



ATTACHMENTS

COUNCIL MEETING

21 September 2026

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Compliance Audit Return 2025 Questions

Regulation 14 of the Local Government (Audit) Regulations 1996 requires local governments to carry out a compliance audit return for the period of 1 January to 31 December of each year.

Reference	Question
Local Government Act 1995	
s. 2.29	Has every person elected or appointed to a mayor, president, deputy, or councillor role made the required declaration in the prescribed form before a prescribed person, prior to acting in the office? Yes, see Synergy file 4.1.1
s. 3.16	Has the local government reviewed local laws which have not been reviewed in the previous 8 years, to ensure compliance with Schedule 9.3, Clause 65? All current except Health Local Law 2007 which is currently under review.
s. 3.57	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations? Yes – Tender Register
s. 3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the <i>Local Government Act 1995</i> (unless section 3.58(5) applies)? Yes – Agenda 16 April 2025 – Disposal of Property Lot 6 (No. 78) Robinson Street, Northampton Agenda 18 December 2025 – Disposal of Property Lot 29 (No. 2) Rake Place, Northampton Agenda 18 December 2025 – Disposal of Property Lot 22 (No. 1) Rake Place, Northampton
s. 3.58(4)	Where the local government disposed of property under section 3.58(3) of the <i>Local Government Act 1995</i> , did it provide details, as prescribed by section 3.58(4) of the Act, in the required local public notice for each disposal of property? Yes – see above
s. 3.59(2)(a)	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2025? N/A
s. 3.59(2)(b)	Has the local government prepared a business plan for each major land transaction that was not exempt in 2025? N/A
s. 3.59(2)(c)	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2025? N/A

Reference	Question
s. 3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2025? N/A
s. 3.59(5)	During 2025, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority? N/A
s. 5.16 (1)	Were all delegations to committees resolved by absolute majority? No delegations were made to Committees.
s. 5.16 (2)	Were all delegations to committees in writing? No delegations were made to Committees.
s. 5.17	Were all delegations to committees within the limits specified in section 5.17 of the <i>Local Government Act 1995</i> ? No delegations were made to Committees.
s. 5.18	Were all delegations to committees recorded in a register of delegations? No delegations were made to Committees.
s. 5.36(4) & s. 5.37(3)	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A? Yes - October 2025 – Executive Manager Works and Technical Services
s. 5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee? Yes – See Council minutes of meeting 18 December 2025 Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so? N/A
s. 5.39B	Has the local government adopted and maintained model standards that incorporate the prescribed model standards within required timeframes (including amendments), ensured adoption by absolute majority, published an up-to-date version on its official website, and avoided including any inconsistent additional provisions? Yes – Register of Delegations, Authorisations and Appointments endorsed by Council at 17 July 2025 meeting and available on 'F' drive at CEO/AAA CEO from 22 May 2023/Delegations
s. 5.42	Were all delegations to the CEO resolved by an absolute majority? Yes – Register of Delegations, Authorisations and Appointments endorsed by Council at 17 July 2025 meeting and available on 'F' drive at CEO/AAA CEO from 22 May 2023/Delegations
s. 5.43	Were all delegations to the CEO in writing? Yes – see 'F' drive at CEO/AAA CEO from 22 May 2023/Delegations Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the <i>Local Government Act 1995</i> ? Yes
s. 5.44(2)	Were all employees delegated authority by the CEO under Section 5.44(1), issued with a written instrument of delegation? Yes – see CEO documents

Reference	Question
s. 5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority? N/A
s. 5.46	Has the CEO kept a register of all delegations made under Division 4 of the <i>Local Government Act 1995</i> to the CEO and to employees? N/A Were all delegations made under Division 4 reviewed by the delegator at least once during the 2024/2025 financial year? Yes see Council minutes and CEO documents Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19? Yes – need to test with staff. Multiple recording sources, purchasing, Council reports, records etc. If the local government paid a finishing employee an amount in addition to their entitlement, did the local government follow a policy it had adopted and published on the website? outlining the circumstances in relation to payments made to terminated employees? N/A If the local government made a payment to a finishing employee that is more than the amount set out in the policy, was local public notice given? N/A
s. 5.51A	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? Yes – available on Shire website www.northampton.wa.gov.au and in 'F' drive CEO/AAA CEO from 22 May 2023/Code of Conduct/Staff If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website? https://www.northampton.wa.gov.au/your-shire/governance/codes-of-conduct
s. 5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the <i>Local Government Act 1995</i> , did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter? Yes – on Shire website (www.northampton.wa.gov.au/your-shire/registers-and-policies and 'F' drive = CEO/AAA CEO from 22 May 2023/Registers/Councillor Interest Register
s. 5.68(2)	Were all decisions regarding participation approval in relation to Section 5.68(2), including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting? N/A
s. 5.69(5)	Were all decisions regarding participation approval in relation to Section 5.69(5), including the extent of participation allowed recorded in the minutes of the relevant council or committee meeting? N/A

Reference	Question
s. 5.70	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report? Yes – on Shire website (www.northampton.wa.gov.au/your-shire/registers-and-policies and 'f' drove = CEO/AAA CEO from 22 May 2023/Registers/Councillor Interest Register
s. 5.71B(5) and (7)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the <i>Local Government Act 1995</i> relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application? N/A
	Was any decision made by the Minister under section 5.71B(6) of the <i>Local Government Act 1995</i> , recorded in the minutes of the council meeting at which the decision was considered? N/A
s. 5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the <i>Local Government Act 1995</i> recorded in the minutes of the meeting at which the disclosures were made? Yes
s. 5.75	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day? Yes – see Primary and Annual Return Register – 'f' drive –(CEO/AAA CEO from 22 May 2023/Registers/Primary and Annual Register) and hard copies in Safe.
s. 5.76	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2025? Yes – see Primary and Annual Return Register – 'f' drive –(CEO/AAA CEO from 22 May 2023/Registers/Primary and Annual Register) and hard copies in Safe.
s. 5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, as the case may be, give written acknowledgment of having received the return? Yes – see Primary and Annual Return Register – 'f' drive –(CEO/AAA CEO from 22 May 2023/Registers/Primary and Annual Register) and hard copies in Safe.
s. 5.88	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> ? Yes – see CEO documents / website Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the <i>Local Government Act 1995</i> , in the form prescribed in the <i>Local Government (Administration) Regulations 1996</i> , regulation 28? Yes – see CEO documents / website After a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the <i>Local Government Act 1995</i> , did the CEO remove from the register all returns relating to that person? Yes Have all returns removed from the register in accordance with section 5.88(3) of the <i>Local Government Act 1995</i> been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return? Yes

Reference	Question
s. 5.89A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the <i>Local Government Act 1995</i> , in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A? Yes – see ‘F drive (CEO/AAA CEO form 22 May 2023/Registers/Gifts and Contributions to Travel Register/2025 documents and hard copy in file under front counter.
s. 5.90A	Did the CEO publish an up-to-date version of the gift register on the local government’s website? Yes Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government’s website, a policy dealing with the attendance of council members and the CEO at events? Yes
s. 5.94	Does the local government have information available for members of the public to inspect, free of charge as prescribed under section 5.94 and Admin Reg 29, except where restricted under this section? Yes
s. 5.96	Where a person is entitled to inspect information under this Division, can the local government confirm that copies are available and that the price at which it sells copies does not exceed the cost of providing them, (unless prescribed otherwise)? Yes – see Shire of Northampton Schedule of Fees and Charges
s. 5.96A	Did the CEO publish information on the local government’s website in accordance with sections 5.96A(1), (2), (3), and (4) of the <i>Local Government Act 1995</i> ? Yes
s. 5.104	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates that incorporates the model code of conduct? Yes – available on Shire website (www.northampton.wa.gov.au/your-shire/governance/codes-of-conduct) Did the local government adopt additional requirements in addition to the model code of conduct? Yes If yes, does it comply with section 5.104(3) and (4) of the <i>Local Government Act 1995</i> ? Yes Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government’s website? Yes - available on Shire website (www.northampton.wa.gov.au/your-shire/governance/codes-of-conduct)
s. 5.128	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members? Yes – Council Policy 1.4 Councillor Training and Professional Development adopted 20 June 2024

Reference	Question
s. 7.12A(3), (4) and (5)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters? Yes Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government? N/A Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the <i>Local Government Act 1995</i>, did the CEO publish a copy of the report on the local government's official website? N/A
Local Government (Administration) Regulations 1996	
Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the <i>Local Government Act 1995</i> ? N/A
Reg 19AB	Does the code of conduct contain the requirement that a local government employee (not including the CEO) must not accept a prohibited gift from an associated person? Yes – Clause 3.4 of Code of C onduct for Employees and Contractors
Reg 19AC	Does the local government's code of conduct include requirements for the recording, storing, disclosure, and use of information relating to gifts accepted by local government employees (excluding the CEO) from associated persons, in accordance with regulatory requirements? Yes - Clause 3.4 of code of conduct for Employees and Contractors
Reg 19AE	Does the local government's code of conduct include requirements addressing employee behaviour in the performance of duties, interactions with others, use and disclosure of information, use of local government resources and finances, the keeping of records, and the reporting and management of suspected breaches and misconduct, in accordance with regulatory requirements? Yes – Clause 4 of Code of Conduct for Employees and Contractors
Reg 19B	Did the local government include in its annual report all information required under section 5.53(2)(g) and (i) and regulation 3A(2), including number of employee's in salary bands over \$130,000, remuneration and allowances paid, ordered payments, CEO remuneration, council member meeting attendance, available demographic information about council members, and details of any modifications to the strategic community plan or significant modifications to the corporate business plan? Yes – Shire of Northampton Annual Reports – www.northampton.wa.gov.au/documents/Annual-Reports

Reference	Question
Reg 19C	Has the local government adopted by absolute majority a strategic community plan? Yes – available on Shire website at www.northampton.wa.gov.au/documents/community-strategic-plan
Reg 19DA	If yes, provide the date of the most recent review 18 December 2025 Has the local government reviewed its corporate business plan in accordance with Admin Regulation 19DA(4) ? If yes, provide date of review 2024 – now being reviewed following Strategic Community Plan adoption in 2025 Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)? Yes
Reg 22	Asked as part of question \$5.75
Reg 23	Asked as part of question \$5.76
Reg 28	Asked as part of question \$5.88(1)
Reg 28A	Asked as part of question \$5.89A(1)
Reg 29	Asked as part of question \$5.94
Reg 29C	Does the local government publish all prescribed information on its official website— including up-to-date policies, required details of council member and employee returns, council member fees and allowances, and relevant public notices—within the specified timeframes and in accordance with legislative requirements? Yes
Reg 35	Has every local government council member completed and passed the Council Member Essentials course, consisting of the five required modules and delivered by an approved provider, within 12 months of being elected? No – but those Councillors registered for training for completion by 28 October 2026. Further information available on Shire website at www.northampton.wa.gov.au/profiles/northampton/assets/clientdata/councillor-training-register-24-25
Reg 36	Does the local government appropriately identify and document council members who are exempt from the training requirements under section 5.126(1), including verifying that the member: - has completed an approved course within the specified 5-year period prior to election, or - completed the LGASS00002 Elected Member Skill Set before 1 July 2019 within the relevant timeframe, or - qualifies for the transitional exemption applicable to council members in office at the commencement of the 2019 regulatory amendments? Yes – information available on Shire website at www.northampton.wa.gov.au/profiles/northampton/assets/clientdata/councillor-training-register-24-25

Reference	Question
Local Government (Audit) Regulations 1996	
Reg 10	Was the auditor's report for the financial year ending 30 June 2025 received by the local government within 30 days of completion of the audit? Yes
Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2025? Yes If yes, provide date of council's resolution to accept the report. Yes - Council meeting 18 November 2022.
Local Government (Constitution) Regulations 1998	
Reg 11FA	Did the CEO provide the Minister a report as to the result of the election within 14 days of the declaration and in the form of Form 20 of the Local Government (Elections) Regulations 1997, modified as necessary? Yes
Reg 13	Were all required oaths, affirmations and declarations under section 2.42 (in relation to Commissioners) made in the correct form (Form 8), before the appropriate authorised person? Yes – see records
Local Government (Elections) Regulations 1997	
Reg 30G	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997? Yes – available on 'F' drive at CEO/AAA CEO from 22 May 2023/Registers/Electoral Gift Register Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997? N/A Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997? Yes – www.northampton.wa.gov.au/your-shire/goivernance/registers-and-policies/council-registers

Reference	Question
Local Government (Financial Management) Regulations 1996	
Reg 5	Has the CEO ensured efficient systems and procedures are established under provisions set out in Financial Management Regulations 5(1)(a) to (g)? Yes
Reg 6	Has the local government ensured that any employee delegated responsibility for day-to-day accounting or financial management operations is not also delegated the responsibility for conducting internal audits, reviewing their own duties, or for managing, directing or supervising someone who carries out these functions? Yes
Reg 7	Did the local government ensure it has regard to the needs of the inhabitants of the district as a whole and not keep separate ward accounts or determine expenditure on the basis of revenue from a ward? Yes
Reg 8	Does the local government maintain separate accounts with a bank or other financial institution for money to be held in the municipal fund, trust fund and for reserve account purposes? Yes
Reg 9	Did the local government keep separate financial records for each trading undertaking and each major land transaction? N/A
Reg 11	Has the local government developed procedures for the authorisation of, and the payment of, accounts in accordance with Local Government (Financial Management) Regulations 11(1), (2) and (3)? Yes
Reg 12	Were payments made from the municipal fund or trust fund made by the CEO under a delegated authority or authorised, in accordance with regulation 13(2), in advance by a council resolution? Yes
Reg 13	Can the local government confirm that, where the CEO has been delegated authority to make payments from the municipal or trust fund, the CEO prepared accurate monthly lists that are presented at the next ordinary council meeting and recorded in the minutes that: - include the payee's name, payment amount, payment date, and sufficient information to identify each transaction where payments have already been made; or - include the payee's name, payment amount, sufficient information to identify each transaction, and the date of the council meeting (to which the list will be presented) for accounts requiring council approval? Yes

Reference	Question
Reg 13A	Did the local government prepare a list each month of all payments made using employee-authorised credit, debit or other purchasing cards, and include the payee's name, the amount of the payment, the date of the payment, sufficient information to identify the payment, and present the list at the next ordinary council meeting (and record in the minutes)? Yes
Reg 19	Has the local government established and documented internal control procedures to enable identification of the nature and location of all investments and any related transactions? Yes
Reg 19C	Has the local government ensured that all investments made under section 6.14(1) comply with statutory restrictions set out in Financial Management Reg. 19C? Yes
Local Government (Functions and General) Regulations 1996	
Reg 7	Asked as part of question s3.59(2)
Reg 9	Asked as part of question s3.59(2)
Reg 10	Asked as part of question s3.59(2)
Reg 11A	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less? Yes – in accordance with Council Policy 2.3 Purchasing Policy
Reg 11	Asked as part of question s3.57
Reg 12	Did the local government consider the implications of Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract? Yes – always in accordance with Council Policies 2.3 Purchasing Policy and 2.4 Tendering Policy
Reg 14(1), (3) and (5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation? Yes
Reg 15	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16? Yes

Reference	Question
Reg 16	Asked as part of question Reg 15
Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website? Yes – available on 'f' drive at CEO/AAA CEO from 22 May 2023 and on Shire website at www.northampton.wa.gov.au/your-shire/governance/register-and-policies/council-registers
Reg 18(1) and (4)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender? Yes
	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept? Yes
Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted? Yes
Reg 21	Does the local government's advertising and expression of interest processes for limiting who can tender comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22? Yes
Reg 22	Asked as part of question Reg 21
Reg 23	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice? N/A
	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer? N/A
Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24? N/A

Reference	Question
Reg 24AD(2), (4) and (6)	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE? N/A If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation? N/A
Reg 24AE	Asked as part of question Reg 24AD(2), (4) and (6)
Reg 24AF	Asked as part of question Reg 24AD(2), (4) and (6)
Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG? Yes
Reg 24AH(1) and (3)	Did the local government reject any applications to join a panel of prequalified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications? N/A Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept? N/A
Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application? Yes
Reg 24E	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F? N/A
Reg 24F	Asked as part of question Reg 24

SHIRE OF NORTHAMPTON
MONTHLY FINANCIAL REPORT
(Containing the required statement of financial activity and statement of financial position)
For the period ended 31 July 2026

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

	Supplementary	Adopted Budget Estimates	YTD Budget Estimates	YTD Actual	Variance* \$	Variance* %	Var.
	Information	(a) \$	(b) \$	(c) \$	(c) - (b) \$	((c) - (b))/(b) %	
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	6,100,484	1,250	0	(1,250)	(100.00%)	
Grants, subsidies and contributions	13	2,551,158	399,068	58,331	(340,737)	(85.38%)	▼
Fees and charges		1,431,487	27,506	11,044	(16,462)	(59.85%)	▼
Interest revenue		236,000	17,999	26,879	8,880	49.34%	
Other revenue		761,074	63,422	0	(63,422)	(100.00%)	▼
Profit on asset disposals	6	571,504	95,250	0	(95,250)	(100.00%)	▼
		11,651,707	604,495	96,254	(508,241)	(84.08%)	▼
Expenditure from operating activities							
Employee costs		(5,697,456)	(566,966)	(423,638)	143,328	25.28%	▲
Materials and contracts		(4,952,141)	(415,633)	(25,274)	390,359	93.92%	▲
Utility charges		(338,634)	(28,200)	13,788	41,988	148.89%	▲
Depreciation		(2,901,300)	(241,767)	0	241,767	100.00%	▲
Finance costs		(83,025)	(6,917)	7,802	14,719	212.79%	▲
Insurance		(274,390)	(135,187)	(315)	134,872	99.77%	▲
Other expenditure		(1,575,964)	(118,604)	(125,842)	(7,238)	(6.10%)	▲
		(15,822,910)	(1,513,274)	(553,479)	959,795	63.43%	▲
Non-cash amounts excluded from operating activities	Note 2(b)	2,335,496	146,517	0	(146,517)	(100.00%)	▼
Amount attributable to operating activities		(1,835,707)	(762,262)	(457,225)	305,037	40.02%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	17,605,941	1,467,159	(773,343)	(2,240,502)	(152.71%)	▼
Proceeds from disposal of assets	6	823,200	0	0	0	0.00%	
Proceeds from financial assets at amortised cost - self supporting loans		19,123	0	0	0	0.00%	
		18,448,264	1,467,159	(773,343)	(2,240,502)	(152.71%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,297,718)	(227,223)	(300,647)	(73,424)	(32.31%)	▼
Payments for construction of infrastructure	5	(18,484,616)	(1,540,382)	356,267	1,896,649	123.13%	▲
		(20,782,334)	(1,767,605)	55,620	1,823,225	103.15%	
Amount attributable to investing activities		(2,334,070)	(300,446)	(717,723)	(417,277)	(138.89%)	
FINANCING ACTIVITIES							
Inflows from financing activities							
Transfer from reserves	4	516,500	0	0	0	0.00%	
		516,500	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(155,164)	0	0	0	0.00%	
Transfer to reserves	4	(605,117)	0	0	0	0.00%	
		(760,281)	0	0	0	0.00%	
Amount attributable to financing activities		(243,781)	0	0	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		4,413,558	4,413,558	4,454,294	40,736	0.92%	
Amount attributable to operating activities		(1,835,707)	(762,262)	(457,225)	305,037	40.02%	▲
Amount attributable to investing activities		(2,334,070)	(300,446)	(717,723)	(417,277)	(138.89%)	▼
Amount attributable to financing activities		(243,781)	0	0	0	0.00%	
Surplus or deficit after imposition of general rates		0	3,350,850	3,279,346	(71,504)	(2.13%)	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NORTHAMPTON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2026**

	Supplementary Information	30-Jun-26 \$	31 July 2026 \$
CURRENT ASSETS			
Cash and cash equivalents	3	8,363,405	7,849,898
Trade and other receivables		2,271,999	411,813
Other financial assets		19,123	19,123
Inventories	8	73,346	73,346
TOTAL CURRENT ASSETS		10,727,873	8,354,180
NON-CURRENT ASSETS			
Trade and other receivables		89,989	89,989
Other financial assets		393,802	393,802
Property, plant and equipment		37,140,469	37,441,115
Infrastructure		146,282,064	145,925,798
TOTAL NON-CURRENT ASSETS		183,906,324	183,850,704
TOTAL ASSETS		194,634,197	192,204,884
CURRENT LIABILITIES			
Trade and other payables	9	2,201,578	1,002,835
Other liabilities	12	2,327,756	2,327,756
Borrowings	11	155,165	155,165
Employee related provisions	12	672,530	672,530
TOTAL CURRENT LIABILITIES		5,357,029	4,158,286
NON-CURRENT LIABILITIES			
Borrowings	11	1,499,969	1,499,969
Employee related provisions		64,647	64,647
Other provisions		1,670,080	1,670,080
TOTAL NON-CURRENT LIABILITIES		3,234,696	3,234,696
TOTAL LIABILITIES		8,591,725	7,392,982
NET ASSETS		186,042,472	184,811,902
EQUITY			
Retained surplus		102,970,522	101,739,951
Reserve accounts	4	1,410,195	1,410,196
Revaluation surplus		81,661,755	81,661,755
TOTAL EQUITY		186,042,472	184,811,902

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2026

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 28 August 2026

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 1 July 2026	Actual as at 30 June 2026	Year to Date 31 July 2026
		\$	\$	\$
(a) Net current assets used in the Statement of Financial Activity				
Current assets				
Cash and cash equivalents	3	8,363,404	8,363,405	7,849,898
Trade and other receivables		1,363,187	2,271,999	411,813
Other financial assets		19,123	19,123	19,123
Inventories	8	73,346	73,346	73,346
Other assets	8	7,985	0	0
		9,827,045	10,727,873	8,354,180
Less: current liabilities				
Trade and other payables	9	(1,341,485)	(2,201,578)	(1,002,835)
Other liabilities	12	(2,327,756)	(2,327,756)	(2,327,756)
Borrowings	11	(155,164)	(155,165)	(155,165)
Employee related provisions	12	(672,530)	(672,530)	(672,530)
		(4,496,935)	(5,357,029)	(4,158,286)
Net current assets		5,330,110	5,370,844	4,195,894
Less: Total adjustments to net current assets	Note 2(c)	(916,552)	(916,550)	(916,549)
Closing funding surplus / (deficit)		4,413,558	4,454,294	3,279,346

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(571,504)	(95,250)	0
Add: Depreciation		2,901,300	241,767	0
Movement in current employee provisions associated with restrictive		5,700	0	
Total non-cash amounts excluded from operating activities		2,335,496	146,517	0

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 1/07/2025	Last Year Closing 30 June 2026	Year to Date 31 July 2026
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(1,410,196)	(1,410,195)	(1,410,195)
Less: Financial assets at amortised cost - self supp	8	(19,123)	(19,123)	(19,123)
- Land held for resale		(64,000)	(64,000)	(64,000)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	155,164	155,165	155,165
- Current portion of employee benefit provisions held	4	421,603	421,603	421,603
Total adjustments to net current assets	Note 2(a)	(916,552)	(916,550)	(916,549)

**CURRENT AND NON-CURRENT
CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF NORTHAMPTON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2026

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2026-27 year is \$10,000 and 10.00% whichever is the greater.

