



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 19th October 2012 in the Allen Centre, Grey Street, Kalbarri commencing at 1.00pm.

- At 11.30am Dr Graeme Findlay wishes to meet with Councillors to discuss the future arrangements with Council owned surgeries and residences. It was indicated to the CEO that he will be requesting Council either a reduction or abolition of rents in the future to secure doctor services in the shire.
- At 3.00pm two Australian Citizenship ceremonies will be held for a Mr Daniel Tafe of Kalbarri and Ms Lovina Barredo of Northampton.

The agenda for the above-mentioned meeting is enclosed.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L KEEFFE'.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

12th October 2012



~ Agenda ~

19th October 2012

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 19th October 2012, at

The Allen Centre, Kalbarri commencing at 1:00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

12th October 2012

SHIRE OF NORTHAMPTON

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Signed  _____

Date 12th October 2012

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

**AGENDA
ORDINARY MEETING OF COUNCIL
19th October 2012**

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. CONFIRMATION OF MINUTES – COUNCIL

- 4.1 Ordinary Meeting –19th September 2012

5. RECEIVAL OF MINUTES -

Nil.

6. REPORTS

- 6.1 Works
- 6.2 Health & Building
- 6.3 Town Planning
- 6.4 Finance
- 6.5 Administration & Corporate

7. COUNCILLORS & DELEGATES REPORTS

- 7.1 Presidents Report
- 7.2 Deputy Presidents Report
- 7.3 Councillors' Reports

8. INFORMATION BULLETIN

9. NEW ITEMS OF BUSINESS

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,
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9.6 WORKS REPORT

9.6.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)

Noted

9.6.2 MAIN ROADS WA – CONSTRUCTION OF WORKS – NORTH WEST COASTAL HIGHWAY (ITEM 6.1.2)

Noted

9.7 HEALTH/BUILDING REPORT

9.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted.

9.8 TOWN PLANNING REPORT

9.8.1 PROPOSED OUTBUILDING – LOT 500 (NO. 6531) AJANA-KALBARRI ROAD, KALBARRI (ITEM 6.3.1)

Moved Cr BOOTH, seconded Cr STOCK-STANDEN

That Council grant planning approval to the proposed outbuilding (112m2) on Lot 500 (No. 6531) Ajana-Kalbarri Road, Kalbarri subject to the following conditions:

- 1 Development shall be in accordance with the attached approved plan(s) dated 19 September, 2012 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
- 2 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.
- 4 The approved outbuilding component (i.e. Class 10 area as classified by the Building Code of Australia) is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes.

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- 5 The development shall be consistent or complementary in colour with its environment to the approval of the local government.
- 6 This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.
- 7 The applicant/landowner is to remove the outbuilding when Lot 500 is subject of an approved subdivision, where it cannot be demonstrated that it meets all of its statutory and strategic requirements under the Local Planning Scheme and its associated policies.

Notes

- a) Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.
- b) Should the applicant be aggrieved by the decision of the Council (in part or whole) a right of appeal exists to the State Administrative Tribunal within twenty eight (28) days from the date of the decision.

CARRIED 8/0

9.8.2	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)
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Noted

9.9	FINANCE REPORT
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9.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)
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Moved Cr STOCK-STANDEN, seconded Cr PENN

That Municipal Fund Cheques 19417 to 19456 inclusive, totalling \$109,074.03, Municipal EFT payments numbered EFT10328 to EFT10432 inclusive totalling \$476,250.26, Direct Debit payments GJ02-01 to GJ02-05 totalling \$2,221.28, Trust Fund Cheque 1873 to 1876 inclusive, totalling \$1,685.00, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

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9.9.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)
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Moved Cr PENN, seconded Cr PARKER

That Council adopts the Monthly Financial Report for the period ending 31 August 2013 and notes any material variances greater than \$5,000.

CARRIED 8/0

9.9.3	FINANCIAL MANAGEMENT REVIEW (ITEM 6.4.3)
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Moved Cr SIMKIN, seconded Cr CARSON

That the Financial Management Review report as presented be received.

CARRIED 8/0

9.10 ADMINISTRATION & CORPORATE REPORT

9.10.1	RENT REVIEW – LEASES NORTHAMPTON & KALBARRI DOCTORS SURGERIES (ITEM 6.5.1)
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Moved Cr CARSON, seconded Cr BOOTH

That the annul rent for the Northampton Doctors Surgery and Kalbarri Doctors Surgery be set at \$20,000 per surgery.

CARRIED 8/0

9.10.2	SECOND QUESTION TIME (ITEM 6.5.2)
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Moved Cr CARSON, seconded Cr PARKER

Based on the advice provide by the Department of Local Government that a second public question time at all Council meetings not be introduced.

CARRIED 8/0

9.10.3	INVASIVE SPECIES PLAN STEERING GROUP (ITEM 6.5.3)
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Moved Cr CRIPPS, seconded Cr CARSON

That Council advice the Shire of Chapman Valley that it appreciates the invitation however does not wish to nominate a representative for the steering group at this stage.

CARRIED 8/0

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9.10.4 PROPOSED CSRFF FUNDING PROJECTS (ITEM 6.5.4)

Moved Cr BOOTH, seconded Cr CRIPPS

That Council

1. Submit CSRFF grant application for the relocation of the Kalbarri Tennis and Netball Courts, consisting of four tennis courts with two netball/basketball courts superimposed on the tennis courts (multi purpose) to the Kalbarri Sport & Recreation Club precinct and for this project Council also commit its 2013/14 CLGF Royalties for Regions Funding towards the project.
2. Submit CSRFF grant application for the relocation of the Northampton Netball Court onto existing tennis courts at the Northampton Community Centre and make provision for Councils contribution of \$21,433 in the 2013/14 Budget if the grant is successful.
3. That Council prioritises the Northampton netball courts relocation as number one and the Kalbarri tennis and netball court project as priority number two.

CARRIED 8/0

9.10.5 PROPOSED INTERPRETATION PLAN – GERALDTON TO AJANA RAILWAY LINE (ITEM 6.5.5)

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council advise the City of Greater Geraldton that it supports the development of an interpretation plan however the Council's commitment depends on the total cost for the development of the plan and will confirm its decision once that cost is known.

CARRIED 8/0

9.10.6 AGED PERSONS SERVICES/ACCOMMODATION REPORT (ITEM 6.5.6)

Moved Cr CARSON, seconded Cr STOCK-STANDEN

1. That Council receive the report prepared by Verso Consulting Report as presented and the report be the basis to pursue the provision of aged care accommodation and hospice care within the shire.
2. That a copy of the report be sent to the Shire of Chapman Valley, Shire of Shark Bay and the City of Greater Geraldton requesting their support for the development of aged care accommodation and aged care hospice facilities within the Shire of Northampton.

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3. That a copy of the report be sent to the Hon Barry Haase seeking his support and request he investigate the findings of the consultant that a number of aged care hospice beds are funded within the shire; however the actual on ground services is considerably lower and he to investigate where the balance of funds are being directed.
4. Global Care be requested to provide an update on their proposal with the provision of aged care services and hospice facilities proposed for Northampton and Kalbarri.

CARRIED 8/0

9.10.7 PROPOSED JET SKI AREA - HORROCKS (ITEM 6.5.7)

Noted

9.10.8 COAST WEST WORKS - HORROCKS (ITEM 6.5.8)

Moved Cr PENN, seconded Cr SIMKIN

That Council support the draft report as presented and congratulate the Horrocks Progress Association and Community on their initiative in preparing the plan for future rehabilitation and future management planning of the coast at Horrocks.

CARRIED 8/0

9.10.9 VACANCIES – MID WEST DEVELOPMENT COMMISSION (ITEM 6.5.9)

Noted

9.11 FINANCE REPORT - CONTINUED

9.11.9 KALBARRI SPORT & RECREATION CLUB – HOT WATER SYSTEMS (ITEM 6.4.4)

Moved Cr STOCK-STANDEN, seconded CR BOOTH

That Council reimburse the costs for the replacement of two instantaneous hot water systems to the Kalbarri Sport and Recreation Club to the value of \$2227.00 plus GST.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

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9.11.10 OVERDUE RATES (ITEM 6.4.5)

Moved Cr CARSON, seconded Cr CRIPPS

That Council, with the assistance of McLeod's Solicitors commence the process of selling property for unpaid rates for Assessment numbers 121, 1360, 4367, 2743 and 1270 in accordance with the Local Government Act 1995.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

9.11.11 RATES WRITE OFF (ITEM 6.4.6)

Moved Cr PENN, seconded Cr SIMKIN

That Council write-off outstanding rates and interest owing on A4325 of \$1,272.87 in accordance with the Local Government Act 1995 Section 6.14 as the mining lease has now expired and the property is non-rateable.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

9.12 PRESIDENTS REPORT

Since the last Council meeting the President, Cr Wilson reported on his attendance to:

- Regional Tidy Towns Awards held in Kalbarri. Northampton Shire groups/residents received a number of awards with the Shire itself receiving a commendation award for its involvement in the Tidy Towns program.
- Attended a function for the "Great Bike Hike" an event to raise awareness of persons with disabilities and to include them in activities etc, known as the "Count me In" program.
- Attended the road inspection of a number of shire roads.

9.13 DEPUTY PRESIDENTS REPORT

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance to a recent State4 Council Meeting of the WA Local Government Association.

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Northampton on the 19 September 2012

9.14 COUNCILLORS REPORT

9.14.1 CR PENN

Since the last Council meeting Cr Penn reported on her attendance:

- Three Kalbarri Visitor Centre meetings.
- Attended the road inspection of a number of shire roads.

9.14.3 CR CARSON

Since the last Council meeting Cr CARSON reported on his attendance on the road inspection of a number of shire roads.

9.15 INFORMATION BULLETIN

Noted.

AFTERNOON TEA BREAK

Council adjourned for afternoon tea at 3.03pm and reconvened at 3.15pm with the following in attendance:

Cr Wilson, Cr Parker, Cr Penn, Cr Booth, Cr Carson, Cr Cripps, Cr Simkin, Cr Stock-Standen and the Chief Executive Officer, Garry Keefe.

During the afternoon tea break a Citizenship Ceremony was held for three members of the Gorton family.

9.16 NEW ITEMS OF BUSINESS

9.16.1 CR STOCK – STANDEN, AMPOL SIGN – HAMPTON ROAD, NORTHAMPTON

Cr Stock-Standen raised her concerns with the old Ampol sign located outside the Elders premises and requested that the owners be required to remove the sign as it no longer relates to the use of the current premises.

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Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Elders be requested to remove the old Ampol sign located on their premises as the sign no longer indicates the nature of the business at the premises.

CARRIED 8/0

9.16.2 CR PARKER – APOLOGY FOR OCTOBER 2012 MEETING

Cr Parker advised that he will be an apology for the October 2012 Council meeting.

9.17 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held at the Allen Centre, Grey Street, Kalbarri, Friday the 19 October 2012.

9.18 CLOSURE

There being no further business, the President declared the meeting closed at 3.46pm.

WORKS & ENGINEERING REPORT CONTENTS

6.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
6.1.2	KALBARRI DEVELOPMENT ASSOCIATION RELOCATION OF TRANSWA BUS BAY	3

6.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	12th September 2012
APPENDICES:	1. Works Program

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Swamps, Rob, Yallabartharra, Brooks, Sandplain, Yerina Springs, Bishop Gully, Ajana Back and Ivans Roads.

