



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 16th November 2018 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to be 'Garry L Keeffe', is placed above the printed name.

**GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER**

8th November 2018



~ Agenda ~

16th November 2018

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 16th November 2018, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

8th November 2018

SHIRE OF NORTHAMPTON

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for licence, any statement, limitation or approval made by a member or officer of the **Shire of Northampton** during the course of any meeting is not intended to be and is not taken as notice of approval from the **Shire of Northampton**. The **Shire of Northampton** warns that anyone who has lodged an application with the **Shire of Northampton** must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the **Shire of Northampton** in respect of the application.

Signed  _____

Date 8th November 2018

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
16th November 2018

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 19th October 2018

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
19th October 2018

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10.1 OPENING

The President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.00pm.

10.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr T Carson		Northampton Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Mr Garry Keefe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mrs Deb Carson	Planning Officer	

10.2.1 LEAVE OF ABSENCE

Nil

10.2.2 APOLOGIES

Nil

10.3 QUESTION TIME

Mr Graham Dunn addressed Council on the following matters:

1. Would Council consider providing a heavy-duty commercial bench seat within the Mall area between the Tavern and the Supermarket, which is now Council-controlled land?

Cr Simkin responded, advising that they will review the budget and if there are sufficient funds then Council may be able to address this.

2. Would Council consider grading the area of the Tourist Information Bay upon the Ajana-Kalbarri Road as it is becoming increasingly degraded?

Chief Executive Officer advised that the grader will be in Kalbarri prior to the Christmas break to reconstruct a car park on the foreshore and if so will arrange to have the car park graded as requested.

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3. Mr Dunn offered his thanks and gratitude to Council for providing the facility that now accommodates the Sea Breeze Day Care Centre, and also for the CEO's assistance with obtaining a Lotterywest grant and assisting the processes required to achieve this.

Cr Simkin accepted Mr Dunn's thanks and acknowledgement.

10.4 DISCLOSURE OF INTEREST

Cr Hay declared a financial interest in Item 7.5.6 as he has a financial interest in a parcel of land that is adjacent to this proposal, and may incur a financial gain or loss from the decision of Council.

Cr Krakouer declared a financial interest in Item 7.3.1 as he has a financial interest in a similar business to that of the application, and may incur a financial gain or loss from the decision of Council.

10.5 CONFIRMATION OF MINUTES

10.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 21 st SEPTEMBER 2018

Moved Cr SMITH, seconded Cr SUCKLING

That the minutes of the Ordinary Meeting of Council held on the 21st September 2018 be confirmed as a true and correct record.

CARRIED 9/0

10.5.2 BUSINESS ARISING FROM MINUTES

Nil

10.6 RECEIVAL OF MINUTES

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That the minutes from the Horrocks Beach Coastal Hazard Risk Management and Adaptation Plan Steering Committee Meeting held on 1st October 2018 be received.

CARRIED 9/0

10.7 WORKS & ENGINEERING REPORT

10.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)

Noted

10.8 HEALTH & BUILDING REPORT

10.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted

10.9 TOWN PLANNING REPORT

Cr Krakouer declared a financial interest in Item 7.3.1 as he has a financial interest in a similar business to that of the application, and may incur a financial gain or loss from the decision of Council, and departed the meeting at 1.12pm.

10.9.1 APPLICATION FOR MOBILE FOOD VAN – RESERVE 50396 KALBARRI LAND-BACKED WHARF, KALBARRI AND HOME BUSINESS (PARKING OF COMMERCIAL VEHICLE) LOT 103 (NO. 7) (ITEM 7.3.1)

Moved Cr SMITH, seconded Cr PIKE

1. That Council approve the Application for Development Approval for a food van to operate upon Reserve 50396 subject to the following conditions:
 - a. This Development Approval is an approval for the proposed use of a food van for the purposes of the *Shire of Northampton's Local Planning Scheme No. 11 – Kalbarri* and the *Planning and Development Act (2005)* only, and is subject to a Temporary Land Permit being obtained and maintained with the Department of Transport in their capacity as the management body of the reserve, within which the use is proposed to be located;
 - b. This approval shall become void if a Temporary Land Permit, issued by the Department of Transport, is not attained and/or maintained;
 - c. The approval is for one (1) food van only and does not include any peripheral alfresco seating;

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- d. Notwithstanding Condition No.'s 1a and 1b, this approval is valid for a period of three (3) years, and shall expire on the 19th October 2021, at which time the Applicant is required to reapply for a further Development Approval period;
 - e. Development/use shall be in accordance with the attached approved plans dated 19 October 2018 and subject to any modifications required as a consequence of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
 - f. Any additions to, or change to, the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
 - g. The Applicant shall at no time interfere with the operations and activities of the commercial fishing activities upon the land-backed wharf, or with other approved users of the land-backed wharf, to the satisfaction of the local government;
 - h. Should substantiated ongoing complaints be received in relation to Condition 1g, the Shire of Northampton reserves the right to review and/or revoke this Development Approval;
 - i. The Applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the *Shire of Northampton's Local Planning Policy – Commercial Recreational Tourism Activity*;
 - j. The approved hours of operation of this food van are between 7am and 7pm, 7 days per week;
 - k. This approval allows two (2) portable signs only to be used to promote the food van in the following locations:
 - (i) one sign to be located immediately adjacent to the food van upon Reserve 50396; and
 - (ii) the location of the second sign to be determined by the local government so as not to conflict with the proposed entry statement to the land-backed wharf;
 - l. No further signs shall be permitted in relation to this Development Approval;
 - m. This approval is issued only to M. Grove and is NOT transferable to any other person or to any other land parcel, without the further application and approval of the Shire of Northampton;
 - n. The food van is approved to sell the following items only:
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- Indonesian Cuisine
 - Cooked Seafood; and
 - Coffee, and other non-alcoholic canned and bottled beverages.
- o. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times;
- p. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;
- q. The use of mechanical chimes or amplified music which could cause a noise nuisance is not permitted;
- r. The Applicant shall advise any customers of the food van who park their vehicles upon the land-backed wharf, so as to access the food van (and who are not authorised by the Department of Transport) to remove their vehicles immediately;
- s. The food van is required to be removed from Reserve 50396 at the close of business each day and is not permitted to be stored overnight upon the Reserve;
- t. This approval is subject to the Applicant entering into a suitable arrangement with the Department of Transport and/or the Shire of Northampton in relation to the use of an electrical power supply for the food van, with this Development Approval becoming void if a suitable power supply arrangement is unable to be agreed upon and instated;
- u. The use of a generator upon Reserve 50396 is only allowed during power outages and where an alternative power source is not accessible. At all other times, the Applicant shall utilise the power source provided by the Department of Transport upon Reserve 50396 only;
- v. The food van is permitted to be stored at Lot 103 (No. 7) Darwinia Drive, Kalbarri outside of trading hours and subject to:
- (i) the van being stored within the property boundaries; and
 - (ii) the food van not causing injury to or prejudicially affecting the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise; and
 - (iii) the Applicant meeting the requirements of Condition 1(x), as per below;
- w. The Applicant is advised that the use of a generator in connection with the food van at Lot 103 Darwinia Drive is not allowed, except in the event of a power outage and only between the hours of 8am and 6pm;

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- x. No food is to be prepared within the dwelling upon Lot 103 (No. 7) Darwinia Drive, Kalbarri and all food preparation shall be contained within the food van, unless further application is made to, and approval is granted by, the Shire of Northampton; and
- y. The parking and storage of the commercial vehicle (food van) upon Lot 103 (No. 7) Darwinia Drive, Kalbarri requires annual approval, and the Applicant is advised that they must re-apply to the Shire of Northampton prior to the end of each financial year (30th June) to gain approval for the parking of the food van upon this residential lot.

Advice Notes

- 1. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.
- 2. The Applicant is advised that compliance with any and all governmental legislation and regulations, including but not limited to the Health Act and Regulations, and the Food Act and Regulations, is required at all times;
- 3. If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.

And;

- 2. That Council advise the Department of Transport that it has approved the Application for Development Approval subject to the above conditions and, forward to the Department of Transport all correspondence received from stakeholders in relation to the proposed siting of the food van, for their final determination.
- 3. That all access road signage for operators upon the land-backed wharf be relocated to a suitable site to be determined by the Chief Executive Office to ensure that the signage doesn't degrade or interfere with the proposed Entry Statement to the land-backed wharf.

CARRIED 8/0

Cr Krakouer returned to the meeting at 1.26pm.

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**10.9.2 REQUEST FOR BOND FEE REDUCTION – SINGLE DWELLING AND
ANCILLARY DWELLING - LOT 65 (NO. 7) BORONIA CIRCUIT, KALBARRI
(ITEM 7.3.2)**

Moved Cr HAY, seconded Cr SUCKLING

That Council:

1. Refuse the Applicant's request to reduce the bond payable from \$10,000 to \$5,000 (as required under the original planning application's estimated cost and approval);
2. Advise the Applicant that a bond to the amount of \$10,000 is required, with the \$5,000 outstanding to be received by the Shire of Northampton no later than the 30th November 2018;
- 3.. Require the Applicant to complete and sign a new Statutory Declaration form on the template provided, that states the above bond amount; and
4. Require the Applicant to pay an additional \$211 planning fee for the amendment of his Development Approval D/A 2017-072 to include a sliding door and office.

CARRIED 9/0

**10.9.3 PROPOSED AMENDMENT TO DEVELOPMENT APPROVAL - TRADE
SUPPLIES (PRIMARY PRODUCTION) - LOT 118 (NO. 214) HAMPTON
ROAD, NORTHAMPTON (ITEM 7.3.3)**

Moved Cr CARSON, seconded Cr KRAKOUER

That Council:

1. Waive the planning amendment fee of \$1,292 associated with the application to amend Development Approval D/A 2017-101, on the basis that there are no structural changes to the building plans and the only changes are scheduling changes;
2. Approve the Amendment to Development Approval D/A 2017-101 subject to the following conditions:

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- a. Development shall be in accordance with the attached approved plan(s) dated 19 October 2018 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
 - b. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;
 - c. Approval is granted on the basis the proposed development/use is not considered a sensitive land use and the proposed development/use complies with the recommendations made by the Environmental Assessment Report (LK138.1) for Lot 118 Hampton Road Northampton, prepared by Land Kwalitiy dated 27 November 2017;
 - d. The applicant is to prepare, submit and implement a Risk Assessment that meets the requirements of the Dangerous Goods Safety (Storage and Handling of Non- Explosives) Regulations 2007 to the approval of the Department of Mines, Industry Regulation and Safety and the Local Government;
 - e. The existing below ground fuel tanks are to be removed in accordance with the requirements of the Department of Mines, Industry Regulation and Safety;
 - f. Prior to commencement of development works, investigation for soil and groundwater contamination is to be carried out to determine if remediation is required;
 - g. If required, remediation, including validation of remediation, of any contamination identified shall be completed prior to the completion of construction works to the satisfaction of the Local Government on advice from the Department of Water and Environment Regulation, to ensure that the site is suitable for the proposed use;
 - h. Investigations and remediation are to be carried out in compliance with the Contaminated Sites Act 2003 and current Department of Water and Environment Regulation's contaminated sites guidelines;
 - i. A building permit shall be issued by the local government prior to the commencement of any work on the site;
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- j. A detailed schedule of external materials and colours to be used in the construction of the development shall be submitted prior to lodgement of an application for a building permit to the approval of the local government;
- k. A traditional profile of roof guttering shall be used for the Shop front building for the collection of stormwater and modern profiles are not permitted;
- l. The proposed outbuildings are to be constructed of coated metal sheeting (Colorbond), and the use of Zinalume is not permitted;
- m. All stormwater is to be disposed of on-site to the specifications and approval of the local government;
- n. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
- o. No equipment, machinery, tools of trade goods or materials connected with the business are to be stored (either temporarily or permanently) on any part of the lot other than within the buildings or its service yard;
- p. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, drained line marked and kerbed in accordance with the attached approved plan dated 19 October 2018. The areas must be sealed in bitumen or concrete in accordance with the Shire of Northampton specifications, unless otherwise approved by the Manager for Works and Engineering;
- q. The loading and/or unloading of vehicles is to occur on-site and in a manner that does not interfere with the parking of vehicles in the car park. All car parking bays in the car park are to be made available at all times for the parking of vehicles by visitors and employees;
- r. The redundant crossover shall be removed as marked in RED on the attached approved plan(s) dated 19 October 2018, and the kerbing, verge and footpath reinstated at the Applicant's cost;

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- s. One driveway shall be permitted onto Hampton Road. This shall be sealed including the carparking area, 9m in width, at right angles to the road and be situated at the location marked in RED on the attached approved plan(s) dated 19 October 2018;
- t. Installation of crossing places to the standards and specifications for commercial use to the approval of the local government; and
- u. The Applicant shall maintain bunding on Lot 118 Hampton Road, Northampton in accordance with the recommendations made by the Environmental Assessment Report (LK138.1) for Lot 118 Hampton Road Northampton, prepared by Land Kwalitiy dated 27 November 2017.
- v. Should the construction of Stage 2, as per the attached approved plans dated 19 October 2018, not have commenced or be about to commence within a two year period from the date of construction of the outbuilding, then the Applicant shall be required to, at a minimum, provide landscaping and/or screening to the front façade of the outbuilding to soften the western façade, to the approval of the local government;
- w. Should the construction of Stage 2, as per the attached approved plans dated 19 October 2018, not have commenced or be about to commence within a five year period from the date of construction of the outbuilding, then the Applicant shall be required to submit and undertake structural and aesthetic alterations to the front of the outbuilding (for example, windows, entry doors, verandah, cladding and landscaping, or an alternative smaller shop front, in accordance with the heritage guidelines of the Shire's Local Planning Scheme) to the approval of the local government; and
- x. The visible storage of outdoor trade supplies and materials towards the front of the lot is not permitted, and trade supplies and materials shall be stored wholly within the outbuilding or gravelled storage area as shown on the attached approved plans dated 19 October 2018, or screened from view from the street, unless they form part of a trade display for promotional purposes.

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Advice Notes:

- Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;
- Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.
- Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.
- Note 4: Compliance is required with the Dangerous Goods Safety (Storage and Handling of Non- Explosives) Regulations 2007.
- Note 5: In regard to Condition No. 4 the Applicant/Owner is advised that all chemical storage and handling on the property is to comply with the requirements of the Department of Mines, Industry Regulation and Safety, Department of Health, Department of Water and Environment Regulation and Agsafe.
- Note 6: In regard to Conditions No. 5, 6 & 7 the Applicant/Owner is advised that these conditions were required by the Department of Water and Environment Regulation (DWER) prior to the submission of the finalised Environmental Assessment Report to their Department for their review and approval. Once notification has been received from DWER that they support the findings of the Environmental Assessment Report, these conditions will be considered to have been met.
- Note 7: The development will require the approval of Water Corporation's Building Services section prior to commencement of works and infrastructure contributions and fees may apply.
- Note 8. The Applicant must obtain approval from Main Roads before any crossover construction and redundant works are undertaken within the NWCH road reserve. The applicant seeking to undertake works within the Main Roads' road reserve is required to submit an Application as outlined in the Application Kit and Guidelines for Low Complexity Work. Application Kits can be found on the Main Roads website >Our
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Roads> Conducting Works on Roads > Application Kit and Guidelines for Organisations Seeking to Undertake Works Within Road Reserve – Low Complexity Works.

Note 9. A crossover layout plan will need to be prepared by the application in consultation with the Shire of Northampton and Main Roads to consider the attached markups on the site plan to adequately separate traffic turning in and out, and ensure the line of sight is kept of obstructions greater than 0.2m in height as specified in section 5.1.4 and Figure 5 of the Main Roads Driveways Policy.

CARRIED 9/0

10.9.4 LOCAL PLANNING POLICY REVIEW - DRAFT EXTRACTIVE INDUSTRY LOCAL PLANNING POLICY (ITEM 7.3.4)
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Moved Cr PIKE, seconded Cr STEWART

That Council pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the Planning and Development (Local Planning Schemes) Regulations 2015 resolve to:

1. Adopt for final approval the modified Extractive Industry Local Planning Policy and proceed to publish a notice to this effect in the local newspaper.

CARRIED 9/0

10.9.5 CHRMAP STEERING COMMITTEE – NOMINATED CHAIRPERSON NOT MEMBER OF COUNCIL (ITEM 7.3.5)

Moved Cr PIKE, seconded Cr STEWART

That Council modify the Steering Committee's Terms of Reference for the preparation of the Horrocks Coastal Hazard Risk Management and Adaptation Plan to enable a Community Representative to be Chairperson of the Steering Committee.

CARRIED 9/0

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10.9.6 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.6)

Noted.

10.10 FINANCE REPORT

10.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr SIMKIN, seconded Cr HAY

That Municipal Fund Cheques 21524 to 21543 inclusive totalling \$58,190.19, Municipal EFT payments numbered EFT18363 to EFT18500 inclusive totalling \$462,065.67, Trust Fund Cheques 2348 to 2358, totalling \$2,416.60, Direct Debit payments numbered GJ0301 to GJ0306 inclusive totalling \$233,689.96 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

10.10.2 MONTHLY FINANCIAL STATEMENTS – SEPTEMBER 2018 (ITEM 7.4.2)

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council adopts the Monthly Financial Report for the period ending 30th September 2018.

CARRIED 9/0

10.10.3 2018-2019 FEES AND CHARGES SCHEDULE ADJUSTMENT (ITEM 7.4.3)

Moved Cr CARSON, seconded Cr STEWART

That Council adopts the revised Fees and charges as presented below:

Horrocks Caravan Park	\$21,917.51
Lot 588 Grey St Kalbarri	\$23,796.26
Lot 589 Grey St Kalbarri	\$14,718.72
Unit 1 Lot 83 Kitson Circuit	\$6,995.03
Unit 2 Lot 83 Kitson Circuit	\$6,995.03
Unit 3 Lot 83 Kitson Circuit	\$8,160.87
Unit 4 Lot 83 Kitson Circuit	\$8,160.87
Kalbarri Airport Landing Fees	\$15.00

CARRIED BY AN ABSOLUTE MAJORITY 9/0

10.11 ADMINISTRATION & CORPORATE REPORT
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10.11.1 ROAD MAINTENANCE DIRECT GRANT (ITEM 7.5.1)
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Moved Cr SUCKLING, seconded Cr STEWART

That Council:

1. Note the advice with the change of Direct Road Maintenance Grant and revoke its decision at the September 2018 meeting, Minute 9.11.2 and continue to progress with the development of a road reserve to Little Bay to the value of \$48,000 in 2018/19.
2. Rescind minute 9.11.2 and re-instate the original budget to a value of \$48,000 for the creation of the Little Bay Road Reserve

CARRIED BY AN ABSOLUTE MAJORITY 9/0

10.11.2 LAND & ROAD RESERVE TRANSFERS – KALBARRI WORKS DEPOT (ITEM 7.5.3)

Moved Cr STEWART, seconded Cr SMITH

That Council:

1. Approve of the closure of road reserve off Porter Street that is currently within the Kalbarri works depot as per the provisions of Section 58 of the *Land Administration Act 1997*, (refer Appendices 1).
2. Should there be no objection to the road closure, then the CEO be given delegated authority to progress with the formal road closure without further reference to the Council.
3. Request the Department of Planning Lands and Heritage to amalgamate the closed road reserve and crown reserves 38384 and 36021 comprising of Lots 558, 1009 and 1010 to form one crown reserve for the purpose of depot site (as per current Management Order purpose).
4. Prepare and submit a deposited plan supporting the road closure and re-description of existing crown reserves.

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Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
19th October 2018

5. That costs to be incurred for this process be declared authorised expenditure

CARRIED BY AN ABSOLUTE MAJORITY 9/0

10.11.3 RATES RECOVERY – RODNEY MACKENZIE (ITEM 7.5.3)
--

Moved Cr SUCKLING, seconded Cr KRAKOUER

That Council responds to Mr Rodney MacKenzie's legal advisors advising that Council disallows the objection in whole on the basis that none of the grounds raised fall under the grounds of objection prescribed under section 6.76(1) of the Act, which states:

1. A person may, in accordance with this section, object to the rate record of a local government on the ground:

(a) that there is an error in the rate record

(i) with respect to the identity of the owner or occupier of any land;
or

(ii) on the basis that the land or part of the land is not rateable land;

or

(b) if the local government imposes a differential general rate, that the characteristics of the land recorded in the rate record as the basis for imposing that rate should be deleted and other characteristics substituted

CARRIED 9/0

Cr Krakouer declared an interest in Item 7.5.4 as he has a financial interest in the item, having quoted on the installation of the metres, and may incur a financial gain or loss from the decision of Council, and departed the meeting at 2.26pm.

10.11.4 ELECTRICITY METERS – KALBARRI SPORT & RECREATION CENTRE (ITEM 7.5.4)
--

Moved Cr SUCKLING, seconded Cr STOCK-STANDEN

That Council defer the proposal to install separate electricity meters for the various buildings/functions at the Kalbarri Sport and Recreation area for further consideration within the 2019/20 Budget.

CARRIED 8/0

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Cr Krakouer returned to the meeting at 2.27pm.

**10.11.5 PROPOSED ENTRY STATEMENTS TO KALBARRI COMMERCIAL FISHING
PRECINCT (ITEM 7.5.5)**

Moved Cr SIMKIN, seconded Cr SMITH

That Council approve of the construction of an entry statement to the entry of the Kalbarri Commercial Fishing land back wharf/precinct as per the design presented.

CARRIED 9/0

Cr Hay declared a financial interest in Item 7.5.6 as he has a financial interest in a parcel of land that is adjacent to this proposal and may incur a financial gain or loss from the decision of Council, and departed the meeting at 2.30pm.

10.11.6 PORT GREGORY PLAYGROUND (ITEM 7.5.6)

Moved Cr SUCKLING, seconded Cr STEWART

That Council authorise an additional \$5,200 for the erection of a new playground at Port Gregory and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Cr Hay returned to the meeting at 2.33pm.

10.12 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

- 8/10/2018 Regional Road Group Coastal Sub-Group Meeting
- 17/10/2018 Port Gregory/Yallabatharra Fire Brigade Meeting - where Owen Simkin was given a Service Recognition Award for his longevity to the Fire Brigade

10.13 COUNCILLORS' REPORTS

10.13.1 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

- 9/10/2018 Kalbarri Visitor Centre Meeting
-

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19th October 2018

10.13.2 CR STEWART

Since the last Council meeting Cr Stewart reported on his attendance at:

18/10/2018 WALGA Effective Communication Training Course

10.13.3 CR PIKE

Since the last Council meeting Cr Pike reported on his attendance at:

16/10/2018 Local Government Road Safety Awards- Kalbarri Roadwise
Committee won the award for Local Road Safety Partnerships

10.13.4 CR SUCKLING

Since the last Council meeting Cr Suckling reported on her attendance at:

10/10/2018 Northampton Community Centre AGM
15/10/2018 Northampton Occasional Child Care Centre Meeting
18/10/2018 WALGA Effective Communication Training Course

10.13.5 CR STOCK-STANDEN

Since the last Council meeting Cr Stock-Standen reported on her attendance at:

1/10/2018 CHRMAP Steering Committee Meeting

10.14 NEW ITEMS OF BUSINESS

10.14.1 KALBARRI ROADWISE COMMITTEE AWARD

Cr Stock-Standen asked if, in recognition of their recent award, Council could write the Kalbarri Roadwise Committee a letter of congratulations.

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council direct staff to write a letter of congratulation to the Kalbarri Roadwise Committee

CARRIED 9/0

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Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
19th October 2018

10.14.2 PORT GREGORY FIRE BRIGADE ABLUTIONS

Cr Hay addressed Council with regard to the need for the Port Gregory Fire Brigade to install a toilet facility.

DCEO suggested the installation of a toilet facility may be eligible for Emergency Services Levy funding and this will be investigated and if applicable be listed for consideration within the 2019/20 Budget.

10.14.3 PROPOSED AMENDMENT TO THE OPENING OF THE BURNING SEASON

Cr Simkin raised that he had received a request for the opening of the burning season to be brought forward to early February, so as to assist in the agricultural practices of mould-boarding and spading etc.

Moved Cr SIMKIN, seconded Cr SMITH

That a proposal, to bring the date of the opening of the burning season forward to early February and so as to align with the Chapman Valley Shire, be presented to the Bushfire Advisory Committee for consideration at their Annual General Meeting and for them to provide a recommendation to Council.

CARRIED 7/2

10.15 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday the 16th November 2018 commencing at 1.00pm at the Council Chambers, Northampton.

10.16 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.06pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 20 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 16th NOVEMBER 2018

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
7.1.2	KALBARRI – ECO FLORA BOREFIELD MAINTENANCE WORKS AND INSTALLATION OF NEW SUBMERSIBLE PUMP	4

7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
--------------	---

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	7th November 2018

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Swamps, Old NWCH, O'Connor, Wickens, Wickens South, Brooks, Yallabartharra, Rob, Swamps, Bishop Gully, Yerina Springs, Balline and Chilimony Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Ogilvie East, Nolba Stock, Binu East, Balla Whelarra, Wickens, Monegarry and Reynolds Road/s.

Maintenance Items

- Northampton, Horrocks – Pothole repair works.
- Northampton Tip Site – Installation of updated tip directional signs.
- Kalbarri – Foreshore maintenance and assistance in regard to the dual use pathway installation works.
- Kalbarri – Grey Street – Replacement of collapsed drainage grate.
- Kalbarri – Nature based playground – Repairs/Modification undertaken to playground.
- Kalbarri – Westren Power identified tree pruning undertaken.

Other Items (Budget)

- Rural – Chilimony Road (stage 3) shoulder reconditioning works continuing. Works have been tidied and halted until a return can be made due to weather.
- White Cliffs Road – Works are continuing for stage 2 construction and sealing works for the southern 5.7 kilometres. Gravel basecourse importation complete, culverts completed. Basecourse mix etc commenced.
- Kalbarri – Assistance with and undertaking of reticulation repairs etc. associated with the Kalbarri foreshore Dual Use Pathway installation.
- Kalbarri – Nature based playground – Repairs/Modification undertaken to playground.
- Kalbarri – Westren Power identified tree pruning undertaken.
- Northampton Oval – Verti Drain and Verti Mow turf renovation works completed.
- Kalbarri Oval – Verti drain turf renovations works completed.

Plant Items

- P287 – John Deere mower – Dust entering cab on new mowing. Latest works to pressurise and seal the cab have dramatically improved the situation.
- P289 – Caterpillar Grader – New Grader delivered.

Staff/Personnel Items

- Northampton Gardener – Appointment of Mrs Nicole Young to Northampton Gardener position. Mrs Young to undertake a 3 months hand over and probation period with Mrs Susan Koppensteiner who shall be retiring early March 2019.

For Council information.

**7.1.2 KALBARRI – ECO FLORA BOREFIELD
MAINTENANCE WORKS AND INSTALLATION OF NEW SUBMERSIBLE PUMP**

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	7th November 2018
APPENDICES:	Email dated October 18, 2018.

BACKGROUND:

The Bore field area created/installed as part of the Eco Flora sub division development originally consisted of 5 individual bores being installed to cater for the parks and gardens reticulation water requirements. Of the 5 sites only 3 of the bores deliver what could arguably be described as a reliable water supply. Two are very good with a third delivering a less reliable source at maybe 50% capacity of the other two and would appear to be forking when placed under constant pumping conditions.

The third of these locations stopped operating approximately 6 weeks ago requiring the submersible pump to be lifted and replaced with what was hoped to be an operational pump from one of the other nonoperational bores. Some preliminary testing was carried out prior to placing the pump down the third bore to ascertain that the pump was in a working condition however when placed down the bore and under load this pump has failed.

This initial trail undertaken with the assistance of Abrolhos Electric resulted in an invoice (\$2,880.00 plus GST) for works undertaken with unfortunately no clear result achieved. The only piece of information gained was that the bore from which the old pump was removed did have a wet column that would indicate that maybe some residual water remains in one of the now disused bore sites that upon further testing may have a useable amount of water available. This would require further testing to confirm if the bore is of any value and hence a viable alternative for future use.

