



**SHIRE OF NORTHAMPTON  
MINUTES**

**Audit and Risk Management Advisory Committee held in the Council Chambers,  
Northampton  
9 December 2024**

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**1. DECLARATION OF OPENING OF MEETING BY THE CHAIRPERSON**

Cr Roslyn Suckling declared the meeting open at 1.35am

**2. ACKNOWLEDGEMENT OF COUNTRY**

We would like to respectfully acknowledge the Yamatji People who are the Traditional Owners and First People of the land on which we meet. We would like to pay our respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamatji People.

**3. ATTENDANCE / APOLOGIES**

Members

Cr Roslyn Suckling

Cr Liz Sudlow – Shire President

Cr Richard Burges

Cr Tim Hay

Apologies

Nil.

Observers

Mr Andrew Campbell (CEO)

Mrs Leanne Rowe (Manager Financial Services)

**4. DECLARATIONS OF FINANCIAL INTERESTS**

Nil.

**5. CONFIRMATION OF MINUTES OF MEETING HELD 21 NOVEMBER 2024**

**Moved: Cr Sudlow**

**Seconded Cr Burges**

***“That the minutes of the Audit and Risk Management Advisory Committee held on 21 November 2024 be received as a true and correct record.”***

**Carried 4-0**

**For: Cr’s Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**6. REVIEW OF FINDINGS OF 2023/24 ANNUAL FINANCIAL REPORT**

The Committee considered the 2023/24 Annual Financial Report following on from the Audit Exit meeting held with the Office of Auditor General and the Shire's auditors, AMD. Four recommendations were made:

**Moved: Cr Sudlow**

**Seconded Cr Hay**

***"That the 2023/24 Annual Financial Report is recommended to Council for adoption."***

**Carried 4-0**

**For: Cr's Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**Moved: Cr Sudlow**

**Seconded Cr Hay**

***"That the 2024/25 carry forward budget deficit arising from the finalisation of the 2023/24 Annual Financial Report is corrected through the following budget amendment:***

<b><i>2024/25 Budget</i></b>	<b><i>Current</i></b>	<b><i>Proposed</i></b>	
<b><i>Strategic Opportunities Reserve</i></b>	<b><i>(\$694,957)</i></b>	<b><i>(\$377,149)</i></b>	<b><i>(\$317,808)</i></b>
<b><i>Carry Forward Surplus</i></b>	<b><i>\$1,708,870</i></b>	<b><i>\$1,391,062</i></b>	<b><i>\$317,808</i></b>
		<b><i>Net impact</i></b>	<b><i>\$0</i></b>

**Carried 4-0**

**For: Cr's Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**Moved: Cr R.Suckling**

**Seconded Cr Burges**

***"The Audit and Risk Management Advisory Committee recommend that Council adopt the depreciation rates noted on page 20, note 10 of the 2023/24 Annual Financial Report to align with the infrastructure valuation completed by AssetVal on 30 June 2023."***

**Carried 4-0**

**For: Cr's Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**Moved: Cr Sudlow**

**Seconded Cr Burges**

***“The Audit and Risk Management Advisory Committee accept the 2023/24 final Management Report as written.”***

**Carried 4-0**

**For: Cr’s Suckling, Sudlow, Burges, and Hay.**

**Against: Nil**

**7. CHIEF EXECUTIVE OFFICER PRIORITY RISK REPORT**

The following items of risk were raised and discussed by the CEO:

1. The current status of Legal Documents and steps being put in place to rationalise and correct issues; and
2. The approach to the significant rainfall event that has damaged Shire of Northampton road and drainage infrastructure including the appointment of consultants GHD, damage assessment, and navigating the DRFAWA processes.

**8. DATE FOR NEXT MEETING**

To be advised.

**9. CLOSURE**

There being no further business the Chairperson closed the meeting at 2.18pm.