Maintenance Items

- Ogilvie West Road – Gravel sheeting.
(Note – Significant assistance received from local/adjacent land owners.)
- General signage.
- Chemical spraying – various.
- Northampton Airing of Quilts preparation works.
- North Road assistance to CBH sample bin location.
- Tree pruning and dead tree removal.
- Kalbarri – Australasian Safari visits to oval area.
- Kalbarri - Melaleuca dual use pathway replacement works.

Other Items

- Ogilvie East Road – Budget item.
2 sections completed to primerseal stage.
- Clotworthy Street/Smith Street drainage works continuing. – Budget works.
- Walker Street – Dual Use Pathworks continuing – Budget works.
- Northampton – Bateman Street stormwater works continuing– Budget item.
- Northampton industrial area – Preliminary works commenced. – Budget item.
- Northampton oval – Cricket pitch replacement – Budget item

Plant Items

- FESA radio installation complete to all plant items.

Staff/Personnel Items

- 3 x Chainsaw training.

OFFICER RECOMMENDATION – ITEM 6.1.1

For Council information.

6.1.2

**KALBARRI DEVELOPMENT ASSOCIATION
RELOCATION OF TRANSWA BUS BAY AND SHELTER**

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	8 October 2012
APPENDICES:	See attached

BACKGROUND:

Please note the attached information.

Senior management have been requested by Kalbarri Development Association to review the possibility of relocated the current bus drop off/pick up point at Kalbarri currently on Grey Street outside the Kalbarri Hotel site to a new location closer to or in front of the Allen Centre location.

The Shire of Northampton's Manager of Works and Technical Services has undertaken an inspection of the site and listed the following information in regards to this request.

1. Significant lack of room for both length and width of buses between existing driveways and road verge width along the Grey Street road verge in front of the Allen Centre building and carpark area.
2. Either of the possible locations either immediately in front of the Allen Centre or to the north compromise visibility when the bus would park in these areas, entering/exiting traffic from the Allen centre driveways.
3. Would be effectively one way only as would only be accessible for buses coming from the north. Vehicles from south would have to go around the block.
4. Increase traffic congestion within an already busy area.
5. Aesthetics of the area would be compromised.
6. Existing area has no problems or accident record. Plenty of parking in this area for hop on/off extras. i.e. mini bus and taxi/s pickup etc.

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7. Any future works including the expansion of the current Allen Centre car park could consider the incorporation of a specific bus bay area however given the size of the buses now in use and the infrequent visiting times, and the requirement for a exclusive bus bay that would otherwise use up valuable car parking space the current location is a more preferred site.

CONCLUSION:

That Council reviews the above information in regards to considering any future relocation of the bus bay.

FINANCIAL AND BUDGET IMPLICATIONS:

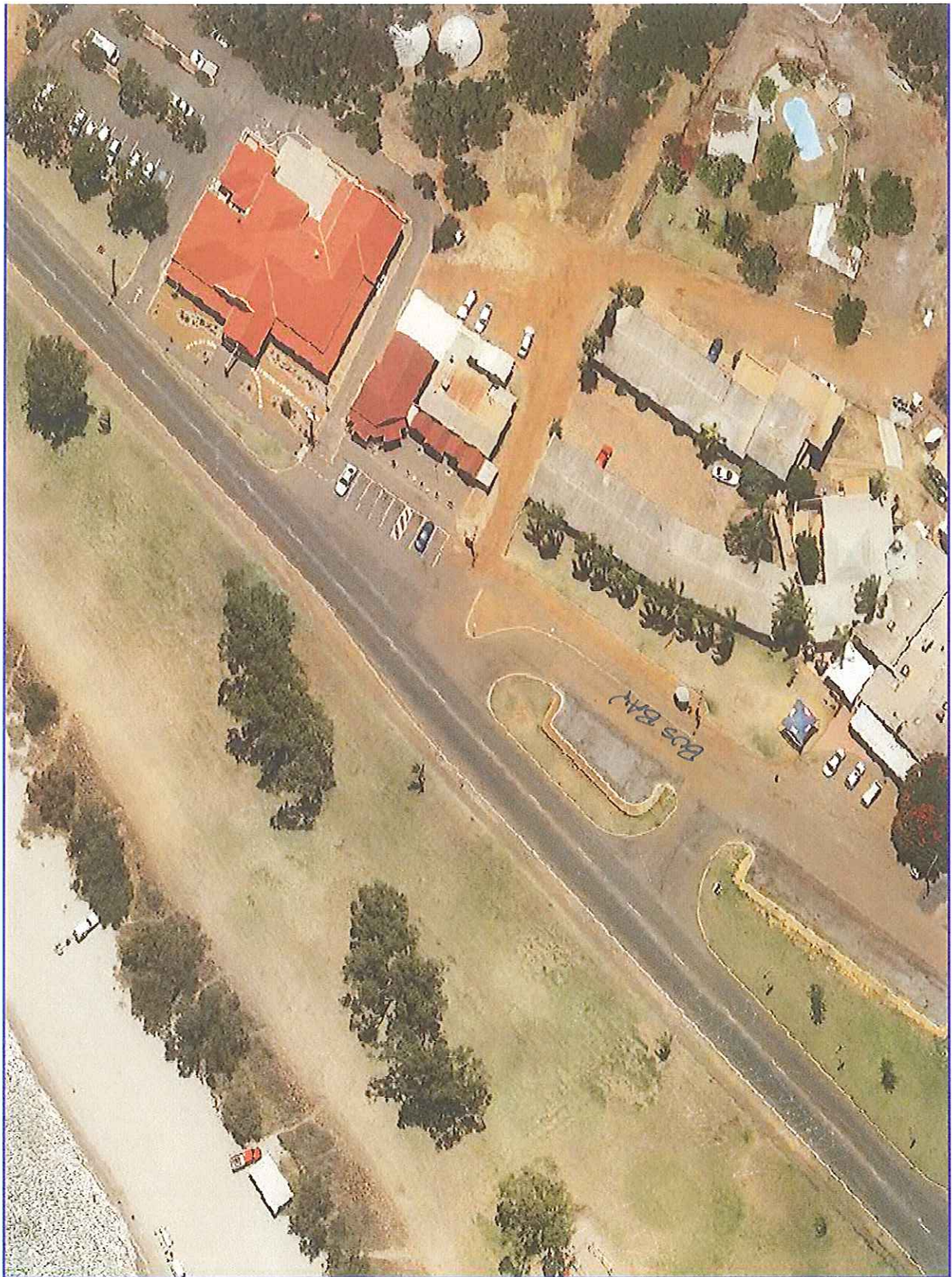
Nil.

VOTING REQUIREMENT:

For Council information only:

OFFICER RECOMMENDATION – ITEM 6.1.2

For Council information.



ITEM No:	DATE
6.1.2	19/10

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2012/2013)

(October 2012)

2012/2013 Budget Works	Status	Comments
<u>Regional Road Group Projects</u>		
Ajana - Kalbarri Road Reseal - NWCH West		
Horrocks Road Reseal works 2011/2012 (Stage 2)		
<u>Roads To Recovery</u>		
Kalbarri - Porter Street Reconstruct, Drain and Kerb		
Northampton - Forrest Street Reconstruct, Drain and Kerb		
Northampton - Bateman Street Widen, Stormwater drainage and kerb	COMMENCED	Stormwater installation via contractor continuing
<u>Black Spot Funding</u>		
Kalbarri - Grey Street Engineering costs		
<u>Royalties for Regions Funding</u>		
Ogilvie East Road - Stage 1 Construct and Seal - Balance of 2011/2012 funding	COMPLETED	Completed to primerseal stage 11th October 2012 General Road furniture installationand tidy up required
Ogilvie East Road - Stage 2 Construct and Seal	COMPLETED	Completed to primerseal stage 5th October 2012 General Road furniture installationand tidy up required
Cont.		

2012/2013 Budget Works	Status	Comments
<p><u>New Works (2012/2013 Budget)</u></p> <p><u>Kalbarri</u></p> <p>Penn Street Reseal plus replace kerb</p> <p>Big River Ranch - North laneway Reseal</p> <p>Walker Street - Maggee to Maggee Reseal</p> <p><u>Horrocks</u></p> <p>Stokes and Horan Street Reseal</p> <p><u>Rural</u></p> <p>Ogilvie West Road Realign bend, install culvert, gravel sheeting</p> <p><u>MUNICIPAL FOOTPATHS</u></p> <p><u>Kalbarri Townsite</u></p> <p>Kalbarri - Walker Street Hackney Street to Porter Street</p> <p>Kalbarri - Malaluca trail Repairs to existing</p> <p>Cont.</p>		<p>Works commenced</p> <p>Ongoing</p>

2011/2012 Budget Works	Status	Comments
<u>OTHER WORKS - SPECIFIC / MAINTENANCE</u>		
Binnu Waste Site New industrial hole - Sand covering etc.	COMPLETED	
<u>OTHER WORKS - GRAVEL SHEETING</u>		
<i>Priority works</i> Parker Road - 3km's from last works	COMPLETED	
Ogilvie West Road - Staged works for bus route	COMPLETED	3.8km's completed
Hatch Road - West of cross roads Binnu Refuse Site - access road. <i>Other</i> Ogilvie West Road - Chilimony Road to Teakles corner Yerina Springs Road - 2 areas		
<u>OTHER WORKS - Foreshores/Parks/Gardens</u>		
Horrocks Foreshore Install upgraded reticulation system		
<u>OTHER WORKS - Depots</u>		
Kalbarri Depot Replace doors and guttering		
Cont.		
2011/2012 Budget Works	Status	Comments

<p><u>PLANT ITEMS - Major</u></p> <p>Northampton - Town maintenance vehicle Send P202 To N/ton Tip, trade P120</p> <p>Kalbarri - Zero turn mower Trade P138 Kubota F1900</p> <p><u>PLANT ITEMS - Minor/Other</u></p> <p>Northampton - Motor operated compressor</p> <p>Kalbarri - New mower deck - P210</p> <p>Northampton - Aluminium grave surround</p> <p>Northampton - 3 inch water/trash pump - Diesel</p> <p>Northampton - Fuel storage cabinet</p> <p>Northampton - 3 x UHF hand held radios</p>	<p></p> <p></p> <p></p> <p>COMPLETED</p> <p></p> <p>COMPLETED</p> <p></p>	<p>Ford Ranger ordered</p> <p>Quotes being reviewed</p> <p></p> <p></p> <p></p> <p></p> <p></p>
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HEALTH AND BUILDING REPORT CONTENTS

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6.2.2	BUILDING MAINTENENCE SCHEDULE FOR 2012/2013	2

6.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	11th October 2012
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for August 2012.

OFFICER RECOMMENDATION – ITEM 6.2.1

For Council information.

6.2.2	INFORMATION ITEM: BUILDING MAINTENANCE SCHEDULE 2012/2013
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DATE OF REPORT:	11th October 2012
RESPONSIBLE OFFICER:	Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING MAINTENANCE SCHEDULE 2012/2013

Attached for Councils' information is the Building maintenance Schedule 2012/2013.

