservation and/or planting of a vegetated buffer strip ensuring that the extraction activities are adequately screened from the road and adjoining properties.

3.3.4 Where an extractive industry has direct access to a sealed road and the projected number of vehicle movements from the site would justify such a requirement (as determined by the local government), the local government may require crossover and vehicle access areas within 50 metres of the road to be constructed with a stable, impervious surface, with stormwater runoff being controlled. In this regard the construction of a crossover shall be in accordance with the Council's existing Crossover Policy 6.6.

3.3.5 Where an extractive industry is being developed with or without direct access to a sealed road, the local government may require assistance to upgrade and maintain the road/s that will be affected by heavy vehicle movements associated with the extractive industry. Such upgrading contributions may be financial or in-kind and shall be calculated on a case-by-case basis.

3.3.6 Extractive industry will only be approved where the local government is satisfied that the proposal will not negatively impact upon the local road network, including the provision of local bus services.

3.3.7 The local government will not support the operation of extractive industry outside of the following hours, unless it can be demonstrated the proposed extraction area/activity is at least 1000 metres from the closest neighbouring residence upon which the Council may entertain extended operating times:

- Monday to Saturday - 7.00 am to 6.00 pm;
- Sundays and Public Holidays - no operations.

3.3.8 The Extractive industry will generally be approved for a one year period from the date of issue. Operations that continue beyond one year's duration will be subject to a renewed application for development approval on an annual basis. For large scale mining operations an extended period of approval may be entertained by the local government, based on individual merit.

3.3.9 Proposals for extractive industry within the visually sensitive areas identified by the *Moresby Ranges Management Strategy 2009* will not be approved where the development may result in the reduction of environmental or visual landscape quality.

3.4 Application Requirements

Applications shall include the following information:

3.4.1 A plan of the excavation site to a scale of between 1:500 and 1:2,000 showing:

- a) Existing and proposed land contours plotted at 1m contour intervals;
- b) The land on which the excavation site is to be located;
- c) External surface dimensions of the land;
- d) Location and depth of the existing and proposed excavation of the land;
- e) Setback distances of the extractive site to property boundaries and sensitive land uses within a 1000m radius;
- f) Location of existing and proposed thoroughfares or other means of vehicle access to and egress from the land and to public thoroughfares in the vicinity of the land;
- g) Location of buildings, treatment plant, tanks and other improvements and developments existing on, approved for or proposed in respect of the land;
- h) Location of existing power lines, telephone cables and any associated poles or pylons, sewers, pipelines, reserves, bridges, railway lines and registered easement or other encumbrances over or in the vicinity of the land;
- i) Location of all existing dams, watercourses, drains or sumps on or adjacent to the land;

- j) Location and description of existing and proposed fences, gates and warning signs around the land; and
- k) Location of the areas proposed to be used for stockpiling excavated material, treated material, overburden and soil storage on the land and elsewhere.

3.4.2 A management plan containing:

- a) The nature and estimated duration of the proposed excavation;
- b) The stages and the timing of the stages in which it is proposed to carry out the excavation;
- c) Details of the methods to be employed in the proposed excavation and a description of any on-site processing works;
- d) Details of the depth and extent of the existing and proposed excavation of the site;
- e) An estimate of the depth of and description of the nature and quantity of the overburden to be removed;
- f) Description of the methods by which existing vegetation is to be cleared and topsoil and overburden removed or stockpiled;
- g) Description of the means of access to the excavation site and the types of thoroughfares to be constructed;
- h) Details of the proposed number and size of trucks entering and leaving the site each day and the route or routes to be taken by those vehicles (the local government may require contributions towards the upgrade of roads);
- i) Description of any proposed buildings, water supply, treatment plant, tanks and other improvements;
- j) Details of drainage conditions applicable to the land and methods by which the excavation site is to be kept drained;
- k) Description of the measures to be taken to minimise sand drift, dust nuisance, erosion, watercourse siltation and dangers to the general public;
- l) Description of the measures to be taken to comply with the applicable noise standards;
- m) Description of the existing site environment and a report on the anticipated effect that the proposed excavation will have on the environment in the vicinity of the land;
- n) Details of the nature of existing vegetation, shrubs and trees and a description of measures to be taken to minimise the clearing of existing vegetation; and
- o) Description of the measures to be taken in screening the excavation site, or otherwise minimising adverse visual impacts, from nearby thoroughfares or other areas.

3.4.3 A rehabilitation and decommissioning plan indicating:

- a) The objectives of the program, having due regard to the nature of the surrounding area and the proposed end-use of the excavation site;
- b) Whether restoration and reinstatement of the excavation site is to be undertaken progressively or upon completion of excavation operations;
- c) How any face is to be made safe and batters sloped;
- d) The method by which topsoil is to be replaced and revegetated;
- e) The numbers and types of trees and shrubs to be planted and other landscaping features to be developed;
- f) How rehabilitated areas are to be maintained; and
- g) The program for the removal of buildings, plant, waste and final site clean up.

3.5 Advertising and Consultation


- 3.5.1 Applications for an 'Extractive Industry' are required to be advertised for a minimum period of 14 days pursuant to the cl. 64, Part 8 of Schedule 2 - Deemed Provisions of the *Planning and*

Development (Local Planning Schemes) Regulations 2015 and the Shire of Northampton Consultation for Planning Proposals Local Planning Policy.

3.5.2 Consultation will also be undertaken with the following government agencies:

- Department of Mines and Petroleum;
- Department of Water and Environment Regulation;
- Department of Biodiversity, Conservation and Attractions; and
- Department Planning, Lands and Heritage, including Aboriginal Heritage.

4.0 RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register.		
5.0 ADOPTION	19 October 2007	Advertising	Minute 10.7.2
	19 December 2007	Final Adoption	Minute 12.7.5
	V2 16 June 2014	Advertising / Final Adoption	(Minutes 6.8.1)
	V3 20 July 2018	Advertising / Final Adoption	

		<h1>Halfway Bay Cottages</h1> <h2>Reserve 34945</h2> <h3>Local Planning Policy</h3>
Version 2		
Scheme Provisions: LPS #11 3.2 Zoning and Development Table LPS #10 4.1 Zoning and Development Table 6.2 SCA1 Coastal Planning and Management	Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005.	Special procedural considerations: Subject to Council lease arrangements.
<h4>4.0 CITATION</h4> <p>This is a local planning policy prepared under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and the <i>Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite ('the Scheme')</i>. It may be cited as the Halfway Bay Cottages local planning policy.</p> <p>The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.</p> <h4>5.0 OBJECTIVE</h4> <ul style="list-style-type: none">To promote a coordinated and consistent approach to building design and use of materials for existing cottages, which references the low-key theme of the reserve; andTo prohibit the development of additional cottages on Reserve 34945. <h4>6.0 POLICY STATEMENT</h4> <h5>3.1 Background</h5> <p>The local planning policy has been formulated to guide the redevelopment of existing cottages that have entered into a lease with the Shire of Northampton.</p> <p>Reserve 34945 is zoned "Local Scheme Reserves - Parks and Recreation" under the <i>Shire of Northampton Local Planning Scheme No. 10</i>. Furthermore Reserve 34945 is located within Special Control Area 1 – Coastal Planning and Management. As such, all use and development of land requires an Application for Development Approval pursuant to Clause 6.2.2 of the Scheme.</p> <p>Development proposals will be assessed against the Local Planning Policy as well as the Local Planning Scheme requirements.</p>		

The Halfway Bay Lease Plan (attached to this Policy) provides details regarding the site of existing cottages and their lease areas.

3.2 Design Elements

3.2.1 Element 1 Building Size and Footprint

- The maximum size for cottages contained within Reserve 34945 is 90m² or the existing building footprint, whichever is the lesser.
- The minimum size for cottages contained within Reserve 34945 is 50m² of habitable area.

3.2.2 Element 2 Setbacks

- Cottages are to be a minimum of 2m from any adjoining cottage or structure on an adjoining site;
- Any existing cottages not at a distance of 2m from a neighbouring cottage are exempt from this clause, however, upon alterations or additions a 2m setback will be required.

3.2.3 Element 3 Building Design

- Cottages are to be in keeping with the low-key theme of the reserve and shall be in keeping with the design and amenity of a rustic, coastal cottage;
 - As such no approvals will be granted for buildings that are similar in size and nature to a medium to large residential dwelling ie. A 3 or 4 bedroom transportable dwelling or similar single house;
 - The use of second hand materials that have the approval of the Shire of Northampton Building Surveyor are considered appropriate; and
 - New transportable buildings are not considered appropriate.
- The maximum height of any building shall be:
 - wall height of 4.5m;
 - roof pitch of 6m; and
 - limited to one storey only.
- A caravan is not considered to meet the requirements of this policy. However, it should also be noted that where Caravans form part of a cottage these are permitted to remain until such time as the cottage is redeveloped and then their removal will be required in order to comply with the provisions of this policy.

3.2.4 Element 4 Materials

- New materials are encouraged in the redevelopment of cottages shall however, in certain circumstances, as approved by the Shire of Northampton Building Surveyor, second hand building materials may be permitted.

3.2.5 Element 5 Services and Safety

- Due to the lack of availability of a constant water supply cottage owners are required to install and maintain a 9kg ABE powder type extinguisher and a 1m x 1m fire blanket in a readily accessible area ie. Kitchen.

3.2.6 Element 7 Effluent Disposal Systems

- Effluent disposal systems are to be installed by a licensed plumber and inspected by the Shire of Northampton – Environmental Health Officer, prior to backfilling; and
- Soak wells or leach drains are to be a minimum of 30m from any bore or well used for human consumption.

4.0 APPLICATION PROCESS

4.1 An Application for Development Approval is required to be submitted in accordance with the requirements of the *Shire of Northampton Local Planning Scheme No. 10* and Clause 60 of Part 8 of the "Deemed Provisions", *Planning and Development (Local Planning Schemes) Regulations 2015*.

4.2 An Application for Development Approval shall include the following:

- Completion of an Application for Development Approval Form;
- The application is to include the following:
 - Copy of the surveyed site plan which denotes which cottage is being redeveloped, detailing proposed setbacks to any existing cottages or structures;
 - Floor plan, detailing existing footprint and total area of cottage, including habitable area and location of fire safety equipment;
 - Elevations, detailing building materials, building heights;
 - Location of effluent disposal systems; and
 - Development Application fee, charged as per Item 1(a) of Planning Fees.

4.3 In processing an application for the redevelopment of cottages the Shire may:

- Publicly advertise the proposal for a minimum of 14 days through writing to other cottage owners within Reserve 34945 as deemed appropriate by the Shire (Note: the Chief Executive Officer (CEO) retains the right to extend the length of the advertising period); and / or
- Seek comments, as determined by the Shire, from relevant government agencies and other stakeholders or affected parties.

4.4 Should there be no objection, and the application accords with the relevant provisions of this Policy as well as the *Shire of Northampton Local Planning Scheme No. 10*, the proposal may be approved by the Shire's Chief Executive Officer (CEO) under delegated authority afforded by the Shire Council.

5.0 RESPONSIBILITY	The Chief Executive Officer as per the Delegations Policy and Register.		
6.0 ADOPTION	18 May 2012	Advertising	
	3 August 2012	Final Adoption	
	V2 20 July 2018	Advertising / Final Adoption	

		<h1>Heritage Conservation & Development</h1> <h2>Local Planning Policy</h2>	
Version 2			
Scheme Provisions: Special Control Area 4 – Town Centre Conservation Schedule 14 – Detailed Design & Streetscape Policy Guidelines for the Town Centre Conservation Precinct Schedule 17 – Heritage List		Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Town Planning Scheme No. 9 Planning and Development Act 2005	
		Special procedural considerations: Referral to Heritage Advisor	
<h3>7.0 CITATION</h3> <p>This is a local planning policy prepared under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and the <i>Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite</i> ('the Scheme'). It may be cited as the Heritage, Conservation and Development local planning policy.</p> <p>The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.</p>			
<h3>8.0 BACKGROUND</h3> <p>The Shire of Northampton is home to a rich and diverse range of heritage places which it seeks to document, conserve and protect through existing mechanisms such as the Local Planning Scheme, the Town Centre Conservation Precinct, Heritage List and the Shire of Northampton Local Government Heritage Inventory, commonly known as the Municipal Heritage Inventory (MHI). The Heritage Conservation and Development Local Planning Policy provides guidelines to assist the local government in making heritage-related decisions under the Local Planning Scheme. Furthermore, the Policy provides guidance in relation to the development of heritage places as well as detailing procedures for making applications for heritage-related development.</p>			
<h3>9.0 OBJECTIVES</h3> <p>The objectives of the policy are:</p> <div><div>3.1</div><div>To document, conserve and protect places of cultural heritage significance within the Shire of Northampton.</div></div> <div><div>3.2</div><div>To ensure development does not adversely affect the significance of heritage places.</div></div> <div><div>3.3</div><div>To ensure that sufficient information is provided to enable the local government to make</div></div>			

- informed decisions.
- 3.4 To ensure that heritage significance is given due weight in local planning decision making.
 - 3.5 To guarantee that where a development is approved which involves the demolition of a heritage building within the Town Centre Precinct, that the development is actually constructed and within a specified timeframe.
 - 3.6 To provide improved certainty to landowners and the community about the planning processes for heritage identification and protection in the Shire of Northampton.

10.0 POLICY STATEMENT

10.1 Development Control Principles

In considering any applications in relation to a place on the local government's Heritage Inventory (commonly known as the Municipal Heritage Inventory) or land within a designated heritage area under the Scheme, the local government will apply and have regard to:

- a. The development control principles set out in the State Planning Policy 3.5 Historic Heritage Conservation;
- b. The structural condition of a place, and whether a place is reasonably capable of conservation;
- c. The level of heritage significance of a place; and
- d. The advice received from the Shire's Heritage Advisor.

10.2 Levels of Significance & Management Recommendations

The level of heritage significance of a place and its corresponding management recommendation as assigned in the Municipal Heritage Inventory is an important factor considered in determining an application. One of the following levels of significance and associated management recommendation is assigned to each place included in the Municipal Heritage Inventory:

Category	Level of Significance	Description	Management Recommendation
1	Exceptional Significance	Essential to the heritage locality	Conservation of the place is considered essential. Any proposed change should not unduly impact on the significance of the place and be in accordance with either a Conservation Plan or Heritage Impact Statement.
2	Considerable Significance	Very important to the heritage of the locality	Conservation of the place is highly recommended. Any proposed change should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible
3	Moderate Significance	Important to the heritage of the locality	Conservation of the place is recommended. Any proposed change to the place should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.
4	Some Significance	Contributes to the heritage and/ or historical development of the locality	Conservation of the place is desirable. Any proposed change to the place should be in sympathy with the heritage values of the place.
5	Historic Site	The site has historic significance for its previous use and its role in the historical development of the locality.	Proposed development may need to have regard to possible archaeological evidence remaining on the site. Recognise and interpret the site if feasible. This may be achieved through a variety of methods including, but not limited to, signage, public art, paving treatment and landscaping as well as design treatment of any new development, which reflects the former use of the site.

6	Municipal Inventory Archive	Place was previously included in the Municipal Inventory but has been removed due to demolition or diminished heritage significance	The place does not form part of the relevant local Town Planning Scheme Heritage List. This category is for record keeping purposes only
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10.3 Application Requirements

The local government may require an applicant to provide one or more of the following to assist the local government in determining the application. This is additional to the information required under the relevant Local Planning Scheme.

10.3.1 Heritage Impact Statement (HIS)

If a proposal will have a substantial impact on the exterior fabric of a place on the local government's Inventory, the local government may require a 'Heritage Impact Statement' (HIS) to be submitted addressing three main questions:

- How will the proposed works affect the significance of the place or area?
- What measures (if any) are proposed to ameliorate any adverse impacts?
- Will the proposal result in any heritage conservation benefits that might offset any adverse impacts?

(Refer to Appendix 1: Heritage Council of WA, "Heritage Impact Statement – a guide")

10.3.2 Structural Condition Assessment (in the case of demolition)

If structural failure is cited as a justification for the demolition of a place in the local government's Inventory, evidence should be provided from a registered structural engineer that the structural integrity of the building has failed, to the point where it cannot be rectified without removal of a majority of its significant fabric and/or prohibitive costs.

10.3.3 Archival Recording (in the case of demolition or substantial redevelopment)

If a proposal is for the demolition or the substantial redevelopment of a place in the local government's Inventory, the local government may require, as a condition of approval, the preparation of an archival record of the place, prior to demolition or commencement of development. (Refer to Appendix 2: Shire of Northampton Archival Record Form).

10.3.4 Redevelopment Plans within the Town Centre Conservation Precinct (in the case of demolition)

10.3.4.1 If a proposal is for the demolition of a place located within the Town Centre Precinct and included in the local government's Inventory, the local government may require details of the proposed future development/use of the site to be submitted. Information required may include a redevelopment site plan, floor plan(s), elevations and accompanying details on the proposed development/use together with reference to suggested interpretive outcomes which reflect the history of the site.

10.3.4.2 Additionally, the local government may require that, prior to granting approval for the demolition of a place in the local government's Inventory, the proponent must have obtained a development approval for the future development/use of the site.

10.3.4.3 Depending on the nature of the proposal and the significance of the place, the approval for the demolition of a place in the local government's Inventory may be subject to the following condition:

"The development approved (the "New Development") must be constructed by no

later than 2 years following the date of approval of the demolition licence. Prior to the issue of a demolition licence, the owner is to obtain a building licence for the New Development and shall enter into a deed with the local government (prepared by the local government at the owner's cost) which shall include provisions:

- a. prohibiting any other development on the land until the New Development is completed;
- b. confirming that the owner shall carry out the New Development as required by this condition;
- c. requiring the owner to provide a signed building construction contract for the New Development to the local government within a stipulated time; and
- d. charging the land in favour of the local government and authorising the local government to lodge an absolute caveat against the certificate of title to the land in order to secure the owner's obligations and to ensure any purchaser of the land enters into a similar deed."

10.3.5 Incentives

The Shire's Local Planning Scheme contains clauses that allow the variation of any provision of the Scheme where its objective is to ensure the conservation of a heritage place. This provision gives the Shire considerable freedom to negotiate a suitable heritage outcome with property owners. It not only benefits the property owner but also the community as a heritage place can be conserved and the development potential realised through collaborative and creative planning.


10.4 **Fees**

The Shire of Northampton is supportive of property owners conserving and enhancing heritage places included in the Local Planning Scheme Heritage List and Municipal Heritage Inventory (HL/MHI). Therefore it is not considered appropriate for minor works to attract application fees. (Note: a development application is still required) In many instances, if the property was not included on the HL/MHI the minor works would be exempt from development approval. Accordingly the local government agrees to waive Planning Service fees for development applications where the estimated cost of development is \$50,000 or less for properties included in the HL/MHI.

10.5 **Consultation**

The Shire of Northampton engages the services of a Heritage Advisor to assist with a diverse range of heritage issues. The role of the Heritage Advisor is to provide information and advice on heritage assessment, conservation, interpretation, funding applications and development applications. For more information regarding the Heritage Advisory Service contact the Shire of Northampton.

5.0 RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register		
6.0 ADOPTION	15 April 2016	Advertising	
	24 May 2016	Final Adoption	
	20 July 2018	Advertising / Final Adoption	

		<h1>Intensive Agriculture and Animal Husbandry Local Planning Policy</h1>	
Version 3			
Scheme Provisions: Intensive Agriculture & Animal Husbandry-Intensive are defined uses under LPS10 and LPS11. LPS10 4.1 Zoning and Development Table LPS11 3.2 Zoning Table Note*Animal Husbandry-Intensive X use in all zones.		Other References: Shire of Northampton Local Planning Scheme No. 10 Planning and Development Act 2005	
		Special procedural considerations: Advertising and referral.	
<h2>11.0 CITATION</h2>			
<p>This is a local planning policy prepared under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and the <i>Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite</i> ('the Scheme'). It may be cited as the Intensive Agriculture and Animal Husbandry local planning policy.</p> <p>The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.</p>			
<h2>12.0 OBJECTIVE</h2>			
<p>2.1 To provide clarity and direction with regard to the approval of intensive agricultural and animal husbandry uses in consideration of potential conflict issues with other land-uses.</p>			
<h2>13.0 POLICY STATEMENT</h2>			
<h3>3.1 Definitions and Permissibility</h3>			
<div><div>a.</div><div>"agriculture – intensive" means premises used for trade or commercial purposes, including outbuildings and earthworks, associated with the following –<div><div>(a)</div><div>the production of grapes, vegetables, flowers, exotic or native plants, or fruit or nuts;</div><div>(b)</div><div>the establishment and operation of plant or fruit nurseries;</div><div>(c)</div><div>the development of land for irrigated fodder production or irrigated pasture (including turf farms); or</div><div>(d)</div><div>aquaculture (referred to in this Policy as Intensive Agriculture);</div></div></div></div>			
<div><div>b.</div><div>"animal husbandry - intensive" means premises used for keeping, rearing or fattening of pigs, poultry (for either egg or meat production), rabbits (for either</div></div>			

meat or fur production) and other livestock in feedlots (referred to in this Policy as Animal Husbandry);

- c. This Policy addresses requirements for applications that are made for 'Agriculture – Intensive' upon land zoned 'Rural Residential', 'Rural Smallholding' or 'General Rural' under Local Planning Scheme No. 10 and 'Rural Residential and Rural Smallholdings', 'Rural', 'General Industry' and 'Service Commercial' under Local Planning Scheme No. 11.
- d. This Policy also addresses the requirements for applications that are made for 'Animal Husbandry – Intensive' upon land zoned 'General Rural' under *Local Planning Scheme No. 10 - Northampton*. Within the 'General Rural' zone 'Animal Husbandry – Intensive' is listed as a 'D' use meaning that the use is not permitted unless the Local Government has exercised its discretion by granting development approval.

3.2 General Requirements

a. Minimum general requirements:

Intensive Agricultural Use	Min. Lot Size	Min. Setback from Boundaries	Min. Setback from Neighbouring Residence	Min. Setback from Dam or Watercourse	Min. Vegetation Screening & Buffers
Horticulture	20 ha	40 metres	200 metres	100 metres	5 metres
Viticulture	30 ha	40 metres	200 metres	100 metres	5 metres
Floriculture	10 ha	15 metres	100 metres	100 metres	5 metres
Aquaculture	10 ha	15 metres	100 metres	100 metres	-
Turf Farm	20 ha	15 metres	100 metres	100 metres	-

* Depending on the nature of the proposed intensive agricultural use, local wind, topography and vegetation conditions, setbacks may need to be varied to those specified above. When determining such setbacks the Council will consider existing characteristics and potential land-uses on adjoining and nearby properties.

b. An acceptable water supply, endorsed / licenced by the Department of Water and Environment Regulation, exists on the property with confirmation to this effect being submitted in writing at the time of application for development approval.

c. Information is submitted at the time of application for development approval demonstrating the proposed intensive agricultural use will not impact on any neighbouring agricultural practice or be detrimental to the subject land, surrounding locality or environment by way of land degradation or erosion, noise, dust, odour, spray drift, effluent disposal or leaching, waste water disposal or runoff etc.

d. It can be demonstrated the proposed intensive agricultural use/development will not adversely affect a known drinking water source.

e. The Council will only support the establishment of buildings for an intensive agricultural use where they are clustered with other buildings on the site and are located well away from hills, mesa tops, and ridge-lines.

f. The Council will not support the damming of a watercourse or valley area for the purpose of servicing a proposed intensive agricultural use/development unless:

- i. a separate application for development approval for the proposed dam has been submitted detailing:
 - the overall area and holding capacity of the dam;
 - a profile of the dam wall including the provision of an overflow so as not to prohibit or substantially restrict the flow of water downstream;
 - the location of the dam in relation to property boundaries and existing residential development.; and
- ii. the Department of Water and Environment Regulation has given its endorsement for the proposed dam.

g. The Council will only support retailing of produce from the subject property where:

- iii. a separate application for development approval for a wayside stall, produce store, rural pursuit/hobby farm or cellar door sales outlet has been submitted detailing:
 - location and form of building;
 - vehicular access;
 - disabled access (maybe required in some instances);
 - provision for on-site car parking;
 - provision of landscaping;
 - hours of operation; and
- iv. the retailing is incidental to an approved intensive agricultural use/development;
- v. access to the property is by a 8.0 metre gravel standard road; and
- vi. the proposed development will not result in unacceptable environmental impacts as a result of noise, odour, light spill, or visual intrusion, contamination.


3.3 Feed Lot / Animal Husbandry-Intensive

An application for a feed lot or a use classification that fits within the definition of 'Animal Husbandry - Intensive' may be required to be advertised and thereafter placed before a meeting of Council and shall be subject to, at a minimum, the following:

- a. the subject property is to be serviced at a minimum by a 8.0 metre gravel or bitumen paved road;
- b. favourable comment to the proposal has been received from the Department of Primary Industries and Regional Development, Department of Water and Environmental Regulation, Department of Conservation, Biodiversity and Attractions and any other government agency as determined by Council;
- c. the Council is satisfied the feed lot/animal husbandry- intensive proposal will not result in any negative impact on neighbouring agricultural practices or be detrimental to the subject land, surrounding locality or environment by way of land degradation or erosion, noise, dust, odour, effluent disposal or leaching, waste water disposal or runoff.

Note: All applications seeking development approval for a feed lot/animal husbandry-intensive use shall be referred to Council for determination.

4.0 RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register		
5.0 ADOPTION	15 April 2016	Advertising	
	24 May 2016	Final Adoption	
	20 July 2018	Advertising / Final Adoption	

		<h2>Land Development Specifications</h2> <h3>Local Planning Policy</h3>
Version 3		
Scheme Provisions:	Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005	Special procedural considerations:
<h3>1.0 CITATION</h3> <p>This is a local planning policy prepared under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and the <i>Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite</i> ('the Scheme'). It may be cited as the Land Development Specifications local planning policy.</p> <p>The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.</p> <h3>2.0 OBJECTIVE</h3> <p>2.1 To ensure a consistently high standard of residential land development within the Shire, by providing high quality roads for future residents and minimising Council maintenance costs and ensuring that subdividers are treated in an equitable manner.</p> <h3>3.0 POLICY STATEMENT</h3> <p>3.1 This policy shall apply to the design and construction of all works relating to the subdivision and development of land for residential purposes and roadworks generally within the Shire of Northampton.</p> <p>3.2 The minimum standards applicable for the design and construction of roads, drainage, footpaths, dual use paths and public open space and soil stabilisation requirements shall be in accordance with the City of Greater Geraldton's '<i>Land Development Specifications – Administrative Requirements and Technical Specifications for Land Subdivision Development of Roadworks</i>'.</p> <p>3.3 Minor, local and site specific variations may be approved by the local government.</p>		

4.0 RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register.		
5.0 ADOPTION	15 August 2003	Advertising	Minute 8.14.5
	19 September 2003	Final Approval	Minute 9.13.13
	V2 16 June 2014	Advertising / Final Approval	(Minutes 6.8.1)

APPENDIX 2.POLICY RECOMMENDED FOR REVOCATION

Shire of Northampton Local Planning Policy



HOLIDAY-TOURIST ACCOMMODATION CAR PARKING

- 1.0 OBJECTIVES
 - 2.0 INTERPRETATION
 - 3.0 CAR PARKING REQUIREMENTS
 - 3.1 Backpackers
 - 3.2 Chalet & Cabin
 - 3.3 Guesthouse
 - 3.4 Holiday Home
 - 3.5 Resort
 - 3.6 Serviced Apartment
 - 4.0 BOAT/TRAILER PARKING
 - 5.0 ASSOCIATED STAFF/MANAGEMENT PARKING
-

1.0 OBJECTIVES

To ensure that appropriate and sufficient car parking is provided for holiday/tourist accommodation development.

2.0 INTERPRETATIONS

For the purpose of this Policy:

“Backpackers” means a building consisting principally of bedrooms with multiple beds, shared toilet and ablutions, cooking, dining, laundry and recreation facilities.

“Chalet” means self-contained premises usually comprising cooking facilities, toilet and ablution facilities, living area and 1 or more bedrooms generally for the occupation of one family group.

“Cabin” means self-contained premises similar to chalet but may lack toilet and ablution facilities and may comprise only 1 room.

“Guesthouse”	means integrated premises comprising serviced bedroom units and on-site tourist facilities such as reception and centralised dining. Generally a couple or one family group will occupy each bedroom.
“Holiday Home”	means a dwelling (as defined in the <i>Residential Design Codes</i>), single or grouped, used to provide short term accommodation for a maximum of 6 people.
“Resort”	means integrated, purpose built luxury or experimental premises comprising accommodation units and on-site tourist facilities such as reception, restaurant and leisure facilities such as swimming pool, gymnasium and tennis court.
“Serviced Apartment”	means a complex where all units or apartments provide for self-contained accommodation and where integrated reception and recreation facilities may be provided.

3.0 CAR PARKING REQUIREMENTS

Where land is developed to accommodate a range of holiday/tourist accommodation uses, the number of car parking spaces to be provided is to be calculated separately for each part of the land or building used for each use.

3.1 Backpackers

- 3.1.1 Backpacker establishments are commonly associated with bedrooms that are shared with unrelated persons.
- 3.1.2 Backpacker establishments primarily cater for tourists travelling by bus and as such there should be provisions for bus/coach parking within the development.
- 3.1.3 The general requirement for car parking shall be 1 space per 4 beds, however should a bedroom contain less than 4 beds then car parking shall be 1 space per bedroom.

3.2 Chalet & Cabin

- 3.2.1 Where it is intended that the chalet or cabin is designed for one family (ie generally 1 or 2 bedroom, with single ablution facility), the general requirement for car parking shall be 1 space per unit.
- 3.2.2 Where it is evident that the chalet or cabin could be used by multiple families (ie generally 3 or 4 bedroom, with ensuite and additional ablution facility), the general requirement for car parking shall be 2 spaces per unit.

3.3 Guesthouse

The general requirement for car parking shall be 1 space per unit.

3.4 Holiday Home

3.4.1 Holiday Homes have, and will continue, to be approved using the Residential Design Codes. They can be easily changed into permanent residences (subject to other Scheme requirements) and therefore the minimum requirement for car parking will be as per the Residential Design Codes (or variations as per the Town Planning Scheme).

3.4.2 Holiday homes will also need to provide sufficient parking for other recreational vehicles, including boats and trailers in accordance with Clause 4.0 of this Local Planning Policy.

3.5 Resort

A resort can contain a number of different accommodation types and facilities (eg Serviced Apartments along with Chalets and a Restaurant and Bar) and therefore the requirement for car parking will depend on the type of development.

3.6 Serviced Apartment

3.6.1 Where it is intended that the chalet or cabin is designed for one family (ie generally 1 or 2 bedroom, with single ablution facility), the general requirement for car parking shall be 1 space per unit.

3.6.2 Where it is evident that the chalet or cabin could be used by multiple families (ie generally 3 or 4 bedroom, with ensuite and additional ablution facility), the general requirement for car parking shall be 2 spaces per unit.

4.0 BOAT/TRAILER PARKING

4.1 The popularity of the Shire's coastline for recreational fishing is acknowledged by Council, and therefore there is a genuine need to ensure that adequate boat/trailer parking is provided for guests especially in development within coastal towns.

4.2 In order to safeguard the amenity of the road verges and for safety reasons, holiday/tourist accommodation development should provide suitable on-site areas for boat/trailer parking having regard to the location, expected clientele and scale of development.

5.0 ASSOCIATED STAFF/MANAGEMENT PARKING

The applicant will need to provide details on staffing numbers and management of the development and provide appropriate car parking for them.

