



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 21st August 2020 in the Meeting Room of the Allen Centre, Grey Street, Kalbarri, commencing at 1.00pm.

Lunch will be served from 12.00pm.

A handwritten signature in blue ink, appearing to read 'Garry L Keeffe', is positioned above the printed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

14th August 2020



~ Agenda ~

21st August 2020

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 21st August 2020, at

The Allen Centre, Kalbarri commencing at 1.00pm

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

14th August 2020

SHIRE OF NORTHAMPTON

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Signed _____



GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

Date 14th August 2020

**AGENDA
ORDINARY MEETING OF COUNCIL
21st August 2020**

1. OPENING

2. PRESENT

2.1 Leave of Absence

2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Meeting of Council – 17th July 2020

5.2 Budget Meeting – 29th July 2020

6. RECEIVAL OF MINUTES

7. REPORTS

7.1 Works & Technical Services

7.2 Health/Building

7.3 Town Planning

7.4 Finance

7.5 Administrative & Corporate

8. COUNCILLORS & DELEGATES REPORTS

8.1 Presidents Report

8.2 Deputy Presidents Report

8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

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7.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm

7.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr L Sudlow		Northampton Ward
Cr S Stock-Standen		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Works and Technical Services Manager	

7.2.1 LEAVE OF ABSENCE

Nil

7.2.2 APOLOGIES

Cr T Hay

7.3 QUESTION TIME

Nil

7.4 DISCLOSURE OF INTEREST

Cr Krakouer disclosed an interest in item 7.3.1 as he co-owns a similar food business in Kalbarri.

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7.5 CONFIRMATION OF MINUTES

**7.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING
MONDAY 22ND JUNE 2020**

Moved Cr SUCKLING seconded Cr SUDLOW

That the minutes of the Ordinary Meeting of Council held on the 22nd June 2020 be confirmed as a true and correct record.

CARRIED 8/0

7.5.2 BUSINESS ARISING FROM MINUTES

Nil

7.6 RECEIVAL OF MINUTES

Nil

7.7 WORKS & ENGINEERING REPORT

**7.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS
PROGRAM (ITEM 7.1.1)**

Noted

**7.7.2 TRUCK & PIG TRAILER FLEET – INSTALLATION OF TRUCK TARPS FOR
SECURING OF LOADS (ITEM 7.1.2)**

Moved Cr SIMKIN, Seconded Cr STOCK-STANDEN

That Council approve as authorized expenditure \$85,000 for the installation of suitable tarpaulin systems for the purposes of ‘Securing of load’ facilities on all Councils heavy and light truck and pig trailer fleet and this cost be secured within the 2020/21 Budget.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Neil Broadhurst left the meeting at 1.25pm

7.8 HEALTH & BUILDING REPORT

7.8.1 BUILDING APPROVALS (ITEM 7.2.1)

Noted.

7.9 TOWN PLANNING REPORT

Cr Krakouer declared an interest in the following item as owns a similar business and may incur a financial gain or loss from the decision of Council and left the meeting at 1.28pm.

7.9.1 PROPOSED MOBILE FOOD VEHICLE - KALBARRI (ITEM 7.3.1)

Moved Cr SUDLOW, seconded Cr PIKE

That Council:

1. Approve the Mobile Food Vehicle use for a period of three years as a License Agreement with an agreement preparation fee of \$150, and a User fee of \$1,500 to be paid by the Applicant.
2. Grant development approval for the operation of a Mobile Food Vehicle subject to compliance with the following:
 - a. The Mobile Food Vehicle is ONLY to be operated at the following locations:
 - (i) Jacques Point (Reserve 34550).
 - (ii) Red Bluff Road (sealed carpark) Road Reserve.
 - (iii) Carparking area adjacent Kalbarri Beach Resort (Reserve 25307); and
 - (iv) Sally's Tree (Reserve 25307).
 - b. That the Mobile Food Vehicle shall ONLY operate at locations defined at condition 2a (iii) and 2a (iv) as per above, between the hours of 8:30pm-12:30am.
 - c. The Mobile Food Vehicle shall operate in the locations indicated upon the attached approved plan(s) dated 17 July 2020 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.

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- d. This approval is valid for a period of three years from the date of this advice, after which the development will be returned to Council for further consideration.
 - e. Prior to commencement of the proposed use, the Applicant is required to contact the Shire's Environmental Health Officer to arrange an inspection of the van, food preparation areas and methods, and storage premises to ensure compliance with relevant health legislation.
 - f. This development approval shall remain valid so long as the necessary food premise registration remains current and valid and upon expiration or earlier termination of the food premise registration this development approval shall cease to be valid.
 - g. The Mobile Food Vehicle is permitted to be stored at Lot 179 (No.13) Glass Crescent, Kalbarri subject to the vehicle being stored within the property boundaries and the vehicle not causing injury to or prejudicially affecting the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
 - h. This approval is issued only to Martin & Judy Phyland and is NOT transferable to any other person or to any other land parcel. Should there be any change in respect of which this development approval is issued this approval shall no longer be valid.
 - i. The Mobile Food Vehicle is only approved to sell the following items:
 - Hot, cold and frozen beverages (i.e. coffee, tea, slushies, cool drink cans)
 - Soft serve ice-cream
 - Toasted sandwiches
 - Pastry items (i.e. pies, sausage rolls)
 - Muffins & cakes
 - Bags of potato chips
 - j. The Mobile Food Vehicle is required to be removed from the area at the close of business each day. The Mobile Food Vehicle is not permitted to be stored within the approved operating areas.
 - k. The Applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain clean and sanitary conditions at all times.
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- l. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.
- m. The Mobile Food Vehicle and associated services shall not obstruct, or cause obstruction to, the access or traffic flow of car parking areas at any time.
- n. A certificate of currency in respect of public liability insurance cover of \$20,000,000, including reference to the Shire of Northampton as an interested party or within the definition of the insured. A copy of the insurance policy is required to be received by the Shire prior to the commencement of operation of the Mobile Food Vehicle.
- o. No freestanding signs or hoardings advertising the operation of the Mobile Food Vehicle are permitted to be erected whether temporary or permanent in nature.
- p. The use of mechanical chimes or amplified music which could cause a noise nuisance is not permitted. The Mobile Food Vehicle shall at all times comply with the Environmental Protection (Noise) Regulations 1997.
- q. The parking of the Mobile Food Vehicle is not permitted upon road reserves, road verges or other carriageways with the exception of those approved areas indicated upon the approved plans dated 17 July 2020.
- r. The use of a generator upon Reserve 25307 is only allowed during power outages or when the on-site power source is not accessible (as approved by the Local Government). At all other times, the Applicant shall utilise an onsite power connection and source, which shall be to the approval of the Local Government.
- s. The Applicant shall be wholly financially responsible for the connection and/or use of electricity accessed via metered outlet(s) upon Reserve 25307.
- t. A License Agreement being entered into for the use of Reserve 25307 between the applicant, the Shire of Northampton and the Department of Lands in accordance with the Shire's 'Commercial Recreational Tourism Activity on Crown Reserves' Local Planning Policy. This License Agreement is subject to approval by the Department of Lands.

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- u. This Development Approval shall remain valid whilst the License Agreement referred to in Condition 2 (t) remains current and valid, and on the expiration or in the termination of the License Agreement, this Development Approval shall cease to be valid.

Advice Notes:

- i. Where an approval has so lapsed, no development/land use shall be carried out without the further approval of the local government having first been sought and obtained.
- ii. The Applicant is advised that it is not the responsibility of the local government to ensure that all correct approvals are in place and that all conditions contained within said approvals are upheld during the operations of the business.
- iii. In relation to Conditions 2e, 2f, and 2g, the Applicant is advised that the Mobile Food Van is required to comply with the requirements of the Food Act 2008 and Food Regulations 2009.
- iv. Should a new food premise be established within 500m of any of the approved locations the applicant is advised that the future approval and use of the said location would be unlikely.
- v. The Shire's Environmental Health Officer is permitted to approve applications from the applicant for the operation of the food van at local events and market days subject to approval from the event/market day organisers.
- vi. At the time that the approval period lapses (as per conditions 2d, 2t, and 2u), the use will thereafter fall under the provisions and fee structure of the new Local Planning Policy for Mobile Food Vehicles.
- vii. If the applicant is aggrieved by this determination, they have the right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

CARRIED 7/0

Cr Krakouer returned to the meeting at 1.34PM

7.9.2 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.2)

Noted

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**7.9.3 PROPOSED CARAVAN TEMPORARY ACCOMMODATION – LOT 29
(NO. 109) HAMPTON ROAD, NORTHAMPTON (ITEM 7.3.3)**

Moved Cr PIKE seconded Cr SMITH

That Council:

Request the applicant to pay off the required \$5,000 bond by instalments over a twelve month period and legal advice be obtained to determine the best direction to take to deal with situations where applicants do not pay bonds for approvals for building approvals and allowance to reside in caravans on site whilst constructing a dwelling.

CARRIED 8/0

7.10 FINANCE REPORT

7.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Municipal Fund Cheques 21914 to 21930 inclusive totalling \$82,001.58, Municipal EFT payments numbered EFT20825 to EFT20966 inclusive totalling \$877,526.77, Trust Fund Cheques 2519 to 2524, totalling \$10,420.15, Direct Debit payments numbered GJ1207 to GJ1212 inclusive totalling \$217,219.45 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

7.10.2 MONTHLY FINANCIAL STATEMENTS – JUNE 2020 (ITEM 7.4.2)

Moved Cr KRAKOUER, seconded Cr PIKE

That Council adopts the Monthly Financial Report for the period ending 30th June 2020.

CARRIED 8/0

7.11 ADMINISTRATION & CORPORATE REPORT

**7.11.1 BATAVIA LOCAL EMERGENCY MANAGEMENT COMMITTEE -
MEMORANDUM OF UNDERSTANDING (ITEM 7.5.1)**

Moved Cr STEWART, seconded Cr SUDLOW

That Council endorse the Batavia Local Emergency Management Committee Memorandum of Understanding as presented.

CARRIED 8/0

**7.11.2 LOCAL ROAD & COMMUNITY INFRASTRUCTURE PROGRAMME (ITEM
7.5.2)**

Moved Cr KRAKOUER, seconded Cr SUCKLING

That Council nominate the following projects for the Local Road and Community Infrastructure Programme.

Jakes Point Toilet Block Carpark	\$70,000
Allen Centre (Tourist Bus) Carpark	\$235,000
Kings Part Toilet Block	\$100,000
Memorial Tree Shelter - Northampton Cemetery	\$20,000

Reserve projects to be:

Commercial Jetty Toilets - Kalbarri	\$90,000
Porter St Parking area - Kalbarri	\$125,000

CARRIED 8/0

7.11.3 NORTHAMPTON LIGHT INDUSTRIAL UNIT (ITEM 7.5.3)

Moved Cr STOCK-STANDEN, seconded Cr SUDLOW

That Council lease Unit 1 Kitson Circuit, Northampton to Northampton Tyres for a term of five years.

CARRIED 8/0

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7.11.4 COVID 19 RELIEF – INSPECTION FEES (ITEM 7.5.4)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council waive fees for swimming pool inspections and septic tank installation inspections for 2020/21.

CARRIED 8/0

7.11.5 WALGA ANNUAL GENERAL MEETING (ITEM 7.5.5)

Noted

7.11.6 REQUEST FOR PAYMENT OF RATES BY INSTALMENTS (ITEM 7.5.6)

Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council approve a repayment schedule of \$150 per week for outstanding rates and charges for 23 Clotworthy Street, Kalbarri and \$150 per week for outstanding rates and charges for Coolcalalaya Station subject to any default in either repayment will result in the continuing of the sale of the 23 Clotworthy Street, Kalbarri and progressing with the seizure of personal goods/property to the value of rates outstanding on Coolcalalaya Station and Council review this situation in February 2021.

CARRIED 8/0

7.11.7 SALARIES & ALLOWANCES TRIBUNAL REVIEW DECISION (ITEM 7.5.7)

Moved Cr PIKE, seconded Cr KRAKOUER

That Council set the sitting fees and allowances for Councillors for 2020/2021 as per the following rates:

Per meeting fee

Council meetings	\$250
President	\$500

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Council committee meetings

President and Elected Member	\$100
Community Committee Meeting	\$50
President Annual Allowance	\$14,000
Deputy President Annual Allowance	\$3,500

CARRIED 8/0

7.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

- 14/7/20 Meeting with the Australian Green's Party representatives

7.13 DEPUTY PRESIDENT'S REPORT

NIL

7.14 COUNCILLORS' REPORTS

7.14.1 CR STOCK-STANDEN

Since the last Council meeting Cr Stock-Standen reported on her attendance at:

- 9/7/20 Northampton Community Centre Meeting

7.15 NEW ITEMS OF BUSINESS

7.15.1 CR STOCK-STANDEN

Cr Stock-Standen expressed concern of the untidy nature of the ReFuel facilities and had received complaints from neighbouring property owners of refuse blowing from the area into their properties and recommend that Council correspond to ReFuel offering that Council staff will maintain the area and ablutions at their cost.

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Moved Cr STOCK-STANDEN, seconded Cr SUCKLING

That Council correspond to ReFuel expressing its concern on the untidy condition of the premises and that Council offer to maintain the area and service the ablutions on site at ReFuel's cost.

CARRIED 8/0

7.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 21st August 2020 commencing at 1.00pm at the Allen Centre, Kalbarri.

7.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.14pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 13 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 21st AUGUST 2020.

PRESIDING MEMBER: _____

DATE: _____

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2020

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SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton Road, Northampton on 29 July 2020

1.0 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 2.00pm.

In opening the meeting the President thanked staff for their effort in preparing the budget as presented.

1.1 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr L Sudlow		Northampton Ward
Cr T Hay		Northampton Ward
Cr R Suckling		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Glenn Bangay	Principal Building Surveyor	

2.1 LEAVE OF ABSENCE

Nil

2.2 APOLOGIES

Cr Stock-Standen

3.0 QUESTION TIME

No members of the public were present therefore no questions were put to Council.

4.0 SPECIFIC ITEMS

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2020

4.1 SETTING OF INTEREST CHARGES (ITEM 3.1)

Moved Cr HAY, seconded Cr KRAKOUER

That Council:

1. IMPOSES, by absolute majority, in accordance with section 6.51(1) of the Local Government Act 1995 and clause 14 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, an interest rate of 8% applicable to overdue and unpaid rate and service charges, subject to this interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined by the Shire of Northampton as suffering financial hardship as a consequence of the COVID-19 pandemic.
2. IMPOSES, in accordance with section 6.45(3) of the Local Government Act 1995 and clause 13 of the Local Government (COVID-19 Response) Ministerial Order 2020, gazetted on 8 May 2020, an additional charge of \$5.00 and interest rate of 5% applicable to rate and service charge instalment arrangements, subject to this additional charge and interest rate cannot be applied to an excluded person, as defined in the Local Government (COVID-19 Response) Ministerial Order 2020, that has been determined as suffering financial hardship as a consequence of the COVID-19 pandemic in accordance with Council Policy 2.11 Financial Hardship Policy.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

4.2 REDUCTION IN LEASE FEES (ITEM 3.2)

Moved Cr SUCKLING, seconded Cr HAY

That Council does not reduce property lease fees for 2020/202.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

4.3 KALBARRI AERODROME – AIR SERVICES BUSINESS PLAN (ITEM 3.3)

Moved Cr STUART, seconded Cr SUDLOW

That Council include \$15,000 in the 2020/2021 Budget for the development of a business Plan in an effort to recommence Regular Passenger Transport services to the Kalbarri aerodrome.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

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Road, Northampton on 29 July 2020

4.4 GRASS REMOVAL – DUAL USE PATHWAYS & STREET SIDE (ITEM 3.10)

Moved Cr HAY, seconded Cr KRAKOUER

That Council remove the allocation totalling \$36,210 for grass edge removal along DUP's at Horrocks and Kalbarri from the 2020/2021 Budget

CARRIED BY AN ABSOLUTE MAJORITY 8/0

4.11 CONTAMINATED SOIL CELL TESTING (ITEM 1.1)

Moved Cr SMITH, seconded Cr STEWARTX

That Council undertake testing of the contaminated soil cell at the Northampton Refuse Site and that a provision of \$22,000 be included within the 2020/2021 Budget:

CARRIED BY AN ABSOLUTE MAJORITY 8/0

4.12 PURCHASE OF LOT 21 BROOK STREET, NORTHAMPTON (ITEM 1.2)

Moved Cr SUCKLING, seconded Cr SUDLOW

That Council purchase Lot 21 Brook street for street drainage requirements and the CEO be authorised to negotiate a price for this land purchase and a provision of \$20,000 be included within the 2020/2021 Budget.:

CARRIED BY AN ABSOLUTE MAJORITY 8/0

5.0 DISCUSSION OF 2020/2021 DRAFT MUNICIPAL BUDGET

Council reviewed the new items list to ensure that the draft budget for 2020/2021 was adopted as a balanced budget.

From new items the following were removed from the budget:

Dump Point Installation & Access Road Horrocks	\$15,000
Repairs to Stone Fence St Mary's Northampton	\$ 8,000
Allen Centre rear patio roof replacement	\$20,000
Castaway Street reseal	\$18,000

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5.1 SETTING OF RATE IN THE DOLLAR AND MINIMUMS (ITEM 4)

Moved Cr SUCKLING, seconded Cr SUDLOW

That the Draft Municipal Fund Budget for 2020/2021 be adopted as a balanced budget and the following charges be levied:

General Rates

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.079956 (7.9956¢) and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.011983 (1.1983¢) to achieve a 0% increase in rates revenue.

Minimum Rates

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$565.00 per assessment.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

5.2 SPECIFIED AREA RATES – SETTING OF RATE IN THE DOLLAR AND STATING OF THE PURPOSE OF THE SPECIFIED RATE (ITEM 5)

5.2.1 PORT GREGORY SPECIFIED AREA RATE (ITEM 5.1)

Moved Cr SUCKLING, seconded Cr SUDLOW

That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.036904 to raise approximately \$21,000 to fund the operating cost of maintaining the Port Gregory Water Supply.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

5.2.2 KALBARRI TOURISM SPECIFIED AREA RATE (ITEM 5.2)

Moved Cr SUCKLING, seconded Cr SUDLOW

That the specified area rate in the dollar, for all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 be set at \$0.001721 (0.1721¢), to raise approximately \$30,000 being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2020

5.3 DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION

Moved Cr SUCKLING, seconded Cr SUDLOW

That the due date for the payment of rates be 2nd October 2020 and the remaining due dates for rate instalment payments be 4th December 2020, 5th February 2021 and 6th April 2021.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

6.0 REFUSE FEES (ITEM 6)

Moved Cr SUCKLING, seconded Cr SUDLOW

1. That the refuse fee for residential refuse collection be set at \$335.00 and the fee for business refuse collection be set at \$670.00.
2. That the refuse fee for Half Way Bay Cottages be set at \$263.64 per cottage plus GST.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

7.0 CONSIDERATION OF TRUST AND RESERVE FUND 2020/2021 DRAFT BUDGETS (ITEM 7)

Moved Cr SUCKLING, seconded Cr SUDLOW

The Trust and Reserve Fund Budgets for 2020/2021 be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

8.0 TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES (ITEM 8)

Moved Cr SMITH, seconded Cr KRAKOUER

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services as approved within the 2020/2021 Budget.

CARRIED 8/0



SHIRE OF NORTHAMPTON
Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton
Road, Northampton on 29 July 2020

9.0 MATERIAL VARIANCE (ITEM 9)

Moved Cr SUDLOW, seconded Cr SUCKLING

That the Budget Variance parameters for the 2020/2021 financial year be set at \$5,000 as per FM Reg 34 (5).

CARRIED 8/0

10 CLOSURE

There being no further business, the President thanked Councillors for their determination of the budget and declared the meeting closed at 3.20pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 6 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 21ST AUGUST 2020

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

7.1.1	INFORMATION ITEMS MAINTENANCE /CONSTRUCTION WORKS PROGRAM	2
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7.1.1	INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM
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REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	12th August 2020

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Brooks, O'Connor, Lauder, Sudlow, Ralph, Chilimony, Telegraph, Normans Well, Ogilvie West, Yerina Springs, Binu West, Erriary, Hose, Frosty Gully, Kalbarri Tip and Normans Well Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Balla Whellara, Normans Well, Ajana East, Frosty Gully, Murchison House Access, and Yerina Springs Road/s.

Maintenance Items

- General – Signage and closure/opening of facilities surrounding the Covid 19 Pandemic.
- Northampton and Rural areas – General sign replacement and maintenance works. Additional speed advisory signs to recent Harvey/Horry Road works plus Hatch Road floodway works.
- Northampton – Various Northampton townsite and rural road verge chemical spraying and verge tree pruning works.
- Kalbarri – Various locations pothole and repair works.
- Kalbarri – Daily Toilet/BBQ cleans and litter collections since start of school holidays.
- Horrocks – Replacement of waterline at Horrocks fish clean rack and gazebo area.
- Rural – Horrocks Road – Storm damage - Reinstatement works to gravel shoulders, table drains, and offshoot drains plus install of new offshoot drain/s.

Other Items (Budget)

- Northampton – Basic clearing /preparation works to Bateman Street and Fifth Avenue construction works.
- Kalbarri – Glass and Grey Street – Works to replace drainage grates, concrete kerb and install new Dual Use Pathway and red asphalt infill works completed.

Plant Items

- New Truck and trailer delivered July 2020.
- Truck and trailer tarps for securing of loads – Works commenced for supply and fitting of truck and trailing tarp system/s.

OFFICERS RECOMMENDATION

For Council information.

HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF JULY 2020	2
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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
	DATE OF REPORT: 14th August 2020
	RESPONSIBLE OFFICER: Glenn Bangay – Principal EHO/Building Surveyor

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for July 2020.

OFFICER RECOMMENDATION – ITEM 7.2.1
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For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JULY 2020														
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Materials			Area m2	Value	Fees			
						1. Floor	2. Wall	3. Roof			1. App Fee	2. BCITF	3. BRB	4. Other
02/07/2020	1812	W & S Brittain 91 West St NORTHAMPTON	Lane Hose PO Box 479 NORTHAMPTON	91 (Lot 8) West St NORTHAMPTON	Demolition	1. n/a	2. n/a	3. n/a	30	\$2,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
02/07/2020	1813	E & J & A McClintock PO Box 31 KALBARRI	Owner/Builder	23 (Lot 512) Chick Pl KALBARRI	2 x Carports	1. Concrete	2. Steel	3. C/Bond	72	\$8,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
02/07/2020	1808	Shire of Northampton PO Box 61 NORTHAMPTON	Owner/Builder	92 (Lot 483) Stephen St NORTHAMPTON	Shed	1. Concrete	2. Metal	3. C/Bond	40	\$7,220	1. n/a	2. \$0.00	3. \$61.65	4. \$0.00
08/07/2020	1814	Northampton Mens Shed PO Box 423 NORTHAMPTON	Shoreline Outdoor World PO Box 3223 BLUFF POINT	67 (Lot 452) Mary St NORTHAMPTON	Outbuilding	1. Concrete	2. Metal	3. Zinc	75	\$21,784	1. \$105.00	2. \$43.57	3. \$61.65	4. \$0.00
15/07/2020	1815	J Allen PO Box 7430 GERALDTON	WA Country Builders PO Box 567 GERALDTON	13 (Lot 49) Diamond Vista KALBARRI	Dwelling	1. Concrete	2. Brick	3. C/Bond	202	\$294,681	1. \$559.90	2. \$589.36	3. \$403.71	4. \$500.00
15/07/2020	1818	C Turner PO Box 109 KALBARRI	Owner/Builder	44 (Lot 32) Mariner Cres KALBARRI	Wall	1. n/a	2. Brick	3. n/a	n/a	\$3,500	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00
17/07/2020	1817	J & Y Hunt PO Box 605 KALBARRI	Owner/Builder	24 (Lot 299) Explorer Ave KALBARRI	Addition	1. Concrete	2. Brick	3. C/Bond	7	\$10,000	1. \$105.00	2. \$0.00	3. \$61.65	4. \$0.00

SHIRE OF NORTHAMPTON

HEALTH AND BUILDING REPORT – 21st AUGUST 2020

17/07/2020	1816	T Scheffer PO Box 253 KALBARRI	Owner/Builder	6 (Lot 965) Pederick Pl KALBARRI	Addition	1. Concrete 2. n/a 3. C/Bond	61	\$10,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
28/07/2020	1810	C Jones & T Kirkham 273 Isseka East Rd BOWES	Owner/Builder	273 (Lot 1002) Isseka East Road BOWES	Alfresco/Verandah	1. Concrete 2. n/a 3. C/Bond	150	\$20,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
30/07/2020	1821	Summerstar Pty Ltd 8 Mallion St EMBLETON	Holtro Modular Pty Ltd PO Box 4 BASSENDEAN	399 (Lot 10646) Red Bluff Road KALBARRI	B/G Pool and First Aid Room	1. Concrete 2. Brick 3. C/Bond		\$300,000	1. \$570.00 2. \$600.00 3. \$411.00 4. \$35.00
30/07/2020	1803	D Turner & S Walker PO Box 706 KALBARRI	N Visser PO Box 18 KALBARRI	57 (Lot 899) Gantheaume Cres KALBARRI	Extension	1. Concrete 2. Timber 3. C/Bond	32	\$18,500	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
30/07/2020	1800	A & A Putter PO Box 216 KALBARRI	Simple Life Projects PO Box 147 KALBARRI	31 (Lot 70) Sunstone Dve KALBARRI	Dwelling	1. Concrete 2. Timber 3. C/Bond	128	\$197,000	1. \$630.40 2. \$394.00 3. \$269.89 4. \$500.00
30/07/2020	1820	DLLE Inv P/L 285 Leyland Cl BEECHIINA	Owner/Builder	Lot 10113 Yerrina Springs Rd YALLABATHARRA	Workshop	1. Concrete 2. Metal 3. Metal	162	\$25,000	1. \$105.00 2. \$50.00 3. \$61.65 4. \$0.00
30/07/2020	1802	G Crocos 1455 Thomas Rd GLEN FORREST	P Pike PO Box 691 KALBARRI	43 (Lot 44) Hackney St KALBARRI	Carport	1. Sand 2. Timber 3. C/Bond	20	\$2,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00
30/07/2020	1822	N Southcott Post Office NORTHAMPTON	M Oliver PO Box 675 NORTHAMPTON	114 (Lot 216) Stephen St NORTHAMPTON	Carport	1. Concrete 2. Metal 3. C/Bond	31	\$4,000	1. \$105.00 2. \$0.00 3. \$61.65 4. \$0.00

TOWN PLANNING CONTENTS

7.3.1	RESIDENTIAL DESIGN CODES VOLUME 1 INTERIM REVIEW 2020 - DRAFT SCHEDULE OF PROPOSED MODIFICATIONS.....	2
7.3.2	SUMMARY OF PLANNING INFORMATION ITEMS	6

7.3.1	RESIDENTIAL DESIGN CODES VOLUME 1 INTERIM REVIEW 2020 - DRAFT SCHEDULE OF PROPOSED MODIFICATIONS
	<p>LOCATION: Whole of Shire</p> <p>FILE REFERENCE: 10.4.1</p> <p>DATE OF REPORT: 5 August 2020</p> <p>REPORTING OFFICER: Hayley Williams - Planning Consultant</p> <p>RESPONSIBLE OFFICER: Garry Keeffe - Chief Executive Officer</p> <p>APPENDICES:</p> <p>1. Schedule of proposed modifications R-Codes Volume 1 interim review <i>(provided separate to the main agenda)</i></p>

AUTHORITY / DISCRETION:

Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*

SUMMARY:

The Department of Planning, Lands and Heritage is seeking comments on the draft Schedule of proposed modifications R-Codes Volume 1 interim review 2020 by 10 September 2020. This report provides an overview of the proposed modifications.

BACKGROUND:

The Western Australian Planning Commission (WAPC) is seeking public comment on draft amendments to State Planning Policy 7.3 – Residential Design Codes: Volume 1 (R-Codes).

The R-Codes set out the basis of design and assessment for single houses, grouped dwellings and multiple dwellings (less than R40) in Western Australia. Generally, single houses and structures such as patios or carports that meet deemed-to-comply provisions do not require development approval.

This interim review is part of the State Government's economic recovery response to COVID-19 and aims to make it easier and simpler to build new homes or carry out improvements by streamlining the approvals process. Proposed amendments include revised deemed-to-comply standards and simplification of clauses and related assessment methods.

It is stated that the proposed changes will reduce a range of common triggers for single house development applications, simplify provisions for streamlined assessments, while requiring design improvements for more efficient building design and better outdoor spaces. It is further noted that this will likely reduce the application costs for homeowners and help alleviate the administrative and regulatory burden on local governments.

The schedule of proposed modifications is included in **Appendix 1**.

COMMUNITY & GOVERNMENT CONSULTATION:

Public comment on the proposed changes is open until 5pm on 10 September 2020. Submissions can be made online at <https://consultation.dplh.wa.gov.au/>. All submissions will be considered and used to inform the final policy, which is expected to be in effect by the end of 2020.

COMMENT:

Proposed changes to the R-Codes will allow a wider range of smaller residential projects such as patios, decks and extensions to be exempt from requiring development approval. To achieve this:

- Changes are proposed to the requirements for open space, building setbacks, wall heights and visual privacy setbacks.

- Simplified language is used to improve both the understanding and usability of the document.
- Changes are also proposed to improve the design and liveability of residential developments, including increasing the size of outdoor living areas, provide for a tree to be planted for each dwelling and that carport and ancillary dwelling designs complement the main dwelling.

The table below provides a summary of the proposed changes for each design element.

	DESIGN ELEMENT	PROPOSED CHANGES
Common triggers for development approvals	Single house approval	No development approval required for compliant single houses on lots less than 260m ² .
	Boundary walls	Remove average wall height calculations to simplify assessment.
	Primary street setbacks	Simplify assessment for carports, verandahs, patios, porches and similar structures.
	Privacy	Apply reduced privacy setbacks to lots coded R30 and above, instead of R50 and above.
	Building heights	Increase height limits for two-storey dwellings by 1m to allow for improved design
	Open space	Allow additional site cover of 5 per cent
	Front fences	Allow visual permeable front fencing with 1.8m piers as deemed-to-comply
Simplified for streamlined assessment	Lot boundary setbacks	Simplified assessment method
	Site works and retaining	Simplified assessment method
Development opportunity	Ancillary dwellings	Reduce minimum site area to 350m ² for ancillary dwellings on single house lots
	Patios, small outbuildings (shed), boundary fences	Address common triggers for development approvals in line with community expectations
	Swimming pools and pergolas	Clarify that no development approval is required
Design and liveability improvements	Outdoor living area	Increase outdoor living area requirements, including minimum dimensions and area
	Landscaping	Require one tree per dwelling and landscaping within the front setback for single houses, as well as grouped and multiples
	Ancillary dwellings and carports	Introduce simple design standards to improve design outcomes

VOTING REQUIREMENT:

Absolute Majority Required: No.

OFFICER RECOMMENDATION – ITEM 7.3.1 **For Council information**



SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 21 AUGUST 2020

APPENDIX 1
(Separate attachment provided)

7.3.2 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 13 AUGUST 2020
REPORTING OFFICER: Michelle Allen – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Principal Planner.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
050	S RAY	LOT 27 STARLING ROAD, BOWES	ANNUAL RENEWAL OF COTTAGE INDUSTRY	3 JULY 2020
051	S HICKS	LOT 12 (NO. 27) FOURTH AVENUE, NORTHAMPTON	ANNUAL RENEWAL – HOME OCCUPATION HAIRDRESSING	3 JULY 2020
052	K BAILEY & J GLASS	LOTS 9304 (NO. 1482) SWAMP ROAD, YALLABATHARRA	PROPOSED EXTRACTIVE INDUSTRY – GRAVEL (PIT 3)	27 JULY 2020
053	M & J PHYLAND	RESERVE 34550 – DEPARTMENT OF LANDS SHIRE OF NORTHAMPTON RED BLUFF RD ROAD RESERVE - SHIRE OF NORTHAMPTON RESERVE 25307 – DEPARTMENT OF LANDS /SHIRE OF NORTHAMPTON	RENEWAL FOR MOBILE FOOD VEHICLE – KALBARRI	17 JULY 2020 – ORDINARY MEETING
054	R MARTIN	LOT 762 (NO. 38) GLASS STREET, KALBARRI	COMMERCIAL VEHICLE PARKING OF BUS	27 JULY 2020
055	S & L CRICKMAY	LOT 75 (NO. 102) MITCHELL STREET, HORROCKS	SINGLE HOUSE (SINGLE BEDROOM DWELLING) WITH HOLIDAY HOUSE USE	27 JULY 2020

SHIRE OF NORTHAMPTON
TOWN PLANNING REPORT – 21 AUGUST 2020

056	A & P GLAZIER	LOT 23 (NO. 22) PHELPS LOOP, KALBARRI	PATIO WITH R-CODE VARIATIONS	29 JULY 2020
057	P PIKE	LOT 44 (NO. 43) HACKNEY STREET, KALBARRI	CARPOT	29 JULY 2020
058	P CROGAN	LOT 70 (NO. 31) SUNSTONE DRIVE, KALBARRI	SINGLE HOUSE – R-CODE VARIATIONS	29 JULY 2020
059	D TURNER & S WALKER	LOT 57 (NO. 889) GANTHEAUME CRESCENT, KALBARRI	CARPOT – R-CODE VARIATIONS	29 JULY 2020

OFFICER RECOMMENDATION – ITEM 7.3.2

For Council Information



GOVERNMENT OF
WESTERN AUSTRALIA

Planning Reform



R-Codes

State Planning Policy 3.1 Residential Design Codes

Draft

Schedule of proposed modifications

R-Codes Volume 1 interim review 2020

The Department of Planning, Lands and Heritage is seeking comments on the draft Schedule of proposed modifications R-Codes Volume 1 interim review 2020 by 11 September 2020.

You can have your say by visiting consultation.dplh.wa.gov.au

The Department of Planning, Lands and Heritage acknowledges the traditional owners and custodians of this land. We pay our respect to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps.

Disclaimer

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National Relay Service: 13 36 77

This document is available in alternative formats on application to the Department of Planning, Lands and Heritage Communications Branch.

CLAUSE CHANGES				
No	Element	Current Clause	Proposed Modification	Rationale
1.	1.4 – Application of the R-Codes	<p>1.4 Application of the R-Codes The R-Codes apply to all residential development throughout Western Australia. R-Codes Volume 1 and associated tables and figures apply to:</p> <ul style="list-style-type: none"> all single houses; all grouped dwellings; and multiple dwellings in areas with a coding of less than R40. <p>For multiple-dwelling developments in areas with a coding of R40 or greater, mixed use development and activity centres refer to R-Codes Volume 2. Part 7 applies to the local planning framework. Throughout this document, words written in bold print have a corresponding definition listed in Appendix 1.</p>	<p>1.4 Application of the R-Codes The R-Codes apply to all residential development throughout Western Australia. R-Codes Volume 1 and associated tables and figures apply to:</p> <ul style="list-style-type: none"> all single houses; all grouped dwellings; and multiple dwellings in areas with a coding of less than R40. <p>The R-MD provisions of the R-Codes apply only to single house proposals that are subject to R-MD provisions through the local planning framework (refer Part 7).</p> <p>Single house proposals that are subject to R-MD provisions shall satisfy the relevant R-MD standard set out in clauses 5.1.2 and 5.1.3 and Table 1 for setbacks, as well as satisfy all other relevant R-Codes standards.</p> <p>For multiple-dwelling developments in areas with a coding of R40 or greater, mixed use development and activity centres refer to R-Codes Volume 2. Part 7 applies to the local planning framework. Throughout this document, words written in bold print have a corresponding definition listed in Appendix 1.</p>	The R-MD Codes (refer to WAPC Planning Bulletin 112) are proposed to be included within the R-Codes Volume 1. These provisions explain where the R-MD Codes are applicable.
2.	2.1 R-Code Volume 1 Approval Process	<p>2.1.2 Where development approval is required under a scheme a development application shall be lodged with the relevant decision-maker for assessment and making a determination.</p> <p>2.1.3 All applications for development approval must provide all necessary details required under the scheme for the decision-maker to assess the proposal, including details where the application complies and does not comply with R-Code Volume 1 requirements.</p> <p>2.1.4 All residential development is to comply with the requirements of the R-Codes.</p> <p>Approval under and in accordance with the R-Codes Volume 1 is required if the proposed residential development:</p> <ol style="list-style-type: none"> does not satisfy the deemed-to-comply provisions of Part 5 of R-Codes Volume 1 as appropriate; or proposes to address a design principle of Part 5 of R-Codes Volume 1 which therefore requires the exercise of judgement by the decision-maker. <p>Approvals under Part 6 of the R-Codes have been replaced with R-Codes Volume 2. Refer to R-Codes Volume 2 for further information.</p> <p>2.2 Single house approval</p> <p>2.2.1 A proposal for a single house that meets the deemed-to-comply provisions of R-Codes Volume 1 does not require development approval, unless otherwise required by the scheme or clause 2.3.</p> <p>2.2.2 Where a proposal for a single house*: (a) does not satisfy the deemed-to-comply provisions; and</p>	<p>2.1.2 All residential development is to comply with the requirements of the R-Codes Volume 1.</p> <p>A development application is required if:</p> <ol style="list-style-type: none"> the proposed residential development does not satisfy the deemed-to-comply provisions and proposes to address one or more design principles of Part 5 of R-Codes Volume 1; or development approval is required under a scheme. <p>2.1.3 A development application required pursuant to clause 2.1.2 shall be lodged with the relevant decision-maker for assessment and determination.</p> <p>2.1.4 All applications for development approval must provide all necessary details required under the scheme for the decision-maker to assess the proposal, including details where the application complies and does not comply with R-Code Volume 1 requirements.</p> <p>2.1.5 The decision-maker may waive the requirement for development approval for amendments to existing development approvals if it is satisfied:</p> <ol style="list-style-type: none"> the application relates to a minor amendment to the development approval; the amendment would not substantially change the development approved; and there are no further departures to the deemed-to-comply provisions of Part 5 of the R-Codes Volume 1 than those already determined under the existing development approval. <p>2.2 Judging merit of proposals</p>	The revised wording in this section is simplified for ease of use and updated to remove the need for development approval for single houses on lots less than 260m ² where the development meets the deemed-to-comply provisions.

