



ATTACHMENTS

COUNCIL MEETING

16 July 2026

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June 2026**

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SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 30 June 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

	Supplementary	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
	Information	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	5,678,686	5,678,686	5,658,891	(19,795)	(0.35%)	
Grants, subsidies and contributions	13	3,540,584	3,378,809	5,688,927	2,310,118	68.37%	▲
Fees and charges		1,426,402	1,426,402	1,390,461	(35,941)	(2.52%)	
Interest revenue		236,000	236,000	303,757	67,757	28.71%	▲
Other revenue		62,000	62,000	2,796	(59,204)	(95.49%)	▼
Profit on asset disposals	6	553,917	553,917	182,881	(371,036)	(66.98%)	▼
		11,497,589	11,335,814	13,227,713	1,891,899	16.69%	▲
Expenditure from operating activities							
Employee costs		(5,487,325)	(5,487,325)	(5,066,217)	421,108	7.67%	
Materials and contracts		(3,339,308)	(3,333,008)	(3,371,462)	(38,454)	(1.15%)	
Utility charges		(328,760)	(328,760)	(339,623)	(10,863)	(3.30%)	
Depreciation		(2,901,300)	(2,901,300)	(2,873,032)	28,268	0.97%	
Finance costs		(71,483)	(71,483)	(54,730)	16,753	23.44%	▲
Insurance		(242,942)	(242,942)	(258,066)	(15,124)	(6.23%)	
Other expenditure		(1,376,717)	(1,277,669)	(796,429)	481,240	37.67%	▲
Loss on asset disposals	6	(15,308)	(15,308)	0	15,308	100.00%	▲
		(13,763,143)	(13,657,795)	(12,759,559)	898,236	6.58%	
Non-cash amounts excluded from operating activities	Note 2(b)	2,362,691	2,362,691	2,714,598	351,907	14.89%	▲
Amount attributable to operating activities		97,137	40,710	3,182,752	3,142,042	7718.11%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	16,599,268	13,655,043	1,867,005	(11,788,038)	(86.33%)	▼
Proceeds from disposal of assets	6	898,700	518,000	686,870	168,870	32.60%	▲
Proceeds from financial assets at amortised cost - self supporting loans		18,389	18,389	18,389	0	0.00%	
		17,516,357	14,191,432	2,572,264	(11,619,168)	(81.87%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,438,191)	(2,438,191)	(933,731)	1,504,460	61.70%	▲
Payments for construction of infrastructure	5	(16,629,211)	(16,629,211)	(1,529,508)	15,099,703	90.80%	▲
		(19,067,402)	(19,067,402)	(2,463,239)	16,604,163	87.08%	
Amount attributable to investing activities		(1,551,045)	(4,875,970)	109,025	4,984,995	102.24%	
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures	11	450,000	300,000	300,000	0	0.00%	
Transfer from reserves	4	119,850	239,880	239,880	0	0.00%	
		569,850	539,880	539,880	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(131,157)	(128,129)	(128,129)	0	0.00%	
Transfer to reserves	4	(146,191)	0	(192,793)	(192,793)	0.00%	
		(277,348)	(128,129)	(320,922)	(192,793)	(150.47%)	
Amount attributable to financing activities		292,502	411,751	218,958	(192,793)	(46.82%)	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		3,119,126	3,119,126	1,758,715	(1,360,411)	(43.62%)	▼
Amount attributable to operating activities		97,137	40,710	3,182,752	3,142,042	7718.11%	▲
Amount attributable to investing activities		(1,551,045)	(4,875,970)	109,025	4,984,995	102.24%	▲
Amount attributable to financing activities		292,502	411,751	218,958	(192,793)	(46.82%)	▼
Surplus or deficit after imposition of general rates		1,957,720	(1,304,383)	5,269,450	6,573,833	503.98%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026**

	Supplementary Information	30-Jun-25 \$	30 June 2026 \$
CURRENT ASSETS			
Cash and cash equivalents	3	5,849,265	8,363,404
Trade and other receivables		2,022,785	1,284,972
Other financial assets		18,389	0
Inventories	8	144,210	57,521
TOTAL CURRENT ASSETS		8,034,649	9,705,897
NON-CURRENT ASSETS			
Trade and other receivables		84,959	84,959
Other financial assets		337,366	337,366
Property, plant and equipment		37,834,114	37,311,322
Infrastructure		145,416,433	145,155,443
TOTAL NON-CURRENT ASSETS		183,672,872	182,889,090
TOTAL ASSETS		191,707,521	192,594,987
CURRENT LIABILITIES			
Trade and other payables	9	1,830,253	667,204
Other liabilities	12	2,440,317	2,121,562
Borrowings	11	128,130	1
Employee related provisions	12	922,932	922,932
Other provisions	12	137,762	0
TOTAL CURRENT LIABILITIES		5,459,394	3,711,699
NON-CURRENT LIABILITIES			
Borrowings	11	1,355,133	1,655,133
Employee related provisions		67,263	67,263
Other provisions		1,603,226	1,603,226
TOTAL NON-CURRENT LIABILITIES		3,025,622	3,325,622
TOTAL LIABILITIES		8,485,016	7,037,321
NET ASSETS		183,222,505	185,557,666
EQUITY			
Retained surplus		100,103,469	102,485,715
Reserve accounts	4	1,457,281	1,410,196
Revaluation surplus		81,661,755	81,661,755
TOTAL EQUITY		183,222,505	185,557,666

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2026

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 05 July 2026

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 1 July 2025	Actual as at 30 June 2025	Year to Date 30 June 2026
(a) Net current assets used in the Statement of Financial Activity		Supplementary Information		
Current assets				
Cash and cash equivalents	3	\$ 5,849,265	\$ 5,849,265	\$ 8,363,404
Trade and other receivables		1,638,025	2,022,785	1,284,972
Other financial assets		18,389	18,389	0
Inventories	8	144,210	144,210	57,521
		7,649,889	8,034,649	9,705,897
Less: current liabilities				
Trade and other payables	9	(1,806,682)	(1,830,253)	(667,204)
Other liabilities	12	(449,416)	(2,440,317)	(2,121,562)
Borrowings	11	(131,157)	(128,130)	(1)
Employee related provisions	12	(918,120)	(922,932)	(922,932)
Other provisions	12	(148,031)	(137,762)	0
		(3,453,406)	(5,459,394)	(3,711,699)
Net current assets		4,196,483	2,575,255	5,994,198
Less: Total adjustments to net current assets		Note 2(c)		
Closing funding surplus / (deficit)			(1,077,357)	(816,540)
			3,119,126	5,269,450

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(553,917)	(553,917)	(182,881)
Less: Movement in liabilities associated with restricted cash		0	0	24,447
Add: Loss on asset disposals	6	15,308	15,308	0
Add: Depreciation		2,901,300	2,901,300	2,873,032
Total non-cash amounts excluded from operating activities		2,362,691	2,362,691	2,714,598

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 1/07/2025	Last Year Closing 30 June 2025	Year to Date 30 June 2026
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(1,457,282)	(1,457,282)	(1,410,195)
Less: Financial assets at amortised cost - self sup	8	(18,389)	(18,389)	0
- Land held for resale		(130,000)	(130,000)	0
- Other liabilities - Adjustment to current non current liabilities			263,844	263,842
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	131,157	128,130	1
- Current portion of employee benefit provisions	4	397,157	397,157	421,603
Total adjustments to net current assets		Note 2(a)	(1,077,357)	(816,540)

**CURRENT AND NON-CURRENT
CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2025-26 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	2,310,118	68.37%	▲
Timing, as funds a received and revenue recognised. 2026/27 FAGs received in Advance \$2,583,270			
Interest revenue	67,757	28.71%	▲
Above YTD Budget			
Other revenue	(59,204)	(95.49%)	▼
Timing in receiving DFES revenue (road repairs)			
Profit on asset disposals	(371,036)	(66.98%)	▼
Timing as assets are disposed.			
Expenditure from operating activities			
Finance costs	16,753	23.44%	▲
Timing, impact of accrued interest from 2024/25			
Other expenditure	481,240	37.67%	▲
Timing, as projects progress.			
Loss on asset disposals	15,308	100.00%	▲
Timing, as assets are disposed of.			
Non-cash amounts excluded from operating activities	351,907	14.89%	▲
Timing, Asset disposals.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(11,788,038)	(86.33%)	▼
Timing, as projects progress and capital grants are received/recognised. Budgetted projects withdrawn.			
Proceeds from disposal of assets	168,870	32.60%	▲
Timing. Additional plant item disposed.			
Outflows from investing activities			
Payments for property, plant and equipment	1,504,460	61.70%	▲
Timing as capital works increase			
Payments for construction of infrastructure	15,099,703	90.80%	▲
Timing as capital projects progress. Budgetted projects withdrawn.			
Surplus or deficit at the start of the financial year	(1,360,411)	(43.62%)	▼
AFR recognition Cap Grant Liabilities, Contingent Liability,			
Surplus or deficit after imposition of general rates	6,573,833	503.98%	▲
Timing, as a result of the above variances			

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
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**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.12 M	\$3.12 M	\$1.76 M	(\$1.36 M)
Closing	\$1.96 M	(\$1.30 M)	\$5.27 M	\$6.57 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$8.36 M	% of total
Unrestricted Cash	\$6.95 M	83.1%
Restricted Cash	\$1.41 M	16.9%
Refer to 3 - Cash and Financial Assets		

Payables		
	\$0.67 M	% Outstanding
Trade Payables	\$0.21 M	
0 to 30 Days		90.3%
Over 30 Days		9.7%
Over 90 Days		0.7%
Refer to 9 - Payables		

Receivables		
	\$1.01 M	% Collected
Rates Receivable	\$0.28 M	95.3%
Trade Receivable	\$1.01 M	% Outstanding
Over 30 Days		45.2%
Over 90 Days		4.1%
Refer to 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.10 M	\$0.04 M	\$3.18 M	\$3.14 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$5.66 M	% Variance
YTD Budget	\$5.68 M	(0.3%)
Refer to 10 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$5.68 M	% Variance
YTD Budget	\$3.54 M	60.4%
Refer to 13 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$1.39 M	% Variance
YTD Budget	\$1.43 M	(2.5%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.55 M)	(\$4.88 M)	\$0.11 M	\$4.98 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.69 M	%
Adopted Budget	\$0.90 M	(23.6%)
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$1.53 M	% Spent
Adopted Budget	\$16.63 M	(90.8%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$1.87 M	% Received
Adopted Budget	\$16.60 M	(88.8%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.29 M	\$0.41 M	\$0.22 M	(\$0.19 M)
Refer to Statement of Financial Activity			

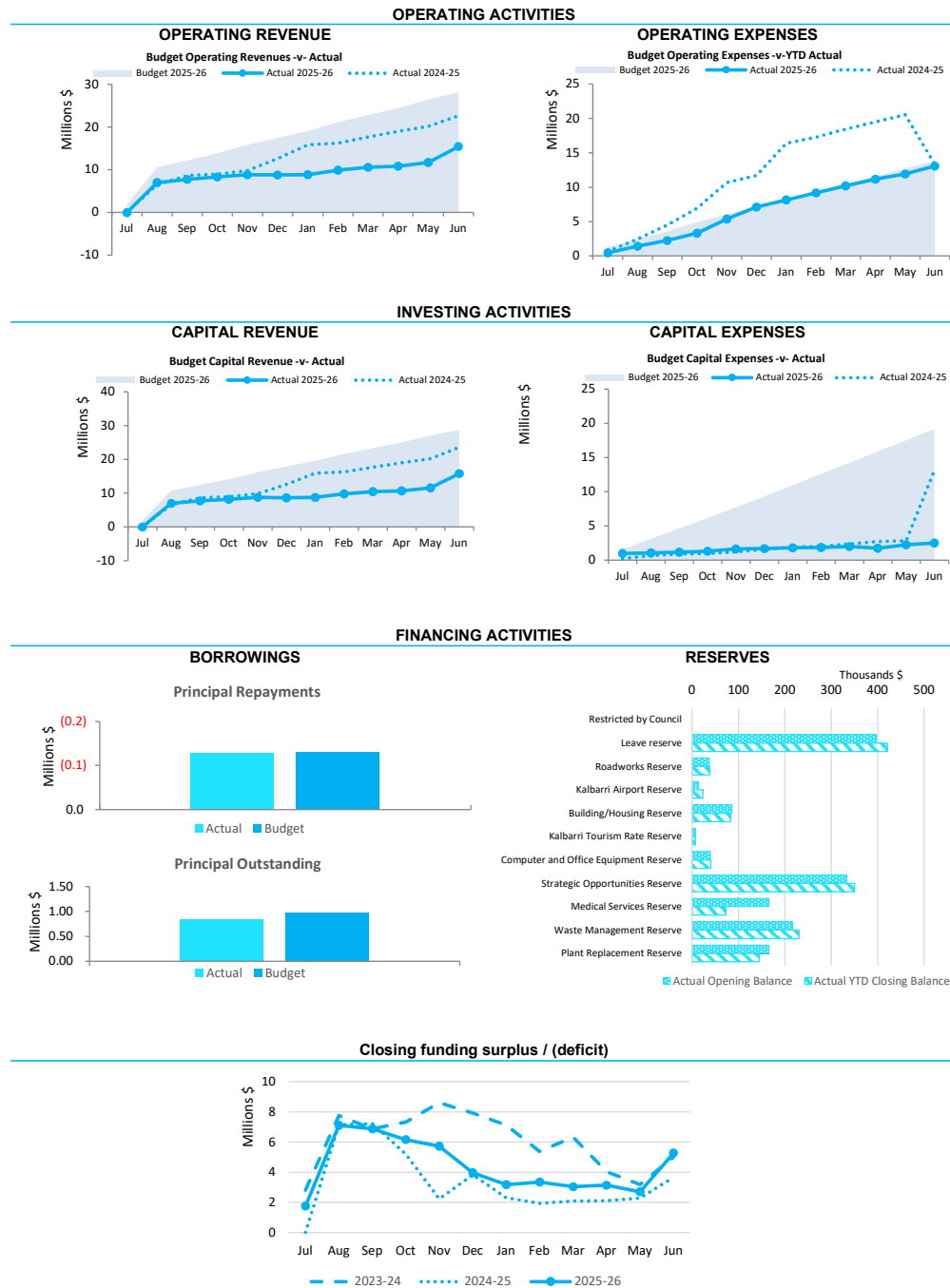
Borrowings	
Principal repayments	(\$0.13 M)
Interest expense	(\$0.05 M)
Principal due	\$0.84 M
Refer to 11 - Borrowings	

Reserves	
Reserves balance	\$1.41 M
Interest earned	\$0.06 M
Refer to 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash Deposits	Municipal	6,952,159	0.00	6,952,159	0	NAB		At call
Petty Cash	Cash on Hand	1,050	0.00	1,050	0			
Investment	Reserves	0	1,410,195	1,410,195	0	NAB		
Total		6,953,209	1,410,195	8,363,403	0			
Comprising								
Cash and cash equivalents		6,953,209	1,410,195	8,363,403	0			
		6,953,209	1,410,195	8,363,403	0			

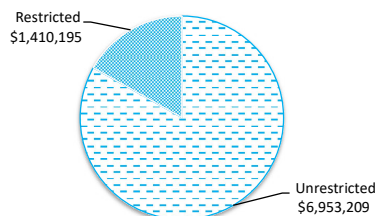
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Leave reserve	397,157	5,700	0	0	402,857	397,157	12,157	12,290	-	421,603
Roadworks Reserve	36,921	530	0	0	37,451	36,921	1,130	-	-	38,052
Kalbarri Airport Reserve	12,701	200	10,000	0	22,901	12,701	427	10,000	-	23,128
Building/Housing Reserve	85,983	1,000	0	(38,000)	48,983	85,983	2,133	-	(4,913)	83,203
Kalbarri Tourism Rate Reserve	6,975	0	0	0	6,975	6,975	-	-	-	6,975
Computer and Office Equipment	38,947	560	0	0	39,507	38,947	1,194	-	-	40,142
Strategic Opportunities Reserve	332,451	9,000	0	(25,000)	316,451	332,451	19,195	-	(1,500)	350,146
Medical Services Reserve	170,502	2,000	105,901	(25,000)	253,403	164,208	4,266	105,901	(201,617)	72,758
Waste Management Reserve	216,450	6,300	0	0	222,750	216,450	13,437	-	-	229,886
Plant Replacement Reserve	159,196	5,000	0	(31,850)	132,346	165,489	10,664	-	(31,850)	144,303
	1,457,282	30,290	115,901	(119,850)	1,483,623	1,457,282	64,602	128,191	(239,880)	1,410,195

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	300,000	300,000	10,000	(290,000)
Buildings	1,187,214	1,187,214	785,097	(402,117)
Furniture and Equipment	84,500	84,500	25,004	(59,496)
Plant and equipment	866,477	866,477	572,145	(294,332)
Work in Progress	0	0	(458,514)	(458,514)
Acquisition of property, plant and equipment	2,438,191	2,438,191	933,731	(1,504,460)
Infrastructure - Roads	8,344,278	8,344,278	1,267,525	(7,076,753)
Infrastructure - Footpaths & Carpark	82,350	82,350	19,957	(62,393)
Infrastructure - Parks & Ovals	8,193,583	8,193,583	242,026	(7,951,557)
Infrastructure - Airport	9,000	9,000	0	(9,000)
Acquisition of infrastructure	16,629,211	16,629,211	1,529,508	(15,099,703)
Total capital acquisitions	19,067,402	19,067,402	2,463,239	(16,604,163)
Capital Acquisitions Funded By:				
Capital grants and contributions	16,599,268	13,655,043	1,867,005	(11,788,038)
Borrowings	450,000	300,000	300,000	0
Other (disposals & C/Fwd)	898,700	518,000	686,870	168,870
Reserve accounts				
Building/Housing Reserve	38,000		4,913	4,913
Strategic Opportunities Reserve	25,000		1,500	1,500
Medical Services Reserve	25,000		201,617	201,617
Plant Replacement Reserve	31,850		31,850	31,850
Contribution - operations	999,584	4,594,359	(630,516)	(5,224,875)
Capital funding total	19,067,402	19,067,402	2,463,239	(16,604,163)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

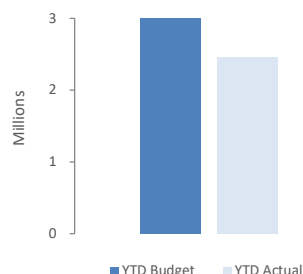
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

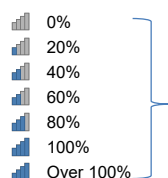


SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

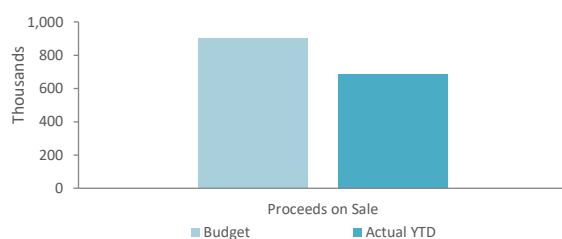
Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
LAND - NORTHAMPTON LIA EXPANSION/SETTLERS HILL	300,000	300,000	10,000	290,000
PLANT & EQUIPMENT	155,806	155,806	137,327	18,479
PLANT AND EQUIPMENT - HLT	40,000	40,000	36,564	3,436
ROAD PLANT/MACHINERY	545,350	545,350	289,120	256,230
UTILITIES (VEHICLES)	125,321	125,321	109,135	16,186
FURNITURE AND EQUIPMENT	84,500	84,500	25,004	59,496
STAFF HOUSING - BUILDINGS	87,214	87,214	72,690	14,524
PUBLIC AMENITIES - BUILDINGS	0	0	0	0
BUILDING INFRASTRUCTURE (LOT 514 WOODS ST KALB)	500,000	500,000	0	500,000
KALBARRI MULTI-USE CENTRE	250,000	250,000	253,892	-3,892
OTHER CULTURE - BUILDINGS	350,000	350,000	0	350,000
REGIONAL ROAD GROUP	513,988	513,988	145,133	368,855
- MUNICIPAL FUND	709,598	709,598	512,460	197,138
BLACKSPOT PROJECTS	5,535,299	5,535,299	26,027	5,509,272
ROADS TO RECOVERY	946,467	946,467	85,292	861,175
ROADS DRFAWA AGRN1143 JUNE 24 RAINFALL EVENT	638,926	638,926	497,984	140,942
FOOTPATH CONSTRUCTION	82,350	82,350	14,121	68,229
HAMPTON ROAD FOOTPATH (LRCl4)	0	0	5,836	-5,836
AIRPORT INFRASTRUCTURE	9,000	9,000	0	9,000
FORESHORE INFRASTRUCTURE	24,000	24,000	3,430	20,570
KALBARRI FORESHORE - OTHER INFRASTRUCTURE	8,100,000	8,100,000	150,928	7,949,072
OTHER INFRASTRUCTURE - SPORT & REC	37,700	37,700	87,668	-49,968
PARKS AND OVALS - OTHER CULTURE	31,883	31,883	0	31,883
LITTLE BAY ROAD	0	0	628	-628
	19,067,402	19,067,402	2,463,239	16,604,163

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Land									
	Lots 80 & 81 Kitson	64,000	300,000	236,000	0			0	0
	Lots 22 & 29 Rake Place	0	120,000	120,000	0	130,000	152,747	22,747	0
				0	0			0	0
				0	0			0	0
Building									
	Robinson St House	159,576	300,000	140,424	0	187,122	336,778	149,656	0
Plant and equipment									
41817	CEO Vehicle (P332)	64,831	70,700	5,869	0	61,006	61,818	813	0
41806	EMDCR Vehicle (P320)	48,562	40,000	0	(8,562)	49,824	41,818	0	(8,006)
41794	EHO Vehicle (P308)	0	20,000	20,000	0	12,083	17,273	5,190	0
41760	Tip Truck Kal (P273)	8,376	30,000	21,624	0	4,856	15,708	10,852	0
41771	Mower Front Deck (P285)	14,746	8,000	0	(6,746)	1,326	8,000	6,674	0
41774	Vehicle Ranger (P290)	0	10,000	10,000	0			0	0
41808	Ford Ranger (P322)			0	0	57,773	52,727	0	(5,046)
		360,091	898,700	553,917	(15,308)	503,989	686,870	195,932	(13,052)

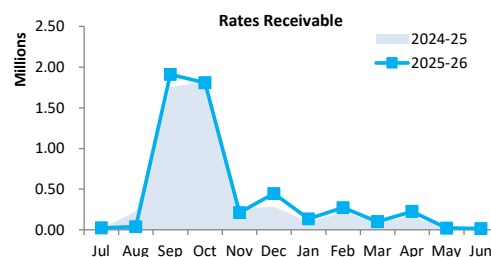


SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 June 2025	30 Jun 2026
	\$	\$
Opening arrears previous years	260,288	269,112
Levied this year	5,150,141	5,658,891
Less - collections to date	(5,141,317)	(5,648,912)
Gross rates collectable	269,112	279,091
Net rates collectable	269,112	279,091
% Collected	95.0%	95.3%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,192)	445,244	2,917	330,253	33,525	810,748
Percentage	(0.1%)	54.9%	0.4%	40.7%	4.1%	
Balance per trial balance						
Trade receivables						810,748
Rubbish receivables						43,946
GST receivable						109,760
Receivables for employee related provisions						15,556
Emergency Services Levy						25,871
Total receivables general outstanding						1,005,881

Amounts shown above include GST (where applicable)

KEY INFORMATION

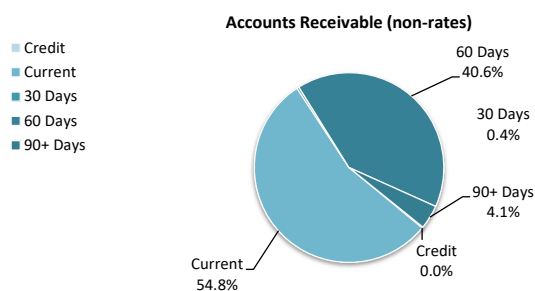
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 June 2026
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	18,389	0	(18,389)	0
Inventory				
Fuel	14,210	43,340	0	57,550
Land held for resale				
Cost of acquisition	130,000	0	(130,029)	(29)
Total other current assets	162,599	43,340	(148,418)	57,521
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

OPERATING ACTIVITIES

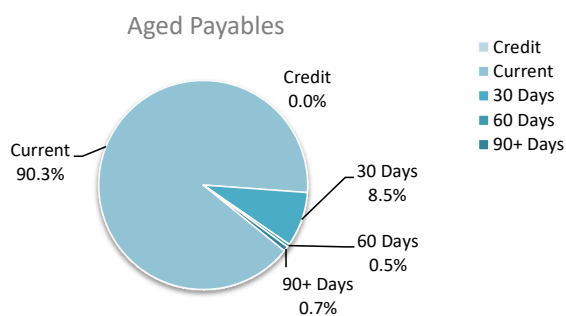
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	190,988	17,888	1,077	1,530	211,484
Percentage	0.0%	90.3%	8.5%	0.5%	0.7%	
Balance per trial balance						
Sundry creditors						211,484
Accrued salaries and wages						10,937
ATO liabilities						127,120
Payroll Deductions Rates						(40)
Prepaid Rates						126,361
Bonds and Deposits						209,378
Accrued Expenditure						(18,036)
Total payables general outstanding						667,204

