

**2023/2024
SHIRE OF
NORTHAMPTON**



**RESIDENTS
INFORMATION BROCHURE**

www.northampton.wa.gov.au

COUNCILLORS

<u>NORTHAMPTON WARD</u>	<u>LAST ELECTED</u>	<u>TERM EXPIRES</u>
Cr EE (Liz) Sudlow President 0427 362 025	2019	2023
Cr R (Rob) Horstman Vice President 0428 509 047	2021	2025
Cr R (Roslyn) Suckling 0429 200 143	2019	2023
Cr T (Tim) Hay (08) 9935 1052	2021	2025

KALBARRI WARD

Cr Trevor Gibb 0417 920 125	2021	2025
Cr D (Des) Pike 0417 919 814	2019	2023
Cr R Burges 0417 912 901	2021	2023

* Please note that Shire Wards will be abolished in October 2023.

SHIRE OFFICE HOURS

NORTHAMPTON Phone: (08) 9934 1202

Monday to Friday 8:00am to 4:30pm

KALBARRI Phone (08) 9937 1097

Monday to Friday
8:30am to 12:30pm **Lunch** 1:00pm to 4:30pm

CLOSED SATURDAY, SUNDAY
& PUBLIC HOLIDAYS

STAFF

CHIEF EXECUTIVE OFFICER (CEO)
Andrew Campbell

DEPUTY CHIEF EXECUTIVE OFFICER (DCEO)
Grant Middleton

MANAGER OF WORKS & TECHNICAL SERVICES
Neil Broadhurst

BUILDING SURVEYOR
Trevor Brandy

ENVIRONMENTAL HEALTH OFFICER
Wendy Dallywater

PLANNING OFFICER
Michelle Allen

FINANCE OFFICER
Leanne Rowe

RATES OFFICER
Sharon Blight

EXECUTIVE SUPPORT OFFICER
Sonya Hasleby

ADMINISTRATION / LIBRARY OFFICER
Elana Trow-Kennedy

KALBARRI ADMINISTRATION / LIBRARY OFFICER
Karene Sedwick & Sarah Flannery

NORTHAMPTON RANGER
Rob McKenzie 0458 341 200

KALBARRI RANGER
Ric Davey 0429 341 203

COMMITTEES

All of the following Committee's of Council hold open Meetings and the Public is able to attend:

DISABILITY SERVICES COMMITTEE

Cr R Suckling, Cr T Gibb & Building Surveyor

AUDIT COMMITTEE

Cr E Sudlow, Cr R Horstman, Cr T Hay & Cr R Suckling

COUNCIL DELEGATES TO COMMITTEE'S

NORTHAMPTON VISITORS CENTRE

Cr R Suckling

KALBARRI VISITORS CENTRE

Cr D Pike

KALBARRI DEVELOPMENT ASSOCIATION

- includes Kalbarri Foreshore Re-development

Cr D Pike

KALBARRI SPORT & RECREATION CLUB

Cr D Pike

KALBARRI ROADWISE COMMITTEE

Cr D Pike

COASTAL SUB GROUP OF THE REGIONAL ROAD GROUP

Cr E Sudlow, Cr R Horstman & Mr Andrew Cambell
(CEO)

LOCAL EMERGENCY MANAGEMENT COMMITTEE

Cr T Hay & Mr Grant Middleton (DCEO)

NORTHAMPTON COMMUNITY CENTRE

Cr R Horstman

HORROCKS COMMUNITY CENTRE

Cr R Horstman

2023/2024 BUDGET INFORMATION

The preparation of the 2023/2024 budget is based on Council's direction for the financial year. This direction incorporates the focus of maintaining existing services and facilities at levels customers expect. In addition to this, the budget also reflects strategies and projects contained in the Corporate Business Plan 2021-2024.

Councillors are continually assessing the role of local government in the community and are always seeking the views and opinions of residents and ratepayers on major capital works to be undertaken. It is then Council's decision to refine and adopt a budget, while trying to accommodate all reasonable requests within appropriate funding limits and rate increases.

Following lengthy deliberations, Council has balanced the 2023/2024 budget. Due to funding constraints an amount of requests were not included in this year's budget.

Major items in this year's budget that fall into the category of expansion include:

OFFICE, DEPOTS, OTHER

- **Port Gregory**
 - Water supply
 - new tank on pipeline (town supply).
 - replace fire hydrants.

OVALS, PARKS, GARDENS, FORESHORE & RECREATION:

- **Northampton**
 - Community Centre
 - disabled ramp on the south end.
 - works for rising damp to stadium wall and install paving / road south end.
 - Ram Pavilion – install window to office.
 - RSL Hall – acoustic ceiling installation.
- **Port Gregory**
 - New storage shed at Community Hall.
 - Foreshore – redevelop foreshore / carpark area.

