

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

9.1	OPENING	3
9.2	PRESENT	3
9.2.1	LEAVE OF ABSENCE	3
9.2.2	APOLOGIES	3
9.3	QUESTION TIME	3
9.4	CONFIRMATION OF MINUTES	3
9.4.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19 <sup>TH</sup> AUGUST 2011	3
9.4.2	BUSINESS ARISING FROM MINUTES	4
9.5	RECEIVAL OF MINUTES	4
9.6	WORKS REPORT	4
9.6.1	MAINTENANCE WORKS / PROGRAMMED WORKS (ITEM 6.1.1)	4
9.6.2	TENDER 02/2012 – ANNUAL SUPPLY OF BITUMEN (ITEM 6.1.2)	4
9.6.3	TENDER 03/2012 – ANNUAL SUPPLY OF AGGREGATE (ITEM 6.1.3)	4
9.7	HEALTH & BUILDING REPORT	5
9.7.1	COMPLIANCE AND ENFORCEMENT UNDER THE FOOD ACT 2008 (ITEM 6.2.1)	5
9.7.2	THE BUILDING ACT 2011 (ITEM 6.2.2)	5
9.7.3	BUILDING STATISTICS (ITEM 6.2.3)	5
9.8	PLANNING REPORT	5
9.8.1	PROPOSED EVENT - NORTHAMPTON DIRT DRAGS, SANDY GULLY (ITEM 6.3.1)	5
9.8.2	PROPOSED MALLEE PLANTATION - YALLABATHARRA (ITEM 6.3.1)	5
9.8.3	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.2)	5
9.9	FINANCE REPORT	5
9.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	5
9.9.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)	5
9.10	ADMINISTRATION AND CORPORATE REPORT	7
9.10.1	SPECIAL MEETING – SWEARING IN OF NEW COUNCILLORS, ELECTION OF PRESIDENT, DEPUTY PRESIDENT AND MEMBERS OF COMMITTEES (ITEM 6.5.1)	7
9.10.2	VEHICLE TENDERS (ITEM 6.5.2)	8
9.10.3	REVIEW OF THE COUNTRY LOCAL GOVERNMENT FUND (ROYALTIES FOR REGIONS) PROGRAM (ITEM 6.5.3)	9
9.10.4	LONG VEHICLE PERMISSION – HASLEBY (ITEM 6.5.4)	9
9.10.5	LONG VEHICLE PERMISSION – KALBARRI CARRIERS (ITEM 6.5.5)	9
9.10.6	PROPOSED RELOCATION OF NORTHAMPTON BOWLING CLUB (ITEM 6.5.6)	9
9.10.7	SUMMARY OF GRANT APPLICATIONS (ITEM 6.5.7)	9

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

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9.11	PRESIDENTS REPORT	10
9.12	DEPUTY PRESIDENTS REPORT	10
9.13	COUNCILLORS REPORT	10
9.13.1	CR CARSON	10
9.13.2	CR STOCK-STANDEN	10
9.13.3	CR BOOTH	10
9.13.4	CR GLIDDON	11
9.13.4	CR SIMKIN	11
9.14	INFORMATION BULLETIN	11
9.15	NEW ITEMS OF BUSINESS	11
9.15.1	CR SIMKIN – COMMING FIRE SEASON	11
9.15.2	CR STOCK-STANDEN – KALBARRI BLOCKS	11
9.15.3	CR PENN – RCD's IN RENTALS	12
9.15.4	CR WILSON – KALBARRI TOURISM OPERATORS	12
9.15.5	CR WILSON – VOTE OF THANKS	12
9.16	NEXT MEETING OF COUNCIL	13
9.17	CLOSURE	13

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

**9.1 OPENING**

The President thanked all members present for their attendance, welcomed all Councillors and declared the meeting open at 1.00pm.

**9.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr L Parker	Deputy President	Kalbarri Ward
Cr O Simkin		Northampton Ward
Cr B Cripps	(left 3.05pm)	Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr T Carson		Northampton Ward
Cr S Penn		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Jamie Criddle	Deputy Chief Executive Officer	
Mr Glenn Bangay	EHO/Building Surveyor	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mrs Katherine Jackson	Acting Principal Planner	

**9.2.1 LEAVE OF ABSENCE**

Nil.

**9.2.2 APOLOGIES**

Nil.

