

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,
Hampton Road, Northampton on the 16th December 2011**

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12.1 OPENING

The President thanked all members present for their attendance, welcomed all Councillors and declared the meeting open at 1.00pm.

12.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr L Parker	Deputy President	Kalbarri Ward
Cr B Cripps		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr S Penn		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Mr Jamie Criddle	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mrs Hayley Williams	Principal Planner	

12.2.1 LEAVE OF ABSENCE

Nil.

12.2.2 APOLOGIES

Cr C Simkin	Northampton Ward
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12.3 QUESTION TIME – BOB TAYLOR, NORTHAMPTON AUSTRALIA DAY COMMITTEE

Mr. Bob Taylor wished to address Council in regards to the Northampton Australia Day Awards. While the Council's cash donation was appreciated, it was requested that a greater Councillor participation be requested.

The President advised that at least three Councillors had been in attendance in previous years considering there is 6 Northampton Councillors and 4 Kalbarri Councillors who obviously have commitments in Kalbarri. It was also stressed that a number of farming Councillors are often on holidays at this time which also makes attendance harder.

Mr. Taylor then requested that Council be proactive and push WALGA and other State Departments to introduce Recycling initiatives such as the Container Deposit Legislation in South Australia.

The Chief Executive Officer advised that Legislation is currently being put before Parliament to introduce Container Deposit Legislation in Western Australia.

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12.4 CONFIRMATION OF MINUTES

12.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21st
OCTOBER 2011.

Moved Cr CRIPPS, seconded Cr STOCK-STANDEN

That the minutes of the Ordinary Meeting of Council held on the 18th November
2011 be confirmed as a true and correct record.

CARRIED 8/0

12.5.1.1 BUSINESS ARISING FROM MINUTES

Nil.

12.5 RECEIVAL OF MINUTES

Nil.

12.6 WORKS REPORT

12.7.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)

Noted.

Mr Neil Broadhurst, Manager of Works and Technical Services left the meeting at 1.20pm.

12.7 BUILDING REPORT

12.8.2 BUILDING STATISTICS (ITEM 6.2.1)

Noted.

12.8 TOWN PLANNING REPORT

12.9.1 PROPOSED DWELLING / OUTBUILDING – KALBARRI (ITEM 6.3.1)

Moved Cr BOOTH, seconded Cr PENN

That Council:

1 Grant support for the construction of a dwelling upon Lot 2 (No.4) Jacques
Boulevard, Kalbarri subject to the submission of the following information:

a) A Landscaping Plan that has been drawn to scale and demonstrates the
proposed landscaping for the property; &

- b) An amended site plan that demonstrates a finished floor level for the building that is 500mm lower (i.e. 10.500) than the received plans dated 25/11/11.
- 2 On sufficient receipt of the information outlined in Part 1, delegate authority to the CEO to grant formal planning approval for a dwelling to be constructed upon Lot 2 (No.4) Jacques Boulevard, Kalbarri subject to the following conditions:
- a) Development shall be in accordance with the attached approved plan(s) dated 16 December 2011 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the Local Government;
- b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
- c) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
- d) Installation of one crossing place to the standards and specifications of the Local Government, no further crossover places are permitted;
- e) All stormwater is to be disposed of onsite to the approval of the Local Government;
- f) The future 'main' residence is to be sited not more than 15m from the closest wall of the dwelling ('future Ancillary Accommodation') and be of a complementary design, building materials and finishes to the approval of the Local Government;
- g) Landscaping to be installed in accordance with the received Landscaping Plan within 12 months from the issue of the necessary building licence;
- h) The proposed development is considered to be an ancillary accommodation unit for the proposed future 'main' residence and made up of 71.52m² of habitable floor area (as indicated in yellow upon the approved plans dated 14 November 2011).
- i) No further outbuildings or extensions to the development are permitted without prior consideration of Council;
- j) A building licence shall be issued by the Local Government prior to the commencement of any work on the site.