From this, the Manager of Works and Technical Services and Kalbarri leading Hand discussed the next best option to undertake to ensure that the third bore location could be placed back online and offer a viable backup water supply in the case of one of the larger and more reliable water supply bores experiencing supply problems particularly while heading into our summer period. Contact was made with Central Pumps in Geraldton who are familiar with the Kalbarri situation and carry out and maintain similar type works in the greater Geraldton area, they also currently maintain and service the Northampton bore field requirements.

Specification was to place a pump in the third bore that would provide a maximum amount of water without damaging either the pump infrastructure or forking of the bore. In addition, they were to undertake an inspection and testing of the bore that the additional pump was originally removed from to ascertain if a reliable amount of water could be sourced from this bore. This would ultimately provide fitting of a suitable sized pump to bore location number 3 and test bore location number 4 for a viable alternative water supply.

As Abrolhos Electrics were involved with the initial part of the works and were keen to continue to have a more local input they were asked to submit a price also to undertake the works with advice from a Perth based pump supplier submitted a price to undertake the works.

Details of the 2 submitted prices as per below;

Central West Pumps – Supply new pump -	\$3,986.00 plus GST
Labour to install new pump to bore 3 and test bore 4 for viability	
-	\$1,100.00 plus GST
Travel -	\$ 672.00 plus GST.
Total	\$5,758.00 plus GST
Abrolhos Electrics - Supply and install -	\$3,305.00 plus GST
Does not include testing viability of bore 4	

Works were approved to proceed with Abrolhos Electrics to install a pump only to bore 3 to ensure a viable water supply alternative is available in the case of a failure at either bore site one or two.

Kalbarri staff have been monitoring the success of this installation of the pump to bore 3 with figures indicating that when bore 1,2 and 3 run concurrently it would appear bore 3 delivers approximately 20% of the amount of water delivered to the storage tank. This shall continue to be monitored.

Through this process records and information for these bore sites have been found to be limited with a large dependency on the 2 main bores being the lower 2 locations. Little is known if any capacity is possible from bores 3, 4 or 5 however we are now back using bore 3 as essentially a backup supply. It is also evident that with our reliance on bores 1 and 2 these pumps have been used extensively with little maintenance having to be done for these 2 locations over the last 15 years. Subsequently management are recommending that consideration within the 2019/2020 budget for a provisional sum amount be allowed for which would be used for testing of the bore site/s 3,4 and 5 for viability and measure bore water level draw down etc. This would determine if the bores 3, 4 and 5 offer any viable water volume capacity, and secondly to undertake inspections of pumps and infrastructure located in bores 1 and 2 to determine if any maintenance or replacement works are required. The provisional sum amount is proposed to be \$12,000.00. (exc GST)

This provisional sum amount would be made up on the following costings from Central West Pumps based in Geraldton.;

1. Assumption made that the 2 main bores/pump that are at least 15 years old shall require either replacement or maintenance 2 x pumps required at \$3,500 each (exc GST)	\$7,000.00
2. Mob/Demob to site – Allow 2 visits 2 x visits at \$700 each (exc GST)	\$1,400.00
3. Labour - Allow 2-3 days onsite at \$1100 per day (exc GST) This would consist of removing and replacing new or serviced pumps plus testing of the remaining bores for any capacity to produce a useable amount of water.	\$3,300.00
4. Miscellaneous materials (exc GST)	\$ 300.00
Total	\$12,000.00

FINANCIAL & BUDGET IMPLICATIONS:

The 2018/2019 Budget has no provision for the works undertaken to effectively have bore location 3 put back in use.

In addition, no funds have been allocated for any future testing or replacement works other than minor maintenance repairs etc. for any of the bores that service the Eco Flora/Capital Hill area.

COMMENT:

Council is requested to endorse the actions of management in undertaking the works involved via the use of Abrolhos Electrics with the replacement of the pump and associated works at bore location 3 at the Eco Flora subdivision, and that the costs incurred of \$6,185.00 be approved as authorised expenditure.

In addition, Council consider the provision of an amount of \$15,000.00 be included for consideration within the 2019/2020 draft budget for the testing of existing bores to determine water volume capacity and maintenance or replacement requirements for the existing infrastructure located at the Eco Flora/Capital Hill subdivision site.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for the additional expenditure within the 2018/2019 approved Budget.

OFFICER RECOMMENDATION – ITEM 7.1.2

- 1. That Council endorse the actions by management to undertake works via the use of Abrolhos Electrics at the Eco Flora Subdivision to ensure adequate water volume is maintained from the site at the cost of \$6,185.00 (exc GST) and these costs be declared authorized expenditure.**
- 2. That Council include a provision of \$12,000.00 for consideration within the 2019/2020 draft budget for the testing of existing bores to determine water volume capacity and maintenance or replacement requirements for the existing infrastructure located at the Eco Flora/Capital Hill subdivision site.**

Neil Broadhurst

From: Garry Keeffe
Sent: Thursday, October 18, 2018 9:19 AM
To: Neil Broadhurst
Subject: RE: kalbarri eco flora bores

ITEM No:	DATE
7.1.2	16/11

Please prepare a report for the November Council meeting for Council to authorise these costs

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Neil Broadhurst
Sent: 18 October, 2018 9:09 AM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Cc: cwpumps@bigpond.net.au; Mick Sparling <mtcekalb@northampton.wa.gov.au>
Subject: RE: kalbarri eco flora bores

Garry

As you are aware 2 of the 5 bores work fine (the 2 closest to Charlies) with a third that we estimate at 50%, this third bore has stopped working due to mechanical breakdown and it was decided to utilise/try one of the existing bores from bore 4 or 5 to replace this one. Subsequently between Mic and Shane one submersible was pulled with Shane testing the pump and then placing this sub down bore 3 that operates at 50%. It would appear that the sub may not have been tested under load as the bore is now not producing any water at all indicating a sub problem once again. Hence we have a invoice for labour with no result.

Cost to date...inv 11477 - from Abrolhos electrics - \$2880 plus gst - inv with Leanne

Mic and myself have organised with central pumps in Geraldton that are familiar with the Kalbarri situation for a new sub/bore to be ordered to replace and have working bore 3 to guarantee a alternative water source if we encounter problems with bore 1 and 2 over summer. In addition they shall also undertake a inspection and test of the bore that we removed the additional pump from as it was noticed that the column was wet when removing the sub. Testing of the bore will ascertain to see if the bore itself is not producing enough water to be serviceable or if it was simply the pump that was not working properly as could have been the problem???

Central West Pump - Cost subject to install of new pump at bore 3 - new pump \$3986 plu. 10 hours labour at \$1100 plus travel \$672 plus....plus small misc costs

To test bore no 4 that we have found water in but need to check pumping capacity this would be done on the same visit within the hours above. This does not include install of a new pump etc purely to check capacity of the bore. It was also discussed that since installation of the 2 main bores that we depend on we have carried out very little maintenance and that we are at the stage that we should consider a provision be allowed for in the next budget for perhaps at least inspection and maintenance works and possible replacement of one if not both pumps???

In light of the cost of the above and the involvement with Shane in Kalbarri he is keen to submit a quote to undertake the replacement works for bore 3. I have not got this at this stage but should be with me by lunchtime today

(\$ 3305 + GST)

Regards

ITEM No:	DATE
7.1.2	16/11

Neil Broadhurst
Manager of Works and Technical Services
Shire of Northampton



Office (08) 9934 1202
Mob 0428 341 202
Fax (08) 9934 1072

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From: Garry Keeffe
Sent: Thursday, October 18, 2018 8:19 AM
To: Neil Broadhurst <works@northampton.wa.gov.au>
Subject: RE: kalbarri eco flora bores

What's the cost of this

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Neil Broadhurst
Sent: 16 October, 2018 9:35 AM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Cc: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: kalbarri eco flora bores

Garry

We are having a few issues and undertaking maint etc to the bores at Kalbarri prior to getting into the summer months

As you are aware 2 of the 5 bores work fine (the 2 closest to Charlies) with a third that we estimate at 50%, this third bore has stopped working due to mechanical breakdown and it was decided to utilise/try one of the existing bores from bore 4 or 5 to replace this one. Subsequently between Mic and Shane one submersible was pulled with shane testing the pump and then placing this sub down bore 3 that operates at 50%. It would appear that the sub may not

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2018/2019)

(November 2018)

2018/2019 Budget Works	Job No	Status	Comments
<u>Regional Road Group Projects</u>			
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 13.00 - 23.00 slk	RR10	COMPLETE	Included into 2018/2019 budget - September 2018
George Grey Drive Reseal			
<u>Roads to Recovery</u>			
Chilimony Road (C/over from 2017/2018) Shoulder Reconstruction - Stage 3 (North of North Road)	RT17	Commenced	Commenced works. Wet weather delays experienced to extent that construction crew has relocated to commence White Cliffs Road.
Chilimony Road Reseal Stage 3	RT26		
Kalbarri Road (Shared funding - RRG) Shoulder Reconditioning works 13.00 - 23.00 slk	RT29	COMPLETE	Works commenced Contractor RDH undertaking works
Binnu West Road Realign Chilimony Road intersection	RT25		Surveys undertaking initial survey and design works
Hatch Road Construct new floodway crossing	RT27		
Porter Street (Shared funding - Muni) Reseal (0.74 to 1.81 slk)	RT28		
<u>Royalties for Regions Funding</u>			
White Cliffs Road Construct and seal - Stage 2	R4R7	Commenced	Commenced works, design and pegging undertaken, Preliminary works commenced, Final gravel source and locations to be finalised.
White Cliffs Road Reseal - Stage 1 and 2 (Total 12.8kms)	R4R7		
Cont.			
2018/2019 Budget Works	Job No	Status	Comments

MUNICIPAL FUND CONSTRUCTION**Northampton****Northampton - Bateman Street**
Construct and Seal 210m

R971

Northampton - Thornton/Erwood Street
Construct and Seal

R983

Northampton - Stephen Street
Reseal (1.385 - 2.100)

R974

Northampton - Onslow Street
Reseal (0.000 - 1.320)

R975

Northampton - NCC Car park area
Reseal and new lines etc

F016

Northampton - Lions Park
Construct and seal car park**Northampton - Lions Park**
Extend culvert

5022

Kalbarri**Kalbarri - Atkinson Crescent**
Reseal

R972

Kalbarri - Stiles Road
Reseal

R973

Kalbarri - Porter Street (Shared funding - RTR)
Reseal (0.740 - 1.810)

R976

Budget amount reduced

Kalbarri - Sutherland Street
Reseal (0.000 - 0.330)

R977

Kalbarri - Walker Street
Reseal (0.107 - 0.820)

R979

REMOVED

Works removed from 2018/2019 budget

Cont.

2018/2019 Budget Works**Job No****Status****Comments****Kalbarri (cont)**

Kalbarri - Karina Mews Street Kerb replacement and Reseal	R982		
Kalbarri - Grey Street Construct and seal car park south of IGA	R968		
Kalbarri - Blue Holes access road Construct access road and car park.	R969		Preliminary inspection undertaken for combined works with toilet installation
<u>Rural</u>			
Von Bibra Road Gravel sheet selected sections	R980		
<u>MUNICIPAL FOOTPATHS</u>			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		Telstra infrastructure corrections required to lid heights
Northampton - Hampton Road Replace DUP from Stephen Street to Railway Tavern	F703		
Kalbarri - Chinamens toilet area Replace DUP to ablutions	F704		
Kalbarri - Nanda Drive Install access to Malaluca Pathway	F705		
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379		
Cont.			
MUNICIPAL FUND CONSTRUCTION	Job No	Status	Comments
<u>OTHER WORKS - Depots/Yards/Ovals/Parks/ Gardens etc</u>			
Northampton Depot		COMPLETE	

Modifications to Dog pound			
Northampton - Street Bin replacements/new Victoria style 55 litre street bins		COMPLETE	
Northampton - Kings Park Install new table and seat arrangement			Table and chair unit has arrived
Northampton - Oval renovation Undertake Verti draining		COMPLETE	
Northampton - Oval renovation Undertake Verti mowing		COMPLETE	
Kalbarri - Oval renovation Undertake Verti draining		COMPLETE	
Kalbarri Depot Install materials bins	5130		
Kalbarri - Opposite Rainbow Jungle Install stairway			
Rural - RAV4 Surveys Survey assessments for road gradient identification. Rob Road - survey detour area for adequacy Horry Road - survey current alignment for adequacy	T379		
Cont.			
2018/2019 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Motor Grader Purchase new - trade/sell P203 Motor Grader		COMPLETE	

Northampton - New Free Roller Purchase new - trade/sell existing roller		COMPLETE	Included with supply of new grader
Northampton - Utility - Gardener Purchase New - trade/sell P237 - N/ton Gardener utility		Ordered	Approximate delivery middle of November 2018
Northampton - Construction water tank replacement Replace tank part only		COMPLETE	Second hand complete unit purchased
Kalbarri - Utility - Kalbarri Ranger Purchase New - trade/sell P216 - Kalbarri Ranger utility		Ordered	Approximate delivery middle of November 2018
Kalbarri - Utility - Kalbarri Gardener/Cleaner Purchase New - trade/sell P235 - Kalbarri Gardener utility		Ordered	Approximate delivery middle of November 2018
Kalbarri - Truck water tank New water tank and attachments			
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Satelite phone for remote works			
Northampton - Set of hand held 2-way radios			
Northampton - Tip site generator			
Northampton Gardeners - Street sweep/broom		Complete	
Northampton Gardeners - Self propelled mower		Complete	
Northampton Gardeners - Small pressure cleaner			
Northampton Gardeners - Small fertiliser spreader		Complete	
Northampton Gardeners - Hedge pruners		Complete	
Northampton Gardeners - Backpack sprayer		Complete	
Kalbarri - Motorized broom		Complete	
Kalbarri - Concrete saw with trolley		Complete	
Horrocks - Backpack sprayer		Complete	

HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF OCTOBER 2018	2
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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 9th November 2018
	RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for October 2018.

OFFICER RECOMMENDATION – ITEM 7.2.1
--

For Council information.

SHIRE OF NORTHAMPTON
HEALTH AND BUILDING REPORT – 16th NOVEMBER 2018

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - OCTOBER 2018									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor 2. Wall 3. Roof			1. App Fee 2. BCITF 3. BRB 4. Other
01/10/2018	1632	J & C Dagleish 12 Erwood Rd NORTHAMPTON	Shoreline Outdoor World PO Box 3223 BLUFF POINT	12 (Lot 436) Erwood Road NORTHAMPTON	Patio	1. Concrete 2. n/a 3. C/Bonc	50	\$8,085	1. 97.00 2. 0.00 3. 61.65 4. 15.00
01/10/2018	1633	Summerstar Pty Ltd 8 Mallion Street EMBLETON	Holtro PO Box 4 BASSENDEAN	399 (Lot 10646) Red Bluff Road KALBARRI	8 x T/ptble park homes	1. Steel 2. F/cmnt 3. C/Bonc	544	\$1,019,000	1. 1936.10 2. 2038.00 3. 1396.03 4. 25.00
08/10/2018	1635	C Gabby 87 Capel Drive CAPEL	Dongara Bobcat PO Box 6 DONGARA	58 (Lot 54) Mitchell St HORROCKS	Retaining Wall	1. n/a 2. n/a 3. L/stone	n/a	\$16,500	1. 97.00 2. 0.00 3. 61.65 4. 4.00
10/10/2018	1637	J & L Cripps 25 Lesueur Rise SORRENTO	Redink Homes Midwest PO Box 85 GERALDTON	88-6 (Lot 2) Gance Cove HORROCKS	Dwelling	1. Concrete 2. Brick 3. C/Bonc	233	\$269,600	1. 512.24 2. 539.20 3. 369.35 4. 0.00
18/10/2018	1638	R Cameron 1374 Horrocks Road SANDY GULLY	Coral Coast Homes PO Box 5261 WONTHELLA	1374 (Lot 4) Horrocks Road SANDY GULLY	Shed and Patio	1. Concrete 2. Zinc 3. Zinc	173	\$37,000	1. 118.40 2. 74.00 3. 61.65 4. 0.00
18/10/2018	1639	J Higgott PO Box 491 KALBARRI	Owner/Builder	9 (Lot 3) Ranch Court KALBARRI	B/ground f/g pool	1. n/a 2. n/a 3. n/a	15	\$12,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
23/10/2018	1640	Summerstar Pty Ltd 8 Mallion Street EMBLETON	Holtro PO Box 4 BASSENDEAN	399 (Lot 10646) Red Bluff Road KALBARRI	40 x En-suites	1. Steel 2. F/cmnt 3. C/Bonc	252	\$800,000	1. 1520.00 2. 1600.00 3. 1096.00 4. 25.00

TOWN PLANNING CONTENTS

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7.3.1 LOCAL PLANNING POLICY REVIEW

LOCATION:	Whole of Shire
FILE REFERENCE:	10.4.11
APPLICANT:	Shire of Northampton
DATE OF REPORT:	7 November 2018
REPORTING OFFICER:	Hayley Williams - Consultant Planner
RESPONSIBLE OFFICER:	Garry Keeffe - Chief Executive Officer
APPENDICES:	
1.	Draft Local Planning Policies

AUTHORITY / DISCRETION:

Legislative when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.

SUMMARY / BACKGROUND:

A review of the Shire of Northampton's Local Planning Policies is in progress to update the range of policies and address provisions and terminology within the newly adopted *Local Planning Scheme No. 11 - Kalbarri, the Planning and Development (Local Planning Schemes) Regulations* and other anomalies.

Two new proposed Local Planning Policies are presented to Council for consideration:

- 1) Ancillary Accommodation
- 2) Development Performance Bonds and Bank Guarantees

This report recommends the initiation of the proposed Local Planning Policies for public comment, and advertising of those for a period of 21 days, pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Copies of the proposed Local Planning Policies are included as **Appendix 1** to this report for Council's information.

COMMUNITY & GOVERNMENT CONSULTATION:

Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* details the minimum advertising requirements for an amendment to a Local Planning Policy being no less than 21

days, unless the Local Government believes the amendment to be a minor amendment.

It is recommended that the advertising period be for 21 days and include the following actions in accordance with part 2, cl 4, of the 'Deemed Provisions' of the LPS Regulations:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices; and
- Notice made available on Northampton website.

FINANCIAL & BUDGET IMPLICATIONS:

The cost of advertising the Local Planning Policies is covered by the Council's existing Planning budget allocation.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 10

Shire of Northampton Local Planning Scheme No. 11

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for adopting Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained with the Shire of Northampton Planning Schemes.

POLICY IMPLICATIONS:

A Local Planning Policy does not bind the local government in respect of any application for planning approval, but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a Local Planning Policy, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

STRATEGIC IMPLICATIONS:

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

COMMENT:

Due to an increase in the number of recent applications made to the Shire of Northampton for ancillary accommodation, and also buildings that require a bond to be taken to ensure compliance with town planning conditions, it is considered timely to provide further guidance on these issues by means of the proposed Local Planning Policies, attached at **Appendix 1**.

The objectives of the Ancillary Accommodation Policy are to provide a clear definition of that type of accommodation, ensure that this type of accommodation has a minimal impact upon the amenity of the locality, and ensure that the accommodation is actually ‘ancillary’ or ‘secondary’ to the main dwelling, rather than it being of a size and scale whereby it could be considered a house in its own right.

The objective of the Development Performance Bond and Bank Guarantees Policy is to specify when and how a bond or bank guarantee may be required, so as to promote compliance with development approvals and ensure that a satisfactory standard of development is achieved.

VOTING REQUIREMENT:

Absolute Majority Required: No

CONCLUSION:

That Council initiate advertising for the proposed Local Planning Policies:

- Ancillary Accommodation
- Development Performance Bonds and Bank Guarantees


OFFICER RECOMMENDATION – ITEM 7.3.1

That Council

1. Pursuant to Schedule 2 - Deemed Provisions, Part 2, cl 4 of the *Planning and Development (Local Planning Schemes) Regulations 2015* resolve to:

- a. Adopt the proposed Local Planning Policies for public comment and advertise them for a period of 21 days;**
- b. Should no written, author-identified objections be received during the 21 day advertising period, then adopt for final approval the amended Local Planning Policies and proceed to publish a notice to this effect in the local newspaper; and**
- c. Should there be any written, author-identified objections received during the advertising period, require staff to present to Council a further report.**

APPENDIX 1 – DRAFT LOCAL PLANNING POLICIES

		<h2 style="margin: 0;">Ancillary Accommodation Local Planning Policy</h2>	
Version 1			
<p>Scheme Provisions: LPS #11 3.2 Zoning Table (Not specifically listed but considered under Single House) LPS #10 4.1 Zoning and Development Table (Not specifically listed but considered under Single House)</p>	<p>Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005 State Planning Policy 3.1 - Residential Design Codes 2018</p>	<p>Special procedural considerations:</p>	

RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register.		
ADOPTION	V1 16 November 2018	Advertising / Adoption	Final Minute

1.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the Ancillary Accommodation local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

2.0 OBJECTIVE

- 2.1 To provide a clear definition of what constitutes 'Ancillary Accommodation'.
- 2.2 Ensure that ancillary accommodation is provided, constructed and located in such a way so as to minimise their impact on the amenity of the locality by controlling building size, materials and location.
- 2.3 To ensure that ancillary accommodation is 'ancillary' or 'secondary' to the main house on the property.

3.0 POLICY STATEMENT

3.1 Definitions and Permissibility

- a. 'Ancillary Accommodation' is defined in the Residential Design Codes and Scheme as:

"Self-contained dwelling on the same lot as a single house which may be attached to, integrated with or detached from the single house."

- b. Ancillary accommodation, or more commonly referred to as a 'granny flat', is a use not specifically listed in *Local Planning Scheme No. 10* or *No. 11*. However it is considered to be a use associated with a Single House and as such will be considered by the local government where a 'Single House' has a 'P' or 'D' use in the zone.

- c. 'Self-contained' is defined in the Building Code of Australia as:

"...a dwelling that includes bathroom, kitchen and laundry facilities."

3.2 General Requirements

- 3.2.1 Where not specifically listed in the Local Planning Scheme, ancillary accommodation will be considered under the use class for a 'Single House' and will require development approval.
- 3.2.2 As ancillary accommodation is an "additional dwelling", applications are to be considered after the completion of the main dwelling, however applications may be determined where the main dwelling and ancillary accommodation are built concurrently.
- 3.2.3 A maximum of one (1) ancillary accommodation dwelling is permissible on any one lot.

3.2.4 Ancillary accommodation units can either be attached or detached from the main dwelling, however, when detached the ancillary accommodation unit must be sited within 10 metres from the main dwelling on lots less than 4 hectares and 20 metres for those lots greater than 4 hectares in area.

3.2.5 To distinguish between Ancillary Accommodation and grouped dwellings, the Council shall generally require that the Ancillary Accommodation is provided in close proximity to the existing residence in order to give the appearance of one development. Common facilities such as use of a common driveway, co-location of private open space and outbuildings will generally be required.

3.2.6 In consideration of an application for ‘Ancillary Accommodation’ the following standards shall apply:

Zone	Maximum Habitable Floor Area	Maximum total roof area (inclusive of verandahs/patios and carports etc.)
Residential R10 and higher	70m ²	120m ²
Residential R5 and lower	70m ²	120m ²
Rural-Residential	70m ²	180m ²
Rural Smallholdings	90m ²	180m ²
Rural (smaller than 20ha)	90m ²	180m ²
Rural (larger than 20ha)	100m ²	200m ²

3.2.7 Whilst an Ancillary Accommodation building will usually be constructed after that of a single dwelling, there may be instances where a landowner requests that the Ancillary Accommodation be constructed prior to the construction of the single dwelling. This request will only be approved in the following circumstances:

- a. Council determines that the front façade of the Ancillary Accommodation will not result in an unacceptable loss of visual amenity upon the streetscape;
- b. Storage of any construction materials for the single dwelling to be screened from view from the street;
- c. Site, floor and elevations plans for both the Ancillary Accommodation and Single Dwelling are provided and lodged concurrently as an Application for Development Approval;
- d. The time period between the commencement of construction of the Ancillary Accommodation and the Single Dwelling does not exceed a period of two years;
- e. The Applicant signs a Statutory Declaration and provides payment of a bond or a bank guarantee, in accordance with the *Shire of Northampton’s Local Planning Policy – Development Performance Bonds and Bank Guarantees*.

3.3 Design Requirements

3.2.1 Ancillary accommodation shall comply with the following design requirements:

Element	Design Requirements
a) Siting	<ul style="list-style-type: none"> An ancillary accommodation unit is to be located behind the 'front building line*' of the primary dwelling.
b) Scale	<ul style="list-style-type: none"> An ancillary accommodation unit shall have no more than two (2) bedrooms. An ancillary accommodation unit shall appear subservient in scale to the primary dwelling.
c) Access/Parking	<ul style="list-style-type: none"> A minimum of one (1) car parking space shall be provided in addition to those required for the single house/primary dwelling. No additional crossovers will be permitted. Vehicle access will be shared with that of the single house/primary dwelling.
d) External Appearance	<ul style="list-style-type: none"> Ancillary accommodation shall be constructed of colours and/or materials that are matching and/or complementary to primary dwelling. Incorporates habitable design elements such as awnings, verandahs, patios.**

* 'front building line' is to be measured from the closest point of the house to the front boundary drawn parallel to the boundary.

** Ancillary accommodation that meets the definition of 'Repurposed Dwelling' and is visible from the street shall address the development standards contained within the Repurposed and Second-hand Dwellings Local Planning Policy.

3.4 Relationship to the Residential Design Codes


Within the Residential zone and areas subject to the R Codes, ancillary accommodation shall also comply with the provisions and requirements of the R Codes. In particular, the development shall meet the requirements set out in Part 5 – Design Elements of the R Codes as they relate to single houses with the exception of R Code clauses:

- 5.1.1 site area;
- 5.2.3 street surveillance (except where located on a lot with secondary street or right of way access); and
- 5.3.1 outdoor living areas.

3.5 Delegation and Advertising Requirements

3.5.1 Should the application be considered to meet the requirements of this Policy the application may be dealt with under delegated authority by Shire staff.

3.5.2 However should the application not be considered to meet the requirements of the Policy or in the opinion of Shire staff require further consideration, the matter may be advertised in accordance with the Local Planning Scheme before being placed before a meeting of Council for determination.

		<h2 style="margin: 0;">Development Performance Bonds and Bank Guarantees</h2> <h3 style="margin: 0;">Local Planning Policy</h3>	
Version 1			
Scheme Provisions:	Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005	Special procedural considerations:	

RESPONSIBILITY	Chief Executive Officer as per the Delegations Policy and Register.		
ADOPTION	16 November 2018	Advertising/Final Approval	

1.0 CITATION

This is a local planning policy prepared under the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite* ('the Scheme'). It may be cited as the Development Performance Bonds and Bank Guarantees local planning policy.

The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.

2.0 OBJECTIVE

2.1 To outline circumstances whereby development performance bonds or bank guarantees may be accepted to secure compliance with development approvals, in order to ensure a satisfactory standard of development.

3.0 POLICY STATEMENT

3.1 Where a development approval is issued and that approval is acted upon, the developer is under a legal obligation to comply with the approved application, including any conditions of approval.

3.2 As a general rule, the Shire of Northampton will utilise powers available to it under relevant legislation to enforce compliance with the terms of any development approval. However, notwithstanding these powers, consideration may be given to accepting a development performance bond or bank guarantee to ensure compliance. The circumstances warranting a possible requirement for a development performance bond or bank guarantee will be considered on their individual merits, however they may include (but are not limited to) the following:

- a) where failure to complete a development, or part of a development, in accordance with approved plans and conditions could adversely affect an adjoining property or the public in general;
- b) where a condition of approval requires ancillary works associated with a development to be completed within a specified timescale; and
- c) where failure to complete development satisfactorily could adversely affect adjacent Council infrastructure.