**9.3 QUESTION TIME**

There were members of the public present but no issues were raised.

**9.3.1 MEETING ADJOURNMENT – MARK CASSERLY CCS STRATEGIC 1.02PM – 2.02PM**

Mark Casserly from CCS Strategic addressed Council in regards to the draft Needs Analysis and Feasibility Study for the proposed relocation of the Northampton Bowling Club to the Northampton Community Centre.

**9.4 CONFIRMATION OF MINUTES**

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

9.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19<sup>th</sup>  
AUGUST 2011.

Moved Cr PENN, seconded Cr SIMKIN

That the minutes of the Ordinary Meeting of Council held on the 19<sup>th</sup> August 2011  
be confirmed as a true and correct record.

CARRIED 9/0

9.4.2 BUSINESS ARISING FROM MINUTES

Nil.

**9.5 RECEIVAL OF MINUTES**

Nil.

9.5.1.1 BUSINESS ARISING FROM MINUTES

Nil.

**9.7 WORKS REPORT**

9.7.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)

Noted.

9.7.2 TENDER 02/2012 – ANNUAL SUPPLY OF BITUMEN (ITEM 6.1.2)

Moved Cr CARSON, seconded Cr CRIPPS

That the tender (02/2012) submitted by Boral Asphalt Pty Ltd for the annual  
supply of road bitumen be accepted.

CARRIED 9/0

9.7.3 TENDER 03/2012 – ANNUAL SUPPLY OF AGGREGATE (ITEM 6.1.3)

Moved Cr CARSON, seconded Cr CRIPPS

That the tender (03/2012) submitted by Holcim for the annual supply of road  
aggregate be accepted.

CARRIED 9/0

Mr Neil Broadhurst, Manager of Works and Technical Services left the meeting at 2.10pm

**9.8 HEALTH & BUILDING REPORT**

9.8.1 COMPLIANCE AND ENFORCEMENT UNDER THE FOOD ACT 2008  
(ITEM 6.2.1)

Noted.

9.8.2 THE BUILDING ACT 2011 (ITEM 6.2.2)

Noted.

9.8.3 BUILDING STATISTICS (ITEM 6.2.3)

Noted.

**9.9 TOWN PLANNING REPORT**

Mrs Katherine Jackson, Acting Principal Planner declared an interest in item 6.3.1 – Proposed Event – Northampton Dirt Drags, Sandy Gully as her brother is an event organiser.

9.9.1 PROPOSED EVENT - NORTHAMPTON DIRT DRAGS, SANDY GULLY  
(ITEM 6.3.1)

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That Council:

- A) Grant Planning Approval for a special event (dirt drag racing) to be held on Lot 17 Bowes River Road, Sandy Gully subject to the following conditions:
1. This approval is valid from 7:00am Saturday 5 November, 2011 to midnight Saturday 5 November, 2011 with public camping only allowable overnight on Saturday 5 November, 2011;
  2. No dogs are permitted on the site during the event;
  3. A first-aid facility or St. Johns Ambulance and fire fighting facility shall be provided at the event site and attended by suitably qualified person(s) at all times during the event;
  4. Firebreaks are to be provided to the satisfaction of the local government;
  5. n emergency vehicle access road to be constructed and maintained to allow for two-wheel drive access;
  6. Rubbish bins are to be provided around the event site and removal/clean-up of rubbish shall be undertaken during and immediately upon the conclusion of the event to the satisfaction of the local government;
  7. The supply and sale of alcohol in association with the event is NOT permitted unless appropriate licences have been obtained, with the local government to be provided with a copy of such licence(s);

8. The event shall NOT proceed unless appropriate public liability insurance has been obtained, with the local government to be provided with a copy of such liability insurance for competitors and spectators;
9. Portable chemical toilets (or other approved effluent disposal systems) shall be provided at the camping area, the main spectator area and the pit area in accordance with health requirements to the satisfaction of the local government;
10. All car parking areas (spectator, competitor and officials) and camping areas shall be clearly signposted and delineated to the satisfaction of the local government;
11. No camping is permitted within 30m of the nearest definable bank of the Bowes River;
12. The drag racing strip to be delineated and provided with suitable safety barriers to prevent public access;
13. Suitable traffic management measures being undertaken at the intersection of Bowes River Road and Horrocks Road to the satisfaction of the local government;
14. Suitable dust control measures being undertaken to the satisfaction of the local government; and
15. Any signage not within the event site is subject to further approval by the local government.

