

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road,**  
**Northampton on the 17 May 2013**

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**5.1 OPENING**

The President thanked all Councillors and members present for their attendance and declared the meeting open at 1.00pm.

**5.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr B Cripps	Deputy President	Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr C Simkin		Northampton Ward
Cr J Booth		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mrs Kathryn Jackson	A/Principal Planner	
Mr Glenn Bangay	Principal EHO/Building Surveyor	

**5.2.1 LEAVE OF ABSENCE**

Nil

**5.2.2 APOLOGIES**

Cr M Scott, Cr P Gliddon,

**5.3 QUESTION TIME**

Nil

**5.4 CONFIRMATION OF MINUTES**

5.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 19<sup>th</sup>  
April 2013

Moved Cr SIMKIN, seconded Cr PIKE

That the minutes of the Ordinary Meeting of Council held on the 19<sup>th</sup> April 2013 be confirmed as a true and correct record.

CARRIED 6/0

5.4.2 BUSINESS ARISING FROM MINUTES

Nil

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**5.5 RECEIVAL OF MINUTES**

Nil

**5.6 WORKS REPORT**

5.6.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

Mr Neil Broadhurst and Ms Kathryn Jackson left the meeting at 1.10pm.

**5.7 HEALTH/BUILDING REPORT**

5.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

5.7.2 RUBBISH COLLECTION SERVICE CONTRACT – VEOLIA ENVIRONMENTAL SERVICES (ITEM 6.2.2)

Moved Cr BOOTH, seconded Cr STOCK-STANDEN

That due to the commercial confidential nature of this matter that the meeting progress “*in camera*” at 1.16pm.

CARRIED 6/0

Moved Cr STOCK-STANDEN, seconded Cr CRIPPS

That Council no longer proceed “*in camera*” at 1.40pm.

CARRIED 6/0

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Moved Cr BOOTH, seconded Cr STOCK-STANDEN

- 1) That Council advises Veolia Environmental Services that the Shire of Northampton is to advertise for tenders for the provision of a rubbish collection service for a period of two years with an option of a further three year extension, and that Veolia Environmental Services will be invited to supply a tender and will be required to continue to provide a service as per the current contract until the new contract has been awarded.
- 2) That tenders be called and advertised for the supply of rubbish collection services to the Shire of Northampton for a period of two years with an option of a three year extension.

CARRIED 6/0

<b>5.7.3 SALE OF COUNCIL OWNED PROPERTY NORTHAMPTON (ITEM 6.2.3)</b>
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Moved Cr STOCK- STANDEN, seconded Cr BOOTH

That the properties at Lot 11 Hampton Road and Lot 6 Robinson Street Northampton be advertised for sale by public tender, as per the requirements of the Local Government Act 1995 with all sale proceeds being deposited in the Building/Housing Reserve Fund for use to construct two units for future accommodation needs in Northampton.

CARRIED 6/0

<b>5.8 TOWN PLANNING REPORT</b>
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<b>5.9 FINANCE REPORT</b>
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<b>5.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)</b>
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Moved Cr SIMKIN, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 19671 to 19699 inclusive, totalling \$59,264.55, Municipal EFT payments numbered EFT11092 to EFT11171 inclusive totalling \$295,014.52, Direct Debit payments GJ10-04 to GJ10-11 totalling \$7,790.58 Trust Fund Cheques 1903-1905, totalling \$1,170.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Cr Carson entered the meeting at 1.36pm

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5.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)
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Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Council adopts the Monthly Financial Report for the period ending 30 April 2013.

CARRIED 7/0

5.9.3 DEBTORS WRITE OFF (ITEM 6.4.3)
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Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council write off outstanding Debtors totalling \$1,178.40 in accordance with Section 6.12 of the Local Government Act as the revenue is considered unrecoverable.