Notes:

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- i. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
- ii. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 8/0

12.8.2 PROPOSED MALLEE PLANTATION – BINNU (ITEM 6.3.2)
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Moved Cr STOCK-STANDEN, seconded Cr CRIPPS

That Council grant formal planning approval for a proposed Mallee Plantation to be established upon Location 11464 Ajana Road, Binnu subject to the following:

Conditions:

1. Development shall be in accordance with the attached approved plan(s) dated 16 December 2011 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
2. The applicant is to prepare, submit and adhere to a Management Plan (inclusive of vermin control) that is to the satisfaction of the local government before the commencement of the plantation.
3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
4. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.
5. Any soils disturbed or deposited on-site shall be stabilised to the approval of the Local Government.
6. The applicant shall obtain any necessary Native Vegetation Clearing Permit from the Department of Environment and Conservation if required.

7. Repairing of any damage to the road network including the surface is required by reason of use of the road in connection with the establishment of the development to the approval of Main Roads WA and the Local Government with all costs met by the applicant.
8. The applicant is to prepare, submit and adhere to a Fire Management Plan to the approval of the Local Government and the Fire and Emergency Services Authority before the commencement of the plantation (FESA's Guidelines for Plantation Fire Protection (1998) will be used to assess the Fire Management Plan).
9. Application of Nutrient Fertiliser, Pesticides and Herbicides to be undertaken to the approval of Department of Agriculture and Food.
10. This approval is valid for a period of two (2) years from the date of approval and will be deemed to have lapsed if the development has not substantially commenced before the expiration of this period.

Notes:

- i. Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.
- ii. The applicant/landowner is required to adhere to the requirements of the Code of Practice for Timber Plantations in Western Australia (2006) and Guidelines for Plantation Fire Protection (1998).
- iii. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

CARRIED 8/0

12.8.3 PROPOSED MALLEE PLANTATION – BINNU WEST ROAD(ITEM 6.3.3)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council advertise the application for a proposed Mallee Plantation to be established upon Lot 100 Binnu West Road, Binnu as per the requirements of Section 10.2 of the Shire of Northampton's Town Planning Scheme No.6.

CARRIED 8/0

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12.8.4 DRAFT LOCAL PLANNING POLICY – AGROFORESTRY (ITEM 6.3.4)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council pursuant to Section 2.4 of the Shire of Northampton Local Planning Scheme No.10 resolve to:

- 1 Adopt draft Local Planning Policy 'Agroforestry, Plantations and Tree Crops' for public comment and advertise it for a period of 42 days;
- 2 Should no written, author-identified objections be received during the 42 day advertising period, then adopt for final approval Local Planning Policy 'Agroforestry, Plantations and Tree Crops' and proceed to publish a notice to this effect in the local newspaper; &
- 3 Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.
- 4 Should there be any written, adverse comments received during the advertising period, require staff to present to Council a further report.

CARRIED 8/0

12.8.5 GOLF COURSE ESTATE STRUCTURE PLAN – KALBARRI (ITEM 6.3.5)

Moved Cr BOOTH, seconded Cr STOCK-STANDEN

That Council:

- 1 Receive the Kalbarri Golf Course Estate Structure Plan (Lots 825 & Part Lot 500 Ajana-Kalbarri Road, Kalbarri);
- 2 Write to the Western Australian Planning Commission advising of receipt of the Kalbarri Golf Course Estate Structure Plan (Lots 825 & Part Lot 500 Ajana-Kalbarri Road, Kalbarri) and inviting comment within 30 days as per Section 5.28.7.4 of the Shire of Northampton Town Planning Scheme No.4 (Kalbarri Townsite);
- 3 In the event that no adverse comment is received from the Western Australian Planning Commission within 30 days, commence advertising of the Kalbarri Golf Course Estate Structure Plan (Lots 825 & Part Lot 500 Ajana-Kalbarri Road, Kalbarri) for a period of 42 days;

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- 4 Delegate authority to the Chief Executive Officer to undertake any modifications to the Kalbarri Golf Course Estate Structure Plan (Lots 825 & Part Lot 500 Ajana-Kalbarri Road, Kalbarri) prior to advertising that may be required by the Western Australian Planning Commission that are considered by the Chief Executive Officer to be minor in nature; and
- 5 At the conclusion of the 42 day advertising period return the Kalbarri Golf Course Estate Structure Plan (Lots 825 & Part Lot 500 Ajana-Kalbarri Road, Kalbarri) to Council for its consideration of the Structure Plan and any received submissions.

CARRIED 8/0

12.8.6 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.6)

Noted.

