



ATTACHMENTS

COUNCIL MEETING

17 April 2025

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WESTERN AUSTRALIAN
Electoral Commission

Mr Andrew Campbell
Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Dear Mr Campbell,

Cost Estimate Letter: 2025 Local Government Ordinary Election

As you are aware, the next local government ordinary election will be held on 18 October 2025. This letter is your Cost Estimate for the Western Australian Electoral Commission to conduct your election, should you proceed with making a declaration under the *Local Government Act 1995* for us to do so.

Cost Estimate

The Commission has estimated the cost to conduct your Council's election in 2025 as a postal election at approximately \$21,821 (ex GST).

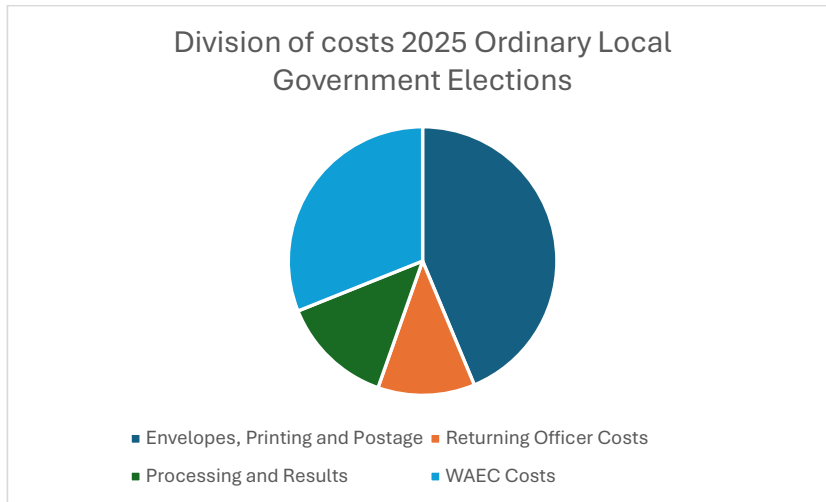
This cost has been based on the following assumptions:

- The method of election will be postal;
- 4 Councillor(s) vacancies;
- 2300 electors;
- response rate of approximately 35%
- appointment of a local Returning Officer; and
- count to be conducted at your office using CountWA.

If any of these assumptions are not correct, please contact us and we can provide a new cost estimate.

Cost Methodology

To provide your estimate, the Commission has estimated the costs of all aspects of the election, from supply of materials to staffing costs. For the 2025 Local Government elections, we have applied the following apportionment across the State:



For individual local Governments the exact apportionment of costs may differ slightly from the above, as the cost categories are determined by applying the following variables:

- Envelopes, Printing and Postage, and WAEC Costs are determined by the number of electors in your Local Government;
- Processing and Results is determined by the expected response rate for your election; and
- Returning Officer Costs are determined by the complexity of the election for the Returning Officer; we classify Local Governments into bands depending on a number of factors including number of Wards, number of vacancies and the number of candidates, and then we pay our Returning Officers a rate which reflects this band.

Estimated Cost of 2025 Local Government Elections

The Commission estimates that the total cost of conducting the Local Government Elections across Western Australia in 2025 will increase by \$1.3 million, compared to 2023. The key drivers for this cost increase are as follows:

- a 45% cost increase from Australia Post, comprising of a 25% increase which came into effect in March 2024, and an additional 20% proposed increase currently being considered by the Australian Competition and Consumer Commission, which if approved will take effect in July 2025; and
- a 9% increase in the salaries paid to Returning Officers as required by the Public Sector CSA Agreement 2024.

Variations to the final costs for your Council

In accordance with the *Local Government (Elections) Regulations 1997*, the Commission conducts elections on the basis of full accrual cost recovery. This means that should the actual costs incurred to conduct the election be less or greater than what we have estimated, the final cost may differ from the cost estimate you have been provided.

Whilst we aim to keep additional costs at a minimum wherever possible, the following are examples of where cost increases may arise:

- If a Returning Officer is selected that is not local to your area;
- If you elect for Australia Post Priority Service for the lodgement of your election package;
- If casual staff are required for the issuing of Replacement Election Packages;
- If casual staff are required to assist the Returning Officer on election day or night; or
- Unanticipated cost increases from our suppliers.

We will endeavour to keep you informed of any unanticipated cost increases as they are incurred during the election.

Service Commitment

The Commission is committed to conducting elections impartially, effectively, efficiently and professionally. Following each election event, we review our performance and identify ways to improve our service delivery.

The Commission acknowledges that during the 2023 Local Government Ordinary Elections, the results for many Local Governments were delayed. Since this time we have improved our Count Processes, and as demonstrated through extraordinary elections conducted in 2024, we are now able to finalise our results more quickly whilst still retaining accuracy and integrity.

If you have any suggestions for improvements we can make to deliver your election, your feedback is welcome at all times.

Next Steps

Should you wish to accept this cost estimate and proceed with the Electoral Commission undertaking this election, there are specific steps that must be taken under the *Local Government Act 1995*. These steps are summarised in the attached flow chart (Attachment A).

As outlined in the flow chart, if you accept this Cost Estimate then please advise of us this in writing, so that we can issue a Written Agreement letter. Both the Cost Estimate letter, and the Written Agreement letter then need to be taken to Council for a decision.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,



Robert Kennedy
ELECTORAL COMMISSIONER

12 December 2024



WESTERN AUSTRALIAN
Electoral Commission

Mr Andrew Campbell
Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

Dear Mr Campbell,

Written Agreement: 2025 Local Government Ordinary Election

I refer to your correspondence dated 4 March 2025 in which you accept the Western Australian Electoral Commission's Cost Estimate for the 2025 Local Government Ordinary Election, as outlined in my letter to you dated 12 December 2024 (the Cost Estimates Letter).

This letter is my written agreement to be responsible for the conduct of the local government ordinary election for the Shire of Northampton. In order to finalise this agreement, you are required under *the Local Government Act 1995* to submit the following motions to Council for a postal election:

1. declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2025 ordinary election, together with any other elections or polls which may be required;
2. decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a Postal election.

Please note that:

- the above motion/s must be presented to Council as drafted and cannot be amended in any way;
- both the Cost Estimates Letter, and this Written Agreement Letter should be attached to the item for Council consideration; and
- the above motion/s must be passed by an absolute majority.

Once the Council passes the above mentioned motion/s, please forward confirmation to the Commission to the email address below. The Commission can then proceed with arrangements for your ordinary election.

If you have any queries, please contact lgelections@waec.wa.gov.au.

Yours sincerely,

Robert Kennedy
ELECTORAL COMMISSIONER

24 March 2025

TRIBUNAL DETERMINATION 2025 - 006

SALARIES AND ALLOWANCES ACT 1975

DETERMINATION OF THE SALARIES AND ALLOWANCES TRIBUNAL

FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED COUNCIL MEMBERS

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PREAMBLE

Statutory context

1. Section 7A of the Salaries and Allowances Act 1975 ('the SA Act') requires the Salaries and Allowances Tribunal ('the Tribunal') to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".
2. Under Section 7B(2) of the SA Act, the Tribunal must inquire into and determine the amount of:
 - fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
 - expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
 - allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.
3. By issuing this Determination, the Tribunal discharges its obligations under Section 8 of the SA Act, which requires determinations under sections 7A and 7B to be issued at intervals of not more than 12 months.

Considerations

4. The Tribunal has considered sections 2.7 to 2.10 and section 5.41 of the LG Act, which outlines the roles and responsibilities of local governments, councillors, mayors, presidents and their deputies, and the functions of local government Chief Executive Officers.
5. The Tribunal invited individual local governments, the Department of Local Government, Sport and Cultural Industries, the Western Australian Local Government Association, Local Government Professionals WA and other interested individuals to provide information or submissions regarding developments across the sector.
6. Seven submissions were received, and all were considered within the Tribunal's deliberations.

Band allocation model

7. The Tribunal continues to apply the four Band allocation model. The model allows a number of measurable and non-measurable factors to be considered when assessing appropriate levels of remuneration. The model is adjusted annually to accommodate incremental increases experienced by all organisations.
8. The Tribunal notes that the remuneration ranges provide flexibility to local governments to set remuneration within the allocated Band. The Tribunal will only adjust a Band classification when a local government or regional local government can demonstrate a substantial and sustained increase in functions, roles or scope of the organisation.

Christmas and Cocos (Keeling) Islands

9. In 2016, the Commonwealth and WA Governments entered an agreement under the *Christmas Island Act 1958* (Cth), the *Cocos (Keeling) Islands Act 1995* (Cth) and the *Indian Oceans Territories (Administration of Laws) Act 1992* (WA), by which the Tribunal has the power to determine the remuneration of local government CEOs and the fees, expenses and allowances for local government elected council members of the Shires of Christmas Island and Cocos (Keeling) Islands.
10. This inquiry reviewed remuneration provided by the Shires of Christmas and Cocos (Keeling) Islands.

Conclusions

11. The Tribunal has determined that CEO remuneration bands be increased by 3.5%. The Tribunal considered this appropriate given the current economic conditions, including WA data on CPI and WPI, and the wider public sector framework. Further, the changes to the Superannuation Guarantee mean that minimum superannuation contributions will increase by 0.5% to 12% on 1 July 2025. In recognition of this, the Tribunal has applied a 0.5% increase to the CEO remuneration bands in addition to the 3.5%. Therefore, the total increase to the **CEO** remuneration bands is **4%**.
12. The Tribunal notes that each local government must set remuneration within the band to which it is allocated. Any increase, within the bands, must be determined by each local government through its own assessment of whether changes are justified.
13. In reviewing the band allocation model and all other relevant information, the Tribunal has examined local governments with potential to change band classification, including those provided in submissions. The Tribunal considers no change is warranted for any local government at this time.
14. However, the Tribunal resolved to conduct a comprehensive survey of the remuneration provided to local government CEOs and the fees and allowances provided to elected council members. As the Tribunal determines the bands for local governments, it is essential that the Tribunal has visibility as to where local governments are placed within these bands in order to ensure the suitability of the band ranges and other allowances.
15. This survey, to be conducted in the second half of this year, will also request information with respect to Regional/Isolation Allowances provided by local governments to CEOs, with the intention of reviewing the allowance to ensure that it is fit for purpose and achieving the desired outcome for those working in regional and isolated locations.
16. The main factor considered by the Tribunal in determining the eligibility and quantum of the Regional/Isolation Allowance has been the *District Allowance (Government Officers) General Agreement 2010* amount and boundaries, together with some other regional factors. Previously, the Tribunal has altered these amounts for certain local governments after consideration of specific regional issues via submissions or discussions.

17. The Tribunal reviewed submissions and determined that no change to the Regional/Isolation Allowance would be applied at present. However, subject to the results of the survey and review thereof, changes to the eligibility and quantum of the allowance may be made, and the submissions made to this inquiry and previous inquiries, will be re-considered.
18. As a result of changes to the *Metropolitan Region Town Planning Scheme Act 1959*, the definition of metropolitan / non-metropolitan region has been redefined, and reference is now made to Schedule 4 of *Planning and Development Act 2005*.
19. The motor vehicle allowance was significantly reviewed last year, and the Tribunal resolved to provide some clarity as to the impact of FBT on the TRP.
20. The Tribunal has determined **elected council member** attendance fees, and annual allowance ranges be increased by **3.5%** (and rounded). The Tribunal considered various submissions calling for increases, with the determined increase reflecting a variety of issues raised in the submissions.
21. The Tribunal maintains that elected council members' fees should be set to compensate costs for the prescribed role of an elected council member. The role of an elected council member was specifically described as not being a full-time occupation in parliamentary debates regarding the *Local Government Amendment Act 2011* and re-iterated again in the Parliament last year through the passing of the *Local Government Amendment Bill 2024*.
22. The Tribunal notes the recent legislative changes which enable superannuation payments to be made to local government elected council members. Any superannuation payments are in addition to the fees and allowances provided to elected council members as determined by the Tribunal.
23. Further, the Tribunal is cognisant of the forthcoming requirement for local governments to appoint an independent Chair for Audit, Risk and Improvement Committees. The Tribunal will determine rates with respect to this at a future date, to coincide with the commencement of these changes.
24. In the meantime, in order for local governments to adequately attract, retain and remunerate suitable people with the relevant skills and expertise to be independent committee members in general, the Tribunal has collapsed the bands into one fee range, and has also provided for the reimbursement of expenses for independent committee members to attend committee meetings.
25. Further amendments to the determination reflect changes to Regional Councils with Tamala Park Regional Council renamed as Catalina Regional Council; Rivers Regional Council becoming Rivers Regional Subsidiary and no longer within the Tribunal's jurisdiction; and Pilbara Regional Council being wound up.
26. All other allowances remain unchanged.

The Determination will now issue.

DETERMINATION

PART 1 INTRODUCTORY MATTERS

This Part deals with some matters that are relevant to the determination generally.

1.1 Short Title

This determination may be cited as the Local Government Chief Executive Officers and Elected Council Members Determination No. 1 of 2025.

1.2 Commencement

This determination comes into operation on **1 July 2025**.

1.3 Content and intent

- (1) The remuneration listed in this determination comprises all remuneration as defined under the *Salaries and Allowances Act 1975* as including salary, allowances, fees, emoluments and benefits.
- (2) The determination applies to:
 - (a) Chief Executive Officers (CEOs)
 - (b) Acting Chief Executive Officers
 - (c) Elected Council Members.
- (3) The remuneration specified in this determination for CEOs is based on a person being appointed to one local government CEO position only. In the case of a person appointed to undertake the duties of more than one CEO position simultaneously, the relevant local governments must seek a determination from the Tribunal for the multiple CEO positions held by that person.
- (4) If a local government undergoes an amalgamation or a rezoning of local government boundaries, the local government is required to seek a new determination from the Tribunal.
- (5) This determination provides for the amount of fees, expenses and allowances to be paid or reimbursed to elected council members under the *Local Government Act 1995* ('the LG Act') Part 5 Division 8. The determination applies to elected council members who are members of the council of a local government, and under section 3.66 of the LG Act.
- (6) Where the Tribunal has determined a specific amount for a fee, expense or allowance for elected council members of a local government or regional local government, the amount determined by the Tribunal will be payable to an eligible elected council member.

- (7) Where the Tribunal has determined a minimum and maximum amount for a fee, expense or allowance for elected council members of a local government or regional local government, each local government or regional local government will set an amount within the relevant range determined and the amount set will be payable to an eligible elected council member.
- (8) The fees, expenses and allowances determined are intended to recognise the responsibilities of elected council members, mayors and presidents of local governments and chairs of regional local governments and to remunerate them for the performance of the duties associated with their office.
- (9) Nothing in this determination shall be interpreted and/or applied in such a manner as to circumvent the intention of the Tribunal to ensure transparency and accountability in the remuneration of Local Government CEOs and the provision of fees, expenses and allowances to elected council members.

1.4 Terms used

- (1) In this determination, unless the contrary intention appears:

Chair means a person who is elected or appointed from among the members of a council of a regional local government as its chair;

Committee meeting means a meeting of a committee of a council where the committee comprises:

- (a) council members only; or
- (b) council members and employees of the local government or regional local government.

Council, in relation to:

- (a) a local government, means the council of the local government;
- (b) a regional local government, means the council of the regional local government;

Elected Council Member, in relation to:

- (a) a local government –
 - i means a person elected under the LG Act as a member of the council of the local government; and
 - ii includes the mayor or president of the local government;
- (b) a regional local government –
 - i means a person elected under the LG Act as a member of the council of a local government and who is a member of the council of the regional local government; and
 - ii includes the chair of the regional local government;

Independent committee member means a person who is a committee member but who is neither a council member nor an employee.

LG Regulations means the *Local Government (Administration) Regulations 1996*;

Mayor means a council member holding the office of mayor, whether elected by the council from amongst its members or elected by the electors;

Non-Metropolitan region means a local government defined in Schedule 4 of the *Planning and Development Act 2005*.

President means a council member holding the office of president, whether elected by the council from amongst its members or elected by the electors.

1.5 Pro rata payments

- (1) The Total Reward Package specified in this determination for CEOs is based on a person serving in the office on a full-time basis. The relevant range shall be payable on a pro rata basis if the position is undertaken on a part time basis.
- (2) The amount of a person's entitlement to remuneration, annual attendance fee or annual allowance specified in this determination shall be apportioned on a pro rata basis according to the portion of a year that the person holds office.

1.6 Local government band allocations

Unless the contrary intention appears, this determination allocates local governments to the bands set out in Schedule 1. Regional local governments (as constituted under Part 3 Division 4 of the LG Act) are allocated to a Band only with respect to CEOs.

PART 2 TOTAL REWARD PACKAGE

This Part deals with the remuneration payable to Chief Executive Officers.

2.1 General

- (1) Offices listed in this Part have been assigned by the Tribunal to one of four classifications designated Band 1 to Band 4.
- (2) Each classification (Band 1 to Band 4) has a commensurate Total Reward Package (TRP) range.
- (3) Typical components of a TRP include:
 - (a) Base salary
 - (b) Annual leave loading
 - (c) Associated FBT accrued (total annual amount of fringe benefits tax paid by the local government for all fringe benefits provided to a CEO; FBT for a motor vehicle, even if tool of trade, is to be included in the TRP)
 - (d) Association membership fees
 - (e) Attraction/retention allowance, not being provided under Part 3
 - (f) Personal benefit value of the provision of a motor vehicle for private use (if applicable) as defined under Part 5 of this determination
 - (g) Cash bonus and performance incentives
 - (h) Cash in lieu of a motor vehicle
 - (i) Fitness club fees
 - (j) Grooming/clothing allowance
 - (k) Health insurance
 - (l) School fees and/or child's uniform
 - (m) Superannuation (all mandatory and non-mandatory employer superannuation contributions)
 - (n) Travel or any other benefit taken in lieu of salary
 - (o) Travel for spouse or any other member of family
 - (p) Unrestricted entertainment allowance
 - (q) Utilities allowance (any water, power or other utility subsidy provided to the CEO).
- (4) Any other form of payment, in cash or not, in consideration as a reward or benefit of the CEOs duties.

- (5) The only exclusions from the TRP are:
 - (a) items listed in Parts 3, 4 and 5 of this determination (however, any superannuation guarantee associated with the payment of a Regional/Isolation Allowance and any associated FBT accrued from the provision of a motor vehicle or accommodation are to be included as part of the TRP);
 - (b) employer obligations such as professional development (restricted to the CEO), reimbursement for genuine work expenses or the cost of recruitment and relocation expenses; and
 - (c) items considered by the local government to be a tool of trade (i.e. equipment needed to undertake the duties of a CEO) and which are not a direct or indirect reward or benefit for the performance of duties as a CEO.

2.2 Local Government Classification

- (1) The TRP ranges in table 1 apply where a local government or regional local government has been classified into the relevant band.

Table 1: Local government band classification – Total Reward Package range

Band	Total Reward Package
1	\$288,727 - \$439,682
2	\$238,132 - \$370,428
3	\$182,109 - \$300,370
4	\$163,051 - \$250,012

- (2) Local governments have been classified in Schedule 1.
- (3) Regional local governments have been classified in table 2 below.

Table 2: Regional local government band classification

Regional local government	Band
Bunbury-Harvey Regional Council	4
Catalina Regional Council	2
Eastern Metropolitan Regional Council	2
Mindarie Regional Council	3
Murchison Regional Vermin Council	4
Resource Recovery Group	2
Western Metropolitan Regional Council	4

PART 3 REGIONAL/ISOLATION ALLOWANCE

This Part deals with the Regional/Isolation Allowance that may be payable to Chief Executive Officers from local governments identified in this Part.

3.1 General

- (1) Local governments listed in table 3 in this Part may provide a Regional/Isolation Allowance to a CEO, in addition to the CEO's Total Reward Package, in recognition of the regional and isolation factors which may affect the attraction and retention of the CEOs of those local governments.
- (2) There is no requirement to provide a Regional/Isolation Allowance to a CEO. Payment of this allowance is at the discretion of the local government, within the parameters set by the Tribunal.
- (3) When a local government chooses to use any or all of this allowance, the payment of the allowance should be properly justified and applied in a transparent manner considering the issues outlined in 3.2.
- (4) When a local government chooses to pay all or any of this allowance, it is to be paid to the CEO as salary.

3.2 Determining appropriateness and rate of allowance

- (1) When assessing the appropriateness of providing a Regional/Isolation Allowance, an eligible local government must consider the impact of factors outlined in 3.2(3) on attraction and retention of a CEO. In the event these factors have little or no impact, the Local Government should not provide this Allowance.
- (2) In the event a Regional/Isolation Allowance is considered appropriate, the amount of the Allowance should be proportionate to the circumstances faced by the Local Government.
- (3) The following factors should be considered when determining whether to apply the Regional/Isolation Allowance:
 - (a) Remoteness - issues associated with the vast distances separating communities within a Local Government or the distance of the Local Government from Perth or a Regional Centre.
 - (b) Cost of living - the increased cost of living highlighted specifically in the Regional Price Index.
 - (c) Social disadvantage - reduced specialist health services, schooling opportunities for children, employment opportunities for spouse, reduced lifestyle commodities when compared to Perth and regional centres, and access to professional and personal support networks.

- (d) Dominant industry - the impact that a dominant industry such a mining or agriculture has on an area and the ability to attract and retain people in the face of a dominant industry.
- (e) Attraction/retention - the ability to recruit suitably qualified candidates and being able to retain them in light of the above concerns in competition with positions in Perth, regional centres and private industry.
- (f) Community expectations - the pressures on a CEO to meet expectations when professional or operational expertise is not readily available.

3.3 Regional/Isolation Allowance

Local governments eligible for the Regional/Isolation Allowance are listed in table 3.

Table 3: Regional/Isolation Allowance

Local Government	Maximum Regional/Isolation Allowance Per Annum
Ashburton Shire	\$55,000
Broome Shire	\$45,000
Carnamah Shire	\$38,600
Carnarvon Shire	\$38,600
Chapman Valley Shire	\$38,600
Christmas Island Shire	\$90,000
Cocos (Keeling) Islands Shire	\$90,000
Coolgardie Shire	\$38,600
Coorow Shire	\$38,600
Cue Shire	\$50,000
Derby-West Kimberley Shire	\$55,000
Dundas Shire	\$38,600
East Pilbara Shire	\$55,000
Esperance Shire	\$32,200
Exmouth Shire	\$45,000
Greater Geraldton City	\$32,200
Halls Creek Shire	\$75,000
Irwin Shire	\$38,600
Jerramungup Shire	\$32,200
Kalgoorlie-Boulder City	\$38,600
Karratha City	\$70,000
Kent Shire	\$12,900
Kondinin Shire	\$12,900

Local Government	Maximum Regional/Isolation Allowance Per Annum
Kulin Shire	\$12,900
Lake Grace Shire	\$12,900
Laverton Shire	\$50,000
Leonora Shire	\$50,000
Meekatharra Shire	\$50,000
Menzies Shire	\$38,600
Merredin Shire	\$12,900
Mingenew Shire	\$38,600
Morawa Shire	\$38,600
Mount Magnet Shire	\$38,600
Mount Marshall Shire	\$12,900
Mukinbudin Shire	\$32,200
Murchison Shire	\$38,600
Narembeen Shire	\$12,900
Ngaanyatjarraku Shire	\$50,000
Northampton Shire	\$38,600
Nungarin Shire	\$12,900
Perenjori Shire	\$38,600
Port Hedland Town	\$70,000
Ravensthorpe Shire	\$38,600
Sandstone Shire	\$38,600
Shark Bay Shire	\$45,000
Three Springs Shire	\$38,600
Upper Gascoyne Shire	\$50,000
Westonia Shire	\$32,200
Wiluna Shire	\$50,000
Wyndham-East Kimberley Shire	\$55,000
Yalgoo Shire	\$38,600
Yilgarn Shire	\$32,200

PART 4 HOUSING ALLOWANCE

This Part deals with the Housing Allowance that may be payable to Chief Executive Officers.

4.1 General

- (1) In recognition of the need for local governments to provide accommodation as a result of a lack of suitable housing or recruitment issues, on either a permanent or temporary basis, local governments are able to utilise this allowance as required.
- (2) When a local government utilises this allowance, the payment of the allowance should be properly justified and applied in a transparent manner.
- (3) Any accommodation provided under this Part must be located within or adjacent to the local government area in which the CEO is employed.
- (4) Local governments should tailor the provision of any housing allowance to suit their particular circumstances. This may include the CEO making contributions towards the cost of the accommodation.

4.2 Applicable housing allowance

- (1) Where a local government owns a property and provides that property to the CEO for accommodation, the value of this accommodation will not be included in the Total Reward Package.
- (2) For reporting purposes, the value of the local government owned property shall be valued at the annual Gross Rental Value of the property as determined by the Valuer General.
- (3) Where a local government leases accommodation for the use of the CEO, the lease costs will not be included in the Total Reward Package.
- (4) For reporting purposes, the value of the local government leased property shall be the annual actual costs of the accommodation lease.
- (5) Where a local government provides a Home Ownership Subsidy to the CEO, this will not be included in the Total Reward Package.
- (6) For reporting purposes, the value of the Home Ownership Subsidy shall be the annual actual costs of the Home Ownership Subsidy.

PART 5 MOTOR VEHICLES

This Part deals with the provision of motor vehicles to Chief Executive Officers.

5.1 General

- (1) For local governments generally, except those outlined in (2) below, the private benefit value of any motor vehicle provided to the CEO by the local government is to be included in the Total Reward Package.
- (2) For local governments listed in Table 3 under Part 3 of this determination and/or local governments classified as Band 3 or Band 4 located in a non-metropolitan region, any motor vehicle provided to the CEO or an allowance provided to a CEO for use of a private motor vehicle for work-related purposes, is to be considered a tool of trade (i.e. equipment needed to undertake the duties of a CEO in these local governments) and any private benefit will not be considered as part of the Total Reward Package.

5.2 Private benefit value

- (1) The private benefit value of the motor vehicle will be dependent on the type of motor vehicle provided, method of ownership (i.e. local government owned or leased), maintenance and running costs, insurance, any applicable luxury car tax and the amount of private use of the vehicle (i.e. non-business use).
- (2) As a general rule, the private benefit value will be based upon the annual costs multiplied by the percentage of private use.
- (3) Local governments and CEOs will need to agree on the most appropriate way to record the amount of private use in order to calculate the private benefit value.

PART 6 MEETING ATTENDANCE FEES

This Part deals with fees payable to council members for attendance at council and other meetings

6.1 General

- (1) Pursuant to section 5.98(1)(b) of the LG Act, an elected council member who attends a council meeting is entitled to be paid the fee set by the local government or the regional local government within the range determined in section 6.2 of this Part for council meeting attendance fees.
- (2) Pursuant to section 5.98(1)(b) and (2A)(b) of the LG Act, an elected council member who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (3) Pursuant to section 5.100(2)(b) and (3)(b) of the LG Act, a committee member who is not an elected council member or employee of the local government, who attends a committee meeting or (at the request of the local government or regional local government) a meeting of a type prescribed in regulation 30(3A) of the LG Regulations is entitled to be paid the fee set by the local government or regional local government within the range determined in section 6.3 of this Part for attending committee meetings or, as the case requires, meetings of that type.
- (4) Each of the following meetings is a type of meeting prescribed in regulation 30(3A) of the LG Regulations:
 - (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government
 - (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government
 - (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government
 - (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting

- (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.
- (5) Pursuant to section 5.99 of the LG Act, a local government or regional local government may decide by an absolute majority that instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings a fee set within the range for annual fees determined in section 6.4 of this Part.
 - (6) Regulation 30(3C) of the LG Regulations prevents the payment of a fee to a council member for attending a meeting of a type prescribed in regulation 30(3A) of those regulations if the:
 - (a) person who organises the meeting pays the council member a fee for attending the meeting; or
 - (b) council member is paid an annual fee in accordance with section 5.99 of the LG Act; or
 - (c) council member is deputising for a council member at a meeting of a regional local government and the member of the regional local government is paid an annual fee in accordance with section 5.99 of the LG Act.
 - (7) In determining the fees set out in this Part, the Tribunal has taken into account a range of factors including the:
 - (a) time required to prepare adequately for the meetings including consideration of agenda papers, site visits related to agenda items and consultation with council staff and community members
 - (b) role of the council member, mayor or president including, but not limited to, representation, advocacy, and oversight and determination of policy and local legislation
 - (c) particular responsibilities associated with the types of meetings attended;
 - (d) responsibilities of a mayor, president or chair to preside over meetings
 - (e) relative “size” of the local government as reflected in the Tribunal’s local government banding model.
 - (8) The Tribunal has not determined a specific meeting attendance fee for the purposes of section 5.98(1)(a) or (2A)(a) of the LG Act.
 - (9) The entitlement of an elected council member to a fee, allowance or reimbursement of an expense established under the LG Act, the LG Regulations and this determination, cannot be proscribed, limited or waived by a local government. Any eligible claim against those entitlements is to be paid in accordance with the applicable financial procedures of the local government.

6.2 Council meeting attendance fees – per meeting

- (1) The ranges of fees in table 4 and table 5 apply where a local government or regional local government decides by an absolute majority to pay a council member a fee referred to in section 5.98(1)(b) of the LG Act for attendance at a council meeting.

Table 4: Council meeting fees per meeting – local governments

LG Band	Elected council member		Elected council member mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$700	\$890	\$700	\$1,215
2	\$420	\$660	\$420	\$880
3	\$225	\$465	\$225	\$710
4	\$105	\$270	\$105	\$550

Table 5: Council meeting fees per meeting – regional local governments

Regional LG Band	Elected council member		Elected council member chair	
	Minimum	Maximum	Minimum	Maximum
1 – 4	\$105	\$270	\$105	\$550

6.3 Committee meeting and prescribed meeting attendance fees – per meeting

- (1) The ranges of fees in tables 6 and 7 apply where a local government or regional local government decides to pay an elected council member a fee referred to in sections:
- 5.98(1)(b) of the LG Act for attendance at a committee meeting; or
 - 5.98(2A)(b) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.

Table 6: Committee meeting and prescribed meeting fees per meeting – local governments

LG Band	Elected council member	
	Minimum	Maximum
1	\$350	\$450
2	\$210	\$330
3	\$110	\$235
4	\$55	\$135

Table 7: Committee meeting and prescribed meeting fees per meeting – regional local governments

Elected council member		
Regional LG Band	Minimum	Maximum
1 – 4	\$55	\$135

6.4 Meeting attendance fees for independent committee members – per meeting

- (1) The range of fees in table 8 apply where a local government or regional local government decides to pay an **independent committee member** a fee referred to in:
 - (a) section 5.100(2)(b) of the LG Act for attendance at a committee meeting; or
 - (b) section 5.100(3)(a) of the LG Act for attendance at a meeting of a type prescribed in regulation 30(3A) of the LG Regulations.
- (2) The range is provided to enable local governments to appropriately compensate independent committee members depending on the skills and expertise they bring to the committee.

Table 8: Committee meeting and prescribed meeting fees per meeting for independent committee members – local government and regional local governments

Independent Committee Member		
Bands	Minimum	Maximum
1 – 4	\$0	\$450

- (3) In accordance with sections 5.100(4), (5) and (6) of the LG Act, an independent committee member can be reimbursed for attending committee meetings referred to in 6.4(1) above.
- (4) The extent to which an independent committee member can be reimbursed for attending committee meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

6.5 Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees

- (1) The ranges of fees in table 9 and table 10 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98 of the LG Act, it will pay an annual fee to all council members who attend council, committee or prescribed meetings.

