

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri  
on the 16<sup>th</sup> July 2010**

---

7.1	OPENING	3
7.2	PRESENT	3
7.2.1	LEAVE OF ABSENCE	3
7.2.2	APOLOGIES	3
7.3	QUESTION TIME	3
7.4	CONFIRMATION OF MINUTES	3
7.4.1	CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18 <sup>TH</sup> JUNE 2010	3
7.4.1.1	BUSINESS ARISING FROM MINUTES	3
7.5	WORKS REPORT	4
7.5.1	MAINTENANCE WORKS / PROGRAMMED WORKS (ITEM 6.1.1)	4
7.5.2	KALBARRI – LOT 55 HACKNEY STREET – CONDITION OF VERGE (ITEM 6.1.2)	4
7.6	HEALTH & BUILDING REPORT	4
7.6.1	INFORMATION ITEMS - HEALTH/BUILDING (ITEM 6.2.1)	4
7.7	TOWN PLANNING REPORT	4
7.7.1	DRAFT KALBARRI TOWNSITE STRATEGY – CONCLUSION OF PUBLIC ADVERTISING (ITEM 6.3.1)	4
7.7.2	PROPOSED FIVE (5) LOT SUBDIVISION – KALBARRI VISION SUPERLOT SUBDIVISION – LOTS 10792 & 9505 GEORGE GREY DRIVE, KALBARRI (ITEM 6.3.2)	5
7.7.3	PROPOSED OUTBUILDING – LOT 247 (NO. 2) CARLTON CRESCENT, KALBARRI (ITEM 6.3.3 )	6
7.7.4	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.6)	7
7.8	FINANCE REPORT	7
7.8.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)	7
7.8.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)	7
7.9	ADMINISTRATION AND CORPORATE REPORT	7
7.9.1	WA LOCAL GOVERNMENT ASSOCIATION – MEMBER MOTIONS OF ANNUAL GENERAL MEETING (ITEM 6.5.1)	7
7.9.2	2011/2012 REGIONAL ROAD GROUP FUNDING SUBMISSIONS (ITEM 6.5.2)	8

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri  
on the 16<sup>th</sup> July 2010**

---

7.9.3	LOCAL GOVERNMENT TRADING ENTITIES (ITEM 6.5.3)	8
7.9.4	DIGITAL TELEVISION AT SELF HELP TRANSMISSION FACILITIES (ITEM 6.5.4)	8
7.9.5	PROPOSED CAT ACT (ITEM 6.5.5)	8
7.9.6	MID WEST ECONOMIC & RESOURCES SUMMIT (ITEM 6.5.6)	9
7.9.7	stepUP FOUNDATION SPONSORSHIP (ITEM 6.5.7)	9
7.9.8	LOCAL GOVERNMENT SERVICES TO REMOTE INDIGENOUS COMMUNITIES (ITEM 6.5.8)	9
7.9.9	REQUEST TO LEASE CROWN RESERVE 12982 (ITEM 6.5.9)	11
7.9.10	CHANGE OF SCHOOL ZONE TIMES (ITEM 6.5.10)	11
7.9.11	WORKS STAFF COLLECTIVE ENTERPRISE BARGAINING AGREEMENT (ITEM 6.5.11)	11
7.10	PRESIDENTS REPORT	12
7.11	DEPUTY PRESIDENTS REPORT	12
7.12	COUNCILLORS REPORT	12
7.12.1	CR T CARSON	12
7.12.2	CR P GLIDDON	13
7.12.3	CR J BOOTH	13
7.12.4	CR G LEGGETT	13
7.13	INFORMATION BULLETIN	13
7.14	NEW ITEMS OF BUSINESS	13
7.14.1	PART TIME GARDENER - KALBARRI	13
7.15	NEXT MEETING OF COUNCIL	14
7.16	CLOSURE	14

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri  
on the 16<sup>th</sup> July 2010**

---

**7.1 OPENING**

The President thanked all members present for their attendance, welcomed all Councillors and declared the meeting open at 1.00pm.

