
10.1	OPENING	3
10.2	PRESENT	3
10.2.1	LEAVE OF ABSENCE	3
10.2.2	APOLOGIES	3
10.3	QUESTION TIME	3
10.4	CONFIRMATION OF MINUTES	4
10.4.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18 th September 2015	4
10.4.2	BUSINESS ARISING FROM MINUTES	4
10.5	RECEIVAL OF MINUTES	4
10.6	WORKS REPORT	5
10.7	HEALTH/BUILDING REPORT	6
10.7.1	BUILDING STATISTICS (ITEM 6.2.1)	6
10.7.2	FEES AND CHARGES REFUSE SITES - 2015/2016 REVIEW (ITEM 6.2.2)	6
10.7.3	PROPOSAL FOR HOLIDAY PARKS AND CAMPING GROUNDS LEGISLATION (ITEM 6.2.3)	6
10.8	TOWN PLANNING REPORT	6
10.8.1	PROPOSED GROUP DWELLING – RELOCATED BUILDINGS – LOT 285 (NO. 6) GOULD STREET, KALBARRI (ITEM 6.3.1)	6
10.8.3	PROPOSED ITINERANT FOOD VAN - KALBARRI (ITEM 6.3.3)	9
10.8.4	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)	10
10.9	FINANCE REPORT	10
10.9.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	10
10.9.2	MONTHLY FINANCIAL STATEMENTS SEPTEMBER 2015 (ITEM 6.4.2)	10
10.10	ADMINISTRATION & CORPORATE REPORT	11
10.10.1	VEHICLE CHANGEOVER (ITEM 6.5.1)	11
10.10.2	RAKE PLACE VACANT LOTS (ITEM 6.5.2)	11
10.10.3	TOURISM PROMOTION (ITEM 6.5.3)	11
10.10.5	LOT 23 RAKE PLACE RESIDENCE – GST COSTS (ITEM 6.5.5)	11
10.10.6	LOT 452 ROBINSON STREET, NORTHAMPTON (ITEM 6.5.6)	12
10.10.7	CR's WILSON & GLIDDON (ITEM 6.5.7)	12
10.10.8	BUSH FIRE RISK MANAGEMENT PLANNING PROJECT (ITEM 6.5.8)	12
10.10.9	SOLAR LIGHTING – KALBARRI DISABLED FISHING PLATFORM (ITEM 6.5.9)	12
10.10.10	ALUMINIUM CAN COLLECTION POINT (ITEM 6.5.10)	12
10.10.11	INSURANCE COVER - DEFIBRILLATOR (ITEM 6.5.11)	13

SHIRE OF NORTHAMPTON

**Minutes of Ordinary Meeting of Council held at the Allen Centre Grey Street, Kalbarri on
16 October 2015**

10.11	SHIRE PRESIDENT'S REPORT	13
10.12	DEPUTY SHIRE PRESIDENT'S REPORT	13
10.13	COUNCILLORS' REPORTS	13
10.13.1	CR HOLT	13
10.13.2	CR GLIDDON	13
10.13.3	CR STOCK-STANDEN	14
10.13.4	CR SCOTT	14
10.14	INFORMATION BULLETIN	14
10.15	NEW ITEMS OF BUSINESS	14
10.15.1	PORT GREGORY PINK LAKE STOPPING AREA	14
10.15.2	TRACKING SYSTEMS FOR SHIRE VEHICLES	14
10.15.3	CR GLIDDON'S RETIREMENT FROM COUNCIL	15
10.15.4	CR WILSON'S RETIREMENT FROM COUNCIL	15
10.16	NEXT MEETING OF COUNCIL	15
10.17	CLOSURE	15

10.1 OPENING

The President thanked all Councillors and staff members present for their attendance and declared the meeting open at 1.00pm.

10.2 PRESENT

Cr G Wilson	President	Northampton Ward
Cr C Simkin	Deputy President	Northampton Ward
Cr T Carson		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr P Gliddon		Kalbarri Ward
Cr M Scott		Kalbarri Ward
Cr M Holt		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mrs Hayley Williams	Principal Planner	
Mr Neil Broadhurst	Manager of Works	
Mrs Debbie Carson	Community Development Officer	
Mr Shane Krakouer	Cr-elect	
Mrs Roslyn Suckling	Cr-elect	

10.2.1 LEAVE OF ABSENCE

Nil

10.2.2 APOLOGIES

Cr Stanich

10.3 QUESTION TIME

Mr John Laverack addressed Council and asked the following questions:

- In relation to 4WD driving and off-road vehicle land use and questioned why an access sign had been removed, stating that it was putting beach users at risk.

