



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 19th July 2019 in the Council Chambers, Northampton commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L KEEFFE', is positioned above the printed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

12th July 2019



~ Agenda ~

19th July 2019

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 19th July 2019, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

12th July 2019

SHIRE OF NORTHAMPTON

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Signed  _____

Date 12th July 2019

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
19th July 2019

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 21st June 2019

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

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6.1 OPENING

The President thanked all Councillors, staff and gallery present for their attendance and declared the meeting open at 1.00pm.

6.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr T Hay		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr S Stock-Standen		Northampton Ward (departed at 3.00pm)
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mrs Debbie Carson	Planning Officer	
Mrs Hayley Williams	Senior Planning Consultant	
Mrs Michelle Allen	Observer	

6.2.1 LEAVE OF ABSENCE

Nil

6.2.2 APOLOGIES

Cr Carson

6.3 QUESTION TIME

Ms Sylvia Raux addressed Council and stated that previously in November 2014, Council had considered the topic of fracking and she had been advised at the time that fracking was not an issue within the Shire of Northampton. Now that there is a stronger likelihood that fracking will occur upon the Unallocated Crown Land parcel at or near Coolcoolalya, Ms Raux asked if the Shire will now try to stop any and all hydraulic fracturing activities and applications within the Shire, given the detrimental environmental impacts that fracking processes create.

Cr Simkin thanked Ms Raux for her question and noted that Council has an existing Policy relating to Mining and Extraction of underground resources, which is currently under review for amendment with a recommendation to include within the policy that the Council does not support fracking mining methods.

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The issue will also be tabled at the Northern Zone meeting next week for regional discussion and it is hoped that a joint approach to the state government by all Midwest local governments that they do not support fracking mining methods will also occur.

CEO Garry Keefe also advised that Council has no decision powers with regard to fracking activities, and that the Council can only express their views in an advocacy role, as ultimately the issuance of mining and extraction licenses are a State Government controlled decision.

6.4 DISCLOSURE OF INTEREST

Nil

6.5 CONFIRMATION OF MINUTES

6.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 17TH MAY 2019

Moved Cr SUCKLING, seconded Cr HAY

That the minutes of the Ordinary Meeting of Council held on the 17th May 2019 be confirmed as a true and correct record.

CARRIED 8/0

6.5.2 BUSINESS ARISING FROM MINUTES

Nil

6.6 RECEIVAL OF MINUTES

6.6.1 AUDIT COMMITTEE MEETING – 14TH JUNE 2019

Moved Cr SMITH, seconded Cr KRAKOUER

That the minutes of the Audit Committee Meeting held on the 14th June 2019 be received.

CARRIED 8/0

6.6.2	BUSINESS ARISING FROM AUDIT COMMITTEE MEETING – 14 TH JUNE 2019
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Moved Cr KRAKOUER, seconded Cr SUCKLING

That Council modify its Policy to invest surplus funds with the National Bank while the bank maintains a branch in Northampton, as recommended by the Audit Committee.

CARRIED 8/0

Moved Cr SMITH, seconded Cr SIMKIN

1. That the Interim Audit Report from the Office of Auditor General as presented be received by Council.
2. That the Review of Financial Management, Risk Management, Legislative Compliance and Internal Controls Report and management comments of risk matters raised in the Financial Management/Regulation 17 Review Action List as presented be received by Council.

CARRIED 8/0

6.7	WORKS & ENGINEERING REPORT
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6.7.1	INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)
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Noted

6.7.2	HORROCKS – INFORMATION BOARD SHELTER – CONCRETE SURFACE AND DUAL USE PATHWAY (ITEM 7.1.2)
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Moved Cr SUCKLING, seconded Cr HAY

1. That Council approve the recommendation to the shared cost of concrete surfacing within the area of the new Horrocks information shelter located on the Horrocks foreshore to an estimated total of \$2,875.00 (excluding GST). This being a cost sharing arrangement with the Horrocks Community Centre Committee. In addition, these works be approved as committed works within the 2019/2020 budget.
2. That Council approve the recommendation for the installation of approximately 18 linear metres of 2.4 metre (45m²) wide dual use pathway from the new Horrocks information shelter to the Horrocks

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community kitchen to an estimated total of \$2,925.00 (excluding GST). In addition, these works be approved as committed works within the 2019/2020 budget.

CARRIED 8/0

6.7.3 SHIRE OF NORTHAMPTON PLANT FLEET – REPLACEMENT OF UTILITY – 2019/2020 BUDGET (ITEM 7.1.3)
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Moved Cr HAY, seconded Cr STEWART

1. That Council accepts the quote from Geraldton Auto Wholesalers for the supply of one Isuzu Dmax Hi Ride single cab 4x2. No trade. Total price to Council \$28,295.45 exc GST.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Mr Neil Broadhurst departed the meeting at 1.19pm.

6.8 HEALTH & BUILDING REPORT

6.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted

6.9 TOWN PLANNING REPORT

6.9.1 TOWN PLANNING SCHEME NO. 10 – SCHEME CONVERSION – CONSENT TO ADVERTISE BASIC AMENDMENT (ITEM 7.3.1)
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Moved Cr STEWART, seconded Cr STOCK-STANDEN

That Council:

1. Pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Northampton Planning Scheme No. 10 by:
 - 1.1 Amending the Preamble and Scheme Details pages as follows:
 - Replace the first paragraph with 'This Local Planning Scheme of the Shire of Northampton consists of this Scheme Text, the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015*), the supplemental provisions contained in Schedule A and the

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- Scheme Maps. The Scheme should be read in conjunction with the Local Planning Strategy for the Shire.'
- Replace the words 'Scheme Text' with 'deemed provisions' in the second paragraph.
 - Delete the word 'Text' in the third paragraph.
 - Delete the words 'District Zoning Scheme' on the 'Scheme Details' page.
- 1.2 Amending Part 1 in accordance with Part 1 of the model provisions and inserting 'the supplemental provisions contained in Schedule A' in clause 7(1).
- 1.3 Deleting the following in their entirety:
- Parts 2, 7, 8, 9, 10 and 11.
 - Schedules 1, 3, 6, 7, 8, 9, 10, 13, 15, 16 and 17.
 - Clauses 1.7, 3.4, 3.5, 4.7.2.2, 4.7.3, 5.7, 5.10.1, 5.13.7 and 5.13.8.
- 1.4 Amending Part 3 in accordance with Part 2 of the model provisions, including inserting the model objectives for the following reserves: environmental conservation; public open space; public purposes; government services; medical services; emergency services; infrastructure services; education; heritage; cemetery; and primary distributor road.
- 1.5 Amending Part 4 in accordance with Part 3 of the model provisions.
- 1.6 Amending the zones throughout the Scheme Text and on the Scheme Maps as follows:
- Town Centre Zone to Centre Zone
 - Industry Zone to General Industry Zone
 - General Rural Zone to Rural Zone
 - Development Zone to Urban Development Zone
- 1.7 Deleting the Rural Smallholdings Zone and Bushland Protection Zone and all references to these zones throughout the Scheme Text and Scheme Maps including development requirements specific to those zones
- 1.8 Modifying the Zoning Table to update the following land use class names and permissibility:
- Agroforestry to Tree farm
 - Guesthouse to Holiday accommodation
-

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- Industry - General to Industry
- Industry - Mining to Mining operations
- Holiday Home to Holiday house
- Restaurant to Restaurant/cafe
- Retirement Village to Residential Care Complex
- Rural pursuit to Rural pursuit/hobby farm
- Showroom to Bulky goods showroom
- Wind Farm or Wind Energy Facility to Renewable energy facility
- Temporary Accommodation Camp to Workforce accommodation
- Warehouse to Warehouse/storage
- Industry - Rural to Industry - Primary Production
- Amending the permissibility of 'Tourism Development' to 'A' in the 'Rural' and 'Caravan, Camping and Cabin' zones
- Amending the permissibility of 'Telecommunications Infrastructure' to 'A' in all zones

- 1.9 Deleting the following land use classes and their permissibility from the Zoning Table:

aged and dependent persons dwellings; amusement facility; cabin; chalet; community services depot; cultural use; dry cleaning premises; eco tourist facility; equestrian centre; factory unit building; farm stay; home business - hire; industry - hazardous; industry - noxious; lodging house; nursing home; open air display; produce store; public amusement; public utility; radio and tv installation; salvage yard; single bedroom dwelling; tourist resort; veterinary hospital; wayside stall

- 1.10 Adding the following note under model clause 18:

Note: 3. If a proposed development is identified as a 'P' use in the zoning table, but the proposed development does not comply with all of the development standards and requirements of this Scheme then it is to be treated as a 'D' use.

- 1.11 Amending Part 5 in accordance with Part 4 of the model provisions, including:

- retaining clauses 4.7 and 5.8 to 5.13 under 'General Development Standards and Requirements'.
 - inserting State Planning Policy 2.5 – Rural Planning under the list of other State Planning Policies to be read as part of Scheme
-

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- inserting the word 'is' between the words 'road' and 'provided' in clause 5.9.3(a).
- shifting the provisions under clause 5.10.3 to clause 5.13.5 and inserting the additional clause:-

Tourism development in the Rural Zone:-

- shall be designed, constructed, operated and of a scale so as not to destroy the natural resources and qualities; and
- should utilise sustainable power, have a low energy demand through incorporation of passive solar design, provide for water consumption, ecologically sensitive waste processing and disposal with no pollutant product

- inserting the following under clause 5.11.5:

Note: Development approval is not required for exempted classes of advertisement listed in Schedule 2.

- modifying the table of carparking requirements to update the following land use class names:

Agroforestry to Tree farm
Guesthouse to Holiday accommodation
Industry - General to Industry
Industry - Rural to Industry – Rural/Industry - Primary Production
Industry - Mining to Mining operations
Holiday Home to Holiday house / Holiday accommodation
Restaurant to Restaurant/café
Retirement Village to Residential care complex
Rural pursuit to Rural pursuit/hobby farm
Showroom to Bulky goods showroom
Wind Farm or Wind Energy Facility to Renewable energy facility
Temporary Accommodation Camp to Workforce accommodation
Warehouse to Warehouse/storage

- deleting the following land use classes from the table of carparking requirements:

aged and dependent persons dwellings; amusement facility; bank, building society, post office; cabin, chalet, community services; cultural use; dry cleaning premises; eco tourist facility; equestrian centre; factory unit building; farm stay; guesthouse; home business - hire; industry - hazardous; industry - noxious; lodging house; open air display; public

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amusement; public utility; radio and tv installation; single bedroom dwelling; tourist resort; veterinary hospital.

- deleting all notes under the table of carparking requirements and deleting the words 'excludes bank, building society, post office' in the Table.
- converting clauses 5.13.1.1 to 5.13.1.13 to Footnotes.
- deleting the sub-headings 'Residential Development', 'Mixed Use Development' and 'Plot Ratio' under clause 5.13.3.
- amending the words "all factory unit buildings" to "all factory unit industrial buildings industrial buildings or structures used for production or storage areas" under clause 5.13.4.2.2
- adding the words 'or in a provision of the Scheme that applies the R-Codes' to model clause 25(4).
- replacing the heading of model clause 32 to 'General development standards and requirements'.
- replacing the heading of model clause 33 to 'Site specific development standards and requirements'.
- adding the following to model clause 32(2): Where an inconsistency arises between the standards and requirements contained in clause 32 and clause 33, those in clause 33 prevail.
- replacing the words in model clause 34(1) to: *additional site and development requirements* means any site or development requirement contained in the Scheme.
- adding the following to model clause 34(2): except for development in respect of which the R-Codes apply or variations to land use permissibility contained in the zoning table.

1.12 Amending Part 6 in accordance with Part 5 of the model provisions, including:

- adding the following to clause 6.1:
 - (3) The provisions contained in a Special Control Area apply in addition to the provisions that apply to the underlying zone.
 - amending 6.3.3.1(a) to: The local planning strategy and the purpose and intent of the Moresby Range Landscape Protection SCA.
 - deleting the following from Clause 6.3.3.1(b): The local government may consider supporting subdivision applications where i) the subdivision proposed for land within the Rural Smallholdings zone is consistent with
-

the Local Planning Strategy and the purpose and intent of and the Moresby Range Landscape Protection SCA.

1.13 Deleting the following terms and replacing them with the corresponding term throughout the Scheme Text:

- planning approval with development approval
- council replaced with local government
- Local Government Authority with local government
- Council of a municipality with local government
- Development Plan with Structure Plan or local development plan (as applicable)
- Department of Mines and Petroleum with Department responsible for mining and industry regulation
- Department of Water with Department responsible for water and environmental regulation

1.14 Amending the following clauses by removing the cross reference to the clause deleted and replacing them as follows:

- Clause 5.7 with Part 4 of the deemed provisions
- Clause 8.2(f) with Clause 61(1)(o) of the deemed provisions
- Clause 9.2(d) with Clause 63 of the deemed provisions

1.15 Amending Schedule 1 in accordance with Division 1 and 2 of the model provisions, including:

- refining the following definitions as follows:

animal husbandry - intensive: means premises used for keeping, rearing or fattening of alpacas, beef, and dairy cattle, goats, pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production), sheep and other livestock in feedlots, sheds or rotational pens; but excludes agriculture extensive.

bulky goods showroom - update definition by replacing the word 'or' between subclause (a) and (b) to 'and'.

hospital - means premises used as a hospital as defined in the *Hospitals and Health Services Act 1927* section 2(1) but excludes a nursing home.

residential care complex - means premises used

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- (a) primarily as a residential complex that provides a range of accommodation, from independent living to low and high care accommodation; and
- (b) for any associated support services for meals, recreation, wellness, rehabilitation, medical, nursing, cleaning and respite care for the occupants and authorised visitors.

renewable energy facility - means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

roadhouse - means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services-

- (a) a full range of automotive repair services;
- (b) wrecking, panel beating and spray painting services;
- (c) transport depot facilities;
- (d) short-term accommodation for guests;
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies; and
- (f) dump points for the disposal of black and/grey water from recreational vehicles.

service station - means premises used for-

- (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience retail nature; and/or
- (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles;

- deleting the following definitions:

advertisement; ancillary use; amenity; caravan; cultural heritage significance; environmental harm; façade; gross leasable area; local government; local planning strategy; place; premises; residential design codes; substantially commenced; zone.

- moving the definitions for repurposed dwelling and second hand dwelling from general definitions to land use definitions.
-

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- moving the definitions for cabin and chalet from land use definitions to general definitions.
 - including the following definitions from the model provisions:
building height; short-term accommodation; wall height
- 1.16 Amending Schedule 5 by deleting the words 'theatre' and replacing Warehouse with warehouse/storage.
- 1.17 Amending Schedule 14 by deleting the words 'under Part 7 of the Scheme'.
- 1.18 Amending the title of Schedule A and inserting the following provisions:
Schedule A - Supplemental Provisions
Clause 61(1):
- (m) the demolition of any building or structure except where the building or structure is:
 - (i) located in a place that is entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under Part 6 of the *Heritage of Western Australia Act 1990*; or
 - (iii) included on the Heritage List under Part 7 of the deemed provisions; or
 - (iv) located in a heritage area designated under this Scheme.
 - (n) any of the exempted classes of advertisements listed in Schedule 3 except in respect of a place included in the Heritage List or in a heritage area or within the Town Centre Conservation Special Control Area.
- 1.19 Renumbering the scheme provisions, tables and schedules sequentially and updating any cross referencing to the new clause numbers and deemed provisions as required and updating the Table of Contents.
- 1.20 Amending the Scheme Map legend by replacing local scheme reserves as follows:
- National parks and conservation to Environmental conservation
 - Parks and recreation to Public open space
 - Public Purposes: Ambulance, Fire Station and Council Depot to Infrastructure services
 - Public Purposes: Cemetery to Cemetery
 - Public Purposes: Church to Public purposes
-

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- Public Purposes: Council offices to Government services
 - Public Purposes: Dune Preservation to Environmental conservation
 - Public Purposes: Fire Station to Emergency services
 - Public Purposes: Freight Depot Station to Public purposes
 - Public Purposes: Government Requirements to Government services
 - Public Purposes: Grain handling facility to Public purposes
 - Public Purposes: Gwalia cemetery to Cemetery
 - Public Purposes: High school to Education
 - Public Purposes: Historical purposes to Heritage
 - Public Purposes: Hospital to Medical Services
 - Public Purposes: Police to Emergency Services
 - Public Purposes: Primary School to Education
 - Public Purposes: Public Toilet to Public Purposes
 - Public Purposes: Railway Station to Heritage
 - Public Purposes: Rubbish Disposal to Infrastructure Services
 - Public Purposes: Water supply, sewerage and drainage to Infrastructure services
 - Major road to Primary Distributor Road
2. resolves, pursuant to the Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), that Amendment 6 is a basic amendment in accordance with r.34(c) of the Regulations as it proposes to amend the Scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations;
3. authorise Council officers to prepare the scheme amendment documentation.
4. authorise the affixing of the common seal to and endorse the signing of the amendment documentation.
5. pursuant to Section 81 of the *Planning and Development Act 2005*, refers Amendment 6 to the Environmental Protection Authority;
6. pursuant to r.58 of the Regulations, provides Amendment 6 to the Western Australian Planning Commission.

CARRIED 8/0

6.9.2 DRAFT NORTHAMPTON LOCAL PLANNING STRATEGY – CONSENT TO ADVERTISE (REVISED DRAFT) (ITEM 7.3.2)
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Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council pursuant to the provisions of the Planning and Development Act 2005, resolves to:

1. Adopt the draft Shire of Northampton Local Planning Strategy 2019, outlined in Appendix 1, pursuant to regulation 11(2) *Planning and Development (Local Planning Schemes) Regulations 2015*;
2. Refer the draft Shire of Northampton Local Planning Strategy 2019 to the Western Australian Planning Commission for certification in accordance with Regulation 12(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
3. Delegates authority to the Shire's Chief Executive Officer to progress matters with the Department of Planning and other stakeholders and make minor modifications to the draft Shire of Northampton Local Planning Strategy 2019 if directed to by the Western Australian Planning Commission; and
4. Once certified by the Commission for the purpose of advertising, the draft Local Planning Strategy 2019 will be advertised in accordance with Regulation 13 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a minimum period of 21 days as in accordance with regulation 13(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

CARRIED 8/0

6.9.3 BUILT STRATA APPLICATION – LOT 892 (NO. 11) SEAKIST RETREAT, KALBARRI (ITEM 7.3.3)

Moved Cr HAY, seconded Cr SUCKLING

That Council:

1. Grant approval to the built strata for two units on Lot 892 (No. 11) Seakist Retreat, Kalbarri in accordance with the plans included in Appendix 2.
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2. Resolve to amend Local Planning Scheme No. 11 by rezoning Lot 892 (No. 11) Seakist Retreat, Kalbarri from Residential R17.5 to Residential R20 in order to reflect the existing and previously approved grouped dwelling development under the 1991 Residential Planning Codes.

CARRIED 8/0

6.9.4 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.4)

Noted.

Mrs Hayley Williams departed the meeting at 1.39pm.

6.10 FINANCE REPORT

6.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr PIKE, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 21671 to 21688 inclusive totalling \$56,485.41, Municipal EFT payments numbered EFT19303 to EFT19428 inclusive totalling \$670,316.72, Trust Fund Cheques 2431 to 2434, totalling \$10,689.95, Direct Debit payments numbered GJ1120 to GJ1126 inclusive totalling \$354,587.88 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.10.2 MONTHLY FINANCIAL STATEMENTS – MAY 2019 (ITEM 7.4.2)
--

Moved Cr SMITH, seconded Cr STEWART

That Council adopts the Monthly Financial Report for the period ending 31 May 2019.

CARRIED 8/0

6.10.3 2019 – 2020 FEES AND CHARGES SCHEDULE/MINIMUM RATES (ITEM 7.4.3)
--

Moved Cr SIMKIN, seconded Cr SMITH

1. That Council reviews and adopts the Schedule of Fees and Charges for the 2019/2020 Financial Year as presented.
2. That Council adopts the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$565 per assessment for the 2019/2020 Financial Year.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.10.4 BUDGET SUBMISSIONS 2019/2020 (ITEM 7.4.4)
--

Moved Cr SMITH, seconded Cr STEWART

That Council lists for consideration the Kalbarri Development Association's request for park seating along the Melaleuca Trail within the Draft 2019/2020 budget, being the amount of \$5,200.

CARRIED 8/0

6.10.5 BUDGET SUBMISSIONS 2018/2019 AND 2019/2020 (ITEM 7.4.5)
--

Moved Cr KRAKOUER, seconded Cr SMITH

1. That Council approve the replacement of the balustrade at the Kalbarri Sport and Rec Facility at a cost of \$5,000 (GST exclusive) and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Moved Cr PIKE, seconded Cr STEWART

That Council list the following items for consideration in the Draft 2019/2020 Budget:

- Kalbarri Sport and Rec's request for an amount of \$5,000 towards the installation of artificial turf and fencing surrounding the half basketball court; and

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- Kalbarri Sport and Rec's request for an amount of \$1,000 towards the installation of a path and ramp to the building entrance.

CARRIED 5/3

Cr's Simkin, Hay and Krakouer voted against the motion.

6.11 ADMINISTRATION & CORPORATE REPORT

6.11.1 2019/2020 BUDGET MEETING (ITEM 7.5.1)
--

Moved Cr HAY, seconded Cr STEWART

That Council holds a Special Meeting of Council to consider the 2019/2020 Budget on Friday 26th July 2019, commencing 1.00pm at the Northampton Council Chambers.

CARRIED 8/0

6.11.2 CORPORATE BUSINESS PLAN (ITEM 7.5.2)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council:

1. Adopts the revised Corporate Business Plan as per the review undertaken 17 May 2019 and as presented in its entirety at the 21 June 2019 Council meeting.
2. That the Draft 2019/20 Budget be prepared with a rate increase of 1.8% for consideration and the final rate increase to be determined when adopting the 2019/20 Budget.

CARRIED 8/0

6.11.3 SENIOR STAFF PERFORMANCE REVIEWS (ITEM 7.5.3)
--

Moved Cr SMITH, seconded Cr KRAKOUER

That Council discuss this item "in-camera" at 2.07pm.

CARRIED 8/0

Mrs Michelle Allen departed the meeting at 2.07pm.

Mr Grant Middleton departed the meeting at 2.27pm

Moved Cr SIMKIN, seconded Cr STEWART

That Council continue the meeting “out of camera” at 2.27pm

CARRIED 8/0

Mr Grant Middleton and Mrs Michelle Allen returned to the meeting at 2.28pm.

Moved Cr SMITH, seconded Cr SUCKLING

That Council:

1. Not accept the Performance Review Panel’s recommendation to extend the Building Surveyor’s contract until June 2021; and
2. Accept the remaining recommendations of the Performance Review Panel for all other senior staff as presented.

CARRIED 8/0

6.11.4 REVIEW OF DELEGATIONS & POLICIES (ITEM 7.5.4)
--

Moved Cr PIKE, seconded Cr SMITH

That an annual amount of \$500 be adopted to cover costs for Councillors’ Facsimile expenses.

CARRIED 8/0

Moved Cr PIKE, seconded Cr STEWART

That Council:

1. Amend Delegation F05 – Sundry Debtor Write Offs, by deleting the words “*That the Chief Executive Officer be delegated authority to enter into appropriate contracts of insurance*”, as this wording does not relate to this delegation.
 2. Amend Delegation TP01 – Town Planning by deleting all wording “Principal Planner” throughout the delegation due to the position no longer being in place.
-

3. Amend the wording in Policy 2.2 – Tenders Procedure, by changing the wording *“opened in the presence of the Chief Executive Officer’s delegated nominee and preferably at least one other Council Officer”* to *“opened in the presence of at least two employees of the local government, or one employee and at least one person authorised by the CEO to open.”*
 4. Amend Policy 2.7 – Gifts Policy by amending part (d) to read:

Members and staff who accept a gift of or below \$200 from a person referred to in (a) above are to record in a register of token gifts-

a description of the gift;
the name and address of the person who made the gift;
the date on which the gift was received;
the estimated value of the gift at the time it was made;
the nature of the relationship between the relevant person and the person who made the gift.
 5. Amend Policy 2.9.4.2 – by deleting the wording *“that the endorsed credit card statement is to be included within the financial reports”* be amended to read *“an expenditure report detailing credit card expenditure is to be included with the monthly financial reports presented to Council”*.
 6. Rescind Policy 3.2 – Council Facsimile Expenses as such reimbursements are governed by the Salaries and Administrative Tribunal.
 7. Amend Policy 4.3 – Conference and Training Expenditure by:
 - (a) Amend the mini bar entitlement of \$20 per day for staff with the inclusion of the wording *“in exercising this entitlement staff are to be mindful of the Councils Drug and Alcohol Policy.*
 - (b) Rescind the policy related to the payment of 50 cents per kilometer as the rate is set by the Salaries and Administrative Tribunal.
 8. Amend Policy 4.7 – Fitness for Work Policy by amending all wording *“0.05% to “0.0%”* and removing references to light vehicles.
 9. Amend Policy 4.14 - Senior Staff Car Policy with the inclusion of the wording *“fuel card only to be used for the staff members immediate private vehicle being used in preference to the Council owned vehicle, and not to be used for any other vehicles or vessels.”*
-

10. Amend Policy 8.2 – Trading in Public Places by: Change the wording “Local Law relating to Trading in Public Places” to “Local Law relating to Activities on Thoroughfares & Public Places”.
11. Insert the wording “This Policy does not apply to Itinerant Food Vendors as covered under Part 10 of the Shire of Northampton Health Local Laws 2007 and Policy 8.5 – Conditions of Approval of Itinerant Food Vendors. This Policy also does not apply to Mobile Food Vehicles who are dealt with separately under Local Planning Policy – Mobile Food Vendors.”
12. Amend the following Town Planning Policies by:
 - (a) Policy 9.2.1 by including the wording after the first paragraph “The commercial use of Reserves for Mobile Food Vehicle purposes is considered exempt from this Policy, and will instead be dealt with under Local Planning Policy – Mobile Food Vehicles”.
 - (b) Policy 9.2.4.3 by amending the wording “Department for Planning and Infrastructure (DPI)” to read “Department of Planning, Lands and Heritage (DPLH)”.
 - (c) Policy 9.2.4.4 by amending DPI to DPLH.
13. Amend Policy 10.7 – Petroleum, Mining & Extractive Industries Policy by changing all reference re “onshore petroleum development” to “onshore petroleum and gas development” and include a statement that Council does not support any extractive industry by use of “fracking” methods.
14. All other Policies and Delegations remain unchanged.
15. Adopt the revised Harassment Policy as per the following:

1. Intent

The Shire of Northampton is committed to meeting its obligation to provide a working environment free from harassment and bullying. The scope of this policy extends beyond Shire of Northampton premises, for example, applying during employee events such as parties or employee attendance at conferences.

The Shire of Northampton recognises it has a legal and ethical responsibility to ensure that employees are not subject to

inappropriate behaviour that will not only affect their performance but also their health and wellbeing.

All employees have a responsibility to challenge bullying, harassment or unfair treatment of any kind that they witness and to bring it to the attention of the CEO or relevant managers ensuring that this type of behaviour will not be tolerated.

2. Scope

This policy applies to all of the Shire of Northampton employees, contractors, volunteers, apprentices / trainees and work experience students at all Shire of Northampton worksites, with breaches of this policy treated as misconduct or serious misconduct where deemed appropriate.

3. Responsibilities

All Shire of Northampton employees are responsible for ensuring that breaches of this policy do not occur.

All staff are entitled to:

- (a) recruitment and selection decisions based on merit and not affected by irrelevant personal characteristics;
- (b) work free from discrimination, bullying and harassment; and
- (c) the right to raise issues or to make an enquiry or complaint in a reasonable and respectful manner without being victimised.

All staff must:

- (a) follow the standards of behaviour outlined in this policy and the Shire of Northampton's Code of Conduct
 - (b) avoid gossip and respect the confidentiality of complaint resolution procedures; and
 - (c) treat everyone with dignity, courtesy and respect.
-

4. Additional responsibilities of managers and supervisors

Managers and supervisors have a leadership role and must also:

- (a) model appropriate standards of behaviour;
- (b) take steps to educate and make staff aware of their obligations under this policy and the law;
- (c) intervene quickly and appropriately when they become aware of inappropriate behaviour;
- (d) act fairly to resolve issues and enforce workplace behavioural standards, making sure all relevant parties are heard;
- (e) help staff resolve complaints informally;
- (f) refer formal complaints about breaches of this policy to Human Resources; and
- (g) ensure staff who raise an issue or make a complaint are not victimised.

5. What is bullying at work?

Bullying can take many forms, including unwelcome jokes, teasing, nicknames, emails, pictures, text messages, social isolation or unfair work practices. Bullying behaviour can be obvious or covert and may involve, for example, any of the following types of behaviour:

- Aggressive or intimidating conduct
- Belittling or humiliating comments
- Spreading malicious rumours
- Teasing, practical jokes or 'initiation ceremonies'
- Exclusion from work-related events
- Unreasonable work expectations, including too much or too little work, or
- work below or beyond a worker's skill level
- Displaying offensive material
- Pressure to behave in an inappropriate manner.

However, in order for it to be defined as bullying the behaviour is usually repeated and unreasonable, inappropriate, offensive or degrading and could be reasonably regarded as creating a risk to health and safety to individuals at the workplace.

6. What is unlawful harassment?

Unlawful harassment occurs when a person, or a group of people, is intimidated, insulted or humiliated because of one or more characteristics. Unlawful harassment can arise as the result of a single incident as well as repeated incidents.

Just because someone does not object to inappropriate behaviour in the workplace at the time, does not mean that they are consenting to the behaviour.

Harassment can occur through behaviour such as:

- (a) telling jokes about particular racial groups;
- (b) sending explicit or sexually suggestive emails or texts;
- (c) displaying offensive or pornographic websites or screen savers;
- (d) making derogatory comments or taunts about someone's race or religion, gender or sexual orientation;
- (e) asking intrusive questions or statements about someone's personal life;
- (f) creating a hostile working environment, for example, where the display of pornographic materials or crude conversations, innuendo or offensive jokes are part of the accepted culture.

7. Sexual harassment

Sexual harassment is a specific and serious form of harassment. It is any unwelcome sexual behaviour, which could be expected to make a person feel offended, humiliated or intimidated. Sexual harassment can be physical, spoken or written. It can include:

- (a) comments about a person's private life or the way they look;
-

- (b) sexually suggestive behaviour, such as leering or staring;
- (c) brushing up against someone, touching, fondling or hugging;
- (d) sexually suggestive comments or jokes;
- (e) displaying offensive screen savers, photos, calendars or objects;
- (f) repeated unwanted requests to go out;
- (g) insults or taunts of a sexual nature;
- (h) sending sexually explicit emails or text messages;
- (i) behaviour that may also be considered to be an offence under criminal law, such as physical assault, indecent exposure, sexual assault, stalking or obscene communications.

Sexual harassment in the workplace can occur at work, at work-related events, between people sharing the same workplace, or between colleagues outside of work. All staff and volunteers have the same rights and responsibilities in relation to sexual harassment.

A single incident is enough to constitute sexual harassment, it doesn't have to be repeated. All incidents of sexual harassment, no matter how large or small or who is involved, require employers and managers to respond quickly and appropriately. The Shire of Northampton recognises that comments and behaviour that do not offend one person can offend another.

8. What is not bullying or harassment

A single incident of unreasonable behaviour does not constitute bullying.

An isolated incident of inappropriate or unreasonable behaviour may be an affront to dignity at work but as a one off incident is not considered to be bullying. However as part of providing a workplace that is free from behaviours that pose a risk of injury or harm to employees, these type of incidents should not be ignored and may breach other Shire policies.

‘Reasonable management practices’ are not classed as bullying and can include (but are not limited to):

- (a) a direction to carry out reasonable duties and instructions;
- (b) a direction to comply with Shire rules, protocols, policies and procedures;
- (c) setting reasonable goals, standards and deadlines;
- (d) providing reasonable comments and advice (including relevant negative comments or feedback) on the work performance of an individual or group;
- (e) rostering and allocating reasonable working hours;
- (f) performance managing employees in accordance with the Shire’s policies and procedures;
- (g) providing informal and formal feedback about behaviour and conduct in a reasonable way; or
- (h) implementing organisational change or restructuring.

The following conduct does not constitute unlawful harassment:

- (a) a person receives reasonable comment and advice (including relevant negative comments or feedback) from managers and supervisors on the work performance of an individual or group;
 - (b) a person is not offered a job because, notwithstanding that reasonable adjustments have been made, they cannot meet the inherent requirements of the job;
 - (c) another applicant was preferred in a recruitment and selection or promotion process where they have better demonstrated the skills and experience to meet the required criteria of the job; the Shire implements specific equal employment opportunity or ‘affirmative action’ strategies, plans or programs designed to ensure genuine equal opportunities in the workplace, particularly in relation to groups that have been disadvantaged in the past.
-

9. Breach of policy

A breach of this policy may have the following actions, but are not limited to:

- (a) Disciplinary action up to and including termination of employment;
- (b) The complainant receiving an oral or written apology from the respondent with a commitment to cease the behaviour;
- (c) The parties being required to participate in some form of counselling, mediation or conciliation;
- (d) The respondent undertaking training in relation to their behaviour; and
- (e) Drawing up a management plan to document agreed or proposed actions by the parties.

10. Vexatious claims and claims made without reasonable cause

Employees should not raise allegations which are vexatious or without reasonable cause. Any allegations which are later shown to be vexatious or made without reasonable cause will be dealt with according to the Shire of Northampton disciplinary proceedings.

‘Without reasonable cause’ means that a claim is made without there being any real reason, basis in fact(s) or purpose.

Vexatious means that:

- (a) the main purpose of a claim is to harass, annoy or embarrass the other party; or
- (b) there is another purpose for the grievance other than the settlement of the issues arising in the claim (or response).

11. Complaints/Grievance Procedure

Wherever possible, the handling of complaints and resolution of such will be at the workplace where they occurred. Care will be taken throughout the investigation to ensure that neither the complainant nor the alleged harasser are victimised.

It is recognised that cases of harassment may occur between supervisor and employee and as such, alternative methods of raising complaints are provided for by this procedure.

A complaint of harassment may be lodged with any of the following persons:-

- (i) Immediate Supervisor/Manager (except where this person is the alleged harasser)
- (ii) Chief Executive Officer (if the alleged harasser is a Supervisor/Manager or the Shire President)
- (iii) Shire President (only if the alleged harasser is the Chief Executive Officer or Councillor)

A person receiving a complaint will:-

- (i) Decide, in consultation with the complainant, whether the matter can be resolved at this level or whether it should be referred to a more senior level of management.
- (ii) Assure the complainant that all details of the complaint will be treated confidentially and allow the person to decide on procedure.
- (iii) Prepare a confidential report for the Chief Executive Officer on the nature of the complaint and ensure follow up reports are provided until the matter is resolved.
- (iv) Ensure no information regarding the complaint is discussed outside this procedure.

The person handling the complaint, whether it is the person who received the complaint, or a more senior person will, with the approval of the complainant:-

- (i) As soon as possible, advise the alleged harasser of the nature of the complaint and provide an opportunity for that person to comment. Where appropriate the alleged harasser should be invited to discontinue any perceived unwelcome behaviour.
- (ii) Advise the alleged harasser of the right to contact his/her Union for advice and representation.
- (iii) Advise the alleged harasser that no disciplinary action will be taken without the person being given the opportunity to be heard.
- (iv) Keep simple, brief notes of the facts of the interviews held with both the complainant and alleged harasser.

If it is not possible to resolve the complaint, simply by discussion with the complainant and the alleged harasser:-

- (i) The matter will be investigated and where the complainant or the alleged harasser is a member of a Union, the Union may be party to the investigation.
 - (ii) All documentation relating to the complaint will remain confidential and will not be produced or made available for inspection, except on the order of a Court or a request from the Commissioner of Equal Opportunity.
 - (iii) During the period of the investigation of a case of serious harassment:-
 - (iv) The investigation is to be conducted in a manner that is fair to all parties and all parties are to be given a fair and reasonable opportunity to put their case, to have witnesses in attendance and to respond to any proposed adverse findings that may be made against them.
 - (v) If requested by either party or by management, alternative working arrangements may be made.
 - (vi) Any reasonable request by either party for legal or union representation shall not be denied.
-

If, following investigation and resolution, a complaint is judged to have been proved:-

- (i) Remedial action will be taken.
- (ii) A record of the detail of the remedial action will remain on the employee's personal file for a period of 12 months, whereupon the record will be destroyed unless otherwise decided by the Chief Executive Officer.
- (iii) If, following investigation, a complaint is judged to have been unproven:-
- (iv) The complainant will be counseled and if it is considered that the complaint was made frivolously or maliciously, disciplinary action may be taken against the complainant.
- (v) Continued reference to a complaint and its aftermath could be considered as either a continuing or new incident of harassment.

While it is Council's wish to attempt to deal with complaints of harassment internally, no employee will be penalised for bringing this complaint to any appropriate external statutory body unless that complaint is ultimately proven to be made frivolously or maliciously.

12. Confidentiality and Victimisation

The parties to a bullying / harassment complaint are required to maintain confidentiality in relation to the concern or complaint. The parties must not disclose, by any form of communication, either the fact or the substance of the allegations or issues to anyone other than a support person, Human Resources, a qualified counsellor or other professionals bound by confidentiality.

The victimisation of people making complaints is unlawful and will not be tolerated. A person must not victimise or otherwise subject another person to detrimental action as a consequence of that person raising, providing information about, or otherwise being involved in the resolution of a complaint under Shire policies and procedures.

Any breach of either the confidentiality or non-victimisation requirements will be treated seriously by the Shire, and may result

in disciplinary action. Any such breach will be referred for investigation and dealt with according to the Shire of Northampton disciplinary proceedings.

16. That Council adopt the following policy on Legislative Compliance:

LEGISLATIVE COMPLIANCE POLICY

OBJECTIVE

To ensure that the Shire of Northampton complies with legislative requirements.

BACKGROUND

A fundamental principle of good public administration is that public officials comply with both the letter and the spirit of the law.

The Shire of Northampton has an obligation to ensure that legislative requirements are complied with.

The community and those working at the Shire have an expectation that the Council will comply with applicable legislation and the Council should take all appropriate measures to ensure that that expectation is met. Regulation 14 of the Local Government (Audit) Regulations 1996 requires local governments to carry out a compliance audit for the period 1 January to 31 December in each year.

The compliance audit is structured by the Department of Local Government and Communities and relates to key provisions of the Local Government Act 1995.

Regulation 17 of the Local Government (Audit) Regulations 1996 also requires a review of the appropriateness and effectiveness of systems and procedures in relation to legislative compliance at least once every three financial years and a report to the Audit Committee on the results of that review.

POLICY STATEMENT

The Council will have appropriate processes and structures in place to ensure that legislative requirements are achievable and are integrated into the operations of the Council.

These processes and structures will aim to:-

- (a) Develop and maintain a system for identifying the legislation that applies to the Shire's activities.
- (b) Assign responsibilities for ensuring that legislation and regulatory obligations are fully implemented.
- (c) Provide training for relevant staff, Councillors, volunteers and other relevant people in the legislative requirements that affect them.
- (d) Provide people with the resources to identify and remain up-to-date with new legislation.
- (e) Establish a mechanism for reporting non-compliance.
- (f) Review accidents, incidents and other situations where there may have been noncompliance.
- (g) Review audit reports, incident reports, complaints and other information to assess how the systems of compliance can be improved.

Roles and Responsibilities

- (a) Councillors and Committee Members

Councillors and Committee members have a responsibility to be aware and abide by legislation applicable to their role.

- (b) Senior Management

Senior Management should ensure that directions relating to compliance are clear and unequivocal and that legal requirements which apply to each activity for which they are responsible are identified. Senior Management should have

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systems in place to ensure that all staff are given the opportunity to be kept fully informed, briefed and/or trained about key legal requirements relative to their work within the financial capacity to do so.

(c) Employees

Employees have a duty to seek information on legislative requirements applicable to their area of work and to comply with the legislation. Employees shall report through their supervisors to Senior Management any areas of noncompliance that they become aware of.

(d) Implementation of Legislation.

The Council will have procedures in place to ensure that when legislation changes, steps are taken to ensure that future actions comply with the amended legislation.

LEGISLATIVE COMPLIANCE PROCEDURES

1. Identifying Current Legislation. The Council accesses electronic up to date versions of legislation through the Western Australian State Law Publisher website at www.legislation.wa.gov.au. Direct access to this site is provided from the Council's networked computers.

2. Identifying New or Amended Legislation

(a) Western Australian Government Gazette

The Council accesses electronic up to date versions of the Government Gazette through the Western Australian State Law Publisher website at www.legislation.wa.gov.au. Direct access to this site is provided from the Council's networked computers. It is incumbent on the CEO and Senior Staff to determine whether any gazetted changes to legislation need to be incorporated into processes.

(b) Department of Local Government

The Council receives regular circulars from the Department of Local Government on any new or amended legislation. Such advice is received through the Council's Records section

and is distributed to the Councillors, CEO and relevant Council officers for advice and implementation.

(c) Department of Planning

The Council receives Planning Bulletins from the Department of Planning on any new or amended legislation. Such advice is received through the Council's Records section and is distributed to the relevant Council officers for implementation.

(d) Western Australian Local Government Association (WALGA)

The Council receives regular circulars from WALGA and these circulars highlight changes in legislation applicable to local governments.

(e) Obtaining advice on Legislative Provisions

The Council will obtain advice on matters of legislation and compliance where this is necessary. Contact can be made with the Department of Local Government, WALGA or the relevant initiating government department for advice.

(f) Informing Council of Legislative Change

If appropriate the CEO will, on receipt of advice of legislative amendments, advise the Council on new or amended legislation. The Council's format for all its reports to Council meetings provides that all reports shall have a section headed 'Statutory implications' which shall detail the sections of any Act, Regulation or other legislation that is relevant.

(g) Review of Incidents and Complaints of Non-compliance

The Council shall review all incidents and complaints of non-compliance. Such reviews will assess compliance with legislation, standards, policies and procedures that are applicable.

(h) Reporting of Non-compliance

All instances of non-compliance shall be reported immediately to CEO. The CEO may investigate any reports of significant non-compliance and if necessary report the non-compliance to the Council and/or the relevant government department. The CEO will also take the necessary steps to improve compliance systems.

17. That Council adopt the following policy for Related Party Disclosures:

RELATED PARTY DISCLOSURES POLICY

OBJECTIVES

The purpose of this policy is to define the parameters for Related Party Transactions and the level of disclosure and reporting required for Council to achieve compliance with the Australian Accounting Standard AASB 124 - Related Party Disclosures.

POLICY STATEMENT

This policy applies to Related Parties of Council and their Related Party Transactions with Council.

POLICY DETAILS

Related Party relationships are a normal feature of commerce and business. For example, entities frequently carry on parts of their activities through subsidiaries, joint ventures and associates. In those circumstances, there is the possibility of the entity having the ability to affect the financial and operating policies of Council through the presence of control, joint control or significant influence.

A related Party relationship could influence the normal business operations of Council. In some instances, Council may enter into transactions with a Related Party that unrelated parties would not. For example, goods are supplied to Council on terms that might not be offered to other customers. Also, transactions between Related Parties may not be made on the same terms as between unrelated parties.

The normal business operations of Council may be affected by a Related Party relationship even if Related Party Transactions do not occur. The mere existence of the relationship may be sufficient

to affect the transactions of the Council with other parties. Alternatively, one party may refrain from trading with Council because of the significant influence of another for example, a local supplier may be instructed by its parent not to engage in supplying goods to Council.

For these reasons, knowledge of Council's transactions and outstanding balances (including commitments and relationships with Related Parties) may affect assessments of Council's operations by users of financial statements, including assessments of the risks and opportunities facing the Council.

1. Identification of Key Management Personnel (KMP)

AASB 124 defines KMP's as *"those persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any director (whether executive or otherwise) of that entity"*.

KMP's for the Council are considered to include:

- ☐ Councillors (including the President);
- ☐ Chief Executive Officer; and
- ☐ The Executive Management Team

2. Identification of Related Parties

A person or entity is a related party of Council if any of the following apply:

- ☐ They are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
 - ☐ They are an associate or belong to a joint venture of which Council is part of.
 - ☐ They and Council are joint ventures of the same third party.
 - ☐ They are part of a joint venture of a third party and Council is an associate of the third party.
 - ☐ They are a post-employment benefit plan for the benefit of employees of either Council or an entity related to Council.
 - ☐ They are controlled or jointly controlled by *close members of the family of a person*.
-

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- ☐ They are identified as a *close or possibly close member of the family of a person* with significant influence over Council or a *close or possibly close member of the family of a person* who is a KMP of Council.
- ☐ They, or any member of a group of which they are a part, provide KMP services to Council.

For the purposes of this Policy, related parties of Council are:

- ☐ Entities related to Council;
- ☐ Key Management Personnel (KMP) of Council
- ☐ Close family members of KMP;
- ☐ Possible close family members of KMP's; and
- ☐ Entities or persons that are controlled or jointly controlled by KMP, or their close family members, or their possible close family members.

3. Review of Related Parties

A review of KMP's and their related parties will be completed every 6 months.

Particular events, such as a change of Councillors, Chief Executive Officer or Senior Executive Officers or a corporate restructure, will also trigger a review of Council's related parties immediately following such an event.

Council management shall implement a suitable system to identify related parties. The primary identification method of close family members and associated entities of Key Management Personnel shall be by (but not limited to) KMP self-assessment. KMP have a responsibility to identify and report any changes to their related parties as they occur.

Prior to the commencement of this policy taking effect an initial identification process will be undertaken and recorded.

Council management shall identify suitable methodology and procedures for identifying and reporting on related party transactions such that accurate data will be collated from 01 July 2019. Identification and reporting methods shall consider;

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- ☐ Transactions occurring via Council's accounting and electronic records management systems;
- ☐ Other transactions not passing through Council's electronic accounting / management systems; and
- ☐ The identification of the associated terms and conditions of the related party transactions.

If any elected member or employee believes a transaction may constitute a related party transaction they must notify the Chief Executive Officer who will, in consultation with the Manager Treasury & Finance, make a determination on the matter.

4. Identification of Control or Joint Control

A person or entity is deemed to have control if they have:

- ☐ power over the entity;
- ☐ exposure, or rights, to variable returns from involvement with the entity; and
- ☐ the ability to use power over the entity to affect the amount of returns.

To jointly control, a person or entity must have contractual rights or agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

5. Required Disclosures and Reporting

AASB 124 provides that Council must disclose the following financial information in its financial statements for each financial year period:

- 5.1. *Disclosure of any related party relationship* - must disclose in the annual financial statements its relationship with any related parties or subsidiaries (where applicable), whether or not there have been transactions within the relevant reporting period.
 - 5.2. *KMP Compensation Disclosures* - must disclose in the annual financial statements KMP for each of the categories of compensation (as defined in the definitions of this Policy) in total.
-

6. Related Party Transactions Disclosures

Related Party Transactions are required to be disclosed, regardless of whether a price is charged. Such transactions may include:

- ☐ Purchase or sale of goods;
- ☐ Purchase or sale of property and other assets;
- ☐ Rendering or receiving services;
- ☐ Leases;
- ☐ Quotations and/or tenders;
- ☐ Commitments;
- ☐ Settlements of liabilities on behalf of Council or by Council on behalf of the related party;
- ☐ Guarantees given or received
- ☐ Loans and Settlements of liabilities
- ☐ Expense recognised during the period in respect of bad debts
- ☐ Provision for doubtful debts relating to outstanding balances
- ☐ Grants and subsidy payments made to associated entities of Council
- ☐ Non-monetary transactions between Council and associated entities of Council
- ☐ Other goods and services provided by Council to associated entities of Council
- ☐ Compensation made to key management personnel
- ☐ Fees and charges charged to related parties
- ☐ Infrastructure contributions and application fees from related parties
- ☐ Purchase of materials and services from related parties
- ☐ Employee expenses for close family members of key management personnel

Council must disclose all material and significant Related Party Transactions in its annual financial statements and include the following detail:

6.1. The nature of the related party relationship; and

6.2. Relevant information about the transactions including:

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on 21st June 2019

- 6.2.1. The amount of the transaction;
- 6.2.2. The amount of outstanding balances, including commitments, and
 - ☐ Their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in the settlement; and
 - ☐ Details of any guarantee given or received.
- 6.2.3. Provision for doubtful debts related to the amount of outstanding balances; and
- 6.2.4. The expense recognised during the period in respect of bad or doubtful debts due from related parties.

The following matters must be considered in determining the materiality and significance of any related party transactions:

- ☐ Significance of transaction in terms of size;
- ☐ Whether the transaction was carried out on non-market terms;
- ☐ Whether the transaction is outside normal day-to-day business operations, such as the purchase and sale of assets;
- ☐ Whether the transaction is disclosed to regulatory or supervisory authorities;
- ☐ Whether the transaction has been reported to senior management; and
- ☐ Whether the transaction was subject to Council approval.

Regard must also be given for transactions that are collectively, but not individually significant.

Disclosures that Related Party Transactions were made on terms equivalent to those that prevail in arm's length transactions can only be made if such terms can be substantiated.

All transactions involving Related Parties will be captured and reviewed to determine materiality or otherwise of such

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on 21st June 2019

transactions, if the transactions are Ordinary Citizen Transactions (OCTs), and to determine the significance of each of the transactions.

7. Ordinary Citizen Transaction (OCT)

Transactions with related parties of Council which are of a nature that any ordinary citizen would undertake will not be captured and reported. These transactions are not material transactions because of their nature. However, if the OCT occurs on terms and conditions that are different to those offered to the general public the transaction may become material and subsequently disclosed.

Ordinary Citizen Transactions shall include:

- ☐ Use of Council facilities, equipment and services in accordance with Council's fees, charges and policies;
- ☐ Payment of rates and charges;
- ☐ Attendance at Council functions and activities that are open to the public;
- ☐ Payment of fines and other penalties on normal terms and conditions; and
- ☐ Related party transactions occurring during the course of delivering Council's public service objectives and which occur on no different terms to that of the general public.

Amendments to transactions classified as Ordinary Citizen Transactions may be identified from time to time and this policy will be amended accordingly.

8. Review of Related Party Transactions

A review of all Related Party Transactions will be completed every 6 months.

KEY TERM DEFINITIONS

AASB 124 means the Australian Accounting Standards Board, Related Party Disclosures Standard.

Asset - A physical component of a facility which has value, enables a service to be provided and has an economic life of greater than 12 months.

Close members of the family of a person - are those family members who may be expected to influence, or be influenced by, that person in their dealings with the Council and include:

- (a) that person's children and spouse or domestic partner;
- (b) children of that person's spouse or domestic partner; and
- (c) dependants of that person or that person's spouse or domestic partner.

Entity can include a body corporate, a partnership or a trust, incorporated, or unincorporated group or body.

Incorporated association means an association incorporated under the *Associations Incorporation Act 1957*.

Key management personnel - as defined in Section 6.1 of this Policy.

KMP Compensation means all forms of consideration paid, payable, or provided in exchange for services provided, and may include:

- ☐ Short-term employee benefits, such as wages, salaries and social security contributions, paid annual leave and paid sick leave, profit sharing and bonuses (if payable within twelve months of the end of the period) and non-monetary benefits (such as medical care, housing, cars and free and subsidised goods or services) for current employees;
 - ☐ Post-employment benefits such as pensions, other retirement benefits, post-employment life insurance and post-employment medical care;
 - ☐ Other long-term employee benefits, including long-service leave or sabbatical leave, jubilee or other long-service benefits, long-term disability benefits and, if they are not payable wholly within twelve months after the end of the period, profit sharing, bonuses and deferred compensation;
 - ☐ Termination benefits; and
 - ☐ Share-based payment.
-

Material (materiality) means the assessment of whether the transaction, either individually or in aggregate with other transactions, by omitting it or misstating it could influence decisions that users make on the basis of an entity's financial statements. For the purpose of this policy, it is not considered appropriate to set either a dollar value or a percentage value to determine materiality.

Ordinary Citizen Transaction means a transaction that an ordinary citizen of the community would undertake in the ordinary course of business with Council.

Possible (Possibly) Close members of the family of a person are those family members who could be expected to influence, or be influenced by, that person in their dealings with the Council and include:

- (a) that person's brothers' and sisters';
- (b) aunts', uncles', and cousins' of that person's spouse or domestic partner;
- (c) dependents of those persons' or that person's spouse or domestic partner as stated in (b); and
- (d) that person's or that person's spouse or domestic partners', parents' and grandparents.

Record means any record of information however recorded and includes- anything on which there is writing, a map, plan, diagram or graph, a drawing, pictorial or graphic work, photograph; or anything from which images, sounds or writings can be reproduced.

Related Party – as defined in Section 6.2 of this Policy.

Related Party Transaction is a transfer of resources, services or obligations between a Council and a related party, regardless of whether a price is charged.

Significant (significance) means likely to influence the decisions that users of the Council's financial statements make having regard to both the extent (value and frequency) of the transactions, and that the transactions have occurred between the Council and related party outside a public service provider/ taxpayer relationship.

ROLES AND RESPONSIBILITIES

The CEO & DCEO are responsible for the implementation of this policy.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.11.5 LEASE – RESERVE 23432 – NORTHAMPTON GOLF CLUB (ITEM 7.5.5)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council renew the existing lease on Reserve 23432 Stephen Street Hampton Road as requested by the Northampton Golf Club Inc for a further term of 10 years with a further 10 year renewal option.

CARRIED 8/0

6.11.6 KALBARRI PAW PROPOSED SHELTER DESIGN (ITEM 7.5.6)
--

Moved Cr PIKE, seconded Cr STEWART

That Council advertise the proposed design and seek public comment.

CARRIED 8/0

6.11.7 SUNDRY DEBTOR WRITE OFFS (ITEM 7.5.7)
--

Moved Cr KRAKOUER, seconded Cr STOCK-STANDEN

That Council write off the following debts:

1. \$32,182.17 - Rodney MacKenzie outstanding legal fees which are non-recoverable under the provisions of the Local Government Act 1995.
2. \$363.00 - Daniel Rinaldi – outstanding bush fire break notice infringement as deemed non recoverable.
3. \$423.50 - Adriene Hipper – outstanding bush fire break notice infringement as deemed non recoverable.
4. \$500.00 - Kristopher Deany - outstanding litter infringement fine as deemed non recoverable.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.11.8	WALGA – UNIVERSAL TRAINING FOR ELECTED MEMBERS (ITEM 7.5.8)
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Moved Cr STEWART, seconded Cr SIMKIN

That Council list a provision of \$16,000 within the 2019/20 Budget for mandatory training of newly elected members.

CARRIED 8/0

6.11.9	LYNTON CONVICT STATION – STRUCTURAL ENGINEER REPORT (ITEM 7.5.9)
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Moved Cr SUCKLING, seconded Cr HAY

That Council note the Structural Engineer's report and make provision within the 2019/20 budget and future budgets for ongoing inspections by a qualified structural engineer.

CARRIED 8/0

6.11.10	REQUEST FOR FINANCIAL ASSISTANCE (ITEM 7.5.10)
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Moved Cr HAY, seconded Cr SMITH

That Council not support the request of the Northampton Creative Arts and Craft Group to assist with funding to cover the electricity costs that the group incurs.

CARRIED 8/0

ADJOURNMENT

Council adjourned at 3.00pm.

Cr Stock-Standen left the meeting at 3.00pm.

Meeting reconvened at 3:11pm with the following in attendance:

Cr Simkin, Cr Krakouer, Cr Suckling, Cr Hay, Cr Pike, Cr Smith, Cr Stewart, Garry Keefe, Grant Middleton, Debbie Carson and Michelle Allen.

SHIRE OF NORTHAMPTON

Minutes of Ordinary Meeting of Council held at the Council Chambers, Northampton on 21st June 2019

6.12 SHIRE PRESIDENT'S REPORT

Since the last Council meeting Cr Simkin reported on his attendance at the following:

22/5/2019 Stakeholders meeting re the Pink Lake viewing platform area with Native Title claimants, YMAC, DPLH, Dept of Premier and Cabinet, MWDC and Steve Vigilante (Landscape Architect) in attendance.

6.13 COUNCILLORS' REPORTS

6.13.1 CR SMITH

Since the last Council meeting Cr Smith reported on his attendance at:

18/6/2019 Kalbarri Visitor Centre Meeting and Budget Meeting

6.13.2 CR STEWART

Since the last Council meeting Cr Stewart reported on his attendance at:

22/5/2019 Kalbarri Development Association Meeting

6.13.3 CR HAY

Since the last Council meeting Cr Hay reported on his attendance at:

22/5/2019 Stakeholders meeting re the Pink Lake viewing platform area with Native Title claimants, YMAC, DPLH, MWDC and Steve Vigilante (Landscape Architect) in attendance.

6.14 NEW ITEMS OF BUSINESS

6.14.1 UTILITY FRINGE BENEFIT COSTS OF EMPLOYEES

Cr Smith noted that Council does not currently have an Employee Housing Policy, and proposed that a Policy be developed that requires utility costs be separated from the provision of housing for staff members, and that those utility expenses become the responsibility of the resident of that premises.

Cr Pike suggested that a sub-committee research and consider the proposal, for presentation to Council at a future Ordinary Meeting.

Cr Simkin suggested that it was too soon to make a determination on the proposed Policy without further research into the possible additional costs, or savings, that Council may incur.

Moved Cr SMITH, seconded Cr PIKE

That management be directed to prepare a report to be presented to Council for further consideration, relating to staff being responsible for the payment of utility costs for staff residing in Council-owned and privately-owned residences.

MOTION LOST 2/5

Cr's Simkin, Suckling, Hay, Stewart and Krakouer voted against the motion.

6.15 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 19th July 2019 commencing at 1.00pm at the Council Chambers, Northampton.

6.16 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.32pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 47 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 19 TH JULY 2019.

PRESIDING MEMBER:_____

DATE:_____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM**REPORTING OFFICER:**
DATE OF REPORT:**Neil Broadhurst - MWTS**
11th July 2019

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Yerina Springs, West Binu, Chilimony, Blue Well, Frosty Gully, Isseka East, Murchison Station, Hose, Box, Parker, Kalbarri Tip and Johnson Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Yerina Springs, Ogilvie West and Chilimony Road/s.

Maintenance Items

- Northampton and Rural areas – General sign replacement and maintenance works.
- Northampton – Lions Park culvert extension completed. Preliminary works commenced to undertake carpark construction and sealing works.
- Northampton – Ewe Turn preparation and clean-up works.
- Northampton and Kalbarri – Stormwater and drainage clean-up works.
- Northampton and Kalbarri – Chemical spraying town and rural areas.
- Port Gregory Spur Road – Shoulder grading to worst areas.
- Port Gregory – Works to Port Gregory water supply. Pipeline repairs and tank communication system.
- White Cliffs Road – Corner signage and advisory speed signage installation. Start and finish central white lines installed.
- Horrocks – Jetty damage. Repair works being undertaken due to damage to the lower platform area.
- Binu Tip Site – Illegal dumping of approx. 90 tyres to tip site. All relocated to Northampton tip site for disposal.

Other Items (Budget)

- Hatch Road – Works commenced to install sealed floodway including road sealing, concrete walls upstream and downstream plus rock protection works. Weather has resulted in works being stopped with outstanding works listed for 2019/2020 budget consideration.
- Northampton – Dual Use Pathway Hampton Road – Stephen Street south.
- Binu West/Chilimony Road Intersection realignment – Approximate date for sealing pending weather and dry back 18th – 19st July.
- Horrocks – Installation of concrete pavement and Dual Use Pathway to information shelter and Community kitchen area.
- Northampton Community Centre – Remarking of parking bays following reseal works etc.

Plant Items

- P252 – Vibrating roller – Central articulation repairs plus hydraulic line replacement.
- P218 – Pig Trailer – Insurance claim and maintenance works – Dtrans.

Staff/Personnel Items

- Nil.

For Council information.