<b>UNRECOVERABLE DEBTORS</b>					
<b>DEBTOR NUMBER</b>	<b>NAME</b>	<b>DETAILS</b>	<b>AMOUNT</b>	<b>INVOICE RAISED</b>	<b>REASON</b>
DSIM10	AMANDA SIMPSON	LOST LIBRARY BOOKS	\$14.30	23-11-12	LEFT ADDRESS/AREA
DBLE01	MARIANNE BLEWETT-MCMAHON	LOST LIBRARY BOOKS	\$40.70	19-11-12	HAVE BEEN SENDING OUT STATEMENTS, NO CONTACT
DFRE01	MISS SAMANTHA FREEMAN	LOST LIBRARY BOOKS	\$9.90	19-11-12	HAVE BEEN SENDING OUT STATEMENTS, NO CONTACT
DJON03	MR TYSON JONES	LOST LIBRARY BOOKS	\$41.80	19-11-12	HAVE BEEN SENDING OUT STATEMENTS, NO CONTACT
DIOP01	MRS MELANIE IOPPOLO	LOST LIBRARY BOOKS	\$38.50	19-11-12	LEFT ADDRESS/AREA
DRWH01	RICHWOOD HOLDINGS PTY LTD	REFUSE CHARGES	\$49.50	14-07-10	NO RESPONSE TO CORRESPONDANCE
DMILO4	PATRICIA MILLER	TOWING VEHICLE	\$50.00	06-07-12	NO CONTACT MADE BY DEBTOR

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DEBTOR NUMBER	NAME	DETAILS	AMOUNT	INVOICE RAISED	REASON
DCOX02	NATALIE COX	DOG FINE	\$933.70	07-08-09	SHOULDN'T HAVE BEEN RAISED. (IS INCORRECT AMOUNT THAT WAS OWED TO COUNCIL, AND SHOULD'VE BEEN PAID THROUGH FINES ENFORCEMENT
<b>TOTAL</b>			<b>\$1,178.40</b>		

CARRIED BY AN ABSOLUTE MAJORITY 7/0

5.9.4.1 2013-2014 BUDGET - SUBMISSIONS (ITEM 6.4.4)
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Moved Cr CARSON, seconded Cr SIMKIN

That the Kalbarri Visitor Centre be allocated an additional \$5,000 in the Draft 2013/2014 budget. This additional allocation will increase total funding to \$25,000.

CARRIED 7/0

5.9.4.2 2013-2014 BUDGET - SUBMISSIONS (ITEM 6.4.4)
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Moved Cr CARSON, seconded Cr STOCK-STANDEN

That no consideration be made in the Draft 2013/2014 Budget for the Midwest Academy of Sport until further information is provided in relation to the distribution of funding.

CARRIED 7/0

5.9.5 2012/2013 BUDGET REVIEW (ITEM 6.4.5)
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Moved Cr CRIPPS, seconded Cr BOOTH

That Council

1. In accordance with regulation 33A of the Local Government (Financial Management) Regulations 1996 adopt the review of the 2012/2013 Budget and note any variances or recommendations.

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2. Approve the allocation of \$105,284 to the plant reserve pending surplus funds being available at 30 June 2013 and grant delegated authority to the CEO and Deputy CEO to process the funds transfers as required.
3. Approve the allocation of \$46,480 to the leave reserve pending surplus funds being available at 30 June 2013 and grant delegated authority to the CEO and Deputy CEO to process the funds transfers as required.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

<b>5.10 ADMINISTRATION &amp; CORPORATE REPORT</b>
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5.10.1 REVIEW OF DELEGATIONS & POLICIES (ITEM 6.5.1)
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Moved Cr Booth, seconded Cr SIMKIN

1. That all current delegations as reviewed to remain in force.
2. That all current policies as reviewed remain.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

5.10.2 FUTURE RENT/LEASES DOCTORS SURGERIES & RESIDENCES (ITEM 6.5.2)
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Moved Cr STOCK STANDEN, seconded Cr SIMKIN

That due to the commercial confidential nature of this matter that the meeting progress "*in camera*" at 1.16pm.

CARRIED 7/0

Moved Cr CRIPPS, seconded Cr CARSON

That Council no longer proceed "*in camera*" at 2.05pm.

CARRIED 7/0



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Moved Cr BOOTH, seconded Cr STOCK-STANDEN

That Council advise Dr Findlay that lease fees for the Northampton and Kalbarri Surgery's and rents for the residences provided for his use to house doctors at Bateman and Fitzgerald Streets, Northampton and Callion Way, Kalbarri will not be levied however he will be responsible for all operating costs, being water charges, security monitoring, electricity and all minor/general maintenance that these properties will incur with Council to be responsible for all major maintenance/upgrade expenditure items.

CARRIED 7/0

5.10.3 LEASE LOT 998 PORTER STREET – PUBLIC ACCESS WAY (ITEM 6.5.3)

Moved Cr BOOTH, seconded Cr PIKE

That Council confirms to the Department of Regional Development and Lands that it is prepared to accept a Management Order over Lot 998 for the purpose of "Mall".

