



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 17th July 2020 at the Council Chambers, Northampton commencing at 1.00pm.

A handwritten signature in blue ink, appearing to read 'G. L. KEEFFE', is shown above the printed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER
10th July 2020



~ Agenda ~

17th July 2020

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 17th July 2020, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

10th July 2020

SHIRE OF NORTHAMPTON

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Signed  _____

Date 10th July 2020

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
17th July 2020

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 22nd June 2020

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on
Monday 22nd June 2020**

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Monday 22nd June 2020**

6.1 OPENING

The Deputy President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.00pm

6.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr L Sudlow		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mrs Michelle Allen	Planning Officer	

6.2.1 LEAVE OF ABSENCE

Nil

6.2.2 APOLOGIES

Nil

6.3 QUESTION TIME

Nil

6.4 DISCLOSURE OF INTEREST

Cr STOCK-STANDEN declared a financial interest in item 7.5.12 as she is employed by the applicant and may incur a financial gain or loss from the decision of Council.

6.5 CONFIRMATION OF MINUTES**6.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 15th
MAY 2020**

Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That the minutes of the Ordinary Meeting of Council held on the 15th May 2020
be confirmed as a true and correct record.

CARRIED 9/0

6.5.2 BUSINESS ARISING FROM MINUTES

Nil

6.6 RECEIVAL OF MINUTES**6.6.1 ANNUAL BUSH FIRE ADVISORY COMMITTEE MEETING – 27th MAY
2020**

Moved Cr HAY, seconded Cr SUDLOW

That the minutes of the Bush Fire Advisory Committee held on the 27th May 2020
be received.

CARRIED 9/0

**6.6.2 ENDORSEMENT OF BUSH FIRE ADVISORY COMMITTEE MEETING
CHANGES – 27th MAY 2020**

Moved Cr SUDLOW, seconded Cr SUCKLING

That the following changes be adopted for 2020/2021 as recommended by the
Bush Fire Advisory Committee:

1. Implement the following restricted and prohibited burning times:

Restricted Period	1/09/2020 – 14/10/2020
Prohibited Burning	15/10/2020 – 14/02/2021
Restricted Burning	15/02/2021 – 7/04/2021

2. Appoint the following Chief Bush Fire Control Officer and Deputy Bush Fire Control Officers:

Mr Rob McKenzie as Chief Bush Fire Control Officer
Mr Len Simmons as Deputy Chief Bush Fire Control Officer – North
Mr Scott Bridgeman as Deputy Chief Bush Fire Control Officer – South

3. Appoint the following Fire Control Officers:

Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
Len Simmons - Deputy Chief Bush Fire Control Officer/Lieutenant Kalbarri VFRS
Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain – Sandy Gully/Alma BFB
Dean (Greg) Teakle - Captain - Northampton VFRS
Stan Sutherland - Lieutenant - Kalbarri VFRS
Greg Poett - Captain - Port Gregory/Yallabatharra BFB
Lindsay Rowe - Captain - Horrocks BFB
Matt Johnson - Captain – Ogilvie BFB
Kyle Carson - Captain - Ajana/Binnu BFB
Todd Henville - Lieutenant - Ajana/Binnu BFB
Glen Reynolds - Lieutenant - Ajana/Binnu BFB
Damian Harris - Lieutenant - Ajana/Binnu BFB
Jerome Drew – Admin Officer - Ajana/Binnu BFB

4. Appoint the following Permit Issuing Officers:

Garry Keeffe – Chief Executive Officer
Grant Middleton - Deputy CEO
Rob McKenzie - Chief Bush Fire Control Officer/Captain Isseka BFB
Ric Davey – Kalbarri Ranger
Len Simmons - Deputy Chief Bush Fire Control Officer/Lieutenant Kalbarri VFRS
Scott Bridgeman - Deputy Chief Bush Fire Control Officer/Captain – Sandy Gully/Alma BFB
Dean (Greg) Teakle - Captain - Northampton VFRS

Stan Sutherland - Lieutenant - Kalbarri VFRS
Greg Poett - Captain - Port Gregory/Yallabatharra BFB
Lindsay Rowe - Captain - Horrocks BFB
Matt Johnson - Captain – Ogilvie BFB
Kyle Carson - Captain - Ajana/Binnu BFB
Todd Henville - Lieutenant - Ajana/Binnu BFB
Damian Harris - Lieutenant - Ajana/Binnu BFB

CARRIED 9/0

6.7 WORKS & ENGINEERING REPORT

6.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

6.7.2 ERWOOD STREET / THORNTON STREET – PLACEMENT OF ADDITIONAL CONCRETE KERBING (ITEM 7.1.2)

Moved Cr STOCK-STANDEN, seconded Cr HAY

That Council approve the works to install concrete kerbing and associated works to the eastern side of Thornton Street, as discussed with local adjoining residents and in accordance with the attached report. Works to the value of \$4,811 be authorised as approved expenditure within the Municipal Road Maintenance (Schedule 12) 2020/2021 budget.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

6.8 HEALTH & BUILDING REPORT

6.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted.

6.9 TOWN PLANNING REPORT**6.9.1 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.1)**

Noted

6.10 FINANCE REPORT**6.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)**

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Municipal Fund Cheques 21898 to 21913 inclusive totalling \$40,879.32, Municipal EFT payments numbered EFT20724 to EFT20824 inclusive totalling \$450,063.15, Trust Fund Cheques 2515 to 2518, totalling \$611.33, Direct Debit payments numbered GJ1111 to GJ1117 inclusive totalling \$214,946.58 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

6.10.2 MONTHLY FINANCIAL STATEMENTS – APRIL 2020 (ITEM 7.4.2)

Moved Cr KRAKOUER, seconded Cr STEWART

That Council adopts the Monthly Financial Report for the period ending 31st May 2020.

CARRIED 9/0

6.10.3 FEES & CHARGES (ITEM 7.4.3)

Moved Cr SMITH, seconded Cr STEWART

1. That Council review and adopts the Schedule of Fees and Charges for the 2020/2021 financial year, as presented.
2. That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$565.00 per assessment for the 2020/2021 Financial Year.

CARRIED 9/0

6.11 ADMINISTRATION & CORPORATE REPORT

6.11.1 REVIEW OF DELEGATIONS AND POLICIES (ITEM 7.5.1)
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Moved Cr KRAKOUER, seconded Cr SUCKLING

That Council:

1. Amend Policy 10.2 – Community bus by re-wording the paragraph:

Where the community bus is to be hired by seniors' groups based in Kalbarri, then the cost to transport the bus to and from Kalbarri to allow commencement of the bus use, to be at the cost of the Council.

to read:

Where both community buses are to be hired by seniors or school/youth groups based in either towns of the Shire, then the cost to transport a community bus to and from that town from its normal base to allow commencement of the bus use, to be at the cost of the Council.

2. Adopt the "Attendance at Events Policy" as presented.
3. Adopt the 'Information Technology Usage Policy' as presented.
4. Adopt the 'Financial Hardship Policy' as presented.

CARRIED 9/0

6.11.2 CORPORATE BUSINESS PLAN (ITEM 7.5.3)

Moved Cr STEWART, seconded Cr SUCKLING

That Council:

1. Not include the reconstruction of the old asphalt pathway along the direct northern side of Grey Street, Kalbarri as part of the parallel parking project proposed within the 2020/21 Road Works Projects Program.

2. Adopts the revised Corporate Business Plan undertaken 15 May 2020, including the revised road works projects program as presented in its entirety at the 22 June 2020 Council meeting including the amendment as per recommendation 1.

CARRIED 9/0

6.11.3 2020/2021 BUDGET MEETING (ITEM 7.5.4)
--

Moved Cr SMITH, seconded Cr SUDLOW

That Council holds a Special Meeting of Council to consider the 2020/2021 Budget on Wednesday 29th July 2020, commencing at 2.00pm at the Northampton Council Chambers.

CARRIED 9/0

6.11.4 LOCAL GOVERNMENT ACT REGULATIONS AMENDMENTS (ITEM 7.5.5)

Moved Cr SUCKLING, seconded Cr PIKE

That Council:

1. Objects to the CEO's remuneration package being publicised and that the status quo of the number of employees that receive a remuneration package of \$100,000 or more in \$10,000 blocks be retained due to the social impact it could have on a CEO in small rural towns.
2. Questions the need for the publication of who has lodged a Primary and Annual Returns for elected members and designated employees when it is a legislative requirement to undertake such returns which are available for public inspection.
3. Does not support the publication of diversity data for elected members as this has no relevance in smaller local governments and all such information is available on the nomination form of each candidate which is available for public inspection.

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Monday 22nd June 2020**

4. Objects to the need for the publication of the type and value of fees, expenses and allowances paid to each Council member, President and Deputy President as this information is publicly available within the budget and annual financial reports.

CARRIED 9/0

6.11.5 NORTHAMPTON BOWLING CLUB – SYNTHETIC GREEN INSTALLATION (ITEM 7.5.6)
--

Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That Council consider the installation of synthetic green at the Northampton Bowling Club to be priority number one for Community Sport and Recreational Facility Grant and commit \$117,133 towards the project.

CARRIED 9/0

6.11.6 REFUSE SITE CHARGES (ITEM 7.5.7)

Moved Cr SMITH, seconded Cr SUCKLING

That Council recommence refuse site charges for disposal of materials as of 1 July 2020.

CARRIED 9/0

6.11.7 LOCAL ROAD & COMMUNITY INFRASTRUCTURE PROGRAMME (ITEM 7.5.8)
--

Cr PIKE, seconded Cr STEWART

That Council defer this matter for consideration to the 17 July 2020 Council meeting.

CARRIED 9/0

6.11.8 PROPOSED RELINQUISHMENT OF MANAGEMENT ORDER (ITEM 7.5.9)

Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That Council advise the Department of Planning, Lands and Heritage that it wishes to cancel the Management Order drawn in its favour for Crown Reserves 7671, being Lot 11448 and Crown Reserve 263, being Lot 12287, Drage Street, Northampton.

CARRIED 9/0

6.11.9 AFL FIGURES (ITEM 7.5.10)

Moved Cr SIMKIN, seconded Cr SUDLOW

That Council endorses the location of the AFL figures/statues on the extremity of the Northampton Lions Park carpark and on the north side of Essex Street in front of the RSL Hall and request the Northampton Tourist Association that both locations to have AFL figures located at them to encourage visitors to traverse through the central business district area whilst visiting the two AFL statue sites.

CARRIED 8/1

Cr SUCKLING wished for her name to be recorded as voting against the motion.

6.11.10 REQUEST FOR FINANCIAL ASSISTANCE (ITEM 7.5.11)
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Moved Cr KRAKOUER, seconded Cr STEWART

That Council approves the request from the Northampton Arts and Crafts Group to pay the electricity costs associated with their use of the Northampton Roads Board Office building at Lot 31 (No. 201) Hampton Road, Northampton.

CARRIED 9/0

6.11.11 APPLICATION TO CLEAR NATIVE VEGETATION (ITEM 7.5.12)

Cr STOCK-STANDEN declared a financial interest in this item as she is employed by the applicant and may incur a financial gain or loss from the decision of Council. Cr STOCK-STANDEN left the meeting at 2.29pm

Moved Cr HAY, seconded Cr STEWART

That Council advise Department of Mines, Industry Regulation and Safety that it has no objection to the application to clear native vegetation from the GMA Garnet Pty Ltd site but provides comment that dust suppression measures should be enforced to address potential dust issues for traffic on George Grey Drive and Port Gregory and that rehabilitation of new mine areas be undertaken in a timely manner to also prevent dust emissions.

CARRIED 9/0

Cr STOCK-STANDEN returned to meeting at 2.35pm.

6.11.12 KALBARRI AERODROME GENERATORS (ITEM 7.5.13)

Moved Cr STEWART, seconded Cr PIKE

That Council approve the replacement of the two generators located at the Kalbarri Aerodrome with Able Sales 22kva 3 phase diesel generators at a total estimated cost of \$22,500 and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

6.11.13 SENIOR STAFF PERFORMANCE REVIEWS (ITEM 7.5.2)

Moved Cr STEWART, seconded Cr PIKE

That Council discuss this item “in-camera” at 2.55pm.

CARRIED 9/0

Mr Garry Keeffe departed the meeting at 2.56pm.

Moved Cr PIKE seconded Cr SUCKLING

That Council continue the meeting “out of camera” at 3.06pm

CARRIED 9/0

Mr Garry Keefe returned to the meeting at 3.08pm.

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council:

1. Adopt the Performance Review Panel's recommendations for the Deputy Chief Executive Officer and Manager for Works and Technical Services.
2. Adopt the Performance Review Panel's recommendation to extend the Building Surveyor's contract until June 2021; and
3. Accept the CEO's proposal to install a solar power system to the CEO's residence to a maximum of \$8,000 in lieu of accepting a 2.5% salary increase as at 1 July 2020 and that all future electricity accounts will be the responsibility of the CEO.

CARRIED 9/0

6.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

12/6/2020 Opening of Kalbarri Skywalk, Kalbarri
15/6/2020 Senior Staff Performance Review Meeting, Northampton

6.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

12/6/2020 Opening of Kalbarri Skywalk, Kalbarri
15/6/2020 Senior Staff Performance Review Meeting, Northampton

6.14 COUNCILLORS' REPORTS**6.14.1 CR SUDLOW**

Since the last Council meeting Cr SUDLOW reported on her attendance at:

- 3/6/2020 Electronic meeting organised by Ms Kirrilee Warr, Deputy Shire President, Shire of Chapman Valley relating to electricity reliability concerns in the rural areas

6.14.2 CR PIKE

Since the last Council meeting Cr PIKE reported on his attendance at:

- 5/6/2020 A meeting with Vince Catania MLA and Shane Love MLA, in Kalbarri to discuss health services
12/6/2020 Opening of Kalbarri Skywalk, Kalbarri

6.14.3 CR STEWART

Since the last Council meeting Cr STEWART reported on his attendance at:

- 12/6/2020 Opening of Kalbarri Skywalk, Kalbarri
15/6/2020 Senior Staff Performance Review Meeting, Northampton

6.14.4 CR HAY

Since the last Council meeting Cr HAY reported on his attendance at:

- 26/5/2020 Meeting involving WA Fishing Industry Council and professional fishing representatives to discuss concerns with the silting of the Port Gregory Jetty
12/6/2020 Opening of Kalbarri Skywalk, Kalbarri

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6.14.5 CR SMITH

Since the last Council meeting Cr SMITH reported on his attendance at:

- 2/6/2020 Meeting with WA Country Health representatives
to discuss medical services in Kalbarri
- 5/6/2020 Meeting with Vince Catania MLA and Shane Love MLA,
in Kalbarri to discuss health services
- 12/6/2020 Opening of Kalbarri Skywalk, Kalbarri
- 15/6/2020 Senior Staff Performance Review Meeting, Northampton

6.15 NEW ITEMS OF BUSINESS

Nil

6.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 17th July 2020 commencing at 1.00pm at the Northampton Shire Council Chambers.

6.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.19pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 20 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 17TH JULY 2020.

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

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7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM				
	<table> <tr> <td data-bbox="367 398 845 477">REPORTING OFFICER:</td><td data-bbox="845 398 1407 443">Neil Broadhurst - MWTS</td></tr> <tr> <td data-bbox="367 443 845 477">DATE OF REPORT:</td><td data-bbox="845 443 1407 477">9th July 2020</td></tr> </table>	REPORTING OFFICER:	Neil Broadhurst - MWTS	DATE OF REPORT:	9th July 2020
REPORTING OFFICER:	Neil Broadhurst - MWTS				
DATE OF REPORT:	9th July 2020				

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Nolba Stock, Wundi, Johnson, Baddera, Stone, Horan, Monegarra, Binu East, Balla Whelarra, Ogilvie East, Olivia, Sandy Gully, Ivans, Ajana East, Reynolds, Elphic, Wickens South, Wickens, Diepeveen and Ralphs Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Binu East, Nolba Stock, Isseka East and Normans Well Road/s.

Maintenance Items

- General – Signage and closure/opening of facilities surrounding the Covid 19 Pandemic.
- Northampton and Rural areas – General sign replacement and maintenance works.
- Northampton – Various Northampton townsite and rural road verge chemical spraying and verge pruning works.
- Northampton – RSL and Lions Park carpark parking lines installed.
- Northampton – Assistance to Northampton Day Care Centre in boxing out and preparing new shed pad.
- Northampton – Powerline clearance works.
- Kalbarri – Various locations pothole and repair works.
- Kalbarri – Tip Green Waste burning undertaken.

Other Items (Budget)

- Northampton – Hampton Gardens toilet – Replacement of stairway including installation of handrail completed.
- Northampton – Basic clearing /preparation works to Bateman Street and Fifth Avenue construction works.
- Northampton RSL – Asphaltting to front car park area completed.
- Port Gregory Tank installation – Works completed to tank connection/s and gate/fence security etc.
- Kalbarri – Blue Holes car park and access road sealed and fencing completed. Concrete kerbing and concrete Dual Use Pathway works carried over to 2020/21 budget.

-
- Kalbarri – Glass and Grey Street – Works to replace drainage grates, concrete kerb and install new Dual Use Pathway completed. Red asphalt infill works carried over to 2020/21 budget.

Plant Items

- New Truck and trailer delivery by end of July 2020. This item carried over into 2020/21 budget.
- Truck and trailer tarps for securing of loads – See item 7.1.2 attached within this agenda

OFFICERS RECOMMENDATION

For Council information.

7.1.2	TRUCK & PIG TRAILER FLEET - INSTALLATION OF TRUCK TARPS FOR SECURING OF LOADS						
	<table><tr><td data-bbox="368 405 847 448">REPORTING OFFICER:</td><td data-bbox="847 405 1412 448">Neil Broadhurst - MWTS</td></tr><tr><td data-bbox="368 448 847 488">DATE OF REPORT:</td><td data-bbox="847 448 1412 488">9th July 2020</td></tr><tr><td data-bbox="368 488 847 548">APPENDICES:</td><td data-bbox="847 488 1412 548">1. Attached photographs.</td></tr></table>	REPORTING OFFICER:	Neil Broadhurst - MWTS	DATE OF REPORT:	9th July 2020	APPENDICES:	1. Attached photographs.
REPORTING OFFICER:	Neil Broadhurst - MWTS						
DATE OF REPORT:	9th July 2020						
APPENDICES:	1. Attached photographs.						

BACKGROUND:

Council's heavy truck and pig trailer fleet were recently inspected by Geraldton Regional Traffic Police on Thursday 2nd July 2020 with a warning issued to the CEO that the trucks and trailers must be fitted with a suitable tarpaulin or similar to secure the loads within the trucks and trailers. Failure to comply with the warning can result in a fine to Council, the operator and the CEO.

At the time of the inspection the trucks were undertaking gravel cartage from a gravel pit location approximately 15 kilometres north of Northampton to a stockpile site at the Northampton rubbish tip location.

The above was raised some time ago and Management obtained a trial product that involved the purchase of a tarp similar to a large scale roll up curtain that was located on the front of the truck body and would roll out under tension along each side of the truck tray and was secured at the rear of the truck body. This method was unsuccessful for the larger truck fleet items as would catch wind in transport at high speed and lift off the side of the truck body. Council still have this truck cover and management are looking to place this on one of our smaller fleet vehicles to satisfy compliance.

The Local Police have provided information as per what they understand is the enforceable part of the law. The information provided is as follows:

There are a couple of different areas in the traffic code and acts that talk about loads etc. In this case the issues are not with the mass of load, but more about the securing.

See below, section 257(2) Road Traffic Code 2000. This is where the offence of Insecure Loads comes from. Points A and B talk about the load not, or not being likely to be dislodged.

257. Securing of loads

(1) A person shall not drive a vehicle that is carrying a load, if the load is placed on the vehicle in a way that — (a) makes the vehicle unstable or otherwise unsafe; or (b) it projects from the vehicle in a way that is likely to injure a person, obstruct the path

of other drivers or pedestrians, or damage a vehicle or anything else (for example, the road surface). Modified penalty: 3 PU

(2) A person shall not drive a vehicle that is carrying a load, unless the load is restrained on the vehicle so that the load, or any portion of it, is unlikely — (a) to fall from the vehicle; or (b) to become dislodged from the place on the vehicle where it is restrained. Modified penalty: 3 PU

(3) A person shall not drive a vehicle that is carrying a load, unless the load is restrained on the vehicle by a system appropriate to the load. Modified penalty: 3PU

(4) A person shall not drive a vehicle that is carrying a load comprising grain, unless that grain is fully covered or enclosed. Modified penalty: 3 PU

(5) In this regulation and regulation 258 — to become dislodged from, in relation to a vehicle, does not include to fall from the vehicle.

Main Roads have provided verbal confirmation that except for works undertaken within approved and adequately signed roadworks, compliance to the road rules are mandatory and enforceable by the Police force and/or authorized compliance officers.

Councils heavy truck fleet consists of 4 six-wheel trucks combined with 3 tandem axle trailers. All these units effectively have the same carrying capacity and essentially the same dimensions and are end and side tipping. The purchase the same tarp systems for the Kalbarri based truck will also be required which is also an end and side tipper.

COMMENT:

Investigations into the supply and fit of the tarps is occurring. One of the issues we have is that the tarps need to be suited for both end and side tipping. therefore a standard off the shelf product will not be suitable which will require a manufactured design to fit our fleet.

A Local supplier has provided a unit for the Shire of Chapman Valley which has been inspected by the Manager of Works and Technical Services and is a fit for purpose and better suited to our specific area requirements. The whole tarp system is within a frame that can be removed from the truck or trailer which has the advantage of being easily removed when undertaking works that may/would result in damage being undertaken to the tarped covers. (i.e. vegetation cartage and removal).

Quotes are being obtained with one received to date from a supplier from New South Wales quoting \$45,000 GST exclusive for the supply and installation of the seven units however the specific detail on who will be fitting the tarps locally is still to be determined by the supplier. Locally based suppliers (both Midwest and Perth) have been approached for quotes and will be tabled at the Council meeting.

Management are unaware of any avenue to gain any exemption from having to install load restraining devices for the exercise of carting gravel and similar bulk materials within the area. Both government and private contractor sector within the Mid-West have been contacted with no information received of any other real viable alternative other than compliance to the enforceable part of the law relating to load restraint.

FINANCIAL & BUDGET IMPLICATIONS:

As stated, the fitting of the tarps is a legal requirement and therefore must be undertaken as a matter of urgency. As the Council has not yet adopted the 2020/21 Budget, Council is requested to approve the fitting of the tarps to the truck and pig trailer fleet and the Kalbarri based truck as a matter of urgency and declare the cost as authorised expenditure and this expenditure be secured within the 2020/21 Budget.

An amount to be expended is to be determined at the Council meeting following consideration of quotes received.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no adopted 2020/2021 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.1.2

That Council approve as authorized expenditure \$(amount to be inserted) for the installation of suitable tarpaulin systems for the purposes of 'Securing of load' facilities on all Councils heavy and light truck and pig trailer fleet and this cost be secured within the 2020/21 Budget.

APPENDICES 1 – Photographs of Chapman Valley Tarp System



SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2019/2020)

(July 2020)

2019/2020 Budget Works	Job No	Status	Comments
<u>Regional Road Group Projects</u>			
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 46.00 - 54.00 slk	RR12	COMPLETE	Works completed 6th October 2019
Port Gregory Road Shoulder Reconditioning works - full length	RR13	COMPLETE	Works completed including widening
<u>Roads to Recovery</u>			
Binnu West Road (Carry over) Realign Chilimony Road intersection	RT25	COMPLETE	Completion of Grant extension
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 46.00 - 54.00 slk	RT29	COMPLETE	Works completed 6th October 2019
Port Gregory Road (Shared funding - RTR) Shoulder Reconditioning works - full length	RT26	COMPLETE	Works completed including widening
Harvey Road / Horry Road Construction and Bitumen seal (3.6km's)	RT32	COMPLETE	Works completed, 3.6kms completed
Erwood Street and Thornton Avenue Construction and Bitumen seal	RT33	COMPLETE	Works completed
<u>Commodity Route Funding</u>			
Harvey Road / Horry Road (Share funding R2R) Construction and Bitumen seal (3.6km's)	T727	COMPLETE	Works completed, 3.6kms completed
Cont.			
2019/2020 Budget Works	Job No	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION</u>			
<u>Northampton</u>			
Northampton - Bateman Street Construct and Seal 210m	R971		Works commenced - Carry over to 2020/2021
Northampton - Lions Park Construct and seal car park		COMPLETE	Works Completed
Northampton - Fifth Avenue Construct and Seal 230m	R986		Works commenced - Carry over to 2020/2021
<u>Kalbarri</u>			
Kalbarri - Blue Holes access - c/park (C/Over 2018/2019) Construct access road, car park, fencing, landscaping	R989	COMPLETE	Works commenced. Concrete kerbing and DUP carried over to 2020/21
Kalbarri - Walker Street (C/Over 2018/2019) Reseal (0.107 - 0.370)	R979	COMPLETE	Works Completed
Kalbarri - Karina Mews Street (C/Over 2018/2019) Kerb replacement and Reseal	R982		Carry over to 2020/2021
Kalbarri - Gantheaume Crescent Reseal (0.120 - 0.820)	R987	COMPLETE	Works Completed
Kalbarri - Patrick Crescent Reseal (0.000 - 0.330)	R988	COMPLETE	Works Completed
Kalbarri - Ralph Street Reseal (0.000 - 0.530)	R989	COMPLETE	Works Completed
Port Gregory Road Shoulder Reconditioning - Edge reinstatement provisions	R991	COMPLETE	Works Completed
Kalbarri - CBD area Police Station Asphalt reseal	R963	COMPLETE	Works Completed
Kalbarri - Porter Street Asphalt reseal	R976	COMPLETE	Works Completed
Kalbarri - Smith Street Asphalt reseal	R990		Carry over to 2020/2021
Cont.			
2019/2020 Budget Works	Job No	Status	Comments

<u>Rural</u>			
Hatch Road Install culvert and seal crossing	R985	COMPLETE	Works Completed
<u>MUNICIPAL FOOTPATHS</u>			
Northampton - Stephen Street (C/Over 2018/2019) Replace DUP from NWCH to West Street	F702		Carry over to 2020/2021
Kalbarri - Grey Street Replace DUP at front of Allen Centre	F707		Carry over to 2020/2021
Kalbarri - Glass Street Install DUP Tiki Cove to Medical Centre	F709	COMPLETE	Red Oxide Asphalt infill works carried over to 2020/21
Kalbarri - Grey Street Install DUP Rushton Street to Red Bluff Road	F708	COMPLETE	Red Oxide Asphalt infill works carried over to 2020/21
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379	COMPLETE	
Port Gregory Install DUP Port Street to Lynton Avenue		COMPLETE	
Cont.			
MUNICIPAL FUND CONSTRUCTION	Job No	Status	Comments

<u>OTHER WORKS - Depots/Ovals/Parks/Gardens etc</u>			
Northampton - Hampton Gardens Replace stairs at toilet		COMPLETE	
Northampton - Hampton Gardens Install paving and table/chairs on west side		COMPLETE	
Northampton - Lions Park Ablutions Install pump and additional leach drains		COMPLETE	
Northampton - Oval renovation Undertake Verti mowing		COMPLETE	
Kalbarri - Grey Street/Red Bluff car park Install 3 x seats and concrete slabs		COMPLETE	
Kalbarri - Oval/Tennis court area Install safety barrier booth ends		COMPLETE	
Kalbarri Depot Remove loading ramp and repair fencing		COMPLETE	
Kalbarri Depot Construct and install bus shed/shelter		COMPLETE	Managed/Supervised by CEO
Kalbarri Depot Install cover/roof over concrete tank.		COMPLETE	
Kalbarri - Blue Holes car park area Fence upgrade at completion of car park		COMPLETE	
Binnu tip site Establish new site/trenches			
<u>PLANT ITEMS - Major</u>			
Northampton - New Truck (6 wheeler) Purchase new - trade/sell existing P228 Truck		Awarded	Delivery End of July 2020 - Carry over to 2020/21
Northampton - New Truck Trailer Purchase new - trade/sell existing P262 (NR9376) Trailer Cont.		Awarded	Delivery End of July 2020 - Carry over to 2020/21
2019/2020 Budget Works	Job No	Status	Comments
Northampton - New Vibe Roller		COMPLETE	

Purchase new - trade/sell existing P204 (NR8941) Roller			
Northampton - Utility - Gardener/Cleaner		COMPLETE	
Purchase New - trade/sell P236 (NR9890)- N/ton utility			
Northampton - Utility - Northampton Ranger		COMPLETE	
Purchase New - trade/sell P236- Horrocks utility			
Northampton - Utility - Grader operator			
Purchase New - trade/sell P198 (NR82) - Nton tip utility			
Northampton - Utility - Grader operator		COMPLETE	
Purchase New - trade/sell P202 (NR8245) - Kalbarri tip utility			
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Set of hand held 2-way radios		COMPLETE	
Northampton - Tip site generator			
Northampton - Chainsaw small			
Northampton Gardeners - R/charge extend hedge pruner		COMPLETE	
Northampton Gardeners - R/charge blower		COMPLETE	
Northampton Gardeners - R/charge garden shears		COMPLETE	
Northampton Gardeners - Battery charger		COMPLETE	
Northampton Gardeners - Petrol auger and bit		COMPLETE	
Northampton Gardeners - Felco secateurs x 2		COMPLETE	
Northampton Gardeners - Silvan backpack sprayer x 2		COMPLETE	
Northampton Gardeners - Folding tree pruning saw		COMPLETE	
Kalbarri - Rechargeable drill with batteries		COMPLETE	
Kalbarri - Rechargeable angle grinder/drill with batteries		COMPLETE	
Kalbarri - Gardener - Blower		COMPLETE	
Kalbarri - Manual push fertiliser spreader			
Kalbarri - Tow fertiliser spreader		COMPLETE	
General - Valve/service locator		COMPLETE	
General - Reticulation Fertiliser impregnation unit		COMPLETE	

TOWN PLANNING CONTENTS

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7.3.2	SUMMARY OF PLANNING INFORMATION ITEMS	19

7.3.1 PROPOSED MOBILE FOOD VEHICLE - KALBARRI

LOCATION:	Lot 179 (No.13) Glass Street, Kalbarri, Reserves 25307 & 34550 and Red Bluff Road sealed carpark
APPLICANT:	M & J Phyland
OWNER:	M & J Phyland, Department of Planning, Lands and Heritage, Shire of Northampton
FILE REFERENCE:	10.6.1.3, BD-MFV (A134) R25307, R34550
DATE OF REPORT:	8 July 2020
REPORTING OFFICER:	Deb Carson – Acting Planning Officer
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
1	Additional information
2	Schedule of submissions

AUTHORITY / DISCRETION:

Quasi-Judicial	<i>when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.</i>
Executive	<i>the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.</i>

SUMMARY:

Council is in receipt of a development application for the renewal of the operation of an mobile food vehicle at specified locations in and around the townsite of Kalbarri, and the storage of the van at Lot 179 (No.13) Glass Street, Kalbarri. The food van has been in operation for seven (7) years and the Applicants are now seeking another approval and licence for a period of three (3) to five (5) years.

The proposed Mobile Food Vehicle has been advertised for a period of fourteen days, with that advertising to conclude on Friday 10th July 2020. As the advertising period for this application has not yet closed, an Addendum to this report will be provided as a Late Item, detailing the submissions received and providing a recommendation to Council for this proposed continued use.

BACKGROUND:

The Bean Drifting Coffee Van has been operating for the previous seven (7) years within and around Kalbarri, with the Mobile Food Vehicle commencing operations in October 2013.

Council, at their Ordinary Meeting held on 21 July 2017, resolved to renew the food van's approval, for operation at four (4) locations around Kalbarri (two locations being unrestricted, and two having restricted trading hours due to being within close proximity to other similar businesses), as per the following motion:

"That Council grant formal development approval for the operation of an itinerant food van subject to compliance with the following:

1. *The itinerant food van is ONLY to be operated at the following locations:*
 - (a) *Jacques Point (Reserve 34550);*
 - (b) *Red Bluff Road (sealed carpark) Road Reserve;*
 - (c) *Carparking area adjacent Kalbarri Beach Resort (Reserve 25307); &*
 - (d) *Sally's Tree (Reserve 25307);*
2. *That the Itinerant Food Van shall ONLY operate at locations defined at condition 1 (c) and 1 (d) as per above, between the hours of 8:30pm-12:30am.*
3. *The itinerant food van shall operate in the locations indicated upon the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.*
4. *This approval is valid for a period of three (3) years from the date of this advice, after which the development will be returned to Council for further consideration.*
5. *Prior to commencement of the proposed use, the Applicant is required to contact the Shire's Environmental Health Officer to arrange an inspection of the van, food preparation areas and methods, and storage premises to ensure compliance with relevant health legislation.*
6. *This development approval shall remain valid so long as the necessary food premise registration remains current and valid*

and upon expiration or earlier termination of the food premise registration this development approval shall cease to be valid.

- 7. The itinerant food van is permitted to be stored at Lot 179 (No.13) Glass Crescent, Kalbarri subject to the vehicle being stored within the property boundaries and the itinerant food van not causing injury to or prejudicially affecting the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 8. This approval is issued only to Martin & Judy Phyland and is NOT transferable to any other person or to any other land parcel. Should there be any change in respect of which this development approval is issued this approval shall no longer be valid.*
- 9. The itinerant food van is only approved to sell the following items:*
 - Hot, cold and frozen beverages (i.e. coffee, tea, slushies, cool drink cans)*
 - Soft serve icecream*
 - Toasted sandwiches*
 - Pastry items (i.e. pies, sausage rolls)*
 - Muffins & cakes*
 - Bags of potato chips*
- 10. The itinerant food van is required to be removed from the area at the close of business each day. The itinerant food van is not permitted to be stored within the approved operating areas.*
- 11. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times.*
- 12. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
- 13. The Itinerant Food Van and associated services shall not obstruct, or cause obstruction to, the access or traffic flow of car parking areas at any time.*
- 14. A certificate of currency in respect of public liability insurance cover of \$10,000,000, including reference to the Shire of Northampton as an interested party or within the definition of*

the insured. A copy of the insurance policy is required to be received by the Shire prior to the commencement of operation of the itinerant food van.

- 15. No freestanding signs or hoardings advertising the operation of the itinerant food van are permitted to be erected whether temporary or permanent in nature.*
- 16. The use of mechanical chimes or amplified music which could cause a noise nuisance is not permitted. The itinerant food van shall at all times comply with the Environmental Protection (Noise) Regulations 1997.*
- 17. The parking of the itinerant food van is not permitted upon road reserves, road verges or other carriageways with the exception of those approved areas indicated upon the approved plans dated [insert date].*
- 18. A License Agreement being entered into for the use of Reserve 25307 between the applicant, the Shire of Northampton and the Department of Lands in accordance with the Shire's 'Commercial Recreational Tourism Activity on Crown Reserves' Local Planning Policy.*
- 19. This Development Approval shall remain valid whilst the License Agreement referred to in Condition 18 remains current and valid, and on the expiration or in the termination of the License Agreement, this Development Approval shall cease to be valid.*

Advice Notes:

- i Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.*
- ii. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.*
- iii. In relation to Conditions 5, 6, and 9, the Applicant is advised that the Itinerant Food Van is required to comply with the requirements of the Food Act 2008 and Food Regulations 2009.*

-
- iv. *Should a new food premise be established within 500m of any of the approved locations the applicant is advised that the future approval and use of the said location would be unlikely.*
 - v. *The Shire's Environmental Health Officer is permitted to approve applications from the applicant for the operation of the food van at local events and market days subject to approval from the event/market day organisers.*
 - vi. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination."*

The existing Development Approval for the Mobile Food Vehicle will expire on the 25 September 2020, and therefore the Applicant is seeking to renew their Development Approval, and obtain a subsequent License Agreement, for a number of locations across Kalbarri, as outlined below.

THE PROPOSAL

The Applicant is re-applying for the operation of their food van at the following locations:

- Jacques Point gravel carpark (Reserve 34550) (**Figure 1**);
- Red Bluff Road sealed carpark (Road Reserve) adjacent to Bridgeman Road, Kalbarri (**Figure 2**);
- Carparking area opposite to the Kalbarri Beach Resort (Reserve 25307) after hours between 6:30pm and 12:30am (**Figure 3**); and
- Sally's Tree (Reserve 25307) after hours between 6:30pm and 12:30am (**Figure 4**).

The Applicant proposes to continue to store the food van at Lot 179 (No.13) Glass Street, Kalbarri (**Figures 5 and 6**) when not in use, where the van would be cleaned, connected to mains power and the food stored appropriately when the van is not in use.

