



**Council Policy
1.5
Internal Control**

Purpose

To ensure that appropriate internal controls are implemented in order to:

1. Fulfil the statutory obligations under the Local Government (Financial Management) Regulations 1996 and Local Government (Audit) Regulations 1996; and
2. Ensure that the Shire's assets are safe from loss due to fraud and mismanagement.

Policy Measures

The Council will, through the Chief Executive Officer, ensure that appropriate and efficient internal controls are in place covering:

1. Staffing and segregation of duties;
2. Information technology;
3. Documented procedures and processes covering the recording reporting and authorisation of transactions; and
4. Monitoring performance and adherence.

Administration

This policy will be administered by Office of the CEO.

Adoption and Date Due for Revision

**ADOPTED 20 JUNE 2024
REVIEWED N/A**

NEXT DUE FOR REVIEW 20 JUNE 2029

The Administration of this Policy is by Office of CEO.