Advice Notes

- i. Any permanent buildings proposed on-site require building licence approval(s);
- ii. The Applicant should further liaise with Council's building/environmental health officer and the local police;
- iii. In granting this approval it should not be construed that further annual approvals will be granted, and in determining further applications the local government will take into consideration the level of management of the event and any complaints received regarding the event; and
- iv. The Police Act 1892 states:

42. Police may enter places of public entertainment and remove certain people

*Any officer or constable of the Police Force may enter into any house, room, premises, or place where any public table, board, or ground is kept for playing billiards, bagatelle, bowls, fives, rackets, quoits, skittles, or ninepins, or any game of the like kind, when and so often as any such member shall think proper; and may enter into any house, room, or place kept or used in the said State for any theatrical or any public entertainments, or exhibitions, or for any show of any kind whatsoever, whether admission thereto is obtained by payment of money or not, at any time when the same shall be open for the reception of persons resorting thereto and may remove from such house, room, or place any common prostitute, or reputed thief, or other loose, idle, or disorderly person who shall be found therein; and*

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

- v. In regard to Condition No. 7 above, the Applicant is required to obtain a Section 39 and 40 Certificate from the local government, and any other approvals as may be required by other Authorities.
  
- B) Grant delegated authority to the Chief Executive Officer to grant approval of this event in future years, subject to their being no complaint having been received concerning the running of the previous year's event.
  
- C) Should a complaint be received concerning the running of the previous year's event, or the Chief Executive Officer deem that an issue warrants additional consideration, applications for future approval of the event will not be dealt with under delegated authority and will be presented to Council for its consideration.

CARRIED 9/0

**9.9.2 PROPOSED MALLEE PLANTATION - YALLABATHARRA (ITEM 6.3.2)**

Moved Cr CARSON, seconded Cr PENN

That Council advertise the application for a proposed Mallee Plantation to be established upon Location 10005 Ogilvie West Road, Yallabatharra as per the requirements of Section 10.2 of the Shire of Northampton's Town Planning Scheme No.6.

CARRIED 9/0

**9.9.3 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.3)**

Noted.

**9.10 FINANCE REPORT**

**9.10.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)**

Moved Cr STOCK-STANDEN, seconded Cr BOOTH

That Municipal Fund Cheques 18949 to 18972 inclusive, totalling \$64,454.22, Municipal EFT payments numbered EFT9167 to EFT9261 inclusive totalling \$282,891.53, Trust Fund Cheque 1824 to 1825 inclusive, totalling \$700.00 and General Journals GJ02-01 to GJ02-05 totalling \$1,298.44, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

**9.10.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)**

Moved Cr CRIPPS, seconded Cr STOCK-STANDEN

That Council adopts the Monthly Financial Report for the period ending 31 July & 31 August 2011 and notes any material variances greater than \$5,000

CARRIED 9/0

**9.11 ADMINISTRATION & CORPORATE REPORT**

**9.11.1 SPECIAL MEETING – SWEARING IN OF NEW COUNCILLORS,  
ELECTION OF PRESIDENT, DEPUTY PRESIDENT AND MEMBERS OF  
COMMITTEES (ITEM 6.5.1)**

Moved Cr CARSON, seconded Cr STOCK-STANDEN

That the Swearing in of Councillors will be conducted at the commencement of the 21 October Council Meeting in the Northampton Council Chamber, Hampton Road Northampton.

CARRIED 9/0

Mr Jamie Criddle, Deputy Chief Executive Officer declared an interest in item 6.5.2 Vehicle Tenders as he has tendered on one of the vehicles and left the room at 2.30pm.