12.9 FINANCE REPORT

12.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr CRIPPS, seconded Cr BOOTH

That Municipal Fund Cheques 19063 to 19102 inclusive, totalling \$132,046.70, Municipal EFT payments numbered EFT9445 to EFT9555 inclusive totalling \$967,675.41, Trust Fund Cheque 1830 to 1837 inclusive, totalling \$7,450.58 and General Journals GJ05-01 to GJ05-04 totalling \$5,415.91, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

12.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr GLIDDON, seconded Cr CRIPPS

That Council adopts the Monthly Financial Report for the period ending 30 November 2011 and notes any material variances greater than \$5,000

CARRIED 8/0

12.10 ADMINISTRATION & CORPORATE REPORT

12.10.1 CHRISTMAS – NEW YEAR CLOSE DOWN PERIOD (ITEM 6.5.1)

Noted.

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12.10.2 2012 COUNCIL MEETING DATES (ITEM 6.5.2)

Moved Cr BOOTH, seconded Cr STOCK-STANDEN

1. That Council hold their 2012 ordinary meetings on the following dates:

February 17 th	August 17 th
March 16 th	September 21 st
April 20 th	October 19 th
May 18 th	November 16 th
June 15 th	December 19 th
July 20 th	

2. That all meetings commence at 1.00pm.

3. That Council hold meetings in Kalbarri in February, June and October with the remainder to be held in Northampton.

CARRIED 7/1

12.10.3 OFFICIAL OPENING OF THE REDEVELOPMENT OF THE
NORTHAMPTON COMMUNITY CENTRE (ITEM 6.5.3)

Moved Cr CARSON, seconded Cr PARKER

That Council agrees with the list presented in the report of invited guests with the addition of ex Councillors George Parker and Owen Simkin and their partners, for the official opening of the redevelopment of the Northampton Community Centre to be held Saturday 4th February 2012.

CARRIED 8/0

12.10.4 TENDER – COMMUNITY BUS (ITEM 6.5.4)

Moved Cr PENN, seconded Cr GLIDDON

That a committee with the following members Cr's Parker, Stock-Standen, Cripps and the CEO be given delegated authority to determine the tenders for the replacement of the Shire Community Bus.

CARRIED 8/0

12.10.5 PROVISION OF PARKLAND TABLES & BENCH SEATING (ITEM 6.5.5)

Moved Cr PENN, seconded Cr GLIDDON

That Council

1. Accepts the offer from Redone for the purchase of nine (9) table and bench settings and two bench seats for the Kalbarri foreshore parkland area as per the attached location plan.
2. Declare the estimated expenditure of \$4,400 for the provision of concrete floors for each furniture item as authorised expenditure.
3. Invite members of the Redone group to the next Council meeting to be held in Kalbarri to formally thank them for their generous contribution in the provision of the table and bench settings and bench seats.
4. Council formally recognise the groups contribution by way of a media release in the local newspaper

CARRIED BY ABSOLUTE MAJORITY 8/0

Cr's Gliddon and Booth declared an interest in item 12.11.6 Peet Park Development as they live adjacent to the Park and may incur a financial gain or loss as a result of any decision and left the room at 2.16pm.

Moved Cr STOCK-STANDEN, seconded Cr PARKER

That Cr's Gliddon and Booth de invited back into the room for discussion.

CARRIED 6/0

Cr's Gliddon and Booth entered the room at 2.25pm.

Cr's Gliddon and Booth left the room at 2.35pm.

12.10.6 PEET PARK DEVELOPMENT (ITEM 6.5.6)

Moved Cr CARSON, seconded Cr CRIPPS

1. Progress with the completion of the redevelopment of Peet Park and purchase and install all current outstanding items of furniture/equipment.
2. That Council a Winton Shelter (6m x 6m) and associated concrete floor.

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3. That \$20,000 from the Kalbarri Public Open Space Reserve Fund be used for the above purchases and should any further funds be required then they are to be sourced by the Peet Park Group.

CARRIED BY ABSOLUTE MAJORITY 6/0

Cr's Gliddon and Booth entered the room at 2.43pm.

12.10.7 ZUYTDORP EVENT FUNDING (ITEM 6.5.7)

Moved Cr PARKER, seconded Cr STOCK-STANDEN

That Councils payment of \$5,000 contribution towards the event/function to recognise the 300th anniversary of the shipwreck Zuytdorp be paid to the Kalbarri Development Association due to them being responsible in managing/organising the Zuytdorp aspect of the Kalbarri Canoe and Cray festival.

