



ATTACHMENTS

COUNCIL MEETING

16 April 2026

CONTENTS

9.1.1 - Proposed Shire of Northampton Customer Service Charter	
9.1.1(1)	3
9.2.1 - Outcome of Public Notice - Proposed Disposal of Property being Lot 6 (No. 78) Robinson Street, Northampton	
9.2.1(1)	9
9.2.3 - Monthly Financial Statements for the Period Ending 31 March 2026	
9.2.3(1)	10
9.2.4 - Proposed March 2026 List of Accounts for Endorsement on 16 April 2026	
9.2.4(1)	34
9.4.1 - Proposed Northampton Mens Shed and Cash for Cans Facilities on a Portion of Lot 84 (No. 69) Seventh Avenue, Northampton	
9.4.1(1)	40
9.4.2 - Proposed Grouped Dwelling on Lot 4 (No. 2) Seakist Retreat, Kalbarri	
9.4.2(1)	46
9.4.2(2)	51
9.4.2(3)	53
9.4.3 - Planning Decisions for March 2026	
9.4.3(1)	68
9.4.4 - Proposed Change of Use from a Dwelling to a Holiday House at Lot 1 (No. 35) Glass Street, Kalbarri	
9.4.4(1)	69
9.4.4(2)	77
9.4.4(3)	79
9.5.1 - Building Approvals Report March 2026	
9.5.1(1)	80
9.5.1(2)	81
9.6.1 - Request for Reconsideration - Proposed Mobile Food Vehicle - Kalbarri Burger Van	
9.6.1(1)	82
9.8.1 - Executive Manager Works and Technical Services Activity Report January to March 2026	
9.8.1(1)	83
9.8.2 - Proposed Closure and Amalgamation of a Portion of an Unconstruction Road Reserve Adjoining Lot 42, (48) Gwalla Street, Northampton	
9.8.2(1)	86
9.9.1 - Unconfirmed Minutes of the Road Infrastructure and Plant Advisory Committee Meeting Held 13 March 2026	
9.9.1(1)	88
9.9.2 - Unconfirmed Minutes from Bush Fire Advisory Committee Meeting held on 23 March 2026	
9.9.2(1)	94
9.9.2(2)	105
9.9.2(3)	108
9.9.2(4)	109

9.9.2(5) 111

APPENDICES

**9.2.1 - Outcome of Public Notice - Proposed Disposal of Property
being Lot 6 (No. 78) Robinson Street, Northampton**

9.2.1(A) 112

9.2.1(B) 115

**9.6.1 - Request for Reconsideration - Proposed Mobile Food Vehicle -
Kalbarri Burger Van**

9.6.1(A) 117

9.6.1(B) 126



CUSTOMER SERVICE CHARTER

The Shire of Northampton's Commitment to You

Our Customer Service Charter states our commitment to you in providing quality services, gives you standards to measure our performance by and provides employees with clear standards to aim for.

Our Vision

We celebrate our heritage and the natural beauty of our Shire.

Together, community, Council and Shire administration take collective and personal responsibility for creating a sustainable future. We are committed to respectfully conserving our heritage and natural environment, recognising that we each have a role in nurturing them.

Our Values

- Honesty and Integrity
- Proactive Approach
- Dialogue
- Environmental Responsibility
- Diligence

Our Customers

- Residents, electors, members of the business community and community groups
- Future residents, electors and generations who will be affected by today's decisions
- Government departments and non-Government agencies
- Visitors to the district

Service Standards You Can Expect

Our overriding aim is to have open and honest communications with stakeholders

In Person

- We will welcome you to our offices and other facilities in a professional, polite and attentive manner
- Customer Service employees will identify themselves
- We will listen to your request and discuss fully your requirements and endeavour to resolve matters at your time of visit
- When enquiries of a technical nature are made at the Shire offices, a relevant employee will be called to the desk or, if a relevant employee is unavailable or located elsewhere, or the enquiry is of a complex nature, an appointment or return phone call will be made

**On the Telephone**

- We will endeavour to answer your call within five (5) rings during opening hours
- We will introduce ourselves using at least our first names and either transfer you to the service area or if no relevant employees are available then we will take personal responsibility for your enquiry
- We will return your telephone enquiry within one (1) working day of the relevant employee being available

In Writing

- We will endeavour to write to you in clear, concise language that is easily understood within five (5) days for standard information
- We will endeavour to respond to your letter of general correspondence within ten (10) working days
- If your enquiry is complex and will require greater research, we will acknowledge your letter and advise an expected response date

Via the internet or social media

- We will maintain our website with relevant and up-to-date information that is easily understood and accessible.
- We will post relevant and up-to-date information on our social media platforms.
- We will endeavour to keep up to date with online services and community engagement tools and trends.
- We will continue to review our web-based and social media platforms to connect with our community and provide additional online self service facilities and tools.

For building and planning applications:

- We will process all building and development applications within statutory time limits
- Where all information required for us to properly assess your application is available, the Shire will endeavour to process your application as quickly as possible

Answers to verbal questions in Council

- Where a question is asked by the public, we will provide a response either verbally or in writing within five (5) days
- Should the question require a more in-depth response then the response will be within ten (10) working days

Service Delivery

- We will advertise changes to normal operating hours or procedures
- We will keep appointments and attend them on time
- We will do what we say we are going to do



Freedom of Information

The Freedom of Information Coordinator is required to deal with applications in accordance with the *Freedom of Information Act 1992*. The Freedom of Information Coordinator Officer will:

- Assist customers to obtain access to documents
- Allow access to documents to be obtained promptly and at lowest reasonable cost
- Provide clear requests for additional information
- Ensure applications are finalised within the statutory timeframes

Access and inclusion

We are committed to creating an accessible and inclusive community for people with disabilities and people from culturally and linguistically diverse backgrounds by providing facilities and services that enable inclusiveness.

If you require any document produced by the Shire, including this Customer Service Charter, in another format, such as larger print, simply contact one of our Customer Service officers on 99341202 or email council@northampton.wa.gov.au.

If you have trouble speaking or hearing, you can receive assistance to contact the Shire via the National Relay Service as follows:

- TTY/voice calls: 13 36 77
- Speak and Listen: 1300 555 727

How Will We Achieve Our Commitment To You?

- By including in employee selection criteria a positive attitude towards customer service
- By conducting customer service training programs
- By incorporating customer service improvements and team building strategies into all operations
- By making the development of positive customer service attitudes part of the performance review program for all employees
- By progressively reviewing and improving forms, systems and procedures from a customer's perspective and ensuring that cultural differences are respected
- By progressively improving access to our service for people with special needs
- By improving access to Shire information through a regular Shire Bulletin and our website

Helping Us To Help You

You can help us to meet these commitments by:

- Having a note pad and pen by the phone when you call the Shire
- Providing accurate and complete details when phoning us with any queries or requests



- Phoning to make an appointment if you have a complex enquiry, need to see a specific employee, or need to discuss your enquiry with employees from more than one service area
- If phoning as a result of correspondence from the Shire, phoning directly to the employee nominated on the correspondence as the contact and quoting the reference number
- Providing all information required for assessing planning and building applications

Compliments and Complaints

A **Compliment** is an expression of approval or praise about our products or services. To give us a compliment a simple 'Thank You' or acknowledgement of quality service with a letter, email, or comment on our social media.

A **Suggestion** is an idea or proposal that you believe will help improve our products and services.

A **Works Request** is used to report a problem or request a service from the Shire in relation to one of our many services or facilities maintained by the Shire. A works request can be completed by attending our Administration Office or on our website. A Works Request is not a request for private works on private property or facilities.

A **Complaint** is an expression of dissatisfaction about our products or services, or the complaints handling process itself, where you expect a response or resolution.

What is not a complaint?

1. A request for service
2. A request for information or an explanation of a policy or procedure
3. Disagreement with a policy or procedure of the Council, or disagreement or objection to legislation
4. An opinion concerning the general direction and performance of the Shire employees or its Councillors
5. Reports about neighbours, noise, dogs, nuisances, unauthorised building work or similar issues that fall into the regulatory or compliance aspect of the Shire's service
6. Any complaint sent anonymously

Complaints Management Process

A complainant may make a complaint by phone, email or in person to any Shire employee but will be required to formalise the complaint in writing. Correspondence should be addressed to the Chief Executive Officer and the complainant's contact details are required to be provided.



Your complaint should include:

- who or what you are complaining about
- what you think has gone wrong
- how you have been affected
- when the issue occurred
- details of any previous telephone conversations and/or meetings
- copies of relevant documents (e.g. correspondence)
- what you have done to try and resolve the issue
- the outcome you are seeking

Once a complaint is lodged, we undertake to acknowledge it in writing if it has not previously been resolved. Some complaints may take longer to finalise, due to the complexity of the issue. If this is the case, we will keep you involved in the process and provide you with regular feedback

Dealing with Unreasonable Conduct

- As a Local Government, we are committed to providing appropriate, lawful and equitable access to information and services to all stakeholders
- As an employer, we also have a lawful duty and obligation to provide a physically and psychologically safe workplace, free from violence, harassment or bullying behaviour towards employees
- Certain circumstances or customer conduct may warrant restrictions on access to information or services, or require special measures outside of our usual policies and procedures
- These circumstances and conduct may include where there is:
 - Aggressive, threatening or intimidatory behaviour
 - Harassing, angry or rude behaviour
 - Obsessive, querulous or habitual behaviour, for example where:
 - a customer will not 'let go' of an issue or complaint
 - reasonable balance or perspective is not evident
 - unreasonable demand is placed on staff or resources which diverts staff or resources away from other functions and work
 - despite our best efforts at providing assistance, the customer is not satisfied
- We will always balance objectivity with understanding, and comply with relevant legislation, regulations or standards in our customer dealings
- However, when circumstances like those described above arise, we may:
 - Not respond to or act upon requests
 - Terminate conversations or telephone calls
 - Limit access to services, staff or resources
 - Appoint and advise of a single staff point of contact for all dealings
 - Limit all dealings to writing



- Respond only to requests or correspondence which contain significant new information about an issue, or which raise a new issue, which in our opinion requires a fresh approach or action

Customer Satisfaction Counts

As we strive to deliver better service, we encourage you to give feedback. Whether you have a complaint or a compliment about our performance, we would like to hear from you by:

- Telephoning the Shire office on (08) 99341202
- Writing to Chief Executive Officer Shire of Northampton, PO Box 61 NORTHAMPTON WA 6535
- E-mailing to council@northampton.wa.gov.au

As our commitment to improvement, the Chief Executive Officer will formally notify Council of all complaints and compliments on a quarterly basis.



PUBLIC NOTICE
Disposal of Lot 6 (No. 78) Robinson Street, Northampton

In accordance with Section 3.58 (3) of the *Local Government Act 1995*, the Shire of Northampton gives public notice of the intended disposal by way of sale of Lot 6 (No. 78) Robinson Street, Northampton being Lot 6 on Diagram 42861 contained in Certificate of Title Volume 1431 Folio 262 as detailed below:

- Buyer – Daphne Jean Harris.
- Offer Price - \$350,000.
- Market Valuation - \$240,000.

Submissions are invited to be received from the public in writing regarding the proposed disposition by **4.00pm Friday 10 April 2026**.

ANDREW CAMPBELL
CHIEF EXECUTIVE OFFICER
PO BOX 61, NORTHAMPTON WA 6535

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 March 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

Statements required by regulation

Statement of Financial Activity	2
Statement of Financial Position	3
Note 1 Basis of Preparation	4
Note 2 Statement of Financial Activity Information	5
Note 3 Explanation of Material Variances	6

SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2026

	Supplementary Information	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
		(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
OPERATING ACTIVITIES							
Revenue from operating activities							
	10	5,678,686	5,671,186	5,659,807	(11,379)	(0.20%)	
	13	3,540,584	2,582,368	2,053,075	(529,293)	(20.50%)	▼
		1,426,402	1,326,074	1,309,109	(16,965)	(1.28%)	
		236,000	181,991	211,870	29,879	16.42%	▲
		62,000	46,494	0	(46,494)	(100.00%)	▼
	6	553,917	553,915	(1,187)	(555,102)	(100.21%)	▼
		11,497,589	10,362,028	9,232,674	(1,129,354)	(10.90%)	▼
Expenditure from operating activities							
		(5,487,325)	(4,162,618)	(4,058,456)	104,162	2.50%	
		(3,339,308)	(2,502,043)	(2,482,525)	19,518	0.78%	
		(328,760)	(246,384)	(238,859)	7,525	3.05%	
		(2,901,300)	(2,175,903)	(2,150,439)	25,464	1.17%	
		(71,483)	(53,586)	(30,547)	23,039	42.99%	▲
		(242,942)	(242,453)	(258,066)	(15,613)	(6.44%)	
		(1,376,717)	(1,027,733)	(810,458)	217,275	21.14%	▲
	6	(15,308)	(15,308)	0	15,308	100.00%	▲
		(13,763,143)	(10,426,028)	(10,029,350)	396,678	3.80%	
	Note 2(b)	2,362,691	2,745,126	2,172,487	(572,639)	(20.86%)	▼
		97,137	2,681,126	1,375,811	(1,305,315)	(48.69%)	
INVESTING ACTIVITIES							
Inflows from investing activities							
	14	16,599,268	10,241,253	1,160,426	(9,080,827)	(88.67%)	▼
	6	898,700	68,000	119,818	51,818	76.20%	▲
		18,389	18,389	18,389	0	0.00%	
		17,516,357	10,327,642	1,298,633	(9,029,009)	(87.43%)	
Outflows from investing activities							
	5	(2,438,191)	(1,838,601)	(466,835)	1,371,766	74.61%	▲
	5	(16,629,211)	(12,312,108)	(693,879)	11,618,229	94.36%	▲
		(19,067,402)	(14,150,709)	(1,160,715)	12,989,994	91.80%	
		(1,551,045)	(3,823,067)	137,918	3,960,985	103.61%	
FINANCING ACTIVITIES							
Inflows from financing activities							
	11	450,000	0	0	0	0.00%	
	4	119,850	21,617	21,617	0	0.00%	
		569,850	21,617	21,617	0	0.00%	
Outflows from financing activities							
	11	(131,157)	(72,904)	(72,904)	0	0.00%	
	4	(146,191)	0	(173,737)	(173,737)	0.00%	
		(277,348)	(72,904)	(246,641)	(173,737)	(238.31%)	
		292,502	(51,287)	(225,024)	(173,737)	(338.76%)	
MOVEMENT IN SURPLUS OR DEFICIT							
		3,119,126	3,119,126	1,758,715	(1,360,411)	(43.62%)	▼
		97,137	2,681,126	1,375,811	(1,305,315)	(48.69%)	▼
		(1,551,045)	(3,823,067)	137,918	3,960,985	103.61%	▲
		292,502	(51,287)	(225,024)	(173,737)	(338.76%)	▼
		1,957,720	1,925,898	3,047,420	1,121,522	58.23%	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2026**

	Supplementary Information	30-Jun-25 \$	31 March 2026 \$
CURRENT ASSETS			
Cash and cash equivalents	3	5,849,265	6,730,308
Trade and other receivables		2,022,785	1,122,973
Other financial assets		18,389	0
Inventories	8	144,210	138,618
TOTAL CURRENT ASSETS		8,034,649	7,991,899
NON-CURRENT ASSETS			
Trade and other receivables		84,959	84,959
Other financial assets		337,366	337,366
Property, plant and equipment		37,834,114	37,372,995
Infrastructure		145,416,433	144,766,823
TOTAL NON-CURRENT ASSETS		183,672,872	182,562,143
TOTAL ASSETS		191,707,521	190,554,042
CURRENT LIABILITIES			
Trade and other payables	9	1,830,253	652,880
Other liabilities	12	2,440,317	2,311,126
Borrowings	11	128,130	55,225
Employee related provisions	12	922,932	922,932
Other provisions	12	137,762	0
TOTAL CURRENT LIABILITIES		5,459,394	3,942,163
NON-CURRENT LIABILITIES			
Borrowings	11	1,355,133	1,355,133
Employee related provisions		67,263	67,263
Other provisions		1,603,226	1,603,226
TOTAL NON-CURRENT LIABILITIES		3,025,622	3,025,622
TOTAL LIABILITIES		8,485,016	6,967,785
NET ASSETS		183,222,505	183,586,257
EQUITY			
Retained surplus		100,103,469	100,315,100
Reserve accounts	4	1,457,281	1,609,402
Revaluation surplus		81,661,755	81,661,755
TOTAL EQUITY		183,222,505	183,586,257

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2026

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 April 2026

**SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2026**

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Net current assets used in the Statement of Financial Activity	Supplementary Information	Adopted Budget	Actual	Year to Date
		Opening 1 July 2025	as at 30 June 2025	31 March 2026
Current assets		\$	\$	\$
Cash and cash equivalents	3	5,849,265	5,849,265	6,730,308
Trade and other receivables		1,638,025	2,022,785	1,122,973
Other financial assets		18,389	18,389	0
Inventories	8	144,210	144,210	138,618
		<u>7,649,889</u>	<u>8,034,649</u>	<u>7,991,899</u>
Less: current liabilities				
Trade and other payables	9	(1,806,682)	(1,830,253)	(652,880)
Other liabilities	12	(449,416)	(2,440,317)	(2,311,126)
Borrowings	11	(131,157)	(128,130)	(55,225)
Employee related provisions	12	(918,120)	(922,932)	(922,932)
Other provisions	12	(148,031)	(137,762)	0
		<u>(3,453,406)</u>	<u>(5,459,394)</u>	<u>(3,942,163)</u>
Net current assets		4,196,483	2,575,255	4,049,736
Less: Total adjustments to net current assets	Note 2(c)	(1,077,357)	(816,540)	(1,002,317)
Closing funding surplus / (deficit)		3,119,126	1,758,715	3,047,420

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Non-cash amounts excluded from operating activities	Adopted Budget	YTD Budget (a)	YTD Actual (b)
	\$	\$	\$
Adjustments to operating activities			
Less: Profit on asset disposals	6	(553,917)	553,915
Less: Movement in liabilities associated with restricted cash		0	0
Add: Loss on asset disposals	6	15,308	15,308
Add: Depreciation		2,901,300	2,175,903
Total non-cash amounts excluded from operating activities		2,362,691	2,745,126

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

	Adopted Budget Opening 1/07/2025	Last Year Closing 30 June 2025	Year to Date 31 March 2026
	\$	\$	\$
Adjustments to net current assets			
Less: Reserve accounts	4	(1,457,282)	(1,457,282)
Less: Financial assets at amortised cost - self supply	8	(18,389)	(18,389)
- Land held for resale		(130,000)	(130,000)
- Other liabilities - Adjustment to current non current liabilities		263,844	263,843
Add: Current liabilities not expected to be cleared at the end of the year:			
- Current portion of borrowings	11	131,157	128,130
- Current portion of employee benefit provisions held	4	397,157	397,157
Total adjustments to net current assets	Note 2(a)	(1,077,357)	(816,540)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(529,293)	(20.50%)	▼
Timing, as funds a received and revenue recognised.			
Interest revenue	29,879	16.42%	▲
Timing in receiving interest			
Other revenue	(46,494)	(100.00%)	▼
Timing in receiving DFES revenue (road repairs)			
Profit on asset disposals	(555,102)	(100.21%)	▼
Timing as assets are disposed.			
Expenditure from operating activities			
Finance costs	23,039	42.99%	▲
Timing, impact of accrued interest from 2024/25			
Other expenditure	217,275	21.14%	▲
Timing, as projects progress.			
Loss on asset disposals	15,308	100.00%	▲
Timing, as assets are disposed of.			
Non-cash amounts excluded from operating activities	(572,639)	(20.86%)	▼
Timing, Asset disposals.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(9,080,827)	(88.67%)	▼
Timing, as capital grants are received.			
Proceeds from disposal of assets	51,818	76.20%	▲
Timing. Additional plant item disposed.			
Outflows from investing activities			
Payments for property, plant and equipment	1,371,766	74.61%	▲
Timing as capital works increase			
Payments for construction of infrastructure	11,618,229	94.36%	▲
Timing as capital works increase			
Surplus or deficit at the start of the financial year	(1,360,411)	(43.62%)	▼
AFR recognition Cap Grant Liabilities, Contingent Liability,			
Surplus or deficit after imposition of general rates	1,121,522	58.23%	▲
Timing, as a result of the above variances			

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
TABLE OF CONTENTS

1	Key Information	8
2	Key Information - Graphical	9
3	Cash and Financial Assets	10
4	Reserve Accounts	11
5	Capital Acquisitions	12
6	Disposal of Assets	14
7	Receivables	15
8	Other Current Assets	16
9	Payables	17
10	Rate Revenue	18
11	Borrowings	19
12	Other Current Liabilities	20
13	Grants and contributions	21
14	Capital grants and contributions	22
15	Bonds & Deposits	23
16	Budget Amendments	24

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.12 M	\$3.12 M	\$1.76 M	(\$1.36 M)
Closing	\$1.96 M	\$1.93 M	\$3.05 M	\$1.12 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$6.73 M	% of total
Unrestricted Cash	\$5.12 M	76.1%
Restricted Cash	\$1.61 M	23.9%

Refer to 3 - Cash and Financial Assets

Payables		\$0.65 M	% Outstanding
Trade Payables	\$0.12 M		
0 to 30 Days			77.7%
Over 30 Days			22.3%
Over 90 Days			0.8%

Refer to 9 - Payables

Receivables		
	\$0.54 M	% Collected
Rates Receivable	\$0.58 M	90.2%
Trade Receivable	\$0.54 M	% Outstanding
Over 30 Days		19.2%
Over 90 Days		10.8%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.10 M	\$2.68 M	\$1.38 M	(\$1.31 M)

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$5.66 M	% Variance
YTD Budget	\$5.67 M	(0.2%)

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$2.05 M	% Variance
YTD Budget	\$2.70 M	(24.1%)

Refer to 13 - Grants and Contributions

Fees and Charges		
YTD Actual	\$1.31 M	% Variance
YTD Budget	\$1.33 M	(1.3%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.55 M)	(\$3.82 M)	\$0.14 M	\$3.96 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.12 M	%
Adopted Budget	\$0.90 M	(86.7%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$0.69 M	% Spent
Adopted Budget	\$16.63 M	(95.8%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$1.16 M	% Received
Adopted Budget	\$16.60 M	(93.0%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.29 M	(\$0.05 M)	(\$0.23 M)	(\$0.17 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.07 M)
Interest expense	(\$0.03 M)
Principal due	\$0.59 M

Refer to 11 - Borrowings

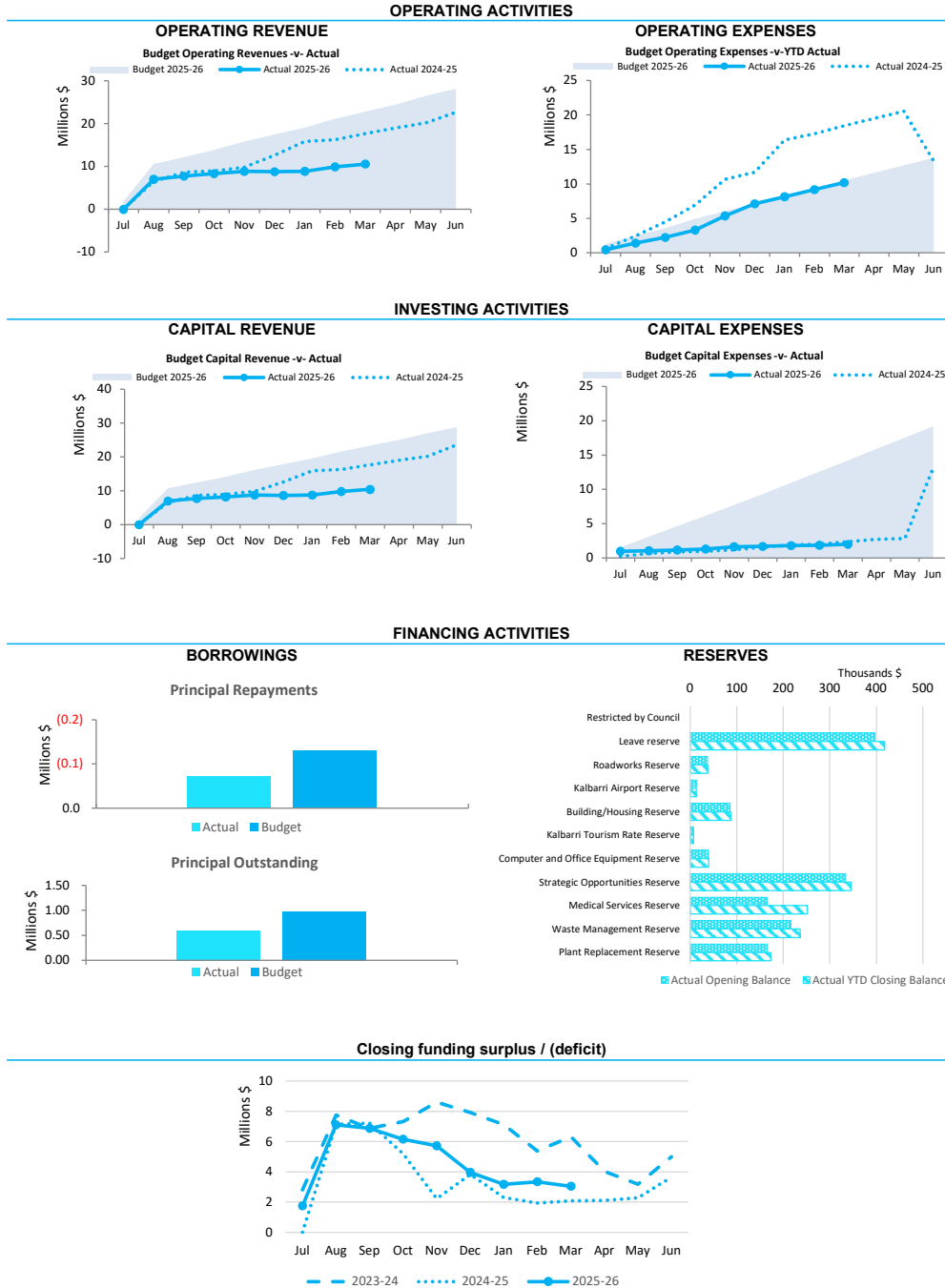
Reserves	
Reserves balance	\$1.61 M
Interest earned	\$0.05 M

