



**UNCONFIRMED MINUTES**  
**SPECIAL MEETING OF COUNCIL**  
**4 JUNE 2026**

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## SHIRE OF NORTHAMPTON

Minutes of the Special Council Meeting held in the Council Chamber, Hampton Road, Northampton, Thursday, 4 June 2026.

### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

The Shire President declared the meeting open at **11.13am**.

### 2. ANNOUNCEMENTS BY THE PRESIDENT:

#### Acknowledgement of Country

We would like to respectfully acknowledge the Yamatji People who are the Traditional Owners and First People of the land on which we meet. We would like to pay our respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamatji People.

### 3. ATTENDANCE:

#### **PRESENT:**

##### **Councillors**

Cr Liz Sudlow (Shire President)  
Cr Richard Burges (Deputy President)  
Cr Des Pike  
Cr Karl Suckling  
Cr Roslyn Suckling  
Cr Chad Smith

##### **Staff**

Mr Andrew Campbell (Chief Executive Officer)  
Mrs Michelle Allen (Manager Corporate Services)  
Ms Sonya Hasleby (Executive Support Officer)

##### **Gallery**

3.1 Apologies: Nil.

3.2 Leave Of Absence: Nil.

### 4. DECLARATIONS OF INTEREST:

*[Part 5, Division 6 of the Local Government Act 1995 requires that a member must disclose the interest of the member and the nature of the interest in writing before the meeting or immediately before the matter is discussed.]*

Nil.

**5. PUBLIC QUESTION TIME:**

- 5.1 Response to public questions taken on notice: Nil.
- 5.2 Public Question Time: Nil.

**6. PRESENTATIONS:**

- 6.1 Petitions: Nil.
- 6.2 Presentations: Nil.
- 6.3 Deputations: Nil.
- 6.4 Councillor reports: Nil.
- 6.5 Conference reports: Nil.

**7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:**

Nil.

**8. OFFICERS' REPORTS:**

8.1.1	Consideration of the Appointment of a Part Time Project Manager for the Regional Precincts and Partnership Program - Northampton Economic Development Precinct
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## APPENDIX

### 8.1.1 Consideration of the Appointment of a Part Time Project Manager for the Regional Precincts and Partnership Program - Northampton Economic Development Precinct

<b>PROPONENT</b>	Shire of Northampton
<b>OWNER</b>	Shire of Northampton
<b>LOCATION / ADDRESS:</b>	Whole of Shire
<b>ZONE:</b>	All
<b>BUSINESS AREA:</b>	Office of the CEO
<b>FILE REFERENCE:</b>	10.9.1
<b>LEGISLATION:</b>	<i>Local Government Act 1995</i>
<b>AUTHOR:</b>	Andrew Campbell
<b>APPROVING OFFICER:</b>	Andrew Campbell
<b>DATE OF REPORT:</b>	3 June 2026
<b>DECLARATION OF INTEREST:</b>	Nil

#### BACKGROUND:

The Shire of Northampton (Shire) was awarded \$600,000 toward a Northampton Economic Development Precinct project (the project) under the Commonwealth Government Regional Precincts and Partnerships Program. The Shire's contribution to the project is \$100,000 which has been previously approved by Council.

The project purpose is to identify infrastructure requirements and improve liveability across the Shire district if economic drivers arise, mainly through mining, renewable energy, agriculture, and tourism, that result in population growth across the district. The project will involve a range of government and non-government stakeholders and produce a strategy to cater for population growth in the future. The project must be completed by 30 June 2027 however indications are that this time may be extended further.

The project is primarily consultant driven with the direct oversight of the Shire. The purpose of this report is for Council to consider the appointment of a part time Project Manager to commence the project.

#### PUBLIC CONSULTATION UNDERTAKEN:

Nil.

#### COMMENT (Includes Options):

Ordinarily the Shire administration would organise procurement for consultants as it is considered an operational matter. However, in this instance the Shire administration believes that consultant Future Systems should be directly appointed without seeking further quotes as required by Corporate Policy 2.3 *Purchasing Policy* (the policy) which requires three quotes be sought. This policy can be found in the attachment.

**APPENDIX: 8.1.1 (1)**

The reason Shire administration is seeking to appoint Future Systems outside of the policy is that they have established knowledge and contacts derived from them being the consultant that produced the Northampton Economic Development Framework document which was the primary document used by Future Systems to undertake the administration for the successful application to the Regional Precincts and Partnerships grant program for the project. Future Systems have built a strong stakeholder contact base and are very well placed to project manage the Northampton Economic Development Precinct project.

#### **STATUTORY ENVIRONMENT:**

*The Local Government Act 1995* and subsidiary legislation establish the statutory framework for procurement in Local Government.

#### **POLICY / STRATEGIC IMPLICATIONS:**

This request to Council has been made on the basis that Corporate Policy 2.3 *Purchasing Policy* would need to be varied to ensure that purchasing governance standards are upheld. Council has the ability to vary any policy with adequate reason.