OFFICER RECOMMENDATION – ITEM 6.2.2

For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - SEPTEMBER 2012

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials 1. Floor 2. Wall 3. Roof	Area m2	Value	Fees 1. App Fee 2. BCITF 3. BRB 4. Other
05.09.12	12079	Co-op Bulk Handling PO Box L886 PERTH	Co-op Bulk Handling	Lot 2 N/W Coastal Highway BINNU	W/Bridge Hut	1. Steel 2. C/Bond 3. C/Bond	12	\$50,000	1. 160.00 2. 100.00 3. 45.00 4. 0.00
05.09.12	12080	Co-op Bulk Handling PO Box L886 PERTH	Co-op Bulk Handling	Lot 11 Bruce Road NORTHAMPTON	W/Bridge Hut	1. Steel 2. C/Bond 3. C/Bond	12	\$50,000	1. 160.00 2. 100.00 3. 45.00 4. 0.00
05.09.12	12081	Sanpoint Ent P/L 188 Grey St KALBARRI	L E Nairn PO Box 261 KALBARRI	Lot 188 Grey St KALBARRI	Demolition	1. Concrete 2. Brick 3. Asbestos	N/A	\$5,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
05.09.12	12082	P Bailey 3 Torwood Cl MADDINGTON	Owner/Builder	Lot 652 Sequita Way KALBARRI	Patio	1. Concrete 2. N/A 3. C/Bond	28	\$3,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
05.09.12	12083	C Wolf 35 Curven Rd HAMILTON HILL	G Godfrey 5 Woorree Lane GERALDTON	Lot 99 Charlton Loop KALBARRI	Swimming Pool	1. F/Glass 2. N/A 3. N/A	38	\$20,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
10.09.12	12084	A Lester C/- Post Office KALBARRI	L Hose PO Box 364 KALBARRI	Lot 944 Crocos Circuit KALBARRI	Patio/Garage	1. Concrete 2. C/Bond 3. C/Bond	20	\$12,000	1. 90.00 2. 0.00 3. 40.50 4. 0.00
24.09.12	12085	D Gould PO Box 414 NORTHAMPTON	Wheatbelt Steel PO Box 910 NORTHAM WA 6401	Lot 2531 Olivier Road NORTHAMPTON	Shed	1. Concrete 2. Steel 3. Steel	373	\$62,700	1. 119.13 2. 0.00 3. 56.43 4. 0.00
24.09.12	12086	N & R Blundell 8 Mallard St KALBARRI	Integrity New Homes P/L PO Box 21 GERALDTON WA	Lot 296 Mallard St KALBARRI	Additions	1. Timber 2. Timber 3. N/A	N/A	\$94,800	1. 303.36 2. 189.60 3. 85.32

Town Planning Report - Contents

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6.3.1	REVIEW OF LOCAL PLANNING POLICY – COMMERCIAL RECREATIONAL TOURISM ACTIVITY ON CROWN RESERVES
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FILE REFERENCE:	10.4.11
DATE OF REPORT:	4 September 2012
REPORTING OFFICER:	Hayley R. Williams - Principal Planner
APPENDICES:	
1. Copy of Local Planning Policy (Amendments highlighted) <i>(Appendices have been provided to Councillors as a separate document)</i>	

AUTHORITY / DISCRETION:

Legislative *includes adopting local laws, town planning schemes & policies.*

SUMMARY:

Council staff have reviewed the Local Planning Policy and propose modifications that reflect updating particular provisions relating to application costs. This report recommends adoption of the modified policy for advertising purposes.

BACKGROUND:

The current Local Planning Policy has been in operation since 21 November, 2008. It has been used to guide Council decision making with regard to commercial, recreational tourism uses on Crown Reserves, where Council has management authority.

COMMUNITY & GOVERNMENT CONSULTATION:

Local Planning Policies are required to be advertised for a period of 21 days seeking public comment.

FINANCIAL & BUDGET IMPLICATIONS:

The proposed increase in fees will generate more Planning revenue. However, the proposed increase in fees is considered to be reflective of the large amount of time spent on processing these types of applications.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Town Planning Scheme No. 9

Shire of Northampton Local Planning Scheme No. 10

The policy will be adopted under the provisions of the Town Planning Schemes and therefore Council is to have due regard to the provisions of the policy and the objectives which the policy is designed to achieve before making its determination in respect of any applications for planning approval.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Strategy (2009)

Nil.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2009-2019

Nil.

COMMENT:

The specific changes to the Local Planning Policy are:

- 4.4 (g) Demonstrated \$20 million public liability insurance cover. (This has been raised from \$10 million);
- (h) Public liability insurance cover must be held in Australia. (This has been included);
- 8.1.1 Application for Planning Approval fees have been increased to \$278 which is on par with the fee for "Change/Additional Use".

A penalty fee has also been included:

NOTE: If the use has commenced or continued to operate with a current Planning Approval and an expired Licence Agreement, then a penalty fee will apply to the Application by way of an additional amount of \$556.00.

The reason for including a penalty fee is that it is quite common for operators to not reapply for another term and licence. This will hopefully make operators more aware of their approval periods and reinforce the importance of getting their application in on time so that it can be processed without the current approval elapsing.

Attachment 1 to the Local Planning Policy has also been amended to reflect more recent approvals for Skydive Kalbarri and the Wilderness Canoe Tours from Murchison House Station.

VOTING REQUIREMENT:

Absolute Majority Required: Yes

CONCLUSION:

It is recommended that Council adopt the modified Local Planning Policy for the purposes of advertising.

OFFICER RECOMMENDATION – ITEM 6.3.1**ADOPT FOR ADVERTISING**

That Council, pursuant to clause 2.4 of Local Planning Scheme No. 10 and clause 8.9 of Town Planning Scheme No. 9, adopt the modified “Commercial Recreational Tourism Activity on Crown Reserves” Local Planning Policy (attached to Item 6.3.1 of the October 2012 Town Planning Report) for the purposes of advertising.

6.3.2 SINGLE DWELLING & RETAINING WALL – LOT 217 (NO. 35) STOKES STREET, HORROCKS

FILE REFERENCE: 10.5.1.1 / 35 STO (A4387)
APPLICANT: WA Country Builders Pty Ltd
OWNER: J Kennedy
DATE OF REPORT: 9 October 2012
REPORTING OFFICER: Hayley R. Williams - Principal Planner
APPENDICES:
 1. Site Plan, floor plan, elevation plan, survey & retaining details
(Appendices have been provided to Councillors as a separate document)

AUTHORITY / DISCRETION:

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

An Application for Planning Approval has been received for a single dwelling and retaining wall to be constructed on Lot 217 (No. 35) Glance Street, Horrocks. The Application includes significant additional retaining and although this is considered to adhere to the performance criteria of the Residential Design Codes, the southern boundary is remaining un-retained with sandspill onto the adjoining site, with the neighbours consent. A new retaining wall is also being proposed along Glance Street, to follow on from the existing retaining wall, at its highest point the retaining wall will be 2.65m. It is recommended that Council grant Planning Approval subject to conditions.

BACKGROUND:

An application has been received for the construction of a dwelling and retaining wall upon Lot 217 (No. 35) Stokes Street, Horrocks.

The application proposes the construction of a single storey dwelling and a retaining wall (maximum height of 2.65m) which is setback 2.5m from the existing retaining wall located on the boundary with adjoining Lot 218 to the West. It also runs along the northern boundary from the existing retaining wall for an additional 10m.

Figure 1 – Location Plan, Lot 217 (No. 35) Stokes Street, Horrocks



Figure 2 – Aerial Photograph, Lot 217 (No. 35) Stokes Street, Horrocks



In consideration of the application the following information is provided:

Lot Size	602m ²
Existing Development	Vacant
Existing Services	Water, Sewer, Power, Phone
Vehicular Access	Stokes Street
Vegetation	Cleared
Surrounding Land	Residential R20

Appendices have been provided to Councillors as a separate document.

COMMUNITY & GOVERNMENT CONSULTATION:

Consultation has been undertaken by the Applicant with the adjoining landowner to the south. The adjoining landowner has provided their consent to the parapet wall and sandspill onto Lot 216.

Given that Lot 217 has an existing retaining wall which raises the level of the site by approximately 5 metres above Lot 218 to the west, it was not considered necessary to consult with this landowner given that the proposed retaining wall is adequately setback from the boundary 2.5m.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 10

The land is zoned "Residential R20" under *Shire of Northampton Local Planning Scheme No. 10* with a "Dwelling" and "Retaining Wall" considered permitted uses.

Section 6.6.1 of the R-Codes allows for fill up to 500mm in height under Acceptable Development provisions within 1m of a boundary. Therefore the application exceeds this requirement by 2.15m along the northern boundary.. This is considered to be substantial, however in relation to the nature of the land and its topography it is considered to be a common trend within the subdivision area.

In relation to the proposed retaining wall Section 6.3.3 of the R-Codes states the following acceptable development provision:

“Retaining Walls setback from common boundaries in accordance with the setback provisions of Table 1, Tables 2a and 2b, and Figure 3”

In the case of the retaining wall along the northern boundary, in order to comply with Table 1 of the Residential Design Codes the wall should be setback 1.5m from the secondary street (Glance Street – which is presently unconstructed).

In this instance Shire Staff are not recommending that the retaining wall be relocated to comply with this setback as a retaining wall of this height is not considered detrimental to the streetscape or inappropriate for the area.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Strategy (2009)

Nil.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2009-2019

Nil.

COMMENT:

Assessment of the application indicates that the proposed dwelling and retaining wall complies with the Shire of Northampton's policies and *Local Planning Scheme No. 10* and the acceptable development standards of the R Codes, with the exception of the retaining wall height.

Retaining Wall Height

The applicant has proposed retaining of up to 2.65m in height along the north side boundary and setback internally 2.5m from the existing retaining wall which runs along the western side of the property.

The retaining wall will be visible from the street, however, given the topography of the land and the lack of existing retaining it is necessary to employ some level of retaining in order to develop the land. Retaining in this subdivision is commonplace and the height of proposed retaining is synonymous with what is existing in the immediate locale. The fall over the site is 3m. The applicant has proposed to fill and excavate at varying levels to accommodate the proposed dwelling.

Therefore the proposed retaining is not considered to be at odds with the streetscape and given the nature of the site the retaining wall height as proposed is reasonable. Accordingly, it is considered that the proposed retaining wall height is acceptable in this instance.

Issue of Sand Spill onto Lot 216

In order to address the issues relating to the sand spill onto Lot 216, Council staff have requested that WA Country Builders lodge a planning application for earthworks on this lot. This will ensure that the owner of the lot is well aware of their obligations to comply with the conditions of their Planning Approval, which will include a condition relating to dust/sand stabilisation.

At the time of writing this report a signed Application for Planning Approval form as been received and should Council grant approval to the single dwelling and retaining wall at Lot 217 Stokes Street, then Shire staff will issue Planning Approval for the earthworks proposed on Lot 216, subject to the conditions mentioned above.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

Assessment of the application indicates that the proposed dwelling and retaining wall complies with the Shire of Northampton's policies and *Local Planning Scheme No. 10* and the acceptable development standards of the R Codes, with the exception of the retaining wall height. The proposal is considered to meet the relevant performance criteria of the R Codes and is not considered to unduly impact on the amenity of the area.

Accordingly, the proposal is recommended for approval subject to appropriate conditions.