CARRIED 8/0

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.03pm and reconvened at 3.15pm with the following in attendance:

Cr Wilson, Cr Parker, Cr Gliddon, Cr Stock Standen, Cr Penn, Cr Booth, Cr Carson, Cr Cripps, the Chief Executive Officer, Garry Keeffe and the Deputy Chief Executive Officer, Jamie Criddle.

12.10.8 PROPOSED NORTHERN BOAT TRAILER PARKING AND LAUNCHING FACILITY – KALBARRI (ITEM 6.5.8)

Moved Cr GLIDDON, seconded Cr CRIPPS

That Council submit a grant application via the Recreational Boating Facilities Fund for the development of a northern boat launching and boat trailer parking facility on crown reserve 26591 and list for consideration within the 2012/2013 budget a provision of \$92,500, being \$59,000 cash component for the project.

CARRIED 8/0

12.10.9 HORROCKS RESIDENTIAL SUBDIVISION – STAGE 2 (ITEM 6.5.9)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council

1. Approve the extension of construction of a dwelling on undeveloped lots 214, 216, 217, 247, 249, 251, 252 and 254 if requested by the owners subject to all costs in amending the caveat on the properties to reflect the two year extension being the responsibility of the land owner; and
2. That should an extension be provided that the land owner be advised that no further extensions will be considered.

CARRIED 8/0

12.10.10 LOCAL GOVERNMENT SERVICES TO REMOTE INDIGENOUS COMMUNITIES (ITEM 6.5.10)

Moved Cr BOOTH, seconded Cr CRIPPS

That Council in order for those Local Governments to engage in the transfer of responsibility for municipal services delivery to Aboriginal communities, in accordance with the *National Partnership Agreement on Remote Aboriginal Housing 2008*, the following pre-requisites must be put in place:

1. A written commitment by the Commonwealth and State Governments to the transition principles for the transfer of services;
2. Agreement to defer any change in service delivery or existing funding levels to communities to at least July 2013 or after, to provide sufficient time for community engagement and business planning by Local Governments;
3. Confirmation of the quantum of funding that will be transferred to Local Government to undertake service delivery, and the mechanism to do so;
4. Identification and confirmation of the outcomes that are to be achieved through the transfer of responsibilities and service 'normalization' to Aboriginal communities;
5. Confirmation of which Aboriginal communities are to be included in the 'normalization of service delivery' process in the short and long term;

6. A commitment by the Commonwealth to fund and lead a comprehensive Aboriginal community consultation and engagement program, in conjunction with affected Local Governments, to ascertain community views and support for the proposed changes. The program must commence by March 2012;
7. Funding to be made available to individual Local Governments by July 2012, for the employment (inc overheads) of the additional resources required by each Local Government to undertake the activities required to plan for and implement the new arrangements/responsibilities related to service delivery to communities;
8. Confirmation of the timeframe for the transition of delivery eg 10 years / 20 years and commitment to developing regional / local implementation plans with affected Local Governments.
9. That the definition of Municipal Services shall be more clearly defined taking into account the executive function provisions of schedule 3.18 of the Local Government Act 1995:
 - (1) *A Local government is to administer its local laws and may do all other things that are necessary or convenient to be done for, or in connection with, performing its functions under this Act.*
 - (2) *In performing its executive functions, a local government may provide services and facilities.*
 - (3) *A local government is to satisfy itself that services and facilities that it provides –*
 - (a) *integrate and coordinate , so far as practicable, with any provided by the Commonwealth, the State or any public body;*
 - (b) *do not duplicate, to an extent that the local government considers in appropriate, services or facilities provided by the Commonwealth, the State or any other body or person, whether public or private; and*
 - (c) *are managed efficiently and effectively.*
10. A commitment by the State Government to address the lack of understanding of Local Government functions by the Commonwealth and State agencies in relation to community development and governance needs.
11. A commitment to pursue support from the Commonwealth to address the devastating effect that the reform of the CDEP program is having on the functionality and cohesiveness of remote communities that needs to be resolved urgently.