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



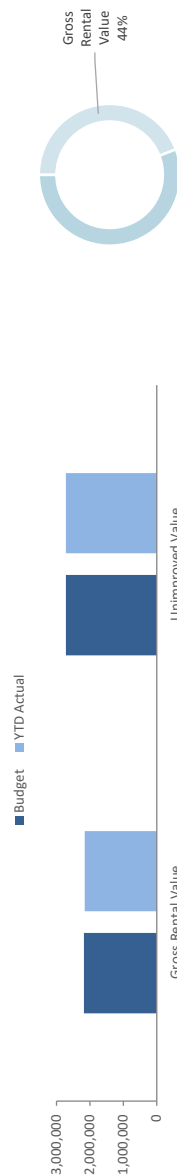
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Budget Interim Rate Revenue \$	Total Revenue \$	YTD Actual	
							Interim Rate Revenue \$	Total Revenue \$
Gross rental value								
Gross Rental Value	0.078507	1,632	27,377,584	2,149,332	30,000	2,179,332	6,472	2,155,804
Unimproved value								
Unimproved Value	0.006010	409	452,937,438	2,722,154	0	2,722,154	3,553	2,725,708
Sub-Total		2,041	480,315,022	4,871,486	30,000	4,901,486	10,025	4,881,512
Minimum payment								
Gross rental value								
Gross Rental Value	665	988	5,576,346	657,020	0	657,020	0	663,670
Unimproved value								
Unimproved Value	665	92	3,514,135	61,180	0	61,180	0	54,530
Sub-total		1,080	9,090,481	718,200	0	718,200	0	718,200
Total general rates						5,619,686		5,599,712
Specified area rates								
Port Gregory Water Supply	0.039352	55	736,944	29,000	0	29,000	0	29,000
Kalbarri Tourism Rate	0.001291	1,792	23,225,317	30,000	0	30,000	123	30,179
Total specified area rates			23,962,261	59,000	0	59,000	123	59,179
Total						5,678,686		5,658,891

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 Jul the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2025	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
RSL Hall Extensions	156	212,370	0	0	(51,472)	(51,472)	160,898	160,898	(3,808)	(5,490)
Plant Purchases	157	176,769	0	0	(34,236)	(34,236)	142,533	142,533	(2,056)	(3,820)
Woods St Site Dev	158	0	0	250,000	0	(1,682)	0	248,318	0	(914)
Staff Housing	159	0	0	0	(24,032)	(24,032)	-24,032	-24,032	(42,254)	(47,947)
Nton Mens Shed Dev	160	0	0	200,000	0	(1,346)	0	198,654	0	(731)
Plant Loan	161		300,000				300,000	0		
		389,139	300,000	450,000	(109,740)	(112,768)	579,399	726,371	(48,117)	(58,902)
Self supporting loans										
Pioneer Lodge		276,135	0	0	(18,389)	(18,389)	257,746	257,746	(6,613)	(12,581)
		276,135	0	0	(18,389)	(18,389)	257,746	257,746	(6,613)	(12,581)
Total		665,274	300,000	450,000	(128,129)	(131,157)	837,145	984,117	(54,730)	(71,483)
Current borrowings		128,130					1			
Non-current borrowings		1,355,133					1,655,133			
		1,483,263					1,655,134			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

New borrowings 2025-26

Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Woods St Site Dev	0	250,000	WATC	Fixed	20	0	4.4	0	250,000	0
Nton Mens Shed Dev	0	200,000	WATC	Fixed	20	0	4.4	0	200,000	0
Plant Loan	300,000		WATC	Fixed	10			300,000		
	300,000	450,000				0		300,000	450,000	0

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2026
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		315,433	0		(129,191)	186,242
Capital grant/contributions liabilities		2,124,884	0	0	(189,564)	1,935,320
Total other liabilities		2,440,317	0	0	(318,755)	2,121,562
Employee Related Provisions						
Provision for annual leave		413,858	0	0	0	413,858
Provision for long service leave		373,961	0	0	0	373,961
Annual leave oncosts		70,356	0	0	0	70,356
LSL oncosts		64,757	0	0	0	64,757
Total Provisions		922,932	0	0	0	922,932
Total other current liabilities		3,363,249	0	0	(318,755)	3,044,494

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
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OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted Budget	YTD Budget	YTD Revenue
	1 July 2025	Liability	Liability	30 Jun 2026	Liability			
	\$	\$	(As revenue)	\$	\$	Revenue	\$	Actual
Grants and subsidies								
GRANTS COMMISSION - GENERAL				0		960,130	960,130	2,683,875
GRANTS COMMISSION - ROADS				0		528,580	528,580	1,386,476
EMERGENCY SERVICES LEVY				0		96,000	96,000	112,037
GRANT BUSHFIRE RISK PLANNING COORDINATOR (DFES)				0		165,895	165,895	165,895
GRANT REVENUE				0		-	141,775	80,934
- MRD MAINTENANCE				0		264,283	264,283	264,283
GRANT REVENUE (GST F)				0		-	10,000	32,000
REIMBURSEMENTS				0		-	10,000	8,952
	0	0	0	0	0	2,014,888	2,176,663	4,734,452
Contributions								
CONTRIBUTIONS				0		8,000	8,000	14,016
OTHER SHIRE LSL CONTRIBUTION				0		-	-	12,292
OTHER SHIRE LSL CONTRIB.				0		-	-	0
REBATES AND COMMISSIONS				0		24,400	24,400	30,664
LEGAL CHARGES RATES (NO GST)				0		5,000	5,000	16,424
RATE EQUIVALENT PAYMENTS				0		23,600	23,600	21,430
REIMBURSEMENTS				0		5,000	5,000	13,588
SELF SUPPORTING LOAN INTEREST REIMBURSEMENTS - PIONEER LODGE				0		12,581	12,581	13,658
REIMBURSEMENTS - OTHER				0		3,800	3,800	179
RESIDENTIAL RENTAL				0		-	-	532
CONTRIBUTIONS				0		-	-	27
REIMBURSEMENTS - HOUSING OTHER				0		7,500	7,500	12,801
CONTRIBUTIONS				0		70,000	70,000	22,932
REIMBURSE (ADVERTISING/PLANNING COMMISSION)				0		5,000	5,000	0
BUS HIRE				0		-	-	0
GRANTS - BEN SIGNS/KALBARRI FORESHORE REVITALISATION PROJECT				0		-	-	0
REIMBURSEMENTS				0		6,000	6,000	8,705
REIMBURSEMENTS				0		2,000	2,000	2,750
REIMBURSEMENTS- REC. CTRE/GOLF CLUB				0		5,000	5,000	6,813
REIMBURSEMENTS				0		-	-	889
PT GREGORY SPEC AREA RATE				0		1,000	1,000	1,000
CONTRIBUTIONS/REIMBURSEMENTS				0		181,883	181,883	9
CONTRIBUTION (INC STREET LIGHTING)				0		3,750	3,750	7,979
TOURISM AND AREA PROMOTION FUNDING	119,892			119,892		119,892	119,892	0
LEASE FEES - HALF WAY BAY COTTAGES				0		16,000	16,000	16,000
BUILDING REIMBURSEMENTS				0		900	900	834
REIMBURSEMENTS				0		10,000	10,000	2,984
LIA (KITSON CIRCUIT) UNITS ANNUAL RENT				0		-	-	0
REIMB. - WORKERS COMPENS.				0		20,000	20,000	12,483
DFES/DFRAWA INCOME	195,541		(129,191)	66,350		729,719	729,719	646,081
INSURANCE CLAIMS - VEHICLES				0		2,000	2,000	7,982
DIESEL FUEL REBATE				0		50,000	50,000	46,809
WHS COORDINATOR INCOME RECOUP				0		50,896	50,896	22,526
TOTALS	315,433	0	(129,191)	186,242	0	1,363,921	1,363,921	945,767

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2025	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2026	Current Liability 30 Jun 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
GRANTS - BEN SIGNS/KALBARRI FORESHORE REVITALISATION PROJECT				0		8,112,000	8,112,000	302,500
GRANTS				0		250,000	250,000	250,000
ROADS TO RECOVERY FUNDING	133,983		(133,983)	0		718,467	868,467	133,983
BLACKSPOT & MASSACTION FUNDING	1,957,799		(22,479)	1,935,320		3,442,622	5,797,921	22,479
LRCI - LITTLE BAY ROAD & GREY STREET ASPHALT				0		265,938	265,938	0
WA BIKE NETWORK GRANT				0		35,000	35,000	25,000
REGIONAL ROAD GROUP FUNDING	33,102		(33,102)	0		481,016	481,016	694,117
GRANTS				0		100,000	100,000	0
GRANT - ECONOMIC DEVELOPMENT				0		250,000	250,000	0
DRFRA AGRN1143 & 1150 ROADS RAINFALL EVENT				0		0	438,926	438,926
	2,124,884	0	(189,564)	1,935,320	0	13,655,043	16,599,268	1,867,005

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

15 BONDS & DEPOSITS

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2025	Received	Paid	30 Jun 2026
	\$	\$	\$	\$
Transportable House Bonds	7,000	0	(10,000)	(3,000)
Footpath Bonds	20,007	17,895	(5,500)	32,402
Nomination Deposits	0	300	(300)	0
Building Levies (BCITF & BRB)	2,050	59,149	(50,091)	11,108
Community Bus Bond	5,850	800	(200)	6,450
Unclaimed Monies - Rates	7,453	0	0	7,453
RSL Hall Key Bond	680	1,750	(1,750)	680
Special Series Plates	6,930	5,695	(3,600)	9,025
Northampton Child Care Association	23,902	124	0	24,027
Horrocks Memorial Wall	1,483	1,000	(645)	1,838
One Life	940	0	(146)	793
Rubbish Tip Key Bond	1,834	0	0	1,834
Horrocks - Skate/Pump Park	2,000	0	(2,000)	0
RSL - Kalbarri Memorial	31,883	0	0	31,883
DOT - Department of Transport	(0)	255,556	(255,556)	(0)
Rates - Overpaid	30,761	0	0	30,761
Horrocks Lookout	1,353	0	(1,353)	(0)
Miscellaneous Deposits	240	0	0	240
Retentions	196,943	11,396	(155,872)	52,467
Nton Friends of the Cemetery	1,466		(50)	1,416
	342,776	353,665	(487,064)	209,377

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						
DFES LOCAL GOVERNMENT GRANTS SCHEME - CAPITAL GRANT	10/25-92	Operating revenue		85,000		85,000
DFES LOCAL GOVERNMENT GRANTS SCHEME - CAPITAL GRANT	10/25-92	Operating expenses			(85,000)	0
COOLCALAYA ROAD - MUNICIPAL	11/25-147	Operating expenses		35,000		35,000
PORT GREGORY TOILET BLOCK	11/25-147	Capital expenses			(35,000)	0
VOLUNTEER CBFCO HONORARIUM	11/25-165	Operating expenses		3,000		3,000
CEO VEHICLE	11/25-165	Capital expenses			(3,000)	0
ANNUAL FIREBREAK INSP FLIGHT	11/25-166	Operating expenses		3,300		3,300
RANGER VEHICLE REPLACEMENT	11/25-166	Capital expenses			(3,300)	0
PLANT REPLACEMENT RESERVE	12/25-175	Capital revenue		110,000		110,000
P263 GRADER MOTOR & TRANSMISSION	12/25-175	Capital expenses			(110,000)	0
STATE LIBRARY GRANT - MIND ROBOTICS	02/26-16	Operating revenue		10,000		10,000
MIND RBOTICS SCHOOL HOLIDAY PROG	02/26-16	Operating expenses			(10,000)	0
FRRR GRANT - EVENT STORY HARVEST	02/26-15	Operating revenue		10,000		10,000
EVENT - STORY HARVEST	02/26-15	Operating expenses			(10,000)	0
TRADE VEHICLE P322	02/26-31	Capital revenue		52,727		52,727
EMCDR TERTIARY ALLOWANCE	02/26-31	Operating revenue		10,000		62,727
CEO VEHICLE REPLACEMENTS	02/26-31	Capital revenue		894		63,621
VEHICLE - FORD RANGER (EMWTS)	02/26-31	Capital expenses			(63,621)	0
LAND SALE SURPLUS	02/26-36	Capital revenue		198,000		198,000
STRATEGIC RESERVE	02/26-36	Capital revenue		101,000		299,000
LAND PURCHASE	02/26-36	Capital expenses			(299,000)	0
BLACKSPOT KALBARRI RD	03/26-40	Capital revenue		1,957,799		1,957,799
CAPITAL ROAD FUNDING	03/26-40	Capital revenue		986,426		2,944,225
HORROCKS BEACH ROAD	03/26-40	Capital expenses			(397,500)	2,546,725
DRFAWA ROAD REPAIRS	03/26-40	Capital expenses			(438,926)	2,107,799
BINNU EAST ROAD/FIFTH AVE	03/26-40	Capital expenses			(150,000)	1,957,799
LEAVE RESERVE	03/26-40	Capital revenue		12,290		1,970,089
LSL REVENUE	03/26-40	Operating revenue			(12,290)	1,957,799
BUILDING & HOUSING RESERVE	04/26-62	Capital expenses		4,913		1,962,712
BUILDING REVENUE	04/26-62	Operating revenue			(4,913)	1,957,799
				3,580,349	(1,622,550)	1,957,799

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT #	Date	Name/Payee	Description	Amount
EFT29352	12/06/2026	WESTERN AUSTRALIAN TREASURY CORP	LOAN 156	27791.42
			LOAN 159	33152.17
EFT29353	17/06/2026	3CS CONTRACTING	OGILVIE EAST RD GRAVEL CARTING	11520.00
EFT29354	17/06/2026	ADEPT TASK ADMIN	RECORDS PROJECT CONSULTANCY FOR 2025-26	1237.50
EFT29355	17/06/2026	AW CRAGAN & ALLCAPRI PTY LTD	EXCAVATOR HIRE PT GREG TIP & WATER LINE, BOBCAT	2019.05
			HIRE NTON CEMETERY & BATEMAN ST	
EFT29356	17/06/2026	AUSTRALIA POST	POSTAGE	337.22
EFT29357	17/06/2026	BITUTEK PTY LTD	BINNU EAST RD FLOODWAY RECONSTRUCTION SEALING	64878.66
EFT29358	17/06/2026	BREEZE CONNECT PTY LTD	TELEPHONE CHARGES	28.91
EFT29359	17/06/2026	BROOKS HIRE SERVICE PTY LTD	BINNU EAST RD WORKS ROLLER & COMPACTOR HIRE	3685.57
EFT29360	17/06/2026	BUNNINGS	NTON ENTRY STATEMENTS GARDEN SUPPLIES	156.01
EFT29361	17/06/2026	ANDREW CAMPBELL	REIMB PHONE PLAN JAN - JUN 26	488.00
EFT29362	17/06/2026	CITY OF GREATER GERALDTON	MERU REFUSE DISPOSAL	15433.82
EFT29363	17/06/2026	CLEANAWAY OPERATIONS PTY LTD	DOM/COMM 240LT REFUSE COLLECTION	28526.65
			FATHER FRONTLIFT	32248.52
EFT29364	17/06/2026	COASTAL ELECTRICAL & SOLAR	ALLEN CNT, KALB F/SHORE ELECTRICAL REPAIRS	926.97
EFT29365	17/06/2026	COHENS PLUMBING & GAS	SEVENTH AVE HOUSE PLUMBING REPAIRS	775.34
EFT29366	17/06/2026	BOC GASES AUSTRALIA	INDUSTRY GASES	47.84
EFT29367	17/06/2026	LES COOKE INSTRUMENT CO. PTY. LTD	KALB SES COMMUNICATIONS TRAILER CLARK MAST	23665.05
EFT29368	17/06/2026	CRAYON AUSTRALIA PTY LTD	MSOFT 365/EXCHANGE SUBSCRIPTION MONTHLY	1046.67
EFT29369	17/06/2026	DAIMLER TRUCKS GERALDTON	FUSO SHOGUN INJECTOR REPAIRS	8363.41
			DUAL CAB TRUCK PARTS	210.79
EFT29370	17/06/2026	GARY DUNGATE	CWA BENCH INSTALLATION, STEPHEN ST DUP REPAIRS	921.80
EFT29371	17/06/2026	ELDERS RURAL SERVICES AUSTRALIA LTD	MOUSE BAITS RCAP, FERT, TOILET PAPER, HARDWARE	13348.08
EFT29372	17/06/2026	ELGAS	CEO HOUSE GAS BOTTLE	234.63
EFT29373	17/06/2026	ENGIN	TELEPHONE CHARGES	303.04
EFT29374	17/06/2026	FITZ GERALD STRATEGIES	ENTERPRISE/AWARD AGREEMENT WORK	472.60
EFT29375	17/06/2026	GERALDTON MOWER & REPAIR SPECIALISTS	HUSTLER MOWER BLADES	224.00
			KALB SES POLARIS ATV UPGRADES LGGS FUNDED	5902.00
			KALB SES POLARIS ATV UPGRADES SMALL ELECTION	1150.00
			COMMITMENT FUNDED	
EFT29376	17/06/2026	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	1567.50
EFT29377	17/06/2026	THINK WATER GERALDTON	LIONS PK RETIC SOLENOIDS	43.80
EFT29378	17/06/2026	C + J HANSON PLUMBING CONTRACTORS	TOWN TOILETS UNBLOCK DRAINS	371.25
EFT29379	17/06/2026	HERSEY'S SAFETY PTY LTD	PPE, HARDWARE, DIAPHRAGM PUMP	3395.02
EFT29380	17/06/2026	HORROCKS COMMUNITY CENTRE INC.	COMMUNITY GRANTS RND 2 25/26	4000.00

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT29381	17/06/2026	HOSEXPRESS	MECHANICS UTE, ISUZU TIP TRUCK REPAIR RAM	1374.94
EFT29382	17/06/2026	AJS HULME & CO	KALB RD GRAVEL SUPPLY	4950.00
EFT29383	17/06/2026	INDEPENDENT RURAL PTY LTD	MOUSE BAIT, PPE, HARDWARE, PLANTS	8177.95
EFT29384	17/06/2026	KALBARRI AUTO CENTRE & CARS 4U2 HIRE	KALB GRDS UTE 4 x 4WD TYRES	1364.00
EFT29385	17/06/2026	KALBARRI DEVELOPMENT ASSOCIATION	COMMUNITY GRANTS RND 2 25/26	4400.00
EFT29386	17/06/2026	KALBARRI REFRIGERATION AND AIRCONDITIONING	KALB REFUSE SITE DEGAS FRIDGES & AC UNITS	687.50
EFT29387	17/06/2026	KALBARRI SAND & SOIL SUPPLIES (GRAEME RALPH)	KALB REFUSE FIRE WATER CART & MACHINERY HIRE	1287.00
			SUTHERLAND ST VERGE TREE REMOVAL & MULCH	880.00
			SEVENTH AVE HOUSE ELECTRICAL REPAIRS	631.30
EFT29388	17/06/2026	KEMPTON ELECTRICAL CONTRACTING	CDO PROMOTIONAL SIGNS & BANNERS	1168.20
EFT29389	17/06/2026	KICK SOLUTIONS	ROAD VERGE SPRAY CHEMICALS, KALB OVAL FERT	3320.74
EFT29390	17/06/2026	NUTRIEN AG SOLUTIONS NORTHAMPTON	ACCOUNTING ASSISTANCE	528.00
EFT29391	17/06/2026	LG BEST PRACTICES PTY LTD	HKS/PT GREG WATER SUPPLY SIM FEE MONTHLY	24.20
EFT29392	17/06/2026	M2M ONE PTY LTD	LEGAL FEES	446.60
EFT29393	17/06/2026	MCLEODS BARRISTERS & SOLICITORS	PAYROLL DEDUCTIONS	48.00
EFT29394	17/06/2026	LGRCEU	PT GREG WATER TANK INSTALL & REPAIR, ECO FLORA	9538.04
EFT29395	17/06/2026	MIDWEST TURF SUPPLIES	SPRINKLERS	
EFT29396	17/06/2026	MOORE	BUDGET/FINANCIAL STATEMENTS WORKSHOPS	3036.00
EFT29397	17/06/2026	NORTHAMPTON IGA PLUS LIQUOR	REFRESHMENTS, CLEANING SUPPLIES	262.14
EFT29398	17/06/2026	NORTHAMPTON NEWSAGENCY	STATIONERY, NEWSPAPERS	378.14
EFT29399	17/06/2026	NORTHAMPTON FAMILY STORE	STAFF UNIFORMS	755.35
EFT29400	17/06/2026	GERALDTON CLEANPAK TOTAL SOLUTIONS	TOILET PAPER, CLEANING SUPPLIES	2215.70
EFT29401	17/06/2026	NR TYRES	TYRES CAR x 6 & 4WD x 4	3652.52
			TYRES TRUCK x 5	1662.00
			TYRES LOADER x1	2583.64
			TYRES BACKHOE x 2	2247.10
			TYRES GRADER x 1	2540.76
EFT29402	17/06/2026	POLMAC TRAILERS	TRAILERS FOR LAWN MOWERS x 2	33826.00
EFT29403	17/06/2026	LUKE PRIMAVERA	ECO FLORA GARDEN MTCE	640.00
EFT29404	17/06/2026	REALMSTUDIOS PTY LTD	KALB FORESHORE REVITALISATION PAYMENT #5	27076.59
EFT29405	17/06/2026	LEANNE ROWE	REIMB WORKSHOP EXPENSES, FUEL	1256.42
EFT29406	17/06/2026	SYNERGY	ELECTRICITY CHARGES	34012.90
EFT29407	17/06/2026	PAUL SHERIFF	SYNERGYSOFT ASSISTANCE	385.00
EFT29408	17/06/2026	SPENCER ROBERTS	REIMB TRAINING FUEL	50.05
EFT29409	17/06/2026	STEWART & HEATON CLOTHING	BFB PPE	2617.56
EFT29410	17/06/2026	MIDWEST AUTO GROUP	EMWTS VEHICLE SERVICE	659.64
EFT29411	17/06/2026	DANIEL TARASEK	MELALEUCA DUP REPLACE 55M CONCRETE	20982.50

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT29412	17/06/2026	NICK TARCHINI	REIMB PHONE JAN - JUN 26	444.00
EFT29413	17/06/2026	TELSTRA	TELEPHONE CHARGES	764.78
EFT29414	17/06/2026	THE SEWING FAIRY	STAFF UNIFORM EMBROIDERY	115.00
EFT29415	17/06/2026	TOTALLY WORKWEAR	SAFETY BOOTS	162.75
EFT29416	17/06/2026	TRUCKLINE	VARIOUS PLANT SERVICE KITS, TRUCK MIRRORS	1130.05
EFT29417	17/06/2026	TATIANA VAFIADES	2025/26 VCBFCO HONORARIUM	3000.00
			REIMB CESM EXPENSES	2458.71
			REIMB CDO TRAVEL	203.84
EFT29418	17/06/2026	CRESTA LEE VIELLARIS	REIMB WHITE CARD TRAINING	71.89
EFT29419	17/06/2026	HEATHER WATKINS	GRADER, LOADER PARTS	3493.88
EFT29420	17/06/2026	WESTRAC EQUIPMENT PTY LTD	ADVERTISING	464.95
EFT29421	17/06/2026	WEST AUSTRALIAN NEWSPAPERS LTD	COUNCILLOR FEES JUNE 2026	5175.00
EFT29422	17/06/2026	RICHARD BURGESS	COUNCILLOR FEES JUNE 2026	3699.00
EFT29423	17/06/2026	TIM HAY	COUNCILLOR FEES JUNE 2026	4306.00
EFT29424	17/06/2026	DESMOND RAY PIKE	COUNCILLOR FEES JUNE 2026	4306.00
EFT29425	17/06/2026	CHAD SMITH	COUNCILLOR FEES JUNE 2026	4306.00
EFT29426	17/06/2026	ROSLYN SUCKLING	COUNCILLOR FEES JUNE 2026	4306.00
EFT29427	17/06/2026	KARL SUCKLING	COUNCILLOR FEES JUNE 2026	4306.00
EFT29428	17/06/2026	ELEANOR ELIZABETH SUDLOW	COUNCILLOR FEES JUNE 2026	15456.00
EFT29429	22/06/2026	RED DUST HOLDINGS	NTON DISASTER RECOVERY WORKS 2024 RAINFALL	334157.71
			EVENT AGRN1143 & AGRN1150 PROGRESS PAYMENT #2	
EFT29430	17/06/2026	CHAMIES SUPER FUND	CR SUPER GUARANTEE JUN 26	516.72
EFT29431	23/06/2026	AUSTRALIAN TAXATION OFFICE	BAS MAY 2026	12300.00
EFT29432	23/06/2026	GHD PTY LTD	KALB MULTIPURPOSE EVAC & COMMUNITY CNT DESIGN	125763.76
			KALB EVAC CNT ST HYDRANT PRESSURE TESTING	4977.50
EFT29433	23/06/2026	ML COMMUNICATIONS	KALB SES VHF RADIOS x 3 & PROGRAMMING	6106.05
EFT29434	23/06/2026	AUSTRALIAN TAXATION OFFICE	FBT JUN 26	1195.44
EFT29435	26/06/2026	KEY CIVIL	FIFTH AVE DRAINAGE UPGRADE WORKS PROGRESS	68000.89
			PAYMENT #1	
EFT29436	29/06/2026	TEAM GLOBAL EXPRESS PTY LTD	FREIGHT	169.17
EFT29437	29/06/2026	GHD PTY LTD	RAINFALL EVENTS 2024 AGRN1143/AGRN1150	19564.11
EFT29438	29/06/2026	GREAT SOUTHERN FUEL SUPPLY	DEPOT FUELS	46251.94
			FUEL CARD PURCHASES	262.65
EFT29439	29/06/2026	THE GREEN MAN TREE SERVICES	AUGER ST KALB TREE PRUNING	2200.00
EFT29440	29/06/2026	MURRAY HEXTALL	REIMB MEDICAL	265.50
EFT29441	29/06/2026	HORROCKS COMMUNITY CENTRE INC.	HORROCKS COMMUNITY PROJECT (LOOKOUT) BALANCE	1353.00
			OF FUNDS	
TOTAL \$				<u>1,145,088.06</u>

MUNICIPAL FUND CHEQUES

Chq #	Date	Name/Payee	Description	Amount
22668	22/06/2026	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	148.45
22669	17/06/2026	COMMISSIONER OF POLICE	RENEW CORPORATE FIREARMS LICENCE	60.00
22670	17/06/2026	WATER CORPORATION	WATER USE & SERVICE CHARGES	18774.90
22671	23/06/2026	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES	225.00
22672	25/06/2026	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	152.60
TOTAL \$				<u>19,360.95</u>

