



File No: 4.1.14

NOTICE OF ORDINARY MEETING OF COUNCIL

Dear Councillor,

The next Ordinary Meeting of the Northampton Shire Council will be held on Friday 17th September 2021 at the Council Chambers, Northampton commencing at 1.00pm.

- 11am – Presentation by NACC on a Regional Drought Resilience Plan that involves shires of Northampton, Chapman Valley and the City of Greater Geraldton.
- 12.30pm – Zoom meet and greet with the Governor General, regarding Cyclone Seroja.

A handwritten signature in blue ink, appearing to read 'G. Keeffe', is positioned above the typed name.

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER
10th September 2021



~ Agenda ~

17th September 2021

NOTICE OF MEETING

Dear Elected Member

The next ordinary meeting of the Northampton Shire

Council will be held on Friday 17th September 2021, at

The Council Chambers, Northampton commencing at 1.00pm.

GARRY KEEFFE
CHIEF EXECUTIVE OFFICER

10th September 2021

SHIRE OF NORTHAMPTON

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Signed  _____

Date 10th September 2021

GARRY L KEEFFE
CHIEF EXECUTIVE OFFICER

AGENDA
ORDINARY MEETING OF COUNCIL
17th September 2021

1. OPENING

2. PRESENT

- 2.1 Leave of Absence
- 2.2 Apologies

3. QUESTION TIME

4. DISCLOSURE OF INTEREST

Councillors are to advise the Presiding Member or Chief Executive Officer prior to the meeting commencing of items they have a financial interest in or alternatively declare their interest immediately before the item that is to be discussed.

5. CONFIRMATION OF MINUTES

- 5.1 Ordinary Meeting of Council – 20th August 2021

6. RECEIVAL OF MINUTES

7. REPORTS

- 7.1 Works & Technical Services
- 7.2 Health & Building
- 7.3 Town Planning
- 7.4 Finance
- 7.5 Administration & Corporate

8. COUNCILLORS & DELEGATES REPORTS

- 8.1 Presidents Report
- 8.2 Deputy Presidents Report
- 8.3 Councillors' Reports

9. NEW ITEMS OF BUSINESS FOR DECISION

10. NEXT MEETING

11. CLOSURE

SHIRE OF NORTHAMPTON
Minutes of Ordinary Meeting of Council held at the Allen Centre, Kalbarri on
Friday 20th August 2021

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8.1 OPENING

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm

8.2 PRESENT

Cr C Simkin	President	Northampton Ward
Cr S Krakouer	Deputy President	Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr S Smith		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr D Pike		Kalbarri Ward
Cr L Sudlow		Northampton Ward
Cr T Hay		Northampton Ward
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Works and Technical Services Manager	
Mrs Michelle Allen	Planning Officer	

8.2.1 LEAVE OF ABSENCE

Nil

8.2.2 APOLOGIES

Cr S Stock-Standen Northampton Ward

8.3 QUESTION TIME

Nil

8.4 DISCLOSURE OF INTEREST

Nil

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8.5 CONFIRMATION OF MINUTES

**8.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING
FRIDAY 16th JULY 2021**

Moved Cr STEWART seconded Cr HAY

That the minutes of the Ordinary Meeting of Council held on the 16th July 2021
be confirmed as a true and correct record.

CARRIED 8/0

8.5.2 BUSINESS ARISING FROM MINUTES

Nil

8.5.3 SPECIAL BUDGET MEETING OF COUNCIL 23rd JULY 2021

Moved Cr SUCKLING seconded Cr HAY

That the minutes of the Special Budget Meeting of Council held on the 23rd July
2021 be confirmed as a true and correct record.

CARRIED 8/0

8.6 RECEIVAL OF MINUTES

Nil

8.7 WORKS & ENGINEERING REPORT

**8.7.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS
PROGRAM (ITEM 7.1.1)**

Noted

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8.7.2 REQUEST FOR QUOTE (RFQ) 01/2022) ANNUAL SUPPLY OF AGGREGATE – 2021/2022 AND 2022/2023 FINANCIAL YEARS (ITEM 7.1.2)

Moved Cr STEWART seconded Cr KRAKOUER

That the tender submitted by Boral Resources (WA) Ltd for the supply of road aggregate for 2021/2022 and 2022/2023 be accepted.

CARRIED 8/0

8.7.3 REQUEST FOR QUOTE (RFQ) 02/2022) ANNUAL SUPPLY OF BITUMEN – 2021/2022 AND 2022/2023 FINANCIAL YEARS (ITEM 7.1.3)

Moved Cr SMITH seconded Cr SUDLOW

That the quote submitted by Fulton Hogan for the supply and spray of Bituminous products for 2021/2022 and 2022/2023 bitumen be accepted.

CARRIED 8/0

Neil Broadhurst left the meeting at 1.20 pm.

8.8 HEALTH & BUILDING REPORT

8.8.1 BUILDING STATISTICS (ITEM 7.2.1)

Noted.

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8.9 TOWN PLANNING REPORT

**8.9.1 FORMER GERALDTON – NORTHAMPTON RAILWAY ALIGNMENT –
PROPOSED STATE HERITAGE REGISTER ENTRY (ITEM 7.3.1)**

Moved Cr SUDLOW, seconded Cr SUCKLING

That Council:

1. Advise the Department of Planning, Lands & Heritage that it objects to the proposed registration of the former Geraldton-Northampton railway alignment in its entirety upon the State Register of Heritage Places.
2. Advise the City of Greater Geraldton, Shire of Chapman Valley, Development WA and Main Roads WA of Council's objection.
3. Request that the Department of Planning, Lands & Heritage arrange a meeting with representatives of the Shire of Northampton, City of Greater Geraldton, Shire of Chapman Valley, Development WA and Main Roads WA to discuss this matter further and invite the Department to bring for discussion at this meeting individual sites along the former Geraldton-Northampton railway alignment that might be considered to have cultural heritage significance rather than the entire alignment.

CARRIED 8/0

**8.9.2 PROPOSED PERMANENT PLACEMENT OF THREE (3) SHIPPING
CONTAINERS AS A REPURPOSED OUTBUILDING – LOT 26 (NO. 26)
MARY STREET, NORTHAMPTON (ITEM 7.3.2)**

Moved Cr HAY seconded Cr SUDLOW

That Council grant development approval to the permanent placement of three shipping containers to be repurposed as an outbuilding upon Lot 26 (No. 26) Mary Street, Northampton subject to the following conditions:

1. Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;

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2. If the development/use the subject of this approval is not substantially completed within a period of two (2) years after the date of this determination the approval shall lapse and be of no further effect;
3. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
3. A building permit shall be issued by the local government prior to the commencement of any work on the site;
4. All stormwater is to be disposed of onsite to the specifications and approval of the local government;
5. Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
6. The shipping containers shall be in good repair with no visible rust marks and be of a uniform colour to complement the surrounding buildings and natural landscape features;
7. The shipping containers shall be covered with a gabled roof with a maximum overall height of 3.2 metres and extend to a maximum overhang on eaves of 600mm;
8. The Applicant shall provide to the Shire of Northampton, photographs of each elevation of the shipping containers, prior to placement of the containers upon Lot 26 (No. 26) Mary Street, Northampton with the condition of each shipping container to be to the approval of the local government;
9. The repurposed outbuilding is only to be used for general storage purposes to the approval of the Local Government and shall NOT be used for habitation, commercial or industrial purposes;
10. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise;;
and
11. Prior to the commencement of the development/land use a landscaping plan shall be submitted to and approved by the local government. The approved landscaping plan is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government and will include:

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- a) The area adjacent to the side and rear elevations of the outbuilding to be landscaped effectively and maintained thereafter as a screening measure;
- b) The area adjacent to the northern elevation (carpark) to be landscaped effectively to include rose plantings and maintained thereafter as a landscaping measure; and
- c) The applicant shall provide to the Shire of Northampton, plans of murals for each elevation of the shipping container structure, prior to placement of the containers upon Lot 26 (No. 26) Mary Street, Northampton to the approval of the local government.

Advice Notes:

- Note 1: If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*
- Note 2. Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*
- Note 3. If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

CARRIED 8/0

8.9.3 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.3)
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Noted.

8.9.4 PROPOSED REPURPOSED DWELLING – LOT 13 (NO. 4) RANCH COURT, KALBARRI (ITEM 7.3.4)
--

Moved Cr PIKE seconded Cr STEWART

That Council resolve to:

- 1) Pursuant to Section 64 of the Planning and Development (Local Planning Schemes) Regulations Scheme regulations and the Local

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Planning Policy, advertise the proposed development to affected landowners for a period of 14 days.

- 2) Grant delegation to the Chief Executive Officer to issue development approval to the proposed Repurposed Dwelling upon Lot 13 (No. 4) Ranch Court, Kalbarri subject to no objections being received at the closure of the 14 day advertising period with the following conditions of approval being included:
 - a) Development shall be in accordance with the attached approved plan(s) dated [insert date] and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government;
 - b) If the development/use the subject of this approval is not substantially completed within a period of two (2) years after the date of this determination the approval shall lapse and be of no further effect;
 - c) Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
 - d) A building permit shall be issued by the local government prior to the commencement of any work on site;
 - e) All stormwater is to be disposed of on-site to the specifications and approval of the local government;
 - f) Any soils disturbed or deposited on site shall be stabilised to the approval of the local government;
 - g) A wastewater apparatus shall be provided and maintained in accordance with the *Health (Treatment of Sewerage & Disposal of Effluent & Liquid Waste) Regulations 1974* to the approval of the Shire of Northampton's Environmental Health Officer;
 - h) A vehicle access driveway shall be constructed and drained to a compacted gravel standard, and thereafter maintained to the approval of the local government;
 - i) Bin storage and clothes drying areas shall be provided to the rear of the dwelling, or screened from the view of the street, to the approval of the local government;
-

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- j) The storage of building materials associated with the relocated dwelling shall be to the rear of the dwelling or screened from public view. No long term storage of building materials shall be located forward of the dwelling;
- k) The space between the ground level and the floor level of the relocated dwelling shall be suitably enclosed to the approval of the local government;
- l) A materials and colour schedule for the dwelling shall be submitted prior to construction of the dwelling, and be to the approval of the local government. The materials and colours chosen shall be non-reflective and in keeping with the natural environment so as to lessen the visual impact of the repurposed dwelling on the amenity of the area;
- m) All verandah posts, rafters, downpipes, gutters and fascias are to be painted in the colours provided, to the approval of the local government;
- n) The Applicant shall undertake all of the building modifications and requirements as specified below;
- i) The verandah/patio structure to be constructed on the southern elevation comprising timber uprights and solid colorbond roof cladding; and
 - ii) The verandah/patio structure to include wooden floor decking for the entire length and width of the south facing elevation.
- o) Prior to the commencement of the development/land use a landscaping plan shall be submitted to and approved by the local government. The approved landscaping plan is to be implemented in full prior to the commencement of the approved use and maintained thereafter to the approval of the local government and will include:
 - i) The provision of two (2) car parking spaces to be provided forward of the dwelling, such that the carparking spaces are provided in direct association with the house and verandah/front door area, and be to a compacted gravel standard to the approval of the local government; and

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- ii) The area adjacent to the repurposed dwelling to be landscaped effectively and maintained thereafter.

- p) The Applicant shall lodge a Statutory Declaration with the Shire of Northampton prior to a Building Permit being issued, that provides a written and signed commitment to complete the required modifications to the approval of the local government and in accordance with, and acceptance of, Conditions n), o) and r) of this approval;

- q) A bond of \$10,000 shall be lodged with the Shire of Northampton prior to the issuance of a Building Permit, with the bond money to be repaid to the Applicant when the modifications as specified at Condition n) are deemed to be completed (also refer to Condition r) and Advice Note 3);

- r) Should the works as specified at Condition n) and o) not be undertaken or completed to the satisfaction of the local government within a period of 12 months from the date of this approval, being on or before the 20 August 2022, the Applicant will have forfeited their right to recover the bond as described within Condition q).

- s) A Bushfire Attack Level (BAL) assessment, in accordance with *State Planning Policy 3.7 Planning in Bushfire Prone Areas* be undertaken and submitted, with any further conditions from this assessment addressed, prior to issuance of a Building Permit, to the approval of the local government.

Advice Notes:

- Note 1: *If the development/use the subject of this approval is not substantially commenced within a period of 2 years, or another period specified in the approval after the date of determination, the approval will lapse and be of no further effect.*

- Note 2. *Where an approval has so lapsed, no development must be carried out without the further approval of the local government having first been sought and obtained.*

- Note 3 *Should the Applicant fail to commence or complete the modifications specified at Condition n) and o) within the timeframes specified in Condition r) the Applicant will have been deemed by the local government to have forfeited their bond. The Shire of Northampton may thereafter commence enforcement proceedings. These may include fines, prosecution, removal orders of the outbuilding and/or removal orders of the occupants. The Applicant is advised that,*

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should delays to the modification works become likely, the Applicant should liaise immediately with the local government in order to seek a minor extension of approval and so as to avoid compliance measures being initiated by the local government.

Note 4. *If an applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be made within 28 days of determination.*

CARRIED 8/0

8.10 FINANCE REPORT

8.10.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)
--

Moved Cr PIKE, seconded CR SMITH

That Municipal Fund Cheques 22097 to 22106 inclusive totalling \$52,022.12, Municipal EFT payments numbered EFT22363 to EFT22518 inclusive totalling \$1,071,193.67, Trust Fund Cheques 2622 to 2626, totalling \$7,936.52, Direct Debit payments numbered GJ0101 to GJ0107 inclusive totalling \$231,355.48 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

8.10.2 MONTHLY FINANCIAL STATEMENTS – JULY 2021 (ITEM 7.4.2)
--

Moved Cr SUDLOW, seconded Cr STEWART

That Council adopts the Monthly Financial Report for the period ending 31 July 2021.

CARRIED 8/0

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8.10.3 2021/2022 BUDGET ADOPTION (ITEM 7.4.3)

Moved Cr SUCKLING, seconded Cr STEWART

That Council in accordance with section 6.2 of the Local Government Act 1995 adopt the 2021/2022 budget as presented inclusive of the following:

Statutory Budget

Statutory Budget detail for 2021/2022 as presented on pages 1 to 29 including the following:

Statement of Comprehensive Income

Statement of comprehensive income as detailed on pages 2 & 4 of the budget for the 2021/2022 financial year showing the projected "Total Comprehensive Income" amount of -\$277,004.

Statement of Cash Flows

Statement of Cash Flows detailed on page 6 of the budget for the 2021/2022 financial year showing a projected "Cash and Cash Equivalents at the End of the year" totaling \$793,252.

Rate Setting Statement

Rates Setting Statement detailed on page 6 of the budget for the 2021/2022 financial year showing a "Net current assets at start of financial year" totaling \$1,846,346 from 2020/2021.

Fees and Charges

That Council adopts the Fees and Charges Schedule for the 2021/2022 Financial Year as presented in pages 120 – 131 of the Schedule Budget Format

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2021/2022 Budget By Schedule Format

Detailed Schedule Budget format for 2021/2022 detailed on pages 1 to 132 of the supplementary information to the budget document showing a balanced budget totaling \$11,957,099.

CARRIED BY ABSOLUTE MAJORITY 8/0

8.10.4	WAIVER OF 2021/2022 RATES (ITEM 7.4.4)
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Moved Cr SMITH seconded Cr SUCKLING

That Council in accordance with section 6.47 of the Local Government Act 1995:

1. Waive the rates on the following lessees for the 2021/2022 Financial Year:

- Northampton Bowling Club – Lot 39 (255) Hampton Road Northampton;
- Northampton Golf Club – Portion of Reserve 23432 and Crown Grant in Trust Volume 1620 Folio 052;
- Northampton Community Centre – Portion of Reserve 23432;
- Kalbarri Camp and Community Hall – Kalbarri Town Lot 500 Reserve No 35559;
- Kalbarri Golf and Bowling Club – part of Reserve No 30953;
- Kalbarri Sport and Recreation Club – part of Reserve No 25447;
- Kalbarri Occasional Childcare Centre – Lot 233 and 232 Smith Street, Kalbarri;
- Northampton Child Care Centre (Edna Bandy Centre) – Reserve 2038, Stephen Street Northampton;
- Old School Community Centre – Lot 475, Stephen Street Northampton;
- Binnu Tennis Club – Reserve 23699, Northwest Coastal Highway, Binnu;
- Doctors Surgery – 51 (lot 10) Robinson Street, Northampton;
- Doctors Surgery – 24 (lot 833) Hackney Street, Kalbarri;
- LIA Units 1 – 4 lot 83 (4) Kitson Circuit, Northampton;
- Kalbarri Town Talk Lot 175 Kaiber Street, Kalbarri;
- Horrocks Community Centre Lot 9503 North Court Horrocks.

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2. Waive the rates on the following aged care accommodation for the 2021/2022 financial year:
- Pioneer Lodge Inc – Lot 7 Robinson Street & 52 Essex Street, Northampton; and
 - Department of Housing (Kalbarri Aged Care Units) Lot 1001 Hackney Street, Kalbarri.

CARRIED BY ABSOLUTE MAJORITY 8/0

8.11 ADMINISTRATION & CORPORATE REPORT

8.11.1 KALBARRI COMMUNITY CAMP DINING & GAMES HALL (ITEM 7.5.1)
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Moved Cr PIKE seconded Cr KRAKOUER

That Council accept the quote submitted from Ausco for the supply and installation of a mess and games hall for the Kalbarri Community Camp at an estimated cost of \$410,029 and that Council utilise the insurance payout for the now demolished mess and games hall and community hall to cover any shortfall in the building construction and installation.

CARRIED BY ABSOLUTE MAJORITY 8/0

8.11.2 PROPOSED MULTI PURPOSE COMMUNITY CENTRE – PUBLIC CONSULTATION (ITEM 7.5.2)
--

Moved Cr SMITH, seconded Cr SUCKLING

That Council seek community feedback from Kalbarri residents in relation to a proposed Multi-Purpose Community Centre at the Kalbarri Sport and Recreation Precinct prior to holding a public meeting.

CARRIED 8/0

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8.12 PRESIDENT'S REPORT

Since the last Council meeting Cr SIMKIN reported on his attendance at:

- 20/07/2021 Minister for Local Government, Honourable John Carey MLA,
Northampton Council Chambers
- 3/08/2021 Westkey Modular Housing, Kalbarri
- 17/08/2021 Tierra Australia Accommodation, Perth
- 17/08/2021 AFL Rural Rams Fundraising Dinner, Optus Stadium Perth

8.13 DEPUTY PRESIDENT'S REPORT

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

- 3/08/2021 Westkey Modular Housing, Kalbarri

8.14 COUNCILLORS' REPORTS

8.14.1 CR SMITH

Since the last Council meeting Cr SMITH reported on his attendance at:

- 17/08/2021 Kalbarri Visitor Centre Budget Meeting, Kalbarri
- 17/08/2021 Kalbarri Visitor Centre General Meeting, Kalbarri

8.14.2 CR STEWART

Since the last Council meeting Cr STEWART reported on his attendance at:

- 20/07/2021 Minister for Local Government, Honourable John
Carey MLA, Northampton Council Chambers
- 3/08/2021 Westkey Modular Housing, Kalbarri

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8.14.3 CR SUDLOW

Since the last Council meeting Cr SUDLOW reported on her attendance at:

20/07/2021 Minister for Local Government, Honourable John
Carey MLA, Northampton Council Chambers

8.14.4 CR HAY

Since the last Council meeting Cr HAY reported on his attendance at:

20/07/2021 Minister for Local Government, Honourable John
Carey MLA, Northampton Council Chambers

8.15 NEW ITEMS OF BUSINESS

Nil

8.16 NEXT MEETING OF COUNCIL

The next Ordinary Meeting of Council will be held on Friday 17th September 2021 commencing at 1.00pm at the Council Chambers, Northampton.

8.17 CLOSURE

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 2.47pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 20 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 20th AUGUST 2021.

PRESIDING MEMBER: _____

DATE: _____

WORKS & ENGINEERING REPORT CONTENTS

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7.1.2	OCCUPATIONAL HEALTH AND SAFETY COMPLIANCE OFFICER	4

7.1.1 INFORMATION ITEMS – MAINTENANCE/CONSTRUCTION WORKS PROGRAM

REPORTING OFFICER:	Neil Broadhurst - MWTS
DATE OF REPORT:	9th September 2021

Since 11th April 2021, Works when possible have basically surrounded the effects of cyclone Seroja. The effects have been widespread from road and verge rubbish collection, road opening works, parks, gardens, and foreshore tidy up, tree and vegetation lopping and removals, roadside furniture replacement and maintenance works to signs and guideposts etc. These works continue, however are progressing into the areas outside of the main town and road network areas.

The extra workload requirements have been coordinated while continuing to undertake the routine duties such as cleaning of toilets, maintenance of parks and gardens and road maintenance grading activities.

The following works, outside of the routine works, have been undertaken since the last report and are for Council information.

Specific Road Works

- Maintenance grading carried out on Frosty Gully, Johnson, Blue Well, Normans Well, Isachar, Isachar Back, Rifle Range, Suckling, Rosehill, Mitchell, Larrard, Little Bay, Bowes River, Sandy Gully, Willi Gully, Sandy Gully, Hose, Yerina Springs, Parker, Murchison House Station and Wundi Road/s.
- Gravel Patching/Sheeting/Verge works carried out on Frosty Gully, Blue Wells, Normans Well and Hose Road/s.