OFFICER RECOMMENDATION – ITEM 6.3.2		APPROVAL
That Council grant Planning Approval to the Single Dwelling and Retaining Wall on Lot 217 (No. 35) Stokes Street, Horrocks subject to the following conditions:		
1.	Development shall be in accordance with the attached approved plan(s) dated 19 October, 2012 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;	
2.	If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;	

- 3. A building permit shall be issued by the local government prior to the commencement of any work on the site;**
- 4. All stormwater is to be disposed of onsite to the approval of the local government;**
- 5. Installation of crossing place/s to the standards and specifications of the local government;**
- 6. Access and car parking area to be paved, drained and thereafter maintained to the approval of the local government;**
- 7. Any soils disturbed or deposited on site and on Lot 216 by the Applicant shall be stabilised to the approval of the local government; and;**
- 8. In the case of a parapet wall on the property boundary, the finish of the parapet wall on the neighbour's side is to be of an equivalent standard to the rest of the development, and in the case of a rendered parapet wall, the owner is to give the neighbouring owner three weeks' written notice allowing the neighbouring owner an opportunity to nominate a paint colour to be applied on the neighbour's side. If the neighbouring owner desires and authorises the developing owner or developing owner's painter to come onto the neighbouring property to paint the parapet, then the owner is responsible to ensure that that occurs, and unless, on the application of the developing owner, the local government rules that the neighbouring owner's choice of paint is unreasonable or inappropriate, the developing owner is responsible to ensure that the choice of paint is applied. This condition is subject to contrary private contractual arrangements between the developing owner and the neighbouring owner; and**
- 9. In the case of the retaining wall on the property boundary, the finish of the retaining wall on the affected adjoining landowner's side is to be finished to a forked/pointed standard to the approval of the Local Government.**

Advice Note

Note 1: Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.

Note 2: If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

6.3.3 INFORMATION ITEM – SCHEME AMENDMENT NO. 10 TO TOWN PLANNING SCHEME NO. 9 - KALBARRI

LOCATION: Lot 22 Grey & Lot 27 Hackney Street, Kalbarri
FILE: 10.6.15.3 / Scheme Amendment No. 9
DATE: 9 October 2012
APPENDICES:
 1. Correspondence from Western Australian Planning Commission

SUMMARY

Correspondence has been received from the Western Australian Planning Commission providing their response on the abovementioned Scheme Amendment. The purpose of this report is to provide information to Council.

BACKGROUND

Council considered the Scheme Amendment at their meeting held on 15 June, 2012 and resolved:

1. Not accept the Officer's recommendation;
2. Adopt the Scheme Amendment as per the following on the basis that Council had already considered the merits of the proposed rezoning at their Ordinary Meeting of Council on 21st October 2011 and as such had resolved that the inclusion of the additional use of Lot 22 Grey Street for three storey development was considered acceptable :
3. Amending the Scheme Text by inserting a new zone 'Mixed Residential' in Clause 3.1.1;
4. Amending Scheme Text by inserting a new Clause 3.1.2.9 as follows:

"MIXED RESIDENTIAL R50/60 ZONE
 To enable the provision of medium density accommodation for either permanent or short stay occupation in a managed, mixed residential environment within close proximity of the Town Centre and River Foreshore so as to maintain the compactness and walkability of Kalbarri Townsite."
5. Amending the Scheme Text by inserting a new zone 'Mixed Residential' into Table 1 – Zoning Table as follows;

ZONE	
USE CLASS	MIXED RESIDENTIAL
Abattoir	
Aged or Dependent Persons' Dwelling	SA

USE CLASS	ZONE MIXED RESIDENTIAL
Amenity Building	
Amusement Parlour	
Aquaculture	
Art Gallery	
Bed and Breakfast	AA
Betting Agency	
Builder's Storage Yard	
Camping Area	
Caravan Park	
Caretaker's Dwelling	SA
Car Park	AA
Cattery	
Chalet Park	
Child Care Premises	SA
Cinema/Theatre	
Civic Building	SA
Club Premises	
Community Services Depot	
Consulting Rooms	SA
Convenience Store	
Drive-In Theatre	
Dry Cleaning Premises	
Educational Establishment	SA
Equestrian Centre	
Factory Unit Building	
Fast Food Outlet	
Fish Shop	
Fuel Depot	
Funeral Parlour	

USE CLASS	ZONE MIXED RESIDENTIAL
Garden Centre	
Grouped Dwelling	P
Health Centre	
Health Studio	
Hire Service	
Holiday Accommodation	SA
Home Business	SA
Home Business – Hire	AA
Home Occupation	SA
Home Office	P
Hotel	AA
Industry – Cottage	AA
Industry – Extractive	
Industry – General	
Industry – Hazardous	
Industry – Light	
Industry – Rural	
Industry – Service	
Kennels	
Kindergarten	AA
Kiosk	
Laundromat	
Limited Rural Use	
Liquor Store	
Lunch Bar	
Marine Collectors Yard	
Marine Filling Station	
Market	
Medical Centre	
Milk Depot	
Motel	AA
Motor Vehicle & Marine Sales	

USE CLASS	ZONE MIXED RESIDENTIAL
Motor Vehicle Hire	
Motor Vehicle Repairs	
Motor Vehicle Wash	
Motor Vehicle Wrecking	
Multiple Dwelling	P
Museum	
Night Club	
Nursing Home	
Office	AA
Park Home Park	
Petrol Filling Station	
Piggery	
Plant Nursery	
Poultry Farming	
Private Recreation	
Produce Store	
Public Amusement	
Public Utility	P
Public Worship	
Radio & TV Installation	
Reception Centre	
Residential Building	P
Resort Development	
Restaurant	
Rural Pursuit	
Salvage Yard	
Service Station	
Shop	
Showroom	
Single House	P
Stable	
Tavern	

USE CLASS	ZONE
	MIXED RESIDENTIAL
Temporary Accommodation	AA
Trade Display	
Transport Depot	
Veterinary Consulting Rooms	
Veterinary Hospital	
Warehouse	
Wayside Stall	
Zoological Gardens	

6. Amending the Scheme Text by inserting a new Clause '3.4 - Additional Uses' as follows;

"Despite anything contained in the Zoning Table, the land specified in Appendix 12 may be used for the specific use or uses that are listed and subject to the conditions set out in Appendix 12 with respect to that land.

Note: An additional use is a land use that is permitted on a specific portion of land in addition to the uses already permissible in that zone that applies to the land."

- 7 Amending the Scheme Text by renaming Clause 5.6 to 'Commercial/Residential Developments';
8. Amending Scheme Text by inserting a new Clause 5.34 as follows:

"REQUIREMENTS FOR MIXED RESIDENTIAL R50/60 ZONE

- (a) Residential development for permanent occupation is limited to a maximum of R50;
- (b) Two Storey height limit;
- (c) Minimum overall site area of 2,000m² shall apply for Mixed Residential Development;
- (d) Allowance of R60 coding for short stay developments if site has minimum on site facilities of swimming pool and covered BBQ area; &
- (f) To encourage the provision for an onsite manager, density calculations for short stay developments will exclude the manager's residence."

9. Amending the Scheme Text to insert an "Appendix 12 – Additional Uses' as follows:

No.	Description of land	Additional use	Conditions
1	Lot 22 Grey Street, Kalbarri	<ul style="list-style-type: none"> • Amusement Parlour • Art Gallery • Fast Food Outlet • Kiosk • Laundromat • Lunch Bar • Museum • Private Recreation • Public Amusement • Restaurant • Shop 	<p>a) Plot ratio concessions shall apply through exclusion of tourist commercial floor space from short stay residential plot ratio.</p> <p>b) All short stay units must have parking on site.</p> <p>c) Cash-in-lieu contributions shall apply for construction/ upgrading of public car parks in the vicinity in lieu of provision of onsite parking for commercial uses.</p> <p>e) Minimum site area 2,000m²;</p> <p>f) Three storey or 10m height limit shall apply, whatever is the lesser;</p>

10. Rezoning Lot 22 Grey Street, Kalbarri from 'Special Use Zone 2' to 'Mixed Residential R50/60' and 'Additional Use – Tourist Commercial';
11. Rezoning Lot 27 Hackney Street, Kalbarri from 'Residential R50' to 'Mixed Residential R50/60';
12. Amending the Scheme Map and Legend Accordingly; &
13. Deleting 'Special Use Zone 3' from Appendix 7 of the Scheme.

CARRIED 8/0

COMMENT

A copy of the Ministers advice and reasons for not approving the amendment in its current format is included as Appendix 1.

The correspondence has been forwarded onto the Applicant – Hille Thompson and Delfos for their client's consideration by the Western Australian Planning Commission.

OFFICER RECOMMENDATION – ITEM 6.3.3 – For Council Information

APPENDIX 1



Our Ref: TPS/0756
Your Ref: 10.6.15.3 / (Scheme Amendment No. 10) OCR23585
Enquiries: Diane Daze (655 19335)

Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NORTHAMPTON SHIRE COUNCIL				
File: 10.6.15.3				
09 OCT 2012				
Admin	Eng	Plan	Comm	Plng
				HW

Dear Sir

**TOWN PLANNING SCHEME No 9
AMENDMENT No 10**

I refer to your letter of 27 July 2012 and advise that the Minister for Planning noted the submissions opposing the amendment and determined the submissions in accordance with the schedule of submissions.

The Minister supports the amendment and has decided not to approve the above amendment until such time as the following modifications are effected:

1. Delete the three storey height limit proposed in Appendix 12 - Additional Uses in relation to Lot 22.

To be consistent with the Kalbarri Townsite Strategy and TPS 9. There are already provisions in the Scheme that allow for a consideration to the height limit at the development application stage, and therefore amending the Scheme is not considered necessary.

2. Remove references to the inclusion of 'Additional Uses' at Lot 27 Hackney Street.

To be consistent with the adopted amendment text and the Kalbarri Townsite Strategy.

3. include a definition of 'short stay accommodation' to read as follows:

"Short Stay Accommodation means a building, or group of buildings forming a complex, designed for the accommodation of short-stay guests and which provides on-site facilities for the convenience of guests and for management of the development, where occupation by



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ABN 35 482 341 493

any person is limited to a maximum of 3 months in any 12-month period and excludes those uses more specifically defined elsewhere."

To clarify the intentions of the proposed zones.

The Minister advises the Shire that the proposed three storey building height regarding Lot 22 was not considered necessary for the following reasons:

- (i) provisions already exist in the local planning scheme to seek approval to vary the building height through a development application process. This is considered more appropriate as the Scheme outlines assessment criteria to determine the suitability of any such proposal;
- (ii) there is insufficient information in the amendment to assess the impact of a three storey development;
- (iii) Town Planning Scheme No 9 and the Kalbarri Townsite Strategy (KTS), which has only recently been endorsed, specify a two storey height limit for the subject land; and
- (iv) the KTS depicts areas where a three storey height limit was considered acceptable.

Would you please arrange for three sets of amending documents to be prepared in accordance with the modifications required and submit them for the Minister's endorsement of final approval.

In accordance with the provisions of regulations 21 (2) and 25 of the *Town Planning Regulations, 1967 (as amended)*, Council is required to return the executed modified amending documents to the Western Australian Planning Commission within 42 days of being notified of the Minister's decision.

Could you please email the final modified text of the amendment, in word version, to helen.aitken@planning.wa.gov.au to assist in the reduction in costs when the notice is published in the Government Gazette.