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2018/2019)

(July 2019)

2018/2019 Budget Works	Job No	Status	Comments
<u>Regional Road Group Projects</u>			
Kalbarri Road (Shared funding - RTR) Shoulder Reconditioning works 13.00 - 23.00 slk	RR10	COMPLETE	
George Grey Drive Reseal	RR11	COMPLETE	
<u>Roads to Recovery</u>			
Chilimony Road (C/over from 2017/2018) Shoulder Reconstruction - Stage 3 (North of North Road)	RT17	COMPLETE	
Chilimony Road Reseal Stage 3	RT26	COMPLETE	
Kalbarri Road (Shared funding - RRG) Shoulder Reconditioning works 13.00 - 23.00 slk	RT29	COMPLETE	
Binnu West Road Realign Chilimony Road intersection	RT25		Commenced - Surveys undertaking initial survey and design works Basecourse material imported - Approx sealing 18th July 2019
Hatch Road Construct new floodway crossing	RT27		Wet weather have stopped works Works deferred and listed for 2019/2020 consideration.
Porter Street (Shared funding - Muni) Reseal (0.74 to 1.81 slk)	RT28	COMPLETE	
<u>Royalties for Regions Funding</u>			
White Cliffs Road Construct and seal - Stage 2	R4R7	COMPLETE	
White Cliffs Road Reseal - Stage 1 and 2 (Total 12.8kms)	R4R7	COMPLETE	
Cont.			
2018/2019 Budget Works	Job No	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION</u>			
<u>Northampton</u>			
Northampton - Bateman Street Construct and Seal 210m	R971	Defer	Deferred for consideration 2019/2020
Northampton - Thornton/Erwood Street Construct and Seal	R983	Defer	Deferred for consideration 2019/2020
Northampton - Stephen Street Reseal (1.385 - 2.100)	R974	COMPLETE	
Northampton - Onslow Street Reseal (0.000 - 1.320)	R975	COMPLETE	
Northampton - NCC Car park area Reseal and new lines etc	F016	COMPLETE	
Northampton - Lions Park Construct and seal car park			Commenced - Contractor quote being requested Some initial works onsite by Shire
Northampton - Lions Park Extend culvert	5022	COMPLETE	
<u>Kalbarri</u>			
Kalbarri - Atkinson Crescent Reseal	R972	COMPLETE	
Kalbarri - Stiles Road Reseal	R973	COMPLETE	
Kalbarri - Porter Street (Shared funding - RTR) Reseal (0.740 - 1.810)	R976	COMPLETE	
Kalbarri - Sutherland Street Reseal (0.000 - 0.330)	R977	COMPLETE	
Kalbarri - Walker Street Reseal (0.107 - 0.820)	R979	Defer	Deferred for consideration 2019/2020
Cont.			
2018/2019 Budget Works	Job No	Status	Comments
<u>Kalbarri (cont)</u>			

Kalbarri - Karina Mews Street Kerb replacement and Reseal	R982	Defer	Deferred for consideration 2019/2020
Kalbarri - Grey Street Construct and seal car park south of IGA		COMPLETE	
Kalbarri - Blue Holes access road Construct access road and car park.	R969	Defer	Deferred for consideration 2019/2020
<u>Rural</u>			
Von Bibra Road Gravel sheet selected sections	R980	Commenced	Works completed for 2019/2020
<u>MUNICIPAL FOOTPATHS</u>			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702	Defer	Telstra infrastructure corrections required to lid heights
Northampton - Hampton Road Replace DUP from Stephen Street to Railway Tavern	F703	COMPLETE	
Kalbarri - Chinamens toilet area Replace DUP to ablutions	F704	COMPLETE	
Kalbarri - Nanda Drive Install access to Malaluca Pathway	F705	COMPLETE	
Kalbarri - Malaluca Pathway Undertake identified reinstatement works	T379		
Cont.			
MUNICIPAL FUND CONSTRUCTION	Job No	Status	Comments
<u>OTHER WORKS - Depots/Yards/Ovals/Parks/ Gardens etc</u>			
Northampton Depot		COMPLETE	

Modifications to Dog pound			
Northampton - Street Bin replacements/new Victoria style 55 litre street bins		COMPLETE	
Northampton - Kings Park Install new table and seat arrangement		COMPLETE	
Northampton - Oval renovation Undertake Verti draining		COMPLETE	
Northampton - Oval renovation Undertake Verti mowing		COMPLETE	
Kalbarri - Oval renovation Undertake Verti draining		COMPLETE	
Kalbarri Depot Install materials bins		COMPLETE	
Kalbarri - Opposite Rainbow Jungle Install stairway		COMPLETE	
Rural - RAV4 Surveys Survey assessments for road gradient identification. Rob Road - survey detour area for adequacy Horry Road - survey current alignment for adequacy	T379		Survey undertaken - waiting for results
Cont.			
2018/2019 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Motor Grader Purchase new - trade/sell P203 Motor Grader		COMPLETE	

Northampton - New Free Roller Purchase new - trade/sell existing roller		COMPLETE	Included with supply of new grader
Northampton - Utility - Gardener Purchase New - trade/sell P237 - N/ton Gardener utility		COMPLETE	
Northampton - Construction water tank replacement Replace tank part only		COMPLETE	Second hand complete unit purchased
Kalbarri - Utility - Kalbarri Ranger Purchase New - trade/sell P216 - Kalbarri Ranger utility		COMPLETE	
Kalbarri - Utility - Kalbarri Gardener/Cleaner Purchase New - trade/sell P235 - Kalbarri Gardener utility		COMPLETE	
Kalbarri - Truck water tank New water tank and attachments		COMPLETE	
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton - Satellite phone for remote works		Complete	Personnel location device purchased - Epirb
Northampton - Set of hand held 2-way radios		Complete	
Northampton - Tip site generator		Defer	Existing still operational - deferred to 2019/2020 consideration
Northampton Gardeners - Street sweep/broom		Complete	
Northampton Gardeners - Self propelled mower		Complete	
Northampton Gardeners - Small pressure cleaner		Complete	
Northampton Gardeners - Small fertiliser spreader		Complete	
Northampton Gardeners - Hedge pruners		Complete	
Northampton Gardeners - Backpack sprayer		Complete	
Kalbarri - Motorized broom		Complete	
Kalbarri - Concrete saw with trolley		Complete	
Horrocks - Backpack sprayer		Complete	

HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF JUNE 2019	2
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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 12 th July 2019
	RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for June 2019.

OFFICER RECOMMENDATION – ITEM 7.2.1

For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JUNE 2019									
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials	Area m2	Value	Fees
						1. Floor 2. Wall 3. Roof			1. App Fee 2. BCIF 3. BRB 4. Other
04/06/2019	1666	S Lemmon PO Box 175 BODDINGTON WA	M & H Barnden PO Box 184 NORTHAMPTON	Site 14 (Lot 600) Sanford Street PORT GREGORY	Timber framed cover over caravan, annexe and patio	1. Concrete 2. Timber 3. Steel	119	\$8,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
05/06/2019	1673	Summerstar P/L 8 Mallion St EMBLETON	Owner/Builder	399 (Loc 10646) Red Bluff Road KALBARRI	T/F camper kitchen	1. Concrete 2. Timber 3. C/Bond	70	\$20,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
11/06/2019	1687	G Jones PO Box 29 KALBARRI	Coral Coast Homes 14 Stow St WEBBERTON	63 (Lot 270) Explorer Ave KALBARRI	S/F outbuilding	1. Concrete 2. Steel 3. C/Bond	240	\$70,000	1. 224.00 2. 140.00 3. 95.90 4. 0.00
11/06/2019	1681	B & T De Jonghe 54 Portree Elbow DUNCRAIG	Owner/Builder	4 (Lot 656) Zephyr Court KALBARRI	T/F outbuilding	1. Concrete 2. Timber 3. C/Bond	36	\$35,000	1. 112.00 2. 70.00 3. 61.65 4. 0.00
11/06/2019	1679	D Payne PO Box 204 NORTHAMPTON	Shoreline O/Door World PO Box 3223 BLUFF POINT	1578 (Lot 10) Port Gregory Rd SANDY GULLY	S/F patio/verandah	1. Concrete 2. n/a 3. C/Bond	215	\$36,071	1. 115.43 2. 72.14 3. 61.65 4. 0.00
12/06/2019	1632	M & R Graeber PO Box 545 KALBARRI	Redink Homes M/West PO Box 85 GERALDTON	14 (Lot 326) Crocos Circuit KALBARRI	Dwelling	1. Concrete 2. Brick 3. C/Bond	320	\$355,158	1. 674.80 2. 710.32 3. 486.56 4. 500.00
17/06/2019	1689	Kalbarri Park Inv PO Box 575 FLOREAT	Simple Life PO Box 147 KALBARRI	10 (Lot 473) Porter St KALBARRI	S/F outbuilding	1. Concrete 2. Steel 3. C/Bond	120	\$25,000	1. 97.70 2. 50.00 3. 61.65 4. 0.00
17/06/2019	1693	D & M Bridgeman PO Box 171 NORTHAMPTON	I Filgate 256 Sixth St WONTHELLA	6 (Lot 9) Glance Cove HORROCKS	Demolition	1. n/a 2. n/a 3. n/a	144	\$17,600	1. 97.70 2. 0.00 3. 61.65 4. 0.00
19/06/2019	1695	W B Ainsworth PO Box 252 NORTHAMPTON	TBA	84 (Lot 11) Robinson St NORTHAMPTON	T/F patio	1. Timber 2. n/a 3. C/Bond	23	\$10,500	1. 97.70 2. 0.00 3. 61.65 4. 0.00
19/06/2019	1672	M & L Madson PO Box 593 NORTHAMPTON	Owner/Builder	26 (Lot 2) Grey St NORTHAMPTON	Transportable Building	1. Timber 2. Steel 3. C/Bond	21	\$16,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
26/06/2019	1634	J & E Spargo PO Box 143 KALBARRI	Owner/Builder	18 (Lot 323) Gliddon Ave KALBARRI	T/F carport	1. Gravel 2. n/a 3. C/Bond	25	\$3,000	1. 97.70 2. 0.00 3. 61.65 4. 0.00
26/06/2019	1636	B Arnold PO Box 729 KALBARRI	WA Country Builders PO Box 567 GERALDTON	18 (Lot 972) Mainwaring Drive KALBARRI	Dwelling	1. Concrete 2. Brick 3. C/Bond	321	\$369,657	1. 332.69 2. 739.31 3. 506.43 4. 500.00
28/06/2019	1697	G Harrison PO Box 406 NORTHAMPTON	Wilson Complete PO Box 213 NORTHAMPTON	42 (Lot 21) Mitchell St HORROCKS	Demolition	1. n/a 2. n/a 3. n/a	55	\$2,500	1. 97.70 2. 0.00 3. 61.65 4. 0.00

TOWN PLANNING CONTENTS

7.3.1	PROPOSED BBQ PONTOONS AND RENEWAL OF LICENSE AGREEMENT – RESERVE 25307 OR RESERVE 26591, MURCHISON RIVER FORESHORE, KALBARRI	1
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7.3.1 PROPOSED BBQ PONTOONS AND RENEWAL OF LICENSE AGREEMENT – RESERVES 25307, 26591 AND 12996, MURCHISON RIVER FORESHORE, KALBARRI

LOCATION:	Reserves 25307/26591/12996
FILE REFERENCE:	10.6.1.3 / 10.6.7
APPLICANT:	Daniel Van Den Bosch
OWNER:	State of Western Australia/Shire of Northampton
DATE OF REPORT:	10 July 2019
RESPONSIBLE OFFICER:	Deb Carson – Planning Officer
APPENDICES:	
1.	Written information provided by Applicant
2.	Schedule of submissions

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Council is in receipt of an Application for Development Approval for the renewal of an existing BBQ Pontoon Hire business to utilise Reserves 25307, 26591 and 12996 along the Murchison River foreshore. The Pontoon Hire business currently provides (for hire) one motorised pontoon within the Murchison River estuary. The application proposes to increase the number of BBQ pontoons from one (1) to two (2) pontoons for hire. Reserves 25307, 26591 and 12996 are vested in the Shire of Northampton, and therefore a new three year License Agreement is also being sought for the use of land to operate the pontoons from Council-controlled land.

This Application for Development Approval has been referred to Council as the proposal seeks to use reserved land vested in the Shire of Northampton.

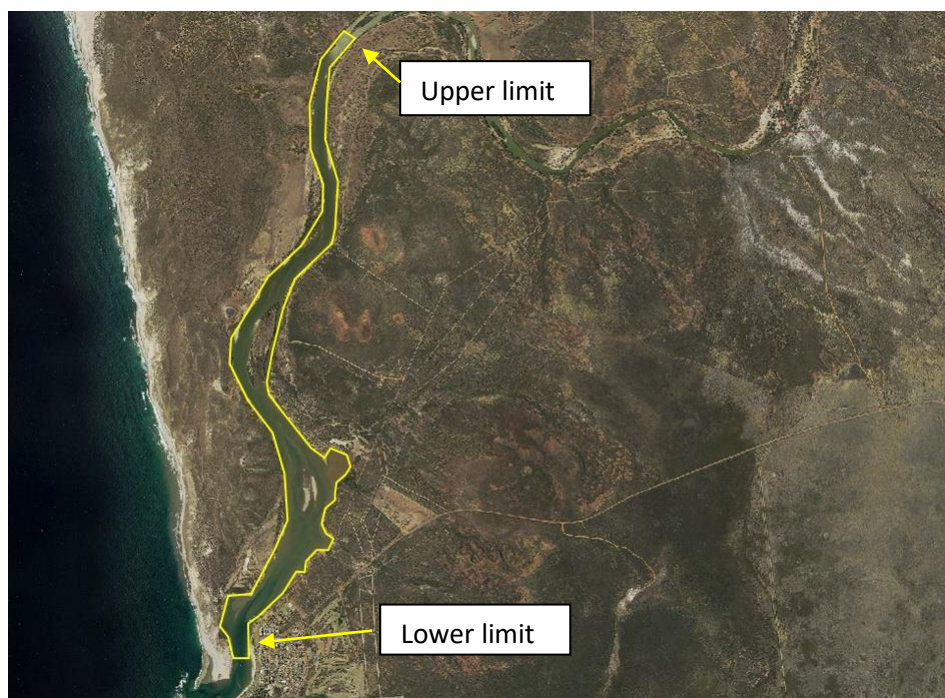
This report recommends conditional approval of the application.

LOCALITY PLAN:

Figure 1. Proposed Launch sites upon Reserves 25307 and 26591, Kalbarri



Figure 2 – Proposed area of operation within Murchison River



BACKGROUND:

An application has been received from Daniel Van Den Bosch for the renewal of his BBQ Pontoon Hire business. The business currently provides for hire and use, one trailerised BBQ Pontoon vessel which is deployed into the Murchison River and removed from the water at the end of a hire period. The new application seeks to increase the number of pontoons from one (1) pontoon to two (2) pontoons.

As part of the application to Council the Applicant has provided:

- Completed Form of Application for Development Approval for a BBQ Pontoon Hire business (offering for hire two pontoons);
- Detailed information regarding the business operations including location boundaries of operation, hours of operation, experience of staff, operating procedures, navigational and safety information, a list of safety equipment to be used, and example hire forms;
- Public Liability Insurance for \$20 million.

A copy of the key information provided by the Applicant has been included in **Appendix 1** of this report. Full copies of all information received in relation to this proposal can be provided to Councillors upon request.

The Proposal:

The proposal involves the operation of a motorised BBQ Pontoon Hire business, for the hire of two (2) pontoons for use upon the Murchison River. The existing vessel (and proposed second vessel) are licensed for up to 12 people each, and have BBQ facilities, seating, shade, chemical toilets, and swimming and fishing platforms. A photograph of the current pontoon is shown in **Figure 3**, and the second proposed pontoon is expected to be of similar appearance.

The operation of the pontoon will be strictly within the Murchison River only as shown by the boundaries identified in **Figure 2**, so as to comply with the AMSA Vessel Class 4E (Hire and Drive Vessel/Sheltered Waters, Smooth Waters and Inland Waters). The distance allowed to traverse up the Murchison River will be governed by tidal conditions, and determined by the operator on each individual hire, however the furthest allowable point upstream will be the area known as 'Go Bang', so as not to interfere with the current Canoe Safari lease.

Figure 3. Existing BBQ pontoon



Launching and retrieval of the vessels will be via the public boat ramp, adjacent to the VMR building on Reserve 25307 (depicted as Launch site 1 in **Figure 1**), with embarking and disembarking to occur from the floating finger jetty. An alternative launch and retrieval site has also been identified (depicted on **Figure 1** as launch site 2) at the northern public boat ramp upon Reserve 26591.

The motorised pontoon vessels are surveyed under the Australian Maritime Safety Authority Policy and the second pontoon will be purchased subject to Council granting Development Approval and entering into a License Agreement with the Applicant. The Applicant has advised that the vessel will be the same as, or similar to, the existing pontoon.

The pontoons will be available for hire every day during daytime hours (7am to 7pm), and hires will be available on a half, and full, day basis. The Applicant has demonstrated a high level of experience operating vessels upon the Murchison River, and is familiar and experienced with the river's changing wind, weather and tidal conditions, having been involved in operating this business and other similar businesses for the past fifteen years.

Hirers are given a safety briefing prior to use of the vessel, and any hirers intending on fishing will be made aware of the current Department of Fisheries rules and regulations in respect to correct fish identification, size and bag limits, and will be required to hold a current Recreational Fishing from a Boat License. The vessels are strictly for hire only and skippers are not provided.

The Applicant does not require use of Council Reserves to store any equipment, trailers or vehicles during the hire period but will use the Reserve for the purposes of launching and retrieving the vessel only. Storage of the vessels and trailers when not in use will be at Lot 562 (No. 25) Sutherland Street in the General Industry area, with the storage of those items being a permitted use under the *Shire of Northampton Local Planning Scheme No. 11 (Kalbarri)* within that industrial zone.

No signage has been applied for within this Application for Development Approval.

COMMUNITY CONSULTATION:

The proposed use was advertised in accordance with Schedule 2 - Deemed Provisions, Part 8, cl 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days, commencing on the 18 June 2019 and closing on the 9 July 2019. A range of advertising was undertaken, including:

- A newspaper advert published in the Geraldton Guardian;
- Notices displayed at both the Northampton and Kalbarri Offices;
- Notice made available on the Northampton website;
- Letters sent to stakeholders and government agencies, including:
 - Department of Water and Environmental Regulation
 - Department of Primary Industries and Regional Development
 - Department of Transport
 - Department of Biodiversity, Conservation and Attractions
 - Department of Planning, Lands and Heritage

During the advertising period, four (4) submissions were received, with the four submissions citing no objection to the proposed use and the proposed increase in pontoon vessels from one to two vessels. A Schedule of Submissions is included as **Appendix 2** to this report.

FINANCIAL & BUDGET IMPLICATIONS:

The Applicant has paid a development application fee of \$447.00 under the Shire's 'Commercial Recreational Tourism Activity' Local Planning Policy.

Should Council grant formal development approval of this application and enter into a Licence Agreement for a period of three (3) years, the Applicant will be required to pay in advance an annual Reserve User Fee of \$500.00 as per

Council Policy 9.2 (a total of \$1500.00) as well as a \$150 fee for the preparation of the License Agreement.

Alternatively, should Council refuse this application and the Applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

Local: Shire of Northampton's Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11 (Kalbarri)

Reserves 26591, 25307 and 12996 are reserved as 'Public Open Space' under *Local Planning Scheme No. 11 (Kalbarri)* and are vested with the Shire of Northampton for the purposes of "Parklands" and "Parkland and Recreation".

The objectives of the 'Public Open Space' reserve under Scheme No. 11 are:

- *To set aside areas for public open space, particularly those established under the Planning and Development Act 2005 s. 152.*
- *To provide for a range of active and passive recreation uses such as recreation buildings and courts and associated car parking and drainage.*

POLICY IMPLICATIONS:

Local: Shire of Northampton Kalbarri Townsite Local Planning Strategy

Shire of Northampton Kalbarri Coastal Management Strategy

Shire of Northampton Local Planning Policy – Commercial Recreational Tourism Activity

Shire of Northampton Kalbarri Townsite Local Planning Strategy

The *Kalbarri Townsite Strategy* emphasises the importance of tourism to Kalbarri and states:

"It is considered that Kalbarri's long term security of visitors lies heavily in expanding and promoting the Intrastate family tourist market and, in particular, heightening the range of experiences and services available to families. This requires not only the provision of accommodation, attractions, and entertainment but, more importantly, the "packaging" of these into a "whole of family" (eg

Club Med) experience where the parents have the opportunity to enjoy their holiday as much as the children.”

The Kalbarri Townsite Strategy also emphasises that the proper management and use of the Murchison River estuary is a priority, stating:

“The mouth of the River and the waters adjacent to the Townsite are subject to intense competition for use by recreational swimmers and boaters, recreational and commercial fishing vessels accessing the ocean and tourism activities which is continuing to increase. As a consequence, existing conflicts and issues can be expected to intensify including:

- Ensuring the safety of swimmers from boating traffic and the need to ensure clear demarcation of boating channels for swimmers;*
- Conflicts between swimmers and other recreational users of non-powered craft, including commercially hired craft;*

Shire of Northampton Kalbarri Coastal Management Strategy

The objectives for this Strategy relate to environmental protection, protection of assets and facilitating ongoing human uses of the coast. The objectives of this Strategy are to:

- “Protect and enhance the attraction of Kalbarri as a tourist destination- To ensure that Kalbarri can continue to support a local tourist economy and to enhance Kalbarri’s position as a premier holiday destination within Western Australia;*
- Protect and maintain facilities and access for commercial and recreational use- To facilitate ongoing, sustainable public access and recreational use of the area for current and future generations. Ensure the facilities are adequate to meet the current needs of the community, visitors and local industry; and*
- Manage public safety and protect infrastructure- To ensure public safety and the protection of infrastructure from damage by coastal and fluvial forces.”*

Commercial Recreational Tourism Activity - Local Planning Policy (2018)

The application has been lodged under Council’s ‘Commercial Recreational Tourism Activity’ Local Planning Policy.

The objectives of the Policy are as follows:

- *“To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment;*
- *To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations;*
- *To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors;*
- *To regulate the level and intensity of commercial activities on reserves as necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based;*
- *To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire; &*
- *To provide criteria for assessing and determining applications.”*

Section 3.3.3 of the Policy states the following in relation to water-based activities:

- 3.3.3.1 *Permission will be given to the use of the beach area for guided tours/hiring of water based equipment, provided the applicant is prepared to comply with the terms of any licence of the relevant authority of the water body.*
- 3.3.3.2 *The activities are not to dominate the main informal water-based activity, conflict with the designated water based activity or create a public danger.*
- 3.3.3.3 *All activities must be located adjacent to constructed public carpark areas and public conveniences.*
- 3.3.3.4 *The activity is not to damage, or lead to the degradation of, the coastal or marine environment.*
- 3.3.3.5 *All activities are not to create a public nuisance to nearby residents, or affect residential amenity and is not to create public nuisance to other regular water-based activities.*

3.3.3.6 *In the case of jet ski hire activity and other motorised craft, signage shall give adequate notice of warning that the particular area is not suitable for informal recreation use.*

Furthermore Section 3.4.2 of the Policy states:

“3.4.2.1 Based on experience of the impacts of previous/similar activities (within or outside the Shire), the fragile nature of certain areas, and/or the dominant public use of certain areas, Council is of the view that certain activities should not be supported in certain areas and also that a restriction on the number of certain activities in certain areas should be prescribed.

34.2.2 These restrictions are attached to this policy and are based on knowledge and experience at this time and may be amended from time to time by Council as further knowledge and experience is accumulated.”

Location	Restriction
Reserve 12996, 25307 & 26591 “Murchison River Foreshore” Kalbarri	<p>Jet Skis & Houseboats are NOT PERMITTED.</p> <p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • BBQ Pontoon Hire – 1 Agreement (maximum of 1 pontoon for 12 month trial period then possibility for 2 pontoons); and • River Boat Cruise – maximum of 2 boats; • Coffee Van - 1x Itinerant Food Van (restricted times)

It is noted that within this *Local Planning Policy* there exists a provision for one (1) BBQ Pontoon Hire, and the opportunity for a second pontoon after a twelve month trial period. The current operator has now operated the first BBQ pontoon for a period of three years.

In assessing and determining an application, Council will be guided by the following selection criteria, as per section 3.5.2:

- “Previous relevant experience of the applicant(s);*
- Full details of type of service to be operated;*
- Preferred location of operation (with alternatives);*

- (d) *Diagram of layout of service when in operation showing location of equipment, trailers, signs, operators table etc;*
- (e) *Hours and dates of operation;*
- (f) *Method of operation, eg. hourly hire, 15 minute rides, day trips, and proposed charges to clients;*
- (g) *Type and numbers of equipment to be hired/used including details of make, age, special features etc;*
- (h) *All of the intended safety measures – ie. marker buoys, rescue boats, sign etc;*
- (i) *A cover note or similar statement from an insurance company indicating a willingness to promote insurance coverage (minimum \$20 million public liability coverage required);*
- (j) *Any on-site storage requirements (if permitted);*
- (k) *Intended signage (may require Council's additional separate approval); and*
- (l) *Any additional information specific to the individual service to be provided."*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

The Shire of Northampton is well positioned to take advantage of the increasing demand from visitors for this kind of water-based tourism experience. Tourism, especially within Kalbarri, is a major contributor to the Shire's economy and the area's local fishing, beaches and environs are attractive tourist features.

It is therefore applicable for Council to consider the strategic importance of tourism operations such as the BBQ Pontoon Hire and the additional tourism value that it contributes to Kalbarri.

COMMENT:

The proposed renewal of the BBQ Pontoon Hire business and the increase in the number of vessels from one (1) to two (2) is considered to accord with the *Shire of Northampton Local Planning Scheme No. 11 – Kalbarri Townsite*, the *Shire of Northampton Kalbarri Townsite Local Planning Strategy*, the *Shire of*

Northampton Kalbarri Coastal Management Strategy and the Shire of Northampton Local Planning Policy - Commercial Recreational Tourism Activity.

Further, there are specific allowances within *Local Planning Policy – Commercial Recreational and Tourism Activity* for the provision of the BBQ Pontoon Hire commercial activity to utilise Reserves 25307, 26591 and 12996.

During the advertising period, four (4) submissions were received, with no objections to the proposal or the increase in the number of vessels for hire.

Should Council grant approval to this application, a new License Agreement will need to be entered into with the Applicant for use of Reserves 25307 and 26591, with the agreement requiring the approval of the Minister of Lands. The License Agreement contains all those requirements and conditions considered essential for the operations of the business and to ensure ecologically sustainable use and protection of Reserves for the benefit and enjoyment of future generations.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

Having taking into consideration the requirements of the Shire's *Local Planning Scheme No. 11 (Kalbarri Townsite), Local Planning Strategies, Kalbarri Coastal Management Strategy and Local Planning Policy 'Commercial Recreational Tourism Activity'* and the submissions received in relation to the BBQ Pontoon Hire proposal, it is recommended that approval be issued to the Applicant, Daniel Van Den Bosch, for the use of Reserves 25307, 26591 and 12996, subject to the conditions detailed below.

OFFICER RECOMMENDATION – ITEM 7.3.1

APPROVAL

That Council:

- 1. Grant Development Approval for the experiential use (BBQ Pontoon Hire) of Reserves 25307, 26591 and 12996 Murchison River Foreshore Kalbarri, with the following conditions:**
 - a. This Development Approval is an approval for the proposed use for the purposes of the Shire of Northampton's *Local Planning Scheme No. 11 – Kalbarri* and the *Planning and Development Act (2005)* only and does not constitute an Agreement/Licence with the Shire of**

- Northampton or the State of Western Australia in their capacities as management bodies of the reserve within which the use is proposed to be located;**
- b. The Pontoon Hire shall be limited to two (2) motorised pontoons with trailers;**
 - c. The Applicant shall contact the Shire of Northampton's Environmental Health Officer to ensure compliance with all environmental health regulations;**
 - d. The Applicant shall obtain any appropriate approvals for commercial vessel safety with the Australian Maritime Safety Authority, and use approved vessels only, for the two BBQ Pontoons;**
 - e. The Applicant shall maintain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton, to comply with the provisions of the Shire of Northampton's *Local Planning Policy – Commercial Recreational Tourism Activity*;**
 - f. This Development Approval is subject to:**
 - (i) In-principle approval of the Shire in its capacity as management body of the reserve within which the proposed use is to be located;**
 - (ii) Approval of the Minister of Lands in accordance with the provisions of the *Land Administration Act (1997)*;**
 - (iii) A License Agreement being entered into by the Applicant and the Shire in accordance with Council's *Local Planning Policy – Commercial Recreational Tourism Activity*;**
 - g. This Development Approval shall remain valid whilst the License Agreement referred to above remains current and valid, and on the expiration or in the termination of such Licence Agreement, this Development Approval shall cease to be valid;**
 - 2. Authorise delegation to the Chief Executive Officer and Planning Officer for preparation and execution of the Licence Agreement as per the above, with any disputes to be referred back to Council for final determination; and**
 - 3. Refer the License Agreement to the Department of Planning, Lands and Heritage for Ministerial consent.**

Advice Notes

- 1. *The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.***
- 2. *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.***

APPENDIX 1. INFORMATION SUBMITTED BY APPLICANT

Mr D Van Den Bosch
PO Box 356
Kalbarri
WA
6536

10th June 2019

Mrs. Deb Carson
Principal Planner
Shire of Northampton
PO Box 61
Northampton
WA
6535

Re: Application to renew and amend Licence Agreement 2016-003, BBQ Pontoon Hire, Murchison River, Kalbarri

Dear Deb,

I submit to you my planning application and all supporting documents to renew and amend my current Licence Agreement for your and Council's consideration.

Kalbarri Party Pontoon has been successfully operating as per the current Licence Agreement dated 22nd July 2016. I formally submit my application for renewal of said licence and seek an amendment to include a second vessel as per Local Planning Policy (Attachment 1) Specific Location and Activity Restrictions which states:

Reserve 12996, 25307 and 26591 (Murchison River Foreshore Kalbarri). BBQ Pontoon Hire - 1 Agreement (maximum of one Pontoon for 12 month trial period then possibility for 2 pontoons).

Separate applications to the Department of Lands for renewal of use of reserve R25307 or R26591 during launch and retrieval of the vessel will be made if deemed necessary by Council.

The Murchison River is a great attraction to our town, it provides both visitors and locals many avenues of recreation including fishing, crabbing, swimming and sight seeing. The Kalbarri Party Pontoon provides an alternative way to experience the river. Having been involved in tourism in Kalbarri for the past 15 years I believe such an attraction will continue to be an asset to the town, providing the public with another avenue to enjoy our beautiful waterway.

In support of the application I submit :

a) Previous relevant experience of the applicant:

I have been successfully running this operation for the past 3 years and have received nothing other than positive feedback from customers.

I have extensive knowledge of the river and its changing conditions including wind, weather and tidal changes. This knowledge is vital when deciding whether the conditions allow for safe operation.

I am fully aware of all the governing regulations involved, including Shire Policies and Australian Maritime Safety Authority Policies, National Standards for Commercial Vessels, Certification of Operation, Certification of Survey and Safety Management Systems.

I hold all the relevant qualifications for this type of operation including HLTFA311A Apply First Aid, RLSSWA Bronze Medallion and Resuscitation, WA Government Working with Children Check, MROCP (Marine Radio), Western Australian RST (117602) and WA Police Clearance.

b) Full details of the type of service to be operated:

I intend to continue to provide for hire and use, a trailerised BBQ Pontoon style boat which will be deployed into the river just prior to the hire period, then removed from the water at the end of the hire period.

The current vessel in use is surveyed (Scheme NS) under the Australian Maritime Safety Authority Policy and is operated with a Certificate of Operation under the Marine Safety (Domestic Commercial Vessel) National Law Act 2012 (The National Law Act). Adequate safety management systems under the National Law Act 2012 have been implemented. All supporting documents are included in appendix 1.

The vessel is licenced for up to 12 people, therefore the hire provides the opportunity for 2 or 3 families to enjoy a day on the river together.

The vessel has a BBQ facility, seating, shade and swimming and fishing platforms in order to ensure an enjoyable experience.

The vessel is for both locals and tourists to utilise.

I request an amendment to include a second vessel, which would operate under the same parameters as the existing vessel

c) Preferred location of operation [with alternatives]

The operation of the pontoon will continue to be strictly in the Murchison River only, so as to comply with the AMSA Vessel Class 4E (Hire and Drive Vessel / Sheltered Waters, Smooth Waters and Inland Waters) [see appendix 1]

The distance allowed to traverse up the Murchison River is solely governed by tidal conditions, and determined by the operator on each individual hire. A maximum limit upstream is limited to the area known as "Go Bang" so as not to interfere with the current Canoe Safari lease operating on the river.
[see appendix 2]

The preferred site for launch and retrieval of the vessel is at the public boat ramp located adjacent to the VMR Building on Shire Reserve R25307 with embarking and disembarking from the floating finger jetty. An alternative launch and retrieval site is the Northern public boat ramp located at the marina on Shire Reserve R26591.
[see appendix 3]

d) Diagram of layout of service when in operation showing location of equipment, trailers, signs, operators table etc.

Diagram of service when in operation is shown in appendix 2 as per section c) above. Location of equipment and trailers is outlined in section j) of this application. Signs and operators tables etc. are not applicable.

e) Hours and dates of operation

Hires are available every day, unless weather and tide conditions dictate that boating activities are not suitable.

Hires are available in daylight hours only, 7am to 7pm inclusive.

f) Method of operation, eg. hourly hire, 15 minute rides, day trips, and proposed charges to clients

Hires are currently available on a half day (5 hour, am or pm) or full day (8 hour) basis.

Half day hires are charged at \$270 inclusive of fuel and safety equipment.

Full day hires are charged \$370 inclusive.

g) Type and numbers of equipment to be hired/used including details of make, age, special features etc.

The business currently operates with a Suntracker Party Barge 21, with a length less than 7.5m and a governed Mercury 4 Stroke motor which fully complies with Australian Marine Safety Authority Regulations.

The vessel is well maintained and in excellent condition.

The vessel is licenced to carry up to 12 persons.

The vessel has adequate seating, swim platform, BBQ facility, shade canopy and chemical toilet provided.

Given the high cost involved, the purchase of a second appropriate trailerised vessel will not occur unless Council Approval is granted. All aspects of comfort, reliability and most importantly safety will be considered when purchasing the second vessel.

h) All of the intended safety measure, i.e. marker buoys, rescue boats, signs etc.

Safety, as always, is imperative. All adequate safety equipment is provided with the vessel for each and every hire. The safety equipment used is that which is outlined in the Guidance Notice shown in appendix 1, such as life saving equipment including PFD's, anchor and cable, communications equipment, navigation lights and compliant first aid kit.

At the commencement of each hire the hirer is required to undergo a full briefing to familiarise them with the vessel, and all safety procedures. A Hire Form accepting full responsibility and a Safety Brief Form is signed and dated. [see appendix 4]

The hirer is provided and briefed with a detailed map of the Murchison River, which indicates all allowable and restricted areas and appropriate land marks for easy position identification.

Currently there are marker buoys in place near the river mouth set by the Department of Transport and marker buoys further up river set by other operators. These marker buoys are utilised to aid navigation and the operator assists with the upkeep and maintenance of the buoys up river.

In case of an emergency or breakdown the hirer of the vessel has mobile phone access to the operator. The vessel is also fitted with Marine VHF Radio which can be utilised to contact Kalbarri VMR 873 if required. Full instructions are given.

Should the need arise a rescue dinghy is available for any assistance.

i) A cover note or similar statement from an insurance company indicating willingness to promote insurance coverage (minimum \$20 million Public Liability coverage required)

The current Public Liability Insurance Schedule of Cover is attached,
[see appendix 5]

j) Any on site storage requirements (if permitted)

No on site storage requirements are required on Shire Reserves R25307 and R26591 for this application.

When not in use, the vessel is stored in the Kalbarri Light Industrial Area in the secure yard at 25 Sutherland Street. When the vessel is on hire the empty trailer is parked in the boat trailer car park at the rear of the VMR Building.

k) Intended signage (may require Councils additional separate approval)

No signage is required for this operation at this point in time. If, however, signage would be seen as an advantage in the future, the appropriate applications will be made to Council at that time.

l) Any additional information specific to the individual service to be provided.

All bookings are taken direct via mobile phone and through membership of the Kalbarri Visitors Centre. All paperwork is completed prior to the hire on board the vessel during the safety briefing. All advertising is through brochures and website.

All hirers intending on fishing are made fully aware of current Department of Fisheries rules and regulations in respect to correct fish identification, size and bag limits and ensure they hold a current Recreational Fishing From A Boat License.

I also note that the vessel is strictly for HIRE ONLY. Under no circumstances is it guided with a qualified Skipper, so as not interfere with any other current operations running in the area.

Thank you in advance of your attention.

Kind Regards,



Daniel Van Den Bosh
0417 908928
kalbarripartypontoon@outlook.com

APPENDIX 2. SCHEDULE OF SUBMISSIONS – BBQ PONTOON HIRE

The following submissions were received in relation to advertising of the proposed BBQ Pontoon Hire business, utilising Reserves 25307, 26591, and 12996 Murchison River Foreshore, Kalbarri:

No.	Submitter	Date Received	Property Address	Submission detail	Comment / Recommendation
1.	Department of Parks and Wildlife	25.06.2019	No affected property	NO OBJECTION No objections to the proposal. It is anticipated that the proposed BBQ pontoon hire proposal and any associated environmental impacts will be appropriately managed through the existing planning framework.	Noted.
2.	Department of Transport – Marine Safety	27.06.2019	No affected property	SUPPORT The Department is not aware of any complaints regarding the use of the current BBQ Pontoon therefore have no objections to a second vessel being utilised.	Noted.
3.	Department of Primary Industries and Regional Development	25.06.2019	No affected property	INDIFFERENT The application has no connection to recreational or commercial fishing operations and therefore no comment is made on the proposal.	Noted.
4.	Department of Water and Environmental Regulation	5.07.2019	No affected property	NO OBJECTION No objection to the proposal provided that the activities are conducted in accordance with the Shire's Local Planning Policy for Commercial Recreational use of the Reserves.	Noted.

7.3.2	PROPOSED SIGNAGE – LOT 28 (NO. 7) FOURTH AVENUE, NORTHAMPTON
	<p>LOCATION: Lot 28 (No. 7) Fourth Ave, Northampton</p> <p>FILE REFERENCE: 10.8.3</p> <p>APPLICANT: Douglas Gill</p> <p>OWNER: HG & PM Jones</p> <p>DATE OF REPORT: 3 July 2019</p> <p>RESPONSIBLE OFFICER: Deb Carson – Planning Officer</p> <p>APPENDICES:</p> <ol style="list-style-type: none"> 1. Site plan showing location of pylon sign 2. Photographs of existing signage located upon Caltex service station lots 3. Site plan showing cadastral boundaries of Caltex business landholding

AUTHORITY / DISCRETION:

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

An Application for Development Approval has been received for the placement of one (1) pylon sign upon Lot 28 (No. 7) Fourth Avenue, Northampton. This report recommends refusal of the application, primarily on the basis that the pylon sign is not immediately adjacent to the business and is considered to be remote, and therefore does not meet the provisions of the Local Planning Policy for Signage.

In addition to the pylon sign that is the subject of the Application for Development Approval, it has also been identified that the owner of the Caltex Service Station has been displaying a large number of unauthorised freestanding signs on and/or adjacent to the service station landholding. This report recommends that Council require the Applicant to remove and move this signage so as to comply with the provisions of the Local Planning Scheme and Local Planning Policy for Signage.

LOCATION PLANS:

Figure 1 – Locality Plan – Lot 28 (No. 7) Fourth Avenue, Northampton

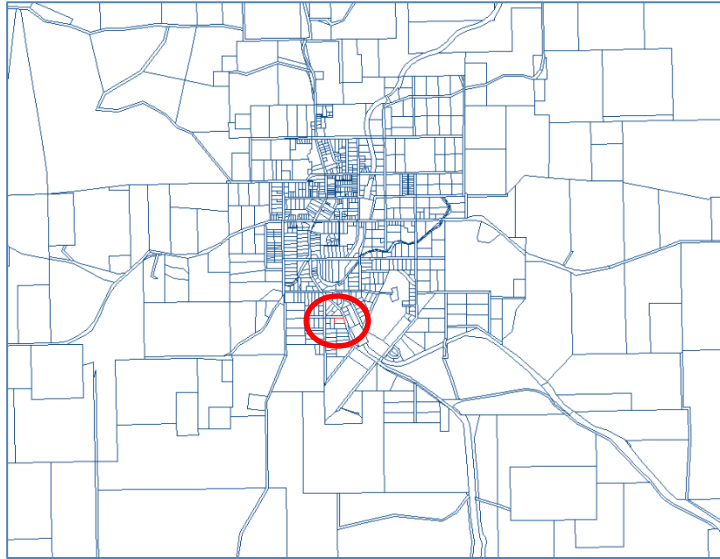


Figure 2 – Site Plan - Lot 28 (No. 7) Fourth Avenue, Northampton



Figure 3 - Photograph of signage upon Lot 28 (No. 7) Fourth Avenue, Northampton



BACKGROUND:

It was noted by Shire staff in April 2019 that the owner of the Caltex Service Station (being Lots 132 and 133 Hampton Road) had erected promotional signage for the service station business upon the landholding of Lot 28 (No. 7) Fourth Avenue, Northampton. The location of the signage upon the land parcel is shown at **Appendix 1**. No Development Approval had been granted for the sign, and therefore the service station owner was requested to remove the sign by Shire officers, or alternatively lodge an Application for Development Approval for the pylon sign. The Applicant thereafter advised that, as the pylon sign had already been cemented into the ground, they would lodge an Application for Development Approval. A photograph of the signage in its current location is provided above in **Figure 3**.

It was also noted that a large number of other signs were being displayed near the Applicant's Caltex site, being Lots 132 and 133 Hampton Road, as shown in **Appendix 2**. Two signs are fixed, one being a service sign displaying petrol prices and the second being a high pylon sign displaying the distributorship name. Four additional freestanding signs are also being displayed upon the Caltex landholding, as per the following:

- One small A-frame sign promoting ice cream (<1m²)
- One large A-frame hand written sign promoting lunch specials (>1m²)
- One large non-fixed sign promoting Tracey's Truck Stop (>1m²)
- One small A-frame sign promoting Fish and Chips (<1m²)

A copy of the site plan for the Caltex business landholdings is also included in **Appendix 3**. This site plan identifies the lot boundaries for the Caltex business, and from the cadastral boundaries it has been identified that the freestanding signs are actually being placed within the Hampton Road road reserve area rather than within the private landholding associated with the Service Station.

In March 2006, Council adopted a Local Planning Policy relating to Signage with the intention of providing a mechanism for the control of advertising signs, and with the objectives to safeguard the visual amenity of the district and to meet the safety and amenity needs of thoroughfare users.

Over recent years, a number of complaints have been made regarding signs placed in and around the Shire's townsites. These complaints were made with particular regard to the remote location of freestanding signs, signage on vehicles and large signs placed on utility vehicles parked in car parks. All proposed signs (excepting those exempt under Local Planning Scheme and Local Planning Policy provisions) require the lodgment of an Application for Development Approval, for consideration by Council.

The Proposal:

The Application for Development Approval is for a sign of approximate dimension 2.5m x 2m to be located upon Lot 28 (No. 7) Fourth Avenue, Northampton, and having the following property boundary setbacks:

Primary Street Setback (north)	35m
Side boundary setback (west)	90m
Side boundary setback – secondary street (east)	2m
Rear boundary setback (south)	15m

The sign text reads:

<p>Tracey's Roadhouse and Truck Stop Hot Food Cold Drinks 300 mtrs on Right Hot – Food – Drinks Ice – Creams – Toilets 300 – Met - Right</p>
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Whilst the Application for Development Approval does not include the signage located at the Caltex site, it is considered that these additional signs should also be dealt with by Council as a matter of urgency, given that those freestanding signs also do not have any current Development Approval, and also that the signs are being located within the road reserve and not upon the service station landholding.

COMMUNITY & GOVERNMENT CONSULTATION:

Nil. However, should Council consider approving the proposed signage, it is recommended that approval be subject to further advertising to Mainroads WA, and also subject to no objection being received from that agency in relation to the proposed signage.

FINANCIAL & BUDGET IMPLICATIONS:

Nil. However should Council refuse this application and the Applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 10 - Northampton

The subject land where the pylon sign is located is zoned Residential R5, with the objective of the Residential zone being:

“To provide a variety of lot sizes and housing types, and accommodate a range of compatible uses, to cater for the diverse housing needs of the community at a range of densities that can ultimately support the provision of local services.”

As the proposed signage is not related to providing for the housing needs of the community, it is considered that the proposal does not meet the above objective of the Residential zone.

The subject land where the Caltex business is located (and near where the four additional freestanding signs are located) is zoned “S6”, being a Special Use for the provisions of a Service Station. The land designated as a ‘Major Road’ road reserve (where the four freestanding signs are actually located), is considered to be a Primary Distributor Road by Mainroads WA, with the purpose of this type of road being for the:

“Movement of inter regional and/or cross town/city traffic, e.g. freeways, highways and main roads”.

In relation to Reserves, and road reserves including those located adjacent to the North West Coastal Highway, the *Local Planning Scheme No. 10* states:

“3.4.1 A person must not:

- (a) use a Local Reserve; or*
- (b) commence or carry out development on a Local Reserve,*

without first having obtained planning approval under Part 9 of the Scheme.

3.4.2 In determining an application for planning approval the local government is to have due regard to:

- (a) the matters set out in clause 10.2; and*
- (b) the ultimate purpose intended for the Reserve.*

3.4.3 In the case of land reserved for the purposes of a public authority, the local government is to consult with that authority before determining an application for planning approval.

3.5 LAND ABUTTING RESERVES

3.5.1 When considering applications for the use and development of land affected by or abutting a reserve, the local government is to have due regard to the purpose, integrity and operation of the reserve, and to any policy or operational matter affecting the reserve.

3.5.2 In determining an application for planning approval for land adjacent to a Major Road reserve, that in the opinion of the local government may have an impact upon the adjacent Major Road reserve, the local government is to consult with Main Roads WA before making its determination.”

The *Local Planning Scheme No. 10* further states the following with respect to advertisements:

“5.11.5 Advertisements

All advertisements shall:

- (a) *Be designed to be compatible with the proposed surroundings including buildings, landscaping and other advertisements; and*
- (b) *Be erected or displayed in a position:*
 - *so as to not obstruct the passage of or so as to create a hazard for vehicles or pedestrians;*
 - *such that in the opinion of the local government, they would not adversely affect the amenity of the locality;*
 - *so as to not significantly obstruct or impeded all or part of a view of a river, the sea or other place or feature which in the opinion of the local government is of significance to the district; and*
 - *Where attached to a building, be incorporated into the architectural features of the building in placement, style, proportions, materials, colours and finish; and*
- (c) *Only contain the following information:*
 - *the name of the occupier;*
 - *the business carried on in the premises;*
 - *the occupier's telephone number;*
 - *a description of the goods sold or offered for sale in the premises to which the advertisement is affixed or to which it relates; and*
 - *any other matter specifically approved by the local government.*

Local Planning Scheme No. 10 also states that setbacks from lot boundaries for development within the Residential zone should be as per State Planning Policy - *Residential Design Codes*, and therefore the required setbacks are considered further within the Policy Implications section of this report.

The Local Planning Scheme does not list any exempt advertising within Schedule 5 for "Service Station" uses, and therefore no signs pertaining to the Caltex service station business are automatically allowed under this Schedule without further Development Approval. Signage allowances are, however, specified for Service Stations and commercial businesses within the *Shire's Local Planning Policy for Signage*, and these provisions are outlined in further detail, below.

POLICY IMPLICATIONS:

State: State Planning Policy 7.3 – Residential Design Codes

Local: Shire of Northampton Local Planning Policy – Signage

State Planning Policy 7.3 – Residential Design Codes

Development requirements relating to setbacks in the Residential zone are as per the setbacks required under the Residential Design Codes.

The Residential Design Codes list the following minimum setbacks for development within the R5 zone:

Primary Street Setback (north)	12m
Side boundary setback (west)	1m
Side boundary setback – secondary street (east)	6m
Rear boundary setback (south)	6m

Whilst the proposed signage is set back in accordance with the Residential Design Codes on the north, west and rear boundaries, the sign does not meet the required 6m setback on the secondary street setback (i.e. the eastern boundary fronting Hampton Road), with a proposed reduced setback from 6 metres to 2 metres.

Shire of Northampton Local Planning Policy - Signage

Council adopted a Local Planning Policy in March 2006 which has been continually acted upon for the last 13 years in guiding Council's decision making on the matter of signage.

The Local Planning Policy describes a pylon sign as:

“a sign supported by one or more piers and not attached to a building and includes a detached sign framework supported by one or more piers to which sign infills may be added;

Section 5.0 of the Local Planning Policy also provides the following guidance in relation to Signage Standards:

“Signs or advertising devices (including an exempted sign) erected or displayed shall:

- (a) be securely fixed to any structure which supports it;*

- (b) *be structurally sound and capable of withstanding any forces to which it would be reasonably subjected to without collapsing, deforming or moving from the position on which it was erected or displayed;*
- (c) *be constructed and erected to the satisfaction of the Surveyor;*
- (d) *comply with the regulation 297 of the Road Traffic Code 2000;*
- (e) *be maintained in good order and clean condition;*
- (f) *other than a service or tourist direction sign, be directly associated with the approved use of the property on which it is displayed;*
- (g) *not be erected or displayed in a position:*
 - (i) *so as to obstruct the passage of or so as to create a hazard for vehicles or pedestrians;*
 - (ii) *that in the opinion of the Shire adversely affects the local amenity;*
 - (iii) *so as to significantly obstruct or impeded all or part of a view of a river, the sea or other place or feature which in Council's opinion is of significance to the district."*

The Policy is clear in stating that signs are not to be erected in any position other than immediately adjacent to the building or the business to which the sign relates, specifying the following in relation to remote signage:

"Council will generally not support remote advertising or advance warning signs (other than a service or tourist sign), as this may lead to an undesirable precedent and proliferation of signage to the detriment of the amenity of the Shire."

Remote signage is considered to be signage that is not located immediately adjacent to the business or landholding, and therefore the signage subject of this application falls within the definition of remote signage, being located a distance of approximately 400m from the service station building.

The Local Planning Policy also provides specific guidance for Service Station signs at Section 11.9:

"A maximum of 2 service station signs are permitted unless otherwise required by legislation. The signs shall:

- (a) *not exceed 0.8m² each side;*
- (b) *be located wholly within the boundaries of the site, unless otherwise approved by Council; and*

- (c) *be located so as to not cause a traffic or safety hazard to either vehicles or pedestrians."*

where a Service Station sign is defined as:

"a sign used solely for the purposes of advertising the price of petrol, diesel, gas or other fuel products sold from the premises"

The Local Planning Policy also provides guidance for freestanding signs. Under the Policy, a freestanding sign is defined as:

"any sign not attached to a structure or permanently fixed to the ground or pavement and includes "A frame" or "Sandwich Board" signs consisting of two sign boards attached to each other at the top or elsewhere by hinges or other means."

The following provisions for freestanding signs also apply under the Policy:

"11.2.1 Freestanding signs shall:

- (a) not exceed 1 m in height;*
- (b) not exceed an area of 1 m² on any side;*
- (c) not be erected in any position other than immediately adjacent to the building or the business to which the sign relates; and*
- (d) be removed each day at the close of the business to which it relates and not be erected again until the business next opens for trading.*

11.2.2 No more than 2 portable signs shall be erected in relation to the one building or business with only 1 portable sign to be located other than within the lot boundary."

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:**Pylon Sign located at Lot 28 Fourth Avenue, Northampton**

The pylon sign that has been erected along the eastern lot boundary of Lot 28 Fourth Avenue is not considered to comply with the objectives of the Residential zone, nor the *Shire of Northampton Local Planning Policy – Signage*.

The proposed location is not considered to be immediately adjacent to the Caltex service station business and is therefore considered to be remote as per the *Local Planning Policy*. Clause 7.0 of the *Local Planning Policy* states that Council will generally not support remote advertising signs as this may lead to an undesirable precedent and proliferation of signage, to the detriment of the amenity of the Shire.

On this basis, and given that it also does not meet the objectives of the Residential zone, it is recommended that the Applicant's Application for Development Approval be refused.

Caltex Signage and Freestanding Signs associated with Service Station

It is also noted that the Shire's *Local Planning Policy* allows a maximum of two (2) service station signs, and two (2) freestanding signs that should not exceed 1m² in area, upon a landholding of this business type. The freestanding signs should be erected in a position that is immediately adjacent to the building or the business to which the signs relate, and be located so as to not create a traffic or safety hazard to other vehicles or pedestrians.

Whilst the fixed signs are considered to comply with the Shire's *Local Planning Policy* as service station signs, the proliferation of freestanding signs within the Hampton Road road reserve is considered to not meet these requirements. The freestanding signs are also currently located in a road reserve where no approval has been granted and no consultation with Mainroads WA has been undertaken. Given that the road reserve is associated with a Primary Distributor Road, it is considered that the use of the reserve for non-fixed signage is not appropriate. Therefore, it is recommended that Council advise the Applicant that only two 1m² freestanding signs are allowed, that these signs are to be placed wholly within the landholdings associated with the Caltex business and are not to be located within the road reserve area, that the two signs are to be secured to the ground whilst on display so as not to create a potential traffic hazard should they blow over, and that the signs must be removed at the close of business each day, in accordance with the *Shire's Local Planning Policy*.

VOTING REQUIREMENT:

Simple Majority required.

CONCLUSION:

It is recommended that Council refuse to grant development approval for the pylon sign that is currently erected upon Lot 28 (No. 7) Fourth Avenue, Northampton, and that the Applicant be advised to remove the sign, so as to avoid contravention of the *Shire of Northampton's Local Planning Scheme No. 10*.

Furthermore, it is recommended that the Applicant also be advised to remove two of the existing four freestanding signs and relocate the remaining two freestanding signs from the road reserve to the service station business landholding, so as to (again) avoid contravention of the *Shire of Northampton's Local Planning Scheme No. 10*.

OFFICER RECOMMENDATION – ITEM 7.3.2**REFUSAL**

1. That Council refuse to grant development approval for the existing pylon sign located upon Lot 28 (No. 7) Fourth Avenue, Northampton for the following reasons:
 - a) The location of the pylon sign located upon a Residential landholding is not considered to comply with the objectives of the Residential zone;
 - b) The location of the pylon sign is considered to be remote from the place of business and may detrimentally affect the amenity of the residential locale;
 - c) The existing Caltex service station business already exceeds the number of allowable signs under the Local Planning Policy provisions, being a maximum of two freestanding signs and two service station signs, that are to be located wholly within the service station business lot/s.
2. That the Applicant be advised to remove the pylon sign located upon Lot 28 (No. 7) Fourth Avenue, Northampton, so as to avoid contravention of the *Shire of Northampton's Local Planning Scheme No. 10* and the initiation of compliance processes, which may include fines and/or removal orders.

- 3. That the Applicant be advised the following in relation to signage on (or in close proximity to) Lots 132 and 133 Hampton Road, Northampton:**
- a. The Applicant shall remove two of the existing four freestanding (non-fixed) signs;**
 - b. The Applicant is allowed to retain two (2) freestanding signs subject to the following requirements being met:**
 - i) the signs shall each not exceed 1m² in area;**
 - ii) the signs must be removed at the close of business each day;**
 - iii) the signs being secured to the ground whilst on display so as not to create a potential traffic hazard; and**
 - iv) the signs being removed from the Hampton Road road reserve and being wholly contained within Lots 132/133 Hampton Road, Northampton at all times.**
 - c. Should the Applicant fail to adhere to the above, the Applicant will be in contravention of the *Shire of Northampton's Local Planning Scheme No. 10* and the initiation of compliance processes, which may include fines and/or removal orders, will be commenced.**

Advice Note

- 1. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.***

APPENDIX 1. SITE PLAN SHOWING LOCATION OF PYLON SIGN UPON LOT 28 (NO. 7) FOURTH AVENUE, NORTHAMPTON



APPENDIX 2. CALTEX SERVICE STATION SIGNAGE



APPENDIX 3. SITE PLAN OF LOTS 132 AND 133 HAMPTON ROAD, NORTHAMPTON



7.3.3	LOCAL PLANNING POLICY REVIEW – COMMERCIAL RECREATIONAL TOURISM ACTIVITY LPP
LOCATION: Whole of Shire FILE REFERENCE: 10.4.11 APPLICANT: Shire of Northampton DATE OF REPORT: 4 July 2019 RESPONSIBLE OFFICER: Deb Carson – Planning Officer APPENDICES: 1. Draft Local Planning Policy	

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY / BACKGROUND:

A review of the Shire of Northampton's Local Planning Policy (LPP) for Commercial Recreational Tourism Activity has been undertaken in order to update the Location and Activity Restrictions at Attachment 1 of the Policy, so as to correctly reflect the existing commercial recreational activities that have been granted approval by Council over time, as some of the content of the Policy has been found to be outdated.

As the changes are considered to be of a minor nature, and are being undertaken purely to update and accurately reflect the register of current agreements, it is considered that the amendments can be approved without advertising of the amended *Local Planning Policy* being required.

A copy of the amended Draft *Local Planning Policy* is included as **Appendix 1** to this report for Council's information.

COMMUNITY & GOVERNMENT CONSULTATION:

Schedule 2 - Deemed Provisions, Part 2, cl 5 of the *Planning and Development (Local Planning Schemes) Regulations 2015* details the minimum advertising requirements for an amendment to a *Local Planning Policy* being no less than 21 days, unless the Local Government believes the amendment to be minor amendment.

As the amendment is only updating the activities and existing uses of Council reserves that have previously been granted approval by Council (and that have each individually been advertised previously as part of their own application process), and the amendment is not changing the provisions of the *Local Planning Policy* in any way, then the amendment is considered to be a minor amendment and therefore no advertising is required to update Attachment 1.

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:

State: *Planning and Development Act 2005*
Planning and Development (Local Planning Schemes) Regulations 2015
Local: *Shire of Northampton Local Planning Scheme No. 10*
Shire of Northampton Local Planning Scheme No. 11

The *Planning and Development (Local Planning Schemes) Regulations 2015* (LPS Regulations) outlines the procedure for amending Local Planning Policies. These provisions are 'Deemed Provisions' and replace existing clauses contained with the Shire of Northampton Planning Schemes.

POLICY IMPLICATIONS:

A *Local Planning Policy* does not bind the local government in respect of any application for development approval, but the local government is to have due regard to the provisions of the Policy and the objectives which the Policy is designed to achieve before making its determination.

In most circumstances the Council will adhere to the standards prescribed in a *Local Planning Policy*, however, the Council is not bound by the Policy provisions and has the right to vary the standards and approve development where it is satisfied that sufficient justification warrants a concession and the variation granted will not set an undesirable precedent for future development.

The establishment of Local Planning Policies aid in guiding the type and standard of development the Council views as appropriate within particular areas of the Shire. Policies provide a consistent approach to approving land use and development, therefore, as a general rule it is important the Council not waiver from an adopted policy position without specific justification being provided and planning merit being identified.

The objectives of the *Local Planning Policy for Commercial Recreational Tourism Activity* are:

- “2.1 To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment.*
- 2.2 To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations.*
- 2.3 To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors.*
- 2.4 To regulate the level and intensity of commercial activities on reserves necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based.*
- 2.5 To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire.*
- 2.6 To provide criteria for assessing and determining applications.”*

STRATEGIC IMPLICATIONS:

Local Planning Policies are formulated and aligned within a strategic planning direction as set by Council and guide the type and standard of development Council views as appropriate within particular areas of the Shire. Policies also provide a consistent approach to approving land use and development.

COMMENT:

The review of the *Local Planning Policy for Commercial Recreational Tourism Activity* has addressed the following matters (highlighted sections reflect recommended changes to the Policy's Attachment 1 section):

Location	Existing Restriction	Proposed Restriction
Reserve 25307 "Chinaman's Beach" Kalbarri	NO commercial recreational tourism activity PERMITTED.	
Reserve 12996, 25307 & 26591 "Murchison River Foreshore" Kalbarri	<p>Jet Skis & Houseboats are NOT PERMITTED.</p> <p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • BBQ Pontoon Hire – 1 Agreement (maximum of 1 pontoon for 12 month trial period then possibility for 2 pontoons); and • River Boat Cruise – maximum of 2 boats; • Coffee Van - 1x Itinerant Food Van (restricted times) 	<p>Jet Skis & Houseboats are NOT PERMITTED.</p> <p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • BBQ Pontoon Hire – 1 Agreement (maximum 2 pontoons); and • River Boat Cruise – maximum of 2 boats; (Current Agreement is one boat – 35 passengers & 2 crew) <p>Remove from this section, create new section to reflect use of different reserves.</p>
Reserve 12996 & 26591 "Paradise Flats" Kalbarri	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • Horse Riding Tours – 1 Agreement (maximum of 45 horses); (Current agreement is 21 horses including staff horses) • 4 Wheel Bike Tours – 1 Agreement (maximum of 7 bikes); • Canoe Safaris – 1 Agreement (maximum of 14 canoes). Including 1x guided vessel and 3x 4wd trucks and 2 x trailers • Land-based fishing tours - 1 Agreement 1x six seater ATV, 2x canoes and 1x motorised pontoon for staff use only. 	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • Horse Riding Tours – 1 Agreement (maximum of 45 horses); (Current agreement is 18 horses including staff horses) • 4 Wheel Bike Tours – 1 Agreement (maximum of 7 bikes); • Canoe Safaris – 1 Agreement (maximum of 14 canoes). Including 1x guided vessel and 3x 4wd trucks and 2 x trailers • Land-based fishing tours – no current Agreement

Reserve 12996 South (from Nanny Goat Well to Murchison House Station)		<ul style="list-style-type: none"> Canoe Tours – 1 Agreement 6 three seater canoes, 2x 4wd and 1x trailer
Reserve 12996 (North) – the area of land immediately adjacent to and north of the Murchison River	<ul style="list-style-type: none"> Skydive Kalbarri – no current Agreement. Wilderness Canoe – 1 Agreement (emergency access track only). 6 three seater canoes, 2x 4wd and 1x trailer 	<ul style="list-style-type: none"> Skydive Kalbarri – no current Agreement. Wilderness Canoe – 1 Agreement (emergency access track only). 6 three seater canoes, 2x 4wd and 1x trailer
Reserve 34550 Red Bluff Road Kalbarri	<ul style="list-style-type: none"> Aqua Scooter Hire – 1 Agreement (maximum of 6 scooters). 	Remove
Reserve 25307 “Sally’s Tree carpark” and “Northern carpark” & 34550 Red Bluff Road Kalbarri	<ul style="list-style-type: none"> Coffee Van – 1x Itinerant Food Van 	Coffee Van – 1x Itinerant Food Van
UCL & Reserve 35206 “Halfway Bay, Lucky Bay & Wagoe” Yallabatharra (No power to lease)	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> Sandboarding Tours – 1 Agreement (maximum of 30 sandboards); and Quad Bike Tours – 1 Agreement (maximum of 7 bikes) 	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> Sandboarding Tours – 1 Agreement (maximum of 30 sandboards); and Quad Bike Tours – 1 Agreement (maximum of 14 bikes, includes sandboarding and fishing)
UCL, Port Gregory Townsite, Lucky Bay and Hutt River mouth	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> Pink Lake and Lucky Bay Sight-seeing tours – 1 Agreement (maximum 1 x 6 seater vehicle) 	Remove due to DPLH advising tour operator that a License Agreement renewal not approved.