DIRECT PAYMENTS FROM MUNICIPAL ACCOUNT

Jnl #	Jnl Date	Name/Payee	Transaction Description	Transaction	Total
		PAYROLL	04/06/2026 PAYS FIVE 03/06/2026		129,279.00
		SUPERCHOICE	08/06/2026 SUPERANNUATION PAY FIVE 03/06/2026		29,030.02
		PAYROLL	18/06/2026 PAYS FIVE 17/06/2026		145,805.00
		SUPERCHOICE	18/06/2026 SUPERANNUATION PAY FIVE 17/06/2026		33,594.77
GJ1213	30/06/2026	NATIONAL AUSTRALIA BANK	BANK FEES		126.98
GJ1214	30/06/2026	COMMONWEALTH BANK	BANK MERCHANT FEES		429.94
GJ1215	30/06/2026	COMMONWEALTH BANK	BPOINT FEES		43.58
GJ1216	30/06/2026	NATIONAL AUSTRALIA BANK	BPAY		82.72
GJ1218	30/06/2026	NAB CEO CORPORATE CARD	CARD FEE	9.00	9.00
GJ1219	30/06/2026	NAB EMWTS CORPORATE CARD	SP LAND & WATER RETIC CAPITAL HILL	700.57	
			MAIN RDS HEAVY VEHICLE PERMITS	125.00	
			WESTSIDE CAR DETAILING WORK COORDINATOR	550.00	
			ADOBE SUBSCRIPTION	379.94	
			WHITEYS LAWN & GARDEN DROP SPREADER	1,999.00	
			CARD FEE	9.00	3,763.51
GJ1220	30/06/2026	NAB EMCDR CORPORATE CARD	CARD FEE	9.00	9.00
				\$ 342,173.52	

FUEL CARD PURCHASES

Payment #	Payment Date	Name/Payee	Transaction Date	Description	Transaction Amount	Total
EFT29376	17/06/2026	GERALDTON FUEL COMPANY PTY	17/05/2026	CEO TOYOTA PRADO	189.46	
			31/05/2026	CEO TOYOTA PRADO	238.47	427.93
			10/05/2026	EMWTS FORD RANGER	142.87	
			24/05/2026	EMWTS FORD RANGER	128.01	270.88
			11/05/2026	EHO CAMRY	76.75	
			27/05/2026	EHO CAMRY	66.12	142.87
			15/05/2026	P&G DMAX	109.38	
			24/05/2026	P&G DMAX	56.28	
			25/05/2026	P&G DMAX	114.13	279.79
			15/05/2026	EMCDR FORD RANGER	148.04	
			24/05/2026	EMCDR FORD RANGER	147.64	
			27/05/2026	EMCDR FORD RANGER	150.35	446.03
					<u>\$ 1,567.50</u>	
EFT29438	29/06/2026	GREAT SOUTHERN FUEL SUPPLY				
			08/05/2026	DEPOT BOWSERS, OILS	46,251.94	46,251.94
			12/05/2026	BS ISUZU MUX	145.24	
				BS ISUZU MUX	117.41	262.65
					<u>\$ 46,514.59</u>	



Executive Manager Community, Development and Regulation Activity Report

April to June 2026

Activity for the period

- Performed as Acting CEO for the following dates:
 - 1 April to 3 April 2026 (following on from period 23-31 March);
 - 5, 12, 28 & 29 June 2026.
- Participated in meeting of Mid-West South Incident Support Group post TC Narelle;
- Attended meeting of Kalbarri Evacuation Centre meeting at Allen Centre, Kalbarri as Acting CEO;
- Took annual leave 7 April to 20 April;
- Completed 1 agenda item for April Council meeting, 6 items for May and 5 items for June 2026;
- Participated in agenda review and finalisation for May and June Council meetings;
- Attended May and June Executive Management Meetings;
- Oversaw issue of Request for Quote relating to connection of Wood Street site to Water Corporations reticulated sewerage service.
- Completed building inspection of Shire's Oval House with Builder and Building Certifier;
- Attended Ordinary Council Meetings held on 21 May and 18 June;
- Attended meeting with Murchison Hydrogen Renewables, subsequently receiving revised draft Scheme Amendment and preparing substantial draft Agenda item prior to applicant requesting the item be withdrawn prior to June 2026 Ordinary Council meeting;
- Attended various Governor's visit at Northampton RSL;
- Participated in Bush Fire Advisory Committee in Council chambers on 22 May, then assisted Community Emergency Services Manager in preparing draft minutes and associated Council meeting agenda item for June;
- Attended Local Emergency Management Committee meeting held on 26 May, then assisted Community Emergency Services Manager in preparing draft minutes and prepared associated agenda item for June Council meeting;
- Participated in on-line Operational Area Support Group meeting regarding severe weather alert on 29 May;
- Attended Kalbarri Foreshore Revitalisation Advisory Committee meetings on 28 April and 9 June, preparing draft minutes and associated agenda item for May and July Council agenda;
- Finalised revised Local Planning Scheme Amendment document relating to Nature Based Camping and lodged the same with the Department of Water and Environmental Regulation for Environmental Impact Assessment;

- Completed annual performance review with Chief Executive Officer;
- Met with owners of Murchison House Station regarding proposals for additional accommodation and new proposal for nature based camping;
- Attended Chief Executive Officer farewell function;
- Attended meeting of Kalbarri RSL in Kalbarri;
- Prepared Short Stay Accommodation paper for Council consideration and discussion at July Council meeting;
- Attended Community Grants Advisory Committee meeting on 30 June, subsequently assisting in preparation of draft minutes and associated agenda item for Council's July meeting;
- Prepared items for inclusion in Shire Bulletin's relating to topical issues associated with the Community, Development and Regulation Directorate;
- Acquitted Small Election Commitment Grants relating to Kalbarri State Emergency Services;
- Convened and attended first meeting of the Kalbarri Foreshore Revitalisation Committee;
- Attended various other meetings with staff, applicants and potential developers.

Planning

- Took half day RDO on 28 May together with RDO's on 29 May and 2 June;
- Prepared a total of 4 agenda items for April Council meeting, 2 agenda items for May meeting and 2 agenda items for the June Council meeting;
- Processed applications under delegated authority – as already reported to Council:
 - 2 administrative applications were processed and approved in April;
 - 3 applications were processed and granted Development Approval in May with a value of \$1,247,451;
 - 8 applications were processed with a total value of \$521,000, including 2 administrative applications of no value;
- Attended Ordinary Council meetings in April, May and June;
- Responded to numerous planning enquiries at Shire Administration Office, via telephone and email;
- Continued review of registered vs unauthorised Short-Term Residential Accommodation land use;
- Identified planning framework and any potential planning issues associated Property

Orders and Requisitions Enquiries relating to settlements associated with land sales in the Shire; and

- Attended various meetings with ratepayers, applicants and other members of the public.

Building

- Building Surveyor – Jon Trotter took and RDO on 1 April and an additional 416 of leave comprising sick leave and leave without pay due to illness;
- Contract Building Services were appointed to process applications on behalf of the Shire during the Building Surveyor's absence;
- A total of 11 building permits were issued for work in the Shire of Northampton in April with a value of \$1,054,475, 8 permits with a value of \$2,706,320 in May and 9 permits in June with a total value of \$1,440,837.72.
- A total of 27 applications for building permits were received for the quarter;
- On behalf of the Shire of Mingenew – 3 permits were issued in April, 2 in May and 3 in June;
- Completed Building Services Levy Remittance for March, April and May 2026.

Environmental Health

- Took Personal (Sick) Leave from 1 April until 6 May 2026, 12 May and 20/21 May 2026;
- Processed numerous temporary food stall licenses for various events in Northampton, Kalbarri and Horrocks.
- Completed various administrative duties associated with the management of the Shire's refuse sites and refuse collection contracts;
- Liaised with members of the public over effluent disposal requirements and food premises, processing applications as required;
- Research to identify any potential environmental health issues associated with Property Orders and Requisitions Enquiries, being related to the settlement of properties within the Shire;
- Prepared budget submissions relating to the 2026/27 annual budget; and
- Completed statutory applications as required.

Rangers & Bushfire Risk Cor-ordinator

- Rob McKenzie took Annual Leave from 15 May to 29 May;

- Shire Rangers conducted regular inspections of the Kalbarri Airport as Airport Reporting Officers;
- Conducted regular patrols within the Northampton, Horrocks, Port Gregory and Kalbarri communities with a focus on Unauthorised Camping and Dogs;

Community Services

- Organised/Facilitated Community Event – Story Harvest held at the Northampton Community Centre on 11 April 2026;
- Liaised with the Executive Manager of Community, Development and Regulation over the donation of items relating to Hutt River Provence;
- Cresta took time in lieu 13/4, 27/4 annual leave between 27 April and 7 May
- Attended Community Recovery on-line roundtable;
- Andrea Teakle attended two-day course in Perth relating to Community Recovery for Local Government;
- Acquitted State Library Grant's relating to Library furniture upgrade and Build a Mind Robotics Program;
- Prepared various items for the April, May and June Shire bulletin;
- Arranged for production and circulation of educational stickers relating to unauthorised camping in Kalbarri;
- Completed processing of second round of Community Grant applications, which were determined at Council's 19 May 2026 meeting;
- Undertook a review of the Community Grant program having regard to findings identified following past four rounds of the program;
- Convened meeting of the Community Grants Advisory Committee on 30 June.
- Progressed development of Shire of Northampton Dual Use Path masterplan;
- Liaised with consultants for Mid-West 2050 Cycling Strategy;
- Processed multiple applications for events including Kalbarri District High School Cross Country, Kalbarri Development Association Monster Ball event on Kalbarri foreshore and Paint and Sip night in Kalbarri;
- Processed applications for the consumption of alcohol on Shire land. Such events including, but not limited to, Masters Football Kalbarri Netball Grand Final and Wind Up and Kalbarri Paint and Sip;
- Prepared budget submissions relating to the 2026/27 annual budget;
- Continued liaison with various community groups and others to ensure over acquittal of grants funded through the Shire's Community Grants program;
- Finalised assessment and approval of applications for funding under the Shire's

Community Grant program – Round 2 for the 2025/26 financial year;

- Assisting the Manager of Community Services in completing a substantial review of the Shire of Northampton Website through consultants Market Creations. Plans to go live 28 July 2026;
- Received approval from Lotteries Grant to value of \$20,000 to implement community incubator hubs within the Shire of Northampton; and
- Liaised with numerous community groups and individuals over Community Grants Funding and events.

Staff Movements

- Mr Jon Trotter took extended sick leave and leave without pay; and
- BBS Building Surveyors appointed to process applications for building permits in the absence of Shire's building surveyor.

Director Focus for the upcoming period

- Complete the production of a revised Kalbarri Foreshore Master Plan in consultation with the consultants and Kalbarri Foreshore Revitalisation Advisory Committee and obtain approval to the same.
- Assist the Community Emergency Services Manager with the next Local Emergency Management Committee and Bush Fire Advisory Committee meetings;
- With the assistance of the Shire's Planning Officer finalise the review of the Shire's Local Planning Policy and advertise the Local Planning Policy Manual;
- Completion of reticulated sewerage connection for Wood Street property and complete all other minor works to facilitate occupation of the modular dwelling;
- With the assistance of the Shire's Community Services Officers, complete a review of the Shire's Disability Access and Inclusion Plan to ensure compliance; and
- Assist the CEO as required.

From: Emma Beer <emmabeer89@gmail.com>
Sent: Sunday, 21 June 2026 6:47 PM
To: Wendy Dallywater <eho@northampton.wa.gov.au>
Cc: Kaylene Roberts <planning@northampton.wa.gov.au>
Subject: Temporary Accommodation Application

Hi,

I was wondering about the *Temporary Accommodation Application*. I have been told to enquire about this to allow for a caravan on my block whilst I commence construction for under 6 people and a maximum of 12 months. As I now have water connected to the block and power too. It would be a very basic 2-4 sleeper caravan once I can get approval, I shall look for a second-hand caravan to purchase and have on the block away from the construction.

Ideally, I will only have it there for a maximum of 6 months whilst the build is taking place after earth works.

Please refer to this link too for more information

<https://ablis.business.gov.au/service/wa/registration-of-short-term-accommodation-shire-of-northampton/18616#:~:text=Eligibility%20requirements,four%20occupants%20at%20a%20time>

This will hopefully save me money during my build as currently we are now over budget due to delays and quotes now going up from what we were told originally, no one is now willing to give us written quotes until we have our build permit and their verbal quotes seem to have increased since last time. I'm trying to save money and get a cheap caravan to stay on site then sell it (the caravan) after the build is complete. I'm also hoping that the quote prices go to what they said prior, but not holding my breath on that one.

As this will be a holiday house for us to rent out and live in for holiday purposes when between tenants (to also do repairs if required).

Could you please advise me on the fees and how I can go about my written notification to have a caravan on the block along with my container for storage of building equipment and materials.

Thank you in advance

Emma Beer

Owner of 97 Forrest St,
Northampton

SITE DETAILS

ADDRESS: 97 FORREST STREET, NORTHAMPTON WA 6535
LOT AND PLAN NUMBER: 407 / 6620
LOCAL COUNCIL: SHIRE OF NORTHAMPTON
SITE AREA: 1570 sqm
SITE COVERAGE: 16.4%

NOTES

THE SITE INFORMATION SHOWN HAS BEEN SUPPLIED BY THE CLIENT AND PREPARED FROM THIS INFORMATION. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND RESPONSIBILITY FOR VERIFICATION AND SUBSEQUENT AMENDMENTS. DO NOT SCALE DRAWINGS.

DIMENSIONS ALL DIMENSIONS AND LEVELS SHALL BE VERIFIED BY THE CONTRACTOR BEFORE WORK IS COMMENCED. ALL THESE DRAWINGS SHALL NOT BE SCALED. ALL DIMENSIONS ARE IN MM UNLESS STATED OTHERWISE.

SERVICES WHILE ALL BEST EFFORTS ARE MADE TO LOCATE ALL SERVICES, THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL EXISTING AND NEW SERVICES AND SHALL BE RESPONSIBLE FOR ANY DAMAGE TO THE SAME.

STORMWATER ALL STORMWATER AND DRAINAGE TO BE IN ACCORDANCE WITH NCC PART 3.1. DRAINAGE AND ASINZS 850.3/2021 STORMWATER AND DRAINAGE.



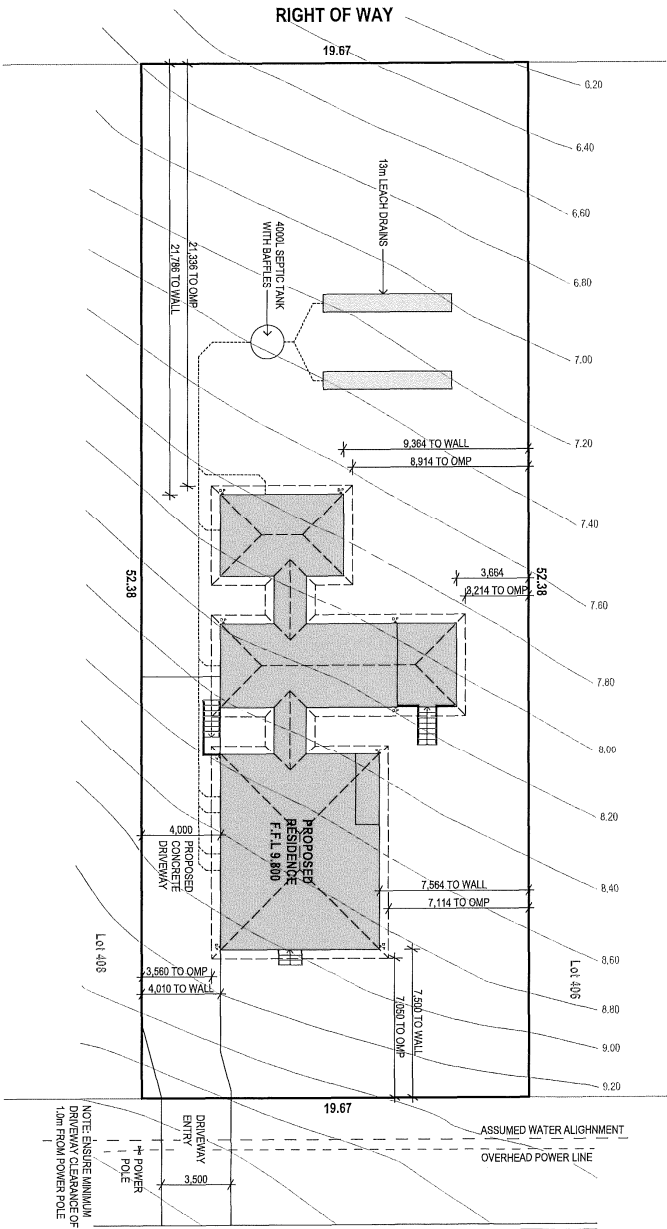
N

Lot 421

Lot 422

Lot 423

RIGHT OF WAY



FORREST STREET

SITE PLAN

Scale 1:200

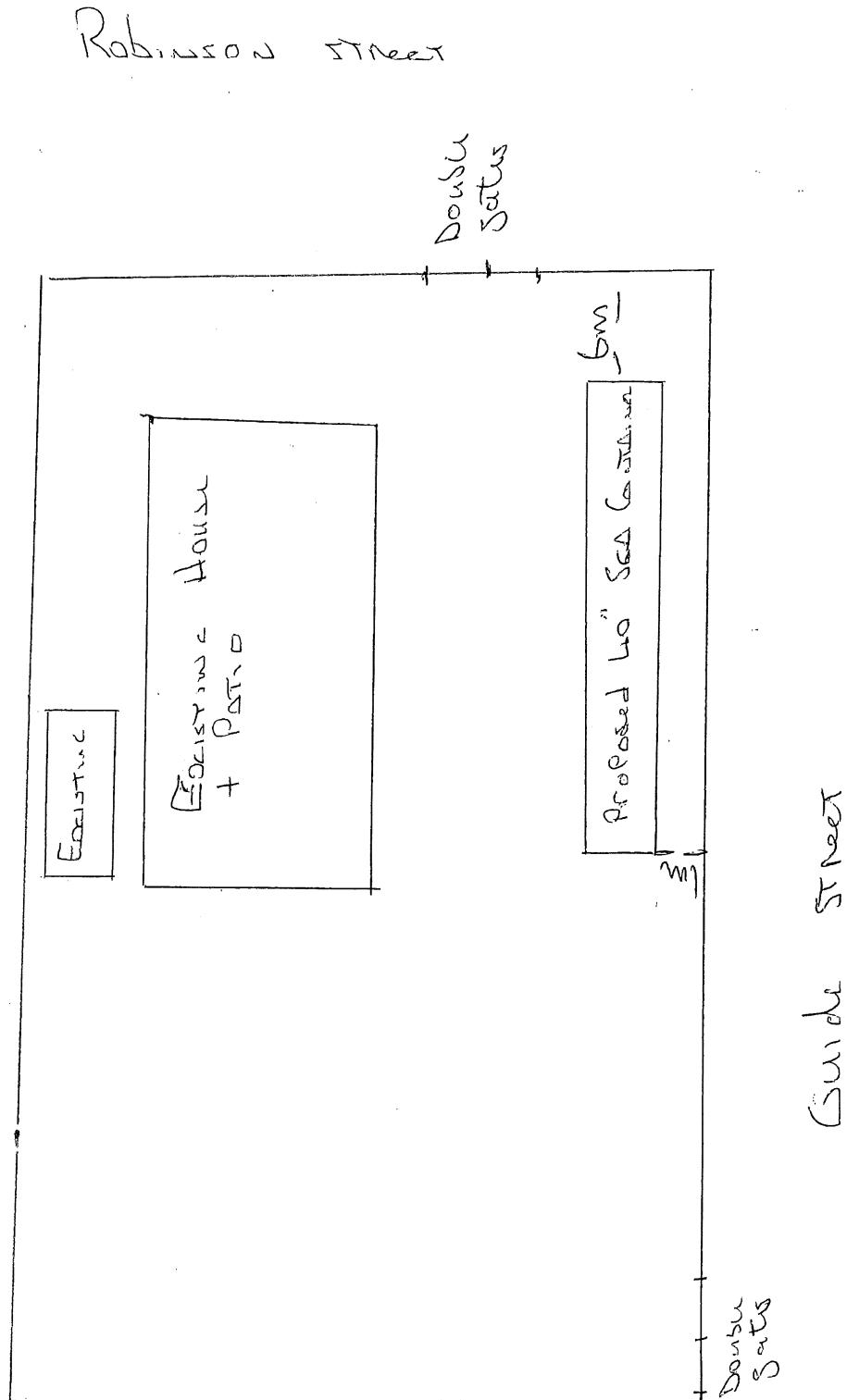
 PRESTIGE KIT HOMES HOMES BUILT ON TRUST	59 LACY COURT, CARBARA, QLD 4211 1300 653 442 www.prestigekithomes.com.au ABN 29 167 470 166	THESE DESIGNS REMAIN THE PROPERTY OF PRESTIGE KIT HOMES AND SHALL NOT BE REPRODUCED IN PART OR FULL WITHOUT THE WRITTEN PERMISSION OF PRESTIGE KIT HOMES.	CLIENT EMMA BEER	PROJECT ADDRESS 97 FORREST STREET, NORTHAMPTON WA 6535	TITLE SITE PLAN	DRAWING NO.	JOB NO.
						04 OF 19 DRAWING ISSUE FINAL PLANS	66163 DATE 20/10/2026 DRAWN BY JPA SHEET SIZE A3

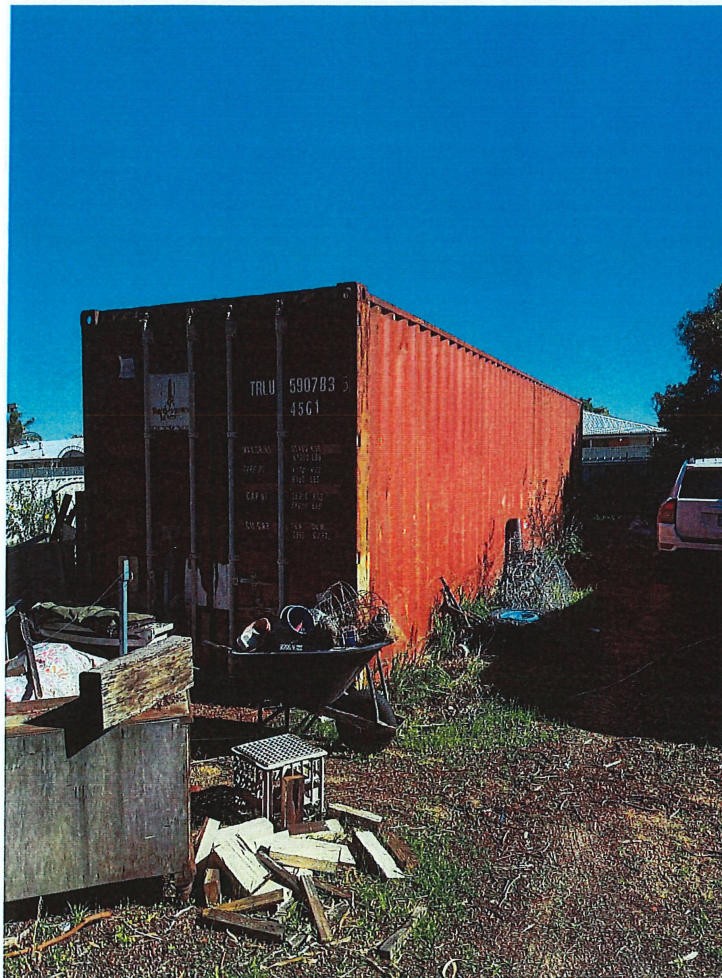
PLANNING DECISIONS JUNE 2026

2026-033	C HARRY	LOT 805 (No. 20) GLASS STREET, KALBARRI	RENEWAL – HOLIDAY HOUSE	4 June 2026	**
2026-034	SJ & LM CRICKMAY	LOT 74 (No. 100) MITCHELL STREET, HORROCKS	PROPOSED RETAINING WALL	4 June 2026	\$5,000
2026-035	L HOSE	UNIT 39, LOT 31 (No. 39) SECOND AVENUE, HORROCKS	PROPOSED RETAINING WALL	9 June 2026	\$50,000
2026-005 (Amended)	GJ & EL BEER	LOT 407 (No. 97) FORREST STREET, NORTHAMPTON	AMENDED PLANS FOR DWELLING – SINGLE (R-CODE VARIATION)	11 June 2026	\$300,000
2026-036	ORIENTAL PROPERTIES HOLDINGS PTY LTD	LOT 204 WHITE CLIFFS ROAD, SANDY GULLY	ANNUAL RENEWAL – EXTRACTIVE INDUSTRY	16 June 2026	\$5,000
2026-037	D SIMMONS & D MOSS	LOT 1 (No. 31) MORTIMER STREET, KALBARRI	RENEWAL – HOLIDAY HOUSE	18 June 2026	**
2026-038	HORROCKS COMMUNITY CENTRE INC.	RESERVE 54286 MITCHELL STREET, HORROCKS	SIGNAGE FOR GLANCE OVER LOOKOUT	23 June 2026 Council Decision	\$700
2026-039	V & R RALPH	LOT 56 (No. 13) RICHARDSON ROAD, KALBARRI	PROPOSED WAREHOUSE/STORAGE FACILITY	26 June 2026	\$160,000
2026-040	MG & MN MAXFIELD	LOT 10 (No. 5) TOPAZ BEND, KALBARRI	PROPOSED RETAINING WALL	26 June 2026	\$1,000

69 Robinson Street Northampton
 RG4 6m Coorpa 0577916985

← N





Shipping Container

69 Robinson St, Northampton



LANDWEST
Planning Consultants

Our Ref: 26113

29 May 2026

Chief Executive Officer
Western Australian Planning Commission
Locked Bag 2506
PERTH WA 6001

Dear Sir

**PROPOSED SURVEY STRATA TITLE SUBDIVISION LOT 137 ON DEPOSITED PLAN 208859
MORTIMER STREET, KALBARRI**

On behalf of the owners of the above landholding, an application is made for subdivision of the above lot. Please find enclosed –

- Landowners Consent to Apply
- Landwest Plan 26113-01 dated 29/05/2026
- Certificate of title 124/54A

The Landholding:

1. Land area: 993m²
2. Lot frontage: 14.08m to Mortimer Street; 44.26m to Auger Street
3. Existing Development: Single Dwelling.
4. Existing services: reticulated power, reticulated water and sewerage, and telecommunications infrastructure.
5. Statutory Considerations: Zoning: Shire of Northampton Local Planning Scheme No 11: Residential R50 & A1

The Proposal:

The proposal is to create two (2) residential lots and a single common property (CP) lot.