CARRIED 7/0

5.10.4 PROPOSED KALBARRI VOLUNTEER SEA SEARCH & RESCUE PREMISES  
(ITEM 6.5.4)

Noted

5.10.5 GWALLA RAILWAY PRECINCT (ITEM 6.5.5)

Council adjourned the meeting at 2.10pm to inspect the old Gwalla Railway precinct and the Reynolds Street Road Reserve and reconvened at 2.35pm with the following in attendance:

Cr Wilson, Cr Cripps, Cr Stock-Standen, Cr Carson, Cr Simkin, Cr Booth, Cr Pike, Chief Executive Officer Garry Keeffe, Deputy CEO Grant Middleton and Principal EHO/Building Surveyor Glenn Bangay.

Moved Cr CRIPPS, seconded Cr STOCK-STANDEN

That Council not approve any large scale levelling of the lot and approves the removal or levelling of current spoil dump mounds but all efforts are to be made to keep the existing topography of the land at the site.

CARRIED 7/0

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5.10.6 HERITAGE ADVISORY SERVICES (ITEM 6.5.6)

Moved Cr SIMKIN, seconded Cr BOOTH

That Council engage the services of Tanya Henkel to continue as our Heritage Advisor for 2013/2014 on a bi-monthly basis and provision be made within the 2013/14 budget for this service and an extra provision to cover possible additional visits should that be required.

CARRIED 7/0

5.10.7 WINDING UP – NORTHAMPTON LAND CONSERVATION DISTRICT COMMITTEE (ITEM 6.5.7)

Moved Cr CARSON, seconded Cr STOCK-STANDEN

That Council supports the winding up of the Northampton Land Conservation District Committee.

CARRIED 7/0

5.10.8 MARQUEE USE POLICY (ITEM 6.5.8)

Moved Cr BOOTH, seconded Cr PIKE

That Council formally adopts the draft policy as presented for the administration of the community marquee based in Kalbarri.

CARRIED 7/0

5.10.9 REIMBURSEMENT OF PLANT PURCHASE COSTS FOR WATER USAGE (ITEM 6.5.9)

Moved Cr CRIPPS, seconded Cr CARSON

That Council reimburse the Binu Primary School \$800.00 for replacement plants as requested as part of Councils contribution for water use from the Binu School water supply for use on Council owned facilities in Binu.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

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5.10.10 REYNOLDS STREET CLEANUP (ITEM 6.5.10)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council:

1. Undertake cleanup works which include the filling in of the old railway line cutting/alignment and works are to be undertaken to protect as much vegetation as possible.
2. Undertake a survey of the street to identify property boundaries and the cost of the survey be declared authorised expenditure.
3. Request the Northampton Botanical Line Group to submit a detailed plan of their proposal to continue the botanic line within this road reserve to allow Council and neighbouring landowners along this road reserve the opportunity to comment on their proposal.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

Mr Broadhurst entered the meeting at 3.18pm.

5.10.11 WORKS STAFF COLLECTIVE EMPLOYMENT AGREEMENT (ITEM 6.5.11)

Cr Cripps left the meeting at 3.55pm.

Moved Cr STOCK-STANDEN, seconded Cr WILSON

That works staff be advised that Council:

1. Clause 5 – Term of Agreement

Will not support a two year agreement term and that a four year term is to apply.

2. Clause 8 - Indexation

Will not accept an increase in wages at a rate of 4% for each year of the agreement and that the annual increases of CPI or the National Wage Case whichever is the greater is to apply.

3. Clause 9.2 – Wages

Will not support the change of truck drivers Level from Level 3 to Level 4 due to the position requiring the towing of trailers at times. The Council does not consider that this increase for such a small issue is warranted. In addition and as advised previously the only reason two truck drivers are on a Level 4 is due to their previous circumstances.

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4. Clause 10 – Cost of Living Allowance

Will not support the payment of and allowance to employees based in Kalbarri as the decision to live in Kalbarri is that of the employee not a Council directive.

5. Clause 11- Leading Hand Allowance

Agree to the payment of a leading hand allowance for employees required to supervise three or more employees on a specific task and that payment to be the rate of pay currently received by the Senior Leading Hand and is subject to Management approval.

6. Clause 12 Service Allowance

Supports the payment of a service allowance as per the following rates:

5 to 9 years service	\$50/fortnight
10 to 19 years service	\$90/fortnight
20 plus years of service	\$130/fortnight

7. Clause 13 – Attendance Bonus Payment

No longer support the attendance bonus payment and this clause be deleted.