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash Deposits	Municipal	1,584,646	0.00	1,584,646	0	NAB		At call
Petty Cash	Cash on Hand	1,050	0.00	1,050	0			
Investment	Reserves	0	1,609,402	1,609,402	0	NAB	3.10%	24/06/2026
Investment	Term Deposit	1,515,090	0.00	1,515,090	0	NAB	3.52%	18/04/2026
Investment	Term Deposit	2,020,121	0.00	2,020,121	0	NAB	4.43%	18/05/2026
Total		5,120,907	1,609,402	6,730,309	0			
Comprising								
Cash and cash equivalents		5,120,907	1,609,402	6,730,309	0			
		5,120,907	1,609,402	6,730,309	0			

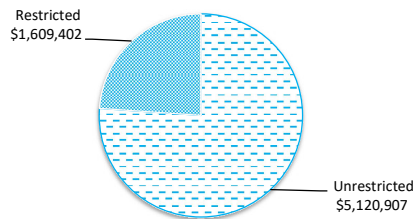
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Leave reserve	397,157	5,700	0	0	402,857	397,157	8,571	12,290	-	418,018
Roadworks Reserve	36,921	530	0	0	37,451	36,921	797	-	-	37,718
Kalbarri Airport Reserve	12,701	200	10,000	0	22,901	12,701	301	-	-	13,002
Building/Housing Reserve	85,983	1,000	0	(38,000)	48,983	85,983	1,504	-	-	87,486
Kalbarri Tourism Rate Reserve	6,975	0	0	0	6,975	6,975	-	-	-	6,975
Computer and Office Equipment	38,947	560	0	0	39,507	38,947	842	-	-	39,789
Strategic Opportunities Reserve	332,451	9,000	0	(25,000)	316,451	332,451	13,533	-	-	345,984
Medical Services Reserve	170,502	2,000	105,901	(25,000)	253,403	164,208	3,007	105,901	(21,617)	251,499
Waste Management Reserve	216,450	6,300	0	0	222,750	216,450	9,473	10,000	-	235,923
Plant Replacement Reserve	159,196	5,000	0	(31,850)	132,346	165,489	7,518	-	-	173,008
	1,457,282	30,290	115,901	(119,850)	1,483,623	1,457,282	45,546	128,191	(21,617)	1,609,402

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	300,000	225,000	10,000	(215,000)
Buildings	1,187,214	890,388	1,029,189	138,801
Furniture and Equipment	84,500	63,369	28,044	(35,325)
Plant and equipment	866,477	659,844	345,272	(314,572)
Work in Progress	0	0	(945,670)	(945,670)
Acquisition of property, plant and equipment	2,438,191	1,838,601	466,835	(1,371,766)
Infrastructure - Roads	8,344,278	6,098,445	481,548	(5,616,897)
Infrastructure - Footpaths & Carparks	82,350	61,740	13,806	(47,934)
Infrastructure - Parks & Ovals	8,193,583	6,145,173	198,526	(5,946,647)
Infrastructure - Airport	9,000	6,750	0	(6,750)
Acquisition of infrastructure	16,629,211	12,312,108	693,879	(11,618,229)
Total capital acquisitions	19,067,402	14,150,709	1,160,715	(12,989,994)
Capital Acquisitions Funded By:				
Capital grants and contributions	16,599,268	10,241,253	1,160,426	(9,080,827)
Borrowings	450,000	0	0	0
Other (disposals & C/Fwd)	898,700	68,000	119,818	51,818
Reserve accounts				
Building/Housing Reserve	38,000		0	0
Strategic Opportunities Reserve	25,000		0	0
Medical Services Reserve	25,000		21,617	21,617
Plant Replacement Reserve	31,850		0	0
Contribution - operations	999,584	3,841,456	(141,147)	(3,982,603)
Capital funding total	19,067,402	14,150,709	1,160,715	(12,989,994)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

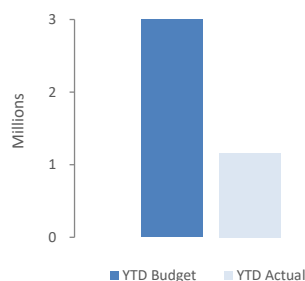
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

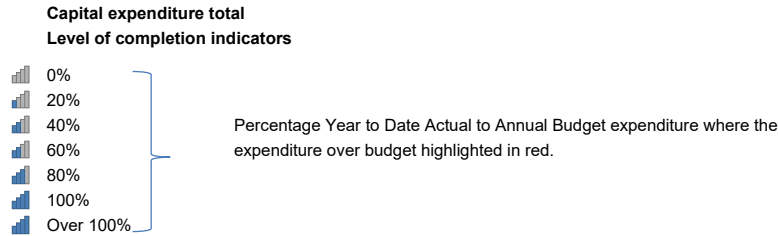
Payments for Capital Acquisitions



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

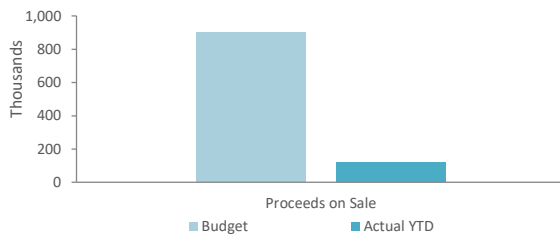
Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
LAND - NORTHAMPTON LIA EXPANSION/SETTLERS HILL	300,000	225,000	10,000	215,000
PLANT & EQUIPMENT	155,806	116,856	64,770	52,086
PLANT AND EQUIPMENT - HLT	40,000	39,996	36,564	3,432
ROAD PLANT/MACHINERY	545,350	409,005	134,804	274,201
UTILITIES (VEHICLES)	125,321	93,987	109,135	-15,148
FURNITURE AND EQUIPMENT	84,500	63,369	28,044	35,325
STAFF HOUSING - BUILDINGS	87,214	65,403	68,599	-3,196
PUBLIC AMENITIES - BUILDINGS	0	0	0	0
BUILDING INFRASTRUCTURE (LOT 514 WOODS ST KALB)	500,000	374,994	0	374,994
KALBARRI MULTI-USE CENTRE	250,000	187,497	14,920	172,577
OTHER CULTURE - BUILDINGS	350,000	262,494	0	262,494
REGIONAL ROAD GROUP	513,988	385,488	410	385,079
- MUNICIPAL FUND	709,598	532,170	198,885	333,286
BLACKSPOT PROJECTS	5,535,299	4,151,475	276,491	3,874,984
ROADS TO RECOVERY	946,467	709,848	5,134	704,714
ROADS DRFAWA AGRN1143 JUNE 24 RAINFALL EVENT	638,926	319,464	0	319,464
FOOTPATH CONSTRUCTION	82,350	61,740	7,970	53,770
HAMPTON ROAD FOOTPATH (LRCl4)	0	0	5,836	-5,836
AIRPORT INFRASTRUCTURE	9,000	6,750	0	6,750
FORESHORE INFRASTRUCTURE	24,000	18,000	0	18,000
KALBARRI FORESHORE - OTHER INFRASTRUCTURE	8,100,000	6,075,000	110,769	5,964,231
OTHER INFRASTRUCTURE - SPORT & REC	37,700	28,269	87,757	-59,488
PARKS AND OVALS - OTHER CULTURE	31,883	23,904	0	23,904
LITTLE BAY ROAD	0	0	628	-628
	19,067,402	14,150,709	1,160,715	12,989,994

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Land									
	Lots 80 & 81 Kitson	64,000	300,000	236,000	0			0	0
	Lots 22 & 29 Rake Place	0	120,000	120,000	0			0	0
				0	0			0	0
				0	0			0	0
Building									
	Robinson St House	159,576	300,000	140,424	0			0	0
Plant and equipment									
41817	CEO Vehicle (P32)	64,831	70,700	5,869	0			0	0
41806	EMDCR Vehicle (P320)	48,562	40,000	0	(8,562)	49,824	41,818	0	(8,006)
41794	EHO Vehicle (P308)	0	20,000	20,000	0	12,083	17,273	5,190	0
41760	Tip Truck Kal (P273)	8,376	30,000	21,624	0			0	0
41771	Mower Front Deck (P285)	14,746	8,000	0	(6,746)	1,326	8,000	6,674	0
41774	Vehicle Ranger (P290)	0	10,000	10,000	0			0	0
41808	Ford Ranger (P322)	0	0	0	0	57,773	52,727	0	(5,046)
		360,091	898,700	553,917	(15,308)	121,006	119,818	11,864	(13,052)

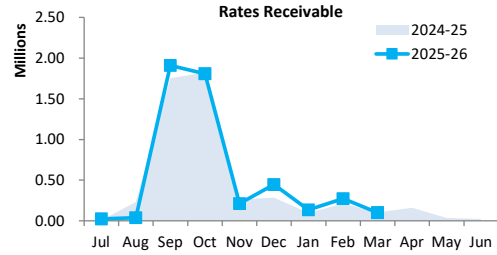


**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2025	31 Mar 2026
	\$	\$
Opening arrears previous years	260,288	269,112
Levied this year	5,150,141	5,659,807
Less - collections to date	(5,141,317)	(5,345,983)
Gross rates collectable	269,112	582,936
Net rates collectable	269,112	582,936
% Collected	95.0%	90.2%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,833)	303,411	18,920	12,367	40,257	373,122
Percentage	(0.5%)	81.3%	5.1%	3.3%	10.8%	
Balance per trial balance						
Trade receivables						373,122
Rubbish receivables						56,780
GST receivable						52,248
Receivables for employee related provisions						15,556
Emergency Services Levy						42,331
Total receivables general outstanding						540,037

Amounts shown above include GST (where applicable)

KEY INFORMATION

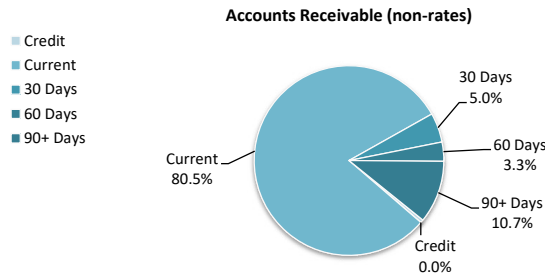
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 31 March 2026
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	18,389	0	(18,389)	0
Inventory				
Fuel	14,210	(5,592)	0	8,618
Land held for resale				
Cost of acquisition	130,000	0	0	130,000
Total other current assets	162,599	(5,592)	(18,389)	138,618
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

OPERATING ACTIVITIES

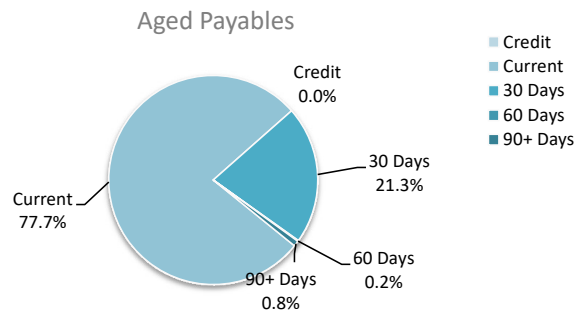
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	96,663	26,554	188	1,038	124,443
Percentage	0.0%	77.7%	21.3%	0.2%	0.8%	
Balance per trial balance						
Sundry creditors						124,443
Accrued salaries and wages						3,989
ATO liabilities						95,555
Payroll Deductions Rates						(40)
Prepaid Rates						96,540
Bonds and Deposits						350,429
Accrued Expenditure						(18,036)
Total payables general outstanding						652,880

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



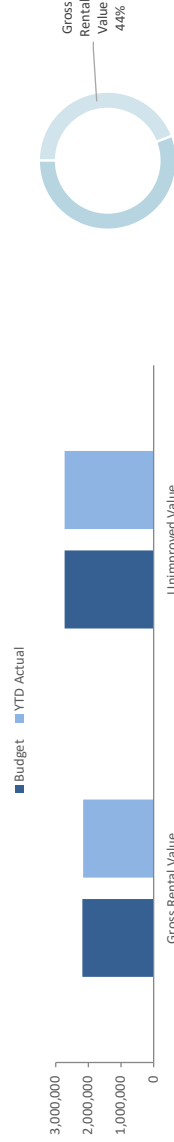
OPERATING ACTIVITIES

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

10 RATE REVENUE

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Budget		YTD Actual	
					Interim Rate Revenue	Total Revenue	Interim Rate Revenue	Total Revenue
			\$	\$	\$	\$	\$	\$
General rate revenue								
Gross rental value	0.078507	1,632	27,377,584	2,149,332	30,000	2,179,332	2,149,332	2,155,702
Gross Rental Value							6,370	
Unimproved value	0.006010	409	452,937,438	2,722,154	0	2,722,154	2,722,155	2,726,728
Unimproved Value							4,573	
Sub-Total		2,041	480,315,022	4,871,486	30,000	4,901,486	4,871,487	4,882,430
Minimum payment								
Minimum payment	\$							
Gross rental value	665	988	5,576,346	657,020	0	657,020	663,670	663,670
Gross Rental Value								
Unimproved value	665	92	3,514,135	61,180	0	61,180	54,530	54,530
Unimproved Value								
Sub-total		1,080	9,090,481	718,200	0	718,200	718,200	718,200
Total general rates						5,619,686		5,600,630
Specified area rates								
Specified area rates	Rate in \$ (cents)							
Port Gregory Water Supply	0.039352	55	736,944	29,000	0	29,000	30,056	30,056
Kalbarri Tourism Rate	0.001291	1,792	23,225,317	30,000	0	30,000	29,000	29,000
Interim Rates							121	121
Total specified area rates				59,000	0	59,000	59,056	59,177
Total						5,678,686		5,659,807

KEY INFORMATION
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments		
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	
RSL Hall Extensions	156	212,370	0	0	(25,604)	(51,472)	186,766	160,898	(1,884)	(5,490)
Plant Purchases	157	176,769	0	0	(17,050)	(34,236)	159,719	142,533	(778)	(3,820)
Woods St Site Dev	158	0	0	250,000	0	(1,682)	0	248,318	0	(914)
Staff Housing	159	0	0	0	(11,862)	(24,032)	-11,862	-24,032	(21,272)	(47,947)
Nton Mens Shed Dev	160	0	0	200,000	0	(1,346)	0	198,654	0	(731)
		389,139	0	450,000	(54,515)	(112,768)	334,624	726,371	(23,933)	(58,902)
Self supporting loans										
Pioneer Lodge		276,135	0	0	(18,389)	(18,389)	257,746	257,746	(6,613)	(12,581)
		276,135	0	0	(18,389)	(18,389)	257,746	257,746	(6,613)	(12,581)
Total		665,274	0	450,000	(72,904)	(131,157)	592,370	984,117	(30,546)	(71,483)
Current borrowings		128,130					55,225			
Non-current borrowings		1,355,133					1,355,133			
		1,483,263					1,410,358			

All debenture repayments were financed by general purpose revenue.

Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Woods St Site Dev	0	250,000	WATC	Fixed	20	0	4.4	0	250,000	0
Nton Mens Shed Dev	0	200,000	WATC	Fixed	20	0	4.4	0	200,000	0
	0	450,000				0		0	450,000	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 March 2026
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		315,433	0		(129,191)	186,242
Capital grant/contributions liabilities		2,124,884	0	0	0	2,124,884
Total other liabilities		2,440,317	0	0	(129,191)	2,311,126
Employee Related Provisions						
Provision for annual leave		413,858	0	0	0	413,858
Provision for long service leave		373,961	0	0	0	373,961
Annual leave oncosts		70,356	0	0	0	70,356
LSL oncosts		64,757	0	0	0	64,757
Total Provisions		922,932	0	0	0	922,932
Total other current liabilities		3,363,249	0	0	(129,191)	3,234,058

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2025	Liability	Liability	31 Mar 2026	Liability	Revenue	Budget	Actual
	\$	\$	(As revenue)	\$	\$	\$	\$	\$
Grants and subsidies								
GRANTS COMMISSION - GENERAL				0		960,130	720,096	757,487
GRANTS COMMISSION - ROADS				0		528,580	396,435	357,824
EMERGENCY SERVICES LEVY				0		96,000	72,000	84,484
GRANT BUSHFIRE RISK PLANNING COORDINATOR (DFES)				0		165,895	124,416	165,895
GRANT REVENUE				0		-	106,335	0
- MRD MAINTENANCE				0		264,283	264,283	264,283
GRANT REVENUE (GST F)				0		-	7,497	10,000
REIMBURSEMENTS				0		-	7,497	8,952
	0	0	0	0	0	2,014,888	1,698,559	1,648,925
Contributions								
CONTRIBUTIONS				0		8,000	5,994	14,016
OTHER SHIRE LSL CONTRIBUTION				0		-	-	12,292
OTHER SHIRE LSL CONTRIB.				0		-	-	0
REBATES AND COMMISSIONS				0		24,400	18,297	25,645
LEGAL CHARGES RATES (NO GST)				0		5,000	3,744	15,021
RATE EQUIVALENT PAYMENTS				0		23,600	-	0
REIMBURSEMENTS				0		5,000	3,744	2,998
SELF SUPPORTING LOAN INTEREST REIMBURSEMENTS - PIONEER LODGE				0		12,581	9,432	13,658
REIMBURSEMENTS - OTHER				0		3,800	2,844	179
RESIDENTIAL RENTAL				0		-	-	532
CONTRIBUTIONS				0		-	-	27
REIMBURSEMENTS - HOUSING OTHER				0		7,500	5,625	4,421
CONTRIBUTIONS				0		70,000	52,497	0
REIMBURSE (ADVERTISING/PLANNING COMMISSION)				0		5,000	3,744	0
BUS HIRE				0		-	-	0
GRANTS - BEN SIGNS/KALBARRI FORESHORE REVITALISATION PROJECT				0		-	-	0
REIMBURSEMENTS				0		6,000	4,500	5,289
REIMBURSEMENTS				0		2,000	1,494	1,981
REIMBURSEMENTS- REC. CTRE/GOLF CLUB				0		5,000	3,744	4,163
REIMBURSEMENTS				0		-	-	889
PT GREGORY SPEC AREA RATE				0		1,000	747	1,000
CONTRIBUTIONS/REIMBURSEMENTS				0		181,883	136,404	9
CONTRIBUTION (INC STREET LIGHTING)				0		3,750	2,808	4,015
TOURISM AND AREA PROMOTION FUNDING	119,892			119,892		119,892	89,919	0
LEASE FEES - HALF WAY BAY COTTAGES				0		16,000	11,997	16,000
BUILDING REIMBURSEMENTS				0		900	675	652
REIMBURSEMENTS				0		10,000	7,497	2,420
LIA (KITSON CIRCUIT) UNITS ANNUAL RENT				0		-	-	0
REIMB. - WORKERS COMPENS.				0		20,000	14,994	10,342
DFES/DFRAWA INCOME	195,541		(129,191)	66,350		729,719	547,281	208,538
INSURANCE CLAIMS - VEHICLES				0		2,000	1,494	933
DIESEL FUEL REBATE				0		50,000	37,494	34,383
WHS COORDINATOR INCOME RECoup				0		50,896	38,169	22,526
TOTALS	315,433	0	(129,191)	186,242	0	1,363,921	1,005,138	404,150

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Mar 2026	Current Liability 31 Mar 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
GRANTS - BEN SIGNS/KALBARRI FORESHORE REVITALISATION PROJECT				0		8,112,000	6,084,000	302,500
GRANTS				0		250,000	187,497	164,000
ROADS TO RECOVERY FUNDING	133,983			133,983		718,467	651,348	0
BLACKSPOT & MASSACTION FUNDING	1,957,799			1,957,799		3,442,622	4,348,440	0
LRCI - LITTLE BAY ROAD & GREY STREET ASPHALT				0		265,938	199,449	0
WA BIKE NETWORK GRANT				0		35,000	26,244	15,000
REGIONAL ROAD GROUP FUNDING	33,102			33,102		481,016	360,756	240,000
GRANTS				0		100,000	74,997	0
GRANT - ECONOMIC DEVELOPMENT				0		250,000	187,497	0
DRFRA AGRN1143 & 1150 ROADS RAINFALL EVENT				0		0	219,462	438,926
	2,124,884	0	0	2,124,884	0	13,655,043	12,339,690	1,160,426

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

15 BONDS & DEPOSITS

Description	Opening	Amount	Amount	Closing
	Balance			Balance
	1 July 2025	Received	Paid	31 Mar 2026
	\$	\$	\$	\$
Transportable House Bonds	7,000	0	(10,000)	(3,000)
Footpath Bonds	20,007	12,895	(4,500)	28,402
Nomination Deposits	0	300	(300)	0
Building Levies (BCITF & BRB)	2,050	40,884	(32,239)	10,695
Community Bus Bond	5,850	600	(200)	6,250
Unclaimed Monies - Rates	7,453	0	0	7,453
RSL Hall Key Bond	680	1,750	(1,750)	680
Special Series Plates	6,930	4,690	(2,925)	8,695
Northampton Child Care Association	23,902	63	0	23,965
Horrocks Memorial Wall	1,483	750	(315)	1,918
One Life	940	0	0	940
Rubbish Tip Key Bond	1,834	0	0	1,834
Horrocks - Skate/Pump Park	2,000	0	(2,000)	0
RSL - Kalbarri Memorial	31,883	0	0	31,883
DOT - Department of Transport	(0)	200,388	(200,388)	(0)
Rates - Overpaid	30,761	0	0	30,761
Horrocks Lookout	1,353	0	0	1,353
Miscellaneous Deposits	240	0	0	240
Retentions	196,943	0	0	196,943
Nton Friends of the Cemetery	1,466		(50)	1,416
	342,776	262,319	(254,667)	350,428

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2026**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						
DFES LOCAL GOVERNMENT GRANTS SCHEME - CAPITAL GRANT	10/25-92	Operating revenue		85,000		85,000
DFES LOCAL GOVERNMENT GRANTS SCHEME - CAPITAL GRANT	10/25-92	Operating expenses			(85,000)	0
COOLCALAYA ROAD - MUNICIPAL	11/25-147	Operating expenses		35,000		35,000
PORT GREGORY TOILET BLOCK	11/25-147	Capital expenses			(35,000)	0
VOLUNTEER CBFCO HONORARIUM	11/25-165	Operating expenses		3,000		3,000
CEO VEHICLE	11/25-165	Capital expenses			(3,000)	0
ANNUAL FIREBREAK INSP FLIGHT	11/25-166	Operating expenses		3,300		3,300
RANGER VEHICLE REPLACEMENT	11/25-166	Capital expenses			(3,300)	0
PLANT REPLACEMENT RESERVE	12/25-175	Capital revenue		110,000		110,000
P263 GRADER MOTOR & TRANSMISSION	12/25-175	Capital expenses			(110,000)	0
STATE LIBRARY GRANT - MIND ROBOTICS	02/26-16	Operating revenue		10,000		10,000
MIND ROBOTICS SCHOOL HOLIDAY PROG	02/26-16	Operating expenses			(10,000)	0
FRRR GRANT - EVENT STORY HARVEST	02/26-15	Operating revenue		10,000		10,000
EVENT - STORY HARVEST	02/26-15	Operating expenses			(10,000)	0
TRADE VEHICLE P322	02/26-31	Capital revenue		52,727		52,727
EMCDR TERTIARY ALLOWANCE	02/26-31	Operating revenue		10,000		62,727
CEO VEHICLE REPLACEMENTS	02/26-31	Capital revenue		894		63,621
VEHICLE - FORD RANGER (EMWTS)	02/26-31	Capital expenses			(63,621)	0
LAND SALE SURPLUS	02/26-36	Capital revenue		198,000		198,000
STRATEGIC RESERVE	02/26-36	Capital revenue		101,000		299,000
LAND PURCHASE	02/26-36	Capital expenses			(299,000)	0
BLACKSPOT KALBARRI RD	03/26-40	Capital revenue		1,957,799		1,957,799
CAPITAL ROAD FUNDING	03/26-40	Capital revenue		986,426		2,944,225
HORROCKS BEACH ROAD	03/26-40	Capital expenses			(397,500)	2,546,725
DRFAWA ROAD REPAIRS	03/26-40	Capital expenses			(438,926)	2,107,799
BINNU EAST ROAD/FIFTH AVE	03/26-40	Capital expenses			(150,000)	1,957,799
LEAVE RESERVE	03/26-40	Capital revenue		12,290		1,970,089
LSL REVENUE	03/26-40	Operating revenue			(12,290)	1,957,799
				3,575,436	(1,617,637)	1,957,799