The above changes are primarily to update the existing License Agreement approvals and accurately reflect the current use of the Reserves and UCL land parcels adjacent to the Murchison River and ocean foreshore areas.

VOTING REQUIREMENT:


Simple Majority required.

CONCLUSION:

That Council determines that the changes proposed to amend the *Local Planning Policy - Commercial Recreational Tourism Activities* be considered a minor amendment to the Policy, and approve the *Local Planning Policy* as per the draft Policy presented in Appendix 1.

OFFICER RECOMMENDATION – ITEM 7.3.3		APPROVAL
That Council:		
1.	Considers the amendment to the Local Planning Policy to be a minor amendment; and	
2.	Adopts the amended Local Planning Policy – Commercial Recreational Tourism Activity, as presented.	

APPENDIX 1. DRAFT LOCAL PLANNING POLICY

		<h1>Commercial, Recreational Tourism Activity</h1> <h2>Local Planning Policy</h2>
Version 3		
Scheme Provisions: LPS #11 3.2 Zoning Table LPS #10 4.1 Zoning and Development Table	Other References: Shire of Northampton Local Planning Scheme No. 10 Shire of Northampton Local Planning Scheme No. 11 Planning and Development Act 2005 Council Policy - 9.2 Requirements for Licence Agreements to Use Crown Reserves for Commercial, Recreational and Tourism Activities. Shire of Northampton Local Law "Activities in Thoroughfares in Public Places and Trading"	Special procedural considerations:
<h3>1.0 CITATION</h3> <p>This is a local planning policy prepared under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and the <i>Shire of Northampton Local Planning Schemes: No. 10 - Northampton District; and No. 11 - Kalbarri Townsite</i> ('the Scheme'). It may be cited as the Commercial, Recreational Tourism Activity local planning policy.</p> <p>The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area. In making a determination under the Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with the Scheme.</p> <h3>2.0 OBJECTIVE</h3> <p>2.1 To ensure that commercial activities on reserves do not diminish the recreational amenity of residents or visitors who are attracted to the Shire for its natural beauty and environment.</p> <p>2.2 To ensure ecologically sustainable use and protection of reserves for the benefit and enjoyment of future generations.</p> <p>2.3 To retain reserves (where appropriate) as places for passive and/or active recreation for residents and visitors.</p>		

2.4 To regulate the level and intensity of commercial activities on reserves necessary to ensure that it does not destroy the value and nature of the activity and the resource on which it is based.

2.5 To enable appropriate (limited) opportunities for commercial tourism operators to provide services and facilities to the public to enhance their visit to the Shire.

2.6 To provide criteria for assessing and determining applications.

3.0 POLICY STATEMENT

3.1 Background

3.1.1 Local Planning Schemes require that development approval from Council is required PRIOR to the use or commencement or carrying out of development on reserved land within the Shire.

3.1.2 Under the “Activities in Thoroughfares in Public Places and Trading Local Law” approval from Council is required to sell or hire goods and services from reserves and foreshore areas within the jurisdiction of the Shire.

3.1.3 Council has a responsibility to manage the lands entrusted to it for their intrinsic values and for the appreciation and benefit of present and future generations. In doing so, Council recognises that the Shire has a beautiful and diverse natural environment which provides recreational, aesthetic and spiritual as well as material benefits for both residents and visitors alike.

3.1.4 It is recognised that reserves have the capacity to satisfy an important portion of the public demand for outdoor recreation and tourism, and in so doing contribute significantly to the social, physical and economic well-being of the Shire.

3.1.5 With public demand for beaches/rivers and reserves rapidly increasing, Council must take every care to protect them and the safety and comfort of people who use them.

3.2 APPLICATION OF POLICY

3.2.1 This policy applies to all ‘recreational’ Crown reserves and immediate ocean/river foreshore and beach areas within the Shire including Unallocated Crown Land (UCL).

3.2.2 A ‘recreational’ reserve, for the purposes of this Policy, are deemed to be those reserves or UCL areas within the Shire that are predominantly used, or intended to be used for recreation purposes.

3.2.3 The main areas the policy applies to are those commercial tourism operations which received a commercial gain or reward from the use of the reserve or UCL. Examples include guided tours/safaris, active recreational pursuits (sandboarding, off-road vehicles, cycling, horse riding etc.) or the use of reserves or UCL for a hire site (boat, surfboard, snorkel equipment etc.).

3.2.4 Activities are not limited to those taking place wholly on the reserve or UCL but also include activities that involve crossing the reserve or UCL, or transferring people or items on, off or over the reserve or UCL. This includes the embarking or disembarking of people/items from or to water based activities adjoining the reserve or UCL (eg. tour boats, canoeing, river cruises etc.).

3.2.5 Scenic tours that simply traverse a reserve or UCL as part of a longer journey or passive recreational activities are generally exempt from this policy.

3.2.6 Uses that require exclusive use of the reserve and permanent infrastructure should apply for a lease (should the local government have power to lease).

3.3 MATTERS TO BE CONSIDERED IN ASSESSING & DETERMINING APPLICATIONS

3.3.1 General

- 3.3.1.1 The natural systems should be able to sustain the form of recreation or activity which is proposed.
- 3.3.1.2 The activity should be compatible with the vesting purpose of the land and with the preservation values of the land, eg. they do not impinge upon rare or fragile ecosystems or impair key features of the landscape, or increase visitor pressure on land to an unacceptable level and do not detract from the reasonable enjoyment of the land by the public.
- 3.3.1.3 Generally the widest range of activities consistent with the reserve purpose should be allowed. Uses that impair other forms of use to an unreasonable extent or place the safety of others in jeopardy should be controlled or eliminated. In certain instances, for safety reasons, priority use may be allocated to specialised recreation activities at sites that are uniquely suited to those activities (eg. jet ski hire).
- 3.3.1.4 Sites that are likely to suffer environmental/stability problems from increased human activity or have a high conservation value will be excluded.
- 3.3.1.5 The Shire will endeavour within the resources available to it to provide an appropriate level of supervision of activities on the reserve or UCL. This is particularly important where natural and cultural values may be impaired. If this cannot be done, the activity should where practicable be restricted, relocated or eliminated.
- 3.3.1.6 The activity should enhance the appropriate use of, enjoyment, understanding and appreciation of the land.
- 3.3.1.7 The activity should meet all statutory and industry requirements relevant to the operation including compliance with statutory local planning requirements (ie. zoning provisions, development control, Scheme purposes and objectives) and any relevant strategic planning report recommendations.
- 3.3.1.8 If an application is received for an existing activity by a previous Agreement holder of that activity and on the same site, Council will give preference to the previous Agreement holder where no recorded breach of any condition has been noted by Council.

3.3.2 Land-Based Activities

- 3.3.2.1 If Council's roads, carparks or dual use paths are to be used, then the activity will be assessed in terms of whether it will create a danger to other users of the accessway/areas or will create an obstruction to traffic movement or will result in a major loss of carparking spaces.
- 3.3.2.2 Where appropriate, activities should be located adjacent to constructed public car parking areas and public conveniences (within 100 metres). The applicant may be required to contribute towards the construction of the public facilities. Approved applications may be required to contribute towards the upkeep of the local public infrastructure and facilities if considered necessary as a consequence of that activity.
- 3.3.2.3 If the beach is to be used then the activity must be determined as compatible with the beach environment.

3.3.2.4 Hire sites adjacent to foreshore areas must be related to the hire of beach-related equipment. A range of complementary operations may be permitted in the same vicinity if there are sufficient facilities and impacts are minor.

3.3.2.5 Beach site activities are not to damage, or lead to degradation of, coastal or other natural environment. All applications for beach sites are to be assessed to ensure that community demands outweigh commercial demands. Passive and informal recreation use of the beach will be the dominant use.

3.3.2.6 All activities are to demonstrate that they will not create a public nuisance to adjacent residential areas in context of noise, traffic, etc. and not create a conflict with the main beachgoers.

3.3.3 Water-Based Activities

3.3.3.1 Permission will be given to the use of the beach area for guided tours/hiring of water based equipment, provided the applicant is prepared to comply with the terms of any licence of the relevant authority of the water body.

3.3.3.2 The activities are not to dominate the main informal water-based activity, conflict with the designated water based activity or create a public danger.

3.3.3.3 All activities must be located adjacent to constructed public carpark areas and public conveniences.

3.3.3.4 The activity is not to damage, or lead to the degradation of, the coastal or marine environment.

3.3.3.5 All activities are not to create a public nuisance to nearby residents, or affect residential amenity and is not to create public nuisance to other regular water-based activities.

3.3.3.6 In the case of jet ski hire activity and other motorised craft, signage shall give adequate notice of warning that the particular area is not suitable for informal recreation use.

3.3.4 Information from the Applicant

In assessing and determining applications, Council will be guided by the following selection criteria:

- (a) Demonstrated successful experience in the activity to a high professional standard;
- (b) Demonstrated history and experience or environmentally acceptable operations;
- (c) Demonstrated appropriate level of knowledge and understanding of local conditions, natural and cultural history, ecological process and possible constraints;
- (d) Demonstrated experience in meeting Agreement conditions, including the prompt payment of fees;
- (e) Demonstrated ability to provide appropriate safety requirements and duty of care responsibilities;
- (f) Demonstrated capability to promote interpretive and educational information that ensures clients are receiving instructions in minimal impact techniques, environmental protection and ethics of appropriate behaviour; and
- (g) Demonstrated \$20 million public liability insurance cover.
- (h) Public liability insurance cover must be held in Australia.

3.4 SPECIFIC RESTRICTIONS

3.4.1 Signage & Structures

3.4.1.1 Council may permit the use of a maximum of 1 temporary sandwich board sign or similar in the immediate vicinity of an approved activity/hire site for the purposes of marking the location of the activity. All other advertising signs are subject to a separate application for development approval in accordance with the Local Planning Scheme.

3.4.1.2 The use of bunting, fencing, sheds or other similar structures for activities is generally not supported.

3.4.2 Activities & Locations

3.4.2.1 Based on experience of the impacts of previous/similar activities (within or outside the Shire), the fragile nature of certain areas, and/or the dominant public use of certain areas, Council is of the view that certain activities should not be supported in certain areas and also that a restriction on the number of certain activities in certain areas should be prescribed.

3.4.2.2 These restrictions are attached to this policy and are based on knowledge and experience at this time and may be amended from time to time by Council as further knowledge and experience is accumulated.

3.5 APPLICATIONS FOR APPROVAL

3.5.1 All applications shall be in writing on the form prescribed in the Local Planning Scheme and are to be accompanied by the appropriate application fee.


3.5.2 Applicants should address the criteria as outlined in Clause 4.4 and provide Council with the following information:

- (a) Previous relevant experience of the applicant(s);
- (b) Full details of type of service to be operated;
- (c) Preferred location of operation (with alternatives);
- (d) Diagram of layout of service when in operation showing location of equipment, trailers, signs, operators table etc;
- (e) Hours and dates of operation;
- (f) Method of operation, eg. hourly hire, 15 minute rides, day trips, and proposed charges to clients;
- (g) Type and numbers of equipment to be hired/used including details of make, age, special features etc;
- (h) All of the intended safety measures – ie. marker buoys, rescue boats, sign etc;
- (i) A cover note or similar statement from an insurance company indicating a willingness to promote insurance coverage (minimum \$20 million public liability coverage required);
- (j) Any on-site storage requirements (if permitted);
- (k) Intended signage (may require Council's additional separate approval); and
- (l) Any additional information specific to the individual service to be provided.

3.6 PROCESSING OF APPLICATIONS

3.6.1 Where the land is NOT under the care, control and management of the local government, the consent of the owner (ie. the crown via the Department of Planning Lands and Heritage - State Lands) is required to process the application.

3.6.2	All applications will be advertised in accordance with the 'Deemed Provisions' of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> prior to final determination by Council.		
3.6.3	Applications will be referred to any relevant statutory authorities as determined by Council.		
3.6.4	All applications will be considered with respect to the matters as are relevant to the site and the proposed activity.		
3.6.5	Successful applicants will be advised in writing that prior to commencement of the activity, they must enter into an Agreement with Council and pay the relevant costs.		
3.7	FEES (GST inclusive)		
3.7.1	Application for Development Approval		
3.7.1.1	New applications - \$747 (comprising \$147 plus Level D consultation fees of \$600) Renewal applications (for existing approved operators) with no modifications - \$447 (comprising \$147 plus Level C consultation fees of \$300)		
3.7.1.2	This fee <u>excludes</u> advertising costs (eg. advert in newspaper, sign on site etc.) which are charged separately.		
4.0 RESPONSIBILITY			
The Chief Executive Officer as per the Delegations Policy and Register.			
5.0 ADOPTION			
	First Drafted	22 October 2004	
	First Adopted	17 December 2004	Minute 12.9.3
	Last Modified	19 October 2012	
	Last Adopted	19 December 2012	Minute 12.8.2
	V2 16 June 2014	Advertising / Final Adoption	Minute 6.8.1
	V3 15 June 2018	Advertising / Final Adoption	Minute 6.9.1
	V4 19 July 2019	Adopted	

 (Attachment 1) SPECIFIC LOCATION & ACTIVITY RESTRICTIONS	
Location	Restriction
Reserve 25307 "Chinaman's Beach" Kalbarri	NO commercial recreational tourism activity PERMITTED.
Reserve 12996, 25307 & 26591 "Murchison River Foreshore" Kalbarri	<p>Jet Skis & Houseboats are NOT PERMITTED.</p> <p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • BBQ Pontoon Hire – 1 Agreement (maximum 2 pontoons); and • River Boat Cruise – maximum of 2 boats; (Current Agreement is one boat – 35 passengers & 2 crew)
Reserve 12996 & 26591 "Paradise Flats" Kalbarri	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • Horse Riding Tours – 1 Agreement (maximum of 45 horses); (Current agreement is 18 horses including staff horses) • 4 Wheel Bike Tours – 1 Agreement (maximum of 7 bikes); • Canoe Safaris – 1 Agreement (maximum of 14 canoes). Including 1x guided vessel and 3x 4wd trucks and 2 x trailers • Land-based fishing tours – no current Agreement
Reserve 12996 South (from Nanny Goat Well to Murchison House Station)	<ul style="list-style-type: none"> • Canoe Tours – 1 Agreement 6 three seater canoes, 2x 4wd and 1x trailer
Reserve 12996 (North) – the area of land immediately adjacent to and north of the Murchison River	<ul style="list-style-type: none"> • Skydive Kalbarri – no current Agreement. • Wilderness Canoe – 1 Agreement (emergency access track only). 6 three seater canoes, 2x 4wd and 1x trailer
Reserve 25307 "Sally's Tree carpark" and "Northern carpark", & Reserve 34550 Red Bluff Road, Kalbarri	<ul style="list-style-type: none"> • Coffee Van – 1x Itinerant Food Van

<p>UCL & Reserve 35206 “Halfway Bay, Lucky Bay & Wagoë” Yallabatharra (No power to lease)</p>	<p>No further approvals will be issued other than for the following:</p> <ul style="list-style-type: none"> • Sandboarding Tours – 1 Agreement (maximum of 30 sandboards); and • Quad Bike Tours – 1 Agreement (maximum of 14 bikes, includes sandboarding and fishing)
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7.3.4	PROPOSED AMENDMENT TO DEVELOPMENT APPROVAL CONDITION - CARAVAN AND CHALET PARK – LOT 101 GLANCE STREET, HORROCKS
<p>LOCATION: Lot 101 Glance Street, Horrocks</p> <p>FILE REFERENCE: 10.5.1.3 / A4967</p> <p>APPLICANT: Halsall & Associates</p> <p>OWNER: Shire of Northampton (Lessee – Summerstar Pty Ltd ATF)</p> <p>DATE OF REPORT: 8 July 2019</p> <p>REPORTING OFFICER: Deb Carson – Planning Officer Hayley Williams – Senior Consultant Planner</p> <p>APPENDICES:</p> <ol style="list-style-type: none"> 1. Letter of request from Applicant 2. Site plan of approved development 	

AUTHORITY / DISCRETION:

Quasi-Judicial

when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.

SUMMARY:

A request to vary a condition of Development Approval has been received from Halsall and Associates on behalf of Summerstar Pty Ltd with regard to the development for caravan, camping and chalets upon Lot 101 Glance Street, Horrocks.

Council considered a Development Application for the development of 22 caravan park sites with onsite ensuites, 8 x 2-bedroom chalets, and a camp kitchen and laundry, and resolved to approve the application at their 15 March 2019 Ordinary Meeting.

As the proposed development in full requires an additional use of 'Caravan Park' to be granted for the Town Centre-zoned landholding (which is otherwise a non-permitted use class under the Scheme), the development approval is subject to a Scheme Amendment being approved by the Western Australian Planning Commission. The Scheme Amendment is primarily required for the caravan and camping aspect of the proposal, rather than specifically for the development of chalets, as 'Chalet' is already a "D" (discretionary) use class

under *Local Planning Scheme No. 10* (and is therefore permissible, subject to approval).

Therefore a request to modify Condition No. 27 (so as to allow the construction of the 8 chalets to proceed, despite the Scheme Amendment requirement) has been received and is therefore presented to Council for their consideration.

It is recommended that Council approve the Applicant's request to vary Condition No. 27, so as to allow the construction of initial earthworks and underground infrastructure to proceed, given that the chalet aspect of the development is not impacted by the requirement for a Scheme Amendment.

LOCALITY PLANS:

Figure 1. Location Plan for Lot 101 Glance Street, Horrocks

Figure 2. Site Plan for Lot 101 Glance Street, Horrocks



BACKGROUND:

Council at its 15 March 2019 Ordinary Meeting resolved to approve an Application for Development Approval for the construction of a 22 campsite, 8 chalet park proposal to be located upon Lot 101 Glance Street, as per the following motion:

“That Council grant development approval to the proposed Caravan and Chalet Park upon a portion of Lot 101 Glance Street, Horrocks, subject to the following conditions:

- 1. Development shall be in accordance with the attached approved plan(s) dated 15 March 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the Local Government;*
- 2. Any additions to or change of use of any part of the building or land (not the subject of this approval) requires further application and development approval for that use/addition;*
- 3. A legal agreement to be formed between Summerstar Pty Ltd and the Shire of Northampton to ensure that when reticulated sewer is directly available at the property that Summerstar*

Pty Ltd will, at their expense, connect the site to the reticulated sewerage system. This agreement is to be at the cost of Summerstar Pty Ltd and to the specifications of the Local Government;

- 4. All stormwater and drainage is to be disposed of to the specifications and approval of the local government. On application for a building permit a detailed design of stormwater collection and disposal system of developed areas is to be supplied to the local government;*
- 5. The crossover to the caravan park, the internal access roads and car parking areas are to be paved/sealed, kerbed, line marked, drained and thereafter maintained to the satisfaction of the local government;*
- 6. Detailed plans of the proposed cross over, road construction and parking areas is required to be submitted to the local government prior to commencing work onsite;*
- 7. Repair or reinstatement to the road pavement, road network, access way, kerbing, verge and dual use pathway to the requirements and approval of the local government;*
- 8. Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;*
- 9. A Bushfire Management Plan and Emergency Evacuation Plan shall be prepared, and shall be to the further approval of the local government;*
- 10. All loading and unloading to take place within the boundaries of the premises and undertaken in a manner so as to cause minimum interference with other vehicular traffic;*
- 11. No additional signs are to be erected on the lot without the local government's approval;*
- 12. Any lighting device is to be positioned and shielded as not to cause any direct, reflected or incidental light to encroach beyond the property boundaries or cause any glare nuisance to any nearby residents or passing motorists;*

13. *Rubbish storage areas are to be screened where they are visible from the street to the satisfaction of the local government;*
14. *The ablution and laundry facilities are required to comply with the specifications of the Caravan and Camping Regulations 1997 to the satisfaction of the local government;*
15. *Prior to commencement of the development/land use, the landowner/proponent shall enter into a legal agreement prepared by the local government's solicitors at the landowner/proponents cost with the local government, to ensure that the tourist accommodation shall only be used for short-stay accommodation purposes, with a maximum stay of 3 months occupancy per annum by any single tenant. The legal agreement shall charge the land and authorise the local government to lodge an absolute caveat to ensure that successors in title are likewise required to enter into a legal agreement in the same terms;*
16. *A materials and colour schedule being submitted at the time of application for a building permit with such colours and materials to be to the approval of the local government;*
17. *Fencing of perimeter boundaries, in particular fencing along the retained areas of the lease area, shall be visually permeable and to the requirements of the Building Code of Australia, and be to the approval of the local government;*
18. *The emergency accessway shall be appropriated gated and locked, and fenced to restrict vehicular and pedestrian access for the purpose of emergency access only, to the approval of the local government;*
19. *The Applicant shall provide an emergency accessway, to the west of the gated access, which is to be cleared, compacted and maintained so as to provide a 2WD access driveway from the western portion of Lot 101 to the park, to the approval of the local government;*
20. *The central recreation area is to remain unreticulated so as to reduce the impact of constant watering on the leach drains to be located within this area;*

21. *Vegetation species selected shall be in accordance with the attached approved plans dated 15 March 2019, with landscaping trees to not exceed 6 metres in height and to be limited in number as feature trees, and for the majority of the planted trees to be restricted to 2 to 3 metres in height, so as not to inhibit views of dwellings to the east;*
22. *With regard to Condition No. 21, the lessee shall be wholly responsible to ensure compliance with this condition, and any and all costs associated with that compliance will be borne by the lessee with no costs to be incurred by the Shire of Northampton;*
23. *The cost to relocate services (i.e water, communication or electrical services) that are required for the development to be undertaken, shall be born by the lessee, with no costs to be incurred by the Shire of Northampton;*
24. *The driveway shall be reduced in width so as to eliminate one check-in bay, as marked in RED on the attached approved plans dated 15 March 2019, and any further changes to this driveway access shall be to the further approval of the Shire of Northampton;*
25. *A ramp that meets the Australian Standards for Disabled Access, shall be provided to Chalet 6, and shall be to the approval of the local government;*
26. *The clothes drying area associated with the laundry amenity shall be screened where it is visible from view from the street, to the satisfaction of the local government;*
27. *This approval is subject to approval of the required Scheme Amendment (to allow Caravan Park use within the Town Centre zone or as otherwise required by the WAPC). Should a Scheme Amendment for this purpose not be approved by the WAPC, then this Development Approval shall become void, and a new application for development approval shall be required.*

Note 1. With regard to Condition No. 17, the Applicant and lessee are advised that liaison with the Shire of Northampton's

Building Surveyor, or other delegated person, is required to ensure compliance with the Building Code of Australia.

Note 2. With regard to Condition No. 18, should the Applicant wish to connect to the existing internal road network (Fourth Avenue) of the adjacent Strata area for the emergency access, then the Applicant is advised that they will need to liaise with, and gain approval from, the Strata's Corporate Body, with any agreements negotiated to also be to the approval of the local government.

Note 3. The proponent is advised that the proposed development is also required to provide a slop hopper/cleaner's sink within the laundry facility as per the requirements of the Caravan Park and Camping Grounds Regulations 1997.

Note 4. The Applicant and developer are advised that onsite dust management must be undertaken in accordance with the Environmental Protection Act 1986.

Note 5. The Applicant is advised to Dial-Before-You-Dig, as there is likely to be existing underground services within the development area. A copy of advice received from Telstra has also been received and forwarded for the Applicant's further information.

Note 6. The Applicant is advised that they are required to maintain compliance at all times with relevant legislation and regulations including, but not limited to, the Caravan Parks and Camping Ground Regulations 1997.

Note 7. The Applicant and lessee are advised that they must liaise with the Shire of Northampton to achieve an appropriate stormwater solution for the stormwater outlet present along Mitchell Street.

Note 8. If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.

Note 9. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.

Note 10. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.”

The approved development was made subject to a Scheme Amendment also being approved by the Western Australian Planning Commission (WAPC), for an Additional Use to be applied to Lot 101 Glance Street, such that “Caravan Park” could be a permitted use class upon this particular land parcel. The Scheme Amendment (Scheme Amendment No. 5) has been finalised by the Shire of Northampton and is currently in advertising with the Environmental Protection Authority for their consideration. The Scheme Amendment will thereafter be referred to the WAPC for their consideration and approval.

As per Condition No. 27 above, the approval of the overall caravan and chalet park development is subject to approval of the Scheme Amendment and, should a Scheme Amendment for this purpose not be approved by the WAPC, then the Development Approval (as per the existing wording) becomes void, and a new Application for Development Approval is required.

The Proposal:

The approved development comprises the following to be located upon Lot 101 Glance Street, Horrocks:

- 22 camping sites, each to have an onsite ensuite
- 8 x 2-bedroom chalets
- 1 x camp kitchen
- 1 x laundry facility with clothes drying area
- 1 x automated check-in kiosk

A copy of the approved development’s site plan is included at **Appendix 2**, for Council’s further reference.

COMMUNITY & GOVERNMENT CONSULTATION:

The application for the caravan and chalet park was advertised for 14 days in accordance with the Planning and Development (Local Planning Scheme) Regulations 2015 prior to Development Approval being granted.

FINANCIAL & BUDGET IMPLICATIONS:

An initial Application for Development Approval fee of \$6,840 was paid by the Applicant.

Should Council refuse this application and the applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Local: Shire of Northampton Local Planning Scheme No. 10 – Northampton District

Lot 101 is zoned “Town Centre” under *Local Planning Scheme No. 10*. The objective of the Town Centre zone is to accommodate a range of mixed uses in order to foster a sense of community and strong local identity.

Under the zoning table of the Scheme, a number of uses are permitted within the Town Centre zone, including a variety of tourist accommodation uses and other predominantly commercial uses.

The use class ‘Chalet’ is a “D” use under *Local Planning Scheme No. 10*, meaning that the development of Chalets is permitted where the discretionary approval of Council has been granted. The use class ‘Caravan Park’ however is an “X” use within the Town Centre zone, which has prompted the requirement for a Scheme Amendment to allow a ‘Caravan Park’ use to be permitted upon Lot 101. This use class includes caravan and camping use.

Planning and Development (Local Planning Schemes) Regulations 2015

Schedule 2 ‘Deemed Provisions’, Part 9, cl. 77 refers to amending or cancelling development approvals, as per the following relevant provisions:

“(1) *An owner of land in respect of which development approval has been granted by the local government may make an*

application to the local government requesting the local government...

(b) to amend or delete any condition to which the approval is subject"

It is further required that the amendment application is to be made in accordance with the requirements of Part 8 of Schedule 2 'Deemed Provisions' which refers to 'Applications for Development Approval'. This can occur during or after the period within which the development approval must be substantially commenced.

Despite the amendment application being required in accordance with Part 8 - Applications for Development Requirement', the local government may waive or vary a requirement in respect of an application if the local government is satisfied that the application relates to a minor amendment to the development approval.

POLICY IMPLICATIONS:

Local: Horrocks Beach Local Planning Strategy (2015)

The *Horrocks Beach Local Planning Strategy* (LPS) document was adopted by the WAPC on the 22nd October 2015 for the purpose of being a guide for future growth and development of Horrocks and expansion area to the south and east of the existing town site. The LPS makes specific reference to the area of land the subject of this development application being utilised for caravan and chalet park. Therefore, it is considered that the proposed development is in keeping with the *Shire's Horrocks Beach Local Planning Strategy*.

COMMENT/CONCLUSION:

The amendment of Condition No. 27 of DA 2019-010, to allow for the development of the chalets ahead of the caravan park component on Lot 101 Glance Street, is considered to be appropriate in terms of addressing the objectives and requirements of the Town Centre zone. However, in accordance with cl. 77 (3) of Part 9, Schedule 2 'Deemed Provisions' of the *Planning and Development (Local Planning Schemes) Regulations 2015*, Council must be satisfied that the application relates to a minor amendment to the development approval.

Given the amended condition seeks to address the timing of elements of the development but does not alter the nature of the approval in terms of the type and number of chalets or caravan and camping sites, it is considered to be

minor in nature. In an exceptional circumstance, where the Scheme Amendment is not supported for the introduction of an 'Additional Use - Caravan Park' by the Western Australian Planning Commission, the development would still be considered to comply with the objectives of the 'Town Centre' zone and would be supported for approval in its own right.

It is therefore recommended that Condition No. 27 be amended in accordance with the following:

The approval of the 'Caravan Park and Camping Grounds' component is subject to the approval of a Scheme Amendment to Local Planning Scheme No. 10 to permit the 'Caravan Park' use within the 'Town Centre' zone. Should a Scheme Amendment for this purpose not be supported by the Western Australian Planning Commission, the local government will require a new development application to be lodged that addresses any new development or uses of the site.

An advice note is also recommended that acknowledges the following:

In regard to Condition No. 27 above, the local government supports the commencement of internal road works and other such works that will facilitate the development of the chalet components ahead of the Scheme Amendment. This is on the basis that the 'Town Centre' zone includes the use class of 'Chalet' as a 'D' use and that it is considered to meet the objectives of the 'Town Centre' zone.

In the unlikely event that the Scheme Amendment to approve the use Additional use of a 'Caravan Park' in the 'Town Centre' zone upon this lot is refused by the Western Australian Planning Commission, the existing lease agreement, that is currently for a "Chalet and Caravan Park", will also require amendment.

VOTING REQUIREMENT:

Simple Majority Required.

OFFICER RECOMMENDATION – ITEM 7.3.4

That Council:

- 1. Consider the modification of Condition No. 27 of DA 2019-010 as being a minor amendment to the development pursuant to Schedule 2, Part 9, cl. 77(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*;**

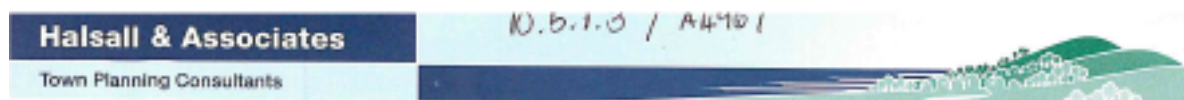
2. Modify Condition No. 27 of D/A 2019-010 to read:

The approval of the 'Caravan Park and Camping Grounds' component is subject to the approval of a Scheme Amendment to Local Planning Scheme No. 10 to permit the 'Caravan Park' use within the 'Town Centre' zone. Should a Scheme Amendment for this purpose not be supported by the Western Australian Planning Commission, the local government will require a new development application to be lodged that addresses any new development or uses of the site.

3. Include an additional Advice Note to D/A 2019-010 to read:

In regard to Condition No. 27 above, the local government supports the commencement of internal road works and other such works that will facilitate the development of the chalet components ahead of the Scheme Amendment. This is on the basis that the 'Town Centre' zone includes the use class of 'Chalet' as a 'D' use and that it is considered to meet the objectives of the 'Town Centre' zone.

APPENDIX 1. CORRESPONDENCE FROM APPLICANT



26 June 2019

02 JUL 2019

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Web: www.halsall.net.au
Postal: PO Box 29, Margaret River, WA 8265
Head Office: Suite 1, 29 Fern Avenue, Margaret River

Halsall and Associates Pty Ltd ACN 128 966 389 ATF
Halsall and Associates Trust ABN 56 677 081 693

Debbie Carson
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Dear Debbie

RE: EXTENSION TO HORROCKS TOURIST PARK – MITCHELL STREET, HORROCKS

We refer to your advice that the Scheme Amendment for the section of land permitting the extension of the caravan park at Horrocks is currently with the EPA and therefore progressing through the process. We note that given the Local Planning Strategy clearly identifies the land for caravan park purposes that this Scheme Amendment is likely to have a significant chance of success. Notwithstanding this, our client wishes to try and progress development of this part of the land given that he has a team of workers in the area currently operating at Red Bluff Kalbarri.

We note that a Condition of the development approval for the extension includes Condition 27 which states that approval is contingent on the Scheme Amendment to allow caravan park use within the town centre zone or as required by the WAPC. Should a Scheme Amendment for this purpose not be approved by the WAPC then this development approval will become void. Notwithstanding this Condition, please note the zoning of the land already allows for chalets and it is only the caravan and camping section which would be deemed to caravan park use, which should be restricted as per scheme amendment. As such, in order to progress the internal road development, the Shire could agree to modify Condition 27 to allow this to occur only for the benefit of establishment of the chalets and that the caravan and camping sections could only be developed once the Scheme Amendment is complete.

Given our discussion regarding this, could you please advise if this would be a possibility because "Summerstar" would prefer to be able to get onto the site earlier and not have to wait until the Scheme Amendment process is completed?

If so, we suggest a minor modification to the current approval could be made to adjust Condition 27 to reflect that development of the caravan park use is limited based on the Scheme Amendment and not the chalets.

Looking forward to your response.

Warm Regards



Marc Halsall

APPENDIX 2. SITE PLAN OF APPROVED DEVELOPMENT



7.3.5	TOWN PLANNING SCHEME NO. 10 - SCHEME CONVERSION
	<p>LOCATION: Northampton District (Including Horrocks and Port Gregory)</p> <p>FILE REFERENCE: 10.8.7</p> <p>DATE OF REPORT: 8 July 2019</p> <p>REPORTING OFFICER: Deb Carson – Planning Officer</p> <p>APPENDICES:</p>

AUTHORITY / DISCRETION:

Legislative *when Council makes and reviews the legislation it requires performing its function as Local Government. For example, adopting local laws, town planning schemes & policies.*

SUMMARY:

An error was identified in the report to Council at last Ordinary Meeting, whereby Council considered the proposed Amendment No. 6 to *Local Planning Scheme No. 10*, with the purpose of that amendment being to update the Scheme and align it with the deemed and model provisions for local planning schemes as per the *Planning and Development (Local Planning Scheme) Regulations 2015*.

As a result, the error was carried over into the motion of Council. This report seeks to rectify this error, and amend Council's previous motion so as to include the omitted wording.

BACKGROUND/COMMENT:

Council at their 21 June 2019 Ordinary Meeting considered the proposed Scheme Amendment No. 6 to *Local Planning Scheme No. 10*, and passed the following motion:

"That Council:

1. *Pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Northampton Planning Scheme No. 10 by:*
 - 1.1 *Amending the Preamble and Scheme Details pages as follows:*
 - *Replace the first paragraph with 'This Local Planning Scheme of the Shire of Northampton consists of this Scheme Text, the deemed provisions (set out in the Planning and Development (Local Planning Schemes) Regulations 2015), the supplemental provisions contained*

in Schedule A and the Scheme Maps. The Scheme should be read in conjunction with the Local Planning Strategy for the Shire.'

- *Replace the words 'Scheme Text' with 'deemed provisions' in the second paragraph.*
- *Delete the word 'Text' in the third paragraph.*
- *Delete the words 'District Zoning Scheme' on the 'Scheme Details' page.*

1.2 *Amending Part 1 in accordance with Part 1 of the model provisions and inserting 'the supplemental provisions contained in Schedule A' in clause 7(1).*

1.3 *Deleting the following in their entirety:*

- *Parts 2, 7, 8, 9, 10 and 11.*
- *Schedules 1, 3, 6, 7, 8, 9, 10, 13, 15, 16 and 17.*
- *Clauses 1.7, 3.4, 3.5, 4.7.2.2, 4.7.3, 5.7, 5.10.1, 5.13.7 and 5.13.8.*

1.4 *Amending Part 3 in accordance with Part 2 of the model provisions, including inserting the model objectives for the following reserves: environmental conservation; public open space; public purposes; government services; medical services; emergency services; infrastructure services; education; heritage; cemetery; and primary distributor road.*

1.5 *Amending Part 4 in accordance with Part 3 of the model provisions.*

1.6 *Amending the zones throughout the Scheme Text and on the Scheme Maps as follows:*

- *Town Centre Zone to Centre Zone*
- *Industry Zone to General Industry Zone*
- *General Rural Zone to Rural Zone*
- *Development Zone to Urban Development Zone*

1.7 *Deleting the Rural Smallholdings Zone and Bushland Protection Zone and all references to these zones throughout the Scheme Text and Scheme Maps including development requirements specific to those zones*

1.8 *Modifying the Zoning Table to update the following land use class names and permissibility:*

- *Agroforestry to Tree farm*
- *Guesthouse to Holiday accommodation*
- *Industry - General to Industry*
- *Industry - Mining to Mining operations*
- *Holiday Home to Holiday house*
- *Restaurant to Restaurant/cafe*
- *Retirement Village to Residential Care Complex*
- *Rural pursuit to Rural pursuit/hobby farm*
- *Showroom to Bulky goods showroom*
- *Wind Farm or Wind Energy Facility to Renewable energy facility*
- *Temporary Accommodation Camp to Workforce accommodation*
- *Warehouse to Warehouse/storage*
- *Industry - Rural to Industry - Primary Production*
- *Amending the permissibility of 'Tourism Development' to 'A' in the 'Rural' and 'Caravan, Camping and Cabin' zones*
- *Amending the permissibility of 'Telecommunications Infrastructure' to 'A' in all zones*

1.9 *Deleting the following land use classes and their permissibility from the Zoning Table:*

aged and dependent persons dwellings; amusement facility; cabin; chalet; community services depot; cultural use; dry cleaning premises; eco tourist facility; equestrian centre; factory unit building; farm stay; home business - hire; industry - hazardous; industry - noxious; lodging house; nursing home; open air display; produce store; public amusement; public utility; radio and tv installation; salvage yard; single bedroom dwelling; tourist resort; veterinary hospital; wayside stall

1.10 *Adding the following note under model clause 18:*

Note: 3. If a proposed development is identified as a 'P' use in the zoning table, but the proposed development does not comply with all of the development standards and requirements of this Scheme then it is to be treated as a 'D' use.

1.11 *Amending Part 5 in accordance with Part 4 of the model provisions, including:*

- *retaining clauses 4.7 and 5.8 to 5.13 under 'General Development Standards and Requirements'.*
- *inserting State Planning Policy 2.5 – Rural Planning under the list of other State Planning Policies to be read as part of Scheme*

- inserting the word 'is' between the words 'road' and 'provided' in clause 5.9.3(a).
- shifting the provisions under clause 5.10.3 to clause 5.13.5 and inserting the additional clause:-

Tourism development in the Rural Zone:-

- shall be designed, constructed, operated and of a scale so as not to destroy the natural resources and qualities; and
- should utilise sustainable power, have a low energy demand through incorporation of passive solar design, provide for water consumption, ecologically sensitive waste processing and disposal with no pollutant product

- inserting the following under clause 5.11.5:
Note: Development approval is not required for exempted classes of advertisement listed in Schedule 2.

- modifying the table of carparking requirements to update the following land use class names:

Agroforestry to Tree farm

Guesthouse to Holiday accommodation

Industry - General to Industry

Industry - Rural to Industry – Rural/Industry - Primary Production

Industry - Mining to Mining operations

Holiday Home to Holiday house / Holiday accommodation

Restaurant to Restaurant/café

Retirement Village to Residential care complex

Rural pursuit to Rural pursuit/hobby farm

Showroom to Bulky goods showroom

Wind Farm or Wind Energy Facility to Renewable energy facility

Temporary Accommodation Camp to Workforce accommodation

Warehouse to Warehouse/storage

- deleting the following land use classes from the table of carparking requirements:

aged and dependent persons dwellings; amusement facility; bank, building society, post office; cabin, chalet, community services; cultural use; dry cleaning premises; eco tourist facility; equestrian centre; factory unit building; farm stay; guesthouse; home business - hire; industry - hazardous; industry - noxious; lodging house; open air display; public amusement; public utility; radio and tv installation; single bedroom dwelling; tourist resort; veterinary hospital.

- deleting all notes under the table of carparking requirements and deleting the words 'excludes bank, building society, post office' in the Table.
- converting clauses 5.13.1.1 to 5.13.1.13 to Footnotes.
- deleting the sub-headings 'Residential Development', 'Mixed Use Development' and 'Plot Ratio' under clause 5.13.3.
- amending the words "all factory unit buildings" to "all factory unit industrial buildings industrial buildings or structures used for production or storage areas" under clause 5.13.4.2.2
- adding the words 'or in a provision of the Scheme that applies the R-Codes' to model clause 25(4).
- replacing the heading of model clause 32 to 'General development standards and requirements'.
- replacing the heading of model clause 33 to 'Site specific development standards and requirements'.
- adding the following to model clause 32(2): Where an inconsistency arises between the standards and requirements contained in clause 32 and clause 33, those in clause 33 prevail.
- replacing the words in model clause 34(1) to: additional site and development requirements means any site or development requirement contained in the Scheme.
- adding the following to model clause 34(2): except for development in respect of which the R-Codes apply or variations to land use permissibility contained in the zoning table.

1.12 Amending Part 6 in accordance with Part 5 of the model provisions, including:

- adding the following to clause 6.1:
(3) The provisions contained in a Special Control Area apply in addition to the provisions that apply to the underlying zone.
- amending 6.3.3.1(a) to: The local planning strategy and the purpose and intent of the Moresby Range Landscape Protection SCA.
- deleting the following from Clause 6.3.3.1(b): The local government may consider supporting subdivision applications where i) the subdivision proposed for land within the Rural Smallholdings zone is consistent with the Local Planning Strategy and the purpose and intent of and the Moresby Range Landscape Protection SCA.

1.13 Deleting the following terms and replacing them with the corresponding term throughout the Scheme Text:

- planning approval with development approval
- council replaced with local government
- Local Government Authority with local government

- Council of a municipality with local government
- Development Plan with Structure Plan or local development plan (as applicable)
- Department of Mines and Petroleum with Department responsible for mining and industry regulation
- Department of Water with Department responsible for water and environmental regulation

1.14 Amending the following clauses by removing the cross reference to the clause deleted and replacing them as follows:

- Clause 5.7 with Part 4 of the deemed provisions
- Clause 8.2(f) with Clause 61(1)(o) of the deemed provisions
- Clause 9.2(d) with Clause 63 of the deemed provisions

1.15 Amending Schedule 1 in accordance with Division 1 and 2 of the model provisions, including:

- refining the following definitions as follows:
animal husbandry - intensive: means premises used for keeping, rearing or fattening of alpacas, beef, and dairy cattle, goats, pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production), sheep and other livestock in feedlots, sheds or rotational pens; but excludes agriculture extensive.

bulky goods showroom - update definition by replacing the word 'or' between subclause (a) and (b) to 'and'.

hospital - means premises used as a hospital as defined in the Hospitals and Health Services Act 1927 section 2(1) but excludes a nursing home.

residential care complex - means premises used

- (a) primarily as a residential complex that provides a range of accommodation, from independent living to low and high care accommodation; and
- (b) for any associated support services for meals, recreation, wellness, rehabilitation, medical, nursing, cleaning and respite care for the occupants and authorised visitors.

renewable energy facility - means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind

turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

roadhouse - means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services-

- (a) a full range of automotive repair services;*
- (b) wrecking, panel beating and spray painting services;*
- (c) transport depot facilities;*
- (d) short-term accommodation for guests;*
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies; and*
- (f) dump points for the disposal of black and/grey water from recreational vehicles.*

service station - means premises used for-

- (a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience retail nature; and/or*
- (b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles;*

- *deleting the following definitions:
advertisement; ancillary use; amenity; caravan; cultural heritage significance; environmental harm; façade; gross leasable area; local government; local planning strategy; place; premises; residential design codes; substantially commenced; zone.*
- *moving the definitions for repurposed dwelling and second hand dwelling from general definitions to land use definitions.*
- *moving the definitions for cabin and chalet from land use definitions to general definitions.*
- *including the following definitions from the model provisions:
building height; short-term accommodation; wall height*

1.16 *Amending Schedule 5 by deleting the words 'theatre' and replacing Warehouse with warehouse/storage.*

1.17 *Amending Schedule 14 by deleting the words 'under Part 7 of the Scheme'.*

1.18 *Amending the title of Schedule A and inserting the following provisions:*

Schedule A - Supplemental Provisions

Clause 61(1):

- (m) *the demolition of any building or structure except where the building or structure is:*
 - (i) *located in a place that is entered in the Register of Heritage Places under the Heritage of Western Australia Act 1990; or*
 - (ii) *the subject of an order under Part 6 of the Heritage of Western Australia Act 1990; or*
 - (iii) *included on the Heritage List under Part 7 of the deemed provisions; or*
 - (iv) *located in a heritage area designated under this Scheme.*
- (n) *any of the exempted classes of advertisements listed in Schedule 3 except in respect of a place included in the Heritage List or in a heritage area or within the Town Centre Conservation Special Control Area.*

1.19 *Renumbering the scheme provisions, tables and schedules sequentially and updating any cross referencing to the new clause numbers and deemed provisions as required and updating the Table of Contents.*

1.20 *Amending the Scheme Map legend by replacing local scheme reserves as follows:*

- *National parks and conservation to Environmental conservation*
- *Parks and recreation to Public open space*
- *Public Purposes: Ambulance, Fire Station and Council Depot to Infrastructure services*
- *Public Purposes: Cemetery to Cemetery*
- *Public Purposes: Church to Public purposes*
- *Public Purposes: Council offices to Government services*
- *Public Purposes: Dune Preservation to Environmental conservation*
- *Public Purposes: Fire Station to Emergency services*
- *Public Purposes: Freight Depot Station to Public purposes*
- *Public Purposes: Government Requirements to Government services*
- *Public Purposes: Grain handling facility to Public purposes*
- *Public Purposes: Gwalia cemetery to Cemetery*
- *Public Purposes: High school to Education*
- *Public Purposes: Historical purposes to Heritage*
- *Public Purposes: Hospital to Medical Services*

- *Public Purposes: Police to Emergency Services*
 - *Public Purposes: Primary School to Education*
 - *Public Purposes: Public Toilet to Public Purposes*
 - *Public Purposes: Railway Station to Heritage*
 - *Public Purposes: Rubbish Disposal to Infrastructure Services*
 - *Public Purposes: Water supply, sewerage and drainage to Infrastructure services*
 - *Major road to Primary Distributor Road*
2. *resolves, pursuant to the Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 (the Regulations), that Amendment 6 is a basic amendment in accordance with r.34(c) of the Regulations as it proposes to amend the Scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations;*
 3. *authorise Council officers to prepare the scheme amendment documentation.*
 4. *authorise the affixing of the common seal to and endorse the signing of the amendment documentation.*
 5. *pursuant to Section 81 of the Planning and Development Act 2005, refers Amendment 6 to the Environmental Protection Authority;*
 6. *pursuant to r.58 of the Regulations, provides Amendment 6 to the Western Australian Planning Commission."*

It has since been identified that one point was omitted from the report (and thus the subsequent motion), being the following wording:

1.10. Amend the permissibility of "Telecommunications Infrastructure" to an 'A' use across all zones

To streamline advertising processes, all Shire Councillors were advised of the error by email, and it was requested that Councillors provide their comments via email as to whether they would support an amendment to Council's previous motion to include the correct information (i.e. the Telecommunications Infrastructure provisions). At the date of this report, seven Councillors expressed support for the amendment by email, with no objections being received.

This report therefore seeks to ratify the decision of Councillors, so as to include the omitted text, and renumber the subsequent dot points in the motion.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

Scheme Amendment No. 6 includes updating the Scheme to address inconsistencies with the Deemed Provisions of the LPS Regulations as well as aligning the Scheme with the Model Provisions where possible within the limitations of a 'basic amendment'.

It is recommended that Council ratify their decision to amend their previous motion (Minute 6.9.1 of the 21 June 2019 Ordinary Meeting), as per correspondence to all Councillors via email, and include reference to telecommunications infrastructure as per the following;

- Add “1.10 Amend the permissibility of “Telecommunications Infrastructure” to an ‘A’ use across all zones”; and
- renumber the subsequent points in the motion.

OFFICER RECOMMENDATION – ITEM 7.3.5

That Minute 6.9.1 of the Ordinary Meeting of Council on 21 June 2019 be amended to read as per the following wording:

That Council:

- 1. Pursuant to Section 75 of the Planning and Development Act 2005, amend Shire of Northampton Planning Scheme No. 10 by:**
 - 1.1 Amending the Preamble and Scheme Details pages as follows:**
 - **Replace the first paragraph with ‘This Local Planning Scheme of the Shire of Northampton consists of this Scheme Text, the deemed provisions (set out in the *Planning and Development (Local Planning Schemes) Regulations 2015*), the supplemental provisions contained in Schedule A and the Scheme Maps. The Scheme should be read in conjunction with the Local Planning Strategy for the Shire.’**
 - **Replace the words ‘Scheme Text’ with ‘deemed provisions’ in the second paragraph.**

- **Delete the word 'Text' in the third paragraph.**
- **Delete the words 'District Zoning Scheme' on the 'Scheme Details' page.**
- 1.2 Amending Part 1 in accordance with Part 1 of the model provisions and inserting 'the supplemental provisions contained in Schedule A' in clause 7(1).**
- 1.3 Deleting the following in their entirety:**
 - **Parts 2, 7, 8, 9, 10 and 11.**
 - **Schedules 1, 3, 6, 7, 8, 9, 10, 13, 15, 16 and 17.**
 - **Clauses 1.7, 3.4, 3.5, 4.7.2.2, 4.7.3, 5.7, 5.10.1, 5.13.7 and 5.13.8.**
- 1.4 Amending Part 3 in accordance with Part 2 of the model provisions, including inserting the model objectives for the following reserves: environmental conservation; public open space; public purposes; government services; medical services; emergency services; infrastructure services; education; heritage; cemetery; and primary distributor road.**
- 1.5 Amending Part 4 in accordance with Part 3 of the model provisions.**
- 1.6 Amending the zones throughout the Scheme Text and on the Scheme Maps as follows:**
 - **Town Centre Zone to Centre Zone**
 - **Industry Zone to General Industry Zone**
 - **General Rural Zone to Rural Zone**
 - **Development Zone to Urban Development Zone**
- 1.7 Deleting the Rural Smallholdings Zone and Bushland Protection Zone and all references to these zones throughout the Scheme Text and Scheme Maps including development requirements specific to those zones**
- 1.8 Modifying the Zoning Table to update the following land use class names and permissibility:**
 - **Agroforestry to Tree farm**
 - **Guesthouse to Holiday accommodation**

- **Industry - General to Industry**
 - **Industry - Mining to Mining operations**
 - **Holiday Home to Holiday house**
 - **Restaurant to Restaurant/cafe**
 - **Retirement Village to Residential Care Complex**
 - **Rural pursuit to Rural pursuit/hobby farm**
 - **Showroom to Bulky goods showroom**
 - **Wind Farm or Wind Energy Facility to Renewable energy facility**
 - **Temporary Accommodation Camp to Workforce accommodation**
 - **Warehouse to Warehouse/storage**
 - **Industry - Rural to Industry - Primary Production**
 - **Amending the permissibility of 'Tourism Development' to 'A' in the 'Rural' and 'Caravan, Camping and Cabin' zones**
 - **Amending the permissibility of 'Telecommunications Infrastructure' to 'A' in all zones**
- 1.9 Deleting the following land use classes and their permissibility from the Zoning Table:**
- aged and dependent persons dwellings; amusement facility; cabin; chalet; community services depot; cultural use; dry cleaning premises; eco tourist facility; equestrian centre; factory unit building; farm stay; home business - hire; industry - hazardous; industry - noxious; lodging house; nursing home; open air display; produce store; public amusement; public utility; radio and tv installation; salvage yard; single bedroom dwelling; tourist resort; veterinary hospital; wayside stall
- 1.10 Amend the permissibility of "Telecommunications Infrastructure" to an 'A' use across all zones**
- 1.11 Adding the following note under model clause 18:**
- Note: 3. If a proposed development is identified as a 'P' use in the zoning table, but the proposed development does not comply with all of the development standards and requirements of this Scheme then it is to be treated as a 'D' use.**
- 1.12 Amending Part 5 in accordance with Part 4 of the model provisions, including:**

- retaining clauses 4.7 and 5.8 to 5.13 under 'General Development Standards and Requirements'.
- inserting State Planning Policy 2.5 – Rural Planning under the list of other State Planning Policies to be read as part of Scheme
- inserting the word 'is' between the words 'road' and 'provided' in clause 5.9.3(a).
- shifting the provisions under clause 5.10.3 to clause 5.13.5 and inserting the additional clause:-

Tourism development in the Rural Zone:-

 - shall be designed, constructed, operated and of a scale so as not to destroy the natural resources and qualities; and
 - should utilise sustainable power, have a low energy demand through incorporation of passive solar design, provide for water consumption, ecologically sensitive waste processing and disposal with no pollutant product
- inserting the following under clause 5.11.5:

Note: Development approval is not required for exempted classes of advertisement listed in Schedule 2.
- modifying the table of carparking requirements to update the following land use class names:

Agroforestry to Tree farm
Guesthouse to Holiday accommodation
Industry - General to Industry
Industry - Rural to Industry – Rural/Industry - Primary Production
Industry - Mining to Mining operations
Holiday Home to Holiday house / Holiday accommodation
Restaurant to Restaurant/café
Retirement Village to Residential care complex
Rural pursuit to Rural pursuit/hobby farm
Showroom to Bulky goods showroom
Wind Farm or Wind Energy Facility to Renewable energy facility
Temporary Accommodation Camp to Workforce accommodation
Warehouse to Warehouse/storage
- deleting the following land use classes from the table of carparking requirements:

aged and dependent persons dwellings; amusement facility; bank, building society, post office; cabin, chalet, community services; cultural use; dry cleaning premises; eco tourist facility; equestrian centre; factory unit building; farm stay; guesthouse; home business - hire; industry - hazardous; industry - noxious; lodging house; open air display; public amusement; public utility; radio and tv installation; single bedroom dwelling; tourist resort; veterinary hospital.

- deleting all notes under the table of carparking requirements and deleting the words 'excludes bank, building society, post office' in the Table.
- converting clauses 5.13.1.1 to 5.13.1.13 to Footnotes.
- deleting the sub-headings 'Residential Development', 'Mixed Use Development' and 'Plot Ratio' under clause 5.13.3.
- amending the words "all factory unit buildings" to "all factory unit industrial buildings industrial buildings or structures used for production or storage areas" under clause 5.13.4.2.2
- adding the words 'or in a provision of the Scheme that applies the R-Codes' to model clause 25(4).
- replacing the heading of model clause 32 to 'General development standards and requirements'.
- replacing the heading of model clause 33 to 'Site specific development standards and requirements'.
- adding the following to model clause 32(2): Where an inconsistency arises between the standards and requirements contained in clause 32 and clause 33, those in clause 33 prevail.
- replacing the words in model clause 34(1) to: *additional site and development requirements* means any site or development requirement contained in the Scheme.
- adding the following to model clause 34(2): except for development in respect of which the R-Codes apply or variations to land use permissibility contained in the zoning table.

1.13 Amending Part 6 in accordance with Part 5 of the model provisions, including:

- **adding the following to clause 6.1:**

(3) The provisions contained in a Special Control Area apply in addition to the provisions that apply to the underlying zone.
- **amending 6.3.3.1(a) to: The local planning strategy and the purpose and intent of the Moresby Range Landscape Protection SCA.**
- **deleting the following from Clause 6.3.3.1(b): The local government may consider supporting subdivision applications where i) the subdivision proposed for land within the Rural Smallholdings zone is consistent with the Local Planning Strategy and the purpose and intent of and the Moresby Range Landscape Protection SCA.**

1.14 Deleting the following terms and replacing them with the corresponding term throughout the Scheme Text:

- **planning approval with development approval**
- **council replaced with local government**
- **Local Government Authority with local government**
- **Council of a municipality with local government**
- **Development Plan with Structure Plan or local development plan (as applicable)**
- **Department of Mines and Petroleum with Department responsible for mining and industry regulation**
- **Department of Water with Department responsible for water and environmental regulation**

1.15 Amending the following clauses by removing the cross reference to the clause deleted and replacing them as follows:

- **Clause 5.7 with Part 4 of the deemed provisions**
- **Clause 8.2(f) with Clause 61(1)(o) of the deemed provisions**
- **Clause 9.2(d) with Clause 63 of the deemed provisions**

1.16 Amending Schedule 1 in accordance with Division 1 and 2 of the model provisions, including:

- refining the following definitions as follows:

animal husbandry - intensive: means premises used for keeping, rearing or fattening of alpacas, beef, and dairy cattle, goats, pigs, poultry (for either egg or meat production), rabbits (for either meat or fur production), sheep and other livestock in feedlots, sheds or rotational pens; but excludes agriculture extensive.

bulky goods showroom - update definition by replacing the word 'or' between subclause (a) and (b) to 'and'.

hospital - means premises used as a hospital as defined in the *Hospitals and Health Services Act 1927* section 2(1) but excludes a nursing home.

residential care complex - means premises used

- (a) primarily as a residential complex that provides a range of accommodation, from independent living to low and high care accommodation; and
- (b) for any associated support services for meals, recreation, wellness, rehabilitation, medical, nursing, cleaning and respite care for the occupants and authorised visitors.

renewable energy facility - means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.

roadhouse - means premises that has direct access to a State road other than a freeway and which provides the services or facilities provided by a freeway service centre and may provide any of the following facilities or services-

- (a) a full range of automotive repair services;
- (b) wrecking, panel beating and spray painting services;
- (c) transport depot facilities;
- (d) short-term accommodation for guests;
- (e) facilities for being a muster point in response to accidents, natural disasters and other emergencies; and
- (f) dump points for the disposal of black and/grey water from recreational vehicles.