8. Clause 14 – Living Away From Home Allowance

Support a payment of \$30 per night for each night an employee is away from their normal place of residence due to work commitments.

9. Clause 17 - Additional Skills Allowance

Reconsider this matter once works staff have developed increment levels.

10. Clause 19 – Personal /Sick Leave – Cashing Out

Support the payment of accrued personal/sick leave to an employee who retires and that payment is to a maximum of 8 weeks and is paid at the rate of retirement.

Not support the request for payment in lieu of two previous public holidays, being the 2<sup>nd</sup> January and Easter Tuesday, as the removal of these two public holiday entitlements was undertaken when the new Award was established which involved consultation with all members of the local government sectors. This was not a Council decision but an industry decision and therefore the provision of the Award is to apply.

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11. Clause 20 – Time In Lieu

No longer approve the accumulation of hours for overtime worked and that all overtime worked to paid at the appropriate overtime rate as per the Award.

ALTERNATIVE OFFER

That Council submit the following alternative offer to the works staff for their consideration:

- that all works staff pay rates be increased by 5% for each year of the four year term;
- that a payment of \$30 per night apply to works staff where they are required to stay overnight away from their personal residence for work requirements;
- that all employees remain on their current levels of salary;
- that a Leading Hand Allowance be paid as per new Clause 11;
- that the following conditions no longer apply:
  - Service allowance
  - Attendance Bonus Payment
  - Introduction of increment levels
  - Accruing of time off in lieu for overtime worked, that is all overtime worked to be paid in accordance with the Award

CARRIED 5/1

Cr Pike requested that his name be recorded as voting against the motion.

Cr Carson left the meeting at 4.15pm.

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**5.11 PRESIDENTS REPORT**

Since the last Council meeting Cr Wilson reported on his attendance to the following:

- Northampton Anzac Day Ceremony where he laid a wreath on behalf of Council and the community.
- Attended a function where he met the new Chief Executive Officer from the City of Greater Geraldton
- Attended Northampton 150 Year Celebration Committee Meeting

**5.12 DEPUTY SHIRE PRESIDENTS REPORT**

Nil

**5.13 COUNCILLORS REPORT**

**5.13.1 CR BOOTH**

Since the last Council meeting Cr Booth reported on her attendance to the following:

- Kalbarri Visitor Centre Meeting
- Kalbarri Development Association Meeting

**5.13.2 CR SIMKIN**

Since the last Council meeting Cr Simkin reported on his attendance to the following:

- Attended 100 year celebration ceremony of the Hampton Lodge. Discussed aged care with the Grand Master. The Masonic Lodge has a number of aged care projects in Western Australia.

**5.13.3 CR STOCK-STANDEN**

Since the last Council meeting Cr Stock-Standen reported on her attendance to a Northampton 150 Year Committee meeting.

**5.14 INFORMATION BULLETIN**

Noted

**5.15 NEW ITEMS OF BUSINESS**

**5.15.1 CR PIKE – LUCKY BAY CAMPING**

Cr Pike expressed his concern on the overcrowding and degradation of the Lucky Bay area and in particular possible health issues and refuse disposal issues due to the number of people camping at the location

President and CEO advised that Council has approached the State Government on numerous occasions on this matter as the land in question is unallocated crown land and not under the control of Councils nor does Council have any legal jurisdiction over the area and all previous requests to control the area have basically been ignored by the State Government.

Moved Cr PIKE, seconded Cr BOOTH

That Council request the Minister for the Environment that immediate action be undertaken by the Department of Environment and Conservation in providing facilities/services, such as eco friendly ablutions, and refuse removal to areas of Luck Bay to help protect the area.

CARRIED 5/0

**5.15.2 CR PIKE – COUNCIL VISIT TO PORT HEDLAND**

Cr Pike suggested that Council send a delegation to undertake a visit to Port Hedland to view first hand how they are developing the area due to the increase in mining operations.

Moved Cr PIKE, seconded Cr SIMKIN

That Council lists in future budgets a provision for a delegation of Councillors to visit Port Hedland as a fact finding trip in how they are developing their area due to increase in mining activities.

CARRIED 5/0



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**5.16 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council be held on 21<sup>st</sup> June 2013 commencing at 1.00pm at the Allen Centre, Kalbarri

**5.17 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4.30pm.