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT #	Date	Name/Payee	Description	Amount
EFT28996	16/03/2026	MICHAEL WARNER	REIMB PRE-EMPLOYMENT MEDICAL	339.90
EFT28997	19/03/2026	MIDWEST AUTO GROUP	EMWTS VEHICLE PURCHASE	11881.68
EFT28998	23/03/2026	ALL CLEANING AND MAINTENANCE	ALLEN CNT, KVC TOILETS CLEANING QUARTERLY	7942.00
EFT28999	23/03/2026	ADEPT TASK ADMIN	RECORDS PROJECT CONSULTANCY	2312.50
EFT29000	23/03/2026	AFGR/GERALDTON	NTON MOWER WIRING REPAIRS	1489.99
EFT29001	23/03/2026	ALLIED PICKFORDS	EMWTS RELOCATION COSTS	6930.00
EFT29002	23/03/2026	KALBARRI IGA	REFRESHMENTS	224.51
EFT29003	23/03/2026	ARROW BRONZE	NTON NICHE WALL PLAQUE	877.39
EFT29004	23/03/2026	AUSTRALIA POST	POSTAGE	557.64
EFT29005	23/03/2026	AUSSIE NATURAL SPRING WATER GERALDTON	OFFICE WATER BOTTLE; HYDRATION PACKS	265.60
EFT29006	23/03/2026	BABA MARDIA ROAD SERVICES	NTON ENTRY, EAST BOWES RD TRAFFIC MGMT	6541.26
EFT29007	23/03/2026	BIN BOMB PTY LTD	KALB BIN DEODERISERS	457.38
EFT29008	23/03/2026	BLACKWOODS	SUNDRY TOOLS, HARDWARE	946.31
EFT29009	23/03/2026	BREEZE CONNECT PTY LTD	TELEPHONE CHARGES	26.54
EFT29010	23/03/2026	DINO GUIDO BUCHER	REIMB BUILDING FEES	816.20
EFT29011	23/03/2026	BUILDING & CONSTRUCTION IND TRAINING FUND	BCITF FEB 26	1546.76
EFT29012	23/03/2026	BULLIVANTS PTY LTD	ANNUAL INSPECTION ON LIFTING EQUIPMENT	669.81
EFT29013	23/03/2026	BUNNINGS	HKS BEACH SHOWER FITTINGS, HARDWARE	603.10
EFT29014	23/03/2026	CITY OF GREATER GERALDTON	MERU REFUSE DISPOSAL	23443.00
EFT29015	23/03/2026	REJ & VA CLARKE AND ILAM PTY LTD	KALB COASTAL WORKS ROCK ROYALTY	441.60
EFT29016	23/03/2026	CLEANAWAY OPERATIONS PTY LTD	DOM/COMM 240L REFUSE COLLECTION	22737.11
EFT29017	23/03/2026	BOC GASES AUSTRALIA	REFUSE SITES FRONT LIFTS	33943.36
EFT29018	23/03/2026	WINC AUSTRALIA PTY LTD	INDUSTRY GASES	43.21
EFT29019	23/03/2026	CORSIGN WA PTY LTD	P/COPIER MTCE	3345.73
EFT29020	23/03/2026	TEAM GLOBAL EXPRESS PTY LTD	SIGNS	184.80
EFT29021	23/03/2026	CRAMER & NEILL REFRIGERATION	FREIGHT	1248.29
EFT29022	23/03/2026	CRAYON AUSTRALIA PTY LTD	RSL HALL, RAKE PL HOUSE A/C REPAIRS	1940.95
EFT29023	23/03/2026	JOHN DAVIS	MICROSOFT 365 SUBSCRIPTION MONTHLY	1019.08
EFT29024	23/03/2026	SIMON JOHN ALLAN DRAGE	REIMB PREEMPLOYMENT MEDICAL	355.74
EFT29025	23/03/2026	DRAGE FARMS (SCOTT DRAGE)	BUILDING MTCE WORKS VARIOUS	7276.94
EFT29026	23/03/2026	GARY DUNGATE	COMMUNITY GRANTS RND 1 25/26 - BOTANIC LINE	1875.50
EFT29027	23/03/2026	ELDERS RURAL SERVICES AUSTRALIA LTD	COMMUNITY GRANTS RND 1 25/26 - BOTANIC LINE	1155.00
EFT29028	23/03/2026	ELGAS	HKS FSHORE SHOWER BASE INSTALL, VERGE CLEANS, STEPHEN ST HOUSE PAVING ASPHALT, FENCING, CLEANING, RETIC SALAMIT PL HOUSE GAS BOTTLES	7436.00 5646.60 204.27

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT29029	23/03/2026	ENGIN	TELEPHONE CHARGES	296.76
EFT29030	23/03/2026	EVERLON	NTON CEMETERY MEMORIAL LEAVES	841.50
EFT29031	23/03/2026	DEPT OF LOCAL GOVT, INDUSTRY REG & SAFETY	BRB FEB 26	2092.65
EFT29032	23/03/2026	FUEL MAINTENANCE AND ENGINEERING	NTON DEPOT FUEL BOWSER MTCE & REPAIRS	543.95
EFT29033	23/03/2026	FREEMANS LIQUID WASTE PTY LTD	PT GREG HALL PUMP SEPTICS	1477.00
EFT29034	23/03/2026	GERALDTON AUTOGLASS	AJANABINNU BFB VEHICLE WINDSCREEN REPLACEMENT	845.15
EFT29035	23/03/2026	GERALDTON MOWER & REPAIR SPECIALISTS	WHIPPER PARTS, MOWER REPAIRS	271.30
EFT29036	23/03/2026	ATOM GERALDTON	NTON MTCE TRUCK LIFTING CHAINS	131.83
EFT29037	23/03/2026	GERALDTON & MIDWEST SECURITY SERVICES	SECURITY SYSTEM QUARTERLY	585.00
EFT29038	23/03/2026	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	3320.57
EFT29039	23/03/2026	GHD PTY LTD	RAINFALL EVENT 24 WORKS AGRN1143/AGRN1150	7946.14
EFT29040	23/03/2026	GNC QUALITY PRECAST GERALDTON	KALB EVAC & COMMUNITY CENTRE DESIGN	16412.00
EFT29041	23/03/2026	GREAT NORTHERN RURAL SERVICES	WOODS ST KALB SEWER DESIGN	3224.38
EFT29042	23/03/2026	DAVID GRAY & CO PTY LTD	OGILVIE EAST RD DRAINAGE PIPE SEALS	220.00
EFT29043	23/03/2026	GREAT SOUTHERN FUEL SUPPLY	STEPHEN ST MODULA HOUSE RETIC PARTS	341.05
EFT29044	23/03/2026	THE GREEN MAN TREE SERVICES	240LT RUBBISH BIN SPARE PARTS	418.72
EFT29045	23/03/2026	C + J HANSON PLUMBING CONTRACTORS	DEPOT FUELS & FUEL CARDS	20059.16
EFT29046	23/03/2026	HERSEY'S SAFETY PTY LTD	KALB FSHORE TREE REMOVAL	1320.00
EFT29047	23/03/2026	AJS HULME & CO	OVAL HOUSE, HKS TOILETS PLUMBING WORKS	1943.47
EFT29048	23/03/2026	JK FOUNDATION	HARDWARE, PPE	1036.20
EFT29049	23/03/2026	SCOTT ALEXANDER JONES	GRAVEL ROYALTY	1971.20
EFT29050	23/03/2026	NIKKI JONGEDYK	COMMUNITY GRANT FUNDING 25/26 - YOUTH PROGRAM	20000.00
EFT29051	23/03/2026	BP KALBARRI	PT GREG MOWING	270.00
EFT29052	23/03/2026	KALBARRI WAREHOUSE	REIMB PLANNING FEES	222.00
EFT29053	23/03/2026	GRAEME RALPH	HARDWARE, RETIC, FUEL	198.50
EFT29054	23/03/2026	KEMPTON ELECTRICAL CONTRACTING	HARDWARE, POTTING MIX, RETIC	292.20
EFT29055	23/03/2026	NUTRIEN AG SOLUTIONS NORTHAMPTON	KALB AIRPORT MOWING	8680.00
EFT29056	23/03/2026	M2M ONE PTY LTD	KALB RD SHOULDER REPAIRS, GRAVEL SUPPLY	3467.50
EFT29057	23/03/2026	LGRCEU	BICENT PK RETIC, PUMP ELECTRICAL REPAIRS	1118.89
EFT29058	23/03/2026	MIDWEST FIRE PROTECTION SERVICES	HKS SHOWERS PINE POLES, HARDWARE	140.00
EFT29059	23/03/2026	MIDWEST TURF SUPPLIES	HKS, PT GREG WATER SUPPLY SIM FEE MONTHLY PAYROLL DEDUCTIONS	24.20
			KALB TEMP WORKERS ACCOM AGRN965 FIRE EXTINGUISHERS SUPPLY & INSTALL	48.00
			ECO FLORA SPRINKLERS	6462.55
			PT GREG TOWNSITE WATER TANK INSTALL 1ST PROGRESS PAYMENT	1672.00
				44000.00

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT29060	23/03/2026	GERALDTON MIDWEST SHEDS & GARAGES	REIMB BUILDING FEES	478.54
EFT29061	23/03/2026	MITCHELL & BROWN	CESM PHONE PURCHASE	1295.00
EFT29062	23/03/2026	ML COMMUNICATIONS	EX-EMWTS VEHICLE P322 RADIO, PHONE KIT REMOVAL	231.00
EFT29063	23/03/2026	NAPA	VARIOUS VEHICLE SERVICE KITS, PARTS	1930.31
EFT29064	23/03/2026	NORTHAMPTON IGA PLUS LIQUOR	REFRESHMENTS, CLEANING SUPPLIES	92.29
EFT29065	23/03/2026	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	338.95
EFT29066	23/03/2026	NOVUS AUTOGLASS MIDWEST	HKS MTCE UTE P290 WINDSCREEN REPLACEMENT	398.00
EFT29067	23/03/2026	NR TYRES	BACKHOE TYRES (2) TRUCK TYRES (4) 4WD TYRES (2)	8367.03
EFT29068	23/03/2026	OFFICEWORKS LTD	STATIONERY, PICOPIER MTCE	790.90
EFT29069	23/03/2026	MARNIE O'MEARA	REIMB RSL HIRE BOND	250.00
EFT29070	23/03/2026	PANACEUM GROUP	PRE-EMPLOYMENT MEDICAL	435.60
EFT29071	23/03/2026	SHIRE OF PERENJORI	WALGA TRAINING FOR COUNCILLORS	1427.68
EFT29072	23/03/2026	REALMSTUDIOS PTY LTD	KALB FSHORE REVITALISATION TENDER 02-2025 PROGRESS PAYMENT #3	17548.41
EFT29073	23/03/2026	ROAD RUNNER MECHANICAL SERVICES	TIP TRUCK P279 MTCE & REPAIRS, NTON MTCE TRUCK P303 PARTS	7244.42
EFT29074	23/03/2026	LEANNE ROWE	REIMB BUDGET WORKSHOP EXPENSES/FUEL	1064.04
EFT29075	23/03/2026	SYNERGY	ELECTRICITY CHARGES	24625.05
EFT29076	23/03/2026	THE SHEARING SHED CAFE	REFRESHMENTS	118.80
EFT29077	23/03/2026	SKYTRUST	SKYTRUST SUBSCRIPTION APR 26	493.90
EFT29078	23/03/2026	JUDITH ROBINSON	REIMB TRAVEL	1454.32
EFT29079	23/03/2026	STEPS CO PTY LTD	CORPORATE BUSINESS PLAN CONSULTANCY	8907.75
EFT29080	23/03/2026	MIDWEST AUTO GROUP	EX-EMWTS VEHICLE P322 DETAIL & CLEAN TELEPHONE CHARGES	499.00
EFT29081	23/03/2026	TELSTRA	EMWTS WORKSTATION, COMPTER MTCE	3371.78
EFT29082	23/03/2026	2V NET IT SOLUTIONS	SAFETY BOOTS	4089.00
EFT29083	23/03/2026	TOTALLY WORKWEAR GERALDTON	VEHICLE SERVICE KITS	204.51
EFT29084	23/03/2026	TRUCKLINE	VALUATION EXPENSES	1548.67
EFT29085	23/03/2026	LANDGATE	REIMB CDO TRAVEL	1205.68
EFT29086	23/03/2026	CRESTA LEE VIELLARIS	GRAVEL ROYALTY	407.68
EFT29087	23/03/2026	WEPOWIE AG	GRADER, BACKHOE PARTS	450.45
EFT29088	23/03/2026	WESTRAC EQUIPMENT PTY LTD	ADVERTISING	4621.72
EFT29089	23/03/2026	WEST AUSTRALIAN NEWSPAPERS LTD	REFUSE SITES, DEPOTS WASTE OIL REMOVAL	2673.28
EFT29090	23/03/2026	WREN OIL	COMMUNITY GRANTS RD 1 25/26 - BOTANIC LINE	1320.00
EFT29091	23/03/2026	YANJANOOKA FARMING CO	BAS FEB 2026	990.00
EFT29092	19/03/2026	AUSTRALIAN TAXATION OFFICE	SETTLERS HILL LOT DEPOSIT	32446.00
EFT29093	05/03/2026	NUTRIEN HARCOURTS		10000.00
TOTAL				\$ 449,939.38

MUNICIPAL FUND CHEQUES

Chq #	Date	Name/Payee	Description	Amount
22652	06/03/2026	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	175.95
22653	20/03/2026	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	185.00
22654	23/03/2026	SHIRE OF NORTHAMPTON	BRB & BCITF COMMISSION FEB 26	103.00
22655		CANCELLED		
22656	23/03/2026	SHIRE OF NORTHAMPTON	HKS JETTY LICENCE RENEWAL DOT	47.70
			TOTAL \$	<u>511.65</u>

DIRECT PAYMENTS FROM MUNICIPAL ACCOUNT

Jnl #	Jnl Date	Name/Payee	Transaction Description	Transaction	Total
		SUPERCHOICE	13/03/2026 SUPERANNUATION PAY F/VE 11/03/2026		27,656.36
		PAYROLL	12/03/2026 PAYS F/VE 11/03/2026		127,134.00
		SUPERCHOICE	26/03/2026 SUPERANNUATION PAY F/VE 25/03/2026		26,925.52
		PAYROLL	26/03/2026 PAY F/VE 25/03/2026		120,880.00
GJ0908	31/03/2026	NATIONAL AUSTRALIA BANK	BANK FEES		166.97
GJ0909	31/03/2026	COMMONWEALTH BANK	BANK MERCHANT FEES		386.95
GJ0910	31/03/2026	COMMONWEALTH BANK	BPOINT FEES		198.13
GJ0911	31/03/2026	NATIONAL AUSTRALIA BANK	BPAY		191.84
GJ0913	31/03/2026	NAB CEO CORPORATE CARD	23/02/2026 ADOBE SOFTWARE	341.95	
			27/02/2026 CARD FEE	9.00	
GJ0914	31/03/2026	NAB EMMWTS CORPORATE CARD	20/02/2026 LAND & WATER TECH RETIC SUPPLIES ECO FLORA/ CAPITAL HILL	1,701.30	350.95
			27/02/2026 CARD FEE	9.00	
GJ0915	31/03/2026	NAB EMC DR CORPORATE CARD	02/02/2026 LANDGATE VALUATION EXPENSES	216.60	1,710.30
			05/02/2026 DOT LICENCING & PLATE TRANSFERS	517.05	
			06/02/2026 LAND & WATER TECH RETIC SUPPLIES ECO FLORA	1,005.04	
			28/01/2026 CARD FEE	9.00	1,747.69
					<u>\$ 307,348.71</u>

FUEL CARD PURCHASES

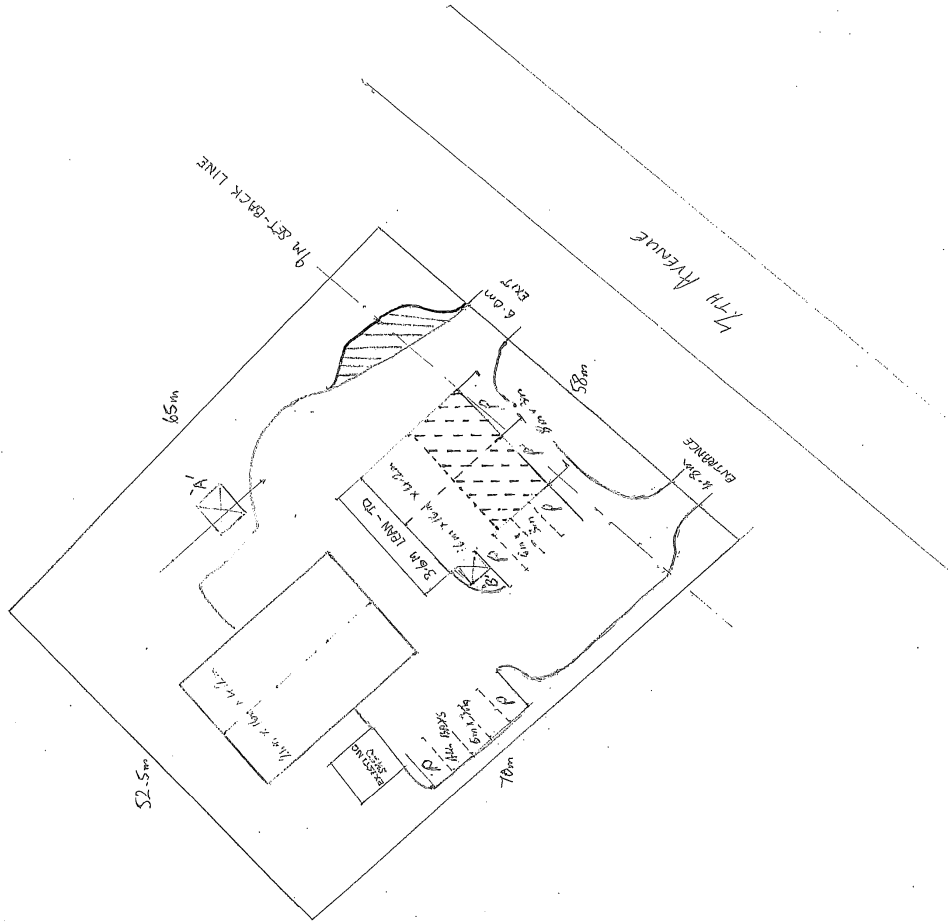
Payment #	Payment Date	Name/Payee	Transaction Date	Description	Transaction Amount	Total
EFT29038	23/03/2026	GERALDTON FUEL COMPANY PTY	03/02/2026	CEO TOYOTA PRADO	142.07	
			09/02/2026	CEO TOYOTA PRADO	104.77	
			18/02/2026	CEO TOYOTA PRADO	138.40	
			23/02/2026	CEO TOYOTA PRADO	99.10	484.34
			04/02/2026	EMWTS FORD RANGER	200.56	
			06/02/2026	EMWTS FORD RANGER	86.83	
			11/02/2026	EMWTS FORD RANGER	201.76	
			13/02/2026	EMWTS FORD RANGER	99.55	
			16/02/2026	EMWTS FORD RANGER	228.08	
			24/02/2026	EMWTS FORD RANGER	196.62	
			27/02/2026	EMWTS FORD RANGER	84.69	1,098.09
			05/02/2026	EHO CAMRY	56.28	
			11/02/2026	EHO CAMRY	66.01	
			18/02/2026	EHO CAMRY	61.98	
			25/02/2026	EHO CAMRY	54.37	238.64
			02/02/2026	P&G DMAX	93.72	
			04/02/2026	P&G DMAX	78.07	
			06/02/2026	P&G DMAX	58.99	
			07/02/2026	P&G DMAX	105.55	
			09/02/2026	P&G DMAX	104.73	
			12/02/2026	P&G DMAX	93.23	
			14/02/2026	P&G DMAX	107.68	
			16/02/2026	P&G DMAX	41.84	
			18/02/2026	P&G DMAX	94.37	
			24/02/2026	P&G DMAX	81.88	
			26/02/2026	P&G DMAX	112.80	
			28/02/2026	P&G DMAX	86.05	1,058.91
08/02/2026	EMCDR FORD RANGER	126.06				
20/02/2026	EMCDR FORD RANGER	125.64	251.70			
06/02/2026	BS ISUZU MUX	111.95				
07/02/2026	BS ISUZU MUX	76.94	188.89			
				\$ 3,320.57		
EFT29043	23/03/2026	GREAT SOUTHERN FUEL SUPPLY	10/02/2026	DEPOT BOWSERS, OILS	19,406.82	19,406.82
				BS ISUZU MUX	116.06	116.06
			06/02/2026	CEO TOYOTA PRADO	35.59	
			13/02/2026	CEO TOYOTA PRADO	121.95	157.54
			15/02/2026	EMCDR FORD RANGER	138.76	138.76
			11/02/2026	BFRPC DMAX	123.50	
25/02/2026	BFRPC DMAX	116.48	239.98			
				\$ 20,059.16		

NORTHAMPTON MEN'S SHED - PROPOSED RELOCATION

CONCEPT PLAN

LEGEND

- MEN'S SHED
- CONTAINERS FOR CHANGE SHED
- EXTENT OF STABILISED GRAVEL
- SUNNEN FLOOR (300mm)
- ☒ WC (2 OPTIONS) A' PREFERRED
- TTTTT TRUCK PARKING

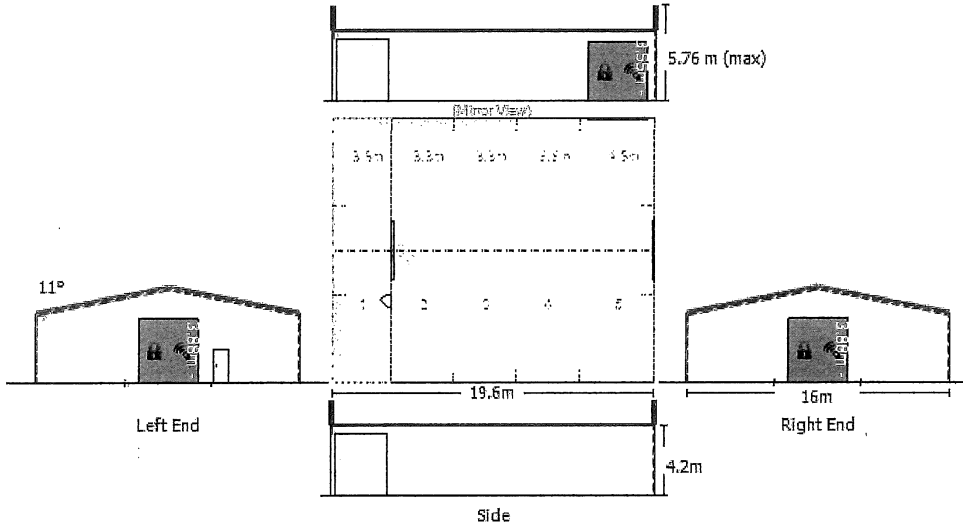


QUOTATION

602419
Quote Valid for 30 Days
9/02/2026
Page 3 of 4



YOUR DESIGN



QUOTE issued by Norwest Building Group (NBG) - BC14129 ABN: 24 161 727 724. NBG is owned and operated by Aussie Sheds Group.

AUSSIE SHEDS GROUP
P: 1300 300 022 E: sales@aussiesheds.com.au
www.aussiesheds.com.au



Colorbond®

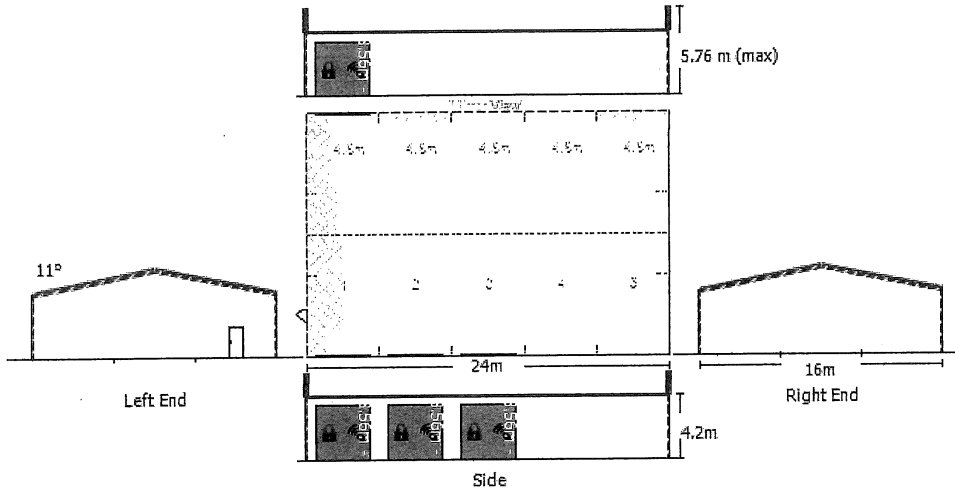


QUOTATION

602418
Quote Valid for 30 Days
6/02/2026
Page 3 of 4



YOUR DESIGN



QUOTE issued by Norwest Building Group (NBG) - BC14129 ABN: 24 161 727 724. NBG is owned and operated by Aussie Sheds Group.