Figure 1 – Proposed location - Jacques Point gravel carpark



Figure 2 – Proposed location - Red Bluff Road sealed carpark



Figure 3 – Proposed location - carpark adjacent to the Kalbarri Beach Resort

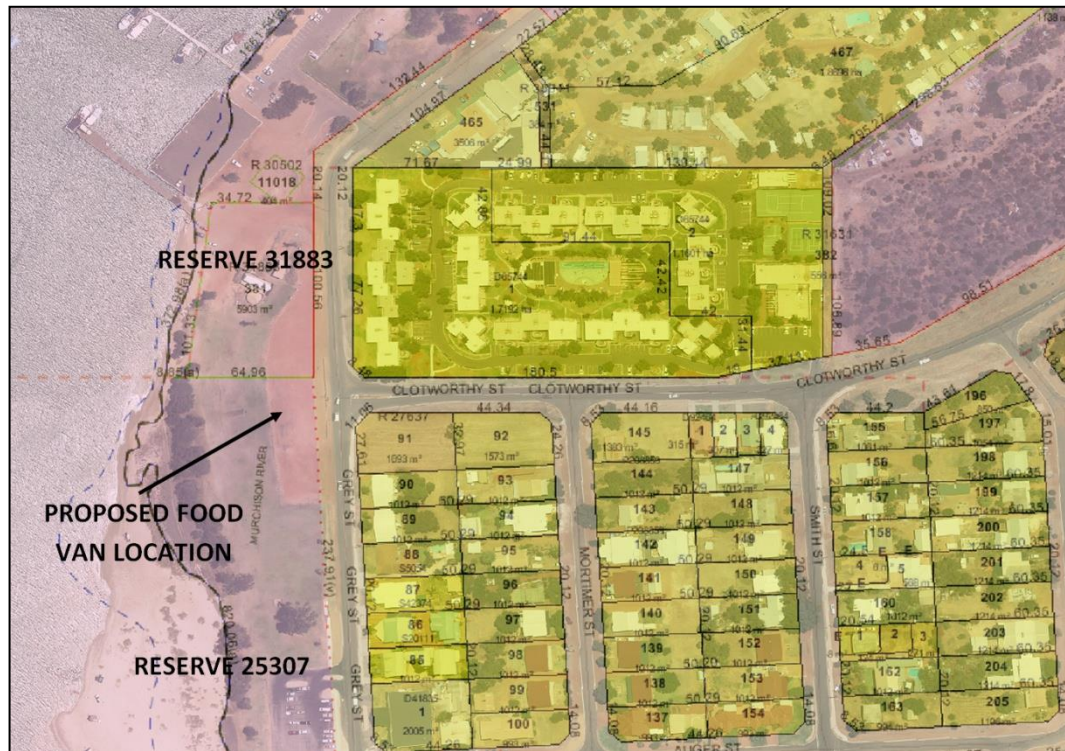


Figure 4 - Proposed location - carpark near Sally's Tree



Figure 5. Location of Lot 179 (No. 13) Glass Street, Kalbarri - Storage of van when not in use

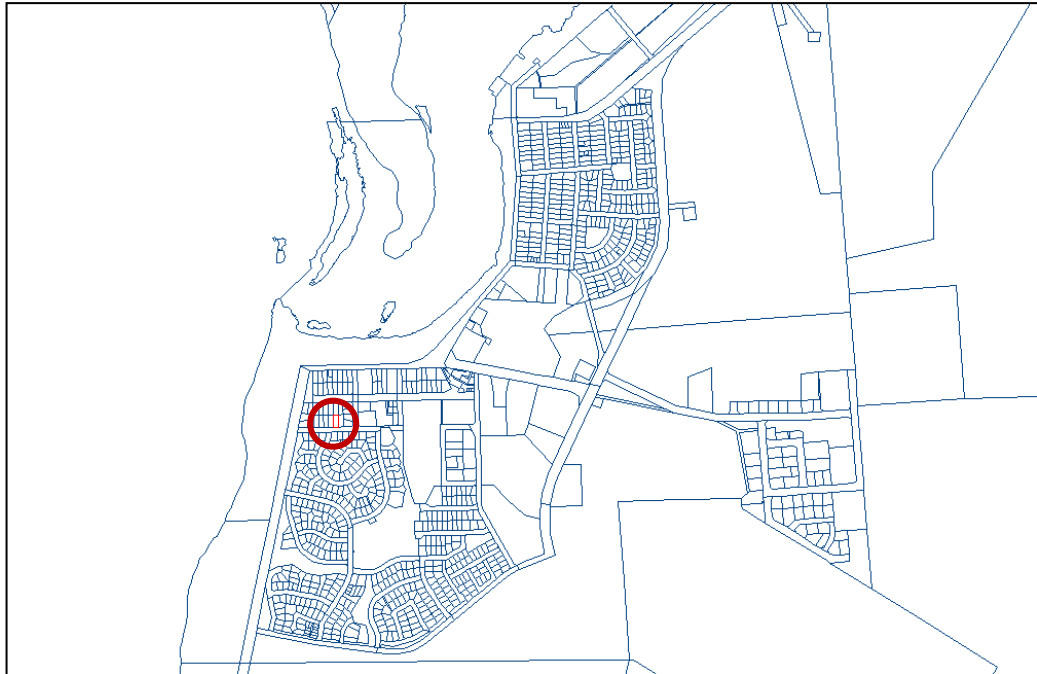


Figure 6. – View looking north towards Lot 179 (No.13) Glass Street, Kalbarri

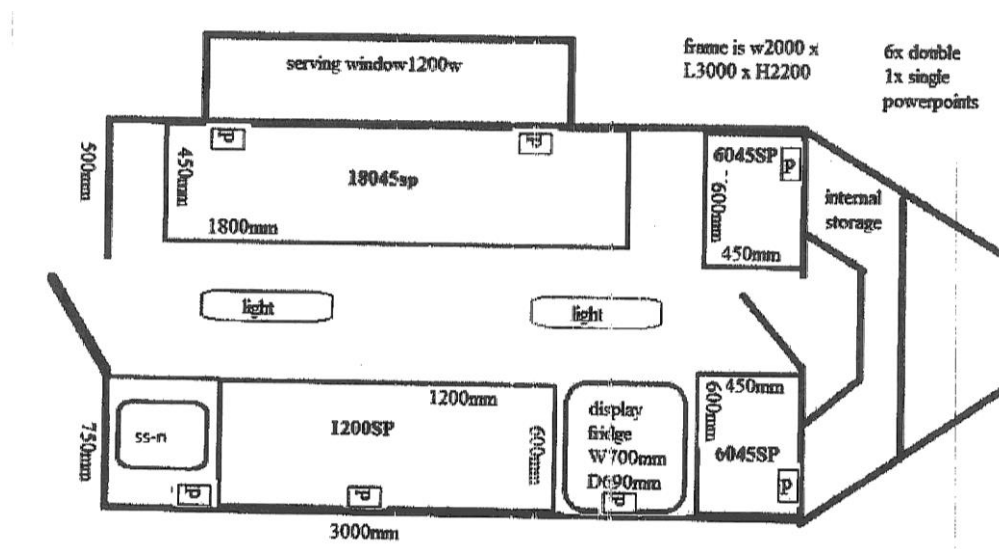


The food van comprises a dual axle trailer, is powered by a portable generator and features a hot water system, stainless steel worktops, microwave, fridge and freezer and other kitchen appliances and tools (see **Figures 7 and 8**). The food van sells items such as coffee, drinks, toasted sandwiches, muffins, cakes and slices, lollies and crisps.

Figure 7. Photograph of Mobile Food Vehicle



Figure 8. Layout of Mobile Food Vehicle



A copy of the applicant's correspondence to the Shire, elaborating upon the proposal, has been included as **Appendix 1** of this report.

COMMUNITY & GOVERNMENT CONSULTATION:

The application for the renewal of the Mobile Food Vehicle's approval is currently being advertised for a period of 14 days, with the advertising period commencing on the 26 June 2020 and due to conclude on Friday 10 July 2020.

During the advertising period the following actions were undertaken:

- Notice of the development placed in the Geraldton Guardian;
- Letters to all landowners of food premise buildings and to relevant governmental agencies and adjacent landowners;
- Notice on the Shire website;
- Notice of the development advertised at each of the Shire's administration buildings.

A full schedule of submissions will be provided within an Addendum to this report, prepared for Council as a Late Item.

FINANCIAL & BUDGET IMPLICATIONS:

Previous approvals have always been by means of issuing a three-year License Agreement to the Applicant. Under the *Commercial Recreational Tourism Activity Local Planning Policy*, an application fee of \$447 is required, as well as a Reserve User Fee of \$500 per year (payable upfront for three years), together with a License Agreement preparation fee of \$150.

However, under the new *Mobile Food Vehicles Local Planning Policy*, an application fee of \$297 would be required, with the annual fee for a Mobile Vehicle Permit being \$1,000 per annum plus the application fee.

To date, an application fee for a License Agreement renewal of \$447 has been received, as per previous applications.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

State: Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 11 – Kalbarri

Shire of Northampton Local Planning Scheme No. 11

In relation to the parking of the Mobile Food Vehicle at Lot 179 (No.13) Glass Street, Kalbarri, the lot is zoned 'Residential' under the Scheme. The objectives for the 'Residential' zone as prescribed in Section 3.1 of the Scheme:

Zone Name	Objectives
Residential	<ul style="list-style-type: none"> • To provide for a range of housing and a choice of residential densities to meet the needs of the community. • To facilitate and encourage high quality design, built form and streetscapes throughout residential areas. • To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

In relation to the parking of commercial vehicles Section 4.8.11 of the Scheme states:

- (a) *The local government may permit the parking of only one commercial vehicle on a lot in the "Residential", Rural Residential" or "Environmental Conservation" zone provided -*
- (i) *the amenity of the neighbourhood in the opinion of the local government is not adversely affected;*
 - (ii) *the vehicle forms an essential part of the occupation of an occupant of the dwelling;*
 - (iii) *the vehicle does not exceed either 3 metres in height or 12 metres in length;*
 - (iv) *any vehicle exceeding 8 metres in length is screened from public view; and*
 - (v) *no major repairs to the vehicle is undertaken and any minor repairs, maintenance, service or cleaning of any commercial vehicle or truck is undertaken in an area screened from public view.*

In relation to the operation of Mobile Food Vehicle upon land zoned 'Reserve', Section 2.2 of the Scheme relates to Local Reserves and states the Reserve Name and Objectives.

Reserve 25307 is vested with the Shire of Northampton for ‘Recreation’ purposes and forms part of the Kalbarri Foreshore Reserve. The objective of the Reserve are as follows:

Reserve Name	Objectives
Public Open Space	<ul style="list-style-type: none"> To set aside areas for public open space, particularly those established under the <i>Planning and Development Act 2005</i> s. 152. To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.

“2.2.1 A person shall not use or commence or carry out development on reserved land without first having obtained the planning approval of Council under Part VI of the Scheme, and in determining an application for planning approval Council shall have regard to:

- (a) the matters set out in Clause 6.5; and*
- (b) the ultimate purpose intended for the reserved land,*

and Council shall, in the case of land reserved for the purposes of a public authority, confer with that authority before giving its approval.”

POLICY IMPLICATIONS:

*Local: Shire of Northampton Local Planning Policy- Commercial Recreational Tourism Activity on Crown Reserves
Shire of Northampton Local Planning Policy - Mobile Food Vehicles*

Shire of Northampton Local Planning Policy- Commercial Recreational Tourism Activity on Crown Reserves

The Shire’s ‘Commercial Recreational Tourism Activity on Crown Reserves’ Local Planning Policy states the following objectives:

“To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;

To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;

To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;

To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;

To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; &

To provide criteria for assessing and determining applications."

Section 3.3.1 of the Policy states the following in relation to all activities:

"3.3.1.1 The natural systems should be able to sustain the form of recreation or activity which is proposed.

3.3.1.2 The activity should be compatible with the vesting purpose of the land and with the preservation values of the land, eg. they do not impinge upon rare or fragile ecosystems or impair key features of the landscape, or increase visitor pressure on land to an unacceptable level and do not detract from the reasonable enjoyment of the land by the public.

3.3.1.3 Generally the widest range of activities consistent with the reserve purpose should be allowed. Uses that impair other forms of use to an unreasonable extent or place the safety of others in jeopardy should be controlled or eliminated. In certain instances, for safety reasons, priority use may be allocated to specialised recreation activities at sites that are uniquely suited to those activities (eg. jet ski hire).

3.3.1.4 Sites that are likely to suffer environmental/stability problems from increased human activity or have a high conservation value will be excluded.

3.3.1.5 The Shire will endeavour within the resources available to it to provide an appropriate level of supervision of activities on the reserve or UCL. This is particularly important where natural and cultural values may be impaired. If this cannot be done, the activity should where practicable be restricted, relocated or eliminated.

- 3.3.1.6 *The activity should enhance the appropriate use of, enjoyment, understanding and appreciation of the land.*
- 3.3.1.7 *The activity should meet all statutory and industry requirements relevant to the operation including compliance with statutory town planning requirements (ie. zoning provisions, development control, Scheme purposes and objectives) and any relevant strategic planning report recommendations.*
- 3.3.1.8 *If an application is received for an existing activity by a previous Agreement holder of that activity and on the same site, Council will give preference to the previous Agreement holder where no recorded breach of any condition has been noted by Council.”*

Section 3.3.2 specifies the requirements for Land-Based Activities:

- 3.3.2.1 *If Council's roads, carparks or dual use paths are to be used, then the activity will be assessed in terms of whether it will create a danger to other users of the accessway/areas or will create an obstruction to traffic movement or will result in a major loss of carparking spaces.*
- 3.3.2.2 *Where appropriate, activities should be located adjacent to constructed public car parking areas and public conveniences (within 100 metres). The applicant may be required to contribute towards the construction of the public facilities. Approved applications may be required to contribute towards the upkeep of the local public infrastructure and facilities if considered necessary as a consequence of that activity.*
- 3.3.2.3 *If the beach is to be used then the activity must be determined as compatible with the beach environment.*
- 3.3.2.4 *Hire sites adjacent to foreshore areas must be related to the hire of beach-related equipment. A range of complementary operations may be permitted in the same vicinity if there are sufficient facilities and impacts are minor.*
- 3.3.2.5 *Beach site activities are not to damage, or lead to degradation of, coastal or other natural environment. All applications for beach sites are to be assessed to ensure that community demands outweigh commercial demands. Passive and informal recreation use of the beach will be the dominant use.*
- 3.3.2.6 *All activities are to demonstrate that they will not create a public nuisance to adjacent residential areas in context of noise, traffic, etc. and not create a conflict with the main beachgoers.*

Shire of Northampton Local Planning Policy- Mobile Food Vehicles

The Shire's 'Mobile Food Vehicles' Local Planning Policy states the following objectives:

- 2.1 *Provide guidance on the requirements for the operation of mobile food vehicles within the Shire of Northampton;*
- 2.2 *Allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces;*
- 2.3 *Ensure mobile food vehicles operate in a way which complements existing food businesses within town sites;*
- 2.4 *Ensure mobile food vehicles are of a temporary nature;*
- 2.5 *Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and*
- 2.6 *Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.*

Under the Policy, a 'Mobile food vehicle' includes:

- a) *Registered vehicle, caravan, trailer or any other method of transport from which food is sold; and*
- b) *Non-road registered vehicles such as, but not limited to, coffee carts, hotdog carts or similar vehicles.*

Under the Policy, the following location requirements apply:

- a) *Mobile food vehicle permit holders are only permitted to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same, or similar, food product during that business' trading hours;*
- b) *Mobile food vehicles are only permitted to trade at the locations detailed on their permits; and*
- c) *Mobile food vehicles will be located so as not to obstruct pedestrian flow or vehicular traffic.*

With regard to permit fees, the following also apply under the Policy:

- 3.13.1 *The permit holder will be required to pay the fees and charges as prescribed in the Shire of Northampton adopted Fees and Charges.*
- 3.13.2 *Only a single payment of the permit holder fee is required per permit period, regardless of the number of approved locations within the Shire of Northampton.*
- 3.13.3 *Permits will not be issued until the required fee has been paid.*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

COMMENT/CONCLUSION:

It is noted that this application has been received as a renewal of a Commercial Recreational User 3-year License Agreement renewal, and therefore the fee of \$447 was requested and paid. However, Council may consider that this Application now falls under the recently adopted *Local Planning Policy – Mobile Food Vehicles*, and therefore the new permit fee structure should apply. Council may therefore wish to approve a shortened license agreement period (e.g. a one-year period), with an Advice Note to be made upon the development approval that when that License Agreement period lapses, the use will thereafter fall under the provisions and fee structure of the new Local Planning Policy for Mobile Food Vehicles (noting that this is a fee increase of \$1,794 across a three year period).

Further comments regarding the proposed use will be included within an Addendum to this Report, and will be based upon the planning assessment and consideration of the submissions received during the advertising period. This will be included as a Late Item for Council consideration.

VOTING:

Simple Majority Required.

OFFICER RECOMMENDATION – ITEM 7.3.1

To be provided as an Addendum to Council for their consideration

APPENDIX 1. ADDITIONAL INFORMATION

This trailer is dual axle, braked and licenced.

Powered by portable generator.

Hot water system installed, new stainless steel bench tops, hand basin and sink.

60 Ltr water tanks - one for grey water
- one for fresh.

Trailer meets health regulations and local council requirements.

Microwave.

Fridge/freezer

Sandwich press.

When not in use the trailer will be parked at our residential address in Kalbarri and connected to main power.

Services offered.

Coffee machine

Urn

Slushy machine

Yogurt soft serve

Cool drinks - water, fanta, coke etc.

Toasted sandwiches - (Electric sandwich press)

Pie's (Pie warmer)

Muffin's / cakes

Bags of potato chips.

All food to be prepared in van.

7.3.2 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 8 July 2020
REPORTING OFFICER: Deb Carson - Acting Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
033	DLLE Investments Pty Ltd	LOT 10113 YERINA SPRINGS ROAD, YALLABATHARRA	WORKSHOP & STORAGE SHED, TEMPORARY WORKER'S ACCOMMODATION - APIARY	12 June 2020
034	R Reynolds	LOT 12 (NO. 5) GLANCE STREET, HORROCKS	FRONT FENCE	9 June 2020
035	A Softly	LOT 163 (NO. 45) JOHN STREET, NORTHAMPTON	COTTAGE INDUSTRY RENEWAL	12 June 2020
036	T Hall	LOT 17 (NO. 34) MITCHELL STREET, HORROCKS	HOME OCCUPATION RENEWAL – HAIRDRESSING SERVICE	16 June 2020
037	EJ, JA & AJ McClintock	LOT 512 (NO. 23) CHICK PLACE, KALBARRI	CARPORT	25 June 2020
038	J Passalacqua	LOT 7 (NO. 163) HARVEY ROAD, EAST BOWES	HOME BUSINESS RENEWAL – ART TUITION	16 June 2020
039	Kalbarri Scenic Flights Pty Ltd	LOT 1 (NO. 38 / UNIT 1) GREY STREET, KALBARRI	HOME BUSINESS RENEWAL – BOOKING OFFICE	23 June 2020
040	M Grove	LOT 103 (NO. 7) DARWINIA DRIVE, KALBARRI	COMMERCIAL VEHICLE PARKING RENEWAL	23 June 2020

041	Northampton Men's Shed	LOT 452 (NO. 67) MARY STREET, NORTHAMPTON	OUTBUILDING EXTENSION	26 June 2020
042	CT & L Woodcock	LOT 33 (NO. 216) HAMPTON ROAD, NORTHAMPTON	SIGNAGE – GIFT SHOP	23 June 2020
043	MJ Mullane	LOT 359 (NO. 63) BATEMAN STREET, NORTHAMPTON	HOME OCCUPATION RENEWAL – JAMS ETC	23 June 2020
044	JA & C Dalglish	LOT 30 (NO. 12) ERWOOD ROAD, NORTHAMPTON	TEMPORARY SHIPPING CONTAINER	26 June 2020
045	J Traill	LOT 6 (NO. 60) GANTHEAUME CRESCENT, KALBARRI	HOME BUSINESS RENEWAL – BEAUTY THERAPY SERVICE	29 June 2020
046	J Facer	LOT 802 (NO. 14) GLASS STREET, KALBARRI	HOME OCCUPATION RENEWAL – MEDIA PRODUCTIONS	29 June 2020
047	S Whyte	LOT 909 (NO. 15) MAINWARING DRIVE, KALBARRI	HOME BUSINESS RENEWAL – FITNESS CLASSES	30 June 2020
048	M Scott	LOT 2 (NO. 123) SEVENTH AVENUE, NORTHAMPTON	COMMERCIAL VEHICLE PARKING RENEWAL	30 June 2020
049	K Irwin	LOT 219 (NO. 26) AUGER STREET, KALBARRI	HOME OCCUPATION RENEWAL – HAIRDRESSING	30 June 2020

TOWN PLANNING CONTENTS

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7.3.1 ADDENDUM TO PROPOSED MOBILE FOOD VEHICLE - KALBARRI

LOCATION:	Lot 179 (No.13) Glass Street, Kalbarri, Reserves 25307 & 34550 and Red Bluff Road sealed carpark
APPLICANT:	M & J Phyland
OWNER:	M & J Phyland, Department of Planning, Lands and Heritage, Shire of Northampton
FILE REFERENCE:	10.6.1.3, BD-MFV (A134) R25307, R34550
DATE OF REPORT:	8 July 2020
REPORTING OFFICER:	Deb Carson – Acting Planning Officer
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	
1	Additional information
2	Schedule of submissions

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

Executive *the substantial direction setting and oversight role of the Council. For example, adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*

SUMMARY:

Council is in receipt of a development application for the renewal of the operation of a mobile food vehicle at specified locations in and around the townsite of Kalbarri, and the storage of the van at Lot 179 (No.13) Glass Street, Kalbarri.

The proposed Mobile Food Vehicle was advertised for a period of fourteen days, with that advertising concluding on Friday 10th July 2020. At closure of the advertising period, five (5) submissions were received in relation to the proposed continued use, one in support, three stating no objection and one citing an objection to the proposed use. No submissions were received in relation to the storage of the commercial vehicle.

This report recommends conditional approval of the proposed continued use of Reserves and storage of the commercial vehicle, however, proposes changes to the requested trading hours and use of a generator upon the two Reserve 25307 locations.

THE PROPOSAL

The Applicant is re-applying for the operation of their food van at the following locations:

- Jacques Point gravel carpark (Reserve 34550).
- Red Bluff Road sealed carpark (Road Reserve) adjacent to Bridgeman Road, Kalbarri.
- Carparking area opposite to the Kalbarri Beach Resort (Reserve 25307) after hours between 6:30pm and 12:30am; and
- Sally's Tree (Reserve 25307) after hours between 6:30pm and 12:30am.

The Applicant proposes to continue to store the food van at Lot 179 (No.13) Glass Street, Kalbarri when not in use, where the van would be cleaned, connected to mains power and the food stored appropriately when the van is not in use.

COMMUNITY & GOVERNMENT CONSULTATION:

The application for the renewal of the Mobile Food Vehicle's approval is currently being advertised for a period of 14 days, with the advertising period commencing on the 26 June 2020 and concluding on Friday 10 July 2020.

During the advertising period the following actions were undertaken:

- Notice of the development placed in the Geraldton Guardian.
- Letters to all landowners of food premise buildings and to relevant governmental agencies and adjacent landowners.
- Notice on the Shire website.
- Notice of the development advertised at each of the Shire's administration buildings.

A full schedule of submissions is provided as **Appendix 1** to this report.

FINANCIAL & BUDGET IMPLICATIONS:

Previous approvals have always been by means of issuing a three-year License Agreement to the Applicant. Under the *Commercial Recreational Tourism Activity Local Planning Policy*, an application fee of \$447 is required, as well as a Reserve User Fee of \$500 per year (payable upfront for three years), together with a License Agreement preparation fee of \$150.

However, under the new *Mobile Food Vehicles Local Planning Policy*, an application fee of \$297 would be required, with the annual fee for a Mobile Vehicle Permit being \$1,000 per annum plus the application fee.

To date, an application fee for a License Agreement renewal of \$447 has been received, as per previous applications.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

COMMENT/CONCLUSION:

Approval Type and Fee

The Applicant has requested that Council consider issuing an extended License Agreement to the Applicant for a period of five (5) years, rather than the usual three (3) year period. With regard to this request, it is considered that an extended Agreement would conflict with the provisions of Council Policy 9.2 which requires that License Agreements should be valid for a maximum of three years only, as well as be in conflict with the Shire's Local Planning Policy – Mobile Food Vehicles, which limits permits to a maximum period of one year.

It is noted that this application has been received as a renewal of a Commercial Recreational User 3-year License Agreement renewal, and therefore the fee of \$447 was requested and paid. However, Council may consider that this Application now falls under the recently adopted *Local Planning Policy – Mobile Food Vehicles*, and therefore the new permit fee structure should apply.

As a compromise between the two options, it is proposed that Council may consider approving a shortened license agreement period (e.g. a one-year period), with an Advice Note to be made upon the development approval that when that License Agreement period lapses, the use will thereafter fall under the provisions and fee structure of the new Local Planning Policy for Mobile Food Vehicles. The fee options are provided as per the Table below for Council consideration:

Option	Application Fee	User fee	Agreement prep. fee	Total
3year License Agreement	\$447	\$1,500	\$150	\$2,097
5year License Agreement	\$447	\$2,500	\$150	\$3,097
1 year License Agreement	\$447	\$500	\$150	\$1,097
1 year Permit	\$297	\$1,000	n/a	\$1,297

It is further noted for Council consideration that a submission has been received querying the cost of this use to Council and what level of remuneration was sought for use of "prime locations" within Kalbarri.

Storage of Mobile Food Vehicle at Lot 179 (No. 13) Glass Street, Kalbarri

The Applicant utilises Lot 179 Glass Street to store the Mobile Food Vehicle when not in use, and has reapplied for this to continue for a further approved period. No submissions were received in relation to this proposed use and no reported complaints have been received in relation to this use in previous years, therefore support for the storage of the van at this location is considered appropriate.

Jacques Point gravel carpark

Given the requirements of the Scheme and the Shire of Northampton's Local Planning Policy '*Commercial Recreational Tourism Activity on Crown Reserves*' the following guidance is provided:

Zoning:	Reserve 34550
Management Order:	Shire of Northampton

The area is 3.5km from the Kalbarri commercial areas and 500m from Rainbow Jungle, which is the closest commercial business. A letter has previously been received from the operators of Rainbow Jungle in support of the application, and no submission was received from this landowner during the most recent round of consultation/advertising stating any objection to the proposal. No other submissions were received directly relating to this reserve.

Given the above, this location is considered to meet the objectives and requirements of the Shire's Policy's, Local Laws and Scheme, and support for the operation of the Mobile Food Vehicle upon this site is considered appropriate.

Red Bluff Road sealed carpark (Road Reserve) adjacent to Bridgeman Road, Kalbarri

Given the requirements of the Town Planning Scheme, the following guidance is provided:

Zoning:	Road Reserve
Control:	Shire of Northampton

The area is 3.5km from the Kalbarri commercial areas and less than 500m from Rainbow Jungle being the closest commercial business. As noted above, no objection has been received from the operators of Rainbow Jungle as a result of recent advertising. Furthermore, Main Roads WA has advised that the location is not under Main Roads jurisdiction and it is considered that there would be no detrimental impact for users of the existing Main Roads network.

Given the above, this location is considered to meet the objectives and requirements of the Shire's Policy's, Local Laws and Scheme and support for the operation of the Mobile Food Vehicle upon at this site is considered appropriate.

Carparking areas opposite to the Kalbarri Beach Resort and adjacent to Sally's Tree (with restricted trading hours between 6:30pm and 12:30am)

Given the requirements of the Scheme and the Shire of Northampton's Local Planning Policy 'Commercial Recreational Tourism Activity on Crown Reserves' the following guidance is provided:

Zoning: Reserve 25307
Management Order: Shire of Northampton

The application seeks to continue operating the Mobile Food Vehicle upon Reserve 25307 in the car parking area adjacent to the Kalbarri Beach Resort as well as adjacent to Sally's Tree, between the hours of 6.30pm to 12.30am (NB. The most recent approval was granted for amended trading hours to be 8.30pm – 12.30am in those locations).

One objection was received during the advertising period, regarding the potential impacts the proposal might have upon existing businesses offering similar products for sale. This submission was made by a commercial premises landowner that is located approximately 350m from the proposed location of Sally's Tree.

Council Policy 8.5 provides some guidance in relation to these matters, with the Policy stating that an application should not be approved to operate within 500 metres of any business offering similar produce for sale, and excepting where specifically approved, shall not operate within a Townsite during the normal trading hours of any business within that Townsite which is offering similar produce for sale.

With regard to the proposed extended trading hours (with the commencement time proposed to be brought forward from 8:30pm to 6:30pm), it is noted that there are a number of restaurants who are open beyond 6:30pm on a regular basis. It is therefore considered that allowing the Food Van to operate from 6:30pm would be in conflict with the provisions of Council Policy 8.5, and it is recommended to Council that the trading hours (should they be approved) be restricted to 8:30pm until 12:30am.

It is further noted that the application proposes the use of a generator to provide the Mobile Food Vehicle power requirements whilst in operation. It is noted that Council, in recent times, has required other foreshore users to connect to mains power within Reserve 25307 and has not approved the use of generators because of potential noise impacts. It is additionally noted that this application proposes to operate during evening hours and the two subject sites proposed within this application are located in close proximity to accommodation businesses (particularly the Kalbarri Beach

Resort), and therefore potential noise impacts are likely to be increased during evening hours whilst guests are trying to sleep. It is noted that the distance from the proposed site and the edge of the Kalbarri Beach Resort development is approximately 60 metres.

It is therefore recommended that Council consider the suitability of the use of a generator upon the two Reserve 25307 locations (i.e. opposite Kalbarri Beach Resort and adjacent to Sally's Tree) and the requested trading hours upon those sites. It is proposed that any approval for use of those two sites should be tied to the requirement to connect to an approved onsite power source, and that the use of a generator upon Reserve 25307 shall not be permitted except in exceptional circumstances such as a power outage, in keeping with the requirement of other reserve users to do the same. This is likely to come at an extra cost to the applicant, as connection to a power source may require a metered connection or negotiation with existing vendors to access their power source.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

Given the above information, it is recommended that Council grant development approval (subject to conditions) for the renewal of the proposed use at the four locations requested. With regard to the two locations upon Reserve 25307 (being the car parking areas adjacent to the Kalbarri Beach Resort and Sally's Tree), it is recommended that those sites have the restricted trading hours of 8:30pm to 12:30am and also have the requirement to connect to an approved onsite power source to limit impacts on existing businesses and patrons of those businesses.

It is requested that Council considers the length of approval, and whether they wish to enter into a License Agreement, being for a period of three years, five years, or one year, or alternatively if they want to apply the permit requirements under *Local Planning Policy – Mobile Food Vehicles* which each have separate fee structures as per the Table provided within the comments section of this Addendum.

OFFICER RECOMMENDATION – ITEM 7.3.1**That Council:**

- 1. Approve the Mobile Food Vehicle use for a period of three years as a License Agreement or Mobile Food Vehicle Permit [Council to determine] with an application fee of \$150, and a User fee of \$1,500 to be paid by the Applicant.**
- 2. Grant development approval for the operation of a Mobile Food Vehicle subject to compliance with the following:**
 - a. The Mobile Food Vehicle is ONLY to be operated at the following locations:**
 - (i) Jacques Point (Reserve 34550).**
 - (ii) Red Bluff Road (sealed carpark) Road Reserve.**
 - (iii) Carparking area adjacent Kalbarri Beach Resort (Reserve 25307); &**
 - (iv) Sally's Tree (Reserve 25307).**
 - b. That the Mobile Food Vehicle shall ONLY operate at locations defined at condition 2a (iii) and 2a (iv) as per above, between the hours of 8:30pm-12:30am.**
 - c. The Mobile Food Vehicle shall operate in the locations indicated upon the attached approved plan(s) dated 17 July 2020 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**
 - d. This approval is valid for a period of three years from the date of this advice, after which the development will be returned to Council for further consideration.**
 - e. Prior to commencement of the proposed use, the Applicant is required to contact the Shire's Environmental Health Officer to arrange an inspection of the van, food preparation areas and methods, and storage premises to ensure compliance with relevant health legislation.**
 - f. This development approval shall remain valid so long as the necessary food premise registration remains current and valid and upon expiration or earlier termination of the food premise registration this development approval shall cease to be valid.**

- g. The Mobile Food Vehicle is permitted to be stored at Lot 179 (No.13) Glass Crescent, Kalbarri subject to the vehicle being stored within the property boundaries and the vehicle not causing injury to or prejudicially affecting the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.**
- h. This approval is issued only to Martin & Judy Phyland and is NOT transferable to any other person or to any other land parcel. Should there be any change in respect of which this development approval is issued this approval shall no longer be valid.**
- i. The Mobile Food Vehicle is only approved to sell the following items:**
 - Hot, cold and frozen beverages (i.e. coffee, tea, slushies, cool drink cans)
 - Soft serve ice-cream
 - Toasted sandwiches
 - Pastry items (i.e. pies, sausage rolls)
 - Muffins & cakes
 - Bags of potato chips
- j. The Mobile Food Vehicle is required to be removed from the area at the close of business each day. The Mobile Food Vehicle is not permitted to be stored within the approved operating areas.**
- k. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times.**
- l. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.**
- m. The Mobile Food Vehicle and associated services shall not obstruct, or cause obstruction to, the access or traffic flow of car parking areas at any time.**
- n. A certificate of currency in respect of public liability insurance cover of \$20,000,000, including reference to the Shire of Northampton as an interested party or within the definition of the insured. A copy of the insurance policy is required to be received by the Shire prior to the commencement of operation of the Mobile Food Vehicle.**
- o. No freestanding signs or hoardings advertising the operation of the Mobile Food Vehicle are permitted to be erected whether temporary or permanent in nature.**

- p. The use of mechanical chimes or amplified music which could cause a noise nuisance is not permitted. The Mobile Food Vehicle shall at all times comply with the Environmental Protection (Noise) Regulations 1997.**
- q. The parking of the Mobile Food Vehicle is not permitted upon road reserves, road verges or other carriageways with the exception of those approved areas indicated upon the approved plans dated 17 July 2020.**
- r. The use of a generator upon Reserve 25307 is only allowed during power outages or when the on-site power source is not accessible (as approved by the Local Government). At all other times, the Applicant shall utilise an onsite power connection and source, which shall be to the approval of the Local Government.**
- s. The Applicant shall be wholly financially responsible for the connection and/or use of electricity accessed via metered outlet(s) upon Reserve 25307.**
- t. A License Agreement being entered into for the use of Reserve 25307 between the applicant, the Shire of Northampton and the Department of Lands in accordance with the Shire's 'Commercial Recreational Tourism Activity on Crown Reserves' Local Planning Policy. This License Agreement is subject to approval by the Department of Lands.**
- u. This Development Approval shall remain valid whilst the License Agreement referred to in Condition 2 (t) remains current and valid, and on the expiration or in the termination of the License Agreement, this Development Approval shall cease to be valid.**

Advice Notes:

- i Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.**
- ii. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.**
- iii. In relation to Conditions 2e, 2f, and 2g, the Applicant is advised that the Mobile Food Van is required to comply with the requirements of the Food Act 2008 and Food Regulations 2009.**

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|-------------|--|
| iv. | Should a new food premise be established within 500m of any of the approved locations the applicant is advised that the future approval and use of the said location would be unlikely. |
| v. | The Shire's Environmental Health Officer is permitted to approve applications from the applicant for the operation of the food van at local events and market days subject to approval from the event/market day organisers. |
| vi. | At the time that the approval period lapses (as per conditions 2d, 2t, and 2u), the use will thereafter fall under the provisions and fee structure of the new Local Planning Policy for Mobile Food Vehicles. |
| vii. | If the applicant is aggrieved by this determination, they have the right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination. |

APPENDIX 1. SCHEDULE OF SUBMISSIONS

No	Date Received	Submitter	Submission Detail	Comment/Recommendation
1.	29/06/2020	Melissa Daniels (Kalbarri Edge Resort) Email	OBJECTION - Objects to van being located upon Reserve 25307, Carpark and Sally's Tree as it will have an economic impact upon businesses in the area	- Whilst economic impacts are not typically valid planning considerations for applications involving private landholding, Council can apply Policy 8.5 and take economic impacts into consideration for use of Reserves under their Management Control. Condition (b) has been applied to restrict trading hours of the mobile food vehicle from 8.30pm onwards so as to avoid conflict with existing businesses.
2.	29/06/2020	Main Roads WA Midwest-Gascoyne Region	NO OBJECTION - not located within or adjacent to a road reserve under Main Roads jurisdiction thereby is considered to have no detrimental impact on the main roads network. - no current plans in the area that would impact the development	- Noted.
3.	01/04/2020	Oleander Nominees Pty Ltd (Tony Michelson)	SUPPORT - strongly supports proposal for a period of five (5) years.	- Noted.
4.	06/07/2020	Gliss Holdings (Graham Dunn)	INDIFFERENT - Van provides a service and convenience in certain locations, however the submitter queries whether the operator is paying for the privilege to operate on "A" Class Reserves and prime locations. They do not pay rates and public bins used by customers are probably emptied at Council's expense.	- A reserve user fee has previously been charged for use of the locations. Additionally, a condition of approval is applied that requires the Applicant to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times.

			- Does not object however believes the applicant should be required to pay some form of remuneration to the Shire.	
5.	01/07/2020	Department of Biodiversity, Conservation and Attractions (DPAW)	<p>NO OBJECTION</p> <ul style="list-style-type: none"> - It is considered that the van and any associated environmental impacts will be appropriately managed through existing planning framework 	- Noted.

7.3.3 PROPOSED CARAVAN TEMPORARY ACCOMMODATION – LOT 29 (NO. 109) HAMPTON ROAD, NORTHAMPTON

LOCATION:	Lot 29 (No. 109) Hampton Road, Northampton
APPLICANT:	R S Pearce
OWNER:	R S Pearce
FILE REFERENCE:	10.8.1.1/A1197
DATE OF REPORT:	15 July 2020
REPORTING OFFICER:	Deb Carson – Acting Planning Officer
RESPONSIBLE OFFICER:	Garry Keeffe – Chief Executive Officer
APPENDICES:	

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An Application to use a caravan for temporary accommodation purposes in the residential area of Northampton was received in February, which was thereafter approved at Council's Ordinary Meeting on 15 May 2020. A condition of this approval included that the Applicant pay a bond of \$5,000, with the bond money to be repaid to the Applicant upon completion of the dwelling to lock-up stage.

Council has now received a request from the Applicant to waive the \$5,000 bond and vary the conditions of approval of D/A 2020-028 citing financial and personal hardship. Council is requested to consider the Applicant's request to waive the bond requirement.

LOCALITY PLANS:

Figure 1. Location of Lot 29 (No. 109) Hampton Road, Northampton

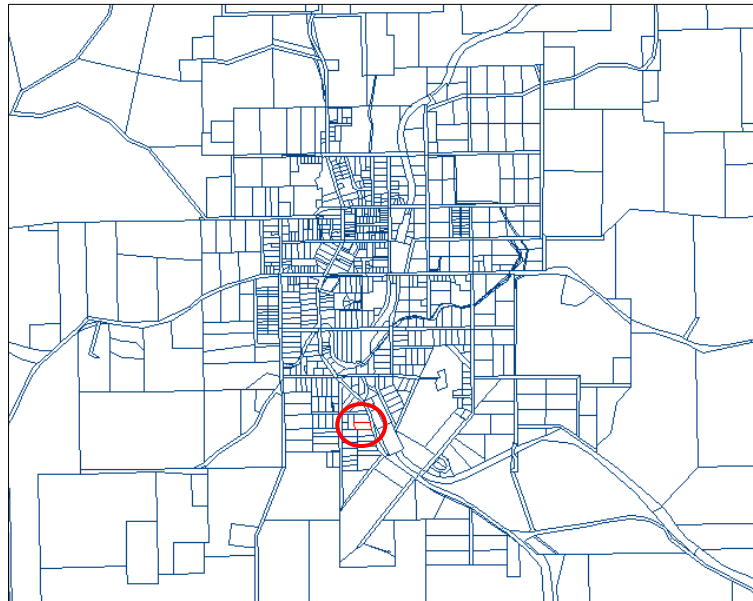


Figure 2. Site Plan of Lot 29 (No. 109) Hampton Road, Northampton



BACKGROUND:

The Applicant submitted an application to construct a single dwelling and outbuilding on Lot 29 (No. 109) Hampton Road, Northampton and was granted development approval (D/A 2020-014) and a building permit in March 2020.

The Applicant thereafter submitted a request by email on 17 April 2020 requesting that Council consider their application to use a caravan (together with a small on site chemical toilet and shower) for temporary accommodation purposes while the Applicant undertakes construction of the single dwelling and outbuilding on Lot 29 (no. 109) Hampton Road, Northampton. Council considered the request, and approved the Application subject to the following conditions:

“That Council, having taken into consideration the provisions of the Shire of Northampton’s Local Planning Scheme No. 10 (Northampton), the Shire’s Local Planning Policy Caravans for Temporary Accommodation and the current circumstances (closure of Northampton Caravan Park and Planning requirement exemptions), grant approval for a caravan to be placed on Lot 29 (No. 109) Hampton Road (North West Coastal Highway), Northampton, subject to the following conditions:

- 1. Development/use shall be in accordance with the attached approved plans dated 15 May 2020 and subject to any modifications required as a consequence of this approval the endorsed plan(s) shall not be modified or altered without the prior written approval of the local government.*
- 2. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition.*
- 3. This Development Approval is valid until 15 May 2021, after which further application to the local government is required. It is the responsibility of the applicant to apply in good time before expiration, and the local government will not automatically re-issue approvals.*
- 4. This approval is issued only to R. Pearce and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton.*
- 5. A bond of \$5,000 shall be lodged with the Shire of Northampton prior to occupation of the caravan on site with the bond money to be repaid to the Applicant upon completion of the dwelling to lock-up stage.*

6. *The approval is for one (1) Caravan with Annexe, one (1) portable chemical toilet and one (1) portable shower only.*
7. *The caravan and ablution facilities are to be positioned on the lot so as to be not visible from Hampton Road and will include visual screening measures, to the approval of the local government.*
8. *The ablution facilities (toilet and shower) are to be connected to the new septic system for the proposed dwelling.*
9. *Should substantiated ongoing complaints be received in relation to the placement of the caravan on Lot 29 (No. 109) Hampton Road, Northampton), the Shire of Northampton reserves the right to review and/or revoke this Development Approval.*
10. *The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times.*
11. *The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.*
12. *The use of a generator upon Lot 29 (No. 109) Hampton Road is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source available on site.*

Advice Notes

1. *If the development/use the subject of this approval is not substantially commenced within a two (2) year period, the approval will lapse and be of no further effect.*
2. *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
3. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

4. The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times.”

On 14 July 2020, the Applicant emailed a request for the waiving of the \$5,000 bond fee, as per the following request:

*“Dear Michelle Allen/Garry Keeffe
Northampton Shire*

I'm so sorry for not responding to your letters, but I hadn't checked my po box in some time.

In relation to not paying council 5k to live on my property while building, I simply cannot afford it at this moment in time. I had no idea that the earth works was going to be so expensive as the property had rock everywhere, and the amount of fill I needed was enormous. Not to mention electricity supply, water supply and sewerage. I have also laid a concrete pad and will be starting to put up the frames in the near future.

With the build, corona virus and lack of work, I have had to sell my car and my now ex-partner has left me due to not wanting to be homeless and having no money.

My anxiety and depression level has skyrocketed and I can only ask for a little Grace at present.

I've placed screening across the van site and hope this is to your satisfaction.

