



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 16th July 2021 at the Council Chambers, Northampton commencing at 1.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L KEEFFE', is placed above the printed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER
9th July 2021



~ Agenda ~

16th July 2021

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 16th July 2021, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

9th July 2021

SHIRE OF NORTHAMPTON

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Signed  _____

Date 9th July 2021

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
16th July 2021

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 18th June 2021

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
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11. CLOSURE

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6.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm

6.2 PRESENT

| | | |
|--------------------|---|------------------|
| Cr C Simkin | President | Northampton Ward |
| Cr S Krakouer | | Kalbarri Ward |
| Cr P Stewart | | Kalbarri Ward |
| Cr R Suckling | | Northampton Ward |
| Cr S Stock-Standen | | Northampton Ward |
| Cr D Pike | | Kalbarri Ward |
| Cr T Hay | | Northampton Ward |
| Cr L Sudlow | | Northampton Ward |
| Mr Garry Keefe | Chief Executive Officer | |
| Mr Grant Middleton | Deputy Chief Executive Officer | |
| Mr Neil Broadhurst | Manager of Works and Technical Services | |
| Mrs Michelle Allen | Planning Officer | |

6.2.1 LEAVE OF ABSENCE

Nil

6.2.2 APOLOGIES

Cr S Smith

Kalbarri Ward

6.3 QUESTION TIME

Nil

6.4 DISCLOSURE OF INTEREST

Ni

6.5 CONFIRMATION OF MINUTES

**6.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING
FRIDAY 21st MAY 2021**

Moved Cr KRAKOUER seconded Cr SUDLOW

That the minutes of the Ordinary Meeting of Council held on the 21st of May 2021 be confirmed as a true and correct record.

CARRIED 8/0

6.6 RECEIVAL OF MINUTES

6.7 WORKS & ENGINEERING REPORT

**6.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS
PROGRAM (ITEM 7.1.1)**

Noted

6.8 HEALTH & BUILDING REPORT

6.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted.

6.9 TOWN PLANNING REPORT

**6.9.1 PROPOSED REGISTRATION OF HERITAGE SITE – PAKINGTON
WHALING STATION RUINS (ITEM 7.3.1)**

Moved Cr HAY, seconded Cr PIKE

That Council advise the Heritage Council it supports the proposed registration of the Pakington Whaling Station Ruins on the State Register and provide comments on the documentation as per the Shire's Heritage Advisor's advice.

CARRIED 8/0

6.9.2 SIGNAGE – KALBARRI FORESHORE RESERVE ADJACENT TO
VOLUNTEER MARINE RESCUE BUILDING AND KALBARRI BOAT RAMP –
RESERVE 25307 GREY STREET, KALBARRI (ITEM 7.3.2)

Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That Council:

1. Not approve any signage on the existing sign board structures.
2. Due to damage caused by Cyclone Seroja, the two existing sign board structures be removed and a decision on new signage be following the completion of the construction of new ablutions in the area.
3. Require any future signage to be facing a north south alignment to limit the visual impact on the area.

CARRIED 8/0

6.9.3 PROPOSED SINGLE DWELLING & OUTBUILDING – R-CODE
VARIATIONS – LOT 41 (NO. 10) RUBY TERRACE, KALBARRI (ITEM
7.3.3)

Moved Cr HAY, seconded Cr SUCKLING

That Council grant development approval for the proposed Single Dwelling and Outbuilding upon Lot 41 (No. 10) Ruby Terrace, Kalbarri subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
3. A building permit shall be issued by the local government prior to the commencement of any work on site;

4. The applicant is to prepare, submit and adhere to stormwater and drainage plans to the approval of the Local Government, with all costs met by the applicant;
 5. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
 6. The Applicant shall provide a materials and colour schedule for the dwelling and outbuilding prior to construction of the dwelling, which shall be to the approval of the local government. The colours chosen

shall be non-reflective and in keeping with the natural coastal environment;
 7. The space between the ground level and the floor level of the single dwelling shall be suitably enclosed to the approval of the local government (ie timber, textured fibrous cement sheeting or similar);
 8. The roof of the dwelling shall be constructed using coated metal sheeting (Colourbond) and the use of Zinalume is not permitted;
 9. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the view from the street/s, to the approval of the local government;
 10. Any lighting installed on the building, yard areas or car parking areas shall be located and designed in a manner that ensures:
 - (a) all illumination is confined within the boundaries of the property; and
 - (b) there shall not be any glare nuisance caused to adjoining residents or passing traffic, to the approval of the local government;
 11. Installation of crossing places and verge gradients shall be to the standards and specification of the local government (refer to Advice Note 1);
 12. The development/land use is to be located entirely within the property boundary;
 13. All parking of vehicles including boats and trailers to be provided for within the property boundary and the street verge area to be kept free of vehicles.
-

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14. The Applicant/Owner shall install and maintain permanent visual screening to a height of 1.6 metres upon the north-eastern, north-western and south-western sides of the dwelling as marked in "RED" on the attached approved plan(s) dated [insert date] so as to address the requirements of Clause 5.4.1 of the *Residential Design Codes (2019)*; and
 15. The Applicant/Owner shall install a fixed obscure awning window to bedroom 2 on the south-western elevation as marked in 'RED' on the attached approved plans (s) dated [insert date] so as to address the requirements of Clause 5.4.1 of the *Residential Design Codes (2019)*;
 16. The Applicant/Owner shall install all windows on the north-western and south-western elevations of the outbuilding to a height of 1.6 metres

from FFL, as marked in 'RED' on the attached approved plan(s) dated [insert date], so as to meet the requirements of Clause 5.4.1 of the *Residential Design Codes (2019)*;
 17. The setback of the outbuilding from the south-western and rear boundaries, as marked in 'RED' on the attached approved plan(s) dated [insert date], shall be modified from 0.900m setback to 1 metre setback, so as to meet the requirements of Clause 5.1.3 of the *Residential Design Codes (2019)*;
 18. The approved outbuilding component (i.e. named 'shed') is only to be used for general and vehicle storage purposes and minor maintenance upon vehicles housed therein to the approval of the Local government and shall NOT be used for habitation, commercial or industrial purposes; and
 19. The construction of the outbuilding (but not including the laying of a cement pad) shall NOT be commenced prior to the construction of the dwelling unless the following can be satisfied:
 - (a) A building permit for the dwelling and outbuilding has been issued;
 - (b) The Applicant has lodged a Statutory Declaration providing a commitment to commence construction of the dwelling within 6 months of the outbuilding;

AND

 - (c) The Applicant has paid a bond of \$10,000 to the Shire of Northampton, that would be repaid to the Applicant upon satisfactory completion and final inspection of the dwelling.
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Advice Notes:

Note 1: With regard to Condition No 11, it is advised that the Applicant should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient and additional retaining requirements.

Note 2: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 3: Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 4: With regard to Condition No 12 it is recommended that the services of a licensed surveyor be employed to verify the exact boundary position.

Note 5: Assessment of the application was based on the use of the dwelling for residential purposes and any changes to this use (eg. for tourist/holiday accommodation) requires further application and development approval for that use.

Note 6: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 8/0

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| 6.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4) |
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Noted.

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6.9.5 BASIC AMENDMENT – SCHEME AMENDMENT NO. 7 TO LOCAL PLANNING SCHEME NO.10 - ADOPTION (ITEM 7.3.5)

Moved Cr STOCK-STANDEN seconded Cr STEWART

That Council:

1. Pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Northampton Local Planning Scheme No. 10 by:
 - a. Rezoning Lot 115 in entirety and a portion of Lot 116 from 'Rural' to 'Residential R20'.
 - b. Rezoning portion of Lot 116 from 'Rural' to 'Public Open Space'.
 - c. Including portion of Lot 116 in 'Special Control Area 6 (Horrocks Development Area).
 - d. Rezoning portion of Lot 110 from 'Rural' to 'Rural-Residential'.
 - e. Rezoning portion of Lot 110 from 'Rural' to 'Special Use' and Include it in Schedule 2 of the Local Planning Scheme as follows:

| | | | |
|-----|--|---|---|
| S15 | Portion Lot 110 White Cliffs Road, Sandy Gully | Permitted: Tourist Development Caravan Park Convenience Store Restaurant / Cafe Art / Craft Gallery Civic / Public Use Discretionary: Shop Service Station Fast Food Outlet Tavern Caretakers Dwelling Holiday House | 1. All subdivision, development and land uses are to be generally in accordance with the local development plan approved by the local government. 2. The LDP should provide sufficient information to address the requirements of the Scheme and the following matters: <ul style="list-style-type: none"> ▪ Staging of development ▪ Land tenure ▪ Provision of public and private open space and landscaping ▪ Retention of vegetation ▪ Design and scale of development to ensure tourism orientated development is the dominant land use. ▪ Consideration of visual impacts of development. 3. Any other matter that the local government considers relevant to ensure proper and orderly planning of the site/s. 3. All buildings shall be designed, located and constructed in such a manner and utilise materials and finishes that will not have a detrimental impact on the visual and landscape values of the area. 4. All development on the land should be connected to a reticulated water supply and a suitable method of effluent disposal approved by the local government and Department of Health. |
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- f. Rezoning Lot 500 from 'Rural' to 'Public Open Space' and include in 'Special Control Area 6 (Horrocks Development Area).

- g. Including a portion of Lot 116 in 'Special Control Area 1' (Coastal Planning and Management).
 - h. Amending the Scheme Maps accordingly.
- 2. Modify the Scheme Amendment documentation to refer to the Amendment as Amendment No. 7;
 - 3. Pursuant to the Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), that Amendment No. 7 is a basic amendment in accordance with r.34(g) of the Regulations;
 - 4. Authorise the affixing of the common seal to endorse the signing of the amendment documentation;
 - 5. Pursuant to Section 81 of the *Planning and Development Act 2005*, Refers Amendment No. 7 to the Environmental Protection Authority; and
 - 6. Pursuant to r.58 of the Regulations, provides Amendment No. 7 to the Western Australian Planning Commission.

CARRIED 8/0

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| 6.9.6 AMENDMENT TO PLANNING SERVICES FEES – PLANNING AND DEVELOPMENT (LOCAL GOVERNMENT PLANNING FEES) REGULATIONS 2009 (ITEM 7.3.6) |
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Moved Cr SUDLOW, seconded Cr STEWART

That Council:

- 1. Amend the Planning Services Fee Schedule and remove "*Item 6 – Single House – Residential Design Codes performance criteria or Town Planning Scheme variation assessment*".

CARRIED 8/0

6.10 FINANCE REPORT**6.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)**

Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That Municipal Fund Cheques 22072 to 22081 inclusive totalling \$89,810.18, Municipal EFT payments numbered EFT22075 to EFT22174 inclusive totalling \$692,797.30, Trust Fund Cheques 2604 to 2604, totalling \$200.00, Direct Debit payments numbered GJ1105 to GJ01110 inclusive totalling \$232,644.01 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.10.2 MONTHLY FINANCIAL STATEMENTS – MAY 2021 (ITEM 7.4.2)

Moved Cr KRAKOUER, seconded Cr HAY

That Council adopts the Monthly Financial Report for the period ending 31st May 2021.

CARRIED 8/0

6.10.3 2021-2022 FEES AND CHARGES SCHEDULE/MINIMUM RATES (ITEM 7.4.3)

Moved Cr SUCKLING, seconded Cr SUDLOW

1. That Council reviews and adopts the Schedule of Fees and Charges for the 2021/2022 Financial Year as presented including the inflation rate of 0% for lease hold properties.
2. That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$565 per assessment for the 2021/2022 Financial Year.
3. That Council adopts an interest rate of 7% applicable to overdue and unpaid rate and service charges, a charge of \$5.00 and an interest rate of 5% applicable to rate and service charge instalment arrangements

CARRIED BY AN ABSOLUTE MAJORITY 8/0

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| 6.10.4 BUDGET SUBMISSIONS 2021-2022 (ITEM 7.4.4) |
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Moved Cr PIKE, seconded Cr STEWART

That Council list for consideration a provision of \$2,000 for stand-alone power upgrade to the St John Ambulance communication facilities at the Wago Repeater in the draft 2021/2022 Budget.

CARRIED 8/0

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| 6.11 ADMINISTRATION & CORPORATE REPORT |
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| 6.11.1 CORPORATE BUSINESS PLAN & LONG TERM FINANCIAL PLAN (ITEM 7.5.1) |
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Moved Cr STOCK-STANDEN seconded Cr KRAKOUER

That Council:

1. Adopts the Corporate Business Plan 2021 to 2024 including the Long Term Financial Plan 2021/2022 – 2030/2031 as presented.
2. Adopts the Workforce Plan as presented.

CARRIED 8/0

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| 6.11.2 REVIEW OF DELEGATIONS & POLICIES (ITEM 7.5.2) |
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Moved Cr PIKE, seconded Cr SUDLOW

1. That Policy 2.3 - Purchasing And Tender Guide Model Purchasing Policy, be amended where the tender threshold be amended from \$150,000 to \$250,000, to comply with current legislation.
2. That all Policy's and Delegations as reviewed to remain in force.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

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| 6.11.3 LOCAL GOVERNMENT WEEK CONFERENCE 2021 (ITEM 7.5.5) |
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Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Cr's Simkin, Krakouer, Sudlow, Pike And Hay and the CEO attend the 2021 WA Local Government Convention.

CARRIED 8/0

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| 6.11.4 NORTHAMPTON COMMUNITY CENTRE – SHORT TERM IMPROVEMENT PLAN (ITEM 7.5.6) |
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Moved Cr SUDLOW, seconded Cr SUCKLING

That Council:

1. Support the Northampton Community Centre Facility Improvement Plan as submitted and commend the NCC on this initiative.
2. List for further consideration a provision of \$12,000 in the 2021/22 Budget for changeroom improvements to cater for women's football.

CARRIED 8/0

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| 6.11.5 OVAL BOUNDARY FENCE – KALBARRI OVAL (ITEM 7.5.7) |
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Moved Cr STEWART, seconded Cr SIMKIN

That Council repair the fence using with the existing material at an estimated cost of \$5,690 plus freight and installation costs, and that a new fence constructed of galvanised pipe and mesh wire be considered in the 2022/23 budget.

CARRIED 8/0

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| 6.11.6 INTEREST TO PURCHASE LOT 91 GREY STREET, KALBARRI (ITEM 7.5.8) |
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Moved Cr SUCKLING, seconded Cr PIKE

That Council

1. Supports the relinquishment of the Management Order for Crown Reserve 27637 to allow for the sale of Lot 91 Grey Street, Kalbarri and advise the proponent accordingly.
2. Request the Department of Planning, Lands and Heritage that proceeds from the sale be provided to the Shire of Northampton to assist in recovery from the impacts of Cyclone Seroja.

CARRIED 8/0

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| 6.11.7 TRANSFER OF UNALLOCATED CROWN LAND - GREGORY (ITEM 7.5.9) |
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Moved Cr STEWART seconded Cr SUCKLING

That Council has no objection to the proposed transfer of Unallocated Crown Land to be used for 'Yamatji Social, Cultural and/or Economic Benefit' and requests that further information on the final purpose for the transferred land be provided to Council.

CARRIED 8/0

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| 6.11.8 TEMPORARY APPROVAL FOR LOCAL MOBILE FOOD VENDORS TO OPERATE DURING 2021 JULY SCHOOL HOLIDAYS (ITEM 7.5.10) |
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Moved Cr STEWART, seconded Cr SUCKLING

That Council,

1. Upon receipt of an application, provide special temporary approval to existing licensed food vendors to operate their Temporary Food Vehicles during the July School Holidays from Friday 2nd to Sunday 18th July 2021 from 5.00pm – 9.00pm each day within the carparking

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areas either at the intersection of Clotworthy and Grey Streets and at Sally's Tree adjacent to the boat ramp parking area in Kalbarri.

2. Due to the short period between the Council Meeting and the commencement of the School Holidays, that Council waives the requirement to advertise this proposal and seek public comment prior to making a decision.
3. Review the operations of the above approval at the August 2021 meeting of Council.

CARRIED 8/0

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| 6.11.9 PROPOSED ABLUTIONS (ITEM 7.5.11) |
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Moved Cr STOCK-STANDEN seconded Cr STEWART

That Council progress with the construction of new ablutions at Sally's Tree and Chinaman's foreshore/parkland areas as per designs and quote submitted by Modus Australia.

CARRIED 8/0

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| 6.11.10 2021/2022 BUDGET MEETING (ITEM 7.5.12) |
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Moved Cr SUDLOW, seconded Cr STEWART

That Council holds a Special Meeting of Council to consider the 2021/2022 Budget on Friday 23rd July 2021, commencing 1.00pm at the Northampton Council Chamber.

CARRIED 8/0

Garry Keeffe, Grant Middleton and Michelle Allen departed the meeting at 2.37pm.

Garry Keeffe, Grant Middleton and Michelle Allen returned to the meeting at 2.58pm.

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| 6.11.11 CEO PERFORMANCE REVIEW (ITEM 7.5.3) |
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Moved Cr KRAKOUER, seconded Cr SUCKLING

That Council:

1. Notes the Salaries and Allowances Tribunal Determination of 8 April 2020 (effective 1 July 2021).
2. Notes the outcomes of the Elected Member Performance Survey undertaken in January 2021 with the Chief Executive Officer being

assessed at 'Exceeds Expectations' in this year's performance appraisal.
3. Adopts the performance criteria metrics for the 2021-2022 performance period outlined in section 5.4 of the confidential report.
4. Approves a variation to the Chief Executive Officers future contract which is to take effect 01 July 2021 to ensure:
 - (a) Clause 3.2.1 reflects a commencement date being the 1 July 2021.
 - (b) Clause's 6.2 and 6.2.2, 6.4 comply with the changes to the Superannuation Guarantee Levy effective 1 July 2021.
 - (c) That the Chief Executive Officer Performance Schedule at Key Result Area (KRA) 1 - "Quality and level of service provided. by the Council to residents and the public" remove the word 'Council' and replace it with 'Shire'.
5. Schedules the next review of the Chief Executive Officers performance and total remuneration package (TRP) for consideration by Council in May 2022.
6. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 18, by resolution of an absolute majority of the council, endorse this review.
7. Comply, as per Division 3 of the Local Government (Administration) Regulations Schedule 2 clause 19, by notifying the Chief Executive Officer of results of this performance review.

CARRIED 8/0

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| 6.11.12 COLLECTIVE AGREEMENT AND WAGES & SALARIES REVIEW (ITEM 7.5.4) |
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The Agenda Item was withdrawn due to the recent announcement made by the Fair Work Commission for a 2.5% wage increase to the national minimum wage and awards rate which negated the need for the report item.

MEETING ADJOURNMENT

President adjourned the meeting at 3.00pm to allow for a presentation from Australian Garnet.

Meeting reconvened at 3.55pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Stock-Standen, Cr Suckling, Cr Hay, Cr Pike, Cr Stewart, Cr Sudlow, Garry Keeffe, Grant Middleton and Michelle Allen.

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| 6.11.13 CYCLONE SEROJA INFRASTRUCTURE DAMAGE STATUS REPORT ON REPAIRS |
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CEO, Garry Keeffe, tabled a report for Council information on the status of repairs within the Shire to Council infrastructure damaged by Cyclone Seroja.

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|--------------------------------|
| 6.12 PRESIDENT'S REPORT |
|--------------------------------|

Cr SIMKIN tabled thank you correspondence forwarded to the CEO and Council following Cyclone Seroja:

- Harbour Pines Retirement Village - cleanliness of the facilities at Horrocks
- Kalbarri District High School – use of Council buildings to allow for the operations of the School to operate following Cyclone Seroja which damaged the Kalbarri School
- Binnu Primary School - use of Binnu Hall to allow for the operations of the School to operate following Cyclone Seroja which damaged the Binnu School

Since the last Council meeting Cr SIMKIN reported on his attendance at:

28/05/2021 Kalbarri District High School presentation
03/06/2021 Minister David Templeman MLA, Kalbarri
08/06/2021 Audit Entrance Meeting, Northampton
18/06/2021 Senior Officers Performance Review Meeting, Northampton

6.13 VICE PRESIDENT'S REPORT

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

12/06/2021 Mia Davies MLA and Vince Catania MLA, Kalbarri
12/06/2021 Modco Residential Building, Kalbarri Golf Club

6.14 COUNCILLORS' REPORTS**6.14.1 CR SUDLOW**

Since the last Council meeting Cr SUDLOW reported on her attendance at:

11/06/2021 Meeting with WALGA President Tracy Roberts, Vice President
Karen Chappell, CEO Nick Sloan and LGIS CEO Jonathon Seth,
Northampton

6.14.2 CR STEWART

Since the last Council meeting Cr STEWART reported on his attendance at:

26/05/2021 Kalbarri Development Association meeting

6.14.4 CR SUCKLING

Since the last Council meeting Cr SUCKLING reported on her attendance at:

08/06/2021 Audit Entrance Meeting, Northampton
09/06/2021 Disaster Relief Australia, RSL Northampton
09/06/2021 Northampton Tourist Association meeting

6.15 NEW ITEMS OF BUSINESS

Cr PIKE suggested that Council should consider providing business cards for Councillors to use when attending meetings as Council representatives.

Moved Cr PIKE seconded Cr STEWART

That a small allocation of business cards be made available on request for existing and new Councillors.

CARRIED 7/1

Cr HAY wished for his name to be recorded as voting against the motion.

6.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 16th July 2021 commencing at 1.00pm at the Council Chambers, Northampton.

6.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.22pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 17 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 18TH JUNE 2021.

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

| | | |
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| 7.1.1 | INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM | 2 |
| 7.1.2 | HORROCKS – BEACH ACCESS RAMP MODIFICATIONS TO EXISTING SEALED CARPARK AREA | 4 |

7.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM**REPORTING OFFICER:**
DATE OF REPORT:**Neil Broadhurst - MWTS**
8th July 2021

Since 11th April 2021, majority of works have basically surrounded the effects of cyclone Seroja. The effects have been widespread from road and verge rubbish collection, road opening works, parks, gardens, and foreshore tidy up, tree and vegetation lopping and removals, roadside furniture replacement and maintenance works to signs and guideposts etc. These works continue, however are progressing into the areas outside of the main town and road network areas.

The extra workload requirements have been coordinated while continuing to undertake the routine duties such as cleaning of toilets, maintenance of parks and gardens and road maintenance grading activities.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Isseka Back, Binu West, Ogilvie West, Hose, Erriary, Maggee, Telegraph, Frosty Gully, Swamps, Blank, Carson, Elliot, Isseka East, Teakle, Ajana Back, Warribanno Chimney, Hulme, Barrel Well, Geraldine, Coolacalaya, Rob and Yallabatharra Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Murchison Station Access, Frosty, Gill, Swamps and Rob Road/s.

Maintenance Items

- General – Various signage and road furniture works mainly surrounding cyclone Seroja works.
- General – Chemical spraying to various road verge areas when weather conditions permit.
- Northampton and Kalbarri – Parks, Gardens and Oval fertilising.
- Northampton – Stormwater pit clearance works following cyclone Seroja.

Other Items (Budget)

- Kalbarri – Allen Centre Long vehicle parking area. Works to sealing and concrete kerb completed prior to Easter. Asphalt works reprogrammed to mid-July given the events of cyclone Seroja and rainfall events. White lining, Dual Use Pathway reinstatement, paving and pavement marking works after this.
- Kalbarri – Grey Street widening works completed to a bitumen finish. Concrete Kerbing installed. Paving and whitelining works outstanding.

Plant Items

- Nil.

OFFICERS RECOMMENDATION**For Council information.**

**7.1.2 HORROCKS – BEACH ACCESS RAMP
MODIFICATIONS TO EXISTING SEALED CARPARK AREA.**

| | |
|---------------------------|-----------------------------------|
| REPORTING OFFICER: | Neil Broadhurst - MWTS |
| DATE OF REPORT: | 8th July 2021 |
| APPENDICES: | 1. Email dated 30/06/2021. |

BACKGROUND:

As per the attached information and photographs, a verbal public request has been received for the Horrocks beach access ramp to be modified to improve access to the current facility. The car park area forms part of the general beach access ramp area that is used by the general public in vehicles or by foot plus for access to the beach for the launching of small boats and water-based activities. It is not a boat ramp as such.

The Shire of Northampton Chief Executive Officer has in the past obtained information in regard to possible funding to improve the area especially in the area of a boat launching facility. However funding via the Department of Transport Western Australia has not been favorable given the perceived unstable and changing nature of the beach area and the perceived dangers involved with entering the open ocean through the reef gap area.

The coastal area with the exception of the sandbags installed to the immediate south around the toilet and community kitchen area has and continues to sustain considerable damage and loss of beach and dune area due to weather and climatic conditions last of which being the effects of Cyclone Seroja. The design and shape of the sealed carpark area including stormwater control results in significant scouring at the sealed carpark/gravel/beach access area that leaves some of the area unusable and arguably dangerous following significant and prolonged periods of rainfall. The sealed area over a period of time has been modified in various attempts to control the drainage control with limited effect especially during major rainfall and storm events.

The beach access area with the combined movement of the beach profile and loss of sand plus drainage issues from the sealed carpark area all contribute to a sometimes less than suitable access point from the carpark to the beach.

FINANCIAL & BUDGET IMPLICATIONS:

The Shire of Northampton has no provisions for these works within the 2021/2022 proposed budget.

The proposed works are not high material use and can be undertaken using Shire of Northampton plant and day labour resources.

COMMENT:

It is arguable that two main factors are contributing to the overall existing degradation of the beach access area. Firstly, the water movements of the ocean degrading the beach area at the base of the beach access and secondly stormwater entering the area from the sealed carpark area.

It is suggested that the existing sealed edge of the carpark area is no longer where it should be for the start of the gravel access to the beach level especially on the northern side of the access area. The height levels from sealed carpark to beach sand level change at various times of the year and result in at times a very steep access ramp. Combined with the stormwater drainage being disposed/directed in the middle and northern side during periods of intense rainfall.

It is suggested that the western end of the bitumen (ocean side) be cut back to extend the length of the gravel ramp area that would remove some of the steepness out of the ramp. Approximately 2-3 metres on the south side and 5-6 metres on the north.

The drainage/stormwater control is a larger and more complex issue to solve and stopping short of a full reconstruction to modify levels is not an easy fix. The install of underground stormwater pipes is not suggested as the area is subject to seasonal sand drift and potentially would fill with sand during rainfall and wind events.

It is suggested that the existing drainage hump/diversion bund be removed and new installed that captures and diverts water flow across the carpark based on existing pavement levels. This would not completely remove the scouring on the north side of the beach access ramp but if installed correctly would reduce the central area from scouring.

VOTING REQUIREMENT:

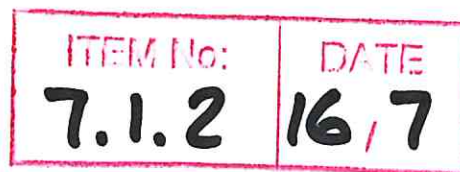
Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.1.2

That Council direct Management to remove a sealed section of the Horrocks beach access carpark area plus undertake improvement works to the stormwater control for the sealed area of the carpark area. The works to be undertaken by the Shire of Northampton day labour crew at a time that suits conditions and within the current works program.

Neil Broadhurst

From: Neil Broadhurst
Sent: Wednesday, June 30, 2021 2:39 PM
To: Garry Keeffe
Subject: FW: horrocks beach access area



Garry

See photos below

Not urgent but Reg keeps asking

The drainage bump we have initially put in place was not installed as per originally marked out in regards to following the drainage contour of the area...hence for a small rainfall event is fine but larger event the hump is topped resulting in the scour that occurs in the middle of the gravel area.

Proposal would be to firstly correct the hump to the correct drainage contour (this would place all water on the north side of the ramp area with no central scouring), secondly to cut away a section of the existing bitumen (about 2m on the south, about 6m on the north (this would allow the gradient to be eased to access the beach area)

I have indicated this would not be a priority works and pending your approval.

Regards

Neil Broadhurst
Manager of Works and Technical Services
Shire of Northampton



Office (08) 9934 1202
Mob 0428 341 202
Fax (08) 9934 1072

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From: Neil Broadhurst <works@northampton.wa.gov.au>
Sent: Wednesday, June 30, 2021 1:34 PM
To: Neil Broadhurst <works@northampton.wa.gov.au>
Subject:



| | |
|----------|------|
| ITEM No: | DATE |
| 7.1.2 | 16/7 |



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Sent from my iPhone

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| ITEM No: | DATE |
| 7.1.2 | 16/7 |

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2020/2021)

(July 2021)

| 2020/2021 Budget Works | Job No | Status | Comments |
|--|--------|----------|---|
| <u>REGIONAL ROAD GROUP PROJECTS - 150300</u> | | | |
| Kalbarri Road Reseal works 18.00 - 28.00 slk | RR14 | COMPLETE | |
| <u>ROADS TO RECOVERY - 152100</u> | | | |
| Binnu East Road Reseal works 0.00 - 14.40 slk | RT35 | COMPLETE | |
| Stephen Street Asphalt Reseal 0.69 - 0.912 and 0.945 - 1.005 slk | RT34 | COMPLETE | |
| <u>MUNICIPAL FUND CONSTRUCTION - 150600</u> | | | |
| Carried Over from 2019/2020 | | | |
| <u>Northampton</u> | | | |
| Bateman Street Construct and Seal 210m | R971 | COMPLETE | |
| Fifth Avenue Construct and Seal 230m | R986 | COMPLETE | |
| <u>Kalbarri</u> | | | |
| Karina Mews Reseal and replace concrete kerbing 210m | R971 | | Deferred - Budget consideration 2021/22 |
| Smith Street Asphalt reseal and replace concrete kerbing 0.40 - 0.66 slk | R986 | | Deferred - Budget consideration 2021/22 |
| Cont. | | | |
| 2020/2021 Budget Works | Job No | Status | Comments |

| | | | |
|---|---------------|---------------|---|
| <u>MUNICIPAL FUND CONSTRUCTION - 150600</u> | | | |
| New Projects | | | |
| <u>Northampton</u> | | | |
| Thornton Street Install concrete kerb to east side (Langleys) | R992 | COMPLETE | |
| Fifth Avenue Reseal 0.20 - 0.57 slk | R999 | COMPLETE | |
| <u>Kalbarri</u> | | | |
| Browne Boulevard Reseal 0.130 - 0.440 slk at 8.5m. | R993 | COMPLETE | |
| Charlton Loop Reseal 0.000 - 0.631slk at 6.2 | R995 | COMPLETE | |
| Jacques Boulevard Reseal 0.030 - 0.528 slk at 7.4m | R997 | COMPLETE | |
| Nanda Drive Reseal xx -xx slk | R998 | COMPLETE | |
| Grey Street Construct parrallel parking - Wood street north on west side. | R996 | Commenced | Works to a sealed, kerbed stage linemarking, paving and backfill to be completed |
| <u>Horrocks</u> | | | |
| Glance Street Reseal xx -xx slk | R223 | | Deferred - Budget consideration 2021/22 |
| <u>Rural</u> | | | |
| Binnu East Road (Council Contribution) Reseal works 0.00 - 14.40 slk | R235 | COMPLETE | |
| Cont. | | | |
| 2020/2021 Budget Works | Job No | Status | Comments |
| <u>MUNICIPAL FOOTPATHS - 150900</u> | | | |

| | | | |
|---|---------------|---------------|--|
| Carried Over from 2019/2020 | | | |
| Northampton - Stephen Street Replace DUP from NWCH to West Street | F702 | | Deferred - Budget consideration 2021/22 |
| Kalbarri - Grey Street Replace DUP at front of Allen Centre | F707 | | Deferred - Budget consideration 2021/22 |
| Kalbarri - Grey Street Complete DUP infill | F710 | COMPLETE | |
| Kalbarri - Glass Street Complete DUP infill | F711 | COMPLETE | |
| Kalbarri - Malaluca Pathway Undertake identified reinstatement works | T379 | COMPLETE | |
| <u>MUNICIPAL FOOTPATHS - 150900</u> | | | |
| New Projects | | | |
| Northampton - Essex Street Construct pathway from long vehicle parking to RSL entry | F712 | COMPLETE | |
| Kalbarri - Red Bluff Road Construct pathway into Red Bluff on north side Red Bluff Road | F713 | COMPLETE | |
| Kalbarri - Hackney Street Construct pathway ifrom school to post office north side | F714 | COMPLETE | Council determined Pathway on South side September 2020 |
| <u>CARPARK CONSTRUCTION</u> | | | |
| New Projects | | | |
| Kalbarri - Allen Centre Construct Carpark/Access - Bus and Long vehicle parking | 3884 | Commenced | Works to a sealed and kerbed stage Asphalt, linmarking, paving and backfill to be completed |
| Kalbarri - Jacques Point Construct Carpark/Access - Toilet carpark and access road | 3052 | COMPLETE | Some tidy up works to complete |
| Kalbarri - Blue Holes car park area Install concrete kerbing and carpark area only DUP Cont. | R969 3594 | COMPLETE | |
| 2020/2021 Budget Works | Job No | Status | Comments |
| <u>OTHER WORKS - Depots/Ovals/Parks/Gardens etc</u> | | | |

| | | | |
|--|---------------|---------------|---|
| Northampton - Oval renovation Undertake Verti mowing | F016 | COMPLETE | |
| Northampton Tip Site Turn Contamination site - 2 actions per year | 3854/08 | COMPLETE | first turn January 2021, Second turn June 2021 |
| Northampton Cemetery Site - Memorial Tree area Stage 2 - Shelter and Paving to south | 4422/08 | | Works commenced |
| Northampton - Oval Fertiliser pump Install pump system to existing infrastructure | F016 | | |
| Kalbarri - Oval Renovation Undertake Verti Drain | F003 | COMPLETE | |
| Kalbarri Oval and Foreshore - 3 x Fertiliser Pumps Install pump system/s to existing infrastructure. | F001 F003 | COMPLETE | |
| Kalbarri - Eco Flora Borefield Replace bore No 1 - Pump and Motor. | 5282/08 | COMPLETE | |
| Kalbarri - Post Office Area Install planter boxes to road closure area at Post Office. | 4992/02 | COMPLETE | |
| Kalbarri - Foreshore Tree lopping to 4 x large foreshore trees | F001 | COMPLETE | |
| Horrocks - Killy Street Stormwater sump - Replace existing and install new fence. | T379 | COMPLETE | |
| Horrocks - Jetty Repairs to lower platform and solar light poles x 2 | 4972/08 | COMPLETE | |
| Horrocks - Memorial Wall Install Concrete DUP around memorial to exist DUP | 4972/08 | COMPLETE | |
| Binnu Tip Site Establish new site/trenches | 3858/08 | | Deferred - Budget consideration 2021/22 |
| Cont. | | | |
| 2020/2021 Budget Works | Job No | Status | Comments |
| <u>PLANT ITEMS - Major</u> | | | |
| Northampton - New Truck (6 wheeler) | 4214/99 | COMPLETE | Delivered July 2020 - Carry over from 2019/2020 |

| | | | |
|--|---------|----------|--|
| Purchase new - trade/sell existing P228 Truck | | | |
| Northampton - New Truck Trailer Purchase new - trade/sell existing P262 (NR9376) Trailer | 4214/99 | COMPLETE | Delivered July 2020 - Carry over from 2019/2020 |
| Northampton - New Tractor Purchase new - existing P159 to Kalbarri Golf Course | 4214/99 | | Replacement deferred pending Corporate Business Plan Review |
| Northampton - New Maintenance Truck Purchase New - trade/sell P234 | 4214/99 | | Works awarded -Purcher International - delivery July 2021 |
| Northampton - Manager of Works and Technical Service Purchase New - trade/sell P277 | 4224/99 | COMPLETE | Outstanding components to be completed |
| Northampton - Load Covers 4 x Trucks, 3 x Trailers Install and fit Load Covers | 4214/99 | | Works awarded - Dtrans/BRE - Progressive supply and install - 2 x complete |
| <u>PLANT ITEMS - Minor/Other/Sundry tools</u> | | | |
| Northampton - Set of hand held 2-way radios | 7362/02 | | |
| Northampton - Tip site generator | | COMPLETE | |
| Northampton - Chainsaw small | 7362/02 | | |
| Northampton Gardeners - New tipping trailer | 4214/99 | COMPLETE | |
| Northampton - 3 x Impact Wrench - Graders | 7362/02 | COMPLETE | |
| Northampton - 3 x Depot Office Desks. | T456 | COMPLETE | |
| Kalbarri - Manual push fertiliser spreader | 7362/02 | COMPLETE | |
| Kalbarri - 1 x Rechargeable Rotary Hammer Drill | 7362/02 | COMPLETE | |
| Kalbarri - 1 x Whipper Snipper | 7362/02 | COMPLETE | |
| | | | |

HEALTH AND BUILDING REPORT CONTENTS

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| 7.2.1 | BUILDING STATISTICS FOR THE MONTH OF JUNE 2021 | 2 |
|-------|--|---|

| | |
|--------------|---|
| 7.2.1 | INFORMATION ITEM: BUILDING STATISTICS |
| | DATE OF REPORT: 9 th July 2021 |
| | RESPONSIBLE OFFICER: Wendy Dallywater – Environmental Health Officer |

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for June 2021.