Description	Var. \$	Var. %	
	\$	%	
Revenue from operating activities			
Grants, subsidies and contributions	(340,737)	(85.38%)	▼
Timing; Main Roads Direct Grant not claimed yet, few other grants received to date			
Fees and charges	(16,462)	(59.85%)	▼
Timing; income less than YTD budget on a large number of accounts			
Other revenue	(63,422)	(100.00%)	▼
Timing in receiving DFES revenue (road repairs)			
Profit on asset disposals	(95,250)	(100.00%)	▼
Timing as assets are disposed.			
Expenditure from operating activities			
Employee costs	143,328	25.28%	▲
Timing; workers compensation insurance			
Materials and contracts	390,359	93.92%	▲
Timing; expenditure less than YTD budget on a large number of accounts			
Utility charges	41,988	148.89%	▲
Timing; few invoices have been received			
Depreciation	241,767	100.00%	▲
Timing; depreciation will not be run until after 25/26 Audit			
Finance costs	14,719	212.79%	▲
Timing; no loan repayments have been made yet			
Insurance	134,872	99.77%	▲
Timing; first insurance instalment has yet to be paid			
Non-cash amounts excluded from operating activities	(146,517)	(100.00%)	▼
Timing; Asset disposals.			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(2,240,502)	(152.71%)	▼
Timing; as works progress and capital grants are received/recognised.			
Outflows from investing activities			
Payments for property, plant and equipment	(73,424)	(32.31%)	▼
Timing; a Prime Mover and Trailer have been purchased			
Payments for construction of infrastructure	1,896,649	123.13%	▲
Timing; less capital works have been carried out than the year to date budget			

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
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SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.41 M	\$4.41 M	\$4.45 M	\$0.04 M
Closing	\$0.00 M	\$3.35 M	\$3.28 M	(\$0.07 M)
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$7.85 M	% of total
Unrestricted Cash	\$6.44 M	82.0%
Restricted Cash	\$1.41 M	18.0%
Refer to 3 - Cash and Financial Assets		

Payables		
	\$1.00 M	% Outstanding
Trade Payables	\$0.63 M	
0 to 30 Days		20.6%
Over 30 Days		79.4%
Over 90 Days		0.0%
Refer to 9 - Payables		

Receivables		
	\$0.15 M	% Collected
Rates Receivable	\$0.27 M	4.6%
Trade Receivable	\$0.15 M	% Outstanding
Over 30 Days		53.1%
Over 90 Days		45.5%
Refer to 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.84 M)	(\$0.76 M)	(\$0.46 M)	\$0.31 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$0.00 M	% Variance
YTD Budget	\$0.00 M	(100.0%)
Refer to 10 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$0.06 M	% Variance
YTD Budget	\$0.40 M	(85.4%)
Refer to 13 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$0.01 M	% Variance
YTD Budget	\$0.03 M	(59.8%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.33 M)	(\$0.30 M)	(\$0.72 M)	(\$0.42 M)
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.00 M	%
Adopted Budget	\$0.82 M	(100.0%)
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	(\$0.36 M)	% Spent
Adopted Budget	\$18.48 M	(101.9%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	(\$0.77 M)	% Received
Adopted Budget	\$17.61 M	(104.4%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.24 M)	\$0.00 M	\$0.00 M	\$0.00 M
Refer to Statement of Financial Activity			

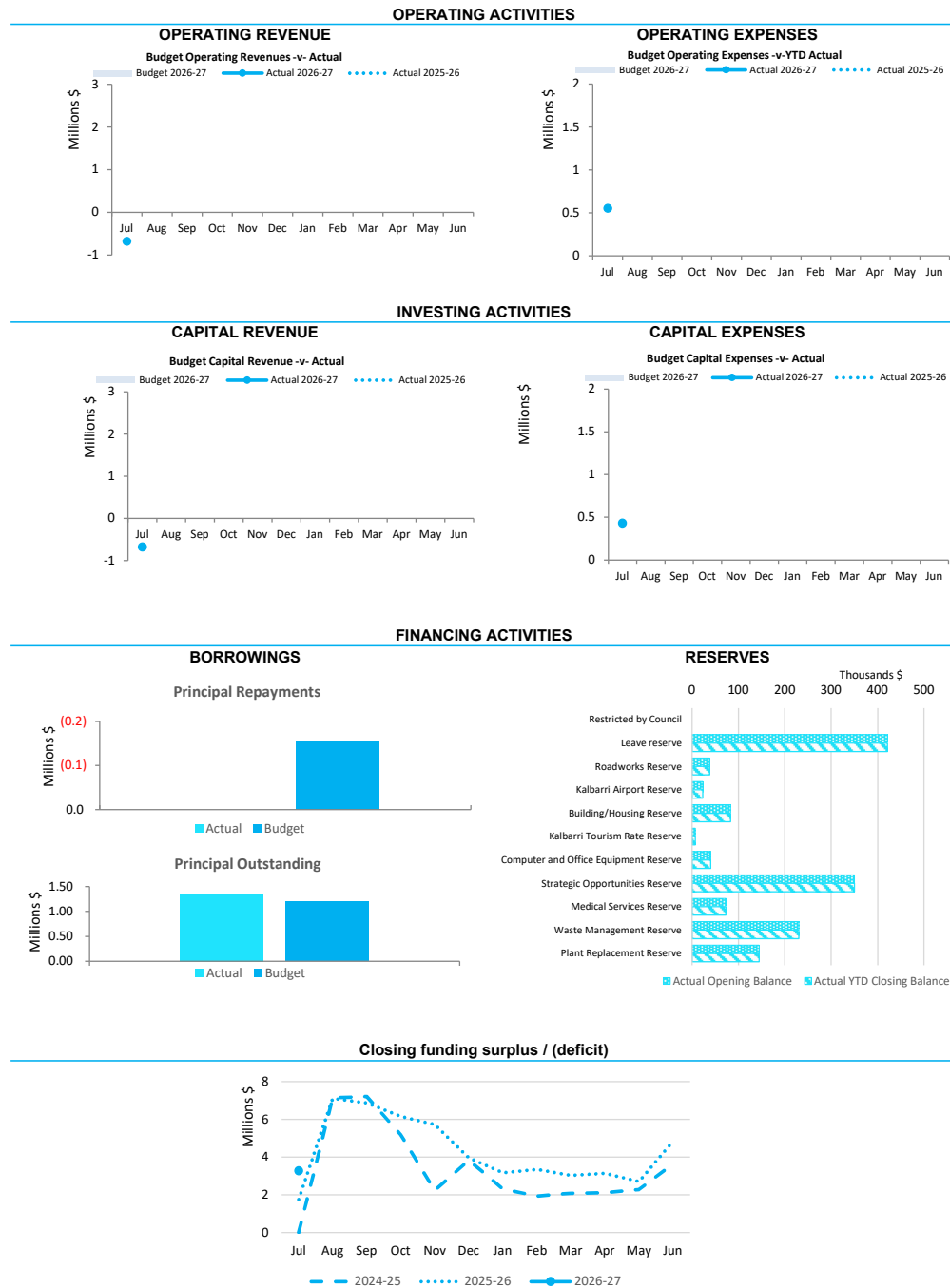
Borrowings		
Principal repayments	\$0.00 M	
Interest expense	\$0.01 M	
Principal due	\$1.36 M	
Refer to 11 - Borrowings		

Reserves		
Reserves balance	\$1.41 M	
Interest earned	\$0.00 M	
Refer to 4 - Cash Reserves		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

2 KEY INFORMATION - GRAPHICAL



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash Deposits	Municipal	6,438,652	0.00	6,438,652	0	NAB		At call
Petty Cash	Cash on Hand	1,050	0.00	1,050	0			
Investment	Reserves	0	1,410,195	1,410,195	0	NAB		
Total		6,439,702	1,410,195	7,849,897	0			
Comprising								
Cash and cash equivalents		6,439,702	1,410,195	7,849,897	0			
		6,439,702	1,410,195	7,849,897	0			

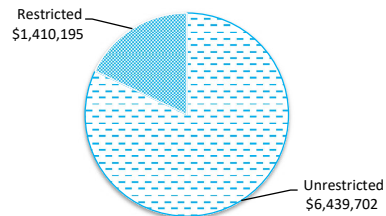
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Council										
Leave reserve	421,603	5,700	0	0	427,303	421,603	-	-	-	421,603
Roadworks Reserve	38,052	530	0	0	38,582	38,052	-	-	-	38,052
Kalbarri Airport Reserve	23,128	200	0	0	23,328	23,128	-	-	-	23,128
Building/Housing Reserve	83,203	1,000	0	(38,000)	46,203	83,203	-	-	-	83,203
Kalbarri Tourism Rate Reserve	6,975	0	0	0	6,975	6,975	-	-	-	6,975
Computer and Office Equipment	40,142	560	0	0	40,702	40,142	-	-	-	40,142
Strategic Opportunities Reserve	350,146	5,700	9,000	(123,500)	241,346	350,146	-	-	-	350,146
Medical Services Reserve	72,758	2,000	349,127	(320,000)	103,885	72,758	-	-	-	72,758
Waste Management Reserve	229,886	6,300	0	(35,000)	201,186	229,886	-	-	-	229,886
Plant Replacement Reserve	144,303	5,000	220,000	0	369,303	144,303	-	-	-	144,303
	1,410,196	26,990	578,127	(516,500)	1,498,813	1,410,195	0	0	0	1,410,195

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	629,000	52,416	0	(52,416)
Buildings	219,523	15,376	487,156	471,780
Furniture and Equipment	65,000	5,416	0	(5,416)
Plant and equipment	1,384,195	154,015	300,647	146,632
Work in Progress	0	0	(487,156)	(487,156)
Acquisition of property, plant and equipment	2,297,718	227,223	300,647	73,424
Infrastructure - Roads	10,369,844	864,153	(374,130)	(1,238,283)
Infrastructure - Footpaths & Carpark	85,000	7,083	3,500	(3,583)
Infrastructure - Parks & Ovals	8,029,772	669,146	14,363	(654,783)
Acquisition of infrastructure	18,484,616	1,540,382	(356,267)	(1,896,649)
Total capital acquisitions	20,782,334	1,767,605	(55,620)	(1,823,225)
Capital Acquisitions Funded By:				
Capital grants and contributions	17,605,941	1,467,159	(773,343)	(2,240,502)
Other (disposals & C/Fwd)	823,200	0	0	0
Reserve accounts				
Building/Housing Reserve	38,000		0	0
Strategic Opportunities Reserve	123,500		0	0
Medical Services Reserve	320,000		0	0
Waste Management Reserve	35,000		0	0
Contribution - operations	1,836,693	300,446	717,723	417,277
Capital funding total	20,782,334	1,767,605	(55,620)	(1,823,225)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

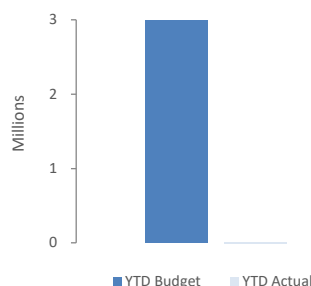
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

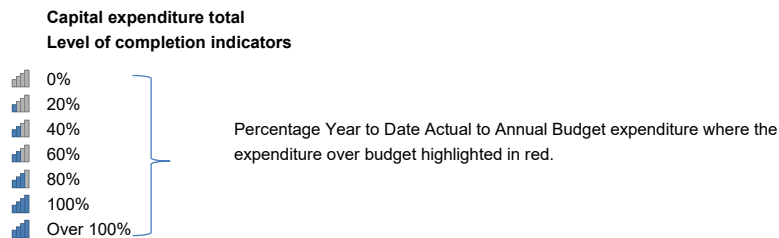
Payments for Capital Acquisitions



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

INVESTING ACTIVITIES

5 CAPITAL ACQUISITIONS - DETAILED



Level of completion indicator, please see table at the end of this note for further detail.

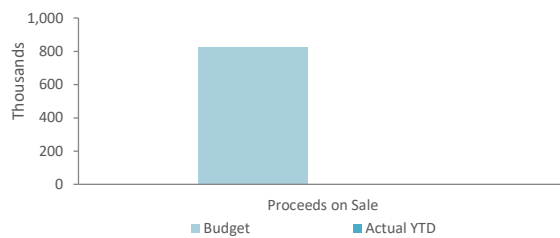
Account Description	Adopted			Variance (Under)/Over
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
LAND - NORTHAMPTON LIA EXPANSION/SETTLERS HILL	629,000	52,416	0	52,416
PLANT & EQUIPMENT	165,000	27,500	0	27,500
PLANT AND EQUIPMENT - HLT	0	0	0	0
ROAD PLANT/MACHINERY	920,195	76,682	300,647	-223,965
UTILITIES (VEHICLES)	299,000	49,833	0	49,833
FURNITURE AND EQUIPMENT	65,000	5,416	0	5,416
STAFF HOUSING - BUILDINGS	14,523	1,210	0	1,210
PUBLIC AMENITIES - BUILDINGS	35,000	0	0	0
BUILDING INFRASTRUCTURE (LOT 514 WOODS ST KALB)	135,000	11,250	0	11,250
KALBARRI MULTI-USE CENTRE	0	0	0	0
OTHER CULTURE - BUILDINGS	0	0	0	0
REGIONAL ROAD GROUP	300,000	25,000	11,069	13,931
- MUNICIPAL FUND	247,000	20,583	5,063	15,520
BLACKSPOT PROJECTS	7,309,500	609,125	0	609,125
ROADS TO RECOVERY	1,781,991	148,499	0	148,499
ROADS DRFAWA AGRN1143 JUNE 24 RAINFALL EVENT	731,353	60,946	(390,262)	451,208
FOOTPATH CONSTRUCTION	85,000	7,083	3,500	3,583
HAMPTON ROAD FOOTPATH (LRCl4)	0	0	0	0
AIRPORT INFRASTRUCTURE	0	0	0	0
FORESHORE INFRASTRUCTURE	20,570	1,714	0	1,714
KALBARRI FORESHORE - OTHER INFRASTRUCTURE	7,937,319	661,443	14,363	647,080
OTHER INFRASTRUCTURE - SPORT & REC	40,000	3,333	0	3,333
PARKS AND OVALS - OTHER CULTURE	31,883	2,656	0	2,656
LITTLE BAY ROAD	0	0	0	0
	20,747,334	1,764,689	-55,620	1,820,309

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

OPERATING ACTIVITIES

6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Land								
	Lot 81 Kitson	31,000	150,000	119,000	0			0	0
	Lot 80 Kitson	33,000	150,000	117,000	0			0	0
				0	0			0	0
	Building			0	0			0	0
	Plant and equipment								
	CEO Vehicle	64,116	70,700	6,584	0			0	0
	EMDCR Vehicle	49,330	65,000	15,670	0			0	0
	EMWTS	52,854	65,000	12,146	0			0	0
	Dmax Single Cab 4x4 Mechanic	0	20,000	20,000	0			0	0
	Dmax Single Cab 4x2 Nton Tip	0	20,000	20,000	0			0	0
	Dmax Single Cab 4x4 Kalb Labourer	0	15,000	15,000	0			0	0
	Dmax Single Cab 4x4 Spray Ute	0	15,000	15,000	0			0	0
	Dmax SX Manual 4x4 Horrocks	0	15,000	15,000	0			0	0
	Mitsubishi Dual Cab Tray Truck 2016	0	35,000	35,000	0			0	0
	Dmax Space Cab (BFRMC)	0	12,500	12,500	0			0	0
	CAT 12M	0	140,000	140,000	0			0	0
	6 Wheeler Truck Mitsubishi	21,396	50,000	28,604	0			0	0
		251,696	823,200	571,504	0	0	0	0	0

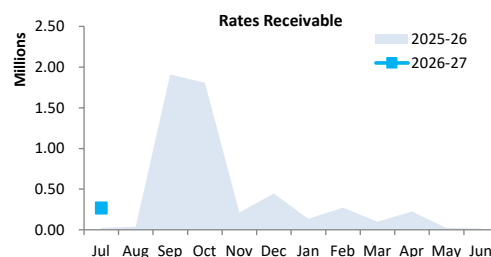


**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

OPERATING ACTIVITIES

7 RECEIVABLES

Rates receivable	30 Jun 2026	31 Jul 2026
	\$	\$
Opening arrears previous years	279,091	279,091
Levied this year	5,150,141	0
Less - collections to date	(5,150,141)	(12,867)
Gross rates collectable	279,091	266,224
Net rates collectable	279,091	266,224
% Collected	94.9%	4.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,615)	34,150	2,357	2,917	31,606	69,415
Percentage	(2.3%)	49.2%	3.4%	4.2%	45.5%	
Balance per trial balance						
Trade receivables						69,415
Rubbish receivables						41,290
Receivables for employee related provisions						9,806
Emergency Services Levy						25,078
Total receivables general outstanding						145,589

Amounts shown above include GST (where applicable)

KEY INFORMATION

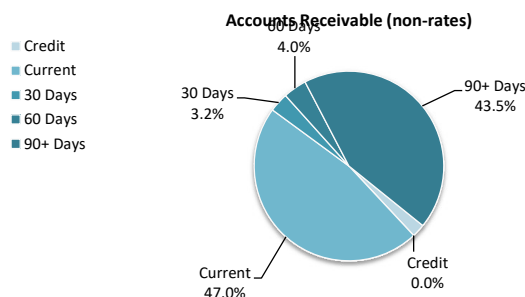
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2026	Asset Increase	Asset Reduction	Closing Balance 31 July 2026
	\$	\$	\$	\$
Other current assets				
Other financial assets at amortised cost				
Financial assets at amortised cost - self supporting loans	19,123	0	0	19,123
Inventory				
Fuel	9,346	0	0	9,346
Land held for resale				
Cost of acquisition	64,000	0	0	64,000
Total other current assets	92,469	0	0	92,469
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Other financial assets at amortised cost

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land held for resale

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

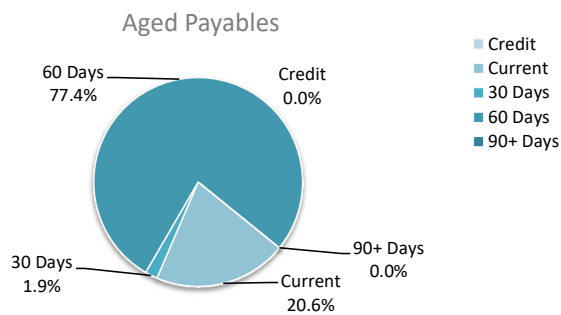
OPERATING ACTIVITIES

9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(62)	129,901	12,253	488,425	0	630,517
Percentage	0.0%	20.6%	1.9%	77.5%	0.0%	
Balance per trial balance						
Sundry creditors						630,517
Accrued salaries and wages						13,468
ATO liabilities						16,362
Payroll Deductions Rates						(40)
Prepaid Rates						137,097
Bonds and Deposits						223,467
Accrued Expenditure						(18,036)
Total payables general outstanding						1,002,835
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

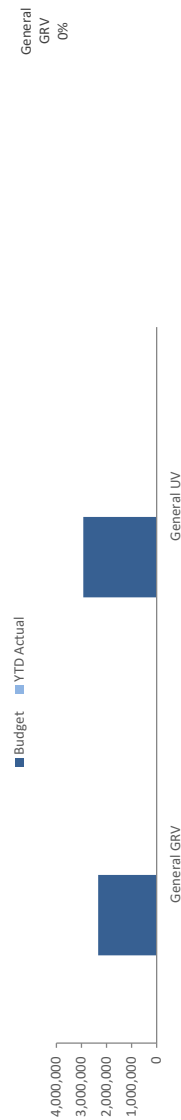


10 RATE REVENUE

General rate revenue									
RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Budget Interim Rate Revenue	Total Revenue	Rate Revenue	YTD Actual Interim Rate Revenue	Total Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
General GRV	0.084600	1,641	27,511,123	2,327,441	15,000	2,342,441	0	0	0
Unimproved value									
General UV	0.005600	409	523,640,536	2,932,387	0	2,932,387	0	0	0
Sub-Total		2,050	551,151,659	5,259,828	15,000	5,274,828	0	0	0
Minimum payment									
Gross rental value									
General GRV	\$ 717	979	4,147,519	701,454	0	701,454	0	0	0
Unimproved value									
General UV	717	91	3,489,140	65,202	0	65,202	0	0	0
Sub-total		1,070	7,636,659	766,656	0	766,656	0	0	0
Total general rates						6,041,484			0
Specified area rates									
Rate in									
\$ (cents)									
Port Gregory Water Supply	0.039352	55	736,944	29,000	0	29,000	0	0	0
Kalbarri Tourism Rate	0.001291	1,792	23,225,317	30,000	0	30,000	0	0	0
Total specified area rates			23,962,261	59,000	0	59,000	0	0	0
Total						6,100,484			0

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 Jul the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

FINANCING ACTIVITIES

11 BORROWINGS

Repayments - borrowings

Information on borrowings

Particulars	Loan No.	1 July 2026	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
RSL Hall Extensions	156	160,898	0	0	0	(52,538)	160,898	108,360	172	(4,064)
Plant Purchases	157	142,533	0	0	0	(34,786)	142,533	107,747	1,433	(3,029)
Staff Housing	159	793,955	0	0	0	(25,299)	793,955	768,656	2,371	(46,509)
Plant Loan	161	0	0	0	0	(23,418)	0	-23,418		(17,708)
		1,097,386	0	0	0	(136,041)	1,097,386	961,345	3,977	(71,310)
Self supporting loans										
Pioneer Lodge		257,746	0	0	0	(19,123)	257,746	238,623	3,825	(11,715)
		257,746	0	0	0	(19,123)	257,746	238,623	3,825	(11,715)
Total		1,355,132	0	0	0	(155,164)	1,355,132	1,199,968	7,802	(83,025)
Current borrowings		155,165					155,165			
Non-current borrowings		1,499,969					1,499,969			
		1,655,134					1,655,134			

All debenture repayments were financed by general purpose revenue.
Self supporting loans are financed by repayments from third parties.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

OPERATING ACTIVITIES

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2026	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2026
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		315,433	0			315,433
Capital grant/contributions liabilities		2,012,323	0	0	0	2,012,323
Total other liabilities		2,327,756	0	0	0	2,327,756
Employee Related Provisions						
Provision for annual leave		287,739	0	0	0	287,739
Provision for long service leave		312,734	0	0	0	312,734
Annual leave oncosts		34,529	0	0	0	34,529
LSL oncosts		37,528	0	0	0	37,528
Total Provisions		672,530	0	0	0	672,530
Total other current liabilities		3,000,286	0	0	0	3,000,286

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Adopted Budget	YTD	YTD Revenue
	1 July 2026	Liability	Liability	31 Jul 2026	Liability			
	\$	\$	(As revenue)	\$	\$	Revenue	Budget	Actual
Grants and subsidies								
GRANTS COMMISSION - GENERAL				0		418,473	-	0
GRANTS COMMISSION - ROADS				0		227,344	-	0
GRANT - ECONOMIC DEVELOPMENT				0		615,000	51,250	0
EMERGENCY SERVICES LEVY				0		111,000	9,250	29,502
GRANT BUSHFIRE RISK PLANNING COORDINATOR (DFES)				0		116,584	9,715	0
GRANT REVENUE				0		200,000	16,666	0
GRANTS				0		15,000	1,250	0
- MRD MAINTENANCE				0		264,283	264,283	0
GRANT REVENUE (GST F)				0		10,000	833	0
	0	0	0	0	0	1,977,684	353,247	29,502
Contributions								
CONTRIBUTIONS				0		8,000	666	5,032
OTHER SHIRE LSL CONTRIBUTION				0		-	-	0
OTHER SHIRE LSL CONTRIB.				0		-	-	0
REBATES AND COMMISSIONS				0		26,000	2,166	2,047
LEGAL CHARGES RATES (NO GST)				0		5,000	416	0
RATE EQUIVALENT PAYMENTS				0		23,500	-	3,325
REIMBURSEMENTS				0		121,185	10,098	0
SELF SUPPORTING LOAN INTEREST REIMBURSEMENTS - PIONEER LODGE				0		11,715	976	0
RESIDENTIAL RENTAL				0		-	-	0
CONTRIBUTIONS				0		-	-	0
REIMBURSEMENTS - HOUSING OTHER				0		7,500	625	0
CONTRIBUTIONS				0		25,000	2,083	13,664
REIMBURSE (ADVERTISING/PLANNING COMMISSION)				0		5,000	416	0
BUS HIRE				0		-	-	0
GRANTS - BEN SIGNS/KALBARRI FORESHORE REVITALISATION PROJECT				0		-	-	0
REIMBURSEMENTS				0		6,000	500	0
REIMBURSEMENTS				0		2,500	208	0
REIMBURSEMENTS- REC. CTRE/GOLF CLUB				0		5,000	416	0
REIMBURSEMENTS				0		-	-	0
REIMBURSEMENT/CONTRIBUTION				0		0	0	0
PT GREGORY SPEC AREA RATE				0		1,000	83	0
CONTRIBUTIONS/REIMBURSEMENTS				0		31,883	2,656	0
CONTRIBUTION (INC STREET LIGHTING)				0		3,750	312	0
TOURISM AND AREA PROMOTION FUNDING	119,892			119,892		72,183	6,015	0
LEASE FEES - HALF WAY BAY COTTAGES				0		16,000	1,333	0
BUILDING REIMBURSEMENTS				0		900	75	152
REIMBURSEMENTS				0		10,000	833	51
LIA (KITSON CIRCUIT) UNITS ANNUAL RENT				0		-	-	0
REIMB. - WORKERS COMPENS.				0		20,000	1,666	0
DFES/DFRAWA INCOME	195,541		0	195,541		66,350	5,529	0
INSURANCE CLAIMS - VEHICLES				0		2,000	166	1,038
				0		-	-	0
				0				
	315,433	0	0	315,433	0	573,474	45,821	28,828

SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026

INVESTING ACTIVITIES

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability 1 July 2026	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2026	Current Liability 31 Jul 2026	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
GRANTS - BEN SIGNS/KALBARRI FORESHORE REVITALISATION PROJECT				0		7,946,819	662,234	0
ROADS TO RECOVERY FUNDING	133,983		0	133,983		1,849,000	154,083	0
BLACKSPOT & MASSACTION FUNDING	1,957,799		0	1,957,799		7,310,122	609,176	0
REGIONAL ROAD GROUP FUNDING	33,102		0	33,102		450,000	37,500	120,000
DRFRA AGRN1143 & 1150 ROADS RAINFALL EVENT				0		0	0	(893,343)
GRANTS				0		50,000	4,166	0
	2,124,884	0	0	2,124,884	0	17,605,941	1,467,159	(773,343)

**SHIRE OF NORTHAMPTON
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 JULY 2026**

15 BONDS & DEPOSITS

Description	Opening Balance 1 July 2026	Amount Received	Amount Paid	Closing Balance 31 Jul 2026
	\$	\$	\$	\$
Transportable House Bonds	7,000	0	0	7,000
Footpath Bonds	20,007	1,500	(1,000)	20,507
Nomination Deposits	0	0	0	0
Building Levies (BCITF & BRB)	2,050	3,044	0	5,094
Community Bus Bond	5,850	200	(200)	5,850
Unclaimed Monies - Rates	7,453	0	0	7,453
RSL Hall Key Bond	680	250	0	930
Special Series Plates	6,930	335	(225)	7,040
Northampton Child Care Association	23,902	0	0	23,902
Horrocks Memorial Wall	1,483	0	0	1,483
One Life	940	0	0	940
Rubbish Tip Key Bond	1,834	0	0	1,834
Horrocks - Skate/Pump Park	2,000	0	0	2,000
RSL - Kalbarri Memorial	31,883	0	0	31,883
DOT - Department of Transport	(0)	22,067	(22,068)	(1)
Rates - Overpaid	30,761	0	0	30,761
Horrocks Lookout	1,353	0	0	1,353
Miscellaneous Deposits	240	0	0	240
Retentions	196,943	0	0	196,943
Nton Friends of the Cemetery	1,466	100	0	1,566
	342,776	27,496	(23,493)	346,779