**9.11.2 VEHICLE TENDERS (ITEM 6.5.2)**

Moved Cr WILSON, seconded Cr PARKER

1. Accept the outright purchase for Toyota Prado GXL Diesel (CEO's assigned vehicle) submitted by Mr Jamie Criddle for a price of \$41,818.18 ex GST.
2. Council accept the tender submitted by Geraldton Toyota for the purchase of 2011 Toyota Prado GXL Diesel with no trade at a cost of \$51,216.99 ex GST.
3. Council accept the tender submitted by Geraldton Toyota for the purchase of 2011 Toyota Prado GXL Diesel and trade the GXL Petrol Prado (EHO/Building Surveyor assigned vehicle) at a net cost of \$23,944.27 ex GST.
4. Council accept the tender submitted by Young's Holden for the purchase of Holden Commodore Omega and trade the Holden Captiva (Principal Planner assigned vehicle) at a net cost of \$8,979.77 ex GST.
5. That Council adopt a policy that all administration vehicles be replaced every 2 years or 100,000km's (whichever comes first) or unless otherwise determined by Council.

CARRIED 9/0



**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

Mr Jamie Criddle, Deputy Chief Executive Officer re-entered the meeting at 2.40pm.

9.11.3 REVIEW OF THE COUNTRY LOCAL GOVERNMENT FUND (ROYALTIES FOR REGIONS) PROGRAM (ITEM 6.5.3)

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council concur with the Chief Executive Officer's comments in relation to the review of the Country Local Government Fund (Royalties for Regions) Program and that these comments form the basis of Councils submission to the Minister for Regional Development, Hon Brendon Grylls.

CARRIED 9/0

9.11.4 LONG VEHICLE PERMISSION – HASLEBY (ITEM 6.5.4)

Moved Cr CARSON, seconded Cr CRIPPS

That Council grant approval to RH Hasleby & Co and Kevin Morris to operate long vehicles not exceeding 27.5m on Blue Well Road as requested and subject to the policy conditions as referred to in the officer's report.

CARRIED 9/0

9.11.5 LONG VEHICLE PERMISSION – KALBARRI CARRIERS (ITEM 6.5.5)

Moved Cr CRIPPS, seconded Cr PENN

That Council grant approval to Kalbarri Carriers to operate a long vehicle not exceeding 27.5m on Essex Street, Lavender Lane, Bateman Street, Barlow Street, Mary Street and West Street for the delivery of goods to the various businesses within those areas subject to them obtaining the required approvals from Main Roads WA.

CARRIED 9/0

Cr Cripps left the meeting at 3.05pm

9.11.6 PROPOSED RELOCATION OF NORTHAMPTON BOWLING CLUB (ITEM 6.5.6)

Moved Cr BOOTH, seconded Cr PENN

That Council:

- (a) Express its concerns to the Northampton Bowling Club of its inability to service the potential debts involved in renewing the existing facilities and any future replacement costs at the current location.

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

(b) Defer any further decisions regarding the proposed relocation of the Northampton Bowling Club to the Northampton Community Centre until the October 2011 meeting.

CARRIED 6/2

Cr's Carson and Stock-Standen requested to have their names recorded as voting against the motion.

Note: It was advised that Council did not adopt the Officers Recommendation due to new information pertaining to the proposed relocation received after the initial report was written and were waiting on a revised report to be submitted from CCS Strategic.

**9.11.7 SUMMARY OF GRANT APPLICATIONS (ITEM 6.5.7)**

Noted.

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 3.12pm and reconvened at 3.25pm with the following in attendance:

Cr Wilson, Cr L Parker, Cr Gliddon, Cr Stock Standen, Cr Penn, Cr Booth, Cr Simkin, Cr Carson, the Chief Executive Officer, Garry Keeffe and the Deputy Chief Executive Officer, Jamie Criddle and the EHO/Building Surveyor, Mr Glenn Bangay.

**9.12 PRESIDENTS REPORT**

Since the last Council meeting the President, Cr Wilson reported on his attendance to the following:

- Clean Energy Workshop held in Geraldton in which the proposed Protean Wave Energy Conversion Platform was raised.
- Morawa "Super Town" Launch with the CEO.
- Meeting with the Northampton Bowling Club to discuss the Proposed Relocation.

**9.13 DEPUTY PRESIDENTS REPORT**

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance to the following:

- Meeting with representatives of the Federal Dept of Sustainability, Environment, Water, Population and Communities in regards to the development of Marine Reserves and Marine Bioregional Planning in Australia's North-West.

**9.14 COUNCILLORS REPORT**

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

**9.14.1 Cr CARSON**

Since the last Council meeting Cr Carson reported on his attendance to the following:

- Meeting with representatives of the Federal Dept of Sustainability, Environment, Water, Population and Communities in regards to the development of Marine Reserves and Marine Bioregional Planning in Australia's North-West.