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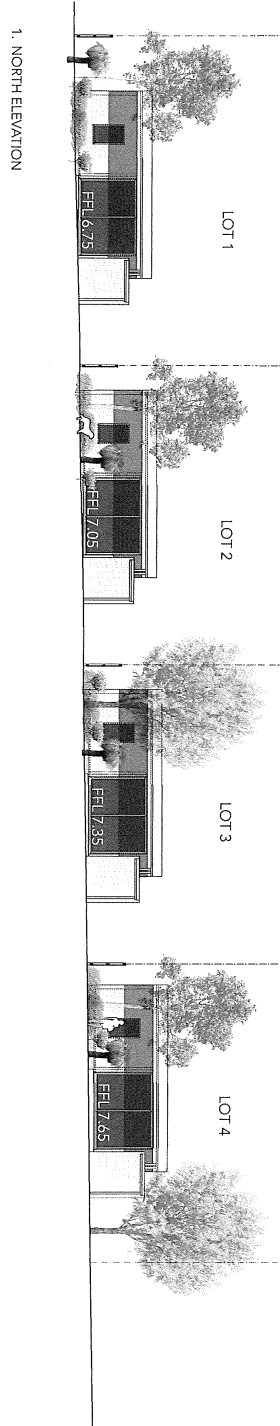
Concept Plan Notes

Northampton Men's Shed Relocation Notes and Addenda

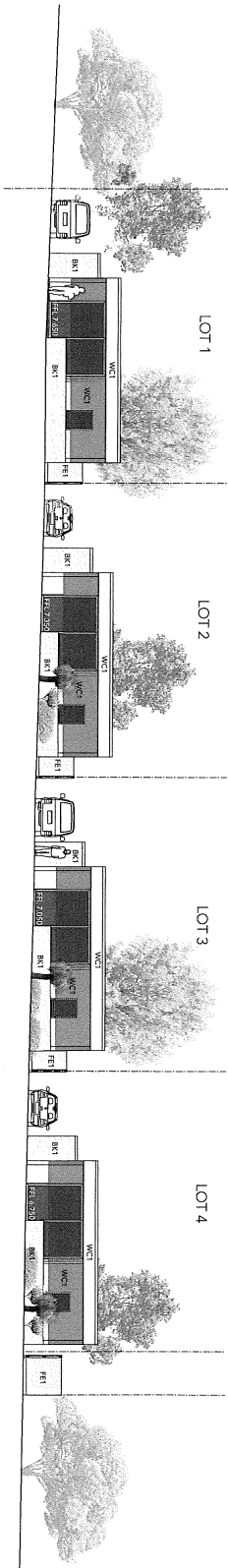
Shed Construction	Cyclone rated, clad in Colorbond, matching roller-doors and PA doors as per supplied plans. The Containers shed will have a split-level floor which will lower the height of the container bulk bins, making them easily accessible by workers. The split-level floor will eliminate human-forklift interaction. Suitable barriers will be fitted to prevent falls into the lower level.
Access	Wheelchair access to Men's Shed with ramp at PA door, and to Containers Shed via (level) roller-door entry
Amenities	One WC external to the main buildings, with wheelchair access ramp and compliant door size. One WC inside Men's Shed building, wheelchair accessible. A kitchen will be provided in the Men's Shed
Parking	All designated bays are a minimum of 6m long x 3m wide. Two bays at the rear of the Container Shed are 8m long x 3m wide. Truck bay is designed to fit an eight-wheeler medium-rigid truck
Setbacks	The setback from the boundary on 7 th Avenue is 9.0 metres
Entry and Exit Points	The entry to the site (7 th Avenue) will be 4.8m wide and the exit will be 6.0M wide. Traffic through the site will be one-way

Drainage	Existing septic system can be utilized if the preferred location "A" for the exterior WC is approved. Stormwater will be captured in rainwater tanks (two for the large shed and one for the smaller shed) with overflow directed to existing watercourse, southwest side of the site.
Solar Power	The structures are rated for provision of solar panels and it is anticipated that such works will be implemented post-construction and occupation of the site. Exact details will depend on regulatory requirements that exist at the time of construction.
Services	The site will connect to existing electricity and water services. Electrical supply will be 3-phase and provisioned underground
Driveway and Parking Bay Material	All trafficable areas, as shown on the concept plan, will utilise stabilised gravel.
Existing Shed	Will be retained but the lean-to at the East end will be removed
Noise Control	Suitable native vegetation, in a mix of trees and shrubs, will be planted along the northeastern boundary to mitigate noise propagation toward the neighbouring residence
General Vegetation	Native vegetation, wherever possible, will be retained. Additional native species will be planted along the

	fence line adjoining the Council Works Depot and along the 7 th Avenue frontage.
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1. NORTH ELEVATION



2. SOUTH ELEVATION

1. NORTH
 2. SOUTH
 3. EAST
 4. WEST
 5. SEASIDE RETRIEVAL
 6. SITE ELEVATION
 7. 1:100 SCALE
 8.



2 SEAWANT RETIREMENT PALMBAHRI
 2020/222
 1500 87/1
 TYPICAL ELEVATIONS
 1500 87/1

Objection to new group dwelling

I have lived in Seakist Retreat for 20 years. Upon moving in I was immediately concerned with the idea that if ever the street was developed as per the land allotment major issues could occur. I contacted a shire councillor at the time to voice my concerns.

My concern is Seakist retreat is a very short street with only one egress and access route.

Currently there are thirteen dwellings, add the proposed four, that generates seventeen lots of vehicle movements which is overloading vehicle movement and impacts street ascetics

This creates:

1. A busy non relaxing and tranquil street which would be ironically out of step with the very name of the street. (Seakist Retreat)
2. I believe this will also create a dangerous traffic hazard for both vehicles and pedestrians (It would be equivalent to living in the city, which is not a Kalbarri vibe)
3. The **road noise** generated would be unbearable and hence unacceptable.
4. The drive way for this dwelling is extremely close to the corner of Seakist and Nanda drive which I would consider to be a real dangerous traffic hazard.

To add insult to injury there is another parcel of land ear marked for group dwellings. If developed this would create absolute mayhem.

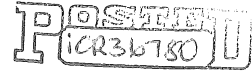
Because of the above I am against this proposal in its current form.

The issues could be relieved by creating an entry and exit route to these four dwellings, plus the group dwelling parcel yet undeveloped from Mainwaring Drive.

Steve Cable

09 MAR 2026

Ref: 10.6.1.1/A3851
Attention: Planning Department



SUBMISSION FORM

**PROPOSED GROUPED DWELLING
LOT 4 (NO. 2) SEAKIST RETREAT, KALBARRI**

Name: NICOLA COLEMAN

Postal Address: _____

Phone Number: _____

SUBMISSION: Support Object Indifferent

Give in full your comments and any arguments supporting your comments (if insufficient space, please attach additional sheets) -

- Excessive number of dwellings on a small block leading to overcrowding.
- This will disturb our tranquility and decrease our re-sale value of our homes
- Proposed large trees overhanging our fences will cause litter + potentially drainage + damage to fences from roots etc especially with our winds
- The noise of potentially 16 new residents next door.

Signature: N. Coleman Date: 2 March 2026

Please return to: Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NOTE: The local government in determining the application will take into account the submissions received but is not obliged to support those views.

Submissions Close: 4:30pm Friday, 13th March 2026

BUSHFIRE ATTACK LEVEL ASSESSMENT REPORT

VERSION: 1
REPORT DATE: 3 February 2026
DEVELOPMENT: Four Units
SITE ADDRESS: 2 Seakist Retreat, Kalbarri



DISCLAIMER & LIMITATION

This assessment has been carried out in accordance with AS3959.2018 for the purpose of calculating the potential Bushfire Attack Level (BAL).

A fire event is unpredictable and can be influenced by many factors such as, but not limited to, temperature, wind speed, wind direction, humidity, the slope of the land, vegetation fuel load, growth, planting or removal, level of implementation and maintenance of fire prevention measures and the construction of additional structures upon the property that are not included as part of this assessment. If you are concerned or notice that factors have changed a new Bushfire Attack Level should be undertaken.

As permitted by the law and to its greatest extent, WA Planning & Logistics Pty Ltd and its associated employees excludes all liability whatsoever for: Damage, loss, injury, death or claim to any property and/or person caused by a fire regardless of how that fire was caused and Errors and/or omissions in this report with the client expressly acknowledging that such exclusion of liability is reasonable in all circumstances.

This assessment is not a Bushfire Management Plan and does not in any way certify that the proposed structure has been built in accordance with the assessed BAL rating. In providing this report as part of a development application or building licence the client and landowner acknowledges that they understand, approve and will comply with all requirements to maintain the separation distances detailed in this report. Furthermore, the client/landowner acknowledges and accepts all responsibility in maintaining the required building protection zone defined in AS3959.2018.

This report is valid for 12 months only from the date of issue.

BUSHFIRE ATTACK LEVEL ASSESSMENT EXPLAINED

A Bushfire Attack Level (BAL) Assessment is a means of measuring the severity of a building's potential exposure to ember attack, radiant heat and direct flame contact in a bushfire event, and thereby determining the construction measures required for the dwelling. The methodology used for the determination of the BAL rating, and the subsequent building construction standards, are directly referenced from Australian Standard *AS 3959-2018 Construction of buildings in bushfire prone areas*.

The BAL rating is determined through identification and assessment of the following parameters:

- Fire Danger Index (FDI) rating; assumed to be FDI-80 for WA;
- All classified vegetation *within 100m* of the subject building;
- Separation distance between the building and the classified vegetation source/s; and
- Slope of the land under the classified vegetation.


AS 3959-2018 has six (6) levels of BAL, based on the radiant heat flux exposure to the building, and also identifies the relevant sections for building construction, as detailed below:

Bushfire Attack Level (BAL)	Classified vegetation within 100m of the site and heat flux exposure thresholds	Description of predicted bushfire attack and levels of exposure	Construction Section (AS3959)
BAL-LOW	See clause 2.2.3.2 of AS3959-2018	There is insufficient risk to warrant specific construction requirements	4
BAL-12.5	≤ 12.5kW/m ²	Ember attack	3&5
BAL-19	>12.5kW/m ² to ≤19kW/m ²	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux	3&6
BAL-29	>19kW/m ² to ≤29kW/m ²	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux	3&7
BAL-40	>29kW/m ² to ≤40kW/m ²	Increasing levels of ember attack and burning debris ignited by windborne embers together with increasing heat flux with the increased likelihood of exposure to flames	3&8
BAL-FZ	>40kW/m ²	Direct exposure to flames from fire front in addition to heat flux and ember attack	3&9

BAL ASSESSMENT REPORT

1 SUMMARY

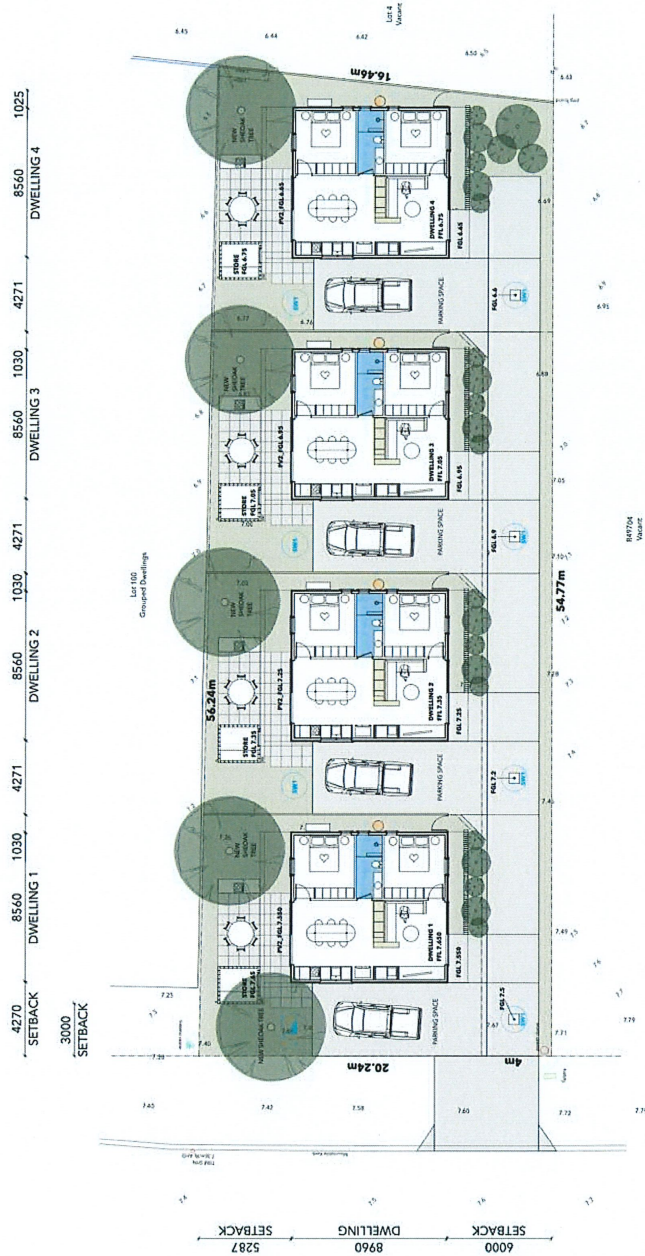
This report has been prepared by an Accredited BPAD Practitioner using the Simplified Procedure (Method 1) as detailed in Section 2 of AS 3959 – 2018.

Property Details and Description of Works				
Address Details	Unit no -	Street no 2	Lot no 4	Street name Seakist Retreat
	Suburb Kalbarri		State WA	Postcode 6536
Local government area	Shire of Northampton			
Main BCA class of the building	Class 1A	Use(s) of the building	Dwellings	
Description of the building or works	4 dwelling unit development			
Client/Landowner				
Client Details	Sean Gorman			
Report Details (Job No. MAIN18)				
Details	Report Version	Assessment Date	Report Date	
Final	1.0	27 January 2026	3 February 2026	
BPAD Accredited Practitioner Details				
Kathryn Jackson WA Planning & Logistics Pty Ltd PO Box 1570 GERALDTON WA 6531 Contact: 0459 186 171 Email: Kathryn@waplanning.com.au		<i>I hereby certify that I have undertaken the assessment of the site and determined the Bushfire Attack Level stated in accordance with the requirements of A 3959-2018.</i> Signed:  (BPAD 39140)		
<i>Reliance on the assessment and determination of the Bushfire Attack Level contained in this report should not extend beyond a period of 12 months from the date of issue of the report. If this report was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with an Accredited Practitioner and where required an updated report issued.</i>				

2 DEVELOPMENT PLANS

For the purposes of this assessment, the radiant heat impact was assessed from the closest wall/post of the opposed structure to each classified vegetation plot. The location of the built form upon the land has been based on the image below.

Figure 2 – Site Plan



3 SITE ASSESSMENT

The assessment of this development was undertaken on 27 January 2026 for the purpose of determining the Bushfire Attack Level in accordance with AS 3959 - 2018 Simplified Procedure (Method 1).

All vegetation within 150m of the site / proposed development was classified in accordance with Clause 2.2.3 of AS 3959-2018. The results of this assessment are provided in the following tables with a spatial representation of the site assessment included as Figure 2 to this report.

Photo ID:	1	Plot:	1	
Vegetation Classification or Exclusion Clause				
Excluded 2.2.3.2 (e) & (f) of AS3959-2018				
Description / Justification for Classification				
Built development, roads, unvegetated areas, vegetation managed in a low threat state.				
Vegetation Classification or Exclusion Clause				
Class D Scrub				
Description / Justification for Classification				
Scrub to 4m high, Closed canopy. Grass and leaf matter understorey.				
0-5 downslope				
Photo ID:	2	Plot:	2	
Vegetation Classification or Exclusion Clause				
Class D Scrub				
Description / Justification for Classification				
Scrub to 4m high, Closed canopy. Grass and leaf matter understorey.				
Upslope				

Photo ID:	4	Plot:	4
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description / Justification for Classification			
Scrub to 4m high, Closed canopy. Grass and leaf matter understorey			
0-5 downslope			

Photo ID:	5	Plot:	4
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description / Justification for Classification			
Scrub to 4m high, Closed canopy. Grass and leaf matter understorey.			
0-5 downslope			

Photo ID:	6	Plot:	4
Vegetation Classification or Exclusion Clause			
Class D Scrub			
Description / Justification for Classification			
Scrub to 4m high open canopy. Grass and leaf matter understorey.			
0-5 downslope			

Figure 2 – Site Assessment Map



LEGEND		VEGETATION CLASSIFICATION	
	150M ASSESSMENT AREA		Class C Scrub
	100M ASSESSMENT AREA		Class G Grassland
	PROPOSED SITE		Proposed Building
	PHOTO POINT		Excluded 2.2.3.2 of AS3959

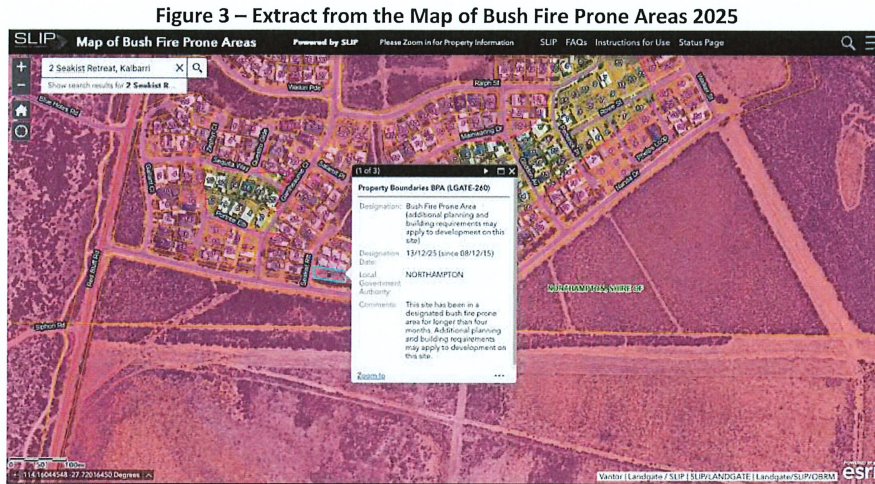
Client Sean Gorman	
Address 2 Seakist Retreat, Kalbarri, WA. 6536.	
Plan number PLAN 1	Review 1
PREPARED BY KATHRYN JACKSON	

SITE ASSESSMENT MAP	
DATE 3 February 2026	ASSESSMENT DATE 27 January 2026

 PLANNING & LOGISTICS	<p>* This map has been prepared for Bushfire Management Planning purposes only. WA Planning & Logistics are not liable for any damage or loss whatsoever which may occur as a result of action taken or not taken, as the case may be, in respect to the information contained herein.</p>
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4 BUSHFIRE PRONE AREA MAPPING

Below is an extract from the DFES mapping demonstrating that the subject property is located within a designated Bushfire Prone Area.



5 RELEVANT FIRE DANGER INDEX

The fire danger index for this site has been determined in accordance with Table 2.1 of AS3959.2018 or otherwise determined in accordance with a jurisdictional variation applicable to the site.

FDI 40
Table 2.4.5

FDI 50
Table 2.4.4

FDI 80
Table 2.4.3

FDI 100
Table 2.4.2

6 DETERMINED BUSHFIRE IMPACTS

The potential Bushfire Attack Level impact upon the development has been determined in accordance with AS 3959-2018 Method 1 from each of the identified vegetation plots.

This assessment has been determined based on:

- the separation distances shown upon Figure 2 and stated in the table below.
- To maintain the determined BAL Rating the separation distances MUST be maintained with all vegetation upon the lot maintained in a low fuel state or as can be excluded under section 2.2.3.2 of AS3959-2018.

House 1

SITE ASSESSMENT RESULTS (Method 1 BAL Determination)				
Plot	Vegetation Classification As applied by assessment	Effective Slope Under the Classified Vegetation (degrees)	Separation Distance (metres)	Bushfire Attack Level
1	Excluded 2.2.3.2 (e) and (f) – low threat state.	-	-	BAL-LOW
2	Class D – Scrub	0-5 downslope	37m	BAL – 12.5
3	Class D – Scrub	upslope	37m	BAL – 12.5
4	Class D – Scrub	0-5 downslope	6m	BAL – FZ
Highest Determined Bushfire Attack Level				BAL – FZ

House 2

SITE ASSESSMENT RESULTS (Method 1 BAL Determination)				
Plot	Vegetation Classification As applied by assessment	Effective Slope Under the Classified Vegetation (degrees)	Separation Distance (metres)	Bushfire Attack Level
1	Excluded 2.2.3.2 (e) and (f) – low threat state.	-	-	BAL-LOW
2	Class D – Scrub	0-5 downslope	37m	BAL – 12.5
3	Class D – Scrub	upslope	48m	BAL – 12.5
4	Class D – Scrub	0-5 downslope	6m	BAL – FZ
Highest Determined Bushfire Attack Level				BAL – FZ

House 3

SITE ASSESSMENT RESULTS (Method 1 BAL Determination)				
Plot	Vegetation Classification As applied by assessment	Effective Slope Under the Classified Vegetation (degrees)	Separation Distance (metres)	Bushfire Attack Level
1	Excluded 2.2.3.2 (e) and (f) – low threat state.	-	-	BAL-LOW
2	Class D – Scrub	0-5 downslope	37m	BAL – 12.5
3	Class D – Scrub	upslope	57m	BAL – 12.5
4	Class D – Scrub	0-5 downslope	6m	BAL – FZ
Highest Determined Bushfire Attack Level				BAL – FZ

House 4

SITE ASSESSMENT RESULTS (Method 1 BAL Determination)				
Plot	Vegetation Classification As applied by assessment	Effective Slope Under the Classified Vegetation (degrees)	Separation Distance (metres)	Bushfire Attack Level
1	Excluded 2.2.3.2 (e) and (f) – low threat state.	-	-	BAL-LOW
2	Class D – Scrub	0-5 downslope	37m	BAL – 12.5
3	Class D – Scrub	upslope	68m	BAL – 12.5
4	Class D – Scrub	0-5 downslope	6m	BAL – FZ
Highest Determined Bushfire Attack Level				BAL – FZ

7 REFERENCES

Department of Fire and Emergency Services (DFES) (2026), *Map of Bush Fire Prone Areas*.

Department of Planning (2016), *Visual Guide for Bushfire Risk Assessment in Western Australia*. Retrieved from:

Standards Australia (2018), *Australian Standard AS 3959–2018 Construction of Buildings in Bushfire-Prone Areas*.

Western Australian Planning Commission (WAPC) (2024), *Planning for Bushfire*

Western Australian Planning Commission (WAPC) (2024), *State Planning Policy 3.7 - Bushfire*

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

2568

964

RECORD OF CERTIFICATE OF TITLE
UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 4 ON DEPOSITED PLAN 41975

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

KIERAN MICHAEL STRATTI OF UNIT 12 35 GLASS STREET KALBARRI WA 6536

(T Q315462) REGISTERED 14/2/2025

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

1. EASEMENT BURDEN CREATED UNDER SECTION 27A OF T. P. & D. ACT - SEE DEPOSITED PLAN 41975
2. Q315463 MORTGAGE TO AUSTRALIA & NEW ZEALAND BANKING GROUP LTD REGISTERED 14/2/2025.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND:	DP41975
PREVIOUS TITLE:	2178-996
PROPERTY STREET ADDRESS:	2 SEAKIST RTT, KALBARRI.
LOCAL GOVERNMENT AUTHORITY:	SHIRE OF NORTHAMPTON

LANDGATE COPY OF ORIGINAL NOT TO SCALE 14/02/2025 01:35 PM Request number: 67791710


Landgate

www.landgate.wa.gov.au



Bushfire Attack Level (BAL) Certificate

This Certificate has been issued by a person accredited by Fire Protection Association Australia under the Bushfire Planning and Design (BPAD) Accreditation Scheme. The certificate details the conclusions of the full Bushfire Attack Level Assessment Report (full report) prepared by the Accredited Practitioner.

Property Details and Description of Works


Address Details	Unit no	Street no 2 / Unit 1	Lot no 4	Street name / Plan Reference Seakist Retreat	
	Suburb Kalbarri			State WA	Postcode 6536
Local government area	Shire of Northampton				
Main BCA class of the building	Class 1a	Use(s) of the building	Dwelling		
Description of the building or works	4 unit development				

BAL Report	Related to BAL Report for property issued by WA Planning and Logistics version 1 dated 3.2.2026.
------------	--

Determination of Highest Bushfire Attack Level

AS 3959 Assessment Procedure	Vegetation Classification	Effective Slope	Separation Distance	BAL
Method 1	Class D - Scrub	Downslope 0-5 degrees	6m	BAL – FZ

BPAD Accredited Practitioner Details

Name Kathryn Jackson	<div style="border: 1px dashed black; padding: 10px;"> <p>I hereby declare that I am a BPAD accredited bushfire practitioner. Accreditation No: 39140</p> <p>Signature:  Date: 4/2/2026</p> </div> <p style="text-align: center; font-size: small;">Authorized Practitioner Stamp</p>
Company Details WA Planning & Logistics	
I hereby certify that I have undertaken the assessment of the above site and determined the Bushfire Attack Level stated above in accordance with the requirements of AS 3959-2018.	

Reliance on the assessment and determination of the Bushfire Attack Level contained in this certificate should not extend beyond a period of 12 months from the date of issue of the certificate. If this certificate was issued more than 12 months ago, it is recommended that the validity of the determination be confirmed with the Accredited Practitioner and where required an updated certificate issued.