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT #	Date	Name/Payee	Description	Amount
EFT29567	05/08/2026	RED DUST HOLDINGS	NTON DISASTER RECOVERY WORKS 2024 RAINFALL EVENT AGRN1143 & AGRN1150 PAYMENT #4	429288.12
EFT29568	18/08/2026	RICHARD BURGESS	CR TRAVEL ALLOWANCE JUN 26	1386.14
EFT29569	18/08/2026	DESMOND RAY PIKE	CR TRAVEL ALLOWANCE JUN 26	198.02
EFT29570	18/08/2026	CHAD SMITH	CR TRAVEL ALLOWANCE JUN 26	356.44
EFT29571	18/08/2026	ROSLYN SUCKLING	CR TRAVEL ALLOWANCE JUN 26	451.49
EFT29572	18/08/2026	KARL SUCKLING	CR TRAVEL ALLOWANCE JUN 26	693.07
EFT29573	18/08/2026	ENGIN	TELEPHONE CHARGES	602.77
EFT29574	18/08/2026	GOLDFIELDS CONTROLLED WASTE	NTON TOILETS PUMP SEPTICS	7911.75
EFT29575	18/08/2026	KALBARRI AUTO CENTRE	KALB AIRPORT BATTERY FOR LIGHTS	580.00
EFT29576	18/08/2026	KEMPTON ELECTRICAL CONTRACTING	NTON OFFICE ELECTRICAL REPAIRS	432.83
EFT29577	18/08/2026	JON TROTTER	REIMB BUILDING SURVEYOR S REGISTRATION, PHONE	2360.00
EFT29578	18/08/2026	WALGA	WALGA ASSOCIATION SUBSCRIPTIONS 26/27 COUNCILLOR TRAINING	28590.12
			NORTHERN COUNTRY ZONE SUBSCRIPTION 26/27	2937.00
			REFRESHMENTS	2200.00
EFT29579	19/08/2026	KALBARRI IGA	POSTAGE	200.41
EFT29580	19/08/2026	AUSTRALIA POST	HKS FISH CLEANING STN NEW ROOF INSTALLATION	291.30
EFT29581	19/08/2026	AZIMUTH CARPENTRY PTY LTD	TRAFFIC MGMT VARIOUS LOCATIONS	5500.00
EFT29582	19/08/2026	BABA MARDIA ROAD SERVICES	CEO RECRUITMENT CONSULTANCY STAGES 2 & 3	486.75
EFT29583	19/08/2026	BEILBY DOWNING TEAL PTY LTD	SMALL PLANT UNLEADED FUEL JUL 26	10835.00
EFT29584	19/08/2026	LIBERTY NORTHAMPTON	TELEPHONE CHARGES	670.43
EFT29585	19/08/2026	BREEZE CONNECT PTY LTD	REIMB EXP TOOLS	189.70
EFT29586	19/08/2026	BRENDAN BUNTER	MERU REFUSE DISPOSAL	267.25
EFT29587	19/08/2026	CITY OF GREATER GERALDTON	MIDWEST LIBRARIES 26/27 FEES	21922.50
			DOM/COMM 240LT REFUSE COLLECTION	3478.92
EFT29588	19/08/2026	CLEANAWAY OPERATIONS PTY LTD	FATHER FRONT LIFT	30449.69
			NTON CEMETERY MINI EXCAVATOR	25406.04
EFT29589	19/08/2026	COATES HIRE OPERATIONS PTY LTD	INDUSTRY GASES	555.39
EFT29590	19/08/2026	BOC GASES AUSTRALIA	P/COPIER MTCE	47.84
EFT29591	19/08/2026	WINC AUSTRALIA PTY LTD	FREIGHT	1851.79
EFT29592	19/08/2026	TEAM GLOBAL EXPRESS PTY LTD	FITZ ST HOUSE A/C REPAIRS	665.27
EFT29593	19/08/2026	CRAMER & NEILL REFRIGERATION	M/SOFT 365/EXCHANGE MONTHLY JUL/AUG	680.66
EFT29594	19/08/2026	CRAYON AUSTRALIA PTY LTD	M/SOFT TEAMS SUBSCRIPTION ANNUAL 26/27	2232.49
			SEVENTH AVE HOUSE CEILING INSPECTION STORM DAMAGE REPAIRS	1297.52
EFT29595	19/08/2026	SIMON JOHN ALLAN DRAGE	TRAFFIC MGMT TRAINING 5 x STAFF	176.00
EFT29596	19/08/2026	CENTRAL REGIONAL TAFE		1060.15

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT29597	19/08/2026	ELDERS RURAL SERVICES AUSTRALIA	ASPHALT, HARDWARE, TOILET PAPER	4373.10
EFT29598	19/08/2026	ELGAS	SALAMIT PL, RAKE PL HOUSE GAS BOTTLES	307.05
EFT29599	19/08/2026	FENN PLUMBING & GAS	KALB JETTY TOILETS PLUMBING REPAIRS	79.75
EFT29600	19/08/2026	FUTURE SYSTEMS	NTON ECONOMIC DEVELOPMENT PRECINCT PROJECT MANAGEMENT PAYMENT #2	5280.00
EFT29601	19/08/2026	GERALDTON MOWER & REPAIR SPECIALISTS	MOWER BLADES, WHIPPER CORD	253.50
EFT29602	19/08/2026	GERALDTON FUEL COMPANY PTY LTD	FUEL CARD PURCHASES	978.49
EFT29603	19/08/2026	GHD PTY LTD	RAINFALL EVENT 2024 WORKS AGRN1143/AGRN1150	95825.47
EFT29604	19/08/2026	GREENFIELD TECHNICAL SERVICES	LOT 15 WOODS ST SEWER EXTENSION	6277.15
EFT29605	19/08/2026	GREAT SOUTHERN FUEL SUPPLY	WABN UPDATED FOOTPATH MAPPING-GRANT FUNDED	3850.00
EFT29606	19/08/2026	THE GREEN MAN TREE SERVICES	DEPOT FUELS & OILS, FUEL CARD PURCHASES	42054.23
EFT29607	19/08/2026	DAPHNE HARRIS	PEET PARK KALB TREE PRUNING	3135.00
EFT29608	19/08/2026	HILLE THOMPSON & DELFOS	REIMB RSL HALL BOND	250.00
EFT29609	19/08/2026	HOSEXPRESS	SURVEY BAILEYS FUEL TANK & PIPELINES FOR LEASE	3575.00
EFT29610	19/08/2026	HOSEY'S CONTRACTING	BACKHOE PARTS HYDRAULIC HOSES	188.86
			HKS FISH CLEANING STN INSTALL RETAINING WALL & SAND EXCAVATION	10898.40
EFT29611	19/08/2026	AJS HULME & CO	GRAVEL ROYALTY AGRN1143 & AGRN1150 WORKS	10252.00
EFT29612	19/08/2026	INCITE SECURITY PTY LTD	NTON DRS SURGERY SECURITY SYSTEM REVIEW, NTON OFFICE SECURITY QUARTERLY	491.70
EFT29613	19/08/2026	INDEPENDENT RURAL PTY LTD	HARDWARE, RETIC, EXP TOOLS, PLANTS CULVERT PIPE	3187.64
EFT29614	19/08/2026	SCOTT ALEXANDER JONES	PT GREG HALL & PARKS MOWING	4079.19
EFT29615	19/08/2026	BP KALBARRI	HARDWARE, CEMENT, PIPE FITTINGS	340.00
EFT29616	19/08/2026	KALBARRI WAREHOUSE	PPE, RETIC, HARDWARE	281.40
EFT29617	19/08/2026	KALBARRI CARRIERS	FREIGHT	205.30
EFT29618	19/08/2026	KALBARRI GOLF & BOWLING CLUB INC	COMMUNITY GRANTS 25/26 RND 2 - GOLF COACHING	116.88
EFT29619	19/08/2026	KALBARRI NEWSAGENCY	STATIONERY	3000.00
EFT29620	19/08/2026	KALBARRI SAND & SOIL SUPPLIES	PT GREG WATER SUPPLY CART WATER	11.00
EFT29621	19/08/2026	NUTRIEN AG SOLUTIONS NORTHAMPTON	KALB VERGE MULCHING	3300.00
EFT29622	19/08/2026	LG BEST PRACTICES PTY LTD	SPRAY CHEMICAL FOR ROAD VERGES	1732.50
EFT29623	19/08/2026	LGISWA	ACCOUNTING ASSISTANCE	509.96
EFT29624	19/08/2026	LGIS INSURANCE BROKING	26/27 EAP FOR EMPLOYEES & VBFB	2260.50
EFT29625	19/08/2026	LIMITLESS PROMOTIONS	LGIS MARINE CARGO INSURANCE 26/27	4562.25
EFT29626	19/08/2026	M2M ONE PTY LTD	DOG & CAT REGISTRATION TAGS	346.50
EFT29627	19/08/2026	MACH ONE AUTO ONE	HKS/PT GREG WATER SUPPLY SIM FEE MONTHLY DEGREASER, CONTACT CLEANER, WD40, BRAKE CLEANER	533.00
				27.50
				462.00

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT29628	19/08/2026	MARKET CREATIONS AGENCY	COUNCIL CONNECT SUBSCRIPTION 26/27	16841.00
EFT29629	19/08/2026	GREG & WENDY MARSHALL	REFUND SHORT TERM ACCOM APPLICATION FEE	73.00
EFT29630	19/08/2026	MCLEODS BARRISTERS & SOLICITORS	LEGAL ADVICE	4021.60
EFT29631	19/08/2026	LGRCEU	PAYROLL DEDUCTIONS	96.00
EFT29632	19/08/2026	GERALDTON TOYOTA	CEO PRADO, EHO CAMRY SERVICE	670.00
EFT29633	19/08/2026	ML COMMUNICATIONS	STARLINK UNITS & SUBSCRIPTIONS FOR BFB SMALL ELECTION PROMISE	22108.90
EFT29634	19/08/2026	FLICK ANTICIMEX PTY LTD	SANITARY SERVICES	11646.16
EFT29635	19/08/2026	NOVUS AUTOGLASS MIDWEST	CEO PRADO WINDSCREEN REPLACEMENT	1575.00
EFT29636	19/08/2026	GERALDTON CLEANPAK TOTAL SOLUTIONS	KALB TOILET PAPER & CLEANING SUPPLIES	3531.65
EFT29637	19/08/2026	NR TYRES	LOADER TYRE x 1	3928.93
			CAR TYRES x 2	290.00
			TRUCK TYRES x 3	856.40
EFT29638	19/08/2026	LUKE PRIMAVERA	CAPITAL HILL GRD MTCE	2560.00
EFT29639	19/08/2026	REALMSTUDIOS PTY LTD	KALB FORESHORE REVITALISATION PAYMENT #7	15798.96
EFT29640	19/08/2026	REECE PTY LTD	KINGS PK TOILETS TAP	409.68
EFT29641	19/08/2026	SYNERGY	ELECTRICITY CHARGES	29500.56
EFT29642	19/08/2026	THE SHEARING SHED CAFE	REFRESHMENTS	291.50
EFT29643	19/08/2026	PAUL SHERIFF	SYNERGYSOFT ASSISTANCE	165.00
EFT29644	19/08/2026	SKYTRUST	SKYTRUST SUBSCRIPTION MONTHLY	493.90
EFT29645	19/08/2026	SUBTERRANEAN SERVICE LOCATIONS WA	PT GREG WATER SUPPLY LOCATE UNDERGROUND UTILITIES	1456.40
EFT29646	19/08/2026	ANDREA MARIE TEAKLE	REIMB CDO TRAVEL	203.84
EFT29647	19/08/2026	TELSTRA	TELEPHONE CHARGES	3041.80
EFT29648	19/08/2026	2V NET IT SOLUTIONS	COMPTER MTCE AUGUST 26	2279.00
EFT29649	19/08/2026	TOTALLY WORKWEAR GERALDTON	SAFETY BOOTS	207.00
EFT29650	19/08/2026	VAC WEST & MIDWEST SWEEPING	CLEAN OUT ROAD DRAINS NTON & HORROCKS	3564.00
EFT29651	19/08/2026	TATIANA VAFIADES	REIMB RANGER PPE, CISM FUEL	418.03
EFT29652	19/08/2026	READYTECH (IT VISION)	SYNERGYSOFT BATCH DATE CORRECTION	550.00
EFT29653	19/08/2026	WESTRAC EQUIPMENT PTY LTD	BACKHOE SERVICE & PARTS	6308.56
			GRADER SERVICE & PARTS	4939.26
			LOADER SERVICE & PARTS	3754.80
EFT29654	19/08/2026	WILSONS SIGN SOLUTIONS	HKS MEMORIAL WALL PLAQUE	181.50
EFT29655	19/08/2026	WOODLANDS DISTRIBUTORS PTY LTD	DOG WASTE BAGS	1049.40
EFT29656	19/08/2026	WORK HEALTH PROFESSIONALS	HEARING/AUDIOMETRIC TESTING	2101.00
EFT29657	24/08/2026	AUSTRALIAN TAXATION OFFICE	BAS JULY 2026	45510.00
EFT29658	24/08/2026	KEY CIVIL	FIFTH AVE DRAINAGE UPGRADE WORKS PAYMENT #3	328307.05
EFT29659	24/08/2026	RED DUST HOLDINGS	NTON DISASTER RECOVERY WORKS 2024 RAINFALL EVENT AGRN1143/AGRN1150 PROGRESS PAYMENT #5	29988.95

ELECTRONIC FUNDS TRANSFERS FROM MUNICIPAL FUND

EFT29660	21/08/2026	WESTERN AUSTRALIAN TREASURY	LOAN 155	14558.26
EFT29661	25/08/2026	FULTON HOGAN INDUSTRIES PTY LTD	OGILVIE RD EAST SPRAY SEAL ROAD	462567.24
EFT29662	18/08/2026	LGISWA	LGIS 26/27 INSURANCE 1ST INSTALL	271335.69
TOTAL				\$ 2,096,458.19

MUNICIPAL FUND CHEQUES

Chq #	Date	Name/Payee	Description	Amount
22681	19/08/2026	WATER CORPORATION	WATER USE & SERVICE CHARGES	472.05
22682	19/08/2026	DEPARTMENT OF TRANSPORT	SPECIAL SERIES PLATES	225.00
22683	19/08/2026	PETTY CASH - NORTHAMPTON	PETTY CASH RECOUP	174.85
TOTAL \$				<u>871.90</u>

DIRECT PAYMENTS FROM MUNICIPAL ACCOUNT

Jnl #	Jnl Date	Name/Payee	Transaction	Description	Transaction	Total
		PAYROLL	13/08/2026	PAYS F/N/E 12/08/26		127,376.00
		SUPERCHOICE	14/08/2026	SUPERANNUATION PAY F/N/E 12/08/26		30,026.12
		PAYROLL	27/08/2026	PAYS F/N/E 26/08/26		126,045.00
		SUPERCHOICE	28/08/2026	SUPERANNUATION PAY F/N/E 26/08/26		29,710.05
GJ0201	31/08/2026	NATIONAL AUSTRALIA BANK		BANK FEES		144.28
GJ0202	31/08/2026	COMMONWEALTH BANK		BANK MERCHANT FEES		317.13
GJ0203	31/08/2026	COMMONWEALTH BANK		BPOINT FEES		29.00
GJ0204	31/08/2026	NATIONAL AUSTRALIA BANK		BPAY		117.92
GJ0206	31/08/2026	NAB EMWTS CORPORATE CARD	02/07/2026	CORSIGN WARNING RD SIGNS	726.00	
			23/07/2026	ADOBE SUBSCRIPTION	379.94	
			28/07/2026	CARD FEE	9.00	
						1,114.94
GJ0207	31/08/2026	NAB EMCDR CORPORATE CARD	03/07/2026	MITCHELL & BROWN CEO PHONE & CASE	1,015.90	
			22/07/2026	BUNNINGS NTON OFFICE STAIR TREAD, OVAL HOUSE TAP VALVES	206.00	
			24/07/2026	SUPERCHEAP AUTO RANGERS RECOVERY EQUIP	399.98	
			28/07/2026	CARD FEE	9.00	
						1,630.88
						\$ 316,511.32

FUEL CARD PURCHASES

Payment #	Payment Date	Name/Payee	Transaction Date	Description	Transaction Amount	Total
EFT29602	19/08/2026	GERALDTON FUEL COMPANY PTY	10/07/2026	CEO TOYOTA PRADO	157.33	157.33
			05/07/2026	EMWTS FORD RANGER	125.34	
			19/07/2026	EMWTS FORD RANGER	121.27	246.61
			07/07/2026	EHO CAMRY	63.15	
			13/07/2026	EHO CAMRY	54.55	
			31/07/2026	EHO CAMRY	53.70	171.40
			19/07/2026	P&G DMAX	86.67	86.67
			04/07/2026	EMCDR FORD RANGER	125.15	125.15
			02/07/2026	BS ISUZU	121.19	
			03/07/2026	BS ISUZU	70.14	191.33
					\$ 978.49	
EFT29605	19/08/2026	GREAT SOUTHERN FUEL SUPPLY			41,797.11	41,797.11
			14/07/2026	BS ISUZU MUX	120.71	
			29/07/2026	BS ISUZU MUX	136.41	257.12
					\$ 42,054.23	

Examination of Freehold Titles - Owned by Shire of Northampton						
No	Address		Land Area	Parcel Description/Constraints	Zoning	Potential Development
Northampton Townsite						
N1	A1108	No 45 (Pt Lot 72) Seventh Avenue	1,712ha	Existing Dwelling and Outbuildings located toward road, occupied older style dwelling	Special Rural	Single Dwelling only. Potential for future industrial land use if rezoned.
N2	A1312	No 134 (Lot 7) Stephen Street	998m2	New Single Dwelling and Double Garage	Residential R5	Currently used for Doctors Housing
N3	A1358	No 165 (Lot 65) Hampton Road	3,364m2	Vacant land Identified as parking for Chiverton House? Direct frontage to highway. Land slopes away from highway	Commercial	Single Dwelling could be established.
N4	A1507	Lot 370 (No 121) West Street	4,047m2	Vacant land identified as being for drainage	Residential R12.5	Single Dwelling is drainage rationalised.
N5	A1954	No 51 (Lot 10) Robinson Street	5,178m2	Existing Doctors Surgery with substantial area of vacant land to rear. Open drain located in 5m wide easement along southern boundary.	Residential	Could be developed with either additional 1-2 dwellings or say 3 x 2 bedroom dwellings
N6	A1637	Pt Lot 38 Hampton Road	???		Residential R5	
N7	A1850		1,893m2	Existing Shire Office and Carpark		As is.
N8	A1859	No 18 (Lot 31) Guide Cnr Lavender Street	845m2	System identifies as being location of Miners Parks (& drainage) Arms leach drain system.		Nil if effluent disposal is located on property. Could be sold to Miners Arms Hotel
N9	A1860	No 286 (Lot 9) Hampton Road	480-m2	Vacant Land. Low amenity abutting main road. A 10m wide Unconstructed road reserve abuts the northern side boundary. Closure of the road would increase land holding by 400m2	Residential R10	Nil currently. Single dwelling with road closure.
N10	A1862	No 240 (Lot 8) Hampton Road	809m2	Existing "Kings Park" and Ablutions	Commercial	
N11	A19863	No 34 Essex Street cnr Hampton Road	771m2	Existing "Kings Park" and Ablutions	Commercial	
N12	A1864	Lot 10 Essex Street	641m2	Existing Northampton News Building	Commercial	
N13	A1865	No 57 (Lot 14) Stephen Street	8,229m2	Existing Parks and Gardens Shed	Public Open Space	
N14	A1869	No 202 (Lot 121) Hampton Road	4,345m2	Existing Old Police Station and Pt Lions Park	Commercial	
N15	A1870	No 166 (Lot 130) Hampton Road	3,642m2	Chiverton House Museum	Special Use Zone	
N16	A1881	Lot 1 Seventh Avenue		Bore Site	?	Nil.
N17	A1896	No 21 (Lot 454) Fitzgerald Street	1,902m2	Single Dwelling and associated yard occupies southern half of property. Northern half of property currently vacant apart from side fencing	Residential R5	Potential forAncillary Accommodation. Scheme amendment would be required for additional dwelling
N18	A1897	No 67 (Lot 252) Mary Street	1,0178ha	Northampton Railway Station	?	Historic Site
N19	1898	No 118 (Lot 1) Onslow Street	1,618m2	Old APB Site. Shed remains and various materials located on property. Understand is used by Mens Shed - No formal arrangements.	Residential R5	Potential for sale as residential allotment. Confirmation is required it is not a contaminated site.
N20	A2175	No 255 (Lot 39) Hampton Road	1,8741ha	Southern portion developed with Northampton Bowling Club, northern portion informal parking area	Residential R10	Potential for portion of lot to be subdivided off for Residential purposes.
N21	A2626	No 233 (Lot 7) Hampton Road	5,098m2	Hampton Gardens and associated Long Vehicle Parking and Toilets. Contains effluent disposal system being used by IGA	Public Open Space	Retain as is. Potentially require cessation of use by IGA. Lease not able to be formally established as arrangement is contrary to Health Act.
N22	A2895	No 8 (Lot 26) Guide Street (5 lots in total)	4,225m2	5 lots each 845m2		
N23	A3120	No 5 (Lot 43) Bateman Street	1,048m2	Single dwelling occupied by EMWTS	Town Centre	As is due to location of effluent disposal.
N24	A3121	No 7 (Lot 42) Bateman Street	1,047m2	Single dwelling occupied by EHO	Town Centre	As is due to location of effluent disposal
N25	A4161	No 135 (Lot 30) Wannerenooka Road	4,996ha	Vacant land	Residential R10	Potential to subdivide or develop with group housing (up to 4 dwellings)
N26	A4168	No 133 (Lot 38) Wannerenooka Road	2,5506ha?	Vacant lot with 20m wide truncated connection to Wannerenooka Road. Clear designed for future subdivision. If constructed road access would facilitate subdivision of both subject land and No 135 below. Note that a drain traverses the land to rear of dwellings facing Wannerenooka Road	Residential R10	Potential for subdivision.
N27	A4750	Lot 51 Hampton Road	572m2	Old Railway Carriage	Public Open Space	Potential for sale of land to adjacent landowner
N28	A4891	No 3 (Lot 23) Rake Place	1,003m2	Single Dwelling - CEO House	Residential R10	As is
N29	A4892	No 5 (Lot 24) Rake Place	1,003m2	Now forms part of CEO House Property	Residential R10	
N30	A4898	No 12 (30) Axle Rest	7,433m2	Vacant Land	Residential R10	Significantly constrained site, but may have potential for single dwelling
N31	A4899	No 31 (Lot 31) Robinson Street	2,2882ha	Northampton Old School. Identified as contaminated site	Residential R10/R30	Further investigation required on contamination report. Maybe potential for creation of two 2,000m2 lots facing axle rest. Drainage from eastern portion of site would need to be addressed.
N32	A5040	No 69 (Lot 84) Stephen Street	1,8925ha	Site of Shire Depot and previous depot caretakers house. Destroyed in cyclone. Conc Pad and effluent disposal still in place.	Industrial	Caretakers Dwelling - Planning approval required.
N33	A5036	No 1 (Lot 80) Kitson Circuit	2,262m2	Vacant Land	Industrial	Currently for Sale.
N34	A5037	No 3 (Lot 81) Kitson Circuit	2,070m2	Vacant Land	Industrial	Currently for Sale.
N35	A5039	No 4 (83) Kitson Circuit	3,012m2	Industrial Units	Industrial	Two out of four units rented. Retain for business incubation opportunities.

Potential Staff Housing Development						
No	Address	Land Area	Parcel Description/Constraints	Zoning	Potential Development	
Kalbarri Townsite						
K1	A1877 No 47 (Lot 233) Smith Street	932m2	Currently developed for Kalbarri Day Care	Residential R12.5/30	Group Dwellings if alternative Day Care Facilities established	
K2	A1878 No 49 (Lot 232) Cnr Smith and Patrick Streets	860m2	Vacant land with two street frontage currently used for parking associated with Kalbarri Day Care	Residential R30	Group Dwellings if alternative Day Care Facilities established.	
K3	A2307 No 14 (Lot 379) Callion Way	774m2?	Existing dwelling	Residential R17.5	Retain for Doctors Residence	
K4	A2450 No 5 (Lot 175) Kalbar Street	1,012m2	Kalbarri Town Talk	Public Purposes	Retain for Public Purposes	
K5	A2508 No 2 (Lot 605) Salamat Place	808m2	Existing Dwelling - Building Surveyor	Residential R17.5	Retain for Staff Accommodation	
K6	A3897 Location 12570		Kalbarri Airport			
K7	A4665 No 17 (Lot 57) Richardson Road	2,203m2	Industrial site leased to Kalbarri Mens Shed	Industry	Retain for Men Shed	
K8	A5328 Lot 514 Wood Street	6,744m2	Vegetated property containing single transportable dwelling	Tourism with Additional Use	Development for workers accommodation	

Potential Staff Housing Development

No	Address	Freehold or Reserve	Land Area	Parcel Description/Constraints	Zoning	Potential Development
Horrocks Townsite						
H1	A1679 Lot 19 Glance Street	Freehold	806m2	Flat land abutting ocean front.	Public Purposes	Nil - Existing RSL memorial
H2	A3549 No 96 (Lot 172) Mitchell Street	Freehold	748m2	Contains existing shed - No lease?	Residential R20	Single Dwelling
H3	A4391 Lot 9003 Glass Street	Freehold	17.5769ha	Undeveloped dune system	Mixed Zoning - Residential R20, road reserve and rural	Residential Subdivision
H4	A4402 Lot 9002 Glass Street	Freehold	1.0283ha	Undeveloped. Cottage to north, residential to west	Mixed Zoning - Residential R20	Residential Subdivision. Dedicated road to rear
H5	A4967 Lot 101 Glance Street	Freehold	2.1035ha	Undeveloped. Portion of land holding fronts Glance St - ocean front. Portion of land subject of lease to summerstar.	abutting residential, Town Centre abutting cottages Range of Potential uses Town Centre plus additional use	would require construction and connection to Stokes or Mitchell Street.
H6	A4966 Lot 202 Glance Street	Freehold	5,636m2	Horrocks Foreshore & Parking	Commercial	Range of Potential uses given strategic size and location of site. If greater Horrocks area is developed, could be ideal commercial location.
H7	A3846 Lot 500 North Court Horrocks	Freehold	68.5395ha	Golf Course?		Nil - Existing Foreshore and Parking. Land Previously used for short stay accommodation, removed as part of coastal retreat
H8	A3847 Lot 70 Glance Street	Freehold	3,006m2	Horrocks Foreshore		

Potential Staff Housing Development					
No	Binnu Townsite	Address	Parcel Description/Constraints		
			Land Area	Zoning	Potential Development
B1	A1075	Lot 24 (No 15) Lauder Street, Binnu	988m ²	Residential (R12.5)	Single Dwelling due to on-site effluent disposal requirements.
B2	A1076	Lot 23 (No 17) Lauder Street, Binnu	1,012m ²	Residential (R12.5)	Single Dwelling due to on-site effluent disposal requirements.