Table 9: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – local governments

Elected council member			Elected council member mayor or president	
Band	Minimum	Maximum	Minimum	Maximum
1	\$27,560	\$35,480	\$27,560	\$53,215
2	\$16,655	\$26,020	\$16,655	\$34,890
3	\$8,615	\$18,335	\$8,615	\$28,385
4	\$4,020	\$10,650	\$4,020	\$21,880

Table 10: Annual attendance fees in lieu of council meeting, committee meeting and prescribed meeting attendance fees – regional local government

Elected council member			Elected council member mayor or president	
Regional LG Band	Minimum	Maximum	Minimum	Maximum
1 – 4	\$2,015	\$11,830	\$2,215	\$17,740

**PART 7 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT, CHAIR, DEPUTY MAYOR,
DEPUTY PRESIDENT AND DEPUTY CHAIR**

This Part deals with annual allowances payable to mayors, presidents, chair and their deputies, in addition to any entitlement to meeting attendance fees or the reimbursement of expenses.

7.1 General

- (1) Pursuant to section 5.98(5) of the LG Act, the mayor or president of a local government and the chair of a regional local government are entitled, in addition to any fees or reimbursement of expenses payable under section 5.98(1) or (2), to be paid the annual allowance set by the local government or regional local government council within the range determined in section 7.2 of this Part.
- (2) Pursuant to section 5.98A(1) of the LG Act, a local government or regional local government may decide, by an absolute majority, to pay the deputy mayor or deputy president of the local government, or the deputy chair of the regional local government, an allowance of up to the percentage that is determined by the Tribunal of the annual allowance to which the mayor or president of the local government, or the chair of the regional local government, is entitled under section 5.98(5) of the LG Act. That percentage is determined in section 7.3 of this Part. This allowance is in addition to any fees or reimbursement of expenses payable to the deputy mayor, deputy president or deputy chair under section 5.98 of the LG Act.
- (3) In determining the allowances set out in this Part, the Tribunal has taken into account a range of factors including the following:
 - (a) the leadership role of the mayor, president or chair;
 - (b) the statutory functions for which the mayor, president or chair is accountable;
 - (c) the ceremonial and civic duties required of the mayor, president or chair, including local government business related entertainment;
 - (d) the responsibilities of the deputy mayor, deputy president or deputy chair when deputising;
 - (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
 - (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

7.2 Annual allowance for a Mayor, President or Chair

- (1) The ranges of allowances in table 10 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act.
- (2) The range of allowances in table 11 apply where a regional local government sets the amount of the annual local government allowance to which a chair is entitled under section 5.98(5) of the LG Act.
- (3) Despite the provisions of subsection (1), the City of Perth is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$67,201 to \$149,971.

Table 11: Annual allowance for a mayor or president of a local government

For a mayor or president		
LG Band	Minimum	Maximum
1	\$57,404	\$100,514
2	\$17,222	\$70,951
3	\$1,152	\$41,388
4	\$575	\$22,470

Table 12: Annual allowance for a chair of a regional local government

For a chair		
Regional LG Band	Minimum	Maximum
1 – 4	\$575	\$22,470

7.3 Annual allowance for a Deputy Mayor, Deputy President or Deputy Chair

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.
- (2) If the deputy performs the functions of mayor or president for a continuous period of no less than four months, the deputy will be entitled to receive the mayor or president allowance according to the applicable local government band in 7.2 of the Determination. This can be applied retrospectively, in instances where an initial short-term period of acting becomes a continuous period of acting for four months or more.

PART 8 EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed.

8.1 General

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed:
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, an elected council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 8.2(6) to (8) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement:
 - (a) an expense incurred by an elected council member in performing a function under the express authority of the local government;
 - (b) an expense incurred by an elected council member to whom paragraph (a) applies by reason of the elected council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the elected council member to be accompanied by that other person; and
 - (c) an expense incurred by an elected council member in performing a function in his or her capacity as an elected council member.

8.2 Extent of expenses to be reimbursed

- (1) The extent to which an elected council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the elected council member.

- (2) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour up to \$35 per hour. If an elected council member incurs costs greater than \$35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the elected council member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.
- (3) The extent to which an elected council member of a local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is:
 - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person's place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person's place of residence or work and back:
 - i for the person to travel from the person's place of residence or work to the meeting and back; or
 - ii if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which an elected council member of a regional local government can be reimbursed for reasonable travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person's place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate contained in Section 30.6 of the *Local Government Officers' (Western Australia) Award 2021* as at the date of this determination. For elected council members with Electric Vehicles, the 1600cc Motor Vehicle Allowance rate should be applied.

- (6) The extent to which an elected council member can be reimbursed for childcare costs incurred because of attendance at a meeting referred to in regulation 32(1) of the LG Regulations is the actual cost per hour up to \$35 per hour. If an elected council member incurs costs greater than \$35 per hour due to having multiple children, children with special needs, lack of adequate childcare facilities or services or another extenuating circumstance, a local government may reimburse the member for the actual costs upon the provision of sufficient receipts/evidence to satisfy the local government that the expense has been legitimately incurred.
- (7) The extent to which an elected council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.
- (8) The extent to which an elected council member can be reimbursed for any other cost incurred under regulation 32(1) of the LG Regulations is the actual cost upon presentation of sufficient evidence of the cost incurred.

PART 9 ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay.

9.1 General

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing elected council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all elected council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay elected council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
 - (d) the varying travel requirements of elected council members in local governments associated with geography, isolation and other factors.
- (4) With respect to ICT expenses, the Tribunal's intention is for the maximum annual allowance to cover the cost of providing ICT hardware and equipment. It is not the intention for the allowance to be paid in addition to providing equipment and hardware.

9.2 Annual allowances determined instead of reimbursement for particular types of expenses for Elected Council Members

(1) In this section:

ICT expenses means:

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations;
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations; or
- (c) any expenses, including the purchase costs, of ICT hardware provided to elected council members.

Travel and accommodation expenses means:

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
- (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.

- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
- (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$100.

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

Local Government	Band
Albany City	1
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	1
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	1
Busselton City	1
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Christmas Island Shire	3
Claremont Town	3
Cocos (Keeling) Islands Shire	4
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4
Cunderdin Shire	4

Local Government	Band
Dalwallinu Shire	3
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Karratha City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana City	1
Lake Grace Shire	4
Laverton Shire	3
Leonora Shire	3

Local Government	Band
Mandurah City	1
Manjimup Shire	2
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2
Murchison Shire	4
Murray Shire	2
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	3
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	3
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	2
Shark Bay Shire	4
South Perth City	2
Stirling City	1

Local Government	Band
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent City	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4
Wongan-Ballidu Shire	4
Woodanilling Shire	4
Wyalkatchem Shire	4
Wyndham-East Kimberley Shire	2
Yalgoo Shire	4
Yilgarn Shire	3
York Shire	3

Signed on 4 April 2025



E Prof M Seares AO
CHAIR



Hon. J Day AM
MEMBER



Dr M Schaper
MEMBER

SALARIES AND ALLOWANCES TRIBUNAL

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
 (Containing the required statement of financial activity and statement of financial position)
For the period ended 31 March 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

	Supplementary Information	24/25 Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
		(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
	10	5,407,071	5,393,815	5,427,198	33,383	0.62%	▲
	13	8,999,031	6,798,461	8,482,622	1,684,161	24.77%	▲
		1,314,913	1,218,730	1,189,270	(29,460)	(2.42%)	▼
		232,000	179,116	199,510	20,394	11.39%	▲
	6	0	0	26,638	26,638	0.00%	▲
		15,953,015	13,590,122	15,325,238	1,735,116	12.77%	▲
Expenditure from operating activities							
		(4,985,863)	(3,785,877)	(3,859,232)	(73,355)	(1.94%)	▼
		(10,837,380)	(8,095,417)	(11,551,821)	(3,456,404)	(42.70%)	▼
		(363,600)	(272,520)	(212,018)	60,502	22.20%	▲
		(2,652,550)	(1,989,333)	(1,951,139)	38,194	1.92%	▲
		(41,551)	(31,149)	(13,874)	17,275	55.46%	▲
		(250,862)	(250,323)	(248,494)	1,829	0.73%	▲
		(890,804)	(682,570)	(477,107)	205,463	30.10%	▲
		(20,022,610)	(15,107,189)	(18,313,685)	(3,206,496)	(21.22%)	▼
	Note 2(b)	2,652,550	1,989,333	1,924,501	(64,832)	(3.26%)	▼
		(1,417,045)	472,266	(1,063,946)	(1,536,212)	(325.29%)	▼
INVESTING ACTIVITIES							
Inflows from investing activities							
	14	5,124,803	3,843,585	2,306,276	(1,537,309)	(40.00%)	▼
	6	115,500	80,000	80,909	909	1.14%	▲
		17,684	17,684	17,684	0	0.00%	▲
		5,257,987	3,941,269	2,404,869	(1,536,400)	(38.98%)	▼
Outflows from investing activities							
	5	(1,733,100)	(1,504,809)	(1,511,961)	(7,152)	(0.48%)	▲
	5	(5,763,383)	(4,331,184)	(854,848)	3,476,336	80.26%	▲
		(7,496,483)	(5,835,993)	(2,366,809)	3,469,184	59.44%	▲
		(2,238,496)	(1,894,724)	38,060	1,932,784	102.01%	▲
FINANCING ACTIVITIES							
Inflows from financing activities							
	11	817,987	0	0	0	0.00%	▲
	4	222,000	502,808	502,808	0	0.00%	▲
		1,039,987	502,808	502,808	0	0.00%	▲
Outflows from financing activities							
	11	(150,463)	(79,548)	(79,548)	0	0.00%	▲
	4	(480,286)	0	(495,095)	(495,095)	0.00%	▲
		(630,749)	(79,548)	(574,643)	(495,095)	(622.39%)	▼
		409,238	423,260	(71,835)	(495,095)	(116.97%)	▼
MOVEMENT IN SURPLUS OR DEFICIT							
		3,092,879	3,092,879	3,188,795	95,916	3.10%	▲
		(1,417,045)	472,266	(1,063,946)	(1,536,212)	(325.29%)	▼
		(2,238,496)	(1,894,724)	38,060	1,932,784	102.01%	▲
		409,238	423,260	(71,835)	(495,095)	(116.97%)	▼
		(153,424)	2,093,681	2,091,074	(2,607)	(0.12%)	▼

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2025**

	Supplementary Information	30-Jun-24 \$	31 March 2025 \$
CURRENT ASSETS			
Cash and cash equivalents	3	6,855,126	3,307,884
Trade and other receivables		787,252	1,962,760
Other financial assets		0	(17,684)
Inventories	8	191,944	254,619
TOTAL CURRENT ASSETS		7,834,322	5,507,579
NON-CURRENT ASSETS			
Trade and other receivables		90,709	90,709
Other financial assets		376,990	376,990
Property, plant and equipment		36,369,643	37,032,035
Infrastructure		135,210,127	134,909,135
TOTAL NON-CURRENT ASSETS		172,047,469	172,408,869
TOTAL ASSETS		179,881,791	177,916,448
CURRENT LIABILITIES			
Trade and other payables	9	1,565,880	517,978
Other liabilities	12	1,096,534	940,809
Borrowings	11	150,463	70,916
Employee related provisions	12	861,115	861,115
TOTAL CURRENT LIABILITIES		3,673,992	2,390,818
NON-CURRENT LIABILITIES			
Borrowings	11	656,944	656,944
Employee related provisions		127,185	127,185
Other provisions		1,539,048	1,539,048
TOTAL NON-CURRENT LIABILITIES		2,323,177	2,323,177
TOTAL LIABILITIES		5,997,169	4,713,995
NET ASSETS		173,884,622	173,202,453
EQUITY			
Retained surplus		90,536,314	89,861,859
Reserve accounts	4	1,686,553	1,678,839
Revaluation surplus		81,661,755	81,661,755
TOTAL EQUITY		173,884,622	173,202,453

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 02 April 2025

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

	Supplementary Information	Adopted Budget Opening 1 July 2024	Actual as at 30 June 2024	Year to Date 31 March 2025
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	3	6,855,126	6,855,126	3,307,884
Trade and other receivables		593,028	787,252	1,962,760
Other financial assets		17,684	0	(17,684)
Inventories	8	191,944	191,944	254,619
		<u>7,657,782</u>	<u>7,834,322</u>	<u>5,507,579</u>
Less: current liabilities				
Trade and other payables	9	(1,266,323)	(1,565,880)	(517,978)
Other liabilities	12	(1,096,534)	(1,096,534)	(940,809)
Borrowings	11	(150,463)	(150,463)	(70,916)
Employee related provisions	12	(744,555)	(861,115)	(861,115)
		<u>(3,257,875)</u>	<u>(3,673,992)</u>	<u>(2,390,818)</u>
Net current assets		4,399,907	4,160,330	3,116,761
Less: Total adjustments to net current assets	Note 2(c)	(1,001,050)	(971,535)	(1,025,687)
Closing funding surplus / (deficit)		3,398,857	3,188,795	2,091,074

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		30 June 2025	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	0	0	(26,638)
Add: Depreciation		2,652,550	1,989,333	1,951,139
Total non-cash amounts excluded from operating activities		2,652,550	1,989,333	1,924,501

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 1/07/2024	Last Year Closing 30 June 2024	Year to Date 31 March 2025
Adjustments to net current assets				
Less: Reserve accounts	4	(1,686,553)	(1,686,553)	(1,678,839)
Less: Financial assets at amortised cost - self supporting loans	8	(17,684)	0	17,684
- Land held for resale		(180,000)	(180,000)	(180,000)
- Other liabilities [describe]				(3)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	150,463	150,463	70,916
- Current portion of employee benefit provisions		732,724	744,555	744,555
Total adjustments to net current assets	Note 2(a)	(1,001,050)	(971,535)	(1,025,687)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2025**

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2024-25 year is \$10,000 and 0.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
General rates	33,383	0.62%	▲
Interim Rates			
Grants, subsidies and contributions	1,684,161	24.77%	▲
Timing in receiving grants, DFRAWA \$1,583,259, Grants Commission General (\$60,992), Roads [\$48,266], ESL Levy [\$12,114]. LRCI3 22/23 (\$98,060) permanent.			
Fees and charges	(29,460)	(2.42%)	▼
Timing will reconcile.			
Interest revenue	20,394	11.39%	▲
Timing/Cash in bank/Interest Rate return.			
Expenditure from operating activities			
Employee costs	(73,355)	(1.94%)	▼
Timing.			
Materials and contracts	(3,456,404)	(42.70%)	▼
YTD Budget Timing, DFRAWA total works completed by Mar 25 \$9,365,607, over YTD Budget (\$3,763,116)			
Utility charges	60,502	22.20%	▲
Timing.			
Depreciation	38,194	1.92%	▲
Timing			
Finance costs	17,275	55.46%	▲
YTD Budget Timing.			
Other expenditure	205,463	30.10%	▲
YTD Budget Timing			
Non-cash amounts excluded from operating activities	(64,832)	(3.26%)	▼
Timing. Vehicle Profit \$26,638, Depreciation (\$38,194)			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(1,537,309)	(40.00%)	▼
Timing as funds are received. R2R (\$542,619), MASS Action \$325,678, LRCI (557,325)			
Outflows from investing activities			
Payments for construction of infrastructure	3,476,336	80.26%	▲
Timing, will reconcile as capital work progresses.			
Surplus or deficit at the start of the financial year	95,916	3.10%	▲
Variance budget c/f position.			
Due to variances described above/timing.			

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
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SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.09 M	\$3.09 M	\$3.19 M	\$0.10 M
Closing	(\$0.15 M)	\$2.09 M	\$2.09 M	(\$0.00 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$3.31 M	% of total
Unrestricted Cash	\$1.63 M	49.2%
Restricted Cash	\$1.68 M	50.8%

Refer to 3 - Cash and Financial Assets

Payables		
	\$0.52 M	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		101.8%
Over 30 Days		(1.8%)
Over 90 Days		(1.8%)

Refer to 9 - Payables

Receivables		
	\$1.45 M	% Collected
Rates Receivable	\$0.52 M	90.8%
Trade Receivable	\$1.45 M	% Outstanding
Over 30 Days		(45.8%)
Over 90 Days		(45.8%)

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.42 M)	\$0.47 M	(\$1.06 M)	(\$1.54 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$5.43 M	% Variance
YTD Budget	\$5.39 M	0.6%

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$8.47 M	% Variance
YTD Budget	\$6.80 M	24.6%

Refer to 13 - Grants and Contributions

Fees and Charges		
YTD Actual	\$1.19 M	% Variance
YTD Budget	\$1.22 M	(2.4%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.24 M)	(\$1.89 M)	\$0.04 M	\$1.93 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.08 M	%
Adopted Budget	\$0.12 M	(29.9%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.85 M	% Spent
Adopted Budget	\$5.76 M	(85.2%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$2.31 M	% Received
Adopted Budget	\$5.12 M	(55.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.41 M	\$0.42 M	(\$0.07 M)	(\$0.50 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.08 M)
Interest expense	(\$0.01 M)
Principal due	\$0.73 M

Refer to 11 - Borrowings

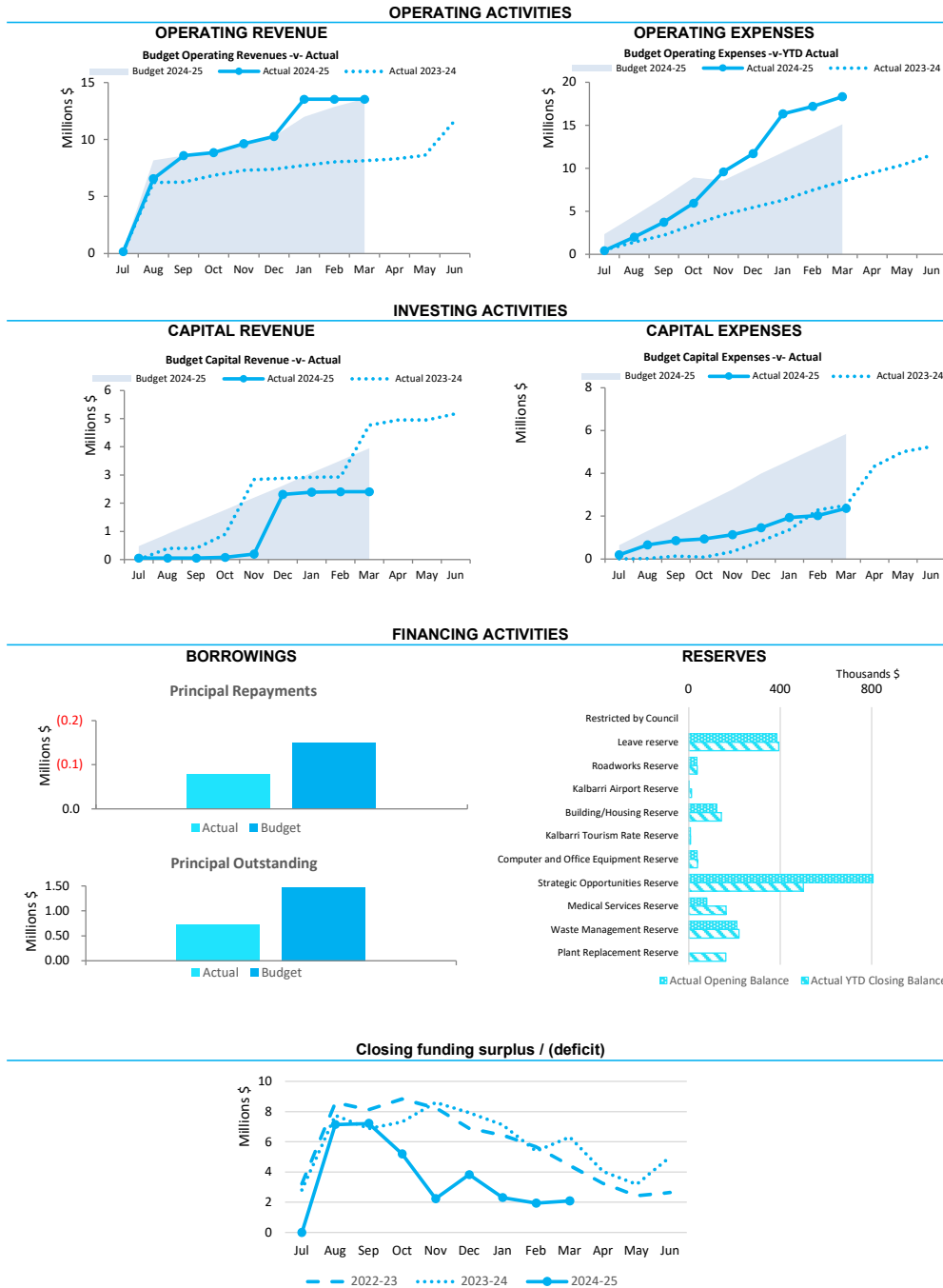
Reserves	
Reserves balance	\$1.68 M
Interest earned	\$0.05 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash Deposits	Municipal	1,627,995	0.00	1,627,995	0	NAB		At call
Petty Cash	Cash on Hand	1,050	0.00	1,050	0			
Investment	Reserves	1	1,678,838	1,678,839	0	NAB	4.70%	27/06/2025
Total		1,629,046	1,678,838	3,307,884	0			
Comprising								
Cash and cash equivalents		1,629,046	1,678,838	3,307,884	0			
		1,629,046	1,678,838	3,307,884	0			

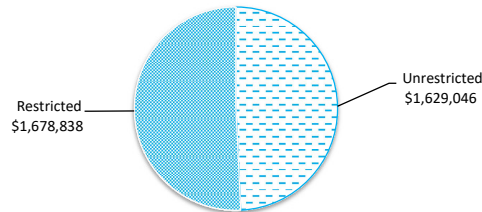
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual
	Opening	Interest	Transfer	Transfer	Closing	Opening	Interest	Transfers In	Transfers	YTD
	Balance	Earned	s In (+)	Out (-)	Balance	Balance	Earned	(+)	Out (-)	Closing
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Leave reserve	385,199	5,700	0	0	390,899	385,199	8,487	0	(0)	393,686
Roadworks Reserve	35,809	530	0	0	36,339	35,809	789	0	(0)	36,598
Kalbarri Airport Reserve	2,282	200	10,000	0	12,482	2,282	298	10,000	(0)	12,579
Building/Housing Reserve	121,455	1,000	20,000	(77,000)	65,455	121,455	1,489	20,000	(0)	142,944
Kalbarri Tourism Rate Reserve	6,975	0	0	0	6,975	6,975	0	0	0	6,975
Computer and Office Equipment	37,772	560	0	0	38,332	37,772	834	0	(0)	38,606
Strategic Opportunities Reserve	805,957	9,000	0	(120,000)	694,957	805,957	13,400	0	(317,808)	501,549
Medical Services Reserve	80,017	2,000	104,996	(25,000)	162,013	80,017	2,978	104,996	(25,000)	162,990
Waste Management Reserve	211,088	6,300	0	0	217,388	211,088	9,380	0	(0)	220,468
Plant Replacement Reserve	0	315,000	5,000	0	320,000	0	7,444	315,000	(160,000)	162,444
	1,686,553	340,290	139,996	(222,000)	1,944,839	1,686,553	45,099	449,996	(502,808)	1,678,839

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Capital acquisitions				
Buildings	1,103,600	830,190	1,078,734	248,544
Furniture and Equipment	72,000	54,000	8,473	(45,527)
Plant and equipment	557,500	620,619	424,754	(195,865)
Acquisition of property, plant and equipment	1,733,100	1,504,809	1,511,961	7,152
Infrastructure - Roads	5,225,989	3,919,437	732,179	(3,187,258)
Infrastructure - Footpaths & Carparks	247,949	185,931	50,763	(135,168)
Infrastructure - Parks & Ovals	220,445	174,066	36,646	(137,420)
Infrastructure - Airport	9,000	6,750	0	(6,750)
Infrastructure - Water & Sewer Reticulation	60,000	45,000	35,260	(9,740)
Acquisition of infrastructure	5,763,383	4,331,184	854,848	(3,476,336)
Total capital acquisitions	7,496,483	5,835,993	2,366,809	(3,469,184)
Capital Acquisitions Funded By:				
Capital grants and contributions	5,124,803	3,843,585	2,306,276	(1,537,309)
Borrowings	817,987	0	0	0
Other (disposals & C/Fwd)	115,500	80,000	80,909	909
Reserve accounts				
Leave reserve	0		0	0
Roadworks Reserve	0		0	0
Kalbarri Airport Reserve	0		0	0
Building/Housing Reserve	77,000		0	0
Computer and Office Equipment Reserve	0		0	0
Strategic Opportunities Reserve	120,000		317,808	317,808
Medical Services Reserve	25,000		25,000	25,000
Waste Management Reserve	0		0	0
Plant Replacement Reserve	0		160,000	160,000
Contribution - operations	1,216,193	1,912,408	(523,185)	(2,435,593)
Capital funding total	7,496,483	5,835,993	2,366,809	(3,469,184)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

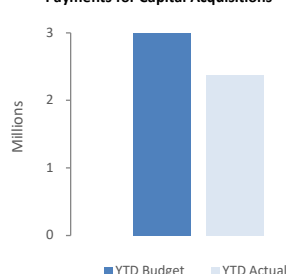
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

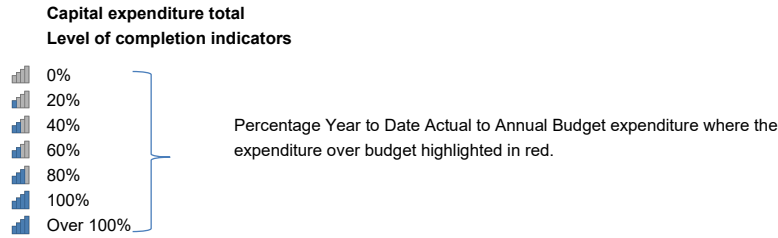
Payments for Capital Acquisitions



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

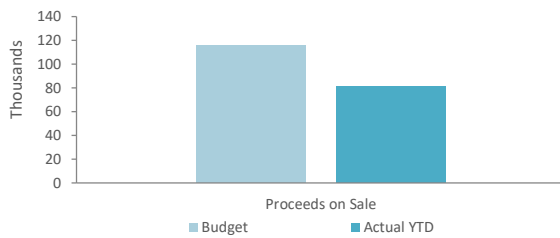
Account Description	Adopted			Variance
	Budget	YTD Budget	YTD Actual	(Under)/Over
	\$	\$	\$	\$
CEO Vehicle	100,000	99,996	74,998	24,998
Governance/Administration (Furniture & Equipment)	72,000	54,000	8,473	45,527
				0
				0
Modula Housing/Rake PI	973,600	730,197	994,624	-264,427
				0
Port Gregory Toilet Block (relocation) slab, plumbing	35,000	17,499	0	17,499
				0
Whiting Pool stairs/walkway	55,000	41,247	0	41,247
Kalbarri Oval Fencing	130,445	97,821	8,950	88,871
				0
Matt Burrell Roof Replacement	45,000	45,000	44,990	10
Horrocks Tank North (50,000lt)	35,000	34,998	27,696	7,302
				0
Road Construction	5,225,989	3,919,437	732,179	3,187,258
Footpath/Carpark Construction	247,949	185,931	50,763	135,168
Transport Vehicle Purchases	302,500	365,625	209,935	155,690
				0
Transport Vehicle Purchases	155,000	154,998	139,821	15,177
				0
Nton Depot Stephen St Fencing	50,000	37,494	39,120	-1,626
Kalbarri Airport Tiedowns	9,000	6,750	0	6,750
				0
Port Gregory Tank (Midway)	60,000	45,000	35,260	9,740
	7,496,483	5,835,993	2,366,809	3,469,184

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025**

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual				
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	
		\$	\$	\$	\$	\$	\$	\$	\$	
Plant and equipment										
41800	CEO Toyota Prado (P314)	50,000	50,000	0	0	39,852	48,182	8,330	0	0
41760	Tip Truck (Kalb Rubbish P273)	20,000	20,000	0	0			0	0	0
41735	John Deere Mower P253	8,000	8,000	0	0			0	0	0
41792	Toyota Fortuna P306	30,000	30,000	0	0	14,420	32,727	18,307	0	0
41739	Mazda BT50 P259	5,000	5,000	0	0			0	0	0
41757	Dmax Space Cab P270	2,500	2,500	0	0			0	0	0
		115,500	115,500	0	0	54,272	80,909	26,637	0	0

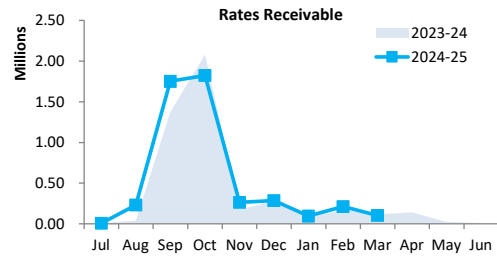


**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2024	31 Mar 2025
	\$	\$
Opening arrears previous years	170,852	213,740
Levied this year	5,150,141	5,427,198
Less - collections to date	(5,107,253)	(5,124,708)
Gross rates collectable	213,740	516,230
Net rates collectable	213,740	516,230
% Collected	96.0%	90.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,921)	1,167,110	342	12	(365,974)	799,568
Percentage	(0.2%)	146.0%	0.0%	0.0%	(45.8%)	
Balance per trial balance						
Trade receivables						799,568
Rubbish receivables						57,687
GST receivable						491,325
Emergency Services Levy						86,911
Pensioner rebates						11,039
Total receivables general outstanding						1,446,530

Amounts shown above include GST (where applicable)

KEY INFORMATION

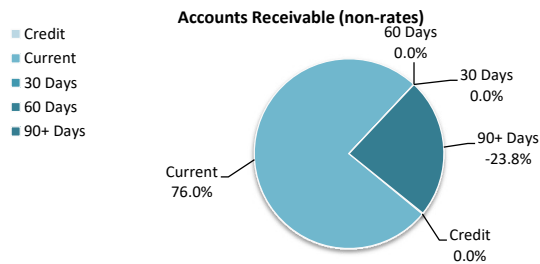
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 March 2025
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	0		(17,684)	(17,684)
Inventory				
Fuel	11,944	62,675		74,619
Land held for resale				
Cost of acquisition	180,000			180,000
Total other current assets	191,944	62,675	(17,684)	236,935
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025**

OPERATING ACTIVITIES

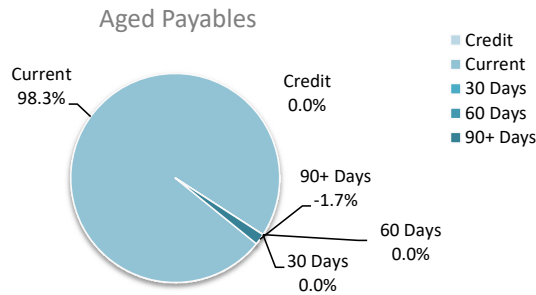
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	3,592	0	0	(62)	3,530
Percentage	0.0%	101.8%	0.0%	0.0%	-1.8%	
Balance per trial balance						
Sundry creditors						3,530
Accrued salaries and wages						11,978
ATO liabilities						82,093
Payroll Deductions Rates						(40)
Prepaid Rates						84,175
Bonds and Deposits						354,278
Accrued Expenditure						(18,036)
Total payables general outstanding						517,978

