

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on the 15th April 2011

4.1	OPENING	3
4.2	PRESENT	3
4.2.1	LEAVE OF ABSENCE	3
4.2.2	APOLOGIES	3
4.3	QUESTION TIME	3
4.4	CONFIRMATION OF MINUTES	3
4.4.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18 TH MARCH 2011	3
4.4.1.1	BUSINESS ARISING FROM MINUTES	4
4.4.2	CONFIRMATION OF MINUTES – SPECIAL MEETING OF COUNCIL TO RECEIVE THE ANNUAL REPORT, AUDITORS REPORT AND FINANCIAL STATEMENTS.	4
4.4.2.1	BUSINESS ARISING FROM MINUTES	4
4.5.2	RECEIPT OF MINUTES	4
4.5.2	RECEIVAL OF MINUTES – AUDIT COMMITTEE MEETING	4
4.5.2.1	BUSINESS ARISING FROM MINUTES	4
4.6	WORKS REPORT	4
4.6.1	MAINTENANCE WORKS / PROGRAMMED WORKS (ITEM 6.1.1)	4
4.6.2	BUDGET SUBMISSION – 2011/2012 OGILVIE EAST ROAD CONSTRUCTION - STAGE 2 (ITEM 6.1.2)	5
4.7	PLANNING REPORT	6
4.7.1	DRAFT FOR PUBLIC COMMENT – SUBDIVISION OF RURAL LAND, DEVELOPMENT CONTROL POLICY 3.4 & STATE PLANNING POLICY 2.5 (ITEM 6.3.1)	6
4.8.2	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)	6
4.8	HEALTH & BUILDING REPORT	5
4.8.1	INFORMATION ITEMS - BUILDING STATISTICS (ITEM 6.2.1)	5
4.9	FINANCE REPORT	6
4.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	6
4.9.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)	6
4.9.3	2010-2011 BUDGET – SUBMISSIONS (ITEM 6.4.3)	7
4.9.4	TOURISM SPECIFIED AREA RATE (ITEM 6.4.4)	8
4.9.5	BUDGET VARIANCE PARAMETERS (ITEM 6.4.5)	9
4.10	ADMINISTRATION AND CORPORATE REPORT	9
4.10.1	REVIEW OF POLICIES, DELEGATIONS & FINANCIAL PLAN FOR THE FUTURE (ITEM 6.5.1)	9
4.10.2	AUTHORISED OFFICER – RANGER (ITEM 6.5.2)	9

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on the 15th April 2011

4.10.3	REVISION OF DOG EXERCISE AREAS (ITEM 6.5.3)	10
4.10.4	REFERENDUM TO RECOGNISE LOCAL GOVERNMENT IN THE AUSTRALIAN CONSTITUTION (ITEM 6.5.4)	10
4.10.5	OPERATING CONCERNS – KVC (ITEM 6.5.5)	11
4.10.6	ILLEGAL CAMPING ACTIVITIES (ITEM 6.5.6)	11
4.10.7	TRANSFER OF RESPONSIBILITY – KALBARRI AGED PERSONS UNITS (ITEM 6.5.7)	12
4.10.8	NORTHAMPTON MEDICAL/DOCTORS SERVICES (ITEM 6.5.8)	12
4.10.9	PROPOSED ROAD UPGRADES – KALBARRI NATIONAL PARK (ITEM 6.5.9)	13
4.11	PRESIDENTS REPORT	13
4.12	DEPUTY PRESIDENTS REPORT	13
4.13	COUNCILLORS REPORT	14
4.13.1	CR P GLIDDON	14
4.13.2	CR S PENN	14
4.13.3	CR B CRIPPS	14
4.13.4	CR G LEGGETT	14
4.13.5	CR T CARSON	14
4.13.6	CR J BOOTH	15
4.14	INFORMATION BULLETIN	15
4.15	NEW ITEMS OF BUSINESS	15
4.15.1	BUILDING MAINTENANCE PROGRAM	15
4.15.2	VIEWING PLATFORM – NORTHAMPTON OVAL	15
4.16	NEXT MEETING OF COUNCIL	16
4.17	CLOSURE	16

4.1 OPENING

The President thanked all members present for their attendance, welcomed all Councillors and declared the meeting open at 1.00pm.