Council is advised that in carrying out the modifications to the amending document, the *Resolution Deciding to Amend a Town/Local Planning Scheme* is not modified, and Council's initial and final approval adoption dates remain as the dates the amendment was originally adopted by Council prior to advertising (regulation 13(1)) and following advertising (regulation 17(2)).

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wa.gov.au

6.3.4	SUMMARY OF PLANNING INFORMATION ITEMS
DATE OF REPORT:	30 August 2012
REPORTING OFFICER:	Hayley Williams - Principal Planner

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

DEVELOPMENT APPLICATIONS				
REF.	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
044	P Allen	Lot 11673 (No. 6286) Ajana-Kalbarri Road, Kalbarri	Cottage Industry Renewal – Arts & Crafts	APPROVED (D 4 SEPT)
045	I Kelly	Lot 268 (No. 5) Clifton Place, Kalbarri	Home Occupation Renewal – Surveying Business	APPROVED (D 4 SEPT)
046	JM Watts	Lot 211 (No. 5) Hasleby Street, Kalbarri	Home Occupation Renewal – Office Architecture Drafting and Design Business RENEWAL	APPROVED (D 4 SEPT)
047	D Jenks	Lot 309 (No. 15) Balaam Street, Kalbarri	Cottage Industry – Picture Framing RENEWAL	APPROVED (D 4 SEPT)
048	L Malton	Lot 249 (No. 41) Smith Street, Kalbarri	Home Business Hire Renewal – Boat Hire	APPROVED (D 4 SEPT)
049	D Harrington	Lot 1383 (No. 61) West Street, Northampton	Cottage Industry – Cabinet Making RENEWAL	APPROVED (D 4 SEPT)
050	S Hicks	Lot 12 (No. 27) Fourth Avenue, Northampton	Home Occupation – Hairdressing RENEWAL	APPROVED (D 4 SEPT)
051	A Softly	Lot 163 (No. 45) John Street, Northampton	Home Occupation – Windy Hill Kitchen	APPROVED (D 4 SEPT)
052	FJ Stanford	Lot 56 (No. 4286) NWC Highway, Isseka	Home Occupation – Produce Stall RENEWAL	APPROVED (D 4 SEPT)
053	MJ Mullane & SM Du Feu	Lot 359 (No. 63) Bateman Street, Northampton	Home Occupation – production of pickles RENEWAL	APPROVED (D 4 SEPT)

054	T Keefe	Lot 454 (No. 21) Fitzgerald Street, Northampton	Home Occupation – Massage RENEWAL	APPROVED (D 4 SEPT)
056	G Ralph	Lot 340 (No. 20) Penn Street, Kalbarri	Retaining Wall on Boundary	APPROVED (D 4 OCT)
057	BJ Millett	Site No. 21, Reserve 34945 Halfway Bay	Removal of Caravan and associated structures and development of 81m2 shed.	APPROVED (D 10 OCT)
058	A & T Hindmarsh	Lot 7 (No. 3) Rumex Road, Kalbarri	Single Dwelling – R- Code Variations (CI 6.8.1 & 6.2.2)	APPROVED (D 10 OCT)

OFFICER RECOMMENDATION – ITEM 6.3.4

For Council Information

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6.4.1

ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 October 2012
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Garry Keefe
APPENDICES:	1. List of Accounts

BACKGROUND:

A list of payments submitted to Council on 19th October 2012, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Muni and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.1

That Municipal Fund Cheques 19457 to 19484 inclusive, totalling \$80,280.60, Municipal EFT payments numbered EFT10433 to EFT10519 inclusive totalling \$622,818.19, Direct Debit payments GJ03-03 to GJ032-06 totalling \$3,319.89, Trust Fund Cheque 1877, totalling \$220.00 be passed for payment and the items therein be declared authorised expenditure.

6.4.2 MONTHLY FINANCIAL STATEMENTS

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 October 2012
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Kristy Williams/Garry Keeffe
APPENDICES:	1. Monthly Financial Report for May

BACKGROUND:

This information is provided to Council on a monthly basis in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 September 2012 are attached, and consists of:

1. Statement of Financial Activity
2. Income Statement by Nature or Type
3. Statement of Financial Activity and notes

FINANCIAL & BUDGET IMPLICATIONS:

Nil

STATUTORY IMPLICATIONS:

General Financial Management of Council
Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. Council policy is that the material variation be set at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.2

That Council adopts the Monthly Financial Report for the period ending 30 September 2012.

SHIRE OF NORTHAMPTON
MONTHLY STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

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SHIRE OF NORTHAMPTON
INCOME STATEMENT BY FUNCTION/ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

	YTD ACTUAL 2013 \$	ANNUAL BUDGET 2013 \$	UNAUDITED ACTUAL 2012 \$
REVENUE			
Governance	9,510	12,600	71,599
General Purpose Funding	3,494,727	4,293,133	4,870,318
Law, Order & Public Safety	14,838	102,610	104,347
Health	35,047	62,729	74,440
Education & Welfare	9,928	55,500	53,627
Housing	3,410	20,280	17,923
Community Amenities	816,477	894,300	921,074
Recreation & Culture	46,762	775,919	1,729,258
Transport	657	1,164,523	1,823,700
Economic Services	46,161	105,306	129,016
Other Property & Services	52,097	746,115	291,407
TOTAL OPERATING REVENUE	4,529,614	8,233,015	10,086,708
EXPENSES			
Governance	-89,350	-414,730	-489,195
General Purpose Funding	-40,895	-249,673	-195,255
Law, Order & Public Safety	-43,316	-256,786	-260,768
Health	-39,971	-209,359	-230,781
Education & Welfare	-14,730	-78,365	-101,928
Housing	-16,966	-108,568	-124,179
Community Amenities	-206,063	-1,545,977	-1,382,852
Recreation & Culture	-174,578	-1,335,273	-1,390,572
Transport	-437,570	-2,774,097	-2,415,134
Economic Services	-15,266	-272,812	-145,612
Other Property & Services	-9,511	-67,126	-534,467
TOTAL OPERATING EXPENSES	-1,088,216	-7,312,766	-7,270,744
BORROWING COSTS EXPENSE			
Governance	0	0	0
Law, Order, Public Safety	0	0	0
Education & Welfare	0	0	0
Housing	0	0	0
Community Amenities	-477	0	0
Recreation & Culture	0	-8,873	-11,074
Transport	0	-29,978	-37,540
Other Property and Services	0	-13,214	-14,969
TOTAL BORROWING COSTS EXPENSE	-477	-52,065	-63,583
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	3,440,921	868,184	2,752,381

<p align="center">SHIRE OF NORTHAMPTON INCOME STATEMENT BY NATURE OR TYPE FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012</p>

	YTD ACTUAL 2013 \$	ANNUAL BUDGET 2013 \$	UNAUDITED ACTUAL 2012 \$
REVENUE			
Rates	3,526,714	3,413,970	3,096,963
Operating Grants, Subsidies and Contribution	14,002	1,082,576	2,116,297
Non Operating Grants, Subsidies and Contributions	101,318	2,381,730	3,099,751
Fees and Charges	881,792	1,129,732	1,248,631
Interest Earnings	5,788	221,007	174,599
Profit on Asset Disposal		4,000	350,467
TOTAL OPERATING REVENUE	<u>4,529,614</u>	<u>8,233,015</u>	<u>10,086,708</u>
EXPENSES			
Employee Costs	-417,488	-2,094,886	-1,849,145
Materials and Contracts	-305,214	-2,609,588	-2,653,795
Utilities Charges (Electricity, Gas, Water etc.)	-31,270	-331,840	-306,071
Depreciation on Non Current Assets	-269,397	-1,600,715	-1,554,508
Interest Expenses	-477	-52,065	-63,583
Insurance Expenses	-8,140	-241,662	-229,156
Other Expenditure	-56,707	-434,075	-678,070
TOTAL OPERATING EXPENSES	<u>-1,088,693</u>	<u>-7,364,831</u>	<u>-7,334,327</u>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<u>3,440,921</u>	<u>868,184</u>	<u>2,752,381</u>

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

	NOTE	YTD 2012 Actual \$	YTD 2012 Budget \$	Variances Budget to Actual Y-T-D Value	Variances Budget to Actual Y-T-D %
<u>Operating</u>					
Revenues	1,2				
Governance		9,510	2,100	-7,410	(352.86%)
General Purpose Funding		5,788	146,527	140,739	96.05%
Law, Order, Public Safety		14,838	17,102	2,264	13.24%
Health		35,047	10,455	-24,592	(235.22%)
Education and Welfare		9,928	9,250	-678	(7.33%)
Housing		3,410	3,380	-30	(0.89%)
Community Amenities		816,476	149,050	-667,426	(447.79%)
Recreation and Culture		46,763	129,320	82,557	63.84%
Transport		657	194,087	193,430	99.66%
Economic Services		8,386	17,551	9,165	52.22%
Other Property and Services		52,097	124,353	72,256	58.11%
		<u>1,002,900</u>	<u>803,174</u>	<u>-199,726</u>	
Expenses	1,2				
Governance		-89,350	-69,122	20,228	(29.26%)
General Purpose Funding		-40,894	-41,612	-718	1.73%
Law, Order, Public Safety		-43,317	-42,798	519	(1.21%)
Health		-39,971	-34,893	5,078	(14.55%)
Education and Welfare		-14,730	-13,061	1,669	(12.78%)
Housing		-16,966	-18,095	-1,129	6.24%
Community Amenities		-206,540	-257,663	-51,123	19.84%
Recreation & Culture		-174,578	-224,024	-49,446	22.07%
Transport		-437,570	-467,346	-29,776	6.37%
Economic Services		-15,266	-45,469	-30,203	66.43%
Other Property and Services		-9,511	-13,390	-3,879	28.97%
		<u>(1,088,693)</u>	<u>(1,227,472)</u>	<u>-138,779</u>	
<u>Adjustments for Non-Cash</u>					
<u>(Revenue) and Expenditure</u>					
(Profit)/Loss on Asset Disposals	4	0	0	0	
Depreciation on Assets	2(a)	269,397	266,786	-2,611	(0.98%)
Plant Depreciation		0	0	0	
Accrued Expenses		0	0	0	
<u>Capital Revenue and (Expenditure)</u>					
Purchase Land Held for Resale	3	0	0	0	
Purchase Land and Buildings	3	-1,024	0	1,024	
Purchase Infrastructure Assets - Roads	3	-118,549	-254,212	-135,662	53.37%
Purchase Infrastructure Assets - Parks & Other	3	-4,823	0	4,823	
Purchase Plant and Equipment	3	0	0	0	
Purchase Furniture and Equipment	3	0	0	0	
Proceeds from Disposal of Assets		0	0	0	
Repayment of Debentures	5	-1,269	0	1,269	
Proceeds from New Debentures	5	0	0	0	
Self-Supporting Loan Principal Income		0	0	0	
Transfers to Reserves (Restricted Assets)	6	0	0	0	
Transfers from Reserves (Restricted Assets)	6	0	0	0	
Transfers from Grants Restricted Assets		794,218			
Transfers from Land Sales	6	0	0	0	
Transfer to Land Sales		0	0	0	
			0		
ADD Net Current Assets July 1 B/Fwd	7	-310,047	480,630		
LESS Net Current Assets Year to Date	7	4,068,823	0		
Amount Raised from Rates	8	<u>-3,526,713</u>	<u>68,907</u>		

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this statement of financial activity are:

(a) Basis of Accounting

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

(b) The Local Government Reporting Entity

All Funds through which the Shire controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 9.

