

TABLE OF CONTENTS

9.1	OPENING	3
9.2	PRESENT	3
9.2.1	LEAVE OF ABSENCE	3
9.2.2	APOLOGIES	3
9.3	QUESTION TIME	3
9.4	DISCLOSURE OF INTEREST	4
9.5	CONFIRMATION OF MINUTES	4
9.5.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING FRIDAY 20 <sup>th</sup> AUGUST 2021	4
9.6	WORKS & ENGINEERING REPORT	4
9.6.1	INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS PROGRAM (ITEM 7.1.1)	4
9.6.2	OCCUPATIONAL HEALTH AND SAFETY COMPLIANCE OFFICER (ITEM 7.1.2)	5
9.7	HEALTH & BUILDING REPORT	6
9.7.1	BUILDING APPROVALS (ITEM 7.2.1)	6
9.8	TOWN PLANNING REPORT	6
9.8.1	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.1)	6
9.8.2	TEMPORARY APPROVAL FOR LOCAL MOBILE FOOD VENDORS TO OPERATE DURING 2021 SEPTEMBER/OCTOBER SCHOOL HOLIDAYS (ITEM 7.3.2)	6
9.9	FINANCE REPORT	7
9.9.1	ACCOUNTS FOR PAYMENT (ITEM 7.4.1)	7
9.9.2	MONTHLY FINANCIAL STATEMENTS – AUGUST 2021 (ITEM 7.4.2)	7
9.10	ADMINISTRATION & CORPORATE REPORT	7
9.10.1	SPECIAL MEETING OF COUNCIL (ITEM 7.5.1)	7
9.10.2	KALBARRI CHILDCARE CENTRE – LEASE RENEWAL (ITEM 7.5.2)	8
9.10.3	GENERAL PURPOSE AND ROAD GRANT (ITEM 7.5.3)	8
9.10.4	GRANT – NORTHAMPTON COMMUNITY CENTRE CHANGEROOMS (ITEM 7.5.4)	8
9.10.5	LOT 454 FITZGERALD STREET RESIDENCE (ITEM 7.5.5)	8
9.10.6	WITTECARRA CREEK - DRAIN (ITEM 7.5.6)	8

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on  
Friday 17<sup>th</sup> September 2021**

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9.10.7	REPLACEMENT OF BUILDING – HALF WAY COTTAGE – LEASE 16 (ITEM 7.5.7)	9
9.10.8	KALBARRI COMMUNITY CAMP DINING & GAMES HALL (ITEM 7.5.8)	9
9.10.9	NORTHAMPTON AGRICULTURAL SOCIETY EXHIBITION HALL (ITEM 7.5.9)	9
9.10.10	CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE DAMAGE (ITEM 7.5.10)	10
9.10.11	WORKS STAFF COLLECTIVE EMPLOYMENT AGREEMENT (ITEM 7.5.11)	10
9.10.12	UPDATE OF COUNCIL POLICY 2.11 - FINANCIAL HARDSHIP POLICY & PROCEDURES – RATES DEBTORS	11
9.11	PRESIDENT’S REPORT	11
9.12	VICE PRESIDENT’S REPORT	11
9.13	COUNCILLORS’ REPORTS	11
9.14.1	CR SUDLOW	11
9.14.2	CR PIKE	12
9.14.3	CR SMITH	12
9.14	NEW ITEMS OF BUSINESS	12
9.15	NEXT MEETING OF COUNCIL	13
9.16	CLOSURE	14

**9.1 OPENING**

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.15pm.

**9.2 PRESENT**

Cr C Simkin	President	Northampton Ward
Cr S Krakouer		Kalbarri Ward
Cr P Stewart		Kalbarri Ward
Cr S Smith		Kalbarri Ward
Cr S Stock-Standen		Northampton Ward
Cr D Pike		Kalbarri Ward
Cr R Suckling		Northampton Ward
Cr L Sudlow		Northampton Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager of Works and Technical Services	
Mrs Michelle Allen	Planning Officer	

**9.2.1 LEAVE OF ABSENCE**

Nil

**9.2.2 APOLOGIES**

Cr T Hay Northampton Ward

**9.3 QUESTION TIME**

Nil

**9.4 DISCLOSURE OF INTEREST**

Cr S Krakover declared a financial interest in Item 7.3.2 Temporary Approval for Local Mobile Food Vendors as Cr Krakover has a financial interest in a similar business and may incur a gain or loss from the decision of Council.

Cr L Sudlow declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Sudlow is a financial member of the Northampton District Agricultural Society.