4.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr L Parker	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr B Cripps		Northampton Ward
Cr G Leggett		Northampton Ward
Cr S Penn		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Jamie Criddle	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mr Glenn Bangay	EHO/Building Surveyor	

4.2.1 LEAVE OF ABSENCE

Nil.

4.2.2 APOLOGIES

Cr O Simkin	Northampton Ward
Cr S Stock-Standen	Northampton Ward

4.3 QUESTION TIME

There were members of the public present but no items were raised.

4.4 CONFIRMATION OF MINUTES

4.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18th MARCH 2011.

Moved Cr PENN, seconded Cr BOOTH

That the minutes of the Ordinary Meeting of Council held on the 18th March 2011 be confirmed as a true and correct record subject to the following amendments:

- Minute 3.8.2 – Change motion vote from “8/0” to “6/2”
- Minute 3.8.3 – Change heading title to “Request”
- Minute 3.10.1 – item 2 in motion change “give” to “given”

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on the 15th April 2011

- Minute 3.11 – Prior to Presidents Report include “In the absence of the President, the Deputy President took the chair”
- Minute 3.17 – Change word “President to Deputy President”

CARRIED 8/0

4.4.1.1 BUSINESS ARISING FROM MINUTES

Nil.

4.4.2. CONFIRMATION OF MINUTES – SPECIAL MEETING OF COUNCIL TO RECEIVE THE ANNUAL REPORT, AUDITORS REPORT AND FINANCIAL STATEMENTS.

Moved Cr GLIDDON, seconded Cr CARSON

That the minutes of the Special Meeting of Council to receive the Annual Report, Auditors Report and Financial Statements held on the 26th May 2011 be confirmed as a true and correct record.

CARRIED 8/0

4.4.2.1 BUSINESS ARISING FROM MINUTES

Nil.

4.5 RECEIVAL OF MINUTES

4.5.2 RECEIVAL OF MINUTES – AUDIT COMMITTEE MEETING.

Moved Cr BOOTH, seconded Cr GLIDDON

That the minutes of the Audit Committee meeting held on the 28th March 2011 be received as a true and correct record.

CARRIED 8/0

4.5.2.1 BUSINESS ARISING FROM MINUTES

Nil.

4.6 WORKS REPORT

4.6.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)

Noted.

Cr Cripps declared an interest in Item 4.6.2 as he owns land on that road and therefore may incur a financial gain or loss from the Council decision and left the meeting at 1.11pm.

Moved Cr GLIDDON, seconded Cr PARKER

That Cr Cripps be invited into the room to participate in the discussion.

CARRIED 7/0

Cr Cripps re-entered the meeting at 1.12pm.

Cr Cripps left the meeting at 1.15pm.

4.6.2	BUDGET SUBMISSION – 2011/2012 OGILVIE EAST ROAD CONSTRUCTION - STAGE 2 (ITEM 6.1.2)
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Moved Cr CARSON, seconded Cr GLIDDON

That Council consider the following for the 2011/2012 budget for the Ogilvie East Road:

1. Reseal entire 2010/2011 works being 3.5km.
2. Construct and seal at least 2km and possibly extend to 3.5km if the 2011/2012 Budget permits.

CARRIED 7/0

Cr Cripps re-entered the meeting at 1.17pm.

Mr Neil Broadhurst, Manager of Works and Technical Services left the meeting at 1.18pm.