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| OFFICER RECOMMENDATION – ITEM 7.2.1 |
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|---------------------------------|
| For Council information. |
|---------------------------------|

| SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JUNE 2021 | | | | | | | | | |
|---|----------|--|---|---|--|---|---------|-----------|---|
| Approval Date | App. No. | Owner | Builder | Property Address | Type of Building | Materials | Area m2 | Value | Fees |
| | | | | | | 1. Floor | | | 1. App Fee |
| | | | | | | 2. Wall | | | 2. BCITF |
| | | | | | | 3. Roof | | | 3. BRB |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| 03/06/2021 | 21CS014 | St Mary's Catholic Church 26 Mary St NORTHAMPTON | Focus Demoiton & Asbestos Removal 67 Miguel Rd BIBRA LAKE | 26 (Lot 26) Mary Street NORTHAMPTON | Demolish Dwelling incl ACM removal and clear block | 1. Unknown 2. Asbestos 3. Unknown | | \$16,000 | 1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00 |
| 03/06/2021 | 21CS015 | Shire of Northampton PO Box 61 NORTHAMPTON | Demolition WA PTY Ltd PO Box 515 KALGOORLIE | 25 (Lot 500) Anchorage Lane KALBARRI | Demolish Camp Kitchen and Mess Hall | 1. Concrete 2. Blocks 3. C/Bond | | \$8,000 | 1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00 |
| 04/06/2021 | 21CS006 | Wendy Marshall PO Box 369 KALBARRI | Kalbarri Consttuction PO Box 590 KALBARRI | 55 (Lot 537) Hackney St KALBARRI | Repair Shop Roof | 1. N/A 2. N/A 3. C/Bond | | \$60,000 | 1. \$192.00 2. \$120.00 3. \$82.00 4. \$0.00 |
| 04/06/2021 | 21CS011 | Rob Duckrell PO Box 564 KALBARRI | Frank Rystenber PO Box 492 KALBARRI | 4 (Lot 747) Starfire Cres KALBARRI | Re-roof Dwelling | 1. N/A 2. N/A 3. C/Bond | | \$19,500 | 1. \$105.00 2. \$0.00 3. \$0.00 4. \$7.00 |
| 04/06/2021 | 21CS013 | Gliss Holdings PO Box 64 KALBARRI | Gliss Holdings PO Box 64 KALBARRI | 8C Penn Street KALBARRI | Remove Damaged ACM fence | 1. N/A 2. N/A 3. N/A | | \$1,000 | 1. \$105.00 2. \$0.00 3. \$0.00 4. \$0.00 |
| 04/06/2021 | 21CS017 | K Pianta-Sillery & D Sillery 125 Mallard St KALBARRI | Kingston Building 109 Marine Tce FREMANTLE | 15 (Lot 280) Mallard St KALBARRI | Replace Roof cladding battens and ceilings | 1. N/A 2. N/A 3. C/Bond | | \$171,388 | 1. \$325.64 2. PAID DIRECT 3. \$234.81 4. \$0.00 |
| 08/06/2021 | 21CS016 | John McCarthy PO Box 414 KALBARRI | Brendon McCarthy 87 Tall Tale Cres REINSCOURT | 5 (Lot 243) Carlton Cres KALBARRI | Replace damaged Roof Tiles & Rafters on Dwelling | 1. N/A 2. N/A 3. Tiles | | \$12,000 | 1. \$105.00 2. \$0.00 3. \$0.00 4. \$0.00 |

SHIRE OF NORTHAMPTON

HEALTH AND BUILDING REPORT – 16th JULY 2021

| Approval Date | App. No. | Owner | Builder | Property Address | Type of Building | Materials | Area m2 | Value | Fees |
|---------------|----------|-------|---------|------------------|------------------|-----------|---------|-------|------------|
| | | | | | | 1. Floor | | | 1. App Fee |
| | | | | | | 2. Wall | | | 2. BCITF |
| | | | | | | 3. Roof | | | 3. BRB |
| | | | | | | | | | 4. Other |

| | | | | | | | | | |
|------------|---------|---|---|-------------------------------------|--|--------------------------------------|--|-----------|--|
| 09/06/2021 | 21049 | Amber Craig PO Box 226 KALBARRI | Redink Homes PO Box 85 GERALDTON | 9 (Lot 27) Phelps Loop KALBARRI | Brick & C/Bond Roof Dwelling | 1. Concrete 2. Brick 3. C/Bond | | \$389,771 | 1. \$740.56 2. \$779.54 3. \$533.98 4. \$500.00 |
| 14/06/2021 | 21051 | J Halsey & A Thompson 11A Waikiri Pde KALBARRI | WA Country Builders 290 Foreshore Dve GERALDTON | 8 (Lot 11) Ranch Court KALBARRI | Brick & C/Bond Roof Dwelling | 1. Concrete 2. Brick 3. C/Bond | | \$313,876 | 1. \$596.36 2. \$627.75 3. \$430.01 4. \$0.00 |
| 23/06/2021 | 21CS012 | W & D Smith PO Box 747 KALBARRI | Capricorn Blue Enterprisses 1 Dagleish Cres KALBARRI | 1 (Lot 16) Hackney St KALBARRI | Replace Damaged Roof Tiles on Dwelling | 1. N/A 2. N/A 3. Tiles | | \$105,974 | 1. \$339.12 2. PAID DIRECT 3. \$0.00 4. \$0.00 |
| 29/06/2021 | 21053 | AR & DJ Simpson PO Box 436 NORTHAMPTON | Connoly Creative Building 67B Forrest St GERALDTON | 32 (Lot 16) Mitchell St HORROCKS | CFC ext wall & C/Bond Roof Dwelling | 1. Concrete 2. CFC 3. C/Bond | | \$259,325 | 1. \$829.84 2. \$518.65 3. \$355.28 4. \$0.00 |
| 29/06/2021 | 21CS032 | Estate of MG Fenn 168 Grey St KALBARRI | Construct Services 1/26 Vision St WANGARA | 168 (Lot 250) Grey St KALBARRI | Replace Roof Cladding on Ablution Block | 1. N/A 2. N/A 3. C/Bond | | \$42,125 | 1. \$105.00 2. \$84.25 3. \$0.00 4. \$0.00 |
| 29/06/2021 | 21CS033 | Estate of MG Fenn 168 Grey St KALBARRI | Construct Services 1/26 Vision St WANGARA | 168 (Lot 467) Grey St KALBARRI | Replace Roof Cladding on Ablution Block & Garage | 1. N/A 2. N/A 3. C/Bond | | \$70,688 | 1. \$134.31 2. \$141.38 3. \$0.00 4. \$0.00 |
| 30/06/2021 | 21CS020 | SM Findlay & TNH Garratt 50 Walker St KALBARRI | Kingston Building 109 Marine Tce FREMANTLE | 50 (Lot 501) Walker St KALBARRI | Replace Roof Cladding, Battens and Ceilings | 1. N/A 2. N/A 3. C/Bond | | \$197,558 | 1. \$375.36 2. PAID DIRECT 3. \$0.00 4. \$0.00 |

**TOWN PLANNING REPORT
JULY 2021**

| | | |
|-------|--|----|
| 7.3.1 | DRAFT NORTHAMPTON LOCAL PLANNING STRATEGY – CONCLUSION OF PUBLIC ADVERTISING & FINAL ADOPTION..... | 2 |
| 7.3.2 | PROPOSED SHORT TERM EXPANSION MOTEL ACCOMMODATION – THIRTY ONE (31) MOTEL UNITS, LAUNDRY, PARKING BAYS - LOT 188 (NO. 60) JEFFREY BROWNE WAY, KALBARRI.... | 35 |
| 7.3.3 | PROPOSED CARAVAN TEMPORARY ACCOMMODATION – LOT 29 (NO.109) HAMPTON ROAD, NORTHAMPTON | 61 |
| 7.3.4 | SUMMARY OF PLANNING INFORMATION ITEMS..... | 85 |

7.3.1 DRAFT NORTHAMPTON LOCAL PLANNING STRATEGY – CONCLUSION OF PUBLIC ADVERTISING & FINAL ADOPTION

| | |
|-----------------------------|--|
| FILE REFERENCE: | 10.8 |
| DATE OF REPORT: | 28 June 2021 |
| REPORTING OFFICER: | Hayley R. Williams – Consultant Planner |
| RESPONSIBLE OFFICER: | Garry Keeffe – Chief Executive Officer |
| APPENDICES: | |
| 1. Schedule of Submissions | |
| 2. Plans – Draft LPS | |

AUTHORITY / DISCRETION:

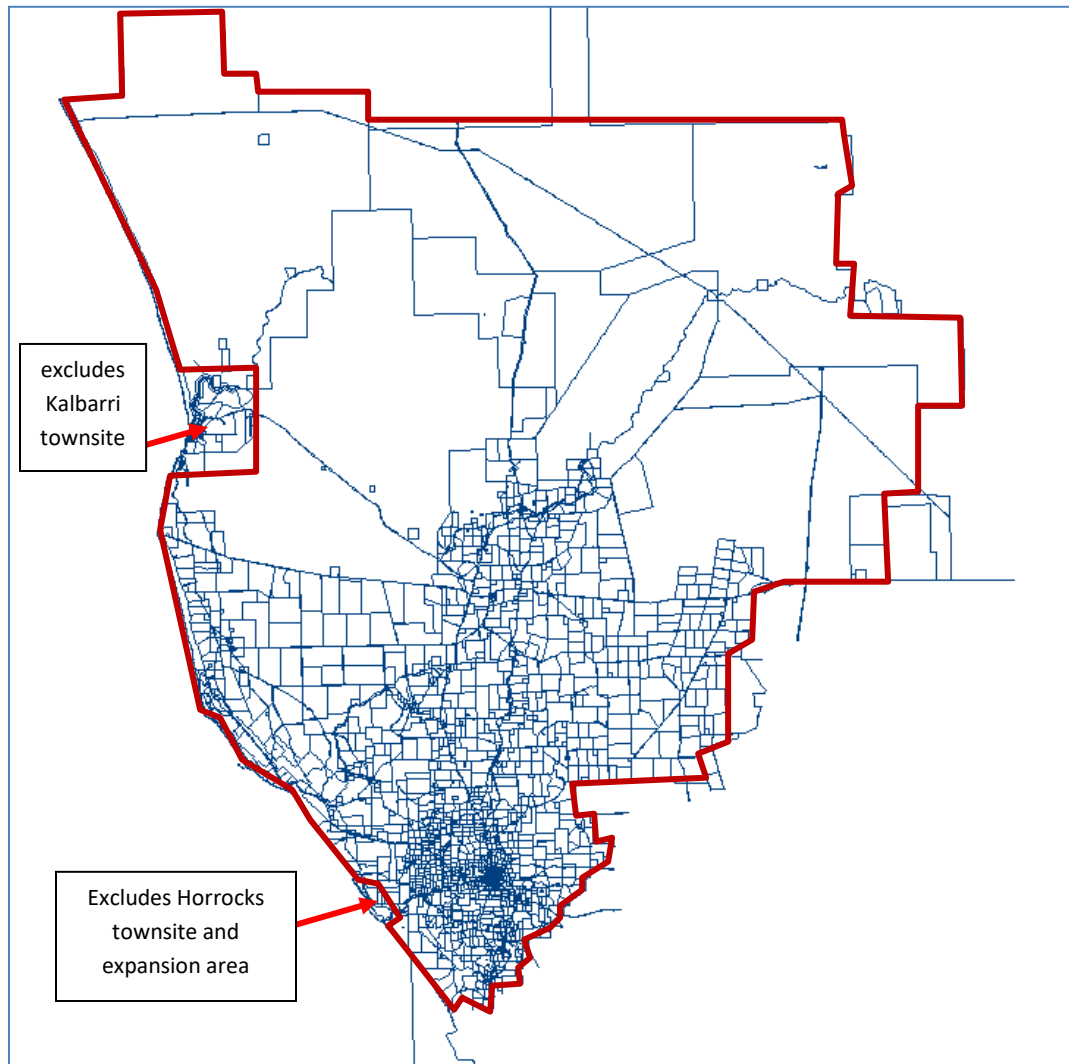
Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

The *Northampton Local Planning Strategy* was publicly advertised from Friday 29th January until Friday 5th March, being a period of five weeks. An extension to the advertising period was granted to a number of Government Agencies. At the conclusion of advertising a total of 12 submissions were received. This included 11 submissions from Government Departments/Agencies and 1 submission from a community member.

This report recommends that Council adopt the *Draft Northampton Local Planning Strategy* including the recommendations made in **Appendix 1 – Schedule of Submissions** and that it be forwarded to the Western Australian Planning Commission for their final endorsement.

LOCALITY PLANS:



BACKGROUND:

Strategic planning for the Shire of Northampton was initially undertaken in 1993 when a Local Rural Strategy was produced for the Shire. A review of the 1993 Local Rural Strategy was undertaken in 1999.

Subsequent to the Rural Strategy review, Council commenced the preparation of its first Local Planning Strategy (LPS) which was endorsed by the Western Australian Planning Commission (WAPC) in January 2009. The intervening period since endorsement of the Strategy has seen considerable revision of both regional and local planning documents. Accordingly, since 2016 the current *Local Planning Strategy* (LPS) has been under review to draw upon the recommendations of planning documents and to provide a revised Strategy that is better able to guide Council's planning and decision making processes.

The Local Planning Strategy encompasses all of the land areas within the Shire of Northampton except for those areas covered by other Local Planning Strategies, being the Kalbarri Townsite and the Horrocks Beach Townsite and Expansion area (shown in red in Figure 1, above).

Council at their meeting held on 16 September, 2016 resolved to engage the services of Larry Smith Planning to undertake the review of the Local Planning Strategy.

Following a period of public consultation, the draft Strategy was presented to Council for their consideration at their ordinary meeting held on 16 February, 2018 where they resolved to:

- 1) *Adopt the Draft Northampton Local Planning Strategy dated December 2017 for public comment purposes; and*
- 2) *Forward the draft Strategy to the Western Australian Planning Commission seeking consent to advertise in accordance with the regulation 13 of the Planning and Development (Local Planning Scheme) Regulations 2015.*

The draft Strategy was sent to the Western Australian Planning Commission (WAPC) on 16 February 2018 and later certified for advertising by the Western Australian Planning Commission on 29 September 2020.

The draft Strategy was advertised from 15 January 2021 until 5 March 2021.

A copy of the *Draft Local Planning Strategy* is provided to Councillors under a separate cover and is accessible via dropbox.

COMMUNITY & GOVERNMENT CONSULTATION:

To date, the Shire of Northampton has conducted a range of community consultation activities, including community workshops and statutory public advertising.

Advertising and consultation was undertaken in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*.

13. Advertising and notifying local planning strategy

- (1) A local government must, as soon as reasonably practicable after being provided with certification that a local planning strategy complies with regulation 11(2), advertise the strategy as follows-
 - a) publish a notice of the local planning strategy in a newspaper circulating in the area to which the strategy relates, giving details of-
 - (i) where the strategy may be inspected; and
 - (ii) to whom, in what form and during what period submissions may be made;
 - (b) display a copy of the notice in the offices of the local government for the period for making submissions set out in the notice;
 - (c) give a copy of the notice to each public authority that the local government considers is likely to be affected by the strategy;
 - (d) publish a copy of the notice and the strategy on the website of the local government;
 - (e) advertise the strategy as directed by the Commission and in any other way the local government considers appropriate.
- (2) The local government must ensure that arrangements are in place for the local planning strategy to be made available for inspection by the public during office hours —
 - (a) at the office of the local government; and
 - (b) at the office of the Commission.
- (3) The period for making submissions in relation to a local planning strategy must not be less than a period of 21 days commencing on the day on which the notice of the strategy is published under subregulation (1)(a).

- (4) *Notice of a local planning strategy as required under subregulation (1) may be given in conjunction with the notice to be given under regulation 20(1) for the scheme to which it relates.*

Consultation with Government Agencies has also been an integral component of the preparation of the Draft Strategy. Various Government Agencies have been approached for their input from the outset with further consultation also occurring by mail on 27 January 2021. These include:

- Department of Biodiversity, Conservation and Attractions
- Department of Health
- Department of Primary Industries and Regional Development
- Department for Planning, Lands and Heritage (State Heritage, Lands Department and Aboriginal Heritage)
- Department of Water and Environmental Regulation
- Environmental Protection Authority
- Department of Fire and Emergency Services
- Department of Mines, Industry Regulation and Safety
- Western Power
- Water Corporation
- Mainroads WA
- Tourism WA
- Yamatji Marlp Aboriginal Corporation

Public advertising has occurred in line with the *Planning and Development (Local Planning Schemes) Regulations 2015*. A notice was published in the Geraldton Guardian on Friday 15 January 2021 with the advertising period closing on 5 March 2021, providing advertising time of 49 days. Advertising was also undertaken in two local newsletters, Northampton News and Kalbarri Town Talk, and on the Shire's social media pages. Copies of the Strategy were made available on the Shire's website and at the Northampton and Kalbarri Shire Offices. A letter drop was undertaken across the Shire to all landowners in January 2021.

A total of 12 submissions were received. This included 11 submissions from Government Departments/Agencies and 1 submission from a landowner.

The attached Schedule of Submissions (refer **Appendix 1**) addresses the submissions in the context of issues raised by the respondents and makes recommendations accordingly. A copy of the submissions are available for viewing by Councillors if requested.

FINANCIAL & BUDGET IMPLICATIONS:

The Northern Planning Program which operated through the (then) Department of Planning allocated \$25,000.00 to the preparation of the Draft Local Planning Strategy in 2016.

The 2020/21 Budget has included \$15,000 for finalisation of the Draft Strategy.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 10

The draft Northampton Local Planning Strategy is prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015*. Clause 14 of the Regulations requires that the local government review their local planning strategy having regards to any submissions made. The local government may support the local planning strategy without modifications or support the local planning strategy with modifications to address the issues raised in the submissions.

Local Planning Scheme No. 10

The *Shire of Northampton Local Planning Scheme No 10* was Gazetted in January 2012 and revoked:

- Town Planning Scheme No. 6 (Northampton District Scheme - 1996)
- Town Planning Scheme No. 8 (Horrocks - 1992).

The Scheme followed from and was based on the 2009 Local Planning Strategy and had as its Aims:

- to support the sustainable use of rural land for broad acre grazing and crop production, while encouraging economic growth by facilitating more intensive and diversified use of rural land in appropriate areas;
- to encourage the development of planned and sustainable settlements by focusing future population growth and the necessary support infrastructure in the established settlements of Northampton, Kalbarri, Horrocks and Port Gregory;
- to provide for a range of rural lifestyle opportunities, while ensuring rural residential development has good access to services and facilities and is managed to minimise impacts on rural land uses;
- to assist rural, commercial, industrial and tourism development to maximise job opportunities and to broaden the economic base of the Shire;

- to make optimum use of the Shire's natural resources while maintaining a high level of environmental management for all land uses and activities; and
- to ensure significant landscape and environmental features, conservation values and places of heritage value are conserved and/or enhanced.

Since the Gazettal of LPS 10, the *Planning & Development (Local Planning Schemes) Regulations 2015* have been approved and implemented progressively. In 2020 LPS10 was updated to align with the model and deemed provisions of the Regulations.

POLICY IMPLICATIONS:

State: Various

Local: *Shire of Northampton Local Planning Strategy (2009)*
Revitalisation Plan 2015
Northampton Coastal Strategy 2017

State Policy

The draft Local Planning Strategy addresses the State Planning Framework by examining a suite of State level policies including the following:

- State Planning Strategy 2050;
- Mid West Regional Planning and Infrastructure Framework 2015;
- Mid West Regional Blueprint 2015;
- Guilderton to Kalbarri Sub-Regional Planning Strategy 2017;
- Moresby Range Management Strategy 2009;
- Dongara to Northampton Coastal Route;
- Square Kilometre Array; and
- Various State Planning Strategies.

Local Policy

Shire of Northampton Local Planning Strategy (2009)

The Shire's current Local Planning Strategy was endorsed by the WA Planning Commission in 2009 and has provided the foundation for rural decision making within the Shire since.

The Strategy identified five Rural Precincts based on the Department of Agriculture and Food Soils Mapping as well as Land Use Concepts for:

- Port Gregory;
- Northampton Townsite;
- Northampton South; and

- Horrocks which has now been superseded by the Horrocks Local Planning Strategy.

Many of the Strategies and Actions identified under the 2009 Local Planning Strategy remain valid and have been carried forward into this Strategy as appropriate.

Revitalisation Plan (2015)

The Revitalisation Plan is a high level plan that documents the range of projects identified by the community as being important to the future role and direction of the Northampton Townsite. The Revitalisation Plan ultimately seeks to focus investment and funding opportunities to the documented community projects to deliver visible improvements to the townsite. These projects will have flow-on benefits to the overall amenity and liveability of the town which will in turn make the townsite a more attractive place for residents, business owners to invest, tourists and visitors alike.

While much of the Plan is aligned to identification and implementation of specific projects, themes that are relevant to the LPS are:

- Secure new industrial land to support further industrial growth;
- Development of business incubator units within the existing industrial area in order to support small business start-ups as required;
- Suitable space for a shared professional office tenancy within the Town Centre;
- Complete and maintain the botanic line historic trail project;
- Opportunities for additional convenience and ‘lifestyle’ retail offerings;
- Continue to seek the Northampton bypass project be listed as a priority infrastructure project;
- Deliver lot and housing diversity and choice within the Northampton townsite including smaller infill development in proximity to the town centre / main street or adjacent key facilities; provision of smaller one and two bedroom dwelling units and small infill grouped dwelling developments where applicable; and
- Ensure a suitable level of aged care accommodation and facilities to cater for the ageing population to age in place.

Northampton Coastal Strategy (2017)

The Shire’s original Coastal Management Strategy was prepared and adopted by the Shire in 2006. Subsequently, Coastal Management Strategies have been prepared in recent years for the coastal nodes of Kalbarri and Horrocks. These node-specific documents are still current and guiding coastal management in these locations.

The 2017 Coastal Management Strategy covers the remaining areas of the Shire updates the 2006 Strategy in respect of the balance areas of the Shire outside Kalbarri and Horrocks.

The Strategy identifies the Issues and Opportunities relevant to each Sector and recommends a series of detailed Actions for each and identifies Priorities and Responsibilities for implementation.

The Shire's Coastal Management Strategy 2017 provides the basis for land use management of the coastal strip of the Shire between the coastal nodes of Kalbarri and Horrocks.

The recently adopted Horrocks CHRMAP does not impact upon the recommendations made by the Draft Northampton Local Planning Strategy given that it is contained within the Horrocks Local Planning Strategy area.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Planning for the Future 2016-2026

Key Imperatives:

- Oakajee Project;
- Further development of residential and industrial land in the Shire; and
- Achieve sustainable development in new land and residential projects.

Economy & Marketing Strategies:

- Increase the number and affordability of short term and long term accommodation options available within the Shire;
 - Attract developers through appropriate zoning and rezoning of residential blocks;
 - Work with local residents to produce small quality developments in the major town centres; and
 - Use housing affordability as a strategy to attract youth to the Shire.
- Promotion of industrial and commercial activities that add value to the existing industries and activities within the Shire;
 - Continue to pursue the release of land designated for industrial sites at major centres across the Shire; and
 - Revise town planning scheme to reflect current and emerging needs.

- Increase support for tourism across the Shire and enable tourism to become a major and sustainable industry for the Shire.

Environment Strategies:

- Better protection of coastal precincts/areas;
 - Protect coastal land and manage access to coastal areas; and
 - Development of camping site at Little Bay.
- Increased protection of native flora through green belts;
 - Encourage residents to grow natural vegetation;
 - Reinforce character of the area through conservation and replacement of defining vegetation; and
 - Encourage developers to retain natural vegetation on project sites.

Infrastructure Strategies:

- Improved zoning of land in line with development requirements and reflecting the diverse nature of residential needs;
- Ensure that there is sufficient land supply to meet the needs of commerce and industry across the Shire;
- Ensure there is a diversity of block sizes to support semi-rural and cottage industry;

Social Strategies:

- A vibrant and inclusive community enabling a range of interests and lifestyle options; and
- Recognise key physical features that contribute to the character and amenity of the Shire.

The Draft Local Planning Strategy is considered to align with numerous strategies of stated within Council's principal strategic document, *Planning for the Future*.

COMMENT:

The planning assessment and community consultation that has been undertaken throughout the drafting of the Local Planning Strategy have identified a number of key issues and directions. These cumulatively form the basis for the development of a longer-term strategic plan for the future development and growth of the Shire and in particular the Northampton Townsite.

Population Projections

The Estimated Resident Population of the Shire of Northampton at the 2016 Census was 3,319 persons being 52% males and 48% females. The period 2011 to 2016 saw an increase in the Shire's population of 127 persons representing an average annual growth rate of 0.98%pa.

The WAPC's Western Australia Tomorrow projections indicate a median band projected population for the whole of the Shire of 2840 persons by 2031, a decrease of 479 persons on the 2016 population. Given that average household occupancy for the Shire for 2016 was two persons down from 2.2 in 2011 and lower than the regional average of 2.5 persons; indicating that the current housing is adequate for the projected population.

The prospect of even moderate population losses within the Northampton Townsite and surrounding minor Townsites is of particular concern for its potential impact on investment in the locality, the provision and stability of community facilities and amenities and the provision and delivery of private and Government services.

The primary population and housing issue for the Shire is facilitating stabilisation of the current population and encouraging growth primarily within the Northampton and Kalbarri Townsites through increased broad scale employment, continued tourism development and improved housing options.

Key Issues – Summarised

The draft Local Planning Strategy (LPS) includes a broad range of key issues as viewed from a State and Local level, along with the identification of key issues surrounding the population, economy, physical environment as well as individual townsites. The following list is a summarised version of key issues the draft LPS seeks to address:

- Develop, support and sustain liveable, vibrant and active communities that retain populations and attract people.
- Ensure adequate and appropriate housing stock for the region's Fly In Fly Out (FIFO) and Drive In Drive Out (DIDO) workforce, where necessary through innovative land development models.
- Support the ageing population in place through the provision of aged care accommodation in communities as appropriate.
- Support existing and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food.

- Support opportunities for intensive agriculture including intensive animal husbandry and intensive rural and organic based industries in locations close to major population centres and major transport routes.
- Develop accessible tourism destinations and events with unique / quality experience.
- Secure new Industrial land to support further industrial growth and the provision of more diverse industrial premises including the development of business incubator units within the existing industrial area to support small business start-ups.
- Seek the Northampton Townsite bypass sector to be considered as a priority infrastructure project.
- Deliver lot and housing diversity and choice within the Northampton townsite through the provision of smaller infill development in proximity to the town centre / main street or adjacent to key facilities; provision of smaller one and two bedroom dwelling units and WA
- There is a clear and present need to seek to stabilise the current population and provide for families to encourage both population and economic growth, particularly within the Northampton Townsite, through increased broad scale employment and improved housing options.
- Encourage tourism growth within the Northampton townsite through townsite improvements, the exclusion of heavy vehicles, improved and expanded visitor accommodation and experiences and heritage tourism product.
- Consider development of a new caravan park within the Northampton Townsite. The park should include a 48 hour, low cost, “no frills”, limited stay caravan and camping facility to capture a portion of users of the existing Galena Bridge Rest Area. The existing townsite caravan park could be converted for semi and permanent residents subject to a change of use / Scheme Amendment to “Park Home Park”. The short stay overflow facility at the Golf Course should be closed following opening of the new park.
- Encourage farm based short stay accommodation within reasonable proximity of the Northampton Townsite including caravan & camping, Bed and Breakfast, Chalets and self-contained accommodation.
- Subdivision of land within the Northampton Townsite and surrounds should be subject to geotechnical and environmental investigations to determine the impacts of historical mine workings and potential soil contamination.
- Manage natural resources, including significant vegetation, diverse and dynamic rural landscapes and visual qualities of areas surrounding townsites and areas adjacent to major tourist routes in an environmentally and ecologically sustainable manner.
- Flooding is a significant issue along the major and minor streamlines of the Shire. Given that little data is available, it should therefore be assumed that

all flood plains have a high potential for flooding, unless further investigations indicate otherwise.

Public Advertising – Submissions

During the advertising period a number of submissions were received on the proposals contained within the *Draft Northampton Local Planning Strategy*. The comments made by submitters have been addressed in detail in **Appendix 1 – Schedule of Submissions**.

In accordance with Clause 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, consideration of the submissions received is now required, along with any proposed modifications.

The submissions received by various Government agencies have resulted in a number of minor modifications to the draft text with two submissions requiring further consideration by Council.

Intensive Agriculture Area

The submission received from the Department of Primary Industries and Regional Development (DPIRD) raised concern regarding the proposal to identify land for 'Intensive Agriculture' purposes when water is considered a scarce resource.

The draft LPS has examined a range of agricultural and economic factors relating to the need to stabilise the current population and provide opportunities for economic growth through broad scale employment. One key area of the Strategy is to support opportunities for intensive agriculture including intensive animal husbandry and intensive rural and organic based industries in locations close to major population centres and major transport routes.

Included within the "Agriculture and Rural Industry" section is the following strategies and actions related to this key issue:

| Strategies | Actions |
|--|--|
| Provide for intensive agriculture and rural industries in locations close to major population centres and on major transport routes. | Identify the Northampton / Horrocks Intensive Agriculture Corridor in the Scheme as a Special Control Area for Intensive Agriculture, Animal Husbandry and Rural Industry. Limit the development of sensitive land uses within the SCA to minimise potential impacts |

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| Restrict the introduction of sensitive land uses within these areas so as to limit the constraints on intensive agriculture and rural industry. | caused by emissions (noise, light, odours, spray drift) from such rural industries and intensive agriculture. Include provisions in the Scheme to facilitate intensive agriculture, animal husbandry and rural industries in the Northampton / Horrocks Corridor, subject to appropriate considerations to off-site impacts and landscaping screening to the Northampton Horrocks tourist route. Introduce the land use definition of Rural Industry into the Scheme. |
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The intention of this strategy and its associated actions is to facilitate additional economic opportunities that allow the consideration and development of less water intensive industries such as olive/date/native flower crops as well as consider advancements and innovations in water harvesting on site.

However, given the valid concern raised by DPIRD it is considered appropriate to modify the Actions to address the inclusion of land capability, including the provision of an adequate and sustainable water resource when including conditions for the SCA within the Scheme.

Community Pool

A submission was received by a member of the Northampton Community highlighting consideration of an Aquatic Centre.

There is considered to be merit in the proposal for a pool complex within the Northampton Townsite as opposed to other townsites in order to underpin the primacy of the townsite and further enhance its ability to attract and retain people to the town. A water park and/or small aquatic facility within Northampton would service not only the townsite but the surrounding region and serve to further bolster tourist attractions within the townsite.

There are clearly a number of issues to be considered including location, the desirability of co-location with other community facilities, mix of water based facilities (50m pool vs 25m pool, water playground, indoor/outdoor facility), excavation construction and maintenance costs and funding and the preparation of a full business case.

The issues are considered to be significant and it is not appropriate that the Strategy commit to the concept beyond endorsing the desirability of Council initiating a comprehensive study of the options and costs.

It is recommended Council determine the submissions in accordance with the recommendations made in the Schedule and resolve that the *Northampton Local Planning Strategy* be adopted with the modifications detailed in the **Schedule of Submissions (Appendix 1)** and submit the Northampton Local Planning Strategy to the Western Australian Planning Commission for final adoption.

VOTING REQUIREMENT:

Absolute Majority Required: No.

OFFICER RECOMMENDATION ITEM 7.3.1

FINAL ADOPTION

That Council pursuant to cl. 14 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

- 1. Determine the submissions in accordance with the Schedule of Submission – Appendix 1 attached to the Town Planning Report 16 July 2021;**
- 2. Support the Northampton Local Planning Strategy with proposed modifications detailed in the Schedule of Submissions – Appendix 1 attached to the Town Planning Report 16 July, 2021; and**
- 3. Submit a copy of the advertised local planning strategy, the schedule of submissions received and proposed modifications to the Western Australian Planning Commission for endorsement.**

APPENDIX 1 – SCHEDULE OF SUBMISSIONS

| Submission No. & date received | Respondent | Nature of Submission | Shire Comment | Shire Recommendation |
|--------------------------------|---|--|--|--|
| 1 (29.01.2021) | Department of Planning, Lands and Heritage – Aboriginal Heritage Operations | <p>The Shire of Northampton contains 113 Aboriginal heritage places (lodged places) and 121 Aboriginal sites to which the <i>Aboriginal Heritage Act 1972</i> (AHA) applies</p> <p>Therefore, based on information held by DPLH, approvals under the AHA may be required for proposed development. Further advice should be sought from DPLH for any proposed works that will impact these Aboriginal sites or heritage places.</p> <p>In addition to any location specific requirements for approvals under the AHA, proponents should be made aware of the State's Aboriginal Heritage Due Diligence Guidelines (Guidelines). The Guidelines allow proponents to undertake their own risk assessment regarding any proposal's potential impact to Aboriginal heritage.</p> | <i>No objection – Technical comment provided.</i> | Note submission |
| 2. (15.02.2021) | Regional Heritage Advisor – T Henkel | <ol style="list-style-type: none"> 1. The recognition of cultural heritage and reference to the Galena Mining Heritage Area and the associated Management Plan as well as the Lynton Heritage Precinct are supported. 2. The recurrent use of the term “elements” in relation to “protection and enhancement of the heritage elements...”. A more appropriate word is, “places” and is the term used in the Burra Charter. 3. Typographical error page 7 last dot point – Stephen(s) Street, also last sentence reworded to “...subject to ..” or “the subject of”. 4. Page 12 Section 2.6.1 Northampton Townsite – Reconsider use of word <i>adjacent</i> (to heritage place) as consideration should be given to infill development within close proximity to heritage places not just immediately adjacent to, especially within the SCA. | <i>Support – text suggestions / amendments will be incorporated into final Strategy.</i> | Note submission and advise Submitter that textual suggestions will be incorporated into Final Strategy |

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| | | <p>5. The statement referring to maintaining Council-owned heritage buildings in “sound” condition should be amended. The Shire should be leading by example with understanding of the financial burden of this. In addition, the use of the word “rehabilitation” could be replaced with “conservation”.</p> <p>6. Plan 3 Northampton Town Strategy Map – note the incorrect spelling of Galena Bridge in the New Caravan Park box.</p> <p>7. Vol 2 Technical Appendix – p.31 Section 3.5.8: rewording of this section could be considered along lines of “further deterioration of the remaining significant built fabric...”. Also refer to the Lynton Convict Hiring Depot by its proper name.</p> <p>8. P.34 3.10 Tourism: annual events – include the Northampton Agricultural Show? No mention of the Monsignor Hawes story and the fact Northampton is home to 2 very important elements of this significant regional cultural heritage tourism trail.</p> | | |
| 3. (10.02.2021) | Department of Primary Industries & Regional Development – Operations and Compliance | There is no connection to recreational or commercial fishing operations and therefore we cannot make comment | <i>None provided.</i> | Submission noted. |
| 4. (26/02/2021). | Department of Biodiversity, Conservation and Attractions | <p>The Shire of Northampton has areas of significant conservation and biodiversity value. LPS (section 2.8) recognises the importance of conserving these areas and provisions should be included in the Shire of Northampton’s local planning scheme to ensure that impacts from development avoided. These areas should be identified as Environmental Conservation reserve during the preparation of the local planning scheme.</p> <p>The LPS and local planning scheme should also recognise portion of former pastoral lease, ex-Murchison House that was purchased for addition to the conservation estate and is currently UCL. Once the transfer to the conservation estate is completed these areas will require reservations to be included in the local planning scheme</p> | <p><i>No objection – Technical comment provided.</i></p> <p><i>Council has the ability under Scheme requirements to require conservation surveys to be undertaken where considered necessary or desirable.</i></p> | Submission noted. |

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| | | <p>The LPS should recognise that vegetation within the Shire of Northampton provides habitat for threatened flora and fauna, migratory species, priority listed flora and fauna and priority ecological communities. To ensure these values are conserved and protection the LPS (section 2.8) should include an action for planning proposals to be informed by surveys for conservation significant values and this action should be reflected as a provision with the local planning scheme.</p> <p>The LPS identifies the intent to “Develop a conservation subdivision policy under the Scheme to guide conservation subdivision. It is recommended that DBCA is consulted during the development of the policy.</p> | | |
| 5. (04.03.2021) | Department of Mines, Industry Regulation and Safety | <p>In that context, it is imperative to keep in mind that mineral, petroleum and geothermal energy resources can only be mined or extracted where they naturally occur. Economic, environmental and other constraints further limit the areas available for mining. Location of commercially viable deposits cannot always be predicted, or may change depending on external factors.</p> <p>Introduction of incompatible land uses (including incompatible zoning or development) with exploration and mining can significantly limit or even sterilise valuable resources, resulting in the loss of economic and social opportunities within the region. It is therefore essential, when planning future land uses, to take account of both known and potential mineral and petroleum resources and BRM, with the aim of maintaining access to land for exploration over as much of the planning area as possible.</p> <p>Accordingly, DMIRS recommends the following principles regarding mineral, petroleum and BRM resources be adopted by the Shire and reflected in the Strategy:</p> <ul style="list-style-type: none"> operating mines and quarries should be protected from sterilisation or hindrance by the encroachment of incompatible development, and adequate separation distances between mining operations and nearby sensitive land uses should be maintained. known resources and areas of identified high resource potential should not be unnecessarily sterilised by | <p><i>No objection— technical comment provided.</i></p> <p><i>Inclusion of recommended principles for protecting mining operations from incompatible land uses in Strategy and mapping of mineral resources is Section 2.8 of the Strategy is supported.</i></p> | Note submission and advise Submitter that protection of mining principles and mapping will be incorporated into Final Strategy. |

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| | | <p>incompatible zoning, land use permissibility or development.</p> <ul style="list-style-type: none"> access to land for exploration and possible development should be maintained over as much of the Local Planning Strategy area as possible. <p>It is noted in total, there are 36 granted mining tenements and eight mining tenement applications situated wholly or partly within the Shire of Northampton. Most of the mining companies are targeting mineral sands, garnet and base metals. There is one pending petroleum title.</p> <p>Additionally, and in accordance with Section 5.7 of <i>State Planning Policy No. 2 Environment and Natural Resources</i>, important and economic mineral resources and BRM should be identified and protected within the Strategy.</p> <p>DMIRS recommends including reference to important and economic mineral resources and BRM within Section 2.8 Physical Environment; together with a map of all Extractive Industry Licences, mines, mineral/petroleum resources, and BRM. For completeness, DMIRS recommends all MINEDEX points should also be mapped.</p> <p>Additionally, and in accordance with Section 5.7 of <i>State Planning Policy No. 2 Environment and Natural Resources</i>, important and economic mineral resources and BRM should be identified and protected within the Strategy.</p> <p>DMIRS recommends including reference to important and economic mineral resources and BRM within Section 2.8 Physical Environment; together with a map of all Extractive Industry Licences, mines, mineral/petroleum resources, and BRM. For completeness, DMIRS recommends all MINEDEX points should also be mapped.</p> <p>With regards to BRM specifically, consistency should be provided with section 6.3 of the <i>Draft State Planning Policy 2.4 – Basic Raw Materials</i>. In lieu of site specific guidance/requirements DMIRS recommends buffers in accordance with the <i>Environmental Protection Authority's Guidance Statement No. 3 – Separation Distances between Industrial and Sensitive Land Uses</i>.</p> <p>While Part Two of the Strategy (Technical Appendix Figure 3. Strategic Land Uses) displays the locations of SGS (limesand) and Strategic Mineral Resources (garnet), these resources, their</p> | | |
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| | | assigned separation distances and importance, should also be reflected in the text of Part One - The Strategy. Likewise, garnet extraction is mentioned in 3.9 of Part Two - Technical Appendix, however, strategies for protecting this resource, or the need for sequential land use planning, should also be outlined in this Draft Local Planning Strategy. | | |
| 6. | Department of Water and Environment Regulation | <ol style="list-style-type: none"> 1. Page 42 of the Technical Appendix or page 77 relating to Yerina Springs and Port Gregory water reserves. These water reserves were abolished in 2015 and 2016 respectively. Recommend document updated to reflect this change. 2. Page 44 of the Technical Appendix or pg 79 incorrect Department name, referred to as Department of Water. Recommend the name of DoW be updated to reflect title of the organisation DWER. 3. Page 43 of the Technical Appendix or pg 79 referring to flood plain mapping, the strategy acknowledges there is no formal floodplain mapping within the Shire of Northampton. Section 4.3.4 of the Technical Appendix identifies that there is some historical, anecdotal and local knowledge of flooding for the area, and the Department would be happy to meet with the Shire to discuss if/how this data could possibly be used for land use planning. The Flood Risk Science group can also provide support to the Shire should they wish to scope out any future flood studies. 4. Page 5 of the Strategy and pg 9 with reference to physical profile. Water security for the area is an issue due to the drying climate, salinity and supply coming from outside the Shire boundary. Recommend the following point be included "Large supplies of freshwater to support intensive agriculture are limited in the region. Further investigation of a sustainable water supply is needed." 5. Page 9 of the Strategy and pg 13 with reference to agricultural and rural industry – strategy 2 intensive agriculture and rural industry it is noted that water security for intensive agriculture and rural industry based on current water knowledge and availability is unlikely to | <i>No objections -Technical comment provided. Text suggestions / amendments will be incorporated into final Strategy.</i> | Note submission and advise Submitter that textual suggestions will be incorporated into Final Strategy |

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| | | <p>support these activities. It is recommended that under the actions heading an inclusion for the need to identify secure fit for purpose water supply to support intensive agriculture and rural industries be included.</p> <p>6. Note to the Shire of Northampton regarding water supply Northampton is connected to the Geraldton regional water supply scheme. The existing groundwater supply for this scheme is sufficient to meet demand in the shorter-term. However, projected climate impacts on groundwater recharge means that an additional new supply could be needed by the late 2030's/early 2040's. The Water Corporation and the Department are initiating planning on future supply options.</p> <p>Kalbarri's supply and our projection show that the existing supply should be sufficient to meet demand to 2060+</p> <p>The existing groundwater supply for Horrocks Beach town water supply is expected to be sufficient to meet demand to 2060+</p> <p>Port Gregory does not have a potable scheme supply. There is a non-potable supply for garden use with potable water self-supplied by residents.</p> | | |
| 7. (05.03.2021) | Department of Fire and Emergency Services | <p>It is unclear from the documentation provided if the Shire of Northampton has applied SPP 3.7 – Planning in Bushfire Prone Areas to this proposal.</p> <p>Given the Draft LPS seeks to identify areas for strategic growth and development over the next 15 years within the Shire, the draft PS provides an opportune mechanism for the coordination of bushfire risk to ensure that it does not result in the introduction or intensification of development or land use in an area that has or will, on completion, have an extreme BHL and/or BAL-40 or BAL-FZ.</p> <p>SPP 3.7 seeks to reduce vulnerability to bushfire through the identification and consideration of bushfire risks in decision-making at all stages of the planning and development process.</p> <p>A BMP is required to accompany strategic planning proposals, subdivision and development applications in areas above BAL-</p> | <i>No objection – Technical comment provided. Requirement for BMP will be addressed at Zoning and Structure Planning Stages.</i> | Note submission. |

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| | | <p>LOW or areas with a bushfire hazard level above low. A BMP includes the bushfire assessment, identification of the bushfire hazard issues arising from the relevant assessment and a clear demonstration that compliance with bushfire protection criteria contained within Appendix 4 of these Guidelines is or can be achieved.</p> <p>The BMP should be prepared as early as possible in the planning process and progressively refined or reviewed as the level of detail increases. The level of detail provided within a BMP should be commensurate with the applicable planning stage and scale of the proposal or application.</p> <p>Should you apply SPP 3.7 then we request the relevant information pursuant to this policy be forwarded to DFES to allow us to review and provide comment prior to the Shire endorsement of the Draft LPS.</p> | | |
| 8. (05.03.2021) | Department of Planning, Lands and Heritage | <p>It is encouraging to see a consideration of heritage within the proposed strategy, and the reference to State Planning Policy 3.5, Historic Heritage Conservation. We would recommend the inclusion of the following:</p> <ul style="list-style-type: none"> • A description of the area's heritage assets and reference to the Local Heritage Survey as the main reference document for the identification of places with heritage significance. <p>The Shire of Northampton Local Planning Strategy has been considered for its potential impact on heritage places within the Scheme area. There is no objection to the proposal.</p> | <i>No objection -Technical comment provided. Text suggestions / amendments will be incorporated into final Strategy</i> | Note submission and advise Submitter that textual suggestions will be incorporated into Final Strategy. |
| 9. (05.03.2021) | Department of Primary Industries and Regional Development | <p>Agricultural production from the shire continues to make an important contribution to the local and state economy. DPIRD promotes the importance of rural land for primary production and the prevention of degradation and further fragmentation and loss of productive agricultural land. Specific comments on the shire's Draft Local Planning Strategy are included in Attachment 1.</p> <p>1. <u>Section 2.5 Agriculture & Rural Industry page 9</u></p> | <i>No objection – Technical comment provided In relation to the identification of a good quality, reliable water resource being required before the Northampton/Horrocks Intensive Agriculture Corridor is included as an SCA within the Scheme, this matter is supported by the inclusion of conditions that require the provision of an adequate and sustainable water supply to be</i> | Note submission and advise Submitter that textual suggestions will be incorporated into Final Strategy. |