**7.2 PRESENT**

Cr G Wilson	President	Northampton Ward
Cr L Parker	Deputy President	Kalbarri Ward
Cr O Simkin		Northampton Ward
Cr B Cripps		Northampton Ward
Cr T Carson		Northampton Ward
Cr G Leggett		Northampton Ward
Cr S Penn		Kalbarri Ward
Cr J Booth		Kalbarri Ward
Cr P Gliddon		Kalbarri Ward
Mr Garry Keeffe	Chief Executive Officer	
Mr Glenn Bangay	EHO/Building Surveyor	
Mrs Hayley Williams	Principal Planner	

**7.2.1 LEAVE OF ABSENCE**

Nil

**7.2.2 APOLOGIES**

Cr S Stock-Standen Northampton Ward

**7.3 QUESTION TIME**

There were members of the public present but no questions were put to Council.

**7.4 CONFIRMATION OF MINUTES**

**7.4.1 CONFIRMATION OF MINUTES – ORDINARY COUNCIL MEETING 18<sup>th</sup>  
JUNE 2010.**

Moved Cr SIMKIN, seconded Cr BOOTH

That the minutes of the Ordinary Meeting of Council held on the 18<sup>th</sup> June 2010 be confirmed as a true and correct record subject to the following addition:

“Minute 6.8.5, insert “seconded by Cr Carson”

CARRIED 9/0

**7.4.1.1 BUSINESS ARISING FROM MINUTES**

Nil

**7.5 WORKS REPORT**

**7.5.1 MAINTENANCE WORKS/PROGRAMMED WORKS (ITEM 6.1.1)**

Noted

**7.5.2 KALBARRI – LOT 55 HACKNEY STREET – CONDITION OF VERGE  
(ITEM 6.1.2)**

Moved Cr CRIPPS, seconded Cr BOOTH

That council list for consideration within the 2010/2011 Budget the construction of a car park along the verge of Hackney Street from the shopping centre entry to Walker Street and property owners along this section be requested to contribute 50% towards the car park construction cost.

CARRIED 9/0

**7.6 HEALTH & BUILDING REPORT**

**7.6.1 INFORMATION ITEMS – HEALTH/BUILDING (ITEM 6.2.1)**

Noted

**7.7 TOWN PLANNING REPORT**

**7.7.1 DRAFT KALBARRI TOWNSITE STRATEGY – CONCLUSION OF PUBLIC  
ADVERTISING (ITEM 6.3.1)**

Moved Cr PENN, seconded Cr LEGGETT

That Council:

1. Resolve to adopt the Kalbarri Townsite Strategy subject to the recommended amendments included within the Schedule of Submissions Table attached to the Town Planning Report 16 July, 2010 and the following modifications/amendments listed below;
  - (a) Plan 2 of the Draft Kalbarri Townsite Strategy be amended to delete parking area over the Arts & Crafts Group building and the introduction to Section 2.3 of the Strategy be amended to note the need for more detailed planning and consultation prior to substantive re-development of the broader Town Centre precinct;

- (b) Plan 1 & 2 of the Draft Kalbarri Townsite Strategy be amended so that Nanda Drive south of Porter Street is relocated to an alignment east of the Western Power solar demonstration site; that Area RV1 be amended to provide for low cost tourist accommodation and the land between the current and the new alignment be identified for expanded retirement / aged persons housing opportunities;
  - (c) That the objections be noted and Section 2.3 of the Draft Kalbarri Townsite Strategy be clarified to note the scope for implementation of traffic calming / pedestrian crossing measures as traffic volumes increase in the period leading to consideration of closure;
  - (d) That in the future detailed planning of the Town Centre Precinct, a minimum 20m road reserve be maintained along Grey Street to ensure flexibility for installation of traffic calming measures and Plan 2 Town Centre Concept Plan be annotated accordingly; and
  - (e) The advertising period for three and four story development as per part 2.4 of the officers report be increased from 21 days to 42 days.
2. Refer the Kalbarri Townsite Strategy to the Western Australian Planning Commission and the Minister for Planning for final endorsement.