CLAUSE CHANGES				
No	Element	Current Clause	Proposed Modification	Rationale
		<p>(b) proposes to address a design principle of Part 5 of R-Codes Volume 1; an application for development approval under the scheme shall be made and determined prior to the issuing of a building permit. Note: * includes the erection or extension to a single house, ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport or swimming pool – refer to schedule 2, clause 61 (c) and (d) of the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> (as amended).</p> <p>2.3 Planning approval for single houses on small lots Development approval is required for the erection of a single house on any lot smaller than 260m², except where the single house complies with a structure plan or local development plan.</p> <p>2.4 Judging merit of proposals Where a proposal does not meet deemed-to-comply provision(s) of the R-Codes Volume 1 and addresses design principle(s), the decision-maker is required to exercise judgement to determine the proposal.</p> <p>Judgement of merit is exercised only for specific element(s) of a proposal which do not satisfy the relevant deemed-to-comply provision(s).</p> <p>2.5 Exercise of judgement</p> <p>2.5.1 Subject to clauses 2.5.2 and 2.5.3, the decision-maker is to exercise its judgement to consider the merits of proposals having regard to objectives and balancing these with the consideration of design principles provided in the R-Codes Volume 1. The decision-maker, in its assessment of a proposal that addresses the design principle(s), should not apply the corresponding deemed-to-comply provision(s).</p> <p>2.5.2 In making a determination on the suitability of a proposal, the decision-maker shall exercise its judgement, having regard to the following: (a) any relevant purpose, objectives and provisions of the scheme; (b) any relevant objectives and provisions of the R-Codes Volume 1; (c) a provision of a local planning policy adopted by the decision-maker consistent with and pursuant to the R-Codes Volume 1; and (d) orderly and proper planning.</p> <p>2.5.3 The decision-maker shall not vary the minimum or average site area per dwelling requirements set out in Table 1 (except as provided in the R-Codes Volume 1 or the scheme).</p> <p>2.5.4 The decision-maker shall not refuse to grant approval to an application where the application satisfies the deemed-to-comply provisions of the R-Codes Volume 1 and the relevant provisions of the scheme and any relevant local planning policy.</p> <p>2.5.5</p>	<p>2.2.1 Where an application does not meet a deemed-to-comply provision of the R-Codes Volume 1, the application is required to meet the corresponding design principle.</p> <p>2.2.2 Before determining a development application, a decision-maker shall judge the merit of the application, having regard to the design element objective and the corresponding design principle.</p> <p>2.2.3 Judgement of merit is only exercised for the specific element of a proposal that does not satisfy the relevant deemed-to-comply provision. Where the design principle is met, that specific element does not need to comply with the corresponding deemed-to-comply provision.</p> <p>2.3 Other Assessment Considerations</p> <p>2.3.1 In addition to assessing an application against R-Codes Volume 1, a decision-maker shall have regard to the following: (i) any relevant purpose, objectives and provisions of the scheme; (ii) a provision of a local planning policy, structure plan, activity centre plan, or local development plan, adopted by the decision-maker, consistent with and pursuant to the R-Codes Volume 1; and (iii) orderly and proper planning.</p> <p>2.3.2 For the purpose of clause 2.3.1, a local planning policy, structure plan, activity centre plan, and local development plan, will only be a relevant consideration in the exercise of judgement where it is: (a) specifically sanctioned under Section 7 of the R-Codes Volume 1; and (b) consistent with the objectives and design principles of the R-Codes Volume 1.</p> <p><i>Note: Refer to Part 7 for details on amendments to R-Codes Volume 1 provisions that are permissible though the local planning framework.</i></p> <p>2.4 Determination of Applications</p> <p>2.4.1 The decision-maker shall not refuse to grant approval to an application where the application satisfies the deemed-to-comply provisions of the R-Codes Volume 1 and the relevant provisions of the scheme and any relevant local planning policy.</p> <p>2.4.2 Where an application is not consistent with clause 2.3.1, the application should be refused by the decision maker.</p> <p>2.5 Single house approval</p> <p>2.5.1 A proposal for a single house* that meets the deemed-to-comply provisions of the R-Codes Volume 1 does not require development approval, unless otherwise required by the scheme.</p> <p>2.5.2 Where a proposal for a single house*: (a) does not satisfy the deemed-to-comply provisions; and (b) proposes to address a design principle of Part 5 of R-Codes Volume 1;</p>	

CLAUSE CHANGES				
No	Element	Current Clause	Proposed Modification	Rationale
		For the purpose of the R-Codes Volume 1, a structure plan, local development plan or local planning policy , will only be a relevant consideration in the exercise of judgement where it is: <ul style="list-style-type: none"> (a) specifically sanctioned by a provision of the R-Codes Volume 1; (b) consistent with the design principles of the R-Codes Volume 1; and (c) consistent with the objectives of the R-Codes Volume 1. 	an application for development approval under the scheme shall be made and determined prior to the issuing of a building permit. <i>Note: * includes the erection or extension to a single house, ancillary dwelling, outbuilding, external fixture, boundary wall, front wall, patio, verandah, garage, carport – refer to schedule 2, clause 61 (c) and (d) of the Planning and Development (Local Planning Schemes) Regulations 2015 (as amended).</i>	
3.	Heading – Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40	Heading – Part 5 – Design elements for all single house(s) and grouped dwellings; and multiple dwellings in areas coded less than R40	Heading – Part 5 – Design elements for all single house(s); grouped dwellings; multiple dwellings in areas coded less than R40; and RMD – Codes	Updated to reflect inclusion of the R-MD Codes within the R-Codes Volume 1.
4.	5.1 Context	Objectives <ul style="list-style-type: none"> i. To ensure that residential development meets community expectations regarding appearance, use and density. ii. To ensure that designs respond to the key natural and built features of the area and respond to the local context in terms of bulk and scale, or in the case of precincts undergoing a transition, will respond to the desired future character as stated in the local planning framework. iii. To ensure adequate provision of direct sun and ventilation for buildings and to ameliorate the impacts of building bulk, privacy and overshadowing on adjoining properties. iv. To ensure that open space (private and communal) is provided on site and: <ul style="list-style-type: none"> • landscaped to establish streetscapes; • provide a balanced setting and relationship to buildings; and • provide privacy, direct sun and recreational opportunities. (di) To ensure that development and design is appropriately scaled, particularly in respect to bulk and height, and is sympathetic to the scale of the street and surrounding buildings, or in precincts undergoing a transition, development achieves the desired future character of the area identified in local planning framework. 	Objectives <ul style="list-style-type: none"> (a) To ensure that residential development meets community expectations regarding appearance, use and density. (b) To ensure that designs respond to the key natural and built features of the area and respond to the local context in terms of bulk and scale, or and in the case of precincts undergoing a transition, will respond to the desired future character as stated in the local planning framework. (c) To ensure adequate provision of direct sunlight and ventilation for buildings and to ameliorate limit the impacts of building bulk, privacy overlooking, and overshadowing on adjoining properties. (d) To ensure that open space (private and communal) is provided on site that and: <ul style="list-style-type: none"> • Is landscaped to enhance streetscapes; • Complements nearby provide a balanced setting and relationship to buildings; and • provides privacy, direct sunlight and recreational opportunities. <p>To ensure that design and development and design design and development is appropriately scaled, particularly in respect to bulk and height, and is sympathetic to the scale of the street and surrounding buildings, or in precincts undergoing a transition, development achieves the desired future character of the area identified in local planning framework.</p>	Amended for clarity. Intent of the provision remains the same.
5.	5.1.1 Site Area	C1.3 For the purposes of assessing compliance of a proposed development with the minimum and average site areas set out in Table 1 , the following adjustments for the purposes of calculating the minimum and average site area shall apply: <ul style="list-style-type: none"> i. in the case of a lot with a corner truncation, up to a maximum of 20m² of that truncation shall be added to the area of the adjoining lot, survey strata lot or strata lot as the case may be (refer Figure 1a); or ii. in the case of a rear battleaxe site, the site area is inclusive of the access leg provided that the area of the access leg contributes no more than 20 per cent of the site area as required by Table 1. Where the battleaxe lot (excluding the access leg) adjoins or abuts a right-of-way or reserve for open space, pedestrian access, school site or equivalent, half the width (up to a maximum depth of 2m) may be added to the site area (refer Figure 1b). 	C1.3 The following adjustments shall apply for the purposes of assessing compliance of a proposed development with the minimum and average site areas of Table 1: <ul style="list-style-type: none"> i. in the case of a lot with a corner truncation, up to a maximum of 20m² of that truncation shall be added to the area of the adjoining lot, survey strata lot or strata lot as the case may be (refer Figure 1a); or ii. in the case of a rear battleaxe site, the site area is inclusive of the access leg provided that the area of the access leg contributes no more than 20 per cent of the site area as required by Table 1. Where the battleaxe lot (excluding the access leg) adjoins or abuts a right-of-way or reserve for open space, pedestrian access, school site or equivalent, half the width (up to a maximum depth of 2m) may be added to the site area (refer Figure 1b). 	Amended to reduce repetition and improve clarity.

CLAUSE CHANGES				
No	Element	Current Clause	Proposed Modification	Rationale
6.		<p>C1.4 Subject to clause 5.1.1 C1.3 only, the following variations to the minimum and average site area set out in Table 1 may be made:</p> <ol style="list-style-type: none"> for the purposes of an aged or dependent persons' dwelling or a single bedroom dwelling, the site area may be reduced by up to one third, in accordance with clauses 5.5.2 and 5.5.3 which shall only be applied where development is proposed; in the case of a single house, grouped dwelling or multiple dwelling; the area of a lot, survey strata lot or strata lot approved by the WAPC; or the area of any existing lot, survey strata lot or strata lot with permanent legal access to a public road, notwithstanding that it is less than that required in Table 1. 	<p>C1.4 Subject to clause 5.1.1 C1.3 only, the following variations to the minimum and average site area set out in Table 1 may be made:</p> <ol style="list-style-type: none"> for the purposes of an aged or dependent persons' dwelling or a single bedroom dwelling that is the subject of a development proposal, the site area may be reduced by up to one third, in accordance with clauses 5.5.2 and 5.5.3. which shall only be applied where development is proposed; in the case of a single house, grouped dwelling or multiple dwelling; the area of a lot, survey strata lot or strata lot approved by the WAPC; or the area of any existing lot, survey strata lot or strata lot with permanent legal access to a public road, notwithstanding that the site area is is less than that required in Table 1. 	Amended for clarity.
7.	5.1.2 Street Setbacks	<p>C2.1 Buildings set back from the primary street boundary:</p> <ol style="list-style-type: none"> in accordance with Table 1; corresponding to the average of the setback of existing dwellings on each adjacent property fronting the same street; reduced by up to 50 per cent provided that the area of any building, including a carport or garage, intruding into the setback area is compensated for by at least an equal area of open space between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a, 2b and 2c); in the case of areas coded R15 or higher, where: <ul style="list-style-type: none"> a grouped dwelling has its main frontage to a secondary street; a single house results from subdivision of an original corner lot and has its frontage to the original secondary street; or a single house or grouped dwelling (where that grouped dwelling is not adjacent to the primary street), has its main frontage to a communal street, right-of-way or shared pedestrian or vehicle access way; the street setback may be reduced to 2.5m, or 1.5m to a porch, verandah, balcony or the equivalent (refer Figure 2b and 2d); and to provide for registered easements for essential services. <p>C2.2 Buildings set back from the secondary street boundary in accordance with Table 1.</p> <p>C2.3 Buildings set back from the corner truncation boundary in accordance with the secondary street setback in Table 1.</p> <p>C2.4 A porch, balcony, verandah, chimney or the equivalent may (subject to the Building Code of Australia) project not more than 1m into the street setback area. Projections up to 1m are not subject to a compensating area, provided that the total of such projections does not exceed 20 per cent of the building façade as viewed from the street (refer Figure 2b). Projections greater than 1m and exceeding 20 per cent of the building facade at any level are subject to an equivalent open area under clause 5.1.2 C2.1iii.</p>	<p>C2.1 Buildings (excluding carports, front fences, retaining walls and siteworks) set back from the primary street boundary:</p> <ol style="list-style-type: none"> in accordance with Table 1; corresponding to the average of the minimum setback of existing dwellings on each adjacent property fronting the same street; with the exception of lots with an R-MD code, reduced by up to 50 per cent provided that the area of any building, including a carport or garage encroaching into the setback area, is compensated for by at least an equal area of open space that is located between the setback line and line drawn parallel to it at twice the setback distance (refer Figure 2a, 2c and 2e and 2c); in the case of areas coded R15 or higher, the street setback may be reduced to 2.5m, or 1.5m to a porch, verandah, balcony or the equivalent (refer Figure 2b), where: <ul style="list-style-type: none"> a grouped dwelling has its main frontage to a secondary street; or a single house results from subdivision of an original corner lot and has its frontage to the original secondary street; or a single house or grouped dwelling (where that grouped dwelling is not adjacent to the primary street), has its main frontage to a communal street, right-of-way or shared pedestrian or vehicle access way (Figure 2b and 2d); the street setback may be reduced to 2.5m, or 1.5m to a porch, verandah, balcony or the equivalent (refer Figure 2b and 2d); and to provide for registered easements for essential services. <p>C2.2 Buildings set back from the secondary street boundary in accordance with Table 1.</p> <p>C2.3 Buildings set back from the corner truncation boundary in accordance with the secondary street setback in Table 1.</p> <p>C2.4 An unenclosed porch, balcony, verandah, chimney or the equivalent may (subject to the Building Code of Australia) project not more than 1m into the primary street setback area to a maximum of half the primary street setback (Refer Figure 2b). Projections up to 1m are not subject to a compensating area, provided that the total of</p>	<p>Amended to delete existing clause C2.1 ii as considering adjoining properties and streetscape context often requires planning review and judgement.</p> <p>Subsequent sub clauses renumbered.</p> <p>Renumbered clause C2.1 ii exempts carports from contributing to the front setback average and therefore needing to be offset by a compensating area. Clause 5.2.1 provides for a minimum carport setback requirement.</p> <p>Where R-MD codes apply, the requirement for the building street setback to average does not apply.</p> <p>C2.1iii amended for clarity, intent unchanged.</p> <p>C2.4 amended to support streetscape activation by encouraging appropriate encroachments into the primary street setback area.</p>

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No	Element	Current Clause	Proposed Modification	Rationale														
			such projections does not exceed 20 per cent of the building façade as viewed from the street (refer Figure 2b). Projections greater than 4m and exceeding 20 per cent of the building facade at any level are subject to an equivalent open area under clause 5.1.2 C2.1iii.															
8.	Figure 2 (see all draft new figures below)	Figure 2a – measuring primary street setbacks (cl 5.1.2 C2.1iii)	Figure 2a – measuring primary street setbacks (cl 5.1.2 C2.1iii) Amended to remove references to changed provisions	Consequential to 5.1.2 C2.1														
		Figure 2b – measuring minor projections into primary street setback	Amend to clarify porch (or equivalent) can project to “s4” line	Consequential to 5.1.2 C2.4 amendment.														
		Figure 2c – measuring street setback for garages and carports	Amend to remove 4.5m reference	Consequential to 5.1.2 C2.4 and 5.2.1 C1.1 amendments.														
9.	5.1.3 Lot Boundary Setbacks	<p>C3.1 Buildings which are set back in accordance with the following provisions, subject to any additional measures in other elements of the R-Codes:</p> <ul style="list-style-type: none"> i. buildings set back from lot boundaries in accordance with Table 1, Tables 2a and 2b (refer to Figure Series 3 and 4); ii. unenclosed areas accessible for use as outdoor living areas, elevated 0.5m or more above natural ground level, set back as though they were major openings to habitable rooms with a wall height of 2.4m above their floor level; iii. separate single house, grouped or multiple dwelling buildings on the same site, or facing portions of the same multiple dwelling building, set back from each other as though there were a boundary between them; iv. minor projections such as a chimney, other architectural feature or an eaves overhang not projecting more than 0.75m into a setback area; and v. the stated setback distances may be reduced by half the width of an adjoining right-of-way, pedestrian access way, communal street or battleaxe lot access leg, to a maximum reduction of 2m (refer to figures 2b and 4f). 	<p>C3.1 Buildings which are set back in accordance with the following provisions, subject to any additional measures in other elements of the R-Codes:</p> <ul style="list-style-type: none"> i. buildings set back from lot boundaries in accordance with Table 1 and Table 2a and 2b (refer to Figure Series 3 and 4); ii. The lot boundary setbacks prescribed in Table 1 and Table 2 may be reduced to nil for patios, verandahs or equivalent of less than 10m in length and 2.7m in height, where the patio, verandah or equivalent is located behind the primary street setback and where the eave, gutter and roof are set back at least 0.5m from the lot boundary. iii. unenclosed areas accessible for use as outdoor living areas, elevated 0.5m or more above natural ground level, set back in accordance with Table 2 as though they were major openings to habitable rooms with have a wall height of 2.4m above their floor level; iv. separate single house, grouped or multiple dwelling buildings on the same site, or facing portions of the same multiple dwelling building, set back from each other as though there were a boundary between them; v. minor projections from the dwelling such as a chimney, other architectural feature or an eaves overhang not projecting more than 0.75m into a setback area; and vi. the stated setback distances may be reduced by half the width of an adjoining right-of-way, pedestrian access way, communal street or battleaxe lot access leg, to a maximum reduction of 2m (refer to figures 2b and 4b). <p>Table 2 – Building setbacks based on wall height</p> <table border="1"> <thead> <tr> <th>Wall height* (m)</th> <th>Setback (m)</th> </tr> </thead> <tbody> <tr> <td>3.5 or less</td> <td>1.2</td> </tr> <tr> <td>4</td> <td>1.5</td> </tr> <tr> <td>6</td> <td>2**</td> </tr> <tr> <td>8</td> <td>2.5**</td> </tr> <tr> <td>9</td> <td>3**</td> </tr> <tr> <td>10</td> <td>3.5**</td> </tr> </tbody> </table> <p>* Take the nearest higher value for all height and length calculations. ** R-MD coded lots reduced to 1.5m Note: Visual Privacy provisions under clause 5.4.1 still apply.</p>	Wall height* (m)	Setback (m)	3.5 or less	1.2	4	1.5	6	2**	8	2.5**	9	3**	10	3.5**	<p>Tables 2a and 2b, and accompanying Figure Series 4 (except for Figure 4f, which is renamed to Figure 4b) have been removed for the following reasons:</p> <ul style="list-style-type: none"> - There are many interpretation issues with Figure Series 4 and inconsistent methods for calculating required setbacks. - The differentiation of walls with/without major openings incentivises highlight windows and minor openings that create poor internal amenity outcomes. - Figure Series 4 incentivises “articulations” that result in inefficient floor plans, complex roof lines and wasted spaces internally, with minimum if any positive outcome for the external appearance of the dwelling - Visual privacy, overshadowing and open space (in lower codes) work to regulate bulk and scale. - Figure 4e could not be DTC as buildings above 10m in height are not DTC. <p>The new Table 2 provides a simpler method for calculating wall heights. It is supported by improved figures to assist with calculations. The setbacks are proportionate to the increased bulk and scale that the simpler table permits.</p> <p>C3.1ii – this clause acknowledges that WA has great outdoor lifestyle opportunities, and reduced setbacks to maximise outdoor living areas is desirable and a regular discretion exercised by local government. The provision aligns with the BCA and is limited to a height and dimension.</p>
Wall height* (m)	Setback (m)																	
3.5 or less	1.2																	
4	1.5																	
6	2**																	
8	2.5**																	
9	3**																	
10	3.5**																	
10.	5.1.3 Lot Boundary Setbacks	C3.2 Walls may be built up to a lot boundary behind the street setback (specified in Table 1 and in accordance with clauses 5.1.2, 5.2.1 and 5.2.2), within the following limits and subject to the overshadowing provisions of clause 5.4.2 and Figure Series 11 :	C3.2 Walls may be built up to a lot boundary, survey strata boundary, or indicative lot site boundary behind the street setback (specified in Table 1 and in accordance with clauses 5.1.2 and 5.2.1; 5.2.2), within the following limits and subject to the overshadowing provisions of clause 5.4.2 and Figure Series 11 :	C3.2 i and ii - removing averaging calculations simplifies boundary wall calculations and will reduce the number of applications due to interpretation/calculation issues and														

CLAUSE CHANGES

No	Element	Current Clause	Proposed Modification	Rationale
		<p>i. where the wall abuts an existing or simultaneously constructed wall of similar or greater dimension;</p> <p>ii. in areas coded R20 and R25, walls not higher than 3.5m with an average of 3m or less, up to a maximum length of the greater of 9m or one-third the length of the balance of the lot boundary behind the front setback, to one side boundary only;</p> <p>iii. in areas coded R30 and higher, walls not higher than 3.5m with an average of 3m or less, for two-thirds the length of the balance of the lot boundary behind the front setback, to one side boundary only; or</p> <p>iv. where both the subject site and the affected adjoining site are created in a plan of subdivision submitted concurrently with the development application.</p> <p>C3.3 where the subject site and an affected adjoining site are subject to a different density code, in accordance with clause 5.1.3 C3.2, the length and height of the boundary wall between them is determined by reference to the lower density code.</p> <p>Note: The term 'up to a lot boundary means a wall, on or less than 600mm from any lot boundary (green title or survey strata lot), other than a street boundary.</p>	<p>i. in areas coded R20 and R25, walls not higher than 3.5m with an average of 3m or less, up to a maximum length of the greater of 9m or one-third the length of the balance of the lot boundary site boundary behind the front setback, to one side boundary only; or</p> <p>ii. in areas coded R30 and higher, walls not higher than 3.5m with an average of 3m or less, for two-thirds the length of the balance of the lot boundary site boundary behind the front setback, to one side boundary only; or</p> <p>iii. where both the subject site and the affected adjoining site are created in a plan of subdivision submitted concurrently with the application for the proposed development, and the boundary walls are interfacing and of equal dimension; or</p> <p>iv. where the wall abuts an existing or simultaneously constructed boundary wall of similar equal or greater dimension-</p> <p>Note:</p> <ul style="list-style-type: none"> The term 'up to a lot boundary site boundary means a wall, on or less than 600mm from any lot boundary (green title or survey strata lot) or indicative site boundary, other than a street boundary. Pillars and posts that with a horizontal dimension of 450mm by 450mm do not constitute a wall built up to a site boundary. Retaining walls and fill do not constitute a wall built up to a site boundary. The calculation of setbacks for retaining walls and fill is to be calculated under clause 5.3.7. <p>C3.3 Where the subject site and an affected adjoining site are subject to a different density code, in accordance with clause 5.1.3 C3.2, the length and height of the boundary wall between them is determined by reference to the lower density code.</p> <p>C3.4 Unless provided for under C3.2 iii and iv or C3.3, where a lot is subject to an R-MD code of less than R60, two boundary walls are permitted within the following limits:</p> <ol style="list-style-type: none"> one wall for the full length of the side boundary subject to a maximum wall height of 3.5 metres; one wall up to a maximum of 2/3 the length of the boundary subject to a maximum wall height of 3.5 metres; and an outdoor living area is provided in accordance with clause 5.3.1. <p>C3.5 Unless provided for under C3.2 iii and iv or C3.3, where a lot is subject to an R-MD code of R60, two boundary walls are permitted within the following limits:</p> <ol style="list-style-type: none"> subject to a maximum wall height of 8 metres; and an outdoor living area is provided in accordance with clause 5.3.1. <p><i>Note: Overshadowing provisions of Clause 5.4.2 still apply.</i></p>	<p>ensure consistency between local governments.</p> <p>C3.1 iii modified for clarity</p> <p>C3.2 iv "equal" rather than "similar" to clarify interpretation.</p> <p>"lot boundary" is changed to "site boundary" to improve different typology opportunities in grouped dwellings and provide for commonly accepted variation.</p> <p>C3.4 and C3.5 relate specifically to R-MD Coded lots and permit greater boundary wall lengths and heights than within areas where the R-MD Codes do not apply.</p>
11.	Figure Series 3	Figure Series 3 – measuring wall height for lot boundary setbacks	All figures amended – see figures at the end of the document	

12.	5.1.4 Open Space	<p>Table 1 (extract) – open space</p> <table border="1"> <tr><td>R20</td><td>50</td></tr> <tr><td>R25</td><td>50</td></tr> <tr><td>R30</td><td>45</td></tr> <tr><td>R35</td><td>45</td></tr> <tr><td>R40</td><td>45</td></tr> <tr><td>R50</td><td>40</td></tr> <tr><td>R60</td><td>40</td></tr> <tr><td>R80</td><td>30</td></tr> </table>	R20	50	R25	50	R30	45	R35	45	R40	45	R50	40	R60	40	R80	30	<p>Table 1 (extract) – open space</p> <table border="1"> <tr><td>R20</td><td>45</td></tr> <tr><td>R25</td><td>45</td></tr> <tr><td>R30</td><td>40</td></tr> <tr><td>R35</td><td>40</td></tr> <tr><td>R40</td><td>40</td></tr> <tr><td>R50</td><td>35</td></tr> <tr><td>R60</td><td>35</td></tr> <tr><td>R80</td><td>30</td></tr> </table>	R20	45	R25	45	R30	40	R35	40	R40	40	R50	35	R60	35	R80	30	<p>Five percent deducted from all open space standards to allow for commonly accepted variations. This is contingent on compliance with new Outdoor Living Area requirements, which are designed to ensure that every dwelling is provided with a sufficient, consolidated outdoor area for natural light, ventilation, landscape and lifestyle, and that overdevelopment of sites does not occur.</p>																									
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13.	5.1.6 Building Height	<p>C6 Buildings which comply with Table 3 for category B area buildings, except where stated otherwise in the scheme, the relevant local planning policy, structure plan or local development plan (refer Figure Series 7).</p> <p>Table 3: Maximum building heights</p> <table border="1"> <thead> <tr> <th colspan="4">Maximum building heights (i)</th> </tr> <tr> <th rowspan="2"></th> <th colspan="3">Category</th> </tr> <tr> <th>A</th> <th>B</th> <th>C</th> </tr> </thead> <tbody> <tr> <td>Tops of external wall (roof above) (ii)</td> <td>3m</td> <td>6m</td> <td>9m</td> </tr> <tr> <td>Top of external wall (concealed roof)</td> <td>4m</td> <td>7m</td> <td>10m</td> </tr> <tr> <td>Top of pitched roof (iii) (iv)</td> <td>6m</td> <td>9m</td> <td>12m</td> </tr> </tbody> </table> <p>i. Category B will apply unless a scheme, the relevant local planning policy, structure plan or local development plan requires the application of category A (generally single level development) or category C (development on three levels) or an alternative standard.</p> <p>ii. Gable walls above eaves height:</p> <ul style="list-style-type: none"> less than 9m long: exempted greater than 9m long: add one third of the height of the gable, between the eaves and the apex of the gable wall, to the eaves height. <p>iii. Applies to ridges greater than 6m long. Short ridges: add 0.5m height for each 2m reduction in length.</p> <p>iv. Applies to roof pitches up to 25 degrees. In some localities steeper pitches may be required and greater height permitted in accordance with the provisions of the scheme, the relevant local planning policy, structure plan or local development plan.</p>	Maximum building heights (i)					Category			A	B	C	Tops of external wall (roof above) (ii)	3m	6m	9m	Top of external wall (concealed roof)	4m	7m	10m	Top of pitched roof (iii) (iv)	6m	9m	12m	<p>C6.1 Buildings which comply with the maximum building heights set out in Table 5: Table C6-3 for category B area buildings, except where stated otherwise in the scheme, the relevant local planning policy, structure plan or local development plan (refer Figure Series 7):</p> <p>Table 5: Maximum Building Heights</p> <table border="1"> <thead> <tr> <th colspan="3">Maximum building heights</th> </tr> </thead> <tbody> <tr> <td>i</td> <td>Building height</td> <td>7m</td> </tr> <tr> <td>ii</td> <td>Building height including gable, skillion and concealed roof</td> <td>8m</td> </tr> <tr> <td>iii</td> <td>Building height including pitched roof</td> <td>10m</td> </tr> </tbody> </table> <p>C6.2 Where the local planning framework refers to Category A or C areas, buildings are to comply with the maximum building heights set out in Table 6 (refer Figure Series 7):</p> <p>Table 6: Maximum Building Heights</p> <table border="1"> <thead> <tr> <th colspan="4">Maximum building heights</th> </tr> <tr> <th rowspan="2"></th> <th rowspan="2"></th> <th colspan="2">Category</th> </tr> <tr> <th>A</th> <th>C</th> </tr> </thead> <tbody> <tr> <td>i</td> <td>Building height</td> <td>3m</td> <td>9m</td> </tr> <tr> <td>ii</td> <td>Building height including gable, skillion and concealed roof</td> <td>4m</td> <td>10m</td> </tr> <tr> <td>iii</td> <td>Building height including pitched roof</td> <td>6m</td> <td>12m</td> </tr> </tbody> </table> <p>i. Category B will apply unless a scheme, the relevant local planning policy, structure plan or local development plan requires the application of category A (generally single level development) or category C (development on three levels) or an alternative standard.</p> <p>ii. Gable walls above eaves height:</p> <ul style="list-style-type: none"> less than 9m long: exempted greater than 9m long: add one third of the height of the gable, between the eaves and the apex of the gable wall, to the eaves height. <p>iii. Applies to ridges greater than 6m long. Short ridges: add 0.5m height for each 2m reduction in length.</p> <p>iv. Applies to roof pitches up to 25 degrees. In some localities steeper pitches may be required and greater height permitted in accordance with the provisions of the scheme, the relevant local planning policy, structure plan or local development plan.</p>	Maximum building heights			i	Building height	7m	ii	Building height including gable, skillion and concealed roof	8m	iii	Building height including pitched roof	10m	Maximum building heights						Category		A	C	i	Building height	3m	9m	ii	Building height including gable, skillion and concealed roof	4m	10m	iii	Building height including pitched roof	6m	12m	<p>Revised clause and table to allow for increased heights to account for modern building standards (higher ceilings and allowance for services).</p> <p>Revised table and deletion of accompanying clauses provides simpler approach for calculation of wall heights for gable and skillion roofs, to avoid inconsistent calculation methods between local governments.</p> <p>Category A and C building heights are relocated to clause 6.2 as some local planning frameworks refer to only the category title of 'A or 'C'. This ensures that height requirements for those areas are retained, preventing local planning framework amendments.</p> <p>Tables embedded in clause to avoid cross-referencing and improve legibility.</p>
Maximum building heights (i)																																																													
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	A	B	C																																																										
Tops of external wall (roof above) (ii)	3m	6m	9m																																																										
Top of external wall (concealed roof)	4m	7m	10m																																																										
Top of pitched roof (iii) (iv)	6m	9m	12m																																																										
Maximum building heights																																																													
i	Building height	7m																																																											
ii	Building height including gable, skillion and concealed roof	8m																																																											
iii	Building height including pitched roof	10m																																																											
Maximum building heights																																																													
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14.	5.2.1 Setback of garages and carports	<p>C1.1 Garages set back 4.5m from the primary street except that the setback may be reduced:</p> <p>i. in accordance with Figure 8b where the garage adjoins a dwelling provided the garage is at least 0.5m behind the</p>	<p>C1.1 Garages set back 4.5m from the in accordance with the primary street setback except that the setback may be reduced:</p> <p>i. up to 50 per cent in accordance with clause 5.1.2 C2.1ii; and</p>	<p>The impact of garage and garage doors can be significant, particularly where forward of the dwelling. C1.1 i and ii operate together, by only allowing reduced garage setbacks where the</p>																																																									

		<p>dwelling alignment (excluding any porch, verandah or balcony); or.</p> <p>ii. to 3m where the garage allows vehicles to be parked parallel to the street. The wall parallel to the street must include openings.</p> <p>C.1.2 Carports set back from the primary street in accordance with clause 5.1.2 C2.1.</p> <p>C1.3 Garages and carports built up to the boundary abutting a private street or right-of-way which is not the primary or secondary street boundary for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available.</p> <p>C1.4 Garages and carports set back 1.5m from a secondary street.</p> <p>C1.5 Carports within the street setback area in accordance with clause 5.1.2 C2.1iii provided that the width of the carport does not exceed 50 per cent of the frontage at the building line and the construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent (refer to Figure 8a).</p>	<p>ii. in accordance with Figure 8b, provided the garage is at least 0.5m behind the dwelling alignment (excluding any porch, verandah or balcony); or</p> <p>iii. to 3m where the garage allows vehicles to be parked parallel to the street. The wall parallel to the street must include openings that are compatible with the façade of the dwelling.</p> <p>C.1.2 Carports set back in accordance with the primary street setback except that the setback may be reduced by up to 50% of the minimum setback stated in Table 1 where:</p> <p>i. the carport roof pitch, colours and materials complement the dwelling; and</p> <p>ii. the width of the carport does not exceed 50 per cent of the frontage at the building line; and</p> <p>iii. the construction allows an unobstructed view between the dwelling and the street, right-of-way or equivalent. (Refer to Figure 8a).</p> <p>C1.3 Garages and carports built up to the boundary abutting a private street communal street or right-of-way which is not the primary or secondary street boundary for the dwelling, with manoeuvring space of at least 6m, located immediately in front of the opening to the garage or carport and permanently available.</p> <p>C1.4 Garages and carports set back 1.5m from a secondary street.</p> <p>C1.5 clause incorporated in C1.2</p>	<p>garage is a minimum 0.5m behind the dwelling alignment, or at least set back behind the primary setback area.</p> <p>Combined C1.2 and C1.5 to simplify the provision.</p> <p>Carports are unenclosed, have less bulk and scale impact on the streetscape compared to garages, and allow for passive surveillance, natural light and ventilation to occur. As such they need not be set back as far as garages. Reduced setback (half the minimum) allows for driver sight lines.</p> <p>C1.2i included to promote well designed carports compatible with the dwelling façade to support good streetscape quality. Further guidance will be provided within the explanatory guidelines.</p>
15.		P1 The setting back of carports and garages to maintain clear sight lines along the street and not to detract from the streetscape or appearance of dwelling s; or obstruct views of dwellings from the street and vice versa.	P1 The setting back of Carports and garages set back to maintain clear sight lines along the street , and not to not obstruct views of dwellings from the street and vice versa, and not to detract from designed to contribute positively to streetscapes of and to the appearance of dwelling s.	Design principle amended to ensure that design aspects can be considered in the context of both the street and dwelling.
16.	Figure Series 8			Amend figure series to clarify changes to 5.1.2 and 5.2.1.
17.	5.2.2 Garage width	C2 Where a garage is located in front or within 1m of the building , a garage door and its supporting structures (or a garage wall where a garage is aligned parallel to the street) facing the primary street is not to occupy more than 50 per cent of the frontage at the setback line as viewed from the street. This may be increased to 60 per cent where an upper floor or balcony extends for the full width of the garage and the entrance to the dwelling is clearly visible from the primary street (refer to Figure 8c).	C2 Where a garage is located in front or within 1m of the building, A garage door and its supporting structures (or a garage wall where a garage is aligned parallel to the street) facing the primary street is not to occupy more than 50 per cent of the frontage at the setback line as viewed from the street. This may be increased to 60 per cent where an upper floor or balcony extends for the full more than half the width of the garage and its supporting structures (or a garage wall where a garage is aligned parallel to the street) and the entrance to the dwelling is clearly visible from the primary street (refer to Figure 8c).	<p>A recent State Administrative Tribunal decision clarified that where a garage is not located within 1.0m of a building that an application is required, that is to be assessed against the design principles as there are no associated deemed-to-comply provisions. Deleting the first part of this clause fulfils a deemed-to-comply gap by applying the garage width dimension requirements to all garages.</p> <p>Two storey designs on smaller or narrower lots will often have garages located on the boundary. The upper floor cannot provide for the full width of the garage without resulting in a two-storey boundary wall which impacts on the amenity of the adjoining property as well as the streetscape. The amendment maintains the intent of reducing garage bulk and keeping passive surveillance, while accommodating more realistic upper floor setbacks.</p>

18.	5.2.4 street walls and fences	C4 Front fences within the primary street setback area that are visually permeable above 1.2m of natural ground level , measured from the primary street side of the front fence.	C4.1 Front fences within the primary street setback area that are visually permeable above 1.2m of natural ground level , measured from the primary street side of the front fence. (Refer Figure Xb) C4.2 Solid pillars may be up to 1.8m above natural ground level provided they are not greater than 400mm by 400mm and separated by at least 1.5m of visually permeable fencing in line with subclause C4.1 (Refer Figure Xa).	New clause 5.2.4 provides DTC standard for common pier and panel fencing that can in some LG jurisdictions trigger a development application. An updated figure is provided to clarify that the portion below 1.2m does not contribute to the overall visual permeability calculations, and that only the panels (where pillars are a restricted size) are required to be visually permeable.
19.	Figure Series X	No existing	Included to clarify fence provisions	
20.	5.2.5 Sight lines	C5 Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, other structures adjoin vehicle access points where a driveway meets a public street and where two streets intersect (refer Figure Series 9).	C5 Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, or other structures adjoin: i. a driveway that intersects a street, right-of-way, communal street ; and ii. a right-of-way or communal street that intersects a public street; and iii. two streets that intersect. (refer Figure Series 9)	Amended to clarify intent that site lines are provided to both the public street, and private streets (like common property access legs).
21.	5.3.1 Outdoor living areas	C1.1 An outdoor living area to be provided: i. in accordance with Table 1 ; ii. behind the street setback area ; iii. directly accessible from a habitable room of the dwelling ; iv. with a minimum length and width dimension of 4m; and to have at least two-thirds of the required area without permanent roof cover.	C1.1 An outdoor living area to be provided: i. in accordance with Table 1 ; ii. behind the street setback area ; iii. directly accessible from a habitable room primary living space of the dwelling ; iv. with a minimum length and width dimension of 4m for all areas that contribute to the outdoor living area ; and v. to have at least two-thirds of the required area without permanent roof cover, with no more than 50% of the required area with permanent roof cover (Figure Xc).	The required outdoor living area (OLA) has been increased for R20 – R80 to 32m ² . The purpose is to ensure that there is an adequate, consolidated OLA and that the dimensions of this space are sufficient for entertaining, leisure and some landscaping. An increase in allowable covered OLA to 50%, from current 1/3, is proposed as larger, covered outdoor areas are popular in WA. The increase in overall OLA ensures that the allowable covered space does not result in reduced natural light and ventilation access.
22.		C1.2 Each multiple dwelling is provided with at least one balcony or the equivalent, opening directly from a habitable room and with a minimum area of 10m ² and minimum dimension of 2.4m.	C1.2 Each multiple dwelling is provided with at least one balcony or the equivalent, opening directly from a habitable room primary living space and with a minimum area of 10m ² and minimum dimension of 2.4m.	Introduction of primary living space ensures that OLA is provided access from spaces that are 'connected' and frequently used, rather than rooms such as bedrooms or studies.
23.		Design principle P1 Outdoor living areas which provide spaces: • capable of use in conjunction with a habitable room of the dwelling; • open to winter sun and ventilation; and • optimised use of the northern aspect of the site.	Design principle P1 A consolidated outdoor living areas is provided per dwelling which provide spaces for entertaining, leisure and connection to the outdoors that is: • of sufficient size and dimension to be functional and usable; • capable of use in conjunction with a habitable room primary living space of the dwelling; • sufficient in uncovered area to allow for open to winter sun and natural ventilation; • sufficient uncovered area to provide for landscaping, including planting of a tree(s); and • optimises ed use of the northern aspect of the site. P2 Where provided within the street setback area, the outdoor living area: • achieves the design principles contained in 5.3.1 P1. • facilitates street surveillance between the dwelling and the street; and • minimises the use of front fences and walls above 1.5 metres.	This design principle is updated to support the changes to the DTC provision, reflect the intent outlined in the explanatory guidelines, and provide for more robust standards around the functionality of the space for entertainment and leisure, rather than situations whereby side setbacks and other constrained areas are being allocated as OLAs. P2 is added to introduce solutions to enable well designed OLAs to be located in the front setback in ways that support engagement with the street and avoid excessive fencing/barriers.