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| | | <p>Key Issues: Support existing and future primary production through the protection of rural land, particularly priority agricultural land...</p> <p>Action: Include within the Scheme provisions for protecting High Quality Agricultural land from fragmentation and incompatible land uses in accordance with WAPC policy.</p> <p>DPIRD comment: Protection of high quality agricultural land, identified by DAFWA (now DPIRD), is done effectively within the planning framework by working through the steps outlined in Section 3 of the Rural Planning Guidelines (Version 3, 2016), and shown in Figure 1, to identify priority agricultural land for use in local planning strategies and schemes</p> <p>Action: Identify the Northampton/Horrocks Intensive Agriculture Corridor in the Scheme as a Special Control Area...</p> <p>DPIRD comment: Intensive agriculture industries require large, reliable sources of water which are becoming more scarce in the face of growing competition in a drying climate. The reliability and size of the water resource in this area is not clear at this time, however, DPIRD believes that the yields would be unlikely to support any large enterprises. It may be suited only for limited developments, niche or lifestyle opportunities.</p> <p>Section 4.3 – Hydrology (p41 of the Technical Appendix), suggests that “the use of groundwater should be viewed with caution.” Section 4.3.6 – Shallow Ground Water Systems (p44 of the appendix), also states that “In no location are the amounts sufficient for large scale horticultural precincts ... therefore water availability may restrict potential land uses.”</p> <p>DPIRD believes that identification of a good quality, reliable water resource is required before the Northampton/Horrocks Intensive Agriculture Corridor Special Control Area in the Scheme proceeds (supporting Actions on pg 17 of the draft Planning Strategy).</p> <p>2. <u>2.6.1 Northampton Townsite page 13</u></p> <p>Action: Petition for the construction of the Northampton bypass contiguous with the townsite to be listed as a priority infrastructure project...</p> | <p>considered as part of the application process.</p> <p>The intention of this zone is to facilitate opportunities for less water intensive industries such as olives, dates, native flowers as well as consider advancements and innovation in water harvesting on site.</p> | |
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| | | <p>DPIRD comment: DPIRD suggests that the footprint of the final route of the Heavy vehicle bypass should be located to minimise the impact on areas of high quality agricultural land in the shire</p> <p>3. <u>2.7 Tourism & employment page 15</u> Key Issue: Encourage farm based short stay accommodation... DPIRD comment: State Planning Policy 2.5 – Rural Planning (2016) provides guidance for the introduction of sensitive land uses into the rural zone. DPIRD supports the use of buffers to protect existing agricultural activities from encroachment by incompatible development or sensitive land uses that could restrict current and future operations. Buffers are the most appropriate method of minimising potential conflict between land users, particularly where individual tolerances differ in relation to noise, dust, light, odour or chemical sprays.</p> <p>4. <u>2.8 Physical Environment page 17</u> Actions: prevention of land and water degradation resulting from land use and development DPIRD comment: DPIRD supports these actions as outlined under the Soil and Land Conservation Act 1945</p> | | |
| 10. (11.03.2021) | Mainroads Western Australia | <ol style="list-style-type: none"> 1. The proposal to “identify the Northampton / Horrocks Intensive Agriculture Corridor in the Scheme as a Special Control Area for Intensive Agriculture, Animal Husbandry and Rural Industry close to major transport routes” has the potential to generate significant traffic and adversely affect the safety and efficiency of the State’s road network. 2. Any development adjacent to a primary distributor (MRWA) road will need to be referred to MRWA for approval to access the network. This is to maintain the efficient and safe operation of the State’s road network, ensure that access requirements are managed and promote secondary networks that join with primary distributor roads at appropriate locations. Main Roads suggests including information in the Local Planning | <p><i>No objection – Technical comment provided. Structure Planning proposing to the MR Network will be required as a matter of course to be referred to MRWA. Amendment to DG Bypass mapping noted.</i></p> | Note submission and advise Submitter that DG Bypass mapping will be amended with Final Strategy |

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| | | <p>Strategy to inform future development of the requirement.</p> <p>3. Where secondary networks constructed within a development can provide access to the Main Roads Network via local roads or an existing crossover, Main Roads is unlikely to support future connections. Main Roads suggests including information in the Local Planning Strategy to inform future development of local network access requirements. This position is reflected within the Development Control Policy 5.1 Regional Roads (Vehicular Access).</p> <p>4. It is recommended the Local Planning Strategy include the requirement that, where rezoning, structure planning, subdivision or development of land could have an impact on a primary distributor (MRWA) road, all applications are submitted together with a Traffic Statement or Assessment (as appropriate), produced in accordance with the WAPC's <i>Transport Assessment Guidelines For Developments</i>.</p> <p>5. Now that a preferred corridor for the Dongara-Geraldton-Northampton Route has been selected, it is recommended that the Strategy only illustrates the preferred corridor in the plans. Technical Appendix 2.1.6 Dongara to Northampton Coastal Route, should be updated to include current references and information, refer to Main Roads website for the latest project update - https://www.mainroads.wa.gov.au/projects-initiatives/projects/regional/dongara/.</p> <p>6. In regards to the Northampton townsite, section 2.6.1 - Northampton Heavy Vehicle Bypass project, Main Roads advises that the project is still in the planning phase and is unable to support any design commitment to route configuration at this time.</p> <p>7. Main Roads supports the general approach to protect the Main Roads WA heavy haulage by-pass route</p> | | |
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| | | including from urban encroachment and the North West Coastal Highway by limiting subdivision opportunities. | | |
| 11. (04.03.2021) | J. Glenn | <p>Consideration for an Aqua Centre (Olympic Pool and Children's Pool) for Northampton to provide a facility for the wellbeing of all community members.</p> <p>The ability for the Northampton Shire to provide an attractive facility for incoming service providers, Police, Doctors, Nurses and Teachers.</p> | <p><i>There is considered to be merit in the proposal for a pool complex within the Northampton Townsite – as proposed in the Kalbarri Townsite Strategy for the Kalbarri Townsite. A water park and/or small aquatic facility within Northampton would service not only the Townsite but the surrounding region and serve to further bolster tourist attractions within the Townsite.</i></p> <p><i>There are clearly a number of issues to be considered including location, the desirability of co-location with other community facilities, mix of water based facilities (50m pool vs 25m pool, water playground, indoor/ outdoor), excavation construction and maintenance costs and funding and the preparation of a full business case.</i></p> <p><i>The issues to be considered are significant and it is not appropriate that the Strategy commit to the concept beyond endorsing the desirability of Council initiating a comprehensive study of the options and costs.</i></p> | <p>Section 2.6.1 : People & Housing Northampton Townsite be amended by the inclusion of an additional Strategy and Actions as follows</p> <p><u>Strategy</u> : support and sustain liveable, vibrant and active communities that retain populations and are highly attractive for young people.</p> <p><u>Action</u> : Investigate the feasibility of developing a water theme park including location, the desirability of co-location with other community facilities, mix of water based facilities (50m pool vs 25m pool, water playground, indoor/ outdoor), excavation construction and maintenance costs and funding.</p> |

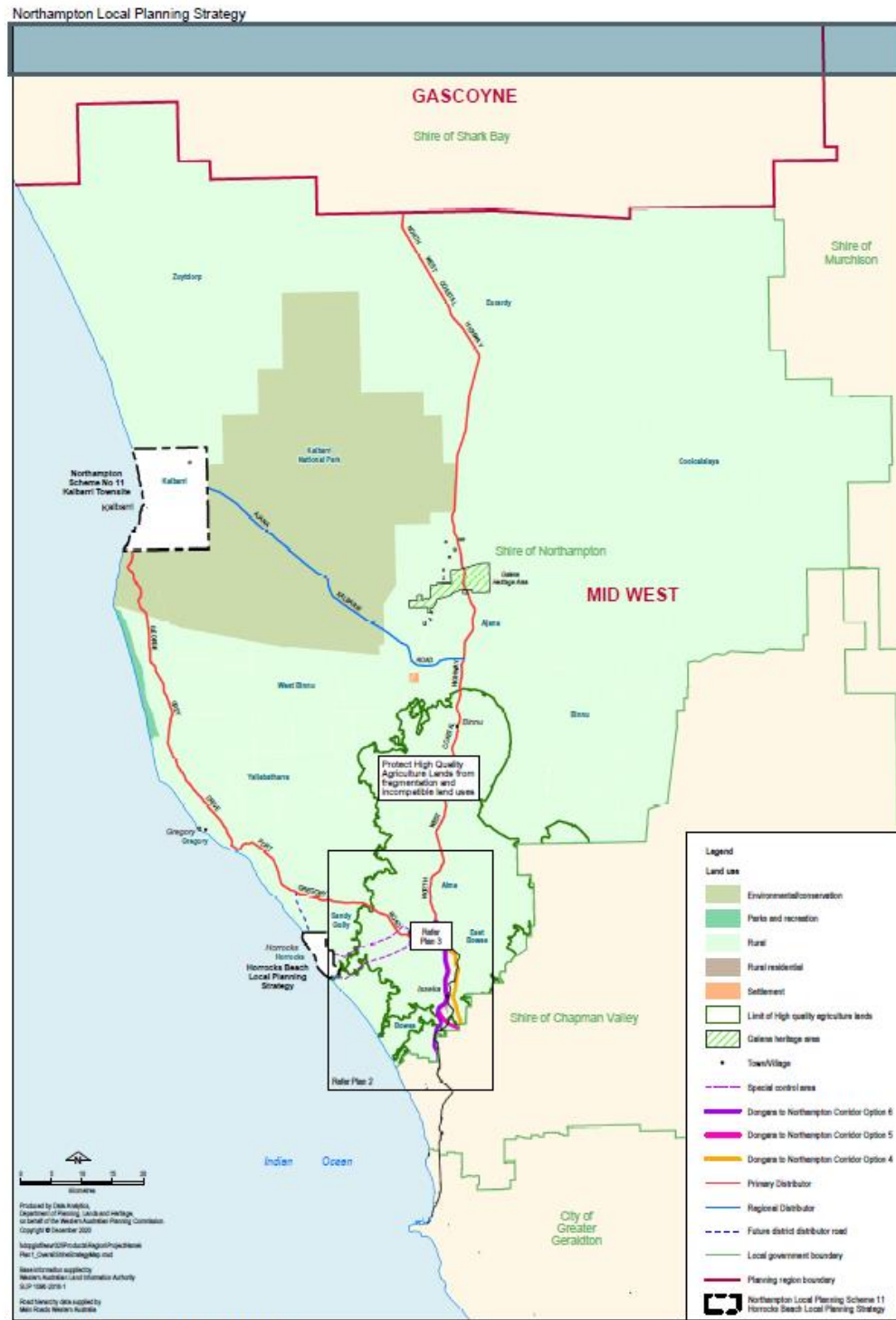
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| | | | | |
| 12. (20.04.2021) | Department of Health | <p>1. Water supply and Waste Water Where appropriate infrastructure is available, all development is required to connect to scheme water and reticulated sewerage in accordance with the 'Government Sewerage Policy 2019'.</p> <p>For non-scheme water connected areas, the development is to have access to a sufficient supply of potable water that is of the quality specified under the 'Australian Drinking Water Quality Guidelines 2011'.</p> <p>Or non-sewered land, suitable provision for adequate onsite effluent disposal area is to be accommodated in any planning approval. For all onsite wastewater disposal systems the site capability needs to be demonstrated via a winter 'site and soil evaluation' in accordance with AS 1547. This should be the fundamental requirement for any non-sewered proposals and the Strategy should reflect this requirement.</p> <p>2. The DOH has a document on 'Evidence supporting the creation of environments that encourage healthy active living' which may assist with the planning elements related to this planning strategy.</p> <p>The strategy should be consistent with climate change adaption methods to deal with potential health hazards such as extreme heat.</p> <p>The Strategy is to acknowledge and incorporate appropriate separation distances in accordance with the Environmental Protection Authority Environmental Assessment Guideline 3 'Guidance for the Assessment of Environmental Factors No. 3 – Separation Distances between Industrial and Sensitive Land Uses'.</p> | <i>No objection – Technical comment provided. Commentary refers to matters best addressed at Structure Plan level – as appropriate.</i> | Note submission. |

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| | | <p>The Strategy should also acknowledge the DoH's 'Guidelines for the Separation of Agricultural and Residential Land Use' as a means to help avoid conflict and potential adverse health effects and nuisance impacts from chemical use, dust and other rural pursuits.</p> <p>3. Medical Entomology During 2020/21 the Shire of Northampton experienced its most significant Ross River virus (RRV) outbreak in over 20 years. Whilst the majority of notified cases of disease were acquired in Kalbarri individuals reported to have been infected within the towns of Northampton and Port Gregory.</p> <p>Provisions for mosquito management should be developed within the Strategy for the whole Shire with the proviso that individual subdivisions/developments comply with the Strategy thus ensuring across the Shire. The Strategy should facilitate development conditions that minimise the potential for mosquito breeding.</p> <p>4. Planning Strategy Content It is noted within the Strategy, that good public health is not specifically recognised as part of the vision and objectives. Good public health outcomes required good planning strategies. The aim of the planning strategy should include a direct reference to 'enhancing the public health of the community'.</p> <p>Although the document focuses on outcomes for the Shire it does not address potential issues in relation to disaster preparedness, recovery management or associated impact on public health. The document should also consider potential anti-social issues on how the built design can minimise potential future harm.</p> <p>A risk assessment for each of the potential outcomes/goals should be incorporated into the Strategy.</p> | | |
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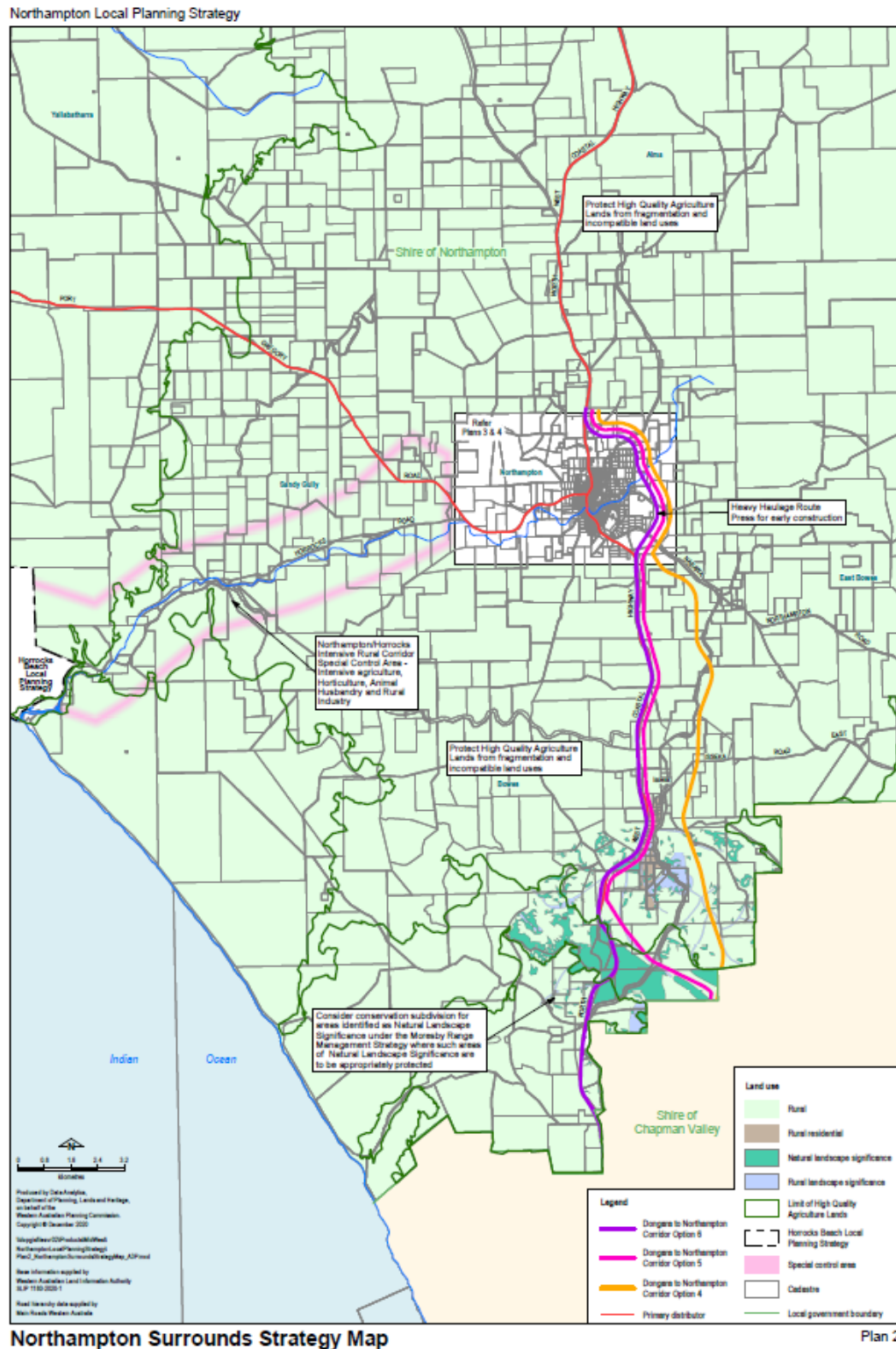
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| | | <p>5. Land Use Planning for Natural Hazards A document 'Land Use Planning for Natural Hazards' can also guide the use of land to effectively reduce risk and enhance sustainability for areas prone to hazards such as flooding (including storm surge), fire, earthquake strong wind and erosion.</p> | | |
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APPENDIX 2 – PLANS

OVERALL SHIRE STRATEGY MAP

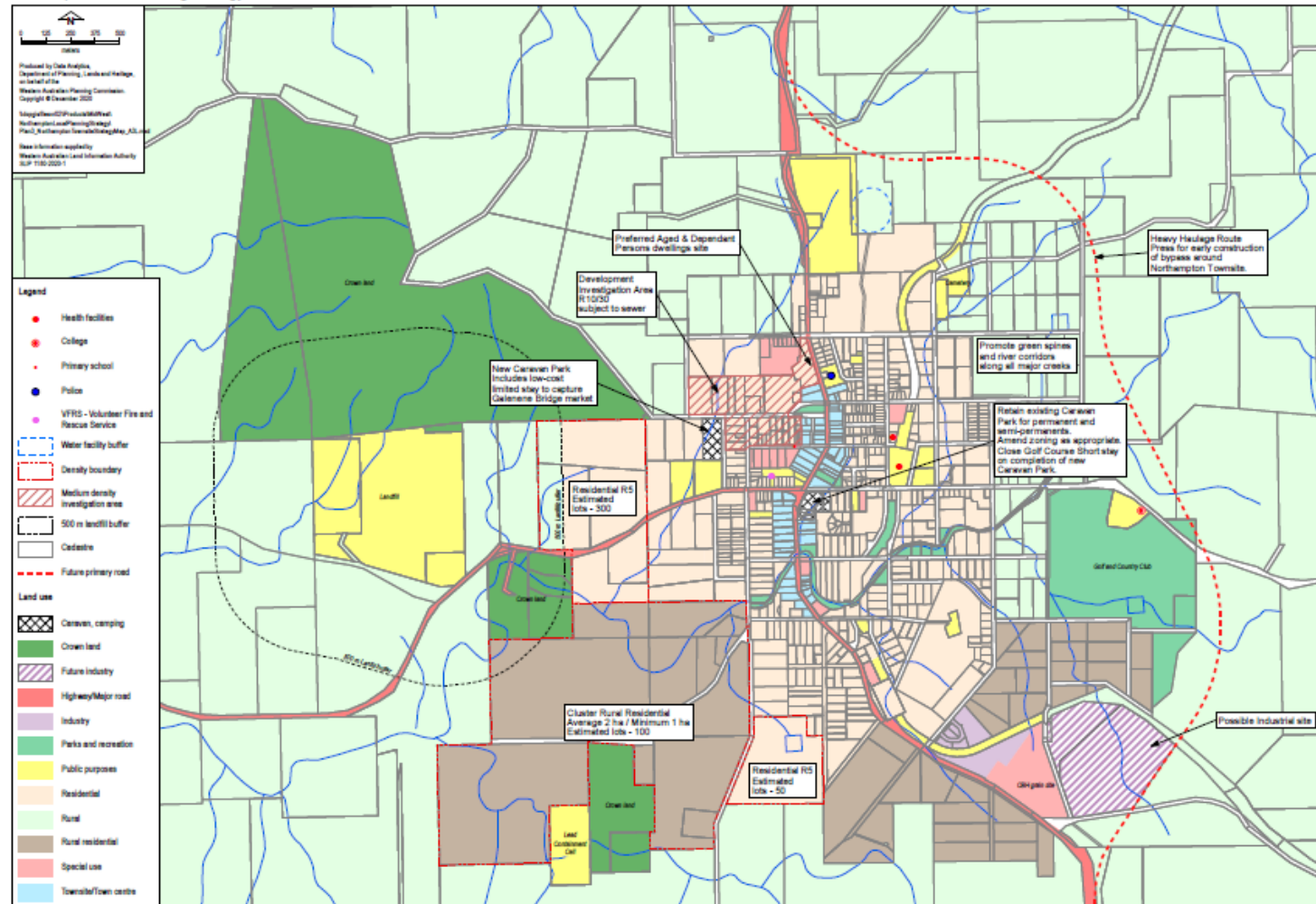


NORTHAMPTON SURROUNDS STRATEGY MAP



NORTHAMPTON TOWNSITE STRATEGY MAP

Northampton Local Planning Strategy



Northampton Townsite Strategy Map

Plan 3

7.3.2 PROPOSED SHORT TERM EXPANSION MOTEL ACCOMMODATION – THIRTY ONE (31) MOTEL UNITS, LAUNDRY, PARKING BAYS - LOT 188 (NO. 60) JEFFREY BROWNE WAY, KALBARRI

| | |
|-----------------------------|---|
| LOCATION: | Lot 188 (No. 60) Jeffrey Browne Way, Kalbarri |
| FILE REFERENCE: | 10.6.1.3 / A108 |
| APPLICANT: | Shunya Pty Ltd (Sonal Dave) |
| OWNER: | Sanpoint Enterprises Pty Ltd |
| DATE OF REPORT: | 9 July 2021 2021 |
| REPORTING OFFICER: | Michelle Allen – Planning Officer |
| RESPONSIBLE OFFICER: | Hayley Williams – Consultant Planner |
| APPENDICES: | |
| 1. | Site Plan |
| 2. | Floor and Elevation Plans |
| 3. | Application Letter |
| 4. | Current photos of site |

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

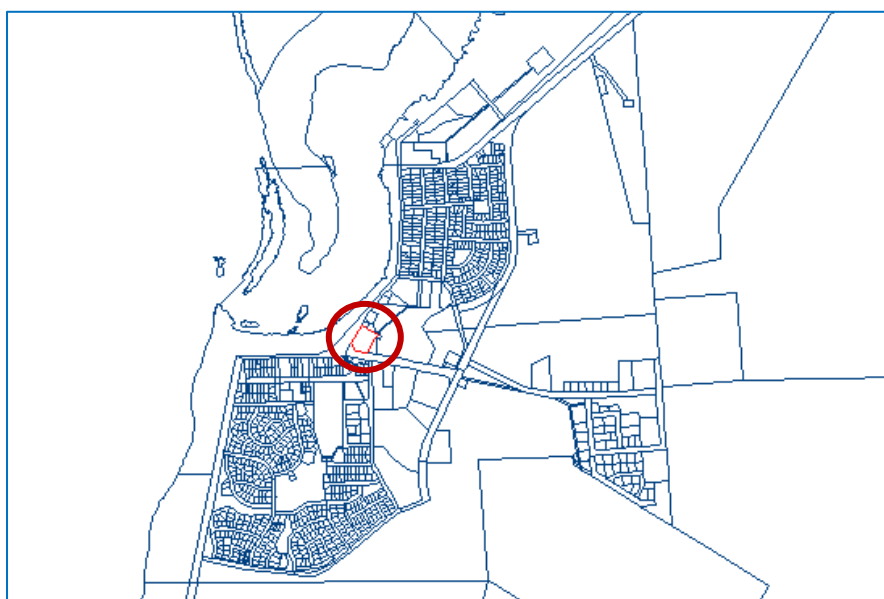
The Shire is in receipt of an application to construct additional ‘Motel’ units for the purpose of short-term accommodation on Lot 188 (No. 60) Jeffrey Browne Way, Kalbarri for a limited time period. The development consists of thirty-one (31) motel units, one (1) laundry facility and additional car parking bays and is proposed to be undertaken in conjunction with existing land use on the lot known as ‘Kalbarri Motor Hotel’. Council consideration is required given that the additional accommodation and laundry facilities are proposed for a limited time period due to the existing units not being fit for purpose due to damage from Cyclone Seroja. As the development is proposed for a limited time period, public advertising has not been undertaken. This report recommends that Council grant approval to the proposed development subject to conditions that require further demonstration and approval of matters associated with onsite effluent disposal, water and power supply, parking and access.

LOCALITY PLANS:

Figure 1 – Location Plan – Lot 188 (No. 60) Jeffrey Browne Way, Kalbarri



Figure 2 - Site Plan – Lot 188 (No. 60) Jeffrey Browne Way, Kalbarri



BACKGROUND:

A number of Development Approvals exist over Lot 188 (No. 60) Jeffrey Browne Way, Kalbarri, including “Signage”, “Extensions to Bottleshop (Coolroom) and Replacement Drive-Through Roof”, “Kitchen Extensions” and “Front Verandah Extensions. These uses are considered to fall within the “Special Use” requirements of the zone. **Figure 1** provides a Location Plan and **Figure 2** provides a Site Plan for the subject property.

The applicant is proposing to develop accommodation in the form of thirty-one (31) one-bedroom units referred to as “accommodation pods” and “transportable units on wheels” which are transportable self-contained units for the purpose of short stay accommodation for a limited time period. The requirement for the accommodation units has arisen due to the damage sustained to the existing motel accommodation units from Cyclone Seroja in April 2021.

A copy of the Site Plans is included in **Appendix 1**, Floor and Elevation Plans are included in **Appendix 2** together with a copy of the Application in **Appendix 3**. Updated site photos showing sealed car parking area is included in **Appendix 4**.

The units are detailed in the application as being ‘*four (4) relocated container accommodation pods with shared covered breezeways*’ which will be located at right angles to Porter Street on the southern boundary of the lot and be located behind the existing 2.1 metre high colorbond fence to minimise visual impact.

The four units are clad with white colorbond wall sheeting with trimdeck zincalume roof sheeting with each unit having their own ensuites and an internal habitable area of 10.1m². The units will each be separated by a three metre wide breezeway and an additional building of the same dimension is proposed to sit beside the four pods to house laundry services. Photo of the accommodation pods is shown within the Elevation Plans in **Appendix 2**. Details of the accommodation pods and laundry building are as follows:

| (4) Accommodation Pods & Laundry | |
|---|--------------------|
| Length | 14.4m |
| Width | 3.3m |
| Height | 2.4m |
| Each unit m ² | 10.1m ² |
| Southern lot boundary (Porter St) | 1.5m |
| Above NGL | Nil |
| Total Height incl. NGL | 2.4m |

In addition, five (5) transportable accommodation units on wheels form part of the proposed development. The units are proposed to be located on the eastern boundary of the lot and be separated by a distance of 3.2 metres which will consist of a landscaped area and pathway. These units and all landscaping measures will sit 1 metre off the eastern boundary where a new 2.1 metre colorbond fence is proposed to be erected to minimise visual impact.

The five transportable units on wheels are coloured white and clad with plain steel with each unit incorporating an ensuite toilet and shower and an internal habitable area of 7.3m². Photo of the units on wheels are shown within the Elevation Plans in **Appendix 2**.

The transportable units on wheels and associated landscaping and pathways will be removed from the site by April 2022. Details of the transportable units on wheels are as follows:

| Transportable Units on Wheels | |
|---------------------------------|-------------------|
| Length | 11.1m |
| Width | 2.4m |
| Height | 2.831m |
| Each unit m ² | 7.3m ² |
| Setback – Eastern side boundary | 1m |
| Above NGL | 0.800m |
| Total Height incl. NGL | 3.631m |

The proposed accommodation pods and laundry are to be sited closest to the southern boundary and the transportable units on wheels are to be located on the eastern side boundary of the lot adjacent to the Kalbarri Recreation Sportsground (Reserve 25447).

All accommodation units are second-hand units which will be relocated from a mine site in the north-west of Western Australia. It is noted within application documentation that the applicant, Shunya Pty Ltd, is submitting the application on behalf of their clients Australian Garnet who are proposing to lease part of the hotel complex site to provide short term accommodation units and associated car parking.

Overall, the proposed development would cater for a maximum occupancy of 31 persons with an area of 386.4m² for parking, shown as 'Site 1' on the Site Plan, and an area of 1.609.3m² for accommodation and associated landscaping, shown as 'Site 2' on the Site Plan.

The proposed development includes a carparking area in the south western portion of the lot, with an additional 17 bays to be constructed in this location. The application does not provide for direct access or parking of vehicles directly adjacent to the proposed accommodation.

The Proposal:

In consideration of the application the following information is provided:

| | |
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| Lot Size | 9.1469 hectares / 91,469m ² |
| Existing Development | Hotel with Motel accommodation Units |
| Existing Services | Power & Phone |
| Access & Frontage | Cnr Jeffrey Browne Way and Porter Street |
| Topography | Flat |
| Vegetation | Established vegetation |
| Surrounding Land Uses | Commercial Retail and Public Open Space (Kalbarri Recreation Oval/Sportsground) |

COMMUNITY & GOVERNMENT CONSULTATION:

Due to the temporary nature of the proposed development, the application has not been referred to adjoining landowners or government departments for comment.

Should Council approve the proposed development, any future applications to extend the approval period or place the accommodation pods permanently on the lot will be required to address the advertising provisions outlined by Special Control Area 2 in LPS11.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*

Local: *Shire of Northampton Town Planning Scheme No. 11 – Kalbarri Townsite*

Clause 3.6 of the Scheme lists sets out requirements for Special Use Zones as:

SPECIAL USE ZONES

3.6.1 Schedule 3 sets out -

- a) special use zones for specified land that are in addition to the zones in the zoning table; and
- b) the classes of special use that are permissible in that zone; and
- c) the conditions that apply in respect of the special uses.

3.6.2 A person must not use any land, or any structure or buildings on land, in a Special Use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

Note: Special use zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

According to the Shire of Northampton's *Local Planning Scheme No. 11 – Kalbarri*, Special Use Zone 4 (SU4) applies to the land known as Lot 188 Corner of Grey Street and Porter Street and includes special use classifications and conditions as follows:

| | | | |
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| SU 4 | Lot 188 Corner of Grey Street and Porter Street. | <p><u>'P' Uses:</u> Tavern Motel</p> <p><u>'A' Uses:</u> All other Use Classes listed under the Centre Zone as 'P', 'D' or 'A' in Table 3 – Zoning Table.</p> | <ol style="list-style-type: none"> As determined by the local government in accordance with the requirements of the Scheme, Special Control Area No. 2 and the Use and Development provisions of the Kalbarri Townsite Local Planning Strategy that relate to the subject land. The Local Government shall require the preparation of a Local Development Plan for the land demonstrating the manner in which the proposed development integrates with Grey Street, Porter Street and adjoining lands including the 'Commercial' zoned land on the south side of Porter Street. |
|------|--|---|---|

Provisions of Special Use Zone 4 (SU4) list a “Motel” as a “P” use which means that the use is permitted if it complies with any relevant development standards or requirements of the Scheme.

The land use term used in the Scheme refers to a category of land use that is listed in the provisions, having the following meaning:

“motel” means premises which may be licensed under the Liquor Control Act 1988 –

- (a) used to accommodate guests in a manner similar to a hotel; and*
- (b) with specific provision for the accommodation of guests with motor vehicles.*

Lot 188 is also contained within Special Control Area 2 – Town Centre. The purpose and objective of the SCA is:

- *To facilitate the redevelopment of the Kalbarri Town Centre to provide for the needs of visitors and residents in a safe and pedestrian friendly, family orientated environment;*
- *To facilitate the re-development of Grey Street between Porter Street and Wood Street as a predominantly pedestrian friendly precinct;*
- *To facilitate the release of surplus land within the Grey Street road reserve into adjoining development sites;*
- *To facilitate the reservation of Gabba Gabba Creek for Recreation and Conservation;*
- *To facilitate the reservation and construction of the Grey Street diversion; and*
- *To ensure all development will accord with the objectives and guidelines established for the Special Control Area in the Kalbarri Townsite Local Planning Strategy.*

The proposed development is considered to address the “Special Use” requirements given the installation of the accommodation pods are an extension of the existing permitted use of “Motel”. However, it is considered that the proposed development does not address the detailed requirements of the Special Control Area No. 2 or the use and development provisions contained within the Kalbarri Townsite Local Planning Strategy. Given the temporary and limited development being sought, along with the circumstances surrounding the need for accommodation in Kalbarri it is not considered appropriate to apply the planning requirements of SCA2.

POLICY IMPLICATIONS:

Local: Shire of Northampton Kalbarri Townsite Local Planning Strategy

Shire of Northampton Local Planning Policy – Repurposed and Second-hand Dwellings

Kalbarri Townsite Local Planning Strategy

The Kalbarri Townsite Local Planning Strategy (LPS) was endorsed in 2010 and has provided the basis for strategic direction for the Kalbarri Townsite.

The strategic vision of the LPS is to develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.

The strategic objectives are as follows:

- To enhance Kalbarri's position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.
- To broaden Kalbarri's economic and employment base by furthering Kalbarri's position as a desirable alternative residential and employment location within the Mid-West.
- To protect and enhance Kalbarri's unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.

Lot 188 is located within the Town Centre precinct and is known as planning area TC1. The following is an extract from the LPS:

| PRECINCT | TOWN CENTRE |
|------------------|---|
| Objective | <i>To develop a distinctive Town Centre that provides for the broad range of needs of both residents and visitors in a safe and pedestrian friendly, family oriented environment.</i> |
| TC1 | Four Star Resort Hotel : Four Star Resort Hotel – Icon Building – No density restriction & no setback specifications. |

| | |
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| | <p>Four Storey building height limit.</p> <p>Require full range of facilities including bistro, quality restaurant, moderate size convention and function facilities, bar, pool, day spa & gymnasium.</p> <p>Encourage “main street” frontage to pedestrian boulevard including food & beverage services and quality tourist retail to Porter Street, integrating with Retail centre on south side.</p> <p>Require parking for short stay units and key staff only on-site. Require cash-in-lieu contributions to construction / upgrading of public carparks in the vicinity in lieu of provision of on-site parking for commercial uses.</p> <p>Allow 25% permanent residential component to encourage re-development and defray development costs.</p> <p>Require provision of rear service access to TC1 site from Porter Street and extension of rear service access to facilitate servicing of TC2.</p> |
| | <p>Following receipt of an acceptable development proposal/s and <u>prior to initiating re-zoning procedures</u>, undertake 42 day public pre-consultation period to allow Kalbarri community to comment on development proposal. Assess comments received and finalise development proposal with Applicant for initiation of formal re-zoning / Scheme Amendment procedures to Special Use Zone.</p> <p>Rezone site under new Kalbarri Planning Scheme to zone site and eastern portion of Grey Street road reserve to Special Use Zone – Resort Hotel including description of permissible uses and key development criteria – minimum 42 day public advertising during rezoning period.</p> |

The objective of the ‘Town Centre’ precinct is to provide for the broad range of needs of both residents and visitors in a safe and pedestrian friendly, family orientated environment. The proposed development is not aiming to significantly redevelop the site in a permanent manner, therefore the provisions contained within the LPS are not considered applicable to the proposed development.

Local Planning Policy – Repurposed and Second-hand Dwellings

Council adopted the *Repurposed and Second-hand Dwellings Local Planning Policy* on 16 February 2018.

In particular, this policy has the following objectives:

- a) *To ensure that any development proposing to use a repurposed or second hand building meets acceptable aesthetic and amenity requirements in the locality for which it is proposed.*
- b) *To ensure that any repurposed or second-hand dwelling does not detract from an existing (or reasonably desired) streetscape*
- c) *To enable the local government to retain such monies (bonds) to ensure the desired standard of development is achieved.*

The *Local Planning Policy* also includes a list of application requirements required by the Policy at 5.3. These are outlined below:

- 5.3.1 Photographs will need to be submitted that clearly illustrate the in-situ condition and appearance of the entire building (all sides and roof)..
- 5.3.2 An inspection of a proposed second-hand building, in-situ, will be carried out and an inspection report furnished to Council. Where it is not practicable for the Shire Building Surveyor to carry out the inspection it will be done by the Building Surveyor for the area in which it is located or by such other person that is acceptable to Council. All cost for a building inspection will be borne by the applicant.
- 5.3.3 Clear concise details of proposed works to be undertaken to ensure the repurposed or second-hand dwelling's presentation is of an acceptable standard to that of the locality. This will generally include elevations of the proposed finished works.
- 5.3.4 It may be sufficient to demonstrate that the proposed development will be isolated from the view of neighbours or significant roads to make consideration of aesthetics and amenity irrelevant to the application.
- 5.3.5 A clear timeframe for the completion of the above works, with such time frame to be as short as practicable and a maximum of 12 months.
- 5.3.6 Any other additional information required to demonstrate that the repurposed or second-hand dwelling will be aesthetically acceptable, contribute positively to the desired streetscape and comply with the objectives of this policy.

The application of this Local Planning Policy is considered relevant given that part of the development proposes to use second-hand transportable buildings. It is therefore

necessary to ensure that these units are upgraded in a manner to meet acceptable aesthetic and amenity requirements in the locality.

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil

COMMENT:

The proposed development of Lot 188 for an extension of a “Motel” on a temporary basis is considered to comply with the Shire of Northampton Local Planning Scheme No. 11 and its associated local planning policy framework. However, Council consideration is required due to a number of matters seeking variation, including the provision of adequate parking, access and egress to the site along with demonstrating the arrangements for water supply, effluent disposal and power supply to the site.

Water Supply

This application is proposing a thirty one (31) motel unit accommodation development for a limited time period and although the application provides an overview of the configuration of units and parking, it does not contain detail of how an adequate water supply will be provided to the proposed development across the site.

Should Council consider approving the development application it is recommended that a condition be included requiring that the development be connected to a reticulated water supply and that if this is not available that suitable arrangements be made with Water Corporation to service the needs of the proposed development.

Power Supply

The Application does not contain detail of how power will be supplied to the proposed development. Shire Officers recommend the Applicant/Owner be required to submit information detailing means of power supply and if a network

electricity supply is not available to the development, documentation detailing means of power supply be provided to the local government.

Waste Water Disposal

The matter of waste water (onsite effluent) disposal is a key issue required to be addressed at the planning approval stage, in order to substantiate the capability of the site for the proposed development given a connection to reticulated sewerage is not currently available and is considered to be cost ineffective.

It is considered that the proposed development has not addressed the matter of waste water disposal, therefore it is recommended that the Owner/Applicant be required to submit to the Shire and the Department of Health WA a detailed wastewater disposal application completed with full working drawings/plans of the system with copy of approval documentation by the Department of Health WA to be supplied to the Shire as a condition of approval.

Carparking and Access

An area of concern is that of vehicle and pedestrian access/egress and carparking spaces. The Development Application Report has provided a scenario whereby an extra 17 car parking spaces are provided on the south-western boundary of the site. However, the plans submitted have not included information pertaining to marking of car parking spaces and their designation/association with the proposed accommodation development. The potential for sharing of parking facilities, integration of vehicle access/egress with the general public, hotel patrons, liquor and food delivery vehicles and pedestrians requires provision of further detail of the measures to be implemented to manage these linkages. Shire Officers have reviewed the area and have ascertained that line marking of car parking bays and liaison with the Shire of Northampton's Manager of Works and Technical Services will be required to develop an overall parking plan for the proposed development.

Whilst there is an opportunity to integrate the proposed development with the existing infrastructure on Lot 188, should Council consider granting conditional approval to the proposal then conditions recommending development of an overall carparking and access plan for all uses of the site is recommended.

VOTING REQUIREMENT:

Absolute Majority Required: No.