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Property Details and Description of Works


Address Details	Unit no	Street no	Lot no	Street name / Plan Reference	
		2 / Unit 3	4	Seakist Retreat	
Local government area	Suburb			State	Postcode
	Kalbarri			WA	6536
Main BCA class of the building	Shire of Northampton				
Description of the building or works	Class 1a	Use(s) of the building	Dwelling		
	4 unit development				

BAL Report	Related to BAL Report for property issued by WA Planning and Logistics version 1 dated 3.2.2026.
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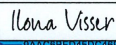
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PLANNING DECISIONS MARCH 2026

2026-018	M BAXTER & C VAUGHAN	LOT 962 (No. 1) GLIDDON AVENUE, KALBARRI	PROPOSED OVERHEIGHT OUTBUILDING (R-CODE VARIATION)	17 March 2026	\$30,000
2026-019	M & C ROWE	Lot 156 (No. 76) STEPHEN STREET, NORTHAMPTON	PROPOSED ADDITIONS TO PATIO	24 March 2026	\$4,000
2026-020	RESOLVE GROUP PTY LTD	LOT 587 (No. 80) GREY STREET, KALBARRI	SERVICED ACCOMMODATION UNITS (TASMAN HOLIDAY PARK)	19 March 2026 Council Decision	\$2,000,000
2026-021	BAILEYS MARINE FUELS AUSTRALIA	LLT 200 (RESERVE 52436) GREY STREET, KALBARRI	MARINE FUEL FACILITY – STORAGE TANK & BUND WALL	19 March 2026 Council Decision	\$500,00



Holiday House Property Management Plan

PROPERTY DETAILS					
Name	Swell Villa 1				
Lot Number	1	Street Number	35	Street Name	Glass St
Locality	Kalbarri				
No. of Bedrooms	2				
PROPERTY MANAGER DETAILS					
Name	Ilona Visser				
Address	62 Grey Street, Kalbarri 6536				
Email	holidaymanager@kalbarriescapes.com.au			Phone	08 9937 0400
SIGNATURE				Date	19/2/2026
ROLES AND RESPONSIBILITIES OF PROPERTY MANAGERS					
<p>The nominated Property Manager agrees to;</p> <ul style="list-style-type: none"> • Ensure that all guests and visitors to a Property under their Management comply with this Code of Conduct; • Have day-to-day management of the Holiday House; • Respond to complaints within a two hour timeframe pertaining to guest behavior made before 1am or respond within a reasonable timeframe, but within 24 hours, in relation to all other complaints; • Ensure the Property Manager contact details are updated with the Shire of Northampton at the time of any change/s; • Ensure the premises are registered with the Shire of Northampton as a 'holiday house provider'; • Cooperate with other stakeholders including industry associations, tourism bodies, local councils and other government authorities to enhance the image, standards and contribution of Holiday House Accommodation to the economy; • Ensure the following information is readily visible in the house: <ul style="list-style-type: none"> ▪ the Code of Conduct ▪ the Property Management Plan ▪ the Fire and Emergency Management Plan (including the Fire Evacuation Route) ▪ a list of Emergency and After Hours contacts • Liaise with guests for the occupancy and vacation of the premises; • Ensure the correct maximum number of guests are staying overnight in accordance with Development Approval conditions; • Maintain a register of all people who utilise the premises, with the register to be available for inspection by the Shire of Northampton upon request; • Ensure the premises are clean and maintained to a high standard; • Ensure bed linen is clean and replaced upon guest vacation; and 					

Holiday House Accommodation

CODE OF CONDUCT

Property address: Unit 1/35 Glass St, Kalbarri WA 6536

This Code of Conduct has been developed to provide a self-regulatory approach to the management of Holiday House Accommodation in the Shire of Northampton and aims to;

1. establish acceptable standards of behaviour for Holiday House Accommodation Guests and Visitors to minimise any adverse social or environmental impacts;
2. assist Owners and Managers of Holiday House Accommodation to meet the needs of all stakeholders including guests, neighbours, local communities, local councils and government authorities;
3. inform the community of the standards of conduct expected from Holiday House Accommodation owners, managers, guests and visitors so as to effectively minimise amenity impacts.

The following Code of Conduct governs tenant behaviour and use of the property. The tenant agrees to follow the guidelines below, for themselves and for any visitors they allow at the property.

TENANT	<ul style="list-style-type: none"> • A responsible adult (over 18 years of age) shall be on site at all times when children are present. • No unauthorised people are permitted to stay overnight.
NOISE AND NUISANCE	<ul style="list-style-type: none"> • The tenants agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. • Noise should cease after 9pm Sunday to Thursday and after 10pm Friday and Saturday.
VEHICLE PARKING	<ul style="list-style-type: none"> • The tenants agree to use the parking spaces provided and not to park on lawn or garden areas on the property, on the street verge, or street outside the property. • Tenants and guests agree not to park any additional vehicles on the property in excess of the parking spaces provided.
SHIRE REGULATIONS	<ul style="list-style-type: none"> • The tenants agree to comply with all Shire regulations, including noise and fire limitations.
PREMISE CONDITION AND CLEANLINESS	<ul style="list-style-type: none"> • The tenants agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. • Tenants are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. • Any damage repairs or excessive cleaning that is attributable to the tenants will be paid for by the tenants.
FIRES	<ul style="list-style-type: none"> • The tenants agree not to allow any candles, open fires or similar to burn unsupervised within the premises. • No open fires are permitted outside at any time. • Barbeque facilities may be provided and used in a safe manner.
RUBBISH DISPOSAL	<ul style="list-style-type: none"> • Tenants agree to contain all their rubbish in the bins provided. • Tenants are responsible for putting out and collecting bins where their stay coincides with collection days. • Waste collection day is:
KEYS	<ul style="list-style-type: none"> • At the end of the agreed tenancy, tenants agree to lock the premise, close all windows and return the keys to the Property Manager. • Any lost or damaged keys will be replaced at the tenant's expense.

Should the property not have access to Shire waste collection services, please provide details of how waste shall be disposed of:

Holiday House Accommodation

TERMINATION OF ACCOMMODATION	<ul style="list-style-type: none">• If tenants are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued.• If the contravention is not rectified immediately the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion.• No refunds will be made.
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Holiday House Accommodation

FIRE AND EMERGENCY MANAGEMENT PLAN

Property address: Unit 1/35 Glass St, Kalbarri WA 6536

EMERGENCY CONTACT DETAILS

FOR EMERGENCIES DIAL 000

Property Manager	0498 339 610
Northampton / Kalbarri Police	(08) 9936 3000
Northampton / Kalbarri Hospital	(08) 9937 0100
Shire of Northampton	(08) 9934 1202

EMERGENCY INFORMATION

In the event of a fire or emergency, evacuation information may be broadcast or available from the following sources:

ABC Radio: 828AM

DFES: www.dfes.wa.gov.au

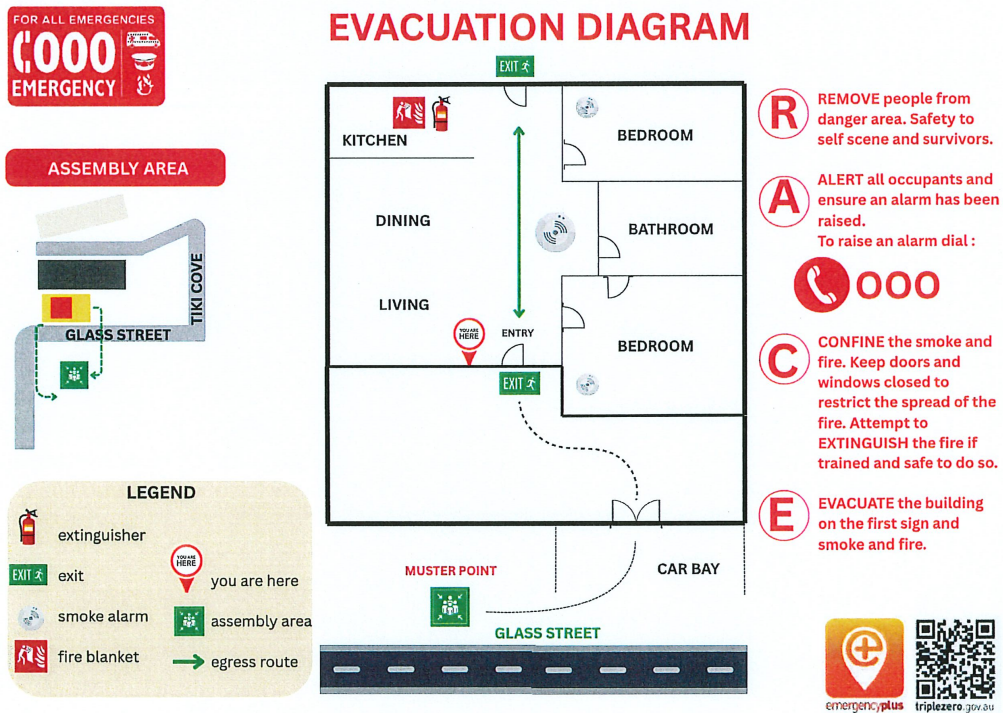
132 500 - SES emergency assistance

13 DFES (13 33 37) for emergency Information Shire of Northampton: www.northampton.wa.gov.au

Holiday House Accommodation

FIRE EVACUATION ROUTE	
Property address:	Unit 1/35 Glass St, Kalbarri WA 6536

Attach map of the locality clearly showing the nearest Emergency Evacuation Point for the property and the primary route for evacuating the area – noting that this route must lead to a **main arterial road**.



Holiday House Accommodation

FLOOR PLAN OF PREMISES	
Property address:	Unit 1/35 Glass St, Kalbarri WA 6536

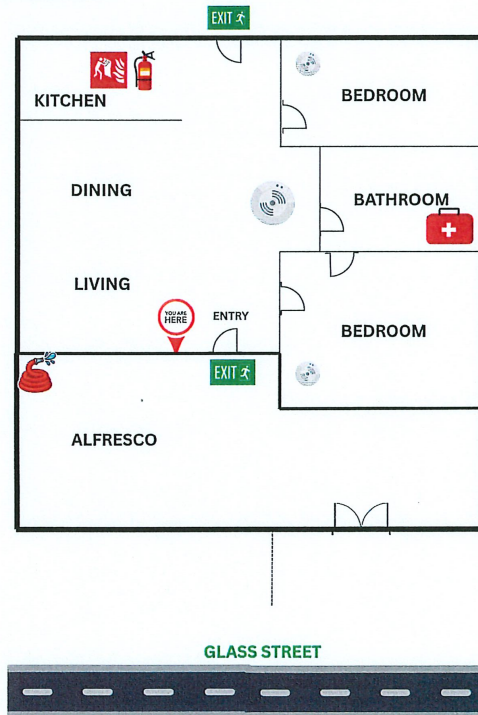
Attach floor plan of the dwelling showing the following:

- Hardwired smoke alarms (required in all bedrooms and passageways)
- Fire blanket (in kitchen)
- Fire extinguishers, including a 2kg chemical powder extinguisher as a minimum
- External taps/garden hose locations
- 'You Are Here' symbol.
- Exit point/s from dwelling
- First Aid Equipment

FLOOR PLAN

LEGEND

	extinguisher		you are here
	exit		assembly area
	smoke alarm		egress route
	fire blanket		garden hose
	First aid		



Areas

Powered by SLIP

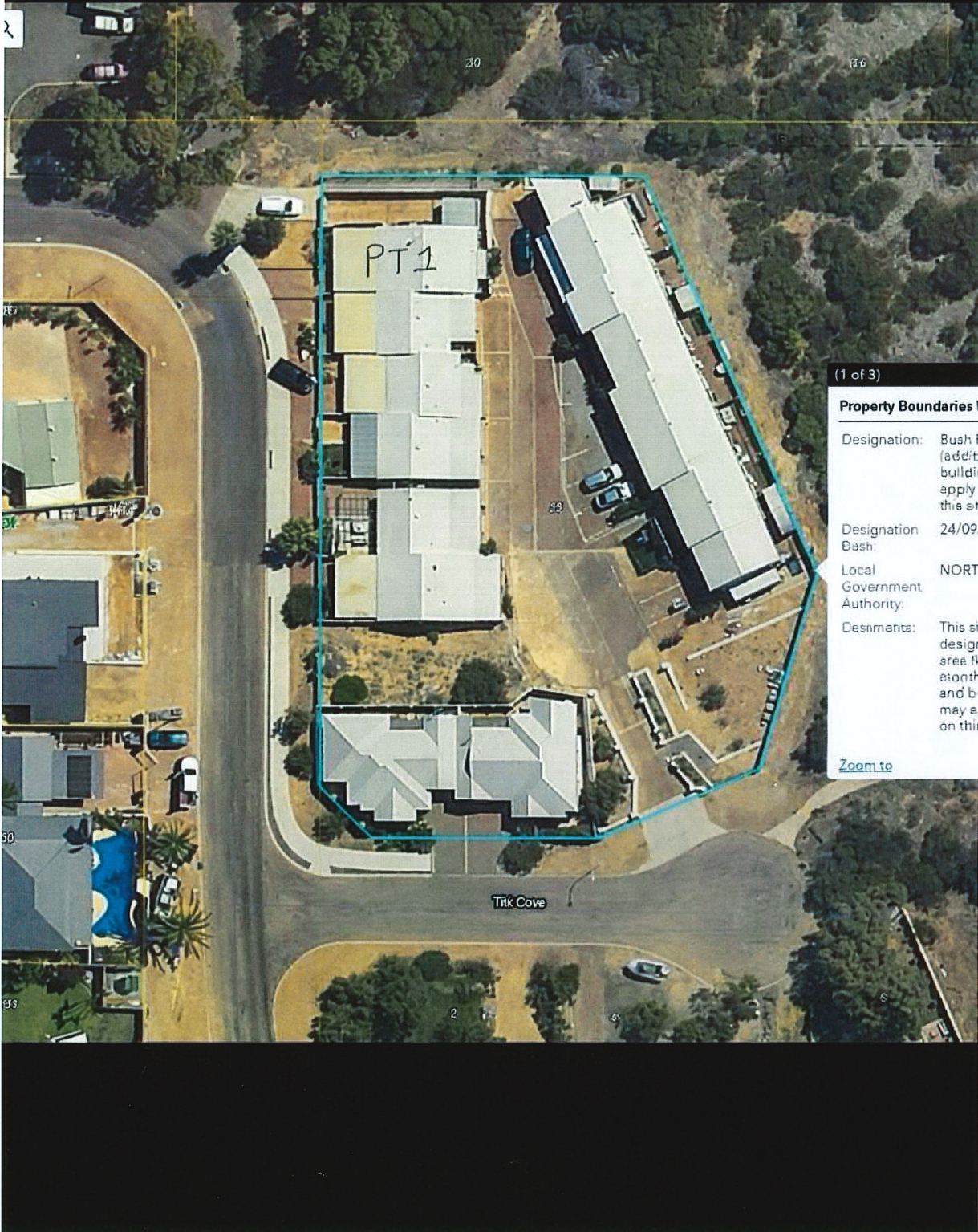
Please Zoom in for Property Information

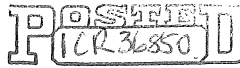
SLIP

FAQs

Instructions for Use

Status Page





Ref: 10.6.1.3/A3877
Attention: Planning Department



SUBMISSION FORM

**PROPOSED CHANGE OF USE FROM A SINGLE DWELLING
TO HOLIDAY HOUSE
LOT 1 (No. 35) GLASS STREET, KALBARRI**

Name: Michael Ross Dellehan Ross

Postal Address: _____

Phone Number: _____

SUBMISSION: Support Object Indifferent

Give in full your comments and any arguments supporting your comments (if insufficient space, please attach additional sheets) -

Signature: [Handwritten Signature] Date: 16/3/2026

Please return to: Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NOTE: *The local government in determining the application will take into account the submissions received but is not obliged to support those views.*

Submissions Close: 4:30pm Wednesday 25th March 2026

Submission Notes -

We have points to raise that affect the street due to the set up of this complex.

- It has never before been raised that this a holiday house dwelling when it has been used that way for many years.

As it is used as a short term holiday stay complex it does affect the street.

It was originally a 2 driveway complex, this was changed and I assumed with shire approval??? This complex has a front row of 6 units, potentially 6 + cars per unit using this complex. Most try to park in the back area.

The back row of units has 6 ground floor units and then units above them, I am not sure but would say 12 units in total? That resulting in 12+ potential vehicles also using the complex. With no room to turn a vehicle around when other cars are in there.

The one driveway on Tiki Cove now sees ALL of that traffic entering and existing the same one lane, one way drive way (*Note - two cars cannot pass each other at one time in this drive way & when busy cars cannot turn around in this car park area).

This has made the street busy, noisy and congested with traffic. As there is not enough parking in the complex there is also boats, buses, extra cars, visitor cars and caravans that are parked on the verge and in the street and also blocking the pathway/walkway entry on the street.

As this is a holiday stay complex we have cars drive down Tiki Cove, circling the street three or more times before they find their property due to insufficient signage of the units. This can happen all afternoon on some days.

- Mine workers stay here, when they cannot get a park after they have driven in, you then hear their reversing alert signals beeping as they have to reverse out and then try to figure out where to park. And at 5^oclock.
- The footpath on Glass St is blocked by the front unit parking of cars that cannot use the back area. * Too many units and not enough parking.
- There at up to 8 bins placed on the Tiki Cove street verge, collection 2 times a week. These are left on the street and not taken in. This has been reported to Wendy Dalkywafer before. Bins on the verge for weeks at a time.
- The units are used for dog friendly accommodation, this means there are dogs off lead entering the street regularly.

The main concern about this complex is the driveway setup. I don't know how it got approved, but this large unit complex needs a 2 way entry and exist driveway, with the old entry point reinstated. This is where Unit 1 has placed the shed (previous owners).
Or an additional driveway/entry put in on Glass St?

This could be deemed a safety issue in case of an emergency, how could any one get out of that place.

Regards

Steve & Dayna Duncan

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - MARCH 2026					
Approval Date	App. No.	Builder	Property Address	Type of Building	Value
4/03/2026	25123	Starstate Investments Pty Ltd	Lot 89 (No. 11) Wannerooka Road, Northamp	Steel-framed shed	\$ 170,000.00
31/03/2026	26002	Murray River North Pty Ltd T/A TR Homes	Lot 66 (No. 9) Boronia Circuit, Kalbarri	Steel-framed modular dwelling	\$ 504,431.00
30/03/2026	26006	Weirdo's Carpentry and Maintenance	Lot 962 (No. 1) Gliddon Avenue, Kalbarri	Steel-framed shed	\$ 19,500.00
12/03/2026	26019	Midwest Sheds and Garages	Lot 20 (No. 53) Gwalla Street, Northampton	Shed	\$ 62,000.00
20/03/2026	26021	Owner Builder	Lot 100 (No. 4) Opal Court, Kalbarri	Shed	\$ 8,200.00
17/03/2026	26022	Owner Builder	Lot 41 (No. 4) Phelps Loop, Kalbarri	Single-storey dwelling	\$ 185,000.00
4/03/2026	26023	Owner Builder	Lot 266 (No. 31) Explorer Avenue, Kalbarri	Single-storey dwelling	\$ 300,000.00
4/03/2026	26026	Owner Builder	Lot 9000 Second Avenue, Northampton	Shed	\$ 11,000.00
13/03/2026	26027	Owner Builder	Lot 14 (No. 2) Ranch Court, Kalbarri	Single-storey dwelling and shed	\$ 450,000.00
24/03/2026	26029	Owner Builder	Lot 299 (No. 24) Explorer Avenue, Kalbarri	Granny Flat conversion	\$ 18,000.00
24/03/2026	26030	Owner Builder	Lot 54 (No 32) Angle Street, Isseka	Shed	\$ 35,000.00
24/03/2026	26CS545	Owner Builder	824 Rob Road, Alma	Replacement shed	\$ 160,000.00
SHIRE OF MINGENEW- BUILDING APPROVALS - MARCH 2026					
10/03/2026	26MO32	Austwest Demolition and Plant Hire	Lot 106 Boolinda Road, Mingenew	Dismantle sample hut and steel portals	\$ 17,472.00

BUILDING APPROVAL STATISTICS – MARCH 2026

APPROVAL TYPES	NUMBER APPROVED	CONSTRUCTION VALUE
Building Permits -		
<u>Uncertified</u>		
· Dwelling	2	\$203,000.00
· Shed	7	\$465,700.00
· Patio	0	
· Carport		
· Retaining Wall	0	
· Swimming Pool		
TOTAL	9	\$668,700.00
<u>Certified</u>		
· Dwelling	3	\$125,443.10
· Shed		
· Patio		
· Carport		
· Retaining Wall		
· Swimming Pool		
· Commercial/Industrial		
TOTAL	3	\$1,254,431.00
TOTAL BUILDING PERMITS	12	\$1,923,131.00
Demolition Permits -		
· Residential		
· Commercial/Industrial		
TOTAL	0	\$0.00
Occupancy Permit / Building Approval Certificates	0	\$0.00
TOTAL APPROVALS	12	\$1,923,131.00
SERVICE TYPES	NUMBER ISSUED	BILLING AMOUNT
Certification Services		
Shire of Mingenew-		
* Certificate of Design Compliance	0	\$0.00
* Draft Demolition Permit	1	\$300.00
TOTAL	1	\$300.00

From: Birgit Mckillop
Sent: Tuesday, March 31, 2026 12:26 PM
To: Northampton Admin <council@northampton.wa.gov.au>
Subject: Scotty's Burger Van Permit

attention: Brian Robinson, Andrew Campbell, Wendy Dallywater, Kaylene Roberts, CrTeakle, Cr Sudlow, Cr Hat, Cr Viellairs, Cr Smith , Cr Pike, Cr Suckling, Cr Burges

To Whom it may concern,

Our permit granted late last year to operate a burger van was for 3 locations around Kalbarri. The approval had 6 conditions attached, the major one was that we were not to operate within 500 m of a site with similar food and operating hours. As documented on our permit our hours do not interfere with the Gorges cafe. Out of the Seafood Jetty Shacks 60 hours weekly there is only a cross over of 10 hours we proposed (Thursdays & Fridays & Saturdays 4- 7/8). The permit is until 9pm but realistically it will dark and past dinning hour).Saturday & Sunday will be at the Red Bluff. Council obviously did their due diligence in researching these businesses and yet still granted us 2 locations less than 500 m away that we could never use?, leaving us with only one option 5km out of town to trade from at Red Bluff Beach Car park.... a un levelled dirt area very close to the public toilet-not ideal. We feel we are shifted out of town, a trial period was never offered to us, no variation proposed, no Jakes Beach where there is already a designated van spot.

Prior to our proposal we did our due diligence and searched the Internet for other businesses selling burgers. The Jetty Shack website only shows picture after picture of seafood, fish etc. Google AI described the business as serving local WA fish, crayfish and frozen/fresh seafood....no mention of burgers. We engaged with town folk and local businesses(expl reef walker tours, palm resort, news agent, visitor center, caravan parks, hospital staff to mention just a few), tradies and tourists with our concept and received overwhelming support.

Over a 5 month period no complains or objections where registered with council (ref. phone around by council). However, after posting our opening intent on the local site, a complaint was made by the mother of the Seafood Shack owner, 4 days prior to the Easter weekend which resulted in council informing us that we could not trade at this location.

Council should never have issued this permit with the 3 locations but should have told us from the very beginning that we could never trade in town.

Accordingly we would have never embarked on this journey if knowing our only ever spot would be far out of town.

The Seafood Shack is predominantly a Seafood Takeaway shop who offer 5 burgers and a couple of sandwiches on a menu with over 40 Seafood items. We do Artisan style burgers not generic burgers. Between our menu and theirs there are only TWO burgers (beef and veggie) that might be similar in ingredients but definitely not in pricing. Note our chicken and fish are crumbed and not grilled, we don't sell Bacon and egg rolls, blt or steak sandwiches. Our burgers are also more costly and thus not comparable.

We would ask council to re consider the 500m rule. The foreshore is only a 2km stretch meaning the chance of any food van operating on the strip, other maybe someone selling vegan Nepalese food, is nil.

Furthermore, why are coffee vans allowed to operate near cafes in areas not part of Councils policy expl. op Pelican Cafe / boat hire, Jakes Beach?



EXECUTIVE MANAGER OF WORKS AND TECHNICAL SERVICES ACTIVITY REPORT

January 2026 to March 2026

Activity for the period

- Attended Mid-West Regional Road Group - Coastal Sub Group Meeting at MRWA Geraldton.
- Meeting with MRWA Anthony Williams on NWCHwy drainage repairs.
- Undertook a successful recruitment process for the Works Leading Hand position.
- Conducted 4 interviews resulting in a successful recruitment campaign for 2 Works Operators.
- Tender meeting with Greenfield's to review tender responses and award.
- Met with Kalbarri Sport and recreation club on Fencing arrangements.
- Met with Kalbarri Arts and Crafts Association on member carpark parking and access.
- Reinstated fortnightly Works Toolbox meeting with the Works Crews.
- Participated in the Kalbarri Evacuation and Community Centre - RFI's & Design review.
- Participated in ongoing Contract negotiation meetings with the DRFA contractor.
- Met with consultant Leanne Parola for the review of the Shire's Draft Long Term Financial Plan.
- Met with Nola Brown about Capital Hill/Eco Flora reserve remedial works.
- Met Krista about concerns of Shire Drainage reserve Hackney Rd Kalbarri.
- Site meeting at Binnu Rd East with GHD & RDH on SOW review for AGRN1150 and AGRN1143 flood damage projects.
- Site Meeting with Leon Gould & Cr Smith, Oliver Rd farm crossover.
- Numerous Cyclone Narelle preparation meetings with CESM, DEFES, WAPOL, week of the 23-28 March.
- Attended internal Works coordination meeting to review weekly priorities and resource allocation.
- Conducted site inspection of rural road network following recent rainfall events to assess damage and prioritise maintenance works.
- Met with contractor representatives to discuss progress and quality assurance on current road construction projects. RDH, GHD.
- Reviewed and approved plant and equipment maintenance schedules to ensure operational readiness.
- Liaised with Finance Department regarding budget expenditure and forecasting for capital works and plant replacement program.
- Met with local landholders regarding gravel extraction agreements and access conditions.
- Reviewed and endorsed traffic management plans for upcoming contractor works, Western Power, Telstra, Baba Marda
- Met with utilities locators to coordinate service relocations impacting upcoming infrastructure works, Teakle Rd.

- Reviewed contractor claims and variations for compliance with contract conditions.
- Liaised with Main Roads WA regarding heavy vehicle access permits and road condition reporting.
- Prepared and submitted quarterly claims for MRWA RRG project grants. Works Manager report to Council.
- Prepared and submitted quarterly Executive Manager Works & Technical services report to Council.