4.7 TOWN PLANNING REPORT

4.7.1	DRAFT FOR PUBLIC COMMENT – SUBDIVISION OF RURAL LAND, DEVELOPMENT CONTROL POLICY 3.4 & STATE PLANNING POLICY 2.5 (ITEM 6.3.1)
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Moved Cr BOOTH, seconded Cr PENN

That Council

1. Lodges a submission with the Western Australian Planning Commission on the advertised Draft Policies:

- a) *State Planning Policy 2.5 – Land Use Planning in Rural Areas; and*
- b) *Development Control (DC) Policy 3.4 – Subdivision of Rural Land;*

objecting to the detrimental implications that changes to the Draft Policies will have on the implementation of the Shire of Northampton's statutory and strategic planning framework, in particular the operation of the newly adopted *Shire of Northampton Local Planning Strategy and Draft Local Planning Scheme No. 10*; and

2. Delegate authority to the Chief Executive Officer and Acting Principal Planner to draft a submission on behalf of Council in accordance with the above.

CARRIED 8/0

4.7.2 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)
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Noted.

4.8 HEALTH & BUILDING REPORT

4.8.1 INFORMATION ITEMS – BUILDING STATISTICS (ITEM 6.2.1)
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Noted.

4.9 FINANCE REPORT

4.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr LEGGETT, seconded Cr CRIPPS

That Municipal Fund Cheques 18756 to 18786 inclusive, totalling \$71,410.14, Municipal EFT payments numbered EFT8664 to EFT8753 inclusive totalling \$479,762.16 and General Journals GJ09-01 to GJ09-06 totalling \$7,367.39, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

4.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr PENN, seconded Cr CARSON

That Council adopts the Monthly Financial Report for the period ending 28 February 2011 and notes any material variances greater than \$5,000.

CARRIED 8/0

Cr Wilson left the meeting at 1.49pm.

In the absence of the President, the Deputy President took the chair

Cr Wilson re-entered the meeting at 1.50pm and resumed the chair.

4.9.3	2010-2011 BUDGET – SUBMISSIONS (ITEM 6.4.3)
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Moved Cr CARSON, seconded Cr CRIPPS

That the following items be listed in the 2011/2012 Draft Budget for further consideration;

1. Northampton Occasional Care (NOCCA) – Asbestos roof renovation

replace the old asbestos roof with a colourbond roof - \$15,000

2. Horrocks - Beach shelter, jetty lights

Install 4 x Shade Shelters on the Horrocks Foreshore - \$6,000

Replace shade cloth over existing shade structure - \$10,000

Install two Solar lights on the jetty (one at either end) \$9,400

3. Kalbarri Visitors Centre

Operational grant for the 2011/2012 financial year - \$20,000

4. Northampton Tourist Association

Operational grant for the 2011/2012 financial year - \$20,000

5. Hampton Gardens

Install 2 solar LED lights to Hampton Gardens with heritage columns.
\$9,400

6. Northampton Botanical Line

It was requested that funding of \$5,000 be allocated to install necessary infrastructure for irrigation of reserve 50638 Brook Street.

The Northampton Botanic Line group be requested to provide detailed plans and costings on the project for further consideration and at this stage the requested \$5,000 be declined.

7. Northampton Old School Initiative

Painting of fascias and eaves - \$1,000

8. Northampton Community News

Water wise garden, Fly screens on windows, repairs and painting of interior, repairs to tank stand and gutters - \$3,000

9. Wundi Road Gravel Sheetting

Gravel re-sheet the section of road Cost to be established and included with into the draft budget.

10. Northern Boat Ramp Facilities - Kalbarri

Not make provision of \$300,000 towards the installation of a finger jetty, car park and ramp upgrades however list for consideration a provision of \$5,000 to allow design preparation.

11. Allen Centre Car park

Allen Centre Car park be redesigned and upgrades to cater for Caravans and buses including RPT services such as TransWA – estimates to be prepared and submitted in draft budget.