CONCLUSION:

It is considered that the application for the proposed development has not adequately addressed the matters of power and water supply and effluent/waste water disposal and parking and access. This report recommends Council approval of the proposed development subject to conditions requiring the matters of onsite effluent disposal, water and power supply, carparking and access to be further examined and approved by the relevant authorities.

OFFICER RECOMMENDATION – ITEM 7.3.2

APPROVAL

That Council grant formal development approval for a limited time period of the proposed transportable motel units on Lot 188 (No. 40) Jeffrey Browne Way, Kalbarri consisting of thirty-one (31) one-bedroom motel units with ensuites and one laundry building in total, subject to the following conditions:

- 1. Development shall be in accordance with the attached approved plan(s) dated 16 July 2021 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the Local Government;**
- 2. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;**
- 3. Development approval is granted to four (4) accommodation pods and one (1) laundry unit to be located adjacent to the southern boundary of the lot as marked in 'RED' on the attached approved plans dated 16 July 2021 for a temporary period of two years expiring on 16 July 2023. After expiry of the temporary approval period, should operations continue the Applicant/Owner will be subject to a renewed Application for Development Approval and approval may or may not be granted based on compliance with relevant Planning Legislation and Policy;**
- 4. Development approval is granted to five (5) transportable motel units on wheels to be located adjacent to the eastern side boundary of the lot as marked in "RED" on the attached approved plans dated 16 July 2021 for a temporary period expiring on 30 April 2022. After expiry of the temporary approval period, should operations continue the Applicant/Owner will be subject to a renewed Application for**

Development Approval and approval may or may not be granted based on compliance with relevant Planning Legislation and Policy;

- 5. Prior to the issuing of a building permit, further detail be provided to the local government, demonstrating an adequate potable water supply to the approval of the Water Corporation is available for the proposed development**
- 6. Prior to the issuing of a building permit, further detail be provided to the local government, demonstrating an adequate power supply to the approval of Western Power is available for the proposed development. Should connection to the electricity network not be available further detailed information be provided to the local government, demonstrating means of power supply.**
- 7. Due to close proximity to town centre, all mechanical service systems (including air conditioners and generators), are to be designed and installed to prevent emitted noise levels from exceeding the relevant decibel levels as set out in the Environmental Protection (Noise) Regulations 1997 (as amended).**
- 8. Prior to the issuing of a building permit, a detailed wastewater disposal application shall be completed that pertains to the proposed development which is to the approval of the Department of Health WA and the local government.**
- 9. A building permit shall be issued by the local government prior to the commencement of any work on the site;**
- 10. A detailed schedule of external finishes, materials and colours to be used in the construction of the development shall be submitted prior to lodgment of an application for a building permit and shall be of non-reflective materials consistent or complimentary in colour with the surrounding natural landscape features to the approval of the Local Government;**
- 11. All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the approval of the Local Government (refer to Advice Note 5);**

- 12. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;**
- 13. Installation of crossing places, verge gradients and designated car parking areas shall be constructed, line marked and drained to the standards and specification of the local government (refer to Advice Note 5);**
- 14. All parking of vehicles to be provided for within the property boundary and the street verge area is to be kept free of vehicles;**
- 15. The Owner/Applicant shall install a boundary fence to match the existing fence on the southern boundary to a height of 2.1 metres upon the eastern side boundary and fencing and gates on the western side of the development as marked in 'RED' on the attached approved plan(s) dated 16 July 2021 so as to minimise visual impacts;**
- 16. Prior to the commencement of the development/land use a landscaping plan shall be submitted to and approved by the local government. The approved landscaping plan shall include details pertaining to fencing, pathways, screening, shade and plantings and is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government. Plantings are to include fast growing trees and shrubs;**
- 17. Any lighting device/s is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any passing motorists;**
- 18. The site shall be so ordered and maintained as not to prejudicially affect the amenity of the locality by reason of appearance;**
- 19. Bin storage and clothes drying areas shall be provided and appropriately screened such that they are not visible from the street/s, to the approval of the local government;**
- 20. A Bushfire Attack Level (BAL) assessment, in accordance with *State Planning Policy 3.7 Planning in Bushfire Prone Areas* be undertaken and submitted, with any further conditions from this assessment addressed, prior to lodgment of an application for a building permit, to the approval**

- of the local government;
21. A separate area shall be set aside for the loading and unloading of vehicles, from the existing and proposed car parking areas, to the approval of the local government; and
 22. An overall carparking plan shall be provided to include designated parking areas and bays for all uses on the site and to include vehicle access/egress points from all public roads, to the approval of the Local Government.
 23. At the cessation of the Development Approval, all temporary structures, waste disposal facilities and drainage facilities shall be permanently removed from the site to the approval of the local government;
 24. At the end of the approval period, the site shall be left in a neat and tidy condition following the removal of the structures.
 25. Prior to the issue of any building permit for a repurposed or second-hand structure the local government shall require the lodging of;
 - (a) A bond amount equivalent to 20% of the estimated value of the approved works to be undertaken to ensure the building presentation is of an acceptable standard, with a minimum amount of \$5,000;
 - (b) A statutory declaration, signed by the applicant(s) and appropriately witnessed, indicating that the bond will be forfeited to Council if the approved installation works are not carried out within the approved timeframe.
 - (c) Bond monies will only be refunded (if not forfeited) after works required to prevent forfeiture have been carried out to the approval of the Building Surveyor.

Advice Note

- 1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;**
- 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained;**
- 3. With regard to Condition No's. 3 and 5 the landowner/proponent is required to make arrangements accordingly to the approval of the Department of Health WA and the Local Government;**
- 5. With regard to Conditions No. 8 and 10, it is advised the Applicant/Owner should liaise with the Shire of Northampton's Manager of Works and Technical Services to determine crossover, verge gradient, car parking design and drainage requirements for developed areas.**
- 7. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be made within 28 days of determination.**

APPENDIX 1 – SITE PLAN

| ... | DRAWING NAME | NO. | REV. | ISSUED |
|-------------------|---------------------------------|-------|------|--------------------------|
| SITE PLANS | | | | |
| | LOCATION SCHEME | A1-01 | | <input type="checkbox"/> |
| | SITE PLAN | A1-03 | | <input type="checkbox"/> |
| PLANS | | | | |
| | FLOOR PLAN | A2-01 | | <input type="checkbox"/> |
| | TYPICAL RELOCATED CONTAINER POD | A2-02 | | <input type="checkbox"/> |
| | TYPICAL CARAVAN ACCOMMODATION | A2-03 | | <input type="checkbox"/> |



LOCAL GOVERNMENT: SHIRE OF NORTHAMPTON

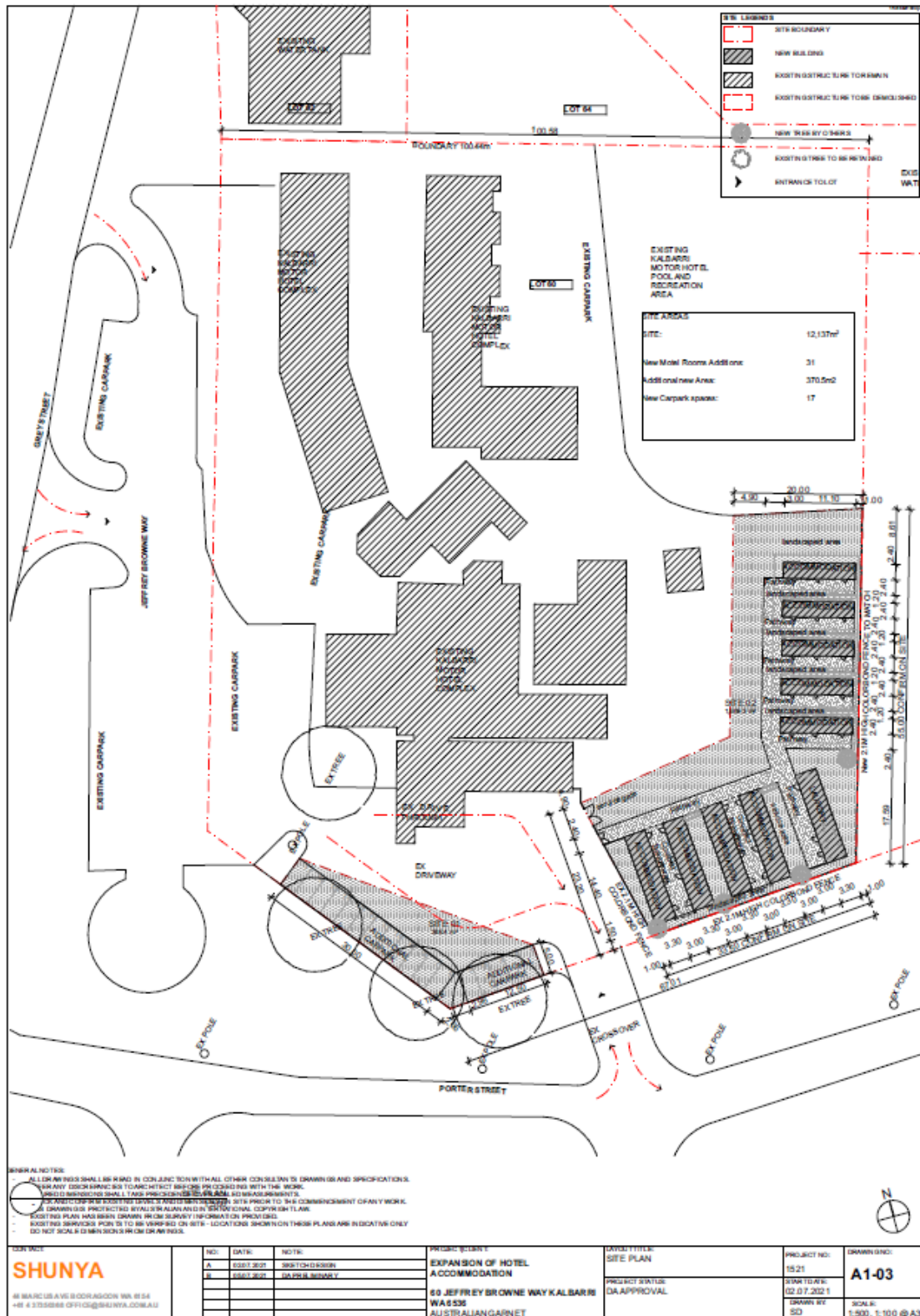
 SITE LOCATION



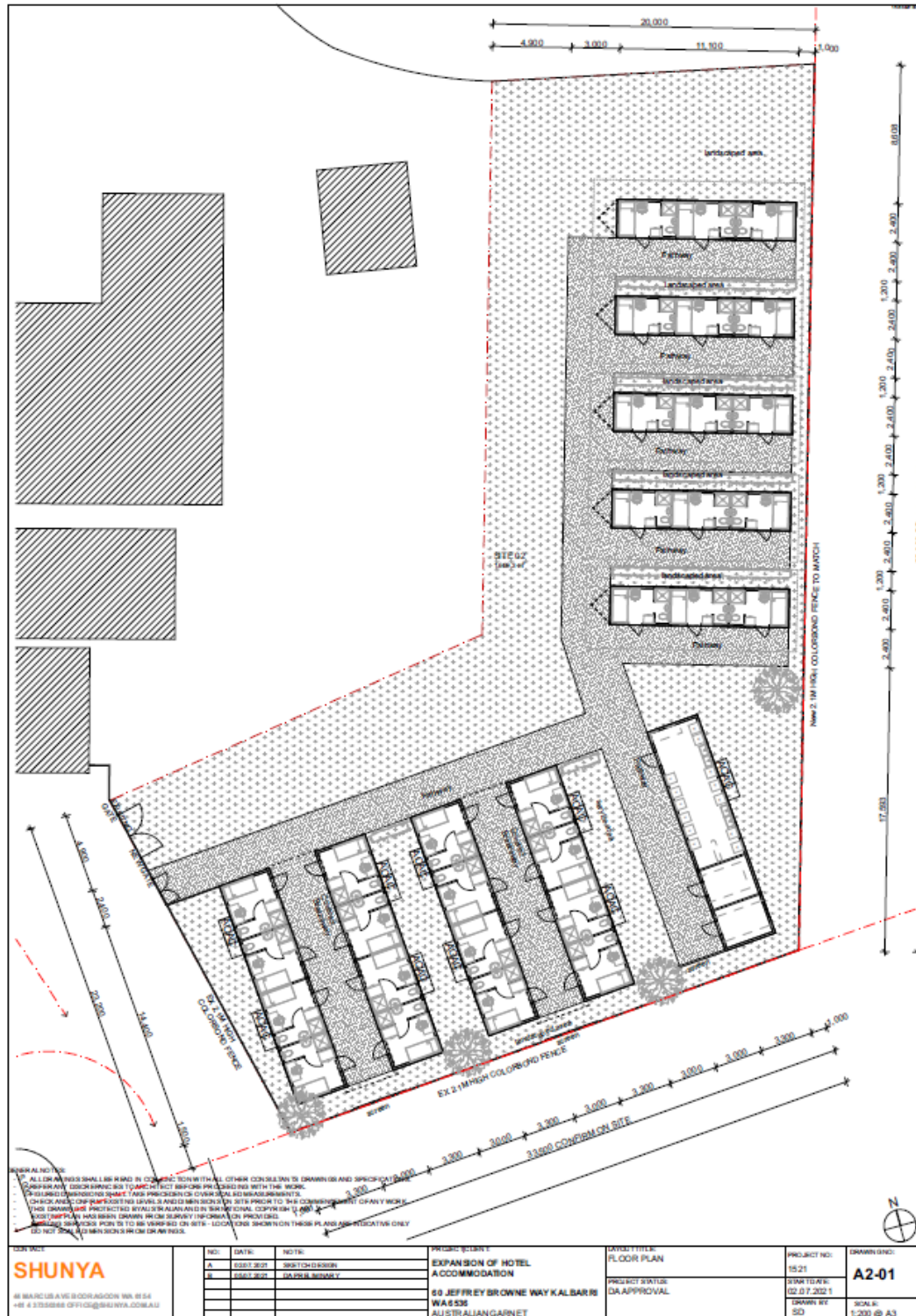

Existing Site Condition

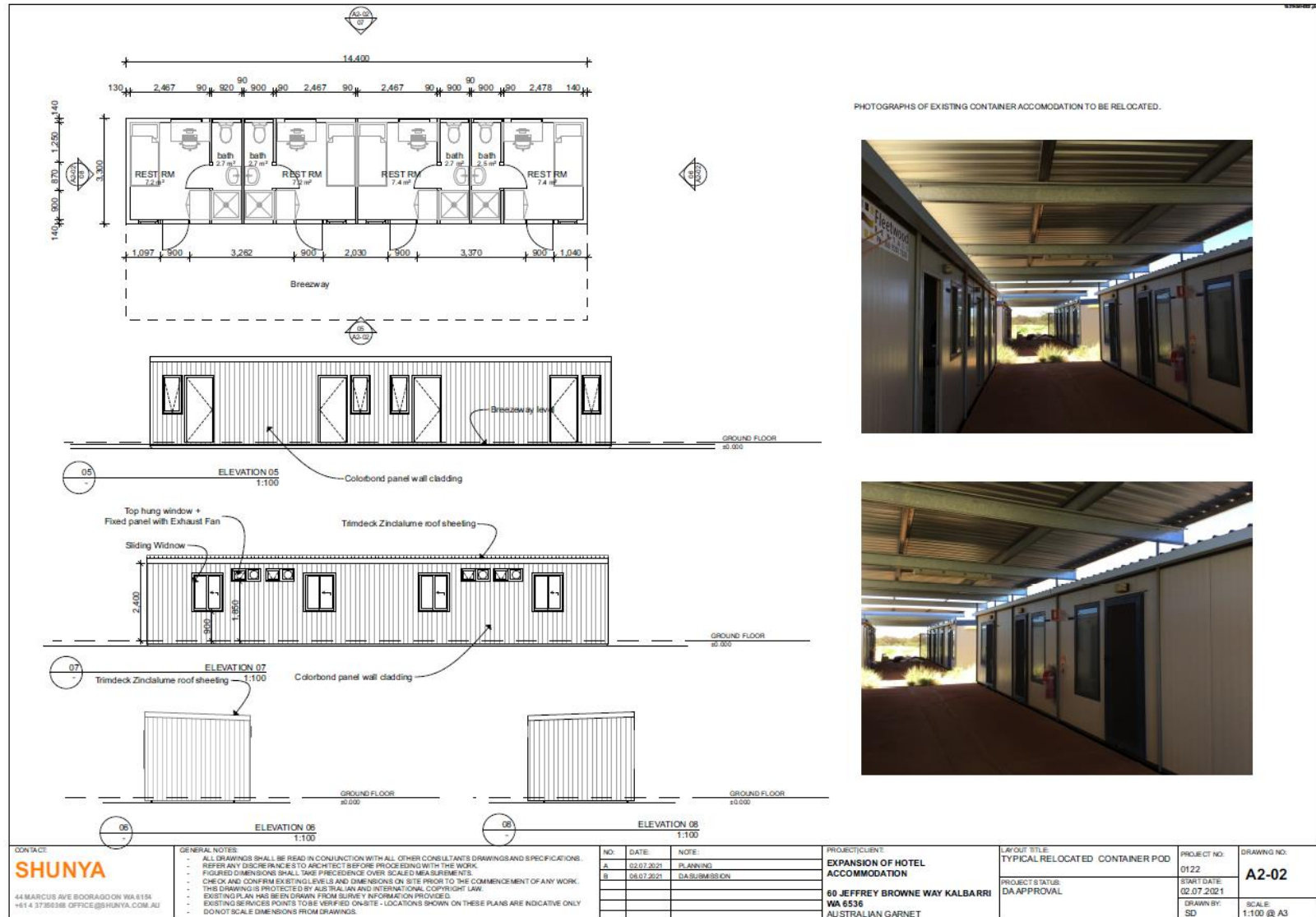
Existing Site Condition

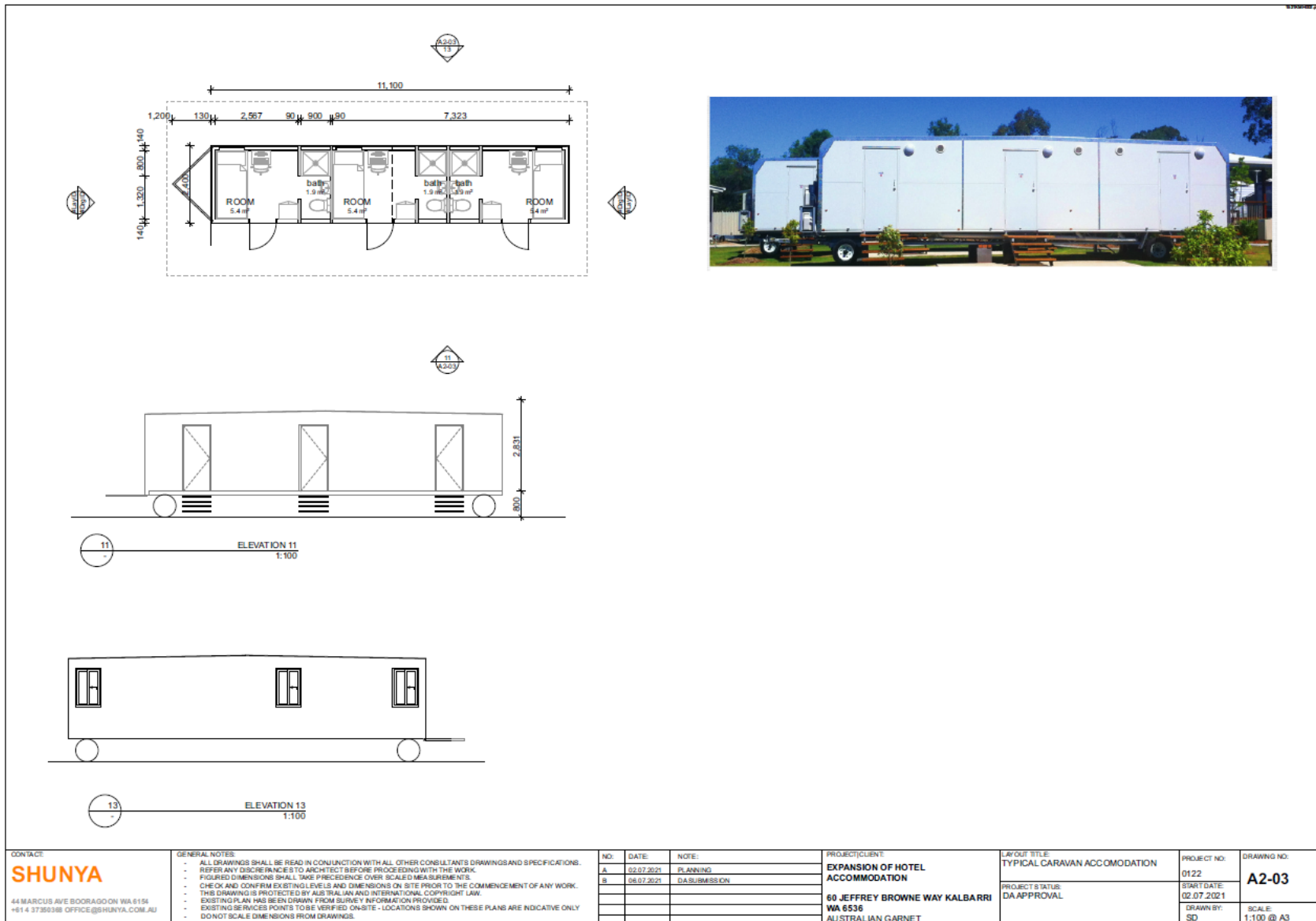
| | | | | |
|---|---|----------------------------------|------------------------------|---------------|
| CONTACT SHUNYA 44 MARCUS AVE BOORAGONG WA 6116 +61 8 37350355 OFFICE@SHUNYA.COM.AU | GENERAL NOTES: - ALL DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL OTHER CONSULTANT'S DRAWINGS AND SPECIFICATIONS. - REFER ANY DISCREPANCY TO ARCHITECT BEFORE PROCEEDING WITH THE WORK. - FIGURED DIMENSIONS SHALL TAKE PRECEDENCE OVER SCALED MEASUREMENTS. - CHECK AND CONFIRM EXISTING LEVELS AND DIMENSIONS ON SITE PRIOR TO THE COMMENCEMENT OF ANY WORK. - THIS DRAWING IS PROTECTED BY AUSTRALIAN AND INTERNATIONAL COPYRIGHT LAW. - EXISTING PLAN HAS BEEN DRAWN FROM SURVEY INFORMATION PROVIDED. - EXISTING REFERENCE POINTS TO BE VERIFIED ON SITE - LOCATIONS SHOWN ON THESE PLANS ARE INDICATIVE ONLY. - DO NOT SCALE DIMENSIONS FROM DRAWINGS. | NO. | DATE | NOTE |
| | | A | 02.07.2021 | PLANNING |
| | | B | 08.07.2021 | DA SUBMISSION |
| | | | | |
| PROJECT CLIENT: EXPANSION OF HOTEL ACCOMMODATION 60 JEFFREY BROWNE WAY KALBARRI WA 6536 AUSTRALIAN GARNET | | PROJECT NO.: 0122 | DRAWING NO.: A1-01 | |
| PROJECT STATUS: DA APPROVAL | | START DATE: 02.07.2021 | SCALE: 1:1 @ A3 | |



APPENDIX 2 FLOOR AND ELEVATION PLANS







APPENDIX 3 – APPLICATION LETTER**Shunya Pty Ltd**

architecture + design + heritage + research
Perth: 44 Marcus Avenue Booragoon WA 6154
M +61.437350368

E sonal@shunya.com.au
ABN 66 463 408 109 ACN 137 779 394

06.07.2021

**SUB: Development Application for Additional motel rooms and carpark @ 60 (Lot 188)
Jeffrey Browne Way Kalbarri WA.**

Att
The planning officer,
Shire of Northampton.

On behalf of our clients Australian Garnet, please find attached the Planning application documents for Additional motel rooms and carpark @ 60 (Lot 188) Jeffrey Browne Way Kalbarri WA.

This includes

- Cover letter and Written Statement.
- Completed and signed application forms.
- A sets of documents for proposed development (A3 size)

Our clients Australian Garnet needs short term accommodation in Kalbarri area to service their mining project in the area. They have come to a lease agreement with Kalbarri Hotel to use part of their site to build 31 new motel rooms. These rooms will be serviced and run by the Hotel for Australian Garnet staff. Due to recent cyclone there is a shortage of hotel room accommodation in the area.

The site selected for this extension is not being used by the hotel and no existing structures will be removed in the process.

1. Accommodation:

There are two types of accommodation pods proposed, Four Relocated Container accommodation pods with shared covered breezeway to be located close to Porter Street. An additional container is proposed at the end to house laundry services. These containers are placed perpendicular to Porter street and behind the existing 2.1m high Colorbond fence to minimise visual impact. Proposed landscape and screen will further shield the facility from Porter Street.

Client also want to place 5 additional accommodations in form of caravans, these are located behind the container pods and will be removed from the site by April 2022.

2. Parking:

Our clients are also leasing part of the hotel complex site to provide additional 17 carpark bays.

Proposed Caravans are going to be removed and relocated to other site by April 2022, leaving four relocated container accommodation housing 16 rooms.

Please note most of the staff working on the mine site arrive in a shared transport. They are driven to and from the site in a company shared vehicles and do not have their own private vehicles.

Once the construction on the mine site is completed this accommodation will be removed from the site when the lease is finished in three years.

Hope this answers all yours inquires and looking forward to your support for this development.

Please do not hesitate to contact me for any clarifications

Regards



Sonal Dave / Shunya Pty Ltd

APPENDIX 4 – CURRENT PHOTOS OF SITE





7.3.3 PROPOSED CARAVAN TEMPORARY ACCOMMODATION – LOT 29 (NO. 109) HAMPTON ROAD, NORTHAMPTON

| | |
|-----------------------------|--|
| LOCATION: | Lot 29 (No. 109) Hampton Road, Northampton |
| APPLICANT: | R S Pearce |
| OWNER: | R S Pearce |
| FILE REFERENCE: | 10.8.1.1/A1197 |
| DATE OF REPORT: | 15 July 2020 |
| REPORTING OFFICER: | Michelle Allen – Planning Officer |
| RESPONSIBLE OFFICER: | Garry Keeffe – Chief Executive Officer |
| APPENDICES: | |
| 1 | Application Letter and Shire CEO response (April 2020) |
| 2 | Site and Building Plans |
| 3. | Application Letter 23.June 2021 |
| 4 | Site and caravan photos |

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An application to use a caravan for temporary accommodation purposes in the residential area of Northampton whilst constructing a single house and outbuilding development was approved at Council's Ordinary Meeting on 15 May 2020 for a period of twelve months. The approval period expired on 15 May 2021 and a further letter of request has been received requesting further use of a caravan for temporary accommodation purposes whilst construction continues of the single house and outbuilding.

Council is requested to consider the Applicant's request to extend the use of the caravan on Lot 29 (No. 109) Hampton Road, Northampton for temporary accommodation purposes.

LOCALITY PLANS:

Figure 1. Location of Lot 29 (No. 109) Hampton Road, Northampton

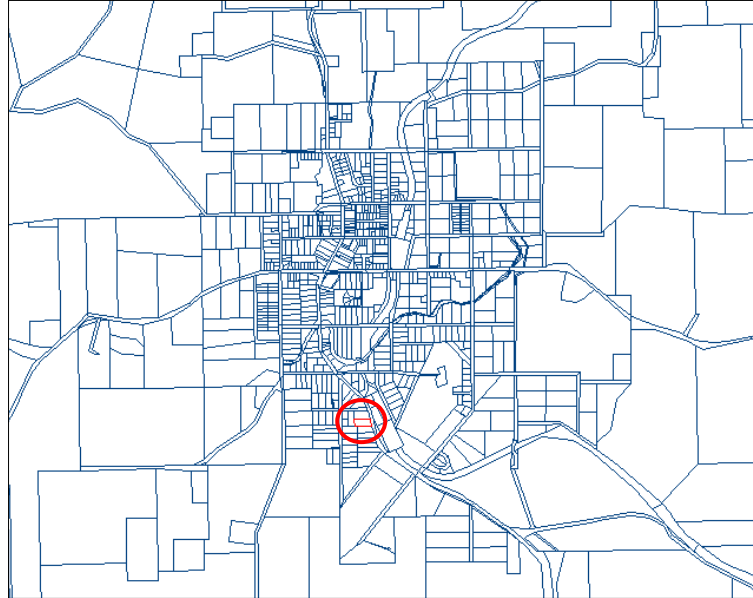


Figure 2. Site Plan of Lot 29 (No. 109) Hampton Road, Northampton



BACKGROUND:

An application to use a caravan for temporary accommodation purposes in the residential area of Northampton was received in April 2020 as shown in **Appendix 1**, which was thereafter approved at Council's Ordinary Meeting on 15 May 2020. The application was received following approval to construct a single house and outbuilding was granted in March 2020 (D/A 2020-014 and Building Permit Application No. 1778). Details of the development are shown in **Appendix 2**.

A condition of approval D/A 2020-014 included payment of a bond of \$5,000 by the Applicant, with the bond money to be repaid to the Applicant upon completion of the dwelling to lock-up stage.

Circumstances of 2020

The ability to stay in the local caravan park within the townsite of Northampton, which is in close proximity to the Hampton Road lot, was not available at the time of the original application to use a caravan for temporary accommodation purposes. The Northampton Caravan Park was being advertised for sale at the time.

A State of Emergency declaration was in place in Western Australia and the financial impact of the Covid-19 pandemic was predicted to greatly affect the economy. The State Government had introduced an amendment to the State's *Planning and Development (Local Planning Schemes) Regulations 2015* in Schedule 2 Part B as 'Exemptions from planning requirements for state of emergency'. These exemptions applied in relation to some planning requirements whilst the state of emergency was in operation and was an attempt by the State Government to soften the financial impact on local economies and to facilitate a supportive environment for developments to continue to occur during these exceptional circumstances.

Following the granting of approval by the Shire to temporarily reside in a caravan on Lot 29, the Applicant emailed a request to Shire Officers on 14 July 2020 seeking to waive the \$5,000 bond fee, as per the following request:

*"Dear Michelle Allen/Garry Keeffe
Northampton Shire*

I'm so sorry for not responding to your letters, but I hadn't checked my po box in some time.

*In relation to not paying council 5k to live on my property while building,
I simply cannot afford it at this moment in time. I had no idea that the*

earth works was going to be so expensive as the property had rock everywhere, and the amount of fill I needed was enormous. Not to mention electricity supply, water supply and sewerage. I have also laid a concrete pad and will be starting to put up the frames in the near future.

With the build, corona virus and lack of work, I have had to sell my car and my now ex-partner has left me due to not wanting to be homeless and having no money.

My anxiety and depression level has skyrocketed and I can only ask for a little Grace at present.

I've placed screening across the van site and hope this is to your satisfaction.

My reason for having a container on site is to be able to keep my tools and materials locked up safe and secure. It is also an OHS issue and I am obligated to keep a clean safe site for all and certain materials locked away. Being that this is a vacant lot and no shed is erected as yet, this is my only means to do so.

I hope the shire doesn't make me homeless.

Sincerely Rick"

Approval to waive the required bond amount was not granted and consideration of alternative payment arrangements was afforded the applicant. Due to financial hardship, the Applicant agreed to pay the bond money on an instalment basis with regular fortnightly payments commencing on 23 July 2020.

The Proposal:

The initial approval period to reside temporarily on Lot 29 Hampton Road was granted as an interim measure for a limited period of twelve months with the approval period expiring on 15 May 2021. Shire Officers forwarded formal correspondence on 21 June 2021 advising the approval period had expired with a subsequent response being received from the landowner/applicant on 23 June 2021 which is shown in **Appendix 3**.

The applicant is seeking a further extension to use the caravan on Lot 29 Hampton Road for temporary accommodation purposes whilst construction of the single dwelling and outbuilding continues.

Construction of the single dwelling is being undertaken by the landowner/applicant as an Owner Builder and it is noted that verification of the applicant's current Owner Builder registration status is required.

In consideration of the application the following information is also provided:

| | |
|-----------------------|--|
| Lot Size | 5,349m ² |
| Existing Development | Vacant Land |
| Access & Frontage | Access via Hampton Road (North West Coastal Highway) |
| Services | Water and Power |
| Topography | Flat |
| Vegetation | Cleared |
| Surrounding Land Uses | Residential R5 / Reserve 29209 Community Purposes |

Construction progress on the single house appears to have stalled in recent times. Building activity that has been undertaken on the single house in the 16 month period since approvals were granted include laying of the concrete house pad, erection of steel wall and roof framing for the house, installation of plumbing work and laying of the sand pad for the outbuilding some of which is shown at **Appendix 4**. It is noted that several pallets of retainer bricks are located on site and the applicant has advised these are proposed for construction of a retaining wall structure for the development.

COMMUNITY & GOVERNMENT CONSULTATION:

The original application for the construction of the proposed single dwelling and outbuilding was advertised for a period of 14 days from 7 February 2020 until 21 February 2020.

No consultation has been undertaken to date in regard to the application to use a caravan for temporary accommodation purposes.

FINANCIAL & BUDGET IMPLICATIONS:

In February 2020, the applicant paid the sum of \$384.00 being payment of the development application fee and the sum of \$1469.52 being payment of the building application fee for the single dwelling and outbuilding.

No application fee has been paid for the current application to use a caravan for temporary accommodation purposes for a further time period.

As a condition of approval of D/A 2020-028, a bond of \$5,000 was required to be paid, with the bond money to be held in trust and returned to the Applicant should they meet their bond and development approval conditions and therefore is not a true revenue for the Shire of Northampton.

The applicant commenced payment of the required bond on 23 July 2020 regularly depositing payments on a fortnightly basis for a period of twelve months. At 24 June 2021, the total sum of \$2,300 had been paid by the Applicant with the sum of \$2,700 of the total bond amount still outstanding.

STATUTORY IMPLICATIONS:

*State: Planning and Development Act 2005
Planning and Development (Local Planning Scheme) Regulations 2015
Planning and Development (Local Planning Schemes) Amendment Regulations 2020
Caravan Parks and Camping Grounds Regulations 1997*

Local: Shire of Northampton Local Planning Scheme No. 10

Planning and Development (Local Planning Schemes) Amendment Regulations 2020

On the 4 April 2020 the Western Australian Minister for Planning announced an amendment to the regulations as *Part 10B Exemption from planning requirements for state of emergency*.

78H. Minister may issue notice of exemption from planning requirements in state of emergency

(1) *If a state of emergency declaration is in force under the Emergency Management Act 2005 Part 5 in relation to the whole or any area or areas of the State, the Minister may, by notice in writing, issue 1 or more exemptions from planning requirements under this Scheme.*

(2) *A notice under subclause (1) can be issued only if the Minister considers that it is necessary to do so for the purpose of facilitating response to, or recovery from, the emergency to which the state of emergency declaration relates.*

(3) *A reference in subclause (1) to a planning requirement —*

(a) includes, without limiting that subclause —

- (i) a requirement to obtain development approval; and*
- (ii) a requirement under a condition of development approval; and*

- (iii) *a requirement relating to the permissibility of uses of land; and*
 - (iv) *a requirement relating to works; and*
 - (v) *a provision having the effect that a non-conforming use of land is no longer permitted because of a discontinuance of that non-conforming use; and*
 - (vi) *a requirement in relation to consultation, advertisement, applications, time limits or forms;*
- but*
- (b) *does not include an environmental condition that applies to this Scheme as a result of an assessment carried out under the Environmental Protection Act 1986.*
- (4) *A notice under subclause (1) may be issued whether or not the state of emergency declaration applies in relation to any part of the Scheme area, but only if it is necessary for the purpose referred to in subclause (2).*
- (5) *An exemption in a notice under subclause (1) may —*
 - (a) *apply generally or to land, or classes of land, specified in the notice; and*
 - (b) *be unconditional or subject to any conditions specified in the notice.*
- (6) *The Minister —*
 - (a) *may, by notice in writing, amend a notice under subclause (1) for the purpose referred to in subclause (2); and*
 - (b) *may, by notice in writing, revoke a notice under subclause (1); and*
 - (c) *must under paragraph (b) revoke a notice under subclause (1) if the Minister considers that the notice is no longer necessary for the purpose referred to in subclause (2).*

[Clause 78H inserted: SL 2020/30 r. 5.]

Caravan Parks and Camping Grounds Regulations 1997

In determining where a person may camp, other than in a registered Caravan Park, the relevant excerpts of the *Caravan Parks and Camping Grounds Regulations 1997* are outlined below:

11. Camping other than at a caravan park or camping ground

- (1) A person may camp —
 - (a) for up to 3 nights in any period of 28 consecutive days on land which he or she owns or has a legal right to occupy, and may camp for longer than 3 nights on such land if he or she has written approval under subregulation (2) and is complying with that approval;
- (2) Written approval may be given for a person to camp on land referred to in subregulation (1)(a) for a period specified in the approval which is longer than 3 nights —
 - (a) by the local government of the district where the land is situated, if such approval will not result in the land being camped on for longer than 3 months in any period of 12 months.
 - (b) by the Minister, if such approval will result in the land being camped on for longer than 3 months in any period of 12 months; or
 - (c) despite paragraph (b), by the local government of the district where the land is situated —
 - (i) if such approval will not result in the land being camped on for longer than 12 consecutive months; and
 - (ii) if the person owns or has a legal right to occupy the land and is to camp in a caravan on the land while a building licence issued to that person in respect of the land is in force.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Caravans for Temporary Accommodation

Local Planning Policy – Caravans for Temporary Accommodation

The *Local Planning Policy for Caravans for Temporary Accommodation* was adopted by Council at their 15 June 2018 Ordinary Meeting.

The *Local Planning Policy* states the following objectives:

- To provide for and regulate the use of caravans for temporary accommodation purposes whilst building a residence.

- To ensure that outbuildings are not used for habitable purposes.
- To ensure that this type of temporary accommodation does not compromise the amenity of the area.
- To ensure an acceptable standard of development (by way of building and health compliance) is achieved.

The Local Planning Policy also details the following:

Clause 3.3.2:

“It is considered that the use of caravans for temporary accommodation purposes in residential areas (even located within an outbuilding) could have a detrimental impact on the amenity of the area and would be contrary to resident’s expectations for development in the locality.

Therefore the use of caravans for temporary accommodation purposes in residential areas should not be approved.”

Clause 3.3.3:

“Within Rural Residential and Rural Smallholdings areas the local government may approve the occupation of 1 caravan on-site for up to 12 months pursuant to regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997, subject to:

- a) *A building permit having been issued for the construction of the residence on the property with written evidence of a signed building contract with a registered builder for the construction of the residence, and a commitment date that is within 6 months by that builder for the commencement of construction of the residence; or*

In the case of an owner builder, a building permit for a residence has been issued by the local government and the applicant shall lodge a bond of \$10,000.00 with the local government and a Statutory Declaration providing a commitment to construct a residence and an accompanying commencement date that is within 6 months;

- b) *A Statutory Declaration acknowledging the use of a caravan on-site is for temporary accommodation purposes only in accordance with regulation 11(2)(c) of the Caravan Parks and Camping Grounds Regulations 1997.*

- c) *Provision of adequate ablution and washing facilities connected to an approved water supply and effluent disposal system to the satisfaction of the local government; and*
- d) *The caravan being located within an outbuilding."*

STRATEGIC IMPLICATIONS:

Nil.

COMMENT/CONCLUSION:

The applicant is a ceiling fixer by trade and has worked in the general building industry for many years. As an owner builder, he applied to reside on-site in a caravan with an annex (whilst undertaking construction of the dwelling and outbuilding as an Owner Builder) on his Hampton Road lot.

Previous applicants seeking to temporarily reside on a vacant lot have been owners seeking to construct an outbuilding to reside in whilst organising for a dwelling to be constructed by a third party.

A number of factors have been considered in relation to the requests, with each of these factors detailed separately below.

Amenity of the Location

The lot is located on Hampton Road (North West Coastal Highway) which is a visually prominent position within the townsite of Northampton in the 'Residential' zoned area, so ensuring caravan use is temporary and does not compromise the amenity of the area is paramount.

Generally, Residential R5 lots are in the order of 2,000m² and whilst the Hampton Road lot cannot be classified as Rural Residential in terms of size being 5,349 m², it is significantly larger than a typical residential lot. To enable the caravan to be in the vicinity of the septic system, a condition of approval D/A 2020-028 was that the caravan should be adequately screened from view of the street which was undertaken by the Applicant and is further addressed by the partially constructed single house which is shown in **Appendix 4**.

Consistency with previous Council decisions

Local governments within Western Australia did historically afford landowners the opportunity to temporarily reside on their property whilst constructing a permanent residence, subject to the minimum health and building standards being met. However, due to the high level of non-compliance occurring, (people continuing to reside in outbuildings or on-site and never actually constructing a residence), legal advice was sought by the Shire of Northampton and the *Caravans for Temporary Accommodation* Local Planning Policy was adopted on 15 June 2018.