NOTE: *Should there be any conflict between this Policy and the Shire of Northampton Town Planning Schemes, the Town Planning Schemes shall prevail.*

Council Adoption:

22 October 2004	Advertising	(Minute 10.7.4)
17 December 2004	Final Approval	(Minute 12.9.1)
22 January 2010	Modified LPP Advertising	(Minute 1.8.3)
19 March 2010	Modified LPP Final Approval	(Minute 3.8.1)

7.3.4	MODERNISING WESTERN AUSTRALIA'S - GREEN PAPER CONCEPTS FOR A STRATEGICALLY-LED SYSTEM - WALGA SUBMISSION
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FILE REFERENCE:	10.4.1
DATE OF REPORT:	12 June 2018
REPORTING OFFICER:	Hayley Williams - Consultant Planner
RESPONSIBLE OFFICER	Garry Keeffe - Chief Executive Officer
APPENDICES:	
1.	WALGA draft summary (provided as a separate attachment in Dropbox)

AUTHORITY / DISCRETION:

Advocacy when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

SUMMARY:

WALGA has prepared a draft submission on the Green Paper for consideration by Local Governments. Once the submission is finalised it will be forwarded to the Department of Planning, Lands and Heritage for their consideration. It is recommended that Council support the draft submission prepared by WALGA and lodge a submission with the Western Australian Planning Commission.

BACKGROUND:

The Minister for Planning has commissioned an independent review of the planning system to identify ways to make it more effective, streamlined, open and understandable to everyone.

The Green Paper outlines challenges in the planning system and proposes five key reform areas. It is a discussion paper and does not commit the State Government to adopt the proposals.

Feedback on the Green Paper will inform a White Paper that will set out the Government's proposed reforms for a contemporary planning system.

The Green Paper proposes ways to modernise the planning system for Western Australia to make it fairer, more open and understandable, less complicated and able to reach effective decisions quicker. The Green Paper identifies four principles to underpin WA's planning system as listed below:

Reform Principles

Fairness The views and interests of all stakeholders are considered and balanced	Transparency Users are able to understand the planning system
Integrity The community is meaningfully involved in strategic planning	Efficiency The planning system is well organised to deliver timely outcomes

State of Western Australia 2018

During the month of June 2018 a number of information sessions were presented by the Planning Reform team, including a presentation to regional Local Governments via online teleconference. Based upon these information sessions and with feedback from Local Governments WALGA has prepared a draft submission. A copy of this submission is included as **Appendix 1** but provided in Dropbox due to the large size of the file.

COMMENT:

The draft submission compiled by WALGA provides a comprehensive response to the Green Paper. A list of the most relevant aspects to the Shire of Northampton have been summarised below:

Table 1: Submission Summary – Green Paper

Omissions from Green Paper	Detail	Support Y/N
- Stakeholder Reference Group	Required to ensure the integrity and transparency of the process. Collaboration with all sectors required.	Y
- Review of Planning Fees	Current fees frozen since 2013. Financial support should be provided to LG's for implementation or Planning Regulations 2009 reviewed immediately.	Y
- Single House Approval	Cl. 61 of LPS Regulations needs to be reviewed.	Y
- Implementation Plan	Need for the following White Paper to include clear implementation path	Y
- Local Government Diversity	The Green Paper seems to focus on review for high growth areas and larger municipalities. "One size fits all" approach not feasible, especially for SoN where community expectations regarding planning are being met.	Y
1.3 Housing Distribution		
- LPS to include local housing strategy	Although noted this is more applicable to high growth areas, it is strongly recommended that the content required for an LPS contained within the Local Planning Manual be reviewed. Need for quantify exact impact for low growth/regional LGs. Excessive timeframes for LPS consent to advertise with DPLH/WAPC need to be addressed.	N
2.4 Complexity locating and interpreting the local planning framework		
Comprehensive Local Planning Scheme.	The following White Paper needs to include a mockup of a Comprehensive Local Planning Scheme so that LGs can review and consider the full implications. The micro management of the Local Planning Policy process is not supported in the current and conflicting summaries provided in the Green Paper.	N
DPLH to provide guidance for local government in the Local Planning Manual on the content and format of a Local Planning Strategy and Local Planning Policies	Firstly a review of the Local Planning Manual is required. The Manual should provide the option for scalable versions dependant on size of LG, including detail of the required and optional sections of a LPS Confirmation provided in White Paper that LPP content is not a matter for the State.	Y in-principle

LGs currently undertaking review of LPS/Schemes delay preparation until guidance on format and content is available.	Strongly do not support putting a review of LPS and Schemes on hold. This is not practical nor realistic given the unknown final scope and timeframe for the review process. The Shire of Northampton currently has a Draft LPS with the DPLH for consent to advertise. Given that a consultant contract has been acted on and the document is in draft format, Council objects to this wait and see approach. Furthermore, Council will be seeking confirmation in writing from DPLH that the current review is not put on hold.	N
2.6 Form of Local Planning Policies		
LPS Regulations amended to required LPPs to be prepared in a manner and form approved by the WAPC	Clarification is required on whether the 'content' or 'manner and form' of LPPs will be approved by the WAPC. Do not support the State having authority over the content of LPPs.	N
2.7 Consistency of Local Planning Schemes		
Deemed provisions to be included in Comprehensive Local Planning Scheme	The following White Paper needs to include a mockup of a Comprehensive Local Planning Scheme so that LGs can review and consider the full implications Amendments to Scheme to include changes to deemed provisions should be a Basic Amendment upon absolute majority of Council.	N
3.2 Community Engagement		
Community Engagement Charter	Until the Community Engagement Charter is prepared it is difficult to support the inclusion of the proposed engagement processes into the planning regulations. More detail is required to provide an informed response.	N
4.1 Arrangement of the WA Planning System		
Provide for local government accreditation process	Support is subject to full and transparent consultation with the Local Government sector on further detail as to what this accreditation entails, the process for accreditation to occur, and in particular what WAPC delegations could be provided to the sector. These matter would preferably be clearly outlined in the White Paper.	Y - in principle
4.2 Process efficiency for planning proposals		
A framework for referral of planning applications to be incorporated in regulations.	Delays in development assessment due to late or absent referral responses is a constant complaint from the Local Government sector. Unfortunately the Local Government Sector generally shoulders the blame for these kinds of delays, when a significant amount of time that is taken up is waiting for the referral agency to provide a response. For this recommendation to be of greatest utility it will be important to specify time frames and	Y

	expectations in referral agencies.	
Development Assessment Guidance be published by DPLH in consultation with local government and industry bodies	The Green paper has not clearly articulated the purpose for such a document and as such it is unclear how this 'guidance' would differ in substance from the documents and flow charts that the WAPC/DPLH already published. The Western Australia planning system provides similar uniformity through Part 7 Schedule 2 of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> . It is hard to understand, on the evidence provided, how the publication of a standalone Development Assessment Guidance will improve the legibility of the planning system.	N
Provide in the LPS Regulations that a local government must advise an applicant within 10 business days of receipt of a development application whether additional information is required.	<p>The proposed ten (10) day request for further information is unrealistic and generally inconsistent with the manner in which Local Governments determine what additional information is required from a proponent post lodgement.</p> <p>Also of importance is the need to consider the scalability of this proposal. Ten (10) days is an unfathomable timeframe for small Local Governments, who often have small planning teams or rely on external consultants for their planning advice. If this proposal goes forward into the White Paper, consideration should be given for exemptions for "low growth and small local governments".</p> <p>'Stop the Clock' provisions when seeking this additional information, should be investigated. There are many applications that are submitted with missing or incomplete information and can sit for months waiting for the owner/applicant to provide the additional information.</p> <p>Due to the uncertainty of this proposal the Shire of Northampton does not support this recommendation in its current form.</p>	N
Provide in the LPS Regulations for a voluntary 'deemed-to-comply' check for single houses and provide in the P&D Regulations a specified fee for the service.	Need to review the current LPS Regulations on whether the 4 pages of single house 'exemptions' are appropriate first.	N
Provide in the LPS Regulations and R-Codes a fast-track 30-day planning approval process for single house applications that require only minor variations to the R-Codes.	<p>Proper review needs to consider the existing mechanisms in the 'deemed provisions' where they relate to single house exemptions, and whether they are working and appropriate, prior to layering additional fast tracks into the planning framework.</p> <p>Without DPLH training both the Industry and Local Government, the 'minor' variations will have numerous interpretations</p>	N

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is recommended that Council forward the above summary to the Western Australian Planning Commission as a submission on the Green Paper.

OFFICER RECOMMENDATION – ITEM 7.3.4

That Council support the draft submission compiled by WALGA and lodge a separate stakeholder submission with the Western Australian Planning Commission, which includes the Table 1 in Item 7.3.4 of the July Town Planning Report.

APPENDIX 1. WALGA RESPONSE TO DRAFT GREEN PAPER

(provided as a separate file in Dropbox due to the size of the document)

7.3.5 PROPOSED TEMPORARY ACCOMMODATION AND ABLUTIONS – RED BLUFF CARAVAN PARK - LOT 10646 (NO. 399) RED BLUFF ROAD, KALBARRI

LOCATION:	Lot 10646 (No. 399) Red Bluff Road, Kalbarri
FILE REFERENCE:	10.6.1.3 / A1698
DATE OF REPORT:	12 July 2018
APPLICANT:	Halsall & Associates
OWNER:	Summerstar Pty Ltd
REPORTING OFFICER:	Debbie Carson – Planning Officer
APPENDICES:	
1.	Correspondence from Halsall & Associates
2.	Site, floor and elevation plans of proposed buildings

AUTHORITY / DISCRETION:

Quasi-Judicial	<i>when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.</i>
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SUMMARY:

An application has been received for the placement of three (3) temporary accommodation buildings (cabins) and two (2) ablution buildings upon the Red Bluff Caravan Park site, for the purpose of providing overnight amenities for workers associated with the redevelopment of the Caravan Park. The proposed buildings are to be located within the recreation/playground area of the approved park development, and, once the majority of park developments have been completed, the temporary buildings will be removed, with the park to then be developed in that playground area.

This report recommends conditional approval of the application subject to conditions, including that the buildings are to be removed prior to commercial use of the site, or within two years (whichever is sooner), and that the buildings are not used to provide holiday accommodation, and are restricted to use by persons associated with the development of the Caravan Park.

LOCATION PLAN:**Figure 1 – Location plan for Lot 10646 Red Bluff Road, Kalbarri****BACKGROUND:**

Council at their Ordinary Meeting held on 18 November 2016 considered the proposed redevelopment of the Red Bluff Caravan Park, and subsequently granted development approval, subject to a number of conditions. In February 2018, Council received a request to amend that Development Approval 2016-063, including the removal of the café/restaurant, removal of external parking, rearrangement of ablution facilities, and the provision of internal visitor parking and a beach volleyball and BBQ area. These amendments were granted approval by Council at their 16 February 2018 Ordinary Meeting, however the approval required that the Applicant provide an onsite Manager's Residence, so as to comply with the *Caravan Parks and Camping Grounds Act 1995* and the recommendations of the *Kalbarri Townsite Local Planning Strategy*.

The Proposal

The Applicant has now lodged an Application for Development Approval for the placement of temporary buildings upon the Red Bluff Caravan Park site, comprising three (3) cabins and two (2) ablutions. The Applicant has provided a letter outlining

the proposed temporary development, which is included as **Appendix 1** to this report. The three cabins are existing cabins, currently located at the Horrocks Beach Caravan Park (also owned by Summerstar Pty Ltd) with these cabins scheduled for removal as part of the approved redevelopment and upgrade of the Horrocks Caravan Park. The cabins proposed to be temporarily relocated to the Red Bluff Caravan Park are single room buildings comprising basic kitchenette (sink) and bedding amenities (refer to **Appendix 2**). The cabins do not include a full kitchen, bathroom or laundry amenities. The cabins are proposed to be located adjacent to two single-person ablution units, each comprising a shower, toilet and vanity (refer to **Appendix 2** for floor plan and elevations). The accommodation and ensuites will be connected to the existing effluent disposal system on-site.

As the cabins comprise primarily bedroom facilities, the existing on-site Manager's Dwelling will be accessible for the provision of other amenities, including kitchen and laundry facilities, for the duration that the temporary buildings are in-situ.

The Applicant has advised that the placement of the temporary cabins and ensuites will be required for approximately a two (2) year period.

COMMUNITY & GOVERNMENT CONSULTATION:

Due to the temporary nature of the proposed development, no advertising/consultation has been undertaken as it is considered that the application will have no permanent impacts or implications upon adjoining landowners or the wider community.

FINANCIAL & BUDGET IMPLICATIONS:

The applicant has paid a development application fee of \$147.00.

Should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 11 –Kalbarri Townsite

The land is zoned “Tourism” under *Local Planning Scheme No. 11 – Kalbarri* with the objective of the zone being:

- *To promote and provide for tourism opportunities.*
- *To provide for a variety of holiday accommodation styles and associated uses, including retail and service facilities where those facilities are provided in support of the tourist accommodation and are of an appropriate scale where they will not impact detrimentally on the surrounding or wider area.*
- *To allow limited residential uses where appropriate.*
- *To encourage the location of tourist facilities so that they may benefit from existing road services, physical service infrastructure, other tourist attractions, natural features and urban facilities.*

The proposed use of the site is considered to meet the definition of the “Caravan Park” Use Class, with which a “Caravan Park is a “P” use under the Scheme. This means that the use is permitted if it complies with any relevant development standards or requirements of the Scheme.

The development requirements relating to setbacks and open space/landscaping for the Tourism zone are as follows:

Front/Street setback – 9m

Side & Rear setback – Nil

Open Space – 10%

The proposed front setback of the temporary accommodation buildings looks to be less than five metres, however the open space requirements are easily met.

POLICY IMPLICATIONS:

Local: Kalbarri Townsite Local Planning Strategy 2012

Kalbarri Townsite Local Planning Strategy

The Kalbarri Townsite Local Planning Strategy includes the following provisions for Lot 10646 Red Bluff Beach Road, Kalbarri.

PRECINCT	RED BLUFF
Objective	<i>To provide for a range of tourist accommodation opportunities, capitalising on the premium views afforded by this a prime coastal location.</i>
Planning Area	Use & Development Provisions
RB1	<p>Tourist Resort :</p> <p>Encourage a broad range of short stay residential accommodation styles including caravan / camping, chalets and villas as an integrated resort complex with casual and formal food and beverage facilities.</p> <p>Open density.</p> <p>Two Storey height limit.</p> <p>Require on-site management and high level of facilities including adventure playground area, half courts tennis and basketball, pool / water playground and covered BBQ areas.</p> <p>Allow up to 25% permanent residential component to encourage re-development and defray development costs.</p>
	<p>Include the site in new Kalbarri Planning Scheme as "Tourist Accommodation".</p> <p>Development to be subject to :</p> <ul style="list-style-type: none"> ▫ Approval by Council of a Detailed Local Structure Plan of site and minimum 28 day public advertising period; and ▫ Approval to Commence Development.

The proposed temporary accommodation and associated buildings are considered to ultimately support the objectives, use and development provisions for the Red Bluff Precinct.

STRATEGIC IMPLICATIONS:

Economy & Marketing Strategies:

- Increase support for tourism across the Shire and enable tourism to become a major and sustainable industry for the Shire.

Social Strategies:

- Demonstrate a proactive approach to economic and community development.

COMMENT:

It is considered that the proposed temporary development supports the objectives and provisions of the *Local Planning Scheme No. 11* and the *Kalbarri Townsite Local Planning Strategy*.

The proposed developed is of a temporary nature, however may be in place for a period of up to two years, and for the duration of the majority of development works at the Red Bluff Caravan Park site. Furthermore, the proposal seeks a reduced street setback, and positions the buildings such that they have high visibility from street frontage (Red Bluff Road). Thus, it is important that the buildings be in good condition and not have a detrimental impact upon the streetscape, despite the temporary nature of the buildings. The accommodation buildings are in moderate, used condition, having been located at the Horrocks Beach Caravan Park for a number of years. No photographs of the buildings have been provided, however these will be made available to Council at the Council meeting. Council could, should they wish to, impose an additional condition that requires the Applicant to provide screening forward of these buildings, so as to reduce the visual impact of these buildings, if they consider them likely to have a detrimental impact upon the Red Bluff Road streetscape.

The purpose of the buildings are to provide accommodation for site workers only, however (being a caravan park site), there is always the potential that the buildings could be used to provide holiday accommodation if the park becomes operational prior to the two year period concluding. Therefore it is recommended

that a condition be imposed that restricts the use of those buildings to management and workforce accommodation only (i.e. not for the provision of short-stay holiday accommodation) and that the buildings be required to be removed prior to the commencement of commercial use of the Red Bluff Caravan Park.

Should Council determine to approve the Application for Development Approval, then it is recommended that a further condition be imposed that places a maximum two year time restriction on the placement of the buildings on-site, with no approval extensions beyond that two year period being allowable.

VOTING REQUIREMENT:

Simple Majority Required

COMMENT/CONCLUSION:

Due to the temporary nature of the proposed development, it is recommended that Council approve the Application for Development Approval for a two year period only, or until commercial operations commence (whichever is the sooner), subject to the conditions outlined below.

OFFICER RECOMMENDATION – ITEM 7.3.5	APPROVAL
That Council grant formal development approval for three (3) temporary cabins and two (2) temporary ensuites to be placed upon Lot 10646 (No. 399) Red Bluff Road, Kalbarri, subject to the following conditions:	
1.	Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;
2.	Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;

- 3. This approval is for three (3) cabins and two (2) ensuite buildings only, as per the attached approved plans dated [insert date];**
- 4. This approval is granted subject to the buildings passing a Building Inspection by the Shire of Northampton's Building Surveyor, prior to transportation;**
- 5. The buildings subject of this approval shall only be used for providing temporary accommodation and facilities for management and workers associated with the development of the Red Bluff Caravan Park, and shall NOT be used to provide short-stay holiday accommodation at any time;**
- 6. All buildings subject to this approval must be removed from Lot 10646 (No. 399) Red Bluff Road, Kalbarri within two years from the date that the first building is placed on the lot OR prior to the lot being (partially or wholly) used for commercial Caravan Park purposes, whichever is the sooner;**
- 7. That no time extensions to this approval, in relation to Condition 6, shall be allowed;**
- 8. A building permit shall be issued by the local government prior to the commencement of any work on site;**
- 9. All stormwater is to be disposed of on-site to the specifications and approval of the local government;**
- 10. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;**
- 11. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;**
- 12. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:**
 - (a) all illumination is confined within the boundaries of the property; and**

- (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;
13. The number of workers using the temporary accommodation shall be limited to two (2) workers per cabin at all times;
14. The space between the ground level and the floor level of all buildings shall be suitably enclosed, to the approval of the local government; and
15. The buildings shall be connected to an effluent disposal system, to the approval of the local government.

Advice Notes

- Note 1:** If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.
- Note 2:** Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3:** If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

APPENDIX 1. LETTER FROM THE APPLICANT

Halsall & Associates

Town Planning Consultants



Our ref: 1416

29 June 2018

Gary Keeffe
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Phone: 9758 8676
Email: admin@halsall.net.au
Web: www.halsall.net.au
Postal: PO Box 29, Margaret River, WA 6285
Head Office: Suite 1, 23 Fearn Avenue, Margaret River

Halsall and Associates Pty Ltd ACN 128 966 389 ATF
Halsall and Associates Trust ABN 56 677 081 593

Dear Gary

TEMPORARY APPROVAL FOR ACCOMMODATION ANCILLARY TO MANAGER'S RESIDENCE – RED BLUFF BEACH CARAVAN PARK, RED BLUFF BEACH ROAD, KALBARRI

As per our previous correspondence to your office, you will note that the final drainage, landscaping and manager's quarters plans have been provided to the Shire such that commencement of works at the Red Bluff Beach Caravan Park may be able to occur shortly.

Our client has advised that in order to construct the park efficiently, Summerstar Pty Ltd the owner and workers require accommodation on site temporarily. We understand this has been discussed with your office and the Shire's health officer has indicated that it would be acceptable to connect temporary accommodation to the existing effluent disposal system on site on a short term basis.

The intent is to locate three small cabins (bedrooms) from the Horrocks Tourist Park along with two small ensuite buildings to the site and arrange them in a format as indicated on the attached plans adjacent to the manager's residence in the northwest area of the park. This will provide temporary accommodation on site during the construction period for two years. The plans attached indicate the location and objective for this temporary accommodation which will allow the majority of the park to be constructed given the location of the temporary accommodation is essentially in a recreation area. Once the majority of areas have been completed which we anticipate will be within two years, the temporary accommodation will be removed and the park can be completed in this area.

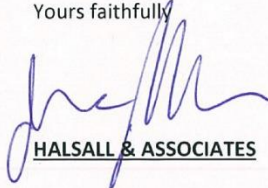
The accommodation is proposed to be located adjacent to the manager's residence because it will rely on this for kitchen and laundry facilities and is therefore proposed to be a temporary extension to the manager's dwelling on the site. The owner of Summerstar Parks Pty Ltd will be residing in one of the cabins associated with the manager's residence and will be managing the site. The use of this accommodation could therefore be deemed to be additions to manager's dwelling in the form of bedrooms and ensuites. We note this use is permissible under the Scheme.

We note that officers of Council have given preliminary support for this objective and this will enable the park to be developed efficiently and quickly. Please accept the attached information as an application for temporary approval for this activity ancillary to the manager's dwelling and we would welcome the opportunity to liaise with your office further should you have any queries or require additional information.

If further approvals are required for the temporary structures we will liaise with your office accordingly.

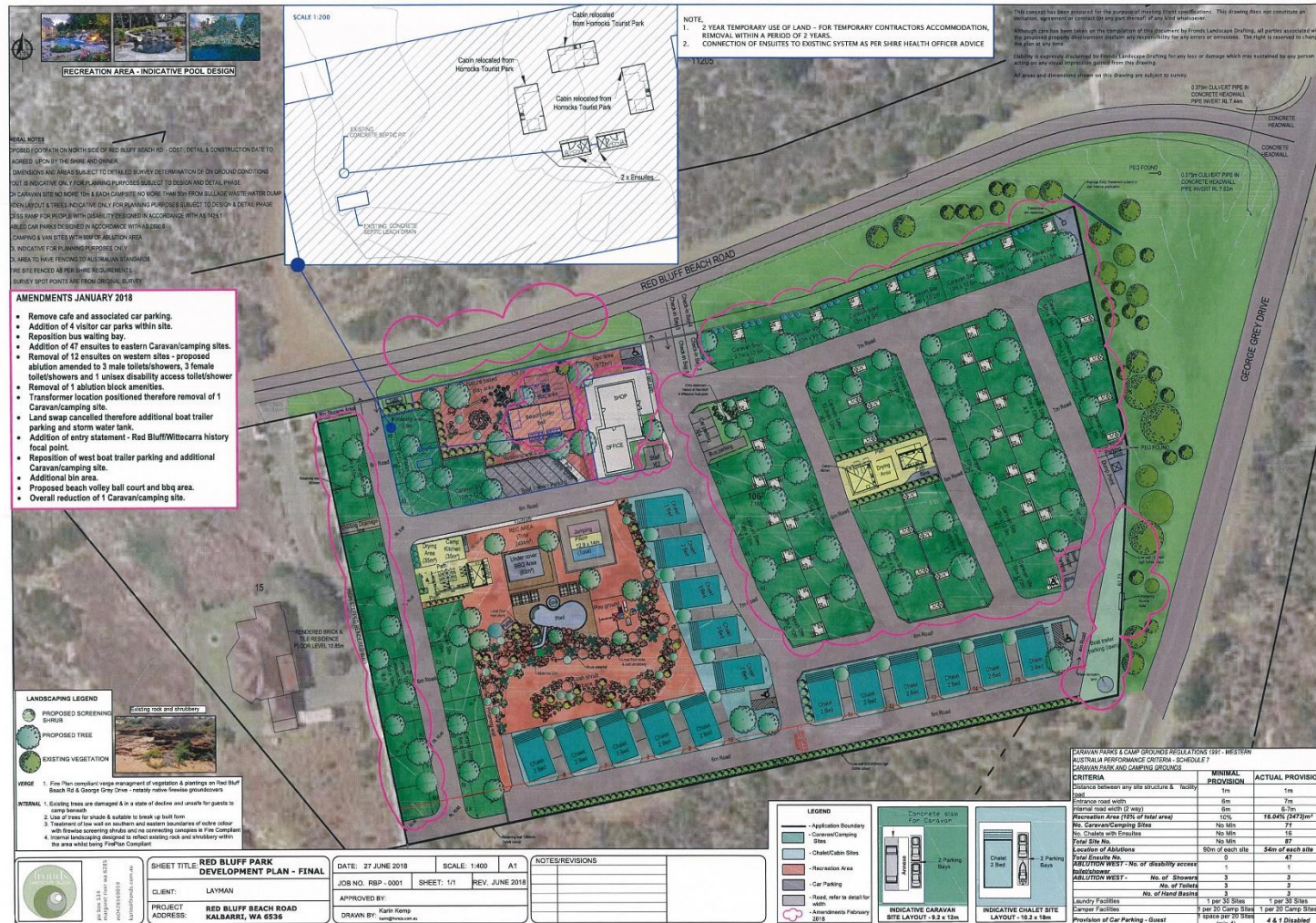
Can you also please advise on the application fee and we will arrange payment of this. We expect the temporary works transportation and connection will not be expensive to arrange (less than \$20,000).

Yours faithfully

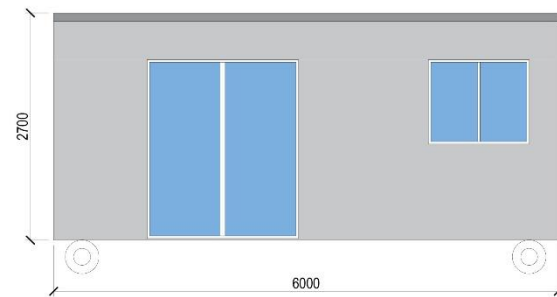

HALSALL & ASSOCIATES

Enc. Plans for temporary structures ancillary to manager's dwelling.
Application form
Fee *(to be provided)*

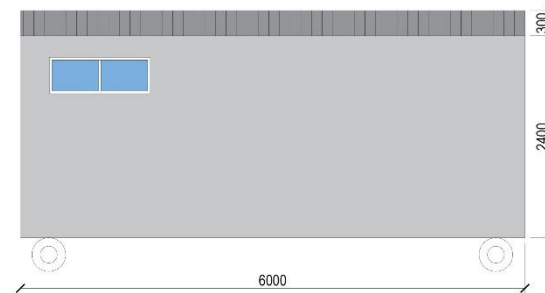
APPENDIX 2. SITE, FLOOR AND ELEVATION PLANS (proposed buildings superimposed in blue on approved plan for development)



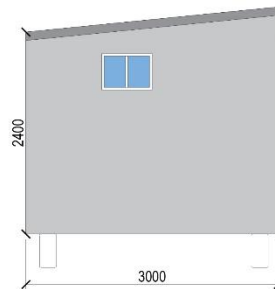
SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 20 JULY 2018



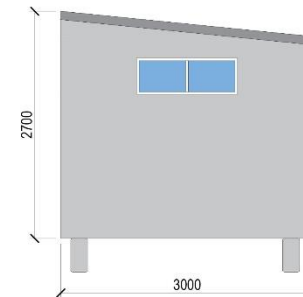
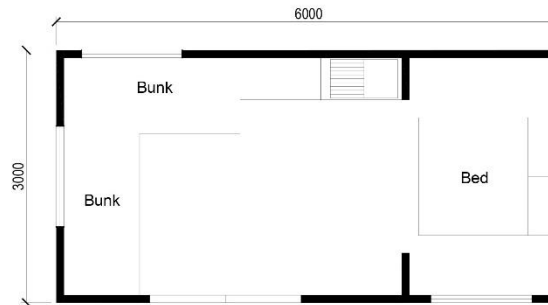
WEST ELEVATION
SCALE: 1:50



EAST ELEVATION
SCALE: 1:50



NORTH ELEVATION
SCALE: 1:50



SOUTH ELEVATION
SCALE: 1:50

AREA:
FLOOR - 18m²

This concept has been prepared for the purpose of meeting client specifications. This drawing does not constitute an invitation, agreement or contract (or any part thereof) of any kind whatsoever.

Although care has been taken on the compilation of this document by Fronds Landscape Drafting, all parties associated with the proposed property development disclaim any responsibility for any errors or omissions. The right is reserved to change the plan at any time.

Liability is expressly disclaimed by Fronds Landscape Drafting for any loss or damage which may be sustained by any person acting on any visual impression gained from this drawing.

All areas and dimensions shown on this drawing are subject to survey.

NOTE:
ALL DRAWINGS TO BE READ IN
CONJUNCTION WITH ENGINEERS DETAILS

**CABIN RELOCATED FROM HORROCKS
TOURIST PARK - PLANS**

PROJECT ADDRESS:
KALBARRI TOURIST PARK
RED BLUFF BEACH RD
KALBARRI WA 6536

CLIENT: LAYMAN

DATE: 27 JUNE 2018

JOB No. RBTP008

SCALE: 1:50

A3

DRAWN BY: K KEMP

REV. 1

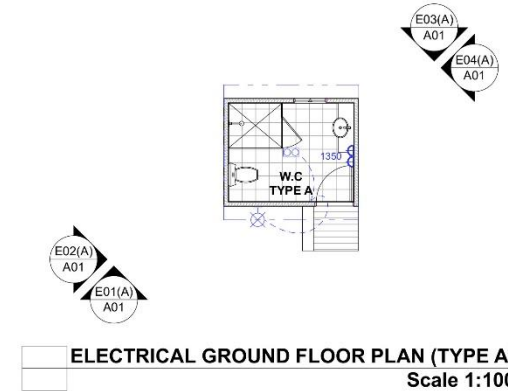
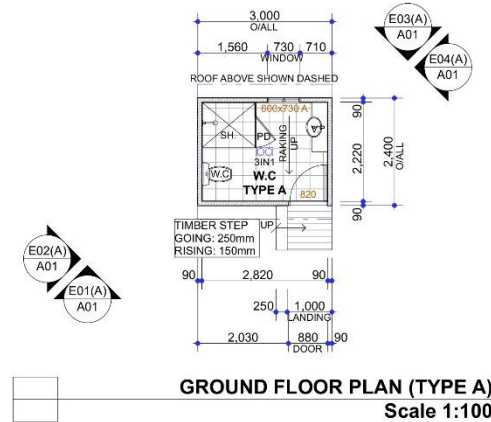
SHEET No:

SHEET: 1/1




po box 534
margaret river wa 6285
m 0428569059
karin@fronds.com.au

SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 20 JULY 2018



ELECTRICAL LEGEND

	CEILING LIGHT STANDARD
	RECESSED CEILING LIGHT - 240V
	RECESSED CEILING LIGHT - 12V
	WALL LIGHT - 240V
	WALL LIGHT - 12V
	FLURO - 20W DOUBLE
	FLURO - 40W DOUBLE
	TWO-WAY SWITCH
	THREE-WAY SWITCH
	DIMMER SWITCH
	SWITCH CABLE APPROXIMATE
	MOTION SENSOR
	SINGLE GPO - Noted Ht AFL
	DOUBLE GPO - Noted Ht AFL
	WATERPROOF GPO
	EXHAUST FAN ON CEILING
	EXHAUST FAN ON WALL
	2x FAN / LIGHT / HEAT
	4x FAN / LIGHT / HEAT
	SMOKE DETECTOR
	TV ANTENNA POINT
	PHONE POINT
	DATA POINT
	CEILING SWEEP FAN
	CEILING SWEEP FAN WITH LIGHT

GENERAL NOTES :

ELECTRICAL ITEMS :-
ITEMS DRAWN ARE NOMINAL ONLY
TO REFLECT GENERIC COMPONENTS.
OWNER MAY BE REQUIRED TO
CONFIRM ELECTRICAL LAYOUT TO
THE BUILDER AND/OR ELECTRICIAN
FOR CORRECT SELECTIONS AND LOCATIONS.