CARRIED 9/0

7.7.2	REQUEST FOR EXTENSION OF PLANNING APPROVAL – EXTRACTIVE INDUSTRY (HARD ROCK QUARRY – LOTS 26, 52 & 7890 (MO. 199) HATCH ROAD, BOWES (ITEM 6.3.2)
-------	--

Moved Cr SIMKIN, seconded Cr CRIPPS

That Council:

1. Grant an extension to Planning Approval 088-08 for an Extractive Industry (Hard Rock Quarry) on Lots 26, 52 & 7890 (No. 199) Hatch Road, Bowes, for an additional period of two (2) years from the original date of expiry, 21 November, 2012, subject to:
  - The payment of \$100 + GST to Council in accordance with the Shire of Northampton Town Planning Fees & Charges 2009/2010.
2. Advise the Applicant that Planning Approval 088-08 will not be extended beyond the initial two (2) year extension period and that a new Application for Planning Approval will be required should the development not be substantially commenced within the extension period; and

3. Advise the Applicant that as per their initial approval, development shall be in accordance with the attached approved plan(s) dated 21 November, 2008 and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.

CARRIED 9/0

Cr Gliddon declared an interest in Item 6.3.3 as owns property that neighbours that of the applicant and left the meeting room at 1.27pm.

7.7.3	PROPOSED OUTBUILDING – LOT 247 (NO. 2) CARLTON CRESCENT, KALBARRI (ITEM 6.3.3)
-------	--

Moved Cr BOOTH, seconded Cr CARSON

That Council grant Planning Approval for an outbuilding on Lot 247 (No. 2) Carlton Crescent, Kalbarri, subject to the following conditions:

1. Development shall be in accordance with the attached approved plans dated 16 July, 2010 and subject to any modifications required as a consequence of this approval. The endorsed plan(s) shall not be modified or altered without the prior written approval of the local government;
2. If the development/use the subject of this approval is not substantially commenced within a period of 2 years after the date of the determination the approval shall lapse and be of no further effect;
3. Development shall be in accordance with the amendments made in red on the attached approved plans dated 16 July, 2010 specifically notating the construction materials and colours of the proposed outbuilding;
4. A building licence shall be issued by the local government prior to the commencement of any work on the site;
5. All stormwater is to be disposed of on-site to the specifications and approval of the local government;
6. Installation of crossing places to the standards and specifications of the local government;
7. Access and car parking areas to be paved / sealed and thereafter maintained to the approval of the local government;

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri  
on the 16<sup>th</sup> July 2010**

---

8. All parking of vehicles such as boats and trailers is to be provided for within the property boundary and the street verge area is to be kept free of such vehicles.
9. The existing dwelling appearance to be externally upgraded to an equivalent maintenance standard as the rest of the development. In this regard a schedule indicating design, colour and materials of the renovations to the dwelling is to be submitted prior to the issuing of a building licence.

CARRIED 8/0

Cr Gliddon returned to the meeting room at 1.30pm.

7.7.4	SUMMARY OF PLANNING INFORMATION ITEMS (ITEM 6.3.6)
-------	--

Noted

<b>7.8</b>	<b>FINANCE REPORT</b>
------------	-----------------------

7.8.1	ACCOUNTS FOR PAYMENT (ITEM 6.4.1)
-------	-----------------------------------

Moved Cr SIMKIN, seconded Cr PENN

That Municipal Fund Cheques 18376 to 18428 inclusive, totalling \$291,627.35; Municipal EFT payments numbered EFT7782 to EFT7904 inclusive totalling \$1,145,263.60, Direct Credit payments GJ11-06 – GJ11-09 totalling \$846.26 and Trust Fund Cheques 1768 to 1775 totalling \$23,060.52, be passed for payment and the items therein be declared authorised expenditure.