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

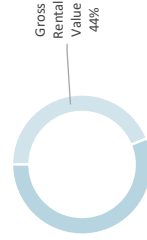
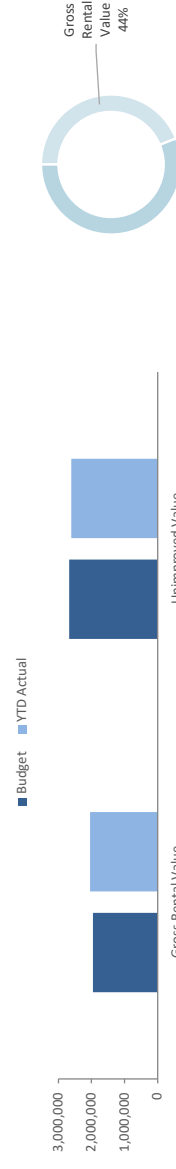
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$(cents)	Number of Properties	Rateable Value	Rate Revenue	Budget Interim Rate Revenue	Total Revenue	YTD Actual	
							Rate Revenue	Total Revenue
Gross rental value	0.075526	1,589	25,978,888	1,962,082		1,962,082	1,963,954	2,043,848
Gross Rental Value								79,898
Unimproved value	0.006980	1,086	375,637,420	2,621,949	53,000	2,674,949	2,613,833	2,612,562
Unimproved Value								(1,271)
Sub-Total		2,675	401,616,308	4,584,031	53,000	4,637,031	4,577,787	4,656,410
Minimum payment								
Gross rental value	\$							
Gross Rental Value	640	1,016	3,980,160	650,240		650,240	620,473	656,640
Unimproved value	640	95	2,905,200	60,800		60,800	54,400	54,400
Unimproved Value								0
Sub-total		1,111	6,885,360	711,040	0	711,040	674,873	711,040
Total general rates						5,348,071		5,367,450
Specified area rates								
Rate in								
\$(cents)								
Port Gregory Water Supply	0.038680	55	732,892	29,000		29,000	28,350	28,350
Kalbarri Tourism Rate	0.001350	1,778	21,918,752	30,000		30,000	29,568	29,568
Interim Rates						0	1,830	1,830
Total specified area rates				59,000	0	59,000	57,918	59,748
Total						5,407,071		5,427,198

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1, the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
		1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	
Staff Housing	154	40,325			(19,999)	(40,325)	20,326	0	(750)	(1,328)
RSL Hall Extensions	156	262,798			(25,085)	(50,428)	237,713	212,370	(3,344)	(6,889)
Plant Purchases	157	210,464			(16,780)	(33,695)	193,684	176,769	(1,702)	(4,599)
New Housing Loan	159			817,987		(8,331)	0	809,656		(15,322)
		513,587	0	817,987	(61,864)	(132,779)	451,723	1,198,795	(5,795)	(28,138)
Self supporting loans										
Pioneer Lodge		293,819	0	0	(17,684)	(17,684)	276,135	276,135	(8,078)	(13,413)
		293,819	0	0	(17,684)	(17,684)	276,135	276,135	(8,078)	(13,413)
Total		807,406	0	817,987	(79,548)	(150,463)	727,858	1,474,930	(13,873)	(41,551)
Current borrowings		150,463					70,916			
Non-current borrowings		656,944					656,944			
		807,407					727,860			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2024-25

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
Staff Housing	\$	\$				\$	%	\$	\$	\$
	0	817,987	WATC	Fixed	20	0		0	0	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2025
		\$	\$	\$	\$	\$
Other liabilities						
Capital grant/contributions liabilities		1,096,534	0	0	(155,725)	940,809
Total other liabilities		1,096,534	0	0	(155,725)	940,809
Employee Related Provisions						
Provision for annual leave		345,939	0			345,939
Provision for long service leave		449,449	0			449,449
Annual leave oncosts		56,786	0			56,786
LSL oncosts		8,941	0			8,941
Total Provisions		861,115	0	0	0	861,115
Total other current liabilities		1,957,649	0	0	(155,725)	1,801,924

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled. The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2025	Current Liability 31 Mar 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
GRANTS COMMISSION - GENERAL				0		266,918.00	273,732.00	212,740.50
GRANTS COMMISSION (LRCI3 22/23)						98,060.00		0.00
GRANTS COMMISSION - ROADS				0		150,112.00	112,584.00	64,318.50
EMERGENCY SERVICES LEVY - BFB				0		55,730.00	41,436.89	27,864.00
EMERGENCY SERVICES LEVY - SES				0		41,150.00	31,220.11	20,575.00
CONTRIBUTIONS/REIMBURSEMENTS				0		1,484.00	1,107.00	1,484.00
- MRD MAINTENANCE				0		269,339.00	269,339.00	269,339.00
DFES/DFRAWA INCOME				0		7,597,689.00	5,698,269.00	7,641,032.31
	0	0	0	0	0	8,480,482	6,427,688	8,237,354
Contributions								
CONTRIBUTIONS				0		15,000.00	11,250.00	463.00
OTHER SHIRE LSL CONTRIBUTION				0		0.00	0.00	0.00
OTHER SHIRE LSL CONTRIB.				0		0.00	0.00	0.00
REBATES AND COMMISSIONS				0		35,000.00	26,244.00	15,581.00
LEGAL CHARGES RATES (NO GST)				0		10,000.00	7,497.00	5,190.00
RATE EQUIVALENT PAYMENTS				0		24,058.00	0.00	1,901.00
REIMBURSEMENTS				0		7,000.00	5,247.00	22,140.00
CONTRIBUTIONS - OTHER				0		5,000.00	3,744.00	8,820.00
REIMBURSEMENTS - OTHER				0		2,000.00	1,494.00	1,064.00
NCCA CCS REBATE				0		0.00	0.00	0.00
NCCA GRANTS/CONTRIBUTIONS REVENUE				0		0.00	0.00	0.00
REIMBURSEMENTS - HOUSING OTHER				0		16,500.00	12,375.00	4,809.00
CONTRIBUTIONS				0		35,000.00	26,244.00	91.00
REIMBURSEMENTS - DRUMMUSTER				0		4,000.00	2,997.00	0.00
REIMBURSE (ADVERTISING/PLANNING COMMISSION)				0		5,000.00	3,744.00	0.00
CONTRIBUTIONS/DONATIONS				0		0.00	0.00	0.00
REIMBURSEMENTS				0		2,000.00	1,494.00	2,091.00
CONTRIBUTIONS				0		0.00	0.00	37,981.00
REIMBURSEMENTS- REC. CTRE/GOLF CLUB				0		3,300.00	2,475.00	3,549.00
150 YEAR CELEBRATIONS - REVENUE (INC BRICKS/MEMORABILIA)				0		0.00	0.00	0.00
CONTRIBUTIONS/REIMBURSEMENTS				0		31,883.00	23,904.00	0.00
CONTRIBUTION (INC STREET LIGHTING)				0		3,750.00	2,808.00	2,599.00
TOURISM AND AREA PROMOTION FUNDING				0		130,000.00	97,497.00	0.00
LEASE FEES - HALF WAY BAY COTTAGES				0		16,000.00	11,997.00	16,000.00
BUILDING REIMBURSEMENTS				0		1,500.00	1,125.00	632.00
REIMBURSEMENTS				0		10,000.00	7,497.00	4,627.00
PT GREGORY SPEC AREA RATE				0		1,000.00	747.00	1,000.00
REIMBURSEMENTS				0		0.00	0.00	0.00
INSURANCE CLAIMS - VEHICLES				0		2,000.00	1,494.00	418.00
DIESEL FUEL REBATE				0		45,000.00	33,750.00	37,512.00
SELF SUPPORTING LOAN INTEREST REIMBURSEMENTS - CEO				0		0.00	0.00	728.00
				0				
				0				
				0				
TOTALS	0	0	0	0	0	518,549	370,773	231,932

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2025	Current Liability 31 Mar 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
ROADS TO RECOVERY FUNDING				0		723,500	542,619	0
BLACKSPOT & MASSACTION FUNDING				0		3,260,912	2,445,678	2,120,000
LRCI - LITTLE BAY ROAD & GREY STREET ASPHALT				0		743,100	557,325	0
WA BIKE NETWORK GRANT				0		95,599	71,694	65,599
REGIONAL ROAD GROUP FUNDING				0		301,692	226,269	120,677
DFES - LOCAL GOVERNMENT RESILIENCE FUND			(155,725)	0		0	0	0
	0	0	(155,725)	0	0	5,124,803	3,843,585	2,306,276

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025**

15 BONDS & DEPOSITS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2024	Received	Paid	31 Mar 2025
	\$	\$	\$	\$
Transportable House Bonds	17,000	20,000	(10,000)	27,000
Footpath Bonds	23,007	9,000	(16,500)	15,507
Building Levies (BCITF & BRB)	346	25,851	(24,273)	1,924
Community Bus Bond	5,400	850	(800)	5,450
Unclaimed Monies - Rates	5,179	1,223	0	6,401
RSL Hall Key Bond	430	0	0	430
Special Series Plates	4,510	4,650	(2,800)	6,360
Northampton Child Care Association	23,739	113	0	23,852
Horrocks Memorial Wall	1,198	750	(550)	1,398
One Life	940	0	0	940
Rubbish Tip Key Bond	1,800	34	0	1,834
Horrocks - Skate/Pump Park	2,000	0	0	2,000
RSL - Kalbarri Memorial	31,883	0	0	31,883
DOT - Department of Transport	0	220,196	(220,196)	(0)
Rates - Overpaid	30,761	0	0	30,761
Horrocks Lookout	1,353	0	0	1,353
Miscellaneous Deposits	240	0	0	240
Retentions	312,620	281,049	(396,726)	196,943
	462,407	563,716	(671,845)	354,277

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2025**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended Budget
			Adjustment	Available Cash	Available Cash	Running Balance
			\$	\$	\$	\$
Budget adoption						
T901 Emergency Road Repairs	09/24-126	Operating expenses		40,000		40,000
Strategic Opportunities Reserve	09/24-126				(40,000)	0
T901 Emergency Road Repairs	10/24-128	Operating expenses		20,000		20,000
Strategic Opportunities Reserve	10/24-128				(20,000)	0
B020 Kalbarri Refuse Site	10/24-116	Operating expenses		45,000		45,000
Waste Management Reserve	10/24-116				(45,000)	0
T379 Municipal Road Mtce RAV Review	11/24-124	Operating expenses		8,500		8,500
T379 Municipal Road Mtce	11/24-124	Operating expenses			(8,500)	0
Kalbarri Multi-purpose Centre Business Case	12/24-128	Operating expenses		15,000		15,000
Audit Fees	12/24-128	Operating expenses		10,000		25,000
Rate Review	12/24-128	Operating expenses			(25,000)	0
4214 Machinery	12/24-143	Capital expenses		160,000		160,000
Plant Replacement Reserve	12/24-143				(160,000)	0
Operating surplus/(deficit)	12/24-145	Opening surplus(deficit)		317,808		317,808
Strategic Opportunities Reserve	12/24-145				(317,808)	0
Office Security	03/25-32	Operating expenses		15,000		15,000
Consultancy Services	03/25-32	Operating expenses			(15,000)	0
				631,308	(631,308)	0

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT #	Date	Name/Payee	Description	Amount
EFT27529	06/03/2025	AUSTRALIA WIDE TRANSPORTABLES	KALBARRI TEMP WORKERS OVERFLOW ABLUTION BLOCK DRFA AGRN 965	215435.00
EFT27530	06/03/2025	MIDWEST TURF SUPPLIES	HORROCKS TANK REPLACEMENT & MONITORING SYSTEM FINAL PAYMENT	30465.60
EFT27531	06/03/2025	WESTERN POWER	KALBARRI TEMP WORKERS ACCOM POWER SUPPLY CONNECTION DRFA AGRN 965	105457.00
EFT27532	13/03/2025	ADEPT TASK ADMIN	RECORDS PROJECT	3375.00
EFT27533	13/03/2025	AW CRAGAN & ALLCAPRI PTY LTD	STEPHEN ST MODULA HOUSE SUPPLY SAND	6655.00
EFT27534	13/03/2025	MICHELLE HELEN ALLEN	REIMB TRAVEL	842.80
EFT27535	13/03/2025	ALL DECOR	NTON COUNCIL CHAMBERS REPLACE BLINDS	3750.00
EFT27536	13/03/2025	FLOW CONSULTING ENGINEERS PTY LTD	OLD RDS BOARD BUILDING STRUCTURAL INSPECTION	2750.00
EFT27537	13/03/2025	BUBBLES PLUMBING & GAS	TOWN TOILETS/FITZ ST HOUSE/ROBINSON ST HOUSE WATER LEAK REPAIRS	1446.65
EFT27538	13/03/2025	BUILDING AND CONST INDUSTRY TRAINING FUND	HOUSE WATER LEAK REPAIRS	2071.47
EFT27539	13/03/2025	BULLIVANTS PTY LTD	BC/TF FEB 2025	793.10
EFT27540	13/03/2025	BUNNINGS	NTON DEPOT ANNUAL SLINGS INSPECTION	
EFT27541	13/03/2025	ANDREW CAMPBELL	FITZ ST HOUSE DOOR/HARDWARE, STEPHEN ST DEPOT HARDWARE, PLANTS	971.83
EFT27542	13/03/2025	CITY OF GREATER GERALDTON	REIMB TELSTRA MOBILE JAN/FEB/MAR	225.00
EFT27543	13/03/2025	CIVIC LEGAL	REFUSE DISPOSAL	9272.70
EFT27544	13/03/2025	CLEANAWAY OPERATIONS PTY LTD	LEGAL ADVICE	7179.92
EFT27545	13/03/2025	BOC GASES AUSTRALIA	REFUSE COLLECTION	21704.49
EFT27546	13/03/2025	CONTESSI KALBARRI	INDUSTRY GASES	105.22
EFT27547	13/03/2025	WINC AUSTRALIA PTY LTD	KALBARRI DRS HOUSE RENT INSPECTION	88.00
EFT27548	13/03/2025	TEAM GLOBAL EXPRESS PTY LTD	PICOPIER MTCE	1874.23
EFT27549	13/03/2025	ELDERS RURAL SERVICES AUSTRALIA LTD	FREIGHT	271.33
EFT27550	13/03/2025	ENGIN	CEMENT, TOILET SUPPLIES, HARDWARE	3804.44
EFT27551	13/03/2025	DEPT OF MINES, IND REGULATION & SAFETY	TELEPHONE CHARGES	307.73
EFT27552	13/03/2025	FENN PLUMBING & GAS	BRB FEB 2025	1702.33
EFT27553	13/03/2025	FREEMANS LIQUID WASTE PTY LTD	KAL SKATE PK WATER FOUNTAIN PLUMBING, KAL JETTY TOILETS PLUMBING	1389.37
EFT27554	13/03/2025	GERALDTON LOCK & KEY SPECIALISTS	VARIOUS SITES SEPTIC/LEACH PUMP OUTS	14167.50
EFT27555	13/03/2025	GERALDTON & MIDWEST SECURITY SERVICES	STEPHEN ST DEPOT PADLOCKS & KEYS	605.76
EFT27556	13/03/2025	GHD PTY LTD	SECURITY SYSTEM QUARTERLY PAYMENTS	522.86
EFT27557	13/03/2025	GREAT NORTHERN RURAL SERVICES	NTON DISASTER RECOVERY WORKS AGRN965	17393.20
EFT27558	13/03/2025	THE GREEN MAN TREE SERVICES	KINGS PK RETIC FITTINGS	90.49
EFT27559	13/03/2025	KALBARRI AUTO CENTRE	NTON/HORROCKS TREE PRUNING	6160.00
			KAL TIP TRUCK RADIATOR REPLACEMENT	1694.00

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT27560	13/03/2025	KALBARRI WAREHOUSE	RETIC, GLOVES, POTTING MIX	229.10
EFT27561	13/03/2025	KALBARRI CARRIERS	FREIGHT	247.50
EFT27562	13/03/2025	KALBARRI NEWSAGENCY	BATTERIES	18.95
EFT27563	13/03/2025	GRAEME RALPH	KALBARRI VERGE MULCHING VARIOUS LOCATIONS, KAL CEMETERY EXCAVATOR HIRE	4625.50
EFT27564	13/03/2025	KEMPTON ELECTRICAL CONTRACTING	HKS WATER SUPPLY REPLACE PRIVATE POWER POLE/POWER BOX	8746.02
EFT27565	13/03/2025	NUTRIEN AG SOLUTIONS NORTHAMPTON	FITZ ST HOUSE WATER TANK, CHEMICAL, FERT, RETIC	2896.74
EFT27566	13/03/2025	MCLEODS BARRISTERS & SOLICITORS	LEGAL FEES	6109.18
EFT27567	13/03/2025	LGRCEU	PAYROLL DEDUCTIONS	41.00
EFT27568	13/03/2025	MIDWEST AERO MEDICAL AIR AMBULANCE	PRE EMPLOYMENT MEDICAL	663.52
EFT27569	13/03/2025	MIDWEST SAFETY AND TRAINING PTY LTD	FIRST AID TRAINING	1628.00
EFT27570	13/03/2025	MI GLOBAL CONSTRUCTIONS	RAKE PL HOUSE SHED 3RD PROGRESS PAYMENT	13015.10
EFT27571	13/03/2025	ML COMMUNICATIONS	RANGERWHS UTES AIRBAND RADIO INSTALL	4933.31
EFT27572	13/03/2025	MOORE	FINANCE WORKSHOPS	2475.00
EFT27573	13/03/2025	NAPA	SPARK PLUGS, CLEANER, DEGREASER	1170.22
EFT27574	13/03/2025	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	1034.16
EFT27575	13/03/2025	KALBARRI PALM RESORT	KALBARRI ACCOMODATION RANGERS	218.00
EFT27576	13/03/2025	LODEWIKUS ANDRIES PUTTER	RATES REFUND	384.61
EFT27577	13/03/2025	RED BLUFF BAKERY CAFE	REFRESHMENTS	1085.00
EFT27578	13/03/2025	SIGNWORKS SIGNAGE & GRAPHICS	RANGER VEHICLE DECALS P327	396.00
EFT27579	13/03/2025	ROAD RUNNER MECHANICAL SERVICES	TIP TRUCK REPAIRS & PARTS	1008.14
EFT27580	13/03/2025	LEANNE ROWE	REIMB FUEL/MEALS MOORE TRAINING	257.19
EFT27581	13/03/2025	SNAPACTION	FIFTH AVE DRAINAGE SIGN DESIGNS	66.00
EFT27582	13/03/2025	STEPS CO PTY LTD	STRATEGIC COMMUNITY PLAN CONSULTANCY	15169.57
EFT27583	13/03/2025	ELEANOR ELIZABETH SUDLOW	3RD PROGRESS PAYMENT	34.00
EFT27584	13/03/2025	ANDREA TEAKLE	REIMB MEAL NCZ MEETING	407.68
EFT27585	13/03/2025	TELSTRA	REIMB TRAVEL	1457.41
EFT27586	13/03/2025	THE SEWING FAIRY	TELEPHONE CHARGES	20.00
EFT27587	13/03/2025	THURKLE'S EARTHMOVING & MAINTENANCE PTY LTD	UNIFORM EMBROIDERY	18942.00
EFT27588	13/03/2025	TOTALLY WORKWEAR GERALDTON	GRAVEL STOCKPILE BOX/OGILVIE WEST RD BOOTS	196.60
EFT27589	13/03/2025	VAC WEST	GLASS STREET RESEAL STREET SWEEP	2442.00
EFT27590	13/03/2025	LANDGATE	VALUATION EXPENSES, SLIP SUBSCRIPTION	4488.21
EFT27591	13/03/2025	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	WOODS ST MODULA HOUSE KALBARRI	121118.93
EFT27592	13/03/2025	WEIRDO'S CARPENTRY & MAINTENANCE	PROGRESS PAYMENTS	3836.00
EFT27593	13/03/2025	WESTRAC EQUIPMENT PTY LTD	KALBARRI REC CENTRE BALISTRADING REPAIRS TEMP FENCING	3007.62
			GRADER CUTTING EDGES	

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT27594	13/03/2025	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING	1449.08
EFT27595	13/03/2025	NORTHAMPTON TYRES	TYRES MOWER X 4,4WD X 12, TRUCK X 5, GRADER X 1	8290.00
EFT27596	13/03/2025	WILSONS SIGN SOLUTIONS	HKS MEMORIAL WALL PLAQUE	165.00
EFT27597	13/03/2025	WURTH AUSTRALIA PTY LTD	RUST CONVERTOR, NUTS, BOLTS	131.55
EFT27598	13/03/2025	CRAYON AUSTRALIA PTY LTD	MICROSOFT 365 SUBSCRIPTION	891.95
EFT27599	27/03/2025	AUSTRALIAN TAXATION OFFICE	BAS FEBRUARY 25	34431.00
EFT27600	27/03/2025	AUSTRALIA POST	POSTAGE, PO BOX RENEWALS	468.99
EFT27601	27/03/2025	AUSSIE NATURAL SPRING WATER GERALDTON	NTON OFFICE WATER BOTTLES	74.75
EFT27602	27/03/2025	LIBERTY NORTHAMPTON	FUEL PURCHASES	585.77
EFT27603	27/03/2025	BUNNINGS (GERALDTON WAREHOUSE)	STEPHEN ST DEPOT HARDWARE	2577.90
EFT27604	27/03/2025	CHALLY BRIDGE FARMS	REMEMBRANCE DAY WREATHS	180.00
EFT27605	27/03/2025	COASTAL ELECTRICAL & SOLAR	KAL REC CENTRE POWER DOME SAFETY CHECK	220.00
EFT27606	27/03/2025	COATES HIRE OPERATIONS PTY LTD	PT GREG WATER SUPPLY MINI EXCAVATOR HIRE	1974.39
EFT27607	27/03/2025	PERTH COMPUSTOR	ARCHIVE BOXES	222.34
EFT27608	27/03/2025	CRAYON AUSTRALIA PTY LTD	MICROSOFT 365 SUBSCRIPTION	1783.90
EFT27609	27/03/2025	FAB828 METAL FABRICATION PTY LTD	BACKHOE PARTS	440.00
EFT27610	27/03/2025	GCO AUSTRALIA PTY LTD	NTON DEPOT TEST & TAG	1305.70
EFT27611	27/03/2025	GERALDTON AUTO WHOLESALERS	MP&G DMAX SERVICE	908.54
EFT27612	27/03/2025	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	2258.99
EFT27613	27/03/2025	GG PUMPS AND ELECTRICAL	NTON DEPOT WELDER REPAIRS	251.64
EFT27614	27/03/2025	GREAT NORTHERN RURAL SERVICES	HAMPTON GRDS SPRINKLERS	1064.36
EFT27615	27/03/2025	GREENFIELD TECHNICAL SERVICES	KALBARRI WIDENING 23/24 WORKS CONSULTANT	3624.23
EFT27616	27/03/2025	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUELS, FUEL CARD PURCHASES	27692.00
EFT27617	27/03/2025	INDEPENDENT RURAL PTY LTD	RETIC, HARDWARE, WATERLINE PIPE & FITTINGS	2598.80
EFT27618	27/03/2025	GRAEME RALPH	KAL AIRPORT/REC CENTRE MULCHING & MOWING	7986.00
EFT27619	27/03/2025	LGRCEU	PAYROLL DEDUCTIONS	41.00
EFT27620	27/03/2025	MIDWEST MULCHING MOWING	KALBARRI ROAD VERGE MULCHING	104343.80
EFT27621	27/03/2025	MI GLOBAL CONSTRUCTIONS	STEPHEN ST MODULA HOUSE GARAGE 3RD	10227.78
EFT27622	27/03/2025	NORTHAMPTON IGA PLUS LIQUOR	PROGRESS PAYMENT	122.65
EFT27623	27/03/2025	NORTHAMPTON AUTO ELECTRICS	REFRESHMENTS, GOODS	3499.70
EFT27624	27/03/2025	VANGUARD PUBLISHING	VEHICLE ELECTRICAL MTCE & PARTS	1958.00
EFT27625	27/03/2025	REECE PTY LTD	KVC ADVERTISING	281.36
EFT27626	27/03/2025	SCOTT REYNOLDS	PT GREG WATER TANKS DRAIN PIPES	267.53
EFT27627	27/03/2025	SIGNWORKS SIGNAGE & GRAPHICS	REIMB MEALS	341.00
EFT27628	27/03/2025	ROAD RUNNER MECHANICAL SERVICES	RANGER UTE DECALS P290	614.77
EFT27629	27/03/2025	SYNERGY	TIP TRUCK PARTS	17463.86
EFT27630	27/03/2025	THE SHEARING SHED CAFE	ELECTRICITY CHARGES	227.50
EFT27631	27/03/2025	PAUL SHERIFF	REFRESHMENTS	550.00
			SYNERGYSOFT ASSISTANCE	

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT27632	27/03/2025	STRATAGREEN	LITTER GRABBERS	304.72
EFT27633	27/03/2025	ANDREA TEAKLE	REIMB TRAVEL	407.68
EFT27634	27/03/2025	TELSTRA	TELEPHONE CHARGES	668.24
EFT27635	27/03/2025	STEVEN & ANDREA TIMMS	REIMB PLANNING BOND	10000.00
EFT27636	27/03/2025	TRAVELWEST PUBLICATIONS	KVC ADVERTISING	4095.00
EFT27637	27/03/2025	CRESTA LEE VIELLARIS	REIMB TRAVEL	509.60
EFT27638	27/03/2025	WBS MODULAR PTY LTD T/AS EVOKE LIVING HOMES	KERB DEPOSIT REFUND	500.00
EFT27639	27/03/2025	WESTRAC EQUIPMENT PTY LTD	BACKHOE CUTTING EDGES	921.23
EFT27640	27/03/2025	NORTHAMPTON TYRES	TYRES CAR X 10, BACKHOE X 2, TRUCK X 6, GRADER X 1	7105.00
				<u>7105.00</u>
				<u>\$ 950,967.58</u>

MUNICIPAL FUND CHEQUES

Chq #	Date	Name/Payee	Description	Amount
22565	13/03/2025	GERALDTON MOWER & REPAIR SPECIALISTS	CHAINS AW PARTS	220.40
22566	13/03/2025	SHIRE OF NORTHAMPTON	BRB & BCITF COMMISSION FEB 25	86.25
22567	14/03/2025	PETTY CASH NORTHAMPTON	PETTY CASH RECOUP	156.20
22568	14/03/2025	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES	200.00
22569	27/03/2025	SHIRE OF NORTHAMPTON	DOT JETTY RENEWAL	46.45
22570	28/03/2025	CANCELLED		
22571	28/03/2025	PETTY CASH NORTHAMPTON	PETTY CASH RECOUP	154.15
				<u>\$ 863.45</u>

Jnl #	Jnl Date	Name/Payee	Transaction Date	Description	Transaction Amount	Total
			13/03/2025	FN/E 12/03/25		134,632.00
		PAYROLL	17/03/2025	SUPERANNUATION PAY FN/E 12/03/25		27,685.47
		SUPERCHOICE	27/03/2025	FN/E 26/03/25		128,171.00
		PAYROLL	27/03/2025	SUPERANNUATION PAY FN/E 26/03/25		27,896.40
		SUPERCHOICE				
GJ0904B	31/03/2025	NATIONAL AUSTRALIA BANK	31/03/2025	BANK FEES		125.78
GJ0905B	31/03/2025	COMMONWEALTH BANK	31/03/2025	BANK MERCHANT FEES		375.43
GJ0906B	31/03/2025	NATIONAL AUSTRALIA BANK	31/03/2025	BPOINT FEES		111.20
GJ0907B	31/03/2025	NATIONAL AUSTRALIA BANK	31/03/2025	BPAY		154.88
GJ0909B	31/03/2025	NAB CEO CORPORATE CARD	30/01/2025	SHIRE OF NORTHAMPTON REMAKE PLATES	47.90	
			03/02/2025	SHIRE OF NORTHAMPTON OPTIONAL PLATES	175.00	
			07/02/2025	PELICANPRODUCTS SECURE STORAGE CONTAINERS	279.90	
			11/02/2025	IGA CONSUMABLES SCP WORKSHOP	23.70	
			11/02/2025	STAPLES STATIONERY SCP WORKSHOP	335.29	
			13/02/2025	2VNET COMPUTER MTCE	331.98	
			17/02/2025	2VNET COMPUTER MTCE	50.00	
			18/02/2025	KALBARRI EDGE CEO ACCOM NGZ MEETING	212.00	
			21/02/2025	THE PENINSULA MFS ACCOM FINANCE WORKSHOP	708.18	
			24/02/2025	ADOBE SUBSCRIPTION	341.95	
			25/02/2025	BUNNINGS RAKE PL TREE STAKES	157.33	
			25/02/2025	FINLAYS KAL CEO MEAL NGZ MEETING	133.00	
			28/02/2025	2VNET COMPUTER MTCE	149.99	
			28/02/2025	CARD FEE	9.00	2,955.22
			28/02/2025	IINET KALBARRI DEPOT INTERNET	84.99	
GJ0910B	31/03/2025	NAB EMWTS CORPORATE CARD	25/02/2025	KALBARRI EDGE MPG ACCOM OVAL SPRAY	169.00	
			28/02/2025	CARD FEE	9.00	262.99
			05/02/2025	WESTERN POWER DESIGN FEE WOODS ST KAL	1,329.64	
			07/02/2025	MANJIMUP FLORIST FLOWERS	150.00	
			12/02/2025	ATRIUM HOTEL ACCOM RANGERS TRAINING	810.90	
			14/02/2025	CREDIT ATRIUM HOTEL ACCOM RANGERS TRAINING	270.30	
			25/02/2025	BUNNINGS OVAL HOUSE CABINETS/SINK	834.91	
			27/02/2025	WESTERN POWER DESIGN FEE STEPHEN ST NTON	1,329.64	
			28/02/2025	CARD FEE	9.00	4,193.79
						<u>\$ 326,564.16</u>

FUEL CARD PURCHASES

Payment #	Payment Date	Name/Payee	Transaction Date	Description	Transaction Amount	Total
EFT27612	27/03/2025	GERALDTON FUEL COMPANY PTY LTD	05/02/2025	CEO TOYOTA PRADO	135.77	
			12/02/2025	CEO TOYOTA PRADO	121.12	
			19/02/2025	CEO TOYOTA PRADO	81.13	
			02/02/2025	EMWTS FORD RANGER	36.78	
			06/02/2025	EHO CAMRY	79.55	
			18/02/2025	EHO CAMRY	65.16	
			26/02/2025	EHO CAMRY	81.33	
			01/02/2025	P&G FORTUNA	87.12	
			03/02/2025	P&G FORTUNA	75.19	
			04/02/2025	P&G FORTUNA	110.17	
			04/02/2025	P&G FORTUNA	39.99	
			05/02/2025	P&G FORTUNA	83.84	
			17/02/2025	P&G FORTUNA	100.56	
			20/02/2025	P&G FORTUNA	88.88	
			23/02/2025	P&G FORTUNA	91.40	
			27/02/2025	P&G FORTUNA	91.41	
			28/02/2025	P&G FORTUNA	108.49	
			05/02/2025	EMCDR FORD RANGER	140.21	
			13/02/2025	EMCDR FORD RANGER	133.98	
			14/02/2025	EMCDR FORD RANGER	116.96	
			15/02/2025	EMCDR FORD RANGER	126.81	
			16/02/2025	EMCDR FORD RANGER	116.13	
			21/02/2025	EMCDR FORD RANGER	147.01	
					\$ 2,258.99	
EFT27616	27/03/2025	GREAT SOUTHERN FUEL SUPPLY		DEPOT BOWSERS, OILS	26,845.32	
			06/02/2025	BS ISUZU MUX	87.85	
			11/02/2025	BS ISUZU MUX	111.50	
			21/02/2025	BS ISUZU MUX	108.05	
			28/02/2025	BS ISUZU MUX	104.12	
			15/02/2025	CEO TOYOTA PRADO	171.37	
			17/02/2025	CEO TOYOTA PRADO	115.87	
			24/01/2025	EMCDR FORD RANGER	147.92	
					\$ 27,692.00	



Community Development Policy

5.2 Temporary Use of Fixed Banner Poles

Background & Issues

The Shire of Northampton is committed to the promotion of events and community groups located within the Shire. Promotion may occur through the Shire's webpage and social media, electronic notice boards located at the Shire's administration offices located in both Northampton and Kalbarri.