Cr R Suckling declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Suckling is a financial member of the Northampton District Agricultural Society.

**9.5 CONFIRMATION OF MINUTES**

**9.5.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING  
FRIDAY 20<sup>th</sup> AUGUST 2021**

Moved Cr SUCKLING seconded Cr SUDLOW

That the minutes of the Ordinary Meeting of Council held on the 20<sup>th</sup> August 2021 be confirmed as a true and correct record.

CARRIED 8/0

**9.6 WORKS & ENGINEERING REPORT**

**9.6.1 INFORMATION ITEMS - MAINTENANCE/CONSTRUCTION WORKS  
PROGRAM (ITEM 7.1.1)**

Noted

9.6.2 OCCUPATIONAL HEALTH AND SAFETY COMPLIANCE OFFICER (ITEM 7.1.2)
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Moved Cr STOCK-STANDEN seconded Cr STEWART

That Council:

1. Endorse the introduction of a shared Occupational Safety & Health Compliance Officer with the Shire of Chapman Valley as part of the Shire of Northampton's organisational structure.
2. Approve an allocation of \$50,000 for costs associated with employing shared Occupational Safety & Health Compliance Officer with the Shire of Chapman Valley and (if necessary) to obtain external consultancy/contract assistance in 2021/2022. If additional funds are required in this financial year then this matter be brought back to Council for consideration of additional budget variation(s) to accommodate the new position.
3. Authorise the Chief Executive Officer to work with the Shire of Chapman Valley to:
  - (a) establish a Position Description and Remuneration Package for the Occupational Safety & Health Compliance Officer position; and
  - (b) undertake a recruitment and selection process for the Occupational Safety & Health Compliance Officer position.
4. Allocate funds in future Budgets to cover costs for the ongoing employment of an Occupational Safety & Health Compliance Officer.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

Neil Broadhurst departed the meeting at 1.40pm.

**9.7 HEALTH & BUILDING REPORT**

**9.7.1 BUILDING APPROVALS (ITEM 7.2.1)**

Noted.

**9.8 TOWN PLANNING REPORT**

**9.8.1 SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 7.3.1)**

Noted.

Cr S Krakouer declared a financial interest in Item 7.3.2 Temporary Approval for Local Mobile Food Vendors as Cr Krakouer has a financial interest in a similar business and may incur a financial gain or loss from the decision of Council.

**9.8.2 TEMPORARY APPROVAL FOR LOCAL MOBILE FOOD VENDORS TO OPERATE DURING 2021 SEPTEMBER/OCTOBER SCHOOL HOLIDAYS (ITEM 7.3.2)**

Cr Krakouer departed the meeting at 1.43pm.

Moved Cr SUCKLING, seconded Cr SUDLOW

1. Upon receipt of an application, provide temporary approval to Shire of Northampton based licensed food vendors, to operate their mobile food vehicles from Friday 24 September to Sunday 30 January 2022.
2. That approved Shire of Northampton based mobile food vendors be permitted to operate from 5.00pm to 9.00pm each day within the carparking area at the intersection of Clotworthy and Grey Streets and at Sally's Tree, adjacent to the boat ramp parking area.
3. Following the completion of the approved period for mobile food vendors to operate, after 30 January 2022, advertising is conducted seeking public comment on the activity with review of submissions to be undertaken by Council.

CARRIED 7/0

Cr Krakouer returned to the meeting at 1.58pm.

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**9.9 FINANCE REPORT**

**9.9.1 ACCOUNTS FOR PAYMENT (ITEM 7.4.1)**

Moved Cr SMITH, seconded Cr STOCK-STANDEN

That Municipal Fund Cheques 22107 to 22118 inclusive totalling \$68,693.70, Municipal EFT payments numbered EFT22519 to EFT22627 inclusive totalling \$657,477.49, Trust Fund Cheques 2627 to 2636, totalling \$20,041.28, Direct Debit payments numbered GJ0201 to GJ0206 inclusive totalling \$248,908.34 be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

**9.9.2 MONTHLY FINANCIAL STATEMENTS – AUGUST 2021 (ITEM 7.4.2)**

Moved Cr STOCK-STANDEN, seconded Cr KRAKOUER

That Council adopts the Monthly Financial Report for the period ending 31<sup>st</sup> August 2021.