CARRIED BY AN ABSOLUTE MAJORITY 9/0

Mrs Hayley Williams, Principal Planner left the meeting at 1.31 pm

7.8.2	MONTHLY FINANCIAL STATEMENTS (ITEM 6.4.2)
-------	---

Moved Cr GLIDDON, seconded Cr PARKER

That Council adopts the Monthly Financial Report for the period ending 30<sup>th</sup> June 2010 and notes any material variances greater than \$5,000.

CARRIED 9/0

<b>7.9</b>	<b>ADMINISTRATION &amp; CORPORATE REPORT</b>
------------	--

7.9.1	WA LOCAL GOVERNMENT ASSOCIATION – MEMBER MOTIONS OF ANNUAL GENERAL MEETING (ITEM 6.5.1)
-------	---

Moved Cr CARSON, seconded Cr GLIDDON

That Council provides delegated authority to the voting delegates to vote on the agenda items on behalf of Council.

CARRIED 9/0

7.9.2	2011/2012 REGIONAL ROAD GROUP FUNDING SUBMISSIONS (ITEM 6.5.2)
-------	--

Moved Cr GLIDDON, seconded Cr CRIPPS

That Council lodge Mid West Regional Road Group funding submissions for the following road projects:

Ajana Kalbarri Road – shoulder reconstruction, total cost \$329,650  
Horrocks Road – shoulder reconstruction, total cost \$128,740  
Horrocks Road – re-seal 2010/2011 widening works, total cost \$40,000  
Port Gregory Road – shoulder reconstruction, total cost \$110,000

CARRIED 9/0

7.9.3	LOCAL GOVERNMENT TRADING ENTITIES (ITEM 6.5.3)
-------	--

Moved Cr SIMKIN, seconded Cr BOOTH

That Council advise the WA Local Government Association that it supports an amendment to the Local Government Act 1995 to allow local authorities to form a corporate entity such as a company, partnership or joint venture.

CARRIED 9/0

7.9.4	DIGITAL TELEVISION AT SELF HELP TRANSMISSION FACILITIES (ITEM 6.5.4)
-------	--

Moved Cr CRIPPS, seconded Cr CARSON

That Council not upgrade the Kalbarri self help transmission service for digital television and advise the Kalbarri residents of the Federal Governments Household Assistance Scheme by individual letter drop advising of them of their options to receive digital television.

CARRIED 9/0

7.9.5	PROPOSED CAT ACT (ITEM 6.5.5)
-------	-------------------------------

Moved C PARKER, seconded Cr PENN

1. That Council undertake inquiries to determine if the Kalbarri townsite can become a cat free town due to its close proximity to the Kalbarri National Park and to protect fauna species within the park.



**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri  
on the 16<sup>th</sup> July 2010**

---

2. That individual Councillors respond to the Cat Act questionnaire according to their own choice.
3. That Council express concern to the Department of Local Government and the WA Local Government Association on the policing of the Act citing an example of registered cats not having to wear collars which makes it difficult to determine if a cat is registered from a distance, and the issue of resolving nuisance cats, ie impoundment.

CARRIED 9/0

7.9.6	MID WEST ECONOMIC & RESOURCES SUMMIT (ITEM 6.5.6)
-------	---

Moved Cr SIMKIN, seconded Cr CARSON

That Cr's Parker, Simkin and Carson attend the Mid West Economic and Resources Summit to be held 31<sup>st</sup> August to 1 September 2010.

CARRIED 9/0

7.9.7	steUP FOUNDATION SPONSORSHIP (ITEM 6.5.7)
-------	---

Moved Cr CARSON, seconded Cr BOOTH

That Council supports the stepUP event and provide sponsorship to the value of \$2,500.

MOTION LOST 4/5

Moved Cr PARKER, seconded Cr GLIDDON

That Council supports the stepUP event and provide sponsorship to the value of \$795.