In addition, two fixed banner poles are located on the corner of Grey Street and Porter Street in the Kalbarri Townsite.

Objectives

The purpose of this policy is to outline the requirements and processes associated with use of the fixed banner poles to assist in the promotion of local events and local community groups. This is a free service provided to the local community by the Shire of Northampton.

Application of Policy

The provisions of this policy apply to the fixed banner poles located at the intersection of Grey Street and Porter Street, Kalbarri and any other fixed banner poles that may be established by the Shire in the future.

Policy Measures

Applications to display any banners on the fixed banner poles is to be consistent with the following requirements:

Application Process and Conditions

- All bookings for the use of Shire banner frames shall be made in writing using the application form attached to this policy;
- All applications must be accompanied by a photo image of the banner;
- The permit holder must install and remove the banner as specified in the letter of approval. Shire Officers will not undertake this task unless the banner relates to a Shire of Northampton event;
- The banner must be securely fastened to the banner poles;
- Banners are to be erected for a maximum of 2 weeks prior to the event and must be removed by 5pm on the final day of approval, or the day immediately following the event;
- Where approval is sought for a banner relating to a specific event, the erection of the banner may take precedence over more general community group advertising.

Where a more general sign has been granted approval first, the Shire reserves the right to modify the approval to allow erection of a specific event banner, allowing the more general banner to be erected at another time.

No banner shall be erected without the prior written approval of the Shire.

Acceptable Banners

- Banners must exclusively relate to the promotion of local festivals or events, or the general promotion of community groups in the townsite in which the banner poles are located;
- Banners shall not relate to commercial advertising. Where recognition of sponsors is to be shown on a banner relating to an event the surface area of the commercial contact shall be less than 30% of the banner surface area;
- The banners shall be not greater than 3m in length and 1m in height; and
- Banners must be made of durable material and be capable of being fixed to the banner poles in a suitable manner.

Unacceptable Banners

- Promotion of events that have not received approval from the Shire of Northampton;
- Banners to promote business, make political statements or in relation to an election;
- Promotion of events located outside of the townsite in which the banner poles are located unless otherwise approved by resolution of Council;
- Banners are not permitted to display text or images that may be considered offensive or divisive;

The Shire reserves the right to remove a banner that does not comply with the requirements of this policy, or where the banner is considered reflective, poor visual quality of lacking durability.

Delegation

Applications that comply with the policy requirements may be approved by the Shire's Community Development Officers. Non-Compliant applications, or applications to erect a banner in a location other than the fixed banner poles shall be referred to Council for determination.

**Adopted 17 April 2025
Next Due for Review April 2029**

OFFICIAL



Department of
**Primary Industries and
Regional Development**

FINANCIAL ASSISTANCE AGREEMENT

STATE OF WESTERN AUSTRALIA

AND

Shire of Northampton

13 596 797 267

Kalbarri Foreshore and Beaches Revitalisation initiative – Phase One

Printed: 7-Apr-25

OFFICIAL

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Financial Assistance Agreement - Shire of Northampton – Kalbarri Foreshore and Beaches
Revitalisation initiative – Phase One

1

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THIS AGREEMENT is made

BETWEEN:

The party named in item 1 of Schedule 1 (**State**)

-and-

The party named in item 2 of Schedule 1 (**Recipient**)

RECITALS

- A. The Recipient will be undertaking the Project and the State will be providing the Grant Funds to the Recipient for this purpose.
- B. The payment of the Grant Funds and delivery of the Project is on the terms and conditions set out in this Agreement.

OPERATIVE PART

The Parties agree as follows:

1. DEPARTMENT ACTS FOR THE STATE

- (a) The Department acts for and on behalf of the State and may perform any of the State's obligations and exercise the State's rights and powers under this Agreement or at Law.
- (b) The Recipient agrees to treat any notices or communications from the Department as being from and on behalf of the State and remit or pay monies owing to the State, in any manner requested by the State (including into a bank account held by the Department).

2. DURATION OF THE AGREEMENT

- (a) This Agreement will be for the Term unless earlier terminated by the State or extended.
- (b) The State may in its sole and absolute discretion extend the Term on the same terms and conditions as this Agreement or such other terms and conditions agreed between the Parties.

3. PAYMENT OF GRANT FUNDS

- (a) Subject to the terms and conditions of this Agreement, the State will pay the Grant Funds to the Recipient in accordance with the payment schedule in Schedule 4.
- (b) The payment of all or part of the Grant Funds by the State is not an admission that the Recipient has met its obligations under this Agreement to the satisfaction of the State.

Financial Assistance Agreement - Shire of Northampton – Kalbarri Foreshore and Beaches Revitalisation initiative – Phase One

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4. OBLIGATIONS OF RECIPIENT**4.1 Use of Grant Funds**

- (a) The Recipient must use the Grant Funds solely for the purpose of carrying out the Project in accordance with the terms of this Agreement and the Project Budget.
- (b) If the State consents to the Recipient using interest earned on the Grant Funds for the purpose of the Project, then such interest must be applied only for that purpose or otherwise the interest must be returned to the State or applied towards such other use as the State, in its absolute discretion, directs.

4.2 No Changes to Project or Project Budget

The Recipient will not make any changes to the Project or Project Budget without the prior written consent of the State (which consent may be granted or withheld in the State's absolute discretion).

4.3 Performance of Recipient in Delivering the Project

The Recipient must deliver the Project in accordance with this Agreement and to the reasonable satisfaction of the State including without limitation:

- (a) performing and observing its obligations under this Agreement duly and punctually, with integrity, good faith and probity and with good corporate governance practices;
- (b) undertaking the Project (and ensuring that its officers, employees, contractors, agents and volunteers undertake the Project) in a proper, timely and efficient manner using the standard of care, skill, diligence and foresight reasonably expected;
- (c) cooperating fully with the State and the Department in the administration of this Agreement including complying with all reasonable directions given by the State or Department in connection with the performance of the Project; and
- (d) otherwise doing all things reasonably necessary and necessarily incidental for the proper performance of the Recipient's obligations under this Agreement.

4.4 Compliance with Milestones

- (a) In carrying out the Project, the Recipient must comply with and meet all Milestones.
- (b) If the Recipient fails to comply with or meet a Milestone, the State may, in its absolute discretion, impose additional milestones in relation to any aspect of the Project or replace any Milestones with new Milestones and the Recipient must comply with and meet those additional and or new Milestones.

4.5 Compliance with Law and Legal Requirements

In carrying out the Project, the Recipient must:

- (a) comply with all Laws and in particular, take all reasonable actions to ensure that no fraud occurs with respect to the expenditure of the Grant Funds;
- (b) comply with any codes of ethics, regulations or other industry standards applying to or in any way relevant to the Project including any Policies of the State set out in Schedule 8;
- (c) obtain any necessary accreditation, registration, licence or authorisations required for the delivery of all or part of the Project or as may be requested by the State; and

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- (d) pay all fees, costs, taxes, duties and government charges imposed in connection with this Agreement and the Project.

4.6 Requirement to Keep Accurate Accounts and Records

The Recipient must maintain accurate, complete and up-to-date written records of all expenditure made, income received (including other grants) and liabilities incurred (including loans incurred) in respect of this Agreement and the Project. Such records must be made available to the State upon request.

4.7 Preparing and Providing Reports to the State

- (a) The Recipient must prepare, and submit to the State, the Reports containing the information and within the timeframes set out in Schedule 5.
- (b) The Recipient acknowledges that submitting a Report to the State does not mean the State has accepted that Report and the State, acting reasonably, may determine whether or not to accept any Report. If notified by the State to do so, the Recipient must resubmit any Report not accepted by the State.

4.8 Providing State Access to Information and Premises

- (a) Without limiting clause 4.7, the Recipient must for 5 years after expiry (or earlier termination) of the Agreement:
 - (i) provide any records or documents or information the State requests relating to this Agreement or the Project within 10 Business Days of such request; and
 - (ii) on reasonable notice, provide the State with access to the Recipient's premises and a right to access, view and take copies or digital images of all financial records, other documents, equipment and other property for the purpose of evaluation, examination, investigation, review or audit and to verify compliance by the Recipient with this Agreement.
- (b) If the State requests an Audit, the Recipient must comply within 20 Business Days, failing which, the State may itself arrange for the Audit, with costs borne by the Recipient. If the State arranges for the Audit, the Recipient must grant to any persons appointed to undertake such Audit the same right of access as would be granted to the State under clause 4.8(a)(ii).

4.9 Keeping State informed

The Recipient must immediately notify the State if any of the following events occur:

- (a) the existence or likelihood of any claim, demand or proceedings arising out of, or in connection with, the performance by it of the Project;
- (b) a potential or actual conflict of interest that could, or could be perceived to, restrict it from undertaking any part of the Project in a fair and independent way;
- (c) any change in the manner in which the business of the Recipient is run or operated, including change to the Recipient's board of directors or governing body or its constituent documents; and
- (d) any other change or issue which might adversely affect its ability to perform its obligations under this Agreement in any material way.

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4.10 Acknowledgement of Program and State's Contribution to the Project

The Recipient must:

- (a) not make any public announcement in connection with the Program, the Project or this Agreement without the State's prior written approval;
- (b) acknowledge the Program and State's support for the Project in all presentations, publications and promotions in a form approved by the State;
- (c) not use the State's logo without the State's prior written approval; and
- (d) liaise with the State in advance of any promotional event relating to the Project (e.g. official opening or similar) to provide adequate opportunity for a representative of the State to formally participate in the event.

4.11 No Endorsement of the Project by the State

The Recipient agrees that nothing in this Agreement constitutes an endorsement by the State of the Project (or its outcomes) or any other goods or services provided by the Recipient.

4.12 No Assignment of this Agreement by the Recipient

- (a) The Recipient must not sell, transfer, assign, mortgage, charge or otherwise dispose of its rights, entitlements or obligations under this Agreement unless permitted by the State in writing.
- (b) For the avoidance of doubt the State may, at any time, in its absolute discretion, and without reference to the Recipient, assign or transfer its rights or obligations under this Agreement, to a department of the public service and to an agency, authority or instrumentality of the Crown in right of the State.

4.13 Warranties by the Recipient

- (a) The Recipient warrants that there is no impediment preventing it from entering into or performing its obligations under this Agreement and every representation made or given by it, in connection with this Agreement, the Grant Funds or the Project is true and correct.
- (b) Every express or implied warranty made by the Recipient under, or by virtue of, this Agreement is repeated continuously throughout the Term.

5. LIMITATION OF LIABILITY**5.1 State has no responsibility for Project success**

- (a) The State does not accept any responsibility or liability in any way for the success or otherwise of the Project and is not liable for any losses suffered by the Recipient in undertaking the Project or arising directly or indirectly in relation to one or more of the Project, this Agreement and any related matter.
- (b) If Grant Funds are insufficient for the Recipient to properly fulfil all of its obligations under this Agreement, then the Recipient must still fulfil its obligations at its own cost.

5.2 Recipient required to effect and maintain Insurance

- (a) The Recipient agrees to effect and maintain current and adequate insurance appropriate to the Project, including, those policies of insurance set out in Schedule 7.

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- (b) On request from the State, the Recipient must provide certificates of currency for the insurance and/or a warranty from its insurer that the policy extends to and will cover all potential liability arising under this Agreement.
- (c) If the Recipient receives insurance proceeds under any policy effected in compliance with this clause, the Recipient must apply those proceeds towards any loss, damage or liability suffered or incurred by it in connection with its performance of the Project.
- (d) This clause will operate while the Recipient has obligations under the Agreement.

5.3 Recipient indemnifies the State

- (a) The Recipient will indemnify, and keep indemnified, the State and hold it and its officers, employees and agents harmless from and against all claims, liability, losses, costs, and expenses suffered or incurred by, or brought against, the State or its officers, employees and agents caused by, arising out of or in connection with or in relation to the Project, this Agreement or anything done or omitted to be done by the Recipient under this Agreement or in carrying out this Agreement.
- (b) The Recipient's liability to indemnify the State under this clause is reduced proportionately to the extent that the State's own fault caused the loss and is in addition to any other remedy it has at Law or under this Agreement.
- (c) Neither Party will be liable to the other for any indirect, consequential or special loss (meaning loss which does not arise naturally from a breach of this Agreement or is not within the reasonable contemplation of the Parties as at the Agreement Date including loss of revenue, loss of profit, loss of opportunity or loss of third party contract).

6. EVENT OF DEFAULT**6.1 Event of Default by the Recipient**

An Event of Default occurs if:

- (a) the Recipient breaches any of its obligations under this Agreement and such breach is either incapable of remedy or continues without remedy for 10 Business Days after notice in writing has been served on the Recipient by the State;
- (b) the Recipient persistently, regularly, consistently or continually breaches any of its obligations under this Agreement;
- (c) the Recipient becomes insolvent or is deemed to be insolvent under the *Corporations Act 2001* (Cth);
- (d) the State has reasonable grounds to believe that the Recipient is unwilling or unable to observe, perform or comply with its obligations under this Agreement; or
- (e) any aspect of this Agreement is or is held to be void, unenforceable, or invalid.

6.2 Effect of Event of Default

- (a) If an Event of Default occurs, the State may:
 - (i) terminate the Agreement by providing a further 10 Business Days' notice in writing to the Recipient of the Event of Default; or
 - (ii) suspend or withhold payment of the Grant Funds until the Event of Default is remedied; and
 - (iii) request the Recipient repay the Grant Funds already paid.

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- (b) If:
- (i) clause 6.2(a)(i) applies, the Agreement will terminate on the date specified in the notice; or
 - (ii) clause 6.2(a)(ii) applies, the State may, in its absolute discretion, recommence payment of the Grant Funds if and when the Recipient has rectified the Event of Default; or
 - (iii) clause 6.2(a)(iii) applies, the Recipient will repay the Grant Funds in the manner set out in clause 7.1 or otherwise directed by the State.

7. TERMINATION**7.1 Termination of the Agreement - Event of Default**

If the Agreement is terminated for an Event of Default or terminated unlawfully by the Recipient:

- (a) the State has no obligation to pay the Recipient any part of the Grant Funds not yet paid; and
- (b) the Recipient must remit to the State within 20 Business Days from the termination date all Grant Funds paid to the Recipient under the Agreement and any interest which has accrued on that funding, that has not been spent or committed in accordance with this Agreement, by the termination date specified by the State.

7.2 Termination of the Agreement - Acquittal

- (a) Unless earlier terminated, this Agreement will terminate at the time of Acquittal.
- (b) The State will provide the Recipient with a notice that it considers that the Recipient has properly complied with and fulfilled all of its obligations including that all of the Reports provided by the Recipient in accordance with Schedule 5 are satisfactory.
- (c) The Recipient acknowledges and agrees that:
 - (i) the State has absolute discretion in:
 - A. determining whether and when it considers that the Recipient has properly complied with and fulfilled all of its obligations; and
 - B. determining whether and when to provide the notice to the Recipient; and
 - (ii) receipt of the notice does not in any way preclude, or operate as a waiver of, the exercise or enforcement of any other right power or remedy of the State.

7.3 Termination of the Agreement – Project not proceeding

Should the Project not proceed, or if the Recipient is unable to properly use the Grant Funds in accordance with this Agreement, the Recipient will immediately advise the State and the State may require that any unused portion of Grant Funds (including any interest which has accrued on that funding) be returned within 20 Business Days. The Recipient must then comply with any such requirement.

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7.4 Consequences of termination

- (a) The following clauses survive termination, cancellation or expiry of this Agreement:
 - (i) clauses 1, 4.8, 4.9, 4.10, 5.3, 8, 11, 12.1 and this clause 7.4; and
 - (ii) any other clause which expressly or by implication from its nature is intended or meant to survive.
- (b) A Party's accrued rights or remedies arising before termination, cancellation or expiry will not be affected.

8. STATE'S ADDITIONAL RIGHT TO ACT AND RECOVER

- (a) If the Recipient fails or refuses to perform an obligation or otherwise breaches this Agreement, the State may itself ensure the fulfilment of that obligation (including by appointing a third party), or the rectification of the breach, and the cost to the State in doing so shall be a debt payable to the State by the Recipient on demand.
- (b) If the Recipient is required to pay or repay any amount to the State under this Agreement but fails to do so, the State may recover the amount (including any GST paid and any interest accrued on that amount) as a debt due to the State.
- (c) The Recipient agrees that the State may, in its absolute discretion, choose to recover any amount referred to in subclause (b) by deducting it from any subsequent amounts it pays the Recipient under this Agreement or any other agreement it has with the Recipient.

9. DISPUTE RESOLUTION

- (a) Before resorting to external dispute resolution mechanisms, the Parties will in good faith attempt to negotiate any dispute in relation to this Agreement (or a Party's rights and obligations under it), using personnel who have authority to facilitate a resolution.
- (b) If a dispute arises, the Party claiming a dispute exists will give the other Party a notice setting out the nature of the dispute and the Parties will then try to resolve the dispute by negotiation, within 20 Business Days from when the notice is given.
- (c) If the dispute is not resolved within the time frame in subclause (b) then the Parties may, by mutual agreement, submit the dispute to alternative dispute resolution (including mediation). If the Parties do not submit the dispute to alternative dispute resolution or if alternative dispute resolution fails to resolve the dispute within 20 Business Days of that submission, then either Party can commence legal proceedings.
- (d) Nothing in this clause precludes any Party from seeking any urgent interlocutory, injunctive or declaratory relief.

10. CONTACT OFFICERS

- (a) Each Party must appoint a contact officer in relation to the Project and this Agreement who is authorised to act for that Party and is to be the first point of contact.
- (b) The details of each Party's contact officer as at the Agreement Date is set out in Schedule 1 and may be changed by notification to the other Party.

11. FREEDOM OF INFORMATION

- (a) This Agreement and information regarding it is subject to the *Freedom of Information Act 1992* and the State may publicly disclose information in relation to this Agreement, including its terms and the details of the Recipient.

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- (b) Despite any contrary provision in this Agreement, the powers and responsibilities of the Auditor General are not limited or affected by this Agreement and the Recipient must allow the Auditor General, or authorised representative, to access and examine the Recipient's records and information concerning this Agreement.

12. MISCELLANEOUS**12.1 Notices**

Any notice or other communication that may or must be given under this Agreement:

- (a) must be in writing;
- (b) may be given by an authorised officer of the Party giving notice;
- (c) must be:
- (i) hand delivered or sent by prepaid post to the address of the Party receiving the notice as set out in Schedule 1; or
 - (ii) sent by electronic transmission to the email address of the Party receiving the notice as set out in Schedule 1;
- (d) subject to subclause (e), is taken to be received:
- (i) in the case of hand delivery, on the date of delivery;
 - (ii) in the case of post, on the fifth Business Day after posting; and
 - (iii) in the case of electronic transmission, on the date of transmission (unless the sender's computer indicates an error or malfunction in transmission); and
- (e) if received after 5.00 pm or on a day other than a Business Day, is taken to be received on the next Business Day.

12.2 Waiver

- (a) No right under this Agreement shall be deemed to be waived except by notice in writing signed by both Parties.
- (b) A waiver by either Party will not prejudice that Party's rights in relation to any further breach of this Agreement by the other Party.

12.3 Consents

Any consents, approvals or permissions given by the State under this Agreement may be given with any conditions the State considers appropriate, and the Recipient must comply with them.

12.4 Variation

Any modification, extension, amendment or other variation to this Agreement must be made in writing (which includes, where applicable, in digital form and by means of electronic communication) duly executed by both Parties.

12.5 Entire Agreement

This Agreement constitutes the entire agreement between the Parties and supersedes all communications, negotiations, arrangements and agreements, whether oral or written, between the Parties with respect to the subject matter of this Agreement

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12.6 Counterparts

This Agreement including any variations may be executed in counterparts. All counterparts together will constitute one instrument.

12.7 Supplementary Conditions

- (a) The Recipient agrees to comply with the supplementary conditions (if any) specified in Schedule 2, which are deemed to be incorporated into and form part of this Agreement.
- (b) To the extent there is any inconsistency between the terms and conditions of this Agreement and those supplementary conditions, those supplementary conditions shall prevail.

13. DEFINED TERMS AND INTERPRETATION**13.1 Defined terms**

In this Agreement, unless the context otherwise requires:

- (a) **Acquittal** means when the Recipient has expended the Grant Funds and provided to the State all of the Reports and financial information required in accordance with clause 4.7 and the State has confirmed in writing that such Reports and financial information are satisfactory to the State.
- (b) **Agreement** means this agreement for Grant Funds, including its recitals and any schedules or annexures and any other document referenced or incorporated into this agreement.
- (c) **Agreement Date** means the date on which the last Party to sign this Agreement, signs it.
- (d) **Audit** means a certification of financial records, Reports or other documents related to the expenditure of the Grant Funds undertaken by a qualified person who is independent of, and not related in any way to, the Recipient.
- (e) **Auditor General** means the Auditor General for the State of Western Australia.
- (f) **Business Day** means a day other than a Saturday, Sunday or public holiday in Western Australia.
- (g) **Department** means the Department of Primary Industries and Regional Development which is a department of the State.
- (h) **Grant Funds** means the amount or amounts specified in Schedule 3 granted under the Program and delivered in the manner specified in that Schedule and at the times specified in Schedule 4.
- (i) **Law** includes any requirement of any statute, regulation, proclamation, ordinance or by-law, present or future, and whether State, Federal or otherwise.
- (j) **Milestones** means those particular activities to be undertaken as part of the Project as set out in Schedule 4 and which must be delivered in the manner and by the date specified.
- (k) **Parties** means, as the context applies, either or both of the parties identified in Schedule 1 and **Party** means either of them.
- (l) **Policies** means the State's and Department's policies, including those listed in Schedule 8 as amended from time to time, and any new policies adopted and advised to the Recipient.

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- (m) **Program** means the State's program specified in item 3 of Schedule 1 under which the Recipient will be granted the Grant Funds to undertake and deliver the Project.
- (n) **Project** means the initiatives or activities described in Schedule 4
- (o) **Project Budget** means the projected cost for the Project, including all cash and in-kind contributions, and expenditure of the Grant Funds as set out in Schedule 4
- (p) **Report** means each of the reports required under this Agreement to be submitted by the Recipient to the State in respect of the Project and the Grant Funds, including the financial statements set out in Schedule 5
- (q) **Term** means the period from Agreement Date until Acquittal

13.2 Interpretation

In this Agreement headings are for convenience only and do not affect interpretation and unless the context indicates a contrary intention:

- (a) words importing the singular include the plural and vice versa;
- (b) a reference to persons include Corporations;
- (c) a reference to a person includes that person's executors, administrators, successors, substitutes and assigns;
- (d) a reference to a clause or Schedule or annexure is to a clause in or Schedule or annexure to, this Agreement;
- (e) a reference to currency is to Australian currency unless otherwise stated;
- (f) a reference to any legislation or to any section or provision includes any statutory modification or re-enactment or substitution and includes statutory instruments issued there under being in force and having jurisdiction in Western Australia;
- (g) where the day on which or by which any act, matter or thing is to be done is not a Business Day, it will be done on the immediately following Business Day;
- (h) the meaning of general words is not limited by specific examples introduced by including, 'for example' or similar expressions;
- (i) this Agreement will be interpreted, applied and take effect as a contract in Western Australia and replaces any previous agreement in relation to the subject matter;
- (j) nothing in this Agreement shall be construed as making a Party a partner, agent, employee, joint venturer or representative of the other or creating any partnership, association or agency;
- (k) the rights and obligations of the Parties shall be neither joint nor joint and several;
- (l) the rights, powers and remedies in this Agreement are in addition to, and not exclusive of, the rights, powers and remedies existing at Law or in equity;

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Schedule 1 – Contact Details

ITEM 1 - State

Name	Department of Primary Industries and Regional Development
Australian Business Number (ABN) or other entity identifiers	ABN: 18 951 343 745
Address	1 Nash Street, Perth, Western Australia 6001 Locked Bag 4, Bentley Delivery Centre WA 6983
Contact officer	Tammi Kearney
Position	Senior Regional Agreement Officer
Telephone	08 9956 8568
Email	Tammi.Kearney@dpird.wa.gov.au

ITEM 2 - Recipient

Name	Shire of Northampton
Australian Business Number (ABN) or other entity identifiers	ABN: 13 596 797 267
Trading or business name (if applicable)	
Legal entity type	Local Government
Address	PO Box 61, NORTHAMPTON WA 6531
Contact officer	Brian Robinson
Position	Executive Manager Community Development & Regulation
Telephone	08 9934 1202
Email	brian.robinson@northampton.wa.gov.au

ITEM 3 - Program

Funding Program	State Government – Consolidated Funding
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Schedule 2 – Supplementary Conditions

ADDITIONAL RIGHTS/REQUIREMENTS WITH RESPECT TO THE PROJECT

1. STATE'S RIGHT TO VARY OR TERMINATE THE PROJECT

- (a) The State may, in its sole and absolute discretion:
- (i) where it considers the Recipient has failed (or there is likelihood the Recipient may fail), or where it considers the Recipient is unable or unwilling, to perform the Project or Project activities to the standard required; or
 - (ii) where a change in government policy or priority results in the Project or one or more of the Project activities not being required to be undertaken,
 - (iii) reduce the scope of the Project by written notice given to the Recipient.
- (b) If, under this clause, the State terminates this Agreement or reduces its scope, it is only liable to the Recipient for:
- (i) payments that were due to the Recipient before the date of termination or reduction; and
 - (ii) reasonable costs the Recipient incurs as a direct result of the termination or reduction; and
 - (iii) in the case of a reduction in scope, the Grant Funds payable for the balance of the Term for those Project activities still to be performed by the Recipient.
- (c) If the State terminates or reduces the scope of this Agreement, the Recipient must:
- (i) immediately stop carrying out its obligations under this Agreement (or, in the case of a reduction in scope, the obligations removed by the reduction); and
 - (ii) immediately do everything it can to lessen all losses, costs and expenses that the Recipient may suffer from the termination or reduction; and
 - (iii) repay any Grant Funds paid prior to the date of termination or reduction in the quantum determined by the State having regard to the obligations the Recipient will no longer perform as a consequence of the termination or reduction.
- (d) The State is not liable to pay the Recipient compensation for any loss of profits or benefits that it would have received had the termination or reduction not occurred.

2. STATE'S RIGHT TO ADJUST PROJECT PAYMENT SCHEDULE OR INSTALMENTS

Notwithstanding anything to the contrary in the payment schedule in Schedule 4 and without limiting any of the State's other rights under this Agreement, the State may, acting reasonably, from time to time elect to change the frequency or date of payment of the Grant Funds

3. REFUNDS OF UNEXPENDED AND MISSPENT GRANT FUNDS

- (a) If at any time during the Term:
- (i) there remains an amount of the Grant Funds that have not been spent or legally committed for expenditure in accordance with this Agreement and the period in which those Grant Funds were expected to be spent or legally committed has passed; or

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- (ii) an amount of Grant Funds has been spent in contravention of this Agreement,

then the State may (at its discretion and in addition to any other rights it may have) by notice in writing to the Recipient:

- (iii) require the Recipient to refund this amount to the State within 20 Business Days (or other such period specified in the notice); or
 - (iv) reduce any further payments of the Grant Funds to the Recipient (if applicable) by an amount up to this amount; or
 - (v) require the Recipient to otherwise deal with this amount in accordance with any directions or conditions that the State considers appropriate.
- (b) If the Recipient is required by the State to refund or repay an amount under this clause, but does not do so:
 - (i) the Recipient must pay the State reasonable interest on the unpaid amount from the date it was due, for the period it remains unpaid; and
 - (ii) that amount, and interest owed under subclause (b)(i), will be recoverable by the State as a debt due to the State by the Recipient.
 - (c) This clause survives termination or expiry of this Agreement.

4. REQUIREMENTS IF PROJECT CANNOT BE PERFORMED (Force Majeure)

Without limiting the above, if the Recipient believes that an event outside of the control of either party is likely to materially prevent the Recipient from the delivery or performance of the Project or Project activities:

- (a) the Recipient must immediately notify the State of the event and the reasons why it may prevent the Recipient from performing its obligations under this Agreement;
- (b) within 5 Business Days of receipt of such notice, the Recipient and State will meet to discuss steps to minimise any effects of the event including, without limitation, terminating the Agreement or removing certain Project activities from the scope of the Agreement (and accordingly repaying any Grant Funds paid or reducing the future Grant Funds payable, as appropriate); and
- (c) if the State agrees that such an event is the cause of the Recipient's non-performance of the Project, this will not be a breach of the Agreement

5. INTEREST FROM GRANT FUNDS ABOVE THE THRESHOLD AMOUNT

- (a) Without limiting any other reporting obligation of the Recipient under this Agreement, if at any time during the Term the Recipient forecasts that the total interest to be earned on the Grant Funds across the Term is likely to be greater than the threshold Interest amount of \$100,000 then Recipient must:
 - (i) immediately provide notice to the State advising that the interest to be earned on the Grant Funds will likely surpass the threshold amount; and
 - (ii) notwithstanding any previous consent or direction given by the State under clause 4.1(b), immediately cease applying or using the interest towards the Project or for any other previously agreed purpose.
- (b) As soon as practicable following receipt of the notice referred to in subclause (a)(i) above, the State will determine and direct the Recipient as to how it is to use or apply the interest on the Grant Funds for the remainder of the Term (including returning the interest to the State, if so directed)

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RIGHTS AND OBLIGATIONS WITH RESPECT TO LAND AND ASSETS**6. ACCESS TO LAND**

- (a) If the Project is being undertaken on land (whether freehold or Crown land) that is not owned, leased or managed by the Recipient, the Recipient must obtain before it enters or occupies that land and keep in place whilst the Recipient is on or occupying that land the written consent of the person owning or leasing that land to such entry or occupation by the Recipient. A copy of this consent must be provided to the Department.
- (b) If any equipment, buildings or other property purchased for, or as part of, the Project become fixtures on the land, the Recipient must ensure that, for the Term and for a period of five years following expiry or termination of this Agreement, the State is not impeded from accessing the land to view those fixtures for the purpose of verifying compliance by the Recipient with this Agreement.
- (c) The obligations of the Recipient under this special condition are continuing obligations and survive expiration or termination of this Agreement.

7. RESTRICTIONS FOR DISPOSAL OF REAL PROPERTY

- (a) Where the Recipient has used the Grant Funds to purchase land or to construct, repair or renovate improvements on land, the Recipient must not dispose of or encumber that land for a period of 5 years after Acquittal without the State's prior written consent, which may be withheld or given conditionally. Any condition if imposed by the State hereby becomes a term of this Agreement and consequently must be complied with.
- (b) The obligations of the Recipient under this special condition are continuing obligations and survive expiration or termination of this Agreement.

EMPLOYEES, CONTRACTORS AND THIRD PARTIES**8. AGREEMENT BETWEEN THE RECIPIENT AND A THIRD PARTY**

If the Recipient enters into an agreement with any other party relating in any way to either or both of this Agreement, the Project or the Grant Funds (Third Party Agreement), including a Third Party Agreement with a party to deliver or fulfil any of the Recipient's obligations, the Recipient must ensure that the other party:

- (a) has obligations in the Third Party Agreement which, if properly fulfilled, will ensure that the Recipient properly fulfils its corresponding obligations and, to the extent necessary to ensure that the other party has these obligations, the Recipient must ensure that the Third Party Agreement mirrors the terms of this Agreement; and
- (b) agrees to the Recipient providing the State with any documents that the other party provides to the Recipient and to the State attending any meetings it has with the Recipient if the State wishes to obtain copies of such documents or attend such meetings.

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9. REGIONAL DEVELOPMENT COMMISSION CONTACT

The Recipient acknowledges and agrees that the Regional Development Commission contact will:

- (a) act as a local liaison for both the State and Recipient in regard to the performance of obligations under this Agreement; and
- (b) be the Recipient's first point of contact, however they do not hold the rights of a contact officer, detailed in Schedule 1 of this Agreement.