**9.14.2 Cr STOCK-STANDEN**

Since the last Council meeting Cr Stock-Standen reported on her attendance to the following:

- Meeting of the Northampton Botanical Trail.

**9.14.3 Cr BOOTH**

Since the last Council meeting Cr Booth reported on her attendance to the following:

- Meeting of the Kalbarri Development Association.

**9.14.4 Cr GLIDDON**

Since the last Council meeting Cr Gliddon reported on her attendance to the following:

- Meeting of the Kalbarri Visitor Centre.
- Opening of the Annual Kalbarri Art & Craft Exhibition.
- Meeting with the Geraldton Museum, Fremantle Maritime Museum to discuss the 300<sup>th</sup> Anniversary of the Zuytdorp sinking.

**9.14.5 Cr SIMKIN**

Since the last Council meeting Cr Simkin reported on his attendance to the following:

- AGM of the Northampton Community Centre in which all positions were filled.

**9.15 INFORMATION BULLETIN**

Noted.

**9.16 NEW ITEMS OF BUSINESS**

**9.16.1 CR SIMKIN – COMMING FIRE SEASON**

Cr O Simkin advised that with the increased fuel loading within the district this year that it is necessary for all landowners/residents to be vigilant on their properties.

It was requested that all Fire Control Officers and Captains be made aware to report inadequate fire breaks and help reduce fuel loading.

**9.16.2 CR STOCK-STANDEN – KALBARRI BLOCKS**

Cr S Stock-Standen advised there is an ideal opportunity for Council to purchase land in Kalbarri with the current land sale due to the current low prices.

Moved Cr STOCK-STANDEN, seconded Cr BOOTH

That Council agree to list into Future Planning documents and Budgets of the possibility of purchasing vacant land in Kalbarri for residential housing for staff.

CARRIED 8/0

**9.16.3 CR PENN – RCD's IN RENTALS**

Cr S Penn advised that recent laws have come into effect to ensure that all rental housing have Residual Current Devices (RCD's) installed, however the State Government via Synergy have not budgeted for inspectors to enforce this law. The request is to correspond with the Minister for Energy, Hon Terry Collier to ensure that resources are allocated to ensure that these new laws are enforced.

Moved Cr PENN, seconded Cr GLIDDON

That Council correspond to the Minister for Energy, Hon Terry Collier to voice Council's concern and to ensure that resources are allocated to ensure that these new laws affecting all rental housing are enforced.

CARRIED 8/0

**9.16.4 CR WILSON – KALBARRI TOURISM OPERATORS**

Cr Wilson raised the following issue from a recent visit to Kalbarri in September 2011. The issue stems from the apparent lack of commitment by local tourism operators and the treatment from tourist based businesses to the travelling public. While this is not isolated to Kalbarri this was the view from a recent visit to Kalbarri.

While the individual complaints will not be highlighted here, they will be relayed to the Chief Executive Officer who can forward them, on Council's behalf.

The growing concern is for those tour operators and others who are not operating in a professional manner, and the good operators could be copping a penalty for those actions.

The Council currently provides good funding to the Kalbarri Visitors Centre on an annual basis.

These concerns are viewed by others, which should be addressed.

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chambers,  
Hampton Road, Northampton on the 16<sup>th</sup> September 2011**

---

Moved Cr WILSON, seconded Cr GLIDDON

That Council correspond to the Kalbarri Visitor Centre, raising the concerns by visitors pertaining to the standard of services in several tourism based operations and request that these concerns be brought to the attention of their members and also the Kalbarri Visitor Centre and appropriate training be offered to local tourism operators to help rectify these issues.

CARRIED 8/0

**9.16.5 CR WILSON – VOTE OF THANKS**

The President, Cr Gordon Wilson wished to take this opportunity on behalf of all Councillors and residents of the Shire of Northampton to formally thank retiring Councillor Owen Simkin for his 12 years on Council.

Moved Cr G WILSON, seconded Cr L PARKER

That Council record a formal vote of thanks to retiring Councillor, Owen Simkin.

CARRIED 8/0

Received with acclamation.

**9.17 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held at the Northampton Council Chamber, Hampton Road, Northampton on Friday the 21 October 2011.

**9.18 CLOSURE**

There being no further business, the President declared the meeting closed at 4.24pm.