

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Council Chambers, Hampton Road
Northampton on 19th December 2014**

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12.1 OPENING

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.00pm.

12.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr C Simkin	Deputy President	Northampton Ward
Cr T Carson		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr M Holt		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works & Technical Services	
Mrs Hayley Williams	Principal Planner	

12.2.1 LEAVE OF ABSENCE

Cr D Stanich

12.2.2 APOLOGIES

Cr M Scott

12.3 QUESTION TIME

No members of the public were present during question time.

12.4 CONFIRMATION OF MINUTES

12.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21st NOVEMBER 2014

Moved Cr GLIDDON, seconded Cr HOLT

That the minutes of the Ordinary Meeting of Council held on the 21st November 2014 be confirmed as a true and correct record with the following changes.

- 11.3 Remove “has no considered” and insert “has not considered”
- 11.4.4 Change “19th September 2014” to “17th October 2014”
- 11.6 Change to carried by absolute majority
- 11.6.1 Remove “that due to external the” and insert “that due to the external”
- 11.6.2 Remove “existing” and insert “exiting”
- 11.10.3 Remove “WA Local Government Authority” and insert “WA Local Government Association”
- 11.13.2 Remove “Cr Stock-Standen” and insert “Cr Scott”

CARRIED 7/0

12.4.2 POLICY ON HYDRAULIC FRACTURING

Moved Cr CARSON, seconded Cr HOLT

That the Chief Executive Officer submit a policy on Hydraulic fracturing (Fracking) to the February 2015 Meeting of Council.

CARRIED 7/0

12.5 RECEIVAL OF MINUTES

12.4.1 RECEIVAL OF MINUTES – AUDIT COMMITTEE MEETING 19th DECEMBER 2014

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That the minutes of the Audit Committee Meeting held on the 19th December 2014 be confirmed as a true and correct record.

CARRIED 7/0

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12.4.2 RECEIVAL OF ANNUAL REPORT, INTERNAL AUDIT REPORT AND RISK MATRIX

Moved Cr STOCK-STANDEN, seconded Cr GLIDDON

That Council:

Receive the 2013/2014 Annual Report including the Annual Financial Statements, Audit Report and Management Report.

Receive the Internal Audit Report and Risk Matrix as per Regulation 17 of the *Local Government Act 1995*.

CARRIED 7/0

12.6 WORKS REPORT

12.6.1 MAINTENANCE WORKS/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

12.6.2 REQUEST FOR QUOTE– SUPPLY OF ONE (1) 6 WHEEL TIP TRUCK AND/OR SALE OF ONE 6 WHEEL TIP TRUCK AS A TRADE OR SALE ONLY BASIS (ITEM 6.1.2)

Moved Cr HOLT, seconded Cr CARSON

That Council accepts the quote submitted by Midwest Isuzu for the supply of one Isuzu GIGA CXZ 455 6 Wheel Tip Truck with trade vehicle (P168 – NR1109) to be released to Midwest Isuzu. Total price to Council \$143,717 (exc. GST).

CARRIED 7/0

12.6.3 REQUEST FOR QUOTE– SUPPLY OF ONE (1) 4WD BACKHOE LOADER AND/OR SALE OF ONE 4WD BACKHOE LOADER AS A TRADE OR SALE ONLY BASIS (ITEM 6.1.3)

Moved Cr SIMKIN, seconded Cr CARSON

That Council accepts the quote submitted by Afgri Equipment for the supply of one JCB 3CX CLASSIC ECO 4WD Backhoe Loader with trade vehicle (P215 – NR9619) to be released to Afgri Equipment. Total price to Council \$96,583 (exc. GST).

CARRIED 7/0

Mr Broadhurst left the meeting at 1.45pm.

12.7 HEALTH/BUILDING REPORT

12.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

12.8 TOWN PLANNING REPORT

12.8.1 MIDWEST COASTAL NODES PLANNING STUDY – HALFWAY & LUCKY BAY CAMPING AREA – REQUEST FOR FUNDING (ITEM 6.3.1)

Moved Cr STOCK-STANDEN, seconded Cr PIKE

That Council commit \$12,871 towards the project and that the Coastal Management Reserve Fund be utilised for this contribution.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

12.8.2 BUILDING AND RETAINING WALL ENCROACHMENTS, MITCHELL STREET HORROCKS (ITEM 6.3.2)

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

Council resolved that:

1. Shire staff in consultation with the appointed surveyor and solicitor undertake the preparation of easements for building encroachments on Lots 17, 18, 66 and 67 Mitchell Street, Horrocks.
2. The landowners of Lot 17, 18, 66 and 67 shall pay for the cost associated with preparing the interest only deposited plans, easement documentation and registration fees.
3. Advise the abovementioned landowners that based on current quotes for works the cost of preparing the interest only deposited plan and easement documentation is approximately \$2385.00 per property. This is based on a fee of approximately \$1660.00 for the easement preparation per lot and the entire survey costing approximately \$2900.00.
4. Liaise with the landowners of Lots 93 and 94 Mitchell Street to advise of the issues associated with undertaking an easement over buildings where exclusive possession is required. Further discuss with these landowners the benefits of undergoing a boundary realignment through subdivision in order to secure the building within their lot boundary.