Maintenance Items

- General – Various signage and road furniture works mainly surrounding cyclone Seroja works.
- Northampton Toilets – Numerous septic/leech drain pump outs due to use and increase in groundwater amounts.
- Commencement of preparation works for Northampton Show. - 11th September.
- Northampton and Kalbarri areas – Western Power tree line clearances.
- Northampton – Stephen Street Standpipe frame and pipework upgrade.
- Northampton – Selective Tree pruning and stump grinding.
- Northampton – Community Centre – Drainage issue surrounding groundwater and possible reticulation water leakage.
- Northampton Tip Site – Green Waste burn.
- Kalbarri – Clinamen’s toilet area – Garden area reinstated.

Other Items (Budget)

- Kalbarri – Allen Centre Long vehicle parking area. Asphalt works completed. Brick paving completed. Dual Use Pathway completed. Planting of selected plants completed. White lining and pavement marking outstanding.
- Kalbarri – Grey Street widening works completed to a kerbed bitumen finish. installed. Paving completed. Grass reinstatement works outstanding.

Plant Items

- Maintenance Truck received 8th September 2021.

OFFICERS RECOMMENDATION

For Council information.

7.1.2 OCCUPATIONAL HEALTH & SAFETY COMPLIANCE OFFICER

FILE REFERENCE:	17.1.13
DATE OF REPORT:	7 September 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to approve the employing of an Occupational Health and Safety Compliance Officer in partnership with the Shire of Chapman Valley.

BACKGROUND:

Western Australia has joined the 'Work Health and Safety' (WHS) regime, in line with New South Wales, Queensland, South Australia, the Northern Territory and Tasmania. Victoria will continue to operate under a separate regime. The Work Health and Safety Act 2020 (WA) passed through the Legislative Assembly on 3 November 2020. It is expected the legislation will be passed by the Legislative Council by the end of 2021. Originally it was expected that the Western Australian Government were not going to pass the legislation until 2022.

The Work Health and Safety Act 2020 (WA) will introduce following, amongst other things:

- the same WHS concepts to Western Australia existing in the other jurisdictions to have adopted the harmonised WHS framework. These include the uniting duty of care of 'Persons Conducting a Business or Undertaking' (PCBUs) to ensure the health and safety of workers and others, so far as is reasonably practical;
- onerous officer duties, which require officers to exercise due diligence to ensure WHS compliance by the PCBU;
- a framework to establish a general scheme for authorisations such as licences, permits and registrations (e.g. for persons engaged in high-risk work or users of certain plant or substances), including provisions for automated authorisations;
- a prohibition on insurance and indemnities for WHS fines; and
- one industrial manslaughter charge. Western Australia will be the fifth state to introduce a specific industrial manslaughter charge, along with Queensland, Victoria, the ACT, and the Northern Territory.

Industrial Manslaughter – Crime

- This charge arises when a duty holder engages in conduct which causes the death of an individual, in the knowledge the conduct was likely to result in death or serious harm, and in disregard of this likelihood. The conduct must also constitute a failure to comply with the duty holder's health and safety duty.
- The maximum penalty for an individual is 20 years' imprisonment and a fine of \$5m.
- The maximum penalty for a body corporate is a fine of \$10m.
- Officers can also be charged for crimes committed by a PCBU in certain circumstances, including when the PCBU's conduct was attributable to the officer's neglect, or engaged in with the officer's consent or involvement.

Further all volunteers are considered as employees and come under the new legislation. A concern is with Bush Fire volunteers where the Captains and those in charge of a fire must be trained and vigilant in who can and can't go onto a fire field as they too could be subject to Industrial Manslaughter should an incident occur.

COMMENT:

There is significant concern being expressed amongst local government Chief Executive Officers and associated staff on their ability to adequately comply with both the existing legislation and the new legislation about to be introduced, with many LGA's allocating additional resources (either externally and/or internally) to address compliance requirements.

Discussions have been held with the Shire of Chapman Valley who are keen to enter into a formal arrangement with the Shire of Northampton to employ an OSH Compliance Officer to cover both local government authorities. This is considered the best approach in preference to this Council employing a full time office not knowing what the actual workload will be.

The cost for the position is yet to be confirmed and this, along with a Position Description for this proposed position will be developed with the Shire of Chapman Valley, using examples and estimates from other LGAs.

There may also be a need to obtain initial external consultancy services as well to assist the new employee to establish the basic requirements for compliance.

Council is requested to approve in proceeding with the proposal to employ an OSH Compliance Officer with the Shire of Chapman Valley and approve a provision of \$50,000 for this position for 2021/22. Once the estimate costs are more defined it may be necessary to report back to Council seeking an additional budget variation(s) to accommodate this expenditure. However, it is anticipated the \$50,000 should be adequate for the balance of 2021/22.

The indicative costs do not allow for a vehicle to be purchased for use by the officer which at this early stage the Shire of Chapman Valley have indicated they have a pool vehicle that the new officer can utilise until we determine if a vehicle is required.

Other matters in relation to the employment conditions such as work hours/days at each local government etc, are to be determined.

FINANCIAL & BUDGET IMPLICATIONS:

As stated above it is estimated that the cost to employ an OSH Compliance Officer will be \$50,000 per annum for each of the Shires of Northampton and Council. As mentioned earlier it is unlikely, we will require this amount for 2021/22 however there may be a need to engage a consultant to at least commence the requirements prior to the commencement of duties by the proposed officer.

There is no provision for this provision within the 2021/22 Budget. However as per Item 7.5.3, within the Administration and Corporate Report, additional General Purpose Grant, the Council can fund this position in 2021/22.

STATUTORY IMPLICATIONS:

Work Health and Safety Act 2020 (WA)

In recent discussions with Worksafe on the new WHS legislation and where the responsibility rests the following information was provided:

Meaning of Officer

Officer – an officer within the meaning of section 9 of the Corporations Act 2001 (Cth) other than each partner within a partnership. Broadly, an officer is a person who makes, or participates in making, decisions that affect the whole, or a substantial part, of the organisation’s activities. This does not include a local government member acting in that capacity or a minister of a state, territory, or the Commonwealth.

An officer can also be an officer of the Crown or a public corporation if they are a person who makes, or participates in making, decisions that affect the whole, or a substantial part, of the business or undertaking of the Crown or public corporation.

Each partner within a partnership is not an officer but a PCBU in their own right.

Person conducting a business or undertaking (PCBU) – a person conducting a business or undertaking alone or with others, whether or not for profit or gain. A PCBU can be a sole trader (for example, a self-employed person), each partner within a partnership, company, unincorporated association, government department or public corporation (including a local or regional government).

A local government member acting in that capacity is not a PCBU.

A ‘volunteer association’ that does not employ anyone is not a PCBU. If it becomes an employer it also becomes a PCBU for purposes of the WHS Act.

A ‘strata company’ responsible for any common areas used only for residential purposes is not a PCBU, unless it engages a worker as an employee.

Like most legislation, nothing is simple and the following information was provided by WALGA regarding the WHS legislation and Elected Members:

WHS & Elected Members

There has been some uncertainty around how the WHS Act and associated regulations will impact elected members, particularly around the application of section 4, which excludes local government members in the definition of an 'officer'.

This **does not** remove an elected member's obligations from elsewhere in the Act, and whilst they may not be considered an officer or worker, they are considered an '**other**'. For the purposes of their specific individual duty, section 29 provides a **duty of other persons at a workplace**.

For an elected member to discharge their duty under section 29, they must:

- Take reasonable care for their own health and safety
- Take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons
- Comply, so far as reasonably able, with any reasonable instruction that is given by the local government (as the PCBU) to ensure the local government complies with its duty under the Act.

So in practice, when an elected member fulfils their obligations in that role, including when interacting with local government and participating in discussions and decisions for the local government, it is incumbent on them to consider the above. This includes decisions relating to Bushfire Brigade Volunteers



Therefore, contrary to some comments made by a few on the exposure Elected Members have under the new WHS legislation, it appears there is definitely an exposure to the Elected Members if decisions (or lack of) are made which could adversely affect the health and safety of others (e.g. employees, volunteers, contractors, etc.).

Local Government Act 1995

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

POLICY/PROCEDURE IMPLICATIONS:

Council has a number of OSH & Risk Management Policies and Procedures, which are presently being collated into the one Matrix for future ease of access. The issue remains with not just having these policies & procedures, rather ensuring they are adequately communicated to the relevant staff, contractors, volunteers, etc. Something staff continue to grapple with. The role of the OSH Compliance Officer is not just to ensure the policies & procedures are in place, reviewed, up to date and communicated it will also be to ensure they are being adhered to. Again an area staff simply are currently not adequately resource to do.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Our Leadership - To be accountable for good governance, strong stewardship and leadership with proactive communication and consultation

5.1.2 To maintain best practice in all areas of Council operations incorporating appropriate risk management strategies

Policy and procedure manuals reviewed and updated as required; risk management strategies embedded in planning and operations

Corporate Business Plan - It will be a requirement to continue the OSH Compliance Officer into future Corporate Business Plans and budgets to ensure compliance is continued and the organisations liability reduced.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2021/2022 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.1.2

That Council:

- 1. Endorse the introduction of a shared Occupational Safety & Health Compliance Officer with the Shire of Chapman Valley as part of the Shire of Northampton’s organisational structure.**
- 2. Approve an allocation of \$50,000 for costs associated with employing shared Occupational Safety & Health Compliance Officer with the Shire of Chapman Valley and (if necessary) to obtain external consultancy/contract assistance in 2021/2022.**

If additional funds are required in this financial year then this be matter brought back to Council for consideration of additional budget variation(s) to accommodate the new position.

- 3. Authorise the Chief Executive Officer to work with the Shire of Chapman Valley to:**
 - (a) establish a Position Description and Remuneration Package for the Occupational Safety & Health Compliance Officer position; and**
 - (b) undertake a recruitment and selection process for the Occupational Safety & Health Compliance Officer position;**
- 4. Allocate funds in future Budgets to cover costs for the ongoing employment of an Occupational Safety & Health Compliance Officer.**

SHIRE OF NORTHAMPTON

WORKS CREW 12 MONTHLY PROGRAM AND PROGRESS REPORT (2020/2021)

(September 2021)

2021/2022 Budget Works	Job No	Status	Comments
<u>REGIONAL ROAD GROUP PROJECTS - 150300</u>			
Kalbarri Road Reseal works 28.00 - 38.00 slk	RR14		
Northampton Nabawa Road Reseal works 0.00 - 4.38 slk	RR15		
<u>ROADS TO RECOVERY - 152100</u>			
Ogilvie East Road Reseal works 0.00 - 3.20 slk	RT36		
Kalbarri Road Reseal 28.00 - 38.00 slk	RT37		
Northampton Nabawa Road Reseal works 0.00 - 4.38 slk	RT38		
Port Gregory Road Reseal works 0.00 - 5.32 slk	RT39		
<u>MUNICIPAL FUND CONSTRUCTION - 150600</u>			
Carried Over from 2019/2020			
<u>Kalbarri</u>			
Karina Mews Reseal and replace concrete kerbing 210m	R982		Deferred - Budget consideration 2021/22
Smith Street Asphalt reseal and replace concrete kerbing 0.40 - 0.66 slk	R990		Deferred - Budget consideration 2021/22
Cont.			
2021/2022 Budget Works	Job No	Status	Comments

<u>MUNICIPAL FUND CONSTRUCTION - 150600</u>			
New Projects			
<u>Northampton</u>			
Gwalla Street Construct, Seal and Drainage	R326		
Second Avenue Construct, Seal and Drainage	R327		
Forrest Street Reseal 0.42 - 1.37 slk	R328		
Brook Street Reseal 0.00 - 0.?? slk	R329		
Harney Street Reseal 0.00 - 0.?? slk	R331		
<u>Kalbarri</u>			
Grey Street Stage 1 Asphalt reseal	R330		
Richardson Street Reseal 0.000 - 0.??slk	R333		
Daglish Crescent Reseal 0.030 - 0.00 - 0.?? Slk	R334		
Grey Street Construct parrallel parking - Wood street north on west side.	R996	Commenced	
<u>Horrocks</u>			
Glance Street Reseal xx -xx slk	R223		
Mitchell Street Seal access to dump point	5044		
Cont.			
2021/2022 Budget Works	Job No	Status	Comments

Rural			
Port Gregory Road Reseal works 0.00 - 5.32 slk	R332		
<u>MUNICIPAL FOOTPATHS - 150900</u> Carried Over from 2019/2020			
Northampton - Stephen Street Replace DUP from NWCH to West Street	F702		
Kalbarri - Grey Street Replace DUP at front of Allen Centre	F707		
<u>MUNICIPAL FOOTPATHS - 150900</u> New Projects			
Kalbarri - Malaluca Pathway Maintenance of existing	08/T379		
Kalbarri -Grey Street Replace old asphalt with concrete opposite Allen Centre	F715		
<u>OTHER WORKS - Depots/Ovals/Parks/Gardens etc</u>			
Northampton - Oval renovation Undertake Verti mowing	F016		
Northampton Tip Site Turn Contamination site - 2 actions per year	3854/08		
Northampton Cemetery Site - Memorial Tree area Stage 2 - Shelter and Paving to south	4422/08		Works commenced
Northampton - Community Centre Install drainage pipe	08/D003		
Kalbarri - Oval Renovation Undertake Verti Drain	F003		
Binnu Tip Site Establish new site/trenches Cont.	3858/08		
2021/2022 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			

Northampton - New Loader (Construction) Purchase new - trade/sell existing P252 Loader	4214/99	Advertised - October General meeting
Northampton - New Maintenance Truck Purchase New - trade/sell P234	4214/99	Works awarded -Purcher International - delivery September 2021
Northampton - Load Covers 1 x Truck, 1 x Trailer Install and fit Load Covers	4214/99	
Horrocks - New Zero Turn Mower New mower	4214/99	
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>		
Northampton - Set of hand held 2-way radios	7362/02	
Northampton - Tip site generator	7362/02	
Northampton - Chainsaw small rechargeable	7362/02	
Northampton Maintenance - Stihl power sweeper	7362/02	
Northampton - Manager of Works Dash Cam	7362/02	
Northampton - Tip Site water tank	7362/02	
Kalbarri - Chainsaw small rechargeable	7362/02	
Kalbarri - Ranger Ute storage box	7362/02	

HEALTH AND BUILDING REPORT CONTENTS

7.2.1	BUILDING STATISTICS FOR THE MONTH OF AUGUST 2021	2
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7.2.1	INFORMATION ITEM: BUILDING STATISTICS
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DATE OF REPORT:	10th September 2021
RESPONSIBLE OFFICER:	Deb Carson – Manager of Building Services

1. BUILDING STATISTICS

Attached for Councils' information are the Building Statistics for August 2021.

OFFICER RECOMMENDATION – ITEM 7.2.1
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For Council information.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - AUGUST 2021						
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
04/08/2021	21CS071	Joseph & Carol Zawada	Inserve Australia T/AS Construct Services	17 (Lot 510) Chick Place KALBARRI	Re Roof covering	\$ 132,978.33
04/08/2021	21CS073	Felicity Reade-Evans	Inserve Australia T/AS Construct Services	3 (Lot 15) Hackney Street KALBARRI	Replace cyclone damaged Dwelling roof frame & sheeting	\$ 260,020.45
04/08/2021	21CS076	PA & SM Kerr	Inserve Australia T/AS Construct Services	24 (Lot 218) Auger Street KALBARRI	Cyclone repair - new roof cover	\$ 183,888.67
04/08/2021	21CS078	Cooperative Bulk Handling Ltd	Georgio Zampin T/A Zampin Contractors	20 (Lot 140) Bruce Road NORTHAMPTON	Construct new timber patio	\$ 18,300.00
04/08/2021	21CS079	Cooperative Bulk Handling Ltd	Georgio Zampin T/A Zampin Contractors	2 (Lot 11) Binnu Road West, BINNU	Construct new timber patio	\$ 18,300.00
06/08/2021	21CS084	D Wedgewood	Gliss Holdings Pty Ltd	29 (Lot 213) Smith Street KALBARRI	Remove 108 lineal meters of ACM fencing	\$ 3,600.00
06/08/2021	21CS085	R Sullivan	AJ Grant Pty Ltd	5 (Lot 915) Mainwaring Drive, KALBARRI	Replace cyclone damaged metal roof	\$ 156,668.00
09/08/2021	21073	Charlie Messina	Charlie Messina	6 Orabanda Way, KALBARRI	New patio	\$ 4,300.00
09/08/2021	21079	Robert & Veronica Reynolds	Redink Homes Midwest	1 (Lot 6) Rumex Road, KALBARRI	Single-storey brick and colorbond Dwelling	\$ 400,616.00
10/08/2021	21075	EM & G Fairfield	O/B	10 (Lot 210) Maver Street, KALBARRI	Construction of new outbuilding	\$ 11,980.00
10/08/2021	21CS046	Natasha Piwowski	Capricorn Blue Enterprises	14 (Lot 869) Sequita Way, KALBARRI	Demolish house and clear site	\$ 19,800.00
12/08/2021	21078	Chae Abbott	O/B	4 (Lot 709) Adair Close, KALBARRI	Construct steel-framed and clad shed	\$ 19,000.00
17/08/2021	21077	JB & CJ Dawe	O/B	3 (Lot 730) Orabanda Way, KALBARRI	Construction of new patio	\$ 15,000.00
17/08/2021	21CS083	Hendrik & Nacy Reker	Reker Homes	10 (Lot 333) Cornell Place, KALBARRI	Demolish dwelling and clear site	\$ 29,000.00
17/08/2021	21CS088	Peter Coleman	WA Insurance Builders Pty Ltd	7 (Lot 24) Barlow Street, NORTHAMPTON	Replace roof battens and colorbond cladding	\$ 235,359.74
17/08/2021	21CS090	RM Gibson & CJ Drage	Kingston Building Australia	3 (Lot 717) Granada Court, KALBARRI	Repair timber battens, replace roof cladding	\$ 68,979.00
17/08/2021	21CS093	Sheila Den Exter	OCS Building Maintenance	25 Horrocks Road, NORTHAMPTON	Repair roof battens & ceilings, replace cladding	\$ 113,529.00

SHIRE OF NORTHAMPTON

HEALTH AND BUILDING REPORT – 17th SEPTEMBER 2021

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
17/08/2021	21CS094	Sheila Den Exter	OCS Building Maintenance	225 (Lot 21) Hampton Road, NORTHAMPTON	Repair roof battens & ceilings, replace cladding to rear	\$ 40,656.00
18/08/2021	21CS086	L Sheffer	N Visser	10 (Lot 258) Hasleby Street, KALBARRI	Remove ACM from walls and roof	\$ 8,500.00
20/08/2021	21CS087	E & J McClintock	N Visser	4043 (Lot 11) George Grey Drive, YALLABATHARRA	Remove ACM from walls and roof	\$ 30,000.00
26/08/2021	21072	TJ & PK Carson	Carimor Sheds Pty Ltd	Loc 10144 Magee Road, WEST BINNU	Construct steel-framed and clad shed	\$ 58,000.00
26/08/2021	21076	ME & DL Ross	O/B	31 (Lot 810) Batavia Circle, KALBARRI	Ensuite addition to house	\$ 16,500.00
26/08/2021	21CS091	AB Young & SF Greaves	Johns Lyng Insurance Building Solutions	33 (Lot 49) Hackney Street, KALBARRI	Replace roof battens, ceilings & cladding	\$ 333,370.00
26/08/2021	21CS104	CJG Ingham	Kingston Building Australia	423A (Lot 6) Starling Road, BOWES	Replace roof battens, cladding and ceilings	\$ 243,679.00
26/08/2021	21CS105	K & LT McWhirter	Kingston Building Australia	19 (Lot 954) Gliddon Ave, KALBARRI	Replace roof battens, cladding & ceilings, rebuild alfresco	\$ 120,486.00
26/08/2021	21CS106	Jamie-Lee Loffler	AJ Grant Pty Ltd	11 (Lot 180) Glass Street, KALBARRI	Replace roof cladding & ceilings on dwelling	\$ 121,458.00
27/08/2021	21CS056	Bruce Matthews	WA Insurance Builders Pty Ltd	7 (Lot 242) Carlton Crescent, KALBARRI	Remove ACM roof, repair roof, walls and ceilings	\$ 109,404.82
27/08/2021	21CS077	Shire of Northampton	Demoliton WA	Reserve no. 25307 Grey Street, KALBARRI	Demolish 2 x toilet blocks. Chinaman's & Sally's Tree Toilets	\$ 20,000.00
27/08/2021	21CS095	Shire of Northampton	Geraldton Building Services & Cabinets	Lot 192 Port Street, PORT GREGORY	Replace ACM roof, awning, cladding and ceiling	\$ 171,275.60
27/08/2021	21CS096	Melissa & Warrick Finlay	Inserve Australia T/AS Construct Services	16 (Lot 477) Ralph Street, KALBARRI	Repair roof battens & ceilings, replace roof, construct patio	\$ 143,698.93
27/08/2021	21CS101	Cheryl Wright & Ronald Mills	Inserve Australia T/AS Construct Services	91 (Lot 273) Explorer Ave, KALBARRI	Replace roof battens & sheeting, rebuild skillion roof verandah & pitched roof patio	\$ 83,464.30
30/08/2021	21CS089	O & K Craggs	Inserve Australia T/AS Construct Services	41 (Lot 22) Fifth Street, NORTHAMPTON	Replace asbestos roof with colorbond repair roof	\$ 182,986.46

SHIRE OF NORTHAMPTON

HEALTH AND BUILDING REPORT – 17th SEPTEMBER 2021

Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
30/08/2021	21CS108	DC & RR Stieg & BP & CG Harris	Batavia timber & Salvage	21 (Lot 78) Port Street, PORT GREGORY	Demolish Shed and clear site	\$ 16,280.00
30/08/2021	21CS110	AN Martin-Carabes	OBS Building Maintenance	70 (Lot 70) Seventh Avenue, NORTHAMPTON	Replace roof sheeting and repair ceilings to dwelling	\$ 53,179.00
31/08/2021	21085	Cherylanne Eley	Suncity Solar	16 Clotworthy Street, KALBARRI	Installation of roof mounted solar panels	\$ 8,545.00
31/08/2021	21090	E & J McClintock		4043 (Lot 11) George Grey Drive, YALLABATHARRA	Construct new Steel Framed and clad shed	\$ 50,000.00
31/08/2021	1935	Steven J Wedderburn	O/B	40 (Lot 763) Glass Street, KALBARRI	Brick pier walls & C/bond garage and timber & C/bond roof verandah attached to rear & front of dwelling	\$ 65,000.00
31/08/2021	21CS092	W & D Smith	Capricorn Blue Enterprises	1 (Lot 53) Dagleish Crescent, KALBARRI	Replace warehouse shed	\$ 230,000.00
31/08/2021	21CS107	CJ & PJ Hasleby	Wheatbelt Steel Pty Ltd	291 Frosty Gully Road, EAST BOWES	Construct new shed to replace shed	\$ 102,300.00

TOWN PLANNING CONTENTS

SEPTEMBER 2021

7.3.1	SUMMARY OF PLANNING INFORMATION ITEMS	2
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7.3.1 SUMMARY OF PLANNING INFORMATION ITEMS

DATE OF REPORT: 10 SEPTEMBER 2021
REPORTING OFFICER: Michelle Allen – Planning Officer

COMMENT:

The following informs Council of the various planning items (including delegated approvals) that have been dealt with since last reported to Council. Further information regarding any of the items can be obtained from the Planning Officer.