At the time of developing the local planning policy, temporary accommodation options where applicants wish to reside on-site whilst building a permanent residence were considered and found to not be appropriate for a Class 10 building (outbuilding) to be used for habitable purposes, even on a temporary basis and nor was it considered appropriate in residential areas for caravans to be used for temporary accommodation purposes.

It was further determined that in rural residential and rural smallholding areas however, approval may be granted for the occupation of one caravan on-site for up to twelve (12) months subject to a building permit being issued for construction of a residence on the property with evidence of a signed building contract with a registered builder with a commitment date that is within six (6) months.

In the case of an owner builder, a building permit for construction of the residence must be issued and the applicant must lodge a bond of \$10,000 with the local government and a Statutory Declaration be provided giving commitment to construct a residence within six (6) months.

In May 2020, when considering the application to use a caravan for temporary accommodation purposes whilst constructing a dwelling and outbuilding, the following circumstances were noted:

- The applicant is the owner of Lot 29 (No. 109) Hampton Road, Northampton and is experienced in the general building industry;
- The applicant was proposing to relocate to Northampton from Mandurah to construct the development and to reside at the Hampton Road development once completed;
- Owner Builder approval had been granted to the applicant;
- Development Approval had been granted for the construction of the dwelling and outbuilding;
- A Building Permit had been issued for the construction of the dwelling and outbuilding;

- The closure of the caravan park in Northampton was excluded as an accommodation option being available to the applicant at the time; and
- The location of the caravan at the rear of the lot would meet the objective of the Shire's Local Planning Policy *Caravans for Temporary Accommodation* which is:
"To ensure that this type of temporary accommodation does not compromise the amenity of the area."

Council reduced the bond requirement to \$5,000 due to the size of the lot being larger than normal residential sized lots, the location of the caravan to the rear of the lot which was deemed to have minimal effect to the amenity of the area and the potential financial impact to the community following the arrival of the Covid 19 pandemic was a key consideration at the time.

Due to the arrival of the Covid 19 virus and subsequent declaration of a pandemic in Western Australia on 15 March 2020, taking into account the Applicant's circumstances at the time citing financial and personal hardship and the closure of the Northampton Caravan Park the request to use a caravan on Lot 29 Hampton Road was granted by Council for a period of twelve months. The approved period expired on 15 May 2021.

Current circumstances

The ability to stay in the local caravan park within the townsite of Northampton (which is in close proximity to the Hampton Road lot) was not available at the time of the original application in March 2020. The caravan park has since reopened on 20 February 2021 with new owners who have advised that the ability to reside permanently at the park is not available, however, due consideration is given to requests for longer non-permanent stays on a case-by-case basis.

The initial approval period to reside temporarily on Lot 29 Hampton Road was granted as an interim measure for a limited period of twelve months and with the approval period expiring on 15 May 2021 Shire Officers forwarded formal correspondence on 21 June 2021 advising that the approval period had expired. A subsequent response was received from the landowner/applicant 23 June 2021 which is shown in **Appendix 3**.

The applicant is seeking a further extension to use the caravan on Lot 29 Hampton Road for temporary accommodation purposes whilst construction of the single dwelling continues. Construction of the outbuilding has not commenced with only the sand pad being prepared for this structure.

Construction of the single dwelling is being undertaken by the landowner/applicant as an Owner Builder and it is noted that confirmation of current registration status of the Applicant is required.

In considering the application to further extend the time period to use a caravan on Lot 29 (No. 109) Hampton Road, Northampton whilst construction continues of the single dwelling and outbuilding development, the following circumstances are noted:

- The caravan park in Northampton has reopened and ability for longer non-permanent stay periods are dealt with on a case-by-case basis by the new owners;
- Location of the caravan at the rear of the lot meets objectives of the Shires Local Planning Policy *Caravans for Temporary Accommodation* which is:
"To ensure that this type of temporary accommodation does not compromise the amenity of the area."
- Confirmation of current Owner-Builder registration status of the Applicant is required.
- A staged Project Plan for the project is required from the Applicant with proposed timelines for completion of elements of the project to be included in the Plan which is to be regularly reviewed and adjusted, if necessary, in conjunction with the Building Surveyor at quarterly intervals.
- Consideration has been afforded in relation to this development acknowledging the potential financial impacts of Covid 19 with approval of a payment plan for the required bond being approved.
- The payment of the \$5,000 bond remains a condition requiring further attention to achieve compliance (that is, continuation of fortnightly payments by the applicant to pay the remaining outstanding sum of \$2,700).
- Whilst Cyclone Seroja has not impacted this development, availability of building supplies may be a consideration. Regular review of the Project Plan will address/highlight these impacts should they occur.
- Consideration be given to extending the use of the caravan on Lot 29 Hampton Road for a limited period of twelve (12) months until 16 July 2022 and be conditional on provision of a Project Plan.
- At the expiry date of 16 July 2022, no further extensions of time will be granted to use the caravan on Lot 29 (No. 109) Hampton Road, Northampton for the purpose of temporary accommodation after which time penalties may apply in accordance with the *Planning and Development Act 2005*.

- It is noted that the Building Permit expiry date is 17 March 2022 at which time an Application to Extend a Building Permit (BA22) will be required to be submitted to the Shire.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

Having taken into consideration the requirements of the State's *Planning and Development (Local Planning Schemes) Regulations 2015*, the *Caravan Parks and Camping Grounds Regulations 1997*, the *Shire of Northampton's Local Planning Scheme No. 10* and *Local Planning Policy Caravans for Temporary Accommodation* and the unusual circumstances outlined previously in this application, it is recommended that Council approve the application, subject to the conditions detailed below.

| OFFICER RECOMMENDATION – ITEM 7.3.3 | APPROVAL |
|--|--|
| For Council consideration. | |
| <i>“That Council, having taken into consideration the provisions of the Shire of Northampton's Local Planning Scheme No. 10 (Northampton), the Shire's Local Planning Policy Caravans for Temporary Accommodation, the current circumstances of the applicant and Planning Exemptions afforded after Cyclone Seroja, grant approval for a caravan to be placed on Lot 29 (No. 109) Hampton Road (North West Coastal Highway), Northampton, subject to the following conditions:</i> | |
| 1. | <i>Development/use shall be in accordance with the attached approved plans dated 16 July 2021 and subject to any modifications required as a consequence of this approval the endorsed plan(s) shall not be modified or altered without the prior written approval of the local government.</i> |
| 2. | <i>Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition.</i> |
| 3. | <i>This Development Approval is valid until 16 July 2022, after which time no further extensions of time will be granted to use the caravan on Lot 29 (No. 109) Hampton Road, Northampton for temporary accommodation purposes after which time penalties may apply in accordance with the Planning and Development Act 2005.</i> |

4. ***This approval is issued only to R. Pearce and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton.***
5. ***The Applicant is required to provide verification of current Owner Builder Registration to the local government;***
6. ***Continuation of approved plan for payment of a bond of \$5,000 shall be lodged with the Shire of Northampton prior to occupation of the caravan on site with the bond money to be repaid to the Applicant upon completion of the dwelling to lock-up stage.***
7. ***The approval is for one (1) Caravan with Annexe, one (1) portable chemical toilet and one (1) portable shower only.***
8. ***The caravan and ablution facilities are to be positioned on the lot so as to be not visible from Hampton Road and will include visual screening measures, to the approval of the local government.***
9. ***The ablution facilities (toilet and shower) are to be connected to the new septic system for the proposed dwelling.***
10. ***The Applicant is required to provide a Project Plan with proposed timelines for completion of elements of the project. The Project Plan is to be regularly reviewed and adjusted, if necessary, in conjunction with the Building Surveyor at quarterly intervals to the approval of the local government.***
11. ***Should substantiated ongoing complaints be received in relation to the placement of the caravan on Lot 29 (No. 109) Hampton Road, Northampton), the Shire of Northampton reserves the right to review and/or revoke this Development Approval.***
12. ***The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times.***
13. ***The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.***
14. ***The use of a generator upon Lot 29 (No. 109) Hampton Road is only allowed during power outages and when the on-site power source is not accessible. At all other times, the Applicant shall utilise the power source available on site.***

Advice Notes

1. *If the development/use the subject of this approval is not substantially commenced within a two (2) year period, the approval will lapse and be of no further effect.*
2. *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
3. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*
4. *The Applicant is advised that compliance with the Building Act 2011 and Building Regulations 2012, including but not limited to the requirement for a current Building Permit is required at all times.*
5. *The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations and the Environmental Protection (Noise) Regulations, is required at all times.*

APPENDIX 1 – APPLICATION LETTER & SHIRE CEO RESPONSE (APRIL 2020)

From: Rick Builder <rickbuilder14@gmail.com>
Sent: 14 April, 2020 8:11 AM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: Northampton build

Dear Garry Keeffe,

I am writing to you with regards to a property my partner & myself purchased late last year in the shire of Northampton.

We submitted plans to build a steel framed home to Shire & we were recently advised that our application was successful, we will have power connected shortly, water has been connected & we have had discussion with Earth Work & a plumber to begin shortly.

Although we are a middle age couple the majority of work will be done by myself as owner builder (my background as always been in building).

Steel Frames have been ordered & paid for.

We currently reside in a rental property in Mandurah which we have given notice to vacate next month.

We have purchased a small caravan, sight shower & sight toilet that we were under the impression we could put down the back of our 1 acre property hidden behind the trees, to stay in whilst we build.

When we were up in Northampton not so long ago to lease with Shire staff, we were advised due to our circumstances we should be emailing yourself & asking for permission to do so.

I sincerely hope you will consider our need to stay on sight while building, as now we have nowhere else to go.

Apart from our lovely next door neighbours & a couple of contractors, we don't know anybody else in your lovely little township.

Hence we would find it extremely hard, if not impossible to go on with our dream build if we can't stay on sight.

Please grant us permission to stay on sight & build respectfully.

Yours Sincerely

Rick & Paula Pearce

--

Rick | Manager
RBM Contractors
PERTH, WA 6000
AUSTRALIA
Cell: 0413 799 280 | rickbuilder14@gmail.com

From: Garry Keeffe <ceo@northampton.wa.gov.au>
Sent: Wednesday, April 15, 2020 1:04 PM
To: Rick Builder <rickbuilder14@gmail.com>
Cc: Michelle Allen <cdo@northampton.wa.gov.au>; Wendy Dallywater <eho@northampton.wa.gov.au>
Subject: RE: Northampton build

Further to your below email, I advise the following:

Town Planning Requirements

Councils current Local Planning Policy for “*Caravans for Temporary Accommodation*” states that the use of caravans for temporary accommodation purposes in residential areas (even located within an outbuilding) could have a detrimental impact on the amenity of the area and would be contrary to resident’s expectations for development in the locality. Therefore the use of caravans for temporary accommodation purposes in residential areas would not be approved.

However you do have the option of lodging an application to the Council for their consideration, staff are unable to provide such approvals.

If Council were to provide approval though it will come with a number of conditions and one of those is a possible \$10,000 bond to ensure the caravan is no longer used for temporary accommodation and the two outbuildings are either removed from site or used for other purpose than human habitation. Upon the compliance of this the bond is refunded.

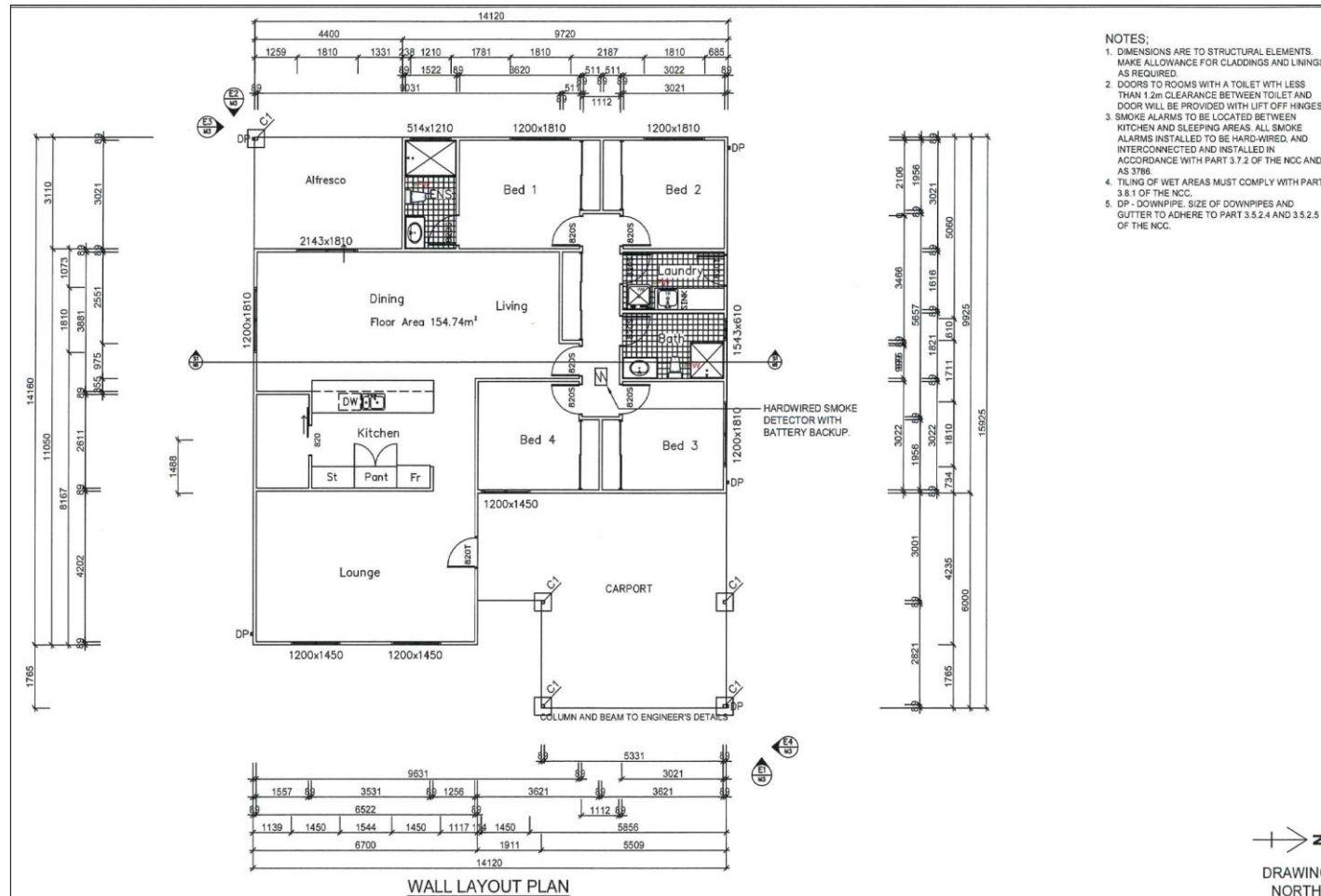
Other conditions that the Council would be requested to consider when determining your application would be:

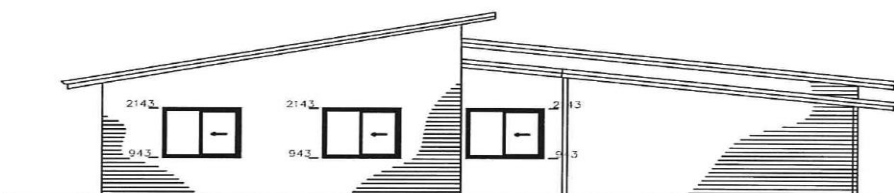
- That the caravan, toilet or shower are positioned so that they not readily visible from Hampton Road via the use of existing vegetation on the land and erecting of screens.
- That the approval would be for a 12 month period only.
- The site toilet and site shower are to be connected to the proposed new septic system for the proposed dwelling.

It is recommended that you submit a formal request to Council and explain your situation and provide reasons for why you need to live on-site during the construction of the proposed dwelling.

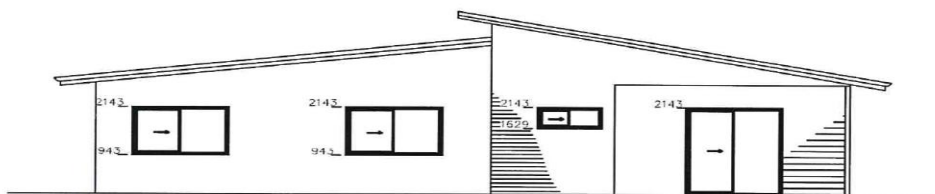
Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au

The site plan for Lot 29 shows a rectangular lot with a north arrow pointing towards the top right. The lot is bounded by a dashed line on the left, a solid line on the top, a solid line on the bottom, and a dashed line on the right. The lot is divided into two main sections by a dashed line. The upper section contains a 'PROPOSED ENDURANCE SHED' with a 'DOOR' and a 'DOOR DOOR'. The lower section contains a 'PROPOSED RESIDENCE' with a 'DOOR' and a 'DOOR DOOR'. Dimensions are provided for the lot boundaries and the structures. The lot width is 47,000 units, and the lot depth is 18,000 units. The shed is 14,500 units wide and 7,500 units deep. The residence is 14,180 units wide and 18,170 units deep. The lot is labeled 'LOT 29'.

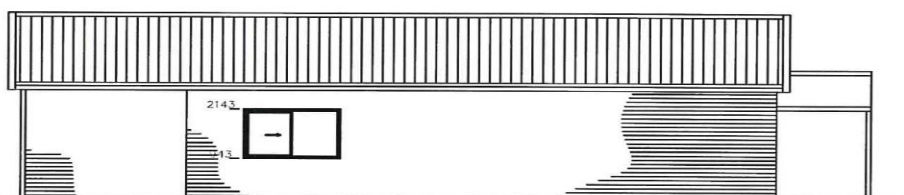




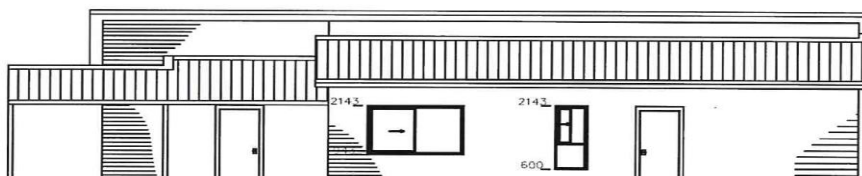
EAST ELEVATION E1
(AS INDICATED ON DRAWING M2)



WEST ELEVATION E2
(AS INDICATED ON DRAWING M2)



SOUTH ELEVATION E3
(AS INDICATED ON DRAWING M2)



APPENDIX 3 – APPLICATION LETTER (23 JUNE 2021)

POSTED
1CR 32333

Garry Keefe
Chief executive Officer
Shire of Northampton
199 Hampton Road
Northampton WA 6535

| NORTHAMPTON SHIRE COUNCIL | | | | |
|---------------------------|-----|-----------|-----------|------|
| File: 10-8-11 | | | | |
| A-1197 | | | | |
| Admin | Eng | Hlth Bldg | Town Plan | Rang |
| 61 | | | | |

R S Pearce
PO Box 32
Northampton

23/06/2021

Good afternoon Garry,

I am writing in response to letter dated 21/06/2021 and reference 10.8.1.1/D/A 2020-028/A1197/OCR35043.

In response to paragraph 2 I must apologise sincerely for overlooking the expiry date of my application for temporary accommodation of Lot 29 (NO.109) Hampton Road Northampton. I ask that you would please reconsider further approval for temporary accommodation.

In response to paragraph 3 regarding a caravan park is now available for leasing. I have been in contact to enquire about permanent accommodation at True Blue Caravan Park Northampton as you have suggested I do. I am looking for a permanent site of which I cannot get as they do not book for permanency there. This is a valid reason as to why I need to have my application for re approval of temporary accommodation approved as I have no other alternative to continue building my home.

In response to paragraph 4 i would like to point out that I did not receive the Policy to peruse, and request same please.

In response to paragraph 5 You have noted that construction on my property has stalled with limited progress having been achieved in recent months this will be explained in next paragraph.

IN response to paragraph 6 i will provide reasons as to why I wish to have my application re approved.

- (1) No permanent accommodation at local caravan park.
- (2) Cyclone Seroja caused a wash away that would have washed away the foundation of my concrete slab. It was an expense of \$6000 to enable me to start to erect retaining walls to divert the water.
- (3) It is difficult to estimate an expected time of completion, eg: Bunnings and other building suppliers have a huge supply shortage relating to Cyclone Seroja and Covid 19 hitting this town.
- (4) Plumbing also has been completed in recent weeks.

I feel I have addressed your requirements as requested by you.

Thank you and await your response soon.

Rick Pearce



APPENDIX 5 – SITE AND CARAVAN PHOTOS





7.3.4 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 8 July 2021
REPORTING OFFICER: Michelle Allen – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

| REF | APPLICANT | LOCATION | PROPOSED DEVELOPMENT / USE | DATE |
|-----|--------------------------------|---|--|----------------------------------|
| 046 | L Crickmay | LOT 5 (NO. 15) RANCH COURT, KALBARRI | SINGLE HOUSE & OUTBUILDING | 15 June 2021 |
| 047 | Norwest Building Group | LOT 311 (NO. 11) BALAAM STREET, KALBARRI | OUTBUILDING (R-CODE VARIATION) | 17 June 2021 |
| 048 | Co-operative Bulk Handling Ltd | LOT 140 (NO. 20) BRUCE STREET, NORTHAMPTON | PATIO REPLACEMENT (CYCLONE SEROJA) | 17 June 2021 |
| 049 | Co-operative Bulk Handling Ltd | LOT 11 (NO. 2) BINNU ROAD WEST BINNU | PATIO REPLACEMENT (CYCLONE SEROJA) | 17 June 2021 |
| 050 | J Passalacqua | LOT 121 (NO. 202) HAMPTON ROAD, NORTHAMPTON | SIGN AND FLAGS (ART STUDIO) TEMPORARY APPROVAL 21 June – 16 Oct 2021 | 21 June 2021 |
| 051 | MP & GR Lee | LOT 385 (NO. 47) WEST STREET, NORTHAMPTON | SINGLE DWELLING - REPURPOSED | 23 June 2021 |
| 052 | Norwest Building Group | LOT 385 (NO. 47) WEST STREET, NORTHAMPTON | OUTBUILDING | 23 June 2021 |
| 053 | JM Walsh & MS Close | LOT 4 (NO. 128) STEPHEN STREET, NORTHAMPTON | RETAINING WALLS – R-CODE VARIATIONS | 24 June 2021 |
| 054 | A Musmarra & JV Organ | LOT 41 (NO. 10) RUBY TERRACE, KALBARRI | SINGLE HOUSE & OUTBUILDING (R-CODE VARIATIONS) | 18 June 2021 Ordinary Meeting |
| | | | | |

| | | | | |
|-----|--------------------|---|---|--------------|
| 055 | M Grove | LOT 103 (NO. 7) DARWINIA DRIVE, KALBARRI | ANNUAL RENEWAL – COMMERCIAL VEHICLE PARKING OF FOOD VAN | 28 June 2021 |
| 056 | MN Stephenson | LOT 6 (NO. 1) ROWE STREET, KALBARRI | SINGLE HOUSE – R-CODE VARIATION | 29 June 2021 |
| 057 | R Smith | LOT 755 (NO. 26) BATAVIA CIRCLE, KALBARRI | ANNUAL RENEWAL – COMMERCIAL VEHICLE PARKING (JETTY FISH TRUCK) | 29 June 2021 |
| 058 | G Brown & L Currie | LOT 83 (NO. 41) CHARLTON LOOP, KALBARRI | RAISED DECK & SWIMMING POOL (R-CODE VARIATION) | 2 July 2021 |
| 059 | M Scott | LOT 2 (NO. 123) SEVENTH AVENUE, NORTHAMPTON | ANNUAL RENEWAL – COMMERCIAL VEHICLE PARKING (TWO TRUCK TRAILERS) | 1 July 2021 |
| 060 | T Moocher | LOT 188 (NO. 93) JOHN STREET, NORTHAMPTON | ANNUAL RENEWAL – COMMERCIAL VEHICLE PARKING (TWO TRUCKS AND TWO TRAILERS) | 6 July 2021 |

OFFICER RECOMMENDATION – ITEM 7.3.4

For Council Information

| | | |
|-------|--|----|
| 7.4.1 | ACCOUNTS FOR PAYMENT | 2 |
| 7.4.2 | MONTHLY FINANCIAL STATEMENTS – JUNE 2021 | 14 |

7.4.1 ACCOUNTS FOR PAYMENT

| | |
|--------------------------------|------------------------------------|
| FILE REFERENCE: | 1.1.1 |
| DATE OF REPORT: | 8th July 2021 |
| DISCLOSURE OF INTEREST: | Nil |
| REPORTING OFFICER: | Leanne Rowe/Grant Middleton |
| APPENDICES: | 1. List of Accounts |

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 16th July 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 22082 to 22096 inclusive totalling \$75,423.29, Municipal EFT payments numbered EFT22175 to EFT22362 inclusive totalling \$1,084,461.37, Trust Fund Cheques 2605 to 2620, totalling \$12,376.11, Direct Debit payments numbered GJ1201 to GJ1208 inclusive totalling \$233,195.75 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JULY 2021

MUNICIPAL FUND CHEQUES

| Chq # | Date | Name | Description | Amount |
|-------|------------|---------------------------------|---|---------------------------|
| 22082 | 04-06-2021 | KLEENHEAT GAS | GAS FACILITY FEE / CYLINDER CHARGES | 600.60 |
| 22083 | 04-06-2021 | MCLEODS BARRISTERS & SOLICITORS | LEGAL FEES | 7017.92 |
| 22084 | 11-06-2021 | SYNERGY | ELECTRICITY CHARGES | 26477.97 |
| 22085 | 14-06-2021 | COMMISSIONER OF POLICE | RENEW FIREARMS LICENCE | 131.00 |
| 22086 | 18-06-2021 | TIM HAY | COUNCILLOR FEES JUNE 2021 | 928.22 |
| 22087 | 18-06-2021 | PETER STEWART | COUNCILLOR FEES JUNE 2021 | 850.00 |
| 22088 | 18-06-2021 | E E SUDLOW | COUNCILLOR FEES JUNE 2021 | 1455.45 |
| 22089 | 21-06-2021 | PETTY CASH - NORTHAMPTON | PETTY CASH RECOUP | 176.20 |
| 22090 | 28-06-2021 | MICHAEL KENNETH PARKER | RATE REFUND | 370.46 |
| 22091 | 29-06-2021 | CITY OF GREATER GERALDTON | REFUSE DISPOSAL - MERU | 29400.33 |
| 22092 | 29-06-2021 | DEPARTMENT OF COMMUNITIES | NCCA 21/22 ANNUAL FEE | 210.00 |
| 22093 | 29-06-2021 | NORTHAMPTON LIONS CLUB | MARK PEACH DONAT CYCLONE GETSET SERV | 1785.00 |
| 22094 | 29-06-2021 | ST JOHN AMBULANCE NORTHAMPTON | MARK PEACH DONAT CYCLONE GETSET SERV | 1785.00 |
| 22095 | 30-06-2021 | SYNERGY | ELECTRICITY CHARGES | 4135.14 |
| 22096 | 30-06-2021 | SHIRE OF NORTHAMPTON | PAYROLL SUNDRY DEBTORS DEDUCTION | 100.00 |
| | | | | <u>\$75,423.29</u> |

SHIRE OF NORTHAMPTON
FINANCE REPORT – 16 JULY 2021

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

| EFT # | Date | Name | Description | Amount |
|----------|------------|---|---|----------|
| EFT22175 | 04-06-2021 | 4 THE BOYS PTY LTD | CYCLONE KAL CLEAN UP ASBESTOS | 35343.55 |
| EFT22176 | 04-06-2021 | ABEL ELECTRICAL MAINTENANCE | CYCLONE KAL DEPOT GENERATOR HIRE | 2739.37 |
| EFT22177 | 04-06-2021 | ABROLHOS ELECTRICS | CYCLONE KAL ELECTRICAL REPAIRS | 11513.04 |
| EFT22178 | 04-06-2021 | ALLMAKES AG | KALB SES KUBOTA 22HP UTILITY | 13200.00 |
| EFT22179 | 04-06-2021 | KALBARRI IGA | CYCLONE NTON STAFF GOODS, OFFICE | 398.46 |
| EFT22180 | 04-06-2021 | ANGIES CAFE | CYCLONE STAFF MEALS/ COUNCIL REFRESH | 605.50 |
| EFT22181 | 04-06-2021 | ARBORFORCE WA PTY LTD | CYCLONE NWCH VERGES CLEAR DEBRIS | 61930.00 |
| EFT22182 | 04-06-2021 | P & M AUTOMOTIVE EQUIPMENT | NPTN DEPOT ANNUAL HOIST INSPECTION | 383.63 |
| EFT22183 | 04-06-2021 | AUTO ELITE GERALDTON | VEHICLE SERVICE | 359.49 |
| EFT22184 | 04-06-2021 | BATAVIA TIMBER & SALVAGE | CYCLONE KALB PCYC DEM, KALB ASBESTOS | 50902.50 |
| EFT22185 | 04-06-2021 | BLACKWOODS | CYCLONE SAFETY EQUIP, PARTS | 6491.30 |
| EFT22186 | 04-06-2021 | BLACKTOP CONSULTING ENGINEERING | CYCLONE COUNCIL STRUCTURAL ASSESS | 19283.00 |
| EFT22187 | 04-06-2021 | BRUCE ROCK ENGINEERING | PARTS | 164.34 |
| EFT22188 | 04-06-2021 | BUDDHAS BITES | NTON CONST CREW MEALS | 235.00 |
| EFT22189 | 04-06-2021 | CAT WEST PTY LTD | CYCLONE KALBARRI TRAFFIC MANAGEMENT | 2760.78 |
| EFT22190 | 04-06-2021 | CENTRAL WEST PUMP SERVICE | CYCLONE WHEEL OF MAY & HKS WELL BORE | 4647.50 |
| EFT22191 | 04-06-2021 | CLEANAWAY OPERATIONS PTY LTD | RES/COM REFUSE COLLECTION/SITE MTCE | 91285.44 |
| EFT22192 | 04-06-2021 | BOC GASES AUSTRALIA | INDUSTRY GASES | 74.91 |
| EFT22193 | 04-06-2021 | WINC AUSTRALIA PTY LTD | P/COPIER MTCE | 981.47 |
| EFT22194 | 04-06-2021 | CORSIGN WA PTY LTD | CYCLONE SIGN REPLACEMENTS | 2180.20 |
| EFT22195 | 04-06-2021 | TOLL TRANSPORT PTY LTD | FREIGHT - SIGNS | 209.71 |
| EFT22196 | 04-06-2021 | GARY DUNGATE | NTON DR SURGERY REPAIR PAVERS | 737.00 |
| EFT22197 | 04-06-2021 | ENVIRONMENTAL HEALTH AUSTRALIA (NSW) | IM ALERT FOOD SAFETY SUBSCRIPTION | 330.00 |

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| EFT # | Date | Name | Description | Amount |
|----------|------------|---|---------------------------------------|----------|
| EFT22198 | 04-06-2021 | DEPARTMENT OF FIRE AND EMERGENCY | 19/20 ESL ADJUSTMENT | 1496.45 |
| EFT22199 | 04-06-2021 | FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS | PHOTOCOPIER COUNT/MTCE | 583.95 |
| EFT22200 | 04-06-2021 | GERALDTON BRICK | NPTN CEMETERY PAVERS FOR NEW SHELTER | 1707.20 |
| EFT22201 | 04-06-2021 | GERALDTON TV & RADIO SERVICE CO. | CYCLONE ROBIN ST HOUSE AERIAL | 346.60 |
| EFT22202 | 04-06-2021 | GERALDTON NATURAL LIMESTONE | NTON BOWLING CLUB LIMESTONE SEAT | 10802.00 |
| EFT22203 | 04-06-2021 | GERALDTON GLASS SERVICE | NCC COMM BOX, & CYCLONE WINDOW | 2717.00 |
| EFT22204 | 04-06-2021 | GILGAI TAVERN | CYCLONE NTON CREW CLEANUP MEALS | 844.50 |
| EFT22205 | 04-06-2021 | GLENEVA FARMING PTY LTD | GRAVEL ROYALTY OGILVIE/ NWCH PIT | 1178.10 |
| EFT22206 | 04-06-2021 | PHIL GRAYS TRANSPORT | CYCLONE KALBARRI GRAVEL CARTAGE | 17600.00 |
| EFT22207 | 04-06-2021 | DAVID GRAY & CO PTY LTD | WHEELIE BINS & PARTS | 5708.45 |
| EFT22208 | 04-06-2021 | GREEN PLANET GRASS | NTON BOWLING CLUB GREEN | 60836.56 |
| EFT22209 | 04-06-2021 | HALAM HOME HANDYMAN SERVICES | CALLION WAY RES RETIC REPAIRS | 408.15 |
| EFT22210 | 04-06-2021 | HERSEY'S SAFETY PTY LTD | PROTECTIVE GOODS | 813.30 |
| EFT22211 | 04-06-2021 | HILLE THOMPSON & DELFOS | DRAFTING BIG RIVER RANCH SUBDIVISON | 165.00 |
| EFT22212 | 04-06-2021 | HOSEXPRESS | PARTS | 75.38 |
| EFT22213 | 04-06-2021 | ICON TOURISM CONSULTING | KAL AIRPORT FEASABILITY BUSINESS CASE | 5775.00 |
| EFT22214 | 04-06-2021 | JCB CONSTRUCTION EQUIPMENT AUST (CFC, CEA, JCB) | PARTS | 975.41 |
| EFT22215 | 04-06-2021 | KALBARRI EXPRESS FREIGHT | FREIGHT | 55.66 |
| EFT22216 | 04-06-2021 | KALBARRI BP ROADHOUSE & HARDWARE | FUEL | 154.69 |
| EFT22217 | 04-06-2021 | KALBARRI NEWSAGENCY | STATIONERY | 81.75 |
| EFT22218 | 04-06-2021 | KALBARRI GRAVEL & SAND SUPPLIES | CYCLONE KALB VERGE CLEAR DEBRIS | 3168.00 |
| EFT22219 | 04-06-2021 | KALBARRI PAINTING & DECORATING | KALBARRI SHELTERS REPAINT | 6463.00 |
| EFT22220 | 04-06-2021 | KALBARRI PEST CONTROL (BC DIGGINS & KP LAW) | URBAN PEST CONTROL | 2810.00 |
| EFT22221 | 04-06-2021 | KALBARRI SITEWORKS | CYCLONE KALB VERGES CLEAR DEBRIS | 23842.50 |
| EFT22222 | 04-06-2021 | LGRCEU | PAYROLL DEDUCTIONS | 205.00 |

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| EFT # | Date | Name | Description | Amount |
|----------|------------|---------------------------------|---|-----------|
| EFT22223 | 04-06-2021 | GERALDTON TOYOTA | VEHICLE SERVICE | 411.13 |
| EFT22224 | 04-06-2021 | MIDWEST TREE SERVICES | CYCLONE KALB VERGES TREE LOPPING | 2021.00 |
| EFT22225 | 04-06-2021 | MIDWEST FINANCIAL | FRINGE BENEFIT TAX RETURN | 935.00 |
| EFT22226 | 04-06-2021 | MODERN TEACHING AIDS PTY LTD | NCCA GOODS | 235.07 |
| EFT22227 | 04-06-2021 | MODUPLAY GROUP PTY LTD | HORROCKS PLAYGROUND EQUIP | 103708.00 |
| EFT22228 | 04-06-2021 | NAPA | TRUCK WASH | 210.89 |
| EFT22229 | 04-06-2021 | NATIONAL ROOFCARE | CYCLONE ROOF WEATHERPROOFING | 12962.48 |
| EFT22230 | 04-06-2021 | NORTHAMPTON COMMUNITY CENTRE | SPORTS ADMINISTRATION | 650.00 |
| EFT22231 | 04-06-2021 | NORTHAMPTON NEWSAGENCY | STATIONERY | 162.51 |
| EFT22232 | 04-06-2021 | NORTHAMPTON MEN'S SHED INC | CONTRIBUTION SHED | 20000.00 |
| EFT22233 | 04-06-2021 | NOVUS WINDSCREENS GERALDTON | PLANT REPLACE WINDOW | 502.00 |
| EFT22234 | 04-06-2021 | KALBARRI PALM RESORT | CYCLONE ACCOMM STREET SWEEPER/STAFF | 3081.00 |
| EFT22235 | 04-06-2021 | PELICAN'S NEST | CYCLONE ACCOMM CEO MEETINGS | 280.00 |
| EFT22236 | 04-06-2021 | PERTH ARBOR SERVICES PTY LTD | CYCLONE NTON TREE LOPPING | 5500.00 |
| EFT22237 | 04-06-2021 | P & G BODY BUILDERS | PARTS | 61.60 |
| EFT22238 | 04-06-2021 | PLATINUM ELECTRICIANS MIDWEST | CYCLONE ELECTRICAL REPAIRS | 11675.74 |
| EFT22239 | 04-06-2021 | PURCHER INTERNATIONAL | VEHICLE SERVICE | 2417.60 |
| EFT22240 | 04-06-2021 | ROAD RUNNER MECHANICAL SERVICES | PARTS | 228.69 |
| EFT22241 | 04-06-2021 | SHORELINE OUTDOOR WORLD | CYCLONE NTON DEPOT ROOF SHEETING | 841.50 |
| EFT22242 | 04-06-2021 | SIMPLE LIFE PROJECTS | CYCLONE KALB SPORT&REC WINDOWS | 2050.95 |
| EFT22243 | 04-06-2021 | SPALDING ELECTRICAL SERVICES | CYCLONE HKS NORTH WATER PUMP GENSET CONNECTION | 594.00 |
| EFT22244 | 04-06-2021 | STATEWIDE BEARINGS | PARTS | 68.20 |
| EFT22245 | 04-06-2021 | STAR TRACK EXPRESS | FREIGHT | 193.00 |
| EFT22246 | 04-06-2021 | 2V NET IT SOLUTIONS | LAPTOP | 2174.00 |
| EFT22247 | 04-06-2021 | TOTALLY WORKWEAR - GERALDTON | SAFETY BOOTS | 346.49 |
| EFT22248 | 04-06-2021 | DATATRAX PTY LTD | QUARTERLY FEES | 395.00 |
| EFT22249 | 04-06-2021 | LANDGATE | VALUATION EXPENSES | 448.70 |
| EFT22250 | 04-06-2021 | IT VISION | COMPUTER EXPS - SYNERGYSOFT | 550.00 |

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| EFT # | Date | Name | Description | Amount |
|----------|------------|---|---------------------------------------|----------|
| EFT22251 | 04-06-2021 | WESTRAC EQUIPMENT PTY LTD | PARTS | 1360.10 |
| EFT22252 | 04-06-2021 | WILSON COMPLETE MIDWEST | CYCLONE OLD SCHOOL SCAFFOLD/NCC SAILS | 792.00 |
| EFT22253 | 04-06-2021 | WINDOWISE KALBARRI | CYCLONE KALB DR SURGERY WINDOWS | 951.50 |
| EFT22254 | 04-06-2021 | WRIGHT WAY GLASS & MIRRORS | CYCLONE HOUSE 78 ROBINSON ST WINDOW | 214.50 |
| EFT22255 | 02-06-2021 | WESTERN AUSTRALIAN TREASURY CORP | LOAN 154 | 20658.33 |
| EFT22256 | 02-06-2021 | BARRON BUILDING SURVEYING | CYCLONE BUILDING SERVICES | 3455.76 |
| EFT22257 | 02-06-2021 | TELSTRA | TELEPHONE CHARGES | 779.86 |
| EFT22258 | 03-06-2021 | J HINE AND SON CONSTRUCTION | CYCLONE NTON BOWLING CLUB BUILD/SHED | 77000.00 |
| EFT22259 | 11-06-2021 | NEIL BROADHURST | CYCLONE REIMB FUEL | 169.00 |
| EFT22260 | 11-06-2021 | ROBERT MCKENZIE | REIMB UNIFORMS | 273.60 |
| EFT22261 | 11-06-2021 | MODUS AUSTRALIA | KAL BOAT RAMP TOILET BUILDING DEPOSIT | 14892.90 |
| EFT22262 | 11-06-2021 | KEVIN JOHN MOSS | CYCLONE REIMB FUEL GENSETS | 394.68 |
| EFT22263 | 11-06-2021 | HAYLEY R WILLIAMS DEVISE URBAN PLANNING | PLANNING SERVICES | 4290.00 |
| EFT22264 | 11-06-2021 | TELSTRA | TELEPHONE CHARGES | 864.91 |
| EFT22265 | 11-06-2021 | WESTERN AUSTRALIAN TREASURY CORPORATION | LOAN 156 | 27791.42 |
| EFT22266 | 18-06-2021 | SHANE KRAKOUER | COUNCILLOR FEES JUNE 2021 | 1157.92 |
| EFT22267 | 18-06-2021 | DESMOND PIKE | COUNCILLOR FEES JUNE 2021 | 1000.00 |
| EFT22268 | 18-06-2021 | SANDRA STOCK-STANDEN | COUNCILLOR FEES JUNE 2021 | 750.00 |
| EFT22269 | 18-06-2021 | CRAIG SIMKIN | COUNCILLOR FEES JUNE 2021 | 2596.04 |
| EFT22270 | 18-06-2021 | STEWART SMITH | COUNCILLOR FEES JUNE 2021 | 600.00 |
| EFT22271 | 18-06-2021 | ROSLYN SUCKLING | COUNCILLOR FEES JUNE 2021 | 1333.66 |
| EFT22272 | 24-06-2021 | HAYLEY R WILLIAMS DEVISE URBAN PLANNING | PLANNING SERVICES | 4290.00 |
| EFT22273 | 24-06-2021 | GRANT MIDDLETON | REIMB UTILITIES/ACCOMM | 566.21 |
| EFT22274 | 24-06-2021 | LEO RYAN | REIMB LAND LINE DODO | 39.90 |