24.		Design principle P2 Balconies or equivalent outdoor living areas capable of use in conjunction with a habitable room of each dwelling, and if possible, open to winter sun.	Design principle P2 Balconies or equivalent outdoor living areas capable of use in conjunction with a habitable room primary living space of each dwelling, and if possible, open to winter sun.	Introduction of primary living space ensures that OLA is accessible from spaces that are 'connected' and frequently used, rather than rooms such as sewing rooms or studies.																																
25.	Figure series X	No existing	Figure Xc – Dimensions and calculations for outdoor living areas (clause 5.3.1 C1.1)	Included to assist OLA assessment																																
26.	Table 1	Minimum outdoor living area (m ²) <table border="1" data-bbox="543 323 813 590"> <tr><td>R20</td><td>30</td></tr> <tr><td>R25</td><td>30</td></tr> <tr><td>R30</td><td>24</td></tr> <tr><td>R35</td><td>24</td></tr> <tr><td>R40</td><td>20</td></tr> <tr><td>R50</td><td>16</td></tr> <tr><td>R60</td><td>16</td></tr> <tr><td>R80</td><td>16</td></tr> </table>	R20	30	R25	30	R30	24	R35	24	R40	20	R50	16	R60	16	R80	16	Minimum outdoor living area (m ²) <table border="1" data-bbox="1448 323 1679 590"> <tr><td>R20</td><td>32</td></tr> <tr><td>R25</td><td></td></tr> <tr><td>R30</td><td></td></tr> <tr><td>R35</td><td></td></tr> <tr><td>R40</td><td></td></tr> <tr><td>R50</td><td></td></tr> <tr><td>R60</td><td></td></tr> <tr><td>R80</td><td></td></tr> </table>	R20	32	R25		R30		R35		R40		R50		R60		R80		Achieving a consolidated OLA has greater positive outcomes than incidental or constrained areas, such as side setbacks under eaves, "contributing" to OLAs. At the higher codes, 4x4m ² or 16m ² total is limited useable space and typically covered in 100% impermeable roofing to provide weather proof outdoor living areas. The increase in OLA will ensure a balance between covered and uncovered outdoor space, encouraging improved light, ventilation, gardens and liveability for these developments.
R20	30																																			
R25	30																																			
R30	24																																			
R35	24																																			
R40	20																																			
R50	16																																			
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R35																																				
R40																																				
R50																																				
R60																																				
R80																																				
27.		Refers to Tables 2a and 2b	Refer to Table 2	Consequential modification due to simplification.																																
28.	5.3.2 Landscaping	C2 Landscaping of grouped and multiple dwelling common property and communal open spaces in accordance with the following: <ol style="list-style-type: none"> i. the street setback area developed without car parking, except for visitors' bays, and with a maximum of 50 per cent hard surface; ii. separate pedestrian paths providing wheelchair accessibility connecting entries to all buildings with the public footpath and car parking areas; iii. landscaping between each six consecutive external car parking spaces to include shade trees; iv. lighting to pathways, and communal open space and car parking areas; v. bin storage areas conveniently located and screened from view; vi. trees which are greater than 3m in height shall be retained, in communal open space areas which are provided for the development; vii. adequate sight lines for pedestrians and vehicles; viii. clear line of sight between areas designated as communal open space and at least two habitable room windows; ix. clothes drying areas which are secure and screened from view; and x. unroofed visitors' car parking spaces to be effectively screened from the street. 	C2.1 Landscaping of single houses, grouped dwellings and multiple dwellings to include the following: <ol style="list-style-type: none"> i. Space for at least one tree per dwelling to be provided on site with a minimum dimension of 2m and that is free of hard ground surface and roof above; and ii. The street setback area with no more than 50 per cent hard surface. C2.2 Landscaping of grouped and multiple dwelling common property and communal open spaces in accordance with the following: <ol style="list-style-type: none"> i. the street setback area developed without car parking, except for visitors' bays, and with a maximum of 50 per cent hard surface; ii. the street setback area developed without car parking, except for visitors' bays; iii. landscaping between each six two consecutive external uncovered car parking spaces to include shade trees; iv. lighting to pathways, and communal open space and car parking areas; and v. bin storage areas conveniently located and screened from view; separate pedestrian paths providing wheelchair accessibility connecting entries to all buildings with the public footpath and car parking areas vi. trees which are greater than 3m in height shall be retained, in communal open space which is provided for the development; vii. adequate sight lines for pedestrians and vehicles; viii. clear line of sight between areas designated as communal open space and at least two habitable room windows; and ix. clothes drying areas which are secure and screened from view; and x. unroofed visitors' car parking spaces to be effectively screened from the street. 	C2.1 removal of trees and urban tree canopy has far-reaching adverse consequences that are known within industry and in the community. Introducing this provision allows for consistency with the wider R-Code review being undertaken by the Design WA DPLH team. The provisions do not go into the R-Codes Vol. 2 detail with deep soil area dimensions, tree sizes, and the like, to allow for simple assessment and implementation, with the view of expanding guidance in forthcoming Design WA review. Existing C2.2i is moved to C2.1(ii) to ensure it applies to all development. Additionally, the existing clause has issues in application by virtue of battle-axe configuration and most, if not all, of the common property portion of the street setback area is hard surface, making compliance with the original wording of the DTC provision difficult. Relocated former C2 ii to 5.3.6 pedestrian access to a more logical location and remove duplication. Removed C2.1x as encourages roofed car parking, whereas unroofed car parking would have less impact on the streetscape.																																

29.		<p>P2 Landscaping of grouped and multiple dwelling common property and communal open spaces that:</p> <ul style="list-style-type: none"> • contribute to the appearance and amenity of the development for the residents; • contribute to the streetscape; • enhance security and safety for residents; • provide for microclimate; and • retain existing trees to maintain a local sense of place. 	<p>P2 Landscaping of grouped and multiple dwelling common property and communal open spaces that:</p> <ul style="list-style-type: none"> • contribute to the appearance and amenity of the development for the residents; • contribute to the streetscape; • enhance security and safety for residents; • provide for microclimate; and • retains existing trees or provides new trees to maintain and enhance a local sense of place. 	<p>Design Principles to support the new DTC for a tree and expand beyond common property and communal open space.</p>														
30.	5.3.3 - Parking	<p>A= within:</p> <ul style="list-style-type: none"> • 800m of a train station on a high frequency rail route, measured in a straight line from the pedestrian entry to the train station platform to any part of a lot; or • 250m of a high frequency bus route, measured in a straight line from along any part of the bus route to any part of the lot. 	<p>A= within:</p> <ul style="list-style-type: none"> • 800m of a train station on a high frequency rail route, measured in a straight line from the pedestrian entry to the train station platform to any part of a lot; or • 250m of a high frequency bus route, or multiple bus routes that if combined have timed stops every 15 minutes during weekday peak periods (7 – 9am and 5 – 7pm), measured in a straight line from along any part of the bus route to any part of the lot. 	<p>Some areas are heavily frequented by bus services operating along multiple routes within these periods, but the singular 'route' timing is not within the 15 minutes. This allows for a combination of routes to encourage a reduction in car use and simplify the approval process where public transport is adequate.</p>														
31.		<p>C3.2 On-site visitors car parking spaces for grouped and multiple dwelling developments provided at a rate of one space for each four dwellings, or part thereof in excess of four dwellings, served by a common access.</p>	<p>C3.2 On-site visitors car parking spaces for grouped and multiple dwelling developments provided at a rate of one space for each four dwellings, or part thereof in excess of four dwellings, served by a common access.</p> <p>Note: This means there is no requirement for visitor parking until the number of dwellings exceeds three and then one visitor bay is required to be provided for every four dwellings served by a common access as illustrated below.</p> <table border="1" data-bbox="1567 930 1961 1161"> <thead> <tr> <th>Dwellings</th> <th>Visitor bays</th> </tr> </thead> <tbody> <tr> <td>0 -3</td> <td>0</td> </tr> <tr> <td>4</td> <td>1</td> </tr> <tr> <td>5-8</td> <td>2</td> </tr> <tr> <td>9 -12</td> <td>3</td> </tr> <tr> <td>13-16</td> <td>4</td> </tr> <tr> <td>17-20</td> <td>5</td> </tr> </tbody> </table>	Dwellings	Visitor bays	0 -3	0	4	1	5-8	2	9 -12	3	13-16	4	17-20	5	<p>One visitor car bay is now required for four dwellings or more.</p> <p>This text is broadly relocated from the explanatory guidelines and simplified to align with existing provision wording. It results in the provision of one visitor car bay for each 4 dwellings, where 4 or more dwellings are proposed.</p>
Dwellings	Visitor bays																	
0 -3	0																	
4	1																	
5-8	2																	
9 -12	3																	
13-16	4																	
17-20	5																	
32.	5.3.5 Vehicular access	<p>C5.1 Access to on site car parking spaces to be provided:</p> <ul style="list-style-type: none"> • Where available, from a right-of-way available for lawful use to access the relevant lot and which is adequately paved and drained from the property boundary to a constructed street; 	<p>C5.1 Access to on site car parking spaces to be provided:</p> <ul style="list-style-type: none"> • Where available, from a communal street or right-of-way available for lawful use to access the relevant lot-site and which is adequately paved and drained from the property boundary to a constructed street; 	<p>Amended for clarity and to limit unnecessary crossovers onto adjacent streets where communal street access is available.</p>														
33.	5.3.6 Pedestrian access	<p>C6.1 Where a group of 10 or more dwellings is served by a communal street, either between a public street or a communal car parking area and individual dwellings; a pedestrian path separate from the vehicular access is provided, designed according to AS1428.1 (as amended), provides an accessible path of travel and is at least 1.2m in width.</p> <p>C6.2 Where a communal street serves more than two dwellings and is shared by pedestrians and vehicles, the configuration of the pedestrian and vehicular routes is to provide clear sight lines, adequate lighting and paving surfaces to slow traffic to ensure pedestrian safety.</p> <p>C6.3 A communal street or pedestrian path is to be no closer than 3m to any wall with a major opening unless privacy screening is provided.</p> <p>C6.4 For multiple dwellings with only stair access, staircases are designed to access no more than two dwellings per floor level and the stairs, landings and porches are to be protected from the weather.</p> <p>C6.5 Pedestrian paths provided as required by clause 5.3.2 C2 ii.</p>	<p>C6.1 Separate pedestrian access within grouped and multiple dwelling common property and communal open space providing wheelchair accessibility connecting entries to all ground floor buildings with the public footpath and car parking areas.</p> <p>C6.42 For multiple dwellings with only stair access, staircases are designed to access no more than two dwellings per floor level and the stairs, landings and porches are to be protected from the weather.</p> <p>C6.13 Where a group of 10 or more dwellings is served by a communal street, either between a public street or a communal car parking area and individual dwellings; a minimum 1.2m wide pedestrian path, separate from the vehicular access, is provided and designed according to AS1428.1 (as amended), provides an accessible path of travel and is at least 1.2m in width.</p> <p>C6.24 Where a communal street serves more than two dwellings and is shared by pedestrians and vehicles, the configuration of the pedestrian and vehicular routes is to provide clear sight lines, adequate lighting and paving surfaces to slow traffic to ensure pedestrian safety.</p>	<p>Amended and re-ordered for clarity.</p> <p>C6.1 provision has been removed/relocated from 5.3.2 as it is a more logical that pedestrian access be dealt with here. This also removed duplication of variations where this is not provided between 5.3.2 and 5.3.6.</p>														

			<p>C6.35 A communal street or pedestrian path is to be no closer than 3m to any wall with a major opening unless privacy screening is provided.</p> <p>C6.5 Pedestrian paths provided as required by clause 5.3.2 C2 ii.</p>																																				
34.	5.3.7 Site works	<p>C7.1 Excavation or filling between the street and building, or within 3m of the street alignment, whichever is the lesser, shall not exceed 0.5m, except where necessary to provide for pedestrian or vehicle access, drainage works or natural light for a dwelling.</p> <p>C7.2 Excavation or filling within a site and behind a street setback line limited by compliance with building height limits and building setback requirements.</p> <p>C7.3 Subject to subclause C7.2 above, all excavation or filling behind a street setback line and within 1m of a lot boundary, not more than 0.5m above the natural ground level at the lot boundary except where otherwise stated in the scheme, local planning policy, structure plan or local development plan.</p>	<p>Delete 5.3.7 and 5.3.8, renumber subsequent clauses and insert the following:</p> <p>5.3.7 – Site works and retaining walls</p> <p>C7.1 Retaining walls, fill and excavation between the street alignment and the street setback, not more than 0.5m above or below the natural ground level, except where necessary to provide for pedestrian or vehicle access, drainage works or natural light for a dwelling.</p> <p>C7.2 Retaining walls, fill and excavation within the site and behind the required street setback to comply with Table 4</p>	<p>These provisions simplify the existing provisions (5.3.7 and 5.3.8) into one clause and allow for straightforward height and setback calculations.</p> <p>This clause also permits site works and retaining walls that are less than 0.5m to be located up to a side lot boundary within the front setback area, a common variation. Note: building permits are not required for retaining walls unless they exceed 500mm.</p> <p>There are minor variations to the setback provisions for site works, however it is considered that the clarity of assessment will outweigh the potential number of additional applications.</p>																																			
35.	5.3.8 Retaining walls	<p>C8 Retaining walls greater than 0.5m in height set back from lot boundaries in accordance with the setback provisions of Table 1. Retaining walls 0.5m or less in height may be located up to the lot boundary.</p>	<p>Table 4 – Setback of site works and retaining walls</p> <table border="1"> <thead> <tr> <th rowspan="2">Height of site works and retaining walls* <small>As measured from above or below the natural ground level directly beneath</small></th> <th colspan="2">Setback based on wall length*</th> </tr> <tr> <th>10m or less</th> <th>More than 10m</th> </tr> </thead> <tbody> <tr><td>0.5m or less</td><td>0m</td><td>0m</td></tr> <tr><td>1m</td><td>1m</td><td>1m</td></tr> <tr><td>1.5m</td><td>1.5m</td><td>3m</td></tr> <tr><td>2m</td><td>2m</td><td>4m</td></tr> <tr><td>2.5m</td><td>2.5m</td><td>5m</td></tr> <tr><td>3m</td><td>3m</td><td>6m</td></tr> <tr><td>3.5</td><td>3.5m</td><td>7m</td></tr> <tr><td>4m</td><td>4m</td><td>8m</td></tr> <tr><td>4.5</td><td>4.5m</td><td>9m</td></tr> <tr><td>5m+</td><td>5m</td><td>10m</td></tr> </tbody> </table> <p>* Take the nearest higher value for all height and length calculations.</p> <p>Note: Visual Privacy provisions under clause 5.4.1 still apply</p>	Height of site works and retaining walls* <small>As measured from above or below the natural ground level directly beneath</small>	Setback based on wall length*		10m or less	More than 10m	0.5m or less	0m	0m	1m	1m	1m	1.5m	1.5m	3m	2m	2m	4m	2.5m	2.5m	5m	3m	3m	6m	3.5	3.5m	7m	4m	4m	8m	4.5	4.5m	9m	5m+	5m	10m	
Height of site works and retaining walls* <small>As measured from above or below the natural ground level directly beneath</small>	Setback based on wall length*																																						
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0.5m or less	0m	0m																																					
1m	1m	1m																																					
1.5m	1.5m	3m																																					
2m	2m	4m																																					
2.5m	2.5m	5m																																					
3m	3m	6m																																					
3.5	3.5m	7m																																					
4m	4m	8m																																					
4.5	4.5m	9m																																					
5m+	5m	10m																																					
36.	5.3.9 Stormwater management	5.3.9 Stormwater management	<p>Renumber provision 5.3.9 5.3.8 Stormwater management</p>	Consequential amendment due to amalgamation of clauses 5.3.7 and 5.3.8.																																			
37.	5.4.1 visual privacy	<p>C1.1(i) set back, in direct line of sight within the cone of vision, from the lot boundary, a minimum distance as prescribed in the below (refer Figure Series 10):</p> <table border="1"> <thead> <tr> <th rowspan="2">Types of habitable rooms/active habitable spaces</th> <th colspan="2">location</th> </tr> <tr> <th>Setbacks for areas coded R50 or lower</th> <th>Setbacks for areas coded R60 or higher</th> </tr> </thead> <tbody> <tr> <td>Major openings to bedrooms and studies</td> <td>4.5m</td> <td>3m</td> </tr> <tr> <td>Major openings to habitable rooms other than bedrooms and studies</td> <td>6m</td> <td>4.5m</td> </tr> <tr> <td>Unenclosed outdoor active habitable spaces</td> <td>7.5m</td> <td>6m</td> </tr> </tbody> </table>	Types of habitable rooms/active habitable spaces	location		Setbacks for areas coded R50 or lower	Setbacks for areas coded R60 or higher	Major openings to bedrooms and studies	4.5m	3m	Major openings to habitable rooms other than bedrooms and studies	6m	4.5m	Unenclosed outdoor active habitable spaces	7.5m	6m	<p>C1.1(i) set back, in direct line of sight within the cone of vision, from the lot boundary, a minimum distance as prescribed in the below (refer Figure Series 10):</p> <table border="1"> <thead> <tr> <th rowspan="2">Types of habitable rooms/active habitable spaces</th> <th colspan="2">location</th> </tr> <tr> <th>Setbacks for areas coded R50-R25 and lower</th> <th>Setbacks for areas coded R30 and higher</th> </tr> </thead> <tbody> <tr> <td>Major openings to bedrooms and studies</td> <td>4.5m</td> <td>3m</td> </tr> <tr> <td>Major openings to habitable rooms other than bedrooms and studies</td> <td>6m</td> <td>4.5m</td> </tr> </tbody> </table>	Types of habitable rooms/active habitable spaces	location		Setbacks for areas coded R50-R25 and lower	Setbacks for areas coded R30 and higher	Major openings to bedrooms and studies	4.5m	3m	Major openings to habitable rooms other than bedrooms and studies	6m	4.5m	Visual privacy setbacks are reduced for those lots R30 or above, accounting for smaller lot sizes and likelihood of minor visual privacy discretions. These reduced privacy setbacks are consistent with the R-MD codes.										
Types of habitable rooms/active habitable spaces	location																																						
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			Unenclosed outdoor active habitable spaces	7.5m	6m																		
38.	5.4.2 Overshadowing	Note: with regard to clause 5.4.2 C2.1 site area refers to the surface of the adjoining lot and is measured without regard to any building on it but taking into account its natural ground level.	Note: with regard to clause 5.4.2 C2.1:	<ul style="list-style-type: none"> dividing fences and buildings with a wall height of 3.5 metres do not contribute to overshadowing; and site area refers to the surface of the adjoining lot and is measured without regard to any building on it but taking into account its natural ground level. 	This note clarifies that dividing fences do not contribute to the overshadowing calculations. Modification also proposes that walls up to 3.5m in height do not contribute to overshadowing calculations due to the decreasing lot dimensions, which may result in single storey dwellings being unable to comply with overshadowing calculations.																		
39.	5.4.3 Outbuildings	C3 Outbuildings that: <ul style="list-style-type: none"> are not attached to a dwelling; are non-habitable; collectively do not exceed 60m² in area or 10 per cent in aggregate of the site area, whichever is the lesser; do not exceed a wall height of 2.4m; do not exceed a ridge height of 4.2m; are not within the primary or secondary street setback area; do not reduce the amount of open space required in Table 1; and and are set back in accordance with Tables 2a and 2b.	C3 Outbuildings compliant with Column A or B of Table 7 : Table 7	<table border="1"> <thead> <tr> <th>A. Multiple outbuildings and large outbuildings</th> <th>B. Small outbuildings</th> </tr> </thead> <tbody> <tr> <td>(i) individually or collectively does not exceed 60m² in area or 10 per cent in aggregate of the site area, whichever is the lesser;</td> <td>(i) limited to one outbuilding per dwelling site;</td> </tr> <tr> <td>(ii) set back in accordance with Tables 2a and 2b; Table 2;</td> <td>(ii) has no more than two boundary walls;</td> </tr> <tr> <td>(iii) does not exceed a wall height of 2.4m;</td> <td>(iii) does not exceed 10m² in area;</td> </tr> <tr> <td>(iv) does not exceed a ridge height of 4.2m;</td> <td>(iv) does not exceed a wall and ridge height of 2.4m;</td> </tr> <tr> <td>(v) not located within the primary or secondary street setback area;</td> <td>(v) not located within the primary or secondary street setback area;</td> </tr> <tr> <td>(vi) does not reduce the amount of outdoor living area required in Table 1;</td> <td>(vi) does not reduce the amount of outdoor living area required in Table 1;</td> </tr> <tr> <td>(vii) is not attached to a dwelling; and</td> <td>(vii) is not attached to a dwelling;</td> </tr> <tr> <td>(viii) is non-habitable.</td> <td>(viii) is non-habitable.</td> </tr> </tbody> </table>	A. Multiple outbuildings and large outbuildings	B. Small outbuildings	(i) individually or collectively does not exceed 60m ² in area or 10 per cent in aggregate of the site area, whichever is the lesser;	(i) limited to one outbuilding per dwelling site;	(ii) set back in accordance with Tables 2a and 2b; Table 2 ;	(ii) has no more than two boundary walls;	(iii) does not exceed a wall height of 2.4m;	(iii) does not exceed 10m ² in area;	(iv) does not exceed a ridge height of 4.2m;	(iv) does not exceed a wall and ridge height of 2.4m;	(v) not located within the primary or secondary street setback area;	(v) not located within the primary or secondary street setback area;	(vi) does not reduce the amount of outdoor living area required in Table 1;	(vi) does not reduce the amount of outdoor living area required in Table 1;	(vii) is not attached to a dwelling; and	(vii) is not attached to a dwelling;	(viii) is non-habitable.	(viii) is non-habitable.	Modifications distinguishes between smaller and larger outbuildings. Column B aligns with the Building Code of Australia and allows small outbuildings to be permitted as of right, in particularly, those that are located within the rear corner of a lot and not easily visible from the street. Due to the minimal size and height of outbuildings under Column B, it is recommended that small outbuildings do not contribute to the boundary wall provisions under 5.1.3. These provisions reduce 'red tape' making it easier for landowners to install small sheds across the state.
A. Multiple outbuildings and large outbuildings	B. Small outbuildings																						
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(viii) is non-habitable.	(viii) is non-habitable.																						
40.	5.5.1 Ancillary Dwellings	C1 Ancillary dwelling associated with a single house and on the same lot where: <ul style="list-style-type: none"> the lot is not less than 450m² in area; there is a maximum plot ratio area of 70m²; parking provided in accordance with clause 5.3.3 C3.1; and complies with all other R-Code provisions, only as they apply to single houses, with the exception of clauses: <ul style="list-style-type: none"> 5.1.1 Site area; 5.2.3 Street surveillance (except where located on a lot with secondary street or right-of-way access); and 5.3.1 Outdoor living areas. 	C1 Ancillary dwelling associated with a single house and on the same lot where: <ul style="list-style-type: none"> the lot is not less than 350m² in area; there is a maximum plot ratio area of 70m²; parking provided in accordance with clause 5.3.3 C3.1; ancillary dwelling is located behind the street setback line; ancillary dwelling is designed to complement the colour, roof pitch and materials of the single house on the same lot; ancillary dwelling does not preclude the single house from meeting the required minimum outdoor living area; and ancillary dwelling complies with all other R-Code provisions, only as they apply to single houses, with the exception of clauses: <ul style="list-style-type: none"> 5.1.1 Site area; 5.2.3 Street surveillance (except where located on a lot with secondary street or right-of-way access); and 	There is indicative support within the community and local government for allowing alternate/smaller forms of living on lots less than 350m ² . Inclusion of appearance requirements provides the ability to assess the built form outcome, which does not currently exist resulting in poor designs affecting the locality.																			

41.		<p>Design Principle P1 Ancillary dwelling for people who live either independently or semi-dependently to the residents of the single house, sharing some site facilities and services and without compromising the amenity of surrounding properties.</p>	<p>(c) 5.3.1 Outdoor living areas.</p> <p>Design Principle P1 Ancillary dwelling is of a small scale and designed to support people living for people who live either independently or semi-dependently to the residents of the single house, sharing some site facilities and services. and without compromising the amenity of surrounding properties.</p> <p>P2 Ancillary dwellings to complement the colour, design and materials of the existing single house and where visible from the street or adjoining properties, contributes positively to the amenity of the streetscape and its context.</p>	Amended to support design principle assessment of revised DTC.																												
42.	Table 1	Minimum setbacks for R20/R25 primary street setback 6 metres.	Minimum setbacks for R20/R25 primary street setback 5 metres.	This amendment allows for a slightly reduced minimum primary street setback. It distinguishes between R15 to R17.5 (6 metres) and R30 (4 metres) to provide a more graduated setback reduction.																												
43.		<p>Update Table 1 (extract) to reflect provision changes and insert the following for R-MD coded lots:</p> <table border="1" data-bbox="540 705 1694 1052"> <thead> <tr> <th rowspan="2">R-MD Code</th> <th rowspan="2">Min outdoor living (m2)</th> <th colspan="3">Minimum setbacks (m)</th> </tr> <tr> <th>primary street (no averaging)</th> <th>Secondary street (no averaging)</th> <th>other/rear</th> </tr> </thead> <tbody> <tr> <td>R-MD 25</td> <td>32</td> <td>3</td> <td>1</td> <td>*</td> </tr> <tr> <td>R-MD 30</td> <td>32</td> <td>2</td> <td>1</td> <td>*</td> </tr> <tr> <td>R-MD 40</td> <td>32</td> <td>2</td> <td>1</td> <td>*</td> </tr> <tr> <td>R-MD 60</td> <td>32</td> <td>2</td> <td>1</td> <td>*</td> </tr> </tbody> </table>		R-MD Code	Min outdoor living (m2)	Minimum setbacks (m)			primary street (no averaging)	Secondary street (no averaging)	other/rear	R-MD 25	32	3	1	*	R-MD 30	32	2	1	*	R-MD 40	32	2	1	*	R-MD 60	32	2	1	*	Consequential amendment to reflect inclusion of R-MD Codes within the R-Codes Volume 1.
R-MD Code	Min outdoor living (m2)	Minimum setbacks (m)																														
		primary street (no averaging)	Secondary street (no averaging)	other/rear																												
R-MD 25	32	3	1	*																												
R-MD 30	32	2	1	*																												
R-MD 40	32	2	1	*																												
R-MD 60	32	2	1	*																												
44.		<p>7.1 Local Planning Framework consistent with R-Codes Volume 1</p> <p>The decision-maker shall not amend or modify the R-Codes Volume 1 unless such modification relates to matters expressly permitted under the R-Codes to be amended or modified.</p> <p>Subject to clauses 7.2 - 7.4 and 7.6, a local planning policy, structure plan, activity centre plan or local development plan that applies to residential development shall be consistent with the provisions of the R-Codes Volume 1 and may provide local objectives for housing design and development that guides the decision makers judgement of a proposal.</p> <p>To have effect, the local planning policy, structure plan, activity centre plan or local development plan shall be available with the scheme in the place where the decision-maker makes the scheme available.</p> <p>Decision-makers are encouraged to:</p> <ol style="list-style-type: none"> maximise consistency of the local planning frameworks with this policy review pre-existing local planning framework instruments where inconsistent with this policy consider the need for a local planning framework that respond to a specific need related to a locality or region, where this is consistent with the Design Element Objectives of this policy <p>7.2 Pre-existing local planning policies</p> <p>If a properly adopted local planning policy, which came into effect prior to the gazettal of the R-Codes, is inconsistent with the R-Codes Volume 1:</p> <ol style="list-style-type: none"> For those sections of Part 5 modified in accordance with section 7.3, or modified with WAPC approval in accordance with section 7.4, the provisions of the R-Codes do not supersede any development standard provided for in that local planning policy. For those sections of Part 5 identified in clause 7.4 and modified without WAPC approval, the provisions of the R-Codes Volume 1 prevail over that local planning policy to the extent of any inconsistency. <p>7.3 Sections that may be amended or replaced by local planning policies and local development plans</p>		<p>Clarifies ability of instruments adopted under local planning frameworks to amend DTC provisions.</p> <p>Clarifies status of existing planning instruments adopted prior to gazettal of R-Codes, that they can continue to operate.</p> <p>Provides ability for local planning instruments to apply R-MD standards to single house development in Urban Development zoned areas.</p> <p>Reflects the position that local development plans must still be consistent with the R-Codes.</p>																												

Where consistent with the Design Element Objectives, a decision-maker may prepare and adopt local planning policies or local development plans that amend or replace the deemed-to-comply provisions of the following sections of Part 5 of the R-Codes Volume 1:

Context

- 5.1.1 street setbacks
- 5.1.3 C3.2 – 3.3 lot boundary setbacks
- 5.1.6 building height

Streetscape

- 5.2.1 streetscape setback of garages and carports
- 5.2.2 garage width
- 5.2.3 street surveillance
- 5.2.4 street walls and fences
- 5.2.5 sight lines
- 5.2.6 appearance of retained dwelling

Site planning and design

- 5.3.7 retaining walls and site works

Building design

- 5.4.4 external fixtures

Special purpose dwellings

- 5.5.2 C2.1 ii) aged and dependent persons' dwelling(s)

7.4 Sections that may be amended or replaced by local planning policies and local development plans with WAPC approval

A local government, with the approval of WAPC, may prepare and adopt local planning policies and local development plans that amend or replace any of the deemed-to-comply provisions of the following sections of Part 5 of the R-Codes Volume 1:

Context

- 5.1.1 site area
- 5.1.3 C3.1, C3.4 C3.5 lot boundary setbacks
- 5.1.4 open space
- 5.1.5 communal open space

Site planning and design

- 5.3.1 outdoor living areas
- 5.3.2 landscaping
- 5.3.3 parking
- 5.3.4 design of parking spaces
- 5.3.5 vehicular access
- 5.3.6 pedestrian access
- 5.3.9 stormwater management

Building design

- 5.4.1 visual privacy
- 5.4.2 solar access for adjoining lots
- 5.4.3 outbuildings

Special purpose dwellings

- 5.5.1 ancillary dwellings
- 5.5.2 (except C2.1 ii) aged and dependent persons' dwelling(s)
- 5.5.3 single bedroom dwellings

where it can be demonstrated to the satisfaction of the **WAPC** that the proposed amendment:

- a) is warranted due to a specific need identified by the decision-maker related to that particular locality or region;
- b) is consistent with the design element objectives and **design principles** of the R-Codes Volume 1; and

		<p>c) can be properly implemented and audited by the decision-maker as part of the ongoing building approval process.</p> <p>7.5 Amending local planning policies to achieve consistency with R-Codes Volume 1 An adopted local planning policy that requires amending to achieve consistency with the R-Codes Volume 1, may be adopted by the local government as a minor amendment without the requirement for advertising.</p> <p><i>Note: Schedule 2, Part 2, Clauses 4(1) of the Planning and Development (Local Planning Schemes) Regulations 2015 provides for local planning policies to proceed without advertising.</i></p> <p>7.6 Scope of structure plans and activity centre plans to amend R-Codes Volume 1</p> <p>A structure plan or activity centre plan may amend or replace a deemed-to-comply provision of Part 5 of the R-Codes Volume 1 where it can be demonstrated to the satisfaction of the WAPC that the proposed variation:</p> <p>a) is consistent with the relevant objectives and design principles of the R-Codes;</p> <p>b) is required to achieve an improved and desired design outcome that is specific to the context, opportunities and constraints of the site;</p> <p>c) can be properly implemented and audited by the decision-maker as part of the ongoing residential building approval process.</p> <p>7.7 Ability of existing structure plans, activity centre plans and local development plans to amend the R-codes A structure plan, activity centre plan or local development plan which came into effect prior to the gazettal of the R-Codes and that amends or replaces a deemed-to-comply provision of the R-Codes, shall continue to have effect and prevail over the R-Codes until the expiration of the approval period for that structure plan, activity centre plan or local development plan.</p> <p>7.8 Application of R-MD Codes</p> <p>A local planning policy, structure plan, activity centre plan or local development plan may apply the R-MD standards of the R-Codes Volume 1 to single house development on lots that are zoned in a scheme Urban Development (or equivalent).</p> <p><i>Note: R-MD codes relate to clauses 5.1.2, 5.1.3 and Table 1 of Part 5, R-Codes, Volume 1.</i></p>	
45.	All	All	<p>Consequential modifications to provisions, numbers, figures, tables, and references as required throughout State Planning Policy 7.3 Volume 1 and associated explanatory material.</p> <p>Edits required to ensure links between provisions and figures are maintained and document updated as appropriate where provisions have been added or removed.</p>

DEFINITION CHANGES			
No.	Current definition	Proposed Modification	Rationale
46.	Activity centre plan or activity centre structure plan As defined under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and are prepared in accordance with <i>State Planning Policy 4.2</i> .	Activity centre plan or activity centre structure plan As defined under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> and are prepared in accordance with <i>State Planning Policy 4.2</i> .	
47.	Height, wall This is the distance between the point where the base of the wall meets the natural ground level at the boundary immediately adjacent to the wall to the roof or parapet at any point in accordance with Figure series 3 and 5.	Height, wall This is the distance between the point where the base of the wall meets the natural ground level at the boundary immediately adjacent to the wall to the underside of the eave, top of a parapet, or roof (where there is no eave or parapet) or at any point in accordance with Figure series 3 and 5.	This addresses the new method of calculations under figure series 3 and 5.
48.	Pergola An open-framed structure covered in water permeable material which may or may not be attached to a dwelling .	Pergola An open-framed structure covered in water permeable material, or operable louvred roofing , which may or may not be attached to a dwelling .	Reflects previous State Administrative Tribunal decision in relation to unfixed louvred roofing.
49.	Street setback area The area between the street alignment and the street setback line as set out in Tables 1 and 4 or as established in a particular case in accordance with the provisions of design element 5.2.	Street setback area The area between the street alignment and the street setback line as set out in Tables 1. and 4 or as established in a particular case in accordance with the provisions of design element 5.2.	Addresses administrative error.
50.	Setback The horizontal distance between a wall at any point and an adjacent lot boundary , measured at right angles (90 degrees) to the boundary.	Setback The horizontal distance between a wall building at any point and an adjacent lot boundary , measured at right angles (90 degrees) to the boundary.	This allows setbacks to be calculated to buildings such as carports, as the definition of wall is too restrictive.

DEFINITION CHANGES			
No.	Current definition	Proposed Modification	Rationale
51.	New definition	Primary living space The area within a dwelling that is the focus of life and activity and usually the largest room. This area is connected with the outdoor living area or balcony, and includes the following room types: living room, lounge room, games room, family room, or an integrated living area that has one of these room types together with a kitchen or dining area.	Introduction of primary living space ensures that OLA is provided from spaces that are 'connected' and frequently used, rather than rooms such as sewing rooms or studies.
52.	New definition	R-MD Codes Are medium density residential development standards that may be utilised in the urban development zone (or equivalent). R-MD codes may be implemented through a scheme amendment, local planning policy, structure plan, activity centre plan, or local development plan by reference, or delineation on a plan within the above mechanisms.	Reflects the formal inclusion of the R-MD codes within the R-Codes and intended revocation of <i>Planning Bulletin 112/2016 – Medium density single house development standards – Development Zones</i> .
53.	Open Space Generally that area of a lot not occupied by any building and includes: open areas of accessible and useable flat roofs and outdoor living areas above natural ground level; areas beneath eaves; verandahs , patios or other such roofed structures not more than 0.5m above natural ground level, unenclosed on at least two sides, <i>and</i> covering no more than 10 per cent of the site area or 50m ² whichever is the lesser; unroofed open structures such as pergolas; uncovered driveways (including access aisles in car parking areas) and uncovered car parking spaces; but excludes: non-accessible roofs, verandahs, balconies and outdoor living areas over 0.5m above natural ground level; and/or covered car parking spaces and covered walkways, areas for rubbish disposal, stores, outbuildings or plant rooms.	Open Space Generally that area of a lot not occupied by any building and includes: open areas of accessible and useable flat roofs and outdoor living areas above natural ground level; areas beneath eaves; verandahs , patios or other such roofed structures not more than 0.5m above natural ground level, unenclosed on at least two sides, <i>and</i> covering no more than 10 per cent of the site area or 50m ² whichever is the lesser; unroofed open structures such as pergolas; uncovered driveways (including access aisles in car parking areas) and uncovered car parking spaces; but excludes: non-accessible roofs, verandahs, balconies and outdoor living areas over 0.5m 1m above natural ground level; and/or covered car parking spaces and covered walkways, areas for rubbish disposal, stores, outbuildings or plant rooms.	Amended to acknowledge that areas of fill up to 1.0m above natural ground level can still be designed and used as functional open space whilst discouraging excessive fill.
54.	New definition	Local Planning Framework Comprises all strategic, statutory and policy planning instruments which collectively outline the planning for an area and development requirements of the decision-maker for sites, and generally includes a local planning scheme, local planning strategy, local planning policy, structure plan, activity centre plan, and local development plan.	