(c) Rounding Off Figures

All figures shown in this statement, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

(f) Cash and Cash Equivalents

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Statement of Financial Activity, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

(g) Trade and Other Receivables

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Inventories

General

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	15 to 20 years
- asphalt surfaces	20 to 25 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years
Sewerage Piping	100 years
Water supply & drainage systems	75 years

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Impairment

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an estimate of the recoverable amount of the asset is made in accordance with AASB 136 "Impairment of Assets" and appropriate adjustments made.

An impairment loss is recognised whenever the carrying amount of an asset or its cash-generating unit exceeds its recoverable amount. Impairment losses are recognised in the Income Statement.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of preparing this report, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2013.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on the Monthly Statement of Financial Position from a budgetary perspective.

(l) Trade and Other Payables

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

(m) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the municipality has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire's expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

(n) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Shire has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(o) Provisions

Provisions are recognised when: The Shire has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

(p) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non-current based on the Shire's intentions to release for sale.

2. STATEMENT OF OBJECTIVE

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

The Shire operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

The delivery of Councillor services to residents, and all expenses related to such activities.
The management and coordination of the delivery of all services to residents.

GENERAL PURPOSE FUNDING

Administration of general rate revenue and all expenses related to the raising and collection of rates. Administration of general purpose grants received from the Grants Commission.

LAW, ORDER, PUBLIC SAFETY

Supervision and enforcement of various local laws relating to bushfire control & the Bushfires Act.
Supervision of various local laws relating to dogs and ranger services for the care & control of animals. Administration of various local laws relating to camping & other public areas under the Shire's control.

HEALTH

Provision of health inspections, food quality and control, administration of Health local laws and maintenance of Doctors Surgery.

EDUCATION AND WELFARE

Maintenance of Day Care Centres
Facilitation and administration of live in care units for the aged.

HOUSING

Administration and maintenance of staff and rental housing

COMMUNITY AMENITIES

Rubbish collection services, operation of refuse sites, noise control, administration of Town Planning Schemes, maintenance of cemeteries and public conveniences, and storm water drainage maintenance.

RECREATION AND CULTURE

Maintenance of public halls and civic centres, beaches and foreshores, recreation centres and sports ovals, recreational parks and reserves, self help television retransmission services; operation of library services; maintenance of heritage sites and Municipal inventory

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

2. STATEMENT OF OBJECTIVE CON'T

TRANSPORT

Construction and maintenance of streets, roads, bridges, drainage and depots; cleaning and lighting of streets; street and directional signage; maintenance of airstrip.

ECONOMIC SERVICES

Weed, pest and vermin control. The regulation and provision of tourism, area promotion, building control, standpipes; operation of caravan park.

OTHER PROPERTY & SERVICES

Private works and plant hire; plant repairs and operation costs; maintenance of coastal cliffs under the Shire's control.

3. ACQUISITION OF ASSETS

2012/13	2012/13
YTD	Budget
\$	\$

The following assets are budgeted to be acquired during the year:

By Program

Governance

Laptop Computer		2,200
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Law, Order, Public Safety

Horrocks Fire Shed		37,100
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Recreation and Culture

2 Solar Lights for Horrocks Foreshore	4,823	10,000
Disabled Access Fishing Platform		10,000
Kalbarri Northern Boat Ramp		234,750
Kalbarri Skate Park Redevelopment and Ablution		456,630
2 Solar Lights for Hampton Gardens		10,000
Guide Park Redevelopment		40,102

Transport

Road Construction	118,549	1,500,056
Footpath Construction		25,213
Utility		30,000
Mower (1)		12,100
Mower (2)		5,600
Aluminium grave surround		1,800
Pump		1,500
Fuel Storage Cabinet		1,250
3 Handheld Two Way Radios		2,100
Compressor		1,800

Other Property and Services

Northampton Light Industrial Area	1,024	1,059,450
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124,396	3,441,651
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By Class

Land Held for Resale

Land and Buildings	1,024	1,553,180
Infrastructure Assets - Roads	118,549	1,500,056
Infrastructure Assets - Parks and Ovals	4,823	254,750
Infrastructure Assets - Footpaths	0	25,213
Plant and Equipment	0	56,150
Furniture and Equipment	0	52,302
	124,396	3,441,651

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

4. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	Net Book Value	Sale Proceeds	Net Book Value	Sale Proceeds
	2012/13	2012/13	2012/13	2012/13
	YTD	YTD	BUDGET	BUDGET
	\$	\$	\$	\$
Transport				
Toyota Hilux (asset no 40139)	0	0	0	1,500
Recreation and Culture				
Kubota Mower (asset no 41556)	0	0	0	2,500
	0	0	0	4,000

<u>By Class</u>	Net Book Value	Sale Proceeds	Net Book Value	Sale Proceeds
	2012/13	2012/13	2012/13	2012/13
	YTD	YTD	BUDGET	BUDGET
	\$	\$	\$	\$
Plant and Equipment				
Toyota Hilux (asset no 40139)	0	0	0	1,500
Kubota Mower (asset no 41556)	0	0	0	2,500
	0	0	0	4,000

<u>Summary</u>	2012/13 YTD \$	2012/13 BUDGET \$
Profit on Asset Disposals	0	4,000
Loss on Asset Disposals	0	0
	<u>0</u>	<u>4,000</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

5. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-12	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			2012/13 Budget	2012/13 Actual \$	2012/13 Budget	2012/13 Actual \$	2012/13 Budget	2013/13 Actual \$
Other Property								
152 - Staff Housing*	422,067		6,455	0	402,422	422,067	13,214	0
Recreation & Culture								
147 - Kalbarri Bowling Club*	14,682		2,552	1,269	12,130	13,413	830	477
148 - Kalbarri Library Extensions	153,430		20,720	0	132,709	153,430	6,597	0
151 - Kalbarri Bowling Club*	25,261		2,308	0	22,953	25,261	1,446	0
Transport								
149 - Plant Purchases	344,701		47,714	0	296,987	344,701	23,937	0
150 - Plant Purchases	155,029		75,450	0	79,579	155,029	6,041	0
153 - Plant Purchases	0	390,000		0	390,000	0		0
	1,115,170	390,000	155,199	1,269	1,336,780	1,113,901	52,065	477

* Self supporting loan

All debenture repayments were financed by general purpose revenue except loans 147, 151 & 152 which are self supporting loans.

5. INFORMATION ON BORROWINGS CONT

(b) New Debentures

No new debentures have been raised to 31 August 2012

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 30 SEPTEMBER 2012

	2013 YTD \$	2013 Budget \$	2012 Actual \$
6. RESERVES - CASH BACKED			
(a) Leave Reserve			
Opening Balance	94,180	89,113	83,481
Amount Set Aside / Transfer to Reserve		10,600	10,699
Amount Used / Transfer from Reserve		-	
	<u>94,180</u>	<u>99,713</u>	<u>94,180</u>
(b) Roadwork's Reserve			
Opening Balance	46,947	46,947	1,694
Amount Set Aside / Transfer to Reserve		2,500	114
Amount Used / Transfer from Reserve		(17,333)	
	<u>46,947</u>	<u>32,114</u>	<u>1,808</u>
(c) Kalbarri Airport Reserve			
Opening Balance	19,310	19,310	18,090
Amount Set Aside / Transfer to Reserve		1,200	1,220
Amount Used / Transfer from Reserve		(11,500)	
	<u>19,310</u>	<u>9,010</u>	<u>19,310</u>
(d) Computer and Office Equipment Reserve			
Opening Balance	25,470	25,470	23,860
Amount Set Aside / Transfer to Reserve		1,600	1,610
Amount Used / Transfer from Reserve		-	
	<u>25,470</u>	<u>27,070</u>	<u>25,470</u>
(e) Plant Reserve			
Opening Balance	5,632	5,632	83,480
Amount Set Aside / Transfer to Reserve		300	5,632
Amount Used / Transfer from Reserve		-	(83,480)
	<u>5,632</u>	<u>5,932</u>	<u>5,632</u>
(f) House and Building Reserve			
Opening Balance	51,292	51,292	48,050
Amount Set Aside / Transfer to Reserve		3,000	3,242
Amount Used / Transfer from Reserve		-	
	<u>51,292</u>	<u>54,292</u>	<u>51,292</u>
(g) Kalbarri Aged Persons Accommodation Reserve			
Opening Balance	175,023	175,023	151,002
Amount Set Aside / Transfer to Reserve		26,720	24,021
Amount Used / Transfer from Reserve		-	
	<u>175,023</u>	<u>201,743</u>	<u>175,023</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 30 SEPTEMBER 2012

6. RESERVES - CASH BACKED (continued)	2013 YTD \$	2013 Budget \$	2012 Actual \$
(h) Bridge Reconstruction Reserve (combined with Roadworks Reserve)			
Opening Balance	-	-	45,823
Amount Set Aside / Transfer to Reserve	-	-	3,091
Amount Used / Transfer from Reserve	-	-	(3,775)
	<u>-</u>	<u>-</u>	<u>45,139</u>
(i) Northampton Aged Persons Reserve			
Opening Balance	100,307	100,307	93,968
Amount Set Aside / Transfer to Reserve		6,000	6,339
Amount Used / Transfer from Reserve		-	
	<u>100,307</u>	<u>106,307</u>	<u>100,307</u>
(j) Town Planning Scheme Reserve			
Opening Balance	21,896	21,896	33,627
Amount Set Aside / Transfer to Reserve		504	2,269
Amount Used / Transfer from Reserve		(22,400)	(14,000)
	<u>21,896</u>	<u>-</u>	<u>21,896</u>
(k) Community Bus Reserve			
Opening Balance	-	-	13,797
Amount Set Aside / Transfer to Reserve		-	931
Amount Used / Transfer from Reserve		-	(14,728)
	<u>-</u>	<u>-</u>	<u>-</u>
(l) Townscape Car Park Reserve			
Opening Balance	5,065	5,065	4,745
Amount Set Aside / Transfer to Reserve		300	320
Amount Used / Transfer from Reserve		-	
	<u>5,065</u>	<u>5,365</u>	<u>5,065</u>
(m) Refuse Management Reserve			
Opening Balance	352	352	330
Amount Set Aside / Transfer to Reserve		20	22
Amount Used / Transfer from Reserve		-	
	<u>352</u>	<u>372</u>	<u>352</u>
(n) Sport and Recreation Reserve			
Opening Balance	5,253	5,253	14,289
Amount Set Aside / Transfer to Reserve		300	964
Amount Used / Transfer from Reserve		-	(10,000)
	<u>5,253</u>	<u>5,553</u>	<u>5,253</u>
(o) Coastal Management Reserve			
Opening Balance	88,992	88,992	83,368
Amount Set Aside / Transfer to Reserve		5,500	5,624
Amount Used / Transfer from Reserve		-	
	<u>88,992</u>	<u>94,492</u>	<u>88,992</u>