My reason for having a container on site is to be able to keep my tools and materials locked up safe and secure. It is also an OHS issue and I am obligated to keep a clean safe site for all and certain materials locked away. Being that this is a vacant lot and no shed is erected as yet, this is my only means to do so.

I hope the shire doesn't make me homeless.

Sincerely Rick”

COMMUNITY & GOVERNMENT CONSULTATION:

The original application for the construction of the proposed single dwelling and outbuilding was advertised for a period of 14 days from 7 February 2020 until 21 February 2020.

No consultation has been undertaken to date in regard to the application to use a caravan for temporary accommodation purposes.

FINANCIAL & BUDGET IMPLICATIONS:

In February, the applicant paid the sum of \$384.00 being payment of the development application fee and the sum of \$1469.52 being payment of the building application fee for the single dwelling and outbuilding. No application fee has been paid for the application to use a caravan for temporary accommodation purposes.

As a condition of approval of D/A 2020-028, a bond of \$5,000 was required to be paid, however this bond money would be held in trust and returned to the Applicant should they meet their bond and development approval conditions and therefore is not a true revenue for the Shire of Northampton.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Scheme) Regulations 2015

Caravan Parks and Camping Grounds Regulations 1997

Local: Shire of Northampton Local Planning Scheme No. 10

Caravan Parks and Camping Grounds Regulations 1997

In determining where a person may camp, other than in a registered Caravan Park, the relevant excerpts of the *Caravan Parks and Camping Grounds Regulations 1997* are outlined below:

11. *Camping other than at a caravan park or camping ground*

(1) A person may camp —

- (a) *for up to 3 nights in any period of 28 consecutive days on land which he or she owns or has a legal right to occupy, and may camp for longer than 3 nights on such land if he or she has written approval under subregulation (2) and is complying with that approval;*

- (2) Written approval may be given for a person to camp on land referred to in subregulation (1)(a) for a period specified in the approval which is longer than 3 nights —
- (a) by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months.
 - (b) by the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months; or
 - (c) despite paragraph (b), by the local government of the district where the land is situated —
 - (i) if such approval will not result in the land being camped on for longer than 12 consecutive months; and
 - (ii) if the person owns or has a legal right to occupy the land and is to camp in a caravan on the land while a building licence issued to that person in respect of the land is in force.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Caravans for Temporary Accommodation

Local Planning Policy – Caravans for Temporary Accommodation

The Local Planning Policy for Caravans for Temporary Accommodation was adopted by Council at their 15 June 2018 Ordinary Meeting.

The Local Planning Policy states the following objectives:

- To provide for and regulate the use of caravans for temporary accommodation purposes whilst building a residence.
- To ensure that outbuildings are not used for habitable purposes.
- To ensure that this type of temporary accommodation does not compromise the amenity of the area.
- To ensure an acceptable standard of development (by way of building and health compliance) is achieved.

The Local Planning Policy also details the following:

Clause 3.3.2:

"It is considered that the use of caravans for temporary accommodation purposes in residential areas (even located within an outbuilding) could have a detrimental impact on the amenity of the area and would be contrary to resident's expectations for development in the locality.

Therefore the use of caravans for temporary accommodation purposes in residential areas should not be approved."

Clause 3.3.3:

"Within Rural Residential and Rural Smallholdings areas the local government may approve the occupation of 1 caravan on-site for up to 12 months pursuant to regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997, subject to:

- a) *A building permit having been issued for the construction of the residence on the property with written evidence of a signed building contract with a registered builder for the construction of the residence, and a commitment date that is within 6 months by that builder for the commencement of construction of the residence; or*

In the case of an owner builder, a building permit for a residence has been issued by the local government and the applicant shall lodge a bond of \$10,000.00 with the local government and a Statutory Declaration providing a commitment to construct a residence and an accompanying commencement date that is within 6 months;

- b) *A Statutory Declaration acknowledging the use of a caravan on-site is for temporary accommodation purposes only in accordance with regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997.*
- c) *Provision of adequate ablution and washing facilities connected to an approved water supply and effluent disposal system to the satisfaction of the local government; and*
- d) *The caravan being located within an outbuilding."*

STRATEGIC IMPLICATIONS:

Nil.

COMMENT/CONCLUSION:

Amenity of the Location

The lot is located on Hampton Road (North West Coastal Highway) which is a visually prominent position within the townsite of Northampton in the 'Residential' area, so ensuring caravan use is temporary and does not compromise the amenity of the area is paramount. This could be achieved by visual screening of the caravan and ablution facilities.

Generally, Residential R5 lots are in the order of 2,000m² and whilst the Hampton Road lot cannot be classified as Rural Residential in terms of size, 5,349 m², it is significantly larger than a typical residential lot. To enable the caravan to be in the vicinity of the septic system, a condition of approval was that the caravan should be adequately screened from view of the street which has been advised has been undertaken by the Applicant.

Current circumstances

The ability to stay in the local caravan park within the townsite of Northampton (which is in close proximity to the Hampton Road lot) is not available at present due to the Park being closed. However, the Caravan Park has new owners and it is expected that the Park will be open within the foreseeable future.

Local Planning Policy provisions

Local governments within Western Australia did historically afford landowners the opportunity to temporarily reside on their property whilst constructing a permanent residence, subject to the minimum health and building standards being met. However, due to the high level of non-compliance occurring, (people continuing to reside in outbuildings or on-site and never actually constructing a residence), legal advice was sought by the Shire of Northampton and the *Caravans for Temporary Accommodation* Local Planning Policy was adopted on 15 June 2018.

During that Policy development, it was determined that in rural residential and rural smallholding areas approval may be granted for the occupation of one caravan on-site for up to twelve (12) months ,subject to a building permit being issued for construction of a residence on the property with evidence of a signed building contract with a registered builder and with a commitment date that is within six (6) months.

Under the Policy, and so as to allow temporary use of a caravan for onsite accommodation, a building permit for construction of the residence should be issued and the applicant should lodge a bond of \$10,000 with the local government and a Statutory Declaration be provided giving commitment to construct a residence within six (6) months however with this application the Council reduced the bond to \$5,000 due to the size of the lot being larger than normal residential sized lots and the location of the caravan to the rear of the lot which was deemed to have minimal effect to the amenity of the area.

Council is requested to consider the request of the Applicant, to waive the \$5,000 bond, taking into account the Applicants current circumstances and the Shire's Local Planning Policy provisions.

VOTING REQUIREMENT:

Simple Majority Required.

OFFICER RECOMMENDATION – ITEM 7.3.2

For Council consideration.

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – JUNE 2020	12

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8th July 2020
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 17th July 2020, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21914 to 21930 inclusive totalling \$82,001.58, Municipal EFT payments numbered EFT20825 to EFT20966 inclusive totalling \$877,526.77, Trust Fund Cheques 2519 to 2524, totalling \$10,420.15, Direct Debit payments numbered GJ1207 to GJ1212 inclusive totalling \$217,219.45 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
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MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
21914	28-05-2020	REDINK HOMES MIDWEST	REFUND KERB DEP BA1692	500.00
21915	09-06-2020	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	10355.51
21916	09-06-2020	KLEENHEAT GAS	ANNUAL FACILITY FEE/SERVICES	554.40
21917	09-06-2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	3670.47
21918	09-06-2020	WATER CORPORATION	WATER USE & SERVICE CHARGES	17652.00
21919	11-06-2020	SYNERGY	ELECTRICITY CHARGES	298.63
21920	12-06-2020	L E CORLETT	RATE REFUND	800.00
21921	15-06-2020	TELSTRA	TELEPHONE CHARGES	891.05
21922	15-06-2020	SYNERGY	ELECTRICITY CHARGES	32331.43
21923	16-06-2020	SUNSONIC PTY LTD & LETTER T PTY LTD	RATE REFUND	5.16
21924	24-06-2020	TELSTRA	TELEPHONE CHARGES	1052.75
21925	24-06-2020	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	194.45
21926	25-06-2020	WA COUNTRY BUILDERS	REFUND KERB DEPOSIT BA1696	500.00
21927	25-06-2020	AUSTRALIA POST	POSTAGE	165.35
21928	25-06-2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	1498.43
21929	26-06-2020	WATER CORPORATION	WATER USE & SERVICE CHARGES	911.95
21930	26-06-2020	SHIRE OF NORTHAMPTON	PAYROLL SUNDRY DEBTOR DEDUCTIONS	10620.00
				<u>\$82,001.58</u>

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ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT20825	03-06-2020	ABROLHOS ELECTRICS	KAL FSHORE BBQ'S ELECTRICAL	8262.76
EFT20826	03-06-2020	DEVISE URBAN PLANNING	PLANNING SERVICES	3432.00
EFT20827	09-06-2020	AFGRI GERALDTON	PARTS	1885.84
EFT20828	09-06-2020	KALBARRI IGA	GOODS	354.29
EFT20829	09-06-2020	P & M AUTOMOTIVE EQUIPMENT	NTON DEPOT HOIST COLUMN INSPECT	367.13
EFT20830	09-06-2020	BATAVIA FENCING	NCC REPLACE FENCE	5630.00
EFT20831	09-06-2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	HAR/HORR, FROST, HATCH RESEAL	160191.40
EFT20832	09-06-2020	BOSTON CONTRACTING	LUCKY BAY/ROB RD WATER CARTAGE	1306.25
EFT20833	09-06-2020	BRUCE ROCK ENGINEERING	PARTS	77.18
EFT20834	09-06-2020	BUNNINGS (GERALDTON WAREHOUSE)	KALB FORESHORE PLANTS	141.52
EFT20835	09-06-2020	CLEANAWAY OPERATIONS PTY LTD	REFUSE COLLECTION	18431.19
EFT20836	09-06-2020	BOC GASES AUSTRALIA	INDUSTRY GASES	73.93
EFT20837	09-06-2020	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	465.09
EFT20838	09-06-2020	CORSIGN WA PTY LTD	PT GREG TANKS GATE SIGN	368.50
EFT20839	09-06-2020	GARY DUNGATE	BUILD STEPS (BRICK)	7700.00
EFT20840	09-06-2020	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	GLASS ST EXCAVATOR/TRUCK WORK	450.00
EFT20841	09-06-2020	ELITE ELECTRICAL CONTRACTING	RSL RCD TRIP	202.13
EFT20842	09-06-2020	FENN PLUMBING & GAS	PT GREG TOT PLUMBING	2376.00
EFT20843	09-06-2020	GERALDTON LOCK & KEY SPECIALISTS	KEYS	319.66
EFT20844	09-06-2020	GREAT NORTHERN RURAL SERVICES	KAL/NTON OVAL/FSHOR FERTILISER PUMPS	4486.46
EFT20845	09-06-2020	DAVID GRAY & CO PTY LTD	240LT CARTS & PARTS	3708.54
EFT20846	09-06-2020	THE GREEN MAN TREE SERVICES	HKS TREE LOPPING	1980.00
EFT20847	09-06-2020	HASLEBYS HARDWARE SUPPLIES	HARDWARE, FERTILISER	1984.22
EFT20848	09-06-2020	HANSON PLUMBING & GAS	RAKE PL RES HOT WATER SYSTEM	4575.16
EFT20849	09-06-2020	TANYA HENKEL	HERITAGE ADVISORY SERVICES	2021.92

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EFT #	Date	Name	Description	Amount
EFT20850	09-06-2020	JR & A HERSEY PTY LTD	EARPLUGS, GLOVES	402.93
EFT20851	09-06-2020	HOSEXPRESS	MAKE UP HOSE	140.77
EFT20852	09-06-2020	KALBARRI EXPRESS FREIGHT	FREIGHT	287.98
EFT20853	09-06-2020	KALBARRI BP ROADHOUSE & HARDWARE	HARDWARE	163.58
EFT20854	09-06-2020	KALBARRI LAWNMOWING SERVICE	MOWING	580.00
EFT20855	09-06-2020	KALBARRI REFRIGERATION AND AIRCONDITIONING SERVICE	CALLION RES REPAIR OVEN	271.40
EFT20856	09-06-2020	KALBARRI GRAVEL & SAND SUPPLIES	BLUEHOLES GRAVEL CARTING	20306.00
EFT20857	09-06-2020	KALBARRI PAINTING & DECORATING	KAL APORT REPAINT	4147.00
EFT20858	09-06-2020	KALBARRI GARDEN & CLEAN UP SERVICES	CALLION WAY REPAIR RETIC	79.00
EFT20859	09-06-2020	KLK FARMS PTY LTD - T/AS CHILIMONY FARMS	GRAVEL	2541.00
EFT20860	09-06-2020	KALBARRI SITEWORKS	STORM DAMAGE BOBCAT WORKS	759.00
EFT20861	09-06-2020	STATE LIBRARY OF WA	FREIGHT RECOUP	635.32
EFT20862	09-06-2020	LGIS RISK MANAGEMENT	LGIS REGIONAL RISK COORDINATOR	6367.90
EFT20863	09-06-2020	MIDWEST DIVERSE CONTRACTING	KALBARRI GREY ST DUP, ERWOOD KERB	114955.50
EFT20864	09-06-2020	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT20865	09-06-2020	GERALDTON TOYOTA	VEHICLE SERVICE KAL RUBBISH TRUCK	639.12
EFT20866	09-06-2020	MIDWEST MULCHING MOWING	OG EAST/NAB RD VERGE MOW	31680.00
EFT20867	09-06-2020	MOORE STEPHENS	FINANCIAL REPORTING TRAINING	2191.20
EFT20868	09-06-2020	NAPA	PARTS	95.70
EFT20869	09-06-2020	NORTHAMPTON IGA	NCCA GOODS	32.08
EFT20870	09-06-2020	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	599.51
EFT20871	09-06-2020	NORTHAMPTON AUTO ELECTRICS	MITSI TRUCK REPAIR AIRON	2269.60
EFT20872	09-06-2020	KALBARRI PALM RESORT	NTON CONST CREW ACCOMM	2923.00
EFT20873	09-06-2020	PORT GREGORY CARAVAN PARK	PT GREG TOT INSTALL TANK STAND	2750.00
EFT20874	09-06-2020	PRIME MEDIA GROUP LTD	KVC GWN TV ADVERTISING	9999.00
EFT20875	09-06-2020	PUBLIC LIBRARIES WA INC.	PLWA MEMBERSHIP	170.00
EFT20876	09-06-2020	RAY WHITE KALBARRI	ADVERTISING	1462.01

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EFT #	Date	Name	Description	Amount
EFT20877	09-06-2020	ROAD RUNNER MECHANICAL SERVICES	TRUCK RADIATOR/COOLANT, RELAY COVER	7682.57
EFT20878	09-06-2020	SEVEN NETWORK (OPERATIONS) LTD	KVC ADVERTISING	5500.00
EFT20879	09-06-2020	PAUL SHERIFF	SYNERGYSOFT UPGRADE	220.00
EFT20880	09-06-2020	SHIRE OF MURCHISON	COOLCALALAYA ROAD MTCE GRADE	4400.00
EFT20881	09-06-2020	SOUTHERN CROSS AUSTEREO PTY LTD	KVC ADVERTISING	5827.80
EFT20882	09-06-2020	SPALDING ELECTRICAL SERVICES	GOLF CLUB DISCONNECT POWER	627.00
EFT20883	09-06-2020	STAR TRACK EXPRESS	FREIGHT	156.77
EFT20884	09-06-2020	PG & FJ TAYLOR	GRAVEL (PT GREG RD SHOULD)	5607.00
EFT20885	09-06-2020	GL & JM TEAKLE	GRAVEL (SWAMPS RD/ROB RD)	3441.90
EFT20886	09-06-2020	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	MITIGATION FIREBREAK UCL COMMONAGE	56584.00
EFT20887	09-06-2020	DATATRAX PTY LTD	ADVERTISING QUARTER	395.00
EFT20888	09-06-2020	LANDGATE	VALUATION EXPENSES	417.71
EFT20889	09-06-2020	IT VISION	COMPUTER EXPENSES SECURITY REV	550.00
EFT20890	09-06-2020	WESTRAC EQUIPMENT PTY LTD	PARTS	485.96
EFT20891	09-06-2020	WA LOCAL GOVERNMENT ASSOC (WALGA)	COUNCILLOR TRAINING	585.00
EFT20892	09-06-2020	WESTERN POWER	20/21 ANNUAL MAST RENTAL	291.19
EFT20893	09-06-2020	WEST AUSTRALIAN NEWSPAPERS LTD	COUNCIL & KVC ADVERTISING	1189.07
EFT20894	09-06-2020	NORTHAMPTON TYRES	SUPPLY/FIT 9 TYRES, PUNCT REPAIR	3865.00
EFT20895	16-06-2020	AUSTRALIAN TAXATION OFFICE	MAY 2020 BAS	21736.00
EFT20896	16-06-2020	BUDDHAS BITES	NTON CREW KALB, MEALS	490.00
EFT20897	16-06-2020	DEVISE URBAN PLANNING	PLANNING SERVICES	3575.00
EFT20898	11-06-2020	GLENN BANGAY	REIMB WATER/SYNERGY	657.84
EFT20899	11-06-2020	BRIAN S HUTCHINSON	REIMB TELSTRA LINE RENTAL	63.90
EFT20900	11-06-2020	GRANT MIDDLETON	REIMB WESTNET	239.97
EFT20901	11-06-2020	OWEN SIMKIN	REIMB FUEL	129.48
EFT20902	19-06-2020	SPC GARDENS	BATEMAN RES REPAIR RETIC	605.00
EFT20903	25-06-2020	ALAN CRAGAN EXCAVATOR AND BOBCAT HIRE	VARIOUS BOBCAT WORKS	5687.00

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EFT #	Date	Name	Description	Amount
EFT20904	25-06-2020	ARROW BRONZE	NICHE WALL PLAQUE	614.79
EFT20905	25-06-2020	BATAVIA COAST TRIMMERS	NCC SHADE SAIL REPAIRS	660.00
EFT20906	25-06-2020	BELL'S BUILDING & RENOVATIONS	SALLYS TREE ABULTIONS REPAIRS	464.75
EFT20907	25-06-2020	BLUESTAR EARTHMOVING	NTON TIP TURN CONTAMINATED SPOIL SITE	1815.00
EFT20908	25-06-2020	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	GANTHEAUME AGG	1332.38
EFT20909	25-06-2020	BRUCE ROCK ENGINEERING	WATER CART /TANK REPAIRS	4358.67
EFT20910	25-06-2020	BUNNINGS (GERALDTON WAREHOUSE)	NTON CEMETERY FORMWORK	440.94
EFT20911	25-06-2020	CAT WEST PTY LTD	LIONS CARPARK/KALBARRI ASPHALT WKS	146849.07
EFT20912	25-06-2020	CLEANAWAY OPERATIONS PTY LTD	RES/COMM 240LT COLLECT/LANDFILL MTCE	56449.67
EFT20913	25-06-2020	CLICK CARTRIDGES (AUSTRALIA) PTY LTD	NCCA PRINTER CARTRIDGES	278.74
EFT20914	25-06-2020	CORSIGN WA PTY LTD	SIGNS	2912.80
EFT20915	25-06-2020	SIMON DRAGE	ROBINSON ST RES MTCE	709.50
EFT20916	25-06-2020	ENGIN PTY LTD	ENGIN CHARGES	262.89
EFT20917	25-06-2020	FENN PLUMBING & GAS	PEET PK BBQ MTCE	374.00
EFT20918	25-06-2020	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	461.23
EFT20919	25-06-2020	FULTON HOGAN INDUSTRIES PTY LTD	BLUE HLS CAPARK BITUMEN SEALING	9739.91
EFT20920	25-06-2020	GERALDTON BRICK	MEMORIAL TREE PAVERS	3260.76
EFT20921	25-06-2020	GERALDTON LOCK & KEY SPECIALISTS	KEYS	85.80
EFT20922	25-06-2020	GERALDTON FUEL COMPANY PTY LTD	FUEL CARDS	447.93
EFT20923	25-06-2020	GILGAI TAVERN	NTON CREW MEALS	412.00
EFT20924	25-06-2020	GNC QUALITY PRECAST GERALDTON	CONCRETE PIPES	1722.60
EFT20925	25-06-2020	GREAT NORTHERN RURAL SERVICES	PT GREG TANK PLUMBING MATERIALS	4406.17
EFT20926	25-06-2020	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES DEPOTS	19673.03
EFT20927	25-06-2020	HALAM HOME HANDYMAN SERVICES	KAL DR HOUSE RETIC REPAIRS	327.63
EFT20928	25-06-2020	HOSEXPRESS	BACKHOE HOSE	378.39
EFT20929	25-06-2020	AJS HULME & CO	GRAVEL BLUE HLS CPARK	4004.00

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EFT #	Date	Name	Description	Amount
EFT20930	25-06-2020	KALBARRI AUTO CENTRE	VEHICLE SERVICE KAL RUBBISH TRUCK	946.00
EFT20931	25-06-2020	KALBARRI EXPRESS FREIGHT	FREIGHT	102.85
EFT20932	25-06-2020	KALBARRI PHARMACY	STAFF IMMUNISATION	106.40
EFT20933	25-06-2020	KALBARRI WAREHOUSE	HARDWARE	784.80
EFT20934	25-06-2020	KALBARRI CARRIERS	FREIGHT	869.34
EFT20935	25-06-2020	KALBARRI GRAVEL & SAND SUPPLIES	GLASS DUP INSTALL/PREP WORKS	1056.00
EFT20936	25-06-2020	KOMATSU AUSTRALIA PTY LTD	PARTS	572.14
EFT20937	25-06-2020	LAKELINE RESOURCES PTY LTD	PT GREG TANKS CONNECT T MAINS	3700.95
EFT20938	25-06-2020	MIDWEST DIVERSE CONTRACTING	KALBARRI GLASS DUP INSTALL KERB	7161.00
EFT20939	25-06-2020	LGRCEU	PAYROLL DEDUCTIONS	205.00
EFT20940	25-06-2020	MIDWEST TREE SERVICES	KAL FSHOR/MALLARD TREE LOPPING	979.00
EFT20941	25-06-2020	MIDWEST FINANCIAL	FRINGE BENEFITS TAX RETURN	935.00
EFT20942	25-06-2020	MIDWEST GROUNDWATER	PT TANKS STORM DAMAGE REPAIRS	1760.00
EFT20943	25-06-2020	NORTHAMPTON IGA	CLEANING PRODUCTS/GOODS	208.01
EFT20944	25-06-2020	NORTHAMPTON PHARMACY	MEDICATIONS	18.95
EFT20945	25-06-2020	NOVUS WINDSCREENS GERALDTON	REPAIR STONE CHIPS	152.50
EFT20946	25-06-2020	GERALDTON CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS/GOODS	1723.67
EFT20947	25-06-2020	DEPARTMENT OF PREMIER AND CABINET	ADVERTISING	105.70
EFT20948	25-06-2020	PORT GREGORY CARAVAN PARK	PT GREG BBQ GAS	36.00
EFT20949	25-06-2020	PURCHER INTERNATIONAL	PARTS	61.57
EFT20950	25-06-2020	RADIO PERTH PTY LTD	KVC ADVERTISING	5621.00
EFT20951	25-06-2020	ROAD RUNNER MECHANICAL SERVICES	GIGA TRUCK FILTERS	242.75
EFT20952	25-06-2020	SHAWNY'S COUNTRY KITCHEN	NTON CONST STAFF KAL MEALS	186.50
EFT20953	25-06-2020	PAUL SHERIFF	COMPUTERS INSTALL TAXPATCH	165.00
EFT20954	25-06-2020	SOS GLAZING	KAL DOCTOR SURGERY MTCE	413.60
EFT20955	25-06-2020	2V NET IT SOLUTIONS	TINY COMPUTER SET-UP	3710.00
EFT20956	25-06-2020	REBECCA TRAVIS	PLAYGROUND EQUIPMENT CLEANING	43.90
EFT20957	25-06-2020	WEIRDO'S CARPENTRY & MAINTENANCE	CHINAMANS TOILET BLOCK STORM REPAIRS	300.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 JULY 2020

EFT #	Date	Name	Description	Amount
EFT20958	25-06-2020	WESTRAC EQUIPMENT PTY LTD	PARTS	294.81
EFT20959	25-06-2020	WESTLINE CONTRACTING	HAMPTON RD PAINT PARKING BAYS	3245.00
EFT20960	25-06-2020	AT & DE WILSON PTY LTD	NCC REMOVE DAMAGED SHADE SALES	154.00
EFT20961	25-06-2020	CT & L WOODCOCK & SON PTY LTD	LAWN FERTILISER, HARDWARE	3870.40
EFT20962	25-06-2020	FRANK ZAPPIA CONCRETE	ERWOOD ST CONSTREINSTATE DRIVEWAY	2145.00
EFT20963	25-06-2020	GLENN BANGAY	REIMB MEMBERSHIPS	1004.95
EFT20964	25-06-2020	DALE MAVER	REIMB GLASSES	235.00
EFT20965	25-06-2020	LEO RYAN	REIMB DOD LINE RENTAL	39.90
EFT20966	30-06-2020	DEVISE URBAN PLANNING	PLANNING SERVICES	3575.00
				<u>\$877,526.77</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 JULY 2020

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2519	05-06-2020	MR R D MILLIGAN	REFUND RATES PAID	5000.00
2520	05-06-2020	SENIORS RECREATION NORTHAMPTON BRANCH	REFUND COMMUNITY BUS BOND	200.00
2521	08-06-2020	SHIRE OF NORTHAMPTON	BRB COMMISSION MAY 20	50.00
2522	08-06-2020	DEPT OF MINES, INDUSTRY REGULATION	BRB MAY 20	566.50
2523	16-06-2020	SONIC CUT	RSL KAL MEMORIAL - STENCIL SIGN	1567.50
2524	25-06-2020	MRS G N WOOD	REFUND INCORRECT RATES PAYMENT	3036.15
				<u>\$10,420.15</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 JULY 2020

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	11/06/2020	PAYROLL	FN/E 10/06/20	87375.00
	15/06/2020	SUPERCHOICE	SUPERANNUATION FN/E 10/06/2020	19964.19
	25/06/2020	PAYROLL	FN/E 24/06/2020	85487.00
	25/06/2020	SUPERCHOICE	SUPERANNUATION FN/E 24/06/2020	20770.57
GJ1207	30-06-20	NATIONAL AUSTRALIA BANK	BANK FEES	113.58
GJ1208	30-06-20	COMMONWEALTH BANK	BPOINT FEES	53.52
GJ1209	30-06-20	NATIONAL AUSTRALIA BANK	BPAY	52.80
GJ1211	30-06-20	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			FUEL NR1	85.00
				94.00
GJ1212	30-06-20	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	79.99
			KAL CHILD CARE IINET	80.59
			2V NET COMPUTER EXPS OFFICE 365	472.34
			COMP EXPS KEYBOARD/MOUSE	99.95
			PLANT PARTS	2,566.91
				3308.79
				\$217,219.45

7.4.2	MONTHLY FINANCIAL STATEMENTS – JUNE 2020
	FILE REFERENCE: 1.1.1 DATE OF REPORT: 8 th July 2020 DISCLOSURE OF INTEREST: Nil REPORTING OFFICER: Grant Middleton APPENDICES: Monthly Financial Report for June 2020

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 June 2020 are detailed from page 1 to page 27 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 30 June 2020 financial position is comprised of the following:

Total operating revenue has a positive variance of \$1,157,857 which is predominately due to the early payment of the 2020/2021 FAG's grant totalling \$900,389. Additionally the remaining variance can be attributed to the Bush Fire Risk Mitigation grant payment totalling \$71,240, the additional BFB Supplemental Operating payment of \$11,931, the Northampton Child Care operating grant payments of \$150,223 and the Rates Trainee grant payment of \$30,000. These grants were not included in the 19/20 budget and excluding the advance 20/21 FAG's grant payment and the 20/21 NCCA operational grant have been offset by expense items during the second half of this financial year.

Total operating expenditure has a minor negative variance of \$14,998 which is attribute to non budgeted grant related expenses being offset by the lag in rubbish removal fees and reduced parks and gardens expenditure. Additionally the expenditure variation includes the equity write off of the Kalbarri Aged Persons accommodation totalling \$150,830.

The Financing Activities variation is due to the additional transfer to reserves of land proceeds. While the Investing Activities variance is largely due to the underspend in capital works associated with the delayed delivery of the truck and pig trailer plus the delay in finalising footpath works.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 30 June 2020.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 June 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2020**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 January 2020

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

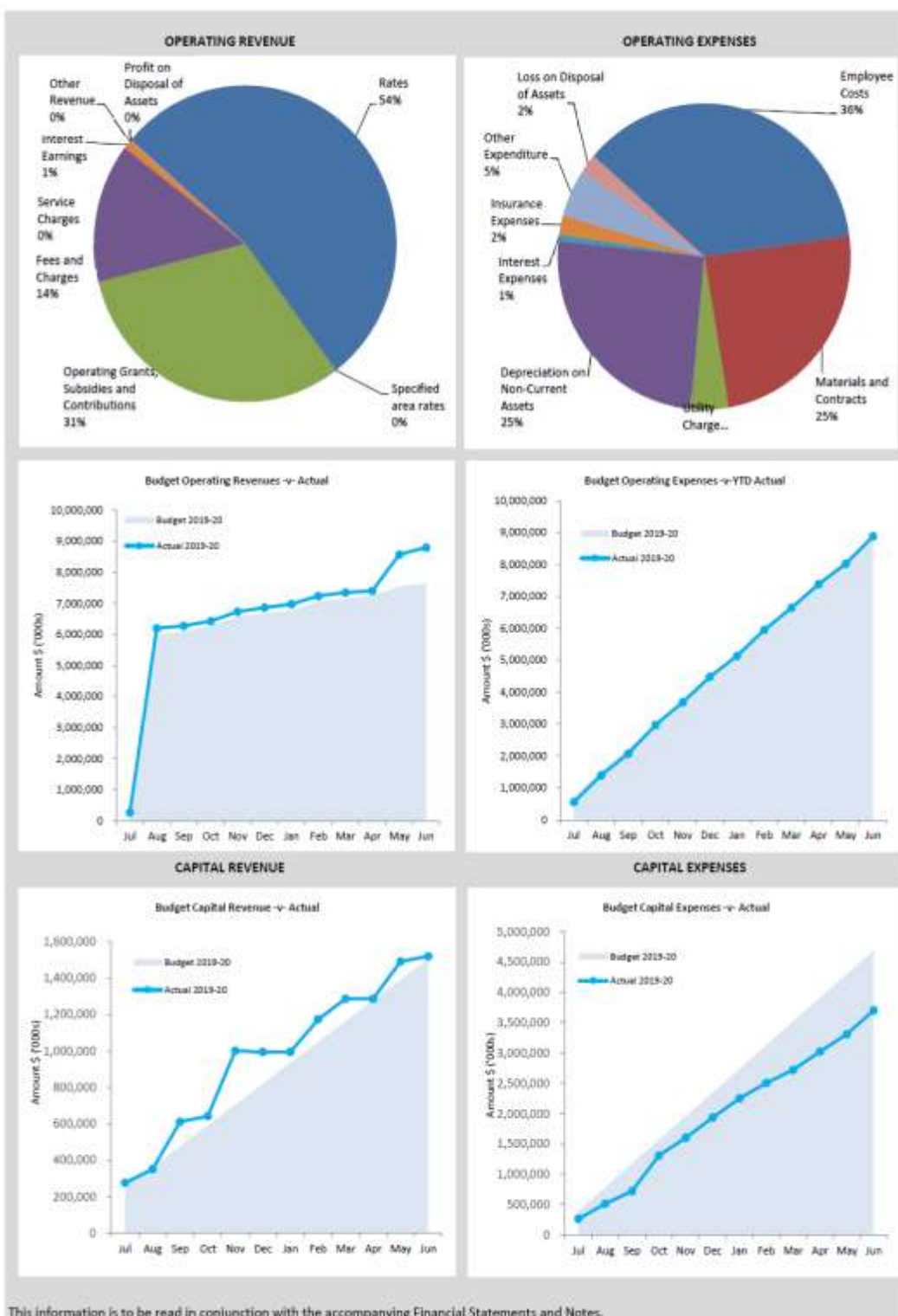
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2020

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

SHIRE OF NORTHAMPTON | 3

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2020**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, administration of health local laws and maintenance
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.
HOUSING	
To provide and maintain shire housing.	Provision and maintenance of shire housing.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	
To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
OTHER PROPERTY AND SERVICES	
To monitor and control Shire's overhead operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,734,648	1,734,648	1,763,871	29,223	1.68%	
Revenue from operating activities							
Governance		60,154	60,154	90,708	30,554	50.79%	▲
General purpose funding	6	5,650,065	5,650,065	6,491,553	841,488	14.89%	▲
Law, order and public safety		73,383	73,383	180,964	107,581	146.00%	▲
Health		40,112	40,112	28,109	(12,003)	(29.92%)	▼
Education and welfare		226,362	226,362	311,254	84,892	37.50%	▲
Housing		53,436	53,436	67,851	14,415	26.98%	▲
Community amenities		886,277	886,277	886,900	623	0.07%	
Recreation and culture		81,418	81,418	92,971	11,553	14.19%	▲
Transport		180,166	180,166	180,771	605	0.34%	
Economic services		274,600	274,600	310,602	36,002	13.11%	▲
Other property and services		122,565	122,565	164,712	42,147	34.39%	▲
		7,648,538	7,648,538	8,806,395	1,157,857		▲
Expenditure from operating activities							
Governance		(884,872)	(884,872)	(889,481)	(4,609)	(0.52%)	
General purpose funding		(220,112)	(220,112)	(256,373)	(36,261)	(16.47%)	▼
Law, order and public safety		(338,993)	(338,993)	(433,179)	(94,186)	(27.78%)	▼
Health		(168,239)	(168,239)	(190,630)	(22,391)	(13.31%)	▼
Education and welfare		(314,994)	(314,994)	(260,601)	54,393	17.27%	▲
Housing		(100,877)	(100,877)	(98,215)	2,662	2.64%	
Community amenities		(1,584,857)	(1,584,857)	(1,542,937)	41,920	2.65%	▲
Recreation and culture		(1,650,663)	(1,650,663)	(1,518,681)	131,982	8.00%	▲
Transport		(3,094,055)	(3,094,055)	(3,064,090)	29,965	0.97%	▲
Economic services		(467,989)	(467,989)	(523,191)	(55,202)	(11.80%)	▼
Other property and services		(40,565)	(40,565)	(103,838)	(63,273)	(155.98%)	▼
		(8,866,216)	(8,866,216)	(8,881,214)	(14,998)		▼
Non-cash amounts excluded from operating activities	1(a)	2,158,020	2,158,020	2,401,606	243,586	11.29%	▲
Amount attributable to operating activities		940,342	940,342	2,326,788	1,386,446		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,500,386	1,500,386	1,519,153	18,767	1.25%	▲
Proceeds from disposal of assets	7	116,900	116,900	68,718	(48,182)	(41.22%)	▼
Purchase of property, plant and equipment	8	(4,534,836)	(4,534,836)	(3,703,792)	831,044	18.33%	▲
Amount attributable to investing activities		(2,917,550)	(2,917,550)	(2,115,920)	801,630		▲
Financing Activities							
Proceeds from new debentures	9	365,000	365,000	340,000	(25,000)	(6.85%)	▼
Proceeds from self supporting loans	9	36,391	36,391	36,390	(1)	(0.00%)	
Transfer from reserves	10	58,694	58,694	58,694	0	0.00%	
Repayment of debentures	9	(157,325)	(157,325)	(157,324)	1	0.00%	
Transfer to reserves	10	(60,200)	(60,200)	(97,605)	(37,405)	(62.13%)	▼
Amount attributable to financing activities		242,560	242,560	180,155	(62,405)		
Closing funding surplus / (deficit)	1(c)	0	0	2,154,894			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 5

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2020**

REVENUE

RATES

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significantly less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised as revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,734,648	1,734,648	1,763,871	29,223	1.68%	▲
Revenue from operating activities							
Rates	6	4,703,547	4,703,547	4,709,139	5,592	0.12%	▲
Operating grants, subsidies and contributions	11	1,557,893	1,557,893	2,763,609	1,205,716	77.39%	▲
Fees and charges		1,280,648	1,280,648	1,257,911	(22,737)	(1.78%)	▼
Interest earnings		106,450	106,450	75,737	(30,713)	(28.85%)	▼
Profit on disposal of assets	7	0	0	14,007	14,007	0.00%	
		7,648,538	7,648,538	8,820,402	1,171,864		▲
Expenditure from operating activities							
Employee costs		(3,365,648)	(3,365,648)	(3,242,225)	123,423	3.67%	▲
Materials and contracts		(2,164,572)	(2,164,572)	(2,177,059)	(12,487)	(0.58%)	▼
Utility charges		(320,250)	(320,250)	(369,174)	(48,924)	(15.28%)	▼
Depreciation on non-current assets		(2,149,300)	(2,149,300)	(2,238,473)	(89,173)	(4.15%)	▼
Interest expenses		(64,877)	(64,877)	(63,441)	1,436	2.21%	
Insurance expenses		(209,440)	(209,440)	(177,465)	31,975	15.27%	▲
Other expenditure		(583,409)	(583,409)	(450,243)	133,166	22.83%	▲
Loss on disposal of assets	7	(8,720)	(8,720)	(177,140)	(168,420)	(1931.42%)	▼
		(8,866,216)	(8,866,216)	(8,895,221)	(29,005)		▼
Non-cash amounts excluded from operating activities	1(a)	2,158,020	2,158,020	2,401,606	243,586	11.29%	▲
Amount attributable to operating activities		940,342	940,342	2,326,788	1,386,446		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,500,386	1,500,386	1,519,153	18,767	1.25%	▲
Proceeds from disposal of assets	7	116,900	116,900	68,718	(48,182)	(41.22%)	▼
Payments for property, plant and equipment	8	(4,534,836)	(4,534,836)	(3,703,792)	831,044	(18.33%)	▲
Amount attributable to investing activities		(2,917,550)	(2,917,550)	(2,115,920)	801,630		▲
Financing Activities							
Proceeds from new debentures	9	365,000	365,000	340,000	(25,000)	(6.85%)	▼
Proceeds from self-supporting loans	9	36,391	36,391	36,390	(1)	(0.00%)	
Transfer from reserves	10	58,694	58,694	58,694	0	0.00%	
Repayment of debentures	9	(157,325)	(157,325)	(157,324)	1	0.00%	
Transfer to reserves	10	(60,200)	(60,200)	(97,605)	(37,405)	(62.13%)	▼
Amount attributable to financing activities		242,560	242,560	180,155	(62,405)		▼
Closing funding surplus / (deficit)	1(c)	0	0	2,154,894			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	8,720	163,133
Add: Depreciation on assets		2,149,300	2,238,473
Total non-cash items excluded from operating activities		2,158,020	2,401,606

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30-06-2019	Year to Date 30 June 2020
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(926,128)	(965,039)
Less: Land Held for Resale		(235,000)	(235,000)
Add: Borrowings	9	157,324	0
Add: Provisions - employee	10	757,961	757,961
Total adjustments to net current assets		(245,843)	(442,078)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,898,520	2,804,760
Rates receivables	3	290,052	222,280
Receivables	3	165,426	219,877
Other current assets	4	243,023	242,236
Less: Current liabilities			
Payables	5	(694,825)	(157,022)
Borrowings	9	(157,324)	0
Provisions	10	(735,158)	(735,158)
Less: Total adjustments to net current assets	1(b)	(245,843)	(442,078)
Closing funding surplus / (deficit)		1,763,871	2,154,894

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	1,822,217		1,822,217		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	965,039	965,039		NAB	0.52%	30/06/2020
Cash Deposits	Trust	0	51,601	51,601	51,601	NAB		At Call
Retention	Term Deposit	16,053		16,053		NAB	1.47%	14/10/2020
Total		1,839,720	1,016,640	2,856,361	51,601			
Comprising								
Cash and cash equivalents		1,839,720	1,016,640	2,856,361	51,601			
		1,839,720	1,016,640	2,856,361	51,601			