CARRIED 7/2

7.9.8	PROVISION OF SERVICES TO REMOTE INDIGENOUS COMMUNITIES (ITEM 6.5.8)
-------	--

Moved Cr SIMKIN, seconded Cr GLIDDON

1. That the 22 affected Local Governments recommend that a new Planning Committee, separate to the Local Government Reform Implementation Committee, comprising local government representation from the affected local government and DLG, FACSIA, WALGA, the Office of the Minister for Local Government and the Director General of the Department of Indigenous Affairs be established to develop a Memorandum of Understanding / Partnership agreement to consider:

oversight business plan process;  
progress LGAB recommendations;  
consider required legislative changes;  
funding needs and implications to local government via Federal  
and State;  
consultation process with communities;  
develop a whole-of-government servicing model; and  
other issues and needs as considered required.

2. That the 22 affected Local Governments secure adequate funding from the State and Federal Government to undertake recommendations contained in (1) above.
3. If adequate funding and consultation has not been provided to Local Government for the business planning process and the undertaking of recommendations in the LGAB report, the 22 affected Local Governments advise the Minister for Local Government that it is not in the financial or sustainable municipal interests of the affected councils to participate in the preparation of business plans (scoping and costing exercise) and subsequent provision of Local Government Services in indigenous communities under the current parameters.
4. That the 22 affected Local Governments call for realistic and adequate funding for the development of business plans for the provision of Local Government Services in indigenous communities. This is to be based upon the actual scoping and tender outcome of the business planning process, once agreed.
5. Subject to the above being endorsed and approved, the 22 affected Councils reiterate their willingness and support for Local Government delivery of financially sustainable Local Government services in indigenous communities.
6. That the affected Local Governments acknowledge and support that the Pilbara Regional Councils will proceed with the Business Planning scoping and costing exercise as a pilot project, to trial and assess whether the methodology will provide the necessary information.
7. That WALGA's Chief Executive Officer be appointed to the Department of Indigenous Affairs' Director Generals Committee to ensure cross-government Co-ordination.
8. That Council support the representation from Local Government on the new Planning Committee as described at (1) above as per the following:
  - 3 representatives from the Kimberley country zone
  - 1 representative from the Gascoyne/Midwest/Murchison country zone
  - 1 representative from the Pilbara country zone
  - 2 representatives from the Goldfields
  - 1 representative from WALGA

9. That Council nominate the CEO and the Deputy Shire President as an alternate to represent the Gascoyne/Midwest/Murchison Zones on the new Planning Committee as described at (1) above.

CARRIED 9/0

Cr's Wilson, Cripps & Carson declared impartiality interest in Item 6.5.9 as they are members of the Northern Agri Group.

**7.9.9 REQUEST TO LEASE CROWN RESERVE 12982 (ITEM 6.5.9)**

Moved Cr BOOTH, seconded Cr PENN

That Council support "in-principle" the leasing of a northern portion of Reserve 12982 subject to:

1. Confirmation from the Manager for Works and Technical Services that the area for lease does not contain suitable gravel supplies.
2. That the Northern Agri Group agrees to be responsible for the full cost of lease preparation and registration.
3. Approval from the Department of Lands for power to lease Reserve 12982.

CARRIED 9/0

**7.9.10 CHANGE OF SCHOOL ZONE TIMES (ITEM 6.5.10)**

Moved Cr BOOTH, seconded Cr PENN

That Council respond to the WA Local Government Association that it recommends maintaining current school zone times.

CARRIED 9/0

Mr Glenn Bangay, EHO/Building Surveyor left the meeting at 2.12pm.

**7.9.11 WORKS STAFF COLLECTIVE ENTERPRISE BARGAINING AGREEMENT  
(ITEM 6.5.11)**

Moved Cr SIMKIN, seconded Cr CRIPPS

That due to item 6.5.11 affecting employees Council proceeds "in-camera".

CARRIED 9/0

Council proceeded "in-camera" at 2.12pm.

Moved Cr SIMKIN, seconded Cr CARSON

That Council no longer proceeds "in-camera".

CARRIED 9/0

Council ceased proceeding "in- camera" at 2.30pm.