No	Address	Land Area	Parcel Description/Constraints	Zoning	Potential Development
Ajana Townsite					
A1	A1880	No 4 (Lot 2) Station Street	1,012m2	Vacant Land without services	Rural
					Minimal due to zoning, local and lack of available services

Potential Staff Housing Development					
No	Address	Land Area	Parcel Description/Constraints	Zoning	Potential Development
Binnu Townsite					
R1	A1899 Location 2224 Wundi Road, ALWA	8.1ha	Vacant Land - portion cleared paddock, majority natural vegetation. Disused Mine. Heritage - Shire Inventory Place No 39. Site used for well as water source for POS located in northern portion of Northampton townsite.	Rural	Minimal. Potential for sale of cleared portion to adjacent landowner.
R2	A3536 4-12 (Lot 34) Gregory Street	1,000m2	Isseka Fire Shed	Rural Residential	Nil. Retain as Fire Shed
R3	A3930 Lots 3 and 107 Warribano Chimney Road	3.6954ha	Vacant Rural land	Rural	Minor given land size. Potential Gravel Source



Re: KOA proposed dates for 2027

From Music On Murray <momurrayst@gmail.com>
Date Fri 14/8/2026 5:46 PM
To Cresta Viellaris <Cresta.Viellaris@northampton.wa.gov.au>

Thanks Cresta.

Can we please request 7&8 May 2027.

When can you let me know?

Warm regards

Kimberly Zehra

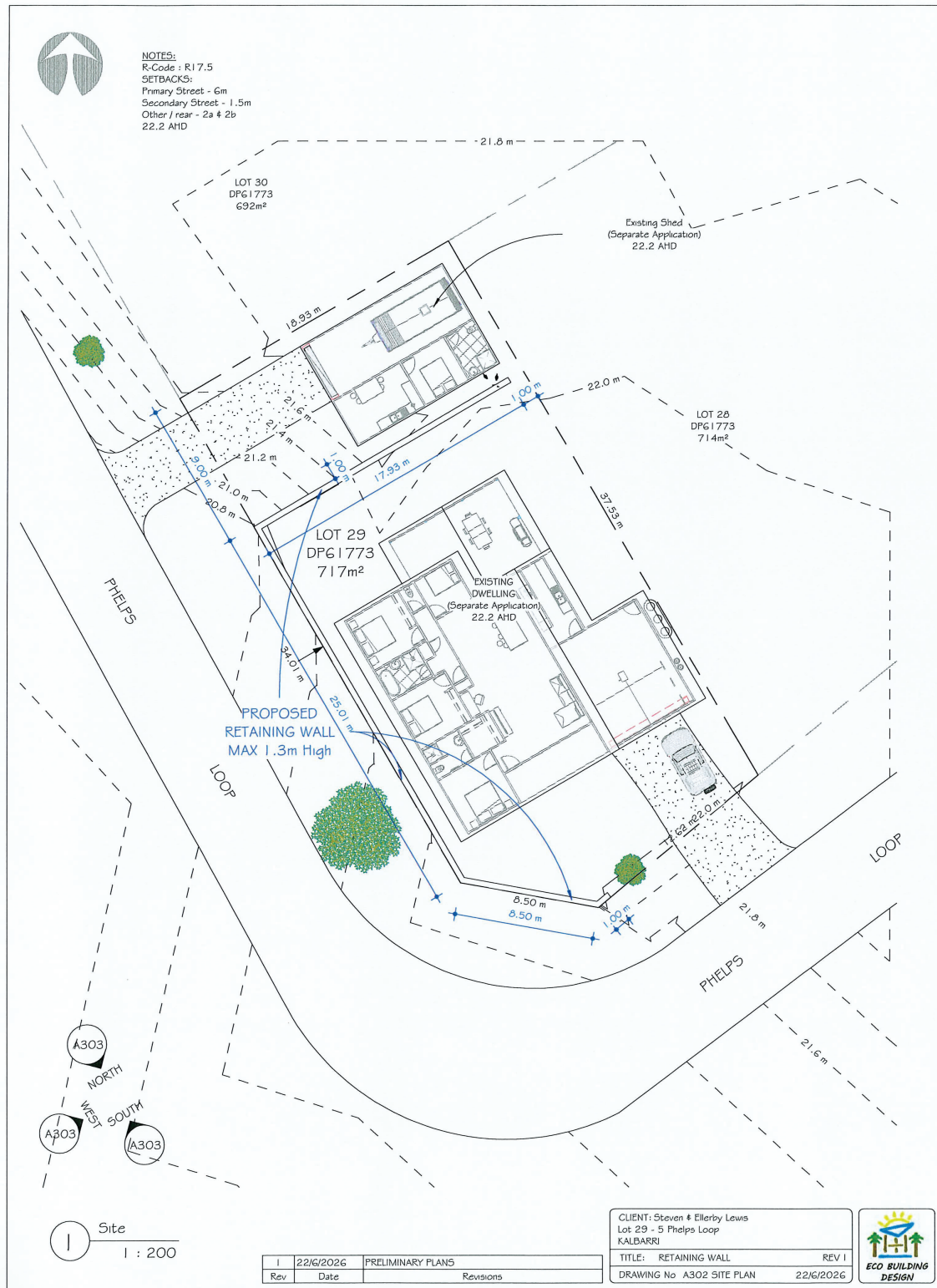


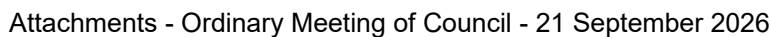
Music on Murray St
 108 Murray St, Perth WA

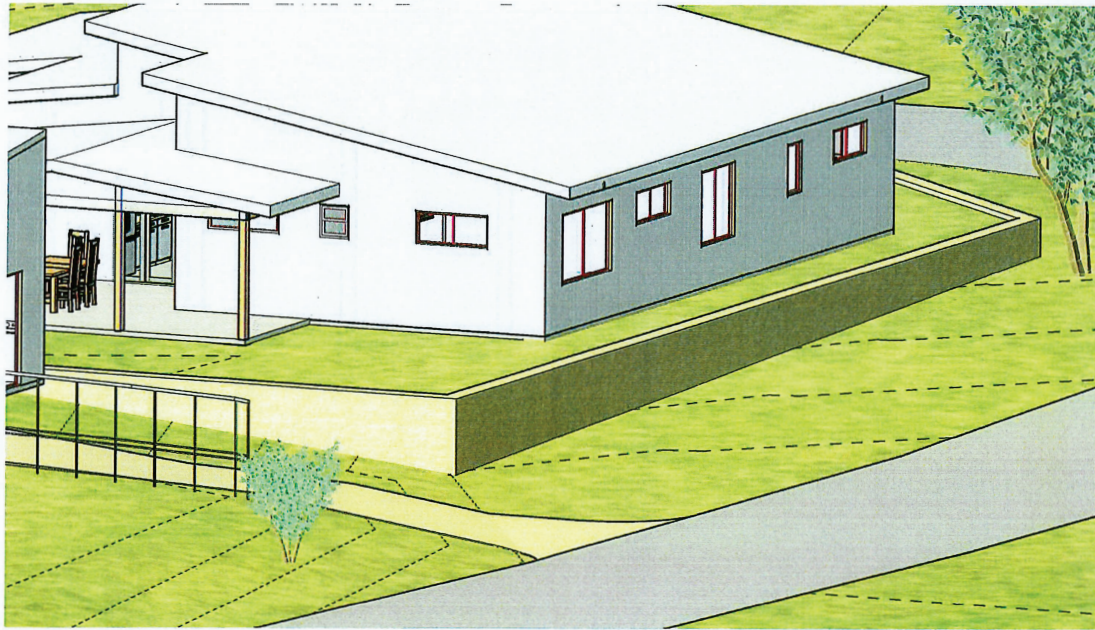
[Facebook](#)
[Instagram](#)
[TikTok](#)

On Tue, 11 Aug 2026 at 9:05 am, Cresta Viellaris <Cresta.Viellaris@northampton.wa.gov.au> wrote:

Hi Kimberly,







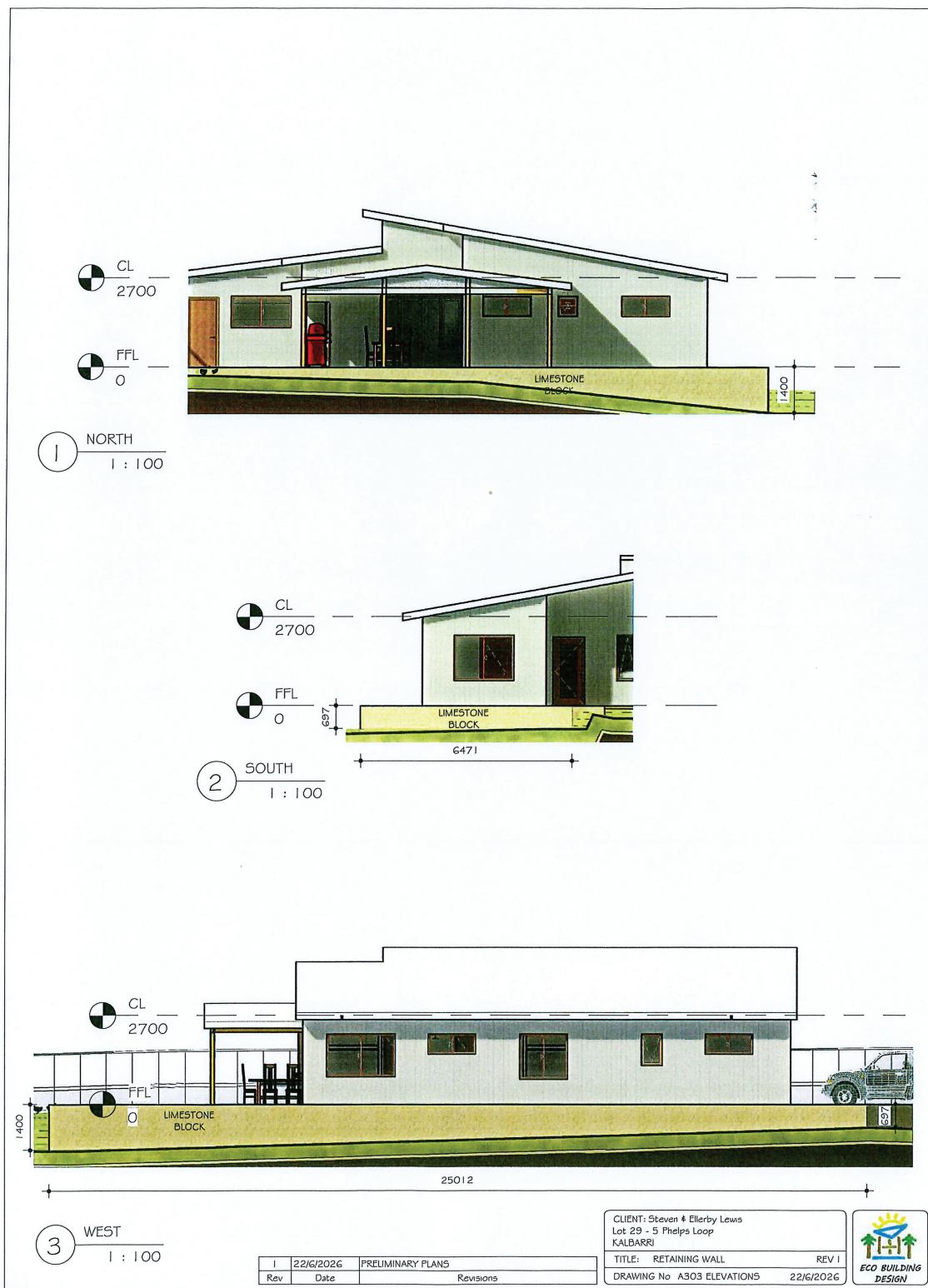
Rev	Date	Revisions

CLIENT: Steven & Ellerby Lewis
 Lot 29 - 5 Phelps Loop
 KALBARRI

TITLE: RETAINING WALL
 DRAWING No A301 Proposal

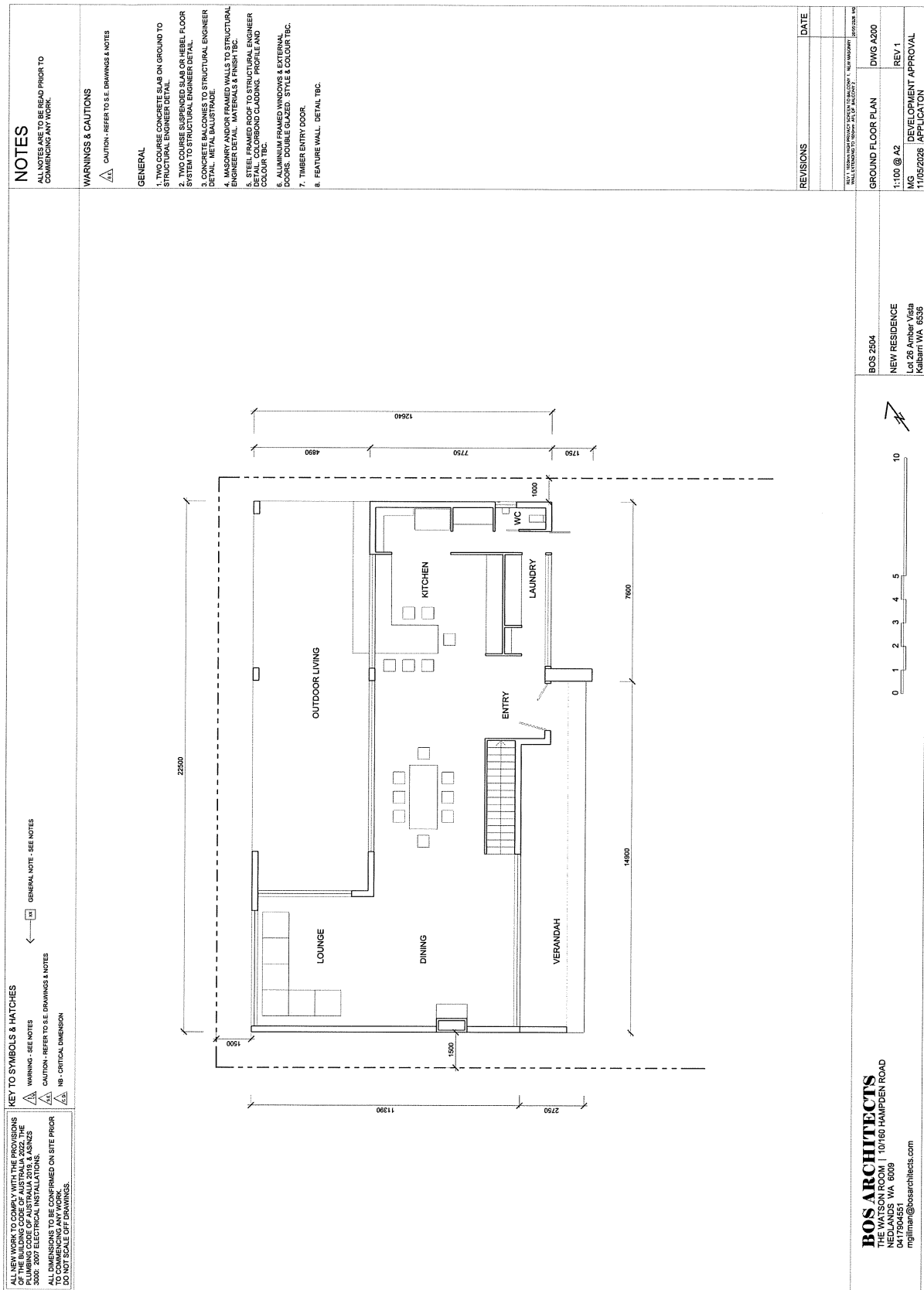
REV

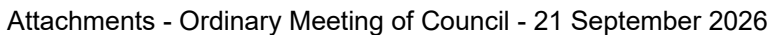




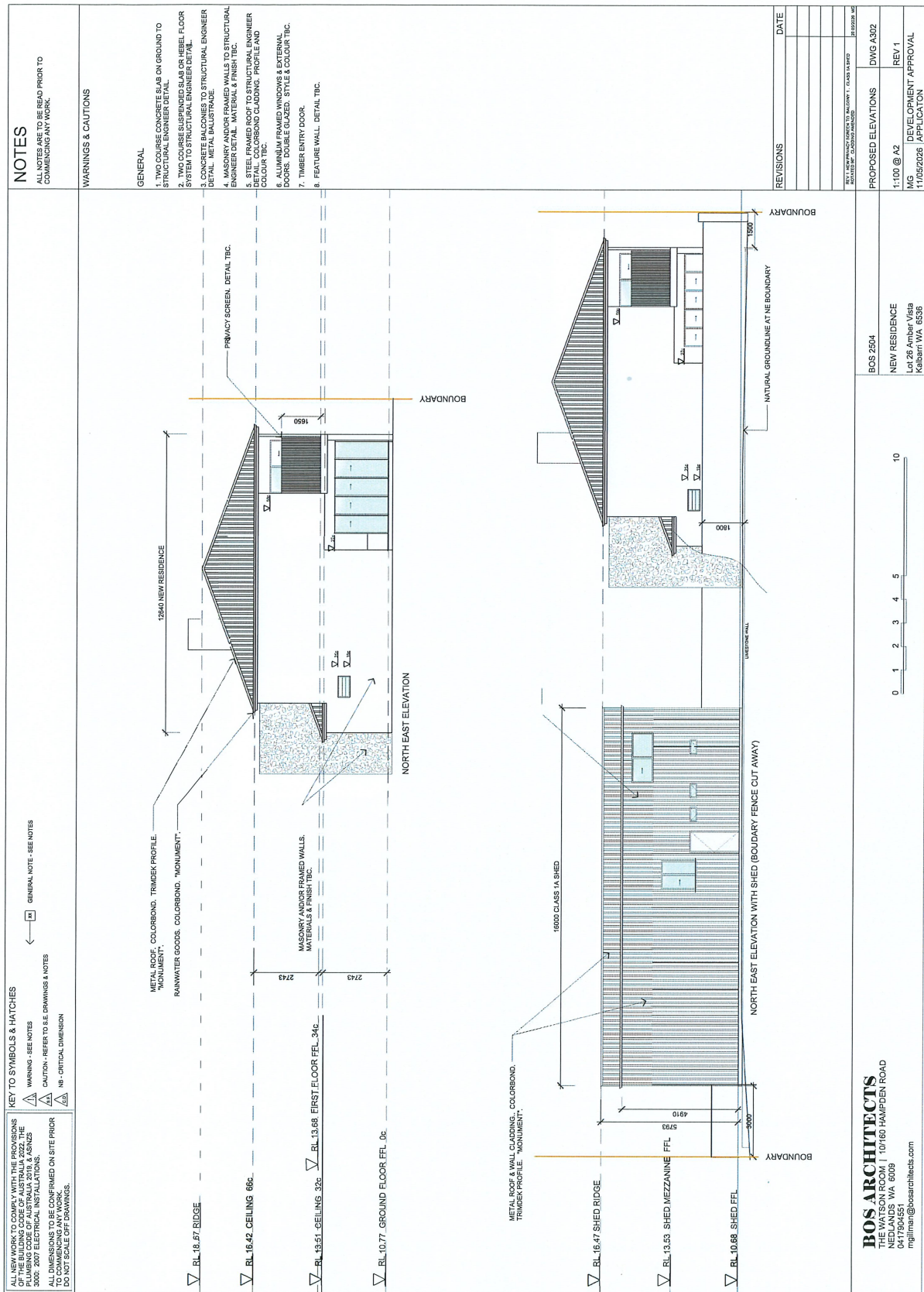
PLANNING DECISIONS AUGUST 2026

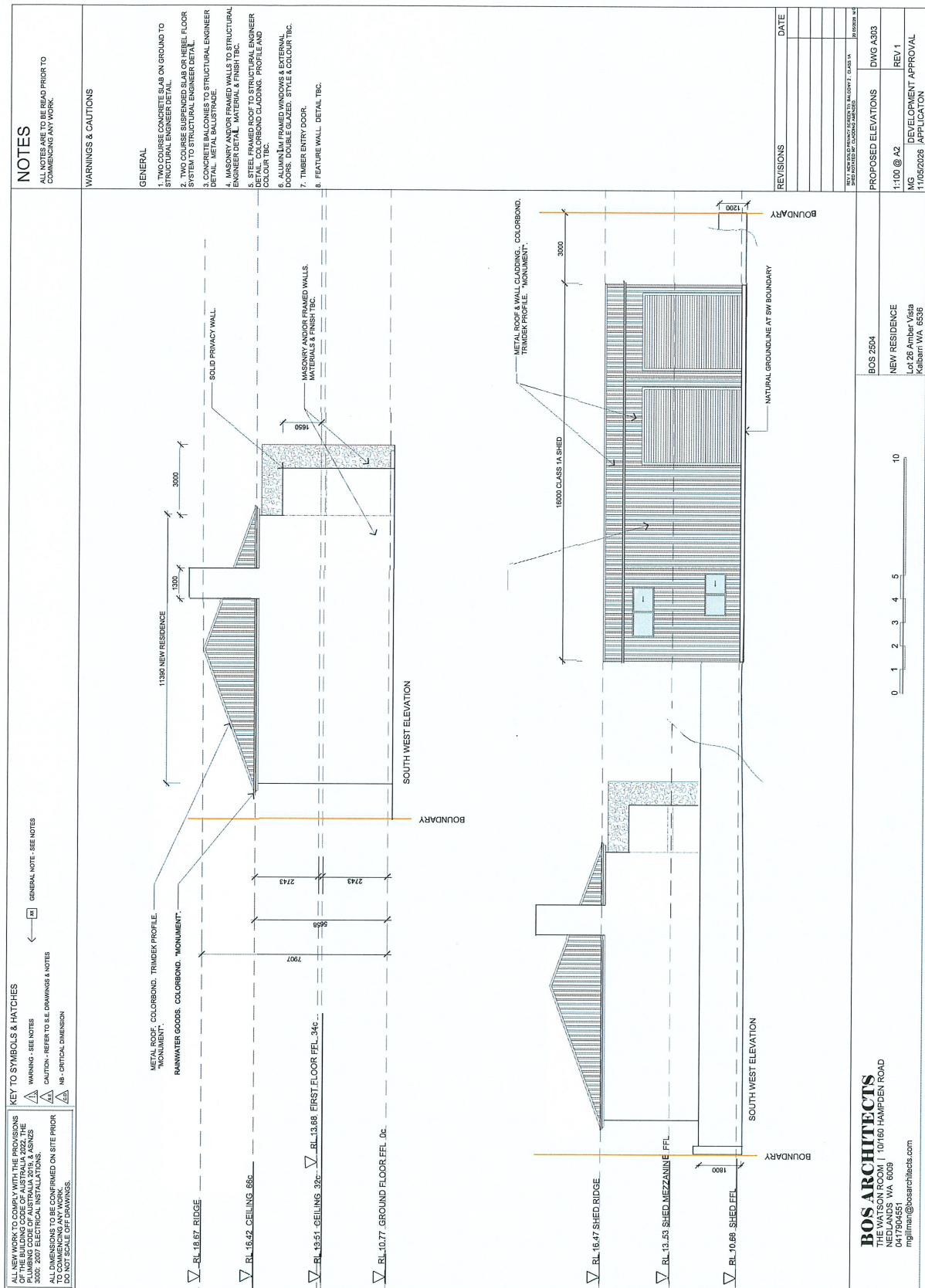
2026-062	JG CURNOW & R MILLAR	LOT 295 (No. 59 STILES ROAD, KALBARRI	CHANGE OF USE FROM A DWELLING TO A HOLIDAY HOUSE	14 August 2026	**
2026-063	KJ CAMPBELL	LOT 268 (No. 47) EXPLORER AVENUE, KALBARRI	CHANGE OF USE FROM A DWELLING TO A HOLIDAY HOUSE	14 August 2026	**
2026-064	FITZPATRICK SMSF WA PTY LTD	LOT 3 (No. 11) RALPH STREET, KALBARRI	CHANGE OF USE FROM A DWELLING TO A HOLIDAY HOUSE	14 August 2026	**
2026-065	D GICQUEL & B WOODS	LOT 13 (No. 22) AJANA KALBARRI ROAD, KALBARRI	SIGNAGE – BANNER & FEATHER SIGNS	26 August 2026	**
2026-066	O CALDWELL & D CUMMING	LOT 305 (No. 78) EXPLORER AVENUE, KALBARRI	PROPOSED OUTBUILDING OVERSIZE	20 August 2026	\$50,000
2026-067	RJ REYNOLDS	LOCATION 9503 NORTH COURT ROAD, HORROCKS	PROPOSED INSTALLATION OF OSPREY POLE AND BEYOND BLUE SEAT	20 August 2026 Council Decision	\$5,000
2026-051	MG & MN MAXFIELD	LOT 231 (No. 24) PATRICK CRESCENT, KALBARRI	RENEWAL – HOLIDAY HOUSE	20 August Council Decision	**
2026-068	PM & JM MAVER	PART LOT 9000 SETTLERS LOOP, NORTHAMPTON	PROPOSED DWELLING	28 August 2026	\$357,995.45
2026-069	PM & JM MAVER	PART LOT 9000 SETTLERS LOOP, NORTHAMPTON	PROPOSED GARAGE	28 August 2026	\$18,500