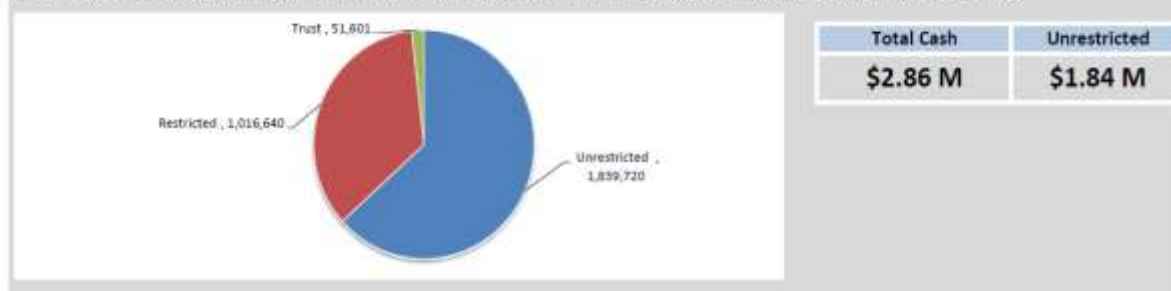
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



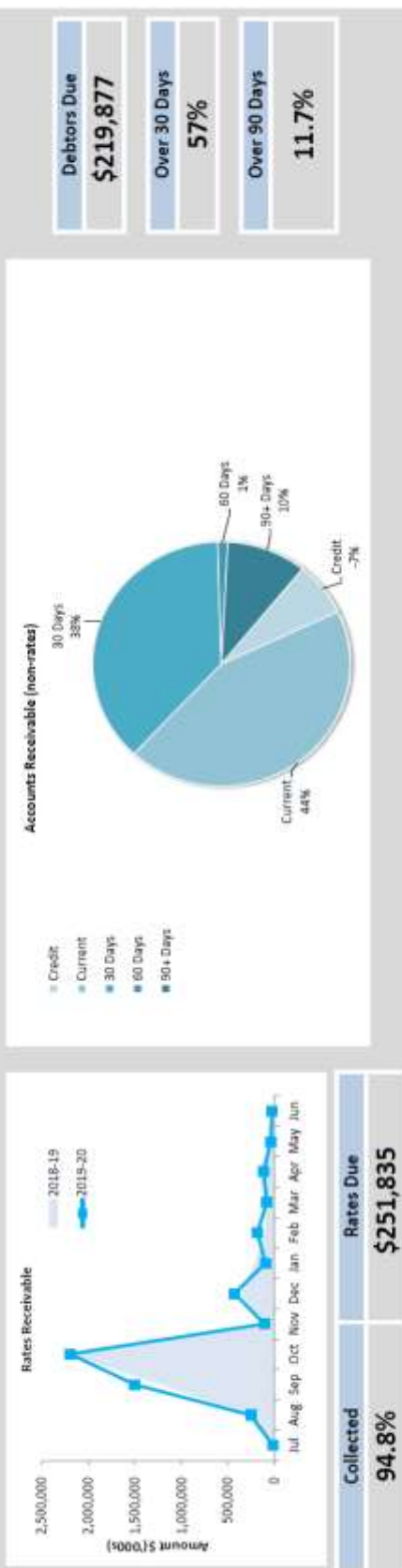
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

	30-Jun-20	30 June 2019
Rates receivable	\$	\$
Opening arrears previous years	251,835	302,667
Levied this year	4,709,139	4,574,430
Less - collections to date	(4,738,694)	(4,625,263)
Equals current outstanding	222,280	251,835
Net rates collectable	222,280	251,835
% Collected	95.5%	94.8%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 30 June 2020
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	8,023	(787)	0	7,236
Land Held for Resale	235,000	0	0	235,000
Total other current assets				242,236
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

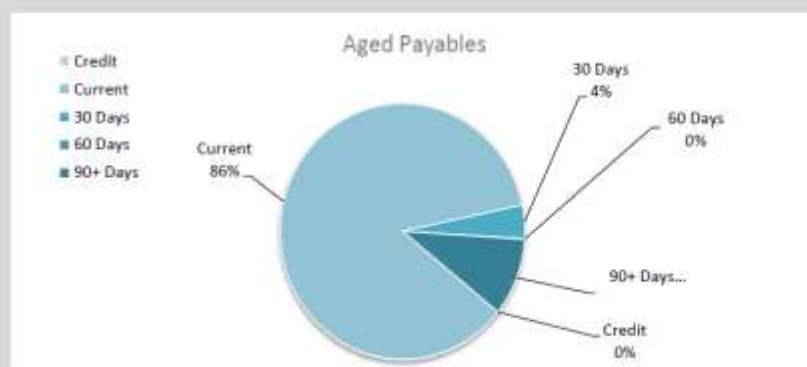
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 5
Payables

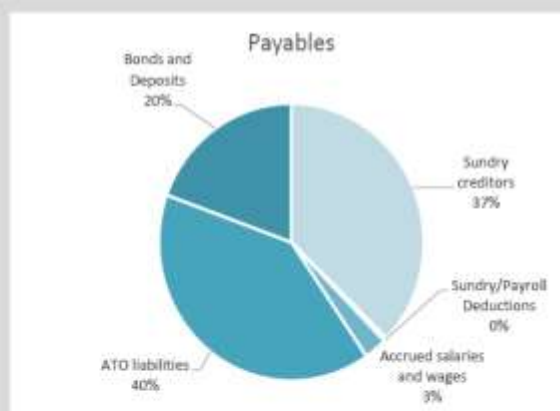
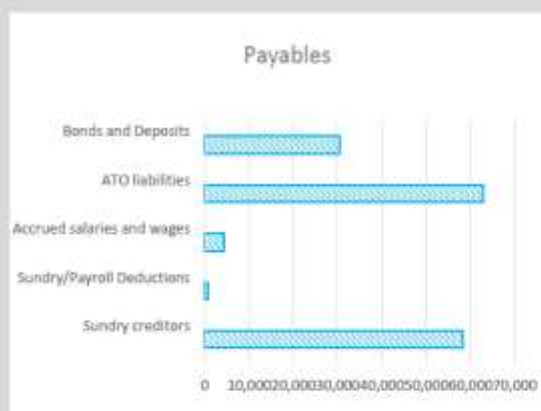
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	62,587	3,100	(62)	(7,168)	58,457
Percentage	0%	107.1%	5.3%	-0.1%	-12.3%	
Balance per trial balance						
Sundry creditors		62,587	3,100	(62)	(7,168)	58,457
Sundry/Payroll Deductions		643				643
Accrued salaries and wages	4,350					4,350
ATO liabilities		63,012				63,012
Bonds and Deposits		30,560				30,560
Total payables general outstanding	4,350	156,802	3,100	(62)	(7,168)	157,022
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$157,022
Over 30 Days
-7%
Over 90 Days
-12.3%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue									
RATE TYPE	Rate In \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual		
				Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates
				\$	\$	\$	\$	\$	\$
Gross rental value									
General GRV	0.079912	1,565	17,471,427	1,692,940	0	0	1,692,940	1,701,415	0
Unimproved value									
General UV	0.012610	438	177,062,768	2,355,757	0	0	2,355,757	2,355,757	0
Sub-Total		2,003	194,534,195	4,048,697	0	0	4,048,697	4,057,172	0
Minimum payment									
Gross rental value									
General GRV	565	1,015	7,299,852	573,475	0	0	573,475	570,650	6,013
Unimproved value									
General UV	565	71	3,203,562	40,115			40,115	34,465	1,237
Sub-total		1,086	10,503,414	613,590	0	0	613,590	605,115	7,250
Discount							0		(1,941)
Total general rates							4,662,287		4,667,596
Specified area rates									
Rate In \$ (cents)									
Kalbarri Tourism	0.001733		17,324,563	30,000	0	0	30,000	30,326	0
Port Gregory Water Supply	0.019819		568,148	11,260	0	0	11,260	11,217	0
Total specified area rates			17,892,711	41,260	0	0	41,260	41,543	0
Total							4,703,547		4,709,139

Please refer to the compilation report

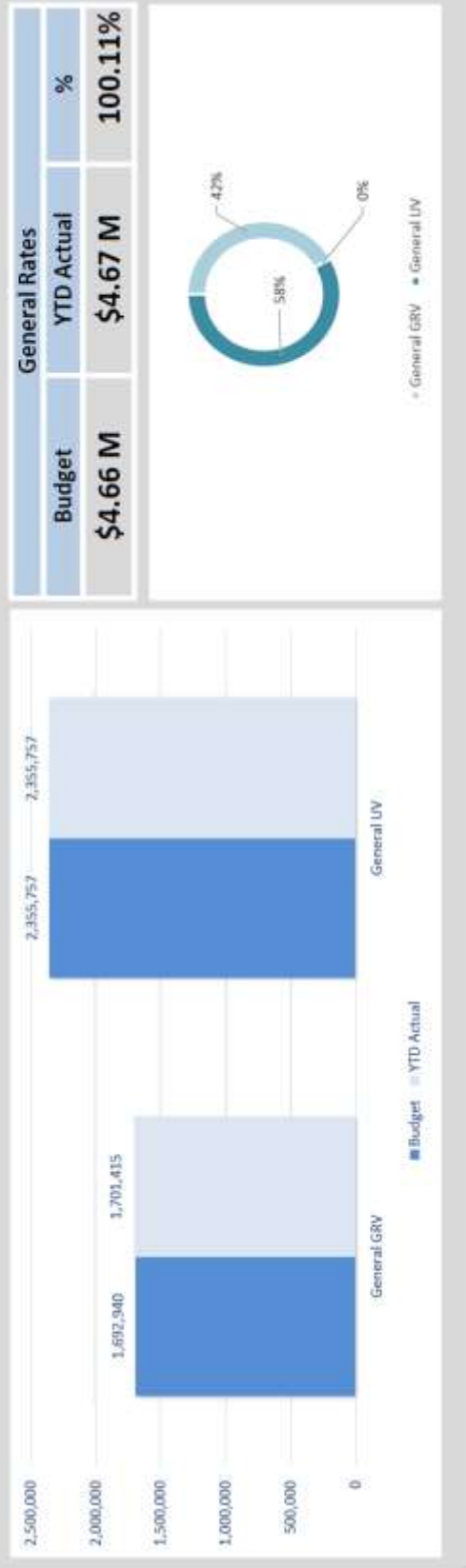
SHIRE OF NORTHAMPTON | 13

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please refer to the compilation report

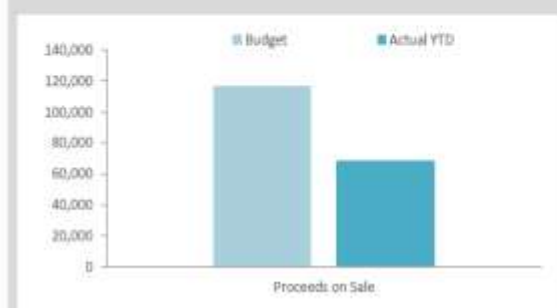
SHIRE OF NORTHAMPTON | 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Governance									
41751	P265 - Ford Everest (CEO)	17,120	28,400	11,280	0	16,519	28,364	11,844	0
36604	Office Airconditioner - Northampton	0	0	0	0	3,143		0	(3,143)
Education and welfare									
30067	Aged Care Units Hackney Street Kal'b - Transport	0	0	0	0	150,830	0	0	(150,830)
Transport									
41756	P269 - Isuzu Dmax 4x2 (Grader Op Mai	11,000	3,000	0	(8,000)			0	0
41739	P259 - Mazda BT50 4x2 ute (Grader Op	7,000	2,000	0	(5,000)			0	0
41727	P244 - Ford Ranger 2.2 T/D (M'ice Clea	8,000	500	0	(7,500)	7,555	227	0	(7,328)
41720	P236 - Isuzu Dmax (Homocks)	11,000	3,000	0	(8,000)	10,420	6,400	0	(4,020)
41707	P228 - Mitsubishi Fuso Tipper 2011	35,300	35,000	0	(300)			0	0
41686	P207 - Pig Trailer side/rear tipper	10,000	15,000	5,000	0			0	0
41683	P204 - Dynapac Vibe Roller	26,000	30,000	4,000	0	25,337	27,500	2,163	0
41762	P275 - Mitsubishi Triton (Lucky Bay)	0	0	0	0	10,481	5,500	0	(4,981)
41681	P202 - Ford Ranger 2WD - Kal'b Tip	0	0	0	0	3,864	727	0	(3,137)
41697	Metro Road Counter	0	0	0	0	534	0	0	(534)
41728	Kalbarri - Toro Titan Mower ZX8420	0	0	0	0	1,267	0	0	(1,267)
41738	Northampton - Toro Timecutter Mower	0	0	0	0	1,901	0	0	(1,901)
		125,620	116,900	20,280	(29,000)	231,851	68,718	14,007	(177,140)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$116,900	\$68,718	59%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

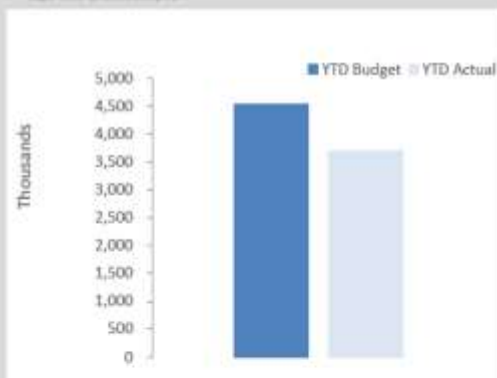
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	854,035	854,035	694,676	(159,359)
Furniture and equipment	21,500	21,500	18,705	(2,795)
Plant and equipment	751,400	751,400	382,788	(368,612)
Infrastructure - Roads	1,928,213	1,928,213	1,880,670	(47,543)
Infrastructure - Footpaths & Carpark	536,238	536,238	302,983	(233,255)
Infrastructure - Parks & Ovals	443,450	443,450	380,915	(62,535)
Infrastructure - Other	0	0	43,054	43,054
Capital Expenditure Totals	4,534,836	4,534,836	3,703,792	(831,044)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,500,386	1,500,386	994,023	(506,363)
Borrowings	365,000	365,000	340,000	(25,000)
Other (disposals & C/Fwd)	116,900	116,900	68,718	(48,182)
Cash backed reserves				
Leave Reserve	0	256,008	0	(256,008)
Roadworks Reserve	0	29,641	0	(29,641)
Kalbarri Airport Reserve	0	85,516	0	(85,516)
Building/Housing Reserve	0	121,865	0	(121,865)
Kalbarri Aged Persons Accommodation Reserve	58,694	0	58,694	58,694
Computer and Office Equipment Reserve	0	33,944	0	(33,944)
Land Development Reserve	0	364,161	0	(364,161)
Port Gregory Water Supply Reserve	0	36,500	0	(36,500)
Tourism Infrastructure Reserve	0	100,000	0	(100,000)
Contribution - operations	2,493,856	1,524,915	2,242,356	717,441
Capital funding total	4,534,836	4,534,836	3,703,792	(831,044)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.53 M	\$3.7 M	82%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.5 M	\$0.99 M	66%

Please refer to the compilation report

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total					
Level of completion indicators					
	0%	Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.			
	20%				
	40%				
	60%				
	80%				
	100%				
	Over 100%				
%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Governance					
	Replace Councillor iPads x 9	5,000	5,000	0	5,000
	Replace Desktop computers x 11	16,500	16,500	18,705	(2,205)
	Replace CEO Vehicle	54,100	54,100	54,275	(175)
	Governance Total	75,600	75,600	72,981	2,619
Education and Welfare					
	NCC Storage Shed	0	0	3,282	(3,282)
	Education and Welfare Total	0	0	3,282	(3,282)
Communities Amenities					
	New ablutions at Blueholes	110,000	110,000	10,200	99,800
	Northampton Cemetery Fence	48,500	48,500	40,994	7,506
	Erect shelter at HCC Playground	25,000	25,000	0	25,000
	Communities Amenities Total	183,500	183,500	51,194	132,306
Recreation And Culture					
	Construct Extension to RSL Hall	610,100	610,100	549,592	60,508
	Replace Stairs Horrocks	18,000	18,000	19,814	(1,814)
	Horrocks Information Shelter	7,800	7,800	7,800	(0)
	Install Replas Seats Grey St/Red Bluff	6,600	6,600	4,891	1,709
	Kalbarri Foreshore Parkland Redevelopment	127,300	127,300	110,590	16,710
	Blue Holes Carpark Redevelopment R969	135,450	135,450	72,954	62,496
	Northampton Community Centre Courts Upgrade	210,250	210,250	196,827	13,423
	Kalbarri Camp School Disabled Ablutions	26,000	26,000	26,447	(447)
	Lions Park - Asphalt Seal Car Park	103,385	103,385	92,889	10,496
	Old School Building Upgrades	77,935	77,935	74,135	3,800
	Recreation And Culture Total	1,322,820	1,322,820	1,155,938	166,882
Transport					
	Road Construction	1,928,213	1,928,213	1,880,670	47,543
	Footpath Construction	297,403	297,403	137,140	160,263
	Bus Shed - Kalbarri Depot	30,000	30,000	31,021	(1,021)
	Tip Truck Northampton	250,000	250,000	0	250,000
	Tipping Trailer Northampton	85,000	85,000	0	85,000
	Vibe Roller	180,000	180,000	170,560	9,440
	Utility - Grader Operator x 2	82,000	82,000	30,946	51,054
	Utility - Northampton Mtce/Cleaner	28,300	28,300	28,674	(374)
	Utility - Northampton Ranger	52,000	52,000	42,678	9,322
	Transport Total	2,932,916	2,932,916	2,321,690	611,226
Economic ServicesOther Property and Services					
	Lucky Bay Caretaker vehicle	20,000	20,000	55,653	(35,653)
	Tanks - Port Gregory Water Supply	0	0	43,054	(43,054)
	Other Property and Services Total	20,000	20,000	98,707	(78,707)
	Capital Expenditure by Program Total	4,534,836	4,534,836	3,703,792	834,326

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 JUNE 2020

Repayments - borrowings

Information on borrowings

Particulars	1 July 2019	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 154 - Staff Housing	223,447	0	0	34,288	34,288	189,159	189,159	7,793	8,497
Recreation and culture									
Loan 156 - RSL Hall Extensions	477,359	0	0	45,516	45,516	431,843	431,843	11,823	10,771
Transport									
Loan 153 - Plant Purchases	154,454	0	0	41,130	41,130	113,324	113,324	7,201	7,716
Loan 157 - Plant Purchases	0	0	365,000	0	0	0	365,000	0	0
	855,260	0	365,000	120,934	120,934	734,326	1,099,326	26,816	26,984
Self supporting loans									
Education and welfare									
Loan 155 - Pioneer Lodge	372,568	0	0	14,542	14,542	358,026	358,026	15,870	17,126
Recreation and culture									
Loan 151 - Kalbarri Bowling Club	3,839	0	0	3,839	3,839	0	0	191	202
Other property and services									
Loan 152 - Staff Housing (CEO)	311,752	0	0	18,010	18,010	302,907	293,742	20,565	20,565
	688,159	0	0	36,390	36,391	660,933	651,768	36,625	37,893
Total	1,543,419	0	365,000	157,324	157,325	1,395,259	1,751,094	63,441	64,877
Current borrowings	157,325					0			
Non-current borrowings	1,386,094					1,395,259			
	1,543,419					1,395,259			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

New borrowings 2019-20

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
Loan 157 - Plant Purchases	\$ 340,000	\$ 365,000	WATC	Fixed	10	\$ 29,280	1.60 %	\$ 340,000	\$ 365,000	\$ 0
	340,000	365,000				29,280		340,000	365,000	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings (Principal Repayments)



Principal repayments

\$157,324

Interest earned

\$75,737

Interest expense

\$63,441

Reserves balance

\$0.97 M

Loans due

\$1.4 M

Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

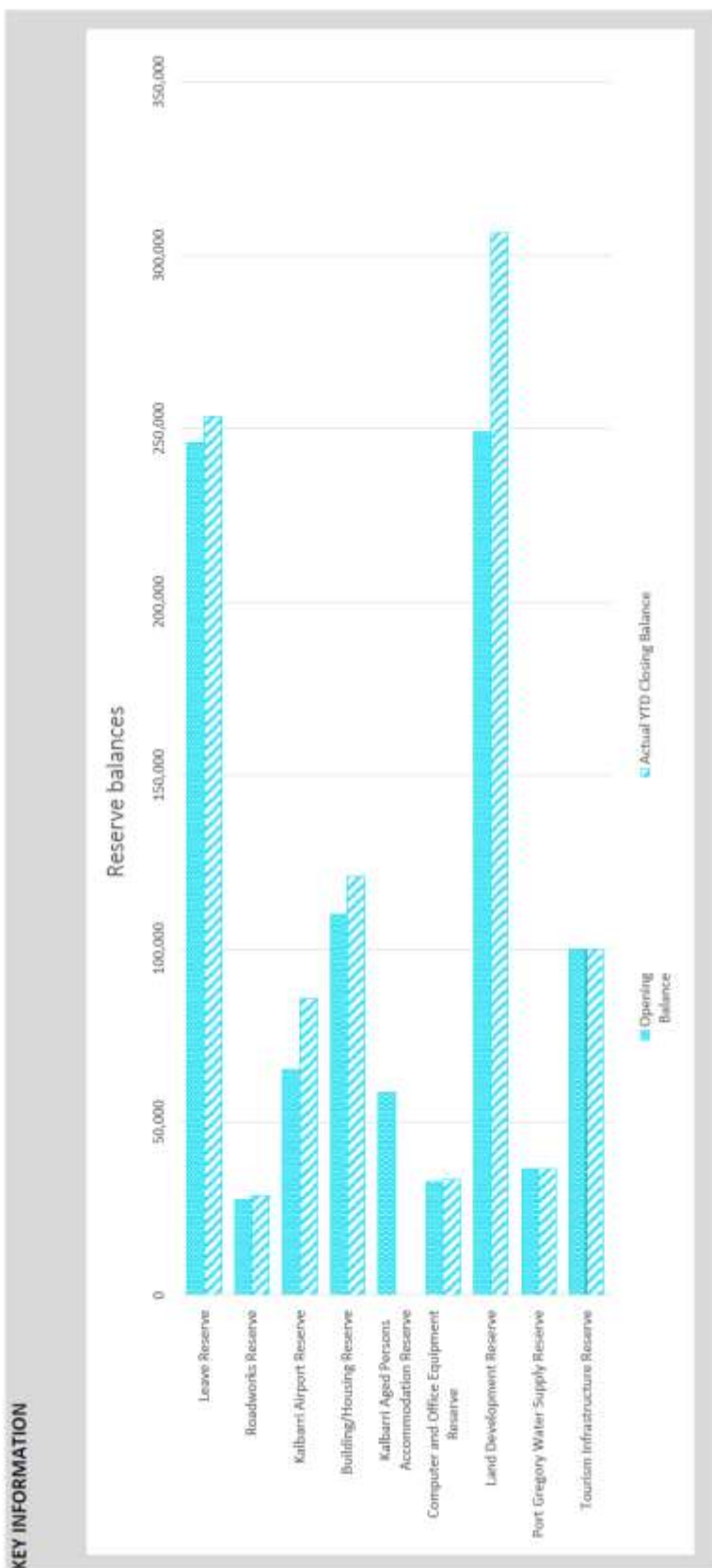
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	246,008	5,000	2,503	5,000	5,000	0	0	256,008	253,511
Roadworks Reserve	27,641	2,000	998	0	0	0	0	29,641	28,639
Kalbarri Airport Reserve	65,315	200	107	20,000	20,000	0	0	85,515	85,422
Building/Housing Reserve	109,865	2,000	998	10,000	10,000	0	0	121,865	120,863
Kalbarri Aged Persons Accommodation Rese	58,694	0	0	0	0	(58,694)	(58,694)	0	0
Computer and Office Equipment Reserve	32,944	1,000	502	0	0	0	0	33,944	33,446
Land Development Reserve	249,161	15,000	7,497	0	50,000	0	0	264,161	306,658
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve	100,000	0	0	0	0	0	0	100,000	100,000
	926,128	25,200	12,605	35,000	85,000	(58,694)	(58,694)	927,634	965,039

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 20



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2020	Current Liability 30 Jun 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission - General/	0	0	0	0	0	442,069	442,069	949,332
Grants Commission - Roads/	0	0	0	0	0	397,616	397,616	749,000
Law, order, public safety								
Emergency Services Levy - BFB	0	0	0	0	0	31,710	31,710	49,289
Emergency Services Levy - SES	0	0	0	0	0	25,523	25,523	39,672
Grant Revenue - BFRM	0	0	0	0	0	0	0	71,240
Education and welfare								
NCCA Operational Grant/Fundraising	0	0	0	0	0	62,000	62,000	150,223
Community amenities								
GRANT - CHARMAP	0	0	0	0	0	25,000	25,000	15,000
Transport								
MRD - Maintenance	0	0	0	0	0	172,575	172,575	172,575
Economic services								
Pink Lake Facilities Grant	0	0	0	0	0	0	0	25,435
	0	0	0	0	0	1,156,493	1,156,493	2,221,766

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 12
NON-OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2020	Current Liability 30 Jun 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	(b) \$
Non-operating grants and subsidies								
Law, order, public safety								
Pt Gregory BFB shed toilet installation	0			0		0	0	10,000
Recreation and culture								
Kalbarri Foreshore Redevelopment				0		0		52,965
Northampton Community Centre				0		134,417	134,417	105,437
Old School				0		12,493	12,493	7,493
Transport								
Regional Road Group Funding				0		306,666	306,666	296,448
Royalties For Regions - White Cliffs/Binnu West Rd				0		146,326	146,326	146,326
Roads to Recovery Funding				0		453,484	453,484	453,484
Commodity Route Funding				0		447,000	447,000	447,000
	0	0	0	0	0	1,500,386	1,500,386	1,519,153

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 23

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 13
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 30 Jun 2020
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	31,212	(27,888)	3,508
Community Bus Bond	4,800	2,000	(2,200)	4,600
Unclaimed Monies - Rates	4,044	3,116	(3,036)	4,124
Nomination Deposits	0	240	0	240
Council Housing Bonds	0	1,400	(1,400)	0
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	420	690	(880)	230
Special Series Plates	770	1,240	(1,570)	440
Northampton Child Care Association	22,235	16,547	(22,235)	16,547
Horrocks Memorial Wall	0	1,000	(323)	677
One Life	1,940	0	(500)	1,440
Rubbish Tip Key Bond	1,400	400	0	1,800
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	0	19,342	(2,016)	17,326
DOT - Department of Transport	0	48,350	(48,730)	(380)
Rates - Overpaid	0	5,000	(5,000)	0
	36,842	130,537	(115,778)	51,602

NOTE 14
BUDGET AMENDMENTS

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	Opening surplus adjustment		surplus/deficit adjustment	\$ 29,223	\$ 0	\$	\$ 29,223
	<u>Expenditure Adjustments</u>						\$ 29,223
4012	Additional costs associated with traineeship		Operating Expenses			(22,640)	6,583
0032	Election Expenses - Savings		Operating Expenses	2,280			8,863
0112	Northern Zone WALGA Fees - No fees to be incurred 19/20		Operating Expenses	1,800			10,663
0502	Computer Expenses - WALGA Council connect budgeted in members (error)		Operating Expenses	5,000			15,663
1152	ESL - Port Gregory BFB Shed toilet		Operating Expenses		(10,000)		5,663
2312	Kalbarri Doctors Surgery - Floor coverings replacement savings		Operating Expenses	6,050			11,713
3172	Oval Residence - Extra costs for septic system replacement		Operating Expenses		(1,526)		10,187
3282	Lot 605 Salami Place - Extra cost internal painting		Operating Expenses		(1,095)		9,092
3232	Lot 43 Batemen Street - Replace reticulation		Operating Expenses		(5,000)		4,092
4372	Planning Fees - Refund fees (Summerstar) Council approved		Operating Expenses		(5,000)		(908)
2342	Northampton Cemetery - Additional costs for stage 1 memorial tree		Operating Expenses		(1,564)		(2,472)
4752	Port Gregory Ablutions - Replace Cisterns		Operating Expenses		(2,800)		(5,272)
4972	Horrocks Jetty - Additional costs incurred re-bracketing platform		Operating Expenses		(1,550)		(6,822)
4972	Horrocks Jetty - Additional costs incurred re-bracketing platform		Operating Expenses				(4,722)
3694	Horrocks Jetty - Additional costs incurred re-bracketing platform		Operating Expenses	2,100			25,878
4962	Kalbarri Foreshore Redevelopment - Savings shelters, BBQ's, bollards		Capital Expenses	30,600			27,878
5262	Kalbarri Oval - Barrier fence installation savings		Operating Expenses	2,000			29,853
3634	Kalbarri Community Camp - Savings roller door replacement		Capital Expenses	1,975			30,917
3754	Kalbarri Community Camp - Savings disabled ablutions installation		Capital Expenses	1,064			27,287
3754	Northampton Community Centre - Extra costs court tender		Capital Expenses		(3,630)		21,567
5122	Northampton Community Centre - Extra costs for lighting (budget error)		Capital Expenses		(5,720)		18,097
5522	Northampton Recreation Oval - Additional costs due to bore repair		Operating Expenses		(3,470)		16,497
4712	Old Police Station - Re-punch verandah floor nails		Operating Expenses		(1,600)		13,991
5060	Heritage Railway Precinct - Consumer power pole replaced		Operating Expenses		(2,506)		44,991
5060	Roadworks - Works deferred Bateman St construct & seal		Capital Expenses	31,000			74,841
5060	Roadworks - Works deferred Karina Mews seal and kerb replacement		Capital Expenses	29,850			108,591
5060	Roadworks - Works deferred Fifth avenue - construct & seal		Capital Expenses	33,750			158,591
5060	Roadworks - Little Bay Road deferred - FAG's shortfall		Capital Expenses	50,000			154,070
5060	Robinson St - Installation of street light		Capital Expenses		(4,521)		

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 25

NOTE 14
BUDGET AMENDMENTS

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
5090	Port Gregory Footpath - Costs less than original estimate		Capital Expenses		3,616		157,686
4224	Utility Purchase - Net savings of vehicle changeover (December 2019 meeting)		Operating Expenses		27,390		185,076
5932	Kalbarri Airport - ARU Replacement less than estimate		Operating Expenses		1,025		186,101
6372	Tourism Promotion - Signage - Only three of four signs purchased		Operating Expenses		4,035		190,136
6402	Lucky Bay Camping Site - Extra cost incurred septic tank pump outs		Operating Expenses			(2,640)	187,496
6402	Lucky Bay Camping Site - Vehicle purchase savings		Capital Expenses		2,847		190,343
6752	Port Gregory Water Supply - Supply & install tanks, remove old tanks		Operating Expenses			(28,000)	162,343
6752	Port Gregory Water Supply - New Control antennae		Operating Expenses			(2,765)	159,578
7322/7332	Tyre Purchase & Repair - Additional costs incurred to date		Operating Expenses			(8,720)	150,858
7172	Workers compensation Insurance - Adjustment for 18/19 insurance payment		Operating Expenses			(2,762)	148,096
	<u>Revenue Adjustments</u>						148,096
4501	Rates General - Additional Rates levied		Operating Revenue		2,400		150,496
4570	Rates Written Off		Operating Revenue			(1,268)	149,228
4611/4621	Financial Assistance Grants - Actual less than budget estimate		Operating Revenue			(41,762)	107,466
0133	Grant - Rates Trainee Officer Grant		Operating Revenue		30,000		137,466
0583	ESL - Supplemental Operating Grant		Operating Revenue		11,931		149,397
2843	Residential Housing Rent - Extra rent from Salamat Place		Operating Revenue		12,250		161,647
3253	Refuse Charges Residential - Extra Income		Operating Revenue		5,424		167,071
3263	Refuse Charges Commercial - Less income than estimated		Operating Revenue			(2,760)	164,311
4523	Grant Funding - Kalbarri Foreshore Shelters		Operating Revenue		52,965		217,276
5993	Port Gregory Water Supply - BASF contribution not in budget		Operating Revenue		3,000		220,276
				0	383,575	(163,299)	

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

NOTE 15
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	30,554	50.79%	▲ Permanent	Var due to Rates Trainee grant payment
General purpose funding	841,488	14.89%	▲ Permanent	Positive var due to FAG's 20/21 advance payment
Law, order and public safety	107,581	146.60%	▲ Permanent	Var due to BFRM grant payment plus ESL supplemental operating grant
Health	(12,003)	(29.92%)	▼ Permanent	Reduced charge out for contract Health services
Education and welfare	84,892	37.50%	▲ Timing	Var due to NCCA grant funding 20/21
Housing	14,415	26.98%	▲ Permanent	Var due to additional residential rental income
Recreation and culture	11,553	14.19%	▲ Permanent	Var due to NCC Tank claim insurance payment
Economic services	36,002	13.11%	▲ Timing	Var includes camp fees & spec area rates
Other property and services	42,147	34.39%	▲ Timing	Var due to the reimbursement of workers compensation payments
Expenditure from operating activities				
General purpose funding	(36,261)	(16.47%)	▼ Permanent	Var due to legal fees and add Rates Trainee
Law, order and public safety	(94,186)	(27.78%)	▼ Timing	Var largely due to BFRM expense plus Pt Gregory BFB toilet
Health	(22,391)	(13.31%)	▼ Permanent	Var due to re-allocation of costs for doctors housing from schedule 9
Education and welfare	54,393	17.27%	▲ Permanent	Var due to reduced NCCA expenses
Community amenities	41,920	2.65%	▲ Timing	Var due to lag in rubbish collection costs invoices
Recreation and culture	131,982	8.00%	▲ Permanent	Var due to reduced Parks and Gardens exp
Transport	29,965	0.97%	▲ Permanent	Minor variance, increased depreciation
Economic services	(55,202)	(11.80%)	▼ Timing	Var due to additional building salaries and Pink Lake toilet hire costs & COVID 19 traffic control plus add salaries for building
Other property and services	(63,273)	(155.98%)	▼ Permanent	Var due to Kalb Aged Housing units asset write off & sale of asset proceeds
Investing activities				
Non-operating grants, subsidies and contributions	18,767	1.25%	▲ Timing	Favourable variance including unbudgeted Kalb Foreshore Grant revenue & Pt Gregory BFB toilet installation
Capital acquisitions	831,044	18.33%	▲ Timing	Roadworks predominately completed, Truck/Trailer delivery delayed due July 2020
Financing activities				
Proceeds from new debentures	(25,000)	(6.85%)	▼ Permanent	Loan funds drawn down - \$25K under budget
Transfer to reserves	(37,405)	(62.13%)	▼ Permanent	Var due to land sale revenue - Kitson Crt

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 27

Shire of Northampton
Schedule Format
2019/2020
Summary

	Ytd Actual 30/06/2020	Ytd Budget 30/06/2020	Annual Budget 30/06/2020
Operating Revenue			
Governance	-90,708	-60,154	-60,154
General Purpose Funding	-6,491,553	-5,650,065	-5,650,065
Law, Order, Public Safety	-190,964	-73,383	-73,383
Health	-28,109	-40,112	-40,112
Education and Welfare	-311,254	-226,362	-226,362
Housing	-67,851	-53,436	-53,436
Community Amenities	-886,900	-866,277	-866,277
Recreation and Culture	-100,464	-93,911	-93,911
Transport	-497,441	-180,166	-180,166
Economic Services	-285,166	-274,600	-274,600
Other Property and Services	-164,712	-122,565	-122,565
Total Operational Revenue	-9,115,122	-7,641,031	-7,641,031
Operating Expenditure			
Governance	898,181	924,552	924,552
General Purpose Funding	256,373	220,112	220,112
Law, Order, Public Safety	433,179	338,993	338,993
Health	190,630	168,239	168,239
Education and Welfare	260,601	314,994	314,994
Housing	98,215	100,877	100,877
Community Amenities	1,542,937	1,584,857	1,584,857
Recreation and Culture	1,518,681	1,650,663	1,650,663
Transport	3,043,086	3,045,655	3,045,655
Economic Services	523,191	467,989	467,989
Other Property and Services	1,802	40,565	40,565
Total Operating Expenditure	8,766,875	8,857,496	8,857,496
Capital Revenue			
Governance	16,519	-11,280	-11,280
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-14,542	-14,542	-14,542
Housing	0	0	0
Community Amenities	0	0	0
Recreation and Culture	-162,241	-125,763	-125,763
Transport	-1,343,258	-1,353,476	-1,353,476
Economic Services	-25,435	0	0
Other Property and Services	101,644	0	0
Total Capital Revenue	-1,427,313	-1,505,061	-1,505,061

Shire of Northampton
Schedule Format
2019/2020
Summary

	Ytd Actual 30/06/2020	Ytd Budget 30/06/2020	Annual Budget 30/06/2020
Capital Expenditure			
Governance	72,981	75,600	75,600
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	14,542	14,542	14,542
Housing	34,288	34,288	34,288
Community Amenities	51,194	183,500	183,500
Recreation and Culture	1,205,292	1,372,175	1,372,175
Transport	2,362,820	2,974,046	2,974,046
Economic Services	98,707	20,000	20,000
Other Property and Services	18,010	18,010	18,010
Total Capital Expenditure	3,857,834	4,692,161	4,692,161
 Profit/Loss Sale of Asset	 16,519	 -11,280	 -11,280

Schedule Format
2019/2020
General Purpose Revenue - Schedule 3

		YTD Actual	YTD Budget	Annual Budget
		30/06/2020	30/06/2020	30/06/2020
	RATES			
	Operating Revenue			
0223	- INSTALMENT FEES	0	0	0
0263	LEGAL CHARGES - RATES	0	0	0
0264	LEGAL CHARGES RATES (NO GST)	-28,168	-20,000	-20,000
4033	RATE EQUIVALENT PAYMENTS	-21,721	-21,643	-21,643
4501	GENERAL RATES LEVIED	-4,668,300	-4,662,287	-4,662,287
4511	PLUS NON PAYMENT PENALTY	-18,506	-30,000	-30,000
4541	BACK RATES	-1,237	0	0
4560	LESS DISCOUNT ALLOWED	0	0	0
4570	LESS RATES WRITTEN OFF	1,941	0	0
4591	INSTALMENT PENALTY INTRST	-19,620	-20,000	-20,000
4711	PENS. DEF. RATES INTEREST	-1,523	-1,450	-1,450
	Total Operating Income	-4,757,134	-4,755,380	-4,755,380

	Operating Expenditure			
4012	RATES SALARIES	90,902	67,830	67,830
4022	SUPERANNUATION	12,944	10,510	10,510
4032	OFFICERS INSURANCE	0	0	0
4052	PRINTING & STATIONERY RAT	4,553	5,250	5,250
4062	POSTAGE & FREIGHT	2,726	3,000	3,000
4072	VALUATION EXPENSES	12,038	12,500	12,500
4082	RATES LEGAL EXPENSES	51,099	40,000	40,000
4102	BUILDING MAINT - RATING	228	178	178
4522	CENTERLINK FEES	259	0	0
	Total Operating Expenditure	174,749	139,268	139,268

GENERAL PURPOSE GRANT FUNDING

	Operating Revenue			
4603	INTEREST ON INVESTMENTS	-36,087	-55,000	-55,000
4611	GRANTS COMMISSION - GENERAL	-949,332	-442,069	-442,069
4621	GRANTS COMMISSION - ROADS	-749,000	-397,616	-397,616
	Total Operating Income	-1,734,419	-894,685	-894,685
	Operating Expenditure			
4642	ADMIN ALLOC TO GP FUNDING	81,624	80,844	80,844