	<p>service station - means premises used for-</p> <p>(a) the retail sale of petroleum products, motor vehicle accessories and goods of an incidental or convenience retail nature; and/or</p> <p>(b) the carrying out of greasing, tyre repairs and minor mechanical repairs to motor vehicles;</p>
	<ul style="list-style-type: none"> deleting the following definitions: <p>advertisement; ancillary use; amenity; caravan; cultural heritage significance; environmental harm; façade; gross leasable area; local government; local planning strategy; place; premises; residential design codes; substantially commenced; zone.</p> moving the definitions for repurposed dwelling and second hand dwelling from general definitions to land use definitions. moving the definitions for cabin and chalet from land use definitions to general definitions. including the following definitions from the model provisions: <p>building height; short-term accommodation; wall height</p>
1.17	Amending Schedule 5 by deleting the words 'theatre' and replacing Warehouse with warehouse/storage.
1.18	Amending Schedule 14 by deleting the words 'under Part 7 of the Scheme'.
1.19	<p>Amending the title of Schedule A and inserting the following provisions:</p> <p>Schedule A - Supplemental Provisions</p> <p>Clause 61(1):</p> <p>(m) the demolition of any building or structure except where the building or structure is:</p> <p>(i) located in a place that is entered in the Register of Heritage Places under the <i>Heritage of Western Australia Act 1990</i>; or</p> <p>(ii) the subject of an order under Part 6 of the <i>Heritage of Western Australia Act 1990</i>; or</p> <p>(iii) included on the Heritage List under Part 7 of the deemed provisions; or</p>

	<p>(iv) located in a heritage area designated under this Scheme.</p> <p>(n) any of the exempted classes of advertisements listed in Schedule 3 except in respect of a place included in the Heritage List or in a heritage area or within the Town Centre Conservation Special Control Area.</p>
1.20	Renumbering the scheme provisions, tables and schedules sequentially and updating any cross referencing to the new clause numbers and deemed provisions as required and updating the Table of Contents.
1.21	<p>Amending the Scheme Map legend by replacing local scheme reserves as follows:</p> <ul style="list-style-type: none"> • National parks and conservation to Environmental conservation • Parks and recreation to Public open space • Public Purposes: Ambulance, Fire Station and Council Depot to Infrastructure services • Public Purposes: Cemetery to Cemetery • Public Purposes: Church to Public purposes • Public Purposes: Council offices to Government services • Public Purposes: Dune Preservation to Environmental conservation • Public Purposes: Fire Station to Emergency services • Public Purposes: Freight Depot Station to Public purposes • Public Purposes: Government Requirements to Government services • Public Purposes: Grain handling facility to Public purposes • Public Purposes: Gwalia cemetery to Cemetery • Public Purposes: High school to Education • Public Purposes: Historical purposes to Heritage • Public Purposes: Hospital to Medical Services • Public Purposes: Police to Emergency Services • Public Purposes: Primary School to Education • Public Purposes: Public Toilet to Public Purposes • Public Purposes: Railway Station to Heritage • Public Purposes: Rubbish Disposal to Infrastructure Services • Public Purposes: Water supply, sewerage and drainage to Infrastructure services • Major road to Primary Distributor Road

- 2. resolves, pursuant to the Regulation 35(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), that Amendment 6 is a basic amendment in accordance with r.34(c) of the Regulations as it proposes to amend the Scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2 of the Regulations;**
- 3. authorise Council officers to prepare the scheme amendment documentation.**
- 4. authorise the affixing of the common seal to and endorse the signing of the amendment documentation.**
- 5. pursuant to Section 81 of the *Planning and Development Act 2005*, refers Amendment 6 to the Environmental Protection Authority;**
- 6. pursuant to r.58 of the Regulations, provides Amendment 6 to the Western Australian Planning Commission.**

7.3.6 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 9 July 2019
REPORTING OFFICER: Deb Carson/Michelle Allen – Planning Officers

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
030	David O'Meara	LOT 272 (NO. 81) EXPLORER AVENUE, KALBARRI	SINGLE DWELLING	6 June 2019
031	Redink Homes Midwest	LOT 926 (NO. 14) CROCOS CIRCUIT, KALBARRI	SINGLE DWELLING	7 June 2019
032	Kalbarri Scenic Flights	LOT 1 (NO. 38 / UNIT 1) GREY STREET, KALBARRI	HOME BUSINESS RENEWAL – BOOKING OFFICE	12 June 2019
033	MJ Mullane	LOT 359 (NO. 63) BATEMAN STREET, NORTHAMPTON	HOME OCCUPATION RENEWAL – PRODUCTION OF PICKLES / CHUTNEYS/ FRESH PRODUCE	12 June 2019
034	SK Hicks	LOT 12 (NO. 27) FOURTH AVENUE, NORTHAMPTON	HOME OCCUPATION RENEWAL– HAIRDRESSING	12 June 2019
035	J Passalacqua	LOT 7 (NO. 163) HARVEY ROAD, EAST BOWES	HOME BUSINESS RENEWAL – ART TUITION	12 June 2019

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036	K Irvin	LOT 219 (NO. 26) AUGER STREET, KALBARRI	HOME OCCUPATION RENEWAL – HAIRDRESSING	25 June 2019
037	Co-operative Bulk Handling Ltd	LOT 11 (NO. 2) BINNU ROAD WEST, BINNU	DEVELOPMENT APPROVAL – WEIGHBRIDGE AND HUT	20 June 2019

OFFICER RECOMMENDATION – ITEM 7.3.6	for Council Information
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LATE ITEMS TOWN PLANNING**CONTENTS**

7.3.7	PROPOSED BOUNDARY FENCING – R-CODE VARIATIONS – LOT 36 (NO. 12) CASTAWAY STREET, KALBARRI	1
7.3.8	SUBDIVISION APPLICATION - PROPOSED THREE (3) LOT SUBDIVISION – LOTS 995 AND 996 (NO. 29) ATKINSON CRESCENT, KALBARRI	27

7.3.7 PROPOSED BOUNDARY FENCING – R-CODE VARIATIONS – LOT 36 (NO. 12) CASTAWAY STREET, KALBARRI

LOCATION:	Lot 36 (No. 12) Castaway Street, Kalbarri
APPLICANT:	Claire and Tony Stringer
OWNER:	Claire and Tony Stringer
FILE REFERENCE:	10.6.1.1 / A3382
DATE OF REPORT:	10 July 2019
REPORTING OFFICER:	Debbie Carson – Planning Officer
APPENDICES:	
1.	Copy of previously approved plans for P/A 2015-006
2.	Current Building Plans for front and boundary fence

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

Council is in receipt of an application for the development of a front boundary fence upon Lot 36 (No. 12) Castaway Street, Kalbarri. Council consideration is required due to there being a variation to the 'Deemed-to-Comply' provisions of the Residential Design Codes (R-Codes), and the proposal being considered to not sufficiently address the Design Principles of those R-Codes. The Application proposed a front boundary fence whereby the returns (i.e. the side boundaries that are located within the primary street setback area) are proposed to be constructed using solid, non-visually permeable materials.

This report recommends Council not support the applicant's request for full solid side boundary fencing within the first 4.8 metres of the primary street setback area, and that Council instead grants development approval to the boundary fence subject to conditions, including that the front 4.8 metres of the side fencing be visually permeable above a height of 1.2 metres.

LOCALITY PLANS:

Figure 1. Locality plan of Lot 36 (No.123) Castaway Street, Kalbarri

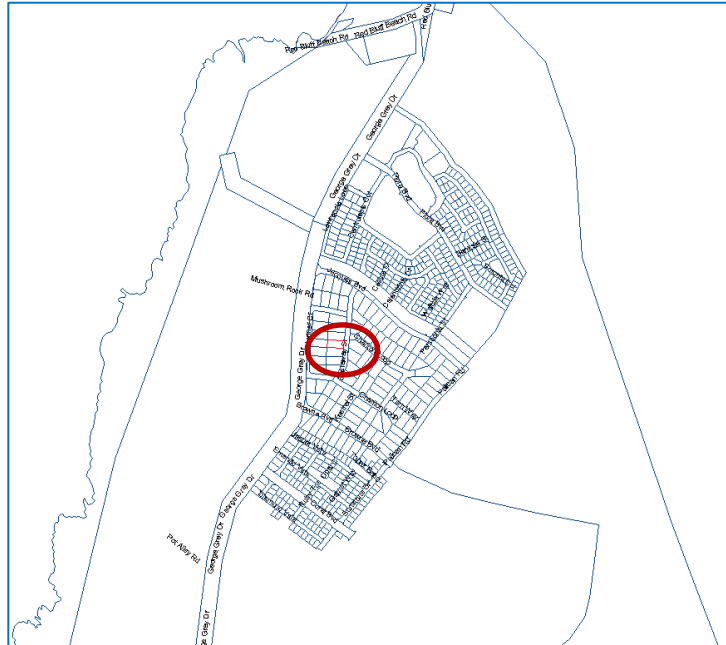


Figure 2. Locality plan of Lot 36 (No.123) Castaway Street, Kalbarri



BACKGROUND:

An Application for Development Approval has been received from the landowners of Lot 36 (No. 12) Castaway Street, Kalbarri, for the construction of a front and side boundary fence. Whilst side boundary fences are typically not a matter requiring planning approval (rather they are a matter to be negotiated and determined between adjoining landholders in accordance with the *Dividing Fences Act 1961*), any boundary fence located within the primary street setback area (as determined by the *State Planning Policy 7.3 – Residential Design Codes*) is a matter for town planning consideration.

In February 2015 an application for planning approval was considered by Council, whereby the Applicant proposed to construct a retaining wall upon the northern boundary of Lot 36 (No. 12) Castaway Street, Kalbarri. The application was brought before Council at that time as the application did not comply with the requirements of the *Residential Design Codes of Western Australia 2013*. Excerpts of the Agenda report for that application is provided below:

“The application proposes the construction of a retaining wall along the northern side boundary of the lot to a maximum height of 1.2 metres. The proposed retaining wall will be 40 metres in length.”

“As the proposal does not comply with Sections 5.3.7 – Site Works and 5.3.8 – Retaining Walls of the R-Codes it is a requirement that any affected adjoining landowners are consulted.

On 15 January 2015, Shire staff wrote to the adjoining landowner to the North (Lot 37) seeking their comment upon the proposal. The landowner was given 14 days in which to provide the Shire with comment. No response was received from the landowner.

During initial discussions between the Applicant and the adjoining landowner it was made clear that the owners of Lot 37 were not supportive of the retaining wall along the property boundary and were concerned about the impact it would have on visual privacy.”

At the February 2015 meeting, Council granted approval to the proposed retaining wall with a number of conditions imposed, as per the following motion:

“That Council grant Planning Approval to a retaining wall on Lot 36 (No. 12) Castaway Street, Kalbarri subject to the following conditions:

1. *Development shall be in accordance with the attached approved plan(s) dated 20 February, 2015 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;*
2. *If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;*
3. *A building permit shall be issued by the local government prior to the commencement of any work on the site;*
4. *Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;*
5. *In the case of the retaining wall on the property boundary, the finish of the retaining wall on the affected adjoining landowner's side is to be finished to a forked/pointed standard to the approval of the Local Government; &*
6. *A 1.5m fence is required to be erected atop the retaining wall to the approval of the Local Government.*

Advice Note

Note 1: Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.

Note 2: If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice."

Whilst the retaining wall (the subject of the above approval) has been constructed and completed as per the Planning Approval, Condition No. 4 has not been completed and no fence has been erected upon the retaining wall, resulting in non-compliance of Condition No. 4 of P/A 2015-006. The fence design that was approved at the time incorporated the retaining wall with a semi-visually

permeable timber slatted screening top portion, as shown in the attached approved plans of previous approval P/A 2015-006, at **Appendix 1**.

It is noted for Council information that the previous approval was also assessed and approved based upon site plans that have now been identified as being incorrectly drawn, whereby the start of the retaining wall appeared to be setback some distance from the front property boundary. The retaining wall was actually to be built up to align with the front property boundary, however this was not shown on the site plan provided by the Applicant at the time.

A new Application for Development Approval has now been received from the landowners, with the Applicant requesting clarification as to whether they could commence construction of the side boundary fence under the previous approval, or whether a new approval was required. The question was raised due to the length of time that had passed since the previous approval was issued.

The Applicant was advised that the construction of the side boundary fence could proceed as long as it was constructed in accordance with the provisions of the Residential Design Codes, namely that the first 12 metres of the side boundary fences were to be visually permeable above 1.2m. Further options were also made available to the Applicant, as per the following correspondence:

“Further to our discussion and correspondence, I’ve spoken with our Senior Planner, reviewed the previous approval for the retaining wall and taken a quick drive by of your property yesterday afternoon while I was in Kalbarri.

*With regard to the side boundary fence, a 1.5m high fence may be constructed now (although this would still be subject to issuance of a building permit), however the front 12m of that side boundary would have to be **visually permeable** in accordance with the State Planning Policy 7.3 – Residential Design Codes (R-Codes), for the construction of the side fence to be able to proceed straight away without further planning approval being required. That is, the first 12 metres of the side boundary fence would need to be visually permeable above 1.2m from the natural ground level (for example, using slats with gaps between them, at heights above 1.2m).*

Should you wish to continue to pursue the solid 1.5m wall spanning the full 40m length of the retaining wall, then this will form part of the new application for development approval (which you have already lodged with the Shire). A solid 40m side fence would need to be advertised to adjoining landowners for a period of 14 days, and

then taken to the next available Council meeting for Council determination, as a solid wall neither meets the deemed-to-comply provisions of section 5.2.4 of the R-Codes nor the design principles relating to street walls and fences. This means I can't approve the fence under delegation, and the application must be determined by Council.

As a third option, you may wish to consider applying for a reduction of the 12m (visually permeable fence) requirement down to 6 metres, which is roughly in line with the front verandah posts of your house, and which would be considered an acceptable compromise from the local government perspective. We would still need to advertise the proposal to adjoining landowners, however we may be able to then approve that side boundary fence, as well as the front fence, under delegation without having to wait for a Council meeting (subject to not receiving a written objection from an adjoining landowner).

I will await to hear from you as to whether you wish to:

- (a) continue with the full solid side wall proposal, and await a Council decision;*
- (b) construct the side fence in accordance with the R-Codes such that the first 12m of side boundary fence is visually permeable above 1.2m (with this option you can start construction as soon as a building permit is granted)*
- (c) modify the design of the first 6 metres of the side boundary fences, such that the fences are visually permeable at least above 1.2m, with may allow us to speed up the process and approve the plans under delegation.*

Please also note that the above matters are in relation to achieving planning approval only. Building approval (i.e. obtaining a building permit) is still required before any works can proceed on site."

In response to this correspondence, the Applicant requested a reduction of the proposed renegotiated 6m setback to 4.8m, offering the following justification:

"Tony and I have gone through the plans at length and read through each suggestion you have provided. We thought about modifying the design so the first six metres would be permeable like the front fence. The only issue is the spacing between each piers is 2.4 metres. It would look out of place. Can we please have the first 4.8 metres

as permeable slatted fencing instead? That way all the brick piers would be in line and not look out of place”

Subsequent advice was thereafter received from the Applicant as per the following:

“The reason we want to have solid fences is not just a privacy from neighbours (once we have some) but also to prevent the dogs from barking. We had a ranger come out yesterday due to them barking. They are barking because they see everyone and everything. The fencing will stop that. If you happen to reject the proposed 4.8 meter proposed permeable side, we will have to take it to the shire on the 19th and ask for solid fencing on the sides all the way up to the corner of each side but the front fence remaining permeable as per plans submitted.”

Advertising to adjoining landowners was undertaken commencing 2 July 2019 and finishing on 16 July 2019. Advice to those landowners proposed that the first 4.8 metres of the side boundary fence was to be permeable slatted fencing (rather than solid fencing) as per the Applicant’s correspondence at that point in time.

However since advertising was commenced, the Applicant has reconsidered their proposal to have the first 4.8 metres of the side boundary fence visually permeable, and has advised the following:

“My husband and I have spoken at great lengths with regards to the side fencing. We have driven around the majority of the hill and town site and not seen any fences that meet the 6 metre permeable requirement. Every property that we have seen, all the side fences are all solid built right up to the front of their boundaries.

We would therefore like to stick to our original plans of solid fencing on the sides of our property and the slatted fencing (as photo already supplied) across the front.”

State Administrative Tribunal precedent

In addition to the above, it is also noted for Council information that other front boundary fences within the Brownes Farm R5 Residential Area (as specified by the Shire’s Local Planning Policy for Street Walls and Front Fences in Kalbarri Residential Areas) have been subject to State Administrative Tribunal decisions, where it has been upheld by the Tribunal that front fences (including side returns) within the primary street setback area are required to comply with the provisions of the *State Planning*

Policy – Residential Design Codes. In this regard, the following information is also provided:

In the matter of *Bramwell v Shire of Northampton DR/142 of 2006*, the State Administrative Tribunal upheld the provisions of the Residential Design Codes and the Shire of Northampton's 'Street Walls and Fences in Kalbarri Residential Areas' Local Planning Policy, and made an Order as follows:

"The decision under review is set aside and the following decision is substituted in lieu thereof:

"Planning approval (including retrospective planning approval, as the case requires) is granted for the erection of certain fences on the subject land as shown on the attached plan (initialed by the Parties in the Tribunal on 19 July 2006) in accordance with the following conditions:

- (a) the existing small fence on the western side of the shed is permitted to remain at 1.8 metres in height in its existing state; and*
- (b) the existing fence on the eastern side of the shed is permitted to remain at 1.8 metres in total height provided that the portion of the fence exceeding 1.2 metres in height is made visually permeable to the standard prescribed in the R Codes at clause 2.2 – this development to be completed no later than six months from 30 July 2006; and*
- (c) the existing fence on the eastern side of the property connecting with the eastern boundary is to be reduced to a total height of 1.2 metres – this development completed no later than 12 months from 30 July 2006."*

The Order above required that those fences located within the primary street setback area of the property be reduced at least to 1.2m, with any fences above that height to be made visually permeable in accordance with the Residential Design Codes.

The Proposal

The Application for Development Approval (as per Applicant's most recent advice) proposes front and side boundary fencing as per the following specifications (refer to **Appendix 2** for building plans/drawings):

- The front boundary fence to span the full front boundary length, with openings for two driveway access points and a pedestrian gated access,

and with a cut out section to avoid an existing water metre in the northern corner. The front fence design comprises supporting, capped brick piers to 1.6m in height, and with a base brick wall as infill between the piers to a height of 0.35m and with slatted panelling as infill above that low wall (an example fence, similar to the front fence proposed, is included within **Appendix 2**). No details regarding driveway gates has been provided.

- The proposed northern side boundary fence comprises brick pier supports sitting atop the existing retaining wall, and with solid Colorbond infill between the brick piers to a height of 1.6m.
- No information has been provided regarding the southern boundary side fence, however an existing fence is already in-situ for most part of the southern boundary, and it is assumed the Applicant requires the remaining boundary to be fenced using solid fencing of similar design to that of the northern boundary wall.

COMMUNITY & GOVERNMENT CONSULTATION:

This Application has been advertised to the northern and southern adjoining landowners for a period of 14 days, commencing on 2 July 2019 and concluding on 16 July 2019. During the advertising period, no submissions were received.

FINANCIAL & BUDGET IMPLICATIONS:

The Applicant has paid a development application fee of \$147.00 under the Shire's 'Planning Services Fees 2019/2020'.

Additionally, should Council refuse this application or impose conditions to modify the proposed development as presented, and the Applicant proceed to exercise their right of appeal, costs are likely to be imposed on the Shire through its involvement in the appeal process.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

State: Planning and Development (Local Planning Schemes) Regulations 2015

State: State Planning Policy 7.3 – Residential Design Codes Volume 1

Local: Shire of Northampton Local Planning Scheme No. 11

Shire of Northampton Local Planning Scheme No. 11

The land is zoned "Residential R5" under the *Shire of Northampton's Local Planning Scheme No. 11* with the objectives of the Residential Zone being:-

- *“To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- *To provide for a range of non-residential uses, which are compatible with and complementary to residential development.”*

The following relevant provisions also apply under the *Local Planning Scheme No. 11*:-

“Part 4: GENERAL DEVELOPMENT REQUIREMENTS

4.1 R-CODES

4.1.1 The R-Codes, modified as set out in clause 4.2, are to be read as part of this Scheme.

4.2 MODIFICATION OF R-CODES

The general site requirements are set out in Table 1 of the Residential Design Codes.”

State Planning Policy 7.3 - Residential Design Codes Volume 1 (2019)

Residential development including front fencing (and side returns within the primary street setback area) are governed by the Residential Design Codes (R-Codes). A front boundary fence is considered an associated structure of a Single House, where (in addition to the single house) developments of the following type should be considered:

“the erection or extension to a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool”

The *Residential Design Codes* (R-Codes) are formulated using a modified “performance” approach. The “Deemed-to-Comply” provisions contained in the R-Codes provide a means by which development can be assessed as compliant, while the “Design Principles” allow the possibility of other ways of achieving an acceptable outcome.

In accordance with *State Planning Policy 7.3 Residential Design Codes Volume 1*, this Application for Development Approval was assessed under the following requirements:-

2.2.2 - Where a proposal for a single house*:

- (a) *does not satisfy the deemed-to-comply provisions; and*
- (b) *proposes to address a design principle of Part 5 of R-Codes Volume 1; an application for development approval under the scheme shall be made and determined prior to the issuing of a building permit.*

Note:

** includes the erection or extension to a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool – refer to schedule 2, clause 61 (c) and (d) of the Planning and Development (Local Planning Schemes) Regulations 2015 (as amended)."*

2.4 Judging merit of proposals

Where a proposal does not meet deemed-to-comply provision(s) of the R-Codes Volume 1 and addresses design principle(s), the decision-maker is required to exercise judgement to determine the proposal.

Judgement of merit is exercised only for specific element(s) of a proposal which do not satisfy the relevant deemed-to-comply provision(s).

The R-Codes also specify the following in relation to Street Walls and Fences, with Section 5.2.4, sub-clause C4, stating:

"Front fences within the primary setback area that are visually permeable above 1.2m of natural ground level, measured from the primary street side of the front fence."

with the minimum Primary Street Setback distance being 12 metres for the Residential R5 zone, as specified by Table 1 of the R-Codes.

As the proposed fence does not meet the above Deemed-to-Comply provisions (proposing a solid non-visually permeable wall to height 1.6m with nil setback from the front lot boundary), Council must give consideration as to whether the proposed development is able to sufficiently address the Design Principles of the Residential Design Codes, as per the following provisions:

“P4 Front fences are low or restricted in height to permit surveillance (as per Clause 5.2.3) and enhance streetscape (as per clause 5.1.2), with appropriate consideration to the need:

- for attenuation of traffic impacts where the street is designated as a primary or district distributor or integrator arterial; and*
- for necessary privacy or noise screening for outdoor living areas where the street is designated as a primary or district distributor or integrator arterial.”*

It is considered that the proposed solid boundary fence, to be located within the 12 metre primary street setback area, does not sufficiently address the Design Principles as specified above, and this is discussed further in the Comments section of this report.

POLICY IMPLICATIONS:

Local: Shire of Northampton Local Planning Policy – Street Walls & Front Fences in Kalbarri Residential Areas 2018

Shire of Northampton Local Planning Policy – Street Walls & Front Fences in Kalbarri Residential Areas 2018

Council adopted a Local Planning Policy in August 2018 which guides Council's decision making on the matter of street walls and front fences in Kalbarri. This Policy applies to the residential land contained within the Scheme Area of the Kalbarri Local Planning Scheme No. 11, and is further broken into 3 areas:

- : 3.3 Established Northern Residential Areas
- 4.2 Brownes Farm R5 (2,000m²) Residential Area; and
- 4.3 Other Residential Areas.

The following provisions of the Local Planning Policy provides guidance for fences in the Brownes Farm R5 Residential Area, which is also the locality of the Applicant's land pertaining to this application:-

“4.2 Brownes Farm R5 (2,000m²) Residential Area

4.2.1 Given the location of this area near the coastal portions of the Kalbarri National Park, and the general sense of openness that is associated with ‘larger’ lot sizes, it is considered inappropriate that front walls and fences should be built higher than 1.2m.

4.2.2 *Protection from noise and headlight glare is not applicable in this area and the size of the lots ensures that there will always be alternatives for outdoor living areas not to be located in the front setback."*

A Local Planning Policy shall not bind Council in respect of any application for Planning Consent but Council shall take into account the provisions of the policy and objectives which the policy was designed to achieve before making its decision.

STRATEGIC IMPLICATIONS:

Nil.

COMMENT:

Original Planning Application and Approval for Retaining Wall (Feb 2015)

The original application for planning approval was granted in February 2015 by Council for a retaining wall to be constructed along the northern lot boundary of Lot 36 (No. 12) Castaway Street. Condition No. 2 required that the development be "substantially completed within a period of 2 years". It is considered that, whilst the retaining wall which was the subject of the application was substantially completed, Condition No. 4 (which required the construction of a boundary fence) was not fulfilled, which has resulted in non-compliance of Condition No. 4 of the Planning Approval P/A 2015-006. Condition No. 4 was applied so as to address the concerns of the adjoining property owner in relation to visual privacy and overlooking at that time. The approved northern boundary fence design at that time was different to that proposed now (the design of the then-approved fence is attached in **Appendix 1**). Furthermore, as noted elsewhere in this report, the previous site plan provided by the Applicant did not identify the correct location of the front property boundary. Notwithstanding this, the Condition relating to the construction of the boundary fence required that the fence be "to the approval of the Local Government". In February 2015, Council would have been guided by the *State Planning Policy 3.1 – Residential Design Codes* (now superseded by subsequent versions) which, even then, required a primary street setback area of 12m within the R5 zone, and for front walls and fences within the primary street setback area to be "visually permeable 1.2m above natural ground level".

Based upon the above information, it is considered that the Applicant would have been able to proceed with the construction of the northern boundary fence so as

to comply with Condition No. 4 of P/A 2015-006, subject to being able to meet the acceptable development provisions (now the deemed-to-comply provisions) of the Residential Design Codes.

As the Applicant wishes to vary the Residential Design Codes provisions (and also vary the design of the fence such that it is different to the design that was previously approved), then the front 12m of the side boundary fencing must also be subject to assessment under the new Application for Development Approval, and this is therefore discussed further below.

Current Application for Development Approval

The Applicant has now lodged a new application for a front and side boundary fence that will comprise a visually permeable front fence (constructed from brick and timber/tin slatted panels), and solid northern and southern boundary fences to a height of 1.6 metres. Whilst it is considered that the proposed front boundary fence meets the Deemed-to-Comply provisions of the *Residential Design Codes* (being visually permeable at least above 1.2metres), it is considered that the returns (i.e. the first 12 metres of the northern and southern side boundary fences, being the side boundary fences located within the primary street setback area) do not meet those Deemed-to Comply provisions. Therefore, consideration must be given as to whether the proposed development sufficiently addresses the Design Principles of the R-Codes.

The Design Principles require that front fences are to be low or restricted in height so as to permit surveillance and enhance streetscape (with appropriate consideration being given to the need for the attenuation of traffic impacts and for necessary privacy or noise screening for outdoor living areas, if the street is a primary or district distributor or integrator arterial road). The street is considered to be neither a primary or district distributor or arterial road (the road is designated as an access road under the Mainroads WA Road Hierarchy). Furthermore, a full solid fence within the primary street setback area is considered to neither permit surveillance nor enhance streetscape. Based upon the above reasoning, it is therefore considered that the front portions of the side boundary fences as proposed do not sufficiently address the Design Principles of the Residential Design Codes.

The Applicant has provided some justification in relation to the proposed solid side boundary fencing, stating that they would like to construct the solid fence so as to create a visual barrier between the street and the Applicant's dogs so as to mitigate their dogs from barking. It is considered that there are alternative solutions to prevent their dogs from having views to the street, which might include

constructing an internal fence that is not located within the primary street setback area so as to create the required visual barrier.

With regard to the Applicant's statement suggesting that other Kalbarri properties do not meet the visual permeability requirements as per the *Residential Design Codes* and the Shire's *Local Planning Policy for Street Walls & Front Fences in Kalbarri Residential Areas*, the following additional information is provided to Council for their consideration:

- No specifics are given as to the location, height or type of fences used upon the other properties mentioned by the Applicant. The Applicant has advised the location of these fences as being "*the hill and town site*". Agreeably, most of those properties would be expected to fall within the Residential zoning, but many would also likely be located outside of the Browne Farm R5 area (the Browne Farm R5 area is specified within the Shire's *Local Planning Policy* and is the area in which the Applicant's property is located). Other fences, which may (upon general observation) look as though they are non-compliant, are likely to in fact meet the setback provisions for their property zoning. For example, within the R50/60 zone, a minimum primary street setback of only 2 metres is required under the R-Codes, as minimum setback distances vary in accordance with the property zoning and lot size. Some of the fences as described by the Applicant may also not be built up to property boundary lines, however this cannot be duly ascertained without comparing the line of the fence with the cadastral boundaries of each individual property. Other fences and walls may never have received planning approval, or may have been modified to cover sections previously required to be visually permeable, however this also cannot be duly ascertained (or followed up for compliance) based upon the limited information that has been provided by the Applicant. Furthermore, some of these properties may be located upon primary or district distributor or integrated arterial roads and therefore meet the Design Principles of the R-Codes and may have therefore been granted approval on that basis.

Therefore, based upon all of the above factors, a comparison to any other existing fences and this application is both impractical and irrelevant. Council should base their decision upon the provisions of the *Residential Design Codes* and their *Local Planning Scheme* and *Local Planning Policies* when determine the application.

- It is noted to Council that the *Local Planning Policy Street Walls & Front Fences in Kalbarri Residential Areas* has been used for guiding Council in decisions since its adoption in 2004. Fences constructed prior to that date

may not have had the same restrictions and requirements as those that exist now, and therefore a comparison with those fences and walls also cannot be drawn to this application.

- Council has been guided by the provisions of the *Residential Design Codes* and its *Local Planning Policy for Street Walls & Front Fences in Kalbarri Residential Areas* for a number of years, and have demonstrated a consistent approach to the assessment of walls and fences within the primary street setback area, requiring those fences to be visual permeable above 1.2 metres. This stance has been further supported and reiterated by the State Administrative Tribunal in the case of *Bramwell v Shire of Northampton DR/142 of 2006*, whereby an Order in relation to the subject property (also located within the Brownes Farm R5 area) required that the front fence was to maintain visual permeability above 1.2m.

With regard to the appropriate distance that visual permeability should be maintained along the northern and southern side boundaries, it is considered that a distance of 4.8 metres (which had previously been proposed by the Applicant before it was withdrawn) would, in part, address the Design Principles of the Residential Design Codes. Visual permeability above 1.2 metres for the first 4.8 metres of the side boundaries would permit surveillance and enhance the streetscape to an appropriate degree. It is also noted that the dwelling is setback approximately 6 metres from the front property boundary (in accordance with the compensating rule and provision 5.1.2 (C2.1 (iii)) of the R-Codes) and therefore solid fencing at least behind this 6m line would be considered appropriate, so as to address the visual privacy concerns of the northern adjoining landowner that were raised in the previous retaining wall planning application.

VOTING REQUIREMENT:

Simple Majority Required.

CONCLUSION:

It is recommended that Council determine not to support the request of the Applicant for solid side boundary walls up to the front property boundary, on the basis that the proposal does not meet the provisions of the *Residential Design Codes* nor the *Local Planning Policy for Street Walls & Front Fences in Kalbarri Residential Areas*. It is further recommended that the Application for Development Approval be approved subject to a number of conditions, including that the front 4.8 metres of the southern and northern side boundaries be visually permeable

above 1.2 metres, so as to be in accordance with the provisions of the Residential Design Codes.

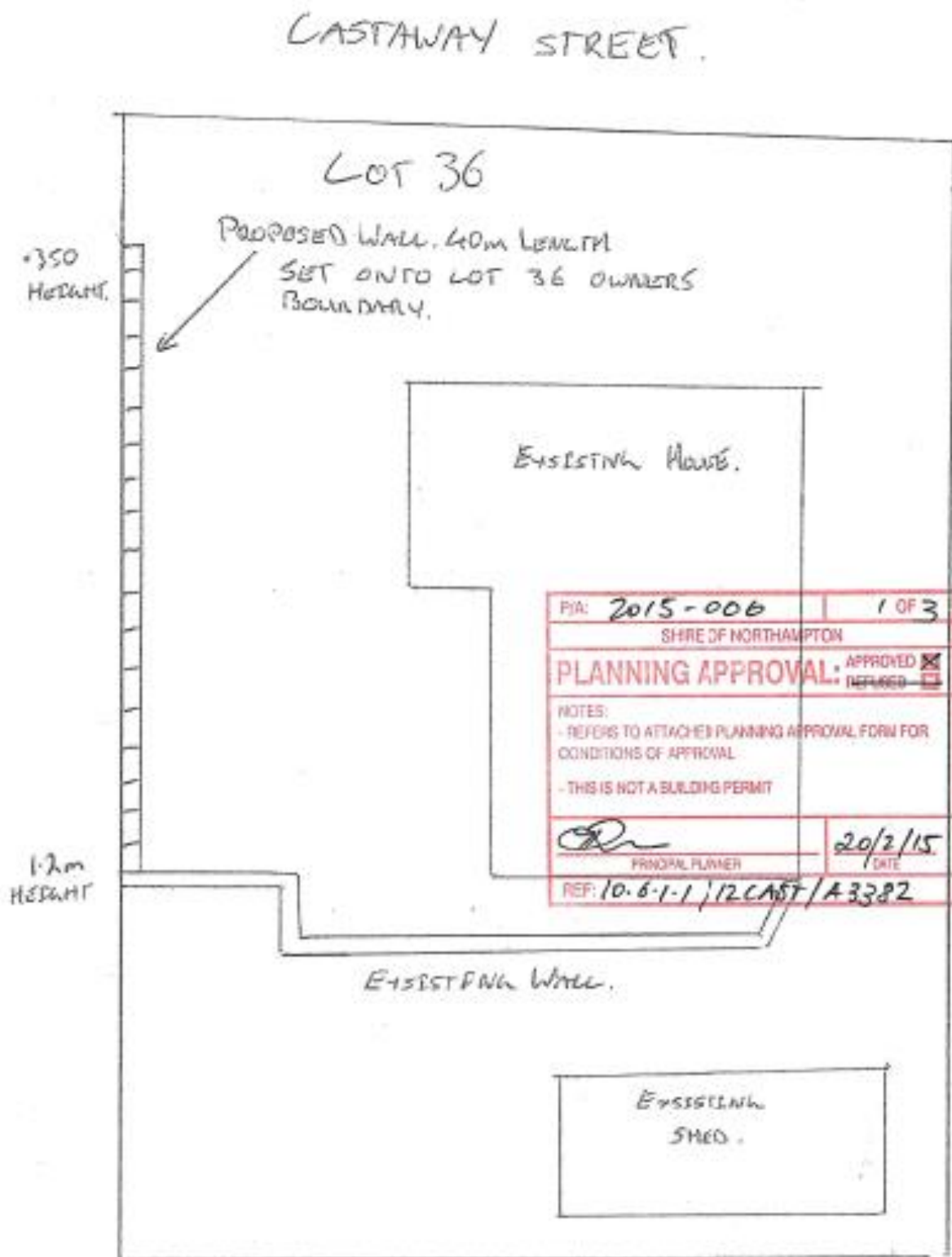
OFFICER RECOMMENDATION – ITEM 7.3.7	APPROVAL
<p>That Council:</p> <ol style="list-style-type: none"> 1. Determines not to support the Applicant’s request for a solid side boundary fence up to the front property boundary line for the following reasons: <ol style="list-style-type: none"> a) the proposal does not meet the Deemed-to-Comply provisions, nor sufficiently addresses the Design Principles, of <i>State Planning Policy 7.3 – Residential Design Codes</i>, in relation to Section 5.2.4 - Street walls and fences; b) the proposal does not meet the requirements of the <i>Shire’s Local Planning Policy - Street Walls & Front Fences in Kalbarri Residential Areas (2018)</i>, in relation to the Brownes Farm R5 Residential Area. 2. Determines to support the application for a boundary fence upon Lot 36 (No. 12) Castaway Street, Kalbarri, subject to the following conditions being met:- <ol style="list-style-type: none"> a) Development shall be in accordance with the attached approved plan(s) dated 19 July 2019 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government; b) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition; c) The first 4.8 metres of the southern and northern boundary fences, as marked in ‘RED’ on the attached approved plan(s) dated 19 July 2019, shall be modified to be visually permeable above 1.2 metres so as to comply with the definition of “visually permeable” of the <i>State Planning Policy 7.3 - Residential Design Codes</i> (refer to Advice Note 3 for further information); d) A building permit shall be issued by the local government prior to the commencement of any work on the site; 	

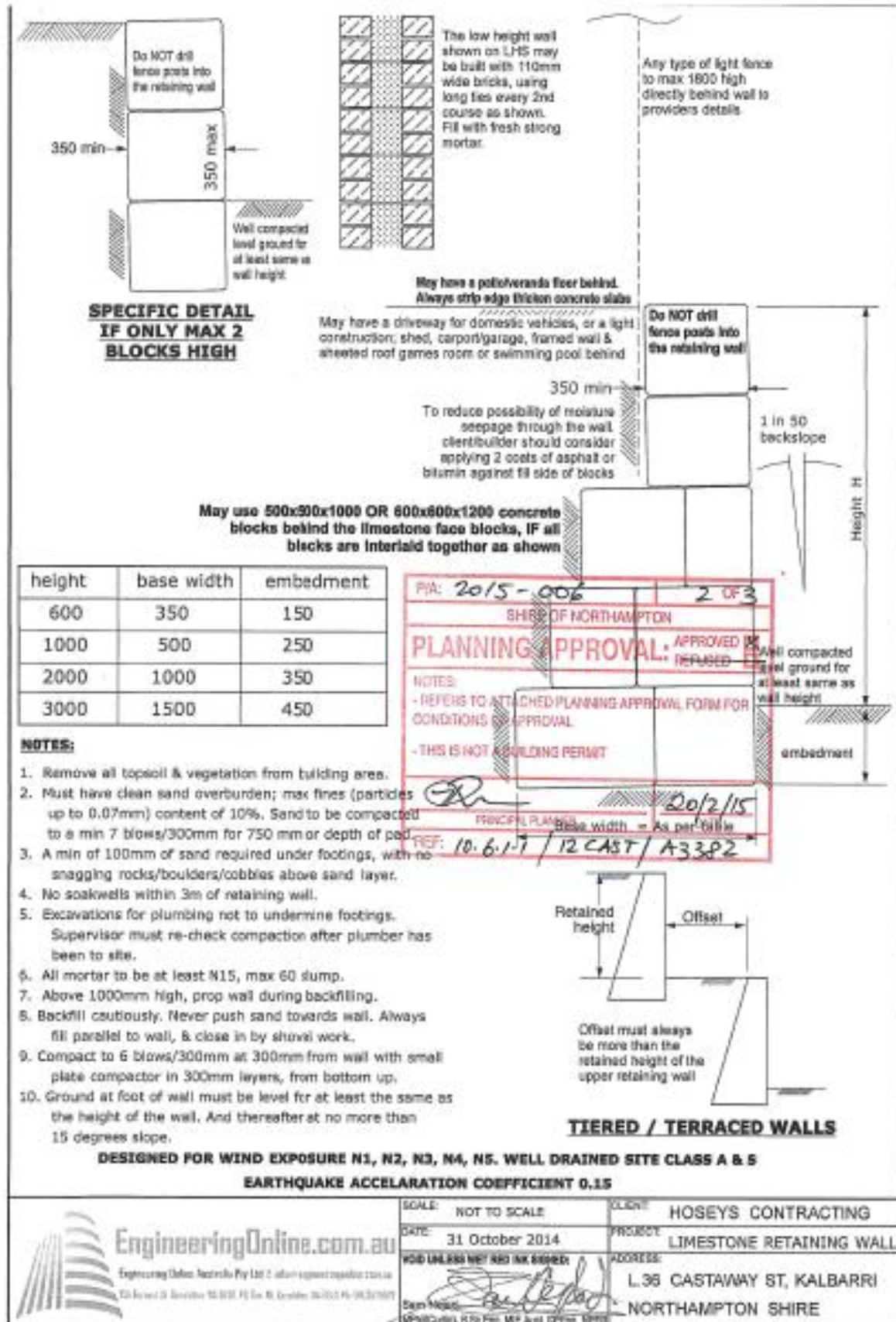
- e) Any soils disturbed or deposited on site shall be stabilised to the approval of the Local Government;**
- f) The materials used in the construction of the fence shall be as per the schedule of materials provided to the local government. This schedule shall not be modified or altered without the prior written approval of the local government; and**
- g) The external face/s of the brick piers and other brickwork shall have a smooth surface finish with tooled joints, to the approval of the local government.**

Advice Notes:

- i. Where an approval has lapsed, no development/use shall be carried out without the further approval of the local government having first been sought and obtained.**
- ii. If the development/use the subject of this approval is not substantially completed within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;**
- iii. The Applicant is advised that “visually permeable” is defined with the State Planning Policy 7.3 – Residential Design Codes as meaning a vertical surface that has:**
 - continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area;**
 - continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or**
 - a surface offering equal or lesser obstruction to view.**
- iv. If an applicant is aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be made within 28 days from the date of this notice.**

Appendix 1. Previous approval P/A 2015-006 showing incorrect front boundary location and photograph of example approved fence.

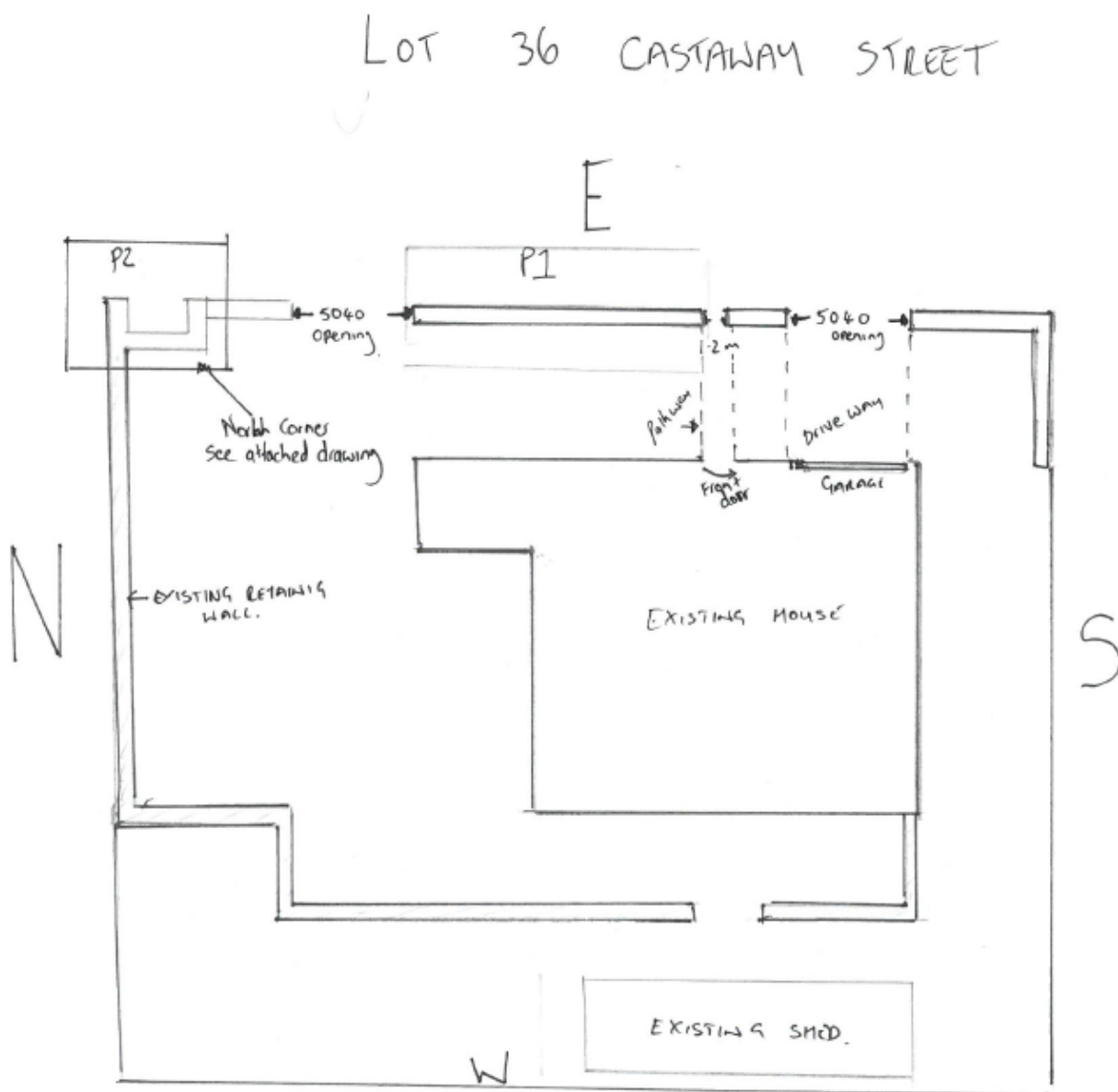


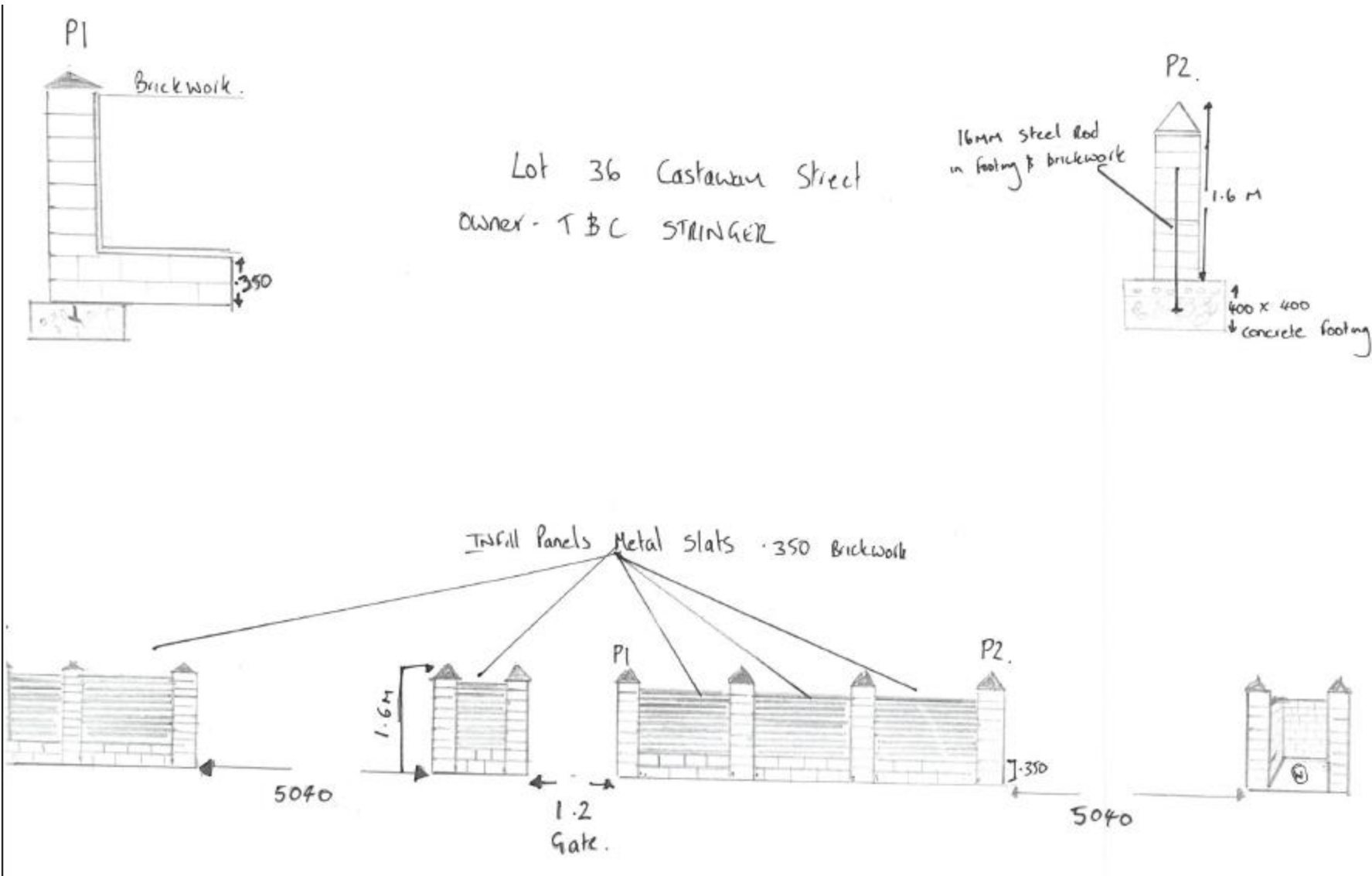


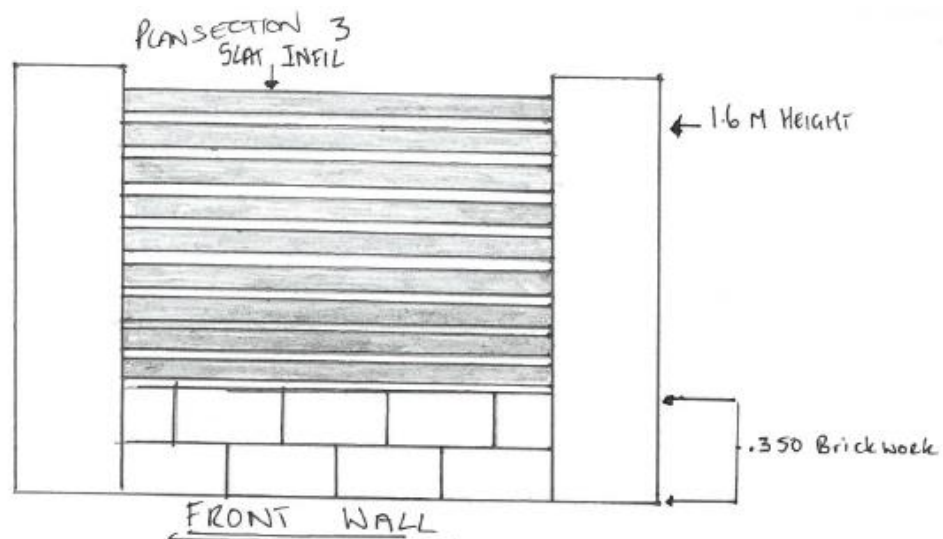


FILE: 2015-006	3 OF 3
SHIRE OF NORTHAMPTON	
PLANNING APPROVAL: APPROVED <input checked="" type="checkbox"/> REFUSED <input type="checkbox"/>	
NOTES: - REFERS TO ATTACHED PLANNING APPROVAL FORM FOR CONDITIONS OF APPROVAL - THIS IS NOT A BUILDING PERMIT	
 PRINCIPAL PLANNER	20/2/15 DATE
REF: 10.6.1.1 / 12 CAST / 13382	

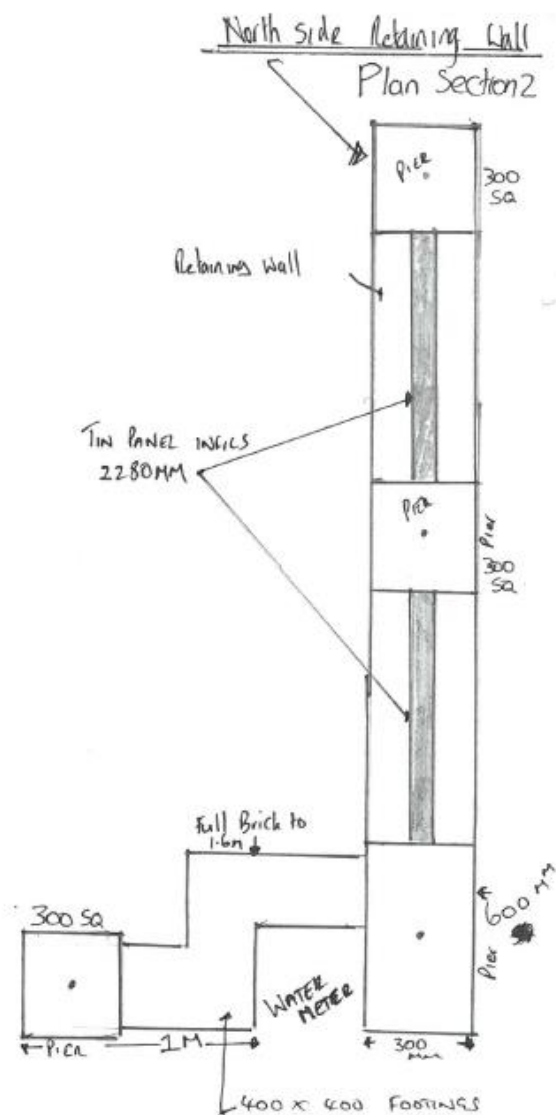
Appendix 2. Current Building Plans for front and boundary fence

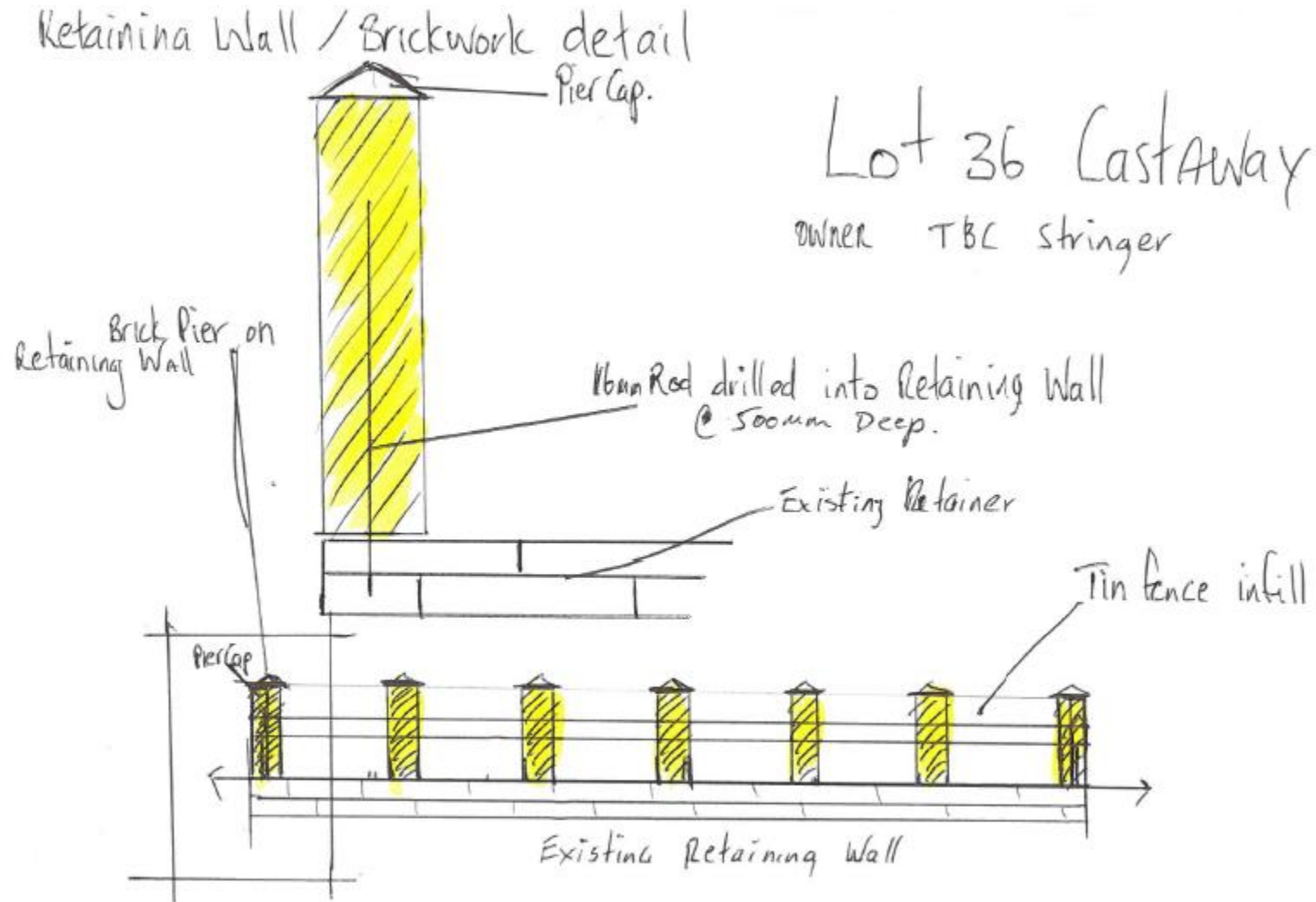






12 CASTAWAY STREET
KALBARRI
W.A
6536







Above: Example front boundary fence, as proposed in current application.

7.3.8 SUBDIVISION APPLICATION - PROPOSED THREE (3) LOT SUBDIVISION – LOTS 995 AND 996 (NO. 29) ATKINSON CRESCENT, KALBARRI

LOCATION:	Lots 995 & 996 (No. 29) Atkinson Crescent, Kalbarri
APPLICANT:	Hille, Thompson & Delfos
OWNER:	Kalbarri Logistics Pty Ltd
FILE REFERENCE:	10.6.4 – A3404 – WAPC158128
DATE OF REPORT:	4 July 2019
REPORTING OFFICER:	Deb Carson – Planning Officer/ Hayley Williams - Consultant Planner

APPENDICES:

1. Proposed Subdivision Plan
2. Cover letter for Subdivision proposal from Applicant

AUTHORITY / DISCRETION:

Quasi-Judicial *when Council determines an application within a clearly defined statutory framework, abiding by the principles of natural justice, acting only with discretion afforded it under law, and giving full consideration to Council policies and strategies relevant to the matter at hand. These decisions are reviewable by the State Administrative Tribunal.*

SUMMARY:

The landowner of Lots 995 & 996 (No. 29) Atkinson Crescent, Kalbarri has lodged an application to subdivide their 2 lot property into 3 lots (and realigning the existing internal lot boundary) with the Western Australian Planning Commission ('WAPC'), who are seeking Council's comment upon this matter.

It is recommended that Council defer consideration of the subdivision application until such time as adequate information is submitted, particularly with reference to vehicular movements for proposed Lot 2.

LOCALITY PLANS:

Figure 1. Location Plan – Lots 995 & 996 (No. 29) Atkinson Crescent, Kalbarri



Figure 2. Site plan - Lot 995 & 996 (No. 29) Atkinson Crescent, Kalbarri



BACKGROUND:

The Western Australian Planning Commission (WAPC) has referred an application for the proposed subdivision of two (2) lots into three (3) lots on Atkinson Crescent, Kalbarri which includes the realignment of the existing shared boundary. The Commission has requested that the Shire provides information, comments and/or recommended conditions pertinent to the application so that they may determine the application.

The Proposal:

The application proposes to subdivide Lot 995 and 996 into three (3) lots as follows:

Proposed Lot 1	1,920m ²	Retain existing buildings (currently used as warehouse and garden centre business).
Proposed Lot 2	1,078m ²	Retain existing outbuilding and lean-to shed, and removal of section of lean-to as marked
Proposed Lot 3	2,302m ²	Vacant lot

All three lots have direct frontage to Atkinson Crescent and do not fall within a Bushfire Prone Area.

The subject lots are not connected to reticulated sewerage.

COMMUNITY & GOVERNMENT CONSULTATION:

As part of the referral process, the WAPC has also referred the subdivision application to the Department of Biodiversity, Conservation and Attractions, the Department of Water & Environmental Regulations, Water Corporation and Western Power for comment.

FINANCIAL & BUDGET IMPLICATIONS:

Nil.

STATUTORY IMPLICATIONS:

State: Planning and Development Act 2005

Local: Shire of Northampton Local Planning Scheme No. 11 - Kalbarri Townsite

Lots 995 & 996 Atkinson Crescent, Kalbarri are zoned General Industry under Local Planning Scheme No. 11.

The objectives of the General Industry zone are:

- *To provide for a broad range of industrial, service and storage activities which, by the nature of their operations, should be isolated from residential and other sensitive land uses.*
- *To accommodate industry that would not otherwise comply with the performance standards of light industry.*
- *Seek to manage impacts such as noise, dust and odour within the zone.*

The Local Planning Scheme sets out the following minimum setbacks and open space requirements in the General Industry zone:

Zone	Minimum Setbacks	Open Space/ Landscaping (% of site)
General Industry, Service Commercial, Mixed Use, Tourism	Front/Street – 9m Side & Rear – Nil for Service Commercial & General Industry. Mixed Use, Tourist Park, Tourist Resort and Tourist Attractions – Nil or as determined by the local government	10%

The Scheme also states that:

“Minimum lot sizes for subdivision are determined having regard to the relevant policies and standards of the Western Australian Planning Commission, the endorsed Local Planning Strategy, and the feasibility of development of lots based on their intended use and relevant development requirements under this Scheme.”

The subject lots also fall within the Special Control Area SCA5 where the following additional provisions apply:

Name of Area	Purpose and Objectives	Additional Provisions
Kalbarri Waste Water Treatment Plant (SCA 5)	<ul style="list-style-type: none"> To minimise land use conflict and provide for compatible and beneficial land uses within SCA 5. 	<p>In considering any application for development the local government shall have regard to :</p> <p>(a) the Water Corporation's advice in relation to compatible and beneficial land uses for buffers; and</p> <p>(b) the potential odour impact of the waste water treatment plant and whether the proposal is compatible with the existing and proposed future use of the plant.</p>

The following carparking requirements apply under *Local Planning Scheme No. 11* for the existing land uses:

Bulky Goods Showroom	1 / 50m ² GLA
Garden Centre	1 / 100m ² of sales and display area
Transport Depot	1 / employee + visitor parking as determined by the local government

POLICY IMPLICATIONS:

State: Development Control Policy 4.1 – Industrial Subdivision

Local: Kalbarri Townsite Local Planning Strategy

Development Control Policy 4.1 – Industrial Subdivision

The Development Control Policy for Industrial Subdivision cites the following objectives:

- To encourage the development of well designed industrial areas serving the full range of general and special industrial needs throughout the State.*
- To provide for the safe and efficient movement of traffic to and from each site within the industrial area.*
- To provide for infrastructure services and public open space consistent with the operational needs of industrial users and the workforce.*
- To protect the amenity of adjacent land uses, where necessary, from the effects of industrial development.*

The Development Control Policy also specifies the following in relation to lot sizes and shapes:

3.3 LOT SIZES AND SHAPES

3.3.1 Each proposed lot should offer maximum utility in terms of budding space and accessibility bearing in mind the requirements of modern industrial activities.