T.V. POINTS :-

1.4. POINTS :-
BUILDER TO PROVIDE COAXIAL CABLE
IN ROOF SPACE FOR FUTURE CONNECTION.
ANTENNA TO BE SUPPLIED AND FITTED
BY OWNER AFTER COMPLETION.

PHONE POINTS :-

PHONE POINTS :-
BUILDER TO PROVIDE TELEPHONE POINTS
AS PER PLAN. OWNER TO CONNECT
TO TELSTRA AFTER COMPLETION.

MEASUREMENTS :-

MEASUREMENTS ARE TAKEN TO THE CENTRELINE OF THE ITEM.
MAKE NECESSARY ADJUSTMENTS FOR IRREGULAR SHAPED ITEMS.

LOCATIONS :-

ITEM LOCATIONS MAY BE SUBJECT TO RELOCATION TO SUIT LOCATION OF STRUCTURAL COMPONENTS BEHIND LININGS. OWNER TO NOMINATE SPECIAL REQMTS RELATING TO LOCATION OF FURNISHINGS.

DIAGRAMMATIC LAYOUT ONLY :-

DIAGRAMMATIC LAYOUT ONLY :-
ELECTRICAL LAYOUT IS DRAWN SUBJECT TO
AUSTRALIAN STANDARDS AND LOCATION OF
CONDUITS, CABLES, LIGHTS, SWITCHES ETC
MAY NOT REFLECT FINAL LOCATIONS ON SITE.
ELECTRICIAN TO FOLLOW MANUFACTURER'S
INSTALLATION INSTRUCTIONS AS APPLICABLE.

SMOKE ALARMS :-

SMOKE ALARMS TO BE INSTALLED TO COMPLY WITH AS3786 - 1993 SMOKE ALARMS, CONNECTED TO THE CONSUMER POWER MAINS AND HAVE A STAND BY POWER SUPPLY

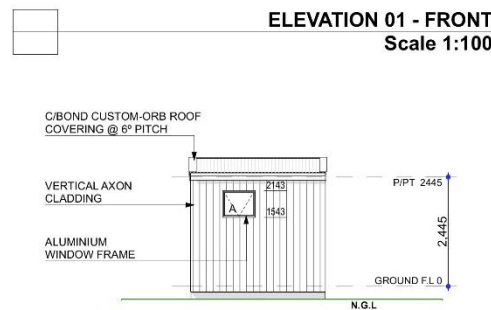
RANGEHOODS:-

RANGEHOODS SHALL BE INSTALLED TO MANUFACTURERS SPECIFICATIONS. ANY EXTRACTION TO ROOF SPACE MUST BE DIRECTLY DUCTED TO OUTSIDE AIR THROUGH EITHER WALL, EAVE OR ROOF.

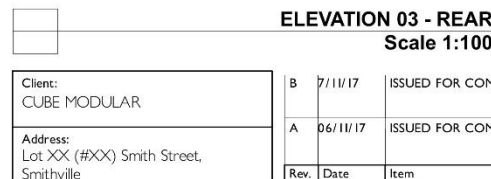
BATHROOM VENTILATION:-

BATHROOM MECHANICAL VENTILATION: MECHANICAL VENTILATION SHALL BE INSTALLED IN ACCORDANCE WITH MANUFACTURERS SPECIFICATIONS. DUCTING TO BE DIRECTED TO OUTSIDE AIR THROUGH WALL, EAVE OR ROOF.

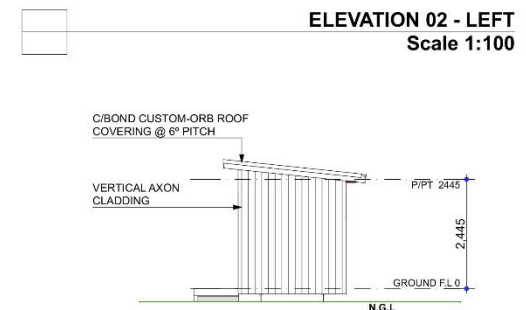
ELEVATION 01 - FRONT
Scale 1:100



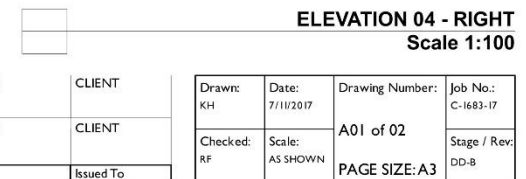
ELEVATION 03 - REAR
Scale 1:100



ELEVATION 02 - LEFT
Scale 1:100



ELEVATION 04 - RIGHT
Scale 1:100



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ELECTRICAL LEGEND

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	THREE-WAY SWITCH
	DIMMER SWITCH
	SWITCH CABLE APPROXIMATE
	MOTION SENSOR
	SINGLE GPO - Noted Hi AFL
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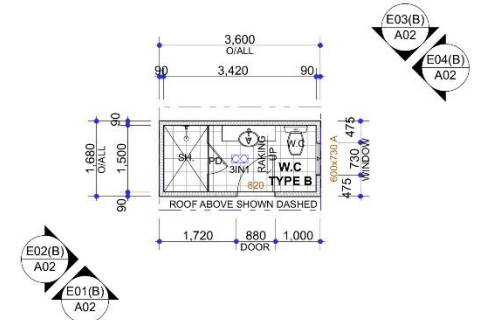
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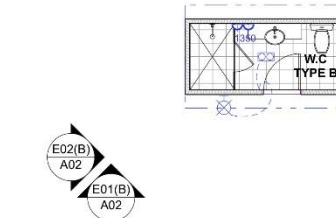
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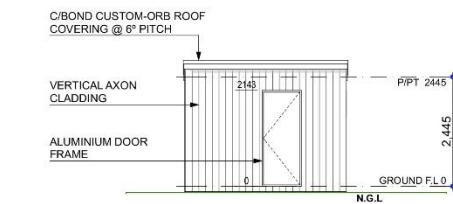
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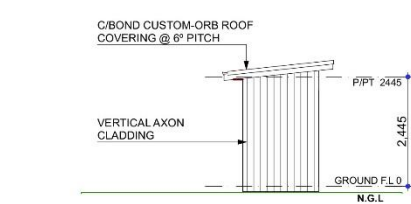
GROUND FLOOR PLAN (TYPE B)
Scale 1:100



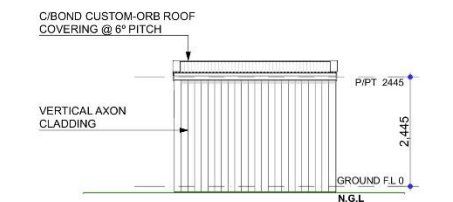
ELECTRICAL GROUND FLOOR PLAN (TYPE B)
Scale 1:100



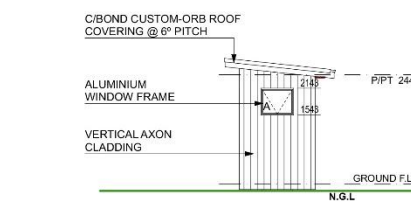
ELEVATION 01 - FRONT
Scale 1:100



ELEVATION 02 - LEFT
Scale 1:100



ELEVATION 03 - REAR
Scale 1:100



ELEVATION 04 - RIGHT
Scale 1:100

7.3.6 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 4 July 2018
REPORTING OFFICER: Deb Carson – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
025	N Bramwell & D Andrews	LOT 92 (NO. 5) CHARLTON LOOP, KALBARRI	FRONT BOUNDARY FENCE	15 June 2018 Ordinary Meeting
026	Best Walker Family Trust	LOT 604 (NO. 220) HAMPTON ROAD, NORTHAMPTON	PROPOSED SOLAR PANELS	20 June 2018
027	TS Hay Pty Ltd	CROWN LAND – PORT GREGORY TOWNSITE, COASTAL AREAS HUTT RIVER MOUTH - LUCKY BAY	PROPOSED SIGHT-SEEING TOURS	15 June 2018 Ordinary Meeting

OFFICER RECOMMENDATION – ITEM 7.3.6

For Council Information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – JUNE 2018	11

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 July 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 20th July 2018, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21463 to 21483 inclusive totalling \$77,318.12, Municipal EFT payments numbered EFT18025 to EFT18153 inclusive totalling \$564,798.51, Trust Fund Cheques 2330 to 2335, totalling \$2,957.62, Direct Debit payments numbered GJ1209 to GJ1214 inclusive totalling \$229,150.84 be passed for payment and the items therein be declared authorised expenditure.

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Chq #	Date	Name	Description	Amount
21463	01-06-2018	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	174.25
21464	06-06-2018	WATER CORPORATION	WATER USE & SERVICE CHARGES	15545.08
21465	06-06-2018	SYNERGY	ELECTRICITY CHARGES	19175.30
21466	06-06-2018	TELSTRA	TELEPHONE CHARGES	915.02
21467	14-06-2018	AUSTRALIA POST	POSTAGE	377.17
21468	14-06-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	8455.95
21469	14-06-2018	COMMISSIONER OF POLICE	RENEW CORPORATE FIREARM LICENSE 09990138	124.00
21470	14-06-2018	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	308.60
21471	14-06-2018	DEPARTMENT OF COMMUNITIES	NCCA ANNUAL SERVICE FEE 18/19	203.00
21472	22-06-2018	SYNERGY	ELECTRICITY CHARGES	12897.35
21473	22-06-2018	WATER CORPORATION	WATER USE & SERVICE CHARGES	349.50
21474	25-06-2018	NELSON SWARTLEY	RATE REFUND	39.49
21475	26-06-2018	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	171.70
21476	26-06-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	3465.20
21477	26-06-2018	GERALDTON MOWER & REPAIR SPECIALISTS	FS 250 BRUSHCUTTER	90.00
21478	26-06-2018	HOPPYS PARTS R US	PARTS	3.47
21479	26-06-2018	KALBARRI GAS	GAS	135.00
21480	26-06-2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL ADVICE	3447.81
21481	26-06-2018	TELSTRA	TELEPHONE CHARGES	1940.23
21482	29-06-2018	SHIRE OF NORTHAMPTON	PAYROLL SUNDRY DEBTOR DEDUCTIONS DKEE01 \$8760, DNIC02 \$240	9000.00
21483	30-06-2018	NORMAN REYNOLDS	RATE REFUND	500.00
				<u>\$77,318.12</u>

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ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT18025	06-06-2018	WESTERN AUSTRALIAN TREASURY CORP	LOAN 154 PAYMENT	22663.25
EFT18026	06-06-2018	ABROLHOS ELECTRICS	RCD TESTING	7869.84
EFT18027	07-06-2018	MIDWEST TREE SERVICES	BUSHFIRE MITIGATION WORKS	25795.00
EFT18028	08-06-2018	OPTEON (MID WEST WA) PTY LTD	VALUATION SERVICES	2650.00
EFT18029	14-06-2018	AFGRI EQUIPMENT AUST PTY LTD	PARTS	220.53
EFT18030	14-06-2018	ALAN CRAGAN BOBCAT EXCAVATOR HIRE	WAN TANKS BOBCAT WORKS	2670.80
EFT18031	14-06-2018	KALBARRI IGA	GOODS	24.55
EFT18032	14-06-2018	AUSTRAL MERCANTILE COLLECTIONS	LEGAL EXPENSES	79.90
EFT18033	14-06-2018	P & M AUTOMOTIVE EQUIPMENT	NTON DEPOT ANNUAL INSPECTION HOISTS	367.13
EFT18034	14-06-2018	BATAVIA FENCING	WAN TANKS INSTAL FENCE	7968.40
EFT18035	14-06-2018	BOSTON CONTRACTING	LUCKY BAY WATER CARTAGE	339.63
EFT18036	14-06-2018	BUNNINGS BUILDING SUPPLIES	GARDEN STAKES, SEEDLINGS	389.73
EFT18037	14-06-2018	CATWEST PTY LTD	MITCHELL ST KERB INFILL	44467.50
EFT18038	14-06-2018	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	82.69
EFT18039	14-06-2018	COURIER AUSTRALIA	FREIGHT	63.31
EFT18040	14-06-2018	COVS PARTS PTY LTD	PARTS	961.07
EFT18041	14-06-2018	D-TRANS	JCB BACKHOE BOTTOM BUCKET	2381.25
EFT18042	14-06-2018	ECO-FLORA CRANE, TRUCK EXCAVATOR	MURCHISON ACCESS RD MTCE GRADE	720.00
EFT18043	14-06-2018	ENGIN PTY LTD	ENGINE CHARGES	252.02
EFT18044	14-06-2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	104.50
EFT18045	14-06-2018	GERALDTON LOCK & KEY SPECIALISTS	PADLOCKS	463.80
EFT18046	14-06-2018	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	550.25
EFT18047	14-06-2018	GNC QUALITY PRECAST GERALDTON	MITCHELL ST DRAINAGE GRATE	468.60
EFT18048	14-06-2018	GPC EARTHMOVING	MRD GWALLA ST INSTAL DRAINAGE	15178.08
EFT18049	14-06-2018	HASLEBYS HARDWARE SUPPLIES	HARDWARE, TRIMDECK	1780.88
EFT18050	14-06-2018	HOSEXPRESS	HYDRAULIC HOSES	450.06

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EFT #	Date	Name	Description	Amount
EFT18051	14-06-2018	JASON SIGNMAKERS	WAN TANKS FENCING SIGNS	441.10
EFT18052	14-06-2018	RE & DP JOSEPH RADIATORS	GEN SET RECON	899.80
EFT18053	14-06-2018	KALBARRI HARDWARE & BUILDING SUPPLIES	CABLE JOINERS HARDWARE,	185.09
EFT18054	14-06-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	294.95
EFT18055	14-06-2018	KALBARRI B P SERVICE STATION	FUEL	94.72
EFT18056	14-06-2018	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	190.00
EFT18057	14-06-2018	KALBARRI NEWSAGENCY	STATIONERY	26.95
EFT18058	14-06-2018	KALBARRI AUTO ELECTRICS	KALBARRI UTE BATTERY	240.00
EFT18059	14-06-2018	KALBARRI PEST CONTROL	TERMITE / PEST CONTROL	780.00
EFT18060	14-06-2018	KALBARRI GRAVEL & SAND SUPPLIES	GRAVEL/CARTAGE	7433.00
EFT18061	14-06-2018	KALBARRI MEN'S SHED INC	CONSTRUCT INSTALL ROADWISE SIGN	2750.00
EFT18062	14-06-2018	KOMATSU AUSTRALIA PTY LTD	PARTS	108.90
EFT18063	14-06-2018	KALBARRI SITEWORKS	CART GRAVEL	495.00
EFT18064	14-06-2018	LOCAL GOVERNMENT SUPERVISORS ASSOC. WA INC	LGSA MEMBERSHIP	55.00
EFT18065	14-06-2018	LGRCEU	PAYROLL DEDUCTIONS	194.00
EFT18066	14-06-2018	MOORE STEPHENS	WALGA TAX PAYG WORKSHOP	660.00
EFT18067	14-06-2018	NATURE PLAYGROUNDS	NATURE PLAYGROUND FINAL	26438.48
EFT18068	14-06-2018	NORTHAMPTON IGA & LIQUOR STORE	GOODS, REFRESHMENTS	531.42
EFT18069	14-06-2018	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	524.03
EFT18070	14-06-2018	NORTHAMPTON AUTO ELECTRICS	VEHICLE ELECTRICAL	1788.05
EFT18071	14-06-2018	NORTHAMPTON PHARMACY	FLU NEEDLES	239.60
EFT18072	14-06-2018	NORTHAMPTON COMMUNITY NEWS INC	NCCA ADVERTISING	50.00
EFT18073	14-06-2018	NOVUS WINDSCREENS GERALDTON	SUPPLY FIT WINDOW	1190.96
EFT18074	14-06-2018	CLEANPAK TOTAL SOLUTIONS	DISPENSER INTERLEAF	143.22
EFT18075	14-06-2018	PRIME MEDIA GROUP LTD	KVC GWN ADVERTISING	14300.00
EFT18076	14-06-2018	PURCHER INTERNATIONAL	PARTS	648.90
EFT18077	14-06-2018	QUANTUM SURVEYS	ROB RD SURVEY	7986.00

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EFT #	Date	Name	Description	Amount
EFT18078	14-06-2018	HOLCIM AUSTRALIA PTY LTD	AGGREGATE	1393.58
EFT18079	14-06-2018	2V NET IT SOLUTIONS	COMPTER MTCE	5072.00
EFT18080	14-06-2018	TOTALLY WORKWEAR - GERALDTON	BOOTS	141.30
EFT18081	14-06-2018	TOX FREE AUSTRALIA PTY LTD	REFUSE COLLECTION/SITE MTCE	37138.19
EFT18082	14-06-2018	TUNCOAT AUSTRALIA PTY LTD	PARTS	1070.85
EFT18083	14-06-2018	LANDGATE	VALUATION EXPENSES	65.50
EFT18084	14-06-2018	WBHO CIVIL PTY LTD	TRAINING TRAFFIC MANAGEMENT	900.00
EFT18085	14-06-2018	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	818.08
EFT18086	14-06-2018	NORTHAMPTON TYRES	1 TYRE	80.00
EFT18087	14-06-2018	WOODCOCK CT & L	HCC FENCING MATERIALS	3360.00
EFT18088	14-06-2018	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN 149 PAYMENT	35944.52
EFT18089	14-06-2018	GLENN BANGAY	REIMB MEMBERSHIP AIBS, OFFICE GOODS	638.73
EFT18090	14-06-2018	DEVISE URBAN PLANNING	PLANNING SERVICES	4004.00
EFT18091	14-06-2018	LARRI ELLISS	NCCA REIMB WORKWEAR	113.60
EFT18092	14-06-2018	GRANT MIDDLETON	REIMB WESTNET	129.99
EFT18093	14-06-2018	MARTIN PARKER	REIMB GLASSES	160.00
EFT18094	14-06-2018	OWEN SIMKIN	REIMB FUEL	16.38
EFT18095	14-06-2018	AUSTRALIAN TAXATION OFFICE	MAY 2018 BAS	45678.00
EFT18096	26-06-2018	ABROLHOS ELECTRICS	PT GREG HALL CONSUMER POLE. RCD'S	7902.51
EFT18097	26-06-2018	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	WAN TANKS BOBCAT HIRE	2695.00
EFT18098	26-06-2018	ANGIE'S CAFE	REFRESHMENTS	330.00
EFT18099	26-06-2018	FLEUR BEERE	CLEANING RELIEF	1020.00
EFT18100	26-06-2018	BLACKWOODS	TRAFFIC CONES	598.62
EFT18101	26-06-2018	B P ROADHOUSE NORTHAMPTON	FUEL	388.50
EFT18102	26-06-2018	BROADVIEW VENTURES P/L	NBG MAY/JUNE 18 HRS	2603.92
EFT18103	26-06-2018	CATWEST PTY LTD	WEST ST PRELIM WORKS, PREMIX	9636.88
EFT18104	26-06-2018	CHAPMAN ANIMAL HOSPITAL	STERILISATION SUBSIDY	20.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 JULY 2018

EFT #	Date	Name	Description	Amount
EFT18105	26-06-2018	COUNTRYWIDE PUBLICATIONS	KVC COUNTRYWIDE 2018 EDITION	1000.00
EFT18106	26-06-2018	COURIER AUSTRALIA	FREIGHT	156.26
EFT18107	26-06-2018	COVS PARTS PTY LTD	PARTS	946.37
EFT18108	26-06-2018	DEPARTMENT OF PRIMARY INDUSTRIES	NBG RESTRICTED CHEMICALS	462.00
EFT18109	26-06-2018	DEVISE URBAN PLANNING	PLANNING SERVICES	3932.50
EFT18110	26-06-2018	D-TRANS	MTCE TRUCK REPLACE TOOL BOX	1380.55
EFT18111	26-06-2018	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	MURCH ST ACCESS RD MTCE GRADE	3300.00
EFT18112	26-06-2018	EXTERIA	HKS FORESHORE SEASIDE SHELTER	9647.00
EFT18113	26-06-2018	FENN PLUMBING & GAS	KAL FORESHORE REPAIR FOUNTAIN	374.00
EFT18114	26-06-2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	393.10
EFT18115	26-06-2018	FREEMANS LIQUID WASTE PTY LTD	PUMP SEPTICS	493.00
EFT18116		CANCELLED		
EFT18117	26-06-2018	GERALDTON SIGN MAKERS	SIGN	215.05
EFT18118	26-06-2018	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES DEPOTS, FUEL CARDS	22228.04
EFT18119	26-06-2018	C + J HANSON PLUMBING CONTRACTORS	NCCA REPLACE SECTION DRAIN	491.70
EFT18120	26-06-2018	TANYA HENKEL	HERITAGE ADVISORY SERVICES	1487.53
EFT18121	26-06-2018	HOSEXRESS	HOSES, ORINGS, WASHERS, HYDRAULIC OIL	483.34
EFT18122	26-06-2018	AJS HULME & CO	GRAVEL MUCHISON HOUSE ACCESS RD	2288.00
EFT18123	26-06-2018	JASON SIGNMAKERS	SIGN	440.00
EFT18124	26-06-2018	JG'S FERAL PEST CONTROL	NBG DOGGING WORK	3110.80
EFT18125	26-06-2018	KALBARRI AUTO CENTRE	SERVICE	2029.50
EFT18126	26-06-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	130.69
EFT18127	26-06-2018	KALBARRI WAREHOUSE	HARDWARE	406.10
EFT18128	26-06-2018	KALBARRI CARRIERS	FREIGHT	423.50
EFT18129	26-06-2018	LENANE HOLDINGS PTY LTD	HKS RD VIBE ROLLER HIRE	2640.00
EFT18130	26-06-2018	NORTHAMPTON COMMUNITY NEWS INC	NBG ADVERTISING	100.00
EFT18131	26-06-2018	CLEANPAK TOTAL SOLUTIONS	HAMPTON GDN BABY CHANGING STATION	456.56

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 JULY 2018

EFT #	Date	Name	Description	Amount
EFT18132	26-06-2018	KALBARRI PALM RESORT	ACCOMMODATION	79.00
EFT18133	26-06-2018	PREMIUM PUBLISHERS	KVC ADV CORAL COAST MAP	1100.00
EFT18134	26-06-2018	PURCHER INTERNATIONAL	PARTS	44.48
EFT18135	26-06-2018	QUANTUM SURVEYS	SUBDIVISION 9001/61 HORAN WAY HKS	6346.00
EFT18136	26-06-2018	HOLCIM AUSTRALIA PTY LTD	AGGREGATE	1215.80
EFT18137	26-06-2018	ROAD RUNNER MECHANICAL SERVICES	ISUZU TRUCK REPAIR EXHAUST BRAKE FLT	533.69
EFT18138	26-06-2018	SUN CITY PRINT & DESIGN	ROADWISE KALBARRI MIDWEST PASSPORT	6050.00
EFT18139	26-06-2018	PAUL SHERIFF	SYNERGY UPGRADE	550.00
EFT18140	26-06-2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	HKS RD PUSHUP GRAVEL	15246.00
EFT18141	26-06-2018	2V NET IT SOLUTIONS	COMPTER MTCE	231.00
EFT18142	26-06-2018	TOTALLY WORKWEAR - GERALDTON	UNIFORM	234.28
EFT18143	26-06-2018	LANDGATE	UPDATE CROWN RESERVES	275.00
EFT18144	26-06-2018	PENNY WALKER (MONEYPENNY)	NBG BOARD SECRETARY/TREASURER	886.07
EFT18145	26-06-2018	WESTRAC EQUIPMENT PTY LTD	PARTS	437.51
EFT18146	26-06-2018	WILLIAMS & HUGHES	LEASE CROWN RESERVE 52436	2800.60
EFT18147	26-06-2018	WOODCOCK CT & L	NBG POISON	5120.30
EFT18148	26-06-2018	YANDI PASTORAL COMPANY	NBG MARCH SERVICES	836.00
EFT18149	27-06-2018	MIDWEST TREE SERVICES	BUSHFIRE MITIGATIONS WORKS	41745.00
EFT18150	28-06-2018	GLENN BANGAY	REIMB EHA MEMBERSHIP	473.16
EFT18151	28-06-2018	BRIDGET PULLELLA	NCCA REIMB NAPPY CAKE	60.00
EFT18152	28-06-2018	LEO RYAN	REIMB PHONE LINE RENTAL	39.90
EFT18153	28-06-2018	LANDGATE	VALUATION EXPENSES	51907.04
				<u>564,798.51</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 JULY 2018

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2330	05-06-2018	SHIRE OF NORTHAMPTON	BRB COMMISSION MAY 2018	60.00
2331	05-06-2018	DEPT OF MINES, INDUSTRY	BRB MAY 2018	1035.12
2332	05-06-2018	BUILDING & CONSTRUCTION	BCTF MAY 2018	646.00
2333	05-06-2018	SHIRE OF NORTHAMPTON	BCTF COMMISSION MAY 2018	16.50
2334	20-06-2018	BOND ADMINISTRATOR	BOND 3 RAKE PLACE NTON	1000.00
2335	25-06-2018	DEPT FOR PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 022NR	200.00
				<u>\$2,957.62</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 20 JULY 2018

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	14/06/2018	PAYROLL	FN/E 13/06/2018	90,705.84
	14/06/2018	SUPERCHOICE	SUPERANNUATION FN/E 13/06/2018	20,163.76
	28/06/2018	PAYROLL	FN/E 27/06/2018	94,685.00
	28/06/2018	SUPERCHOICE	SUPERANNUATION FN/E 27/06/2018	21,079.14
GJ1209	30/06/2018	NAB BANK FEES	BANK FEES/MERCHANT FEES	735.72
GJ1210	30/06/2018	BPOINT	FEES	68.06
GJ1211	30/06/2018	BPAY	FEES	27.28
GJ1213	30/06/2018	CEO CORPORATE CARD	BANK CHARGES	9.00
			NR1 MAT	46.74
			STATIONERY/PRINTER	165.00
			MEM EXPENSES ACCOMM	247.00
			OFFICE EXP FLIGHT	404.98
				872.72
GJ1214	30/06/2018	DCEO CORPORATE CARD	BANK FEES	9.00
			NCCA IINET	94.81
			KAL CHILD CARE IINET	81.02
			COMP EXPS 2VNET	224.40
			PHONE COVER EXPS	50.00
			TP PHONE REPAIRS	145.00
			ENGINE/PHONE EXPS	38.94
			POLO/EMBROIDERY	170.15
				813.32
				\$229,150.84

7.4.2 MONTHLY FINANCIAL STATEMENTS – JUNE 2018

FILE REFERENCE: 1.1.1
DATE OF REPORT: 11th July 2018
DISCLOSURE OF INTEREST: Nil
REPORTING OFFICER: Grant Middleton
APPENDICES: Monthly Financial Report for June 2018

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Draft Monthly Statements of Financial Activity for the period ending 30 June 2018 are attached, and include:

Compilation Report

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

The draft 30th June financial position is comprised of the following:

Total operating revenue has a positive variance of \$1,911,835 compared to budget which largely due to the prepayment of Financial Assistance Grants and the receipt of grant funds not included in the 2017/2018 budget including Bio Security Grant, the overpayment of the Direct Roads grant and the receipt of other funds including the Bush Fire Risk Mitigation Grant. While operating expenditure has a negative variance of \$518,303 compared to budget this variance is mainly associated with the non-cash write-off of the old Kalbarri Bowling Green and expenditure associated with grant funding activities not included in the 2017/2018 budget.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the draft Monthly Financial Report for the period ending 30 June 2018.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Note 1	Significant Accounting Policies (Refer Budget Adoption)
Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 June 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 30 June 2018 of \$2,146,363.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 483,704 White Cliffs Road construction completed

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$ 296,253 White Cliffs grant funding

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Kalbarri Foreshore Parkland Redevelopment	96%	\$ 255,000	\$ 255,000	\$ 244,833
Car Park Construction Kalbarri Sport & Rec	64%	\$ 182,835	\$ 182,835	\$ 116,864
Road Construction	84%	\$ 2,984,104	\$ 2,984,104	\$ 2,500,400
Footpath Construction	116%	\$ 114,465	\$ 114,465	\$ 133,096
Replace EHO Vehicle	99%	\$ 30,000	\$ 30,000	\$ 29,658
Pig Trailer	76%	\$ 85,000	\$ 85,000	\$ 64,950
Kalbarri Leading Hand Utility	79%	\$ 48,000	\$ 48,000	\$ 37,896
Northampton Leading Hand Utility	96%	\$ 48,000	\$ 48,000	\$ 45,887
Kalbarri Foreshore Mower	128%	\$ 53,000	\$ 53,000	\$ 67,853
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	276%	\$ 850,521	\$ 850,521	\$ 2,343,451
Non-operating Grants, Subsidies and Contributions	111%	\$ 2,805,289	\$ 2,805,289	\$ 3,101,542
	149%	\$ 3,655,810	\$ 3,655,810	\$ 5,444,993
Rates Levied	100%	\$ 4,335,996	\$ 4,335,996	\$ 4,332,891

% Compares current ytd actuals to annual budget

		Closing (Audited) Balance 30 June 2018	Current Year 30 Jun 2018
Financial Position			
Adjusted Net Current Assets	362%	\$ 593,148	\$ 2,146,363
Cash and Equivalent - Unrestricted	230%	\$ 783,615	\$ 1,802,131
Cash and Equivalent - Restricted	44%	\$ 3,017,835	\$ 1,339,231
Receivables - Rates	119%	\$ 263,223	\$ 313,380
Receivables - Other	119%	\$ 266,764	\$ 317,491
Payables	51%	\$ 762,355	\$ 387,816

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

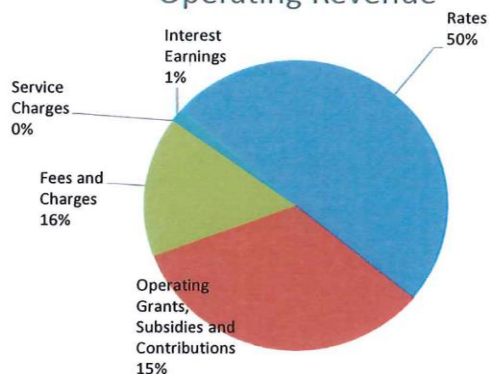
Preparation

Prepared by: Grant Middleton

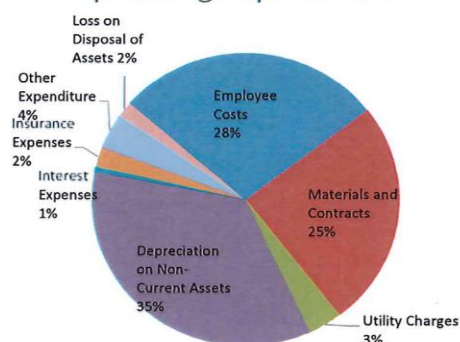
Date prepared: 11/07/2018

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 June 2018

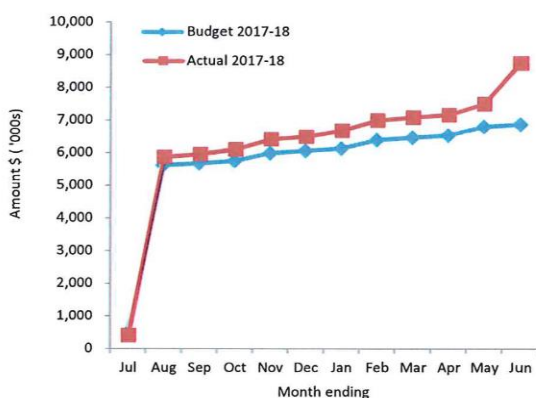
Operating Revenue



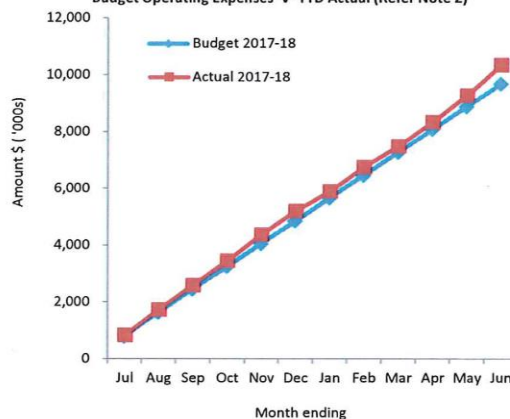
Operating Expenditure



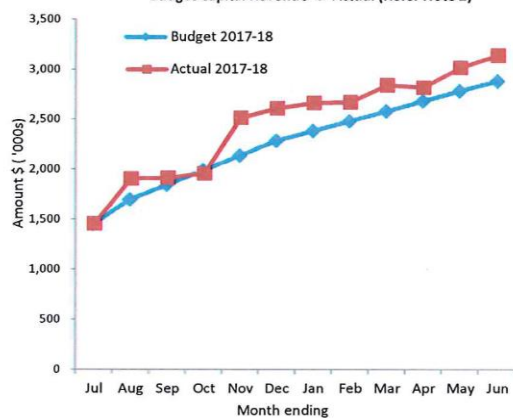
Budget Operating Revenues -v- Actual (Refer Note 2)



