

**SHIRE OF NORTHAMPTON**  
**Minutes of Special Budget Meeting of Council held at the Council Chambers, Hampton**  
**Road, Northampton on 29 July 2022**

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**1.0 OPENING**

The President thanked all Councillors and staff present for their attendance and declared the meeting open at 1.00pm.

In opening the meeting the President thanked staff for their effort in preparing the budget as presented.

**1.1 PRESENT**

Cr L Sudlow	President	Northampton Ward
Cr R Horstman	Deputy President	Northampton Ward
Cr D Pike		Kalbarri Ward
Cr T Hay		Northampton Ward
Cr T Gibb		Kalbarri Ward
Cr R Burges		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Grant Middleton	Deputy Chief Executive Officer	
Mr Neil Broadhurst	Manager Works and Technical Services	
Mrs Leanne Rowe	Finance Officer	

**2.1 LEAVE OF ABSENCE**

Nil

**2.2 APOLOGIES**

Cr P Stewart, Cr R Suckling

**2.3 QUESTION TIME**

No members of the public were present therefore no questions were put to Council.

**3.0 SPECIFIC ITEMS**

**3.1 CYCLONE SEROJA INSURANCE CLAIM (ITEM 3.1)**

Noted

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**3.2 LOCAL ROADS & COMMUNITY INFRASTRUCTURE PROJECTS (ITEM 3.2)**

Moved Cr Gibb, seconded Cr Pike

That Council amend the LRCI programme by deleting the Porter Street Car Park and allocate these fund to the re-sealing of the Kalbarri Aerodrome runway and apron areas.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**3.3 HORROCKS JETTY (ITEM 3.3)**

Moved Cr Horstman, seconded Cr Hay

That Council remove the provision of \$30,000 from the Draft Budget for the Horrocks Jetty pylon replacement.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

**3.4 AIR-CONDITIONING – OLD POLICE/COURT HOUSE BUILDING (ITEM 3.4)**

Moved Cr Hay, seconded Cr Sudlow

That Council remove the provision of \$7,000 from the Draft Budget for the air-conditioner installation.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

Noted

**3.5 KALBARRI OVAL PERIMETER FENCE (ITEM 3.5)**

Moved Cr Gibb, seconded Cr Hay

That Council not consider the inclusion of an alternative perimeter fence, being of galvanized pipe and chain link mesh fence, at the Kalbarri Oval in the Draft Budget.

CARRIED 6/0

**3.6 PLAYGROUND EQUIPMENT CAPITAL HILL (ITEM 3.6)**

Noted

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**3.7 DUAL USE PATHWAY GLASS STREET (ITEM 3.7)**

Moved Cr Gibb, seconded Cr Horstman

That Council not include the construction of a dual use pathway along the northern side of Glass Street, Kalbarri, and this project be listed for consideration within the 2023/24 Corporate Business Planning review.

CARRIED 6/0

**3.8 BOLLARDS – MARY STREET, NORTHAMPTON (ITEM 3.8)**

Noted

**3.9 KALBARRI RECREATION JETTY (ITEM 3.9)**

Noted

**3.10 BASF WATER CHARGES (ITEM 3.10)**

Noted

**3.11 PLANT PURCHASES (ITEM 3.11)**

Moved Cr Sudlow, seconded Cr Gibb

That Council retain the Case Tractor for Councils own use and not donate the tractor to the Kalbarri Golf Club as previously determined.

CARRIED 6/0

**3.12 REGIONAL ROAD GROUP PROJECTS (ITEM 3.12)**

Moved Cr Pike, seconded Cr Burges

That Council amend the 2022/23 Regional Road Group project for the re-sealing of the Kalbarri Road to now undertake 6km of re-seal which will amend the draft 2022/23 Budget with a Councils own funding budget saving of \$74,000 and RRG funding be reduced from \$242,000 to \$138,000.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

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3.13 GREY STREET – ASPHALT RE-SEAL (ITEM 3.13)