3.3 The amount of a bank guarantee or bond will be as per the following:

- a) Assessed based on the estimated cost to undertake and manage the works required by the conditions of Development Approval, plus a 20% contingency fee;
- b) A bond amount equivalent to 20% of the estimated value of the approved works (as per 3.3(a) above) shall be required by the Shire of Northampton to ensure the completed building presentation is of an acceptable standard, with a minimum bond amount of \$5,000.00 (unless 3.3(c) below applies);

- c) A \$10,000 bond shall be required for any outbuilding to be constructed prior to a dwelling (and which has an approved building permit for the dwelling's construction) on any residential, rural residential or rural smallholding zoned land.

- 3.4 A bank guarantee or bond is to be received by the Shire prior to a Building Permit being issued and no part of the bank guarantee shall be reduced, or no part of the bond shall be returned, until the development complies with all the conditions of the Development Approval.

- 3.5 Payment of bond monies must be accompanied by a Statutory Declaration, stating the Owner/Applicant's commitment to completing the development in accordance with any conditions of Development Approval and within the timeframes specified by the local government.

- 3.6 In the event of a developer failing to complete approved works in accordance with conditions of a development approval or as otherwise advised or agreed to by Council in writing, the Shire of Northampton may complete the outstanding works and deduct the cost including administrative or other overhead costs from the performance bond or guarantee.

- 3.7 Nothing in this Local Planning Policy shall constrain Council from taking legal action as prescribed under the Local Planning Scheme and/or the *Planning and Development Act 2005* and associated Regulations.

7.3.2 CHANGE OF OWNER AND LICENSE AGREEMENT - CANOE SAFARI TOURS

LOCATION:	Reserves 12996, 25307 & 26591, and Lot 1545 – Murchison River Foreshore
APPLICANT:	JC & KM Deadman
OWNER:	State of Western Australia / Shire of Northampton
FILE REFERENCE:	10.6.7
DATE OF REPORT:	7 November 2018
REPORTING OFFICER:	Debbie Carson – Planning Officer
APPENDICES:	1. Application Details

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

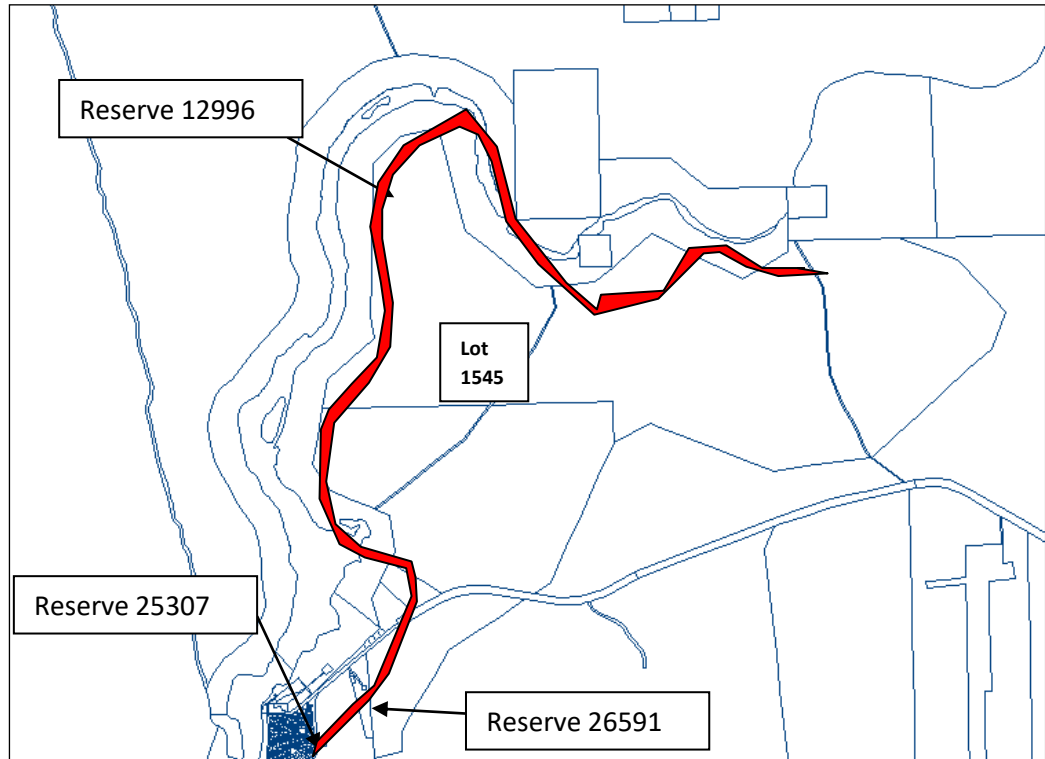
Council, at their 15 June 2018 Ordinary Meeting, approved the renewal of a three-year License Agreement for the provision of supervised canoe safari tours to Mr John Morgan of Kalbarri Boat Hire.

Mr Morgan has now sold his business to new owners, being the Applicant to this application, and the new owners have lodged a Development Application to formalise the take-over of this business, and enter into a License Agreement with the Shire of Northampton.

Given the short period of time since the previous advertising and approval was undertaken for this use, and the fact that there are no changes to the tour location, direction or details (only the ownership details have changed) it is recommended that Council approve the Application for Development Approval (subject to conditions) without any further requirement for public advertising, so that a formal License Agreement can thereafter be put in place between the Shire and the Applicant in a timely manner.

As the Applicant intends to continue using the Shire-managed Reserves, the Applicant will need to enter into their own License Agreement with the Shire of Northampton, as License Agreements are not transferrable between business owners upon the sale of that business.

LOCATION PLAN:



BACKGROUND:

In adopting the *Local Planning Policy - Commercial Recreational Tourism Activity on Crown Reserves* in December 2004, Council acknowledged long time existing tour operators by issuing 12 month approvals for canoe safaris, horse riding tours, and river boat cruises.

Subsequently, a License Agreement for the canoe tours was first endorsed by Council in April 2005.

The most recent License Agreement was approved in June 2018 to take effect from the 30th December 2018 until expiry on the 30th December 2021.

The Proposal:

The operation consists of canoe safaris traversing the Murchison River utilising three four-wheel drive trucks with two trailers for 14 canoes and one guide vessel kayak for staff use only.

The operational hours of the safari tours are from 6.00am to 7.00pm seven days a week. Two tours are to be conducted daily.

The tour starts at the existing boat hire lease area carpark on the Murchison River foreshore (Reserve 25307) and then traverses Reserve 26591, Lot 1545 (Murchison House Station) and Reserve 12996.

Refreshments are to be served from the existing stone structure at Nanny Goat's Well (Reserve 12996).

Storage of equipment will be within a privately leased lot in the industrial area as per previous arrangements.

Full details are provided by the applicant in the **Appendix 1**.

COMMUNITY & GOVERNMENT CONSULTATION:

The application was previously advertised for a period of 21 days (from 24 April to 15 May 2018) in accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, with a notice placed in the Geraldton Guardian, on the Shire website and available at both the Northampton and Kalbarri Shire offices. The application was also forwarded to the following governmental agencies for consideration:

- Department of Water and Environmental Regulation;
- Department of Planning, Lands and Heritage;
- Yamatji Marlpa Aboriginal Corporation;
- Department of Biodiversity, Conservation and Attractions;
- Department of Mines, Industry Regulation and Safety;
- Department of Transport;
- Department of Jobs, Tourism, Science and Innovation; and
- Department of Primary Industries and Regional Development.

During the advertising period, six (6) submissions were received, all being from governmental departments, of which none provided any objection to the continuing proposed use. No submissions were received from the general public.

FINANCIAL IMPLICATIONS:

The applicant has paid a development application fee of \$278.00.

A Reserve User fee of \$1,500 has been paid by Mr Morgan (the former owner of the canoe tour business) on the 18th July 2018, which is payment for the use of the Reserve from 30 December 2018 to 30 December 2021. This Reserve User Fee will now need to be refunded to Mr Morgan, with a Reserve User Fee

required from the new owner and Applicant for the use of the reserves for a three-year period (should Council grant Development Approval). The Applicant will also be required to pay the License Agreement document preparation fee of \$150.

Alternatively, should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 11

Reserves 12996, 26591 and 25307 are vested with the Shire for the purposes of “Parkland and Recreation”, “Parklands” and “Recreation” respectively.

Lot 1545 is under a pastoral lease to Murchison House Station and is shown on *Town Planning Scheme No. 11 – Kalbarri* as a “Local Scheme Reserve”.

POLICY IMPLICATIONS:

Local: Shire of Northampton Kalbarri Townsite Local Planning Strategy

Shire of Northampton Kalbarri Coastal Management Strategy

Shire of Northampton Local Planning Policy – Commercial Recreational Tourism Activity

Shire of Northampton Kalbarri Townsite Local Planning Strategy

The *Kalbarri Townsite Strategy* emphasises the importance of tourism to Kalbarri and states:

“It is considered that Kalbarri’s long term security of visitors lies heavily in expanding and promoting the Intrastate family tourist market and, in particular, heightening the range of experiences and services available to families. This requires not only the provision of accommodation, attractions, and entertainment but, more importantly, the “packaging” of these into a “whole of family” (eg Club Med) experience where the parents have the opportunity to enjoy their holiday as much as the children.”

Shire of Northampton Kalbarri Coastal Management Strategy

The objectives for this Strategy relate to environmental protection, protection of assets and facilitating ongoing human uses of the coast. The objectives of this Strategy are to:

- *“Protect and maintain the environmental and cultural values of the Kalbarri coast. To ensure significant landscape, environmental features and conservation values are preserved and/or enhanced. This includes maintaining the coastal environment and the social, environmental and economic services which they currently provide.*
- *Protect and maintain the environmental and cultural values of the Murchison River. To conserve areas of geological, environmental and cultural significance, minimise the impact of human activities on the values and preserve the important cultural and recreational values of the River Reserve.*
- *Protect and enhance the attraction of Kalbarri as a tourist destination- To ensure that Kalbarri can continue to support a local tourist economy and to enhance Kalbarri’s position as a premier holiday destination within Western Australia;*
- *Protect and maintain facilities and access for commercial and recreational use- To facilitate ongoing, sustainable public access and recreational use of the area for current and future generations. Ensure the facilities are adequate to meet the current needs of the community, visitors and local industry; and*
- *Manage public safety and protect infrastructure- To ensure public safety and the protection of infrastructure from damage by coastal and fluvial forces.”*

The riverine area of Kalbarri is an important and sacred area for the local Nanda people, and the areas accessed by the proposed tour are nearby to cultural sites. The Strategy states the following in relation to Aboriginal Heritage:

“The area is an important and sacred area for the local Nanda people with many Dreaming stories associated with the natural features such as the rocks, hills, Murchison River, streams and springs. The Nanda believe that the landscape and features in the area were formed by the activities of their ancestors and the Beemarra river serpent during the Dreamtime. The Nanda hold long standing, traditional knowledge of the landscape and natural resources in the study area.

The study area contains a number of cultural sites that are important to the Nanda people ... some of which are registered with the Department of Aboriginal Affairs”

The Strategy continues to emphasise the Aboriginal Heritage of the area, stating:

“It is important to note that the cultural values associated with the foreshore environment are not represented only by the registered aboriginal heritage sites. The land and water environment of coastal areas contains many sustaining values associated with the use and enjoyment of the land that are important to the region’s Aboriginal community.”

Commercial Recreational Tourism Activity on Crown Reserves -Local Planning Policy (2014)

The application has been lodged under Council’s ‘Commercial Recreational Tourism Activity on Crown Reserves’ Local Planning Policy.

The objectives of the Policy are as follows:

- *“To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;*
- *To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;*
- *To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;*
- *To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;*
- *To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; &*
- *To provide criteria for assessing and determining applications.”*

Section 4.3 of the Policy states the following in relation to water-based activities:

“4.3.3.1 Permission will be given to the use of the beach area for guided tours/hiring of water-based equipment, provided the applicant is prepared to comply with the terms of any licence of the relevant authority of the water body.

4.3.3.2 The activities are not to dominate the main informal water-based activity, conflict with the designated water-based activity or create a public danger.

4.3.3.3 *All activities must be located adjacent to constructed public carpark areas and public conveniences.*

4.3.3.4 *The activity is not to damage, or lead to the degradation of, the coastal or marine environment.*

4.3.3.5 *All activities are not to create a public nuisance to nearby residents, or affect residential amenity and is not to create public nuisance to other regular water-based activities.”*

Furthermore Section 4.4 of the Policy states:

“4.4.2.1 Based on experience of the impacts of previous/similar activities (within or outside the Shire), the fragile nature of certain areas, and/or the dominant public use of certain areas, Council is of the view that certain activities should not be supported in certain areas and also that a restriction on the number of certain activities in certain areas should be prescribed.

4.4.2.2 These restrictions are attached to this policy and are based on knowledge and experience at this time and may be amended from time to time by Council as further knowledge and experience is accumulated.”

COMMENT

The proposal to operate canoe safari tours is considered to be consistent with the objectives of *Town Planning Scheme No. 11 – Kalbarri*, the *Local Planning Policy – Commercial Recreational Tourism Activity on Crown Reserves*, and the *Kalbarri Townsite Local Planning Strategy*.

The previous owner’s tour activities demonstrated a high degree of care for the ecologically sustainable use of the reserves, and utilised existing tracks for vehicle access. The tours are considered suitably low-impact, and do not detract from the amenity of the site or reduce the opportunity for others to use the Reserves. Past tours have been operating since 2005 and no recent incidents or complaints have been registered against this tour business. Furthermore, it is considered that the Applicant demonstrates adequate safety measures and the need for respect for adjacent Aboriginal Heritage sites.

Upon past advertising of the proposal in May 2018, no objections were received from the referral agencies or the local community. It is considered that further advertising may not be required, as this proposal is really a

continuation of the tour business previously advertised and a decision can be based upon previous submissions received. It is noted that no changes have been made with regard to the operations of the canoe tours.

The Applicant has advised that existing canoe tour staff will be retained for at least an interim period, which is likely to assist the transition between business operators, create a continuity of service and operations, and allow the new owners to become familiar with the canoe route and approved operations.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

Based upon the above, it is recommended that Council approve the Development Application and enter into a new Use / Hire Site License Agreement for the canoe safari tours until 30th November 2021, in accordance with Council Policy, and subject to the conditions outlined below.

OFFICER RECOMMENDATION – ITEM 7.3.2	APPROVAL
That Council:	
1. Grant Development Approval for an experiential use (canoe safaris) over Reserves 12996, 25307 & 26591 and Lot 1545, Murchison River Foreshore, Kalbarri subject to the following conditions:	
a) This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton’s <i>Local Planning Scheme No. 11 – Kalbarri</i> and the <i>Planning and Development Act (2005)</i> only and does not constitute and approval of the proposed use by the Shire in its capacity as management body of the reserve within which the use is proposed to be located;	
b) This Development Approval is subject to:	
(i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;	
(ii) Approval of the Minister of Lands in accordance with the provisions of the <i>Land Administration Act (1997)</i>; and	

(iii) A license agreement being entered into by the applicant and the Shire in accordance with Council's Policy 9.2 – *Requirements for License Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities*;

- c) This Development Approval shall remain valid whilst the License Agreement referred to in Condition (b)(iii) remains current and valid, and on the expiration or in the termination of such License Agreement, this Development Approval shall cease to be valid.

Advice Notes:

Note 1: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect;*

Note 2. *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

Note 3: *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

2. Authorise delegation to the Chief Executive Officer and Planning Officer for the preparation and execution of the License Agreement, with any disputes to be referred back to Council for final determination.

APPENDIX 1. APPLICATION DESCRIPTION AND DETAILS

15th October 2018

Ms Hailey Williams
Principle Planner
Shire of Northampton
PO BOX 61
Northampton WA 6535

Attention: Ms Debbie Carson

To whom it may concern

RE: KALBARRI BOAT HIRE CANOE SAFARI TRANSFER OF LEASE AGREEMENT No 001-05

The following information is provided for the existing licence to operate, to the new owners of Kalbarri Boat Hire and Canoe Safaris, as of the 19th September 2018.

There are no changes other than this, to the current agreement for a period of 3 years in accordance with council renewal policy.

BACKGROUND

- 1.1 This is a request for a transfer /renewal of the existing lease to Kalbarri Boat Hire/Canoe Safaris
- 1.2 Approval from the shire to conduct the current canoe tour on the reserve and foreshore areas as stated in attachments and tour operation details. Reserve 12996 and 26591
- 1.3 The tour has been running for over 40 years within the reserve. The tour allows for the direct benefit to future visiting population and resident population of Kalbarri in the form of controlled access to the river reserve. The tours success relies on Kalbarri Boat Hire's ability to protect and preserve the beautiful and diverse natural environment. The tour aims to deliver an eco friendly outlook. This aims to protect the environment whilst offering increased access to recreational activities within the shire, namely canoeing on the Murchison River.
- 1.4 The canoe tour allows for all visitors and local resident's of Kalbarri; direct access to outdoor recreational activity with the added benefit of direct supervision of a well organised tour company. Kalbarri Boat Hire always aims to increase the general public's access to tourism activities with minimal impact to the environment.
- 1.5 The tour at all times considers the safety of the visitors to the shire and allows public access to tourists. The tour access to the reserve is well controlled and regulated. We have current liability insurance as per requirement of shire, Kalbarri Boat Hire has had a faultless safety record, and we will continue to strive to maintain it.

PREVIOUS OPERATOR'S HISTORY IN TOURISM

As stated the tour has operated in Kalbarri for over 40 years. The tour in its current form has been operated by Mr John Morgan for 8 years. Mr John Morgan has had links to the tourism industry in Kalbarri for 35 years. He has been a longstanding resident of the shire and rate payer. John takes great interest in promoting local business, employment and developing infrastructure within the shire. During his operational time and ownership of Kalbarri Boat Hire Canoe Safaris, it has been priority to ensure that facilities and equipment have been constantly renewed or improved and maintained. This increases safety for the tour and our customers. Significant financial investment has been made to ensure quality product. Kalbarri Boat Hire Canoe Safaris continues to ensure training standards. Despite a general downturn in tourism within the state, the business is still operating successfully. Through good business management strategy; we continue to provide employment opportunities and a quality product to visitors to the shire. Kalbarri Boat Hire Canoe safaris, has received no infringements to the previous lease. Nil complaints on operational issues from the shire during their 8 year lease holding have been noted. Kalbarri Boat Hire Canoe Safaris looks towards continuing to improve and grow the business within the shire guidelines in the future.

NEW OWNERS MANAGEMENT OF BUSINESS

As the new owners of Kalbarri Boat Hire Canoe Safaris, we will strive to maintain Mr John Morgan's faultless safety record, and successful management of the business thus far, with a healthy working relationship for the past few months, we envisage that to only grow as we continue to work Side-by-side with the handover of the business, and continued support for the months to come.

We will continue to work our Trucking Company of 10yrs, and base ourselves in Perth, as dedicated, hard working and very hands on Directors of both companies. I myself will be spending the majority of the next 12 months in Kalbarri, as well as continuing with the current arrangement of the same two full-time employees who reside within Kalbarri, as well as the possibilities of casual employment for some of Kalbarri's local residents, as required for the busy holiday periods.

ABOUT THE NEW OWNERS

*Maverick Marine (WA) Pty Ltd ATF Kalbarri Boat Hire Trust- T/A Kalbarri Boat Hire
Directors are Jason and Kathleen Deadman.*

Jason is a trade qualified mechanical fitter, first class machinist, that having done his trade time and a further 16 yrs in the Marine industry, therefore became a qualified Marine Engineer class2.

His years of experience will assist with the ongoing first class maintenance and management of the company.

Kat has an extensive background within an Office environment, including various Office Manager Roles including Compliance Manager, HR Manager, Accounts Manager, Workplace Relations Manager, Injury Management Manager, and having completed various Certifications on many levels, including a Diploma BSB41412 Certificate IV in Work Health and Safety.

We are currently based in Perth, and own and operate a successful trucking company.

Our not too distant plan is to relocate to Kalbarri permanently, raise our son and enjoy the Kalbarri lifestyle with hard work and dedication to succeed. But for now, we will continue to employ the staff who have been part of the business for several combined years, and commute as required.

We eagerly look forward to settling in Kalbarri, where I'm certain we will fit in, and become an active family within the community, and business areas.

BUSINESS OBJECTIVES

Kalbarri Boat Hire aims to meet these objectives as follows

- 2.1 The tour whilst a commercial activity allows for enhancement of the access to the recreational amenity/reserve for all participants
- 2.2 The tour is ecologically sustainable as per the track record of operating for over 40 years thus far
- 2.3 The tour maintains the shires aim to retain the reserve for recreation use
- 2.4/2.5 As the tour is the only canoe based activity approved to use this side of the reserve. The level of intensity of commercial use is well controlled whilst still allowing for commercial tourism.
- 2.6 This application is directly following criteria set for applications to the shire

APPLICATION OF POLICY

3.1-3.5 This is an application to access 'recreational reserves' as stated in the attachment A

MATTERS TO BE CONSIDERED IN APPLICATION: Kalbarri Boat Hire and Canoe Safaris meet the criteria as follows

4.1 The reserve has effectively sustained this form of recreational activity for over 40 years. Kalbarri Boat Hire Canoe Safaris has conducted the tour in this format for the last 8 years within minimal impact to environment, and we strive to maintain this for many years to come.

4.2 As operators the tour success relies on the protection of the natural environment, therefore we do all we can to protect the environment.

4.3-4-7 The tour has been able to operate within the reserve without restricting any other forms of use of the reserve. It enhances tourist access to this part of the Murchison River in a responsible controlled manner.

4.8 Previous lease holder Mr John Morgan has received no breaches from council regarding the canoe tour. The current format, and the same as what we endeavour to maintain is as follows;

TOUR FORMAT AND OPERATIONAL DETAILS

Kalbarri Boat Hire and Canoe Safaris currently operates from:

Our existing licence on **Kalbarri Foreshore Reserve 25307 Situated on Grey Street.**

The tour operates within the current use/hire site licence agreement no: **001-05 Portion of Reserves 12996 & 26591**

This was issued and renewed by the Department for Planning and Infrastructure Land Asset Management Services, Midwest region. It is under this current agreement that we wish to transfer or reissue the lease to us, (the new owners of the business,) as of 19th September 2018, with no changes from the existing lease/licence.

The Tour/Service

The tour remains unchanged from previous applications and is as follows

The tour begins at Kalbarri Boat Hire

Instruction on duty of care and safety drill/issue of lifejackets/registration of customer

4wd to start point Gregory rocks (approximately 30min)

Safety drill at rivers edge

Canoe tour begins approx 45min-1 hour paddle downriver

Customers met at Nanny goat well for breakfast/lunch

Canoeing further down river 20 min

Break and meeting point

Canoe down river 15-20 min

Collection point and canoe exit from river

Entry and exit points of river at fixed points where possible to reduce erosion and increase safety aspects/rescue points

20-30 minute 4wh drive back to car park of Kalbarri Boat Hire

Both morning and afternoon tours available with flexibility of time start due to seasonal adjustments

The Route

The route is unchanged from that previously approved by shire as outlined in attachment A

Due to seasonal changes and weather conditions and the safety of track access, the outline of tracks used is difficult to define exactly. At all times the tour adheres to the marked route when possible.

The Equipment in Use

At present the Canoe Safari existing lease/licence has the approval to use

- i) two trailers
- ii) three 4wd trucks
- iii) 14 canoes

The transfer/reissue of this application/lease is for the same requirement /use of equipment as in previous applications over the last 10+ years.

All equipment has been updated in the last 12 months, as per our maintenance schedule. All equipment has been approved for use and surveyed by DPI.

Safety issues

All staff employed by Kalbarri Boat Hire Canoe Safaris has relevant qualifications required to operate TC plated vehicles.

In addition staff is required to have Current first aid certificates and Bronze medallions

All peak seasonal times the staff have access to knowledge of Registered nurse

Safety practice procedures education and training is given on induction of all staff.

4wd trucks are fitted with two way radio for safety communication

First aid equipment as per inspection by DPI inspection requirements.

Permitted hours and days of operation for tours

This transfer/reissue application remains the same as previous years, being 6am to 7pm, Sunday to Saturday inclusive.

At present we currently operate two tour slots of 0700-1130 and 1230-1630. However due to seasonal changes and school groups times we require the flexibility to adjust tour times as necessary.

We aim to operate all year round, despite some months Kalbarri Boat Hire receives very minimal profit. This is indicative of the dedication of this tour company to provide quality product and promote Kalbarri as an all year round tourist destination. It also increases the professionalism of the tour/lease and provides consistent employment in the shire.

Environmental issues

Once again to highlight the shires criteria for application; The success of the tour and business relies solely on the natural environment. The tour and our staff are designed around eco-friendly principles. Great respect to the environment is given when conducting tours and staff training in these matters given on induction.

The canoes have minimal effect on the river eco system and there is little to no erosion caused by the tour. The tour respects and recognises the natural and cultural significance and complies with the Aboriginal heritage act.

The canoes, equipment and rubbish are removed from the reserve at the end of each tour. We report any issues noticed on the reserve to shire and to the ranger, collect rubbish left by others, and follow shire guidelines for recreational and commercial use.

Kalbarri Boat Hire Canoe Safari storage of equipment is carried out in the light industrial with a private leased lot.

Signage

The tour and transfer/reissue this lease requires no additional or changes to signage

Land based Activities. Kalbarri Boat hire Canoe safaris operations are relevant to the following

4.2 The main road of Grey Street is used to access the reserve with licensed vehicles only, nil change to existing lease

4.2.2 The 4wd vehicles are required to use the car park on Grey Street adjacent to our approved licensed area of Kalbarri Boat Hire

4.2.3 The river bank is accessed where appropriate via canoe and foot only

4.2.6 The tour creates nil public nuisances in the context of noise, traffic or any other restriction to other recreational users of the reserve

4.4 Information on applicant As previously stated Kalbarri boat hire canoe safari address these criteria as follows

a) The tour is requesting transfer/reissue of lease; our activities as a business operation have always been a high professional standard

b) The tour has an overall history of 40 years to being environmentally sustainable. Previous lease for 8 years with acceptable environmental management.

c) As stated in background history of ownership of Mr John Morgan, we will strive to maintain this impeccable history.

d) All records of current ownership will display prompt payment of fees. All application documentation, conditions adhered too will continue as per previous, faultless records.

e) Nil accidents in previously lease time and again, we will strive to maintain this. A respect for duty of care and legal responsibility in professional management of the business is always paramount.
Public liability insurance current

Please accept this application. Kalbarri Boat Hire Canoe Safaris wishes to thank you for your recent assistance and emails regarding this transfer/renewal application.


Should you require any additional information, please do not hesitate to contact me. My email is kalbarriboathire@yahoo.com or my mbl is 0438 97 4488

The route for the operational areas is unchanged. I have included copies of maps of current routes used for your reference, and a copy of the most recent approved Licence Agreement that was approved just a couple of months ago (July 2018) by Mr Morgan, prior to the purchase of the business by us.

Please find enclosed the application fee documentation.