- **Kalbarri**
 - New shade shelter on the foreshore.
 - RSL monument – refurbish / replace.
- **Horrocks**
 - Repairs to recreation jetty.
 - New holding tank for reticulation water.
 - Install additional tank to dump point location.
- **Binnu**
 - Community Hall
 - acoustic ceiling / air conditioner contribution.

MAJOR & SPECIFIC MAINTENANCE ROADWORKS:

- **Northampton**
 - Gwalla Street – install drainage upgrade.
 - Robinson Street – surface correction works.
 - Parker Road – complete culvert headwall works.
 - Bruce Road – reseal.
 - John Street – reseal.
- **Kalbarri**
 - Karina Mews – reseal & replace kerbing.
 - Anchorage Lane – investigate and design drainage.
- **Binnu Road East**
 - reconstruct 1km section at Mongeragarry Road.

REGIONAL ROAD GROUP PROJECTS:

- Kalbarri Road – reseal SLK 0 – SLK 18*.

ROADS TO RECOVERY:

- Balla - Whelarra Road – reseal*.
- **Northampton**
 - Fifth Avenue – install stormwater drainage*.

* *Designates multiple funding sources*

FOOTPATH PROJECTS:

- **Northampton**
 - Stephen Street
 - replace DUP from NWCH to West Street.
- **Kalbarri**
 - Grey Street – replace section at Allen Centre.
 - Red Bluff Road
 - install new DUP from Red Bluff to Eco Flora.

LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROGRAM:

- **Horrocks** – Little Bay Road construction.

PLANT PURCHASES:

- Replace truck & trailer.
- Replace 1 x utility Kalbarri.
- Additional backhoe to plant fleet.
- Replace 2 senior staff vehicles.

WASTE DISPOSAL SITES:

- **Binnu** – site fencing.
- **Northampton** – site fencing.
- **Kalbarri** – site fencing.

***All refuse removal charges** are listed below and are relative to the cost of compliance in maintaining refuse sites within the Shire.*

RESIDENTIA L/ CARAVAN PARK'S

Horrocks	\$400 per annum per service/bin
Kalbarri	\$400 per annum per service/bin
Northampton	\$400 per annum per service/bin
Port Gregory	\$400 per annum per service/bin

BUSINESS REFUSE

Business - Kalbarri	\$800 per annum per service
Business - Other	\$800 per annum per service

SHIRE TIP HOURS

NORTHAMPTON TIP

Mon	Closed
Tue	Closed
Wed	1:00pm - 5:00pm
Thu	Closed
Fri	Closed
Sat	8:00am - 5:00pm
Sun	8:00am - 5:00pm

(Closed Public Holidays)

KALBARRI TIP

Mon	10:00am - 2:00pm
Tue	Closed
Wed	10:00am - 2:00pm
Thu	Closed
Fri	10:00am - 2:00pm
Sat	10:00am - 2:00pm
Sun	10:00am - 2:00pm

(Closed Public Holidays)

Within the 2023/2024 budget Council proposes to continue further works on its refuse sites within the Shire to ensure compliance with the licence requirements issued by the Department of Environment.

Council's loan liability as at the 30th June 2023 is \$946,016.

Residents wishing to inspect the 2023/2024 Budget in greater detail can do so by obtaining a copy from Council offices in Kalbarri or Northampton. The 2023/2024 Budget includes a plant loan of \$250,000.

GENERAL ADMINISTRATION & FINANCE

All inquiries relating to general administration and financial matters should be directed to the CEO, in the first instance. Matters requiring Council consideration are to be submitted in written form.

WORKS & TECHNICAL SERVICES

All works relating to roads, drainage, etc, should initially be directed to the Manager of Works and Technical Services, Mr Neil Broadhurst or in his absence the CEO or DCEO. All formal complaints or requests that require Council consideration need to be submitted in writing. More detailed information on the Road Works Programme for 2023/2024 can be found in this year's budget. Copies of the budget are readily available from Council offices and libraries.

BUILDING SERVICES

Most building activity within the Shire can only be undertaken with the prior approval of the Council. Plan and application forms are available from Shire of Northampton Offices upon request or online on the Shire website. Assistance with any building related matter can be readily obtained by contacting the Building Surveyor, Mr Trevor Brandy.

HEALTH SERVICES

The Environmental Health Officer (EHO), Wendy Dallywater, is responsible for the implementation of the Health Act and other related Acts, in particular food handling and control regulations applicable to shops and eating-places. The EHO also controls other general health matters associated with home building.

Septic systems cannot be installed anywhere within the Shire, without the prior approval of the EHO, upon inspection of the plans. Forms and applications are available from the Shire of Northampton Offices upon request and online on the Shire website.