Noted

3.14 DISABLED PEDESTRIAN RAMP (ITEM 3.14)

Noted

3.15 CYCLONE SEROJA CLAIMS (ITEM 3.15)

Noted

3.16 KALBARRI CAMP DINING/MESS HALL (ITEM 3.16)

Noted

3.17 SKYTRUST REPORTING SYSTEM – WORKS OCCUPATIONAL HEALTH & SAFETY  
(ITEM 3.17)

Noted

3.18 UTILITY PURCHASE AND SALES (ITEM 3.18)

Noted

3.19 KALBARRI AIR CHARTER LANDING ANNUAL LANDING FEE (ITEM 3.19)

Moved Cr Horstman, seconded Cr Gibb

That Council increase the landing fee from \$15.00 to \$20.00 per landing for Skippers Aviation and increase the annual landing fee for Kalbarri Air Charter to \$3,750.00 plus GST.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

3.20 RECREATION JETTY REPAIR - KALBARRI (ITEM 3.20)

Noted

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ADJOURNMENT

Council adjourned at 2.50pm for afternoon tea.

Meeting reconvened at 3:02pm with the following in attendance:

Cr Sudlow, Cr Horstman, Cr Pike, Cr Hay, Cr Gibb, Cr Burges, Garry Keefe, Grant Middleton, Neil Broadhurst and Leanne Rowe.

<b>4.0 DISCUSSION OF 2022/2023 DRAFT MUNICIPAL BUDGET</b>
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Council reviewed the new items list to ensure that the draft budget for 2022/2023 could be adopted as a balanced budget. The following items were removed from the 2022/2023 Draft Budget:

Moved Cr Horstman, seconded Cr Gibb

That the following changes are made to the 2022/2023 Draft Budget.

Removal of Porter St Carpark - LRCI	\$ 93,600
Removal of Aircon installation at old Police Station building	\$ 7,000
Additional Landing Fees Item 3.19	\$ 1,486
Removal of website upgrade	\$ 20,000
Removal of RSL Hall acoustic ceiling provision	\$ 15,000
Removal of Kalbarri RSL monument provision	\$ 70,000
Removal of stairs from Horrocks beach - southern end	\$ 55,000
Removal of tree lopping - Northampton	\$ 6,000
Removal of tree lopping - Kalbarri	\$ 10,000
Removal of 3 x Gibson bench seats	\$ 1,500
Removal of cricket pitch reinstatement provision	\$ 12,000
Removal of (4) Solar lights - Allen Centre Car Park	\$ 30,000
Removal of Bruce Road - Reseal	\$ 44,000
Removal of Anchorage Lane - Reseal	\$ 13,000
Removal of John Street - Reseal	\$ 31,000
Removal of O'Connor & Lauder St Binu Seal	\$ 36,000
Removal of Free Roller	\$ 77,000
Removal of Lifting Jib and Forks	\$ 14,000
Removal of 22KVA Generator and Trailer	\$ 30,000
Reduction of KVC Grant request from \$60,000 to \$50,000	\$ 10,000
Reduced Reserve Transfer by	\$ 4,574
Reduced Asphalt Grey Street length	\$156,000

CARRIED BY AN ABSOLUTE MAJORITY 6/0

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**5.0 RATES, FEES & CHARGES (ITEMS 4 to 7)**

Moved Cr Hay, seconded Cr Burges

5.1 SETTING OF RATE IN THE DOLLAR AND MINIMUMS (ITEM 4)

That the Draft Municipal Fund Budget for 2022/2023 be adopted as a balanced budget and the following charges be levied:

*General Rates*

The rate in the dollar for all rateable Gross Rental Value properties be set at \$0.08200 (8.200¢) and the rate in the dollar for all rateable Unimproved Value properties be set at \$0.009907 (0.9907¢) to achieve a 3% increase in rates revenue.

*Minimum Rates*

That the minimum rate on rateable Gross Rental Value and Unimproved Value properties be set at \$580.00 per assessment.

5.2 PORT GREGORY SPECIFIED AREA RATE (ITEM 5.1)

That the specified area rate in the dollar, for all rateable Port Gregory Gross Rental Value properties within the Port Gregory Townsite be set at \$0.040955 (4.0955¢) to raise approximately \$23,000 to fund the operating cost of maintaining the Port Gregory Water Supply.