Focus for the upcoming period

- Plant replacement program rationalisation. program review for RIPAC.
- Budget and associated 5- & 10-year plans, hierarchy roads rating.
- Documented assessment process for Roads
- Q2 Performance Reviews
- Embed works structure and appointment of Works Coordinator.
- Works culture engagement program



16 Sept 2025

To whom it may concern

I would like to purchase the land adjacent to my property (blue hatched area on map) leaving a 6m access for adjoining block.

Also, the green-lined area approx 1.5m from driveway to easement.

These two areas I have planted trees and controlled weeds in the last three years. I would maintain both areas as bushland and continue to re plant natives.

This area also adjoins the Railway Precinct which I help maintain with Stuart Olman, slashing and whipper snipping.

I am a member of the Northampton

(08) 9210 6000 | sstuwa.org.au

Motors and Machinery Group who also wish to beautify this area to attract locals and tourists.

I will incur any costs if survey is required and Council cost to purchase this land.

Thanking you.

Guy Shepherd

148 Gwallowa St

(08) 9210 6000 | sstuwa.org.au

16 SEP 2025

-- Map Viewer Plus --



Author:

Created: 23 July 2025 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au>

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**SHIRE OF NORTHAMPTON
MINUTES**

**Road Infrastructure and Plant Advisory Committee held in the Council Chamber,
Northampton at 2pm, 13 March 2026**

1. DECLARATION OF OPENING OF MEETING BY CHAIRPERSON

Cr Karl Suckling declared the meeting open at 2:03pm.

2. ACKNOWLEDGEMENT OF COUNTRY

We would like to respectfully acknowledge the Yamatji People who are the Traditional Owners and First People of the land on which we meet. We would like to pay our respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamatji People.

3. ATTENDANCE / APOLOGIES

Members

Cr Karl Suckling – Chairperson

Cr Liz Sudlow – Shire President

Cr Roslyn Suckling – Councillor

Cr Chad Smith – Councillor

Andrew Campbell - CEO

Jamie Muir - Executive Manager Works and Technical Services

Ex Officio

Nolan Harris – Community member

Tina Souroup (Minute Secretary)

APOLOGIES

Cr Richard Burges – Councillor

Barry Marshall – Leading Hand

Joseph Wood – Community member

4. DECLARATION OF FINANCIAL INTEREST

Nil.

5. CONFIRMATION OF MINUTES 03 February 2026

MOVED: Cr Roslyn Suckling

SECOND: Cr Liz Sudlow

That the Minutes of the Road Infrastructure and Plant Advisory Committee Meeting 03 February 2026 are confirmed.

MOTION CARRIED 6/0

FOR

Cr K Suckling

Cr R Suckling



Cr L Sudlow
 Cr C Smith
 Andrew Campbell
 Jamie Muir

6. BUSINESS ARISING FROM PREVIOUS MEETING

The question was raised last meeting if Kalbarri could sustain having a larger committee bus within the Fleet. This has raised further questions with the committee:

1. Is the Bus at a point of replacement.
2. Does it warrant an upgrade to license's to drive the bus.
3. Where to store the bus when not in use.
4. Would the Northampton Bus be better to trade and utilise the Kalbarri bus in Northampton.

7. GENERAL BUSINESS

Plant Replacements

The Prime Mover is out for Request for Quote (RFQ) to WALGA preferred suppliers. The RFQ is closing 18 March at 4pm. There will be an 8–12-week delivery expectation for this fleet item.

Following on, the Side Tipper is out for RFQ this too is closing on the 18 March 2026. We have had 1 response already and cost seems parable.

The Rubbish Truck (P273) based in Kalbarri had an Expression of Interest published on Facebook and the Shire's Website and emailed to Local Governments in our surrounding areas with no submissions received. Next steps would be to engage Smith Broughton Auctioneers to add it to the next Local Government Auction being conducted in April. A reserve has been set at \$15,000. If passed in, then a trade price of \$10,000 can still be considered.

The previous Plant Replacement Program identified additional truck and trailer combinations scheduled for replacement in 2026/27. To ensure continuity of service levels, cost efficiency, and operational safety, forward planning for replacement items across 2026/27 and 2027/28 now needs to be considered.

The committee requested that a report on whole-of-life costing on light vehicles to be prepared for next meeting. The report is also to include vehicle replacement costs on previous fleet vehicles, including historical purchase prices and disposal values.



Road Infrastructure.

Jamie briefed the committee on the Fifth Avenue Drainage Upgrade works Tender with more details being presented to Council at the upcoming meeting being held on 19 March 2026. Work should commence within 2 weeks of awarded Tender.

An update was provided on the progress of the Ogilvie East Road upgrade works. To date, approximately 3 kilometres of gravel has been placed along the road. Quality testing for the sections of construction already completed is scheduled to occur over the coming weeks. To support production rates, approximately 16 road trains of gravel are currently being transported to the site daily, with an engaged contractor operating on site for approximately nine hours per day. This level of activity is being maintained through one Shire staff member agreeing to be present onsite outside normal operating hours.

Jamie provided an update on Binnu East Road. During the Road Inspections trip in August 2025, the Committee discussed the ongoing issues with surface dampness along Binnu East Road. To address this, it was proposed that the Shire lift the road level to assist with mitigating moisture retention within the pavement.

A 150 mm disable lift was recommended as the preferred treatment. Following this, the Shire requested a quotation from Red Dust Holdings to undertake the works. However, the quoted cost exceeded the Shire's budget capacity for this project.

Given this, the Works Team have reviewed the scope and confirmed that the required lift can be completed in-house. The Works Team will undertake the works internally, with completion scheduled by April.

Following the pavement damage to Anchorage lane Kalbarri, caused by the June–July 2024 rain event, the DRFAWA reviewed the submitted evidence and has agreed to fund 20% of the repair costs. The remaining balance will need to be covered by the Shire.

Jamie briefed the committee on Horrocks Road Widening Upgrade. The RFT is currently being advertised and is open till 25 March 2026. This includes both Stages with practical completion stated in tender document 31 October 2026 stage 1 and 31 May 2027 Stage 2.

Jamie provided an update on Port Street, Port Gregory. This has been sent to a third-party consultant to develop required scope of works and detailed design for the proposed upgrade; test holes are being undertaken access underlining condition of road subbase.



The identified defects and pavement repairs on Kalbarri Road from the stage 1 widening upgrade will be consolidated with the 3 minor failures in Northampton to form a single package of works. This combined package will be prepared and sent out later this month. The locations of the failures are –Northampton - Nabawa Road, East Bowes Road and Harvey Road. It was noted that the defects are within the driving line and can be easily rectified if a full coverage seal is applied to the widened road not just the new additional surface.

Jamie is currently developing a Shoulder Repairs and Patching Program for implementation during the winter months. The program will focus on maintaining shire road infrastructure, addressing emerging defects before they escalate and ensuring ongoing cost efficiency in road maintenance.

Culvert cleaning has been carried out on the southern end of town with a concentration on Isseka Back Road and Teakle Road with the removal of 5 to 10 years of silt and debris this material has been taken to the Northampton tip to be reused on site where necessary.

Simon Drage had been engaged to sweep Northampton Roads to help remove sand collection on various roads within the townsite.

DRAFWA – the contract hasn't been signed, and work has commenced in approved areas.

Capital Hill has had a large quantity of sand removed from reserves in the area, which has been blown from various properties. Now that this has occurred the Kalbarri Staff have replaced reticulation in the public spaces. 6 letters have been issued to residents to help combat the ongoing problem.

Defects have been identified at Blue Holes in the pavement for the car park and are being rectified by Shire Staff.

DoT Transport Inspectors pulled over the Shire's Water Truck and have issued an infringement for noncompliance. A new procedure will be developed to help mitigate this issue.

A question was raised on whether Karina Mews and Port Street will be completed by June 30, 2026. Jamie stated that Karina Mews will be completed or close to it and Port Street, will be awarded and completed soon thereafter.



A discussion was held regarding future funding opportunities for Ogilvie East Road with particular consideration given to extending the bitumen seal through to the Nolba Stock Route Road.

With an out-of-date policy on culverts and crossovers on private property Jamie has prepared a new Crossover Policy to help the shire manage crossover related issues. This being a historical issue Cr Chad Smith, Jamie Muir and Barry Marshall is going to arrange an onsite meeting with the property owner Deon Gould to discuss the best outcome for both parties.

To commence collaboration with the farming community, the committee suggested holding a Growers meeting. This would encourage public engagement, outline the upcoming works and any requirements associated with temporary road closures.

This can be acknowledged as a pilot project, supporting to establish an ongoing collaborative program for future large scale road upgrades.

A discussion on funding was had with regards to What can be funded and what do, we the Shire Fund.

Roads to Recovery has a 5-year program.

Regional Road Group fund 2040 Roads an assessment needs to be completed. Planning starts after July and before December.

A general discussion was held about making use of peak periods to work additional hours and then taking time in lieu during January when workloads are typically lower.

With the current fuel shortages, it was discussed that the fuel-ordering process requires review. Updating this process will help ensure we maintain an adequate reserve in the event of delivery delays, and it will also help us to support emergency vehicles if required.

A discussion was held regarding Verge Management Planning, specifically the differences between slashing and spraying, and the costs associated with each practice. It was noted that both methods are generally used together to achieve the best long-term outcomes for verges requiring ongoing maintenance. The recommended approach is to undertake regular spraying every six months, followed by slashing every two years to build a good mulch layer, which helps suppress the germination of new species.

Priority Roads was briefly discussed. Jamie has a working spreadsheet that will be updated regularly.

8. DATE FOR NEXT MEETING



The next meeting of the Road Infrastructure and Plant Advisory Committee will be scheduled for 23rd April 2026 at 2pm with the purpose of discussing matters arising after last meeting.

9. CLOSURE

There being no further business the meeting was closed at 3:58pm.



Minutes for the Bush Fire Advisory Committee Meeting held at the Shire of Northampton Council Chambers, Northampton on Monday 23 March 2026

1. Meeting Opening

The meeting commenced at 2:02pm.

2. Attendance

Cr Karl Suckling – Shire Councillor and Chair
 Tatiana Vafiades – Chief Bush Fire Control Officer (CBFCO)
 Matt Johnson – Ajana/Binnu - Proxy
 Wes Teakle – Captain Isseka
 Damien Harris – Deputy CBFCO North
 Scott Bridgeman – Deputy CBFCO South
 Captain Sandy Gully/Alma BFB
 Joe Wood – Captain Port Gregory/Yallabatharra BFB
 Brian Robinson – Executive Manager Community, Development & Regulation
 Mark Teale – Department of Fire and Emergency Services

Guests

Julia French – Parks and Wildlife District Fire
 Trevor Jones – Department of Biodiversity, Conservation and Attractions

Ex Officio

Tina Souroup - (Minute Secretary)

3. Apologies

Scott Rintoul – Captain Northampton VFRS
 Lindsay Rowe – Captain Horrocks BFB
 Kyle Carson – Captain Ajana/Binnu
 Travis Glass – Fire and Rescue Kalbarri
 Rob McKenzie – Shire of Northampton Ranger
 Brock Lucev – Shire of Northampton Ranger

4. Confirmation of Minutes

The minutes from the previous meeting held on 30 September 2025 to be considered for adoption.

MOVED: Tatiana Vafiades

SECOND: Joe Wood

That the Minutes of the Bush Fire Advisory Committee Meeting 30 September 2025 are confirmed.

MOTION CARRIED 7/0

Page 1 of 11
 Bush Fire Advisory Committee
 23 March 2026



5. Business Arising from Last Meeting

Referring to the table below - List of Actions from Minutes,

1. **Supply DFES Approved Communication Devices (WAERN Radios) for Each Brigade.** Some vehicles have been installed with the communication devices; the other remaining vehicles will be installed over the off-peak period. An audit has been completed for handheld devices and there is no record of any units being received. DFES has received a pallet, and the scheme was to replace old for new.
2. **A List of Equipment and Contractors Available for Mitigation and Response Situations.** The Shire's CBFCO/Community Emergency Services Manager is still progressing with this; however, it will be completed before July to update First and Final Firebreak and Fuel Reduction Notice.
8. **Additional Water Resources for Fire Fighting.** The Shire should be able to apply for funding to have Water Tanks placed at strategic locations where water supply is limited once the Shire's Fire Mitigation Plans are approved.
11. **Additional Airport / Runways to Provide Water Refill Opportunities for Aircraft.** The CBFCO is to liaise with Manager of Corporate Services to explore lease arrangements. At current time RFDS/ DBCA has stated that they would not use the existing air strip in Northampton in its current state.
14. **Capital Grant – Starlink Communication Equipment.** The CBFCO has obtained a quote from ML Communication to provide 7 Starlink devices – Alpher Hyper Link Starlink. 4 are proposed to be located to Binnu, Isseka, Horrocks and Port Gregory with 3 spares which would be issued to the CESM and 2 Deputy Chiefs. Cost of installation is in the attached quotation. With residual funds it was discussed that the yearly subscription be paid. There is also a recommendation to Council as follows:

Moved: Damien Harris

Seconded: Scott Bridgeman

The Committee supports the use of Local Government Small Commitment Fund to purchase 7 or 8 Starlink units which includes the first-year subscription.

Carried 7/0

To reduce overhead costs, the Starlink unit subscriptions can be temporarily downgraded to a lower service plan during off-peak periods.

6. General Business

6.1 Shire Adoption of Bushfire Operational Guidelines

The draft Bushfire Operational Guidelines were endorsed by Council at its Ordinary Council meeting held on 16 October 2025.

Page 2 of 11
Bush Fire Advisory Committee
23 March 2026



6.2 Appointment of Chief Bushfire Control Officer and Honorarium

Consistent with the Committee's recommendation, Council resolved to support the appointment of Ms. Tatiana Vafiades to the position of CBFCO at its October meeting. Additionally at its November 2025 meeting, Council resolved to amend the Shire's adopted budget, allocating an honorarium of \$3,000 to ensure the volunteer does not incur costs associated with the position.

It was discussed that the appointment for the CBFCO should be a set role, ensuring the position is reviewed.

6.3 Appointment of Community Emergency Services Manager

Following the State Government allocation of funding and completion of the recruitment process, Ms. Tatiana Vafiades has been appointed as Joint Community Emergency Services Manager (CESM) for the Shires of Northampton and Chapman Valley.

The committee will need to appoint a new Chief Bush Fire Control Officer (CBFCO) ahead of the next fire season. Discussion occurred on the workload resulting from both CBFCO and CESM roles and the potential for conflict of interest. For example, the officer being required to perform in their CESM role in Chapman Valley would then not be available to act as CBFCO. In addition, relying on the CESM to cover both positions poses an operational risk: if the CESM is deployed to another area, the district could be left short-handed during a fire event.

Whilst no resolution was passed, the role of CBFCO will be considered at the May meeting prior to setting the annual firebreak notice.

6.4 Review 2025/2026 Annual Firebreak Notice

Brigades are asked to have their Annual General Meetings in May to formalise relevant information on Fire Break Notice 2026/2027 including the Permit Issuing Officers.

Mr. Scott Rintoul sent an email in this regard seeking feedback on:

Burning Restrictions in Residential Areas

- Under 1000 m² – Burning prohibited within townships. (except i.e. fireplaces, wood fire cooking and fire pit)
- 1000–2000 m² – Prohibited unless outside the township or with a permit.
- Over 2000 m² – Burning within townships may be allowed with conditions or a permit.

Mr. Robinson detailed that this was the first year of having a non-bare earth requirement to help with sand drift and erosion in certain areas.

The committee discussed the potential implementation of a year-round Green Waste burning restriction.

A draft Annual Notice will be presented to the next BFAC meeting to be held in May 2026.



The Aerial fire break inspections resulted in 26 letters being sent to various property owners with warnings for non-compliance.

In addition to the above Mr. Scott Rintoul also tabled the following via email:

Planning Requirements for New Housing Builds

I'd like to propose having extra guidelines for looking at new buildings in areas without scheme water:

- Larger water tanks (e.g., 50,000–100,000 L total storage, with a dedicated firefighting reserve).
- Installation of 2-inch male and 4-inch male camlock fittings, with the 4-inch camlock being preferred for heavy appliances.
- Ensuring all-weather access for heavy appliances to reach the tank for drafting and asset protection.

Following discussion a recommendation for Council was tabled:

Moved: Tatiana Vafiades

Second: Damen Harris

The Committee request the Shire implement requirements for homes not connected to reticulated water supplies to have a water tank(s) with firefighting couplings to ensure that water may be used in the event of a fire.

Carried 7/0

6.5 Resignation of Bush Fire Mitigation Officer

At its meeting held in September, the Committee was advised that the Shire, together with several other local authorities, had been successful in obtaining access to a Bush Fire Mitigation Officer. Mr. Scott Rintoul was appointed to the position.

Mr. Rintoul has recently resigned from the position. Prior to resigning Mr. Rintoul completed draft a Bushfire Management Plan, Draft Treatment Plans for the Shire's four primary townsites and examined water supply access.

6.6 Draft Bushfire Management and Mitigation Plans

Feedback is sought on the draft plans prepared by Mr. Scott Rintoul, prior to those plans being considered by Council. Prior to being circulated to and considered by BFAC members, Mr. Robinson was advised that the plans had been prepared as two separate documents, one relating to Kalbarri and one the balance of the Shire. Feedback was requested on whether the two documents should be merged.

Moved: Tatiana Vafiades

Seconded: Matt Johnson

The Committee recommends the two Fire Mitigation Plans be merged into one document to include all areas of the Shire, with focus on the individual townsites of Northampton, Horrocks, Port Gregory and Kalbarri.

Carried 7/0



6.7 Local Government Grants Scheme (ESL)

Operational Grant

DFES has for the 2026/2027 financial year made an offer to allocate the Shire being \$59,810. Shire Officers are seeking a substantial increase to that figure. The Shire's new CESM has completed audit of the Shire's Bush Fire Brigade (BFB) needs, indicating significantly more funds are required to bring the brigades Personal Protective Equipment (PPE) and other equipment up to standard.

Status of Capital Grants

As previously advised, the Shire has been awarded the following capital grants for the 2025-2026 financial year under the State's Small Election Promises:

- a) \$20,000 towards the purchase of a trailer and Star Link Communication Equipment, for use by the Shire of Northampton Bush Fire Brigades;
- b) \$20,000 towards the purchase of a trailer and Star Link Communication Equipment (Clark Mast), for use by Kalbarri State Emergency Services; and
- c) \$45,000 towards upgrading to motor-driven roller doors for Kalbarri SES.

Since that time, the Shire received approval to proceed with out of budget expenditure to repair the Port Gregory Fire BFB Roller Door.

Brigades have asked for equipment and is hoping this can be added to the new budget 2026/2027. Items include Lockers and fridge for Horrocks members, and new tank for Isseka and Port Gregory requesting the large roller door be replaced due to maintenance wear and tear.

Kalbarri SES have had an increase in assets with the arrival of a Boat Trailer, 2 ATU's and Trailers, A Ute and is to retain the Troop Carrier.

6.8 2026/2027 Personal Protection Clothing Requirements

Ms. Vafiades is coordinating a review of remaining PPE requirements for the coming financial year. The Committee is encouraged to discuss the requirements to firm up arrangements and time frames. There is still helmets available to be issued to members.

6.9 Training

Discussion is required on preferred/required training for the balance of the current financial year and training to be completed during the 2026/2027 financial year. The upcoming Rural Awareness Training was postponed and is going to be rescheduled for later, should be before end of financial year. If funds in budget need to be reallocated this needs to be reported early as this needs to be approved by Council.



7.0 Other Business

Newly appointed CESM Ms. Tatiana Vafiades reported that there was 27 fire incidents that included pole top fires and property fires. There was three fires within proximity of town being 2 properties and the commonage. Fire breaks were all completed, and all reimbursements have been received.

Tatiana Vafiades and Joe Wood attended a Harvest Fire Meeting and there was a 25% increase in calls with regard to harvester fires.

Tatiana Vafiades asked if another WhatsApp group can be created for the Northampton Non-Emergency chat. This will be discussed further.

Julia French (DPAW) Officer's report was presented and is attached along with maps of the upcoming burn schedule for mitigation week starting in May. DPAW have a long burn season commencing. They have two 12000 water tankers, two fuel tenders, and two visual message signs being used to communicate burns being deployed to the area.

Brian Robinson briefly stated that from last meeting Neil Broadhurst had retired and that Jamie Muir was the new Executive Manager of Works and Technical Services and was starting to prepare the access from the foreshore through to Murchison Station.

Mr. Scott Rintoul raised the issue of vehicles with trailers on firegrounds, suggesting that additional guidance be provided or advertising around vehicle requirements on the fireground, particularly regarding not allowing trailer-mounted fire units due to safety and operational limitations. It was discussed that Trailers are not to be used on Fire Grounds and educate farmers on this and task them to do a non-operational activity.

The committee discussed having an Informational sheet that is sent out with the Annual First and Final Firebreak and Fuel Hazard Reduction Notice on Harvest and Vehicle Movement Bans and Total Fire Bans. Following discussion, the following on the requirements and potential exemptions desired by some of the farming community, the following recommendation was passed:

Moved: Karl Suckling

Second: Wes Teakle

That requirements of Harvest and Vehicle Movement Bans be strictly enforced, No means No.

Carried 7/0

The Committee was advised that Hon. Rob Horstman MLC will be preparing a petition regarding the Telecommunication Services in country areas. Once finalised he will present this to parliament.

Training Day / BBQ

Mr. Rintoul advised that he would like to organise a training day and BBQ catch-up for the BFB's, VFRS and Farm Response. Happy to host this at the Northampton VFRS, Ms. Vafiades and Mr. Rintoul will discuss and discuss with the Community Development



Officers to bring in all Volunteers to the day not just bush fire bridges, there may be Grants available for this event.

Ms. Vafiades thought it may be a good idea to have an Education display at the Northampton Agricultural Show with all Emergency Services be involved and have competitions and involve the children in the displays.

Cr Suckling congratulated Tatiana on the communication that she has been relaying to the groups.

7.1 Report from Department of Fire and Emergency Services.

Mark Teale DFES officer's report was presented and is attached.

8.0 Next Meeting Date

The next meeting of the Bush Fire Advisory Committee will be scheduled for 15 May 2026 at 2pm.

9.0 Closure

There being no further business the meeting was closed at 4:20pm.

Shire of Northampton Bush Fire Advisory Committee – List of Actions from Minutes			
No	Action	Comment	Status
1.	Supply DFES approved communication Devices for each Brigade	Discussions to occur with DFES over potential supply of communication devices as part of Shire's Operational Grant. Potential supply of 2 DFES approved handheld community devices per brigade as part of the 2025/26 DFES Operational Grant. 26/5/25 – DFES waiting for roll out. Bushfire Mitigation Officer identified 5 "additional" Waern Radio's which are currently with DFES for updating.	Commenced.
2.	A list of equipment and contractors available for fire mitigation and response situations		Pending
3.	Secure Use of High Season appliance from DFES for 2025/26 fire season.	As a minimum high season appliance to be sought over harvest period, preferably a 4.4 if available. An additional peak season fire unit was made available by DFES	Complete
4.	Testing of Automatic Vehicle Location Devices	Testing of AVL's to occur in a coordinated manner.	Complete
5.	Preparation of Bush Fire Operational Guidelines	Draft Guidelines to be prepared based on Collie example for consideration at the next meeting (19/5).	Finalised / Review



6.	The Terms of Reference be updated with the identified proxies.	An agenda item is being prepared for consideration at 17 April 2024 Council meeting.	EMCDR	Completed
7.	Secure Budget funds to undertake a formal review of the Shire's Bush Fire Management Plan.	Subject to Shire budget process. 26/5/25—DFES Officer Mark Teale to advise if assistance can be made available from DFES.	EMCDR	Completed.
8	Additional water resources for fire fighting	Funding to be sought under the Shire's proposed 2025/26 Annual Budget towards a water tank and associated fittings water supply for the purposes of firefighting and road maintenance.	EMCDR	Pending.
9	Standardisation of Fire Fighting Couplings	The CBFCO undertake an audit of existing couplings and obtain costs for the replacement of the couplings to be considered as part of the Shire's annual budget process.	CBFCO	Pending.
10	Additional PPE for Brigades	Shire to seek increase in funding to \$15,000 per year through DFES operational grants and/or Shire budget processes. 26/5/25—Mark Teale to provide standard equipment list.	EMCDR	Completed
11	Additional Airports/Runways to provide water refill opportunities for aircraft.	Shire Officers to confirm current status of access arrangements for private airfields located at Northampton (primary preference), at Kyle Carson's property in Binnu & West Ogilvie.	CBFCO & Manager of Corporate Services	Pending



		Northampton is not of an acceptable standard.		
12	Amalgamation of Isseka, Sandy Gully/Alma Bush Fire Brigades	Isseka and Sandy Gully/Alma brigades to consider potential for amalgamation.	CBFCO	Rejected - Complete
13	Use of Trailers on Fire Ground	Use of trailers on fire ground to be addressed in draft Operational Guidelines (see Item 5)	EMCDR	Complete
14	Capital Grant-Starlink communication equipment	Liaise with FCO in Chapman Valley Funding allocated. Direction required whether to proceed with Starlink for vehicles rather than trailer mounted?	EMCDR	Pending
15	Terms of Reference	Update to reflect Cr Karl Suckling as Chair and allow for flying minutes.	EMCDR	Completed
16	Appointment of CBFCO	Ms. Tatiana Vafiades be appointed as CBFCO	EMCDR	Completed.
17	Sta Link Communication Devices	The Committee supports the use of Local Government Small Commitment Fund to purchase 7 or 8 Starlink units which includes the first-year subscription.	EMCDR/CESM	New
18	Access to domestic water supplies	The Committee request the Shire implement requirements for new homes not connected to reticulated water supplies to have a water	EMCDR	New



		<p>tank(s) with firefighting couplings to ensure that water may be used in the event of a fire.</p>		
19.	Draft Bushfire Mitigation Plans	<p>The Committee recommends the two Fire Mitigation Plans be merged into one document to include all areas of the Shire, with focus on the individual townships of Northampton, Horrocks, Port Gregory and Kalbarri.</p>	EMCDR/CESM	New
20.	Harvest and Vehicle Movement Exemptions	<p>That requirements of Harvest and Vehicle Movement Bans be strictly enforced, No means No.</p>	EMCDR/CESM	New



Midwest Gascoyne Region – DOAC Report – March 26

FIRE SERVICES

Fire Season Overview

The Midwest Gascoyne region experienced a series of significant bushfires throughout Summer, several of which escalated into multi-day, campaign-style incidents. Notable fires included the Erindoon Bushfire in the Shire of Coorow, the Green Street Bushfire in the City of Greater Geraldton, the Mogumber Bushfire in the Shire of Victoria Plains, and the Emu Farm Fire in the Shire of Three Springs. These incidents required sustained operational responses and the coordination of substantial local and state resources.