Schedule Format
2019/2020
Governance / Members - Schedule 4

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	GOVERNANCE			
	Operating Income			
0013	CONTRIBUTIONS	-97	0	0
	Operating Expenditure			
0012	MEMBERS TRAVELLING	4,087	10,000	10,000
0022	CONFERENCE EXPENSES	17,387	32,050	32,050
0032	ELECTION EXPENSES	4,399	6,500	6,500
0052	ALLOWANCES	17,500	17,500	17,500
0062	MEMBERS EXPENSES OTHER	21,962	27,000	27,000
0072	REFRESHMENTS & RECEPTIONS	14,740	15,000	15,000
0092	ADMIN ALLOC TO GOVERNANCE	179,500	177,785	177,785
0102	INSURANCE	3,708	3,707	3,707
0112	SUBSCRIPTIONS	57,448	58,990	58,990
0132	MEETING ATTENDANCE FEES	15,700	29,350	29,350
0152	COUNCIL CHAMBERS MAINT	948	894	894
	Total Operating Expenditure	337,379	378,776	378,776
	ADMINISTRATION			
	Operating Income			
0133	CONTRIBUTIONS	-45,359	-15,000	-15,000
0153	REBATES AND COMMISSIONS	-32,844	-33,854	-33,854
0233	- OTHER CHARGES	-413	-800	-800
0243	- PHOTOCOPYING	-2,295	-1,500	-1,500
0253	- INFO SEARCH FEE	-9,700	-9,000	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-90,611	-60,154	-60,154
	Operating Expenditure			
0174	DEPRECIATION	39,975	37,500	37,500
0272	GOVERNANCE - SALARIES	521,480	520,700	520,700
0282	- LONG SERVICE LEAVE	3,755	0	0
0302	ADMIN SUPERANNUATION	76,111	73,360	73,360
0312	- INSURANCE	43,603	43,602	43,602
0332	- CONFERENCES & SEMINAR	3,725	7,500	7,500
0342	- TRAINING COSTS	8,225	8,000	8,000
0372	- OFFICE MAINTENANCE	38,383	43,997	43,997
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	0	3,000	3,000
0422	- PRINTING & STATIONERY	13,483	10,000	10,000
0432	- TELEPHONE	17,837	23,000	23,000
0442	- ADVERTISING	4,346	2,500	2,500
0452	- OFFICE EQUIPT MTCE	11,277	9,000	9,000
0462	- BANK CHARGES	11,418	14,000	14,000
0482	- POSTAGE & FREIGHT	4,774	5,000	5,000
0492	- OFFICE EXPENSES OTHER	31,919	15,000	15,000
0495	OFFICE SECURITY EXPENSES	1,426	2,000	2,000

Schedule Format
2019/2020
Governance / Members - Schedule 4

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
0502	- COMPUTER EXPENSES	59,931	59,380	59,380
0512	ROUNDING ACCOUNT	9,760	0	0
0572	- VEHICLE RUNNING EXP.	11,418	12,500	12,500
0592	FRINGE BENEFITS TAX	18,750	25,000	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	44,250	43,900	43,900
0692	- LEGAL EXPENSES	13,995	10,000	10,000
0732	ADMIN UNIFORMS	2,248	3,000	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-982,329	-972,939	-972,939
0762	BAD DEBTS WRITE OFF	0	1,000	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	551,042	545,776	545,776
	Total Operating Expenditure	560,802	545,776	545,776
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	16,519	-11,280	-11,280
	Total Capital Income	16,519	-11,280	-11,280
0175	PROCEEDS SALE OF ASSETS	-28,364	-28,400	-28,400
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	18,705	21,500	21,500
0164	PLANT & EQUIPMENT	54,275	54,100	54,100
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	72,981	75,600	75,600

Schedule Format
2019/2020
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	FIRE PREVENTION			
	Operating Revenue			
0583	EMERGENCY SERVICES LEVY	-92,961	-61,233	-61,233
0584	REIMBURSEMENTS	0	0	0
0585	GRANT REVENUE	-71,240	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSEMENTS	-6,563	-1,650	-1,650
0673	FIRE INFRINGEMENTS	0	-1,000	-1,000
0703	GRANT - EMERGENCY SERVICES VEHICLE/PLAI	-10,000	0	0
	Total Operating Revenue	-180,763	-63,883	-63,883
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	Operating Expenditure			
1042	FIRE INSURANCE	8,200	8,200	8,200
1052	COMM. MTCE AND REPAIRS	3,442	4,120	4,120
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	57,452	54,033	54,033
1072	AERIAL INSPECTIONS	0	0	0
1082	FIRE FIGHTING	5,074	11,750	11,750
1104	FIRE BRIGADE HQ VFRS OLD DEPOT	3,459	3,038	3,038
1112	PRIVATE WORKS - FIRE PREV	4,000	0	0
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVENTION	29,447	29,165	29,165
1142	KALBARRI SES OPERATIONS	33,334	32,920	32,920
1144	GRANT RELATED EXPENSE	71,240	0	0
1152	PORT GREGORY FIRE SHED	11,455	1,115	1,115
1154	ISSEKA FIRE SHED	443	553	553
1156	HORROCKS FIRE/AMBULANCE SHED	237	337	337
1158	BINNU FIRE SHED	318	242	242
1304	ASSET DEPRECIATION	54,892	45,000	45,000
	Total Operating Expenditure	282,991	190,473	190,473
	Capital Revenue			
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
	Capital Expenditure			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

Schedule Format
2019/2020
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
ANIMAL CONTROL				
	Operating Revenue			
0763	- FINES AND PENALTIES	-100	-500	-500
0773	- DOG REGISTRATION	-6,868	-7,000	-7,000
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-50	-500	-500
0833	MISC GRANTS	0	0	0
	Total Operating Revenue	-7,018	-8,000	-8,000
	Operating Expenditure			
1162	DOG CONTROL EXPENSES	17,792	22,060	22,060
1172	ADMIN ALLOC TO ANIMAL CON	2,353	2,330	2,330
1192	CAT CONTROL EXPENSES	4,105	2,650	2,650
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	Total Operating Expenditure	24,249	27,040	27,040
	Capital Expenditure			
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
	Operating Revenue			
0843	ILLEGAL CAMPING FINES	-3,182	-1,500	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	Operating Expenditure			
1212	RANGER - SALARIES	98,824	99,000	99,000
1232	CONTROL EXPENSES OTHER	5,075	5,480	5,480
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	668	0	0
4132	LAW & ORDER ASSET DEPRECN	21,371	17,000	17,000
	Total Operating Expenditure	125,939	121,480	121,480

Schedule Format
2019/2020
Education and Welfare - Schedule 6

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
PRE-SCHOOL				
	Operating Revenue			
1103	NCCA - REIMBURSEMENTS	-24,166	-22,236	-22,236
1113	NCCA - SUSTAINABILITY FUNDING	0	-15,000	-15,000
1123	NCCA CCS REBATE	-60,988	-20,000	-20,000
1133	NCCA SESSION FEES	-38,381	-90,000	-90,000
1143	NCCA MEMBERSHIP REVENUE	-70	0	0
1163	NCCA FUNDRAISING/GRANTS REVENUE	-152,223	-62,000	-62,000
	Total Operating Revenue	-275,828	-209,236	-209,236
	Operating Expenditure			
1312	NCCA - BUILDING RELATED EXPENSES	15,557	18,911	18,911
1314	YOUTH PROGRAMS	0	2,000	2,000
1322	NCCA PAYROLL EXPENSES	121,337	131,990	131,990
1332	NCCA - GRANT RELATED EXPENSES	8,107	0	0
1342	NCCA - SUPERANNUATION	9,912	12,540	12,540
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	7,435	7,364	7,364
1372	NCCA INSURANCE/MATERIALS ETC	9,168	42,470	42,470
1412	ASSET DEPRECIATION	4,620	6,500	6,500
3202	KALBARRI CHILD CARE CENTRE	11,566	13,725	13,725
	Total Operating Expenditure	187,702	235,500	235,500
	Capital Revenue			
	Capital Expenditure			
1316	LAND & BUILDINGS	3,282	0	0
WELFARE				
	Operating Revenue			
0853	AGED UNITS RENTAL INCOME	-16,912	0	0
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-18,515	-17,126	-17,126
	Total Operating Revenue	-35,426	-17,126	-17,126
	Operating Expenditure			
2362	KALBARRI AGED HOUSING MAINT	57,030	62,368	62,368
3012	INT ON LOANS	15,870	17,126	17,126
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	Total Operating Expenditure	72,900	79,494	79,494
	Capital Revenue			
0715	LOAN INCOME - AGED HOUSING	0	0	0
0815	TRANSFER FROM AGED RESERVE	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODGE	-14,542	-14,542	-14,542
1083	GRANTS	0	0	0

Schedule Format
2019/2020
Education and Welfare - Schedule 6

	YTD Actual	YTD Budget	Annual Budget
	30/06/2020	30/06/2020	30/06/2020
<i>Total Capital Revenue</i>	-14,542	-14,542	-14,542

Schedule Format
2019/2020
Education and Welfare - Schedule 6

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	Capital Expenditure			
3052	PIONEER LODGE (CARPARK)	0	0	0
3114	PRINCIPAL ON LOANS	<u>14,542</u>	<u>14,542</u>	<u>14,542</u>
	Total Capital Expenditure	<u>14,542</u>	<u>14,542</u>	<u>14,542</u>

Schedule Format
2019/2020
Health - Schedule 7

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
PREVENTATIVE SERVICES				
	<i>Operating Revenue</i>			
1673	- FOOD VENDORS	-1,040	-1,000	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-15,565	-26,500	-26,500
	<i>Total Operating Revenue</i>	-16,605	-27,500	-27,500
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<i>Operating Expenditure</i>			
2012	HEALTH - SALARIES	85,489	86,151	86,151
2022	HEALTH SUPERANNUATION	16,489	8,180	8,180
2042	CONTROL EXPENSES OTHER	13,326	18,110	18,110
2052	VEHICLE RUNNING EXPENSES	12,522	12,000	12,000
2082	HEALTH BUILDING MAINT	77	76	76
2092	MISC HEALTH RELATED EXPENDITURE	0	0	0
2102	ADMIN ALLOC TO HEALTH	1,299	1,286	1,286
2112	PLUS COSTS ALLOCATED FROM HOUS	4,747	0	0
	<i>Total Operating Expenditure</i>	133,949	125,803	125,803
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
	<i>Capital Revenue</i>			
1396	GOVERNMENT GRANTS	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
	<i>Operating Revenue</i>			
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,612	-10,612	-10,612
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSMENTS - OTHER	-892	-2,000	-2,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i>Total Operating Revenue</i>	-11,504	-12,612	-12,612
	<i>Operating Expenditure</i>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	13,336	18,600	18,600
2342	DOCTORS SURGERY - NORTHAMPTON	3,973	4,336	4,336
2382	ASSET DEPRECIATION	19,317	19,500	19,500
2392	PLUS COSTS ALLOCATED FROM HOUS	20,055	0	0

Schedule Format
2019/2020
Health - Schedule 7

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
1375	PROCEEDS SALE OF ASSET	0	0	0
	Total Operating Expenditure	56,681	42,436	42,436
	Capital Revenue			
2083	LAND SALES RESERVE	0	0	0
	Capital Expenditure			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2019/2020
Housing - Schedule 9**

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
STAFF HOUSING				
	Operating Revenue			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-59,686	-46,436	-46,436
	Total Operating Revenue	-59,686	-46,436	-46,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	Operating Expenditure			
3172	- OVAL RESIDENCE	17,606	14,464	14,464
3212	- LOT 454 FITZGERALD	2,554	3,327	3,327
3222	ASSET DEPRECIATION	31,830	30,000	30,000
3232	- LOT 43 BATEMAN ST	12,141	4,396	4,396
3242	LOT 42 BATEMAN STREET	4,747	3,546	3,546
3252	ADMIN ALLOC TO STAFF HOUS	1,306	1,293	1,293
3262	INTEREST ON LOANS	7,793	8,497	8,497
3282	605 SALAMIT PLACE	10,861	12,587	12,587
3432	LOT 23 RAKE PLACE NORTHAMPTON	7,830	5,210	5,210
	Total Operating Expenditure	96,666	83,320	83,320
	Capital Revenue			
2425	LOAN LIABILITY - HOUSING	0	0	0
	Capital Expenditure			
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	34,288	34,288	34,288
	Total Capital Expenditure	34,288	34,288	34,288
HOUSING OTHER				
	Operating Revenue			
3003	REIMBURSEMENTS - HOUSING OTHER	-8,165	-7,000	-7,000
	Total Operating Revenue	-8,165	-7,000	-7,000
	Operating Expenditure			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	8,402	2,919	2,919
3482	LOT 74 SEVENTH AVENUE	10,035	6,555	6,555
3492	14 CALLION WAY KALBARRI - DOCTO	7,914	8,083	8,083
3502	ALLOCATIONS FROM HOUSING	-24,802	0	0
	Total Operating Expenditure	1,548	17,557	17,557

Schedule Format
2019/2020
Community Amenities - Schedule 10

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
SANITATION - HOUSEHOLD				
	Operating Revenue			
3253	KALBARRI RESIDENTIAL	-346,250	-342,035	-342,035
3263	OTHER RESIDENTIAL	-232,537	-231,485	-231,485
3273	240 LITRE CARTS	-4,039	-2,500	-2,500
	Total Operating Revenue	-582,826	-576,020	-576,020
	Operating Expenditure			
3812	DOMESTIC REFUSE COLLECT.	401,008	385,000	385,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	5,019	5,000	5,000
3832	PURCHASE OF 240L CARTS	6,830	3,000	3,000
3854	NORTHAMPTON REFUSE SITE	159,937	192,750	192,750
3856	KALBARRI REFUSE SITE MAINTENANCE	178,867	207,100	207,100
3858	BINNU REFUSE SITE MAINTENANCE	9,595	25,275	25,275
3860	PORT GREGORY REFUSE SITE MAINTENANCE	10,928	5,910	5,910
3861	LUCKY BAY REFUSE COLLECTION	7,892	23,000	23,000
3892	ADMIN ALLOC TO SANITATION	1,807	1,790	1,790
	Total Operating Expenditure	781,883	848,825	848,825
	Capital Expenditure			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
	Operating Revenue			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-57,250	-60,000	-60,000
3343	BUSINESS REFUSE KALBARRI	-109,455	-114,570	-114,570
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-28,224	-25,460	-25,460
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-860	-4,000	-4,000
	Total Operating Revenue	-205,016	-213,257	-213,257
	Operating Expenditure			
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	108,577	115,000	115,000
3774	DRUM MUSTER	860	4,000	4,000
	Total Operating Expenditure	109,437	119,000	119,000

**Schedule Format
2019/2020
Community Amenities - Schedule 10**

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	Capital Expenditure			
3305	REFUSE - LAND	0	0	0
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	0	0	0

SANITATION - SEWERAGE

	Operating Revenue			
3543	CHARGES - SEPTIC TANKS	-1,770	-1,000	-1,000
3553	SEPTIC TANK INSPECTIONS	-1,770	-1,000	-1,000
	Total Operating Revenue	-3,540	-2,000	-2,000

TOWN PLANNING AND REGIONAL DEVELOPMENT

	Operating Revenue			
3743	PLANNING FEES	-33,237	-30,000	-30,000
3763	GRANTS	-15,000	-25,000	-25,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	-25,096	-200	-200
3833	REIMBURSEMENTS	0	0	0
3873	OTHER SHIRE LSL CONTRIB.	0	0	0
	Total Operating Revenue	-73,333	-55,200	-55,200

3935	P/L ON SALE OF ASSET	0	0	0
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	Operating Expenditure			
3925	SALE OF ASSET	0	0	0
4202	PLANNING - SALARIES	83,028	59,260	59,260
4212	SUPERANNUATION-PLANNING	10,726	5,630	5,630
4232	PRINTING & STATIONERY	245	250	250
4242	ADVERTISING	1,946	1,000	1,000
4252	INSURANCE	3,094	3,094	3,094
4262	CONFERENCE EXPENSES	0	0	0
4272	VEHICLE OPERATING COSTS	0	0	0
4282	CONSULTANTS EXPENSES	97,825	88,000	88,000
4302	LEGAL EXPENSES	2,557	5,000	5,000
4372	TOWN PLAN SCHEME EXPENSES	42,916	62,000	62,000
4382	CONTROL EXPENSES	25,922	4,000	4,000
4852	PLANNING BUILDING MAINT	102	102	102
4862	FRINGE BENEFITS TAX PLANN	0	0	0
4872	ADMIN ALLOC TO TOWN PLAN	15,825	15,674	15,674
	Total Operating Expenditure	284,186	244,010	244,010

Schedule Format
2019/2020
Community Amenities - Schedule 10

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	Capital Revenue			
3905	PROCEEDS OF ASSETS	0	0	0
3925	SALE OF ASSET	0	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0
	Total Capital Revenue	0	0	0

	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0

OTHER COMMUNITY AMENITIES

	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-5,734	-3,500	-3,500
3863	REIMBURSEMENTS	-10,667	-9,000	-9,000
3883	FUNERAL DIRECTORS LICENSE	-300	-300	-300
3893	BUS HIRE	-5,483	-7,000	-7,000
	Total Operating Revenue	-22,184	-19,800	-19,800

	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	39,416	25,911	25,911
4432	ASSET DEPRECIATION	2,295	2,300	2,300
4442	TOWN PARK TOILETS	22,775	21,552	21,552
4452	ASSET DEPRECIATION	49,021	47,500	47,500
4462	KALBARRI CEMETERY MAINT	22,970	20,150	20,150
4492	HORROCKS COMMUNITY CENTRE	7,543	7,755	7,755
4572	KINGS PARK TOILETS	19,372	18,352	18,352
4582	LIONS PARK TOILETS NPTON	27,576	30,170	30,170
4592	SALLY'S TREE TOILETS	32,363	30,865	30,865
4652	JETTY TOILETS -KALBARRI	14,309	15,273	15,273
4732	HORROCKS TOILETS/CHGROOMS	30,428	35,673	35,673
4742	BLUE HOLES - KALBARRI TOILET BLOCK	10,476	23,763	23,763
4752	PORT GREGORY TOILET BLOCK	22,389	18,595	18,595
4802	CHINAMANS TOILET BLOCK	18,947	17,440	17,440
4807	BINNU TOILETS	31,176	38,099	38,099
4812	RED BLUFF TOILET BLOCK	7,361	7,624	7,624
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	9,014	12,000	12,000
	Total Operating Expenditure	367,431	373,022	373,022

	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0

Schedule Format
2019/2020
Community Amenities - Schedule 10

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES - BUILDINGS	10,200	110,000	110,000
3354	PUBLIC AMENITIES - OTHER	40,994	73,500	73,500
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	51,194	183,500	183,500

Schedule Format
2019/2020
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
PUBLIC HALLS				
	Operating Revenue			
4043	REIMBURSEMENTS	-5,808	-5,400	-5,400
4053	CHARGES - HALL HIRE	-794	-500	-500
4063	ALLEN COMM. CENTRE	-191	-750	-750
	Total Operating Revenue	-6,793	-6,650	-6,650
	Operating Expenditure			
4672	- PORT GREGORY HALL	2,923	3,316	3,316
4682	- ALMA HALL	472	1,122	1,122
4692	- BINNU HALL	8,515	9,276	9,276
4702	- RSL HALL	25,427	19,221	19,221
4712	- AJANA HALL	6,096	7,625	7,625
4722	INTEREST ON LOANS PUBLIC HALLS, CIVIC CEN	11,823	10,771	10,771
4772	- ALLEN COMM. CENTRE	66,375	68,015	68,015
4782	- HORROCKS COMMUNITY KITCHENS	21,995	26,726	26,726
4792	ASSET DEPRECIATION	72,448	68,000	68,000
4832	ADMIN ALLOC TO HALLS	9,653	9,561	9,561
	Total Operating Expenditure	225,726	223,633	223,633
	Capital Income			
4625	RSL LOAN FUNDS	0	0	0
	Capital Expenditure			
3514	LAND & BUILDINGS	549,592	610,100	610,100
3515	BINNU HALL	0	0	0
3544	PRINCIPAL ON LOANS PUBLIC HALLS, CIVIC CE	45,516	45,516	45,516
	Total Capital Expenditure	595,108	655,616	655,616
SWIMMING AREAS AND BEACHES				
	Operating Revenue			
3973	CONTRIBUTIONS	0	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,934	-4,933	-4,933
4535	REIMBURSEMENT/CONTRIBUTION	0	0	0
	Total Operating Revenue	-4,934	-4,933	-4,933
	Operating Expenditure			
3982	ASSET DEPRECIATION	42,175	55,000	55,000
4952	- KALBARRI F/SHORE RES.	215,684	191,931	191,931
4972	- HORROCKS F/SHORE RES.	70,575	65,984	65,984
5012	- PORT GREGORY F/SHORE	1,837	4,900	4,900
6742	- HORROCKS FORESHORE	3,584	0	0

Schedule Format
2019/2020
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	Total Operating Expenditure	333,855	317,815	317,815
	Capital Income			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	-52,965	0	0
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	-52,965	0	0
	Capital Expenditure			
3594	CAR PARK DEVELOPMENT	72,954	135,450	135,450
3664	FORESHORE INFRASTRUCTURE	32,505	32,400	32,400
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	KALBARRI FORESHORE - DUP & BBQ	110,590	127,300	127,300
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	Total Capital Expenditure	216,048	295,150	295,150
	OTHER RECREATION AND SPORT			
	Operating Revenue			
4333	- EDUCATION DEPT - OVAL	-3,111	-3,111	-3,111
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	-6,340	0	0
4423	LEASES & RENTALS	-3,221	-3,222	-3,222
4433	INTEREST REMBURSEMENT	-245	-202	-202
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-67,349	-62,300	-62,300
	Total Operating Revenue	-80,267	-68,835	-68,835
4393	PROFIT/LOSS ON SALE	0	0	0

Schedule Format
2019/2020
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	Operating Expenditure			
4962	- KALBARRI OVAL RESERVE	27,887	44,311	44,311
4969	KALBARRI SKATE PARK	8,183	11,135	11,135
4982	- HORROCKS OVAL RESERVE	3,815	3,271	3,271
4992	- PARKS, RES, GARDENS GEN	292,654	366,322	366,322
4998	PARKS & GARDENS - PORT GREGORY	1,110	1,700	1,700
5002	ADMIN ALLOC TO OTHER REC	18,282	18,108	18,108
5022	- LIONS PARK	12,335	22,600	22,600
5032	- BI-CENTENIAL PARK	2,453	7,300	7,300
5072	NORTHAMPTON COMMUNITY CENTRE	34,619	59,990	59,990
5082	- KALBARRI REC CENTRE	17,253	28,515	28,515
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS)	2,043	3,300	3,300
5102	INTEREST ON LOANS	191	202	202
5112	NORTHAMPTON BOWLING CLUB	0	0	0
5115	KALBARRI GOLF & BOWLING CLUB	5,119	5,119	5,119
5122	- NORTHAMPTON REC OVAL	90,069	93,842	93,842
5169	NORTHAMPTON SPORTS CLUBS (GOLF/BOWL	12,944	9,595	9,595
5172	ASSET DEPRECIATION	264,122	245,000	245,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	7,621	8,242	8,242
	Total Operating Expenditure	800,700	928,552	928,552
	Capital Revenue			
3735	GRANT REVENUE	0	12,493	12,493
3775	SS LOAN - BOWL CLUBS	-3,839	-3,839	-3,839
4473	GRANTS	-105,437	-134,417	-134,417
7395	TFR FROM KALBARRI TENNIS NETBALL RESER	0	0	0
	Total Capital Revenue	-109,276	-125,763	-125,763
	Capital Expenditure			
3624	PRINCIPAL ON LOANS	3,839	3,839	3,839
3634	LAND AND BUILDINGS (OTH REC AND SPORT)	26,447	26,000	26,000
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	0	0	0
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	0	0	0
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	0	0	0
3754	INFRASTRUCTURE RECREATION	196,827	210,250	210,250
3884	CAR PARK CONSTRUCTION	92,889	103,385	103,385
	Total Capital Expenditure	320,001	343,474	343,474

TELEVISION AND RADIO REBROADCASTING

	Operating Expenditure			
5232	T.V. RECEIVER STATION	0	0	0

**Schedule Format
2019/2020
Recreation and Culture - Schedule 11**

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0

LIBRARIES

	Operating Revenue			
4613	CHARGES - LOST BOOKS	0	-50	-50
4623	REIMBURSEMENTS	-383	-100	-100
4653	INTERNET ACCESS FEE - KALBARRI	-7	-250	-250
	Total Operating Revenue	-390	-400	-400

	Operating Expenditure			
5312	LIBRARY - SALARIES	51,734	50,130	50,130
5322	LIBRARY SUPERANNUATION	5,156	4,770	4,770
5332	LIBRARY OPERATING OTHER	4,824	5,754	5,754
5334	LIBRARY INTERNET SERVICE	500	500	500
5342	LIBRARY BUILDING MTCE	737	737	737
5402	ADMIN ALLOC TO LIBRARIES	516	510	510
	Total Operating Expenditure	63,466	62,401	62,401

OTHER CULTURE

	Operating Revenue			
0913	REIMBURSEMENT/CONTRIBUTIONS	0	0	0
3735	GRANT REVENUE	-7,493	-12,493	-12,493
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI	-54	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4743	GRANT REVENUE - INC SENIORS WEEK	0	0	0
4763	GRANTS	0	0	0
4773	CHARGES - OLD POLICE STN	-533	-600	-600
4793	CONTRIBUTIONS/REIMBURSEMENTS	0	0	0
	Total Operating Revenue	-8,080	-13,093	-13,093

	Operating Expenditure			
1712	NORTHAMPTON NEWS BUILDING	2,121	3,645	3,645
5512	OLD RAILWAY STATION	8,599	27,385	27,385
5522	OLD POLICE STATION	13,693	12,386	12,386
5532	CHIVERTON HOUSE	10,525	15,469	15,469
5542	OLD SCHOOL SITE	3,524	3,445	3,445
5552	KALBARRI ART & CRAFT CNTR	1,936	1,751	1,751
5562	RAILWAY CARRIAGE - NORTHAMPTON	0	0	0
5572	HIST PROJECTS/HERITAGE SITES	5,214	4,000	4,000
5582	OLD ROADS BOARD BUILDING	1,889	2,315	2,315
5592	LYNTON HISTORICAL SITE	13,726	15,575	15,575
5612	GWALLA CEMETERY	0	0	0
5652	ASSET DEP'N CULTURE	29,290	28,000	28,000

Schedule Format
2019/2020
Recreation and Culture - Schedule 11

		YTD Actual	YTD Budget	Annual Budget
		30/06/2020	30/06/2020	30/06/2020
5662	GRANT EXP - INC SENIORS WEEK ETC	664	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BL	3,754	4,291	4,291
	Total Operating Expenditure	94,935	118,262	118,262

Schedule Format
2019/2020
Transport - Schedule 12

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS				
Capital Expenditure				
5030	REGIONAL ROAD GROUP	319,335	313,900	313,900
5034	ADMIN ALLOC TO ROAD CONST	0	24,792	24,792
5060	- MUNICIPAL FUND	224,305	500,337	500,337
5090	FOOTPATH CONSTRUCTION	137,140	297,403	297,403
5130	DEPOT CONSTRUCTION	31,021	30,000	30,000
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5204	PURCHASE OF LAND	0	0	0
5210	ROADS TO RECOVERY	623,062	625,544	625,544
5214	COMMODITY ROUTE PROGRAMME	713,968	463,640	463,640
5215	ROYALTIES 4 REGIONS WORKS	0	0	0
5224	PRINCIPAL ON LOANS	41,130	41,130	41,130
	Total Capital Expenditure	2,089,961	2,296,746	2,296,746
Capital Revenue				
5205	ROADS TO RECOVERY FUNDING	-453,484	-453,484	-453,484
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	0	0	0
5209	ROYALTIES FOR REGIONS - WHITE CLIFFS/BINI	-146,326	-146,326	-146,326
5481	REGIONAL ROAD GROUP FUNDING	-296,448	-306,666	-306,666
5561	CONTRIBUTIONS	0	0	0
5208	LAND SALES RESERVE	0	0	0
5483	COMMODITY ROUTE FUNDING	-447,000	-447,000	-447,000
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	Total Capital Revenue	-1,343,258	-1,353,476	-1,353,476
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS				
Operating Expenditure				
3994	DEPRECIATION	1,048,964	1,015,000	1,015,000
5820	GRANT EXPENDITURE - ROADWISE PROGRAM	0	0	0
5850	- MUNICIPAL FUND RDWKS	1,397,943	1,475,774	1,475,774
5860	RAMM (ROMANS) DATA COLLECTION	7,010	9,010	9,010
5910	KALBARRI DEPOT MAINT.	22,944	14,842	14,842
5920	CROSSOVERS	1,500	2,000	2,000
5930	NORTHAMPTON DEPOT MAINT	37,220	41,626	41,626
5950	HORROCKS DEPOT MAINT.	734	489	489
5960	LIGHTING OF STREETS	124,647	120,000	120,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5982	ADMIN ALLOC TO ROAD MAINT	37,372	12,222	12,222
5990	ASSET DEPRECIATION	455,829	431,000	431,000
5992	INTEREST ON LOANS - TPT	7,201	7,716	7,716
6000	ACCRUED LONG SERVICE LEAV	0	0	0

Schedule Format
2019/2020
Transport - Schedule 12

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
6002	REFUND OF OVERPAYMENT - MAIN ROADS OI	0	0	0
6262	MISC DEPOT/YARDS (EX APB DEPOT)	0	0	0
	Total Operating Expenditure	3,141,365	3,129,679	3,129,679

Operating Revenue

6223	CONTRIBUTION (INC STREET LIGHTING)	-3,170	-3,750	-3,750
6281	- MRD MAINTENANCE	-172,575	-172,575	-172,575
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	Total Operating Revenue	-175,745	-176,325	-176,325

ROAD PLANT PURCHASES

Operating Expenditure

3610	LESS PLANT DEPN WRITTEN BACK	-197,998	-180,000	-180,000
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-197,998	-180,000	-180,000

4265	CONTRIBUTIONS	0	0	0
4285	- UTILITIES (PROCEEDS OF TRADE)	-12,855	-8,500	-8,500
4315	- MACHINERY (PROCEEDS OF TRADE)	-27,500	-80,000	-80,000
4345	LOAN LIABILITY - PLANT	-340,000	-365,000	-365,000
4395	DISPOSAL OF VEHICLES (P/L)	32,320	28,500	28,500
4405	DISPOSAL OF MACHINERY (P/L)	29,039	-8,500	-8,500
		-318,996	-433,500	-433,500

Capital Expenditure

4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	170,560	515,000	515,000
4224	UTILITIES (VEHICLES)	102,299	162,300	162,300
4234	TRUCKS	0	0	0
4244	BULLDOZER	0	0	0
4254	OTHER EQUIPMENT	0	0	0
	Total Capital Expenditure	272,859	677,300	677,300

AERODROMES

Operating Revenue

5113	CHARGES - LANDING FEES	-1,699	-2,840	-2,840
5133	HANGAR SITE LEASE	-1,001	-1,001	-1,001
	Total Operating Revenue	-2,700	-3,841	-3,841

Operating Expenditure

5902	ADMIN ALLOCATED TO AERODROMES	1,953	1,934	1,934
5912	ASSET DEPRECIATION	54,485	55,000	55,000
5932	KALBARRI AIRPORT MTCE	43,281	39,042	39,042
	Total Operating Expenditure	99,719	95,976	95,976

Schedule Format
2019/2020
Transport - Schedule 12

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
Capital Revenue				
5163	Airport Reserve	0	0	0

Schedule Format
2019/2020
Economic Services - Schedule 13

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
RURAL SERVICES				
<i>Operating Revenue</i>				
5513	CONTRIBUTIONS/GRANTS	0	0	0
<i>Operating Expenditure</i>				
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0	0
TOURISM AND AREA PROMOTION				
<i>Operating Revenue</i>				
5543	CONTRIBUTIONS	0	0	0
5563	LEASES/RENTALS	-67,169	-67,170	-67,170
5573	CARAVAN PARK LICENCES	-4,876	-4,750	-4,750
5583	REIMBURSEMENTS	0	0	0
5593	KAL TOURISM SPEC RATE	-30,326	-30,000	-30,000
5603	LUCKY BAY CAMPING FEES	-90,745	-85,000	-85,000
5613	LITTLE BAY - CAMPING FEES	-16,095	-15,000	-15,000
	<i>Total Operating Revenue</i>	-209,210	-201,920	-201,920
<i>Operating Expenditure</i>				
6312	ADMIN ALLOCATED TO ECONOMIC SERV	26,359	26,107	26,107
6352	LITTLE BAY CAMPING AREA	5,011	13,875	13,875
6372	TOURISM & PROMOTION GENERAL	153,492	126,300	126,300
6392	ASSET DEPRECIATION	26,374	25,000	25,000
6402	LUCKY BAY	140,303	138,911	138,911
	<i>Total Operating Expenditure</i>	351,538	330,193	330,193
<i>Capital Income</i>				
5005	GRANTS - TOURISM & AREA PROMOTIO	0	0	0
5035	PROCEEDS SALE OF ASSET	0	0	0
5594	GRANT - PINK LAKE FACILITIES	-25,435	0	0
	<i>Total Capital Income</i>	-25,435	0	0
5045	DISPOSAL OF ASSET P&L	0	0	0
<i>Capital Expenditure</i>				
5016	INFRASTRUCTURE ASSETS - TOURISM	0	0	0
5054	VEHICLE PURCHASE	55,653	20,000	20,000
	<i>Total Capital Expenditure</i>	55,653	20,000	20,000
BUILDING CONTROL				
<i>Operating Revenue</i>				
5653	- BUILDING PERMITS	-23,430	-20,000	-20,000
5673	S/POOL INSPECTION FEES	-2,585	-3,000	-3,000
5713	BUILDING REIMBURSEMENTS	-735	-3,000	-3,000
5733	DEMOLITION FEES	0	0	0

**Schedule Format
2019/2020
Economic Services - Schedule 13**

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	<i>Total Operating Revenue</i>	-26,750	-26,000	-26,000
	<i>Operating Expenditure</i>			
5195	DISPOSAL OF ASSET	0	0	0
6412	BUILDING - SALARIES	88,688	66,210	66,210
6422	BUILDING SUPERANNUATION	10,711	10,260	10,260
6432	VEHICLE RUNNING EXPENSES	2,700	3,500	3,500
6442	CONTROL EXPENSES OTHER	20,544	21,160	21,160
6472	BUILD CONTROL BUILD MAIN	77	77	77
6492	ASSET DEPN -ECON SERV BUI	12,000	12,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	5,835	5,779	5,779
	<i>Total Operating Expenditure</i>	140,555	118,986	118,986
	<i>Capital Revenue</i>			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
5124	PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES				
	<i>Operating Revenue</i>			
5933	REIMBURSMENTS	-1,406	-2,000	-2,000
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-33,583	-33,420	-33,420
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-14,217	-11,260	-11,260
	<i>Total Operating Revenue</i>	-49,206	-46,680	-46,680
	<i>Operating Expenditure</i>			
6752	- PORT GREGORY	24,291	12,131	12,131
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS I	6,807	6,679	6,679
	<i>Total Operating Expenditure</i>	31,099	18,810	18,810

**Schedule Format
2019/2020
Other Property and Services - Schedule 14**

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
PRIVATE WORKS				
	Operating Revenue			
6153	- PLANT HIRE	-19,547	-20,000	-20,000
	Operating Expenditure			
6912	PRIVATE WORKS - SCH 14	7,753	20,000	20,000
OTHER PROPERTY AND SERVICES				
	Operating Revenue			
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-16,000	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-20,565	-20,565	-20,565
6653	NEW OTHER PROPERTY AND SERVICES	0	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-36,565	-36,565	-36,565
	Operating Expenditure			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	20,565	20,565	20,565
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	20,565	20,565	20,565
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
	Capital Revenue			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-18,010	-18,010	-18,010
7015	PROCEED FROM SALE ASSET	-49,186	0	0
7035	SALE / DISPOSAL ACCOUNT	150,830	0	0
7490	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7500	Total Capital Revenue	101,644	0	0
6654	SALE / DISPOSAL ACCOUNT	0	0	0
	Capital Expenditure			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	18,010	18,010	18,010
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	18,010	18,010	18,010

Schedule Format
2019/2020
Other Property and Services - Schedule 14

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
PUBLIC WORKS OVERHEADS				
	Operating Expenditure			
7112	ENGINEERING SALARIES	137,187	138,250	138,250
7122	ENGINEERING BUILD MAINT	157	77	77
7132	ENG. OFFICE & OTHER EXP.	9,254	12,810	12,810
7142	VEHICLE RUNNING EXPENSES	10,269	10,000	10,000
7152	SUPERANNUATION OF WORKMEN	286,278	290,574	290,574
7162	SICK AND HOLIDAY PAY	266,854	300,000	300,000
7172	INSURANCE ON WORKS	92,013	89,250	89,250
7182	LONG SERVICE LEAVE	25,393	20,000	20,000
7192	PROTECTIVE CLOTHING	19,624	20,000	20,000
7232	ADMIN ALLOC TO PWOH	7,679	7,606	7,606
7242	STAFF TRAINING	17,266	25,000	25,000
7252	ALLOWANCES	1,390	2,500	2,500
7282	FRINGE BENEFIT TAX	6,375	8,500	8,500
7302	LESS ALLOC. TO WKS & SRVS	-919,415	-924,567	-924,567
	Total Operating Expenditure	-39,675	0	0
PLANT OPERATION				
	Operating Revenue			
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-227	0	0
6433	INSURANCE CLAIMS - VEHICLES	-2,717	-1,000	-1,000
6443	DIESEL FUEL REBATE	-58,053	-60,000	-60,000
	Total Operating Revenue	-60,997	-61,000	-61,000
	Operating Expenditure			
7312	FUELS AND OILS	267,722	300,000	300,000
7322	TYRES AND TUBES	52,230	30,000	30,000
7332	PARTS AND REPAIRS	221,176	225,000	225,000
7342	REPAIR WAGES	131,928	124,000	124,000
7352	INSURANCE AND LICENSES	50,324	49,962	49,962
7362	EXPENDABLE TOOLS/STORES	17,288	18,660	18,660
7382	ADMIN ALLOC TO PLANT OP'N	3,042	3,013	3,013
7502	LESS ALLOC. TO WKS & SRVS	-762,154	-750,635	-750,635
	Total Operating Expenditure	-18,443	0	0

Schedule Format
2019/2020
Other Property and Services - Schedule 14

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
MATERIALS (ASSETS)				
	Capital Expenditure			
6620	MATERIALS PURCHASED	261,244	0	0
6630	STOCK RECEIVED CONTROL	0	0	0
6750	LESS MATERIALS ALLOCATED	-262,032	0	0
	Total Capital Expenditure	-788	0	0
SALARIES AND WAGES				
	Operating Revenue			
6941	REIMB. - WORKERS COMPENS.	-47,603	-5,000	-5,000
	Operating Expenditure			
6810	GROSS SALARIES FOR YEAR	1,188,265	1,120,520	1,120,520
6820	GROSS WAGES FOR YEAR	2,146,939	2,057,322	2,057,322
6830	WORKERS COMPENSATION	52,016	0	0
6890	SALARIES ALLOC FRM SCH 20	-1,187,691	-1,120,520	-1,120,520
6900	WAGES ALLOC FRM SCH 20	-2,167,926	-2,057,322	-2,057,322
	Total Operating Expenditure	31,602	0	0

Schedule Format
2019/2020
Funds Transfers/Reserve Funds

RESERVE BANK ACCOUNTS

Ytd Balance
30/06/2020

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	253,511
0801	ROADWORKS RESERVE BANK	28,639
0821	KALBARRI AERODROME BANK	85,422
0841	COMP & OFFICE EQUIP BANK	33,446
0881	HOUSE & BUILDING RESERVE	120,863
0871	KAL AGED PERSONS ACCOMM RESRV	0
0761	TOURISM INFRASTRUCTURE RESERVE BANK	100,000
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	306,658
0975	150TH ANNIVERSARY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		965,039