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| EFT # | Date | Name | Description | Amount |
|----------|------------|---|--|----------|
| EFT22275 | 28-06-2021 | AW CRAGAN & ALLCAPRI PTY LTD | CYCLONE BOBCAT HIRE CLEAR DEBRIS | 1875.50 |
| EFT22276 | 28-06-2021 | AUSTRALIA POST | POSTAGE | 187.70 |
| EFT22277 | 28-06-2021 | AUTOSWEEP WA | CYCLONE KALBARRI SWEEP DEBRIS | 23490.50 |
| EFT22278 | 28-06-2021 | GRADING SERVICES AUSTRALIA PTY LTD | SWAMPS RD MTCE GRADE | 3000.00 |
| EFT22279 | 28-06-2021 | BATAVIA FENCING | CYCLONE KALB COURTS REPLACE FENCING | 20339.00 |
| EFT22280 | 28-06-2021 | BUNNINGS (GERALDTON WAREHOUSE) | PLANTS | 287.22 |
| EFT22281 | 28-06-2021 | JUPPS CARPETS & CERAMICS PTY LTD | CYCLONE KAL DR SURG FLOORCOVERINGS | 2920.00 |
| EFT22282 | 28-06-2021 | CORSIGN WA PTY LTD | CYCLONE REPLACE SIGNS, ALLEN CENTRE | 2911.70 |
| EFT22283 | 28-06-2021 | TOLL TRANSPORT PTY LTD | FREIGHT | 30.32 |
| EFT22284 | 28-06-2021 | EASTOUGH CARPENTRY | CYCLONE HOUSE FITZG ST REPAIRS | 2576.35 |
| EFT22285 | 28-06-2021 | ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES | CYCLONE CART DEBRIS | 1720.00 |
| EFT22286 | 28-06-2021 | ENGIN | ENGIN CHARGES | 521.87 |
| EFT22287 | 28-06-2021 | FENN PLUMBING & GAS | PT GREG TOT REPAIRS | 1993.75 |
| EFT22288 | 28-06-2021 | MR AND DJ GARVIN | CYCLONE KAL FSHORE BORE | 5500.00 |
| EFT22289 | 28-06-2021 | GERALDTON LOCK & KEY SPECIALISTS | KEYS | 67.80 |
| EFT22290 | 28-06-2021 | GERALDTON AUTO WHOLESALERS | PARTS | 55.00 |
| EFT22291 | 28-06-2021 | GILGAI TAVERN | CYCLONE NTON CREW MEALS | 475.50 |
| EFT22292 | 28-06-2021 | THE GREEN MAN TREE SERVICES | CYCLONE KALB TREELOPPING | 9130.00 |
| EFT22293 | 28-06-2021 | HASLEBYS HARDWARE SUPPLIES | CYCLONE GENSET PARTS, HARDWARE | 1473.01 |
| EFT22294 | 28-06-2021 | C + J HANSON PLUMBING CONTRACTORS | OVAL HOUSE REPAIRS | 349.55 |
| EFT22295 | 28-06-2021 | TANYA HENKEL | HERITAGE ADVISORY SERVICES | 715.00 |
| EFT22296 | 28-06-2021 | J HINE AND SON CONSTRUCTION | CYCLONE PT GREG ST JOHNS | 55000.00 |
| EFT22297 | 28-06-2021 | HIP POCKET WORK WEAR | UNIFORMS | 41.80 |
| EFT22298 | 28-06-2021 | HOSEY'S CONTRACTING | CYCLONE NTON CARPENTERS SHED ROOF SHEETING | 150.00 |
| EFT22299 | 28-06-2021 | KALBARRI AUTO CENTRE | VEHICLE SERVICE | 352.00 |

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| EFT # | Date | Name | Description | Amount |
|----------|------------|---|-------------------------------------|---------|
| EFT22300 | 28-06-2021 | KALBARRI EXPRESS FREIGHT | FREIGHT | 104.06 |
| EFT22301 | 28-06-2021 | KALBARRI WAREHOUSE | SAFETY BOOTS | 779.75 |
| EFT22302 | 28-06-2021 | KALBARRI CARRIERS | FREIGHT | 803.28 |
| EFT22303 | 28-06-2021 | KALBARRI REFRIGERATION AND AIRCON | SERVICE AIRCONS | 3291.30 |
| EFT22304 | 28-06-2021 | KALBARRI GRAVEL & SAND SUPPLIES | CYCLONE TFR FLOATING VMR JETTY | 330.00 |
| EFT22305 | 28-06-2021 | KOMATSU AUSTRALIA PTY LTD | PARTS | 71.24 |
| EFT22306 | 28-06-2021 | KALBARRI PEST CONTROL (BC DIGGINS & KP LAW) | URBAN PEST CONTROL | 300.00 |
| EFT22307 | 28-06-2021 | LGRCEU | PAYROLL DEDUCTIONS | 205.00 |
| EFT22308 | 28-06-2021 | MIDWEST MOWERS & CAN-AM | CYCLONE GENSET PARTS | 245.50 |
| EFT22309 | 28-06-2021 | NORTHAMPTON IGA | REFRESHMENTS, GOODS | 149.89 |
| EFT22310 | 28-06-2021 | NORTHAMPTON FAMILY STORE | UNIFORMS | 171.80 |
| EFT22311 | 28-06-2021 | GERALDTON CLEANPAK TOTAL SOLUTIONS | CLEANING PRODUCTS | 1018.72 |
| EFT22312 | 28-06-2021 | NUTRIEN HARCOURTS | ADVERTISING | 330.00 |
| EFT22313 | 28-06-2021 | KALBARRI PALM RESORT | NTON CONST CREW ACCOMM | 2765.00 |
| EFT22314 | 28-06-2021 | PEST-A-KILL WA | LYNTON EXTERRA 16TH YEAR | 1205.80 |
| EFT22315 | 28-06-2021 | PLATINUM ELECTRICIANS MIDWEST | CYCLONE ELECTRICAL REPAIRS | 1468.36 |
| EFT22316 | 28-06-2021 | PURCHER INTERNATIONAL | PARTS | 1187.86 |
| EFT22317 | 28-06-2021 | RUBEK AUTOMATIC DOORS | CYCLONE KVS REPAIR ENTRY DOORS | 5918.00 |
| EFT22318 | 28-06-2021 | THE SHEARING SHED CAFE | REFRESHMENTS | 175.00 |
| EFT22319 | 28-06-2021 | GERALDTON SHEDS N HOMES TITANIUM SERVICES PTY LTD | CYCLONE KAL SPORT&REC S SHED/DOORS | 9567.80 |
| EFT22320 | 28-06-2021 | STRATEGIC LEADERSHIP CONSULTING | CEO PERFORMANCE REVIEW | 4730.00 |
| EFT22321 | 28-06-2021 | STAMP-IT RUBBER STAMP CO (QLD) | STATIONERY | 37.75 |
| EFT22322 | 28-06-2021 | STRATAGREEN | LITTER GRABBERS | 336.60 |
| EFT22323 | 28-06-2021 | SURFSIDE CARPET CLEANING | CYCLONE KAL SPORT&REC CLEAN CARPETS | 280.00 |
| EFT22324 | 28-06-2021 | TEAKLE & LALOR | KAL TOILET BLOCK/NTON RSL | 1965.92 |
| EFT22325 | 28-06-2021 | 2V NET IT SOLUTIONS | COMPTER MTCE | 574.00 |

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| EFT # | Date | Name | Description | Amount |
|----------|------------|----------------------------------|----------------------------------|----------|
| EFT22326 | 28-06-2021 | LANDGATE | VALUATION EXPENSES | 271.20 |
| EFT22327 | 28-06-2021 | VERLINDENS ELECTRICAL GERALDTON | NCC NETBALL LIGHTS | 3408.90 |
| EFT22328 | 28-06-2021 | WESTRAC EQUIPMENT PTY LTD | PARTS | 190.97 |
| EFT22329 | 28-06-2021 | WEST AUSTRALIAN NEWSPAPERS LTD | ADVERTISING | 518.78 |
| EFT22330 | 28-06-2021 | NORTHAMPTON TYRES | SUPPLY AND FIT 13 TYRES | 4070.00 |
| EFT22331 | 28-06-2021 | WILSONS SIGN SOLUTIONS | PERMABRASS PLAQUES | 290.95 |
| EFT22332 | 28-06-2021 | WILLIAMS & HUGHES | LEGAL FEES | 1304.89 |
| EFT22333 | 28-06-2021 | WILSON COMPLETE MIDWEST | CYCLONE RSL REPAIR GUTTERS | 275.00 |
| EFT22334 | 28-06-2021 | WINDOWISE KALBARRI | CYCLONE KAL DR SURGERY WINDOWS | 423.50 |
| EFT22335 | 28-06-2021 | CT & L WOODCOCK & SON PTY LTD | FERTILISERS, CYCLONE FENCING | 4881.75 |
| EFT22336 | 28-06-2021 | WURTH AUSTRALIA PTY LTD | PLANT PARTS | 141.81 |
| EFT22337 | 28-06-2021 | SUZANNE MARY MALTON | RATES REFUND | 28.97 |
| EFT22338 | 29-06-2021 | ADMEDIA | KVC TV ADVERTISING | 330.00 |
| EFT22339 | 29-06-2021 | ALL CLEANING AND MAINTENANCE | KAL OFFICE RELIEF CLEANING | 2303.13 |
| EFT22340 | 29-06-2021 | ANGIES CAFE | CYCLONE NTON CREW MEALS | 220.00 |
| EFT22341 | 29-06-2021 | CLEANAWAY OPERATIONS PTY LTD | DOM/COMM REFUSE COLL/SITE MTCE | 45418.77 |
| EFT22342 | 29-06-2021 | CONCEPT MEDIA PTY LTD | KVC ADVERTISING HAVE A GO NEWS | 2302.32 |
| EFT22343 | 29-06-2021 | TOLL TRANSPORT PTY LTD | FREIGHT | 126.23 |
| EFT22344 | 29-06-2021 | GERALDTON FUEL COMPANY PTY LTD | FUEL CARD PURCHASES | 400.77 |
| EFT22345 | 29-06-2021 | GHS SOLUTIONS / GERALDTON HIRE | CYCLONE KCC TEMPORARY FENCING | 854.70 |
| EFT22346 | 29-06-2021 | GREAT NORTHERN RURAL SERVICES | CYCLONE KALB POLY PIPE | 130.49 |
| EFT22347 | 29-06-2021 | GREAT SOUTHERN FUEL SUPPLY | DEPOTS FUEL PURCHASE, FUEL CARDS | 21580.60 |
| EFT22348 | 29-06-2021 | HASLEBYS HARDWARE SUPPLIES | NCCA GOODS/HARDWARE | 37.85 |
| EFT22349 | 29-06-2021 | KALBARRI AUTO CENTRE | SUPPLY FIT 3 TYRES, SERVICE | 1408.00 |
| EFT22350 | 29-06-2021 | KALBARRI BP ROADHOUSE & HARDWARE | FUEL, HARDWARE | 1000.85 |
| EFT22351 | 29-06-2021 | NAPA | FLEXIGUN | 266.70 |
| EFT22352 | 29-06-2021 | NORTHAMPTON IGA | NCCA GOODS | 79.04 |
| EFT22353 | 29-06-2021 | NORTHAMPTON NEWSAGENCY | NCCA STATIONERY | 26.45 |
| EFT22354 | 29-06-2021 | NORTHAMPTON PHARMACY | STAFF FLU NEEDLES | 334.99 |

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| EFT # | Date | Name | Description | Amount |
|----------|------------|---|-----------------------------------|------------------------------|
| EFT22355 | 29-06-2021 | PRIME MEDIA GROUP | KVC PRIME TV ADVERTISING | 1899.70 |
| EFT22356 | 29-06-2021 | SPALDING ELECTRICAL SERVICES | HRKS WATER/BORE TIMER | 291.50 |
| EFT22357 | 29-06-2021 | SPC GARDENS | CYCLONE RAKE PLC RES RETIC | 330.00 |
| EFT22358 | 29-06-2021 | THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD | DOZER PUSH UP GRAVEL | 12100.00 |
| EFT22359 | 29-06-2021 | WEST AUSTRALIAN NEWSPAPERS LTD | KVC ADVERTISING | 1980.00 |
| EFT22360 | 29-06-2021 | XAP TECHNOLOGIES PTY LTD | NCCA KIDSXAP MONTHLY SUBSCRIPTION | 278.00 |
| EFT22361 | 29-06-2021 | CLARKES BRICKPAVING - PAUL CLARKE | NTON BOWLING CLUB BRICK PAVING | 5381.53 |
| EFT22362 | 30-06-2021 | TELSTRA | TELEPHONE CHARGES | 1900.15 |
| | | | | <u>\$1,084,461.37</u> |

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FINANCE REPORT – 16 JULY 2021

TRUST FUND CHEQUES

| Chq # | Date | Name | Description | Amount |
|-------|------------|--|-----------------------------|--------------------|
| 2605 | 02-06-2021 | BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND | BCITF APRIL 2021 | 371.75 |
| 2606 | | CANCELLED | | |
| 2607 | 04-06-2021 | SHIRE OF NORTHAMPTON | BCITF COMMISSION APRIL 2021 | 8.25 |
| 2608 | 04-06-2021 | SHIRE OF NORTHAMPTON | BRB COMMISSION APRIL 2021 | 15.00 |
| 2609 | 03-06-2021 | DEPT OF TRANSPORT | SPECIAL SERIES PLATES 811NR | 200.00 |
| 2610 | 04-06-2021 | GRAEME RALPH | REFUND KAL TIP KEY | 200.00 |
| 2611 | 04-06-2021 | DEPT OF MINES INDUSTRY REG & SAFETY | BRB APRIL 2021 | 648.08 |
| 2612 | 23-06-2021 | DEPT OF TRANSPORT | SPECIAL SERIES PLATES 484NR | 200.00 |
| 2613 | 24-06-2021 | DEPT OF TRANSPORT | SPECIAL SERIES PLATES 241NR | 200.00 |
| 2614 | | CANCELLED | | |
| 2615 | 24-06-2021 | DEPT OF MINES INDUSTRY REG & SAFETY | BRB MAY 2021 | 4219.24 |
| 2616 | | CANCELLED | | |
| 2617 | 24-06-2021 | BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND | BCITF MAY 2021 | 5931.54 |
| 2618 | 24-06-2021 | SHIRE OF NORTHAMPTON | BCITF COMMISSION MAY 2021 | 107.25 |
| 2619 | 24-06-2021 | SHIRE OF NORTHAMPTON | BRB COMMISSION MAY 2021 | 75.00 |
| 2620 | 30-06-2021 | LEANNE ROWE | REFUND BUS BOND | 200.00 |
| | | | | \$12,376.11 |

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DIRECT DEBITS

| Jnl # | Date | Name | Description | Amount |
|--------|------------|-------------------------|---------------------------------|----------------------------|
| | 10-06-2021 | PAYROLL | FN/E 09/06/2021 | 98216.00 |
| | 10-09-2021 | SUPERCHOICE | SUPERANNUATION FN/E 09/06/2021 | 21216.74 |
| | 24-06-2021 | PAYROLL | FN/3 23/06/2021 | 90615.00 |
| | 24-06-2021 | SUPERCHOICE | SUPERANNUATION FN/E 23/06/2021 | 21204.05 |
| GJ1201 | 30-06-2021 | NATIONAL AUSTRALIA BANK | BANK FEES | 97.58 |
| GJ1202 | 30-06-2021 | NATIONAL AUSTRALIA BANK | MERCHANT FEES | 301.44 |
| GJ1204 | 30-06-2021 | COMMONWEALTH BANK | BPOINT FEES | 51.44 |
| GJ1205 | 30-06-2021 | NATIONAL AUSTRALIA BANK | BPAY | 36.96 |
| GJ1207 | 30-06-2021 | NAB CEO CORPORATE CARD | BANK CHARGES | 9.00 |
| | | | NR1 FUEL | 123.74 |
| | | | CYCLONE WESTERN POWER FUEL | 34.06 |
| | | | CYCLONE MEETINGS REFRESH | 244.60 |
| | | | | 411.40 |
| GJ1208 | 30-06-2021 | NAB DCEO CORPORATE CARD | BANK CHARGES | 9.00 |
| | | | NCCA IINET | 91.35 |
| | | | KAL CHILD CARE IINET | 79.99 |
| | | | 2V NET COMPUTER EXPS OFFICE 365 | 721.33 |
| | | | ADOBE COMPUTER EXPS | 99.97 |
| | | | REFRESHMENTS PRICE MEETING | 43.50 |
| | | | | 1045.14 |
| | | | | <u>\$233,195.75</u> |

7.4.2 MONTHLY FINANCIAL STATEMENTS – JUNE 2021

| | |
|--------------------------------|---|
| FILE REFERENCE: | 1.1.1 |
| DATE OF REPORT: | 8th July 2021 |
| DISCLOSURE OF INTEREST: | Nil |
| REPORTING OFFICER: | Grant Middleton |
| APPENDICES: | Monthly Financial Report for June 2021 |

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 June 2021 are detailed from page 1 to page 30 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 30st June 2021 financial position is comprised of the following:

Total operating revenue has a surplus position of \$2,138,139 and operating expenditure has a deficit position of \$644,050 to the end of June 2021. The surplus revenue position is predominately due to the Financial Assistance Grant (FAG's) advance payment of \$903,939, Local Roads and Infrastructure Grant Revenue, \$500,000 insurance prepayment from LGIS and the emergency generator and clean up debtor invoice sent to the Department of Fire and Emergency Services (DFES) totalling \$234,117. The expenditure variance is largely due to costs associated with cyclone Seroja during April, May and June. Staff are currently working through the insurance and Disaster Recovery Funding Arrangements (DFRAWA) claim process.

Investing and Financing variances are relatively minor apart from the capital area. Most of the major road works have been completed however three non-grant funded road projects have not been completed and the delivery of the maintenance truck is expected in July 2021.

Cyclone Seroja

DFRAWA - Cyclone Seroja clean-up costs to the end of May totalled \$926,599. Included in the total is \$488,587 associated with external contractors. It is anticipated a large proportion of costs will be claimable apart from costs associated with park and foreshore clean-up which isn't normally eligible under the DFRAWA category A & B funding arrangements. Total expenditure includes approximately \$405,024 of Shire labour, overheads and internal plant costs. Labour costs associated with the removal of debris (Trees) under DFRAWA

category B is eligible for reimbursement however only overtime for the removal of debris from private property is claimable under category A.

The DFES debtor invoice (\$234,117) includes a significant amount of the emergency generator and clean up works paid during April, May and June. This payment will help alleviate any potential cash flow issues pending the final DFRAWA funding determination and the finalisation of our claim.

Insurance (LGIS) – Repairs to building and infrastructure is progressing. To the end of June \$273,514 had been spent on repairs to the Port Gregory Ambulance Building and costs associated with the removal and clean-up works for the (PCYC) Kalbarri Camp Hall. Our insurer LGIS has pre-paid \$500,000 which has assisted with cash flow. Further works will be completed in coming months which will be funded predominately from insurance.

Further explanations of material variations are detailed by reporting program in Note 16 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 30 June 2021.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 June 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2021**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2021

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

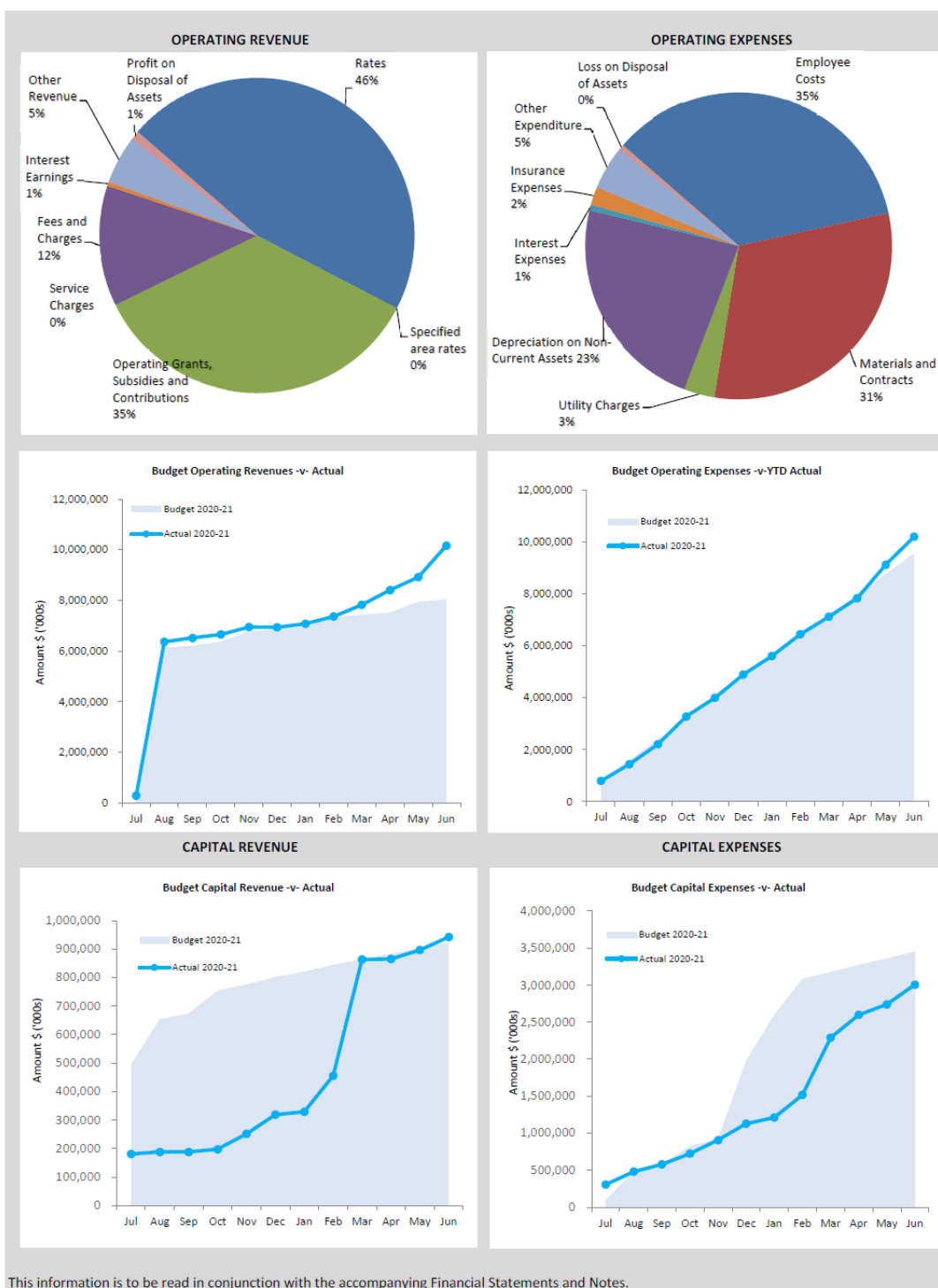
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2021

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

SHIRE OF NORTHAMPTON | 3

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

| GOVERNANCE | ACTIVITIES |
|--|--|
| To provide a decision making process for the efficient allocation of scarce resources. | Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district. |
| GENERAL PURPOSE FUNDING | |
| To collect revenue to allow for the provision of services. | Rates, general purpose government grants and interest revenue. |
| LAW, ORDER, PUBLIC SAFETY | |
| To provide services to help ensure a safer and environmentally conscious community. | Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services. |
| HEALTH | |
| To provide an operational framework for environmental and community health. | Inspection of food outlets and their control, administration of health local laws and maintenance |
| EDUCATION AND WELFARE | |
| To provide services to disadvantaged persons, the elderly, children and youth. | Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance. |
| HOUSING | |
| To provide and maintain shire housing. | Provision and maintenance of shire housing. |
| COMMUNITY AMENITIES | |
| To provide services required by the community. | Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences. |
| RECREATION AND CULTURE | |
| To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community. | Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities. |
| TRANSPORT | |
| To provide safe, effective and efficient transport services to the community. | Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc. |
| ECONOMIC SERVICES | |
| To help promote the shire and its economic wellbeing. | Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply. |
| OTHER PROPERTY AND SERVICES | |
| To monitor and control Shire's overhead operating accounts. | Private works operation, plant repair and operation costs and engineering operation costs. |

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

STATUTORY REPORTING PROGRAMS

| | Ref Note | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---|-------------|--------------------|----------------------|----------------------|--------------------|-----------------------|------|
| | | \$ | \$ | \$ | \$ | % | |
| Opening funding surplus / (deficit) | 1(c) | 1,815,811 | 1,815,811 | 1,711,253 | (104,558) | (5.76%) | |
| Revenue from operating activities | | | | | | | |
| Governance | | 81,900 | 81,900 | 119,038 | 37,138 | 45.35% | ▲ |
| General purpose funding | 6 | 6,082,050 | 6,082,050 | 7,191,668 | 1,109,618 | 18.24% | ▲ |
| Law, order and public safety | | 75,621 | 75,621 | 126,417 | 50,796 | 67.17% | ▲ |
| Health | | 34,612 | 34,612 | 29,364 | (5,248) | (15.16%) | ▼ |
| Education and welfare | | 216,658 | 216,658 | 211,826 | (4,832) | (2.23%) | |
| Housing | | 77,836 | 77,836 | 76,002 | (1,834) | (2.36%) | |
| Community amenities | | 868,847 | 868,847 | 869,497 | 650 | 0.07% | |
| Recreation and culture | | 30,065 | 30,065 | 187,831 | 157,766 | 524.75% | ▲ |
| Transport | | 233,646 | 233,646 | 244,987 | 11,341 | 4.85% | ▲ |
| Economic services | | 184,965 | 184,965 | 243,998 | 59,033 | 31.92% | ▲ |
| Other property and services | | 142,293 | 142,293 | 866,005 | 723,712 | 508.61% | ▲ |
| | | 8,028,493 | 8,028,493 | 10,166,632 | 2,138,139 | | ▲ |
| Expenditure from operating activities | | | | | | | |
| Governance | | (857,374) | (857,374) | (834,504) | 22,870 | 2.67% | ▲ |
| General purpose funding | | (279,797) | (279,797) | (323,579) | (43,782) | (15.65%) | ▼ |
| Law, order and public safety | | (364,629) | (364,629) | (385,450) | (20,821) | (5.71%) | ▼ |
| Health | | (225,918) | (225,918) | (185,676) | 40,242 | 17.81% | ▲ |
| Education and welfare | | (265,537) | (265,537) | (247,357) | 18,180 | 6.85% | ▲ |
| Housing | | (77,979) | (77,979) | (80,106) | (2,127) | (2.73%) | |
| Community amenities | | (1,621,783) | (1,621,783) | (1,541,711) | 80,072 | 4.94% | ▲ |
| Recreation and culture | | (1,754,968) | (1,754,968) | (1,628,907) | 126,061 | 7.18% | ▲ |
| Transport | | (3,756,978) | (3,756,978) | (3,270,867) | 486,111 | 12.94% | ▲ |
| Economic services | | (303,696) | (303,696) | (401,033) | (97,337) | (32.05%) | ▼ |
| Other property and services | | (39,293) | (39,293) | (1,292,812) | (1,253,519) | (3190.18%) | ▼ |
| | | (9,547,952) | (9,547,952) | (10,192,002) | (644,050) | | ▼ |
| Non-cash amounts excluded from operating activities | 1(a) | 2,190,000 | 2,190,000 | 2,310,782 | 120,782 | 5.52% | ▲ |
| Amount attributable to operating activities | | 670,541 | 670,541 | 2,285,413 | 1,614,872 | | ▲ |
| Investing Activities | | | | | | | |
| Proceeds from non-operating grants, subsidies and contributions | 13 | 682,484 | 682,484 | 692,484 | 10,000 | 1.47% | ▲ |
| Proceeds from disposal of assets | 7 | 206,000 | 206,000 | 214,682 | 8,682 | 4.21% | |
| Proceeds from self supporting loans | 9 | 34,126 | 34,126 | 35,156 | 1,030 | 3.02% | |
| Purchase of property, plant and equipment | 8 | (3,263,345) | (3,263,345) | (2,815,767) | 447,578 | 13.72% | ▲ |
| Amount attributable to investing activities | | (2,340,735) | (2,340,735) | (1,873,445) | 467,290 | | ▲ |
| Financing Activities | | | | | | | |
| Transfer from reserves | 10 | 100,000 | 100,000 | 165,500 | 65,500 | 65.50% | ▲ |
| Repayment of debentures | 9 | (190,417) | (190,417) | (190,418) | (1) | (0.00%) | |
| Transfer to reserves | 10 | (55,200) | (55,200) | (40,071) | 15,130 | 27.41% | ▲ |
| Amount attributable to financing activities | | (145,617) | (145,617) | (64,988) | 80,629 | | ▲ |
| Closing funding surplus / (deficit) | 1(c) | 0 | 0 | 2,058,233 | | | |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

BY NATURE OR TYPE

| | Ref Note | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|---|-------------|--------------------|----------------------|----------------------|--------------------|-----------------------|------|
| | | \$ | \$ | \$ | \$ | % | |
| Opening funding surplus / (deficit) | 1(c) | 1,815,811 | 1,815,811 | 1,711,253 | (104,558) | (5.76%) | ▼ |
| Revenue from operating activities | | | | | | | |
| Rates | 6 | 4,720,586 | 4,720,586 | 4,726,214 | 5,628 | 0.12% | ▲ |
| Operating grants, subsidies and contributions | 12 | 2,000,206 | 2,000,206 | 3,587,219 | 1,587,013 | 79.34% | ▲ |
| Fees and charges | | 1,174,701 | 1,174,701 | 1,262,775 | 88,074 | 7.50% | ▲ |
| Interest earnings | | 82,500 | 82,500 | 45,676 | (36,824) | (44.63%) | ▼ |
| Other revenue | | 0 | 0 | 503,738 | 503,738 | 0.00% | |
| Profit on disposal of assets | 7 | 50,500 | 50,500 | 92,928 | 42,428 | 84.02% | ▲ |
| | | 8,028,493 | 8,028,493 | 10,218,551 | 2,190,058 | | ▲ |
| Expenditure from operating activities | | | | | | | |
| Employee costs | | (3,675,853) | (3,675,853) | (3,603,544) | 72,309 | 1.97% | ▲ |
| Materials and contracts | | (2,513,572) | (2,513,572) | (3,172,681) | (659,109) | (26.22%) | ▼ |
| Utility charges | | (346,790) | (346,790) | (331,610) | 15,180 | 4.38% | ▲ |
| Depreciation on non-current assets | | (2,240,500) | (2,240,500) | (2,351,792) | (111,292) | (4.97%) | ▼ |
| Interest expenses | | (68,476) | (68,476) | (62,363) | 6,113 | 8.93% | ▲ |
| Insurance expenses | | (198,215) | (198,215) | (196,519) | 1,696 | 0.86% | |
| Other expenditure | | (504,546) | (504,546) | (473,494) | 31,052 | 6.15% | ▲ |
| Loss on disposal of assets | 7 | 0 | 0 | (51,919) | (51,919) | 0.00% | |
| | | (9,547,952) | (9,547,952) | (10,243,920) | (695,968) | | ▼ |
| Non-cash amounts excluded from operating activities | 1(a) | 2,190,000 | 2,190,000 | 2,310,782 | 120,782 | 5.52% | ▲ |
| Amount attributable to operating activities | | 670,541 | 670,541 | 2,285,413 | 1,614,872 | | ▲ |
| Investing activities | | | | | | | |
| Proceeds from non-operating grants, subsidies and contributions | 13 | 682,484 | 682,484 | 692,484 | 10,000 | 1.47% | ▲ |
| Proceeds from disposal of assets | 7 | 206,000 | 206,000 | 214,682 | 8,682 | 4.21% | ▲ |
| Proceeds from self-supporting loans | 9 | 34,126 | 34,126 | 35,156 | 1,030 | 3.02% | |
| Payments for property, plant and equipment | 8 | (3,263,345) | (3,263,345) | (2,815,767) | 447,578 | (13.72%) | ▲ |
| Amount attributable to investing activities | | (2,340,735) | (2,340,735) | (1,873,445) | 467,290 | | ▲ |
| Financing Activities | | | | | | | |
| Transfer from reserves | 10 | 100,000 | 100,000 | 165,500 | 65,500 | 65.50% | ▲ |
| Repayment of debentures | 9 | (190,417) | (190,417) | (190,418) | (1) | (0.00%) | |
| Transfer to reserves | 10 | (55,200) | (55,200) | (40,071) | 15,130 | 27.41% | ▲ |
| Amount attributable to financing activities | | (145,617) | (145,617) | (64,988) | 80,629 | | |
| Closing funding surplus / (deficit) | 1(c) | 0 | 0 | 2,058,233 | | | |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

| | Notes | Adopted Budget | YTD Actual (b) |
|--|-------|------------------|------------------|
| Non-cash items excluded from operating activities | | \$ | \$ |
| Adjustments to operating activities | | | |
| Add/Deduct: Profit/Loss on asset disposals | 7 | (50,500) | (41,009) |
| Add: Depreciation on assets | | 2,240,500 | 2,351,792 |
| Total non-cash items excluded from operating activities | | 2,190,000 | 2,310,782 |

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

| | | Last Year Closing 30-06-2020 | Year to Date 30 June 2021 |
|--|----|---------------------------------|------------------------------|
| Adjustments to net current assets | | | |
| Less: Reserves - restricted cash | 10 | (965,039) | (839,609) |
| Less: - Financial assets at amortised cost - self supporting loans | 4 | (36,391) | (35,156) |
| Less: Land Held for Resale | | (235,000) | (235,000) |
| Add/Less: Adjustments | | | 9,844 |
| Add: Borrowings | 9 | 190,417 | 190,417 |
| Add: Provisions - Employee | 11 | 757,961 | 787,109 |
| Total adjustments to net current assets | | (288,052) | (122,396) |

(c) Net current assets used in the Statement of Financial Activity

| | | | |
|--|------|------------------|------------------|
| Current assets | | | |
| Cash and cash equivalents | 2 | 2,788,705 | 2,524,568 |
| Financial assets at amortised cost | 2 | 52,444 | 0 |
| Rates receivables | 3 | 351,374 | 116,197 |
| Receivables | 3 | 105,298 | 408,128 |
| Other current assets | 4 | 244,514 | 302,024 |
| Less: Current liabilities | | | |
| Payables | 5 | (477,282) | (192,762) |
| Borrowings | 9 | (190,417) | (190,417) |
| Contract liabilities | 11 | (88,223) | 0 |
| Provisions | 11 | (787,109) | (787,109) |
| Less: Total adjustments to net current assets | 1(b) | (288,052) | (122,396) |
| Closing funding surplus / (deficit) | | 1,711,253 | 2,058,233 |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

| Description | Classification | Unrestricted | Restricted | Total Cash | Trust | Institution | Interest Rate | Maturity Date |
|---------------------------|----------------|------------------|----------------|------------------|---------------|-------------|---------------|---------------|
| | | \$ | \$ | \$ | \$ | | | |
| Cash on hand | | | | | | | | |
| Cash Deposits | Municipal | 1,683,508 | | 1,683,508 | | NAB | | At call |
| Petty Cash | Cash on Hand | 1,450 | | 1,450 | | | | |
| Investment | Reserves | 0 | 839,610 | 839,610 | | NAB | 0.28% | 28/09/2021 |
| Cash Deposits | Trust | 0 | 76,408 | 76,408 | 76,408 | NAB | | At Call |
| Total | | 1,684,958 | 916,017 | 2,600,975 | 76,408 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 1,684,958 | 916,017 | 2,600,975 | 76,408 | | | |
| | | 1,684,958 | 916,017 | 2,600,975 | 76,408 | | | |

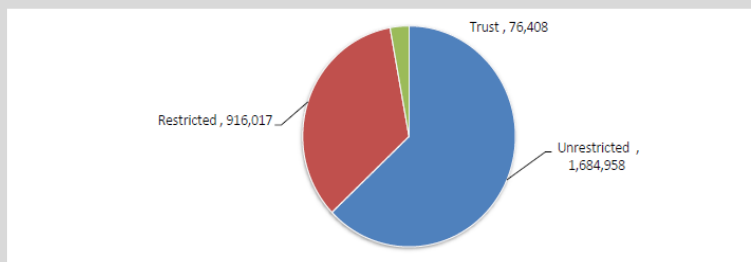
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



| Total Cash | Unrestricted |
|----------------|-----------------|
| \$2.6 M | \$1.68 M |

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

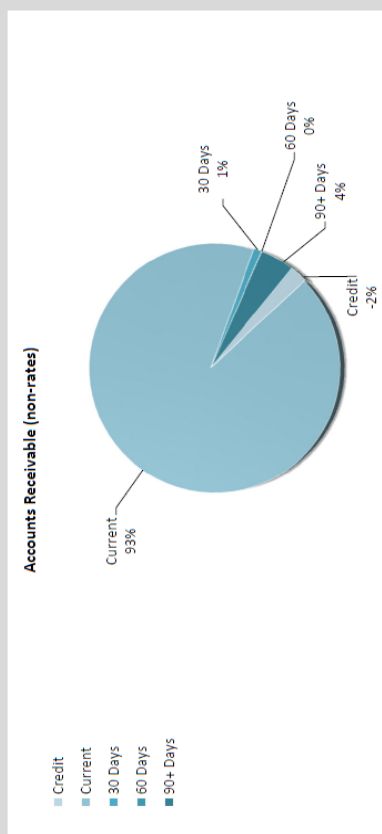
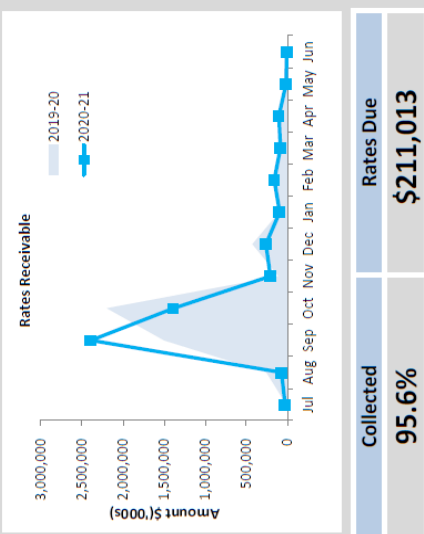
| | 30-Jun-21 | 30 June 2020 |
|--------------------------------|----------------|----------------|
| Rates receivable | \$ | \$ |
| Opening arrears previous years | 211,013 | 251,885 |
| Levied this year | 4,726,214 | 4,574,430 |
| Less - collections to date | (4,821,030) | (4,615,252) |
| Equals current outstanding | 116,197 | 211,013 |
| Net rates collectable | 116,197 | 211,013 |
| % Collected | 97.6% | 95.6% |

| Receivables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|------------|------------|----------|---------|-----------|----------------|
| Receivables - general | \$ (6,469) | \$ 266,909 | \$ 2,841 | \$ 192 | \$ 12,308 | \$ 275,780 |
| Percentage | (2.3%) | 96.8% | 1% | 0.1% | 4.5% | |
| Balance per trial balance | | | | | | |
| Sundry receivable | (6,469) | 266,909 | 2,841 | 192 | 12,308 | 275,780 |
| GST receivable | | 78,493 | | | | 78,493 |
| Rubbish Recievables | | 21,389 | | | | 21,389 |
| Accrued Income | | (9,929) | | | | (9,929) |
| Emergency Services Levy | | 42,395 | | | | 42,395 |
| Total receivables general outstanding | | | | | | 408,128 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



| | |
|--------------|------------------|
| Debtors Due | \$408,128 |
| Over 30 Days | 6% |
| Over 90 Days | 4.5% |