Yours sincerely

Jason & Kathleen Deadman

 15/10/2018

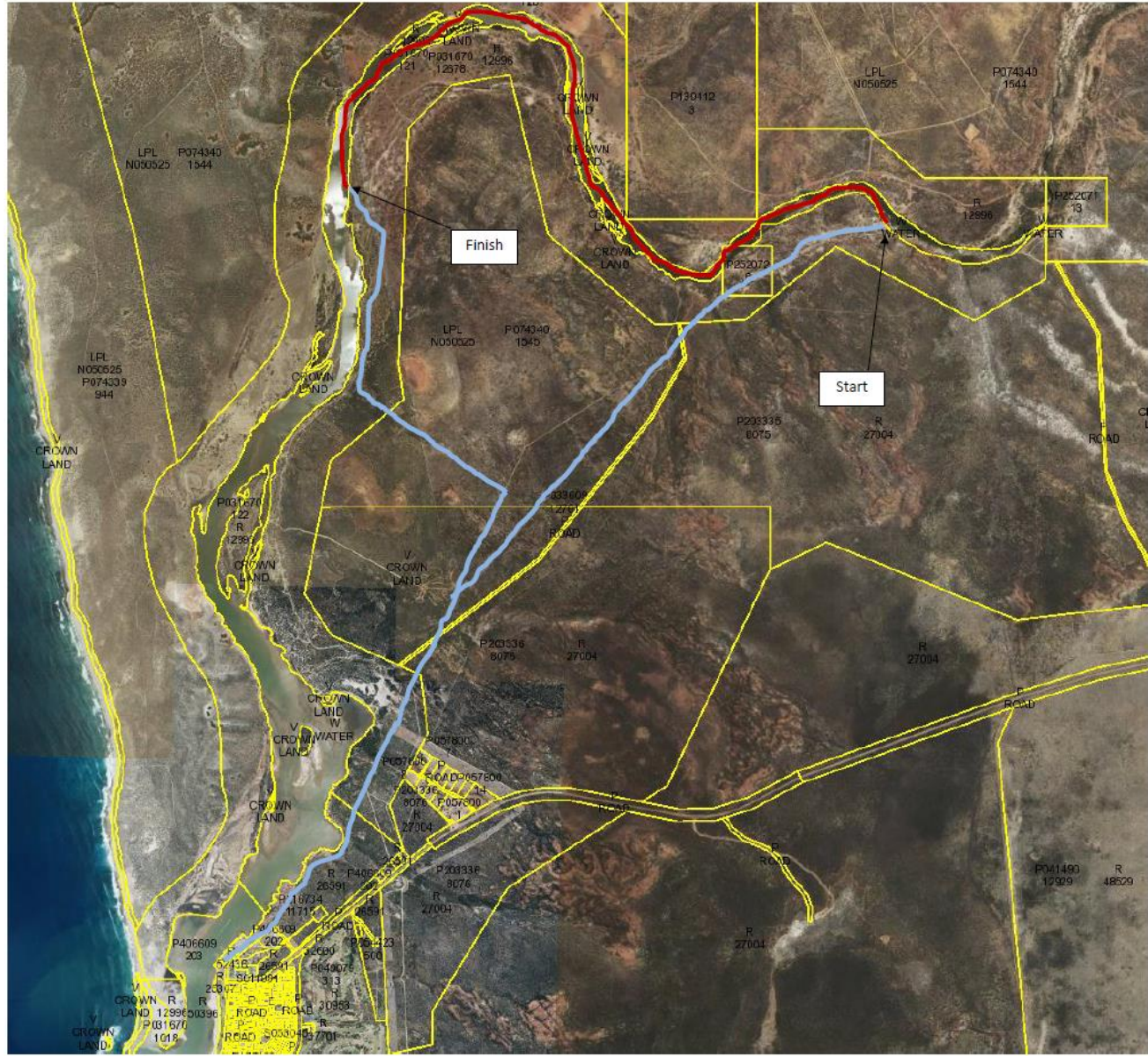
Mrs Kathleen Michelle Deadman

Owners: Kalbarri Boat Hire & Canoe Safaris

 15.10.18

Mr Jason Charles Deadman

SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 16 NOVEMBER 2018



7.3.3 PROPOSED SIGNAGE – PINK LAKE TOURS – PORT GREGORY CARAVAN PARK – LOT 213 (NO. 13) SANFORD STREET, PORT GREGORY

LOCATION:	Lot 213 (No. 13) Sanford St, Port Gregory
FILE REFERENCE:	10.7.7 / A663
APPLICANT:	T & S Hay
OWNER:	TISI Hay Pty Ltd
APPLICANT:	Shire of Northampton
DATE OF REPORT:	7 November 2018
REPORTING OFFICER:	Debbie Carson – Planning Officer
APPENDICES:	

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

An Application for Development Approval has been received for the installation of two signs upon Lot 213 (No. 13) Sanford Street in Port Gregory, being the Port Gregory Caravan Park. The signs are promotional and parking signs for the owner's Pink Lake Buggy Tour business. The Application also requires approval from Council for the parking of tour participant's vehicles within the road reserve area adjacent to the Port Gregory Caravan Park.

LOCATION:

Figure 1. Location of Lot 213 (No. 13) Sanford St, Port Gregory

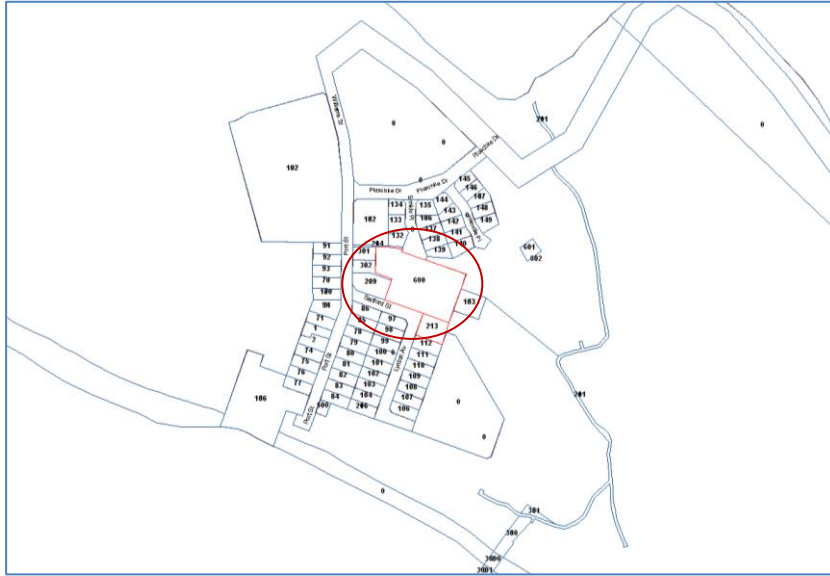
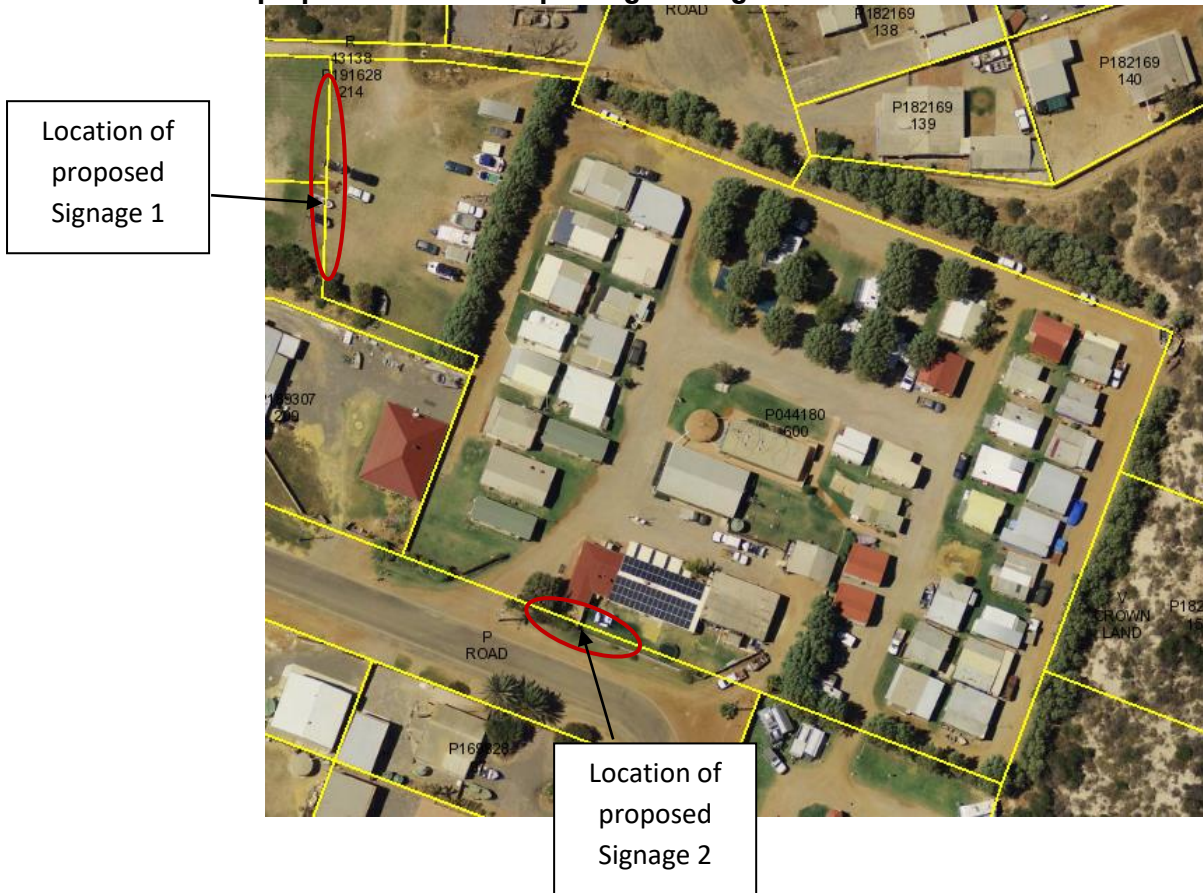


Figure 2. Site plan of Lot 213 (No. 13) Sanford St, Port Gregory showing proposed location of parking and signs



BACKGROUND:

An application for the operation of the Pink Lake and Lucky Bay Sightseeing Tours was approved by Council on 15 June 2018, with the tours to be conducted by the owners of the Port Gregory Caravan Park. The tours are approved to depart from, and return to, the Port Gregory Caravan Park site, being Lot 213 (No. 13) Sanford Street, Port Gregory.

The Proposal:

An Application has now been received for the installation of two signs upon the existing boundary fences of the Caravan Park lot as per the following details:

Signage 1

Location: Western fenceline adjacent to the park and playground area (as per Figure 2), adjacent to Shire of Northampton and State of Western Australia lots.

Size: 1000mm x 4740mm

Design: As per design below. The wording reads “Port Gregory Caravan Park. Pink Lake Buggy Tours. \$80 per adult \$50 per child. Tours run at 9:30am and 3:30pm for an hour. The tours start and finish at the

Port Gregory Caravan Park. Each tour is limited to 5 passengers.
Children under 3 are not permitted. Call us on...”

PORT GREGORY CARAVAN PARK
PINK LAKE BUGGY TOURS
\$80 per adult \$50 per child. Tours run at 9.30am and 3.30pm for an hour.
The tours start and finish at the Port Gregory Caravan Park. Each tour is limited to 5 passengers. Children under 3 are not permitted.
Call us on 08 9935 1052
or see us at reception!
www.portgregorycaravanpark.com.au

An experience like no other!

Photograph of proposed area 1:



Signage 2

Location: Southern fenceline to the right of the Caravan Park entrance (refer Figure 2).

Size: 700mm x 1920mm

Design: To read “Pink Lake Tours Park Here” (artwork to be provided)

Photograph of proposed area 2:



The Applicant also proposes that four participants will park adjacent to the sign, being within the road reserve area as per the area marked on the aerial image below:



Given that each tour is limited to five persons, it is considered that parking will only be required for one and occasionally two vehicles, between the hours of 9:30am and 10:30am, and 3:30pm and 4:30pm (the scheduled tour times).

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 10

Shire of Northampton Local Planning Scheme No. 10

Local Planning Scheme No. 10 outlines a number of provisions in relation to advertising as per the following:

“5.11.5 Advertisements

All advertisements shall:

- (a) Be designed to be compatible with the proposed surroundings including buildings, landscaping and other advertisements; and*
- (b) Be erected or displayed in a position:*
 - so as to not obstruct the passage of or so as to create a hazard for vehicles or pedestrians;*
 - such that in the opinion of the local government, they would not adversely affect the amenity of the locality;*

- so as to not significantly obstruct or impede all or part of a view of a river, the sea or other place or feature which in the opinion of the local government is of significance to the district; and
 - where attached to a building, be incorporated into the architectural features of the building in placement, style, proportions, materials, colours and finish; and
- (c) Only contain the following information:
- the name of the occupier;
 - the business carried on in the premises;
 - the occupier's telephone number;
 - a description of the goods sold or offered for sale in the premises to which the advertisement is affixed or to which it relates; and
 - any other matter specifically approved by the local government."

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Signage

The Signage Local Planning Policy includes the following provisions:

5.0 SIGN STANDARDS

Signs or advertising devices (including an exempted sign) erected or displayed shall:

- (a) be securely fixed to any structure which supports it;
- (b) be structurally sound and capable of withstanding any forces to which it would be reasonably subjected to without collapsing, deforming or moving from the position on which it was erected or displayed;
- (c) be constructed and erected to the satisfaction of the Surveyor;
- (d) comply with the regulation 297 of the Road Traffic Code 2000;
- (e) be maintained in good order and clean condition;
- (f) other than a service or tourist direction sign, be directly associated with the approved use of the property on which it is displayed;
- (g) not be erected or displayed in a position:
 - (i) so as to obstruct the passage of or so as to create a hazard for vehicles or pedestrians;
 - (ii) that in the opinion of the Shire adversely affects the local amenity;
 - (iii) so as to significantly obstruct or impeded all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district.

6.0 SIGN DESIGN & INFORMATION

6.1 Every sign shall be designed to be compatible with the proposed surroundings, including buildings, landscaping and other signs.

6.2 Every sign attached to buildings shall be incorporated into the architectural features of the building in placement, style, proportions, materials and finish and shall be designed, constructed, finished, installed and professionally maintained.

6.3 Every sign shall contain the following information only:

- (a) the name of the occupier;
- (b) the business carried on in the premises;
- (c) the occupier's telephone number;
- (d) a description of the goods sold or offered for sale in the premises to which the sign is affixed or to which it relates;
- (e) any other matter specifically approved by the Shire.

10.3 Where approval is given for the erection or display of a sign on thoroughfares/reserves under the care and control of the Council, the owner of the device shall, prior to the erection or display of a sign, complete and return to Council an undertaking that shall require the owner of the device:

- (a) to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the erection, existence or operation of the advertisement; or any negligence of the Shire, its servants and agents in granting approval to erect or display the advertisement or in setting or failing to set conditions or giving or failing to give directions for the erection, existence or display of the advertisement.
- (b) in respect of that device, effect and maintain a public liability insurance policy with a reputable insurer. The policy must include a Cross Liabilities Clause, and be in the joint names of the sign owner and the Shire. The sum insured for any single event shall be \$1M.

11.3 Horizontal Signs

A horizontal sign shall:

- (a) be fixed parallel to the wall of the building to which it is attached;
- (b) not project more than 150mm from the wall to which it is attached;
- (c) conform to the following table:

Minimum distance of sign above street

<i>Minimum distance of sign above street</i>	<i>Maximum depth of sign</i>
<i>Less than 7.5m</i>	<i>600mm</i>
<i>7.5m to 9m</i>	<i>750mm</i>
<i>9m to 12m</i>	<i>1,000mm</i>

11.11 Signs on Fences

A sign may be painted or erected on the inside of a side or rear fence of a lot situated within a commercial or industrial area (or other areas as approved by Council), if the lot is occupied and used for business or industrial purposes. Any such sign shall not exceed 1m in height, nor be within 3m of any street boundary, unless specifically approved by Council.

It is considered that the proposed signage can comply with the provisions of the Local Planning Policy, as per the comments provided further within this report.

COMMENT:

The Application for Development Approval is considered to comply with the provisions of the Local Planning Scheme No. 10 and the Shire's Local Planning Policy for Signage. Whilst under provision 11.3, a horizontal sign should be restricted to 600mm deep where a sign is located less than 7.5m above street level, provision 11.11 of the Policy allows for signs on fences to be up to 1000mm in height. Both signs would subsequently meet the provisions of 11.11.

Sign 1 design is considered to be of high quality and containing all relevant information as required under the Local Planning Policy. No design has been submitted for Sign 2 (the parking sign) however this is expected to be a simple text format, and artwork would need to be provided prior to installation, should approval of the sign be granted.

Approval of Sign 2 would be subject to Council approving the use of the road reserve for the parking of one to two vehicles during tour operational hours. Subject to this approval, it is recommended that Council approve the Application for Development Approval for the two (2) horizontal signs, with a condition to be placed upon the approval that no further signs be allowed for the promotion of the business, that the signs must be maintained and secured appropriately, and that the Applicant must maintain public liability insurance that includes coverage for the additional two signs.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

It is recommended that Council approve the installation of Sign 1 in the location proposed, and consider allowing the parking of tour participants within the road reserve area identified, and if approved, also approve the installation of Sign 2.

OFFICER RECOMMENDATION – ITEM 7.3.3	APPROVAL
<p>That Council grant Development Approval for signage to be installed upon the fenceline of Lot 213 (No. 13) Sanford Street, Port Gregory, subject to the following conditions:</p> <ol style="list-style-type: none"> 1. Development shall be in accordance with the attached approved plan(s) dated 16 November 2018 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government; 2. The approval is for two (2) horizontal signs to be located as per the attached approved plan(s) dated 16 November 2018. The endorsed sign designs shall not be modified or altered without the prior written approval of the local government; 3. The design/artwork of sign 2 (the parking sign) shall be forwarded to the local government for approval prior to installation of the sign; 4. The signs are to be maintained in good condition to the approval of the local government. Should the signs become in a state of disrepair, the Shire of Northampton reserves the right to remove the sign(s) at the cost of the Applicant; 5. The signs are to be securely fixed in position at all times; 6. The Applicant is required to indemnify and keep indemnified the Shire, its servants and agents against any claim or proceeding (and any cost and expenses incurred as a result) that may be made or brought by any person or corporation against the Shire, its servants and agents arising out of the erection, existence or operation of the advertisement; or any negligence of the Shire, its servants and agents in granting approval to erect or display the advertisement or in setting or failing to set conditions or giving or failing to give directions for the erection, existence or display of the advertisement; 	

- 7. The Applicant is required to maintain a public liability insurance policy with a reputable insurer to a minimum of \$1,000,000 for the coverage of the signs;**
- 8. A maximum of two vehicles shall be parked within the road reserve area of Sanford Street at any one time for the purposes of providing the Pink Lake Buggy Tours, and only during the hours of tour operations as specified on the attached approved plan(s) dated 16 November 2018; and**
- 9. No further external signs shall be permitted upon Lot 213 (No. 13) Sanford Street, Port Gregory in relation to the Pink Lake Buggy Tours.**

Advice Notes:

Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 3: If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.

7.3.4	SUMMARY OF PLANNING INFORMATION ITEMS
DATE OF REPORT:	7 November 2018
REPORTING OFFICER:	Debbie Carson – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
057	Go2Group	LOT 127 (NO. 21) LAWRENCIA LOOP, KALBARRI	SINGLE DWELLING	15 October 2018
058	G Bangay	LOT 12 (NO. 3A) PORTREE ELBOW, KALBARRI	SINGLE DWELLING	15 October 2018
059	M Grove	RESERVE 50396 (LAND-BACKED WHARF), KALBARRI AND LOT 103 (NO. 7) DARWINIA DRIVE, KALBARRI	MOBILE FOOD VAN AND COMMERCIAL PARKING AND STORAGE OF FOOD VAN	19 October 2018 Ordinary Meeting
060	Teakle & Lalor	LOT 118 (NO. 214) HAMPTON ROAD, NORTHAMPTON	TRADE SUPPLIES (PRIMARY PRODUCTION)	19 October 2018 Ordinary Meeting

OFFICER RECOMMENDATION – ITEM 7.3.4	For Council Information
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7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – OCTOBER 2018	12

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 November 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 16th November 2018, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21544 to 21561 inclusive totalling \$64,162.04, Municipal EFT payments numbered EFT18501 to EFT18628 inclusive totalling \$1,303,405.98, Trust Fund Cheques 2359 to 2362, totalling \$1,430.00, Direct Debit payments numbered GJ0406 to GJ0412 inclusive totalling \$243,785.76 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

Chq #	Date	Name	Description	Amount
21544	11-10-2018	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	175.80
21545	15-10-2018	ALINTA ENERGY	GAS CHARGES	193.50
21546	15-10-2018	AUSTRALIA POST	POSTAGE	251.33
21547	15-10-2018	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	8986.40
21548	15-10-2018	GARRY DUNGATE	NTON RAILWAY CARRIAGE PAVERS	110.00
21549	15-10-2018	GERALDTON MOWER & REPAIR SPECIALISTS	NEW MOWER HONDA, PARTS	3281.65
21550	15-10-2018	KALBARRI GAS	CALLION WAY HOUSE RETAINING WALL/ FENCE	7540.00
21551	15-10-2018	KLEENHEAT GAS	FACILITY FEE	75.90
21552	15-10-2018	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES	2500.30
21553	16-10-2018	TELSTRA	TELEPHONE CHARGES	2786.63
21554	16-10-2018	SYNERGY	ELECTRICITY CHARGES	13364.85
21555	16-10-2018	WATER CORPORATION	WATER USE & SERVICE CHARGES	11896.40
21556	17-10-2018	CRAIG SIMKIN	RATES REFUND	83.17
21557	18-10-2018	RUTHERFORD EVAN	RATES REFUND	1031.66
21558	29-10-2018	GWEN HARWOOD - CROCOS NOMINEES	RATES REFUND	11102.95
21559	29-10-2018	GERALDTON MOWER & REPAIR SPECIALISTS	BLADE, MULCH, BASE CLIP	624.20
21560	29-10-2018	KLEENHEAT GAS	GAS FACILITY FEE	75.90
21561	29-10-2018	SHIRE OF NORTHAMPTON	DEPT OF TRANSPORT RENEW JETTY LICENCES	81.40
				<u>\$64,162.04</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT18501	15-10-2018	ABROLHOS ELECTRICS	VARIOUS ELECTRICAL	2463.88
EFT18502	15-10-2018	ALL CLEANING AND MAINTENANCE	ALLEN CENTRE RELIEF CLEANING	407.00
EFT18503	15-10-2018	KALBARRI IGA	CLEANING, GOODS	22.78
EFT18504	15-10-2018	AUTO ELITE	VEHICLE SERVICE	396.00
EFT18505	15-10-2018	AXIS AUTOS	PT GREG FIRE TRUCK SERVICE	1356.00
EFT18506	15-10-2018	BOSTON CONTRACTING	WHITECLIFFS RD WATER CART	7968.13
EFT18507	15-10-2018	B P ROADHOUSE NORTHAMPTON	REFRESHMENTS, FUEL	1767.64
EFT18508	15-10-2018	BUNNINGS BUILDING SUPPLIES	PLANTER POTS PLANTS	89.56
EFT18509	15-10-2018	JUPPS CARPETS & CERAMICS PTY LTD	NTON OFFICE DUSK CARPET TILES	19440.00
EFT18510	15-10-2018	CHRISTIE PARKSAFE	BBQ SWITCH SET	310.20
EFT18511	15-10-2018	CLAW ENVIRONMENTAL	DRUMMUSTER	2441.01
EFT18512	15-10-2018	COASTAL ELECTRICAL & SOLAR	KAL TOWN TALK ELECTRICAL WORKS	2717.32
EFT18513	15-10-2018	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	122.55
EFT18514	15-10-2018	CONCEPT MEDIA PTY LTD	KVC HAVE A GO NEWS ADVERTISING	2304.72
EFT18515	15-10-2018	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	884.57
EFT18516	15-10-2018	COURIER AUSTRALIA	FREIGHT	196.98
EFT18517	15-10-2018	COVS PARTS PTY LTD	PARTS	1279.85
EFT18518	15-10-2018	DPT. OF WATER & ENVIRONMENT REGULATION	RENEW LICENSE NTON REFUSE SITE	812.00
EFT18519	15-10-2018	D-TRANS	PIG TRAILER REPAIRS	5780.07
EFT18520	15-10-2018	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	MTCE GRADE COASTAL CARPARKS	720.00
EFT18521	15-10-2018	ENGIN PTY LTD	ENGIN CHARGES	271.18
EFT18522	15-10-2018	FENN PLUMBING & GAS	KAL SPORT & REC PLUMBING REPAIRS	72.27
EFT18523	15-10-2018	DEPARTMENT OF FIRE AND EMERGENCY	18/19 ESL	274207.83
EFT18524	15-10-2018	CAROLYN FOX	NCCA ADMIN SERVICES	771.25
EFT18525	15-10-2018	FREEMANS LIQUID WASTE PTY LTD	AJANA HALL PUMP SEPTICS	483.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

EFT #	Date	Name	Description	Amount
EFT18526	15-10-2018	ATOM SUPPLY	EARMUFFS	69.98
EFT18527	15-10-2018	GREAT NORTHERN RURAL SERVICES	ECO FLORA BORE FIELDS VALVES	265.36
EFT18528	15-10-2018	GREAT SOUTHERN FUEL SUPPLY	FUEL PURCHASES DEPOT & FUEL CARDS	32447.13
EFT18529	15-10-2018	HALAM HOME HANDYMAN SERVICES	KAL AGED HOMES REPAIR PIPE LEAK	40.00
EFT18530	15-10-2018	HASLEBYS HARDWARE SUPPLIES	RETIC, HARDWARE	2175.08
EFT18531	15-10-2018	C + J HANSON PLUMBING CONTRACTORS	HAMPTON GDN TOILET TAP TIMER	320.82
EFT18532	15-10-2018	J R & A HERSEY	HARDWARE, PPE	232.65
EFT18533	15-10-2018	JASON SIGNMAKERS	SIGNS	1985.93
EFT18534	15-10-2018	JCB CONSTRUCTION EQUIPMENT AUST	PARTS	227.55
EFT18535	15-10-2018	KALBARRI HARDWARE & BUILDING SUPPLIES	PARTS	47.65
EFT18536	15-10-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	128.26
EFT18537	15-10-2018	KALBARRI B P SERVICE STATION	JERRYCAN, CRC, FUEL	140.75
EFT18538	15-10-2018	KALBARRI LAWNMOWING SERVICE	LAWN MOWING, WEEDSPRAYING	420.00
EFT18539	15-10-2018	KALBARRI CARRIERS	FREIGHT CHRISTIE PARKSAFE BBQ	172.48
EFT18540	15-10-2018	KALBARRI NEWSAGENCY	STATIONERY	20.45
EFT18541	15-10-2018	J D MCATEE	BLUE HOLES PUBLIC TOILETS DRAWINGS	550.00
EFT18542	15-10-2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT18543	15-10-2018	MW GROUP AFFILIATED AGRICULTURAL SOC	DONATION 2018 MID WEST DISTRICT DISPLAY	250.00
EFT18544	15-10-2018	MIDWEST MULCHING MOWING	NTON GOLF CLUB FIRE PREVENTION WATERCORP LINE	825.00
EFT18545	15-10-2018	THE WORKWEAR GROUP PTY LTD	UNIFORMS	777.95
EFT18546	15-10-2018	RON NEUMANN	KCC SET UP & POUR SLABS	2250.00
EFT18547	15-10-2018	FLICK ANTICIMEX PTY LTD	WASHROOM SERVICES	7476.04
EFT18548	15-10-2018	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	176.46
EFT18549	15-10-2018	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	399.79
EFT18550	15-10-2018	NORTHAMPTON AUTO ELECTRICS	REPAIR AIRCON	893.50