- Proposed Lot A: 588m².
- Proposed Lot 2: 404m²
- Proposed CP: 1m²

Proposed Lot A will retain all existing service connections. The existing aerial power supply will be converted to an underground source. Proposed Lot B will be vacant and will require extension to services to service the proposed lots. Common property is set aside for the future Western Power pillar that will be shared between the two residential lots.

The proposal is compliant with the minimum and average lot size provisions for the prescribed R50 density of development. It is similarly compliant with the Additional Use provisions contained in Schedule 1 of the LPS.

We look forward to your determination in due course. Please do not hesitate to contact our office with any further queries regarding the application.

Yours faithfully

Gail Bermingham

ene

E INFO@LANDWEST.NET.AU

A 8 ANZAC TERRACE, GERALDTON WA 6530

P (08) 9965 0550

WESTERN



AUSTRALIA

TITLE NUMBER

Volume

Folio

124

54A

RECORD OF CERTIFICATE OF TITLE UNDER THE TRANSFER OF LAND ACT 1893

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

BGRoberts
REGISTRAR OF TITLES

**LAND DESCRIPTION:**

LOT 137 ON DEPOSITED PLAN 208859

REGISTERED PROPRIETOR:
(FIRST SCHEDULE)

RAELENE MARGARET SMITH OF 1455 THOMAS ROAD GLEN FORREST WA 6071

(T P560099) REGISTERED 23/5/2023

LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 124-54A (137/DP208859)
PREVIOUS TITLE: 124-54A
PROPERTY STREET ADDRESS: 17 MORTIMER ST, KALBARRI.
LOCAL GOVERNMENT AUTHORITY: SHIRE OF NORTHAMPTON

LANDGATE COPY OF ORIGINAL NOT TO SCALE 29/05/2026 01:55 PM Request number: 69908363

**Landgate**

www.landgate.wa.gov.au


**DEPARTMENT OF PLANNING, LANDS
AND HERITAGE**
Form 1A - Preliminary approval application
DATE
24-Jun-2026
FILE
993-26

Lodgement ID	2026-04913		
Date submitted	15/06/2026		
Submitted by	Gail gail@landwest.net.au		
Your reference	26113		
Location	Lot 137 Mortimer Street, Kalbarri		
Existing tenure	Freehold (Green Title)	Application type	Subdivision
Proposed tenure	Survey-strata	Access code	693155

Applicants			
Applicant (1)			
Is person the primary applicant?	Yes		
Is the applicant an organisation/company?	Yes	Is the applicant a landowner?	No
Organisation/company	Landwest Planning Consultants	ACN/ABN	43 122 886 748
Name	Gail Bermingham	Position	.
Email	gail@landwest.net.au		
Phone number	899650550	Additional phone no.	N/A
Address	8 Anzac Terrace	Additional phone no. type	N/A
	Geraldton 6530 Australia		

Certificate of Title details			
Certificate of Title (1)			
Volume	124	Folio	54A
Plan number	208859	Lot number	137
Part lot?	No	Location	N/A
Reserve number	N/A		
Address	17 Mortimer Street Kalbarri	Nearest road intersection	Auger Street

Landowners	
Have all registered proprietors (landowners) listed on the Certificate/s of Title provided consent?	Yes
Are any of the landowner's names different from that shown on the certificate of title?	No

Landowner (1)			
Is the landowner an organisation/company?	No	Landowner type	Registered proprietor
Organisation/company	N/A	ACN/ABN	N/A
Name	Raelene Margaret Smith	Position	N/A

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Email	gail@landwest.net.au		
Phone number	N/A		
Address	1455 Thomas Road		
	Glen Forrest 6071 Australia		
Consent to apply:			
Has this landowner provided consent to apply?	Yes		
Date of consent document	29/05/2026		

Additional consent to apply

Consent to apply checklist	
Current copies of all records of title are attached	Yes
All registered proprietors (landowners) listed on the certificate/s of title have signed the application or an attached letter of consent. This includes landowners specified on a certificate of title for a leasehold lot	Yes
Consent to apply is given on behalf of landowners or tier 1 corporation	No
The application is by or on behalf of a prospective purchaser/s under contract of sale or offer and acceptance	No
Consent to apply is given by or on behalf of joint tenant survivors	No
Consent to apply is given by or on behalf of an executor of a deceased estate	No
This application includes land that is owned by or vested in or held by management order by a government agency or local government	No
This application includes Crown land	No

Summary of the Proposal			
Existing tenure	Freehold (Green Title)	Application type	Subdivision
Proposed tenure	Survey-strata		
Local government where the subject land is located	Northampton, Shire of		
Additional local government/s where the subject land is located	N/A		
Have you submitted a related application?	No		
Lodgement ID of related application	N/A		
How is the application related?	N/A		
Land use and lots			
Current land use	Residential		
Total number of current lot/s subject of this application	1	Number of proposed lot/s	3

Proposed use/development:			
Proposed zone (1)	Residential	Zone lot size	320 - 449 m2
		Number of zone lots	1
Proposed zone (2)	Residential	Zone lot size	550 - 599 m2
		Number of zone lots	1
Proposed zone (3)	Common property	Zone lot size	0-99 m2
		Number of zone lots	1

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Reserved lots:			
Reserve lot type (N/A)	N/A	Number of reserve lots	N/A

Dwellings, outbuildings and structures			
Does the subject lot/s contain existing dwellings, outbuildings and/or structures?		Yes	
Dwellings:			
Number of dwellings	1	Specify details	All to be retained
Details of partially retained/ removed dwellings	N/A		
Outbuildings:			
Number of outbuildings	1	Specify details	All to be retained
Details of partially retained/ removed outbuildings	N/A		
Other development:			
Specify details	N/A		
Amendment			
Type 1 (a) Addition of land from outside the parcel of a strata titles scheme to common property in the scheme (but not including temporary common property)		No	
Type 1 (b) Conversion of a lot in a strata titles scheme to common property in the scheme		No	
Type 2 Removal from the parcel of a strata titles scheme of land comprised of common property		No	
Type 3 Consolidation of 2 or more lots in a strata titles scheme into 1 lot in the scheme (not affecting common property in the scheme)		No	
Type 4 Subdivision that does not involve the alteration of the boundaries of the parcel and is not a type 1, type 2 or type 3 subdivision		No	
Termination			
Strata company resolution in support of the termination proposal is available?		No	
Has an outline termination proposal been prepared?		No	
Survey-Strata or Leasehold (Survey-Strata)			
Is common property proposed?		Yes	
Does the plan of subdivision show the indicative internal sewer and water connections to each lot?		Yes	
Proposed leasehold scheme term		N/A	
Is an option for postponement of the leasehold expiry scheme proposed?		No	
What is the proposed postponement timeframe?		N/A	
Strata or Leasehold (Strata)			
Is common property proposed?		Yes	
Does this application relate to an approved development application?		No	
Development application approval date/s	N/A	Development application reference number/s	N/A
Does this application relate to an approved building permit?		No	
Building permit issue date/s	N/A	Building permit reference number/s	N/A
Is it proposed to create a vacant strata lot by registration of the plan?		No	
Number of vacant strata lot/s	N/A		

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Details of restrictions to be placed on any lots on the plan	N/A
Leasehold scheme proposed timeframe	N/A
Is an option for postponement of the leasehold expiry scheme proposed?	No
Proposed postponement timeframe	N/A

Subdivision details	
Transport impacts	
Are there 10 - 100 vehicle trips in the subdivision's peak hour?	No
Are there more than 100 vehicle trips in the subdivision's peak hour?	No
Access to/from, right-of-way or private road	
Access is to be provided from an existing right of way or private road?	No
Road and rail noise	
Is the proposal within the trigger distance of a strategic transport route as defined by State Planning Policy 5.4?	No
Contaminated sites	
Has the land ever been used for potentially contaminating activity?	No
Does the land contain any site or sites that have been classified under the Contaminated Sites Act 2003?	No
Does the land contain any site or sites that have been reported or are required to be reported under the Contaminated Sites Act 2003?	No
Information requirements liveable neighbourhoods	
Is this application to be assessed under the Liveable Neighbourhoods policy?	No
Acid sulfate soils	
Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of disturbing acid sulfate soils at this location?	No
Bushfire prone areas	
Is all, or a section of the subdivision in a designated bushfire prone area?	No
Has a Bushfire Attack Level (BAL) Contour Map been prepared?	No
Does the BAL Contour Map indicate areas of the subject site as BAL-12.5 or above?	No
Has a Bushfire Management Plan (BMP) been prepared?	No
On-site sewerage disposal	
Is on-site sewage disposal proposed?	No
Is it proposed to create lots of 4ha or smaller?	No
Has a site and soil evaluation been provided?	No

Final Checklist	
Subdivision plans are based on an accurate and up-to-date feature survey that includes existing ground levels relative to AHD or topography of the subject lot/s. A feature survey is not required for amalgamation approval	Yes
Relevant copies of the subdivision plans and supporting documentation or accompanying information are attached	Yes
The subdivision plan is capable of being reproduced in black and white format	Yes
The subdivision plan is drawn to a standard scale (ie 1:100, 1:200, 1:500, 1:1000) at A3 or A4	Yes
All dimensions on the subdivision plan are in metric standard	Yes
The north point is shown clearly on the subdivision plan	Yes
The subdivision plan shows all lots or the whole strata or community titles (land) scheme plan (whichever is applicable)	Yes
The subdivision plan shows all existing and proposed lot boundaries	Yes

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The subdivision plan shows all existing and proposed lot dimensions (including lot areas)	Yes
The subdivision plan shows the lot numbers and boundaries of all adjoining lots	Yes
Is a battleaxe lot/s proposed?	No
The subdivision plan shows the width and length of the access leg, the area of the access leg and the total area of the lot	No
The subdivision plan shows the name/s of existing road/s	Yes
Is a new road/s proposed to be created?	No
The subdivision plan shows the width of proposed road/s	No
Is the land vacant?	No
The subdivision plan shows all buildings and/or improvements, including driveways and crossovers (including setbacks) which are to be retained, or removed	Yes
Does the land contain features such as watercourses, wetlands, significant vegetation, flood plains and dams?	No
The subdivision plan shows features such as watercourses, wetlands, significant vegetation, flood plains and dams?	No
The subdivision plan shows all electrical, sewer and water infrastructure. For on-site sewage disposal, the indicative disposal areas for wastewater distribution are to be shown	Yes
Additional information required in the case of applications for residential infill subdivision within existing residential zoned areas	No

Estimated Fee & Payment Details			
Estimated fee payable	\$3,992.00		
Number of proposed lots	3	Number of reserved lots	0
Payer details			
Would you like to nominate that the invoice is sent to another party for payment?			Yes
Payer name	RM Smith	Organisation/company	Landwest
Phone number	899650550	Email	gall@landwest.net.au
Postal address	8 Anzac Terrace	City/Town/Suburb	Geraldton
Postcode	6530		
Submit application			
Are the payer's details correct?			No
Have you checked the Summary of the Proposal and acknowledged all items?			No

Attachments	
Document type	Document
Certificate of Title	Certificate of Title 124-54A 17 Mortimer Street, KALBARRI 6536.pdf
Covering letter	26113 WAPC Appln; 29052026.pdf
Export PDF - Lodged application	20260602 2026-04913 17 Mortimer Street, Kalbarri - Form 1A.pdf
Export PDF - Lodged application	20260615 2026-04913 17 Mortimer Street, Kalbarri - Form 1A.pdf
Landowners Consent	26113 Consent to Apply; 29052026.pdf
Subdivision plan	26113-01; 29052026.pdf
Tax Invoice	Tax Invoice - INV0012337 - 20260617.pdf
Tax Invoice - Receipt	Tax Invoice Receipt - INV0012337 - 20260623.pdf

WAPC contact information			
Main switchboard	(08) 6551 9000	Planning Online	https://planningonline.dph.wa.gov.au

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Web address	www.dplh.wa.gov.au	Email	Info@dplh.wa.gov.au
Perth	Albany	Bunbury	Mandurah
140 William Street Perth, 6000 Locked Bag 2506 Perth, 6001 (08) 6551 9000	178 Stirling Terrace PO Box 1108 Albany 6331 (08) 9892 7333	Sixth Floor Bunbury Tower 61 Victoria Street Bunbury 6230 (08) 9791 0577	Level 1 - Suite 94 16 Dolphin Drive Mandurah 6210 (08) 9586 4680







Holiday House Property Management Plan

PROPERTY DETAILS			
Name	Salty Stays		
Lot Number	1	Street Number	4152
Street Name	Smith St		
Locality	Kalbarri		
No. of Bedrooms	4		
PROPERTY MANAGER DETAILS			
Name	Mia Maxfield / Alyssa Maxfield		
Address	24 Patrick Crescent Kalbarri		
Email	maxfieldsuper@gmail.com	Phone	6536
SIGNATURE	M. Maxfield	Date	2/6/2026
ROLES AND RESPONSIBILITIES OF PROPERTY MANAGERS			
The nominated Property Manager agrees to; • Ensure that all guests and visitors to a Property under their Management comply with this Code of Conduct; • Have day-to-day management of the Holiday House; • Respond to complaints within a two hour timeframe pertaining to guest behavior made before 1am or respond within a reasonable timeframe, but within 24 hours, in relation to all other complaints; • Ensure the Property Manager contact details are updated with the Shire of Northampton at the time of any change/s; • Ensure the premises are registered with the Shire of Northampton as a 'holiday house provider'; • Cooperate with other stakeholders including industry associations, tourism bodies, local councils and other government authorities to enhance the image, standards and contribution of Holiday House Accommodation to the economy; • Ensure the following information is readily visible in the house: ▪ the Code of Conduct ▪ the Property Management Plan ▪ the Fire and Emergency Management Plan (including the Fire Evacuation Route) ▪ a list of Emergency and After Hours contacts • Liaise with guests for the occupancy and vacation of the premises; • Ensure the correct maximum number of guests are staying overnight in accordance with Development Approval conditions; • Maintain a register of all people who utilise the premises, with the register to be available for inspection by the Shire of Northampton upon request; • Ensure the premises are clean and maintained to a high standard; • Ensure bed linen is clean and replaced upon guest vacation; and			

Should the property not have access to Shire waste collection services, please provide details of how waste shall be disposed of:

Has waste collection service.

Holiday House Accommodation

CODE OF CONDUCT

Property address: _____

This Code of Conduct has been developed to provide a self-regulatory approach to the management of Holiday House Accommodation in the Shire of Northampton and aims to;

1. establish acceptable standards of behaviour for Holiday House Accommodation Guests and Visitors to minimise any adverse social or environmental impacts;
2. assist Owners and Managers of Holiday House Accommodation to meet the needs of all stakeholders including guests, neighbours, local communities, local councils and government authorities;
3. inform the community of the standards of conduct expected from Holiday House Accommodation owners, managers, guests and visitors so as to effectively minimise amenity impacts.

The following Code of Conduct governs tenant behaviour and use of the property. The tenant agrees to follow the guidelines below, for themselves and for any visitors they allow at the property.

TENANT	- A responsible adult (over 18 years of age) shall be on site at all times when children are present. - No unauthorised people are permitted to stay overnight.
NOISE AND NUISANCE	- The tenants agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. - Noise should cease after 9pm Sunday to Thursday and after 10pm Friday and Saturday.
VEHICLE PARKING	- The tenants agree to use the parking spaces provided and not to park on lawn or garden areas on the property, on the street verge, or street outside the property. - Tenants and guests agree not to park any additional vehicles on the property in excess of the parking spaces provided.
SHIRE REGULATIONS	The tenants agree to comply with all Shire regulations, including noise and fire limitations.
PREMISE CONDITION AND CLEANLINESS	- The tenants agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. - Tenants are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. - Any damage repairs or excessive cleaning that is attributable to the tenants will be paid for by the tenants.
FIRES	- The tenants agree not to allow any candles, open fires or similar to burn unsupervised within the premises. - No open fires are permitted outside at any time. - Barbeque facilities may be provided and used in a safe manner.
RUBBISH DISPOSAL	- Tenants agree to contain all their rubbish in the bins provided. - Tenants are responsible for putting out and collecting bins where their stay coincides with collection days. - Waste collection day is:
KEYS	- At the end of the agreed tenancy, tenants agree to lock the premise, close all windows and return the keys to the Property Manager. - Any lost or damaged keys will be replaced at the tenant's expense.

Holiday House Accommodation

TERMINATION OF ACCOMMODATION	• If tenants are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. • If the contravention is not rectified immediately the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion. • No refunds will be made.
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Holiday House Accommodation

FIRE AND EMERGENCY MANAGEMENT PLAN

Property address: 4/52 Smith St Kalbarri

EMERGENCY CONTACT DETAILS

FOR EMERGENCIES DIAL 000

Property Manager	Mia Maxfield / Alyssa Maxfield
Northampton / Kalbarri Police	9936 3000 / 131 444
Northampton / Kalbarri Hospital	9937 0100
Shire of Northampton	9934 1072

EMERGENCY INFORMATION

In the event of a fire or emergency, evacuation information may be broadcast or available from the following sources:

ABC Radio: 828AM

DFES: www.dfes.wa.gov.au

132 500 - SES emergency assistance

13 DFES (13 33 37) for emergency Information Shire of

Northampton: www.northampton.wa.gov.au

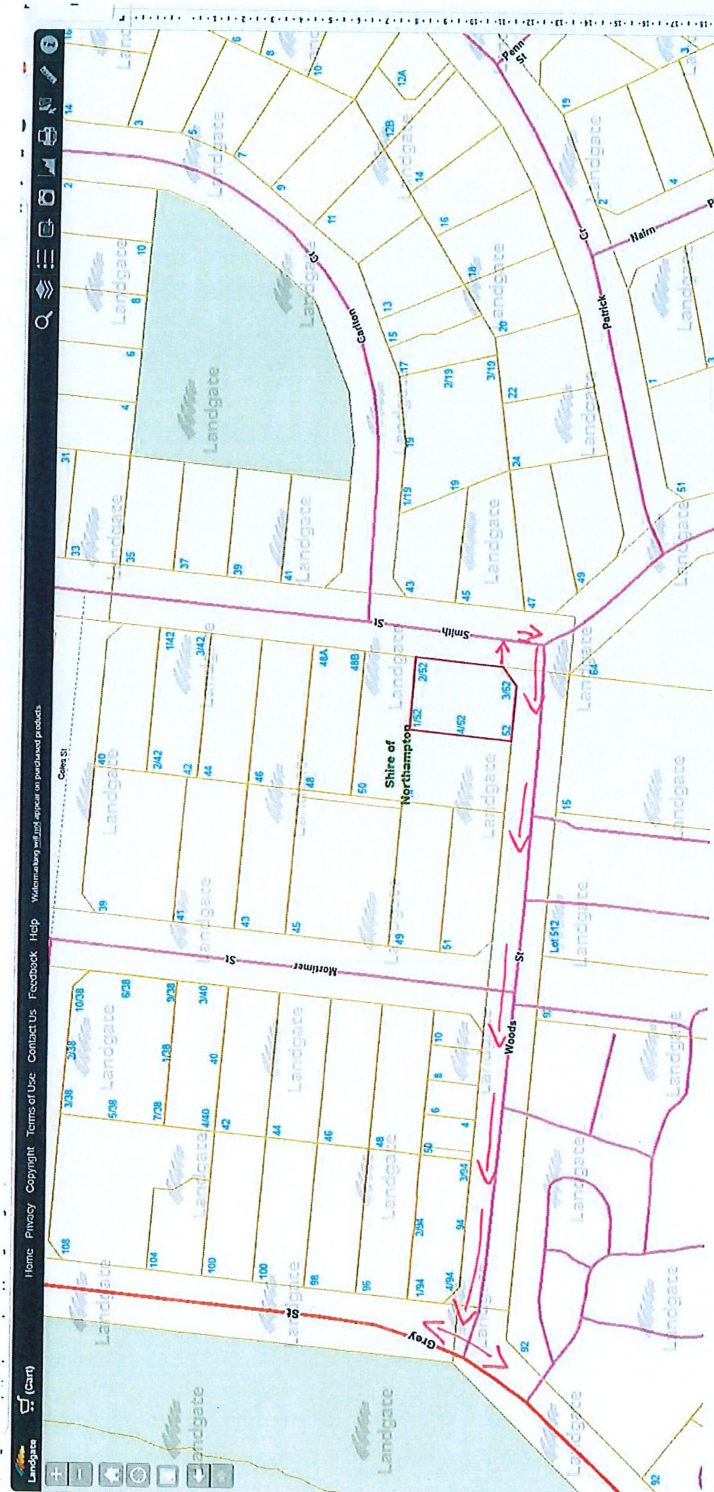
Holiday House Accommodation

FIRE EVACUATION ROUTE

Property address:	4/52 Smith St Kalbarri
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Attach map of the locality clearly showing the nearest Emergency Evacuation Point for the property and the primary route for evacuating the area – noting that this route must lead to a **main arterial road**.

see attached



Holiday House Accommodation

FLOOR PLAN OF PREMISES

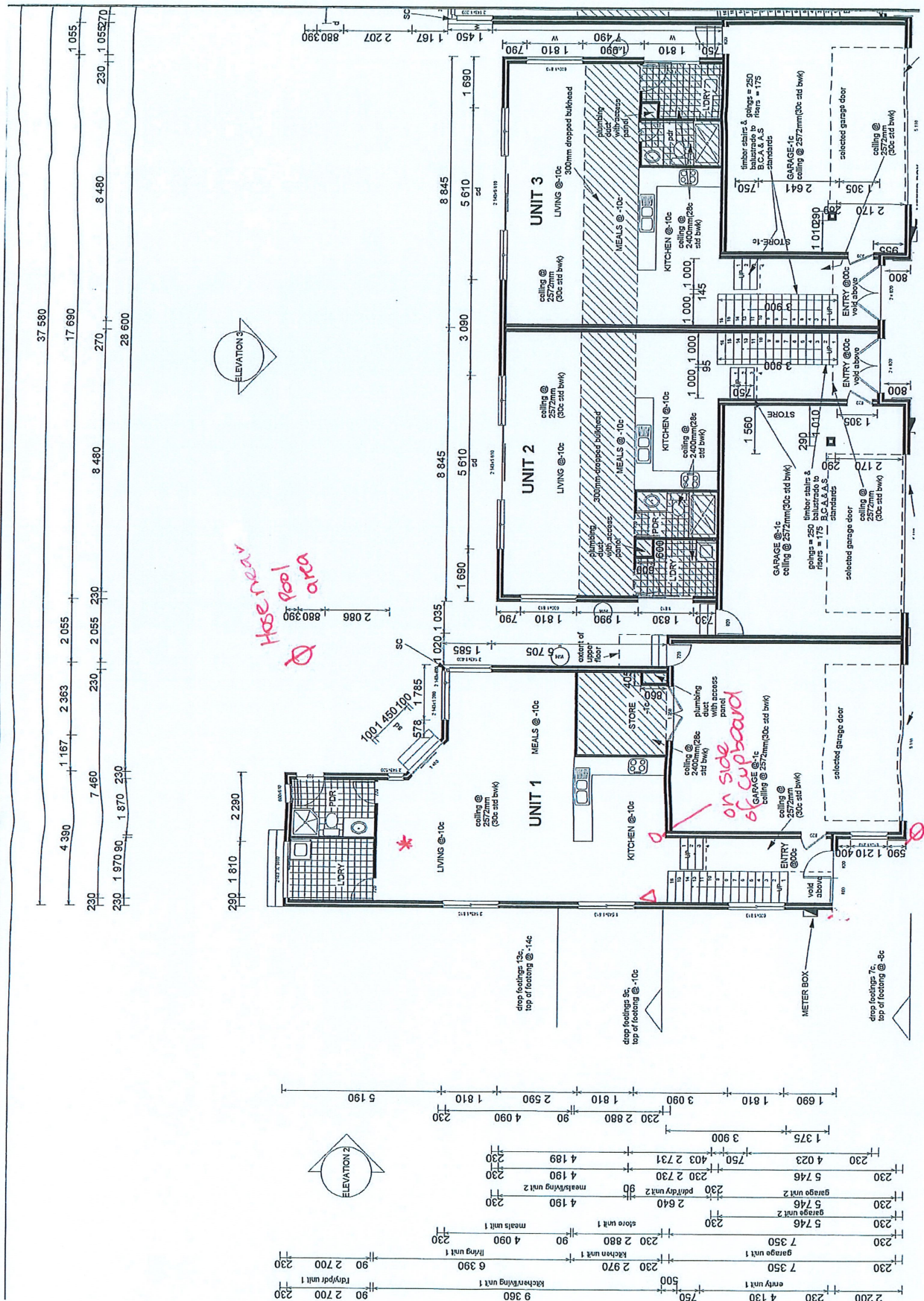
Property address: 4/52 Smith St Kalbarri

Attach floor plan of the dwelling showing the following:

- Hardwired smoke alarms (required in all bedrooms and passageways)
- Fire blanket (in kitchen)
- Fire extinguishers, including a 2kg chemical powder extinguisher as a minimum
- External taps/garden hose locations
- 'You Are Here' symbol.
- Exit point/s from dwelling
- First Aid Equipment

see attached

- * Smoke alarms
- △ Fire extinguishers
- Fire Blanket
- Φ Hose





Residential Amenity

FORMAL SUBMISSION OF OBJECTION

Development Application – Change of Use from Dwelling to Holiday Accommodation

Property: Lot 1 (No. 52) Smith Street, Kalbarri WA

Chief Executive Officer

Shire of Northampton

We are the owners of the property adjoining the subject site and wish to lodge a formal objection to the above development application.