REF	APPLICANT	LOCATION	PROPOSED DEVELOPMENT / USE	DATE
070	Aussie Sheds Group	LOT 163 (NO. 45) JOHN STREET, NORTHAMPTON	OUTBUILDING EXTENSION (CYCLONE SEROJA)	11 August 2021
072	St Mary's School, Northampton	LOT 26 (NO. 26) MARY STREET, NORTHAMPTON	THREE SHIPPING CONTAINERS REPURPOSED AS OUTBUILDING (CYCLONE SEROJA)	20 August 2021 Ordinary Meeting
2021-063 (amendment 2)	Shunya Pty Ltd	LOT 188 (NO. 60) JEFFREY BROWNE WAY, KALBARRI	SHORT TERM EXPANSION MOTEL ACCOMMODATION – 33 UNITS, LAUNDRY, PARKING BAYS	2 September 2021
073	Leander Crickmay	LOT 333 (NO. 10) CORNELL PLACE, KALBARRI	SINGLE DWELLING AND ANCILLARY (R-CODE VARIATION)	2 September 2021
074	Modularis Pty Ltd (Modular WA)	LOT 250 (NO. 6) HACKNEY STREET, KALBARRI	SINGLE DWELLING (R-CODE VARIATION)	6 September 2021
075	SJ & A Timms	LOT 13 (NO. 4) RANCH COURT, KALBARRI	REPURPOSED DWELLING	8 September 2021 (20 August 2021 Ordinary Meeting)

Exemption Approval 008	PD Colley	LOT 61 (NO. 128) HAMPTON ROAD, NORTHAMPTON	CARAVAN TEMPORARY ACCOMMODATION (CYCLONE SEROJA – TWELVE MONTHS)	9 September 2021
Exemption Approval 009	Sean Phillips	LOT 282 (NO. 137) STILES ROAD, KALBARRI	CARAVAN TEMPORARY ACCOMMODATION (CYCLONE SEROJA – TWELVE MONTHS)	9 September 2021
Exemption Approval 010	SR & C Gaylor (R Tenaglia)	LOT 287 (NO. 117) STILES ROAD, KALBARRI	CARAVAN TEMPORARY ACCOMMODATION (CYCLONE SEROJA – TWELVE MONTHS)	9 September 2021
Exemption Approval 011	Kalbarri Volunteer Marine Rescue (B Kennewell)	VOLUNTEER MARINE SEARCH AND RESCUE BUILDING, KALBARRI FORESHORE RESERVE 25307	TEMPORARY OFFICE – (CYCLONE SEROJA TWELVE MONTHS)	9 September 2021
076	JM Pearson	LOT 337 (NO. 37) BARRON STREET, NORTHAMPTON	RAINWATER TANK	9 September 2021
077	WA Insurance Builders	LOT 50 NORTH WEST COASTAL HIGHWAY, BOWES	SINGLE HOUSE	9 September 2021

OFFICER RECOMMENDATION – ITEM 7.3.1

For Council Information

7.4.1	ACCOUNTS FOR PAYMENT	2
7.4.2	MONTHLY FINANCIAL STATEMENTS – AUGUST 2021	11

7.4.1 ACCOUNTS FOR PAYMENT

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th September 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton/Leanne Rowe
APPENDICES:	1. List of Accounts

SUMMARY

Council to authorise the payments as presented.

BACKGROUND:

A list of payments submitted to Council on 17th September 2021, for confirmation in respect of accounts already paid or for the authority to those unpaid.

FINANCIAL & BUDGET IMPLICATIONS:

A list of payments is required to be presented to Council as per section 13 of the Local Government Act (Financial Management Regulations 1996).

POLICY IMPLICATIONS:

Council Delegation F02 allows the CEO to make payments from the Municipal and Trust accounts. These payments are required to be presented to Council each month in accordance with Financial Management Regulations 13 (1) for recording in the minutes.

VOTING REQUIREMENT:

Absolute Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.1

That Municipal Fund Cheques 22107 to 22118 inclusive totalling \$68,693.70, Municipal EFT payments numbered EFT22519 to EFT22627 inclusive totalling \$657,477.49, Trust Fund Cheques 2627 to 2636, totalling \$20,041.28, Direct Debit payments numbered GJ0201 to GJ0206 inclusive totalling \$248,908.34 be passed for payment and the items therein be declared authorised expenditure.

MUNICIPAL FUND CHEQUES

Chq #	Date	Name	Description	Amount
22107	02-08-2021	SYNERGY	ELECTRICITY CHARGES	25294.73
22108	11-08-2021	WATER CORPORATION	WATER USE & SERVICE CHARGES	13276.23
22109	11-08-2021	SYNERGY	ELECTRICITY CHARGES	16020.66
22110	13-08-2021	GERALDTON MOWER & REPAIR SPECIALISTS	KAL MOWER PARTS	109.00
22111	13-08-2021	KLEENHEAT GAS	FACILITY FEE	85.80
22112	13-08-2021	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	2711.74
22113	20-08-2021	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	173.30
22114	25-08-2021	BENJAMIN JAMES LANG	REFUND COMMUNITY BUS BOND	200.00
22115	27-08-2021	CITY OF GREATER GERALDTON	REFUSE DISPOSAL - MERU	8322.55
22116	27-08-2021	GERALDTON MOWER & REPAIR SPECIALISTS	PARTS	473.60
22117	27-08-2021	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	469.59
22118	27-08-2021	PANACEUM GROUP	MEDICALS	1556.50
				\$68,693.70

ELECTRONIC FUND TRANSFERS – MUNICIPAL ACCOUNT

EFT #	Date	Name	Description	Amount
EFT22519	06-08-2021	LEON DODDS	KALBARRI PAVING GREY ST	6280.00
EFT22520	09-08-2021	PETER GROOM SETTLEMENTS	LOT 72, 45 SEVENTH AVE NTON PURCHASE	316997.67
EFT22521	05-08-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4290.00
EFT22522	05-08-2021	LEO RYAN	REIMB DODO LAND LINE	39.90
EFT22523	11-08-2021	TELSTRA	TELEPHONE CHARGES	1471.24
EFT22524	13-08-2021	KALBARRI IGA	GOODS	30.36
EFT22525	13-08-2021	AUSTRALIA POST	POSTAGE	437.28
EFT22526	13-08-2021	BAYSIDE MARINE AND MOTORCYCLES	KAL SES OUTBOARD MOTORS	26470.00
EFT22527	13-08-2021	BARRON BUILDING SURVEYING	BUILDING SURVEYING SERVICES	7375.26
EFT22528	13-08-2021	BORAL CONSTRUCTION MATERIALS GROUP LIMITED	BROOK ST RESEAL	813.21
EFT22529	13-08-2021	LIBERTY NORTHAMPTON	FUEL	148.78
EFT22530	13-08-2021	BRUCE ROCK ENGINEERING	PARTS	1194.89
EFT22531	13-08-2021	CATERLAAS	PLANT MTCE	813.54
EFT22532	13-08-2021	COASTAL ELECTRICAL & SOLAR	CYCLONE KAL DEPOT WIFI POINT	1129.07
EFT22533	13-08-2021	BOC GASES AUSTRALIA	INDUSTRY GASES	68.64
EFT22534	13-08-2021	CORSIGN WA PTY LTD	SIGNS	329.45
EFT22535	13-08-2021	TOLL TRANSPORT PTY LTD	FREIGHT	712.18
EFT22536	13-08-2021	SIMON DRAGE	BUILDING MTCE	336.60
EFT22537	13-08-2021	CENTRAL REGIONAL TAFE	TRAFFIC MANAGEMENT TRAINING	350.00
EFT22538	13-08-2021	ENGIN	ENGIN CHARGES	417.70
EFT22539	13-08-2021	FENN PLUMBING & GAS	KAL DEPOT WATER METER BACKFLOW TEST	165.00
EFT22540	13-08-2021	FORPARK AUSTRALIA	PLAYGROUND EQUIPMENT	3630.00
EFT22541	13-08-2021	FREEMANS LIQUID WASTE PTY LTD	SEPTIC AND LEACH DRAIN PUMP OUTS	4200.00
EFT22542	13-08-2021	GANTHEAUME BAY ELECTRICAL	GANTHAUME ST EXCAV HIRE DRAINAGE	605.00
EFT22543	13-08-2021	GHS SOLUTIONS / GERALDTON HIRE	KCC FENCING & HORROCKS JETTY REPAIRS	42463.18

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 SEPTEMBER 2021

EFT #	Date	Name	Description	Amount
EFT22544	13-08-2021	GILGAI TAVERN	NTON WORKS STAFF MEALS	68.00
EFT22545	13-08-2021	GREAT NORTHERN RURAL SERVICES	RETIC	15.82
EFT22546	13-08-2021	HASLEBYS HARDWARE SUPPLIES	PAINT, HARDWARE	828.82
EFT22547	13-08-2021	C + J HANSON PLUMBING CONTRACTORS	LOT 72 SEVENTH AVE INSPEC & NTON OFFICE	692.81
EFT22548	13-08-2021	KALBARRI AUTO CENTRE	SUPPLY AND FIT 4 TYRES	968.00
EFT22549	13-08-2021	KALBARRI MOTOR HOTEL	NTON WORKS STAFF MEALS	114.50
EFT22550	13-08-2021	KALBARRI EXPRESS FREIGHT	FREIGHT	319.66
EFT22551	13-08-2021	KALBARRI WAREHOUSE	PRESSURE SPRAYER, GARDEN SOIL	233.85
EFT22552	13-08-2021	KALBARRI NEWSAGENCY	STATIONERY	51.90
EFT22553	13-08-2021	LAKELINE RESOURCES PTY LTD	PG WATER SUPPLY REPAIRS	841.50
EFT22554	13-08-2021	MCCLINTOCK PLUMBING	PT GREG TOILET REPAIRS	590.00
EFT22555	13-08-2021	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT22556	13-08-2021	MIDWEST GARAGE DOORS (GERALDTON)	CYCLONE SALAMIT PL RES DOORS	8448.00
EFT22557	13-08-2021	GERALDTON TOYOTA	NRI SERVICE	694.67
EFT22558	13-08-2021	MIDWEST GROUNDWATER	CYCLONE NCC TANK ROOF	3267.00
EFT22559	13-08-2021	MOORE	ACCOUNTING SERVICES	825.00
EFT22560	13-08-2021	NAPA	PARTS	1465.74
EFT22561	13-08-2021	NORTHAMPTON IGA	REFRESHMENTS, GOODS	452.05
EFT22562	13-08-2021	NORTHAMPTON COMMUNITY CENTRE	SPORTS ADMINISTRATION	1300.00
EFT22563	13-08-2021	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	1003.51
EFT22564	13-08-2021	PEST-A-KILL WA	LOT 72 SEV AVE NTON TERMITE INSPECTION	132.00
EFT22565	13-08-2021	PLATINUM ELECTRICIANS MIDWEST	VARIOUS ELECTRICAL MTCE	5141.38
EFT22566	13-08-2021	ROAD RUNNER MECHANICAL SERVICES	PLANT MTCE	1279.83
EFT22567	13-08-2021	MIDWEST SWEEPING CONTRACTORS	ROAD SWEEPING	7947.50
EFT22568	13-08-2021	SIMPLE LIFE PROJECTS	CYCLONE CHINAMANS BBQ REPAIR SHADE	1012.00
EFT22569	13-08-2021	LARRY SMITH PLANNING	LOCAL PLANNING STRATEGY REVIEW	10000.00
EFT22570	13-08-2021	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	DOZER HIRE GRAVEL STOCKPILE	8470.00

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 SEPTEMBER 2021

EFT #	Date	Name	Description	Amount
EFT22571	13-08-2021	TOTAL TOILETS	CYCLONE KAL FSHORE PORTABLE TOILETS	13490.83
EFT22572	13-08-2021	VAC WEST	CYCLONE DRAINAGE SUMP CLEANOUTS	5959.80
EFT22573	13-08-2021	LANDGATE	VALUATION EXPENSES	227.51
EFT22574	13-08-2021	WA RANGERS ASSOCIATION	RANGER STATIONERY	260.00
EFT22575	13-08-2021	WESTRAC EQUIPMENT PTY LTD	PARTS	672.55
EFT22576	13-08-2021	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	199.53
EFT22577	13-08-2021	CT & L WOODCOCK & SON PTY LTD	RAPIDSET, STARPICKETS, HARDWARE	2460.70
EFT22578	13-08-2021	WREN OIL	OIL WASTE DISPOSAL	66.00
EFT22579	13-08-2021	LORRAINE GAY CAVE	RATES REFUND	1053.01
EFT22580	18-08-2021	WA TREASURY CORPORATION	LOAN 155	14558.26
EFT22581	19-08-2021	HAYLEY R WILLIAMS DEVISE URBAN PLANNING	PLANNING SERVICES	4433.00
EFT22582	27-08-2021	AW CRAGAN & ALLCAPRI PTY LTD	CYCLONE FITZ ST BOBCAT REMOVE FIBRO	275.00
EFT22583	27-08-2021	ANGIES CAFE	REFRESHMENTS	300.00
EFT22584	27-08-2021	AUSSIE SHEDS GROUP	CYCLONE NTON RAM SHED DRAFT PLANS	5000.00
EFT22585	27-08-2021	BRUCE ROCK ENGINEERING	PARTS	216.97
EFT22586	27-08-2021	JUPPS CARPETS & CERAMICS PTY LTD	CYCLONE KVC REPLACE DAMAGED FLOORING	4150.00
EFT22587	27-08-2021	CLEANAWAY OPERATIONS PTY LTD	RES/COMM REFUSE COLLECTION, SITE MTCE	42582.23
EFT22588	27-08-2021	WINC AUSTRALIA PTY LTD	P/COPIER MTCE	478.46
EFT22589	27-08-2021	CORSIGN WA PTY LTD	SIGNS	4115.10
EFT22590	27-08-2021	TOLL TRANSPORT PTY LTD	FREIGHT	340.72
EFT22591	27-08-2021	SIMON DRAGE	BUILDING MTCE	132.00
EFT22592	27-08-2021	FIVE STAR BUSINESS EQUIPMENT AND COMMUNICATIONS	PHOTOCOPIER COUNT/MTCE EMAILS	231.00
EFT22593	27-08-2021	FREEMANS LIQUID WASTE PTY LTD	PUMP SEPTICS	4421.00
EFT22594	27-08-2021	GERALDTON SIGN MAKERS	NPTN BOWLING GREEN PLAQUE	520.30
EFT22595	27-08-2021	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	437.48

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 SEPTEMBER 2021

EFT #	Date	Name	Description	Amount
EFT22596	27-08-2021	GREAT SOUTHERN FUEL SUPPLY	DEPOTS FUEL PURCHASES/FUEL CARDS	28681.76
EFT22597	27-08-2021	GUARDIAN PRINT & GRAPHICS	RATES STATIONERY	2790.00
EFT22598	27-08-2021	C + J HANSON PLUMBING CONTRACTORS	VARIOUS PLUMBING MTCE	2137.32
EFT22599	27-08-2021	KALBARRI AUTO CENTRE	PLANT SERVICE	396.00
EFT22600	27-08-2021	KALBARRI AUTO ELECTRICS	PLANT MTCE	505.00
EFT22601	27-08-2021	KALBARRI REFRIGE AND AIRCOND SERVICE	AIRCON SERVICING	661.00
EFT22602	27-08-2021	KALBARRI PEST CONTROL (BC DIGGINS & KP LAW)	VISUAL TERMITE INSP/URBAN PEST CONTROL	150.00
EFT22603	27-08-2021	LAKELINE RESOURCES PTY LTD	PG WATER REPAIR	981.75
EFT22604	27-08-2021	MAVER PLUMBING & GAS	FITZ ST RES REPAIR WATER LEAK	93.50
EFT22605	27-08-2021	MCCLINTOCK PLUMBING	PG TOILET REPAIRS	597.00
EFT22606	27-08-2021	METRO COUNT	TRAFFIC COUNTERS	9046.40
EFT22607	27-08-2021	LGRCEU	PAYROLL DEDUCTIONS	102.50
EFT22608	27-08-2021	GERALDTON TOYOTA	131NR SERVICE	492.83
EFT22609	27-08-2021	NORTHAMPTON IGA	GOODS	146.09
EFT22610	27-08-2021	NORTHAMPTON LIONS CLUB	DRUM MUSTER	675.36
EFT22611	27-08-2021	NORTHAMPTON PHARMACY	FLU VACC	60.00
EFT22612	27-08-2021	NORTHAMPTON FAMILY STORE	UNIFORMS	401.70
EFT22613	27-08-2021	PLATINUM ELECTRICIANS MIDWEST	OVAL RES ELECTRICAL REPAIRS	899.11
EFT22614	27-08-2021	PURCHER INTERNATIONAL	PARTS	242.69
EFT22615	27-08-2021	FENCE IT WA	MARINA PLAYGROUND TEMP FENCE	3256.00
EFT22616	27-08-2021	REYNOLDS SUPER FUND	CYCLONE ROB ST RES REPLACE FENCE	4621.00
EFT22617	27-08-2021	SUN CITY PRINT & DESIGN	STATIONERY	2788.00
EFT22618	27-08-2021	THE SHEARING SHED CAFE	REFRESHMENTS	180.00
EFT22619	27-08-2021	PAUL SHERIFF	SYNERGYSOFT SUPPORT	550.00
EFT22620	27-08-2021	2V NET IT SOLUTIONS	COMPTER MTCE	574.00
EFT22621	27-08-2021	LANDGATE	VALUATION EXPENSES	80.60
EFT22622	27-08-2021	IT VISION	COMPUTER EXPENSES/SUPPORT	882.16
EFT22623	27-08-2021	WEIRDO'S CARPENTRY & MAINTENANCE	CYCLONE KAL FSHORE BORE SLAB	2880.78

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 SEPTEMBER 2021

EFT #	Date	Name	Description	Amount
EFT22624	27-08-2021	WESTRAC EQUIPMENT PTY LTD	PARTS	862.50
EFT22625	27-08-2021	NORTHAMPTON TYRES	SUPPLY AND FIT 12 TYRES, PARTS	7437.00
EFT22626	27-08-2021	WINDOWISE KALBARRI	KALB AIRPORT PAPI LENSES	550.00
EFT22627	27-08-2021	XAP TECHNOLOGIES PTY LTD	NCCA KIDSXAP MONTHLY SUBSCRIPTION	139.00
				\$657,477.49

SHIRE OF NORTHAMPTON
FINANCE REPORT – 17 SEPTEMBER 2021

TRUST FUND CHEQUES

Chq #	Date	Name	Description	Amount
2627	02-08-2021	ECHO INTERNATIONAL AID INC.	KALB OLD BASTARDS ASS DONATION SEROJA	12500.00
2628	09-08-2021	DEPT OF MINES INDUSTRY REGULATION	BRB JULY 2021	1861.27
2629	09-08-2021	SHIRE OF NORTHAMPTON	BRB COMMISSION JULY 2021	75.00
2630		Cancelled		
2631	09-08-2021	SHIRE OF NORTHAMPTON	BCITF COMMISSION JULY 2021	156.75
2632	09-08-2021	BUILDING & CONST INDUSTRY TRAINING FUND	BCITF JULY 2021	4648.26
2633	18-08-2021	RACHEL GARDINER	REFUND BUS BOND	200.00
2634	18-08-2021	MICHAEL LINK	REFUND BUS BOND	200.00
2635	18-08-2021	DIOCESE OF GERALDTON	REFUND BUS BOND	200.00
2636	30-08-2021	DEPT OF TRANSPORT	SPECIAL SERIES PLATES NR351	200.00
				\$20,041.28

DIRECT DEBITS

Jnl #	Date	Name	Description	Amount
	05-08-2021	PAYROLL	FN/E 04/08/2021	93261.00
	05-08-2021	SUPERCHOICE	SUPERANNUATION FN/E 04/08/2021	22936.00
	19-08-2021	PAYROLL	FN/E 18/08/2021	105928.09
	19-08-2021	SUPERCHOICE	SUPERANNUATION FN/E 18/08/2021	24639.87
GJ0201	31-08-2021	NATIONAL AUSTRALIA BANK	BANK FEES	131.38
GJ0202	31-08-2021	COMMONWEALTH BANK	BPOINT FEES	51.76
GJ0203	31-08-2021	NATIONAL AUSTRALIA BANK	BPAY	60.72
GJ0205	31-08-2021	NAB CEO CORPORATE CARD	BANK CHARGES	9.00
			FLIGHTS	414.44
			FUEL NR1	129.00
GJ0206	31-08-2021	NAB DCEO CORPORATE CARD	BANK CHARGES	9.00
			NCCA IINET	89.55
			KAL CHILD CARE IINET	81.46
			COMPUTER EXPS 2VNET/ADOBE	1,167.07
				<u>1347.08</u>
				<u>\$248,908.34</u>

7.4.2 MONTHLY FINANCIAL STATEMENTS – AUGUST 2021

FILE REFERENCE:	1.1.1
DATE OF REPORT:	10th September 2021
DISCLOSURE OF INTEREST:	Nil
REPORTING OFFICER:	Grant Middleton
APPENDICES:	Monthly Financial Report for August 2021

SUMMARY

Council to adopt the monthly financial reports as presented.