3.3.3 The Commission recognises that lot sizes for the different types of industrial subdivision will vary according to function and purpose. No minimum lot sizes are specified within this policy, as the land area required for a particular industrial activity or activities should reflect the most efficient and beneficial utilisation of the land involved. In considering appropriate lot sizes for an industrial subdivision, the Commission will have regard to the following factors:

- a) the subdivision, where it involves the creation of a significant number of lots, should provide for variety in lot size;*
- b) the size of lots should provide sufficient space to accommodate the industrial operations and buildings envisaged, make allowance for possible future expansion, and allow the site to function properly and efficiently in terms of development requirements of the local authority(s) concerned. These requirements may relate to such factors as safe ingress and egress, vehicular movement within the curtilage of the site, parking, deliveries, storage and bin areas, boundary setback requirements and landscaped areas;*
- c) the overall pattern of lot sizes in the locality and the type of industrial activity characteristic of the locality in which the subdivision is located;*
- d) planning policies and other requirements of the Commission, the local authority and other consultees (primarily relevant servicing authorities) which relate to specific areas, localities or activities.*

The Development Control Policy also outlines the following relevant access and services provisions:

3.5 ACCESS AND ROAD LAYOUT

- 3.5.1 *Good access to and from the subdivision is imperative and the optimal number of access points should be provided.*

3.7 SERVICES

- 3.7.1 *Industrial development requires water for domestic and health uses, manufacturing processes and fire protection. Accordingly, each industrial lot will be required to connect to a reticulated water supply by arrangement with the relevant water authority.*
- 3.7.2 *Connection to a reticulated sewerage system is a normal requirement of industrial subdivision. However, where a reticulated sewerage connection is not available and is not in early prospect, this requirement may be dispensed with when the Commission:*
- a) *is satisfied that development will be limited to 'dry' industry, and*
 - b) *is advised by the relevant authorities that sod conditions allow for efficient on-site disposal of effluent on a long-term basis.*

Kalbarri Townsite Local Planning Strategy

The strategic vision of the Kalbarri Townsite Local Planning Strategy is:

To develop a long term Strategy for the future development and enhancement of Kalbarri that recognises, builds upon and promotes the tourism and residential values of the location in an environmentally and economically sustainable manner.

The strategic objectives of the Strategy are:

- *To enhance Kalbarri's position as a premier family holiday destination within Western Australia while recognising the continuing value and importance of non-family Intrastate, Interstate and International visitors.*
- *To broaden Kalbarri's economic and employment base by furthering Kalbarri's position as a desirable alternative residential and employment location within the Mid-West.*
- *To protect and enhance Kalbarri's unique urban values and particularly its connectivity to the surrounding natural environment together with its compactness and high level of walkability.*

The land parcels fall within the Precinct “Service/Industrial Area” in the *Kalbarri Townsite Local Planning Strategy* and specifies the following objectives and planning provisions for that area:

PRECINCT	SERVICE / INDUSTRIAL AREA
Objective	<i>To maintain and maximise the opportunities for service and industrial activities to locate economically and effectively so as to maximise tourist service and alternative employment choices in Kalbarri.</i>
Planning Area	Use & Development Provisions
	<p>Service & Industrial Estate :</p> <p>Maintain the existing industrial area to accommodate service commercial and industrial based enterprises that will facilitate broadening of Kalbarri’s employment opportunities.</p> <p>Two storey building height limit.</p> <p>Implement basic streetscape landscape guidelines recognising maintenance and water requirements.</p> <p>Prohibit caretaker / residential dwellings.</p>
	<p>Review existing TPS9 development and zoning provisions to provide flexibility in lot sizes recognising that most enterprises will be small businesses – <u>consider small lot subdivision with communal access and parking. Incorporate revised provisions into new Kalbarri Planning Scheme.</u></p> <p>Review existing TPS9 provisions to ensure that development of existing and future lots maximises the achievable floorspace and flexibility of use. Incorporate revised provisions into new Kalbarri Planning Scheme.</p>

STRATEGIC IMPLICATIONS:

Local: *Shire of Northampton Community Strategic Plan 2016-2026*

The proposed subdivision addresses the following relevant strategies of the Community Strategic Plan:

- *Increased residential and industrial blocks available to support development*

- *Promotion of industrial and commercial activities that add value to the existing industry and activities within the region*
- *Promote the development of light industrial land.*

COMMENT:

A level of support can be found in the objectives of the General Industry zone, which refers to providing for a broad range of industrial, service and storage activities.

Local Planning Scheme No. 11 (LPS No.11) states that minimum lots sizes are to be determined having regard for relevant policies and standards of the Western Australian Planning Commission, the Shire's Local Planning Strategy and the feasibility of the development of lots based on their intended use. The Applicant has advised in their application cover letter, attached at **Appendix 2**, that the lots have been configured to provide for adequate access and parking for existing businesses (being a hardware store and garden centre on proposed Lot 1 and a freight transport business on proposed Lot 2). However, the application provides limited supporting information with regard to access and parking, for the local government to be able to determine if the lot sizes are sufficient in this regard. Despite this, in examining setbacks, open space, landscaping, carparking and vehicular movement in terms of the Scheme standards for at least the existing uses, the following can be considered.

Proposed Lot 1 – Existing Bulky Goods Showroom and Garden Centre uses

LPS No.11 requires that carparking be provided at a rate of 1 carparking bay per 50m² for the bulky goods showroom, and 1 bay per 100m² for the garden centre business. This would require 8 onsite carparking bays i.e. 1.3 bays (garden centre) + 5.3 bays (bulky goods showroom). It is therefore considered that proposed Lot 1 has sufficient open space to accommodate onsite carparking in accordance with the Scheme requirements, however the carparking bays should be delineated on the plan, and it is recommended the Applicant address this matter before Council provides their final recommendation for support or deferral.

Access to Lot 1 is via the western boundary and Atkinson Crescent. There is an existing well-defined access and crossover which is approximately 6 metres in width and which is certainly sufficient for light industrial purposes. It is considered that trucks delivering and retrieving furniture from the hardware premise have some onsite maneuverability, and therefore open space should be sufficient to turn a larger vehicle so as to exit the lot in forward gear.

Proposed Lot 2 – Existing Freight Transport Business

LPS No.11 requires that 1 carparking bay be provided per employee, plus visitor parking as determined by the local government. No information has been provided regarding the number of onsite employees that the freight transport business has, and therefore carparking requirements as per the Scheme are difficult to determine.

With regard to access, there is concern regarding adequate access and egress and onsite vehicular movement. As the existing business is a freight transport business, the use of long vehicles (i.e. trucks and trucks with trailers) is a common and necessary occurrence. The proposed layout allows one entry point with a limited area along the eastern section of the lot for the loading and unloading of freight and the storage and parking of trucks and trailers. Without a second access point for egress, trucks will be required to reverse into the road reserve when departing the proposed Lot 2 and, with the circular nature of Atkinson Crescent, this may create a potential traffic hazard for other road users. That is, given the smaller lot size, it is unlikely that a large vehicle such as a truck with trailer would be able to maneuver onsite so as to exit the lot in forward gear.

Proposed Lot 3 – Vacant Lot

Proposed Lot 3 is currently vacant and therefore there are no existing carparking requirements. The Lot has two existing access crossovers, one being along the southern boundary and the second being located upon the eastern boundary of the proposed lot. Specific Scheme requirements can be considered at the time any new development upon the lot is proposed.

Vehicular Access and Movement

The primary concern raised during the assessment of the proposed subdivision relates to vehicular access and movement, particularly for proposed Lot 2.

Whilst the Shire's Scheme and Strategy allow for flexibility in lot size within the 'General Industry' zone, it is also necessary to have regard to the relevant policies and standards of the Western Australian Planning Commission and the feasibility of development of lots based on their intended use and relevant development requirements.

When determining the size of an industrial lot, DC Policy 4.1 - Industrial Subdivision clearly states the need to consider the matter of safe ingress and egress as well as vehicular movement within the curtilage of the site.

Proposed Lot 2 is intended to be used for its current use of 'Transport Depot'. A 'Transport Depot' has a number of specific ingress/egress and vehicular

movement requirements. Upon assessment of the subdivision application it is not considered that these matters have been adequately addressed. Therefore, it is recommended that Council defer making a recommendation on the proposed subdivision in its current configuration, but advise the Western Australian Planning Commission that consideration of the application would be possible if the Applicant provides the following information:

1. Proposed Lot 2 is increased in size to include additional land area, with the inclusion of the existing access on the adjacent Lot 3; or
2. A shared access arrangement is made between proposed Lot 2 and 3 to include additional access/egress in favour of Lot 2; and
3. Additional detail is provided on the plans demonstrating how the existing uses comply with the development requirements of *Local Planning Scheme No. 11* with particular reference to landscaping, car parking, vehicular movement, storage and bin areas.

VOTING REQUIREMENT:

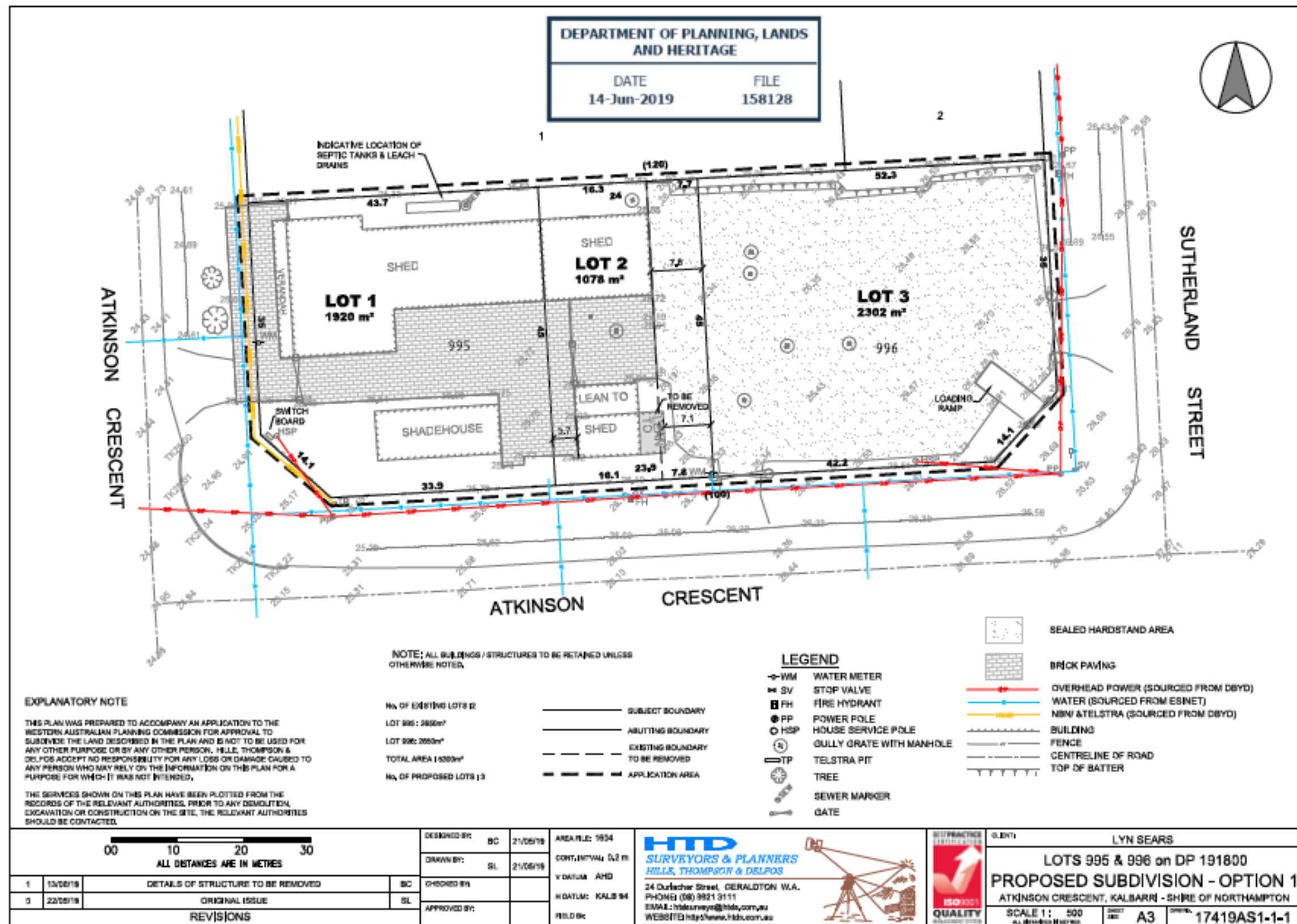
Simple Majority Required.

CONCLUSION:

Given the information shortfalls within the subdivision application, it is difficult for Council to make an informed decision. Therefore it is recommended that Council defer consideration until such time as adequate information is submitted, particularly with reference to vehicular movements for proposed Lot 2.

OFFICER RECOMMENDATION – ITEM 7.3.8		DEFER
That Council:		
1)	Advise the Western Australian Planning Commission that it defers consideration of the Subdivision Application No. 158128, for the subdivision of Lots 995 & 996 (No. 29) Atkinson Crescent, Kalbarri into three (3) lots in its current configuration;	
2)	Advise the Western Australian Planning Commission that it would be willing to consider a three (3) lot subdivision where the following information is provided and amendments to the plan are made:	
	a)	Proposed Lot 2 is increased in size to include additional land area, with the inclusion of the existing access on the adjacent Lot 3; or

- b) A shared access arrangement is made between proposed Lot 2 and 3 to include additional access/egress in favour of Lot 2; and**
- c) Additional detail is provided on the plans demonstrating how the existing uses, 'Garden Centre', 'Bulky Goods Showroom' and 'Transport Depot' on proposed Lots 1 and 2 comply with the development requirements of *Local Planning Scheme No. 11* with particular reference to landscaping, car parking, vehicular movement, storage and bin areas.**



APPENDIX 2. COVER LETTER FROM APPLICANT



Viewland Pty Ltd atf the Hilson Trading Trust t/a Hille Thompson & Delfos
ABN: 30 982 363 197

DEPARTMENT OF PLANNING, LANDS AND HERITAGE	
DATE	FILE
18-June-2019	158128



24 Durlacher St, Geraldton
PO Box 820, GERALDTON WA 6531
Ph: (08) 9921 3111
Email: htdsurveys@htds.com.au
Website: www.htds.com.au

Our Ref: 174-19
Enquiries: Brad Collard

12th June 2019

Midwest Region - Planning Manager (Statutory Planning)
Department of Planning, Lands and Heritage
Locked Bag 2506
PERTH WA 6001

Dear Sir/Madam

Proposed Subdivision: Lots 995 & 996 Atkinson Crescent, Kalbarri

The attached application proposes to subdivide lots 995 and 996 to create 3 lots. The existing lots have a combined total area of 5300m² and are zoned General Industry under the Shire of Northampton Local Planning Scheme No. 11.

It is proposed to create lot 1 which contains an existing hardware warehouse and garden centre business. The boundary between proposed lots 1 and 2 has been aligned with the join between the existing sheds situated on these respective lots. The operations of the business on proposed lot 1 are largely contained within the proposed boundaries so the subdivision will have minimal impact on the existing landuse. The existing access and parking arrangements for the business on proposed lot 1 could be maintained in their current form and wouldn't be effected by the proposed subdivision.

Proposed lot 2 has been configured to contain an existing freight transport operation. The boundary between proposed lots 2 and 3 has been configured to align with the western edge of the existing access gates which will continue to provide access to the hardstand area on proposed lot 3. It is proposed that access to proposed lot 2 will be via a new access point adjacent to the existing access point for proposed lot 3. The existing informal crossover could be formalised into a shared crossover arrangement to improve the legibility of the access. It is considered that the proposed lot configuration provides adequate scope for the provision of access and parking associated with the existing business on this lot or for other potential future uses which could be expected given the General Industry zoning.

Proposed lot 3 would continue to contain a sealed hardstand area and would be suitable for potential further development for General Industry purposes. The boundary between proposed lots 2 and 3 has been configured such that the existing access arrangements for lot 3 can be maintained and also so that any stormwater is contained on lot 3 via the existing soakwells.

Payment of your \$3563 Application Fee will be via the Pay By Anyone option.

If you (or any of the referral agencies) have any queries or require any further information please do not hesitate to contact this office.

Yours faithfully



Brad Collard
Director
brad@htds.com.au

FINANCE REPORT

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – JUNE 2019	15
7.4.3	SIGNIFICANT ADVERSE TREND 2018 AUDIT REPORT	37
7.4.4	2019-2020 FEES AND CHARGES SCHEDULE CHANGES	48

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 July 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 19th July 2019, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21689 to 21712 inclusive totalling \$110,016.91, Municipal EFT payments numbered EFT19429 to EFT19611 inclusive totalling \$695,741.70, Trust Fund Cheques 2435 to 2440, totalling \$4,162.55, Direct Debit payments numbered GJ1211 to GJ1217 inclusive totalling \$220,740.74 be passed for payment and the items therein be declared authorised expenditure.

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

Chq #	Date	Name	Description	Amount
21689	05-06-2019	SYNERGY	ELECTRICITY CHARGES	22514.00
21690	05-06-2019	TELSTRA	TELEPHONE CHARGES	1759.39
21691	07-06-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	9082.04
21692	07-06-2019	KALBARRI GAS	GAS	160.00
21693	07-06-2019	DEPARTMENT OF COMMUNITIES	NCCA SERVICE ANNUAL FEE	206.00
21694	07-06-2019	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES RECOVERY OF UNPAID RATES	4784.45
21695	12-06-2019	THOMAS FRANCES & WILLIAM JAMES NEILSON	RATE REFUND	986.94
21696	12-06-2019	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	176.25
21697	14-06-2019	WATER CORPORATION	WATER USE & SERVICE CHARGES	23010.60
21698	20-06-2019	WILLIAM AINSWORTH	REFUND PLANNING FEES	147.00
21699	20-06-2019	AUSTRALIA POST	POSTAGE	373.83
21700	20-06-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	6021.42
21701	20-06-2019	COMMISSIONER OF POLICE	RENEW CORPORATE FIREARMS LICENCE 09990138	128.00
21702	20-06-2019	STEVEN CRICKMAY	CROSSOVER REIMBURSEMENT	500.00
21703	20-06-2019	GERALDTON MOWER & REPAIR SPECIALISTS	KAL BLOWER REPLACE CARB	460.95
21704		CANCELLED		
21705	20-06-2019	ROBERTO TENAGLIA	REFUND PLANNING APP FEES	447.00
21706	27-06-2019	SHIRE OF NORTHAMPTON	PAYROLL SUNDRY DEBTOR DEDUCTIONS DKEE01 \$10220.00, DROW01 \$60, DNIC02 \$280	10560.00
21707	02-07-2019	TELSTRA	TELEPHONE CHARGES	2024.87
21708	02-07-2019	SYNERGY	ELECTRICITY CHARGES	15843.15
21709	05-07-2019	CITY OF GREATER GERALDTON	REFUSE DISPOSAL/ STAFF LSL ENTITLEMENTS	6378.77
21710	05-07-2019	GARRY DUNGATE	PAVING REPAIRS & OLD POLICE ST TORMWATER	2387.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

Chq #	Date	Name	Description	Amount
21711	05-07-2019	MCLEODS BARRISTERS AND SOLICITORS	LEGAL FEES RECOVERY OF UNPAID RATES	1806.75
21712	05-07-2019	QUIK CORP PTY LTD	KAL FSHORE BIOWEED ORGANIC WEED SPRAY	258.50
				<u>\$110,016.91</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT19429	07-06-2019	ALL CLEANING AND MAINTENANCE	ALLEN CENTRE RELIEF CLEANING	671.00
EFT19430	07-06-2019	KALBARRI IGA	REFRESHMENTS	144.01
EFT19431	07-06-2019	ANGIE'S CAFE	REFRESHMENTS	330.00
EFT19432	07-06-2019	P & M AUTOMOTIVE EQUIPMENT	NTON DEPOT HOIST INSPECTION	367.13
EFT19433	07-06-2019	BATAVIA CONCRETE	NCC TANK CEMENT	554.92
EFT19434	07-06-2019	BELL'S BUILDING & RENOVATIONS	KAL REC INSTALL PAVERS	352.00
EFT19435	07-06-2019	BOSTON CONTRACTING	PARKER RD WATER CART FOR GRAVEL SHEETING	940.50
EFT19436	07-06-2019	B P ROADHOUSE NORTHAMPTON	FUEL	85.35
EFT19437	07-06-2019	BUNNINGS BUILDING SUPPLIES	PLANTS	516.68
EFT19438	07-06-2019	COATES HIRE OPERATIONS PTY LIMITED	BINNU WEST RD VIBE ROLLER HIRE	7490.42
EFT19439	07-06-2019	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	271.76
EFT19440	07-06-2019	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	307.29
EFT19441	07-06-2019	COURIER AUSTRALIA	FREIGHT	283.55
EFT19442	07-06-2019	THE CUBBY CO	NCCA CUBBY HOUSE	2208.60
EFT19443	07-06-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4004.00
EFT19444	07-06-2019	D-TRANS	PLANT REPAIRS	316.27
EFT19445	07-06-2019	ENVIRONMENTAL HEALTH AUSTRALIA (NSW) INC	I'M ALERT ANNUAL SUBSCRIPTION	330.00
EFT19446	07-06-2019	FENCE-RITE WA	BINNUE WEST/CHIL ERECT FENCING	3520.00
EFT19447	07-06-2019	FENN PLUMBING & GAS	KAL AGED PLUMBING	4028.68
EFT19448	07-06-2019	GERALDTON SIGN MAKERS	HKS FSHORE SIGNAGE	257.18
EFT19449	07-06-2019	GERALDTON AUTO WHOLESALERS	PLANT PARTS	164.08
EFT19450	07-06-2019	GOLDINGS PAVING CENTRE	KAL REC CENTRE - PAVERS	332.20
EFT19451	07-06-2019	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL AND FUEL CARD PURCHASES	32163.90

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

EFT #	Date	Name	Description	Amount
EFT19452	07-06-2019	GUARDIAN SAFETY PENDANTS	NTON LIONS GUARDIAN SENTRY	449.00
EFT19453	07-06-2019	HALAM HOME HANDYMAN SERVICES	KAL AGED TRIM TREES	140.00
EFT19454	07-06-2019	HASLEBYS HARDWARE SUPPLIES	HUNTER SPRINKLERS, BARROW, PRESCLEANER	7323.34
EFT19455	07-06-2019	TANYA HENKEL	HERITAGE ADVISORY SERVICES	2041.46
EFT19456	07-06-2019	J R & A HERSEY	SAFETY GLASSES, GLOVES, EARPLUGS	1131.24
EFT19457	07-06-2019	HOSEXPRESS	BACKHOE HOSE	260.71
EFT19458	07-06-2019	JASON SIGNMAKERS	SIGNS	1354.21
EFT19459	07-06-2019	KALBARRI AUTO CENTRE	PLANT REPAIRS	44.00
EFT19460	07-06-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	290.40
EFT19461	07-06-2019	KALBARRI B P SERVICE STATION	GAS	265.24
EFT19462	07-06-2019	KALBARRI NEWSAGENCY	STATIONERY	118.45
EFT19463	07-06-2019	KALBARRI DOCTORS SURGERY	FLU NEEDLES	111.00
EFT19464	07-06-2019	KALBARRI REFRIGERATION AND AIRCOND	KAL DR SURG AIRCON CLEAN	563.75
EFT19465	07-06-2019	MARKETFORCE	ADVERTISING	638.19
EFT19466	07-06-2019	MARINDUST SALES	KAL OVAL GOALPOST	632.50
EFT19467	07-06-2019	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT19468	07-06-2019	MIDWEST TREE SERVICES	NTON TREE LOPPING WESTERN POWER	4961.00
EFT19469	07-06-2019	MODERN TEACHING AIDS PTY LTD	NCCA GOODS	287.00
EFT19470	07-06-2019	MOORE STEPHENS	REG 17 SYSTEMS/PROCEDURES AUDITS	23517.78
EFT19471	07-06-2019	NORTHAMPTON IGA & LIQUOR STORE	GOODS	139.77
EFT19472	07-06-2019	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	389.08
EFT19473	07-06-2019	NORTHAMPTON PHARMACY	NCCA THERMOCAN, FLU NEEDLES	261.78
EFT19474	07-06-2019	NORTHAMPTON COMMUNITY NEWS INC	NCC ADVERTISING	50.00
EFT19475	07-06-2019	PRIME MEDIA GROUP LTD	KVC ADV KALBARRI CAMPAIGN	10289.40
EFT19476	07-06-2019	PURCHER INTERNATIONAL	PLANT PARTS	782.06

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

EFT #	Date	Name	Description	Amount
EFT19477	07-06-2019	QUALITY PRESS	DFES FORMS ATTENDANCE, BUSHFIRE	1221.00
EFT19478	07-06-2019	HOLCIM AUSTRALIA PTY LTD	KAL OVAL CONCRETE REINSTATE GUIDEPOSTS	456.50
EFT19479	07-06-2019	REPEAT PLASTICS WA	JAKES POINT STAIR MATERIALS	586.91
EFT19480	07-06-2019	SUN CITY PRINT & DESIGN	STATIONERY	2624.00
EFT19481	07-06-2019	SIMPLE LIFE PROJECTS	JAKES POINT INSTALL HANDRAIL	1265.00
EFT19482	07-06-2019	SPALDING ELECTRICAL SERVICES	NTON DEPOT SECURITY LIGHT	316.80
EFT19483	07-06-2019	ST JOHN AMBULANCE WESTERN AUSTRALIA LTD	NCCA FIRST AID KIT SERVICE	46.15
EFT19484	07-06-2019	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	BF MITGATION WORKS & DOZER HIRE	34276.00
EFT19485	07-06-2019	2V NET IT SOLUTIONS	COMPTER MTCE	683.00
EFT19486	07-06-2019	TOTALLY WORKWEAR - GERALDTON	BOOTS	137.45
EFT19487	07-06-2019	TRISSET BOSS PTY LTD (LEADERPRESS)	RATES STATIONERY	4268.00
EFT19488	07-06-2019	LANDGATE	VALUATION EXPENSES	180.85
EFT19489	07-06-2019	WESTRAC EQUIPMENT PTY LTD	TRUCK ADJUST STEERING/RETIC, PARTS	5883.82
EFT19490	07-06-2019	WEST AUSTRALIAN NEWSPAPERS LTD	KVC ADVERTISING	1664.84
EFT19491	07-06-2019	WOODLANDS DISTRIBUTORS & AGENCIES	DOG WASTE BAGS	1089.00
EFT19492	07-06-2019	WOODCOCK CT & L	BINNU WEST RD FENCING, BF MITGATION SPRAY	17764.42
EFT19493	13-06-2019	GLENN BANGAY	REIMB AIBS MEMBERSHIP RENEWAL, WESTNET	639.99
EFT19494	13-06-2019	BRIAN S HUTCHINSON	REIMB TELSTRA LINE RENTAL	119.80
EFT19495	13-06-2019	OWEN SIMKIN	WATER CUSTODIAN REIMB FUEL	63.18
EFT19496	13-06-2019	M SPARLING	REIMB HIGH RISK WORK LICENCE	50.40
EFT19497	20-06-2019	ABCO PRODUCTS PTY LTD	E-ZYME CRYSTALS TREATMENT	1233.14
EFT19498	20-06-2019	ABROLHOS ELECTRICS	SALLYS TREET LIGHTS FLOOD LIGHTS, SWITCHD	4424.31
EFT19499	20-06-2019	AFGRI EQUIPMENT AUST PTY LTD	PARTS	3807.11

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

EFT #	Date	Name	Description	Amount
EFT19500	20-06-2019	BUNNINGS BUILDING SUPPLIES	SHOVELS	93.00
EFT19501	20-06-2019	CAPEL CRANE HIRE	NR FRIENDS OF RAILWAY CRANE/RIGGER HIRE	4320.00
EFT19502	20-06-2019	CENTRAL WEST PUMP SERVICE	NTON DEPOT PRESSURE PUMP CONTROL	264.00
EFT19503	20-06-2019	COURIER AUSTRALIA	FREIGHT	54.64
EFT19504	20-06-2019	DEPARTMENT OF TRANSPORT	KAL MARINE FACILITY REIMB WATER	41.68
EFT19505	20-06-2019	SIMON DRAGE	NTON SURGERY REPAIR FLYSCREEN DOOR	1153.46
EFT19506	20-06-2019	EDUCATIONAL EXPERIENCE PTY LTD	NCCA HOOPS	920.92
EFT19507	20-06-2019	ENGIN PTY LTD	ENGIN CHARGES	237.89
EFT19508	20-06-2019	FENCE-RITE WA	NCC TANKS ERECT FENCE	3203.20
EFT19509	20-06-2019	FENN PLUMBING & GAS	SALLYS TREE TOILET PLUMBING	382.80
EFT19510	20-06-2019	FIVE STAR BUSINESS EQUIPMENT	PHOTOCOPIER COUNT/MTCE	359.90
EFT19511	20-06-2019	DAVID FOSTER ELECTRICAL	PT GREG WATER SUPPLY/INSTALL BECON	531.85
EFT19512	20-06-2019	GERALDTON SIGN MAKERS	PORT GREGORY/HORROCK SIGNS	11761.20
EFT19513	20-06-2019	GREAT NORTHERN RURAL SERVICES	RETICULATION DECODER	1338.96
EFT19514	20-06-2019	HASLEBYS HARDWARE SUPPLIES	NCCA SILICONE, LUBRICANT, HOOKS	22.70
EFT19515	20-06-2019	C + J HANSON PLUMBING CONTRACTORS	PLUMBING	790.03
EFT19516	20-06-2019	HILLE, THOMPSON & DELFOS	SURVERY LOT 123 ESSEX ST NTON	1265.00
EFT19517	20-06-2019	HOLLYWOOD TOUCH	KAL OVAL PERIMETER FENCE	2315.00
EFT19518	20-06-2019	HOSEXPRESS	HOSE	244.99
EFT19519	20-06-2019	JASON SIGNMAKERS	FIRE CONTROL SIGNS	445.50
EFT19520	20-06-2019	KALBARRI AUTO CENTRE	PUNCTURE REPAIR	25.00
EFT19521	20-06-2019	KALBARRI PHARMACY	KALB FLU SHOTS	76.50
EFT19522	20-06-2019	KALBARRI WAREHOUSE	HARDWARE, SEALANT, RETIC, SURFACE SPRAY	286.75
EFT19523	20-06-2019	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	1030.00
EFT19524	20-06-2019	KALBARRI CARRIERS	KAL OVAL FREIGHT GOAL POSTS MARINDUST	335.24

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

EFT #	Date	Name	Description	Amount
EFT19525	20-06-2019	KALBARRI PEST CONTROL	VISUAL TERMITE INSPECT & GENERAL PEST	1570.00
EFT19526	20-06-2019	KLK FARMS PTY LTD - T/AS CHILIMONY FARMS	CHILIMONY RD GRAVEL	4296.60
EFT19527	20-06-2019	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT19528	20-06-2019	MODERN TEACHING AIDS PTY LTD	NCCA, CARD, STATIONERY	7554.86
EFT19529	20-06-2019	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL/BATTERIES	1418.96
EFT19530	20-06-2019	NORTHAMPTON FAMILY STORE	UNIFORMS	141.65
EFT19531	20-06-2019	CLEANPAK TOTAL SOLUTIONS	CLEANING GOODS/ TOILET PAPERS	1781.25
EFT19532	20-06-2019	QUANTUM SURVEYS	BINNU WEST RD SURVEY	21021.00
EFT19533	20-06-2019	ROAD RUNNER MECHANICAL SERVICES	PLANT FUEL FILTERS	393.18
EFT19534	20-06-2019	MIDWEST AUTO GROUP	NR1 SERVICE	405.00
EFT19535	20-06-2019	2V NET IT SOLUTIONS	COMPTER MTCE - RECONFIG MAIL SERVER	396.00
EFT19536	20-06-2019	TOTALLY WORKWEAR - GERALDTON	BOOTS	137.45
EFT19537	20-06-2019	CLEANAWAY CO PTY LTD	REFUSE COLLECTION/REFUSE SITE MTCE	42212.21
EFT19538	20-06-2019	LANDGATE	VALUATION EXPENSES	526.18
EFT19539	20-06-2019	WEIRDO'S CARPENTRY & MAINTENANCE	KAL AGED HOMES VARIOUS MTCE	4670.50
EFT19540	20-06-2019	WESTRAC EQUIPMENT PTY LTD	PARTS	628.64
EFT19541	20-06-2019	WOODCOCK CT & L	NCC TANKS, FENCING MATERIALS	4170.00
EFT19542	20-06-2019	WREN OIL	OIL WASTE DISPOSAL	33.00
EFT19543	20-06-2019	XAP TECHNOLOGIES PTY LTD	KIDSXAP MONTHLY SUBSCRIPTION	139.00
EFT19544	20-06-2019	DENTONS AUSTRALIA LIMITED	RATES REFUND	9166.30
EFT19545	20-06-2019	AUSTRALIAN TAXATION OFFICE	BAS MAY 2019	35178.00
EFT19546	27-06-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4147.00
EFT19547	04-07-2019	GHD PTY LTD	HORROCKS BCH CHRMAP	14358.18
EFT19548	04-07-2019	J HINE & SON CONSTRUCTION	RSL HALL EXTENTIONS	96699.54
EFT19549	04-07-2019	MIDWEST SOLAR POWER	LUCKY BAY ELECTRICAL	15871.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

EFT #	Date	Name	Description	Amount
EFT19550	05-07-2019	ABROLHOS ELECTRICS	ELECTRICAL MTCE	886.16
EFT19551	05-07-2019	AFGRI EQUIPMENT AUST PTY LTD	PARTS	622.35
EFT19552	05-07-2019	ALAN CRAGAN BOBCAT & EXCAVATOR HIRE	BOBCAT HIRE	1509.20
EFT19553	05-07-2019	ALL CLEANING AND MAINTENANCE	KAL AGED CLEANING CARPETS	379.50
EFT19554	05-07-2019	AMAZZINI & SON	STEPHEN ST PAVERS FOR DUP	1940.00
EFT19555	05-07-2019	KALBARRI IGA	OFFICE GOODS	42.65
EFT19556	05-07-2019	AUTO ELITE	VEHICLE SERVICE	546.00
EFT19557	05-07-2019	BLACKWOODS	TRAFFIC CONES	1007.82
EFT19558	05-07-2019	BLUESTAR EARTHMOVING	GRAVEL CARTING, PLANT HIRE	27632.00
EFT19559	05-07-2019	CENTRAL WEST PUMP SERVICE	ECOFLOA/CAPITAL HILL REPAIR BOREFIELD	12722.60
EFT19560	05-07-2019	CHAPMAN ANIMAL HOSPITAL	STERILISATION SUBSIDY	20.00
EFT19561	05-07-2019	CLARKSON FREIGHTLINES	FREIGHT	336.51
EFT19562	05-07-2019	COATES HIRE OPERATIONS PTY LIMITED	BINNU WEST/CHIL ROLLER HIRE	5788.05
EFT19563	05-07-2019	BOC GASES AUSTRALIA LTD	INDUSTRY GASES	71.49
EFT19564	05-07-2019	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	466.66
EFT19565	05-07-2019	COURIER AUSTRALIA	FREIGHT	74.64
EFT19566	05-07-2019	COVS PARTS PTY LTD	PARTS	323.07
EFT19567	05-07-2019	DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT19568	05-07-2019	SIMON DRAGE	BATEMAN RESIDENCES MTCE	458.70
EFT19569	05-07-2019	FENN PLUMBING & GAS	KAL AGED PLUMBING	903.10
EFT19570	05-07-2019	GERALDTON LOCK & KEY SPECIALISTS	PADOCKS	466.00
EFT19571	05-07-2019	GERALDTON AUTO WHOLESALERS	VEHICLE SERVICE	489.48
EFT19572	05-07-2019	GNC QUALITY PRECAST GERALDTON	BINNU/CHILIMONY CULVERTS	4433.00
EFT19573	05-07-2019	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUEL AND FUEL CARD PURCHASES	24101.31
EFT19574	05-07-2019	GUARDIAN SAFETY PENDANTS	LIONS SAFETY PENDANTS	1801.39
EFT19575	05-07-2019	HASLEBYS HARDWARE SUPPLIES	HARDWARE, PAINTS	3353.63

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

EFT #	Date	Name	Description	Amount
EFT19576	05-07-2019	J R & A HERSEY	YELLOW POSTS	4086.72
EFT19577	05-07-2019	KALBARRI SES UNIT INC.	ESL 18/19 4TH INSTAL	8625.00
EFT19578	05-07-2019	KALBARRI EXPRESS FREIGHT	FREIGHT	88.33
EFT19579	05-07-2019	KALBARRI B P SERVICE STATION	FUEL	31.58
EFT19580	05-07-2019	KALBARRI LAWNMOWING SERVICE	LAWN MOWING	920.00
EFT19581	05-07-2019	KALBARRI PEST CONTROL	VISUAL TERMITE INSP & GEN PEST CONTROL	760.00
EFT19582	05-07-2019	KLK FARMS PTY LTD - T/AS CHILIMONY FARMS	SAND (CHIL FARM STOCKPILE NTON)	693.00
EFT19583	05-07-2019	KOMATSU AUSTRALIA PTY LTD	PLANT SERVICE	8035.14
EFT19584	05-07-2019	KALBARRI SITEWORKS	KALB STREET SWEEPING	665.50
EFT19585	05-07-2019	LGRCEU	PAYROLL DEDUCTIONS	123.00
EFT19586	05-07-2019	M L COMMUNICATIONS	HAND HELD RADIO 2 PAK	579.95
EFT19587	05-07-2019	MODERN TEACHING AIDS PTY LTD	NCCA MONEY WALLET, TOYS	207.13
EFT19588	05-07-2019	THE WORKWEAR GROUP PTY LTD	UNIFORMS	50.00
EFT19589	05-07-2019	RON NEUMANN	KALB DUP RAMPS	2450.00
EFT19590	05-07-2019	NORTHAMPTON IGA & LIQUOR STORE	REFRESHMENTS, GOODS	159.57
EFT19591	05-07-2019	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION, HALL HIRE	5464.10
EFT19592	05-07-2019	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	1147.02
EFT19593	05-07-2019	NORTHAMPTON PHARMACY	FLU NEEDLES	419.30
EFT19594	05-07-2019	NORTHAMPTON FAMILY STORE	UNIFORMS	545.55
EFT19595	05-07-2019	NORTHAMPTON COMMUNITY NEWS INC	NCCA ADVERTISING	50.00
EFT19596	05-07-2019	PRIME MEDIA GROUP LTD	KVC TV ADVERTISING	3124.00
EFT19597	05-07-2019	PURCHER INTERNATIONAL	PLANT REPAIRS	1366.21
EFT19598	05-07-2019	HOLCIM AUSTRALIA PTY LTD	BINNU WEST/CHIL SEALING AGG	20201.64
EFT19599	05-07-2019	PAUL SHERIFF	UPGRADE SYNERGYSOFT MAY 19 VERSION	440.00
EFT19600	05-07-2019	SIMPLE LIFE PROJECTS	KAL AGED HOMES VARIOUS MTCE	110.00
EFT19601	05-07-2019	SONIC CUT	MEMORIAL TREE	5146.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

EFT #	Date	Name	Description	Amount
EFT19602	05-07-2019	STAR TRACK EXPRESS	FREIGHT	89.10
EFT19603	05-07-2019	TELSTRA DCR&M	BINNU WEST/CHIL RELOCATION OF TELSTRA SERVICE & CONDUIT	5928.50
EFT19604	05-07-2019	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	CHILIMONY RD DOZER HIRE GRAVEL/REHAB PIT	30734.00
EFT19605	05-07-2019	DATATRAX PTY LTD	TOUCHSCREEN	395.00
EFT19606	05-07-2019	LANDGATE	VALUATION EXPENSES	51.40
EFT19607	05-07-2019	WESTRAC EQUIPMENT PTY LTD	PARTS	4.49
EFT19608	05-07-2019	WESTERN POWER	18/19 ANNUAL MAST RENTAL BINNU	277.32
EFT19609	05-07-2019	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	591.58
EFT19610	05-07-2019	NORTHAMPTON TYRES	TUBE	190.50
EFT19611	05-07-2019	WILSONS SIGN SOLUTIONS	LEAF SHAPED PERMABRASS PLAQUE	181.50
				<u>\$695,741.70</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2435	07-06-2019	DR & B BELLAIRS	REFUND COMMUNITY BUS BOND	200.00
2436	20-06-2019	DEPT OF MINES INDUSTRY REGULATION SAFETY	BRB APRIL/MAY 2019	1729.72
2437	20-06-2019	SHIRE OF NORTHAMPTON	BRB COMMISSION APRIL/MAY 2019	55.00
2438	20-06-2019	BUILDING AND CONSTRUCTION INDUSTRY TF	BCTF APRIL/MAY 2019	1914.83
2439	20-06-2019	SHIRE OF NORTHAMPTON	BCTF COMMISSION APRIL/MAY 2019	33.00
2440	25-06-2019	PATRICIA KELLY	REFUND RSL HALL BOND	230.00
				<u>\$4,162.55</u>

SHIRE OF NORTHAMPTON
FINANCE REPORT – 19 JULY 2019

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	13/06/2019	PAYROLL	FN/E 12/06/2019	89,800.00
	13/06/2019	SUPERCHOICE	SUPERANNUATION FN/E 12/06/2019	20,325.88
	26/06/2019	PAYROLL	FN/E 25/06/2019	87,626.00
	27/06/2019	SUPERCHOICE	SUPERANNUATION FN/E 25/06/2019	20,633.08
GJ1211	30-06-19	NATIONAL AUSTRALIA BANK	BANK FEES	176.18
GJ1212	30-06-19	NATIONAL AUSTRALIA BANK	BANK MERCHANT FEES	254.21
GJ1213	30-06-19	NATIONAL AUSTRALIA BANK	BPOINT FEES	53.50
GJ1214	30-06-19	NATIONAL AUSTRALIA BANK	BPAY FEES	46.64
GJ1216	30-06-19	CEO CORPORATE CARD	BANK CHARGES	9.00
			REFRESHMENTS MEETINGS	113.00
			MEETING EXPS PINK LAKE	157.69
			OFFICE EXP MITCHELL&BROWN	
			VACUUM	598.00
			TP FLIGHTS	423.28
				1300.97
J1217	30-06-19	DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	81.89
			KAL CHILD CARE IINET	80.29
			2V NET COMPUTER EXPS OFFICE 365	237.60
			TRAINING EXP PARKING	35.50
			COMP EXP DVD BURNER	80.00
				524.28
				\$220,740.74

7.4.2	MONTHLY FINANCIAL STATEMENTS – JUNE 2019
	FILE REFERENCE: 1.1.1 DATE OF REPORT: 10 July 2019 DISCLOSURE OF INTEREST: Nil REPORTING OFFICER: Grant Middleton APPENDICES: Monthly Financial Report for June 2019

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 30 June 2019 are listed below, and include:

Monthly Summary Information

Statement of Financial Activity by Program

Statement of Financial Activity By Nature or Type

Statement of Capital Acquisitions and Capital Funding

Statement of Budget Amendments

Note 1 Significant Accounting Policies (presented with the budget)

Note 2 Explanation of Material Variances

Note 3 Net Current Funding Position

Note 4 Cash and Investments

Note 5 Budget Amendments (as per Budget Review process)

Note 6 Receivables

Note 7 Cash Backed Reserves

Note 8 Capital Disposals

Note 9 Rating Information

Note 10 Information on Borrowings

Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions
Appendix B	Detailed Schedules (separate presentation)

FINANCIAL & BUDGET IMPLICATIONS:

The 30 June 2019 financial position is comprised of the following:

Total operating revenue has a positive variance of \$1,395,028 which is due to the early payment of the 2019/2020 Financial Assistance Grants of \$839,685, the contra journal entry associated with the capitalisation of the Port Gregory Fire Truck and the Bush Fire Risk Mitigation Grant. While operating expenditure has a large positive variance of \$952,527 which is largely due to infrastructure (Roads) depreciation being partially offset by additional grant related expenditure. The revaluation process has reduced Infrastructure Asset Valuations from \$151,479,993 to \$93,011,923 and subsequently depreciation has reduced by \$1,475,367 for the first eleven months.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 30 June 2019.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 June 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Note 2	Explanation of Material Variances
Note 3	Net Current Funding Position
Note 4	Cash and Investments
Note 5	Budget Amendments (presented as per Budget Review process)
Note 6	Receivables
Note 7	Cash Backed Reserves
Note 8	Capital Disposals
Note 9	Rating Information
Note 10	Information on Borrowings
Note 11	Grants
Note 12	Trust
Note 13	Details of Capital Acquisitions

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 June 2019

Key Information

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*.

Overview

Summary reports and graphical progressive graphs are provided on pages 2 - 3.

Statement of Financial Activity by reporting program

Is presented in the Statement of Financial Activity as a surplus as at 30 June 2019 of \$1,789,419.

Items of Significance

The material variance adopted by the Shire of Northampton for the 2018/19 year is \$5,000. The following selected items have been highlighted due to the amount of the variance to the budget or due to the nature of the revenue/expenditure. A full listing and explanation of all items considered of material variance is disclosed in Note 2.

Capital Expenditure

Infrastructure Assets - Roads ▲ \$ 392,204 Underspend with own source funded road construction

Capital Revenue

Non-operating Grants, Subsidies and Contributions ▲ \$ 436,029 Var due to White Cliff's grant funding (not budgeted)

	% Collected /				
	Completed	Annual Budget	YTD Budget	YTD Actual	
Significant Projects					
Construct Extension to RSL Hall	26%	\$ 512,000	\$ 512,000	\$ 134,969	
Kalbarri Foreshore DUP Pathway	98%	\$ 343,450	\$ 343,450	\$ 335,524	
Blue Holes Carpark Redevelopment	2%	\$ 121,213	\$ 121,213	\$ 2,556	
Lions Park - Asphalt Seal Car Park	2%	\$ 103,185	\$ 103,185	\$ 1,794	
Road Construction	85%	\$ 2,647,629	\$ 2,647,629	\$ 2,255,425	
Footpath Construction	35%	\$ 115,400	\$ 115,400	\$ 39,839	
Grader	80%	\$ 425,000	\$ 425,000	\$ 341,071	
Pink Lake Viewing Platform	4%	\$ 123,000	\$ 123,000	\$ 5,214	

Grants, Subsidies and Contributions

Operating Grants, Subsidies and Contributions	200%	\$ 1,021,924	\$ 1,021,924	\$ 2,047,046	
Non-operating Grants, Subsidies and Contributions	139%	\$ 1,123,008	\$ 1,123,008	\$ 1,559,037	
	168%	\$ 2,144,932	\$ 2,144,932	\$ 3,606,083	
Rates Levied	99%	\$ 4,622,864	\$ 4,622,864	\$ 4,574,430	

% Compares current ytd actuals to annual budget

			Closing (Audited) Balance 30 June 2019	Current Year 30 Jun 2019
Financial Position				
Adjusted Net Current Assets	103%	\$ 1,745,371	\$ 1,789,419	
Cash and Equivalent - Unrestricted	108%	\$ 1,690,209	\$ 1,819,739	
Cash and Equivalent - Restricted	72%	\$ 1,482,505	\$ 1,072,396	
Receivables - Rates	86%	\$ 302,667	\$ 259,318	
Receivables - Other	102%	\$ 99,260	\$ 101,453	
Payables	100%	\$ 503,622	\$ 504,631	

% Compares current ytd actuals to prior year actuals at the same time

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

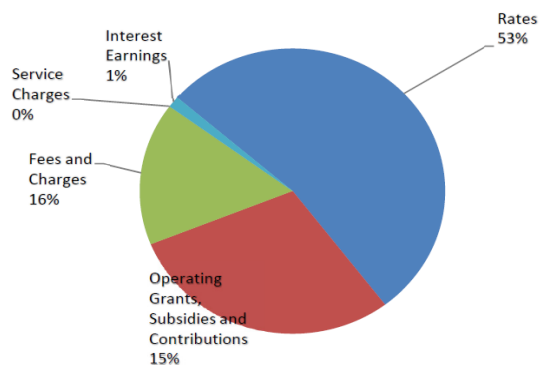
Preparation

Prepared by: Grant Middleton

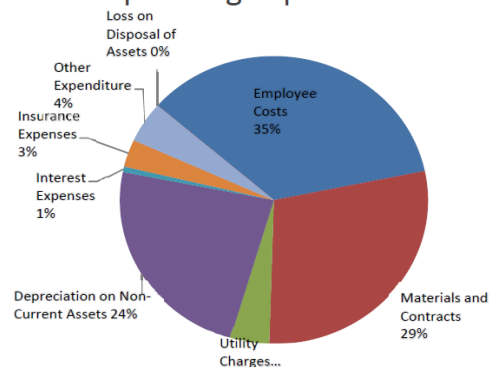
Date prepared: 10/7/2019

SHIRE OF NORTHAMPTON
Information Summary
For the Period Ended 30 June 2019

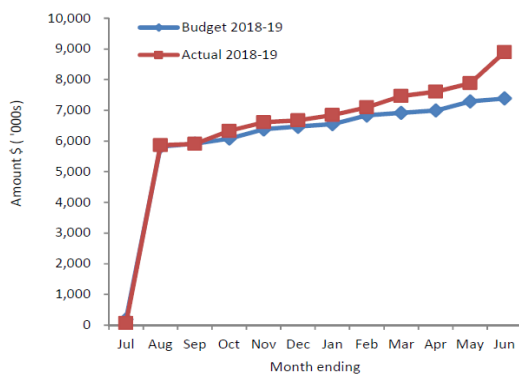
Operating Revenue



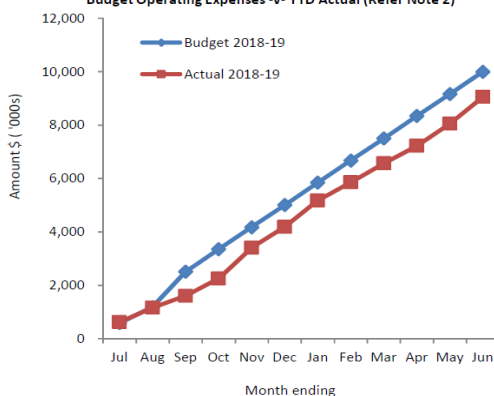
Operating Expenditure



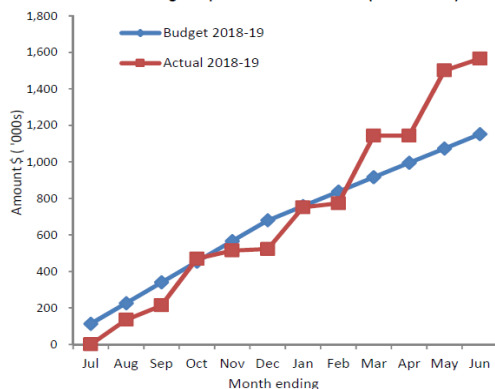
Budget Operating Revenues -v- Actual (Refer Note 2)



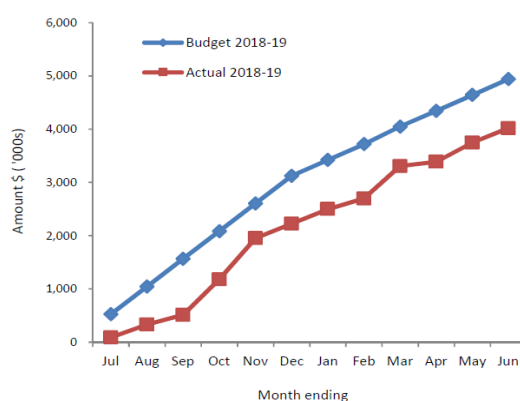
Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Revenue -v- Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 19 JULY 2019

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (Statutory Reporting Program) For the Period Ended 30 June 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)	3	2,122,201	2,122,201	1,745,371	(376,830)	(18%)	
Revenue from operating activities							
Governance		55,124	55,124	68,769	13,645	25%	▲
General Purpose Funding	9	5,554,571	5,554,571	6,301,383	746,812	13%	▲
Law, Order and Public Safety		70,395	70,395	554,097	483,702	687%	▲
Health		54,497	54,497	36,289	(18,208)	(33%)	▼
Education and Welfare		224,748	224,748	239,460	14,712	7%	▲
Housing		56,436	56,436	59,468	3,032	5%	▲
Community Amenities		908,527	908,527	923,520	14,993	2%	▲
Recreation and Culture		54,287	54,287	82,284	27,997	52%	▲
Transport		141,040	141,040	176,027	34,987	25%	▲
Economic Services		256,169	256,169	273,889	17,720	7%	▲
Other Property and Services		123,649	123,649	176,601	52,952	43%	▲
		7,499,443	7,499,443	8,891,786			
Expenditure from operating activities							
Governance		(870,344)	(870,344)	(860,554)	9,790	1%	▲
General Purpose Funding		(197,215)	(197,215)	(261,541)	(64,326)	(33%)	▼
Law, Order and Public Safety		(401,396)	(401,396)	(521,405)	(120,009)	(30%)	▼
Health		(210,093)	(210,093)	(216,836)	(6,743)	(3%)	▼
Education and Welfare		(302,645)	(302,645)	(358,798)	(56,153)	(19%)	▼
Housing		(83,305)	(83,305)	(102,207)	(18,902)	(23%)	▼
Community Amenities		(1,565,743)	(1,565,743)	(1,484,793)	80,950	5%	▲
Recreation and Culture		(1,665,110)	(1,665,110)	(1,684,309)	(19,199)	(1%)	▼
Transport		(4,222,934)	(4,222,934)	(2,844,488)	1,378,446	33%	▲
Economic Services		(443,493)	(443,493)	(479,015)	(35,522)	(8%)	▼
Other Property and Services		(44,649)	(44,649)	(237,769)	(193,120)	(433%)	▼
		(10,006,927)	(10,006,927)	(9,051,715)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	3,607,500	2,132,133	(1,475,367)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(35,000)	(5,864)	29,136	(83%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,065,016	1,065,016	1,966,340			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	11	1,123,008	1,123,008	1,559,037	436,029	39%	▲
Proceeds from Disposal of Assets	8	164,000	164,000	135,318	(28,682)	(17%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(720,310)	(255,135)	465,175	65%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(2,647,629)	(2,255,425)	392,204	15%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(615,785)	(504,011)	111,774	18%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(378,413)	(115,641)	262,772	69%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Heritage Assets	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(641,000)	(858,199)	(217,199)	(34%)	▼
Furniture and Equipment	13	(32,500)	(32,500)	(31,653)	847	3%	▲
Amount attributable to investing activities		(3,748,629)	(3,748,629)	(2,325,709)			
Financing Activities							
Proceeds from New Debentures		500,000	500,000	500,000	0	0%	▲
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	34,794	25,950	(8,844)	(25%)	▼
Transfer from Reserves	7	227,064	227,064	168,370	(58,694)	(26%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(134,246)	(134,246)	0	0%	▲
Transfer to Reserves	7	(66,200)	(66,200)	(156,657)	(90,457)	(137%)	▼
Amount attributable to financing activities		561,412	561,412	403,416			
Closing Funding Surplus(Deficit)	3	(0)	(0)	1,789,419	1,789,419	#####	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON FINANCE REPORT – 19 JULY 2019

SHIRE OF NORTHAMPTON STATEMENT OF FINANCIAL ACTIVITY (By Nature or Type) For the Period Ended 30 June 2019

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening Funding Surplus (Deficit)	3	2,122,201	2,122,201	1,745,371	(376,830)	(18%)	▼
Revenue from operating activities							
Rates	9	4,622,864	4,622,864	4,574,430	(48,434)	(1%)	▼
Operating Grants, Subsidies and Contributions	11	1,454,405	1,454,405	2,516,447	1,062,042	73%	▲
Fees and Charges		1,265,424	1,265,424	1,390,725	125,301	10%	▲
Interest Earnings		121,750	121,750	108,101	(13,649)	(11%)	▼
Other Revenue		0	0	296,219	296,219		▲
Profit on Disposal of Assets	8	35,000	35,000	8,549			
		7,499,443	7,499,443	8,894,471			
Expenditure from operating activities							
Employee Costs		(3,003,415)	(3,003,415)	(3,201,716)	(198,301)	(7%)	▼
Materials and Contracts		(2,288,238)	(2,288,238)	(2,600,878)	(312,640)	(14%)	▼
Utility Charges		(359,390)	(359,390)	(371,568)	(12,178)	(3%)	▼
Depreciation on Non-Current Assets		(3,607,500)	(3,607,500)	(2,132,133)	1,475,367	41%	▲
Interest Expenses		(60,159)	(60,159)	(57,373)	2,786	5%	▲
Insurance Expenses		(251,088)	(251,088)	(276,466)	(25,378)	(10%)	▼
Other Expenditure		(437,137)	(437,137)	(411,580)	25,557	6%	▲
Loss on Disposal of Assets	8	0	0	(2,685)			
		(10,006,927)	(10,006,927)	(9,054,400)			
Operating activities excluded from budget							
Add back Depreciation		3,607,500	3,607,500	2,132,133	(1,475,367)	(41%)	▼
Adjust (Profit)/Loss on Asset Disposal	8	(35,000)	(35,000)	(5,864)	29,136	(83%)	▼
Adjust Provisions and Accruals		0	0	0	0		
Amount attributable to operating activities		1,065,016	1,065,016	1,966,340			
Investing activities							
Grants, Subsidies and Contributions	11	1,123,008	1,123,008	1,559,037	436,029	39%	▲
Proceeds from Disposal of Assets	8	164,000	164,000	135,318	(28,682)	(17%)	▼
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(720,310)	(720,310)	(255,135)	465,175	65%	▲
Infrastructure Assets - Roads	13	(2,647,629)	(2,647,629)	(2,255,425)	392,204	15%	▲
Infrastructure Assets - Parks and Gardens	13	(615,785)	(615,785)	(504,011)	111,774	18%	▲
Infrastructure Assets - Footpaths/Carparks	13	(378,413)	(378,413)	(115,641)	262,772	69%	▲
Infrastructure Assets - Drainage	13	0	0	0	0		
Plant and Equipment	13	(641,000)	(641,000)	(858,199)	(217,199)	(34%)	▼
Furniture and Equipment	13	(32,500)	(32,500)	(31,653)	847	3%	▲
Amount attributable to investing activities		(3,748,629)	(3,748,629)	(2,325,709)			
Financing Activities							
Proceeds from New Debentures		500,000	500,000	500,000	0	0%	
Proceeds from Advances		0	0	0	0		
Self-Supporting Loan Principal		34,794	34,794	25,950	(8,844)	(25%)	▼
Transfer from Reserves	7	227,064	227,064	168,370	(58,694)	(26%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(134,246)	(134,246)	(134,246)	0	0%	▲
Transfer to Reserves	7	(66,200)	(66,200)	(156,657)	(90,457)	(137%)	▼
Amount attributable to financing activities		561,412	561,412	403,416			
Closing Funding Surplus (Deficit)	3	(0)	(0)	1,789,419	1,789,419	#####	

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

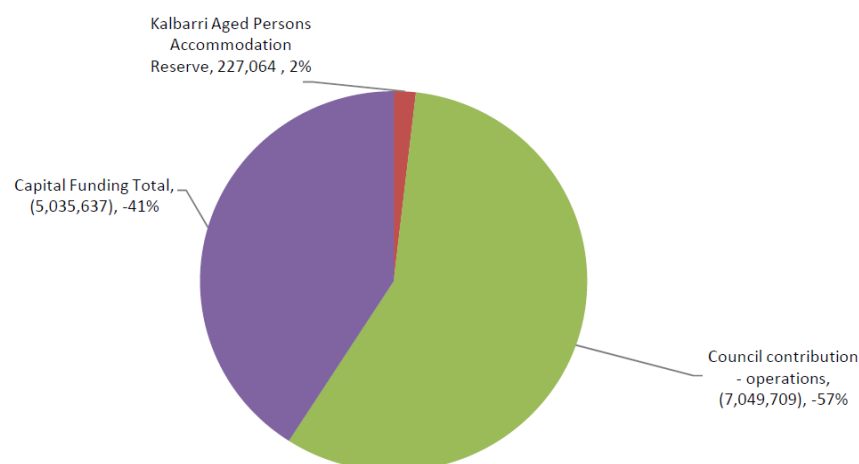
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 30 June 2019

Capital Acquisitions

	Note	YTD Actual New & Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Budget (d)	Annual Budget	YTD Actual Total (c) = (a)+(b)	Variance (d) - (c)
		\$	\$	\$	\$	\$	\$
Land and Buildings	13	(203,453)	(51,681)	(720,310)	(720,310)	(255,135)	465,175
Infrastructure Assets - Roads	13	(1,002,799)	(1,252,626)	(2,647,629)	(2,647,629)	(2,255,425)	392,204
Infrastructure Assets - Parks & Ovals	13	(504,011)	0	(615,785)	(615,785)	(504,011)	111,774
Infrastructure Assets - Footpaths	13	(115,641)	0	(378,413)	(378,413)	(115,641)	262,772
Plant and Equipment	13	(294,219)	(563,980)	(641,000)	(641,000)	(858,199)	(217,199)
Capital Expenditure Totals		(2,120,123)	(1,899,941)	(5,035,637)	(5,035,637)	(4,020,064)	1,015,573
Capital acquisitions funded by:							
Capital Grants and Contributions				1,123,008	1,123,008	1,559,037	
Borrowings				500,000	500,000	0	
Disposals				164,000	164,000	135,318	
Council contribution - Cash Backed Reserves							
Kalbarri Aged Persons Accommodation Reserve				227,064	227,064	(168,370)	
Council contribution - operations				(7,049,709)	(7,049,709)	(5,546,049)	
Capital Funding Total				(5,035,637)	(5,035,637)	(4,020,064)	

Budgeted Capital Acquisitions Funding



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 2: Explanation of Material Variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date budget materially.
The material variance adopted by Council for the 2018/19 year is \$5,000.