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
AS AT 30 SEPTEMBER 2012

6. RESERVES - CASH BACKED (continued)	2013 YTD \$	2013 Budget \$	2012 Actual \$
(p) Kalbarri Youth Activities Reserve			
Opening Balance	775	775	726
Amount Set Aside / Transfer to Reserve		50	49
Amount Used / Transfer from Reserve		-	
	<u>775</u>	<u>825</u>	<u>775</u>
(q) Specified Area Rate Reserve			
Opening Balance	12,452	12,452	11,665
Amount Set Aside / Transfer to Reserve		700	787
Amount Used / Transfer from Reserve		-	
	<u>12,452</u>	<u>13,152</u>	<u>12,452</u>
(r) Footpath Reserve			
Opening Balance	440	440	412
Amount Set Aside / Transfer to Reserve		20	28
Amount Used / Transfer from Reserve		-	
	<u>440</u>	<u>460</u>	<u>440</u>
(s) POS Reserve			
Opening Balance	-	-	135,467
Amount Set Aside / Transfer to Reserve	-	-	-
Amount Used / Transfer from Reserve	-	-	(135,467)
	<u>-</u>	<u>-</u>	<u>-</u>
(t) Northampton Industrial Units			
Opening Balance	304,907	304,907	318,425
Amount Set Aside / Transfer to Reserve	-	10,093	21,482
Amount Used / Transfer from Reserve	-	(315,000)	(35,000)
	<u>304,907</u>	<u>-</u>	<u>304,907</u>
(u) Northampton 150th Anniversary Reserve			
Opening Balance	10,000	10,000	10,000
Amount Set Aside / Transfer to Reserve		10,820	
Amount Used / Transfer from Reserve		-	
	<u>10,000</u>	<u>20,820</u>	<u>10,000</u>
(v) Land Development Reserve			
Opening Balance	339,193	339,193	-
Amount Set Aside / Transfer to Reserve	-	40,000	339,193
Amount Used / Transfer from Reserve	-	-	
	<u>339,193</u>	<u>379,193</u>	<u>339,193</u>
TOTAL CASH BACKED RESERVES	<u>1,307,486</u>	<u>1,056,413</u>	<u>1,307,486</u>

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

7. NET CURRENT ASSETS	YTD 2013 Actual \$	Brought Forward 1-Jul \$
Composition of Estimated Net Current Asset Position		
CURRENT ASSETS		
Cash - Unrestricted	(374,359)	-390,235
Cash - Reserves Restricted	1,307,486	1,307,486
Cash - Grants Restricted (budgeted to be spent 12/13)	-	794,218
Receivables	4,871,637	832,199
Inventories	15,498	9,686
	<u>5,820,262</u>	<u>2,553,354</u>
LESS: CURRENT LIABILITIES		
Payables and Provisions	(859,496)	-1,177,240
Less GST Provision relating to land sales (when payable it will be funded by reserves)	<u>415,543</u>	<u>415,543</u>
NET CURRENT ASSET POSITION	5,376,309	1,791,657
Less: Cash - Reserves - Restricted	(1,307,486)	-1,307,486
Less Restricted		-794,218
NET CURRENT ASSET POSITION	<u>4,068,823</u>	<u>-310,047 *</u>
* Estimated at time of preparing the statements		
Estimate for 2012/13 Budget		<u>(313,587)</u>

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

STATEMENT OF FINANCIAL ACTIVITY

8. RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2012/13 YTD Rate Revenue \$	2012/13 YTD Interim Rates \$	2012/13 YTD Back Rates \$	2012/13 YTD Total Revenue \$	2011/12 Actual \$
Differential General Rate								
General GRV	0.057589	1,540	21,264,544	1,224,605	0	0	1,224,605	1,046,599
General UV	0.008385	460	215,272,900	1,805,064	0	0	1,805,064	1,565,084
Sub-Totals		2,000	236,537,444	3,029,669	0	0	3,029,669	2,611,683
Minimum Rates	Minimum \$							
General GRV	450	990	5,335,418	445,500	0	0	445,500	550,440
General UV	450	58	948,676	26,100	0	0	26,100	27,270
Sub-Totals		1,048	6,284,094	471,600	0	0	471,600	577,710
Specified Area Rates (Note 9)								
Discounts							3,501,269	3,189,393
Totals							37,775	32,121
							3,539,044	3,221,514
							-12,329	-125,000
							3,526,714	3,096,514

SHIRE OF NORTHAMPTON

NOTES TO AND FORMING PART OF THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD 1 JULY 2012 TO 30 SEPTEMBER 2012

9. TRUST FUNDS

Funds held at balance date over which the Shire has no control and which are not included in the financial statements are as follows:

	Balance 1-Jul-12 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-13 \$
Town Planning - Security Bonds	5,000			5,000
Galena Donations	431			431
Transportable Housing Bond	21,275			21,275
Footpath Deposits	49,820	500		50,320
Horrocks Retention Fee - Parking/Stage 2	1,800			1,800
Retentions - Subdivisions	176,154			176,154
Building Levies (BCITF & BRB)	183	6,433		6,616
Community Bus Bond	4,600	200		4,800
Safer WA Funds	4,330			4,330
Northampton Cemetery Funds	920			920
Unclaimed Monies - Rates	6,015			6,015
DOLA - Parks & Gardens Development	8,261			8,261
Aged Unit Bond	1,406			1,406
Council Housing Bonds	1,460			1,460
Kalbarri Youth Space Project Funds	1,125			1,125
Burning Off Fees	216			216
RSL Hall Key Bond	630			630
Peet Park Donations	4,288			4,288
Willa Guthurra	-			0
Special Series Plates	870	220		1,090
Auction	-			0
Kidsport	24,679		-2,882	21,798
Public Open Space	48,328			48,328
	<u>362,965</u>			<u>367,437</u>

ADMINISTRATION & CORPORATE REPORT

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6.5.1 NAMING OF NORTHAMPTON OVAL

LOCATION:	Northampton Recreation Oval
FILE REFERENCE:	11.1.8
CORRESPONDENT:	Northampton Football Club
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to approve naming of the Northampton oval to the Purcher International Oval during the football season.

BACKGROUND:

The Northampton Football Club has requested Council approval to name the Northampton Oval to the Purcher International Oval during future football seasons.

The naming of the oval is recognition of the sponsorship provided by Purcher International for now over 40 years to the club.

The naming is very fitting for such generosity and support provided by this company to not only the football club but also to other organisations they support such as the Northampton Agricultural Show.

A sign is to be installed at the entrance of the oval depicting the new name. All costs for the sign are to be met by the Northampton Football Club.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.1

That Council approves the naming of the Northampton Oval the “Purcher International Oval” for all future football seasons in recognition of the 40 years of sponsorship provided by the company to the Northampton Football Club and other community groups.

6.5.2 KALBARRI FORESHORE PARKLAND REDEVELOPMENT PLAN COMMITTEE

LOCATION:	Kalbarri
FILE REFERENCE:	10.6.7
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to nominate and endorse the appointment of two Council representatives on the Kalbarri Foreshore Parkland Redevelopment Community Committee.

BACKGROUND:

Council at their August 2012 meeting resolved the following:

That Council:

- 1. Seek community membership for a community based committee to progress the development of a final plan for the redevelopment of the Kalbarri foreshore parkland area, with that committee to have at least two Council representatives.*
- 2. That the community committee be required to consider all comments from submissions received for inclusion or non inclusion within the next draft of the plan.*
- 3. That the community committee to determine its chairperson and to provide secretarial services with Council to provide assistance with future community consultation, advertising etc.*

Advertising calling for nominations has now finished with the following persons nominating; Alan & Pam Glazier, Peter Grindley, Pascale Delhaize, Jan Verbaant, Allan Wood & Graeme Ferridge representing Kalbarri Volunteer Marine and Rescue, Robert Weir, Matt Froude, Merilynn Eastland and Maurice Field.

COMMENT:

Within the above decision the Council stipulated that two elected members are to be on the committee and Council is now requested to nominate these members.

The inaugural meeting of the committee will be held Wednesday 31st October, commencing 7.30pm at the Allen Centre.

As advised by email the role/charter of the committee will be:

- Elect a Chairperson
- Elect a Deputy Chairperson
- Elect a Secretary
- Elect Committee members - Note Committee is to have two Council elected members and can add new community members if required
- Committee will determine its own operations, ie time and venues for meetings etc
- Review the current draft plan
- Consider submissions received on the current draft plan – copies will be provided at the meeting
- Committee to undertake all tasks to develop the draft plan to a final plan for adoption by the Northampton Shire Council
- Committee has no delegated power, cannot approve any content of the plan or any expenditure associated with the preparation of the plan to final form. Any costs associated with this are to be referred to the CEO/Council for approval.
- Council will pay for all costs associated with advertising and additional public consultation through mail drops etc
- Undertake additional public consultation on the plan if required
- Report/provide minutes of committee meetings to Council on a regular basis.
- Plan to be finalised by 30 June 2013

The above was forwarded to all Councillors for comment however none was received.

COMMUNITY CONSULTATION:

Future consultation on the plan will need to be undertaken by the Community Committee.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.2

That Council appoints Cr's (names to be inserted) to the Kalbarri Foreshore Parkland Redevelopment Community Committee.

6.5.3	HORROCKS BEACH FORESHORE RESTORATION PLAN	
	LOCATION:	Horrocks Beach
	FILE REFERENCE:	10.5.6
	CORRESPONDENT:	Coastal Focus & Horrocks Progress Assoc
	DATE OF REPORT:	8 October 2012
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Forwarded under separate cover

SUMMARY:

Council to endorse the final report of the Horrocks Beach Foreshore Restoration Plan and its recommendations.

BACKGROUND:

Prior to the September Council meeting, a presentation was provided by Craig Tuesley from the Horrocks Beach Progress Association on the above plan, its intentions and its objectives.

Council resolved to support the draft report as presented and congratulated the Horrocks Progress Association and Community on their initiative in preparing the plan for future rehabilitation and future management planning of the coast at Horrocks.

COMMENT:

Changes were made to the draft plan and the final plan has been forwarded to all Councillors.

The changes made were:

Page 8 – In the third column first paragraph it stated that you need approval from the shire to allow works on UCL. This is incorrect as Council has no jurisdiction on crown land and all approvals must be obtained from the Department of Lands – this reference has now been removed from the report.

Page 8 – First paragraph under heading “Mapping Habitat” the last word says “ranges” should that be “changes”, this has been amended to read “changes”.

Page 13 – second column it refers to five dot points outlining areas that need improvements, there needs to be some clarification here that it relates to the southern parking area as as it reads it could be referred to the new car park and shelters. Need to be more specific of what area it refers to. This has been amended to relate to the southern parking area.

Page 22 – and stated in other parts of the document it refers to pollutants from storm water but there is no evidence of this. It is considered that such statements should not be made unless actual proof of pollution has occurred. It can be argued that you would get more pollution from the flow of the Bowes River from chemicals and fertilizers from farm paddocks than from the minimal amount of storm water runoff from Horrocks Streets. Where this appears in the report it has been reworded to the effect that “pollutants could occur”.

Page 29 – In second column under dot points it refers to sporting fields, there is none in this area of Horrocks and this reference should be deleted. This has been deleted.

Page 29 – refers to sediment increase, there is no proof this is from storm water runoff and therefore if cannot be proved should not be stated. Where this appears in the report it has been reworded to the effect that “sediments could increase”.

The report has also been altered to state that proposed works recommended in the plan are not definite and can be changed and further that proposed works will only proceed when available financial resources are secured. Otherwise the plan can be interpreted as binding on the Council and the community to implement.