BACKGROUND:

This information is provided to Council in accordance with provisions of the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

The Monthly Statements of Financial Activity for the period ending 31 August 2021 are detailed from page 1 to page 26 per the attached Monthly Financial Report.

FINANCIAL & BUDGET IMPLICATIONS:

The 31st August 2021 financial position is comprised of the following:

Total operating revenue has a surplus position of \$1,536,764 and operating expenditure has a deficit position of \$193,699 to the end of August 2021.

The increased revenue is due to the \$1,750,000 insurance payment from LGIS that was received during August. The additional expenditure compared to budget relates predominately to Cyclone Seroja insurance repairs which will be offset by insurance revenue. Additionally there has been ongoing recovery clean up works for cyclone Seroja in July and August 2021. Staff have submitted a claim (DFRAWA) for clean up works expended during 2020/2021 which is in the process of being finalised by DFES.

There has been a number of buildings severely damaged during cyclone Seroja. This has resulted in reduced building depreciation posted into July and August due to the accounting treatment required to comply with accounting standards. Damaged buildings will either be written off in the asset register or have their values impaired (reduced) to reflect the cost of significant repairs being undertaken.

Investing and Financing variances will reconcile as the year progresses and it is anticipated there will be no significant budget variations.

Further explanations of material variations are detailed by reporting program in Note 15 of the Monthly Financial Report.

STATUTORY IMPLICATIONS:

Local Government (Financial Management) Regulation 34 1996
Local Government Act 1995 Section 6.4

POLICY IMPLICATIONS:

Council is required annually to adopt a policy on what it considers to be material as far as variances that require to be reported for Council. The current Council Policy sets the material variance at \$5,000.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.4.2

That Council adopts the Monthly Financial Report for the period ending 31 August 2021.

SHIRE OF NORTHAMPTON

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 August 2021

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2021**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 August 2021

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

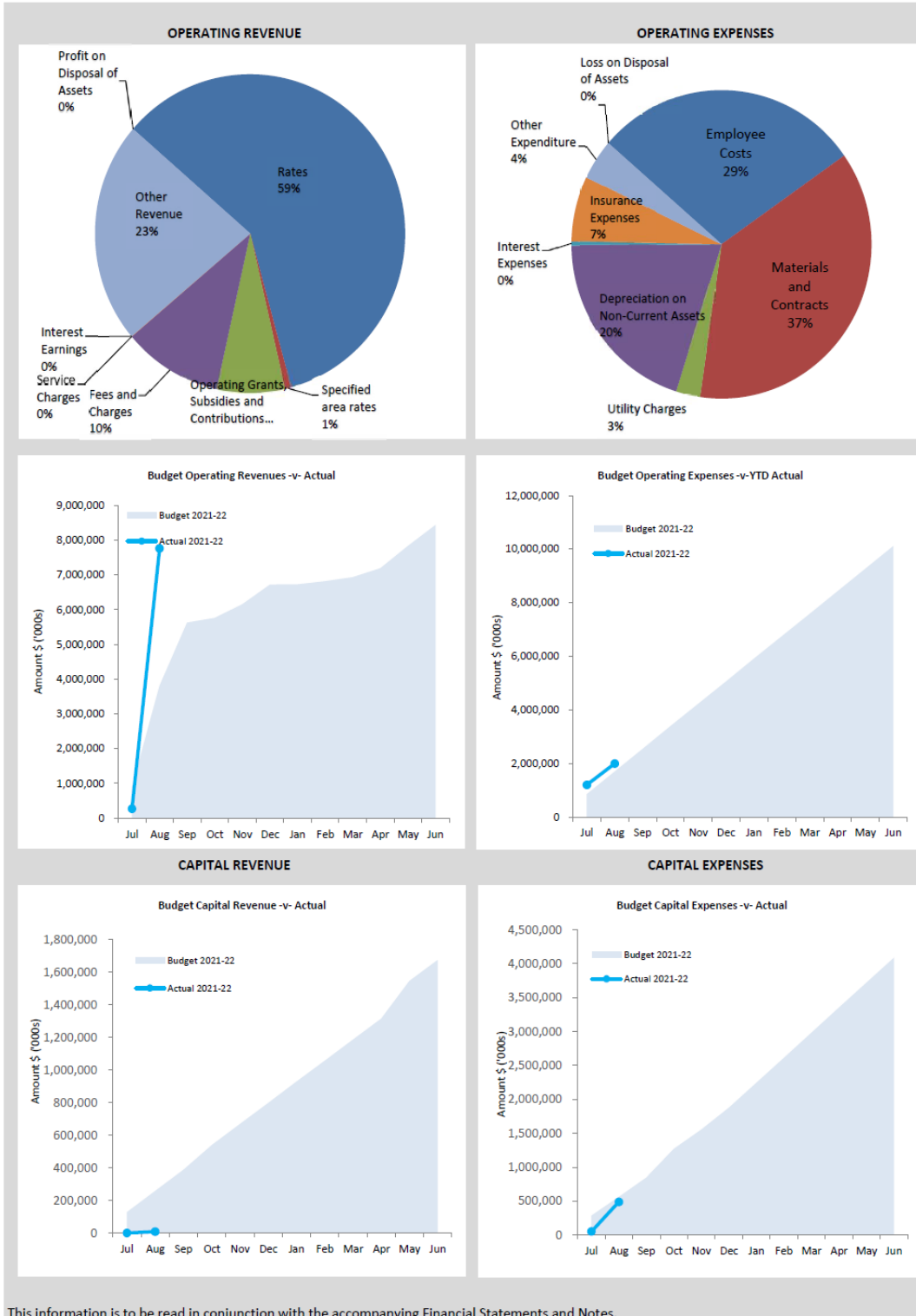
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 AUGUST 2021

SUMMARY INFORMATION - GRAPHS



Please refer to the compilation report

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 AUGUST 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Includes the activities of members of council and the administrative support available to the Council for the provision of governance of the district.</p>
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>	<p>Rates, general purpose government grants and interest revenue.</p>
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help ensure a safer and environmentally conscious community.</p>	<p>Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.</p>
<p>HEALTH</p> <p>To provide an operational framework for environmental and community health.</p>	<p>Inspection of food outlets and their control, administration of health local laws and maintenance</p>
<p>EDUCATION AND WELFARE</p> <p>To provide services to disadvantaged persons, the elderly, children and youth.</p>	<p>Maintenance of child minding centre's, operational costs associated with the Northampton Child Care Association.</p>
<p>HOUSING</p> <p>To provide and maintain shire housing.</p>	<p>Provision and maintenance of shire housing.</p>
<p>COMMUNITY AMENITIES</p> <p>To provide services required by the community.</p>	<p>Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.</p>
<p>RECREATION AND CULTURE</p> <p>To establish and effectively manage infrastructure and resource which will help the social wellbeing of the community.</p>	<p>Maintenance of public halls and buildings, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, other cultural facilities.</p>
<p>TRANSPORT</p> <p>To provide safe, effective and efficient transport services to the community.</p>	<p>Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.</p>
<p>ECONOMIC SERVICES</p> <p>To help promote the shire and its economic wellbeing.</p>	<p>Tourism and area promotion including the maintenance and operation of camping facilities. Provision of Building Services and Port Gregory Water Supply.</p>
<p>OTHER PROPERTY AND SERVICES</p> <p>To monitor and control Shire's overhead operating accounts.</p>	<p>Private works operation, plant repair and operation costs and engineering operation costs.</p>

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,846,346	1,846,346	1,846,346	0	0.00%	
Revenue from operating activities							
Governance		55,530	9,252	21,074	11,822	127.78%	▲
General purpose funding	6	5,481,789	4,802,055	4,903,958	101,903	2.12%	▲
Law, order and public safety		91,166	15,188	26,024	10,836	71.34%	▲
Health		33,112	6,180	583	(5,597)	(90.56%)	▼
Education and welfare		199,723	33,284	30,013	(3,271)	(9.83%)	
Housing		76,240	12,704	8,752	(3,952)	(31.11%)	
Community amenities		1,278,003	820,610	747,965	(72,645)	(8.85%)	▼
Recreation and culture		612,449	102,066	1,347	(100,719)	(98.68%)	▼
Transport		206,300	192,803	188,831	(3,972)	(2.06%)	
Economic services		231,555	137,058	80,049	(57,009)	(41.59%)	▼
Other property and services		586,104	97,678	1,757,045	1,659,367	1698.81%	▲
		8,851,971	6,228,878	7,765,642	1,536,764		▲
Expenditure from operating activities							
Governance		(917,940)	(178,242)	(152,536)	25,706	14.42%	▲
General purpose funding		(281,435)	(50,728)	(46,622)	4,106	8.09%	
Law, order and public safety		(371,591)	(73,104)	(107,421)	(34,317)	(46.94%)	▼
Health		(221,420)	(38,315)	(31,030)	7,285	19.01%	▲
Education and welfare		(247,577)	(42,694)	(54,581)	(11,887)	(27.84%)	▼
Housing		(80,882)	(15,808)	(16,658)	(850)	(5.38%)	
Community amenities		(1,611,155)	(272,235)	(275,858)	(3,623)	(1.33%)	
Recreation and culture		(1,898,598)	(335,372)	(250,971)	84,401	25.17%	▲
Transport		(3,842,840)	(642,601)	(577,587)	65,014	10.12%	▲
Economic services		(428,844)	(72,303)	(34,483)	37,820	52.31%	▲
Other property and services		(208,349)	(80,462)	(447,816)	(367,354)	(456.56%)	▼
		(10,110,631)	(1,801,864)	(1,995,563)	(193,699)		▼
Non-cash amounts excluded from operating activities	1(a)	2,337,800	387,038	398,799	11,761	3.04%	▲
Amount attributable to operating activities		1,079,140	4,814,052	6,168,878	1,354,826		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	981,656	164,858	1,500	(163,358)	(99.09%)	▼
Proceeds from disposal of assets	7	157,000	52,332	0	(52,332)	(100.00%)	
Proceeds from self supporting loans	9	35,626	5,936	7,786	1,850	31.16%	
Purchase of property, plant and equipment	8	(3,886,400)	(527,824)	(455,546)	72,278	13.69%	▲
Amount attributable to investing activities		(2,712,118)	(304,698)	(446,260)	(141,562)		▼
Financing Activities							
Proceeds from new debentures	9	100,000	0	0	0	0.00%	
Repayment of debentures	9	(196,293)	(16,358)	(29,833)	(13,475)	(82.38%)	▼
Transfer to reserves	10	(117,075)	(9,756)	0	9,756	100.00%	▲
Amount attributable to financing activities		(213,368)	(26,114)	(29,833)	(3,719)		
Closing funding surplus / (deficit)	1(c)	0	6,329,586	7,539,131			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 AUGUST 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 6

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	1,846,346	1,846,346	1,846,346	0	0.00%	
Revenue from operating activities							
Rates	6	4,595,218	4,595,218	4,607,931	12,713	0.28%	▲
Specified area rates	6	51,000	51,000	51,076	76	0.15%	
Operating grants, subsidies and contributions	12	2,883,980	698,804	550,627	(148,177)	(21.20%)	▼
Fees and charges		1,254,773	872,692	804,640	(68,052)	(7.80%)	▼
Interest earnings		51,500	6,000	1,367	(4,633)	(77.22%)	
Other revenue		0	0	1,750,000	1,750,000	0.00%	
Profit on disposal of assets	7	15,500	5,164	0	(5,164)	(100.00%)	▼
		8,851,971	6,228,878	7,765,642	1,536,764		▲
Expenditure from operating activities							
Employee costs		(3,837,409)	(669,594)	(575,698)	93,896	14.02%	▲
Materials and contracts		(2,809,898)	(471,893)	(739,225)	(267,332)	(56.65%)	▼
Utility charges		(326,395)	(54,356)	(52,105)	2,251	4.14%	
Depreciation on non-current assets		(2,353,300)	(392,202)	(398,799)	(6,597)	(1.68%)	▼
Interest expenses		(61,171)	(10,192)	(8,599)	1,593	15.63%	
Insurance expenses		(211,641)	(105,798)	(136,745)	(30,947)	(29.25%)	▼
Other expenditure		(510,817)	(97,829)	(84,393)	13,436	13.73%	▲
		(10,110,631)	(1,801,864)	(1,995,563)	(193,699)		▼
Non-cash amounts excluded from operating activities	1(a)	2,337,800	387,038	398,799	11,761	3.04%	▲
Amount attributable to operating activities		1,079,140	4,814,052	6,168,878	1,354,826		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	981,656	164,858	1,500	(163,358)	(99.09%)	▼
Proceeds from disposal of assets	7	157,000	52,332	0	(52,332)	(100.00%)	▼
Proceeds from self-supporting loans	9	35,626	5,936	7,786	1,850	31.16%	
Payments for property, plant and equipment	8	(3,886,400)	(527,824)	(455,546)	72,278	(13.69%)	▲
Amount attributable to investing activities		(2,712,118)	(304,698)	(446,260)	(141,562)		▼
Financing Activities							
Proceeds from new debentures	9	100,000	0	0	0	0.00%	
Repayment of debentures	9	(196,293)	(16,358)	(29,833)	(13,475)	(82.38%)	▼
Transfer to reserves	10	(117,075)	(9,756)	0	9,756	100.00%	▲
Amount attributable to financing activities		(213,368)	(26,114)	(29,833)	(3,719)		
Closing funding surplus / (deficit)	1(c)	0	6,329,586	7,539,131			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Actual (b)
Non-cash items excluded from operating activities		\$	\$
Adjustments to operating activities			
Add/Deduct: Profit/Loss on asset disposals	7	(15,500)	0
Add: Depreciation on assets		2,353,300	398,799
Total non-cash items excluded from operating activities		2,337,800	398,799

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	Year to Date 31 August 2021
Adjustments to net current assets			
Less: Reserves - restricted cash	10	(839,610)	(839,610)
Less: - Financial assets at amortised cost - self supporting loans	4	(35,627)	(7,786)
Less: Land Held for Resale		(235,000)	(235,000)
Add/Less: Adjustments			59,427
Add: Borrowings	9	196,293	29,833
Add: Provisions - Employee	11	757,961	718,085
Total adjustments to net current assets		(155,983)	(275,051)

(c) Net current assets used in the Statement of Financial Activity

Current assets			
Cash and cash equivalents	2	2,558,150	2,733,059
Rates receivables	3	253,928	4,741,017
Receivables	3	423,158	1,045,676
Other current assets	4	240,791	266,865
Less: Current liabilities			
Payables	5	(490,296)	(224,517)
Borrowings	9	(196,293)	(29,833)
Provisions	11	(787,109)	(718,085)
Less: Total adjustments to net current assets	1(b)	(155,983)	(275,051)
Closing funding surplus / (deficit)		1,846,346	7,539,131

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Cash Deposits	Municipal	1,891,999		1,891,999		NAB		At call
Petty Cash	Cash on Hand	1,450		1,450				
Investment	Reserves	0	839,610	839,610		NAB	0.28%	28/09/2021
Cash Deposits	Trust	0	122,480	122,480	122,480	NAB		At Call
Total		1,893,449	962,090	2,855,539	122,480			
Comprising								
Cash and cash equivalents		1,893,449	962,090	2,855,539	122,480			
		1,893,449	962,090	2,855,539	122,480			

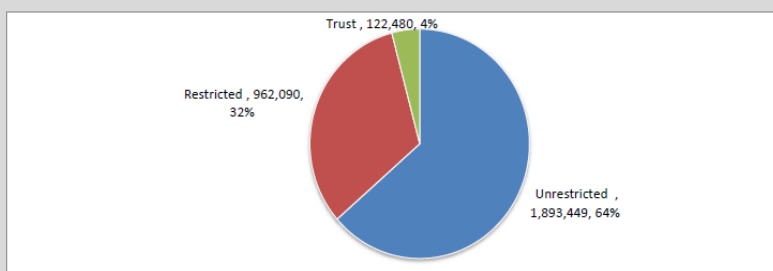
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$2.86 M	\$1.89 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

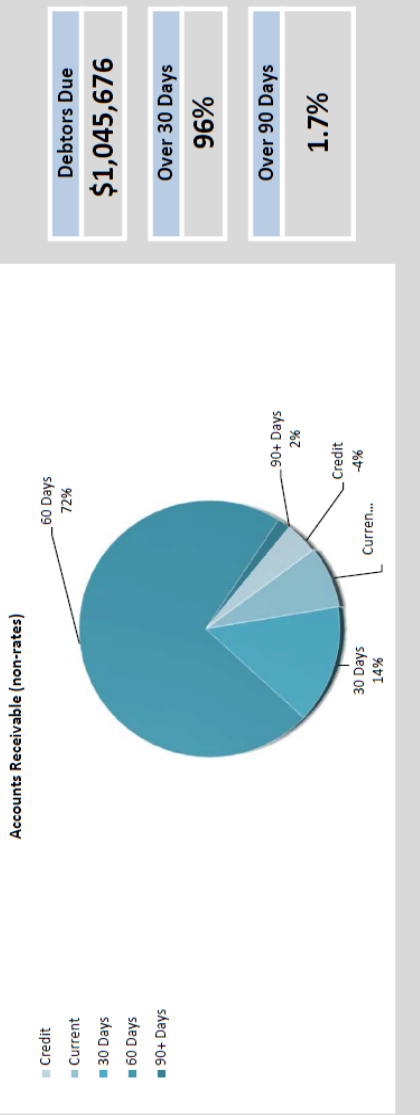
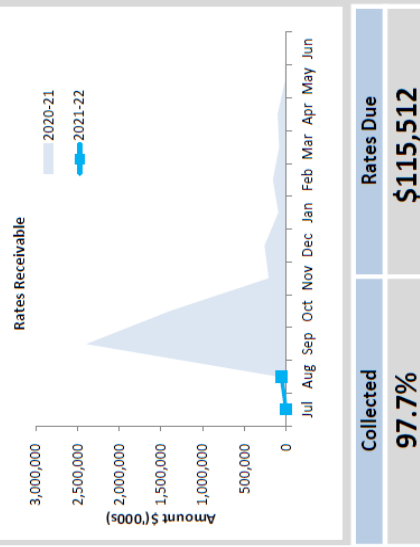
	31-Aug-21	30 Jun 2021
Rates receivable		
Opening arrears previous years	\$ 115,512	\$ 211,013
Levied this year	4,659,007	4,709,139
Less - collections to date	(33,503)	(4,804,640)
Equals current outstanding	4,741,017	115,512
Net rates collectable	4,741,017	115,512
% Collected	0.7%	97.7%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	(13,387)	25,387	48,572	243,446	5,196	309,215
Percentage	(4.3%)	8.2%	15.7%	78.7%	1.7%	
Balance per trial balance						
Sundry receivable	(13,387)	25,387	48,572	243,446	5,196	309,215
GST receivable		41,588				41,588
Rubbish Receivables		688,986				688,986
Accrued Income		(18,585)				(18,585)
Emergency Services Levy		24,472				24,472
Total receivables general outstanding						1,045,676