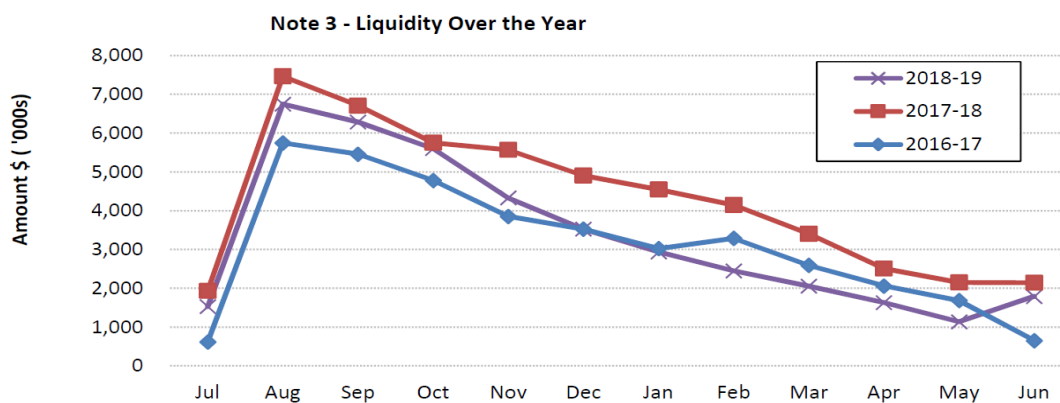
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues	\$	%			
Governance	13,645	25%	▲	Permanent	Var mainly due to NCCA Trust loss transfer
General Purpose Funding	746,812	13%	▲	Permanent	Var due to Financial Assistance Grants prepayment
Law, Order and Public Safety	483,702	687%	▲	Permanent	BRM Grant & Pt Gregory Fire Truck Capitalisation
Health	(18,208)	-33%	▼	Permanent	Var due to reduced Health/Building charging
Education and Welfare	14,712	7%	▲	Permanent	Var due to Aged Care rent less reduced NCCA revenue
Community Amenities	14,993	2%	▲	Permanent	Variance due to additional refuse budget fees
Recreation and Culture	27,997	52%	▲	Permanent	Var inc HCC shelter & golf course clearing contribution
Transport	34,987	25%	▲	Permanent	Var due to additional Direct Road Grant revenue
Economic Services	17,720	7%	▲	Permanent	Var due to add Lucky Bay camping fees
Other Property and Services	52,952	43%	▲	Permanent	Var largely due to add private works revenue
Operating Expense					
Governance	9,790	1%	▲	Permanent	Payment for Rural Internet Project not required
General Purpose Funding	(64,326)	-33%	▼	Permanent	Var due to legal expenses
Law, Order and Public Safety	(120,009)	-30%	▼	Permanent	Var due to BFRM grant related expenditure
Health	(6,743)	-3%	▼	Permanent	Var due to additional allocation of salary costs
Education and Welfare	(56,153)	-19%	▼	Permanent	Var due to NCCA payroll expenses, part grant funded
Housing	(18,902)	-23%	▼	Permanent	Var due to add housing related expenses
Community Amenities	80,950	5%	▲	Permanent	Var due to TPS review costs
Recreation and Culture	(19,199)	-1%	▼	Permanent	Var due to additional depreciation
Transport	1,378,446	33%	▲	Permanent	Var due to reduced depreciation associated with Reval
Economic Services	(35,522)	-8%	▼	Permanent	Var due to additional allocation of salary costs
Other Property and Services	(193,120)	-433%	▼	Permanent	Var largely due to due to add private works costs
Capital Revenues					
Non-operating Grants, Subsidies and Contributions	436,029	39%	▲	Permanent	Var due to White Cliff's grant funding (not budgeted)
Proceeds from Disposal of Assets	(28,682)	-17%	▼	Permanent	All Plant trades completed
Capital Expenses					
Land and Buildings	465,175	65%	▲	Permanent	RSL Hall construction to be completed 19/20
Infrastructure Assets - Roads	392,204	15%	▲	Permanent	Underspend with own source funded road construction
Infrastructure Assets - Parks and Gardens	111,774	18%	▲	Permanent	Pink Lake viewing platform not constructed
Infrastructure Assets - Footpaths/Carparks	262,772	69%	▲	Permanent	Dup Kalbarri F'shore completed October 18, carparks construction delayed
Plant and Equipment	(217,199)	-34%	▼	Permanent	Savings from Grader and ute purchases plus Pt Gregory Fire Truck Capitalisation

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 3: Net Current Funding Position

Positive=Surplus (Negative=Deficit)

		Current Years (Budgeted) Closing	Last Years (Audited) Closing	Current
	Note	30 June 2019	30 June 2019	30 Jun 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	4	373,792	1,690,209	1,819,739
Cash Restricted	4	2,766,120	1,482,505	1,072,396
Receivables - Rates	6	313,380	302,667	259,318
Receivables - Other	6	99,260	99,260	101,453
Receivables - Rubbish		45,247	45,247	38,218
Emergency Services Levy		37,346	37,346	42,009
ATO Receivable		31,353	0	68,478
Inventories		11,778	11,778	8,023
Accruals/Adjustment		0	0	7,037
		3,678,276	3,669,012	3,416,669
Less: Current Liabilities				
Payables		(553,622)	(503,622)	(504,631)
Income Received in Advance		(64,611)	(401,389)	(146,267)
Provisions/Accruals		0	(80,789)	(50,224)
		(618,233)	(985,800)	(701,122)
Less: Cash Reserves	7	(937,842)	(937,841)	(926,129)
Net Current Funding Position		2,122,201	1,745,371	1,789,419



Comments - Net Current Funding Position

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 4: Cash and Investments

	Unrestricted	Restricted	Trust	Total Amount	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
(a) Cash Deposits							
Municipal Bank Account	1,818,289			1,818,289	National	-	At Call
Trust Bank Account			45,326	45,326	National	-	At Call
OCDF - Horrocks				0	WATC	1.45%	N/A
OCDF - Binnu/White Cliffs		146,267		146,267	WATC	1.45%	N/A
Cash On Hand	1,450			1,450	N/A	Nil	On Hand
(b) Term Deposits - Municipal							
1060****	0			0	National	1.84%	08-May-19
				0			
				0			
(c) Term Deposits - Reserves							
TD 16-236-****		926,129		926,129	National	1.70%	31-May-19
				0			
Total	1,819,739	1,072,396	45,326	2,937,460			

Comments/Notes - Investments

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Permanent Changes						
	Opening Deficit adjustment		Opening Deficit Adjustment		(376,860)	(376,860)
	<u>Expenditure Adjustments</u>					
4082	Rates - Legal Fees		Operating Expenses		(6,640)	(383,500)
0032	Election Expenses - Reduced election expenditure		Operating Expenses	1,500		(382,000)
0112	Donation/contribution - Transport Railway carriage to Boyanup		Operating Expenses		(4,320)	(386,320)
0022	Members Travelling - Additional claims for travel		Operating Expenses		(2,000)	(388,320)
0502	Computer Expenses - Install comm's cabinet in Kalbarri Office		Operating Expenses		(3,800)	(392,120)
0408	Consultancy Services - Conduct FM & Reg 17 Reviews		Operating Expenses		(21,600)	(413,720)
0408	Consultancy Services - Conduct Fuel Tax Review - AIT Specialists		Operating Expenses		(1,548)	(415,268)
1072	Aerial Inspections - Savings no aerial inspections 18/19		Operating Expenses	1,500		(413,768)
1152	Port Gregory BFB Shed - roof replacement less than estimated		Operating Expenses	3,055		(410,713)
1162	Dog Control - Reduced cost for pound modification		Operating Expenses	1,670		(409,043)
2342	Northampton Doctors Surgery - Hot water system replaced		Operating Expenses		(1,250)	(410,293)
3212	Fitzgerald St House - Replace HWS		Operating Expenses		(3,600)	(413,893)
3432	Rake Place House - Reduced water consumption		Operating Expenses	3,000		(410,893)
3432	Rake Place House - Airconditioner Repairs		Operating Expenses		(2,370)	(413,263)
3492	Callion Way House - Repair retaining wall and fence ex insurance		Operating Expenses		(5,610)	(418,873)
4372	Northampton Urban street Design - Not pursued pending by-pass		Operating Expenses	34,000		(384,873)
4802	Chinamans Ablutions - Drain & sump for ext shower not required		Operating Expenses	1,300		(383,573)
4592	Sally's Tree Ablutions - Cistern replacement repairs		Operating Expenses		(2,105)	(385,678)
4752	Port Gregory Ablutions - Additional plumbing costs		Capital Expenses		(1,092)	(386,770)
4772	Allen Centre - Reduced carpet renewal cost (meeting room not replaced)		Operating Expenses	7,195		(379,575)
4772	Allen Centre - Replace faulty cooktop/oven		Operating Expenses		(2,725)	(382,300)
4682	Alma Hall - Extra costs incurred during upgrade works		Operating Expenses		(3,045)	(385,345)
4712	Ajana Hall - Toilet & septic repairs		Operating Expenses		(3,160)	(388,505)
3664	Rock retaining wall near VMR - Costs less than estimate (geofabric in stock)		Capital Expenses	3,050		(385,455)
3694	BBQ Shelter - Overall savings from power installation		Operating Expenses	2,150		(383,305)
4952	Kalbarri Foreshore - Replace bore pump		Operating Expenses		(5,630)	(388,935)
4972	Horrocks Foreshore - Additional repairs to playground equipment		Operating Expenses		(2,030)	(390,965)
4998	Port Gregory Playground - Extra cost for erection of equipment (approved)		Operating Expenses		(5,200)	(396,165)
4992	Eco Flora parks & gardens - Extra costs for bore & pumps		Operating Expenses		(6,185)	(402,350)
5262	Kalbarri Camp School - Extra electrical costs for switchboard upgrade		Operating Expenses		(2,710)	(405,060)
5169	Northampton Bowling club - Replace Airconditioner per lease agreement		Operating Expenses		(4,820)	(409,880)
5532	Chiverton House - General allocation not paid as Council now pays for maintenance		Operating Expenses	5,000		(404,880)
5072	Heritage Advisor - Savings as requirement less than previous years		Operating Expenses	5,300		(399,580)
5582	Old Roads Board Building - Reduced cost for renewal of doorframes & architraves		Operating Expenses	1,100		(398,480)
5682	Kalbarri Town Talk - Replace fence		Operating Expenses		(2,045)	(400,525)
5204	Binnu West Road - Land purchase not included in 18/19 budget		Capital Expenses		(8,045)	(408,570)
5850	Rob Road Survey - Rav4 survey not required		Capital Expenses	5,000		(403,570)
5060	Bateman Street - Deferred to 2019/2020 cash cost saving		Capital Expenses	31,000		(372,570)
5060	Thornton & Erwood Street - Deferred to 2019/2020 cash cost saving		Capital Expenses	41,200		(331,370)
5060	Karina Mews - Deferred to 2019/2020 cash cost saving		Capital Expenses	29,850		(301,520)
5060	Little Bay Road - Progress delayed, expected savings in 2018/2019		Capital Expenses	45,000		(256,520)
5130	Kalbarri community Bus Shed - Defer to 2019/2020 due to land tenure issues		Capital Expenses	20,000		(236,520)
5930	Northampton Depot - Replace high bay lights		Operating Expenses		(2,900)	(239,420)
5910	Kalbarri Depot - Wifi connection		Operating Expenses		(1,200)	(240,620)
4214/4224	Machinery/Utility Purchase - Overall net savings		Capital Expenses	54,495		(186,125)
5932	Kalbarri Airport - Extra costs for repairs to lighting activators		Operating Expenses		(5,300)	(191,425)
6402	Lucky Bay Camping Site - Extra cost to pump out ablutions		Operating Expenses		(4,240)	(195,665)
6402	Lucky Bay Camping Site - Extra cost to repair ablutions (fan system, steps)		Operating Expenses		(3,550)	(199,215)
6372	Tourism Promotion - Abri Vossos Olhos film not progressing		Operating Expenses	10,000		(189,215)
7172	Workers compensation Insurance - Adjustment for 16/17 insurance payment		Operating Expenses		(11,066)	(200,281)
	<u>Revenue Adjustments</u>					(200,281)
4501	Rates General - Reduced revenue GRV error for Uniting Church		Operating Revenue		(16,528)	(216,809)
4560	Rates Discount - Additional discount raised		Operating Revenue	6,320		(210,489)
4611/4621	Financial Assistance Grants - Actual less than budget estimate		Operating Revenue		(48,425)	(258,914)
0773	Animal Control - Less income for Dog and Cat Licences		Operating Revenue		(2,200)	(261,114)
1763	Health Services - less fees charges compared to budget estimate		Operating Revenue		(7,000)	(268,114)
3323	Refuse Site Fee's - Additional Income at refuse sites		Operating Revenue	9,600		(258,514)
3853	LSL Contribution - Contribution for H.Williams LSL from CGG		Operating Revenue	2,225		(256,289)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 5: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
6281	Road Grant - Additional payment		Operating Revenue	62,000		(194,289)
5713	Grant funding - Whitecliffs OCDF Grant funding - refer b/fwd deficit		Capital Revenue	372,823		178,534
5713	Building Control - Kerb/footpath deposit reimbursed from trust		Operating Revenue	2,730		181,264
5563	Caravan Park Lease - Error in adopted Fee's and charges		Operating Revenue		(4,411)	176,853
5973	Lia Rent - Kitson Circuit - Error in adopted Fee's and charges		Operating Revenue		(4,413)	172,440
6423	Sale of Scrap - Increased income from sale of scrap		Operating Revenue	21,800		194,240
6433	Workers Compensation Insurance - Additional Claims Received		Operating Revenue	1,510		195,750
6443	Diesel Fuel Rebate - Additional fuel tax income		Operating Revenue	4,977		200,727
				790,350	(589,623)	

Classifications Pick List

Operating Revenue
Operating Expenses
Capital Revenue
Capital Expenses
Opening Surplus(Deficit)
Non Cash Item

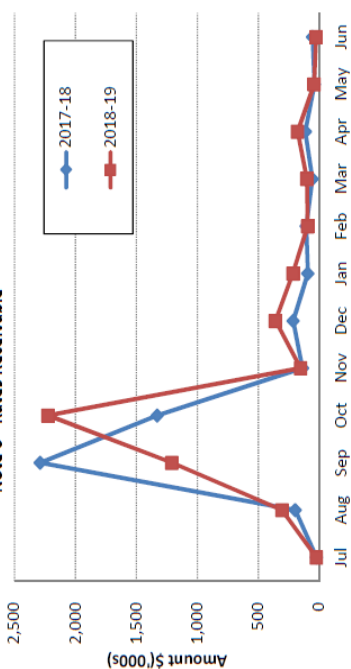
SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 6: Receivables

Receivables - Rates Receivable	30 Jun 2019	30 June 2018
Opening Arrears Previous period	\$ 302,667	\$ 263,223
Levied this year	4,574,430	4,332,891
Less Collections to date	(4,617,780)	(4,231,036)
Equals Current Outstanding	259,318	365,077
Net Rates Collectable	259,318	365,077
% Collected	94.68%	92.06%

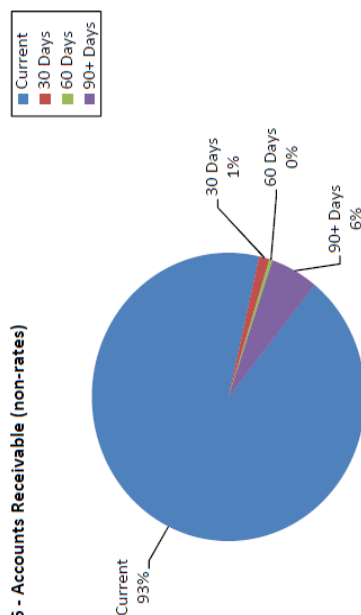
Amounts shown above include GST (where applicable)

Note 6 - Rates Receivable



Comments/Notes - Receivables Rates

Note 6 - Accounts Receivable (non-rates)



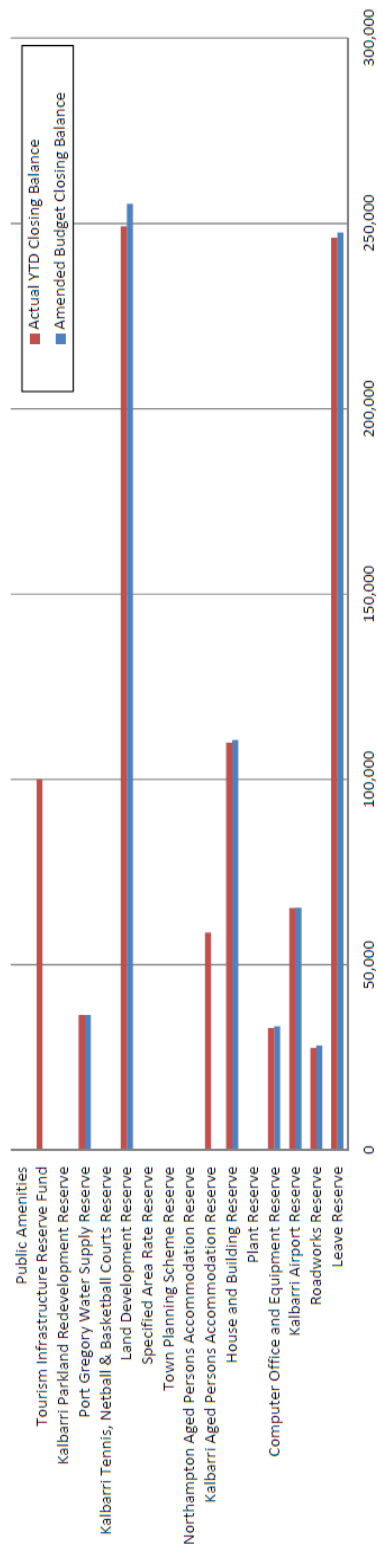
Comments/Notes - Receivables General

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 7: Cash Backed Reserve

Name	Opening Balance	Amended Budget Interest Earned	Actual Interest Earned	Amended Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Amended Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 237,544	\$ 5,000	\$ 3,464	\$ 5,000	\$ 5,000	\$ 0	\$ 0	\$ 247,544	\$ 246,008
Roadworks Reserve	26,250	2,000	1,391	0	0	0	0	28,250	27,641
Kalbarri Airport Reserve	45,173	200	143	20,000	20,000	0	0	65,373	65,316
Computer Office and Equipment Reserve	31,905	1,500	1,039	0	0	0	0	33,405	32,944
Plant Reserve	0	0	0	0	0	0	0	0	0
House and Building Reserve	98,118	2,500	1,747	10,000	10,000	0	0	110,618	109,865
Kalbarri Aged Persons Accommodation Reserve	227,064	0	0	0	0	(227,064)	(168,370)	0	58,694
Northampton Aged Persons Accommodation Reserve	0	0	0	0	0	0	0	0	0
Town Planning Scheme Reserve	0	0	0	0	0	0	0	0	0
Specified Area Rate Reserve	0	0	0	0	0	0	0	0	0
Land Development Reserve	235,288	20,000	13,873	0	0	0	0	255,288	249,161
Kalbarri Tennis, Netball & Basketball Courts Reserve	0	0	0	0	0	0	0	0	0
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	36,500	36,500
Kalbarri Parkland Redevelopment Reserve	0	0	0	0	0	0	0	0	0
Tourism Infrastructure Reserve Fund	0	0	100,000	0	0	0	0	0	100,000
Public Amenities	0	0	0	0	0	0	0	0	0
	937,842	31,200	121,657	35,000	35,000	(227,064)	(168,370)	776,978	926,129

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 8: Disposal of Assets

Asset Number	Asset Description	YTD Actual				Amended Budget			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and Equipment									
P216	Isuzu Dmax (Kalbarri Ranger)	16,399	16,364		(35)	16,500	14,000		(2,500)
P237	Isuzu Dmax (Northampton Gardener)	10,498	10,000		(498)	10,000	13,000	3,000	
P235	Isuzu Dmax (Kalbarri Gardener)	12,606	10,455		(2,151)	12,500	10,000		(2,500)
P203	Caterpillar 121H Grader	89,951	98,500	8,549		90,000	127,000	37,000	
		129,454	135,318	8,549	(2,685)	129,000	164,000	40,000	(5,000)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 9: Rating Information											
Number			YTD Actual					Amended Budget			
	Rate in	Properties of	Rateable Value	Rate Revenue	Interim Rates	Back Rates	Total Revenue	Rate Revenue	Interim Rate	Back Rate	Total Revenue
RATE TYPE	\$		\$	\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
General GRV	0.072300	1,559	17,443,168	1,645,341	(13,791)	844	1,632,394	1,644,791	0	0	1,644,791
General UV	0.013059	448	178,371,085	2,346,324	(2,073)	(29)	2,344,222	2,346,323	0	0	2,346,323
Sub-Totals		2,007	195,814,254	3,991,665	(15,864)	815	3,976,616	3,991,114	0	0	3,991,114
Minimum Payment											
General GRV	\$ 550.00	1,020	7,328,111	565,950			565,950	561,000	0	0	561,000
General UV	550.00	55	1,895,245	24,750			24,750	30,250	0	0	30,250
Sub-Totals		1,075	9,223,355	590,700	0	0	590,700	591,250	0	0	591,250
Discounts/Concession											
		3,082	205,037,609	4,582,365	(15,864)	815	4,567,316	4,582,364	0	0	4,582,364
Amount from General Rates											
Ex-Gratia Rates							(33,153)				0
Specified Area Rates							4,534,164				4,582,364
							0				0
							40,266				40,500
Totals							4,574,430				4,622,864

Comments - Rating Information

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 10: Information on Borrowings
(a) Debenture Repayments

Particulars	01 Jul 2018	New Loans	Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$
Recreation and Culture								
Loan 148A - Kalbarri Library Extension	26,733		26,733	26,733	(0)	(0)	913	939
Loan 156 - RSL Hall Extensions	0	500,000	0	0	0	500,000	0	0
Transport								
Loan 149 - Plant Purchases	0				0	0		
Loan 153 - Plant Purchases	214,339		39,525	39,525	174,814	174,814	8,927	9,561
Other Property and Services								
Loan 154 - Staff Housing	256,641		33,194	33,194	223,447	223,447	8,987	9,789
Self Supporting Loans								
Loan 151 - Kalbarri Bowling Club	7,459		3,621	3,621	3,838	3,838	419	444
Loan 152 - Staff Housing	328,941		17,189	17,189	311,752	311,752	21,649	21,649
Loan 155 - Pioneer Lodge	386,552		13,984	13,984	372,568	372,568	16,478	17,777
	1,220,665	500,000	134,246	134,246	1,086,419	1,586,419	57,373	60,158

All debenture repayments were financed by general purpose revenue except loans 147, 151, 152 & 155 which are self supporting loans.

(b) New Debentures

No new debentures have been received during 2018/2019

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 11: Grants

Grant Provider	Type	Opening Balance (a)	Amended Operating	Amended Budget Capital	YTD Budget	Annual Budget (d)	Post Variations (e)	Expected (d)+(e)	YTD Actual Revenue (Expended) (c)	Unspent Grant (a)+(b)-(c)
		\$	\$	\$	\$	\$		\$	\$	\$
General Purpose Funding										
Grants Commission - General	Operating	0	422,550	0	422,550	422,550		422,550	873,420	0
Grants Commission - Roads	Operating	0	386,769	0	386,769	386,769		386,769	727,159	0
Law, Order and Public Safety										
FESA Grant - Operating Bush Fire Brigade	Operating	0	27,323	0	27,323	27,323		27,323	34,649	0
Grant FESA - SES	Operating	0	26,122	0	26,122	26,122		26,122	33,849	0
Grant Feral Eradication	Operating	0	0	0	0	0		0	0	0
Bushfire Risk Mitigation Grant	Operating	0	0	0	0	0		0	174,349	0
Education and Welfare										
NCAA Fundraising	Non-operating	0	0	0	0	0		0	53,276	53,276
Community Amenities										
Coastal Management Plan Grant	Operating - Tied	0	60,000	0	60,000	60,000		60,000	41,457	41,457
Recreation and Culture										
Kalbarri Foreshore Redevelopment	Non-operating	0	171,725	0	171,725	171,725		171,725	169,561	(165,963)
Kalbarri Bowling Club	Non-operating	0	18,930	0	18,930	18,930		18,930	27,080	24,524
Kalbarri Bowling Club	Non-operating	0	5,000	0	5,000	5,000		5,000	0	0
Seniors Week	Operating	0	0	0	0	0		0	1,000	0
Building Upgrade Contribution	Non-operating	0	0	0	0	0		0	65,442	65,442
BBQ/Shelter Donation	Non-operating	0	0	0	0	0		0	0	0
Transport										
RRG Grants - Capital Projects	Non-operating	0	197,330	0	197,330	197,330		197,330	278,000	278,000
Grey St/Red Bluff Road Corner	Non-operating	0	0	0	0	0		0	0	(19,852)
White Cliff's	Non-operating	0	0	0	0	0		0	235,655	235,655
RFR - Binnu West	Non-operating	0	0	0	0	0		0	0	0
DUP - Footpath Grant (Stephen Street)	Non-operating	0	0	0	0	0		0	0	0
MRWA Maintenance Grants	Operating	0	99,160	0	99,160	99,160		99,160	161,163	0
WA Road Safety Commission	Non-operating	0	0	0	0	0		0	0	0
TOTALS		0	1,021,924	1,123,008	2,144,932	2,144,932	0	2,144,932	3,606,083	(763,037)
SUMMARY										
Operating		0	961,924	0	961,924	961,924		961,924	2,005,589	0
Operating - Tied		0	60,000	0	60,000	60,000		60,000	41,457	41,457
Non-operating		0	0	1,123,008	1,123,008	1,123,008		1,123,008	1,559,037	(804,494)
TOTALS		0	1,021,924	1,123,008	2,144,932	2,144,932	0	2,144,932	3,606,083	(763,037)

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

Note 12: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 01 Jul 2018	Amount Received	Amount Paid	Closing Balance 30 Jun 2019
	\$	\$	\$	\$
Town Planning - Security Bonds	0			0
Galena Donations	0		0	0
Transportable Housing Bond	26,275	10,000	0	36,275
Footpath Deposits	30,820	(7,206)	(10,500)	13,114
Horrocks Retention Fee - Parking/Stage 2	0		0	0
Retentions - Subdivisions	30,683		(40,289)	(9,606)
Building Levies (BCITF & BRB)	182	6,031	(3,733)	2,481
Community Bus Bond	6,400	2,000	(1,200)	7,200
Safer WA Funds	0			0
Northampton Cemetery Funds	0			0
Unclaimed Monies - Rates	4,338	0	0	4,338
Nomination Deposits	0	0	0	0
DOLA - Parks & Gardens Development	0			0
Aged Unit Bond	0	200	(200)	0
Council Housing Bonds	520	0	(520)	0
BROC - Management Funds	1			1
Kalbarri Youth Space Project Funds	0		0	0
Burning Off Fees	0		0	0
RSL Hall Key Bond	650	920	(920)	650
Peet Park Donations	0			0
Willa Guthurra	0			0
Special Series Plates	1,430	2,170	(3,490)	110
Auction	0			0
Kidsport	2,937	0	(879)	2,058
Public Open Space	0			0
ReDone (Kalbarri Park/Beach Shelters)	0		0	0
Northampton Child Care Association	59,305	0	(37,069)	22,236
Horrocks Memorial Wall	765	0	(595)	170
One Life	3,513	0	(874)	2,639
Conservation Incentives	0	0	0	0
Kalbarri Camp School	0	0	0	0
Roadwise Award Fundriser	0	2,732	(2,732)	0
Rubbish Tip Key Bond	0	1,400	0	1,400
Horrocks - Skatepark	0	1,050	0	1,050
	167,819	19,297	(103,001)	84,115

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 30 June 2019

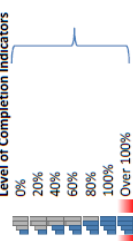
Note 13: Capital Acquisitions

Assets		Account	New/Upgrade		Renewal		Total YTD		Annual Budget		Amended Budget		YTD Variance	Strategic Reference / Comment
			\$		\$		\$		\$		\$			
Level of completion indicator, please see table at the end of this note for further detail.														
Governance														
		101340	0	(5,021)	(5,021)	(5,021)	(5,000)	(5,000)	(5,000)	(21)	(21)			
		101340	0	(20,359)	(20,359)	(20,359)	(22,500)	(22,500)	(22,500)	2,141	2,141			
		101340	0	(6,273)	(6,273)	(6,273)	(5,000)	(5,000)	(5,000)	(1,273)	(1,273)			
		Governance Total	0	(31,653)	(31,653)	(31,653)	(32,500)	(32,500)	(32,500)	847	847			
Law and Order														
		103340	(294,219)	0	(294,219)	0	0	0	0	(294,219)	(294,219)			
		Health Total	(294,219)	0	(294,219)	0	0	0	0	(294,219)	(294,219)			
Communities Amenities														
		133440	(39,531)	0	(39,531)	0	(105,000)	(105,000)	(105,000)	65,469	65,469			
		Communities Amenities Total	(39,531)	0	(39,531)	0	(105,000)	(105,000)	(105,000)	65,469	65,469			
Recreation And Culture														
		135140	(134,969)	0	(134,969)	0	(512,000)	(512,000)	(512,000)	377,031	377,031			
		136640	(28,018)	0	(28,018)	0	(18,840)	(18,840)	(18,840)	(9,178)	(9,178)			
		136640	(21,950)	0	(21,950)	0	(25,000)	(25,000)	(25,000)	3,050	3,050			
		136940	(335,524)	0	(335,524)	0	(343,450)	(343,450)	(343,450)	7,926	7,926			
		136940	(22,754)	0	(22,754)	0	(23,695)	(23,695)	(23,695)	941	941			
		135940	(71,452)	0	(71,452)	0	(38,615)	(38,615)	(38,615)	(32,837)	(32,837)			
		135940	(2,556)	0	(2,556)	0	(121,213)	(121,213)	(121,213)	118,657	118,657			
		137540	(59,950)	0	(59,950)	0	(56,800)	(56,800)	(56,800)	(3,150)	(3,150)			
		137540	(30,601)	0	(30,601)	0	(25,000)	(25,000)	(25,000)	(5,601)	(5,601)			
		137540	(1,794)	0	(1,794)	0	(103,185)	(103,185)	(103,185)	101,391	101,391			
		138040	0	(45,572)	(45,572)	(55,400)	(55,400)	(55,400)	(55,400)	9,828	9,828			
		136340	0	(6,109)	(6,109)	0	0	0	0	(6,109)	(6,109)			
		Recreation And Culture Total	(709,567)	(51,681)	(761,249)	(761,249)	(1,323,198)	(1,323,198)	(1,323,198)	561,949	561,949			
Transport														
		Various	(1,002,799)	(1,252,626)	(2,255,425)	(2,647,629)	(2,647,629)	(2,647,629)	(2,647,629)	392,204	392,204			
		Various	(39,839)	0	(39,839)	(115,400)	(115,400)	(115,400)	(115,400)	75,561	75,561			
		150900	(19,852)	0	(19,852)	(42,000)	(42,000)	(42,000)	(42,000)	22,148	22,148			
		142140	(9,101)	0	(9,101)	(5,910)	(5,910)	(5,910)	(5,910)	(3,191)	(3,191)			
		142240	0	(341,071)	(341,071)	(425,000)	(425,000)	(425,000)	(425,000)	83,929	83,929			
		142240	0	(30,000)	(30,000)	(26,000)	(26,000)	(26,000)	(26,000)	(4,000)	(4,000)			
		142240	0	(57,619)	(57,619)	(54,000)	(54,000)	(54,000)	(54,000)	(3,619)	(3,619)			
		142540	0	(14,395)	(14,395)	(14,000)	(14,000)	(14,000)	(14,000)	(395)	(395)			
		142540	0	(45,174)	(45,174)	(45,000)	(45,000)	(45,000)	(45,000)	(174)	(174)			
		151300	0	(36,357)	(36,357)	(43,000)	(43,000)	(43,000)	(43,000)	6,643	6,643			
		151300	0	(39,363)	(39,363)	(34,000)	(34,000)	(34,000)	(34,000)	(5,363)	(5,363)			
		Transport Total	(1,071,592)	(1,816,606)	(2,888,198)	(3,451,939)	(3,451,939)	(3,451,939)	(3,451,939)	563,741	563,741			

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 May 2019

Note 13: Capital Acquisitions

Assets	Account	YTD Actual			Amended Budget			Strategic Reference / Comment
		New/Upgrade	Renewal	Total YTD	Annual Budget	YTD Budget	YTD Variance	
		\$	\$	\$	\$	\$	\$	
Economic Services/Other Property and Services								
	150160	(5,214)	0	(5,214)	(123,000)	(112,750)	107,536	
		(5,214)	0	(5,214)	(123,000)	(112,750)	107,536	
	Other Property and Services Total	(2,106,657)	(1,642,189)	(3,748,846)	(5,035,637)	(4,735,116)	986,270	
Capital Expenditure by Program Total								
Capital Expenditure By Class								
Land and Buildings	Various	(114,395)	(51,681)	(166,076)	(720,310)	(708,056)	532,154	
Infrastructure Assets - Roads	Various	(1,102,303)	(994,874)	(2,097,178)	(2,647,629)	(2,426,908)	329,730	
Infrastructure Assets - Footpaths	Various	(93,413)	0	(93,413)	(378,413)	(355,395)	261,982	
Infrastructure Assets - Parks and Ovals	Various	(502,327)	0	(502,327)	(615,785)	(571,259)	68,932	
Plant and Equipment	Various	(294,219)	(563,980)	(858,199)	(641,000)	(640,998)	(217,201)	
Furniture and Equipment	Various	0	(31,653)	(31,653)	(32,500)	(32,500)	847	
	Capital Expenditure Total by Class	(2,106,657)	(1,642,189)	(3,748,846)	(5,035,637)	(4,735,116)	976,444	



7.4.3	SIGNIFICANT ADVERSE TREND 2018 AUDIT REPORT
	<p>FILE REFERENCE: 1.1.3</p> <p>DATE OF REPORT: 10 June 2019</p> <p>DISCLOSURE OF INTEREST: Nil</p> <p>REPORTING OFFICER: Grant Middleton</p> <p>APPENDICES:</p> <ol style="list-style-type: none"> 1. Letter from Council to Minister for Local Government, Sport and Cultural Industries addressing the significant adverse ratio trend from the 2018 Audit Report 2. Letter from the Department of Local Government, Sport and Cultural Industries to Council in relation to a significant adverse trend in the Operating Surplus Ratio from 2018 Audit Report 3. Independent Audit Report 2018 – Auditor General

SUMMARY

Council to consider the significant adverse trend in the Operating Surplus Ratio identified in the 2018 Audit Report issued by the Office of Auditor General for the 2018 Annual Financial Statements.

The Operating Surplus Ratio has been below the Department of Local Government, Sport and Cultural industries standard for the last three years on both an adjusted and non-adjusted basis.

Legislation now requires local governments to examine an audit report it receives and implement appropriate action in respect to the significant matters raised.

Local governments must prepare a report addressing the significant matters identified in the report and state what action the local government has taken or intends to take. This report must be provided to the Minister within three months of receiving the audit report. Within 14 days after the local government gives the report to the Minister, the CEO must publish a copy of the report on its official website.

Correspondence received from the Department (appendix 2) received on 26th June 2019 has highlighted a non compliance issue in relation to a report addressing what actions have been taken or are intended to be taken to address this ratio.

Action to address this oversight will be in accordance with the following:

A letter (appendix one) addressing the significant adverse trend and comments as to the calculation of the ratio will be sent to Minister for Department of Local Government, Sport and Cultural Industries on receipt of this report. The

department has also requested the report be published on Councils website and this will be achieved via the normal process of posting all agenda and minute items on Councils website as part of the normal process.

BACKGROUND:

The Annual Financial Statements and Independent Audit Report was discussed at the Audit Committee Meeting held on 14th December 2018.

Audit Committee Members including Cr Simkin, Cr Carson, Cr Suckling, Cr Smith, Cr Krakouer were present at the meeting. Efthalia Samaras from the Office of Auditor General (OAG) Western Australia, Mr Greg Godwin from Moore Stephens attended the meeting via telephone. Mr Garry Keeffe the Chief Executive Officer and Mr Grant Middleton Deputy CEO also attended the meeting in a non-audit member capacity.

As per the exert (italic) below from the Audit Committee Meeting agenda the Operating Surplus Ratio was both listed as an agenda item and discussed at the meeting.

Material matter - Operating Surplus Ratio – This ratio has been below the recommended threshold (adverse trend) for the past 3 years. The ratio is heavily influenced by depreciation which increased significantly due to the revaluation of infrastructure assets in 2014/2015. The subsequent revaluation of infrastructure assets included in the 2017/2018 statements has reduced the total infrastructure asset value by approximately 58 Million dollars, this has resulted in a significantly lower depreciation charge for 2018/2019 and future years which will in turn move the operating surplus ratio into a more palatable range.

The Local Government Act under section (4) (b) requires a report to be provided to the Minister within 14 days and the report published on the website. Unfortunately the process undertaken did not comply and the letter was not sent to the Minister as required.

The ratio in question is listed on page 50 (Note 28) of the 2018 Annual Report per the details provided below:

Year	2018	2017	2016
Non -Adjusted %	-0.35	-0.40	-0.56
Adjusted %	-0.35	-0.54	-0.42
Basic Standard - between 1% and 15% (0.01 and 0.15)			
Advanced Standard > 15% (> 0.15)			

The ratio is well below the standard set by the Department for 2016, 2017 and 2018 due to two factors.

The first consideration is that the ratio excludes Financial Assistance Grants (FAG's). It has long been argued that Financial Assistance Grants are an integral component of revenue for local government and business models are predicated

on the receipt of FAG's grants. Removing this key source of operational revenue from the ratio calculation has a negative impact on the ratio and skews the result. The Chief Executive Officer has affirmed his intention to request the Minister instruct his departmental staff to review the ratio and consider reinstating Financial Assistance Grant revenue and other operational grant revenue such as ESL BFB and SES type operation grants in the ratio.

The second consideration as presented to the Audit Committee relates to the revaluation of infrastructure road assets which was included in the 2018 financial statements. This revaluation reduced the total infrastructure asset value by approximately 58 Million dollars and has subsequently resulted in a reduction of depreciation charges for the 2018/2019 financial year of \$1,475,367. This reduction in depreciation will have a significant (positive) impact on the ratio when it is calculated for the 2019 Annual Financial Statement process.

FINANCIAL & BUDGET IMPLICATIONS:

There are no immediate financial or budget implications associated with this matter.

STATUTORY REQUIREMENTS

Local Government Act 1995

7.12A. Duties of local government with respect to audits

- (3) A local government must —
 - (aa) examine an audit report received by the local government; and
 - (a) determine if any matters raised by the audit report, require action to be taken by the local government; and
 - (b) ensure that appropriate action is taken in respect of those matters.
- (4) A local government must —
 - (a) prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and
 - (b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.
- (5) Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

VOTING REQUIREMENT:

Simple Majority

OFFICER RECOMMENDATION – ITEM 7.4.3

That Council acknowledges the status of the Operational Surplus Ratio addressed at the Audit Committee Meeting held on the 14th December 2018 and recommends the letter addressing the significant adverse ratio trend (Appendix 1) be forwarded to the Minister for Department of Local Government, Sport and Cultural Industries.

Appendix 1



Our Ref: 1.1.3/OCR31858

199 Hampton Road
PO Box 61
Northampton WA 6535

P 08 9934 1202
F 08 9934 1072
E council@northampton.wa.gov.au
W www.northampton.wa.gov.au

Hon David A Templeman
Minister for Local Government; Heritage and the Arts
Department Of Local Government, Sport And Cultural Industries
Po Box 8349
PERTH BUSINESS CENTRE WA 6849

Dear Mr Templeman,

SIGNIFICANT ADVERSE TREND - OPERATING SURPLUS RATIO

I refer to your letter dated 20 June 2019 in relation to an adverse ratio trend identified in our Independent Audit Report from 2018. Section 7.12A(4) of the Local Government Act 1995 requires a report to be taken to Council within 3 months of the Audit report being received and a letter to the Minister within 14 days of the report being published on Councils website.

The Annual Financial Statements, Independent Audit Report and adverse ratio trend was discussed at our Audit Committee Meeting held on 14th December 2018 but unfortunately the process we have undertaken does not satisfy the requirements of section 7.12A(4) of the act and we neglected to advise you of this matter as required by the legislation.

To correct this non-compliance a report has been provided to Council at our Council meeting held on Friday 19th July 2019 and I have attached a copy of the Council report and resolution for your information.

In relation to the adverse operating surplus ratio trend the following is the action we have taken to address the situation and our position in relation to the calculation methodology for the ratio.

The Operating Surplus Ratio as calculated in the Annual Financial Statements includes the full cost of asset depreciation which has impacted on our ratio calculation for 2016, 2017 and 2018 due to our infrastructure road value being overstated for those years. To rectify this situation our infrastructure road assets were revalued down during the revaluation process undertaken and included in the 2018 Annual Financial Statements which has reduced the Shires total infrastructure asset value by approximately 58 Million dollars. This reduction has subsequently resulted in a reduction of depreciation charges for the 2018/2019 financial year of \$1,475,367. This reduction in depreciation will have a significant impact on the ratio when it is calculated for the 2019 Annual Financial Statement

Northampton • Kalbarri • Horrocks • Port Gregory • Isseka • Binu • Ajana

Additionally the operating surplus ratio calculation excludes Financial Assistance Grants (FAG). It has long been argued that Financial Assistance Grants are an integral component of revenue for local government and business models including our Corporate Business Plan and Long Term Financial Plan are predicated on the receipt of FAG's grants. Removing this key source of operational revenue has a negative impact on the ratio and skews the result. Also there are other operation grants that form part of normal revenue but are offset by expense amounts such as ESL type grants so removing the revenue component but not addressing the corresponding expense items is having a further negative impact on the calculation.

We will continue to address our financial performance to ensure we are financially sustainable while addressing asset management and the community service level requirements. However the current calculation model implemented by the Department doesn't provide a true reflection of the financial performance of local government entities that receive a large component of their revenue in the form of Financial Assistance Grants.

Therefore as the Minister for Local Government; Heritage and the Arts I request that you instruct Departmental staff to review the ratio and consider reinstating Financial Assistance Grant revenue and other operational grant revenue as soon as possible.

Should you wish to further discuss the above please do not hesitate to contact me.

Yours faithfully

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

19/07/2019

Appendix 2

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POSTED
168 30 189



Department of
**Local Government, Sport
and Cultural Industries**

Our ref NR3-4#04 E1914700
Enquiries Stuart Fraser
Phone 65521586
Email stuart.fraser@dlgsc.wa.gov.au

Mr Gary Keeffe
Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NORTHAMPTON SHIRE COUNCIL				
File: 11.3				
28 JUN 2019				
Admin	Eng	Hlth Bldg	Town Plan	Rang
				

Dear Mr Keeffe

The Department of Local Government, Sport and Cultural Industries (the Department) has received the Shire's 2017-18 Audit Report from the Auditor General dated 3 December 2018.

The Audit Report identifies matters as significant in regard to adverse trends, qualified audits and other matters. The following matter is identified as significant by the auditor:

- Significant adverse trend in the financial position: Operating Surplus Ratio below the Department standard for the last three years.

Section 7.12A(4) of the *Local Government Act 1995* states that a local government must:
prepare a report addressing any matters identified as significant by the auditor in the audit report, and stating what action the local government has taken or intends to take with respect to each of those matters; and
(b) give a copy of that report to the Minister within 3 months after the audit report is received by the local government.
Within 14 days after a local government gives a report to the Minister under subsection (4)(b), the CEO must publish a copy of the report on the local government's official website.

To date it appears that a report has not been received and has not been published on the Shire's official website in accordance with Section 7.12A.

As a matter of priority the Shire must prepare a report for its Audit Committee and seek council's endorsement before forwarding a copy to the Department at audits@dlgsc.wa.gov.au

As this report is now overdue, the Department requires the local government to remedy this non-compliance within the next 60 days from the date of this letter.

Gordon Stephenson House, 140 William Street
PO Box 8349 Perth Business Centre, WA 6849
Telephone (08) 6552 7300
Email info@dlgsc.wa.gov.au
Web www.dlgsc.wa.gov.au

For further information please review the Department's Circulars 05-2019 Local Government Auditing and 02-2018 Guide to Local Government Auditing Reforms (page 8) which are published on the Department's website.

Should you have any queries please contact the Department on the above email address or phone 65527300.

Yours sincerely

A handwritten signature in black ink, appearing to read "Narrell Lethorn".

Narrell Lethorn
Director Industry and Sector Regulation

20 June 2019

cc Cr Craig Simkin, President, Shire of Northampton

Appendix 3



Auditor General

INDEPENDENT AUDITOR'S REPORT

To the Councillors of the Shire of Northampton

Report on the Audit of the Financial Report

Opinion

I have audited the annual financial report of the Shire of Northampton which comprises the Statement of Financial Position as at 30 June 2018, the Statement of Comprehensive Income by Nature or Type, Statement of Comprehensive Income by Program, Statement of Changes in Equity, Statement of Cash Flows and Rate Setting Statement for the year then ended, and notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by the Chief Executive Officer.

In my opinion the annual financial report of the Shire of Northampton:

- (i) is based on proper accounts and records; and
- (ii) fairly represents, in all material respects, the results of the operations of the Shire for the year ended 30 June 2018 and its financial position at the end of that period in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Shire in accordance with the *Auditor General Act 2006* and the relevant ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report. I have also fulfilled my other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of Matter – Basis of Accounting

I draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the Shire's financial reporting responsibilities under the Act. Regulation 16 of the Local Government (Financial Management) Regulations 1996 (Regulations), does not allow a local government to recognise some categories of land, including land under roads, as assets in the annual financial report. My opinion is not modified in respect of this matter.

Responsibilities of the Chief Executive Officer and Council for the Financial Report

The Chief Executive Officer (CEO) of the Shire is responsible for the preparation and fair presentation of the annual financial report in accordance with the requirements of the Act, the Regulations and, to the extent that they are not inconsistent with the Act, Australian Accounting Standards. The CEO is also responsible for such internal control as the CEO determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for assessing the Shire's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the State government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Report

The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Shire's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Shire's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report, as we cannot predict future events or conditions that may have an impact.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the Council and the CEO regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on Other Legal and Regulatory Requirements

In accordance with the Local Government (Audit) Regulations 1996 I report that:

- (i) In my opinion, the following material matter indicates a significant adverse trend in the financial position of the Shire:
 - a. The Operating Surplus Ratio has been below the Department of Local Government, Sport and Cultural Industries standard for the past 3 years.
The financial ratios are reported in Note 28 of the financial report.
- (ii) The following material matters indicating non-compliance with Part 6 of the *Local Government Act 1995*, the Local Government (Financial Management) Regulations 1996 or applicable financial controls of any other written law were identified during the course of my audit:
 - a. Accounting journal entries were posted by one employee, without being reviewed by a senior staff member independent of preparation. Accounting journals can represent significant adjustments to previously approved accounting transactions, and should therefore be appropriately reviewed and approved.

- (iii) All required information and explanations were obtained by me.
- (iv) All audit procedures were satisfactorily completed.
- (v) In my opinion, the asset consumption ratio and the asset renewal funding ratio included in the annual financial report were supported by verifiable information and reasonable assumptions.

Other Matter

The financial report for the Shire for the year ended 30 June 2017 was audited by another auditor who expressed an unmodified opinion on that financial report. The financial ratios for 2017 and 2016 in Note 28 of the audited financial report were included in the supplementary information and/or audited financial report for those years.

Matters Relating to the Electronic Publication of the Audited Financial Report

This auditor's report relates to the annual financial report of the Shire of Northampton for the year ended 30 June 2018 included on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report described above. It does not provide an opinion on any other information which may have been hyperlinked to/from this financial report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in this website version of the financial report.



CAROLINE SPENCER
AUDITOR GENERAL
FOR WESTERN AUSTRALIA
Perth, Western Australia
3 December 2018

7.4.4 2019-2020 FEES AND CHARGES SCHEDULE CHANGES

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 July 2019
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

SUMMARY:

Council to consider the recommended changes to the Fees and Charges Schedule for 2019/2020.

BACKGROUND:

Council adopted the Schedule of Fees and Charges for 2019/2020 at the June Council Meeting. Following the adoption it has become evident that a few changes are required as per the following:

Caravan Park Leases

Addition of the lease fee for Lot 101 Mitchell Street Horrocks at the rate of \$12,789.15 inclusive of GST in Schedule 13. CPI increase of 1.1% per March Quarter each year. This charge was not included in the Fees and Charges Schedule adopted at the June 2019 Council Meeting.

Email and Internet Service

Removal of the Email and Internet Service charge of \$5.50 per half hour and Printer Fee of 50 cents per page from Schedule 11.

Staff have requested the removal of the \$5.50 half hourly charge as it causes a lot of angst among users. The Visitor Centre provides free WIFI and there are no other locations in Kalbarri that charge for internet access so removing the charge will not disadvantage any commercial operators. Also removing the charge brings the service into line with other libraries.

The charging for email and printing is provided in Schedule 4 and therefore the printing charge can also be removed to tidy up the process.

A public access computer will be available on request in the Kalbarri Office with a maximum usage of 30 minutes to ensure the service is available for multiple users.

FINANCIAL & BUDGET IMPLICATIONS:

The removal of the Email and Internet service Fee will have a minimal impact on the 2019/2020 budget as the service only collected between \$200 and \$300 per annum.

STATUTORY IMPLICATIONS:

Local Government Act 1995

6.2. Local government to prepare annual budget

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

(3) Fees and charges are to be imposed when adopting the annual budget but may be —

- (a) imposed* during a financial year; and
- (b) amended* from time to time during a financial year.

** Absolute majority required.*

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.3

That Council adopts the following changes to the Fees and Charges Schedule for the 2019/2020 Financial Year as presented.

- 1. Add the annual lease fee for Lot 101 Mitchell Street Horrocks at the rate of \$12,789.15 inclusive of GST**
- 2. Removal of the Email and Internet Service charge of \$5.50 per half hour and Printer Fee of 50 cents per page from Schedule 11.**

Shire of Northampton
Schedule Format
2018/2019
Summary

	Ytd Actual 30/06/2019	Ytd Budget 30/06/2019	Annual Budget 30/06/2019
Operating Revenue			
Governance	-68,769	-55,124	-55,124
General Purpose Funding	-6,301,383	-5,554,570	-5,554,570
Law, Order, Public Safety	-554,097	-70,395	-70,395
Health	-36,289	-54,497	-54,497
Education and Welfare	-235,656	-224,748	-224,748
Housing	-59,468	-56,436	-56,436
Community Amenities	-923,520	-908,527	-908,527
Recreation and Culture	-147,726	-54,287	-54,287
Transport	-176,027	-106,040	-106,040
Economic Services	-273,798	-256,169	-256,169
Other Property and Services	-176,601	-123,649	-123,649
Total Operational Revenue	-8,953,334	-7,464,442	-7,464,442
Operating Expenditure			
Governance	860,554	870,344	870,344
General Purpose Funding	261,540	197,215	197,215
Law, Order, Public Safety	521,405	401,396	401,396
Health	216,836	210,093	210,093
Education and Welfare	358,798	302,645	302,645
Housing	102,207	83,305	83,305
Community Amenities	1,486,105	1,565,743	1,565,743
Recreation and Culture	1,684,309	1,665,110	1,665,110
Transport	2,844,488	4,222,934	4,222,934
Economic Services	479,015	443,493	443,493
Other Property and Services	236,457	44,649	44,649
Total Operating Expenditure	9,051,714	10,006,927	10,006,927
Capital Revenue			
Governance	0	0	0
General Purpose Funding	0	0	0
Law, Order, Public Safety	0	0	0
Health	0	0	0
Education and Welfare	-6,924	-13,984	-13,984
Housing	0	0	0
Community Amenities	-200	0	
Recreation and Culture	-198,478	-687,276	-687,276
Transport	-1,243,678	-927,353	-927,353
Economic Services	0	0	0
Other Property and Services	0	0	0
Total Capital Revenue	-1,449,279	-1,628,613	-1,628,613

Shire of Northampton
Schedule Format
2018/2019
Summary

	Ytd Actual 30/06/2019	Ytd Budget 30/06/2019	Annual Budget 30/06/2019
Capital Expenditure			
Governance	31,653	32,500	32,500
General Purpose Funding	0	0	0
Law, Order, Public Safety	294,219	0	0
Health	0	0	0
Education and Welfare	13,984	13,984	13,984
Housing	33,194	33,194	33,194
Community Amenities	39,531	105,000	105,000
Recreation and Culture	785,494	1,353,552	1,353,552
Transport	2,927,723	3,491,464	3,491,464
Economic Services	5,214	123,000	123,000
Other Property and Services	17,189	17,189	17,189
Total Capital Expenditure	4,148,201	5,169,883	5,169,883
 Profit/Loss Sale of Asset	 0	 0	 0

Schedule Format
2018/2019
General Purpose Revenue - Schedule 3

		YTD Actual	YTD Budget	Annual Budget
		30/06/2019	30/06/2019	30/06/2019
	RATES			
	Operating Revenue			
0223	- INSTALMENT FEES	0	0	0
0263	LEGAL CHARGES - RATES	0	0	0
0264	LEGAL CHARGES RATES (NO GST)	-37,425	-20,000	-20,000
4033	RATE EQUIVALENT PAYMENTS	-21,115	-21,137	-21,137
4501	GENERAL RATES LEVIED	-4,566,502	-4,582,364	-4,582,364
4511	PLUS NON PAYMENT PENALTY	-29,913	-35,000	-35,000
4541	BACK RATES	-815	0	0
4560	LESS DISCOUNT ALLOWED	0	0	0
4570	LESS RATES WRITTEN OFF	33,153	0	0
4591	INSTALMENT PENALTY INTRST	-21,777	-15,500	-15,500
4711	PENS. DEF. RATES INTEREST	-1,428	-1,250	-1,250
	Total Operating Income	-4,645,823	-4,675,251	-4,675,251
	Operating Expenditure			
4012	RATES SALARIES	74,158	65,850	65,850
4022	SUPERANNUATION	10,883	10,210	10,210
4032	OFFICERS INSURANCE	0	0	0
4052	PRINTING & STATIONERY RAT	5,155	5,250	5,250
4062	POSTAGE & FREIGHT	2,842	3,000	3,000
4072	VALUATION EXPENSES	12,091	12,500	12,500
4082	RATES LEGAL EXPENSES	73,544	20,000	20,000
4102	BUILDING MAINT - RATING	199	174	174
4522	CENTERLINK FEES	207	0	0
	Total Operating Expenditure	179,078	116,984	116,984
GENERAL PURPOSE GRANT FUNDING				
	Operating Revenue			
4603	INTEREST ON INVESTMENTS	-54,982	-70,000	-70,000
4611	GRANTS COMMISSION	-873,420	-422,550	-422,550
4621	GRANTS COMMISSION (ROADS)	-727,159	-386,769	-386,769
	Total Operating Income	-1,655,561	-879,319	-879,319
	Operating Expenditure			
4642	ADMIN ALLOC TO GP FUNDING	82,462	80,231	80,231

Schedule Format
2018/2019
Governance / Members - Schedule 4

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
GOVERNANCE				
	Operating Income			
0013	CONTRIBUTIONS	-126	0	0
	Operating Expenditure			
0012	MEMBERS TRAVELLING	7,815	5,000	5,000
0022	CONFERENCE EXPENSES	18,649	19,050	19,050
0032	ELECTION EXPENSES	0	1,500	1,500
0052	ALLOWANCES	14,500	14,500	14,500
0062	MEMBERS EXPENSES OTHER	7,455	10,000	10,000
0072	REFRESHMENTS & RECEPTIONS	14,553	15,000	15,000
0092	ADMIN ALLOC TO GOVERNANCE	181,343	176,438	176,438
0102	INSURANCE	3,619	3,619	3,619
0112	SUBSCRIPTIONS	32,706	58,866	58,866
0132	MEETING ATTENDANCE FEES	22,700	23,850	23,850
0152	COUNCIL CHAMBERS MAINT	706	880	880
	Total Operating Expenditure	304,046	328,703	328,703
ADMINISTRATION				
	Operating Income			
0133	CONTRIBUTIONS	-26,631	-10,000	-10,000
0153	REBATES AND COMMISSIONS	-30,679	-34,674	-34,674
0233	- OTHER CHARGES	-858	-750	-750
0243	- PHOTOCOPYING	-1,620	-700	-700
0253	- INFO SEARCH FEE	-8,855	-9,000	-9,000
0293	GRANT - REVENUE (VARIOUS)	0	0	0
	Total Operating Income	-68,643	-55,124	-55,124
	Operating Expenditure			
0174	DEPRECIATION	35,996	31,500	31,500
0272	- SALARIES - MUNICIPAL	519,090	507,460	507,460
0282	- LONG SERVICE LEAVE	0	0	0
0302	ADMIN SUPERANNUATION	72,172	71,490	71,490
0312	- INSURANCE	36,002	41,488	41,488
0332	- CONFERENCES & SEMINAR	4,071	7,000	7,000
0342	- TRAINING COSTS	6,939	5,000	5,000
0372	- OFFICE MAINTENANCE	59,413	50,239	50,239
0408	CONSULTANCY - FINANCIAL PLANS/VALUATIONS	38,678	15,750	15,750
0422	- PRINTING & STATIONERY	9,765	13,000	13,000
0432	- TELEPHONE	23,651	18,800	18,800
0442	- ADVERTISING	4,745	4,000	4,000
0452	- OFFICE EQUIPT MTCE	8,656	10,000	10,000
0462	- BANK CHARGES	13,218	11,500	11,500
0482	- POSTAGE & FREIGHT	4,892	5,000	5,000
0492	- OFFICE EXPENSES OTHER	19,738	22,000	22,000
0495	OFFICE SECURITY EXPENSES	1,422	2,000	2,000

Schedule Format
2018/2019
Governance / Members - Schedule 4

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
0502	- COMPUTER EXPENSES	48,479	50,442	50,442
0512	ROUNDING ACCOUNT	-238	0	0
0572	- VEHICLE RUNNING EXP.	12,962	15,000	15,000
0592	FRINGE BENEFITS TAX	22,500	25,000	25,000
0602	EXPENSES - GRANT RELATED	0	0	0
0672	- AUDIT FEES	43,600	44,900	44,900
0692	- LEGAL EXPENSES	3,923	10,000	10,000
0732	ADMIN UNIFORMS	2,548	3,000	3,000
0742	LESS ALLOCATED FROM GOVERNANCE	-992,415	-965,569	-965,569
0762	BAD DEBTS WRITE OFF	0	1,000	1,000
0942	ADMIN ALLOC TO GENERAL ADMIN	556,700	541,641	541,641
	Total Operating Expenditure	556,508	541,641	541,641
	Capital Income			
0283	PROFIT/LOSS SALE OF ASSET	0	0	0
	Total Capital Income	0	0	0
0175	PROCEEDS SALE OF ASSETS	0	0	0
	Capital Expenditure			
0134	FURNITURE AND EQUIPMENT	31,653	32,500	32,500
0164	PLANT & EQUIPMENT	0	0	0
0184	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	31,653	32,500	32,500

Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	FIRE PREVENTION			
	Operating Revenue			
0583	EMERGENCY SERVICES LEVY	-72,499	-57,445	-57,445
0584	REIMBURSEMENTS	0	0	0
0585	GRANT REVENUE	-174,349	0	0
0613	VOLY FIRE CONTRIB - NPTON	0	0	0
0623	REIMBURSEMENTS	-895	-1,500	-1,500
0673	FIRE INFRINGEMENTS	-1,750	-500	-500
0703	GRANT - EMERGENCY SERVICES VEHICLE AND	-294,219	0	0
	Total Operating Revenue	-543,712	-59,445	-59,445
0335	DISPOSAL OF ASSETS	0	0	0
0683	PROFIT/LOSS SALE OF ASSET	0	0	0
	Operating Expenditure			
1042	FIRE INSURANCE	14,918	14,918	14,918
1052	COMM. MTCE AND REPAIRS	2,786	3,616	3,616
1062	FIRE CONTROL EXP. OTHER ESL & NON ESL	47,611	57,043	57,043
1072	AERIAL INSPECTIONS	0	1,500	1,500
1082	FIRE FIGHTING	7,583	11,900	11,900
1104	FIRE BRIGADE HQ VFRS OLD DEPOT	3,102	2,140	2,140
1112	PRIVATE WORKS - FIRE PREV	19,602	0	0
1122	BURN OFF FEE REFUND	0	0	0
1132	ADMIN ALLOC TO FIRE PREVENTION	29,750	28,945	28,945
1142	KALBARRI SES OPERATIONS	35,515	36,000	36,000
1144	GRANT RELATED EXPENSE	174,349	0	0
1152	PORT GREGORY FIRE SHED	3,883	6,121	6,121
1154	ISSEKA FIRE SHED	559	392	392
1156	HORROCKS FIRE/AMBULANCE SHED	392	152	152
1158	BINNU FIRE SHED	172	47	47
1304	ASSET DEPRECIATION	45,098	40,000	40,000
	Total Operating Expenditure	385,318	202,774	202,774
	Capital Revenue			
0325	GRANT FUNDS - EQUIPMENT	0	0	0
0525	GOVERNMENT GRANTS	0	0	0
	Capital Expenditure			
0338	LAND & BUILDINGS	0	0	0
0334	PLANT & EQUIPMENT	294,219	0	0
0514	PLANT & EQUIPMENT	0	0	0
	Total Capital Expenditure	294,219	0	0

Schedule Format
2018/2019
Law, Order and Public Safety - Schedule 5

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
ANIMAL CONTROL				
	Operating Revenue			
0763	- FINES AND PENALTIES	-300	-1,000	-1,000
0773	- DOG REGISTRATION	-7,185	-8,200	-8,200
0783	- REIMBURSEMENTS/OTHER	-332	0	0
0803	- IMPOUNDING FEES	-750	-250	-250
0833	MISC GRANTS	0	0	0
	Total Operating Revenue	-8,566	-9,450	-9,450
	Operating Expenditure			
1162	DOG CONTROL EXPENSES	20,345	21,085	21,085
1172	ADMIN ALLOC TO ANIMAL CON	2,377	2,312	2,312
1192	CAT CONTROL EXPENSES	2,290	4,875	4,875
1202	NORTHERN BIO GROUP GROUP DOG/PIG CON	0	0	0
	Total Operating Expenditure	25,011	28,272	28,272
	Capital Expenditure			
1164	DOG POUND CAGES	0	0	0
OTHER LAW, ORDER AND PULIC SAFETY				
	Operating Revenue			
0843	ILLEGAL CAMPING FINES	-1,818	-1,500	-1,500
0873	PROFIT/LOSS FROM SALE OF ASSET	0	0	0
	Operating Expenditure			
1212	SALARIES (RANGER)	87,775	144,250	144,250
1232	CONTROL EXPENSES OTHER	5,036	9,100	9,100
1242	FLOOD CONTROL EXPENSES - KALBARRI	0	0	0
4122	ABANDONED VEHICLES	1,141	0	0
4132	LAW & ORDER ASSET DEPRECN	17,124	17,000	17,000
	Total Operating Expenditure	111,076	170,350	170,350

Schedule Format
2018/2019
Education and Welfare - Schedule 6

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
PRE-SCHOOL				
	Operating Revenue			
1103	NCCA - REIMBURSEMENTS	-40,223	-25,248	-25,248
1113	NCCA - SUSTAINABILITY FUNDING (QUARTERLY)	-11,206	-45,000	-45,000
1123	NCCA CCB/CCR REBATE REVENUE (WEEKLY)	-19,741	-61,393	-61,393
1133	NCCA SESSION FEES (WEEKLY)	-90,438	-50,000	-50,000
1143	NCCA MEMBERSHIP REVENUE	-2,540	-2,000	-2,000
	Total Operating Revenue	-164,149	-183,641	-183,641
	Operating Expenditure			
1312	NCCA - BUILDING RELATED EXPENSES	17,089	20,217	20,217
1314	YOUTH PROGAM	0	2,000	2,000
1322	NCCA OPERATING EXPENDITURE (PAYROLL/MAT	172,452	147,173	147,173
1332	NCCA - GRANT RELATED EXPENSES	44,520	0	0
1342	NCCA - SUPERANNUATION	12,497	11,220	11,220
1352	NCCA TRUST TRANSFER (NET PROFIT)	0	0	0
1362	ADMIN ALLOCATED TO NORTHAMPTON CHILD C	7,512	7,308	7,308
1412	ASSET DEPRECIATION	6,385	6,500	6,500
3202	KALBARRI CHILD CARE CENTRE	9,675	8,529	8,529
	Total Operating Expenditure	270,129	202,947	202,947
	Capital Revenue			
1163	NCCA FUNDRAISING/GRANTS REVENUE	-57,080	0	0
	Capital Expenditure			
1316	LAND & BUILDINGS	0	0	0
WELFARE				
	Operating Revenue			
0853	AGED UNITS RENTAL INCOME	-62,525	-23,330	-23,330
1173	SELF SUPPORTING LOAN INTEREST REIMBURSEM	-8,982	-17,777	-17,777
	Total Operating Revenue	-71,507	-41,107	-41,107
	Operating Expenditure			
2362	KALBARRI AGED HOUSING MAINT	72,192	81,921	81,921
3012	INT ON LOANS	16,478	17,777	17,777
3062	PIONEER LODGE (8 UNITS) CONSTRUCTION COST	0	0	0
	Total Operating Expenditure	88,669	99,698	99,698
	Capital Revenue			
0715	LOAN INCOME - AGED HOUSIN	0	0	0
0815	TRANSFER FROM AGED RESERV	0	0	0
1183	SELF SUPPORTING LOAN - REIMB PIONEER LODG	-6,924	-13,984	-13,984
1083	GRANTS	0	0	0
	Total Capital Revenue	-6,924	-13,984	-13,984

Schedule Format
2018/2019
Education and Welfare - Schedule 6

		YTD Actual	YTD Budget	Annual Budget
		30/06/2019	30/06/2019	30/06/2019
	Capital Expenditure			
3052	PIONEER LODGE (CARPARK)	0	0	0
3114	PRINCIPAL ON LOANS	13,984	13,984	13,984
	Total Capital Expenditure	<u>13,984</u>	<u>13,984</u>	<u>13,984</u>

Schedule Format
2018/2019
Health - Schedule 7

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
PREVENTATIVE SERVICES				
	<i>Operating Revenue</i>			
1673	- FOOD VENDORS	-1,120	-1,000	-1,000
1753	REIMBURSEMENTS	0	0	0
1763	CONTRIBUTIONS	-23,250	-40,000	-40,000
	<i>Total Operating Revenue</i>	-24,370	-41,000	-41,000
1764	PROFIT/LOSS ON SALE ASSET	0	0	0
	<i>Operating Expenditure</i>			
2012	SALARIES	124,054	116,350	116,350
2022	HEALTH SUPERANNUATION	20,829	18,030	18,030
2042	CONTROL EXPENSES OTHER	16,661	23,976	23,976
2052	VEHICLE RUNNING EXPENSES	12,528	11,750	11,750
2082	HEALTH BUILDING MAINT	85	75	75
2092	MISC HEALTH RELATED EXPENDITURE	9,837	10,000	10,000
2102	ADMIN ALLOC TO HEALTH	1,312	1,276	1,276
	<i>Total Operating Expenditure</i>	185,305	181,457	181,457
1385	DISPOSAL OF ASSETS (P/L)	0	0	0
	<i>Capital Revenue</i>			
1396	GOVERNMENT GRANTS	0	0	0
	<i>Total Capital Revenue</i>	0	0	0
1375	PROCEEDS SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
1324	PLANT AND EQUIPMENT - HLT	0	0	0
OTHER HEALTH				
	<i>Operating Revenue</i>			
2023	LEASE - DOCTORS SURGERY (NORTHA	-10,497	-10,497	-10,497
2033	RENTAL LOT 43 BATEMAN STREET (DC	0	0	0
2043	REIMBURSMENTS - OTHER	-1,422	-3,000	-3,000
2093	RENT LOT 14 CALLION WAY	0	0	0
	<i>Total Operating Revenue</i>	-11,919	-13,497	-13,497
	<i>Operating Expenditure</i>			
2053	PROFIT/LOSS SALE ASSET	0	0	0
2312	DOCTOR SURGERY - KALBARRI	3,784	3,302	3,302
2342	DOCTORS SURGERY - NORTHAMPTON	8,430	5,334	5,334
2382	ASSET DEPRECIATION	19,317	20,000	20,000
1375	PROCEEDS SALE OF ASSET	0	0	0
	<i>Total Operating Expenditure</i>	31,531	28,636	28,636

Schedule Format
2018/2019
Health - Schedule 7

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	<i>Capital Revenue</i>			
2083	LAND SALES RESERVE	0	0	0
	<i>Capital Expenditure</i>			
0834	LAND & BUILDINGS	0	0	0
1644	FURNITURE AND EQUIPMENT	0	0	0
	<i>Total Capital Expenditure</i>	0	0	0

**Schedule Format
2018/2019
Housing - Schedule 9**

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
STAFF HOUSING				
	Operating Revenue			
2833	CONTRIBUTIONS	0	0	0
2843	RESIDENTIAL RENTAL	-47,035	-46,436	-46,436
	Total Operating Revenue	-47,035	-46,436	-46,436
2873	PROFIT/LOSS ON SALE ASSET	0	0	0
	Operating Expenditure			
3172	- OVAL RESIDENCE	2,378	1,244	1,244
3212	- LOT 454 FITZGERALD	8,524	5,836	5,836
3222	ASSET DEPRECIATION	29,630	30,000	30,000
3232	- LOT 43 BATEMAN ST	4,311	3,522	3,522
3242	LOT 42 BATEMAN STREET	3,942	2,877	2,877
3252	ADMIN ALLOC TO STAFF HOUS	1,319	1,283	1,283
3262	INTEREST ON LOANS	9,376	9,789	9,789
3282	605 SALAMIT PLACE	9,620	8,811	8,811
3432	LOT 23 RAKE PLACE NORTHAMPTON	7,434	6,182	6,182
	Total Operating Expenditure	76,535	69,544	69,544
	Capital Revenue			
2425	LOAN LIABILITY - HOUSING	0	0	0
	Capital Expenditure			
2494	LAND & BUILDINGS - STAFF HOUSING	0	0	0
2534	PRINCIPAL ON LOANS	33,194	33,194	33,194
	Total Capital Expenditure	33,194	33,194	33,194
HOUSING OTHER				
	Operating Revenue			
3003	REIMBURSEMENTS - HOUSING OTHER	-12,433	-10,000	-10,000
	Total Operating Revenue	-12,433	-10,000	-10,000
	Operating Expenditure			
3422	ESL PAYMENTS FOR MISC PROPERTY	0	0	0
3442	RESIDENCE - LOT 6 ROBINSON ST	3,562	2,658	2,658
3482	LOT 74 SEVENTH AVENUE	9,932	5,840	5,840
3492	14 CALLION WAY KALBARRI - DOCTOR	12,178	5,263	5,263
	Total Operating Expenditure	25,672	13,761	13,761

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
SANITATION - HOUSEHOLD				
	Operating Revenue			
3253	KALBARRI RESIDENTIAL	-376,707	-377,520	-377,520
3263	OTHER RESIDENTIAL	-226,054	-225,390	-225,390
3273	240 LITRE CARTS	-2,504	-4,000	-4,000
	Total Operating Revenue	-605,265	-606,910	-606,910
	Operating Expenditure			
3812	DOMESTIC REFUSE COLLECT.	407,126	400,000	400,000
3822	REFUSE SITE MAINTENANCE	0	0	0
3826	DEPRECIATION - REFUSE SITES	5,019	2,150	2,150
3832	PURCHASE OF 240L CARTS	2,702	3,000	3,000
3854	NORTHAMPTON REFUSE SITE	168,417	170,575	170,575
3856	KALBARRI REFUSE SITE MAINTENANCE	187,998	192,150	192,150
3858	BINNU REFUSE SITE MAINTENANCE	10,498	11,405	11,405
3860	PORT GREGORY REFUSE SITE MAINTENANCE	5,147	5,310	5,310
3861	LUCKY BAY REFUSE COLLECTION	20,451	23,000	23,000
3892	ADMIN ALLOC TO SANITATION	1,826	1,776	1,776
	Total Operating Expenditure	809,183	809,366	809,366
	Capital Expenditure			
3304	REFUSE - FURNITURE & EQUIP	0	0	0
SANITATION - OTHER				
	Operating Revenue			
3313	GRANTS - OTHER	0	0	0
3323	REFUSE SITE FEES - KALBARRI/NORTHAMPTON	-62,712	-40,000	-40,000
3343	BUSINESS REFUSE KALBARRI	-110,880	-112,860	-112,860
3353	REFUSE FEES - LUCKY BAY	-9,227	-9,227	-9,227
3383	BUSINESS REFUSE OTHER	-25,333	-25,080	-25,080
3403	REIMBURSEMENT- WHARF BINS (GST)	0	0	0
3405	REIMBURSEMENTS - DRUMMUSTER	-3,625	-4,000	-4,000
	Total Operating Revenue	-211,777	-191,167	-191,167
	Operating Expenditure			
3722	IND/COMM REFUSE COLLECT	0	0	0
3772	STREET REFUSE COLLECT/LITTER	110,970	105,000	105,000
3774	DRUM MUSTER	3,399	4,000	4,000
	Total Operating Expenditure	114,369	109,000	109,000

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	Capital Expenditure			
3305	REFUSE - LAND	0	0	0
3335	REFUSE SITE CAPITAL	0	0	0
3336	PRINCIPAL ON LOANS	0	0	0
	Total Capital Expenditure	0	0	0

SANITATION - SEWERAGE

	Operating Revenue			
3543	CHARGES - SEPTIC TANKS	-945	-1,750	-1,750
3553	SEPTIC TANK INSPECTIONS	-945	-1,250	-1,250
	Total Operating Revenue	-1,890	-3,000	-3,000

TOWN PLANNING AND REGIONAL DEVELOPMENT

	Operating Revenue			
3743	PLANNING FEES	-29,634	-30,000	-30,000
3763	GRANTS	-41,457	-60,000	-60,000
3823	REIMBURSE (ADVERTISING/PLANNING COMMIS	-8,983	-150	-150
3833	REIMBURSEMENTS	0	0	0
3873	OTHER SHIRE LSL CONTRIB.	-2,225	0	0
	Total Operating Revenue	-82,298	-90,150	-90,150

3935	P/L ON SALE OF ASSET	0	0	0
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	Operating Expenditure			
3925	SALE OF ASSET	-200	0	0
4202	SALARIES	59,653	55,000	55,000
4212	SUPERANNUATION-PLANNING	8,262	5,230	5,230
4232	PRINTING & STATIONERY	0	250	250
4242	ADVERTISING	3,532	1,000	1,000
4252	INSURANCE	3,290	3,290	3,290
4262	CONFERENCE EXPENSES	0	0	0
4272	VEHICLE OPERATING COSTS	0	0	0
4282	CONSULTANTS EXPENSES	79,430	88,000	88,000
4302	LEGAL EXPENSES	0	5,000	5,000
4372	TOWN PLAN SCHEME EXPENSES	71,101	144,000	144,000
4382	CONTROL EXPENSES	6,801	2,500	2,500
4852	PLANNING BUILDING MAINT	114	85	85
4862	FRINGE BENEFITS TAX PLANN	0	0	0
4872	ADMIN ALLOC TO TOWN PLAN	15,988	15,555	15,555
	Total Operating Expenditure	247,970	319,910	319,910

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	Capital Revenue			
3905	PROCEEDS OF ASSETS	0	0	0
3925	SALE OF ASSET	-200	0	0
7480	TOWN PLANNING SCHEME RESERVE TO MUNI	0	0	0
	Total Capital Revenue	-200	0	0

	Capital Expenditure			
4014	PLANT & EQUIPMENT	0	0	0

OTHER COMMUNITY AMENITIES

	Operating Revenue			
3802	LAND SALES RESERVE	0	0	0
3853	CHARGES - CEMETERY FEES	-6,691	-3,500	-3,500
3863	REIMBURSEMENTS	-7,749	-7,000	-7,000
3883	FUNERAL DIRECTORS LICENSE	-300	-300	-300
3893	BUS HIRE	-7,549	-6,500	-6,500
	Total Operating Revenue	-22,289	-17,300	-17,300

	Operating Expenditure			
4422	NORTHAMPTON CEMETERY MAIN	26,632	21,258	21,258
4432	ASSET DEPRECIATION	2,295	2,100	2,100
4442	TOWN PARK TOILETS	18,949	17,423	17,423
4452	ASSET DEPRECIATION	47,044	47,000	47,000
4462	KALBARRI CEMETERY MAINT	18,440	16,500	16,500
4492	HORROCKS COMMUNITY CENTRE	7,718	8,193	8,193
4572	KINGS PARK TOILETS	16,178	22,048	22,048
4582	LIONS PARK TOILETS NPTON	17,364	22,663	22,663
4592	SALLY'S TREE TOILETS	29,982	23,549	23,549
4652	JETTY TOILETS -KALBARRI	10,395	14,518	14,518
4732	HORROCKS TOILETS/CHGROOMS	30,582	44,331	44,331
4742	BLUE HOLES - KALBARRI TOILET BLOCK	1,610	0	0
4752	PORT GREGORY TOILET BLOCK	18,663	21,160	21,160
4802	CHINAMANS TOILET BLOCK	16,640	18,227	18,227
4807	BINNU TOILETS	30,278	32,375	32,375
4812	RED BLUFF TOILET BLOCK	8,292	6,122	6,122
4766	PROFIT/LOSS SALE OF ASSET	0	0	0
4842	COMMUNITY BUS	13,522	10,000	10,000
	Total Operating Expenditure	314,583	327,467	327,467

	Capital Revenue			
3865	HORROCKS COMMUNITY CENTRE GRANTS	0	0	0

Schedule Format
2018/2019
Community Amenities - Schedule 10

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	Capital Expenditure			
3324	KALBARRI CEMETERY DEVELOPMENT	0	0	0
3344	PUBLIC AMENITIES	39,531	105,000	105,000
3360	HORROCKS COMMUNITY CENTRE	0	0	0
	Total Capital Expenditure	39,531	105,000	105,000

Schedule Format
2018/2019
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
PUBLIC HALLS				
	Operating Revenue			
4043	REIMBURSEMENTS	-11,003	-5,850	-5,850
4053	CHARGES - HALL HIRE	-714	-500	-500
4063	ALLEN COMM. CENTRE	-575	-750	-750
	Total Operating Revenue	-12,292	-7,100	-7,100
	Operating Expenditure			
4672	- PORT GREGORY HALL	5,038	6,313	6,313
4682	- ALMA HALL	41,528	38,613	38,613
4692	- BINNU HALL	7,825	9,220	9,220
4702	- RSL HALL	16,224	18,513	18,513
4712	- AJANA HALL	9,208	8,326	8,326
4772	- ALLEN COMM. CENTRE	74,818	70,786	70,786
4782	- HORROCKS COMMUNITY KITCHENS	20,886	27,822	27,822
4792	ASSET DEPRECIATION	67,350	55,000	55,000
4832	ADMIN ALLOC TO HALLS	9,752	9,489	9,489
	Total Operating Expenditure	252,627	244,082	244,082
	Capital Income			
4625	RSL LOAN FUNDS	0	-500,000	-500,000
	Capital Expenditure			
3514	LAND & BUILDINGS	134,969	512,000	512,000
3515	BINNU HALL	0	0	0
	Total Capital Expenditure	134,969	512,000	512,000
SWIMMING AREAS AND BEACHES				
	Operating Revenue			
3973	CONTRIBUTIONS	-14,722	0	0
3975	CONTRIBUTIONS/DONATIONS	0	0	0
4303	RESERVE LEASES - KALBARRI FORESHORE	-7,744	-4,880	-4,880
4535	REIMBURSEMENT/CONTRIBUTION	-6,243	-9,035	-9,035
	Total Operating Revenue	-28,709	-13,915	-13,915
	Operating Expenditure			
3982	ASSET DEPRECIATION	38,047	55,000	55,000
4952	- KALBARRI F/SHORE RES.	207,471	175,025	175,025
4972	- HORROCKS F/SHORE RES.	60,424	57,594	57,594
5012	- PORT GREGORY F/SHORE	3,802	3,350	3,350
6742	- HORROCKS FORESHORE	2,392	0	0
	Total Operating Expenditure	312,136	290,969	290,969

Schedule Format
2018/2019
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	Capital Income			
4513	KALBARRI TOURISM SPECIFIED RATE RESERVE	0	0	0
4523	GRANTS	-169,561	-171,725	-171,725
4526	LAND SALES RESERVE	0	0	0
	Total Capital Income	-169,561	-171,725	-171,725
	Capital Expenditure			
3594	CAR PARK DEVELOPMENT	74,008	159,828	159,828
3664	FORESHORE INFRASTRUCTURE	49,968	43,840	43,840
3669	LITTLE BAY REDEVELOPMENT	0	0	0
3670	HORROCKS FORESHORE SEAWALL	0	0	0
3674	KALBARRI BOAT RAMP UPGRADE	0	0	0
3684	HORROCKS JETTY	0	0	0
3694	KALBARRI FORESHORE - DUP & BBQ	358,278	367,145	367,145
4527	MISC GRANT	0	0	0
3672	ZUYTDORP MEMORIAL	0	0	0
	Total Capital Expenditure	482,253	570,813	570,813
OTHER RECREATION AND SPORT				
	Operating Revenue			
4333	- EDUCATION DEPT - OVAL	-3,035	-3,035	-3,035
4373	CONTRIBUTIONS & DONATIONS	0	0	0
4383	CONTRIBUTIONS	-15,957	0	0
4423	LEASES & RENTALS	-3,071	-3,143	-3,143
4433	INTEREST REIMBURSEMENT	-203	-444	-444
4453	REIMBURSEMENTS- REC. CTRE/GOLF CLUB	-13,459	-13,000	-13,000
	Total Operating Revenue	-35,726	-19,622	-19,622
4393	PROFIT/LOSS ON SALE	0	0	0

Schedule Format
2018/2019
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	Operating Expenditure			
4962	- KALBARRI OVAL RESERVE	41,803	41,164	41,164
4969	KALBARRI SKATE PARK	10,272	11,645	11,645
4982	- HORROCKS OVAL RESERVE	12,680	2,570	2,570
4992	- PARKS, RES, GARDENS GEN	339,060	323,134	323,134
4998	PARKS & GARDENS - PORT GREGORY	7,170	9,600	9,600
5002	ADMIN ALLOC TO OTHER REC	18,470	17,970	17,970
5022	- LIONS PARK	30,231	26,910	26,910
5032	- BI-CENTENIAL PARK	6,894	8,875	8,875
5072	NORTHAMPTON COMMUNITY CENTRE	104,101	135,397	135,397
5082	- KALBARRI REC CENTRE	10,927	17,227	17,227
5092	HORROCKS - MATT BURRELL (TENNIS/BOWLS)	3,182	4,033	4,033
5102	INTEREST ON LOANS	943	1,383	1,383
5122	- NORTHAMPTON REC OVAL	114,876	125,363	125,363
5169	NORTHAMPTON SPORTS CLUBS (GOLF/BOWL	8,485	3,698	3,698
5172	ASSET DEPRECIATION	252,691	245,000	245,000
5262	KALBARRI CAMP SCHOOL - BUILDING/GROUN	8,902	8,867	8,867
	Total Operating Expenditure	976,383	987,806	987,806
	Capital Revenue			
3735	GRANT REVENUE	0	12,000	12,000
3775	SS LOAN - BOWL CLUBS	-1,837	-3,621	-3,621
4473	GRANTS	-27,080	-23,930	-23,930
7395	TFR FROM KALBARRI TENNIS NETBALL RESER	0	0	0
	Total Capital Revenue	-28,917	-15,551	-15,551
	Capital Expenditure			
3624	PRINCIPAL ON LOANS	30,354	30,354	30,354
3654	SKATE PARK CONSTRUCTION	0	0	0
3714	OTHER INFRASTRUCTURE - KALBARRI/TENNIS	0	0	0
3715	FURNITURE & EQUIPMENT	0	0	0
3716	PARKS & OVALS INFRASTRUCTURE	30,601	25,000	25,000
3734	PLANT & EQUIPMENT	0	0	0
3744	MATCHING CONT - CSRFF	0	0	0
3754	INFRASTRUCTURE RECREATION	59,950	56,800	56,800
3884	CAR PARK CONSTRUCTION	1,794	103,185	103,185
	Total Capital Expenditure	122,699	215,339	215,339
TELEVISION AND RADIO REBROADCASTING				
	Operating Expenditure			
5232	T.V. RECEIVER STATION	0	0	0
5242	ASSET DEPRECIATION	0	0	0
	Total Operating Expenditure	0	0	0

Schedule Format
2018/2019
Recreation and Culture - Schedule 11

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
LIBRARIES				
	Operating Revenue			
4613	CHARGES - LOST BOOKS	0	-50	-50
4623	REIMBURSEMENTS	-201	-100	-100
4653	INTERNET ACCESS FEE - KALBARRI	-279	-500	-500
	Total Operating Revenue	-480	-650	-650
	Operating Expenditure			
5312	SALARIES	61,395	48,930	48,930
5322	LIBRARY SUPERANNUATION	4,127	4,640	4,640
5332	LIBRARY OPERATING OTHER	2,951	6,235	6,235
5334	LIBRARY INTERNET SERVICE	574	500	500
5342	LIBRARY BUILDING MTCE	820	715	715
5402	ADMIN ALLOC TO LIBRARIES	521	507	507
	Total Operating Expenditure	70,387	61,527	61,527
OTHER CULTURE				
	Operating Revenue			
0913	REIMBURSEMENT/CONTRIBUTIONS	0	0	0
3735	GRANT REVENUE	-67,442	-12,000	-12,000
4703	150 YEAR CELEBRATIONS - REVENUE (INC BRI	-32	0	0
4713	MOONIEMIA CENTRE REIMB	0	0	0
4743	GRANT REVENUE - INC SENIORS WEEK	-2,193	0	0
4763	GRANTS	0	0	0
4773	CHARGES - OLD POLICE STN	-545	-1,000	-1,000
4793	CONTRIBUTIONS/REIMBURSEMENTS	-308	0	0
	Total Operating Revenue	-70,519	-13,000	-13,000
	Operating Expenditure			
1712	NORTHAMPTON NEWS BUILDING	2,481	3,809	3,809
5512	OLD RAILWAY STATION	1,998	4,163	4,163
5522	OLD POLICE STATION	6,631	5,022	5,022
5532	CHIVERTON HOUSE	8,800	14,587	14,587
5542	OLD SCHOOL SITE	2,908	2,726	2,726
5552	KALBARRI ART & CRAFT CNTR	1,031	1,486	1,486
5562	RAILWAY CARRIAGE - NORTHAMPTON	0	0	0
5572	HIST PROJECTS/HERITAGE SITES	3,177	8,000	8,000
5582	OLD ROADS BOARD BUILDING	3,168	4,657	4,657
5592	LYNTON HISTORICAL SITE	7,159	5,975	5,975
5612	GWALLA CEMETERY	0	0	0
5652	ASSET DEP'N CULTURE	28,360	28,000	28,000
5662	GRANT EXP - INC SENIORS WEEK ETC	1,000	0	0
5682	LOT 175 KAIBER ST KALBARRI (EX ST JOHNS BI	6,064	2,301	2,301
	Total Operating Expenditure	72,775	80,726	80,726

Schedule Format
2018/2019
Transport - Schedule 12

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
CONSTRUCTION OF ROADS, BRIDGES AND DEPOTS				
Capital Expenditure				
5030	REGIONAL ROAD GROUP	290,324	197,330	197,330
5034	ADMIN ALLOC TO ROAD CONST	25,289	24,605	24,605
5060	- MUNICIPAL FUND	147,687	518,325	518,325
5090	FOOTPATH CONSTRUCTION	39,839	115,400	115,400
5130	DEPOT CONSTRUCTION	19,852	42,000	42,000
5150	BLACKSPOT PROJECTS	0	0	0
5180	CAR PARKS CONSTRUCTION	0	0	0
5204	PURCHASE OF LAND	9,101	5,910	5,910
5210	ROADS TO RECOVERY	789,327	933,730	933,730
5215	ROYALTIES 4 REGIONS WORKS	1,002,799	973,639	973,639
5224	PRINCIPAL ON LOANS	39,525	39,525	39,525
	Total Capital Expenditure	2,363,743	2,850,464	2,850,464
Capital Revenue				
5205	ROADS TO RECOVERY FUNDING	-730,023	-730,023	-730,023
5206	FOOTPATH FUNDING	0	0	0
5207	BLACKSPOT FUNDING	0	0	0
5209	ROYALTIES FOR REGIONS - WHITE CLIFFS/BINI	-235,655	0	0
5481	.- REGIONAL ROAD GROUP FUNDING	-278,000	-197,330	-197,330
5561	CONTRIBUTIONS	0	0	0
7485	ROADWORK RESERVE TFR TO MUNI	0	0	0
	Total Capital Revenue	-1,243,678	-927,353	-927,353
MAINTENANCE OF ROADS, BRIDGES AND DEPOTS				
Operating Expenditure				
3994	DEPRECIATION	1,003,795	2,550,000	2,550,000
5820	GRANT EXPENDITURE - ROADWISE PROGRAM	10,500	0	0
5850	- MUNICIPAL FUND RDWKS	1,255,073	1,175,739	1,175,739
5860	ROMANS DATA COLLECTION	6,873	8,873	8,873
5910	KALBARRI DEPOT MAINT.	11,570	11,360	11,360
5920	CROSSOVERS	2,500	2,000	2,000
5930	NORTHAMPTON DEPOT MAINT	32,557	30,023	30,023
5950	HORROCKS DEPOT MAINT.	542	488	488
5960	LIGHTING OF STREETS	118,738	135,000	135,000
5980	DIRECTIONAL ADVERT SIGNS	0	0	0
5982	ADMIN ALLOC TO ROAD MAINT	12,467	12,130	12,130
5990	ASSET DEPRECIATION	438,127	385,000	385,000
5992	INTEREST ON LOANS - TPT	8,927	9,561	9,561
6000	ACCRUED LONG SERVICE LEAV	0	0	0
6002	REFUND OF OVERPAYMENT - MAIN ROADS OI	0	0	0
6262	MISC DEPOT/YARDS (EX APB DEPOT)	0	0	0
	Total Operating Expenditure	2,901,669	4,320,174	4,320,174

Schedule Format
2018/2019
Transport - Schedule 12

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	Operating Revenue			
6223	CONTRIBUTION (INC STREET LIGHTING)	-3,152	-3,800	-3,800
6281	- MRD MAINTENANCE	-161,163	-99,160	-99,160
6351	DIRECTIONAL ADVERT SIGNS	0	0	0
	Total Operating Revenue	-164,315	-102,960	-102,960

ROAD PLANT PURCHASES

	Operating Expenditure			
3610	LESS PLANT DEPN WRITTEN BACK	-168,834	-202,899	-202,899
4275	PROCEEDS SALE OF ASSETS	0	0	0
	Total Operating Expenditure	-168,834	-202,899	-202,899
4265	CONTRIBUTIONS	-2,000	0	0
4285	- UTILITIES (PROCEEDS OF TRADE)	-36,818	-37,000	-37,000
4315	- MACHINERY (PROCEEDS OF TRADE)	-98,500	-127,000	-127,000
4395	DISPOSAL OF VEHICLES (P/L)	39,503	2,000	2,000
4405	DISPOSAL OF MACHINERY (P/L)	89,951	-37,000	-37,000
		-7,864	-199,000	-199,000

	Capital Expenditure			
4034	LAND & BUILDINGS	0	0	0
4214	ROAD PLANT/MACHINERY	443,085	519,000	519,000
4224	UTILITIES (VEHICLES)	120,895	122,000	122,000
4234	TRUCKS	0	0	0
4244	BULLDOZER	0	0	0
4254	OTHER EQUIPMENT	0	0	0
	Total Capital Expenditure	563,980	641,000	641,000

AERODROMES

	Operating Revenue			
5113	CHARGES - LANDING FEES	-2,858	-2,090	-2,090
5133	HANGAR SITE LEASE	-990	-990	-990
	Total Operating Revenue	-3,848	-3,080	-3,080

	Operating Expenditure			
5902	ADMIN ALLOCATED TO AERODROMES	1,973	1,919	1,919
5912	ASSET DEPRECIATION	54,485	55,000	55,000
5932	KALBARRI AIRPORT MTCE	55,195	48,740	48,740
	Total Operating Expenditure	111,652	105,659	105,659

	Capital Revenue			
5163	Airport Reserve	0	0	0

Schedule Format
2018/2019
Economic Services - Schedule 13

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
RURAL SERVICES				
<i>Operating Revenue</i>				
5513	CONTRIBUTIONS/GRANTS	0	0	0
<i>Operating Expenditure</i>				
6232	GRANT EXPENDITURE (NACC) PREVIOUS	0	0	0
TOURISM AND AREA PROMOTION				
<i>Operating Revenue</i>				
5543	CONTRIBUTIONS	0	0	0
5563	LEASES/RENTALS	-66,439	-70,849	-70,849
5573	CARAVAN PARK LICENCES	-4,712	-4,750	-4,750
5583	REIMBURSEMENTS	0	0	0
5593	KAL TOURISM SPEC RATE	-29,655	-30,000	-30,000
5603	LUCKY BAY CAMPING FEES	-86,576	-65,000	-65,000
5613	LITTLE BAY - CAMPING FEES	-15,372	-12,500	-12,500
	<i>Total Operating Revenue</i>	-202,753	-183,099	-183,099
<i>Operating Expenditure</i>				
6312	ADMIN ALLOCATED TO ECONOMIC SERV	26,629	25,910	25,910
6352	LITTLE BAY CAMPING AREA	13,381	17,775	17,775
6372	TOURISM & PROMOTION GENERAL	104,229	137,300	137,300
6392	ASSET DEPRECIATION	24,923	22,500	22,500
6402	LUCKY BAY	151,341	115,297	115,297
	<i>Total Operating Expenditure</i>	320,503	318,782	318,782
<i>Capital Income</i>				
5005	GRANTS - TOURISM & AREA PROMOTIO	0	0	0
5035	PROCEEDS SALE OF ASSET	0	0	0
	<i>Total Capital Income</i>	0	0	0
5045	DISPOSAL OF ASSET P&L	0	0	0
<i>Capital Expenditure</i>				
5016	INFRASTRUCTURE ASSETS - TOURISM	5,214	123,000	123,000
5054	VEHICLE PURCHASE	0	0	0
	<i>Total Capital Expenditure</i>	5,214	123,000	123,000
BUILDING CONTROL				
<i>Operating Revenue</i>				
5653	- BUILDING PERMITS	-20,141	-20,000	-20,000
5673	S/POOL INSPECTION FEES	-2,624	-5,000	-5,000
5713	BUILDING REIMBURSEMENTS	-3,263	-600	-600
5733	DEMOLITION FEES	0	0	0
	<i>Total Operating Revenue</i>	-26,028	-25,600	-25,600

**Schedule Format
2018/2019
Economic Services - Schedule 13**

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	<i>Operating Expenditure</i>			
5195	DISPOSAL OF ASSET	0	0	0
6412	SALARIES	93,342	60,290	60,290
6422	BUILDING SUPERANNUATION	12,868	9,350	9,350
6432	VEHICLE RUNNING EXPENSES	3,192	3,500	3,500
6442	CONTROL EXPENSES OTHER	13,506	16,276	16,276
6472	BUILD CONTROL BUILD MAIN	97	75	75
6492	ASSET DEPN -ECON SERV BUI	12,000	12,000	12,000
6512	ADMIN ALLOC TO BUILD CONT	5,895	5,736	5,736
	<i>Total Operating Expenditure</i>	140,899	107,227	107,227
	<i>Capital Revenue</i>			
5175	PROCEEDS SALE OF ASSETS	0	0	0
5185	P/L ON SALE OF ASSET	0	0	0
	<i>Capital Expenditure</i>			
5124	PLANT AND EQUIPMENT	0	0	0
OTHER ECONOMIC SERVICES				
	<i>Operating Revenue</i>			
5933	REIMBURSEMENTS	-1,278	-2,500	-2,500
5943	GRANT - LIVING COMMUNITIES PROGRA	0	0	0
5973	LIA (KITSON CIRCUIT) UNITS ANNUAL RE	-33,128	-34,470	-34,470
5983	ELECTRICITY SUPPLY REIMBU	0	0	0
5993	PT GREGORY SPEC AREA RATE	-10,612	-10,500	-10,500
	<i>Total Operating Revenue</i>	-45,018	-47,470	-47,470
	<i>Operating Expenditure</i>			
6752	- PORT GREGORY	12,288	12,130	12,130
6812	KITSON CIRCUIT LIA INDUSTRIAL UNITS	5,325	5,354	5,354
	<i>Total Operating Expenditure</i>	17,613	17,484	17,484

**Schedule Format
2018/2019
Other Property and Services - Schedule 14**

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	PRIVATE WORKS			
	Operating Revenue			
6153	- PLANT HIRE	-22,006	-20,000	-20,000
	Operating Expenditure			
6912	PRIVATE WORKS - SCH 14	124,047	23,000	23,000
	OTHER PROPERTY AND SERVICES			
	Operating Revenue			
5623	LEASE FEES - HALF WAY BAY COTTAGES	-16,000	-16,000	-16,000
6590	SELF SUPPORTING LOAN INTEREST REIMBURSEMENT	-21,649	-21,649	-21,649
6653	NEW OTHER PROPERTY AND SERVICES	-196	0	0
7045	NORTHAMPTON LIA (EX MWDC GRANT ETC)	0	0	0
	Total Operating Revenue	-37,844	-37,649	-37,649
	Operating Expenditure			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6659	INTEREST ON LOANS - CEO HOUSE (SELF SUPPORT)	21,649	21,649	21,649
6768	HALF WAY BAY COTTAGES	0	0	0
	Total Operating Expenditure	21,649	21,649	21,649
7025	PROFIT / LOSS ON SALE	0	0	0
7065	LOSS ON LAND HELD FOR RESALE VALUE	0	0	0
	Capital Revenue			
5633	GRANTS & CONTRIBUTIONS	0	0	0
6591	SELF SUPPORTING LOAN - REIMB CEO PRINCIPAL	-17,189	-17,189	-17,189
	LOAN LIABILITY - RSL LOAN	-500,000	0	0
7015	PROCEED FROM SALE ASSET	0	0	0
7035	NORTHAMPTON INDUSTRIAL UNITS TFR TO MUNI	0	0	0
7490	LAND DEVELOPMENT RESERVE TRANSFER TO MUNI	0	0	0
7500	Total Capital Revenue	0	0	0
6654	SALE / DISPOSAL ACCOUNT	0	0	0
	Capital Expenditure			
6574	SUBDIVISIONS	0	0	0
6758	NORTHAMPTON INDUSTRIAL UNITS	0	0	0
6592	PRINCIPAL ON LOANS - CEO HOUSE (SELF SUPPORT)	17,189	17,189	17,189
6664	LOAN PAYMENT	0	0	0
	Total Capital Expenditure	17,189	17,189	17,189

Schedule Format
2018/2019
Other Property and Services - Schedule 14

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
PUBLIC WORKS OVERHEADS				
	Operating Expenditure			
7112	ENGINEERING SALARIES	134,981	134,880	134,880
7122	ENGINEERING BUILD MAINT	175	78	78
7132	ENG. OFFICE & OTHER EXP.	8,042	11,715	11,715
7142	VEHICLE RUNNING EXPENSES	10,855	12,000	12,000
7152	SUPERANNUATION OF WORKMEN	269,015	279,681	279,681
7162	SICK AND HOLIDAY PAY	314,676	275,000	275,000
7172	INSURANCE ON WORKS	93,035	80,783	80,783
7182	LONG SERVICE LEAVE	5,857	20,000	20,000
7192	PROTECTIVE CLOTHING	18,195	20,000	20,000
7232	ADMIN ALLOC TO PWOH	7,758	7,548	7,548
7242	STAFF TRAINING	4,488	23,700	23,700
7252	ALLOWANCES	3,436	7,750	7,750
7282	FRINGE BENEFIT TAX	6,000	8,000	8,000
7302	LESS ALLOC. TO WKS & SRVS	-862,250	-881,135	-881,135
	Total Operating Expenditure	14,262	0	0
PLANT OPERATION				
	Operating Revenue			
6323	REIMBURSEMENTS	0	0	0
6423	CONTRIBUTIONS	-26,804	-5,000	-5,000
6433	INSURANCE CLAIMS - VEHICLES	0	-1,000	-1,000
6443	DIESEL FUEL REBATE	-66,636	-55,000	-55,000
	Total Operating Revenue	-93,440	-61,000	-61,000
	Operating Expenditure			
7312	FUELS AND OILS	324,464	290,000	290,000
7322	TYRES AND TUBES	32,179	28,000	28,000
7332	PARTS AND REPAIRS	234,005	215,000	215,000
7342	REPAIR WAGES	123,819	124,000	124,000
7352	INSURANCE AND LICENSES	45,094	43,865	43,865
7362	EXPENDABLE TOOLS/STORES	12,612	12,846	12,846
7382	ADMIN ALLOC TO PLANT OP'N	3,074	2,990	2,990
7502	LESS ALLOC. TO WKS & SRVS	-727,592	-716,701	-716,701
	Total Operating Expenditure	47,656	0	0

Schedule Format
2018/2019
Other Property and Services - Schedule 14

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
MATERIALS (ASSETS)				
	Capital Expenditure			
6620	MATERIALS PURCHASED	322,586	0	0
6630	STOCK RECEIVED CONTROL	0	0	0
6750	LESS MATERIALS ALLOCATED	-326,341	0	0
	Total Capital Expenditure	-3,755	0	0
SALARIES AND WAGES				
	Operating Revenue			
6941	REIMB. - WORKERS COMPENS.	-23,311	-5,000	-5,000
	Operating Expenditure			
6810	GROSS SALARIES FOR YEAR	1,224,955	1,106,900	1,106,900
6820	GROSS WAGES FOR YEAR	2,149,772	1,949,907	1,949,907
6830	WORKERS COMPENSATION	24,978	0	0
6890	SALARIES ALLOC FRM SCH 20	-1,224,955	-1,106,900	-1,106,900
6900	WAGES ALLOC FRM SCH 20	-2,145,906	-1,949,907	-1,949,907
	Total Operating Expenditure	28,844	0	0

Schedule Format
2018/2019
Funds Transfers/Reserve Funds

RESERVE BANK ACCOUNTS

Ytd Balance
30/06/2019

0741	REFUSE MANAGEMENT BANK	0
0861	LEAVE RESERVE BANK	246,008
0801	ROADWORKS RESERVE BANK	27,641
0821	KALBARRI AERODROME BANK	65,315
0841	COMP & OFFICE EQUIP BANK	32,944
0881	HOUSE & BUILDING RESERVE	109,865
0871	KAL AGED PERSONS ACCOMM RESRV	58,694
0761	TOURISM INFRASTRUCTURE RESERVE BANK	100,000
0911	NPTON AGED PERSONS BANK	0
0961	TPS REVIEW RESERVE	0
0811	KALBARRI PARKLAND REDEVELOPMENT RESEF	0
0831	PLANT RESERVE BANK	0
0851	SPORT & RECREATION RESERVE	0
0893	PORT GREGORY WATER SUPPLY RESERVE	36,500
0791	PUBLIC AMENITIES RESERVE	0
1871	COASTAL MANAGEMENT RESERVE	0
0731	KAL TOURISM SPEC RATE RES	0
0891	FOOTPATH RESERVE	0
0901	TOWNSCAPE CARPARK RESERVE	0
0965	NORTHAMPTON INDUSTRIAL UNITS RESERVE	0
0091	MAJOR LAND TRANS BANK	249,161
0975	150TH ANNIVERSARY RESERVE BANK	0
1881	KAL BARRI TENNIS NETBALL RESERVE BANK	0
Total		926,129

Schedule Format

2018/2019

Trust Funds

TRUST FUND

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
	EXPENSES			
8260	RETENTIONS - EXPENSE	40,289	0	0
8280	RENTAL HOUSING BONDS - EXPENSE	520	0	0
8300	FOOTPATH DEPOSITS - EXPENSE	10,500	0	0
8320	TAXATION INSTALMENTS - EXPENSE	0	0	0
8330	MISCELLANEOUS GOVT GRANT - EXPENSE	0	0	0
8340	KALBARRI YAC FUNDS - EXPENSE	0	0	0
8350	KALBARRI AIRPORT SECURITY - EXPENSE	0	0	0
8360	WA SENIORS - EXPENSE	0	0	0
8380	GALENA DONATIONS - EXPENSE	0	0	0
8390	SALE OF LAND (OUTSTANDING RATES) - EXPENSE	0	0	0
8400	CEMETERY PURCHASES - EXPENSE	0	0	0
8420	COMMUNITY BUS BOND - EXPENSE	1,200	0	0
8422	WILA GUTHARRA - EXPENSE	0	0	0
8430	RATES OVERPAID - EXPENSE	0	0	0
8440	UNCLAIMED MONIES - EXPENSE	0	0	0
8450	LEASE PAID IN ADVANCE - EXPENSE	0	0	0
8460	MISCELLANEOUS DEPOSITS - EXPENSE	0	0	0
8470	NOMINATION DEPOSITS - EXPENSE	0	0	0
8480	INTEREST ON HOUSING BOND - EXPENSE	0	0	0
8490	SPARE - EXPENSE	0	0	0
8500	SPARE - EXPENSE	0	0	0
8510	BUILDING TRAINING FUND - EXPENSE	3,733	0	0
8520	FOOTPATHS/CYCLEWAYS - EXPENSE	0	0	0
8530	INTEREST ON F/PATH INVEST - EXPENSE	0	0	0
8540	TRANSPORTABLE HOUSE BONDS - EXPENSE	0	0	0
8550	BURN OFF FEES - EXPENSE	0	0	0
8560	HORROCKS WATER SUPPLY - EXPENSE	0	0	0
8570	SALE OF HISTORICAL BOOKS - EXPENSE	0	0	0
8580	TIP KEY BOND - EXPENSE	0	0	0
8590	HERITAGE GRANTS - EXPENSE	0	0	0
8602	REDONE (KALBARRI SHELTERS) - EXPENSE	0	0	0
8610	CONSERVATION INCENTIVES - EXPENSE	0	0	0
8620	TOWNSCAPE PROCESS RECORD - EXPENSE	0	0	0
8630	DROUGHT/FLOOD RELIEF FUND - EXPENSE	0	0	0
8640	SPECIAL ISSUE LICENSE PLATES - EXPENSE	2,090	0	0
8650	GALENA MANAGEMENT PLAN - EXPENSE	0	0	0
8660	LCDC-LAND PLANNING PROJECT - EXPENSE	0	0	0
8670	DOLA - FOOTPATH GRANT - EXPENSE	0	0	0
8680	SPORT & REC STUDY KALBARRI - EXPENSE	0	0	0
8690	COASTWEST GRANTS - EXPENSE	0	0	0
8700	PORT KALB RETENTION FUNDS - EXPENSE	0	0	0
8710	FERAL ERADICATION GRANT - EXPENSE	0	0	0
8720	BINNU TOWN BORE MONEY - EXPENSE	0	0	0
8730	LANDSCAPING DOLA - EXPENSE	0	0	0

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
8740	NPTON TOWNSCAPE EXPENSE	0	0	0
8750	ROADWISE AWARD FUNDRAISER - EXPENSE	2,732	0	0
8760	KALBARRI T/SCAPE FUNDS - EXPENSE	0	0	0
8770	GWALLA WALLS FUND - EXPENSE	0	0	0
8780	RSL HALL KEY BOND - EXPENSE	920	0	0
8790	SAFER NPTON RDWISE FUNDS - EXPENSE	0	0	0
8800	PORT GREG/HORROCKS RD DEV - EXPENSE	0	0	0
8810	NABAWA RD FUNDING - EXPENSE	0	0	0
8820	AGED PERSONS UNITS BONDS - EXPENSE	200	0	0
8830	HORROCKS SKATE PARK - EXPENSE	0	0	0
8840	DEPT OF TPT (SPECIAL PLATES) - EXPENSE	1,400	0	0
8850	AGED UNITS RENTAL - EXPENSE	0	0	0
8860	BRB LEVY - EXPENSE	0	0	0
8870	KALBARRI SALLYS TREE PLAYGROUND - EXPENSE	0	0	0
8880	CDO GRANT - EXPENSE	0	0	0
8891	PEET PARK DONATIONS - EXPENSE	0	0	0
8893	AUCTION - EXPENSE	0	0	0
8896	KIDSPORT - EXPENSE	879	0	0
8897	NCCA - EXPENSE	37,069	0	0
8899	COMMUNITY SKATE PARK - EXPENSE	0	0	0
8901	HORROCKS MEMORIAL WALL - EXPENSE	595	0	0
8903	ONELIFE NORTHAMPTON - EXPENSE	874	0	0
8906	KALBARRI CAMP SCHOOL - EXPENSE	0	0	0
	TOTAL EXPENSES	103,001	0	0
	INCOME			
8261	RETENTIONS - INCOME	0	0	0
8281	RENTAL HOUSING BONDS - INCOME	0	0	0
8301	FOOTPATH DEPOSITS - INCOME	7,206	0	0
8311	SPARE - INCOME	0	0	0
8321	TAXATION INSTALMENTS - INCOME	0	0	0
8331	MISCELLANEOUS GOVT GRANT - INCOME	0	0	0
8341	KALBARRI YAC FUNDS - INCOME	0	0	0
8351	KALBARRI AIRPORT SECURITY - INCOME	0	0	0
8361	WA SENIORS - INCOME	0	0	0
8381	GALENA DONATIONS - INCOME	0	0	0
8391	SALE OF LAND (OUTSTANDING RATES) - INCOME	0	0	0
8401	CEMETERY FUNDRAISING - INCOME	0	0	0
8421	COMMUNITY BUS BOND INCOME	-2,000	0	0
8423	WILA GUTHARRA - INCOME	0	0	0
8431	SPARE - INCOME	0	0	0
8441	RATES OVERPAID - INCOME	0	0	0
8451	UNCLAIMED MONIES - INCOME	0	0	0
8461	LEASE PAID IN ADVANCE - INCOME	0	0	0
8471	MISCELLANEOUS DEPOSITS - INCOME	0	0	0
8481	NOMINATION DEPOSITS - INCOME	0	0	0
8491	INTEREST ON HOUSING BOND - INCOME	0	0	0
8501	SPARE - INCOME	0	0	0
8511	BUILDING TRAINING FUND - INCOME	-6,031	0	0
8521	FOOTPATHS/CYCLEWAYS - INCOME	0	0	0

		YTD Actual 30/06/2019	YTD Budget 30/06/2019	Annual Budget 30/06/2019
8531	INTEREST ON F/PATH INVEST - INCOME	0	0	0
8541	TRANSPORTABLE HOUSE BONDS - INCOME	-10,000	0	0
8551	BURN OFF FEES - INCOME	0	0	0
8561	HORROCKS WATER SUPPLY - INCOME	0	0	0
8571	SALE OF HISTORICAL BOOKS - INCOME	0	0	0
8581	TIP KEY BOND - INCOME	-1,400	0	0
8591	HERITAGE GRANTS - INCOME	0	0	0
8601	REDONE (KALBARRI SHELTERS) - INCOME	0	0	0
8611	CONSERVATION INCENTIVES - INCOME	0	0	0
8621	TOWNSCAPE PROCESS RECORD - INCOME	0	0	0
8631	DROUGHT/FLOOD RELIEF FUND - INCOME	0	0	0
8641	SPECIAL ISSUE LICENSE PLATES - INCOME	-1,400	0	0
8651	GALENA MANAGEMENT PLAN - INCOME	0	0	0
8661	LCDC-LAND PLAN PROJECT - INCOME	0	0	0
8671	DOLA FOOTPATH GRANT - INCOME	0	0	0
8681	SPORT & REC STUDY KALBARRI - INCOME	0	0	0
8691	COASTWEST GRANTS - INCOME	0	0	0
8701	PORT KALB RETENTION FUNDS - INCOME	0	0	0
8711	FERAL ERADICATION GRANT - INCOME	0	0	0
8721	BINNU TOWNSITE BORE MONEY - INCOME	0	0	0
8731	LANDSCAPING DOLA - INCOME	0	0	0
8741	NPTON TOWNSCAPE - INCOME	0	0	0
8751	ROADWISE AWARD FUNDRAISER - INCOME	-2,732	0	0
8761	KALBARRI T/SCAPE FUNDS - INCOME	0	0	0
8771	GWALLA WALLS FUND - INCOME	0	0	0
8781	RSL HALL KEY BOND - INCOME	-920	0	0
8791	SAFER NPTN RDWISE FUND - INCOME	0	0	0
8801	PORT GREG/HORROCKS RD DEV - INCOME	0	0	0
8811	NABAWA ROAD FUNDING - INCOME	0	0	0
8821	AGED PERSONS UNITS BONDS - INCOME	-200	0	0
8831	HORROCKS SKATE PARK - INCOME	-1,050	0	0
8841	DEPT TPT (SPECIAL PLATES) - INCOME	-770	0	0
8851	AGED UNITS RENTAL - INCOME	0	0	0
8861	BRB LEVY - INCOME	0	0	0
8871	KALBARRI SALLYS TREE PLAYGROUND - INCOME	0	0	0
8881	CDO GRANT - INCOME	0	0	0
8890	PEET PARK DONATIONS - INCOME	0	0	0
8892	AUCTION - INCOME	0	0	0
8894	PUBLIC OPEN SPACE (POS) - INCOME	0	0	0
8895	KIDSPORT - INCOME	0	0	0
8898	NCCA - INCOME	0	0	0
8900	COMMUNITY SKATE PARK - INCOME	0	0	0
8902	HORROCKS MEMORIAL WALL - INCOME	0	0	0
8904	ONELIFE NORTHAMPTON - INCOME	0	0	0
8905	KALBARRI CAMP SCHOOL - INCOME	0	0	0
	TOTAL INCOME	-19,297	0	0
	Trust Fund Movement	83,704	0	0
0711	TRUST FUND BANK	-83,704		
	Difference	0		

ADMINISTRATION & CORPORATE REPORT

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7.5.1	WA LOCAL GOVERNMENT ASSOCIATION MEMBER MOTIONS FOR AGM
FILE REFERENCE:	4.1.8
CORRESPONDENT:	WA Local Government Association
DATE OF REPORT:	4 July 2019
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Member motions

SUMMARY:

The 2019 Annual General Meeting of the WA Local Government Association is to be held 7 August 2019 and Council is to consider member motions.

In previous years the Council has also authorised the voting delegates to use their discretion on the motions to be considered.

COMMENT:

Management supports all motions and has no further comment to make.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1
That
1. Council delegates vote the affirmative for all agenda items.
2. Should through discussion that an affirmative vote not be supported by the Council voting delegates, then those delegates be given delegated authority to use their discretion and vote on behalf of the Council.

APPENDICES 1



3. Consideration of Executive and Member Motions

3.1 Coastal Erosion

Shire of Gingin Delegate to move:

MOTION

That WALGA advocate to the Federal and State Governments with respect to the importance of responding to the increasing challenges faced by Coastal Councils, and develop policy initiatives to include:

1. Introduction of a national funding formula to provide the resources necessary to manage and maintain the coast effectively on behalf of all Australians, including the funds needed to increase the adaptive capacity of Councils to address climate impacts.
2. Allocation of additional Financial Assistance Grants to address coastal hazards, and broadening of the range of 'disabilities' listed under Financial Assistance Grants to include factors such as the vulnerability of coastal areas and communities to coastal hazards.
3. Development of an intergovernmental agreement on the Coastal Zone that will provide a co-ordinated national approach to coastal governance through and in cooperation with Australian state, territory and local governments and clearly define the roles and responsibilities of each tier of government in relation to coastal zone management.
4. Creation of a National Coastal Policy, the basis of which is formed by the intergovernmental agreement on the Coastal Zone, that outlines the principles, objectives and actions to be taken to address the challenges of integrated coastal zone management for Australia.
5. An increase in funding for Australian climate science research programs conducted by CSIRO and other research bodies, including the restoration of funding for the National Climate Change Adaption Research Facility or establishment of a similar body, and continuing support for *CoastAdapt*. This is essential to ensure that appropriate guidance in responding to coastal hazards is accessible by Australia's coastal Councils so that coastal communities and assets are adequately prepared to address the adverse effects of climate change impacts.

IN BRIEF

- WALGA advocate for more resources to be provided to Coastal Councils to manage coastal hazards.
- Intergovernmental Agreement to develop a coordinated national approach to Coastal Issues.

MEMBER COMMENT

Many Western Australian Local Governments attended the Australian Coastal Councils Conference in NSW earlier this year. From this conference it was clear that other State Governments are working more closely with Local Governments to provide guidance, advice and funding to help manage coastal hazards, including storm erosion, shoreline recession and coastal inundation.

This conference also clearly outlined the fact that there is no coordinated Federal, State and Local Government Policy outlining clear responsibilities, which essentially leaves Councils in a very uncertain situation with respect to how to deal with the coastal issues that they face.

The estimated cost of coastal hazards is unprecedented and yet there is no clear direction at the Commonwealth level as to responsibilities or action plans. In nearly all instances it is being



advised/proposed that retreat is the preferred method of dealing with coastal hazards, yet the financial cost of this option eclipses the cost of performing minor works to alleviate the issue for the short to medium term.

Without entering into a debate about sea-levels rising, we all acknowledge that the climate is changing and all coastal Councils in WA are being affected in some way or another that is directly impacting their residents and ratepayers. It should be noted that this matter will not only affect coastal Councils but other Council that will be affected by the ingress of water such as those located on coastal estuaries.

As such, it is requested that WALGA, whilst continuing to work in this space, has a strong focus on the recommendation above which will provide coastal Councils with the necessary support, tools, advice, resources and financial backing to work through these issues in a coordinated manner.

WALGA SECRETARIAT COMMENT

In 2013 the Western Australian Planning Commission (WAPC) adopted a significantly revised *State Planning Policy 2.6: State Coastal Planning Policy*. This policy was revised largely in response to a growing scientific consensus that increasing sea levels and storm intensities will cause more frequent coastal inundation, storm erosion and shoreline recession in coastal areas. A recent report published by the [Climate Council](#) emphasises these challenges.

In particular, the revised state coastal policy introduced new policy measures which require Local Governments to:

- a) Show due regard to coastal hazards when assessing new development proposals, or making or amending a new planning scheme
- b) Prepare strategies (Coastal Hazard Risk Management and Adaptation Plans) to preserve public interests in coastal areas, and
- c) Inform landholders of coastal hazard risks.

WALGA has been working with its members for a number of years to help Local Governments meet these responsibilities. Key activities include:

- Preparation of *Local Government and Coastal Land Use Planning: Discussion Paper* (2014)
- Preparation of *Disclosing Hazard Information: The Legal Issues* (2017)
- Establishment of the Local Government Coastal Hazard Risk Management and Adaptation Planning (CHRMAP) forum, which meets every three months to discuss common issues with member officers and progress key actions
- Submissions to the Department of Planning Lands and Heritage on the Draft Planned and Managed Retreat Guidelines (2017) and CHRMAP Guidelines (2019), and
- Preparation of *Local Government Coastal Hazard Planning Issues Paper* (in draft).

It is the secretariat's view that the requested advocacy activities, outlined in this motion, generally align with and are complementary to, the direction being pursued by members through the Local Government CHRMAP forum to seek additional resources and pursue collaborative approaches with other levels of government to manage coastal hazard risk.

The motion also aligns with:

1. Recommendations made by a [Commonwealth Government parliamentary inquiry](#) in 2009
2. Advocacy being pursued by the [Australian Coastal Councils Alliance](#)
3. WALGA's climate change advocacy, outlined in WALGA's [Policy Statement on Climate Change](#), adopted by WALGA State Council in 2018, and
4. The State Government's intent to formulate a new [climate change policy](#)



3.2 Department of Housing Leasing Residential Property to Charitable Organisations

City of Kwinana Delegate to move:

MOTION

WALGA advocate to the Minister for Housing to:

1. Cease the policy of the Department of Housing leasing their housing assets to charitable/not for profit organisations who are then eligible for charitable Local Government rate exemptions; or
2. Provide Local Governments with a rate equivalent payment annually as compensation for the loss of rates income; or
3. Include in the lease agreements with charitable institutions that they must pay Local Government rates on behalf of the Department of Housing recognising the services Local Government provides to its tenants.

IN BRIEF

- Department of Housing policy and practice to lease housing assets, to not for profit organisations is eroding Local Governments' rate base.