CEO advised that he was not aware of the sign being removed and advised that this would be checked.

- Have any Kalbarri works been deferred due to the additional financial expenditure incurred by Council as a result of the fire in Northampton in April.

President advised that no works had been deferred as a direct result of the fire and that Council was utilising funds from its Land Development Reserve Fund to help with the remediation costs.

- Queried who was in control of the fire brigade and the water use on the chemical fire, why wasn't foam retardant used as well as whether appropriate bunding was in place to contain the chemical spill event.

CEO advised that the Department of Fire and Emergency Services (Geraldton) were in charge, use of large amounts of water on the fire was necessary to protect underground fuel tanks and neighbouring buildings, and the use of fire retardant foam was used as that also resulted in contamination of the drainage line.

CEO also advised that the issue of bunding is under the control of the Department of Minerals and Petroleum and AgSafe WA and is not under the jurisdiction of the Council. CEO also advised that verbal advice had been received that the landowner was inspected by AgSafe WA prior to the fire event and all required bunding was in place.

10.4 CONFIRMATION OF MINUTES

10.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18th September 2015

Moved Cr GLIDDON, seconded Cr SCOTT

That the minutes of the Ordinary Meeting of Council held on the 18th September 2015 be confirmed as a true and correct record.

CARRIED 8/0

10.4.2 BUSINESS ARISING FROM MINUTES

Nil

10.5 RECEIVAL OF MINUTES

Moved CR STOCK-STANDEN, Seconded Cr SCOTT

That the minutes of the Horrocks Community Centre Selection Committee meeting be received.

CARRIED 8/0

10.6 WORKS REPORT

10.6.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 6.1.1)

Noted

10.6.2 NORTHAMPTON COMMUNITY CENTRE CAR PARK LINE MARKING AND SIGNAGE FOR SCHOOL DROP-OFF AND PICKUP AREA (ITEM 6.1.2)

Moved Cr STOCK-STANDEN, seconded Cr HOLT

That Council instruct Management to undertake improvement works to the Northampton District High School area including the installation of additional line marking and signage to Lot 469 being the sealed car parking area at the Northampton Community Centre, and that these works are approved as authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

10.6.3 CONSIDERATION FOR ROAD WORKS COOLCALALAYA ROAD (ITEM 6.1.3)

Moved Cr CARSON, seconded Cr HOLT

That due to other major road project commitments involving grant funding and Council resources and other priority road works that are to be undertaken in the current and future budgets, that no gravel sheeting of Coolcalalaya Road be undertaken at this stage and patching and maintenance grading to be continued. Council will review this situation when the Binnu West Road and White Cliffs Road projects have been completed.

CARRIED 8/0

10.6.4 KALBARRI SUPERMARKET/GILGAI TAVERN CAR PARK AREA CONCEPT PLANS AND ADVERTISING (ITEM 6.1.4)

Moved Cr SCOTT, seconded Cr PIKE

Council undertake advertising of the concept plans for car parking arrangements within the Kalbarri Supermarket / Gilgai Tavern area for public comment.

CARRIED 8/0

Neil Broadhurst departed the meeting at 1:45pm.

10.7 HEALTH/BUILDING REPORT

10.7.1 BUILDING STATISTICS (ITEM 6.2.1)

Noted

10.7.2 FEES AND CHARGES REFUSE SITES - 2015/2016 REVIEW (ITEM 6.2.2)

Moved Cr SCOTT, seconded Cr HOLT

That Council defer the matter and management investigate alternative tip charge options (eg ticketing system) to provide to the Principal Building Surveyor, as well as develop a 2-3 year plan that will reduce or remove the requirement for road verge side collections, and that these be reported back to Council for consideration in future budgets. Additionally, a charge of \$5 to be levied for 240L and 200L drums dumped in the putrescibles waste, and for this charge to be advertised to come into effect in January 2016.