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	97.7%
Rates Due	\$115,512

Debtors Due	\$1,045,676
Over 30 Days	96%
Over 90 Days	1.7%

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 August 2021
Other current assets	\$	\$	\$	\$
Inventory				
Fuel & Materials	5,791	0	26,074	31,865
Land Held for Resale	235,000	0	0	235,000
Total other current assets				266,865

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

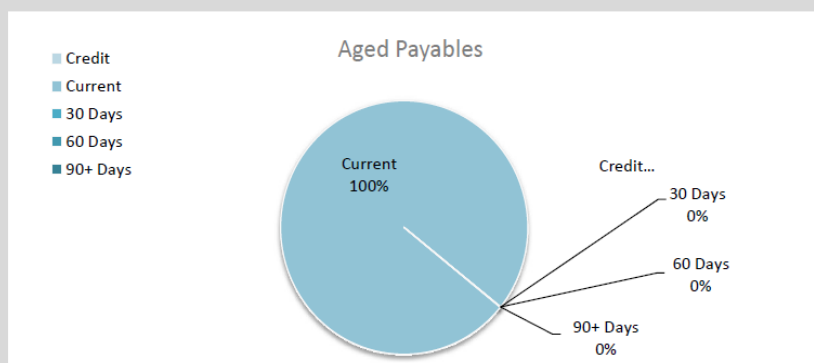
OPERATING ACTIVITIES
NOTE 5
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	122,915	0	0	(81)	122,834
Percentage	0%	100.1%	0%	0%	-0.1%	
Balance per trial balance						
Sundry creditors	0	122,915	0	0	(81)	122,834
Sundry/Payroll Deductions		(40)				(40)
Sundry creditors		64,239				64,239
Accrued salaries and wages		1,092				1,092
Bonds and Deposits		36,391				36,391
Total payables general outstanding	0	224,598	0	0	(81)	224,517

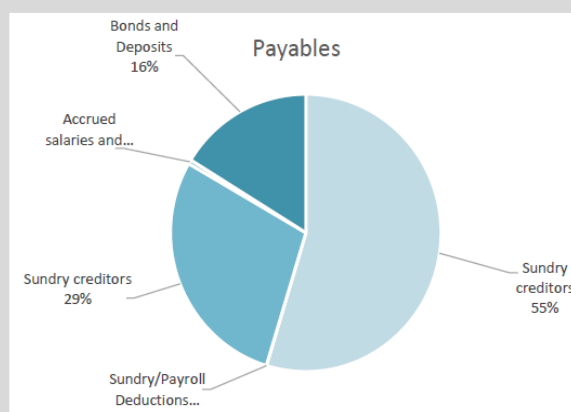
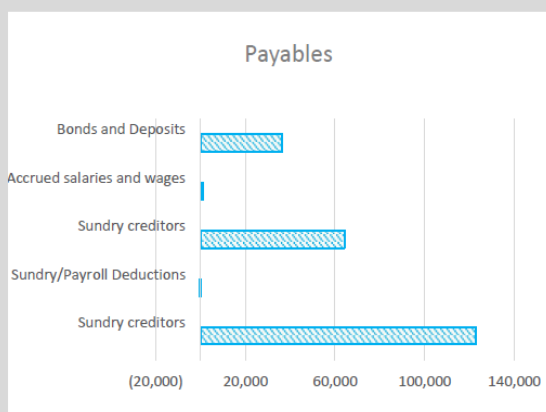
Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Creditors Due	\$224,517
Over 30 Days	0%
Over 90 Days	-0.1%



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

General rate revenue	Rate in \$ (cents)	Number of Properties	Budget				YTD Actual				
			Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
			\$	\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
General GRV	0.079956	1,459	20,058,557	1,591,761	0	0	1,591,761	1,603,613			1,603,613
Unimproved value											
General UV	0.011983	428	203,434,031	2,338,452	0	0	2,338,452	2,338,748			2,338,748
Sub-Total		1,887	223,492,588	3,930,213	0	0	3,930,213	3,942,361	0	0	3,942,361
Minimum payment											
Gross rental value											
General GRV	565	1,116	3,390,741	630,540	0	0	630,540	636,755	0	0	636,755
Unimproved value											
General UV	565	61	789,227	34,465			34,465	28,815			28,815
Sub-total		1,177	4,179,968	665,005	0	0	665,005	665,570	0	0	665,570
Total general rates							4,595,218				4,607,931
Specified area rates											
	Rate in \$ (cents)										
Kalbarri Tourism	0.001821		16,484,984	30,000	0	0	30,000	30,076	0	0	30,076
Port Gregory Water Supply	0.037394		561,586	21,000	0	0	21,000	21,000	0	0	21,000
Total specified area rates			17,046,570	51,000	0	0	51,000	51,076	0	0	51,076
Total							4,646,218				4,659,007

Please refer to the compilation report

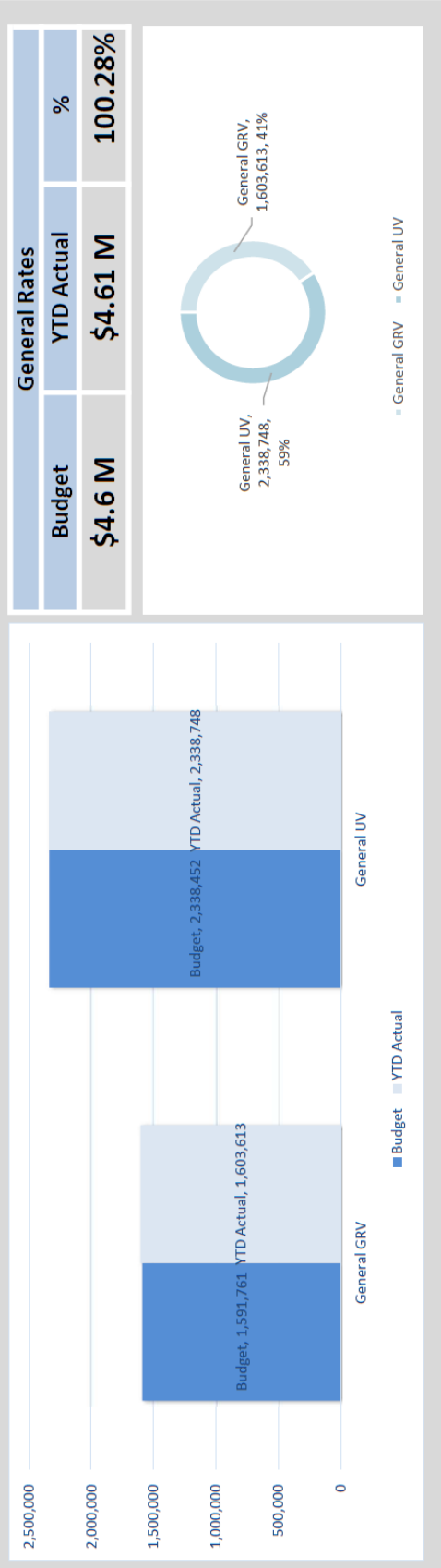
SHIRE OF NORTHAMPTON | 13

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. From 1 July 2019 prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please refer to the compilation report

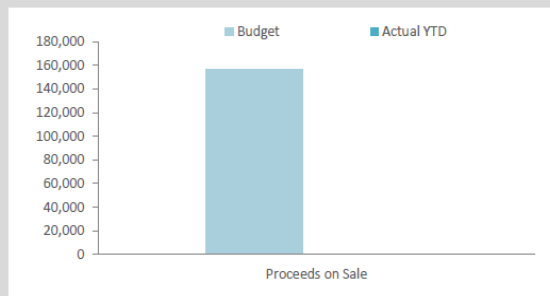
SHIRE OF NORTHAMPTON | 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Health								
41768	P282 - Kia Optima - EHO	11,000	15,000	4,000	0			0	0
	Transport								
41770	P284 - Ute LH Main't N'hpton	15,000	10,000	0	(5,000)			0	0
41758	P271 - Ute LH Road Construction	2,000	10,000	8,000	0			0	0
41676	P198 - Ute M'tce Grader Op	2,500	2,000	0	(500)			0	0
41736	P252 - Heavy Loader N'hpton	90,000	85,000	0	(5,000)			0	0
41715	P234 - M'tce Truck Northampton	21,000	35,000	14,000	0			0	0
		141,500	157,000	26,000	(10,500)	0	0	0	0

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$157,000	\$0	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

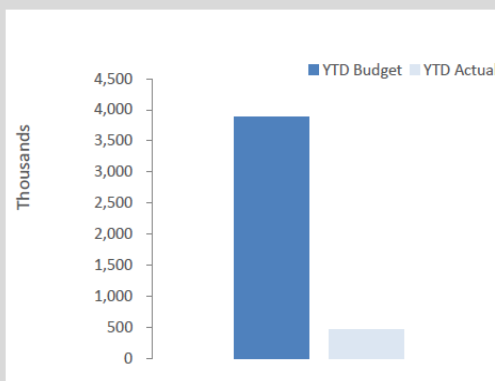
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	866,500	70,082	323,515	253,433
Furniture and equipment	10,000	1,666	0	(1,666)
Plant and equipment	759,015	100,166	0	(100,166)
Infrastructure - Roads	1,718,625	286,426	18,684	(267,742)
Infrastructure - Footpaths & Carparks	274,684	26,560	105,600	79,040
Infrastructure - Parks & Ovals	252,076	42,008	7,748	(34,260)
Infrastructure - Other	5,500	916	0	(916)
Capital Expenditure Totals	3,886,400	527,824	455,546	(72,278)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	981,656	164,858	1,500	(163,358)
Borrowings	100,000	0	0	0
Other (disposals & C/Fwd)	157,000	52,332	0	(52,332)
Cash backed reserves				
Leave Reserve	237,014	237,014	230,764	(6,250)
Roadworks Reserve	29,640	29,640	29,140	(500)
Kalbarri Airport Reserve	205,573	205,573	105,473	(100,100)
Building/Housing Reserve	131,864	131,864	131,364	(500)
Kalbarri Tourism Rate Reserve	6,975	6,975	0	(6,975)
Computer and Office Equipment Reserve	33,948	33,948	33,698	(250)
Land Development Reserve	311,671	311,671	309,171	(2,500)
Contribution - operations	1,691,059	(646,051)	(385,564)	260,487
Capital funding total	3,886,400	527,824	455,546	(72,278)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

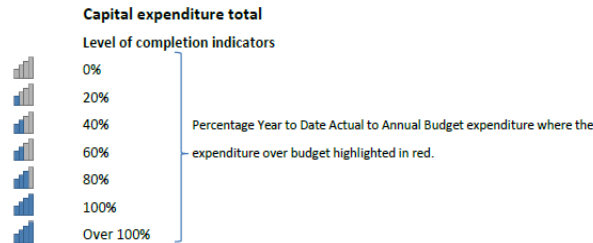
KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$3.89 M	\$0.46 M	12%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$0.98 M	\$0 M	0%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)



%	Account Description	Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
	Governance				
	Photocopier Northampton Office	10,000	1,666	0	10,000
	Governance Total	10,000	1,666	0	10,000
	Health				
	EHO Vehicle	34,000	11,332	0	34,000
	Education and Welfare Total	34,000	11,332	0	34,000
	Purchase of Lot 72 Seventh Avenue Northampton	0	0	323,515	(323,515)
	Communities Amenities				
	Marina Ablutions	156,000	0	0	156,000
	Sallys Tree ablutions	160,000	0	0	160,000
	Chinamans Ablutions	130,000	0	0	130,000
	Memorial Tree (LR&I Funding)	17,100	2,850	0	17,100
	Install Dump Point Horrocks	5,000	832	0	5,000
	Seal Access Road to Horrocks Dump Point	24,825	4,132	0	24,825
	Communities Amenities Total	492,925	7,814	0	492,925
	Recreation And Culture				
	Horrocks Playground Equipment	5,720	952	4,788	932
	Pump Tracks Horrocks & Northampton	120,000	19,998	0	120,000
	Marina Playground	104,256	17,376	2,960	101,296
	Allen Centre - Tourist Bus Carpark	117,064	294	105,600	11,464
	Kalbarri Community Camp Kitchen	400,000	66,666	0	400,000
	Recreation And Culture Total	747,040	105,286	113,348	633,692
	Transport				
	Road Construction	1,693,800	282,294	18,684	1,675,116
	Footpath/Carpark Construction	157,620	26,266	0	157,620
	Maintenance Truck C/Over	167,515	27,919	0	167,515
	Truck & Trailer Tarpaulins	25,000	4,167	0	25,000
	Heavy Loader - Northampton	330,000	54,999	0	330,000
	Zero Turn Mower - Horrocks	10,500	1,750	0	10,500
	Ute Leading Hand Maintenance	52,000	0	0	52,000
	Ute Road Construction	55,000	0	0	55,000
	Ute Maintenance Grader	40,000	0	0	40,000
	Kalbarri Depot Ablution	20,500	3,416	0	20,500
	Transport Total	2,551,935	400,810	18,684	2,533,251
	Economic & Other Property and Services				
	Purchase Vehicle Building Surveyor	45,000	0	0	45,000
	Monitoring system - Port Gregory Water Supply	5,500	916	0	5,500
	Economic & Other Property and Services Total	50,500	916	0	50,500
	Capital Expenditure by Program Total	3,886,400	527,824	455,546	3,430,854

Please refer to the compilation report

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FINANCING ACTIVITIES
NOTE 9
BORROWINGS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

Repayments - borrowings

Information on borrowings

Particulars	1 July 2021		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Housing										
Loan 154 - Staff Housing	189,159	0	0	36,586	189,159	152,573				5,773
Recreation and culture										
Loan 156 - RSL Hall Extensions	454,484	0	0	47,420	454,484	407,064				10,920
Transport										
Loan 153 - Plant Purchases	133,684	0	0	44,538	111,637	89,146			1,827	3,787
Loan 157 - Plant Purchases	340,000	0	0	32,122	340,000	307,878				6,864
Loan 158 - Plant Purchases	0	100,000	0		0	100,000				
	1,117,327	0	100,000	160,666	1,095,280	1,056,661			1,827	27,344
Self supporting loans										
Education and welfare										
Loan 155 - Pioneer Lodge	358,026	0	0	15,726	350,240	342,300			6,772	15,723
Recreation and culture										
Loan 151 - Kalbarri Bowling Club	0	0	0	0	0	0			0	0
Other property and services										
Loan 152 - Staff Housing (CEO)	293,742	0	0	19,901	302,907	273,841			0	18,104
	651,768	0	0	35,627	653,147	616,141			6,772	33,827
Total	1,769,095	0	100,000	196,293	1,748,427	1,672,802			8,599	61,171
Current borrowings	196,293				29,833					
Non-current borrowings	1,572,802				1,718,594					
	1,769,095				1,748,427					

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

Please refer to the compilation report

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

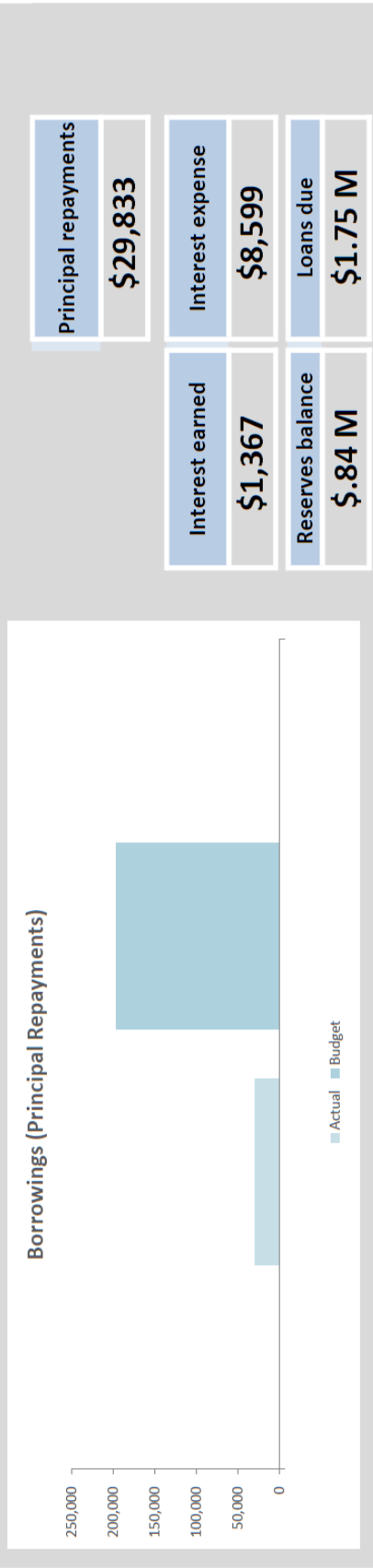
FINANCING ACTIVITIES
NOTE 9
BORROWINGS

New borrowings 2021-22

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
Loan 158 - Plant Purchases	\$ 100,000	\$ 100,000	WATC	Fixed	10	\$ 7,392	1.25	\$ 0	\$ 0	\$ 0
	0	100,000				7,392		0	0	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



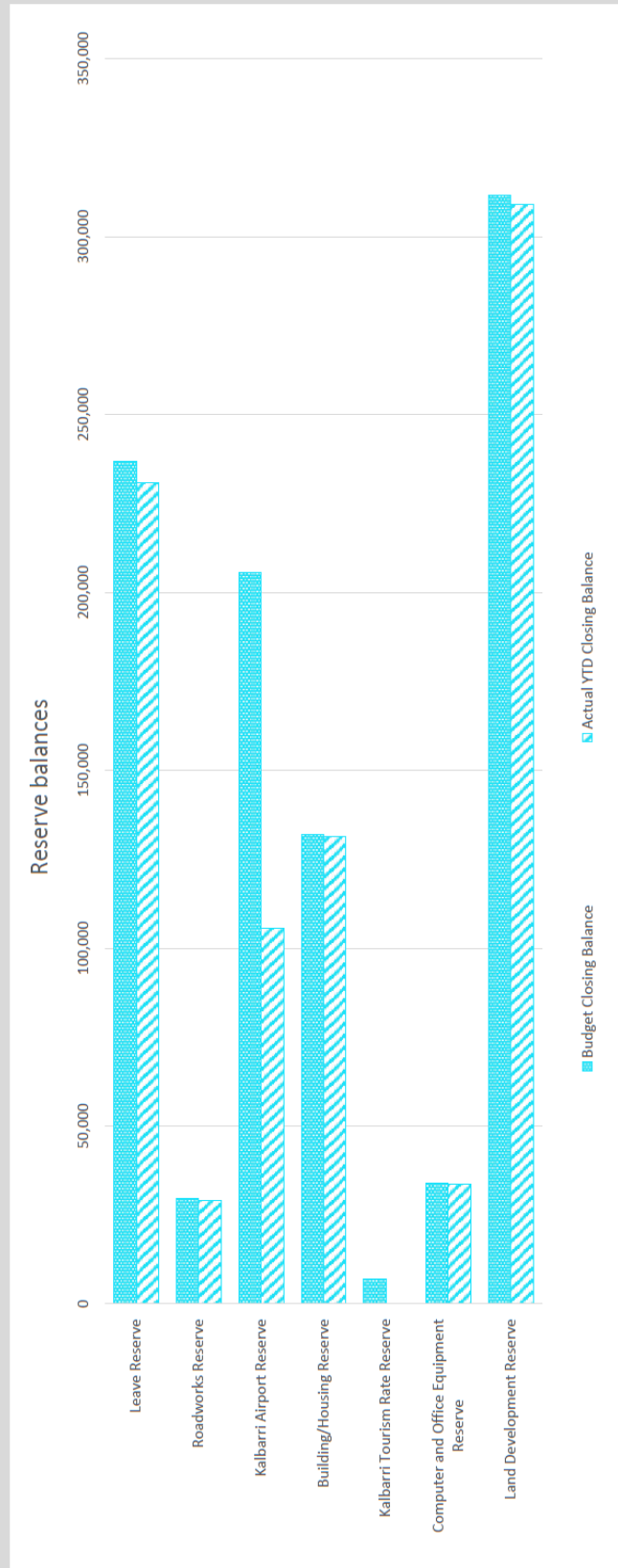
Please refer to the compilation report

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers		Actual Transfers		Budget Closing Balance	Actual YTD Closing Balance
				In (+)	Out (-)	In (+)	Out (-)		
Cash backed reserve									
Leave Reserve	\$ 230,764	\$ 1,250	\$ 0	\$ 5,000	\$ 0	\$ 0	\$ 0	\$ 237,014	\$ 230,764
Roadworks Reserve	29,140	500	0	0	0	0	0	29,640	29,140
Kalbarri Airport Reserve	105,473	100	0	100,000	0	0	0	205,573	105,473
Building/Housing Reserve	131,364	500	0	0	0	0	0	131,864	131,364
Kalbarri Tourism Rate Reserve	0	6,975	0	0	0	0	0	6,975	0
Computer and Office Equipment Reserve	33,698	250	0	0	0	0	0	33,948	33,698
Land Development Reserve	309,171	2,500	0	0	0	0	0	311,671	309,171
	899,610	12,075	0	105,000	0	0	0	956,685	899,610

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 31 August 2021
		\$	\$	\$	\$
Provisions					
Annual leave		296,048			296,048
Long service leave		491,060			491,060
Total Provisions		787,109	0	0	787,109
Total other current assets		787,109			787,109
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