CARRIED 8/0

**9.10 ADMINISTRATION & CORPORATE REPORT**

**9.10.1 SPECIAL MEETING OF COUNCIL (ITEM 7.5.1)**

Moved Cr STOCK-STANDEN seconded Cr SUDLOW

That a Special Meeting of Council be held on Monday 18 October 2021 commencing at 9.30am to be held at the Northampton Council Chamber, Hampton Road Northampton, with the order of Business to be:

1. Swearing in of Councillors
2. Election of President
3. Election of Deputy President
4. Election of Committees
5. Election/Appointment of Delegates

CARRIED 8/0

9.10.2 KALBARRI CHILDCARE CENTRE – LEASE RENEWAL (ITEM 7.5.2)

Moved Cr SUDLOW, seconded Cr STEWART

That Council renew the lease for Lots 232 and 233 Smith Street, Kalbarri, to the Kalbarri Child Care Centre for a further term of ten years at an annual rent of \$1 per annum.

CARRIED 8/0

9.10.3 GENERAL PURPOSE AND ROAD GRANT (ITEM 7.5.3)

Noted

9.10.4 GRANT – NORTHAMPTON COMMUNITY CENTRE CHANGEROOMS  
(ITEM 7.5.4)

Noted

9.10.5 LOT 454 FITZGERALD STREET RESIDENCE (ITEM 7.5.5)

Moved Cr SMITH, seconded Cr SUCKLING

That Council approve the replacement of the eaves at Lot 454 Fitzgerald Street at a cost of \$8,153 plus GST and this be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 8/0

9.10.6 WITTECARRA CREEK - DRAIN (ITEM 7.5.6)

Moved Cr SMITH, seconded Cr SUCKLING

That Council, after consideration of advice provided by both the Department of Water and Environmental Regulation and the Department of Biosecurity, Conservation and Attractions, not support the request to open up the sand bar to allow Wittecarra Creek to drain.

CARRIED 8/0



**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on**  
**Friday 17<sup>th</sup> September 2021**

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9.10.7 REPLACEMENT OF BUILDING – HALF WAY COTTAGE – LEASE 16  
(ITEM 7.5.7)

Moved Cr KRAKOUER seconded Cr STEWART

That Council as per Clause 11 of the Lease Agreement for Half Way Bay Cottage lease area 16, approve of the replacement of the existing dwelling as per the plan presented.

CARRIED 8/0

9.10.8 KALBARRI COMMUNITY CAMP DINING & GAMES HALL (ITEM 7.5.8)

Moved Cr SUCKLING, seconded Cr STEWART

That Council accept the revised increase in cost for the construction of the kitchen, dining and games building for the Kalbarri Community Camp as submitted by Ausco Modular and progress with the project.

CARRIED 8/0

Cr L Sudlow declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Sudlow is a financial member of the Northampton District Agricultural Society.

Cr R Suckling declared an impartiality interest in Item 7.5.9 Northampton Agricultural Society Exhibition Hall as Cr Suckling is a financial member of the Northampton District Agricultural Society.

9.10.9 NORTHAMPTON AGRICULTURAL SOCIETY EXHIBITION HALL (ITEM  
7.5.9)

Moved Cr STEWART, seconded Cr STOCK-STANDEN

That Council advise the Northampton District Agricultural Society that the Exhibition Hall will not be replaced as it is deemed an uneconomical use of funds to replace a building that is used one day a year and that options will be explored to improve access to the indoor stadium of the Northampton Community Centre from the oval level.

CARRIED 7/1

Cr Sudlow wished for her name to be recorded as voting against the motion.

9.10.10 CYCLONE SEROJA – COUNCIL PROPERTY & INFRASTRUCTURE  
DAMAGE (ITEM 7.5.10)

Noted

9.10.11 WORKS STAFF COLLECTIVE EMPLOYMENT AGREEMENT (ITEM  
7.5.11)

Moved Cr STOCK-STANDEN, seconded Cr STEWART

That Council:

1. Not support the inclusion of Rangers in the collective agreement due to them being employed under different conditions at time of employment, ie times of work, do not work a nine day fortnight etc, and are not entitled to some of the conditions within the proposed collective agreement.
2. Approves an annual wage increase of 2.5% or National Wage case whichever is the greater and this also to apply to employees not within the collective agreement.
3. Amend the Travel Allowance paid to staff who are required to stay overnight away from their normal place of residence to \$40 per day.
4. Not pay employees a meal allowance when staff members are living away from home and that the current arrangement where Council pays for all meals and accommodation to remain.
5. Not approve an increase to the current emergency call-back fee of \$50 in addition to any overtime payments which are payable in accordance with the Award, after a minimum of 3 hours.
6. Approve that time in lieu be allowed to be accrued to a maximum of 5 days and if not taken within 6 months all time accrued will be paid out at normal time. The accrual of time in lieu to be hour for hour and not at overtime rates.
7. Not approve an additional \$2.00 per hour for any staff members who have Airport Reporting Officer qualifications and/or duties.