CARRIED 8/0

**10.7.3 PROPOSAL FOR HOLIDAY PARKS AND CAMPING GROUNDS
LEGISLATION (ITEM 6.2.3)**

Noted

10.8 TOWN PLANNING REPORT

**10.8.1 PROPOSED GROUP DWELLING – RELOCATED BUILDINGS – LOT 285
(NO. 6) GOULD STREET, KALBARRI (ITEM 6.3.1)**

Moved Cr CARSON, seconded Cr STOCK-STANDEN

That Council:

- 1 Grant formal development approval for a grouped dwelling and outbuilding to be constructed upon Lot 285 (No. 6) Gould Street, Kalbarri subject to the following conditions:
 - a) Development shall be in accordance with the attached approved plan(s) dated 16 October, 2015 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;

- b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
- c) The proposed outbuilding shall be located a minimum of 1 metre from the rear (south) and side (west) boundaries as shown in red on the attached approved plans dated 16 October 2015;
- d) Development shall be in accordance with the approved building materials and colour schedule for the proposed grouped dwelling, outbuilding and car port;
- e) The space between the ground level and the floor level of the relocated dwellings shall be suitably enclosed to the approval of the Local Government;
- f) All verandah posts, rafters, downpipes, gutters and fascias are to be painted or replaced in a colour and/or materials that are from the approved building materials and colour schedule to the approval of the Local Government;
- g) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;
- h) Installation of crossing place/s to the standards and specifications of the Local Government;
- i) All stormwater is to be disposed of on-site to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied;
- j) A building permit shall be issued by the Local Government prior to the commencement of any work on the site;
- k) In accordance with Shire of Northampton Local Planning Policy 'Relocated Dwellings and Second Hand Cladding Materials' the applicant is required to make payment to the Shire of Northampton a bond to the amount of \$1500.00 that must be accompanied by a statutory declaration, signed by the applicants and appropriately witnessed, indicating that the bond will be forfeited to Council if:
 - (i) The works described in the development approval and building permit are not carried out within a period of one year from the date of issue of the necessary building permit; and
 - (ii) Any notice duly served upon the builder is not promptly complied with.

- l) Access and car parking areas to be paved/sealed, drained and thereafter maintained to the approval of the local government;
- m) The Applicant/Owner is required to make arrangements with and to the satisfaction of the Water Corporation, for the provision of reticulated sewerage to all lots/units within the subdivision/development;
- n) Should the development be intended for strata titling/subdivision in the future then the applicant is advised that the group dwellings are to be developed in order to achieve the minimum site area per dwelling in accordance with 5.1.1 of the *Residential Design Codes* (2013); and
- o) Should the development be intended for strata or survey strata titling in the future please be advised that the Western Australian Planning Commission may require the provision of common property within the strata or survey strata subdivision in accordance with the *Residential Design Codes* (2013).

Notes:

- 1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;
- 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained;
- 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 6/2

10.8.2	PROPOSED RELOCATED SINGLE DWELLING – LOT 255 (NO. 58) FLORA BOULEVARD, KALBARRI (ITEM 6.3.2)
--------	--

Moved Cr HOLT, seconded Cr SCOTT

That Council:

- 1. Defer the application and management obtain legal advice to establish what is the precise definition of a residential structure, to allow Council to further consider this application.

2. Upon legal and advice and consideration of this advice, Council to review existing Shire of Northampton Local Planning Policies that address both new and second-hand transportable buildings, as well as any prefabricated structure, and prepare a new Local Planning Policy that will address these types of developments in all zones across the Shire.

CARRIED 5/3

10.8.3 PROPOSED ITINERANT FOOD VAN - KALBARRI (ITEM 6.3.3)

Moved Cr CARSON, seconded Cr PIKE

That Council:

1. Grant formal development approval for the operation of an itinerant food van at the additional location – car park within Red Bluff Road Reserve subject to compliance with the following:
 - a) The itinerant food van shall operate at the additional location indicated upon the attached approved plan(s) dated 16 October 2015 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.
 - b) This approval is valid until 25 September 2017, after which the development will be returned to Council for further consideration.
 - c) All conditions contained within Planning Approval 2014-038 granted by Council on 22 August 2014 are applicable to this approval and the itinerant food van shall operate in accordance with these conditions and this amendment.

Notes:

1. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect
2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained

3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

CARRIED 8/0

10.8.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.4)

Noted

ADJOURNMENT – AFTERNOON TEA

Council adjourned for afternoon tea at 3:00pm.