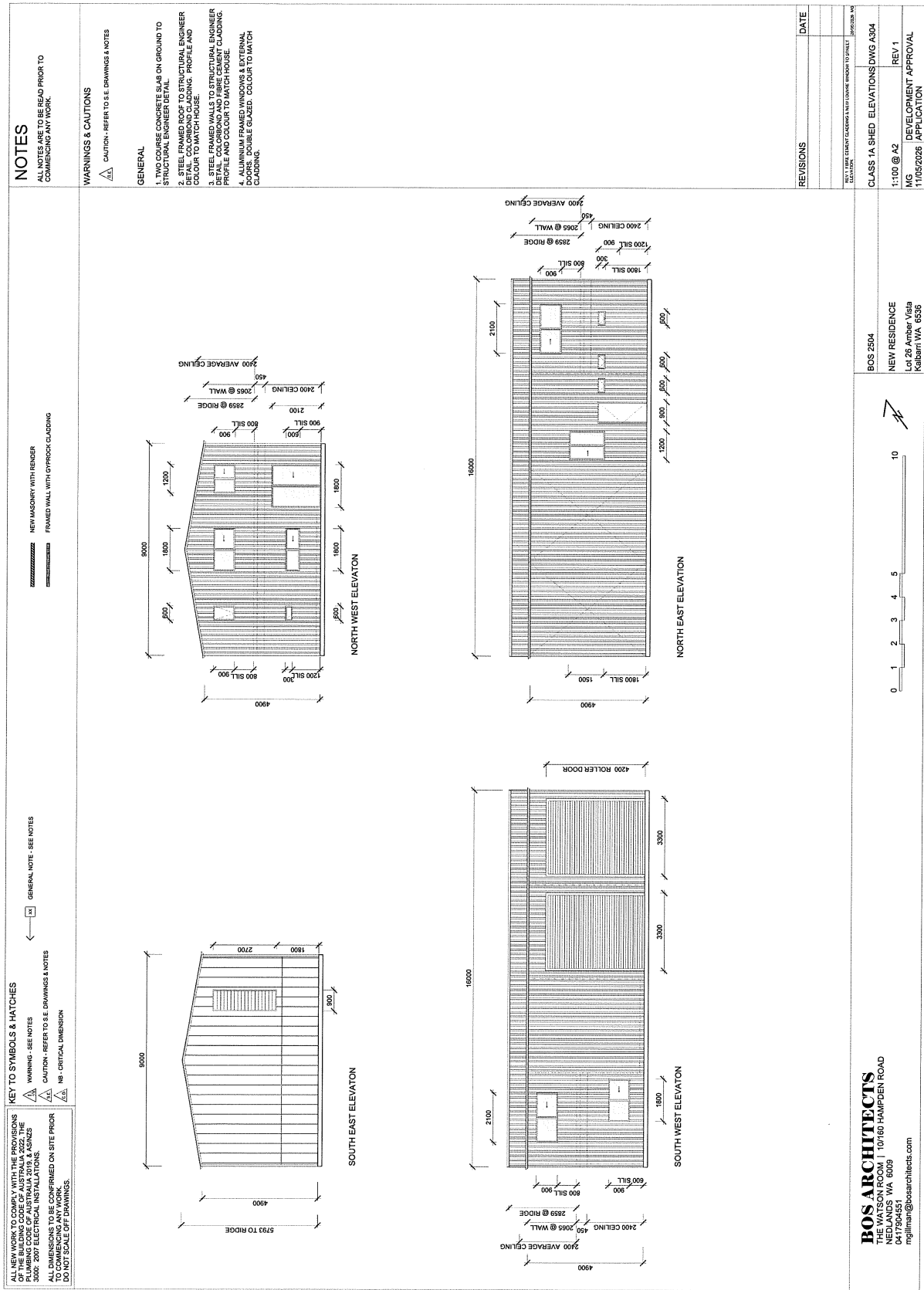




Attachments - Ordinary Meeting of Council - 21 September 2026







Brian Robinson

From: Margaret Clancy <>
Sent: Monday, August 31, 2026 9:36 PM
To: Kenn Donohoe
Cc: Northampton Admin; Rob McKenzie; Brian Robinson; execofficer@northampton.wa.go.au
Subject: Application to Council- Keeping of Dogs and Transitional Arrangements

Dear Mr Donohoe and councillors,

I respectfully submit this application to the Shire of Northampton seeking a practical and humane resolution regarding the dogs presently in my care.

I want to be completely transparent with Council about my current circumstances, the number of dogs presently at my property, and what i am proposing for the future. I am actively reducing my dog numbers and am committed to that process.

FIVE DOGS NOMINATED FOR REGISTRATION APPROVAL

The five dogs i nominate for ongoing registration/approval are:

Females

- 1 Lebelletzu Hope
- 2 Lebelletzu Matilda
- 3 lebelletzu Esther

Males

- 4 lebelletzu Mr Bojangles
- 5 Lebelletzu Felipe

These 5 dogs represent the core group I am asking the Council to approve going forward.

Three Nursing Mothers- Temporary Circumstances

Three additional dogs having recently given birth: Lebelletzu Sinead Lebelletzu Dixie and Lebelletzu Destiny.

These three mothers are presently nursing and caring for newborn puppies. I respectfully request that the Shire recognize this as a temporary animal- welfare circumstance and permit the mothers to remain with their puppies through the necessary nursing and weaning period.

I am not asking for these three females to form part of my nominated five dogs. I am actively reducing numbers and will continue to make appropriate arrangements as circumstances permit once their puppies have been safely weaned.

3 My Elderly and Retired Dogs

I also have a number of retired dogs : Liammars Takin A Chance Liammars Coco Song Lawrenzu Su Ling Lebelletzu Jhett Lebelletzu Willow and Ziggy.

Ziggy is particularly elderly and was my dog before I established Lebelletzu. I respectfully ask that these elderly and retired dogs to remain in my care for the remainder of their natural lives.

These are dogs that I am not seeking to retain for future breeding purposes. They are older companion animals that have spent their lives with me. I believe that forcibly rehoming elderly dogs at this stage of their lives would cause unnecessary distress and would achieve little practical benefit, particularly as this category will naturally diminish over time.

I therefore ask the Shire to distinguish between my five nominated dogs going forward and my elderly and retired dogs who I ask to be permitted to live out their remaining lives in my care.

4 Full Disclosure Of Current Numbers

For complete transparency, there are presently 14 dogs at my property, excluding the recently born puppies.

I disclose this number voluntarily. I do not want there to be any suggestion that I have attempted to conceal dogs or to misrepresent my circumstances.

Importantly, however, 14 dogs does not represent the number I am proposing as my ongoing breeding group. I am actively reducing the overall number.

My proposal is for five nominated dogs going forward, compassionate lifetime consideration for my elderly retired dogs, and temporary consideration for the three mothers presently nursing newborn puppies.

5 Active Reduction in Numbers

I have already taken steps to reduce the number of dogs in my care and will continue to do so.

Reducing a group of dogs responsibly cannot always be accomplished. As these dogs are Certified registered Pure Bred Shih Tzu that makes the task even harder. I am a Registered breeder with The Master Dog Breeders and Associates and have certain ethical guidelines I have to adhere to. With particular consideration must be given to elderly and mothers with new born babies.

I am not refusing to reduce numbers, I am actively doing so.

What I am asking is for sufficient time and flexibility to accomplish that reduction responsibly and humanely.

6 Cyclone Seroja and Registration

My circumstances also need to be reviewed against the significant disruption caused by TC Tropical Cyclone Seroja, which destroyed my home and profoundly disrupted my life and the management of my dogs.

Following the Cyclone I did take steps to formally register my dogs as I only had 3 left in my care. That accounts for the three that I have registered for life with the Shire.

7 The Shire's written Approval

I also ask that consideration be given to the written approval provided to me by the Shire in 2018. Concerning my dog breeding activities at the property.

I appreciate that the Shires current position may differ. Nevertheless, that written approval is an important part of the history and influenced my genuine understanding that my small-scale activities were permitted.

8 Consistently With Other Shire Decisions.

I respectfully ask that my circumstances be considered consistently with other instances in which discretion has-been concerning dog numbers.

I understand an exemption or approval has previously been provided in relation to a breeder within the Kalbarri townsite.

I am aware every application must be determined on its own individual circumstances. I am not suggesting that another person's approval automatically determines mine.

I simply ask that the same opportunity for individual consideration and reasonable direction be afforded to me.

9 My Obligations as a Summoned DPP Witness

I respectfully ask the Shire to take into consideration an unusual and significant responsibility i am presently carrying.

I am a summoned witness for the Director of Public Prosecutions in a murder prosecution listed for trial in the Supreme Court of Western Australia in Perth. I am required to comply with directions associated with those preceding's

At the same time, I have been dealing with the Shire matter, State Administrative Tribunal proceedings, correspondence and documentation, actively reducing dog numbers, and more recently caring for three mothers and their newborn litters.

Having these three significant matters occurring simultaneously has been overwhelming and extremely difficult to negotiate.

I do not raise my DPP obligations not as an excuse that the Shire should disregard its responsibilities. I raise them because they are a genuine and unavoidable legal obligation and are relevant when considering what constitutes a reasonable transitional period .

10 What I Am asking the Shire To Approve :

I respectfully ask the Shire to:

1 Approve my five nominated dogs for ongoing registered/ retention:

Lebelletzu Hope, Lebelletzu Matilda, Lebelletzu Esther, Lebelletzu Mr Bojangles and Lebelletzu Felipe.

2 Allow my elderly and retired dogs to remain in my care for their natural lives:

Liammars Takin a Chance, Liammars Coco Song, Lawrenzu Su Ling, Lebelletzu Jhett and Ziggy.

3 Provide temporary consideration for the three nursing mothers:

Lebelletzu Sinead, Lebelletzu Dixie, Lebelletzu Destiny, until their puppies have been successfully weaned and i can safely continue the reduction process.

I further request a reasonable transitional period in which to continue reducing responsibly, taking into account animal welfare and my unavoidable obligations as a summoned DPP witness.

11 Conclusion

I want to solve this matter cooperatively with the Shire. I am not asking the Shire to ignore its responsibilities, nor am I refusing to reduce my dog numbers. I am actively reducing them.

I have disclosed the present number of 14 adult dogs openly because I want the Shire to have an accurate picture of my circumstances.

I respectfully ask that consideration be given to the significant reduction that i am undertaking, animal welfare, the history of the Shires Approval, the consequences of Cyclone Seroja, comparable exercises of discretion and my current responsibilities as a summoned DPP witness.

I believe these circumstances justify an individual, reasonable and compassionate approach.

I would appreciate the opportunity to meet with the Chief Executive Officer to discuss this proposal and work towards an agreed solution.

I respectfully request that my written application be retained on the Shire record and, should this matter be referred to council, that my application be provided to councillors in full together with any officer's report prepared in relation to it.

Thank you for considering my application.

Margaret Clancy
Lebelletzu Shih Tzus
lebelletzu.com

[Outlook for iOS](#)

Brian Robinson

From: Margaret Clancy <>
Sent: Wednesday, September 2, 2026 7:47 AM
To: Brian Robinson; Kenn Donohoe
Cc: Northampton Admin; Rob McKenzie; excofficer@northampton.wa.go.au
Subject: Re: Application to Council- Keeping of Dogs and Transitional Arrangements

Good Morning Mr Robinson,

Please find below the completed dog information requested in your email.

1 Hope
Female Shih Tzu
DOB: 28/2/25
Colour: Red/Tr
Desexed: No
Microchip: 953010007021811

2 Matilda
Female Shih Tzu
DOB: 3/8/23
Colour: Gold / Black Mask
Desexed: No
Microchip: 953010006593634

3 Esther
Female Shih Tzu
DOB: 16/05/2024
Colour: Black/White
Desexed: No
Microchip: 978142000124820

4 Mr Bojangles
Male Shih Tzu
DOB: 03/08/2022
Colour: Black/White
Desexed: No
Microchip: 953010006597799

5 Felipe:
Male Shih Tzu
DOB: 03/08/2022
Colour: Black/Brindle
Desexed: No
Microchip: 953010005838770

6 Takin A Chance
Male Shih Tzu
DOB: 26/09/2016

Colour: Red White
Desexed: No
Microchip: 941000019570529

7 Coco Song
Female Shih Tzu
DOB 26/9/2016
Colour: Gold/ Black Mask
Desexed: No
900006000244119

8 Su Ling (Lawrenzu LEI LING)
Female Shih Tzu
DOB: 23/01/2016
Colour: Gold/White
Desexed: Yes
991001000250423

9 Jhett
Male Shih Tzu
DOB: 28/08/2017
Colour: Black/White
Desexed: No
Microchip: 981000300706873

10 Willow
Female Shih Tzu
DOB: 14/09/2020
Colour: Black/Brindle
Desexed: No
Microchip: 953010004876133

11 Ziggy
Male Crossbreed
DOB: Approximately 30/10/2015
Colour: White
Microchip: Not presently Available

12 Sinead
Female Shih Tzu
DOB 03/08/2023
Colour: Black
Desexed: No
Microchip: 953010006598343

13 Dixie
Female Shih Tzu
DOB: 29/10/2024
Colour: Black
Desexed: No
953010008037971

14 Destiny
Female Shih Tzu
DOB: 29/10/2024
Colour: Black
Desexed: No
Microchip: 953010007017226

I trust this provides the remaining information requested.

Kind Regards
Margaret Clancy

Get [Outlook for iOS](#)

From: Brian Robinson <brian.robinson@northampton.wa.gov.au>
Sent: Tuesday, 01 September 2026 09:03:36
To: Margaret Clancy <margaret@lebelletzu.com>; Kenn Donohoe <kenn.donohoe@northampton.wa.gov.au>
Cc: Northampton Admin <council@northampton.wa.gov.au>; Rob McKenzie <ranger@northampton.wa.gov.au>;
execofficer@northampton.wa.gov.au <execofficer@northampton.wa.gov.au>
Subject: RE: Application to Council- Keeping of Dogs and Transitional Arrangements

Good Morning Ms Clancy,

I refer for your email below and re-iterate my previous advice that to consider an application, the Shire needs information relating to age, description/colour, whether the dogs are desexed and their microchip number.

To assist you I have attached a spreadsheet including the information provided to date. Can you please complete the remaining information and return it to me as soon as possible in order that I may prepare the agenda item for Council consideration.

Kind Regards,

Brian Robinson
Executive Manager
Community Development & Regulation
P: 99341202
brian.robinson@northampton.wa.gov.au
www.northampton.wa.gov.au



Disclaimer by the Shire of Northampton. This email is private and confidential, if you are not the intended recipient, please advise us by return email immediately, and delete the email and any attachments without using or disclosing the contents in any way. The views expressed in this email are those of the author, and do not represent those of the Shire unless this is clearly indicated. You should scan this email and any attachments for viruses. The Shire accepts no liability for any direct or indirect damage or loss resulting from the use of any attachments to this email.

Our Ref: 5.3.1/OCR30640

Margaret Clancy
Po Box 405
NORTHAMPTON WA 6535

Dear Margaret,

PROPERTY INSPECTION - 104 (LOT 450) STEPHEN ST, NORTHAMPTON

To Whom It May Concern

Sometime in July 2018 a RSPCA officer from Geraldton, Maureen Rogers and myself inspected Ms Margaret Clancy's property, 104 (Lot 450) Stephen Street, Northampton.

We found the property had been designed with the intention to accommodate the welfare of the small breed of dog that Margaret intended to breed.

Margaret was actually commended by the RSPCA officer, Maureen Rogers for a lot of thought had gone into the set up with the welfare of the dogs prioritised.

I have also inspected the property at various times since this inspection and have always found the number of dogs allowed and also the welfare to all be in very good order.

Should you wish to further discuss the above please do not hesitate to contact me.

Yours faithfully

ROB MCKENZIE
RANGER/BUSH FIRE CONTROL OFFICER

11/10/2018



199 Hampton Road
PO Box 61
Northampton WA 6535

P 08 9934 1202
E council@northampton.wa.gov.au
W www.northampton.wa.gov.au

Our Ref: A1565
Enquiries: Andrew Campbell

4 March 2026

Margaret Clancy

COPY

By email: clancy@northampton.wa.gov.au

Dear Margaret,

REQUEST FOR TIME EXTENSION: UNAUTHORISED KENNEL AT 104 STEPHEN STREET, NORTHAMPTON

I refer to a direction issued by the Shire of Northampton dated 24 February 2026 requiring the cessation of the use of the premises as a kennel for dog breeding purposes and the requirement to reduce the number of dogs held on the premises within 21 days.

Following multiple emails with me, you have provided a request for an extension of time of approximately three months to rehome and/or relocate your dogs. I also acknowledge that you have indicated that you have ceased breeding dogs and are seeking to relocate to another property.

In consideration of your request and reasonable undertaking to comply, I am prepared to extend the time to comply with the direction. In consideration of this matter, I believe that a fair and reasonable time extension to the direction, considering all relevant factors, is 30 June 2026 which exceeds your initial request. My extension to the time frame for compliance is subject to:

1. That no further dog breeding occurs at 104 Stephen Street, Northampton;
2. You use best endeavours to mitigate any nuisance behaviour caused by the keeping of dogs;
3. You commence immediate steps to comply with the direction and do not leave the matter until a point where time left would not be feasible to comply; and
4. There will be no further time frame extension beyond this point.

I trust this decision will now be satisfactory and wish you well in finalising the matter. If you have any further queries, please do not hesitate to contact me by email at andrew.campbell@northampton.wa.gov.au

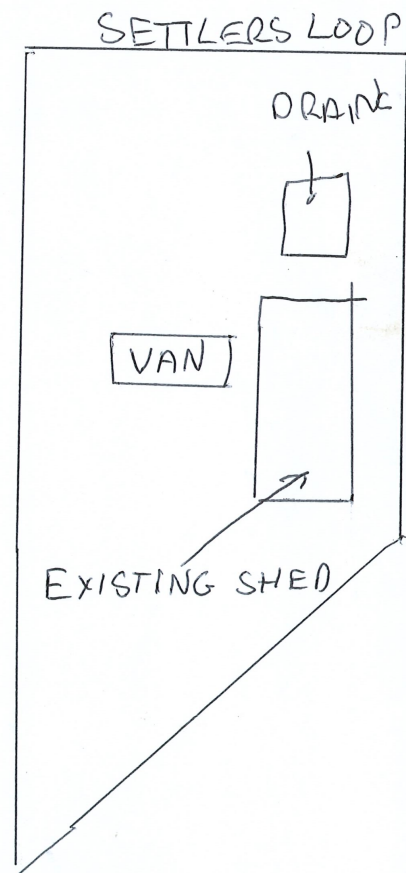
Yours sincerely

Andrew Campbell
CHIEF EXECUTIVE OFFICER

Northampton • Kalbarri • Horrocks • Port Gregory • Isseka • Binnu • Ajana

WE ARE SEEKING PERMISSION TO LIVE IN
 A CARAVAN FOR 2-3 MONTH WHILE BUILD IS COMPLETED
 WE HAVE 2 DOGS SO CARAVAN PARK IS NOT
 AN OPTION.
 EFFLUENT WILL REMAIN ONSITE IN COMPLETED
 TANKS AND LEECH DRAINS. INSPECTED BY WENDY
 HOUSE WE BROUGHT IS UNDER OFFER SO
 CARAVAN IS OUR ONLY OPTION. PLANS FOR
 DEVELOPMENT ARE WITH TOWN PLANNER.

PETER MAVER



Appendix 1

Description of proposed works and/or .and use:

Change of use to holiday home with the following conditions

- 1) limited to a maximum of six (6) persons who are known to each other in the premises at any one time
- 2) Guests are limited to arriving in a maximum of two vehicles
- 3) Guests are not permitted to park boats, trailers, caravans or camper trailers at the property
- 4) Guest parking associated with the use hereby approved shall be contained within the garage under main roof, which shall remain clear and available for that use at all times
- 5) All parking of vehicles associated with the guests to be wholly contained within the property boundary and the street verge area to be kept free of such vehicles;
- 6) The use shall be managed so as to not detrimentally impact on the amenity or use of the adjacent properties by reason of smoke, fumes, noise, vibration, odour, vapour, dust, wastewater, waste products or parking

7) Affix a 400 x 600mm property naming sign to the front of the building



Holiday House Property Management Plan

PROPERTY DETAILS			
Name	Salty Stays		
Lot Number	1	Street Number	4152
		Street Name	Smith St
Locality	Kalbarri		
No. of Bedrooms	4		
PROPERTY MANAGER DETAILS			
Name	Mia Maxfield / Alyssa Maxfield		
Address	24 Patrick Crescent Kalbarri		
Email	maxfieldsuper@gmail.com		Phone
			6536
SIGNATURE	M Maxfield		Date
			2/8/2026
ROLES AND RESPONSIBILITIES OF PROPERTY MANAGERS			
The nominated Property Manager agrees to; • Ensure that all guests and visitors to a Property under their Management comply with this Code of Conduct; • Have day-to-day management of the Holiday House; • Respond to complaints within a two hour timeframe pertaining to guest behavior made before 1am or respond within a reasonable timeframe, but within 24 hours, in relation to all other complaints; • Ensure the Property Manager contact details are updated with the Shire of Northampton at the time of any change/s; • Ensure the premises are registered with the Shire of Northampton as a 'holiday house provider'; • Cooperate with other stakeholders including industry associations, tourism bodies, local councils and other government authorities to enhance the image, standards and contribution of Holiday House Accommodation to the economy; • Ensure the following information is readily visible in the house: ▪ the Code of Conduct ▪ the Property Management Plan ▪ the Fire and Emergency Management Plan (including the Fire Evacuation Route) ▪ a list of Emergency and After Hours contacts • Liaise with guests for the occupancy and vacation of the premises; • Ensure the correct maximum number of guests are staying overnight in accordance with Development Approval conditions; • Maintain a register of all people who utilise the premises, with the register to be available for inspection by the Shire of Northampton upon request; • Ensure the premises are clean and maintained to a high standard; • Ensure bed linen is clean and replaced upon guest vacation; and			

Should the property not have access to Shire waste collection services, please provide details of how waste shall be disposed of:

Has waste collection service.

Holiday House Accommodation

CODE OF CONDUCT

Property address:

This Code of Conduct has been developed to provide a self-regulatory approach to the management of Holiday House Accommodation in the Shire of Northampton and aims to;

1. establish acceptable standards of behaviour for Holiday House Accommodation Guests and Visitors to minimise any adverse social or environmental impacts;
2. assist Owners and Managers of Holiday House Accommodation to meet the needs of all stakeholders including guests, neighbours, local communities, local councils and government authorities;
3. inform the community of the standards of conduct expected from Holiday House Accommodation owners, managers, guests and visitors so as to effectively minimise amenity impacts.

The following Code of Conduct governs tenant behaviour and use of the property. The tenant agrees to follow the guidelines below, for themselves and for any visitors they allow at the property.

TENANT	- A responsible adult (over 18 years of age) shall be on site at all times when children are present. - No unauthorised people are permitted to stay overnight.
NOISE AND NUISANCE	- The tenants agree not to cause or permit nuisance at the property. This includes excessive noise, disruptive or anti-social behaviour. - Noise should cease after 9pm Sunday to Thursday and after 10pm Friday and Saturday.
VEHICLE PARKING	- The tenants agree to use the parking spaces provided and not to park on lawn or garden areas on the property, on the street verge, or street outside the property. - Tenants and guests agree not to park any additional vehicles on the property in excess of the parking spaces provided.
SHIRE REGULATIONS	The tenants agree to comply with all Shire regulations, including noise and fire limitations.
PREMISE CONDITION AND CLEANLINESS	- The tenants agree to leave the premise in a clean and tidy condition upon vacating, with all fittings and chattels in their original condition and position at the beginning of stay. - Tenants are to advise the Property Manager of any damage or disrepair within 24 hours of this occurring. - Any damage repairs or excessive cleaning that is attributable to the tenants will be paid for by the tenants.
FIRES	- The tenants agree not to allow any candles, open fires or similar to burn unsupervised within the premises. - No open fires are permitted outside at any time. - Barbeque facilities may be provided and used in a safe manner.
RUBBISH DISPOSAL	- Tenants agree to contain all their rubbish in the bins provided. - Tenants are responsible for putting out and collecting bins where their stay coincides with collection days. - Waste collection day is:
KEYS	- At the end of the agreed tenancy, tenants agree to lock the premise, close all windows and return the keys to the Property Manager. - Any lost or damaged keys will be replaced at the tenant's expense.