COMMUNITY CONSULTATION:

All community consultation to develop the plan has been undertaken by the Horrocks Progress Association.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications to Council with the Horrocks Progress Association to now pursue funding for the plans implementation.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.3

That Council approves the final plan of the Horrocks Beach Foreshore Restoration Plan as presented.

6.5.4	LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS
LOCATION:	Northampton & Kalbarri
FILE REFERENCE:	5.1.7.1 & 5.1.7.2
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Forwarded under separate cover

SUMMARY:

Council to approve final revised Local Emergency Management Arrangements for Northampton and Kalbarri.

BACKGROUND:

As per the requirements of the Emergency Management Act, Council must compile and maintain Local Emergency Management Arrangements (LEMA) which is coordinated by the Local Emergency Management Committee (LEMC).

In 2008 Council engaged the services of “Rowlands” to prepare LEMA’s for Northampton and Kalbarri however due to changes in legislation to the content of LEMA’s the current plans had to be reviewed.

Each LEMC (Northampton and Kalbarri) with the assistance of Tex McPherson of FESA have now reviewed their original plans and final versions of the revised plans were forwarded to all Councillors and Council is now required to formally endorse the revised LEMA’s and forward for endorsement by the State Emergency Management Committee..

STATUTORY IMPLICATIONS:

State: Emergency Management Act

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.4

That Council formally adopts the revised Northampton Local Emergency Management Arrangements and the Kalbarri Local Emergency Management Arrangements as presented.

6.5.5	PROPOSED AGED CARE UNITS & HOSPICE
LOCATION:	Northampton & Kalbarri
FILE REFERENCE:	9.2.5 & 9.2.6
CORRESPONDENT:	Elizabeth Pettit
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Information item, advice of resignation of Global Care CEO.

BACKGROUND:

Advice has been received from Elizabeth Pettit, now former CEO of Global Care, that she has resigned from the organisation.

Mrs Pettit states that she will not be able to achieve the goals she has set; that is to develop solutions for older persons in Rural WA, as she does not enjoy the full support of the Global Care Group Board. She further advises that there have been significant operational challenges for Global Care Group over the last twelve months related to meeting all of the Commonwealth Governments quality outcomes that have added to the pressures. The operating environment in aged care in rural locations is particularly challenging given workforce issues and compliance requirements. Without the full support of the board and a consistent approach it has become increasingly difficult for her particularly over the last ten weeks to work with any certainty toward the goal of developing aged care solutions in our communities.

Mrs Pettit intends to establish a dedicated 'not for profit' organisation; 'Integrated Rural Housing' - *providing aged housing solutions in rural communities*. A number of her colleagues share her passion and are willing to support this venture. They are in the process of negotiating arrangements with an aged care provider with whom they will work in tandem with. She is unable at this point in time to provide any more details however indicates that she would like to meet with the CEO early in the New Year to discuss how her new organisation could support the aged care and housing needs we have.

COMMENT:

The resignation of Mrs Pettit is certainly going to stall the development of aged care facilities in Northampton and Kalbarri as it was her passion that was driving the projects for Global Care.

From her correspondence the opinion that Global Care do not wish to venture out into the rural sectors can be read, however this may not be the case. The CEO has corresponded to Global Care requesting what their intentions are and if a response is received from them it will be presented at the meeting.

However Mrs Pettit does indicate the forming of a new organisation specifically for the provision of aged care services in the rural areas and this could be another avenue for the Council to consider if Global Care no longer wishes to be a part of our projects.

The CEO has also advised the Department of Lands on this issue as they have correspondence with a reply pending in relation to a commitment from Global Care to develop the Kalbarri facility before they progress with land acquisition. The request to Department of Lands is to place the area of land under Council control/ownership and if and when a provider becomes involved then the land could be transferred to that provider by the form of a lease or other means with the approval of the Department of Lands.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.5

For Council information.

6.5.6	WINDING UP – BINNU LAND CONSERVATION DISTRICT COMMITTEE
LOCATION:	Binnu District
FILE REFERENCE:	10.3.1
CORRESPONDENT:	Dept of Agriculture and Food
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to support the proposal to wind up the Binnu LCDC

BACKGROUND:

The Binnu LCDC was a statutory committee established under the Soil and Conservation Act 1945 to manage activities in the Binnu Land Conservation District that was proclaimed by the Governor in 1990. Members of the LCDC are appointed by the Commissioner and duly gazetted.

The Binnu LCDC ceased to exist when the members' term of appointment expired on 31 August 2006. Since that time the Binnu LCDC has had no authority to operate. As it is apparent that there is a lack of interest in continuing the Binnu LCDC the Deputy Commissioner of Soil and Land Conservation must move to have it wound up.

Before the Commissioner presents his recommendation to the Minister, he needs to obtain support of the proposal from the local governments within the district.

STATUTORY IMPLICATIONS:

State: Soil and Conservation Act – sections 22 and 23.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.6

That Council supports the winding up of the Binnu Land Conservation District Committee.

6.5.7	REGIONAL ROAD GROUP & BLACK SPOT FUNDING
FILE REFERENCE:	12.1.7
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Update on outcome of Council grant applications for Regional Road Group Funding and Black Spot Funding.

BACKGROUND:

Regional Road Group Funding

Each year management prepares funding applications for road works on roads of regional significance through the State Regional Road Group Programme which funds projects on a 2:1 basis.

The roads of regional significance for this shire are: Ajana/Kalbarri, Binu East, Binu West, Balla Whellarra, Horrocks, Nabawa and Red Bluff roads and the section of the Port Gregory Road from George Grey Drive through to Port Gregory.

At this stage the Regional Road Group has approved the 2013/2014 program which is to be submitted to the State Advisory Committee for approval. Final approval will not be known until April/May 2013.

For this Council the following projects are currently within the approved funding program:

- Nabawa Road – second coat seal to 2011/2012 pavement repair works, total cost \$17,220, grant to be received \$11,480.
- Ajana/Kalbarri Road – undertake bitumen edge repair via flocon, various sections along the length of the road, total cost \$135,900, grant to be received \$90,600.
- George Grey Drive – reconstruct shoulders on east side, seal shoulders, install kerb to direct water runoff into constructed rock drain to prevent ongoing scouring to shoulders and bitumen edge, total cost \$90,950, grant \$60,633.

Black Spot Funding

As previously discussed by Council a funding application for Black Spot Funding was submitted for the Grey Street Kalbarri works, being the area from Clotworthy Street through to the northern CBD area. Total estimated cost of works to be funded from the Black Spot program is \$565,000 and a grant of \$366,666 to be received.

Council will also recall that it is to use part of its 2013/2014 Roads to Recovery funds towards the project, being \$198,334.

COMMENT:

The Council now needs to make provision within the 2013/14 budget for the above road works.

GOVERNMENT CONSULTATION:

All projects must be approved by the State Advisory Committee and therefore the information provided is indicative funding only.

FINANCIAL & BUDGET IMPLICATIONS:

All works will be budgeted for in the 2013/2014 financial year where Council must commit to its one third contributions as is the case in previous years.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.7

That Council makes provision in the 2013/14 Budget the following:

- 1. A provision of \$5,740 for the Nabawa Road project.**
- 2. A provision of \$45,300 for the Ajana/Kalbarri Road project.**
- 3. A provision of \$30,317 for the George Grey Drive Road project.**
- 4. Allocate \$198,334 of its 2013/2014 Roads to Recovery funding towards the Grey Street Black Spot Funding project.**

6.5.8 PROPOSED STREET LIGHT – THIRD AVENUE, NORTHAMPTON

LOCATION:	Third Avenue, Northampton
FILE REFERENCE:	12.1.3
CORRESPONDENT:	Western Power
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider the purchase of a solar street light to be placed at the end of Third Avenue, Northampton.

LOCALITY PLANS:



BACKGROUND:

A resident in Third Avenue (Mr Tony Ryan) requested if a street light could be installed at the end of the cul-de-sac in Third Avenue as shown in the above.

Subsequently a request was made through Western Power to install the light. Prior to any street light installation a quote is first provided and for this particular light Western Power have quoted \$16,800 which is extremely expensive.

COMMENT:

An option that Council can consider as an alternative to the above is for the installation of a solar street light. A quote for the provision of a solar street light has been requested and will be presented at the meeting.

Western Power at a recent forum attended by the CEO indicated that local governments do have the approval to place solar lights in preference to Western Power provided lights. The main difference is that the light is the Councils asset and therefore all repairs and operating costs are that of the Councils.

There is still a condition that details of the light are to be forwarded to Western Power to ensure it complies with Australian Standards.

The only other option is not to have a street light at this location however this should not be considered as Council does have a duty of care to its residents and part of that duty is the provision of street lights for self security and safety.

FINANCIAL & BUDGET IMPLICATIONS:

There is no provision for this purchase within the 2012/13 Budget however Council can utilise the sundry provision of \$80,000 contained within the Municipal Roads Maintenance budget provision.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2012/2013 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 6.5.8

For Council consideration.

6.5.9 TENDER LEGISLATION FOR BITUMEN AND AGGREGATE PURCHASES

FILE REFERENCE:	4.2.8
DATE OF REPORT:	8 October 2012
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council requests the Northern Zone of the WA Local Government Association to support and pursue an amendment to the current Local Government Tender Regulations exempting the purchase of bitumen products and aggregate from the requirements of the tender regulations.

BACKGROUND:

Each year this Council, as do many others, tender for the supply of bitumen and road aggregate for their individual sealing programs.

It is considered that these purchases should be exempt from the Local Government Tender Regulations requiring local governments to call tenders for the purchase of such material.

This year prior to inviting tenders for the products, one bitumen supplier advised that they would not be able to assist us this financial year. In previous years the successful tendered has been unable to provide the bitumen at the required time resulting in Council management having to engage a different supplier.

In our area with aggregate there is only one quarry. There is another at Winchester near Perenjori however the distance is too great to warrant the small quantities we require for them to cart to.

The above situations are similar with most local authorities where they are having to defer or cancel resealing or sealing projects due to the difficulty in obtaining bitumen.

COMMENT:

With the above concerns and the additional time frame needs for certain road projects to be completed, ie Regional Road Group grants, it is considered that a local authority should be able to simply contact any supplier of bitumen and aggregate to obtain the materials when the local government requires them. The need for tendering of these products is considered a waste of time and money and unnecessary.

On our experiences we need flexibility and cannot rely on one supplier due to their commitments throughout the state.

The first step in the process is to gain the support of the Northern Ward of WALGA and for them to then get WALGA to encourage the Minister for Local Government to make the change to the legislation.

Local Governments do have the option to progress bitumen and aggregate purchases through the WALGA preferred supplier appointed by them, however we are still required to obtain quotes and treat the process like a tender. Although a better solution it still can lock you into one supplier who may not be able to deliver the product when it is required.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Tender Regulations.

The regulations require a Local Government to call tenders for any goods or services that exceed \$100,000 in value. The position to note here is that you may get one supplier to provide for example three or four loads of product however if the value of that product, not what job it goes to, exceeds \$100,000 then it is a breach of the tender regulations.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 6.5.9

That due to the difficulty in securing bitumen products, which also affects delivery of road aggregate, that Council seek the support of the Northern Zone of the Local Government Association to request the Minister for Local Government through WALGA to amend the Local Government Tender Regulations exempting the purchase of bitumen products and road aggregate from the tender regulations to provide flexibility to local government on road projects.