Description/Provider	Unspent operating grant, subsidies and contributions liability			Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2020	Increase in Liability (As revenue)	Liability 31 Aug 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$
Operating grants and subsidies						
General purpose funding						
Grants Commission - General/	0	0	0	426,350	106,587	195,743
Grants Commission - Roads/	0	0	0	357,000	89,250	93,750
Law, order, public safety						
Emergency Services Levy - BFB	0	0	0	44,445	7,407	0
Emergency Services Levy - SES	0	0	0	31,221	5,203	0
Education and welfare						
NCCA Operational Grant/Fundraising	0	0	0	72,000	12,000	0
Transport						
MRD - Maintenance	0	0	0	187,809	187,809	187,809
	0	0	0	1,118,825	408,256	477,302

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 23

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Description/Provider	Unspent non operating grants, subsidies and contributions liability			Non operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Aug 2021	Current Liability 31 Aug 2021	YTD Revenue Actual	YTD Budget
	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies							
Recreation and culture							
Pump Tracks (LRCI Grant)	0			0		14,424	14,424
Backyard Cricket Grant (Library)				0		1,500	1,500
Marina Ablutions (Kalbarri)				0		13,910	13,910
Transport							
Regional Road Group Funding				0		59,444	59,444
Roads to Recovery Funding				0		75,580	75,580
	0	0	0	0	0	981,656	164,858
							1,500

Please refer to the compilation report

SHIRE OF NORTHAMPTON | 24

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 AUGUST 2021

NOTE 15
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	11,822	127.78%	▲ Permanent	Var due to reimb of lease costs & ATO refund
General purpose funding	101,903	2.12%	▲ Permanent	Variance due to additional FAG's funding
Law, order and public safety	10,836	71.34%	▲ Timing	Var due to ESL budget profile
Health	(5,597)	(90.56%)	▼ Timing	EHO billings not raised at this stage
Community amenities	(72,645)	(8.85%)	▼ Permanent	Var associated with insurance payment budget for replacement of buildings (Ablutions)
Recreation and culture	(100,719)	(98.68%)	▼ Permanent	Var associated with insurance payment budget for replacement of buildings (Kalbarri Camp)
Economic services	(57,009)	(41.59%)	▼ Permanent	Var due to lease debtors not being raised
Other property and services	1,659,367	1698.81%	▲ Permanent	Var due to recieval of LGIS Insurance pre-payment
Expenditure from operating activities				
Governance	25,706	14.42%	▲ Timing	Var is considered short term and will reconcile as the year progresses
Law, order and public safety	(34,317)	(46.94%)	▼ Permanent	Var largely due to Kalbarri SES reimbursement for outboard motors
Health	7,285	19.01%	▲ Permanent	Var is considered short term and will reconcile as the year progresses
Education and welfare	(11,887)	(27.84%)	▼ Permanent	Var due to increased NCCA payroll expenses
Recreation and culture	84,401	25.17%	▲ Timing	Minor variance across multiple accounts, actuals and budget will converge
Transport	65,014	10.12%	▲ Permanent	Variance due to muni roads underspend, actuals and budget should reconcile as year progresses
Economic services	37,820	52.31%	▲ Permanent	Budget profile issue only
Other property and services	(367,354)	(456.56%)	▼ Permanent	Var due to the costs associated with cyclone Seroja insurance and recovery works
Investing activities				
Non-operating grants, subsidies and contributions	(163,358)	(99.09%)	▼ Timing	Var due to non op grant budget profile
Capital acquisitions	72,278	13.69%	▲ Timing	Purchase of the maintenance truck will be finalised September 2021
Financing activities				
Repayment of debentures	(13,475)	(82.38%)	▼ Timing	Will reconcile, budget timing situation only
Transfer to reserves	9,756	100.00%	▲ Timing	Transfers to be processed September 2021

ADMINISTRATION & CORPORATE REPORT

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7.5.1 SPECIAL MEETING – SWEARING IN OF NEW COUNCILLORS, ELECTION OF PRESIDENT, DEPUTY PRESIDENT AND MEMBERS OF COMMITTEES

FILE REFERENCE:	4.1.2
DATE OF REPORT:	3 September 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Requirement for swearing in of new Councillors and election of President and Deputy President and Committee members

STATUTORY IMPLICATIONS:

State: Local Government Act 1995, Schedule 2.3 and Section 5.10

COMMENT:

The Local Government Act 1995 requires all new Councillors either elected or re-elected, to take an oath or affirmation of allegiance and make a declaration before acting in the office to which the person was elected. In addition the positions of Shire President and Deputy Shire President need to be filled. This process must be undertaken immediately following the Annual Election Day.

It is the responsibility of the current Council to set a date to allow for the above to occur and this must be as soon as possible after the Election Day, being Saturday 16 October 2021. It is therefore recommended that a special meeting of Council be held on a day during the week of 18th to 22nd October 2021 with the meeting to commencing at 9.30am at the Northampton Council Chambers.

Councillors are advised that the CEO prior to the election of the President and Deputy President being conducted must receive written nominations for the individual positions. Written nominations can be delivered to the CEO on the day of the meeting.

Advertising of the Special Meeting is also to be undertaken as per the requirements of the Local Government Act 1995.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.1

That a Special meeting of Council be held (date to be inserted) commencing at 9.30am to be held at the Northampton Council Chamber, Hampton Road Northampton, with the order of Business to be:

- 1. Swearing in of Councillors**
- 2. Election of President**
- 3. Election of Deputy President**
- 4. Election of Committees**
- 5. Election/Appointment of Delegates**

7.5.2 KALBARRI CHILDCARE CENTRE – LEASE RENEWAL

LOCATION:	Lot 232 & 233 Smith Street, Kalbarri
FILE REFERENCE:	9.1.3
DATE OF REPORT:	3 September 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to approve the renewal of the existing lease for a further term of ten years.

LOCALITY PLANS:



BACKGROUND:

Lots 232 and 233 Smith Street have been for many years leased to the Kalbarri Child Care Centre and the existing lease expired 20 August 2021 and the Centre wishes to renew the lease for a further term of ten years

COMMENT:

The lots are freehold lots owned by the Shire of Northampton and as the operations of the childcare centre are an important service to the kalbarri community it is recommended that the lease be renewed for a further term of ten years.

FINANCIAL & BUDGET IMPLICATIONS:

There will be an estimated cost of \$2,000 to Council in the process to renew the lease and with these type of community groups, the Council in the past has not charged the above costs due to the limited financial capacity of the groups. The costs will be covered by the current budget provision for such purposes.

In addition the annual rent is \$1 (or peppercorn rent) per year.

STATUTORY IMPLICATIONS:

State: Local Government Act 1995 – Section 3.58

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property, but does not include money

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

This section does not apply if:

- the local government does not consider that ownership of the land would be of significant benefit to anyone other than the transferee;
- the objects of which are of a charitable, benevolent, religious, cultural, educational, recreational, sporting or other like nature

In this lease renewal the exempt provisions apply.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.2

That Council renew the lease for Lots 232 and 233 Smith Street, Kalbarri, to the Kalbarri Child Care Centre for a further term of ten years at an annual rent of \$1 per annum.

7.5.3	GENERAL PURPOSE AND ROAD GRANTS	
	FILE REFERENCE:	1.1.2 & 3.2.1
	CORRESPONDENT:	WA Local Government Grants Commission
	DATE OF REPORT:	6 September 2021
	REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Information to Council in regard to change in General Purpose Grant and request for approved expenditure items not known at the time of adopting the 2021/22 Budget.

BACKGROUND:

Since the adoption of the 2021/22 Budget a significant change to the Council General Purpose Grant and General Road Grant provided by the Grants Commission has been advised.

The 2021/22 Budget provision for the General Purpose and Road Grant was based on what has been received in the previous year due to no indicative advice being received from the Commission.

It very pleasing to advise that a significant increase in the grants has been awarded by the Commission. The General Purpose Grant for 2021/22 has been increased by \$356,620 and the Road Grant by \$18,000, total overall increase of \$374,620.

The Commission was requested to provide advice as to why such a large increase is being received of which they advise the following:

The Commission previously phased in increases to local governments grants at a slower rate. However, in recent years the Commission has attempted to pass on increases quicker. You may recall last year, all local governments were advised that they would receive a general purpose grant no less than the previous year due to concern of the affects of COVID. The Commission also received minimal growth to the funding pool. This meant many local governments did not receive the increase they otherwise would have in a normal year.

This year we were a beneficiary of growth in our funding pool, allowing us to provide Northampton with an increase that reflected what we weren't able to provide in the previous year as well as pass on the increase for this year (thus the large increase).

We did a quick analysis of the calculations for the Shire of Northampton which indicated that the equalisation need (grant requirement) has continued to grow as a result of indexation of expenditure, on the back of the Commission's recognition of multiple townships that the Shire maintains and a growing road preservation need. In addition to this, we use a six year average of grant requirement figures, some lower figures have now fallen out of the formula causing an increase in the average grant requirement. These have all contributed to the increasing grant in recent years.

COMMENT:

It is pleasing that a large increase has occurred and recognises the issues this Council has in administering and providing services to multiple townships and communities. It does appear from their explanation that we are receiving what we should have been receiving previously.

FINANCIAL & BUDGET IMPLICATIONS:

The above now provides the Council with a significant budget surplus.

It is recommended that Council simply retain the surplus grant for use throughout 2021/22 to accommodate possible out of budget expenditures that may occur.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.3

For Council information.

7.5.4 GRANT – NORTHAMPTON COMMUNITY CENTRE CHANGEROOMS ALTERATIONS

LOCATION:	Northampton Community Centre
FILE REFERENCE:	11.1.8
CORRESPONDENT:	AFL RAMS Community Support Funds
DATE OF REPORT:	6 September 2021
REPORTING OFFICER:	Garry Keefe

SUMMARY:

Advice of grant to be received, for Council information.

BACKGROUND:

Council, at the request of the Northampton Community Centre, allocated a provision of \$12,000 towards changerooms improvements at the NCC to cater for the women's football league. The estimated costs for the works is \$22,000 with the NCC to contribute \$10,000.

Advice has now been received from the AFL RAMS Community Supports Funds that a grant of \$10,000 has been awarded to assist with the project. This will either allow additional works that may be required or not require the NCC to contribute their full amount.

A this stage the NCC are waiting on architectural drawings to allow for the changes to occur and once received then the project can be progressed by the NCC and Council Management.

FINANCIAL & BUDGET IMPLICATIONS:

No implications at this stage.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.4

For Council information.

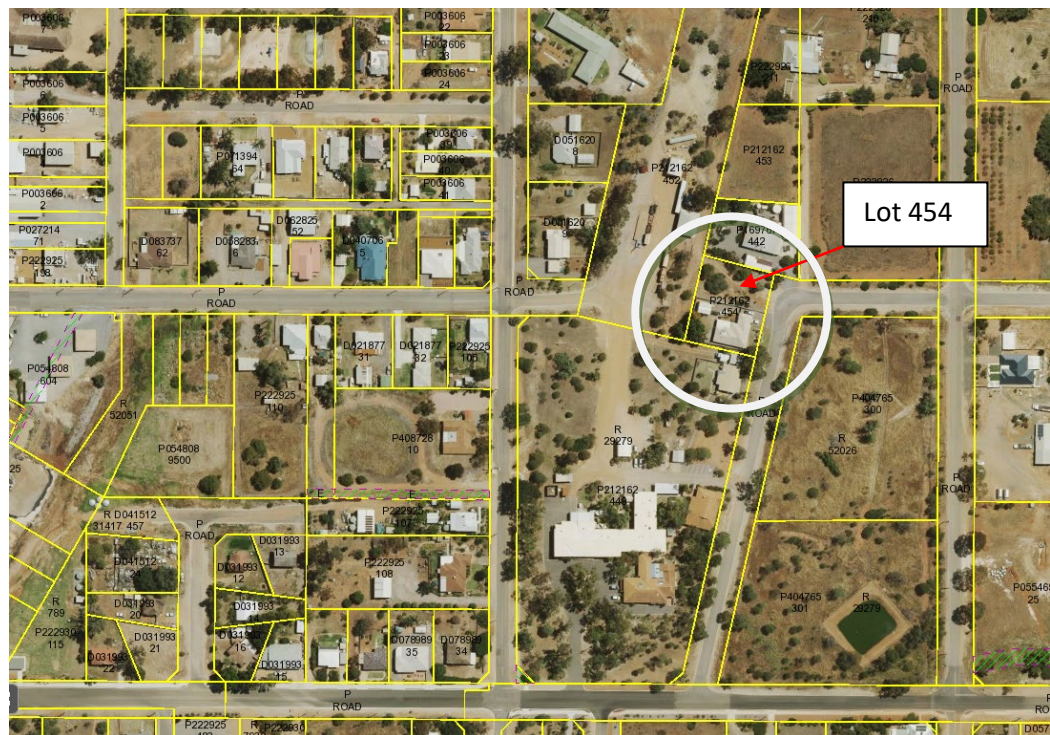
7.5.5 LOT 454 FITZGERALD STREET RESIDENCE

LOCATION:	Lot 454 Fitzgerald Street, Northampton
FILE REFERENCE:	9.1.2
DATE OF REPORT:	6 September 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to approve expenditure to replace eaves at Lot 454 Fitzgerald Street residence.

LOCALITY PLANS:



BACKGROUND:

The residence in question suffered damage from cyclone Seroja which has now been repaired. However part of the works did not include the replacement of the eaves. The eaves are discolored with black mold due to water from heavy rains protruding over the gutters and into the eaves. Apart from the mold all eaves are showing signs of water damage and in some areas rotting.

A quote of \$8,153 (plus GST) has been received to undertake the eaves replacement and paint

COMMENT:

With a young family now renting the premises it is in the best interest of the Council to replace the eaves and eliminate the black mold that is occurring.

Unfortunately the identification of these works did not occur prior to the budget however as stated it is considered to be a priority to undertake.

FINANCIAL & BUDGET IMPLICATIONS:

There is no provision for this expenditure within the adopted 2021/22 Budget, however now due to the additional General Purpose Grant being received these works can be accommodated.

STATUTORY IMPLICATIONS:

Local Government Act 1995 – Section 6.8, authorising unbudgeted expenditure.

VOTING REQUIREMENT:

Absolute Majority Required: - As there is no provision for this expenditure within the 2021/2022 Budget, Council needs to approve the expenditure by an absolute majority as per Section 6.8 of the Local Government Act 1995.

OFFICER RECOMMENDATION – ITEM 7.5.5

That Council approve of the replacement of the eaves at Lot 454 Fitzgerald Street at a cost of \$8,153 plus GST and this be declared authorised expenditure.

7.5.6 WITTECARRA CREEK - DRAIN

LOCATION:	Red Bluff Road, Kalbarri
FILE REFERENCE:	18.1.3
DATE OF REPORT:	6 September 2021
REPORTING OFFICER:	Garry Keeffe

SUMMARY:

Council to determine if Wittecarra Creek mouth to be opened up to lower water in the creek itself.

BACKGROUND:

Two requests have been received from landowners neighbouring the Wittecarra Creek to have a trench dug on the ocean side of the creek to allow water to drain from the creek.

Reasons cited are:

- Mosquitos are breeding in the area
- The salinity of the creek water is affecting trees both native and introduced

COMMENT:

Before any consideration to opening up the ocean side of the creek to allow it to drain, advice was sought from both the Department of Water and Environment Regulation and the Department of Biosecurity, Conservation and Attractions who each advised the following:

DWER - *Ultimately opening the bar could result in saltwater influx if you don't have sufficient freshwater head to push the salt out (which would be at low tide) The bar would then need to be closed again before seawater pushes back in and to maintain sufficient brackish/freshwater to maintain riverine ecosystem needs once the salt is displaced. Similarly, if the aquatic ecosystem relies on the system being mildly brackish (noting that we don't have extensive knowledge of this specific system), then closing the bar quickly will be important to maintain the balance.*

If you have the conditions to open the bar and then close it quickly once the salt is removed, then it may be okay.

That said, without further information or a thorough knowledge of the system the risk to the system is unknown, it could improve conditions or they may just return to current issues. Releasing of the water into the marine environment may also pose problems to the immediate sea life.

An assessment of all the elements should be considered prior to any action being taken.

DBCA -

Thank you for notifying the Department of Biodiversity Conservation and Attractions (DBCA) regarding the Shire of Northampton's proposal to open the river mouth at Wittecarra Creek using machinery to release water back into the ocean. DBCA understands that as a result of cyclone Seroja a significant storm/tidal surge led to water entering the area from the ocean and this has resulted in elevated water and salt levels impacting on neighbouring fruit crop plantings.

DBCA staff have undertaken an inspection to determine the likely impact of increased water/salt level on the surrounding native vegetation. The vegetation includes Casuarina obesa over samphire species at the creek margins with Eucalyptus camaldulensis and Acacia sp. beyond the margins. This community is likely to be consistent with the criteria for the Subtropical and temperate coastal saltmarsh threatened ecological community which is listed as Vulnerable under the Commonwealth Environmental Protection and Biodiversity Conservation Act 1999.

The community is expected to be relatively tolerant of variation in salinity and intermittent tidal influence. It appears the vegetation may have been impacted by a combination of cyclonic winds, inundation and increased salt level. There is also evidence of tree decline which predates cyclone Seroja with unknown causes.

DBCA understands that this creek mouth has been open to the ocean previously, both naturally and through digging out the sand bar. Based on the information available DBCA considers that the proposed temporary opening of the Wittecarra creek mouth is unlikely to have a significant impact on the surrounding native vegetation. It is understood that DBCA is not the decision making authority for this proposal, however, to minimise disturbance and indirect impacts to the surrounding ecological community it is recommended that the Shire of Northampton ensure that machinery is clean on entry to avoid introducing new weeds or disease, that disturbance is minimised as much as possible and that

creek banks are reinstated following completion to avoid long term alteration of surface hydrology.

The above advice indicates that by opening up the creek sand bar may have an effect on the ecological system of the creek.

In regard to mosquito breeding, the creek areas are being treated to prevent mosquito breeding and this has been ongoing for some time and being monitored by Councils Environmental Health Officer.

Council direction on the request to open up the sand bar is requested.

FINANCIAL & BUDGET IMPLICATIONS:

There is no provision for the above works identified within the 2021/22 Budget however it is considered that such work would be accommodated under our general foreshore maintenance budget, depending on the actual cost to hire the equipment to undertake such works.

No quotes to undertake the opening up works have been obtained at this stage.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.6

For Council determination.

7.5.7

REPLACEMENT OF BUILDING - HALF WAY COTTAGE – LEASE 16

LOCATION:	Reserve 34945
FILE REFERENCE:	10.9.5
CORRESPONDENT:	Sandra & Daryl Johnson
DATE OF REPORT:	6 September 2021
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. Plans of New Building

SUMMARY:

Council to approve replacement of existing cottage as per the provisions of the lease.

LOCALITY PLANS:

See Appendices 1.

BACKGROUND:

An application has been received to replace an existing cottage on Lease Area 16. The existing cottage has been damaged by cyclone Seroja where according to the lessees it is more practicable and economical to replace the cottage than to repair the damage. An inspection of the cottage was conducted by the CEO on 7 September where external damage is apparent however the lessees have confirmed that there is internal damage where the bathroom, laundry and toilet ceilings have collapsed damaging the internal walls. In addition the north external wall has also moved.

Their proposal is to construct a dwelling though Straight Edge Steel Frame Homes using steel and colourbond sheeting for walls and roof. The dwelling will include four bedrooms, kitchen and living area. The new building will be the same size as the existing dwelling therefore retaining the existing building footprint on the leased area.

The works involve the demolition of the existing which they will require a permit for and a licensed asbestos demolition contractor to undertake the demolition. The lessees have advised they are currently seeking contractors to demolish the current building,

COMMENT:

As per the terms of the lease, the following applies:

11. Alterations

11.1 Restriction

- (1) The Lessee must not without prior written consent –
- (a) (i) from the Lessor;
 - (ii) from any other person from whom consent is required under this Lease;
 - (iii) required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a town planning scheme of the Lessee;
- (b) make or allow to be made any alteration, addition or improvements to or demolish any part of the external portion of the Cottage.

11.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in clause 11.1 the Lessor may –
- (a) consent subject to conditions; and
 - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent; and
 - (ii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
 - (b) if the Lessor consents to any matter referred to in clause 11.1 -
 - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
 - (ii) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

11.3 Cost of Works

All works undertaken under this **clause 11** will be carried out at the Lessee's expense.

11.4 Conditions

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either -

- (a) carry out those other works at the Lessee's expense; or
- (b) permit the Lessor to carry out those other works at the Lessee's expense, in accordance with the Lessor's requirements.

The treating of cottage extensions/replacement at Half Way Bay is not treated as a formal Building Application as per the Building Act of Australia. The reason being is that it is consider that none of the cottages would be able to conform to the Building Act and therefore an approval is required through the lease conditions.

FINANCIAL & BUDGET IMPLICATIONS:

A minimum building licence application fee of \$105 is to apply.

There are no other financial implications for Council for this matter.