Name:	Adam Murszewski
Job Title & Commission:	A/Director Regional Development Mid West Development Commission
Phone:	08 9956 8568
Email:	adam.murszewski@mwdc.wa.gov.au
Postal Address:	20 Gregory St, GERALDTON WA 6530
Street Address:	20 Gregory St, GERALDTON WA 6530

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Schedule 3 – Grant Funds

3.1 AMOUNT OF GRANT FUNDS

The Grant Funds payable by the State to the Recipient during the Term for the purpose of delivering the Project is \$8,100,000 (excluding GST).

The Grant Funds will be provided by the State to the Recipient in the manner and within the timeframes outlined in Schedule 4.

3.2 GRANT FUNDS CONDITIONAL

The payment of Grant Funds is at all times subject to and conditional on:

- (a) the financial and in-kind contributions of the Recipient and/or others (including leveraged investment or external funding) specified in Schedule 4 (if any);
- (b) the Milestones (if any) having been met within the time frame specified;
- (c) any requirements with respect to Reports and provision of information having been met; and
- (d) the Recipient not being, in the opinion of the State, in breach of any of the terms and conditions of the Agreement.

Payment of the Grant Funds may additionally be subject to the availability of funds through the State budget and mid-year review of the State budget each financial year.

3.3 GRANT FUNDS EXCLUSIVE OF GST

The Grant Funds are exclusive of GST and the GST clauses in Schedule 6 apply to the Grant Funds.

The Recipient must inform itself of all taxation implications of this Agreement, the Project and the Grant Funds and comply with all relevant Law with relation to the same.

3.4 INVOICING

The payment of the Grant Funds, or each tranche of the Grant Funds, will be made following submission by the Recipient of a correctly rendered invoice.

The Recipient must forward the invoice to the State for the amount of the Grant Funds payable at the corresponding payment date as outlined in the payment schedule in Schedule 4.

3.5 MANNER IN WHICH THE GRANT IS TO BE PAID

The payment of the Grant will be processed by the State and made by electronic funds transfer to the Recipient's account as follows:

Account Name	Shire of Northampton
BSB	086 886
Account Number	50 836 3005

Financial Assistance Agreement - Shire of Northampton – Kalbarri Foreshore and Beaches Revitalisation initiative – Phase One

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Schedule 4 – Project Details

4.1 PROJECT DESCRIPTION

On 11 April 2021, Severe Tropical Cyclone (STC) Seroja made landfall in Kalbarri. According to initial estimates by the Insurance Council of Australia, STC Seroja destroyed around 70% of public and private infrastructure in the town. Natural assets, including foreshore and beaches, were destroyed. This destruction has made access to the beaches and foreshore areas difficult, unsafe and unappealing, and has decimated Kalbarri's natural appeal and once thriving visitor economy.

Development of new public infrastructure on the Kalbarri foreshore and key beaches is required to drive socio-economic recovery and tourism sector growth following extensive damage caused by STC Seroja.

A Masterplan was prepared by Tourism WA following extensive community and stakeholder consultations, based on independent support from Aha! Consulting and EPS Architects. The Masterplan and resultant Business Case focussed on five priority locations spanning around 4.5km, between Jacques Point and Gidamarra Spring.

Following 2024/25 community consultation, the need for a Revised Masterplan and detailed Project Management Plan was identified. From the \$8.1 million approved, \$300,000 will be released to progress this initial work with the remaining \$7.8 million subject to a variation to this agreement and Ministerial approval of the Revised Masterplan and Project Management Plan (refer 4.1iii).

The Revised Masterplan will retain the focus of the State government's approval for aspirational investment in infrastructure that seeks to reinstate Kalbarri as a premier tourism destination on Australia's Coral Coast, with attractions and amenity that help drive economic development outcomes and boost local socioeconomic recovery.

- i) A **Revised Masterplan** is required that includes at least the following key nodes.
 - a. A redeveloped **Chinaman's Beach** precinct that includes:
 - An accessible formalised lookout area with enhanced artwork and interpretation
 - A formalised walkway from carpark to lookout
 - b. A redeveloped **Boat Trailer / Foreshore** precinct inclusive of:
 - Visual enhancement and examination of a potential lookout in the area of the Volunteer Marine Rescue (VMR) Building, subject to engineering assessment
 - Enhancement and improved access of the precinct
 - c. A new **Gidamarra Spring** attraction inclusive of:
 - A raised boardwalk around Gidamarra Spring with seating for tour groups
 - Nanda interpretive signage, with artwork to be completed by Nanda artist/s
 - Reinstatement of waterflow to reflect the site's earlier presentation and use by the Nanda people as a traditional water source.

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- ii) Phase One of the project must also include:
- a. At least one ablution facility built to cyclone standards
 - b. At least nine shade structures, built to cyclone standards
 - c. An approx. 3m esplanade (non-slip) from Chinaman's Beach to Gidamarra Spring
 - d. Landscaping, wayfinding and interpretation, tying all areas along the foreshore
 - e. Inclusive access to beaches and amenities, as well as safe pedestrian linkages to commercial nodes opposite Grey Street
 - f. Picnic tables, seating and bins throughout
 - g. Water fountains/dog drinking facilities, subject to serviceability.
- iii) A detailed **Project Management Plan** is required, which reflects the Business Case and must include at least the following:
- Project objectives, design principles and expected benefits
 - Project scope, with deliverables, in-and-out of scope elements, assumptions, constraints and dependencies
 - Detailed Project Schedule (**Gantt Chart** or other suitable scheduler) that indicates:
 - Work Breakdown Structure
 - Timeframes for each key precincts, including planning, procurement, construction and close out for each
 - Critical paths and dependencies
 - Detailed budget, with expected timing of expenditure and other funding sources, aligned to the Project Schedule
 - Procurement plan, indicating intent to procure via open tender, WALGA panel, RFQ or direct engagement
 - Regional business engagement plan, developed in conjunction with MWDC's Local Content Advisor
 - Governance arrangements and project management, including roles and responsibilities of partners agencies, POG and KFRAC with an organisational chart and decision making / reporting
 - Stakeholder management / communications plan
 - Project controls, including risk, quality, issues and change management, and reporting.

The investments are intended to:

- Drive increased visitation and community activation
- Withstand future weather events
- Reinstate Kalbarri as a premier tourism destination on Australia's Coral Coast (ACC)
- Develop new Aboriginal tourism sites and opportunities
- Boost local socioeconomic recovery and community resilience.

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4.2 RECIPIENT'S MILESTONES AND PAYMENT SCHEDULE

The Recipient must commence the Project within 60 days of the Agreement Date.

Milestones	Evidence of Milestones Achievement	Milestone Date	Payment Amount \$
Insurances	Provision of relevant insurance certificates to the satisfaction of DPIRD		
Rights and obligations with respect to land and assets	Confirmation the recipient owns the land or has written consent to develop the land		
Establishment of a Project Oversight Group (POG)	POG has been established with representation from SoN, MWDC and TWA		
Establishment of a Kalbarri Foreshore Redevelopment Advisory Committee (KFRAC)	KFRAC has been established with MWDC and TWA representation	April 2025	\$300,000
Terms of Reference	Draft Terms of Reference for the PCG and KFRAC		
Draft Request For Quotation (RFQ) for the Revised Masterplan	Draft RFQ for the Revised Masterplan endorsed by MWDC		
Execution of this Funding Assistance Agreement	Agreement signed by the State and Recipient		

Remaining milestones and payment schedule will be determined via variation to this FAA, upon Ministerial approval of the Revised Masterplan and Project Management Plan (as per 4.1).

Milestones	Evidence of Milestones Achievement	Milestone Date	Payment Amount \$
Revised masterplan	Revised Masterplan approved by the Minister for Regional Development	October 2025	TBD
Final Project Management Plan	Final Project Management Plan approved by the Minister for Regional Development	October 2025	TBD
Submission of Audited 2024-25 Annual Report	Submission of annual report that outlines project expenditure and achievements against item 4.1 and 4.5 of this Schedule.	October 2025	\$0
Future milestones subject to a variation			\$7,800,000
Completion of the Project including all of the Recipient's Obligations			\$8,100,000

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Payment of each tranche of the Grant Funds will be authorised within 20 Business Days upon acceptance that the Milestone has been met and a correctly rendered invoice for that amount has been provided.

Disbursal of Funding will be subject to availability of funds through the State budget and mid-year review of the State budget each financial year.

4.3 PROJECT BUDGET

Item of Expenditure	Budget (\$)	Source of Funds
Revised Masterplan - consultancy	\$100,000	State
Project Management Plan - consultancy	\$100,000	State
Engineering - consultancy	\$100,000	State
To be determined by variation	\$7,800,000	State
Total Budget	\$8,100,000	

4.4 ADDITIONAL CASH FUNDING (CO-CONTRIBUTION)

- (a) The Recipient must obtain Co-Contributions in the amount and from the sources set out in the table immediately below and which the Recipient must use to carry out the Project in accordance with this Agreement and for no other purpose:

Source of Co- Contribution	Details of Co-Contribution	Amount / Value of Co- Contribution (\$)
Nil	Nil	Nil

- (b) Despite anything express or implied to the contrary in this Agreement, before the Recipient is entitled to any payment under this Agreement, it has to provide evidence to the Department which proves to the satisfaction of the State, in its absolute discretion, that the Recipient has obtained the required Co-Contribution, failing which, the State may reduce the amount it is to pay the Recipient under this Agreement by the Shortfall.
- (c) For the purpose of this item in Schedule 4:
- (i) **Co-Contribution** means any cash contributions committed to the Project from a non-Western Australian Government source, which includes the Australian Government, Local Government/s, private or not-for-profit organisations.
 - (ii) **Shortfall** means an amount equivalent to that part of the Co-Contribution which the Recipient was required to obtain under the terms of this Agreement but, for whatever reason, failed to do so.

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4.5 PROJECT OUTCOMES AND MEASURES

- (a) The State requires the Project be supported by relevant and appropriate measures to ensure its delivery in line with any Project. The Recipient can provide these measures to the State in a separate “Monitoring & Evaluation Plan” where appropriate. All outcomes and measures must demonstrate the intended impact of the Project.
- (b) For certainty, any documentation which is required to be produced and provided under this clause is in addition to, and without prejudice to, any other reporting obligation that the Recipient has, or may have, under this Agreement.

Table Intended impact – (outline the benefits, change or difference in the community or region that is expected from undertaking the Project)

Outcomes and Outputs	
Project outcome	Timeframe
Development of new public infrastructure on the Kalbarri foreshore and key beaches, to drive socio-economic recovery and tourism sector growth following extensive damage caused by Severe Tropical Cyclone (STC) Seroja	Project end date
Enhance the environmental and cultural values of Kalbarri, including those of the traditional custodians of the land, the Nanda People.	Post Construction
Recovery of the Kalbarri tourism industry	Post Construction

Project output/s	Timeframe
Revised Masterplan	October 2025
Project Management Plan	October 2025
Delivery of new accessible Chinaman’s Beach lookout	TBA
Delivery of new Chinaman’s Beach precinct infrastructure	TBA
Delivery of new boat trailer / foreshore precinct infrastructure	TBA
Delivery of new Gidamarra Spring precinct infrastructure	TBA

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Table Project measures

Indicator	Measure <i>(What is being measured)</i>	Measurement Method <i>(How you are measuring and/or how the information about the measure is obtained)</i>	Frequency of data collection <i>(How often will you collect the data)</i>	Planned <i>(Target and timeframe)</i>
Employment	Number of Mid West or Aboriginal businesses employed through the Project	Procurement data	September March	To be provided with annual report
Co-contribution	Cash and in-kind contributions from other parties, including the Shire	Financial Reports	Annually	To be provided with annual report
Local Content	Value of goods and services procured from Mid West suppliers	Business Survey/Financial Reports	September March	To be provided with annual report
Governance	Ongoing meetings of the Steering Committee and Working Groups	Schedule of Steering Committee and Working Group meetings and provision of Agenda and Minutes	September December March June	To be provided with quarterly report
Infrastructure	Project progress – agreed deliverables and timeframe.	Gantt chart/Project plan anticipated v actual	September December March June	To be provided with quarterly report

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Schedule 5 – Reporting Requirements

5.1 PROGRESS REPORTS

- (a) The Recipient is to provide to the Department reports as follows:
- (i) On a quarterly basis (as at 30 September, 31 December, 31 March and 30 June); or
 - (ii) such other dates as determined from time to time by the State.
- until receipt by the Recipient of the notice confirming Acquittal.
- (b) The progress report is to be in the form of the template provided by the State to the Recipient to assist in completing its reporting requirements and is to contain all relevant information with respect to the Project, which may, include the following:
- (i) Total approved budget for the current financial year.
 - (ii) Balance brought forward from previous reporting period.
 - (iii) Grant Funds received from the State to date.
 - (iv) Total monies committed in the current period from Grant Funds and other funds received (if any).
 - (v) Actual payments to date.
 - (vi) Initial estimated cost of the Project.
 - (vii) Amount of interest earned on the Grant Funds and on any income generated by the Project.
 - (viii) Amount of leveraged funding from other sources.
 - (ix) Forecast cost to complete the Project.
 - (x) Use of Grant Funds: Infrastructure/Services/Administration
- (c) The progress report must be certified by the Director General, Chief Executive Officer, Chief Financial Officer or other accountable officer of the Recipient and submitted within 15 calendar days after the end of each quarter.
- (d) For the avoidance of doubt the State may:
- (i) request progress reports at more regular intervals provided that it does not request progress reports at more regular intervals than every week; and
 - (ii) determine in its absolute discretion what information the Recipient is required to include in a progress report.

5.2 ANNUAL REPORTS

- (a) The Recipient is to provide to the Department an annual report on the Project based on a financial year ending 30 June until receipt by the Recipient of the notice of Acquittal.
- (b) The annual report is to be in the form of the template provided by the State to the Recipient to assist in completing its reporting requirements and is to contain all relevant information with respect to the Project, which may, include the following:
- (i) Fulfilment of Recipient's Milestones (activities and outputs).

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- (ii) To what degree has the Recipient achieved required objectives in fulfilling its Obligations.
 - (iii) Project indicators.
 - (iv) Milestones/achievements target for the reporting period.
 - (v) Milestones/actual achievements for the reporting period.
 - (vi) Explanation of variances between target and actual achievements, including reasons why milestones were not achieved, impediments encountered, action taken to overcome these and potential future impediments if any.
 - (vii) Risks in relation to the Project, including in relation to completing the Recipient's Obligations and solutions proposed by the Recipient in relation to these risks.
 - (viii) Grant Funds allocation by project category.
 - (ix) What the Grant Funds received has been spent on.
 - (x) Provide copies of contracts entered into between the Recipient and any other party in relation to the Project, including Third Party Agreements.
- (c) These annual reports must be certified by the Chief Financial Officer or other accountable officer of the Recipient, submitted within three (3) months after the end of the financial year to which the annual report relates and containing all relevant information with respect to the expenditure of the Grant Funds and delivery of the Project specified in this Agreement or as otherwise directed by the State.

5.3 FINAL REPORT

The Recipient must provide the Department with a final report within three (3) months after receipt by the Recipient of any written request from the State to do so or of any earlier termination of this Agreement, which must be certified by the Chief Financial Officer or other accountable officer of the Recipient, and containing all relevant information with respect to the expenditure of the Grant Funds and delivery of the Project specified in this Agreement or as otherwise directed by the State:

5.4 AUDITING OF REPORTS

- (a) The State may require that any reports provided by the Recipient under this Agreement be subject to Audit to verify that the Recipient has spent the Grant Funds provided on the Project and Project activities in accordance with this Agreement and for the State to meet its obligation with respect to financial management and accountability legislation.
- (b) The State will advise the Recipient of its obligations with respect to completing the Audit requirements, which may, without limitation, include the following:
 - (i) The Audit must be conducted by a suitably qualified person which may include: a Registered Company Auditor and or member of CPA Australia, the Institute of Public Accountants in Australia or Chartered Accountants Australia and New Zealand.
 - (ii) The person conducting the Audit must not be a principal member of, shareholder, officer or employee of the Recipient or a Related Body Corporate (as defined in the *Corporations Act 2001*)
 - (iii) Unless the State directs otherwise, the Audit must be in accordance with the Australian Accounting Standards and Australian Audit Standards or, if applicable, the requirements of the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth)

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Schedule 6 – GST

- (a) For the purposes of this clause :
- (i) “GST” means the goods and services tax applicable to any taxable supplies as determined by the GST Act; and
 - (ii) “GST Act” means *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and includes all associated legislation and regulations;
 - (iii) the terms “RCTI”, “supply”, “tax invoice”, “taxable supply” and “value” have the same meanings as in the GST Act.
- (b) Subject to subclause (c) below, if GST is or becomes payable by a party (Supplier) in relation to any supply that it makes under, in connection with, or resulting from, this Agreement, then (unless the consideration for that supply is expressly stated to include GST) in addition to any consideration provided by a party (Supplied Party) for that supply, the Supplied Party must pay to the Supplier the amount of any GST for which the Supplier is liable in relation to that supply (Additional Amount) at the same time as the relevant consideration or any part of it is provided.
- (c) Subject to subclause (e) below, the obligation in subclause (b) above to pay the Additional Amount only arises once the Supplier has issued a tax invoice to the Supplied Party in respect of the Additional Amount.
- (d) If the Grant Funds are consideration for the supply of anything under, in connection with, or resulting from, this Agreement which is a taxable supply under the GST Act, the Grant Funds are exclusive of GST.
- (e) If the Grant Funds are consideration for the supply of anything under, in connection with, or resulting from, this Agreement which is a taxable supply under the GST Act, the State may choose (in its absolute discretion) by notice to the Recipient to have the Department issue a RCTI in respect of the Additional Amount and if the State so chooses:
- (i) the Department will issue a RCTI in respect of the Additional Amount and the Recipient will not issue a tax invoice in respect of that Additional Amount;
 - (ii) the Recipient warrants that it is registered for GST and will notify the Department as soon as practicable of any change to the Recipient’s registration;
 - (iii) the State warrants that the Department is registered for GST and will notify the Recipient as soon as practicable of any change to the Department’s registration; and
 - (iv) the State will indemnify and keep indemnified the Recipient for any liability for GST and any related penalty or interest charge that may arise from a statement of GST payable on the supply for which the Department issues a RCTI under this Agreement.

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Schedule 7 – Insurance

The Recipient is required to effect and maintain for the Term of this Agreement, each and all of the following policies of insurance:

7.1. PUBLIC LIABILITY INSURANCE

Public Liability Insurance covering the legal liability of the Recipient and Recipient's personnel arising out of the Project activities for an amount of not less than twenty million dollars (\$20,000,000) for any one occurrence and unlimited in the aggregate.

7.2. PROFESSIONAL INDEMNITY INSURANCE

- (a) Professional Indemnity Insurance covering the legal liability of the Recipient and the Recipient's personnel under the Agreement, arising out of any act, negligence, error or omission made or done by or on behalf of the Recipient, or any associate, agent or subcontractor in connection with the Agreement for a sum of one million dollars (\$1,000,000) for any one claim and in the annual aggregate, with a provision of one automatic reinstatement of the full sum insured in any one period of insurance.
- (b) Professional Indemnity Insurance required under this clause must be extended to include:
- (i) fraud, dishonesty, defamation, breach of confidentiality, infringement of patent, copyright, design, trade mark or circuit layout rights;
 - (ii) loss of or damage to documents and data; and
 - (iii) breach of Chapters 2 and 3 of the *Australian Consumer Law* (WA).

7.3. WORKERS' COMPENSATION INSURANCE

Workers' Compensation Insurance in accordance with the provisions of the *Workers' Compensation and Injury Management Act 1981* (WA), including cover for common law liability for an amount of not less than twenty million dollars (\$20,000,000) for any one occurrence in respect of workers of the Recipient. The insurance policy must be extended to cover any claims and liability that may arise with an indemnity under Section 175(2) of the *Workers' Compensation and Injury Management Act 1981* (WA).

7.4. MOTOR VEHICLE THIRD PARTY INSURANCE

Motor Vehicle Third Party Insurance covering legal liability against property damage and bodily injury to, or death of, persons (other than compulsory third party motor vehicle insurance) caused by motor vehicles used in connection with the Project activities for an amount of not less than ten million dollars (\$10,000,000) for any one occurrence or accident.

7.5. IF RECIPIENT HAS OBLIGATIONS TO CONSTRUCT

- (a) In this clause:
- (i) **Construct** means to construct, build, erect, assemble, renovate, refurbish any Structure.
 - (ii) **Construction** means construction, building, erection, assembling, renovation, refurbishment and any similar or incidental activity or thing.

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- (iii) **Defect** means any error, deficiency, omission, non-conformity, fault, failure, malfunction, irregularity or other defect in the construction
 - (iv) **Defects Liability Period** means the defects liability period in relation to Defects in all or part of the Construction or Structure .
 - (v) **Structure** means building, structure, construction, infrastructure, facility or similar thing.
- (b) Where the Recipient has obligations in this Agreement to Construct a Structure, the Recipient must:
- (i) effect a policy of insurance in relation to all work required for and incidental to that Construction for the purpose of rectifying Defects which must:
 - A. be in the joint names of the State, Recipient and all agents and contractors employed in relation to the Construction;
 - B. cover against any and all physical loss or damage including full replacement value of that Structure, any loss or damage to any equipment used and the cost of removal of materials and debris from the Construction site;
 - C. provide that any breach of the conditions of the policy of insurance by an insured will not prejudice or diminish any rights which any other insured has under the policy;
 - D. provide that the insurance provided under this policy is primary with respect to the interest of the State and any other insurance or self insurance arrangements maintained by the State is excess to and not contributory with this policy;
 - E. provide that a notice of claim given to the insurer by an insured under this policy must be accepted by the insurer as a notice of claim given by the State; and
 - (ii) be effected, maintained and kept in force until the end of any Defects Liability Period, or if there is no Defects Liability Period, then until one year from the date of Acquittal; effect a vehicle and equipment policy of insurance for the Recipient's vehicles, registered plant and equipment brought on to the Construction site or used in connection with the Project whether owned, hired or leased (in addition to any compulsory motor vehicle third party insurance required by Law). This vehicle and equipment insurance policy must:
 - A. cover third party liability for personal injury or death (other than compulsory third party motor vehicle insurance) and property loss or damage involving the vehicles;
 - B. be for not less than twenty million dollars (\$20,000,000) third party liability insurance for any one occurrence and unlimited as to the number of occurrences;
 - C. be endorsed to cover the State to the extent of its vicarious liability caused, contributed to, or arising directly or indirectly out of the use of the Recipient's vehicles; and
 - D. be effected, maintained and kept in force until the later of one year from Acquittal and the end of any Defects Liability Period;

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Schedule 8 – State Policy Requirements

The Recipient agrees to comply with the provisions of the following:

- (a) the Department's internal Policies set out below:
- (i) Not Applicable.
- (b) any requirement of any relevant Law or the State's Policies set out below:

(i) **Local Products and Services**

The Recipient, in or in connection with procuring goods and services for or preparatory to the Project shall use all reasonable commercial endeavours to maximise:

- A. such procurement from providers which have a business address closest to the place where the Project is to be carried out; and
- B. the employment of persons who live closest to the place where the Project is to be carried out.

For your assistance in regard to the above, Department 'Local Content Advisers' are located in each of the nine Regional Development Commissions across the State.

Local Content Advisers are available to provide high level support to maximise local content outcomes for the Project.

(ii) **Aboriginal Participation**

In carrying out the Project, the Recipient must comply with any applicable State policies in relation to creating employment opportunities and engaging and developing relationships with Indigenous peoples.

(iii) **Disability Access and Inclusion Plan**

If this Agreement involves the supply of services to the public, then the Recipient will, to the extent practicable, implement the State 'Disability Access and Inclusion Plan' prepared under the *Disability Services Act 1993* and provide the State with responses to the following questions:

DAIP OUTCOME:	ACTIVITIES
All people have the same opportunities to access services and events.	Yes
All people have the same opportunities to access buildings and other facilities.	Yes
All people receive information in a format that will enable them to access information readily.	Yes
All people receive the same level and quality of service.	Yes

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All people have the same opportunities to make complaints.	Yes
All people have the same opportunities to participate in any public consultation.	Yes

(iv) **General Access and Inclusion Plan**

Despite any other provisions of this Agreement, the Recipient will, to the extent practicable, devise and or implement any access or inclusion plans, programs or policies (including relating to seniors, disability, gender, cultural and language diversity, discrimination and equal opportunity) as required by Law or by the State Government of Western Australia and as directed by the State from time to time.

(v) **Building and Construction Code of Conduct 2016**

For all construction projects, the Recipient must comply with the *Western Australian Building and Construction Industry Code of Conduct 2016*

The Recipient and any Third Party engaged by the Recipient is subject to the Code, and must comply with each of the obligations described in the Code, for the term of this Agreement.

(vi) **Equal Opportunity Act 1984**

The Recipient will comply with the provisions of the *Equal Opportunity Act 1984 (WA)* and any other legislation or Government policies designed to promote equality. The Recipient must ensure substantive equality in its practices and service delivery and make certain that all aspects of the Activities are sufficiently tailored to meet the needs of Western Australia's diverse community including, without limitation, individuals and groups from Aboriginal and ethnic and social minorities.

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Signing page

EXECUTED AS AN AGREEMENT

Signed for and on behalf of the **State of Western Australia** by a duly authorised officer of the Department of Primary Industries and Regional Development (ABN 18 951 343 745) in the presence of:

Signature of Authorised Officer

Signature of Witness

Full name of Authorised Officer

Full name of Witness

Title of Authorised Officer

Date

Signed for and on behalf of the **Shire of Northampton** in accordance with section 9.49A of the *Local Government Act 1995 (WA)* by its Authorised Officer in the presence of:

Signature of Authorised Officer

Signature of Witness

Full name of Authorised Officer

Full name of Witness

Title of Authorised Officer

Date

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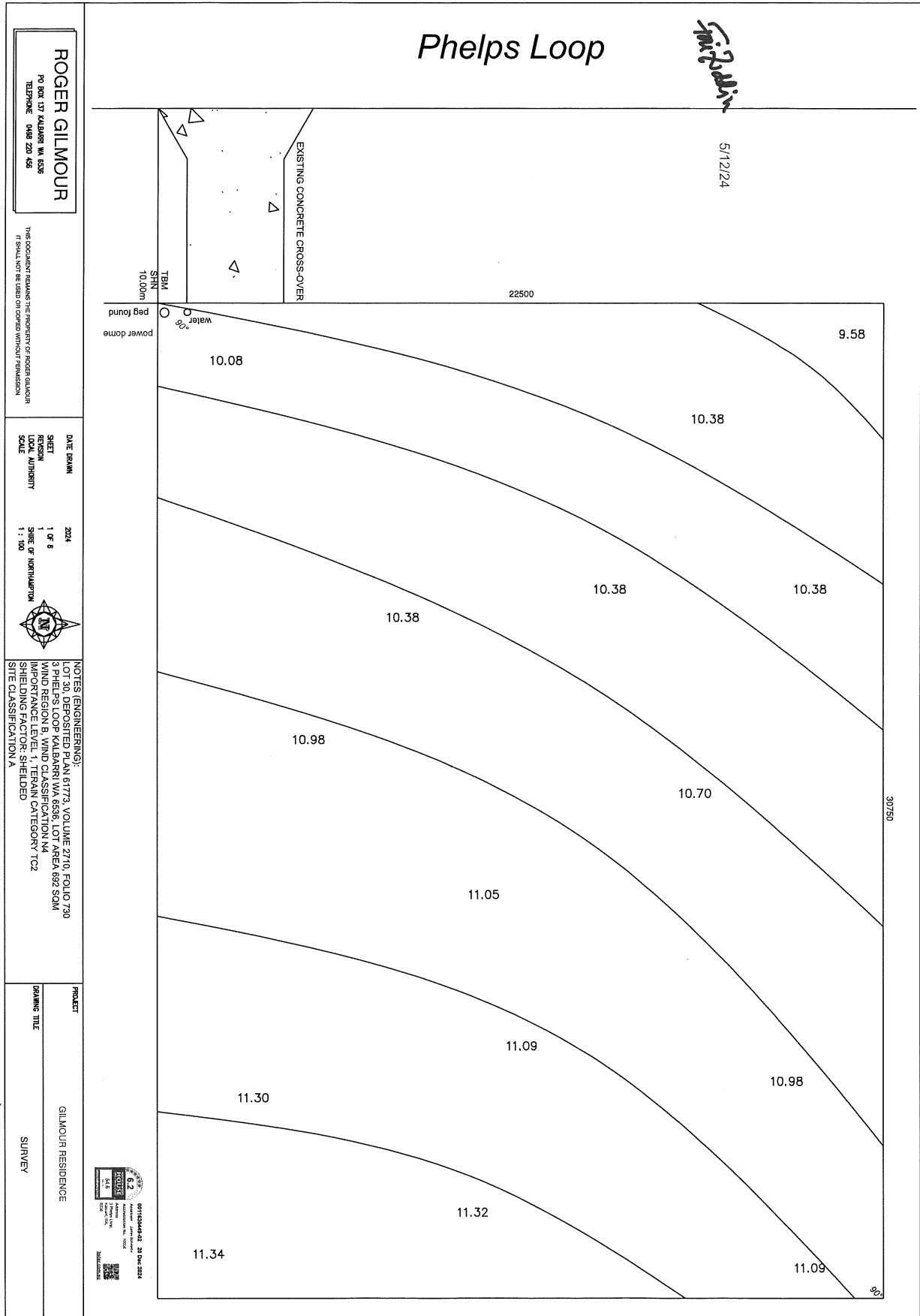
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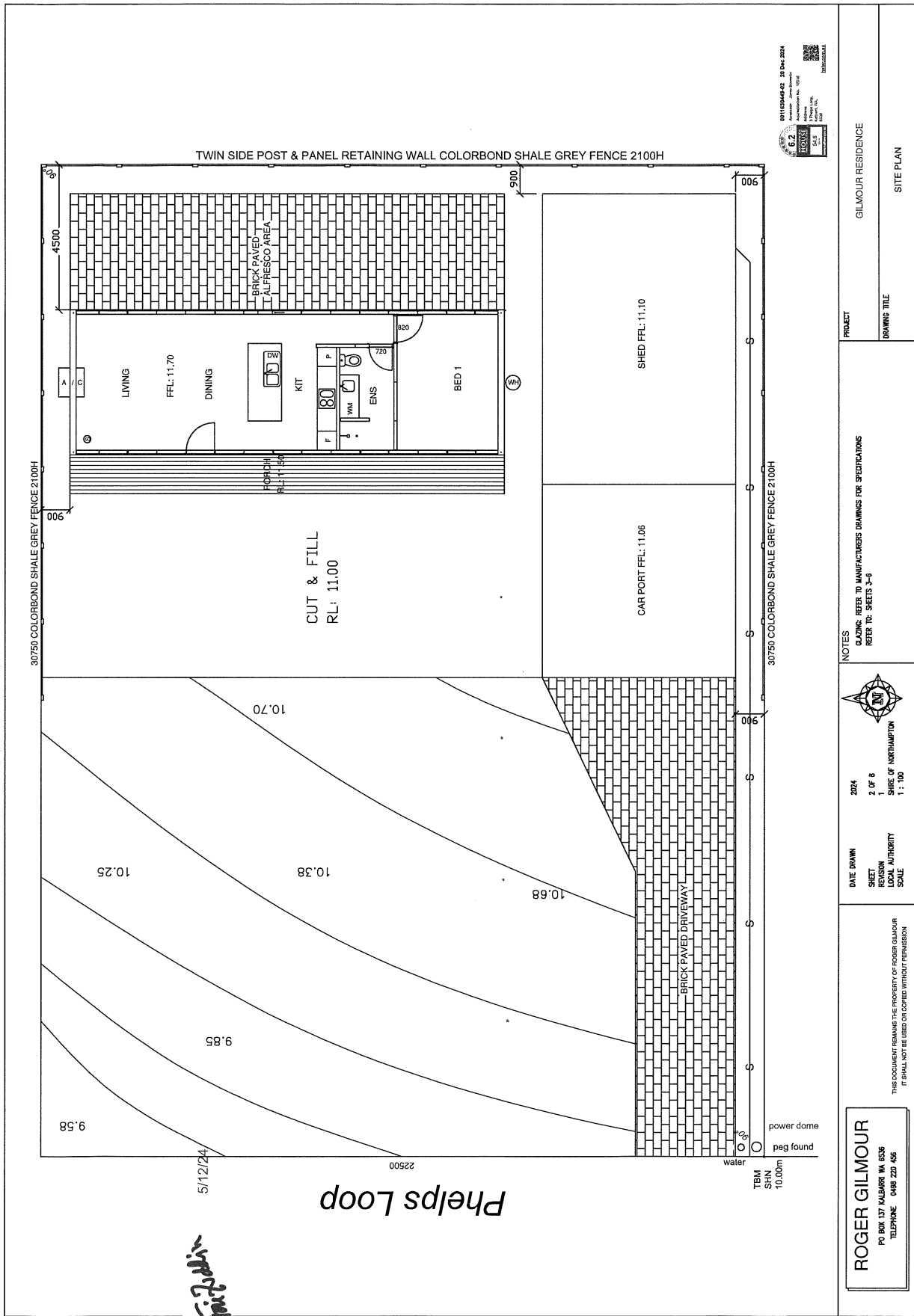
DELEGATED PLANNING DECISIONS MARCH 2025