As the immediately adjoining landowner, We submit that the proposal is likely to have an unreasonable impact on residential amenity and is inconsistent with the orderly and proper planning of an established residential neighbourhood.

Residential Amenity

The primary purpose of the residential zone is to provide a stable and predictable living environment for permanent residents.

The proposed development would introduce a transient accommodation use directly adjacent to established homes. Unlike permanent residents, short-term guests have no ongoing connection to the neighbourhood and typically generate a higher frequency of arrivals, departures, visitor activity and outdoor recreation.

The household includes shift workers who regularly sleep during daytime hours and at varying times throughout the day and night. The increased likelihood of noise associated with guest turnover, outdoor gatherings, vehicle movements, loading and unloading of vehicles, and general holiday-related activity has the potential to significantly impact our ability to enjoy and occupy our property.

Given the close proximity of the development to my residence, We submit that the proposal would have a detrimental effect on the amenity of adjoining landowners.

Parking and Vehicle Storage

A significant concern is the adequacy of on-site parking (see also pictures)

Kalbarri is a destination where visitors frequently travel with boats, trailers and multiple vehicles. The application does not appear to demonstrate that sufficient on-site parking can be provided to accommodate the likely number of vehicles associated with the proposed use.

As a corner property, any overflow parking would be highly visible and would place additional pressure on surrounding streets. In our view, there is a substantial risk that guest vehicles, boats and trailers will be parked within the road reserve, creating congestion and inconvenience for neighbouring residents.

The Shire's planning framework identifies parking and amenity impacts as matters relevant to development assessment, and we submit that these issues have not been adequately addressed by the proposal.

Traffic and Public Safety

The subject property occupies a prominent corner location directly opposite a childcare/daycare facility.

This location warrants particular consideration of traffic and pedestrian safety. Additional vehicle movements associated with guest arrivals and departures, together with the potential presence of boats and trailers, may create conflict with parents and children accessing the childcare facility.

The potential for increased on-street parking and vehicle manoeuvring in the vicinity of a childcare centre is, in my view, contrary to the objective of maintaining a safe and functional local road environment.

Cumulative Impact on Housing Supply

Kalbarri is already experiencing a significant reduction in available long-term housing due to the increasing number of properties being converted to short-term holiday accommodation.

The cumulative impact of these approvals is a matter that should be considered by the Shire. Every dwelling removed from the permanent rental and residential market further reduces accommodation opportunities for local workers, families and long-term residents.

While tourism is an important component of the local economy, it must be balanced against the need to maintain a sustainable residential community and adequate housing supply for permanent residents.

Consistency with Planning Objectives

The Kalbarri Townsite Strategy recognises the importance of protecting residential amenity from the impacts of short-stay accommodation within residential areas. The strategy specifically identifies the need to protect residential neighbourhoods from intrusive short-stay accommodation uses and to ensure future development respects the amenity of surrounding residents.

In our submission, the proposal fails to demonstrate how the amenity of adjoining residents will be protected or how the use can operate without creating adverse impacts on neighbouring properties.

Conclusion

Having regard to:

the likely impact on adjoining residential amenity;

noise and disturbance affecting neighbouring shift workers;

inadequate provision for guest parking, boats and trailers;

traffic and safety concerns associated with the property's location opposite a childcare facility;

the cumulative loss of permanent housing stock within Kalbarri; and

the planning objective of protecting residential amenity within established neighbourhoods,

We respectfully request that the Shire of Northampton refuse the application.

Should the Shire be minded to grant approval, We request that strict conditions be imposed including limitations on guest numbers, mandatory on-site parking for all vehicles, boats and trailers, restrictions on outdoor entertaining and amplified music, and the appointment of a locally based manager capable of responding immediately to complaints.

Yours faithfully,





Brian Robinson

From: brandyn breadsell <b[REDACTED]>
Sent: Wednesday, June 10, 2026 12:32 PM
To: Brian Robinson
Subject: Swell Villa 1
Attachments: Swell_Villa_Unit1_Parking_Confirmation.pdf

Good morning Brian,

Thanks again for meeting me on site and taking the time to discuss the parking situation.

Since our meeting, I've spoken with the strata manager who has been supportive of the proposed changes. He confirmed that removing the fence is acceptable and advised that parking improvements have already been discussed by the strata previously. I'm currently obtaining a quote for the fence removal so it can be presented at the upcoming AGM.

As discussed, I'm looking at options to improve parking availability and make the existing parking arrangement work more effectively. I'm happy to proceed with the application on the basis of one vehicle per booking and a maximum of two guests initially, with the arrangement reviewed after 12 months if required.

I just wanted to keep you updated on the progress and ask whether there is anything further you'd recommend I provide with my application. I look forward to hearing from you.

Thanks again for your assistance.

Please see attached letter from strata manager.

Kind regards,

Brandyn Breadsell

Contessi

STRATA MANAGEMENT

Suite 7, 228 Carr Place, Leederville WA 6007
Phone: 0484 222 220
Email: strata.manager@contessi.com.au
Web: contessi.com.au

9 June 2026

Ref: SP47528 — Swell Villas, 35 Glass Street, Kalbarri WA 6536

Brandyn Breadsell
Owner — Unit 1, Swell Villas
Via email: brandyn825@gmail.com

RE: Swell Villa 1 — Parking Matters and Short-Term Holiday Accommodation Application

Dear Brandyn,

Thank you for your email and for following up on our discussion from Friday.

I can confirm that we have discussed the following parking-related matters in connection with your Unit 1 at Swell Villas:

1. Removal of the fenced driveway adjacent to Unit 1 to restore traffic flow through the complex.
2. Reallocation of the existing parking layout to maximise available spaces.

Both items have been included in the Strata Manager's Report and will be formally tabled at the Swell Villas Annual General Meeting on **Tuesday 23 June 2026 at 4:30 PM** for consideration and resolution by the owners.

Please note that as these matters affect common property, any works will be subject to approval by the owners at the AGM. I would encourage you to attend the meeting (in person or via Google Meet) so that you can present your proposal directly.

You are welcome to provide this correspondence to Brian Robinson at the Shire of Northampton to demonstrate that the issues are being actively addressed through the strata management process. If the Shire requires any additional information from us, please do not hesitate to let me know.

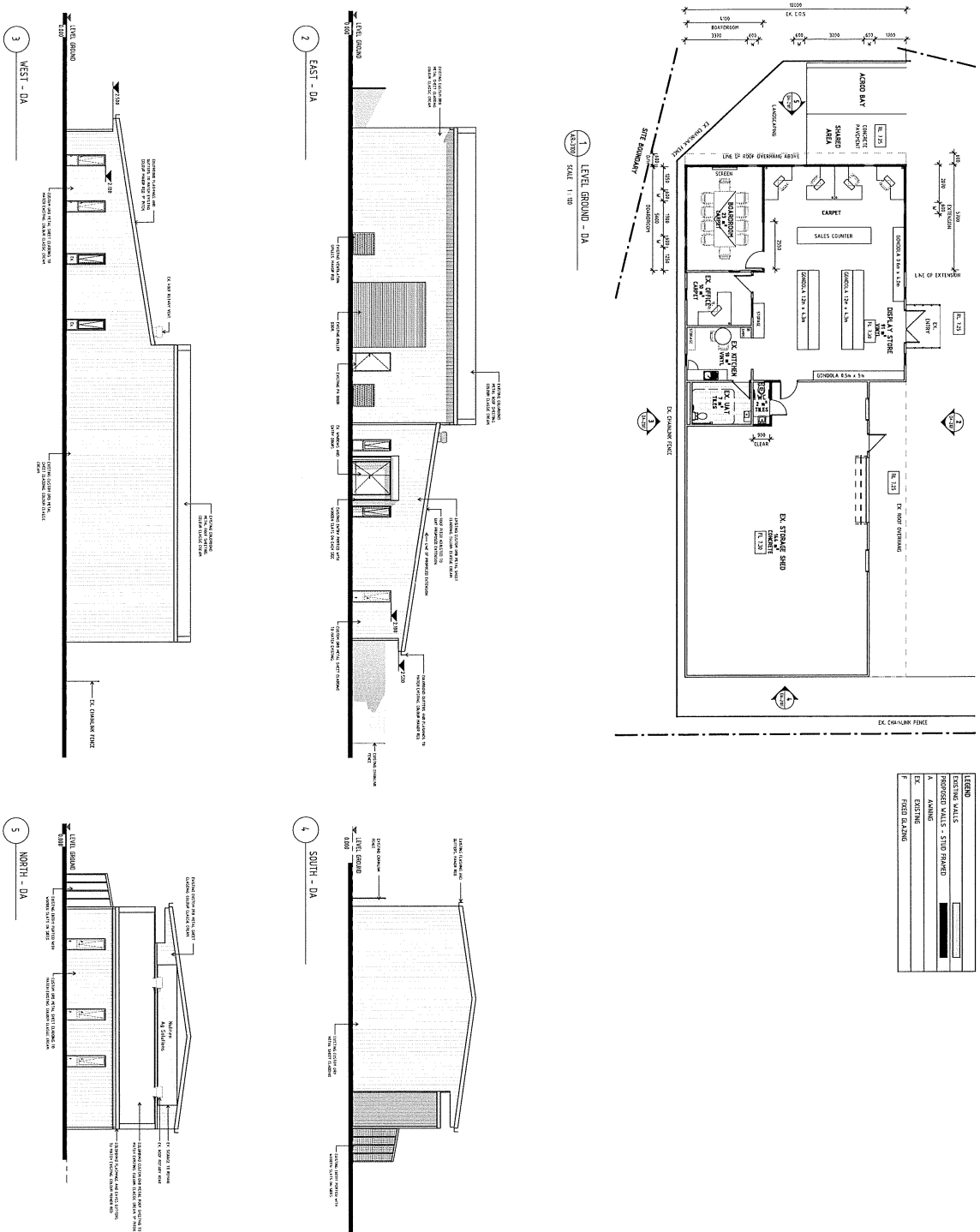
I look forward to receiving the driveway removal quote at your earliest convenience.

Kind regards,

Gary Engelbrecht
Head of Strata
Contessi Strata Management



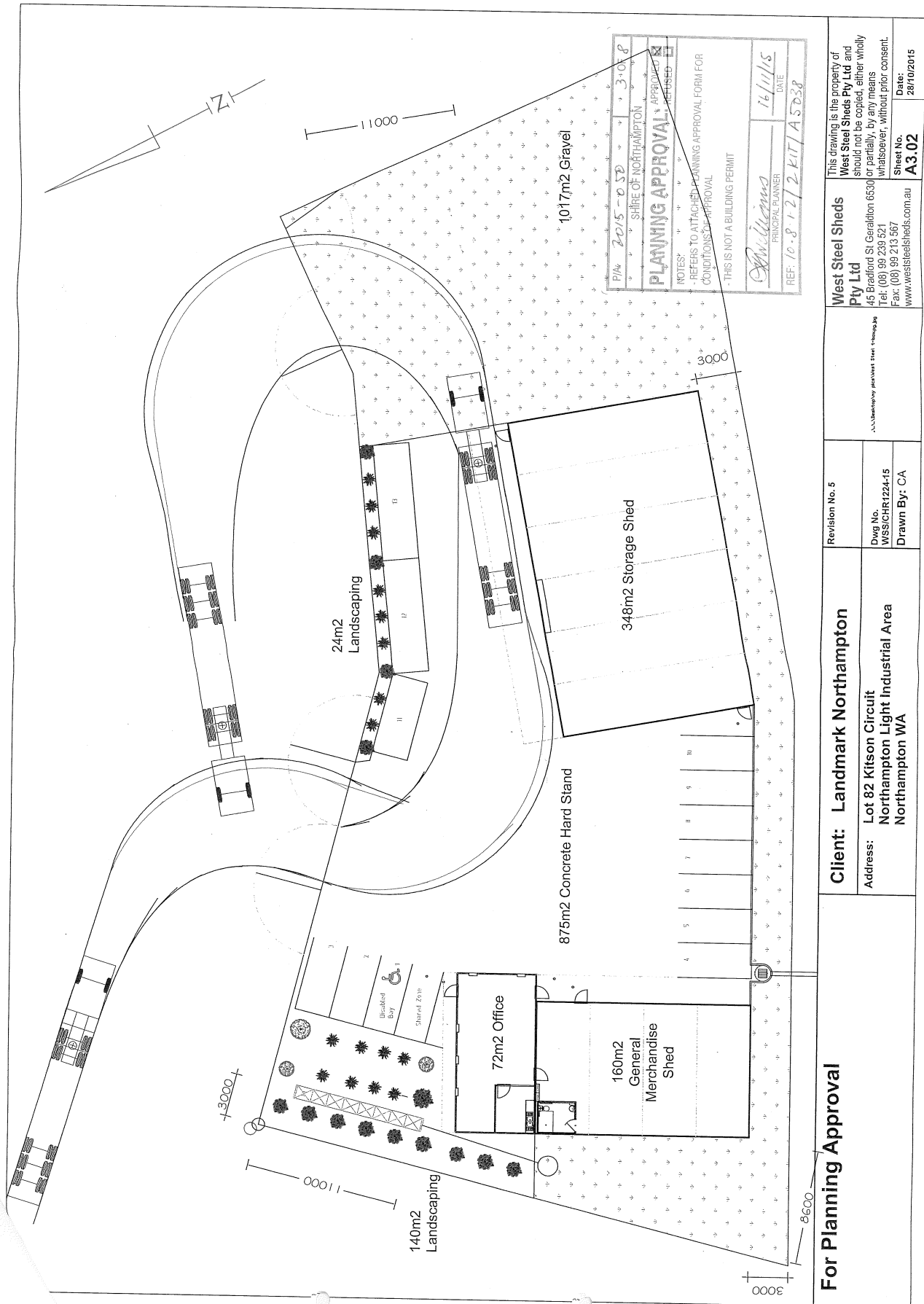
DRAWING REVISION		BY
REV	DATE	DESCRIPTION
1	2024	ISSUE FOR INFORMATION
2	2024	ISSUE FOR INFORMATION
3	2024	ISSUE FOR INFORMATION
4	2024	ISSUE FOR INFORMATION
5	2024	ISSUE FOR INFORMATION
6	2024	ISSUE FOR INFORMATION
7	2024	ISSUE FOR INFORMATION
8	2024	ISSUE FOR INFORMATION
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98	2024	ISSUE FOR INFORMATION
99	2024	ISSUE FOR INFORMATION
100	2024	ISSUE FOR INFORMATION



LEGEND	
EXISTING WALLS	---
PROPOSED WALLS - STUD FRAMED	---
EXISTING ROOF	---
EXISTING FLOOR	---
EXISTING CEILING	---
EXISTING FLOORING	---
EXISTING PLUMBING	---

PROJECT:	WATER AT SOUTHERN NORTHINGTON
ADDRESS:	123 SOUTHERN NORTHINGTON, VA
DRAWING:	GROUND PLAN & ELEVATIONS
PROJECT NO.:	DA-2101
DATE:	JUNE 2024
SCALE:	1/8" = 1'-0"
REV.:	8

David Crutell Architects



Application Form

APPLICATION FORM

PART 1

To be completed by an office bearer from the applicant organisation

1. Applicant

Name of Applicant Grady Simpson

Name of Applicant Organisation School Sports WA

Postal Address 105 Banksia Street

Tuart Hill P/C 6060

Telephone (Home/Mob) [REDACTED] (Work) _____

(Fax) _____ (Email) info@schoolsportwa.com.au

Please make a brief statement of what the applicant is participating in a state or national competition:

School Sport Australia National Schools Championships
AFL 14s Boys Team

2. Other Support Being Sought or Already Agreed for this Program

Please provide other funding sources to be received by the applicant as per the following:

Source	Type of Support	\$ Value	Sought (S) or Agreed (A)
WAIS Scholarship			
State Team Scholarship			
State Association			
Private Sponsorship			
Personal/Family Contributions	<u>100% Funded by family</u>		
Other (please specify)			

3. Declaration by Applicant Organisation

I hereby certify that to the best of my knowledge, the information given above and in the attached documentation is correct.

I also certify that the financial support being sought is for a program that commences after the submission of this application.

I acknowledge that the sponsorship support places obligations on the applicant **and** on the applicant organisation and I agree on their behalf to meet all such obligations, acknowledging that failure to meet these obligations might place further funding in jeopardy.

Signature _____ Date _____

Position _____

4. Attachments

Please ensure that the following documentation is attached.

- A letter of endorsement from your State Sporting or non Sporting Association for the level of activities the applicant will be participating in.

Any other documentation that will support the application.

PART 2**TO BE COMPLETED BY THE APPLICANT****5. Sportsperson Details**Name of Applicant GRADY SIMPSONName of Parent/Guardian MICHAELA SIMPSONPostal Address PO BOX [REDACTED], NORTHAMPTONTelephone (Home/Mob) [REDACTED] (Work) _____(Fax) _____ (Email) [REDACTED]Date of Birth 27/02/2012 Gender Male / Female**6. The Development Program**

Please tell us what you are seeking assistance for

Name of Sport/Event/Program School Sport Australia National School ChampionshipsDescription of proposed program SCHOOL SPORTS WA (SSWA) IS AN ASSOCIATION OF SCHOOL TEACHERS WHO PROMOTE, ORGANISE AND COORDINATE SPORTING COMPETITIONS FOR SCHOOL STUDENTS. LOCALLY, REGIONALLY, INTERSTATE AND INTERNATIONALLY.Where will activities be held? MELBOURNE, VICTORIA.What travel is involved? TRAVEL FROM NORTHAMPTON TO MELBOURNE FOR EIGHT DAYSDetails of higher-level competitions? THE CHAMPIONSHIP OPENING CEREMONY IS ON THE 25TH JULY AND CONCLUDES ON 31 JULY 2026.Level of competition. National / State / State Country / Other (specify) STATE

Have you been selected in a State team or are you in a training squad? Yes / No

Have you been selected in a National team or are you in a training squad? Yes / No

If 'Yes', please provide details on the last two questions _____

SSWA AFL STATE 14'S BOYS TEAM

Program Period Dates (Begins) 01/04/2026 (Ends) 31/07/2026

Anything else? GRADY TRIALLED AGAINST OVER 700 OTHER BOYS TO BE SELECTED IN THE TEAM. IT WAS A THREE PHASE TRIAL PROCESS WITH 4 TRIPS TO PERTH. ONLY 4 BOYS OUTSIDE THE METRO AREA HAVE BEEN SELECTED. TRAINING INVOLVES 16 TRIPS TO PERTH.

Scholarship requested \$ 1000.00

Please attach any relevant documentation for activities you will attend e.g. training schedules, development programs and courses.

7. Achievements to Date

Please list some of your most significant achievements to date in the above events.

THIS IS GRADY'S FIRST ATTEMPT AT TRIALLING FOR FOOTBALL. HE HAS TRIALLED IN BASKETBALL, AND MADE THE WA COUNTRY STATE TEAM IN 2025.

8. Your Future

Please outline your short term objectives (1 year) and how you plan to achieve them.

GRADY WANTS TO BE SELECTED IN THE MIDWEST EAST FREMANILE SHARK PACK IN 2027 TO BE SELECTED IN THE FUTURES PROGRAM. HE PLANS TO TRAIN HARD, KEEP FIT.

Please outline your longer term goals (beyond the next 12 months).

GRADY WANTS TO CONTINUE TO DO WELL AT SCHOOL TO GIVE HIMSELF OPPORTUNITIES IN SCHOOL AND IN SPORT.

What are the anticipated costs for the Scholarship period?

Item	Travel to Perth (Flights)	\$ 398.00
Item	Travel to Melbourne (Flights)	\$ 718.00
Item	Accommodation in Melbourne (Bundoora)	\$ 1959.82
Item	Uniforms	\$ 613.00
Item	SSWA Deposit	\$ 200.00
Item		\$
Item		\$
Item		\$
Item		\$
Item		\$
Item		\$
Item		\$
	TOTAL	\$ 3888.82

10. Declaration by the Applicant's Parent or Guardian

I hereby certify that to the best of my knowledge, the information given above and in the attached documentation is correct.

I acknowledge that the sponsorship support places obligations on myself, which I agree to meet, acknowledging that failure to meet these obligations might place further funding in jeopardy.

Signature  Date 12/06/2026.

Sporting and non Sporting Achievement Scholarship Program

Purpose of Scholarship

To support selected persons, who are aged 13 to 17 and who have shown potential to reach State or National selection, to excel and achieve their potential in their chosen sport or non sporting endeavours.

Scholarships are awarded to assist with travel and accommodation expenses whilst representing the state or the nation, not for personal costs.

Scholarships will only be awarded once to each applicant.

Scholarships are allocated on assessment of each individual application as determined by the Northampton Shire Council.

Eligibility

- The person should be aged between 13 and 17 years at the time of application and be a resident of the Shire of Northampton. Resident includes a person who is currently boarding outside the shire for education purposes.
- The person must be recognised by a relevant state or regional sporting association or other non sporting association, as performing at a state or national competition level. This must be supported by a reference from such an association.
- Sportspersons in receipt of other sources of funding, ie Ministry of Sport, WA Institute of Sport, or private businesses/organisations that adequately cover the costs to be incurred for the individual are not eligible for the scholarship.

Ineligibility

- School competitions/activities.
- Travel for training or participating in session in preparation for the main event that the individual is participating in.
- Previously been granted a scholarship by Council.

Conditions of support

- Scholarships are not provided in retrospect. Funding must be applied for prior to the commencement of any program/activity, unless otherwise approved by the Northampton Shire council.
- Scholarships will be paid to the guardian of the applicant or the applicant sporting or non sporting organisation.

- Each scholarship must be acquitted by providing proof of having attended the activity as outlined in the program proposal. This may be a letter from the organisation verifying attendance.
- Each scholarship must be acquitted prior to any further application being received on behalf of the applicant.

Process information

Applications can only be received on the endorsed application form and must be lodged to the Chief Executive Officer of the Shire of Northampton, PO Box 61, Northampton 6535.

The application must be endorsed by the state/regional/local sporting or non sporting group and have all sections complete.

Only one scholarship per person will be approved per funding year

The scholarship may cover more than one or multiple activities, but only one application per year will be approved.

The maximum level of a scholarship is \$1,000 in each financial year.

SHIRE OF NORTHAMPTON - BUILDING APPROVALS - JUNE 2026					
Approval Date	App. No.	Builder	Property Address	Type of Building	Value
24/06/2026	25114	Owner Builder	Lot 407 (No. 97) Forrest Street, Northampton	Single-storey residential dwelling	\$ 250,000.00
8/06/2026	26024	WA Country Builders Pty Ltd	Lot 14 (No. 29) Mariner Crescent, Kalbarri	Single-storey dwelling, porch, pergola, alfresco and garage	\$ 717,451.00
24/06/2026	26025	Owner Builder	Lot 74 (No. 100) Mitchell Street, Horrocks	Retaining Wall	\$ 5,000.00
24/06/2026	26037	Owner Builder	Lot 89 (No. 111) Wannerooka Road, Northampton	Retaining wall and patio	\$ 16,000.00
23/06/2026	26054	Simple Life Projects	Lot 6 (No. 18) Ranch Court, Kalbarri	Shed	\$ 80,000.00
20/06/2026	26055	Modularis Pty Ltd TA Modular WA	Lot 136 (No. 20) Centropos Circuit, Kalbarri	Single-storey dwelling	\$ 292,855.00
24/06/2026	26057	Owner Builder	Lot 2 (No. 2) Darwinia Drive, Kalbarri	Patio	\$ 18,000.00
20/06/2026	26073	Geratdon Building Services and Cabinets	Lot 500 (No. 258) Hampton Road, Northampton	Patio	\$ 42,531.72
24/06/2026	26079	Tuck Construction	Lot 123 (No. 23) Mortimer Street, Kalbarri	Re-roof asbestos to colorbond	\$ 19,000.00
SHIRE OF MINGENEW- BUILDING APPROVALS - JUNE 2026					
5/06/2026	26M042	Owner Builder	Lot M433 Moorlary Road, Moorlary	Workers Accommodation	\$ 19,900.00
16/06/2026	26M070	Ellett Construction Services	204 Eleanor Street, Mingenev	Amenities building with verandah	\$ 283,957.00
23/06/2026	26M071	Major LB Pty Ltd	Lot 217 (No. 12) Railway Street, Yandanooka	Toilet Block repairs	\$ 38,531.90

ATTACHMENT 9.5.1(2)

BUILDING APPROVAL STATISTICS – JUNE 2026

APPROVAL TYPES	NUMBER APPROVED	CONSTRUCTION VALUE
Building Permits -		
<u>Uncertified</u>		
· Dwelling	3	\$ 269,000.00
· Shed	1	\$ 80,000.00
· Patio	1	\$ 60531.72
· Carport		
· Retaining Wall	2	\$ 21,000.00
· Swimming Pool		
TOTAL	7	\$ 430,531.72
<u>Certified</u>		
· Dwelling	2	\$1,010,306.00
· Shed		
· Patio		
· Carport		
· Retaining Wall		
· Swimming Pool		
· Commercial/Industrial		
TOTAL	2	\$1,010,306.00
TOTAL BUILDING PERMITS	9	\$1,440,837.72
Demolition Permits -		
· Residential		
· Commercial/Industrial		
TOTAL	0	\$0
Occupany Permit/Building Approval Certificates	0	\$0
TOTAL APPROVALS	9	\$1,440.837.72
SERVICE TYPES	NUMBER ISSUED	BILLING AMOUNT
Certification Services		
Shire of Mingenew-		
* Certificate of Design Compliance	1	\$ 420.00
* Draft Building Permit	3	\$ 900.00
TOTAL	1	\$1320.00



Works and Technical Services

10.6

Crossovers

Introduction

A crossover is a crossing constructed to give access to private land from a public thoroughfare. Generally, the crossing is situated on a road verge between the edge of a sealed road and the adjoining property boundary.