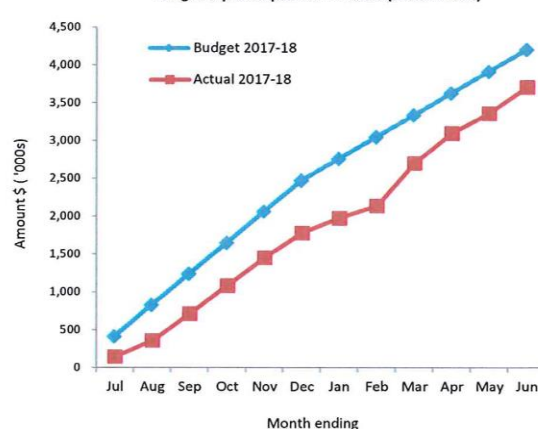
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 20 JULY 2018

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 30 June 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	649,494	649,494	593,148	(56,346)	(9%)	
Revenue from operating activities							
Governance		40,370	40,370	91,969	51,599	128%	▲
General Purpose Funding	9	5,133,939	5,133,939	5,985,451	851,512	17%	▲
Law, Order and Public Safety		86,513	86,513	660,251	573,738	663%	▲
Health		48,403	48,403	63,100	14,697	30%	▲
Education and Welfare		204,322	204,322	222,820	18,498	9%	▲
Housing		39,936	39,936	44,033	4,097	10%	▲
Community Amenities		837,697	837,697	877,158	39,461	5%	▲
Recreation and Culture		32,087	32,087	121,052	88,965	277%	▲
Transport		88,210	88,210	170,680	82,470	93%	▲
Economic Services		209,128	209,128	284,494	75,366	36%	▲
Other Property and Services		118,760	118,760	223,874	105,114	89%	▲
		6,839,365	6,839,365	8,744,882			
Expenditure from operating activities							
Governance		(862,407)	(862,407)	(853,629)	8,778	1%	▲
General Purpose Funding		(237,955)	(237,955)	(261,802)	(23,847)	(10%)	▼
Law, Order and Public Safety		(396,906)	(396,906)	(595,284)	(198,378)	(50%)	▼
Health		(207,173)	(207,173)	(197,038)	10,135	5%	▲
Education and Welfare		(374,010)	(374,010)	(362,255)	11,755	3%	▲
Housing		(119,310)	(119,310)	(107,679)	11,631	10%	▲
Community Amenities		(1,503,911)	(1,503,911)	(1,448,994)	54,917	4%	▲
Recreation and Culture		(1,630,297)	(1,630,297)	(1,623,925)	6,372	0%	▲
Transport		(4,042,222)	(4,042,222)	(4,113,468)	(71,246)	(2%)	▼
Economic Services		(417,270)	(417,270)	(481,082)	(63,812)	(15%)	▼
Other Property and Services		(33,761)	(33,761)	(298,370)	(264,609)	(784%)	▼
		(9,825,222)	(9,825,222)	(10,343,525)			
Operating activities excluded from budget							
Add back Depreciation		3,631,550	3,631,550	3,608,056	(23,494)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,500	167,632	164,132	4689%	▲
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		649,193	649,193	2,177,044			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	2,805,289	2,805,289	3,101,542	296,253	11%	▲
Proceeds from Disposal of Assets	8	40,000	40,000	56,089	16,089	40%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(180,125)	(180,125)	(178,504)	1,621	1%	▲
Infrastructure Assets - Roads	13	(2,984,104)	(2,984,104)	(2,500,400)	483,704	16%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(261,275)	(262,937)	(1,662)	(1%)	▼
Infrastructure Assets - Footpaths	13	(552,300)	(552,300)	(494,793)	57,507	10%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(264,000)	(264,000)	(246,244)	17,756	7%	▲
Furniture and Equipment	13	(22,200)	(22,200)	(22,220)	(20)	(0%)	▼
Amount attributable to investing activities		(1,418,715)	(1,418,715)	(547,467)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		33,188	33,188	34,826	1,638	5%	▲
Transfer from Reserves	7	351,443	351,443	371,444	20,001	6%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(197,136)	(197,136)	(197,136)	(0)	(0%)	▼
Transfer to Reserves	7	(67,467)	(67,467)	(285,495)	(218,028)	(323%)	▼
Amount attributable to financing activities		120,028	120,028	(76,362)			
Closing Funding Surplus(Deficit)	3	(0)	(0)	2,146,363	2,146,363	#####	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 20 JULY 2018

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (By Nature or Type) For the Period Ended 30 June 2018

	Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	649,494	649,494	593,148	(56,346)	(9%)	▼
Revenue from operating activities							
Rates	9	4,335,996	4,335,996	4,332,891	(3,105)	(0%)	
Operating Grants, Subsidies and Contributions	11	1,199,004	1,199,004	2,920,717	1,721,713	144%	▲
Fees and Charges		1,191,265	1,191,265	1,360,901	169,636	14%	▲
Interest Earnings		113,100	113,100	130,373	17,273	15%	▲
Other Revenue		0	0	0	0		
Profit on Disposal of Assets	8	0	0	6,317			
		6,839,365	6,839,365	8,751,200			
Expenditure from operating activities							
Employee Costs		(2,855,051)	(2,855,051)	(2,906,548)	(51,497)	(2%)	▼
Materials and Contracts		(2,306,052)	(2,306,052)	(2,589,641)	(283,589)	(12%)	▼
Utility Charges		(354,175)	(354,175)	(373,893)	(19,718)	(6%)	▼
Depreciation on Non-Current Assets		(3,631,550)	(3,631,550)	(3,608,056)	23,494	1%	▲
Interest Expenses		(70,683)	(70,683)	(67,314)	3,369	5%	▲
Insurance Expenses		(210,845)	(210,845)	(225,034)	(14,189)	(7%)	▼
Other Expenditure		(393,366)	(393,366)	(405,408)	(12,042)	(3%)	▼
Loss on Disposal of Assets	8	(3,500)	(3,500)	(173,949)			
		(9,825,222)	(9,825,222)	(10,349,843)			
Operating activities excluded from budget							
Add back Depreciation		3,631,550	3,631,550	3,608,056	(23,494)	(1%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	3,500	3,500	167,632	164,132	4689%	▲
Adjust Provisions and Accruals			0	0	0		
Amount attributable to operating activities		649,193	649,193	2,177,044			
Investing activities							
Grants, Subsidies and Contributions	11	2,805,289	2,805,289	3,101,542	296,253	11%	▲
Proceeds from Disposal of Assets	8	40,000	40,000	56,089	16,089	40%	▲
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(180,125)	(180,125)	(178,504)	1,621	1%	▲
Infrastructure Assets - Roads	13	(2,984,104)	(2,984,104)	(2,500,400)	483,704	16%	▲
Infrastructure Assets - Parks and Gardens	13	(261,275)	(261,275)	(262,937)	(1,662)	(1%)	▼
Infrastructure Assets - Footpaths	13	(552,300)	(552,300)	(494,793)	57,507	10%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(264,000)	(264,000)	(246,244)	17,756	7%	▲
Furniture and Equipment	13	(22,200)	(22,200)	(22,220)	(20)	(0%)	▼
Amount attributable to investing activities		(1,418,715)	(1,418,715)	(547,467)			
Financing Activities							
Proceeds from New Debentures		0	0	0	0		
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		33,188	33,188	34,826	1,638	5%	
Transfer from Reserves	7	351,443	351,443	371,444	20,001	6%	▲
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(197,136)	(197,136)	(197,136)	(0)	(0%)	
Transfer to Reserves	7	(67,467)	(67,467)	(285,495)	(218,028)	(323%)	▼
Amount attributable to financing activities		120,028	120,028	(76,362)			
Closing Funding Surplus (Deficit)	3	(0)	(0)	2,146,363	2,146,363	#####	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

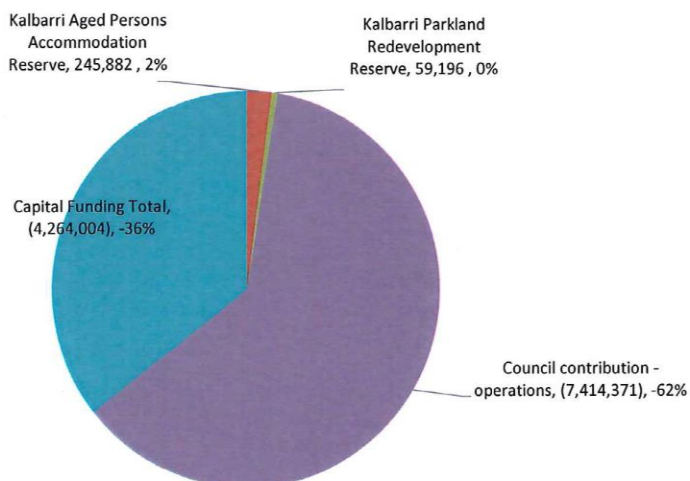
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2018

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(105,579)	(64,750)	(180,125)	(180,125)	(170,329)	9,796
Infrastructure Assets - Roads	13	(8,175)	(2,500,400)	(2,984,104)	(2,984,104)	(2,508,575)	475,529
Infrastructure Assets - Parks & Ovals	13	(86,004)	(176,934)	(261,275)	(261,275)	(262,937)	(1,662)
Infrastructure Assets - Footpaths	13	(494,793)	0	(552,300)	(552,300)	(494,793)	57,507
Plant and Equipment	13	(29,658)	(216,586)	(264,000)	(264,000)	(246,244)	17,756
Capital Expenditure Totals		(724,209)	(2,980,890)	(4,264,004)	(4,264,004)	(3,705,099)	558,905
Capital acquisitions funded by:							
Capital Grants and Contributions				2,805,289	2,805,289	3,101,542	
Borrowings				0	0	0	
Disposals				40,000	40,000	56,089	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				245,882	245,882	(245,883)	
Kalbarri Parkland Redevelopment Reserve				59,196	59,196	(59,195)	
Council contribution - operations				(7,414,371)	(7,414,371)	(6,557,652)	
Capital Funding Total				(4,264,004)	(4,264,004)	(3,705,099)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2017/18 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	51,599	128%	▲	Permanent	Positive variance due to add rebates and contributions
General Purpose Funding	851,512	17%	▲	Permanent	Var due to FAG's Grants for 18/19 paid in advance
Law, Order and Public Safety	573,738	663%	▲	Permanent	Var due to Feral Eradication and Fire Mitigation grants
Health	14,697	30%	▲	Permanent	Var due to add Health/Building charges for ext works
Education and Welfare	18,498	9%	▲	Permanent	Variance due to Kalbarri Aged Unit's revenue
Community Amenities	39,461	5%	▲	Permanent	Add Planning fees & refuse site fees
Recreation and Culture	88,965	277%	▲	Permanent	Alma school grant and Kal'b after school care grant
Transport	82,470	93%	▲	Permanent	Var due to overpayment of direct roads grant
Economic Services	75,366	36%	▲	Permanent	Var due to Lease Fees, Ewe Turn & Lucky Bay Camping
Other Property and Services	105,114	89%	▲	Permanent	Var due to add sale of scrap & private works revenue
Operating Expense					
Governance	8,778	1%	▲	Timing	Var = Councillor Payments to be processed.
General Purpose Funding	(23,847)	-10%	▼	Permanent	Var due to additional legal expenses
Law, Order and Public Safety	(198,378)	-50%	▼	Permanent	Var due to Feral Eradication grant expenditure
Health	10,135	5%	▲	Permanent	Reduced payroll/superannuation/control expenses
Education and Welfare	11,755	3%	▲	Permanent	Variance due to aged housing and NCCA
Housing	11,631	10%	▲	Permanent	Reduced depreciation offset by additional maintenance
Community Amenities	54,917	4%	▲	Permanent	Var due to reduced planning & refuse site ext works
Recreation and Culture	6,372	0%	▲	Permanent	Minor variance over entire schedule
Transport	(71,246)	-2%	▼	Permanent	Var due to add Roads Depreciation Kal'b Airport
Economic Services	(63,812)	-15%	▼	Permanent	Var due to Ewe Turn and add Lucky Bay expenditure
Other Property and Services	(264,609)	-784%	▼	Permanent	Var incl disposal of Kal'b bowling green & o/heads
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	296,253	11%	▲	Permanent	White Cliffs grant funding
Proceeds from Disposal of Assets	16,089	40%	▲	Permanent	Add revenue from disposal of plant in 17/18
Capital Expenses					
Infrastructure Assets - Roads	483,704	16%	▲	Permanent	White Cliffs Road construction completed
Infrastructure Assets - Footpaths	57,507	10%	▲	Permanent	Savings Kal'b Sport & Rec Carpark & Footpaths cons't
Plant and Equipment	17,756	7%	▲	Permanent	Savings from plant purchases for 17/18

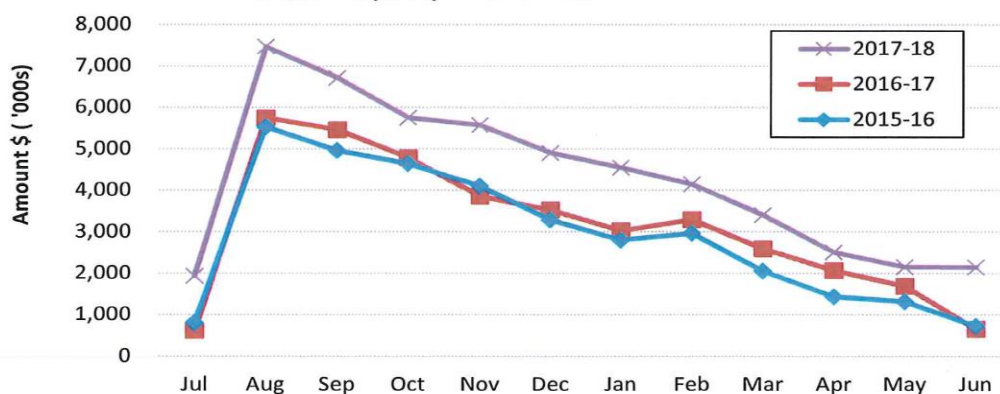
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Last Years (Audited) Closing 30 June 2018 \$	Current 30 Jun 2018 \$
Current Assets			
Cash Unrestricted	4	783,615	1,802,131
Cash Restricted	4	3,017,835	1,339,231
Receivables - Rates	6	263,223	313,380
Receivables - Other	6	266,764	317,491
Receivables - Rubbish		45,034	45,247
Emergency Services Levy		60,500	37,346
ATO Receivable		0	12,746
Inventories		8,196	11,778
Accruals/Adjustment		0	7,639
		4,445,167	3,886,989
Less: Current Liabilities			
Payables		(762,355)	(387,816)
Income Received in Advance		(1,994,045)	(401,389)
Provisions/Accruals		(71,829)	(13,580)
		(2,828,229)	(802,785)
Less: Cash Reserves	7	(1,023,790)	(937,841)
Net Current Funding Position		593,148	2,146,363

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,291,953			1,291,953	National	-	At Call
Trust Bank Account			130,348	130,348	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		401,389		401,389	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
TD 31-056-****				0	National	2.34%	15-Dec-17
TD 35-623-****	0			0	National	2.55%	13-Mar-18
TD 31-067-****	508,728			508,728	National	2.43%	18-Jun-18
TD 31-032****	0			0	National	2.05%	18-Jun-18
(c) Term Deposits - Reserves							
TD 16-236-****		937,842		937,842	National	2.45%	28-Jun-18
				0			
Total	1,802,131	1,339,231	130,348	3,271,709			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Permanent Changes					
	Opening Deficit adjustment		Opening Deficit Adjustment		(56,346)	(56,346)
	Roadwise funds not b/fwd as restricted cash		Adjustment		(20,976)	(77,322)
	<u>Expenditure Adjustments</u>					
4082	Rates - Legal Fees		Operating Expenses		(16,023)	(93,345)
0032	Election Expenses - Reduced election expenditure		Operating Expenses	1,595		(91,750)
0062	Members Other - Employee Long Service Awards		Operating Expenses		(2,700)	(94,450)
0332	Conference Exp - Savings, CEO/DCEO did not attend LGMA conference		Operating Expenses	3,000		(91,450)
0342	Staff Training - Savings based on current expenditure trend		Operating Expenses	2,500		(88,950)
0442	Advertising - Extra costs for Local Laws advertising		Operating Expenses		(2,600)	(91,550)
0692	Legal Expenses - Advice on Native Title status Lucky Bay		Operating Expenses		(3,888)	(95,438)
0134	Telephone Upgrade - Project Deferred, Budget allocation used for Kalbarri		Capital Expenses	13,000		(82,438)
1052	Fire Control Communications - Savings electricity for radio mast		Operating Expenses	3,000		(79,438)
1062	Fire Breaks/Slashing - Savings due to receipt of Fire Mitigation funding		Operating Expenses	15,000		(64,438)
1072	Aerial Inspections - Savings no aerial inspections 16/17		Operating Expenses	1,500		(62,938)
1312	Northampton Child Care Centre - Replace split system aircon		Operating Expenses		(1,300)	(64,238)
3202	Kalbarri Child Care Centre - Reduced cost for fence replacement		Operating Expenses	1,112		(63,126)
1314	Youth Programs - Additional scholarship provided 17/18		Operating Expenses		(2,000)	(65,126)
3062	Pioneer Lodge - Overall savings from project		Operating Expenses	2,283		(62,843)
1324	EHO Vehicle Changeover - Additional expenditure		Capital Expenses		(5,567)	(68,410)
2312	Kalbarri Doctors Surgery - Replace airconditioning unit		Operating Expenses		(1,385)	(69,795)
3442	Lot 6 Robinson St - Main pipe replacement		Operating Expenses		(1,050)	(70,845)
3305	Binnu Refuse Site land purchase delay		Capital Expenses	15,000		(55,845)
4372	Kalbarri Scheme Review - Reduced costs		Operating Expenses	10,224		(45,621)
4372	Consulting Planner - Unlikely to use provision		Operating Expenses	5,000		(40,621)
4382	Conference Expenses - Planner did not attend conference		Operating Expenses	2,000		(38,621)
4492	Horrocks Community Centre - Final inspection and minor works costs		Operating Expenses		(2,164)	(40,785)
5130	Kalbarri Community Bus Shed - funds utilised for KSRC verandah		Capital Expenses	20,000		(20,785)
4582	Lions Park Toilets - Additional septic pump outs		Operating Expenses		(2,670)	(23,455)
4582	Lions Park Toilets - Additional costs for septic installation		Operating Expenses		(1,134)	(24,589)
4702	RSL Hall Northampton - Power line repairs due to fallen tree		Operating Expenses		(1,733)	(26,322)
4702	RSL Hall Northampton - Defer replacement of trestles to 18/19		Operating Expenses	1,000		(25,322)
4972	Horrocks Jetty - Savings from Jetty "T" replacement		Operating Expenses	2,250		(23,072)
5012	Port Gregory Foreshore - Replace table and chair setting		Operating Expenses		(1,850)	(24,922)
5012	Port Gregory Foreshore - Delay moving BBQ to playground until 18/19		Operating Expenses	2,500		(22,422)
5022	Lions Park - Replace Bore Pump		Operating Expenses		(2,185)	(24,607)
4962	Kalbarri Oval - Addition work on Tennis court embankment		Operating Expenses		(1,207)	(25,814)
3884	Kalbarri Sport & Rec - Add costs verandah ext (Bus shed funds utilised)		Operating Expenses		(21,159)	(46,973)
5122	Northampton Rec Oval - Savings on Boundary Fence Replacement		Operating Expenses	3,245		(43,728)
5122	Northampton Rec Oval - Lolly shop Roof, net amount		Operating Expenses		(1,095)	(44,823)
5122	Northampton Rec Oval - Verti cutting not required 18/19		Operating Expenses	4,100		(40,723)
5072	Northampton Community Centre - Shade sail replacement insurance excess		Operating Expenses		(1,000)	(41,723)
5072	Northampton Community Centre - Savings soft fall replacement		Operating Expenses	7,640		(34,083)
3716	Wannerooka Pipeline - cost savings from replacement		Capital Expenses	2,737		(31,346)
5572	Heritage Advisory Services - Anticipated spend less than budger allocation		Operating Expenses	6,000		(25,346)
5030	Kalbarri Road Construction - Additional cash cost due to contractors being engaged		Capital Expenses		(95,925)	(121,271)
5860	Romans Data - Consultancy work to update data not required		Operating Expenses	2,000		(119,271)
5910	Kalbarri Depot - Costs to replace bore pump		Operating Expenses		(2,991)	(122,262)
5910	Kalbarri Depot - Fire Services allocation not required		Operating Expenses	4,000		(118,262)
4214	Machinery Purchase - Pig Trailer purchase savings		Capital Expenses	26,550		(91,712)
4214	Machinery Purchase - Additional costs for Kalbarri mower purchase		Capital Expenses		(13,498)	(105,210)
4224	Machinery Purchase - Savings on purchase of 2 utilities		Capital Expenses	12,217		(92,993)
5932	CASA Requirements - Runway Inspection, ARO Training, paint signal circles		Operating Expenses		(18,040)	(111,033)
6752	Port Gregory Water Supply - Additional expenditure to replace pump		Operating Expenses		(2,515)	(113,548)
6812	Northampton LIA - Plumbing repairs to pipe under unit 3 slab		Operating Expenses		(2,263)	(115,811)
5016	Lucky Bay Caretaker Setup - Install Security Cameras		Operating Expenses		(2,150)	(117,961)
6372	Fixed Wireless Internet Service		Operating Expenses		(30,000)	(147,961)
7172	Workers compensation Insurance - Adjustment for 16/17 insurance payment		Operating Expenses		(12,285)	(160,246)
	Airport Reserve Fund - Transfer not undertaken due to additional CASA costs		Operating Expenses	20,000		(140,246)
	Plant Reserve Fund - Budget adoption change		Operating Expenses	1,827		(138,419)

SHIRE OF NORTHAMPTON FINANCE REPORT – 20 JULY 2018

SHIRE OF NORTHAMPTON NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 June 2018

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
<u>Revenue Adjustments</u>						(138,419)
4501	Rates General - Additional rates levied		Operating Revenue	2,639		(135,780)
4560	Rates Discount - Additional discount claimed		Operating Revenue		(3,498)	(139,278)
0264	Legal Fees - Reimbursement of Legal Fees (No budget)		Operating Revenue	22,954		(116,324)
0133	Reimbursements - Forfeited housing bonds		Operating Revenue	4,000		(112,324)
0153	Rebates/Commissions - Insurance Scheme Dividend		Operating Revenue	13,263		(99,061)
0153	Rebates/Commissions - Good Driver Rebate		Operating Revenue	5,156		(93,905)
0153	Rebates/Commissions - Building Insurance Rebate		Operating Revenue	2,800		(91,105)
0773	Animal Control - Less income for Dog and Cat Licences		Operating Revenue		(3,000)	(94,105)
3323	Refuse Site Fee's - Additional Income at refuse sites		Operating Revenue	20,000		(74,105)
3853	Burial Fee's/Niche Wall - Reduced Income		Operating Revenue		(3,000)	(77,105)
3735	Kalbarri Nature Playground Grant		Capital Revenue	90,000		12,895
7340	Transfer from reserves for Kalbarri Nature Playground delayed		Capital Revenue		(168,370)	(155,475)
6281	Road Grant - Additional payment		Operating Revenue	12,370		(143,105)
5563	Caravan Park Leases - Additional income for lot 101 Horrocks		Operating Revenue	11,500		(131,605)
5993	Port Gergory Water Supply - Additional income (BASF contribution)		Operating Revenue	1,500		(130,105)
6153	Additional income - Drage St lead tailings route		Operating Revenue	13,310		(116,795)
6423	Sale of Scrap - Increased income from sale of scrap		Operating Revenue	35,325		(81,470)
				426,097	(507,567)	

Classifications Pick List
Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

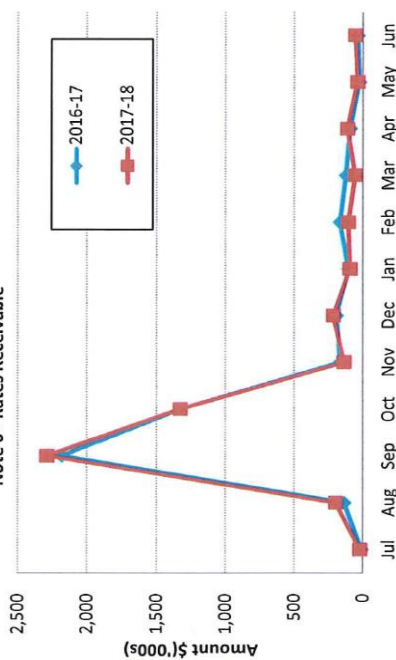
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 6: Receivables

Receivables - Rates Receivable	30 Jun 2018	30 June 2017
	\$	\$
Opening Arrears Previous period	263,223	229,706
Levied this year	4,332,891	4,208,328
Less Collections to date	(4,282,733)	(4,174,812)
Equals Current Outstanding	313,380	263,223
Net Rates Collectable	313,380	263,223
% Collected	93.18%	94.07%

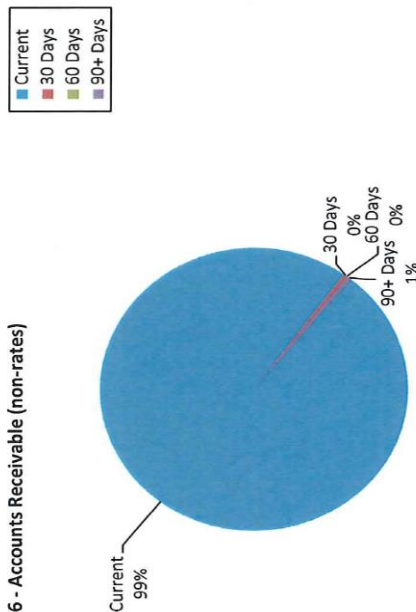
Amounts shown above include GST (where applicable)

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



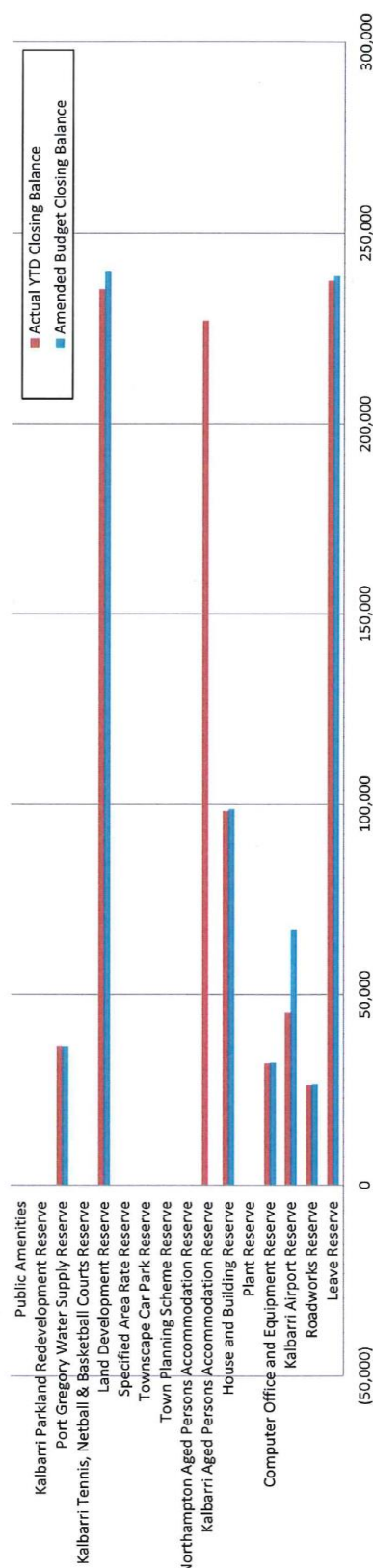
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 228,314	\$ 5,440	\$ 4,230	\$ 5,000	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 238,754	\$ 237,544
Roadworks Reserve	49,940	2,000	1,620	0	0	0	(25,310)	(25,310)	26,630	26,250
Kalbarri Airport Reserve	44,922	200	250	21,827	20,000	20,000	0	(20,000)	66,949	45,172
Computer Office and Equipment Reserve	30,725	1,500	1,180	0	0	0	0	0	32,225	31,905
Plant Reserve	7,319	0	0	0	0	0	(7,319)	(7,319)	0	(0)
House and Building Reserve	86,252	2,500	1,866	10,000	10,000	10,000	0	0	98,752	98,118
Kalbarri Aged Persons Accommodation Reserve	245,882	0	0	0	0	0	(245,882)	(245,883)	0	227,063
Northampton Aged Persons Accommodation Reserve	5,024	0	0	0	0	0	(5,024)	(5,024)	0	(0)
Town Planning Scheme Reserve	3,596	0	0	0	0	0	(3,596)	(3,596)	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	5,038	0	0	0	0	0	(5,038)	(5,039)	0	(0)
Land Development Reserve	221,004	19,000	14,285	0	0	0	0	0	240,004	235,289
Kalbarri Tennis, Netball & Basketball Courts Reserve	78	0	0	0	0	0	(78)	(78)	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	59,196	0	0	0	0	0	(59,196)	(59,195)	0	1
Public Amenities	0	0	0	0	0	0	0	0	0	0
	1,023,790	30,640	23,431	36,827	262,064	262,064	(351,443)	(371,444)	739,814	937,841