Holiday House Accommodation

TERMINATION OF ACCOMMODATION	• If tenants are found to have contravened any of the above Code of Conduct responsibilities a verbal warning will be issued. • If the contravention is not rectified immediately the accommodation booking may be terminated with 2 hours' notice at the Property Manager's discretion. • No refunds will be made.
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Holiday House Accommodation

FIRE AND EMERGENCY MANAGEMENT PLAN

Property address: 4/52 Smith St Kalbarri

EMERGENCY CONTACT DETAILS

FOR EMERGENCIES DIAL 000

Property Manager	Mia Maxfield / Alyssa Maxfield
Northampton / Kalbarri Police	9936 3000 / 131 444
Northampton / Kalbarri Hospital	9937 0100
Shire of Northampton	9934 1072

EMERGENCY INFORMATION

In the event of a fire or emergency, evacuation information may be broadcast or available from the following sources:

ABC Radio: 828AM

DFES: www.dfes.wa.gov.au

132 500 - SES emergency assistance

13 DFES (13 33 37) for emergency Information Shire of

Northampton: www.northampton.wa.gov.au

Holiday House Accommodation

FLOOR PLAN OF PREMISES

Property address: 4/52 Smith St Kalbarri

Attach floor plan of the dwelling showing the following:

- Hardwired smoke alarms (required in all bedrooms and passageways)
- Fire blanket (in kitchen)
- Fire extinguishers, including a 2kg chemical powder extinguisher as a minimum
- External taps/garden hose locations
- 'You Are Here' symbol.
- Exit point/s from dwelling
- First Aid Equipment

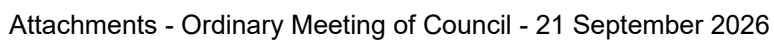
see attached

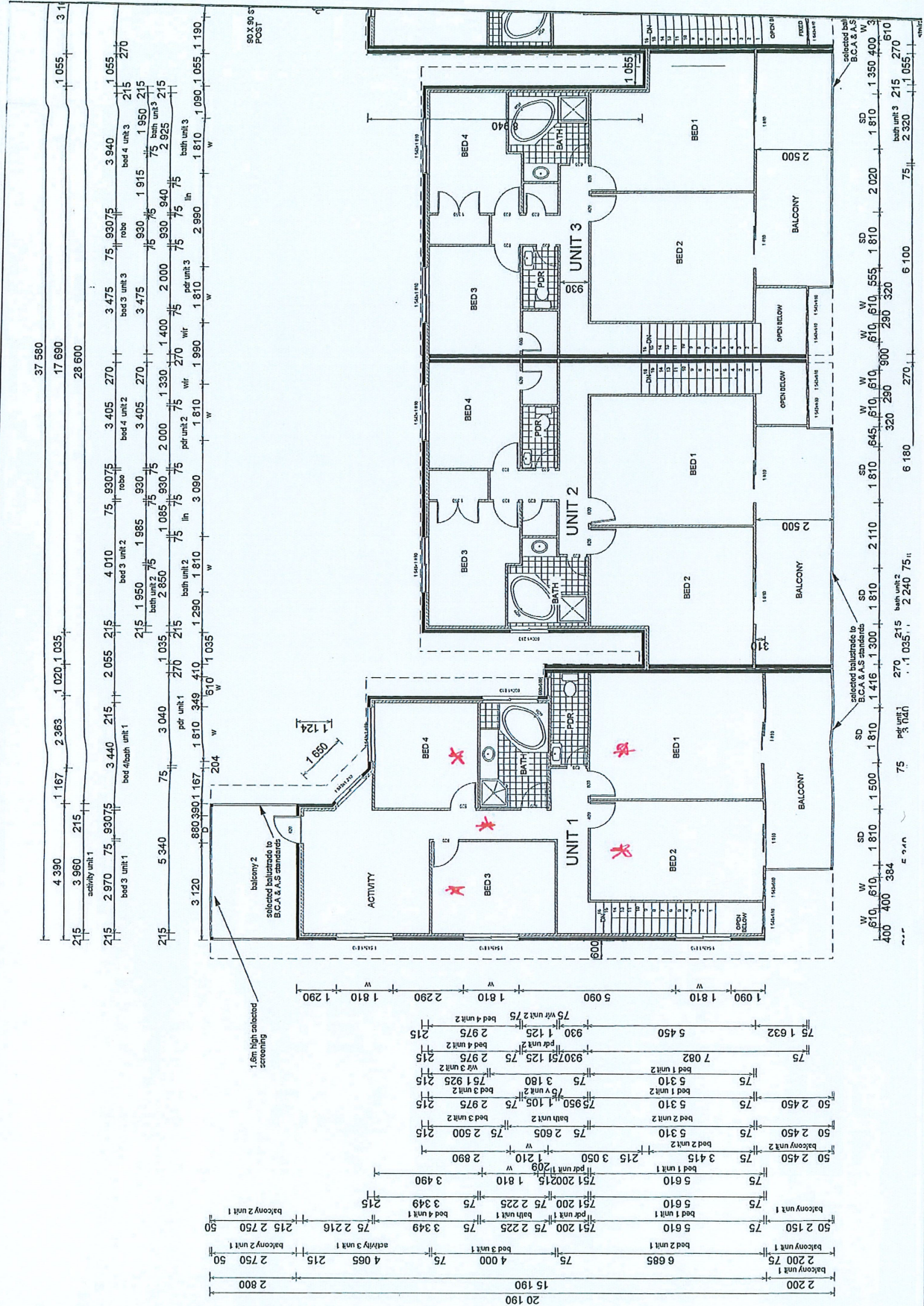
* Smoke alarms

△ Fire extinguishers

○ Fire Blanket

Φ Hose





Holiday House Accommodation

FIRE EVACUATION ROUTE

Property address:	4/52 Smith St Kalbarri
-------------------	------------------------

Attach map of the locality clearly showing the nearest Emergency Evacuation Point for the property and the primary route for evacuating the area – noting that this route must lead to a main arterial road.

see attached





We are the occupants of Smith Street. We are the only permanent residents in the complex.

We did not provide a submission in support of the previous application as we thought it would have been approved without objection. Units 1 and 3 are presently used as Short Term stays and our unit had previously been so.

We would like to address the following issues that have been raised.

1. Noise

When we moved here in March, we were expecting some disturbance as the units on either side of us are both short term accommodation. In reality we experience more noise from the backpackers to the West and the Childcare Centre on the opposite side of Smith Street.

2. Parking Cnr Smith and Woods Street.

Since we have been here, we have rarely seen anyone parked on the corner. The rare exception is the occasional tradesman's vehicle. It is unfortunate that a photo has previously been provided of vehicles on the corner. I was present on that day. The new owners were moving furniture in, and tradesmen had also arrived to install Starlink into several units. This was a one off.

3. Access to Childcare Centre

Access is generally by vehicle from the car park on Patrick Crescent. We have yet to observe anyone walking down Smith Street to access the Centre. If this is a concern, then the footpath needs to be moved to the other side of Smith Street.

4. Road Trains

This is a problem either with short term or permanent residents. One driver I talked to said that he proceeds with extreme caution because of drivers stopping to turn into Woods Street. The give way sign on Woods Street should probably be changed to a stop sign.

As a general comment, a bit of casual contact with the applicant prior to the previous application could have saved a lot of angst.

(2)

Ref: 10.6.1.3/A4559
Attention: Planning Department



SUBMISSION FORM

PROPOSED CHANGE OF USE FROM A 'DWELLING' TO A 'HOLIDAY HOUSE'
LOT 1 (No. 4/52) SMITH STREET, KALBARRI

Name: _____

Postal Address: _____

Phone Number: _____

SUBMISSION:

☐

Support

☒

STRONGLY
Object

☐

Indifferent

Give in full your comments and any arguments supporting your comments (if insufficient space, please attach additional sheets) -

please see attached.

We do Not want to live next to holiday accomodation.
accommodation. Kalbarri has to many
holiday accommodation now. We need
accomodation for LOCALS.
please see attached.

Signature: _____ Date: 26.8.26.

Please return to: Chief Executive Officer
Shire of Northampton
PO Box 61
NORTHAMPTON WA 6535

NOTE: The local government in determining the application will take into account the submissions received but is not obliged to support those views.

Submissions Close: 4:30pm Tuesday, 1st September 2026

The Chief Executive Officer / Town Planning Department
Shire of Northampton

RE: Objection to Development Application for Short-Term Rental Accommodation (Holiday House)
Property Subject to Application: Unit 1/54 Smith Street Kalbarri WA 6536

Dear Planning Officer,

I am writing to formally object to the development application for short-term rental accommodation (holiday house use) at Unit 1/54 Smith Street Kalbarri.

As the resident, my property directly shares a boundary fence line with this site. I am deeply concerned about the severe, cumulative impact that introducing short-term accommodation into this specific multi-unit complex will have on my privacy and residential amenity.

My objection is based on the following critical planning considerations:

- **Severe Loss of Privacy due to Boundary Proximity:** The two-storey units are built incredibly close to my boundary fence line. This extreme physical proximity creates a highly intrusive environment. Permanent residents naturally respect boundary privacy, but transient holiday guests do not. The upper-floor living areas and balconies directly overlook my backyard and private living spaces, completely stripping my home of its residential privacy.
- **Acoustic Amplification and Vertical Noise Disturbance:** The close proximity is worsened by the vertical nature of the units. We regularly experience guests shouting and yelling from the elevated top-floor balconies down to other guests in the pool area below. Because the structures are so close to the fence, this elevated shouting directly invades my home, rendering my backyard unusable and disrupting the peace inside my house.
- **Acoustic Canyon Effect:** The layout of four double-storey units creates a high-density, built-up environment. Sound heavily reflects off these large two-storey walls, creating an "acoustic canyon" that traps and amplifies noise. Any outdoor socialising, loud talking, or music by short-stay groups will reverberate and echo intensely, directly impacting my home and backyard.
- **High-Impact Placement of the Shared Swimming Pool:** The single shared swimming pool sits **directly along my fence line**. Swimming pools are the primary source of high-impact, outdoor recreational noise in holiday rentals (shouting, splashing, and music). Because short-stay guests are on holiday, this pool will likely see constant, heavy use throughout the day and late into the evening. Placing a high-use communal facility for four large holiday units directly against a permanent resident's boundary line creates an unacceptable acoustic burden.
- **Devaluation through Irreparable Loss of Residential Amenity:** The severe combination of unmitigated noise, constant overlooking, and the commercial scale of this operation permanently degrades the residential utility of my property. By stripping my home of basic privacy and quiet enjoyment, this development directly compromises the marketability and long-term value of my property. No reasonable buyer looking for a permanent residential

home would accept living directly alongside a highly disruptive, commercial-scale holiday complex with an invasive pool and balcony setup.

- **Excessive Cumulative Scale and Density:** This application involves a block of **four double-storey, 4-bedroom units**. If approved, this introduces a massive influx of transient guests—potentially up to 32 or more people at any given time across the complex. The scale of this commercial-style holiday operation is entirely incompatible with the quiet, permanent residential character of our neighbourhood.
- **Severe Parking and Traffic Pressure:** Four 4-bedroom units catering to holidaymakers will generate massive traffic. Holiday groups frequently travel in separate vehicles or bring boats, jet skis, and trailers. The onsite parking is highly unlikely to accommodate this volume, which will lead to a dangerous spillover of vehicles onto our narrow residential street and verges.

Conclusion and Requested Outcome

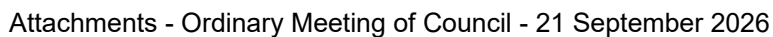
The combination of large 4-bedroom capacities, extreme boundary proximity, double-storey overlooking, and a shared pool right on my fence line makes this site structurally and socially unsuited for intensive short-term holiday use.

I respectfully request that the Shire of Northampton **refuse this application**.

Thank you for your time and for considering the severe impact this development will have on my daily life. Please keep me informed of any council meetings or determinations regarding this matter.

Yours sincerely,





SHIRE OF NORTHAMPTON - BUILDING APPROVALS - AUGUST 2026					
Approval Date	App. No.	Builder	Property Address	Type of Building	Value
11/08/2026	26051	Lane Hose	Lot 39 Second Avenue, Horrocks	Retaining Wall	\$ 50,000.00
14/08/2026	26056	Noel Visser	Lot 336 (No. 16) Cornell Place, Kalbarri	Shed	\$ 19,750.00
4/08/2026	26058	A & D Concreting	Lot 119 (No. 4) Ruby Terrace, Kalbarri	Limestone fence	\$ 19,300.00
12/08/2026	26074	Owner Builder Diamondrose Pty Ltd T/A Next	Lot 56 (No. 13) Richardson Road, Kalbarri	Shed	\$ 160,000.00
4/08/2026	26087	Revolution Building	Lot 86 (No. 16) Sunstone Drive, Kalbarri	Single storey residential dwelling	\$ 250,000.00
28/08/2026	26089	Owner Builder	Lot 15 (No. 6) Goodenia Way, Kalbarri	Single storey residential dwelling, carport and shed	\$ 220,000.00
12/08/2026	26092	Owner Builder	(No. 27) Barron Street, Northampton	Detached skillion carport	\$ 9,000.00
13/08/2026	26094	Kane Perkins	Lot 735 (No. 8) Glass Street, Kalbarri	Alterations and additions to existing dwelling, new verandah and shed	\$ 100,000.00
SHIRE OF MINGENOW - BUILDING APPROVALS - AUGUST 2026					
3/08/2026	26M066	Ventia	Lot M438 (1382) Moorlary Road, Moorlary	Workers Accommodation	\$ 20,000.00
3/08/2026	26M067	Ventia	Lot M718 (1202) Mingenow South, Moorlary	Workers Accommodation	\$ 20,000.00
3/08/2026	26M068	Ventia	Lot M451 Moorlary Road, Moorlary	Workers Accommodation	\$ 20,000.00
31/08/2026	26M098	PARC Engineering	Lot 106 Midlands Road, Mingenow	Switchroom	\$ 20,000.00

ATTACHMENT: 9.5.1 (2)

BUILDING APPROVAL STATISTICS – AUGUST 2026

APPROVAL TYPES	NUMBER APPROVED	CONSTRUCTION VALUE
Building Permits -		
<u>Uncertified</u>		
· Dwelling	1	\$220,000.00
· Shed/Garage	1	\$34,000.00
· Patio/Deck/Solar	1	\$9,000.00
· Carport		
· Retaining Wall	2	\$69,300.00
· Swimming Pool		
TOTAL		\$318,050.00
<u>Certified</u>		
· Dwelling	2	\$350,000.00
· Shed		
· Patio		
· Carport		
· Retaining Wall		
· Swimming Pool		
· Commercial/Industrial	1	\$160,000.00
TOTAL		\$510,000.00
TOTAL BUILDING PERMITS		\$828,050.00
Demolition Permits -		
· Residential		
· Commercial/Industrial		
TOTAL	0	\$0.00
Occupancy Permit/Building Approval Certificates	0	\$0.00
TOTAL APPROVALS	11	\$828,050.00
SERVICE TYPES	NUMBER ISSUED	BILLING AMOUNT
Certification Services		
Shire of Mingenew-		
* Certificate of Design Compliance & Draft Building Permit		
* Draft Permit	4	\$1,200
TOTAL	4	\$1,200

SHIRE OF NORTHAMPTON

RECEIVED Kalbarri

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9.6.1(B)

5.05.2026

Date SF

Appendix 2. Mobile food vehicle permit application form

Application Form - Permit to Operate a Mobile Food Vehicle

Applicant Details

First Name: SCOTT BIRGIT	Surname: MCKILLOP
Business Name: SCOTTY'S BURGER VAN	
Trading Name	
ABN or ACN: [8]19[1]-[5]121[7]-[3]181[5]-[2]101[9]	
Postal Address: PO BOX 692 KALBARRI 6536	
Contact Telephone: 0467 868 294	E-mail: birgitmckillop@icloud.com

I agree that the information and plans provided with this application may be made available by the local government for public viewing in connection with the application. Yes ☒ No ☐

Signature: *B. McKillop* Date: 04/05/2026

Vehicle Details

Vehicle Registration: G 14704	Vehicle Colour: WHITE
Vehicle Make/Model: FOOD VAN / TRAILER	

Proposed Trading Days/Dates

THURSDAY	4-8
FRIDAY	4-8
SATURDAY	4-8
SUNDAY	12-2

Proposed Trading Times

4-8
4-8
4-8
12-2

Proposed Trading Location(s) (no additional fee for applying for multiple locations)Northampton:

☐ Hampton Gardens carparking area (Site A)

Horrocks:

☐ Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)

Kalbarri:

☐ Reserve 52436, adjacent to the Land-Backed Wharf (Site C)

☒ Carpark in Reserve 25307 Grey Street opposite Clotworthy Street (Site D)

☒ Red Bluff Beach Road (Site E)

☒ Other proposed location/s (please specify below):

~~JAKES BEACH~~

CARPARK OPPOSITE 122 GREYST, NEAREST INTERSECTION
AUGER ST

Please state the address where the mobile food vehicle is proposed to be stored outside of trading hours (NB. You may require additional approval for the storage of the vehicle, which may require you to apply and renew annually):

3 GANTHEAUME CRS
KALBARRI

Proposed Goods to be Sold:

BURGERS, DESSERTS, SALADS
COLD DRINKS

Power and use of Generators

Do you intend to use a generator to supply power to your mobile

food vehicle? ☐ No

☒ Yes – please specify sites where generator is proposed to be used:

ALL SITES

Permit Type/Fees

Please select the preferred permit type.

☒ Three month permit = \$250

☐ Six month permit = \$500

☐ 12 month permit = \$1,000

☐ Temporary Permit (less than three months) = \$100

Successful applicants will be required to pay the fee(s) before start of operation.

The following non-refundable application fees will also be payable upon submission of first application:

- For applications upon Sites A, B, C, D or E: an application fee of \$50
- For applications to use sites other than Sites A – E: an application fee of \$297, plus advertising expenses

*Note: The above application fees also apply for renewals where previous permit has expired.

Attachments

A current Certificate of Currency for your public liability insurance, minimum \$20 million.

A floor plan detailing the internal layout of the mobile food vehicle, including dimensions and fittings.

Photographs of the external façades of the mobile food vehicle.

A site plan for any proposed trading locations, detailing the location of the vehicle in relation to other site features, infrastructure and lot boundaries.

A site plan showing the location of the stored vehicle, outside of trading hours, detailing the distance from lot boundaries and other site features and buildings etc.

A current copy of the Applicant's Food Registration Certificate.

A copy of the manufacturer's specifications for any generators proposed to be used.

Starting Date of Permit

If your application is successful, what date would you prefer the permit to commence?
(Please note that an application to trade upon a site not described as Site A, B, C or D may take up to three (3) months for a determination to be given)

Wendy Dallywater

From: Birgit McKillop <birgitmckillop@icloud.com>
Sent: Thursday, 20 August 2026 2:54 PM
To: Wendy Dallywater
Subject: Permission to trade at carpark south of IGA.

Hi Wendy further to our application to operate on a trial basis at car park south of the IGA I wish to clarify our details from the 5/5/2026. We would like to trade only on Friday and Saturday from 4pm till 7 pm on these days. Regards Scott and Birgit McKillop Sent from my iPad

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9.4.2(1)

Appendix 2. Mobile food vehicle permit application form

Application Form - Permit to Operate a Mobile Food Vehicle

Applicant Details

First Name: <u>Scott</u>	Surname: <u>Kratovich</u>
Business Name: <u>Scotty Jenny Pty Ltd</u>	
Trading Name: <u>Pilbara Fun Truck</u>	
ABN or ACN: [1][1][8]-[6][0][3]-[2][4][7]-[7][3][0]	
Postal Address: <u>14 Stanbridge way</u> <u>millars well WA 6719</u>	
Contact Telephone: <u>0427 700174</u>	E-mail: <u>pilbarafuntruck@optusnet.com.au</u>

I agree that the information and plans provided with this application may be made available by the local government for public viewing in connection with the application. Yes ☒ No ☐

Signature: [Signature] Date: 26/8/26

Vehicle Details

Vehicle Registration: <u>1C2T 610</u> <u>1AZ 535</u>	Vehicle Colour: <u>White</u> <u>White</u>
Vehicle Make/Model: <u>Hyundai</u> <u>Velite</u>	

Proposed Trading Days/Dates

<u>1 November</u>
<u>21 December</u>

Proposed Trading Times

<u>8am to 3pm</u>
<u>8am to 3pm</u>

6 of 8

Attachments - Ordinary Meeting of Council - 19 February 2026

137

9.4.2(1)

Proposed Trading Location(s) (no additional fee for applying for multiple locations)Northampton:☒ Hampton Gardens carparking area (Site A)Horrocks:☐ Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)Kalbarri:☐ Reserve 52436, adjacent to the Land-Backed Wharf (Site C)☒ Carpark in Reserve 25307 Grey Street opposite Clotworthy Street (Site D)☐ Red Bluff Beach Road (Site E)☐ Other proposed location/s (please specify below):

Please state the address where the mobile food vehicle is proposed to be stored outside of trading hours (NB. You may require additional approval for the storage of the vehicle, which may require you to apply and renew annually):

Karratha

Proposed Goods to be Sold:

Prepackaged frozen seafood

Power and use of Generators

Do you intend to use a generator to supply power to your mobile

food vehicle? ☒ No☐ Yes – please specify sites where generator is proposed to be used:

Perkins

Permit Type/Fees

Please select the preferred permit type.

☒ Three month permit = \$250☐ Six month permit = \$500☐ 12 month permit = \$1,000☒ Temporary Permit (less than three months) = \$100

Successful applicants will be required to pay the fee(s) before start of operation.

7 of 8

Attachments - Ordinary Meeting of Council - 19 February 2026

The following non-refundable application fees will also be payable upon submission of first application:

- For applications upon Sites A, B, C, D or E: an application fee of \$50
- For applications to use sites other than Sites A – E: an application fee of \$297, plus advertising expenses

*Note: The above application fees also apply for renewals where previous permit has expired.

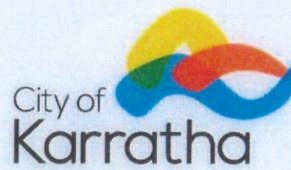
Attachments

A current Certificate of Currency for your public liability insurance, minimum \$20 million. A floor plan detailing the internal layout of the mobile food vehicle, including dimensions and fittings. Photographs of the external façades of the mobile food vehicle. A site plan for any proposed trading locations, detailing the location of the vehicle in relation to other site features, infrastructure and lot boundaries. A site plan showing the location of the stored vehicle, outside of trading hours, detailing the distance from lot boundaries and other site features and buildings etc. A current copy of the Applicant's Food Registration Certificate. A copy of the manufacturer's specifications for any generators proposed to be used.

Starting Date of Permit

If your application is successful, what date would you prefer the permit to commence?
(Please note that an application to trade upon a site not described as Site A, B, C or D may take up to three (3) months for a determination to be given)

1 November 2026



Food Act 2008

Certificate of Registration of a Food Business

This is to certify that

Pilbara Fish Truck

Located at 14 Stanbridge Way,
Millars Well operated by

Scott Kratochvill

is currently registered as a low risk food business

Issued on
13 January 2017

A handwritten signature in blue ink, likely belonging to the Manager Regulatory Services.

Manager Regulatory Services
City of Karratha

This certificate is issued subject to the following conditions:

1. Compliance with the *Food Act 2008*, Food Regulations 2009 and Australia New Zealand Food Standards Code.
2. Certificate of registration to be made immediately available on request by a *Food Act 2008* Authorised Officer.
3. Registration may be cancelled if the annual fee is not paid within the specified timeframe.
4. Any changes to the ownership or activity of this food business must be made in writing to the City of Karratha within seven days of the change.
5. Any alteration to the design and construction of the food premises must comply with the Food Standards Code.



PO Box Q296, QVB NSW 1230
1300 800 772
australia@berkleyinaus.com.au
berkleyinaus.com.au

bindIT

Certificate of Currency

POLICY NO:
PPL 20260428-22767148

POLICY WORDING:
BIA GL 2021

INSURANCE TYPE:
Public and Products Liability

PERIOD OF INSURANCE:
From: 4pm 28/04/2026 To: 4pm 31/01/2027

INSURED: Scott jenny Pty Ltd t/as Pilbara Fish Truck
BUSINESS: Specialised Food Retailing n.e.c., See food retail truck
ABN: 18603247730
PRINCIPAL ADDRESS: 1965 Anderson Rd, Karratha Industrial Estate, WA, Australia, 6714

INDEMNITY LIMIT:
Public Liability \$20,000,000 Any one Occurrence
Products Liability \$20,000,000 Any one Occurrence and in the aggregate any one Period of Insurance

SUB-LIMITS:
Care, Custody & Control \$250,000 any one Occurrence and in the aggregate any one Period of Insurance
Errors & Omissions Not covered
Product Recall Expenses Not covered
Export to North America Not covered

ENDORSEMENTS:
PFAS Exclusion - BIA GL
Products Liability - Australian Standards Exclusion - BIA GL
Silica Exclusion - BIA GL

JURISDICTION: Worldwide excluding USA and Canada unless specifically stated otherwise

TERRITORIAL LIMITS: As per wording

INSURER: Berkley Insurance Company ABN: 53126559706 an APRA Authorised General Insurer

bindIT

Page 1 of 2

Berkley Insurance Company (limited company incorporated in Delaware, USA) | ABN 53 126 559 706 AFSL 463129 trading as Berkley Insurance Australia



PO Box Q296, QVB NSW 1230
1300 800 772
australia@berkleyinaus.com.au
berkleyinaus.com.au

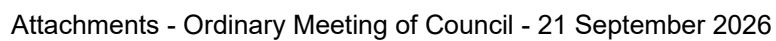
Signed for and on behalf of Berkley Insurance Australia
This policy is current at date of issue 06/05/2026
For full details of cover please refer to the policy wording.

bindiT

Page 2 of 2

Berkley Insurance Company (limited company incorporated in Delaware, USA) | ABN 53 126 559 706 AFSL 463129 trading as Berkley Insurance Australia





Wendy Dallywater

From: Pilbara Fish Truck <pilbarafishtruck@yahoo.com.au>
Sent: Thursday, 27 August 2026 12:40 PM
To: Wendy Dallywater
Subject: Re: Pilbara Fish Truck - Proposal to Trade in Northampton & Kalbarri

Hello Wendy

1. At the moment I only have 1 November planned but will follow with more depending on truck/personell availability
2. Dates are correct
3. Not sure how it works but happy to pay whichever fees are applicable
4. Perkins genset 404D is built into the truck to run freezer and electrics. They are between 2 and 4 years old and rated 79Db
5. I have not done a food safety course as i dont handle any food. Everything comes to prepacked and frozen so all I have to do is load and sell

Regards
 Scott

On Thursday 27 August 2026 at 12:33:57 pm AWST, Wendy Dallywater <eho@northampton.wa.gov.au> wrote:

Hello Scott,

Thank you for your application. I will try to get an agenda items prepared today before I go on leave so it goes to the September 2026 Council Meeting to be held on 17th September.