12. Kalbarri Development Association

Engaging of a Landscape Architect to progress the Kalbarri Foreshore Enhancement Project - \$30,000

Estimates to be prepared and submitted in draft budget to commence works in the area between the Gilgai Tavern and Hackney Street to improve the Streetscape as submitted by Sue Malton to KDA.

CARRIED 8/0

4.9.4	TOURISM SPECIFIED AREA RATE (ITEM 6.4.4)
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Moved Cr PENN, seconded Cr BOOTH

That none of the items listed for consideration be approved for further consideration in the Specified Area Rates, but the following be referred to the 2011/2012 Draft Budget for further consideration:

1. Launch new Drive Trail - \$20,000

Preparation of a drive trail from Northampton to Horrocks, Lynton Station, Port Gregory through to Pink Lake taking in the Coastal Gorges and National Park. Meanarra Hill Lookout, inland gorges and wildflower trails.

The Warribanno Chimney, Galena mines and returning back to Northampton. Stage 1 would:

1. Develop artwork and brochures to promote this drive trail – Market Creations

2. Develop a website linked to existing websites and above printed media.
3. Purchase a full page in Kalbarri you'll love it and full page in the West Australian lift out guide to launch the new drive.
4. Fund local person to write R4R grant for stage 2 – interpretive signage, booklet etc.

2. Commemoration of 300th Anniversary of the wreck of the Zuytdorp - \$10,000

Allocation be made to construct a memorial to commemorate the wreck of the Dutch India Ship "Zuytdorp in June 1712 incorporating interpretive panel - \$10,000.

Allocation be made to assist in commemorating the occasion at the Kalbarri Canoe & Cray Carnival - \$5,000.

CARRIED 8/0

4.9.5 BUDGET VARIANCE PARAMETERS (ITEM 6.4.5)

Moved Cr GLIDDON, seconded Cr CARSON

That the Budget Variance parameters be set at \$5,000 as per FM Reg 34 (5)

CARRIED 8/0

4.10 ADMINISTRATION & CORPORATE REPORT

4.10.1 REVIEW OF POLICIES, DELEGATIONS & FINANCIAL PLAN FOR THE FUTURE (ITEM 6.5.1)

Moved Cr LEGGETT, seconded Cr PARKER

That a Special Meeting of Council be held on Wednesday 1st June 2011 commencing at 9.30am at the Northampton Council Chambers to undertake a review of Delegation Register, Policy Manual and a Financial Plan for the Future.

CARRIED 8/0

4.10.2 AUTHORISED OFFICER – RANGER (ITEM 6.5.2)

Moved Cr BOOTH, seconded Cr CARSON

That Council appoints Mr John Laverack as an authorised officer to exercise powers pursuant to the following:

1. Dog Act 1976

2. Bush Fires Act 1954

3. Local Laws Relating to Reserves & Foreshores, Health, Kalbarri Recreation Jetty, Halfway Bay, Safety, Decency, Convenience and Comfort of Persons in respect of Bathing, Dogs, Kalbarri and Northampton Cemeteries, Removal & Disposal of Obstructing Vehicles.

CARRIED 8/0

4.10.3 REVISION OF DOG EXERCISE AREAS (ITEM 6.5.3)
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Moved Cr PARKER, seconded Cr CRIPPS

That Council:

1. Continue to utilise the Kalbarri Oval as a dog exercise area for the Kalbarri townsite.
2. Subject to approval from the Northampton Golf Club, utilise a section of the Golf Club as a dog exercise area for the Northampton townsite.

CARRIED 8/0

4.10.4 REFERENDUM TO RECOGNISE LOCAL GOVERNMENT IN THE AUSTRALIAN CONSTITUTION (ITEM 6.5.4)

Moved Cr PENN, seconded Cr CRIPPS

That Council;

1. support the ALGA campaign for the Constitutional recognition of local government;
2. call on the Federal Government to conduct a referendum to achieve the Constitutional recognition of local government at the 2013 federal election;
3. develop a local level campaign, in support of the national campaign, to inform the local community and garner its support; and
4. Acknowledge that funding implications need to be considered as part of the ongoing financial planning process.