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
Plant and Equipment							
P257	Toyota Aurion (Health)	10,456	9,091	(1,365)	11,000	15,000	4,000
P184	Pig Trailer	10,900	15,000	4,100	11,000	10,000	(1,000)
P210	Kalbarri Mover	6,417	8,635	2,218	6,500	9,000	2,500
P211	Kalbarri Leading Hand Utility	5,878	3,455	(2,423)	6,000	2,000	(4,000)
P222	Northampton Leading Hand Utility	8,621	5,909	(2,712)	9,000	4,000	(5,000)
P256	Holden Captiva LTZ (Planner Vehicle)	14,209	14,000	(209)			
A-80117	Disposal of Old Kalbarri Bowling Green	167,239	0	(167,239)			
		223,721	56,089	6,317	43,500	40,000	6,500
				(173,949)			(10,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 9: Rating Information	RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	YTD Actual			Amended Budget		
					Rate	Revenue	Interim Rates	Back Rates	Rate	Total Revenue
	Differential General Rate									
	General GRV	0.080220	1,610	13,687,966	1,613,187	5,447	839			1,615,931
	General UV	0.012717	450	177,399,858	2,284,350					2,284,349
	Sub-Totals		2,060	191,087,824	3,897,537	5,447	839			3,900,280
	Minimum Payment									
	General GRV	535.00	968	6,455,747	522,695	(639)				517,880
	General UV	535.00	53	655,079	23,005					28,355
	Sub-Totals		1,021	7,110,826	545,700	(639)	0			546,235
	Discounts/Concession									
	Amount from General Rates		3,081	198,198,650	4,443,237	4,808	839			4,446,515
	Ex-Gratia Rates									(150,000)
	Specified Area Rates									4,296,515
	Totals									39,481
										4,335,996

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2017	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
				Actual	Budget	Actual	Budget	Actual	Budget
				\$	\$	\$	\$	\$	\$
Recreation and Culture									
Loan 148A - Kalbarri Library Extension	52,405			25,672	25,672	26,733	26,733	2,052	2,180
Transport									
Loan 149 - Plant Purchases	68,156			68,156	68,156	0	0	4,072	4,284
Loan 153 - Plant Purchases	252,322			37,983	37,983	214,339	214,339	10,587	11,336
Other Property and Services									
Loan 154 - Staff Housing	288,775			32,134	32,134	256,641	256,641	10,145	11,043
Self Supporting Loans									
Loan 147 - Kalbarri Bowling Club	0			0	0	0	0	0	0
Loan 151 - Kalbarri Bowling Club	10,875			3,416	3,416	7,459	7,459	635	670
Loan 152 - Staff Housing	345,268			16,327	16,327	328,941	328,941	22,761	22,760
Loan 155 - Pioneer Lodge	400,000			13,448	13,448	386,552	386,552	17,062	18,410
	1,417,801	0		197,136	197,136	1,220,665	1,220,665	67,314	70,683

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

SHIRE OF NORTHAMPTON FINANCE REPORT – 20 JULY 2018

SHIRE OF NORTHAMPTON NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY For the Period Ended 30 June 2018

Note 11: Grants

Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	Revenue (f)	YTD Actual (Expended) (c)	Unspent Grant (a)+(b)+(c)
General Purpose Funding										
Grants Commission - General	Operating	0	383,734	0	383,734		383,734	806,284	0	0
Grants Commission - Roads	Operating	0	318,224	0	318,224		318,224	704,903	0	0
Law, Order and Public Safety										
FESA Grant - Operating Bush Fire Brigade	Operating	0	34,030	0	34,030		34,030	37,248	(43,873)	0
Grant FESA - SES	Operating	0	32,533	0	32,533		32,533	36,388	(35,210)	0
Grant Feral Eradication	Operating	0	0	0	0		0	458,490	(102,651)	0
Bushfire Risk Mitigation Grant	Operating	0	0	0	0		0	93,840	(93,840)	0
Education and Welfare										
NCAA Fundraising	Non-operating	0	0	0	0		0	0	0	0
Pioneer Lodge	Non-operating	0	0	0	0		0	3,769	(68,693)	(64,924)
Community Amenities										
Recreation and Culture										
Finger Jetty	Non-operating	0	0	0	0		0	90,000	(9,563)	80,437
Kalbarri Tennis, Netball & Basketball	Non-operating	0	0	30,156	30,156		30,156	100,874	(84,340)	16,534
Kalbarri Tennis, Netball & Basketball	Non-operating	0	0	22,668	22,668		22,668	0	0	0
R4R Grant	Non-operating	0	0	9,360	9,360		9,360	0	(3,855)	(3,855)
Kalbarri Bowling Club	Non-operating	0	0	15,000	15,000		15,000	0	0	0
Kalbarri Bowling Club	Non-operating	0	0	4,590	4,590		4,590	100,803	48,519	149,322
Lions Park Re-development	Non-operating	0	0	96,205	96,205		96,205	0	0	0
Kalbarri Nature Based Playground	Non-operating	0	0	0	0		0	1,216	0	0
Seniors WA	Operating	0	0	0	0		0	0	0	0
Transport										
RRG Grants - Capital Projects	Non-operating	0	0	257,900	257,900		257,900	261,833	(896,106)	(634,273)
Grey St/Red Bluff Road Corner	Non-operating	0	0	265,300	265,300		265,300	233,071	0	233,071
White Cliffs	Non-operating	0	0	1,300,000	1,300,000		1,300,000	1,454,273	(995,189)	455,083
RFR - Binmu West	Non-operating	0	0	650,630	650,630		650,630	659,034	(579,943)	79,091
DUP - Footpath Grant (Stephen Street)	Non-operating	0	0	0	0		0	0	0	0
MRWA Maintenance Grants	Operating	0	82,000	0	82,000		82,000	163,862	0	0
WA Road Safety Commission	Non-operating	0	0	0	0		0	0	0	0
Economic Services										
Lucky Bay	Non-operating	0	0	138,480	138,480		138,480	0	(37,484)	(37,484)
Lucky Bay	Non-operating	0	0	15,000	15,000		15,000	197,885	0	197,885
TOTALS		0	850,521	2,805,289	3,655,810	0	3,655,810	5,444,993	(2,661,396)	715,720
SUMMARY										
Operating		0	850,521	0	850,521	0	850,521	2,343,451	(275,574)	0
Operating - Tied		0	0	0	0	0	0	0	0	0
Non-operating		0	0	2,805,289	2,805,289	0	2,805,289	3,101,542	(2,385,822)	715,720
TOTALS		0	850,521	2,805,289	3,655,810	0	3,655,810	5,444,993	(2,661,396)	715,720

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2017	Amount Received	Amount Paid	Closing Balance 30 Jun 2018
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275		(6,775)	19,500
Footpath Deposits	30,820		(15,000)	15,820
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		0	30,683
Building Levies (BCITF & BRB)	182	1,318		1,500
Community Bus Bond	6,400	1,200	(3,600)	4,000
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	(295)	4,043
Nomination Deposits	0	480	(480)	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	0		0
Council Housing Bonds	520	1,000	(1,000)	520
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	230	(460)	420
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	1,860	(1,200)	2,090
Auction	0			0
Kidsport	2,937	2,500	(4,558)	879
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(11,821)	47,484
Horrocks Memorial Wall	765	500	(670)	595
One Life	3,513	0	(700)	2,813
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
	167,819	9,088	(46,559)	130,348

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

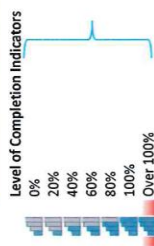
Note 13: Capital Acquisitions

Assets	Account	New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	Strategic Reference / Comment
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Governance								
Replace N'hampton photo-copier	101340	0	(9,198)	(9,198)	(9,200)	(9,200)	2	
Replace N'hampton phone system	101340	0	(13,022)	(13,022)	(13,000)	(13,000)	(22)	
Governance Total		0	(22,220)	(22,220)	(22,200)	(22,200)	(20)	
Education and Welfare								
Pioneer Lodge (Car Park)	130520	0	0	0	0	0	0	
Education and Welfare Total		0	0	0	0	0	0	
Health								
Replace EHO Vehicle	113240	(29,658)	0	(29,658)	(30,000)	(30,000)	342	
Health Total		(29,658)	0	(29,658)	(30,000)	(30,000)	342	
Communities Amenities								
Develop Binu Refuse site	133050	(21,239)	0	(21,239)	(30,600)	(30,600)	9,361	
Communities Amenities Total		(21,239)	0	(21,239)	(30,600)	(30,600)	9,361	
Recreation And Culture								
Kalbarri Foreshore Parkland Redevelopment	136940	(244,833)	0	(244,833)	(255,000)	(255,000)	10,167	
Kalbarri Tennis, Netball & Basketball Courts	137140	(84,340)	0	(84,340)	(60,000)	(60,000)	(24,340)	
Car Park Construction Kalbarri Sport & Rec	138840	(116,864)	0	(116,864)	(182,835)	(182,835)	65,971	
Lions Park - Equipment etc	137160	(48,519)	0	(48,519)	(50,330)	(50,330)	1,811	
Wanneroo Water Storage Tanks/Pipeline	137160	0	(173,078)	(173,078)	(181,740)	(181,740)	8,662	
Kalbarri Bowling Green Replacement	137540	0	(3,855)	(3,855)	(26,205)	(26,205)	22,350	
Binu Tennis Courts - Resurfacing	137440	0	(64,750)	(64,750)	(27,600)	(27,600)	(37,150)	
Recreation And Culture Total		(494,557)	(241,584)	(736,241)	(783,710)	(783,710)	47,469	
Transport								
Road Construction	Various	0	(2,500,400)	(2,500,400)	(2,984,104)	(2,984,104)	483,704	
Footpath Construction	150900	(133,096)	0	(133,096)	(114,465)	(114,465)	(18,631)	
Land Purchase Binu Road	150900	(8,175)	0	(8,175)	(25,310)	(25,310)	17,135	
Pig Trailer	142140	0	(64,950)	(64,950)	(85,000)	(85,000)	20,050	
Kalbarri Leading Hand Utility	142240	0	(37,896)	(37,896)	(48,000)	(48,000)	10,104	
Northampton Leading Hand Utility	142240	0	(45,887)	(45,887)	(48,000)	(48,000)	2,113	
Kalbarri Foreshore Mower	142540	0	(67,853)	(67,853)	(53,000)	(53,000)	(14,853)	
Kalbarri Depot Ramp	151300	0	0	0	(16,615)	(16,615)	16,615	
Bus Shelter - Kalbarri Depot	151300	0	0	0	(20,000)	(20,000)	20,000	
Transport Total		(141,271)	(2,716,986)	(2,858,257)	(3,394,494)	(3,394,494)	536,237	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Economic Services/Other Property and Services								
Lucky Bay Camp Grounds - Signage	150160	(37,484)	0	(37,484)	(3,000)	(3,000)	(34,484)	
Other Property and Services Total		(37,484)	0	(37,484)	(3,000)	(3,000)	(34,484)	
Capital Expenditure by Program Total		(724,209)	(2,980,890)	(3,705,099)	(4,264,004)	(4,264,004)	558,905	
Capital Expenditure By Class								
Land Held for Resale	Various	0	0	0	0	0	0	
Land and Buildings	Various	(105,579)	(64,750)	(170,329)	(180,125)	(180,125)	9,796	
Infrastructure Assets - Roads	Various	(8,175)	(2,500,400)	(2,508,575)	(2,984,104)	(2,984,104)	475,529	
Infrastructure Assets - Footpaths	Various	(494,793)	0	(494,793)	(552,300)	(552,300)	57,507	
Infrastructure Assets - Parks and Ovals	Various	(86,004)	(176,934)	(262,937)	(261,275)	(261,275)	(1,662)	
Plant and Equipment	Various	(29,558)	(216,586)	(246,244)	(264,000)	(264,000)	17,756	
Furniture and Equipment	Various	0	(22,220)	(22,220)	(22,200)	(22,200)	(20)	
Capital Expenditure Total by Class		(724,209)	(2,980,890)	(3,705,099)	(4,264,004)	(4,264,004)	558,905	



Shire of Northampton
Schedule Format
2017/2018
Summary

	Ytd Actual 30/06/2018	Ytd Budget 30/06/2018	Annual Budget 30/06/2018
Operating Revenue			
Governance	-91,969	-40,370	-40,370
General Purpose Funding	-5,985,451	-5,133,939	-5,133,939
Law, Order, Public Safety	-660,251	-86,513	-86,513
Health	-63,100	-48,403	-48,403
Education and Welfare	-222,820	-192,122	-192,122
Housing	-44,033	-39,936	-39,936
Community Amenities	-861,116	-837,697	-837,697
Recreation and Culture	-121,052	-32,087	-32,087
Transport	-170,680	-88,210	-88,210
Economic Services	-280,117	-209,128	-209,128
Other Property and Services	-223,874	-118,760	-118,760
Total Operational Revenue	-8,724,463	-6,827,165	-6,827,165
Operating Expenditure			
Governance	853,824	862,407	862,407
General Purpose Funding	261,802	237,955	237,955
Law, Order, Public Safety	595,284	396,906	396,906
Health	186,582	196,173	196,173
Education and Welfare	364,517	374,010	374,010
Housing	107,679	119,310	119,310
Community Amenities	1,435,161	1,503,911	1,503,911
Recreation and Culture	1,624,511	1,630,297	1,630,297
Transport	4,114,649	4,034,722	4,034,722
Economic Services	481,082	417,270	417,270
Other Property and Services	127,921	33,761	33,761
Total Operating Expenditure	10,153,012	9,806,722	9,806,722
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-17,217	-25,648	-25,648
Housing	0	0	0
Community Amenities	-16,042	0	0
Recreation and Culture	-296,806	-181,472	-181,472
Transport	-2,608,211	-2,473,830	-2,473,830
Economic Services	-197,885	-153,480	-153,480
Other Property and Services	0	0	0
Total Capital Revenue	-3,136,161	-2,834,430	-2,834,430

Shire of Northampton
Schedule Format
2017/2018
Summary

	Ytd Actual 30/06/2018	Ytd Budget 30/06/2018	Annual Budget 30/06/2018
Capital Expenditure			
Governance	22,220	22,200	22,200
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	29,658	30,000	30,000
Education and Welfare	0	0	0
Housing	32,134	32,134	32,134
Community Amenities	21,239	30,600	30,600
Recreation and Culture	765,329	812,795	812,795
Transport	2,964,396	3,500,632	3,500,632
Economic Services	37,484	3,000	3,000
Other Property and Services	19,910	16,325	16,325
Total Capital Expenditure	3,892,370	4,447,686	4,447,686
Profit/Loss Sale of Asset	168,814	-4,000	-4,000

Schedule Format
2017/2018
General Purpose Revenue - Schedule 3

		YTD Actual	YTD Budget	Annual Budget
		30/06/2018	30/06/2018	30/06/2018
	RATES			
	Operating Revenue			
0223	- INSTALMENT FEES	0	0	0
0263	LEGAL CHARGES - RATES	0	-2,500	-2,500
0264	LEGAL CHARGES RATES (NO GST)	-29,482	0	0
4033	RATE EQUIVALENT PAYMENTS	-20,520	-19,866	-19,866
4501	GENERAL RATES LEVIED	-4,448,044	-4,446,515	-4,446,515
4511	PLUS NON PAYMENT PENALTY	-34,818	-35,000	-35,000
4541	BACK RATES	-839	0	0
4560	LESS DISCOUNT ALLOWED	154,975	150,000	150,000
4570	LESS RATES WRITTEN OFF	20	0	0
4591	INSTALMENT PENALTY INTRST	-15,277	-17,000	-17,000
4711	PENS. DEF. RATES INTEREST	-1,244	-1,100	-1,100
	Total Operating Income	-4,395,229	-4,371,981	-4,371,981

	Operating Expenditure			
4012	RATES SALARIES	63,164	63,630	63,630
4022	SUPERANNUATION	9,731	9,860	9,860
4032	OFFICERS INSURANCE	0	0	0
4052	PRINTING & STATIONERY RAT	5,855	4,350	4,350
4062	POSTAGE & FREIGHT	3,131	2,000	2,000
4072	VALUATION EXPENSES	64,138	64,600	64,600
4082	RATES LEGAL EXPENSES	33,901	12,500	12,500
4102	BUILDING MAINT - RATING	149	149	149
4522	CENTERLINK FEES	193	0	0
	Total Operating Expenditure	180,262	157,089	157,089

GENERAL PURPOSE GRANT FUNDING

	Operating Revenue			
4603	INTEREST ON INVESTMENTS	-79,034	-60,000	-60,000
4611	GRANTS COMMISSION	-806,284	-383,734	-383,734
4621	GRANTS COMMISSION (ROADS)	-704,903	-318,224	-318,224
	Total Operating Income	-1,590,221	-761,958	-761,958

	Operating Expenditure			
4642	ADMIN ALLOC TO GP FUNDING	81,540	80,866	80,866

Schedule Format
2017/2018
Governance / Members - Schedule 4

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
GOVERNANCE				
	Operating Income			
0013	CONTRIBUTIONS	-1,710	0	0
	Operating Expenditure			
0012	MEMBERS TRAVELLING	2,330	3,000	3,000
0022	CONFERENCE EXPENSES	12,962	14,700	14,700
0032	ELECTION EXPENSES	3,405	5,000	5,000
0052	ALLOWANCES	14,500	14,500	14,500
0062	MEMBERS EXPENSES OTHER	12,492	8,000	8,000
0072	REFRESHMENTS & RECEPTIONS	11,652	15,500	15,500
0092	ADMIN ALLOC TO GOVERNANCE	179,317	177,834	177,834
0102	INSURANCE	3,619	3,619	3,619
0112	SUBSCRIPTIONS	55,586	51,685	51,685
0132	MEETING ATTENDANCE FEES	11,980	21,830	21,830
0152	COUNCIL CHAMBERS MAINT	1,832	809	809
	Total Operating Expenditure	309,675	316,477	316,477
ADMINISTRATION				
	Operating Income			
0133	CONTRIBUTIONS	-30,398	-4,000	-4,000
0153	REBATES AND COMMISSIONS	-49,065	-26,120	-26,120
0233	- OTHER CHARGES	-732	-900	-900
0243	- PHOTOCOPYING	-709	-850	-850
0253	- INFO SEARCH FEE	-9,355	-8,500	-8,500
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-90,259	-40,370	-40,370
	Operating Expenditure			
0174	DEPRECIATION	31,737	45,000	45,000
0272	- SALARIES - MUNICIPAL	499,060	503,250	503,250
0282	- LONG SERVICE LEAVE	19,986	0	0
0302	ADMIN SUPERANNUATION	75,086	68,460	68,460
0312	- INSURANCE	37,310	37,171	37,171
0332	- CONFERENCES & SEMINAR	5,158	7,520	7,520
0342	- TRAINING COSTS	3,369	5,000	5,000
0372	- OFFICE MAINTENANCE	45,899	41,113	41,113
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	17,398	17,500	17,500
0422	- PRINTING & STATIONERY	13,334	15,000	15,000
0432	- TELEPHONE	26,479	25,350	25,350
0442	- ADVERTISING	12,277	9,800	9,800
0452	- OFFICE EQUIPT MTCE	11,272	13,000	13,000
0462	- BANK CHARGES	12,214	11,500	11,500
0482	- POSTAGE & FREIGHT	4,888	5,000	5,000
0492	- OFFICE EXPENSES OTHER	27,061	14,500	14,500
0495	OFFICE SECURITY EXPENSES	1,781	2,000	2,000

Schedule Format
2017/2018
Governance / Members - Schedule 4

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
0502	- COMPUTER EXPENSES	50,168	62,150	62,150
0512	ROUNDING ACCOUNT	-6,526	0	0
0572	- VEHICLE RUNNING EXP.	17,388	15,000	15,000
0592	FRINGE BENEFITS TAX	29,486	30,500	30,500
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	14,889	29,400	29,400
0692	- LEGAL EXPENSES	22,252	10,000	10,000
0732	ADMIN UNIFORMS	3,030	4,000	4,000
0742	LESS ALLOCATED FROM GOVERNANCE	-981,326	-973,214	-973,214
0762	BAD DEBTS WRITE OFF	0	1,000	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	550,480	545,930	545,930
	Total Operating Expenditure	544,150	545,930	545,930
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	22,220	22,200	22,200
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	22,220	22,200	22,200

Schedule Format
2017/2018
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	FIRE PREVENTION			
	Operating Revenue			
0583	EMERGENCY SERVICES LEVY	-77,636	-70,563	-70,563
0623	REIMBURSEMENTS	-19,620	-2,750	-2,750
0673	FIRE INFRINGEMENTS	0	-500	-500
	Total Operating Revenue	-191,096	-73,813	-73,813
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	Operating Expenditure			
1042	FIRE INSURANCE	11,200	11,200	11,200
1052	COMM. MTCE AND REPAIRS	3,157	8,625	8,625
1062	FIRE CONTROL EXP. OTHER	43,873	58,950	58,950
1072	AERIAL INSPECTIONS	0	1,500	1,500
1082	FIRE FIGHTING	4,392	12,700	12,700
1104	FIRE BRIGADE HQ (RAILWAY STN COSTS TO 12	1,553	2,140	2,140
1132	ADMIN ALLOC TO FIRE PREVENTION	29,417	29,174	29,174
1142	KALBARRI SES OPERATIONS	35,210	35,833	35,833
1152	PORT GREGORY FIRE SHED	537	115	115
1154	ISSEKA FIRE SHED	138	128	128
1156	HORROCKS FIRE/AMBULANCE SHED	188	113	113
1158	BINNU FIRE SHED	199	37	37
1304	ASSET DEPRECIATION	40,181	45,000	45,000
	Total Operating Expenditure	263,885	205,515	205,515
	Capital Revenue			
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
	Capitla Expenditure			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

Schedule Format
2017/2018
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
ANIMAL CONTROL				
	Operating Revenue			
0763	- FINES AND PENALTIES	-1,172	-1,000	-1,000
0773	- DOG REGISTRATION	-8,231	-10,000	-10,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-250	-200	-200
0833	MISC GRANTS	-458,490	0	0
	Total Operating Revenue	-468,143	-11,200	-11,200
	Operating Expenditure			
1162	DOG CONTROL EXPENSES	16,861	18,560	18,560
1172	ADMIN ALLOC TO ANIMAL CON	2,350	2,331	2,331
1192	CAT CONTROL EXPENSES	4,198	3,000	3,000
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	182,056	0	0
	Total Operating Expenditure	205,465	23,891	23,891
	Capital Expenditure			
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
	Operating Revenue			
0843	ILLEGAL CAMPING FINES	-1,013	-1,500	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	Operating Expenditure			
1212	SALARIES (RANGER)	102,651	141,500	141,500
1232	CONTROL EXPENSES OTHER	6,278	9,500	9,500
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	435	0	0
4132	LAW & ORDER ASSET DEPRECN	16,570	16,500	16,500
	Total Operating Expenditure	125,933	167,500	167,500

Schedule Format
2017/2018
Education and Welfare - Schedule 6

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	PRE-SCHOOL			
	Operating Revenue			
1043	GRANT - NCCA BUILDING	0	0	0
1103	NCCA - REIMBURSMENTS	-21,600	-11,802	-11,802
1113	NCAA - SUSTAINABILITY FUNDING (QUARTERLY)	-44,824	-33,250	-33,250
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-32,777	-50,000	-50,000
1133	NCCA SESSION FEES (WEEKLY)	-47,859	-60,000	-60,000
1143	NCCA MEMBERSHIP REVENUE	-2,060	-2,000	-2,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	0	0	0
	Total Operating Revenue	-149,120	-157,052	-157,052
	Operating Expenditure			
1312	NCCA - BUILDING RELATED EXPENSES	25,793	15,264	15,264
1314	YOUTH PROGAM	4,000	2,000	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/SUPE	149,500	135,090	135,090
1332	NCCA - GRANT RELATED EXPENSES	3,815	0	0
1342	NCCA - SUPERANNUATION	10,401	10,160	10,160
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	7,428	7,366	7,366
1412	ASSET DEPRECIATION	6,385	21,000	21,000
3202	KALBARRI CHILD CARE CENTRE	15,193	18,046	18,046
	Total Operating Expenditure	222,515	208,926	208,926
	Capital Expenditure			
1316	LAND & BUILDINGS	0	0	0
	WELFARE			
	Operating Revenue			
0853	AGED UNITS RENTAL INCOME	-56,637	-16,660	-16,660
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-17,062	-18,410	-18,410
	Total Operating Revenue	-73,700	-35,070	-35,070
	Operating Expenditure			
2362	KALBARRI AGED HOUSING MAINT	56,247	70,674	70,674
2332	NORTHAMPTON AGED CARE	0	0	0
3012	INT ON LOANS	17,062	18,410	18,410
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	68,693	76,000	76,000
	Total Operating Expenditure	142,003	165,084	165,084
	Capital Revenue			
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-13,448	-13,448	-13,448
1083	GRANTS	-3,769	-12,200	-12,200
	Total Capital Revenue	-17,217	-25,648	-25,648

Schedule Format
2017/2018
Education and Welfare - Schedule 6

		YTD Actual	YTD Budget	Annual Budget
		30/06/2018	30/06/2018	30/06/2018
	Capital Expenditure			
3052	PIONEER LODGE (CARPARK)	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2017/2018
Health - Schedule 7**

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
PREVENTATIVE SERVICES				
	<i>Operating Revenue</i>			
1673	- FOOD VENDORS	-840	-1,000	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-49,290	-35,000	-35,000
	<i>Total Operating Revenue</i>	-50,130	-36,000	-36,000
1764	PROFIT/LOSS ON SALE ASSET	1,365	0	0
	<i>Operating Expenditure</i>			
2012	SALARIES	110,050	113,520	113,520
2022	HEALTH SUPERANNUATION	18,464	17,590	17,590
2042	CONTROL EXPENSES OTHER	16,887	22,068	22,068
2052	VEHICLE RUNNING EXPENSES	11,356	11,000	11,000
2082	HEALTH BUILDING MAINT	64	64	64
2102	ADMIN ALLOC TO HEALTH	1,297	1,287	1,287
	<i>Total Operating Expenditure</i>	158,118	165,529	165,529
1385	DISPOSAL OF ASSETS (P/L)	9,091	11,000	11,000
	<i>Capital Revenue</i>			
1396	GOVERNMENT GRANTS	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
	<i>Capital Expenditure</i>			
1324	PLANT AND EQUIPMENT - HLT	29,658	30,000	30,000
OTHER HEALTH				
	<i>Operating Revenue</i>			
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,403	-10,403	-10,403
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-2,567	-2,000	-2,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i>Total Operating Revenue</i>	-12,970	-12,403	-12,403
	<i>Operating Expenditure</i>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	3,554	3,164	3,164
2342	DOCTORS SURGERY - NORTHAMPTON	14,683	11,980	11,980
2382	ASSET DEPRECIATION	19,317	30,500	30,500
1375	PROCEEDS SALE OF ASSET	-9,091	-15,000	-15,000
	<i>Total Operating Expenditure</i>	28,463	30,644	30,644

Schedule Format
2017/2018
Health - Schedule 7

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	0	0	0

**Schedule Format
2017/2018
Housing - Schedule 9**

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
STAFF HOUSING				
	Operating Revenue			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-33,789	-33,436	-33,436
	Total Operating Revenue	-33,789	-33,436	-33,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	Operating Expenditure			
3172	- OVAL RESIDENCE	3,373	4,889	4,889
3212	- LOT 454 FITZGERALD	3,825	3,689	3,689
3222	ASSET DEPRECIATION	29,630	55,000	55,000
3232	- LOT 43 BATEMAN ST	4,108	3,752	3,752
3242	LOT 42 BATEMAN STREET	4,762	5,158	5,158
3252	ADMIN ALLOC TO STAFF HOUS	1,304	1,293	1,293
3262	INTEREST ON LOANS	10,145	11,043	11,043
3282	605 SALAMIT PLACE	8,888	9,097	9,097
3432	LOT 23 RAKE PLACE NORTHAMPTON	10,677	8,785	8,785
	Total Operating Expenditure	76,711	102,706	102,706
	Capital Revenue			
2425	LOAN LIABILITY - HOUSING	0	0	0
	Capital Expenditure			
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	32,134	32,134	32,134
	Total Capital Expenditure	32,134	32,134	32,134
HOUSING OTHER				
	Operating Revenue			
3003	REIMBURSEMENTS - HOUSING OTHER	-10,244	-6,500	-6,500
	Total Operating Revenue	-10,244	-6,500	-6,500
	Operating Expenditure			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	14,050	2,821	2,821
3482	LOT 74 SEVENTH AVENUE	9,519	8,587	8,587
3492	14 CALLION WAY KALBARRI - DOCTO	7,399	5,196	5,196
	Total Operating Expenditure	30,968	16,604	16,604

Schedule Format
2017/2018
Community Amenities - Schedule 10

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
SANITATION - HOUSEHOLD				
	Operating Revenue			
3253	KALBARRI RESIDENTIAL	-374,349	-374,550	-374,550
3263	OTHER RESIDENTIAL	-225,044	-224,730	-224,730
3273	240 LITRE CARTS	-3,231	-4,000	-4,000
	Total Operating Revenue	-602,623	-603,280	-603,280
	Operating Expenditure			
3812	DOMESTIC REFUSE COLLECT.	396,317	370,000	370,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	2,147	2,150	2,150
3832	PURCHASE OF 240L CARTS	1,682	3,000	3,000
3854	NORTHAMPTON REFUSE SITE	160,327	168,750	168,750
3856	KALBARRI REFUSE SITE MAINTENANCE	172,198	197,300	197,300
3858	BINNU REFUSE SITE MAINTENANCE	9,844	12,400	12,400
3860	PORT GREGORY REFUSE SITE MAINTENANCE	3,523	7,550	7,550
3861	LUCKY BAY REFUSE COLLECTION	22,751	22,500	22,500
3892	ADMIN ALLOC TO SANITATION	1,806	1,791	1,791
	Total Operating Expenditure	770,595	785,441	785,441
	Capital Expenditure			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
	Operating Revenue			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-50,189	-35,000	-35,000
3343	BUSINESS REFUSE KALBARRI	-112,860	-114,180	-114,180
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,612	-27,060	-27,060
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-3,525	-4,000	-4,000
	Total Operating Revenue	-201,413	-189,467	-189,467
	Operating Expenditure			
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	98,539	97,500	97,500
3774	DRUM MUSTER	3,095	4,000	4,000
	Total Operating Expenditure	101,634	101,500	101,500

**Schedule Format
2017/2018
Community Amenities - Schedule 10**

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	Capital Expenditure			
3305	REFUSE - LAND	21,239	30,600	30,600
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	21,239	30,600	30,600

SANITATION - SEWERAGE

	Operating Revenue			
3543	CHARGES - SEPTIC TANKS	-1,888	-1,000	-1,000
3553	SEPTIC TANK INSPECTIONS	-1,341	-1,000	-1,000
	Total Operating Revenue	-3,229	-2,000	-2,000

TOWN PLANNING AND REGIONAL DEVELOPMENT

	Operating Revenue			
3743	PLANNING FEES	-42,365	-30,000	-30,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	0	-150	-150
3833	REIMBURSEMENTS	0	0	0
	Total Operating Revenue	-42,365	-30,150	-30,150

3935	P/L ON SALE OF ASSET	209	0	0
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	Operating Expenditure			
4202	SALARIES	98,926	114,670	114,670
4212	SUPERANNUATION-PLANNING	12,482	10,900	10,900
4232	PRINTING & STATIONERY	0	250	250
4242	ADVERTISING	2,930	1,000	1,000
4252	INSURANCE	3,600	3,500	3,500
4262	CONFERENCE EXPENSES	0	2,000	2,000
4272	VEHICLE OPERATING COSTS	4,980	5,000	5,000
4282	CONSULTANTS EXPENSES	13,000	5,000	5,000
4302	LEGAL EXPENSES	2,400	5,000	5,000
4372	TOWN PLAN SCHEME EXPENSES	49,986	119,370	119,370
4382	CONTROL EXPENSES	5,969	3,550	3,550
4402	ASSET DEPRECIATION	4,231	6,300	6,300
4852	PLANNING BUILDING MAINT	85	85	85
4862	FRINGE BENEFITS TAX PLANN	10,092	14,000	14,000
4872	ADMIN ALLOC TO TOWN PLAN	15,809	15,679	15,679
	Total Operating Expenditure	224,491	306,304	306,304