FIGURE CHANGES

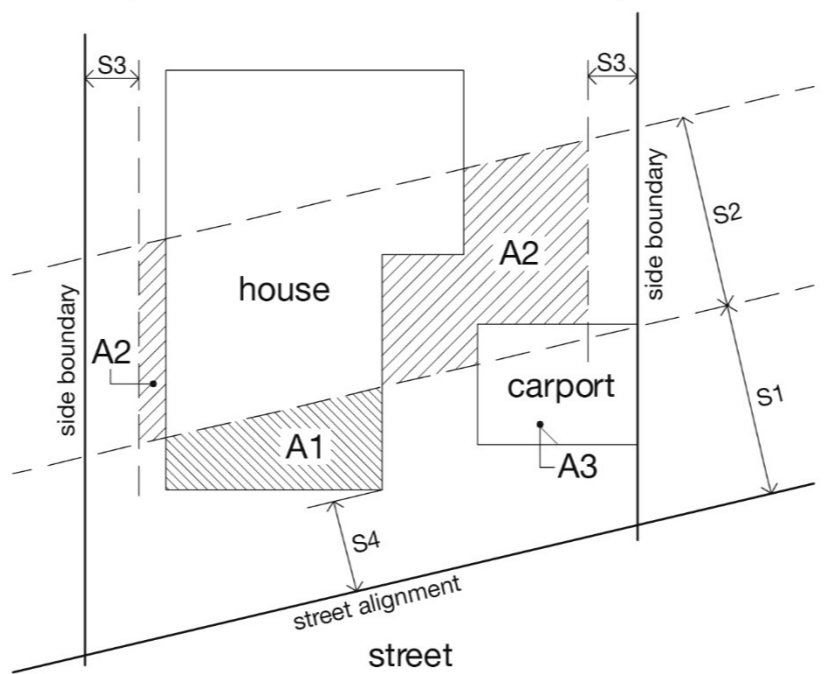
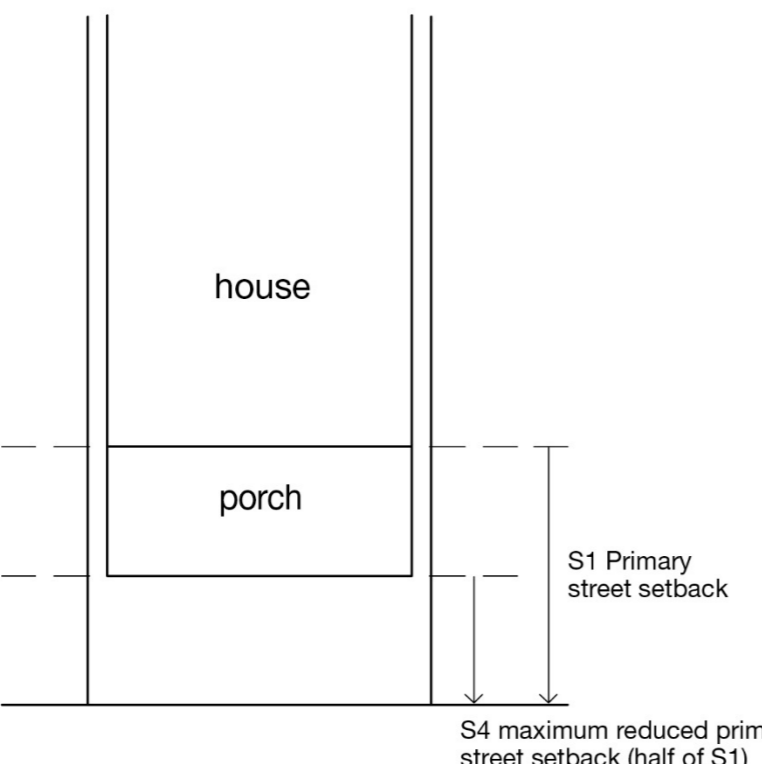
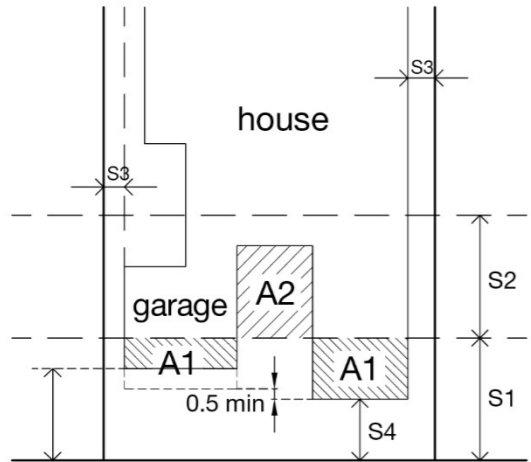
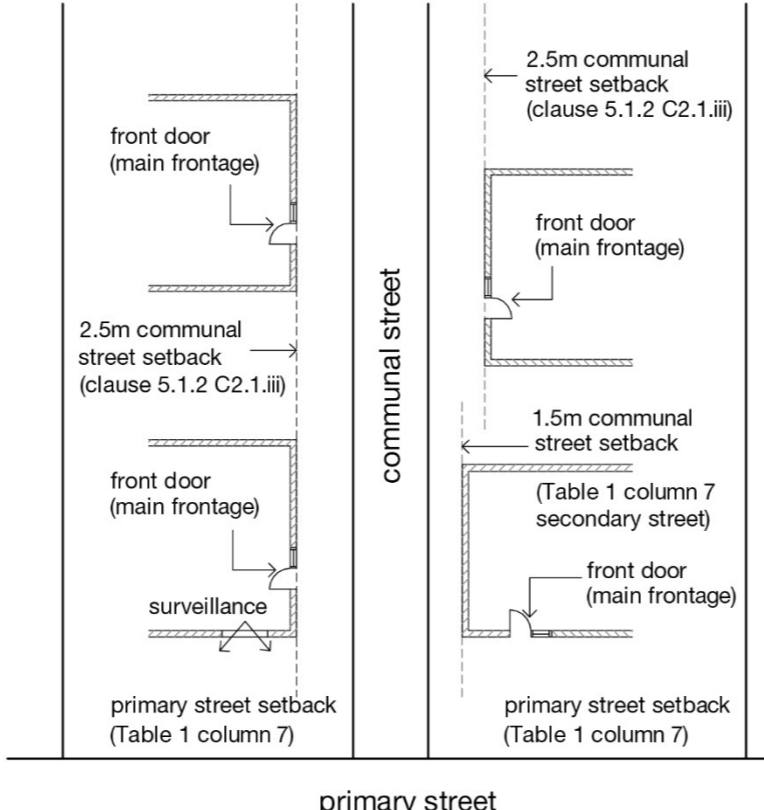
No	Current FIGURE	Proposed Modification	Rationale
55.	Figure 2a	<p>Figures</p> <p>S1 Primary street setback distance (Table 1)</p> <p>S2 Distance behind the primary street setback, equal to S1</p> <p>S3 Side boundary setback (Table 2)</p> <p>S4 Maximum reduced primary street setback (half of S1)</p> <p>A1 Area of building forward of primary street setback</p> <p>A2 Compensating open area behind primary street setback</p> <p>A3 The carport in S1 does not need to be compensated for in S2. The portion of the carport within S2 does not constitute open space and cannot contribute A2</p> <p align="center">Figure 2a – Measuring primary street setbacks (clause 5.1.2 C2.1 i and ii and 5.2.1 C1.2)</p> 	This figure reflects the updates to tables, setbacks and removal of carports from averaging calculations.
56.	Figure 2b	<p align="center">Figure 2b – Measuring minor projections into primary street setback (clause 5.1.2 C2.4)</p>  <p align="center">S1 Primary street setback</p> <p align="center">S4 maximum reduced primary street setback (half of S1)</p> <p align="center">Note: a porch, balcony, verandah or equivalent is not subject to the compensating area requirement stated in 5.1.2 C2.1 ii</p>	This figure replaces existing Figure 2b and clarifies the porch setback calculation due to the new provisions for balconies, verandahs porches and similar encroachments under 5.1.2.

FIGURE CHANGES

No	Current FIGURE	Proposed Modification	Rationale
57.	Figure 2c and 2d	<div style="display: flex; justify-content: space-around;"> <div style="width: 45%;"> <p>Figure 2c – Measuring street setback for garages and carports (clause 5.1.2 and 5.2.1)</p>  <p>Garage setback may be reduced in accordance with 5.2.1 C1 (i and ii)</p> <p>A1 Area of building forward of primary street setback</p> <p>A2 Compensating open area behind primary street setback</p> <p>S1 Primary street setback distance (Table 1)</p> <p>S2 Distance behind the primary street setback, equal to S1</p> <p>S3 Side boundary setback (Table 2)</p> <p>S4 Maximum reduced primary street setback (half of S1)</p> </div> <div style="width: 45%;"> <p>Figure 2d – Measuring communal street setbacks (clause 5.1.2 C2.1iii)</p>  <p align="center">primary street</p> </div> </div>	Updates clarify the new setback provisions for garages under clause 5.2.1, minor projections under 5.1.2 as well as other supplemental amendments.

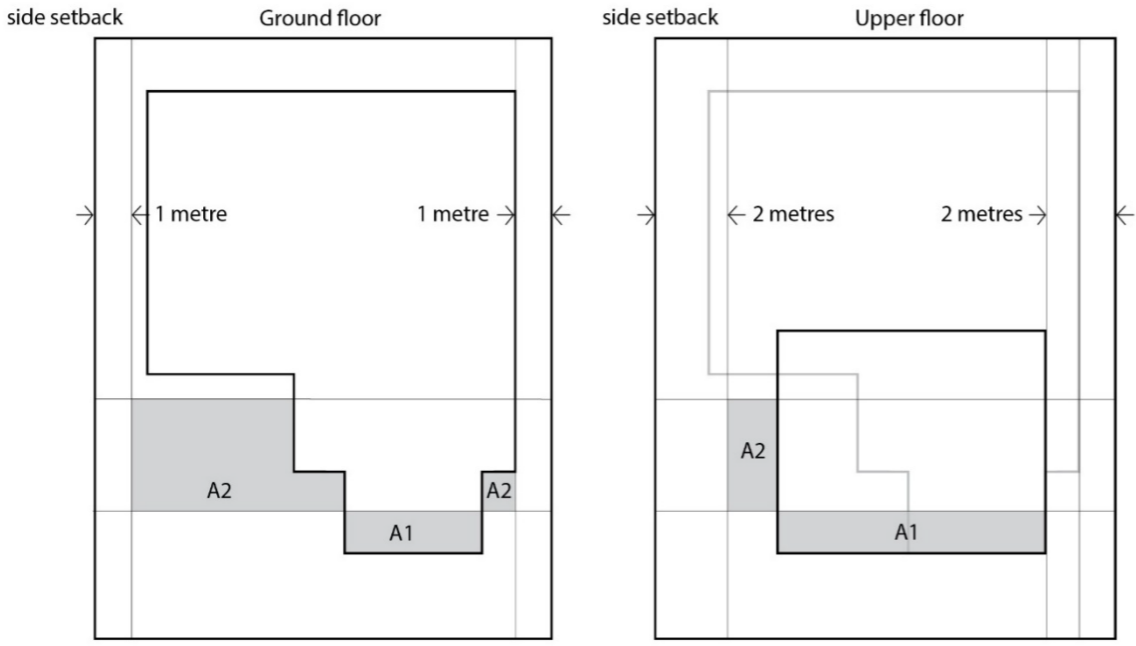
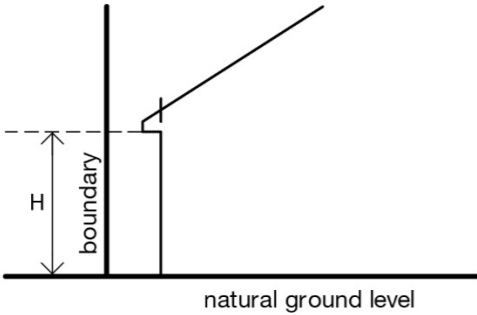
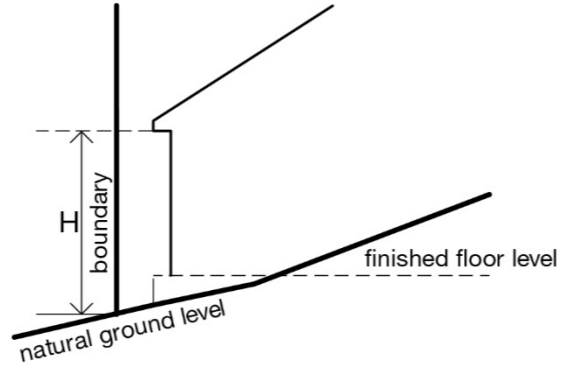
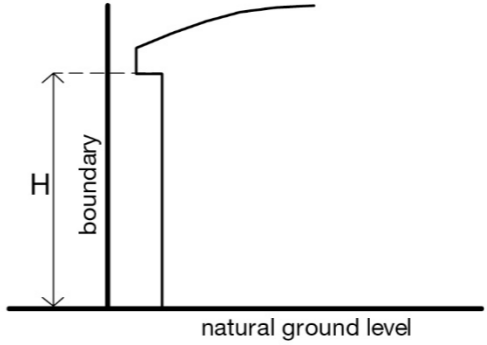
58.	New figure /renumbered	<p>Figure 2e – Measuring upper floor primary street setbacks (clause 5.1.2 C2.1 ii)</p>  <p>A1 = Building footprint forward of the street setback line A2 = Area behind the street setback line occupied by open space</p> <p>A1 = Building footprint forward of the street setback line A2 = Area behind the street setback line not occupied by the upper floor building footprint</p>	Update to clarify how upper floor averaging is to occur for consistency.
59.	Figure 3a-3c	<p>Figure 3a – Cross section, flat site</p>  <p>Figure 3b – Cross section, sloping site</p>  <p>Figure 3c – Cross section, flat site</p>  <p>Notes</p> <p>H = The height of the wall for the measurement of setbacks is measured from the natural ground level at the lot boundary adjacent to the wall to the highest point of the building vertically above that point where the wall touches the underside of the eave/gutter (Figure 3a-3h).</p> <p>Where the lot boundary adjacent to the wall is lower than the natural ground level at the base of the wall, the greater height is used (Figure 3b, 3d, and 3f).</p> <p>Where the lot boundary adjacent to the wall is higher than the natural ground level at the base of the wall, the lesser height is used (Figure 3e).</p>	Update to align with wall height calculations to the underside of the eaves.
60.	Figure 3d-3h		Update to align the wall height calculations to the underside of the eave and

Figure 3d – Cross section, sloped site

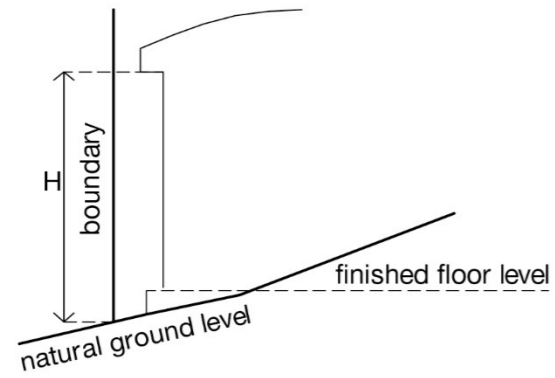


Figure 3e – Cross section, sloped site

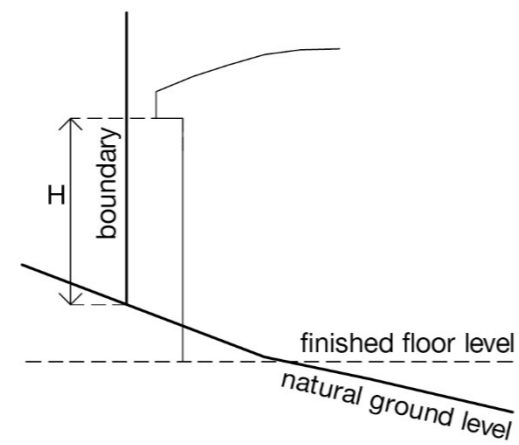


Figure 3f – Cross section, alternate levels with existing retaining

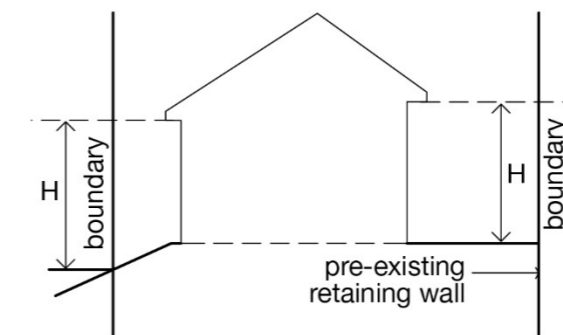
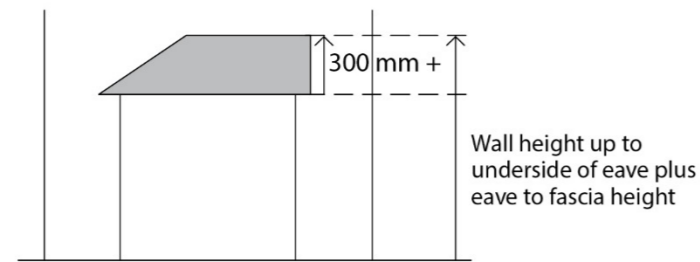
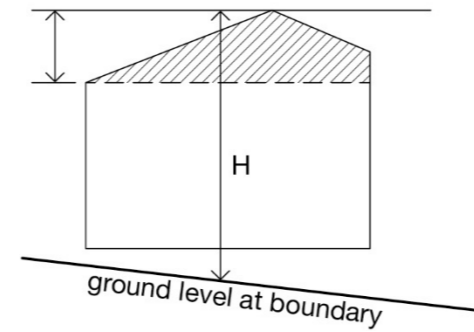


Figure 3g – Cross section, eaves and fascia greater than 300mm



Note: Where eaves of fascias exceed 300mm in height, the wall height is to include the height of the eave or fascia

Figure 3h – Cross section, skillion roof



Notes

H= The height of the **wall** for the measurement of **setbacks** is measured from the **natural ground level** at the **lot boundary** adjacent to the wall to the highest point of the **building** vertically above that point where the wall touches the underside of the eave/gutter (Figure 3a-3h).

Where the **lot boundary** adjacent to the **wall** is lower than the **natural ground level** at the base of the wall, the greater height is used (Figure 3b, 3d and 3f).

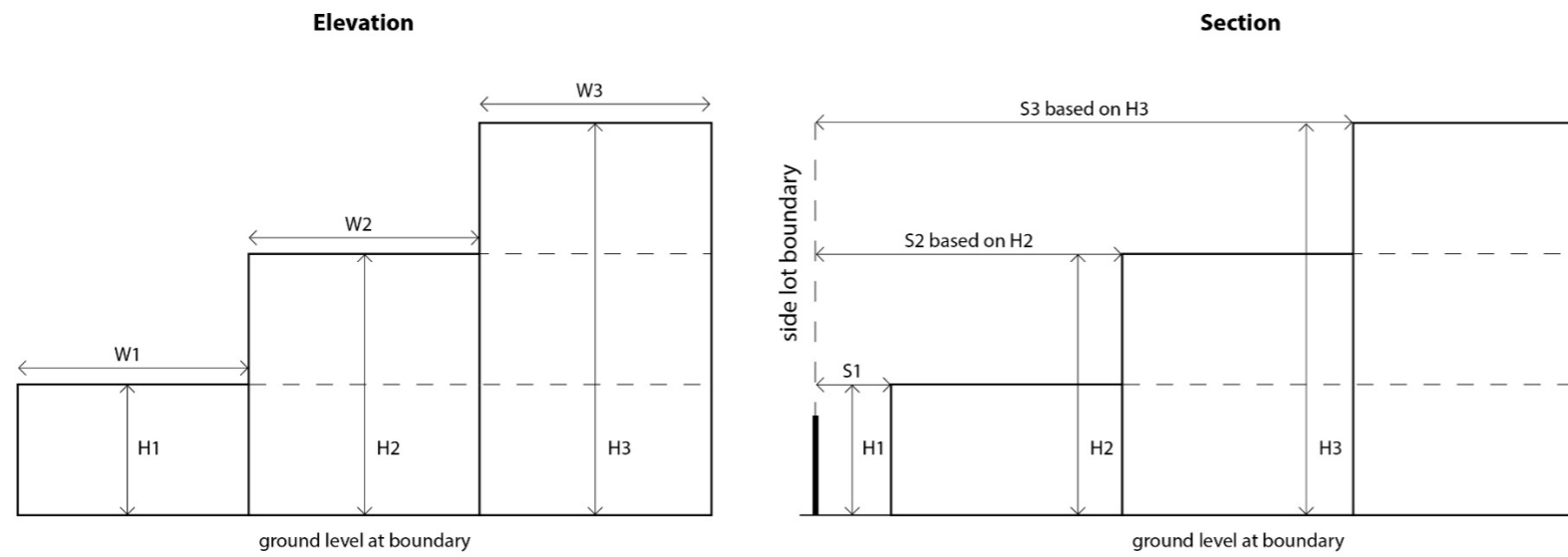
Where the **lot boundary** adjacent to the **wall** is higher than the **natural ground level** at the base of the **wall**, the lesser height is used (Figure 3e).

Where a wall has a skillion roof or gable roof above, the height of the wall is calculated to the highest point of the skillion or gable roof (Figure 3H).

accounts for eaves and fascias that are of an abnormal size.

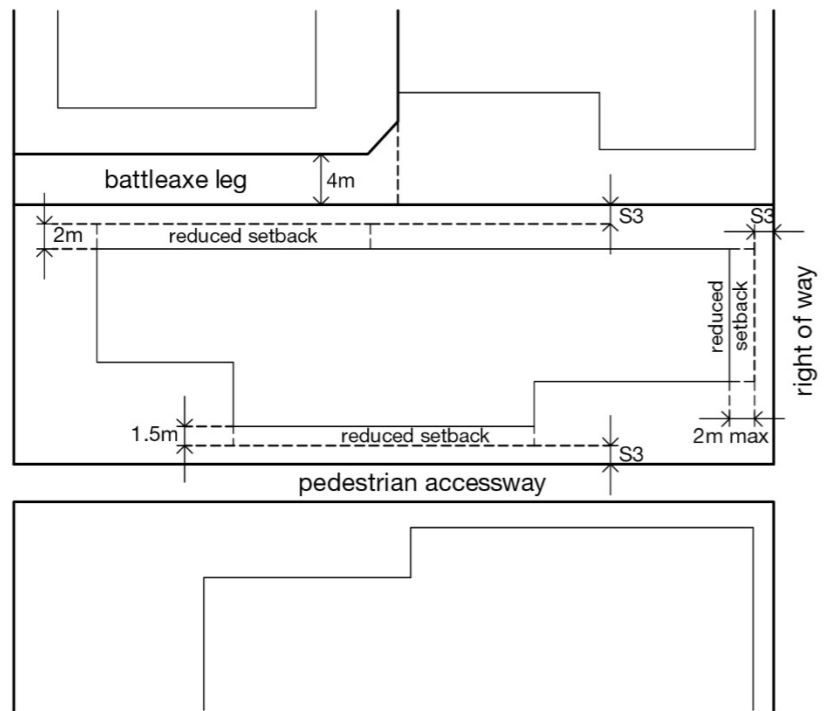
61. Figure 4a & 4B

Figure 4a – lot boundary setback calculations under Table 2



Note
 Walls to be setback based on the maximum height of that portion of wall
 W1 is to be setback at S1 based on H1
 W2 is to be setback at S2 based on H2

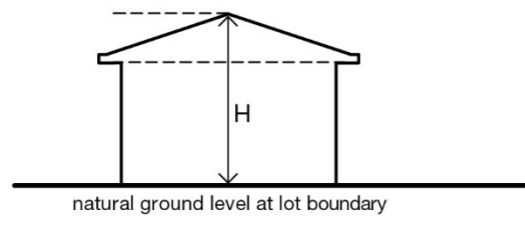
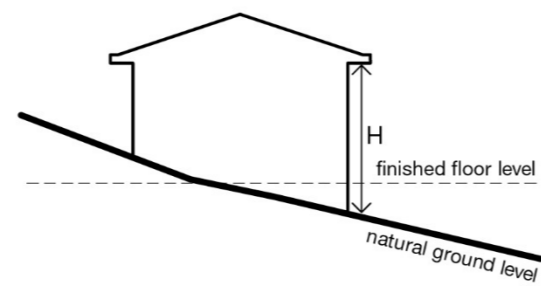
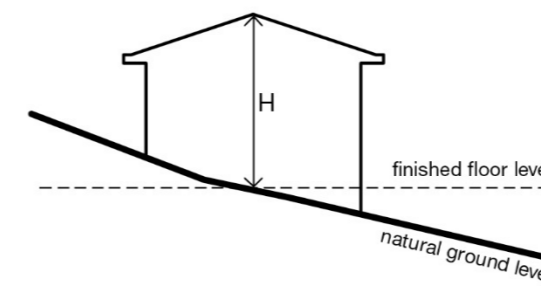
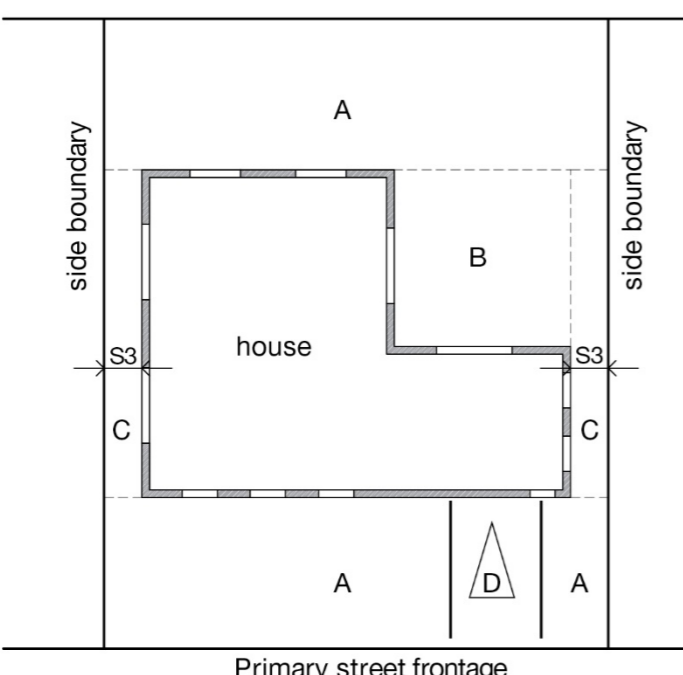
Figure 4b – Reduced boundary setbacks (clause 5.1.3 C3.1 i and vi)

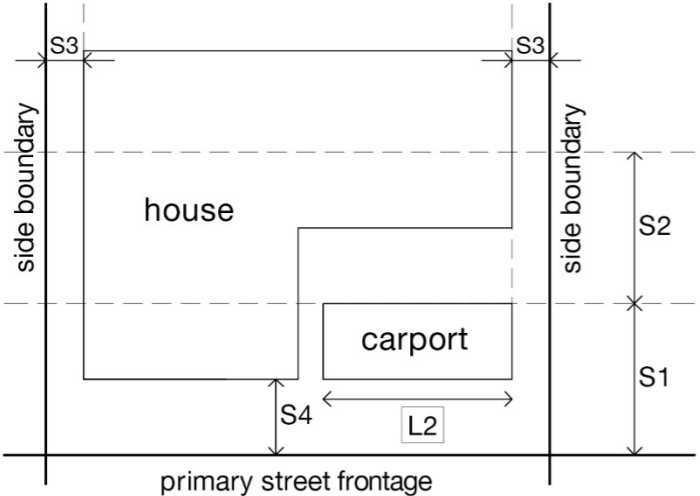
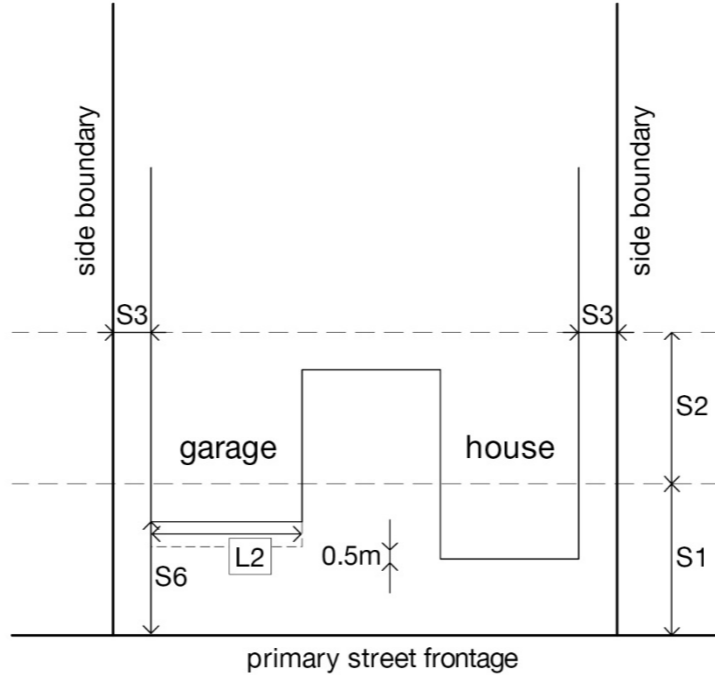
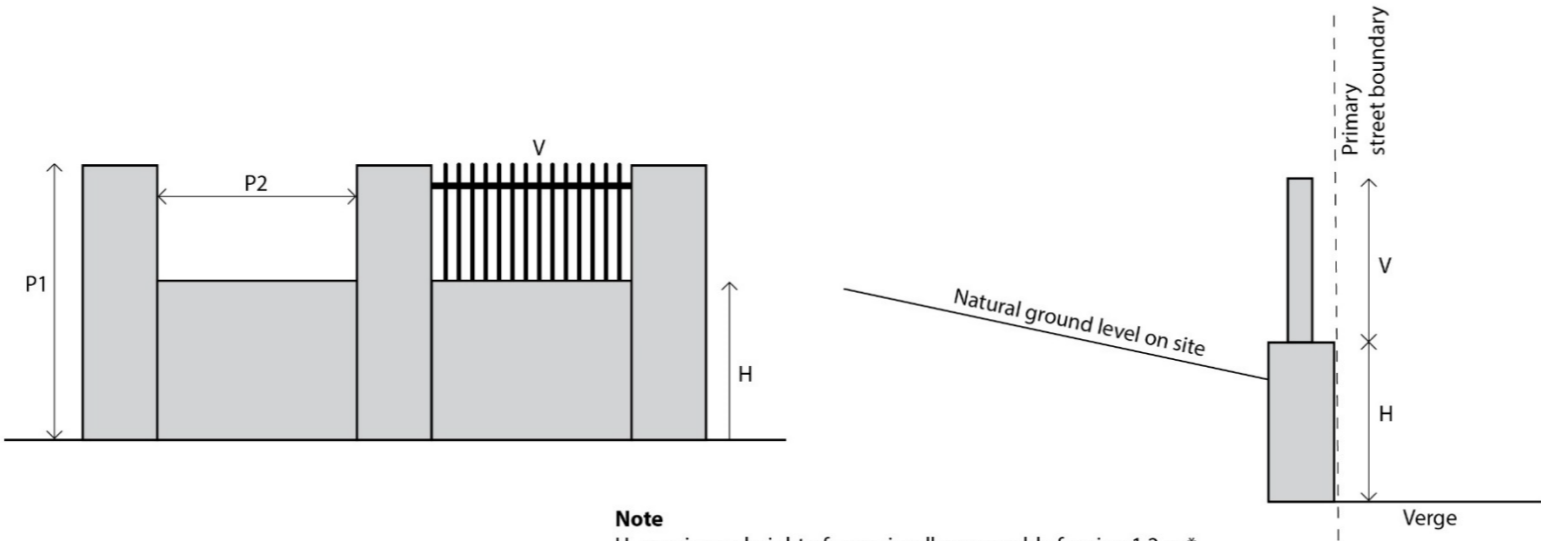


Notes
 S3 Side boundary setback (Table 2).
 Setbacks can be reduced by half the width of adjoining **battlexe lot** legs, pedestrian access ways or **rights-of-way** to a maximum of 2m.

New figure 4a the new Table 2 lot boundary setback calculations simplistically and account for consequential changes to provisions and tables.

The remainder of Figure 4 are no longer required.

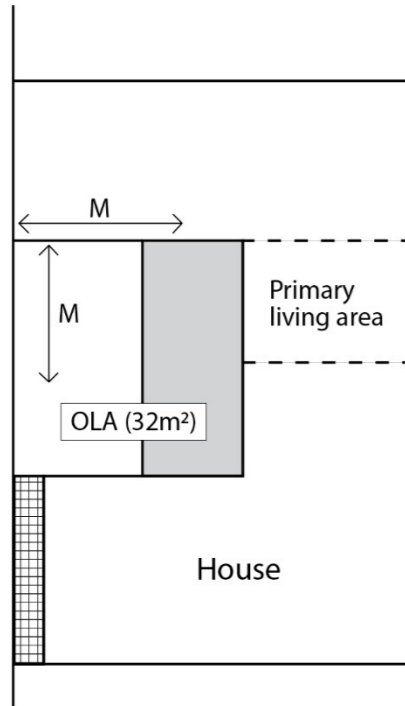
62.	Figure 5	<p>Figure 5a – Elevation – flat site</p>  <p>Figure 5b – Elevation – sloped site</p>  <p>Figure 5c – Elevation – sloped site</p>  <p>Notes The height of a lot boundary wall shall be measured to the point immediately above the natural ground level below.</p> <p>5a Where the boundary wall is not consistent in height for its length, or comprises a pitch, the height shall be measured between the lowest point immediately above the natural ground level below and the highest point immediately above the natural ground level below.</p> <p>5b Where the boundary is sloped the height shall be the height of the wall at its highest point above the natural ground level (H).</p> <p>5c Where the boundary is sloped and the boundary wall is not consistent in height along its length, the height shall be the height of the wall at its highest point above the natural ground level directly below (H).</p>	Updated to reflect the new boundary wall height calculations due to the removal of averaging calculations.
63.	Figure 6a	<p>Figure 6a – Measuring open space (clause 5.1.4 C4)</p>  <p>Notes S3 Side boundary setback (Table 2) A Uncovered open space B Unenclosed, covered outdoor living area (to a maximum 10 per cent site area or 50m², whichever is lesser) C Side setback area D Uncovered driveway or uncovered car parking spaces Open space = A + B + C + D</p>	Updated to reflect consequential change.

<p>64.</p>	<p>Figure 8 series</p>	<p>Figure 8a – Carport setbacks (clause 5.2.1 C1.2)</p>  <p>Figure 8b – Garage setbacks (clause 5.2.1 C1.1)</p>  <p>Notes</p> <ul style="list-style-type: none"> S1 Primary street setback distance (Table 1) S2 Distance behind the primary street setback, equal to S1 S3 Side boundary setback (Table 2) S4 Maximum reduced setback (half S1) S6 Minimum as per clause 5.2.1 C1.1 L2 Maximum 50 per cent of frontage 	<p>Updated to reflect consequential change.</p>
<p>65.</p>	<p>New figure Xa</p>	<p>Figure Xa – measuring visually permeable fences above 1.2m (clause 5.2.4 C4.1 and 4.2)</p>  <p>Note</p> <ul style="list-style-type: none"> H maximum height of non-visually permeable fencing 1.2 m * P1 pillars may be to 1.8m in height* P2 pillar separation of a least 1.5m V area above 1.2m to be visually permeable* <p>* measured from natural ground level on the primary street side of the fence</p>	<p>Updated to clarify front fence visual permeability calculations for 5.2.4 where fencing is proposed above 1.2m in height.</p> <p>Also clarifies that the height of the front fence is measured from the ground level at the primary street boundary</p>

66.


New figure Xc


Figure Xc – Dimensions and calculations for outdoor living areas (clause 5.3.1 C1.1)



Notes

M is the minimum dimension (4m) for a space to contribute to outdoor living area.

 Maximum 50% of OLA may be covered area under roof space or eaves.

 Areas with dimensions less than 4m and not consolidated with OLA are not to contribute to required OLA.

To clarify the calculation methods and dimensions for outdoor living area.

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – JULY 2020	11
7.4.3	2020/2021 BUDGET ADOPTION	40
7.4.4	WAIVER OF 2020/2021 RATES	42

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2020
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Leanne Rowe/Grant Middleton
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 21st August 2020, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 21931 to 21952 inclusive totalling \$44,164.43, Municipal EFT payments numbered EFT20967 to EFT21078 inclusive totalling \$571,469.31, Trust Fund Cheques 2525 to 2540, totalling \$5,744.12, Direct Debit payments numbered GJ0101 to GJ0106 inclusive totalling \$237,680.95 be passed for payment and the items therein be declared authorised expenditure.

MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
21931	29-06-2020	COMMISSIONER OF POLICE	RENEW CORPORATE FIREARMS LICENCE 09990138	131.00
21932	06-07-2020	TELSTRA	TELEPHONE CHARGES	778.15
21933	06-07-2020	SYNERGY	ELECTRICITY CHARGES	1795.92
21934	09-07-2020	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	13646.16
21935	09-07-2020	DEPARTMENT OF COMMUNITIES	NCCA ANNUAL FEE 20/21	209.00
21936	09-07-2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	1554.54
21937	27-07-2020	PIONEER LODGE NORTHAMPTON INC	DONATION HELEN O'MEAGHER	200.00
21938	16-07-2020	TIM HAY	COUNCIL FEES JUNE 2020	1617.33
21939	16-07-2020	CRAIG SIMKIN	COUNCIL FEES JUNE 2020	3394.06
21940	16-07-2020	PETER STEWART	COUNCIL FEES JUNE 2020	1600.00
21941	16-07-2020	E E SUDLOW	COUNCIL FEES JUNE 2020	1797.03
21942	16-07-2020	LEANNE ROWE	30 YRS SERVICE	1000.00
21943	27-07-2020	WORKSAFE WESTERN AUSTRALIA	REG KALB DEPOT PRESSURE VESSEL	113.40
21944	27-07-2020	WORKSAFE WESTERN AUSTRALIA	REG NTON DEPOT PRESSURE VESSEL	113.40
21945	27-07-2020	ALINTA ENERGY	GAS	128.15
21946	27-07-2020	AUSTRALIA POST	POSTAGE	383.65
21947	27-07-2020	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	1002.62
21948	27-07-2020	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	475.35
21949	27-07-2020	KALBARRI GAS	ANNUAL CONTAINER SERVICE	102.00
21950	27-07-2020	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	903.22
21951	27-07-2020	SYNERGY	STREET LIGHTS	13062.85
21952	29-07-2020	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	156.60
				\$44,164.43

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT20967	09-07-2020	ALLSAGE PTY LTD	VALUATION EXPENSES	1189.75
EFT20968	09-07-2020	ABROLHOS ELECTRICS	NCC, RES'S, KAL FSHORE ELECT REPAIRS	6070.68
EFT20969	09-07-2020	AFGRI GERALDTON	PARTS	119.14
EFT20970	09-07-2020	ALAN CRAGAN EXCAVATOR AND BOBCAT HIRE	HKS/NTON CEM BOBCAT/EXCAVATOR HIRE	711.48
EFT20971	09-07-2020	KALBARRI IGA	GOODS	112.40
EFT20972	09-07-2020	AXIS AUTOS	PT GREG FIRE TRUCK SERVICE	1385.65
EFT20973	09-07-2020	BELL'S BUILDING & RENOVATIONS	KALBARRI GLASS ST DUAL USE PATH	11286.00
EFT20974	09-07-2020	BRUCE ROCK ENGINEERING	PLANT REPAIRS/MTCE	2082.03
EFT20975	09-07-2020	BUNNINGS (GERALDTON WAREHOUSE)	LUCKY BAY DECKING BOARD	155.73
EFT20976	09-07-2020	CAT WEST PTY LTD	RSL/ERWOOD ASPHALT	21813.88
EFT20977	09-07-2020	COASTAL ELECTRICAL & SOLAR	KALB FSHORE PUMP POWER BOARD	283.26
EFT20978	09-07-2020	CONPLANT	PLANT ENGINE MOUNT BRACKET	186.42
EFT20979	09-07-2020	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	643.81
EFT20980	09-07-2020	TOLL TRANSPORT PTY LTD	FREIGHT	239.58
EFT20981	09-07-2020	FORPARK AUSTRALIA	HORROCKS PLAYGROUND EQUIPMENT	109.34
EFT20982	09-07-2020	GERALDTON LOCK & KEY SPECIALISTS	LOCKS	275.00
EFT20983	09-07-2020	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM	788.56
EFT20984	09-07-2020	GHS SOLUTIONS	HKS JETTY REPLACE SOLAR LIGHT	7262.38
EFT20985	09-07-2020	GREAT SOUTHERN FUEL SUPPLY	DEPOTS FUEL PURCHASE, FUEL CARD	27107.51
EFT20986	09-07-2020	PETER GROOM SETTLEMENTS	SETTLEMENT LOTS MITCHELL ST HKS	1792.70
EFT20987	09-07-2020	HASLEBYS HARDWARE SUPPLIES	PLANT, MULCH, FERTILISER	1057.35
EFT20988	09-07-2020	HANSON PLUMBING & GAS	7 BATEMAN SERVICE/REPLACE TAPS	1176.67
EFT20989	09-07-2020	KALBARRI EXPRESS FREIGHT	FREIGHT	88.33
EFT20990	09-07-2020	KALBARRI BP ROADHOUSE & HARDWARE	HARDWARE	211.14
EFT20991	09-07-2020	KINGS BODYWORKS	INSURANCE EXCESS'	600.00

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EFT #	Date	Name	Description	Amount
EFT20992	09-07-2020	KALBARRI PEST CONTROL (BC DIGGINS & KP LAW)	VISUAL TERMITE/URBAN PEST CONTROL	1350.00
EFT20993	09-07-2020	JAMES DONALD MCATEE	NTON RSL STEPS DRAWINGS	250.00
EFT20994	09-07-2020	SHIRE OF MINGENEW	VELPIC ONLINE TRAINING PLATFORM	4.40
EFT20995	09-07-2020	NORTHAMPTON IGA	GOODS/REFRESH	269.37
EFT20996	09-07-2020	NORTHERN COUNTRY ZONE - WALGA	ANNUAL SUBS 20/21	1000.00
EFT20997	09-07-2020	NORTHAMPTON NEWSAGENCY	STATIONERY,NEWSPAPERS	353.70
EFT20998	09-07-2020	NORTHAMPTON AUTO ELECTRICS	PLANT ELECTRICAL	682.00
EFT20999	09-07-2020	NORTHAMPTON COMMUNITY NEWS	NCCA ADVERTISING	50.00
EFT21000	09-07-2020	NOVUS WINDSCREENS GERALDTON	EHO VEH REPLACE WINDSCREEN	950.60
EFT21001	09-07-2020	PEST-A-KILL WA	FIFTEENTH YR EXTERRA	1205.80
EFT21002	09-07-2020	PORT GREGORY CARAVAN PARK	PT GREG FIRE TRUCK FUEL	76.00
EFT21003	09-07-2020	RAMM SOFTWARE PTY LTD	RAMM ANNUAL SUPP/MTCE 20/21	7981.00
EFT21004	09-07-2020	HOLCIM AUSTRALIA PTY LTD	KALBARRI GLASS ST CULVERT	4084.30
EFT21005	09-07-2020	SPALDING ELECTRICAL SERVICES	NTON HOIST/HKS BBQ REPAIRS	638.00
EFT21006	09-07-2020	2V NET IT SOLUTIONS	COMPTER MTCE -JULY MTCE	574.00
EFT21007	09-07-2020	LANDGATE	VALUATION EXPENSES	209.60
EFT21008	09-07-2020	IT VISION	SYNERGYSOFT ANNUAL LICENCE 20/21	34042.80
EFT21009	09-07-2020	WEIRDO'S CARPENTRY & MAINTENANCE	KALBARRI BLUEHOLES POLE FENCE	3600.00
EFT21010	09-07-2020	WESTRAC EQUIPMENT PTY LTD	PARTS	292.43
EFT21011	09-07-2020	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	1663.44
EFT21012	09-07-2020	NORTHAMPTON TYRES	11 TYRES, PUNCTURE REPAIRS	3530.00
EFT21013	09-07-2020	GLENN BANGAY	REIMB KEY BATTERIES	15.00
EFT21014	09-07-2020	OWEN SIMKIN	REIMB FUEL	21.06
EFT21015	16-07-2020	SHANE KRAKOUER	COUNCIL FEES JUNE 2020	2115.84
EFT21016	16-07-2020	DESMOND PIKE	COUNCIL FEES JUNE 2020	1500.00
EFT21017	16-07-2020	SANDRA STOCK-STANDEN	COUNCIL FEES JUNE 2020	1559.90
EFT21018	16-07-2020	STEWART SMITH	COUNCIL FEES JUNE 2020	1946.04
EFT21019	16-07-2020	ROSLYN SUCKLING	COUNCIL FEES JUNE 2020	1393.56

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EFT #	Date	Name	Description	Amount
EFT21020	21-07-2020	DEVISE URBAN PLANNING	PLANNING SERVICES	3432.00
EFT21021	23-07-2020	GLENN BANGAY	REIMB BOOTS/UNIFORMS	311.28
EFT21022	24-07-2020	PURCHER INTERNATIONAL	2020 FUSO SHOGUN FV70 TIP TRUCK/TRADE	221540.00
EFT21023	27-07-2020	ABCO PRODUCTS PTY LTD	SOAP DISPENSERS	231.06
EFT21024	27-07-2020	AUSTRALIAN COMM MEDIA AUTHORITY	RENEW RADIO LICS	1495.00
EFT21025	27-07-2020	LIBERTY NORTHAMPTON	FUEL	73.02
EFT21026	27-07-2020	BRUCE ROCK ENGINEERING	NEW FUSO TRUCK HYDRAULIC PUMP	678.80
EFT21027	27-07-2020	CHEM CENTRE EXPERT SOLUTIONS	WATER SAMPLE	220.00
EFT21028	27-07-2020	CLEANAWAY OPERATIONS PTY LTD	REFUSE COLLECT/REFUSE SITE MTCE	56042.18
EFT21029	27-07-2020	CORSIGN WA PTY LTD	SHARED PATH BI-DIRECTIONAL POSTS	1120.90
EFT21030	27-07-2020	TOLL TRANSPORT PTY LTD	FREIGHT	45.26
EFT21031	27-07-2020	CRAMER & NEILL REFRIGERATION	AIR CONDITIONING JULY MTCE	330.00
EFT21032	27-07-2020	EASTOUGH FARMING	GRAVEL	6086.85
EFT21033	27-07-2020	ECO-FLORA CRANE, TRUCK & EXCAVATOR	MURCHISON ACCESS RD MTCE GRADE	960.00
EFT21034	27-07-2020	ENGIN PTY LTD	ENGIN CHARGES	238.08
EFT21035	27-07-2020	FENN PLUMBING & GAS	PLUMBING	649.00
EFT21036	27-07-2020	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE	468.91
EFT21037	27-07-2020	FREEMANS LIQUID WASTE PTY LTD	HAMPTON GARDENS/DUMP PUMP SEPTICS	1495.00
EFT21038	27-07-2020	GERALDTON LOCK & KEY SPECIALISTS	LOCKS	275.00
EFT21039	27-07-2020	GERALDTON AUTO WHOLESALERS	VEHICLE 160,000KM SERVICE	1336.22
EFT21040	27-07-2020	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	245.63
EFT21041	27-07-2020	GHS SOLUTIONS	HAMPTON GARDEN STAIR HANDRAIL	4056.58
EFT21042	27-07-2020	GLENEVA FARMING PTY LTD	GRAVEL	2552.55
EFT21043	27-07-2020	GREAT NORTHERN RURAL SERVICES	PT GREG WATER PARTS	729.61
EFT21044	27-07-2020	DAVID GRAY & CO PTY LTD	240LT CARTS	2500.74
EFT21045	27-07-2020	HANSON PLUMBING & GAS	VARIOUS PLUMBING	2867.34
EFT21046	27-07-2020	KALBARRI SES UNIT INC.	ESL 1ST INSTALMENT	8250.00
EFT21047	27-07-2020	KALBARRI EXPRESS FREIGHT	FREIGHT	257.73

SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 AUGUST 2020

EFT #	Date	Name	Description	Amount
EFT21048	27-07-2020	KALBARRI PHARMACY	STAFF IMMUNISATION	106.50
EFT21049	27-07-2020	KALBARRI WAREHOUSE	PRUNER, SEEDS, SEASOL	321.85
EFT21050	27-07-2020	KALBARRI SIGNS (MCKENZIE)	SIGNS	319.00
EFT21051	27-07-2020	LOCAL HEALTH AUTH ANALYTICAL COMM	ABS POPULATION JULY 2019	369.26
EFT21052	27-07-2020	IT VISION USER GROUP INC	MEMBERSHIP SUBSCRIPTION 2020/21	748.00
EFT21053	27-07-2020	LG PEOPLE / CULTURE	COMMUNITY STRATEGIC PLAN	5500.00
EFT21054	27-07-2020	MARK ARMSTRONG ELECTRICAL	CHINAMANS ABULTION REPAIR STORM DAMAGE	2129.60
EFT21055	27-07-2020	LGRCEU	PAYROLL DEDUCTIONS	205.00
EFT21056	27-07-2020	M L COMMUNICATIONS	NEW TRUCK - VHF/UHF RADIO	1599.04
EFT21057	27-07-2020	MODERN TEACHING AIDS PTY LTD	NCCA CRAFT SUPPLIES	413.44
EFT21058	27-07-2020	THE WORKWEAR GROUP	UNIFORM	335.76
EFT21059	27-07-2020	FLICK ANTICIMEX PTY LTD	SANITARY SERVICES 20/21	8994.70
EFT21060	27-07-2020	NORTHAMPTON IGA	GOODS	11.23
EFT21061	27-07-2020	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION 19/20	15000.00
EFT21062	27-07-2020	NORTHAMPTON LIONS CLUB	DRUM MUSTER	840.00
EFT21063	27-07-2020	NORTHAMPTON PHARMACY	WC MEDICATION	18.95
EFT21064	27-07-2020	NORTHAMPTON FAMILY STORE	OUTSIDE STAFF UNIFORM 20/21	6305.91
EFT21065	27-07-2020	GERALDTON CLEANPAK TOTAL SOLUTIONS	CLEANING PRODUCTS	964.69
EFT21066	27-07-2020	P & G BODY BUILDERS	NEW TRUCK - TRAY MODIFICATIONS	2029.50
EFT21067	27-07-2020	MIDWEST SWEEPING CONTRACTORS	STREET SWEEPING	6077.50
EFT21068	27-07-2020	SUN CITY PRINT & DESIGN	STATIONERY	484.00
EFT21069	27-07-2020	TOTALLY WORKWEAR - GERALDTON	WORK BOOTS	366.22
EFT21070	27-07-2020	LANDGATE	VALUATION EXPENSES	261.85
EFT21071	27-07-2020	WESTRAC EQUIPMENT PTY LTD	GRADER BLADE END BITS/PARTS	1667.07
EFT21072	27-07-2020	WESTERN AUSTRALIAN TREASURY CORP	LOAN 153 / GFEE	28515.27
EFT21073	27-07-2020	WESTLINE CONTRACTING	RSL HALL CARPARK LINEMARKING	1183.60
EFT21074	27-07-2020	WOODLANDS DISTRIBUTORS & AGENCIES	DISPENSERS DOG BAGS	491.70



SHIRE OF NORTHAMPTON
FINANCE REPORT – 21 AUGUST 2020

EFT #	Date	Name	Description	Amount
EFT21075	27-07-2020	CT & L WOODCOCK & SON PTY LTD	FENCING, FERT, HARDWARE	5226.10
EFT21076	27-07-2020	WRENS PLACE	REFRESHMENTS	354.20
EFT21077	28-07-2020	DEVISE URBAN PLANNING	PLANNING SERVICES	3003.00
EFT21078	28-07-2020	ECO-FLORA CRANE, TRUCK & EXCAVATOR SERVICES	GLASS ST DUP OLD KERBING, CART DIRT	1030.00
				<u>\$571,469.31</u>

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2525	30-06-2020	GAYLENE JOHNSON	REFUND RSL BOND	230.00
2526	06-07-2020	ROS SUCKLING	REFUND NOMINATION DEPOSIT	80.00
2527	06-07-2020	SHANE KRAKOUER	REFUND NOMINATION DEPOSIT	80.00
2528	06-07-2020	DES PIKE	REFUND NOMINATION DEPOSIT	80.00
2529	06-07-2020	E SUDLOW	REFUND NOMINATION DEPOSIT	80.00
2530	06-07-2020	NORTHAMPTON HISTORICAL SOCIETY	SPECIAL SERIES PLATES 19/20	440.00
2531	06-07-2020	HORROCKS COMMUNITY CENTRE	HORROCKS MEMORIAL WALL PLAQUES 19/20	677.20
2532	07-07-2020	JESSICA JAMES	REFUND NTON COMMUNITY BUS BOND	200.00
2533	14-07-2020	BATAVIA BLAST WORKS	KAL RSL MEMORIAL INV 6047	506.00
2534	14-07-2020	WILSONS SIGN SOLUTIONS	HKS MEMORIAL WALL INV 75362	147.90
2535	15-07-2020	SHIRE OF NORTHAMPTON	BCTF COMMISSION JUNE 20	24.75
2536	15-07-2020	BUILDING & CONSTRUCTION INDUSTRY	BCTF JUNE 2020	1395.96
2537	15-07-2020	SHIRE OF NORTHAMPTON	BRB COMMISSION JUNE 2020	40.00
2538	15-07-2020	DPT OF MINES, INDUSTRY REGULATION	BRB JUNE 2020	1483.91
2539	27-07-2020	COLLEEN DRAGE	REFUND RSL HALL BOND	230.00
2540	24-07-2020	KALBARRI EXPRESS FREIGHT	KALBARRI RSL MEMORIAL INV 00028145	48.40
				\$5,744.12

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	02-07-2020	PAYROLL	ONE-OFF PAY	15316.44
	09/07/2020	PAYROLL	FN/E 08/07/2020	87394.00
	10/07/2020	SUPERCHOICE	SUPERANNUATION FN/E 08/07/2020	21519.53
	23/07/2020	PAYROLL	FN/E 22/07/2020	89820.00
	24/07/2020	SUPERCHOICE	SUPERANNUATION FN/E 22/07/2020	22194.47
	31-07-2020	NATIONAL AUSTRALIA BANK	BANK FEES	131.18
GJ0101	31-07-2020	NATIONAL AUSTRALIA BANK	MERCHANT FEES	407.54
GJ0102	31-07-2020	COMMONWEALTH BANK	BPOINT FEES	51.22
GJ0103	31-07-2020	NATIONAL AUSTRALIA BANK	BPAY	48.40
GJ0105	31-07-2020	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			REFRESHMENTS	148.50
				<u>157.50</u>
GJ0106	31-07-2020	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	85.24
			KAL CHILD CARE IINET	80.14
			2V NET COMPUTER EXPS	
			OFFICE 365	466.29
				<u>640.67</u>
				<u><u>\$237,680.95</u></u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – JULY 2020

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th August 2020
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for July 2020

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 July 2020 are detailed from page 1 to page 26 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 31 July 2020 financial position is comprised of the following:

Total operating revenue has a positive variance of \$17,717 and operating expenditure has a positive variance of \$3,571. The variances are not considered significant and it is anticipated that the revenue and expenditure will converge with budgets as the year progresses.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the draft Monthly Financial Report for the period ending 31 July 2020.

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2020**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 July 2020

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

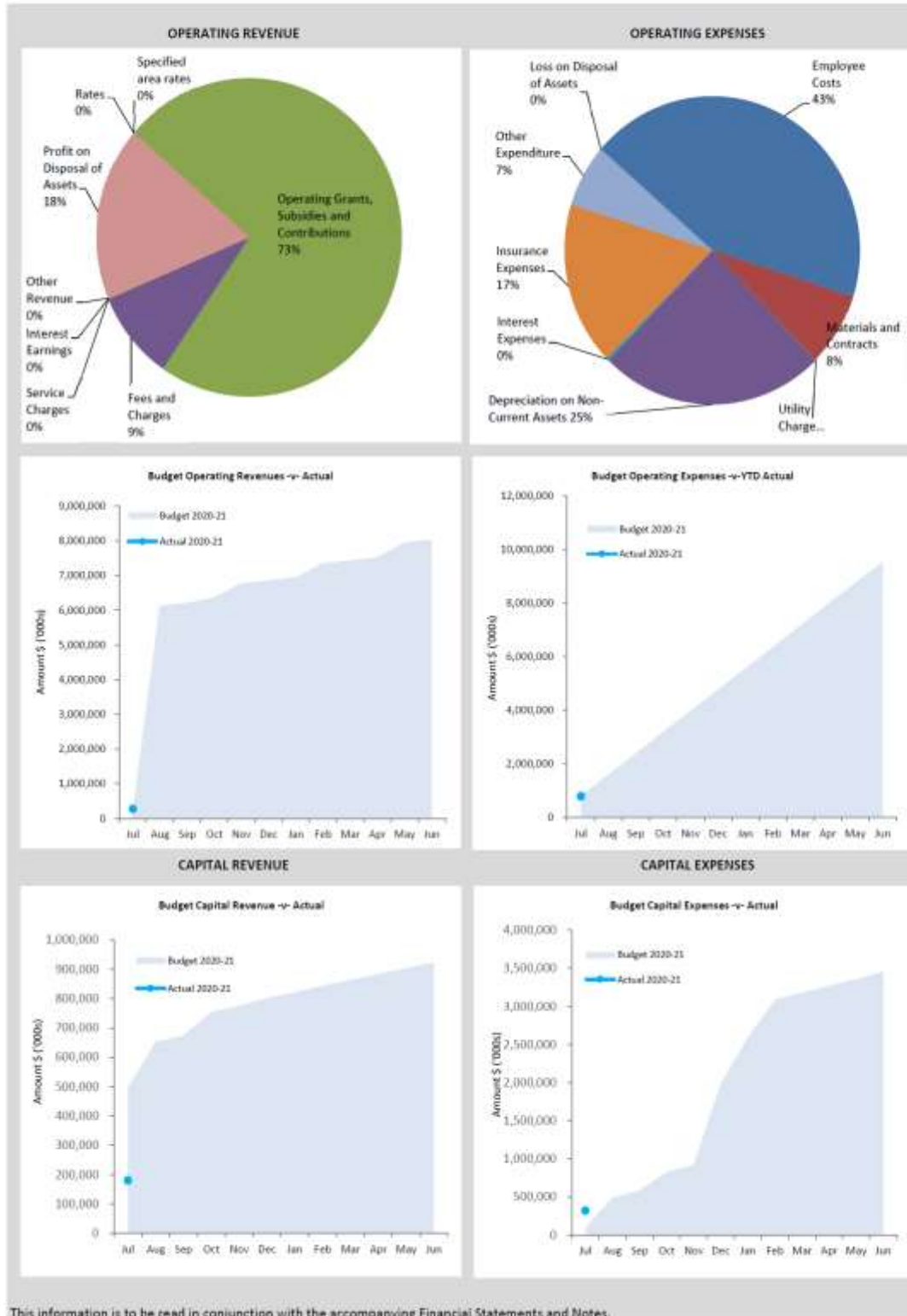
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2020

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

SHIRE OF NORTHAMPTON | 3

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2020**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
<p>GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.</p>	Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.
<p>GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.</p>	Rates, general purpose government grants and interest revenue.
<p>LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.</p>	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
<p>HEALTH To provide an operational framework for environmental and community health.</p>	Inspection of food outlets and their control, administration of health local laws and maintenance
<p>EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.</p>	Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association and Kalbarri Aged Care Housing maintenance.
<p>HOUSING To provide and maintain shire housing.</p>	Provision and maintenance of shire housing.
<p>COMMUNITY AMENITIES To provide services required by the community.</p>	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.
<p>RECREATION AND CULTURE To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.</p>	Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.
<p>TRANSPORT To provide safe, effective and efficient transport services to the community.</p>	Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
<p>ECONOMIC SERVICES To help promote the shire and its economic wellbeing.</p>	Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.
<p>OTHER PROPERTY AND SERVICES To monitor and control Shire's overhead operating accounts.</p>	Private works operation, plant repair and operation costs and engineering operation costs.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,815,811	0	0.00%	
Revenue from operating activities							
Governance		81,900	5,782	14,377	8,595	148.66%	▲
General purpose funding	6	6,082,050	6,749	258	(6,491)	(96.17%)	▼
Law, order and public safety		75,621	6,298	1,210	(5,088)	(80.79%)	▼
Health		34,612	2,883	358	(2,525)	(87.57%)	▼
Education and welfare		216,658	18,052	6,369	(11,683)	(64.72%)	▼
Housing		77,836	6,485	5,862	(623)	(9.61%)	▼
Community amenities		868,847	12,113	10,469	(1,644)	(13.57%)	▼
Recreation and culture		30,065	2,503	8,566	6,063	242.21%	▲
Transport		233,646	177,236	225,771	48,535	27.38%	▲
Economic services		184,965	10,813	3,746	(7,067)	(65.36%)	▼
Other property and services		142,293	11,855	1,500	(10,355)	(87.35%)	▼
		8,028,493	260,769	278,486	17,717		▲
Expenditure from operating activities							
Governance		(857,374)	(70,844)	(98,109)	(27,265)	(38.49%)	▼
General purpose funding		(279,797)	(23,313)	(23,160)	153	0.66%	▲
Law, order and public safety		(364,629)	(35,899)	(58,723)	(22,824)	(63.58%)	▼
Health		(225,918)	(18,818)	(16,576)	2,242	11.92%	▲
Education and welfare		(265,537)	(22,119)	(19,151)	2,968	13.42%	▲
Housing		(77,979)	(6,481)	(5,709)	772	11.92%	▲
Community amenities		(1,621,783)	(135,093)	(81,930)	53,164	39.35%	▲
Recreation and culture		(1,754,968)	(146,169)	(119,275)	26,894	18.40%	▲
Transport		(3,756,978)	(313,068)	(291,129)	21,939	7.01%	▲
Economic services		(303,696)	(25,293)	(30,401)	(5,108)	(20.20%)	▼
Other property and services		(39,293)	(3,264)	(52,629)	(49,365)	(1512.41%)	▼
		(9,547,952)	(800,361)	(796,790)	3,571		▲
Non-cash amounts excluded from operating activities	1(a)	2,190,000	2,190,000	147,628	(2,042,372)	(93.26%)	▼
Amount attributable to operating activities		670,541	1,650,408	(370,677)	(2,021,085)		▼
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	473,745	91,600	(382,145)	(60.66%)	▼
Proceeds from disposal of assets	7	206,000	17,166	89,000	71,834	418.47%	▲
Proceeds from self supporting loans	9	34,126	3,899	0	(3,899)	(100.00%)	▼
Purchase of property, plant and equipment	8	(3,263,345)	(75,784)	(299,185)	(223,401)	(294.79%)	▼
Amount attributable to investing activities		(2,340,735)	419,026	(118,585)	(537,611)		▼
Financing Activities							
Transfer from reserves	10	100,000	8,333	0	(8,333)	(100.00%)	▼
Repayment of debentures	9	(190,417)	(15,868)	(21,187)	(5,319)	(33.52%)	▼
Transfer to reserves	10	(55,200)	(4,600)	0	4,600	100.00%	▲
Amount attributable to financing activities		(145,617)	(12,135)	(21,187)	(9,052)		▼
Closing funding surplus / (deficit)	1(c)	0	3,873,110	1,305,362			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 5

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2020**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees; interest on instalments; interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significance less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,815,811	1,815,811	1,815,811	0	0.00%	
Revenue from operating activities							
Rates	6	4,720,586	4,250	(27)	(4,277)	(100.64%)	
Operating grants, subsidies and contributions	12	2,000,206	219,442	203,821	(15,621)	(7.12%)	▼
Fees and charges		1,174,701	31,994	25,291	(6,703)	(20.95%)	▼
Interest earnings		82,500	5,083	285	(4,798)	(94.38%)	
Profit on disposal of assets	7	50,500	0	49,116	49,116	0.00%	
		8,028,493	260,769	278,486	17,717		▲
Expenditure from operating activities							
Employee costs		(3,675,853)	(306,256)	(346,621)	(40,365)	(13.18%)	▼
Materials and contracts		(2,513,572)	(209,372)	(61,727)	147,645	70.52%	▲
Utility charges		(346,790)	(28,878)	(136)	28,742	99.53%	▲
Depreciation on non-current assets		(2,240,500)	(186,703)	(196,743)	(10,040)	(5.38%)	▼
Interest expenses		(68,476)	(5,704)	(2,687)	3,017	52.89%	
Insurance expenses		(198,215)	(16,477)	(136,620)	(120,143)	(729.15%)	▼
Other expenditure		(504,546)	(46,971)	(52,256)	(5,285)	(11.25%)	▼
		(9,547,952)	(800,361)	(796,790)	3,571		
Non-cash amounts excluded from operating activities	1(a)	2,190,000	2,190,000	147,628	(2,042,372)	(93.26%)	▼
Amount attributable to operating activities		670,541	1,650,408	(370,677)	(2,021,085)		▼
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	682,484	473,745	91,600	(382,145)	(80.66%)	▼
Proceeds from disposal of assets	7	206,000	17,166	89,000	71,834	418.47%	▲
Proceeds from self-supporting loans	9	34,126	3,899	0	(3,899)	(100.00%)	
Payments for property, plant and equipment	8	(3,263,345)	(75,784)	(299,185)	(223,401)	294.79%	▼
Amount attributable to investing activities		(2,340,735)	419,026	(118,585)	(537,611)		
Financing Activities							
Transfer from reserves	10	100,000	8,333	0	(8,333)	(100.00%)	▼
Repayment of debentures	9	(190,417)	(15,868)	(21,187)	(5,319)	(33.52%)	▼
Transfer to reserves	10	(55,200)	(4,600)	0	4,600	100.00%	
Amount attributable to financing activities		(145,617)	(12,135)	(21,187)	(9,052)		
Closing funding surplus / (deficit)	1(c)	0	3,873,110	1,305,362			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities			
		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(50,500)	(49,116)
Add: Depreciation on assets		2,240,500	196,743
Total non-cash items excluded from operating activities		2,190,000	147,628

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with Financial Management Regulation 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	Year to Date 31 July 2020
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(965,039)	(965,039)
Less: Land Held for Resale		(235,000)	(235,000)
Less: Accruals			(50,000)
Less: Income Received in Advance			(88,223)
Add/Less: Adjustments			6,161
Add: Borrowings	9	190,417	0
Add: Provisions - Employee	11	735,158	735,158
Add: Movement in Provisions		22,806	
Total adjustments to net current assets		(251,658)	(596,943)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,753,441	2,375,139
Rates receivables	3	325,425	176,425
Receivables	3	121,347	174,504
Other current assets	4	244,514	244,514
Less: Current liabilities			
Payables	5	(436,357)	(333,118)
Borrowings	9	(190,417)	0
Contract liabilities	11	(15,326)	0
Provisions	11	(735,158)	(735,158)
Less: Total adjustments to net current assets	1(b)	(251,658)	(596,943)
Closing funding surplus / (deficit)		1,815,811	1,305,362

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	1,392,596		1,392,596		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	965,039	965,039		NAB	0.62%	31/08/2020
Cash Deposits	Trust	0	48,431	48,431	48,431	NAB		At Call
Retention	Term Deposit	16,053		16,053		NAB	1.47%	14/10/2020
Total		1,410,099	1,013,471	2,423,570	48,431			
Comprising								
Cash and cash equivalents		1,410,099	1,013,471	2,423,570	48,431			
		1,410,099	1,013,471	2,423,570	48,431			

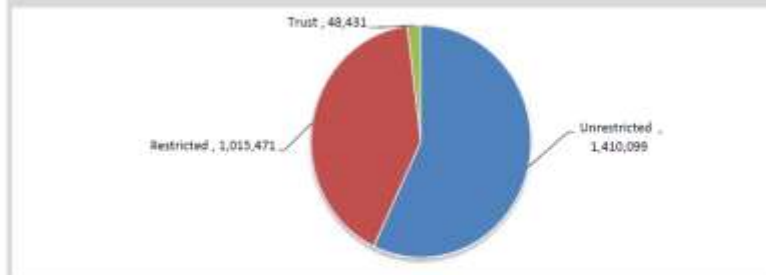
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

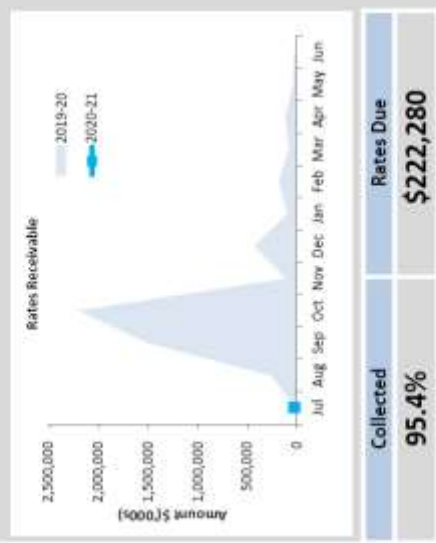


Total Cash	Unrestricted
\$2.42 M	\$1.41 M

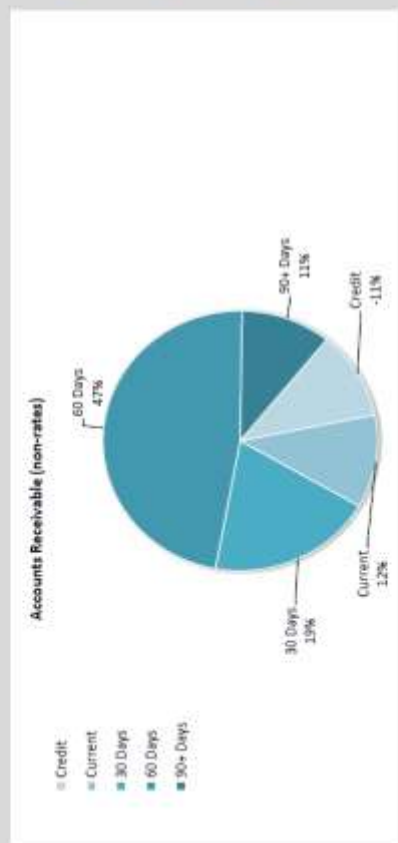
OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

	31-Jul-20	30 Jun 2020		Current	80 Days	60 Days	90+ Days	Total
Rates receivable	\$	\$		\$	\$	\$	\$	\$
Opening arrears previous years	222,280	251,835		7,828	13,223	32,035	7,167	52,822
Levied this year	(17)	4,574,430	(14.1%)	14.8%	25%	60.6%	13.6%	
Less - collections to date	(45,828)	(4,603,985)		7,828	13,223	32,035	7,167	
Equals current outstanding	176,425	222,280						
Net rates collectable	176,425	222,280						
% Collected	20.6%	95.4%						
Receivables - general								
Receivables - general	(7,430)		(14.1%)					
Percentage								
Balance per trial balance	(7,430)							
Sundry receivable								
GST receivable								
Rubbish Receivables								
Accrued Income								
Emergency Services Levy								
Total receivables general outstanding	(7,430)							
Amounts shown above include GST (where applicable)								

KEY INFORMATION
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	95.4%
Rates Due	\$222,280



Debtors Due	\$174,504
Over 30 Days	99%
Over 90 Days	13.6%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 July 2020
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	9,514	0	0	9,514
Land Held for Resale	235,000	0	0	235,000
Total other current assets				244,514

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

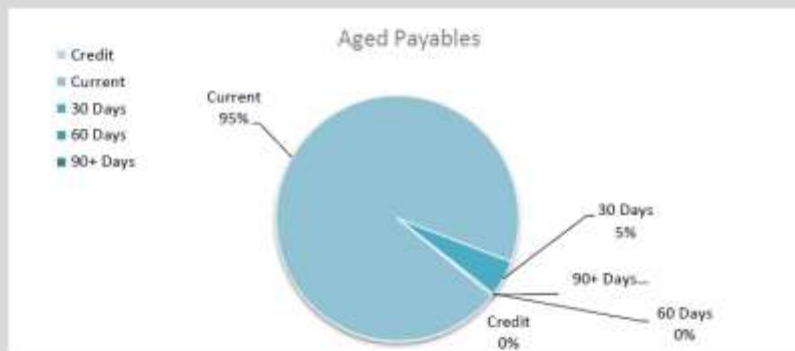
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	203,280	10,243	0	(649)	212,874
Percentage	0%	95.5%	4.8%	0%	-0.3%	
Balance per trial balance						
Sundry creditors		203,280	10,243	0	(649)	212,874
Sundry/Payroll Deductions		3,663				3,663
Accrued salaries and wages	4,157					4,157
ATO liabilities		81,264				81,264
Bonds and Deposits		31,160				31,160
Total payables general outstanding	4,157	319,367	10,243	0	(649)	333,118

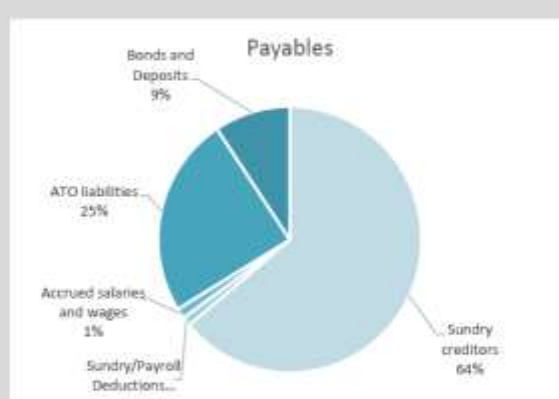
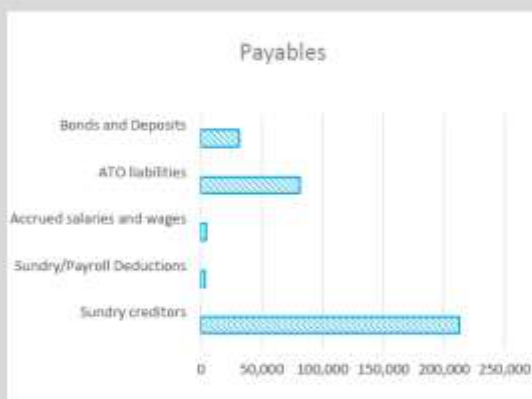
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due
\$333,118
Over 30 Days
5%
Over 90 Days
-0.3%



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

General rate revenue	Rate In \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual			
				Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$
Gross rental value										
General GRV	0.079912	1,562	17,747,241	1,717,044	0	0	1,717,044	0	0	0
Unimproved value										
General UV	0.012610	437	196,966,424	2,351,382	0	0	2,351,382	0	0	0
Sub-Total		1,999	214,713,665	4,068,426	0	0	4,068,426	0	0	0
Minimum payment										
General GRV	565	993	7,016,922	561,045	0	0	561,045	0	0	0
General UV	565	71	3,347,659	40,115	0	0	40,115	0	0	0
Sub-total		1,064	10,364,581	601,160	0	0	601,160	0	0	0
Discount										(27)
Total general rates							4,669,586			(27)
Specified area rates										
Kalbarri Tourism	0.001721		17,443,404	30,000	0	0	30,000	0	0	0
Port Gregory Water Supply	0.036904		569,036	21,000	0	0	21,000	0	0	0
Total specified area rates			18,012,440	51,000	0	0	51,000	0	0	0
Total							4,720,586			(27)

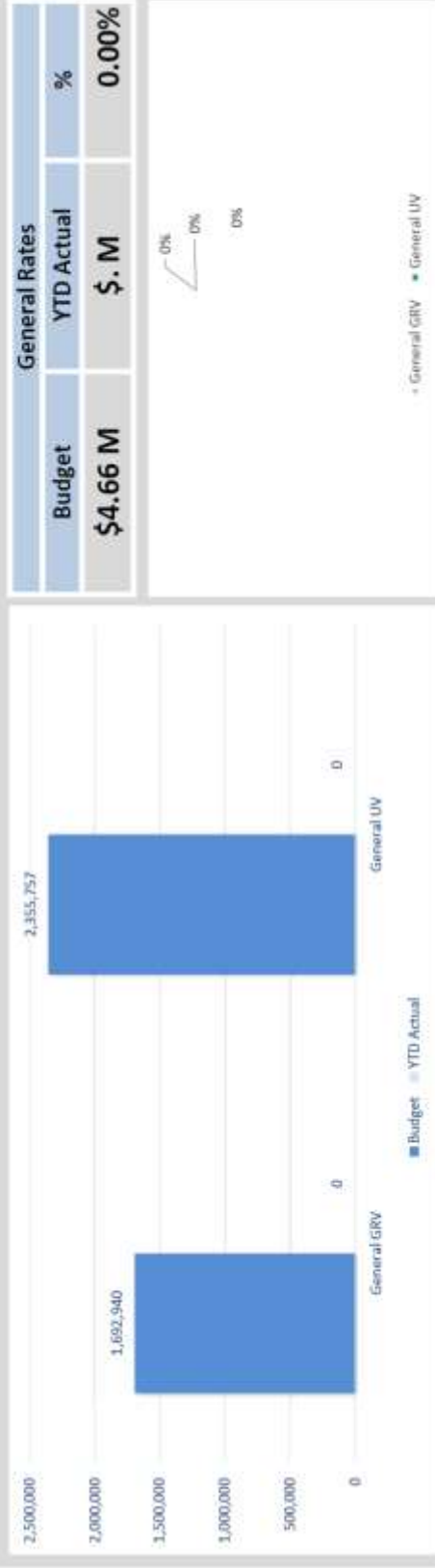
Please refer to the compilation report.