In addition, the Shires of Northampton, Chapman Valley and Mingenew faced significant fires that, at times, required nearly all available resources to be committed to active operations. Some of these incidents occurred during widespread and prolonged power and communications outages, further complicating response efforts and increasing the challenges faced by both responders and affected communities.

We extend sincere thanks to all responders, emergency services personnel, local governments, and supporting agencies for their professionalism, dedication, and coordination throughout these events. Our thoughts remain with the residents impacted by these fires, particularly those who suffered property losses. The commitment of all stakeholders during this intense fire period was invaluable, and their efforts are greatly appreciated.

Seasonal Outlook

Persistent soil moisture deficits across the Carnarvon, Gascoyne and western Pilbara bioregions have eased following rainfall from Ex-Tropical Cyclone Mitchell. Combined with sparse, discontinuous fuels, this has reduced fire risk, although fires may still spread under very dry and windy condition.

Above-average rainfall across the Yalgoo and Geraldton Sandplain bioregions over the past 6 months has increased soil moisture and surface fuel growth. Despite forecast warmer-conditions and a low likelihood of above-average rainfall, the increased soil moisture conditions reduce the likelihood of overnight fire spread. However, an increased fire risk remains for ungrazed and continuous grassy shrubland fuels, particularly if flash drought conditions develop.

Bushfire Appliances

The region currently maintains an additional 16 firefighting appliances, positioned at brigades across the area and available to support incidents statewide. Over the summer, these appliances have formed strike teams attending incidents both within the region and into the South West, including multiple deployments of regional volunteers to significant fires such as the Boddington bushfire.

As bushfire brigade appliances approach replacement, we strongly encourage brigades to review the types of appliances they are requesting. Several options are available, each offering specific capabilities to meet operational needs. Brigades are encouraged to consult the current operational fleet catalogue when considering their requirements. <https://www.dfes.wa.gov.au/about-us/operational-fleet>

Mitigation

The one-year Mitigation Activity Fund program for 2026/27 will open in March. Local governments are encouraged to apply for funding. For further information, please speak with the DFES representative after the meeting or contact Bushfire Mitigation Officer Matthew Dadd on 9956 6000.

DFES regional mitigation works are currently being planned for the Autumn Mitigation Burning period. These works will focus on high-priority areas in and around townsites, as well as on UCL/UMR land. Adjoining residents and local government offices will receive notifications of all prescribed burns throughout March.

Grain Harvest – Water Bombers

The grain harvest was an exceptionally busy period for both our brigades and the water bombers. The water bombers experienced a record number of activations across the Midwest, supporting firefighting operations during this high-risk period. Detailed statistics from the state air desk have been requested and will provide as soon as they are available to give further insight into the number of deployments, hours flown, and areas covered, highlighting the scale and intensity of operations during the harvest season.



Government of Western Australia
Department of Fire & Emergency Services



Fire Weather Districts Review

The Bureau of Meteorology has invited fire agencies to review Fire Weather Districts (FWDs) under the Australian Fire Danger Ratings System. The DOAC was requested to join an extraordinary meeting—thanks to those who attended, feedback has been compiled. Proposed changes have been put forward and modelling will now be undertaken. If the modelling supports the observations, the committee will be consulted on adjustments to several regional FWDs. Final changes will be submitted for FES Commissioner approval, with updated fire danger data provided by the Bureau to support national implementation.

Importance of Incident Reporting

Accurate and timely incident reporting is critical for both operational and strategic purposes. When fires and other incidents are not reported to the LG or DFES, it becomes difficult to justify requests for additional resources, equipment, and funding to support brigades. Proper reporting ensures that the risks to personnel and appliances are formally recorded, supporting operational safety and informed decision-making. With current and future presumptive cancer legislation, maintaining a comprehensive record of incidents attended is essential to protect volunteers' health and legal rights, providing verifiable evidence of exposure for any claims.

Incident registration also has important legal and insurance implications, as insurance companies require an official incident number when processing claims. Reporting can be completed online or via paper-based forms simply speak to your CESH or DFES manager for more details. Consistent reporting supports data-driven fire management, informs community risk assessments, and strengthens advocacy for local brigades. Encouraging a culture of thorough incident documentation ensures responders, their equipment, and the broader community are protected while enabling brigades to secure the support they need to operate safely and effectively.

Shared Doctrine Update - UXO

We've worked with DBCA to update the UXO doctrine to reflect DBCA guidance verbatim, ensuring consistency across agencies. The Standard Operating Procedure SOP-3.05.13 – Operating Within Registered Unexploded Ordnance Sites has been revised to align with FIRE SOP086 – Unexploded Ordnance from DBCA, reinforcing interagency consistency and operational safety. This update is informed by lessons learned during the 2024/2025 fire season, particularly from incidents in Dandaragan and Cervantes, where differences between DFES and DBCA procedures were identified.

The revised SOP addresses key discrepancies, such as machinery use in slight UXO zones and access permissions on vacant land. DBCA permits broader equipment use on established tracks, whereas DFES previously had stricter limits; harmonising these rules reduces confusion and improves joint response coordination. A new "Remote" category, based on Department of Defence definitions, has also been included to enhance the classification of UXO risk zones and ensure DFES procedures remain current and informed by expert guidance.

Training

The DFES training season is ramping up, and local governments and brigades have been provided with the training calendar. All members are strongly encouraged to apply for sessions relevant to their roles. Participation in these courses is vital to ensure brigades remain prepared, skilled, and capable of responding effectively to incidents. Early registration is recommended to secure places in high-demand courses.

DFES has also released a range of online learning opportunities. This includes an interactive Pump Panel Simulator, based on the newest Light Tanker variant, designed to enhance basic pumping knowledge and skills. A self-paced online module on Unexploded Ordnance (UXO) is available via eAcademy. The 30-minute module is aimed at all bushfire response personnel, particularly firefighters and OICs/Crew Leaders, and covers the challenges, constraints, and considerations when UXO is encountered during firefighting or mitigation activities. While not mandatory, completion is strongly recommended for BGUs with higher UXO risk.

Additionally, Rural Fire Awareness training is available online for both brigade members and the public. Access is via the Volunteer Hub or the public-facing link **below**.

<https://eacademy.dfes.wa.gov.au/?client=externaltenant>

Community Emergency Service Manager – Northampton & Chapman Valley

We recently secured funding for an additional CESH role, with Northampton and Chapman Valley now benefiting from this position. Tatiana Vafiades has been appointed to the role, and both DFES and the local shires are looking forward to seeing the positive impact her work will have on community engagement, risk reduction, and overall bushfire preparedness in the region.



Government of **Western Australia**
Department of **Fire & Emergency Services**



How to Order DFES Publications/Brochures

DFES has a range of publications dedicated to increasing public information about hazards such as bushfires, structure fires, floods, storms, and cyclones that can impact communities. Please visit <https://publications.dfes.wa.gov.au/order-publications> to order

DFES Regional Duty Coordinator

The Midwest Gascoyne Regional Duty Coordinator is available 24x7 for support and advice. Please make contact on 1800 317 555

OFFICIAL

BFAC/LEMC March 2026

Julia French

Midwest Region Duty Officer Number – 0429 640 916

Bushfire Season

- Very busy season this year.
- DBCA Midwest responded to approximately 45 fires across the three districts.
- Have sent staff to out of region from Exmouth to Walpole and Victoria to assist local communities with IMT and on ground support.
- Have supported DFES with multiple incidents locally.

Prescribed Burning

Autumn 2026

- Burn program for Kalbarri NP, Nanda NP & Wandana NR
- Commenced at Wandana NR 2 weeks ago – limited success but will be looking for weather windows from now on.

Kalbarri Burn Week

- Dedicated burn week coming up for Kalbarri
- 4 – 8th May
- Strategic townsite burns for Kalbarri townsite with all agencies coming together – LGA, DFES, Water Corp and us.
- At this stage DBCA attendance is light on – so if there were local brigade members available that would be fantastic.
- Would be great to have a shire machine available for the week. DBCA and DFES providing machines

Fire Mitigation

Fire Access Track maintenance program is underway.

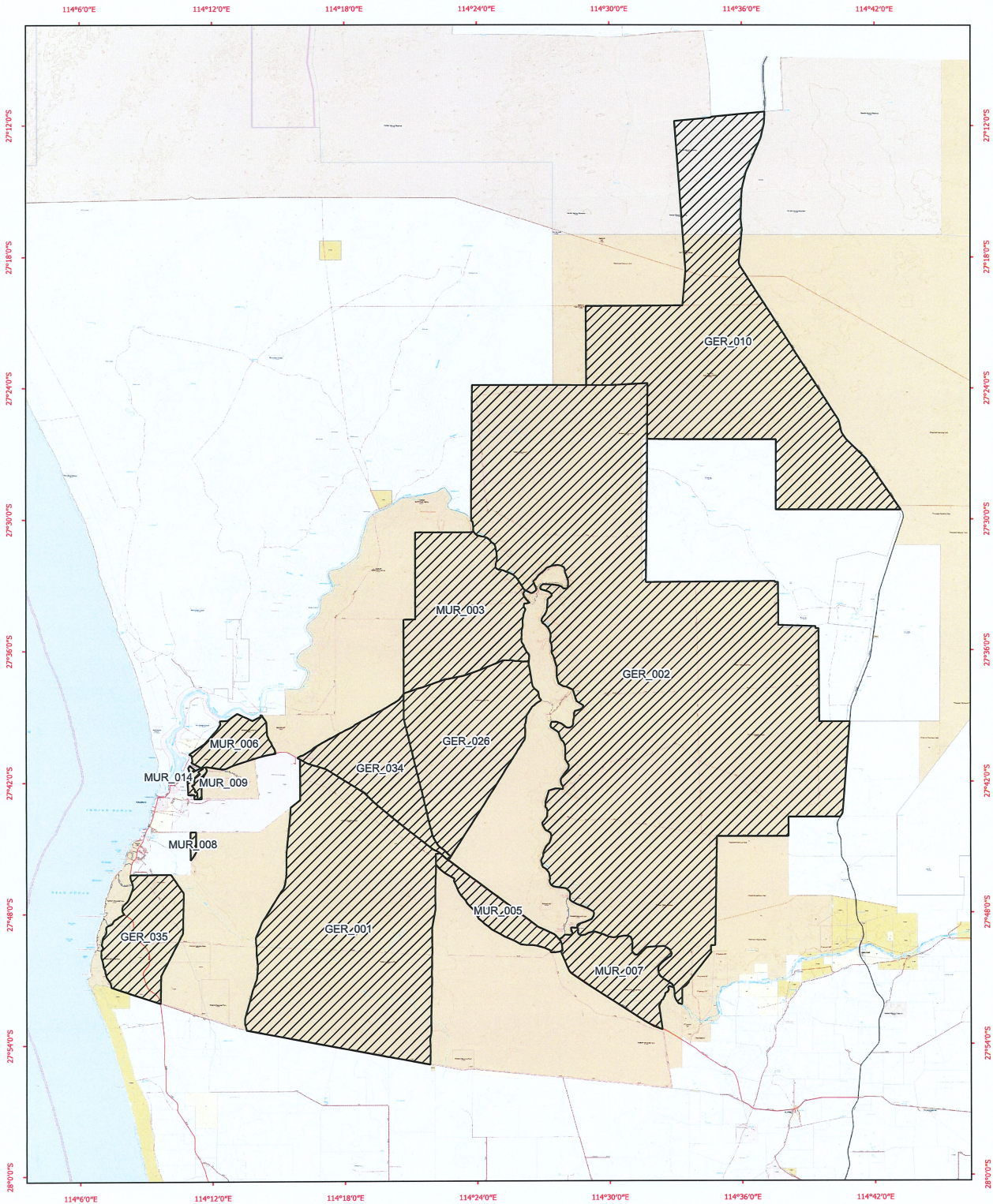
Equipment

- DBCA Geraldton now has 2 x 12000L Collar Tanks that can be used for helitacks or remote fires
- DBCA Geraldton now has 2 x VMS trailers and 2 x fuel tender trailers.


Staff

- Trevor Jone – moved positions. Will be assisting the fire team for the remainder of the burn season until the position is filled.

Murchison District Prescribed Burn Program



Legend

 DBCA Burn Options Program

N


1:200,000 (A3)

0 2.5 5 7.5 10 km

Geographic Projection
Datum: GDA2020



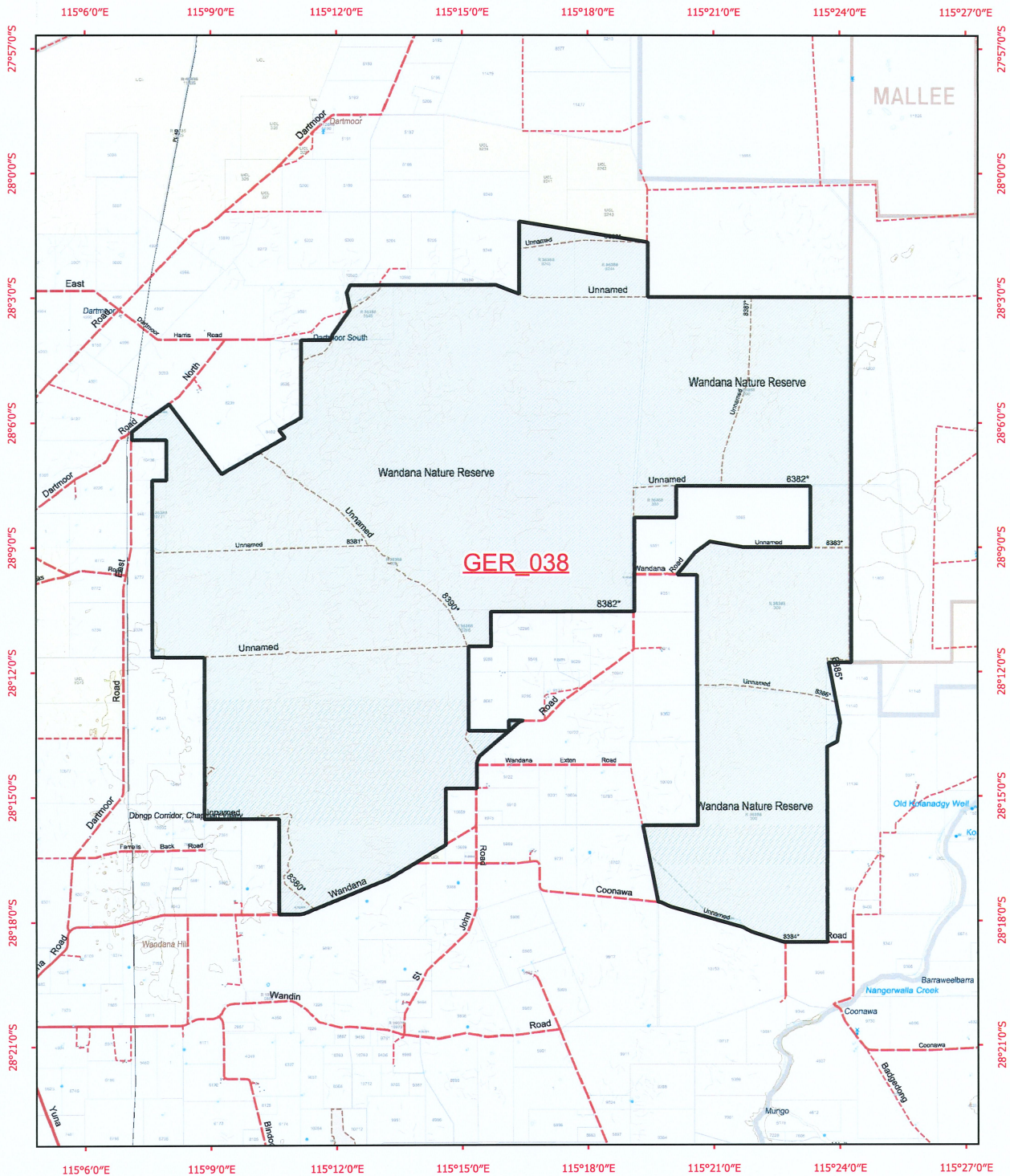
Produced by J French,
Department of Biodiversity,
Conservation and Attractions

 Department of Biodiversity,
Conservation and Attractions

Job Ref: MUR
Produced at 11:40 AM on March 13, 2026

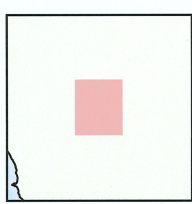
The Department of Biodiversity, Conservation and Attractions does not guarantee that this map is without flaw of any kind and disclaims all liability for any errors, loss or other consequence which may arise from relying on any information depicted. Roads and tracks on land managed by DBCA may contain unmarked hazards and their surface condition is variable. Exercise caution and drive to conditions on all roads.

Notification of Planned Prescribed Burn



Legend
 BOP_MURCHISON_202324
 GER_038

1:150,000 (A4)
 0 1 2 3 km
 Geographic Projection
 Datum: GDA94



Produced by J French,
 Department of Biodiversity,
 Conservation and Attractions
 Department of Biodiversity,
 Conservation and Attractions
 GOVERNMENT OF
 WESTERN AUSTRALIA
 Job Ref: KNP
 Produced at 10:30 AM on March 13, 2024

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ML COMMUNICATIONS

Outbound Corporation Pty Ltd
t/as ML Communications
ABN 49 079 043 468
67 Anderson Street
Webberton WA 6530

Tel. 08 9965 7555
sales@mlcomms.com.au

CUSTOMER ESTIMATE NO. 6626

Tatiana Vafiades
Shire Of Northampton
PO Box 61
Northampton WA 6535

Quote No: 6626
Site: ML Communications
Salesperson: Carl O'Brien
Date: 20/03/2026
Valid For: 30 Day(s)

Description

Supply and install Starlink mini systems. No allowance for travel to site, all appliance works to be undertaken at ML Communications.

Part #	Item	Quantity	Unit Price	Total
Starlink Mini	Starlink Mini with Integrated Wi-Fi	7.00	\$449.00	\$3,143.00
SL-G3POE	POE Power Injector 9-36VDC To Suit GEN3 Starlink	7.00	\$143.33	\$1,003.31
SAT-SB-00534	STARBEAM Starlink Mini DC/DC Power Converter	7.00	\$219.94	\$1,539.58
MADUTPL6JF BK305	Cable Data CAT6 4PR PE Jelly Black P/M	42.00	\$2.62	\$110.04
KLNA- VDV826-703	Plug Data Modular Pass-Thru Cat6 RJ45 Trans	14.00	\$1.16	\$16.24
ACX0808L	Cable 4mm Twin Sheathed p/m	50.00	\$1.90	\$95.00
54407	W/Proof Blade Fuse Holder	7.00	\$6.15	\$43.05
Misc	Consumables	7.00	\$10.00	\$70.00
ACX1102	Conduit Tubing Split Loom 7mm Per M	35.00	\$0.74	\$25.90
DMMK-WHT-A	Dishy Starlink Mini Mounting Kit - White	7.00	\$270.45	\$1,893.15
DMM-PC-CLR	Dishy Armour - Protective Cover	7.00	\$54.10	\$378.70
	Labour On Site	21.00	\$120.00	\$2,520.00
Sub-Total ex GST				\$10,837.97
GST				\$1,083.80
Total inc GST				\$11,921.77

All estimates are valid for 30 days unless specified otherwise.
For estimates over \$1000 we generally request an up front deposit of
no less than 50%

Sub-Total ex GST \$10,837.97
GST \$1,083.80
Total inc GST \$11,921.77

Thank you.

How To Pay



Direct Deposit

Bank **CBA Geraldton**
Acc. Name **Outbound Corporation Pty Ltd**
BSB **066 512**
Acc. No. **1060 1380**



Credit Card (MasterCard or Visa)

Call 08 9965 7555 to pay over the phone.

QUOTATION NO. 6626

Customer Reference: 49 Customer Name: Shire Of Northampton



APPENDICES

COUNCIL MEETING

16 April 2026



Finance Policy

4.1

Disposal of Shire of Northampton Property

Policy Measures

This policy clarifies the circumstances and methods by which Shire of Northampton property is to be disposed.

1. Disposal of land

The disposal of “land” includes the sale, lease or assignment of all or any part of the land.

Shire of Northampton owned land is to be disposed of in accordance with the provisions of Section 3.58 of the *Local Government Act 1995* either by;

- (a) Public auction;
- (b) Public tender; or
- (c) Local public notice of intention to dispose (including details and consideration of submissions thereon).

Under Regulation 30 of the *Local Government (Functions and General) Regulations 1996*, an exemption applies where land is disposed of:

- (a) To an owner of adjoining land (subject to value less than \$5,000);
- (b) To a charitable or not for profit body;
- (c) To the Crown;
- (d) Is leased to an employee of the local government for use as the employees residence; or
- (e) Is residential property leased to a person.

Notwithstanding the provisions of the Act or the Regulations, any disposal of Shire of Northampton land is to:

- have regard to the commercial value of the land being disposed as determined by a qualified valuer and or the Valuer Generals Office; and
- be brought before Council for consideration.

Council’s Regional Price Preference policy does not apply to any disposal of Land.

2. Disposal of confiscated or uncollected goods (including animals)

Confiscated or uncollected goods are to be disposed of in accordance with Section 3.47 of the *Local Government Act 1995*.

Finance Policy

4.1

Disposal of Shire of Northampton Property

The property is to be disposed of as if it were the property of the Shire of Northampton and therefore subject to the provisions of Section 3.58 of the *Local Government Act 1995*.

3. Disposition of other goods and property

The disposal of any other Shire of Northampton owned goods or property is to be disposed of in accordance with the provisions of Section 3.58 of the *Local Government Act 1995* either by;

- (a) Public auction;
- (b) Public tender; or
- (c) Local public notice of intention to dispose (including details and consideration of submissions thereon).

Under Regulation 30 of the *Local Government (Functions and General) Regulations 1996*, an exemption applies where the property to be disposed of;

- (a) Has a market value less than \$20,000; or
- (b) The entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75,000.

From time to time, minor property that is surplus to the needs of the Shire of Northampton is identified for disposal. Where the property to be disposed of is exempt under the market value provisions (ie value is less than \$20,000) the CEO is to determine the most efficient method of disposal taking into consideration the costs associated with disposal.

As a general guideline the following approach is to apply based on the estimated value of the property,

- (a) \$10,000 - \$20,000 Local public notice calling for expressions of interest
- (b) \$ 5,000 - \$10,000 Seek three quotations (if possible) from likely purchasers
- (c) \$ 5,000 or less Seek only one quotation from likely purchasers
- (d) \$ 1,000 or less or of no commercial value Internal expressions of interest or alternatively, by way of a donation to a not for profit community group

Where the property is to be disposed of by local public notice calling for expressions of interest, the Shire of Northampton's general expression of interest document is to be used.

Council's Regional Price Preference does not apply to the disposal of property and does not apply to the value of items traded in.

Administration

This policy will be administered by Office of the CEO.

Finance Policy
4.1

Disposal of Shire of Northampton Property

Adoption and Date Due for Revision

ADOPTED 19 JULY 2024
REVIEWED N/A

NEXT DUE FOR REVIEW 19 JULY 2029

The Administration of this Policy is by Office of CEO.

**Corporate Policy****2.8****Authority to Execute Documents on Behalf of Council****Purpose**

The purpose of this policy is to provide guidance regarding the delegation of authority to the Chief Executive Officer to execute documents on behalf of the Council in accordance with the *Local Government Act 1995*, Sections 9.49A and 9.49B.

Policy Measures

The delegation of authority to the Chief Executive Officer to execute documents allows for efficient administration and avoids the need to prepare Council reports on matters considered routine, minor or straightforward.

All matters concerning the disposal, purchase, assignment, boundary adjustment or leasing of land and any changes to the vesting purpose or vesting authority are to be put before Council for authorisation prior to execution. The reason for this practice is the view that long term or permanent change to public property should be a matter for Council consideration.

Authority is delegated to the Chief Executive Officer to execute documents on behalf of Council other than for matters concerning the disposal, purchase, assignment, boundary adjustment or leasing of land and any changes to the vesting purpose or vesting authority.

In cases where there is a requirement to execute documents for matters concerning the disposal, purchase, assignment, boundary adjustment or leasing of land and any changes to the vesting purpose or vesting authority and require the use of the Common Seal, the Shire President and Chief Executive Officer are authorised subject to decision on the matter of Council.

Administration

This policy will be administered by the Office of CEO.