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12. A commitment to the establishment of a high level committee, that includes senior officers from the Department of Premier and Cabinet, Department of Indigenous Affairs, Department of Treasury and Finance, Department of Local Government, Western Australia Local Government Association (WALGA) and others as necessary, to oversee the process for transfer. WALGA representatives will be: Ricky Burges, Chief Executive Officer, Graeme Campbell, President, Shire of Broome, and Allison Hailes, Executive Manager Planning and Community Development.

CARRIED 8/0

12.10.11 FUND RAISING – TOWN STREET NUMBERING, NORTHAMPTON (ITEM 6.5.11)
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Moved Cr BOOTH, seconded Cr PENN

That Council:

1. Engage the services of volunteers from the Pioneer Lodge Fundraising Committee to apply house numbers to kerb side within the Northampton townsite at a cost of \$15 per residence.
2. Make payment only when numbers have been painted to the satisfaction of management and the budget provision for road maintenance be used for this project.

CARRIED 8/0

12.10.12 PROPOSED AGED PERSONS ACCOMMODATION & CARE – WHOLE OF SHIRE (ITEM 6.5.12)
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Moved Cr GLIDDON, seconded Cr STOCK-STANDEN

That Council:

1. Accept the project brief as prepared by Verso Consulting Pty Ltd.
2. Appoint Verso Consulting Pty Ltd to prepare a total shire planning strategy for the delivery of aged care accommodation on a sub regional basis.
3. Commit \$7,250 (excl GST) towards the cost of the engaging of Verso Consulting Pty Ltd.
4. That Northampton Aged Persons Reserve Funds be used to cover this cost.

CARRIED BY ABSOLUTE MAJORITY 8/0

12.10.13 DEDICATION OF ROAD – NWCH EXTENSION (ITEM 6.5.13)

Moved Cr PENN, seconded Cr PARKER

That Council concur to the dedication of the land, the subject of Main Roads Drawing 1160-248, as road under Section 56 of the Land Administration Act.

CARRIED 8/0

12.10.14 COMMUNITY HERITAGE GRANT (ITEM 6.5.14)

Moved Cr CRIPPS, seconded Cr STOCK-STANDEN

That Council apply for funding through the Department of Sustainability, Environment, Water, Population and Communities “*Your Community Heritage*” to undertake oral history research, collection of community heritage stories, collation and recording of stories and archival research for the development of a self drive interpretation plan and the \$20,000 budget allocation for the Drive Trail Brochure be used as Council’s contribution

CARRIED 8/0

12.11 PRESIDENTS REPORT

Nil.

12.12 DEPUTY PRESIDENTS REPORT

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance to the following:

- Meeting of the Northern Zone of WALGA in which Cr Parker was elected as Deputy President of the Zone.

12.13 COUNCILLORS REPORT

12.13.1 Cr PENN

Since the last Council meeting Cr Penn reported on her attendance to the following:

- Meeting of the Kalbarri Sport & Recreation Committee.

12.13.2 Cr GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance to the following:

- Tourism Boost Workshop in Kalbarri.
- Meeting of the Kalbarri Visitor Centre.

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12.13.3 Cr BOOTH

Since the last Council meeting Cr Booth reported on her attendance to the following:

- Meeting of the Kalbarri Development Association.
- Meeting of the KDA subcommittee of the Kalbarri Canoe & Cray Carnival.

12.13.4 Cr STOCK-STANDEN

Since the last Council meeting Cr Stock-Standen reported on her attendance to the following:

- Meeting of the Pioneer Fundraising Committee.

12.14 INFORMATION BULLETIN

Noted.

12.15 NEW ITEMS OF BUSINESS

12.15.1 CR CARSON – ROAD TRAIN DISMANTLE AREAS THROUGHOUT THE SHIRE

Cr Carson advised that with the increasing number of long vehicle trucks on the road and with certain roads not designated to have long vehicle access, there seems to be a requirement for strategic areas in the Binu, Ogilvie and Northampton areas to have Road Train dismantling areas.

It was requested that Management pursue any possible areas to have Road Train dismantling areas throughout the Shire and report back to Council.

Moved Cr CARSON, seconded Cr PARKER

That Council Management investigate possible areas within the Shire to allow Road Trains to split their combinations and report their finding back to Council.

CARRIED 8/0

12.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held at the Northampton Council Chamber, Hampton Road, Northampton on Friday the 17 February 2012.

12.17 CLOSURE

There being no further business, the President declared the meeting closed at 4.35pm.