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs, the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



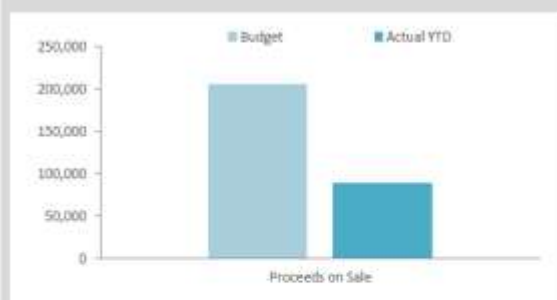
Please refer to the compilation report.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Governance								
41761	P274 - Isuzu MUX - DCEO	8,500	21,000	12,500	0			0	0
	Transport								
41707	P228 - Northampton Tip Truck	30,000	71,000	41,000	0	30,884	71,000	40,116	0
41686	P207 - Pig Trailer Northampton	9,000	18,000	9,000	0	9,000	18,000	9,000	0
41596	P159 - Case Tractor - Northampton	3,000	0	0	(3,000)			0	0
41715	P234 - Fuso M'ice Truck Northampton	23,000	25,000	2,000	0			0	0
41763	P277 - Toyota Prado	30,000	31,000	1,000	0			0	0
	Economic services								
41788	P301 - Landcruiser Ute Lucky Bay	52,000	40,000	0	(12,000)			0	0
		155,500	206,000	65,500	(15,000)	19,884	89,000	49,116	0

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$206,000	\$89,000	43%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Governance									
41751	P265 - Ford Everest (CEO)	17,120	28,400	11,280	0	16,519	28,364	11,844	0
36604	Office Airconditioner - Northampton	0	0	0	0	3,143		0	(3,143)
Education and welfare									
30067	Aged Care Units Hackney Street Kal'b - Transport	0	0	0	0	150,830	0	0	(150,830)
41756	P269 - Isuzu Dmax 4x2 (Grader Op Mai	11,000	3,000	0	(8,000)			0	0
41739	P259 - Mazda BT50 4x2 ute (Grader Op	7,000	2,000	0	(5,000)			0	0
41727	P244 - Ford Ranger 2.2 T/D (M'ice Clea	8,000	500	0	(7,500)	7,555	227	0	(7,328)
41720	P236 - Isuzu Dmax (Homocks)	11,000	3,000	0	(8,000)	10,420	6,400	0	(4,020)
41707	P228 - Mitsubishi Fuso Tipper 2011	35,500	35,000	0	(500)			0	0
41686	P207 - Pig Trailer side/rear tipper	10,000	15,000	5,000	0			0	0
41683	P204 - Dynapac Vibe Roller	26,000	30,000	4,000	0	25,337	27,500	2,163	0
41762	P275 - Mitsubishi Triton (Lucky Bay)	0	0	0	0	10,481	5,900	0	(4,981)
41681	P202 - Ford Ranger 2WD - Kal'b Tip	0	0	0	0	3,864	727	0	(3,137)
41697	Metro Road Counter	0	0	0	0	534	0	0	(534)
41728	Kalbarri - Toro Titan Mower ZX8420	0	0	0	0	1,267	0	0	(1,267)
41738	Northampton - Toro Timecutter Mower	0	0	0	0	1,901	0	0	(1,901)
		125,620	116,900	20,280	(29,000)	231,851	68,718	14,007	(177,140)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$116,900	\$68,718	59%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

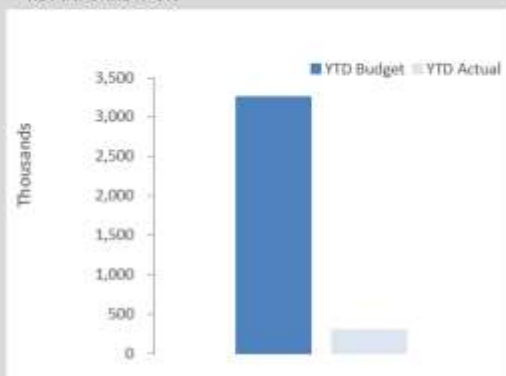
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	334,090	0	1,129	1,129
Furniture and equipment	70,000	5,833	0	(5,833)
Plant and equipment	708,400	59,033	293,699	234,666
Infrastructure - Roads	1,366,195	6,041	2,042	(3,999)
Infrastructure - Footpaths & Carparks	538,520	2,544	2,316	(228)
Infrastructure - Parks & Ovals	218,140	0	0	0
Infrastructure - Other	28,000	2,333	0	(2,333)
Capital Expenditure Totals	3,263,345	75,784	299,185	223,401
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions:	1,500,386	1,500,386	994,023	(506,363)
Other (disposals & C/Fwd)	206,000	17,166	89,000	71,834
Cash backed reserves				
Leave Reserve	0	256,008	0	(256,008)
Roadworks Reserve	0	29,641	0	(29,641)
Kalbarri Airport Reserve	0	85,516	0	(85,516)
Building/Housing Reserve	0	121,865	0	(121,865)
Computer and Office Equipment Reserve	0	33,944	0	(33,944)
Land Development Reserve	0	364,161	0	(364,161)
Port Gregory Water Supply Reserve	0	36,500	0	(36,500)
Tourism Infrastructure Reserve	100,000	100,000	0	(100,000)
Contribution - operations	1,456,959	(2,469,403)	(783,838)	1,685,565
Capital funding total	3,263,345	75,784	299,185	223,401

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$3.26 M	\$0.3 M	9%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$1.5 M	\$0.99 M	66%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)



%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Governance				
	LED Signage (FAG's LR&I Funding)	70,000	5,833	0	70,000
	DCEO Vehicle Replacement	43,000	3,583	0	43,000
	Governance Total	113,000	9,416	0	113,000
	Communities Amenities				
	Jacques Point Ablutions	209,090	0	1,129	207,961
	Kings Park Point Ablutions	100,000	0	0	100,000
	Car Park for Jacques Point Ablutions	70,000	1,624	0	70,000
	Northampton Cemetery Fence	38,500	0	0	38,500
	Memorial Tree (FAG's LR&I Funding)	20,000	0	0	20,000
	Communities Amenities Total	437,590	1,624	1,129	436,461
	Recreation And Culture				
	Port Gregory Shelters	24,000	0	0	24,000
	Horrocks Shelter at Parkland BBQ	11,000	0	0	11,000
	Blue Holes Carpark Redevelopment R969	29,400	0	0	29,400
	Horrocks access steps from oval to HCC	7,500	0	0	7,500
	Northampton Bowling Club Synthetic Green	117,140	0	0	117,140
	Northampton Community Centre Solar Power	15,000	0	0	15,000
	Allen Centre Tourist Bus Park (FAG's LR&I Funding)	235,000	0	0	235,000
	Old School Roof Replacement (Seed Funding)	10,000	0	0	10,000
	Recreation And Culture Total	449,040	0	0	449,040
	Transport				
	Road Construction	1,366,195	6,041	2,042	1,364,153
	Footpath/Carpark Construction	204,120	920	2,316	201,804
	Tip Truck Northampton	225,200	18,767	228,499	(3,299)
	Small Tractor	83,000	6,917	0	83,000
	Maintenance Truck Northampton	140,000	11,667	0	140,000
	Truck and Trailer Tarpaulin	85,000	7,083	0	85,000
	Gardeners Tandem Tipping Trailer	7,000	583	0	7,000
	Works Manager Vehicle	60,000	5,000	0	60,000
	Airport - Install 2 x 22KVA Generators	28,000	2,333	0	28,000
	Transport Total	2,263,715	64,744	298,057	1,965,658
	Capital Expenditure by Program Total	3,263,345	75,784	299,185	2,964,160

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 17

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

Repayments - borrowings

Information on borrowings

Particulars	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
	1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Housing	\$	\$	\$	\$	\$	\$	\$	\$	\$
Loan 154 - Staff Housing	189,159	0	0	189,159	153,741	189,159	153,741	0	7,156
Recreation and culture									
Loan 156 - RSL Hall Extensions	454,484	0	0	454,484	408,025	454,484	408,025	0	12,210
Transport									
Loan 153 - Plant Purchases	133,684	0	0	21,187	42,800	112,497	90,884	2,687	5,789
Loan 157 - Plant Purchases	340,000	0	0	31,614	31,614	340,000	308,386	0	7,593
	1,117,327	0	0	21,187	156,291	1,096,140	961,036	2,687	32,748
Self supporting loans									
Education and welfare									
Loan 155 - Pioneer Lodge	358,026	0	0	0	15,122	358,026	342,904	0	16,435
Recreation and culture									
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0	0	0	0
Other property and services									
Loan 152 - Staff Housing (CEO)	293,742	0	0	0	19,904	302,907	274,738	0	19,293
	651,768	0	0	0	34,126	660,933	617,642	0	35,728
Total	1,769,095	0	0	21,187	190,417	1,757,073	1,578,678	2,687	68,476
Current borrowings	190,417					0			
Non-current borrowings	1,578,678					1,757,073			
	1,769,095					1,757,073			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

New borrowings 2020-21

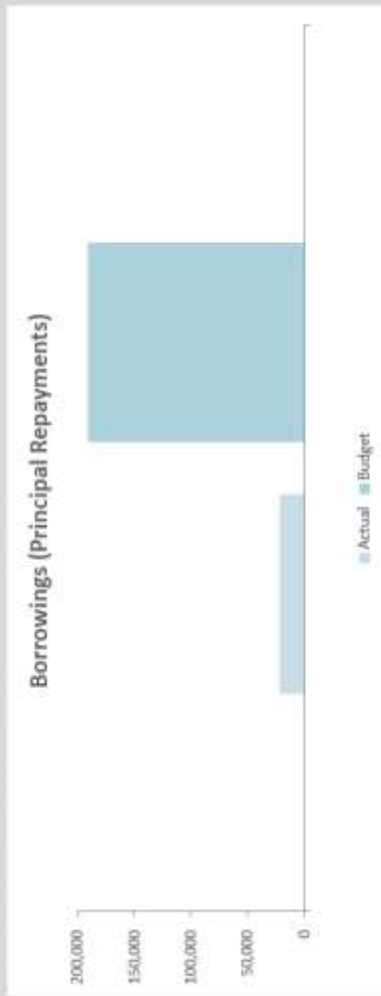
FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate %	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$		\$	\$	\$

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings (Principal Repayments)



Principal repayments

\$21,187

Interest expense

\$2,687

Interest earned

\$285

Reserves balance

\$0.97 M

Loans due

\$1.76 M

Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

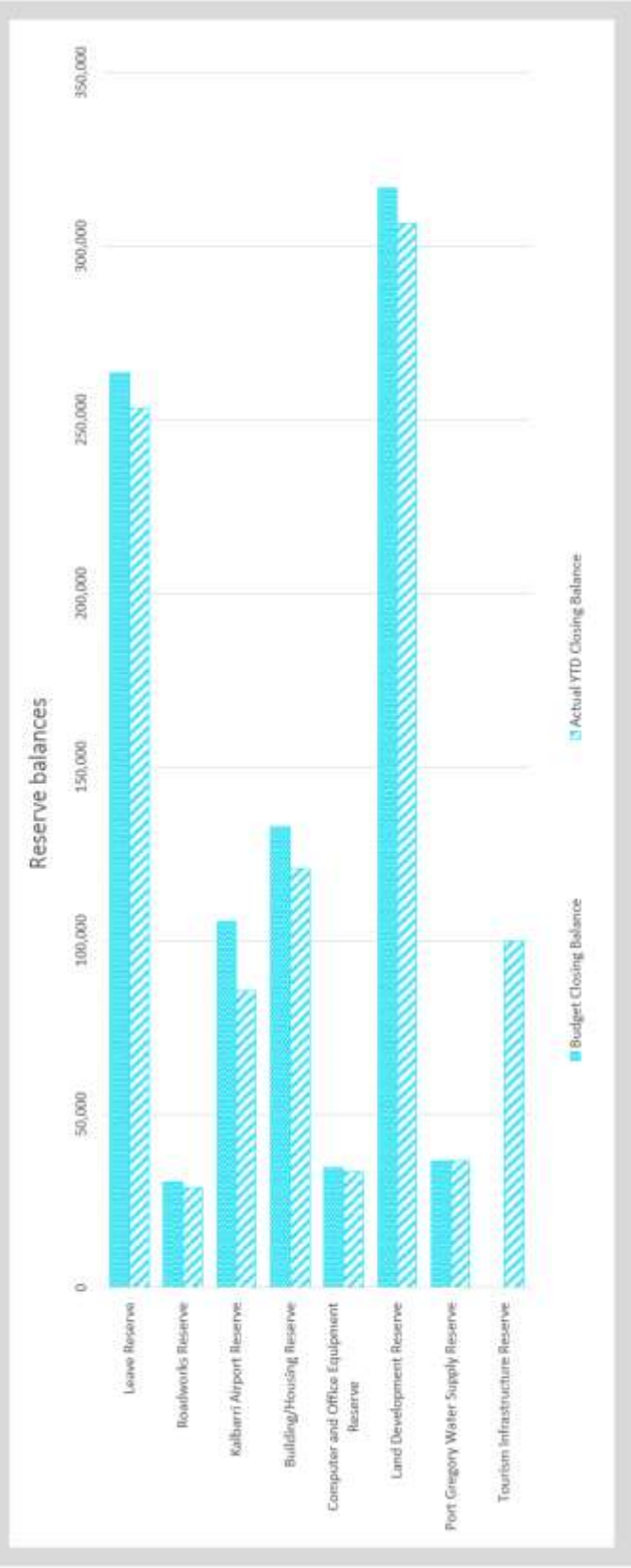
Reserve name	Opening Balance	Budget Interest Earned		Actual Interest Earned		Budget Transfers In (+)		Actual Transfers In (+)		Budget Transfers Out (-)		Actual Transfers Out (-)		Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
Leave Reserve	253,511	5,000	5,000	0	0	5,000	0	0	0	0	0	0	0	263,511	253,511
Roadworks Reserve	28,639	2,000	2,000	0	0	0	0	0	0	0	0	0	0	30,639	28,639
Kalbarri Airport Reserve	85,422	200	200	0	0	20,000	0	0	0	0	0	0	0	105,622	85,422
Building/Housing Reserve	120,863	2,000	2,000	0	0	10,000	0	0	0	0	0	0	0	132,863	120,863
Computer and Office Equipment Reserve	33,446	1,000	1,000	0	0	0	0	0	0	0	0	0	0	34,446	33,446
Land Development Reserve	306,658	10,000	10,000	0	0	0	0	0	0	0	0	0	0	316,658	306,658
Port Gregory Water Supply Reserve	36,500	0	0	0	0	0	0	0	0	0	0	0	0	36,500	36,500
Tourism Infrastructure Reserve	100,000	0	0	0	0	0	0	0	0	(100,000)	0	0	0	100,000	100,000
	965,039	20,200	20,200	0	0	35,000	0	0	0	(100,000)	0	0	920,239	965,039	

Cash backed reserve

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

KEY INFORMATION



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Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 July 2020
		\$	\$	\$	\$
Other current liabilities					
Contract liabilities					
Unspent grants, contributions and reimbursements - non-operating	13	15,326	0	0	0
Total unspent grants, contributions and reimbursements		15,326	0	0	0
Provisions					
Annual leave		273,210			273,210
Long service leave		461,948			461,948
Total Provisions		735,158	0	0	735,158
Total other current assets		750,484			735,158
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jul 2020	Current Liability 31 Jul 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies:								
General purpose funding								
Grants Commission - General/	0	0	0	0	0	463,588	0	0
Grants Commission - Roads/	0	0	0	0	0	334,355	0	0
Local Roads & Infrastructure Program	0	0	0	0	0	490,300	0	0
Law, order, public safety								
Emergency Services Levy - BFB	0	0	0	0	0	34,646	2,887	0
Emergency Services Levy - SES	0	0	0	0	0	24,975	2,081	0
Education and welfare								
NCCA Operational Grant/Fundraising	0	0	0	0	0	88,223	7,351	0
Community amenities								
GRANT - CHARMAP	0	0	0	0	0	10,000	833	0
Transport								
MRD - Maintenance	0	0	0	0	0	176,655	176,655	176,655
	0	0	0	0	0	1,622,742	189,807	176,655

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 23

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent non operating grants, subsidies and contributions liability			Non operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability	Liability 31 Jul 2020	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies						
Transport						
Regional Road Group Funding	15,326		0	229,000	158,960	91,600
Roads to Recovery Funding		(15,326)	0	453,484	314,785	0
	15,326	0	(15,326)	682,484	473,745	91,600

Please refer to the compilation report.

SHIRE OF NORTHAMPTON | 24

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2020	Received	Paid	31 Jul 2020
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	1,715	0	1,898
Community Bus Bond	4,600	400	(200)	4,800
Unclaimed Monies - Rates	4,044	0	0	4,044
BROC - Management Funds	1	0	0	1
RSL Hall Key Bond	230	230	(230)	230
Northampton Child Care Association	16,547	0	0	16,547
Horrocks Memorial Wall	0	0	(148)	(148)
One Life	1,440	0	0	1,440
Rubbish Tip Key Bond	1,800	0	0	1,800
Horrocks - Skatepark	1,050	0	0	1,050
RSL - Kalbarri Memorial	17,326	0	(554)	16,772
DOT - Department of Transport	0	25,927	(25,927)	0
	47,220	28,272	(27,060)	48,432

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2020

NOTE 15
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	8,595	148.56%	▲ Permanent	Var due to insurance rebate allocation
General purpose funding	(6,491)	(96.17%)	▼ Permanent	Annual Rates to be raised August 2020
Law, order and public safety	(5,088)	(80.79%)	▼ Permanent	Will reconcile, budget timing situation only
Education and welfare	(11,683)	(64.72%)	▼ Timing	NCCA grant revenue to be recognised August 2020
Recreation and culture	6,063	242.21%	▲ Permanent	Minor variance Actuals and budget will converge as the year progresses
Transport	48,535	27.38%	▲ Timing	
Economic services	(7,067)	(65.36%)	▼ Timing	Will reconcile, budget timing situation only
Other property and services	(10,355)	(87.35%)	▼ Timing	
Expenditure from operating activities				
Governance	(27,265)	(38.49%)	▼ Timing	Will reconcile, budget timing situation only
Law, order and public safety	(22,824)	(63.58%)	▼ Timing	Var due to the insurance payment budget profile
Community amenities	53,164	39.35%	▲ Timing	Var due to lag in rubbish collection costs invoices
Recreation and culture	26,894	18.40%	▲ Permanent	Var due to reduced parks and gardens exp
Transport	21,939	7.01%	▲ Permanent	Var due to reduced muni road expenditure
Economic services	(5,108)	(20.20%)	▼ Timing	Will reconcile, budget timing situation only
Other property and services	(49,365)	(1512.41%)	▼ Permanent	Var due to the insurance payment budget profile
Investing activities				
Non-operating grants, subsidies and contributions	(382,145)	(80.66%)	▼ Timing	Will reconcile, budget timing situation only
Capital acquisitions	(223,401)	(294.79%)	▼ Timing	Purchase of tip truck and dual axle pig trailer completed July 2020
Financing activities				
Transfer from reserves	(8,333)	(100.00%)	▼ Timing	Reserve Transfer to be processed August 2020
Repayment of debentures	(5,319)	(33.52%)	▼ Timing	Will reconcile, budget timing situation only

7.4.3 2020/2021 BUDGET ADOPTION

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 August 2020
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	1. 2020/2021 ANNUAL BUDGET STATUTORY FORMAT (INCLUDED) 2. 2020/2021 ANNUAL BUDGET SCHEDULE FORMAT (HARDCOPY)

BACKGROUND:

At the Special Meeting of Council held on the 29th July 2020 Council considered a draft version of the 2020/2021 Budget. Following that meeting the 2020/2021 budget computations were finalised and the statutory budget documentation completed.

The statutory budget format for the 2020/2021 financial year is presented as a balanced budget for Council's consideration with a net current assets surplus position at the start of the 2020/2021 financial year (B/Fwd) of \$1,815,811.

The 2020/2021 B/Fwd position contains the following items of restricted cash:

Prepaid Financial Assistance Grant	\$900,389
NCCA Operational Grant	\$88,223
ESL BFB/SES Grant 20/21 received 19/20	\$19,799
Unspent Roads to Recovery	\$15,326

As per the Local Government Act 1995 and associated regulations, Council is requested to adopt the budget by absolute majority as per the officer recommendation.

The 2020/2021 statutory budget format and 2020/2021 detailed schedule format have been provided under separate cover.

BUDGET AMENDMENTS

There have been no significant changes made to the draft budget adopted by Council at the Special Meeting held on the 29th July 2020 with all changes being reflected in the final budget document.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 6.4.3

That Council in accordance with section 6.2 of the Local Government Act 1995 adopt the 2020/2021 budget as presented inclusive of the following:

Statutory Budget

Statutory Budget detail for 2020/2021 as presented on pages 1 to 26 including the following:

Statement of Comprehensive Income

Statement of comprehensive income as detailed on pages 2 & 4 of the budget for the 2020/2021 financial year showing the projected “Total Comprehensive Income” amount of -\$836,975.

Statement of Cash Flows

Statement of Cash Flows detailed on page 6 of the budget for the 2020/2021 financial year showing a projected “Cash and Cash Equivalents at the End of the year” totaling \$877,504.

Rate Setting Statement

Rates Setting Statement detailed on page 6 of the budget for the 2020/2021 financial year showing a “Net current assets at start of financial year” totaling \$1,815,811 from 2019/2020.

Fees and Charges

That Council adopts the Fees and Charges Schedule for the 2020/2021 Financial Year as presented in pages 119 – 130 of the Schedule Budget Format

2020/2021 Budget By Schedule Format

Detailed Schedule Budget format for 2020/2021 detailed on pages 1 to 131 of the supplementary information to the budget document showing a balanced budget totaling \$10,816,414.

SHIRE OF NORTHAMPTON

BUDGET

FOR THE YEAR ENDED 30 JUNE 2021

LOCAL GOVERNMENT ACT 1995

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SHIRE'S VISION

A proud and unique community recognising the past and creating the future.

SHIRE OF NORTHAMPTON
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
Revenue				
Rates	1(a)	4,720,586	4,709,139	4,703,547
Operating grants, subsidies and contributions	9(a)	2,000,206	2,690,764	1,557,893
Fees and charges	8	1,174,701	1,258,415	1,280,648
Interest earnings	11(a)	82,500	75,737	106,450
		7,977,993	8,734,055	7,648,538
Expenses				
Employee costs		(3,675,853)	(3,242,225)	(3,365,648)
Materials and contracts		(2,513,572)	(2,348,215)	(2,164,572)
Utility charges		(346,790)	(383,669)	(320,250)
Depreciation on non-current assets	5	(2,240,500)	(2,238,473)	(2,149,300)
Interest expenses	11(c)	(68,476)	(68,082)	(64,877)
Insurance expenses		(198,215)	(177,465)	(209,440)
Other expenditure		(504,546)	(496,631)	(466,509)
		(9,547,952)	(8,954,760)	(8,740,596)
Subtotal				
		(1,569,959)	(220,705)	(1,092,058)
Non-operating grants, subsidies and contributions	9(b)	682,484	1,519,153	1,500,386
Profit on asset disposals	4(b)	62,500	14,007	20,280
Loss on asset disposals	4(b)	(12,000)	(177,140)	(29,000)
		732,984	1,356,020	1,491,666
Net result				
		(836,975)	1,135,315	399,608
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income				
		(836,975)	1,135,315	399,608

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON FOR THE YEAR ENDED 30 JUNE 2021

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations. The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this budget. This is not in accordance with the requirements of *AASB 1051 Land Under Roads* paragraph 15 and *AASB 116 Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Northampton controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 12 to the budget.

2019/20 ACTUAL BALANCES

Balances shown in this budget as 2019/20 Actual are estimates as forecast at the time of budget preparation and are subject to final adjustments.

CHANGE IN ACCOUNTING POLICIES

On the 1 July 2020 the following new accounting policies are to be adopted and may impact the preparation of the budget:

AASB 1059 Service Concession Arrangements: Grantors

AASB 2018-7 Amendments to Australian Accounting Standards - Materiality

AASB 1059 is not expected to impact the annual budget. Specific impacts of AASB 2018-7 have not been identified.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

SERVICE CHARGES

Service charges imposed under Division 6 of Part 6 of the *Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services.

Excludes rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

REVENUES (CONTINUED)

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

FEES AND CHARGES

Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

SHIRE OF NORTHAMPTON
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
Revenue	1,8,9(a),11(a)	\$	\$	\$
Governance		69,400	90,708	60,154
General purpose funding		6,082,050	6,491,553	5,650,065
Law, order, public safety		75,621	180,964	73,383
Health		34,612	32,564	40,112
Education and welfare		216,658	224,287	226,362
Housing		77,836	67,851	53,436
Community amenities		868,847	887,642	886,277
Recreation and culture		30,065	93,438	81,418
Transport		183,646	180,813	180,166
Economic services		196,965	310,602	274,600
Other property and services		142,293	173,633	122,565
		7,977,993	8,734,055	7,648,538
Expenses excluding finance costs	4(a),5,11(b),(d)			
Governance		(857,374)	(923,017)	(896,152)
General purpose funding		(279,797)	(257,992)	(220,112)
Law, order, public safety		(364,629)	(434,914)	(338,993)
Health		(225,918)	(192,537)	(168,239)
Education and welfare		(249,102)	(95,062)	(297,868)
Housing		(70,823)	(92,620)	(92,380)
Community amenities		(1,621,783)	(1,598,819)	(1,584,857)
Recreation and culture		(1,742,758)	(1,535,264)	(1,639,690)
Transport		(3,743,596)	(3,128,744)	(2,949,439)
Economic services		(303,696)	(526,278)	(467,989)
Other property and services		(20,000)	(101,431)	(20,000)
		(9,479,476)	(8,886,678)	(8,675,719)
Finance costs	,6(a),11(c)			
Education and welfare		(16,435)	(17,126)	(17,126)
Housing		(7,156)	(8,496)	(8,497)
Recreation and culture		(12,210)	(13,683)	(10,973)
Transport		(13,382)	(8,212)	(7,716)
Other property and services		(19,293)	(20,565)	(20,565)
		(68,476)	(68,082)	(64,877)
Subtotal		(1,569,959)	(220,705)	(1,092,058)
Non-operating grants, subsidies and contributions	9(b)	682,484	1,519,153	1,500,386
Profit on disposal of assets	4(b)	62,500	14,007	20,280
(Loss) on disposal of assets	4(b)	(12,000)	(177,140)	(29,000)
		732,984	1,356,020	1,491,666
Net result		(836,975)	1,135,315	399,608
Other comprehensive income				
Changes on revaluation of non-current assets		0	0	0
Total other comprehensive income		0	0	0
Total comprehensive income		(836,975)	1,135,315	399,608

This statement is to be read in conjunction with the accompanying notes.

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, administration of health local laws and maintenance 'of the Northampton and Kalbarri doctors surgery.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance of child minding centre's, operational costs associated with Child Care facilities.

HOUSING

To provide and maintain housing.

Provision and maintenance of housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and town planning schemes, cemetery and public conveniences.administration of

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and operation of library, museum and other cultural facilities.playgrounds.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the shire and its economic wellbeing.

Tourism and area promotion including Lucky Bay and Little Bay camping areas. Port Gergory water supply and Building control.

OTHER PROPERTY AND SERVICES

To monitor and control Shire's overhead operating accounts.

Private works operation, plant repair and operation costs and engineering operation costs.

SHIRE OF NORTHAMPTON
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2021

NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts			
Rates	4,720,586	4,728,088	4,703,547
Operating grants, subsidies and contributions	2,000,206	2,729,067	1,557,893
Fees and charges	1,174,701	1,258,415	1,280,648
Interest earnings	82,500	75,737	106,450
	7,977,993	8,791,307	7,648,538
Payments			
Employee costs	(3,675,853)	(3,242,225)	(3,365,648)
Materials and contracts	(2,513,572)	(2,656,721)	(2,164,572)
Utility charges	(346,790)	(383,669)	(320,250)
Interest expenses	(68,476)	(68,082)	(64,877)
Insurance expenses	(198,215)	(177,465)	(209,440)
Other expenditure	(504,546)	(496,631)	(466,509)
	(7,307,452)	(7,024,793)	(6,591,296)
Net cash provided by (used in) operating activities	3 670,541	1,766,514	1,057,242
CASH FLOWS FROM INVESTING ACTIVITIES			
Payments for purchase of property, plant & equipment	4(a) (1,112,490)	(1,099,599)	(1,626,935)
Payments for construction of infrastructure	4(a) (2,150,855)	(2,634,257)	(2,907,901)
Non-operating grants, subsidies and contributions	682,484	1,519,153	1,500,386
Proceeds from sale of plant and equipment	4(b) 206,000	68,719	116,900
Proceeds on financial assets at amortised cost - self supporting loans	6(a) 34,126	36,391	36,391
	(2,340,735)	(2,109,593)	(2,881,159)
Net cash provided by (used in) investing activities	(2,340,735)	(2,109,593)	(2,881,159)
CASH FLOWS FROM FINANCING ACTIVITIES			
Repayment of borrowings	6(a) (190,417)	(157,324)	(157,325)
Proceeds from new borrowings	6(b) 0	340,000	365,000
	(190,417)	182,676	207,675
Net cash provided by (used in) financing activities	(190,417)	182,676	207,675
Net increase (decrease) in cash held	(1,860,611)	(160,403)	(1,616,242)
Cash at beginning of year	2,738,115	2,898,520	2,880,313
Cash and cash equivalents at the end of the year	3 877,504	2,738,117	1,264,071

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF NORTHAMPTON
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2021

	NOTE	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)		1,815,811	1,763,871	1,734,648
		1,815,811	1,763,871	1,734,648
Revenue from operating activities (excluding rates)				
Governance		81,900	102,552	71,434
General purpose funding		1,412,464	1,823,957	987,778
Law, order, public safety		75,621	180,964	73,383
Health		34,612	32,564	40,112
Education and welfare		216,658	224,287	226,362
Housing		77,836	67,851	53,436
Community amenities		868,847	887,642	886,277
Recreation and culture		30,065	93,438	81,418
Transport		233,646	182,976	189,166
Economic services		196,965	310,602	274,600
Other property and services		142,293	173,633	122,565
		3,370,907	4,080,466	3,006,531
Expenditure from operating activities				
Governance		(857,374)	(926,160)	(896,152)
General purpose funding		(279,797)	(257,992)	(220,112)
Law, order, public safety		(364,629)	(434,914)	(338,993)
Health		(225,918)	(192,537)	(168,239)
Education and welfare		(265,537)	(263,018)	(314,994)
Housing		(77,979)	(101,116)	(100,877)
Community amenities		(1,621,783)	(1,598,819)	(1,584,857)
Recreation and culture		(1,754,968)	(1,548,947)	(1,650,663)
Transport		(3,756,978)	(3,160,123)	(2,986,155)
Economic services		(315,696)	(526,278)	(467,989)
Other property and services		(39,293)	(121,996)	(40,565)
		(9,559,952)	(9,131,900)	(8,769,596)
Non-cash amounts excluded from operating activities	2 (a)(i)	2,190,000	2,401,606	2,041,120
Amount attributable to operating activities		(2,183,234)	(885,957)	(1,987,297)
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions	9(b)	682,484	1,519,153	1,500,386
Purchase property, plant and equipment	4(a)	(1,112,490)	(1,099,599)	(1,626,935)
Purchase and construction of infrastructure	4(a)	(2,150,855)	(2,634,257)	(2,907,901)
Proceeds from disposal of assets	4(b)	206,000	68,719	116,900
Proceeds from self supporting loans	6(a)	34,126	36,391	36,391
Amount attributable to investing activities		(2,340,735)	(2,109,593)	(2,881,159)
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	(190,417)	(157,324)	(157,325)
Proceeds from new borrowings	6(b)	0	340,000	365,000
Transfers to cash backed reserves (restricted assets)	7(a)	(55,200)	(97,605)	(60,200)
Transfers from cash backed reserves (restricted assets)	7(a)	100,000	58,694	58,694
Amount attributable to financing activities		(145,617)	143,765	206,169
Budgeted deficiency before general rates		(4,669,586)	(2,851,785)	(4,662,287)
Estimated amount to be raised from general rates	1	4,669,586	4,667,596	4,662,287
Net current assets at end of financial year - surplus/(deficit)	2 (a)(iii)	0	1,815,811	0

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF NORTHAMPTON
INDEX OF NOTES TO THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

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SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

1. RATES AND SERVICE CHARGES

(a) Rating Information

RATE TYPE	Rate in	Number of properties	Rateable value	2020/21 Budgeted rate revenue	2020/21 Budgeted interim rates	2020/21 Budgeted back rates	2020/21 Budgeted total revenue	2019/20 Actual total revenue	2019/20 Budget total revenue
	\$		\$	\$	\$	\$	\$	\$	\$
Differential general rate or general rate									
Gross rental valuations									
General GRV	0.079956	1,562	17,747,241	1,717,044			1,717,044	1,701,415	1,688,420
Unimproved valuations									
General UV	0.011983	437	193,618,765	2,351,382			2,351,382	2,355,757	2,355,757
Sub-Totals		1,999	211,366,006	4,068,426	0	0	4,068,426	4,057,172	4,044,177
	Minimum								
Minimum payment									
	\$								
Gross rental valuations									
General GRV	565	993	7,016,922	561,045			561,045	576,663	577,995
Unimproved valuations									
General UV	565	71	3,347,659	40,115			40,115	35,702	40,115
Sub-Totals		1,064	10,364,581	601,160	0	0	601,160	612,365	618,110
		3,063	221,730,587	4,669,586	0	0	4,669,586	4,669,537	4,662,287
Discounts (Refer note 1(e))							0	(1,941)	0
Total amount raised from general rates							4,669,586	4,667,596	4,662,287
Specified area rates (Refer note 1(c))							51,000	41,543	41,260
Total rates							4,720,586	4,709,139	4,703,547

All land (other than exempt land) in the Shire of Northampton is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Northampton.

The general rates detailed for the 2020/21 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

1. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Single Payment	2-10-2020	0	0.0%	8.0%
Option two				
First Installemnt	2-10-2020	5	5.0%	8.0%
Second Installemnt	4-12-2020	5	5.0%	8.0%
Option three				
First Installemnt	2-10-2020	5	5.0%	8.0%
Second Installemnt	4-12-2020	5	5.0%	8.0%
Third Installemnt	5-02-2021	5	5.0%	8.0%
Fourth Installemnt	6-04-2021	5	5.0%	8.0%

	2020/21 Budget revenue	2019/20 Actual revenue	2019/20 Budget revenue
	\$	\$	\$
Instalment plan admin charge revenue	20,000	18,506	20,000
Unpaid rates and service charge interest earned	32,500	21,144	31,450
	52,500	39,650	51,450

SHIRE OF NORTHAMPTON
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2021

1. RATES AND SERVICE CHARGES (CONTINUED)

(c) Specified Area Rate

	Basis of valuation	Rate in	Rateable value	2020/21 Budget specified area rate revenue	2020/21 Interim specified area rate revenue	2020/21 Back specified area rate revenue	2020/21 Total budget specified area rate revenue	2019/20 Actual revenue	2019/20 Budget revenue
Specified area rate		\$	\$	\$	\$	\$	\$	\$	\$
Port Gregory Water Supply	GRV	0.03690	569,036	21,000			21,000	11,217	11,260
Kalbarri Tourism Rate	GRV	0.00172	17,443,404	30,000			30,000	30,326	30,000
			18,012,440	51,000	0	0	51,000	41,543	41,260

	Purpose of the rate	Area or properties rate is to be imposed on	Budgeted rate applied to costs	Budgeted rate set aside to reserve	Reserve Amount to be applied to costs
Specified area rate			\$	\$	\$
Port Gregory Water Supply	The specified area rate for the Port Gregory Water Supply is levied on all rateable Port Gregory Gross Rental Value designated properties for the operation of the Port Gregory water supply. The amount required has been estimated as the cost to operated the water supply for 2019/2020.		21,000	0	0
Kalbarri Tourism Rate	The specified area rate for Kalbarri Tourism is levied on all rateable Kalbarri Gross Rental Value designated properties in accordance with the Kalbarri Town Planning Scheme No. 9		30,000	0	0
			51,000	0	0

(d) Service Charges

The Shire did not raise service charges for the year ended 30 June 2021.

(e) Rates discounts

Rate or fee to which discount is granted	Discount %	Discount (\$)	2020/21 Budget	2019/20 Actual	2019/20 Budget	Circumstances in which discount is granted
Write Off			\$ 0	\$ 1,941	\$	Minor Write Off's and Adjustments
			0	1,941	0	

(f) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30 June 2021.