	Capital Revenue			
3905	PROCEEDS OF ASSETS	-14,000	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0

Schedule Format
2017/2018
Community Amenities - Schedule 10

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
	OTHER COMMUNITY AMENITIES			
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-3,416	-6,000	-6,000
3863	REIMBURSEMENTS	-1,091	-1,500	-1,500
3883	FUNERAL DIRECTORS LICENSE	-300	-300	-300
3893	BUS HIRE	-6,679	-5,000	-5,000
	Total Operating Revenue	-11,486	-12,800	-12,800
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	19,540	15,960	15,960
4432	ASSET DEPRECIATION	1,275	2,100	2,100
4442	TOWN PARK TOILETS	18,110	18,905	18,905
4452	ASSET DEPRECIATION	47,044	31,000	31,000
4462	KALBARRI CEMETERY MAINT	11,624	20,620	20,620
4492	HORROCKS COMMUNITY CENTRE	22,428	6,881	6,881
4572	KINGS PARK TOILETS	20,486	17,850	17,850
4582	LIONS PARK TOILETS NPTON	35,429	28,375	28,375
4592	SALLY'S TREE TOILETS	25,632	21,150	21,150
4652	JETTY TOILETS -KALBARRI	11,575	15,070	15,070
4732	HORROCKS TOILETS/CHGROOMS	58,705	48,280	48,280
4752	PORT GREGORY TOILET BLOCK	19,747	19,060	19,060
4802	CHINAMANS TOILET BLOCK	15,621	17,005	17,005
4807	BINNU TOILETS	28,450	30,700	30,700
4812	RED BLUFF TOILET BLOCK	5,978	7,710	7,710
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	10,589	10,000	10,000
	Total Operating Expenditure	352,232	310,666	310,666
	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	-16,042	0	0
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	0	0	0
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	0	0	0

Schedule Format
2017/2018
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	PUBLIC HALLS			
	Operating Revenue			
4043	REIMBURSEMENTS	-22,143	-9,000	-9,000
4053	CHARGES - HALL HIRE	-434	-1,000	-1,000
4063	ALLEN COMM. CENTRE	-705	-550	-550
	Total Operating Revenue	-23,281	-10,550	-10,550
	Operating Expenditure			
4672	- PORT GREGORY HALL	8,179	2,540	2,540
4682	- ALMA HALL	14,029	5,835	5,835
4692	- BINNU HALL	8,903	9,080	9,080
4702	- RSL HALL	17,370	16,230	16,230
4712	- AJANA HALL	5,537	6,935	6,935
4772	- ALLEN COMM. CENTRE	68,699	59,920	59,920
4782	- HORROCKS COMMUNITY KITCHENS	23,161	21,285	21,285
4792	ASSET DEPRECIATION	55,108	93,000	93,000
4832	ADMIN ALLOC TO HALLS	9,643	9,564	9,564
	Total Operating Expenditure	210,630	224,389	224,389
	Capital Expenditure			
3514	LAND & BUILDINGS	0	0	0
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	0	0	0
	SWIMMING AREAS AND BEACHES			
	Operating Revenue			
3973	CONTRIBUTIONS	0	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,837	-4,837	-4,837
	Total Operating Revenue	-4,837	-4,837	-4,837
	Operating Expenditure			
3982	ASSET DEPRECIATION	54,443	51,000	51,000
4952	- KALBARRI F/SHORE RES.	164,862	205,670	205,670
4972	- HORROCKS F/SHORE RES.	96,974	80,830	80,830
5012	- PORT GREGORY F/SHORE	4,266	3,300	3,300
6742	- HORROCKS FORESHORE	1,167	0	0
	Total Operating Expenditure	321,712	340,800	340,800
	Capital Income			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	-90,000	0	0
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	-90,000	0	0

Schedule Format
2017/2018
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	Capital Expenditure			
3664	FORESHORE INFRASTRUCTURE	0	0	0
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	NATURE PLAYGROUND - KALBARRI FORESHORE	244,833	255,000	255,000
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	Total Capital Expenditure	244,833	255,000	255,000
OTHER RECREATION AND SPORT				
	Operating Revenue			
4333	- EDUCATION DEPT - OVAL	-2,947	-2,947	-2,947
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	-13,244	0	0
4423	LEASES & RENTALS	-2,857	-2,858	-2,858
4433	INTEREST REMBURSEMENT	-964	-670	-670
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-12,796	-6,575	-6,575
	Total Operating Revenue	-32,809	-13,050	-13,050
4393	PROFIT/LOSS ON SALE	0	0	0

Schedule Format
2017/2018
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	Operating Expenditure			
4962	- KALBARRI OVAL RESERVE	45,421	27,025	27,025
4969	KALBARRI SKATE PARK	9,975	8,710	8,710
4982	- HORROCKS OVAL RESERVE	1,142	3,519	3,519
4992	- PARKS, RES, GARDENS GEN	278,629	208,036	208,036
4998	PARKS & GARDENS - PORT GREGORY	1,047	5,150	5,150
5002	ADMIN ALLOC TO OTHER REC	18,263	18,112	18,112
5022	- LIONS PARK	45,225	13,400	13,400
5032	- BI-CENTENIAL PARK	6,214	7,800	7,800
5072	NORTHAMPTON COMMUNITY CENTRE	100,825	130,020	130,020
5082	- KALBARRI REC CENTRE	12,797	14,585	14,585
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS)	3,507	2,130	2,130
5102	INTEREST ON LOANS	2,687	2,850	2,850
5122	- NORTHAMPTON REC OVAL	101,328	94,460	94,460
5169	NORTHAMPTON SPORTS CLUBS (GOLF/BOWL	6,635	1,325	1,325
5172	ASSET DEPRECIATION	243,769	255,000	255,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	11,821	14,995	14,995
	Total Operating Expenditure	889,411	807,117	807,117
	Capital Revenue			
3735	GRANT REVENUE	-100,803	-100,795	-100,795
3775	SS LOAN - BOWL CLUBS	-5,050	-3,415	-3,415
4473	GRANTS	-100,874	-77,184	-77,184
7395	TFR FROM KALBARRI TENNIS NETBALL RESER	-78	-78	-78
	Total Capital Revenue	-206,806	-181,472	-181,472
	Capital Expenditure			
3624	PRINCIPAL ON LOANS	29,088	29,085	29,085
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	84,340	60,000	60,000
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	221,598	232,070	232,070
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	64,750	27,600	27,600
3754	INFRASTRUCTURE RECREATION	3,855	26,205	26,205
3884	CAR PARK CONSTRUCTION	116,864	182,835	182,835
	Total Capital Expenditure	520,496	557,795	557,795

TELEVISION AND RADIO REBROADCASTING

	Operating Expenditure			
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0

Schedule Format
2017/2018
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
LIBRARIES				
	Operating Revenue			
4613	CHARGES - LOST BOOKS	0	-50	-50
4623	REIMBURSEMENTS	-230	-100	-100
4653	INTERNET ACCESS FEE - KALBARRI	-412	-500	-500
	Total Operating Revenue	-642	-650	-650
	Operating Expenditure			
5312	SALARIES	55,475	48,230	48,230
5322	LIBRARY SUPERANNUATION	3,594	4,570	4,570
5332	LIBRARY OPERATING OTHER	11,561	12,970	12,970
5334	LIBRARY INTERNET SERVICE	549	500	500
5342	LIBRARY BUILDING MTCE	624	625	625
5402	ADMIN ALLOC TO LIBRARIES	515	511	511
	Total Operating Expenditure	72,318	67,406	67,406
OTHER CULTURE				
	Operating Revenue			
0913	REIMBURSEMENT/CONTRIBUTIONS	-150	0	0
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI)	0	0	0
4713	MOONIEEMIA CENTRE REIMB	-14,710	0	0
4743	GRANT REVENUE - INC SENIORS WEEK	-1,216	0	0
4763	GRANTS	-41,220	0	0
4773	CHARGES - OLD POLICE STN	-187	-1,000	-1,000
4793	CONTRIBUTIONS/REIMBURSEMENTS	-2,000	-2,000	-2,000
	Total Operating Revenue	-59,483	-3,000	-3,000
	Operating Expenditure			
1712	NORTHAMPTON NEWS BUILDING	4,050	5,875	5,875
5512	OLD RAILWAY STATION	1,041	2,850	2,850
5522	OLD POLICE STATION	6,194	5,705	5,705
5532	CHIVERTON HOUSE	7,850	13,760	13,760
5542	MOONIEEMIA CENTRE	21,464	5,945	5,945
5552	KALBARRI ART & CRAFT CNTR	868	1,850	1,850
5562	RAILWAY CARRIAGE - NORTHAMPTON	0	0	0
5572	HIST PROJECTS/HERITAGE SITES	9,563	16,100	16,100
5582	OLD ROADS BOARD BUILDING	977	2,565	2,565
5592	LYNTON HISTORICAL SITE	37,473	37,650	37,650
5612	GWALLA CEMETERY	10,000	8,000	8,000
5652	ASSET DEP'N CULTURE	27,985	88,000	88,000
5662	GRANT EXP - INC SENIORS WEEK ETC	989	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BL	1,986	2,285	2,285
	Total Operating Expenditure	130,441	190,585	190,585

Schedule Format
2017/2018
Transport - Schedule 12

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS				
Capital Expenditure				
5030	REGIONAL ROAD GROUP	896,106	813,880	813,880
5034	ADMIN ALLOC TO ROAD CONST	25,006	24,799	24,799
5060	- MUNICIPAL FUND	133,096	114,465	114,465
5090	FOOTPATH CONSTRUCTION	155	57,130	57,130
5130	DEPOT CONSTRUCTION	0	36,615	36,615
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5204	PURCHASE OF LAND	8,175	25,310	25,310
5210	ROADS TO RECOVERY	579,943	677,375	677,375
5215	ROYALTIES 4 REGIONS WORKS	999,189	1,410,920	1,410,920
5224	PRINCIPAL ON LOANS	106,139	106,138	106,138
	Total Capital Expenditure	2,747,810	3,266,632	3,266,632
Capital Revenue				
5205	ROADS TO RECOVERY FUNDING	-659,034	-650,630	-650,630
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	-233,071	-265,300	-265,300
5209	ROYALTIES FOR REGIONS - WHITE CLIFFS/BINI	-1,454,273	-1,300,000	-1,300,000
5481	.- REGIONAL ROAD GROUP FUNDING	-261,833	-257,900	-257,900
5561	CONTRIBUTIONS	0	0	0
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	Total Capital Revenue	-2,608,211	-2,473,830	-2,473,830
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS				
Operating Expenditure				
3994	DEPRECIATION	2,545,599	2,500,000	2,500,000
5820	GRANT EXPENDITURE - ROADWISE PROGRAM	8,973	0	0
5850	- MUNICIPAL FUND RDWKS	969,281	1,139,726	1,139,726
5860	ROMANS DATA COLLECTION	6,745	8,745	8,745
5910	KALBARRI DEPOT MAINT.	16,912	12,810	12,810
5920	CROSSOVERS	1,000	2,000	2,000
5930	NORTHAMPTON DEPOT MAINT	31,754	32,062	32,062
5950	HORROCKS DEPOT MAINT.	264	493	493
5960	LIGHTING OF STREETS	131,544	125,000	125,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5982	ADMIN ALLOC TO ROAD MAINT	12,327	12,226	12,226
5990	ASSET DEPRECIATION	387,017	300,000	300,000
5992	INTEREST ON LOANS - TPT	14,659	15,620	15,620
6000	ACCRUED LONG SERVICE LEAV	0	0	0
6002	REFUND OF OVERPAYMENT - MAIN ROADS OI	69,492	0	0
6262	MISC DEPOT/YARDS (EX APB DEPOT)	3,143	2,685	2,685
	Total Operating Expenditure	4,198,710	4,151,367	4,151,367

Schedule Format
2017/2018
Transport - Schedule 12

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
	Operating Revenue			
6223	CONTRIBUTION (INC STREET LIGHTING)	-3,719	-3,500	-3,500
6281	- MRD MAINTENANCE	-163,862	-82,000	-82,000
6351	DIRECTIONAL ADVERT SIGNS	-81	0	0
	Total Operating Revenue	-167,662	-85,500	-85,500

ROAD PLANT PURCHASES

	Operating Revenue			
4265	CONTRIBUTIONS	0	0	0
	Total Operating Revenue	0	0	0

	Operating Expenditure			
3610	LESS PLANT DEPN WRITTEN BACK	-196,347	-196,654	-196,654
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-196,347	-196,654	-196,654

4285	- UTILITIES (PROCEEDS OF TRADE)	-9,364	-6,000	-6,000
4315	- MACHINERY (PROCEEDS OF TRADE)	-23,635	-19,000	-19,000
4395	DISPOSAL OF VEHICLES (P/L)	14,499	16,500	16,500
4405	DISPOSAL OF MACHINERY (P/L)	17,318	16,000	16,000

	Capital Expenditure			
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	64,950	85,000	85,000
4224	UTILITIES (VEHICLES)	83,783	96,000	96,000
4234	TRUCKS	0	0	0
4254	OTHER EQUIPMENT	67,853	53,000	53,000
	Total Capital Expenditure	216,586	234,000	234,000

AERODROMES

	Operating Revenue			
5113	CHARGES - LANDING FEES	-2,084	-1,770	-1,770
5133	HANGAR SITE LEASE	-934	-940	-940
	Total Operating Revenue	-3,018	-2,710	-2,710

	Operating Expenditure			
5902	ADMIN ALLOCATED TO AERODROMES	1,951	1,934	1,934
5912	ASSET DEPRECIATION	56,883	50,000	50,000
5932	KALBARRI AIRPORT MTCE	53,453	28,075	28,075
	Total Operating Expenditure	112,287	80,009	80,009

	Capital Revenue			
5163	Airport Reserve	0	0	0

**Schedule Format
2017/2018
Economic Services - Schedule 13**

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
RURAL SERVICES				
	Operating Revenue			
5513	CONTRIBUTIONS/GRANTS	0	0	0
	Operating Expenditure			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0	0
TOURISM AND AREA PROMOTION				
	Operating Revenue			
5543	CONTRIBUTIONS	-30,220	0	0
5563	LEASES/RENTALS	-66,063	-54,317	-54,317
5573	CARAVAN PARK LICENCES	-4,612	-4,500	-4,500
5583	REIMBURSEMENTS	0	0	0
5593	KAL TOURISM SPEC RATE	-29,522	-30,000	-30,000
5603	LUCKY BAY CAMPING FEES	-67,363	-40,000	-40,000
5613	LITTLE BAY - CAMPING FEES	-12,644	-10,000	-10,000
	Total Operating Revenue	-210,423	-138,817	-138,817
	Operating Expenditure			
6312	ADMIN ALLOCATED TO ECONOMIC SERV	26,332	26,114	26,114
6352	LITTLE BAY CAMPING AREA	16,061	18,400	18,400
6372	TOURISM & PROMOTION GENERAL	123,872	92,800	92,800
6392	ASSET DEPRECIATION	22,927	25,000	25,000
6402	LUCKY BAY	139,102	113,126	113,126
	Total Operating Expenditure	328,293	275,440	275,440
	Capital Income			
5005	GRANTS - TOURISM & AREA PROMOTIO	-197,885	-153,480	-153,480
5035	PROCEEDS SALE OF ASSET	0	0	0
7335	TFR FROM COASTAL MANAGEMENT RES	0	0	0
	Total Capital Income	-197,885	-153,480	-153,480
5045	DISPOSAL OF ASSET P&L	0	0	0
	Capital Expenditure			
5016	INFRASTRUCTURE ASSETS - TOURISM	37,484	3,000	3,000
5054	VEHICLE PURCHASE	0	0	0
	Total Capital Expenditure	37,484	3,000	3,000
BUILDING CONTROL				
	Operating Revenue			
5653	- BUILDING PERMITS	-21,599	-20,000	-20,000
5673	S/POOL INSPECTION FEES	-4,530	-6,000	-6,000
5713	BUILDING REIMBURSEMENTS	-803	-500	-500
5733	DEMOLITION FEES	0	0	0

Schedule Format
2017/2018
Economic Services - Schedule 13

		YTD Actual	YTD Budget	Annual Budget
		30/06/2018	30/06/2018	30/06/2018
	Total Operating Revenue	-26,933	-26,500	-26,500
	Operating Expenditure			
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	72,892	73,530	73,530
6422	BUILDING SUPERANNUATION	10,136	11,400	11,400
6432	VEHICLE RUNNING EXPENSES	4,749	3,500	3,500
6442	CONTROL EXPENSES OTHER	14,803	16,965	16,965
6472	BUILD CONTROL BUILD MAIN	64	65	65
6492	ASSET DEPN -ECON SERV BUI	12,000	12,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	5,829	5,781	5,781
	Total Operating Expenditure	120,472	123,241	123,241
	Capital Revenue			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	Capital Expenditure			
5124	PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES				
	Operating Revenue			
5933	REIMBURSMENTS	-295	-2,500	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-31,486	-31,830	-31,830
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-10,981	-9,481	-9,481
	Total Operating Revenue	-42,762	-43,811	-43,811
	Operating Expenditure			
6752	- PORT GREGORY	21,946	11,550	11,550
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS I	10,370	7,039	7,039
	Total Operating Expenditure	32,317	18,589	18,589

**Schedule Format
2017/2018
Other Property and Services - Schedule 14**

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
PRIVATE WORKS				
	Operating Revenue			
6153	- PLANT HIRE	-65,564	-14,000	-14,000
	Operating Expenditure			
6912	PRIVATE WORKS - SCH 14	50,414	11,000	11,000
OTHER PROPERTY AND SERVICES				
	Operating Revenue			
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-16,000	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-20,327	-22,760	-22,760
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-36,327	-38,760	-38,760
	Operating Expenditure			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	22,761	22,760	22,760
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	22,761	22,760	22,760
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
	Capital Revenue			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-16,327	-16,325	-16,325
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	167,239	0	0
	Capital Expenditure			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	16,327	16,325	16,325
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	16,327	16,325	16,325

Schedule Format
2017/2018
Other Property and Services - Schedule 14

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
WORKS OVERHEADS				
	Operating Expenditure			
7112	ENGINEERING SALARIES	130,492	131,590	131,590
7122	ENGINEERING BUILD MAINT	126	125	125
7132	ENG. OFFICE & OTHER EXP.	11,969	13,995	13,995
7142	VEHICLE RUNNING EXPENSES	11,628	7,500	7,500
7152	SUPERANNUATION OF WORKMEN	253,612	239,427	239,427
7162	SICK AND HOLIDAY PAY	305,312	225,000	225,000
7172	INSURANCE ON WORKS	80,499	68,295	68,295
7182	LONG SERVICE LEAVE	13,041	30,000	30,000
7192	PROTECTIVE CLOTHING	21,045	20,000	20,000
7232	ADMIN ALLOC TO PWOH	7,671	7,608	7,608
7242	STAFF TRAINING	24,736	13,000	13,000
7252	ALLOWANCES	7,355	3,750	3,750
7282	FRINGE BENEFIT TAX	12,452	14,500	14,500
7302	LESS ALLOC. TO WKS & SRVS	-850,173	-774,789	-774,789
	Total Operating Expenditure	29,765	1	1
IT OPERATION				
	Operating Revenue			
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-42,704	-5,000	-5,000
6433	INSURANCE CLAIMS - VEHICLES	-11,563	-1,000	-1,000
6443	DIESEL FUEL REBATE	-62,597	-50,000	-50,000
	Total Operating Revenue	-116,864	-56,000	-56,000
	Operating Expenditure			
7312	FUELS AND OILS	286,411	250,000	250,000
7322	TYRES AND TUBES	27,906	30,000	30,000
7332	PARTS AND REPAIRS	219,230	225,000	225,000
7342	REPAIR WAGES	118,785	105,000	105,000
7352	INSURANCE AND LICENSES	43,536	43,865	43,865
7362	EXPENDABLE TOOLS/STORES	15,734	19,190	19,190
7382	ADMIN ALLOC TO PLANT OP'N	3,039	3,014	3,014
7502	LESS ALLOC. TO WKS & SRVS	-681,478	-676,069	-676,069
	Total Operating Expenditure	33,164	0	0

Schedule Format
2017/2018
Other Property and Services - Schedule 14

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
MATERIALS				
	Capital Expenditure			
6620	MATERIALS PURCHASED	282,615	0	0
6630	STOCK RECEIVED CONTROL	0	0	0
6750	LESS MATERIALS ALLOCATED	-279,032	0	0
	Total Capital Expenditure	3,583	0	0
IES AND WAGES				
	Operating Revenue			
6941	REIMB. - WORKERS COMPENS.	-5,119	-10,000	-10,000
	Operating Expenditure			
6810	GROSS SALARIES FOR YEAR	1,222,121	1,155,410	1,155,410
6820	GROSS WAGES FOR YEAR	2,075,013	1,762,220	1,762,220
6830	WORKERS COMPENSATION	8,090	0	0
6890	SALARIES ALLOC FRM SCH 20	-1,248,675	-1,155,410	-1,155,410
6900	WAGES ALLOC FRM SCH 20	-2,064,733	-1,762,220	-1,762,220
	Total Operating Expenditure	-8,183	0	0

Schedule Format
2017/2018
Funds Transfers/Reserve Funds

RESERVE BANK ACCOUNTS

Ytd Balance
30/06/2018

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	237,544
0801	ROADWORKS RESERVE BANK	26,250
0821	KALBARRI AERODROME BANK	45,172
0841	COMP & OFFICE EQUIP BANK	31,905
0881	HOUSE & BUILDING RESERVE	98,118
0871	KAL AGED PERSONS ACCOMM RESRV	227,064
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	235,288
0975	150TH ANNIVERSARY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		937,842

**Schedule Format
2017/2018
Trust Funds**

TRUST FUND		YTD Actual	YTD Budget	Annual Budget
		30/06/2018	30/06/2018	30/06/2018
	EXPENSES			
8260	RETENTIONS	0	0	0
8280	HOUSING BONDS	1,000	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	HOSPITAL BENEFIT FUND	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND EXPENSE	3,600	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	295	0	0
8470	NOMINATION DEPOSITS	480	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	2,775	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	FERAL ERADICATION GRANT - EXP	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
8740	NPTON TOWNSCAPE EXPENSES	0	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0	0
8770	GWALLA WALLS FUND - EXP	0	0	0
8780	RSL HALL KEY BOND - EXPEN	460	0	0
8790	SAFER NPTON RDWISE FUNDS	0	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0	0
8810	NABAWA RD FUNDING EXPEND	0	0	0
8820	AGED PERSONS UNITS BONDS	0	0	0
8830	YOUTH GRANT - SKATEBOARD	0	0	0
8840	DEPT OF TPT - SPEC PLATES	1,200	0	0
8850	AGED UNITS RENTAL EXPENSE	0	0	0
8860	BRB LEVY EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8880	CDO GRANT	0	0	0
8891	PEET PARK DONATIONS - EXP	0	0	0
8893	AUCTION - EXPENSES	0	0	0
8896	KIDSPORT - EXPENSES	4,558	0	0
8897	NCCA - EXPENSES	11,821	0	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	670	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	700	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0	0
	TOTAL EXPENSES	27,559	0	0
	INCOME			
8261	RETENTIONS	0	0	0
8281	HOUSING BONDS	-1,000	0	0
8301	FOOTPATH DEPOSITS	15,000	0	0
8311	GROUP ASSURANCE	0	0	0
8321	TAXATION INSTALMENTS	0	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0	0
8341	KALBARRI YAC FUNDS	0	0	0
8351	KALBARRI AIRPORT SECURITY	0	0	0
8361	HOSPITAL BENEFIT FUND	0	0	0
8381	ASU UNION FEES	0	0	0
8391	MEU UNION FEES	0	0	0
8401	CEMETERY FUNDRAISING	0	0	0
8421	COMMUNITY BUS BOND INCOME	-1,200	0	0
8423	WILA GUTHARRA	0	0	0
8431	STAFF BANKING	0	0	0
8441	RATES OVERPAID	0	0	0
8451	UNCLAIMED MONIES	0	0	0
8461	LEASE PAID IN ADVANCE	0	0	0
8471	MISCELLANEOUS DEPOSITS	0	0	0
8481	NOMINATION DEPOSITS	-480	0	0
8491	INTEREST ON HOUSING BOND	0	0	0
8501	RETAIL STUDY GRANT	0	0	0
8511	BUILDING TRAINING FUND	-1,318	0	0
8521	FOOTPATHS/CYCLEWAYS	0	0	0

		YTD Actual 30/06/2018	YTD Budget 30/06/2018	Annual Budget 30/06/2018
8531	INTEREST ON F/PATH INVEST	0	0	0
8541	TRANSPORTABLE HOUSE BONDS	4,000	0	0
8551	BURNING OFF FEES	0	0	0
8561	HORROCKS WATER SUPPLY	0	0	0
8571	SALE OF HISTORICAL BOOKS	0	0	0
8581	SALE OF DIRECTORY	0	0	0
8591	HERITAGE GRANTS	0	0	0
8601	KALBARRI ASSESMENT STUDY	0	0	0
8611	CONSERVATION INCENTIVES	0	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0	0
8641	SPECIAL ISSUE LICENSE PLA	-1,200	0	0
8651	GALENA MANAGEMENT PLAN	0	0	0
8661	LCDC-LAND PLAN PROJECT	0	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0	0
8681	SPORT & REC STUDY KALB.	0	0	0
8691	COASTWEST GRANTS	0	0	0
8701	PORT KALB RETENTION FUNDS	0	0	0
8711	FERAL ERADICATION GRANT - REV	0	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0	0
8731	INCOME - LANDSCAPING DOLA	0	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0	0
8771	GWALLA WALLS FUND - INC	0	0	0
8781	RSL HALL KEY BOND - INCOM	-230	0	0
8791	SAFER NPTN RDWISE FUND IN	0	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0	0
8811	NABAWA ROAD FUNDING	0	0	0
8821	AGED PERSONS UNITS BONDS	0	0	0
8831	YOUTH GRANT - SKATEBOARD	0	0	0
8841	DEPT TPT - SPEC PLATES	-660	0	0
8851	AGED UNITS RENTAL INCOME	0	0	0
8861	BRB LEVY RECEIVED	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0	0
8881	CDO GRANT	0	0	0
8890	PEET PARK DONATIONS - INC	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0	0
8895	KIDSPORT - INCOME	-2,500	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	-500	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	TOTAL INCOME	9,912	0	0
	Trust Fund Movement	37,471	0	0
0711	TRUST FUND BANK	-37,471		
	Difference	0		

ADMINISTRATION & CORPORATE REPORT

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7.5.1 KALBARRI FORESHORE DUAL USE PATHWAY – DETERMINATION OF QUOTES RECEIVED

LOCATION:	Kalbarri Foreshore Parkland
FILE REFERENCE:	11.1.7
DATE OF REPORT:	1 July 2018
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to determine quotes for the construction of a red asphalt dual use pathway along the Kalbarri foreshore parkland.

BACKGROUND:

As per the requirements of the Local Government Act 1995 and associated delivery of services regulations, quotes for the construction of the dual use pathway along the Kalbarri foreshore parkland were called and closed 4.00pm Friday 15 June 2018.

Management utilised the Western Australian Local Government (WALGA) Preferred Supply Panel. This allows Council to request quotes direct from preferred suppliers rather than the need to advertise.

At the close of RFQ three quotes were received, as listed below, and one late quote from Certa Civil works was received which Council needs to determine if the late quote is to be considered.

Quadrio Earthmoving	\$298,000 (GST exclusive)
Griffin Civil	\$337,860 (GST exclusive)
RCA Civil Group	\$293,110 (GST exclusive)
Certa Civil Works	\$186,072 (GST exclusive)

Griffin Civil undertook an inspection on site with staff, it is not known if the others also undertook an inspection on their own accord.

COMMENT:

In regard to the late quote the situation was that when the RFQ were first called, advice was provided from WALGA that Certa Civil Works could not submit their response to our “Kalbarri DUP” e-Quotes request (VP107975) because they were marked as in-active on e-Quotes as were in administration.

Just prior to the closing of the quotes, information was obtained from the Administrator dealing with Certa Civil Works where WALGA were satisfied that they have taken the necessary steps to continue as a Preferred Supplier under a watching brief.

The WALGA staff member responsible to provide the RFQ's at the completion of the period was unfortunately sick on the 15 June and was unable to re-enable Certa Civil Works their active status in the process being the reason why their quote was received after the due date and time.

Council is to determine if the quote submitted by Certa Civil Works is to be considered. As they are now only in a "watching brief" it is considered that there will be a risk associated with the engaging of this company if they were to again fall into administration during the construction works of the pathway.

In addition to the contractor's costs in the estimates, a provision is also required for the supply of gravel, which is estimated at \$15,000.

The estimated cost for the project is \$343,456 exclusive of GST and was based on a quote obtained to assist with the grant application. All quotes received with the exception of that from Griffin Civil, are within the estimated budget.

Quadrio are Geraldton based and therefore the Council needs to take into consideration its purchasing policy in regard to use of local/regional suppliers.

Council policy states:

Purchase of goods and services that are subject to the Local Government (Functions and General) Regulations 1996 are to be dealt with accordingly, but also giving preference of 5% variation to local contractors.

Council has utilised the services of Quadria in previous works and were satisfied with a majority of those works (being the shoulders reconstruction on the Kalbarri Road). Also as they are locally based, negotiations/onsite meetings to resolve any issues can occur without delay. It is recommended that the quote submitted by Quadrio be accepted.

FINANCIAL & BUDGET IMPLICATIONS:

As per previous advice, a grant of \$171,728 has been received for these works and is within the 2018/19 Budget as a committed project.

Unknown additional costs for relocation/repair of reticulation equipment etc as works progress may occur, however with the quotes received versus the budget provision, it is considered that there is adequate funds to cover such unknown costs.

If the total project costs are less than the estimate and the grant provided, then the grant to be actually paid is adjusted accordingly.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Tender Regulations

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That the quote submitted by Quadrio Earthmoving Pty Ltd of \$298,000 (GST exclusive) for the construction of approximately 1,600m red asphalt dual use pathway along the Kalbarri foreshore parkland, be accepted.

7.5.2	WA LOCAL GOVERNMENT ASSOCIATION MEMBER MOTIONS FOR AGM
FILE REFERENCE:	4.1.8
CORRESPONDENT:	WA Local Government Association
DATE OF REPORT:	1 July 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Member motions

SUMMARY:

The 2018 Annual General Meeting of the WA Local Government Association is to be held 1 August 2018 and Council is to consider member motions.

In previous years the Council has also authorised the voting delegates to use their discretion on the motions to be considered.

COMMENT:

For this year's AGM there are three member motions and one Executive motion for a change to the WALGA constitution.

Management supports all motions and has no further comment to make.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2
That
1. Council delegates vote the affirmative for agenda items 4.1 to 4.4.
2. Should through discussion that an affirmative vote not be supported by the Council voting delegates, then those delegates be given delegated authority to use their discretion and vote on behalf of the Council.

APPENDICES 1 – WALGA AGM Motions



4. Consideration of Executive and Member Motions

4.1 Proposal to Amend the Association Constitution

Executive Member to move:

MOTION

1. That Clause 18 and Clause 19 of the Association Constitution be amended as follows:

- I. Clause 18, sub-clause (1) be amended with the addition of the underlined words, as follows:

(1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.

- II. Clause 19 be amended with the addition of the underlined words and the deletion of the strikethrough words, as follows:

(1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.