MEMBER COMMENT

The Department of Housing contribute to Local Government rates and do not receive the charitable rate exemption outlined in the *Local Government Act 1995*. It should be noted however that land that is held by the Crown and used for public purposes, is not rateable in accordance with section 6.26(2)(a)(i) of the *Local Government Act 1995*.

The Department of Housing own a large residential housing portfolio in Kwinana and have been paying local government rates for the tenants to access services (such as Library, crèche services, Zone Youth Space, roads and footpaths, parks and reserves) and programs (through the Community Centres, Zone, Library, free events). The standard of services and programs that the City offer is in line with community expectations. A reduction in rate revenue, which is predominantly the revenue source that funds these services, will increase the cost burden onto the remaining ratepayers to pay for these services and programs or result in a reduced standard of service to the community.

Prior to May 2019, the Department of Housing had 13 properties that were exempt from rates due to the Department of Housing leasing these properties to charitable/not for profit organisations, which is estimated to cost the City around \$20,000 annually in lost rate revenue. At the 8 May 2019 Ordinary Council Meeting, Council approved rate exemptions for another 31 Department of Housing properties as a result of these being leased to charitable/not for profit organisations, which is estimated to result in approximately an additional \$85,000 annually in lost rate revenue.

City Officers have undertaken a preliminary review of the types of properties that the Department of Housing own and has estimated that there are 338 residential properties that could be leased to charitable/not for profit organisations. If the Department of Housing entered into an agreement with a charitable organisation to manage these 338 properties and they applied for a rate exemption, the estimated annual loss of rate revenue is \$585,000.

Overall, the potential annual loss of rates revenue from the Department of Housing continuing with this business practice could be up to \$690,000. If the City maintained the same level of service, programs and capital schedule, the shortfall from the annual loss of rates revenue would equate to a 1.85% rate increase for the remaining ratepayers. A loss of this amount would be a major risk under the City's risk assessment framework.

The properties that have been granted charitable rate exemptions are still using the services and accessing programs that are being delivered, however they are not contributing towards this through



rates. Each charitable rate exemption reduces the base for rates income and therefore increases the burden on other ratepayers to fund the services provided to the community by a local government. It is recommended that WALGA advocate to the Minister for Housing the negative financial impact that this current Department of Housing policy is having on Local Governments; that exempting these residential properties from rates is increasing the burden on other ratepayers; and that users of local government services should contribute towards the cost of these, including the State Government.

The City does not receive information from the Department of Housing in regards to the plans for leasing their properties until such time that a lease is entered into. The trend over recent years is that the Department of Housing owned properties are leased to charitable and/or not-for-profit organisations without any rate equivalent payment being made for the local government's loss of rates revenue.

Every Western Australian Local Government is required to apply the provisions of the *Local Government Act 1995* regarding exempt properties, including those for charitable rates exemptions and are potentially facing the same issues with the Department of Housing as the City of Kwinana.

WALGA SECRETARIAT COMMENT

The issue of rate exemptions has been a high priority for the sector in the current Local Government Act Review.

This item from the City of Kwinana is consistent with the current advocacy positions of the Association.

The sectors current policy positions are as follows:

Rating Exemptions – Section 6.26

Position Statement: Request that a broad review be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act.

Rating Exemptions – Charitable Purposes: Section 6.26(2)(g)

Position Statement: Amend the Local Government Act to clarify that Independent Living Units should only be exempt from rates where they qualify under the Commonwealth Aged Care Act 1997; and either:

- amend the charitable organisations section of the Local Government Act 1995 to eliminate exemptions for commercial (non-charitable) business activities of charitable organisations; or
- establish a compensatory fund for Local Governments, similar to the pensioner discount provisions, if the State Government believes charitable organisations remain exempt from payment of Local Government rates.

Rating Exemptions – Rate Equivalency Payments

Position Statement: Legislation should be amended so rate equivalency payments made by LandCorp and other Government Trading Entities are made to the relevant Local Governments instead of the State Government.

Rating Restrictions – State Agreement Acts

Position Statement: Resource projects covered by State Agreement Acts should be liable for Local Government rates.



3.3 Motorist Taxation Revenue and Spending in WA

Shire of Manjimup Delegate to move

MOTION

To support the independent position of the RAC, that WALGA call on the State and Federal Government to:

1. Provide a fairer distribution of funding from revenue collected from Western Australian motorists (consistently a minimum of 50%) to remediate Western Australia's \$845m road maintenance backlog and tackle the increasing costs of congestion and road trauma, to deliver productivity and liveability outcomes; and
2. Hold an inquiry into road user pricing as part of a broader reform of motorist taxation that would remove revenue raising fees and charges, and / or hypothecate money collected for the provision of transport infrastructure and services.

IN BRIEF

- Fair distribution of funding from motorists to road maintenance, congestion and road safety is sought.
- An inquiry into road user pricing should be established.

BACKGROUND

A 2018 report by Acil Allen Consulting called "Motorist Taxation Revenue and Spending in WA" commissioned by the RAC reveals that over the past twelve years Western Australia has only received back on average 34 cents in every dollar of motoring taxation collected by successive Federal Governments.

Motoring taxation is collected by the Federal Government through:

- GST;
- Luxury Car Tax;
- Excise on petrol and diesel; and
- Passenger motor vehicles customs duty.

In 2016 the Western Australian Auditor General identified that Western Australia was facing an \$845M road infrastructure maintenance backlog and it is widely recognised that the condition of many metropolitan, regional and rural roads are not up to an appropriate standard. Partly supporting this position is that the Western Australian road fatality rate that is 33% higher than the national average, and that Infrastructure Australia is projecting that by 2031 Western Australia will have seven of the top ten most congested roads in Australia.

It is concerning that in 2021/22 the projection is that Western Australia motorists are expected to pay \$3.3b in motoring taxes however in the same year only \$562m is forecast to be returned to fund road and transport projects, a return of 17 cents in the dollar which is the lowest level since 2007/08.

WALGA SECRETARIAT COMMENT

The \$845m road maintenance backlog identified by the Western Australian Auditor General in 2016 relates only to Main Roads WA controlled roads. Additionally there is consistently a shortfall in the amount that Local Governments are able to invest in road maintenance and renewal compared that required to maintain the asset in current condition.

Twenty percent of revenue collected by the State Government from Motor Vehicle Licensing is currently provided to Local Governments through the State Road Funds to Local Government Agreement. The balance of this revenue is hypothecated to Main Roads WA. Under earlier agreements between State



and Local Governments up to 27% of motor vehicle licence fee revenue has been provided to Local Governments for the road network. This difference equates to \$67 million per year. Increased Federal funding for road infrastructure would not only result in higher levels of service from State roads but also create a more favourable environment for achieving higher levels of funding for Local Government roads.

Numerous inquiries into road user pricing and broad reform of motorist taxation have been completed including:

- Productivity Commission 2007 Road and Rail Freight Infrastructure Pricing
- Henry, K *et al* 2009 Australia's Future Tax System
- COAG Road Reform Plan 2013
- Heavy Vehicle Charging and Investment Reform 2014
- Harper, I. *et al* 2015 Competition Policy Review
- Infrastructure Australia 2016, Australian Infrastructure Plan

WALGA has actively contributed to these inquiries including formal submissions endorsed by State Council (for example 65.3/2011 and 249.4/2013).

Each of these inquiries conclude that the current way of funding road infrastructure is unsustainable and inefficient. Increasingly fuel efficient vehicles, and ultimately electric or hydrogen powered vehicles are undermining the revenue base from fuel excise. However, the Federal Government firmly asserts that there is no link or hypothecation of fuel excise revenue to road funding.

The Australian Government is continuing to investigate heavy vehicle road pricing reform through the Transport and Infrastructure Council, which comprises Transport, Infrastructure and Planning Ministers from all jurisdictions, Federal Ministers and the Australian Local Government Association. The current focus is on developing nationally consistent service level standards for roads to provide an evidence base for investment decisions. Studies are also underway looking at independent price regulation and establishing a forward-looking cost base.

If roads are to become a priced utility (like power or water networks) an important consideration would be sustainable funding for low traffic volume roads, all of which are the responsibility of Local Governments. There remains an important role for all levels of government to support the provision of basic road services to ensure social mobility, economic welfare, road safety and public security. Any reforms to road investment and charging arrangements must be mindful of how best to integrate roads as an economic service with roads as a community service obligation.



3.4 Biosecurity Groups (RBGs)

Shire of Bridgetown-Greenbushes Delegate to move

MOTION

That WALGA revokes its current policy position of not supporting the establishment and operations of Recognised Biosecurity Groups (RBGs) and that the decision on whether to support RBGs is to rest with individual Local Governments.

MEMBER COMMENT

A component of WALGA's current policy position on 'biosecurity' is that:

Local Government are not supportive of Recognised Biosecurity Groups (RBGs).

With the establishment of the Biosecurity and Agriculture Management Regulations in 2013 the State Government communicated a new policy setting, being a community coordinated approach to managing biosecurity. In Western Australia Recognised Biosecurity Groups (RBGs) were introduced as the key mechanism to deliver a community coordinated approach, and to manage widespread and established pests in WA.

The Shire of Bridgetown-Greenbushes recognises that when RBGs were initially being established in Western Australia the sector's preference was that the State Government maintains responsibility for the management of pests including providing assistance to land managers and establishment of a biosecurity network. However with the significant establishment of RBGs since 2013 the Shire of Bridgetown-Greenbushes believes it is timely for WALGA to review its current policy position.

Currently there are 16 RBGs established in Western Australia with more being considered for establishment. The 16 current RBGs have a footprint across 61 local governments in Western Australia. As the RBGs are established it is therefore appropriate and at times necessary for the affected local governments to work with the RBG to ensure that the services provided by the RBG are coordinated and compatible with services, works, etc. that are provided by the local government. This working environment and partnership can be compromised by the existence of a sector-wide policy provision that states that Local Government isn't supportive of the existence of the RBG.

With 16 RBGs established and more likely to come it is unlikely that legislation is going to be amended to discontinue this approach to biosecurity management.

The Shire of Bridgetown-Greenbushes proposes that WALGA amend its current policy position by removing the specific part that states that the sector is not supportive of RBGs. Instead the decision on whether to support a RBG should rest with individual Local Governments.

The Blackwood Biosecurity Group (BBG) operates within the boundaries of the Shire of Bridgetown-Greenbushes. The Shire has chosen to recognise and respect the work being done by the BBG noting that the establishment of the BBG wasn't a Shire initiative.

The choice on whether to support the activities of the BBG was a decision that solely rested with the Shire of Bridgetown-Greenbushes. However this decision appears to have left the Shire open to

IN BRIEF

- Current WALGA policy position is that local government isn't supportive of Recognised Biosecurity Groups (RBGs).
- Since development of this policy position 16 RBGs have been established in Western Australia, covering land within 61 separate local governments.
- Individual local governments can be discouraged from trying to work with the RBG in its area due to the current sector policy provision.
- It is timely to review the current policy position.



criticism within the sector. In recent times, at various meetings where the subject of RBGs has been on the agenda, including those with WALGA representatives in attendance, there was a view expressed by some that by supporting the BBG the Shire of Bridgetown-Greenbushes is acting in contradiction of a sector policy provision, is therefore weakening the sector's position and could be seen to be encouraging the extension of RBGs or the establishment of more RBGs in Western Australia.

The Shire of Bridgetown-Greenbushes respects the rights of individual Local Governments to oppose the establishment of, or continuation of a RBG within their areas.

The WALGA policy position on biosecurity groups was determined before the growth in the number of RBGs in Western Australia and therefore it is timely to review that position. All other components of the WALGA policy position on 'biosecurity' can be retained.

SECRETARIAT COMMENT

Correspondence received in May 2019 from the Minister for Agriculture has indicated that the review of the *Biosecurity and Agriculture Management Act (2007)* will occur in the second quarter of 2020.

It is envisaged that the current Policy Position will be reviewed in response to any proposed changes to the Act. The policy review will include the provision of a discussion paper on any potential changes to the Act, and a series of workshops for members across the State in order for members, the WALGA zones, and ultimately State Council, to make their respective determinations.

That said, the change proposed by the Shire of Bridgetown-Greenbushes asserts the primacy of each member to make its own decisions, in accordance with its community's desires and expectations.



3.5 WALGA Members Support for Waste to Energy

Shire of Dardanup Delegate to move:

MOTION

That WALGA continue to support Western Australia's Waste Avoidance and Resource Recovery Strategy 2030 and seek firm commitments from the State Government about how the waste avoidance, resource recovery and diversion from landfill targets will be achieved, including local options for reprocessing, recycling and waste to energy.

In particular these commitments should clearly indicate how the State Government will cease the proliferation of landfills in the non-metropolitan areas which are predominantly taking metropolitan waste or waste generated elsewhere in the state including mining and construction camps. These commitments should encourage alternative options and outline what incentives the Government will put in place to reduce, and eventually eliminate, our reliance on landfill.

IN BRIEF

- Seeking support for the Waste Strategy: Western Australia's Waste Avoidance and Resource Recovery Strategy 2030 from WALGA Members.
- To seek firm commitments from the State Government as to how it will be achieved, including alternative options and incentives to reduce and eventually eliminate reliance on landfill.

ATTACHMENTS

Attachment 1 – Waste Avoidance and Resource Recovery Strategy 2030

http://www.wasteauthority.wa.gov.au/media/files/documents/Waste_Avoidance_and_Resource_Recovery_Strategy_2030.pdf

Attachment 2 – Waste Avoidance and Resource Recovery Strategy Action Plan 2030

http://www.wasteauthority.wa.gov.au/media/files/documents/Waste_Avoidance_and_Resource_Recovery_Strategy_2030_Action_Plan.pdf

Attachment 3 – Waste to Energy Position Statement

https://www.wasteauthority.wa.gov.au/media/files/documents/W2E_Position_Statement.pdf

Attachment 4 – WALGA Waste to Energy Discussion Paper for Local Government

<https://www.dropbox.com/s/7ihc97m8p056nk1/Attachment%20%20-%20W2E%20Discussion%20Paper%20FINAL.pdf?dl=0>

MEMBER COMMENT

- Currently the Strategy sets Targets for these outcomes but does not include a firm plan of how the State Government is going to actually implement and achieve these Targets. The Waste Avoidance and Resource Recovery Strategy Action Plan 2030 ([Attachment 2](#)) also does not provide clarity or concrete actions or incentives to address these targets.
- Building on and updating the first Western Australian Waste Strategy: Creating the Right Environment published in 2012, earlier this year (2019) the State Government released the West Australia's Waste Strategy (Waste Avoidance and Resource Recovery Strategy 2030). Previous State Government Targets have included goals of towards zero waste to landfill by 2020. This may no longer be achievable, however there has been positive trends in waste figures as included in Table 1 on page 9 of the Waste Strategy:



Table 1: Changes in waste generation and landfill in Western Australia, 2010-11 and 2014-15 (Hyder, 2013 & ASK Waste Management, 2017)

	2010-11	2014-15	Percentage change
Generation – total	6.53 million tonnes	6.23 million tonnes	↓5%
Generation – per capita	2,764 kilograms	2,437 kilograms	↓12%
Waste to landfill	4.49 million tonnes	3.61 million tonnes	↓20%
Resource recovery	2.04 million tonnes	2.62 million tonnes	↑28%

- Increases in FOGO and other recycling efforts have improved resource recovery significantly up 28%, whilst per capita generation is down 12%. The knock on effect is that there was a fifth (20%) less waste going to landfill in 2014/15 than in 2010/11. However, there have been questions raised regarding the accuracy of this data and the Department of Water and Environmental Regulation are going to require mandatory reporting by Local Government and industry to address this issue. Even given questions about the data, there is still more than 3.6 million tonnes of waste going to landfill every year.

- To reduce this the Waste Strategy 2030 sets out the following targets:

VISION	Western Australia will become a sustainable, low-waste, circular economy in which human health and the environment are protected from the impacts of waste.		
OBJECTIVES	Avoid Western Australians generate less waste.	Recover Western Australians recover more value and resources from waste.	Protect Western Australians protect the environment by managing waste responsibly.
TARGETS	<ul style="list-style-type: none"> 2025 – 10% reduction in waste generation per capita 2030 – 20% reduction in waste generation per capita 	<ul style="list-style-type: none"> 2025 – Increase material recovery to 70% 2030 – Increase material recovery to 75% From 2020 – Recover energy only from residual waste 	<ul style="list-style-type: none"> 2030 – No more than 15% of waste generated in Perth and Peel regions is landfilled. 2030 – All waste is managed and/or disposed to better practice facilities

Source: Waste Avoidance and Resource Recovery Strategy 2030 page 6

- If these targets are achieved it would result in the following:
 - Total waste generated in 2030 reduced by 20% from 2014/15 figures to 4.98 million tonnes per annum.
 - Only 15% of total waste generated is landfilled (acknowledging that the target is only set for Perth and Peel), the total waste to landfill across the state will be 0.75 million tonnes.
 - Resource recovery is increased to 75%, resulting in 3.74 million tonnes being recovered.
 - That leaves 0.5 million tonnes potentially available for Waste to Energy – which the Strategy notes should only be generated from 'residual waste'. The alternative is that waste to landfill will increase to 1.25million tonnes per annum.
- Whilst the targets are clear, the plan about how this will be implemented is yet to be developed and Local Government and industry will need long term certainty to invest to achieve these targets. The Shire of Dardanup is therefore asking WALGA members to support WALGA to advocate to the State Government for more specific and firm commitments to divert waste from landfill through local options for reprocessing, recycling and waste to energy.
- In this regard, the Waste Authority recognises the benefits in siting waste infrastructure close to the source of waste generation. Benefits include reduced transport impacts from the movement of waste, such as greenhouse impacts, traffic congestion and community amenity (Waste Authority's

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Waste to Energy Position Statement, 2013 - [Attachment 3](#)). It is therefore important that local options for reprocessing, recycling and waste to energy are considered an essential component in achieving the Waste Strategy's targets. Not taking action and continuing with the status quo will mean waste is transported hundreds or even thousands of kilometres to be disposed of in the regions, rather than being dealt with at source. By considering smaller scale local options it would provide opportunities for reduction at source and also assist communities in the regions to reduce their waste to landfill.

- Considering the above, without Waste to Energy (WtE) and significant improvements in resource recovery, there would still be 25% or 1.25million tonnes state-wide of waste being sent to landfill. According to a 2013 discussion paper ([Attachment 4](#)) prepared for WALGA by the Municipal Waste Advisory Council (MWAC), a standing committee of the Association with delegated authority to represent the Association in all matters relating to solid waste management, WtE could reduce the weight of waste by 70-80% and the volume of waste by 90%.
- The Waste Authority considers best practice WtE processes to be a preferable option to landfill for the management of residual waste but not at the expense of reasonable efforts to avoid, reuse, reprocess or recycle waste. WtE has the potential to divert substantial volumes of waste from landfill (and thereby support the delivery of Waste Strategy targets) and produce a beneficial product (Waste Authority's Waste to Energy position Statement, 2013).
- To address this it is important that options for reduction in the amount of waste going to landfill also consider smaller waste to energy plants that could be located within regional areas to reduce reliance on landfill. Initial investigations indicate that current available technologies could provide opportunities for smaller plants to be established that would use about 500kg of Municipal Solid Waste per hour or about 4,400 tonnes per annum. Such facilities could be located across regional areas and reduce waste to landfill but also provide for energy generation.
- It is recommended that the alternative options outlined in this item be incorporated into the Waste Strategy's Action Plan 2030 with specific incentives put in place by the Government to ensure we reduce, and eventually eliminate, our reliance on landfill.

SECRETARIAT COMMENT

The Shire of Dardanup should be commended for their initiative and identification of key issues such as the need to control the development of new landfills, to support the Strategy Targets, and to develop local solutions to divert material from landfill for material and energy recovery.



3.6 Membership of Development Assessment Panels

Shire of Mundaring Delegate to move:

MOTION

That WALGA investigate increasing Local Government membership in Development Assessment Panels

MEMBER COMMENT

At its meeting of 3 March 2018, the Shire of Mundaring Council resolved to:

"Advise WALGA that it recommends WALGA investigate increasing local government membership in Development Assessment Panels, rather than advocate for the introduction of Third Party Appeal Rights."

The Shire will be reconsidering its position in relation to Third Party Appeal Rights at its meeting on the 11 June 2019; its position on seeking WALGA investigate increasing local members on DAP however remains unchanged.

The Department for Planning's website states:

As a key component of planning reform in Western Australia, Development Assessment Panels (DAPs) are intended to enhance planning expertise in decision making by improving the balance between technical advice and local knowledge.

Development Assessment Panels (DAPs) comprise three technical experts in planning (one of whom chairs the meeting) and two elected members from the local government in which the DAP applies. This is not a balance and there could be various membership options that WALGA could explore, with some likely to be more palatable to the State than others.

For example, an equal number of local elected members and planning professionals on a DAP would demonstrate respect for the expertise of local members in applying planning regulations to a proposed development. It would demonstrate that local elected members have views of equal importance to those of the other Panel members.

Equal numbers of members could result in a tied vote with the Chairperson having a deciding vote. That would not diminish the importance of a balanced number of local representatives and planning experts participating in the decision making process. DAPs are public meetings. Community members attend to take the opportunity to briefly address the Panel and to listen to the reasons why the decision is made.

Appointing additional elected member/s to DAPs means community members would have local experts and three planning experts explain how the proposed development would impact on a local area and what conditions, if any, are justifiably imposed. This would be educative for the community, strengthen transparency and increase public respect for the DAP process.

SECRETARIAT COMMENT

IN BRIEF

- DAP includes 3 experts and 2 elected members, which is considered by DoPLH as a balanced decision-making framework;
- There is a need to strengthen transparency and increase public respect for the DAP process;
- It is proposed that WALGA advocate for increasing local government membership on DAP.



The Minister for Planning initiated several amendments to Development Assessment Panels (DAPs) to improve their efficiency and operation. The majority of the changes were *"primarily administrative to ensure the system remains flexible and responsive, while more clearly communicating DAP decisions to the public"* ([Changes-to-the-DAP-system-announced.aspx](#)), and did not include changes to DAP membership.

A previous 2016 AGM resolution was for WALGA to advocate for consideration of a series of reforms, in the event that DAPs remain in place, to ensure greater accountability, transparency and procedural fairness for ratepayers through the Panel's assessment and decision making processes. One of the reforms specifically sought a change that would require equal membership on the DAP between Local Government and Appointed Specialist members with an independent chair approved by both State and Local Governments.

At the same 2016 AGM, WALGA was also requested to advocate for an independent review of the decision making within the WA planning system, looking at the roles and responsibilities of State and Local Government and other decision making agencies, Development Assessment Panels and the State Administrative Tribunal appeal process

In December 2016, two reports were presented to WALGA's State Council, one on the review of the entire planning system (Resolution 108.6/2016), followed by one on the possible improvements to the DAPs system (Resolution 109.6/2016). The report on the review of Decision Making within the WA Planning System also resolved to undertake research on third party appeals around Australia and further consult with members regarding its current policy position. The Association prepared a discussion paper which provided background on the development of WALGA's position and a review of the arguments both for and against third party appeals which was then circulated to the Local Government sector for comment and feedback during 2017.

At the May 2018 WALGA State Council meeting, it was resolved to amend the policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels (DAPs) (Resolution 37.2/2018). The following resolutions were made: -

1. Note the results of the additional consultation with members on the possible introduction of Third Party Appeal Rights into the Planning System;
2. Based on the feedback received, amend its current policy position to support the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels;
3. Provide the State Government with the outcomes of this consultation and advocate for the introduction of Third Party Appeal Rights for decisions made by Development Assessment Panels as part of the upcoming Independent Planning Reform process; and
4. Further consult with members to provide more clarity on the exact details of the criteria that would need to be established, before any system of Third Party Appeals for decisions made by Development Assessment Panels is implemented by the State Government.

At its May 2019 meeting (Resolution 44.4/2019), WALGA's State Council considered a 'Preferred Model' and resolved that WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels, and
2. Endorses the 'Preferred Model' as presented in the May 2019 Agenda, as the Third Party Appeals process for decisions made by Development Assessment Panels and in future give consideration to broadening Third Party Appeal Rights to other parties relating to Development Assessment Panel decisions.

The Shire of Mundaring proposal to have equal representation may achieve an actual balance between technical advice and local knowledge, as espoused as the objective of the DAP framework. This would be a beneficial improvement to the DAP system, particularly in the event that the State is unwilling to pursue any introduction of Third Party Appeal Rights to DAP decisions. The Minister for Planning has advised that Third Party Appeal rights would not be considered by the Government as it would add



unnecessary complexity and red tape to the planning framework, contrary to the intent of the current planning reform process.



3.7 Review of the *Mining Act 1978*

Shire of Dundas Delegate to move

MOTION

That:

1. WALGA requests that the Hon. Bill Johnston, Minister for Mines and Petroleum, undertakes a review of the outdated *Mining Act 1978* and that the revision address FIFO and DIDO, and its impact on local communities; and
2. The Mining application process includes a mandatory MOU with the Local Government which would be overseen by the Auditor General to ensure fairness to the Community by having the mining company contribute to local infrastructures as a Legacy project.

IN BRIEF

- FIFO and DIDO to be limited in a reviewed Mining Act, similar to the Stronger Resource Communities Act in Qld
<https://www.legislation.qld.gov.au/view/whole/pdf/inforce/current/act-2017-028>
- That an MOU with Councils is addressed as a compulsory part of the mining application process
- That the MOU forms part of the Audit process of the relevant Local Government

MEMBER COMMENT

As a Local Government we have felt and seen the impact of mine closures and factors out of our control and how this can devastate a small community; This has significant flow on effects from lack of volunteers to support fighting bush fires in our 95,000 square kilometres of currently unmanaged, UCL land, lack of volunteers to support St Johns Ambulance services, to reducing the capacity of our school through a steady decline in numbers. Businesses have closed, as have Government Departments as the population declines.

We are not advocating a total elimination of FIFO and DIDO as this would be an unrealistic approach.

We seek the Minister's support as a matter of urgency to make our small communities sustainable.

SECRETARIAT COMMENT

The Association provided an interim submission to the Education and Health Standing Committee Inquiry into mental health impacts of FIFO work in October 2014. This inquiry was in response to the suicides of nine FIFO lives in the Pilbara region of WA.

The submission reinforced support for the implementation of the key recommendations of the 2013 House of Representatives Standing Committee Senate Inquiry report, *Cancer of the bush or salvation for our cities*. That Inquiry recommended research to be undertaken by the Commonwealth Government to determine the socio economic impact of FIFO work practices, accurate measurement of the impact of FIFO on existing on infrastructure and services, and strategies to address current inequities in infrastructure and sustainability of regional medical services health service delivery.



3.8 Financial Assistance Grant

Shire of Dundas Delegate to move

MOTION

That WALGA requests the Hon. Minister of Local Government and Communities David Templeman to assist all Local Governments to Lobby the Federal Government to retain the Financial Assistance Grant at one percent of the of Commonwealth Taxation Revenue.

MEMBER COMMENT

The Shire of Dundas feels the current funding arrangements for Local Government are no longer fit for purpose.

The roles and responsibilities of Local Government has grown significantly. The main funding available from the Australian Government (the Financial Assistance Grants) has consistently declined from a level equal to 1% of Commonwealth Taxation Revenue (CTR) in 1996 to just 0.55% of CTR today.

The Australian Government collects approximately 82% of Australia's tax revenue and is responsible for just one tenth of Australia's public infrastructure assets.

Local councils raise 3.6% of taxes and are responsible for 33% of public infrastructure, including 75% of Australia's roads

3.6% of the tax take is not adequate funding to unlock the potential of our communities. The decline in the Financial Assistance Grants funding has left local councils worse off struggling to meet increasing demand on local infrastructure and services and impacting their ability to build and maintain essential infrastructure to the higher standard required today.

The result is increased pressure on rates and council budgets, making it harder to maintain community services and infrastructure.

There is a current infrastructure backlog of \$30+billion dollars. The requirement to upgrade and renew infrastructure built during the 'baby boom' and rapid growth periods in the 60s and 70s is becoming a major problem. New infrastructure is also required to meet the needs of the growing population and to meet productivity and safety requirements.

There are also increasing community expectations related to the type and standards of services available to local communities. This is placing pressure on local governments particularly when they are required to provide services previously provided by the other spheres of government. This is particularly the case in thin markets such as rural and regional areas where, if federal or state governments withdraw services, local government must step in or no one will, as we have seen in recent years.

SECRETARIAT COMMENT

WALGA supports the need for a review of the Financial Assistance Grants (FAGs) system, from the perspective of growing the overall size of the pool.

IN BRIEF

- Acknowledges the importance of federal funding through the Financial Assistance Grants program for the continued delivery of council services and infrastructure;
- Expresses its concern about the decline in the value of Financial Assistance Grants funding at the national level from an amount equal to around 1% of Commonwealth Taxation Revenue in 1996 to a current figure of around 0.55%; and
- Calls on all political parties contesting the 2019 Federal Election and their local candidates to support the Australian Local Government Association's call to restore the national value of Financial Assistance Grants funding to an amount equal to at least 1 % of Commonwealth Taxation revenue and therefore to provide a Fairer Share of Federal funding for our local communities.



WALGA has consistently supported advocacy, through ALGA and other channels, for increases in funding from the Commonwealth Government to Local Government through Financial Assistance Grants. WALGA continues to work with ALGA to advocate to increase FAGS funding to 1% of taxation revenue.

ALGA's number one priority in their Federal Election advocacy strategy was to restore Financial Assistance Grant funding to one percent of Commonwealth taxation revenue. This remains an ongoing area of advocacy for ALGA.



3.9 Third Party Appeal Rights

City of Bayswater Delegate to move:

MOTION

1. That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties in addition to Local Governments are able to make an appeal.
2. That there be an amendment to the Third Party Appeals Process Preferred Model, being that third parties are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.

IN BRIEF

- Further amendments proposed to the Preferred Model for Third Party Appeals Process

MEMBER COMMENT

The Council has taken a particularly strong stand on this important issue and it is requested that this matter be given further consideration.

SECRETARIAT COMMENT

At its May 2019 meeting, WALGA's State Council considered a 'Preferred Model' and resolved that WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels, and
2. Endorses the 'Preferred Model' as presented in the May 2019 Agenda, as the Third Party Appeals process for decisions made by Development Assessment Panels and in future give consideration to broadening Third Party Appeal Rights to other parties relating to Development Assessment Panel decisions.

(Resolution 44.4/2019)

The above resolution was sent to the Minister for Transport: Planning with a copy of the proposed model (as attached).

The May 2019 Agenda item sought to finalise a 'Preferred Model' for appeals on Development Assessment Panel decisions. WALGA's State Council considered several alternative WALGA Zone resolutions, as several Zones proposed alternative 'Preferred Models' for decisions made by DAPs, preferred types of Third Party Appeals and one Zone indicated its opposition to any Third Party Appeals model being introduced, as follows: -

SOUTH METROPOLITAN ZONE

That the Position Statement be referred back to WALGA officers to provide an evidence case to support the need for change, the expected benefits, and an analysis of the implications of change in terms of cost, resource and timeframes by utilising the experience of other States where third party appeals exist and applying that to the system proposed.



GREAT SOUTHERN COUNTRY ZONE

That the Zone opposes Third Party Appeals in relation to Item 5.2 in the May 2019 WALGA State Council Agenda.

EAST METROPOLITAN ZONE

That there be an amendment to the Preferred Model, being that third parties are able to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels.

CENTRAL METROPOLITAN ZONE

That WALGA:

1. Continues to advocate for the State Government to introduce Third Party Appeal Rights for decisions made by Development Assessment Panels; and
2. Endorses the original December 2018 'Preferred Model' as the third party appeals process for decisions made by the Development Assessment Panels with the following amendments:
 - a. DOT POINT 1 "which could possibly be expanded later if it proves to be beneficial" to be removed
 - b. DOT POINT 4 to be replaced with "Other affected parties would be able to appeal a DAP decision"

Based on the formal resolutions received and members discussions at Zone meetings, there were a range of options available for State Council to consider at its meeting in May: -

1. Not adopt a Preferred Model until more information on cost and resource implications is provided;
2. Adopt the Preferred Model as presented in the May 2019 Agenda;
3. Adopt the Preferred Model as presented in the May 2019 Agenda, with the amendments suggested by the East Metropolitan Zone, ie ability to appeal decisions made by the Western Australian Planning Commission and the State Administrative Tribunal, in addition to Development Assessment Panels;
4. Adopt the Preferred Model as circulated to members in December 2018;
5. Adopt the Preferred Model as circulated to members in December 2018, with the amendments suggested by the Central Metropolitan Zone;
6. Adopt the Preferred Model with different amendments (any amendments discussed by State Council);
7. Not adopt any Preferred Model but still advocate for Third Party Appeal Rights for DAPs decisions
8. Adopt a different Third Party Appeal model (ie wider than just for DAPs);
9. Consult the sector again on what model of Third Party Appeal rights is considered acceptable given the wide range of views;
10. Return to the pre-May 2018 position, where any Third Party Appeal rights are not supported

The preferred approach by State Council was to adopt the Preferred Model as presented in the May 2019 Agenda, as it would provide the starting point for discussion with the State Government about the introduction of Third Party Appeals for Development Assessment Panel decisions.

WALGA provided this position to the Minister for Transport; Planning and the Minister's response was as follows:

I note WALGA's State Council endorsed Preferred Model on this matter, however I maintain concerns regarding the unnecessary complexity and red tape third party appeal rights would add to the planning system, which is contrary to the objectives of the Government's commitment to planning reform.



The Department of Planning, Lands and Heritage received 254 submissions in response to the Green Paper, including many which confirmed the issues and views identified in the Green Paper regarding the current DAP system.

An Action Plan for planning reform which contains a program of initiatives to address the concerns identified by the Green Paper and submissions is currently being finalised by the Department for consideration by Government.

I will make announcements regarding the content of the Action Plan and reform initiatives in the near future.

7.5.2 OUTSTANDING RATES & CHARGES

FILE REFERENCE:	3.1.8
DATE OF REPORT:	8 July 2019
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Council to consider the instigation of selling properties due to nonpayment of rates which are now in arrears for three years or more

Due to the confidentiality of this matter a separate report is provided.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

For Council determination.

7.5.3	AFL FIGURES - NORTHAMPTON
FILE REFERENCE:	13.2.3
CORRESPONDENT:	Northampton Tourist Association
DATE OF REPORT:	8 July 2019
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to consider a request for the placement of nine life size figures of AFL players who originated from the Northampton Shire.

BACKGROUND:

The Northampton Tourist Association (NTA) in association with the Northampton Football Club propose to place nine life size figures of AFL players who originated from Northampton. Each figurine will be a steel cutout with full digital print on each cutout of the player.

The proponents have not nominated an area to place the figures and are requesting direction from Council for a suitable location.

COMMENT:

Three options are presented for Council consideration, Lions Park, Kings Park and the Northampton Community Centre.

For the Lions Park the locations suggested are along the eastern boundary or in close proximity to the drainage line. The suggestions for these locations is to ensure the park lawn area is not impeded by the figures and to retain its open space.

For Kings Park suggested area is along the southern boundary. Again the park is used for market days etc and the figures will need to be located so as not to impede on the parks uses.

For the Northampton Community Centre place the figures within the grassed island area at the entrance, however they could be damaged by vehicles when the area is use, ie Agricultural Show. The only other likely location would be along the northern boundary along the fence that bounds Stephen street.

An actual draft design has been requested from the proponents however not received in time for inclusion within this report and if received will be presented at the meeting.

FINANCIAL & BUDGET IMPLICATIONS:

There is no financial cost to the Council for the project.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

For Council determination.

7.5.4	JACQUES POINT ABLUTIONS
FILE REFERENCE:	10.2.3
DATE OF REPORT:	13 July 2019
REPORTING OFFICER:	Garry Keefe
APPENDICES:	1. Copies of Submissions

SUMMARY:

Council to consider submissions for the location of proposed Jacques Point Ablutions.

BACKGROUND:

Council when considering the Corporate Business Plan at the May 2019 meeting, resolved that Council undertake a public consultation process to determine the preferred location for ablutions at Jacques Point and the project to remain for consideration in the 2019/20 Draft Budget.

Advertising calling for submissions on a location for the ablutions was undertaken through the local publication “Kalbarri Town Talk” and on Council’s website. Submissions closed 10 July 2019. Three submissions were received and are at Appendices 1.

COMMENT:

Within the submission submitted by Tracy Perkins she suggests that the design be similar to the ablutions at the Meanarra Hill lookout. The design of these ablutions and the costs is currently been obtained and when received will be presented to Council.

Also submitted is a petition containing 72 signatures stating that the ablutions should be located on the top of the hill south of the entrance road into Jacques Point as being proposed by other submissions.

The Kalbarri Board Riders wish to also be involved in the development of the design and provide voluntary assistance for the construction of the ablutions.

It is clear from the community that location of the ablutions preferred site is on the southern side of the access road near the Malaleuca Trail and therefore the Council should now select this site. However in the plan provided it requires the construction of a car park which will come at a significant cost to the Council and not currently within the Corporate Business Plan. Therefore if the abluion is to be constructed at this location then a closer site to the access road should be

considered which will then allow for the construction of the car park at a later date. If this site is also chosen, then again it is recommended that Council meet on site with the Kalbarri Board Riders. This could occur prior to the July meeting which is being held in Kalbarri.

In regard to a design, it is also recommended that alternative designs, as being suggested, with revised costings be sought and be re-presented to Council for further consideration.

FINANCIAL & BUDGET IMPLICATIONS:

Council has a provision of \$110,000 listed for consideration within the 2019/20 Draft Budget. If the revised designs exceed the budget allocation (if approved within the 2019/20 Budget) then the construction of the ablution may need to be deferred to 2020/21.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council consideration.

APPENDICES 1 – Submissions on location of Jacques Point Ablutions

Tracy Perkins

GK
10-2-3

Garry Keeffe

From: tracy perkins <tracylumo@hotmail.com>
Sent: 9 July, 2019 11:39 PM
To: Garry Keeffe
Subject: Jakes Point Ablutions

Dear Garry,

Thank you for the opportunity to nominate a preferred site for the location of the proposed abluion facility .

I nominate the area at the entrance to Jakes Point on the southern side of the gravel road at the top of the hill.

Reasons why this should be considered a preferred site if ablutions are deemed necessary are :

- Location is away from the fragile sand dune and ecosystem surrounding the beach.
- Sewerage ,smell and pollution will not have an impact on beach users if the ablutions are at this location
- Rain water runoff and large swells with high tide will not affect ablutions and keep the primary dune system pollution free.
- This site will not visually impact on this uniquely beautiful area of Jakes Point and little Jakes. The ablutions built recently at Blue Holes are aesthetically disturbing with the main focus of this beautiful area now the abluion block that appears to be built with little planning and no community consultation. The smell coming from these ablutions is unpleasant and I would not like to see this happen at Jakes.
- Conservation and revegetation should be a priority in the primary sand dunes , as is the case in other coastal regions around Australia.
- The "mobile coffee van " has created a need for an ablutions and this site at the top of the hill could be easily accessed from the "layover" opposite Rainbow Jungle
- The area surrounding the carpark at Little Jakes and Jakes Point is busy and at times at full capacity , toilets at the top of the hill would alleviate congestion and be easily accessible to passing by traffic.
- There is space for toilets to be accessed by disabled and elderly. One unisex toilet with disabled access is all thats necessary given there are toilets in close proximity at Red Bluff and Blue Holes.

In planning the proposed ablutions at Jakes Point I please request thoughtful planning , design and construction materials is taken in consideration. Meanarra Hill is an example of ablutions that are aesthetically pleasing , functional and do not detract from the beauty of the area as compared to Blue Holes ablutions which are an eye sore, look temporary and are visually disturbing.

Hoping these suggestions are taken into consideration prior to building ablutions at Jakes Point.

Yours Sincerely,

Tracy Perkins ,
Resident and Ratepayer

ph 0408800785

Ric Davey

Garry Keeffe

From: Ric Davey
Sent: 10 July, 2019 11:40 AM
To: Garry Keeffe
Subject: Jakes Point ablutions
Attachments: IMG_0703.JPG; IMG_0705.JPG

Garry

As the Kalbarri Ranger and also as a resident I would like to add my support to the Kalbarri Boardriders submission of their preferred siting of the ablation block at Jakes Point. I believe their preferred siting is on the south side of the road to the point near the corner of Red Bluff Road.

I believe part of their submission for this site is to prevent the possibility of sewage contamination into the water if the ablutions are sited closer to the ocean, which I believe is a possibility given the cap rock formations in this area. Obviously not being an expert in the geology of the area this is just my opinion.

From my point of view I believe siting the ablutions in this spot, with an accompanying car park, would add to the attraction of the area as the surf spot does attract quite a lot of tourists, other than just surfers, to watch the spectacle of the surfers and also the dolphins that often ride the waves. See the view from this area in the attached photo. This might also deter motorists from stopping on the road at the top of the hill creating a traffic hazard.

Having an aesthetically pleasing ablation building on this site would also be used by passing tourists which has an indirect influence on the enjoyment tourists would get from Kalbarri. Readily accessible toilets would definitely be a plus for the area and I don't believe this would attract illegal campers as the site is too visible to the passing traffic. This site could also be a good spot for the coffee van that works from the area.

I don't believe the location is too far away from the beach area to be used by beachgoers. Most of the other public toilets around Kalbarri are a little walk away from the water's edge.

Being a flat area would reduce the amount of work required by the shire workers to create a suitable site and would also reduce the amount of erosion from rain runoff.

If a surfing competition was ever held in Kalbarri, as was suggested recently with the shark problems at Margret River, this site would make an ideal vantage spot to watch the action.

Regards

Ric Davey - Kalbarri Ranger
Mob. 0429341203
Email. kalbarri.ranger@northampton.wa.gov.au

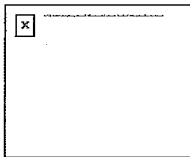


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Kalbarri Board Riders**Garry Keeffe**

From: Kit Rayner <kalbarriboardridersclub@gmail.com>
Sent: 10 July, 2019 2:18 PM
To: Garry Keeffe
Subject: Fwd: toilet proposal site, Kalbarri board riders .

Hi there Garry, Attached is the site plan agreed upon by the Kalbarri Boardriders Club and following letter explains why. We would love to be involved in this process because the future of the Kalbarri beaches means a lot to us and would love to help in any way we can. We do not want to rush this through and have done as much homework as possible from an environmental standpoint to get the best result for everyone . Could you please tell us what the next step is moving forward and if we can be in any help to you let us know. We understand the budget restrictions on the project but believe if we all work together we can provide the best solution for the town . The Kalbarri Boardriders and its members are willing to donate a large portion of our time and labour to help you achieve this if need be. If you need help with anything let me know, Regards ,
Kit Rayner.
KBR president .

**Important Points to Take in Consideration of Building Toilets at Jacques Point**

-
We have to take into consideration that jakes point is a national surfing reserve and one of the main attractions for tourists from all around the world. The surfing community have tried to preserve its natural beauty for as long as they have been coming here and realise that with the amount of foot traffic through the peak periods something has to be done to solve a few environmental and social issues that have risen because of this.

If you look into all the national surfing reserves around the country, they are all unique in their own special way and jakes point is no different. A lot of talk has been going on around these toilets and the surfing community is on board with the proposed plan to construct them in the 19/20 financial year. If you see the attached site plan done by Lee Johnson, this is the proposed Site the KBR have agreed to in our last committee meeting.

This site is the most practical site for the proposed toilet block / overflow carpark extension. some points include -

- Ground water seepage will not be as much of a problem up this high.

"Underneath the sand between the main road and Jacques' point is Tumblagooda sandstone. The sandstone has natural fractures in it that cause transmission of water, much of which end up as seepage onto the beach. Any septic toilet systems placed in this area are highly likely to result in discharge onto the

beach, bringing the potential for E. coli contamination.”

Russell Speed, Regional Hydrologist for DPIRD. Russell strongly suggested that we build for the future and do it right first time and tap into the deep water sewage system. He favoured the KBR site as it was far more practical for a sewerage connection.

- Easy access for people walking, riding on bike path.
- Easy access from the overflow of people wanting their morning coffees from the coffee van. Also, a potential site for them to relocate if they wanted too.
- Less illegal camping if it is situated near the main road.
- Parking has become an issue during peak periods, and this solves both problems with room to expand in the future.
- With signage visible from the road similar to the other toilet sites around town, all traffic can pull in, use the facility and move on without congesting the jakes point car park.
- It is a relatively level site so easier construction.
- Should be a lot easier to connect up to existing sewage, water, power facilities.
- Plenty of sand depth for other septic tank setups.

The ideal for public toilets is a difficult balance to achieve.

- They need to be durable yet aesthetically pleasing. The toilets on Menara hill are amazing, the ones at Blue holes while they serve their purpose I don't think too much thought has gone into the overall appearance and functionality.
- Vandal proof yet comfortable.
- Well-lit and ventilated yet cost effective to maintain and operate.
- Affordable to construct yet in keeping with the place values of the site across the whole life of the facility.
- Location so as not to impose on the natural raw beauty of Jakes Point.
- Environmentally friendly is essential. Water reaches into the primary dunes in winter with large swells and high tides. Cyclone season produces high tides and swells up into sand dunes. Rainfall creates runoff from higher areas through the dunes onto beach therefore sewerage pollution could be an issue, (see photos 1,2, and 3).
- Green solutions. Water access from rain water tanks underground. (this is a really good idea, why can't Kalbarri be at the fore front of an environmentally productive solution that will last for years to come instead of choosing the cheapest option for a short-term fix.)

Engaging with Environmental consultants for best practise standards and reducing environmental impact. This could be beneficial in reducing costs, increasing safety, aesthetics and usability of the Public toilets.

- Access for the disabled and elderly people is necessary
- Cleanliness ... Handwashing facilities are essential. Toilets would need to be cleaned twice daily during peak holiday times as is done in other Shires with high numbers of visitors. See photo Red Bluff toilet during school holidays (photo no. 4)

In the light of promoting tourism as an economic force in this pristine Surfing Reserve, the proposed toilet block needs to reflect a beachside aesthetic.

An example of this is Point Sinclair Surfing Reserve. The toilets are aesthetically pleasing which encourages a sense of pride and cleanliness. (photo no 5)

Wise planning and design will provide and advocate essential physical and social infrastructure that supports community wellbeing and enhance the area enabling people to enjoy outdoor activities.

Suggestions

*Audit of current toilets in Kalbarri

*Signage advising the public of the toilets available? toilet map at Kalbarri Tourist Bureau

Local Supply of Toilets in Kalbarri

*Red Bluff (2 toilets) approx. < 1km away from Jacques Point

*Blue Holes (2 toilets) approx. 2.4 km away

*Chinamans Beach (2 male ,2 female ,1 disabled toilet)

*Sally's Tree Ablutions (2 male ,2 female ,1 disabled toilet)

*Fisherman's Wharf (old ablution block with multiple toilets.)

*Town Oval (2 toilets unisex)

To date this is a total of public 20 toilets in a 6 km zone for a population of approx. 1600 residents.

In addition to this there are multiple toilets situated in the Kalbarri National Park including The Loop, Natural Bridge, Z Bend, Hawkes Head and Ross Graham Gorge.

In addition to the Shire public Toilets , publicly accessible toilets are found at Rainbow Jungle Shopping Centre
Centre
Centre
square
Bureau
Office
Kalbarri Arcade
Kalbarri Shopping
Kalbarri Health
BP Kalbarri Time
Kalbarri Tourist
National Park
There are various cafes, The Kalbarri Hotel and The Gilgai Tavern ,The Golf and Bowling Club and The Sport and Rec Centre.

There are no toilets in our major tourist attraction enroute to Kalbarri at the "The Pink Lake "which is desperately needed. See publicity in recent Midwest Times, the area is littered with faeces, toilet paper and rubbish.

There are no toilets past the fisherman's wharf with many people fishing, camping and visiting up the Murchison River Road, this popular area is also littered with faeces, toilet paper and rubbish.

Wise planning and design will provide and advocate essential physical and social infrastructure that supports community well-being, enhancing the area enabling people to enjoy outdoor activities.

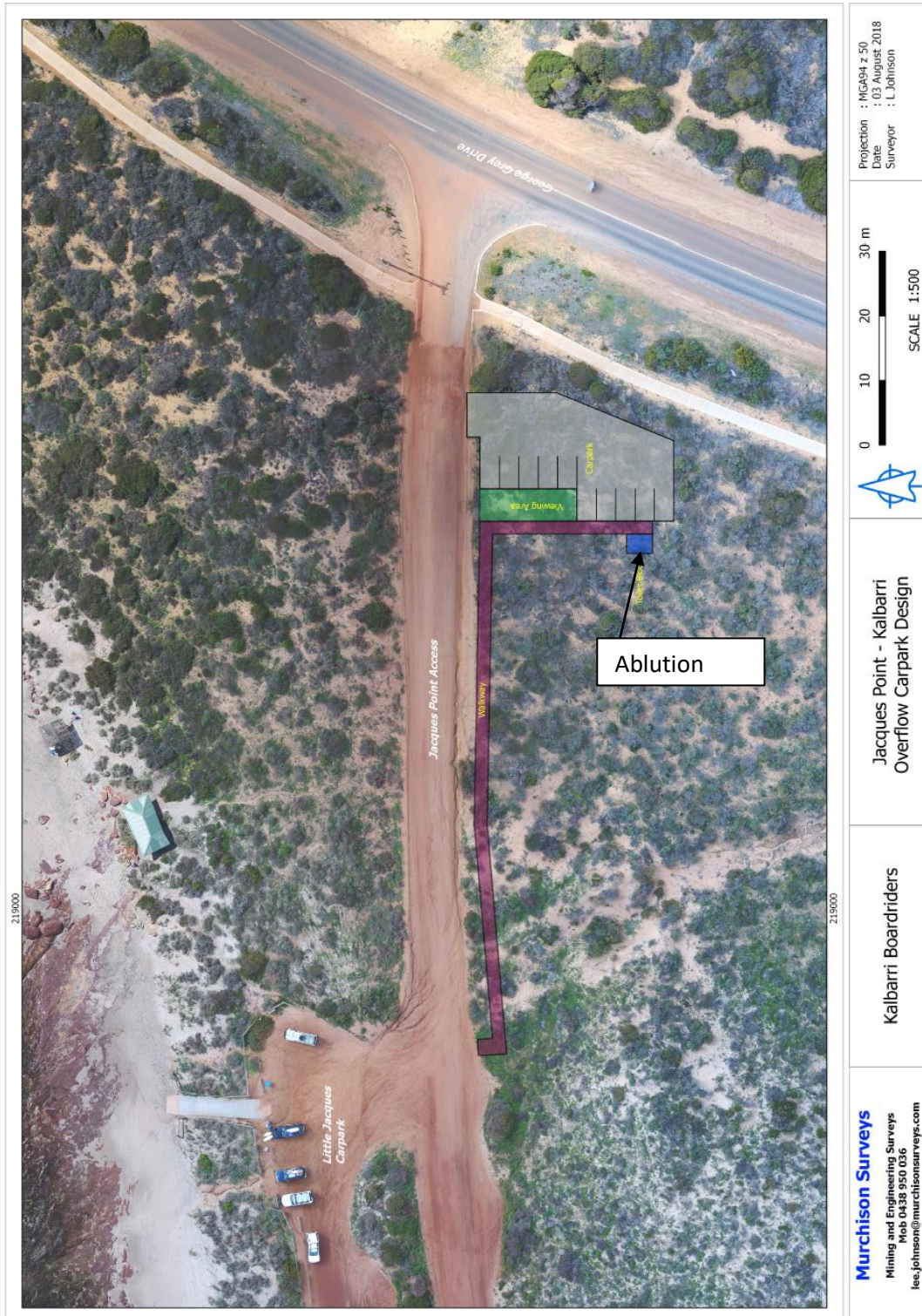
A good example of this is the toilets at other National Surfing Reserves around Australia declaring the powerful principles of coastal conservation..... Share, Respect and Preserve

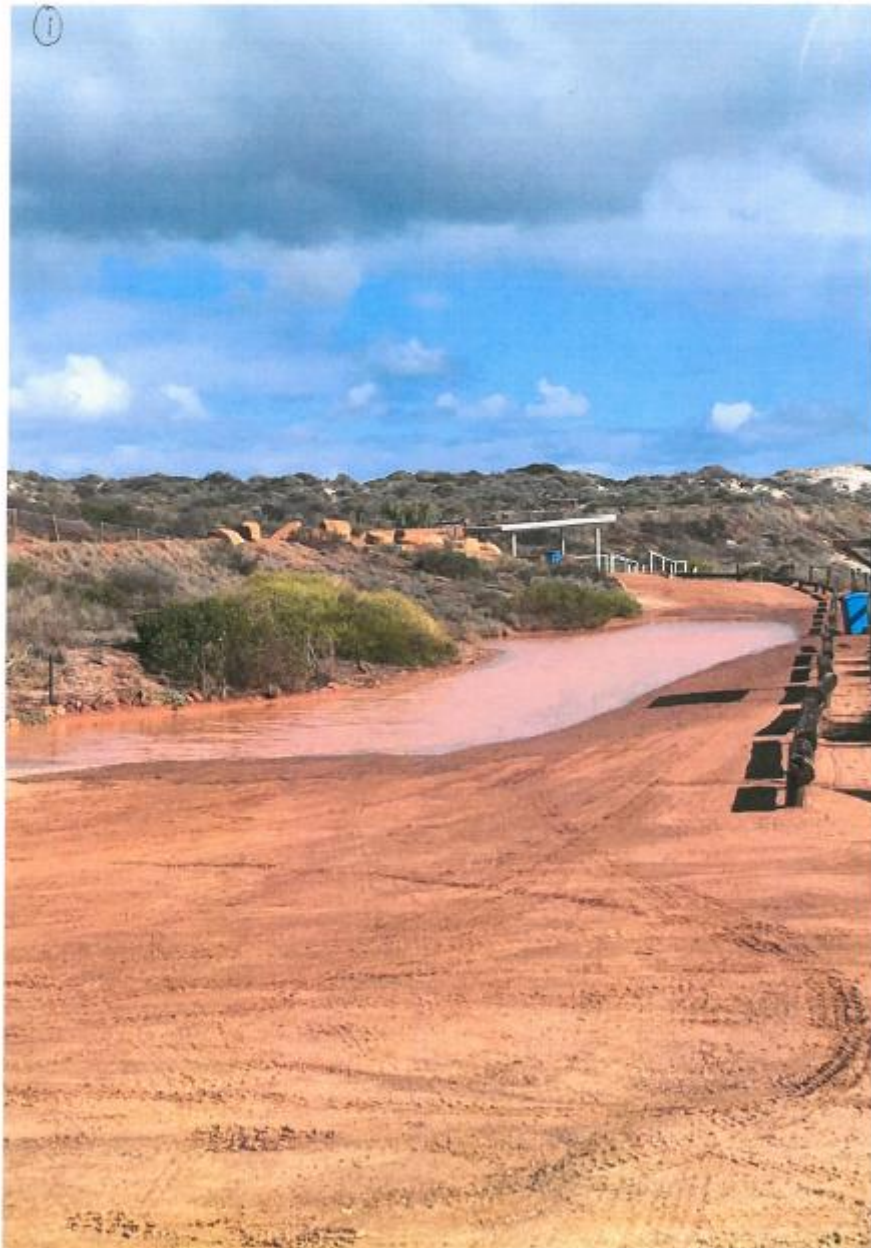
On behalf of the members of the Kalbarri Board riders Club ,

Kindest Regards,

Kit Rayner

President KBR.



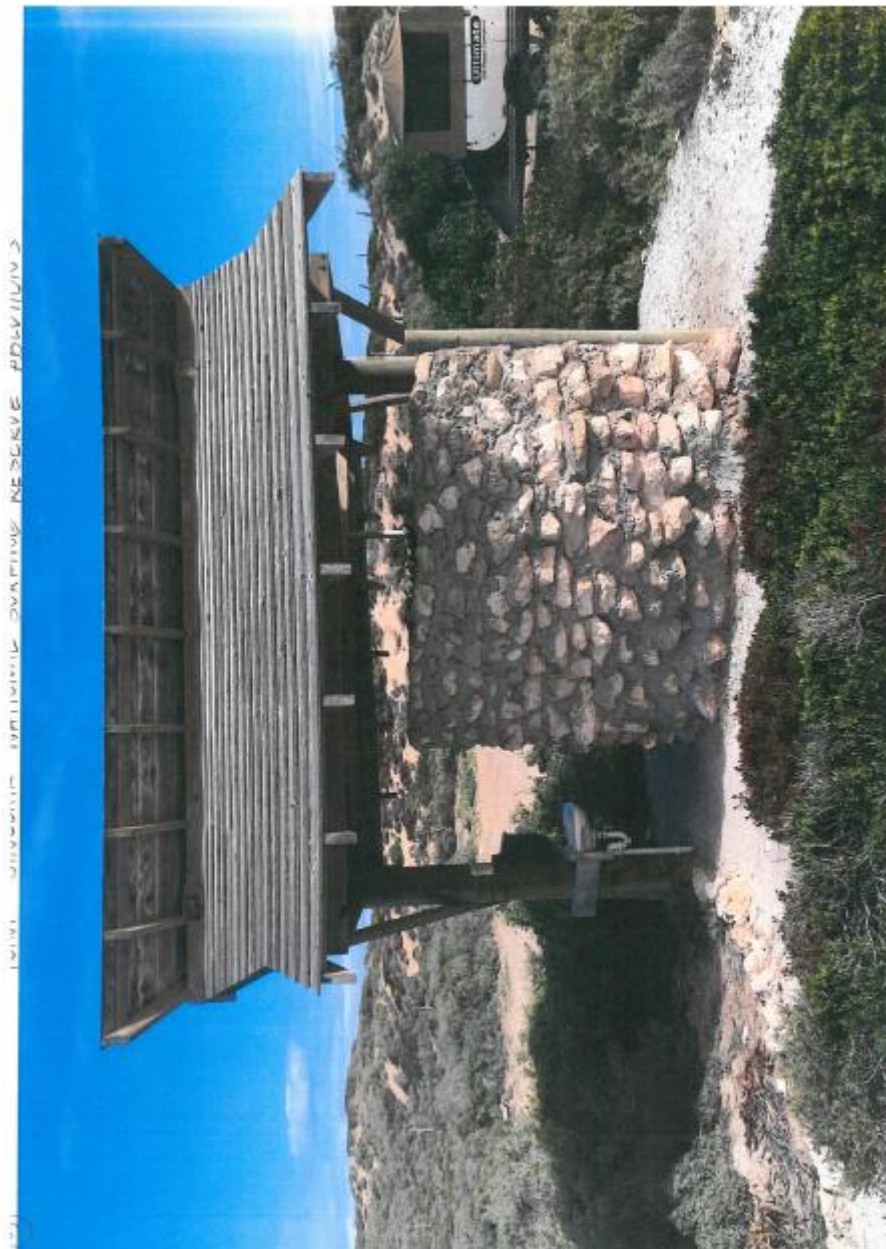






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Petition for Jacques Point Ablutions Location

JAKES POINT ABLUTIONS SUBMISSION

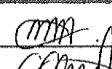
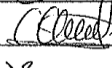

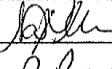
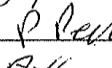
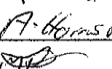
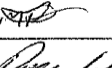
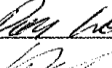
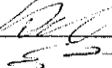

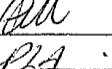
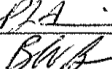
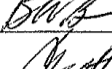


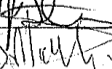

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We request the preferred site be situated on the top of the hill on the southern side of the gravel entrance road to Jakes Point for the following reasons...

*Environmentally friendly keeping abluitions out of the fragile primary dunes thereby avoiding pollution affecting the beach from storm water runoff and high tide ocean surges.

*Aesthetically pleasing abluitions so as not to spoil the raw natural beauty of this pristine area i.e. constructed from natural rock and materials similar to materials used at Natural Bridge lookout.

*Preservation and conservation of the primary sand dunes and protection of this rare and fragile ecosystem which is home to native flora and fauna nesting sea birds , echidnas , lizards etc.

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JAKES POINT ABLUTIONS SUBMISSION


















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MICHELLE REEVE	Michellereeves	

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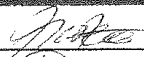

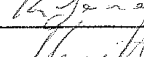

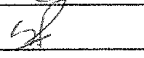
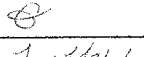
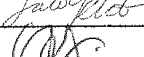
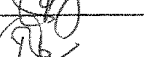
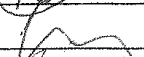
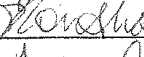

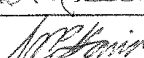





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We request the preferred site be situated on the top of the hill on the southern side of the gravel entrance road to Jakes Point for the following reasons...

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[illegible]

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Name	Email / Phone	Signature
NATHAN CHALMERS	chalmen2006@yahoo.com.au	