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

EFT #	Date	Name	Description	Amount
EFT18551	15-10-2018	NORTHAMPTON TOURIST ASSOCIATION INC.	18/19 ANNUAL OPERATING GRANT	25000.00
EFT18552	15-10-2018	NOVUS WINDSCREENS GERALDTON	SUPPLY & FIT WINDSCREEN	638.00
EFT18553	15-10-2018	PRINTLOGIC (WA) PTY LTD	KVC AUSTRALIA'S CORAL COAST HOLIDAY PLANNER ADVERTISING	1890.90
EFT18554	15-10-2018	PURCHER INTERNATIONAL	PARTS	204.31
EFT18555	15-10-2018	RED DUST HOLDINGS	KALB RD SHOULDER RECON GRADER WORKS	266918.30
EFT18556	15-10-2018	MIDWEST SWEEPING CONTRACTORS	NTON AG SHOW STREET SWEEPING	4114.00
EFT18557	15-10-2018	SAI GLOBAL LIMITED	18/19 SUBS NATIONAL CODE / STANDARDS	2839.10
EFT18558	15-10-2018	PAUL SHERIFF	COMPUTER MTCE	115.00
EFT18559	15-10-2018	SIMPLE LIFE PROJECTS	TOWN TALK OFFICE, COMPLETE WORKS	10643.60
EFT18560	15-10-2018	SOS GLAZING	KAL AGED UNITS MTCE ROLLER DOORS	269.50
EFT18561	15-10-2018	STEWART & HEATON CLOTHING CO PTY LTD	PPE - PT GREGORY FIRE BRIGADE	1776.65
EFT18562	15-10-2018	MIDWEST AUTO GROUP	SERVICE NR1	680.00
EFT18563	15-10-2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	BALLA WHELLA RD GRAVEL STOCKPILE	16214.00
EFT18564	15-10-2018	2V NET IT SOLUTIONS	COMPTER MTCE - HOSTED SERVICES OCT	299.00
EFT18565	15-10-2018	LANDGATE	VALUATION EXPENSES	117.90
EFT18566	15-10-2018	WESTRAC EQUIPMENT PTY LTD	PARTS	1222.09
EFT18567	15-10-2018	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	718.32
EFT18568	15-10-2018	WESTERN RESOURCE RECOVERY PTY LTD	PUMP SEPTICS	1100.00
EFT18569	15-10-2018	NORTHAMPTON TYRES	SUPPLY & FIT 7 TYRES, BALANCE	2016.00
EFT18570	15-10-2018	WOODCOCK CT & L	GLYPHOSATE	3869.75
EFT18571	15-10-2018	WREN OIL	OIL WASTE DISPOSAL	82.50
EFT18572	15-10-2018	FRANK ZAPPIA CONCRETE	KINGS PARK CONC SLAB	1265.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

EFT #	Date	Name	Description	Amount
EFT18573	15-10-2018	AUSTRALIAN TAXATION OFFICE	BAS SEPT 2018	43771.00
EFT18574	15-10-2018	LGISWA	LGIS WORKCARE, PROP, LIABILITY	117080.52
EFT18575	18-10-2018	GLENN BANGAY	REIMB EHA CONF REG, ACCOMMODATION	1883.98
EFT18576	18-10-2018	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT18577	18-10-2018	ROBERT MCKENZIE	REIMB ANIMAL EUTHANASIA	520.00
EFT18578	18-10-2018	LEO RYAN	REIMB ANIMAL EUTHANASIA	60.00
EFT18579	18-10-2018	OWEN SIMKIN	REIMB FUEL	21.06
EFT18580	24-10-2018	NORTHAMPTON SENIORS	SENIORS WEEK GRANT	1000.00
EFT18581	26-10-2018	ABCO PRODUCTS PTY LTD	E-ZYME CRYSTALS	1301.65
EFT18582	25-10-2018	QUADRIO EARTHMOVING PTY LTD	KALB DUP PROGRESS CLAIM 2	198209.00
EFT18583	25-10-2018	JANINE QUILL	RATE REFUND OVERPAYMENT	633.71
EFT18584	29-10-2018	ABROLHOS ELECTRICS	INSTALL NEW PUMP SP2A-28, ELECTRICAL	8658.76
EFT18585	29-10-2018	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	1188.00
EFT18586	29-10-2018	ANGIE'S CAFE	REFRESHMENTS	330.00
EFT18587	29-10-2018	AXIS AUTOS	BINNU FA SERVICE & FIT 40 CH	2025.45
EFT18588	29-10-2018	BIN BOMB PTY LTD	BIN BOMBS	579.49
EFT18589	29-10-2018	BUNNINGS BUILDING SUPPLIES	CEMETERY FORMPLY	137.91
EFT18590	29-10-2018	CENTRAL WEST PEST CONTROL	NCCA PEST CONTROL	120.00
EFT18591	29-10-2018	CENTRAL WEST PUMP SERVICE	HKS FORESHORE REPLACE TIMER/SOLENOIDS	951.06
EFT18592	29-10-2018	COURIER AUSTRALIA	FREIGHT	88.64
EFT18593	29-10-2018	COVS PARTS PTY LTD	PARTS	622.90
EFT18594	29-10-2018	EXTERIA	KAL FSHORE GABLE SHELTER	10023.20
EFT18595	29-10-2018	FENN PLUMBING & GAS	AJANA HALL, PT GREG PLUMBING	4678.71
EFT18596	29-10-2018	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	539.85
EFT18597	29-10-2018	FORPARK AUSTRALIA	HKS FSHORE PLAYGROUND PARTS	1097.80

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

EFT #	Date	Name	Description	Amount
EFT18598	29-10-2018	GERALDTON BUILDING SERVICES & CABINETS	ALMA HALL REROOF	42108.50
EFT18599	29-10-2018	GERALDTON LOCK & KEY SPECIALISTS	KEYS	718.80
EFT18600	29-10-2018	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	935.60
EFT18601	29-10-2018	PHIL GRAYS TRANSPORT	WHITE CLIFFS RD - ROAD TRAIN/SEMI HIRE	49846.50
EFT18602	29-10-2018	C + J HANSON PLUMBING CONTRACTORS	CEMETERY EXCAVATOR HIRE	445.50
EFT18603	29-10-2018	HELENORE FARMS PTY LTD	OGILVIE EAST/NOLBA RDS STOCKPILE GRAVEL	2970.00
EFT18604	29-10-2018	HOSEXPRESS	HOSE FITTINGS	27.98
EFT18605	29-10-2018	KALBARRI AUTO CENTRE	VEHICLE SERVICE	297.00
EFT18606	29-10-2018	KALBARRI EXPRESS FREIGHT	FREIGHT	159.72
EFT18607	29-10-2018	KALBARRI B P SERVICE STATION	FUEL	44.20
EFT18608	29-10-2018	KALBARRI WAREHOUSE	HARDWARE	179.00
EFT18609	29-10-2018	KICK SOLUTIONS	ROADWISE KEYRINGS	2750.00
EFT18610	29-10-2018	KALBARRI SITEWORKS	SEABREEZE SUPPLY BEACHSAND, BLUEMETAL	1111.00
EFT18611	29-10-2018	LENANE HOLDINGS PTY LTD	WHITE CLIFFS RD SMOOTH DRUM ROLLER HIRE	6105.00
EFT18612	29-10-2018	LGRCEU	PAYROLL DEDUCTIONS	97.00
EFT18613	29-10-2018	MOBILE ALERT	LIONS CLUB IHHELP	1898.00
EFT18614	29-10-2018	MODERN TEACHING AIDS PTY LTD	NCCA CLEANING GOODS	137.50
EFT18615	29-10-2018	MOORE STEPHENS	ROADS TO RECOVERY AUDIT 30 JUNE 2018	1320.00
EFT18616	29-10-2018	NATURE PLAYGROUNDS	KAL FSHORE SEALANT NATURE BASED PGROUND	215.05
EFT18617	29-10-2018	NORTHAMPTON COMMUNITY NEWS INC	NCCA ADVERTISING	50.00
EFT18618	29-10-2018	CLEANPAK TOTAL SOLUTIONS	TOILET PRODUCTS	1092.91
EFT18619	29-10-2018	DESMOND PIKE	REIMB FUEL	570.00
EFT18620	29-10-2018	STEVES TYRE & MECHANICAL	KAL RUBBISH TRUCK WHEEL ALIGNMENT	179.08

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

EFT #	Date	Name	Description	Amount
EFT18621	29-10-2018	SUPERSEALING PTY LTD	KAL AREO SEALING WORKS	20020.00
EFT18622	29-10-2018	TEAKHILL HOLDINGS PTY LTD	WHITECLIFFS RD LOSS OF CROP PRODUCTION	660.00
EFT18623	29-10-2018	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	WHITECLIFFS RD STOCKPILE GRAVEL	26620.00
EFT18624	29-10-2018	2V NET IT SOLUTIONS	4 LENOVO I5 DESKTOP WORKSTATIONS	5200.00
EFT18625	29-10-2018	WESTRAC EQUIPMENT PTY LTD	CAT GRADER WEAR PLATES	684.91
EFT18626	29-10-2018	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	TRAINING COUNCILLOR	100.00
EFT18627	29-10-2018	NORTHAMPTON TYRES	FIT & SUPPLY 8 TYRES, BALANCE	3854.00
EFT18628	29-10-2018	WOODCOCK CT & L	FERTILISERS ENERGY TURF, MAXX, GREEN PLUS	11526.50
				\$1,303,405.98

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2359	09-10-2018	WA COUNTRY BUILDERS PTY LTD	REFUND KERB DEPOSIT BA 1519	500.00
2360	16-10-2018	BLUE GOLD PTY LTD T/AS STEELE CAMPBELL	REFUND KERB DEPOSIT BA 1591	500.00
2361	22-10-2018	CECILIA MICHAEL	REFUND RSL HALL BOND	230.00
2362	26-10-2018	DEPT FOR PLANNING & INFRASTRUCTURE	SPECIAL SERIES PLATES 7276 NR	200.00
				\$1,430.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 OCTOBER 2018

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	4/10/2018	PAYROLL	FN/E 03/10/2018	97330.00
	4/10/2018	SUPERCHOICE	SUPERANNUATION FN/E 03/10/2018	20583.17
	18/10/2018	PAYROLL	FN/E 17/10/2018	98839.00
	18/10/2018	SUPERCHOICE	SUPERANNUATION FN/E 17/10/2018	21290.51
GJ0406	31/10/2018	NAB BANK FEES	BANK FEES/MERCHANT FEES	134.20
GJ0407	31/10/2018	BPOINT	FEES	905.30
GJ0408	31/10/2018	BPAY	FEES	711.04
GJ0409	31/10/2018	CEO CORPORATE CARD	BANK CHARGES	9.00
			ACCOMM N THERN ZONE/WALGA MEETING	496.40
			RANGER CONFERENCE ACCOMM	639.30
			DMIRS NTON GOLF	31.52
				<u>1176.22</u>
GJ0411	31-10-18	DCEO CORPORATE CARD	BANK FEES	9.00
			NCCA IINET	92.63
			KAL CHILD CARE IINET	80.44
			COMPUTER EXPS OFFICE 365	237.6
			COMPUTER EXPS CABLE	24.95
				<u>444.62</u>
GJ0412	31-10-18	NAB LOAN 152	CEO SS LOAN FACILITY FEE	2,371.70
				<u>\$243,785.76</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – OCTOBER 2018

FILE REFERENCE:	1.1.1
DATE OF REPORT:	8 November 2018
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for October 2018

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 October 2018 are listed below, and include:

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented annually)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

The 31 October 2018 financial position is comprised of the following:

Total operating revenue has a positive variance of \$202,295 which is due to the receipt of additional direct road Grant funding and the Bush Fire Risk Mitigation Grant. Operating expenditure has a positive variance of \$1,099,010, this large underspend is due to infrastructure (Roads) depreciation. The revaluation process has reduced Infrastructure Asset Valuations from \$151,479,993 to \$93,011,923 and subsequently the respective depreciation allocation has also reduced significantly. This reduction in depreciation is not unexpected and the impact for the first four months is \$999,297.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the draft Monthly Financial Report for the period ending 31 October 2018.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 October 2018

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Statement of Financial Activity By Nature or Type	
Statement of Capital Acquisitions and Capital Funding	
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Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 October 2018

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 31 October 2018 of \$5,603,510.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2017/18 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 114,773 Actuals and budget will converge as year progresses

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$ 23,340 Actuals and budget will converge as year progresses

	% Collected / Completed	Annual Budget	YTD Budget	YTD Actual
Significant Projects				
Construct Extension to RSL Hall	0%	\$ 512,000	\$ 341,332	\$ -
Kalbarri Foreshore DUP Pathway	94%	\$ 343,450	\$ 114,482	\$ 321,544
Blue Holes Carpark Redevelopment	0%	\$ 121,213	\$ 40,395	\$ -
Lions Park - Asphalt Seal Car Park	0%	\$ 103,185	\$ 68,784	\$ -
Road Construction	29%	\$ 2,647,629	\$ 882,512	\$ 767,739
Footpath Construction	0%	\$ 115,400	\$ 38,452	\$ -
Grader	0%	\$ 425,000	\$ 283,333	\$ -
Pink Lake Viewing Platform	0%	\$ 123,000	\$ 41,000	\$ -
Grants, Subsidies and Contributions				
Operating Grants, Subsidies and Contributions	48%	\$ 1,021,924	\$ 339,300	\$ 488,927
Non-operating Grants, Subsidies and Contributions	41%	\$ 1,123,008	\$ 439,548	\$ 462,888
	44%	\$ 2,144,932	\$ 778,848	\$ 951,815
Rates Levied	99%	\$ 4,622,864	\$ 4,595,864	\$ 4,598,511

% Compares current ytd actuals to annual budget

Financial Position		Closing (Audited)	
		Balance 30 June 2018	Current Year 31 Oct 2018
Adjusted Net Current Assets	945%	\$ 593,148	\$ 5,603,510
Cash and Equivalent - Unrestricted	437%	\$ 783,615	\$ 3,426,334
Cash and Equivalent - Restricted	46%	\$ 3,017,835	\$ 1,383,762
Receivables - Rates	554%	\$ 263,223	\$ 1,458,119
Receivables - Other	67%	\$ 266,764	\$ 178,272
Payables	15%	\$ 762,355	\$ 115,574

% Compares current ytd actuals to prior year actuals at the same time

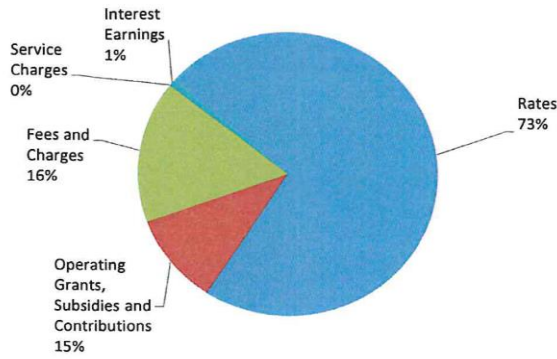
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

Preparation

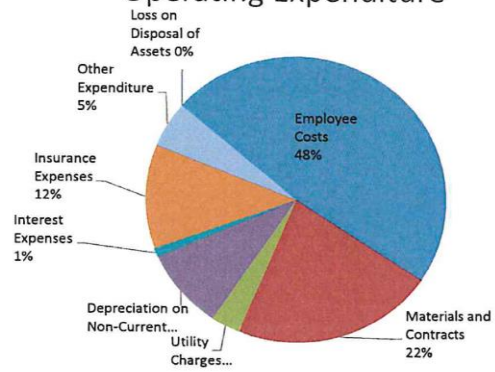
Prepared by: Grant Middleton
Date prepared: 8/11/2018

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 31 October 2018

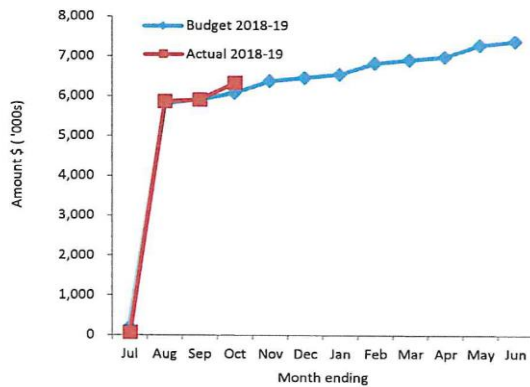
Operating Revenue



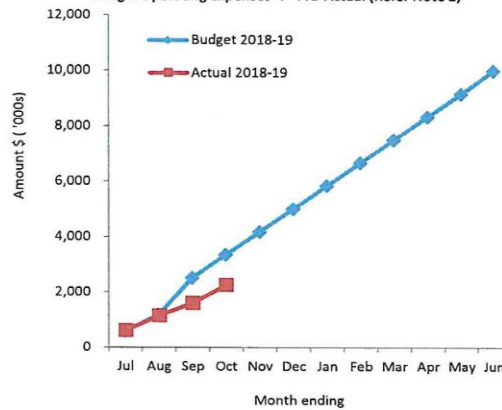
Operating Expenditure



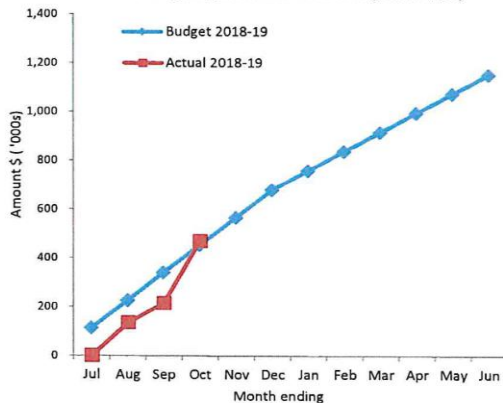
Budget Operating Revenues -v- Actual (Refer Note 2)



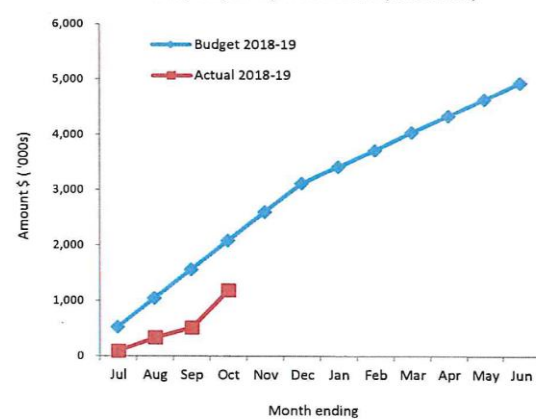
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 October 2018

	Note	Amended Annual Budget \$	Amended YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	3	2,122,201	2,122,201	2,122,201	0	0%	
Revenue from operating activities							
Governance		55,124	18,368	16,455	(1,913)	(10%)	
General Purpose Funding	9	5,554,571	4,848,071	4,799,933	(48,138)	(1%)	▼
Law, Order and Public Safety		70,395	23,452	116,097	92,645	395%	▲
Health		54,497	18,160	11,415	(6,745)	(37%)	▼
Education and Welfare		224,748	74,908	117,040	42,132	56%	▲
Housing		56,436	18,808	17,011	(1,797)	(10%)	▼
Community Amenities		908,527	812,825	828,886	16,061	2%	▲
Recreation and Culture		54,287	22,068	40,769	18,701	85%	▲
Transport		141,040	113,108	164,055	50,947	45%	▲
Economic Services		256,169	132,605	166,058	33,453	25%	▲
Other Property and Services		123,649	41,204	48,153	6,949	17%	▲
		7,499,443	6,123,577	6,325,872			
Expenditure from operating activities							
Governance		(870,344)	(300,957)	(352,100)	(51,143)	(17%)	▼
General Purpose Funding		(197,215)	(65,720)	(57,567)	8,153	12%	▲
Law, Order and Public Safety		(401,396)	(139,470)	(124,073)	15,397	11%	▲
Health		(210,093)	(70,004)	(70,891)	(887)	(1%)	▼
Education and Welfare		(302,645)	(100,848)	(119,205)	(18,357)	(18%)	▼
Housing		(83,305)	(27,696)	(30,790)	(3,094)	(11%)	▼
Community Amenities		(1,565,743)	(521,732)	(381,384)	140,348	27%	▲
Recreation and Culture		(1,665,110)	(554,720)	(512,485)	42,235	8%	▲
Transport		(4,222,934)	(1,407,490)	(451,875)	955,615	68%	▲
Economic Services		(443,493)	(147,784)	(164,208)	(16,424)	(11%)	▼
Other Property and Services		(44,649)	(14,828)	12,339	27,167	183%	▲
		(10,006,927)	(3,351,249)	(2,252,239)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	1,202,378	203,081	(999,297)	(83%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(11,660)	0	11,660	(100%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,065,016	3,963,046	4,276,715			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,123,008	439,548	462,888	23,340	5%	▲
Proceeds from Disposal of Assets	8	164,000	109,328	0	(109,328)	(100%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(433,174)	(35,457)	397,717	92%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(882,512)	(767,739)	114,773	13%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(232,516)	(343,494)	(110,978)	(48%)	▼
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(160,500)	0	160,500	100%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(427,332)	(30,000)	397,332	93%	▲
Furniture and Equipment	13	(32,500)	0	(4,727)	(4,727)		▼
Amount attributable to investing activities		(3,748,629)	(1,587,158)	(718,530)			
Financing Activities							
Proceeds from New Debentures		500,000	166,668	6,924	(159,744)	(96%)	▼
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	11,592	6,924	(4,668)	(40%)	▼
Transfer from Reserves	7	227,064	75,688	0	(75,688)	(100%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(44,749)	(48,159)	(3,410)	(8%)	▼
Transfer to Reserves	7	(66,200)	(22,067)	(42,566)	(20,499)	(93%)	▼
Amount attributable to financing activities		561,412	187,133	(76,877)			
Closing Funding Surplus(Deficit)	3	(0)	4,685,222	5,603,510	918,288	20%	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 October 2018

Note	Amended Annual Budget	Amended YTD Budget	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	2,122,201	2,122,201	2,122,201	0	0%
Revenue from operating activities						
Rates	9	4,622,864	4,595,864	4,598,511	2,647	0%
Operating Grants, Subsidies and Contributions	11	1,454,405	480,381	654,818	174,437	36%
Fees and Charges		1,265,424	978,958	1,025,803	46,845	5%
Interest Earnings		121,750	56,714	46,739	(9,975)	(18%)
Other Revenue		0	0	0	0	
Profit on Disposal of Assets	8	35,000	11,660	0		
		7,499,443	6,123,577	6,325,872		
Expenditure from operating activities						
Employee Costs		(3,003,415)	(1,000,912)	(1,082,399)	(81,487)	(8%)
Materials and Contracts		(2,288,238)	(768,130)	(491,111)	277,019	36%
Utility Charges		(359,390)	(119,716)	(70,003)	49,713	42%
Depreciation on Non-Current Assets		(3,607,500)	(1,202,378)	(203,081)	999,297	83%
Interest Expenses		(60,159)	(20,044)	(23,503)	(3,459)	(17%)
Insurance Expenses		(251,088)	(83,548)	(265,355)	(181,807)	(218%)
Other Expenditure		(437,137)	(156,521)	(116,788)	39,733	25%
Loss on Disposal of Assets	8	0	0	0		
		(10,006,927)	(3,351,249)	(2,252,239)		
Operating activities excluded from budget						
Add back Depreciation		3,607,500	1,202,378	203,081	(999,297)	(83%)
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(11,660)	0	11,660	(100%)
Adjust Provisions and Accruals		0	0	0	0	
Amount attributable to operating activities		1,065,016	3,963,046	4,276,715		
Investing activities						
Grants, Subsidies and Contributions	11	1,123,008	439,548	462,888	23,340	5%
Proceeds from Disposal of Assets	8	164,000	109,328	0	(109,328)	(100%)
Land Held for Resale		0	0	0	0	
Land and Buildings	13	(720,310)	(433,174)	(35,457)	397,717	92%
Infrastructure Assets - Roads	13	(2,647,629)	(882,512)	(767,739)	114,773	13%
Infrastructure Assets - Parks and Gardens	13	(615,785)	(232,516)	(343,494)	(110,978)	(48%)
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(160,500)	0	160,500	100%
Infrastructure Assets - Drainage	13	0	0	0	0	
Plant and Equipment	13	(641,000)	(427,332)	(30,000)	397,332	93%
Furniture and Equipment	13	(32,500)	0	(4,727)	(4,727)	
Amount attributable to investing activities		(3,748,629)	(1,587,158)	(718,530)		
Financing Activities						
Proceeds from New Debentures		500,000	166,668	6,924	(159,744)	(96%)
Proceeds from Advances		0	0	0	0	
Self-Supporting Loan Principal		34,794	11,592	6,924	(4,668)	(40%)
Transfer from Reserves	7	227,064	75,688	0	(75,688)	(100%)
Advances to Community Groups		0	0	0	0	
Repayment of Debentures	10	(134,246)	(44,749)	(48,159)	(3,410)	(8%)
Transfer to Reserves	7	(66,200)	(22,067)	(42,566)	(20,499)	(93%)
Amount attributable to financing activities		561,412	187,133	(76,877)		
Closing Funding Surplus (Deficit)	3	(0)	4,685,222	5,603,510	918,288	20%

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
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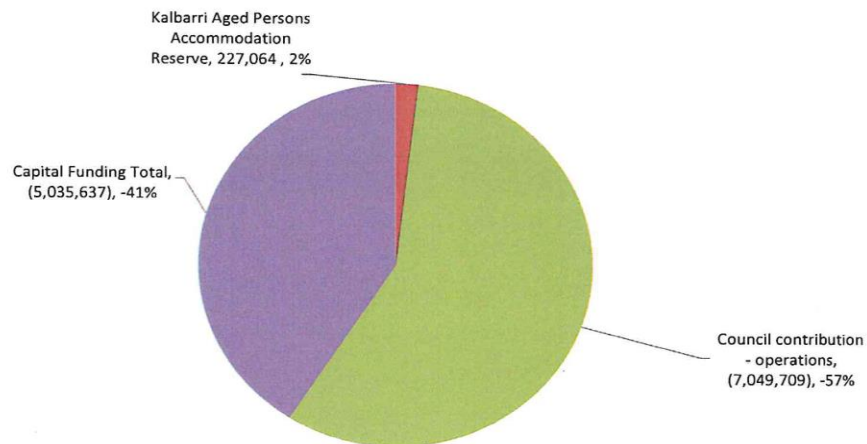
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 October 2018

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(9,651)	(25,806)	(433,174)	(720,310)	(35,457)	397,717
Infrastructure Assets - Roads	13	(395,289)	(372,450)	(882,512)	(2,647,629)	(767,739)	114,773
Infrastructure Assets - Parks & Ovals	13	(343,494)	0	(232,516)	(615,785)	(343,494)	(110,978)
Infrastructure Assets - Footpaths	13	0	0	(160,500)	(378,413)	0	160,500
Plant and Equipment	13	0	(30,000)	(427,332)	(641,000)	(30,000)	397,332
Capital Expenditure Totals		(748,435)	(432,983)	(2,136,034)	(5,035,637)	(1,181,418)	954,616
Capital acquisitions funded by:							
Capital Grants and Contributions				439,548	1,123,008	462,888	
Borrowings				166,668	500,000	0	
Disposals				109,328	164,000	0	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				75,688	227,064	0	
Council contribution - operations				(2,927,266)	(7,049,709)	(1,644,306)	
Capital Funding Total				(2,136,034)	(5,035,637)	(1,181,418)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.