Schedule Format

2019/2020

Trust Funds

TRUST FUND

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
	EXPENSES			
8260	RETENTIONS - EXPENSE	0	0	0
8280	RENTAL HOUSING BONDS - EXPENSE	1,400	0	0
8300	FOOTPATH DEPOSITS - EXPENSE	0	0	0
8320	TAXATION INSTALMENTS - EXPENSE	0	0	0
8330	MISCELLANEOUS GOVT GRANT - EXPENSE	0	0	0
8340	KALBARRI YAC FUNDS - EXPENSE	0	0	0
8350	KALBARRI AIRPORT SECURITY - EXPENSE	0	0	0
8360	WA SENIORS - EXPENSE	0	0	0
8380	GALENA DONATIONS - EXPENSE	0	0	0
8390	SALE OF LAND (OUTSTANDING RATES) - EXPENSE	0	0	0
8400	CEMETERY PURCHASES - EXPENSE	0	0	0
8420	COMMUNITY BUS BOND - EXPENSE	2,200	0	0
8422	WILA GUTHARRA - EXPENSE	0	0	0
8424	RSL KALBARRI MEMORIAL - EXPENSE	2,016	0	0
8430	RATES OVERPAID - EXPENSE	5,000	0	0
8440	UNCLAIMED MONIES - EXPENSE	3,036	0	0
8450	LEASE PAID IN ADVANCE - EXPENSE	0	0	0
8460	MISCELLANEOUS DEPOSITS - EXPENSE	0	0	0
8470	NOMINATION DEPOSITS - EXPENSE	0	0	0
8480	INTEREST ON HOUSING BOND - EXPENSE	0	0	0
8490	SPARE - EXPENSE	0	0	0
8500	DEPARTMENT OF TRANSPORT - EXPENSE	48,730	0	0
8510	BUILDING TRAINING FUND - EXPENSE	10,465	0	0
8520	FOOTPATHS/CYCLEWAYS - EXPENSE	0	0	0
8530	INTEREST ON F/PATH INVEST - EXPENSE	0	0	0
8540	TRANSPORTABLE HOUSE BONDS - EXPENSE	0	0	0
8550	BURN OFF FEES - EXPENSE	0	0	0
8560	HORROCKS WATER SUPPLY - EXPENSE	0	0	0
8570	SALE OF HISTORICAL BOOKS - EXPENSE	0	0	0
8580	TIP KEY BOND - EXPENSE	0	0	0
8590	HERITAGE GRANTS - EXPENSE	0	0	0
8602	REDONE (KALBARRI SHELTERS) - EXPENSE	0	0	0
8610	CONSERVATION INCENTIVES - EXPENSE	0	0	0
8620	TOWNSCAPE PROCESS RECORD - EXPENSE	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND - EXPENSE	0	0	0
8640	SPECIAL ISSUE LICENSE PLATES - EXPENSE	770	0	0
8650	GALENA MANAGEMENT PLAN - EXPENSE	0	0	0
8660	LCDC-LAND PLANNING PROJECT - EXPENSE	0	0	0
8670	DOLA - FOOTPATH GRANT - EXPENSE	0	0	0
8680	SPORT & REC STUDY KALBARRI - EXPENSE	0	0	0
8690	COASTWEST GRANTS - EXPENSE	0	0	0
8700	PORT KALB RETENTION FUNDS - EXPENSE	0	0	0
8710	FERAL ERADICATION GRANT - EXPENSE	0	0	0
8720	BINNU TOWN BORE MONEY - EXPENSE	0	0	0

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
8730	LANDSCAPING DOLA - EXPENSE	0	0	0
8740	NPTON TOWNSCAPE EXPENSE	0	0	0
8750	ROADWISE AWARD FUNDRAISER - EXPENSE	0	0	0
8760	KALBARRI T/SCAPE FUNDS - EXPENSE	0	0	0
8770	GWALLA WALLS FUND - EXPENSE	0	0	0
8780	RSL HALL KEY BOND - EXPENSE	880	0	0
8790	SAFER NPTON RDWISE FUNDS - EXPENSE	0	0	0
8800	PORT GREG/HORROCKS RD DEV - EXPENSE	0	0	0
8810	NABAWA RD FUNDING - EXPENSE	0	0	0
8820	AGED PERSONS UNITS BONDS - EXPENSE	0	0	0
8830	HORROCKS SKATE PARK - EXPENSE	0	0	0
8840	DEPT OF TPT (SPECIAL PLATES) - EXPENSE	800	0	0
8850	AGED UNITS RENTAL - EXPENSE	0	0	0
8860	BRB LEVY - EXPENSE	17,423	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND - EXPENSE	0	0	0
8880	CDO GRANT - EXPENSE	0	0	0
8891	PEET PARK DONATIONS - EXPENSE	0	0	0
8893	AUCTION - EXPENSE	0	0	0
8896	KIDSPORT - EXPENSE	0	0	0
8897	NCCA - EXPENSE	22,235	0	0
8899	COMMUNITY SKATE PARK - EXPENSE	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENSE	323	0	0
8903	ONELIFE NORTHAMPTON - EXPENSE	500	0	0
8906	KALBARRI CAMP SCHOOL - EXPENSE	0	0	0
	TOTAL EXPENSES	115,778	0	0
	INCOME			
8261	RETENTIONS - INCOME	0	0	0
8281	RENTAL HOUSING BONDS - INCOME	-1,400	0	0
8301	FOOTPATH DEPOSITS - INCOME	0	0	0
8311	SPARE - INCOME	0	0	0
8321	TAXATION INSTALMENTS - INCOME	0	0	0
8331	MISCELLANEOUS GOVT GRANT - INCOME	0	0	0
8341	KALBARRI YAC FUNDS - INCOME	0	0	0
8351	KALBARRI AIRPORT SECURITY - INCOME	0	0	0
8361	WA SENIORS - INCOME	0	0	0
8381	GALENA DONATIONS - INCOME	0	0	0
8391	SALE OF LAND (OUTSTANDING RATES) - INCOME	0	0	0
8401	CEMETERY FUNDRAISING - INCOME	0	0	0
8421	COMMUNITY BUS BOND INCOME	-2,000	0	0
8423	WILA GUTHARRA - INCOME	0	0	0
8431	RSL KALBARRI MEMORIAL - INCOME	-19,342	0	0
8441	RATES OVERPAID - INCOME	-5,000	0	0
8451	UNCLAIMED MONIES - INCOME	-3,036	0	0
8461	LEASE PAID IN ADVANCE - INCOME	0	0	0
8471	MISCELLANEOUS DEPOSITS - INCOME	-80	0	0
8481	NOMINATION DEPOSITS - INCOME	-240	0	0
8491	INTEREST ON HOUSING BOND - INCOME	0	0	0
8501	DEPARTMENT OF TRANSPORT - INCOME	-48,350	0	0
8511	BUILDING TRAINING FUND - INCOME	-31,212	0	0
8521	FOOTPATHS/CYCLEWAYS - INCOME	0	0	0

		YTD Actual 30/06/2020	YTD Budget 30/06/2020	Annual Budget 30/06/2020
8531	INTEREST ON F/PATH INVEST - INCOME	0	0	0
8541	TRANSPORTABLE HOUSE BONDS - INCOME	0	0	0
8551	BURN OFF FEES - INCOME	0	0	0
8561	HORROCKS WATER SUPPLY - INCOME	0	0	0
8571	SALE OF HISTORICAL BOOKS - INCOME	0	0	0
8581	TIP KEY BOND - INCOME	-400	0	0
8591	HERITAGE GRANTS - INCOME	0	0	0
8601	REDONE (KALBARRI SHELTERS) - INCOME	0	0	0
8611	CONSERVATION INCENTIVES - INCOME	0	0	0
8621	TOWNSCAPE PROCESS RECORD - INCOME	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND - INCOME	0	0	0
8641	SPECIAL ISSUE LICENSE PLATES - INCOME	-800	0	0
8651	GALENA MANAGEMENT PLAN - INCOME	0	0	0
8661	LCDC-LAND PLAN PROJECT - INCOME	0	0	0
8671	DOLA FOOTPATH GRANT - INCOME	0	0	0
8681	SPORT & REC STUDY KALBARRI - INCOME	0	0	0
8691	COASTWEST GRANTS - INCOME	0	0	0
8701	PORT KALB RETENTION FUNDS - INCOME	0	0	0
8711	FERAL ERADICATION GRANT - INCOME	0	0	0
8721	BINNU TOWNSITE BORE MONEY - INCOME	0	0	0
8731	LANDSCAPING DOLA - INCOME	0	0	0
8741	NPTON TOWNSCAPE - INCOME	0	0	0
8751	ROADWISE AWARD FUNDRAISER - INCOME	0	0	0
8761	KALBARRI T/SCAPE FUNDS - INCOME	0	0	0
8771	GWALLA WALLS FUND - INCOME	0	0	0
8781	RSL HALL KEY BOND - INCOME	-690	0	0
8791	SAFER NPTN RDWISE FUND - INCOME	0	0	0
8801	PORT GREG/HORROCKS RD DEV - INCOME	0	0	0
8811	NABAWA ROAD FUNDING - INCOME	0	0	0
8821	AGED PERSONS UNITS BONDS - INCOME	0	0	0
8831	HORROCKS SKATE PARK - INCOME	0	0	0
8841	DEPT TPT (SPECIAL PLATES) - INCOME	-440	0	0
8851	AGED UNITS RENTAL - INCOME	0	0	0
8861	BRB LEVY - INCOME	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND - INCOME	0	0	0
8881	CDO GRANT - INCOME	0	0	0
8890	PEET PARK DONATIONS - INCOME	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS) - INCOME	0	0	0
8895	KIDSPORT - INCOME	0	0	0
8898	NCCA - INCOME	-16,547	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	-1,000	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	TOTAL INCOME	-130,537	0	0
	Trust Fund Movement	-14,759	0	0
0711	TRUST FUND BANK	14,759		
	Difference	0		

SHIRE OF NORTHAMPTON

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 June 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 January 2020

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 13.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

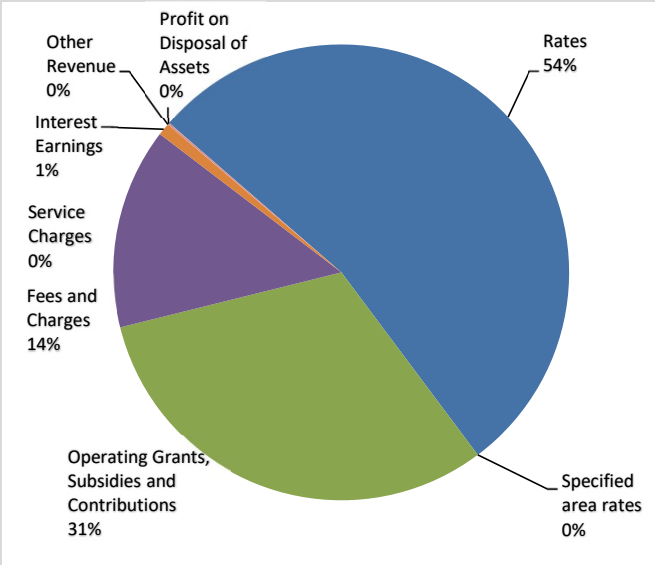
CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

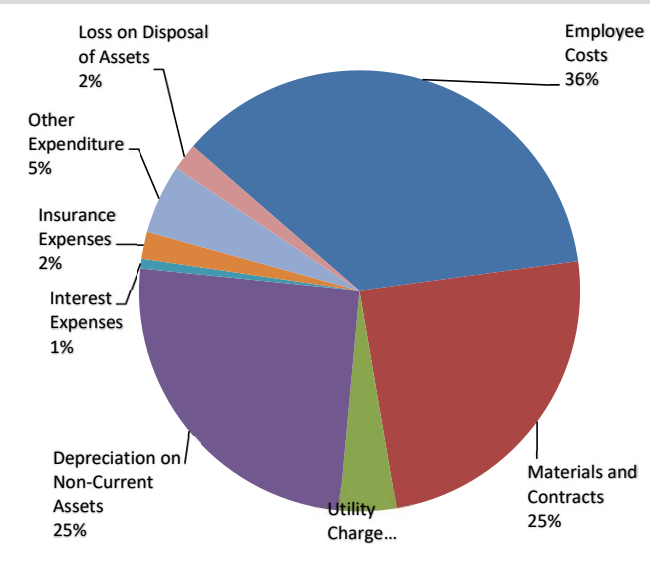
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

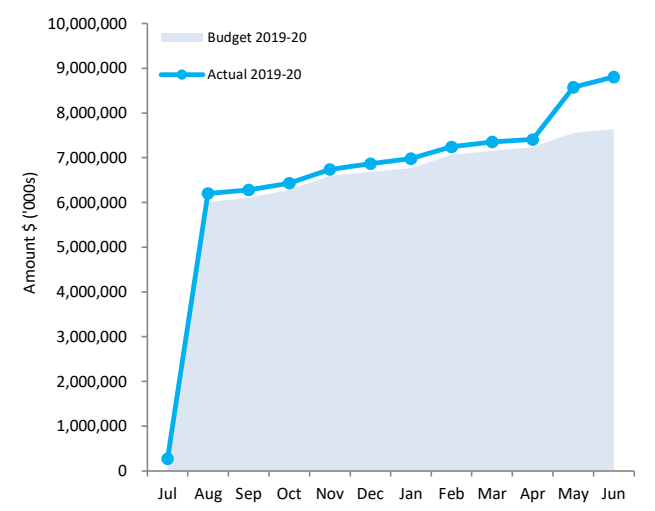
OPERATING REVENUE



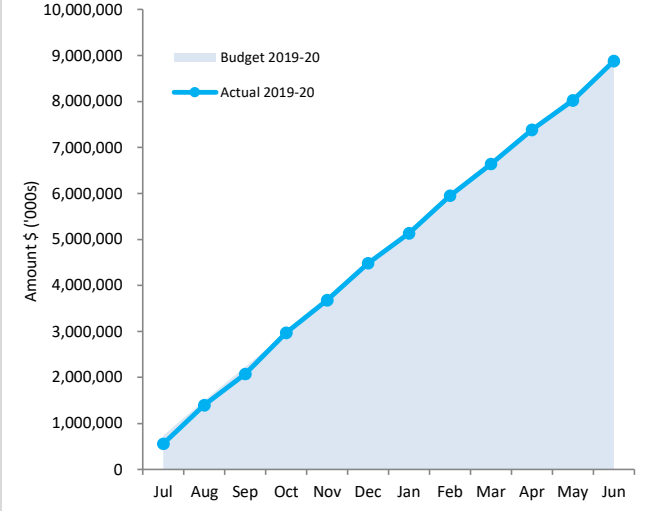
OPERATING EXPENSES



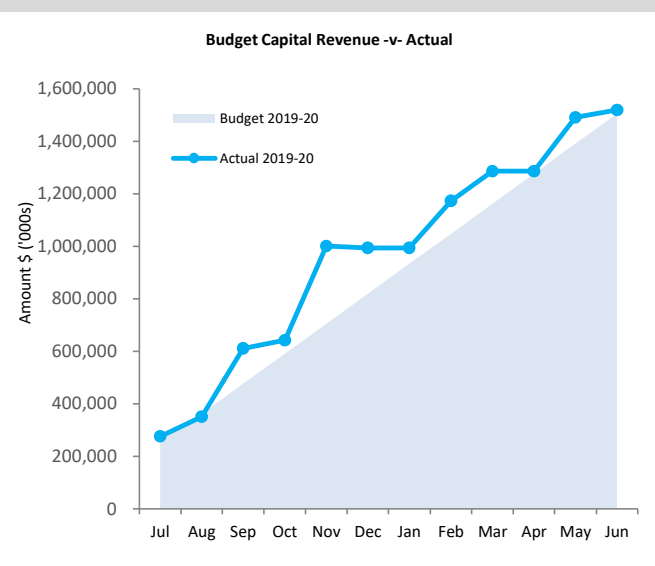
Budget Operating Revenues -v- Actual



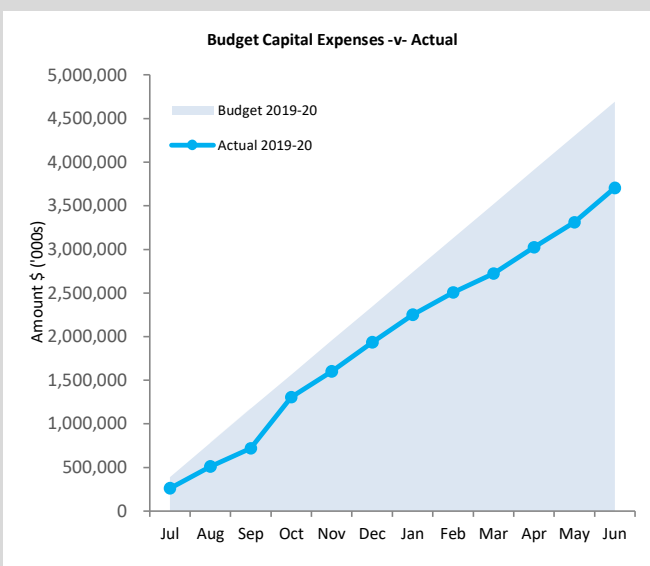
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
GENERAL PURPOSE FUNDING	
To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	
To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH	
To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, administration of health local laws and maintenance
EDUCATION AND WELFARE	
To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.
HOUSING	
To provide and maintain shire housing.	Provision and maintenance of shire housing.
COMMUNITY AMENITIES	
To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
RECREATION AND CULTURE	
To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
TRANSPORT	
To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES	
To help promote the shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
OTHER PROPERTY AND SERVICES	
To monitor and control Shire's overhead operating accounts.	Private works operation, plant repair and operation costs and engineering operation costs.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,734,648	1,734,648	1,763,871	29,223	1.68%	
Revenue from operating activities							
Governance		60,154	60,154	90,708	30,554	50.79%	▲
General purpose funding	6	5,650,065	5,650,065	6,491,553	841,488	14.89%	▲
Law, order and public safety		73,383	73,383	180,964	107,581	146.60%	▲
Health		40,112	40,112	28,109	(12,003)	(29.92%)	▼
Education and welfare		226,362	226,362	311,254	84,892	37.50%	▲
Housing		53,436	53,436	67,851	14,415	26.98%	▲
Community amenities		886,277	886,277	886,900	623	0.07%	
Recreation and culture		81,418	81,418	92,971	11,553	14.19%	▲
Transport		180,166	180,166	180,771	605	0.34%	
Economic services		274,600	274,600	310,602	36,002	13.11%	▲
Other property and services		122,565	122,565	164,712	42,147	34.39%	▲
		7,648,538	7,648,538	8,806,395	1,157,857		▲
Expenditure from operating activities							
Governance		(884,872)	(884,872)	(889,481)	(4,609)	(0.52%)	
General purpose funding		(220,112)	(220,112)	(256,373)	(36,261)	(16.47%)	▼
Law, order and public safety		(338,993)	(338,993)	(433,179)	(94,186)	(27.78%)	▼
Health		(168,239)	(168,239)	(190,630)	(22,391)	(13.31%)	▼
Education and welfare		(314,994)	(314,994)	(260,601)	54,393	17.27%	▲
Housing		(100,877)	(100,877)	(98,215)	2,662	2.64%	
Community amenities		(1,584,857)	(1,584,857)	(1,542,937)	41,920	2.65%	▲
Recreation and culture		(1,650,663)	(1,650,663)	(1,518,681)	131,982	8.00%	▲
Transport		(3,094,055)	(3,094,055)	(3,064,090)	29,965	0.97%	▲
Economic services		(467,989)	(467,989)	(523,191)	(55,202)	(11.80%)	▼
Other property and services		(40,565)	(40,565)	(103,838)	(63,273)	(155.98%)	▼
		(8,866,216)	(8,866,216)	(8,881,214)	(14,998)		▼
Non-cash amounts excluded from operating activities	1(a)	2,158,020	2,158,020	2,401,606	243,586	11.29%	▲
Amount attributable to operating activities		940,342	940,342	2,326,788	1,386,446		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,500,386	1,500,386	1,519,153	18,767	1.25%	▲
Proceeds from disposal of assets	7	116,900	116,900	68,718	(48,182)	(41.22%)	
Purchase of property, plant and equipment	8	(4,534,836)	(4,534,836)	(3,703,792)	831,044	18.33%	▲
Amount attributable to investing activities		(2,917,550)	(2,917,550)	(2,115,920)	801,630		▲
Financing Activities							
Proceeds from new debentures	9	365,000	365,000	340,000	(25,000)	(6.85%)	▼
Proceeds from self supporting loans	9	36,391	36,391	36,390	(1)	(0.00%)	
Transfer from reserves	10	58,694	58,694	58,694	0	0.00%	
Repayment of debentures	9	(157,325)	(157,325)	(157,324)	1	0.00%	
Transfer to reserves	10	(60,200)	(60,200)	(97,605)	(37,405)	(62.13%)	▼
Amount attributable to financing activities		242,560	242,560	180,155	(62,405)		
Closing funding surplus / (deficit)	1(c)	0	0	2,154,894			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2020

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,734,648	1,734,648	1,763,871	29,223	1.68%	▲
Revenue from operating activities							
Rates	6	4,703,547	4,703,547	4,709,139	5,592	0.12%	▲
Operating grants, subsidies and contributions	11	1,557,893	1,557,893	2,763,609	1,205,716	77.39%	▲
Fees and charges		1,280,648	1,280,648	1,257,911	(22,737)	(1.78%)	▼
Interest earnings		106,450	106,450	75,737	(30,713)	(28.85%)	▼
Profit on disposal of assets	7	0	0	14,007	14,007	0.00%	
		7,648,538	7,648,538	8,820,402	1,171,864		▲
Expenditure from operating activities							
Employee costs		(3,365,648)	(3,365,648)	(3,242,225)	123,423	3.67%	▲
Materials and contracts		(2,164,572)	(2,164,572)	(2,177,059)	(12,487)	(0.58%)	▼
Utility charges		(320,250)	(320,250)	(369,174)	(48,924)	(15.28%)	▼
Depreciation on non-current assets		(2,149,300)	(2,149,300)	(2,238,473)	(89,173)	(4.15%)	▼
Interest expenses		(64,877)	(64,877)	(63,441)	1,436	2.21%	
Insurance expenses		(209,440)	(209,440)	(177,465)	31,975	15.27%	▲
Other expenditure		(583,409)	(583,409)	(450,243)	133,166	22.83%	▲
Loss on disposal of assets	7	(8,720)	(8,720)	(177,140)	(168,420)	(1931.42%)	▼
		(8,866,216)	(8,866,216)	(8,895,221)	(29,005)		▼
Non-cash amounts excluded from operating activities	1(a)	2,158,020	2,158,020	2,401,606	243,586	11.29%	▲
Amount attributable to operating activities		940,342	940,342	2,326,788	1,386,446		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	1,500,386	1,500,386	1,519,153	18,767	1.25%	▲
Proceeds from disposal of assets	7	116,900	116,900	68,718	(48,182)	(41.22%)	▼
Payments for property, plant and equipment	8	(4,534,836)	(4,534,836)	(3,703,792)	831,044	(18.33%)	▲
Amount attributable to investing activities		(2,917,550)	(2,917,550)	(2,115,920)	801,630		▲
Financing Activities							
Proceeds from new debentures	9	365,000	365,000	340,000	(25,000)	(6.85%)	▼
Proceeds from self-supporting loans	9	36,391	36,391	36,390	(1)	(0.00%)	
Transfer from reserves	10	58,694	58,694	58,694	0	0.00%	
Repayment of debentures	9	(157,325)	(157,325)	(157,324)	1	0.00%	
Transfer to reserves	10	(60,200)	(60,200)	(97,605)	(37,405)	(62.13%)	▼
Amount attributable to financing activities		242,560	242,560	180,155	(62,405)		▼
Closing funding surplus / (deficit)	1(c)	0	0	2,154,894			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	8,720	163,133
Add: Depreciation on assets		2,149,300	2,238,473
Total non-cash items excluded from operating activities		2,158,020	2,401,606

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30-06-2019	Year to Date 30 June 2020
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(926,128)	(965,039)
Less: Land Held for Resale		(235,000)	(235,000)
Add: Borrowings	9	157,324	0
Add: Provisions - employee	10	757,961	757,961
Total adjustments to net current assets		(245,843)	(442,078)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,898,520	2,804,760
Rates receivables	3	290,052	222,280
Receivables	3	165,426	219,877
Other current assets	4	243,023	242,236
Less: Current liabilities			
Payables	5	(694,825)	(157,022)
Borrowings	9	(157,324)	0
Provisions	10	(735,158)	(735,158)
Less: Total adjustments to net current assets	1(b)	(245,843)	(442,078)
Closing funding surplus / (deficit)		1,763,871	2,154,894

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	1,822,217		1,822,217		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	965,039	965,039		NAB	0.52%	30/06/2020
Cash Deposits	Trust	0	51,601	51,601	51,601	NAB		At Call
Retention	Term Deposit	16,053		16,053		NAB	1.47%	14/10/2020
Total		1,839,720	1,016,640	2,856,361	51,601			
Comprising								
Cash and cash equivalents		1,839,720	1,016,640	2,856,361	51,601			
		1,839,720	1,016,640	2,856,361	51,601			

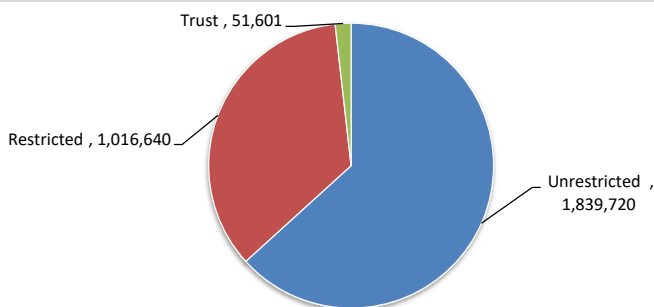
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$2.86 M	\$1.84 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

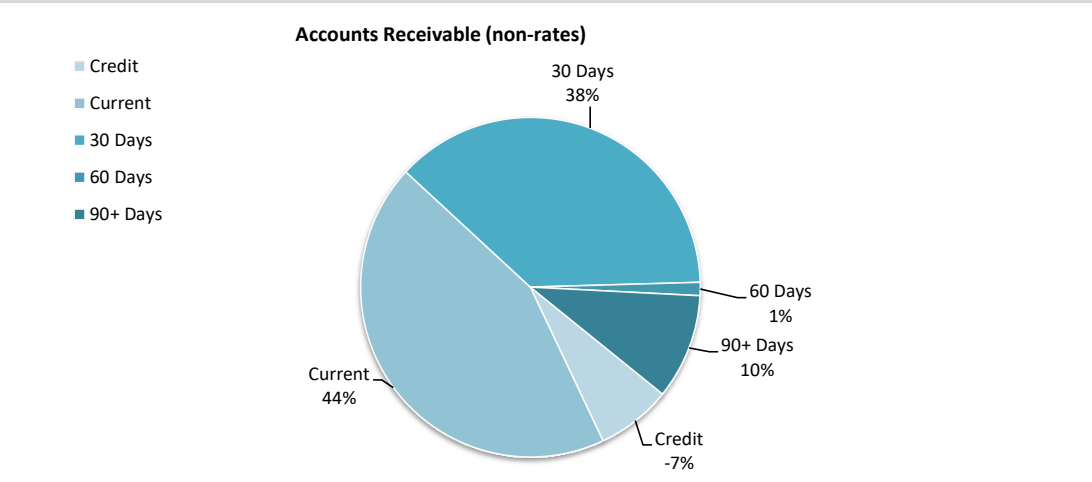
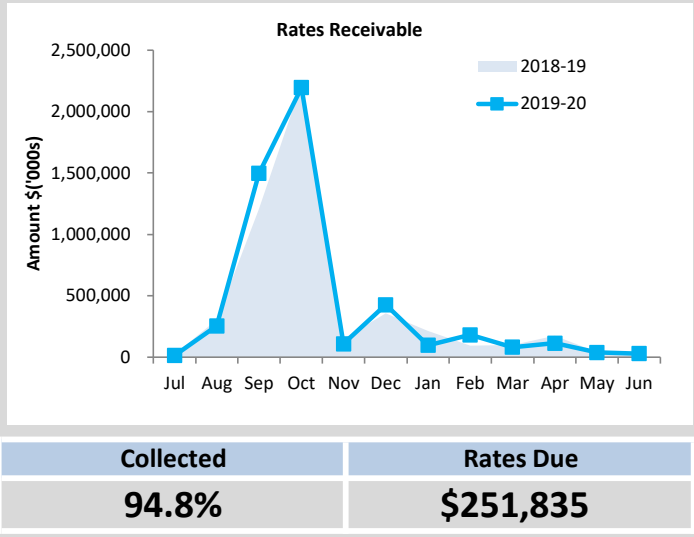
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30-Jun-20	30 June 2019
	\$	\$
Opening arrears previous years	251,835	302,667
Levied this year	4,709,139	4,574,430
Less - collections to date	(4,738,694)	(4,625,263)
Equals current outstanding	222,280	251,835
Net rates collectable	222,280	251,835
% Collected	95.5%	94.8%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(6,079)	37,480	32,115	1,076	8,567	73,160
Percentage	(8.3%)	51.2%	43.9%	1.5%	11.7%	
Balance per trial balance						
Sundry receivable	(6,079)	37,480	32,115	1,076	8,567	73,160
GST receivable						75,429
Rubbish Recievables						37,216
Accrued Income						(9,921)
Emergency Services Levy						43,993
Total receivables general outstanding						219,877
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$219,877
Over 30 Days
57%
Over 90 Days
11.7%

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 30 June 2020
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	8,023	(787)	0	7,236
Land Held for Resale	235,000	0	0	235,000
Total other current assets				242,236
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

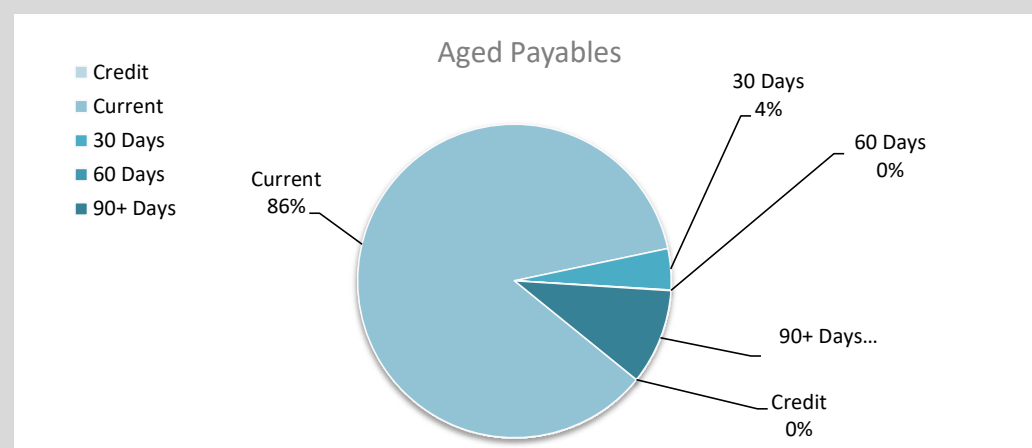
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

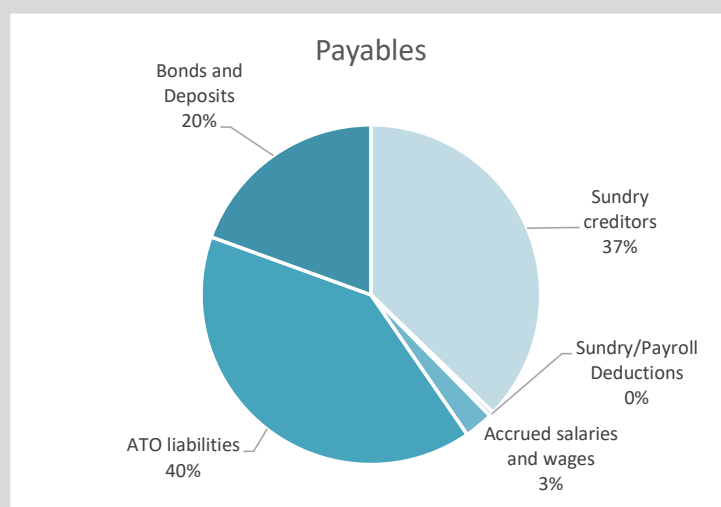
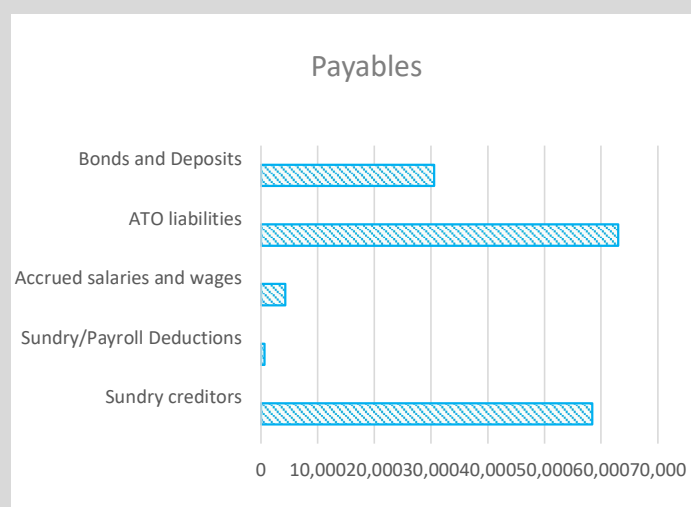
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	62,587	3,100	(62)	(7,168)	58,457
Percentage	0%	107.1%	5.3%	-0.1%	-12.3%	
Balance per trial balance						
Sundry creditors		62,587	3,100	(62)	(7,168)	58,457
Sundry/Payroll Deductions		643				643
Accrued salaries and wages	4,350					4,350
ATO liabilities		63,012				63,012
Bonds and Deposits		30,560				30,560
Total payables general outstanding	4,350	156,802	3,100	(62)	(7,168)	157,022
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$157,022
Over 30 Days
-7%
Over 90 Days
-12.3%



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

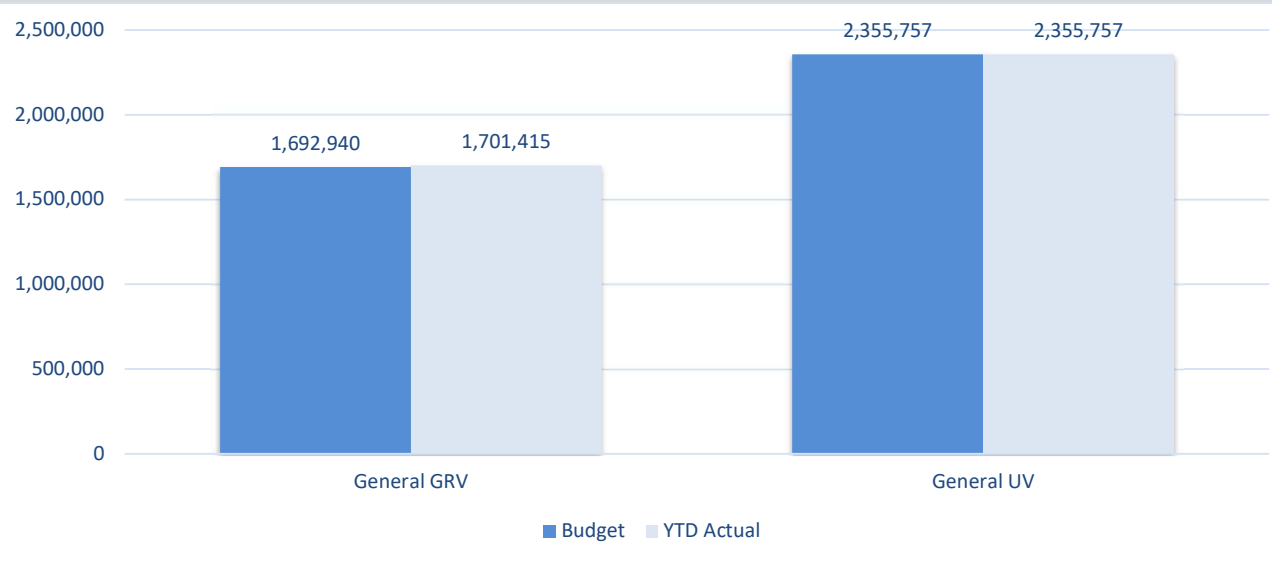
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General GRV	0.079912	1,565	17,471,427	1,692,940	0	0	1,692,940	1,701,415		0	1,701,415
Unimproved value											
General UV	0.012610	438	177,062,768	2,355,757	0	0	2,355,757	2,355,757		0	2,355,757
Sub-Total		2,003	194,534,195	4,048,697	0	0	4,048,697	4,057,172	0	0	4,057,172
Minimum payment	Minimum \$										
Gross rental value											
General GRV	565	1,015	7,299,852	573,475	0	0	573,475	570,650	6,013	0	576,663
Unimproved value											
General UV	565	71	3,203,562	40,115			40,115	34,465	1,237		35,702
Sub-total		1,086	10,503,414	613,590	0	0	613,590	605,115	7,250	0	612,365
Discount							0				(1,941)
Total general rates							4,662,287				4,667,596
Specified area rates	Rate in \$ (cents)										
Kalbarri Tourism	0.001733		17,324,563	30,000	0	0	30,000	30,326	0	0	30,326
Port Gregory Water Supply	0.019819		568,148	11,260	0	0	11,260	11,217	0	0	11,217
Total specified area rates			17,892,711	41,260	0	0	41,260	41,543	0	0	41,543
Total							4,703,547				4,709,139

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

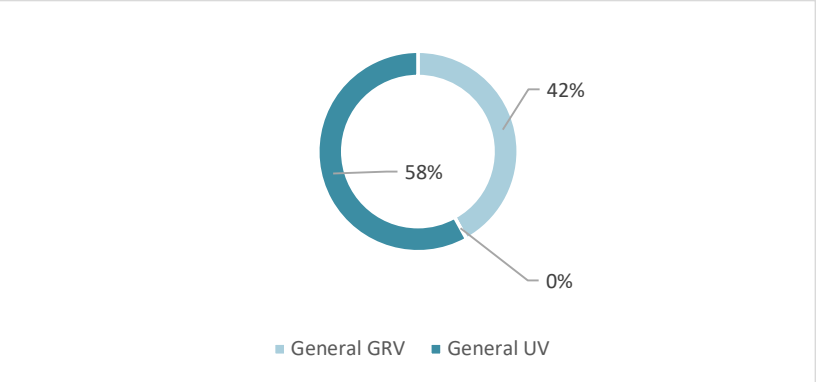
OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

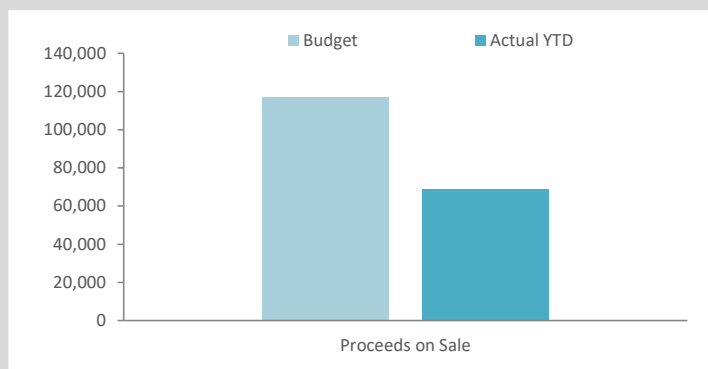


General Rates		
Budget	YTD Actual	%
\$4.66 M	\$4.67 M	100.11%



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Governance									
41751	P265 - Ford Everest (CEO)	17,120	28,400	11,280	0	16,519	28,364	11,844	0
36604	Office Airconditioner - Northampton	0	0	0	0	3,143		0	(3,143)
Education and welfare									
30067	Aged Care Units Hackney Street Kal'b -	0	0	0	0	150,830	0	0	(150,830)
Transport									
41756	P269 - Isuzu Dmax 4x2 (Grader Op Mai	11,000	3,000	0	(8,000)			0	0
41739	P259 - Mazda BT50 4x2 ute (Grader Op	7,000	2,000	0	(5,000)			0	0
41727	P244 - Ford Ranger 2.2 T/D (M'tce Clea	8,000	500	0	(7,500)	7,555	227	0	(7,328)
41720	P236 - Isuzu Dmax (Horrocks)	11,000	3,000	0	(8,000)	10,420	6,400	0	(4,020)
41707	P228 - Mitsubishi Fuso Tipper 2011	35,500	35,000	0	(500)			0	0
41686	P207 - Pig Trailer side/rear tipper	10,000	15,000	5,000	0			0	0
41683	P204 - Dynapac Vibe Roller	26,000	30,000	4,000	0	25,337	27,500	2,163	0
41762	P275 - Mitsubishi Triton (Lucky Bay)	0	0	0	0	10,481	5,500	0	(4,981)
41681	P202 - Ford Ranger 2WD - Kal'b Tip	0	0	0	0	3,864	727	0	(3,137)
41697	Metro Road Counter	0	0	0	0	534	0	0	(534)
41728	Kalbarri - Toro Titan Mower ZX8420	0	0	0	0	1,267	0	0	(1,267)
41738	Northampton - Toro Timecutter Mower	0	0	0	0	1,901	0	0	(1,901)
		125,620	116,900	20,280	(29,000)	231,851	68,718	14,007	(177,140)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$116,900	\$68,718	59%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