CARRIED 7/0

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12.8.3 SINGLE RESIDENTIAL SECOND-HAND TRANSPORTABLE DWELLING – LOT 209 (NO. 17) STOKES STREET, HORROCKS (ITEM 6.3.3)

Moved Cr CARSON, seconded Cr HOLT

That Council grant formal planning approval for a single residential second-hand transportable dwelling on Lot 209 (No. 17) Stokes Street, Horrocks subject to the following conditions;

- (a) Development shall be in accordance with the attached approved plans dated 19 December 2014 and subject to any modifications required as a consequence of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
- (b) A building permit shall be issued by the local government prior to the commencement of any work on the site;
- (c) The space between the ground level and the floor level of the transportable dwelling shall be suitably enclosed to the approval of the local government;
- (d) All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;
- (e) Prior to the issue of a building permit, the owner is to lodge a bond of \$9,500.00 to secure completion of all steps necessary to achieve an external appearance to the building in accordance with the Planning Approval;
- (f) A statutory declaration shall be lodged with the local government prior to the approval of a building permit. The statutory declaration is to be signed by the Applicant and appropriately witnessed, indicating that the bond will be forfeited to Council if:
 - (i) The works described in the attached approved plans dated 19 December 2014 are not completed within 24 months;
- (g) Installation of crossing places to the standards and specification of the local government;
- (h) The roof of the building being clad of new, non-reflective materials consistent or complementary in colour with the

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- surrounding natural landscape features or desired streetscape to the approval of the local government;
- (i) A materials and colour schedule for the transportable dwelling and the additions shall be provided prior to the approval of the building permit to the approval of the local government;
 - (j) The walls of the existing transportable dwelling shall be painted in a colour to match the overall development to the approval of the local government;
 - (k) A landscaping plan is to be submitted for approval by the local government, and once approved, prior to the commencement of the approved use, the approved landscaping plan is to be implemented in full and maintained thereafter to the approval of the local government;
 - (l) Boundary fencing is to be constructed and thereafter maintained to the approval of the local government;
 - (m) Access and car parking areas to be paved/sealed, drained and thereafter maintained to the approval of the local government;
 - (n) Any soils disturbed or deposited on site shall be stabilised to the approval of the local government; and
 - (o) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.

Advice Notes:

- 1) Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.
- 2) If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

CARRIED 7/0

Hayley Williams left the meeting at 2.10pm.

12.8.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)

Noted

12.9 FINANCE REPORT

12.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr SIMKIN, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 20382 to 20418 inclusive, totalling \$165,593.43, Municipal EFT payments numbered EFT13140 to EFT13292 inclusive totalling \$618,685.25, Direct Debit payments GJ0501 to GJ0505 totalling \$6,247.49, Trust Fund Cheques 2014-2019, totalling \$79,833.27 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

12.9.2 MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)

Moved Cr SIMKIN, seconded Cr PIKE

That Council adopts the Draft Monthly Financial Report for the period ending 30 November 2014.

CARRIED 7/0

12.10 ADMINISTRATION & CORPORATE REPORT

12.10.1 2015 COUNCIL MEETING DATES (ITEM 6.5.1)

Moved Cr SIMKIN, seconded Cr CARSON

1. That Council holds their ordinary meetings on the third Friday of each month with the exception of the April 2015 meeting which is to be held Wednesday 22nd April 2015.
2. That all meetings commence at 1.00pm.
3. That the February, June and October meetings be held at the Allen Centre in Kalbarri with all other meetings to be held at the Northampton Council Chambers.

CARRIED 7/0

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12.10.2 ANNUAL REPORT (ITEM 6.5.2)

Moved Cr WILSON, seconded Cr GLIDDON

That the Annual Electors meeting be held Wednesday 21st January 2015 commencing at 5.30pm at the Northampton Council Chambers.

CARRIED 7/0

12.10.3 RENT CHARGES – NORTHAMPTON LIA UNITS (ITEM 6.5.3)

Moved Cr STOCK-STANDEN, seconded Cr CARSON

That Council approve the first twelve months rent free for the use of the Light Industrial Units 1 to 4 at Lot 83 Kitson Circuit, Northampton.

CARRIED 7/0

12.10.4 NORTHAMPTON CHILD CARE CENTRE (ITEM 6.5.4)

Moved Cr SIMKIN, seconded Cr STOCK-STANDEN

That Council:

1. Undertake the financial recording and management of the Northampton Child Care Centre for a further three years as from 1st January 2015 to 31 December 2017 and a Memorandum of Understanding for this extension be entered into with the Northampton Child Care Center.
2. Should the Northampton Child Care Centre become unsustainable for the MOU period then the NCCC Management Committee be required to take steps to revise the centres options for continued operation, and the Council cease undertaking the financial administration/management role.