Meeting reconvened at 3:13pm with the following in attendance:

Cr Wilson, Cr Simkin, Cr Carson, Cr Stock-Standen, Cr Gliddon, Cr Scott, Cr Holt, Cr Pike, Chief Executive Officer Garry Keeffe, Mrs Hayley Williams Principal Planner, Mrs Debbie Carson Community Development Officer, Mr Shane Krakouer Cr-elect, Mrs Roslyn Suckling Cr-elect.

10.9 FINANCE REPORT

10.9.1 ACCOUNTS FOR PAYMENT (ITEM 6.4.1)

Moved Cr PIKE, seconded Cr GLIDDON

That Municipal Fund Cheques 20711 to 20759 inclusive totalling \$93,321.75, Municipal EFT payments numbered EFT14152 to EFT14271 inclusive totalling \$684,421.05, direct Debit payments numbered GJ0302 to GJ0309 totalling \$20,079.55, Trust Fund Cheques 2076 to 2079, totalling \$1,030.00 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

10.9.2 MONTHLY FINANCIAL STATEMENTS SEPTEMBER 2015 (ITEM 6.4.2)

Moved Cr CARSON, seconded Cr HOLT

That Council adopts the Monthly Financial Report for the period ending 30 September 2015.

CARRIED 8/0

10.10 ADMINISTRATION & CORPORATE REPORT

10.10.1 VEHICLE CHANGEOVER (ITEM 6.5.1)

Moved Cr CARSON, seconded Cr SCOTT

That Council purchases an Isuzu MUX for the Principal Building Surveyor at a net cost after trade-in of \$5,750, and the Ford Everest for the CEO at a net cost after trade-in of \$18,094.

CARRIED 8/0

10.10.2 RAKE PLACE VACANT LOTS (ITEM 6.5.2)

Moved Cr STOCK-STANDEN, seconded Cr SIMKIN

That Council reduce the sale prices of the available vacant lots in Rake Place (being Lots 22, 24, 25 and 29) by 10%.

CARRIED 8/0

10.10.3 TOURISM PROMOTION (ITEM 6.5.3)

Moved Cr GLIDDON, seconded Cr PIKE

That Council not pursue the additional advertising proposed on the basis that it does not offer Council value for money.

CARRIED 8/0

**10.10.4 PROPOSED PURPOSE OF LOT 21 HAMPTON ROAD, NORTHAMPTON
(ITEM 6.5.4)**

Noted

10.10.5 LOT 23 RAKE PLACE RESIDENCE – GST COSTS (ITEM 6.5.5)

Moved Cr SCOTT, seconded Cr GLIDDON

That Council approves the use of the Land Development Reserve Funds for the completion of the new staff residence at Lot 23 Rake Place Northampton.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

10.10.6 LOT 452 ROBINSON STREET, NORTHAMPTON (ITEM 6.5.6)

Moved Cr STOCK-STANDEN, seconded Cr HOLT

That Council commit that the use of the whole of Lot 452 Robinson Street be retained for Public Purposes for Railway Station incorporating railway heritage purposes only.

CARRIED 8/0

10.10.7 CR's WILSON & GLIDDON (ITEM 6.5.7)

Noted

10.10.8 BUSH FIRE RISK MANAGEMENT PLANNING PROJECT (ITEM 6.5.8)

Moved Cr GLIDDON, seconded Cr HOLT

That Council endorse the actions of the CEO to be a signatory to a Bushfire Risk Management Planning Project Grant Agreement in association with the Shires of Irwin and Carnamah for the engagement of a Bush Fire Risk Management Coordinator.

CARRIED 8/0

10.10.9 SOLAR LIGHTING – KALBARRI DISABLED FISHING PLATFORM (ITEM 6.5.9)

Moved Cr SIMKIN, seconded Cr STOCK-STANDEN

That Council purchases one HEI Solar Light for the Kalbarri disabled fishing platform with a galvanised light pole (non-powder coated).