PLANNING SERVICES

Gazetted Town Planning Schemes apply to the towns of Horrocks, Kalbarri, Northampton, Port Gregory, and the localities of Ajana, Binnu, Isseka and all rural areas. Any new development must be carried out in accordance with the Scheme applicable to the area where the development is situated. Prior to any development commencing, a detailed plan and application must be submitted to Shire of Northampton for consideration. If the development is approved the Planning Officer will provide the applicant with a “Form of Planning Consent” to commence the development.

Any interested person can view the Town Planning Scheme maps and texts applicable to any area at the Shire of Northampton upon request or online on the Shire website. Assistance with any Planning related matter can be obtained readily by contacting the Planning Officer, at the Shire of Northampton Offices.

DOG CONTROL INFORMATION

All dogs over three (3) months old are required by State legislation to be registered and as from 1st October 2015 micro-chipped. Applications to licence dogs can be obtained from Council Offices. The following fees for a dog licence are applicable:

<u>Description</u>	<u>1 Year</u>	<u>3 Years</u>	<u>Life</u>
Unsterilised Dog	\$50.00	\$120.00	\$250.00
Sterilised Dog	\$20.00	\$ 42.50	\$100.00
Working Dog	25% of Registration Fee		
Pensioners	50% of Registration Fee		

A subsidy scheme in relation to the sterilisation of dogs. Under the scheme the owner of a dog (the dog must be registered) is eligible for a concession of \$20 off the cost of sterilisation of the animal. The concession will be payable direct to the vet performing the procedure. For further information please contact the office prior to visiting the vet.

CAT CONTROL INFORMATION

As of 1st November 2013 all cats over six (6) months old are required by State legislation to be registered, sterilised and micro-chipped. Applications to licence cats can be obtained from Council Offices. The following fees for a cat licence are applicable:

<u>Description</u>	<u>1 Year</u>	<u>3 Years</u>	<u>Life</u>
Sterilised Cat :	\$20.00	\$42.50	\$100.00

Breeder Certificate Fee: \$100.00 per cat/per year (male or female) – each cat must also be registered as per above fees.

Pensioners 50% of Registration Fee (*This does not include Breeders Certificate Fees*).

A subsidy scheme in relation to the sterilisation of cats. Under the scheme the owner of a cat (the cat must be registered) is eligible for a concession of \$20 off the cost of sterilisation of the animal. The concession will be payable direct to the vet performing the procedure. For further information please contact the office prior to visiting the vet.

RATING INFORMATION

Council has increased rate charges by 6% for Gross Rental Valued (GRV) properties (Town Sites) and Unimproved Valued (UV) properties (Rural) for 2023/2024.

The date of issue for 2023/2024 Rates Account is the 18th August 2023.

Rates will become due and payable 35 days from the date of issue being 6th October 2023. Rates outstanding after this date will incur a daily penalty percentage rate based on an annual rate of 7%.







Council also offers ratepayers the option to pay their rates account by either two or four instalments. To take advantage of the instalment option, a small interest and administration charge is made on each instalment payment. The instalment interest rate for 2022/2023 adopted by Council is 5%, with an administration fee of \$5 per instalment. The due dates for the instalment options will be as follows:

1st 6th October 2023 2nd 8th December 2023
3rd 9th February 2024 4th 12th April 2024

The above dates are applicable to either the two-instalment option or the four-instalment option. So if you choose the two-instalment payment option, your payments will be made on the 8th October 2023 and the 8th December 2023.

Should a ratepayer not meet one of the instalment payments, penalty interest will immediately start to accrue, at the above daily rate, from the date after the instalment due date until the instalment payment is made. Council offers the below payment facility.

METHODS OF PAYMENT

 OTHER OPTIONS To arrange alternative payment options Telephone Shire of Northampton on (08) 9934 1202 for an application form.	 PAY ANYTIME Telephone 1300 276 468 Or visit northampton.wa.gov.au	 TELEPHONE PAYMENTS To pay by credit card (Mastercard & Visa) telephone 1300 276 468 Please have your credit card details ready.	 INTERNET Using Councils secure Online Payments options, click the "Payments" button on Councils web site northampton.wa.gov.au	 BY MAIL Detach payment slip and mail with cheque to: Shire of Northampton PO Box 61 Northampton WA 6535	 IN PERSON You may pay by EFTPOS, cash, Money Order, Credit Card or Cheque crossed "Not Negotiable". Payments are accepted at: Northampton Office Hampton Road Northampton WA 6535 or Kalbarri Office Grey Street Kalbarri WA 6536
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In line with normal business practice, a receipt will not be issued for payments made through the mail. Keep the top portion for your record of payment.