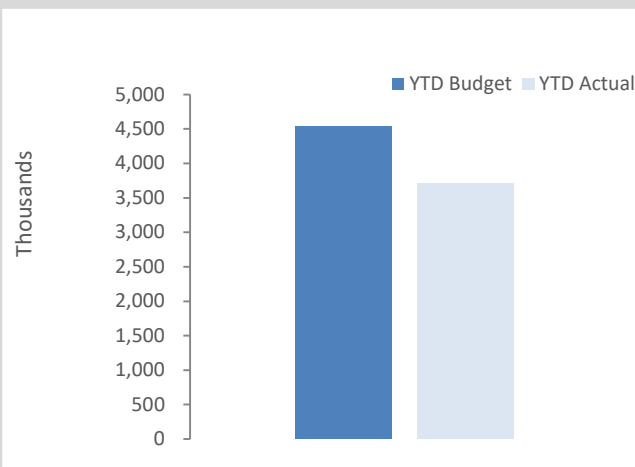
**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	854,035	854,035	694,676	(159,359)
Furniture and equipment	21,500	21,500	18,705	(2,795)
Plant and equipment	751,400	751,400	382,788	(368,612)
Infrastructure - Roads	1,928,213	1,928,213	1,880,670	(47,543)
Infrastructure - Footpaths & Carparks	536,238	536,238	302,983	(233,255)
Infrastructure - Parks & Ovals	443,450	443,450	380,915	(62,535)
Infrastructure - Other	0	0	43,054	43,054
Capital Expenditure Totals	4,534,836	4,534,836	3,703,792	(831,044)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,500,386	1,500,386	994,023	(506,363)
Borrowings	365,000	365,000	340,000	(25,000)
Other (disposals & C/Fwd)	116,900	116,900	68,718	(48,182)
Cash backed reserves				
Leave Reserve	0	256,008	0	(256,008)
Roadworks Reserve	0	29,641	0	(29,641)
Kalbarri Airport Reserve	0	85,516	0	(85,516)
Building/Housing Reserve	0	121,865	0	(121,865)
Kalbarri Aged Persons Accommodation Reserve	58,694	0	58,694	58,694
Computer and Office Equipment Reserve	0	33,944	0	(33,944)
Land Development Reserve	0	364,161	0	(364,161)
Port Gregory Water Supply Reserve	0	36,500	0	(36,500)
Tourism Infrastructure Reserve	0	100,000	0	(100,000)
Contribution - operations	2,493,856	1,524,915	2,242,356	717,441
Capital funding total	4,534,836	4,534,836	3,703,792	(831,044)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



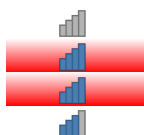

















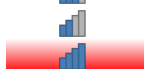


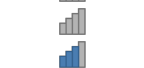

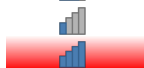



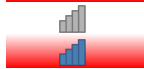
Acquisitions	Annual Budget	YTD Actual	% Spent
	\$4.53 M	\$3.7 M	82%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.5 M	\$0.99 M	66%

Capital expenditure total

Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Governance					
	Replace Councillor iPads x 9	5,000	5,000	0	5,000
	Replace Desktop computers x 11	16,500	16,500	18,705	(2,205)
	Replace CEO Vehicle	54,100	54,100	54,275	(175)
	Governance Total	75,600	75,600	72,981	2,619
Education and Welfare					
	NCC Storage Shed	0	0	3,282	(3,282)
	Education and Welfare Total	0	0	3,282	(3,282)
Communities Amenities					
	New ablutions at Blueholes	110,000	110,000	10,200	99,800
	Northampton Cemetery Fence	48,500	48,500	40,994	7,506
	Erect shelter at HCC Playground	25,000	25,000	0	25,000
	Communities Amenities Total	183,500	183,500	51,194	132,306
Recreation And Culture					
	Construct Extension to RSL Hall	610,100	610,100	549,592	60,508
	Replace Stairs Horrocks	18,000	18,000	19,814	(1,814)
	Horrocks Information Shelter	7,800	7,800	7,800	(0)
	Install Replas Seats Grey St/Red Bluff	6,600	6,600	4,891	1,709
	Kalbarri Foreshore Parkland Redevelopment	127,300	127,300	110,590	16,710
	Blue Holes Carpark Redevelopment R969	135,450	135,450	72,954	62,496
	Northampton Community Centre Courts Upgrade	210,250	210,250	196,827	13,423
	Kalbarri Camp School Disabled Ablutions	26,000	26,000	26,447	(447)
	Lions Park - Asphalt Seal Car Park	103,385	103,385	92,889	10,496
	Old School Building Upgrades	77,935	77,935	74,135	3,800
	Recreation And Culture Total	1,322,820	1,322,820	1,155,938	166,882
Transport					
	Road Construction	1,928,213	1,928,213	1,880,670	47,543
	Footpath Construction	297,403	297,403	137,140	160,263
	Bus Shed - Kalbarri Depot	30,000	30,000	31,021	(1,021)
	Tip Truck Northampton	250,000	250,000	0	250,000
	Tipping Trailer Northampton	85,000	85,000	0	85,000
	Vibe Roller	180,000	180,000	170,560	9,440
	Utility - Grader Operator x 2	82,000	82,000	30,946	51,054
	Utility - Northampton Mtce/Cleaner	28,300	28,300	28,674	(374)
	Utility - Northampton Ranger	52,000	52,000	42,678	9,322
	Transport Total	2,932,916	2,932,916	2,321,690	611,226
Economic ServicesOther Property and Services					
	Lucky Bay Caretaker vehicle	20,000	20,000	55,653	(35,653)
	Tanks - Port Gregory Water Supply	0	0	43,054	(43,054)
	Other Property and Services Total	20,000	20,000	98,707	(78,707)
	Capital Expenditure by Program Total	4,534,836	4,534,836	3,703,792	834,326

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	1 July 2019	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 154 - Staff Housing	223,447	0	0	34,288	34,288	189,159	189,159	7,793	8,497
Recreation and culture									
Loan 156 - RSL Hall Extensions	477,359	0	0	45,516	45,516	431,843	431,843	11,823	10,771
Transport									
Loan 153 - Plant Purchases	154,454	0	0	41,130	41,130	113,324	113,324	7,201	7,716
Loan 157 - Plant Purchases	0	0	365,000	0	0	0	365,000	0	
	855,260	0	365,000	120,934	120,934	734,326	1,099,326	26,816	26,984
Self supporting loans									
Education and welfare									
Loan 155 - Pioneer Lodge	372,568	0	0	14,542	14,542	358,026	358,026	15,870	17,126
Recreation and culture									
Loan 151 - Kalbarri Bowling Club	3,839	0	0	3,839	3,839	0	0	191	202
Other property and services									
Loan 152 - Staff Housing (CEO)	311,752	0	0	18,010	18,010	302,907	293,742	20,565	20,565
	688,159	0	0	36,390	36,391	660,933	651,768	36,625	37,893
Total	1,543,419	0	365,000	157,324	157,325	1,395,259	1,751,094	63,441	64,877
Current borrowings	157,325					0			
Non-current borrowings	1,386,094					1,395,259			
	1,543,419					1,395,259			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

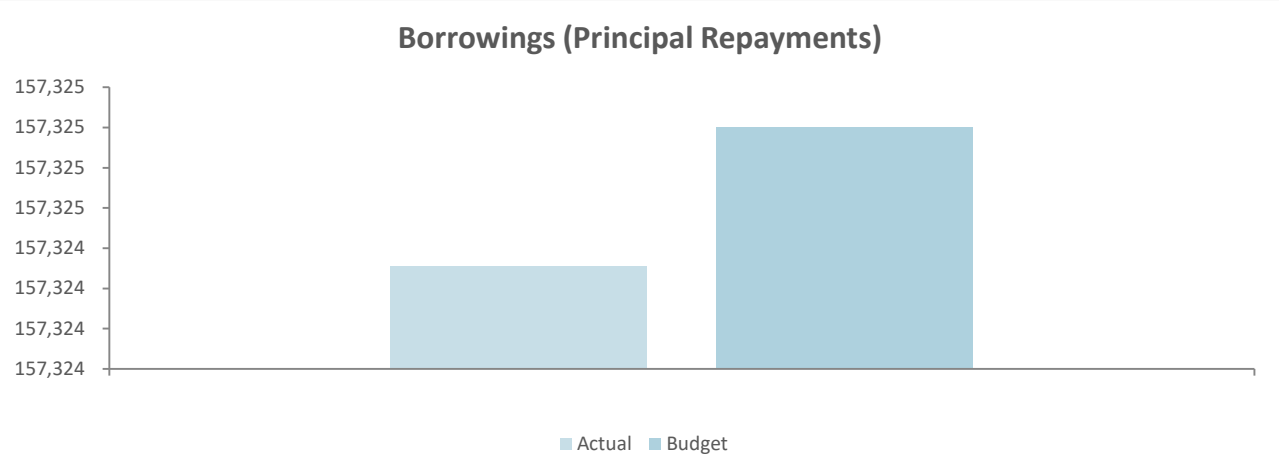
FINANCING ACTIVITIES
NOTE 9
BORROWINGS

New borrowings 2019-20

Particulars	Amount Borrowed Actual	Amount Borrowed Budget	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	\$	\$				\$	%	Actual	Budget	\$
Loan 157 - Plant Purchases	340,000	365,000	WATC	Fixed	10	29,280	1.60	340,000	365,000	0
	340,000	365,000				29,280		340,000	365,000	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal repayments	
\$157,324	
Interest earned	Interest expense
\$75,737	\$63,441
Reserves balance	Loans due
\$.97 M	\$1.4 M

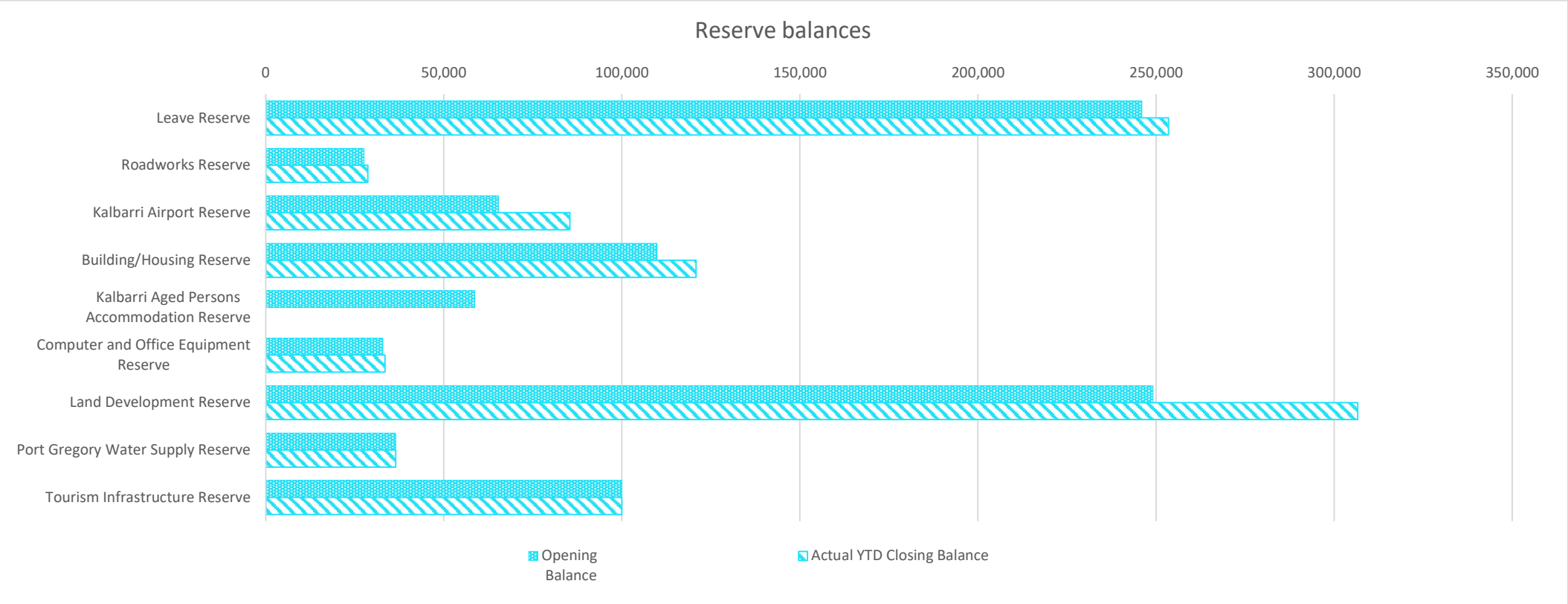
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave Reserve	246,008	5,000	2,503	5,000	5,000	0	0	256,008	253,511
Roadworks Reserve	27,641	2,000	998	0	0	0	0	29,641	28,639
Kalbarri Airport Reserve	65,315	200	107	20,000	20,000	0	0	85,515	85,422
Building/Housing Reserve	109,865	2,000	998	10,000	10,000	0	0	121,865	120,863
Kalbarri Aged Persons Accommodation Rese	58,694	0	0	0	0	(58,694)	(58,694)	0	0
Computer and Office Equipment Reserve	32,944	1,000	502	0	0	0	0	33,944	33,446
Land Development Reserve	249,161	15,000	7,497	0	50,000	0	0	264,161	306,658
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve	100,000	0	0	0	0	0	0	100,000	100,000
	926,128	25,200	12,605	35,000	85,000	(58,694)	(58,694)	927,634	965,039

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

NOTE 11

OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2020	Current Liability 30 Jun 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
Grants Commission - General/	0	0	0	0	0	442,069	442,069	949,332
Grants Commission - Roads/	0	0	0	0	0	397,616	397,616	749,000
Law, order, public safety								
Emergency Services Levy - BFB	0	0	0	0	0	31,710	31,710	49,289
Emergency Services Levy - SES	0	0	0	0	0	25,523	25,523	39,672
Grant Revenue - BFRM	0	0	0	0	0	0	0	71,240
Education and welfare								
NCCA Operational Grant/Fundraising	0	0	0	0	0	62,000	62,000	150,223
Community amenities								
GRANT - CHARMAP	0	0	0	0	0	25,000	25,000	15,000
Transport								
MRD - Maintenance	0	0	0	0	0	172,575	172,575	172,575
Economic services								
Pink Lake Facilities Grant	0			0		0	0	25,435
	0	0	0	0	0	1,156,493	1,156,493	2,221,766

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 12
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Description/Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Jun 2020	Current Liability 30 Jun 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety								
Pt Gregory BFB shed toilet installation	0			0		0	0	10,000
Recreation and culture								
Kalbarri Foreshore Redevelopment				0		0	0	52,965
Northampton Community Centre				0		134,417	134,417	105,437
Old School				0		12,493	12,493	7,493
Transport								
Regional Road Group Funding				0		306,666	306,666	296,448
Royalties For Regions - White Cliffs/Binnu West Rd				0		146,326	146,326	146,326
Roads to Recovery Funding				0		453,484	453,484	453,484
Commodity Route Funding				0		447,000	447,000	447,000
	0	0	0	0	0	1,500,386	1,500,386	1,519,153

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 13
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 30 Jun 2020
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	31,212	(27,888)	3,508
Community Bus Bond	4,800	2,000	(2,200)	4,600
Unclaimed Monies - Rates	4,044	3,116	(3,036)	4,124
Nomination Deposits	0	240	0	240
Council Housing Bonds	0	1,400	(1,400)	0
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	420	690	(880)	230
Special Series Plates	770	1,240	(1,570)	440
Northampton Child Care Association	22,235	16,547	(22,235)	16,547
Horrocks Memorial Wall	0	1,000	(323)	677
One Life	1,940	0	(500)	1,440
Rubbish Tip Key Bond	1,400	400	0	1,800
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	0	19,342	(2,016)	17,326
DOT - Department of Transport	0	48,350	(48,730)	(380)
Rates - Overpaid	0	5,000	(5,000)	0
	36,842	130,537	(115,778)	51,602

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Opening surplus adjustment		surplus/deficit adjustment		29,223	0	29,223
	<u>Expenditure Adjustments</u>						29,223
4012	Additional costs associated with traineeship		Operating Expenses			(22,640)	6,583
0032	Election Expenses - Savings		Operating Expenses		2,280		8,863
0112	Northern Zone WALGA Fees - No fees to be incurred 19/20		Operating Expenses		1,800		10,663
0502	Computer Expenses - WALGA Council connect budgeted in members (error)		Operating Expenses		5,000		15,663
1152	ESL - Port Gregory BFB Shed toilet		Operating Expenses			(10,000)	5,663
2312	Kalbarri Doctors Surgery - Floor coverings replacement savings		Operating Expenses		6,050		11,713
3172	Oval Residence - Extra costs for septic system replacement		Operating Expenses			(1,526)	10,187
3282	Lot 605 Salamat Place - Extra cost internal painting		Operating Expenses			(1,095)	9,092
3232	Lot 43 Batemen Street - Replace reticulation		Operating Expenses			(5,000)	4,092
4372	Planning Fees - Refund fees (Summerstar) Council approved		Operating Expenses			(5,000)	(908)
2342	Northampton Cemetery - Additional costs for stage 1 memorial tree		Operating Expenses			(1,564)	(2,472)
4752	Port Gregory Ablutions - Replace Cisterns		Operating Expenses			(2,800)	(5,272)
4972	Horrocks Jetty - Additional costs incurred re-bracketing platform		Operating Expenses			(1,550)	(6,822)
4972	Horrocks each Access Steps - Reduced costs incurred		Operating Expenses		2,100		(4,722)
3694	Kalbarri Foreshore Redevelopment - Savings shelters, BBQ's, bollards		Capital Expenses		30,600		25,878
4962	Kalbarri Oval - Barrier fence installation savings		Operating Expenses		2,000		27,878
5262	Kalbarri Community Camp - Savings roller door replacement		Operating Expenses		1,975		29,853
3634	Kalbarri Community Camp - Savings disabled ablutions installation		Capital Expenses		1,064		30,917
3754	Northampton Community Centre - Extra costs court tender		Capital Expenses			(3,630)	27,287
3754	Northampton Community Centre - extra costs for lighting (budget error)		Capital Expenses			(5,720)	21,567
5122	Northampton Recreation Oval - Additional costs due to bore repair		Operating Expenses			(3,470)	18,097
5522	Old Police Station - Re-punch verandah floor nails		Operating Expenses			(1,600)	16,497
4712	Heritage Railway Precinct - Consumer power pole replaced		Operating Expenses			(2,506)	13,991
5060	Roadworks - Works deferred Bateman St construct & seal		Capital Expenses		31,000		44,991
5060	Roadworks - Works deferred Karina Mews reseal and kerb replacement		Capital Expenses		29,850		74,841
5060	Roadworks - Works deferred Fifth avenue - construct & seal		Capital Expenses		33,750		108,591
5060	Roadworks - Little Bay Road deferred - FAG's shortfall		Capital Expenses		50,000		158,591
5060	Robinson St - Installation of street light		Capital Expenses			(4,521)	154,070

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 14
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
5090	Port Gregory Footpath - Costs less than original estimate		Capital Expenses		3,616		157,686
4224	Utility Purchase - Net savings of vehicle changeover (December 2019 meeting)		Operating Expenses		27,390		185,076
5932	Kalbarri Airport - ARU Replacement less than estimate		Operating Expenses		1,025		186,101
6372	Tourism Promotion - Signage - Only three of four signs purchased		Operating Expenses		4,035		190,136
6402	Lucky Bay Camping Site - Extra cost incurred septic tank pump outs		Operating Expenses			(2,640)	187,496
6402	Lucky Bay Camping Site - Vehicle purchase savings		Capital Expenses		2,847		190,343
6752	Port Gregory Water Supply - Supply & install tanks, remove old tanks		Operating Expenses			(28,000)	162,343
6752	Port Gregory Water Supply - New Control antennae		Operating Expenses			(2,765)	159,578
7322/7332	Tyre Purchase & Repair - Additional costs incurred to date		Operating Expenses			(8,720)	150,858
7'172	Workers compensation Insurance - Adjustment for 18/19 insurance payment		Operating Expenses			(2,762)	148,096
	<u>Revenue Adjustments</u>						148,096
4501	Rates General - Additional Rates levied		Operating Revenue		2,400		150,496
4,570	Rates Written Off		Operating Revenue			(1,268)	149,228
4611/4621	Financial Assistance Grants - Actual less than budget estimate		Operating Revenue			(41,762)	107,466
0133	Grant - Rates Trainee Officer Grant		Operating Revenue		30,000		137,466
0583	ESL - Supplemental Operating Grant		Operating Revenue		11,931		149,397
2843	Residential Housing Rent - Extra rent from Salamat Place		Operating Revenue		12,250		161,647
3253	Refuse Charges Residential - Extra Income		Operating Revenue		5,424		167,071
3263	Refuse ChargesCommercial - Less income than estimated		Operating Revenue			(2,760)	164,311
4523	Grant Funding - Kalbarri Foreshore Shelters		Operating Revenue		52,965		217,276
5993	Port Gregory Water Supply - BASF contribution not in budget		Operating Revenue		3,000		220,276
				0	383,575	(163,299)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020**

**NOTE 15
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	30,554	50.79%	▲ Permanent	Var due to Rates Trainee grant payment
General purpose funding	841,488	14.89%	▲ Permanent	Positive var due to FAG's 20/21 advance payment
Law, order and public safety	107,581	146.60%	▲ Permanent	Var due to BFRM grant payment plus ESL supplemental operating grant
Health	(12,003)	(29.92%)	▼ Permanent	Reduced charge out for contract Health services
Education and welfare	84,892	37.50%	▲ Timing	Var due to NCCA grant funding 20/21
Housing	14,415	26.98%	▲ Permanent	Var due to additional residential rental income
Recreation and culture	11,553	14.19%	▲ Permanent	Var due to NCC Tank claim insurance payment
Economic services	36,002	13.11%	▲ Timing	Var includes camp fees & spec area rates
Other property and services	42,147	34.39%	▲ Timing	Var due to the reimbursement of workers compensation payments
Expenditure from operating activities				
General purpose funding	(36,261)	(16.47%)	▼ Permanent	Var due to legal fees and add Rates Trainee
Law, order and public safety	(94,186)	(27.78%)	▼ Timing	Var largely due to BFRM expense plus Pt Gregory BFB toilet
Health	(22,391)	(13.31%)	▼ Permanent	Var due to re-allocation of costs for doctors housing from schedule 9
Education and welfare	54,393	17.27%	▲ Permanent	Var due to reduced NCCA expenses
Community amenities	41,920	2.65%	▲ Timing	Var due to lag in rubbish collection costs invoices
Recreation and culture	131,982	8.00%	▲ Permanent	Var due to reduced Parks and Gardens exp
Transport	29,965	0.97%	▲ Permanent	Minor variance, increased depreciation
Economic services	(55,202)	(11.80%)	▼ Timing	Var due to additional building salaries and Pink Lake toilet hire costs & COVID 19 traffic control plus add salaries for building
Other property and services	(63,273)	(155.98%)	▼ Permanent	Var due to Kal'b Aged Housing units asset write off & sale of asset proceeds
Investing activities				
Non-operating grants, subsidies and contributions	18,767	1.25%	▲ Timing	Favourable variance including unbudgeted K'alb Foreshore Grant revenue & Pt Gregory BFB toilet installation
Capital acquisitions	831,044	18.33%	▲ Timing	Roadworks predominately completed, Truck/Trailer delivery delayed due July 2020
Financing activities				
Proceeds from new debentures	(25,000)	(6.85%)	▼ Permanent	Loan funds drawn down - \$25K under budget
Transfer to reserves	(37,405)	(62.13%)	▼ Permanent	Var due to land sale revenue - Kitson Crt

ADMINISTRATION & CORPORATE REPORT

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7.5.1	LOCAL GOVERNMENT ACT REGULATIONS AMENDMENTS
	<p>FILE REFERENCE: 5.1.3</p> <p>CORRESPONDENT: Batavia Local Emergency Management Committee</p> <p>DATE OF REPORT: 16 June 2020</p> <p>REPORTING OFFICER: Garry Keeffe/Grant Middleton</p> <p>APPENDICES: 1. Working Group Discussion Notes 2015 2. MOU Batavia Local Emergency Management Committee</p>

SUMMARY:

Council to endorse the Batavia Local Emergency Management Committee Memorandum of Understanding.

BACKGROUND:

The Batavia Local Emergency Management Committee (BLEMC) was established in 2015 with the intent to remove administrative duplications and deal with emergency management on a regional, rather than an individual local government basis.

The BLEMC includes the City of Greater Geraldton and the Shire's of Chapman Valley & Northampton. This has been a successful approach to emergency management across the three local government authorities, with one of the focusses being to remove cross-boundary anomalies across the three districts. However, there has never been a formalised understanding of how the BLEMC is to operate and who are the core and non-core members of the Committee.

At the time the BLEMC was established there was a verbal understanding of how it should operate, yet nothing formally put in place. Hence the need to establish a Memorandum of Understanding (MOU) to remove future uncertainties and ambiguities. The only record of the initial arrangements was what was recorded in the Discussion Notes at the meeting between the three LGA's on the 11th May 2015 (see Appendices 1. It is based upon these notes and how the BLEMC has evolved since 2015 the Draft MOU was developed (see Appendices 2).

COMMENT:

Staff at each of the participating LGA's have worked collaboratively to develop the Draft MOU, with the Shire of Chapman Valley being the lead organisation in the project. All LGA's are now at the point of presenting the Draft MOU to their Council's for consideration.

The MOU has been through several drafts with numerous changes to the membership area listed in section 5 and there has been ongoing discussion in relation to the Deputy Chair position. The Chair role and executive support rotate every two years however in the past the LEMC's would have had a Western Australian Police Force (WAPOL) member as the Deputy Chair. The MOU delegates the Deputy chair position to the next LGA rather than WAPOL which means the Shire of Northampton currently occupies the Deputy Chair position on the BLEMC.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications envisaged. The regional approach to emergency management will reduce administrative burdens on each participating LGA.

STATUTORY IMPLICATIONS:

Emergency Management Act 2005 – Established BLEMC in 2015

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council endorse the Batavia Local Emergency Management Committee Memorandum of Understanding as presented.

APPENDICES 1 – Working Group Discussion Notes 2015

Discussion Notes - Working Group Meeting – 2

City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management

Time: 1000hrs

Date: Monday 11 May 2015

Attendees:

Mayor, City of Greater Geraldton (CGG) / Chair of CGG LEMC – Ian Carpenter

CEO, City of Greater Geraldton / LRC – Ken Diehm

Manager, Community Law and Safety, CGG / Executive Officer for CGG LEMC – Konrad Seidl

CEO, Northampton Shire Council – Garry Keefe

DCEO, Northampton Shire Council & Chair of Locality Northampton LEMC & Chair of Locality of Kalbarri LEMC – Grant Middleton

CEO, Chapman Valley Shire – Maurice Battilana

Community Emergency Management Officer (CEMO) - Mid West Gascoyne, SEMC – Jonelle Tyson

Community Emergency Services Manager (CESM) – Morawa, Perenjori, Three Springs, Mingenew – Rick Ryan

Presentation

Rick Ryan provided a draft paper on the "learning's" experienced during the uniting of Morawa, Perenjori, Three Springs and Mingenew LEMC's into one LEMC in 2012.

Discussion Notes - Working Group Meeting – 2**City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management****Endorsement of Merger:**

Chapman Valley – Status Update

LEMC Endorsed – February 2015

LG Endorsed – February 2015

Northampton – Status Update

Locality of Northampton and Locality of Kalbarri – Endorsed – February 2015

Local Government Endorsed – Friday, 20 February 2015

CGG LEMC – LEMC Endorsed – February 2015

LG Endorsed – May 2015

Name of Entity –

Batavia LEMC

*(Chapman Valley, Greater Geraldton, Northampton)***Business Case presented to SEMC – in accordance with SEMC Procedures ADP - 5**

- Communication between all adjacent local governments should be undertaken;
- Model – In accordance with ADP 11 – “three local governments have agreed to unite for the purposes of emergency management;
- Analysis by LG to be able to comply with provision of the ACT – CEMO to rationalise – size, resourcing, area, etc.
- Report to detail the identified risks and rationale for the recommendations presented – CEMO to undertake; and
- Boundaries of LEMC.

LEMC Purpose – SEMP Policy 2.5

LEMCs are emergency planning committees and although they will often include members from operational agencies (Controlling Agencies, HMAs, combat agencies or, support organisations), their role is not operational nor one of response. The HMA or Controlling Agency may establish an Incident Support Group (if required) to perform the operational function (refer to SEMP 4.1 - Incident Management).

The LEMC is to advise and assist the local government to ensure that LEMA are established, reviewed and tested in accordance with section 39 of the EM Act.

Discussion Notes - Working Group Meeting – 2

City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management

LEMC Membership as per ADP 5 Procedures

Noting the requirements of the EM Act, the following provides guidance on the composition of LEMCs:

- a) the Chair should be an elected member of Council;
- b) the Local Emergency Coordinator should be appointed as Deputy Chair;
- c) an Executive Officer, who should be an officer of the relevant local government, should be appointed to coordinate the business of the committee and/or provide administrative support;
- d) the Local Recovery Coordinator, being the person nominated in the Local Recovery Plan, where a Local Recovery Plan has been completed as part of local emergency management arrangements (section 41(4) of the EM Act), should be appointed a member of the committee;
- e) consideration should be given to appointing local government officers engaged in key roles and functions affecting emergency management (for example, community services, engineering services, corporate services or planning);
- f) membership should include representatives from Emergency Management Agencies (EMAs) in the local government district (for example, the Department of Fire and Emergency Services); welfare support agencies or non-government organisations (for example, the Department for Child Protection and Family Support, Red Cross or Salvation Army), industry representatives (especially the owners or operators of hazardous facilities located within the local government district);
- g) consideration should be given to appointment of persons able to represent or advise on the interests of Culturally and Linguistically Diverse (CaLD) community members or community members with special needs; and
- h) LEMCs should where possible include representatives of local Aboriginal community organisations to provide advice and guidance to the LEMC and to promote appropriate engagement with the local Aboriginal communities.

Discussion Notes - Working Group Meeting – 2

City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management

Administration Arrangements

Core Membership of the combined LEMC

Chair	(will be a Mayor or Shire President)
Deputy Chair	(will be a Mayor or Shire President)
Executive Officer	(will be provided by Chair's LG)
Secretariat	(will be provided by Chair's LG)
LG Representatives	
Councillors	
Local Emergency Coordinator /WAPOL OIC– Chapman Valley & Northampton	
Local Emergency Coordinator /WAPOL OIC– CGG	
Local Emergency Coordinator /WAPOL OIC– Kalbarri	
Local Emergency Coordinator /WAPOL OIC– Mullewa	
Water Corporation	
Aurizon	
Red Cross	
Salvation Army	
Dept. Child Protection and Family Support	
Western Power	
CGG Airport	
Major Nursing Homes	
Geraldton Prison	
Chambers of Commerce	
Industry Groups	
CaLD Groups	
Aboriginal Representative Groups	
Alinta Gas	
Bush Fire Coordinators	
Kalbarri Sub-Committee Representative	
Durack TAFE	
St Johns Ambulance – Regional Manager	
St John of God Hospital	
Chief Bush Fire Control Officers	

Discussion Notes - Working Group Meeting – 2

City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management

Advisors for LEMC

Dept. Fire & Emergency Services
Dept. Parks & Wildlife
Australian Customs
Mid West Port Authority
Dept. Agriculture & Food
Dept. Transport
Federal Dept. Human Services
Telstra
Dept. Main Roads
BoM
Media
Dept. Fisheries
Dept. Education
Dept. Health
Brookfield Rail
Dept. Environment
State & Commonwealth Agencies

The first quarter agenda (2015/16) for the Batavia LEMC will incorporate a discussion on the core and advisory membership in accordance with LEMC requirements. Therefore, this list will evolve overtime to include entities determined as appropriate by the LEMC.

Appointment of Committee Chair & Provision of Secretariat Support

The Working Group decided the appointment of the LEMC Executive Committee will be a two year appointment. Every two years the LEMC will rotate the Executive Committee roles.
The first two year rotation will commence 1 July 2015 to October 2017.

2015-2016 & 2016-2017	Chair	Deputy Chair	Executive Officer	Secretariat
	Mayor of CGG	Shire President Chapman Valley	Manager, Community Law – CGG	Administration supplied by CGG

Community communication and marketing strategy

Each Local Government will advise local government stakeholders through the distribution of LEMC minutes.

Emergency Management stakeholders will be advised via email and the distribution of LEMC minutes.

Community stakeholders will be advised of emergency management information through the use of relevant media.

Discussion Notes - Working Group Meeting – 2

City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management

LEMC communication solutions to cover distance

The LEMC will offer LEMC members alternative solutions for attending LEMC meetings, such as teleconference, video-conferencing, Skype and other relevant tools.

Letter

Letter requesting SEMC endorsement for the proposed merge:

- Local Governments to be united under the proposal;
- Outcome of risk assessments and rationale for amalgamation;
- Agreed Administrative and reporting arrangements; and
- Outline of communication.

The letter to the Executive Officer SEMC should be endorsed by each of the respective local governments' Chief Executive Officers.

Following endorsement of the proposal by the SEMC, the Secretary SEMC will advise each local government and LEMC of the decision in writing.

Local Emergency Management Arrangements (LEMA)

- 1 LEMA instead of 3
- Sub-plans – i.e.: coronation beach evacuation plan, abrohlos islands plans, animal welfare plan and recovery plan;

The CGG volunteered to merge the existing LEMA documents with the help of the CEMO, forming one Batavia LEMA with relevant sub-plans.

Annual Business Plan

- First Quarter Meeting – Business Planning Workshop

This item will on the first Batavia LEMC meeting in August 2015 as will membership, the new joint LEMA, Recovery, and Exercises.

Recovery

- One Local Recovery Committee
- One Local Recovery Plan with Sub-plans
- Three Local Recovery Coordinators responsible for their own area's
- Cross Boundary Events
- Communication
- AWARE Recovery Project
- Training

Discussion Notes - Working Group Meeting – 2**City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management****Exercise Management – Annual Requirement – Cross Boundary Scenario**

SEMP 2.5 - Local governments are to develop and conduct exercises to help build collaborative emergency management awareness at the local level. The LEMC may assist with this role.

Local governments are to ensure that exercising is undertaken at least each financial year, and that a post exercise report is submitted to the DEMC Executive Officer, in accordance with ADP - 5 Emergency Management for Local Government.

- Discussion
- Table top
- Tactical Exercise
- Field or Full Deployment
- Real Events involving Multiple Agencies
- Training

Working Group discussed ensuring support from relevant HMA's regarding exercises.

Annual Reporting

- Local Governments each responsible for their own.

XO of the Batavia LEMC will provide LG's with the LEMC data for annual reporting.

Emergency Risk Management

- LEMC to workshop and identify risks and their potential treatment measures affecting all three shires. Usually the LG are to develop and maintain a current in accordance with AS/NZS ISO 31000:2009 Risk Management Australian Standards.
- Use of State Risk Project Tool. Could be included as part of Business Plan to undertake in 2015/16.

The Working Group agreed that funding opportunities for a Risk Project Officer should be sought.

Funding Opportunities

- NDRP
- AWARE

Opportunity to seek funding for project based programs to assist the Batavia LEMC and three local governments develop their emergency management systems, processes and documentation.

Discussion Notes - Working Group Meeting – 2

City of Greater Geraldton, Northampton and Chapman Valley Shire LEMC's uniting for the purposes of Emergency Management

LEMC Dates for 2015/16

1 st Qtr.	2 Qtr.	3 Qtr.	4 Qtr.
Mid August 2015	November 2015	February 2016	May 2016

Note these dates need to be included in 2014/15 Annual Reporting

Other:

The Shires of Chapman Valley, City of Greater Geraldton (including Mullewa) and Northampton (including Kalbarri) will have their last individual LEMC's in May 2015. Each local government is responsible for their individual reporting for 2014-15.

The new Batavia LEMC will be responsible for reporting commencing 1 July 2015.

Action Required:

1. Letter – CEMO
2. Business Case to SEMC 4 August 2015 – CEMO
3. Merging LEMA's – CGG
4. Establishing a Batavia LEMC contact list – CGG
5. Funding Opportunities for Risk Project – Entire Working Party

APPENDICES 2 – MOU Batavia Local Emergency Management Committee



MEMORANDUM OF UNDERSTANDING

BETWEEN

CITY OF GREATER GERALDTON
SHIRE OF CHAPMAN VALLEY
SHIRE OF NORTHAMPTON

IN RELATION TO

THE OPERATIONS OF THE
BATAVIA LOCAL EMERGENCY MANAGEMENT COMMITTEE

1. Parties to the Memorandum of Understanding

CITY OF GREATER GERALDTON

(ABN 55 907 677 173) of, PO Box 101, Geraldton WA 6532

SHIRE OF CHAPMAN VALLEY

(ABN 46 173 809 199) of, PO Box 1, Nabawa WA 6532

SHIRE OF NORTHAMPTON

(ABN 13 596 797 267) of, PO Box 61, Northampton WA 6535

The Batavia Local Emergency Management Committee (BLEMC) was established to coordinate emergency management issues,

The contact person will be the Chief Executive Officer for each member local government:

- City of Greater Geraldton 08 9956 6600
- Chapman Valley 08 9920 5011
- Northampton 08 9934 1202

2. Definitions

In this agreement, unless the contrary intention appears:

- 'Act'** refers to the *Emergency Management Act 2005*.
- 'Agreement'** means this Memorandum of Understanding document.
- 'BLEMC'** refers to the Batavia Local Emergency Management Committee.
- 'CGG'** refers to the City of Greater Geraldton.
- 'DEMC'** refers to the District Emergency Management Committee.
- 'HMA'** refers to the Hazard Management Agency.
- 'LEMA'** refers to the regional Local Emergency Management Arrangements covering all three member LGAs.
- 'LGA'** refers to a Local Government Authority.
- 'MOU'** refers to the Memorandum of Understanding
- 'SCV'** refers to the Shire of Chapman Valley.
- 'SEMC'** refers to the State Emergency Management Committee.
- 'SNR'** refers to the Shire of Northampton.

3. Background

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The Emergency Management Act 2005 requires local governments to establish one or more local emergency management committees for the local government district [S38].

Two or more local governments may, with the approval of the SEMC, agree to unite for the purposes of emergency management. If two or more local governments unite the provisions of Section 34(2) apply i.e.

*If 2 or more local governments (the **combined local government**) unite as mentioned in subsection (1), the provisions of this Part apply as if —*

- (a) a reference to a local government were a reference to the combined local government; and*
- (b) a reference to the local government's district were a reference to the districts of the combined local government; and*
- (c) a reference to the local government's offices were a reference to the office of each local government that is part of the combined local government.*

The formal SEMC approval of the BLEMC is provided at **Attachment 1**.

The local governments share similar geographic environments, the same event situations, and the state agency representatives are the identical in all three.

4. Guiding Principles & Obligations

- i. This Memorandum of Understanding recognises the common objectives of the BLEMC with regard to emergency management in the region comprised of the three member local government districts.
- ii. The Memorandum of Understanding is designed to ensure all parties have a clear understanding of their obligations as member of the BLEMC.
- iii. As stated in the application to the SEMC (see **Attachment 2**) the BLEMC:

"The first Batavia LEMC meeting will finalise membership, work on a new set of Local Emergency Management Arrangements, a Business Plan, a Recovery Plan and an Exercise schedule."

It is agreed all three member local governments will fully participate, and be active in the administration and the ongoing legislative requirements of the regional BLEMA. This will not be left to the LGA undertaking the executive and secretariat functions of the BLEMC at the time.

The regional LEMA will include Sub-plans relevant to each LGA area (e.g. Coronation Beach Hazard Management Plan Abrolhos Islands Plans, Animal Welfare Plan and Recovery Plan, etc.)