The material variance adopted by Council for the 2018/19 year is \$5,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
General Purpose Funding	(48,138)	-1%	▼	Timing	Short term variance, Annual Rates raised August 2018
Law, Order and Public Safety	92,645	395%	▲	Permanent	Var associated with BRM Grant payment \$93,275
Health	(6,745)	-37%	▼	Timing	Var due to no Health/Building charging for ext works
Education and Welfare	42,132	56%	▲	Permanent	Var due to NCCA Grant funding & loss reimbursement
Community Amenities	16,061	2%	▲	Timing	Variance due to refuse budget profile
Recreation and Culture	18,701	85%	▲	Timing	Actuals and budget will converge as year progresses
Transport	50,947	45%	▲	Permanent	Var due to additional Direct Road Grant revenue
Economic Services	33,453	25%	▲	Timing	Var due to lease revenue budget profile, short term var
Other Property and Services	6,949	17%	▲	Timing	Actuals and budget will converge as year progresses
Operating Expense					
Governance	(51,143)	-17%	▼	Timing	Actuals and budget will converge as year progresses
General Purpose Funding	8,153	12%	▲	Timing	Var will reduce as valuation exp accrue during the year
Law, Order and Public Safety	15,397	11%	▲	Timing	Short term variance due to insurance payment
Education and Welfare	(18,357)	-18%	▼	Permanent	Var due to NCCA payroll expenses, part grant funded
Community Amenities	140,348	27%	▲	Timing	Var due to lag in refuse invoices
Recreation and Culture	42,235	8%	▲	Timing	Actuals and budget will converge as year progresses
Transport	955,615	68%	▲	Timing	Var due to reduced depreciation associated with Reval
Economic Services	(16,424)	-11%	▼	Timing	Actuals and budget will converge as year progresses
Other Property and Services	27,167	183%	▲	Timing	Var will reduce once fuel purchases are processed
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	23,340	5%	▲	Timing	Actuals and budget will converge as year progresses
Proceeds from Disposal of Assets	(109,328)	-100%	▼	Timing	Plant trades to be completed November 2018
Capital Expenses					
Land and Buildings	397,717	92%	▲	Timing	Projects to commence
Infrastructure Assets - Roads	114,773	13%	▲	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Parks and Gardens	(110,978)	-48%	▼	Timing	Actuals and budget will converge as year progresses
Infrastructure Assets - Footpaths/Carparks	160,500	100%	▲	Timing	Dup Kalbarri F'shore due for completion October 18
Plant and Equipment	397,332	93%	▲	Timing	Plant purchases to be completed by November 2018

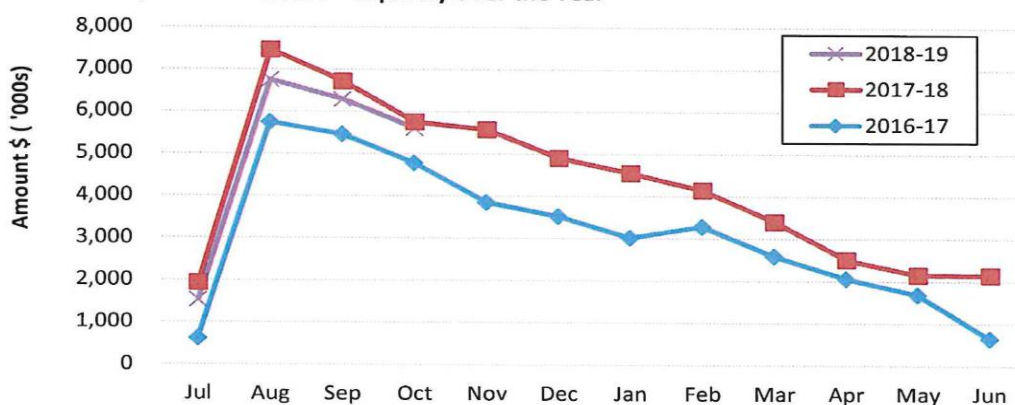
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

	Note	Current Years (Budgeted) Closing 30 June 2018 \$	Current 31 Oct 2018 \$
Current Assets			
Cash Unrestricted	4	373,792	3,427,672
Cash Restricted	4	2,766,120	1,383,762
Receivables - Rates	6	313,380	1,458,119
Receivables - Other	6	99,260	178,272
Receivables - Rubbish		45,247	141,801
Emergency Services Levy		37,346	102,272
ATO Receivable		31,353	0
Inventories		11,778	106,043
Accruals/Adjustment		0	255,548
		<u>3,678,276</u>	<u>7,053,489</u>
Less: Current Liabilities			
Payables		(553,622)	(15,993)
Income Received in Advance		(64,611)	(403,354)
Provisions/Accruals		0	(50,224)
		<u>(618,233)</u>	<u>(469,571)</u>
Less: Cash Reserves	7	(937,842)	(980,408)
Net Current Funding Position		2,122,201	5,603,510

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 4: Cash and Investments

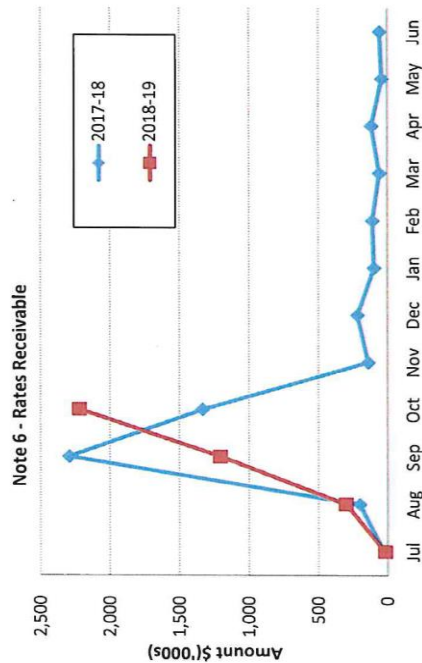
	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,426,222			1,426,222	National	-	At Call
Trust Bank Account			74,492	74,492	National	-	At Call
OCDP - Horrocks				0	WATC	1.45%	N/A
OCDP - Binu/White Cliffs		403,354		403,354	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
38-549-6050	1,000,000			1,000,000	National	2.30%	17-Dec-18
38-593-2270	500,000			500,000	National	2.63%	08-Jan-19
38-614-1518	500,000			500,000	National	2.64%	08-Feb-19
(c) Term Deposits - Reserves							
TD 16-236-****		980,407		980,407	National	2.65%	29-Jan-19
				0			
Total	3,427,672	1,383,762	74,492	4,885,926			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

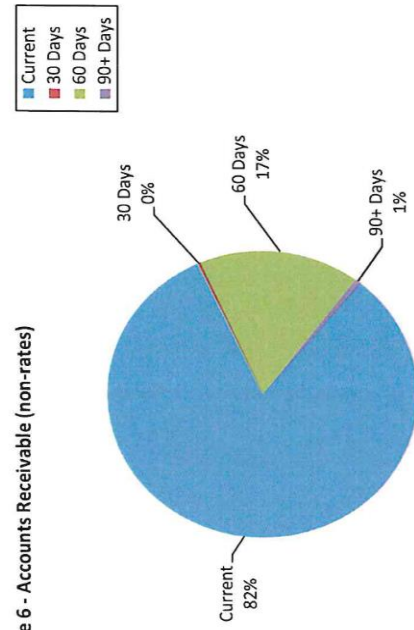
	31 Oct 2018	30 June 2018	Total
Note 6: Receivables			
Receivables - Rates Receivable	\$	\$	\$
Opening Arrears Previous period	302,667	263,223	
Levied this year	4,598,511	4,332,891	
Less Collections to date	(3,443,059)	(4,282,733)	
Equals Current Outstanding	1,458,119	313,380	
Receivables - General	\$	\$	\$
Receivables - General	146,631	496	1,222
Receivables - 30 Days	496	29,923	1,222
Receivables - 60 Days			
Receivables - 90+ Days			
Balance per Trial Balance			178,272
Sundry Debtors			178,272
Receivables - Other			0
Total Receivables General Outstanding		313,380	178,272
% Collected	70.25%	93.18%	

Amounts shown above include GST (where applicable)



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



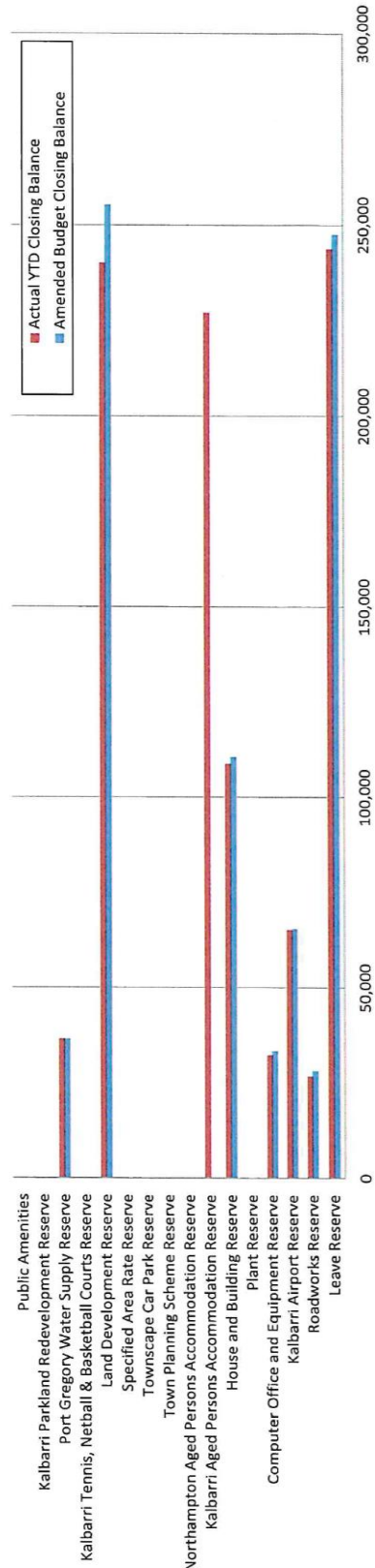
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 237,544	\$ 5,000	\$ 1,210	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 247,544	\$ 243,754
Roadworks Reserve	26,250	2,000	485	0	0	0	0	0	28,250	26,735
Kalbarri Airport Reserve	45,173	200	50	20,000	20,000	0	0	0	65,373	65,223
Computer Office and Equipment Reserve	31,905	1,500	360	0	0	0	0	0	33,405	32,265
Plant Reserve	0	0	0	0	0	0	0	0	0	0
House and Building Reserve	98,118	2,500	620	10,000	10,000	0	0	0	110,618	108,738
Kalbarri Aged Persons Accommodation Reserve	227,064	0	0	0	0	(227,064)	0	0	0	227,064
Northampton Aged Persons Accommodation Reserve	0	0	0	0	0	0	0	0	0	0
Town Planning Scheme Reserve	0	0	0	0	0	0	0	0	0	0
Townscape Car Park Reserve	0	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	0	0	0	0	0	0	0	0	0	0
Land Development Reserve	235,288	20,000	4,841	0	0	0	0	0	255,288	240,129
Kalbarri Tennis, Netball & Basketball Courts Reserve	0	0	0	0	0	0	0	0	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	0	0	0	0	0	0	0
Public Amenities	937,842	31,200	7,566	35,000	35,000	(227,064)	0	0	776,978	980,408

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual			Amended Budget		
		Net Book Value	Proceeds	Profit (Loss)	Net Book Value	Proceeds	Profit (Loss)
		\$	\$	\$	\$	\$	\$
		0	0	0	16,500	14,000	(2,500)
P216	Isuzu Dmax (Kalbarri Ranger)	0	0	0	10,000	13,000	3,000
P237	Isuzu Dmax (Northampton Gardener)	0	0	0	12,500	10,000	(2,500)
P235	Isuzu Dmax (Kalbarri Gardener)	0	0	0	90,000	127,000	37,000
P203	Caterpillar 121H Grader	0	0	0	129,000	164,000	40,000
		0	0	0	129,000	164,000	40,000
							(5,000)

Plant and Equipment

P216 Isuzu Dmax (Kalbarri Ranger)
P237 Isuzu Dmax (Northampton Gardener)
P235 Isuzu Dmax (Kalbarri Gardener)
P203 Caterpillar 121H Grader

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

RATE TYPE	Number of Properties	Rate in \$	YTD Actual			Amended Budget						
			Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Interim Rate \$	Back Rate \$	Total Revenue \$		
Differential General Rate												
General GRV	1,559	0.072300	17,443,168	1,645,341	(20,459)	552	1,625,434	1,644,791	0	0	0	1,644,791
General UV	448	0.013059	178,371,085	2,346,324	(3,775)	(29)	2,342,520	2,346,323	0	0	0	2,346,323
Sub-Totals	2,007		195,814,254	3,991,665	(24,234)	523	3,967,954	3,991,114	0	0	0	3,991,114
Minimum Payment												
General GRV	1,020	550.00	7,328,111	565,950			565,950	561,000	0	0	0	561,000
General UV	55	550.00	1,895,245	24,750			24,750	30,250	0	0	0	30,250
Sub-Totals	1,075		9,223,355	590,700	0	0	590,700	591,250	0	0	0	591,250
Discounts/Concession	3,082		205,037,609	4,582,365	(24,234)	523	4,558,654	4,582,364	0	0	0	4,582,364
Amount from General Rates							(143)					0
Ex-Gratia Rates							4,558,511					4,582,364
Specified Area Rates							0					0
Totals							40,000					40,500
							4,598,511					4,622,864

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2018		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
Recreation and Culture										
Loan 148A - Kalbarri Library Extension	26,733		13,231	26,733	13,502	(0)	547	939		
Loan 156 - RSL Hall Extensions	0	500,000	0	0	0	500,000	0	0		
Transport										
Loan 149 - Plant Purchases	0		0		0		0			
Loan 153 - Plant Purchases	214,339		19,566	39,525	194,773	174,814	4,308	9,561		
Other Property and Services										
Loan 154 - Staff Housing	256,641			33,194	256,641	223,447		9,789		
Self Supporting Loans										
Loan 151 - Kalbarri Bowling Club	7,459			3,621	7,459	3,838		444		
Loan 152 - Staff Housing	328,941		8,438	17,189	320,503	311,752	11,014	21,649		
Loan 155 - Pioneer Lodge	386,552		6,924	13,984	379,628	372,568	7,634	17,777		
	1,220,665	500,000	48,159	134,246	1,172,506	1,586,419	23,503	60,158		

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2017/2018

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 11: Grants

	Grant Provider	Type	Opening Balance (a)	Amended Budget Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected Revenue (d)+(e)	YTD Actual Revenue (c)	YTD Actual (Expenditure) (c)	Unspent Grant (a)-(b)+(c)
			\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General Purpose Funding												
Grants Commission - General	WALGGC	Operating	0	422,550	0	105,637	422,550	422,550	422,550	107,838	0	0
Grants Commission - Roads	WALGGC	Operating	0	386,769	0	96,692	386,769	386,769	386,769	82,386	0	0
Law, Order and Public Safety												
FESA Grant - Operating Bush Fire Brigade	Dept. of Fire & Emergency Serv.	Operating	0	27,323	0	9,188	27,323	27,323	27,323	9,012	0	0
Grant FESA - SES	Dept. of Fire & Emergency Serv.	Operating	0	26,122	0	8,623	26,122	26,122	26,122	8,803	(20,352)	0
Grant Feral Eradication	Department of Primary Industries	Operating	0	0	0	0	0	0	0	0	0	0
Bushfire Risk Mitigation Grant	Dept. of Fire & Emergency Serv.	Operating	0	0	0	0	0	0	0	93,725	(250)	0
Education and Welfare												
NCAA Fundraising	Community Child Care Grant	Non-operating	0	0	0	0	0	0	0	25,000	0	25,000
Community Amenities												
Coastal Management Plan Grant	Department of Planning	Operating - Tied	0	60,000	0	20,000	60,000	60,000	60,000	25,000	0	25,000
Recreation and Culture												
Kalbarri Foreshore Redevelopment	WABN Grant	Non-operating	0	0	171,725	114,480	171,725	171,725	171,725	137,382	(321,544)	(184,162)
Kalbarri Bowling Club	CSRFF	Non-operating	0	0	18,930	12,619	18,930	18,930	18,930	0	0	0
Kalbarri Bowling Club	Contribution	Non-operating	0	0	5,000	3,333	5,000	5,000	5,000	0	0	0
Seniors Week	Seniors WA	Operating	0	0	0	0	0	0	0	1,000	0	0
Transport												
RRG Grants - Capital Projects	Regional Road Group	Non-operating	0	0	197,330	65,776	197,330	197,330	197,330	197,333	0	197,333
Grey St/Red Bluff Road Corner	State Government	Non-operating	0	0	0	0	0	0	0	0	0	0
White Cliffs	State Government (R4R)	Non-operating	0	0	0	0	0	0	0	0	0	0
RRR - Binu West	Federal Government (R2R)	Non-operating	0	0	730,023	243,340	730,023	730,023	730,023	103,173	(395,289)	(292,116)
DUP - Footpath Grant (Stephen Street)	Dept. of Transport	Non-operating	0	0	0	0	0	0	0	0	0	0
MRWA Maintenance Grants	Main Roads WA	Operating	0	99,160	0	99,160	99,160	99,160	99,160	161,163	0	0
WA Road Safety Commission	Kalbarri Roadwise	Non-operating	0	0	0	0	0	0	0	0	0	0
TOTALS			0	1,021,924	1,123,008	778,848	2,144,932	2,144,932	2,144,932	951,815	(1,132,725)	(624,235)
SUMMARY												
Operating	Operating Grants, Subsidies and Contributions		0	961,924	0	319,300	961,924	961,924	961,924	463,927	(20,602)	0
Operating - Tied	Tied - Operating Grants, Subsidies and Contributions		0	60,000	0	20,000	60,000	60,000	60,000	25,000	0	25,000
Non-operating	Non-operating Grants, Subsidies and Contributions		0	0	1,123,008	439,548	1,123,008	1,123,008	1,123,008	462,888	(1,112,123)	(649,235)
TOTALS			0	1,021,924	1,123,008	778,848	2,144,932	2,144,932	2,144,932	951,815	(1,132,725)	(624,235)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 31 Oct 2018
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275	5,000	0	31,275
Footpath Deposits	30,820		(1,500)	29,320
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		(40,289)	(9,606)
Building Levies (BCITF & BRB)	182	7,600		7,782
Community Bus Bond	6,400	1,000	(800)	6,600
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	0	4,338
Nomination Deposits	0	0	0	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	100	(100)	0
Council Housing Bonds	520	0	(520)	0
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	230	(230)	650
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	620	(400)	1,650
Auction	0			0
Kidsport	2,937	0	0	2,937
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(25,248)	34,057
Horrocks Memorial Wall	765	0	0	765
One Life	3,513	0	0	3,513
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
	167,819	14,550	(69,087)	113,282

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
<i>Level of completion indicator, please see table at the end of this note for further detail.</i>								
Government								
Replace Kalbarri photo-copier	101340	0	0	0	(5,000)	0	0	
Replace Server	101340	0	0	0	(22,500)	0	0	
Replace Desktop computers	101340	0	(4,727)	(4,727)	(5,000)	0	(4,727)	
Government Total		0	(4,727)	(4,727)	(32,500)	0	(4,727)	
Communities Amenities								
Develop Binu Refuse site	133050	0	0	0	0	0	0	
New Ablutions at Blue Holes	133440	(550)	0	(550)	(105,000)	(35,000)	34,450	
Communities Amenities Total		(550)	0	(550)	(105,000)	(35,000)	34,450	
Recreation And Culture								
Construct Extension to RSL Hall	135140	0	0	0	(512,000)	(341,332)	341,332	
Install Steps (Carpark opp Rainbow Jungle)	136640	0	0	0	(18,840)	(6,278)	6,278	
Install Rock Wall for Erosion Control (near VMR)	136640	(21,950)	0	(21,950)	(25,000)	(8,330)	(13,620)	
Kalbarri Foreshore DUP Pathway	136940	(321,544)	0	(321,544)	(343,450)	(114,482)	(207,063)	
BBQ & Shelter - Kalbarri	136940	0	0	0	(23,695)	(7,898)	7,898	
Bitumen Seal Foreshore Carpark (South IGA)	135940	0	0	0	(38,615)	(12,869)	12,869	
Blue Holes Carpark Redevelopment	135940	0	0	0	(121,213)	(40,395)	40,395	
Kalbarri Bowling Club - Playing Lights	137540	0	0	0	(56,800)	(37,864)	37,864	
Port Gregory Playground	137540	0	0	0	(25,000)	(16,664)	16,664	
Lions Park - Asphalt Seal Car Park	137540	0	0	0	(103,185)	(68,784)	68,784	
Town Talk/Seebreeze Kids Care Renovations	138040	0	(25,806)	(25,806)	(55,400)	(36,932)	11,126	
Recreation And Culture Total		(343,494)	(25,806)	(369,301)	(1,323,198)	(691,828)	322,527	
Transport								
Road Construction	Various	(395,289)	(372,450)	(767,739)	(2,647,629)	(882,512)	114,773	
Footpath Construction	Various	0	0	0	(115,400)	(38,452)	38,452	
Material Bins & Shed - Kalbarri Depot	150900	0	0	0	(42,000)	(14,000)	14,000	
Land Acquisition - Binu West Road	142140	(9,101)	0	(9,101)	(5,910)	(5,910)	(3,191)	
Grader	142240	0	0	0	(425,000)	(283,333)	283,333	
Replacement Water Tank	142240	0	(30,000)	(30,000)	(26,000)	(17,333)	(12,667)	
Free Roller	142240	0	0	0	(54,000)	(36,000)	36,000	
Water Tank - Kalbarri (Binding)	142540	0	0	0	(14,000)	(9,333)	9,333	
Kalbarri Ranger Vehicle	142540	0	0	0	(45,000)	(30,000)	30,000	
Northampton Gardiner Vehicle	151300	0	0	0	(43,000)	(28,666)	28,666	
Kalbarri Gardiner Vehicle	151300	0	0	0	(34,000)	(22,666)	22,666	
Transport Total		(404,390)	(402,450)	(806,840)	(3,451,939)	(1,368,206)	561,366	

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 October 2018

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
Economic Services/Other Property and Services								
Pink Lake Viewing Platform	1501.60	0	0	0	(123,000)	(41,000)	41,000	
Other Property and Services Total		0	0	0	(123,000)	(41,000)	41,000	
Capital Expenditure by Program Total		(748,435)	(432,983)	(1,181,418)	(5,035,637)	(2,136,034)	954,616	
Capital Expenditure By Class								
Land and Buildings	Various	(9,651)	(25,806)	(35,457)	(720,310)	(433,174)	397,717	
Infrastructure Assets - Roads	Various	(395,289)	(372,450)	(767,739)	(2,647,629)	(882,512)	114,773	
Infrastructure Assets - Footpaths	Various	0	0	0	(378,413)	(160,500)	160,500	
Infrastructure Assets - Parks and Ovals	Various	(343,494)	0	(343,494)	(615,785)	(232,516)	(110,978)	
Plant and Equipment	Various	0	(30,000)	(30,000)	(641,000)	(427,332)	397,332	
Furniture and Equipment	Various	0	(4,727)	(4,727)	(32,500)	0	(4,727)	
Capital Expenditure Total by Class		(748,435)	(432,983)	(1,181,418)	(5,035,637)	(2,136,034)	954,616	



**Shire of Northampton
Schedule Format
2018/2019
Summary**

	Ytd Actual 31/10/2018	Ytd Budget 31/10/2018	Annual Budget 30/06/2019
Operating Revenue			
Governance	-16,283	-18,368	-55,124
General Purpose Funding	-4,799,852	-4,848,071	-5,554,570
Law, Order, Public Safety	-115,933	-23,452	-70,395
Health	-11,415	-18,160	-54,497
Education and Welfare	-140,864	-74,908	-224,748
Housing	-15,985	-18,808	-56,436
Community Amenities	-801,153	-792,825	-848,527
Recreation and Culture	-40,751	-11,060	-33,252
Transport	-164,055	-101,448	-106,040
Economic Services	-165,872	-132,605	-256,169
Other Property and Services	-50,654	-41,204	-123,649
Total Operational Revenue	-6,322,817	-6,080,909	-7,383,407
Operating Expenditure			
Governance	307,694	300,957	870,344
General Purpose Funding	62,941	65,720	197,215
Law, Order, Public Safety	116,687	139,470	401,396
Health	66,786	66,672	200,093
Education and Welfare	119,389	100,848	302,645
Housing	33,438	27,696	83,305
Community Amenities	385,160	521,732	1,565,743
Recreation and Culture	585,635	554,720	1,665,110
Transport	961,542	1,407,490	4,222,934
Economic Services	168,023	147,784	443,493
Other Property and Services	-109,492	14,828	44,649
Total Operating Expenditure	2,697,804	3,347,917	9,996,927
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-6,924	-4,660	-13,984
Housing	0	0	0
Community Amenities	0	0	0
Recreation and Culture	-137,382	-139,636	-211,276
Transport	-300,506	-309,116	-927,353
Economic Services	0	0	0
Other Property and Services	0	0	0
Total Capital Revenue	-444,812	-453,412	-1,152,613

**Shire of Northampton
Schedule Format
2018/2019
Summary**

	Ytd Actual 31/10/2018	Ytd Budget 31/10/2018	Annual Budget 30/06/2019
Capital Expenditure			
Governance	4,727	0	32,500
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	0	0	0
Housing	0	11,064	33,194
Community Amenities	550	35,000	105,000
Recreation and Culture	356,726	611,748	1,138,324
Transport	826,406	1,381,378	3,491,464
Economic Services	0	41,000	123,000
Other Property and Services	102,702	5,728	17,189
Total Capital Expenditure	<u>1,291,111</u>	<u>2,085,918</u>	<u>4,940,671</u>
 Profit/Loss Sale of Asset	 0	 0	 0

**Schedule Format
2018/2019
General Purpose Revenue - Schedule 3**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
RATES			
Operating Revenue			
0223	0	0	0
0263	0	0	0
0264	-3,799	-6,664	-20,000
4033	-660	0	-21,137
4501	-4,558,132	-4,582,364	-4,582,364
4511	-10,143	-23,332	-35,000
4541	-523	0	0
4560	0	0	0
4570	143	0	0
4591	-21,396	-9,300	-15,500
4711	0	-750	-1,250
Total Operating Income	-4,594,510	-4,622,410	-4,675,251
Operating Expenditure			
4012	20,124	21,948	65,850
4022	3,099	3,400	10,210
4032	0	0	0
4052	1,905	1,748	5,250
4062	2,097	1,000	3,000
4072	303	4,164	12,500
4082	6,423	6,664	20,000
4102	199	56	174
4522	70	0	0
Total Operating Expenditure	34,220	38,980	116,984

GENERAL PURPOSE GRANT FUNDING

Operating Revenue			
4603	-15,119	-23,332	-70,000
4611	-107,838	-105,637	-422,550
4621	-82,386	-96,692	-386,769
Total Operating Income	-205,343	-225,661	-879,319
Operating Expenditure			
4642	28,721	26,740	80,231

**Schedule Format
2018/2019
Governance / Members - Schedule 4**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
GOVERNANCE				
Operating Income				
0013	CONTRIBUTIONS	-30	0	0
Operating Expenditure				
0012	MEMBERS TRAVELLING	2,319	1,664	5,000
0022	CONFERENCE EXPENSES	14,818	17,273	19,050
0032	ELECTION EXPENSES	0	500	1,500
0052	ALLOWANCES	0	4,832	14,500
0062	MEMBERS EXPENSES OTHER	240	3,332	10,000
0072	REFRESHMENTS & RECEPTIONS	6,056	5,000	15,000
0092	ADMIN ALLOC TO GOVERNANCE	63,160	58,812	176,438
0102	INSURANCE	3,619	1,204	3,619
0112	SUBSCRIPTIONS	23,176	19,620	58,866
0132	MEETING ATTENDANCE FEES	0	7,948	23,850
0152	COUNCIL CHAMBERS MAINT	654	284	880
	Total Operating Expenditure	114,041	120,469	328,703
ADMINISTRATION				
Operating Income				
0133	CONTRIBUTIONS	-978	-3,332	-10,000
0153	REBATES AND COMMISSIONS	-11,906	-11,556	-34,674
0233	- OTHER CHARGES	-511	-248	-750
0243	- PHOTOCOPYING	-663	-232	-700
0253	- INFO SEARCH FEE	-2,195	-3,000	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-16,253	-18,368	-55,124
Operating Expenditure				
0174	DEPRECIATION	11,751	10,500	31,500
0272	- SALARIES - MUNICIPAL	169,663	169,152	507,460
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	22,165	23,828	71,490
0312	- INSURANCE	30,327	13,824	41,488
0332	- CONFERENCES & SEMINAR	3,018	2,332	7,000
0342	- TRAINING COSTS	344	1,664	5,000
0372	- OFFICE MAINTENANCE	32,120	16,740	50,239
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	0	5,248	15,750
0422	- PRINTING & STATIONERY	4,482	4,332	13,000
0432	- TELEPHONE	6,896	6,264	18,800
0442	- ADVERTISING	1,909	1,332	4,000
0452	- OFFICE EQUIPT MTCE	3,232	3,332	10,000
0462	- BANK CHARGES	4,663	3,832	11,500
0482	- POSTAGE & FREIGHT	796	1,664	5,000
0492	- OFFICE EXPENSES OTHER	4,813	7,324	22,000
0495	OFFICE SECURITY EXPENSES	717	664	2,000