5.3 KALBARRI TOURISM SPECIFIED AREA RATE (ITEM 5.2)

That the specified area rate in the dollar, for all rateable Kalbarri Gross Rental Value properties zoned Residential, Residential Development, Places of Public Assembly, Special Site, Special Rural, Commercial, Tourist Accommodation, Service Industry, Light Industry, Composite Light Industry, within the Kalbarri Town Planning Scheme No. 9 be set at \$0.001866 (0.1866¢), to raise approximately \$30,000 being for Tourism Infrastructure related projects and Tourism Promotional Advertising within the Kalbarri Ward.

5.4 DUE DATE FOR PAYMENT OF RATES, INCLUDING INSTALMENT OPTION

That the due date for the payment of rates be 7<sup>th</sup> October 2022 and the remaining due dates for rate instalment payments be 9<sup>th</sup> December 2022, 10<sup>th</sup> February 2023 and 15<sup>th</sup> April 2023.

5.5 ADMINISTRATION FEE FOR INSTALMENT OPTION (ITEM 8)

That an administration fee of \$5.00 per rate instalment payment be charged.



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5.6 SETTING OF INSTALMENT INTEREST CHARGE APPLICABLE TO INSTALMENT OPTION (ITEM 9)

That an instalment interest rate of 5% per annum be charged on all rate assessments that are paid by instalments.

5.7 SETTING OF PENALTY INTEREST APPLICABLE IF DEFAULT IS MADE ON INSTALMENT OPTION (ITEM 10)

That a penalty interest rate of 7% per annum be applicable to the outstanding rates amount if a ratepayer defaults on the payment of a rates instalment.

5.8 REFUSE FEES (ITEM 6)

1. That the refuse fee for residential refuse collection be set at \$400.00 and the fee for business refuse collection be set at \$800.00.
2. That the refuse fee for Half Way Bay Cottages be set at \$263.64 per cottage plus GST.

5.9 CONSIDERATION OF BONDS AND DEPOSITS AND RESERVE FUND 2022/2023 DRAFT BUDGETS (ITEM 7)

That the Bonds and Deposits and Reserve Fund Budgets for 2022/2023 be adopted.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

6.0 PLANT LOAN (NEW ITEM)
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Moved Cr Hay, seconded Cr Sudlow

That Council as part of the 2022/23 Budget raise a loan of \$200,000 for a term of 10 years for the purpose of purchase of plant, motor grader.

CARRIED BY AN ABSOLUTE MAJORITY 6/0

7.0 TENDERS FOR PLANT, VEHICLES, BITUMEN, GOODS & SERVICES (ITEM 8)
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Moved Cr Horstman, seconded Cr Gibb

That the Chief Executive Officer be authorised to call tenders, as per the requirements and provisions of the Local Government Act 1995, for the provision of goods and services approved within the 2022/2023 Budget.

CARRIED 6/0

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**8.0 MATERIAL VARIANCE (ITEM 9)**

Moved Cr Horstman, seconded Cr Gibb

That the Budget Variance parameters for the 2022/2023 financial year be set at \$5,000 as per FM Reg 34 (5).

CARRIED 6/0

**9.0 KALBARRI MULTI-USE CENTRE CONCEPT PLANS (NEW ITEM)**

Moved Cr Burges, seconded Cr Gibb

That Council authorise the release of the concept plans for the Kalbarri Multi-Use entre to the public. With submissions to be provided by the 30 September 2022 and this project be reconsidered at the 21 October meeting of Council.

CARRIED 6/0

**10.0 CLOSURE**

There being no further business, the President thanked Councillors for their determination of the budget and declared the meeting closed at 3.44pm.

THESE MINUTES CONSISTING OF PAGES 1 TO 12 WERE CONFIRMED AS A TRUE AND CORRECT RECORD ON FRIDAY 19<sup>th</sup> AUGUST 2022

PRESIDING MEMBER: \_\_\_\_\_

DATE: \_\_\_\_\_