



MINUTES

SPECIAL MEETING OF COUNCIL

Wednesday, 7 October 2026
Commencing at 4:00pm

At

Shire of Northampton
COUNCIL CHAMBERS
199 Hamton Road, Northampton

SHIRE OF NORTHAMPTON – SPECIAL COUNCIL MEETING AGENDA

7 OCTOBER 2026

NOTICE TO ALL COUNCILLORS

A Special Meeting of Council is called for Wednesday, 7 October 2026 commencing at 4:00 PM in the Council Chamber, Hampton Road, Northampton.



Kenn Donohoe
CHIEF EXECUTIVE OFFICER

6 October 2026

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SHIRE OF NORTHAMPTON

Minutes of the Special Meeting of Council held Wednesday, 7 October 2026, in the Council Chamber, 199 Hampton Road, Northampton, commencing at 4.00 pm.

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS:

The **PRESIDING MEMBER** declared the meeting open at 4.00 pm.

2. ANNOUNCEMENTS BY THE PRESIDENT:

Nil

Acknowledgement of Country

We would like to respectfully acknowledge the Yamatji People who are the Traditional Owners and First People of the land on which we meet. We would like to pay our respects to the Elders past, present and future for they hold the memories, the traditions, the culture and hopes of the Yamatji People.

3. ATTENDANCE:

PRESENT:

Councillors
 Cr Richard Burges (Presiding Member)
 Cr Karl Suckling
 Cr Roslyn Suckling
 Cr Chad Smith
 Cr Des Pike
 Cr Lauren Sweetman

Staff

Mr Kenn Donohoe (Temporary Chief Executive Officer)
 Mrs Michelle Allen (Manager Corporate Services)
 Ms Sonya Hasleby (Executive Support Officer)
 Ms Karen Evans (Temporary Administration Support)

Gallery

Nil

3.1 Apologies:

Nil

3.2 Approved Leave of Absence: Shire President, Liz Sudlow, was granted a Leave of Absence at the Special Meeting of Council held on Wednesday, 7 October 2026.

4. DECLARATIONS OF INTEREST:

[Part 5, Division 6 of the Local Government Act 1995 requires that a member must disclose the interest of the member and the nature of the interest in writing before the meeting or immediately before the matter is discussed.]

Temporary Chief Executive Officer, Kenn Donohoe, declared a financial interest in relation to item 1.1 – Chief Executive Recruitment, Performance and Termination Panel – Consideration of Applicant – as he holds a contract with the Shire of Northampton as Temporary Chief Executive Officer, until 23rd December 2026 and is directly affected by this decision.

4. PUBLIC QUESTION TIME:

- 4.1 Response to public questions taken on notice: Nil.
- 4.2 Public Question Time

Recording is available on the Shire of Northampton website.

5. PRESENTATIONS:

- 6.1 Petitions: Nil.
- 6.2 Presentations: Nil.
- 6.3 Deputations: Nil.
- 6.4 Councillor reports: Nil
- 6.5 Conference Reports: Nil

7. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN:

Nil.

8. OFFICERS' REPORTS:

Chief Executive Recruitment, Performance and Termination Panel – Consideration of Applicant.

9. LATE REPORTS

Nil

10. QUESTIONS FROM MEMBERS:

- 10.1 Response to questions from members taken on notice: Nil.
- 10.2 Questions from members: Nil.

11. MOTIONS FOR CONSIDERTION AT THE FOLLOWING MEETING

Nil.

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING:

Nil.

13. MATTERS BEHIND CLOSED DOORS

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 5.23(2) of the Local Government Act 1995:

1.1 Chief Executive Recruitment, Performance and Termination Panel- Consideration of Applicant.

This matter is considered to be confidential under Section 5.23(2) of the *Local Government Act (1995)*, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

VOTING REQUIREMENTS: SIMPLE MAJORITY

COUNCIL RESOLUTION:

MOVED: Suckling, R

SECONDED: Suckling, K

That Council pursuant to section 5.23(2)(a) of the *Local Government Act 1995*, go behind closed doors to discuss Item 13.1.1 - Chief Executive Recruitment, Performance and Termination Panel- Consideration of Applicant.

MOTION CARRIED 6/0

FOR

Cr R Burges
Cr K Suckling
Cr R Suckling
Cr C Smith
Cr D Pike
Cr L Sweetman

AGAINST

Council moved behind closed doors at 4.12pm.

COUNCIL RESOLUTION**MOVED: Suckling, R****SECONDED: Suckling, K****That Council return from behind closed doors.****MOTION CARRIED 6/0****FOR**

Cr R Burges
 Cr K Suckling
 Cr R Suckling
 Cr C Smith
 Cr D Pike
 Cr L Sweetman

AGAINST

Council returned from behind closed doors at 4.16pm.

13.2 Public reading of resolutions that may be made public.**COUNCIL RESOLUTION****MOVED: Suckling, R****SECONDED: Pike, D****That Council:**

- 1) Receives the report from Beilby Downing Teal on behalf of the Chief Executive Recruitment, Performance and Termination Panel;**
- 2) Endorse as its preferred candidate, Candidate A for the position of Chief Executive Officer for the Shire of Northampton;**
- 3) Notes that it has assessed the preferred applicant's knowledge, experience, qualifications and skills against the selection criteria and certifies that Candidate A is suitably qualified for the position; and verifies the academic and tertiary qualifications claimed;**
- 4) Notes that the recruitment consultant, Beilby Downing Teal, has contacted referees and verified the character, work history, skills, performance and other claims made by the preferred candidate;**
- 5) Endorses the Performance Criteria and Key Performance Indicators as contained within the contract of employment and Position Description;**
- 6) The provisions of the proposed employment contract as contained in the confidential attachment are satisfactory as reviewed by legal advice obtained by the Panel in relation to the terms of the proposed Chief Executive Officer;**
- 7) Authorises the Shire President to make an offer of employment for the position of Chief Executive Officer on behalf of Council and conduct any negotiations with the preferred candidate in relation to the proposed employment contract and if satisfied, agree to any minor amendments to**

the proposed employment contract that are consistent with the advertised remunerations and benefits;

- 8) Authorises the affixing of the common seal to the Proposed Employment Contract, as varied with any minor amendments accepted and for the Shire President and Temporary Chief Executive Officer to sign on behalf of the Shire of Northampton; and
- 9) Notes that in accordance with Local Government Administration Regulations the Council must certify by resolution a certification that the person was employed in accordance with the local government's adopted standards, after the person is employed in relation to the recruitment of the Chief Executive Officer and provide a copy of the resolution to the Inspector within 14 days after the resolution was passed by the Shire of Northampton.

MOTION CARRIED 6/0

FOR

Cr R Burges
Cr K Suckling
Cr R Suckling
Cr C Smith
Cr D Pike
Cr L Sweetman

AGAINST

14. APPLICATION FOR LEAVE OF ABSENCE:

Nil.

15. CLOSURE

There being no further business to discuss the Presiding Member thanked those in attendance and closed the meeting at 4.17pm.



SIGNED:

**Cr Liz Sudlow
Shire President**

DATE: 15 October 2026