(2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.

(3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.

(4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of

IN BRIEF

- A number of Constitutional amendments proposed by State Council as well as some technical clarifications.
- Proposed amendments endorsed by State Council in May 2018.



Deputy President from amongst representatives of the alternate constituency to that of the President just elected.

- (3)(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
- (4)(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 48 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.
2. That Clause 17A – Rotation of Presidency be added to the Association Constitution, as follows:
- 17A – Rotation of Presidency
1. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
2. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
3. That Clause 20 of the Association Constitution be amended with the addition of the underlined words as follows:
A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:
4. That sub-clause 20(j) of the Association Constitution be amended with the addition of the underlined words and the deletion of the strikethrough words as follows:
- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been ~~peremptorily suspended under Section 8.15C(2) of the Local Government Act 1995.~~
5. That sub-clause 10(2) of the Association Constitution be amended with the addition of the underlined words as follows:
- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council



provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.

6. That sub-clauses 2(1), 5(7)(a), 9(1)(d), and 31(4)(b) be amended as follows:
- I. That the following strikethrough words be replaced with the following underlined words in sub-clause 2(1):

~~“Local Government Managers Australia” means the Western Australian Division of the Local Government Managers Australia (LGMA), which body is incorporated under the Victorian Companies Act 1961.~~
“Local Government Professionals Australia WA” means the Western Australian Division of Local Government Professionals Australia.
 - II. That sub-clause 5(7)(a) of the Association Constitution relating to Associate Members of WALGA be amended with the words “Local Government Managers Australia (LGMA)” to be replaced with the words “Local Government Professionals Australia WA”.
 - III. That sub-clause 9(1)(a) of the Association Constitution relating to ex-officio members of State Council be amended to replace the words “Local Government Managers Australia (LGMA)” with the words “Local Government Professionals Australia WA”.
 - IV That sub-clause 31(4)(b) of the Association Constitution relating to a dispute resolution panel be amended by replacing the word “LGMA” with the words “Local Government Professionals Australia WA”.
7. That sub-clause 14(4a)(h) be amended with the addition of the underlined words and the deletion of the strike through words as follows:
- (h) Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member that has been
~~peremptorily suspended under Section 8.15C(2)(e) of the Local Government Act 1995.~~

SECRETARIAT COMMENT

This item proposes a number of amendments to WALGA's Constitution that have been raised or identified since the last governance review and amendments to WALGA's Constitution in 2016.

Amendment of the Constitution involves a two-step process, as detailed in Clause 29 of the Constitution, as follows:

The Constitution of the Association may be altered, added to or repealed by:



- (1) *A resolution at any meeting of the State Council on the receipt of a special majority of not less than 75% of representatives as, being entitled to do so, vote in person or by their deputy representatives; and*
- (2) *A resolution at an Annual General Meeting or Special General Meeting passed by a majority of not less than 75% of delegates as, being entitled to do so, vote in person or duly authorize a proxy vote to be exercised on their behalf, provided that:*
 - a. *75% of Ordinary Members who are eligible to vote are present or represented; and,*
 - b. *The Chief Executive Officer has given not less than sixty (60) days notice of any proposal to alter, add or repeal the Constitution to all Ordinary Members.*

The proposed amendments were endorsed by a Special Majority at the 4 May 2018 meeting of State Council. Endorsement by a Special Majority at the Annual General Meeting is required for the amendments to come into effect.

This report considers seven issues put forward for Constitutional Amendment, with each issue corresponding to the numbered recommendations, as follows:

1. President and Deputy President – Metropolitan and Country Representation
2. President and Deputy President – Rotation of Presidency between Metropolitan and Country constituencies
3. State Councillor Eligibility – Ex-officio Members
4. State Councillor Eligibility – Ministerial Suspension of Council or Councillor
5. Election Procedure – Confirmation that the WALGA President is entitled to vote in elections for the positions of President and Deputy President
6. Change of Name – Local Government Professionals Australia WA
7. Zone Delegate Eligibility – Ministerial Suspension of Council or Councillor

Issue 1 – President and Deputy President: Metropolitan and Country Representation

An emerging issue was raised at the March 2018 meeting of State Council in relation to the representation of both the Metropolitan and Non-metropolitan constituencies in the positions of President and Deputy President of WALGA.

Following consideration of this issue, State Council resolved as follows:

That an item for decision be prepared for the May 2018 State Council agenda to provide consideration to proposed amendments to the WALGA Constitution and Corporate Governance Charter to ensure representation from both Metropolitan and Country constituencies for the President and Deputy President positions.

Since the formation of WALGA as the single Local Government association in 2001, there has been a convention that the President and Deputy President would be elected from opposite constituencies. That is, if the President is from the country constituency, the Deputy President would be elected from the metropolitan constituency and vice-versa.

This convention has not been challenged or broken in the 17 years since WALGA's formation, although it is possible that State Council could elect a President and Deputy President from the same constituency.



The argument in favour of this Constitutional amendment is that it would ensure that the Deputy President is drawn from the alternate constituency from that of the President, ensuring representation for both constituencies.

The argument against this Constitutional amendment is that it reduces the decision-making function of State Council to elect the 'best person for the job' and, as the convention has not been broken since WALGA's formation, it may not be an issue that requires regulation via Constitutional amendments.

To effect the change, amendments are required to Clause 18 – Deputy President, and to Clause 19 – Vacancy: President and Deputy President.

The following amendment is proposed to Clause 18 – Deputy President, by adding the underlined text as follows:

- (1) Following determination of the election of the President pursuant to clause 17 of this Constitution, the State Council shall elect a Deputy President from amongst its metropolitan and country representatives, provided the Deputy President represents the alternate constituency to the President elected pursuant to clause 17.
- (2) The Deputy President shall be elected by the State Council at the first Ordinary Meeting of State Council of an even numbered year. The Deputy President's term shall commence from the date of election and shall conclude on the day of the first Ordinary Meeting of State Council of the following even numbered year.
- (3) Prior to expiration of a term of office, a Deputy President may seek re-election for a consecutive term.
- (4) Where a Deputy President seeks and is re-elected for a consecutive term, that person shall not hold office beyond two (2) full consecutive terms.

The proposed amendment above would sufficiently address the issue for regular, end-of-term elections following the election of a new State Council.

However, where a vacancy arises in the office of President, the election of a replacement President would need to ensure that metropolitan and country representation remains in the two positions. Ensuring continued representation of both constituencies in the event of a casual vacancy in the office of President could be addressed in one of two ways, both of which have pros and cons.

Either:

- A. The replacement President must be drawn from same constituency as the current President. That is, if the WALGA President is from the country constituency, election of the replacement President for the balance of the President's term must be drawn from the country constituency.

Or:

- B. The office of Deputy President is declared vacant at the time the election for President is held. This would enable State Council to elect a President from amongst all members with the subsequent election for Deputy President being limited to the alternate constituency.

Option A – Replacement President from the same constituency – limits the options of State Council in electing a President to half of State Council, the half representing the same constituency as the departing President. While this may be appropriate in some circumstances, it does not necessarily provide State Council with the ability to elect the 'best person for the job'. Secondly, the Deputy



President may be an appropriate candidate for the position of President, but would be unable to nominate for the position under this scenario unless they resigned from the position of Deputy President.

Option B – Office of Deputy President declared vacant at election of President – addresses the issues with Option A outlined above in that State Council would be able to elect a President from amongst all State Councillors, including the Deputy President who may be suitable. However, it may not be considered appropriate that the Deputy President loses office due to the resignation or inability of the President to continue in the role.

On the basis that electing a President from amongst all State Councillors is considered the most important criteria, amendments in accordance with Option B have been drafted to Clause 19 – Vacancy: President and Deputy President – by adding the underlined text and amending the numbering as follows:

- (1) If the office of the President becomes vacant or if for any other reason the President is unable to take or hold office at a period which exceeds six months from the date of the next scheduled election for that office, then the State Council shall meet to elect from among their number a President who, subject to this Constitution shall hold the office of President for the balance of the term of the President replaced.
- (2) Where a vacancy occurs in the office of President at a period which is six months or less from the date of the next scheduled election for that office, the State Council may convene a meeting to elect from among their number a President who, subject to this Constitution, shall hold the office of President for the balance of the term of the President replaced, or the State Council may in its discretion, determine that the vacancy be filled by the Deputy President until the date of the next scheduled election.
- (3) An election pursuant to sub-clause 19(1) or sub-clause 19(2) shall cause the office of Deputy President to be declared vacant immediately prior to the conduct of the election.
- (4) Following an election pursuant to sub-clause 19(1) or sub-clause 19(2) an election pursuant to Clause 19(5) will be conducted for the office of Deputy President from amongst representatives of the alternate constituency to that of the President just elected.
- ~~(3)~~(5) If the office of Deputy President becomes vacant or if for any other reason the Deputy President is unable to take or hold office, then the State Council shall meet to elect from among their number a Deputy President who shall hold the office for the balance of the term of the Deputy President replaced, provided the Deputy President represents the alternate constituency to that of the President.
- ~~(4)~~(6) A State Council representative elected to fill a vacancy of President or Deputy President pursuant to clause 48 19 shall still be eligible for election to a subsequent two (2) full consecutive terms.

Issue 2 – Rotation of Presidency between Metropolitan and Country Constituencies

Similar to issue 1, above, the Governance and Organisational Services Policy Team of State Council considered the issue of the Presidency of the Association being rotated between the Metropolitan and Country constituencies.



Again, this has been managed since WALGA's formation in 2001 by convention. When a President has retired or stepped down from the role, a representative from the other constituency (often the serving Deputy President) has been elected to the Presidency.

The Governance and Organisational Services Policy Team of State Council requested that the issue of rotating the Presidency between the constituencies on a formal basis through Constitutional amendments be considered.

The Policy Team resolved:

That an item for decision be prepared for the May 2018 State Council agenda to provide amendments to the WALGA Constitution and Corporate Governance Charter to cover the following issues:

- *That the position of WALGA President transfers between the two constituencies following the completion of the incumbent's entitlement to be elected for two full consecutive terms.*

Similar to Issue 1, above, implementation of this concept through Constitutional amendment has pros and cons. While, an amendment of this nature would ensure rotating representation of metropolitan and country constituencies in the office of President, it could also limit State Council's prerogative to elect the 'best person for the job'.

This proposal raises a number of scenarios that are not necessarily simple to deal with through Constitutional amendments. For instance, depending on the amendments to the Constitution, issues could arise if a President resigns part way through a term, or even if a President only completes one two-year term.

For example, if a President from the metropolitan constituency resigned after one two-year term, there would be three possible scenarios:

1. The country constituency could then have a claim to the Presidency as it would be the country's turn and only State Councillors from the country constituency would be eligible to be elected;
2. A replacement President could be elected from the metropolitan constituency as the metropolitan constituency had only held the Presidency for two years (the newly elected President may then expect to be re-elected for a second term, lengthening the reign of the metropolitan constituency to six years, thereby causing further issues); or,
3. State Council could elect a President from either constituency, as per current arrangements.

One option could be to only 'force' the rotation of the Presidency once the President has completed two terms, however this could create an issue if a President resigned part way through their second term as the replacement President would then be 'entitled' to two terms before a constitutionally enforceable rotation of the Presidency.

In the interest of simplicity it is suggested that a new Clause 17A be added to the Constitution to ensure rotation of the office of Presidency no matter the length of time served by the President:

17A – Rotation of Presidency

3. At an election for the position of President conducted under sub-clause 17(2), only the incumbent President, subject to complying with sub-clause 17(5), or State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.
4. At an election for the position of President conducted under Clause 19, only State Councillors from the alternate constituency to the incumbent President will be eligible to be elected.



This would mean, at any election for President, only the incumbent President or State Councillors from the alternate constituency would be eligible to nominate. If the President has retired or has completed two full terms (as per sub-clause 17(5)), only State Councillors from the alternate constituency would be eligible to nominate and be elected.

Issue 3 – State Councillor Eligibility: Ex-officio Members

At the July 2017 State Council meeting, an emerging issue was considered in relation to the continuing eligibility of to serve on State Council following a serious breach of the *Local Government Act 1995*.

State Council resolved as follows:

That:

1. *The issue of amending the Constitution relating to State Councillor, ordinary or ex officio, eligibility be considered by the Governance Policy Team;*
2. *The Policy Team to consider the implications of amending the Constitution so that if any State Councillor, ordinary or ex officio, is found guilty of a serious breach of the Local Government Act 1995, as amended, that person will become ineligible to become or continue as a State Councillor, ordinary or ex officio.*

As per State Council's resolution above, the Governance and Organisational Services Policy Team considered this issue at their March 2018 meeting and resolved as follows:

That an item for decision be prepared for the May 2018 State Council agenda to provide amendments to the WALGA Constitution and Corporate Governance Charter to cover the following issues;

- *That if any State Councillor, ordinary or ex officio, is found guilty of a serious breach of the Local Government Act 1995, as amended, that person will become ineligible to become or continue as a State Councillor, ordinary or ex officio.*

Clause 20, sub-clause (e) disqualifies a representative or deputy representative from serving on the State Council if that person is convicted of an offence under the *Local Government Act 1995*.

To give effect to the Policy Team's recommendation, an amendment is required to clarify that Clause 20 of the Constitution also applies to ex-officio members, with the addition of the underlined text, as per below:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association, or from attending State Council in an ex-officio capacity, if that person:

- (a) Dies;
- (b) Ceases to be a Councillor of the Ordinary Member;
- (c) Resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;
- (d) Is a member of State or Federal Parliament;
- (e) Is convicted of an offence under the *Local Government Act 1995*;
- (f) Is permanently incapacitated by mental or physical ill-health;
- (g) Is absent from more than 3 consecutive State Council meetings;
- (h) Is a member of a Local Government that ceases to be a member of the Association;
- (i) Is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative



- of that Zone, except where that person is the subject of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub-clause 17(4); or,
- (j) Is a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the *Local Government Act 1995*.

Issue 4 – State Councillor Eligibility: Ministerial Suspension of Council or Councillor

A further issue relating to State Councillor eligibility relates to the suspension of Councils and the proposed amendment to the *Local Government Act 1995* to enable the Minister for Local Government to stand down an individual Elected Member.

Currently sub-clause 20(j) of the Constitution states that a State Councillor will not be eligible to be elected or to continue on State Council if "a Councillor of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(c) of the *Local Government Act 1995*."

It is the opinion of the secretariat that sub-clause 20(j) is too specific as Councils can also be suspended under Section 8.19 of the *Local Government Act 1995*. Further, if the *Local Government Amendment (Suspension and Dismissal) Bill 2018* passes the Parliament, as expected, the Minister for Local Government will also have the power to suspend individual Elected Members.

It is therefore recommended that sub-clause 20(j) be amended to clarify that a State Councillor who is suspended or stood down by the Minister using various sections of the *Local Government Act 1995* is not eligible to be elected to, or continue on, State Council, as follows:

A person shall cease or be disqualified from being a representative or deputy representative on the State Council, or from being President or Deputy President of the Association if that person:

- (a) Dies;
- (b) Ceases to be a Councillor of the Ordinary Member;
- (c) Resigns the position by notice in writing delivered or sent by post to the Chief Executive Officer, and such resignation is accepted;
- (d) Is a member of State or Federal Parliament;
- (e) Is convicted of an offence under the *Local Government Act 1995*;
- (f) Is permanently incapacitated by mental or physical ill-health;
- (g) Is absent from more than 3 consecutive State Council meetings;
- (h) Is a member of a Local Government that ceases to be a member of the Association;
- (i) Is the subject of a resolution passed by the Zone from which that person was originally elected terminating his or her appointment as a representative or deputy representative of that Zone, except where that person is the subject of any resolution consequent upon his or her being elected President of the Association and in pursuance of sub-clause 17(4); or,
- (j) Is a Councillor that has been suspended by the Minister for Local Government under Part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(e) of the *Local Government Act 1995*.

Issue 5 – Election Procedure – Confirmation that the WALGA President is entitled to vote in elections for the positions of President and Deputy President

Another clarification that has arisen is to confirm that the incumbent President is entitled to vote in elections for President and Deputy President of WALGA.

The Constitution is clear that the President does not exercise a deliberative vote on matters before State Council (but does have a casting vote if there is an equality of votes), but the Constitution is



silent on whether the President is entitled to vote in elections. It has been standard operating practice that the President has voted in elections for the position of President and Deputy President.

Clause 10 – Proceedings of State Council, sub-clause (2) relates to the President's voting and it is proposed that it be amended with the addition of the underlined words, as follows to make clear that the President may vote for office bearer positions:

- (2) Each representative on the State Council shall be entitled to exercise one (1) deliberative vote on any matter considered by the State Council provided that this clause shall not apply to any ex-officio members of the State Council. The President shall exercise a casting vote only, in the event of there being an equality of votes in respect of a matter considered by the State Council but excluding an election held in accordance with Clause 16 in which the President is entitled to a deliberative vote only.

Issue 6 – Change of Name – Local Government Professionals Australia WA

Following the change of name of the Local Government Managers Australia (LGMA) to Local Government Professionals Australia WA it is proposed that the following sub-clauses be amended to reflect the name change:

- 2(1)
- 5(7)(a)
- 9(1)(d)
- 31(4)(b)

Issue 7 – Zone Delegate Eligibility: Ministerial Suspension of Council or Councillor

Similar to Issue 4 above, this amendment proposes that sub-clause 14(4a)(h) be amended to clarify that a Zone delegate who is suspended or stood down by the Minister using various sections of the *Local Government Act 1995* is not eligible to be elected to, or continue on, the Zone, as follows:

- (4a) The term of a person who is a delegate of a member of a Zone expires when the person:
- (a) dies;
 - (b) ceases to be a Councillor of the Ordinary Member;
 - (c) resigns the position by notice in writing given to the Ordinary Member who elected or appointed the person as its delegate and the resignation is accepted;
 - (d) becomes a member of State or Federal Parliament;
 - (e) is convicted of an offence under the *Local Government Act 1995*;
 - (f) is permanently incapacitated by mental or physical ill-health;
 - (g) is the subject of a resolution passed by the Ordinary Member who appointed the person as its delegate terminating their appointment as the delegate of that Ordinary Member; or
 - (h) Is a Councillor that has been suspended by the Minister for Local Government under part 8 of an Ordinary Member that has been peremptorily suspended under Section 8.15C(2)(e) of the Local Government Act 1995.



4.2 Roadside Vegetation - Regulatory Amendments

Shire of Victoria Plains Delegate to move:

MOTION

That the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* be amended to permit clearing or reduction of vegetation:

1. Within 30m of all farm driveways/gates/entrances; and,
2. On road bends and intersections obstructing 'line of sight', be cleared.

IN BRIEF

- Motion for regulatory amendments to enable clearing of vegetation close to driveways, road bends and intersections;
- With a view to improving road safety.

MEMBER COMMENT

Drivers in country area face multiple issues on the roads, not the least of which is entry onto Shire controlled roads from property entrances and side roads. The issues exist not just for the driver on the continuing road, but for the driver attempting to enter.

Sight distances are often obscured, and in hilly terrain or where the road being entered does not provide a reasonable merging distance, entry can be problematic. This is made worse where the roads have curves or crests close to the entry point.

The issues are even worse for slow moving traffic joining a road that has a 110km/hr limit, such as school buses and heavy transport, often requiring the continuing vehicles to brake for a vehicle that has joined the continuing traffic when all indications were that it was safe and appropriate to do so.

The *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* are inadequate.

- Schedule 2 of the Regulations addresses clearing for crossovers from a property, but limits the clearing to what has been previously cleared within the previous 10 years.
- Schedule 3 applies to the maintenance of infrastructure.

The Shire is of the opinion that the proposed change to the Regulations would add significantly to road safety.



4.3 GST Revenue Distribution Share for WA

Shire of Donnybrook Balingup Delegate to move:

MOTION

That WALGA adopts a policy and position as the representative of the WA Local Government section to persistently seek and advocate for an increase of the GST distribution share back to Western Australia.

MEMBER COMMENT

At the Ordinary Meeting on 23 May 2018, the Shire of Donnybrook Balingup Council resolved to support the above motion and present it to the Western Australian Local Government for consideration at the 2018 Annual General Meeting of the Western Australian Local Government Association.

In comparison to other states and territories, Western Australia is underrepresented in the amount of GST revenue share received and remains the only state or territory that receives less than half of the GST it generates. This, in effect, is depriving Western Australia of much needed funds for infrastructure and development.

IN BRIEF

- WA is underrepresented in the amount of GST share received
- Seeking WALGA's support to advocate for an increase to the GST distribution for WA

GST breakdown state by state 2018-19

State	GST share per dollar	GST share %	Total GST distribution \$m
VIC	98c	25.6	\$16,830
WA	47c	4.9	\$3,255
NSW	85c	27.4	\$18,030
SA	\$1.47	10.3	\$6,751
Tas	\$1.77	3.7	\$2,434
ACT	\$1.18	2.0	\$1,298
NT	\$4.26	4.2	\$2,755
Qld	\$1.09	22.0	\$14,447



4.4 Rural, Regional and Remote Community State Government Funding Cuts

Shire of Moora Delegate to move:

MOTION

That WALGA express its deep concern to the W.A State Government regarding the continued attack on rural, regional and remote communities in W.A through reducing funding to critical services and infrastructure programs, cuts that disproportionately discriminate against already disadvantaged communities across W.A.

IN BRIEF

- Concern regarding funding cuts, particularly to education services and infrastructure, affecting rural communities.

MEMBER COMMENT

In December 2017, Shire of Moora was advised by the Department of Education Director General, Sharyn O'Neill that the Moora Residential College would close at the end of the 2018 school year. The State Government of W.A cited reasoning of commitment to budget repair measures to deliver sustainable growth and an operating surplus by 2020/2021.

Notwithstanding the immediate effect on the Moora community and wider region because of the decision to close the Moora Residential College, the Shire of Moora is extremely concerned with the State Governments continued attack on rural, regional and remote W.A. communities, many of which are already at serious disadvantage because of isolation and population decline.

As an example, access to education and health infrastructure and services are important to rural, regional and remote communities and greatly enhances their ability to attract residents, workers and businesses.

Access to the full range of health services (including GP's, acute and high care hospital, allied health, aged care, dental care) and educational services (K-12, Childcare, TAFE) becomes a major decision factor for anyone looking to move to a rural, regional and remote community. In the case of Moora, the existing infrastructure and services, including the current education offered at the Central Midlands Senior High School, has featured prominently in many local resident's decision to move to the area. This resonates across many W.A communities.

Funding reductions to key areas of services and infrastructure such as education, health, transport and sewerage augurs to further erode and put at risk fair and equitable access to the very basics of amenity and lifestyle in rural, regional and remotes areas of W.A many of which are experiencing continued population, service and infrastructure decline.

7.5.3	ABOLISHING OF DOG EXERCISE AREA										
<table> <tr> <td>LOCATION:</td><td>Kalbarri Oval</td></tr> <tr> <td>FILE REFERENCE:</td><td>11.1.10</td></tr> <tr> <td>CORRESPONDENT:</td><td>Kalbarri Sport & Recreation Club</td></tr> <tr> <td>DATE OF REPORT:</td><td>3 July 2018</td></tr> <tr> <td>REPORTING OFFICER:</td><td>Garry Keefe</td></tr> </table>		LOCATION:	Kalbarri Oval	FILE REFERENCE:	11.1.10	CORRESPONDENT:	Kalbarri Sport & Recreation Club	DATE OF REPORT:	3 July 2018	REPORTING OFFICER:	Garry Keefe
LOCATION:	Kalbarri Oval										
FILE REFERENCE:	11.1.10										
CORRESPONDENT:	Kalbarri Sport & Recreation Club										
DATE OF REPORT:	3 July 2018										
REPORTING OFFICER:	Garry Keefe										

SUMMARY:

Council to consider a request to remove the Kalbarri Oval as a designated dog exercise area.

BACKGROUND:

A request has been received from the Kalbarri Sport & Recreation Club Inc for the Kalbarri oval to be removed as a designated/approved dog exercise area due to dog owners not collecting dog waste and dogs not always under control of their owners.

The KSRC are suggesting that the external area of the oval be allowed however not the actual oval itself.

COMMENT:

Apart from the Kalbarri oval there are two other approved areas in Kalbarri as shown in the below plans. It is the determination of the Council if additional exercise areas are required.



Use of the oval is increasing and apart from the kangaroo droppings, dog droppings are no doubt also a concern for users.

The removal of the oval and use of its extremities, from a management perspective is supported.

COMMUNITY CONSULTATION

No community consultation has been undertaken at this stage and the Council as per the provisions of Section 1.7 of the Local Government Act 1995 must advertise of its intentions to specify an area for a dog exercise area. This will occur if the Council is supportive of the requested change.

STATUTORY IMPLICATIONS:

State: Dog Act 1976

In relation to the establishment of exercise areas, the Act states that:

(3A) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a public place, or a class of public place, that is under the care, control or management of the local government to be a dog exercise area.

(3C) At least 28 days before specifying a place to be —

a dog exercise area under subsection (3A);

a local government must give local public notice as defined in the *Local Government Act 1995* section 1.7 of its intention to so specify.

(5) A local government must specify under subsection (3A) such dog exercise areas as are, in the opinion of the local government, sufficient in number, and suitable, for the exercising of dogs in the district.

FINANCIAL & BUDGET IMPLICATIONS:

Only costs that will be incurred are advertising costs if the additional exercise area/s are approved.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION – ITEM 7.5.3

That Council advertises the proposal for the removal of the Kalbarri oval as a designated dog exercise area but allow the extremities of the oval to be a dog exercise area and call for submissions on the proposal and then the matter be referred back to Council for determination.

7.5.4	MARK GROVE – LEASE COSTS
FILE REFERENCE:	9.1.4
CORRESPONDENT:	Mark Grove
DATE OF REPORT:	3 July 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Emails sent by Mr Grove

SUMMARY:

Council to determine request from Mr Grove to refund costs for lease preparation and lease area plan should the area be leased to another party.

BACKGROUND:

Councillors have received emails from the CEO from Mr Grove where he is now requesting that before he repays Council costs for legal fees, valuation determination, lease preparation and survey fees for lease area plan, that Council commit to refunding him those costs should the area that he was to lease be leased to another party.

COMMENT:

As per my advice to Mr Grove, his request cannot be considered at officer level and that the matter will need to be determined by the Council.

The only comment that can be made apart from what is contained within the email advices, is that if another party does lease the area, the only time that a refund to Mr Grove should be considered is if the third party were to lease the exact area, if not then additional costs of a revised area would be incurred.

In regard to the lease document itself and if a third party was to occur then it is likely that minor changes would occur if the same conditions were to remain.

The reimbursement for costs for the valuation report is somewhat different. Under the provisions of the Local Government Act and associated regulations, where a local government wishes to sell land by private treaty (which also includes leasing) then the valuation must not be more than 6 months old. So in this instance any refund for the valuation costs as requested by Mr Grove should only occur if the area was leased by a third party within six months of this date.

Council may also wish to stipulate a time frame for when a reimbursement, if it ever occurs, should be made.

FINANCIAL & BUDGET IMPLICATIONS:

The costs incurred (GST inclusive) for the lease document was \$2,800.60, for the survey plan \$1,430 and for the valuation report \$1,681.82, total \$5,912.42.

If in the future a refund was to occur, then the Council would incur these costs.

State: Local Government Act 1995 –

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council determination.

APPENDICES 1 – Emails between CEO & Mr Mark Grove

Garry Keeffe

From: Garry Keeffe
Sent: 28 June, 2018 9:42 AM
To: Mark Grove
Subject: RE: Lease agreement payment Crown Reserve 52436

Your emails have been forwarded to all Councillors

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Mark Grove <mark.grove@bigpond.com>
Sent: 28 June, 2018 9:41 AM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: Re: Lease agreement payment Crown Reserve 52436

OK thanks,

However it would appear you do not agree and as stated will advise council accordingly. I hope you will present my views as well?

Regards

Mark Grove

On 28 Jun 2018, at 9:36 am, Garry Keeffe <ceo@northampton.wa.gov.au> wrote:

It's not my decision but that of the Councils as it is the Council who made the decision on the matter

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au
<image001.jpg>

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From: Mark Grove <mark.grove@bigpond.com>
Sent: 28 June, 2018 9:34 AM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: Re: Lease agreement payment Crown Reserve 52436

I do not understand why you have taken this position? The Shire has nothing to lose. It is only in exact circumstances the re-imbursement to me is triggered. And re-imbursement is paid by the new party. It is a perfectly logical and reasonable thing to do..

Regards
Mark Grove

On 28 Jun 2018, at 9:04 am, Garry Keffe <ceo@northampton.wa.gov.au> wrote:

I cannot agree to these terms and will refer it to the Council for their decision of which I will advise accordingly.

Garry L Keffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au
<image001.jpg>

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From: Mark Grove <mark.grove@bigpond.com>
Sent: 27 June, 2018 6:44 PM
To: Garry Keffe <ceo@northampton.wa.gov.au>
Subject: Re: Lease agreement payment Crown Reserve 52436

OK,thanks.

I understand that I initiated the process. My reference is only to the particular piece of surveyed land. Not to any other parcel of land on Lot 200 that might be surveyed. If there is another application and they do not use my survey and valuation, then I agree there is no requirement for re-imbursement. It is only if the land that I had surveyed is leased to another party. I initiated the process but I did leave value with the lessor and an opportunity for another party to lease this particular lot. The lease agreement could easily be used to lease to another party, (just a leasee name change). However I would need legal advice to confirm that. If a completely new lease agreement is required to be drawn up for a new party, then I would not seek re-imbursement for the lease agreement, only for the survey and valuation (conditional upon the valuation being current). If the valuation was not current then only re-imbursement for the cost of the survey if that area was used.

By agreeing to the terms the Shire is paid in full, and the agreement is only applicable if that very same surveyed lot is leased or sold to another party.

Regards
Mark Grove

On 27 Jun 2018, at 1:47 pm, Garry Keffe
<ceo@northampton.wa.gov.au> wrote:

Thanks for the email.

I am afraid that Council cannot agree to those terms. All costs incurred were a result of your intention to lease the land. If another

person wishes to lease an area of this reserve then they will also incur similar costs for legal expenses for lease preparation etc and additional costs for registration of the lease. As far as survey costs, again this was undertaken at your request and if another interested party does come forward it may not be on the lease area that was prepared for you, it may be of different size etc and therefore in that case a new lease area would have to be prepared. With the valuation report this will again be required for a new lease if size is altered. Also a valuation must be undertaken within a 6 month period so a new valuation would be needed.

Garry L. Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au
<image001.jpg>

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From: Mark Grove <mark.grove@bigpond.com>
Sent: 27 June, 2018 1:23 PM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: Lease agreement payment Crown Reserve 52436

Good morning Garry,

I have received the invoice for costs re-lease agreement for the said land. I am happy to re-imburse the lessor conditional upon:

That if the said land is leased or sold to another party then I am re-imbursed for my costs in setting this up.

Costs included: 1.Re-imbursment of Legal Expenses William Hughes \$2,800.60

2.Lease valuation	\$1681.82
3.Land survey	\$1430.00

Total:	\$59
12.42	

I believe this to be fair and reasonable. If agreed to, the position of the Northampton Shire remains unchanged. Expenses are simply forwarded to the new party if they wish to become involved.

Regards
Mark Grove

7.5.5**LYNTON CONVICT STATION**

LOCATION:	Lynton, Port Gregory Road
FILE REFERENCE:	11.3.4
CORRESPONDENT:	Northampton Historical Society
DATE OF REPORT:	3 July 2018
REPORTING OFFICER:	Garry Keefe
APPENDICES:	1. Items of correspondence and NHS Minutes relating to this matter

SUMMARY:

Council to consider correspondence from the Northampton Historical Society in relation to the Lynton Convict Hire Station ruins, particularly the jail block.