CARRIED 7/0

**12.10.5 DISPLAY SITE CHARGE – NORTHAMPTON AGRICULTURAL SHOW
(ITEM 6.5.5)**

Moved Cr HOLT, seconded Cr PIKE

That council refuse to pay the \$44.00 account issued by the Northampton Agricultural Society but will make a donation totalling of \$44.00 to the Northampton Agricultural Society.

CARRIED 7/0

12.10.6 KALBARRI VOLUNTEER SEA SEARCH & RESCUE BUILDING (ITEM 6.5.6)

Moved Cr GLIDDON, seconded Cr PIKE

1. Approve of the proposed lease area for portion of Reserve 25307 as per plan presented in Appendices 1, and that a lease be entered into with the Kalbarri Volunteer Sea Search and Rescue Group for this area for a period of 21 years at a rent of \$1 per year.
2. That Council provides in-principal support for the design of proposed extensions to the existing building and that formal approval will only be provided upon submitting of required plans and specifications for planning and building approval.

CARRIED 7/0

12.10.7 AUTHORISED PAYMENT – CHISAL ALLIANCE (ITEM 6.5.7)

Moved Cr PIKE, seconded Cr GLIDDON

That Council authorise the payment of \$5,217.75 (GST exclusive) to Chisal Alliance being costs incurred for the Living Communities Program and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

12.10.8 BEACH SHELTER - HORROCKS (ITEM 6.5.7)

Moved Cr CARSON, seconded Cr HOLT

That Council approves the construction of a beach shelter as proposed by the Horrocks Community Centre Inc, located at the beach area known as the "whiting pool", and authorise expenditure of \$1,470 (GST exclusive) for materials costs for the construction of the shelter.

CARRIED BY AN ABSOLUTE MAJORITY 7/0

AFTERNOON TEA ADJOURNMENT

Council adjourned for afternoon tea at 2.50pm.

Meeting reconvened at 3.02pm with the following in attendance:

Cr Wilson, Cr Simkin, Cr Carson, Cr Gliddon, Cr Stock-Standen, Cr Holt, Cr Pike,
Chief Executive Officer Garry Keefe, Deputy Chief Executive Officer Grant
Middleton

12.11 SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Wilson reported on his attendance at the following:

26/11/14 NRM Meeting Geraldton
27/11/14 Met with the owners of Coolcalalaya station with CEO in
relation to a proposed event in March 2015
12/12/14 Shire Christmas function at the Northampton Bowling Club

12.12 DEPUTY SHIRE PRESIDENTS REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

29/11/14 Christening of the Kalbarri VMR rescue boat "Spirit of Kalbarri"
12/12/14 Shire Christmas function at the Northampton Bowling Club

12.13 COUNCILLORS REPORTS

12.13.1 CR CARSON

Since the last Council meeting Cr Carson reported on his attendance at the Shire
Christmas function at the Northampton Bowling Club on 12/12/14.

12.13.2 CR GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance at the
following:

24/11/14 Midwest Tourism Alliance meeting in Geraldton
29/11/14 Christened the Kalbarri VMR rescue boat "Spirit of Kalbarri"
2/12/14 RoadWise Meeting Kalbarri (elected as chairperson)
12/12/14 Shire Christmas function at the Northampton Bowling Club
Two Kalbarri Visitor Centre Committee Meetings

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12.13.3 CR HOLT

Since the last Council meeting Cr Holt reported on his attendance at the following:

29/11/14	Christening of the Kalbarri VMR rescue boat "Spirit of Kalbarri"
12/12/14	Review plans VMR Kalbarri
12/12/14	Shire Christmas function at the Northampton Bowling Club

12.13.4 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at the following:

29/11/14	Christening of the Kalbarri VMR rescue boat "Spirit of Kalbarri"
2/12/14	RoadWise Meeting Kalbarri
12/12/14	Review plans VMR Kalbarri
12/12/14	Shire Christmas function at the Northampton Bowling Club

12.14 INFORMATION BULLETIN

Nil

12.15 NEW ITEMS OF BUSINESS

Cr Holt advised that Shaun Peters the OIC of Kalbarri Police had requested to meet council for the purpose of relationship building.

12.15.1 NETWORKING WITH OIC KALBARRI POLICE

Moved Cr HOLT, seconded Cr PIKE

That Council invites Shaun Peters OIC Kalbarri Police to afternoon tea with Councillors at 3.00 on Friday the 20th February at the Allen Centre Kalbarri.

CARRIED 7/0

12.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on the 20th February 2015 commencing at 1.00pm at the Allen Centre, Grey Street Kalbarri.

Cr Holt gave notice that he would be requesting a leave of absence from the February 2015 Meeting of Council.

12.17 CLOSURE

There being no further business, the President thanked his Deputy President, Councillors, Chief Executive Officer and staff for their efforts and support during the year. The President wished everyone a good and safe Christmas and declared the meeting closed at 3.25pm.