2025-018	KALBARRI MENS SHED	LOT 57 (No. 17) RICHARDSON ROAD, KALBARRI	TEMPORARY SITING OF THREE (3) SHIPPING CONTAINERS (TWELVE MONTHS)	20 March 2025 Council Decision	**
2025-019	S GORMAN (CA ELEY)	LOT 10 AJANA-KALBARRI ROAD, KALBARRI	PROPOSED OUTBUILDING ON A VACANT LOT	20 March 2025 Council Decision	\$19,980
2025-020	MJ & JM GRAHAM	LOT 13 (No. 72) FORREST STREET, NORTHAMPTON	PROPOSED DWELLING WITH SETBACK VARIATION	20 March 2025 Council Decision	\$331,432
2025-021	C & J SIMPSON	LOT 505 (No. 7) CHICK PLACE; RESERVE 25307 SEALED CARPARK	MOBILE FOOD VEHICLE	20 March 2025 Council Decision	**
2025-022	WARREGO ENERGY	LOT 5065 (4138) BALLA-WHELARRA ROAD, BINNU	PROPOSED DRILLING AND TEMPORARY ACCOMMODATION CAMPS	20 March 2025 Council Decision	\$50,000
2025-023	WARREGO ENERGY	VACANT CROWN LAND	PROPOSED TEMPORARY ACCOMMODATION CAMP (MINI-CAMP)	20 March 2025 Council Decision	**
2025-024	KA MARSH	LOT 2 (No. 2) DARWINIA DRIVE, KALBARRI	PROPOSED REVISED PLANS FOR MODULAR HOME INSTALLATION	20 March 2025 Council Decision	**
2025-025	B COWEY	LOT 949 (No. 21) CROCOS CIRCUIT, KALBARRI	CHANGE OF USE FROM A SINGLE DWELLING TO A HOLIDAY HOUSE	27 March 2025	**
2025-026	B & R PEJOSKI	LOT 14 (No. 20) JASPER VISTA, KALBARRI	PROPOSED DWELLING – SINGLE (R-CODE VARIATION)	28 March 2025	\$250,000

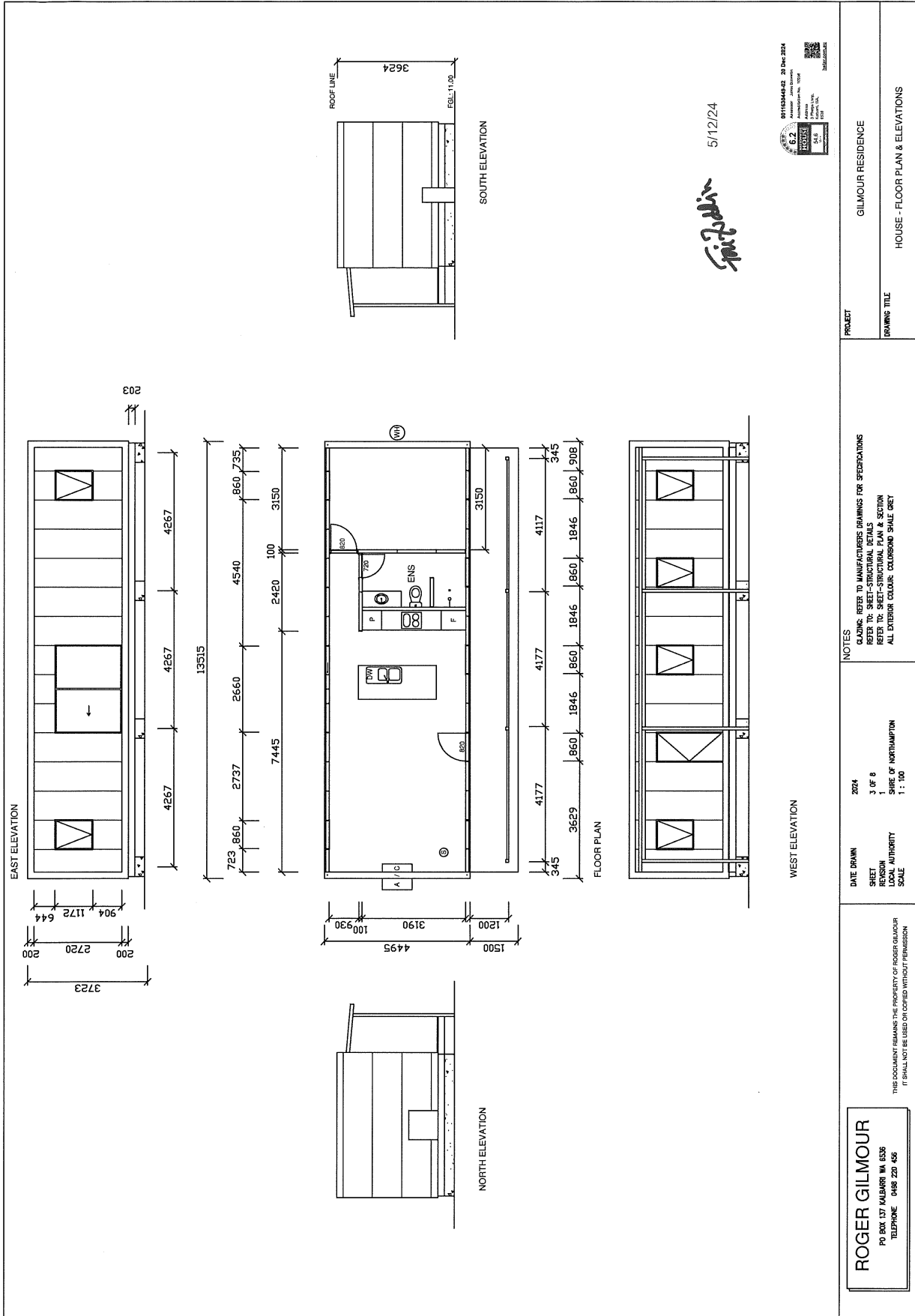
2025 SUBDIVISION / CLEARANCE REGISTER

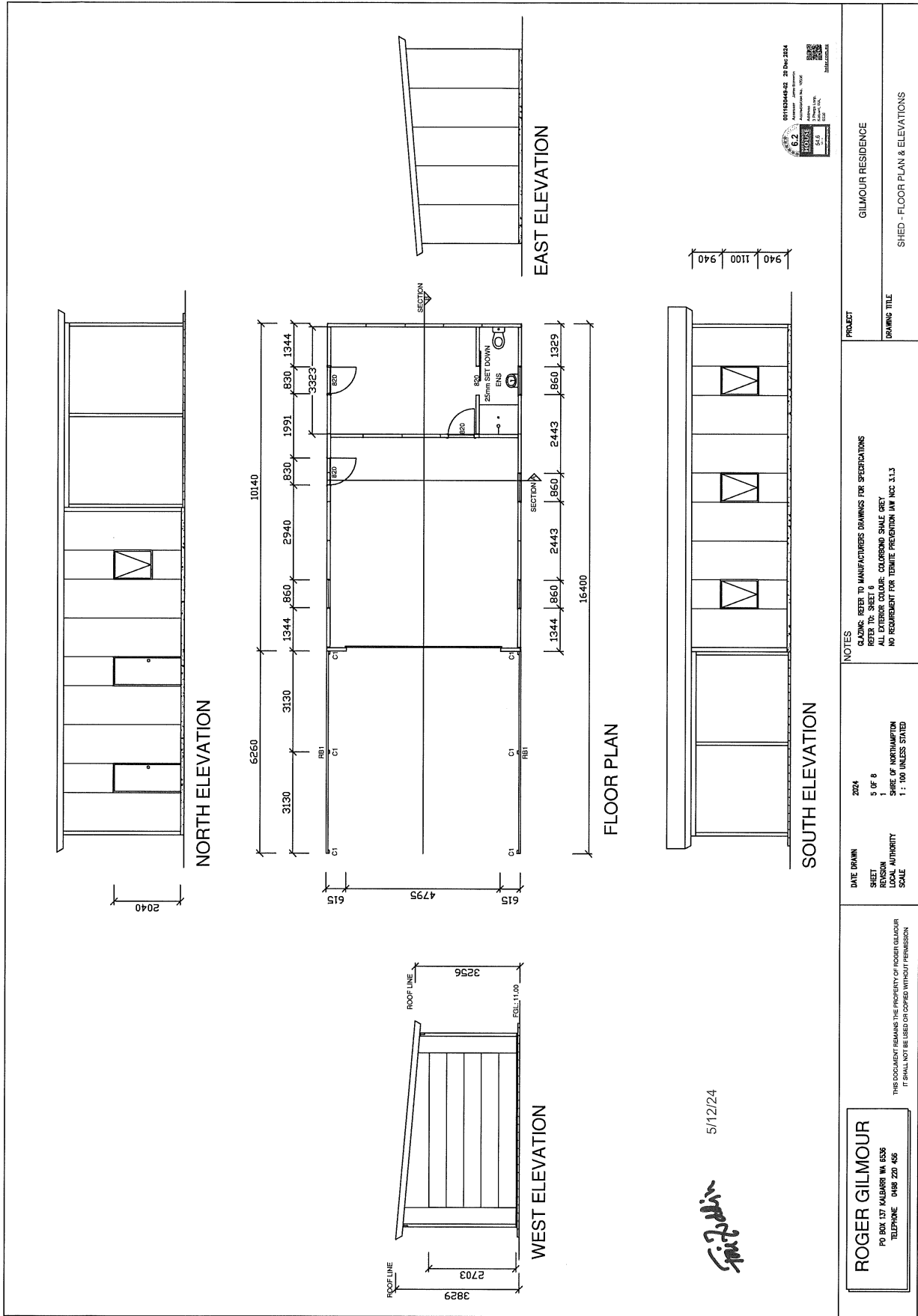
Date	Applicant	Type	Property	Description	Delegated or Council	File
3 Mar	Landwest Planning Consultants	Referral	Lot 26 & Lot 229 Stephen Street, Northampton	Boundary Rationalisation	D	10.8.2 A4407 / A3643

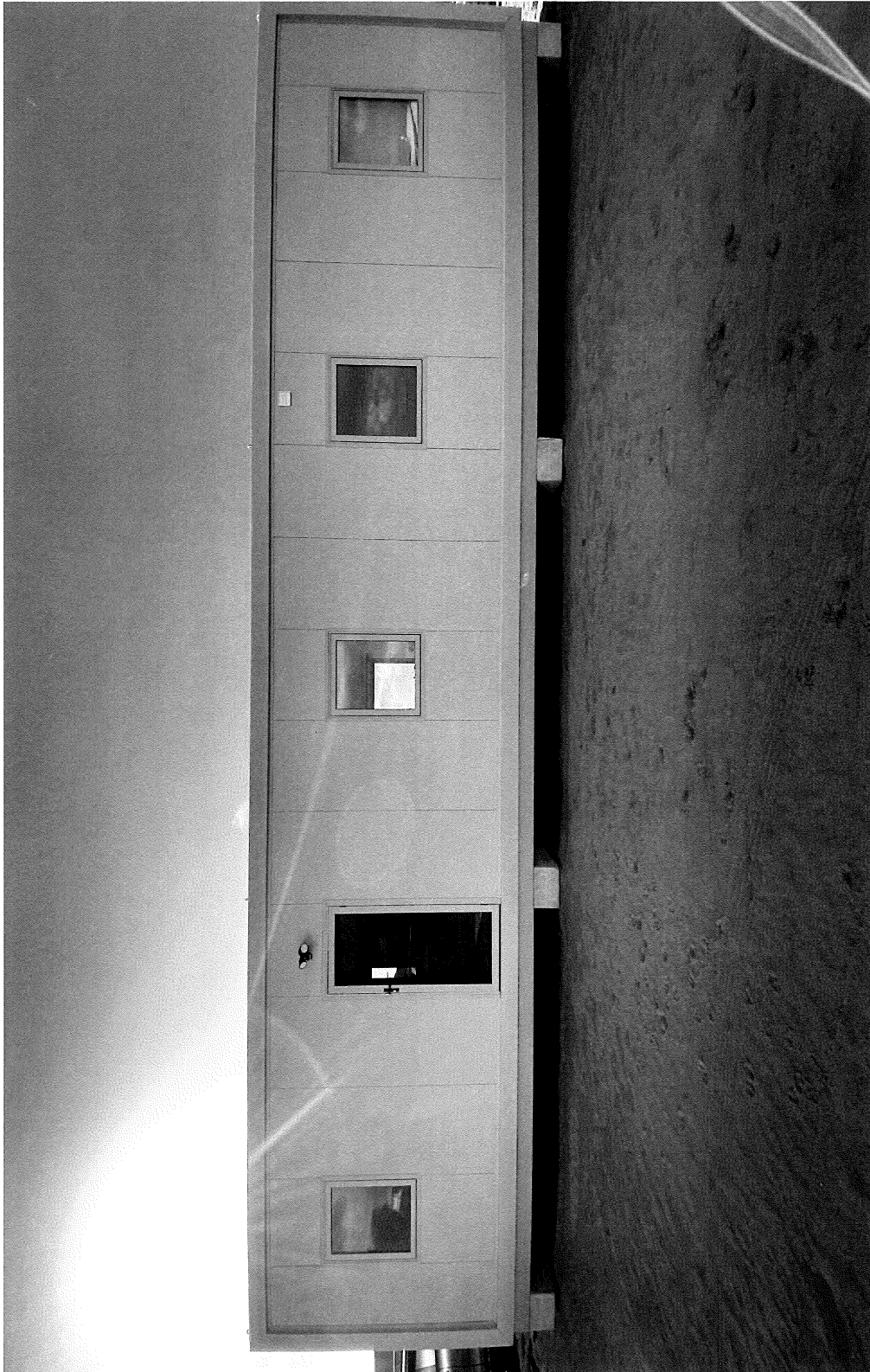




Spiffy







Author	Comment	Officer Comment	Recommendation
1. A Craig	<ol style="list-style-type: none"> 1. We have established a good little neighbourhood with houses built by reputable builders with high quality materials adding value to area. 2. The proposed dwelling is nothing more than a worksite donga, which looks like a second will be built on the site, downgrading our area. 3. Looks like a second one will be built on the site. 4. We have spent a lot of money on our home and this is cheap. 	<p>Noted. The area is characterized by single storey construction with pitch rooves.</p> <p>Refer to Amenity Section of Agenda Item.</p> <p>Refer to Comment Section of Agenda Item.</p> <p>The comment is noted, but this is not a valid planning consideration.</p>	<p>That the comment be noted.</p> <p>That the submitted application not be supported.</p> <p>The comment be noted.</p> <p>The comment be noted.</p>
2. A Lipohar	<ol style="list-style-type: none"> 1. As property owner, I have serious concerns about the aesthetic impact of the proposed structure and the negative effect on character and appearance of neighbourhood. 2. The proposed dwelling is not in keeping with the architectural style or visual harmony of the surrounding properties and appears to be inconsistent with the Shires on guidelines on maintaining local character. 3. The development could have a detrimental impact on local property values, including my own. 4. The design has potential to disrupt the streetscape and negatively impact on the area. 5. I urge Council to consider the broader implications of this development may have on the local community, property 	<p>Refer to Comment Section of Agenda Item.</p> <p>Refer to Amenity Section of Agenda Item.</p> <p>Property values are not a valid planning consideration.</p> <p>Refer to Streetscape Section of Agenda Item.</p> <p>The comment is noted.</p>	<p>The comment be noted.</p> <p>The submitted application not be supported.</p> <p>The comment not be supported.</p> <p>The submitted application not be supported.</p> <p>The comment be noted.</p>

3.	L Nairn	values and overall quality of the residential environment.	<ol style="list-style-type: none"> 1. Currently away from Kalbarri for 3 months. 2. Why is dumping a second-hand transportable on this block even being considered by Shire. 3. It will severely devalue all the existing residents. 4. I have built homes in Kalbarri for the past 40 years. 5. Request to be advised of Shire decision via email. 	The comment is noted.	<p>The comment is noted.</p> <p>Council cannot legally prevent applications being made for their determination.</p> <p>Land values are not a valid planning consideration.</p> <p>The comment is noted.</p> <p>The request is noted.</p>	The comment is noted.	<p>The author be advised accordingly.</p> <p>The comment not be supported.</p> <p>The comment be noted.</p> <p>Advice will be forwarded via email as requested.</p>
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SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MARCH 2025						
Approval Date	App. No.	Owner	Builder	Property Address	Type of Building	Value
4/03/2025	25014	Global Ag Properties II Australia	Phoenix Sheds	7575 North West Coastal Highway, Ogvilie	Complete demolition of shed for relocation	\$ 5,000.00
4/03/2025	25015	Thirteen Tiger Pty Ltd	Phoenix Sheds	396 Box Road, West Binnu	Construct steel-framed relocated shed	\$ 10,000.00
17/03/2025	25016	Chris and Susanne Graham	Lane Hose	102 (Lot No. 75) Mitchell Street, Horrocks	Construct timber-framed patio	\$ 20,000.00
10/03/2025	25018	Brock Lucev	Shoreline Outdoor World	75 (Lot 58) Gwalla Street, Northampton	Construct steel-framed carport	\$ 15,348.00
17/03/2025	25019	Kathleen Smith	Shoreline Outdoor World	19 (Lot 792) Balavia Circle, Kalbarri	Construct steel-framed patio	\$ 15,648.00
17/03/2025	25020	Michael and Julie Graham	MI Global Construction Pty Ltd	72 (Lot 13) Forrest Street, Northampton	Construct steel-framed shed	\$ 21,843.25
17/03/2025	25021	Robin Simkin, Michael Drage, Simon Drage	Simon Drage	3 (Lot 6) North Court, Horrocks	Replace existing timber-framed verandah	\$ 18,000.00
17/03/2025	25022	Wayne Kuchel and Shondelle Green	Frank Rystenber	12 (Lot 344) Penn Street, Kalbarri	Extend existing verandah	\$ 19,000.00
17/03/2025	25023	Gas It Pipe Contracting Pty Ltd	Frank Rystenber	45-47 (Lot 17) Mortimer Street, Kalbarri	Construct timber-framed storage building	\$ 19,000.00

From: Merilynn Eastland <ChairpersonKDA@kalbarri.co>
Sent: Thursday, 20 March 2025 11:05 AM
To: Brian Robinson <brian.robinson@northampton.wa.gov.au>; Wendy Dallywater <eho@northampton.wa.gov.au>
Subject: Special permission for markets
Importance: High

Morning Brian & Wendy,

I have just had a conversation with our Market coordinator and Ellen, re the markets over the WA weekend.

We were just about to advertise for stall holders, especially food vendors when we realised that we are looking for them to stay for 2 days operating from about 9am to 8pm on Saturday and 9am – 6pm on Sunday. 2yrs ago we had 2 days of markets and the council very kindly allowed those that wanted to stay overnight with their stalls. We are asking if this privilege could be extended again this year. We are not asking for extra caravans, tents or such, the stall holders would need to stay in their stall or food van or their vehicle, if they want caravan accommodation it would need to be in the caravan park.

Considering the issue of afterhours damage that occurred on Australia Day we are especially concerned re stalls, vans being left. We are already looking at security of some sort for other structures, such as the KDA information tent, the entertainment on site and the music marquee, so any stall, vendors remaining on site would enhance the security.

We would appreciate yours and council's consideration of this matter as promptly as possible so that we can advertise and get the best possible vendors for the weekend. Locals are always our first choice.

Thank you
Merilynn

MERILYNN EASTLAND

Chairperson

✉ ChairpersonKDA@kalbarri.co



📍 P O Box 6 Kalbarri WA 6536

🌐 www.kalbarri.co

ABN 86 578 765 753



KALBARRI
DEVELOPMENT
ASSOCIATION



Event Plan: Community Colour Ride

Event Name: Community Colour Ride as part of Kalbarri Festival 25

Date & Time: Sunday 1 June 9 – 10am

Location: Murchison River Foreshore

Description: A relaxed, non-competitive ride for all ages and skill levels, promoting outdoor activity and community engagement.

A fun element that participants will slow down to have colour powder sprayed onto them at four different stations along the route. They have to have all four colours on their clothes at the finish line in order to go into the prize draw.

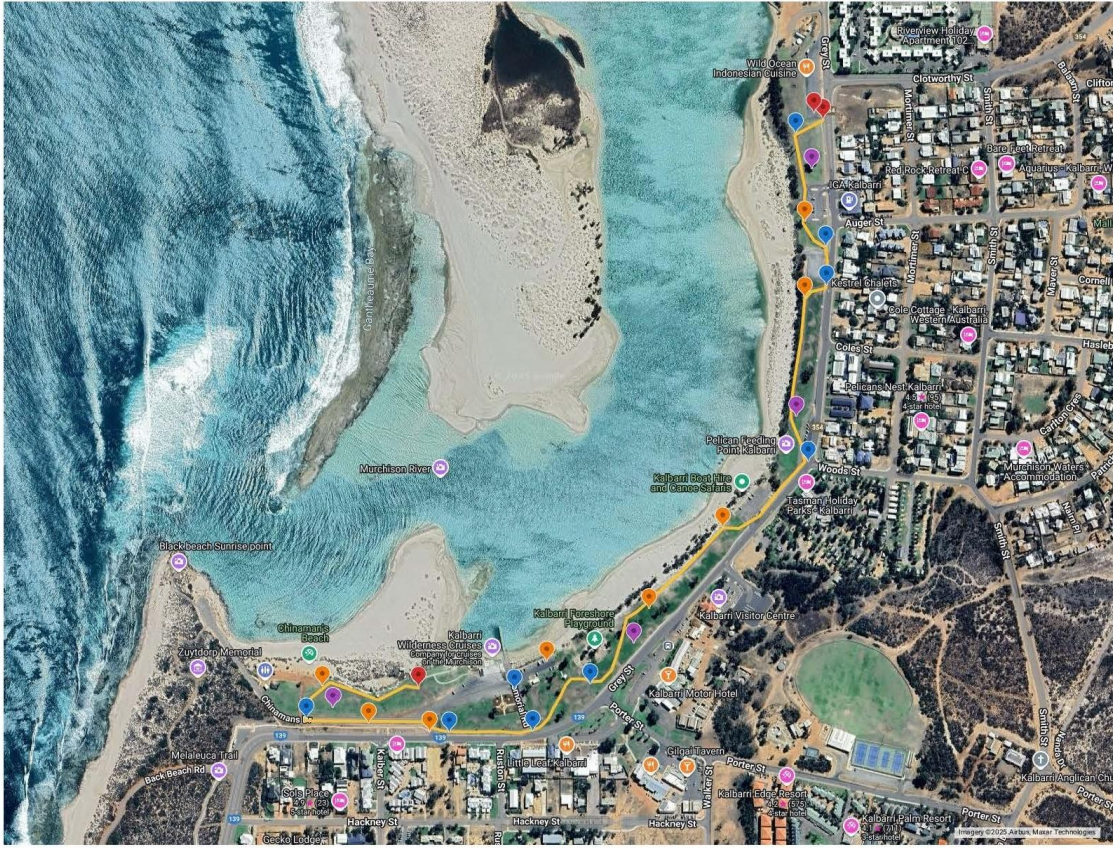
Wheels include bikes, electric bikes, scooters, skateboards and gophers in staggered starts.

Route Details:

- Distance: 1.75 km
- Terrain: Footpaths/Cycle paths along the foreshore.
- Start & Finish: Start at carpark at junction of Clotworthy and Grey Streets and finish at Chinaman's beach just before the VMR building on the grass.
- Route marking: use traffic cones from Shire along the route to guide participants, insert flutter flag.

3/7/25, 2:52 PM

Community Wheelies 25



Map Legend: Red – muster, start, finish Blue – marshals Orange - traffic cones, road closure Purple – colour spray stations

<https://earth.google.com/earth/d/1sUXJS10v7AmZicRNEC3gdYLAGktXX9C1?usp=sharing>

Risk Identification & Management:

1. Traffic & Road Safety

- Risk: Riders encountering vehicles or pedestrians.
- Management: publicise event prior, signage to indicate event times, Marshals will direct walkers off the track to the grass
- Close Memorial Avenue to VMR from 9-10 or until last participant has completed the course. This is necessary because this would be the busiest of all the crossings, and as riders will be coming up an incline through the markets it would not be a good place to stop the momentum of the ride.

- Marshals will stop participants if emergency vehicle access is required
- In case of emergency VMR or Ambulances will use the west access point to the car park. [This has been discussed with the Commander Ward of Marine Rescue and this is the normal way their officers access the VMR building and jetty.]
- All vehicles will be able to access the car parks, though cones with flags and marshals present will indicate the drivers should process with caution.

2. Participant Injuries (Falls, Fatigue, Dehydration)

- Risk: Riders may fall, experience exhaustion, or dehydration.
- Management: Marshalls along route with water, encourage participants off the track if not able to manage the ride.
- Free water available at the end of the ride.

3. Weather Conditions

- Risk: Rain, or strong winds affecting ride safety.
- Management: Check forecasts, advise appropriate clothing, and cancel or reschedule event based on advice.

4. Mechanical Failures

- Risk: Flat tires, chain issues, or brake failures.
- Management: Participants will have to withdraw from the event.
- Management: Clear signage, ride leaders/sweepers, and emergency contact points.

5. Medical Emergencies

- Risk: Accidents or health incidents.
- Management: First aid-trained staff, emergency contact list, and ambulance on standby at Festival Hub at Sally's Tree.

Logistics & Support:

- Registration: encourage online registration prior to make start smooth and planning possible, last-minute registrations on the day until 8.30am
- Volunteer ride marshals at points as per map. Marshalls recognizable wearing 'Event Crew' vests
- Additional traffic cones with flags help to designate the route
- Participants can pull out at marshal points

- Safety briefing before the ride at 8.45am, then organize groups into staggered starts (marshal to blow whistle, and move groups up to the start line)
- Colour stations will slow the riders down (fun activity with safety at its heart), as they will have to have colour on them to participate in the prize draw. (participants should wear an old t-shirt)
 - 9 am Fast bike riders, electric bikes and scooters
 - 9.05 Skateboards
 - 9.08 Families and kids
 - 9.12 Gophers
- Finish at Chinaman's beach before VMR building, put ride registration card into designated buckets to be in the draw for prizes
- Prizes drawn Sunday evening.

do not represent those of the Shire unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this email.

From: info@fireicerecovery.com.au <info@fireicerecovery.com.au>

Sent: Tuesday, 18 March 2025 10:07 AM

To: Andrea Teakle <Andrea.Teakle@northampton.wa.gov.au>

Subject: Kalbarri Trading Permit/Land Usage

Good morning Andrea,

We're Sarah and Stormi, owners of Fire & Ice Recovery - a mobile sauna and ice bath business in Geraldton. We're writing to seek permission to operate our business on council land in Kalbarri. Our business provides a unique wellness service, offering contrast therapy through a mobile 6 person traditional sauna and ice bath setup, designed to support recovery, relaxation and overall wellbeing.

We are interested in setting up in designated public areas such as the Kalbarri Foreshore, Jake's Point and at events such as the Kalbarri Markets and annual Festivals and would appreciate any guidance on the necessary permits, conditions or requirements for operating on council land. We are committed to ensuring our operations align with council regulations and contribute positively to the community.

Could you please advise on the approval process, any application forms we need to complete and any specific conditions or fees associated? We are also happy to meet and discuss this in further detail in person.

We look forward to hearing from you.