- iv. The LGA responsible for the Executive and Secretariat function of the BLEMC will be required to:
 - a. Convene meetings in consultation with the BLEMC Chair.
 - b. Compile and distribute Agendas
 - c. Compile and distribute Minutes

- d. Update contact list with amendments provided by all participating Core and Ordinary BLEMC Members.
 - e. Each LGA/Core/Ordinary member will distribute to their organisation stakeholders the BLEMC Agenda & Minutes as they see fit. This will not be the responsibility of the BLEMC Executive/Secretariat.
 - f. All other executive and secretariat functions will be carried out by the member LGA or any other Core/Advisory Member responsible for and/or leading any particular project or activity approved by the BLEMC.
- v. The BLEMC will offer members alternative solutions for attending BLEMC meetings, such as teleconference, video-conferencing, Skype and other relevant tools. Meeting will predominantly be held at the CGG; however, the BLEMC can resolve to conduct meeting at other venues if required or requested.

5. Membership

Membership of the BLEMC will comprise of the following. However, this list can be amended as determined and agreed to by all three local governments.

Core Members

Invited Reps	Representatives	HMA Y/N	Voting Delegates
Local Government Authorities			
City of Greater Geraldton			
2	Elected Members (as determined by the LGA & Inclusive of Chair)	Y	3
1	Chief Executive Officer (or CEO's delegated representative) -or- LG Local Recovery Coordinator		
1			
1			
Shire of Chapman Valley			
2	Elected Members (as determined by the LGA & Inclusive of Chair)	Y	3
1	Chief Executive Officer (or CEO's delegated representative) -or- LG Local Recovery Coordinator		
1			
Shire of Northampton			
2	Elected Members (as determined by the LGA & Inclusive of Chair)		
1	Chief Executive Officer (or CEO's delegated representative) -or- LG Local Recovery Coordinator		
1			
1			
Other Departments/Organisations			
1	<u>WA Police:</u> Local Emergency Coordinator/OIC– CGG	Y	1

1	Local Emergency Coordinator/OIC– Chapman Valley & Northampton		
1	Local Emergency Coordinator/OIC– Kalbarri		
1	Local Emergency Coordinator/OIC– Mullewa		
1	Dept. Primary Industry & Regional Development	Y	1
1	Dept. Fire & Emergency Services	Y	1
1	Dept. Biosecurity Conservation & Attractions	Y	1
1	Dept. Health	Y	1
1	Brookfield Railway (Arc Infrastructure)	Y	1
1	Dept. of Transport	Y	1
TOTAL NO. VOTING DELEGATES			16

Note: A Quorum is a Minimum of 50% of Voting Delegates

** WAPOL members will retain the position of Local Emergency Coordinators for their specific areas.*

One (1) Non-Voting Member per Organisation Listed Below
Aboriginal Representative Groups
Aged Care Groups/Facility Operators
Alinta Gas
Aurizon
Australian Customs
Bureau of Meteorology (BoM)
City of Greater Geraldton – Airport
City of Greater Geraldton – BFB
Central West TAFE
Chambers of Commerce
Cultural and Linguistically Diverse Groups [CaLD]
Dept. Child Protection and Family Support
Dept. Education
Dept. Fisheries
Dept. Human Services (Federal)
Geraldton Prison
Geraldton Regional Hospital
Geraldton State Emergency Services
Geraldton Volunteer Marine Rescue
Industry Groups
Main Roads WA
Major Nursing Homes
Media
Mid West Port Authority
Red Cross
Salvation Army
Shire of Chapman Valley - BFB
Shire of Northampton - BFB
Shire of Northampton – Kalbarri LEMC subcommittee
St John of God Hospital
St Johns Ambulance – Regional Manager
Telstra
WA Country Health Services
Water Corporation

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Western Power
<i>*Note: The BLEMC has the discretion expand or reduce this list</i>

6. Appointment of Committee Chair & Provision of Secretariat Support

The BLEMC Chair, Executive & Secretariat will be a two year appointment. Every two years the BLEMC will rotate the Executive Committee roles.

The two year rotation will be as follows:

Commencement of Period	Chair	Deputy Chair	Executive Officer & Secretariat
Up to November 2019	Elected Member (CGG)	Elected Member (SCV)	CGG
Up to November 2021	Elected Member (SCV)	Elected Member (SNR)	SCV
Up to November 2023	Elected Member (SNR)	Elected Member (CGG)	SNR
Up to November 2025	Elected Member (CGG)	Elected Member (SCV)	CGG
Up to November 2027	Elected Member (SCV)	Elected Member (SNR)	SCV
Up to November 2029	Elected Member (SNR)	Elected Member (CGG)	SNR
Up to November 2031	Elected Member (CGG)	Elected Member (SCV)	CGG
Up to November 2033	Elected Member (SCV)	Elected Member (SNR)	SCV
Up to November 2035	Elected Member (SNR)	Elected Member (CGG)	SNR

7. Recovery

The BLEMC Recovery shall include, yet is not limited to the following:

- One Local Recovery Committee
- One Local Recovery Plan with Sub-plans
- Three Local Recovery Coordinators responsible for their own areas
- Cross Boundary Events
- Communication Procedures

8. Exercise Management – Annual Requirement – Cross Boundary Scenario

SEMP 2.5 - Local governments are to develop and conduct exercises to help build collaborative emergency management awareness at the local level. The BLEMC may assist with this role.

Local governments are to ensure exercising is undertaken at least each financial year, and a post exercise report is submitted to the DEMC Executive Officer, in accordance with ADP - 5 Emergency Management for Local Government.

These Exercises can include the following formats:

- i. Table top
- ii. Field or Full Deployment
- iii. Real Events involving Multiple Agencies

Each LGA shall coordinate the support and active participation, or full coordination, from the relevant HMA's as required regarding exercises.

9. Annual Reporting

LGAs will each be responsible for their own Annual Reporting. The Executive Officer of the BLEMC will assist by providing each local government with the BLEMC data they have for the LGAs to compile the Annual Reporting (e.g. meeting dates, etc.).

10. Emergency Risk Management

BLEMC, in consultation with the Districts Emergency Management Adviser-DFES is to workshop and identify risks and their potential treatment measures affecting all three LGAs in accordance with AS/NZS ISO 31000:2018 Risk Management Australian Standards.

11. Meeting Dates

Unless otherwise agreed to by the BLEMC the following will be months during which the BLEMC meeting will be held each financial year:

1st Quarter.	2nd Quarter.	3rd Quarter.	4th Quarter.
August	November	February	May

12. Commencement and term

The BLEMCM actually commenced in 2015, yet there was no Agreement established. Therefore, this MOU, though signed later than the actual commencement date of the BLEMCM, reflects the start time of the BLEMCM being 2015.

The term has not been set to a finite date as this will be determined by the member LGAs.

13. Relationship between the parties

All parties remain independent entities operating in their own right. The relationship will be one of cooperative mutual support. A high level of integrity and mutual regard shall govern the relationship.

The agreement is binding only on the basis of integrity and mutual respect and does not represent a legally binding commitment.

14. Insurance and Indemnity

14.1. Insurance

Each member must maintain sufficient insurance, including but not limited to worker's compensation insurance, Directors' and Officers' liability, personal accident insurance for volunteers and public liability insurance to cover its potential liability in conducting activities under this Agreement, and must whenever required by the BLEMCM produce a certificate of currency in relation thereto.

14.2 Indemnity

Each member indemnifies others from and against any loss, including legal costs, incurred by a member or its officers, employees and agents arising from any claim, suit, demand, action or proceeding against any member or its officers, employees and agents where such loss or liability was caused by:

- (a) any act or omission by a member (including any of its Personnel) in connection with this Agreement;
- (b) any breach by a member (including any of its Personnel) of its obligations or warranties under this Agreement;
- (c) any unauthorised use or disclosure by a member (including its Personnel) of Confidential Information held or controlled in connection with this Agreement; and
- (d) any wilful or negligent or unlawful act or omission of the member arising out of or in connection with the Project or the Delivery Organisation's obligations under this Agreement.

15. Intellectual Property

18. SIGNATURES

Chief Executive Officer
Shire of Chapman Valley

Date: _____

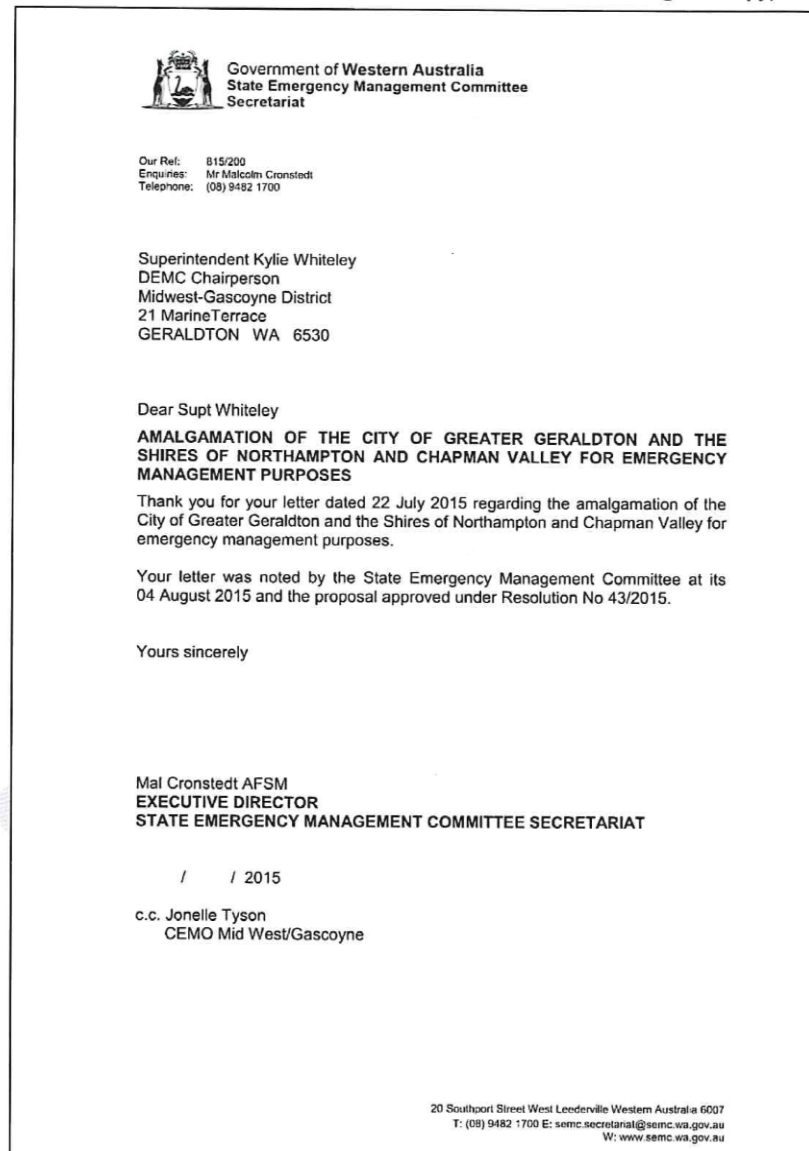
Chief Executive Officer
Shire of Northampton

Date: _____

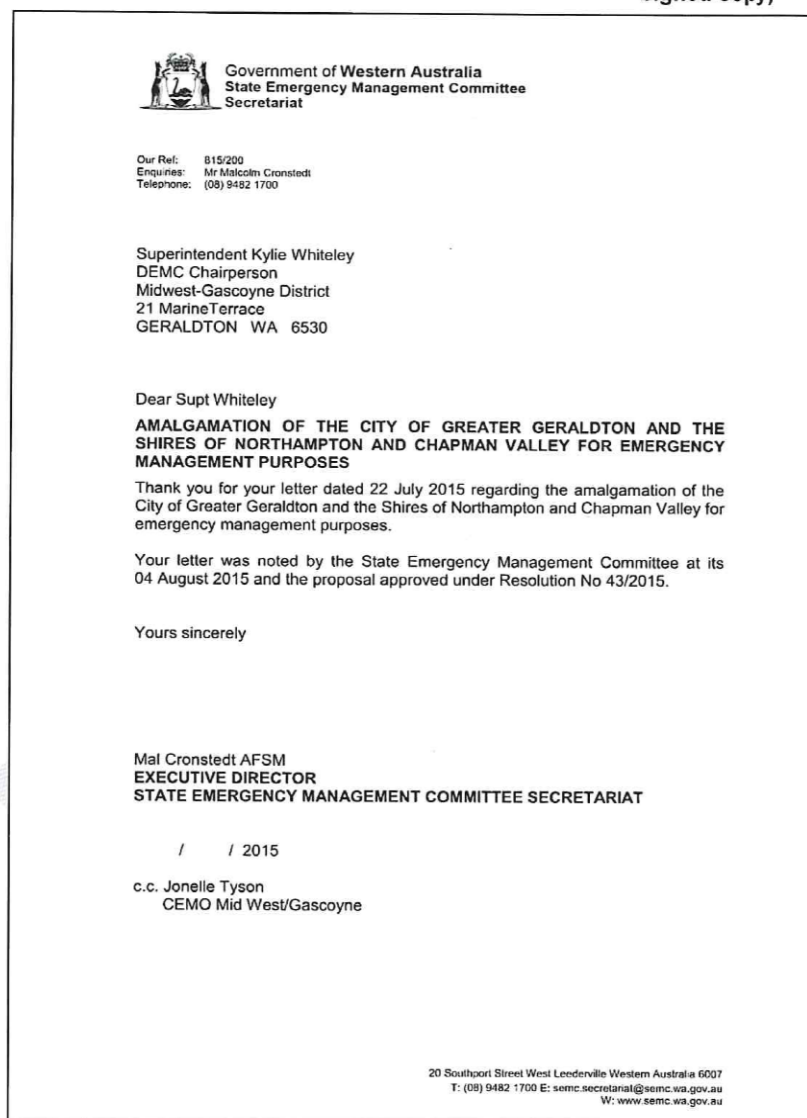
Chief Executive Officer
City of Greater Geraldton

Date: _____

**ATTACHMENT 1(Needs to be
signed copy)**



**ATTACHMENT 1(Needs to be
signed copy)**





WESTERN AUSTRALIA

**MIDWEST-GASCOYNE
DISTRICT EMERGENCY MANAGEMENT COMMITTEE**

Facsimile: (08) 9923 4660
Telephone: (08) 9923 4639

DEMC Chairperson
Midwest-Gascoyne District
21 Marine Terrace
Geraldton WA 6530

Mal Cronstedt
Executive Director
State Emergency Management Committee Secretariat
20 Southport Street
WEST LEEDERVILLE WA 6007

Dear Mal

- Re:**
- 1. Seeking State Emergency Management Committee (SEMC) Endorsement, agreeing to unite for the purposes of emergency management of the Northampton Shire Council Local Emergency Management Committees, the Shire of Chapman Valley Local Emergency Management Committee (LEMC) and the City of Greater Geraldton Local Emergency Management Committee.**
 - 2. Agree to the new name - Batavia LEMC.**

The Midwest Gascoyne District Emergency Management Committee (MWG DEMC) is seeking SEMC endorsement on behalf of the Northampton Shire Council, Shire of Chapman Valley and City of Greater Geraldton. The MWG DEMC supports the uniting of the Local Council's Local Emergency Management Committees for the purposes of emergency management and the renaming of the entity to Batavia LEMC.

The process undertaken is in accordance with ADP – 11 procedures and applies to the provisions of Section 34 (2) application of combining local governments.

MWG DEMC Recommendation:

The Midwest Gascoyne District Emergency Management recommendation is that the Shire of Chapman Valley, the Shire of Northampton and the City of Greater Geraldton Local Emergency Management Committees unite for the purposes of emergency management as per the Emergency Management Act, 2005, (S34).

The three local governments have aligning boundaries and clearly demonstrate the value of collaboration during given events. It is important to note the Shire of Chapman Valley includes Coronation Beach, the City of Greater Geraldton includes Mullewa and the Abrolhos Islands and the Shire of Northampton includes Kalbarri.

Batavia LEMC submission to SEMC

1

The three Councils, earlier this year, were successful in a joint AWARE Recovery Project valued at \$100,000 dollars.

The local governments share similar geographic environments, the same event situations, and the state agency representatives are the identical on all three.

The Shire of Chapman Valley and Shire of Northampton are smaller populated areas with limited resources. Through merging with the City of Greater Geraldton LEMC there is a greater access to infrastructure, human resources and other resources required to manage the legislative requirements for emergency management.

The first Batavia LEMC meeting will finalise membership, work on a new set of Local Emergency Management Arrangements, a Business Plan, a Recovery Plan and an Exercise schedule.

A proposed structure for the new Batavia LEMC is attached along with Council Statistics.

The analysis rationale conducted by the Midwest Gascoyne Community Emergency Management Officer determined the merger submission as favourable.

Should you wish to discuss this matter further, please do not hesitate to contact either myself or the Executive Officer of the Midwest Gascoyne Emergency Management District, Jonelle Tyson, on 08 9956 6014.

Yours sincerely

Superintendent Kylie Whiteley
Chair, Midwest Gascoyne District Emergency Management Committee
22 July 2015



Endorsed
CEO, Shire of Northampton
Garry Keefe



Endorsed
CEO, Shire of Chapman Valley
Maurice Battilana



Endorsed
CEO, City of Greater Geraldton
Ken Diehm

7.5.2**LOCAL ROAD & COMMUNITY INFRASTRUCTURE PROGRAMME**

FILE REFERENCE:	7.1.23
CORRESPONDENT:	Department of Infrastructure, Transport, Regional Development and Communications
DATE OF REPORT:	26 June 2020
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Five Year Footpath Plan

SUMMARY:

Council to consider projects for the Local Road and Community Infrastructure Programme.

BACKGROUND:

This matter was deferred from the June 2020 meeting for further consideration at the July 2020 meeting.

As per previous advice forwarded to Councillors the Federal Government has announced that each local government in Australia is to each receive a one off grant to help stimulate the local economy.

Each Council will receive a share of funding under the Local Roads and Community Infrastructure Program and has been calculated in a similar way to how the Roads to Recovery Program and the road component of the Financial Assistance Grants works. This formula takes into consideration road length and population and is based on recommendations of Local Government Grants Commissions.

Councils will be able to select the projects to be funded in their community according to priorities at the local level. Similar to the Roads to Recovery Program, Councils will need to submit a Work Schedule that outlines the project(s) they plan to undertake. As long as these projects are eligible local road or community infrastructure projects, they will receive funding.

Projects will need to deliver benefits to the community, such as improved accessibility, visual amenity and safety benefits.

Eligible local road projects could include works involving any of the following associated with a road:

traffic signs; traffic control equipment; street lighting equipment; a rest area or weigh station; facilities off the road that support the visitor economy; and road and sidewalk maintenance, where additional to normal capital works schedules.

Eligible Projects for community infrastructure are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

Funding will be available from 1 July 2020 and this Council will receive \$490,301.

The conditions to the funding advised are:

- Councils will need to complete all project works by 30 June 2021 to receive their full nominal share of funding.
- Councils will also need to demonstrate that projects are additional to their pre-COVID-19 work program for 2020/21. If a project has been brought forward from a future work program it will be eligible for funding.
- Additional conditions, such as signage requirements, will be outlined in program guidelines, which are currently being finalised.

Councils will be asked to agree to the program arrangements and identify local projects in their area.

COMMENT:

As per the above advice one of the main guidelines will be the need to demonstrate that projects are additional to their pre-COVID-19 work program for 2020/21. On this advice it is presumed that Council will need to provide its asset management plans within the Corporate Business Plan to prove that projects for consideration are post 2020/21. On that basis the following projects are listed.

Building Infrastructure

- | | |
|--|-----------|
| • Northampton Cemetery Memorial Tree shelter | \$ 20,000 |
| • Kings Park Toilets – replacement | \$100,000 |
| • Commercial Jetty Toilets – replacement | \$ 90,000 |

- Marina Park Playground \$100,000
- Guide Park Skate/Pump Track \$ 50,000

Car Parks

- Jakes Point Toilet car park \$ 62,000
- Allen Centre Coach Parking area \$234,000
- Hampton Garden car park \$ 83,000
- Porter Street – skate park area car park \$125,000
- Back Beach car park \$150,000
- Siphons car park \$115,000

Any road and or footpath projects from 2021/22 onwards can be considered. Road projects are summarised as per the following. Note all projects listed were proposed to be funded from own resources.

2021/22

Gwalla Street	Construct and bitumen seal eastern section	\$ 128,000
Forrest Street	Reseal (0.42 - 1.37 slk)	\$ 32,000
Brook Street	Reseal	\$ 22,000
Grey Street	Stage 1 - Asphalt reseal	\$ 251,000
Harney Street	Reseal (0-0.30 SLK)	\$ 13,000
Pelican Road	Reseal (0 - 0.46 SLK)	\$ 19,500

2022/23

Bruce Road	Reseal	\$ 44,000
Smith Street	Kerb renewal and seal (0.0 to 0.40 & (0.66 to 0.77)	\$ 110,000
Anchorage Lane	Reseal	\$ 13,000
Essex Street	Reseal (0 - 0.27 SLK)	\$ 12,000
John Street	Reseal (0.21 - 0.38 SLK) off Forrest	\$ 31,000
O'Connor & Lauder	Seal O'Connor and section of Lauder	\$ 67,000
School route - Binu		

2023/24

Burgess Street - NR	Construct and bitumen seal	\$ 60,000
Binu East Road	Reconstruct floodway at SLK 2.85	\$ 150,000

2024/25

Forrest Street	Reseal (0.42 - 1.37 slk)	\$ 32,000
Binnu East Road	Reconstruct floodway at SLK 2.85	\$ 160,000

Future footpath projects are at Appendices 1.

In addition to the above there are projects that are being listed within the 2020/21 Budget that Council has not yet determined due to research being undertaken by staff. Of these budget items the following projects are provided.

WATER WHEELCHAIR STORAGE UNIT – KALBARRI

The water wheelchair located in Kalbarri has been stored in the meeting room at the Allen Centre now for some time which can restrict its use for those who wish to use it on weekends and also in mobilizing the chair to the river foreshore area. Due to its size a trailer or utility is required.

The chair has been previously located at the Medical Centre, Volunteer Sea Search and Rescue and the Visitors Centre all who no longer wish to have it stored at their premises.

A suggestion was been made by a community member and the Kalbarri Development Association for a suitable storage unit be placed near the foreshore. One area was near the Kalbarri Boat Hire business however the location is on the actual foreshore of the river and subject to flooding. Another was near Chinaman's but from a Management perspective the access to the beach area is sandy and is subject to boat wash and a small swell which is not suitable for water wheelchair use.

Management has investigated other sites and considered the best option is to construct a small fully sealed storage room on the western side of the Sally's Tree Toilets. Proposal is for a brick room, 1330 x 2750 located under the verandah. This location allows the water wheelchair to be simply wheeled onto the foreshore down the boat ramp access without the need to transport it by vehicle as is the current case. This foreshore area is considered to be user friendly for the use of the wheelchair.

The issuing of a key to access the storage room will need to be determined but believe there are several options, pre booking arrangement at Kalbarri Shire Office, the VMR, local business etc.

Council staff will need to check the chair after each use to ensure it has been washed down and not damaged and this task can be easily incorporated into the duties of cleaning the ablutions and BBQ's within the area.

The call for use of the chair has been very minimal and consider the above arrangements will suffice.

The cost for the storage room is \$6,450 GST exclusive as per quote received.

LED PUBLIC NOTICE BOARD

Community groups advertise their events by large banners that are secured to poles outside the Northampton Office and in Kalbarri at the corner of Grey and Porter Streets. Council staff predominantly install and then remove the banners after each event. Any damage to the banners is the responsibility of the group.

It is considered that there is a better option for not just use by community groups to advertise their events but also for Council to provide notices to residents such as fire periods and bans, Council meeting dates, special events to be conducted by Council as an example.

The CEO has undertaken investigation of LED community notice boards. Each notice board is wireless activated. Consideration for a screen on two standard steel poles or a screen fitted into signage that depicts the Shire emblem as per the following designs.

Design 1

Standard double sided LED screen between two poles as per following example.

A quote for a double sided LED Screen 2m x 1m is \$20,000, plus electricity supply.



Design 2

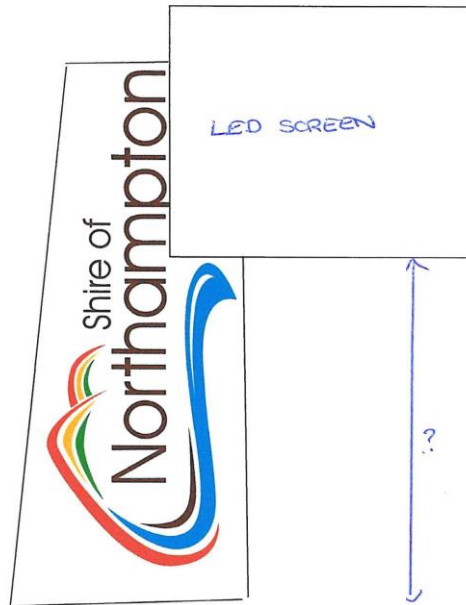
Very detailed design, double sided LED screen 1920 x 960, monument size 1500 x 4000, sign panel 2050 x 715, overall width 2375, overall height 4000. All coatings are anti-graffiti reflective vinyl.

Quote received for the supply and installation excluding electricity supply and connection \$98,400 for two.



Design 3

Design has been based on the design shown below (draft only) with Shire logo and not as detailed as Design 2, submitted to a Geraldton based sign company for quote. Again it's a double sided LED screen 2240 x 1280, monument size 900 x 4000.



Quote received for the supply and installation excluding electricity supply and connection \$31,800 for Kalbarri and \$31,100 for Northampton, exclusive of GST.

With both sites the provision for electricity supply will be a challenge. With the Northampton site the electricity supply can be provided from the Northampton office supply, excavation across the car park is required. For Kalbarri LED sign there will need to be a new electricity service installed in the preferred site. Council does have the option to consider alternative sites where the electricity supply is closer and readily available for connection.

KALBARRI TENNIS/NETBALL/BASKETBALL COURT SURFACE

The new courts at Kalbarri are showing signs of rust type markings which from advice from the operator who recently constructed the Northampton courts is a result of pyrites which is in the asphalt mix. The pyrites actually rust in the asphalt.

In October/November 2019 the contractor who constructed the Kalbarri courts was advised of the situation and requested on several occasions to remediate the issue at their cost. The person who constructed the courts since sold the business to another operator who will not provide any warranty etc and rectify the situation.

To remedy the situation requires the surfaces to be repainted and the pyrite areas treated. A quote is currently being obtained from Sport and Recreation Surfaces, contractor used for the Northampton courts and will be provided to Council once received.

The Kalbarri Tennis Club has been contacting the CEO on this matter on several occasions for the courts to be rectified. The Club has advised that they do not have the financial resources to contribute to the works.

FINANCIAL & BUDGET IMPLICATIONS:

The grant will have an effect on the 2020/21 Budget however with all project costs to be covered by the grant there will be no financial impost on Council.

STRATEGIC IMPLICATIONS:

Corporate Business Plan – Subject to which projects are selected, changes will need to be made to the Corporate Business Plan in the 2020/21 review.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council nominate projects for the Local Road and Community Infrastructure Programme.

APPENDICES 1 – Five Year Footpath Program

Road Name	Works Description	2021/22	2022/23	2023/24	2024/25	Beyond 2025
Auger Street	Smith to Mallard	\$ 50,000				
Clotworthy Street	Grey to Smith (240)	\$ 53,000				
Callion Way	Waikiri to Gantheaume (230)				\$ 52,000	
Gantheaume Crescent	Construct Dual Use Pathway Waikiri to Sequita (192)				\$ 43,000	
George Grey Drive (note subject to a grant application for Bike West Grant)	Red Bluff to Eco Flora	\$ 107,000				
Hasleby Street	Construct Dual Use Pathway End of existing to Golf Club				\$ 38,000	
Kaiber Street	Whole Street, east side					\$ 42,000
Nanda Drive	Red Bluff to Pederick (950)			\$ 210,000		
Nanda Drive & Porter St	Porter Street to Sun River Chalets					\$ 75,000
Orabanda Close	Batavia to Gantheaume (120)					\$ 27,000
Ralph Street	Gantheaume to Walker via Harvey (600)		\$ 124,000			
Sequita Way	Gallant to Gantheaume (180)				\$ 64,000	

7.5.3	NORTHAMPTON LIGHT INDUSTRIAL UNIT
LOCATION:	Unit 1, Kitson Circuit, Kalbarri
FILE REFERENCE:	10.8.2.3
CORRESPONDENT:	Northampton Tyres
DATE OF REPORT:	8 July 2020
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to approve the leasing of Unit 1 Kitson Circuit to Northampton Tyres.

BACKGROUND:

Unit 1 was previously leased by CT & L Woodcock to store stock whilst the construction of their new premises was occurring. With their premises now complete they have terminated the lease.

Upon receipt of the termination, advertising took place inviting interested persons to lease the unit. The advertising commenced 18 June 2020. At the time of compiling this report only one interest has been received being from Northampton Tyres.

Northampton Tyres propose to use the unit for light vehicle repair, hydraulic and bearing centre. Northampton Tyres advise they will be employing a staff member to assist with this proposed operation. They also advise that the hydraulic and bearing activity has been requested on numerous occasions by the rural sector.

COMMENT:

Although only one interest has been received the proposed use is another welcoming addition to the district with the provision of services where users do not need to travel to Geraldton to undertake therefore retaining the economic value in Northampton. Also it will create an employment opportunity.

FINANCIAL & BUDGET IMPLICATIONS:

The Unit is leased at an annual lease fee of \$6,430 plus GST which is accounted for within the annual Budgets.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

That Council lease Unit 1 Kitson Circuit, Northampton to Northampton Tyres.

7.5.4	COVID 19 RELIEF – INSPECTION FEES
FILE REFERENCE:	1.1.2
DATE OF REPORT:	8 July 2020
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to determine if in the 2020/21 Budget that inspection fees charged for swimming pool inspections and septic tank inspections are to apply.

BACKGROUND:

It has been noticed in recent media outlets that a number of local governments are resolving not to charge certain inspection fees to assist residents in the recovery from COVID 19 and also to comply with the Minister for Local Governments instruction that local government budgets are to be prepared on the basis of the recovery of their communities out to COVID 19.

The Council has already resolved not to increase rates, fees or charges, however as other local governments are now determining, that no fees will be levied for swimming pool inspections or septic tank installation inspections.

COMMENT:

For 2019/20 the Council income for these charges was \$2,580 for swimming pool fees, which are levied with the rates, and \$1,770 for the septic inspections. As can be seen if the Council does resolve not to charge these fees the income loss is not significant

Upon an inspection of all Councils income streams there were no other such fees that could be waived.

FINANCIAL & BUDGET IMPLICATIONS:

Should Council resolve not to charge for the above fees the loss of income for 2020/21 will be \$4,350.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

That Council waive fees for swimming pool inspections and septic tank installation inspections for 2020/21.

7.5.5	WALGA ANNUAL GENERAL MEETING
	<p>FILE REFERENCE: 4.1.8</p> <p>CORRESPONDENT: WA Local Government Association</p> <p>DATE OF REPORT: 8 July 2020</p> <p>REPORTING OFFICER: Garry Keeffe</p> <p>APPENDICES: 1. WALGA advice of AGM</p>

SUMMARY:

For Council information and determination of voting delegates for AGM.

BACKGROUND:

WALGA has advised that they are to hold an in person annual general meeting on Friday 25 September 2020. Meeting is to be held at the Crown Perth. Details of the AGM are at Appendices 1.

WALGA are also seeking motions for consideration at the annual general meeting which must be received by 31 July 2020. At this stage this Council has no proposed motions to be raised.

COMMENT:

With the AGM the Council has two voting delegates which in previous occasions has been the Shire President and Deputy President unless one of them are unavailable.

FINANCIAL & BUDGET IMPLICATIONS:

Should delegates attend the AGM in person then travel and accommodation costs will be incurred. Provision for such costs are made within the annual budget.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5
<p>For Council information.</p>

APPENDICES 1 – AGM Details

POSTED
16/3/251

GK
4-1-8



24 June 2020

Our Ref: 01-003-02-0003 TL

Dear Chief Executive Officer

Notice of Annual General Meeting 2020

The Annual General Meeting for the Western Australian Local Government Association (WALGA) will be held on **Friday, 25 September 2020**.

As you would be profoundly aware, the COVID-19 pandemic has upended much of our way of doing business and created significant uncertainty about our ability to host large scale events such as WALGA's Annual General Meeting. Following the cancellation of the Local Government Convention, the 2020 Annual General Meeting has been delayed to late September to provide as much time as possible for the meeting to be held in-person.

The meeting will be held at *Crown Perth*.

If an in-person event is not able to be held due to social distancing restrictions, the meeting will be conducted virtually.

Notice of the Annual General Meeting is enclosed, together with general information on the meeting, guidelines for the preparation and submission of motions and the Voting Delegates Registration Form.

Key dates are as follows:

- **Friday, 17 July** – Deadline to submit motions proposing amendments to WALGA's constitution
- **Friday, 31 July** – Deadline to submit motions for the AGM Agenda
- **Friday, 28 August** – Registration of voting delegates closes
- **Friday, 25 September** – Annual General Meeting, Crown Towers Perth

For enquiries, please contact Margaret Degebrodt, Executive Officer Governance on 9213 2036 or via email mdegebrodt@walga.asn.au.

Yours sincerely



Nick Sloan
Chief Executive Officer

Enclosed: Notice of 2020 AGM including Voting Delegate Form

ONE70, LV1, 170 Railway Parade, West Leederville, WA 6007
PO Box 1544, West Perth, WA 6872
T: (08) 9213 2000 F: (08) 9213 2077
info@walga.asn.au
www.walga.asn.au



2020 Local Government Convention General Information

WALGA Annual General Meeting

The Annual General Meeting for the Western Australian Local Government Association will be held from 1:30pm on Friday 25 September 2020. This event should be attended by delegates from all Member Local Governments.

Cost for attending the Annual General Meeting

Attendance at the Annual General Meeting is **free of charge** to all Member Local Governments; lunch is not provided. Delegates must register their attendance in advance.

Submission of Motions

Member Local Governments are invited to submit motions for inclusion on the Agenda for consideration at the 2020 Annual General Meeting. Motions should be submitted in writing to the Chief Executive Officer of WALGA.

The closing date for submission of motions is 5:00pm **Friday, 31 July**.

Please note that any motions proposing alterations or amendments to the Constitution of the WALGA must be received by 5:00pm Friday, 17 July 2020 in order to satisfy the 60 day constitutional notification requirements.

The following guidelines should be followed by Members in the formulation of motions:

- Motions should focus on policy matters rather than issues which could be dealt with by the WALGA State Council with minimal delay.
- Due regard should be given to the relevance of the motion to the total membership and to Local Government in general. Some motions are of a localised or regional interest and might be better handled through other forums.
- Due regard should be given to the timeliness of the motion – will it still be relevant come the Local Government Convention or would it be better handled immediately by the Association?
- The likely political impact of the motion should be carefully considered.
- Due regard should be given to the educational value to Members – i.e. does awareness need to be raised on the particular matter?
- The potential media interest of the subject matter should be considered.
- Annual General Meeting motions submitted by Member Local Governments must be accompanied by fully researched and documented supporting comment.

Criteria for Motions

As per the Corporate Governance Charter, prior to the finalisation of the agenda, the WALGA President and Chief Executive Officer will determine whether motions abide by the following criteria:





Motions will be included in the Business Paper agenda where they:

1. Are consistent with the objects of the Association (refer to clause 3 of the constitution);
2. Demonstrate that the issue/s raised will concern or are likely to concern a substantial number of Local Governments in WA.;
3. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
4. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
5. Are clearly worded and unambiguous in nature;

Motions will not be included where they are:

6. Consistent with current Association advocacy/policy positions. (As the matter has previously considered and endorsed by the Association).

Motions of similar objective:

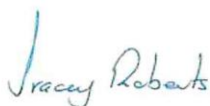
7. Will be consolidated as a single item.

Submitters of motions will be advised of the determinations.

Enquiries relating to the preparation or submission of motions should be directed to Margaret Degebrodt, Executive Officer Governance on (08) 9213 2036 or via email mdegebrodt@walga.asn.au.

Emergency Motions

No motion shall be accepted for debate at the Annual General Meeting after the closing date unless the Association President determines that it is of an urgent nature, sufficient to warrant immediate debate, and delegates resolve accordingly at the meeting. Please refer to the AGM Standing Orders for details.



Mayor Tracey Roberts JP
President



Nick Sloan
Chief Executive Officer



EMAIL BACK

Voting Delegate Information 2020 Annual General Meeting



TO: Chief Executive Officer

Registered:

All Member Councils are entitled to be represented by two (2) voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Friday 25 September 2020 at Crown Towers Perth.

Please complete and return this form to the Association by **Friday 28, August 2020** to register the attendance and voting entitlements of your Council's delegates to the Annual General Meeting.

In the event that a Voting Delegate is unable to attend, provision is made for proxy delegates to be registered.

Only registered delegates or proxy registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please Note: All Voting Delegates will need to present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) for voting and identification tag to gain entry into the Annual General Meeting.

VOTING DELEGATES	PROXY Voting Delegates
Name of Voting Delegates (2):	Name of Proxy Voting Delegates (2):
<p>For (Local Government Name): Shire/Town/City of</p> <p>Signature Chief Executive Officer _____ <small>(An electronic signature is <u>required</u> if submitting via email)</small></p> <p style="text-align: right;">Date _____</p>	

ON COMPLETION PLEASE EMAIL TO: mdegebrodt@walga.asn.au

Margaret Degebrodt, Executive Officer Governance

www.walga.asn.au

7.5.6**REQUEST FOR PAYMENT OF RATES BY INSTALMENTS**

LOCATION:	23 Clotworthy Street, Kalbarri
FILE REFERENCE:	3.1.8
CORRESPONDENT:	M & B Lane
DATE OF REPORT:	8 July 2020
REPORTING OFFICER:	Garry Keefe

Due to the confidential nature of this matter a separate report is provided.

OFFICER RECOMMENDATION – ITEM 7.5.6

For Council determination

ADMINISTRATION & CORPORATE REPORT**LATE ITEM**

7.5.7	SALARIES & ALLOWANCES TRIBUNAL REVIEW DECISION.....	2
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7.5.7	SALARIES & ALLOWANCES TRIBUNAL REVIEW DECISION
FILE REFERENCE: 4.1.1 CORRESPONDENT: Salaries & Administrative Tribunal DATE OF REPORT: 13 July 2020 REPORTING OFFICER: Garry Keeffe	

SUMMARY:

Council to review sitting fees for 2020/2021 to assist with preparation of 2020/21 Budget.

BACKGROUND:

The Salaries and Allowances Tribunal (SAT) is established under the *Salaries and Allowances Act 1975*, and has the responsibility for both determining and recommending rates of remuneration for the Governor, Members of Parliament, Judges, Magistrates, the Parliamentary Inspector of the Corruption and Crime Commission, Clerks of the Parliament, Commissioners of the Western Australian Industrial Relations Commission, Local Government CEOs, Local Government Elected Members, Members of the Special Division of the Public Service and Prescribed Office Holders.

Section 7A of the *Salaries and Allowances Act 1975* ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to Chief Executive Officers of local governments".

Section 7B(2) of the SA Act requires the Tribunal, at intervals of not more than 12 months, to inquire into and determine the amount of:

- fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
- expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
- allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

SAT has now issued a determination and resolved that no increases will be applied for 2020/21.

Sitting Fees

The current sitting fees applicable for this Council are:

	Minimum	Maximum
Per meeting fee		
Council meetings		
Elected member	\$193	\$410
President	\$193	\$634
Council committee meetings		
President and Elected Member	\$97	\$205

The current fee paid is \$200 per Council meeting, \$100 per committee meeting and \$50 per Community meeting where that Councillor is an appointed delegate by the Council. The President receives \$400 per Council meeting.

Annual fees are not shown as this Council has previously adopted the attendance per meeting fee.

President Annual Allowance

The current fee for the President Allowance is \$14,000. The SAT range is a minimum amount payable is \$1,025 with a maximum of \$36,957.

The Deputy President range is 25% of the above as per section 5.98A(1) of the Local Government Act 1995.

ICT Expenses

The SAT range for ICT expenses is \$500 to \$3,500. The current payment for this Council is \$500 per elected member.

FINANCIAL & BUDGET IMPLICATIONS:

Council is requested to adopt revised sitting fees for Council, Committees of Council and community meetings attended by delegates to assist with the 2020/21 Budget preparation.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

For Council determination.