Adoption and Date Due for Revision

**ADOPTED 20 JUNE 2024
REVIEWED N/A**

NEXT DUE FOR REVIEW 20 JUNE 2029

Corporate Policy
2.8
Authority to Execute Documents on Behalf of Council

The Administration of this Policy is by Office of CEO.

**ATTACHMENT
APPENDIX**

9.4.6 Application for Stallholders Licence - Kalbarri Burger Van

PROPONENT OWNER	S & B McKillop Crown Land (Shire Holds Management Order)
LOCATION / ADDRESS:	Part Reserve 25307 Grey Street Roadside Parking Area Red Bluff Road
ZONE:	Local Recreation
BUSINESS AREA:	Community, Development and Regulation
FILE REFERENCE:	7.1.9
LEGISLATION:	<i>Planning and Development Act 2005 & Local Government Act 1995</i>
AUTHOR:	Brian Robinson
APPROVING OFFICER:	Brian Robinson
DATE OF REPORT:	30 October 2025
DECLARATION OF INTEREST:	Nil

BACKGROUND:

An application has been received seeking approval to operate a mobile food van, being the "Kalbarri Burger Van" within Kalbarri. Initially approval was being sought to operate from Sally's Tree, Corner of Grey and Clotworthy Street and Chinaman's Beach during the following hours:

- i) Thursday and Friday – 4pm to 9pm; and
- ii) Saturday and Sunday – 11am to 2pm and 4pm to 9pm.

A copy of the documentation submitted in support of the application is shown attached.

ATTACHMENT: 9.4.6 (1)

Shire Officers discussed the application with the proponents and advised that the proposed locations of Sally's Tree and Chinaman's Beach were not consistent with the applicable Local Planning Policy and were unlikely to be supported. As a result, the applicants have advised a preference for the two locations reflected within the Policy and the carpark adjacent to the intersection of Grey and Clotworthy Streets.

Information provided by the applicants has identified that:

- a) They have just moved to Kalbarri and *"Not ready to retire yet we bought a food van hoping to operate in Kalbarri. We make, bake and pickle and cook whatever possible. Our sauces are all ours made with years of experience and passion and love"; and*

107

- b) *“We hope to be mainly stationed in town but also to be able to expand our operating base to include Caravan Parks (Red Bluff and Anchorage, Horrocks Beach, Port Gregory), the Bowling and Golf Club and also private residences re parties.”*

Council is requested to determine the proposal as the application is not consistent with the provisions of Local Planning Policy – Mobile Food Vehicles.

PUBLIC CONSULTATION UNDERTAKEN:

Nil.

COMMENT (Includes Options):

Within the Shire of Northampton, the following approvals are required to be obtained prior to the commencement of a mobile food vehicle business:

- a) Approval under the Shire's relevant Local Planning Scheme (10 or 11);
- b) A Permit under the Shire's Activities in Thoroughfares and Public Places and Trading Local Law 2017; and
- c) Approval under the Food Act 2008.

To assist Council in determining the application, the following comments and advice are offered:

Local Planning Policy – Mobile Food Vehicles

Council adopted Local Planning Policy – Mobile Food Vendors (the Policy) at its Ordinary Meeting held on 15 March 2019. A copy of the Policy as adopted is appended.

APPENDIX: 9.4.6 (A)

Policy Objectives

As shown at Appendix: 9.4.6 (A), the policy objectives as follows:

- 2.1 *Provide guidance on the requirements for the operation of mobile food vehicles within the Shire of Northampton;*
- 2.2 *Allow mobile food vehicles to operate in locations which support the activation of underutilised public spaces;*
- 2.3 *Ensure mobile food vehicles operate in a way which complements existing food businesses within town sites;*
- 2.4 *Ensure mobile food vehicles are of a temporary nature;*
- 2.5 *Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and*
- 2.6 *Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.*

Approved Locations and Siting

The Policy states that the Shire may approve up to two (2) applications upon each of the following locations for mobile food vehicles to operate at one time in Kalbarri:

108

- Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site c); and
- Red Bluff Road (site D).

The applicant is proposing to operate from both of these locations.

Alternative locations may be considered if they meet the purpose of the policy. An assessment of the alternative locations is provided within the balance of this agenda item.

Alternative Locational Criteria

As outlined in clause 3.4.3 the following location requirements apply to all applications for a mobile food vehicle permit:

- a) *Mobile food vehicle permit holders are only permitted to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same, or similar, food product during that business' trading hours;*
- b) *Mobile food vehicles are only permitted to trade at the locations detailed on their permits; and*
- c) *Mobile food vehicles will be located so as not to obstruct pedestrian flow or vehicular traffic.*

With respect to the alternative location of the carpark adjacent to the Grey Street and Clotworthy Street intersection, the following comments are offered:

- i) The Shire has already approved the operation of a seafood van and Wild Ocean Indonesian Cuisine from this location; and
- ii) Whilst there is a food premises location less than 200m north (The Gorges Café), that premises currently does not operate Monday or Tuesday and closes at 2pm on other days.

Provided that the operation of the food van is restricted to those hours when the Gorges Café is closed, the location will comply with the Policy provisions.

With respect to the original locations of Sally's Tree and Chinaman's beach, whilst these have been effectively withdrawn, it should be noted that these locations are not supported for the following reasons:

- i) The Sally's Tree location is within 150 metres of the Kalbarri Motel and Little Leaf Restaurant both of which sell the same or similar food products, being open during the proposed operating hours. This area is also regularly used for events. Approval to the location could compromise the level of parking available for general use and event activities; and
- ii) Chinaman's Beach area is within 500m of Little Leaf Restaurant which sells the same or similar food products during the proposed operation hours. Additionally, the current Chinaman's beach gravel carpark provided limited parking which is regularly subject to extremely high demand.

Although consideration could be given to allowing a Mobile Food Van at Chinaman's Point, carparking is also limited in this area.

Operation from Caravan Parks

As detailed within the background section of this agenda item, the applicant also indicated a desire to operate at a number of caravan parks within Kalbarri, Horrocks and Port Gregory. In accordance with clause 3.3.4 of the Policy, "*the trading of a mobile food van may be considered upon privately owned land (e.g. within caravan parks) on a case by case basis and will be subject to the requirements set out within the provisions of this policy*".

As a result, permission may be granted to operate from a caravan park, provided that the location is more than 500m from a business selling the same or similar food. With general stores located in both Horrocks and Port Gregory, operation of a mobile food van in Horrocks or Port Gregory Caravan Park cannot be permitted during the operation hours of those general stores. Further detail is required however in terms of where the van would be operating from and the operating hours.

Conclusion

Approval to operate the Kalbarri Burger Van from the Kalbarri Wharf and the carpark adjacent to the intersection of Clotworthy and Grey Streets would be consistent with the provisions of the policy, provided that the activity occurs only outside of the Gorges Café official hours of trading. Approval to operate from the Red Bluff location as detailed in the policy would also comply with the policy.

It is therefore recommended that conditional approval be granted.

In terms of operating from the list of caravan parks, further details are required with respect to the caravan park operator's permission, the proposed location and hours of operation. It is recommended that the applicants be invited to make further application once these details are known.

STATUTORY ENVIRONMENT:

In accordance with the Shire of Northampton Activities in Thoroughfares and Public Places and Trading Local Law 2017, a permit is required prior to a mobile food van trading within the Shire.

The provisions of the *Planning and Development Act 2005* also apply as detailed in the Comment Section above.

POLICY / STRATEGIC IMPLICATIONS:

Refer to Comment Section of agenda item.

ORGANISATIONAL RISK MANAGEMENT:

Risk rating associated with granting conditional approval as recommended is considered Minor.

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response
Minor (2)	First aid injuries	\$1,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non-compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
Moderate (3)	Medical type injuries	\$10,001 - \$50,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
Major (4)	Lost time injury	\$50,001 - \$150,000	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Substantiated, public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
Catastrophic (5)	Fatality, permanent disability	More than \$150,000	Indeterminate prolonged interruption of services – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution Complete loss of plant, equipment & building	Uncontained, irreversible impact

FINANCIAL IMPLICATIONS:

The required application fee associated with the Development Approval has been paid. If approved, the applicant will be required to pay additional fees to operate under the Shire's Activities in Thoroughfares and Public Places and Trading Local Law 2017.

SUSTAINABILITY:

Environmental: Appropriate conditions of approval are required to ensure that the operation of a mobile food vehicle does not impact on the environmental or aesthetic aspects of an area.

Economic: Approval to the application will provide an economic opportunity to the applicant.

Social: The proposed operating hours are located outside of the normal business hours for business operating near the Kalbarri Wharf or the carpark adjacent to the Clotworthy and Grey Street intersection and will provide both residents and tourists with a different food opportunity. Operation of the vehicle at the Red Bluff Road site will provide beachgoers in that area will an opportunity to acquire food and drink.

111

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION:

That Council:

Grant Development Approval in accordance with the provisions of the Shire of Northampton's Local Planning Scheme No 11 subject to compliance with the following conditions:

- 1. Permission is granted to operation of the Kalbarri Food Van for the following locations:**
 - a) At the Kalbarri Land Backed Wharf;**
 - b) The carpark located adjacent to the intersection of Clotworthy Street and Grey Street; and**
 - c) Red Bluff Road (Site D) as contained within Local Planning Policy – Mobile Food Vehicles.**
- 2. Approval to operate at sites a) and b) as identified in condition number 1 shall restricted hours outside of the normal operating hours of food premises located within 500m of the site that sell like products;**
- 3. Unless otherwise approved by the Shire of Northampton the preparation of all food products shall be undertaken within the Mobile Food Vehicle and/or a kitchen approved for commercial production of food;**
- 4. The applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain a clean and sanitary conditions at all times;**
- 5. Any additions to, or change to the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;**
- 6. The Development Approval and Mobile Food Vehicle Permit is valid until 30 June 2026, after which further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;**
- 7. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;**
- 8. The approval is for one (1) Mobile Food Vehicle only and this approval is issued only to S & B McKillop and is NOT transferrable to any other person or to any other land parcel, without further application and approval of the Shire of Northampton. Should there be any change in respect of which this development approval is issued this approval shall no longer be valid;**
- 9. The Mobile Food Vehicle and associated services shall at no time interfere or obstruct the operations and activities of Reserve 25307 or**

Minutes - Ordinary Meeting of Council - 20 November 2025

112

any approved users of the Reserve and shall at no time cause obstruction to the access or traffic flow of the car parking area to the satisfaction of the local government;

10. Should substantiated ongoing complaints be received in relation to Condition No. 8 the Shire of Northampton reserves the right to review and/or revoke this Development Approval;
11. The applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton to comply with the provisions of the Shire of Northampton's Local Planning Policy – *Mobile Food Vehicles*;
12. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibrations, waste product or otherwise; and
13. The Mobile Food Vehicle is required to be removed from the area at the close of business each day. The Mobile Food Vehicle is not to be stored within the approved operating area;

Advice Notes:

- a) Prior to commencement of the operation the proposed food vehicle is to be inspected and approved for use in accordance with the provisions of the Food Act 2008;
- b) Further to condition No 1 above, the applicant is invited to apply for additional locations, including on private land within caravan parks. Such applications shall be accompanied by details of the exact location and proposed operation hours to the satisfaction of the Shire of Northampton;
- c) This approval does not limit operation of the Food Vehicle at approved events; and
- d) The applicant is advised that Council determines the application renewal fee in accordance with the Shire of Northampton's *Schedule of Fees and Charges*;

COUNCIL RESOLUTION:

MOVED: Burges, R **SECONDED:** Pike, D

11/25-163

That Council:

Grant Development Approval in accordance with the provisions of the Shire of Northampton's Local Planning Scheme No 11 subject to compliance with the following conditions:

1. **Permission is granted to operation of the Kalbarri Food Van for the following locations:**
 - a) **At the Kalbarri Land Backed Wharf;**

113

- b) The carpark located adjacent to the intersection of Clotworthy Street and Grey Street; and
 - c) Red Bluff Road (Site D) as contained within Local Planning Policy – Mobile Food Vehicles.
2. Approval to operate at sites a) and b) as identified in condition number 1 shall be restricted to hours outside of the normal operating hours of food premises located within 500m of the site that sell like products;
 3. Unless otherwise approved by the Shire of Northampton the preparation of all food products shall be undertaken within the Mobile Food Vehicle and/or a kitchen approved for commercial production of food;
 4. The applicant is required to provide adequate rubbish disposal facilities, remove all rubbish associated with the operation and maintain a clean and sanitary conditions at all times;
 5. Any additions to, or change to the approved use (not the subject of this consent/approval) requires further application and planning approval for that use/addition;
 6. The Development Approval and Mobile Food Vehicle Permit is valid until 30 June 2026, after which further renewal of the approval by the local government is required annually. It is the responsibility of the operator to apply in good time before expiration, and the local government will not automatically re-issue approvals;
 7. The Mobile Food Vehicle Permit issued shall be displayed on the dash or another prominent visible location of the approved vehicle at all operating times;
 8. The approval is for one (1) Mobile Food Vehicle only and this approval is issued only to S & B McKillop and is NOT transferrable to any other person or to any other land parcel, without further application and approval of the Shire of Northampton. Should there be any change in respect of which this development approval is issued this approval shall no longer be valid;
 9. The Mobile Food Vehicle and associated services shall at no time interfere or obstruct the operations and activities of Reserve 25307 or any approved users of the Reserve and shall at no time cause obstruction to the access or traffic flow of the car parking area to the satisfaction of the local government;
 10. Should substantiated ongoing complaints be received in relation to Condition No. 8 the Shire of Northampton reserves the right to review and/or revoke this Development Approval;
 11. The applicant shall obtain Public Liability Insurance coverage to a minimum of \$20 million, and forward a copy of this certificate to the Shire of Northampton to comply with the provisions of the Shire of Northampton's Local Planning Policy – *Mobile Food Vehicles*;

Minutes - Ordinary Meeting of Council - 20 November 2025

12. The land use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibrations, waste product or otherwise; and
13. The Mobile Food Vehicle is required to be removed from the area at the close of business each day. The Mobile Food Vehicle is not to be stored within the approved operating area;

Advice Notes:

- a) Prior to commencement of the operation the proposed food vehicle is to be inspected and approved for use in accordance with the provisions of the Food Act 2008;
- b) Further to condition No 1 above, the applicant is invited to apply for additional locations, including on private land within caravan parks. Such applications shall be accompanied by details of the exact location and proposed operation hours to the satisfaction of the Shire of Northampton;
- c) This approval does not limit operation of the Food Vehicle at approved events; and
- d) The applicant is advised that Council determines the application renewal fee in accordance with the Shire of Northampton's *Schedule of Fees and Charges*;

MOTION CARRIED 7/0

FOR

Cr L Sudlow
 Cr T Hay
 Cr R Burges
 Cr D Pike
 Cr K Suckling
 Cr R Suckling
 Cr C Smith

AGAINST



Environmental Health Services
8.1
Mobile Food Vehicles Policy

Purpose

The purpose of this policy is to complement the provisions of Part 6 of the Shire of Northampton Activities in Thoroughfares and Public Places and Trading Local Law 2017 (the local law) and:

1. Provide guidance on the assessment of and requirements for the operation of mobile food vehicles proposing to operate as a stall holder within the Shire of Northampton;
2. Ensure mobile food vehicles are of a temporary nature and operate in a way which complements existing food businesses and support the activation of underutilised public spaces within town sites;
3. Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and
4. Ensure mobile food vehicle operators practise safe food handling in accordance with the Food Act 2008.

Interpretation/Definitions

For the purpose of this policy, the following definitions apply:

'Itinerant food vehicle' means any vehicle selling food or drink from the roadway that travels from place to place to engage in trade, not staying in one location other than while executing a sale.

'Mobile food vehicle' includes any:

- a) Registered vehicle, caravan, trailer or any other method of transport from which food is sold; and
- b) Non-road registered vehicles such as, but not limited to, coffee carts, hotdog carts or similar vehicles.

All other terms shall have the meaning as defined within the local law.

Policy Measures

1.0 Application of Policy

The provisions of this policy apply only to mobile food vehicles proposing to operate within the Shire of Northampton under a Stallholders Permit in accordance with the local law. The provisions of the Policy do not apply to:

- a) A stallholder trading at a Shire of Northampton approved community event (e.g. the Northampton District Agricultural Show);
- b) An itinerant food vehicle;
- c) A mobile food vehicle catering for an approved private event on public land; nor
- d) The trading of a mobile food vehicle on private land (Note: The Shire's prior Development Approval may be required).

2.0 Location and Siting

The following location requirements apply to all applications for approval of a mobile food vehicle under a stallholders permit:

- a) mobile food vehicle permit holders are only permitted to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same, or similar, food product during that business' trading

- hours;
- b) mobile food vehicles are only permitted to trade at the locations detailed on their permits; and
 - c) mobile food vehicles and any associated temporary fixtures must be located so as not to obstruct pedestrian flow or vehicular traffic.

3.0 Approved Locations

Subject to compliance with clause 3.1 above, the Shire of Northampton may consider approving up to up two (2) applications for Stallholder permits to operate from the following locations at any time:

Northampton

- Hampton Gardens carparking area (Site A);

Horrocks

- Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B);

Kalbarri

- Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site C);
- The carpark on Reserve 25307 on Grey Street, opposite Clotworthy Street (Site D); and
- Red Bluff Beach Road (Site E).

4.0 Prohibited Locations

Unless being part of a Shire of Northampton approved event, stall holders shall not be approved to operate on Reserve 25307 adjacent to Sallys Tree & the Marine Rescue/RSL precinct due to the limited parking area available to service the wide range of activities that occur in the area (e.g. boat launching, beach access and adventure playground), and the proximity of existing food premises located adjacent to the Grey Street/Porter Street intersection.

5.0 Conditions of Approval

In granting a stallholders permit to a mobile food vehicle operating within the district, conditions shall be imposed to address the following:

- a) Those matters outlined within clauses 6.6 and 6.8 of the local law;
- b) Compliance with the Food Act 2008;
- c) The stallholder/mobile food vehicle operator shall maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:
 - I) When trading at an approved location the trade area must be cleaned frequently;
 - ii) No waste or litter from the vehicle may be disposed of into Shire of Northampton's rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;
 - iii) A holding tank for wastewater must be located beneath the vehicle; and
 - iv) Wastewater, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system, and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.
- d) A mobile food vehicle may only be permitted to have temporary fixtures such as tables, chairs, signs and umbrellas and in accordance with the following conditions:
 - i) The prior approval of the Shire being obtained for the number and location of such fixtures so as to ensure pedestrian flow or vehicular traffic is not obstructed;
 - ii) The fixtures are to be of a temporary nature and removed from the site at the end of trade each day; and
 - iii) All temporary fixtures are to be sturdy and made of quality materials without sharp edges or other features likely to cause harm.

- e) The prohibition of amplified noise;
- f) Mobile food vehicles to be provided within their own water and power supply unless otherwise approved by Council. The use of generators on Reserve 52436 will not be permitted except in emergency situations (e.g. outages).
- g) Where generators are to be used, the generator must not have a manufacturer specified operational volume greater than 75dB and must at all times comply with the assigned noise levels specified under the Environmental Protection (Noise) Regulations 1997.
- h) All advertising is to be fitted to the mobile food vehicle with the exception of one temporary A-frame sign (not exceeding 1m² on any side) and one tear drop banner, which are to be located as close as practicable, and not exceeding 75m, from the location of the mobile food vehicle. All signage locations require the prior approval of the Shire of Northampton.
- i) The mobile food vehicle and all other associated material including temporary fixtures and signage are to be removed from the site outside of the approved trading hours.
- j) The permit not being transferrable.

6.0 Approval Process

Applications for a mobile food vehicle stall holders permit must be accompanied by the following:

- a) A completed mobile food vehicle permit application as shown at attachment No 2 to this policy;
- b) A site plan detailing the proposed location (s), including any temporary fixtures and signage, along with the internal layout of the mobile food vehicle;
- c) A current Certificate of Currency (Public and Product Liability Insurance) for a minimum of \$20,000,000;
- d) A copy of the manufacturers specifications for any generators to be used; and
- e) A copy of a current Food Registration Certificate where the mobile food vehicle is houses and/or where the majority of the food preparation activities are occurring; and
- f) Payment of the fees and charges as prescribed in the Shire of Northampton annual schedule of fees and charges as adopted.

7.0 Permit Renewal and Cancellation

- a) A permit may be cancelled or amended at the discretion of the Shire of Northampton in the event the permit holder fails to comply with the permit conditions;
- b) Applications for renewal must comply with the details and requirements outlined in clause 6.0 and must be submitted at least 1 month prior to the expiry of the existing permit.

Administration

This policy will be administered by the Shire's Executive Manager of Community, Development and Regulation and the Principal Environmental Health Officer.

Adoption and Date Due for Revision

ADOPTED 19 February 2026
NEXT DUE FOR REVIEW February 2030

The Administration of this Policy is by the Shire's Executive Manager of Development and Regulation and Principal Environmental Health Officer.

Appendix 1. Possible mobile food vehicle trading locations (subject to final siting approval by the Shire of Northampton)

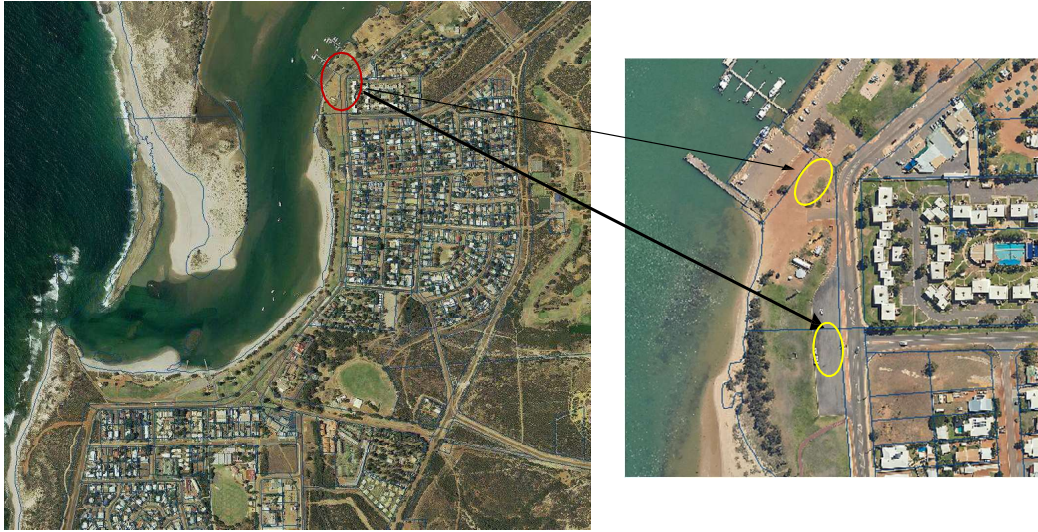
Site A – Carparking area Hampton Gardens, Northampton



Site B – Carparking area upon Lot 202, Horrocks.



Sites C & D – Land Backed Wharf,



Site E – Red Bluff Beach Road, Kalbarri



Appendix 2. Mobile food vehicle permit application form

Application Form - Permit to Operate a Mobile Food Vehicle

Applicant Details

First Name:	Surname:
Business Name:	
Trading Name	
ABN or ACN: [][]-[][][]-[][][]-[][][]	
Postal Address:	
Contact Telephone:	E-mail:

I agree that the information and plans provided with this application may be made available by the local government for public viewing in connection with the application. Yes No

Signature: _____ Date: _____

Vehicle Details

Vehicle Registration:	Vehicle Colour:
Vehicle Make/Model:	

Proposed Trading Days/Dates

Proposed Trading Times

Proposed Trading Location(s) (no additional fee for applying for multiple locations)

Northampton:

- Hampton Gardens carparking area (Site A)

Horrocks:

- Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)

Kalbarri:

- Reserve 52436, adjacent to the Land-Backed Wharf (Site C)
- Carpark in Reserve 25307 Grey Street opposite Clotworthy Street (Site D)
- Red Bluff Beach Road (Site E)

- Other proposed location/s (please specify below):

Please state the address where the mobile food vehicle is proposed to be stored outside of trading hours (NB. You may require additional approval for the storage of the vehicle, which may require you to apply and renew annually):

Proposed Goods to be Sold:

Power and use of Generators

Do you intend to use a generator to supply power to your mobile food vehicle? No

- Yes – please specify sites where generator is proposed to be used:

Permit Type/Fees

Please select the preferred permit type.

- Three month permit = \$250
- Six month permit = \$500
- 12 month permit = \$1,000
- Temporary Permit (less than three months) = \$100

Successful applicants will be required to pay the fee(s) before start of operation.

The following non-refundable application fees will also be payable upon submission of first application:

- For applications upon Sites A, B, C, D or E: an application fee of \$50
- For applications to use sites other than Sites A – E: an application fee of \$297, plus advertising expenses

*Note: The above application fees also apply for renewals where previous permit has expired.

Attachments

- A current Certificate of Currency for your public liability insurance, minimum \$20 million.
- A floor plan detailing the internal layout of the mobile food vehicle, including dimensions and fittings.
- Photographs of the external façades of the mobile food vehicle.
- A site plan for any proposed trading locations, detailing the location of the vehicle in relation to other site features, infrastructure and lot boundaries.
- A site plan showing the location of the stored vehicle, outside of trading hours, detailing the distance from lot boundaries and other site features and buildings etc.
- A current copy of the Applicant’s Food Registration Certificate.
- A copy of the manufacturer’s specifications for any generators proposed to be used.

Starting Date of Permit

If your application is successful, what date would you prefer the permit to commence?
(Please note that an application to trade upon a site not described as Site A, B, C or D may take up to three (3) months for a determination to be given)