CHANGE OF OWNERSHIP DETAILS

**** Please ensure Council is notified of any change of postal address or ownership details in writing and if other information on the rate notice is incorrect, please contact Council immediately. All correspondence should be addressed to the Chief Executive Officer and quote your rates assessment number. ****

PROPERTY VALUATIONS

The Valuer General's office provides Council with property values upon which Council rates are based. Each year Unimproved Values (UV's) are revalued with Gross Rental Values (GRV's) revalued every six years.

In 2023/2024 the UV properties were re-valued with adjustments made according to market demand.

Should you wish to object to the valuation of your property, objections must be lodged with the Valuer General,

PO Box 2222 Midland 5936

vs@landgate.wa.gov.au

Phone: 9273 7373

within 60 days of the issue of the Notice of Valuation and Rates. It is important to note that Section 6.81 of the Local Government Act 1995 provides that rates must be paid, but are subject to adjustment if your objection is successful.

RATE PAYMENTS & RECOVERY

Payment in full, or an amount equivalent to the first instalment as shown on the rate notice must be received by the due date, being 35 days from the date of issue unless alternative arrangements have been agreed upon.

Where no election has been made to enter into an Instalment Option or alternative arrangements made, and where Rates and Charges remain outstanding after 35 days after the date of issue, legal action may be taken for their recovery.

All costs associated with legal action are recoverable from the Ratepayer and will be added to the account.

ARREARS

Rates and services are payable within 35 days of the date of issue of the original rate notice (refer to the due date on the rate notice).

Any rates outstanding after this date may be recovered by Legal Action. COSTS OF LEGAL ACTION WILL BE ADDED TO YOUR ACCOUNT.

Should there be any reason why payment cannot be made in full please contact Council's Rate Officer immediately.

If payment is allowed to fall into arrears for a period of three years or more the Council may;

1. Take the land and let it on lease.
2. Sell the land.
3. Have the land vested in the Local Government.
4. Have the land re-vested in the Crown.

RATING INFORMATION - PENSIONERS

Pensioners, who are entitled to receive a rebate on their rates account, need to make application with the Shire, and should reconfirm their details with the Rates Officer at the commencement of each financial year.

Refuse and services charges are not given pensioner rate concessions.

Subject to certain conditions, you may qualify for a rates concession, if you:

- have a right to occupy or reside at the property under the terms of a will even though you may not be the owner of the property;
- have previously lost your entitlement to the rates concession or had your entitlement reduced because you have ceased to reside in your property because of ill health, frailty or other causes not within your control; or
- receive a partners allowance, parenting allowance, (or parenting payment partnered), or widow allowance and hold a **Pensioner Concession Card** or **State Concession Card**; or
- hold both a **Seniors Card** issued by the Office of Seniors Interests and a **Commonwealth Seniors Health Card**, if only a Seniors card is held a lesser rebate may be available.

Council is now offering Centrepay to eligible pensioners. Centrepay is a free direct bill-paying service offered to customers receiving payments from Centrelink. Through Centrepay you can choose to pay bills by having a regular amount deducted from your Centrelink payment making bills more manageable. Centrepay is voluntary.

If any of these situations relate to you, please contact the Council office to clarify your entitlement.

LOCAL GOVERNMENT PENSIONER RATES CONCESSION FOR 2023-2024

There is up to 50% concession allowed to eligible pensioners on Local Government rates which is restricted to a capped amount. The Pensioner rates capped amounts will be set each year and is \$750 for the 2023/2024 year. The Senior's rates caps for 2023/2024 year is \$100.

The Council does not administer the laws in regards to Pensioner concessions. If you wish to lodge a complaint regarding the capping of the Pensioner rebate you will need to contact your local Member of Parliament.

SPECIFIED AREA RATES

KALBARRI TOURISM SPECIFIED AREA RATE

Council over previous years and again in 2023/2024 has raised a specified area rate over all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.

This year request that Council consider an allocation of \$30,000 from the 2023/2024. Kalbarri Tourism Specified Area Rate to:-

Continue marketing the Tourism Promotional Advertising.

PORT GREGORY SPECIFIED AREA RATE – WATER SUPPLY

Council over previous years and again in 2023/2024 has raised a specified area rate over all rateable Port Gregory Gross Rental Value properties to contribute to the cost of operating and maintaining the non potable water supply to the Townsite. Council will be raising \$26,000 from this rate during 2023/2024.

Further information on the above Specified Area Rates can be obtained by contacting the Administration Office in Northampton.



SHIRE OF NORTHAMPTON

PO Box 61, Northampton
Western Australia, 6535
Telephone: (08) 9934 1202
Fax: (08) 9934 1072
Website: www.northampton.wa.gov.au