CARRIED 8/0

10.10.10 ALUMINIUM CAN COLLECTION POINT (ITEM 6.5.10)

Moved Cr PIKE, seconded Cr STOCK-STANDEN

That Council approves the request from the Kalbarri Branch of the Order of Australasian of Old Bastards for the location of an aluminium can collection apparatus consisting of a caged trailer to be located on the Wood Street road verge as indicated on the map within the report subject to the following conditions:

1. That Council reserves the right to remove the trailer should it become in a state of disrepair.
2. That should the collection trailer become a general dumping site and not for its intended use of collection of aluminium cans, then it is to be removed from site immediately.

CARRIED 8/0

10.10.11 INSURANCE COVER - DEFIBRILLATOR (ITEM 6.5.11)

Cr Holt advised that the Kalbarri St John Ambulance has determined to insure their own defibrillators, so there is now no requirement of Council to consider the insurance of the defibrillator located at the Chinaman's Beach ablution facility as proposed.

Agenda item was withdrawn.

10.11 SHIRE PRESIDENT'S REPORT

Nil

10.12 DEPUTY SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

30/9/2015 Horrocks Community Centre Committee tender meeting

10.13 COUNCILLORS' REPORTS

10.13.1 CR HOLT

Since the last Council meeting Cr Holt reported on his attendance at:

18/9/2015 SES Advisory Committee briefing of proposed changes to legislation that will impact on bush fire regulations

10.13.2 CR GLIDDON

Since the last Council meeting Cr Gliddon reported on her attendance at:

19/9/2015 Zest Festival as a representative of the Shire and to meet and greet guests

- 21-24/9/2015 Visitor Centre Conference
5/10/2015 Met with Tim Shanahan with other Shire management re
Midwest Health matters
13/10/2015 Kalbarri Visitor Centre Committee meeting

10.13.3 CR STOCK-STANDEN

Since the last Council meeting Cr Stock-Standen reported on her attendance at:

- 30/9/2015 Horrocks Community Centre Committee tender meeting

10.13.4 CR SCOTT

Since the last Council meeting Cr Scott reported on his attendance at:

- 30/9/2015 Horrocks Community Centre Committee tender meeting
5/10/2015 Met with Tim Shanahan with other Shire management re
Midwest Health matters

10.14 INFORMATION BULLETIN

Noted

10.15 NEW ITEMS OF BUSINESS

10.15.1 PORT GREGORY PINK LAKE STOPPING AREA

Cr Gliddon reported that visitors to the Port Gregory area are frequently stopping to view and photograph the Pink Lake, although there is no specially designated stopping or viewing area. Cr Gliddon therefore proposed that Council investigate the placement of a suitable site and viewing platform to meet this tourism need.

Moved Cr GLIDDON, seconded Cr STOCK-STANDEN

That Council investigate the identification of a site and placement of a viewing platform to allow visitors to view the Port Gregory Pink Lake and investigate possible funding opportunities for this infrastructure.

CARRIED 8/0

10.15.2 TRACKING SYSTEMS FOR SHIRE VEHICLES

Cr Simkin expressed concern about the safety of works employees when working alone in remote locations and proposed a solution of purchasing tracking devices for vehicles to identify the locations of employees in these instances.

Moved Cr SIMKIN, seconded Cr SCOTT

That Council investigate the purchase of tracking systems for vehicles for the safety of employees when out in the field (in consultation with works staff) and report their findings to Council for further consideration.

CARRIED 8/0

10.15.3 CR GLIDDON'S RETIREMENT FROM COUNCIL

Cr Wilson acknowledge that the meeting of Council would be Cr Gliddon's last as a Shire Councillor, having served on Council for twenty years, and expressed thanks to her for her support and commitment over this period.

Moved Cr WILSON, seconded Cr SIMKIN

A vote of thanks to Cr Gliddon for her time in Council over the past twenty years and for her commitment and guidance during that time.

CARRIED 8/0

10.15.4 CR WILSON'S RETIREMENT FROM COUNCIL

Cr Simkin acknowledge that the meeting of Council would be Cr Wilson's last as a Shire Councillor and as the Shire President, having served on Council for sixteen years, of which Cr Wilson has been President for six, and expressed thanks to him for his leadership and commitment over this period.

Moved Cr Simkin, seconded Cr GLIDDON

A vote of thanks to Cr Wilson for his time as President to the Council and also as a Councillor, and for the leadership and progress he has brought to the Shire during that time.

CARRIED 8/0

10.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on the 20th November 2015 commencing at 1.00pm at the Council Chambers, Hampton Road, Northampton.

10.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 4:32pm.