BACKGROUND:

The attached Correspondence and NHS minutes have been received expressing concern on the condition of the old jail and are requesting works to allow persons to enter the structure.

The Council undertook stabilisation works in 2017/18 at a cost of \$35,000. It is re-iterated that these were stabilization works to prevent walls from collapsing.

COMMENT:

The correspondence from the NHS is a bit concerning where they have failed to recognise that this site is classified as a “ruins” site as listed on the state heritage register with the aim of protecting the ruins from further deterioration, however must be realistic to the Council in regard to expenditure to be incurred.

Investigations into alternatives such as a roof over the top of the old jail were considered however have not progressed as it has come with opposition from the NHS and it is unlikely the Council will obtain any funding for such a structure even though a roof structure is supported by the Department of Heritage.

Another alternative is to construct a fence around the ruin to prevent persons entering it. For the supply and installation of a 1.2m high chain linked mesh fence on galvanized post and rail, a quote of \$10,255 (GST exclusive) has been received.

In recent years the NHS have engaged a Mr Roy Thompson to undertake repairs to the ruins and were paying for this from their own revenue sources including donations at the site. In the recent stabilisation repairs Mr Thompson's quote was not supported as it was considered that the contractor who undertook the works was better qualified and was also supported by our Heritage Advisor.

It is noted that Council Management was never advised of Mr Thompson's involvement until the stabilisation of the walls was raised. Management contacted our heritage advisor to ensure works being undertaken were in accordance with the conservation plan for the site.

There is also mention of the stability of the bearers of Stanford House.

The best option to determine this is to engage the services of a structural engineer to inspect the bearers and advise accordingly. A quote of \$2,000 has been obtained for a Geraldton based structural engineer to inspect the building and a provision has been made within the 2018/19 Budget for further consideration by the Council.

No other provision has been made within the 2018/19 draft budget for any other works.

FINANCIAL & BUDGET IMPLICATIONS:

Depending on the direction of Council in what measures are to be investigated will depend on costs.

STATUTORY IMPLICATIONS:

State: State Heritage Act – with the site under the control of Council the Act requires the Council to protect the heritage of the area which includes deterioration.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5

For Council determination.

APPENDICES 1 – Emails & Minutes regarding Lynton Site

GK
11-3-4

POSTED
ICR 29117

Garry Keeffe

From: Northampton Historical Society <nor.historical@bigpond.com>
Sent: Monday, April 9, 2018 4:07 PM
To: tanyas@bigpond.com; cr.simkin@northampton.wa.gov.au;
crscott@northampton.wa.gov.au; crstock-standen@northampton.wa.gov.au; Terry
Carson; crpike@northampton.wa.gov.au; Mac Holt; Shane Krakouer; Roslyn Suckling;
beefeaterwhitfords@hotmail.com; gjpoet@bigpond.com; Garry Keeffe; bobbandy33
@gmail.com
Subject: Lynton gaol +

At NR.Historical Society Inc. meeting today 9 members wished to inform that we are unable to pay any more accounts for works carried out by Roy Thompson at Sanford House & the Superintendent's Quarters. We wish to thank Roy for the good work done during 2017 and of course there are other "preservation" works urgently needed. NHSI here ask our Reg.Heritage Adviser Tanya if, on her next visit to Lynton, she would examine (as many of our members have Nov.'17) the condition of beams under the upper floor of Sanford House? Members feel these beams are a priority safety issue, especially as many visitors walk that top floor for great tourist views. MEMO- Museum does have lengths & sizes of jarrah beams that may suit, in our storage bay. Our Society realises the great tourism potential of our Pink Lake & up coming Kalbarri Gorges Skywalk and 'that gaol & prison cells' at Lynton Convict Depot site so we ask that Shire / Reg.Heritage Adviser investigate a suitable weather-proof roof? / cover to help "preserve" this significant & much visited part of the site from further deterioration. Carole Teakle, Sec.

POSTED
11/3/18

GK
11-3-4

Garry Keeffe

From: Tanya Henkel <tanyas@bigpond.com.au>
Sent: 10 April, 2018 9:20 AM
To: adelyn.siew@stateheritage.wa.gov.au; Christine Otter
Cc: Garry Keeffe
Subject: Lynton Convict Hiring Depot - Old Gaol Building
Attachments: P1160226.jpg; P1160227.jpg; P1160228.jpg; P1160229.jpg

Dear Adelyn and Christine,

I am seeking your advice please. The State Registered and Northampton Shire owned Lynton Convict Hiring Depot is in a slowly deteriorating condition.

Two of the buildings (the Depot and the Superintendent's Quarters) are roofed and are therefore in the best condition of the elements. However the remaining ruinous structures are suffering a slow but inevitable decline from the effects of weathering. Some recent stabilisation works have occurred - Shire funded urgent stone stabilisation works to the Old Gaol (as per photos) as well as Northampton Historical Society funded restoration works to the Superintendent's Quarters. However both the Shire and the NHS now have no further funds to invest in the significant site.

Adelyn, my question to you is whether HCWA would support the erection of a shelter structure over the Old Gaol Ruins similar to what was undertaken at the Old Halls Creek Post Office site several years ago?

Christine, my question to you is that given Lotterywest would be most unlikely to fund such a project under their current funding criteria, would there be any chance of securing contributory funding via the HCWA Heritage Grants Program for such a protective structure? And if not would they consider a grant towards stabilisation works of the ruins?

Meanwhile sections of the site are actually becoming dangerous for visitation and given the precinct is enroute to the Port Gregory Pink Lake and Kalbarri it is a popular tourist destination. Accordingly the Shire will need to consider safety issues and will be looking at options for fencing off the Old Gaol in the near future.

Ladies, I would very much appreciate your advice on the above. Could you please copy Garry Keeffe, Northampton CEO, in your response.

Many thanks.
Kind Regards
Tanya

Tanya Henkel
Heritage Advisory Service

P: (08) 9407 8808
M: 0427 114 030
E: tanyas@bigpond.com

Garry Keefe

From: Adelyn Siew <adelyn.siew@dph.wa.gov.au>
Sent: 10 April, 2018 9:29 AM
To: Tanya Henkel; Christine Otter
Cc: Garry Keefe
Subject: RE: Lynton Convict Hiring Depot - Old Gaol Building

Hi Tanya,

Thanks for the email.

The answer is yes. We would definitely support a shelter structure over the ruins as long as it is done with little impact and intrusion on the place. The place was a ruin when it was put on the register so we would be looking at any option to assist in slowly the decay down.

Kind regards,

Adelyn

-----Original Message-----

From: Tanya Henkel [mailto:tanyas@bigpond.com.au]
Sent: Tuesday, 10 April 2018 9:20 AM
To: Adelyn Siew <adelyn.siew@stateheritage.wa.gov.au>; Christine Otter <Christine.Otter@stateheritage.wa.gov.au>
Cc: Shire of Northampton CEO <ceo@northampton.wa.gov.au>
Subject: Lynton Convict Hiring Depot - Old Gaol Building

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I am seeking your advice please. The State Registered and Northampton Shire owned Lynton Convict Hiring Depot is in a slowly deteriorating condition.

Two of the buildings (the Depot and the Superintendent's Quarters) are roofed and are therefore in the best condition of the elements. However the remaining ruinous structures are suffering a slow but inevitable decline from the effects of weathering. Some recent stabilisation works have occurred - Shire funded urgent stone stabilisation works to the Old Gaol (as per photos) as well as Northampton Historical Society funded restoration works to the Superintendent's Quarters. However both the Shire and the NHS now have no further funds to invest in the significant site.

Adelyn, my question to you is whether HCWA would support the erection of a shelter structure over the Old Gaol Ruins similar to what was undertaken at the Old Halls Creek Post Office site several years ago?

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Meanwhile sections of the site are actually becoming dangerous for visitation and given the precinct is enroute to the Port Gregory Pink Lake and Kalbarri it is a popular tourist destination. Accordingly the Shire will need to consider safety issues and will be looking at options for fencing off the Old Gaol in the near future.

Ladies, I would very much appreciate your advice on the above. Could you please copy Garry Keefe, Northampton CEO, in your response.

Many thanks.
Kind Regards

NORTHAMPTON HISTORICAL SOCIETY MINUTES 21ST MAY 2018 AT MUSEUM

PRESENT Pres/Sec Carole Teakle thanked & welcomed 11 Members at 10 AM

Gwen Barnden, Mary Pluschke, Noel & Irene Fallon, Kathleen Gedling, Sylvia Raux, Pat Macdonald, Miriam Canning, Greg & Jenny Poett.

APOLOGIES George Macdonald, Noelene Drage

MINUTES "of 9th April are a true record" Noel Fallon/Mary Pluschke & accepted

CORRESPONDENCE

Letter to Roy Thompson & to all Councillors re: LYNTON works strategy-Gen.Bus.

FINANCES Jenny Poett apologised to Treasurer for the way Lynton donations & invoices for Roy's work were dropped off at museum as Roy & Ollie left for UK.

Treas. Pat had since paid cheqs into NR.Nab- Roys Acc for 2 of those invoices (as per statement viewed today \$315 & \$428.50); two remain.

Treas. Pat / Irene Fallon "that finances as presented be accepted; accounts paid for Plumber \$300 & Electrician \$300 to install a new hot water system for Chivy cottage will show on next month's statement + cost of unit from Haslebys"

GENERAL BUSINESS - Lynton

Jenny had today brought in a heavy tin of donations cash; impressing upon us that this is almost totally Roy's encouragement with visitors. Pres. Reminded all that even though donations were about \$8000 behind work paid for; this money is for Lynton & donations will continue to come in long after Roy may leave.

Members agreed that it did not appear likely that our Shire/Reg. Heritage would employ Roy Thompson, even with his credentials, for the bigger work required.

Much discussion on the wind factor deterioration of the mortar & limesand.

Noel Fallon / Sylvia Raux

"That we again write to all Shire Councillors saying that roof/cover plan does not seem to be an answer; but to clear stone rubble and make our Shire's ICONIC GAOL stable and accessible, so that the large numbers of tourist/visitors to Pink Lake, Kalbarri's 8km Ocean Gorges 'Bigurda Walk', the Murchison River Gorges Skywalk & National Park Flora/Fauna Track will be able to climb through a stable, unique ruin!" carried

NORTHAMPTON SHIRE COUNCIL				
File:				
29 JUN 2018				
Admin	Eng	Hlth Bldg	Town Plan	Rang

Sec. to liaise with Shire for Grants – Lotterywest - to fit the (now) criteria

"Benefits the entire community". Visitor / descendants are more & more 'tracking' their CONVICT ancestors, labourers who built with stone; those also that began our Aboriginal/European mixed cultural families.

Greg Poett is organising the carting of 2 tractors & 2 trucks to Lynton from APB yard with help from Neil Shire Engineer; many thanks for taking this on Greg as Aurora begins clearing Lead contamination from APB very soon.

Greg also has stainless steel bolts to stabilize interpretive signs around site.

CONVICT TRACKS "Trackers" are visiting our iconic convict site Sunday 3rd June. Jenny had had a visit from Di Evans & was getting a presentation together on MRS. ANNA LEON-OWENS (of film & stage fame "Anna & The King"). Morning tea will be at Lynton & trackers will then BYO sandwich for lunch, to Chivy mus.

Museum's stable stone wall (on the south private home site)

Now that owners of home have paid to have 2 palms removed, Sec. will get a quote from Daisy Stonework to repair the wall plus a few other places around our shed walls; contact Craig (tenant) & ask him not to turn the retic. On during this work & through winter.

NEXT MEETING FRIDAY 22ND JUNE AT 2.30PM *Barrie Teale PRES/SEC*

7.5.6	POLICY – DIRECTIONAL SIGNS								
<table> <tr> <td>FILE REFERENCE:</td><td>12.1.4</td></tr> <tr> <td>DATE OF REPORT:</td><td>3 July 2018</td></tr> <tr> <td>REPORTING OFFICER:</td><td>Garry Keeffe</td></tr> <tr> <td>APPENDICES:</td><td>1. Draft Policy – Directional Signs</td></tr> </table>		FILE REFERENCE:	12.1.4	DATE OF REPORT:	3 July 2018	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Draft Policy – Directional Signs
FILE REFERENCE:	12.1.4								
DATE OF REPORT:	3 July 2018								
REPORTING OFFICER:	Garry Keeffe								
APPENDICES:	1. Draft Policy – Directional Signs								

SUMMARY:

Council to consider the adoption of a policy to direct staff on applications for private businesses/individuals for directional signage.

BACKGROUND:

Over the years private businesses have requested directional signs to indicate to the general public where either business or operations are located. This practice went unheeded for many years until a direction was received from Main Roads WA some years ago that directional signs that display private businesses were not an approved sign and that all such signage within our towns should be removed.

Knowing what the outcry would have been for removal of such signage, the direction was ignored and MRWA at the time were advised if they wanted them removed then they were to undertake that task themselves.

It is believed that this direction came from when a number of directional signs were located along Hampton Road and part of the North West Coastal Highway and at the intersection of the Clotworthy and Grey Streets when this intersection was under the control on Man Roads WA which now it is not.

Resent requests for directional signage has now again raised the issue and unfortunately this Council does not have a policy that gives a clear direction to staff on how to approve or not approve such signage being the reason for this report.

We do however have a fee for directional signage where it is the cost and freight of the sign plus an installation fee of \$50 to cover costs for posts and labour for install.

COMMENT:

When I was first employed as the CEO, one task that I undertook was to review all the directional signs where there were multiple signs on one post, to make them all the same length, being 1200mm. At the time the sign sizes were all

adhoc which had a very untidy look. The 1200mm length has been used now for many years and allows a sign to be placed between two posts.

Directional signage is defined in Australian Standard 1742.6 Manual of Uniform Traffic Control Devices – Part 6: Service and Tourist Signs for Motorists and are also set out by Tourism WA and Main Roads WA.

Generally the directional signage types are 1. Tourism attraction (e.g. lookout, trail, national park) and 2. Service signage (e.g. accommodation, caravan parking, tourist information bay, public toilets etc, by symbols).

Other types of signage (e.g. including the actual business name) may be approved by Local Governments but would most likely be classified as 'advertising' and would need to align with Local Planning policies. Some Local Governments have separate policies to approve these types of signage.

Advice from the WA Local Government Association is that while Main Roads WA does not have any authority for directional signage on Local Government roads, Local Government's policies generally align with Main Roads Guidelines, which do not support individual business names.

Contact was made with a number of local authorities to find a policy that may assist with this Council. Many, like us, do not have any policy and each application is treated by its merits.

A policy that may be suitable for Council has been found from a local government that does allow business names to be placed on directional signage and is presented at Appendices 1.

The key components of the policy is the maximum number of signs at one location, being five, the width of signs and the number for the one business/operation.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

That Council adopt the policy in relation to the approval of directional signs as presented at Appendices 1 or as amended.

APPENDICES 1 – Draft Directional Sign Policy

1. When requested, and upon receipt of payment, supply and erection will be arranged by the Shire at an approved site.
 2. Signs on all local roads under the control of the Northampton Shire to comply with the following:
 - 2.1 The lowest edge should not interfere with pedestrian movement and / or restrict driver visibility.
 - 2.2 The legend should be restricted to the name of the specific community service e.g. ABC Church.
 - 2.3 Colours are to be white on a blue background.
 - 2.4 The supporting structure would normally be galv steel poles 60mm in diameter.
 - 2.5 Signs to be allowed at a maximum of two locations.
 - 2.6 The legend to comprise a maximum of two rows of lettering at each location, either by means of two plates 150mm high with 100mm high lettering (maximum 15 characters including spaces) or one plate 200mm high with two rows of 85mm high lettering (maximum 30 characters including spaces).
 - 2.7 Standard length - 1200mm.
 - 2.8 The maximum number of panels for any one intersection shall not exceed five (excluding the street/road name sign) and all shall be erected on the one post or set of posts below a street name sign.
 3. The applicant to accept financial responsibility for maintenance and repair, such work to be undertaken by the Shire of Northampton.
 4. Should the sign be damaged by accident or vandalism and in the event that Council is unable to recover the cost, the applicant is to accept responsibility for repair or replacement if the sign is to be re-established.
 5. That signs be erected in order of application with the first applicant taking the highest position.
 6. Should a directional sign for an emergency, medical, school or such other community service than that sign is to take precedence over all others.
-

7. Any unapproved sign/s connected to/or installed adjacent to approved signs shall be removed by Council.

7.5.7	SCORE BOARD STRUCTURE - KSRC												
	<table> <tr> <td>LOCATION:</td><td>Kalbarri Oval</td></tr> <tr> <td>FILE REFERENCE:</td><td>11.1.10</td></tr> <tr> <td>CORRESPONDENT:</td><td>Kalbarri Sport & Recreation Club Inc</td></tr> <tr> <td>DATE OF REPORT:</td><td>4 July 2018</td></tr> <tr> <td>REPORTING OFFICER:</td><td>Garry Keefe</td></tr> <tr> <td>APPENDICES:</td><td>1. Design and Engineers Certificate</td></tr> </table>	LOCATION:	Kalbarri Oval	FILE REFERENCE:	11.1.10	CORRESPONDENT:	Kalbarri Sport & Recreation Club Inc	DATE OF REPORT:	4 July 2018	REPORTING OFFICER:	Garry Keefe	APPENDICES:	1. Design and Engineers Certificate
LOCATION:	Kalbarri Oval												
FILE REFERENCE:	11.1.10												
CORRESPONDENT:	Kalbarri Sport & Recreation Club Inc												
DATE OF REPORT:	4 July 2018												
REPORTING OFFICER:	Garry Keefe												
APPENDICES:	1. Design and Engineers Certificate												

SUMMARY:

Council to approve the construction of a score board at the Kalbarri Oval as requested by the Kalbarri Sport and Recreation Club (KSRC).

BACKGROUND:

The KSRC are requesting Council approval of the construction of a score board for sports to be placed on the north side of the Kalbarri oval.

Structure is a combination of galvanized steel and limestone blockwork

COMMENT:

Upon receipt of the request it was referred to Councils Principal Building Surveyor for comment who has viewed the plans and has no issues with the design and materials.

In addition the KSRC obtained a structural engineers certificate approving the design which is at Appendices 1.

Based on the above Management supports the construction of the score board as per the submitted plans.

FINANCIAL & BUDGET IMPLICATIONS:

The Council has not been requested to provide any financial assistance with the cost of the scoreboard to covered by fund raising and also advertising on the scoreboard itself.

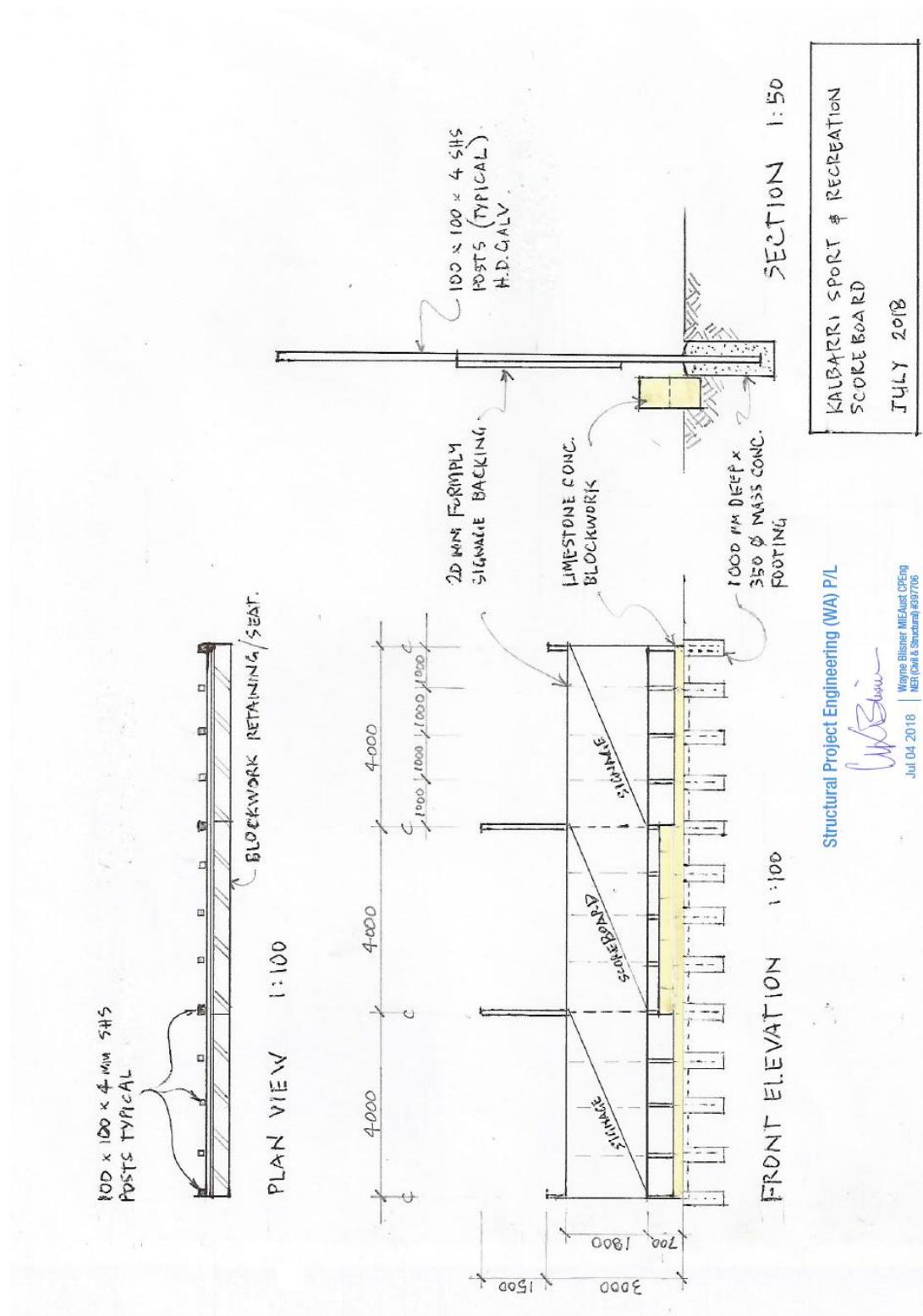
VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

That Council approve the construction of a score board at the northern side of the Kalbarri oval as per the submitted plans.

APPENDICES 1 – Score Board Design



APPENDICES 2 – Structural Engineer Certification

Structural Project Engineering (WA) Pty Ltd

ABN: 93 061 808 707

2 Placid Waters Parade
COODANUP WA 6210
Email: wblisner@inet.net.au

Ph: 08 95951784
Mob: 0402224425



ENGINEERS
AUSTRALIA
Chartered Professional Engineer
MEMBER

National Engineering Register
(Civil & Structural) #397706

4th July 2018

Building Surveyor
Shire of Northampton
PO Box 61
Northampton WA 6535

Dear Sir

ENGINEERS CERTIFICATE **PROPOSED KALBARRI SPORTS SCOREBOARD** **KALBARRI WA 6536**

It is hereby certified that the proposed scoreboard as shown by the stamped and signed drawing (Ref: Dwg 1 of 1 dated 4th July 2018) complies with the requirements as follows:

1. Structural capacity complies with wind loading to the requirements of AS/NZS 1170.2 - 2002 Structural Design Actions Part 2 Wind Actions for Region B Terrain Category 2 conditions base speed wind $V_{500} = 57$ m/s modified within the conditions of the standard. Deflection or serviceability requirements meet the requirements of $V_{25} = 39$ m/s.
2. V_{500} wind speed meets the requirements of the Building Code of Australia relating to wind load risk and velocity for Importance Level 2 structures.
3. Design capacity of steel structural elements was sourced from manufacturer's design data which comply with relevant Australian Codes such as AS 4100 Steel Structures.
4. Post footings meet conditions for soil types Class A and S in accordance with soil definitions indicated in AS 2870.

Structural Project Engineering (WA) P/L



Jul 04 2018 | Wayne Blisner MIEAust CPEng
NER (Civil & Structural) #397706

7.5.8	ELECTRICITY COSTS/SUPPLY
FILE REFERENCE:	18.1.6
DATE OF REPORT:	9 July 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES 1:	1. Details of 10.8kw solar system for bore

SUMMARY:

Advice to Council on the costs incurred for various buildings/bores etc, and if solar options are to be considered.

BACKGROUND:

Council considered as part of a 2018/19 budget request the installation of a solar power system for the Kalbarri Sport and Recreation Club. Although the request was rejected by Council, an investigation into other relatively large electricity consumption areas of operations of Councils has been undertaken to determine if solar systems should in the future be considered for these operations.

COMMENT:

The following are an average expenditure incurred for the past two years for major facilities provided by Council where the expenditure is not reimbursed by the respective sporting body or group, such as the golf clubs, Binu Hall etc.

Northampton Sports Oval	\$7,320
Northampton/Parks & Oval Bores	\$14,240
Northampton Oval Lights	\$1,660
KSRC (whole area)	\$5,730
Kalbarri Foreshore	\$18,660
Port Gregory Water	\$5,515
Eco Flora & Capital Hill	\$7,340
Northampton depot	\$4,220
Kalbarri Depot	\$1,600

As Council is aware the Northampton Administration Center and Allen Centre have now been on solar power for three years and the savings have been significant. For Northampton Office the electricity cost in the past two years has averaged \$900, its previous average cost was \$6,500, the Allen Centre recent average has been \$5,100 where as its previous average was \$13,200.

The reason the Allen Centre still has a relatively high electricity cost is due to the bore that services a majority of the foreshore parkland area.

The purpose of the exercise is to determine the cost for solar power versus the current electricity costs and to possibly list such systems for future budgets.

A quote has been received to provide, as a starting point, solar power systems to the two bore fields that provide water to all the Northampton oval and parklands and for the Port Gregory Water supply.

For a solar power system only the cost is \$16,600 for the Wheal of May bore and \$18,195 for the second bore at this site.

An alternative option is to decommission three pumps on site and replace with one 10.8kw solar pumping system (see appendices 1 for details) the cost is \$60,000.

For the Port Gregory water supply, for one bore the cost for a solar power system is estimated at \$44,000. Due to the distance the bore has to pump a larger system is required.

Also in relation to the KSRC, it is the only premises that is managed by a group and receives income from the facility however does not pay for its electricity costs. The main reason for this is that all functions at the KSRC are on the one meter therefore we are unable to separate the costs for the Arts and Crafts and the skate park from the building costs.

It is recommended that Council install individual meters for each aspect of the area, being Arts & Crafts, skatepark, building and court lighting. This will then determine electricity costs that should be reimbursed by the KSRC for the building and courts area. Cost for each meter is approximately \$300.

FINANCIAL & BUDGET IMPLICATIONS:

No provision has been made within the draft 2018/19 Budget for the installation of any solar power system for consideration, however should Council consider that solar power systems for certain facilities are to progress then those costs will need to be listed within the draft budget.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.8

That Council consider the information in relation to solar power for possible future budgets and approve the installation of separate electricity meters at the Kalbarri Sport and Recreation area to allow for separate electricity costs for the Arts and Crafts, skate park, KSRC building and courts and following the installation of the meters the KSRC be responsible for the payment of electricity costs for the KSRC building and playing courts.

APPENDICES 1 – 10.8kw Solar Pumping System



20th June 2018

The Attached quote is to replace the existing submersible pump installed down bore hole east of Wheal May mineshaft with a 10.8kw PS4000 Solar Pumping System.

It comprises of only the highest quality parts and equipment that will be backed by a 4 year parts Warranty.

This pump will pull water from this bore hole and pump it directly back to Wannernooka Rhino Water Tanks. (Flow rate sheets etc attached). Replacing all three existing A/C pumps

The Solar generator for this system is 30% larger than what would be required on a perfect solar day. This is to maintain peak pump performance in low light and extreme heat conditions.

To be certain that there is sufficient supply a Flow Test will be performed. The cost of this flow test is included in quote.

This system will be fitted with the latest remote monitoring and control equipment including

- Pump Scanner with local Bluetooth connection for control and data recovery.
- Pump Manager which is a cloud based 3G remote monitoring & control tool that can be accessed from any internet connection giving real time and historic data from sensors including pulse water meter, pressure transducer, liquid level sensor (monitoring bore water level), pump performance and flow etc.
- Tank level transmitter and receiver that will wirelessly control pump operation, from Wannernooka tanks.
- Pump system will send email alerts via Pump manager for any system faults.
- Technical training and backup will be provided free of charge for the first twelve months of operation.

- Communicator SIM

One year's payment of Communicator SIM included in quote.

Ongoing cost of SIM is one US Dollar/day at today's rates and can be purchased through your Customer-Net account that Midwest Groundwater will set up. This is also where Pump Manager log in will be accessed.

- 240 volt Mains backup- This system will be equipped with 240volt Mains Backup. Allowing it to pump 24 hours/day if necessary achieving flow rates of 140,000 L/day.

- ROI- The Return on Investment for this system has been calculated by Midwest Groundwater at less than 6 years against the electricity cost only (at today's rates) for the existing three A/C pumps.

It does not include maintenance, replacement or time spent monitoring existing A/C pumps. Thus meaning this Solar System could easily save Northampton Shire \$40,000 over the next decade, in electricity costs alone.

(Electricity costs are based on 2 x sub pumps totalling 3.7kw, running 20hours/day and one 5.5kw surface pump running 8 hours/day @ .25c/kw).

*NO MAINTENANCE COSTING.
OR 2 x SMALLER PUMPS.*

* Not included in Quote

- 90mm pipework and fittings ect to plumb new solar pump to existing 90mm pipeline approximately 30m from bore head.
- All site works and security fencing.
- Any electrical mains upgrades.

*EXISTING SHAFT/TANK PUMP
LEFT AS BACKUP.*

7.5.9 AMENDED LEASE AREA – PTN OF LOT 101 MITCHELL STREET, HORROCKS

LOCATION:	Lot 101 Mitchell Street Horrocks
FILE REFERENCE:	9.1.4
DATE OF REPORT:	9 July 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Revised lease area plan

SUMMARY:

Council to approve a revised lease area for portion of Lot 101 Mitchell Street Horrocks due to drainage impediments.

LOCALITY PLANS:



BACKGROUND:

Council has approved the lease of 7,650m² of portion of Lot 101 Mitchell Street to Summerstar Pty Ltd for caravan and camping development.

Following an onsite meeting with Council management and Summerstar representatives, it has been discovered that the approved lease area impedes on Council drainage and will be difficult for Summerstar to actually construct a part of their development as per the current approved lease area.

COMMENT:

At the time of progressing this matter, all parties were of the impression that the lease area commenced outside the street drainage however this is not the case when the lease area was pegged.

The drainage area is an open drain and collects all water runoff from Mitchell Street and a portion of Glance Street and must be retained and improved in its current location.

Therefore the best option to accommodate all parties is to relocate the approved lease area by 16 meters southwards from the northern boundary as shown at Appendices 1. This will retain the current open drain in its current form and allow the developer to progress with their proposal as submitted and approved. Note a formal survey plan has been requested based on the provided sketch

There is no proposal to change the actual lease area and this is to remain at or nearest to the original 7,650m².

FINANCIAL & BUDGET IMPLICATIONS:

Costs will be incurred for a revised plan for the revised lease area however it is considered that these costs will be minimal.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.9

That Council approve the change in lease area of a portion of Lot 101 Mitchell Street by relocating the lease area to Summerstar Pty Ltd southwards by 16meters from the original northern boundary as per the presented plan.

APPENDICES 1 – Revised Lease Area Plan