The Local Government Act 1995 (schedule 9.1 section 7(4)) provides for: 'the local government to bear some of the cost of Crossovers meeting the criteria.'

This policy addresses those circumstances.

Purpose

The purpose of this Policy is:

1. To ensure that the construction of Crossovers within the Shire of Northampton align to Local Government (Uniform Local Provisions) Regulations 1996.
2. Construction of the crossover is done to the Shire of Northampton Engineering Technical Standards and Specifications.
3. Identify the Council's responsibilities and requirements regarding crossover subsidies and reimbursements.
4. To provide guidance on the requirements for eligibility to receive a Crossover Contribution from the Shire.

Definitions

Term	Definition
Shire	Shire of Northampton
Crossover	The section of a driveway between the road and the property boundary.
Crossover Contribution	The Shire's contribution towards the construction of a Standard Crossover, as per Regulation 15 of the Local Government (Uniform Local Provisions).
Policy	The Shire Council policy titled "Crossovers".
Standard Crossover	A Crossover as defined within the Local Government (Uniform Local Provisions) Regulations 1996, and that meets the requirements set out in this Policy and contained within the Shire's Engineering Technical Standards and Specifications.

This Policy provides guidelines on the installation of a Crossover and the construction standards and specifications that is required to receive a Crossover contribution from the Shire.

The Shire will consider contributions for urban, rural, and special rural crossovers provide they meet the following minimum Standard Crossover criteria, this being:

- It is the first crossover to the property.
- The crossover is a standard crossing or is a type that is superior to a standard crossing.
- The crossover is approved by the local Government.



Works and Technical Services

10.6 Crossovers

Urban Crossovers (minimum standard)

Crossovers are to be constructed as follows:

Width

- Minimum 3m for a one-way system;
- Minimum 6m for a two-way system.

Depth

- Concrete - 100mm for crossovers to a car parking area and 150mm, including F62 mesh, for commercial crossovers with vehicles larger than a standard car;
- Brick paving – 65mm pavers on a 120mm compacted sand and gravel base;
- Bitumen – 2 coat 7/10mm seal; or
- Asphalt – 25mm on a 150mm compacted gravel base.

Culvert (if deemed required by the Shire)

- 300mm minimum concrete or HDPE pipe and 2x concrete headwalls
- Pipe cover as per the manufacturers specifications where the bottom of the pipe aligns with the base of the existing open drain and allows for water to flow effectively.

Rural Crossovers (minimum standard)

Crossovers are to be constructed as follows:

Width

- Minimum 4m for a one-way system
- Minimum 6m for a two-way system;

Depth

- Bitumen – 2 coat 7/10mm seal on a 150mm compacted gravel base where the crossover abuts a bitumen road;
- Gravel - 150mm compacted gravel base where the crossover abuts a gravel road.

Culvert (if deemed required by the Shire)

- 375mm minimum concrete or HDPE pipe and either 2 x concrete or stone pitched headwalls
- Pipe cover as per the manufacturers specifications where the bottom of the pipe aligns with the base of the existing open drain and allows for water to flow effectively.

Exclusions

The Shire standard crossover contribution fee does not include:

- The value of culverts, any alterations to services or the removal of vegetation.
- Removal and reinstatement of existing footpaths and cycleways.
- Removal and reinstatement of Drainage pits and pipes.

Design Clarification

- Applicants in Rural and Special Rural Zones are required to seek advice from the Shire regarding the need and size of culverts for drainage purposes.
- Where there are significant mature trees or services infrastructure in the alignment of a crossover, these will need to be assessed on a case-by-case basis. Approval is not guaranteed in these instances and is dependent on design clarification outcomes.



Works and Technical Services

10.6 Crossovers

Crossover contributions

- Where a crossover meets the minimum Standard Crossover criteria a 50% contribution will be paid based on those criteria.
 - The amount payable for a residential crossover will be 50% of the cost of a standard cross over up to a maximum amount of \$500 which is reflected in the Shire of Northampton Fees and Charges.
- Crossovers that exceed the minimum Standard Crossover criteria will be assessed for a contribution based on the minimum criteria.
- The crossover contribution applies only to the first crossover constructed on the lot. Strata title lots receive a contribution for each individual title which has a Standard Crossover.
- Crossover Contributions should be applied for in the financial year when construction is completed to receive the full Standard Crossover Contribution.
- Crossovers more than one year old will have a reduced Crossover Contribution based on a straight-line depreciation for age and type, as per the following:
- For rural crossovers, the Shire may, at its discretion and in lieu of a subsidy contribution, supply five (5) m³ of gravel and three (3) 375 mm reinforced concrete pipes (RCP Class 4) and two (2) 375 mm headwalls for installation by the property owner.

Crossover Type	Maximum Crossover Life
2 Coat Seal	10 years
Asphalt	15 years
Brick pavers/blocks	20 years
Concrete	25 years

Construction

- All costs associated with the construction of the crossover will be borne by the owner.
- The owner is to consider the relevant vehicle turning movements to ensure safe ingress/egress to and from the property when designing the crossover.
- Where the crossover construction affects public roads a traffic plan must be submitted to the Shire for review and approval prior to the commencement of crossover works.
- Crossovers must be constructed by suitably qualified contractors to the approved minimum Standard Crossover specifications.
- Crossovers must be constructed from new materials.

Maintenance

- The Shire is not responsible for ongoing maintenance, nor will it contribute to the cost of replacement of crossovers.
- The Shire may from time to time request an owner to undertake repairs to a crossover, this shall be undertaken by the owner at the owners' expense.
- Where the owner does not undertake the requested works, the Shire may carry out these works. The resultant works will then be on charged to the owner.



Works and Technical Services
10.6
Crossovers

Application

The policy is applicable to all Residential, Special Rural and Rural Zones. properties within the Shire of Northampton. It is not applicable to:

- Industrial or Commercial property crossover construction.
- Crossover construction through subdivision/development and engineering drawing approval.

Responsibility for implementing this policy is delegated to the Executive Manager Works and Technical Services.

The Administration of this Policy is by Office of the CEO.

Adoption and Date Due for Revision

ADOPTED XX May2026

NEXT DUE FOR REVIEW May 2031

Existing crossovers may become eligible if:

they are being fully reconstructed (not patch repaired)
they have reached a defined design life (e.g. 15–20 years)
they are brought up to current engineering standards

In that case, councils often treat it as:

“Renewal crossover contribution” rather than first-installation subsidy



Works and Technical Services
10.6
Crossovers

APPLICATION FOR CROSSOVER – URBAN/RURAL

The Shire will permit a crossover to be constructed by a landowner or private Contractor procured by the landowner.

Please complete the details below;

Applicants Name:	Date:
Postal Address:	
Suburb	Post Code:
Contact Phone Number:	
Email:	
Property Address:	
Do you wish to be present during the site inspection: ☐ YES ☐ NO	
Surface type: ☐ Unsealed (gravel) ☐ Sealed (Concrete)	
☐ Other (Please Specify) _____	
Please provide a sketch or attach an aerial image indicating the proposed crossover location including boundary roads:	
Office use only: Location Approved: _____ _____ <i>Executive Manager W & TS</i> <i>Date</i> Eligible for Subsidy ☐ Yes / ☐ No ☐ Issued letter granting permission to undertake works within shire reserve.	



Works and Technical Services
10.6
Crossovers

APPLICATION FOR CROSSOVER SUBSIDY

- A subsidy is payable by the Shire of Northampton upon successful installation of the first crossover to that property.
- Please note that private developers are not eligible for a subsidy.
- This payment is subject to the application for a contribution being lodged within twelve (12) months of construction and following inspection, the crossover being deemed to conform with Council's policy.

I/We being the registered owners of the above property, make application for a crossover subsidy in accordance with the Shire of Northampton Crossover Policy.

I/We declare that I/We have not previously made an application to Council for a crossover subsidy at the above-mentioned address.

.....
 Applicant Signature

.....
 Date

Account Name:

BSB: Account No :

Please complete and submit this form, along with contractor invoices and receipts either in person to the Shire of Northampton, 199 Hampton Rd, Northampton or via email to council@northampton.wa.gov.au or via post; PO Box 61 Northampton WA 6535.

Shire Inspection

Crossover Inspection Date:

Subsidy Approval (If applicable):

☐ Yes

☐ Attach contractors/suppliers' receipts

\$.....Urban \$ Urban with culvert \$ Rural \$ Rural with culvert

☐ No

Reason:

.....
 Exec Manager of Works & Technical Services

.....
 Date



Enquiries: Nick McMahon, T: 9080 1440
Our Ref: 26/1422
Your Ref:

25 June 2026

Chief Executive Officer
Shire of Northampton
By email: council@northampton.wa.gov.au

Dear Mr Andrew Campbell

**ROAD WIDENING – INTERSECTION OF NORTHAMPTON KALBARRI ROAD AND
HORROCKS ROAD – SHIRE OF NORTHAMPTON**

Attached for consideration by Council are plans depicting land required for an upgrade of the intersection of Northampton Kalbarri Road and Horrocks Road. In order for the project to proceed, the land shown shaded on the enclosed copies of Land Dealing Plans 2660-041 and 2660-043 are required for inclusion in the road reserve.

Main Roads has approached all landowners and other affected parties and arrangements for acquisition are being finalised. To enable the land to be dedicated as road reserve, it is a requirement of the *Land Administration Act 1997* that local government resolve to dedicate the road.

It would be appreciated if Council could consider the matter at its next meeting and provide the following statement in a letter to Main Roads marked to my attention.

"Council at its ordinary meeting held on (Day Month Year) passed a resolution for the dedication of the land the subject of Main Roads Land Dealing Plans 2660-041 and 2660-043 as a road pursuant to Section 56 of the Land Administration Act 1997".

In addition, please provide a copy of the minutes of the Council meeting relating to the resolution, which is required for Main Roads' records.

Main Roads will be responsible for any costs and claims that may arise as a result of the dedication.

If you require any further information, please contact me on 9080 1440 or e-mail nicholas.mcmahon@mainroads.wa.gov.au.

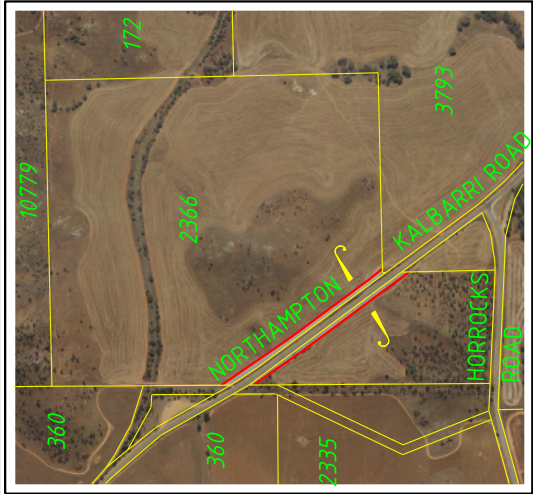
Yours faithfully

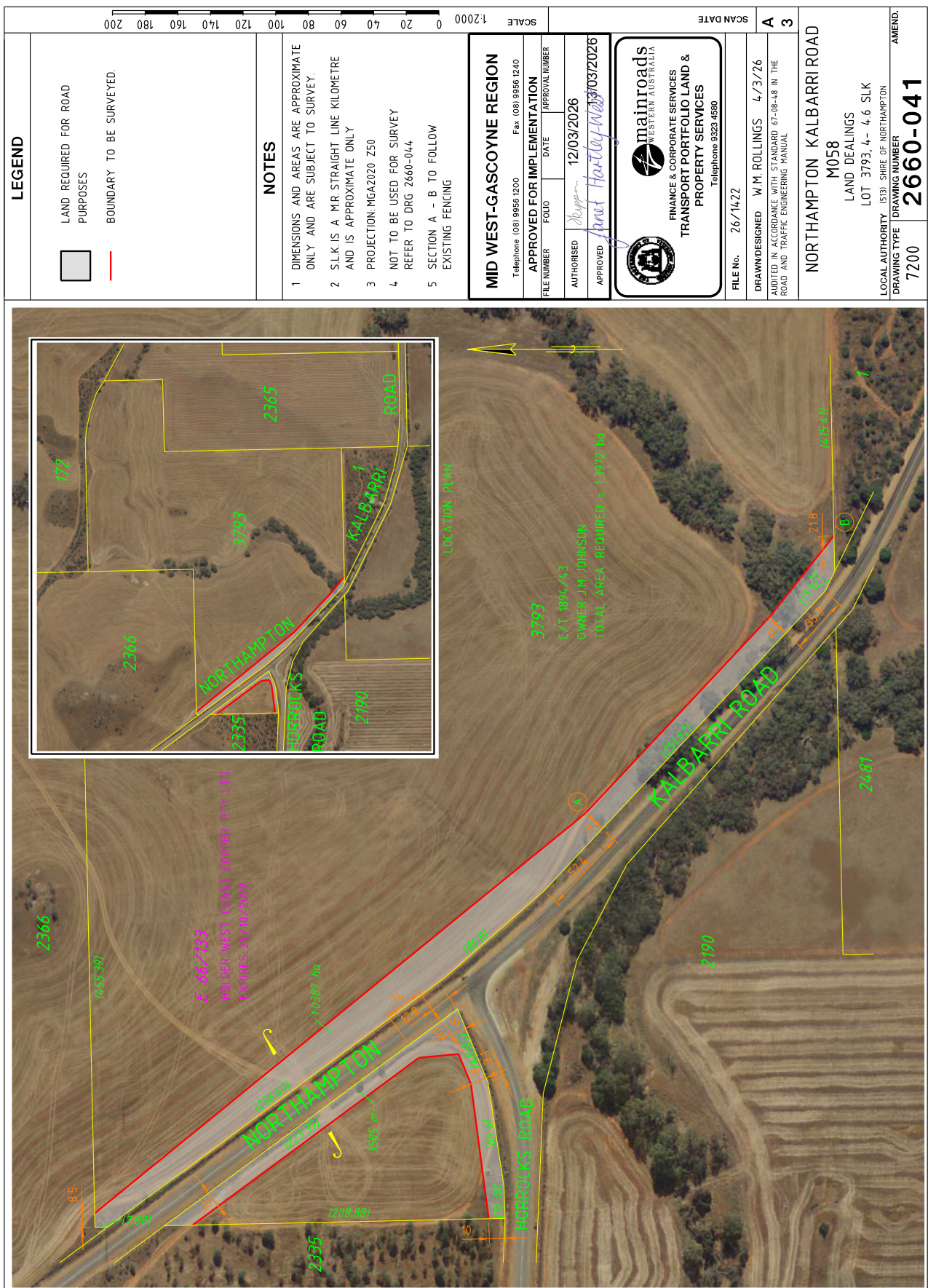
Nick McMahon
Land Assembly Manager

Enc

Main Roads Western Australia
Don Aitken Centre, Waterloo Crescent, East Perth WA 6004
PO Box 6202, East Perth WA 6892

mainroads.wa.gov.au
enquiries@mainroads.wa.gov.au
138 138







EXECUTIVE MANAGER OF WORKS AND TECHNICAL SERVICES ACTIVITY REPORT

April 2026 to June 2026

Key Activities Undertaken

During the reporting period, significant focus was placed on strategic asset management, delivery of capital works, Plant utilisation and replacement, workforce development, grant administration and stakeholder engagement.

Governance, Strategy & Management

- Participated in ongoing strategic planning discussions associated with the Shire's Long Term Financial Plan review with consultant Leanne Parola.
- Continued development and review of the Works business unit structure to improve operational efficiency and service delivery.
- Reinstated fortnightly Works Toolbox Meetings to improve communication, safety awareness, planning and staff engagement.
- Conducted regular internal Works Coordination Meetings to review operational priorities, resource allocation and project scheduling.
- Prepared and presented the quarterly Executive Manager Works & Technical Services Report to Council.
- Prepared and submitted quarterly Main Roads WA Regional Road Group grant claims and associated reporting requirements.
- Continued review of operational procedures and documentation to improve governance and consistency across the Works business unit.

Workforce Development

- Initiated recruitment process for two new Works Operators.
- Continued implementation of workforce succession planning and organisational capability improvements.
- Continued development of staff performance management processes in preparation for Quarter 3 Performance Reviews.

Roads & Infrastructure

- Met with Main Roads WA on Horrocks Rd Blackspot Project and High contract costs vs funding specifications around CBR.
- Attended site inspection at Binnu Road East with GHD and RDH to review the Scope of Works for AGRN1150 and AGRN1143 Disaster Recovery Funding Arrangements (DRFA) flood damage projects.
- Participated in ongoing contract negotiations with the Shire's Disaster Recovery contractor.
- Reviewed contractor progress, quality assurance and construction methodologies for current road projects.
- Reviewed contractor payment claims and contract variations to ensure compliance with contractual obligations.
- Conducted inspections of the rural road network following significant rainfall events to assess damage and prioritise maintenance activities.
- Liaised with Main Roads WA regarding Heavy Vehicle Access Permit applications and road condition reporting.
- Reviewed traffic management plans submitted by contractors and utility providers including Western Power, Telstra and Baba Marda.
- Coordinated utility service investigations and relocation planning associated with the proposed Teakle Road project.
- Continued monitoring and management of programmed road maintenance and gravel re-sheeting activities across the Shire.

Capital Projects

- Participated in design review meetings and Requests for Information (RFI) associated with the Kalbarri Evacuation Centre and Community Centre project.
- Participated in tender evaluation meetings with Greenfields to review submissions and finalise contract award recommendations.
- Continued oversight of current capital works projects to ensure compliance with project scope, budget and programme.
- Monitored contractor performance across multiple civil infrastructure projects.
- Liaised with Quantum Surveys of the Survey and Design of Karina Mews Kalbarri

Parks, Reserves & Community Infrastructure

- Met with the Kalbarri Sport and Recreation Club regarding fencing arrangements and future site improvements.
- Met with the Kalbarri Arts and Crafts Association regarding member parking and access arrangements.
- Met with Nola Brown regarding remedial works within the Capital Hill / Eco Flora Reserve.
- Met with residents regarding drainage reserve concerns affecting Hackney Road, Kalbarri.
- Continued stakeholder engagement regarding community infrastructure improvement projects.

Emergency Management

- Assisted with operational planning and resource preparedness to ensure organisational readiness during the cyclone event.
- Continued coordination of post-event infrastructure inspections and response planning where required.

Asset Management & Plant

- Reviewed plant utilisation and maintenance schedules to maximise fleet availability and operational reliability.
- Continued planning for future plant replacement priorities.
- Liaised with Finance regarding capital expenditure, budget performance and the Plant Replacement Programme.
- Continued review of asset renewal priorities across the transport infrastructure network.
- Executed plant contracts for Prime Mover and Semi Side Tipper
- Took delivery of new Kalbarri Rubish Truck, ongoing negotiations with Daimler/PTE on design SOW issues.

Stakeholder Engagement

- Met with local landholders regarding gravel extraction agreements and access arrangements.
- Continued liaison with consultants, contractors, government agencies and community stakeholders on a range of infrastructure projects.
- Maintained regular engagement with Main Roads WA regarding funding opportunities, project delivery and network management.

Focus for the Upcoming Quarter

Key priorities for the July–September 2026 period include:

- Finalise the Plant Replacement Programme rationalisation and present recommendations to RIPAC.
- Finalisation of the 2026/27 Capital Works Programme and associated five and ten-year asset renewal plans.
- Continue development of a documented road condition assessment and prioritisation methodology.
- Complete Quarter 3 staff Performance Development Reviews.
- Continue implementation of the Works Culture and Staff Engagement Programme.
- Finalise/close out of Disaster Recovery Funding Arrangement (DRFA) road restoration projects.
- Continue delivery of Regional Road Group funded projects.
- Finalise tender awards and commence construction of approved capital works projects. Horrocks, Kalbarri Rd, Karina mews
- Progress review of road hierarchy classifications and associated Levels of Service.
- Continue improvement of Works operational procedures, risk management systems and documentation.
- Monitor expenditure against adopted budgets and ensure delivery of the 2026/27 Capital Works Programme.
- Continue strengthening relationships with Main Roads WA, State Government agencies, contractors and community stakeholders.



MINUTES OF MEETING

Meeting of the **Kalbarri Foreshore Revitalisation Advisory Committee** held in the Allen Centre, Kalbarri on Tuesday 9 June 2026.

1. DECLARATION OF OPENING OF MEETING

The presiding member Deputy Shire President Richard Burgess declared the meeting open at 2:00pm.

2. ACKNOWLEDGEMENT OF COUNTRY

We would like to respectfully acknowledge the Nanda People who are the Traditional Owners and First People of the land on which we meet. We would like to pay our respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamatji People.

3. ATTENDANCE / APOLOGIES

Voting Members in Attendance

Cr Richard Burges – Deputy Shire President/Presiding

Cr Liz Sudlow – Shire President

Member Cr Des Pike – Shire Councillor

Mr Tony Wilton – Male Nanda Representative

Lauren Sweetman – Kalbarri Development Association

Natalie Moir – Kalbarri Visitor Centre

Phil Crogan – Community Representative

Glenn Bangay – Community Representative

Non-Voting Members

Brian Robinson – Executive Manager of Community, Development and Regulation

Adam Murszewski – Mid West Development Commission

Nicole Nelson – Tourism WA

Guests

Michael Memeo – Realm Consultants (via electronic means)

Emma Maher - Realm Consultants (via electronic means)

Apologies

Cr Karl Suckling Shire Councillor

Ms Rachael Mallard – Nanda Representative

4. DECLARATIONS OF FINANCIAL INTERESTS

Cr Liz Sudlow declared a Proximity being a landowner of a unit located at 32 Grey Street, corner of Ruston Street, Kalbarri.

5. ADOPTION OF PREVIOUS MINUTES

MOVED: G Bangay

SECONDED: Natalie Moir

The minutes of the Kalbarri Foreshore Revitalisation Advisory Committee held on 28 April 2026 be confirmed.

Motion Carried: 7/0

Page 1 of 4



6. PROJECT STATUS UPDATE

The consultants Realm Studio's presented the Draft Master Plan via Teams, seeking feedback on preliminary designs from the Advisory Committee in order to facilitate further development and refinements of the concepts contained therein.

The following is a summary of the Masterplan Refinements that were identified through the discussions and feedback:

Northern Boat Ramp Precinct

- *Review potential conflicts between users within the northern boat ramp launch area.*
- *Investigate an alternative foreshore spine alignment closer to Grey Street, passing adjacent to the proposed toilet location.*
- *Consider opportunities for a new activity node associated with the boat ramp precinct.*

Water Management

- *Investigate water management opportunities through vegetation and WSUD treatments.*
- *Consider safety implications of water bodies and drainage infrastructure adjacent to playgrounds.*

Gidamarra Springs

- *Provide opportunities for co-design and cultural input from Nanda representatives across the broader foreshore, not solely within the Gidamarra Springs precinct.*
- *Recognise Gidamarra Springs as part of a broader network of springs and culturally significant water places along the foreshore.*
- *Explore opportunities for interpretation that communicates the wider spring network and associated stories*
- *Use the current concept as a starting point for further discussions with Rachel, Tony and other stakeholders.*

Flooding & Resilience

- *Recognise areas of the foreshore subject to flooding and storm impacts.*
- *Ensure infrastructure and landscape elements are designed to be cyclone- and flood-resilient.*
- *Incorporate living foreshore principles where appropriate.*
- *Integrate WSUD opportunities throughout the foreshore.*

Shelters

- *Provide shelters capable of accommodating larger groups and family gatherings.*
- *Ensure shelter design reflects local Kalbarri character and identity.*
- *Consider flexible shelter typologies capable of supporting multiple uses over time.*



Fisherman's Wharf Precinct

- *Provide additional space for trucks to manoeuvre and unload near the jetty.*
- *Review the proposed removal of Grey Street access, noting existing grades and operational requirements.*

Beach Access

- *Retain existing beach access used by windsurfers and kitesurfers in the northern precinct.*
- *Ensure upgrades do not adversely impact existing access arrangements.*

Fuel Refuelling

- *Continue discussions regarding the preferred refuelling location – likely higher area adjacent Grey St.*
- *Confirm existing refuelling arrangements and operational requirements with the engineering team.*

Vehicle Parking

- *Retain long-vehicle parking opportunities for trucks, buses and trailers where practical.*

IGA Precinct

- *Support the proposed "one-in, two-out" parking arrangement.*
- *Further investigate opportunities to retain 4WD beach access from the car park.*
- *Provide clear wayfinding and signage.*
- *Ensure pathways and access points are flush and accessible for wheelchairs, prams and trolleys.*

Pelican Feeding Precinct

- *Support removal of parking bays immediately adjacent to the pelican feeding area.*
- *Consider impacts associated with bus tours, caravans and seasonal visitor demand.*
- *Ensure safe pedestrian refuge and crossing opportunities along Grey Street adjacent to the proposed 90-degree parking.*
- *Ensure shelters can accommodate multiple uses beyond pelican feeding activities.*

Boat Hire Precinct

- *Investigate opportunities to introduce additional amenity to the raised terrace area to support commercial and tourism functions*
- *Retain existing car parking numbers where practical.*
- *Support continuation of the foreshore spine through the precinct.*
- *Relocate the beach wheelchair to a more appropriate and visible location.*

Gabba Gabba Gully

- *Retain the existing drainage pipe alignment (no daylighting proposed).*



- Reinforce the importance of the crossing connection to support approved adjacent development.
- Strengthen blue-green infrastructure and pedestrian connections extending into the township and surrounding public open spaces.

Town Beach Precinct

- Consider opportunities for a Kalbarri arrival statement.
- Investigate increased shade provision through planting and shelter infrastructure.
- Retain seasonal swimming opportunities alongside boat ramp operations – support terracing.
- Retain the historic jetty, subject to structural review and remediation works.
- Support food trucks and light-touch activation opportunities associated with the Marine Rescue building rooftop, rather than major built structures.
- Incorporate accessible ramp connections into proposed tiered seating.
- Consider requirements associated with the Australia Day long weekend waterslide use.
- Prepare concept plans for the RSL Memorial precinct.