Schedule Format
2018/2019
Governance / Members - Schedule 4

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
0502	- COMPUTER EXPENSES	33,844	16,808	50,442
0512	ROUNDING ACCOUNT	-241	0	0
0572	- VEHICLE RUNNING EXP.	3,951	5,000	15,000
0592	FRINGE BENEFITS TAX	7,500	8,332	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	2,250	14,964	44,900
0692	- LEGAL EXPENSES	501	3,332	10,000
0732	ADMIN UNIFORMS	707	1,000	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-345,651	-321,856	-965,569
0762	BAD DEBTS WRITE OFF	0	332	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	193,894	180,544	541,641
	Total Operating Expenditure	193,653	180,488	541,641
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	4,727	0	32,500
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	4,727	0	32,500

Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
FIRE PREVENTION				
Operating Revenue				
0583	EMERGENCY SERVICES LEVY	-17,815	-19,144	-57,445
0623	REIMBURSEMENTS	0	-500	-1,500
0673	FIRE INFRINGEMENTS	-250	-164	-500
	Total Operating Revenue	-111,790	-19,808	-59,445
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
Operating Expenditure				
1042	FIRE INSURANCE	14,918	4,972	14,918
1052	COMM. MTCE AND REPAIRS	472	1,200	3,616
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	20,352	19,004	57,043
1072	AERIAL INSPECTIONS	0	500	1,500
1082	FIRE FIGHTING	1,782	3,956	11,900
1104	FIRE BRIGADE HQ VFRS OLD DEPOT	1,048	708	2,140
1132	ADMIN ALLOC TO FIRE PREVENTION	10,362	9,648	28,945
1142	KALBARRI SES OPERATIONS	10,424	17,750	36,000
1152	PORT GREGORY FIRE SHED	299	2,036	6,121
1154	ISSEKA FIRE SHED	335	128	392
1156	HORROCKS FIRE/AMBULANCE SHED	152	48	152
1158	BINNU FIRE SHED	47	12	47
1304	ASSET DEPRECIATION	13,540	13,332	40,000
	Total Operating Expenditure	73,980	73,294	202,774
Capital Revenue				
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
Capital Expenditure				
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	0	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
ANIMAL CONTROL				
Operating Revenue				
0763	- FINES AND PENALTIES	0	-332	-1,000
0773	- DOG REGISTRATION	-3,443	-2,732	-8,200
0783	- REIMBURSEMENTS/OTHER	0	0	0
0803	- IMPOUNDING FEES	-700	-80	-250
0833	MISC GRANTS	0	0	0
	Total Operating Revenue	-4,143	-3,144	-9,450
Operating Expenditure				
1162	DOG CONTROL EXPENSES	9,995	7,024	21,085
1172	ADMIN ALLOC TO ANIMAL CON	828	768	2,312
1192	CAT CONTROL EXPENSES	559	1,620	4,875
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	Total Operating Expenditure	11,382	9,412	28,272
Capital Expenditure				
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
Operating Revenue				
0843	ILLEGAL CAMPING FINES	0	-500	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
Operating Expenditure				
1212	SALARIES (RANGER)	24,747	48,076	144,250
1232	CONTROL EXPENSES OTHER	1,482	3,024	9,100
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	141	0	0
4132	LAW & ORDER ASSET DEPRECN	4,954	5,664	17,000
	Total Operating Expenditure	31,325	56,764	170,350

**Schedule Format
2018/2019
Education and Welfare - Schedule 6**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
PRE-SCHOOL				
Operating Revenue				
1043	GRANT - NCCA BUILDING	0	0	0
1103	NCCA - REIMBURSMENTS	-38,099	-8,416	-25,248
1113	NCCA - SUSTAINABILITY FUNDING (QUARTERLY)	-11,206	-15,000	-45,000
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-499	-20,464	-61,393
1133	NCCA SESSION FEES (WEEKLY)	-34,282	-16,664	-50,000
1143	NCCA MEMBERSHIP REVENUE	-480	-664	-2,000
1163	NCCA FUNDRAISING/GRANTS REVENUE	-25,000	0	0
	Total Operating Revenue	<u>-109,566</u>	<u>-61,208</u>	<u>-183,641</u>
Operating Expenditure				
1312	NCCA - BUILDING RELATED EXPENSES	5,242	6,728	20,217
1314	YOUTH PROGAM	0	664	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/MAT	71,677	49,052	147,173
1332	NCCA - GRANT RELATED EXPENSES	1,840	0	0
1342	NCCA - SUPERANNUATION	3,593	3,740	11,220
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	2,616	2,436	7,308
1412	ASSET DEPRECIATION	2,152	2,164	6,500
3202	KALBARRI CHILD CARE CENTRE	4,923	2,836	8,529
	Total Operating Expenditure	<u>92,043</u>	<u>67,620</u>	<u>202,947</u>
Capital Expenditure				
1316	LAND & BUILDINGS	0	0	0
WELFARE				
Operating Revenue				
0853	AGED UNITS RENTAL INCOME	-22,315	-7,776	-23,330
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-8,982	-5,924	-17,777
	Total Operating Revenue	<u>-31,297</u>	<u>-13,700</u>	<u>-41,107</u>
Operating Expenditure				
2362	KALBARRI AGED HOUSING MAINT	19,712	27,304	81,921
2332	NORTHAMPTON AGED CARE	0	0	0
3012	INT ON LOANS	7,634	5,924	17,777
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	Total Operating Expenditure	<u>27,347</u>	<u>33,228</u>	<u>99,698</u>
Capital Revenue				
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-6,924	-4,660	-13,984
1083	GRANTS	0	0	0
	Total Capital Revenue	<u>-6,924</u>	<u>-4,660</u>	<u>-13,984</u>

Schedule Format
2018/2019
Education and Welfare - Schedule 6

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
	Capital Expenditure			
3052	PIONEER LODGE (CARPARK)	0	0	0
	Total Capital Expenditure	0	0	0

**Schedule Format
2018/2019
Health - Schedule 7**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
PREVENTATIVE SERVICES				
<i>Operating Revenue</i>				
1673	- FOOD VENDORS	-560	-332	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	0	-13,332	-40,000
	Total Operating Revenue	-560	-13,664	-41,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
<i>Operating Expenditure</i>				
2012	SALARIES	35,800	38,780	116,350
2022	HEALTH SUPERANNUATION	5,947	6,008	18,030
2042	CONTROL EXPENSES OTHER	8,558	7,988	23,976
2052	VEHICLE RUNNING EXPENSES	4,738	3,912	11,750
2082	HEALTH BUILDING MAINT	85	24	75
2102	ADMIN ALLOC TO HEALTH	457	424	1,276
	Total Operating Expenditure	55,584	57,136	171,457
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
<i>Capital Revenue</i>				
1396	GOVERNMENT GRANTS	0	0	0
	Total Capital Revenue	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
<i>Capital Expenditure</i>				
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
<i>Operating Revenue</i>				
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,497	-3,496	-10,497
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSEMENTS - OTHER	-358	-1,000	-3,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	Total Operating Revenue	-10,855	-4,496	-13,497
<i>Operating Expenditure</i>				
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	1,721	1,100	3,302
2342	DOCTORS SURGERY - NORTHAMPTON	2,971	1,772	5,334
2382	ASSET DEPRECIATION	6,510	6,664	20,000
1375	PROCEEDS SALE OF ASSET	0	0	0
	Total Operating Expenditure	11,201	9,536	28,636

**Schedule Format
2018/2019
Health - Schedule 7**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	<u>0</u>	<u>0</u>	<u>0</u>

**Schedule Format
2018/2019
Housing - Schedule 9**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
STAFF HOUSING				
Operating Revenue				
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-13,216	-15,476	-46,436
	Total Operating Revenue	-14,356	-15,476	-46,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
Operating Expenditure				
3172	- OVAL RESIDENCE	874	408	1,244
3212	- LOT 454 FITZGERALD	2,622	1,936	5,836
3222	ASSET DEPRECIATION	9,985	10,000	30,000
3232	- LOT 43 BATEMAN ST	949	1,168	3,522
3242	LOT 42 BATEMAN STREET	1,147	948	2,877
3252	ADMIN ALLOC TO STAFF HOUS	459	424	1,283
3262	INTEREST ON LOANS	0	3,260	9,789
3282	605 SALAMIT PLACE	3,613	2,932	8,811
3432	LOT 23 RAKE PLACE NORTHAMPTON	1,790	2,052	6,182
	Total Operating Expenditure	21,439	23,128	69,544
Capital Revenue				
2425	LOAN LIABILITY - HOUSING	0	0	0
Capital Expenditure				
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	0	11,064	33,194
	Total Capital Expenditure	0	11,064	33,194
HOUSING OTHER				
Operating Revenue				
3003	REIMBURSEMENTS - HOUSING OTHER	-1,629	-3,332	-10,000
	Total Operating Revenue	-1,629	-3,332	-10,000
Operating Expenditure				
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	729	880	2,658
3482	LOT 74 SEVENTH AVENUE	1,660	1,940	5,840
3492	14 CALLION WAY KALBARRI - DOCTO	9,610	1,748	5,263
	Total Operating Expenditure	11,999	4,568	13,761

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
SANITATION - HOUSEHOLD				
Operating Revenue				
3253	KALBARRI RESIDENTIAL	-376,530	-377,520	-377,520
3263	OTHER RESIDENTIAL	-225,390	-225,390	-225,390
3273	240 LITRE CARTS	-230	-1,332	-4,000
	Total Operating Revenue	-602,150	-604,242	-606,910
Operating Expenditure				
3812	DOMESTIC REFUSE COLLECT.	76,618	133,332	400,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	1,691	716	2,150
3832	PURCHASE OF 240L CARTS	0	1,000	3,000
3854	NORTHAMPTON REFUSE SITE	42,275	56,848	170,575
3856	KALBARRI REFUSE SITE MAINTENANCE	46,572	64,044	192,150
3858	BINNU REFUSE SITE MAINTENANCE	2,780	3,796	11,405
3860	PORT GREGORY REFUSE SITE MAINTENANCE	799	1,764	5,310
3861	LUCKY BAY REFUSE COLLECTION	2,604	7,664	23,000
3892	ADMIN ALLOC TO SANITATION	636	592	1,776
	Total Operating Expenditure	173,976	269,756	809,366
Capital Expenditure				
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
Operating Revenue				
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-28,768	-40,000	-40,000
3343	BUSINESS REFUSE KALBARRI	-110,880	-112,860	-112,860
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,333	-8,360	-25,080
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSMENTS - DRUMMUSTER	0	-1,332	-4,000
	Total Operating Revenue	-174,209	-171,779	-191,167
Operating Expenditure				
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	37,250	34,996	105,000
3774	DRUM MUSTER	2,957	1,332	4,000
	Total Operating Expenditure	40,207	36,328	109,000

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
Capital Expenditure			
3305	0	0	0
3335	0	0	0
3336	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>

SANITATION - SEWERAGE

Operating Revenue			
3543	-591	-580	-1,750
3553	-591	-416	-1,250
	<u>-1,182</u>	<u>-996</u>	<u>-3,000</u>

TOWN PLANNING AND REGIONAL DEVELOPMENT

Operating Revenue			
3743	-7,616	-10,000	-30,000
3823	-8,983	-48	-150
3833	0	0	0
	<u>-16,599</u>	<u>-10,048</u>	<u>-30,150</u>
3935	0	0	0

Operating Expenditure			
4202	16,352	18,332	55,000
4212	2,482	1,740	5,230
4232	0	80	250
4242	871	332	1,000
4252	3,290	1,096	3,290
4262	0	0	0
4272	0	0	0
4282	27,560	29,332	88,000
4302	0	1,664	5,000
4372	472	48,000	144,000
4382	535	828	2,500
4402	0	0	0
4852	114	28	85
4862	0	0	0
4872	5,568	5,184	15,555
	<u>57,244</u>	<u>106,616</u>	<u>319,910</u>

Capital Revenue			
3905	0	0	0
7480	0	0	0

**Schedule Format
2018/2019
Community Amenities - Schedule 10**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0
	OTHER COMMUNITY AMENITIES			
	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-2,232	-1,164	-3,500
3863	REIMBURSEMENTS	-1,805	-2,332	-7,000
3883	FUNERAL DIRECTORS LICENSE	-300	-100	-300
3893	BUS HIRE	-2,677	-2,164	-6,500
	Total Operating Revenue	-7,014	-5,760	-17,300
	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	10,091	7,076	21,258
4432	ASSET DEPRECIATION	773	700	2,100
4442	TOWN PARK TOILETS	7,523	5,800	17,423
4452	ASSET DEPRECIATION	15,853	15,664	47,000
4462	KALBARRI CEMETERY MAINT	6,079	5,488	16,500
4492	HORROCKS COMMUNITY CENTRE	4,291	2,728	8,193
4572	KINGS PARK TOILETS	5,912	7,340	22,048
4582	LIONS PARK TOILETS NPTON	7,023	7,544	22,663
4592	SALLY'S TREE TOILETS	12,130	7,840	23,549
4652	JETTY TOILETS -KALBARRI	3,792	4,832	14,518
4732	HORROCKS TOILETS/CHGROOMS	10,840	14,768	44,331
4752	PORT GREGORY TOILET BLOCK	6,845	7,040	21,160
4802	CHINAMANS TOILET BLOCK	7,098	6,064	18,227
4807	BINNU TOILETS	9,091	10,784	32,375
4812	RED BLUFF TOILET BLOCK	2,417	2,032	6,122
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	3,976	3,332	10,000
	Total Operating Expenditure	113,733	109,032	327,467
	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	550	35,000	105,000
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	550	35,000	105,000

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
PUBLIC HALLS				
Operating Revenue				
4043	REIMBURSEMENTS	-6,643	-1,948	-5,850
4053	CHARGES - HALL HIRE	-195	-164	-500
4063	ALLEN COMM. CENTRE	-36	-248	-750
	Total Operating Revenue	-6,875	-2,360	-7,100
Operating Expenditure				
4672	- PORT GREGORY HALL	1,449	2,096	6,313
4682	- ALMA HALL	40,904	12,868	38,613
4692	- BINNU HALL	3,309	3,056	9,220
4702	- RSL HALL	4,654	6,156	18,513
4712	- AJANA HALL	5,811	2,768	8,326
4772	- ALLEN COMM. CENTRE	26,607	23,584	70,786
4782	- HORROCKS COMMUNITY KITCHENS	7,021	9,268	27,822
4792	ASSET DEPRECIATION	22,696	18,332	55,000
4832	ADMIN ALLOC TO HALLS	3,397	3,160	9,489
	Total Operating Expenditure	115,847	81,288	244,082
Capital Expenditure				
3514	LAND & BUILDINGS	0	341,332	512,000
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	0	341,332	512,000
SWIMMING AREAS AND BEACHES				
Operating Revenue				
3973	CONTRIBUTIONS	-8,138	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-4,880	-1,624	-4,880
	Total Operating Revenue	-13,018	-1,624	-4,880
Operating Expenditure				
3982	ASSET DEPRECIATION	12,638	18,332	55,000
4952	- KALBARRI F/SHORE RES.	56,844	58,332	175,025
4972	- HORROCKS F/SHORE RES.	17,243	19,192	57,594
5012	- PORT GREGORY F/SHORE	2,375	1,108	3,350
6742	- HORROCKS FORESHORE	673	0	0
	Total Operating Expenditure	89,772	96,964	290,969
Capital Income				
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	-137,382	-114,480	-171,725
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	-137,382	-114,480	-171,725

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
Capital Expenditure			
3664	21,950	14,608	43,840
3669	0	0	0
3670	0	0	0
3674	0	0	0
3684	0	0	0
3694	321,544	122,380	367,145
4527	0	0	0
3672	0	0	0
	343,494	136,988	410,985
OTHER RECREATION AND SPORT			
Operating Revenue			
4333	-3,035	-1,008	-3,035
4373	0	0	0
4383	-5,120	0	0
4423	-3,071	-1,044	-3,143
4433	-35	-148	-444
4453	-7,000	-4,332	-13,000
	-18,262	-6,532	-19,622
4393	0	0	0

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
Operating Expenditure			
4962	13,618	13,712	41,164
4969	4,413	3,868	11,645
4982	6,393	848	2,570
4992	103,767	107,700	323,134
4998	120	3,196	9,600
5002	6,433	5,988	17,970
5022	10,254	8,960	26,910
5032	1,968	2,948	8,875
5072	41,795	45,124	135,397
5082	6,456	5,732	17,227
5092	1,211	1,332	4,033
5102	547	460	1,383
5122	27,158	41,780	125,363
5169	3,665	1,228	3,698
5172	85,062	81,664	245,000
5262	4,827	2,952	8,867
	323,382	329,148	987,806
Capital Revenue			
3735	0	-8,000	-12,000
3775	0	-1,204	-3,621
4473	0	-15,952	-23,930
7395	0	0	0
	0	-25,156	-39,551
Capital Expenditure			
3624	13,231	10,116	30,354
3654	0	0	0
3714	0	0	0
3715	0	0	0
3716	0	16,664	25,000
3734	0	0	0
3744	0	0	0
3754	0	37,864	56,800
3884	0	68,784	103,185
	13,231	133,428	215,339
TELEVISION AND RADIO REBROADCASTING			
Operating Expenditure			
5232	0	0	0
5242	0	0	0
	0	0	0

**Schedule Format
2018/2019
Recreation and Culture - Schedule 11**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
LIBRARIES			
Operating Revenue			
4613	0	-16	-50
4623	-195	-32	-100
4653	-139	-164	-500
	Total Operating Revenue	-212	-650
Operating Expenditure			
5312	24,480	16,308	48,930
5322	1,314	1,544	4,640
5332	912	2,072	6,235
5334	124	164	500
5342	820	236	715
5402	181	168	507
	Total Operating Expenditure	20,492	61,527
OTHER CULTURE			
Operating Revenue			
0913	0	0	0
4703	-32	0	0
4713	0	0	0
4743	-2,193	0	0
4763	0	0	0
4773	-37	-332	-1,000
4793	0	0	0
	Total Operating Revenue	-332	-1,000
Operating Expenditure			
1712	653	1,260	3,809
5512	865	1,376	4,163
5522	2,421	1,664	5,022
5532	5,352	4,852	14,587
5542	2,551	904	2,726
5552	996	488	1,486
5562	0	0	0
5572	0	2,664	8,000
5582	726	1,544	4,657
5592	3,711	1,984	5,975
5612	0	0	0
5652	9,431	9,332	28,000
5662	1,000	0	0
5682	1,098	760	2,301
	Total Operating Expenditure	26,828	80,726

**Schedule Format
2018/2019
Transport - Schedule 12**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS			
Capital Expenditure			
5030	197,330	65,776	197,330
5034	8,808	8,200	24,605
5060	100	172,768	518,325
5090	0	38,452	115,400
5130	0	14,000	42,000
5150	0	0	0
5180	0	0	0
5204	9,101	5,910	5,910
5210	166,212	311,228	933,730
5215	395,289	324,540	973,639
5224	19,566	13,172	39,525
	796,406	954,046	2,850,464
Capital Revenue			
5205	-103,173	-243,340	-730,023
5206	0	0	0
5207	0	0	0
5209	0	0	0
5481	-197,333	-65,776	-197,330
5561	0	0	0
7485	0	0	0
	-300,506	-309,116	-927,353
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS			
Operating Expenditure			
3994	338,265	849,915	2,550,000
5820	10,500	0	0
5850	431,237	391,904	1,175,739
5860	6,873	2,956	8,873
5910	5,512	3,776	11,360
5920	1,000	664	2,000
5930	14,185	10,000	30,023
5950	146	156	488
5960	19,199	45,000	135,000
5980	0	0	0
5982	4,342	4,040	12,130
5990	139,638	128,320	385,000
5992	4,308	3,184	9,561
6000	0	0	0
6002	0	0	0
6262	0	0	0
	975,205	1,439,915	4,320,174

**Schedule Format
2018/2019
Transport - Schedule 12**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
Operating Revenue			
6223	0	-1,264	-3,800
6281	-161,163	-99,160	-99,160
6351	0	0	0
	-161,163	-100,424	-102,960

ROAD PLANT PURCHASES

Operating Revenue			
4265	0	0	0
	0	0	0

Operating Expenditure			
3610	-62,754	-67,632	-202,899
4275	0	0	0
	-62,754	-67,632	-202,899

4285	0	-24,664	-37,000
4315	-98,500	-84,664	-127,000
4395	0	672	2,000
4405	0	-12,332	-37,000

Capital Expenditure			
4034	0	0	0
4214	30,000	346,000	519,000
4224	0	81,332	122,000
4234	0	0	0
4254	0	0	0
	30,000	427,332	641,000

AERODROMES

Operating Revenue			
5113	-1,902	-696	-2,090
5133	-990	-328	-990
	-2,892	-1,024	-3,080

Operating Expenditure			
5902	687	636	1,919
5912	18,361	18,331	55,000
5932	30,043	16,240	48,740
	49,091	35,207	105,659

Capital Revenue			
5163	0	0	0

**Schedule Format
2018/2019
Economic Services - Schedule 13**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
RURAL SERVICES			
<i>Operating Revenue</i>			
5513	CONTRIBUTIONS/GRANTS	0	0
<i>Operating Expenditure</i>			
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0
TOURISM AND AREA PROMOTION			
<i>Operating Revenue</i>			
5543	CONTRIBUTIONS	0	0
5563	LEASES/RENTALS	-54,939	-70,849
5573	CARAVAN PARK LICENCES	-4,712	-1,580
5583	REIMBURSEMENTS	0	0
5593	KAL TOURISM SPEC RATE	-29,500	-10,000
5603	LUCKY BAY CAMPING FEES	-20,406	-21,664
5613	LITTLE BAY - CAMPING FEES	-4,595	-4,164
	Total Operating Revenue	-114,152	-108,257
<i>Operating Expenditure</i>			
6312	ADMIN ALLOCATED TO ECONOMIC SERV	9,275	8,636
6352	LITTLE BAY CAMPING AREA	3,893	5,920
6372	TOURISM & PROMOTION GENERAL	65,527	45,764
6392	ASSET DEPRECIATION	8,399	7,500
6402	LUCKY BAY	34,006	38,420
	Total Operating Expenditure	121,100	106,240
<i>Capital Income</i>			
5005	GRANTS - TOURISM & AREA PROMOTIO	0	0
5035	PROCEEDS SALE OF ASSET	0	0
7335	TFR FROM COASTAL MANAGEMENT RES	0	0
	Total Capital Income	0	0
5045	DISPOSAL OF ASSET P&L	0	0
<i>Capital Expenditure</i>			
5016	INFRASTRUCTURE ASSETS - TOURISM	0	41,000
5054	VEHICLE PURCHASE	0	0
	Total Capital Expenditure	0	41,000
BUILDING CONTROL			
<i>Operating Revenue</i>			
5653	- BUILDING PERMITS	-7,690	-6,664
5673	S/POOL INSPECTION FEES	-2,624	-1,664
5713	BUILDING REIMBURSEMENTS	-127	-200
5733	DEMOLITION FEES	0	0

**Schedule Format
2018/2019
Economic Services - Schedule 13**

	<u>YTD Actual 31/10/2018</u>	<u>YTD Budget 31/10/2018</u>	<u>Annual Budget 30/06/2019</u>
Total Operating Revenue	-10,440	-8,528	-25,600
Operating Expenditure			
5195 DISPOSAL OF ASSET	0	0	0
6412 SALARIES	23,189	20,096	60,290
6422 BUILDING SUPERANNUATION	3,197	3,116	9,350
6432 VEHICLE RUNNING EXPENSES	1,446	1,164	3,500
6442 CONTROL EXPENSES OTHER	7,723	5,420	16,276
6472 BUILD CONTROL BUILD MAIN	85	24	75
6492 ASSET DEPN -ECON SERV BUI	4,044	4,000	12,000
6512 ADMIN ALLOC TO BUILD CONT	2,053	1,912	5,736
Total Operating Expenditure	41,737	35,732	107,227
Capital Revenue			
5175 PROCEEDS SALE OF ASSETS	0	0	0
5185 P/L ON SALE OF ASSET	0	0	0
Capital Expenditure			
5124 PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES			
Operating Revenue			
5933 REIMBURSMENTS	0	-832	-2,500
5943 GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973 LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-30,779	-11,488	-34,470
5983 ELECTRICITY SUPPLY REIMBU	0	0	0
5993 PT GREGORY SPEC AREA RATE	-10,500	-3,500	-10,500
Total Operating Revenue	-41,279	-15,820	-47,470
Operating Expenditure			
6752 - PORT GREGORY	3,272	4,032	12,130
6812 KITSON CIRCUIT LIA INDUSTRIAL UNITS I	1,914	1,780	5,354
Total Operating Expenditure	5,186	5,812	17,484

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
PRIVATE WORKS				
Operating Revenue				
6153	- PLANT HIRE	-5,372	-6,664	-20,000
Operating Expenditure				
6912	PRIVATE WORKS - SCH 14	8,986	7,656	23,000
OTHER PROPERTY AND SERVICES				
Operating Revenue				
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-5,332	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	0	-7,216	-21,649
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-16,000	-12,548	-37,649
Operating Expenditure				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	11,014	7,216	21,649
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	11,014	7,216	21,649
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
Capital Revenue				
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	0	-5,728	-17,189
	LOAN LIABILITY - SELF SUPPORTING LOAN	0	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	0	0	0
Capital Expenditure				
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	8,438	5,728	17,189
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	8,438	5,728	17,189

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
PUBLIC WORKS OVERHEADS			
Operating Expenditure			
7112	41,501	44,960	134,880
7122	175	24	78
7132	4,565	3,900	11,715
7142	2,887	4,000	12,000
7152	82,712	93,224	279,681
7162	69,413	91,664	275,000
7172	81,969	26,924	80,783
7182	1,707	6,664	20,000
7192	11,159	6,664	20,000
7232	2,702	2,516	7,548
7242	3,305	7,896	23,700
7252	0	2,580	7,750
7282	2,000	2,664	8,000
7302	-296,588	-293,708	-881,135
	7,508	-28	0

PLANT OPERATION			
Operating Revenue			
6323	0	0	0
6423	-91	-1,664	-5,000
6433	0	-332	-1,000
6443	-27,204	-18,332	-55,000
	-27,295	-20,328	-61,000
Operating Expenditure			
7312	4,296	96,664	290,000
7322	10,697	9,332	28,000
7332	53,723	71,664	215,000
7342	40,711	41,328	124,000
7352	44,946	14,620	43,865
7362	4,145	4,280	12,846
7382	1,071	996	2,990
7502	-249,329	-238,900	-716,701
	-89,740	-16	0

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
MATERIALS				
Capital Expenditure				
6620	MATERIALS PURCHASED	0	0	0
6630	STOCK RECEIVED CONTROL	94,265	0	0
6750	LESS MATERIALS ALLOCATED	0	0	0
	Total Capital Expenditure	<u>94,265</u>	<u>0</u>	<u>0</u>
SALARIES AND WAGES				
Operating Revenue				
6941	REIMB. - WORKERS COMPENS.	-1,987	-1,664	-5,000
Operating Expenditure				
6810	GROSS SALARIES FOR YEAR	391,772	368,964	1,106,900
6820	GROSS WAGES FOR YEAR	648,018	649,968	1,949,907
6830	WORKERS COMPENSATION	5,391	0	0
6890	SALARIES ALLOC FRM SCH 20	-391,222	-368,964	-1,106,900
6900	WAGES ALLOC FRM SCH 20	-701,219	-649,968	-1,949,907
	Total Operating Expenditure	<u>-47,260</u>	<u>0</u>	<u>0</u>

**Schedule Format
2018/2019
Funds Transfers/Reserve Funds**

RESERVE BANK ACCOUNTS

**Ytd Balance
31/10/2018**

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	243,754
0801	ROADWORKS RESERVE BANK	26,735
0821	KALBARRI AERODROME BANK	65,222
0841	COMP & OFFICE EQUIP BANK	32,265
0881	HOUSE & BUILDING RESERVE	108,738
0871	KAL AGED PERSONS ACCOMM RESRV	227,064
0761	BRIDGE RECON RES BANK	0
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	240,129
0975	150TH ANNIVERSAY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		980,407