CARRIED 8/0

**9.10.12 UPDATE OF COUNCIL POLICY 2.11 - FINANCIAL HARDSHIP POLICY  
& PROCEDURES – RATES DEBTORS**

Moved Cr SIMKIN, seconded Cr SMITH

That Council amend Policy 2.11 Financial Hardship Policy and Procedures – Rates Debtors, to include reference to Rates Notice charges for the 2021/22 financial year.

CARRIED 8/0

**9.11 PRESIDENT'S REPORT**

Since the last Council meeting Cr SIMKIN reported on his attendance at:

- 29/08/2021 Opening of artificial turf bowling greens, Northampton Bowling Club
- 30/08/2021 Western Australian Infrastructure Information Session, Geraldton
- 16/09/2021 Western Power Microgrid Consultation Meeting, Kalbarri

**9.12 VICE PRESIDENT'S REPORT**

Since the last Council meeting Cr KRAKOUER reported on his attendance at:

- 16/09/2021 Western Power Microgrid Consultation Meeting, Kalbarri

**9.13 COUNCILLORS' REPORTS**

**9.14.1 CR SUDLOW**

Since the last Council meeting Cr SUDLOW reported on her attendance at:

- 29/08/2021 Opening of artificial turf bowling greens, Northampton Bowling Club

9.14.2 CR PIKE

Since the last Council meeting Cr PIKE reported on his attendance at:

8/09/2021 Honourable Sandra Carr MLC, Zoom meeting  
23/08/2021 Hydrogen Meeting, Kalbarri

9.14.3 CR SMITH

Since the last Council meeting Cr SMITH reported on his attendance at:

16/09/2021 Western Power Microgrid Consultation Meeting, Kalbarri

**9.14 NEW ITEMS OF BUSINESS**

9.14.1 LETTER OF THANKS TO EMERGENCY SERVICES

Cr Stock-Standen suggested that Council should acknowledge the efforts made by the local Emergency Service groups in Kalbarri and Northampton following Cyclone Seroja.

Moved Cr STOCK-STANDEN, seconded Cr SMITH

That Council write to the Kalbarri and Northampton Emergency Services groups acknowledging their efforts in the clean-up and assistance provided to the communities following Cyclone Seroja.

CARRIED 8/0

9.14.2 SPEED SIGNAGE

Cr Sudlow raised concern at the speed that vehicles travel through the main street of Northampton suggesting additional signage should be erected to remind drivers to slow down.

Moved Cr SUDLOW seconded Cr STEWART

That Council write to Main Roads WA requesting that they erect large fixed 'Reduce Speed Now' signage at the entrances into Northampton and Kalbarri .

CARRIED 8/0

<b>9.14.3</b>	<b>DIGITAL MEDIA CONFERENCE EQUIPMENT</b>
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Cr Simkin suggested that Council consider the installation of television screens, video equipment, cameras and speakers to provide easy and adaptable video conferencing capabilities to the Shire's Council Chambers.

Moved Cr SIMKIN seconded Cr SUDLOW

That quotations for the installation of video conferencing equipment, including television screens, cameras and speakers for the Northampton and Kalbarri Council Chambers, be obtained and be presented to Council for further consideration.

CARRIED 8/0

<b>9.14.4</b>	<b>ALLEN CENTRE CAR PARK LIGHTING</b>
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Cr Pike raised concern at the lack of lighting available at night in the new car parking area adjacent to the Allen Centre Kalbarri and suggested that Council should investigate options to improve lighting at night in this area.

Moved Cr PIKE seconded Cr STEWART

That Council investigate the cost to install solar lighting in the car parking area adjacent to the Allen Centre Kalbarri and present to Council for further consideration.

CARRIED 8/0

<b>9.15</b>	<b>NEXT MEETING OF COUNCIL</b>
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The next Ordinary Meeting of Council will be held on Friday 15<sup>th</sup> October 2021 commencing at 1.00pm at the Council Chambers, Northampton.

**SHIRE OF NORTHAMPTON**  
**Minutes of Ordinary Meeting of Council held at the Northampton Council Chamber on**  
**Friday 17<sup>th</sup> September 2021**

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**9.16 CLOSURE**

There being no further business, the President thanked everyone for their attendance and declared the meeting closed at 3.25pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 11 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 17<sup>th</sup> SEPTEMBER 2021.

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_