Rivermouth (Chinaman's Beach)

- Maintain maximum 1:4 batter slopes.
- Reduce the extent of parking and create a more generous gathering space around the existing toilet and shelter area.
- Provide space for a 20m × 10m marquee and associated event infrastructure.
- Consider scalable amenities capable of supporting both everyday use and larger events.
- Investigate greening opportunities at the base of the existing limestone retaining wall.
- Ensure pedestrian access from Grey Street is clear, legible and appropriately located.

7. SCHEDULE OF SUBMISSIONS RECEIVED IN RESPONSE TO PUBLIC CONSULTATION PERIOD AND COUNCIL'S DECISION

Due to the time taken to discuss and provide feedback on the draft Master Plan, no discussion occurred on the schedule of submissions.

8. GENERAL BUSINESS

Nil.

9. DATE FOR NEXT MEETING

The next meeting has been scheduled for 7 July 2026 at 2pm.

10. CLOSURE

The presiding member closed the meeting at 5:01pm.

Briefing Note: Community Grant Fund Overview and Recommendations

Subject: Review of current grant funding rounds
From: Community Development Officers
To: Community Grant Review Committees
Date: 10 June 2026

BACKGROUND

The Shire of Northampton introduced the Community Grant Fund in 2024 to support community-led initiatives, events, and infrastructure.

Following four completed funding rounds, a review of application patterns, funding uptake, and administrative processes has been conducted to assess the program's effectiveness and sustainability.

FINDING:

1.1 Event Focus vs Project Development

- Analysis of grant applications indicates a clear divergence in funding demand between townships, with Kalbarri demonstrating a stronger preference for event-based initiatives, while Northampton exhibits a higher concentration of project and infrastructure-focused applications.
- Within the events category, the majority of applications relate to recurring, established events, with comparatively limited demand for new or emerging event initiatives.
- Grant Round 1 (July, \$60,000) is consistently under-subscribed, with demand predominantly driven by project applications. The observed application ratio is approximately 2 project applications per event application, indicating strong demand for capital and longer-term community outcomes.
- Grant Round 2 (January, \$30,000) is over-subscribed, with a higher proportion of event-based applications relative to projects, reflecting reduced readiness for project delivery and lower overall engagement during this period.

Collectively, these trends highlight a misalignment between funding structures and community demand cycles, particularly in terms of timing, grant types, and geographic differences across the Shire.

1.2 Administrative Complexity

The current grant process presents barriers for applicants, particularly small community organisations.

Key issues include:

- Duplication of information across application and acquittal stages
- Excessive financial reporting requirements for small-value grants
- Complex compliance expectations disproportionate to funding size
- Volunteer-run groups discouraged due to administrative burden

Frequent concerns have been raised regarding the acquittal form, particularly related to: - GST requirements - Comparison of volunteer hours to in-kind contributions.

Recommendation is to simplify the structure of the form; the current design collects a disproportionate amount of information for a \$5,000 grant that the Shire of Northampton does not utilise for significant decision-making. Much of the requested details are already included in the application form, resulting in redundancy. The goal is to maintain a simple, outcome-focused and evidence-based form.

Remove

- Complex budget breakdown
- In-kind dollar valuation
- Volunteer hours duplication
- Local spend percentage
- Detailed GST-heavy financial table

1.3 Governance and Risk

- The “Community Champion” category presents governance and transparency risks
- Challenges in consistent assessment and accountability for this category

Remove community champion as a category, as the Shire effectively must be the auspicing organisation to reduce risks in funds being misappropriated, as funds go into personal bank accounts.

RECOMMENDATIONS:

There is an opportunity to strengthen the way the Shire delivers its community grant funding. By reviewing and refining the current approach, Council can enhance support for local organisations, reduce volunteer burden, and foster stronger partnerships between the community and local government.

While maintaining the status quo remains an option, a proactive review presents the potential to deliver more meaningful, accessible, and impactful outcomes. The options presented are intended to guide discussion and decision-making. Council is encouraged to consider these opportunities and progress further investigation, consultation, and development to ensure the grants program continues to meet evolving community needs.

Current Funding Program

- The pool amount be split evenly between round one and two at \$45,000.00
- The timeline of the grant be changed to suit community needs.
- Round 1 – Open Feb, Close March, Review April, Notification May
- Round 2 – Open Aug, Close Sep, Review Oct, Notification Nov

Categories

- Event
- General community Project
- Youth and Youth Groups
- Skills and Capacity Building

Enhanced categories for the Community Grant funding

The following ideas are presented as flexible options for consideration and may be implemented through new grant streams, refinements to existing programs, or a blended approach drawing on previous grant round models.

Category	Description
Community Events –recurring	High community value, predictable attendance, multi-year continuity
New Community Events	Festivals, cultural events, local gatherings
Youth Grants	Youth-led projects and programs
Community Infrastructure x1	Minor capital works and facility upgrades
Place Making x1 per year	Small/medium-scale, activation, beautification of an area
Hybrid Grant x 1 per year	This model recognises that many community groups have great ideas but limited capacity. By providing both funding and hands-on support, the Shire helps ensure projects are achievable, safe, and impactful.



UNCONFIRMED MINUTES

Community Grants Advisory Committee held in the Shire Chamber, Northampton,
10:30 am, 30 June 2026

1. DECLARATION OF OPENING OF MEETING BY THE CHAIRPERSON

Shire President Sudlow declared the meeting open at 10:40 am.

2. ACKNOWLEDGEMENT OF COUNTRY

We would like to respectfully acknowledge the Yamatji People, who are the Traditional Owners and First People of the land on which we meet. We want to pay our respects to the Elders past, present and future, for they hold the memories, traditions, culture and hopes of the Yamatji People.

3. ATTENDANCE / APOLOGIES

Members

Cr Liz Sudlow – Shire President

Cr Des Pike

Cr Chad Smith

Cr Roslyn Suckling

Mr Brian Robinson (Acting Chief Executive Officer)

Apologies

Cr Richard Burges – Deputy President

Observers

Andrea Teakle (Community Development Officer), Cresta

Viellaris (Community Development Officer)

4. DECLARATIONS OF FINANCIAL INTERESTS

Nil.

5. CONFIRMATION OF PREVIOUS MINUTES

Moved: Cr Suckling

Seconded: Cr Smith

That the minutes of the Community Grants Advisory Committee held 11 May 2026 be received as a true and correct record.

Carried 5-0

For: Cr Sudlow, Cr Pike, Cr Smith, Cr Suckling and Mr Robinson

Against: Nil

6. REVIEW OF COMMUNITY GRANTS PROGRAM

Following four completed funding rounds, a review of application patterns, funding uptake, and administrative processes has been conducted to assess

the program's effectiveness and sustainability. The Shire's Community Development Officers provided a presentation to the Committee and briefing on a proposed review of the current community grant program.

Funding Pool Timing

The Community Developments officers outlined a preferred timeframe for the grant funding rounds having regard to the fact that to date Round 1 has been under prescribed and round 2 over prescribed for both years of the program so far. Following discussion amongst the Committee, it was resolved that:

Moved: Cr Suckling

Seconded: Cr Smith

That the current policy be amended to reflect the following revised timelines for grant applications:

- a) Round 1 to open in August, close in September with review of grant applications to occur in October and an Agenda Item to be prepared for Council consideration in November; and
- b) Round 2 to open in February, closing in March with review of grant applications to occur during April and an Agenda Item to be prepared for Council consideration in May.

Carried 5-0

For: Cr Sudlow, Cr Pike, Cr Smith, Cr Suckling and Mr Robinson
Against: Nil

Events

The Community Developments Officers recommended that consideration be given to funding for events being based on the following principles:

- i. Recurring events – 6 grants of up to \$3,000 (total pool \$18,000); and
- ii. New events – 10 grants up to \$2,000 (total pool \$20,000).

Following discussion amongst the committee it was agreed that the approach using a single pool for events be retained.

Community Champion

The chair raised the category of Community Champion and discussion occurred around a past recipient who was awarded a grant to purchase equipment. It was generally agreed that given potential governance risks around such grants, no further grants should be awarded under the category of Community Champion

Moved: Cr Sudlow

Seconded: Cr Pike

That the current policy be amended to remove the Community Champion Category due to associated governance risks.

For: Cr Sudlow, Cr Pike, Cr Smith, Cr Suckling and Mr Robinson
Against: Nil

Youth and Community Youth Grants

During discussion on the current category of Youth Grants, elected members expressed a desire to remove the lower age limit. The presiding member indicated a desire to expand the Youth grants to also include the ability for Seniors to also be included within the category on the basis that:

- a) The grant allocation under a Youth Category has not been expended in past grant rounds; and
- b) Providing an opportunity for Senior's to have the ability to apply for funding relating to Senior specific events.

Moved: Cr Sudlow

Seconded: Cr Suckling

That the Youth Category be amended to:

- a) Remove the lower age limit currently specific as 12 years old; and**
- b) Include the ability for Seniors to allow apply for Senior specific projects and programs.**

For: Cr Sudlow, Cr Pike, Cr Smith, Cr Suckling and Mr Robinson

Against: Nil

Community Infrastructure and Improvements

The Shire's Community Development Officers identified a proposal to introduce a new category that would allow for Community groups and not-for-profit organisations are eligible to apply for funding for projects and activities that support improvements to community assets. This includes projects relating to Shire-operated assets, undertaken in collaboration with leaseholders where applicable. Such activities/infrastructure could include playground upgrades, shade structures and accessibility improvements.

It was proposed that a total pool of \$20,000 be established funding up to 5 projects having a value of \$4,000.

The Committee also identified a desire to remove the category of financial hardship due to a lack of applications to date and the level of supporting information required.

Moved: Cr Suckling

Seconded: Cr Smith

A new category of Community Infrastructure for community group/not-for-profit groups be created with an pool allocation of \$20,000 allow for up to 5 projects having a maximum value \$4,000 subject to the applicants having a valid lease, right to occupy, or shared use arrangement.

For: Cr Sudlow, Cr Pike, Cr Smith, Cr Suckling and Mr Robinson

Against: Nil.

Moved : Cr Sudlow

Seconded: Cr Suckling

The category of Community Group – Financial Hardship be removed from the Policy

Carried 5-0

For: Cr's Sudlow, Cr Suckling, Cr Pike, Cr Smith and Mr Robinson
Against: Nil

Place Making Grants

The Community Development Officers outlined a proposal for an additional new category of Place Making Grants to facilitate space activation and build on community identity and connection.

Moved : Cr Suckling

Seconded: Cr Sudlow

That a new category of Placemaking be created with an allocation of \$20,000 forming part of Round 2 of the grant program, being available to one organisation per financial year.

Carried 5-0

For: Cr Sudlow, Cr Suckling, Cr Pike, Cr Smith and Mr Robinson
Against: Nil

Partnership Grant

The Community Development Officer outlined the potential for a further new category of "Partnership Grants" which would consist of a maximum financial contribution of \$10,000 plus 10 Community Development Officer hours. The purpose of this Grant being to assist groups with great ideas, but limited capacity, providing support with project planning, approvals, logistics, promotion and advice. Following discussion it was agreed that the Community Development Officer hours should be increased to 25 hours.

Moved: Cr Suckling

Seconded: Cr Sudlow

That the policy be amended to allow a new category of Partnership Grant using the following principles:

- a) Opens in Round 2 (Feb) and is available to one organisation per financial year; and**
- b) A total pool up to \$10,000 plus 25 hours of Community Development Officer support.**

Carried 5-0

For: Cr Sudlow, Cr Suckling, Cr Pike, Cr Smith and Mr Robinson
Against: Nil

Administration Complexity

The Community Development Officers outlined a need simplify the current structure of the acquittal form as the current design collects a disproportionate amount of information for a grant of this amount. As the Shire of Northampton does not utilise it for significant decision-making and much of the requested details are already included in the application form, the acquittal information results in the provision of redundant information.

RECOMMENDATIONS:

Moved: Mr B Robinson **Seconded: Cr Smith**
That the current acquittal form is to be reviewed and simplified to improve usability and accessibility for applicants.
Carried 5-0
 For: Cr Sudlow, Cr Suckling, Cr Pike, Cr Smith and Mr Robinson
 Against: Nil

8. FINANCIAL IMPLICATIONS

Having regard to the recommendations of the committee as passed above the breakdown of the Shire's \$100,000 Community Grant program would be as follows:

Category	Amount	Description
Events Grants	\$38,000	Events as per categories in the policy
Youth Grants & Seniors	\$8,000	Youth and Seniors led projects and programs
Community Infrastructure and Improvements	\$20,000	Minor capital works and facility upgrades
Placemaking Grant	\$20,000	Small-scale infrastructure, activation, and beautification projects.
Partnership Grant	\$10,000 + 25 hours	This model recognises that many community groups have strong ideas but limited capacity. By providing both funding and practical support, the Shire helps ensure that projects are achievable, well-managed, and impactful.
Balance	\$4,000	To be retained for Council use at it's discretion
Total	\$100,000	

9. GENERAL BUSINESS

- a) Councillors tasked Community Development Officers to research pre-existing processes regarding Shire of Northampton University sponsorships and sporting and non-sporting scholarships.

- b) Community Development Officers to champion more Shire-led events e.g. Seniors' week celebrations, Volunteer week celebrations.

10. TERMS OF REFERENCE

The Committee discussed the need to amend the current Terms of Reference to reflect the resignation of Mr Andrew Campbell and the employment of Temporary Chief Executive Officer Mr Kenn Donohoe. Further at the suggestion of the presiding member, Mr Brian Robinson to be identified proxy for the Chief Executive Officer.

Moved : Cr Sudlow

Seconded: Cr Suckling

That the Terms of Reference be modified to reflect the resignation of Chief Executive Officer Andrew Campbell, the appointment of Mr Kenn Donohoe as Temporary Chief Executive Officer and nomination of Mr Brian Robinson as proxy for the Chief Executive Officer

Carried 5-0

For: Cr Sudlow, Cr Suckling, Cr Pike, Cr Smith and Mr Robinson
Against: Nil

11. DATE FOR NEXT MEETING

Date to be advised.

12. CLOSURE

There being no further business, the Chairperson closed the meeting at 12.20 pm.



**COMMUNITY GRANTS ADVISORY COMMITTEE
TERMS OF REFERENCE**

Status:	<u>Occasional Committee</u>
Members:	6 Councillors Chief Executive Officer (Total 7)
Proxies:	Nil
Quorum:	At least 4 members
Term of Appointment:	2 years to 16 October 2027
Officer Responsible:	Chief Executive Officer
Meetings:	At least annually and more frequently if required
Reporting:	Direct to Council
Delegated Power:	Nil

FUNCTIONS OF COMMITTEE

1. To develop and review the process for the receipt of community grants requests.
2. To develop and review the process for the determination of priority for awarding community grants.
3. To recommend to Council any additional committee membership.
4. To make recommendations to Council as to the distribution of community grants.

CURRENT MEMBERS FROM 20 OCTOBER 2025

Cr Liz Sudlow	Presiding Member
Cr Chad Smith	Councillor
Cr Des Pike	Councillor
Cr Richard Burges	Councillor
Cr Roslyn Suckling	Councillor
Mr Kenn Donohoe	Temporary Chief Executive Officer
Mr Brian Robinson	Proxy for Chief Executive Officer



Community Development

5.1 Community Grants Program

Purpose

Council has established a Community Grants Advisory Committee to oversee the distribution of funding for community based purposes. Funding for the program will be sourced from both the Shire and external sources where available.

The allocation of community funds will be distributed in two rounds occurring after Council has set its annual budget.

The first round will open annually in August with funds to be distributed following the Council meeting to be held in November. The second round will open in February, with funds to be distributed following the Council meeting in May.

The award of funding for each round is at the absolute discretion of the Council and will focus on the following categories:

1. Events that benefit the district;
2. Youth and Senior initiatives;
3. Community Infrastructure and Improvements where applicants have a valid lease, right to occupy or shared use arrangement;
4. Placemaking Grants for small scale infrastructure, activation and beautification projects; and
5. A Partnership Grant to assist community groups with limited capacity with both funding and practical support to ensure projects that are achievable, well-managed and impactful.

Placemaking and Partnership Grants will form Part of Round 2, with the balance of the grant funding to be treated as a single pool that may allocated within either grant Round 1 or Round 2. A total of \$4,000 will be held over by the Council for discretionary distribution at any time of the year. Funding is capped to maximum amounts and co-contributions will be viewed favourably but are not essential.

*Note: The Shire of Northampton reserves the right to amend these amounts at any time and at its total discretion.

Proposals relating maintenance or upgrades to Shire building infrastructure, tourist based contributions (other than events) and other ordinary Shire business will generally be excluded. These matters will be considered as part of Council's normal annual budget process.

Policy Objectives

The objectives of the Community Grants Program are:

1. To support the community to improve liveability, support, connectedness and participation by evolving the sense of community;
2. To improve visitation and liveability by supporting community led events;

Community Development

5.1 Community Grants Program

3. To encourage the social activation of youth and seniors in the district;
4. To provide seed funding or co-contribution financial support for the community to make funding applications;
5. To provide an open, transparent and equitable mechanism for Council to distribute community grants; and
6. To grow the funding pool for the Community Grants Program through sourcing additional funds through external sources.

Policy Measures

GLOSSARY OF TERMS

For the purposes of the Community Fund Program, the terms listed below are understood to have the following meanings:

auspicing organisation	An incorporated organisation with a current ABN which agrees to works with a non-incorporated community group to receive hold & disburse grant funds on behalf of the non-incorporated group. The auspicing organisation will be responsible for the management of grant funds according to all conditions of the grant, and for the eventual acquittal of those funds (working closely with the community group to achieve this.)
community champion	A person who coordinates, facilitates and/or manages skills and capacity building projects for Shire communities.
community group	A group of people working together to pursue a common interest. Generally, almost all members of a community group will be participating in a volunteer capacity (i.e. not as a part of their paid work duties). A community group may have a formal governance structure or may be a less structured group.
incorporated association	An organisation that has been incorporated under the <i>Associations Incorporation Act</i> . Such an organisation has a formally adopted constitution and is governed by an elected committee.
not-for-profit group	A group or organisation that is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect. Any profit made by the group or organisation goes back into its operation to carry out its purposes and is not distributed to any of its members.
umbrella organisation	An organisation (of sound capacity) which provides support to smaller community groups such as assistance in grant writing, auspicing grant funds or other support including office accommodation and administrative assistance. In the Community Fund Program an umbrella group may support its community groups in

Community Development
5.1 Community Grants Program

	their application for funds but still apply for funds themselves as long as the funds in the different applications are not for the same purpose, project or event.
youth	Young people between the ages of 12 and 25 years inclusive.
youth group or youth project	A group or project catering to the needs of young people between the ages of 12 and 25 years inclusive.

CONDITIONS OF THE COMMUNITY FUND PROGRAM

The following conditions are applicable across ALL categories of the Community Grants Program:

- a. The Community Fund Program will be opened to the public in August (round 1) and February (Round 2) each year.
- b. Applicants should be notified of their success or otherwise in November (Round 1) and May (Round 2) each year.
- c. The region in which the activities supported by funds can be carried out is the district of the Shire of Northampton and the benefits of the activities supported by funds shall be directed predominantly to residents of the Shire of Northampton.
- d. Generally, schools are not eligible for funding under this program, however proposed school-based projects which have a strong broader community benefit may be considered. Prospective applicants should approach the Shire in the first instance to discuss eligibility and if eligible the proposal would be required to be submitted as a General Community Group & Projects grant application.
- e. Category Funding will be guided by the following table comprising four distinct categories. The amounts listed are maximum amounts available per project or financial support, but this should not be viewed as a guarantee of that level of funding.

Application category	Applications shall not exceed (ex. GST) (without the consent of Council)
Cat 1 Community Group Infrastructure and Improvements (Total pool of \$20,000)	\$4,000
Cat 2 Youth and Community Youth or Senior Groups (Total pool of \$8,000)	\$2,000
Cat 3 Events (Total Pool of \$38,000)	
Cat 3a Events with broader target area	\$5,000
Cat 3b Events with a more limited target area	\$4,000

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Cat 3c Events which are new and emerging	\$3,000
Cat 3d One-off events celebrating a significant anniversary	\$3,000
Cat 4 Placemaking Grant (Total pool \$20,000)	\$20,000
Cat 5 Partnership Grant (Total pool of \$10,000)	\$10,000 plus 25 hours officer support

- f. Fund allocation will be guided by the principle of fairness and equity in terms of both applicants, activities and location.
- g. Funds will be paid only to incorporated associations which have a current ABN. Groups which are not incorporated are able to apply for funding but must nominate in their application the name and ABN of an auspicing organisation or umbrella group which will receive the funds on their behalf if the application is successful. (The auspicing organisation or umbrella group may not necessarily be subject to Condition h. at the discretion of the Community Grants Advisory Committee).
- h. Only one application per group will be considered for funding in each funding round for each category group 1(a/b), 2, and 4 unless otherwise approved by Council after recommendation of the Community Grants Advisory Committee. Category 3(a/b/c&d) applications may be considered for multiple event applications.
- i. Grants will be paid in advance upon receipt of a tax invoice.
- j. The proposed project or event must take place, be completed and acquitted within a year of when that funding is made available. (example – if funding is awarded in November of one year the project must be finalised before November of the following year).
- k. Prior approval of the Shire must be sought for any substantial change of proposal after funding is awarded.
- l. All funded groups and organisations will be required to acknowledge the support of the Shire of Northampton in any promotional or publicity material.
- m. Every endeavour will be made by grant recipients to support local business and services when expending the allocated grant monies.
- n. Payments of grants may be suspended at any time if, in the opinion of Council, any of the conditions laid down are not met, or satisfactory progress has not been achieved.
- o. The Shire may use the project information provided by funded groups and organisations for promotional and networking purposes.
- p. Full disclosure of any other Council contribution (cash or in-kind) towards the project such as traffic management plans and civic receptions is required as part of any Community Grant Program application.

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- q. Applicants must illustrate that reasonable effort has been made to secure funding from alternative sources including other funding bodies, sponsorships, membership or registration fees, fundraising activities or other commercial activities such as ticket or product sales in any application made to the Community Grants Program.
- r. Acquittal of all granted monies must be completed and submitted using an acquittal process provided by the Shire by no later than twelve months from the notification of grant success.
- s. Failure of a group or an auspicings organisation or group to comply with the conditions set out above may result in the Community Grants Advisory Committee restricting or prohibiting access to future Community Grant Program rounds.

CATEGORY 1 – COMMUNITY INFRASTRUCTURE AND IMPROVEMENTS

Community groups and not-for-profit organisations may apply for funding for projects and activities that support improvements to community assets. This includes Shire-operated assets undertaken in collaboration with leaseholders where applicable. Such activities/infrastructure could improve playground upgrades, shade structures and accessibility improvements where the group or organisation has a valid lease, right to occupy or shared use arrangement.

The Community Grants Advisory Committee will assess each application and recommend to Council to grant funds to projects that are deemed to have merit and are prioritised by the assessment process.

All of the conditions of the Community Fund Program apply to the General Community Groups & Projects category.

CATEGORY 2 - YOUTH AND COMMUNITY YOUTH OR SENIOR GROUPS

The Shire of Northampton recognises the strategic importance of supporting youth activity and development throughout the Shire.

Youth and youth groups can, and are encouraged to, submit their application in partnership with an auspicings incorporated or umbrella group before the closing dates. For the purposes of the Community Grants Program:

‘Youth’ are defined as young people under the age 25 years; and
‘Seniors’ are defined as people over 65.

All of the conditions of the Community Fund Program apply to the Youth Groups category.

CATEGORY 3 - EVENTS

There are four sub-categories of events; each is treated separately in the Community Fund Program:

- **Category 3a events** have a broader target area which may include state,

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interstate and international visitors; and

- **Category 3b events** have a more limited target area including Mid West regions.
- **Category 3c events** are new and emerging events seeking to establish themselves on the Shire's annual events calendar.
- **Category 3d events** are events that celebrate significant one-off milestones or anniversaries in a community.

Category 3a Events

Council recognises the opportunity and economic benefit in supporting events that will market and promote the Shire to a target population residing well beyond the Mid West region.

All of the conditions of the Community Fund Program apply to category 3a events.

In ADDITION to conditions a. to s. there are extra conditions specific to category 3a events which:

- t. Demonstrate strong ties to broad scale marketing and promotional outcomes.
- u. Demonstrate that the target group is much broader than the Mid West region.

Category 3b Events

Council recognises the social benefit in supporting events that will promote a particular theme or activity to a target audience from within the Shire and extending to the Mid West region.

All of the conditions of the Community Fund Program apply to category 3b events.

Category 3c Events

Council recognises the potential for increased social and economic opportunity in supporting new and emerging events which are endeavouring to become established on the Shire's annual events calendar.

All of the conditions of the Community Fund Program apply to category 3c events.

Category 3d Events

The Shire recognises one-off events such as a milestone anniversary that forms a celebration in the community. The Community Grants Advisory Committee will determine applications in this category based on merit including considerations of community importance, community reach and community involvement.

All of the conditions of the Community Fund Program apply to category 3d events.

CATEGORY 4 – PLACEMAKING

The Shire supports Place Making to facilitate space activation and building on community identity and connection. The annual grant for placemaking will be available to one organisation per financial year. The Community Grants Advisory Committee will determine applications in this category based on merit including considerations of community importance, community reach and community involvement.

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All of the conditions of the Community Fund Program apply to applications in this category.

CATEGORY 5 – Partnership Grants

The purpose of this grant is to assist Community Groups with great ideas, but limited capacity, providing support with project planning, approvals, logistics, promotion and advice. Partnership Grants will consist of a maximum financial contribution of \$10,000 plus 25 hours of support from Shire's Community Development Officers.

All of the conditions of the Community Fund Program apply to category 4 applications.

Administration

This policy will be administered by the Community, Development and Regulation Division.