**Schedule Format
2018/2019
Trust Funds**

TRUST FUND		YTD Actual	YTD Budget	Annual Budget
		31/10/2018	31/10/2018	30/06/2019
EXPENSES				
8260	RETENTIONS	40,289	0	0
8280	HOUSING BONDS	520	0	0
8300	NORTHAMPTON CEMETERY FUNDS	0	0	0
8320	TAXATION INSTALMENTS	0	0	0
8330	MISCELLANEOUS GOVT GRANT	0	0	0
8340	KALBARRI YAC FUNDS	0	0	0
8350	KALBARRI AIRPORT SECURITY	0	0	0
8360	WA SENIORS	0	0	0
8380	GALENA DONATIONS	0	0	0
8390	SALE OF LAND - OUTSTANDING RATES	0	0	0
8400	CEMETERY PURCHASES	0	0	0
8420	COMMUNITY BUS BOND EXPENSE	800	0	0
8422	WILA GUTHARRA	0	0	0
8430	RATES REFUNDED	0	0	0
8440	UNCLAIMED MONIES	0	0	0
8450	LEASE PAID IN ADVANCE	0	0	0
8460	MISCELLANEOUS DEPOSITS	0	0	0
8470	NOMINATION DEPOSITS	0	0	0
8480	HOUSING BOND INTEREST EXP	0	0	0
8490	BATAVIA REGIONAL ORGANISATION OF COUNCILS FU	0	0	0
8500	KALBARRI YOUTH SPACE PROJECT	0	0	0
8510	BUILDING TRAINING FUND	0	0	0
8520	FOOTPATHS/CYCLEWAYS	0	0	0
8530	INTEREST ON F/PATH INVEST	0	0	0
8540	TRANSPORTABLE HOUSE BONDS	-5,000	0	0
8550	BURN OFF FEES	0	0	0
8560	HORROCKS WATER SUPPLY	0	0	0
8570	SALE OF HISTORICAL BOOKS	0	0	0
8580	SALE OF DIRECTORY	0	0	0
8590	HERITAGE GRANTS	0	0	0
8602	REDONE (KALBARRI PARK/BEACH SHELTERS)	0	0	0
8610	CONSERVATION INCENTIVES	0	0	0
8620	TOWNSCAPE PROCESS RECORD	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND	0	0	0
8640	SPECIAL ISSUE LICENSE PLA	0	0	0
8650	GALENA MANAGEMENT PLAN	0	0	0
8660	LCDC-LAND PLANNING PROJEC	0	0	0
8670	DOLA - FOOTPATH & OTHER G	0	0	0
8680	SPORT & REC STUDY KALB.	0	0	0
8690	COASTWEST GRANTS	0	0	0
8700	PORT KALB RETENTION FUNDS	0	0	0
8710	FERAL ERADICATION GRANT - EXP	0	0	0
8720	BINNU TOWN BORE MONEY	0	0	0
8730	LANDSCAPING DOLA SUBDIVIS	0	0	0

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
8740	NPTON TOWNSCAPE EXPENSES	0	0
8750	KAL SCHOLL RDWISE FUNDS	0	0
8760	KALBARRI T/SCAPE FUNDS	0	0
8770	GWALLA WALLS FUND - EXP	0	0
8780	RSL HALL KEY BOND - EXPEN	230	0
8790	SAFER NPTON RDWISE FUNDS	0	0
8800	PORT GREG/HORROCKS RD DEV	0	0
8810	NABAWA RD FUNDING EXPEND	0	0
8820	AGED PERSONS UNITS BONDS	100	0
8830	YOUTH GRANT - SKATEBOARD	0	0
8840	DEPT OF TPT - SPEC PLATES	400	0
8850	AGED UNITS RENTAL EXPENSE	0	0
8860	BRB LEVY EXPENSE	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND	0	0
8880	CDO GRANT	0	0
8891	PEET PARK DONATIONS - EXP	0	0
8893	AUCTION - EXPENSES	0	0
8896	KIDSPORT - EXPENSES	0	0
8897	NCCA - EXPENSES	25,248	0
8899	COMMUNITY SKATE PARK - EXPENSES	0	0
8901	HORROCKS MEMORIAL WALL - EXPENDITURE	0	0
8903	ONELIFE NORTHAMPTON - EXPENSES	0	0
8906	KALBARRI CAMP SCHOOL - EXPENDITURE	0	0
	TOTAL EXPENSES	62,587	0
	INCOME		
8261	RETENTIONS	0	0
8281	HOUSING BONDS	0	0
8301	FOOTPATH DEPOSITS	1,500	0
8311	GROUP ASSURANCE	0	0
8321	TAXATION INSTALMENTS	0	0
8331	MISCELLANEOUS GOVT GRANT	0	0
8341	KALBARRI YAC FUNDS	0	0
8351	KALBARRI AIRPORT SECURITY	0	0
8361	WA SENIORS	0	0
8381	ASU UNION FEES	0	0
8391	MEU UNION FEES	0	0
8401	CEMETERY FUNDRAISING	0	0
8421	COMMUNITY BUS BOND INCOME	-1,000	0
8423	WILA GUTHARRA	0	0
8431	STAFF BANKING	0	0
8441	RATES OVERPAID	0	0
8451	UNCLAIMED MONIES	0	0
8461	LEASE PAID IN ADVANCE	0	0
8471	MISCELLANEOUS DEPOSITS	0	0
8481	NOMINATION DEPOSITS	0	0
8491	INTEREST ON HOUSING BOND	0	0
8501	RETAIL STUDY GRANT	0	0
8511	BUILDING TRAINING FUND	-7,600	0
8521	FOOTPATHS/CYCLEWAYS	0	0

	YTD Actual 31/10/2018	YTD Budget 31/10/2018	Annual Budget 30/06/2019
8531	INTEREST ON F/PATH INVEST	0	0
8541	TRANSPORTABLE HOUSE BONDS	0	0
8551	BURNING OFF FEES	0	0
8561	HORROCKS WATER SUPPLY	0	0
8571	SALE OF HISTORICAL BOOKS	0	0
8581	SALE OF DIRECTORY	0	0
8591	HERITAGE GRANTS	0	0
8601	KALBARRI ASSESMENT STUDY	0	0
8611	CONSERVATION INCENTIVES	0	0
8621	TOWNSCAPE PROCESS RECORD	0	0
8631	DROUGHT/FLOOD RELIEF FUND	0	0
8641	SPECIAL ISSUE LICENSE PLA	-400	0
8651	GALENA MANAGEMENT PLAN	0	0
8661	LCDC-LAND PLAN PROJECT	0	0
8671	DOLA GRANT FOR KAL FOOTPT	0	0
8681	SPORT & REC STUDY KALB.	0	0
8691	COASTWEST GRANTS	0	0
8701	PORT KALB RETENTION FUNDS	0	0
8711	FERAL ERADICATION GRANT - REV	0	0
8721	BINNU TOWNSITE BORE MONEY	0	0
8731	INCOME - LANDSCAPING DOLA	0	0
8741	NPTON TOWNSCAPE INCOME FD	0	0
8751	KAL SCHOOL RDWISE FUNDS	0	0
8761	KALBARRI T/SCAPE FUNDS	0	0
8771	GWALLA WALLS FUND - INC	0	0
8781	RSL HALL KEY BOND - INCOM	-230	0
8791	SAFER NPTN RDWISE FUND IN	0	0
8801	PORT GREG/HORROCKS RD DEV	0	0
8811	NABAWA ROAD FUNDING	0	0
8821	AGED PERSONS UNITS BONDS	-100	0
8831	YOUTH GRANT - SKATEBOARD	0	0
8841	DEPT TPT - SPEC PLATES	-220	0
8851	AGED UNITS RENTAL INCOME	0	0
8861	BRB LEVY RECEIVED	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND	0	0
8881	CDO GRANT	0	0
8890	PEET PARK DONATIONS - INC	0	0
8892	AUCTION - INCOME	0	0
8894	PUBLIC OPEN SPACE (POS)	0	0
8895	KIDSPORT - INCOME	0	0
8898	NCCA - INCOME	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0
	TOTAL INCOME	-8,050	0
	Trust Fund Movement	54,537	0
0711	TRUST FUND BANK	-54,537	0
	Difference	0	0

ADMINISTRATION & CORPORATE REPORT

7.5.1	2019 COUNCIL MEETING DATES	2
7.5.2	BINNU SCHOOL – SPEED LIMITS	4
7.5.3	FOOD VAN OPERATION – PTN OF RESERVE 52436	7
7.5.4	PLANNING CONSULTANCY REVIEW	12
7.5.5	OUTSTANDING RATES – RODNEY MACKENZIE	14
7.5.6	PART ROAD RESERVE CLOSURE – MITCHELL STREET, HORROCKS	15

7.5.1 2019 COUNCIL MEETING DATES

FILE REFERENCE:	4.1.1
DATE OF REPORT:	30 October 2018
FILE NO:	4.1.1
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Council to formally resolve/determine meeting dates for the 2019 calendar year to allow advertising of the dates and times.

BACKGROUND:

As per the provisions of Section 5.25(g) Regulation 12 of the Local Government Act 1995, Council must at least once each year give local public notice of the dates and the time and place at which ordinary Council meetings are to be held within the next 12 months. Currently all Council meetings are held on the third Friday of each month.

Current practice has been for meetings in February, June and October be held in Kalbarri with all other meetings held in Northampton and each meeting is to commence at 1.00pm.

The following dates would apply for Friday meetings in 2019:

No meeting January	July 19 th
February 15 th	August 16 th
March 15 th	September 20 th
April 19 th	October 18 th
May 17 th	November 15 th
June 21 st	December 18 th

The only exception recommended is the December meeting. The third Friday, 20th December, is on the Xmas weekend eve and therefore it is recommended that the December meeting be held on Wednesday 18th or Friday 13th December 2019.

Place of meetings are also to be advised within the notice and Council must resolve venues for each meeting. It is recommended that the status quo remain.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 - Section 5.25(g) Regulation 12 of the Local Government Act 1995. Council must at least once each year give local public notice of the dates and the time and place at which ordinary Council meetings are to be held within the next 12 months.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

1. That Council holds their ordinary meetings on the following dates for 2019:

February 15th	July 19th
March 15th	August 16th
April 19th	September 20th
May 17th	October 18th
June 21st	November 15th
	December 18th (Wednesday)

2. That all meetings commence at 1.00pm.
3. That the February, June and October meetings be held at the Allen Centre in Kalbarri with all other meetings to be held at the Northampton Council Chambers.

7.5.2 BINNU SCHOOL – SPEED LIMITS

LOCATION:	Binnu Townsite
FILE REFERENCE:	6.1.1
CORRESPONDENT:	Binnu Primary School
DATE OF REPORT:	30 October 2018
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Copy of correspondence

SUMMARY:

Council support requested for reduction of speed limits on North West Coastal Highway and Lauder and O’Conner Streets, Binnu.

BACKGROUND:

On the Friday 26th October at the request of the Principal of the Binnu School and President of the School Council, met with the Shire CEO and President to discuss a number of issues/concerns they had.

Matters discussed are contained within their letter at Appendices 1.

The main items for Council consideration are the following:

1. Reduce the speed limit along North West Coastal Highway near the intersection of O’Connor Street from 80km/h to 60km/h. The school considers the intersection is a safety concern for children, parents and the school bus to use this intersection with the current 80km/h limit.
2. Install 40km/h limits/signs along Lauder and O’Conner Streets within the school vicinity.
3. Council to reconsider the bitumen sealing of O’Connor and portion of Lauder Streets.

COMMENT:

The reduction of speed limits is a decision of Main Roads WA and the Binnu School is requesting Council to support their request for the speed reductions. From a Management perspective the request is supported for safety reasons.

The bitumen sealing of O'Connor and portion of Lauder Streets was within the 2018/19 draft budget however was removed. With the budget process, management automatically re-lists projects that were not approved within a budget for consideration in the following year unless otherwise directed by Council or a change occurs with the proposed project.

This project will be listed within the 2019/2020 draft budget for consideration by Council.

FINANCIAL & BUDGET IMPLICATIONS:

There are no financial implications for 2018/19 year.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council:

- 1. Support the Binnu School in their request to Main Roads WA for a reduction of the speed limit for North West Coastal Highway near the intersection of O'Connor Street from 80km/h to 60km/h.**
- 2. Support the Binnu School in their request to Main Roads WA for the installation of 40km/h school zone speed limits along O'Connor and Lauder Streets, Binnu.**
- 3. List for consideration the bitumen sealing of O'Connor and portion of Lauder Street (section in front of school) within the draft 2019/2020 Budget.**

APPENDICES 1 – Binnu School correspondence

Binnu Primary School
Strive to Achieve



Northampton Shire Chief Executive Officer- Mr Garry Keeffe
Hampton Road, Northampton
PO Box 61 Northampton WA 6535

Tuesday 30th October 2018

Dear Mr Keeffe,

Thank you for visiting our school on Friday 26th October to meet with me and our School Council Chair, Mr Evan Reynolds. I appreciated the opportunity to discuss our school's direction for the future and the important role the Northampton Shire can play in supporting us.

In 2019, Binnu Primary School will begin the school year as an Independent Public School, the first in the Northampton Shire, with projected numbers of 25 students from 12 families. We are actively working on our strategic planning to ensure Binnu Primary School is a 'school of choice' for current and future families in our district. As an Independent Public School, we have increased flexibility and responsibility to make local decisions across a range of school operations to enhance education outcomes for our students.

As a small rural school servicing a small community, effective partnerships with open communications are vital for us to explore innovative ways to support our students and their families. We believe a strong working relationship between our school, local businesses, community organisations and the Northampton Shire will ensure sustained growth in our community and successful outcomes for all involved.

During our meeting we discussed four main projects we would like the Shire to consider;

1. The bituminising of O'Connor and/or Lauder Streets. These two roads are the main access roads to our school. School buses, family cars, government vehicles and visitors' cars all access these roads frequently. For the safety of our students and all users of these roads we would like the Shire to consider our request to bituminise O'Connor and/or Lauder Streets in the 2019/2020 budget.
2. We would like the Shire to support our request to Main Roads WA to reduce the speed limit on North West Coastal Highway around O'Connor and Lauder Streets to 60km/per hour. For the safety of our students travelling to and from school and turning onto the highway we ask the Shire to support this request.
3. We would like to ask the Shire to consider erecting a new school sign (to be purchased by the school) on the corner of O'Connor Street. On many occasions visitors to our school often miss the turn off for the school. We also believe this will boost the profile of our school.
4. We would like the Shire to support our request to Main Roads WA to erect 40km/per hour school signs on O'Connor and Lauder Streets and place school bus signs on the North West Coastal Highway to alert drivers to school children in the area. Again, we request this for the safety of our students travelling to and from school.

I thank you once again for the opportunity to discuss these matters with you and look forward to working with the Northampton Shire to support students and families of Binnu Primary School in the future.

Kind regards,
Helen Barnes, Principal

Binnu Primary School, Lauder Street BINNU WA 6532
* Telephone: 08 99361017 * E-mail: Binnu.PS@education.wa.edu.au

7.5.3

FOOD VAN OPERATION – PTN OF RESERVE 52436

LOCATION:	RESERVE 52436 GREY STREET, KALBARRI
FILE REFERENCE:	9.1.4 & 10.6.1.3
CORRESPONDENT:	MARK GROVE
DATE OF REPORT:	2 November 2018
REPORTING OFFICER:	Garry Keeffe & Debbie Carson
APPENDICES:	1. Plan with suggested locations by applicant

SUMMARY:

Council to determine whether they support a request for the operation of a food van from a portion of crown reserve 52436.

Should Council support the request and determine to allow the Applicant to use the Reserve, the Applicant will be required to proceed through the necessary Town Planning process so as to achieve Development Approval for the van at the new proposed location, and also enter into a License Agreement with the Shire of Northampton for the use of the Reserve.

LOCALITY PLANS:



BACKGROUND:

Council has previously considered the approval from a Town Planning perspective for the operation of a food van serving Indonesian Cuisine on the land back wharf area, being crown reserve 50396, which neighbours crown reserve 52436. Council approved the use subject to a number of conditions, including the approval of the Department of Transport.

The applicant has now changed his request to operate not on the Department of Transport Land but that of the Councils due to what is believed to be location restrictions.

The applicant has suggested three locations (see Appendices 1) however the one shown above is the preferred location. The location within the top car park is not supported by management as it will have a visual affect in this area as well as restrict long vehicle parking and the fuel truck that is required to gain access into this area for re-fueling of the fishing fleet.

The applicant has further requested the use of a generator on a temporary basis until the installation of a separate power meter is undertaken.

FINANCIAL & BUDGET IMPLICATIONS:

The applicant will be required to pay a development application fee of \$297 should the request be supported in-principle.

Should Council grant Development Approval to this application and enter into a License Agreement for a period of three (3) years, the Applicant will also be required to pay in advance an annual Reserve User Fee of \$500.00 as per Council Policy 9.2.5 (5.2- Reserve User Fee), to a total of \$1500.00 for the three years, as well as pay the License Agreement document preparation fee of \$150.

Alternatively, should Council refuse this application and the Applicant proceeds to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

TOWN PLANNING COMMENT/IMPLICATIONS

From a town planning perspective, the land is zoned 'Reserve – Public Open Space' under Local Planning Scheme No. 11 with the objectives of the Reserve being:

- *“To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.”*

The land area is also a public reserve (Reserve 52436) that is vested with the Shire of Northampton for ‘Fishing and Tourist Industries Purposes’. No objectives are specifically cited for this reserve and therefore the objectives would be considered to be activities that support and enhance fishing and tourism use and development.

The operation of a food van is considered to be a ‘Use Not Listed’ under the Local Planning Scheme and therefore does not fall within a defined use class under the Scheme Zoning Table. From a town planning perspective, it must therefore be determined whether the proposal is considered to be consistent with the objectives of the ‘Public Open Space’ and ‘Fishing and Tourist Industries’ reserves.

From a town planning perspective, it is considered that the proposal aligns with the provisions of the *Local Planning Scheme No. 11 – Kalbarri*, fitting the purpose of the ‘Fishing and Tourist Industries’ Reserve. Whilst the Shire’s *Kalbarri Townsite Strategy* and *Kalbarri Foreshore Landscape Masterplan* do not specify uses for this particular land parcel, it is considered that the proposed use aligns with the provisions for surrounding land areas under these strategies and plans.

COMMENT:

The use of such an operation has previously been endorsed when Mr Grove was proposing to lease a portion of the reserve and place a building structure upon it, therefore the request can be approved however is entirely the decision of Council.

If Council were to consider approving the request then a number of conditions need to be applied, being:

- Connection to existing Council electricity supply – the applicant accepts this requirement and the costs of installing a separate electricity meter to ensure all costs the food van operations incur are charged back.

- The applicant also referred to the possible use of a generator whilst the electricity meter installation was being resolved. The applicant has been advised by the CEO that the recommendation to be presented to the Council will be that no generator use will be allowed and operations must be from mains electricity supply. A generator can be used in an emergency basis and the applicant would need to be able to substantiate that the noise impacts would be within the acceptable range of the assigned noise levels under the *Environmental Protection (Noise) Regulations 1997*.

In addition, the following conditions are also recommended:

1. That the Council approves in-principal to the use of Reserve 52436 for the purpose of a mobile food van providing Indonesian cuisine, cooked seafood and coffee, subject to the Applicant applying for and obtaining development approval for the use, and the use being subject to compliance with any development approval conditions applied;
2. Subject to obtaining Development Approval for the proposed use, the Applicant is required to enter into a License Agreement with the Shire of Northampton for a period of three years in accordance with Council's Policy 9.2 – Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities;
3. The approved use of the Reserve will also be subject to approval of the Minister of Lands being obtained, in accordance with the provisions of the Land Administration Act (1997);
4. Any Development Approval shall remain valid only whilst the License Agreement remains current and valid, and on the expiration or in the termination of such License Agreement a new Application for Development Approval will be required.

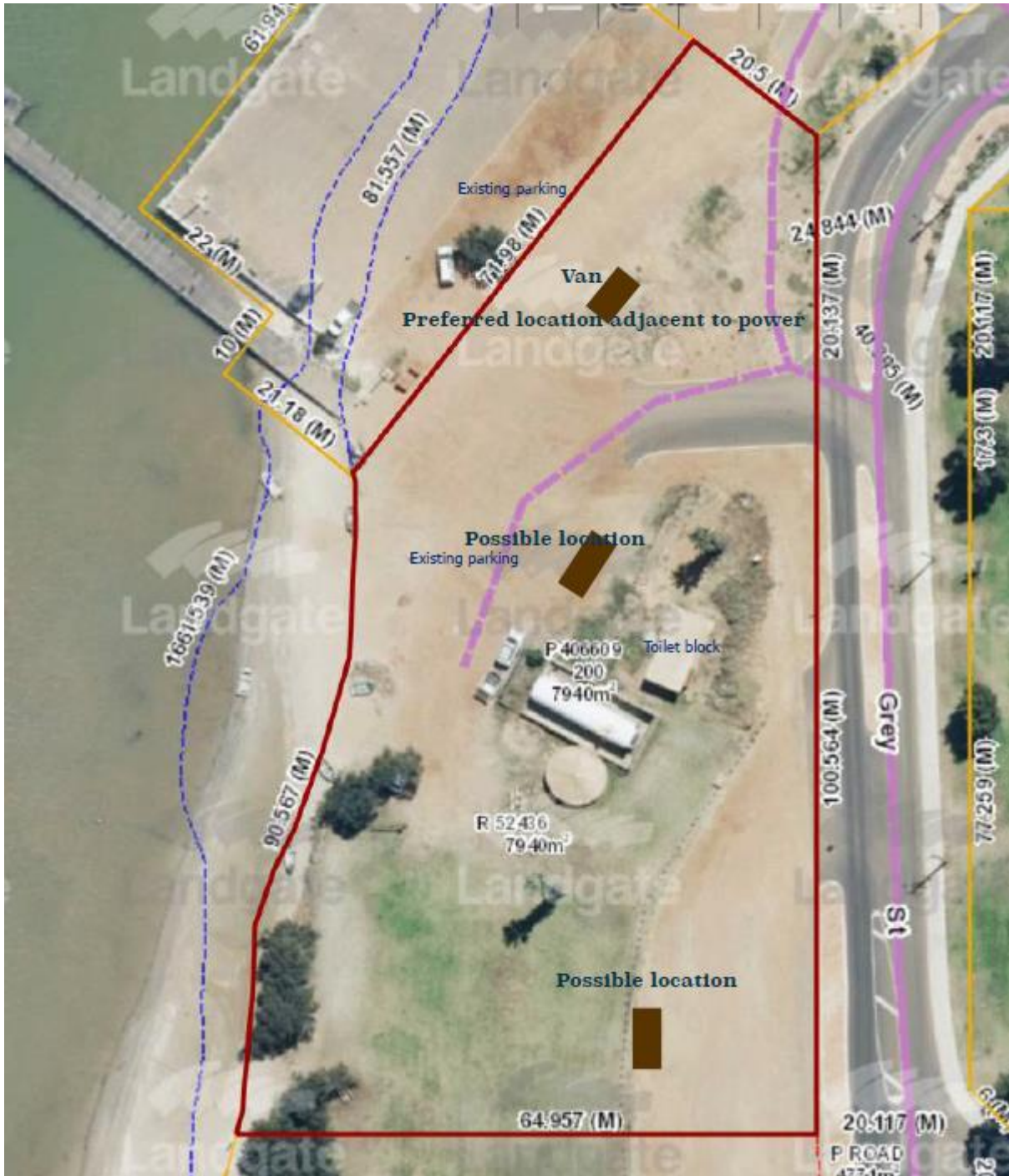
VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

For Council determination.

APPENDICES 1 – Plan submitted by Mark Grove



7.5.4 PLANNING CONSULTANCY REVIEW

FILE REFERENCE:	10.4.1
DATE OF REPORT:	8 November 2018
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Advice of review of current contract for town planning consultancy.

BACKGROUND:

Upon the resignation of the Principal Planner, Hayley Williams in May 2018, Council upon the recommendation of the CEO retained Mrs William’s services on a contract basis providing 12 hours of service per week. A condition of that contract is that a review be undertaken following six months of the first contract and then every 12 months after the first year of operation.

Apart from the general planning matters, Mrs William is also undertaking large strategic planning projects which are required by the Council being the following:

1. Horrocks CHRMAP, assessing RFT submissions for recommendation to Council.
2. Northampton Local Planning Strategy Review - there is substantial rework that has been required by the Department of Planning as they are requiring further detail, one being Bushfire Planning.
3. Local Planning Policy Review - almost complete, finalising three new LPP's Ancillary Accommodation, Holiday Homes & Development Bonds.
4. Heritage List Review and Municipal Inventory updates - due to be presented to Council for adoption.
5. Town Planning Scheme 10 Review being undertaken.
6. Representation of Shire at WA Planning Commission and State Administrative Tribunal meetings/hearings.
7. Complex structure plan, scheme amendment, subdivision and development applications ongoing assistance.

Council is also advised that since leaving the employ of the Council, Mrs Williams has passed her entry into the Planning Institute of Australia so is now a registered Planner.

COMMENT:

From a planning perspective the retaining of Mrs Hayley Williams has been of great benefit to the Council in managing its planning operations and strategic planning objectives and for the first six months there have been no issues that would consider any amendment to the contract.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

That Council note the information on the review of the Town Planning Consultancy Services contract.

7.5.5 OUTSTANDING RATES – RODNEY MACKENZIE

FILE REFERENCE:	3.1.8
DATE OF REPORT:	8 November 2018
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Council to determine an offer of payment from Mr Rodney MacKenzie for a portion of outstanding rates and charges.

Due to the content of this report not being available at close of agenda a separate report will be forwarded prior to the Council meeting.

OFFICER RECOMMENDATION – ITEM 7.5.5

For Council determination.

7.5.6 PART ROAD RESERVE CLOSURE – MITCHELL STREET, HORROCKS

LOCATION:	Mitchell Street, Horrocks
FILE REFERENCE:	12.1.3
DATE OF REPORT:	8 November 2018
REPORTING OFFICER:	Garry Keffe
APPENDICES 1:	1. Plan of road closure

SUMMARY:

Council to approve the closure of part of Mitchell Street (Horrocks) road reserve for private property boundary rationalization.

BACKGROUND:

A request has been received from the Department of Planning, Lands and Heritage for Council to close a small portion of the Mitchell Street road reserve being a 28m² triangular piece bounded by Lots 104 and 155 as show in the plan at Appendices 1.

The DPLH are investigation a proposal to dispose of this portion of road for amalgamation with adjoining Lot 104.

The rationale of the proposal is to formalise legal tenure over the portion of road. The portion of road is currently being used as a driveway for access to and from Lot 104. DPLH support the proposal to dispose of the portion fo road.

COMMENT:

To allow the above proposal to occur, Council must undertake a road closure process as per the requirements of Section 58 of the Land Administration Act which provides the following:

- (i) *Close the road as per the requirements of Section 58 of the Land Administration Act which states:*

58. *Closing roads*

- (1) *When a local government wishes a road in its district to be closed permanently, the local government may, subject to subsection (3), request the Minister to close the road.*

- (2) *When a local government resolves to make a request under subsection (1), the local government must in accordance with the regulations prepare and deliver the request to the Minister.*

- (3) *A local government must not resolve to make a request under subsection (1) until a period of 35 days has elapsed from the publication in a newspaper circulating in its district of notice of motion for that resolution, and the local government has considered any objections made to it within that period concerning the proposals set out in that notice.*

FINANCIAL & BUDGET IMPLICATIONS:

Costs will be incurred for advertising of the road closure however it is the policy of Council, Policy 6.8, that where private land owners are requesting the permanent closure of a road then all costs for advertising of that proposal are to be met by the applicant, being the owner of Lot 104. The costs will be in the vicinity of \$280

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

That Council:

- 1. Approve of the closure of portion of road reserve, being 28m² of Mitchell Street, Horrocks as requested by the Department of Planning, Lands and Heritage as per the provisions of Section 58 of the *Land Administration Act 1997*.**

- 2. Should there be no objection to the road closure, then the CEO be given delegated authority to progress with the formal road closure without further reference to the Council.**

APPENDICES 1 – Plan of proposed road closure