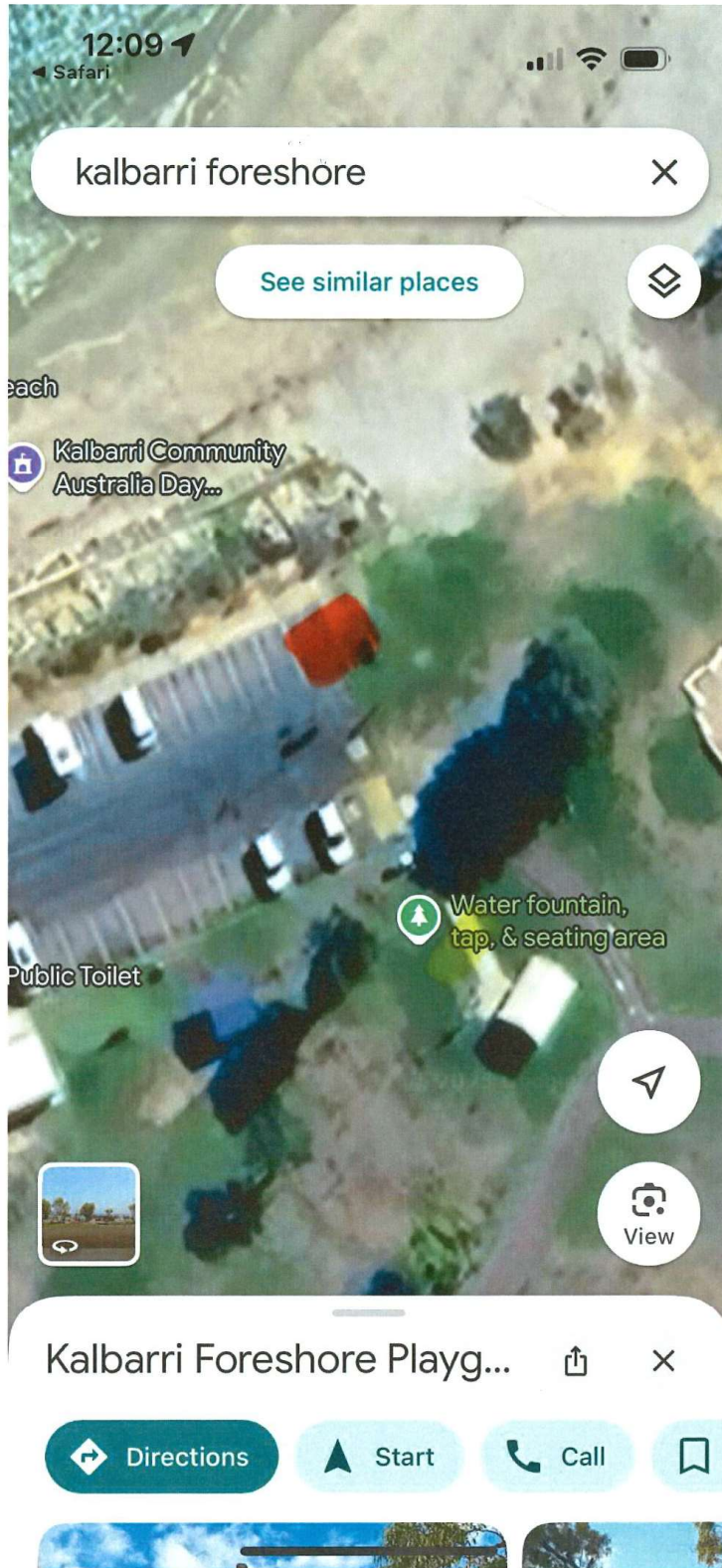
Warm regards,

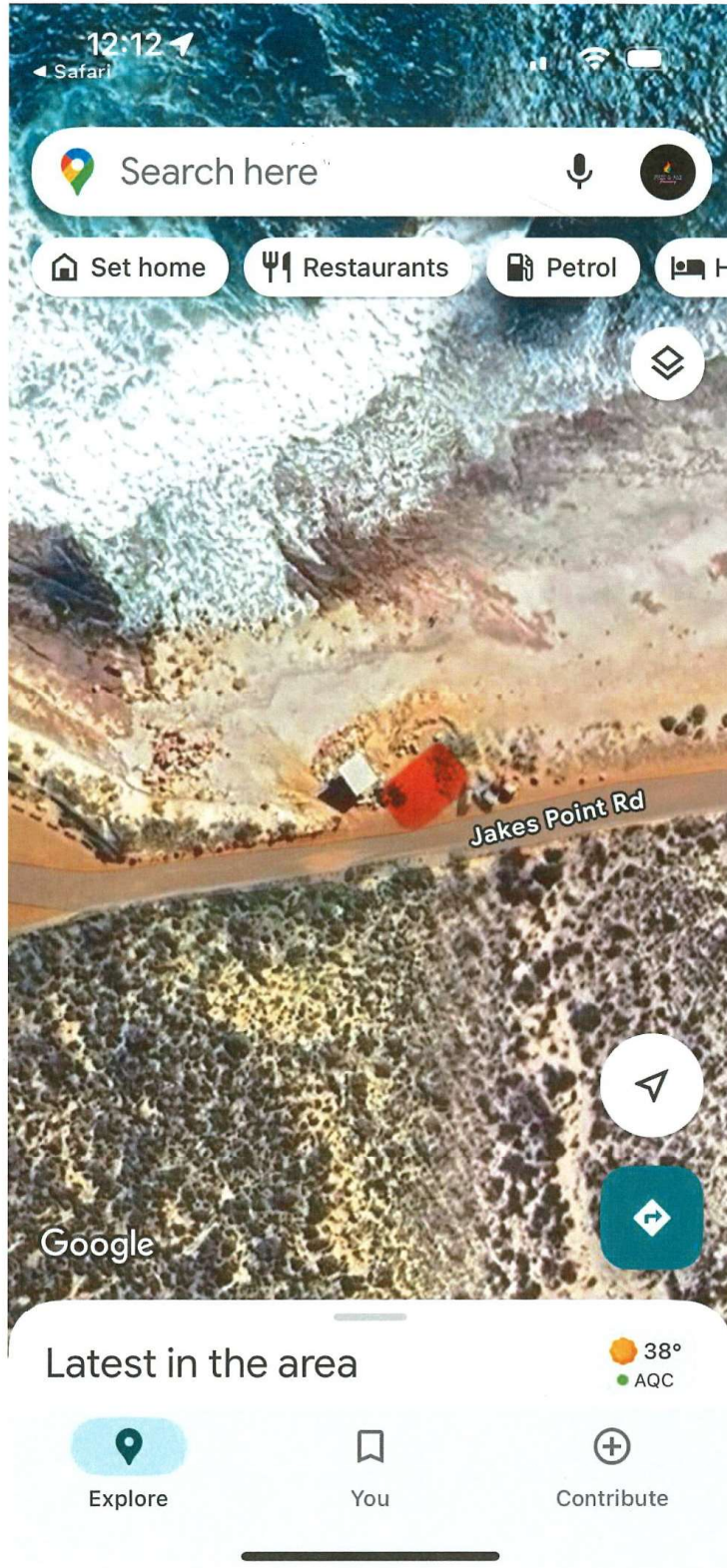
Sarah & Stormi

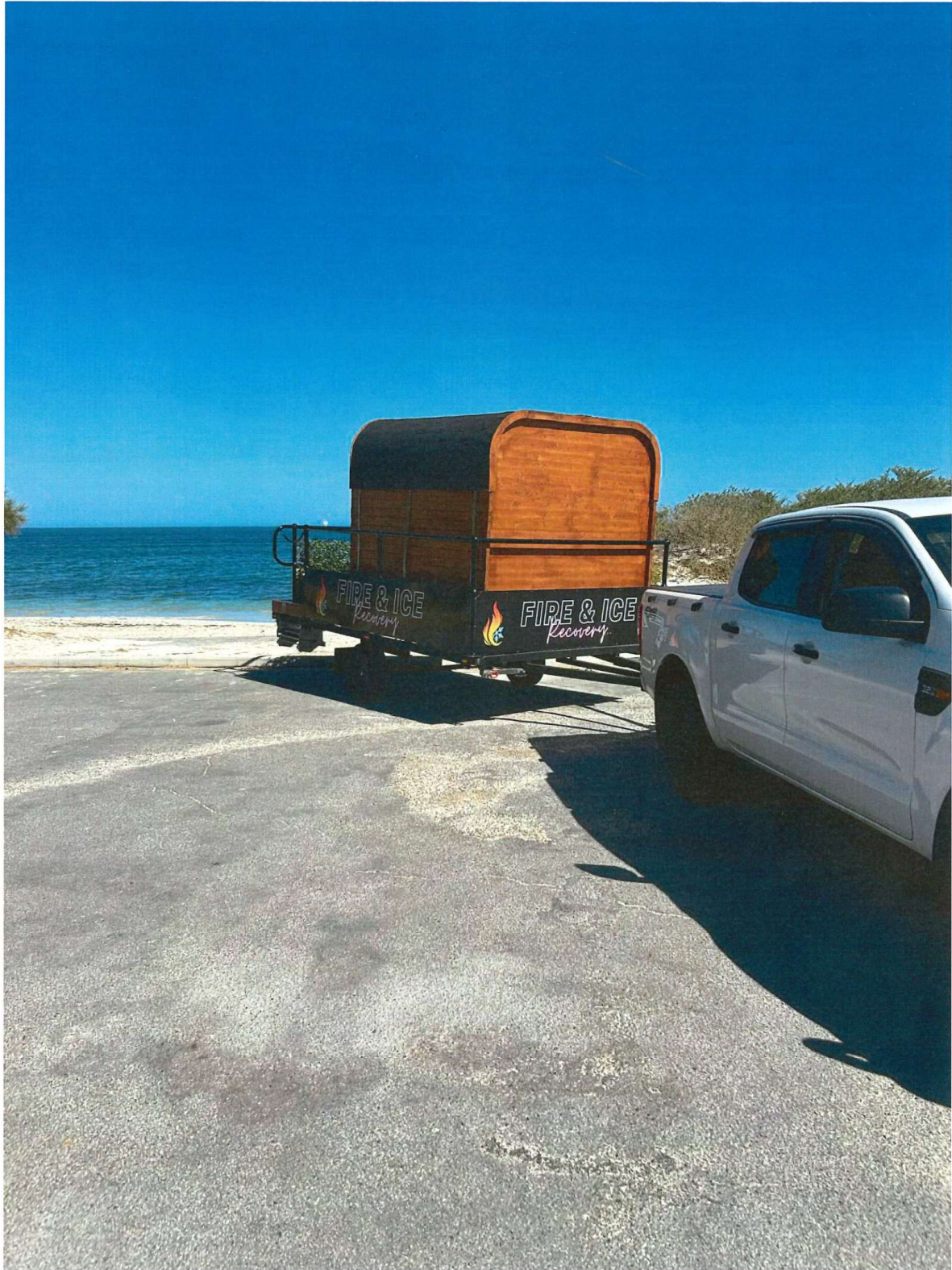
Fire & Ice Recovery

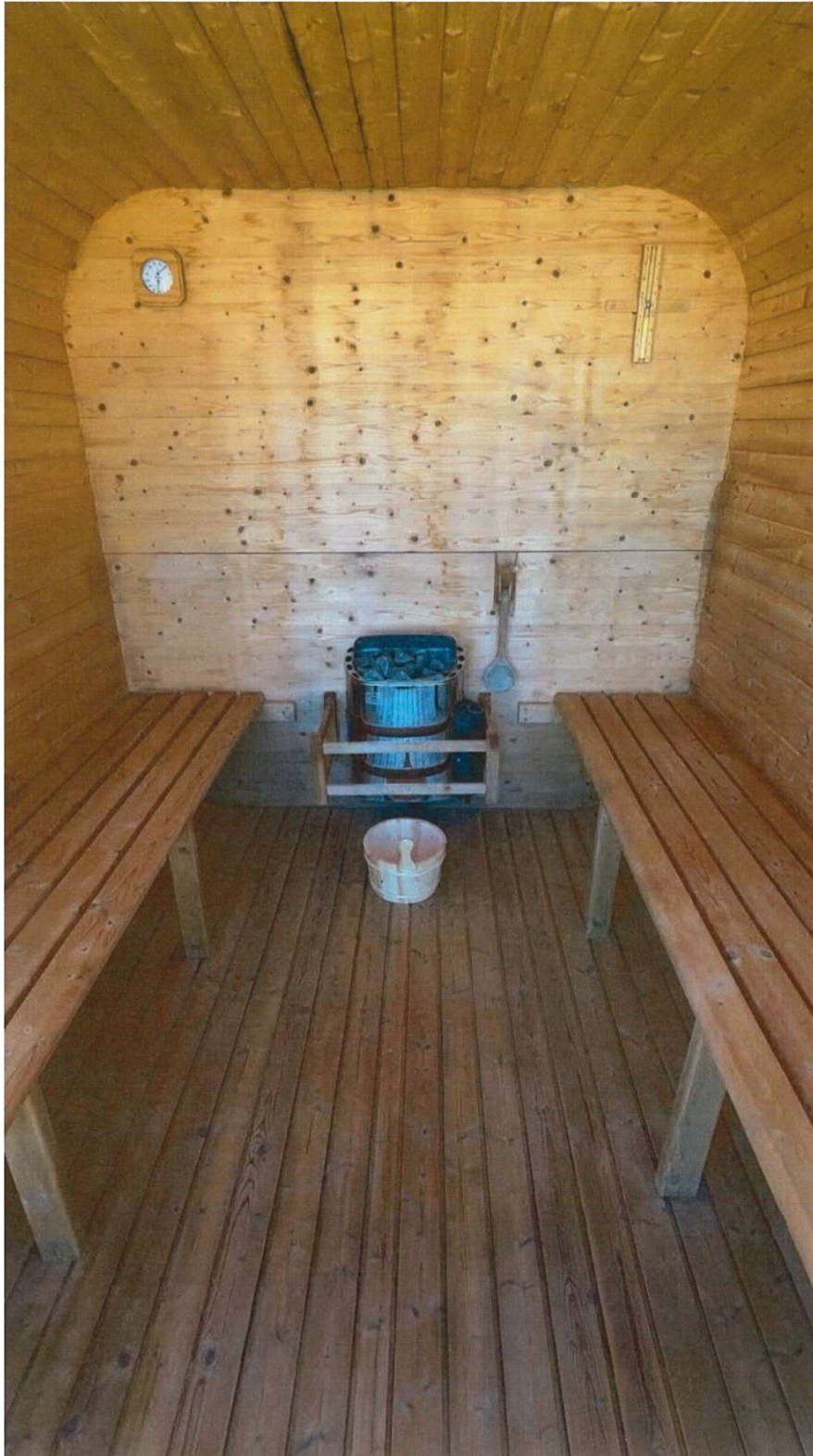
Sarah

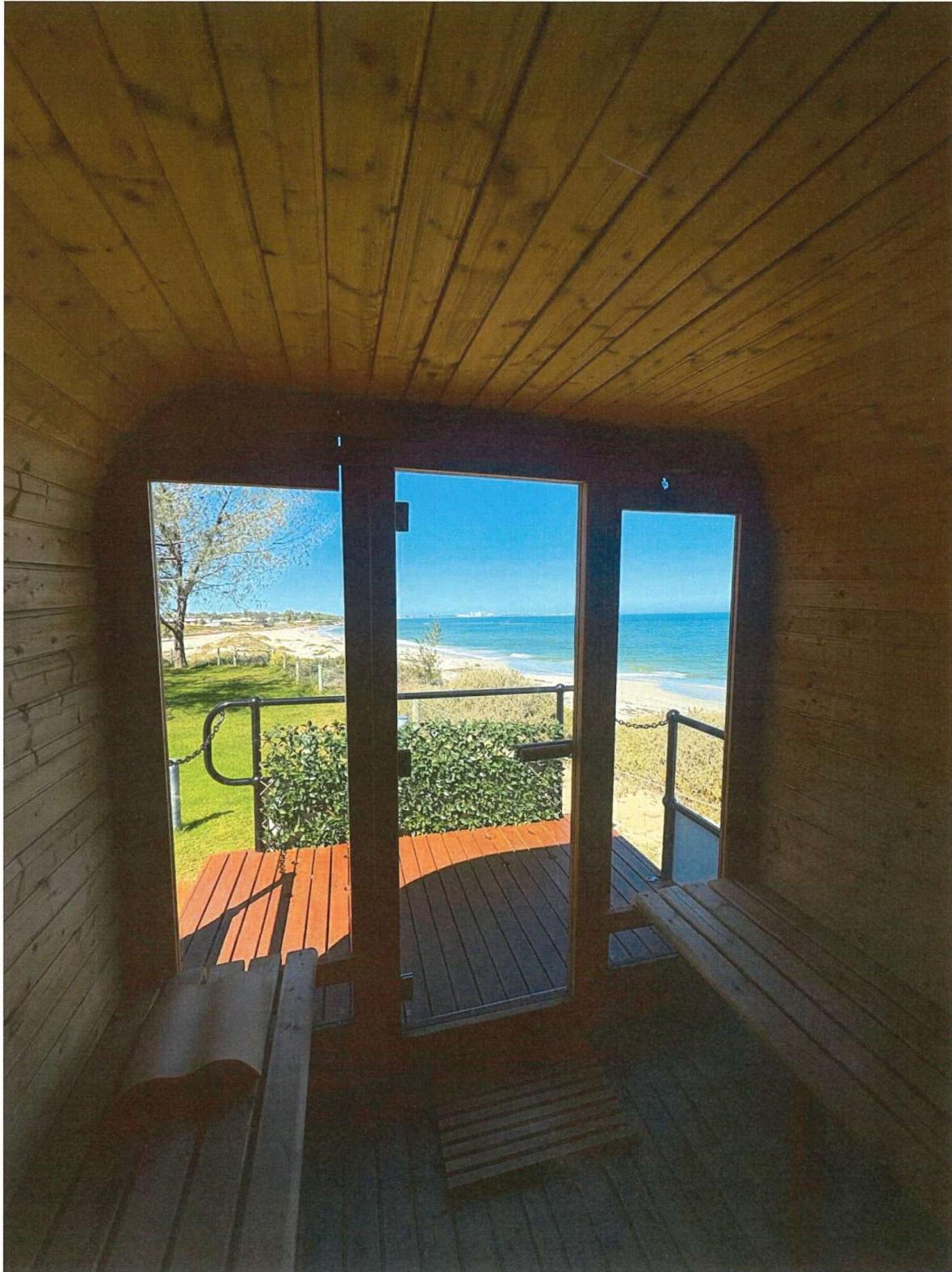
Stormi













5:13



13 kVA 18Amps per phase 3 Phase Petrol Genset Trade Spec



DC12500E3

- RCD Protected
- 1 x 20 Amp 415V / 2 x 15 Amp 240V Weatherproof IP 66 Outlets
- Electric Start
- Hour/Volt/Hertz Meter
- Maxi capacity fuel tank
- 11000 Watts

Was: \$3,300

\$2,990 inc. GST

ADD TO CART

ENQUIRE NOW

SHIPPING ESTIMATOR

FINANCE CALCULATOR

PRINT PRODUCT PAGE

Prime Power :	11 kW / 13 kVA - 240 / 415 Volts 18 Amps per Phase
Standby Power :	12 kW / 14 kVA
Power Factor :	0.8
Phase Voltage :	Three Phase 240 / 415 Volt
Frequency :	50 Hertz
Engine :	713cc 4 stroke OHV 2 cylinder
RPM :	3000 rpm
Cooling Method :	Air
Power Generation :	Brushed Alternator with AVR
Starter System :	Electric Start
LCD Display :	Volts - Hertz - Hours
Noise Level :	75 dBA at 7 Metres
Oil Capacity :	1.5 Litres (10W30)
Fuel Tank Capacity :	40 Litres
Running Time :	13 Hours Continuous (Prime Load)
Fuel Consumption :	3 Litres/Hour (Prime Load)
Chassis Enclosure :	Open Frame
ATS (Mains Failure) :	No
RCD Protected Single Phase Outlets :	Yes
Three Phase Outlets :	2 × 15 Amp 240V
Circuit Breaker Overload Protection :	Yes
Low Oil Protection :	No
Weight (Dry) :	Yes
Dimensions :	165 kg
Carton Weight :	86 L x 58 W x 89 H cm
Carton Dimensions :	176 kg
	90 L x 62 W x 96 H cm

5:16 📶 🔒 🔋

Black Friday Bargains On Heaps Of Daily Deals!

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3.0kVA Inverter Generator + Generator Cover



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**HEALTHCARE ESTABLISHMENTS PROFESSIONAL INDEMNITY
& PUBLIC AND PRODUCTS LIABILITY INSURANCE**

VERO

This Certificate certifies that as at the date of issue the stated policy is current for the policy period noted above. The issue of this Certificate imparts no obligation on the insurer to notify any party relying on it should the policy later be cancelled or altered for any reason.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage provided by the policy. This Certificate is only a summary of the cover provided. For full particulars, reference must be made to the current policy wording.

Policyholder: Recovery Pty Ltd as trustee for S RANUI & S RAMSAY FAMILY TRUST

Policy Period: From: 4 pm local standard time 20/12/2024
To: 4 pm local standard time 20/12/2025

Insurer: AAI Limited ABN 48 005 297 807 trading as Vero Insurance

Policy Number: LPS022947870-00945-HC

Healthcare Services: The provision of Sauna and Ice Bath and Personal Training services and treatment and the administration of patient records

Professional Indemnity Insurance

Limit of Indemnity: \$1,000,000
Maximum Aggregate
Limit of Indemnity: \$2,000,000
Basis of Limit: Costs in Addition (Inclusive – for limits exceeding \$10M)
Excess: \$2,000 each and every Claim, Costs Exclusion
Inquiry Costs Excess: \$2,000
Fidelity Excess: \$2,500
Public Relations Excess: \$1,000
Retroactive Date: Unlimited

Public & Products Liability Insurance

The Business: As per Healthcare Services above
The Business Address: 27 Central Road, Wonthella WA 6530
Limit of Liability: \$20,000,000
Excess: \$500

Issued by AAI Limited ABN 48 005 297 807 trading as Vero Insurance in Sydney, NSW on 7/01/2025

Leigh Hagen, Underwriting Manager, on behalf of:

Medisure Indemnity Australia Pty Ltd 29 116 319 567 arranges the insurance and AAI Limited ABN 48 005 297 807 trading as Vero Insurance issues the insurance.



Minutes for the Bush Fire Advisory Committee Meeting to be held at the Shire of Northampton Council Chambers, Northampton on Monday 24 March 2025

1.0 Meeting Opening

The meeting is scheduled to commence at 2:00pm

2.0 Attendance

Rob McKenzie – Chief Bush Fire Control Officer (CBFCO)

Captain Isseka BFB

Damien Harris – Deputy CBFCO North

Scott Bridgeman – Deputy CBFCO South

Captain Sandy Gully/Alma BFB

Kyle Caron – Captain Ajana/Binnu BFB

Joe Wood – Captain Port Gregory/Yallabatharra BFB

Scott Rintoul – Captain Northampton VFRS

Travis Glass – Captain Kalbarri VFRS

Karl Suckling – Shire Councillor

Brian Robinson – Acting Chief Executive Officer

Guests

Mark Teale – Department of Fire and Emergency Services

Julia French – Department of Biodiversity, Conservation and Attraction

Trevor Jones – Department of Biodiversity, Conservation and Attraction

Matt Johnson – Ajana/Binnu Brigade

Jerome Drew – Ajana/Binnu Secretary

Tatiana Vafiades – Yallabatharra/Port Gregory

Michelle Allen – Shire of Northampton Manager of Corporate Services attended for approximately 15 minutes commencing at 3:00pm.

3.0 Apologies

Lindsay Rowe – Captain Horrocks BFB

4.0 Confirmation of Minutes

Meeting held on 14 September 2023.

Motion:

The Minutes of the Bush Fire Advisory Committee meeting held on the 14 September 2023 be accepted.

Moved: Jerome Drew
Seconded: Tatiana Vafiades

5.0 Business Arising from Last Meeting

a) *CBFCO to enquire about the provision of handheld radios for brigades;*

The Executive Manager of Community, Development & Regulation outlined that the Shire had obtained some preliminary costs, being around \$1,000/unit and that an application for grant funding was not successful on the first occasion. As a result the Shire intended to apply for five of the units as part of the DFES Grant Funding Application.

Mark Teale advised the meeting that DFES were the suppliers of the units and it may be possible to be granted 2 units per brigade given the current lack of communication devices within the brigades.

Action: The Executive Manager of Community, Development and Regulation to liaise with Mark Teale over DFES ability to supply the communication units.

b) *A list of equipment and contractors available for fire mitigation and response situations;*

Through discussion it was identified that this task had not been completed. Brian Robinson requested the Chief Bush Fire Control Officer arrange this prior to next fire season.

Mark Teale advised that where not available, DFES can arrange for other contractors, with the DFES 24/7 hotline. 1800 317 555.

Action: Chief Bush Fire Control Officer (CBFCO) to prepare and circulate list.

c) *Potential location of a water source and tank at Alma School Site;*

It was identified that this issue would be addressed through a wider examination of potential tank sites, strategically located within the Shire. No further action required.

d) *Provision of high season appliance, being a 4.4 if available;*

Mark Teale outlined that there is a range of 'stand by' equipment held by DFES that can be deployed during peak fire season, as occurs with the Water Bomber being located in Geraldton during harvest.

Action: CBFCO to approach DFES to secure a high season appliance for the 2025/26 fire season, preferable a 4.4 if available.

- e) *CFBCO to arrange for the installation of new replacement Automatic Vehicle Location (AVL) devices;*

This was identified through discussion as not being an issue. Testing of the devices is however required.

Action: Testing of AVL devices to be arranged and coordinated by CBFCO and Deputies.

- f) *Revision of mapping of brigade boundaries, following amalgamation of brigades;*

Mark Teale provided the meeting with several copies of the current (updated) brigade area map. No further action required.

- g) Membership for Isseka Brigade – list of potential members to be investigated by Isseka Captain.

The CBFCO advised that he did not think this had been done. Through discussion it was identified that there was potential for the Isseka brigade to be amalgamated with others. No further action required at this stage.

6.0 2024/2025 Fire Season Brigade Reports

6.1 Chief Bushfire Control Officer

The CBFCO gave a verbal report on the total number of incidents attended by brigades within the Shire. They furthermore:

- a) briefed the Advisory Committee of their attend at the District Operational Advisory Committee and that the committee intended to address Western Power over the frequency of pole top fires in the Region, however Western Power did not attend.
- b) Training modules identified in latest DFES publication, including several on-line courses.

6.2 Deputy Chief Bush Fire Control Officer South

The Deputy CBFCO – South, gave a brief verbal report indicating that clear majority of fires started as pole top fires associated with Western Power Infrastructure. All incidents being well attended.

6.3 Deputy Chief Bush Fire Control Officer North

The Deputy CBFCO – North, gave a brief verbal report confirming that like the Southern portion of the district, pole top fires associated with Western Power Infrastructure were the biggest issue. They furthermore advised that:

- a) They had observed the water cannon in use and that it worked really well; and

b) all incidents being well attended.

6.4 Northampton VFRS

A wide range of incidents had been attended, with the majority road crashes involving either passenger vehicles or trucks. Always good attendance.

6.5 Kalbarri VFRS

Some 25 jobs had been attended, being a mix of Road Crash and Bushfire.

6.6 Other Brigades

The Ajana/Binnu brigade provided a breakdown of the incidents attended in the period September 2023 to March 2025. A copy of the report is attached.

6.7 DFES

Mark Teale provided a Post High Threat Season Report for the 2024/25 fire season outlined that within the require there was a total of 1,059 fire, rescue and natural hazard incidents for the year, tracking on par with the total incidents last year of 1,436 incidents. They further outlined that:

- Two water bombers were located in Geraldton during the harvest season;
- Applications for Local Government Grant Scheme close at the end of the month;
- The 2025 Training calendar is available on eAcademy for nominations.
- The Emergency WA app was released last year and encouraged all brigade members to download the app.

A copy of the Post High Threat Period 2024.25 Report is attached.

7.0 General Business

7.1 Bushfire Operational Guidelines

The formation and operation of Bush Fire Brigades within the Shire is governed by the provisions of the *Bush Fires Act 1954* and the Shire of Northampton's Bush Fire Brigades Local Law 2017.

Within the Local Law, there are multiple references to a "Bush Fire Operational Manual for matters such as "command of a fire". Yet it appears that the Shire is yet to adopt an Operational Procedure Manual. It is considered that a Manual should be developed in consultation with the Bushfire Advisory Committee as a matter of urgency, so that it may be finalised and implemented prior to the 2025.2026 Bushfire Season.

The Shire is proposing to:

- a) Formalise the Bush Fire Advisory Committee as an Advisory Committee of Council; and
- b) To work with the BFAC to develop/finalise a draft Bush Fire Operational Manual as soon as possible.

Nominations for the Bush Fire Advisory Committee are to be sought under item 7.2 below.

Attached are two examples of Bush Fire Operational Guidelines from local authorities who regularly experience fire events within their district.

The meeting is requested to consider/discuss the two sample guidelines to assist Shire Officers in preparing the guidelines for consideration at the next BFAC meeting.

Action: That the Shire prepare draft Operational Guidelines based on the Collie example provided to the meeting, with the Advisory Committee to consider those guidelines at the next BFAC meeting.

7.2 Nominations for Shire of Northampton Bushfire Advisory Committee

A copy of the Terms of Reference for the Bush Fire Advisory Committee as adopted by Council are shown attached. As reflected within the Terms of Reference, the purpose of the Bush Fire Advisory Committee is to:

1. Advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
2. Annual bushfire budget and relevant financial matters;
3. Annual review of the Shire's Annual Firebreak Notice;
4. Standards of equipment that should be provided and maintained under Brigade Control;
5. General Maintenance and capital works on Bushfire Brigade Stations;
6. Planning, setting standards and works program for fire prevention within the Shire;
7. Composition, formation, rationalisation of winding up of any Bush Fire brigades within the Shire;
8. Preparation and periodical review of a Bush Fire Operational Procedure Manual to guide the management and co-ordination of bush fire fighting resources within the Shire; and
9. Ensuring co-operation and co-ordination of bush fire brigades in their efforts and activities including training of brigade members.

In accordance with the Terms of Reference, each brigade is to have one voting representative, which is suggested to be the Captain's of each bridge. In addition the CBFCO and one Councillor (Cr Karl Suckling) are to be voting members.

It is requested that each brigade also nominate a proxy member who is able to attend the Advisory Committee meetings in the absence of the voting member. These nominations are to be confirmed during this meeting in order for Council to amend the Terms of Reference.

Finally a number of non-voting members are included, being representatives from DFES, DBCA, Northampton and Kalbarri Volunteer Fire and Rescue brigades, the Shire's Executive Manager of Community, Development and Regulation and the Shire Ranger.

Action: That Council be requested to amend the Bush Fire Advisory Committee Terms of Reference to reflect the following proxies:

- Tatiana Vafiedes for Port Gregory/Yallabatharra
- Trent Suckling for Sandy Gully/Alma?
- Matt Johnson for Ajana/Binnu Brigade
- Wes Teakle for Captain of Isseka Brigade

7.3 Future Chief Bush Fire Control Officer Arrangements

In recent years, the Chief Bush Fire Control Officer has been a Council appointed position, who has performed as CBFCO as part of their duties.. Whilst there are no issues with a Shire Officer being the CBFCO, the Advisory Committee may wish to nominate an external member.

This item is for discussion purposes.

The appointment of the CBFCO is to be determined by the Group as part of setting the Annual Firebreak Notice.

7.4 Use of Private Vehicles

DFES Guidelines for Operating Private Equipment at Fires are attached for members information and reference. Detailed discussions welcome at next BFAC meeting.

During discussion Mark Teale confirmed that these are guidelines only. It was identified by the CBFCO that currently only one private vehicle has been certified as a Volunteer Fire Fighting Vehicle. The Shire is not insisting on compliance with the guidelines at this stage.

7.5 Insurance Claims

During the 2024/2025 season, multiple insurance claims were received by the Shire relating to private vehicle damage, with those vehicles reported to have been used to attend fires within the district. For all insurance claims, it is imperative that:

- a) *In the first instance, all insurance claims need to be lodged individually by the vehicle owner with the Shire's Manager of Corporate Services (Michelle Allen), with the documentation to include:*
- i) *A completed insurance claim form with all details regarding the incident supplied including witnesses, documentation of damage and demonstration of repair value. The insurance claims forms can be sourced from Ms Allen; and*
 - ii) *Supporting documentation from either the Chief Bush Fire Control Officer, the Deputy CBFCO's or the relevant brigade captain demonstrating the vehicles role in the incident.*
- b) *The Shire and it's insurers will not accept "grouped claims". All claims are to relate to individual's or individual equipment as may be applicable.*

The Shire's Manager of Corporate Services outlined the process for insurance claims, emphasizing that 'group claims' are not permitted and that individuals should liaise with her to ensure that the Shire's Insurers have sufficient information to determine claims.

7.6 Review of Bush Fire Management Plan

The Shire's Bush Fire Management Plan, which can be used to secure Bush Fire Mitigation Funding from DFES is now overdue for review. Due to current workloads/resources at the Shire, it is proposed that an appropriate consultant will be employed to prepare a Bush Fire Management Plan for the consideration of BFAC

It is proposed that Council will be requested to consider funding this review as part of the coming budget.

Brian Robinson identified that the plan is now out of date and cannot be used to apply for Bush Fire Mitigation Funding.

Action: Secure funding as part of the Shire's annual budget to undertake a review of the Bush Fire Management Plan in order to be eligible for future Mitigation Funding.

7.7 2025/2026 Funding Requests

There are opportunities for funding in the 2025/2026 financial year through DFES and other grant programs, along with the Shire Budget. The following matters are identified for the purposes of discussion at the meeting.

7.7.1 Communication;

Brian Robinson identified that the Shire previously obtained costing and sought grant funding of \$2,000 being for 2 4 hand held units. Given this grant was not successful, the Shire was proposing to apply for \$5,000 towards the devices as part of the 2025/26 Operational Grant.

The group identified a complete lack of reliable communication equipment due to inconsistent mobile telephone coverage.

In response Mark Teakle advised that DFES holds stock, which is about to be updated. DFES may be in a position to supply 2 communication devices to each brigade.