Adoption and Date Due for Revision

ADOPTED 20 June 2024
REVIEWED 19 July 2026

NEXT DUE FOR REVIEW 20 June 2029

The Administration of this Policy is by Community, Development and Regulation Division.



APPENDICES

COUNCIL MEETING

16 July 2026

Cr Richard Burges declared an Impartiality interest in Item 9.4.4 Proposed Change of Use from a Dwelling to a Holiday House at Lot 1 (No. 35) Glass Street, Kalbarri as one of his relatives owns a unit within the complex.

ATTACHMENT

9.4.4 Proposed Change of Use from a Dwelling to a Holiday House at Lot 1 (No. 35) Glass Street, Kalbarri

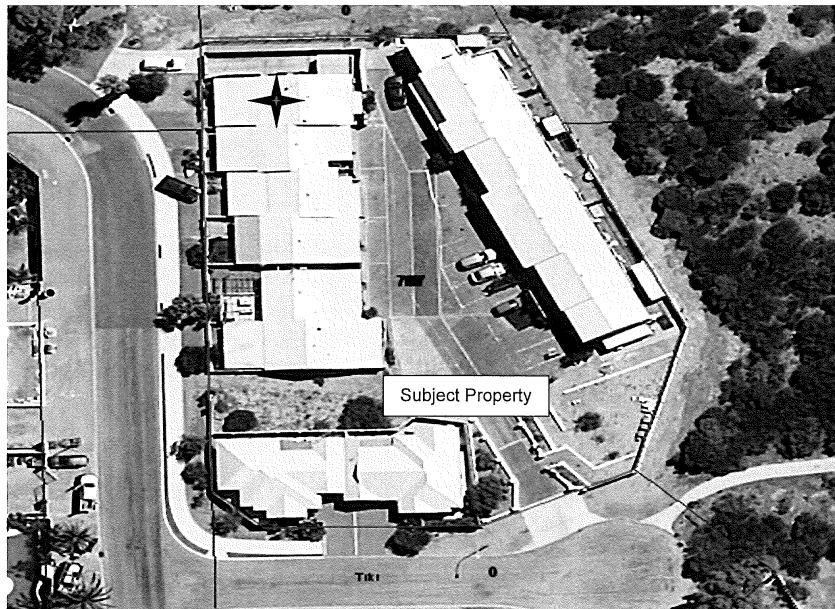
PROPONENT	B Breadsell
OWNER	B Breadsell
LOCATION / ADDRESS:	Lot 1 (No. 35) Glass Street, Kalbarri
ZONE:	Residential R50
BUSINESS AREA:	Planning Services
FILE REFERENCE:	10.6.1.3; A3877
LEGISLATION:	<i>Planning and Development Act 2005</i>
AUTHOR:	Kaylene Roberts
APPROVING OFFICER:	Brian Robinson
DATE OF REPORT:	2 April 2026
DECLARATION OF INTEREST:	Nil

BACKGROUND:

Council is requested to consider a development application for a change of use from a 'Dwelling' to 'Holiday House' at Lot 1 (No. 35) Glass Street, Kalbarri. Copies of the submitted plans are attached.

ATTACHMENT: 9.4.4 (1)

Location Plan



The subject strata development currently consists of 6 units facing Glass Street, 2 units facing Tiki Court and a two-storey building containing 12 units that use the internal driveway. The application is proposing to use existing Strata Lot 1 at the north of the development facing Glass Street for the purposes of Holiday Accommodation.

The key elements of the proposal are:

- The application is proposing the number of guests to be a maximum of four (4) persons;
- The management of the property will be undertaken by a designated property manager;
- The cleaning of the property will be undertaken by the property manager;
- No signage is proposed for the Holiday House application;
- The implementation of the Emergency Evacuation Response Plan as submitted;
- Parking is available for one car abutting the strata property; and
- Bookings for the Holiday Accommodation will be through the Air BNB website.

The application is referred to Council for determination as an objection to the proposal has been received.

PUBLIC CONSULTATION UNDERTAKEN:

In accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and in consideration of the Shire of Northampton's *Local Planning Policy – Consultation for Planning Proposals*, a Level C “*Consultation with Owners and Occupiers of Nearby Land*” was undertaken.

The application was advertised for a 21-day period to 15 adjacent landowners with 2 submissions being received and 1 submission being an objection to the application. Whilst a copy of the submissions are attached, its content is addressed in the comment.

ATTACHMENT: 9.4.4 (2)

COMMENT (Includes Options):

To assist Council, the following comments are offered:

Zoning

The provisions of Local Planning Scheme No 11 – Kalbarri (the Scheme) includes the Scheme include the subject land within the Residential Zone, with an identified density of R50.

Land Use Classification

The provisions of the Scheme allow two forms of holiday accommodation utilising dwellings. These uses are defined as follows:

‘**holiday accommodation**’, means two or more dwellings on one lot being used to provide short term accommodation for persons other than the owner of the lot.

'holiday house' means a single dwelling on one lot used to provide short term accommodation.

For reasons outlined below, the application has been assessed as a holiday house.

Land Use Permissibility

As "holiday accommodation" is an "X" use in the Residential Zone, meaning that the land use is prohibited.

A Holiday House is an "A" use in the Residential Zone. That is a use which is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the Deemed to Apply provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Matters to be Considered

In determining an application for planning approval, the local government is required to have regard to various matters outlined within *Clause 67 (2) of the Planning and Development (Local Planning Schemes) Regulations 2015*. These matters include, but not limited to:

- (a) *The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (b) *Any approved State Planning Policy;*
- (c) *Any policy of the Commission;*
- (f) *Any local planning strategy for this Scheme endorsed by the Commission;*
- (g) *Any local planning policy for the Scheme area;*
- (n) *The amenity of the locality; and*
- (y) *Any submissions received on the application.*

Any assessment against the above criteria is provided within the balance of this agenda.

Consistency with Zoning

The proposed holiday accommodation is considered to meet the objectives of the Residential zone, which include *'To provide for a range of non-residential uses, which are compatible with and complementary to residential development'*.

Parking

Schedule 4 of the Scheme identifies that a minimum of 2 parking bays is required for each holiday house. With only 1 parking bay located adjacent to the unit, approval of the application may only be granted through a relaxation of the Scheme.

Given access and parking issues associated with the existing development, as highlighted in the balance of this agenda item, a relaxation of parking requirements is not recommended.

Driveway Access

One of the two submissions received raises concerns regarding limited on-site parking and changes made to the original driveway configuration. The site was previously designed with two driveways that allowed the internal driveway to connect through to Glass Street. The submitter notes that this access arrangement was altered by a previous owner of Unit 1, who installed a shed that now obstructs the original internal connection.

An examination of Council records confirms that, at the time of the Strata's establishment, the common property extended from Tiki Court through to Glass Street. A copy of the Strata Plan, previously submitted in support of an application for a patio associated with Strata Lot 1, is attached for reference.

ATTACHMENT: 9.4.4 (3)

The existence of a driveway that connected from Tiki Court back to Glass Street is confirmed by historic aerial photography that shows the driveway connecting to Glass Street north of Strata Lot 1. Current aerial photography shows that this driveway has effectively been reduced to pedestrian access with the majority of the old driveway fenced to form an extension of Strata lot 1. A detailed search of Council records has failed to identify any approvals having been granted for this modification, nor modification of the Strata.

Given the current driveway design off Tiki Court and the design of the associated parallel parking bays, vehicles are largely prohibited from exiting in forward gear. It is strongly recommended that the fencing and shed associated with strata lot 1 be removed and the original driveway to Glass Street reinstated to ensure compliance parking is provided for the complex.

Day to Day Management

The applicant/owner has a local Property Manager that will be available 24 hours a day to deal with any issues that may arise.

Public Liability Insurance

The applicant has not supplied a copy of their current Public Liability Insurance Certificate. A condition should be included on any approval issued requiring this to be supplied prior to the commencement of the activity.

Guest Register

The applicant is required to maintain a guest register of all guests, and this is to be made available to an unauthorised officer from the Shire of Northampton on request. A relevant condition has been included within the officer recommendation.

Fire and Emergency Management Plan

The property has been identified as not being within a designated bushfire prone area and the applicant has supplied a Fire and Emergency Management Plan. It is recommended that a condition be imposed on any approval to require

that the plan is kept on display in a common area with the Holiday House for access during an emergency.

Health (Miscellaneous Provisions) Act, 1911

The proposed use will be required to operate in compliance with all relevant requirements of the *Health (Miscellaneous Provisions) Act, 1911*. It is recommended that an advice note be included on any approval granted by Council to reflect this.

Submissions Received

As stated above, there were two (2) submissions received during the Public Consultation period.

The first submission did not object or support the development.

The second submission objects to the development based on the amount of traffic entering and leaving the complex with only one way in and out making the street busy, noisy, and congested with traffic. Not enough parking is available in the complex with boats, buses, extra cars, visitor cars and caravans parking on the verge and in the street as well as blocking the pathway/walkway entry to the street. Tiki Cove is a cul-de-sac with other dwellings located on the street.

The main concern about the complex is the driveway configuration and being a large complex a two-way entry and exit driveway is required with the old entry point reinstated or another driveway/entry installed from Glass Street. As detailed within the Comment section of this agenda item, there is a need for the original driveway connection to Glass Street to be re-instated.

It is noted that the author of the second submission has stated that this is a short stay accommodation complex. However, according to Shire records the accommodation units were approved as dwellings and there are no records of approval being given to short stay accommodation, appearing to indicate that the previous use was occurring without approval.

Conclusion

The proposed short stay accommodation is located within a complex approved for permanent accommodation, with only 1 parking bay allocated per unit. Given existing parking and access issues, it is recommended that the application be refused.

It is furthermore recommended that re-instatement of the driveway to Glass Street be pursued to ensure current parking returns to a state where vehicles may enter and leave in forward gear.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and Shire of Northampton Local Planning Scheme No. 11 – Kalbarri.

POLICY / STRATEGIC IMPLICATIONS:

The application has been assessed in accordance with the provisions of Local Planning Policy – Holiday Houses.

ORGANISATIONAL RISK MANAGEMENT:

Should approval be granted to the land use as proposed, there is potential for existing parking issues associated with the unit complex to be exacerbated.

FINANCIAL IMPLICATIONS:

The applicant has paid the appropriate planning fee in accordance with the 2025/2026 Fees and Charges Schedule.

SUSTAINABILITY:

Environmental: Nil.

Economic: The proposal if approved by Council will allow the proponent to increase activity and potentially increase the economic return of the property.

Social: As highlighted by the submission received parking associated with the unit complex is currently restricted and problematic. Approval to the application is likely to increase the demand for parking.

VOTING REQUIREMENTS: SIMPLE MAJORITY

OFFICER RECOMMENDATION:

That Council:

1. In accordance with Local Planning Scheme No. 11 – Kalbarri refuse to grant planning approval for the proposed Holiday House at Lot 1 (No. 35) Glass Street in accordance with the plans and specifications at ATTACHMENT: 9.4.4 (1), Kalbarri for the following reasons:
 - a) The application as submitted does not comply with the provision of two parking bays as required in accordance with Table 4 of the Local Planning Scheme;
 - b) Approval to the application as submitted is likely to increase existing parking issues associated with the unit complex; and
 - c) Approval to the proposal contrary to the requirement for provision of a minimum of two parking bays would result in the creation of an undesirable precedent.
2. Subject to confirmation that the Strata Plan for Unit 1 has not been modified to include the previous driveway access to Glass Street, the Chief Executive Officer be requested to arrange for improvements located within common property adjacent to Strata Lot 1 to be removed and the previous driveway to Glass Street be re-instated.

COUNCIL RESOLUTION:

MOVED: Pike, D

SECONDED: Suckling, K

04/26-68

That Council:

1. In accordance with Local Planning Scheme No. 11 – Kalbarri refuse to grant planning approval for the proposed Holiday House at Lot 1 (No. 35) Glass Street in accordance with the plans and specifications at ATTACHMENT: 9.4.4 (1), Kalbarri for the following reasons:
 - a) The application as submitted does not comply with the provision of two parking bays as required in accordance with Table 4 of the Local Planning Scheme;
 - b) Approval to the application as submitted is likely to increase existing parking issues associated with the unit complex; and
 - c) Approval to the proposal contrary to the requirement for provision of a minimum of two parking bays would result in the creation of an undesirable precedent.
2. Subject to confirmation that the Strata Plan for Unit 1 has not been modified to include the previous driveway access to Glass Street, the Chief Executive Officer be requested to arrange for improvements located within common property adjacent to Strata Lot 1 to be removed and the previous driveway to Glass Street be re-instated.

MOTION CARRIED 6/0

FOR

Cr L Sudlow
Cr R Burges
Cr D Pike
Cr K Suckling
Cr R Suckling
Cr C Smith

AGAINST



KALBARRI FORESHORE REDEVELOPMENT ADVISORY COMMITTEE TERMS OF REFERENCE

Status:	<u>Advisory Committee</u>
Members:	<u>Voting</u> Shire President 3 Councillors 2 Nanda Peoples Kalbarri Development Association. Kalbarri Visitors Centre 3 Community Representatives (Total 11)
Quorum:	At least 6
Term of Appointment:	Until 16 October 2027
Officer Responsible:	Executive Manager Community, Development & Regulation
Meetings:	As Required
Reporting:	Direct to Council
Meeting Requirements:	Nil
Delegated Powers:	Nil

FUNCTIONS OF COMMITTEE

1. To assist Shire Officers in the refinement and detailed designs for conceptual elements contained within the Kalbarri Foreshore Masterplan as prepared by the Mid-West Development Commission and Tourism Western Australia;
2. To assist in the identification of priorities in respect of the Foreshore Redevelopment;
3. Make recommendations to Council on potential developments and commercial opportunities not identified within the Kalbarri Foreshore Masterplan;
4. Assist co-ordination of community participation in public consultation processes; and
5. Communicate and inform the member organisations and local community about the proposed project, its elements and timeframes for work.

MEMBERS 20 OCTOBER 2025

Cr Richard Burges	Councillor (Chair)
Cr Liz Sudlow	Councillor
Cr Des Pike	Councillor
Cr Karl Suckling	Councillor
Rachel Mallard	Female Nanda Representative
Tony Wilton	Male Nanda Representative
Lauren Sweetman	Kalbarri Development Association
Merrilyn Eastland	Kalbarri Development Association (Proxy)
Natalie Moir	Kalbarri Visitors Centre
TBC	Kalbarri Visitors Centre (Proxy)
Cheryl Eley	Community Representative
Glen Bangay	Community Representative
Phil Crogan	Community Representative
Brian Robinson	Executive Manager of Community, Development & Regulation (Non-Voting)
As available	Other Shire Officers as required (Non-Voting)
Adam Murszewski	Mid West Development Commission (Non-Voting)
Nicole Nelson	Tourism Western Australia (Non-Voting)



**COMMUNITY GRANTS ADVISORY COMMITTEE
TERMS OF REFERENCE**

Status:	<u>Occasional Committee</u>
Members:	6 Councillors Chief Executive Officer (Total 7)
Proxies:	Nil
Quorum:	At least 4 members
Term of Appointment:	2 years to 16 October 2027
Officer Responsible:	Chief Executive Officer
Meetings:	At least annually and more frequently if required
Reporting:	Direct to Council
Delegated Power:	Nil

FUNCTIONS OF COMMITTEE

1. To develop and review the process for the receipt of community grants requests.
2. To develop and review the process for the determination of priority for awarding community grants.
3. To recommend to Council any additional committee membership.
4. To make recommendations to Council as to the distribution of community grants.

CURRENT MEMBERS FROM 20 OCTOBER 2025

Cr Liz Sudlow	Presiding Member
Cr Chad Smith	Councillor
Cr Des Pike	Councillor
Cr Richard Burges	Councillor
Cr Roslyn Suckling	Councillor
Mr Andrew Campbell	Chief Executive Officer



Community Development

5.1 Community Grants Program

Purpose

Council has established a Community Grants Advisory Committee to oversee the distribution of funding for community based purposes. Funding for the program will be sourced from both the Shire and external sources where available.

The allocation of community funds will be distributed in two rounds occurring after Council has set its annual budget. The first round will open in July with funds distributed in September and will allocate 60%* of the funding pool. The second round will open in January with funds distributed in March and will allocate 30%* of the funding pool. 10%* of the funding pool will be held over by the Council for discretionary distribution at any time of the year. Funding is capped to maximum amounts and co-contributions will be viewed favourably but are not essential.

*Note: The Shire of Northampton reserves the right to amend these amounts at any time and at its total discretion.

The award of funding for each round is at the absolute discretion of the Council and will focus on the following categories:

1. General community projects and financial hardship support for Community Groups;
2. Youth initiatives;
3. Events that benefit the district; and
4. Skills and capacity building in the community.

Exclusions to the Community Grant Program include maintenance or upgrades to Shire building infrastructure, tourist based contributions (other than events) and other ordinary Shire business. These matters will be considered as part of Council's normal annual budget process.

Policy Objectives

The objectives of the Community Grants Program are:

1. To support the community to improve liveability, support, connectedness and participation by evolving the sense of community;
2. To improve visitation and liveability by supporting community led events;
3. To encourage the social activation of youth in the district;
4. To provide seed funding or co-contribution financial support for the community to make funding applications;
5. To provide an open, transparent and equitable mechanism for Council to distribute community grants; and
6. To grow the funding pool for the Community Grants Program through sourcing additional funds through external sources.

Community Development

5.1 Community Grants Program

Policy Measures

GLOSSARY OF TERMS

For the purposes of the Community Fund Program, the terms listed below are understood to have the following meanings:

auspicing organisation	An incorporated organisation with a current ABN which agrees to work with a non-incorporated community group to receive hold & disburse grant funds on behalf of the non-incorporated group. The auspicing organisation will be responsible for the management of grant funds according to all conditions of the grant, and for the eventual acquittal of those funds (working closely with the community group to achieve this.)
community champion	A person who coordinates, facilitates and/or manages skills and capacity building projects for Shire communities.
community group	A group of people working together to pursue a common interest. Generally, almost all members of a community group will be participating in a volunteer capacity (i.e. not as a part of their paid work duties). A community group may have a formal governance structure or may be a less structured group.
incorporated association	An organisation that has been incorporated under the <i>Associations Incorporation Act</i> . Such an organisation has a formally adopted constitution and is governed by an elected committee.
not-for-profit group	A group or organisation that is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect. Any profit made by the group or organisation goes back into its operation to carry out its purposes and is not distributed to any of its members.
umbrella organisation	An organisation (of sound capacity) which provides support to smaller community groups such as assistance in grant writing, auspicing grant funds or other support including office accommodation and administrative assistance. In the Community Fund Program an umbrella group may support its community groups in their application for funds but still apply for funds themselves as long as the funds in the different applications are not for the same purpose, project or event.
youth	Young people between the ages of 12 and 25 years inclusive.
youth group or youth project	A group or project catering to the needs of young people between the ages of 12 and 25 years inclusive.

**Community Development
5.1 Community Grants Program**

CONDITIONS OF THE COMMUNITY FUND PROGRAM

The following conditions are applicable across ALL categories of the Community Grants Program:

- a. The Community Fund Program will be opened to the public in July (round 1) and January (Round 2) each year.
- b. Applicants should be notified of their success or otherwise in September (Round 1) and March (Round 2) each year.
- c. The region in which the activities supported by funds can be carried out is the district of the Shire of Northampton and the benefits of the activities supported by funds shall be directed predominantly to residents of the Shire of Northampton.
- d. Generally, schools are not eligible for funding under this program, however proposed school-based projects which have a strong broader community benefit may be considered. Prospective applicants should approach the Shire in the first instance to discuss eligibility and if eligible the proposal would be required to be submitted as a General Community Group & Projects grant application.
- e. Category Funding will be guided by the following table comprising four distinct categories. The amounts listed are maximum amounts available per project or financial support, but this should not be viewed as a guarantee of that level of funding.

Application category	shall not exceed (ex. GST) (without the consent of Council)
Cat 1a General Community Group projects	\$4,000
Cat 1b Community Group financial hardship	\$2,000
Cat 2 Youth and Community Youth Groups	\$3,000
Cat 3a Events with broader target area	\$5,000
Cat 3b Events with a more limited target area	\$4,000
Cat 3c Events which are new and emerging	\$3,000
Cat 3d One-off events celebrating a significant anniversary	\$3,000
Cat 4 Community Skills and Capacity Building projects	\$4,000

Community Development
5.1 Community Grants Program

- f. Fund allocation will be guided by the principle of fairness and equity in terms of both applicants, activities and location.
- g. Funds will be paid only to incorporated associations which have a current ABN. Groups which are not incorporated are able to apply for funding but must nominate in their application the name and ABN of an auspicing organisation or umbrella group which will receive the funds on their behalf if the application is successful. (The auspicing organisation or umbrella group may not necessarily be subject to Condition h. at the discretion of the Community Grants Advisory Committee).
- h. Only one application per group will be considered for funding in each funding round for each category group 1(a/b), 2, and 4 unless otherwise approved by Council after recommendation of the Community Grants Advisory Committee. Category 3(a/b/c&d) applications may be considered for multiple event applications.
- i. Grants will be paid in advance upon receipt of a tax invoice.
- j. The proposed project or event must take place, be completed and acquitted within a year of when that funding is made available. (example – if funding is awarded in September of one year the project must be finalised before September of the following year).
- k. Prior approval of the Shire must be sought for any substantial change of proposal after funding is awarded.
- l. All funded groups and organisations will be required to acknowledge the support of the Shire of Northampton in any promotional or publicity material.
- m. Every endeavour will be made by grant recipients to support local business and services when expending the allocated grant monies.
- n. Payments of grants may be suspended at any time if, in the opinion of Council, any of the conditions laid down are not met, or satisfactory progress has not been achieved.
- o. The Shire may use the project information provided by funded groups and organisations for promotional and networking purposes.

Community Development

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- p. Full disclosure of any other Council contribution (cash or in-kind) towards the project such as traffic management plans and civic receptions is required as part of any Community Grant Program application.
- q. Applicants must illustrate that reasonable effort has been made to secure funding from alternative sources including other funding bodies, sponsorships, membership or registration fees, fundraising activities or other commercial activities such as ticket or product sales in any application made to the Community Grants Program.
- r. Acquittal of all granted monies must be completed and submitted using an acquittal process provided by the Shire by no later than twelve months from the notification of grant success.
- s. Failure of a group or an auspicing organisation or group to comply with the conditions set out above may result in the Community Grants Advisory Committee restricting or prohibiting access to future Community Grant Program rounds.

CATEGORY 1a – GENERAL COMMUNITY GROUP PROJECTS

Community groups and not-for-profit organisations may apply for funding for projects and activities that have a target focus which benefits communities within the Shire of Northampton.

The Community Grants Advisory Committee will assess each application and recommend to Council to grant funds to projects that are deemed to have merit and are prioritised by the assessment process.

All of the conditions of the Community Fund Program apply to the General Community Groups & Projects category.

CATEGORY 1b – COMMUNITY GROUP FINANCIAL HARDSHIP

Community groups and not-for-profit organisations may apply for financial hardship funding where they can demonstrate difficulty funding their normal operations. Applications for this category will be scrutinised closely to ensure that only community groups who are struggling financially to make ends meet receive assistance.

All of the conditions of the Community Fund Program apply to the Community Group Financial Hardship category.

CATEGORY 2 - YOUTH AND COMMUNITY YOUTH GROUPS

The Shire of Northampton recognises the strategic importance of supporting youth activity and development throughout the Shire.

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Youth and youth groups can, and are encouraged to, submit their application in partnership with an auspicing incorporated or umbrella group before the closing dates. For the purposes of the Community Grants Program, 'youth' are defined as young people between the ages of 12 and 25 years inclusive.

All of the conditions of the Community Fund Program apply to the Youth Groups category.

CATEGORY 3 - EVENTS

There are four sub-categories of events; each is treated separately in the Community Fund Program:

- **Category 3a events** have a broader target area which may include state, interstate and international visitors; and
- **Category 3b events** have a more limited target area including Mid West regions.
- **Category 3c events** are new and emerging events seeking to establish themselves on the Shire's annual events calendar.
- **Category 3d events** are events that celebrate significant one-off milestones or anniversaries in a community.

Category 3a Events

Council recognises the opportunity and economic benefit in supporting events that will market and promote the Shire to a target population residing well beyond the Mid West region.

All of the conditions of the Community Fund Program apply to category 3a events.

In ADDITION to conditions a. to s. there are extra conditions specific to category 3a events which are:

- t. Demonstrate strong ties to broad scale marketing and promotional outcomes.
- u. Demonstrate that the target group is much broader than the Mid West region.

Category 3b Events

Council recognises the social benefit in supporting events that will promote a particular theme or activity to a target audience from within the Shire and extending to the Mid West region.

All of the conditions of the Community Fund Program apply to category 3b events.

Category 3c Events

Council recognises the potential for increased social and economic opportunity in supporting new and emerging events which are endeavouring to become established on the Shire's annual events calendar.

All of the conditions of the Community Fund Program apply to category 3c events.

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Category 3d Events

The Shire recognises one-off events such as a milestone anniversary that forms a celebration in the community. The Community Grants Advisory Committee will determine applications in this category based on merit including considerations of community importance, community reach and community involvement.

All of the conditions of the Community Fund Program apply to category 3d events.

CATEGORY 4 – COMMUNITY SKILLS AND CAPACITY BUILDING

Council encourages projects and programs that improve community skills and capacity. This category is quite open, but applications designed to support commercial returns or compete against existing local business or services may be excluded from consideration. Generally, a community group or community champion will administer the programs and it is recommended that contact is made with the Shire to discuss the suitability of prospective applications in this category before applications are made.

All of the conditions of the Community Fund Program apply to category 4 applications.

Administration

This policy will be administered by the Community, Development and Regulation Division.

Adoption and Date Due for Revision

ADOPTED 20 June 2024
REVIEWED (Not Applicable)

NEXT DUE FOR REVIEW 20 June 2029

The Administration of this Policy is by Community, Development and Regulation Division.