



**SHIRE OF NORTHAMPTON  
MINUTES**

**Audit and Risk Management Advisory Committee held in the Council Chambers,  
Northampton  
1 August 2025**

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**1. DECLARATION OF OPENING OF MEETING BY THE CHAIRPERSON**

Cr Roslyn Suckling declared the meeting open at 1.00pm

**2. ACKNOWLEDGEMENT OF COUNTRY**

We would like to respectfully acknowledge the Yamatji People who are the Traditional Owners and First People of the land on which we meet. We would like to pay our respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamatji People.

**3. ATTENDANCE / APOLOGIES**

Members

Cr Roslyn Suckling

Cr Liz Sudlow – Shire President

Cr Richard Burges

Cr Tim Hay

Apologies

Nil.

Observers

Mr Andrew Campbell (CEO)

Mrs Leanne Rowe (Manager Financial Services)

Mrs Michelle Allen (Manager Corporate Services)

**4. DECLARATIONS OF FINANCIAL INTERESTS**

Nil.

**5. CONFIRMATION OF MINUTES OF MEETING HELD 9 DECEMBER 2024**

**Moved: Cr Sudlow**

**Seconded Cr Hay**

***“That the minutes of the Audit and Risk Management Advisory Committee held on 9 December 2024 be received as a true and correct record.”***

**Carried 4-0**

**For: Cr’s Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**6. REVIEW OF FINDINGS OF 2024/25 INTERIM FINANCIAL AUDIT**

The Committee considered the 2024/25 Interim Financial Audit provided by AMD. The document was tabled for discussion.

**Moved: Cr Sudlow**

**Seconded Cr Burges**

***“That the 2024/25 Interim Financial Audit is recommended to Council for adoption.”***

**Carried 4-0**

**For: Cr’s Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**7. BUSINESS CONTINUITY AND DISASTER RECOVERY PLAN**

The Manager Corporate Services provided an overview of the draft Business Continuity and Disaster Recovery Plan for the Audit Committee. The plan was tabled for discussion.

**Moved: Cr Hay**

**Seconded: Cr Sudlow**

***“That the Business Continuity and Disaster Recovery Plan is recommended to Council for adoption with the change of the nominated legal representatives McLeods being changed to Legal Representatives selected from the WALGA Preferred Supplier List”***

**Carried 4-0**

**For: Cr’s Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**8. STRATEGIC RISK REGISTER 2025**

The Manager Corporate Services provided an overview of the draft Strategic Risk Register. The register was tabled for discussion.

**Moved: Cr Sudlow**

**Seconded: Cr Burges**

***“That the Strategic Risk Register is recommended to Council for adoption.”***

**Carried 4-0**

**For: Cr’s Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**9. GENERAL BUSINESS**

Nil.

**10. DATE FOR NEXT MEETING**

To be advised.

**11. CLOSURE**

There being no further business the Chairperson closed the meeting at 1.44pm.