#### **ORGANISATIONAL RISK MANAGEMENT:**

Risk rating is considered Moderate due to compliance obligations.

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response
Minor (2)	First aid injuries	\$1,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response
Moderate (3)	Medical type injuries	\$10,001 - \$50,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
Major (4)	Lost time injury	\$50,001 - \$150,000	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Substantiated, public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
Catastrophic (5)	Fatality, permanent disability	More than \$150,000	Indeterminate prolonged interruption of services – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution Complete loss of plant, equipment & building	Uncontained, irreversible impact

**FINANCIAL IMPLICATIONS:**

The cost of appointing Future Systems is \$62,400 (ex GST) which is included in the grant approval.

**SUSTAINABILITY:**

Environmental: Nil.

Economic: Nil.

Social: Nil.

**VOTING REQUIREMENTS:                      SIMPLE MAJORITY**

**OFFICER RECOMMENDATION:**

**That Council:**

1. **Endorse the variation to Corporate Policy 2.3 *Purchasing Policy* to allow the direct appointment of Future Systems Pty Ltd to the position of part time Project Manager for the Northampton Economic Development Precinct Project at a cost of \$62,400 (ex GST);**
2. **Acknowledges that the variation to Corporate Policy 2.3 *Purchasing Policy* is on the basis that Future Systems has established knowledge and contacts specific to the Northampton Economic Development Precinct Project.**

**COUNCIL RESOLUTION:**

**MOVED: Burges, R                      SECONDED: Smith, C**

**06/26-100**

**That Council:**

1. **Endorse the variation to Corporate Policy 2.3 *Purchasing Policy* to allow the direct appointment of Future Systems Pty Ltd to the position of part time Project Manager for the Northampton Economic Development Precinct Project at a cost of \$62,400 (ex GST);**
2. **Acknowledges that the variation to Corporate Policy 2.3 *Purchasing Policy* is on the basis that Future Systems has established knowledge and contacts specific to the Northampton Economic Development Precinct Project.**

**MOTION CARRIED 6/0**

**FOR**

Cr L Sudlow

Cr R Burges

Cr D Pike

Cr K Suckling

Cr R Suckling

Cr C Smith

**AGAINST**

**9. LATE REPORTS:**

Nil.

**10. QUESTIONS FROM MEMBERS:**

10.1 Response to questions from members taken on notice: Nil.

11.2 Questions from members: Nil.

**11. MOTIONS FOR CONSIDERATION AT THE FOLLOWING MEETING**

Nil.

**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY  
DECISION OF THE MEETING:**

Nil.

Unconfirmed

**13. MEETING CLOSED TO THE PUBLIC:**

14.1 Matters for which the meeting may be closed.

**VOTING REQUIREMENTS: SIMPLE MAJORITY****OFFICER RECOMMENDATION:****MOVED: Burges, R      SECONDED: Suckling, R****06/26-101****That Council goes behind closed doors to consider:****Item 13.1.1 as under Section 5.23(2) (a) it deals with a matter affecting an employee or employees.****MOTION CARRIED 6/0****FOR**Cr L Sudlow  
Cr R Burges  
Cr D Pike  
Cr K Suckling  
Cr R Suckling  
Cr C Smith**AGAINST****13.1.1 Proposed Appointment of Temporary Chief Executive Officer from 1 July 2026**

<b>PROPONENT</b>	Shire of Northampton
<b>OWNER</b>	N/A
<b>LOCATION / ADDRESS:</b>	Whole of Shire
<b>ZONE:</b>	All
<b>BUSINESS AREA:</b>	Office of CEO
<b>FILE REFERENCE:</b>	17.2.1
<b>LEGISLATION:</b>	<i>Local Government Act 1995</i>
<b>AUTHOR:</b>	Andrew Campbell
<b>APPROVING OFFICER:</b>	Andrew Campbell
<b>DATE OF REPORT:</b>	3 June 2026
<b>DECLARATION OF INTEREST:</b>	The author of this report is the incumbent CEO.

**MOVED: Suckling, R      SECONDED: Pike, D****06/26-102****That Council come from behind closed doors.**

**MOTION CARRIED 6/0****FOR**

Cr L Sudlow  
Cr R Burges  
Cr D Pike  
Cr K Suckling  
Cr R Suckling  
Cr C Smith

**AGAINST**

14.2 Public reading of resolutions that may be made public.

**RESOLUTION WAS READ OUT**

1. That Council appoint Kenneth Donohoe to the position of Temporary Chief Executive Officer in accordance with the contract contained in ATTACHMENT: 13.1.1 (2); and
2. Suppress the information contained within the contract as confidential material.

**14. APPLICATIONS FOR LEAVE OF ABSENCE:**

Nil.

**15. CLOSURE:**

There being no further business to discuss the Shire President thanked those in attendance and closed the meeting at 11.28pm.

**SIGNED:**

**Cr Liz Sudlow  
Shire President**

**DATE:**