SHIRE OF NORTHAMPTON
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2021

2 (a). NET CURRENT ASSETS

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(i) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from operating activities within the Rate Setting Statement.

Adjustments to operating activities

	Note	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020
Less: Profit on asset disposals	4(b)	(62,500)	(14,007)	(20,280)
Less: Movement in contract liabilities associated with restricted cash		0	0	(116,900)
Add: Loss on disposal of assets	4(b)	12,000	177,140	29,000
Add: Depreciation on assets	5	2,240,500	2,238,473	2,149,300
Non cash amounts excluded from operating activities		2,190,000	2,401,606	2,041,120

(ii) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement.

Adjustments to net current assets

Less: Cash - restricted reserves	3	(920,239)	(965,039)	(927,635)
Less: Current assets not expected to be received at end of year				
- Land held for resale		(235,000)	(235,000)	(235,000)
- Accruals				(125,162)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		0	0	157,324
- Employee benefit provisions		735,158	735,158	757,961
Add: Movement in provisions between current and non-current provisions		22,806	22,806	
Total adjustments to net current assets		(397,275)	(442,075)	(372,512)

SHIRE OF NORTHAMPTON
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2021

2 (a). NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

	2020/21 Budget 30 June 2021	2019/20 Actual 30 June 2020	2019/20 Budget 30 June 2020	
Note	\$	\$	\$	
(iii) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents- unrestricted	3	(58,061)	1,773,076	(307,885)
Cash and cash equivalents - restricted				
Cash backed reserves	3	920,239	965,039	927,635
Unspent borrowings	6(c)	0	0	412,100
Unspent grants, subsidies and contributions	9	15,326	0	232,221
Receivables		446,772	446,772	446,399
Inventories		244,514	244,514	243,023
		1,568,790	3,429,401	1,953,493
Less: current liabilities				
Trade and other payables		(436,357)	(436,357)	(665,696)
Long term borrowings		0	0	(157,324)
Provisions		(735,158)	(735,158)	(757,961)
		(1,171,515)	(1,171,515)	(1,580,981)
Net current assets		397,275	2,257,886	372,512
Less: Total adjustments to net current assets	2 (a)(ii)	(397,275)	(442,075)	(372,512)
Closing funding surplus / (deficit)		0	1,815,811	0

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

2 (b). NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire of Northampton becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

CONTRACT ASSETS

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

PROVISIONS

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire of Northampton contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire of Northampton contributes are defined contribution plans.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire of Northampton's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Northampton's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire of Northampton's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2020/21 Budget	2019/20 Actual	2019/20 Budget
		\$	\$	\$
Cash at bank and on hand		861,451	2,722,062	1,264,071
Term deposits		16,053	16,053	0
		877,504	2,738,115	1,264,071
- Unrestricted cash and cash equivalents		(58,061)	1,773,076	(307,885)
- Restricted cash and cash equivalents		935,565	965,039	1,571,956
		877,504	2,738,115	1,264,071
The following restrictions have been imposed by regulation or other externally imposed requirements on cash and cash equivalents:				
Leave reserve		263,511	253,511	256,008
Roadworks Reserve		30,639	28,639	29,641
Kalbarri Airport Reserve		105,622	85,422	85,515
Computer Office Equipment Reserve		34,446	33,446	33,945
House and Building Reserve		132,863	120,863	121,865
Land Development Reserve		316,658	306,658	264,161
Port Gregory Water Supply Reserve		36,500	36,500	36,500
Tourism Infrastructure Reserve		0	100,000	100,000
Unspent borrowings	6(c)	0	0	412,100
Unspent grants, subsidies and contributions	9	15,326	0	232,221
		935,565	965,039	1,571,956
Reconciliation of net cash provided by operating activities to net result				
Net result		(836,975)	1,135,315	399,608
Depreciation	5	2,240,500	2,238,473	2,149,300
(Profit)/loss on sale of asset	4(b)	(50,500)	163,133	8,720
(Increase)/decrease in receivables		0	57,252	
(Increase)/decrease in inventories		0	(1,491)	
Increase/(decrease) in payables		0	(307,015)	
Non-operating grants, subsidies and contributions		(682,484)	(1,519,153)	(1,500,386)
Net cash from operating activities		670,541	1,766,514	1,057,242

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

4. FIXED ASSETS

(a) Acquisition of Assets

The following assets are budgeted to be acquired during the year.

Asset class	Reporting program				2020/21 Budget total	2019/20 Actual total	2019/20 Budget total
	Governance	Community amenities	Recreation and culture	Transport			
	\$	\$	\$	\$	\$	\$	
<i>Property, Plant and Equipment</i>							
Buildings		309,090	25,000		334,090	698,106	854,035
Furniture and equipment	70,000				70,000	18,705	21,500
Plant and equipment	43,000			665,400	708,400	382,788	751,400
	113,000	309,090	25,000	665,400	1,112,490	1,099,599	1,626,935
<i>Infrastructure</i>							
Infrastructure - roads				1,366,195	1,366,195	1,886,790	1,928,213
Infrastructure - footpaths/carparks		70,000	264,400	204,120	538,520	331,551	536,238
Infrastructure - drainage					0		0
Infrastructure - parks and ovals		58,500	159,640		218,140	372,595	443,450
Infrastructure - airport				28,000	28,000		
Water & Sewer					0	43,321	
	0	128,500	424,040	1,598,315	2,150,855	2,634,257	2,907,901
Total acquisitions	113,000	437,590	449,040	2,263,715	3,263,345	3,733,856	4,534,836

A detailed breakdown of acquisitions on an individual asset basis can be found in the supplementary information attached to this budget document.

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

SHIRE OF NORTHAMPTON
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2021

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2020/21 Budget Net Book Value	2020/21 Budget Sale Proceeds	2020/21 Budget Profit	2020/21 Budget Loss	2019/20 Actual Net Book Value	2019/20 Actual Sale Proceeds	2019/20 Actual Profit	2019/20 Actual Loss	2019/20 Budget Net Book Value	2019/20 Budget Sale Proceeds	2019/20 Budget Profit	2019/20 Budget Loss
By Program	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Governance	8,500	21,000	12,500	0	19,663	28,364	11,844	(3,143)	17,120	28,400	11,280	0
Education and welfare		0	0	0	150,830	0	0	(150,830)		0	0	0
Transport	95,000	145,000	50,000	0	61,359	40,355	2,163	(23,167)	108,500	88,500	9,000	(29,000)
Economic services	52,000	40,000	0	(12,000)		0	0	0		0	0	0
	155,500	206,000	62,500	(12,000)	231,852	68,719	14,007	(177,140)	125,620	116,900	20,280	(29,000)
By Class												
<i>Property, Plant and Equipment</i>												
Buildings		0			150,830	0		(150,830)		0		
Plant and equipment	155,500	206,000	62,500	(12,000)	81,022	68,719	14,007	(26,310)	125,620	116,900	20,280	(29,000)
	155,500	206,000	62,500	(12,000)	231,852	68,719	14,007	(177,140)	125,620	116,900	20,280	(29,000)

A detailed breakdown of disposals on an individual asset basis can be found in the supplementary information attached to this budget document

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF NORTHAMPTON
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2021

5. ASSET DEPRECIATION

By Program

Governance	40,000	39,974	37,500
Law, order, public safety	76,000	76,263	62,000
Health	24,000	23,766	24,500
Education and welfare	4,700	4,620	6,500
Housing	32,000	31,829	30,000
Community amenities	56,300	56,335	54,800
Recreation and culture	408,000	408,034	396,000
Transport	1,561,000	1,559,278	1,501,000
Economic services	38,500	38,374	37,000

By Class

Buildings	409,300	408,963	400,000
Furniture and equipment	15,500	15,447	19,300
Plant and equipment	462,700	462,241	440,000
Infrastructure - roads	1,049,900	1,048,963	1,005,000
Infrastructure - footpaths/carparks	55,400	55,336	45,000
Infrastructure - drainage	71,400	71,328	70,000
Infrastructure - parks and ovals	134,000	133,910	130,000
Infrastructure - airport	42,300	42,285	40,000
	2,240,500	2,238,473	2,149,300

2020/21 Budget	2019/20 Actual	2019/20 Budget
\$	\$	\$
40,000	39,974	37,500
76,000	76,263	62,000
24,000	23,766	24,500
4,700	4,620	6,500
32,000	31,829	30,000
56,300	56,335	54,800
408,000	408,034	396,000
1,561,000	1,559,278	1,501,000
38,500	38,374	37,000
2,240,500	2,238,473	2,149,300
409,300	408,963	400,000
15,500	15,447	19,300
462,700	462,241	440,000
1,049,900	1,048,963	1,005,000
55,400	55,336	45,000
71,400	71,328	70,000
134,000	133,910	130,000
42,300	42,285	40,000
2,240,500	2,238,473	2,149,300

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings	50 to 80 years
Furniture and equipment	4 to 10 years
Plant and equipment	5 to 15 years
Infrastructure - roads	
Infrastructure - footpaths/carparks	20 years
Infrastructure - drainage	80 years
Infrastructure - parks and ovals	30 to 75 years
Infrastructure - airport	10 to 60 Years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal	2020/21 Budget New Loans	2020/21 Budget Principal Repayments	Budget Principal outstanding 30 June 2021	2020/21 Budget Interest Repayments	Actual Principal 1 July 2019	2019/20 Actual New Loans	2019/20 Actual Principal Repayments	Actual Principal outstanding 30 June 2020	2019/20 Actual Interest Repayments	Budget Principal 1 July 2019	2019/20 Budget New Loans	2019/20 Budget Principal Repayments	Budget Principal outstanding 30 June 2020	2019/20 Budget Interest Repayments	
				1 July 2020	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Education and welfare																			
Staff Housing	154			189,159		(35,418)	153,741	(7,156)	223,447		(34,288)	189,159	(8,497)	223,447		(34,288)	189,159	(8,497)	
Housing																			
Recreation and culture																			
RSL Hall Development	156			454,484		(46,459)	408,025	(12,210)	500,000		(45,516)	454,484	(13,480)	500,000		(45,516)	454,484	(10,771)	
Transport																			
Plant Purchases	153			133,684		(42,800)	90,884	(5,789)	174,814		(41,130)	133,684	(7,716)	174,814		(41,130)	133,684	(7,716)	
Plant Purchases	157			340,000		(31,614)	308,386	(7,593)		340,000		340,000	(496)	0	365,000		365,000	0	
				1,117,327	0	(156,291)	961,036	(32,748)	898,261	340,000	(120,934)	1,117,327	(30,189)	898,261	365,000	(120,934)	1,142,327	(26,984)	
Self Supporting Loans																			
Education and welfare																			
Pioneer Lodge	155	0	0	358,026	0	(15,122)	342,904	(16,435)	372,568	0	(14,542)	358,026	(17,126)	372,568	0	(14,542)	358,026	(17,126)	
Housing																			
Staff Housing	152	0	0	293,743	0	(19,004)	274,739	(19,293)	311,752	0	(18,009)	293,743	(20,565)	311,752	0	(18,010)	293,742	(20,565)	
Recreation and culture																			
Kalbarri Bowling Club	151	0	0	0	0	0	0	0	3,839	0	(3,839)	0	(202)	3,839	0	(3,839)	0	(202)	
				651,769	0	(34,126)	617,643	(35,728)	688,159	0	(36,390)	651,769	(37,893)	688,159	0	(36,391)	651,768	(37,893)	
				1,769,096	0	(190,417)	1,578,679	(68,476)	1,586,420	340,000	(157,324)	1,769,096	(68,082)	1,586,420	365,000	(157,325)	1,794,095	(64,877)	

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

**SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021**

6. INFORMATION ON BORROWINGS

(b) New borrowings - 2020/21

The Shire does not intend to undertake any new borrowings for the year ended 30 June 2021

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30 June 2020 nor is it expected to have unspent borrowing funds as at 30 June 2021.

(d) Credit Facilities

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	10,000	10,000	10,000
Credit card balance at balance date	(2,500)	(798)	(2,500)
Total amount of credit unused	7,500	9,202	7,500
Loan facilities			
Loan facilities in use at balance date	1,578,679	1,769,096	1,794,095
Unused loan facilities at balance date	0	0	87,900

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

7. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2020/21 Budget Opening Balance	2020/21 Budget Transfer to	2020/21 Budget Transfer (from)	2020/21 Budget Closing Balance	2019/20 Actual Opening Balance	2019/20 Actual Transfer to	2019/20 Actual Transfer (from)	2019/20 Actual Closing Balance	2019/20 Budget Opening Balance	2019/20 Budget Transfer to	2019/20 Budget Transfer (from)	2019/20 Budget Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
(a) Leave reserve	253,511	10,000		263,511	246,008	7,503		253,511	246,008	10,000		256,008
(b) Roadworks Reserve	28,639	2,000		30,639	27,641	998		28,639	27,641	2,000		29,641
(c) Kalbarri Airport Reserve	85,422	20,200		105,622	65,315	20,107		85,422	65,315	20,200		85,515
(d) Computer Office Equipment Reserve	33,446	1,000		34,446	32,944	502		33,446	32,945	1,000		33,945
(e) House and Building Reserve	120,863	12,000		132,863	109,865	10,998		120,863	109,865	12,000		121,865
(f) Kalbarri Aged Persons Accommodation Reserve	0			0	58,694	0	(58,694)	0	58,694		(58,694)	0
(g) Land Development Reserve	306,658	10,000		316,658	249,161	57,497		306,658	249,161	15,000		264,161
(h) Port Gregory Water Supply Reserve	36,500	0		36,500	36,500			36,500	36,500			36,500
(i) Tourism Infrastructure Reserve	100,000		(100,000)	0	100,000			100,000	100,000			100,000
	965,039	55,200	(100,000)	920,239	926,128	97,605	(58,694)	965,039	926,129	60,200	(58,694)	927,635

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	TBD	To be used to fund annual and long service leave requirements
(b) Roadworks Reserve	TBD	To be used to fund major reseals of bitumen roads and other major road construction works including footpath construction
(c) Kalbarri Airport Reserve	TBD	To be used for the maintenance and construction of the Kalbarri Airport
(d) Computer Office Equipment Reserve	TBD	To be used to for the purchase and upgrade of office equipment and computers
(e) House and Building Reserve	TBD	To be used for the construction of new housing and upgrades to buildings under Council control
(f) Kalbarri Aged Persons Accommodation Reserve	2019/2020	To be used for the construction of live in aged care facilities in Kalbarri
(g) Land Development Reserve	TBD	To be used for the development of Council land for sale on the open market.
(h) Port Gregory Water Supply Reserve	TBD	To be used for the replacement of the Port Gregory pipeline.
(i) Tourism Infrastructure Reserve	2020/2021	To be used for the development of Tourism Infrastructure.

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

8. FEES & CHARGES REVENUE

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Governance	11,700	12,407	11,300
Law, order, public safety	14,000	14,200	14,500
Health	11,612	11,652	11,612
Education and welfare	66,435	55,363	107,126
Housing	69,836	59,686	46,436
Community amenities	827,247	835,741	828,077
Recreation and culture	12,665	12,259	12,916
Transport	3,241	2,741	3,841
Economic services	137,965	234,819	224,840
Other property and services	20,000	19,547	20,000
	1,174,701	1,258,415	1,280,648

9. GRANT REVENUE

	Unspent grants, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Total Liability 30 June 2021	Current Liability 30 June 2021	2020/21 Budget	2019/20 Actual	2019/20 Budget
By Program:	\$	\$	\$	\$	\$	\$	\$	\$
(a) Operating grants, subsidies and contributions								
Governance				0		57,700	78,301	48,854
General purpose funding				0		1,329,964	1,748,221	881,328
Law, order, public safety				0		61,621	166,764	58,883
Health				0		23,000	20,912	28,500
Education and welfare				0		150,223	168,924	119,236
Housing				0		8,000	8,165	7,000
Community amenities				0		41,600	51,901	58,200
Recreation and culture				0		17,400	81,179	68,502
Transport				0		180,405	178,072	176,325
Economic services				0		8,000	34,239	8,500
Other property and services				0		122,293	154,086	102,565
	0	0	0	0	0	2,000,206	2,690,764	1,557,893
(b) Non-operating grants, subsidies and contributions								
Law, order, public safety				0		0	10,000	0
Recreation and culture				0		0	165,895	146,910
Transport	15,326	0		15,326	0	682,484	1,343,258	1,353,476
	15,326	0	0	15,326	0	682,484	1,519,153	1,500,386
Total	15,326	0	0	15,326	0	2,682,690	4,209,917	3,058,279
(c) Unspent grants, subsidies and contributions were restricted as follows:								
				Budget Closing Balance 30 June 2021	Actual Balance 30 June 2020			
Unspent grants, subsidies and contributions				15,326	0			
				15,326	0			

SHIRE OF NORTHAMPTON
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2021

10. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Service charges	Charge for specific service	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants with no contract commitments	General appropriations and contributions with no reciprocal commitment	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	Set by State legislation or limited by legislation to the cost of provision	Based on timing of issue of the associated rights	No refunds	On payment and issue of the licence, registration or approval
Pool inspections	Compliance safety check	Single point in time	Equal proportion based on an equal annually fee	None	Set by State legislation	Apportioned equally across the inspection cycle	No refunds	After inspection complete based on a 4 year cycle
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	Applied fully on timing of inspection	Not applicable	Revenue recognised after inspection event occurs
Waste management collections	Kerbside collection service	Over time	Payment on an annual basis in advance	None	Adopted by council annually	Apportioned equally across the collection period	Not applicable	Output method based on regular weekly and fortnightly period as proportionate to collection service
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	Adopted by council annually	Based on timing of entry to facility	Not applicable	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	Adopted by council annually	Applied fully on timing of landing/take-off	Not applicable	On landing/departure event
Property hire and entry	Use of halls and facilities	Single point in time	In full in advance	Refund if event cancelled within 7 days	Adopted by council annually	Based on timing of entry to facility	Returns limited to repayment of transaction price	On entry or at conclusion of hire
Memberships	Gym and pool membership	Over time	Payment in full in advance	Refund for unused portion on application	Adopted by council annually	Apportioned equally across the access period	Returns limited to repayment of transaction price	Output method Over 12 months matched to access right
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Adopted by council annually	Applied fully based on timing of provision	Not applicable	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Adopted by council annually, set by mutual agreement	Applied fully based on timing of provision	Returns limited to repayment of transaction price	Output method based on goods
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

11. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2020/21 Budget	2019/20 Actual	2019/20 Budget
	\$	\$	\$
Investments			
- Reserve funds	20,200	11,973	25,200
- Other funds	9,800	24,114	29,800
Other interest revenue (refer note 1b)	52,500	39,650	51,450
	82,500	75,737	106,450

* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 5%.

The net result includes as expenses

(b) Auditors remuneration

Audit services	40,000	40,000	40,000
Other services	5,900	4,250	3,900
	45,900	44,250	43,900

(c) Interest expenses (finance costs)

Borrowings (refer Note 6(a))	68,476	68,082	64,877
	68,476	68,082	64,877

(d) Elected members remuneration

Meeting fees	29,350		29,350
Mayor/President's allowance	14,000	14,000	14,000
Deputy Mayor/President's allowance	3,500	3,500	3,500
Travelling expenses	10,000		10,000
Telecommunications allowance	4,500	4,500	4,500
	61,350	22,000	61,350

12. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 30 June 2020	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2021
	\$	\$	\$	\$
Building Levies (BCITF & BRB)	183	11,000	(11,183)	0
Community Bus Bond	4,600	2,000	(2,000)	4,600
Unclaimed Monies - Rates	4,044		(4,044)	(0)
RSL Hall Key Bond	230	400	(630)	0
Special Series Plates	0	1,200	(1,200)	0
Northampton Child Care Association	16,547		(16,547)	(0)
One Life	1,440		(1,440)	(0)
Rubbish Tip Key Bond	1,800			1,800
Horrocks - Skatepark	1,050			1,050
RSL - Kalbarri Memorial	17,326			17,326
DOT - Department of Transport	0	48,000	(48,000)	0
	47,219	62,600	(85,044)	24,775

13. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

7.4.4 WAIVER OF 2020/2021 RATES

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10 August 2020
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton

BACKGROUND:

The following properties are subject to rates as a result of lease agreements between the Shire of Northampton and the lessee. Historically these Clubs/Organisations have not been levied rates.

In accordance, with section 6.47 of the Local Government Act 1995, Council is requested to formally resolve, by an absolute majority, to waive the rates.

- Northampton Bowling Club – Northampton Town lot 39 Hampton Road, (A2175);
- Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052, (A1974);
- Northampton Community Centre – Portion of Reserve 23432, (A1974);
- Kalbarri Camp and Community Hall – Kalbarri Town Lot 468 Reserve No 35559, (A2457).
- Kalbarri Golf and Bowling Club – part of Reserve No 30953, (A2628);
- Kalbarri Sport and Recreation Club – part of Reserve No 25447, (A4824).
- Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri, (A1877).
- Northampton Child Care Association (Edna Bandy Centre) – Reserve 2038, Stephen Street Northampton, (A1693)
- Old School Community Centre – Lot 31, Robinson Street Northampton, (A4899)
- Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu, (A3721)
- Pioneer Lodge Inc situated at Lot 7 Robinson Street, Northampton, (A2642)
- Kalbarri Aged Care Units owned jointly by Department of Housing and the Shire of Northampton situated at Lot 1001 Hackney Street, (A2941).

- Northampton Doctors Surgery at 51 (lot 29) Robinson Street, Northampton, (A1594).
- Kalbarri Doctors Surgery at 24 (lot 844) Hackney Street, Kalbarri, (A2398).
- LIA Units Kitson Circuit Northampton, Unit 1, Unit 2, Unit 3, Unit 4, (A5039).
- Kalbarri Town Talk at 5 (lot 175) Kaiber Street, Kalbarri, (A2450).
- Horrocks Community Centre at lot 9501 North Court, Horrocks, (A4932)

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.4

That Council in accordance with section 6.47 of the Local Government Act 1995:

Waive the rates on the following lessees for the 2019/2020 financial year:

Northampton Bowling Club – Lot 39 Hampton Road Northampton;

Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;

Northampton Community Centre – Portion of Reserve 23432

Kalbarri Camp and Community Hall – Kalbarri Town Lot 468 Reserve No 35559.

Kalbarri Golf and Bowling Club – part of Reserve No 30953;

Kalbarri Sport and Recreation Club – part of Reserve No 25447.

Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri.

Edna Bandy Centre – Reserve 2038, Stephen Street Northampton

Old School Community Centre – Lot 475, Stephen Street Northampton

Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu

Doctors Surgery – 51 (lot 29) Robinson Street, Northampton

Doctors Surgery – 24 (lot 833) Hackney Street, Kalbarri

LIA Units 1 – 4 lot 83 Kitson Circuit, Northampton

Kalbarri Town Talk Lot 175 Kaiber Street, Kalbarri

Horrocks Community Centre Lot 9501 North Court Horrocks

Waive the rates on the following aged care accommodation:

Pioneer Lodge Inc – Lot 7 Robinson Street, Northampton; and

Department of Housing and the Shire of Northampton Lot 1001 Hackney Street, Kalbarri.

ADMINISTRATION & CORPORATE REPORT

7.5.1	STRATEGIC COMMUNITY PLAN - ADOPTION	2
7.5.2	LEASING OF PART OF RESERVE 49842.....	4
7.5.3	SUNDRY DEBTOR WRITE OFF	5

7.5.1 STRATEGIC COMMUNITY PLAN - ADOPTION

FILE REFERENCE:	4.2.4
DATE OF REPORT:	10 August 2020
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Strategic Community Plan (provided separate to the main agenda)

SUMMARY:

Council to formally adopt the Strategic Community Plan.

BACKGROUND:

Throughout 2019/20 Community consultation was undertaken for the review of the SCP. Following receipt of a draft SCP advertising requesting comment on the draft occurred with comments to be received by 7th August 2020. No comments or submissions were received.

During the comment period some grammar and presentation errors were found by Management and the draft has now been amended accordingly.

COMMENT:

With no comments received from the advertising period the Council is now required to formally adopt the Strategic Community Plan 2020-2030 as presented.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 5.56

Section 5.56 (1) and (2) of the Local Government Act, requires each local government 'to plan for the future of the district' by developing plans in accordance with the regulations. Council is required to have a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP) developed in accordance with the Integrated Planning and Reporting (IPR) Guidelines developed by the Department of Local Government.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2020-2030
Adoption of revised SCP.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That Council adopt the Strategic Community Plan 2020-2030 as presented.

7.5.2	LEASING OF PART OF RESERVE 49842
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LOCATION:	Little Bay
FILE REFERENCE:	9.1.4
DATE OF REPORT:	12 August 2020
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Due to the commercial confidentiality of this matter, a separate report is provided.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2
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For Council determination.

7.5.3 SUNDRY DEBTOR WRITE OFF

FILE REFERENCE:	10.9.5
DATE OF REPORT:	11th August 2020
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Council to approve the write off of outstanding debts totaling \$720.00 being for Half Way Bay refuse removal charges.

BACKGROUND:

Council charges all cottages at Half Way Bay Reserve 34945 and four cottages outside Reserve 34945 an annual fee to assist with refuse removal from the area.

A camp outside the reserve is listed on Council records as owned by a David Morris who has not paid the fee since 2015.

The camp itself is in a dilapidated state is outside the reserve controlled by Council and within the reserve now under Native Title.

COMMENT:

Several attempts through previous debt collectors have been unsuccessful and we have been unsuccessful in obtaining a forwarding address for Mr Morris and therefore consider the debt as non recoverable. The fee for 2020/21 has not been levied due to the current situation.

FINANCIAL & BUDGET IMPLICATIONS:

Result of a write off is that Council will not receive income of \$720.00 however this is considered minimal in the context of the Councils overall budget income.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 6.12

6.12 Power to defer, grant discounts, waive or write off debts

- (1) Subject to subsection (2) and any other written law, a local government may —

- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
- (b) waive or grant concessions in relation to any amount of money; or
- (c) write off any amount of money,

which is owed to the local government.

* *Absolute majority required.*

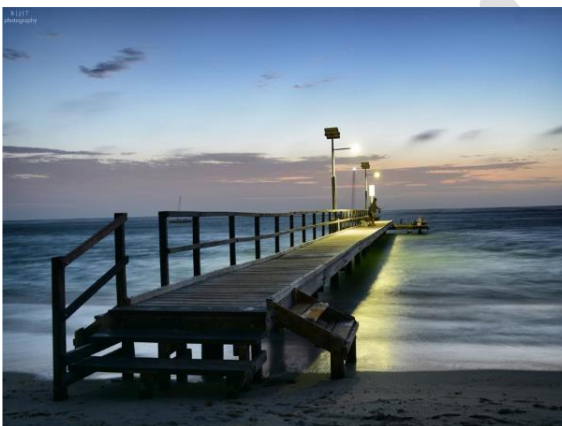
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.
- (3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.
- (4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

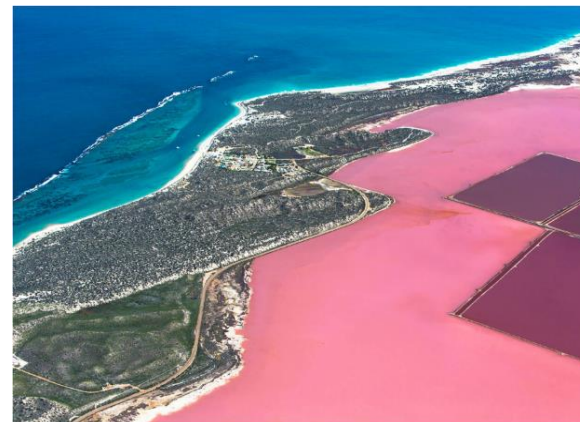
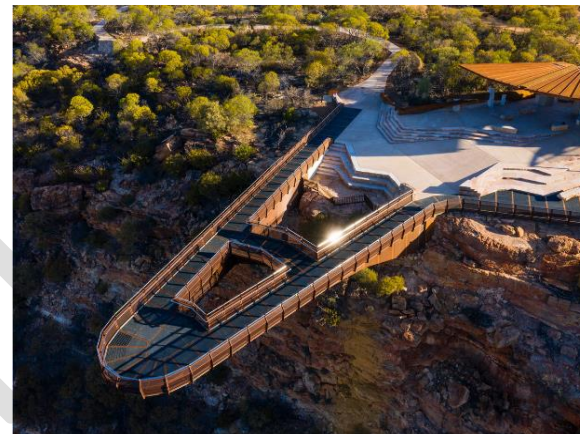
That Council write off the outstanding debt of \$720.00 for Half Way Bay refuse removal charges owed by Mr David Morris.



STRATEGIC COMMUNITY PLAN



2020-2030





This plan that will serve as a key planning and decision-making tool has been developed through a comprehensive community engagement process across the Shire of Northampton.

We appreciate and thank those who were involved in this process. All community feedback has been recorded, and as a consequence Council has determined the five focus areas and key objectives and strategies to support and enhance the **Vision** of the Shire of Northampton - "**a proud and unique community recognising the past and creating the future**"

Priorities have been determined for the first four years, with service delivery teams within the Shire responsible for establishing strategies as outlined in the Corporate Business Plan (CBP) that will address the desired outcomes. The Strategic Community Plan (SCP) will be reviewed bi-annually as required by legislation to ensure that the strategies remain relevant and appropriately resourced when funding availability is realised. Progress will be measured and reported in the Shire’s Annual Report. When implementing this plan, the Shire will continue to deliver services within their remit and represent the Community in areas that are not within their jurisdiction or control by advocacy or lobbying as appropriate.

The Council and Officers will work with regional groups and government agencies where practicable to achieve their **Mission: "to provide community leadership by modelling and supporting economic and social development within the Shire"** and will continue to work for the community guided by the five values of **Honesty and Integrity - Proactive Approach - Dialogue - Environmental Responsibility - Diligence**

The Strategic Planning Context

Planning for the Future - Section 5.56 (1) and (2) of the Local Government Act, requires that each local government is ‘to plan for the future of the district’ by developing plans in accordance with regulations. Council is required to have a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP) developed in accordance with the Integrated Planning and Reporting (IPR) Guidelines developed by the Department of Local Government.

The SCP is a visionary document of Council's developed for the next ten years, and is based on community input and research to ensure a sustainable future can be achieved. It is recognised that not all outcomes can be delivered immediately however the SCP will guide decisions over the next decade. The CBP identifies what could be achieve in the shorter term, and the steps to be taken that will enable us all to monitor and review progress in order to achieve the aspirations.

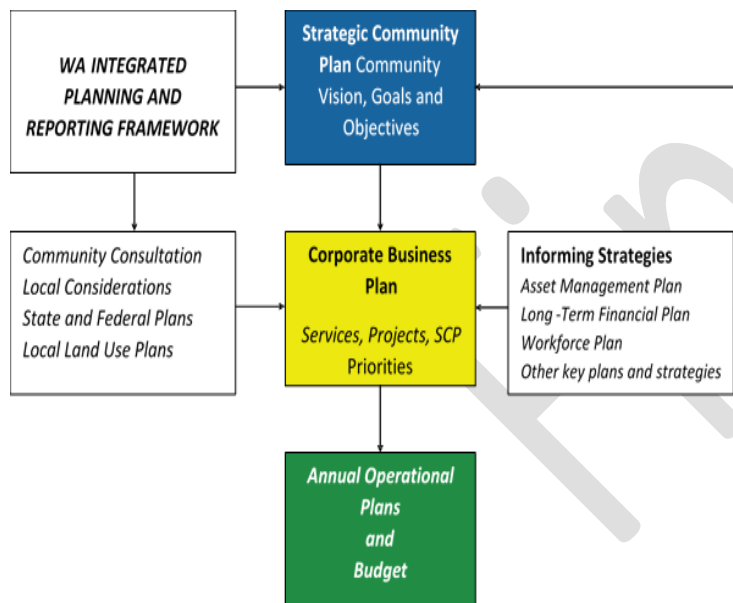


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Our Location

The Shire of Northampton is located in the Midwest region of Western Australia, 475 kilometres north of Perth and has an area of 12,499 square kilometers. The Shire's main administration office is located in the town of Northampton, 50kms north of Geraldton. There are two main town centres, Northampton and Kalbarri. With a beautiful stretch of coastline are the coastal towns of Horrocks, Port Gregory and Kalbarri. The smaller towns or rural hubs are Binu, Isseka, Ajana and Horrocks.

Our History

Recorded history of this area dates back to 1629 with the wrecked Dutch ship Batavia and two men being marooned at the mouth of the Murchison River. Lead was first discovered in the area in 1847, followed by copper discovered by Drummonds Shepherd in 1854. A convict hiring station "Lynton" was established near Port Gregory and operated from 1853 to 1856. The first railway commenced in 1874 which operated from Geraldton to Northampton and was later being extended to Ajana in 1913. With the railway came the expansion of the district's mining and agriculture, more lead and copper mines opened, cereal crops (mainly wheat) were increasing as did sheep numbers. Northampton was known as the "The Mines" until 1864, when the townsite was gazetted and became known as Northampton. The town has long been known by its aboriginal name "*Mooniemia*." The Local Government commenced in 1871, its boundaries were prescribed from the north by a line that ran east from the mouth of the Murchison River then west to the Indian Ocean, south by a line running east from the mouth of the Buller river, with no eastern boundary included. The first local government office was built in 1898 in Northampton, followed by new offices built in 1957 that were extended and modified in 1984 and again in 2001. The administration centre at Kalbarri known as the "Allen Centre", was opened in 1992.

Our Population

The Australian Bureau of Statistics figures from 2016 list the Shire's population as 3,319 at that time. The population in 2016 comprises 52% males and 48% females with a median age is 51 years, which is significantly higher than the State average of 36 years. It is estimated that the population will remain stable over the next ten years although forecast changes in age structure and cultural diversity of residents will pose significant challenges in the management of current and future demands for quality lifestyles. Kalbarri has a district high school to year 12 with Northampton's to year 10. There is a daily bus service for school children from Northampton to attend schools in Geraldton.

Our Economy

The predominant industries in the Shire are diverse and include broad acre agriculture, fishing and tourism, Garnet mining and Betocarotene production. The Shire is also a popular base for fly-in fly-out mine workers and their families and for active retirees relocating from the north of the State.

Developing

the

Plan

The SCP was developed in accordance with the IPR framework and guidelines and long-term plan which reflects the vision and aspirations of the Community and includes key focus areas, objectives, and strategies. These were formulated after receiving feedback and discussion from the Community in March 2020. The Community responded to a questionnaire/survey mailed to 1200 residents, employees, businesses within the Shire. 400 Postcards in the same survey format were strategically placed across the Shire and made available on the Shire's website. A total of 190 were received from the survey. 38 people attended workshops held across the Shire and shared their vision, identified issues and potential solutions, and actively worked to discuss and share their views. The COVID-19 pandemic greatly impacted the workshops and as a consequence attendance was lower than expected. The CEO and various Councillors attended the workshops to listen to the Community and observe the process and provide information as required. Discussions were held with business proprietors over the same time further enhancing the opportunity to receive wide ranging community feedback to inform the planning process.

In the Survey we asked the following questions:

- What do you like about living in, working in or visiting the Shire of Northampton?
- What two things would you like to see happen in your local community in the next 4 years?
- If you could imagine your perfect community in 10-15 years what would it look like?
- What are the two most important issues you think the community will face in the future?
- We also gave space for any other comments



Attendees at the workshops were asked to identify issues or concerns and any potential solutions. A personalised voting was then used to prioritise feedback. This engagement identified that residents have pride in their unique communities, their history, and their willingness to be part of creating their future with active community groups and committees in place. Despite there being some areas of concern identified, there was a general satisfaction demonstrated on how the Shire was being governed and managed and appreciation for the current infrastructure and facilities

Some common themes across all areas were:

- Appreciation of safe, friendly, and peaceful communities
- Gaps and constraints in medical and aged care services
- Business viability and ability to sustain them
- Community bus / transport to Geraldton / air services
- Maintaining school populations and increasing youth activities
- Water, power and telecommunications
- Retention and addition of families with increased job opportunities
- Environment appreciation and management
- Ambience of foreshores and town centres
- Strong community spirit

Actions/Projects identified to progress in the next four years included (but were not limited to):

- Beautification of the main streets and more businesses and tourism across some parts of the Shire
- Re-opening of Northampton Caravan Park
- Increase in recreation centre activities especially for young people, consider after-hours access gym and courts, skateparks and playgrounds
- More consistency in medical services; more aged care services and accommodation for people to age in place
- Local bus service to Geraldton
- Upkeep of historical buildings to enhance tourism
- More events / markets
- Environmental initiatives such as recycling, increase in tree planting and foreshore and dune management
- Bypass around Northampton
- Access to pool or aquatic activities for learn to swim or fitness activities
- More employment opportunities, housing and tourist accommodation

There were 5 workshops carried out across the Shire and the summary of issues or aspirations identified compliment the trends of the feedback from each town and location, along with the trends for the whole the of Shire, are included in the graphs on pages 13 to 18 of this plan.

Workshops participants identified a range of actions that were a priority or most important and they included:

Kalbarri: Air services, recycling, kerbing, footpaths and retirement /aged care facilities as a progression from independent living

Horrocks Beach: Disability access to the beach, long term maintenance of the jetty, walkway to lookout, fire management and control; and pump/bike track

Northampton Seniors: Permanent Doctor and Community bus to Geraldton for medical appointments

Northampton Community: Continuity with doctors, general health and mental health services, addressing the impact of people going to medical appointments in Geraldton and tending to shop there which impacts on local businesses, youth programs and activities for youth. No reliable NBN access at the high school

Port Gregory: Pink lake toilets and pathways, structured pathways in dunes, repurpose old tennis courts, improve community communication channels; and jetty upgrade - dredging of sand build-up.

Key Focus Areas



Key Imperatives

The Council determined the most important issues, ambitions or projects that may have an impact on the achievement of the Strategic Community Plan objectives derived from community feedback in the strategic planning process. In many cases Local Governments do not have the ability to deliver major infrastructure or services that attract and maintain population, employment, or tourism, but it is important to play their role within jurisdiction and affordability. The table below indicates Council's role in each area.