That Council reiterate its 18 June 2010 decision with the clarification that the works staff are required to work a 160 hour four week period with one rostered day off during that four week cycle at the revised rate based on a Level 4 of \$21.2082 with all other levels to be adjusted accordingly.

CARRIED 9/0

#### **7.10 PRESIDENTS REPORT**

Since the last Council meeting the President, Cr Wilson reported on his attendance at the following:

- Attended the inspection on Council owned properties in Northampton.
- Attended BROC meeting where the Royalties for Regions program was discussed with member Councils requesting the Mid West Development Commission that for 2010/2011 Councils be entitled to the same allocation as received in 2008/2009.
- With the Deputy President and CEO attended a local government reform hearing in Geraldton.
- Attended a Mid West Development commission function recognising successful applications for Royalties for Regions Funding.

#### **7.11 DEPUTY PRESIDENTS REPORT**

Since the last Council meeting the Deputy President, Cr Parker reported on his attendance at the following:

- Attended BROC meeting where the Royalties for Regions program was discussed.
- With the President and CEO attended a local government reform hearing in Geraldton.
- With the CEO attended the forum in Perth on Local Government services for remote indigenous communities.

#### **7.12 COUNCILLORS REPORT**

##### **7.12.1 Cr CARSON**

Since the last Council meeting Cr Carson reported on his attendance to the Emu Barrier and Dog Fence meeting.

Advised that 570kms of dog fencing is to be provided to be placed on the existing emu barrier fence in an apron format, however only materials are to be provided with land owners and local governments being responsible for the fence erection.

Discussion took place on the possible use of the 35% and future 50% of the regional strategic funds from Royalties for Regions be used for the fence erection.

Moved Cr CARSON, seconded Cr CRIPPS

1. If Council is not successful in securing the 35% strategic allocation of the 2010/2011 Royalties for Regions funds, then consideration be given to allocate that portion for the erection of the dog fence and all Northern Zone members be requested to do the same and this matter be listed for consideration at the coming Northern Zone meeting.
2. If 2010/2011 funds are unable to be used then Council request Northern Zone members to allocate the 2011/2012 Royalties for Regions Strategic project funds, being 50% of the pool allocation, towards the dog fence construction.

CARRIED 9/0

**7.12.2 Cr GLIDDON**

Since the last Council meeting Cr Gliddon reported on her attendance to the following:

- Kalbarri Visitor Centre meeting.
- Rainbow Jungle Sculpture exhibition planning meeting.

**7.12.3 Cr BOOTH**

Since the last Council meeting Cr Booth reported on her attendance to a Kalbarri Development Association meeting, held 13 July 2010.

**7.12.4 Cr LEGGETT**

Since the last Council meeting Cr Leggett reported on his attendance to the following:

- Northampton Tourist Association meeting, main focus is the organising of the 2010 Airing of the Quilts Festival.
- Attended the inspection on Council owned properties in Northampton. Expressed the need for Council to get on top of long outstanding maintenance issues to the various buildings.

**7.13 INFORMATION BULLETIN**

Noted.

**7.14 NEW ITEMS OF BUSINESS**

---

**SHIRE OF NORTHAMPTON**

**Minutes of Ordinary Meeting of Council held at the Allen Centre, Grey Street, Kalbarri  
on the 16<sup>th</sup> July 2010**

---

**7.14.1 PART TIME GARDENER - KALBARRI**

Cr Booth suggested to Council that a part time gardener be considered within the 2010/2011 Budget to start landscaping the Kalbarri townsite.

Moved Cr BOOTH, seconded Cr CARSON

That Council list for consideration within the 2010/2011 Budget a part time gardener for the Kalbarri townsite.

CARRIED 9/0

**7.15 NEXT MEETING OF COUNCIL**

The next Ordinary Meeting of Council will be held at the Northampton Council Chamber, Hampton Road, Northampton, on Friday the 20<sup>th</sup> August 2010.

**7.16 CLOSURE**

There being no further business, the President thanked all present for their attendance and declared the meeting closed at 3.07pm.