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

| | Opening Balance 1 July 2020 | Asset Increase | Asset Reduction | Closing Balance 30 June 2021 |
|--|-----------------------------------|-------------------|--------------------|------------------------------------|
| Other current assets | \$ | \$ | \$ | \$ |
| Inventory | | | | |
| Fuel & Materials | 9,514 | 0 | 57,510 | 67,024 |
| Land Held for Resale | 235,000 | 0 | 0 | 235,000 |
| Total other current assets | | | | 302,024 |
| Amounts shown above include GST (where applicable) | | | | |

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

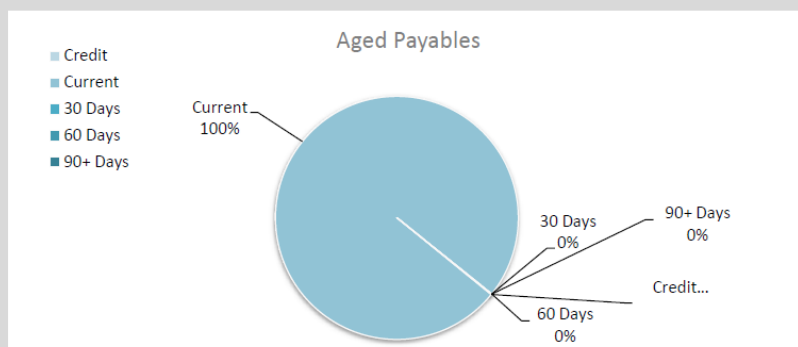
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 5
Payables

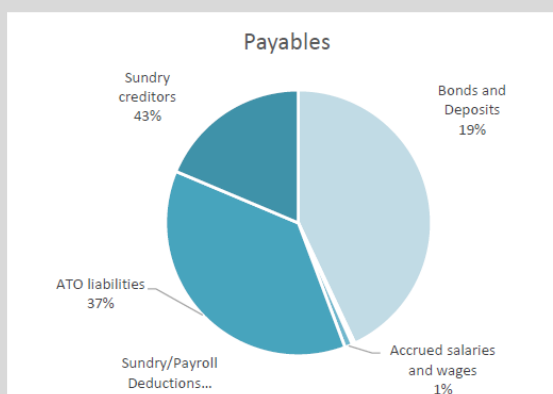
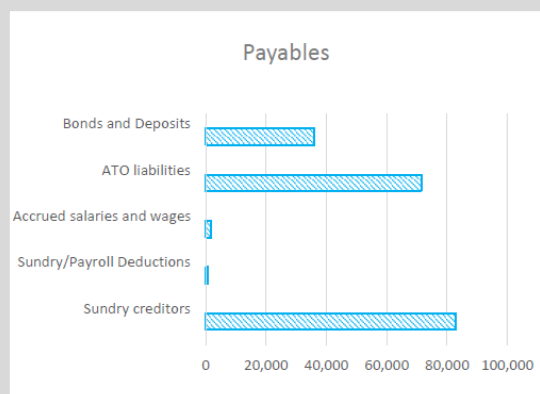
| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|----------|----------------|------------|----------|-------------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 82,943 | (7) | 0 | (62) | 82,874 |
| Percentage | 0% | 100.1% | 0% | 0% | -0.1% | |
| Balance per trial balance | | | | | | |
| Sundry creditors | 0 | 82,943 | (7) | 0 | (62) | 82,874 |
| Sundry/Payroll Deductions | | 743 | | | | 743 |
| Accrued salaries and wages | | 1,746 | | | | 1,746 |
| ATO liabilities | | 71,408 | | | | 71,408 |
| Bonds and Deposits | | 35,991 | | | | 35,991 |
| Total payables general outstanding | 0 | 192,831 | (7) | 0 | (62) | 192,762 |
| Amounts shown above include GST (where applicable) | | | | | | |

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



| |
|----------------------|
| Creditors Due |
| \$192,762 |
| Over 30 Days |
| 0% |
| Over 90 Days |
| -0.1% |



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

| General rate revenue | RATE TYPE | Rate in \$ (cents) | Number of Properties | Rateable Value | Budget | | | | YTD Actual | | | |
|----------------------------|-----------|-----------------------|-------------------------|-------------------|-----------------|-----------------|--------------|------------------|-----------------|------------------|---------------|------------------|
| | | | | | Rate Revenue | Interim Rate | Back Rate | Total Revenue | Rate Revenue | Interim Rates | Back Rates | Total Revenue |
| | | | | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Gross rental value | | | | | | | | | | | | |
| General GRV | | 0.079956 | 1,562 | 17,747,241 | 1,717,044 | 0 | 0 | 1,717,044 | 1,718,950 | 8,746 | 71 | 1,727,767 |
| Unimproved value | | | | | | | | | | | | |
| General UV | | 0.011983 | 437 | 193,618,765 | 2,351,382 | 0 | 0 | 2,351,382 | 2,347,585 | (1,223) | 34 | 2,346,396 |
| Sub-Total | | | 1,999 | 211,366,006 | 4,068,426 | 0 | 0 | 4,068,426 | 4,066,535 | 7,523 | 105 | 4,074,163 |
| Minimum payment | | | | | | | | | | | | |
| Gross rental value | | | | | | | | | | | | |
| General GRV | | 565 | 993 | 7,016,922 | 561,045 | 0 | 0 | 561,045 | 574,605 | | 0 | 574,605 |
| Unimproved value | | | | | | | | | | | | |
| General UV | | 565 | 71 | 3,347,659 | 40,115 | | | 40,115 | 26,555 | | | 26,555 |
| Sub-total | | | 1,064 | 10,364,581 | 601,160 | 0 | 0 | 601,160 | 601,160 | 0 | 0 | 601,160 |
| Discount | | | | | | | | 0 | | | | (457) |
| Total general rates | | | | | | | | 4,669,586 | | | | 4,674,866 |
| Specified area rates | | | | | | | | | | | | |
| Kalbarri Tourism | | 0.001721 | | 17,443,404 | 30,000 | 0 | 0 | 30,000 | 30,219 | 127 | 0 | 30,346 |
| Port Gregory Water Supply | | 0.036904 | | 569,036 | 21,000 | 0 | 0 | 21,000 | 21,002 | 0 | 0 | 21,002 |
| Total specified area rates | | | | 18,012,440 | 51,000 | 0 | 0 | 51,000 | 51,221 | 127 | 0 | 51,348 |
| Total | | | | | | | | 4,720,586 | | | | 4,726,214 |

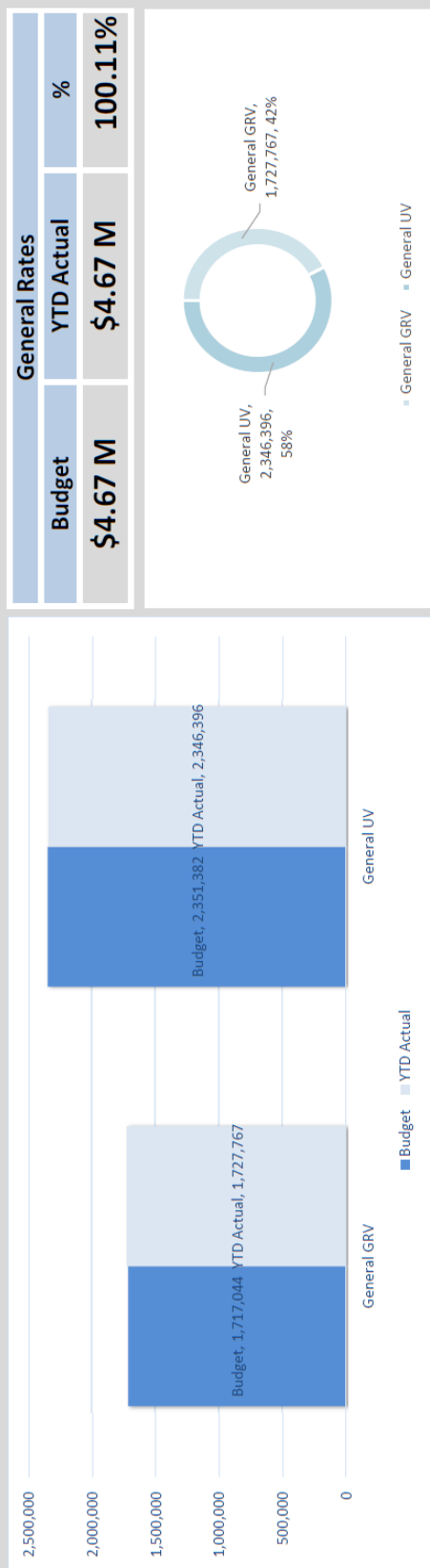
Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019 prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please refer to the compilation report

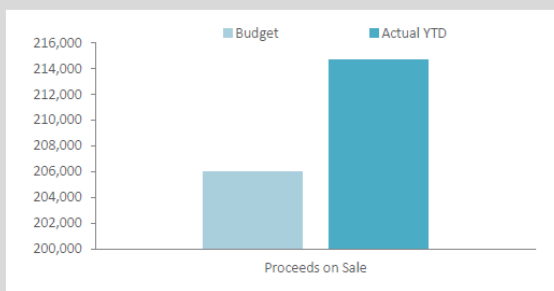
SHIRE OF NORTHAMPTON | 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

| Asset Ref. | Asset description | Budget | | | | YTD Actual | | | |
|------------|-------------------------------------|----------------|----------------|---------------|-----------------|----------------|----------------|---------------|-----------------|
| | | Net Book Value | Proceeds | Profit | (Loss) | Net Book Value | Proceeds | Profit | (Loss) |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| | Plant and equipment | | | | | | | | |
| | Governance | | | | | | | | |
| 41761 | P274 - Isuzu MUX - DCEO | 8,500 | 21,000 | 12,500 | 0 | 6,798 | 20,909 | 14,112 | 0 |
| | Community amenities | | | | | | | | |
| 30003 | Kings Park Ablutions | | | 0 | 0 | 47,513 | 0 | 0 | (47,513) |
| | Transport | | | | | | | | |
| 41707 | P228 - Northampton Tip Truck | 30,000 | 71,000 | 41,000 | 0 | 30,884 | 71,000 | 40,116 | 0 |
| 41686 | P207 - Pig Trailer Northampton | 9,000 | 18,000 | 9,000 | 0 | 9,000 | 18,000 | 9,000 | 0 |
| 41596 | P159 - Case Tractor - Northampton | 3,000 | 0 | 0 | (3,000) | | | 0 | 0 |
| 41715 | P234 - Fuso M'tce Truck Northampton | 23,000 | 25,000 | 2,000 | 0 | | | 0 | 0 |
| 41763 | P277 - Toyota Prado | 30,000 | 31,000 | 1,000 | 0 | 25,533 | 31,818 | 6,286 | 0 |
| | Economic Services | | | | | | | | |
| 41788 | P301 - Landcruiser Ute Lucky Bay | 52,000 | 40,000 | 0 | (12,000) | 50,088 | 45,682 | 0 | (4,406) |
| 41750 | P264 - ISUZU MUX Build/Surveyor | 0 | 0 | 0 | 0 | 3,858 | 27,273 | 23,415 | 0 |
| | | 155,500 | 206,000 | 65,500 | (15,000) | 173,672 | 214,682 | 92,928 | (51,919) |

KEY INFORMATION



| Proceeds on sale | | |
|------------------|------------------|-------------|
| Annual Budget | YTD Actual | % |
| \$206,000 | \$214,682 | 104% |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

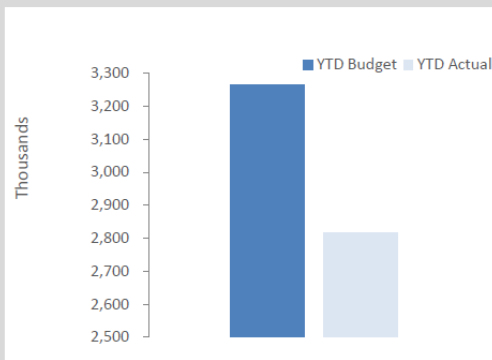
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

| Capital acquisitions | Adopted | | YTD Actual | YTD Actual Variance |
|--|------------------|------------------|------------------|------------------------|
| | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ |
| Buildings | 334,090 | 334,090 | 388,939 | 54,849 |
| Furniture and equipment | 70,000 | 70,000 | 63,306 | (6,694) |
| Plant and equipment | 708,400 | 708,400 | 408,880 | (299,520) |
| Infrastructure - Roads | 1,366,195 | 1,366,195 | 1,104,213 | (261,982) |
| Infrastructure - Footpaths & Carports | 538,520 | 538,520 | 367,681 | (170,839) |
| Infrastructure - Parks & Ovals | 218,140 | 218,140 | 462,077 | 243,937 |
| Infrastructure - Other | 28,000 | 28,000 | 20,671 | (7,329) |
| Capital Expenditure Totals | 3,263,345 | 3,263,345 | 2,815,767 | (447,578) |
| Capital Acquisitions Funded By: | | | | |
| | \$ | \$ | \$ | \$ |
| Capital grants and contributions | 682,484 | 682,484 | 692,484 | 10,000 |
| Other (disposals & C/Fwd) | 206,000 | 206,000 | 214,682 | 8,682 |
| Cash backed reserves | | | | |
| Leave Reserve | 263,511 | 263,511 | 230,764 | (32,747) |
| Roadworks Reserve | 30,639 | 30,639 | 29,140 | (1,499) |
| Kalbarri Airport Reserve | 105,622 | 105,622 | 105,473 | (149) |
| Building/Housing Reserve | 132,863 | 132,863 | 131,364 | (1,499) |
| Computer and Office Equipment Reserve | 34,446 | 34,446 | 33,698 | (748) |
| Land Development Reserve | 316,658 | 316,658 | 309,170 | (7,488) |
| Port Gregory Water Supply Reserve | 36,500 | 36,500 | 0 | (36,500) |
| Contribution - operations | 1,454,622 | 1,454,622 | 1,068,992 | (385,630) |
| Capital funding total | 3,263,345 | 3,263,345 | 2,815,767 | (447,578) |

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



| Acquisitions | Annual Budget | YTD Actual | % Spent |
|---------------|-----------------|-----------------|-------------|
| | \$3.26 M | \$2.82 M | 86% |
| Capital Grant | Annual Budget | YTD Actual | % Received |
| | \$0.68 M | \$0.69 M | 101% |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

| Capital expenditure total | | | | | |
|--------------------------------|--|---|---------------------|---------------------|-----------------------|
| Level of completion indicators | | | | | |
| | 0% | Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red. | | | |
| | 20% | | | | |
| | 40% | | | | |
| | 60% | | | | |
| | 80% | | | | |
| | 100% | | | | |
| | Over 100% | | | | |
| % | Account Description | Current Budget | Year to Date Budget | Year to Date Actual | Variance (Under)/Over |
| Governance | | | | | |
| | LED Signage (LR&I Funding) | 70,000 | 70,000 | 63,306 | 6,694 |
| | DCEO Vehicle Replacement | 43,000 | 43,000 | 43,101 | (101) |
| | Governance Total | 113,000 | 113,000 | 106,407 | 6,593 |
| Education and Welfare | | | | | |
| | NCCA Storage Shed | 0 | 0 | 8,579 | (8,579) |
| | Education and Welfare Total | 0 | 0 | 8,579 | (8,579) |
| Communities Amenities | | | | | |
| | Jacques Point Ablutions | 209,090 | 209,090 | 201,790 | 7,300 |
| | Kings Park Point Ablutions | 100,000 | 100,000 | 105,252 | (5,252) |
| | Sallys Tree/Chanimans Toilet Blocks | 0 | 0 | 13,539 | (13,539) |
| | Boat Ramp Toilet Block | 0 | 0 | 47,727 | (47,727) |
| | Car Park for Jacques Point Ablutions | 70,000 | 70,000 | 73,564 | (3,564) |
| | Northampton Cemetery Fence | 38,500 | 38,500 | 41,402 | (2,902) |
| | Memorial Tree (LR&I Funding) | 20,000 | 20,000 | 0 | 20,000 |
| | Communities Amenities Total | 437,590 | 437,590 | 483,273 | (45,683) |
| Recreation And Culture | | | | | |
| | Port Gregory Shelters | 24,000 | 24,000 | 14,400 | 9,600 |
| | Horrocks Playground Equipment | 0 | 0 | 94,280 | (94,280) |
| | Horrocks Shelter at Parkland BBQ | 11,000 | 11,000 | 10,300 | 700 |
| | Blue Holes Carpark Redevelopment R969 | 29,400 | 29,400 | 30,235 | (835) |
| | Horrocks access steps from oval to HCC | 7,500 | 7,500 | 6,500 | 1,000 |
| | Northampton Bowling Club Synthetic Green | 117,140 | 117,140 | 295,194 | (178,054) |
| | Northampton Community Centre Solar Power | 15,000 | 15,000 | 13,636 | 1,364 |
| | Allen Centre Tourist Bus Park (LR&I Funding) | 235,000 | 235,000 | 157,148 | 77,852 |
| | Old School Roof Replacement (Seed Funding) | 10,000 | 10,000 | 0 | 10,000 |
| | RSL Hall Retention Adjustment | 0 | 0 | (1,584) | 1,584 |
| | Recreation And Culture Total | 449,040 | 449,040 | 620,109 | (171,069) |
| Transport | | | | | |
| | Road Construction | 1,366,195 | 1,366,195 | 1,104,213 | 261,982 |
| | Footpath/Carpark Construction | 204,120 | 204,120 | 106,735 | 97,385 |
| | Tip Truck Northampton | 225,200 | 225,200 | 228,639 | (3,439) |
| | Tipping Trailer Northampton | 65,200 | 65,200 | 65,200 | (0) |
| | Small Tractor | 83,000 | 83,000 | 0 | 83,000 |
| | Maintenance Truck Northampton | 140,000 | 140,000 | 0 | 140,000 |
| | Truck and Trailer Tarpaulin | 85,000 | 85,000 | 0 | 85,000 |
| | Gardeners Tandem Tipping Trailer | 7,000 | 7,000 | 8,591 | (1,591) |
| | Works Manager Vehicle | 60,000 | 60,000 | 63,349 | (3,349) |
| | Airport - Install 2 x 22KVA Generators | 28,000 | 28,000 | 20,671 | 7,329 |
| | Transport Total | 2,263,715 | 2,263,715 | 1,597,398 | 666,317 |
| | Capital Expenditure by Program Total | 3,263,345 | 3,263,345 | 2,815,767 | 456,157 |

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

Repayments - borrowings

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

| Particulars | 1 July 2020 | | New Loans | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|------------------------------------|-------------|--|-----------|--------|----------------------|---------|-----------------------|-----------|---------------------|--------|
| | \$ | | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| Housing | | | | | | | | | | |
| Loan 154 - Staff Housing | 189,159 | | 0 | 0 | 35,418 | 35,418 | 153,741 | 153,741 | 6,559 | 7,156 |
| Recreation and culture | | | | | | | | | | |
| Loan 156 - RSL Hall Extensions | 454,484 | | 0 | 0 | 46,459 | 46,459 | 408,025 | 408,025 | 10,720 | 12,210 |
| Transport | | | | | | | | | | |
| Loan 153 - Plant Purchases | 133,684 | | 0 | 0 | 42,800 | 42,800 | 90,884 | 90,884 | 5,405 | 5,789 |
| Loan 157 - Plant Purchases | 340,000 | | 0 | 0 | 31,614 | 31,614 | 308,386 | 308,386 | 6,491 | 7,593 |
| | 1,117,327 | | 0 | 0 | 156,291 | 156,291 | 961,036 | 961,036 | 29,174 | 32,748 |
| Self supporting loans | | | | | | | | | | |
| Education and welfare | | | | | | | | | | |
| Loan 155 - Pioneer Lodge | 358,026 | | 0 | 0 | 15,122 | 15,122 | 342,903 | 342,904 | 15,238 | 16,435 |
| Recreation and culture | | | | | | | | | | |
| Loan 151 - Kalbarri Bowling Club | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other property and services | | | | | | | | | | |
| Loan 152 - Staff Housing (CEO) | 293,742 | | 0 | 0 | 19,004 | 19,004 | 302,907 | 274,738 | 17,951 | 19,293 |
| | 651,768 | | 0 | 0 | 34,127 | 34,126 | 645,811 | 617,642 | 33,189 | 35,728 |
| Total | 1,769,095 | | 0 | 0 | 190,418 | 190,417 | 1,606,847 | 1,578,678 | 62,363 | 68,476 |
| Current borrowings | 190,417 | | | | | | 190,417 | | | |
| Non-current borrowings | 1,578,678 | | | | | | 1,416,429 | | | |
| | 1,769,095 | | | | | | 1,606,847 | | | |

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

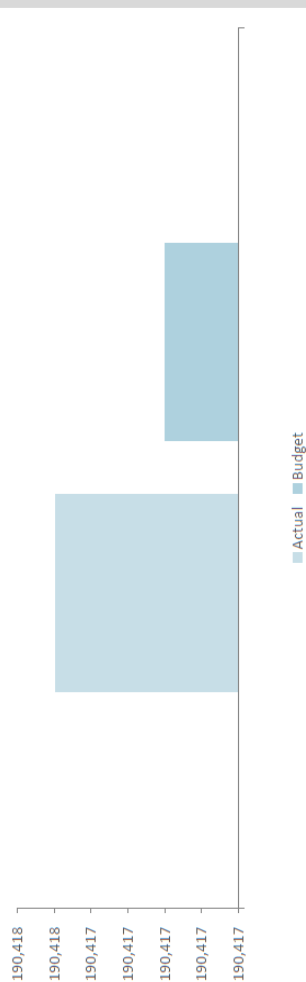
New borrowings 2020-21

| Particulars | Amount Borrowed | | Institution | Loan Type | Term Years | Total Interest & Charges | Interest Rate | Amount (Used) | | Balance Unspent |
|-------------|-----------------|--------|-------------|-----------|------------|--------------------------|---------------|---------------|--------|-----------------|
| | Actual | Budget | | | | | | Actual | Budget | |
| | \$ | \$ | | | | \$ | % | \$ | \$ | \$ |

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings (Principal Repayments)



Principal repayments
\$190,418

Interest expense
\$62,363

Loans due
\$1.61 M

Interest earned
\$45,676

Reserves balance
\$0.84 M

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 19

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

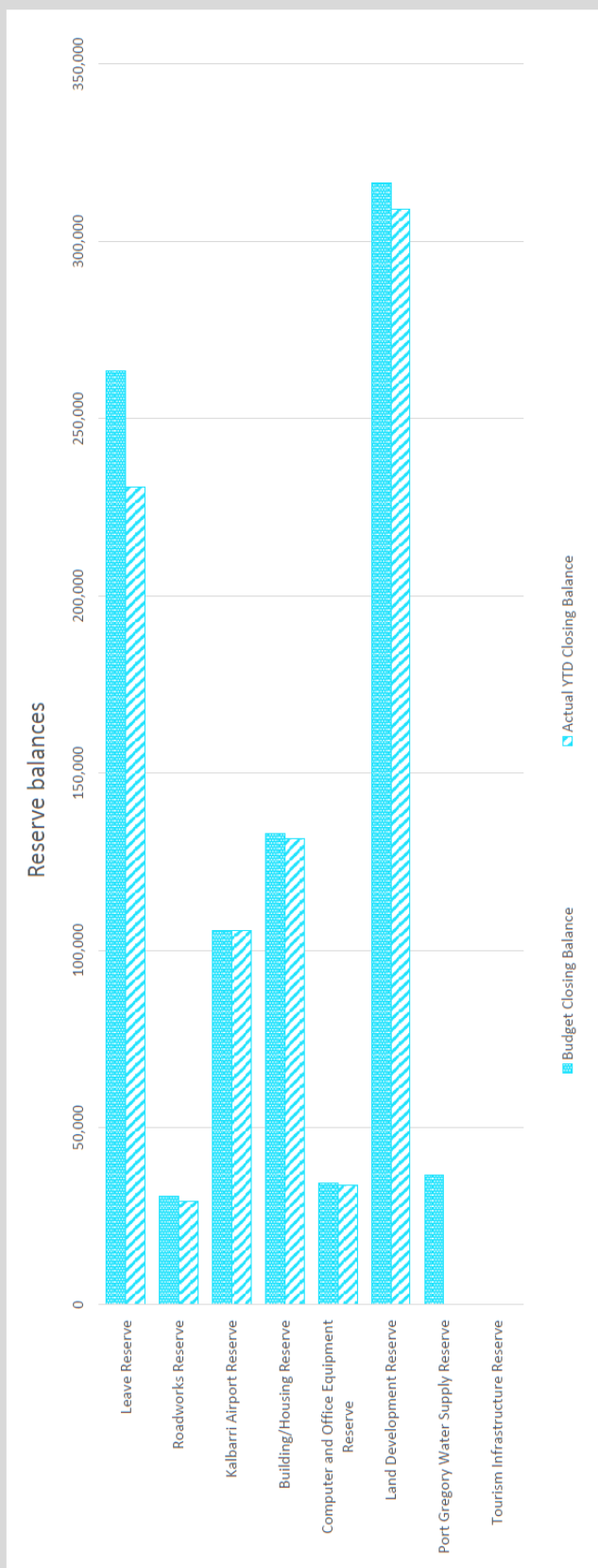
Cash backed reserve

| Reserve name | Opening Balance | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---------------------------------------|--------------------|---------------------------|---------------------------|-------------------------------|-------------------------------|--------------------------------|--------------------------------|---------------------------|-------------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Leave Reserve | 253,511 | 5,000 | 1,253 | 5,000 | 5,000 | 0 | (29,000) | 263,511 | 230,764 |
| Roadworks Reserve | 28,639 | 2,000 | 501 | 0 | 0 | 0 | 0 | 30,639 | 29,140 |
| Kalbarri Airport Reserve | 85,422 | 200 | 51 | 20,000 | 20,000 | 0 | 0 | 105,622 | 105,473 |
| Building/Housing Reserve | 120,863 | 2,000 | 501 | 10,000 | 10,000 | 0 | 0 | 132,863 | 131,364 |
| Computer and Office Equipment Reserve | 33,446 | 1,000 | 252 | 0 | 0 | 0 | 0 | 34,446 | 33,698 |
| Land Development Reserve | 306,658 | 10,000 | 2,513 | 0 | 0 | 0 | 0 | 316,658 | 309,170 |
| Port Gregory Water Supply Reserve | 36,500 | 0 | 0 | 0 | 0 | 0 | (36,500) | 36,500 | 0 |
| Tourism Infrastructure Reserve | 100,000 | 0 | 0 | 0 | 0 | (100,000) | (100,000) | 0 | 0 |
| | 965,039 | 20,200 | 5,071 | 35,000 | 35,000 | (100,000) | (165,500) | 920,239 | 839,609 |

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 20

KEY INFORMATION



Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

| | Note | Opening Balance 1 July 2020 | Liability Increase | Liability Reduction | Closing Balance 30 June 2021 |
|---|------|-----------------------------------|-----------------------|------------------------|------------------------------------|
| Other current liabilities | | \$ | \$ | \$ | \$ |
| Contract liabilities | | | | | |
| Unspent grants, contributions and reimbursements | | | | | |
| - non-operating | 13 | 15,326 | 0 | 15,326 | 0 |
| Total unspent grants, contributions and reimbursements | | 15,326 | 0 | 15,326 | 0 |
| Provisions | | | | | |
| Annual leave | | 296,048 | | | 296,048 |
| Long service leave | | 491,060 | | | 491,060 |
| Total Provisions | | 787,109 | 0 | 0 | 787,109 |
| Total other current assets | | 802,435 | | | 787,109 |
| Amounts shown above include GST (where applicable) | | | | | |

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

| Description/Provider | Unspent operating grant, subsidies and contributions liability | | | | Operating grants, subsidies and contributions revenue | | |
|---------------------------------------|--|-----------------------------|--|--------------------------|---|---------------------------|------------------|
| | Liability 1 Jul 2020 | Increase in Liability | Liability Reduction (As revenue) | Liability 30 Jun 2021 | Current Liability 30 Jun 2021 | Adopted Budget Revenue | YTD Budget |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Operating grants and subsidies | | | | | | | |
| General purpose funding | | | | | | | |
| Grants Commission - General/ | 0 | 0 | 0 | 0 | 0 | 463,588 | 463,588 |
| Grants Commission - Roads/ | 0 | 0 | 0 | 0 | 0 | 334,355 | 334,355 |
| Local Roads & Infrastructure Program | 0 | 0 | 0 | 0 | 0 | 490,300 | 490,300 |
| Law, order, public safety | | | | | | | |
| Emergency Services Levy - BFB | 0 | 0 | 0 | 0 | 0 | 34,646 | 34,646 |
| Emergency Services Levy - SES | 0 | 0 | 0 | 0 | 0 | 24,975 | 24,975 |
| Grant Revenue - BFRM | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Education and welfare | | | | | | | |
| NCCA Operational Grant/Fundraising | 0 | 0 | 0 | 0 | 0 | 88,223 | 88,223 |
| Community amenities | | | | | | | |
| GRANT - CHARMAP | 0 | 0 | 0 | 0 | 0 | 10,000 | 10,000 |
| Transport | | | | | | | |
| MRD - Maintenance | 0 | 0 | 0 | 0 | 0 | 176,655 | 176,655 |
| | 0 | 0 | 0 | 0 | 0 | 1,622,742 | 1,622,742 |
| | | | | | | | 2,778,474 |

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SHIRE OF NORTHAMPTON | 23

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

| Description/Provider | Unspent non operating grants, subsidies and contributions liability | | | | Non operating grants, subsidies and contributions revenue | | | |
|------------------------------------|---|-----------------------------|--|--------------------------|---|---------------------------|----------------|------------------------------|
| | Liability 1 Jul 2020 | Increase in Liability | Liability Reduction (As revenue) | Liability 30 Jun 2021 | Current Liability 30 Jun 2021 | Adopted Budget Revenue | YTD Budget | YTD Revenue Actual (b) |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Non-operating grants and subsidies | | | | | | | | |
| Recreation and culture | | | | | | | | |
| Kalbarri RSL Memorial Grant | | | | 0 | 0 | 0 | 0 | 10,000 |
| Transport | | | | | | | | |
| Regional Road Group Funding | 15,326 | | | 0 | 0 | 229,000 | 229,000 | 229,000 |
| Roads to Recovery Funding | | | (15,326) | 0 | 0 | 453,484 | 453,484 | 453,484 |
| | 15,326 | 0 | (15,326) | 0 | 0 | 682,484 | 682,484 | 692,484 |

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 24

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description | Opening Balance 1 July 2020 | Amount Received | Amount Paid | Closing Balance 30 Jun 2021 |
|------------------------------------|--------------------------------|--------------------|------------------|--------------------------------|
| | \$ | \$ | \$ | \$ |
| Building Levies (BCITF & BRB) | 183 | 45,520 | (37,783) | 7,920 |
| Community Bus Bond | 4,600 | 3,400 | (2,400) | 5,600 |
| Unclaimed Monies - Rates | 4,044 | 1,135 | 0 | 5,179 |
| BROC - Management Funds | 1 | 0 | 0 | 1 |
| RSL Hall Key Bond | 230 | 430 | (230) | 430 |
| Special Series Plates | 0 | 4,340 | (2,800) | 1,540 |
| Northampton Child Care Association | 16,547 | (3,750) | 0 | 12,797 |
| Horrocks Memorial Wall | 0 | 500 | (296) | 204 |
| One Life | 1,440 | 0 | (500) | 940 |
| Rubbish Tip Key Bond | 1,800 | 0 | (400) | 1,400 |
| Horrocks - Skatepark | 1,050 | 0 | 0 | 1,050 |
| RSL - Kalbarri Memorial | 17,326 | 0 | (1,196) | 16,130 |
| DOT - Department of Transport | 0 | 234,981 | (234,981) | 0 |
| Cyclone Seroja Donations | 0 | 23,319 | (100) | 23,219 |
| Rates - Overpaid | 0 | 135,437 | (135,437) | 0 |
| | 47,220 | 445,312 | (416,123) | 76,409 |

NOTE 15
BUDGET AMENDMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------|---|--------------------|--------------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| | Opening Budget Surplus Adjustment C/FWD @ 30/06/2020 | | Opening Surplus(Deficit) | \$ (104,558) | \$ | \$ | \$ 0 |
| | EXPENDITURE | | | | | | |
| | <u>Schedule 3 - General Purpose Income</u> | | | | | | |
| 4562 | Refund of Rates - incorrect ownership | | Operating Expenses | | | (6,300) | (110,858) |
| 4012 | Increase in rates salary costs associated with handover | | Operating Expenses | | | (15,000) | (125,858) |
| 4012 | LSL payout not included in 20/21 budget provision | | Operating Expenses | | | (9,000) | (134,858) |
| 4082 | Increase rates recovery legal expenses | | Operating Expenses | | | (25,000) | (159,858) |
| | <u>Schedule 4 - Members & Administration</u> | | | | | | |
| 0032 | No extraordinary election held, savings | | Operating Expenses | 1,500 | | | (158,358) |
| 0022 | Conference costs - expected savings (LG convention etc) | | Operating Expenses | 3,000 | | | (155,358) |
| 0342 | Staff Training - Extra costs due to staff changes | | Operating Expenses | | | (3,000) | (158,358) |
| 0372 | Northampton Office Maintenance - Rear office window replacement | | Operating Expenses | | | (1,950) | (160,308) |
| 0332 | Conference Expenses - Minimal conferences attended by staff due to COVID-19 | | Operating Expenses | 3,000 | | | (157,308) |
| 0408 | Plant Revaluation - Change of Accounting Regulations now not required | | Operating Expenses | 8,000 | | | (149,308) |
| | <u>Schedule 9 - Housing</u> | | | | | | |
| 3492 | Gallion Way Residence - Savings in blind replacements | | Operating Expenses | 1,550 | | | (147,758) |
| 3232 | Lot 43 Bateman - paving to rear. Bricks used were in stock, savings occurred | | Operating Expenses | 1,500 | | | (146,258) |
| 3442 | Lot 6 Robinson St - Ceiling repair (collapsed) | | Operating Expenses | | | (3,245) | (149,503) |
| 3212 | Lot 454 Fitzgerald St - Replace front fence section | | Operating Expenses | | | (1,980) | (151,483) |
| | <u>Schedule 10 - Community Amenities</u> | | | | | | |
| 3854/3856 | Northampton Refuse Site - Savings in plumbing storm water to tank from shed | | Operating Expenses | 2,260 | | | (149,223) |
| 3854 | Northampton Refuse Site - Savings in soil cell testing after quotes received | | Operating Expenses | 10,380 | | | (138,843) |
| 3344 | Kings Park Ablutions - Additional Plumbing & Electrical costs | | Capital Expenses | | | (3,370) | (142,213) |
| | <u>Schedule 11 - Recreation & Culture</u> | | | | | | |
| 4692 | Binnu Hall - Electrical repairs | | Operating Expenses | | | (3,952) | (146,165) |
| 4992 | Parks & Gardens General - Wheel of May bore & transfer pump repairs (Insurance) | | Operating Expenses | | | (8,220) | (154,385) |
| 4992 | Parks & Gardens General - Savings in Kalb Post Office Lane planter pots | | Operating Expenses | 1,060 | | | (153,325) |
| 4992 | Parks & Gardens General - Replace heritage plaques on Bicentennial Garden wall | | Operating Expenses | | | (2,895) | (156,220) |

Please refer to the compilation report

NOTE 15
BUDGET AMENDMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|---|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| | | | | \$ | \$ | \$ | \$ |
| 4992 | Parks & Gardens General - Old Railway Carriage Electrical Works | | Operating Expenses | | | (1,290) | (157,510) |
| 4992 | Parks & Gardens General - Capital Hill Parks - Bore Replacement | | Operating Expenses | | | (3,775) | (161,285) |
| 3664 | Horrocks Community Kitchens - Extra cost for cladding etc | | Capital Expenses | | | (1,976) | (163,261) |
| 3714 | Horrocks Oval steps to HCC - HCC requested ramp and not steps, savings occurred | | Capital Expenses | 1,000 | | | (162,261) |
| 3634 | Northampton Community Centre - Plumbing and cool room freezer repairs | | Operating Expenses | | 1,360 | (6,840) | (169,101) |
| 3634 | Northampton Community Centre - Savings in Solar Panel Install | | Capital Expenses | | | | (167,741) |
| 4952 | Kalbarri Foreshore - Additional Costs for tree lopping | | Operating Expenses | | | (1,250) | (168,991) |
| 4952 | Kalbarri Foreshore - Electricity Pole Replacement - Chinaman's Bore supply | | Operating Expenses | | | (1,200) | (170,191) |
| 4952 | Kalbarri Foreshore - Memorial wall, lawn not installed, pathway installed | | Operating Expenses | | | (4,100) | (174,291) |
| 4952 | Horrocks Foreshore - Additional ramp installation to main foreshore area | | Operating Expenses | 5,480 | | | (168,811) |
| 4972 | Horrocks Foreshore - Extra cost for replacement of solar light | | Operating Expenses | | | (1,400) | (170,211) |
| 4972 | Horrocks Jetty - Extra cost for replacement of solar light | | Operating Expenses | | | (4,595) | (174,806) |
| 4972 | Horrocks Ablutions - Extra cost for cladding etc | | Operating Expenses | | | (1,455) | (176,261) |
| 5552 | Kalbarri Arts & Crafts - Replace Flywire Doors | | Operating Expenses | | | (3,952) | (180,213) |
| | <u>Schedule 12 - Transport</u> | | | | | (2,365) | (182,578) |
| 4214 | Purchase of Lot 21 Brook St, lot sold budget provision not required | | Operating Expenses | 20,000 | | | (162,578) |
| 4214 | Maintenance Truck - Additional costs incurred | | Capital Expenses | | | (17,515) | (180,093) |
| 4214 | Case Tractor - Plant replacement deferred to 2021/22 | | Capital Expenses | 83,000 | | | (97,093) |
| 4214 | Gardener Tipping Trailer - Cost more than original estimate | | Capital Expenses | | | (1,635) | (98,728) |
| 4624 | Generator Replacement - Less cost than estimated - savings | | Capital Expenses | 4,461 | | | (94,267) |
| 5932 | Aerodrome Manual Review - Legislation required review of current manual | | Operating Expenses | | | (1,450) | (95,717) |
| 5932 | RPT Economic Feasibility Study - Quote higher than original estimate | | Operating Expenses | | | (2,500) | (98,217) |
| | <u>Schedule 13 - Economic Services</u> | | | | | | |
| 6402 | Lucky Bay Accom Unit - Costs for repairs to solar/generator system | | Operating Expenses | | | (1,600) | (99,817) |
| 6752 | Port Gregory Water Supply - Redevelop Bore #2 not pumping water quantity | | Operating Expenses | | | (6,000) | (105,817) |
| 6752 | Port Gregory Water Supply - Fire Hydrant replacement | | Operating Expenses | | | (1,610) | (107,427) |
| 6752 | Port Gregory Water Supply - Pipe Repairs more than budget provision | | Operating Expenses | | | (6,950) | (114,377) |
| 6442 | Building Control - Reduced FBT & conference costs (Employee Retirement) | | Operating Expenses | 5,000 | | | (109,377) |
| 6412 | Building Control - LSL payout not included in 20/21 budget provision | | Operating Expenses | | | (13,000) | (122,377) |

Please refer to the compilation report

NOTE 15
BUDGET AMENDMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|-----------|--|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| | | | | \$ | \$ | \$ | \$ |
| 7182 | Schedule 14 - Public Works Overheads | | | | | | |
| | Long Service Leave - LSL payout not included in 20/21 budget provision | | Operating Expenses | | | (9,000) | (131,377) |
| | INCOME | | | | | | |
| 4501 | Rates - Income more than estimate | | Operating Revenue | | 5,000 | | (126,377) |
| 4611/4621 | Financial Assistance Grant - Actual less than budget estimate | | Operating Revenue | | | (11,040) | (137,417) |
| 4603 | Interest - Reduced Interest from investments | | Operating Revenue | | | (15,000) | (152,417) |
| 0264 | Legal Charges - Projected increased reimbursement of legal charges | | Operating Revenue | | 15,000 | | (137,417) |
| | Schedule 4 - Members & Administration | | | | | | |
| 0133 | Contributions - Additional grant received for traineeship | | Operating Revenue | | 10,000 | | (127,417) |
| 0133 | Contributions - Long Service Leave Contribution | | Operating Revenue | | 2,580 | | (124,837) |
| 0153 | Rebates & Commissions - Insurance Rebate less vehicle insurance claims 19/20 | | Operating Revenue | | 2,845 | | (121,992) |
| 0253 | Rates Information Searches - Projected additional income due to additional inquiries | | Operating Revenue | | 10,000 | | (111,992) |
| 0153 | FBT Refund - Refund for 2020 FBT return | | Operating Revenue | | 4,835 | | (107,157) |
| | Schedule 7 - Law, Order, Public Safety | | | | | | |
| 1673 | Health Services - Food vendors Fees due not budgeted for | | Operating Revenue | | 1,280 | | (105,877) |
| | Schedule 10 - Community Amenities | | | | | | |
| 3344 | Refuse Charges - Additional charges levied for Business Collections | | Operating Revenue | | 2,725 | | (103,152) |
| 3323 | Refuse Fees - Additional refuse fees for Northampton and Kalbarri Top sites | | Operating Revenue | | 15,000 | | (88,152) |
| 3405 | Sanitation Other - Drum Muster reimbursement to be claimed | | Operating Revenue | | 5,342 | | (82,810) |
| 3763 | Town Planning - CHRM Grant, previously received but budgeted for in 20/21 | | Operating Revenue | | | (10,000) | (92,810) |
| 3743 | Town Planning - Town Planning Fees - projected additional income | | Operating Revenue | | 20,000 | | (72,810) |
| 3863 | Other Community Amenities - Insurance Payment - Chinamans Toilet Block Roof | | Operating Revenue | | 8,505 | | (64,305) |
| | Schedule 11 - Recreation and Culture | | | | | | |
| 3973 | Swimming Areas and Beaches - Insurance Payment - Power Pole Repairs | | Operating Revenue | | 8,264 | | (56,041) |
| | Schedule 13 - Economic Services | | | | | | |
| 5175 | Building Control - Sale of MUX vehicle | | Capital Revenue | | 27,273 | | (28,768) |
| 5653 | Building Control - Additional Building Fee Revenue | | Operating Revenue | | 6,000 | | (22,768) |
| 5613 | Little Bay - Additional camping fees | | Operating Revenue | | 10,000 | | (12,768) |
| 5035 | Lucky Bay - Sale of Toyota Landcruiser - extra sale proceeds | | Capital Revenue | | 5,680 | | (7,088) |
| 5973 | Light Industrial Units | | Operating Revenue | | | (4,500) | (11,588) |

SHIRE OF NORTHAMPTON | 28

Please refer to the compilation report

NOTE 15
BUDGET AMENDMENTS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|---|--------------------|-------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| | | | | \$ | \$ | \$ | \$ |
| | <u>Reserve Fund</u> | | | | | | |
| | Leave Reserve - Transfer for LSL payouts - not included in 20/21 Budget | | Operating Revenue | | 29,000 | | 17,412 |
| | | | | (104,558) | 341,880 | (219,910) | |

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 29

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2021**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

| Reporting Program | Var. \$ | Var. % | Timing/ Permanent | Explanation of Variance |
|---|-------------|------------|-------------------|---|
| | \$ | % | | |
| Revenue from operating activities | | | | |
| Governance | 37,138 | 45.35% | ▲ Permanent | Var due to insurance rebate/refunds Variance due to LRCI grant funding and FAG's advance payment |
| General purpose funding | 1,109,618 | 18.24% | ▲ Permanent | Var due to BFRM Grant Revenue & SES APV contribution |
| Law, order and public safety | 50,796 | 67.17% | ▲ Permanent | Reduced EHO billings raised |
| Health | (5,248) | (15.16%) | ▼ Permanent | Var due to Northampton Bowling Club synthetic green contribution |
| Recreation and culture | 157,766 | 524.75% | ▲ Permanent | Minor variance associated with plant disposal |
| Transport | 11,341 | 4.85% | ▲ Timing | Additional Little Bay camping revenue and Building Fees plus profit on sale of MUX |
| Economic services | 59,033 | 31.92% | ▲ Permanent | Var due to Cyclone Seroja LGIS advance insurance payment and DFES debtor invoice |
| Other property and services | 723,712 | 508.61% | ▲ Permanent | |
| Expenditure from operating activities | | | | |
| Governance | 22,870 | 2.67% | ▲ Timing | Minor variance across multiple accounts |
| General purpose funding | (43,782) | (15.65%) | ▼ Permanent | Var due to legal fees and additional Rates salary |
| Law, order and public safety | (20,821) | (5.71%) | ▼ Permanent | Var due to BFRM grant related expenditure offset by reduced BFB expenditure |
| Health | 40,242 | 17.81% | ▲ Permanent | Reduced health control expenses inc health plan and Activity Based postings (ABC) |
| Education and welfare | 18,180 | 6.85% | ▲ Permanent | Var due to reduced NCCA expenses |
| Community amenities | 80,072 | 4.94% | ▲ Timing | Var due to lag in rubbish collection invoices |
| Recreation and culture | 126,061 | 7.18% | ▲ Timing | Variance due to cost shift from normal operations to cyclone works under schedule 14 (other property and services) |
| Transport | 486,111 | 12.94% | ▲ Permanent | Variance due to cost shift from normal operations to cyclone works under schedule 14 (other property and services) |
| Economic services | (97,337) | (32.05%) | ▼ Permanent | Var largely due to Pt Gregory non potable water supply costs and additional Little Bay wage costs plus additional building salaries |
| Other property and services | (1,253,519) | (3190.18%) | ▼ Permanent | Var due to the costs associated with cyclone Seroja |
| Investing activities | | | | |
| Non-operating grants, subsidies and contributions | 10,000 | 1.47% | ▲ Timing | Var due to Kalbarri RSL Memorial Grant |
| Capital acquisitions | 447,578 | 13.72% | ▲ Timing | Purchase of the maintenance truck has been delayed until July 2021 |
| Financing activities | | | | |
| Transfer from reserves | 65,500 | 65.50% | ▲ Timing | Budget timing issue, Transfers processed August 2020 |
| Transfer to reserves | 15,130 | 27.41% | ▲ Timing | Budget timing issue, Transfers processed August 2020 |

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 30

ADMINISTRATION & CORPORATE REPORT

| | | |
|-------|--|----|
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7.5.1 SENIOR STAFF PERFORMANCE REVIEWS

| | |
|--------------------------------|--|
| FILE REFERENCE: | 17.2.15, 17.2.37 |
| DATE OF REPORT: | 2 July 2021 |
| DISCLOSURE OF INTEREST: | DCEO, Manager for Works & Technical Services |
| REPORTING OFFICER: | Garry Keeffe |
| APPENDICES: | 1. Review Results – Deputy CEO 2. Review Results – Manager of Works |

SUMMARY:

Review of Senior Staff performance for 2020/2021 and consider any recommendations from the Performance Review Panel.