CARRIED 8/0

4.10.5 OPERATING CONCERNS – KVC (ITEM 6.5.5)

Moved Cr PENN, seconded Cr CARSON

That Council

1. Thank the Kalbarri Visitor Centre for their response and explanation of the issues raised;
2. Advise that it would be taking no further action in the matter;
3. Wishes the Kalbarri Visitor Centre every success in the future.

CARRIED 8/0

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.00pm and reconvened at 3.15pm with the following in attendance:

Cr Wilson, Cr L Parker, Cr Carson, Cr Gliddon, Cr Cripps, Cr Leggett, Cr Penn, Cr Booth, the Chief Executive Officer, Garry Keeffe and the Deputy Chief Executive Officer, Mr Jamie Criddle.

Cr Leggett declared an interest in Item 4.10.6 as he is the correspondent and owner of the Northampton Caravan Park and therefore may incur a financial gain or loss from the Council decision and left the meeting at 3.15pm.

Moved Cr BOOTH, seconded Cr PENN

That Cr Leggett be invited into the room to participate in the discussion.

CARRIED 7/0

Cr Leggett re-entered the meeting at 3.16pm.

Cr Leggett left the meeting at 3.34pm.

4.10.6 ILLEGAL CAMPING ACTIVITIES (ITEM 6.5.6)

Moved Cr PARKER, seconded Cr CRIPPS

That Council

1. Acknowledges the situation but unfortunately it is not an issue that can be easily resolved but management will continue to monitor and address the situation as per current resources provide.
2. Reiterate the actions currently put in place by the Chief Executive Officer.

CARRIED 7/0

Cr Leggett re-entered the meeting at 3.38pm.

4.10.7 TRANSFER OF RESPONSIBILITY – KALBARRI AGED PERSONS UNITS (ITEM 6.5.7)

Moved Cr GLIDDON, seconded Cr CARSON,

That Council request the Minister for Housing to resolve this issue and instruct his Department to allocate sufficient funds within their 2011/2012 Budget to pay out the Council equity and take over management of the units.

CARRIED 8/0

4.10.8 NORTHAMPTON MEDICAL/DOCTORS SERVICES (ITEM 6.5.8)
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Moved Cr WILSON, seconded Cr PARKER

That:

1. Council reject the request of extension of lease from Midwest Aero Medial Services and advise that the notice of termination date remains at 31st May 2011.
2. Management formulate a Media Release to advise the community for the current situation and future of the practice.
3. The Chief Executive Officer be authorised to purchase the necessary equipment to set up the new surgery as instructed by Dr. Findlay from Land Sale Funds.
4. Council reiterate that it would not support Midwest Aero Medial Services continuing operations in Northampton.

CARRIED 8/0 BY ABSOLUTE MAJORITY

MEETING ADJOURNMENT – ANNUAL ELECTORS MEETING

Council adjourned for afternoon tea at 3.59pm and reconvened at 4.13pm with the following in attendance:

Cr Wilson, Cr L Parker, Cr Carson, Cr Gliddon, Cr Cripps, Cr Leggett, Cr Penn, Cr Booth, the Chief Executive Officer, Garry Keeffe and the Deputy Chief Executive Officer, Mr Jamie Criddle and EHO/Building Surveyor, Mr Glenn Bangay.

4.10.9 PROPOSED ROAD UPGRADES – KALBARRI NATIONAL PARK (ITEM 6.5.9)

Moved Cr CRIPPS, seconded Cr LEGGETT

That Council endorse the actions of the CEO for Council to be the applicant of a Regional Development Australia grant in partnership with the Department of Environment and Conservation and Main Roads WA for the upgrade of unsealed roads within the Kalbarri National Park to a bitumen sealed standard subject to minimal cost to Council apart from staff time.