Whilst Starlink devices were also mentioned, no specification action item was identified at this time, with efforts to concrete on DFES approved devices for brigades.

Action: The Executive Manager of Community, Development & Regulation to liaise with DFES over the potential supply of 2 DFES approved handheld communication devices per brigade as part of the 2025/26 DFES Operational Grant.

7.7.2 Water Availability

The group identified a lack of options in terms of access to water during fire response incidents. The group discussed the need to identify strategically located fire water resources in the form of a suitable tanks, with required couplings and vehicle turnarounds. Such facilities to be connected to available services or stand along solar bore pumps.

During discussion it was confirmed that prior to supporting grant funds for water supplies, DFES requires the local government to have tenure over the land. Brian Robinson identified that a series of strategically located tanks could be established for fire using grant funding, and shire facilities that would be established for road maintenance but established to meet water access needs in the event of a fire.

On the basis that new water tanks have been established using non-recurrent expenditure in the 2024/25 budget, there is an intension to request that Council fund a water tank suitable for fire and road maintenance purposes.

Mr Robinson advised that in his opinion, the strategic location of water for fire fighting purposes should be addressed by the review of the Shire's Bush Fire Management Plan.

Action: The Executive Manager of Community, Development & Regulation apply for funding under the Shire's proposed 2025/26 Annual Budget towards a water tank and associated water supply for the purposes of fire fighting and road maintenance.

7.7.3 Fire Fighting Equipment

During discussion it was identified that there is a need for existing fire fighting couplings to be updated to meet today's standard for Fire Fighting Couplings.

The Executive Manager of Community, Development and Regulation identified that additional funding would be sought towards PPE through DFES grant and Shire Budget processes. This being on the basis that the current years budget was exceeded.

Action: The CBFCO undertake an audit of existing couplings and obtain costs for the replacement of the couplings to be considered as part of the Shire's annual budget process.

Action: The EMCDR seek additional PPE funding through DFES operational grants and/or Shire Budget processes.

7.8 Proposal for Community Emergency Services Manager

The Shires of Northampton and Chapman Valley have made application for a shared Community Emergency Services Manager. On Monday 17 March, correspondence was received from the Commissioner advising that:

“Unfortunately , the CESM program remains oversubscribed and DFES is not currently funded to increase participation either through direct or shared funding arrangements. However, your interest in securing a dedicated CESM for the Shires of Northampton and Chapman Valley is noted and should a position or funding become available in the future, your request would certainly be considered on a risk-based assessment. “

The Shire will continue to seek State Government support for a CESM resource shared with the Shire of Chapman Valley.

8.0 Other Business

8.1 Airports/Runways

Currently the only airport/runway certified for Water Bombers within the Shire is Kalbarri Airport. The Advisory Committee discussed the need to look into registration of a number of strips.

Brian Robinson indicated that there may be issues with formal access arrangements that will need to be examined by the Shire's Manager of Corporate Services.

Action: Shire Officers to confirm current status of access arrangements for private airfields located at Northampton (primary preference), at Kyle Carson's property in Binu & West Ogilvie.

8.2 Amalgamation of Isseka & Sandy Gully/Alma

It was generally agreed that vehicles towing trailers should not be permitted to enter the fire ground.

The following motion was passed unanimously:

That the Isseka, Sandy Gully/Alma brigades be amalgamated due to dwindling active membership.

**Moved: Karl Suckling
Seconded: Scott Bridgeman**

8.3 Use of Trailers on Fire Grounds

Through discussion it was generally agreed that vehicles towing trailers should not be permitted to enter active fire grounds for various reasons. This is to be reflected within the operational guidelines.

Action: The Draft operational guidelines reflect the fact that vehicles towing trailers should not be entering active fire grounds.

8.4 Incident travelling in Back of Ute

Damien Harris advised the group that there was an incident where a member posted a video to social media riding in the back of a ute. It was agreed that such practices should not occur.

8.5 Location of Horrocks and Port Gregory Fire Appliances

During discussion it was identified that:

- The Horrocks 2.4 had only been activated on a couple of occasions and there is concern that significant periods of non-use may result in a need for greater maintenance; and
- If the Port Gregory and Horrocks vehicles were more centrally during periods of peak need, they would more likely to be used;

It was generally agreed that locating the Horrocks fire appliance at a more central location during peak fire risk periods would ensure it is utilized more often. Peak risk periods being during Harvest, Lightning Storms and first permitted burns. For further discussion at next meeting.

9.0 Next Meeting

The next meeting of the Bush Fire Advisory Committee is scheduled to be held on 19 May 2025.

10 Closure

The meeting closed at 4:13pm

Shire of Northampton Bush Fire Advisory Committee – List of Actions from Minutes				
No	Action	Comment	Responsible Officer	
			Status	
1.	Supply DFES approved communication Devices for each Brigade	Discussions to occur with DFES over potential supply of communication devices as part of Shire's Operational Grant. Potential supply of 2 DFES approved hand held community devices per brigade as part of the 2025/26 DFES Operational Grant.	EMCDR	Commenced.
2.	<i>A list of equipment and contractors available for fire mitigation and response situations</i>		CBFCO	Pending
3.	Secure Use of High Season appliance from DFES for 2025/26 fire season.	As a minimum high season appliance to be sought over harvest period, preferably a 4.4 if available	CBFCO	Pending
4.	Testing of Automatic Vehicle Location Devices	Testing of AVL's to occur in a coordinated manner.	CBFCO/Deputy CBFCO's	Pending
5.	Preparation of Bush Fire Operational Guidelines based on	Draft Guidelines to be prepared based on Collie example for consideration at the next meeting (19/5).	EMCDR	Pending
6.	The Terms of Reference be updated with the identified proxies.	An agenda item is being prepared for consideration at 17 April 2024 Council meeting.	EMCDR	Pending
7.	Secure Budget funds to undertake a formal review of the Shire's Bush Fire Management Plan.	Subject to Shire budget process	EMCDR	Pending
8	Additional water resources for fire fighting	Funding to be sought under the Shire's proposed 2025/26 Annual Budget towards a water tank and associated	EMCDR	Pending.

		water supply for the purposes of fire fighting and road maintenance.		
9	Standardisation of Fire Fighting Couplings	The CBFCO undertake an audit of existing couplings and obtain costs for the replacement of the couplings to be considered as part of the Shire's annual budget process.	CBFCO	Pending.
10	Additional PPE for Brigades	Shire to seek increase in funding to \$15,000 per year through DFES operational grants and/or Shire budget processes.	EMCDR	Pending
11	Additional Airports/Runways to provide water refill opportunities for aircraft.	Shire Officers to confirm current status of access arrangements for private airfields located at Northampton (primary preference), at Kyle Carson's property in Binu & West Ogilvie.	CBFCO & Manager of Corporate Services	Pending
12	Amalgamation of Isseka, Sandy Gully/Alma Bush Fire Brigades	Isseka and Sandy Gully/Alma brigades to consider potential for amalgamation.	CBFCO	Pending
13	Use of Trailers on Fire Ground	Use of trailers on fire ground to be addressed in draft Operational Guidelines (see Item 5)	EMCDR	Pending



Bush Fire Advisory Committee

Terms of Reference

Status	Advisory Committee
Members:	<p>Voting Members (7)</p> <p>1 Councillor Chief Bush Fire Control Officer 5 Bush Fire Brigade Representatives, being:</p> <ul style="list-style-type: none"> - 1 Ajana/Binnu - 1 Horrocks; - 1 Isseka; - 1 Port Gregory/Yalbatharra; - 1 Sandy Gully/Alma <p>Non Voting representatives (5)</p> <ul style="list-style-type: none"> - Executive Manager of Community, Development & Regulation; - Department of Biodiversity, Conservation and Attraction; - Department Fire and Emergency Services - Northampton Volunteer Fire and Rescue Service - Kalbarri Fire and Rescue Services
Proxies:	1 representative for each brigade and Councillor
Quorum:	At least 4 Members of the Committee
Term of Appointment:	Expires 18 October 2025
Office Responsible:	Executive Manager Community, Development and Regulation
Meetings	3 meeting per year. The Chairperson or Shire Chief Executive Officer may call supplementary meetings when required.

Functions of the Committee

To represent Volunteer Bush Fire Brigades within the Shire of Northampton and to make recommendations to Council on the following:

1. Advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
2. Annual bushfire budget and relevant financial matters;
3. Annual Review of the Shire's Annual Firebreak Notice;
4. Standards of equipment that should be provided and maintained under Brigade Control;
5. General Maintenance and capital works on Bushfire Brigade Stations;
6. Planning, setting standards and works program for fire prevention within the Shire;
7. Composition, formation, rationalisation or winding up of any Bush Fire Brigades within the Shire;
8. Preparation and periodical review of a Bush Fire Operational Procedure Manual to guide the management and co-ordination of Bush Fire Fighting resources within the Shire; and
9. Ensuring co-operation and co-ordination of bush fire brigades in their efforts and activities including training of brigade members.

MEMBERS UPDATED 24 OCTOBER 2023

Cr Karl Suckling	Councillor
Mr Rob McKenzie	Chief Bushfire Control Officer
Mr Kyle Carson	Ajana/Binnu BFB - Captain
Mr Lindsay Rowe	Horrocks BFB - Captain
Mr Wes Teakle	Isseka BFB
Mr Joe Wood	Port Gregory/Yallabatharra – Captain
Mr Scott Bridgeman	Sandy Gully/Alama BFB - Captain

PROXIES

Cr -----	Councillor (proxy)
Mr Scott Bridgeman	Deputy CBFCO - South
Mr Damien Harris	Deputy CBFCO - North
Mr Jerome Drew	Ajana/Binnu BFB – Deputy Captain
TBC	Horrocks BFB
Ms Tatiana	Isseka BFB
Vafiedes Mr Trent	Port Gregory/Yallabatharra
Suckling	Sandy Gully/Alama BFB

Non Voting Members

Executive Manager Community, Development and Regulation
Department Biodiversity Conversation and Attractions
Department Fire & Emergency Services
Northampton Volunteer Fire and Rescue Service
Kalbarri Volunteer Fire and Rescue Service
Shire of Northampton Ranger

SHIRE OF NORTHAMPTON

ATTACHMENT 9.8.1 (1)

WORKS CREW BUDGET - PROGRAM AND PROGRESS REPORT (2024/2025)

(April 2025)

2024/2025 Budget Works	Job No	Status	Comments
<u>REGIONAL ROAD GROUP PROJECTS - 150300</u>			
Binnu East Road Floodways SLK 1	RR18	COMMENCED	RRG Funding \$301,692 for both floodways
Binnu East Road Floodways SLK 3	RR18	COMMENCED	RRG Funding \$301,692 for both floodways
<u>ROADS TO RECOVERY - 152100</u>			
Balla Whelarra Road	RTR	COMPLETE	
Northampton - Fifth Street Install Stormwater	R345		Survey and Design with Consultants
<u>LR GRANT - 152140</u>			
Little Bay Road Construct Road to Little Bay	R440		c/ \$743,100 LCRI funded reduced due to shortening project Clearing Permit request submitted Land Tenure, cadastral survey and native title study included as part of clearing permit application. RFQ received and being assessed.
Binnu East Road reseal	R442		Defer Front of new Elders Building
Northampton - Hampton Road (NWCH)			
<u>MUNICIPAL FUND CONSTRUCTION - 150600</u>			
Carried Over from 2023/2024			
<u>Kalbarri</u>			
Karina Mews Reseal and replace concrete kerbing	R982		Reseal and replace kerbing
<u>Northampton</u>			
Gwalla & Brooks Street Install of drainage c/ 21/22	R326		c/ \$63,995 install drainage, works not completed 21/22 22/23
Cont.			

2024/2025 Budget Works	Job No	Status	Comments
<p><u>MUNICIPAL FUND CONSTRUCTION - 150600</u> New Projects</p> <p><u>Northampton</u></p> <p>Robinson Street Surface Correction - 2 sections and kerbing</p> <p>Fifth Street (Council Contribution) Install Stormwater</p> <p>Northampton Uplighting of flag poles</p> <p><u>Kalbarri</u></p> <p>Anchorage Lane Engineering Works - Investigate and Design</p> <p>Maver Street</p> <p>Glass Street - Reseal</p> <p><u>Rural</u></p> <p>Coolacalaya Road Survey Road Reserve</p> <p>Binnu East Road Floodways SLK 1</p> <p>Binnu East Road Floodways SLK 3</p>	<p>R338</p> <p>R345</p> <p>R348</p> <p>R335</p>	<p></p> <p></p> <p></p> <p>COMPLETE</p> <p>COMMMENCED</p> <p>COMMMENCED</p>	<p>c/ \$20,143 Surface correction & kerb replacement</p> <p>Survey and Design with Consultants c/ \$187,191. Plus R2R funding \$133,983</p> <p>So flags can be flown 24 hours per day.</p> <p>Engineering Works - investigate and design (drainage)</p> <p>Install Kerb</p> <p>c/ \$35,000</p> <p>Shire Contribution</p> <p>Shire Contribution</p>
<p>Cont.</p>			

2024/2025 Budget Works	Job No	Status	Comments
<p><u>MUNICIPAL FOOTPATHS - 150900</u> Carried Over from 2023/2024</p>	F702		
<p>Northampton - Stephen Street Replace DUP from NWCH to West Street</p>	F707	COMPLETE	
<p>Kalbarri - Grey Street Replace DUP at front of Allen Centre</p>	F716	COMMENCED	c/f \$127,810 (MRD funding \$95,599 Shire \$95,599) Additional funding required \$31,694 Shire and MRD each.
<p>Kalbarri - Red Bluff entrance to ECO Flora</p>	08 T379		Ongoing
<p><u>MUNICIPAL FOOTPATHS - 150900</u> New Projects</p>			
<p>Kalbarri - Malaluca Pathway Maintenance of existing</p>			
<p>OTHER WORKS - MISC.</p>			
<p>Establish Drainage easements Essex to John Street Northampton</p>			
<p>Line Marking</p>			
<p>Porter St South maintain vegetation</p>			
<p>Stephan Street Depot Tree and Plant Nursery</p>			Strategic Asset Reserve as per Council decision
<p>Kalbarri Airport Tidedowns</p>			Current \$7,500
<p>Kalbarri Airport Extra Runways Sweeping/ Slashing</p>			GHD Consultants appointed to undertake review.
<p>Port Gregory Water Supply Review</p>			
<p>Cont.</p>			

2024/2025 Budget Works	Job No	Status	Comments
<u>OTHER WORKS - Depots/Foreshores/Ovals/Parks/Gardens/Cemeteries etc</u>			
Northampton - Northampton Community Centre Install disabled ramp south end			
Northampton - Northampton Community Centre Treatment for rising damp - stadium wall			
Northampton - Northampton Community Centre Brick pave commentary box south to prevent moisture			
Northampton - Cemetery Install new niche wall under existing shelter	H001	COMPLETE	
Northampton - Lions Park Install 3 x stone wall seating	F012		Works Commenced
Northampton - Main Street Heritage bin surrounds Supply heritage style bin surrounds			
Northampton Entry Statement Plants			
Northampton Entry Statement Solar Lighting			
Northampton Entry Signage Replacement			New request (CEO) - Existing signage in very poor condition on NWCH/ Hampton Road (Shire Boundries)
Poppet Head re-oil, bolt tighten		AWARDED	Caravan park verge - Contractor appointed
Bore 83 Pipeline redirect from private property		COMPLETE	
New Plants		COMPLETE	Northampton Office, Lions, Hampton gardens, NCC, Gen Gardens, Northampton Cemetery, Edna Bandy Centre

Cont.

2024/2025 Budget Works	Job No	Status	Comments
Kalbarri - Foreshore grass removal Cut down grass height along DUP area/s		COMPLETED	LCCI funded - Funding Source change to offset deficit
Kalbarri - Foreshore shelter Install Foreshore shelter.		COMPLETE	LCCI funded - Funding Source change to offset deficit
Kalbarri Oval Vermin Fencing			
Kalbarri/ Verticut/topdress/fertiliser			
Horrocks - Foreshore grass removal Cut down grass height along DUP area/s		COMPLETED	
Horrocks - Foreshore water supply holding tank Remove existing and place new		COMPLETED	
Horrocks water tank monitoring system Water system upgrade	3664	COMPLETED	
Horrocks - Install shower Install shower at top of Jetty boardwalk			
Port Gregory - Carpark Construction/Renovations Foreshore carpark area	3714	COMPLETED	
Port Gregory - Non Potable water supply holding tank Install new water supply holding tank	99 5414	COMPLETED	
Port Gregory Water Monitoring System		COMPLETED	
Port Gregory Tip Site Install cover over 'Oil Reciprical'			

Cont.

2024/2025 Budget Works	Job No	Status	Comments
<u>PLANT ITEMS - Major</u>			
Northampton - New Truck (Construction) Purchase new - trade/sell existing P217 Mitsi	4214/99		Pending Plant Review
Northampton - New Truck Trailer (Construction) Purchase new - trade/sell existing P218 Trailer	4214/99		Pending Plant Review
Tip Truck (Rubbish Truck Kalb)			New \$130,000 less sell P273 \$20,000 (net figure) Net Figure
Mower Front Deck (ride on mower Kalb)		COMPLETE	New \$55,000 less sell P306 \$30,000
Ute (Manager Parks & Gardens) (Ex EMCS)		COMPLETE	New \$45,000 less sell P294 \$5,000
2wd Ute Northampton		COMPLETE	Existing vehicle repurposed to Horrocks
4WD Ute (Northampton Ranger) replacement			
<u>PLANT ITEMS - Minor/Other/Sundry tools</u>			
Northampton Depot 30 KVA Gense/ electrical Fit out			Portable generator to service multiple locations if required.
Multi-use Trailer		COMPLETE	Multi-use Trailer - Generator mobility and other uses
CAT Backhoe mesh guards (front & rear)		COMPLETE	
Confined Space Equipment Blackwoods Quote		COMPLETE	
Northampton Maint Truck - Small fridge	7362/02	COMPLETE	
Trailer 8x5 Northampton Depot		COMPLETE	New request (CEO)
Alcohol and Drug Test Equipment		COMPLETE	
131NR - EMWTS Ranger - Dual Battery Installation		COMPLETE	
131NR - EMWTS Ranger Dashcam		COMPLETE	
Whipsnips (Niton & Hks)			

Cont.

2024/2025 Budget Works	Job No	Status	Comments
Stihl Mower (elect) (Nton Garden)			
Small Plate Compactor (depot)		COMPLETE	
Extendable Chainsaw (depot)		COMPLETE	
Post hole Auger bit		COMPLETE	
Receiprtical Saw		ORDERED	
Milwalki combo (Mtce truck)		COMPLETE	
Laser Level (depot)		COMPLETE	
Back Pack Sprayer		COMPLETE	
Portable Toilet and Transport		COMPLETE	
Trailer for Portable Toilet		COMPLETE	
GPS Terra Trip LH Mtce Vehicle P322			
<u>Kalbarri</u>			
Whip snip		COMPLETE	
Chain Saw		COMPLETE	
Hedger		COMPLETE	
Backpack Sprayer		COMPLETE	
Milwalki Combo		COMPLETE	
Depot 2bunded Pallet/ Cupboard			
High Pressure Cleaner Bin Truck			



Expression of Interest- Disposal of property

Pursuant to section 3.58 of the *Local Government Act 1995*, the Shire of Northampton provides notification that it intends to dispose of goods with the value of less than \$20,000 by way of Expression of Interest.

The asset/s detailed below are considered surplus to the needs of the Shire of Northampton and has been identified for disposal. The asset/s will be disposed of in accordance with the *Local Government Act, 1995* and all Expression of Interest offers will be considered.

The items to be disposed of on a 'as is, where is' basis with no warranties, and is detailed below:

Item #	Asset Type	Item Name/ Asset
1.	Vehicle – Mazda BT 50 2014	(P259) NR 10197 Single Cab 2WD
2.	Vehicle – Isuzu DMAX 2016	(P270) NR 10277 Space Cab 4WD
3.	Trailer 6x4 - Unlicensed single axle enclosed with toolbox on A frame – Northampton Townscape trailer	Unlicensed single axle enclosed Trailer 6x4.
4.	P070 Trailer – Licensed Tandem Axle 2.2m wide – 3.6m long. Fully enclosed	P070 1TBN 269 Trailer Tandem Axle enclosed.
5.	Trailer- Unlicensed single axle 6x4	Unlicensed Trailer 6x4
6.	P138 Trailer – Tandem Axle – Licensed 8x5 box	P138 NR 9241Trailer Tandem Axle 8x5
7.	Light Towers – 4 Poles – 8 round lights Extra fitting – attachment with 2 square lights and 1 spare square light.	Light Towers various fittings.
8.	Corrugated Iron - 6 stacks all various lengths and various conditions from Chiverton House reroof.	Corrugated Iron Stacks
9.	Silvan – 3-point linkage spreader.	Silvan Spreader
10.	Wacker – Pedestrian Roller – Vibrating Drum – not working	Wacker – Pedestrian Roller.

F:\Exeo\officer\TINA\Advert - Outright purchase of 2024_2025 Utilities Trailers' etc_.doc

Inspection of the assets are available at the Shire of Northampton Depot by arrangement with Tina Souroup on 9934 1202 or worksadmin@northampton.wa.gov.au

Written Expressions of Interest to purchase any of these item/s must be submitted by using the Expression of Interest EOI form only supplied by the Shire of Northampton by **4.00pm Friday 21st March 2025** to the Shire of Northampton **via email to worksadmin@northampton.wa.gov.au** or by mail to Andrew Campbell, Chief Executive Officer, PO Box 61 NORTHAMPTON WA 6535 (marked Disposal of Property 2024/2025)

(Following closure of the advertising period, submitters will be advised in writing, and the item will be released to the successful submitter following receipt of payment in full by the Shire of Northampton.)



EXECUTIVE MANAGER OF WORKS & TECHNICAL SERVICE REPORT CONTENTS

The content of this report is strictly private and confidential and is not to be shown or provided to any other person/s

DISPOSAL OF PROPERTY
EXPRESSION OF INTEREST
TWO (2) x UTILITIES
FOUR (4) X TRAILERS – TWO (2) LICENSED – TWO (2) UNLICENSED
LIGHT TOWERS
CORRUGATED IRON
SILVAN SPREADER
WACKER- PEDESTRIAL ROLLER



**EXPRESSION OF INTEREST
DISPOSAL OF PROPERTY
VARIOUS ITEMS**

DATE OF REPORT: 24th March 2025

SUMMARY OF EXPRESSION OF INTEREST:

The prices are for used vehicles, trailers and various items are as follows: (Prices shown are GST inclusive)

Item 1 Mazda BT 50 – 2WD Single Cab- Automatic

1 Expression

Jason Burrell	\$1250.00
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Item 2 Isuzu DMax – 4WD Space cab - Automatic

5 Expressions

Jonathan Petrie	\$5000.00
Nikki Fraser	\$7500.00
Paraburdoo Rider's Assoc.	\$3600.00
Peter Davies	\$1000.00
Dene Cook	\$6149.98

Item 3 Trailer 6x4 Unlicensed single axle – Fully enclosed

1 Expression

Deven Ward	\$400.00
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Item 4 P070 Trailer Licensed Tandem axle – Fully enclosed

1 Expression

Michael Cragon	\$500.00
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Item 5 Trailer – 6x4 Unlicensed single axle

1 Expression

Deven Ward	\$300.00
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Item 6 P138 8x5 Trailer Licensed Tandem axle

1 Expression

Deven Ward	\$500.00
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Item 7 Light Towers – plus various fittings – No interests



Item 8 Corrugated Iron – 6 stacks various conditions

2 Expressions

Nikki Fraser	\$570.00
Klaire Beer	\$400.00

Item 9 Silvan – 3-point Linkage spreader. – No Interests

Item 10 Wacker - Pedestrian Roller

2 Expressions

Peter Davies	\$50.00
Bubbles Plumbing and Gas	\$1000.00

COMMENT:

From assessment of submitted 'Expression of Interest' the Executive Manager of Works and Technical Services recommends the following regarding the disposal of the items list above.

Item 1 Mazda BT 50 – 2WD Single Cab- Automatic

Consideration – Vehicle disposal as surplus to needs and funds can be put back into budget.

Item 2 Isuzu DMax – 4WD Space cab – Automatic

Consideration – Vehicle disposal is surplus to needs and funds can be put back into budget.

Item 3 Trailer 6x4 Unlicensed single axle – Fully enclosed

Consideration – Trailer disposal as surplus to needs.

Item 4 P070 Trailer Licensed Tandem axle – Fully enclosed

Consideration – Trailer disposal as surplus to needs.

Item 5 Trailer – 6x4 Unlicensed single axle

Consideration – Trailer disposal as surplus to needs.

Item 6 P138 8x5 Trailer Licensed Tandem axle

Consideration – Trailer disposal as surplus to needs.

Item 8 Corrugated Iron – 6 stacks various conditions

Consideration – Iron disposal is surplus to needs.

Item 10 Wacker - Pedestrian Roller

Consideration – Roller is surplus to needs.



OFFICER RECOMMENDATION –

Accept the following ‘Expression of Interest’ (2025) for the Disposal of Property

Item 1

Mazda BT 50 –2WD Single cab.

Accept the ‘EOI’ from Jason Burrell for \$1250.00 as only interest.

Item 2

Isuzu DMax_ 4WD Space cab.

Accept the ‘EOI’ from Nikki Fraser for \$7500.00 as highest interest received.

Item 3

Trailer 6x4 – Unlicensed Tandem axle fully enclosed.

Accept the ‘EOI’ from Deven Ward for \$400.00 as only interest.

Item 4

P070 Licensed Trailer Tandem axle fully enclosed.

Accept the ‘EOI’ from Michael Cragan for \$500.00 as only interest.

Item 5

6x4 unlicensed single axle

Accept the ‘EOI’ from Deven Ward for \$300.00 as only interest.

Item 6

P138 Licensed Trailer 8x5 Tandem axle

Accept the ‘EOI’ from Deven Ward for \$500.00 as only interest.

Item 8

Corrugated Iron – 6 stacks various conditions

Accept the ‘EOI’ from Nikki Fraser for \$570.00 as highest interest received.

Item 10

Wacker – Pedestrian Roller

Accept the ‘EOI’ from Daniel Tyler for \$1000.00 (Bubbles Plumbing and Gas) as highest interest received.

Vehicle disposals must be in accordance with Council Policy 4.1 Disposal of Shire of Northampton Property.

COUNCIL RESOLUTION:**MOVED: Suckling, R SECONDED: Hay, T****03/25-01****That Council:**

- 1. Not accept Submissions 21, 66, 75, 77 and 84 as shown in Attachment: 9.3.2 (2) given that the author's are not identifiable;**
- 2. Note that Submission 141 as shown in Attachment: 9.3.2 (2) provided general comments only and did not complete the survey and as a result this submission is not reflected within the Analysis of Submissions included in Attachment: 9.3.2 (4);**
- 3. Dismiss those comments and suggestions not relating to the four precincts of the Murchison River Foreshore subject of the grant funding;**
- 4. Dismiss suggestions for funding to be utilised for establishment of a community swimming pool and skatepark on the foreshore on the basis that the timelines and available funding would not be sufficient for such proposals to be entertained. Such matters to be considered as part of the Shire of Northampton Strategic Community Plan;**
- 5. Having regard to the public feedback and other reasoning outlined within this agenda item, not support the following elements of the Landscape Master Plan and associated grant budget:**
 - a) Use of the National Park style Shade Shelters, with the majority of dependents agreeing with the Shire position to utilise Shade Shelters similar to those existing on the Murchison River Foreshore;**
 - b) The construction of a viewing platform on top of the Kalbarri Volunteer Marine Rescue Building as proposed;**
 - c) The construction of a new lookout off Grey Street due to the potential impact on existing vegetation and the existing view for drivers entering the townsite from the south; and**
 - d) The proposed Zuytdorp Artwork, noting that the majority of respondents support improvements to the access and lookout area.**
- 6. Having regard to the significant funds that would remain as a result of point 5 above, seek approval to utilise portion of the grant funds to undertake a review of the Kalbarri Foreshore Revitalisation Landscape Master Plan;**
- 7. Request the Shire of Northampton Kalbarri Foreshore Revitalisation Advisory Committee to consider the balance of submissions/comments as part of the process to refine the concepts contained within the Landscape Master Plan;**
- 8. Request the Acting Chief Executive Officer advise the Mid-West Development Commission of Council's decision and the need to review the Landscape Masterplan accordingly; and**

9. Await a further report on the proposed Financial Assistance Grant.**FOR**

Cr L Sudlow
Cr R Horstman
Cr T Gibb
Cr T Hay
Cr D Pike
Cr K Suckling
Cr R Suckling

AGAINST**MOTION CARRIED 7/0**



Bush Fire Advisory Committee

Terms of Reference

Status	Advisory Committee
Members:	<p>Voting Members (7)</p> <p>1 Councillor Chief Bush Fire Control Officer 5 Bush Fire Brigade Representatives, being:</p> <ul style="list-style-type: none"> - 1 Ajana/Binnu - 1 Horrocks; - 1 Isseka; - 1 Port Gregory/Yalbatharra; - 1 Sandy Gully/Alma <p>Non Voting representatives (5)</p> <ul style="list-style-type: none"> - Executive Manager of Community, Development & Regulation; - Department of Biodiversity, Conservation and Attraction; - Department Fire and Emergency Services - Northampton Volunteer Fire and Rescue Service - Kalbarri Fire and Rescue Services
Proxies:	1 representative for each brigade and Councillor
Quorum:	At least 4 Members of the Committee
Term of Appointment:	Expires 18 October 2025
Office Responsible:	Executive Manager Community, Development and Regulation
Meetings	3 meeting per year. The Chairperson or Shire Chief Executive Officer may call supplementary meetings when required.

Functions of the Committee

To represent Volunteer Bush Fire Brigades within the Shire of Northampton and to make recommendations to Council on the following:

1. Advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires;
2. Annual bushfire budget and relevant financial matters;
3. Annual Review of the Shire's Annual Firebreak Notice;
4. Standards of equipment that should be provided and maintained under Brigade Control;
5. General Maintenance and capital works on Bushfire Brigade Stations;
6. Planning, setting standards and works program for fire prevention within the Shire;
7. Composition, formation, rationalisation or winding up of any Bush Fire Brigades within the Shire;
8. Preparation and periodical review of a Bush Fire Operational Procedure Manual to guide the management and co-ordination of Bush Fire Fighting resources within the Shire; and
9. Ensuring co-operation and co-ordination of bush fire brigades in their efforts and activities including training of brigade members.

MEMBERS UPDATED 24 OCTOBER 2023

Cr Karl Suckling	Councillor
Mr Rob McKenzie	Chief Bushfire Control Officer
Mr Kyle Carson	Ajana/Binnu BFB - Captain
Mr Lindsay Rowe	Horrocks BFB - Captain
TBC	Isseka BFB
Mr Joe Wood	Port Gregory/Yallabatharra – Captain
Mr Scott Bridgeman	Sandy Gully/Alama BFB - Captain

PROXIES

Cr -----	Councillor (proxy)
Mr Scott Bridgeman	Deputy CBFCO
Mr Len Simmons	Deputy CBFCO
Mr Damian Harris	Ajana/Binnu BFB – Deputy Captain
TBC	Horrocks BFB
TBC	Isseka BFB
TBC	Port Gregory/Yallabatharra
TBC	Sandy Gully/Alama BFB

Non Voting Members

Executive Manager Community, Development and Regulation
Department Biodiversity Conversation and Attractions
Department Fire & Emergency Services
Northampton Volunteer Fire and Rescue Service
Kalbarri Volunteer Fire and Rescue Service
Shire of Northampton – Kalbarri Ranger