COMMENT:

Performance Reviews for all senior staff were undertaken on Friday 18 June 2021.

The results of the reviews are forwarded to all Councillors under separate cover.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council considers any recommendations made by the Performance Review Panel.

7.5.2

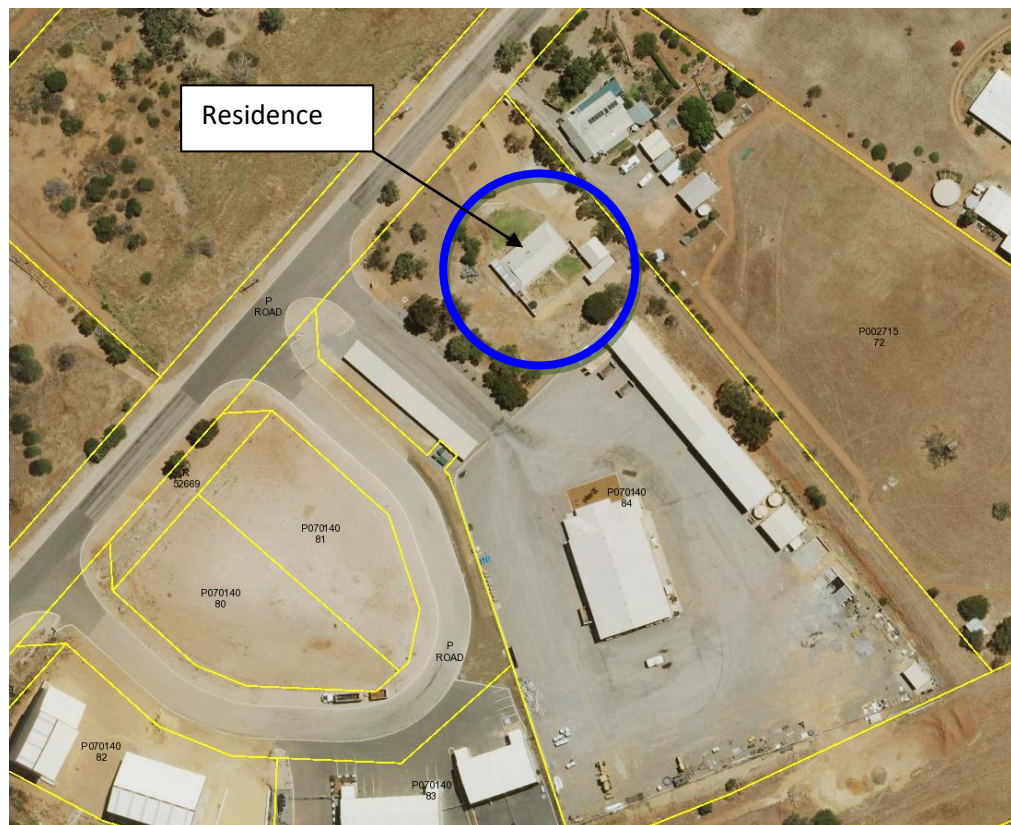
RESIDENCE – SEVENTH AVENUE, NORTHAMPTON

| | |
|---------------------------|---------------------------------------|
| LOCATION: | 69 Seventh Avenue, Northampton |
| FILE REFERENCE: | 9.1.2 |
| CORRESPONDENT: | GBSC |
| DATE OF REPORT: | 2 July 2021 |
| REPORTING OFFICER: | Garry Keeffe |
| APPENDICES: | 1. Quote for repairs |

SUMMARY:

Council to determine if residence severely damaged from Cyclone Seroja is to be repaired or demolished.

LOCALITY PLANS:



BACKGROUND:

The residence was up until the cyclone rented by one of Council's staff member, Mr Norm Reynolds.

The residence suffered severe roof damage, verandah, patio and fence damage. Within days of the cyclone a plastic shrink tarp system was installed that is guaranteed for 12 months however a week after the event a storm tore the tarp system which allowed rain into the ceilings resulting in further damage to the building. The cost for the tarp system has not been paid by Council due to its failure.

COMMENT:

The cost to repair the building is \$190,545 (GST exclusive). The insurable value of the building is \$230,578, plus \$21,000 for removal of debris, \$15,000 for contents, \$23,000 for reinstatement costs, professional fees of \$23,000 total insurable value \$312,578.

It is considered that to rebuild is not the preferred option, therefore Council is requested to determine if the building is to be:

- (a) demolished and not be rebuilt;
- (b) repaired as per quote; or
- (c) demolished and a new residence be constructed.

If the building is to be demolished and not to be rebuilt, regrettably the tenant will need to find alternative accommodation which is very difficult in the current situation of cyclone recovery and lack of houses available for rent.

If a new house is the option for Council, then there are several options, ie transportable, kit style etc. Since the cyclone the CEO has had numerous building companies offering to construct residential dwellings however none have come to fruition. Quotes for transportable and kit style buildings are being sought and if received by the Council meeting, they will be tabled.

FINANCIAL & BUDGET IMPLICATIONS:

Depending on the decision of Council. Costs will only be incurred by the Council if a new dwelling is to be constructed. A majority of costs will be covered by the insurance pay out for a new residence depending on style/type etc.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Corporate Business Plan – there is no provision for future housing within the current CBP.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

For Council determination.

APPENDICES 1 – Quote to repair dwelling



OUR REF RE:MO
QUOTE: Q06-18390

2/07/2021

Mr Garry Keeffe
CEO Shire of Northampton
199 Hampton Road
Northampton WA 6535

Dear Gary,

Repair Works to 41 Seventh Avenue, Northampton – Cyclone Seroja Damages

Thank you for providing GBSC with the opportunity to submit a quotation for the repair works to the property located at 41 Seventh Avenue Northampton

| | |
|---|-----------------|
| Preliminaries comprising: | \$52,700 |
| <ul style="list-style-type: none">• Building Permit• BCITF• Insurances• Supervision• Site Power• Site ablutions• Architectural Drawings Provisional Sum of \$1,500 ex GST• Engineering documentation provisional sum of \$3,500 ex GST | |

MID WEST
PO Box 2074, 16 Box Street
Gerardton WA 6530
Tel: (08) 9923 4000 | Fax: (08) 9921 8317

PILBARA
PO Box 1707, Kamatha WA 6714
Lot 7 Exploration Drive, Kamatha WA 6714
Tel: (08) 9182 1557 | Fax: (08) 9182 1215

ABN 27097724690
EC 11005
RB 11005
WABA 01
PR: PO100886
Dere: WA0064





| | |
|---|-----------------|
| Demolition | \$14,015 |
| <ul style="list-style-type: none"> • Removal of existing verandah structure • Removal of existing verandah concrete inclusive of post footings • Removal of all damaged house plasterboard ceilings • Removal of all damaged carpet floor coverings • Removal of remaining existing roof trusses • Disposal fees | |
| Carpentry | \$70,505 |
| <ul style="list-style-type: none"> • Supply and install new timber trusses. • Supply and install new verandah structure to match existing layout • Supply and install Custom Orb cladding to house and verandah including guttering to the verandah only. • Supply and install R1.3 wool blanket insulation to the house roof only. | |
| Concrete | \$10,365 |
| <ul style="list-style-type: none"> • Pour new 0.5m x 0.5m x 0.5m reinforced footings to all verandah posts. • Pour new 100mm thick reinforced verandah slab to extent of the existing. | |
| Plasterboard Linings | \$6,295 |
| <ul style="list-style-type: none"> • Supply and install 10mm plasterboard ceilings with 90mm cove cornice and R3.5 insulation batts throughout | |
| Resilient Finishes | \$4,620 |
| <ul style="list-style-type: none"> • Supply and lay standard builders range carpet to existing carpeted areas only | |
| Painting | \$16,780 |
| <ul style="list-style-type: none"> • Painting to house ceilings and verandah timber work only | |

WEST
PO Box 2074, 16 Box Street
Geraldton WA 6530
Tel: (08) 9823 4000 | Fax: (08) 9921 8517

PILBARA
PO Box 1707, Karratha WA 6714
Lot 7 Exploration Drive, Karratha WA 6714
Tel: (08) 9182 1557 | Fax: (08) 9182 1215

ABN 2700772486
EC 11020
RB 11020
WAIA 21
FR: PO100396
Demo: WA0064





Electrical

\$15,265

- Disconnect and remove all ceiling and roof mounted fixtures and cables.
- Re cable all wiring to existing fixture locations and outlets
- Replace all damaged ceiling mounted fixtures.
- Replace existing water damaged switchboard components.
- Testing and commissioning

Total excluding GST

\$190,545.00

GST

\$ 19,054.50

Total including GST

\$209,599.50

Our price excludes:

- WA Water Corporation fees and charges
- Western Power fees and charges
- FESA fees and charges
- NBN fees and charges
- Mains electrical works
- Mechanical works
- Hydraulic works
- Cabinet works
- Window treatments
- Stormwater drainage
- Rock breaking or hard digging.

We look forward to further discussions. If you have any queries, please do not hesitate to contact the undersigned on 08 99234000.

Yours sincerely,



Michael O'Connor

Estimator

MID WEST

PO Box 2074, 16 Box Street
Geraldton WA 6530

tel (08) 9923 4000 | Fax (08) 9921 8317

PILBARA

PO Box 1707, Karratha WA 6714
Lot 7 Exploration Drive, Karratha WA 6714

tel (08) 9162 1557 | Fax (08) 9162 1215

ABN 17097773460

EC 11205

AB 11025

VIARA 21

PR: PC100896

Gen: WAG384



7.5.3 OFFER FOR FUNDING A CYCLONE MEMORIAL MONUMENT

| | |
|---------------------------|--|
| FILE REFERENCE: | 5.1.8 |
| CORRESPONDENT: | Australian Business Enterprise Centre |
| DATE OF REPORT: | 2 July 2021 |
| REPORTING OFFICER: | Garry Keeffe |

SUMMARY:

Council to determine offer made by the Australian Business Enterprise Centre to fund a monument or monuments for Cyclone Seroja.

BACKGROUND:

Advice has been received from Australian Business Enterprise Centre that in 2020 the board of ABEC resolved to cease operations and close the Centre. A Mr Don Newman, a board member, advises of a potential grant/donation opportunity later this year.

The board is obliged to distribute their residual funds to not-for-profit bodies working in the field of charitable and worthy community causes.

Mr Newman advises that as he is familiar with Northampton through his work with the Northampton Townscape Plan of the 1990's. He is suggesting that Council considers making a brief submission (informal note) for approximately a \$10,000 donation/grant towards a memorial for the cyclone event at a place Council thinks appropriate. There is no certainty that such a project will be funded.

The decisions for these monies will be by a board of five members later this year and, due to their concern that the money is for projects that do not see the funds diminished through bureaucratic management, the funds are for the net cost of the project.

COMMENT:

The invitation is certainly a genuine offer, albeit dependant on a submission by Council, however it is questionable the use of such funds for a memorial when there are more pressing issues to resolve for the short and long term for all the communities within our Shire.

It is suggested that Council correspond to the ABEC that although their offer is appreciated, Council advise that it considers there are other re-build and recovery issues that are a priority than funding a memorial for the cyclone.

It is also questionable if a memorial is appropriate due to the heavy losses the community has incurred and what is the memorial to represent and where should it be located.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications to Council if a memorial is built and a grant is to cover all costs.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

For Council determination.

7.5.4 INTEREST TO PURCHASE LOT 520 CHICK PLACE, KALBARRI

| | |
|---------------------------|--|
| LOCATION: | Crown Reserve 39120, Lot 520 Chick Place Kalbarri |
| FILE REFERENCE: | 9.1.4 |
| CORRESPONDENT: | David Booth |
| DATE OF REPORT: | 2 July 2021 |
| REPORTING OFFICER: | Garry Keeffe |

SUMMARY:

Council to consider if it wishes to relinquish a Management Order for Crown Reserve 39120 and support the sale of this lot.

LOCATION:



BACKGROUND:

A request has been received by Mr David Booth, owner of neighbouring Lot 519, expressing an interest to purchase Lot 520 Chick Place.

Mr Booth previously inquired if he could purchase a portion of the lot for a change in his boundary lot to increase the size of his lot. Unfortunately the boundary realignment requested would require approximately 600m² and therefore the remaining area of Lot 520 would be approximately 200m² which makes the lot a size where it would not meet the minimum site area per dwelling for the Residential R125 zone.

From this advice to Mr Booth he has now requested consideration to purchase Lot 520 to suit his needs.

COMMENT:

Lot 520 is a crown reserve with a Management Order drawn in the favour of Council for the purpose of Housing.

The process for this sale is that the Council must first determine if they support the sale of the lot and if so is then Council to relinquish the Management Order to allow the sale to proceed. The matter is then referred to the Department of Planning Lands and Heritage (DPLH) who then determine if the lot is to be sold and the nature of the sale and the sale price.

The Council has no involvement in the sale once support and relinquish of the Management Order has been provided to DPLH, and does not receive any sale proceeds, however we could request DPLH that they contribute proceeds from the land sale to assist with recovery efforts from cyclone Seroja, namely, to assist with reconstruction of public assets.

The lot has never been required by Council previously, and is not in any forward plan for use by the Council.

FINANCIAL & BUDGET IMPLICATIONS:

No financial implications for Council.

STATUTORY IMPLICATIONS:

State: Land Administration Act

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council determination.

7.5.5 BINNU WATER SUPPLY

| | |
|---------------------------|--------------------------------|
| LOCATION: | Binnu |
| FILE REFERENCE: | 18.1.8 |
| CORRESPONDENT: | Department of Education |
| DATE OF REPORT: | 5 July 2021 |
| REPORTING OFFICER: | Garry Keefe |

SUMMARY:

Council to consider a request from the Department of Education for Council to contribute to the operations of the Binnu town water supply.

BACKGROUND:

The Binnu water supply has been under the ownership and management of the Department of Education for many years as its main purpose was to service the Binnu School. Over the years other properties have connected to this supply, being the hall, residences, roadhouse and ablutions.

The Council has had minimal to no involvement in maintaining the service.

As a result of cyclone repair work being conducted at Binnu Primary School , the Department of Education (the Department) has become aware of the non-potable water supply situation at Binnu and have some concerns regarding this operation. Whilst there seems to have been some understanding in the past regarding the supply, the Department would like to revisit the current arrangement and hopefully propose a more viable solution.

At present, the Department finds itself in a position whereby it is contravening a number of health regulations by facilitating the supply of untreated water to several public sites at Binnu. Though the supply is non-potable, there is still the probability that a member of the public may consume the water and as the supply is stored on a Department site, it is the Department that will be held accountable should illness occur.

The Department would like to propose that the tank used to store the bore water before it is circulated downstream be moved from its current location and placed on an agreed point located outside of Department land. Initial appraisal would indicate a site on Lauder Street would meet requirements.

To assist this process, the Department would be receptive to incurring costs, within reason, associated with moving the tank from its present position to a Shire of Northampton nominated site. The Department would also assist in ensuring an appropriate process is developed to allow required piping and egress across Department land from the current site to the prosed site.

The Department of Education would like to progress the matter of moving the tank to a site selected by the Shire of Northampton and to discuss water supply responsibility and the associated maintenance and running costs. As indicated, the Department is not a licenced water supplier and the current situation involving the tank and its downstream distribution is no longer tenable.

COMMENT:

For the location of a tank on Council land, Management has recommended that two lots that could be considered are Lots 23 and 24 Lauder Street (refer below plan). Council has no immediate use for these lots and being close to the school would be an advantage.



One issue is that the bore for the supply is located on private land and for Council to secure that bore an easement for the bore field and pipeline should be undertaken.

FINANCIAL & BUDGET IMPLICATIONS:

Unfortunately no costs in operating or costs to relocate the water tanks to either of the above forementioned lots are known and am waiting on a response from the Department of Education advising of this. The costings were not available to include within this report and hopefully will be available for tabling at the Council meeting.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.5

For Council determination.

| 7.5.6 | AFL STATUES |
|-------|---|
| | <p>LOCATION: Hampton Road, Northampton</p> <p>FILE REFERENCE: 13.2.3</p> <p>CORRESPONDENT: Northampton Tourist Association</p> <p>DATE OF REPORT: 6 July 2021</p> <p>REPORTING OFFICER: Garry Keefe</p> <p>APPENDICES:</p> <ul style="list-style-type: none"> 1. NTA Correspondence 2. Concept sketch of location 3. Site Photos |

SUMMARY:

Council to consider an alternative site for the placement of nine AFL plyers statues, being on Hampton Road to the northern end of the Miner Arms Hotel.

BACKGROUND:

Council has considered the location of nine AFL statues on several occasions.

At the March 2020 meeting, Council resolved the following:

“That Council writes a formal letter to the Northampton Tourist Association advising they do not support the placement of the AFL Figures at Sites 1 and 2, as proposed in their letter dated 19 February 2020, due to Heritage Precinct provisions and that Council:

1. *Considers the following sites in Northampton to be suitable options for placement of the AFL figures:*
 - (i) *Essex Street on road verge in front of the RSL Hall;*
 - (ii) *Northampton Community Centre on Harvey Road, between the 60km sign and the entrance to the Centre;*
 - (iii) *The south wall of the Ram Shed; and*
 - (iv) *Around the new parking area of the Northampton Lions Park.*
2. *Considers the AFL figurines should be of an ‘action’ style design and not the current proposed ‘standing’ style design.*
3. *Instruct the Northampton Tourist Association to undertake community consultation on the final design style and location and provide the feedback from the community consultation to Council to allow a final decision on the project. “*

No progress from the March 2020 meeting occurred. The NTA has now submitted advice that they are proposing to have the statues placed on an area of land owned by the Miners Arms Hotel as per below plan.



Apart from the correspondence at Appendices 1, the NTA have also advised that the following will form part of their proposal but none of this is mentioned in their application information:

- Adjacent to each figure will be a plaque giving a summary of each player's AFL record (materials, style, text and size is not provided).
- Adjacent to the Kings Hall Park on the left hand side of the area will be a sign linking the park to the early footballers' lives stating that they played at the park in their early days.
- Upgrade to the backdrop of the figures (being the fence, gate and windows some of which are broken and show ripped curtains) will need to be considered.

- Redesign of the area is required to include paving to match the adjacent pavement and work will be required to level the site.

The proposed area is approximately 11.6 metres wide (north to south and not including the 2.5 metre garden bed) and 6.7 metres depth (east to west).

TOWN PLANNING & HERITAGE IMPLICATIONS:

The Miners Arms Hotel is situated within the SCA4 Town Centre Conservation Precinct of the Shire of Northampton's Local Planning Scheme No. 10 and as such any other form of development (ie. public art installation for 'community purpose') is classed as a 'D' use which means that the use is not permitted unless the local government has exercised its discretion by granting development approval.

Whilst there isn't anything specifically in the Shire's Local Planning Policy *Signage* that would reference public art, the figures are proposed to be located in a Special Control Area being SCA4 -*Heritage Conservation Area* and the location itself is on the Heritage List and accorded a Management Category 2.

As part of the formal assessment process, the application may need to be referred to Main roads WA, given that the figures are proposed to be located adjacent to Hampton Road. Referral to the Heritage Council of Western Australia may also be required as the Northampton Precinct is on the State assessment list.

The *Signage* LPP, however, does provide some general objectives which will be applied when assessing the above proposal such as:

- Signs should not adversely affect the local amenity.*
- Signs should not significantly obstruct or impede all or part of a view of a place which is of significance to the district.*
- Signs should be designed to be compatible with the surroundings, including buildings and landscaping.*

Schedule 6 of the Shire of Northampton's *Local Planning Scheme No. 10 – Detailed Design and Streetscape Policy* provides guidelines for the Town Centre Conservation Special Control Area with objectives as follows:

1. To seek to retain and conserve the significance of places of heritage value by establishing guidelines for new development on sites or places of heritage or some other value to the community.

2. To ensure that new developments on sites adjacent to places of significance do not diminish the significance of places so adjoined.
3. To ensure that new development is sympathetic to adjacent places of value and the overall objectives of Townscape.
4. To maintain the particular character of Northampton Town Centre and ensure future development is in harmony with the character.
5. To encourage development that is generally sympathetic to its context.
6. To ensure that transportable, prefabricated or relocated buildings achieve an acceptable standard.

Clause 4 Advertising, cl 4.3 Guidelines for Advertising states:

The following Guidelines support the provisions of the Scheme and assist in giving direction to applicants, reminding them of townscape improvement objectives.

- Advertising and signage places on the Heritage Council's Register of Places shall be referred to the Heritage Council for its advice, prior to approval by the local government. Advertising and interpretation signage is to be appropriate to the place and should not adversely impact upon the significance of the place. Minor signs will not require specific consent, but should accord with the theme of the place.
- Advertising on places listed in the Municipal Heritage Inventory and/or places on the "Heritage List" under Part 7 of the Scheme, require approval of the local government. Similarly, places classified by the National Trust, or on the Register of The National Estate will also require the approval of the local government for signs. Advertising is to be subservient to the place to ensure the heritage value of the place is not adversely affected.

In considering the above guidelines and objectives, the selected site does not meet the objectives of the Local Planning Scheme No. 10 - Northampton and the Shire's Local Planning Policy Signage given it backs onto an identified heritage place, is adjacent to a landscaped park that is also located within the heritage precinct.

HERITAGE CONSULTANT COMMENT:

In assessing the proposal to install 9 life size AFL figures to the front of the Miner's Arms Hotel located at Lot 7 (No. 228) Hampton Road, please be advised of the following:

The Place: Located at the northern end of the Hampton Road Precinct, the single storey rendered brick and masonry building has a hipped tiled roof. The main roof extends to cover the front verandah which runs along the length of the frontage and is supported on brick piers. The building has undergone substantial modifications over the years including some verandah enclosures to the northern end.

1. Heritage Listings:

- 1.1 Municipal Inventory: The place is included in the Shire of Northampton Municipal Inventory of Heritage Places as Place No. 60 and has been afforded a management category of 2 which states:

Level of Significance: Considerable Significance. Very important to the heritage of the locality.

Management Recommendation: Conservation of the place is highly recommended. Any proposed change to the place should not unduly impact on the heritage values of the place and should retain significant fabric wherever feasible.

- 1.2 Town Centre Conservation Precinct: The Miner's Arms Hotel is located within the Town Centre Conservation Special Control Area No. 4 as defined in the policies of the Shire of Northampton Town Planning Scheme. The general objectives of the policy are to ensure that new development is in harmony with the existing character of the precinct and sympathetic with existing heritage places and its context.
- 1.3 Hampton Road – HCWA Assessment Program: The selected site is located within the Hampton Road Precinct, Northampton (P17835) which is included in the Heritage Council of Western Australia's current Assessment Program to be considered for State Registration in the future. The inclusion of the precinct on this list is recognition of the heritage values of both individual buildings within the boundaries as well as the significance of the historic streetscape setting as a whole.
- 1.4 Historic Town – National Trust of Australia (WA): The town of Northampton has been classified by the National Trust of WA as an Historic Town for many years as clear acknowledgement of the rich and diverse heritage of the locality and the consistent character of the streetscape. T
-

Location of the AFL Figures: There are a number of reasons why the selected location is not appropriate for the AFL figures:

- i. Location of the Site: The small area backs onto the heritage listed Miner's Arms Hotel, which although altered over time, still clearly displays its historic charm. The number of figures proposed combined with their life size scale and appearance is not in keeping with the historic character of either the building or the locality. Furthermore the site is situated immediately adjacent to the Kings Hall Site which is also included in the Shire of Northampton Municipal Inventory as Place No. 55 Management Category 5. The Kings Hall Park has had considerable upgrade and beautification works undertaken to it over recent years to enhance its visual appearance, amenity and to reflect the historical development of the town and district. Much of this work has centred on the Hampton Road frontage, including the low brick walls and steel work detailing and decoration with the central entry arch. By locating the 9 AFL figures immediately adjacent and addressing Hampton Road, they will compete and possibly detract from the existing attractive setting of, and entrance to, the Kings Hall Park site.
- ii. Size of the Site: The selected site is small and confined, with no space for expansion of the number of figures into the future, with either male or female football figures, or potentially stars from other sports should a Sporting Walk of Fame be the end goal. By grouping the nine figures all together on this site they will be cramped and bunched together. This will not afford the opportunity for visitors to interact with the figures and take photographs in this age of Instagram selfies. Furthermore the location does not readily and safely allow visitors to get a photograph of the combined group of nine AFL figures together, except on a tight angle from along the footpath.
- iii. Appearance of the Site: The mixed backdrop, consisting of the northern end of the hotel building and the fence, does not present as a consistent setting to allow for the figures to be the focus of view. Rather the backdrop will act as a distraction from the figures and hence minimise the potential impact they could have.
- iv. Private Property: The selected site is privately owned. While the organising committee may have an arrangement with the current private property owner this could change at any time while a subsequent owner may not be as agreeable about the figures being located on their land in the future.

- v. Association with Alcohol: The proximity of AFL figures to the hotel also needs to be considered given the negative connotations of the link between sporting activities and alcohol. The question of whether this is a place to encourage children to visit also should be raised, not only because of the proximity to the hotel but also the main road. This may not be something either the Shire or the organising committee want to condone.

Shire of Northampton Local Planning Policy – Signage: Although the Shire does not have a Public Art LPP, the Signage LPP is applicable and notes the following:

- (i) Signs should not adversely affect the local amenity. (Section 5.0, (ii))
- (ii) Signs should not significantly obstruct or impede all or part of a view of a place which is of significance to the district. (Section 5.0, (iii))
- (iii) Signs should be designed to be compatible with the surroundings, including buildings and landscaping (Section 6.0)
- (iv) The selected site does not seem to be consistent with the objectives of the Signage LPP given it backs onto an identified heritage place, is adjacent to an important landscaped park and is located within a heritage precinct.

HERITAGE OFFICERS RECOMMENDATION:

Based on the above considerations the proposal is not supported.

Consideration of Alternative Locations:

- 1 It is recognised that a high profile site with optimum visitation is favoured to commemorate and celebrate Northampton's AFL sporting success.
- 2 Given the heritage listings and character of the Hampton Road Precinct it is recommended a site be selected off the main street.
- 3 As there will no doubt be additional AFL sports stars who should be honoured in the future, it is recommended that the site be large enough to accommodate an expanded number of figures. A larger site will also allow for greater interaction with the figures and photograph opportunities.

- 4 It is recommended that the orientation of the photograph side of the figures be taken into account to promote the longevity of the image given the damage that sun exposure can do to sign surfaces elsewhere.
5. Examples of suitable locations include:
- i. Lions Park – existing facilities inclusive of carpark, ablutions, playground, picnic area and large lawned expanse which could also accommodate a set of football goal posts, possibly scaled down in size.
 - ii. Hampton Gardens West End (Arc-shaped land parcel to the west of the Hampton Gardens toilet block, bounded by Bateman Street to the south and Essex Street to the north) – existing facilities include carpark and ablutions. Great proximity to Northampton Tourist Centre and shopping precinct. This site could also include an activity based playground, possibly with a football theme, to value add to the entire area which is already popular with travellers and tourists.
 - iii. Northampton Oval – While physically removed from the heart of town it nevertheless is close to the action of the football field. With the future plans of the Northampton Bypass, there is possibly potential for this eastern access to town to be further activated. In addition, with the loss of the Showgrounds building during the recent Cyclone Seroja, there will be motivation to enhance the area for the local community and visitors alike.

NOTE: The option for installing up lighting of the figures could be considered to enhance the selected location.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications for the Council in this project.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Strategy – Our Economy

| | |
|-------------|--|
| Key Outcome | To maintain a tourism strategy within budget possibilities to have tourist facilities of the highest standard that the Council can afford. |
|-------------|--|

| | |
|-----------------|---|
| Objectives | Increase in numbers of visitors accessing local businesses and tourist attractions. |
| Success Measure | Trends in visitor numbers and tourist enterprises operating. |

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

For Council determination.

APPENDICES 1 – Northampton Tourist Association Correspondence**Garry Keefe**

GK
132-1

From: Justeen Varney <nokanena@bigpond.com>
Sent: 27 June, 2021 11:38 AM
To: Garry Keefe
Subject: re: AFL Figures

To President, CEO & Councillors

Shire of Northampton.

Dear Sirs and Madams

As a matter of courtesy the Northampton Tourist Association, in conjunction with the Northampton Football Club, wish to inform Council that after many months of indecision as to the positioning of Northampton Shire's 9 AFL Legends in the town area, we have collaborated with Neville Tomelty, owner of the Miners Arms Hotel and he is agreeable for the figures to be positioned on his property at 238 Hampton Road. A very rough sketch match is attached to this email. If it is not clear, the hard copy can be delivered to Council.

The general opinion of the Northampton Tourist Association and the Northampton Football Club is that this is indeed the most desirable position, with no hindrance to patrons or public. The area chosen will not exceed any of the required guidelines for such a display.

We look forward to Council's reply.

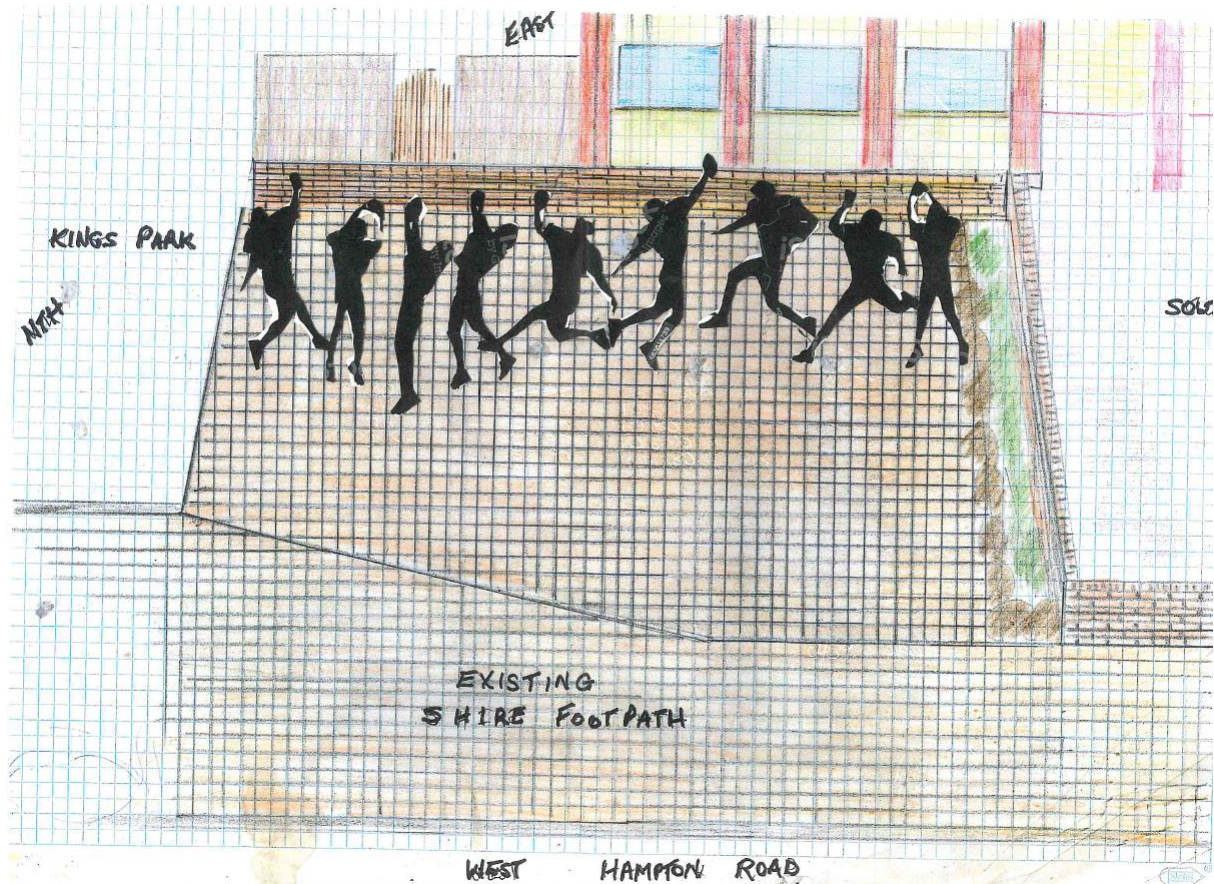
Northampton Tourist Association

Northampton Football Club

AFL Legends Committee representatives

27/6/2021

APPENDICES 2 – Concept Plan of Status Location



APPENDICES 3 – Site Photos





7.5.7 REQUEST TO PURCHASE UNMADE SECTION OF CARSON STREET, ISSEKA

| | |
|---------------------------|-----------------------|
| LOCATION: | Isseka |
| FILE REFERENCE: | 12.1.13 |
| CORRESPONDENT: | Chad & Loretta Graham |
| DATE OF REPORT: | 7 July 2021 |
| REPORTING OFFICER: | Garry Keeffe |

SUMMARY:

Council to formally approve the closure of unmade section of Carson Street, Isseka to allow for amalgamation into the neighbouring landowner.

LOCALITY PLANS:



BACKGROUND:

Council at the May 2021 meeting resolved to support the closure of unmade section of Carson Street, Isseka and for that portion to be amalgamated into Lot 45.

All advertising as per the provision of Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998* has now been completed. At the closure of the advertising period no submissions were received objecting the proposal.

Council can now forward this matter to the Department for Planning Lands and Heritage for processing.

STATUTORY IMPLICATIONS:

State: Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998*.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

That Council formally approve, as per the provisions of Section 58 of the *Land Administration Act 1997* and associated Regulations, the closure of a portion of Carson Street, being the eastern section from the western boundary of Lot 45 Carson Street, Isseka.

| | |
|---|---|
| 7.5.8 | PROPOSED ROAD CLOSURE – UNMADE ROAD EAST OGILVIE |
| LOCATION: East Ogilvie FILE REFERENCE: 12.1.13 CORRESPONDENT: Peter Allen DATE OF REPORT: 7 July 2021 REPORTING OFFICER: Garry Keefe APPENDICES: 1. Plan of Road Reserve | |

SUMMARY:

Council to formally approve the closure of unmade section of road reserve that traverses through the property of Mr Peter Allen.

BACKGROUND:

Council at the May 2021 meeting resolved to support the closure of unmade road reserve that traverses through the property of Mr Peter Allen.

All advertising as per the provision of Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998* has now been completed. At the closure of the advertising period no submissions were received objecting the proposal.

Council can now forward this matter to the Department for Planning Lands and Heritage for processing.

The unmade portion of road reserve will be transferred into neighboring lots owned by Mr Allen. This process is undertaken by the Department of Planning Lands and Heritage with Council taking no further part in the process.

STATUTORY IMPLICATIONS:

State: Section 58 of the *Land Administration Act 1997* and Regulation 9 of the *Land Administration Regulations 1998*.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.8

That Council formally approve, as per the provisions of Section 58 of the *Land Administration Act 1997* and associated Regulations, the closure of a portion of unmade road reserve that traverses through the property of Peter Allen, being lots 106, 109 and 4079.

APPENDICES 1 – Plan of Road Reserve