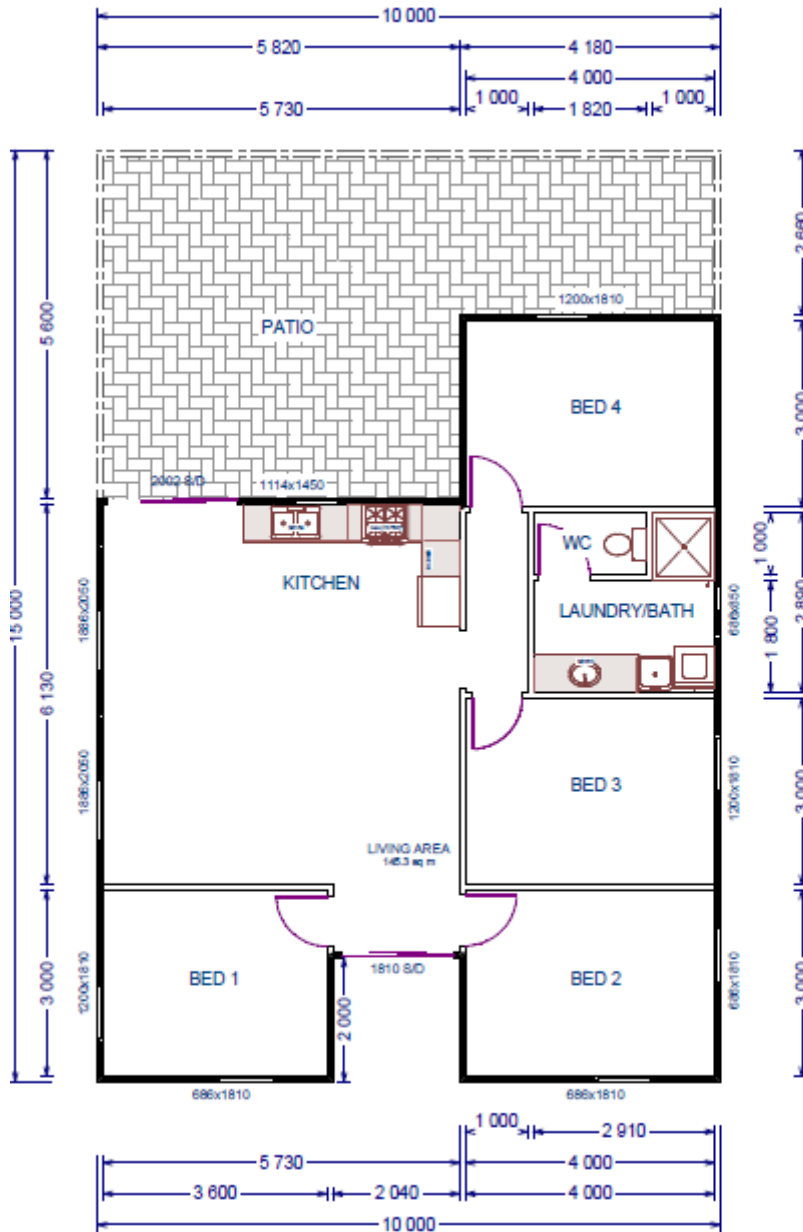
VOTING REQUIREMENT:

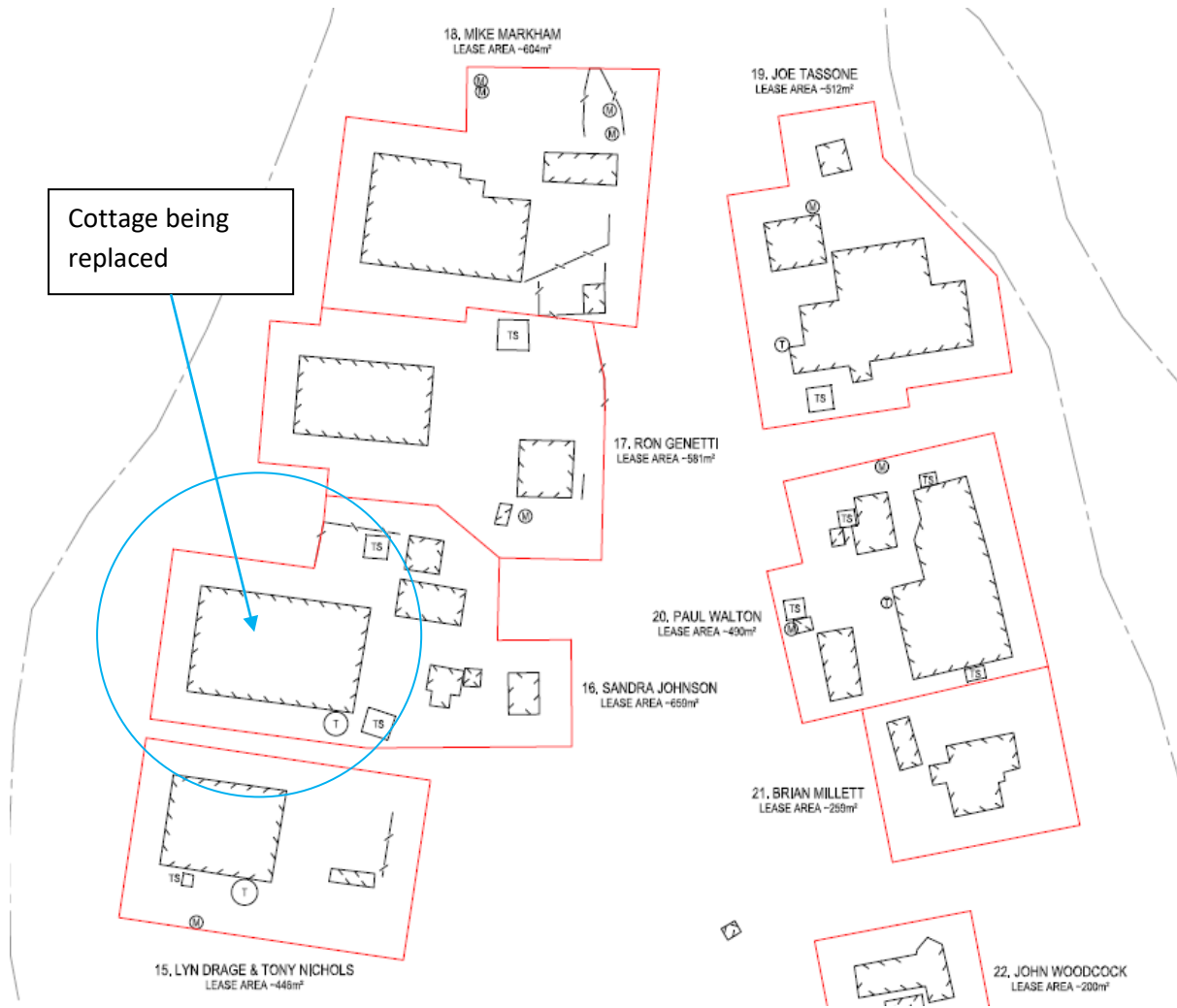
Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.7

That Council as per Clause 11 of the Lease Agreement for Half Way Bay Cottage lease area 16, approve of the replacement of the existing dwelling as per the plan presented.

APPENDICES 1 – Plan of Proposed Cottage





7.5.8	KALBARRI COMMUNITY CAMP DINNING & GAMES HALL												
<table> <tr> <td>LOCATION:</td> <td>Lot 500 Anchorage Lane, Kalbarri</td> </tr> <tr> <td>FILE REFERENCE:</td> <td>11.1.13 & 5.1.8</td> </tr> <tr> <td>CORRESPONDENT:</td> <td>Ausco Modular</td> </tr> <tr> <td>DATE OF REPORT:</td> <td>28 July 2021</td> </tr> <tr> <td>REPORTING OFFICER:</td> <td>Garry Keeffe</td> </tr> <tr> <td>APPENDICES:</td> <td>1. Details of price increases by suppliers</td> </tr> </table>		LOCATION:	Lot 500 Anchorage Lane, Kalbarri	FILE REFERENCE:	11.1.13 & 5.1.8	CORRESPONDENT:	Ausco Modular	DATE OF REPORT:	28 July 2021	REPORTING OFFICER:	Garry Keeffe	APPENDICES:	1. Details of price increases by suppliers
LOCATION:	Lot 500 Anchorage Lane, Kalbarri												
FILE REFERENCE:	11.1.13 & 5.1.8												
CORRESPONDENT:	Ausco Modular												
DATE OF REPORT:	28 July 2021												
REPORTING OFFICER:	Garry Keeffe												
APPENDICES:	1. Details of price increases by suppliers												

SUMMARY:

Advice that due to unforeseen circumstances by Ausco Modular, cost for replacement building has increased. Refer to the Appendices for detailed price increases from suppliers.

BACKGROUND:

At the August 2021 meeting, Council accepted the quote from Ausco Modular to supply and construct a new mess/dining and games hall for the Kalbarri Community Camp. Previous building was destroyed by cyclone Seroja.

Advice has now been received from Ausco Modular that a number of factors have arisen that have now increased the cost of the building from the original quote as per below:

- The Australian construction industry is currently facing immense supply chain and labour challenges. COVID-19 shutdowns around the globe are currently adversely impacting the availability and cost of numerous key materials. One key component is the internal wall and floor materials are no longer available from their supplier in Indonesia due to the factory being shut down as a result of COVID-19.
- Due to the above other materials have been sourced of similar or better however for this project however the pricing will affect the contract price by approximately 12 - 14 %.
- Ausco Modular manufacture the building however they engage building contractors to construct the structure. The building contractor that Ausco Modular had engaged have now indicated that inadvertently they (the builder) did not include some works cost and when questioned by Ausco Modular that particular building firm has now reneged on undertaking the construction that will now require Ausco Modular to engage another contractor. This again has increased the price of the project.

Ausco Modular also advise that due to the volatility in the market place their new quote will only be valid for 14 days and will expire after that.

The revised estimate cost for the build is now \$490,468 excluding GST. The quote presented at the August Meeting of Council was \$410,029, an increase in cost of \$80,439, however this cost still includes the option for a three coat marine paint treatment to the building chassis of \$30,625.

Therefore the actual extra cost in the build itself is \$48,314. The following is the cost comparison of now the two quotes:

	Revised	Original
Item		
Prelims, Engineering & Building Certification	\$ 19,201	\$ 19,201
Mess Hall	\$283,413	\$237,736
3 coat marine paint treatment to chassis (note this is optional)	\$ 30,625	\$ 30,625
Building Transport to Kalbarri	\$ 23,635	\$ 23,635
Assembly of Building, including crane hire	\$129,094	\$ 94,332
Building Tie Downs	\$ 4,500	\$ 4,500
	\$490,468	\$410,029

COMMENT:

The cost increase is regrettable but in reality, in this current building climate there is little the Council can do other than accept the revised quote or not accept the revised quote and call tenders for the proposed building. Should Council wish to undertake a tender process then formal plans and specifications will need to be prepared to allow tenders to be called, this will also come at an additional cost.

Council is also advised that other costs for electrical, plumbing and kitchen fit out will also be incurred however these are not known at this stage.

FINANCIAL & BUDGET IMPLICATIONS:

All costs associated with this project are to be reimbursed from insurance claims on buildings that have been destroyed and will come at no cost to the Council and/or ratepayer.

VOTING REQUIREMENT:

With the original motion required to be carried by an absolute majority in approving the expenditure, as there is a change in the expenditure previously approved the revised cost also needs to be approved by an absolute majority.

OFFICER RECOMMENDATION – ITEM 7.5.8

That Council accept the revised increase in cost for the construction of the kitchen, dining and games building for the Kalbarri Community Camp as submitted by Ausco Modular and progress with the project.

APPENDICES 1- Advice of Supplier Cost Increase in building materials

BLUESCOPE

BlueScope Limited
ABN 16 000 011 058
Five Islands Road
Port Kembla NSW 2505
PO Box 1854
Wollongong NSW 2500
Telephone +61
Facsimile +61
www.bluescopesteel.com

1st July, 2021

[Redacted]
[Redacted]
[Redacted]
Attention: [Redacted]

Dear [Redacted]

COLORBOND® steel price increase (Effective 30th January 2022, DW5) and Metallic Coated price increase (Effective 29th August 2021, DW 39)

We wish to advise of a price increase for a range of COLORBOND® steel products and other painted products effective for orders due for delivery from Sunday, 30th January 2022.

In summary the list price changes are as follows:

Product	Price Increase	Effective Date
COLORBOND® XRW steel – Widths less than or equal to 500mm	7.3%	30/1/2022
COLORBOND® XRW steel – Widths greater than 500mm	7.9%	30/1/2022
COLORBOND® XHI steel	7.9%	30/1/2022
COLORBOND® CMX Coolmax® steel	7.9%	30/1/2022
COLORBOND® MET steel	7.9%	30/1/2022
COLORBOND® XFP steel	7.9%	30/1/2022
COLORBOND® XGD steel	7.9%	30/1/2022
COLORBOND® Intramax® steel	7.9%	30/1/2022
COLORBOND® XIP steel	7.9%	30/1/2022
Pre-painted SFP steel	7.9%	30/1/2022
Pre-painted XMA steel	7.9%	30/1/2022
AQUAPLATE® AQB steel	7.9%	30/1/2022
AQUAPLATE® AQW steel	7.9%	30/1/2022
SupaDura™ Stainless steel	7.9%	30/1/2022
Pre-painted ZINCALUME® steel Primer Only Material	7.9%	30/1/2022

*COLORBOND® MATT will continue to be priced 10% above COLORBOND® XRW

Although the list price of for COLORBOND® Ultra steel will not increase as at the Effective Date, there will be a net price increase for COLORBOND® Ultra steel for orders due for delivery from Sunday, 30th January 2022, implemented by way of a change to the competitive rebate on this product which will be separately communicated to you.



Thursday 22nd July, 2021

Dear Valued Customer,

FLETCHER INSULATION PRICE INCREASE – 1 OCTOBER 2021

Fletcher Insulation remains committed to being an Australian manufacturer and consistent supplier of choice for your quality insulation products.

In recent months, we have experienced a number of extraordinary increases to the cost of raw materials, international freight and other key inputs. We have attempted to mitigate these significant impacts through operational initiatives, however we are unable to absorb all the cost rises, and it is necessary to pass on the increases outlined below.

This letter is to advise you of a price increase across the Fletcher Insulation range, effective on all deliveries from **Friday 1st October 2021**.

The following price increases across the below product groups will apply:


Glasswool Batts - including Pink® Batts, Pink® Partition, Firmasoft®, and other Glasswool Batts	3.5%
Faced and Unfaced Building Blanket - including Permastop® and Permatuff™	10%
Roof Razor®	15%
RoofSafe® (Safety Mesh)	5%
Industrial HVAC Glasswool Range - including Faced and Plain Board, and Commercial Plain Rolls	7%
Sisalation® Foil, Roof Sarking and Wall Wrap range	10%
All Other Items inc. Foamcell®, Tapes, Polyester Insulation etc.	10%

We value your support and will continue to work with your business on:

- Next day delivery on many of our products.
- Servicing you through a national network.
- Contributing to your local economies and communities.

We understand you may want to discuss this price increase in further detail, should you wish to do so please contact your local Fletcher Insulation Sales representative.

Yours Sincerely,



Andrew Rowe
National Sales and Manufacturing Manager

Sam Tierney

From: Yvonne
Sent: Monday, 19 July 2021 3:30 PM
To: Dave Johnson; Sophia Johnson; Sales; Tony Harding; Alex Pope; Wayne Yip; Toni O'Dell
Subject: FW: Orrcon Steel & Metalcorp Pricing Notification

From: Orrcon Steel & Metalcorp <info@orrcon.com.au>
Sent: Monday, 19 July 2021 3:20 PM
To: Yvonne <yvonne@esengineering.net.au>
Subject: Orrcon Steel & Metalcorp Pricing Notification



19 July 2021

Sheet, Coil and Plate Steel Products SEPTEMBER 2021 Price Notifications

Dear Valued Customer,

Orrcon Steel and Metalcorp businesses have experienced continuing business cost increases.

There is a high level of uncertainty on the timing and level of future cost rises relating to a range of steel products. We will provide the earliest indication possible, once we have validated the extent of those increases.

Collectively, the impact of current cost increases for the product range listed below is of a magnitude that we cannot fully absorb. We therefore need to increase prices for these steel products effective for deliveries from **Wednesday 1st September 2021** as detailed below.

- **Hot Rolled Uncoated Sheet and Coil Products 15.0%**
- **Cold Rolled Uncoated Sheet and Coil Products 13.0%**
- **Metallic Coated Sheet & Coil Products 15%**
- **ZINCALUME® steel Sheet & Coil Products 10%**
- **Pattern Plate Steel Products up to 13%**
- **Coil Plate Steel Products 16%**
- **Hot Rolled Floorplate Steel Products 13%**



Ausco Modular
63 River Road
Redbank
QLD 4301

31st May 2021

RE: Price Increase

Dear Sam Tierney,

Following recent volatility in international steel pricing we are now seeing significant upward pressure on steel pricing. These increases are primarily driven by input costs and global demand. The increase has affected all steel products sold in Australasia.

As a valued customer we understand pricing movements affect your business and we are always looking to reduce the frequency and magnitude of increases. Unfortunately we have no option but to pass on an increase. Please find the schedule of increase below:

0.40 x 870 G300 ZinaCore® - 8% Increase

The price rise is effective 01/08/21. We will endeavour to keep you updated of any further fluctuations in steel pricing.

Any questions please don't hesitate to call me directly or your account manager.

Yours Sincerely,

Chad Miller
State Manager Queensland
Mobile: 0407 536 968





14 July 2021

Ausco Modular
Sam Tierney
63 River Road, Redbank. QLD. 4301.

Dear Sam,

Price Adjustment Notification - September 2021

This letter is to advise you of price changes to the Stratco products listed in the table below. These changes will be applicable to deliveries or collections made from Wednesday 1st September 2021. As per our recent discussions. This date will be delayed for Ausco until Monday 4th October 2021.

The changes are a result of continued increases in raw material costs from our major steel suppliers, and other suppliers of various tubular and additional products. The following table outlines the products impacted by these changes:

Products	Price Increase
Zinc/Al Roofing, Rainwater Goods, Flashings and Roller Doors	10%
Galvanized Product including Purlins, Roofing, Rainwater Goods, Flashings, Accessories including roller door items.	19%
Steel Framing, Ceiling Battens & Roof Battens	6%
Heritage Fencing, Fence Posts, Verandah Posts, RHS & SHS Steel Tubing	9%
Roofing, and Rainwater Accessories (non-colour)	9%
Fasteners & Insulation	9%

Your Stratco Net Price Book will be available online (via Stratco Direct) from Friday 20th August 2021 and can be accessed via www.stratcodirect.com.au.

In addition to the above, our major suppliers have advised that a Painted steel product increase will be implemented in February 2022 and is likely to be in the range of 8%-10%. Whilst we will provide specific guidance closer to that time, we understand that price changes impact your business and need to be managed carefully. Accordingly, we have provided advanced notice of these adjustments to assist you with planning for these changes.

We thank you for your business and we look forward to continuing to work with you and your teams to ensure mutually rewarding outcomes for our respective businesses. Please do not hesitate to contact myself or your Stratco Representative with any queries.

Yours faithfully,
Stratco (Aust) Pty. Ltd.

Matt Wiseman
National Trade Sales Manager



18 June 2021

Attn: Sam Tierney
Ausco Modular
63 River Road
REDBANK QLD 4301

Dear Sam

RE: BGC Fibre Cement products price increase - 1st October 2021

We wish to advise that effective from the 1st of October 2021, BGC Fibre Cement will be implementing a market price increase.

We are continuously working on minimizing costs to our business, however over the last 12 months we have experienced cost increases, particularly in the areas of raw materials and transport.

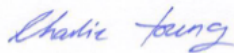
We have been able however to find savings in other areas of our business and therefore have limited our price increases to the following:

Duragrid™	4.5%	Durasheet™	3.5%
Duracom™		Duraplank™ range	
Duracom Greystone™		Duratex™	
Durascape™		Duralattice™	
Duragroove™ range		Ceramic Tile Underlay	
Stratum™ range		Compressed Flooring	4.5%
Nuline™ Plus range		Duraliner™ Plus	
Stonesheet™		Duralux™ Plus	
Durafloor™			
Intergroove™			
Montage™ Pre-Finished Façade Range including accessories		13%	
All accessories which were not included in 1 September BGC Fibre Cement and BGC Plasterboard Accessory price increase		10%	

We will be publishing a new national price list and these will be distributed shortly. We are planning to rationalize some of our slower moving product lines and these will be advised in your new price list.

For further information on our range of BGC Fibre Cement products please visit our website at www.bgcinnovadesign.com.au or speak to your local BGC representative.

Yours Faithfully,



Charlie Young
Sales and Marketing Manager
BGC Plasterboard and BGC Fibre Cement



BGC (Australia) Pty Ltd
T/A BGC Plasterboard ABN 62 005 736 005 020
T/A BGC Fibre Cement ABN 62 005 736 005 008
290 Bushmead Road, Hazelmere WA 6055, Australia
Postal Address PO Box 1994, Midland DC WA 6936, Australia

Telephone +61 8 9374 2900
Facsimile +61 8 9374 2901
Email fibrement@bgc.com.au
Website www.bgc.com.au

7.5.9	NORTHAMPTON AGRICULTURAL SOCIETY EXHIBITION HALL	
	LOCATION:	Northampton Community Centre
	FILE REFERENCE:	11.1.8
	CORRESPONDENT:	Northampton District Agricultural Society Inc
	DATE OF REPORT:	7 September 2021
	REPORTING OFFICER:	Garry Keeffe
	APPENDICES:	1. Copy of Agricultural Society Correspondence 2. Before and After Photos of site 3. Email trail on the matter

SUMMARY:

Council to consider request from the Northampton District Agricultural Society Inc to rebuild the exhibition hall.