CARRIED 8/0

4.11 PRESIDENTS REPORT

Since the last Council meeting the President, Cr Wilson reported on his attendance to the following:

- Citizenship ceremony – Denise De Boick
- BROC meeting with Deputy President
- Kalbarri St John Ambulance opening
- Special meeting of Council in Port Gregory
- Carnarvon/Shark Bay Council trip
- Drought Buster evening with Glenn Jakovich
- Presentation with Greg Whinning regarding the Proton Energy proposal
- Northampton Business Expo (Living Communities)
- Combined Universities presentation – Michelle Markham

4.12 DEPUTY PRESIDENTS REPORT

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance to the following:

- BROC meeting with Deputy President
- Special meeting of Council in Port Gregory
- Carnarvon/Shark Bay Council trip
- Kalbarri Development Association meeting
- Disability Services Committee meeting

4.13 COUNCILLORS REPORT

4.13.1 Cr GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance to the following:

- Kalbarri Visitor Centre meeting.
- Kalbarri Foreshore Working Group meeting
- Kalbarri Development Association meeting
- Kalbarri St John Ambulance opening
- Special meeting of Council in Port Gregory
- Carnarvon/Shark Bay Council trip
- Opening of the Clarrie Milne display at the Nanson Museum

4.13.2 Cr PENN

Since the last Council meeting Cr Penn reported on her attendance to the following:

- Kalbarri St John Ambulance opening
- Special meeting of Council in Port Gregory
- Carnarvon/Shark Bay Council trip

4.13.3 Cr CRIPPS

Since the last Council meeting Cr Cripps reported on his attendance to the following:

- Carnarvon/Shark Bay Council trip
- Drought Buster evening with Glenn Jakovich

4.13.4 Cr LEGGETT

Since the last Council meeting Cr Leggett reported on his attendance to the following:

- Northampton Business Expo (Living Communities)
- Disability Services Committee meeting
- Building Committee inspection

4.13.5 Cr CARSON

Since the last Council meeting Cr Carson reported on his attendance to the following:

- Special meeting of Council in Port Gregory
- Carnarvon/Shark Bay Council trip
- Opening of the Clarrie Milne display at the Nanson Museum

4.13.6 Cr BOOTH

Since the last Council meeting Cr Booth reported on her attendance to the following:

- Special meeting of Council in Port Gregory
- Carnarvon/Shark Bay Council trip
- Kalbarri Visitor Centre meeting.
- Kalbarri Foreshore Working Group meeting
- Kalbarri Development Association meeting
- Kalbarri St John Ambulance opening
- Building Committee inspection
- Disability Services Committee meeting
- Peet Park works

4.14 INFORMATION BULLETIN

Noted.

4.15 NEW ITEMS OF BUSINESS

4.15.1 BUILDING MAINTENANCE PROGRAM

Cr Leggett raised the issue after conducting the building inspections for Northampton and Horrocks that in order to keep ahead of any major structural works on Council's Public Buildings in the future, that Council investigate the possibility of employing a Building maintenance/handy man.

Moved Cr LEGGETT, seconded Cr CARSON

That Council advertise an expression of interest for a full time/part time employee to carry out maintenance works on Council buildings and put forward for consideration in the 2011/2012 Budget.

CARRIED 8/0

4.15.2 VIEWING PLATFORM – NORTHAMPTON OVAL

Cr Carson raised the issue of the lack of suitable viewing area at the Northampton Football oval during the construction of the new function centre. It was requested that Council look into the construction of an elevated platform on the eastern basketball court wall.

Moved Cr CARSON, seconded Cr CRIPPS

That Council obtain quotes on the construction of an elevated platform (600mm high) on the eastern basketball court wall.

CARRIED 8/0

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri on the 15th April 2011

4.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held at the Northampton Council Chambers, Hampton Road, Northampton, on Friday the 20 May 2011.

4.17 CLOSURE

There being no further business, the President declared the meeting closed at 4.49pm.