I need to check on and ask for more information. Please address the questions and points below.

1. In your original email you said you wanted to operate up to 5 times per year, but on your application you have listed 1 November and 21 December which is only two times. Is this correct?
2. The 1 November is a Sunday and 21 December is a Monday. Is this correct?
3. You ticked that you want a permit for 3 months rather than for less than 3 months. Why did you do this and is it correct?
4. You state that you would be operating a Perkins generator for power supply to your stall/truck. Would you please send me details on the generator and in particular its age and noise reading when operating.
5. If you have completed a food safety course would you please send me a copy of the certificate.

If you can get back to me ASAP today, that would be great.

Thank you.

Regards,

Wendy Dallywater
 Environmental Health Officer
Shire of Northampton
 P 9934 1202 – Northampton Office
 P 9937 1097 – Kalbarri Office
 M 0429 341 228
eho@northampton.wa.gov.au



From: Pilbara Fish Truck <pilbarafishtruck@yahoo.com.au>
Sent: Wednesday, 26 August 2026 5:14 PM
To: Wendy Dallywater <eho@northampton.wa.gov.au>
Subject: Re: Pilbara Fish Truck - Proposal to Trade in Northampton & Kalbarri

Hello Wendy

I have attached a trading application together with Karratha food cert and insurance information.

There is also a photo of a truck setup which is really simple. Big Freezer with prepackaged seafood on shelves in front of a false wall with a door. Generator sits at top of truck and runs everything.

If you have any questions, please let me know. Enjoy your holiday but I am not sure you would want to go anywhere else for a holiday.

Regards
Scott Kratochvill
0427 700 174

On Wednesday 26 August 2026 at 03:50:57 pm AWST, Wendy Dallywater <eho@northampton.wa.gov.au> wrote:

Hello Scott,

Thank you for your email below advising that you own the Pilbara Fish Truck and would like permission to trade about 5 times per year in Northampton townsite and Kalbarri townsite with each time being 1 day spent half the time in Northampton and half the same day in Kalbarri.

The Shire of Northampton requires all mobile food vehicles to apply for a permit to operate under the Shire's Activities in Thoroughfares and Public Places and Trading Local Laws 2017. I have attached above a copy of the Mobile Food Vehicle Policy with Application Form for your information and use if you wish to proceed. There is a fee payable if you wish to apply for a permit which are listed on the application form.

All applications need Council approval. Council Meeting are held on the third Thursday of every month except for January. If you wish to apply then the Shire would need to receive your application no later than the 1st of the month in order for an agenda item to be prepared and included in the agenda for that month's Council Meeting.

As I am about to go on leave for 2 weeks as at the close of business tomorrow Thursday 27th August 2026 and will not be back at work until 15th September 2026, if you wish to submit an application then please send it to my manager, Mr Brian Robinson, at brian.robinson@northampton.wa.gov.au. I have copied Brian into this email reply so that he is aware of your enquiry. If you are not looking to visit our Shire within the next couple of months, then please contact me after 15th September 2026.

Regards,

Wendy Dallywater
Environmental Health Officer
Shire of Northampton
P 9934 1202 – Northampton Office

P 9937 1097 – Kalbarri Office
M 0429 341 228
eho@northampton.wa.gov.au



From: Pilbara Fish Truck <pilbarafishtruck@yahoo.com.au>
Sent: Tuesday, 25 August 2026 9:08 AM
To: Wendy Dallywater <eho@northampton.wa.gov.au>
Subject: Pilbara Fish Truck

Hello Wendy

My name is Scott Kratochvill and I run the Pilbara Fish Truck. I sell prepackaged local seafood from the Pilbara everywhere in Outback WA from Kununurra to Kalgoorlie.

I am looking at coming to Northampton and Kalbarri about 5 times per year (Northampton 9 to 12pm Kalbarri 130pm to 5pm). I am registered as a food business with City of Karratha and have all relevant insurances in place.

Can you please assist and advise where I could park as my truck is 12.5m long. I was thinking hampton gardens in Northampton and maybe carpark opposite Clotworthy Street in Kalbarri.

Regards
Scott Kratochvill
0427 700 174



Works and Technical Services
10.8
Sourcing and Use of Gravel for
Road Construction and Maintenance

1. POLICY OBJECTIVE

The purpose of this Policy is to establish a fair, transparent and consistent framework for the identification, sourcing, extraction and use of gravel and other road-building materials required for the construction and maintenance of Shire infrastructure.

The Policy recognises the importance of locally available gravel to the cost-effective maintenance of the Shire of Northampton's extensive road network, while protecting landowner rights and meeting environmental, rehabilitation and statutory obligations.

2. POLICY STATEMENT

Gravel is an essential material for road formation, pavement construction, gravel re-sheeting, shoulder maintenance and associated civil works.

Where practicable, the Shire will source suitable gravel locally to reduce haulage distances, construction costs, heavy vehicle movements and environmental impacts, while maximising the road construction and maintenance that can be delivered within available funding.

The Shire's preferred approach is to work cooperatively with landowners to identify suitable gravel resources and agree on access, extraction, compensation and rehabilitation arrangements.

3. LEGISLATIVE BASIS

This Policy is principally informed by the ***Local Government Act 1995 (WA)***.

Section 3.27 and Schedule 3.2 of the Act provide powers for a local government, subject to statutory limitations, to take earth, stone, sand or gravel from land where it is required for making or repairing a thoroughfare, bridge, culvert, fence or gate.

These powers are subject to the limitations of the Act, including restrictions relating to developed or cultivated land. Where statutory entry onto private property is required, the Shire will comply with the applicable powers-of-entry provisions of the Act. Except where otherwise provided by legislation, the owner or occupier will be provided with **not less than 24 hours' notice of the intended entry**.

Where access requires the opening of a fence because existing and usual openings cannot practicably be used, the Shire will comply with the additional requirements of section 3.36 of the Act. Nothing in this Policy limits or overrides the requirements of the ***Local Government Act 1995*** or other applicable legislation.

4. SOURCING GRAVEL

Where suitable gravel is available from Shire-owned or managed land, the Shire may utilise the material for legitimate local government purposes, subject to applicable land management, environmental, heritage, planning and rehabilitation requirements.



Works and Technical Services
10.8
Sourcing and Use of Gravel for
Road Construction and Maintenance

Shire-controlled sources should generally be considered before private land where the material is suitable, economically viable and appropriately located.

Where suitable gravel is identified on private property, the Shire's preferred approach is to obtain the material through cooperation and agreement with the landowner.

Where agreement cannot reasonably be reached and the material is required for a purpose authorised under the *Local Government Act 1995*, the Shire may consider exercising its statutory powers, subject to applicable legislative requirements, delegations and authorisations. The exercise of these powers without landowner agreement should generally be regarded as a measure of last resort.

5. LANDOWNER AGREEMENTS AND COMPENSATION

The Shire acknowledges the important contribution made by rural landowners who permit gravel and other road-building materials to be sourced from their properties.

Wherever practicable, access to and extraction of gravel from private property will be undertaken through an **Agreement to Property Access and Operation of a Gravel Pit or Quarry**.

The Agreement will document, as applicable:

- the location and extent of the extraction area;
- property access and operational arrangements;
- management of gates, fences, livestock and existing infrastructure;
- the applicable compensation rate;
- the method of measuring quantities extracted;
- rehabilitation requirements; and
- any other site-specific conditions.

Landowners will be compensated for gravel or other approved materials extracted from their property at a rate of \$2.00 per cubic metre, with the rate to be reviewed annually as part of the Shire's budget process. Where applicable, a landowner or occupier who sustains damage arising from the Shire's activities may also seek compensation in accordance with the *Local Government Act 1995*.

The Shire will seek to maintain positive and cooperative relationships with landowners through early consultation, fair compensation, responsible extraction practices and appropriate rehabilitation.

6. DISPUTES

Where a dispute arises concerning access, extraction, property damage, rehabilitation or compensation, Shire officers will seek to resolve the matter cooperatively with the affected landowner in the first instance.

Where the matter cannot be resolved, it is to be referred to the Chief Executive Officer and dealt with in accordance with the *Local Government Act 1995* and any other applicable legislation.



Works and Technical Services
10.8
Sourcing and Use of Gravel for
Road Construction and Maintenance

7. GRAVEL QUALITY

Prior to establishing a significant gravel source, the Shire will undertake an appropriate level of investigation to confirm the material is suitable for its intended purpose. Testing may include visual assessment, test pits, sampling, particle size distribution, plasticity, California Bearing Ratio (CBR), oversize content and other relevant geotechnical testing. The extent of testing will be proportionate to the scale and intended use of the material.

8. EXTRACTION AND REHABILITATION

Gravel extraction will be undertaken to minimise unnecessary impacts on the property and surrounding environment.

Where applicable, the Shire will:

- clearly define the extraction area;
- minimise unnecessary clearing and disturbance;
- retain suitable topsoil for rehabilitation;
- manage drainage, erosion and dust;
- minimise disruption to farming operations and livestock;
- maintain gates, fences and reasonable property access;
- manage biosecurity risks and the spread of weeds, pests and soil-borne diseases; and
- avoid unnecessary damage to surrounding land and infrastructure.

Following extraction, the Shire will undertake reasonable rehabilitation in accordance with the landowner Agreement and applicable environmental requirements. This may include reshaping excavation areas, reinstating drainage, replacing topsoil, erosion control and reinstating damaged fences, gates or access tracks.

9. ENVIRONMENTAL AND HERITAGE REQUIREMENTS

Gravel extraction will be undertaken in accordance with applicable environmental, heritage, planning and land management requirements.

Prior to establishing a new gravel source, consideration will be given to native vegetation, threatened flora and fauna, waterways, wetlands, erosion risks, Aboriginal cultural heritage, heritage places and biosecurity requirements. The powers available to the Shire under the *Local Government Act 1995* do not override obligations imposed by other State or Commonwealth legislation.

10. RECORD KEEPING

The Shire will maintain appropriate records of gravel sources, including where applicable:

- property and landowner details;
- gravel source locations;
- landowner Agreements and statutory notices;
- approvals and environmental assessments;
- gravel testing results;
- quantities extracted and compensation paid; and
- rehabilitation requirements and completion records.

Known gravel resources should, where practicable, be recorded within the Shire's GIS, asset or works planning systems.



Works and Technical Services
10.8
Sourcing and Use of Gravel for
Road Construction and Maintenance

11. RESPONSIBILITY AND DISPUTES

The Chief Executive Officer is responsible for implementation of this Policy.

The Executive Manager Works & Technical Services, or appropriately authorised officer, is responsible for the operational management of gravel sourcing, testing, landowner liaison, extraction, compensation and rehabilitation in accordance with this Policy and applicable delegations. Only appropriately authorised persons may exercise statutory powers of entry or other powers requiring specific authorisation. Any dispute regarding access, extraction, property damage, compensation or rehabilitation will, in the first instance, be addressed cooperatively with the affected landowner. Unresolved matters will be referred to the Chief Executive Officer.

12. GUIDING PRINCIPLES

The Shire will apply the following principles when sourcing gravel:

Legality – All activities will comply with applicable legislation and statutory powers.

Cooperation and Fairness – Negotiated arrangements with landowners are preferred, with appropriate compensation and rehabilitation.

Value for Money – Local gravel will be utilised where it provides a suitable and cost-effective source of road-building material.

Environmental Responsibility – Extraction will minimise environmental disturbance and provide for appropriate rehabilitation.

Community Benefit – Local gravel resources will be used to support the safe, sustainable and cost-effective maintenance and improvement of the Shire's road network.

13. RELEVANT LEGISLATION

This Policy should be read in conjunction with, where applicable:

- *Local Government Act 1995 (WA)*, particularly sections 3.22, 3.24, 3.27 and 3.28–3.36 and Schedule 3.2;
- *Mining Act 1978 (WA)*;
- *Planning and Development Act 2005 (WA)*;
- *Environmental Protection Act 1986 (WA)*;
- *Biodiversity Conservation Act 2016 (WA)*;
- *Aboriginal Heritage Act 1972 (WA)*; and
- any other applicable legislation, regulation, local law, planning scheme or approval.

13. POLICY REVIEW

This Policy will be reviewed every four years, or earlier where required due to legislative change, operational requirements or Council direction.

The Administration of this Policy is by Office of the CEO.

Adoption and Date Due for Revision

ADOPTED 21 September 2026

NEXT DUE FOR REVIEW July 2031



AGREEMENT TO PROPERTY ACCESS AND OPERATION OF GRAVEL PIT OR QUARRY

WHEREAS the Shire requires access to property for the purposes of extracting gravel or other materials; THAT the proposed location of pit and access roads have been jointly inspected by the landholder and a representative of the Shire; AND THAT the Shire is to operate the pit for its own purposes and will have the responsibility for good management of the site:

THIS AGREEMENT between

the owner for the time being of the land specified in the schedule below (referred to as the landholder) on the one part; AND The Shire of Northampton (referred to as the Shire) on the other part; PROVIDES; subject to this Agreement and any special conditions specified below:

1. ACCESS:

- a. The landholder will allow the Shire access to the land (as determined) for the purpose of extracting gravel or other material.
- b. The Shire in conjunction with the landholder will plan the work at the site and the access road in such a way as to cause minimal disturbance to the landholder in the normal usage of the property and minimal damage to the land and its appurtenances.
- c. The Shire shall be responsible for the maintenance of the access road to the pit site.
- d. The Shire shall, where possible, give 24 hours' notice to the landholder or his representative of the carrying out of any blasting, dozing, stockpiling or similar operation
- e. at the site or removal of material from the site.

2) SITE MANAGEMENT

- a) The Shire shall be responsible for the day-to-day operational management of the pit site; the ongoing rehabilitation of the area; and the safety procedures involved.
- b) The Shire will manage the site in accordance with its Management Plan and policy and with best management practices.

3) SAFETY MANAGEMENT

- a) The Shire shall comply with safety requirements as contained within its Plan for the Operation of a pit or quarry and for the protection of the environment and its staff.

- b) The landholder shall ensure that stock and farm machinery and the like do not impede the safe working of the site and area, as far as is reasonable, kept away from possible dangerous locations.

4) COMPENSATION

- a) The Shire shall pay compensation (royalty) to the landholder at a rate of \$2.00 per cubic meter as per the Shires Policy, **Sourcing and Use of Gravel for Road Construction and Maintenance.**
- b) Such rate of payment shall be reviewed annually.
- c) Such compensation shall be paid monthly for the amount of material transported from the site, unless subject to an alternative agreement.

THIS AGREEMENT is subject to review at five yearly intervals. Special individual conditions may be negotiated from time to time.

DATED THIS..... day of 20

Landholder (Names)

Landholder (Signatures)

Shire (Name)

Shire (Title)

Shire (Signature)

SCHEDULE

Land referred to:

Gravel Pit No:

Local Name: SoN,

Coordinates:



APPENDICES

COUNCIL MEETING

21 September 2026



Finance Policy

4.1

Disposal of Shire of Northampton Property

Policy Measures

This policy clarifies the circumstances and methods by which Shire of Northampton property is to be disposed.

1. Disposal of land

The disposal of “land” includes the sale, lease or assignment of all or any part of the land.

Shire of Northampton owned land is to be disposed of in accordance with the provisions of Section 3.58 of the *Local Government Act 1995* either by;

- (a) Public auction;
- (b) Public tender; or
- (c) Local public notice of intention to dispose (including details and consideration of submissions thereon).

Under Regulation 30 of the *Local Government (Functions and General) Regulations 1996*, an exemption applies where land is disposed of:

- (a) To an owner of adjoining land (subject to value less than \$5,000);
- (b) To a charitable or not for profit body;
- (c) To the Crown;
- (d) Is leased to an employee of the local government for use as the employees residence; or
- (e) Is residential property leased to a person.

Notwithstanding the provisions of the Act or the Regulations, any disposal of Shire of Northampton land is to:

- have regard to the commercial value of the land being disposed as determined by a qualified valuer and or the Valuer Generals Office; and
- be brought before Council for consideration.

Council’s Regional Price Preference policy does not apply to any disposal of Land.

2. Disposal of confiscated or uncollected goods (including animals)

Confiscated or uncollected goods are to be disposed of in accordance with Section 3.47 of the *Local Government Act 1995*.

Finance Policy

4.1

Disposal of Shire of Northampton Property

The property is to be disposed of as if it were the property of the Shire of Northampton and therefore subject to the provisions of Section 3.58 of the *Local Government Act 1995*.

3. Disposition of other goods and property

The disposal of any other Shire of Northampton owned goods or property is to be disposed of in accordance with the provisions of Section 3.58 of the *Local Government Act 1995* either by;

- (a) Public auction;
- (b) Public tender; or
- (c) Local public notice of intention to dispose (including details and consideration of submissions thereon).

Under Regulation 30 of the *Local Government (Functions and General) Regulations 1996*, an exemption applies where the property to be disposed of;

- (a) Has a market value less than \$20,000; or
- (b) The entire consideration received by the local government for the disposition is used to purchase other property, and where the total consideration for the other property is not more, or worth more, than \$75,000.

From time to time, minor property that is surplus to the needs of the Shire of Northampton is identified for disposal. Where the property to be disposed of is exempt under the market value provisions (ie value is less than \$20,000) the CEO is to determine the most efficient method of disposal taking into consideration the costs associated with disposal.

As a general guideline the following approach is to apply based on the estimated value of the property,

- | | |
|--|---|
| (a) \$10,000 - \$20,000 | Local public notice calling for expressions of interest |
| (b) \$ 5,000 - \$10,000 | Seek three quotations (if possible) from likely purchasers |
| (c) \$ 5,000 or less | Seek only one quotation from likely purchasers |
| (d) \$ 1,000 or less or of no commercial value | Internal expressions of interest or alternatively, by way of a donation to a not for profit community group |

Where the property is to be disposed of by local public notice calling for expressions of interest, the Shire of Northampton's general expression of interest document is to be used.

Council's Regional Price Preference does not apply to the disposal of property and does not apply to the value of items traded in.

Administration

This policy will be administered by Office of the CEO.

Finance Policy
4.1

Disposal of Shire of Northampton Property

Adoption and Date Due for Revision

ADOPTED 19 JULY 2024
REVIEWED N/A

NEXT DUE FOR REVIEW 19 JULY 2029

The Administration of this Policy is by Office of CEO.



**Corporate Policy
2.8**

Authority to Execute Documents on Behalf of Council

Purpose

The purpose of this policy is to provide guidance regarding the delegation of authority to the Chief Executive Officer to execute documents on behalf of the Council in accordance with the *Local Government Act 1995*, Sections 9.49A and 9.49B.

Policy Measures

The delegation of authority to the Chief Executive Officer to execute documents allows for efficient administration and avoids the need to prepare Council reports on matters considered routine, minor or straightforward.

All matters concerning the disposal, purchase, assignment, boundary adjustment or leasing of land and any changes to the vesting purpose or vesting authority are to be put before Council for authorisation prior to execution. The reason for this practice is the view that long term or permanent change to public property should be a matter for Council consideration.

Authority is delegated to the Chief Executive Officer to execute documents on behalf of Council other than for matters concerning the disposal, purchase, assignment, boundary adjustment or leasing of land and any changes to the vesting purpose or vesting authority.

In cases where there is a requirement to execute documents for matters concerning the disposal, purchase, assignment, boundary adjustment or leasing of land and any changes to the vesting purpose or vesting authority and require the use of the Common Seal, the Shire President and Chief Executive Officer are authorised subject to decision on the matter of Council.

Administration

This policy will be administered by the Office of CEO.

Adoption and Date Due for Revision

**ADOPTED 20 JUNE 2024
REVIEWED N/A**

NEXT DUE FOR REVIEW 20 JUNE 2029

Corporate Policy
2.8

Authority to Execute Documents on Behalf of Council

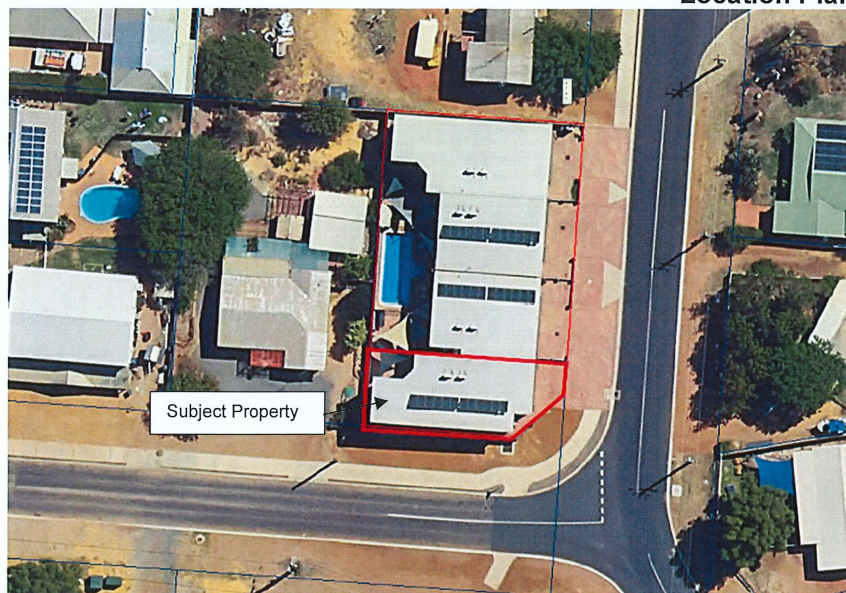
The Administration of this Policy is by Office of CEO.

ATTACHMENT**9.4.5 Proposed Change of Use from a 'Dwelling' to a 'Holiday House' at Lot 1 (No. 52) Smith Street, Kalbarri**

PROPONENT	M Maxfield
OWNER	Salty Stays K8 Pty Ltd
LOCATION / ADDRESS:	Lot 1 (Unit 4, No. 52) Smith Street, Kalbarri
ZONE:	Mixed Residential (R50)
BUSINESS AREA:	Planning Services
FILE REFERENCE:	10.6.1.3: A4559
LEGISLATION:	<i>Planning and Development Act 2005</i>
AUTHOR:	Kaylene Roberts; Brian Robinson
APPROVING OFFICER:	Brian Robinson
DATE OF REPORT:	1 July 2026
DECLARATION OF INTEREST:	Nil

BACKGROUND:

Council is requested to consider a development application for a change of use from a 'Dwelling' to a 'Holiday House' at Lot 1 (Unit 4, No. 52) Smith Street, Kalbarri. Copies of the submitted plans are attached whilst a location plan is shown below.

ATTACHMENT: 9.4.5 (1)**Location Plan**

The subject strata lot has an area of 395m² and is part of a 4 unit development located on the corner of Wood Street and Smith Street. The existing development contains a communal swimming pool and BBQ area accessible

for all occupiers of the units. The dwelling consists of four bedrooms with two bathrooms that was until recently used for permanent residential purposes. The applicant is seeking approval to a change of use to a Holiday House.

The key elements of the proposal are:

- The application is proposing the number of guests to be a maximum of eight (8) persons;
- The management of the property will be undertaken by a designated property manager being a family member that resides in Kalbarri;
- The cleaning of the property will be undertaken by the property manager;
- No signage is proposed for the Holiday House application;
- The implementation of the Emergency Evacuation Response Plan as submitted;
- Parking is available for two cars on-site; and
- Bookings for the Holiday House will be via the booking.com platform.

The application is referred to Council for determination as an objection to the proposal has been received.

PUBLIC CONSULTATION UNDERTAKEN:

In accordance with Section 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and in consideration of the Shire of Northampton's *Local Planning Policy – Consultation for Planning Proposals*, a Level C “*Consultation with Owners and Occupiers of Nearby Land*” was undertaken.

The application was advertised for a 21-day period to 6 adjacent landowners with 1 submission objecting to the proposal on various grounds. Whilst a copy of the submission is attached, its content is addressed in the comment section.

ATTACHMENT: 9.4.5 (2)

COMMENT (Includes Options):

To assist Council, the following comments are offered:

Zoning

The provisions of the Local Planning Scheme No. 11 – Kalbarri (the Scheme) include the subject land within the Residential zone being Mixed Residential and has a density of R50.

Land Use Permissibility

A Holiday House is an “A” use in the Residential Zone. That is a use which is not permitted unless the local government has exercised its discretion by granting development approval after giving special notice in accordance with clause 64 of the Deemed to Apply provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Matters to be Considered

In determining an application for planning approval, the local government is required to have regard to various matters outlined within *Clause 67 (2)* of the

Planning and Development (Local Planning Schemes) Regulations 2015. The matters include, but not limited to:

- (a) *The aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;*
- (b) *Any approved State Planning Policy;*
- (c) *Any policy of the Commission;*
- (f) *Any local planning strategy for this Scheme endorsed by the Commission;*
- (g) *Any local planning policy for the Scheme area;*
- (n) *The amenity of the locality; and*
- (y) *Any submissions received on the application.*

Any assessment against the above criteria is provided within the balance of this agenda.

Consistency with Zoning

Provided that holiday houses are managed appropriately, they can be consistent with the objectives of the Residential zone, which include *'To provide for a range of non-residential uses, which are compatible with and complementary to residential development'*.

Parking Requirements

Schedule 4 of the Scheme identifies that a minimum of 2 parking bays is required for each holiday house. The provisions of the Shire's Local Planning Policy – Holiday House provide further guidance on parking requirements.

Local Planning Policy - Holiday Houses

Clause 3.4.1 of the Local Planning Policy states that Holiday Houses should generally be restricted to a maximum number of 6 guests in order to protect the amenity of the residents in the vicinity, but that the *"maximum number of guests shall be assessed with reference to the size of the lot, number of bedrooms, the size of each bedroom and appropriate bathroom/toilet facilities"*.