LOCALITY PLANS:

Refer to Appendices 3 showing area before and after cyclone Seroja.

BACKGROUND:

Following cyclone Seroja the exhibition hall was totally destroyed by the cyclone.

At the May 2021 meeting of Council , the Council considered the future of a number of buildings destroyed including the exhibition hall. Council did not make a determination on the future of the exhibition hall but during discussion it was indicated that the hall not be rebuilt at this stage and that the situation be reviewed following the 2021 Agricultural Show where the Society will be using the below indoor stadium at the NCC which could determine the need for a new exhibition hall.

The CEO also advised the Society following the May meeting that they will need to consider a type of replacement building. Apart from the requests for a new exhibition hall to be built no other information on the hall type, structure etc has been received from the Society. Nor has there been any advice of attempts by the Society in seeking possible funding for a new exhibition hall.

(Refer to Appendices 3 – trail of emails on the matter).

COMMENT:

Within the Society's letter they refer to extending the proposed new stud breeders shed to accommodate the exhibition hall. The process of the preparing of plans for the new stud breeders shed is now in its final stages and is to utilise the existing concrete pad. It is considered that the area between the stud breeders shed and the "wool shed" as it is known, is limited to accommodate this suggestion.

Another factor is that the septic system for the public toilets at this location would also need to be relocated.

To expend thousands of dollars on a facility for one day per year use is questionable as being of economic value to the Council.

It is suggested that following the 2021 Agricultural Show that Council meet with representatives of the Society to further discuss the need for an exhibition hall and to gauge the effectiveness in using the indoor stadium as an exhibition location for their future shows.

FINANCIAL & BUDGET IMPLICATIONS:

Should a new pavilion be constructed then the use of insurance payouts for the now demolished exhibition hall and other buildings not to be reconstructed would need to be used.

STRATEGIC IMPLICATIONS:

Local: Shire of Northampton Community Strategic Plan 2016-2026

Corporate Business Plan -

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.9

For Council determination.

APPENDICES 1 - Northampton Agricultural Society correspondence

**NORTHAMPTON DISTRICT AGRICULTURAL
SOCIETY INC.**



27th of August 2021

GK
11-1-8

RE: Rebuilding of Exhibition Hall

To the Councillors of Northampton Shire Council

Dear Sir/Madam,

The Northampton & District Agricultural Show Society Incorporated is writing on behalf of its members and the residents of your Shire.

We have been in communication with the Shire CEO who has advised us to take up our concerns with you, the Shire Councillors who represent the residents of your shire district.

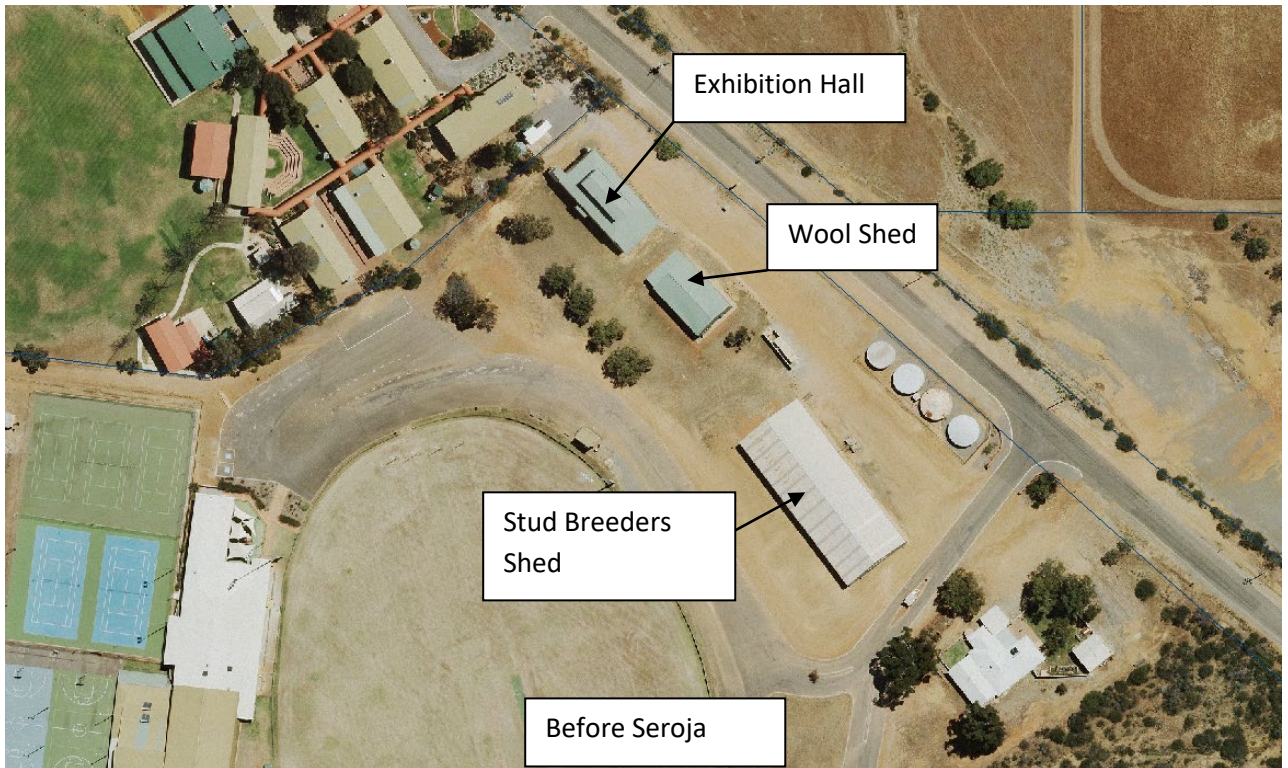
As you are no doubt aware, the Northampton & District Agricultural Show Society Incorporated has been organising the local district annual show since 1911. The annual local district show still remains the focal point for your community even more so in this technology savvy age. Residents of our shire enthusiastically prepare their products, produce, crafts and hobbies to display in their annual show. The annual district show is the ideal time for the whole community to renew friendships and catch up on local and national trends of innovations and trends in the market place. The show grounds in Northampton were an amalgamation of the Northampton Jockey Club, the Recreation Club and the Agricultural Society who joined forces to begin the process of making one reserve available for all three clubs in 1917.

The last standing exhibition hall was upgraded in 1950, but unfortunately it could not withstand the pressure of tropical cyclone Seroja in 2021, resulting in the Exhibition Hall and its contents being smashed beyond repair. This year we are making use of the available space in the Basketball Stadium to display the local residents exhibits of Vegetables, Fruit, Home Produce, Home Brew, Cooking, Flowers, Plants, Fancywork, Art, Photography, Crafts, Collections, Literature, Juniors and School Students Work.

The Exhibition Hall needs to be rebuilt in one form or another for the use of the community of Northampton Shire. It would be utilised by the Show Society for the annual show displaying the resident's exhibits, monthly meetings and could be made available for community groups meetings or events. With the rebuilding of the Sheep Pavilion, it would make economic sense to build a long large structure within the footprint of both of the old buildings, including multi-purpose use areas to suit the organisations which utilised the old buildings.

The Northampton & District Agricultural Show Society Incorporated and its members request your support and vote in favour at Northampton Shire Council as a Councillor representing the ratepayers and residents of our Shire.

Appendices 2 – Before and after aerial photos of site



Appendices 3 – Email trail on the matter

Garry Keeffe

From: Garry Keeffe
Sent: 3 May, 2021 9:39 AM
To: Marieke Jansen
Subject: RE: Nhampton Exhibition Hall insurance?

GK
11.1.8
9
5.1.8

Hi Marieke,

The Council does have this building insured however the cost to renew versus the insurance coverage may pose a financial burden on Council and the Council will need to determine if it does in fact get replaced.

The Ag Society will need to consider type of replacement building and at what cost, also the Ag Society may need to consider that for the amount of money that the Council could be out of packet for a replacement that it would be cheaper for a once a year event for the Ag Society to hire a marquee.

Garry L. Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
ceo@northampton.wa.gov.au
www.northampton.wa.gov.au



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From: Marieke Jansen <NBG_EO@outlook.com>
Sent: 3 May, 2021 8:49 AM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: Nhampton Exhibition Hall insurance?

Hello Garry,

We are having a Show Meeting tomorrow night to decide whether we will have a show and what format. I have been in contact with the RAS President and he is indicating there might be some funding available to rebuild the Exhibition Hall. Have you found the insurance policy for the Exhibition Hall and if there is any insurance to (partially) rebuild?

I think we can run the show using another hall for the next couple of years but that is a whole of committee. Cheers Marieke

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Garry Keeffe

From: Garry Keeffe
Sent: 3 August, 2021 8:17 AM
To: Lewis & Clark
Subject: RE: Cyclone aftermath

GK
11.1.8
+
5.1.8

Hi Greg,

The Stud Breeders Shed has been declared structurally unsound and is to be demolished. Demolition is scheduled to commence next week. The Council is currently in discussion with the Northampton Stud Breeders Association in a design for a replacement shed and unfortunately there is no timing as to when the new shed will be constructed.

With the exhibition hall the Council has previously advised the Northampton Agricultural Society (email sent to Marieke Jensen) that it will not be rebuilding the hall and that the NAS will need to determine what it wishes to do in respect to a exhibition hall. No decision on the use of the insurance payout has been made by Council and at this stage all insurance payouts are to be held in the Council Building Reserve Fund with the exception of those that have been identified to be used for the rebuilding of a Council asset.

Garry L Keeffe
Chief Executive Officer
P: 99341202 M: 0427 341202
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-----Original Message-----

From: Lewis & Clark <intrepidexplorersau@gmail.com>
Sent: 2 August, 2021 11:44 AM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: Cyclone aftermath

On behalf of Northampton & District Agricultural Show Society Incorporated and as a resident of your shire, I would like to know the Shire's intentions in regard to the Exhibition Hall and Sheep Pavilion sites within the Show Ground/Community Centre complex.

There have been many stories going around town but I prefer to quote the facts to the Show Society Members. Our members are asking if the insurance payout on the buildings are being invested in the rebuilding project or not.

I look forward to your reply.

Greg Clark
President
Northampton & District Agricultural Society Inc.
0429672824.

Sent from my iPad

Garry Keeffe

GK
11-1-8

From: Garry Keeffe
Sent: 4 August, 2021 8:33 AM
To: Lewis & Clark
Cc: Cr Pike; Craig Simkin; Craig Simkin; Liz Sudlow; Liz Sudlow; Peter Stewart; Peter Stewart; Roslyn Suckling; Roslyn Suckling; Stewart Smith; Timothy Hay; Sandra Stock-Standen; Sandy; Sandy Stock-Standen; Shane Krakouer; Shane Krakouer
Subject: RE: Cyclone aftermath

Hi Greg,

As advised in our email to Marieke Jensen and in my explanation below, we requested the Agricultural Society what it wished to do in respect for a exhibition hall. The old exhibition hall has only been used once a year as opposed to the stud breeders shed which is used three to four times per year and is specialised due to the use by stock. In addition the stud breeders shed has a large economic value to the farming community it through their sales throughout the year.

The Northampton Community Centre has the indoor stadium that is hardly ever used and following the 2021 Show and use of the indoor stadium for exhibitions a better determination on the need of a separate facility can be made.

I suggest if you wish to discuss this matter further that you contact your Council representative.

Garry L Keeffe
Chief Executive Officer
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-----Original Message-----

From: Lewis & Clark <intrepidexplorersau@gmail.com>
Sent: 3 August, 2021 10:52 PM
To: Garry Keeffe <ceo@northampton.wa.gov.au>
Subject: Re: Cyclone aftermath

Gary

Thank you for your prompt reply. The members would like to know why council would choose to rebuild the Stud Breeders Shed but not rebuild the Exhibition Hall, as both buildings are utilised by the community of Northampton Shire.

Regards
Greg Clark

Sent from my iPad

7.5.10 CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE

FILE REFERENCE:	5.1.8
DATE OF REPORT:	7 September 2021
REPORTING OFFICER:	Garry Keeffe
APPENDICES:	1. List of Buildings & Infrastructure

SUMMARY:

Advice of damage assessment to buildings and repairs undertaken to date.

COMMENT:

At Appendices 1 is an updated report on what repairs have and have not been undertaken to Council owned buildings damaged by Cyclone Seroja.

To date good progress has been made with the exception of the heritage buildings where quotes for their repair are yet to be received however all others are either progressing or to be progressed.

Although contractors have been engaged for a majority of the repairs the delay in getting works complete is a direct result of availability of material which is taking considerable time and out of the control of the contractor and Council.

FINANCIAL & BUDGET IMPLICATIONS:

Near all items that are to be repaired and/or demolished will be covered by Council insurer. There may be some cost that the Council will incur outside the insurance however this cannot be established at this stage.

VOTING REQUIREMENT:

Simple Majority Required:

OFFICER RECOMMENDATION – ITEM 7.5.10

For Council consideration.

ADMINISTRATION & CORPORATE REPORT – 17 SEPTEMBER 2021

CYCLONE SEROJA COUNCIL INFRASTRUCTURE DAMAGE
STATUS REPORT ON REPAIRS

Description	Description of Damage	Repair Status
Ajana		
Public Hall/Toilet Block	Buildings destroyed	Contractor engaged to demolish
Binnu		
Public Hall including toilets	Gutter and downpipe displaced	All works completed
	Ridge capping missing	
	Tennis court fence and gate damaged	
Alma		
Alma Hall	Severe roof damage	Contractor engaged to undertake works
	Chimney collapsed into the building	
Horrocks Beach		
Matt Burrell Pavilion & Kitchen	Guttering and Fascia	Contractor engaged to undertake works
	Blinds	
	End cladding sheets	
Recreational Jetty	Extensive damage to jetty and end landing	Works are completed
Port Gregory		
Public Hall	Damaged ridge to the main roof	Contractor engaged to undertake works
	Verandah roof and wall badly damaged	
	Kitchen/Bar ceiling collapsed	
Port Gregory Fire Shed/Ambulance	Fire Shed - sheet of wall cladding damaged	All works completed
	Ambulance Shed - Roof missing	
	Suspended ceiling missing	
	Possible damage to fitted cupboards etc.	
Foreshore	Four Shelters to be replaced	Quotes being obtained for insurance assessment
Kalbarri		
Community News/Arts & Crafts Building	Section of roof missing from the Top Deck	Repair works complete
	Walls holed in various locations	
Toilets Foreshore (Sally's Tree)	Roof missing	Building to be demolished & new facilities to be built
	Walls to be checked	
Toilets Chinamans Beach	Roof damaged	Building to be demolished & new facilities to be built
	Walls cracked	
	Roof timbers cracked	
Doctors Surgery	Guttering damaged	Works completed
	Two broken windows	Works completed
	Car port pillar out of alignment	New car port required - been ordered
	Verandah roof sheet damaged	Works completed
	Reception & surgery ceilings cracked	Works completed
Toilets Blue Holes	Perspex toilet roof sheets	Works completed
Works Depot	Hole in roof sheeting over lean to	Contractor engaged to undertake works
	Aerial and connectivity lost	Resolved
Community Centre	Guttering damaged	All works completed
	Aerials and antennas on roof damaged	
Kalbarri Recreation Centre	Front sliding doors missing	All works completed
	Windows missing	
	Broken glass	
	Ridge capping	
	Front flashing	
	Storage Shed roller doors and wall damage	All works completed

Floating Finger Jetty	Extensive damage, pontoons on underside missing	Jetty sent to Mandurah for repairs
Child Care Centre	Ceiling cracked Fencing	All works completed
Gymnastics Hall/Camp School	Building destroyed	Building has been removed
Dining Hall/Camp School	Building destroyed	Building has been removed
Accommodation Dormitories	Roof Missing Potential internal damage Disabled toilet moved on footings	Contractor engaged to undertake works Building checked no works required
Ex St Johns Building	Fencing damaged	Contractor engaged to undertake all works
Tennis/Netball/Basketball Courts	Extensive fencing damage	North fence replaced, south fence to be replaced
Golf & Bowling Club	Fencing damaged around bowling club Fencing around perimeter of the tennis court Machinery shed roof missing along with damaged wall cladding Storage shed behind machinery shed roof damage Freestanding toilet building Fencing around clubrooms Section of verandah missing Broken window Damaged roof sheets on main roof	Contractor engaged to undertake all works
2 Salamit Place	Three roller doors to garage One freestanding garage door Gate Fencing	Contractor engaged to undertake all works Contractor engaged to undertake all works
14 Callion Way	Bedroom ceiling Carport ceiling Timber sills to front windows swollen Metal gate across driveway Security screens Fencing	Contractor engaged to undertake all works Works complete Works complete Contractor engaged to undertake all works
Disabled Fishing Platform - Not listed or valued	Missing structure	No action taken at this stage
Cemetery - Not listed or valued	Sections of fence missing Internal Shelter destroyed	No action taken at this stage Quotes for replacement shelter being sought
Blue Holes	Car park, new footpath and shelter with table and bench seat destroyed	All works be deferred for twelve months
Chinaman's Beach	Car Park and disabled fishing platform destroyed.	All works be deferred for twelve months
Red Bluff	Access road severely damaged	Road repaired to gravel status
Northampton		
Chiverton House/Museum	Partial loss of roof sheeting to the rear courtyard Ridge capping missing	Contractor engaged to undertake all works
Chiverton House Machinery Sheds	Roofing to the courtyard outbuildings damaged Timber roof structure over exhibits collapsed	Contractor engaged to undertake all works
Railway Buildings	Impact damage to station building by falling tree Ladies waiting room total loss of roof sheeting	Contractor engaged to undertake all works
Old Depot/New Fire Sheds	Fascia missing off shed Guttering to the garage	Works complete

ADMINISTRATION & CORPORATE REPORT – 17 SEPTEMBER 2021

Hampton Gardens	Guttering to entry statement archway	No action taken at this stage
Northampton Country Club	Front door glass broken	Works are complete
	Netball court lights out of alignment	Works are complete
	Section of patio roof missing	Works are complete
	Court fencing	Preliminary Repairs undertaken
	Cricket nets badly damaged	Quotes being obtained
	Concrete base of handrail damaged	No action taken at this stage
	Aerial	Works are complete
	Airconditioning unit damaged	
	External wall sheeting displaced	All works are complete
	Roof and stadium wall (up top) damaged	All works are complete
RSL Memorial Hall/Visitors Centre	Flashing to the roof	All works are complete
Stud Breeders Building	Roof sheets missing	Shed removed from site
	Wall sheets damaged	Plans for new shed being prepared
	Guttering	
	Fibreglass sheeting to walls and roof damaged	
Wool Shed	Missing whirlybirds off roof	All works are complete
	Wall cladding over serving hatch opening	
Exhibition Hall	Destroyed	Building removed from site
Old School Site	Historic Building - two metal chimneys	Contractor engaged to undertake all works
	Fascia reattaching correctly	Works are progressing
	Toilet Block - damage to roofing sheets	
	Southern Classrooms - Significant roof damage	
	Ceilings internally damaged	
	Fascia needs replacing	
	Vinyl floor to be checked for water damage	
	Cabinetry to be checked for water damage	
	Check box gutters for damage	
	Shed side verandah and railings	
	Roller door to shed needs replacing	
	Downpipe and guttering	
	Admin & Playgroup Building - Roof sheeting detached from roof frame	
Damaged fascia's		
Downpipes		
Main power line into the buildings		
Community Garden Infrastructure - Check reticulation etc.		
Boundary Fencing		
Doctors Surgery	Extensive damage to tiles	All works are complete
Child Care Centre	Dented gutter to the shed	All works are complete
Depot	Car port roof section destroyed	Contractor engaged to undertake all below works
	Roof sheeting of the main shed damaged	
	Cladding down the side of the sliding door damaged	
	Gable sheeting of the machinery shed damaged	
	Roof sheeting damaged	
	Guttering	
Fencing	Fencing repairs complete	
Light Industrial Units	All Roller doors destroyed	Roller Doors replaced
	Wall cladding sheets damaged	Contractor engaged to undertake works
	Light fittings	Works complete
	Cracked concrete floor	Checked - no concern raised by structural engineer

ADMINISTRATION & CORPORATE REPORT – 17 SEPTEMBER 2021

Bowling Club	Water cooler blown off the roof	All works are complete
	Clubhouse and kitchen ceiling damage	
	Roof tiles and ridge capping	
	Work shed roof sheets	
	Collapsed roof of tank	
Golf Club Building and Sheds	Cottage extensively damaged	Cottage being repaired by club, no further action required
5, Bateman Street	Fencing	All works are complete
7, Bateman Street	Fencing	All works are complete
78, Robinson Street	Broken window	All works are complete
	Fencing to the rear	
	Roof off carport	
Oval Reserve House	Fencing	All works are complete
	Gutter and roof sheets damaged by fallen tree	All works are complete
3, Rake Place	Fencing	All works are complete
Lot 74 Seventh Avenue	Fencing	House to be demolished
	Roof damage	
	Verandah roof damaged	
	Shed gutturing	
Lot 454 Fitzgerald Street	Extensive damage to roof tiles, fencing destroyed	All works are complete