Key Issues, Aspirations or Projects	Key Stakeholders or Drivers
Regular passenger airline service to Kalbarri	Owned by Shire - Airlines control flight paths Governments may provide incentives
Proposed Oakajee Port and Industrial Estate Project	State Government and Investors
Development of a heavy haulage route around Northampton	Main Roads Department
Installation of artificial reefs along coast to promote safer recreational fishing	Department of Transport Jurisdiction Council can support and lobby as appropriate
Strategic relationships with mining companies and developers.	Council
Expansion of the role of the Council as a lobbyist for service provision to the Shire.	Council
Further development of residential and industrial land in the Shire.	Council through Town Planning Strategy
Achieving sustainable development in new land and residential projects.	Council through Town Planning Strategy
Protecting the existing broad acre farming industry and the unique lifestyle opportunities available within the Shire	Council through Rural Planning Strategy
Developing the Kalbarri to Shark Bay Road (4WD Tourism Trail)	Council and relevant stakeholders
Formation of regional alliances with neighbouring Local Governments to address common service or infrastructure needs	Council

Key Outcome Areas

Given the current environment relating to the economic environment and COVID-19 impacts, Local Governments must work within tight budgets and reduced grant funding. This impacts on project activity and community development activities, so it is expected that for the foreseeable future the Shire will be in a consolidation phase where ongoing strategies and regional cooperation will continue within affordability; and Council & Officers will engage in lobbying and advocacy strategies in areas that are out of the jurisdiction of the Shire.

1 Our Economy				
1.1 To maintain or grow our population through land development to attract and support residents, visitors and business initiatives.				
	Key Outcomes	Objectives	Success Measures	Timelines
1.1.1	Population maintenance and growth through diversity in land zoning reflecting the diverse nature of residential needs	Population remains stable or increases	Population Data School Enrolments	Ongoing
1.1.2	Provision of effective town planning scheme to support visitor expectations or needs and appropriate business development support for local business initiatives	Maintained or increased businesses across towns and locations of the Shire for economic and employment benefits	Trends and the Number of businesses at each Census period	Ongoing
1.1.3	To maintain a tourism strategy within budget possibilities to have tourist facilities of the highest standard that the Council can afford.	Increase in numbers of visitors accessing local businesses and tourist attractions	Trends in visitor numbers and tourist enterprises operating	Ongoing
1.3.4	Support for visitor attraction and for community driven events-based and tourism	Increase of events that attract overseas, regional and local people to support the local economy.	Increase or decrease of visitors and number of events held.	Ongoing

2	<i>Our Natural Environment</i>			
2.1	To support environmental protection and maintenance within Council jurisdiction; and form positive relationships government agencies, landowners, developers, and business enterprises.			
	Key Outcomes	Objectives	Success Measures	Timelines
2.1.1	Natural environment and biodiversity are conserved and protected	Protection of coastal land by managing access with designated entry and exit points, managing camping and litter,	Well-managed environments that are protected and enjoyed by residents and visitors	Ongoing
2.1.2	Regional cooperation in land management and maintenance	A regional approach to showcasing the natural environment while supporting enterprise development and environmental conservation	Growth in eco-tourism and cooperative land management through a regional approach	Ongoing
2.1.3	Positive relationships with key environmental stakeholders	Working with key agencies and landowners for a common cause	Cooperation and collaboration across all stakeholder groups	Ongoing
3.	<i>Our People</i>			
3.1	To support our local communities in a place management approach to services, facilities, and lifestyle enhancement			
	Key Outcomes	Objectives	Success Measures	Timelines
3.1	Providing community and recreation facilities within budget constraints	Asset development and management plans in place	Community satisfaction and level of facility use	Ongoing
3.2	Support community action groups wherever practicable to achieve positive outcomes in their locality to enhance lifestyle	Each community has a progress or community association that is supported by Council	Level of activity or number of community projects in each locality	Annually reviewed
3.3	Advocate for services or facilities the Shire cannot provide	Increased services or facilities	Reduction of the gaps in services or facilities	Review 2- yearly

4.	Our Built Environment			
4.1	To provide quality in built assets, roads and other infrastructure for continuity of services to the community			
4.	Key Outcomes	Objectives	Success Measures	Timelines
4.1.1	Continue with our comprehensive strategy for managing sealed and unsealed roads, foot paths and parking facilities	Safe and reasonable roads, footpaths and parking facilities within budget affordability	Level of community and visitor satisfaction	Ongoing
4.1.2	Continue to develop and maintain our comprehensive asset management plan and ensure linkages to our long-term financial plan	Asset management and long-term financial plan in place and reviewed annually	Plans meet objectives and legislative compliance	Ongoing
4.1.3	To ensure the built assets enhance the ambience of each town or location	Each town and location maintain their own unique characteristics	Community satisfaction	Ongoing

5.	Our Leadership			
5.1	To be accountable for good governance, strong stewardship and leadership with proactive communication and consultation			
	Key Outcomes	Objectives	Success Measures	Timelines
5.1.1	To maintain and expand capacity and capability in the Shire workforce as required for ongoing good governance, accountability, and transparency.	A retained and developed workforce and effective recruitment in staff turnover	Stable workforce and successful recruitment	Ongoing
5.1.2	To maintain best practice in all areas of Council operations incorporating appropriate risk management strategies	Policy and procedure manuals reviewed and updated as required; risk management strategies embedded in planning and operations	Satisfied Community and Employees	Ongoing
5.1.3	To demonstrate a proactive approach to community, economic development, and service delivery	Community engagement strategies in place and positive relationships with business and service providers	Community satisfaction levels and level of interaction with business owners and service providers	Ongoing

Measures of Our Success

For each Key Outcome Area, we have assigned a general measure of the Shire's performance against the objectives that we will report to the community in the Annual Report.

Key Outcome Areas	Measure of Success
Our Economy	Population, ratepayer growth or decline and visitor trends
Our Natural Environment	Well-managed environments that are protected while still being enjoyed by residents and visitors
Our People	Community lifestyle facility and services developed, increased or improved
Our Build Environment	Progression of our Asset Management Plan and community satisfaction rate
Our Leadership	Satisfied Community and Shire Workforce



Plan Development and Implementation

This rolling ten-year Strategic Plan was originally adopted by Council in 2009 and has been reviewed and updated every four years to ensure the directions set for the Shire of Northampton remain relevant and responsive to external environment changes. The key objective of the plan is to provide a framework and strategic direction that informs the Council in decision making and resource allocation. Strategies will be implemented through the Corporate Business Plan that will address the priorities identified by Council in each four-year cycle. In developing this plan, the Council has considered the following internal and external informing and resourcing strategies and plans.

Internal	External
Asset Management Plan	State Planning Strategy
Workforce Plan	Health Department Strategy
Disability Access and Inclusion Plan	Midwest Regional Development Commission
Town Planning Strategies	Traditional Landowners
Long Term Financial Plan	Department of Transport
Horrocks Beach Local Planning Strategy	Tourism WA

Strategy Development

Feedback on community aspirations from the engagement process has been recorded and, where possible, items have been clustered and linked to strategies. It must be understood however, that no formal commitment is given, nor should it be taken, that any item will be implemented simply because it is mentioned in the strategy. This plan will be implemented after formal adoption by Council in July 2020

Funding Community Desires and Aspirations

In consulting with the community, there were desires and aspirations for the Towns and Locations of Northampton Shire which Council heard and acknowledged.

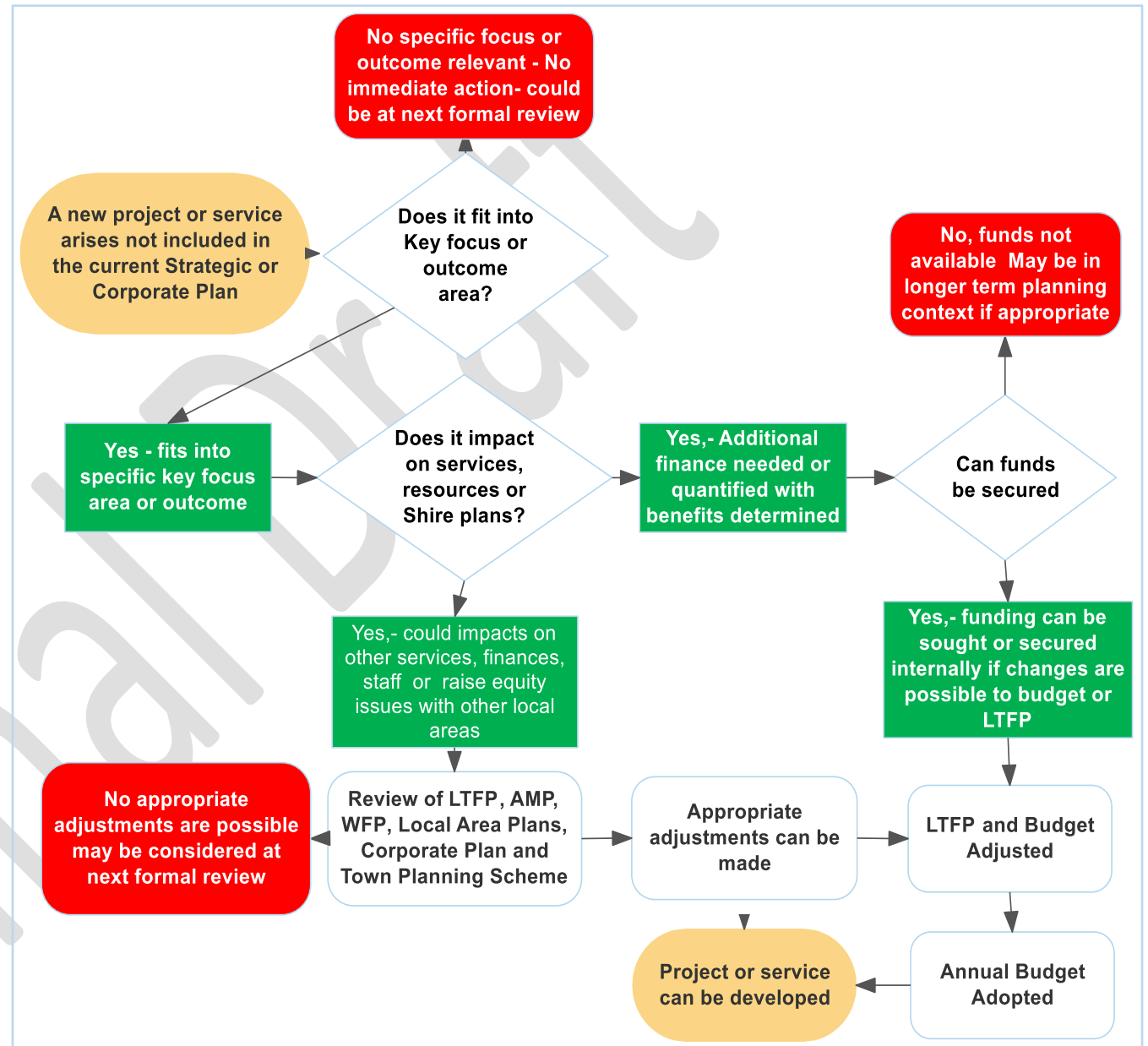
Many of these are dependent on population growth, funding availability and affordability or Council having jurisdiction. Strategies and resources are planned accordingly.

This Strategic Plan is fully reviewed with comprehensive community consultation every four years, with internal review / adjustment by Council two years into each four-year cycle.

New needs and aspirations arise between planning timeframes. The Integrated Planning and Reporting Framework is not so inflexible for new ideas not to be considered, but the timing for Council to consider new requests or ideas is prior to the annual budget review.

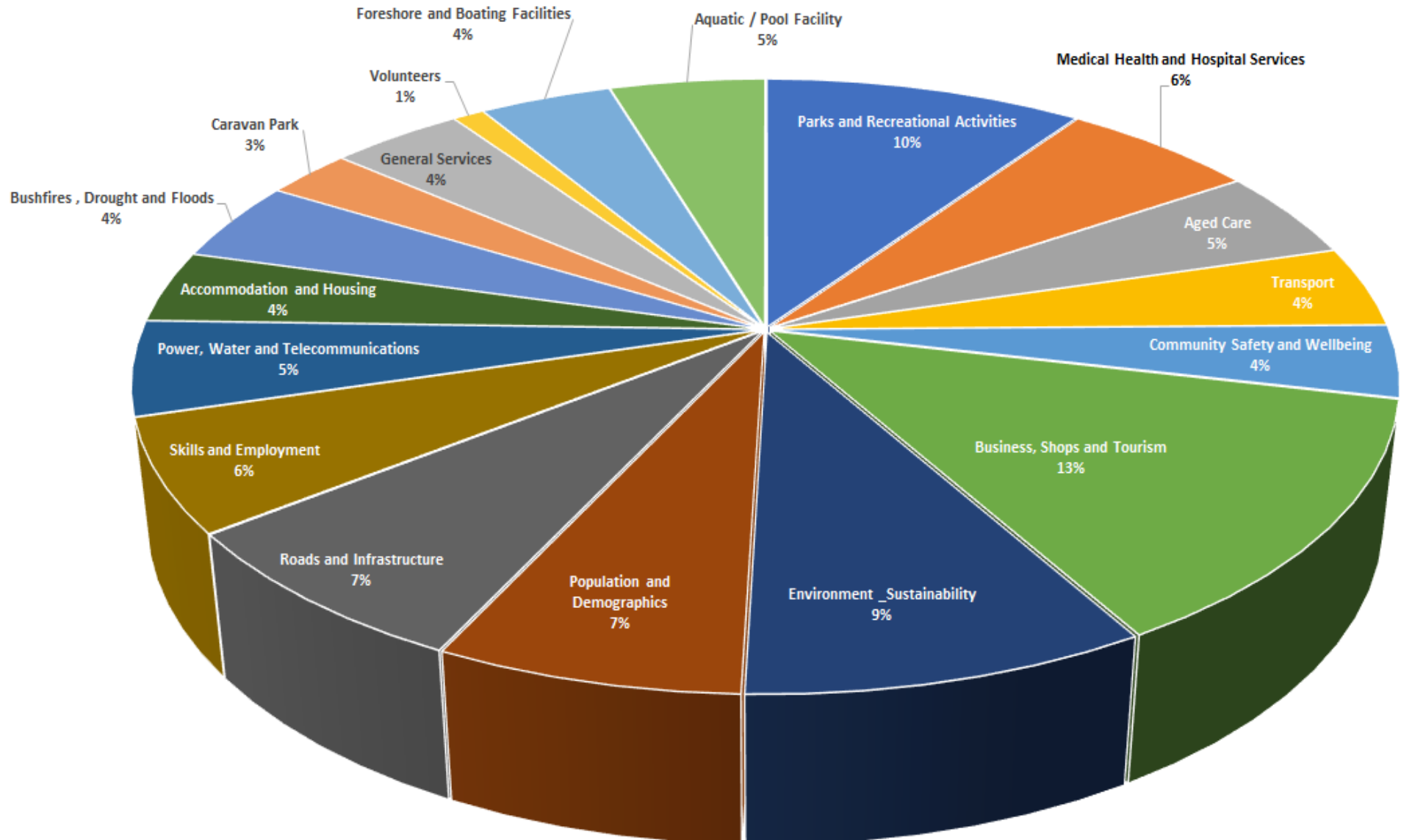
The response to such requests will go through a formal decision-making process as outlined in the diagram at right.

This will ensure an understanding of the implications of the new idea, project or service are known before decisions are made.

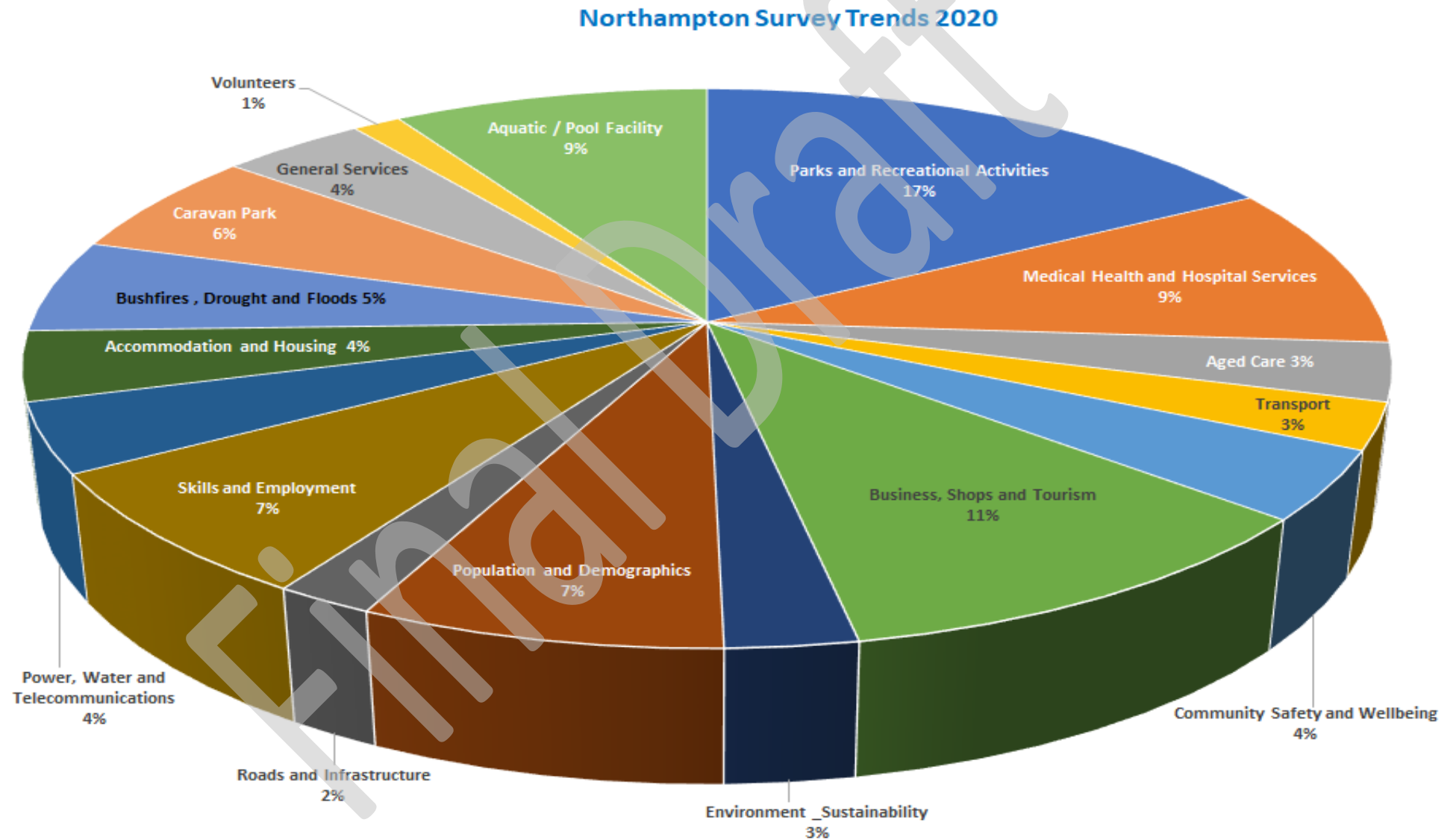


Appendix 1 Community Engagement Survey Data

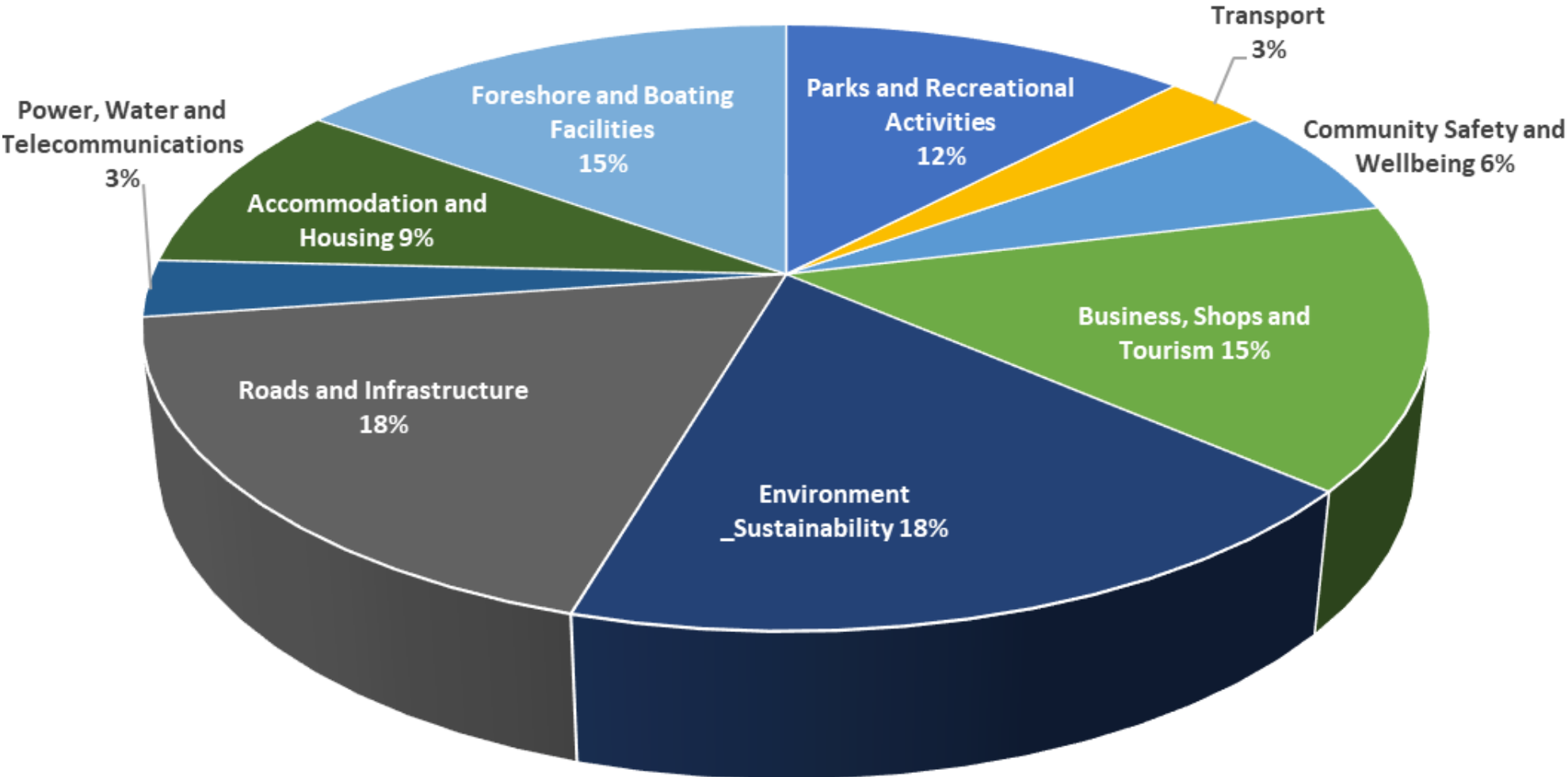
Whole of Shire Survey Trends 2020



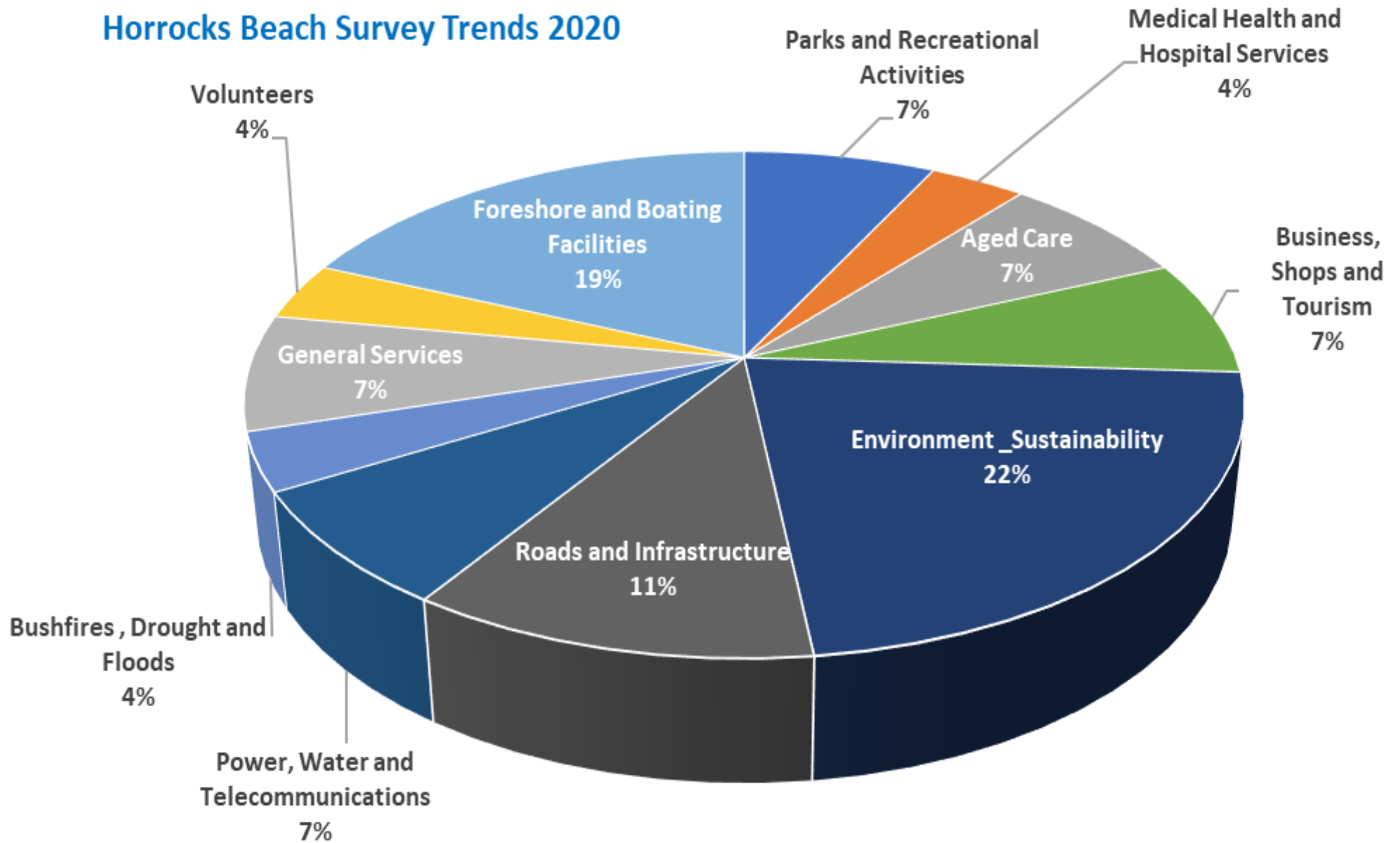
Community Engagement Survey Data Trends in Towns and Locations



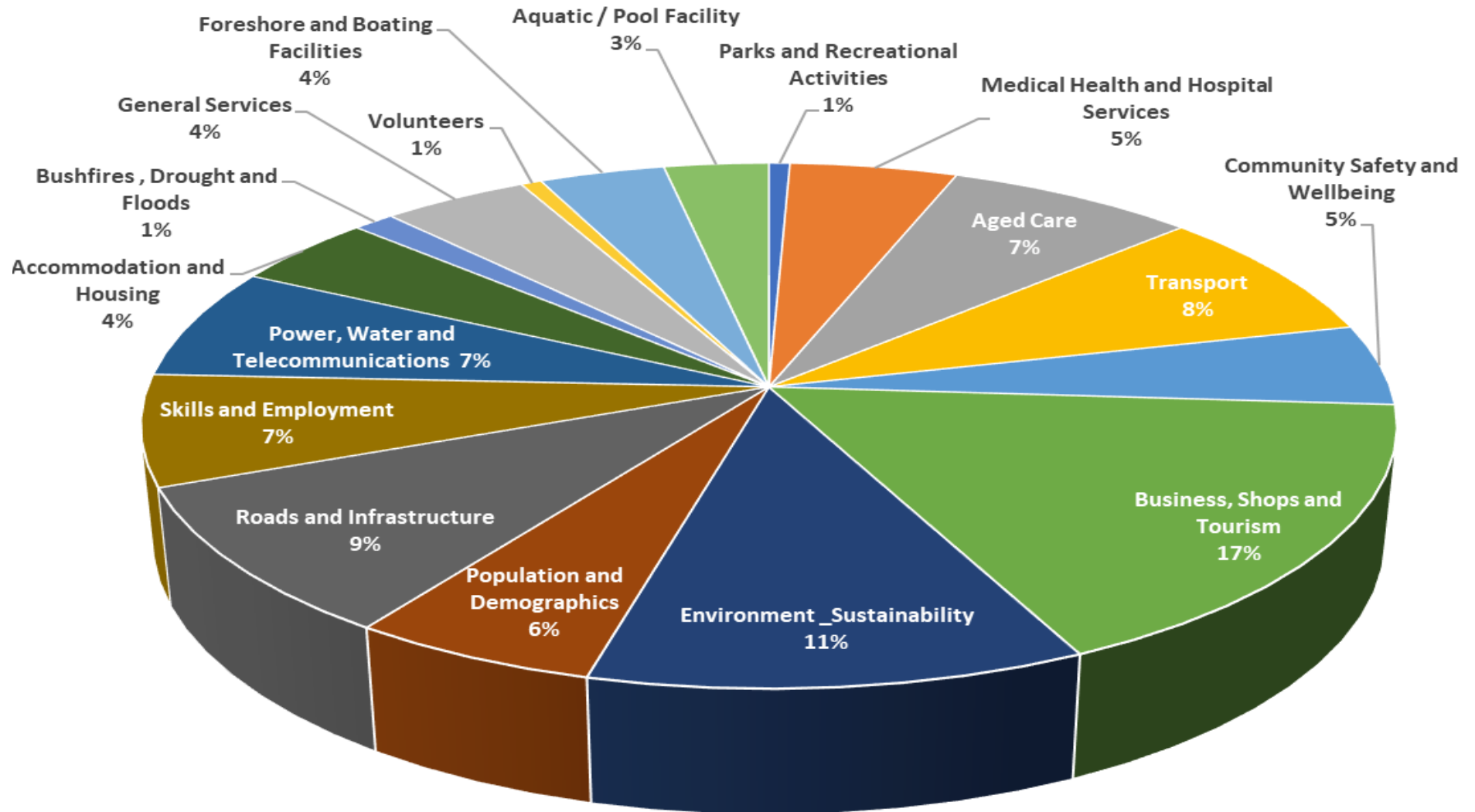
Port Gregory Survey Trends 2020



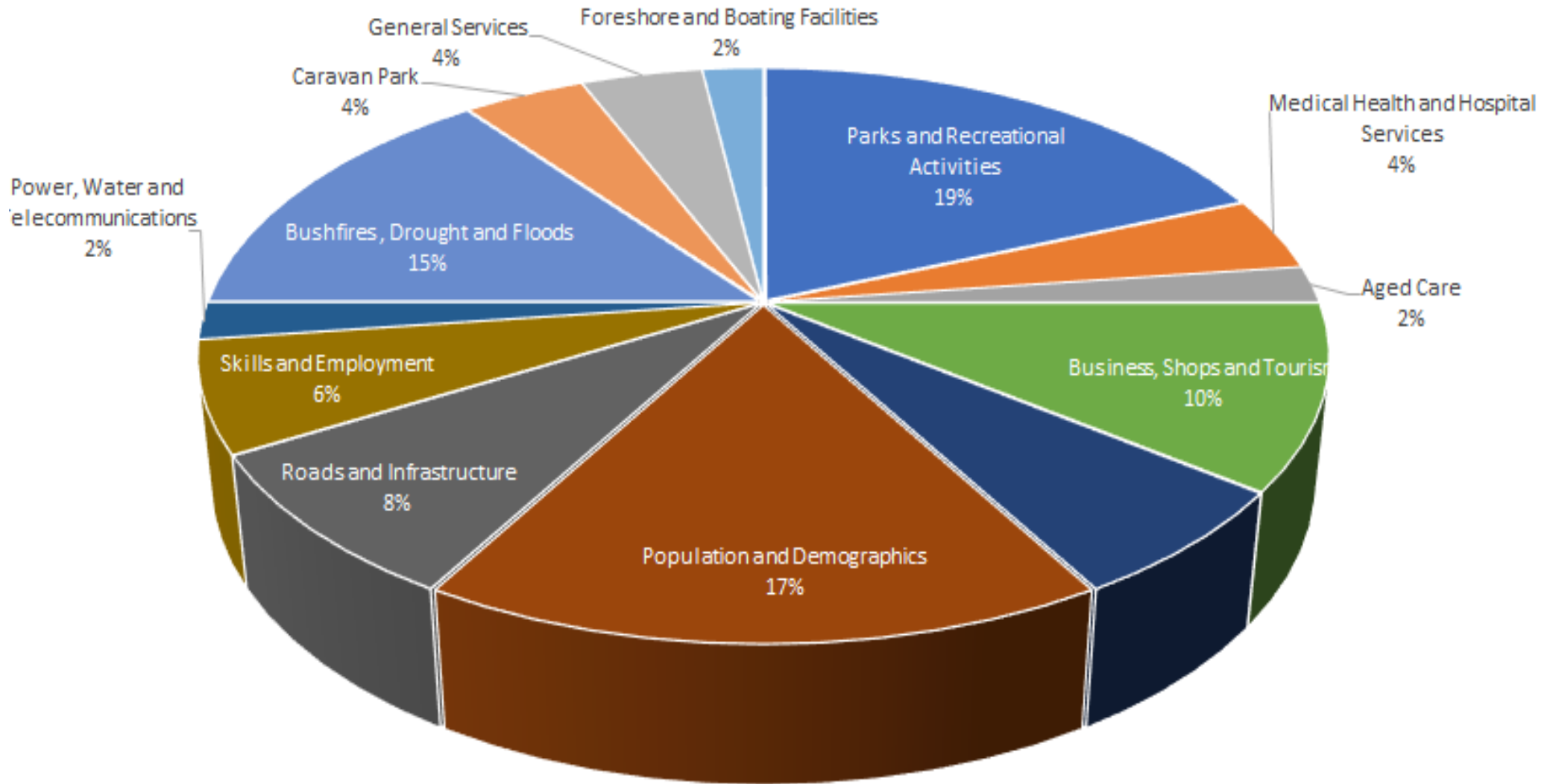
Horrocks Beach Survey Trends 2020



Kalbarri Survey Date Trends 2020



Binu / Rural Survey Trends 2020



Final Draft

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For more information please contact the Shire of Northampton Office

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ADMINISTRATION & CORPORATE REPORT

LATE ITEMS

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7.5.5	REQUEST FOR FINANCIAL ASSISTANCE – BUILDING IMPROVEMENTS.....	4

7.5.4 PYRITE DAMAGE – KALBARRI PLAYING COURTS

LOCATION:	Kalbarri Sport & Recreation Centre
FILE REFERENCE:	11.1.10
DATE OF REPORT:	18 August 2020
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Update and possible action for having contractor rectifying discoloration and damage to playing court surface due to pyrites in the asphalt mix.

BACKGROUND:

Within the 2020/21 Budget Council made a provision to rectify the issues being experienced at the Kalbarri playing courts due to pyrite (gravel) materials staining and damaging the playing surface. A contractor has now been engaged to rectify the situation.

Following discussion on this matter at the 2020 Budget meeting, the CEO referred this issue to the Department of Mines, Industry Regulation and Safety to determine if the Council has any recourse from the original contractor who undertook the construction of the courts.

The above Department advised:

“...that not all of the Australian Consumer Law will apply and some of it will come down to Sale of Goods Act along with contract law.

Unfortunately you are not considered a Not for Profit Organisation and your status as a Government Agency restricts our ability to assist you in this instance.

I would encourage you to contact the Small Business Development Centre (SBDC) and obtain advice if they are able to assist. SBDC carry out a similar function to our Department but for Business vs Business complaints such as yours.”

Upon the above advice the matter was referred to the SBDC of which they advised they are unable to assist directly and recommend that Council seek an independent specialist engineer to report their findings and remedies for the playing surface.

Upon the receipt of the engineer's report then Council can lodge another formal request to the contractor to take whatever action is required to bring the surface back to an acceptable state. Failing any action from the above the only future course would be legal action.

West Coast Sporting Surfaces have provided further advice that the matter has been referred to their legal advisors who stated that WCSS are not liable to rectify the works and would challenge any further legal action.

COMMENT:

As suggested above an estimated cost for an inspection of the courts has been obtained from Blacktop Consulting Engineers (Geraldton) who have provided a cost of \$2,000 to inspect the courts and provide Council with a report.

With any future action to be defended by the original contractor, Council is requested to determine if it wishes to continue to pursue the matter.

FINANCIAL & BUDGET IMPLICATIONS:

There is no provision for the aforementioned costs within the 2020/21 Budget or any future costs Council may incur if it continues to pursue the matter. Therefore the Council if it wishes to proceed will need to declare the initial engineers report as authorised expenditure.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2020/2021 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council determination.

7.5.5 REQUEST FOR FINANCIAL ASSISTANCE – BUILDING IMPROVEMENTS

LOCATION:	Kalbarri Arts & Crafts Building
FILE REFERENCE:	9.1.3
CORRESPONDENT:	Kalbarri Arts & Crafts Group Inc
DATE OF REPORT:	18 August 2020
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Council to consider a request from the Kalbarri Arts and Crafts Group to assist financially with building improvements.

BACKGROUND:

A request has been received from the correspondent seeking Council financial assistance to two barrier fly-wire doors and a window, estimated cost \$2,365.

COMMENT:

The Group in previous years have undertaken most of the maintenance and improvements to the Council owned building they occupy from their own funds.

In 2019/20 they installed two new sliding windows with laminated glass and security grills, installed a new main door and upgraded four power points. The cost of these works was \$3,085 which the Group paid for.

It is unfortunate that the Group did not forward this request prior to the adoption of the 2020/21 Budget and they have been advised that in the future to ensure that if the building they occupy does requires improvements then they are to lodge a request to Council to allow that request to be involved within the annual budget.

The Group are commended in funding improvements to the building and it is recommended that Council approve this request.

FINANCIAL & BUDGET IMPLICATIONS:

There is no provision for the proposed costs of \$2,365 within the 2020/21 Budget Council will need to declare the expenditure if approved as authorised expenditure.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2020/2021 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.5.5

That Council approve expenditure of \$2,365 for the provision of two barrier fly-wire doors and a window at the Kalbarri Arts and Crafts Centre.