The above said, Part 3.5 of the Policy states that for 'large' holiday houses (catering for between 8-12 guests), there is a presumption against their location in residential suburban locations and approval of such uses will only be considered on lots over 1,500m². As identified in the background section of this agenda item the strata property has an area of 395m². Approval to the application would therefore would not be consistent with Policy requirements.

With respect to carparking, Part 3.7 of the Policy outlines the following requirements that are applicable to this application:

- 3.7.2 *At a minimum, approval conditions should require the provision of two (2) on-site parking bays for up to 6 guests and a further two (2) parking bays for between 7 to 12 guests. Tandem parking will only be permitted for maximum of one vehicle behind another vehicle.*

- 3.7.3 *It is common for holiday makers to have a boat, trailer, caravan etc and approval conditions should also require additional space to be allocated on-site for this purpose.*

Proposed Parking

Whilst the application as submitted does not address parking, an assessment of the proposed location and existing home has identified the following:

- a) The dwelling has a double garage located under the main roof;
- b) The garage is however only setback 4m from the Smith Street frontage, meaning that a parked vehicle located outside of the garage cannot be wholly contained within the property;
- c) There is insufficient land available for the provision of 4 parking bays as required under the policy to cater for more than 6 guests;
- d) There is insufficient room for the parking of any boat trailer etc within the property as referred to in the policy;
- e) An examination of the approved plans details that the approval to the development was granted on the basis that the driveway was to be a maximum of 3.2 metres in width, ensuring that the driveway was kept clear of street drainage infrastructure and maintaining sight lines associated with the corner truncation; and
- f) As reflected on the location plan above, aerial photography confirms that the current driveway has been constructed with a width of 6 metres, extending to through the street truncation, representing a significant variation from the approved plans. As a result, vehicles movements are facilitated in much closer proximity to the intersection than normally would be permitted.

An excerpt from the approved plans is shown attached, demonstrating the extent of the driveway as approved.

ATTACHMENT: 9.4.5 (3)

Given that provision cannot be made for four car parking bays, nor the parking of any boat trailer etc, approval to the application would be contrary to the policy.

The submission received highlights the fact that as a corner property, any overflow parking would be highly visible and would place additional pressure on the surrounding streets. At times there have been vehicles with boats, trailers and other multiple vehicles onsite. The occupants of the unit use the road reserve as part of the parking.

Day to Day Management

The applicant/owner is not a resident of the Shire and has a local Property Manager being a family member who resides in Kalbarri, who will be available 24 hours a day to deal with any issues that may arise.

Public Liability Insurance

The applicant has not supplied a copy of their Public Liability Insurance Certificate. Should Council wish to grant approval to the application, a condition

should be imposed, requiring this to be supplied prior to the commencement of the activity.

Guest Register

If approved, the applicant should be required to maintain a guest register of all guests. This register should be made available to an authorised officer from the Shire of Northampton on request.

Fire and Emergency Plan

The subject property is located within a designated bushfire prone area, and the applicant has submitted a Fire and Emergency Plan for the proposal. Should the application be approved, a condition should be imposed to require that the plan is kept on display in a common area of the Holiday House for access during an emergency.

Lodging House

Should approval be granted for short stay accommodation for more than six (6) persons, the applicant will also need to apply for prior approval to a "Lodging House" under the Shire's Health Local Laws 2007.

Submission Received

As stated above, there was one (1) submission received during the Public Consultation period, strongly objecting to the proposal. The objection relates to the following:

- The likely impact on adjoining residential amenity;
- Noise and disturbance affecting neighbouring shift workers;
- Inadequate provision for guest parking, boats and trailers;
- Traffic and safety concerns associated with the property's location opposite a childcare facility;
- The cumulative loss of permanent housing stock in Kalbarri; and
- The planning objective of protecting residential amenity within established neighbourhoods.

In support of their objections based on parking and vehicle storage, the objector has provided photographs of vehicles parking in close proximity to the intersection.

As reflected within the comments above, it is not physically possible for the parking of four vehicles to be wholly contained within the property. It is therefore recommended that the application to cater for 8 guests be refused.

Compliance with Approved Plans

The current owner did not establish the driveway as current, non-compliant driveway. Notwithstanding this, it is considered that:

- i) Approval would not have been granted to the driveway and crossover as constructed;

- ii) The parking of vehicles between the garage and street on that portion of the driveway which passes through the property truncation will impact on sightlines for vehicle approaching the intersection; and
- iii) To allow the driveway to remain as is will create an undesirable precedent.

For the above reasons it is recommended that the current landowner be required to modify the existing driveway, ensuring compliance with the Shire approved plans shown at Attachment: 9.4.5 (3).

Conclusion

The double garage under main roof is not appropriately setback to allow for four vehicles to be wholly contained within the property as required by the Shire's Local Planning Policy – Holiday Houses for proposals catering for more than 6 guests. Given this and the fact the size of the property is significantly less than the 1,500m² the Policy stipulates for Large Holiday Houses. Given this, it is recommended that the application be refused.

It is furthermore recommended that the existing driveway be modified to comply with the Shire approved plans, ensuring that the driveway is appropriately setback from the adjacent intersection and drainage infrastructure abutting the property. As the existing driveway was not established by the current owner, it is recommended that they should be granted 90 days to complete the modifications.

STATUTORY ENVIRONMENT:

Planning and Development Act 2005 and Shire of Northampton Local Planning Scheme No. 11 – Kalbarri.

POLICY / STRATEGIC IMPLICATIONS:

The application has been assessed in accordance with the provisions of Local Planning Policy – Holiday Houses.

ORGANISATIONAL RISK MANAGEMENT:

The risk is assessed as being minor given that should approval be granted to the land use as proposed, there is a potential for impacts to occur on the amenity of adjacent properties through noise or parking issues. Appropriate management of the property and land use is required to avoid un-necessary impacts.

Measures of Consequence							
Rating (Level)	Health	Financial Impact	Service Interruption	Compliance	Reputational	Property	Environment
Insignificant (1)	Negligible injuries	Less than \$1,000	No material service interruption	No noticeable regulatory or statutory impact	Unsubstantiated, low impact, low profile or 'no news' item	Inconsequential or no damage.	Contained, reversible impact managed by on site response
Minor (2)	First aid injuries	\$1,001 - \$10,000	Short term temporary interruption – backlog cleared < 1 day	Some temporary non compliances	Substantiated, low impact, low news item	Localised damage rectified by routine internal procedures	Contained, reversible impact managed by internal response

Ordinary Council Meeting

16 July 2026

Moderate (3)	Medical type injuries	\$10,001 - \$50,000	Medium term temporary interruption – backlog cleared by additional resources < 1 week	Short term non-compliance but with significant regulatory requirements imposed	Substantiated, public embarrassment, moderate impact, moderate news profile	Localised damage requiring external resources to rectify	Contained, reversible impact managed by external agencies
Major (4)	Lost time injury	\$50,001 - \$150,000	Prolonged interruption of services – additional resources; performance affected < 1 month	Non-compliance results in termination of services or imposed penalties	Substantiated, public embarrassment, high impact, high news profile, third party actions	Significant damage requiring internal & external resources to rectify	Uncontained, reversible impact managed by a coordinated response from external agencies
Catastrophic (5)	Fatality, permanent disability	More than \$150,000	Indeterminate prolonged interruption of services – non-performance > 1 month	Non-compliance results in litigation, criminal charges or significant damages or penalties	Substantiated, public embarrassment, very high multiple impacts, high widespread multiple news profile, third party actions	Extensive damage requiring prolonged period of restitution Complete loss of plant, equipment & building	Uncontained, irreversible impact

FINANCIAL IMPLICATIONS:

The applicant has paid the appropriate planning fee in accordance with the 2025/2026 Fees and Charges Schedule.

SUSTAINABILITY:

Environmental: Nil.

Economic: The proposal if approved by Council will allow the proponent to increase business activity on the property and potentially increase the economic return of the property.

Social: As highlighted by the submission received parking associated with the proposal has a strong potential to be problematic with approval for up to 8 guests likely to increase the demand on parking, potentially creating unsafe parking adjacent to the intersection.

VOTING REQUIREMENTS: SIMPLE MAJORITY**OFFICER RECOMMENDATION:**

That Council:

1. In accordance with Local Planning Scheme No. 11 – Kalbarri **REFUSE** to grant planning approval for the proposed Holiday House at Lot 1 (No. 52) Smith Street in accordance with the plans and specifications at Attachment: 9.4.5 (1), Kalbarri for the following reasons:
 - a) The application as submitted does not comply with the parking requirements outlined under Local Planning Policy – Holiday Houses which requires a minimum of 4 parking bays where more than 6 guests are proposed;
 - b) Approval to the application as proposed would be contrary to the provisions of Local Planning Policy – Holiday Houses which state that applications catering for 7-12 should not be approved on lots less than 1,500m²;

- c) Approval to the application is likely to result in detrimental impacts on the amenity of the area given the small size of the property and the inability to cater for more than two vehicles on-site;
 - d) Approval to the application would create an undesirable precedent for the approval of large holiday houses, contrary to the requirements of Local Planning Policy – Holiday Houses.
2. The applicant be invited to submit a revised application for a maximum of 6 guests, with a limitation on the number of associated vehicles to two, with no boat trailers or the like permitted;
 3. On receipt on any application in response to point 2 above, the revised proposal be readvertised for public comment;
 4. Those persons who submissions be advised of points 1 to 3 above; and
 5. The Chief Executive Officer be requested to require modification of the current driveway to comply with the approved site plan as shown at Attachment: 9.4.5 (3) within 90 days of the date of this decision.

ATTACHMENTS

- | | | |
|---|---|----------|
| 1 | Attachment No. 1 - Submitted Details | 10 Pages |
| 2 | Attachment No. 2 - Objection | 3 Pages |
| 3 | Attachment No 3 - Copy of approved site plan for Unit 4 | 1 Page |

Ordinary Meeting

COUNCIL RESOLUTION:

MOVED: Suckling, R **SECONDED:** Smith, C

07/26-131

That Council:

- A. In accordance with Local Planning Scheme No 11 grant Development Approval to the proposed change of use from a Dwelling to Holiday House at Lot 1 (No 4/52) Smith Street, Kalbarri in accordance with the plans and specifications shown at Attachment No 6.4.5(1), subject to compliance with the following conditions:

1. The use as permitted shall operate in accordance with the submitted plans and supporting documents as listed below:

1. Reference	2. Document Title	3. Date
4. 1.	5. Floor Plan of Premises	6. 2 June 2026

7. 2.	8. Holiday House Property Management Plan	9. 2 June 2026
10.3.	11.Code of Conduct	12.2 June 2026
13.4.	14.Fire and Emergency Management Plan	15.2 June 2026
16.5.	17.Fire Evacuation Route	18.2 June 2026

2. Notwithstanding condition No 1 above, the Holiday House hereby approved is limited to a maximum of six (6) persons who are known to each other in the premises at any one time to the satisfaction of the Shire of Northampton;
3. This approval is limited to guests arriving in a maximum of two vehicles with no boat trailers or the like permitted;
4. Guest parking associated with the use hereby approved shall be contained within the garage under main roof, which shall remain clear and available for that use at all times to the satisfaction of the Shire of Northampton;
5. All parking of vehicles associated with the guests to be wholly contained within the property boundary and the street verge area to be kept free of such vehicles;
6. Prior to the commencement of the approved use the applicant is to supply a copy of their Public Liability Insurance Certificate to the Shire of Northampton;
7. The use hereby approved shall be managed so as to not detrimentally impact on the amenity or use of the adjacent properties by reason of smoke, fumes, noise, vibration, odour, vapour, dust, wastewater, waste products or parking to the satisfaction of the Shire of Northampton;
8. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
9. The Holiday House is not to be occupied by any person for more than three (3) months within any twelve (12) month period. In this regard, the Property Manager is to maintain a register of guests and the duration of their occupation to the satisfaction of the Shire of Northampton;
10. The Fire and Emergency Management Plan, incorporating the contact details of the Property Manager, is to be displayed within the Holiday House at all times;
11. The Shire of Northampton reserves the right to review this approval and occupancy numbers should substantiated complaints be received as a result of activities associated with the use hereby approved.
12. The development approval expires on 30 June 2027, after which the use shall cease unless an application to renew this use

submitted prior to the expiration of the period seeking approval for the Holiday House is to be continued for a further period of 12 months has been submitted and approved by the Shire of Northampton;

Advice to Applicant:

- a) The approved development must comply with all relevant provisions of the *Health (Miscellaneous Provisions) Act, 1911* and the *Building Act 2016*; and
 - b) The development the subject of this development approval is required to comply with the Shire of Northampton's Health Local Law.
- B. Those persons who previously lodged on the application be notified of Council's decision accordingly; and
- C. The Chief Executive Officer be requested to require modification of the current driveway to comply with the approved site plan as shown at Attachment 9.4.5(3) within 90 days of the date of this decision.

MOTION LOST 2/4

FOR

Cr R Suckling
Cr C Smith

AGAINST

Cr L Sudlow
Cr R Burges
Cr D Pike
Cr K Suckling

Ordinary Meeting

COUNCIL RESOLUTION:

MOVED: Suckling, R **SECONDED:** Smith, C

07/26-131

That Council:

- A. In accordance with Local Planning Scheme No 11 grant Development Approval to the proposed change of use from a Dwelling to Holiday House at Lot 1 (No 4/52) Smith Street, Kalbarri in accordance with the plans and specifications shown at Attachment No 6.4.5(1), subject to compliance with the following conditions:
 - 1. The use as permitted shall operate in accordance with the submitted plans and supporting documents as listed below:

19.Reference	20.Document Title	21.Date
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22.1.	23.Floor Plan of Premises	24.2 June 2026
25.2.	26.Holiday House Property Management Plan	27.2 June 2026
28.3.	29.Code of Conduct	30.2 June 2026
31.4.	32.Fire and Emergency Management Plan	33.2 June 2026
34.5.	35.Fire Evacuation Route	36.2 June 2026

2. Notwithstanding condition No 1 above, the Holiday House hereby approved is limited to a maximum of six (6) persons who are known to each other in the premises at any one time to the satisfaction of the Shire of Northampton;
3. This approval is limited to guests arriving in a maximum of two vehicles with no boat trailers or the like permitted;
4. Guest parking associated with the use hereby approved shall be contained within the garage under main roof, which shall remain clear and available for that use at all times to the satisfaction of the Shire of Northampton;
5. All parking of vehicles associated with the guests to be wholly contained within the property boundary and the street verge area to be kept free of such vehicles;
6. Prior to the commencement of the approved use the applicant is to supply a copy of their Public Liability Insurance Certificate to the Shire of Northampton;
7. The use hereby approved shall be managed so as to not detrimentally impact on the amenity or use of the adjacent properties by reason of smoke, fumes, noise, vibration, odour, vapour, dust, wastewater, waste products or parking to the satisfaction of the Shire of Northampton;
8. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and development approval for that use/addition;
9. The Holiday House is not to be occupied by any person for more than three (3) months within any twelve (12) month period. In this regard, the Property Manager is to maintain a register of guests and the duration of their occupation to the satisfaction of the Shire of Northampton;
10. The Fire and Emergency Management Plan, incorporating the contact details of the Property Manager, is to be displayed within the Holiday House at all times;
11. The Shire of Northampton reserves the right to review this approval and occupancy numbers should substantiated complaints be received as a result of activities associated with the use hereby approved.

12. The development approval expires on 30 June 2027, after which the use shall cease unless an application to renew this use submitted prior to the expiration of the period seeking approval for the Holiday House is to be continued for a further period of 12 months has been submitted and approved by the Shire of Northampton;

Advice to Applicant:

- a) The approved development must comply with all relevant provisions of the *Health (Miscellaneous Provisions) Act, 1911* and the *Building Act 2016*; and
 - b) The development the subject of this development approval is required to comply with the Shire of Northampton's Health Local Law.
- B. Those persons who previously lodged on the application be notified of Council's decision accordingly; and
- C. The Chief Executive Officer be requested to require modification of the current driveway to comply with the approved site plan as shown at Attachment 9.4.5(3) within 90 days of the date of this decision.

MOTION LOST 2/4

FOR

Cr R Suckling
Cr C Smith

AGAINST

Cr L Sudlow
Cr R Burges
Cr D Pike
Cr K Suckling



Environmental Health Services
8.1
Mobile Food Vehicles Policy

Purpose

The purpose of this policy is to complement the provisions of Part 6 of the Shire of Northampton Activities in Thoroughfares and Public Places and Trading Local Law 2017 (the local law) and:

1. Provide guidance on the assessment of and requirements for the operation of mobile food vehicles proposing to operate as a stall holder within the Shire of Northampton;
2. Ensure mobile food vehicles are of a temporary nature and operate in a way which complements existing food businesses and support the activation of underutilised public spaces within town sites;
3. Ensure mobile food vehicles do not unreasonably compromise the amenity of the surrounding residential area; and
4. Ensure mobile food vehicle operators practice safe food handling in accordance with the Food Act 2008.

Interpretation/Definitions

For the purpose of this policy, the following definitions apply:

'Itinerant food vehicle' means any vehicle selling food or drink from the roadway that travels from place to place to engage in trade, not staying in one location other than while executing a sale.

'Mobile food vehicle' includes any:

- a) Registered vehicle, caravan, trailer or any other method of transport from which food is sold; and
- b) Non-road registered vehicles such as, but not limited to, coffee carts, hotdog carts or similar vehicles.

All other terms shall have the meaning as defined within the local law.

Policy Measures

1.0 Application of Policy

The provisions of this policy apply only to mobile food vehicles proposing to operate within the Shire of Northampton under a Stallholders Permit in accordance with the local law. The provisions of the Policy do not apply to:

- a) A stallholder trading at a Shire of Northampton approved community event (e.g. the Northampton District Agricultural Show);
- b) An itinerant food vehicle;
- c) A mobile food vehicle catering for an approved private event on public land; nor
- d) The trading of a mobile food vehicle on private land (Note: The Shire's prior Development Approval may be required).

2.0 Location and Siting

The following location requirements apply to all applications for approval of a mobile food vehicle under a stallholder's permit:

- a) mobile food vehicle permit holders are only permitted to trade in an approved location, which is to be at least 50m from an established food or beverage business and 500m from a business selling the same, or similar, food product during that business' trading hours;

- b) mobile food vehicles are only permitted to trade at the locations detailed on their permits; and
- c) mobile food vehicles and any associated temporary fixtures must be located so as not to obstruct pedestrian flow or vehicular traffic.

3.0 Approved Locations

Subject to compliance with clause 3.1 above, the Shire of Northampton may consider approving up to two (2) applications for Stallholder permits to operate from the following locations at any time:

Northampton

- Hampton Gardens carpark area (Site A);

Horrocks

- Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B);

Kalbarri

- Reserve 52436, adjacent to the Kalbarri Land-Backed Wharf (Site C);
- The carpark on Reserve 25307 on Grey Street, opposite Clotworthy Street (Site D); and
- Red Bluff Beach Road (Site E).

4.0 Prohibited Locations

Unless being part of a Shire of Northampton approved event, stall holders shall not be approved to operate on Reserve 25307 adjacent to Sallys Tree & the Marine Rescue/RSL precinct due to the limited parking area available to service the wide range of activities that occur in the area (e.g. boat launching, beach access and adventure playground), and the proximity of existing food premises located adjacent to the Grey Street/Porter Street intersection.

5.0 Conditions of Approval

In granting a stallholders permit to a mobile food vehicle operating within the district, conditions shall be imposed to address the following:

- a) Those matters outlined within clauses 6.6 and 6.8 of the local law;
- b) Compliance with the Food Act 2008;
- c) The stallholder/mobile food vehicle operator shall maintain the mobile food vehicle and the surrounding area to a high standard and in accordance with the following requirements:
 - i) When trading at an approved location the trade area must be cleaned frequently;
 - ii) No waste or litter from the vehicle may be disposed of into Shire of Northampton's rubbish bins. Mobile food vehicle operators must provide adequately sized bins for patrons use and remove all rubbish from the approved location at the end of trade;
 - iii) A holding tank for wastewater must be located beneath the vehicle; and
 - iv) Wastewater, solid waste, litter or any other pollutant must not be placed on the site or allowed to enter the stormwater system and must be disposed of appropriately and in compliance with relevant legislation and local government requirements.
- d) A mobile food vehicle may only be permitted to have temporary fixtures such as tables, chairs, signs and umbrellas and in accordance with the following conditions:
 - i) The prior approval of the Shire being obtained for the number and location of such fixtures so as to ensure pedestrian flow or vehicular traffic is not obstructed;
 - ii) The fixtures are to be of a temporary nature and removed from the site at the end of trade each day; and
 - iii) All temporary fixtures are to be sturdy and made of quality materials without sharp edges or other features likely to cause harm.

- e) The prohibition of amplified noise;
- f) Mobile food vehicles to be provided within their own water and power supply unless otherwise approved by Council. The use of generators on Reserve 52436 will not be permitted except in emergency situations (e.g. outages).
- g) Where generators are to be used, the generator must not have a manufacturer specified operational volume greater than 75dB and must at all times comply with the assigned noise levels specified under the Environmental Protection (Noise) Regulations 1997.
- h) All advertising is to be fitted to the mobile food vehicle with the exception of one temporary A-frame sign (not exceeding 1m² on any side) and one tear drop banner, which is to be located as close as practicable, and not exceeding 75m, from the location of the mobile food vehicle. All signage locations require the prior approval of the Shire of Northampton.
- i) The mobile food vehicle and all other associated material including temporary fixtures and signage are to be removed from the site outside of the approved trading hours.
- j) The permit is not transferable.

6.0 Approval Process

Applications for a mobile food vehicle stallholders permit must be accompanied by the following:

- a) A completed mobile food vehicle permit application as shown at attachment No 2 to this policy;
- b) A site plan detailing the proposed location (s), including any temporary fixtures and signage, along with the internal layout of the mobile food vehicle;
- c) A current Certificate of Currency (Public and Product Liability Insurance) for a minimum of \$20,000,000;
- d) A copy of the manufacturers specifications for any generators to be used; and
- e) A copy of a current Food Registration Certificate where the mobile food vehicle is houses and/or where the majority of the food preparation activities are occurring; and
- f) Payment of the fees and charges as prescribed in the Shire of Northampton annual schedule of fees and charges as adopted.

7.0 Permit Renewal and Cancellation

- a) A permit may be cancelled or amended at the discretion of the Shire of Northampton in the event the permit holder fails to comply with the permit conditions;
- b) Applications for renewal must comply with the details and requirements outlined in clause 6.0 and must be submitted at least 1 month prior to the expiry of the existing permit.

Administration

This policy will be administered by the Shire's Executive Manager of Community, Development and Regulation and the Principal Environmental Health Officer.

Adoption and Date Due for Revision

ADOPTED 19 February 2026
NEXT DUE FOR REVIEW February 2030

The Administration of this Policy is by the Shire's Executive Manager of Development and Regulation and Principal Environmental Health Officer.

Appendix 1. Possible mobile food vehicle trading locations (subject to final siting approval by the Shire of Northampton)

Site A - Carparking area Hampton Gardens, Northampton



Site B - Carparking area upon Lot 202, Horrocks.



Sites C & D - Land Backed Wharf and Carparking Area off Grey Street, opposite Clotworthy Street, Kalbarri



Site E- Red Bluff Beach Road, Kalbarri





Appendix 2. Mobile food vehicle permit application form

Application Form - Permit to Operate a Mobile Food Vehicle

Applicant Details

First Name:	II Surname:
Business Name:	
Trading Name	
ABN or ACN:	
Postal Address:	
Contact Telephone:	Email:

I agree that the information and plans provided with this application may be made available by the local government for public viewing in connection with the application. Yes ☐ No ☐

Signature: _____ Date: _____

Vehicle Details

Vehicle Registration:	Vehicle Colour:
Vehicle Make/Model:	

Proposed Trading Days/Dates

Proposed Trading Times

--	--

Proposed Trading Location(s) (no additional fee for applying for multiple locations)Northampton:

☐ Hampton Gardens carpark area (Site A)

Horrocks:

☐ Carparking area upon Lot 202, Horrocks, south of the Jetty carpark (Site B)

Kalbarri:

☐ Reserve 52436, adjacent to the Land-Backed Wharf (Site C)

☐ Carpark in Reserve 25307 Grey Street opposite Clotworthy Street (Site D)

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☐ Other proposed location/s (please specify below):

Please state the address where the mobile food vehicle is proposed to be stored outside of trading hours. (NB: You may require additional approval for the storage of the vehicle, which may require you to apply and renew annually).

Proposed Goods to be Sold:**Power and use of Generators**

Do you intend to use a generator to supply power to your mobile food vehicle? ☐ No

☐ Yes - please specify sites where generator is proposed to be used:

Permit Type/Fees

Please select the preferred permit type.

☐ Three month permit = \$250

☐ Six month permit = \$500

☐ 12 month permit= \$1,000

☐ Temporary Permit (less than three months)= \$100

Successful applicants will be required to pay the fee(s) before start of operation.

The following non-refundable application fees will also be payable upon submission of first application:

- For applications upon Sites A, B, C, D or E: an application fee of \$50
- For applications to use sites other than Sites A - E: an application fee of \$297, plus advertising expenses

*Note: The above application fees also apply for renewals where previous permit has expired.

Attachments Required with Application

A current Certificate of Currency for your public liability insurance, minimum \$20 million.

A floor plan detailing the internal layout of the mobile food vehicle, including dimensions and fittings.

Photographs of the external facades of the mobile food vehicle.

A site plan for any proposed trading locations, detailing the location of the vehicle in relation to other site features, infrastructure and lot boundaries. •

A site plan showing the location of the stored vehicle, outside of trading hours, detailing the distance from lot boundaries and other site features and buildings etc.

A current copy of the Applicant's Food Registration Certificate.

A copy of the manufacturer's specifications for any generators proposed to be used.

Starting Date of Permit

If your application is successful, what date would you prefer the permit to commence? (Please note that an application to trade upon a site not described as Site A, B, C or D may take up to three (3) months for a determination to be given)

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